

**REGULAR CITY COUNCIL
WORK SESSION MEETING**

April 25, 2023

6:00 PM

City Hall



CITY OF MILLS
EST. 1921

Mayor:
Leah Juarez
Council President:
Sara McCarthy
Council Members:
Cherie Butcher
Brad Neumiller
Tim Sutherland

MINUTES

CALL TO ORDER

Mayor opened the work session at 6:00pm.

AGENDA ITEMS

1. Planner:

Maddox Resub division Plat

Maddox Rezoning: 3rd and Final Reading

Freden Addition No 3 Subdivision Plat

Councilman Neumiller filled in for the City Planner to explain the items up for vote. He explained that Leo Maddox has done what council asked him to do and that is to replat the two lots into one. The Freden one is Dana Bonander is cleaning up his lot by his business of Intermountain Pipe and Thread.

2. City Clerk:

Financial Management Course

Council Boot Camp: Mandatory by WAM

Records and Retention for Mills and sending to the State

The City Clerk stated that per state statute 9-1-510 and with the department of Audit they are requiring that all public officers and employees that are dealing with public finance have to go through a training program and take a test. The Department of Audit has set some rules and stated that state statute 9-1-510. There is a penalty for not abiding by the rules. I will find out more about it and let you all know. But just wanted to let you know this is coming. Also, WAM is making it mandatory that all council members attend the Council Boot camp. You all have until June 2024 to get this done. If you don't get it done there will be a penalty. Councilman McCarthy asked what it would be. I am not sure but will find out. Councilman McCarthy also stated that can they come here. It will cost us but I can find out. Mayor talked about the records and retention. Mayor stated that she has been going through the old documents and have found many issues that she would like to see addressed. She wants all bank statements and check proofs front and back all held for 10 years. The City Clerk stated that right now state statute is 7 years. The Clerk also stated that she will be organizing the file room and keep all permante records in one place and then on the outside of the box it will be labeled what it is and when can it be destroyed. This will help when finding things.

3. Mayor:

Review Agenda

Business License Fees / Court Fees/ Ambulance Fees / Other Office Fees

Massage Therapy Ordinance and License

Mayor stated that she has no problem with the agenda. But she did want to talk about business license fees. She wants to be business friendly but also wants to know what businesses are in the City. We have missed a lot of people in getting business licenses. I would like to call them fire inspection fee instead of business licenses. Does the Fire Department get any of the money now from business licenses? No it goes into the general fund as misc revenue. We can promote on social media the importance of a fire inspection. The Fire Chief stated that the way the old chief was going to do it was by square footage. It takes us longer on the larger buildings and therefore it will cost much more. Councilman Butcher asked what about the home business and the people that do the fire inspection themselves. What do the fees look like then. The fee will probably stay the same at \$65.00. So she stated so nothing different than I am paying now. But it will be called a different name. The Fire Chief will go back through the notes and make some sort of tier system on charges. Court fees will need to be changed but we need to get with the judge on that. He is the one that sets the fees. Ambulance fees, the Fire Chief passed out our current rates and what he thinks that our new rates should be. Now Medicaid and Medicare will only pay a set amount. It does not matter what we charge. The new rates are for private and self pay customers. The Clerk stated that we will have to come up with a resolution for this. It will be next meeting. The Clerk also would like the office fees to be looked at again. She will also have them for the work session on May 8th, 2023. The Mayor wants to pass a massage therapy ordinance. She has been looking over the City of Casper's and feels that we should just copy theirs. We don't want the bad ones to be able to come into our City. They are the ones that are open till midnight. Councilman Neumiller stated what the attachments are. The City Attorney forgot to attach and will send to the clerk. Mayor stated that after looking over the budget she wants to know why we don't have any revenue under skill games. The Clerk stated that we got that one year and that is it. She believes it is added into the lottery revenue from the state.

4. City Attorney:

Dinosolar

Cedar Springs IV

The City Attorney stated that there is rumors Dinosolar will not happen. We have a lot of supplies and equipment that is pending on this happening. The problem here is that the payments were to come over time. If payments do not occur then we can't buy the stuff we wanted to buy. The Fire Chief stated that we need to know because we were to fly to Washington and spec out the ambulance. We probably can get out of it. But need to know. The amount for a new ambulance is \$58,000 over 5 years. It will still take 500 to 525 days to build. We will add an oral resolution stating the terms of the ambulance. Cedar Springs issue. Rolling Hills has made a proposal and I don't believe it is going to happen like they say. This does not reflect what Converse County is going to do. We have asked for \$250,000. That is what Casper is asking for. The Fire Chief stated that he is asking for \$210,000 and can we ask for more since the police and public works needs to ask for money. The police Chief stated that there is not much money for him. The City Attorney stated that we can ask for more at the hearing and see what happens.

ADJOURNMENT

AGENDA SUBJECT TO CHANGE WITHOUT NOTICE

Mayor ended the work session at 6:57pm.

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.



City Clerk, Christine Trumbull

