

**REGULAR CITY COUNCIL  
MEETING**

**August 12, 2025**

**7:00 PM**

**City Hall**



**CITY OF MILLS**  
EST. 1921

**Mayor:**  
Leah Juarez  
**Council President:**  
Brad Neumiller  
**Council Members:**  
Cherie Butcher  
Sara McCarthy  
Tim Sutherland

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**MINUTES**

**CALL TO ORDER**

Council President called the meeting to order at 7:02 pm

**ROLL CALL**

Present:

Mayor Juarez  
President Neumiller  
Council McCarthy  
Council Butcher  
Council Sutherland

**PLEDGE OF ALLEGIANCE**

**CONSENT AGENDA**

**Minutes**

1. Council Meeting Minutes 7-22-25

**City Licenses**

2. New / Renewal Business / Contractor Licenses and Home Occupation Permits

**Financial Approvals**

3. Financial Breakdown - Check Register & Future ACH/EFT Transactions
4. PAID ACH / EFT Transactions
5. Regular / Police Payroll 7-14-25 to 7-27-25
6. Fire Payroll 7-13-25 to 7-24-25
7. Fire Payroll 7-25-25 to 8-5-25
8. Transmittal Transactions
9. Voided Checks

Motion made by Council Member Butcher to approve, Seconded by Council Member Sutherland, Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

Mayor Juarez requested that the Y2 Consultants check be pulled until an itemized invoice is submitted to the City. Council President Neumiller made a motion to amend the approval with the check objected. Council Member Butcher seconded the motion, Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

## **OPEN DISCUSSION**

No one spoke

The Mayor noted that we were going to do things a little out of order tonight.

## **EXECUTIVE SESSION**

### **10. Property Matter**

Mayor Juarez asked for a motion to go into an executive session for a property matter at 7:04pm, Council President Neumiller made a motion, Council Member Sutherland seconded the motion. Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

Council returned from the executive session at 7:17pm, all member present.

Motion: No action is necessary.

### **11. Legal Matter**

Mayor Juarez asked for a motion to go into an executive session for a legal matter at 7:18pm, Council Member Butcher made a motion, Council Member Sutherland seconded the motion. Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

Council returned from the executive session at 7:27pm, all member present.

Motion: Council Member Butcher made a motion to authorize entering into an agreement with PMCH, Council President Neumiller seconded the motion. Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

### **12. Personnel Matter**

Mayor Juarez asked for a motion to go into an executive session for a personnel matter at 7:27pm, Council President Neumiller made a motion, Council Member Sutherland seconded the motion. Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

Council returned from the executive session at 7:45pm, all member present.

Motion: No action is necessary.

### **13. Personnel Matter**

Mayor Juarez asked for a motion to go into an executive session for a personnel matter at 7:46pm, Council Member Sutherland made a motion, Council Member Butcher seconded the motion. Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

Council returned from the executive session at 7:53pm, all member present.

Motion: No action is necessary.

## **ORDINANCES AND RESOLUTIONS**

**14. ORDINANCE NO.824: THIRD and FINAL READING: Downtown Riverfront Design Overlay District**

**~~AN ORDINANCE TO AMEND ORDINANCE 312, OFFICIAL CITY ZONING MAP, ADOPTED JUNE 1, 1981, AND APPLY THE DOWNTOWN RIVERFRONT DESIGN OVERLAY DISTRICT TO CERTAIN LOTS WITHIN THE RIVERFRONT CORRIDOR, city OF MILLS, NATRONA COUNTY, WYOMING~~**

Tabled 7/22/25, continue to table 8/12/25

**15. ORDINANCE NO. 831: SECOND READING: Bluepeak Franchise**

**AN ORDINANCE OF THE CITY OF MILLS, WYOMING GRANTING A NON-EXCLUSIVE PERMIT TO CLARITY TELECOM, LLC (D/B/A BLUEPEAK) FOR THE CONSTRUCTION AND OPERATION OF A CABLE SYSTEM.**

Motion made by Council President Neumiller to approve, Seconded by Council Member Sutherland, Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

**16. RESOLUTION NO. 2025-27: MUNICIPAL SALARIES**

**A RESOLUTION SETTING MUNICIPAL SALARIES**

Motion made by Council Member Butcher to approve, Seconded by Council President Neumiller, Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

## **COUNCIL APPROVALS**

**17. PMCH Agreement**

Motion made by Council President Neumiller to approve, Seconded by Council Member Sutherland, Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

**18. American Ramp Company Agreement**

Motion made by Council President Neumiller to approve, Seconded by Council Member Butcher, Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

## **ADJOURNMENT**

Council President Neumiller moves to adjourn the meeting at 7:54pm, Council Member Sutherland seconded the meeting, Voting Yea: Council Member Sutherland, Council Member McCarthy, Mayor Juarez, Council President Neumiller, and Council Member Butcher, motion passes

**AGENDA SUBJECT TO CHANGE WITHOUT NOTICE**

**NEXT MEETING** - August 26, 2025 at 7:00pm / September 9, 2025 at 7:00pm

**NEXT WORK SESSION** - August 26, 2025 at 6:00pm / September 8, 2025 at 9:00am

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

A handwritten signature in blue ink, appearing to read "Leah Juarez", written over a horizontal line.

Mayor, Leah Juarez

A handwritten signature in blue ink, appearing to read "Sarah Osborn", written over a horizontal line.

City Clerk, Sarah Osborn

