

**REGULAR CITY COUNCIL  
WORK SESSION MEETING**

**November 14, 2023**

**6:00 PM**

**City Hall**



**CITY OF MILLS**  
EST. 1921

**Mayor:**  
Leah Juarez  
**Council President:**  
Sara McCarthy  
**Council Members:**  
Cherie Butcher  
Brad Neumiller  
Tim Sutherland

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**MINUTES**

**CALL TO ORDER**

Mayor opened the Work Session at 6:02pm.

**AGENDA ITEMS**

**1. City Planner:**

**Resolution 2023-43:** A Resolution for Midway Subdivision, An Addition to the City of Mills

**Resolution 2023-44:** A Resolution for Approval of A Site Plan for Phase 1 of a Proposed 82,220 SQ FT Public K-12 School Building.

The City Planner talked about Resolution 2023-43; Steve Loftin is the applicant is building them in lots to sell. They did have issues but they have all been fixed. Lot 11 in question, Councilman Neumiller asked why it is not dedicated street. He stated that it should be stated on the site plan that way. There was also questions about the easement by the railroad. The Mayor asked if there was letters that was sent out to the surrounding land owners. The City Planner stated that you do not have to send letters for subdivisions. The City Planner stated that in the new Title 17 it will have that things like this will have to have connectivity and promotes development. There was also questions about the Sinclair pipeline. Who owns it? The City Planner state that the site plan is up for approval tonight for phase 1. of the new school. It will be a two story building and K-12. The next phase will have the traffic count and what roads will need to be done and changed. The school looks like it will open fall of 2025. The City Planner asked if there was any questions on the overlay material that she sent out. No questions.

**2. Police Chief/Fire Chief: Beacon Calls**

The Fire Chief and Police Chief both gave number from last year to current year and explained to council that if the trend continues the numbers will be extremely high. The Fire Chief stated that they have been called out there 5 times since taking over in August. All of last year there was 10 calls to the Beacon. Year before that was 4 calls. The calls consist of medical, and alarm calls. The Police Chief stated that his numbers are high as well. He has been dispatched 45 times since August and this is all through the CAD system. These numbers do not included the drive by calls that we did. All of last year the police calls were 83. The calls range from fighting, gun shots, and stabbing. There is a huge problem going on over there.

**3. Fire Chief:**

EMS Billing

The Fire Chief stated that now is the time to end our contract with Quick Med Claims. We need to give them notice. The problems that are occurring with the current billing company is unacceptable. He feels that the City should move forward and start the process of us taking it over in house. There will be a call tomorrow with Zoll the company we are going to use to do the billing. The problems that we are

running into with the current company is timely billing, billing reports being kicked back and we did not know and getting an overall financial breakdown so we know what is going on. The City Attorney stated that our contract stated 30 days we should give that and go from there.

**4. City Attorney:**

**Ordinance 807: First Reading:** An Ordinance Providing for Certain Fines for Violations By Liquor License Holders

**Ordinance 808: First Reading:** An Ordinance Amending 5.04.180 to Be 5.08.180

**Ordinance 809: First Reading:** An Ordinance Amending Title 2

The City Attorney went over the new Ordinance that have been added for tonight's meeting. First we have Ordinance 807 which goes over the penalties for the bars. I used the City of Casper and slightly revised it. I already see changes that will be done for second reading next meeting. Some things in question are we have a couple of liquor license holders that do not have a bar attached. How do we want to penalize them? The City Attorney also stated that Ordinance 808 is just fixing a numbering issue and goes with 807. Ordinance 809 is amending Title 2 and the reason for it is we have found that from our handbook, current Title 2 and the ordinance it all states different things. They are all close but we are fixing the issues. This will not affect the collective bargaining contract employees.

The Community Development Director stated that there is over 70 entries for the parade this year.

**ADJOURNMENT**

Mayor ended the Work Session at 6:42pm.

**AGENDA SUBJECT TO CHANGE WITHOUT NOTICE**

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

  
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City Clerk, Christine Trumbull

