

**REGULAR CITY COUNCIL
MEETING**

July 11, 2023

7:00 PM

City Hall



CITY OF MILLS
EST. 1921

Mayor:

Leah Juarez

Council President:

Sara McCarthy

Council Members:

Cherie Butcher

Brad Neumiller

Tim Sutherland

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

Minutes

- [1.](#) Council Meeting Minutes 6-27-2023

City Licenses

Financial Approvals

- [2.](#) Fire Payroll: 6-18-2023 to 6-29-2023
- [3.](#) Regular/Police Payroll: 6-19-2023 to 7-2-2023
- [4.](#) Court Income for June 2023
- [5.](#) Treasurers Report June 2023
- [6.](#) Financial Breakdown Report 7-11-2023

ORDINANCES AND RESOLUTIONS

- [7.](#) **Ordinance 793, THIRD AND FINAL READING:** An Ordinance Approving a Vacation of a Portion of South Fifth Avenue Adjacent to Lot 1, Block 8, Evergreen Park NO 2
- [8.](#) **Ordinance 796, THIRD AND FINAL READING:** An Ordinance Approving A Vacation of a Portion of Cosllo Street, Adjacent to Lots 0,1 and a Portion of Lot 2, Cosllo's District
- [9.](#) **Ordinance 797, Second Reading:** An Ordinance Authorizing the Vacation and Replat of Lots 1,2,3 & Reservoir Tract, Evergreen Park Subdivision and Lot 1, Block 8 Evergreen Park NO 2, To Be Known as Shawville Addition to the City of Mills
- [10.](#) **Ordinance 798, THIRD AND FINAL READING:** An Ordinance Amending Certain Provisions of Title 17 in Regard to Mobile Homes
- [11.](#) **Ordinance 799, THIRD AND FINAL READING:** An Ordinance Amending Title 6 Provisions Pertaining to the Keeping of Bees in Mills, Wyoming

- 12. Ordinance 800; First Reading:** An Ordinance Amending Section 5.08.040 of Title 5, Business Licenses and Regulations
- 13. Resolution 2023-21:** A Resolution Setting Certain Fees
- 14. Resolution 2023-22:** A Resolution Revising the Previously Extended Authorization to Submit an Application to the Wyoming Business Council Under the Business Ready Community Grant and Loan Program for a Business Committed Project
- 15. Resolution 2023-23:** A Resolution Approving Modification of Closing Time by Permit for Liquor Establishments on Sundays
- 16. Resolution 2023-24:** Fixed Assets
- 17. Resolution 2023-25:** A Resolution Regarding Loan of Artwork

COUNCIL APPROVALS

OPEN DISCUSSION

EXECUTIVE SESSION

ADJOURNMENT

AGENDA SUBJECT TO CHANGE WITHOUT NOTICE

NEXT MEETING - July 25th, 2023 @ 7:00pm/ August 8th, 2023 @ 7:00pm/ August 22nd, 2023 @ 7:00pm

NEXT WORK SESSION - July 25th, 2023 @ 9:00am/ August 7th, 2023 @ 9:00am/ August 22nd, 2023 @ 6:00pm

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

REGULAR CITY COUNCIL MEETING

June 27, 2023

7:00 PM

City Hall



CITY OF MILLS
EST. 1921

Mayor:
Leah Juarez
Council President:
Sara McCarthy
Council Members:
Cherie Butcher
Brad Neumiller
Tim Sutherland

MINUTES

CALL TO ORDER

Mayor called the meeting to order at 7:00pm.

ROLL CALL

PRESENT

Mayor Leah Juarez
Council President Sara McCarthy
Council Member Cherie Butcher
Council Member Tim Sutherland

ABSENT

Council Member Brad Neumiller

PLEDGE OF ALLEGIANCE

PUBLIC HEARINGS

1. **Liquor License Transfer from the Beacon Corporation & West Winds Rentals LLC to Wyoming Downs LLC**

The Mayor closed the Council Meeting at 7:02pm.

The Mayor opened the Public Hearing at 7:02pm.

Mayor now declared the Public Hearing opened for consideration of the Liquor License Transfer from the Beacon Corporation & West Winds Rentals LLC to Wyoming Downs LLC. The hearing will be conducted in accordance with state statues and has been set and advertised in accordance with the statutes. I would ask those individuals who wish to address the council on this issue to approach the lectern, state your name, and address for the record. Do we have a report from staff on this item? The City Clerk stated that both parties have fulfilled all the requirements and the Department of Liquor passed their paperwork and the ad was placed for this public hearing and I forward a due pass for the Council to consider this liquor license transfer. The Mayor asked is there anyone in the audience who wishes to speak in favor of this item? Traci Lacock was present for Wyoming Downs. She stated that there is no plans to change anything that the Beacon has been doing. We are pleased to have your support for this transfer. Mayor asked are they planning on keeping the restaurant and what about CNFR. Traci stated that the restaurant is owned by a 3rd party and yes he is staying. The Mayor stated that she has heard rumors that they are going to the Blue Roof. Traci stated they are staying. Traci also stated that they are a huge sponsor of the CNFR so there will be no changes there. Laura Ryan stated that the owner of the restaurant is doing both the Blue Roof and the Beacon. Mayor asked again if there was anyone in the audience who wishes to speak in favor of this item. No one spoke. For a third and final time is there is anyone in the audience who wishes to speak in favor of this item. No one

spoke. Mayor asked if there was anyone in the audience who wishes to speak in opposition to this item. No one spoke up. Mayor asked is there anyone in the audience who wishes to speak in opposition to this item? No one spoke up. For a third and final time is there anyone in the audience who wishes to speak in opposition to this item. Mayor mentioned that after all have spoken and there being no others to speak for or against this item, I now declare the public hearing closed at 7:07pm.

2. **Budget FY 24**

The Mayor opened the Public Hearing at 7:07pm.

Mayor now declared the Public Hearing opened for consideration of the Fiscal Year Budget for 2024. The hearing will be conducted in accordance with state statues and has been set and advertised in accordance with the statutes. I would ask those individuals who wish to address the council on this issue to approach the lectern, state your name, and address for the record. Do we have a report from staff on this item? The City Clerk stated that the budget work sessions have been held and the ad was placed for this public hearing and I forward a due pass for the Council to consider the passing of the Budget for Fiscal Year 2024. The Mayor asked is there anyone in the audience who wishes to speak in favor of this item? No one spoke up. Mayor asked again if there was anyone in the audience who wishes to speak in favor of this item. No one spoke. For a third and final time is there is anyone in the audience who wishes to speak in favor of this item. No one spoke. Mayor asked if there was anyone in the audience who wishes to speak in opposition to this item. No one spoke up. Mayor asked is there anyone in the audience who wishes to speak in opposition to this item? No one spoke up. For a third and final time is there anyone in the audience who wishes to speak in opposition to this item. Mayor mentioned that after all have spoken and there being no others to speak for or against this item, I now declare the public hearing closed at 7:09pm.

3. **2023 Business Ready Community Grant and Loan Program Application for Business Committed Project Smile**

The Mayor opened the Public Hearing at 7:09pm.

Mayor now declared the Public Hearing opened for consideration of the 2023 Business Ready Community Grant and Loan Program Application for Business Committed Project Smile. The hearing will be conducted in accordance with state statues and has been set and advertised in accordance with the statutes. I would ask those individuals who wish to address the council on this issue to approach the lectern, state your name, and address for the record. Do we have a report from staff on this? The Community Development Director stated that this is a grant and loan application. 10 million will be a grant and 10 million will be a loan. This grant and loan will help expand new business operations for a committed business that will add 50 jobs to the community. Mayor asked is there anyone in the audience who wishes to speak in favor of this item? No one spoke up. Mayor asked again if there was anyone in the audience who wishes to speak in favor of this item. No one spoke. For a third and final time is there is anyone in the audience who wishes to speak in favor of this item. No one spoke. Mayor asked if there was anyone in the audience who wishes to speak in opposition to this item. No one spoke up. Mayor asked is there anyone in the audience who wishes to speak in opposition to this item? No one spoke up. For a third and final time is there anyone in the audience who wishes to speak in

opposition to this item. Mayor mentioned that after all have spoken and there being no others to speak for or against this item, I now declare the public hearing closed at 7:11pm.

CONSENT AGENDA

Minutes

- 4. Council Meeting Minutes 6-13-2023

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, And Council Member Sutherland. Motion Passes.

- 5. Executive Session Minutes 6-13-2023, Personnel Issue

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, And Council Member Sutherland. Motion Passes.

- 6. Executive Session Minutes 6-13-2023, Legal Issue

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, And Council Member Sutherland. Motion Passes.

City Licenses

Financial Approvals

- 7. Fire Payroll: 6-6-2023 to 6-17-2023

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, And Council Member Sutherland. Motion Passes.

- 8. Regular/Police Payroll: 6-5-2023 to 6-18-2023

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, And Council Member Sutherland. Motion Passes.

- 9. Financial Breakdown Reports 6-27-2023

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, And Council

Member Sutherland. Motion Passes.

ORDINANCES AND RESOLUTIONS

10. Resolution 2023-13: A Resolution Authorizing the Submission of an Application for Federal Funding Through The Transportation Alternatives Program Administered by the Wyoming Department of Transportation for The City of Mills for the Purposes of the Mills Bike Trail Construction Phase 1

Motion made by Council Member Butcher, Seconded by Council President McCarthy.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, And Council Member Sutherland. Motion Passes.

11. Resolution 2023-14: A Resolution Authorizing Submission of Application to the Wyoming Business Council Under the Business Ready Community Grant and Loan Program for a Business Committed Loan on Behalf of the Governing Body of the City of Mills

Motion made by Council President McCarthy, Seconded by Council Member Butcher.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, And Council Member Sutherland. Motion Passes.

12. Resolution 2023-15: A Resolution Authorizing Submission of Application to the Wyoming Business Council Under the Business Ready Community Grant and Loan Program for a Business Committed Project on Behalf of the Governing Body of the City of Mills

Motion made by Council Member Butcher, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, And Council Member Sutherland. Motion Passes.

13. Resolution 2023-16: A Resolution Fixing the Tax Levy for the City of Mills for FY 24

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, And Council Member Sutherland. Motion Passes.

14. Resolution 2023-17: A Resolution Certifying Compliance with W.S. Section 24-2-111: Clean Streets

Motion made by Council Member Butcher, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, And Council Member Sutherland. Motion Passes.

15. Resolution 2023-18: A Resolution of the City of Mills Designating the Banking Institutions to be Used for the Fiscal Year Beginning July 1st, 2023 and Ending June 30th, 2024

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, And Council Member Sutherland. Motion Passes.

16. Resolution 2023-19: Fair Housing

Motion made by Council Member Butcher, Seconded by Council President McCarthy.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, And Council Member Sutherland. Motion Passes.

17. Resolution 2023-20: A Resolution Approving Entering Into a Memorandum of Understanding with Bird Rides, Inc.

Motion made by Council Member Sutherland, Seconded by Council President McCarthy.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, And Council Member Sutherland. Motion Passes.

18. Ordinance 791: THIRD AND FINAL READING: (Tabled on 3rd and Final Reading 6-13-2023) APPROPRIATING MONEY FOR THE ANNUAL BUDGET OF THE CITY OF MILLS, WYOMING, FOR THE CONDUCT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MILLS, WYOMING FOR THE FISCAL YEAR 2024

Motion made by Council Member Butcher to remove Ordinance 791 off the table. Seconded by Council President McCarthy.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, And Council Member Sutherland. Motion Passes.

Motion made by Council Member Butcher to pass Ordinance 791 on Third and Final Reading, Seconded by Council Member Sutherland,
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Sutherland. Motion Passes.

19. Ordinance 793, Second Reading: An Ordinance Approving a Vacation of a Portion of South Fifth Avenue Adjacent to Lot 1, Block 8, Evergreen Park NO 2

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, And Council Member Sutherland. Motion Passes.

20. Ordinance 795, THIRD AND FINAL READING: An Ordinance Adopting the 2023 National Electrical Code (NEC) Including Certain Appendices, and Amendments Regulating and Governing the Installation and Wiring of Residential and Commercial Construction, Alteration, and Movement, Enlargement, and Replacement, Repair, Equipment, Location, and Proper Removal or Demolition of Said Building and Structure

Motion made by Council Member Sutherland, Seconded by Council President McCarthy.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, And Council Member Sutherland. Motion Passes.

21. Ordinance 796, Second Reading: An Ordinance Approving A Vacation of a Portion of Cosllo Street, Adjacent to Lots 0,1 and a Portion of Lot 2, Cosllo's District

Motion made by Council Member Butcher, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, And Council Member Sutherland. Motion Passes.

22. Ordinance 797, First Reading: (Tabled on First Reading 6-13-2023) An Ordinance Authorizing the Vacation and Replat of Lots 1,2,3 & Reservoir Tract, Evergreen Park Subdivision and Lot 1, Block 8 Evergreen Park NO 2, To Be Known as Shawville Addition to the City of Mills

Motion made by Council President McCarthy made the motion to remove from the table Ordinance 797 on first Reading, Seconded by Council Member Butcher.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, And Council Member Sutherland. Motion Passes.

Motion made by Council President McCarthy made the motion to pass Ordinance 797 on First Reading, Seconded by Council Member Sutherland,
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Sutherland. Motion Passes.

23. Ordinance 798, Second Reading: An Ordinance Amending Certain Provisions of Title 17 in Regard to Mobile Homes

Motion made by Council Member Sutherland, Seconded by Council Member Butcher.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, And Council Member Sutherland. Motion Passes.

24. Ordinance 799, Second Reading: An Ordinance Amending Title 6 Provisions Pertaining to the Keeping of Bees in Mills, Wyoming

Motion made by Council President McCarthy, Seconded by Council Member Butcher.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, And Council Member Sutherland. Motion Passes.

COUNCIL APPROVALS

25. Council Approval of the Liquor License Transfer from the Beacon Corporation & West Winds Rentals LLC to Wyoming Downs LLC

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, And Council Member Sutherland. Motion Passes.

OPEN DISCUSSION

Ray Alexander: 320 S 4th Ave

Ray was present to talk about a rude Code Enforcement Officer. He stated that his vehicle had a sticker on it and he moved it and then put it back and it was towed. He also stated that the communication between the police and the code enforcement officer needs to get better. He stated that he got a sticker because they thought it was

abandon. He had no notice after it was towed. There was no reason why. He stated that he has video on this and there is no due process. He did move it to the same street. He stated that in our ordinances and code that we had no right to do this.. 10.60.070 says I have 24 hours. I moved it in three hours and then you towed it. At first he did not say that it was a bus that was turned into an RV. The City Attorney and the Mayor both stated that they will have to look into it and talk to the Chief of Police and get all the facts. The City Attorney asked if was cited for anything. He said no, but he wishes he was so he can have his day in court to plead his case. Ray kept saying that it would be nice to have communication.

Bee Lady on the Phone:

She would not state her name or address for the record because she knows that there is press in the room and she does not want her name in the paper or want to be harassed about this issue. The City Attorney stated that this is a public meeting and we cannot restrict what the press reports. The Mayor stated that if you are not going to give your name you cannot speak at this time. She stated that she will write an email to Councilman Neumiller and will get her point across that way.

Rachel Payne: 730 Morgan Ave

Rachel was present to thank the Council for their hard work for this community. But what she is really hear for his her water bill. She has never been late in the five years that she has lived here. She always pays her bill in full. She has never had a shut off notice. She had gotten on a week ago. She stated that in March they feel on hard times. She has contacted Lihwap and they are to help her pay her water bills. They help out with the water and sewer part of the bill. Since they pay that they have not paid their water bill since February. She received a red notice that her water will be shut off. She had not gotten any notices at all that this was happening. The City Clerk stated that we send out notices in the beginning of the month and then we do a call a few days before the bill is due. I believe that the number on the account is not working. She stated that they had to get a new number and we did not have it. She also stated that LIHWP did tell them that payment has been approved and we should of gotten it. The City Clerk stated that it can say approved and take 2 to 4 weeks to get. The clerk also said that your bills were denied at times and then they approved it. LIHAWP has had some problems with their software and it is causing a lot of problems. Rachel did say that they are taking fault for this because they are telling people that their bills are paid and you all have the money. The Mayor stated that the office is doing what the council asked and that is to not schedule any more payment arrangements. If they want a payment arrangement they have to come to council and talk about their bill. It has been in our newsletter. Rachel then brought up that Xpress Bill pay they cannot see their bill or the newsletter. She stated that she is pregnant and has other kids at home. This is not right that our water has been shut off. She also stated that she has made a payment. The City Clerk asked when and she stated today after the office was closed. The Clerk stated that we will not see that payment to clear until tomorrow. The Mayor asked how much did she pay. She stated I paid \$115.00. The clerk stated that is about what the trash and admin fee cost. It is the customer responsibility to pay the sanitation and admin fee. The Mayor instructed that the Public Works Supervisor go turn her water on tonight. The City Clerk stated that she will call them when the payment arrives, but we need a good working number.

Chester Walsh: 12 N 3rd Ave

He was present to talk about his fence. He has a fence in his front yard that he want to make bigger so the deer does not get in and ruin his trees. He stated that he was told that he has to go smaller. He also stated that he has been trying to get ahold of you (Mayor) for 3 weeks. He wants to know why he phone calls have not been returned. The Mayor stated that she has tried to call him back and left messages for him. He stated that he did not get them. She stated that you can always meeting with my vice president of the Council. She stated that you can meet with her over coffee and discuss what he wants to discuss. He stated that if I wanted to meet with her I would of contacted her. I have some stuff I want to talk to you about. The Mayor stated that she will try to see if they can get together soon.

EXECUTIVE SESSION

None

ADJOURNMENT

Mayor made the motion to adjourn the meeting at 7:55pm.

Motion made by Council Member Sutherland, Seconded by Council Member Butcher.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, And Council Member Sutherland. Motion Passes.

AGENDA SUBJECT TO CHANGE WITHOUT NOTICE

NEXT MEETING - July 11th, 2023 @ 7:00pm/ July 18th, 2023 @ 7:00pm/ August 8th, 2023 @ 7:00pm

NEXT WORK SESSION - July 10th, 2023 @ 9:00am / July 11th, 2023 @ 6:00pm / July 18th, 2023 @ 6:00pm

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

Mayor, Leah Juarez

City Clerk, Christine Trumbull



CITY OF MILLS

EST. 1921

PAYROLL

Meeting Date: July 11th, 2023

Payroll Type: Fire Payroll

Date Range: 6-18-2023 to 6-29-2023

NET..... \$12,580.43

DEDUCTIONS.....\$4876.33

Federal Taxes.....\$1246.38

Medicare..... \$237.19

Retirement \$1963.00

Union Dues..... \$220.00

Supplemental Insurance.....\$127.85

Insurance.....\$1081.91

TOTAL PAYROLL.....\$17,456.76

City Clerk, Christine Trumbull

Mayor, Leah Juarez



CITY OF MILLS

EST. 1921

PAYROLL

Meeting Date: July 11th, 2023

Payroll Type: Regular/Police Payroll

Date Range: 6-19-2023 to 7-2-2023

NET..... \$82,838.72

DEDUCTIONS.....\$34,214.59

Federal Taxes.....\$8800.00

Medicare..... \$1629.57

Retirement \$9496.95

Social Security.....\$6772.17

Supplemental Retirement..... \$1100.00

Supplemental Insurance.....\$648.48

Child Support..... \$0

Insurance.....\$4085.42

TOTAL PAYROLL.....\$117,053.31

City Clerk, Christine Trumbull

Mayor, Leah Jaurez

COURT INCOME REPORT

Item # 4.

June 2023

	Date	Cash, Check, Card Payments	Bonds Received	Prior Bonds Applied/Forf.	Victims Comp	Court Cost / Restitution	MCPF (Dare)	Bank Fees	TOTAL
Sales Activity	6/1-6/2	\$2,463.00							\$2,463.00
Court Report									\$0.00
								Difference	\$2,463.00
	Date	Cash, Check, Card Payments	Bonds Received	Prior Bonds Applied/Forf.	Victims Comp	Court Cost / Restitution	MCPF (Dare)	Bank Fees	TOTAL
Sales Activity	6/5-6/9	\$6,411.00							\$6,411.00
Court Report									\$0.00
								Difference	\$6,411.00
	Date	Cash, Check, Card Payments	Bonds Received	Prior Bonds Applied/Forf.	Victims Comp	Court Cost / Restitution	MCPF (Dare)	Bank Fees	TOTAL
Sales Activity	6/12-6/16	\$3,852.00							\$3,852.00
Court Report			\$1,450.00						-\$1,450.00
								Difference	\$5,302.00
	Date	Cash, Check, Card Payments	Bonds Received	Prior Bonds Applied/Forf.	Victims Comp	Court Cost / Restitution	MCPF (Dare)	Bank Fees	TOTAL
Sales Activity	6/19-6/23	\$5,570.00							\$5,570.00
Court Report									\$0.00
								Difference	\$5,570.00
	Date	Cash, Check, Card Payments	Bonds Received	Prior Bonds Applied/Forf.	Victims Comp	Court Cost / Restitution	MCPF (Dare)	Bank Fees	TOTAL
Sales Activity	6/26-6/30	\$5,955.00							\$5,955.00
Court Report			\$3,870.00						-\$3,870.00
								Difference	\$9,825.00

Sales Activity Month Total	\$24,251.00
Proceedings Report Month Total	-\$5,320.00
Difference	\$29,571.00
Court Proceedings Check	\$24,251.00

Division of Victim Services Checks

Completed by: _____
City Treasurer

Approved by: _____
Court Clerk

Attested by: _____
City Clerk

Account	Beginning Balance	Deposits	Interest / Distributions	Disbursements	Ending Balance	Interest Earned FYTD
WGIF Water 7198 (99-10230)	\$30.50		\$0.13		\$30.63	\$271.23
Transfer 5% of billing						
WGIF Sewer 7199 (99-10240)	\$30.45		\$0.12		\$30.57	\$234.60
Transfer 7% of billing						
WGIF Sanitation 7200 (99-10250)	\$30.50		\$0.13		\$30.63	\$271.23
Transfer 10% of billing						
WGIF Reserve 7197 (99-10260)	\$30.43		\$0.12		\$30.55	\$212.64
WGIF General Fund 7207 (99-10270)	\$31.03		\$0.13		\$31.16	\$703.74
WGIF Parks 7240 (99-10280)	\$0.00		\$0.00		\$0.00	\$1.33
WGIF Police Fund (99-10310)	\$0.02		\$0.00		\$0.02	\$16.48
WGIF DWSRF #146 Radio Read (99-10300)	\$21,782.89		\$89.30		\$21,872.19	\$794.37
WGIF Fire Dept Trust Fund (99-10290)	\$0.02		\$0.00		\$0.02	\$17.46
WGIF Sewer Tap Fund (99-10320)	\$30.60		\$0.13		\$30.73	\$358.76
WGIF Buffalo Meadows Debt Reserve <i>Cannot touch this account</i>	\$0.01		\$0.00		\$0.01	\$6.91
WGIF Buffalo Meadows Asset Account	\$30.68		\$0.13		\$30.81	\$421.95
Wyo Class General Fund	\$117,982.79		\$491.85		\$118,474.64	\$7,242.26
Wyo Class Police Reserve	\$8,540.92		\$35.60		\$8,576.52	\$299.59
Wyo Class Cooley Trust Reserve	\$9,044.25		\$37.70		\$9,081.95	\$317.23
Wyo Class Parks Reserve	\$694.98		\$2.96		\$697.94	\$24.34
Wyo Class Sanitation Reserve	\$104,981.31		\$437.66		\$105,418.97	\$2,948.23
Wyo Class Sewer Reserve	\$76,010.82		\$316.87		\$76,327.69	\$2,083.68
Wyo Class Sewer Tap Reserve	\$108,135.88		\$450.80		\$108,586.68	\$3,627.39

RESERVES REPAY ACCOUNT DETAIL	
Account	Repay Balance
Wyo Class Gen Fund Reserve	\$118,474.64
Wyo Class Water Reserve	\$97,165.43
Wyo Class Sewer Reserve	\$76,327.69
Wyo Class Sanitation Reserve	\$105,418.97
Total Repay Balance	\$397,386.73

TOTAL ACCOUNTS DETAIL	
Account	Balance
Investments Accounts Total	\$691,457.48
FIB Sweep Account	\$500.01
City Accounts	\$437,512.43
Total Accounts Balance	\$1,129,469.92

Wyo Class Water Reserve	\$96,762.07		\$403.36		\$97,165.43	\$2,977.31
Wyo Class Buffalo Meadows Asset Account	\$140,892.25		\$587.37		\$141,479.62	\$4,803.28
Wyo Class Buffalo Meadows Debt Reserve <i>Cannot touch this account</i>	\$3,545.97		\$14.75		\$3,560.72	\$93.29
Totals	\$688,588.37	\$0.00	\$2,869.11	\$0.00	\$691,457.48	\$27,727.30

City Accounts					
Account	Ending Balance	Interest	Account	Ending Balance	Interest
Jonah Operations Account	\$342,437.41		Jonah Water Deposit Account	\$113,790.98	
Jonah Police Account	\$26,765.85		Jonah Municipal Account	\$87,459.75	
Jonah Court Bond Account	\$48,058.44				



June 2023 Account Balances

Operations Account	\$342,437.41
Water Deposit	\$113,790.98
Municipal Court	\$87,459.75
Court Bond	\$48,058.44
Police	\$26,765.85
Jonah Steel Eagle	\$500.01
WFIG Water Reserve	\$30.63
WGIF Sewer Reserve	\$30.57
WGIF Sanitation Reserve	\$30.63
WGIF General Fund Reserve	\$31.16
WGIF Reserve	\$30.55
WGIF Sewer Tap Reserve	\$30.73
WGIF Police Reserve	\$0.02
WGIF Parks Reserve	\$0.00
WGIF FD Trust Fund	\$0.02
WGIF Radio Read Fund	\$21,872.19
WGIF Buffalo Meadows Asset Account	\$30.81
WGIF Buffalo Meadows Debt Reserve	\$0.01
Wyo Class General Fund Reserve	\$118,474.64
Wyo Class Police Reserve	\$8,576.52
Wyo Class Cooley Trust Reserve	\$9,081.95
Wyo Class Parks Reserve	\$697.94
Wyo Class Sanitation Reserve	\$105,481.97
Wyo Class Sewer Reserve	\$76,327.69
Wyo Class Sewer Tap Reserve	\$108,586.68
Wyo Class Water Reserve	\$97,165.43
Wyo Class Buffalo Meadows Asset Acct	\$141,479.62
Wyo Class Buffalo Meadows Debt	\$3,560.72
Totals	\$1,129,469.92
Equity Line of Credit Balance - \$238,261.66	

City Treasurer, Alyssa Hartmann

Mayor, Leah Juarez



CITY OF MILLS

EST. 1921

CHECK LIST FOR

July 11th, 2023

COUNCIL MEETING

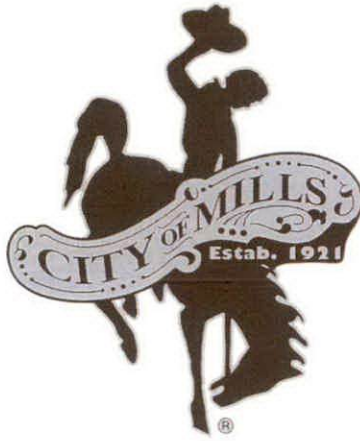
City Hall/Court

6-23-2023	31410-31417	Manuals
6-29-2023	31418-31419	Transmittals
6-29-2023	31420	Payroll
7-5-2023	31421-31422	Transmittals
7-7-2023	31423-31426	Manuals
7-7-2023	31427-31474	Vouchers
	COURT	
6-26-2023	1774-1775	Manuals

COUNCIL:

MAYOR: _____

CITY CLERK: _____



CITY OF MILLS

EST. 1921

BILLS

Meeting Date: July 11th, 2023

Bills

ACH.....	\$0
VOUCHERS.....	\$122,718.37
MANUAL CHECKS CITY HALL.....	\$128,812.88
MANUAL CHECKS COURT.....	\$980.00
TRANSMITTAL CHECKS.....	\$16,573.06
VOIDED CHECKS.....	\$0



CITY OF MILLS

EST. 1921

MANUAL CHECKS

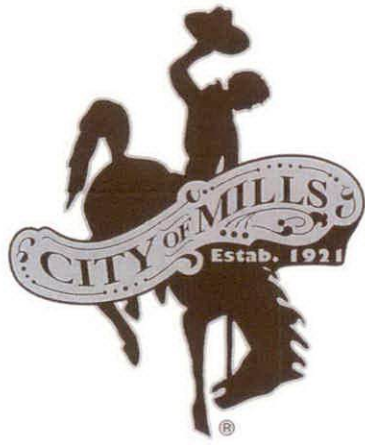
City Hall

July 11th, 2023

COUNCIL MEETING

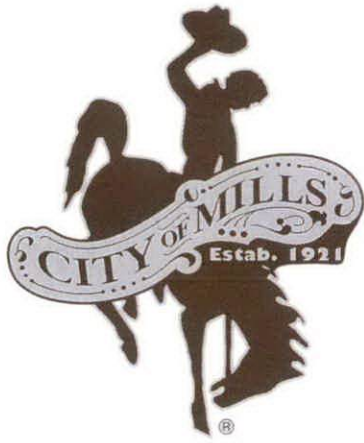
6-23-2023	31410	Justin Lindberg	Refund for Training	\$127.65
6-23-2023	31411	River Heights Development LLC	River Heights Recapture	\$12,990.84
6-23-2023	31412	Rocky Mountain Power	Utility Bill	\$593.89
6-26-2023	31413	Chantae Parry	Water Deposit Refund	\$83.55
6-26-2023	31414	Josh Carson	Roof Bills WTP	\$19,800.00
6-26-2023	31415	Kellsey Wagstaff	Water Deposit Refund	\$13.65
6-26-2023	31416	Verizon	Bill	\$1638.24
6-29-2023	31417	HUB International	Health Benefits	\$69,304.66
7-7-2023	34123	Caselle	Community Development Module	\$17,600.00
7-7-2023	31424	Charter Communications	Bills	\$763.66
7-7-2023	31424	Department of Work Force Services	Workers Comp	\$5871.74
7-7-2023	31426	MasterCard	Bill	\$25.00

TOTAL: \$128,812.88



CITY OF MILLS

EST. 1921



CITY OF MILLS

EST. 1921

MANUAL CHECKS

COURT

July 11th, 2023

COUNCIL MEETING

6-26-2023	1774	Crystal Porter	Bond Refund	\$760.00
6-26-2023	1775	Novella Marvel	Bond Refund	\$220.00

TOTAL: \$980.00



CITY OF MILLS

EST. 1921

Transmittal Checks

July 11th, 2023

Council Meeting

6-29-2023	31418	Pathfinder Credit Union	\$220.00
6-29-2023	31419	State of Wyoming Retirement-Fire	\$15,253.06
7-5-2023	31421	American Funds	\$275.00
7-5-2023	31422	Orchard Trust	\$825.00

TOTAL: \$16,573.06

Report Criteria:
Detail report.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
307 Print, Shp & More								
8085	307 Print, Ship & More	063023	Summerfest Banners	06/30/2023	569.77	569.77	07/07/2023	
Total 307 Print, Ship & More:					569.77	569.77		
Air Comfort Complete, Inc								
7470	Air Comfort Complete, Inc	I-17217-1	Repairs to City Hall	06/14/2023	595.00	595.00	07/07/2023	
Total Air Comfort Complete, Inc:					595.00	595.00		
All Out Fire, Inc								
310	All Out Fire, Inc	26885	Extinguishers & Inspection for City Buildings	06/27/2023	1,215.00	1,215.00	07/07/2023	
Total All Out Fire, Inc:					1,215.00	1,215.00		
AMBI Mail & Marketing, Inc								
140	AMBI Mail & Marketing, Inc	23-06-132	Fed Ex Drugs to Crime Lab in Ch	06/19/2023	36.08	36.08	07/07/2023	
Total AMBI Mail & Marketing, Inc:					36.08	36.08		
Amerigas								
420	Amerigas	3151208634	Refill propane at Fire Dept and pd	06/06/2023	749.65	749.65	07/07/2023	
Total Amerigas:					749.65	749.65		
Atlas Office Products, Inc								
620	Atlas Office Products, Inc	84468-0	staplers, staples, binders, pens, d	06/15/2023	194.78	194.78	07/07/2023	
620	Atlas Office Products, Inc	84468-1	2 pk flags	06/20/2023	13.76	13.76	07/07/2023	
620	Atlas Office Products, Inc	84622-0	work order forms	06/22/2023	38.48	38.48	07/07/2023	
620	Atlas Office Products, Inc	84622-0	Battery for doorbell	06/22/2023	16.24	16.24	07/07/2023	
620	Atlas Office Products, Inc	84622-0	Office Supplies for court	06/22/2023	88.31	88.31	07/07/2023	
620	Atlas Office Products, Inc	84675-0	chairmats x2	06/26/2023	233.76	233.76	07/07/2023	
Total Atlas Office Products, Inc:					585.33	585.33		
B & B Rubber Stamp								
650	B & B Rubber Stamp	123870	Notary Stamp for J.Wallace	06/23/2023	31.95	31.95	07/07/2023	
Total B & B Rubber Stamp:					31.95	31.95		
Big Horn Tire, Inc								
7983	Big Horn Tire, Inc	04-66796	Flat Repair Unit #20	06/05/2023	40.00	40.00	07/07/2023	
7983	Big Horn Tire, Inc	04-66814	Trailer Tires (Equipment Trailer)	06/06/2023	622.72	622.72	07/07/2023	
7983	Big Horn Tire, Inc	04-66841	New Steer Tires Unit #20	06/07/2023	1,324.82	1,324.82	07/07/2023	
7983	Big Horn Tire, Inc	04-66878	Trailer Tires (Mower Trailer)	06/08/2023	360.30	360.30	07/07/2023	
7983	Big Horn Tire, Inc	04-66879	Flat Repair Unit #20	06/08/2023	40.00	40.00	07/07/2023	
Total Big Horn Tire, Inc:					2,387.84	2,387.84		
Bound Tree Medical								
840	Bound Tree Medical	84987332	Medcal Supplies	06/12/2023	187.01	187.01	07/07/2023	
840	Bound Tree Medical	84992341	Medcal Supplies	06/15/2023	142.25	142.25	07/07/2023	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total Bound Tree Medical:					329.26	329.26		
Casper Area Chamber of Commerce								
7848	Casper Area Chamber of Commer	211852	Leadership Casper 2024	07/03/2023	1,250.00	1,250.00	07/07/2023	
Total Casper Area Chamber of Commerce:					1,250.00	1,250.00		
City of Casper								
1510	City of Casper	4193	June 2023 Dispatch Fees for FD	05/31/2023	1,047.41	1,047.41	07/07/2023	
1510	City of Casper	4210	Bus Route May 2023	06/16/2023	3,014.51	3,014.51	07/07/2023	
1510	City of Casper	619365	Balefill	06/12/2023	565.40	565.40	07/07/2023	
1510	City of Casper	619407	Balefill	06/13/2023	1,022.45	1,022.45	07/07/2023	
1510	City of Casper	619427	Balefill	06/14/2023	785.40	785.40	07/07/2023	
1510	City of Casper	619459	Balefill	06/15/2023	682.00	682.00	07/07/2023	
1510	City of Casper	619487	Balefill	06/16/2023	609.95	609.95	07/07/2023	
1510	City of Casper	619510	Balefill	06/19/2023	743.60	743.60	07/07/2023	
Total City of Casper:					8,470.72	8,470.72		
Clarke Mosquito Control Products, Inc.								
8280	Clarke Mosquito Control Products,	5105283	Solenoid for Sprayer Flush	06/21/2023	270.51	270.51	07/07/2023	
Total Clarke Mosquito Control Products, Inc.:					270.51	270.51		
Comtronix								
1740	Comtronix	3460187	Alarm monitoring	04/01/2023	600.00	600.00	07/07/2023	
Total Comtronix:					600.00	600.00		
CY Ace Hardware								
8185	CY Ace Hardware	1277/1	Brush Cutter	06/16/2023	453.98	453.98	07/07/2023	
Total CY Ace Hardware:					453.98	453.98		
Dana Kepner Company Inc								
1910	Dana Kepner Company Inc	2236469-00	Brass Saddle	06/13/2023	232.85	232.85	07/07/2023	
Total Dana Kepner Company Inc:					232.85	232.85		
Emergency Medical Physicians, PC								
8166	Emergency Medical Physicians, P	MILLS021	May 2023 Medical Director Fee	06/05/2023	562.50	562.50	07/07/2023	
Total Emergency Medical Physicians, PC:					562.50	562.50		
Fastenal								
2490	Fastenal	WYCAS16691	Scre Extension	06/20/2023	5.86	5.86	07/07/2023	
Total Fastenal:					5.86	5.86		
Ferguson Enterprises LLC #3007								
8276	Ferguson Enterprises LLC #3007	1432582	3/4" Compression Fittings	06/22/2023	504.94	504.94	07/07/2023	
8276	Ferguson Enterprises LLC #3007	1435095	100' 1" Poly Pipe	06/14/2023	75.43	75.43	07/07/2023	
8276	Ferguson Enterprises LLC #3007	1436112	6"x1" Saddle	06/16/2023	107.93	107.93	07/07/2023	
8276	Ferguson Enterprises LLC #3007	1438537	Curb Box & Rod x 5	06/22/2023	397.95	397.95	07/07/2023	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total Ferguson Enterprises LLC #3007:					<u>1,086.25</u>	<u>1,086.25</u>		
Fleetpride								
2610	Fleetpride	108505837	LED Lights (Unit #20)	06/12/2023	52.28	52.28	07/07/2023	
Total Fleetpride:					<u>52.28</u>	<u>52.28</u>		
Floyd's Truck Center WY								
3410	Floyd's Truck Center WY	R302009750:0	Transmission Repairs for Unit #20	05/19/2023	4,381.64	4,381.64	07/07/2023	
3410	Floyd's Truck Center WY	X302059535:0	Oil x 3 gallons	06/06/2023	229.50	229.50	07/07/2023	
Total Floyd's Truck Center WY:					<u>4,611.14</u>	<u>4,611.14</u>		
Grainger, Inc								
2840	Grainger, Inc	9736341489	Power cord for new meter	06/12/2023	8.78	8.78	07/07/2023	
2840	Grainger, Inc	9749384278	Replacement plugs	06/23/2023	16.05	16.05	07/07/2023	
Total Grainger, Inc:					<u>24.83</u>	<u>24.83</u>		
Heather Duncan Malone								
3060	Heather Duncan Malone	00329	Attorney Fees	06/07/2023	3,287.00	3,287.00	07/07/2023	
Total Heather Duncan Malone:					<u>3,287.00</u>	<u>3,287.00</u>		
Hose & Rubber Supply								
3150	Hose & Rubber Supply	01797869	Warm gear clamps	06/06/2023	2.36	2.36	07/07/2023	
Total Hose & Rubber Supply:					<u>2.36</u>	<u>2.36</u>		
Imerys Perlite USA, Inc.								
3250	Imerys Perlite USA, Inc.	8306184684	Truckload Bulk 1800 Perlite	06/07/2023	7,502.36	7,502.36	07/07/2023	
Total Imerys Perlite USA, Inc.:					<u>7,502.36</u>	<u>7,502.36</u>		
Imperial Pump Solutions								
8104	Imperial Pump Solutions	1372	Call out Van Horn lift station	06/20/2023	115.00	115.00	07/07/2023	
Total Imperial Pump Solutions:					<u>115.00</u>	<u>115.00</u>		
Kistler Tent & Awning								
7628	Kistler Tent & Awning	28364KJG	Summer Fest Tents	06/19/2023	1,440.00	1,440.00	07/07/2023	
Total Kistler Tent & Awning:					<u>1,440.00</u>	<u>1,440.00</u>		
KTRS-FM								
7922	KTRS-FM	4098113-2	Summerfest Advertising	06/30/2023	200.00	200.00	07/07/2023	
Total KTRS-FM:					<u>200.00</u>	<u>200.00</u>		
KTWO-AM								
7951	KTWO-AM	4098113-3	Summerfest Ads	06/30/2023	285.00	285.00	07/07/2023	
Total KTWO-AM:					<u>285.00</u>	<u>285.00</u>		
KWYY-FM								
7756	KWYY-FM	4098113-4	Ad for Summer Fest	06/30/2023	200.00	200.00	07/07/2023	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total KWYY-FM:					200.00	200.00		
LexisNexis								
3920	LexisNexis	37246100	Wy Stats Annotated 2023 Full Set	06/08/2023	452.36	452.36	07/07/2023	
3920	LexisNexis	37246119	Wy Court Rules 2023	06/08/2023	285.31	285.31	07/07/2023	
Total LexisNexis:					737.67	737.67		
Menards								
4250	Menards	67541	Weed Trimmers / Swing Seats	06/08/2023	424.60	424.60	07/07/2023	
Total Menards:					424.60	424.60		
Mountain States Lithographing Inc								
4490	Mountain States Lithographing Inc	230957	Business Cards - J Lord, E McNet	06/20/2023	133.79	133.79	07/07/2023	
Total Mountain States Lithographing Inc:					133.79	133.79		
NAPA Auto Parts								
4600	NAPA Auto Parts	000539	Oil Unit #16	06/22/2023	34.95	34.95	07/07/2023	
4600	NAPA Auto Parts	001978	Lamps	06/27/2023	63.98	63.98	07/07/2023	
4600	NAPA Auto Parts	002386	Oil Filter for Unit #6	06/27/2023	9.32	9.32	07/07/2023	
4600	NAPA Auto Parts	002627	Wet wipes/decals remover	06/28/2023	168.20	168.20	07/07/2023	
4600	NAPA Auto Parts	995330	Truck Ramps	06/09/2023	1,206.00	1,206.00	07/07/2023	
4600	NAPA Auto Parts	996628	Battery for side by side	06/13/2023	125.99	125.99	07/07/2023	
4600	NAPA Auto Parts	996739	Wire	06/13/2023	35.13	35.13	07/07/2023	
4600	NAPA Auto Parts	998691	Rubber matting for Engine 9	06/17/2023	33.58	33.58	07/07/2023	
4600	NAPA Auto Parts	999891	Spark plugs and towels	06/21/2023	52.93	52.93	07/07/2023	
Total NAPA Auto Parts:					1,730.08	1,730.08		
Natrona County Sheriffs Office								
4660	Natrona County Sheriffs Office	4806	House Inmates for 5/20/23-5/22/2	05/30/2023	390.00	390.00	07/07/2023	
Total Natrona County Sheriffs Office:					390.00	390.00		
Norco, Inc								
4760	Norco, Inc	37967222	Level, gloves & Soapstone	06/14/2023	128.10	128.10	07/07/2023	
4760	Norco, Inc	37976373	Misc Supplies	06/15/2023	131.05	131.05	07/07/2023	
4760	Norco, Inc	37978117	Grinding Wheel	06/15/2023	42.13	42.13	07/07/2023	
4760	Norco, Inc	38034724	Switch and repairs	06/23/2023	39.11	39.11	07/07/2023	
Total Norco, Inc:					340.39	340.39		
Peden's Inc.								
5010	Peden's Inc.	7224	Embroider Logo on 4 ball caps CS	06/14/2023	48.00	48.00	07/07/2023	
5010	Peden's Inc.	7443	PW Shirts	06/20/2023	1,176.25	1,176.25	07/07/2023	
Total Peden's Inc.:					1,224.25	1,224.25		
Peterbilt of Wyoming Inc								
5060	Peterbilt of Wyoming Inc	CP494535	Door knobs x2	06/21/2023	22.46	22.46	07/07/2023	
Total Peterbilt of Wyoming Inc:					22.46	22.46		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Quadient, Inc								
7985	Quadient, Inc	062023	Postage	06/20/2023	3,145.93	3,145.93	07/07/2023	
Total Quadient, Inc:					3,145.93	3,145.93		
R & R Rest Stops of Casper Inc								
5320	R & R Rest Stops of Casper Inc	62516	Summerfest	06/09/2023	354.00	354.00	07/07/2023	
Total R & R Rest Stops of Casper Inc:					354.00	354.00		
Rocky Mountain Weed Control LLC								
5590	Rocky Mountain Weed Control LL	2300	Spray weed 4 locations	06/06/2023	1,960.00	1,960.00	07/07/2023	
Total Rocky Mountain Weed Control LLC:					1,960.00	1,960.00		
Smith Psychological Services								
8069	Smith Psychological Services	5678	Psych eval for L. La Torre	06/21/2023	400.00	400.00	07/07/2023	
Total Smith Psychological Services:					400.00	400.00		
Stotz Equipment								
8145	Stotz Equipment	P00247	Fuel Filter	06/15/2023	63.91	63.91	07/07/2023	
8145	Stotz Equipment	P99474	Oil Filter	05/22/2023	9.33	9.33	07/07/2023	
8145	Stotz Equipment	P99613	Seat Cushions	05/26/2023	508.84	508.84	07/07/2023	
Total Stotz Equipment:					582.08	582.08		
Sutherlands								
6050	Sutherlands	017243	Joist Hangers / 2"x4"	06/12/2023	78.84	78.84	07/07/2023	
6050	Sutherlands	017244	Block	06/12/2023	12.50	12.50	07/07/2023	
6050	Sutherlands	017250	Composite Decking	06/12/2023	168.00	168.00	07/07/2023	
6050	Sutherlands	017296	Cable ties / Black tape	06/13/2023	23.23	23.23	07/07/2023	
6050	Sutherlands	017335	Timers to replace wall switches for	06/13/2023	190.24	190.24	07/07/2023	
6050	Sutherlands	017572	Blades	06/19/2023	24.58	24.58	07/07/2023	
6050	Sutherlands	017843	Paint Supplies	06/27/2023	34.52	34.52	07/07/2023	
Total Sutherlands:					531.91	531.91		
Verizon								
6610	Verizon	9938000727	cell phone for Fire Department	06/23/2023	138.72	138.72	07/07/2023	
Total Verizon:					138.72	138.72		
WLC Engineering Inc								
6920	WLC Engineering Inc	2023-10341	WTP Finishing Tank	06/08/2023	40,589.64	40,589.64	07/07/2023	
6920	WLC Engineering Inc	2023-10342	River Front Infrastructure	06/08/2023	1,354.65	1,354.65	07/07/2023	
6920	WLC Engineering Inc	2023-10344	Austin Property Replat	06/08/2023	6,384.15	6,384.15	07/07/2023	
6920	WLC Engineering Inc	2023-10345	Robertson Hills Park Design	06/08/2023	1,522.00	1,522.00	07/07/2023	
6920	WLC Engineering Inc	2023-10346	Professional Services Engineering	06/08/2023	8,084.26	8,084.26	07/07/2023	
6920	WLC Engineering Inc	2023-10348	FH replacement	06/08/2023	11,868.25	11,868.25	07/07/2023	
Total WLC Engineering Inc:					69,802.95	69,802.95		
WLEA-ADVTmg								
8281	WLEA-ADVTmg	C-12064	Peace Officer Basic Training for L	06/22/2023	2,972.50	2,972.50	07/07/2023	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total WLEA-ADVTmg:					2,972.50	2,972.50		
Wyoming State Board of Pharmacy								
7200	Wyoming State Board of Pharmac	JUSTIN BUCH	New Registration for J. Buchholz	07/03/2023	80.00	80.00	07/07/2023	
Total Wyoming State Board of Pharmacy:					80.00	80.00		
Wyoming Steel & Recycling								
7230	Wyoming Steel & Recycling	176318	Iron for Tables	06/15/2023	36.80	36.80	07/07/2023	
Total Wyoming Steel & Recycling:					36.80	36.80		
Grand Totals:					122,160.65	122,160.65		

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:
 Detail report.
 Paid and unpaid invoices included.

ORDINANCE NO. 793

AN ORDINANCE APPROVING A VACATION OF A PORTION OF SOUTH FIFTH AVENUE (APPROXIMATELY 158.30') ADJACENT TO LOT 1, BLOCK 8, EVERGREEN PARK NO. 2, CITY OF MILLS, WYOMING

WHEREAS, the City of Mills is a municipal corporation under the laws of the State of Wyoming; and

WHEREAS, Shaw Investments, LLC, has petitioned to vacate a portion of South Fifth Avenue (approximately 158.30') adjacent to Lot 1, Block 8, Evergreen Park No. 2, City of Mills, Wyoming; and

WHEREAS, a public hearing notice was advertised on the 26th and 28th of May 2023 in the Casper Star-Tribune, at least 15 days prior to the public hearing; and

WHEREAS, Shaw Investments, LLC obtained approval from over fifty percent of property owners within 300 feet approving the vacation, as required by WS 15-4-305; and

WHEREAS, the Mills City Council held a public hearing on the vacation on 13 June 2023, and;

WHEREAS. The Mills City Council has determined the vacation is in the best interest of the City and the public.

THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MILLS, WYOMING:

SECTION 1:

The City of Mills hereby vacates a portion of South Fifth Avenue (approximately 158.30') adjacent to Lot 1, Block 8, Evergreen Park No. 2, City of Mills, Wyoming.

PASSED ON FIRST READING the ____ day of _____ 2023

PASSED ON SECOND READING the ____ day of _____ 2023

PASSED, APPROVED AND ADOPTED ON THIRD AND

FINAL READING the ____ day of _____ 2023

CITY OF MILLS, WYOMING

Leah Juarez, Mayor

Sara McCarthy, Council

Tim Sutherland, Council

Cherie Butcher, Council

Brad Neumiller, Council

ATTEST:

Christine Trumbull, City Clerk

ORDINANCE NO. 796

AN ORDINANCE APPROVING A VACATION OF A PORTION OF COSLLO STREET (APPROXIMATELY 464 FEET) ADJACENT TO LOTS 0, 1 AND A PORTION OF LOT 2, COSLLO’S DISTRICT, CITY OF MILLS, WYOMING

WHEREAS, the City of Mills is a municipal corporation under the laws of the State of Wyoming; and

WHEREAS, OS Investments, LLC, has petitioned to vacate a portion of Cosllo Street (approximately 464 feet) located adjacent to Lots 0, 1 and a portion of Lot 2, Cosllo’s District, City of Mills, Wyoming; and

WHEREAS, a public hearing notice was advertised on the 26th and 28th of May 2023 in the Casper Star-Tribune, at least 15 days prior to the public hearing; and

WHEREAS, OS Investments, LLC obtained approval from over fifty percent of property owners within 300 feet approving the vacation, as required by WS 15-4-305; and

WHEREAS, the Mills City Council held a public hearing on the vacation on 13 June 2023, and;

WHEREAS. The Mills City Council has determined the vacation is in the best interest of the City and the public.

THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MILLS, WYOMING:

SECTION 1:

The City of Mills hereby vacates a portion of Cosllo Street (approximately 464 feet) adjacent to Lots 0, 1 and a portion of Lot 2, Cosllo’s District, City of Mills, Wyoming.

PASSED ON FIRST READING the ____ day of _____ 2023

PASSED ON SECOND READING the ____ day of _____ 2023

PASSED, APPROVED AND ADOPTED ON THIRD AND

FINAL READING the ____ day of _____ 2023

CITY OF MILLS, WYOMING

Leah Juarez, Mayor

Sara McCarthy, Council

Tim Sutherland, Council

Cherie Butcher, Council

Brad Neumiller, Council

ATTEST:

Christine Trumbull, City Clerk

ORDINANCE NO. 797

AN ORDINANCE AUTHORIZING THE VACATION AND REPLAT OF LOTS 1, 2, 3 & RESERVOIR TRACT, EVERGREEN PARK SUBDIVISION AND LOT 1, BLOCK 8, EVERGREEN PARK NO. 2, TO BE KNOWN AS SHAWVILLE ADDITION TO THE CITY OF MILLS, WYOMING

WHEREAS, the City of Mills is a municipal corporation under the laws of the State of Wyoming; and

WHEREAS, the City of Mills has received a request to Vacate and Replat all of Lots 1, 2, 3 & Reservoir Tract, Evergreen Park Subdivision and Lot 1, Block 8, Evergreen Park No. 2; and

WHEREAS, the City of Mills has determined that it is in the best interest of the City to vacate and replat Lots 1, 2, 3 & Reservoir Tract, Evergreen Park Subdivision and Lot 1, Block 8, Evergreen Park No. 2; and

WHEREAS, the City of Mills has determined that this vacation and replat of these lots will provide for a better use of the land, and is keeping with the proposed land use policies within the City and will conform with the Mills Comprehensive Plan of 2017; and

WHEREAS, the vacation and replat of the foregoing described lands as appears on this plat is with the free consent and in accordance with the desires of the above named owners and proprietors of said lands; the name of said vacation and replat shall be known as "SHAWVILLE ADDITION" to the City of Mills, Wyoming. All streets as shown hereon have previously been dedicated to the use of the public.

THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MILLS, WYOMING:

The vacation of replat of Lots 1, 2, 3 & Reservoir Tract, Evergreen Park Subdivision and Lot 1, Block 8, Evergreen Park No. 2, shall become effective upon the passage of this Ordinance.

PASSED ON FIRST READING the ____ day of _____ 2023

PASSED ON SECOND READING the ____ day of _____ 2023

PASSED, APPROVED AND ADOPTED ON THIRD AND FINAL READING the ____ day of _____ 2023

CITY OF MILLS, WYOMING

Leah Juarez, Mayor

Sara McCarthy, Council

Tim Sutherland, Council

Cherie Butcher, Council

Brad Neumiller, Council

ATTEST:

Christine Trumbull, City Clerk

ORDINANCE 798

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF TITLE 17 IN REGARD TO MOBLE HOMES

WHEREAS, The City of Mills enacted a new Title 17 in 2021; and

WHEREAS, The City of Mills Comprehensive Land Use Plan was issued in 2017; and

WHEREAS, In the 2021 revisions to Title 17 certain provisions were enacted regarding mobile homes in an effort to address developments in the same; and

WHEREAS, Since 2021 there have been requests for the approval of older mobile homes that predate the time limits set forth in Title 17, through a process set forth in Title 17, which exceeded the expectations of the City of Mills at the time of their drafting, and which are therefore not in concern with the original intent of the changes to Title 17; and

WHEREAS, The amended text better reflects the original intent of the amendments as to Title 17 and the current needs of the City of Mills.

NOW THEREFORE, The City Council of the City of Mills, Wyoming amends the provisions found at Title 17 of the City Code of the City of Mills, Wyoming to reflect those amendments found in the draft ordinance attached hereto, with the modified text appearing in red, reflecting additions and strikes.

PASSED on 1st reading the _____ day of _____ 2023.

PASSED on 2nd reading the _____ day of _____, 2023.

PASSED, APPROVED AND ADOPTED on 3rd and final reading this _____ day of _____, 2023.

CITY OF MILLS, WYOMING

Leah Juarez, Mayor

Sara McCarthy, Council

Brad Neumiller, Council

Cherie Butcher, Council

Tim Sutherland, Council

ATTESTED:

Christine Trumbull, City Clerk

Amendments to 17.08.045 – MOBILE HOMES

17.08.045 (a) INTENT

It is deemed necessary for the preservation of the safety, health, life, and general welfare of the residents of the City of Mills that regulations be established governing the location of manufactured, modular, and mobile homes within the City to provide adequate minimum area requirements, utilities, wind protection and inspections thereof;

17.08.045 (b) CERTIFICATION.

Any manufactured (mobile) home, located or proposed to be located or installed in a manufactured (mobile) home park or on a subdivided lot, shall bear a label certifying that it is built in compliance with the Federal Manufactured Home Construction and Safety Standards. For manufactured (mobile) homes built prior to June 15, 1976, a label certifying compliance with the standard for manufactured homes (mobile), NFPA 501, ANSI 119.1, in effect at the time of manufacture is required before any such home may be located or installed with the Town.

17.08.045 (c) STANDARDS GOVERNING ALL MOBILE HOME LOCATIONS

It is unlawful within the City of Mills for any persons to place or park any manufactured or mobile home on any street, alley, highway or other public place, or on any tract of land owned by any person, firm, or corporation, occupied or unoccupied, except as provided in this Ordinance.

17.08.045 (d) AGE OF MANUFACTURED OR MOBILE HOMES

1. No manufactured or mobile homes twenty (20) years or older, as measured from the date of proposed installation, location or relocation, shall be installed, located or relocated within the City of Mills.

17.08.045 (e) MANUFACTURED OR MOBILE HOME STANDARDS

1. All manufactured and mobile homes located in the City of Mills shall comply with all of the following minimum standards.
 - a. Built according to the standards established by the United States Department of Housing and Urban Development (HUD) under the “National Manufactured Housing Construction and Safety Standards Act of 1974” 42 U.S.C. 5401, et. Seq., as amended (currently codified at 24 C.F.R. 3280) in effect at the time of manufacture and bearing certification to that effect (“Applicable HUD Standards”) and is certified for the appropriate wind, thermal and roof standards for Wyoming.
 - ~~b. The manufactured or mobile home is twenty (20) years or older, as measured from the date of proposed installation, location or relocation, and has been issued a building permit and specific approval to be installed, located, or relocated by the City of Mills Code Enforcement Officer (“CEO”). The CEO shall inspect all 20-~~

~~year and older manufactured and mobile homes in conformance with the installation, location and relocation criteria found in this Ordinance. No manufactured or mobile home shall be installed, located, or relocated that does not meet the Applicable HUD Standards in effect at the time the home was manufactured, or that does not meet minimum criteria of this Ordinance~~

2. Each manufactured or mobile home must be supported on pins or blocking constructed of masonry, block, brick, or concrete. Installation instructions as provided by the manufacturer of the manufactured or mobile home shall be deemed a typical blocking installation. Any foundation system design, other than typical blocking, shall be stamped and signed by a Wyoming licensed professional engineer.
3. Each manufactured or mobile home shall be skirted with a waterproof, rigid, durable skirting material within 30 days of placement.
4. Each manufactured or mobile home shall be equipped so as to permit access to utility connections. All skirting shall be provided with a door or panel to permit ready access to utility connections.
5. Each manufactured or mobile home shall be anchored with tie downs meeting the minimum standards as set forth in Section 15.16.190 of the Mills Municipal Code or their equivalent.
6. All water, sewer, electrical and natural gas connections shall be inspected and approved by the supplying utility prior to use.
7. The manufactured or mobile home meets the minimum standards for fire safety and protection in conformance with the applicable HUD standards at the time of original construction or as established by the Wyoming State Fire Marshall.
8. All appurtenant construction such as decks, walks, steps, handrails, sheds, accessory buildings, and other similar construction is subject to the applicable building code regulations adopted by the City.
9. A minimum of two 10' x 20' off-street parking spaces must be provided for each manufactured or mobile home on the same lot or lots on which the mobile home is located. If off-street parking for a non-conforming manufactured or mobile home, as defined below, is provided between the dedicated street or right-of-way and the non-conforming mobile home, then the distance between the dedicated street or right-of-way and the hitch, or wall if there is no hitch, of the non-conforming mobile home must be at least 20 feet.
10. No non-conforming manufactured or mobile home, as defined below, shall be located within 10 feet of any dedicated alley right-of-way line, and the 10-foot setback area shall not be used for off-street parking.

- 11. No manufactured or mobile home shall be moved, located, or relocated within the City of Mills without having first secured a written permit for the movement, location, or relocation of said manufactured or mobile home from the City of Mills Building Official.

17.08.045 ~~(d)~~ (f) LOCATION OF MANUFACTURED AND MOBILE HOMES RESTRICTED

(no change in section language)

17.08.045 ~~(e)~~ (g) INSPECTION AND PERMITTING REQUIREMENTS

No manufactured or mobile home located within the City of Mills shall be permanently occupied unless inspected by the City Building Official, or their designee, and found to be ~~City Code Enforcement Officer or designated City Inspector except~~ in conformance with the following inspection/permitting requirements:

- 1. A manufactured or mobile home shall not be installed, located or relocated within the City of Mills without the issuance of a building permit from the City of Mills. Building permits for additions, alterations, modifications or any physical change to a manufactured or mobile home are required regardless of location.
- 2. The Building Code Official, or their designee, ~~Code Enforcement Officer~~ has the authority to inspect all new, installed, located, and relocated manufactured and mobile homes for compliance with the provisions of this Ordinance.
- 3. After the effective date of this Ordinance, no person shall occupy any new or relocated manufactured or mobile home nor permit any other persons to occupy the same unless the manufactured or mobile home has been installed, located, or relocated in compliance with this Ordinance or is a legal non-conforming use under this Ordinance.

17.08.045 (h) AUTHORITY OF THE BUILDING CODE OFFICIAL ~~CODE ENFORCEMENT OFFICER~~

In addition to any other enforcement powers that the Building Code Official ~~Code Enforcement Officer~~ may have, the Building Code Official ~~Code Enforcement Officer~~ may issue a written order to any person to:

- 1. Immediately cease and desist any work or activity to install, locate, or relocate any manufactured or mobile home in violation of this Ordinance; or
- 2. Immediately cease and desist from the use or occupancy of any manufactured or mobile home installed, located, or relocated in violation of this Ordinance. Such written order shall constitute an administrative action which may be appealed to the Mills City Council as a contested case within thirty (30) days of the written order.

17.08.045 (g) INSPECTION CRITERIA FOR MANUFACTURED HOMES OLDER THAN 20 YEARS

All manufactured and mobile homes 20 years and older as measured from the date of proposed installation must be inspected by the City of Mills Code Enforcement Officer prior to moving, locating, relocating or installation and a building permit application must be provided to the City of Mills. No such manufactured or mobile home may be occupied prior to the issuance of a building permit and payment of appropriate fees. Each such manufactured or mobile home shall be inspected for compliance with the following minimum criteria before a building permit will be issued.

1. All electrical wiring shall be in compliance with the applicable codes in place at the time the building was manufactured. Any new, altered, modified or replaced wiring shall be in compliance with the current, adopted version of the National Electrical Code.
2. Shall have appropriate operational fire alarms installed.
3. All floors shall be solid and stable. Any penetrations of the floor shall be sealed.
4. All roofs shall be solid and stable without any sag.
5. No evidence of significant wood rot or mold shall exist.
6. The exterior of the building shall be properly maintained and painted.
7. Any additions, modifications, or alterations to the building shall have been constructed with appropriate building permits.
8. The manufactured or mobile home maintains the same structural integrity as it did when it was manufactured.
9. No broken windows.
10. All HVAC systems shall be working and installed in accordance with the regulations in place at the time the building was manufactured. All new installations shall be in conformance with the most recent adopted edition of International Building Codes.
11. Must have proof that the manufactured or mobile home meets the established thermal, wind and roof load requirements for Wyoming.
12. Manufactured or mobile homes not meeting these criteria shall be either left in place and considered a non-conforming structure, be moved or relocated outside of the City of Mills or be repaired to meet the criteria. The level of repair needed may differ widely from home to home. The CEO shall determine if the repairs are minor or major. For those repairs determined to be minor, the repairs may be made without a building permit. For those homes that are determined to require major repairs, a building permit

~~must be issued for those repairs. All repairs and construction shall be in conformance with the International Building Codes as adopted. The CEO may permit a manufactured or mobile home needing repairs to be relocated provided a building permit has been issued for the repairs. The CEO may require surety from the applicant to cover the cost of removing the manufactured or mobile home from the City of Mills if repairs are not completed. All repairs must be completed within six months of the building permit issuance and prior to any occupancy of the repaired structure. Failure of the applicant to complete repairs in the designated time will constitute a violation of this Ordinance. The City of Mills may utilize the surety to cause the manufactured or mobile home to be removed from the City of Mills as a result of a violation. All repaired manufactured or mobile homes must pass a final inspection by the CEO prior to being moved, located, relocated or installed in the City of Mills.~~

17.08.045 (h) (i) NON-CONFORMING USES AND NON-CONFORMING STRUCTURES

1. Non-conforming manufactured or mobile homes legally located within the City of Mills on the effective date of this Ordinance and in use for residential purpose may continue at that certain location and continue to be utilized for residential purpose. The non-conforming manufactured or mobile home may not be relocated to any other property unless it has been inspected and brought into conformance with this Ordinance and issued a building permit. At such time as any legal non-conforming manufactured or mobile home ceases to be utilized for residential purposes or is vacant for a period of 180 days, it must be removed from the property.
2. Manufactured and mobile homes located within the City on the effective date of this Ordinance which have not been certified under the “National Manufactured Housing Construction and Safety Standards Act of 1974,” 42 U.S.C. 5401, et seq., as amended, are hereby declared legal non-conforming structures, but shall not be replaced by another manufactured or mobile home that is not in compliance with applicable HUD standards unless the replacement manufactured or mobile home has been inspected and brought into conformance with this Ordinance and issued a building permit.

ORDINANCE NO. 799

AN ORDINANCE AMENDING TITLE 6 PROVISIONS PERTAINING TO THE KEEPING OF BEES IN MILLS, WYOMING

WHEREAS, The City of Mills has had the recent occasion to review certain provisions found with in Title 6 of the City Code pertaining to the keeping of bees in the City of Mills, and;

WHEREAS, the State of Wyoming has enacted a set of statutes pertaining to the same; and

WHEREAS, The City of Mills had determined that modification of its provisions regarding the bees was in order in order to align the same to the State of Wyoming’s statutes and to otherwise have a simpler and more effective set of ordinances concerning the keeping of bees within the city

NOW THEREFORE, The City Council of the City of Mills, Wyoming amends the provisions found at Title 6 of the City Code of the City of Mills, Wyoming to reflect those amendments found in the draft ordinance attached hereto, with the modified text appearing in red, reflecting additions and strikes.

PASSED on 1st reading the _____ day of _____ 2023.

PASSED on 2nd reading the _____ day of _____, 2023.

PASSED, APPROVED AND ADOPTED on 3rd and final reading this _____ day of _____, 2023.

CITY OF MILLS, WYOMING

Leah Juarez, Mayor

Sara McCarthy, Council

Brad Neumiller, Council

Cherie Butcher, Council

Tim Sutherland, Council

ATTESTED:

Christine Trumbull, City Clerk

ORDINANCE NO. 800

**AN ORDINANCE AMENDING SECTION 5.08.040 OF
TITLE 5
BUSINESS LICENSES AND REGULATIONS**

WHEREAS, The City of Mills, Wyoming, has set limitations for the serving of alcohol as follows:

5.08.040 Hours of sale.

Except as otherwise restricted by Section 5.04.120, all persons licensed under this chapter shall close the licensed building and cease the sale of both alcoholic liquors and malt beverages promptly at the hour of two a.m. each day, and shall clear the licensed building of all persons other than employees by two-thirty a.m., and shall keep the same closed until six a.m. each day; except, that on Sundays not occurring on December 31, such places may only open the licensed building between the hours of nine a.m. and twelve midnight a.m., and shall clear the licensed building of all persons other than employees by ten-thirty p.m. Holders of restaurant liquor licenses shall operate the dispensing area(s) with the foregoing hours of operation, and additionally shall cease all sales of alcoholic liquors and malt beverages at the time food sales and services cease. Clubs holding special club licenses are exempt from all provisions concerning hours of operation.

And’;

WHEREAS, The hours set in 5.08.040 are different from those which are set in areas bordering Mills for Sunday mornings, putting establishments within Mills and an unfair economic disadvantage; and

WHEREAS, The Governing body of the City of Mills has examined the hours of operation and is of the view that making the hours uniform for each day of the week will not disturb the public peace; and

WHEREAS, The Governing body of the City of Mills has also determined that retaining some flexibility to set special hours, where allowed for at law, would serve the community interests.

NOW THEREFORE, The City Council of the City of Mills hereby amends its existing Title 5 such the above referenced section shall read as follows, with strikes and amendments noted in red:

5.08.040 Hours of sale.

Except as otherwise restricted by Section 5.04.120, all persons licensed under this chapter shall close the licensed building and cease the sale of both alcoholic liquors and malt beverages promptly at the hour of two a.m. each day, and shall clear the

licensed building of all persons other than employees by two-thirty a.m., and shall keep the same closed until six a.m. each day; ~~except, that on Sundays not occurring on December 31,~~ such places may only open the licensed building between the hours of nine a.m. and twelve midnight a.m., and shall clear the licensed building of all persons other than employees by ten-thirty p.m. Holders of restaurant liquor licenses shall operate the dispensing area(s) with the foregoing hours of operation, and additionally shall cease all sales of alcoholic liquors and malt beverages at the time food sales and services cease. Clubs holding special club licenses are exempt from all provisions concerning hours of operation.

The City Council shall retain the right and ability to modify hours of operation under this section by Resolution, both for individual events, and in general, as it determines to be appropriate, as long as such hours are otherwise authorized by the laws of the State of Wyoming.

This ordinance shall be in full force and effect upon passage on three readings and publication.

PASSED on 1st reading the ____ day of _____, 2023.

PASSED on 2nd reading the ____ day of _____, 2023.

PASSED, APPROVED AND ADOPTED on 3rd and final reading this ____ day of _____, 2023

CITY OF MILLS, WYOMING

Leah Juarez, Mayor

Sara McCarthy, Council

Tim Sullivan, Council

Cherie Butcher Council

Brad Neumiller, Council

ATTESTED:

Christine Trumbull, City Clerk

RESOLUTION NO. 2023-21

RESOLUTION SETTING CERTAIN FEES

WHEREAS, The City of Mills, Wyoming, through its City Council sets certain fees for various permits, inspections and activities undertaken by the City of Mills; and

WHEREAS, The City has reviewed its fee schedules and found that they are presently out of date and has endeavored to determine where they should be properly set; and

WHEREAS, The City Council has the authority to set fees.

WHEREAS, The City Council has reviewed the attached fee schedules, attached hereto as Exhibit A, and the Chart attached hereto in reference to Building Permit Fees, and has determined to set fees accordingly.

NOW, THEREFORE, The City Council hereby sets the fees referenced in the attached Exhibit A and Exhibit B as reflected therein, with said fees to be effective immediately:

Resolved this ____ day of ____, 2023

CITY OF Mills

By: _____
Leah Juarez, Mayor

Cherie Butcher, Councilman

Sara McCarthy, Councilman

Bradley Neumiller, Councilman

Tim Sutherland, Councilman

ATTEST:

City Clerk, Christine Trumbull

RESOLUTION OF SUPPORT

RESOLUTION NO. 2023-22

A RESOLUTION REVISING THE PREVIOUSLY EXTENDED AUTHORIZATION TO SUBMIT AN APPLICATION TO THE WYOMING BUSINESS COUNCIL UNDER THE BUSINESS READY COMMUNITY GRANT AND LOAN PROGRAM FOR A BUSINESS COMMITTED PROJECT ON BEHALF OF THE GOVERNING BODY OF THE CITY OF MILLS, WYOMING

WITNESSETH

WHEREAS, the Governing Body of the City of Mills previously passed Resolution No. 2023-15; and

WHEREAS, this Resolution modifies some figures contained therein, but makes no substantial material modifications to the previously passed Resolution, but rather corrects, amends modifies certain percentages pertaining to recapture only and the grant amount only; and

WHEREAS, the Governing Body for the City of Mills will use the revenue recaptured from this project for the following economic development purposes: 25% of the grant net revenue recapture will be returned to the Wyoming Business Council with the remaining 75% of net revenue will be used to fund economic development in Mills including infrastructure, future grant match and other economic development projects as needed; and

WHEREAS, the amount of the loan grant component of the project which shall be applied for from the Wyoming Business Council shall be \$15,000,000 (fifteen million dollars).

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MILLS,

PASSED, APPROVED AND ADOPTED THIS _____ day of July, 2023.

By: _____
Mayor, Leah Juarez

Council Member Sara McCarthy

Council Member Cherie Butcher

Council Member Brad Neumiller

Council Member Tim Sutherland

ATTEST:

City Clerk, Christine Trumbull

CERTIFICATE

I, Christine Trumbull, hereby certify that the foregoing Resolution was adopted by the City of Mills City Council at a public meeting held on July 11, 2023 and that the meeting was held accordingly to law; and that said Resolution has been duly entered in the record of the City of Mills.

City Clerk, Christine Trumbull

RESOLUTION NO. 2023-23

A RESOLUTION APPROVING MODIFICATON OF CLOSING TIME BY PERMIT FOR LIQUOR ESTABLISMENTS ON SUNDAYS

WHEREAS, It has come to the attention of the City of Mills that the hours for serving alcohol for establishments in areas bordering Mills that serve the same under an appropriate license generally allow for those establishments to serve alcohol until 2:00 a.m. irrespective of the days of the week; and

WHEREAS, After review of the same, the City has not found any reason to believe that allowing alcohol serving hours to be expanded such as to allow the serving of alcohol up to 2:00 a.m. on Sudays will constate a threat to the public peace or safety; and

WHEREAS, The City Ordinances of the City of Mills, Wyoming require establishments serving alcohol to cease doing so on Sundays at 12:00 a.m. (24:00).

WHEREAS, It is the intent of the City of Mills to amend this ordinance to allow for uniform cessation of the serving of alcohol at 02:00 a.m. on every day of the week.

NOW, THEREFORE, The Governing Body of the City of Mills, to the extent that it is able, hereby grants this permit to all establishments currently serving alcohol to patrons within the municipality, to remain open and serve alcohol until 2:00 a.m. irrespective of the days of the week.

Resolved this ____ day of __, 2023

CITY OF Mills

By: _____
Leah Juarez, Mayor

Cherie Butcher, Councilman

Sara McCarthy, Councilman

Bradley Neumiller, Councilman

Tim Sutherland, Councilman

ATTEST:

City Clerk, Christine Trumbull

RESOLUTION 2023-24

CITY OF MILLS

FIXED ASSETS

This document sets forth fixed asset accounting procedures for the City of Mills. These policies define “Fixed Assets”, system maintenance, capitalization and depreciation guidelines, and inventory guidelines. This document sets forth fixed asset accounting procedures for the City of Mills. These policies define “Fixed Assets”, system maintenance, capitalization and depreciation guidelines, and inventory guidelines.

Definition of a Fixed Asset

The City of Mills defines a fixed assets tangible property, obtained and controlled as a result of past transactions, events, or circumstances, which is to be used in a productive capacity by the City of Mills and which will benefit the City for a period of more than three years.

System Maintenance and Inventory Guidelines

To qualify for inclusion as a capitalized asset in the City of Mills fixed asset system, the following five (5) criteria must be met.

1. The asset must have a cost or dollar value of \$5,000 or more.
2. The asset must have a useful life exceeding three (3) years or more (based on reasonable estimates).
3. The asset must be land, building, building improvements, or be tangible in nature.
4. The asset doesn’t lose its identity as part of a larger unit.
5. The asset is not a repair part or supply item.

The City of Mills has determined that assets having a value under \$5,000, regardless of their useful life, will not be capitalized. As such, these assets will not be used for financial reporting purposes. However, assets having a value of at least \$2,500 may be entered into the computer system for control purposes only. Asset cost entered into the system will include any applicable ancillary costs. All computer assets will be inventoried by the Informational Technology Department. Remaining assets will be inventoried by the Shipping and Receiving Department.

Depreciation

All assets over \$5,000 will be depreciated annually using the straight-line method, with exception being given for building improvements, ground improvements, and infrastructure. These fixed asset exceptions will be depreciated only if the value is over \$50,000. Any building and ground improvements and infrastructure under \$50,000 will be expensed in the year incurred. The CITY of Mills has determined useful lives of assets based on the following general categories.

Buildings – 40 years	Equipment – 3 to 14 years
Building Improvements – 20 years	Heavy Equipment – 3 to 14 years
Land/Site Improvements – 20 years	Vehicles – 5 years
Infrastructure – 25 to 50 years	Buses – 8 to 10 years
Library Books – 5 years	Computers – 3 to 5 years

**PASSED, APPROVED AND ADOPTED THIS _____ DAY OF _____
2023.**

Leah Juarez, Mayor

Sara McCarthy, Council

Cherie Butcher, Council

Bradley Neumiller, Council

Tim Sutherland, Council

ATTESTED:

Christine Trumbull, City Clerk

RESOLUTION NO. 2023-25

RESOLUTION REGARDING LOAN OF ARTWORK

WHEREAS, The City of Mills, Wyoming, has in its possession an item of artwork consisting of an artistic depiction of books and which is designed to stand outdoors as a statue; and

WHEREAS, Said artwork at one time was placed in front of the Bob Goff Memorial Library in Mills, Wyoming, but is now in storage due to the closure of the library; and

WHEREAS, Said artwork would be suitable for placement on the grounds of an elementary school; and

WHEREAS, Obtaining an elementary school was a long held goal of the City of Mills after the closure of the two schools associated with the City of Mills; and

WHEREAS, Wyoming Classical Academy is opening in the Fall of 2023 within the City of Mills and is a Wyoming Charter School which shall occupy a school building belonging to the City of Mills while it constructs a new facility within the City of Mills

NOW, THEREFORE, The City of Mills hereby authorizing the loan of the Books Statute to the Wyoming Classical Academy’s current and future locations with the provision that the City may retrieve the statute at its discretion, and that the statute contain on or near it a suitable indication that the statute was provided as a loan by the City of Mills.

Resolved this ____ day of ____, 2023

CITY OF Mills

By: _____
Leah Juarez, Mayor

Cherie Butcher, Councilman

Sara McCarthy, Councilman

Bradley Neumiller, Councilman

Tim Sutherland, Councilman

ATTEST:

City Clerk, Christine Trumbull