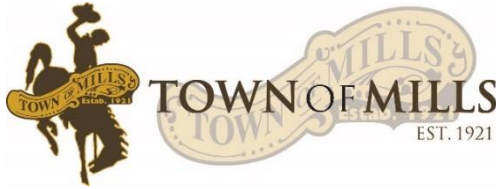


WORK SESSION MEETING
July 13, 2020
9:00 AM
Town Hall



Mayor:
Seth Coleman
Council President:
Sara McCarthy
Council Members:
Darla Ives
James Hollander
Ron Wales

AGENDA

CALL TO ORDER

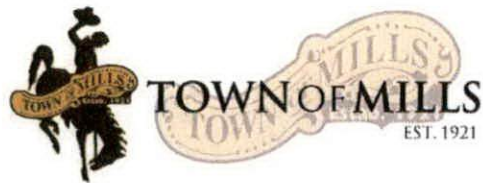
AGENDA ITEMS

- 1. Mayor Review Agenda**
- 2. Ordinance 746: First Reading: Adopt NEC 2020 Electrical Code**
- 3. Resolution 2020-31: A Resolution Direction the Mayor of the Town of Mills to Certify First Class City Status for Mills Wyoming**
- 4. Resolution 2020-32: Renting out the Mills Court Room**
- 5. Rental of Town Hall**

ADJOURNMENT

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact Town Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

**REGULAR TOWN
COUNCIL MEETING
July 14, 2020
7:00 PM
Town Hall**



Mayor:
Seth Coleman
Council President:
Sara McCarthy
Council Members:
Darla Ives
James Hollander
Ron Wales

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

APPROVAL OF MINUTES

- 1. Council Approval of the Council Meeting Minutes from June 23rd, 2020**
- 2. Council Approval of the Special Meeting Minutes from June 29th, 2020**

TOWN LICENSES

NEW BUSINESS & CONTRACTOR LICENCES

- 3. Council Approval of the Four new Business and Contractor licenses:**
Audie's Small Engine, Labyrinth Design, MC Roofing, Sprecher Electric

RENEWAL BUSINESS & CONTRACTOR LICENCES

- 4. Council Approval of the twenty-seven business and contractor licenses:**
A & B Seamless Gutter, Action Glass, Barns By Design, Bonander Properties, C & M Enterprises, City Service Electric, Coleman Repair, Fresca, Gary Brink, J & S Enterprises, Kiddo's Cabin, Lariat Mobile Home and RV Park, Long Building Technologies, MC Construction, M & M Trailer Court ,McDonald Landscaping, Off The Beaten Path, Oftedal Construction, QES Directional, RETTEW Assocaiated, River Valley Builders, Sam's Plumbing, Sanchez Electric, Summit Electric, Superior Air Solutions, WYCAS/ Fastenal, Wyoming Horse Racing/ Mills Horse Palace.

FINANCIAL APPROVALS

PAYROLL

- 5. Fire Payroll
06/21/2020 to 7-2-2020
TOTAL PAYROLL.....\$12,890.90
- 6. Regular/Police

6-22-2020 to 7-5-2020

TOTAL PAYROLL.....\$130,238.67

BILLS

- 7. PETTY CASH.....\$0.00
- VOUCHERS.....\$191,649.97
- MANUAL CHECKS TOWN HALL.....\$96,628.25
- MANUAL CHECKS COURT.....\$665.00
- VOIDED CHECKS.....\$6,759.27

ORDINANCES AND RESOLUTIONS

- 8. Ordinance 746: First Reading:**
- 9. Resolution 2020-31:** A Resolution Direction the Mayor of the Town of Mills to Certify First Class City Status for Mills, Wyoming
- 10. Resolution 2020-32:**

COUNCIL APPROVALS

OPEN DISCUSSION

ADJOURNMENT

NEXT MEETING - July 28th, 2020 @ 7:00pm/ August 11th, 2020 @ 7:00pm/ August 25th, 2020 @ 7:00pm

NEXT WORK SESSION - July 28th, @ 6:00pm/ August 10th, 2020 @ 3:00pm/ August 25th, 2020 @ 6:00pm

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact Town Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

ORDINANCE No. 746

AN ORDINANCE adopting the 2020 National Electrical Code (NEC) including certain appendices, and amendments regulating and governing the installation and wiring of residential and commercial construction, alteration, movement, enlargement, replacement, repair, equipment, location, and proper removal or demolition of said buildings and structures.

WHEREAS the Town of Mills in accordance with Sections 15-1-701 through 15-1-801 of the Wyoming Statutes, 1977 and the authority granted to the Town wishes to amend Chapter 15.05 of the Mills Municipal Code, for the purpose of adopting the 2020 NEC, and

WHEREAS the Town of Mills is ever mindful of ensuring the security and safety from hazards, and promoting health and general welfare of the residents of Mills, Wyoming.

NOW, THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF MILLS, WYOMING THE FOLLOWING:

Section 1:

Section 15.05.010 of the Mills Municipal Code is hereby created as follows:

15.05.010 Adoption.

That a certain document, two (2) copies of which are on file in the office of the TOWN CLERK of the TOWN OF MILLS. being marked and designated as the National Electrical Code, 2020 edition, including all appendixes, as the regulating NEC of the TOWN OF MILLS, in the State of WYOMING for regulating and governing the installation and wiring of residential and commercial construction, alteration, movement, enlargement, replacement, repair, equipment, location, and proper removal or demolition of said buildings and structures.; providing for the issuance of permits and collection of fees therefore; and each and all of the regulations, provisions, penalties, conditions and terms of said NEC on file in the office of the TOWN CLERK are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance.

Section 2.

That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or unenforceable, such decision shall not affect the validity of the remaining portions of this ordinance. The TOWN COUNCIL hereby declares that it would have passed this law, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more

sections, subsections, sentences, clauses and phrases be declared unconstitutional or unenforceable.

Section 3.

That nothing in this ordinance or in the Building Code hereby adopted shall be construed to affect the right or ability of the Town of Mills to initiate any suit or proceeding in any court, or assert any rights acquired, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

IT IS FURTHER ORDAINED: That upon passage and execution of this Ordinance it shall be filed with the office of the Natrona County Clerk.

PASSED ON FIRST READING the ____ day of _____, 2020.
PASSED ON SECOND READING the ____ day of _____, 2020.
PASSED, APPROVED, AND ADOPTED ON THIRD AND FINAL READING the ____ day of _____, 2020.

TOWN OF MILLS, WYOMING

By: _____
Seth Coleman, Mayor

Darla R. Ives, Council

Sara McCarthy, Council

James Hollander, Council

Ronald Wales, Council

ATTEST: _____
Christine Trumbull
Town Clerk

I, Christine Trumbull, Town Clerk of the Town of Mills, Wyoming, do hereby certify that the foregoing is a true and correct copy of Ordinance No. 746, entitled "AN ORDINANCE adopting the 2020 National Electrical Code for regulating and governing the installation and wiring of residential and

commercial construction, alteration, movement, enlargement, replacement, repair, equipment, location, and proper removal or demolition of said buildings and structures in the TOWN OF MILLS” providing for the issuance of permits and collection of fees therefore; repealing all other ordinances or parts of past laws in conflict therewith.”

Passed on First Reading by the Town Council of the Town of Mills, Wyoming, at a regular meeting held by the Council Members on the ____ day of _____, 2020.

Christine Trumbull
Town Clerk

I, the regularly appointed, duly qualified and action as Town Clerk of the Town of Mills, Wyoming do hereby certify that signed, attested, sealed, and certified copies of this Ordinance No. 746 approved and passed as certified above, and following its passage by the Town Council, was posted in the Town Clerk’s Office and at the Mills Post Office for a period of ten (10) days as required by law; that it took effect and became in force as a legal ordinance of the Town of Mills, Wyoming on the ____ day of _____, 2020.

Christine Trumbull
Town Clerk

RESOLUTION NO. 2020-31

A RESOLUTION DIRECTION THE MAYOR OF THE TOWN OF MILLS TO CERTIFY FIRST CLASS CITY STATUS FOR MILLS, WYOMING

WITNESSETH

WHEREAS, WS § 15-3-101 provides:

If it is ascertained that any city or town has attained a population of more than four thousand (4,000) inhabitants and that fact is certified to the governor by the mayor of the city or town, attested by its seal, the governor, by public proclamation, shall declare the city or town to be a city of the first class. The proclamation shall be published by the city for three (3) consecutive weeks in a newspaper of general circulation in the city. A certified copy of the proclamation shall be recorded in the office of the county clerk of the county in which the city is situated. The record of the proclamation shall be received as evidence of the organization and corporate existence of the city as a city of the first class in any court within the state.

WHEREAS, the Town of Mills has ascertained that it has attained a population of more than four thousand inhabitants, and

WHEREAS, the Town of Mills has determined its population status through multiple avenues including the most recent economic analysis for population gain and adding new building permits, and

WHEREAS, the population is also determined by the number of residential water bills distributed monthly multiplied by the household ratio in the town, and

WHEREAS, the town recently annexed into its corporate limits areas which were formerly in unincorporated areas of Natrona County, Wyoming and which are now, accordingly within the corporate limits of the Town of Mills; and

WHEREAS, the aforementioned annexations include within them residential units, and

WHEREAS, the town has been preparing to become a Wyoming First Class City by providing audit data to the state on an annual basis, and

NOW, THEREFORE; be it hereby resolved that the Mayor or the Town of Mills is hereby authorized to Certify to the Governor of Wyoming, the Honorable Mark Gordon, that the Town has obtained First Class City Status.

It is further resolved that the attached Certification shall be approved as the form upon which to certify the same.

PASSED, APPROVED AND ADOPTED ON THIS _____ DAY of _____, 2020.

Mayor, Seth Coleman

Councilman, Sara McCarthy

Councilman, Darla R. Ives

Councilman, James Hollander

Councilman, Ronald Wales

ATTEST:

Town Clerk, Christine Trumbull

CERTIFICATE

I, Christine Trumbull, Town Clerk, hereby certify that the foregoing Resolution 2020-31 was adopted by the Town of Mills at a public meeting held on _____, 2020, and that the meeting was held accordingly to law; and that said Resolution has been duly entered in the record of the Town of Mills.

Town Clerk, Christine Trumbull

TOWN OF MILLS
RESOLUTION 2020-32

**A RESOLUTION ALLOWING THE USE OF THE TOWN OF MILLS COURTROOM
FOR AN ARBITRATION**

WHEREAS, there is a matter submitted into arbitration by the District Court, Seventh Judicial District, Natrona County, State of Wyoming, Civil Action No. 102810 which is scheduled to commence on August 3, 2020 and complete n August 21, 2020; and

WHEREAS, the Coronavirus pandemic has resulted in the vacation of court settings in the Seventh Judicial District where this matter was to proceed; and

WHEREAS, the arbiter for the above referenced matter determined to hold the proceedings elsewhere and has asked to make use of the Town of Mills, Wyoming courtroom and facilities for the same, taking into account the schedule of the Mills Town Court and allowing the same to proceed without interference.

NOW, THEREFORE, The Town Council for the Town of Mills, Wyoming hereby resolves to provide the Town of Mills courtroom and facilities to the parties for the above referenced proceeding for and in exchange for the amount of \$100.00 per day for the use of the same.

PASSED, ADOPTED AND APPROVED on this _____ day of _____, 2020.

Seth Coleman, Mayor

Sara McCarthy, Council

Darla R. Ives, Council

Mike Pyatt, Council

Ronald Wales, Council

ATTESTED:

Christine Trumbull, Town Clerk