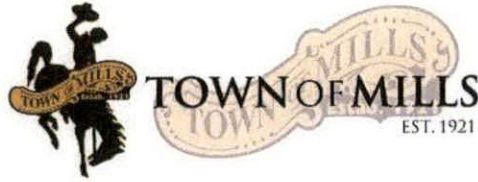


**WORK SESSION 6-8-2020**  
**June 08, 2020**  
**9:00 AM**  
**Town Hall**



**Mayor:**  
Seth Coleman  
**Council President:**  
Sara McCarthy  
**Council Members:**  
Darla Ives  
James Hollander  
Ron Wales

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## MINUTES

### CALL TO ORDER

Mayor called the meeting to order at 9:00am.

### AGENDA ITEMS

**1. 9:00am: Andrew Harris**

Andrew Harris: Issues with the Curb and Gutter on South 5th Ave

Andrew Harris who lives on South 5th Ave in Mills was here to talk about the curb and gutter problem. He brought in plans for the Caspar's Crossing area and the drawings for his street. What was in the drawing and what really happened on the street are different. He has 25 or more signatures of people on the street that are very unhappy with the curb and gutter. The curb and gutter that are poured on his street are much steeper than the rest of the area. If you have a low profile vehicle it will do damage. He has to get a running start to get up onto his driveway. When he first moved in he did not notice it. But he was going to redo his drive way and that is how he found it. He was wanting to know what the Town can do and can we get this fixed. Andrew stated that most people have ramps to help them drive into their driveway. Mayor stated that this is not the first time he has heard of this. This was before his time on Council. It happened in 2013-2015. At that time the town signed off and accepted the plans from the current developer. We really do not have any say in it now. Since the town accepted what they were doing we cannot change anything. The Mayor stated he feels really bad, but this is a complicated matter. When the town does an agreement with a contractor or developer we now have people that go through it and look for anything that might cause a problem. Pat Holscher our Town Attorney stated that legally the town cannot do anything with it. Matt Williams was present as well and he stated that it is not a flat as he would like it. He was not involved with this one. The developer has their own plans and inspectors. The Town Attorney also stated that the plans were signed off and the project has been stamped as finished. It is unfortunate that this has happened. The only thing that might be able to be done is to make a local improvement district. What they would do is tax all of you that are affected by this and until the project is paid off the money will come out of your taxes. Mayor stated that we can look into it and get back to you.

**2. 9:15am: Christine**

Resolutions

Quick Med Claims

Special Meeting for FY 21 Budget: June 16th, 2020 @ 9:00am

Christine went over all the resolutions that will be on the meeting for tomorrow night. She asked if there were any questions. These resolutions are the ones that we have to renew every year. Councilman McCarthy asked about the freezing of wages. What does that mean? Mayor stated that with the shortfall in revenue coming from the state for FY 21 he recommends that we freeze wages and all step in grades for all employees. Councilman McCarthy stated that we are still going to pay our employees

right? Mayor stated yes, they will be making what they are now. Mayor also talked about the budget amendment. All this will show is the change in money that we got from the state and any other revenue that we have received that we did not plan for.

Christine also talked about maybe using a 3<sup>rd</sup> party to do our ambulance billing again. We have been doing our own billing now for a year and have run into some problems. Christi our Town Treasurer is not trained to figure out some of the issues she is running into. The reason why we left the other company is they could not produce the reports that we needed or give us the information we needed. Christine stated that the new company will not charge us the high fee like the other one did. I would like the council to look over it and give some thoughts on switching. Mayor stated that Town Attorney needs to look over it and he wanted to know if the company was local. Christine stated that they are out of Texas but will find out for sure.

Christine also stated that the special meeting will be on June 16<sup>th</sup>, at 9:00am. This will be the public hearing on the FY 21 proposed budget.

### **3. 9:30am: Sabrina**

Revised River Front Plan

Better City Zoom Meetings

Sabrina went over the new concept plan for the River Front. She is very excited to announce that with the new plan we would not need to go get the 3 million dollar grant to stabilize the bank. We can start right away to attract potential investors and developers. Councilman McCarthy asked if we could get restaurants along the river. Sabrina stated that we are going to look into that. In the new plan the business will be along the road and the green space as fun spots will be along the river. Councilman Hollander thinks that the islands need to be taken out. The highway would not be wide enough for the industrial traffic that comes down Wyoming BLVD. The Mayor agreed and asked Sabrina to have them removed on the plan and to add more pathways.

Sabrina also talked about that on June 24<sup>th</sup>, 2020 there will be some zoom meetings with Better City to go over what they have planned. They would like the community to respond and get more insight on what the community wants.

### **4. 9:45am: Mayor**

307 First Proclamation

Budget Amendment FY 20

Budget FY 21

Mobile Home and RV Parks

Mayor talked about the 307 Proclamation. He stated that he wants to start to buy local and help support all our local business here in Natrona County. He would like to sign this and have Mills agree to be a part of the 307 proclamation. On our water tank we are going to have the 307 proclamation put on there. Christine will fix the statement and add to agenda.

Mayor talked about the budget amendment and why we are doing it. There is some changes that we need to make to balance the budget.

Mayor also stated that the FY 21 Budget is balanced and if there was any questions. Councilman Hollander wanted to know about the grants were that we were getting. Sabrina talked about the FEMA grant for expenses spent for COVID -19. She is trying to get as much money back that we have spent because of this virus. Mayor also talked about the cars that are needed in the budget. Community Service needs a new one and some of cop cars are reaching end of their life and need to be upgraded. Sanitation needs trucks as well, but we have money in reserves for that. Mike is looking at getting some nice used ones to hold us over. Sabrina is looking at a grant for a new fire truck. With the increase from the City of Casper we are going to have to raise our water, sewer and sanitation rates 5%. Plus, to meet the obligations of the water meter loan we have to raise our rates.

Mayor excused himself form the work session since the topic to be discussed was related to his family mobile home park.

**Councilman Ives:**

Councilman Ives stated that back in Sept of 2015 the Mayor at the time passed for Westside Mobile Home Park to allow RV's. The Mayor allowed that 20% of the total lots could be RV's. Coleman Lane Park would like the same rule. They have a person right now in their park that is in an RV. Some people have complained but did not know if that was allowed. The Coleman's just want to be treated like Westside and since they are allowed can they. Time are tough right now and they have people that have RV'S that need a space. Town Clerk, Christine will make a resolution to be passed allowing all established mobile home parks to have RV'S. Scott Radden, Town Planner stated that he will have to amend the zoning ordinance to allow this. You have to be careful, so that you don't have a bunch of people just allowing RV'S. Scott stated that we just need to make sure that residents are not putting up RV'S on their lots and have people live in them. Normally a RV park has sidewalks and a bath house and are set up a little different than a mobile home park. So he will get working on it and let all look it over. Scott asked how we are doing it now. Town Clerk, Christine stated that on the Westside business license it is stated on their how many lots can be with RV'S. We can do that with Coleman's as well and any others that want to do this.

**ADJOURNMENT**

Mayor adjourned the meeting at 10:23am.

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact Town Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.



Town Clerk, Christine Trumbull