

**REGULAR CITY COUNCIL
MEETING**

June 08, 2021

7:00 PM

Town Hall



CITY OF MILLS
EST. 1921

Mayor:
Seth Coleman
Council President:
Darla Ives
Council Members:
James Hollander
Sara McCarthy
Brad Neumiller

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC HEARINGS

- [1.](#) Hammond Petition for Variance for Lots 47-49

CONSENT AGENDA

Minutes

- [2.](#) Council Meeting Minutes 5-25-2021
- [3.](#) Executive Session Meeting Minutes: Personnel Issue
- [4.](#) Executive Session Meeting Minutes:

Town Licenses

- [5.](#) New and Renewal Business and Contractor Licenses

Financial Approvals

- [6.](#) Financial Break Down Report
- [7.](#) Fire Payroll
- [8.](#) Fire Payroll #2
- [9.](#) Regular/Police Payroll

ORDINANCES AND RESOLUTIONS

- [10.](#) **Resolution 2021-11:** A Resolution for a Variance to Allow for a Twenty-four Front and Ten Foot Rear Setback on Lots 47-49 of the Agate Addition
- [11.](#) **Resolution 2021-15:** A Resolution Establishing an Increase in Water, Sewer and Sanitation Rates to Meet the Fiscal Obligations of this Enterprise
- [12.](#) **Resolution 2021-16:** A Resolution Authorizing the Mayor to Unfreeze Wages and Step in Grades for all City Employees Beginning July 1st, 2021

- 13. Resolution 2021-17:** A Resolution Supporting Placing a Proposition For Imposition of a 1% Specific Purpose Excise Tax In Natrona County
- 14. Resolution 2021-18:** A Resolution to Approve the Carry Over of Revenue from FY 21 Budget to Help Offset FY 22 Budget Items
- 15. Ordinance 764: THIRD AND FINAL READING:** Adopting the 2021 International Building Code
- 16. Ordinance 765: THIRD AND FINAL READING:** Adopting the 2021 International Residential Code for One and Two Family Dwellings
- 17. Ordinance 766: THIRD AND FINAL READING:** Adopting the 2021 International Fuel Gas Code

COUNCIL APPROVALS

- 18.** Council Approval of the MOU With the Natrona County Health Department with Approval from the City and Town Attorney's
- 19.** Council Approval of the MOU with Evansville for Animal Shelter with Approval from the City and Town Attorney's
- 20.** Council Approval of the MOU With The Town of Bar Nunn and The Town of Evansville Regarding Assistance with City and Town Attorney's Acceptance Review
- 21.** Council Will Be Advised That There is an Appeal for Dangerous Buildings
- 22.** Council Approval of the Catering Permit for Backwards Distilling Company for a Drag Show

OPEN DISCUSSION

EXECUTIVE SESSION

- 23.** Legal Issue

ADJOURNMENT

NEXT MEETING - June 22nd, 2021 @ 7:00pm/July 13th, 2021 @ 7:00pm

NEXT WORK SESSION - June 8th, 2021 @ 6:00pm/ June 22nd, 2021 @ 6:00pm/ July 12th, 2021 @ 9:00am

SPECIAL COUNCIL MEETING: June 11th, 2021 @ 9:00am

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact Town Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

Public Hearing

The Mills Planning and Zoning Board will hold a public hearing on 3 June 2021, at 5:30 p.m., or as time allows, and the Mills City Council will hold a public hearing at the 7:00 p.m. meeting on 8 June 2021, both at the Mills Town Hall located at 704 Fourth Street in Mills, Wyoming, to consider a petition for variance for Lots 47-49, Agate Addition, Town of Mills, concerning front and rear setbacks in a Developing Residential (D-R) Zoning District.

Comments can be made in writing and given to the Town Clerk or Town Planner prior to 21 May.

(Do not include text below line – for reference only)

For publication on: 2 May 2021



MEMORANDUM

Date: 4 June 2021
To: Mills City Council
From: Scott Radden, City Planner
Subject: 8 June 2021 – Council Meeting

VAR 1-2021: A petition for variance to allow for a twenty-foot front setback and a ten-foot rear setback on Lots 47-49, Agate Addition (Owner/Applicant: Michael and Janis Hammond).

Background:

Mr. & Mrs. Hammond, the owner of Lots 47, 48 & 49, Agate Addition, Town of Mills, has submitted a petition for variance for twenty-foot front setback and a ten-foot rear setback within a Developing Residential (D-R) Zoning District. The original petition went through P&Z in April, but the City Attorney recommended that since a portion of each driveway was only 20 feet long, that the owner should petition that as well. In the original letters sent out to the property owners within 140', the owner stated that they were asking for 20' front and 10' rear setbacks. Staff therefore did not require the owner to send out letters to owners within 140' again due to costs and repetitiveness.

Finding of Facts:

1. Mr. Hammond submitted the Petition for Variance on 3 March 2021.
2. Lot 47 is a smaller, non-conforming lot; Lot 48 has a sewer easement running through it significantly limiting the buildable area and Lot 49 has an odd shape and difficult topography. All three lots are platted at an off angle which all makes current Developing Residential (D-R) Zoning District setbacks very tough to meet.
3. A public hearing notice was re-advertised at least 15 days prior to the public hearing, in the Casper Star-Tribune, on 2 May 2021.
4. Notifications were sent to all property owners within 140 feet of the said property.
5. Out of the 25 properties within 140 feet, the Owners have 3 lots; two property owners with 3 lots had no objections and 1 property owner with 2 lots objected (see attached); The City of Mills owns 4 lots within 140' of the subject property and 14 properties did not respond.

6. The applicant states that a hardship exists: Existing homes to the south on S. 3rd Ave. have ten-foot rear setbacks and some less than 25-feet for front setback.
7. The applicant stated that the variance will not result in a gain in use, service or income to a greater extent than available to other landowners in the vicinity and that '(Mr. & Mrs. Hammond) would like to utilize Lots 47-49 no different than other owners have on the street.
8. Mr. Hammond provided proposed plot plans for homes on Lots 47 & 48 which would work with a 20' front and 10' rear setbacks.
9. Lot 47 has approximately 1.5' between lot line and back of sidewalk on S. 3rd Ave. Lots 48 and 49 have over 10' of space between the lot line and back of curb (see attached plot plans).

Conclusion:

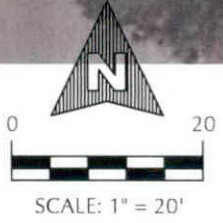
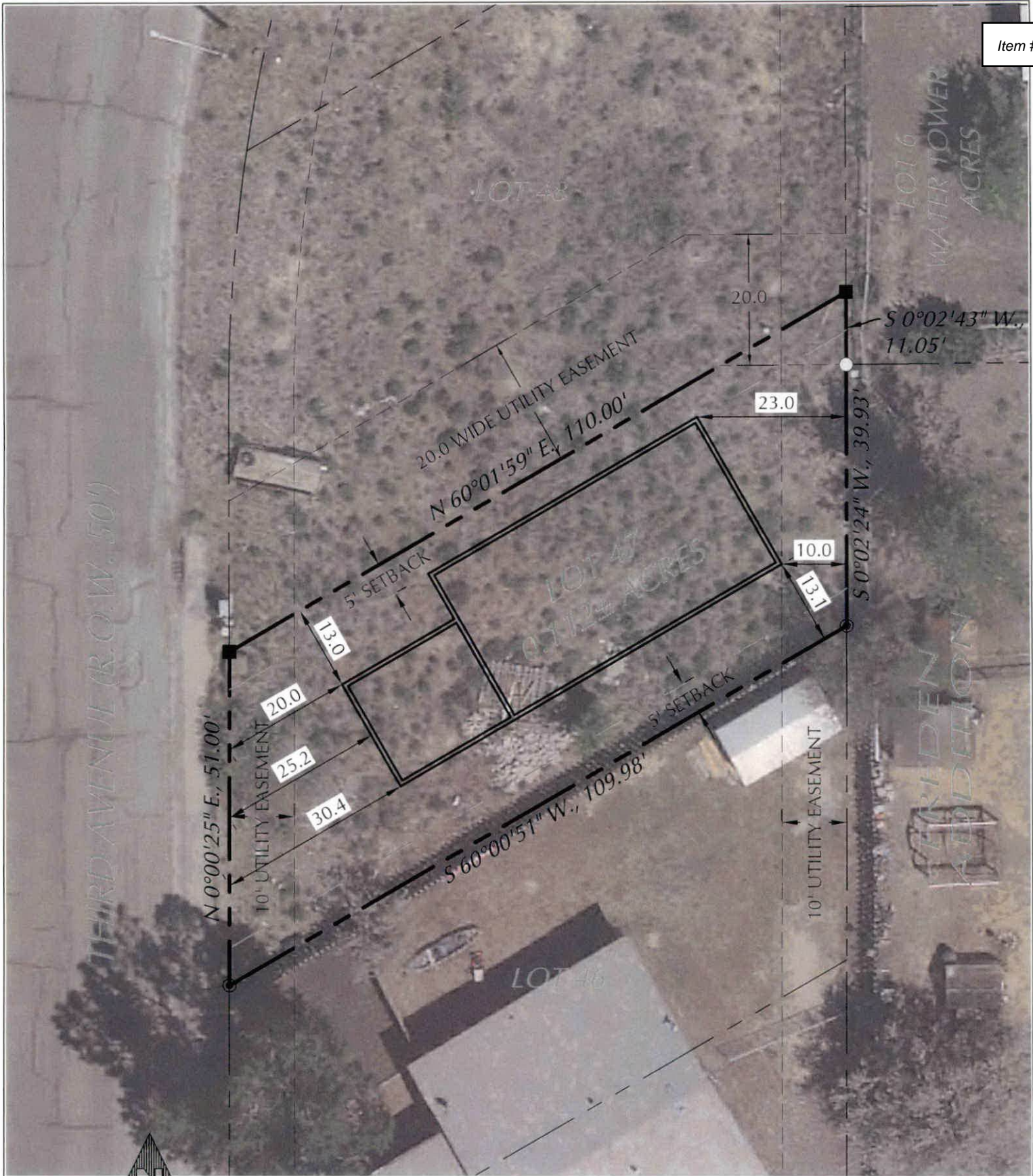
An unnecessary hardship was not willfully created by the applicant. The variance, if granted, will not alter the essential character of the neighborhood or district in which the property is located, nor substantially or permanently impair the appropriate use or development of adjacent property. A hardship to the applicant exists in that Lots 47-49 are odd shaped, have pre-existing non-conformances, topography and easement areas which does make it difficult to accommodate reasonably sized homes and meet all the requirements within the D-R Zoning District. A hardship to the applicant exists to not being able to use the property to its full extent based on these issues.

Staff Recommendation:

Staff recommends the Planning and Zoning Board forward a "Do Pass" recommendation to the City Council to allow a variance of twenty-foot front and a ten-foot rear setback on Lots 47-49, Agate Addition, City of Mills with the following conditions:

1. The variance, if granted, will not alter the essential character of the neighborhood or district in which the property is located, nor substantially or permanently impair the appropriate use or development of adjacent property.
2. The variance, if granted, allows the applicant to utilize and develop the lot, but not result in a gain in use, service or income greater to other landowners in the vicinity.
3. The owner constructs the site in accordance with all local, state and federal rules and regulations.

At the 3 June 2021 P&Z Board meeting, the P&Z forwarded a "Do Pass" recommendation to the Mills Council for VAR 1-2021.

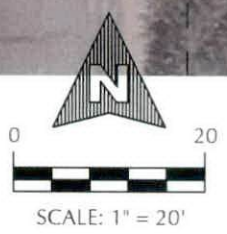
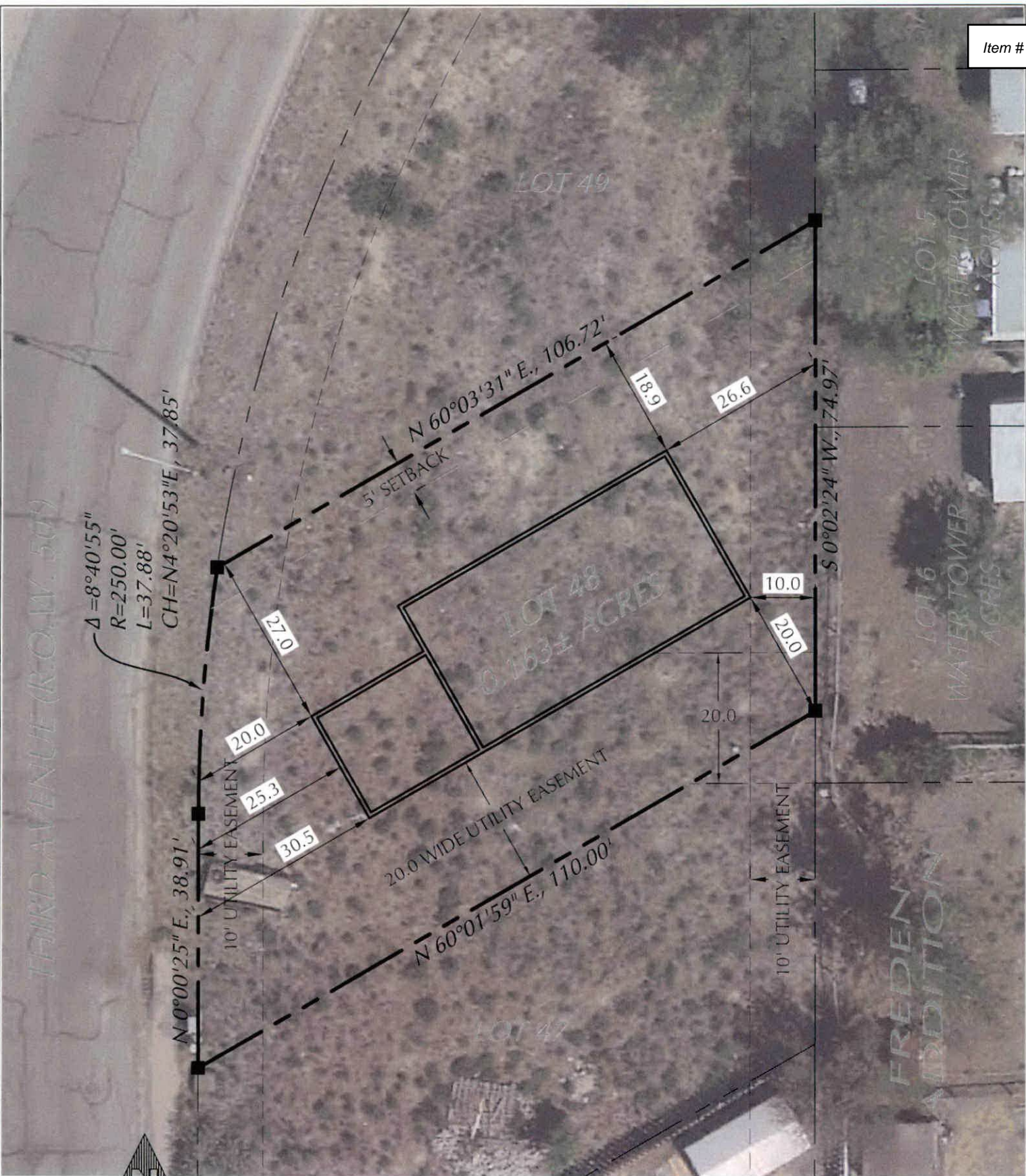


LEGEND

- RECOVERED BRASS CAP
- ⊙ RECOVERED 3/4" REBAR
- SET 5/8" REBAR W/ALUMINUM CAP

PLOT PLAN
 LOT 47 OF AGATE ADDITION TO THE TOWN OF MILLS,
 SW1/4NW1/4, SECTION 12, T.33N., R.80W., 6th P.M.,
 NATRONA COUNTY, WYOMING

PLOT PLAN	Date: 1/21/2021	Rev. Date: 4/22/2021	Drawn By: JLS	Checked By: JLS
Prepared by Shane Surveying / P.O. Box 51412 / Casper, WY 82505 / PH: (307)251-7488		Job No.: 2-21		



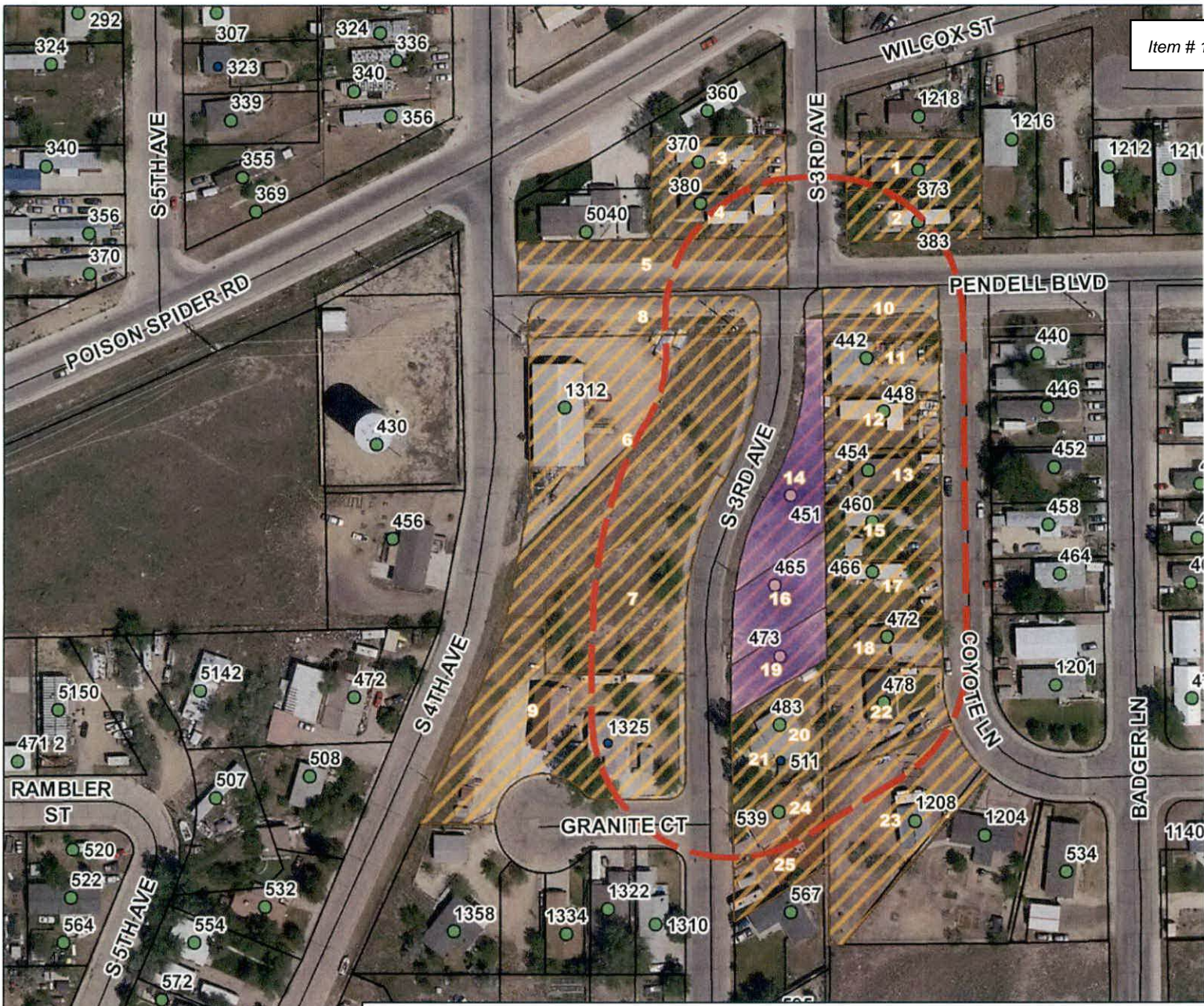
LEGEND

■ SET 5/8" REBAR W/ALUMINUM CAP

PLOT PLAN

LOT 48 OF AGATE ADDITION TO THE TOWN OF MILLS,
SW1/4NW1/4, SECTION 12, T.33N., R.80W., 6th P.M.,
NATRONA COUNTY, WYOMING

PLOT PLAN	Date: 1/21/2021	Rev. Date: 4/21/2021	Drawn By: JLS	Checked By: JLS
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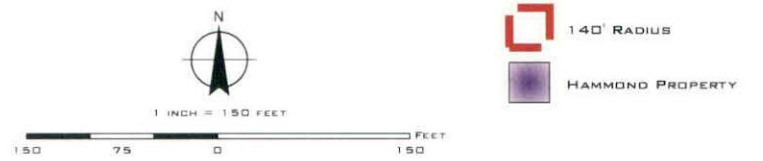


PROPERTY #'S CORRELATE WITH THE NUMBERS IN THE ASSOCIATED TA

HAMMOND PROPERTY - VARIANCE MILLS, WYOMING

BOUNDARY: 2021 GIS DATA CODE: 141001-NORD
DATE: 2021-01-17 BY: BSR

THIS DOCUMENT CONTAINS INFORMATION PREPARED BY OR FOR THE WYOMING DEPARTMENT OF LAND AND NATURAL RESOURCES. IT IS PROVIDED AS IS AND DOES NOT CONSTITUTE A WARRANTY OF ANY KIND. THE USER SHALL BE RESPONSIBLE FOR VERIFYING THE ACCURACY OF THE INFORMATION AND FOR OBTAINING NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE WYOMING DEPARTMENT OF LAND AND NATURAL RESOURCES SHALL NOT BE LIABLE FOR ANY DAMAGES, INCLUDING CONSEQUENTIAL DAMAGES, ARISING FROM THE USE OF THIS INFORMATION.



PROPERTY OWNERS WITHIN 140' OF HAMMOND PROPERTY			
PROPERTY #	GEOCODE	OWNER	OWNER 2
1	33801222200300	CASTELLOW RESIDENTIAL PROPERTIES LLC	CFD: FULTON, JANET I
2	33801222200400	ALLEN, GENE ET AL	
3	33801222300200	OROZCO, MARIA SYLVIA	
4	33801222300300	GODDARD, NANCY ANN ET AL	
5	33801222300400	MILLS, TOWN OF	
6	33801222300700	MOUNTAIN VIEW ENTERPRISES LLC	
7	33801222303900	MILLS, TOWN OF	
8	33801222304000	MILLS, TOWN OF	
9	33801222304200	IVES, CHARLES R D ET UX	
10	33801222900100	MILLS, TOWN OF	
11	33801222900200	PETERSON, BRODY O ET AL	
12	33801222900300	PETERSON, BRODY O ET AL	
13	33801222900400	DONAIS, AMBER ELIZABETH FROMM ET AL	
14	33801222900500	HAMMOND, MICHAEL K ET AL	
15	33801222900600	MUIR, PAMELA KAY ET AL	
16	33801222900700	HAMMOND, MICHAEL K ET AL	
17	33801222900800	COLEMAN, ROBERT	
18	33801222900900	BROST, MIKE ET UX	
19	33801222901000	HAMMOND, MICHAEL K ET AL	
20	33801222901100	RICHARD LI INVESTMENTS LLC	ATTN: MARY RICHARD
21	33801222901100	RICHARD LI INVESTMENTS LLC	ATTN: MARY RICHARD
22	33801222901200	RUSH, PATRICIA L ET AL	
23	33801222901300	ROHLER, TOM ET AL	
24	33801222901400	HOUSER, TRACY COLE ET UX	
25	33801222901500	HOUSER, TRACY COLE ET UX	

Notice to Owners of Neighboring Properties:

Please return this letter by February 26, 2021

Date: February 18th, 2021

Mills Town Planner
P.O. Box 789
Mills, WY 82644

RE: **REQUEST FOR VARIANCE**

THE TOWN OF MILLS HAS RECEIVED THE FOLLOWING REQUEST FOR A VARIANCE REQUEST. YOUR COMMENTS WOULD BE APPRECIATED.

Applicant Name(s): Mike Hammond

Address or Location/Legal Description: Agate lot 47,48, and 49

Description of Request: This variance request is asking for the setback to be adjusted to 10 feet in the back lot and 20 feet in the front lot to accommodate the angled nature of the lots so the new stick-built structures will be allowed to have similar setbacks to the other homes in the street.

This request will be considered by Town of Mills Town Council at their regularly scheduled meeting on the 2nd or 4th Tuesday of every month, at 7:00 p.m. in the Town Hall Council Chambers, at 704 Fourth St.

Response Letter from Owners of Neighboring Properties within 140 Feet of Subject Property:

(Responses may be submitted in any written format. The following form is provided for your convenience.)

Dear Council Members:

My name is PATRICIA RUSH and I am familiar with the proposal by Mike Hammond
(Printed name) (Applicant name)

for the variance request described above.

RECEIVED

MAR 02 2021

I have **NO OBJECTION** to the Variance Request.

Name: Patricia Rush

Address: 478 Coyote Lane PO Box 2425 Mills, WY

Comments: ..

I **OBJECT** to the Variance Request:

Name: _____

Address: _____

Reason for Objection: _____

Notice to Owners of Neighboring Properties:

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Mills Town Planner
P.O. Box 789
Mills, WY 82644

RECEIVED
MAR 02 2021

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Response Letter from Owners of Neighboring Properties within 140 Feet of Subject Property:

(Responses may be submitted in any written format. The following form is provided for your convenience.)

Dear Council Members:

My name is Brady Peterson and I am familiar with the proposal by Mike Hammond
(Printed name) *(Applicant name)*

for the variance request described above.

I have NO OBJECTION to the Variance Request.

Name: Brady Peterson

Address: 448 Coyote Lane

Comments: _____

I OBJECT to the Variance Request:

Name: _____

Address: _____

Reason for Objection: _____

Notice to Owners of Neighboring Properties:

Please return this letter by **February 26, 2021**

Date: February 18th, 2021

Mills Town Planner
P.O. Box 789
Mills, WY 82644

RE: **REQUEST FOR VARIANCE**

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This request will be considered by Town of Mills Town Council at their regularly scheduled meeting on the 2nd or 4th Tuesday of every month, at 7:00 p.m. in the Town Hall Council Chambers, at 704 Fourth St.

Response Letter from Owners of Neighboring Properties within 140 Feet of Subject Property:

(Responses may be submitted in any written format. The following form is provided for your convenience.)

Dear Council Members:

My name is Mary Richards and I am familiar with the proposal by Mike Hammond
(Printed name) (Applicant name)

for the variance request described above.

I I have **NO OBJECTION** to the Variance Request.

Name: Richards LT Investments LLC

Address: 103 Magnolia Casper WY 82404

Comments: Note: Address Change

Britney L. Fitch is currently CPA - purchasing supplies

 I **OBJECT** to the Variance Request:

Name: _____

Address: _____

Reason for Objection: _____

RECEIVED
MAR 0

Notice to Owners of Neighboring Properties:

Please return this letter by February 26, 2021

Date: February 18th, 2021

Mills Town Planner
P.O. Box 789
Mills, WY 82644

RE: **REQUEST FOR VARIANCE**

THE TOWN OF MILLS HAS RECEIVED THE FOLLOWING REQUEST FOR A VARIANCE REQUEST. YOUR COMMENTS WOULD BE APPRECIATED.

Applicant Name(s): Mike Hammond

Address or Location/Legal Description: Agate lot 47,48, and 49

Description of Request: This variance request is asking for the setback to be adjusted to 10 feet in the back lot and 20 feet in the front lot to accommodate the angled nature of the lots so the new stick-built structures will be allowed to have similar setbacks to the other homes in the street.

This request will be considered by Town of Mills Town Council at their regularly scheduled meeting on the 2nd or 4th Tuesday of every month, at 7:00 p.m. in the Town Hall Council Chambers, at 704 Fourth St.

Response Letter from Owners of Neighboring Properties within 140 Feet of Subject Property:

(Responses may be submitted in any written format. The following form is provided for your convenience.)

Dear Council Members:

My name is _____ and I am familiar with the proposal by Mike Hammond
(Printed name) (Applicant name)

for the variance request described above.

_____ I have NO OBJECTION to the Variance Request.

Name: _____

Address: _____

Comments: _____

X I OBJECT to the Variance Request:

Name: DARLA R. IVES

Address: 1325 Granite Crt Mills, WY 82644

Reason for Objection: I would like to see on paper how these structures will fit on subject property - There are 2 manholes on subject property. What is going to be done about them? How big are the homes as in square footage.

RECEIVED

MAR 05 2021

**REGULAR CITY COUNCIL
MEETING**

May 25, 2021

7:00 PM

City Hall



CITY OF MILLS
EST. 1921

Mayor:
Seth Coleman
Council President:
Darla Ives
Council Members:
James Hollander
Sara McCarthy
Brad Neumiller

MINUTES

CALL TO ORDER

Mayor called the meeting to order at 7:03pm

ROLL CALL

PRESENT

Mayor Seth Coleman
Council President Darla Ives
Council Member Jim Hollander
Council Member Sara McCarthy
Council Member Brad Neumiller

PLEDGE OF ALLEGIANCE

AWARDS AND RECOGNITIONS

At the end of the meeting Alyssa Hartmann was sworn in as the City Treasurer.

- 1. Swear in Alyssa Hartmann to City Treasurer

Alyssa Hartmann was sworn in as City Treasurer.

PUBLIC HEARINGS

Public Hearing was opened at 7:03pm. With no objections from the public the Public Hearing on the Exchange of Vehicles between Bar Nunn and City of Mills was closed at 7:05pm.

- 2. **Exchange of Vehicles between Bar Nunn and City of Mills**

CONSENT AGENDA

Consent Agenda was passed.

Motion made by Council President Ives, Seconded by Council Member Neumiller.
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

Minutes

- 3. **Council Meeting Minutes May 11th, 2021**

Approved.

Motion made by Council President Ives, Seconded by Council Member Neumiller.

Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

Town Licenses

Motion made by Council President Ives, Seconded by Council Member Neumiller.

Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

7. New and Renewal Business and Contractor Licenses

Motion made by Council President Ives, Seconded by Council Member Neumiller.

Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

Financial Approvals

8. Regular/Police Payroll: 4-26-2021 to 5-9-2021

Motion made by Council President Ives, Seconded by Council Member Neumiller.

Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

9. Fire Payroll: 4-29-2021 to 5-10-2021

Motion made by Council President Ives, Seconded by Council Member Neumiller.

Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

10. Financial Reports 5-25-2021

Motion made by Council President Ives, Seconded by Council Member Neumiller.

Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

ORDINANCES AND RESOLUTIONS

11. Resolution 2021-14: A Resolution Authorizing Exchange of Vehicles Between Bar Nunn and the City of Mills

Passed.

Motion made by Council Member Neumiller, Seconded by Council Member Hollander.
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member
McCarthy, Council Member Neumiller

**12. Ordinance 763: THIRD AND FINAL READING: AN ORDINANCE REPEALING THE EXISING
TITLE 17 OF THE MILLS MUNICIPAL CODE DEALING WITH SUBDIVISIONS AND ZONING
AND REPLACING IN ITS ENTIRETY**

Passed on third and final reading.

Motion made by Council Member McCarthy, Seconded by Council President Ives.
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member
McCarthy, Council Member Neumiller

13. Ordinance 764: Second Reading: Adopting the 2021 International Building Code

Passed on second reading.

Motion made by Council Member Neumiller, Seconded by Council Member Hollander.
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member
McCarthy, Council Member Neumiller

**14. Ordinance 765: Second Reading: Adopting the 2021 International Residential Code for One and Two
Family Dwellings**

Passed on second reading.

Motion made by Council Member Neumiller, Seconded by Council Member Hollander.
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member
McCarthy, Council Member Neumiller

15. Ordinance 766: Second Reading: Adopting the 2021 International Fuel Gas Code

Passed on second reading.

Motion made by Council Member Neumiller, Seconded by Council Member Hollander.
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member
McCarthy, Council Member Neumiller

COUNCIL APPROVALS

16. Staggers Catering Permits: 6-12-2021 and 6-19-2021

Motion made by Council President Ives, Seconded by Council Member McCarthy.
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member
McCarthy, Council Member Neumiller

OPEN DISCUSSION

None

EXECUTIVE SESSION

17. Executive Session: Legal Issue

Adjourned into Executive Session on a Legal Issue at 7:13pm

Motion made by Council Member McCarthy, Seconded by Council President Ives.

Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

Reconvened into regular session with action at 7:27pm, to give the Mayor authority to change attorney to handle the CATC matter. Motion made by Council Member McCarthy, seconded by Council Member Neumiller. Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

18. Executive Session: Personnel Issue

Adjourned into Executive Session at 7:28pm

Motion made by Council Member Neumiller, Seconded by Council President Ives.

Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

Reconvened into regular session at 7:31pm.

19. Executive Session: Personnel Issue

Adjourned into Executive session on a Personnel Issue at 7:31pm

Motion made by Council Member McCarthy, Seconded by Council President Ives.

Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

Reconvened into regular session at 7:40pm

ADJOURNMENT

The meeting was adjourned at 7:40pm.

Motion made by Council Member McCarthy, Seconded by Council President Ives.

Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

NEXT MEETING - June 8th, 2021 @ 7:00pm/ June 22nd, 2021 @ 7:00pm

NEXT WORK SESSION - June 8th, 2021 @ 6:00pm/ June 22nd , 2021 @ 6:00pm

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact Town Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

Mayor, Seth Coleman

CITY Clerk, Christine Trumbull

Council Meeting MAY 25TH, 2021

NEW BUSINESS LICENSES

BUSINESS NAME	FIRE INSPECTION	INSURANCE
Allen Custom Coating, LLC	Yes	Yes
Rocky Mountain Drug Testing, LLC	Yes	Yes
Wyoming Kenpo Karate	Yes	Yes

RENEWAL BUSINESS LICENSES

	BUSINESS NAME	FIRE INSPECTION	INSURANCE
1	A and B Seamless Gutter	N/A	Yes
2	Ahern Rentals, Inc	Yes	Yes
3	Industrial Distributors, Inc	Yes	Yes
4	Inter-Mountain Pipe & Threading Co.	Yes	Yes
5	Kompac Meat Processing	Yes	Yes
6	Local Lawn Care	N/A	Yes
7	Loose Goose MH Park	N/A	N/A
8	O'Quinn Enterprises	N/A	N/A
9	Peterbilt of Wyoming	Yes	Yes
10	Plains Marketing	Yes	Yes
11	Redbox Automated Retail, LLC	N/A	Yes
12	Rone Enterprises	N/A	N/A
13	Sign Products, Inc.	N/A	Yes
14	Triple D Mobile Home Park	N/A	N/A
15	Two Bulls LLC	Yes	Yes
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Council Meeting MAY 25th, 2021

Item # 5.

NEW CONTRACTOR LICENSES

BUSINESS NAME	CONTRACTOR ID	INSURANCE	FIRE
Trex Hydro Excavating, Inc	N/A	Yes	N/A

RENEWAL CONTRACTOR LICENSES

	BUSINESS NAME	CONTRACTOR ID	INSURANCE	FIRE
7	Alliance Electric, LLC	Yes	Yes	N/A
8	Gaddis Custom Buildings	N/A	Yes	N/A
9	HIS Rustic Woodwrights	Yes	Yes	N/A
10	Hutch's Hi-Country P & H, Inc.	Yes	Yes	N/A
11	S & M Electric	Yes	Yes	N/A
12	Sterling Excavation, LLC	Yes	Yes	N/A
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23				



CITY OF MILLS

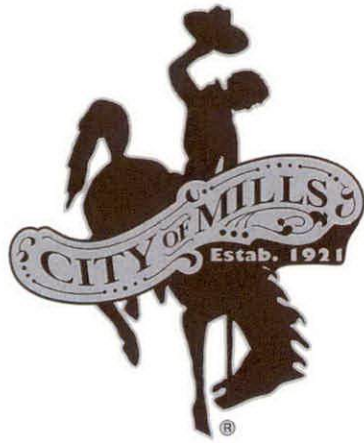
EST. 1921

BILLS

Meeting Date: June 8th, 2021

Bills

PETTY CASH.....	\$0.00
VOUCHERS.....	\$108,632.17
MANUAL CHECKS CITY HALL.....	\$119,871.76
MANUAL CHECKS COURT.....	\$520.00
VOIDED CHECKS.....	\$3799.69



CITY OF MILLS

EST. 1921

CHECK LIST FOR

June 8th, 2021

COUNCIL MEETING

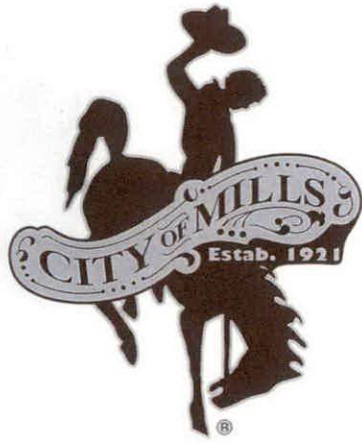
City Hall/Court

5-25-2021	27535-27536	Manual
5-25-2021	27537-27538	Payroll
5-25-2021	27539-27543	Transmittals
5-25-2021	27544	Payroll
5-25-2021	27545-27548	Manuals
6-3-2021	27549-27550	Transmittals
6-8-2021	27551-27606	Vouchers

COUNCIL:

MAYOR:

CITY CLERK:



CITY OF MILLS

EST. 1921

MANUAL CHECKS

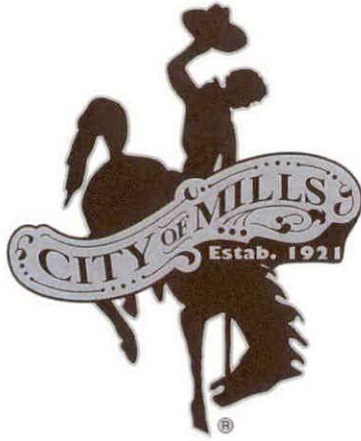
City Hall

June 8th, 2021

COUNCIL MEETING

5-25-2021	27535	Chris Winslow	Reimbursement	\$10.01
5-25-2021	27536	Unemployment Tax	Unemployment	\$6838.00
5-25-2021	27545	Wyoming Financial Insurance	Health Insurance	\$57,177.40
6-1-2021	27546	Shirts & More	Shirts for 100 th Anniversary	\$9255.00
6-2-2021	27547	ECS Engineers	Buffalo Meadows	\$42,980.65
6-3-2021	27548	Jonah Visa	Credit Card Payment	\$3610.70

TOTAL: \$119,871.76



CITY OF MILLS

EST. 1921

MANUAL CHECKS

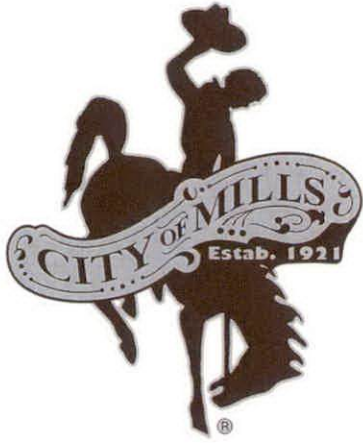
COURT

June 8th, 2021

COUNCIL MEETING

6-1-2021	1626	Kerrie Oliver	Bond Refund	\$520.00
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TOTAL: \$520.00



CITY OF MILLS

EST. 1921

Voided Checks

June 8th, 2021

Council Meeting

5-10-2021	27448	27548	Jonah Visa	Wrong Amount on Check	\$3799.69
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TOTAL: \$3799.69



CITY OF MILLS

EST. 1921

PAYROLL

Meeting Date: June 8th 2021

Payroll Type: Fire Payroll

Date Range: 5-11-2021 to 5-22-2021

NET..... \$10,991.29

DEDUCTIONS.....\$4519.74

Federal Taxes.....\$1269.00

Medicare..... \$207.66

Retirement \$1589.10

Union Dues..... \$165.00

Supplemental Insurance.....\$117.35

Insurance.....\$1171.63

TOTAL PAYROLL.....\$15,511.03

Town Clerk, Christine Trumbull

Mayor, Seth Coleman



CITY OF MILLS

EST. 1921

PAYROLL

Meeting Date: June 8th 2021

Payroll Type: Fire Payroll #2

Date Range: 5-23-2021 to 6-3-2021

NET..... \$9452.41

DEDUCTIONS.....\$3915.05

Federal Taxes.....\$915.00

Medicare..... \$176.58

Retirement \$1369.49

Union Dues..... \$165.00

Supplemental Insurance.....\$117.35

Insurance.....\$1171.63

TOTAL PAYROLL.....\$13,367.46

Town Clerk, Christine Trumbull

Mayor, Seth Coleman



CITY OF MILLS

EST. 1921

PAYROLL

Meeting Date: June 8th, 2021

Payroll Type: Regular/Police Payroll

Date Range: 5-10-2021 to 5-23-2021

NET..... \$71,556.96

DEDUCTIONS.....\$29,740.12

Federal Taxes.....\$88223.00

Medicare..... \$1415.68

Retirement \$8664.80

Social Security.....\$6053.17

Supplemental Retirement..... \$860.00

Supplemental Insurance.....\$544.25

Child Support..... \$600.00

Insurance.....\$3379.22

Retro Pay.....\$283.25

TOTAL PAYROLL.....\$101,297.08

Town Clerk, Christine Trumbull

Mayor, Seth Coleman

Resolution No. 2021-11

A RESOLUTION FOR A VARIANCE TO ALLOW FOR A TWENTY-FOOT FRONT AND TEN-FOOT REAR SETBACK ON LOTS 47-49, AGATE ADDITION, CITY OF MILLS, NATRONA COUNTY, WYOMING

WHEREAS, the City of Mills is a municipal corporation under the laws of the State of Wyoming; and

WHEREAS, Mr. & Mrs. Mike Hammond, the owner of Lots 47, 48 & 49, Agate Addition, City of Mills; and

WHEREAS, said owner has petitioned the City of Mills for variance for a twenty-foot front and ten-foot rear setback within a Developing Residential (D-R) Zoning District; and

WHEREAS, a public hearing notice was advertised at least 15 days prior to the public hearing, in the Casper Star-Tribune, on 20 May 2021; and

WHEREAS, notifications were sent to all property owners within 140 feet of the said property; and

WHEREAS, there are 25 properties within 140 feet, the Owners have 3 lots; two property owners with 3 lots had no objections and 1 property owner with 2 lots objected (see attached); The City of Mills owns 4 lots within 140' of the subject property and 14 properties did not respond; and

WHEREAS, the applicant states that a hardship exists: Existing homes to the south on S. 3rd Ave. have ten-foot rear setbacks and some less than 25-feet for front setback; and

WHEREAS, the applicant stated that the variance will not result in a gain in use, service or income to a greater extent than available to other landowners in the vicinity and that '(Mr. & Mrs. Hammond) would like to utilize Lots 47-49 no different than other owners have on the street; and

WHEREAS, Staff provided the following conclusions:

1. An unnecessary hardship was not willfully created by the applicant.
2. The variance, if granted, will not alter the essential character of the neighborhood or district in which the property is located, nor substantially or permanently impair the appropriate use or development of adjacent property.
3. A hardship to the applicant exists in that Lots 47-49 are odd shaped, have pre-existing non-conformances, topography and easement areas which does make it difficult to accommodate reasonably sized homes and meet all the requirements within the D-R Zoning District. A hardship to the applicant exists to not being able to use the property to its full extent based on these issues.

WHEREAS, the Planning and Zoning Board met on 3 June 2021 and forwarded a "Do Pass" recommendation for said plat to the City Council, with the following conditions:

1. The variance, if granted, will not alter the essential character of the neighborhood or district in which the property is located, nor substantially or permanently impair the appropriate use or development of adjacent property.
2. The variance, if granted, allows the applicant to utilize and develop the lot, but not result in a gain in use, service or income greater to other landowners in the vicinity.
3. The owner constructs the site in accordance with all local, state and federal rules and regulations.

THEREFORE, BE IT RESOLVED, the Mills City Council considered the application and recommendations of Staff and the Planning and Zoning Board at a Council meeting held on 8 June 2021 and approved a variance to allow for a twenty-foot front and ten-foot rear setback on Lots 47-49, Agate Addition, City of Mills, Natrona County, Wyoming.

1. The variance, if granted, will not alter the essential character of the neighborhood or district in which the property is located, nor substantially or permanently impair the appropriate use or development of adjacent property.
2. The variance, if granted, allows the applicant to utilize and develop the lot, but not result in a gain in use, service or income greater to other landowners in the vicinity.
3. The owner constructs the site in accordance with all local, state and federal rules and regulations.

PASSED, APPROVED, AND ADOPTED this 8th Day of June 2021.

CITY OF MILLS, WYOMING

Seth Coleman, Mayor

Sara McCarthy, Council

James Hollander, Council

Darla R. Ives, Council

Brad Neumiller, Council

ATTEST:

Christine Trumbull, City Clerk

City OF MILLS

RESOLUTION 2021-15

A RESOLUTION ESTABLISHING AN INCREASE IN WATER, SEWER AND SANITATION RATES TO MEET THE FISCAL OBLIGATIONS OF THIS ENTERPRISE.

WHEREAS, Ordinance 603 of the City of Mills authorizes the City Council to establish water rates of the City by Resolution adopted by the City Council, and:

WHEREAS, Ordinance 604 of the City of Mills authorizes the City Council to establish sewer and sanitation rates of the City by Resolution adopted by the City Council, and:

WHEREAS, the governing body of the City of Mills, Wyoming has considered the results of a water feasibility study and additional expenses necessary for infrastructure repair and determined the water, sewer and sanitation rates should be increased , and:

WHEREAS, the City Of Mills has reviewed the actual costs of the labor, equipment and operation of Public water, sewer and sanitation system, and:

WHEREAS, the City of Mills is responding to the request of users over several years to bill such services monthly and not quarterly, and:

WHEREAS, the City of Mills has had the radio read meter system operational for most of the last year, and:

WHEREAS, the City of Mills will require an overall increase of .35 cent for water for the 1000 gallons after the first 1500, 5% for sewer and 5% Sanitation services above the current rates to meet the fiscal obligations of the City, and :

WHEREAS, the City of Mills will require an administration fee to cover cost associated with the monthly billing, and:

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MILLS to set the rates for water, sewer and sanitation as stated in the chart on this resolution and adopt the policy changes in said Resolution, effective July 1st, 2021.

RATES FOR NEW SERVICES

Service Initiation Fee: To exclude same owner and same address for shut off request:	\$ 20.00
Basic Commercial Deposit:	\$100.00
Basic Residential Deposit:	\$100.00

RECONNECTION FEES

(Service terminated for non-payment)

Meter Sent for Turn Off	\$ 20.00
Meter Locked or Removed	\$ 100.00

ADMINISTRATION FEE (Monthly)

Residential	\$4.00
Commercial	\$6.00

Single-Family Residence

WATER RATES

First 1,500 Gallons:	\$8.98
Every 1,000 Gallons Consumed Thereafter	\$3.00

Single-Family Residence (Outside City Limits)

WATER RATES

First 1,500 Gallons:	\$13.49
Every 1,000 Gallons Consumed Thereafter	\$4.32

Commercial

WATER RATES

First 2,500 Gallons:	\$13.49
Every 1,000 Gallons Consumed Thereafter	\$4.32

Commercial (Outside City Limits)

WATER RATES

First 2,500 Gallons:	\$20.24
Every 1,000 Gallons Consumed Thereafter	\$6.02

Single-Family Residence

SEWER RATES

Monthly Fee:	\$20.07
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Single-Family Residence (Outside City Limits)

SEWER RATES

Monthly Fee:	\$30.01
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Commercial

SEWER RATES

First 3,000 Gallons:	\$26.62
Every 1,000 Gallons Consumed Thereafter	\$2.16

Commercial (Outside City Limits)

SEWER RATES

First 3,000 Gallons:	\$39.95
Every 1,000 Gallons Consumed Thereafter	\$3.24

Multiple-Dwelling Units

- The monthly water/sewer usage charge for a multiple-dwelling unit that is separately metered shall be calculated by applying the rates established for single-family residences.
- The monthly water usage charge for a multiple-dwelling unit complex that is master metered shall be calculated by dividing the total water/sewer usage by the total number of dwelling units and applying the rates established for single-family residences. The monthly water usage charge for such multiple-dwelling unit complex shall be determined by multiplying the charge per dwelling unit by the total number of dwelling units. The number of dwelling units for mobile home and travel trailer parks shall be determined by calculating the number of available spaces.

Combination Residential and Commercial / Industrial Users

- Combination residential and commercial / industrial users whose primary activity is not commercial / industrial related will be classified as multiple-dwelling units and will be charged using the multiple-dwelling unit formula at 100% of the minimum single-family residence monthly usage and rate.
- Combination residential and commercial / industrial users whose primary activity is commercial / industrial in nature are charged the appropriate commercial-industrial rates.

Separate metered fire line

- All customers with a *separate fire line and meter* installed, will be billed a minimum monthly charge of \$7.50 unless there is consumption, and then the appropriate metered rate class charges (commercial) will apply above the minimum.

Construction Water Usage

- Upon receipt of service the City will provide a hydrant meter for the purposes of measuring the construction water usage. Usage will be billed at the rate of \$35.00 per month minimum for the first 2,000 gallons, and \$5.00 per 1,000 gallons thereafter. The user will be responsible for lost or broken equipment.

Bulk Water Usage

- The taking of bulk water is allowed only from a designated hydrant during normal business hours, unless an application for after-hours delivery is filed by the customer and approved. Bulk water customers will be responsible for paying overtime charges incurred

at \$20/hr. with a minimum charge of one hour, if applicable, in addition to the rate of \$35.00 for the first 2,000 gallons, and \$5.00 per 1,000 gallons thereafter.

Outside Town Limits Users

- All users of City water service outside City limits will be charged 1 ½ times the amount of the applicable minimum charge and 1 ½ times the amount of all applicable charges for water used above the minimum charge.

Sewer Users Not Receiving Town Water

- Single-family residences will be charged for sewer using the applicable rates regardless of how many gallons actually may be used.
- Multiple-dwelling units will be charged for sewer using the applicable rates per unit, regardless of how many gallons actually may be use, or, at the option of the owner, based on metered water supply.
- Commercial / industrial users and combination residential and commercial / industrial users are charged on a per-home equivalent.

Garbage Collection

Rollout Carts for Household Waste

- Carts should be at the curb before 7:00 a.m., with the front of the cart facing the street, and 3 feet of distance between the carts themselves and any other objects such as mailboxes, vehicles, fences, etc. to facilitate automated pickup.
- **Missed Collection:** If your garbage was not picked up on your regular collection day due to the driver missing it or you forgot to set it out, please call the Mills City Hall within two business days to remedy the issue. If you forget to put your trash out the fee will be on a case by case basis and set by resolution.
- **Severe Weather:** When collection is delayed by severe weather, Mills will make every effort to pick up your garbage before your next collection day. This means evening and/or weekend collection may become necessary so please make sure to leave your garbage at the curb to give us every opportunity to empty your cart. If your garbage is not able to be picked up, we will collect double the volume on your next regularly scheduled collection day at no additional charge.

Questions?

Contact Mills City Hall at (307) 234-6679 for assistance.

Cart Assistance

If you, or someone you know, is physically unable to move their carts to the curb for pickup, you may be eligible for the City’s cart assistance program. To participate in the program, there cannot be anyone at the location physically capable of moving the cart. Interested individuals should *contact City Hall*, at (307) 234-6679 for more information, and to register for assistance.

Cart Repair

Broken carts must be reported so they can be placed on a list for servicing! To request your broken garbage be repaired, please *contact City Hall*, at (307) 234-6679 who will then schedule the carts for service.

RATES

Residential Sanitation

- **\$18.19** (Minimum Monthly Fee) Residential Weekly Pickup

Commercial Sanitation

The following are monthly rates for sanitation

# of Weekly Pickups	95 gal.	300 gal.	2 yard	3 yard	4 yard
1	\$18.74	\$56.22	\$56.22	\$77.17	\$102.90
2			\$112.44	\$154.34	\$205.80
3			\$168.66	\$231.51	\$308.70
4			\$224.88	\$308.68	\$411.60
5			\$281.10	\$385.85	\$514.50

*If commercial customer does not own container, a 10% increase is applied to the rate.

Reminder: All bills are due the 30th of each month. Any utility bill not paid in full by the 15th of the following month, will be assessed \$20.00 for late / or reconnect fee to your account, unless a payment arrangement is made with the

City. If the fee is assessed the account balance must be paid in full before water is restored. Payment arrangements must be made prior to the 15th of the following month. Payments must be received no later than 4:30 PM for same day turn on. If received after 4:30 PM turn on will be the next business day.

*If commercial customer does not own container, a 10% increase will be applied to the base rate.

PASSED, ADOPTED AND APPROVED on this _____ day of _____, 2021.

Seth Coleman, Mayor

Sara McCarthy, Council

Darla R. Ives, Council

James Hollander, Council

Bradley Neumiller, Council

ATTESTED:

Christine Trumbull, City Clerk

CITY OF MILLS

Resolution 2021-16

A RESOLUTION AUTHORIZING THE MAYOR TO UNFREEZE WAGES AND STEP IN GRADES FOR ALL EMPLOYEES OF THE CITY OF MILLS BEGINNING JULY 1ST, 2021

WHEREAS, the City of Mills will lift the freeze of wage and step in grades for all City Employees, and

WHEREAS, the City of Mills, Wyoming, will lift this freeze beginning July 1st, 2021, and

NOW, THEREFORE, the City of Mills will lift the freeze on wages and step in grades beginning July 1st, 2021 for all City employees.

PASSED, APPROVED AND ADOPTED on this _____ day of _____, 2021.

Seth Coleman, Mayor

Sara McCarthy, Council

Darla R. Ives, Council

James Hollander, Council

Brad Neumiller, Council

ATTESTED:

Christine Trumbull, City Clerk

RESOLUTION NO. _____

A RESOLUTION SUPPORTING PLACING A PROPOSITION FOR IMPOSITION OF A 1% SPECIFIC PURPOSE EXCISE TAX IN NATRONA COUNTY, STATE OF WYOMING, FOR THE PURPOSE OF FUNDING SPECIFIC PROJECTS ON THE BALLOT FOR CONSIDERATION BY THE VOTERS AT A SPECIAL ELECTION TO BE HELD IN NATRONA COUNTY ON NOVEMBER 2, 2021.

WHEREAS, pursuant to Wyo. Stat. §§ 39-15-203(a)(iii), 39-15-204(a)(iii), 39-16-203(a)(ii), and 39-16-204(a)(ii) a county may impose a sales and use excise tax not to exceed two percent (2%) upon retail sales of tangible personal property, admissions and services made, and upon storage, use and consumption of tangible personal property, within the county, for specified purposes and in specified amounts as authorized by the qualified electors of the county; and

WHEREAS, in February and March of this year, ETC Institute administered a public opinion survey to residents in the cities of Casper, Evansville, Bar Nunn, Mills, and Natrona County to gauge support for a 6th Cent specific purpose tax and gather feedback on items that residents would support with the additional tax; and

WHEREAS, the survey indicated a majority of respondents were supportive of replacing eight miles of potable waterline between Midwest/Edgerton and Casper for a total cost of \$2 million; and

WHEREAS, the survey indicated a majority of respondents were supportive of completing the reconstruction of Midwest Avenue between Walnut Street and Poplar Street in Casper for a total cost of \$2.4 million; and

WHEREAS, the City of Casper has determined to make this source of funding available in the total amount of \$4,400,000 in order to provide these projects, the specific purpose one cent tax is necessary to fund said projects; and

WHEREAS, the tax will expire when the amounts approved have been funded pursuant to Wyo. Stat. § 39-15-203(a)(iii)(C) and Wyo. Stat. § 39-15-207(c); and

WHEREAS, pursuant to the provisions of Wyo. Stat. §§ 39-15-203(a)(iii) and 39-16-203(a)(ii), before any proposition to impose the Tax shall be placed before the electors of the Natrona County, the Natrona County Commissioners and the governing bodies of at least fifty percent (50%) of the Municipalities shall adopt a resolution approving the proposition, setting forth a procedure for qualification of a ballot question for placement on the ballot and specifying how excess funds shall be expended; and

WHEREAS, the governing bodies of the other Municipalities and the County plan to consider a resolution approving the proposition at their respective upcoming meetings; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MILLS, NATRONA COUNTY, WYOMING that the City hereby supports the placing of the specific purpose excise tax as authorized under Wyoming Statutes §§ 39-15-203(a)(iii), 39-15-204(a)(iii), 39-16-203(a)(ii), and 39-16-204(a)(ii) at a rate of one (1) percent on retail sales of tangible personal property, admissions and services within Natrona County for continuation of the tax at the specified rate.

BE IT FURTHER RESOLVED that the City approves the following proposition to be included on the official ballots:

“Shall Natrona County, State of Wyoming (the “County”), be authorized to adopt and cause to be imposed a one percent (1%) specific purpose sales and use excise tax (the “Tax”) within the County for the purpose of raising and collecting the total amount of \$4,400,000, the proceeds of which and the interest earned thereon to be used and applied for the following specific projects (the “Projects”):

City of Casper Project

\$2,400,000 to be collected, together with interest earned there to be used by the City of Casper for completing the reconstruction of Midwest Avenue between Walnut Street and Poplar Street in Casper.

Midwest/Edgerton Project

\$2,000,000 to be collected, together with interest earned there to be used by the Cities of Midwest and Edgerton to replace eight miles of potable waterline between Midwest/Edgerton and Casper.

FOR the Proposition: _____

AGAINST the Proposition: _____

BE IT FURTHER RESOLVED that upon distribution of the approved Tax funds to the County, the City agrees that excess Tax funds shall be retained by the Natrona County Treasurer for one (1) year for refund of overpayments. After one (1) year, the excess Tax funds (less any refunds), plus any interest earned thereon, shall be distributed within three (3) days to the Sponsoring Entities on a pro-rata basis, based on the respective ratio which the principal amount that each Sponsoring Entity is to receive bears to the total amount of all Projects for which the tax was approved.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Natrona County Board of County Commissioners as required by Wyoming Statute § 39-15-203(a)(i)(B) in order to place the issue on the ballot.

PASSED AND APPROVED this _____ day of June, 2021.

APPROVED AS TO FORM:

ATTEST:

CITY OF MILLS, WYOMING

A Municipal Corporation

Christine Trumbull
City Clerk

Seth Coleman
Mayor

Darla R. Ives, Council Member

Sara McCarthy, Council Member

Bradley Neumiller, Council Member

James Hollander, Council Member

CITY OF MILLS

Resolution 2021-18

A RESOLUTION AUTHORIZING THE MAYOR TO CARRY OVER REVENUE FROM
FY21 BUDGET TO HELP OFFSET THE FY22 BUDGET

WHEREAS, the City of Mills will carryover revenue from the FY 21 Budget to the FY 22 Budget
and

WHEREAS, the City of Mills, Wyoming, will use the carryover of revenue to help balance the
FY 22 Budget, and

NOW, THEREFORE, the City of Mills will us the carryover of revenue from the FY 21 Budget
to help balance the Budget for FY 22.

PASSED, APPROVED AND ADOPTED on this _____ day of _____, 2021.

Seth Coleman, Mayor

Sara McCarthy, Council

Darla R. Ives, Council

James Hollander, Council

Brad Neumiller, Council

ATTESTED:

Christine Trumbull, City Clerk

ORDINANCE No. 764

AN ORDINANCE amending Ordinance No. 724 of the CITY OF MILLS amending Chapter 15.04 of the Mills Municipal Code, and adopting the 2021 edition of the *International Building Code*, including certain appendices, and amendments regulating and governing the safeguarding of life, health, property, and public welfare within the CITY OF MILLS providing for the issuance of permits and collection of fees therefore; repealing all other ordinances or parts of past laws in conflict therewith.

WHEREAS the City of Mills in accordance with Sections 15-1-701 through 15-1-801 of the Wyoming Statutes, 1977 and the authority granted to the City wishes to amend Chapter 15.10 of the Mills Municipal Code, for the purpose of adopting the 2021 edition of the International Building Code; and

WHEREAS the City of Mills is ever mindful of ensuring the security and safety with building construction, and promoting health and general welfare of the residents of Mills; and

NOW, THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MILLS, WYOMING THE FOLLOWING:

Section 1:

That a certain document, two (2) copies of which is on file in the office of the CITY OF MILLS being marked and designated as the International Building Code, 2021 edition, including Appendix Chapters B, E, J and K as published by the International Code Council, be and is hereby adopted as the Building Code of the CITY OF MILLS in the State of WYOMING regulating and governing the safeguarding of life, health, property, and public welfare, from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; providing for the issuance of permits and collection of fees therefore; and each and all of the regulations, provisions, penalties, conditions and terms of said Building Code on file in the office of the CITY OF MILLS are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 and Section 3 of this ordinance.

Section 2:

Section 15.04.020 of the Mills Municipal Code is hereby deleted and replaced with the following:

Section 15.04.020 Purpose. The purpose of this code is to provide minimum standards to safeguard life or limb, health, property, and public welfare by

regulating and controlling the design, construction, location and maintenance of all buildings and structures within the City. (Ord. 103 §2, 1953).

Mills City Code Section 15.10.020 2021 International Building Code revisions. That the following sections of the 2021 International Building Code are hereby revised:

Section 101.1. Title: Insert: City of Mills

Section 34 Reserved: Insert: The City of Mills is reviewing the 2021 International Existing Building Code and may adopt it in coming months.

Section 109.3 Building permit valuations; insert: permit fees are set by resolutions annually by the City council.

Section 105.2 work exempt from permits: delete: subparagraph 1 (accessory structures), and subparagraph 2 (fences).

Section 3:

Section 15.04.030 of the Mills Municipal Code is hereby deleted and replaced with the following:

15.04.030 Application. New buildings and structures hereafter erected in the City, and buildings and structures moved into or within the City shall conform to the requirements of this code. Additions, alterations, repairs, changes of use or occupancy and structural changes in all buildings and structures shall comply with the provisions for new buildings and structures. However, minor repairs, upkeep and maintenance of structures within the City shall be exempted from the permit requirements of Section 15.04.130. §1, 1978).

Any Person committing any act in this code is guilty of a misdemeanor and upon conviction thereof, shall be fined in any sum of not more than seven hundred and fifty dollars (\$750.00), and not less than two hundred and fifty dollars (\$250.00), for each and every offense.

PASSED ON FIRST READING the ____ day of _____, 2021.
PASSED ON SECOND READING the ____ day of _____, 2021.
PASSED, APPROVED, AND ADOPTED ON THIRD AND FINAL READING the ____ day of _____, 2021.

CITY OF MILLS, WYOMING

By: _____
Seth Coleman, Mayor

Darla R. Ives, Council

Sara McCarthy, Council

James Hollander, Council

Bradley Neumiller, Council

ATTEST: _____
Christine Trumbull
City Clerk

I, Christine Trumbull, City Clerk of the City of Mills, Wyoming, do hereby certify that the foregoing is a true and correct copy of Ordinance No. 764, entitled “AN ORDINANCE amending Ordinance No. 724 of the CITY OF MILLS amending Chapter 15.04 of the Mills Municipal Code, and adopting the 2021 edition of the International Building Code, including certain appendices, and amendments regulating and governing the safeguarding of life, health, property, and public welfare within the CITY OF MILLS” providing for the issuance of permits and collection of fees therefore; repealing all other ordinances or parts of past laws in conflict therewith.”

Passed on First Reading by the City Council of the City of Mills, Wyoming, at a regular meeting held by the Council Members on the ____ day of _____, 2021.

Christine Trumbull
City Clerk

I, the regularly appointed, duly qualified and action as City Clerk of the City of Mills, Wyoming do hereby certify that signed, attested, sealed, and certified copies of this Ordinance No. 764 approved and passed as certified above, and following its passage by the City Council, was posted in the City Clerk’s Office and at the Mills Post Office for a period of ten (10) days as required by law; that it took effect and became in force as a legal ordinance of the City of Mills, Wyoming on the ____ day of _____, 2021.

Christine Trumbull
City Clerk

ORDINANCE No. 765

AN ORDINANCE amending Ordinance No. 723 of the CITY OF MILLS amending Chapter 15.05 titled Residential Code of the Mills Municipal Code, and adopting the 2021 edition of the *International Residential Code for One and Two Family Dwellings*, including certain appendices, and amendments regulating and governing the construction, alteration, movement, enlargement, replacement, repair, equipment, location, removal and demolition of detached one-and two-family dwellings and multiple single family dwellings (City houses) not more than three stories in height with separate means of egress in the CITY OF MILLS providing for the issuance of permits and collection of fees therefore; repealing all other ordinances or parts of past laws in conflict therewith.

WHEREAS the City of Mills in accordance with Sections 15-1-701 through 15-1-801 of the Wyoming Statutes, 1977 and the authority granted to the City wishes to amend Chapter 15.05 of the Mills Municipal Code, for the purpose of adopting the 2021 edition of the International Residential Code, and

WHEREAS the City of Mills is ever mindful of ensuring the security and safety from hazards, and promoting health and general welfare of the residents of Mills, Wyoming.

NOW, THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MILLS, WYOMING THE FOLLOWING:

Section 1:

Section 15.05.010 of the Mills Municipal Code is hereby created as follows:

15.05.010 Adoption.

That a certain document, two (2) copies of which are on file in the office of the CITY CLERK of the CITY OF MILLS. being marked and designated as the International Residential Code, 2021 edition, including Appendix Chapters E, and G, as published by the International Code Council, be and is hereby adopted as the Residential Code of the CITY OF MILLS, in the State of WYOMING for regulating and governing the construction, alteration, movement, enlargement, replacement, repair, equipment, location, removal and demolition of detached one- and two-family dwellings and multiple single-family dwellings (City houses) not more than three stories in height with separate means of egress as herein provided; providing for the issuance of permits and collection of fees therefore; and each and all of the regulations, provisions, penalties, conditions and terms of said Residential Code on file in the office of the CITY CLERK are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance,

with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

The following are hereby revised:

Section 2.

Section 15.05.020 of the Mills Municipal Code is hereby created as follows:

15.05.020 *2021 International Residential Code* additions, insertions, deletions, and amendments.

Delete: Part V, Titled Mechanical, Chapters 12 through 23

Delete: Part VI, Titled Fuel Gas, Chapter 24

Delete: Part VII, Titled Plumbing, Chapters 25 through 33

Delete: Part VIII, Titled Electrical, Chapters 34 through 42

Delete: Section R105.2 Subparagraph 1. (Accessory buildings) Subparagraph 2. (Fences) Subparagraph 10. (Decks)

Amend: Table 302.6 Dwelling-Garage Separation

Table 302.6 amended to read as follows:

All references in table 302.6 to 1/2" gypsum board are amended and replaced to read 5/8" Type X gypsum board.

Amend: Section R302.7 - Under Stair Protection Section R 302.7 reference to 1/2" gypsum board is amended and replaced to read 5/8" type X gypsum board.

Delete: Section R309.5 Fire Sprinklers

Delete: Section R313 Automatic Fire Sprinkler Systems.

Section R602.7.5 Delete Table R602.7.5. Insert: R602.7.5.1 Header Span > 4' must have 2 full height studs and 2 jack studs at each end of header no matter the stud spacing within the wall.

Amend: Table R702.3 .5 Minimum thickness and application of gypsum board.

Create footnote "e" to Table 702.3 .5 to read: All ceiling applications for gypsum board width greater than 16" framing members, must be a minimum of 5/8" in thickness.

Amend: Chapter 11 Energy Efficiency as follows: Insert: N1101.1.1 Certificate
Add: If the General Building Contractor wishes to obtain a certificate at completion proving Energy Efficiency of the building, General Contractor must submit all energy efficiency documentation along with engineered and manufacturer's component (r-values), proving the required building thermal envelope would meet or exceed efficiency compliance of Chapter 11 with the original building permit application. In addition; there will be an additional cost of 65% for the permit to cover the added cost to cover the plan review of the energy efficiency components and added inspections required. Contractor then must conform to all requirements within Chapter 11, ensuring the building meets energy efficiency according to Chapter 11 [RE] of the 2021 International Residential Code for one- and two-family dwellings.

Section 3.

That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or unenforceable, such decision shall not affect the validity of the remaining portions of this ordinance. The CITY COUNCIL hereby declares that it would have passed this law, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional or unenforceable.

Section 4.

That nothing in this ordinance or in the Building Code hereby adopted shall be construed to affect the right or ability of the City of Mills to initiate any suit or proceeding in any court, or assert any rights acquired, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 4 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

IT IS FURTHER ORDAINED: That upon passage and execution of this Ordinance it shall be filed with the office of the Natrona County Clerk.

PASSED ON FIRST READING the ____ day of _____, 2021.
PASSED ON SECOND READING the ____ day of _____, 2021.
PASSED, APPROVED, AND ADOPTED ON THIRD AND FINAL READING the
____ day of _____, 2021.

CITY OF MILLS, WYOMING

By: _____
Seth Coleman, Mayor

Darla R. Ives, Council

Sara McCarthy, Council

James Hollander, Council

Bradley Neumiller, Council

ATTEST: _____
Christine Trumbull
City Clerk

I, Christine Trumbull, City Clerk of the City of Mills, Wyoming, do hereby certify that the foregoing is a true and correct copy of Ordinance No. 765 entitled “AN ORDINANCE amending Ordinance No. 723 of the CITY OF MILLS amending Chapter 15.05 titled Residential Code of the Mills Municipal Code, and adopting the 2021 edition of the International Residential Code for One and Two Family Dwellings, including certain appendices, and amendments regulating and governing the construction, alteration, movement, enlargement, replacement, repair, equipment, location, removal and demolition of detached one-and two-family dwellings and multiple single family dwellings (City houses) not more than three stories in height with separate means of egress in the CITY OF MILLS” providing for the issuance of permits and collection of fees therefore; repealing all other ordinances or parts of past laws in conflict therewith.”

Passed on First Reading by the City Council of the City of Mills, Wyoming, at a regular meeting held by the Council Members on the ____ day of _____, 2021.

Christine Trumbull
City Clerk

I, the regularly appointed, duly qualified and action as City Clerk of the City of Mills, Wyoming do hereby certify that signed, attested, sealed, and certified copies of this Ordinance No. 765 approved and passed as certified above, and following its passage by the City Council, was posted in the City Clerk's Office and at the Mills Post Office for a period of ten (10) days as required by law; that it took effect and became in force as a legal ordinance of the City of Mills, Wyoming on the ____ day of _____, 2021.

Christine Trumbull
City Clerk

ORDINANCE 766

An Ordinance amending Ordinance No. 725 of the City of Mills amending Chapter 15.11 of the Mills Municipal Code, and adopting the 2021 edition of the *International Fuel Gas Code*, regulating and governing fuel gas systems and gas-fired appliances in the City of Mills providing for the issuance of permits and collection of fees therefore; repealing all other ordinances or parts of past laws in conflict therewith.

WHEREAS the City of Mills in accordance with Sections 15-1-701 through 15-1-801 of the Wyoming Statutes, 1977 and the authority granted to the City wishes to amend Chapter 15.11 of the Mills Municipal Code, for the purpose of adopting the 2021 edition of the International Fuel Gas Code; and

WHEREAS the City of Mills is ever mindful of ensuring the security and safety gas fired appliances, and promoting health and general welfare of the residents of Mills; and

NOW, THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MILLS, WYOMING THE FOLLOWING:

Section 1

Chapter 15.11 of the Mills Municipal Code is hereby amended as follows:

Chapter 15.11 Chimney Fires Fuel Gas Code

Sections:

- 15.11.010 Short Title. Adoption.
- 15.11.020 Definitions 2021 International Fuel Gas Code revisions.
- 15.11.030 Chimney fired declared nuisance. Repealed.
- 15.11.040 Presumption of violation conditions. Repealed.
- 15.11.050 Chimney fires duty of City Fire Inspector. Repealed.
- 15.11.060 Use of stoves or chimneys prior to cleaning prohibited. Repealed.
- 15.11.070 Violation Penalty. Repealed.

Section 15.10.010 Adoption

That a certain document, two (2) copies of which are on file in the office of the City Clerk of the City of Mills, being marked and designated as the International Fuel Gas Code, 2021 edition, including Appendix Chapters A, B, C. and D as published by the International Code Council, be and is hereby adopted as the Fuel Gas Code of the City of Mills, in the State of Wyoming for regulating and governing fuel gas systems and gas-fired appliances as herein provided; providing for the issuance of permits and collection of fees therefore; and each and all of the regulations, provisions, penalties, conditions and terms of said Fuel Gas Code on file in the office of the City Clerk are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

Section 2

Section 15.11.020 of the Mills Municipal Code is hereby deleted and replaced with the following:

Mills City Code Section 15.10.020 2018 International Fuel Gas Code revisions.

That the following sections of the 2021 International Fuel Gas Code are hereby revised:

Section 101.1 TITLE: - Insert: City of Mills

Section 106.6.2 FEE SCHEDULE: - Insert: Fees set by Resolution yearly by the City Council.

Section 108.4 VIOLATION PENALTIES: - Insert: Misdemeanor, \$750.00, Zero (0) Days

Section 108.5 STOP WORK ORDERS: - Insert: \$ 325.00, \$750.00

Section 3

The following City of Mills Municipal Codes 15.11.030 through 15.11.070 are hereby repealed and deleted entirely. 15.11.030, 15.11.040, 15.11.050, 15.11.060 and 15.11.070.

Section 4

The 2003/2006/2015/2018 editions of the international fuel gas code, including any version of the uniform fire code, the following City of Mills Ordinance 725, are hereby repealed and deleted entirely.

Section 5

That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or unenforceable, such decision shall not affect the validity of the remaining portions of this ordinance. The CITY COUNCIL hereby declares that it would have passed this law, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional or unenforceable.

Section 6

That nothing in this ordinance or in the Fuel Gas Code hereby adopted shall be construed to affect the right or ability of the City of Mills to initiate any suit or proceeding impending in any court, or asserting any rights acquired, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 4 of this law; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

IT IS FURTHER ORDAINED: That upon passage and execution of this Ordinance it shall be filed with the office of the Natrona County Clerk.

PASSED ON FIRST READING the ____ day of _____, 2021.

PASSED ON SECOND READING the ____ day of _____, 2021.

PASSED, APPROVED, AND ADOPTED ON THIRD AND FINAL READING the ____ day of _____, 2021.

CITY OF MILLS, WYOMING

By: _____
Seth Coleman, Mayor

Darla R. Ives, Council

Sara McCarthy, Council

James Hollander, Council

Bradley Neumiller, Council

ATTEST: _____
Christine Trumbull
City Clerk

I, Christine Trumbull, City Clerk of the City of Mills, Wyoming, do hereby certify that the foregoing is a true and correct copy of Ordinance No 766, entitled “An Ordinance amending Ordinance No. 725 of the City of Mills amending Chapter 15.11 of the Mills Municipal Code, and adopting the 2021 edition of the International Fuel Gas Code, regulating and governing fuel gas systems and gas-fired appliances in the City of Mills” providing for the issuance of permits and collection of fees therefore; repealing all other ordinances or parts of past laws in conflict therewith.

Passed on First Reading by the City Council of the City of Mills, Wyoming, at a regular meeting held by the Council Members on the ____ day of _____, 2021.

Christine Trumbull
City Clerk

I, the regularly appointed, duly qualified and action as City Clerk of the City of Mills, Wyoming do hereby certify that signed, attested, sealed, and certified copies of this Ordinance No. 766 approved and passed as certified above, and following its passage by the City Council, was posted in the City Clerk’s Office and at the Mills Post Office for a period of ten (10) days as required by law; that it took effect and became in force as a legal ordinance of the City of Mills, Wyoming on the ____ day of _____, 2021.

Christine Trumbull
City Clerk

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CASPER-NATRONA COUNTY HEALTH DEPARTMENT AND THE
CITY OF MILLS WYOMING**

This Memorandum of Understanding (MOU) is made and entered this ___ day of _____, 2021 with an effective date of _____, 2021, by and between the Casper-Natrona County Health Department and the City of Mills, Wyoming.

RECITALS

WHEREAS, The Casper-Natrona County Health Department is a health department organized under the laws of the State of Wyoming and jointly serving Natrona County and the City of Casper in that capacity; and

WHEREAS, The City of Mills is a municipality organized under the laws of the State of Wyoming which has recently transitioned into a first class city; and

WHEREAS, Mills, in keeping with its obligations as a first class city, must provide for a health department; and

WHEREAS, The Casper-Natrona County Health Department already provides services to the residents of Mills

WHEREAS, Wyo. State Sec. 35-1-301(d) allows for municipalities to participate in county health departments where authorized by municipal resolution; and

WHEREAS, the City of Mills has authorized the City to participate in the county health department along those lines set forth in this agreement.

NOW THEREFORE, in exchange for the terms, conditions and covenants set forth herein the parties hereto warrant and agree as follows:

AGREEMENT

1. Services to be Provided.

In exchange for the consideration and covenants provided herein, the Casper Natrona County Health Department shall act as the health department for the City of Mills, providing to it the services normally attendant to such a department, and in keeping with those services which it already provided to the residents of Mills prior to the entering into of this agreement, and such services as it would otherwise be required to render by law.

2. Consideration.

Annual consideration to be paid under this Agreement shall be the sum of _____ per year to be paid by Mills on the beginning date of the term, and upon the annual renewal date for the term as set forth below, the sufficiency of which is hereby acknowledged.

3. Term.

The term of this agreement shall commence on _____ and run for one year and renew itself annually unless a notice of termination is given at least thirty (30) days prior to the end of the annual term. Either party may seek to renegotiate any term, including annual consideration, by providing notice of their desire to do so at least sixty (60) days prior to the expiration of this agreement.

4. No waiver of Immunity.

Nothing in this agreement shall be deemed to cause either party to waive any defenses or immunities that would apply to them, including sovereign immunity.

Entered into this ____ day of _____, 2021

ATTEST:

City of Mills:

Christine Trumbull
City Clerk

Seth Coleman
Mayor City of Mills

Casper Natrona County Health Department

**ANIMAL SHELTER AND HOLDING
MEMORANDUM OF UNDERSTANDING
BETWEEN EVANSVILLE AND MILLS WYOMING**

This Memorandum of Understanding (MOU) is made and entered this ___ day of _____, 2021 with and effective date of July 1, 2021, by and between the Town of Evansville , Wyoming, a Municipal Corporation, hereinafter sometimes referred to as Town of Evansville or Evansville and the City of Mills, Wyoming , a Municipal Corporation, hereinafter sometimes referred to as City of Mills or Mills.

RECITALS

WHEREAS, Evansville, in keeping with its ordinances and resolutions has certain needs to address animal control within its municipal boundaries including providing for the custody and control of animals that come into its possession through the operation of its ordinances and resolutions; and

WHEREAS, Mills, in keeping with its ordinances and resolutions likewise has certain needs to address animal control within its municipal boundaries, including providing for the custody and control of animals that come into its possession through the operation ordinances and resolutions; and

WHEREAS, Mills, has established an animal holding facility for the housing of animals that come into its possession and control; and

WHEREAS, Evansville does not have an animal holding facility for the housing of animals that come into its possession and control; and

WHEREAS, Evansville and Mills desire to coordinate, centralize, and economically work together for the benefit of the citizens of each community for animal care and control; and

WHEREAS, Evansville and Mills agree to exchange information and maintain communications in order to provide high levels of service and accountability to their citizens; and

WHEREAS, Evansville and Mills desire to coordinate, centralize, and economically work together for the benefit of the citizens of each community for animal care and control.

WHEREAS, Mills, for and in exchange for the consideration and covenants set forth in this Agreement is willing to provide Evansville animal control services in the form of the utilization of its animal holding facility, and Evansville is desirous of acquiring the same from the Town of Mills;

NOW THEREFORE, in exchange for the terms, conditions and covenants set forth herein the parties hereto warrant and agree as follows:

AGREEMENT

1. Consideration.

Annual consideration to be paid under this Agreement shall be the sum of Five Thousand Dollars (\$5,000.00) per year to be paid by Evansville on the beginning date of the term, and upon the annual renewal date for the term as set forth below, the sufficiency of which is hereby acknowledged.

2. Term.

The term of this agreement shall commence on July 1, 2021 and run August 31, 2022. This agreement shall renew automatically, from year to year, under its existing terms unless notice of withdrawal is provided. Any party may withdraw from this agreement by providing the mayor of the other municipality with written ninety (90) days advanced notice, sent via certified mail, or email with return-receipt requested.

3. Review of terms and conditions

Either party to this agreement may require a review of any provision of this Agreement by providing a written request to do so within ninety (90) days of the expiration of this agreement. Following such notice, the parties shall arrange to review any provision set forth herein. Such a notice shall be taken as written notice to withdraw from this agreement should the parties not come to a joint agreement modifying or accepting any provision which is called into review.

4. Use of the Mills' animal control facilities.

a. Evansville shall be allowed to use the Mills animal holding shelter for the holding of animals that are impounded or surrendered within Evansville's municipal boundaries.

b. Evansville shall obtain and be responsible for veterinarian services as needed for all animals that it submits to holding in Mills. Evansville may delegate this duty to the Casper Humane Society under a separate contract.

c. Evansville shall maintain a separate contract with the Casper Humane Society that provides the Society shall take custody of all lost or abandoned animals brought to the Mills animal shelter facility after five (5) days and will place said animals in their adoption program. It is recognized that certain animals may be required to remain at the facility in excess of five (5) days, for example, if an animal may be considered evidence or the subject of a criminal prosecution or procedure, and the Casper Humane Society contract shall govern the terms and conditions of those animals as well.

d. Agreements with the Casper Humane Society that are the subject to or referred to in this MOU shall provide that the Casper Humane Society has the right to house animals in its custody that originated from the Town of Evansville's animal control at the Mills animal holding shelter until the point that the Society has room to house the animals at their own facility. The parties hereto agree that Mills, Evansville and the Casper Humane Society will work together to coordinate best use of the Mills animal facility shelter for the public of both municipalities.

e. The parties to this agreement are exclusive to each other and offer no third-party rights.

f. The provisions of this Agreement are complete with there being no outside agreements or third party agreements which are not referenced herein.

Entered into this ____ day of _____, 2021

ATTEST:

Town of Evansville

Janell Underwood
Town Clerk

Chad Edwards
Mayor Town of Evansville

Town of Mills

Christine Trumbull
City Clerk

Seth Coleman
Mayor City of Mills

MEMORANDUM OF UNDERSTANDING REGARDING ASSISTANCE AND COOPERATION BETWEEN THE CITY OF MILLS, TOWN OF EVANSVILLE AND THE TOWN OF BAR NUNN, WYOMING

This Memorandum of Understanding (MOU) is made and entered this ___ day of _____, 2021 with and effective date of _____, 2021, by and between the City of Mills, Town of Bar Nunn and the Town of Evansville, Wyoming.

RECITALS

WHEREAS, The City of Mills, the Town of Bar Nunn and the Town of Evansville are all municipalities organized under the laws of the State of Wyoming and are all located within the boundaries of Natrona County, Wyoming; and

WHEREAS, said municipalities are all located in near proximity to each other, are of generally similar size, and have similar municipal responsibilities, requirements and capacities; and

WHEREAS, from time to time these municipalities have the need to provide municipal services that exceed their normal daily capacities; and

WHEREAS, the municipalities have deemed it in their best interest and in the best interests of their residents and communities to cooperate with each other and to provide each other with assistance where practical; and

WHEREAS, the municipalities have consulted with each other and desire to render such assistance and cooperation to the others, when the need arises, within their capacity to do so.

NOW THEREFORE, in consideration of the covenants contained herein, the parties to this agreement provide as follows.

AGREEMENT

1. Services to be Provided.

To the extent feasible and practical, when called upon to do so, the municipalities agree to render assistance to each other on a temporary basis under the terms of this agreement. Such assistance may be of any kind or nature within the capacity of the municipalities entering into the agreement, including but not limited to, policing assistance, firefighting assistance, and municipal infrastructure assistance.

2. Assistance Temporary In Nature

It is understood that the assistance and services referenced herein shall be of a temporary nature, when provided. For purpose of this agreement, anything over one week (seven days) shall require authorization by the governing body of the municipalities engaging in the same. Periods

of one week or less, except where otherwise noted, may be agreed to by the Mayors of municipalities without additional council authorization.

3. Invocation of request for assistance.

The assistance referenced in paragraph 2 above shall be invoked by the mayor of the requesting municipality by making a request upon the mayor of the municipality upon which the request is being made. The request shall be memorialized in writing. For purposes of this agreement, an email shall be regarded as a writing.

The municipality upon which the request is being made shall respond within twenty-four hours of the request being made, unless the request is made for an emergency requiring a shorter period of response. The municipality upon which the request is being made may decline the request if its own needs or public policy are deemed to conflict with the request. Every effort shall be made to accommodate all requests. All denials to provide assistance shall be regarded as final and proper.

4. Consideration.

The covenants, representations and promises contained herein shall be deemed sufficient consideration for entering into this agreement provided, however, that the party providing assistance may require reimbursement for any assistance provided under this agreement. In such instances, the party providing assistance shall first inform the party requesting assistance that it intends to require such reimbursement before the assistance is provided.

5. Term.

The term of this agreement shall commence on _____ and run from year to year. Any party entering into this agreement may withdraw from it by providing ninety days notice of its intent to do so.

6. Nature of Employees provided

Any employee provided to a municipality under this agreement by another municipality shall be regarded as a borrowed servant under the law, except where it would be contrary to public policy or operation of law to do so, provided however that when multiple personnel from a single agency are provided, they shall retain their internal chain of command and structure to the extent practicable.

7. No waiver of Immunity.

Nothing in this agreement shall be deemed to cause any party to waive any defenses or immunities that would apply to them, including sovereign immunity. Additionally, nothing in this agreement shall be regarded as a surrendering or waiver of municipal authority by any of the parties entering into this agreement.

Entered into this ____ day of _____, 2021

ATTEST:

City of Mills:

Christine Trumbull
City Clerk

Seth Coleman
Mayor City of Mills



CITY OF MILLS
EST. 1921

City of Mills
704 Fourth Street / PO Box 789
Mills, WY, 82644
307-234-6679

Permit # _____
Fee \$ 25.00 Item # 22.

Catering Permit Application

Permit Fees Are Nonrefundable

ESTABLISHMENT APPLYING FOR PERMIT

Backwards Distilling Company			

APPLICANT INFORMATION			
APPLICANT: Backwards Distilling Company			
CONTACT PERSON: Mallory Pollock			
ADDRESS: 158 Progress Circle			
CITY: Mills			STATE: WY
TELEPHONE: 307-337-1255			CELL: 307-747-2021

EVENT INFORMATION			
EVENT NAME: Drag Show			
TYPE OF EVENT:	<input type="checkbox"/> WEDDING	<input type="checkbox"/> REUNION	<input type="checkbox"/> ART SHOW
<i>(Select One)</i>	<input checked="" type="checkbox"/> CONCERT	<input type="checkbox"/> FUND RAISER	<input type="checkbox"/> PRIVATE COMPANY PARTY
EVENT DATE: Saturday June 12th		EVENT TIME: 6pm-10pm	
EVENT ADDRESS: 158 Progress Circle Mills, WY			
OUTSIDE EVENT: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	STREET EVENT: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	STREET CLOSURE NEEDED: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	

FEES	
CITY OF MILLS CATERING PERMIT: \$25.00 A DAY	NUMBER OF DAYS PERMITTED: <u>1</u>
CITY OF MILLS CATERING PERMIT FEES ARE NON-REFUNDABLE:	TOTAL: <u>\$25</u>
APPLICANTS SIGNATURE:	DATE: 5-27-21

CITY OFFICIALS	
POLICE CHIEF:	DATE:
FIRE CHIEF:	DATE:
APPROVAL SIGNATURE:	APPROVAL DATE: