

WORK SESSION MEETING
February 25, 2025
6:00 PM
City Hall



CITY OF MILLS
EST. 1921

Mayor:
Leah Juarez
Council President:
Brad Neumiller
Council Members:
Cherie Butcher
Sarah McCarthy
Tim Sutherland

MINUTES

CALL TO ORDER

AGENDA ITEMS

1. Community Development Director - Permitting Software
 - a. Caselle – Accounting system has a permitting system but it is not working.
 - b. Online planning permit companies, 5-6 brainstormed
 - c. Casper uses Tyler Technologies, didn't look into because it is pretty expensive.
 - d. Set up 3 different demos, haven't heard back
 - e. Pay \$5100 for Caselle that doesn't do anything for us.
 - f. GovPilot now \$10k, unlimited users, not in Wyoming yet
 - i. \$1000 discount to bring to Wyoming
 - ii. Annual payment 2-5 year contract
 - iii. 53 days until up and running
 - iv. Outlines service
 - v. Suggested mods
 1. Construction would include everything
 2. Comes back immediately, Caselle is not real-time
 - vi. App for inspectors out in field
 - vii. 127 different Mods
 - viii. Integrate with Xpress Bill Pay
 - ix. Could work with reports on Caselle
 - g. Leah asked if there was in room in her budget, not in her budget now
 - i. Mike said it could be split up into Enterprise and Admin
 - ii. Sabrina said we could wait until next fiscal year
 - h. Leah likes idea and wants to move forward, Mike will look into budget
 - i. Sabrina will push quarterly budget, half now and half in July...Mike to look into budget
2. City Planner - Sage Addition
 - a. City Planner, Megan, they are just adjusting lot lines,
 - b. Brad said the legend doesn't match the plat
 - c. Zoning 5' on sides and 10' in back, hold ups
 - d. Megan will send an updated one, will get fixes before Mylar is printed
 - e. Lot 3, worst lot next to residential
 - i. Buffer because industrial next to residential
 - f. Brad doesn't feel it's final or ready for approval today
 - g. Leah asked if the easement was cleared up
 - i. Megan said yes, it was a United States easement from back in 1940s
 - h. Brad asked if there were different subdivision, minor, major
 - i. Megan said yes
 - ii. Brass caps should be on this also
 - i. Megan agreed that we table and have them get the correct one
3. City Planner - Vision Beyond Borders
 - a. Staff report and recommendation
 - i. Delay paving lot

- ii. Planning commission allowed part of the lot to be paved (in yellow) and the remaining up to 5 years
 - 1. This could cause more people to come forward
 - 2. Who is going to track it 5 years down the road
- iii. P&Z recommended to pass, and agreed to paving
- iv. Megan thinks everyone should follow the standards, there is nothing in place that will track it
 - v. Project was tabled because of lighting before
 - vi. Leah, rain water storm run-off could cause issues
 - vii. Megan said business could switch hands and then it won't get paved
 - viii. Motion to approve, and deny the paving plan.
 - ix. Council agrees to not wait the 5 years on the paving
- 4. City Clerk – Blanket Notary coverage
- 5. Art – Mobile Concrete
 - a. Picked up by contention
 - b. Pat feels uncomfortable, wants to talk to Art's lawyer
 - c. Art continues to show on the map what property
 - d. Pat again said he would like to talk to Jim regarding this
 - e. He asked if it was going through tonight,
 - i. Leah said that his lawyer Jim said no
 - f. Brad said
 - g. Art signed the MOU
 - i. Said that communication on both sides wasn't great
 - h. Mike showed the newest route

ADJOURNMENT

AGENDA SUBJECT TO CHANGE WITHOUT NOTICE

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

Mayor, Leah Juarez

City Clerk, Sarah Osborn