

**SPECIAL BUDGET WORK  
SESSION**

**May 15, 2023**

**9:00 AM**

**City Hall**



**CITY OF MILLS**  
EST. 1921

**Mayor:**  
Leah Juarez  
**Council President:**  
Sara McCarthy  
**Council Members:**  
Cherie Butcher  
Brad Neumiller  
Tim Sutherland

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**MINUTES**

**CALL TO ORDER**

Mayor opened the work session at 9:00am.

**AGENDA ITEMS**

1. **FY 24 Budget Work Session**

The Council and Mayor and Department heads went over the budget. Each council member brought up questions about certain line items. Some of the questions were that some of the revenue was too high and why do we think we will be getting that much. The Council also had a breakdown of each line item over the last three years. Some areas of concern are Property Tax and Lottery and One Cent and Sales Tax and Cigarette Tax, and Seasonal Wildland. Councilman Neumiller is really concerned with the income for Ambulance. The City has \$150,000 and we are almost to the end of this fiscal year and we are not even at \$100,000.00. I don't see that we will be able to bring that much in if we have not done it over the last couple of years. The Fire Chief stated that in years past we did transfers and that brought in a lot of revenue. But right now we do not have the staff to do transfers. We need the full time guys to tell the people wanting a transfer to give us 30 minutes to find someone to come in and do it. The City Administrator stated some of his reasons why they are higher and if anyone would like to see them lower please get with him. On the expenditure side each department was looked at. Councilman Neumiller wanted to know why the salaries in Administration are so high over the last couple of years. The Mayor stated that we are wanting to hire an HR position. Neumiller stated that we are not big enough to have a separate position for that. He asked the City Clerk if that is needed and she stated no. We only have 55 employees and there is not enough work for a full time HR. Councilman McCarthy asked the same question. There is talk about maybe bringing in Ambulance billing in house. The City Clerk stated that we have tried that before and unless we hire a medical biller the liability on the City is too high as well as the person doing the task. That is a full time job in itself. The City Clerk stated that she has been working with our current biller and a lot of it is waiting on insurance. We will try to figure out why the revenue is not coming in. But, ambulance billing is a problem everywhere. It is not a money maker, stated Chief Gay. This would cut about a lot out of Administration budget. Neumiller also asked why audit fees were so low. The City Treasurer stated that we split that up between funds. She stated that the audit this year should not be as much as last year since we have a lot of it already set up. Other departments like Community Service and Police had questions from the Council. The Fire Department is another department that council would like to see cuts. Chief Gay stated that he can get grants for some of these. The City Administrator is going to take all the cuts and additions that Council stated and see where we fall in the budget.

**ADJOURNMENT**

Mayor ended the work session at 10:15am.

**AGENDA SUBJECT TO CHANGE WITHOUT NOTICE**

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.



City Clerk, Christine Trumbull

