

**REGULAR CITY COUNCIL  
WORK SESSION MEETING  
March 28, 2023  
6:00 PM  
City Hall**



**CITY OF MILLS**  
EST. 1921

**Mayor:**  
Leah Juarez  
**Council President:**  
Sara McCarthy  
**Council Members:**  
Cherie Butcher  
Brad Neumiller  
Tim Sutherland

---

## MINUTES

### CALL TO ORDER

Mayor opened the work session at 6:00pm.

### AGENDA ITEMS

#### **1. City Planner:**

**Ordinance 786: Second Reading: (Tabled 2-28-2023)** An Ordinance to Rezone a Portion of Lot 1 and all of Lot 2, Block 21, Mountain View Suburb from Developing Residential to Established Business

**Ordinance 790: First Reading:** An Ordinance to Rezone Lots 1-7, Buffalo Meadows from Mixed Size Residential to Mixed Use

The City Planner talked about taking Ordinance 786 off the table. Mr. Maddox will be at the work session on April 6th, 2023 with his plans and then on the last meeting of the month of April we can hopefully pass the plat with the third and final reading of the Ordinance for his rezone. She also stated that on the April 25<sup>th</sup> meeting he will have the plat and then we can pass the minor boundary adjustment. The Buffalo Meadow rezone is for lots 1-7-. She wants to rezone from mixed size to mixed use. She wants to put 4-plexes there. They will be real nice. She also talked about changing the term limits for P & Z members. We are also looking for some members.

#### **2. Community Development Director:**

First Street Park Shelters

Lemonade Day Sponsorship

The Community Development Director talked about the Rotary Club was donating \$50,000 for new shelters at First Street Park. There will be not enough to pay for all 4 shelters that were planned for the park. Each shelter will come with a pad and a 12 X 12 shelter and a 8 foot table. They were wondering if we could pay for one shelter. The shelter would be around \$10,920.00. Council liked the idea and felt it was a good use of our money. So a resolution will be made to see if Council will pass to pay for one. They would need the money right away. Lemonade day we have always helped out with. We have donated \$500.00 in the past and they were wanting to know if we would like to do it again. It will be at Sutherlands again, and the money helps stuff the bags and help with the overall cost. The Council liked the idea.

#### **3. June 7th, City Clerk:**

Transportation Contract with Casper for the Bus

WAM Convention in Cody June 7th-9th

Easter Egg Hunt April 1st @ First Street Park

The City Clerk had the City Attorney talk about the transportation contract with Casper. This was drawn up last year and Casper has made some changes. This should be the final edited version. Please look it over. The only question he had was the dollar amount. Otherwise it is good to go. The City Clerk stated that the Easter Egg Hunt is on April 1<sup>st</sup>. We are stuffing eggs on Wed March 29<sup>th</sup>, if anyone wanted to come help. It will be at the Fort Church. The summer WAM convention is in Cody and if anyone wants to go, please let me know so we can get rooms. The City Clerk, Treasurer and Court Clerk will be gone from April 12-14<sup>th</sup> for Caselle training.

**4. Mayor:**

Review Agenda

Mayor reviewed the agenda and asked if council had any other things they would like to talk about. Councilman McCarthy stated that at the animal task force meetings they have been talking about how all can work together better. Areas that needs attention is micro-chipping, rabies, licensing. If anyone has any suggestions that they could offer please let Councilman McCarthy know. Mayor stated what can we do with the overpopulation issue? She also wanted to know if J & D food truck could use one of our parks for a July Jambalaya event. It will cost us nothing. There will be live music and food. Mayor stated that she would like to change how long we keep records for. She would like to keep records for 10 years. She also would like the Treasurer to start to scan in the check proofs so they can be reviewed. The current retention schedule is City keeps stuff 7 years, banks 5 years and they only have access for the last 18 months available. The City Clerk is scanning in all vouchers and receipts.

**ADJOURNMENT**

Mayor ended the work session at 6:45pm.

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

  
\_\_\_\_\_  
City Clerk, Christine Trumbull

