

**REGULAR CITY COUNCIL
WORK SESSION MEETING**

May 23, 2023

6:00 PM

City Hall



CITY OF MILLS
EST. 1921

Mayor:
Leah Juarez
Council President:
Sara McCarthy
Council Members:
Cherie Butcher
Brad Neumiller
Tim Sutherland

MINUTES

CALL TO ORDER

Mayor opened the work session at 6:00pm.

AGENDA ITEMS

1. Bird Scooters

Garrett Gronowski: Bird Scooters

Garrett was on the phone to talk to use about how Bird Scooters work and how they can get an agreement with them to have in Mills. He stated that he has had a contract with the City of Casper since 2021. He has a scooter ordinance that Casper passed. He stated that we can do a couple of things. Do the same as Casper and pass a scooter Ordinance or we can do a profit program, have an operating agreement or just do a MOU with Bird. The City Attorney stated that he would like to see a copy of the MOU and we might just do an extension of the operating zones. Garrett stated that he has a guy here in town that repairs the scooter and makes sure they are charges. The guy is out of Orr's garage. The Mayor asked how many scooters are there. He stated 200. Casper charges \$90.00 a scooter and then Casper got \$18,000 from Bird. Mayor asked how will charge. Garrett stated through permitting. The City Attorney stated that once he gets the MOU he will share with Council and then we will go from there.

2. **Mayor:**

Review Agenda

Workman's Comp Discount Strategy (Casey)

Building Permit Extension-Caselle

Work Orders Extension and Employee Training

Extra License Caselle

The Mayor reviewed the agenda. She also talked that how she has been working with the Public Works Supervisor on how we can lower our workers comp percentage. She stated that we have to have stuff in our handbook for us to get a lower rate and plus have to hold monthly safety meetings in each department. OSHA will come and do a walk through and let us know what we need to fix and then come for a final review. Mayor stated that is why she wants to hire an HR to structure the training towards this. The IT Director stated that he has sent out training in the past and can get more training

for the specific departments. Mayor also stated that she would like us to look into the building permit module in Caselle. This will help us flag when something is still pending knowing who is next to approve. The City Clerk stated that she is talking to Caselle and she thinks the price will come in high. Same for the work and service order module. The City Clerk stated that we already have this we just need the tablets to make it work. The Mayor also stated that we need to buy some more Caselle licenses. We only have 7 right now and all the office staff needs access. Some of the access for City hall staff is being denied. The City Clerk stated that she has purchased 3 right now and we will see how that works for us. Councilman Neumiller asked the City Clerk how much they are. She stated they are \$2000.00 a piece and then that will add \$50.00 more to our bill a month.

3. Community Development Director:

Bear Trap

WCA

The Community Development Director wanted to know if we want to participate in Bear Trap like we did last year. The Mayor asked what do we get from it. In the past we always had our Summer Fest coming up or something that was going on in the City. Councilman McCarthy stated that it give us recognition by putting on logo on things. Mayor asked how much and she stated \$1000.00. Mayor or council did not see a need for it this year. The Community Development Director also stated that WCA has used up all the \$200,000.00 they still have more to pay for and was asking to see if the City can help with that. We can either amend the current agreement we had with First State Bank or can loan them the money. The Mayor asked how much are they needing. She stated about 10,000.00. The City Clerk stated that it would be a hassle to go through the process for that amount. The Community Director did mention that an invoice was paid multiple times. It was missed by all involved and she is working with the City Treasurer to see what the best option will be. That amount is about \$2600.00. Council asked what needs to be fixed. She stated the roof leaks, gym floor, the floor drain and windows. Mayor stated that we can take from our line of credit. The City Attorney did state that it is still our building to take care of.

4. City Clerk:

Jason Sandercock.. Car dealership in a residential area

Liquor Code

Ordinance 795, First Reading: An Ordinance Adopting the 2023 National Electrical Code (NEC) Including Certain Appendices, and Amendments regulating and Governing the Installation and Wiring of Residential and Commercial Construction, Alteration, Movement, Enlargement, Replacement, Repair, Equipment, Location and Proper Removal or Demolition of Said Buildings and Structures.

Beehive issue

The City Clerk talked about Jason Sandercock car dealership in Mills. It is in a residential neighborhood. This was a problem last year and we want to make sure the same stuff that happened last year does not happen again. He first stated that he was doing it as a hobby and then he has sold more cars and the state made him get a dealer's license. The City Clerk stated that he will be at the council meeting to talk to you all about it. He has a lot of unlicensed cars on his property. The City Clerk stated that the liquor code will be on the June work session. Ordinance 795 is something that has to be passed every couple of years to be compliant with the NEC. The bee lady that is causing some issues in the City will be here tonight to talk about her bees. She has passed out a notice to all her people around her. But the issue is that she did not follow what is listed in Title 6 of our code about bee keeping. Councilman Butcher did state that she is to get a permit and before she does anything ask us. She did it

backwards. Plus the City Clerk stated that she has been contacted by a resident that is allergic to bees. She is her neighbor.

5. City Attorney:

Cedar Springs IV

The City Attorney gave an update on Cedar Springs. He stated that the number will be changing. Converse County and the Town of Evansville are changing their numbers. He will let us know of any changes.

6. City Administrator:

Changes for 2nd Reading of the FY 24 Budget

The City Administrator stated that if there is any questions on the second reading of the budget to let him know. We are getting close to getting it balanced. Some changes were in paying for the police retirement. Also, you will notice that we are having to take \$200,000 out of the enterprise fund to put in general fund, because general fund is over. There will be another budget work session to go over the final changes.

ADJOURNMENT

AGENDA SUBJECT TO CHANGE WITHOUT NOTICE

Mayor ended the work session at 6:55pm.

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.


City Clerk, Christine Trumbull

