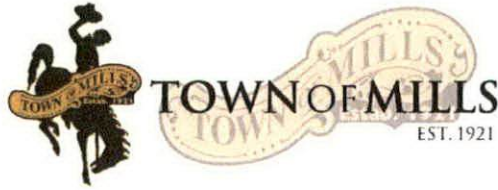


**REGULAR TOWN  
COUNCIL MEETING**

**June 09, 2020**

**7:00 PM**

**Town Hall**



**Mayor:**  
Seth Coleman  
**Council President:**  
Sara McCarthy  
**Council Members:**  
Darla Ives  
James Hollander  
Ron Wales

---

**MINUTES**

**CALL TO ORDER**

Mayor called the meeting to order at 7:00pm.

**ROLL CALL**

**PRESENT**

Mayor Seth Coleman  
Council President Sara McCarthy  
Council Member Darla Ives  
Council Member Jim Hollander  
Council Member Ronald Wales

**PLEDGE OF ALLEGIANCE**

Pledge of allegiance was said

**APPROVAL OF MINUTES**

1. Approval of the Meeting Minutes from 5-26-2020

Motion made by Council Member Ives, Seconded by Council Member Wales.

Voting Yea: Mayor Coleman, Council President McCarthy, Council Member Ives, Council Member Hollander, Council Member Wales

**CONSENT AGENDA**

**NEW BUSINESS & CONTRACTOR LICENCES**

**1. Council Approval of the 5 New Business and Contractor License:**

Breit Roofing

Cellco Partnership/Verizon

Homax #8

Hope Investments

Phil's Coffee

Council Approval of the five new business and contractor licenses.

Motion made by Council Member Ives, Seconded by Council President McCarthy.  
Voting Yea: Mayor Coleman, Council President McCarthy, Council Member Ives, Council Member Hollander, Council Member Wales

**2. Council Approval of the 28 Business and Contractor Licenses:**

AC Electric of Casper

Allterra Construction

Amber Valley Estates

Arc Electric

Artistic Hairstyling

B & R Hytrek Properties

Carpet Creations Floor & Wall

Caspar Building Systems

Caspar Window & Door

Compass Compression Solutions

Eldean/Huber Plumbing

Hansen Qwik Lube

Inter Mountain Pipe & Threading

JTL Group. Knife River

Loose Goose Mobile Home Park

Millview Cleaners

Moyle Petroleum/ Common Cents

O'Hearn Trailer Park

O'Quinn Enterprises

Quality Conscious Carpentry

Rick's Mountain View Car Wash

Rissler Plumbing & Heating

Rockin Burger N Dogs

S & M Electric

The Hog Ranch

Triple D Mobile Home Park

Wyoming Power Wash

Yellowstone Plaza

Council Approval of the 28 renewal business and contractor licenses.

Motion made by Council Member Ives, Seconded by Council President McCarthy.

Voting Yea: Mayor Coleman, Council President McCarthy, Council Member Ives, Council Member Hollander, Council Member Wales

**3. Council Approval to Support the 307 Proclamation**

Motion made by Council Member Ives, Seconded by Council President McCarthy.

Voting Yea: Mayor Coleman, Council President McCarthy, Council Member Ives, Council Member Hollander, Council Member Wales

**4. Council Approval to Add Christine Trumbull as the Town's Health Administrator**

Motion made by Council Member Ives, Seconded by Council President McCarthy.

Voting Yea: Mayor Coleman, Council President McCarthy, Council Member Ives, Council Member Hollander, Council Member Wales

**5. Council Approval of the Water Abatement from May 26th, 2020 to June 4th, 2020 in the amount of \$235.33.**

Motion made by Council Member Ives, Seconded by Council President McCarthy.

Voting Yea: Mayor Coleman, Council President McCarthy, Council Member Ives, Council Member Hollander, Council Member Wales

**6. Council Approval of the Casper Humane Society Contract for FY 21**

Motion made by Council Member Ives, Seconded by Council President McCarthy.

Voting Yea: Mayor Coleman, Council President McCarthy, Council Member Ives, Council Member Hollander, Council Member Wales

**7. Council Approval of the Agreement for Consulting Services from Wyoming Financial for Health Insurance for FY 21.**

Motion made by Council Member Ives, Seconded by Council President McCarthy.

Voting Yea: Mayor Coleman, Council President McCarthy, Council Member Ives, Council Member Hollander, Council Member Wales

**Resolution 2020-19:** A Resolution Fixing the Tax Levey for the Town of Mills for the Fiscal Year Ending June 30th, 2021.

Motion made by Council President McCarthy, Seconded by Council Member Ives.

Voting Yea: Mayor Coleman, Council President McCarthy, Council Member Ives, Council Member Hollander, Council Member Wales

**Resolution 2020-20:** A Resolution Certifying Compliance With W.S. Section 24-2-111; Clean Streets

Motion made by Council President McCarthy, Seconded by Council Member Ives.

Voting Yea: Mayor Coleman, Council President McCarthy, Council Member Ives, Council Member Hollander, Council Member Wales

**Resolution 2020-21:** A Resolution of the Town of Mills, Wyoming, Designating the Banking Institutions To Be Used for The Fiscal Year Beginning June 30th, 2020 to July 1st, 2021.

Motion made by Council President McCarthy, Seconded by Council Member Ives.

Voting Yea: Mayor Coleman, Council President McCarthy, Council Member Ives, Council Member Hollander, Council Member Wales

**Resolution 2020-22:** Salaries FY 21

Motion made by Council President McCarthy, Seconded by Council Member Ives.

Voting Yea: Mayor Coleman, Council President McCarthy, Council Member Ives, Council Member Hollander, Council Member Wales

**Resolution 2020-23:** A Resolution Authorizing the Mayor to Execute An Agreement with Children's Advocacy Project and Providing for the Payment of Services Provided Therein

Motion made by Council President McCarthy, Seconded by Council Member Ives.

Voting Yea: Mayor Coleman, Council President McCarthy, Council Member Ives, Council Member Hollander, Council Member Wales

**Resolution 2020-24:** Fixed Assets

Motion made by Council President McCarthy, Seconded by Council Member Ives.

Voting Yea: Mayor Coleman, Council President McCarthy, Council Member Ives, Council Member Hollander, Council Member Wales

**Resolution 2020-25:** Fair Housing

Motion made by Council President McCarthy, Seconded by Council Member Ives.

Voting Yea: Mayor Coleman, Council President McCarthy, Council Member Ives, Council Member Hollander, Council Member Wales

**Resolution 2020-26:** A Resolution Establishing an Increase in Water, Sewer and Sanitation Rates, to Meet the Fiscal Obligations of this Enterprise.

Motion made by Council President McCarthy, Seconded by Council Member Ives.  
Voting Yea: Mayor Coleman, Council President McCarthy, Council Member Ives, Council Member Hollander,  
Council Member Wales

**Resolution 2020-27:** A Resolution Authorizing the Mayor to Freeze Wages and Step in Grades For All Town Of Mills Employee in All Departments for FY 21 Due to Fiscal Emergency

Motion made by Council President McCarthy, Seconded by Council Member Ives.  
Voting Yea: Mayor Coleman, Council President McCarthy, Council Member Ives, Council Member Hollander,  
Council Member Wales

**Resolution 2020-28:** A Resolution Directing Increased Contribution to Budget on Insurance Line Item for Purpose of Offsetting Premium Increases

Motion made by Council President McCarthy, Seconded by Council Member Ives.  
Voting Yea: Mayor Coleman, Council President McCarthy, Council Member Ives, Council Member Hollander,  
Council Member Wales

**Resolution 2020-29:** A Resolution Authorizing Established Mobile Home Parks to Allow Self-Contained RV'S

Mayor excused himself since this resolution has relationship to his family.

**Betsy Coleman:** She wanted to make sure that their mobile home park was treated just like the others in town and given the right to have RV'S on her lots. Tiown Clerk, Christine stated that with the passage of Resolution 2020-29, you will now get to have 20% of your lots be occupied by RV's.

**Little Bob: Westside Mobile Home Park:** Little Bob stated that he has 14 lots. Town Clerk stated that is 20% of the total of your lots. You can not have more than 14 be occupied by RV's.

Motion made by Council Member Wales, Seconded by Council Member Hollander.  
Voting Yea: Council President McCarthy, Council Member Ives, Council Member Hollander, Council Member Wales  
Voting Abstaining: Mayor Coleman

**An Emergency Ordinance NO. 743:** FY 20 Budget Amendment

Motion made by Council President McCarthy, Seconded by Council Member Ives.  
Voting Yea: Mayor Coleman, Council President McCarthy, Council Member Ives, Council Member Hollander,  
Council Member Wales

## **FINANCIAL APPROVALS**

### **PAYROLL**

1. Fire Payroll.....5-16-2020 to 5-27-2020....\$14,333.57  
Regular & Police 5-11-2020 to 5-24-2020... \$102,815.85

### **BILLS**

- 1. Petty Cash...\$0.00
- Vouchers...\$97,246.05
- Manual Checks Town Hall...\$54,814.84
- Manual Checks Court...\$0.00
- Voids...\$253.63

Motion made by Council Member Wales, Seconded by Council Member Ives.  
Voting Yea: Mayor Coleman, Council President McCarthy, Council Member Ives, Council Member Hollander, Council Member Wales

**OPEN DISCUSSION**

**Robert Fagen: Westside Mobile Home Park:**

Robert stated that he was talked to by the Chief of Police about having 5th wheels on his lots. He was told that he can not do that because he does not have a current business license. He stated that his license is good till February of 2021. So does that mean that he will not have one for the rest of the year. Town Clerk, Christine stated that your business license expires in February 2021. You will be sent a renewal form in January of 2021 and must be renewed by February to be valid. So as of right now your business license is good and you are allowed to have RV's on your lots. No more than 14 lots can have RV's. The Chief of Police stated that he did not talk to Robert.

**ADJOURNMENT**

Meeting was adjourned at 7:08pm.

Motion made by Council Member Ives, Seconded by Council Member Wales.  
Voting Yea: Mayor Coleman, Council President McCarthy, Council Member Ives, Council Member Hollander, Council Member Wales

**NEXT MEETING** June 23rd, 2020 @ 7:00pm/ July 14th, 2020 @ 7:00pm

**NEXT WORK SESSION** June 23rd, 2020 @ 6:00pm/ July 13th, 2020 @ 9:00am

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact Town Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

  
\_\_\_\_\_  
Mayor, Seth Coleman

  
\_\_\_\_\_  
Town Clerk, Christine Trumbull

