

**REGULAR CITY COUNCIL
MEETING**

May 13, 2025

7:00 PM

City Hall



CITY OF MILLS
EST. 1921

Mayor:

Leah Juarez

Council President:

Brad Neumiller

Council Members:

Cherie Butcher

Sara McCarthy

Tim Sutherland

MINUTES

CALL TO ORDER

Council President called the meeting to order at 7:04 pm

ROLL CALL

Present:

Mayor Juarez

President Neumiller

Council Butcher

Council McCarthy

Council Sutherland

ROLL CALL

PLEDGE OF ALLEGIANCE

APPOINTMENT

1. Appoint Laura Miramontes to Planning & Zoning Commission
 - a. Mayor appointed Laura Miramontes to the Planning & Zoning Commission

CONSENT AGENDA

Minutes

2. Council Meeting Minutes 4-22-25

City Licenses

3. New/Renewal Business, Contractor Licenses, and Home Occupation Permits

Financial Approvals

4. Financial Breakdown - Check Register & Future ACH/EFT Transactions
5. PAID ACH / EFT Transactions
6. Regular/Police Payroll 4-7-25 to 4-20-25
7. Regular/Police Payroll 4-21-25 to 5-4-25
8. Fire Payroll 4-8-25 to 4-19-25
9. Fire Payroll 4-20-25 to 5-1-25

10. Transmittal Transactions

11. Voided Checks

Motion made by Council President Neumiller, Seconded by Council Member Sutherland
Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

OPEN DISCUSSION

No one spoke

COUNCIL APPROVAL

12. Second Amendment to the Wyo DOT Contract – Bike Path Pending Final Determination of a route in accordance with Council

Motion made by Council Member Butcher, Seconded by Council President Neumiller, no discussion,
Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

ORDINANCES AND RESOLUTIONS

13. ORDINANCE NO. 821: FIRST READING Budget for Fiscal Year 2026

**APPROPRIATING MONEY FOR THE ANNUAL BUDGET OF THE CITY OF MILLS,
WYOMING, FOR THE CONDUCT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF
MILLS, WYOMING FOR THE FISCAL YEAR 2026**

Motion made by Council President Neumiller, Seconded by Council Member Sutherland
Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

14. RESOLUTION NO. 2025-17: Zip Code

**A RESOLUTION EXPRESSING SUPPORT FOR THE DESIGNATION OF A UNIQUE ZIP
CODE FOR THE CITY OF MILLS**

Motion made by Council President Neumiller, Seconded by Council Member Sutherland Leah discussed. Mayor discussed that we are in the halls of Congress asking for a unique zip code for the City of Mills. We have been co-sponsored by Representative Hageman, the original bill sponsor Lauren Boebert of Colorado. We have reached out to other delegations but they have yet to commit to assisting us in a unique identifying zip code for Mills. We are hopeful now that the bill itself has 70 identified communities that need individual zip codes sharing our same aims. We are hopeful that maybe with the growing number of city support that maybe we'll get the zip code we need.

Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

15. RESOLUTION NO. 2025-18: Enter into agreement with Vertical Consultants

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH
A TOWER NEGOTIATING COMPANY**

Motion made by Council Member Butcher, Seconded by Council Member McCarthy

Mayor asked if there was any discussion, Board Member McCarthy asked the City Attorney if there is a way we can put in the contract that it does not exceed a certain amount. We could be in it for 10 years and now owe \$40,000 or whatever. She would like to see that it does not exceed \$5,000. The Mayor asked if council was ok with \$5,000. Council agreed.

Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

16. RESOLUTION NO. 2025-19: El Rod Addition

**A RESOLUTION APPROVING THE FINAL PLAT FOR LOTS 1 & 2, ELROD ADDITION, AN
ADDITION TO THE CITY OF MILLS**

Mayor asked for a report from staff. Megan Nelms, the City Planner, address the council. Case number 25.04 FSP the final plat for El Rod Addition and the applicant is proposing to resubdivide Lot 1, Elrod Addition into two (2) lots, one being .72-acres in size and the other .14-acres in size. Both lots meet the minimum lot size requirements for the applicable zone district, however, the applicant has indicated the purpose of the resubdivision is to provide access across proposed Lot 2 from Falcon St. to the adjacent Lot 20, Peterson Addition No. 2. At their May 1, 2025, meeting the Planning & Zoning Commission made a "DO PASS" recommendation on the subdivision request, pending completion of all planning considerations.

Motion made by Council President Neumiller, Seconded by Council Member Sutherland

Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

EXECUTIVE SESSION

17. Property Matter

The Mayor asked for a motion to go into Executive Session for a property matter at 7:11pm. Council President Neumiller made a motion, Council Member Butcher seconded the motion. Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

Council returned from executive session at 7:56pm.

No action necessary

MEMORANDUM

18. Wyoming Department of Transportation – Memorandum

Motion made by Council Member Butcher, Seconded by Council Member Sutherland

Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

COUNCIL APPROVALS

19. Catering Permit - Bayou Liquors

Motion made by Council President Neumiller, Seconded by Council Member Sutherland
Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

20. Catering Permit - Uncorked Fine Wine and Spirits

Motion made by Council President Neumiller, Seconded by Council Member Sutherland
Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

21. Agreement between owner and engineer for professional services

The Mayor asked the City Attorney for a motion. The City Attorney asked for a motion to approve the First Addendum to the Short Form of Agreement between Owner and Engineer for Professional Services

Motion made by Council President Neumiller, Seconded by Council Member Butcher
Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

ADJOURNMENT

The Mayor asked for a motion to adjourn at 7:57pm.

Motion made by Council President Neumiller, Seconded by Council Member Sutherland
Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

AGENDA SUBJECT TO CHANGE WITHOUT NOTICE

NEXT MEETING - May 27, 2025 at 7:00 pm / June 10, 2025 at 7:00 pm

NEXT WORK SESSION - May 27, 2025 at 6:00 pm / June 9, 2025 at 9:00 am

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.



Mayor, Leah Juarez



City Clerk, Sarah Osborn

