



CITY OF MILES CITY

Regular Council Meeting Agenda

February 24, 2026 at 6:00 PM

City Council Chambers and online at zoom.us

Zoom ID: 4062343462 | Passcode: 59301

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

1. REQUEST OF CITIZENS AND PUBLIC COMMENT

2. APPROVAL OF COUNCIL MINUTES/COMMITTEE MINUTES

[A.](#) Regular City Council Meeting 0127 2026

[B.](#) PUBLIC SERVICE COMMITTEE MINUTES 0205 2026

[C.](#) PUBLIC SAFETY COMMITTEE MINUTES 0212 2026

3. SCHEDULE MEETINGS

[A.](#) Fire Department Owner/Architect/Contractor (OAC) Building Meeting 2/26/26 @ 9:00am at Jackson Office Trailer on Fire Department Site.

4. APPOINTMENTS

[A.](#) City/County Health Board

- Donna Faber (Council Appointed)

- Jody Menyhart (City & County Appointed)

[B.](#) City Appointee - Donna Faber

At-Large Appointee - Amber Trenka

5. STAFF REPORTS & OTHER COMMITTEE MINUTES

[A.](#) January 2026 Cash Report

6. CITY COUNCIL COMMENTS

7. MAYOR COMMENTS

8. PUBLIC HEARINGS

- A. RESOLUTION NO. 4661 - A RESOLUTION PURSUANT TO §7-6-4006 OF THE MONTANA CODE ANNOTATED, AUTHORIZING AMENDMENT OF FINAL BUDGET FOR FY 2025-2026 TO INCREASE THE BUDGETED AMOUNT IN GENERAL FUND FOR UNBUDGETED EXPENDITURES.
- B. ORDINANCE 1401 - AN ORDINANCE REVISING CITY CODE SECTIONS 7-57 THROUGH 7-62 PERTAINING TO THE CITY OF MILES CITY URBAN RENEWAL DISTRICT BOARD OF COMMISSIONERS AND PROVIDING FOR AN EFFECTIVE DATE THEREOF.

9. UNFINISHED BUSINESS

- A. RESOLUTION NO. 4661 - (*Second Reading*) A RESOLUTION PURSUANT TO §7-6-4006 OF THE MONTANA CODE ANNOTATED, AUTHORIZING AMENDMENT OF FINAL BUDGET FOR FY 2025-2026 TO INCREASE THE BUDGETED AMOUNT IN GENERAL FUND FOR UNBUDGETED EXPENDITURES.
- B. ORDINANCE 1401 - (*Second Reading*) AN ORDINANCE REVISING CITY CODE SECTIONS 7-57 THROUGH 7-62 PERTAINING TO THE CITY OF MILES CITY URBAN RENEWAL DISTRICT BOARD OF COMMISSIONERS AND PROVIDING FOR AN EFFECTIVE DATE THEREOF.

10. NEW BUSINESS

- A. Appoint Chris Grenz, Ren Gardner (School District Representative), and Jason Strouf (County Representative) to the TIFD Committee.
- B. APPROVE FUNDING FOR THE DEPUTY CLERK TO ATTEND THIS YEARS MMCT&FOA CONFERENCE
- C. APPROVE REQUEST FOR IMPROVEMENTS TO THE THREE G CONSTRUCTION LAND LEASE SITE
- D. DISCUSSION IN REGARDS TO THE TWISTED VAPES BUSINESS LOCATED AT 317 YELLOWSTONE AVE
- E. APPROVE PITNEY BOWES LEASE AGREEMENT RENEWAL (\$51.24 annual decrease from last contract amount)
- F. APPROVE RESOLUTION NO. 4664 - (*first reading*) A RESOLUTION APPROVING A REVISED " PARKS AND RECREATION POLICY AND FEE SCHEDULE" FOR THE CITY OF MILES CITY, AND PROVIDING FOR A HEARING THERON.
- G. RESOLUTION NO. 4667 - A RESOLUTION APPROVING A CHANGE ORDER WITH INTERSTATE ENGINEERING TO ADDRESS CONTRACTOR COMMENT REVISIONS TO THE FLORENCE STACY MEMORIAL FOUNTAIN PROJECT.
- H. RESOLUTION NO. 4668 - A RESOLUTION APPROVING A "CHANGE ORDER #001: ADDITIONAL COLUMN SUPPORT" WITH JACKSON CONTRACTOR GROUP, INC., FOR REPAIRS TO CONNORS STADIUM.
- I. APPROVE RESOLUTION NO. 4670 - A CITY OF MILES CITY CITY COUNCIL RESOLUTION TO ADOPT AMENDMENTS TO THE MILES CITY GROWTH POLICY 2025
- J. APPROVE RESOLUTION NO. 4671 - A RESOLUTION APPROVING CHANGE ORDER #007 WITH JACKSON CONTRACTOR GROUP, INC. RELATED TO THE MILES CITY FIRE HALL CONSTRUCTION PROJECT
- K. REVIEW AND DISCUSS SPLASHPAD AND FROG POOL ENGINEERING REPORTS

11. ADJOURNMENT

Public comment on any public matter that is not on the agenda of this meeting can be presented under Request of Citizens, provided it is within the jurisdiction of the City to address. Public comment will be entered into the minutes of this meeting. The City Council cannot take any action on a matter unless notice of the matter has been made on an agenda and an opportunity for public comment has been allowed on the matter. Public matter does not include contested cases and other adjudicative proceedings



CITY OF MILES CITY

Regular Council Meeting Minutes

January 27, 2026 at 6:00 PM

City Council Chambers and online at zoom.us

Zoom ID: 4062343462 | Passcode: 59301

CALL TO ORDER

Mayor Grenz called the Council Meeting to order at 6:00 pm

PLEDGE OF ALLEGIANCE

Mayor Grenz led the Council and citizens in the Pledge of Allegiance

ROLL CALL

PRESENT

- Councilmember Ed Pulecio
- Councilmember Rick Huber-arrived at 6:04 pm due to prior meeting with Water/Sewer
- Councilmember Jeni Losey
- Councilmember Cody Steiner
- Councilmember Kevin Thomason
- Councilmember Brooke Bartholomew
- Councilmember Don Simpson
- Mayor Chris Grenz

ABSENT

- Councilmember Dan Scott

ALSO PRESENT: City Attorney Dan Rice, Public Utilities Director Tom Speelmon, Public Works Director Samantha Malenovsky, Police Chief Doug Colombik, Interim Fire Chief Ed Kanduch, Dispatch Director Lynne Anderson, Deputy Clerk/Minute Recorder Tamara Ellsworth.

1. REQUEST OF CITIZENS AND PUBLIC COMMENT

Jim Atchison, 7405 CastleRock, Colstrip MT with the SouthEastern Montana Development Corporation gave thanks to the City of Miles City for their continuation of contributions to the efforts of SEMDC and he presented a Certificate of Appreciation to Mayor Grenz and the Council.

2. APPROVAL OF COUNCIL MINUTES/COMMITTEE MINUTES

A. Regular City Council Meeting 2026 0113

Motion made by Councilmember Thomason, Seconded by Councilmember Simpson. Voting Yea: Councilmember Pulecio, Councilmember Huber, Councilmember Losey, Councilmember Steiner, Councilmember Thomason, Councilmember Bartholomew, Councilmember Simpson

B. Human Resource Committee Minutes 2026 0121

Motion made by Councilmember Bartholomew, Seconded by Councilmember Pulecio. Voting Yea: Councilmember Pulecio, Councilmember Huber, Councilmember Losey,

Councilmember Steiner, Councilmember Thomason, Councilmember Bartholomew, Councilmember Simpson

C. Finance Committee Meeting 2026 0121

Motion made by Councilmember Steiner, Seconded by Councilmember Thomason. Voting Yea: Councilmember Pulecio, Councilmember Huber, Councilmember Losey, Councilmember Steiner, Councilmember Thomason, Councilmember Bartholomew, Councilmember Simpson

3. SCHEDULE MEETINGS

4. STAFF REPORTS & OTHER COMMITTEE MINUTES

Interim Fire Chief Kanduch gave recognition to Fire Fighter Eric Hoff as he has completed his 1 year of service to the Miles City Fire and Rescue Department and expressed Eric Hoff's dedication and work ethics. He then presented to Eric Hoff his official Shield and Badge. Applause of recognition was given by all in attendance.

A. December 2025 Miles City Police Dept report

Police Chief Colombik addressed the Council to see if they had any questions or concerns in regards to the MCPD staff report, to which the Council did not have any. Police Chief Colombik inquired about a Public Safety Committee meeting be put into place to address training and despairing issues that are arising in the Police Department due to many factors.

B. TIFD Minutes 2026 0115

5. CITY COUNCIL COMMENTS

Chairperson Bartholomew asked Mayor Grenz if he is setting a schedule for specific hours that he will be in office at City Hall, Mayor Grenz replied as of yet no. Chairperson Bartholomew asked Interim Fire Chief an update on the new Fire Build construction and the Engines. Interim Fire Chief Kanduch gave update stating that the sheet rock is going up, garage door openers are getting installed, everything is on schedule and hopefully be able to be in building by June of 2026. Currently looking into engines and looking at grants such as the Tourism Grant and Coal Board Grant. Interim Fire Chief Kanduch stated that him and the City Mechanic went to look at an engine to see if it would be a good fit. Mayor Grenz asked when they looked at this engine and where was this engine located, to which Interim Fire Chief Kanduch replied it was in Nebraska. Mayor Grenz gave the Interim Fire Chief the travel policy for all employees of the City of Miles City and let him know that the Mayor needs to approve any Out of State Travel. Councilperson Steiner inquired if this engine would work with our Underpass, Interim Fire Chief Kanduch stated he does keep in mind the height including the ladder. A conversation ensued about cost and fixes of Ladder trucks.

Councilperson Losey announced that there is a Parks meeting in the Conference Room at 12-2pm on Jan 30th 2026.

Councilperson Steiner asked the Public Works Director about the Park Fees that the Parks meeting have been discussing, he wanted to know if the City of Miles City's Park Fees and Recreation would be in effect for the Parks. Councilperosn Losey stated that the fees have not been discussed in detail and those would not be assessed until something is set forth with a Parks District.

6. MAYOR COMMENTS

Mayor Grenz announced that in training he was made aware the MMIA workman's comp will be ending in June 2026 for the City of Miles City and we will be needing to find a different vendor for this.

7. UNFINISHED BUSINESS

A. TIFD BOARD/URA PRESENTATION

B. APPROVE TIFD AWARD IN THE AMOUNT OF \$17,316.00 OR 60% OF THE PROJECT TO ERIN THORMODSGARD FOR REPLACING FACADE, DOOR, WINDOWS, AND METAL SIDING AT 114 N 7TH STREET.

Motion made by Councilmember Thomason, Seconded by Councilmember Simpson. Motion passed 5-2

Voting Yea: Councilmember Pulecio, Councilmember Huber, Councilmember Steiner, Councilmember Thomason, Councilmember Simpson

Voting Nay: Councilmember Losey, Councilmember Bartholomew

C. AWARD TIFD AWARD IN THE AMOUNT OF \$27,000, OR 50% OF FINISHED PROJECT COST TO MILES CITY YOUTH BASEBALL ASSOCIATION (MCYBA) FOR ROOF REPLACEMENT, FACADE PAINTING, EXTERIOR LIGHTING UPGRADES, AND AWNING REPLACEMENT.

Motion made by Councilmember Huber, Seconded by Councilmember Pulecio.

Voting Yea: Councilmember Pulecio, Councilmember Huber, Councilmember Losey, Councilmember Steiner, Councilmember Thomason, Councilmember Bartholomew, Councilmember Simpson

8. NEW BUSINESS

A. ORDINANCE 1401 - (*First Reading*) AN ORDINANCE REVISING CITY CODE SECTIONS 7-57 THROUGH 7-62 PERTAINING TO THE CITY OF MILES CITY URBAN RENEWAL DISTRICT BOARD OF COMMISSIONERS AND PROVIDING FOR AN EFFECTIVE DATE THEREOF.

Motion made by Councilmember Pulecio, Seconded by Councilmember Simpson.

Voting Yea: Councilmember Pulecio, Councilmember Huber, Councilmember Losey, Councilmember Steiner, Councilmember Thomason, Councilmember Bartholomew, Councilmember Simpson

B. DISCUSSION ON THE CURRENT FINANCIAL CONDITIONS OF THE CITY OF MILES CITY

Mayor Grenz gave an overview about what is currently happening with the Financials of the City of Miles City's departments expenditures. Poor decisions have been made and poor spending has increased and it needs to stop. He is looking into different avenues with the County and asked the Council to reach out to the Commissioners to have a discussion about the Ambulance services and Interim Fire Chief Kanduch requested to be present at this meeting. Mayor Grenz went over the current loans for the Fire department and what is still owing. Craig Dalakow, 814 Wells mentioned that the County does have a burn truck and this could save money.

C. DISCUSS THE PUBLIC NUISANCE ORDINANCES

City Attorney Rice explained to the Council that the Mayor is interested in having an Ordinance put into place that would require the Council to sign off on nuisances that pertain to property

cleanups. Councilperson Pulecio stated that he felt his would delay the process that is already in effect. Mayor Grenz answered yes and no and basically this ordinance would help out the neighborhoods and essentially put the responsibility on the Council to make these decisions and to bear witness if taken to court. A discussion between Councilmembers and it was decided to just keep the process as is.

D. APPROVE PARK USE PERMITS FOR MCC BASEBALL AND SOFTBALL

Motion made by Councilmember Thomason, Seconded by Councilmember Huber.
Voting Yea: Councilmember Pulecio, Councilmember Huber, Councilmember Losey, Councilmember Steiner, Councilmember Thomason, Councilmember Bartholomew, Councilmember Simpson

Councilmember Steiner asked the Public Works Director Malenovsky how this fee is determined, she gave many examples of group users applications and how the scheduling process goes for the Organizations that apply. He noticed that there is a \$500 damage deposit and she confirmed that this deposit is returned upon with inspection of the fields after use to determine no damage has been done, if so that deposit goes towards the repairs.

E. RESOLUTION NO. 4659 - A RESOLUTION REVISING HUMAN RESOURCES PART-TIME POSITION JOB DESCRIPTION AND NEW PAY RATE (Human Resource Committee recommends)

Motion made by Councilmember Bartholomew, Seconded by Councilmember Steiner.
Voting Yea: Councilmember Pulecio, Councilmember Huber, Councilmember Losey, Councilmember Steiner, Councilmember Thomason, Councilmember Bartholomew, Councilmember Simpson

Councilchair Bartholomew gave an overview to the Council the reason of why this job description is being revised to part time.

F. RESOLUTION NO. 4660 - A RESOLUTION REVISING THE DEPUTY CLERK POSITION DESCRIPTION TO INCLUDE PAYROLL PROCESS AND PAY RATE INCREASE OF \$2.00 (Human Resources Committee recommends)

Motion made by Councilmember Huber to approve and give Retro pay to the Deputy Clerk for the time she has been doing the Payroll, Seconded by Councilmember Simpson.
Voting Yea: Councilmember Pulecio, Councilmember Huber, Councilmember Losey, Councilmember Steiner, Councilmember Thomason, Councilmember Bartholomew, Councilmember Simpson

G. RESOLUTION NO. 4661 - (First Reading) A RESOLUTION PURSUANT TO §7-6-4006 OF THE MONTANA CODE ANNOTATED, AUTHORIZING AMENDMENT OF FINAL BUDGET FOR FY 2025-2026 TO INCREASE THE BUDGETED AMOUNT IN GENERAL FUND FOR UNBUDGETED EXPENDITURES.

Motion made by Councilmember Bartholomew, Seconded by Councilmember Pulecio.
Voting Yea: Councilmember Pulecio, Councilmember Huber, Councilmember Losey, Councilmember Steiner, Councilmember Thomason, Councilmember Bartholomew, Councilmember Simpson

H. RESOLUTION NO. 4662 - A RESOLUTION APPROVING A LETTER OF AGREEMENT FOR ARCHITECTURAL SERVICES BETWEEN THE CITY OF MILES CITY AND SDI ARCHITECTS + DESIGN FOR THE PURPOSE OF DEVELOPING BIDDING DOCUMENTS AND ADMINISTERING CONSTRUCTION FOR THE RE-ROOF OF THE CITY'S EXISTING WATER TREATMENT PLANT.

Motion made by Councilmember Simpson, Seconded by Councilmember Thomason.
Voting Yea: Councilmember Pulecio, Councilmember Huber, Councilmember Losey,

Councilmember Steiner, Councilmember Thomason, Councilmember Bartholomew, Councilmember Simpson

Chairperson Bartholomew asked the Public Utilities Director Speelmon what the costs of \$30k is for, he explained that is based off a rate per hour and to not exceed the quoted \$30k, the whole project would approximately cost \$600k. Mayor Grenz asked why we have the Architects services for these bidding documents, to which the City Attorney Rice informed him that this is State statutes that we have to follow.

I. RESOLUTION NO. 4663 - A RESOLUTION APPROVING A "LEASE AND SERVICE AGREEMENT" WITH SAFE HAVEN BOXES, INC

Motion made by Councilmember Huber, Seconded by Councilmember Pulecio.
Voting Yea: Councilmember Huber, Councilmember Losey, Councilmember Steiner, Councilmember Thomason, Councilmember Bartholomew, Councilmember Simpson
Councilmember Pulecio recused himself from the vote as he is doing the electrical work.

Councilmember Pulecio asked what the cost of this and Interim Fire Chief Kanduch explained that this is being donated by the Jackson Contracting Group and the Outreach Clinic will fund that, if approved then the Clinic will be able to open to the public for contributions. There is an annual cost of \$600 that the Outreach program will be covering.

9. ADJOURNMENT

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Motion made by Councilmember Simpson, Seconded by Councilmember Pulecio.
Voting Yea: Councilmember Pulecio, Councilmember Huber, Councilmember Losey, Councilmember Steiner, Councilmember Thomason, Councilmember Bartholomew, Councilmember Simpson

Council meeting was adjourned at 7:47 pm



CITY OF MILES CITY

Public Service Committee Meeting Minutes

February 05, 2026 at 5:30 PM

City Council Chambers and online at zoom.us

Zoom ID: 4062343462 | Passcode: 59301

CALL TO ORDER

1. REQUEST OF CITIZENS AND PUBLIC COMMENT

2. ELECT NEW CHAIR

A. Elect Public Services Chair

Motion made by Committee Member Thomason to elect Don Simpson as the Chair, Seconded by Committee Member Losey.

Voting Yea: Committee Member Simpson, Committee Member Thomason, Committee Member Scott, Committee Member Losey

3. NEW BUSINESS

A. REVIEW AND RECOMMEND UPDATED PARK POLICY

Motion made by Committee Member Thomason, Seconded by Committee Member Losey.

Voting Yea: Committee Member Simpson, Committee Member Thomason, Committee Member Scott, Committee Member Losey

Public Works Director Samantha Malenovsky informed the Committee that there would be changes to the application process, Vendors would need pre-approval to be operating at events taking place at the Parks, variances for the Farmers Market due to the number of weekends for the summer using the Park.

B. DISCUSSION ON PUBLIC NUISANCE POLICY

Public Works Director Samantha Malenovsky suggested doing a yearly contract with a cleanup service for the cases where the individuals cannot get this done in the time frame allowed. Animal Control Officer/Code Enforcer Winkley handed out references to the Committee members about the flow of events that he follows when a Public Nuisance is observed, his department alone does not have the funds to allow for a cleanup service contract. There was a discussion among the Committee members about how to provide funds for these services and if the process needs to be changed to have more streamline process and effectiveness. It was decided to create a Public Nuisance budget for the Animal Control/Public Nuisance officer department. Mayor Grenz gave Thanks to Officer Winkley for the many different duties that he does for the City of Miles City, he said that as of now there will need to be hold as the City Attorney is reaching out to the City Judge for more information.

C. REVIEW AND RECOMMEND REMOVAL OF 4-WAY STOP SIGN ON STREVELL AND LEIGHTON BLVD

Motion made by Committee Member Scott to table recommendation of 4-Way Stop sign removal, Seconded by Committee Member Thomason.
Voting Yea: Committee Member Simpson, Committee Member Thomason, Committee Member Scott, Committee Member Losey

Committee Member Scott asked what the reason was for the 4-way stop sign being installed in the intersection of Leighton and Strevell. Police Chief Colombik stated that in year 2022 a citizen that lived in that area came straight to the Council at that time and the Council approved. He reiterated to the Committee that there should be thorough evaluation before making any decisions on installing or removal of any stop signs. Discussion between members and public about the necessity of this 4 way stop sign since Reynolds not being open and the Jefferson School closed there is very little traffic flow created in that area anymore. Mayor Grenz and others did state that the Stop sign has helped with keeping the traffic speed at 25 MPH versus when there was no stop sign. It was decided that more information would be needed before the Committee can make this recommendation.

4. ADJOURNMENT

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Motion made by Committee Member Thomason, Seconded by Committee Member Scott.
Voting Yea: Committee Member Simpson, Committee Member Thomason, Committee Member Scott, Committee Member Losey

Public Service Committee Meeting adjourned at 6:10 pm



CITY OF MILES CITY

Public Safety Committee Meeting Minutes

February 12, 2026 at 5:30 PM

City Council Chambers and online at zoom.us

Zoom ID: 4062343462 | Passcode: 59301

CALL TO ORDER

1. REQUEST OF CITIZENS AND PUBLIC COMMENT

2. ELECT CHAIR

A. ELECT PUBLIC SAFETY CHAIRPERSON

Motion made by Committee Member Scott to nominate Don Simpson as Chair, Seconded by Committee Member Thomason.

Voting Yea: Committee Member Simpson, Committee Member Thomason, Committee Member Scott, Committee Member Losey

3. NEW BUSINESS

A. DISCUSSION ON MILES CITY POLICE DEPARTMENT RECRUITMENT RETENTION

Police Chief Colombik handed out a MCPD Seniority Roster and a report that tracked how many MCPD officers who have left the agency since 1991 due to quitting, retiring or transferred to a different Police Agency. Police Chief Colombik gave a brief description of his history of work with the MCPD and has been working for the MCPD for 35 years and has noticed that when hired it was going to be a career long job and now these days that integrity has changed to how much earnings does this job provide. He is noticing that the retention is decreasing again mainly due to the pay for hour. He gave a recent event of a Sargeant of 9 years leaving the MCPD for a higher paying job. There is safety concerns when new officers are hired and being trained as it typically takes years for an officer to be completely ready.

Police Captain Sloan presented a Power Point on the screen for the Committee Members to gain knowledge. This power point gave a breakdown of how many officers employed now, the work schedule they been maintaining, the wage comparison for the whole state of Montana. This also provided 3 step plan to help incentive and retention for the MCPD staff.

It was discussed why the staff has been overworked and gave an example of Officer Fetty being the one and only investigator. Officer Fetty introduced himself and gave the work-load detail of what one investigation can entail and as to how many hours are needed some take up to 500 hours or more. This is a lot of work for just one person and a safety concern arises as some cases are not being done in a timely manner due to just one person working these.

Due to the budget constraints placed on their department a new shift schedule was put into place to reduce the amount of overtime but has also created burnout among their officers and reiterated the retention of officers. This Power Point presentation was given to inform and educate the Committee to what is currently happening with the MCPD staff and recruitment retention. The Committee members thanked the MCPD for this presentation as it provided knowledge and gave realistic financial plans to help them make decisions towards a better plan for the retention of staff in the future.

4. ADJOURNMENT

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Motion made by Committee Member Thomason, Seconded by Committee Member Losey.
Voting Yea: Committee Member Simpson, Committee Member Thomason, Committee Member Scott, Committee Member Losey

Public Safety Meeting adjourned at 7:08 pm

MCPD SENIORITY ROSTER

Today's Date: 2/9/2026

	NAME	YEARS	HIRE DATE	SEN/LONG DATE	TITLE
1	*Doug Colombik	34	6/11/1991	6/11/1991	Police Chief
2	*Christopher Fetty	11	2/9/2015	2/9/2015	Lieutenant
3	*Dustin Sloan	10	1/27/2016	1/27/2016	Captain
4	Mark Winkley	8	6/5/2017	6/5/2017	Animal Control II
5	Erik Slotsve	6	3/8/2019	3/8/2019	Master Patrol I
6	Michael Morris	6	6/5/2019	6/5/2019	Sergeant
7	Michael Murphy	6	11/26/2019	11/26/2019	Sergeant
8	Jared DeVault	5	12/8/2020	12/8/2020	Sergeant
9	Matt Robb	3	9/1/2022	9/1/2022	Patrol Officer
10	Josh Ehrhardt	2	2/22/2023	2/22/2023	Sergeant
11	Bailey Estell	2	4/25/2023	4/25/2023	Patrol Officer
12	Justin Qualley	2	7/5/2023	7/5/2023	Patrol Officer
13	Mahria Fredrickson	0	4/21/2025	4/21/2025	Probationary Patrol Officer
14	Michael Nord	0	6/11/2025	6/11/2025	Probationary Patrol Officer
15	McQueen Moua	0	2/4/2026	2/4/2026	Probationary Patrol Officer
16	Alex Williams	0	2/5/2026	2/5/2026	Probationary Patrol Officer
17					

Bold = Police/AC

*** = Management**



Miles City Police Department
2420 BRIDGE STREET
MILES CITY, MT 59301 - 406-234-6273 Fax: 406-234-4270
Doug Colombik Chief of Police



Section 2, Item C.

To: Mayor and City Council

From: Chief Colombik

Ref: MCPD Officers who have quit since 1991 **UPDATED January 2026**

Mike Reddick 1991	LaJuan Kope 2008 (less 1 yr)
Ed Zerbst 1993	Jeremy Waldo 2008 (3 yrs) DCI
Berry Taft 1993	Jared Pitcher 2010 (less 1 yr)
Thad Fitch 1996	Josh Stratton 2010 (6 yrs)
Mark Hilyard 1997	Travis Atkinson 2010 (8 yrs)
Quick Silver 1997	Warren Taylor 2011 (less 2 yrs)
Shawna Kaiser 2000	Brandon Loomis 2011 (3.5 yrs)
Keith Hedges 2000	Ty Ketchum 2011 (less 2 yrs)
Randy Anderson 2001	Jory Bundy 2011 (5.5 yrs) DCI
Marvin Reddick 2002	Cody Shields 2012 (1 year 1 month)
Scott Zeitner 2002-03	John Powell 2012 (less than 2 years)
Ben Brewer 2003	Andi Delic 2012 (less than 2 years)
Jeremy Tafelmeyer 2003	Dan Baker 2013 (7 years)/Rehired
Jeff Erlenbush 2003	Tony Isbell 2013(1.5 years) MHP
Jason Sarisky 2004	Ryan Ketchum 2013 (1.5 years)/Rehired
Greg Leidholt 2004	Nic Eisele 2015 (2.4 years) Fallon Co SO
Mike Bratvold 2005	Jason Bednar 2015 (3 years) Roundup SO
Troy Crump 2005	Travis Grealish 2015 (7 years) DCI
Dawn Dee Stirling 2006	Cameron Pavlicek 2016 (4 years) DCI
Laura Lorenz 2006	Luke Smith 2016 (5.6 years) DCI
Dan Davis 2007	Steve Gaertner 2016(3.6 yrs) Billings PD
Dan Decker 2007	Barney Murnin 2016 (13 years vested)
Kristin Hale 2007	



Miles City Police Department
2420 BRIDGE STREET
MILES CITY, MT 59301 - 406-234-6273 Fax: 406-234-4270
Doug Colombik Chief of Police



Section 2, Item C.

Transferred out.

Casey Bigelow 2016 (1.6 years) Billings PD
Jon Hill 2016 (less than 1 year lateral transfer) Billings PD
Jim Stacey 2016 Roosevelt County S.O.
Mike Willems 2017 (9 years) AP&P
Fred Lee 2018 (8 months) DOT Enforcement
Denise Bontrager 2018 (5 years) DCI
Kord Mercial 2018/vested 10 years. National Guard
Clay Bott 2019 (2 years) Great Falls PD
Sydney Tharp 2019 (1.4 years)
Justin Andrews 2020 (2 years)
Myles Connelly 2020 Lewistown PD
Sky VanFossen 2020 (3 months)/Rehired
Justin Qualley 2020 (3.8 years)/Rehired
Eli Alspaw 2020 (less than 2 years)
Coy Sheets 2022 Private sector job in Wyoming
Niki Witcher 2022 CCSO 1.5 years Starting \$29 hour
Clint Latham 2023 CCSO 2 years Starting \$29 hour
John Larson 2023 CCSO 1.5 years Starting \$29 hour
Spencer Anderson 2023 5 years
Joey Kurkowski 2023 CCSO DTF (3 years) Starting \$31.50 hour
Dan Baker 2024 APT Services State of MT 16 years vested
Jesse Berg 2025 (2 years) MHP
Ryan Ketchum 2026 (7.5 years) DOT Montana



Miles City Police Department
2420 BRIDGE STREET
MILES CITY, MT 59301 - 406-234-6273 Fax: 406-234-4270
Doug Colombik Chief of Police



Section 2, Item C.

Those who fully retired (20 plus years) from the MCPD since June, 1991 (13):

Wade Schmidt 1994
Blair Martenson 1994
Dan Currey 1994
Bob Stabio 1996
Rick Newby 1998
Mark Hilderbrand 2001
Marty Hagemeister 2002
Mike King 2003
Lissa Power 2007
Kevin Krausz 2009 (20 years)
Mark Reddick 2018 (25 years)
Casey Prell 2020 (25 years)
Steve Fenner 2025 (20 years)

Myles Connelly (2020) Lewistown PD/POST investigating for Brady violations/dishonesty issues

“Help Us, Help You”

Jason Strouf

From: Jody Menyhart <jodymenyhart@gmail.com>
Sent: Tuesday, February 10, 2026 9:43 AM
To: Jason Strouf
Subject: Health Board


With the expiration of my term on Custer County Health Board, I would like to request reappointment to the Board. Public Health remains a life long commitment.

Thank you.

Jody Menyhart

Sent from my iPhone

*At-Large Appointment
EFFECTIVE 1-1-2025
For A 3 year term*

APPROVED

J. R. Loman Date 2-10-2026


12-10-25

To Whom this may concern:

Please Accept this letter of interest to continue serving on the City/County Health Board.

Thank you for your consideration
Amber Trenka

AT - Large Appointment
Effective 1-1-2026 For
A 3 year term

APPROVED

Date 2-10-2026


12-10-25

To Whom this may concern:

Please Accept this letter of interest to continue serving on the City/County Health Board.

Thank you for your consideration
Amber Trenka

AT - Large Appointment
Effective 1-1-2026 For
A 3 year term

APPROVED

Date 2-10-2026

CITY OF MILES CITY
Cash Report by Fund/Account
For the Accounting Period: 1/26

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
1000 GENERAL						
101000 Cash - Operating	24,402.30	34,944.19	27,894.71	662.77	454,130.11	-367,551.68
101001 Cash - Ins. Proceeds-Fire	12,961.16	0.00	0.00	0.00	0.00	12,961.16
101002 Cash - LOC Payments	605,866.00	0.00	0.00	0.00	0.00	605,866.00
101080 Cash - Contr & Donations	3,344.92	0.00	0.00	0.00	0.00	3,344.92
101130 Riverside Park Tennis	1,065.03	0.00	0.00	0.00	0.00	1,065.03
101140 Animal Control	20,562.90	100.00	0.00	0.00	0.00	20,662.90
101150 Parks & Recreation	11,605.71	0.00	0.00	0.00	0.00	11,605.71
101160 Riverside Park Restrooms	237.00	0.00	0.00	0.00	0.00	237.00
102260 Cash- Surplus EBMS Flex	4,919.84	0.00	0.00	0.00	0.00	4,919.84
103100 Petty Cash-	100.00	0.00	0.00	0.00	0.00	100.00
103200 Petty Cash-Police Dept.	100.00	0.00	0.00	0.00	0.00	100.00
103300 Petty Cash-City Court	100.00	0.00	0.00	0.00	0.00	100.00
Total Fund	685,264.86	35,044.19	27,894.71	662.77	454,130.11	293,410.88
2220 LIBRARY						
101000 Cash - Operating	108,481.35	271.40	27,520.00	57.39	36,655.02	99,560.34
101021 Cash-One Time Endowments	1,000.00	0.00	0.00	0.00	0.00	1,000.00
101030 Cash - Sagebrush Fed/Base	-635.00	0.00	0.00	0.00	0.00	-635.00
101032 Cash- Library Board of	-4,472.08	0.00	0.00	0.00	0.00	-4,472.08
103000 Petty Cash	75.00	0.00	0.00	0.00	0.00	75.00
Total Fund	104,449.27	271.40	27,520.00	57.39	36,655.02	95,528.26
2260 EMERGENCY DISASTER						
101000 Cash - Operating	21,665.27	0.00	0.00	0.00	0.00	21,665.27
2270 Health						
101000 Cash - Operating	28,690.41	0.00	0.00	0.00	0.00	28,690.41
2310 TIFD-Downtown						
101000 Cash - Operating	1,405,303.28	0.00	0.00	0.00	998.82	1,404,304.46
2350 Local Government/Study Commission						
101000 Cash - Operating	0.54	0.00	0.00	0.00	0.00	0.54
2372 Permissive Medical Levy						
101000 Cash - Operating	161,544.30	0.00	0.00	0.00	0.00	161,544.30
2390 DRUG FORFEITURE						
101000 Cash - Operating	8,163.23	0.00	0.00	0.00	0.00	8,163.23
2394 BUILDING CODE ENFORCEMENT						
101000 Cash - Operating	40,883.51	6,573.00	0.00	0.00	11,256.46	36,200.05
2400 LTG M D#165-(Gen City)						
101000 Cash - Operating	75,311.18	0.00	0.00	0.00	13,391.61	61,919.57
2420 LTG M D#167-(MilesAddn Etc)						
101000 Cash - Operating	8,044.43	0.00	0.00	0.00	1,705.78	6,338.65
2430 LTG M D#171-(Balsam Est)						
101000 Cash - Operating	6,369.69	0.00	0.00	0.00	60.08	6,309.61
2440 LTG M D#172-(Main Str)						
101000 Cash - Operating	46,515.29	0.00	0.00	0.00	732.97	45,782.32
2450 LTG M D#195-(SG-Trico)						
101000 Cash - Operating	1,112.16	0.00	0.00	0.00	595.00	517.16
2470 LTG M D#202-(SG-MDU&NV)						

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CITY OF MILES CITY
Cash Report by Fund/Account
For the Accounting Period: 1/26

Page: 2 of 4
Report ID: L160

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
101000 Cash - Operating	362.53	0.00	0.00	0.00	459.44	-96.91
2480 LTG M M#173-(Milestown Estates)						
101000 Cash - Operating	3,073.73	0.00	0.00	0.00	39.89	3,033.84
2510 STR MAINT DIST #204						
101000 Cash - Operating	1,637,325.99	0.00	0.00	0.00	64,353.74	1,572,972.25
2520 STR MAINT DIST #205						
101000 Cash - Operating	320,737.21	0.00	0.00	0.00	14,166.31	306,570.90
101021 Cash-One Time Endowments	-76.00	0.00	0.00	0.00	0.00	-76.00
Total Fund	320,661.21				14,166.31	306,494.90
2540 STR MAINT DIST#207-(MILESTOWN ESTATES)						
101000 Cash - Operating	7,771.05	0.00	0.00	0.00	460.28	7,310.77
2701 Fire Grants						
101000 Cash - Operating	8,401.70	0.00	0.00	0.00	0.00	8,401.70
2820 GAS TAX						
101000 Cash - Operating	212,466.89	36,202.61	0.00	0.00	866.45	247,803.05
2821 HB473- Fuel Tax						
101000 Cash - Operating	-439,980.76	0.00	0.00	0.00	0.00	-439,980.76
102131 Restricted Cash- HB473	432,206.76	0.00	0.00	0.00	0.00	432,206.76
Total Fund	-7,774.00					-7,774.00
2850 Southeastern Montana Dispatch-911						
101000 Cash - Operating	661,156.36	0.00	0.00	0.00	26,252.72	634,903.64
2880 LIBRARY GRANTS						
101000 Cash - Operating	284,096.76	12,805.00	0.00	0.00	3,022.82	293,878.94
101003 Cash - per capita	29,444.07	0.00	0.00	0.00	0.00	29,444.07
101020 Cash - Partners Program	19,533.16	0.00	0.00	0.00	0.00	19,533.16
101021 Cash-One Time Endowments	375.16	0.00	0.00	0.00	0.00	375.16
101030 Cash - Sagebrush Fed/Base	21,154.90	0.00	0.00	0.00	0.00	21,154.90
101032 Cash- Library Board of	-113,270.95	0.00	0.00	0.00	0.00	-113,270.95
Total Fund	241,333.10	12,805.00			3,022.82	251,115.28
2935 Historic Preservation						
101000 Cash - Operating	58,755.78	0.00	0.00	0.00	0.00	58,755.78
2985 RETIRED SENIOR VOLUNTEER PROG (RSVP)						
101000 Cash - Operating	-88,141.37	0.00	0.00	0.00	6,636.09	-94,777.46
101004 RSVP Non-Federal Cash	110,260.71	7,638.77	0.00	0.00	614.27	117,285.21
101007 RSVP Non-Federal Cash	30.00	0.00	0.00	0.00	0.00	30.00
101008 RSVP- Custer Excess	2,222.03	0.00	0.00	0.00	12.00	2,210.03
103100 Petty Cash-	200.00	0.00	0.00	0.00	0.00	200.00
Total Fund	24,571.37	7,638.77			7,262.36	24,947.78
2991 Federal Recovery Funds						
101000 Cash - Operating	-845,465.85	630,628.80	0.00	0.00	0.00	-214,837.05
3000 Fire Dept G O Bond						
101000 Cash - Operating	173,006.16	0.00	0.00	0.00	96,625.00	76,381.16
3301 Judgement Settlement/Southgate						
101000 Cash - Operating	-361.69	0.00	0.00	0.00	0.00	-361.69
3400 SID REVOLVING FUND						
101000 Cash - Operating	2,985.00	0.00	0.00	0.00	0.00	2,985.00

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CITY OF MILES CITY
Cash Report by Fund/Account
For the Accounting Period: 1/26

Page: 3 of 4
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Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
3670 SID 211						
101000 Cash - Operating	4,638.79	0.00	0.00	0.00	0.00	4,638.79
4000 General Fund Capital Improvement Fund						
101000 Cash - Operating	3,081.80	0.00	0.00	0.00	0.00	3,081.80
4005 Police Dept Capital Imprvmt Fund						
101000 Cash - Operating	5,105.44	0.00	0.00	0.00	0.00	5,105.44
101140 Animal Control	1,705.00	0.00	0.00	0.00	0.00	1,705.00
Total Fund	6,810.44					6,810.44
4010 Fire Dept Captial Imprvmt Fund						
101000 Cash - Operating	133,189.00	0.00	0.00	0.00	663.50	132,525.50
101040 Cash - FD(Exhaust Removal &	35,408.66	0.00	0.00	0.00	0.00	35,408.66
101050 CASH-FD Building Bond	3,063,057.49	0.00	0.00	0.00	4,013.09	3,059,044.40
Total Fund	3,231,655.15				4,676.59	3,226,978.56
4050 Ambulance Capital Improvement Fund						
101000 Cash - Operating	43,979.86	0.00	0.00	0.00	0.00	43,979.86
4056 Airport- Capital Improvement Plan						
101000 Cash - Operating	40.00	0.00	0.00	0.00	0.00	40.00
4060 CAPITAL IMPROV-PUBLIC WORKS						
101000 Cash - Operating	199,605.63	0.00	0.00	0.00	0.00	199,605.63
5210 WATER UTILITY						
101000 Cash - Operating	5,039,800.71	0.00	0.00	16.67	131,761.27	4,908,022.77
101008 RSVP- Custer Excess	-94.99	0.00	0.00	0.00	0.00	-94.99
101010 Deposit Cash	135,033.76	0.00	0.00	0.00	0.00	135,033.76
102240 Cash - Replacement &	1,489,589.35	0.00	0.00	0.00	0.00	1,489,589.35
102250 Cash - System Development	341,939.92	0.00	0.00	0.00	0.00	341,939.92
102270 Cash - Curb Stop	564,506.98	0.00	0.00	0.00	1,857.26	562,649.72
102312 RevBnd/CurYearDebt-DNRC/Car	145.65	0.00	11,565.94	0.00	0.00	11,711.59
102313 RevBnd/CurYearDebt-DNRC/NE	138.07	0.00	11,813.85	0.00	0.00	11,951.92
102315 RevBnd/CurYearDebt-ARRA/NE	-16.95	0.00	1,542.81	0.00	0.00	1,525.86
102322 RevBnd/Reserve-DNRC/CarbonT	153,009.00	0.00	0.00	0.00	0.00	153,009.00
102323 RevBnd/Reserve-DNRC/NE	128,653.00	0.00	0.00	0.00	0.00	128,653.00
102325 RevBnd/Reserve-ARRA B-NE	18,245.00	0.00	0.00	0.00	0.00	18,245.00
103000 Petty Cash	330.00	0.00	0.00	0.00	0.00	330.00
Total Fund	7,871,279.50		24,922.60	16.67	133,618.53	7,762,566.90
5310 SEWER UTILITY						
101000 Cash - Operating	2,656,140.24	1,480.70	216.17	60.67	173,903.80	2,483,872.64
102240 Cash - Replacement &	195,098.39	0.00	0.00	0.00	0.00	195,098.39
102250 Cash - System Development	157,635.91	0.00	0.00	0.00	0.00	157,635.91
102270 Cash - Curb Stop	-119.53	0.00	0.00	0.00	0.00	-119.53
102316 RevBnd/CurYearDebt-Phase 1	192.56	0.00	8,450.42	0.00	0.00	8,642.98
102317 RevBnd/CurYearDebt-WWTP	62.60	0.00	32,889.58	0.00	0.00	32,952.18
102390 REV BOND/RESERVE-Sewer	101,735.00	0.00	0.00	0.00	0.00	101,735.00
102396 REV BOND/RESERVE-SEWER	201,275.00	0.00	0.00	0.00	0.00	201,275.00
Total Fund	3,312,020.17	1,480.70	41,556.17	60.67	173,903.80	3,181,092.57
5510 AMBULANCE FUND						
101000 Cash - Operating	-72,028.38	67,361.02	0.00	54.73	71,155.83	-75,877.92

CITY OF MILES CITY
Cash Report by Fund/Account
For the Accounting Period: 1/26

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
5610 AIRPORT OPERATING						
101000 Cash - Operating	213,900.43	29,877.69	0.00	0.00	43,982.59	199,795.53
101100 Cash-FAA Grant/St Loan-2008	23,800.00	0.00	0.00	0.00	0.00	23,800.00
101120 Airport Fueling Cash	108.00	0.00	0.00	0.00	0.00	108.00
102117 Airport Improvement	63,953.15	0.00	0.00	0.00	0.00	63,953.15
102230 Cash - Surplus/Credit Card	-33,655.22	0.00	0.00	0.00	0.00	-33,655.22
103000 Petty Cash	100.00	0.00	0.00	0.00	0.00	100.00
Total Fund	268,206.36	29,877.69			43,982.59	254,101.46
6040 PUBLIC WORKS						
101000 Cash - Operating	154,982.62	0.00	4,000.00	269.22	18,094.24	140,619.16
7467 Law Enforcement Academy Surcharge						
101000 Cash - Operating	0.00	328.87	0.00	0.00	0.00	328.87
7471 CIVIL LEGAL ASSIST/VICTIM DOM VIOLENCE PROG						
101000 Cash - Operating	-126.00	547.00	0.00	0.00	0.00	421.00
7910 PAYROLL FUND						
101000 Cash - Operating	41,092.02	0.00	642,558.70	628,648.51	2,664.59	52,337.62
7930 CLAIMS FUND						
101000 Cash - Operating	1,098,470.92	0.00	412,678.85	1,304,732.40	0.00	206,417.37
7980 CUSTER CO WATER & SEWER DISTRICT						
101000 Cash - Operating	-11,410.96	0.00	0.00	0.00	0.00	-11,410.96
7981 Interest Clearing						
101000 Cash - Operating	160,677.14	57,936.70	0.00	0.00	0.00	218,613.84
Totals	21,404,561.81	886,695.75	1,181,131.03	1,934,502.36	1,181,131.03	20,356,755.20

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

RESOLUTION NO. 4661

A RESOLUTION PURSUANT TO §7-6-4006 OF THE MONTANA CODE ANNOTATED, AUTHORIZING AMENDMENT OF FINAL BUDGET FOR FY 2025-2026 TO INCREASE THE BUDGETED AMOUNT IN GENERAL FUND FOR UNBUDGETED EXPENDITURES.

WHEREAS, the City of Miles City wishes to amend the budget for Fiscal Year 2025-2026 to increased appropriations as a result of unanticipated expenditures related to the City of Miles City, as permitted by §7-6-4006 MCA;

AND WHEREAS, such amendment of the final budget will result in an overall increase in appropriation authority within the general fund,

AND WHEREAS the provisions of §7-6-4006 MCA require public hearing upon any budget amendment resulting in an overall increase in appropriation authority,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Miles City, Montana as follows:

The appropriations for the Final Budget for Fiscal Year 2025-2026 shall be increased in the following amounts:

<u>FUND/ACCOUNT</u>	<u>DESCRIPTION</u>	<u>REVENUE</u>
1000-382020 (101000)	Insurance Reimbursement	\$12,266

Total Revenue increased in various funds \$12,266.00

<u>FUND/ACCOUNT</u>	<u>DESCRIPTION</u>	<u>EXPENSE</u>
1000-001-410200-370	Add travel expense to budget	\$1,500
1000-009-410540-370	Reduce excess travel expense	(\$4,961)
1000-036-411020-360	Insurance deductible	\$12,266

Total expense increased in various funds \$8,805.00

BE IT FURTHER RESOLVED that a public hearing shall be held on the above proposed amendment to the Final Budget for Fiscal Year 2025-2026 on the 24th day of February, 2026, at 6:00 p.m. in the City Council Chambers at City Hall, Miles City, Montana. The City Clerk shall cause notice of such hearing to be published in the Miles City Star, in accordance with §7-1-4128 MCA, at least 2 times with at least 6 days separating each publication.

SAID RESOLUTION READ AND PUT UPON ITS FINAL PASSAGE THIS
27TH DAY OF JANUARY, 2026.

Chris Grenz, Mayor

ATTEST:

Mary Rowe, City Clerk

SAID RESOLUTION FINALLY PASSED AND ADOPTED BY A DULY
CONSTITUTED QUORUM OF THE CITY COUNCIL OF THE CITY OF
MILES CITY, MONTANA, THIS 24TH DAY OF FEBRUARY, 2026.

Chris Grenz, Mayor

ATTEST:

Mary Rowe, City Clerk

ORDINANCE NO. ~~XXXX~~1401

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AN ORDINANCE REVISING CITY CODE SECTIONS 7-~~57~~ THROUGH 7-~~62~~ PERTAINING TO THE CITY OF MILES CITY URBAN RENEWAL DISTRICT BOARD OF COMMISSIONERS AND PROVIDING FOR AN EFFECTIVE DATE THEREOF.

WHEREAS, -the City Council of the City of Miles City has previously adopted resolutions finding that: (1) one or more blighted areas exist in the City of Miles City, (2) the rehabilitation, redevelopment, or a combination thereof of such area or areas is necessary in the interest of the public health, safety, morals, or welfare of the residents of the City; and (3) its intent to establish an Urban Renewal District in order to address said conditions in accordance with Section 7-15-4210, Section 7-15-4216 and Section 7-15-4280 MCA; and

WHEREAS, -the City Council of the City of Miles City has adopted [Ordinance 1294 on May 12, 2015](#) [Ordinances 1279, 1294, and 1321](#) adopting [and the Miles City Downtown Urban Renewal Plan establishing said District and governing provisions, codified in City Code Chapter 7 \(Community Development\) Article III \(Urban Renewal\), and the Council desires to amend the same.](#)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MILES CITY, MONTANA, THE FOLLOWING:

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Section 1: City Code Sections [7-57](#) through [7-62](#) are hereby amended to read as follows:

~~Sec. 7-57. Same~~ Appointment of commissioners. That the Chief Executive, by and with the advice and consent of the City Council, shall appoint a board of [no fewer than five commissioners of the Agency, including one representative from the county or consolidated city-county government, and one representative from a school district with boundaries that overlap with the urban renewal area.](#)

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Sec. 7-58. Same – certificate of appointment. The initial membership shall consist of one commissioner appointed for one (1) year, one for two (2) years, one for three (3) years, and two for four (4) years. [Each subsequent appointment must be for 4 years.](#) A certificate of appointment or reappointment shall be filed with the Clerk of the City, and shall be conclusive evidence of the due and proper appointment of such commissioner.

Sec. 7-59. Same – Succession; qualifications; ~~commissioners not to hold other public office.~~ Each commissioner shall hold office until a successor has been

appointed and qualified. ~~Any adult~~ persons may be appointed if they reside ~~in or own real estate~~ within ~~the City of Miles City municipality and have applicable experience in finance, business ownership, commercial development, and/or real estate marketing.~~ A majority of the commissioners of an urban renewal agency exercising powers pursuant to this part shall not hold any other public office under the municipality other than their commissionership or office with respect to such urban renewal agency, department, or office, pursuant to Section 7-15-4235. ~~A commissioner shall not hold any other public office under the municipality other than their commissionership within this agency.~~

Sec. 7-60. Same – Removal. A commissioner may be removed for inefficiency, neglect, or misconduct in office.

Sec. 7-61. Quorum; bylaws. The powers and responsibilities of the Agency shall be exercised by the Commissioners in accordance with the Miles City Urban Renewal Board of Commissioners ~~Amended~~ Bylaws, which may be amended from time to time by resolution of the City Council, as established in Resolution No. 3843902 thereof. ~~A majority of the commissioners shall constitute a quorum.~~

Sec. 7-62. Annual Report. The Agency shall file with the City Council, on or before September 30 of each year, a report of its activities for the preceding calendar year, including a complete financial report. ~~The report must include a complete financial statement setting forth its assets, liabilities, income, and operating expenses and the amount of the tax increment as of the end of the fiscal year. The report must describe the expenditures of tax increment in the preceding fiscal year and how the expenditures comply with the approved urban renewal plan or comprehensive development plan for the district.~~ At the time of filing said report, the Agency shall publish in a newspaper of general circulation within the municipality a notice to the effect that such been filed and is available for inspection in the office of the Clerk of the City and in the Agency office.

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Section 2: ~~Any powers granted in MCA 7-15-4233 that are not included in this Ordinance as powers of the Urban Renewal Agency in lieu thereof may only be exercised by the local governing body.~~ **Section 2.** This Ordinance shall become effective thirty (30) days after its final passage.

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Said Ordinance read and put on its passage this ~~27th~~ day of _____, ~~April~~ January, 20261.

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John Hollowell

Chris Grenz, Mayor
ATTEST:

Mary Rowe, City Clerk

FINALLY PASSED AND ADOPTED this 10th day of ,
~~January~~~~February~~~~April~~, 2026+

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John Hollowell, Chris Grenz, Mayor

ATTEST:

Mary Rowe, City Clerk

RESOLUTION NO. 4661

A RESOLUTION PURSUANT TO §7-6-4006 OF THE MONTANA CODE ANNOTATED, AUTHORIZING AMENDMENT OF FINAL BUDGET FOR FY 2025-2026 TO INCREASE THE BUDGETED AMOUNT IN GENERAL FUND FOR UNBUDGETED EXPENDITURES.

WHEREAS, the City of Miles City wishes to amend the budget for Fiscal Year 2025-2026 to increased appropriations as a result of unanticipated expenditures related to the City of Miles City, as permitted by §7-6-4006 MCA;

AND WHEREAS, such amendment of the final budget will result in an overall increase in appropriation authority within the general fund,

AND WHEREAS the provisions of §7-6-4006 MCA require public hearing upon any budget amendment resulting in an overall increase in appropriation authority,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Miles City, Montana as follows:

The appropriations for the Final Budget for Fiscal Year 2025-2026 shall be increased in the following amounts:

<u>FUND/ACCOUNT</u>	<u>DESCRIPTION</u>	<u>REVENUE</u>
1000-382020 (101000)	Insurance Reimbursement	\$12,266

Total Revenue increased in various funds \$12,266.00

<u>FUND/ACCOUNT</u>	<u>DESCRIPTION</u>	<u>EXPENSE</u>
1000-001-410200-370	Add travel expense to budget	\$1,500
1000-009-410540-370	Reduce excess travel expense	(\$4,961)
1000-036-411020-360	Insurance deductible	\$12,266

Total expense increased in various funds \$8,805.00

BE IT FURTHER RESOLVED that a public hearing shall be held on the above proposed amendment to the Final Budget for Fiscal Year 2025-2026 on the 24th day of February, 2026, at 6:00 p.m. in the City Council Chambers at City Hall, Miles City, Montana. The City Clerk shall cause notice of such hearing to be published in the Miles City Star, in accordance with §7-1-4128 MCA, at least 2 times with at least 6 days separating each publication.

SAID RESOLUTION READ AND PUT UPON ITS FINAL PASSAGE THIS
27TH DAY OF JANUARY, 2026.

Chris Grenz, Mayor

ATTEST:

Mary Rowe, City Clerk

SAID RESOLUTION FINALLY PASSED AND ADOPTED BY A DULY
CONSTITUTED QUORUM OF THE CITY COUNCIL OF THE CITY OF
MILES CITY, MONTANA, THIS 24TH DAY OF FEBRUARY, 2026.

Chris Grenz, Mayor

ATTEST:

Mary Rowe, City Clerk

ORDINANCE NO. ~~XXXX~~1401

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AN ORDINANCE REVISING CITY CODE SECTIONS 7-~~57~~ THROUGH 7-~~62~~ PERTAINING TO THE CITY OF MILES CITY URBAN RENEWAL DISTRICT BOARD OF COMMISSIONERS AND PROVIDING FOR AN EFFECTIVE DATE THEREOF.

WHEREAS, -the City Council of the City of Miles City has previously adopted resolutions finding that: (1) one or more blighted areas exist in the City of Miles City, (2) the rehabilitation, redevelopment, or a combination thereof of such area or areas is necessary in the interest of the public health, safety, morals, or welfare of the residents of the City; and (3) its intent to establish an Urban Renewal District in order to address said conditions in accordance with Section 7-15-4210, Section 7-15-4216 and Section 7-15-4280 MCA; and

WHEREAS, -the City Council of the City of Miles City has adopted [Ordinance 1294 on May 12, 2015](#) [Ordinances 1279, 1294, and 1321](#) adopting [and the Miles City Downtown Urban Renewal Plan establishing said District and governing provisions, codified in City Code Chapter 7 \(Community Development\) Article III \(Urban Renewal\), and the Council desires to amend the same.](#)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MILES CITY, MONTANA, THE FOLLOWING:

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Section 1: City Code Sections [7-~~57~~](#) through [7-~~62~~](#) are hereby amended to read as follows:

~~Sec. 7-57. Same~~ Appointment of commissioners. That the Chief Executive, by and with the advice and consent of the City Council, shall appoint a board of [no fewer than five commissioners of the Agency, including one representative from the county or consolidated city-county government, and one representative from a school district with boundaries that overlap with the urban renewal area.](#)

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Sec. 7-58. Same – certificate of appointment. The initial membership shall consist of one commissioner appointed for one (1) year, one for two (2) years, one for three (3) years, and two for four (4) years. [Each subsequent appointment must be for 4 years.](#) A certificate of appointment or reappointment shall be filed with the Clerk of the City, and shall be conclusive evidence of the due and proper appointment of such commissioner.

Sec. 7-59. Same – Succession; qualifications; ~~commissioners not to hold other public office.~~ Each commissioner shall hold office until a successor has been

appointed and qualified. ~~Any adult persons may be appointed if they reside in or own real estate within the City of Miles City municipality and have applicable experience in finance, business ownership, commercial development, and/or real estate marketing. A majority of the commissioners of an urban renewal agency exercising powers pursuant to this part shall not hold any other public office under the municipality other than their commissionerhip or office with respect to such urban renewal agency, department, or office, pursuant to Section 7-15-4235. A commissioner shall not hold any other public office under the municipality other than their commissionerhip within this agency.~~

Sec. 7-60. Same – Removal. A commissioner may be removed for inefficiency, neglect, or misconduct in office.

Sec. 7-61. Quorum; bylaws. The powers and responsibilities of the Agency shall be exercised by the Commissioners in accordance with the Miles City Urban Renewal Board of Commissioners ~~Amended~~ Bylaws, which may be amended from time to time by resolution of the City Council, as established in Resolution No. 3843902 thereof. A majority of the commissioners shall constitute a quorum.

Sec. 7-62. Annual Report. The Agency shall file with the City Council, on or before September 30 of each year, a report of its activities for the preceding calendar year, including a complete financial report. ~~The report must include a complete financial statement setting forth its assets, liabilities, income, and operating expenses and the amount of the tax increment as of the end of the fiscal year. The report must describe the expenditures of tax increment in the preceding fiscal year and how the expenditures comply with the approved urban renewal plan or comprehensive development plan for the district.~~ At the time of filing said report, the Agency shall publish in a newspaper of general circulation within the municipality a notice to the effect that such been filed and is available for inspection in the office of the Clerk of the City and in the Agency office.

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Section 2: ~~Any powers granted in MCA 7-15-4233 that are not included in this Ordinance as powers of the Urban Renewal Agency in lieu thereof may only be exercised by the local governing body.~~ **Section 2.** This Ordinance shall become effective thirty (30) days after its final passage.

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Said Ordinance read and put on its passage this ~~27th~~ day of _____, ~~April~~ January, 20261.

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~~John Hollowell~~

Chris Grenz, Mayor
ATTEST:

Mary Rowe, City Clerk

FINALLY PASSED AND ADOPTED this ~~_____~~ 24th day of ~~_____~~,
~~January~~~~February~~April, 2026⁺.

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~~John Hollowell~~, Chris Grenz, Mayor

ATTEST:

Mary Rowe, City Clerk

February 5, 2026

Section 10, Item D.

Get on Next Council 24 Feb agenda

To: Mayor Butch Grenz and members of the City Council

Re: Business at 317 Yellowstone Ave – Twisted Vapes

As residents in the 300 block of Yellowstone Ave and surrounding neighborhood, we would like to express our concerns about the business located at 317 Yellowstone Ave, Twisted Vapes.

As a residential neighborhood with families and children, we believe this area is not suitable for this type of business. Consequently, we have many questions and concerns regarding its existence and would appreciate the opportunity to discuss at your next city council meeting.

Questions


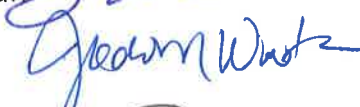

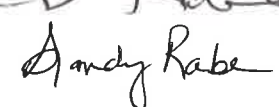
1. Was it known to the city council at the time the rezoning request was submitted that the intended use for the property was going to be a retail vape shop? **As shown in the Final Report of Zoning Commission dated November 9, 2023, Part D states “Lot 14 is used for storage of commercial construction equipment in the shop building and outside the building, which is proposed to continue on Lot 14A. The commercial use is prompting the proposed zone change from the RA District to the GC District for proposed Lot 14A”.**
2. Are property values in the area going to decrease due to the presence of this type of business? If so, who is going to be responsible for the loss? **A local real estate agent was consulted and was in agreement that marketability will definitely be impacted, especially since the burglary.**
3. What are the chances of it being burglarized again?
4. Was there any objection to the rezoning?

Concerns

1. It was burglarized! Firearms were discharged!
2. The increase in traffic has made the area less safe.
3. The increase in noise has made the neighborhood less quiet, i.e. loud music, vehicle noise, doors slamming, etc.
4. Head lights shining in windows of homes causing distraction.

This is a residential area where families should feel safe and comfortable. We respectfully request that the lot be rezoned back to residential and the business relocated to another suitable location.

Thank you.

Casey Wootan		320 Yellowstone Ave, Miles City MT	406-951-0516
Jodi Wootan			406-951-1691
Ric Rabe		307 Yellowstone Ave, Miles City MT	406-853-4041
Sandy Rabe			406-853-6933

Sandy Nielsen *Sandy Nielsen* 322 Yellowstone Ave, Miles City MT 406-43 Section 10, Item D.

Matt Hanvold *Matt Hanvold* 404 S 3rd St, Miles City MT 406-852-3282

Stephanie Hanvold *Stephanie Hanvold* 406-351-2762

Val Hyatt *Val Hyatt* 416 S 3rd St, Miles City MT 406-853-3553

Cory Hagemester *Cory Hagemester* 317 S 4th St, Miles City MT 406-853-6268

Reece Power *Reece Power* 316 S 3rd St, Miles City MT 480-540-2835

**Final Report of Zoning Commission
317 Yellowstone Avenue Zone Change Application
RA District to GC District
November 9, 2023**

I. GENERAL INFORMATION

A. Meetings

- 1. **Zoning Commission Hearing:** Thursday, October 26, 2023
- 2. **City Council 1st Reading:** Tuesday, November 28, 2023 at 6:00 p.m. in the City Hall Conference Room
- 3. **City Council 2nd Reading & Public Hearing:** Tuesday, December 12, 2023 at 6:00 p.m. in the City Hall Conference Room

B. Project Proponents

- 1. **Applicants:** Troy Ask and John & Frances Johnson (Lot 14)
Eric & Sandra Rabe (Lot 15)
- 2. **Landowners:** Troy Ask and John E. & Frances A. Johnson
317 Yellowstone Avenue
Miles City, MT 59301

Eric B. & Sandra K. Rabe
307 Yellowstone Avenue
Miles City, MT 59301
- 3. **Technical Assistance:** Cory Wilhelm, PLS, CFedS
Wilhelm Land Surveying, LLC
713 Pleasant Street
P.O. Box 1518
Miles City, MT 59301

C. Property Descriptions

The tracts involved in the zone change petition are currently legally described as Lots 14 & 15 of Block 107 of the original Plat of the Town of Miles City (also known as the 'Miles City Original Townsite'), located in Section 33 of Township 8 North, Range 47 East, PMM, City of Miles City, Custer County, Montana. The applicants are currently in the process of a relocation of common boundaries and aggregation of lots between Lot 14, 15, and 16, whereas Troy Ask (contract purchaser of Lot 14) and John E. & Frances A. Johnson (current owners and contract sellers of Lot 14) will acquire a 30' strip of Lot 15 from Eric B. & Sandra K. Rabe, and the three ±7,000 square foot lots will become two lots: Lot 14A

(Ask/Johnson) at 11,140 square feet in size and Lot 16A (Rabe) at 9,823 square feet in size; both of the proposed amended plat entitled “Amended Plat Of Lots 14, 15, & 16, Block 107, Miles City Original Townsite”.

The proposed zone change from the Residential A (RA) District to the General Commercial (GC) District would apply only to the resulting Lot 14A, for a zone change area of 11,140 square feet in size.

D. Project Description

Lot 14, located at 317 Yellowstone Avenue, is currently developed with a 30' by 40' (1,200 square feet) shop building that was built in 2012. Lot 15 contains a small, old home in the 30' strip (“Acquired Tract A” on the proposed amended plat) that does not appear on the Property Record Card for Lots 15 & 16 on the Montana Cadastral program, which would become a part of proposed Lot 14A. Lot 14 is used for storage of commercial construction equipment in the shop building and outside the building, which is proposed to continue on Lot 14A. **The commercial use is prompting the proposed zone change from the RA District to the GC District for proposed Lot 14A.**

E. Area Zoning and Land Uses

The property proposed for the zone change is surrounded on three sides (northeast, southeast, and southwest) by other tracts also zoned RA District, with the requested GC District located to the northwest across the alley. Please see the Zoning Map, Figure 1 on Page 3.

The prevailing land uses in the immediate vicinity in the RA District are single-family residential and accessory uses. The One Health health care clinic is located to the northwest, across the alley from the site in the adjacent GC District. Further to the north and northwest is the Heavy Commercial/Light Industrial (HCLI) District, where commercial and industrial uses are located.

F. Maps/Plats

The following pages and attachments include maps and plats pertinent to the proposal. Figure 1 is an excerpt of the City Zoning Map in the area, with the proposed zone change noted.



NASPO ValuePoint FMV Lease Agreement (Option C)

Agreement Number	

Your Business Information

Full Legal Name of Lessee / DBA Name of Lessee	Tax ID # (FEIN/TIN)
CITY OF MILES CITY	816001292

Sold-To: Address
 17 S 8TH ST, MILES CITY, MT, 59301-3214, US

Sold-To: Contact Name	Sold-To: Contact Phone #	Sold-To: Account #
City of Miles City	4062343462	0012404901

Bill-To: Address
 PO Box 910, Miles City, MT, 59301-0910, US

Bill-To: Contact Name	Bill-To: Contact Phone #	Bill-To: Account #	Bill-To: Email
Mary Rowe	4068748602	0011463610	cityclerk@milescity-mt.org

Ship-To: Address
 17 S 8TH ST, MILES CITY, MT, 59301-3214, US

Ship-To: Contact Name	Ship-To: Contact Phone #	Ship-To: Account #
Mary Rowe	4068748602	0012404901

PO #
 .

Your Business Needs

Qty	Item	Business Solution Description
1	SENDPROCALL	SendPro C / SendPro C Auto
1	1FXA	Interface to InView Dashboard
1	7H00	C Series IMI Meter
1	8H00	C Series IMI Base
1	APAC	Connect+ Accounting Weight Break Reports
1	APAX	Cost Acctg Accounts Level (100)
1	APKG	SendPro 360 Shipping Feature
1	APKN	Account List Import/Export
1	C200	SendPro C200
1	CAAB	Basic Cost Accounting
1	COVER-SPC	Protective Dust Cover - SendPro C
1	F9PG2	PowerGuard LE Service Package
1	HZ80001	SendPro C Series Drop Stacker
1	ME1A	Meter Equipment - C Series

1	MP81	C Series Integrated Scale
1	PAB1	C Series Premium App Bundle
1	PTJ1	SendPro Online-PitneyShip
1	PTJ8	SPO-PitneyShip Mailing included w HW
1	PTJN	Single User Access
1	PTJT	PitneyShip Basic 1 User - With Stamps
1	PTK1	Web Browser Integration
1	PTK2	SendPro C Series Shipping Integration
1	SJS1	C200 SoftGuard
1	SP2RK	Return Box - SendPro C C200-C300-C400
1	STDSLA	Standard SLA-Equipment Service Agreement (for SendPro C / SendPro C Auto)
1	SYAB3SL	Standalone Analytics (Single Loc)
1	ZH24	Manual Weight Entry
1	ZH26	HZ02 50 LPM Speed
1	ZHC2	SendPro C200 Base System Identifier
1	ZHD5	USPS Rates with Metered Letter
1	ZHD7	E Conf Services for Metered LTR. BDL
1	ZHWL	5lb/3kg Weighing Option for MP81
1	ZHZ2	Differential Weigh 5 or 10lb

Your Payment Plan

Initial Term: 60 months	Initial Payment Amount:	
Number of Months	Monthly Amount	Billed Quarterly at*
60	\$ 84.79	\$ 254.37

*Does not include any applicable sales, use, or property taxes which will be billed separately.
If the equipment listed above is replacing your current meter, your current meter will be taken out of service once this lease commences.

- Tax Exempt Certificate Attached
- Tax Exempt Certificate Not Required
- Purchase Power[®] transaction fees included
- Purchase Power[®] transaction fees extra

Your Signature Below

By signing below, you agree to be bound by your State's/Entity's/Cooperative's contract, which is available at <http://www.pb.com/states> and is incorporated by reference. The terms and conditions of this contract will govern this transaction and be binding on us after we have completed our credit and documentation approval process and have signed below. If software is included in the Order, additional terms apply which are either (i) included in your State's contract which is available at <http://www.pb.com/states> or (ii) available by clicking on the hyperlink for that software located at https://www.naspo.valuepoint.org/search/?term=pitney+bowes&page_ref=contractors. Those additional terms are incorporated by reference.

NASPO VALUEPOINT CTR058808;
State/Entity's Contract#

Lessee Signature
Print Name
Title
Date
Email Address

Pitney Bowes Signature
Print Name
Title
Date

Sales Information

Joseph Ruseski	joseph.ruseski@pb.com	
Account Rep Name	Email Address	PBGFS Acceptance

Commerce solutions,
from the Craftsmen of Commerce.

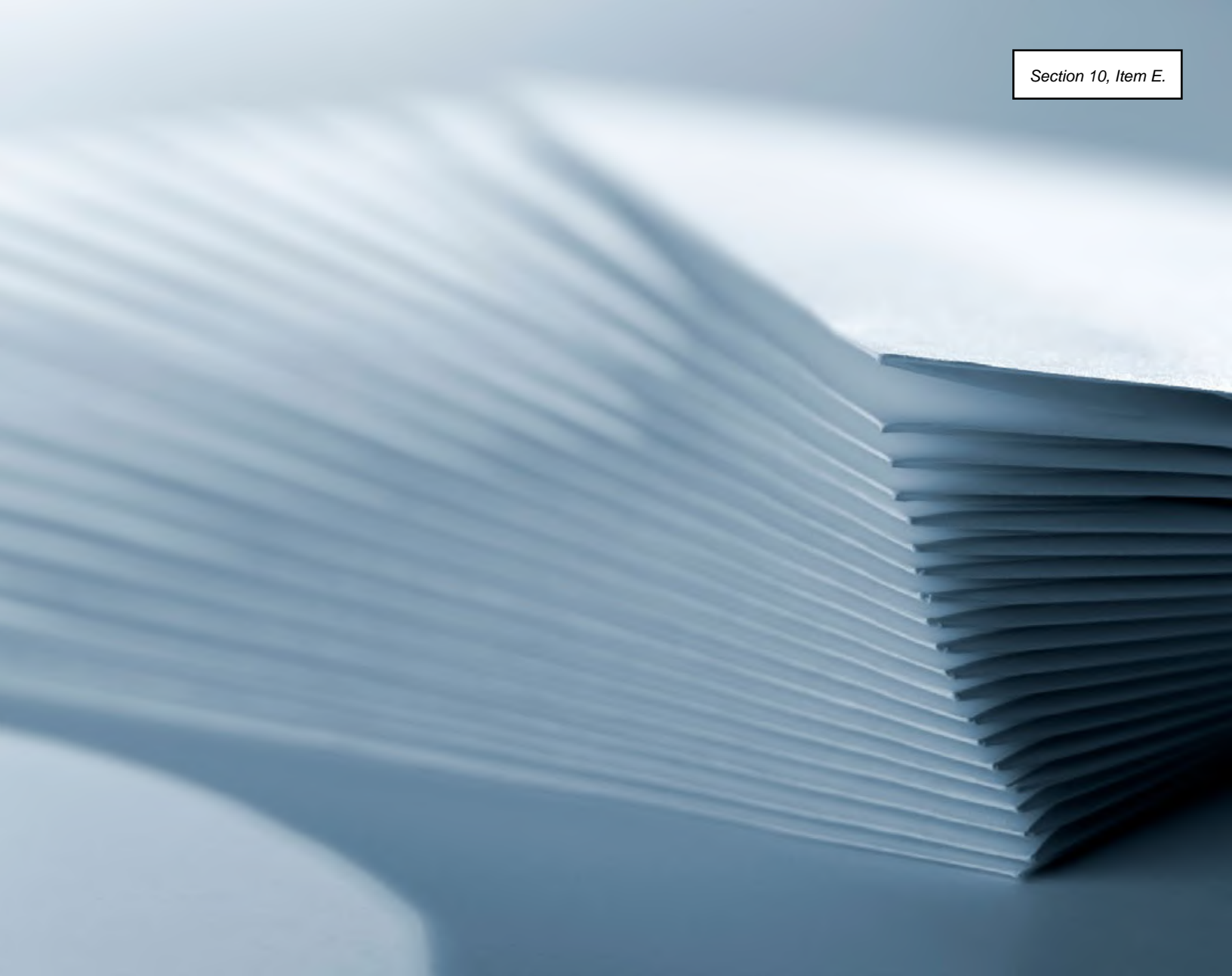


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Sending mail and light packages has never been easier.

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- Process daily mail and print postage quicker, at up to 50 letters per minute.
- Weigh small parcels accurately with the integrated 5 pound scale.
- Automatically save 5¢ on every letter and up to 40.4% on Priority Mail[®].*

*As of January 27, 2019.



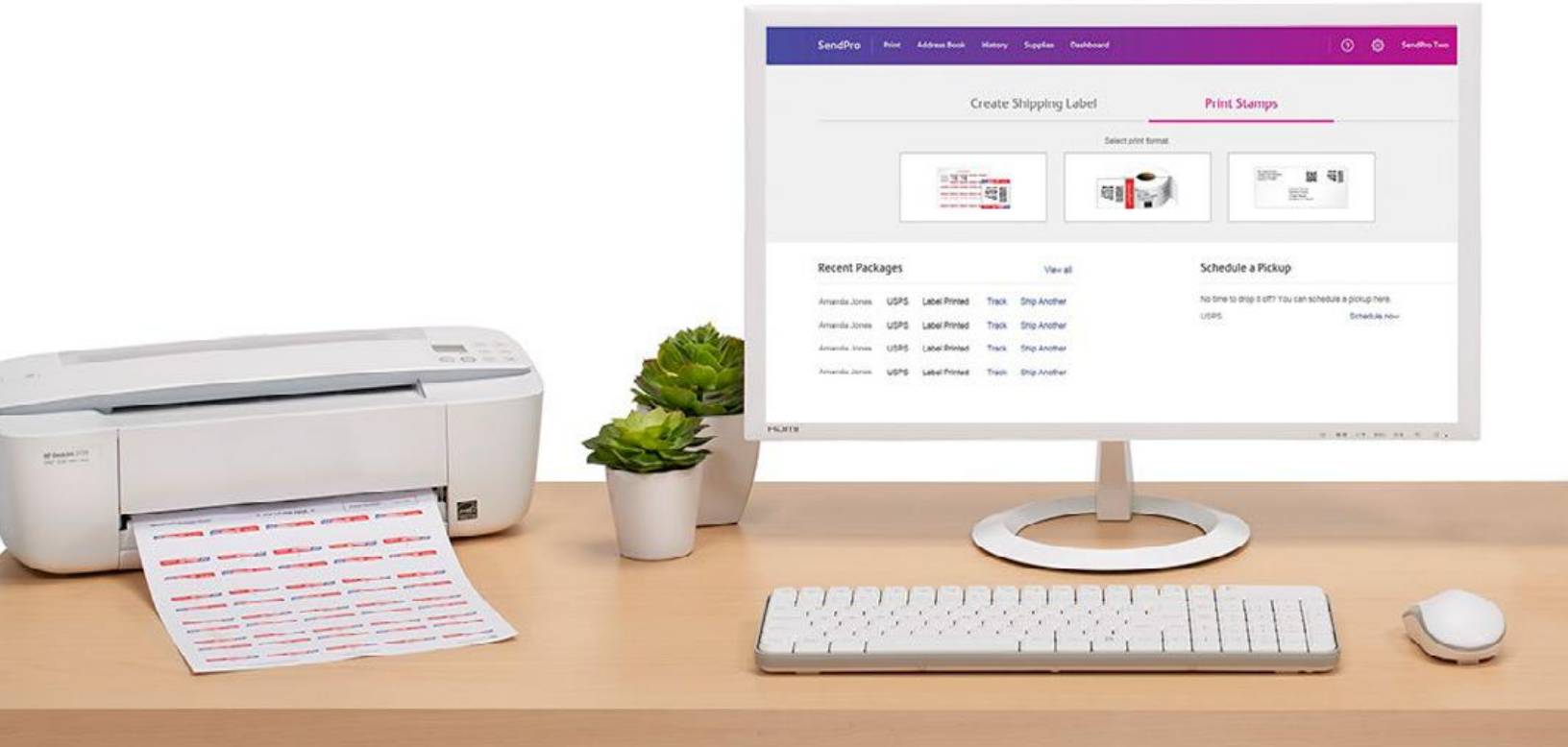
Send and track with ease.

- The easy-to-use, integrated address book accurately verifies addresses before you send.
- Automatically track USPS® packages to ensure on-time delivery.
- Access to precise mailing and USPS shipping history gives users complete spend information.

6.16 billion

There were over 6.16 billion undeliverable-as-addressed USPS mailings in fiscal year 2018.

Source: USPS



Stay connected and stay in control.

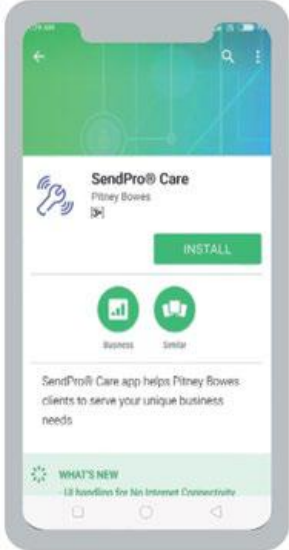
- Get access to SendPro® Online from any PC. You'll be able to mail and ship via USPS® anytime, anywhere.
- Our exclusive, integrated apps help you optimize your end-to-end shipping and mailing processes.
- Shipping alerts and reports provide near real-time information on all mailing and postage activity.
- Informed Delivery enables you to preview and manage incoming mail and deliveries.





Support right at your fingertips.

- The SendPro® Care app reduces downtime by enabling you to self-diagnose and troubleshoot device issues without the need to call into customer care.
- Automatic updates ensure you always pay the right amount for postage
- Low ink alerts and diagnostic notifications help reduce down time.



75% say self-service is a convenient way to address their customer service issues.

—Nuance Customer Survey

SendPro® C Lite Specifications:



Hardware/Device:	
User display	Color touchscreen
Envelope processing	Up to 50 letters per minute; Semi-automatic feeding
Envelope moistener	Standard
Integrated scale	Up to 5 lbs.
Electrical and approvals	100 – 120 VAC, 50/60 Hz, 1.0A
Dimensions	16 1/2" L x 15 1/2" D x 11 1/2" H
Envelope sizes	Up to 3/8" thickness. Media sizes: 3" x 5" up to 13" x 15"

Software: SendPro Online and integrated applications	
Pre-loaded apps	Various
Mailing and shipping	USPS® only
USPS retail rates and extra services	Included
Commercial Base Pricing	Included
Report printing	Print to network printer
Connectivity	LAN (wired) or Wi-Fi (wireless)

Included services	
Basic accounting	Up to 100 accounts; Up to 10 devices
Basic analytics	High-level analytics
AutoInk	Save 20% with enrollment*

Optional Add-On Features	
Premium accounting	Up to 500 accounts; Up to 100 devices
Premium analytics	Detailed analytics, insights and reports
Report printing	Laser printer for reports

*Get automatic ink replenishments at savings of 20% off the retail price when you enroll in the AutoInk™ program. For more information on AutoInk, visit us online at pbi.bz/autoink.



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RESOLUTION NO. 4664

A RESOLUTION APPROVING A REVISED “PARKS AND RECREATION POLICY AND FEE SCHEDULE” FOR THE CITY OF MILES CITY, AND PROVIDING FOR A HEARING THEREON.

Whereas, the City of Miles City operates and maintains a number of parks within the City of Miles City, and desires to update their policies regarding the same, and to update the fees associated with the reservation of parks property;

Whereas, the amendment of park use fees requires that a public hearing be held prior to passage;

NOW THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILES CITY, MONTANA AS FOLLOWS:

1. The City of Miles City hereby approves the “PARKS AND RECREATION POLICY AND FEE SCHEDULE” (2026), said document being attached hereto as “Exhibit A” and incorporated by this reference; and
2. The Public Works Director shall be authorized to prepare and revise forms to accomplish the purpose of said policy, as may be necessary from time to time; and
3. A public hearing shall be held on the establishment of the above fees on the 24th day of March, 2026 at 6:00 p.m. in the City Council Chambers at City Hall, Miles City, Montana. The City Clerk shall cause notice of such hearing to be published in the Miles City Star, in accordance with §7-1-4127 MCA, at least 2 times prior to such hearing with at least 6 days separating each publication.

SAID RESOLUTION READ AND PUT UPON ITS FINAL PASSAGE THIS 24th DAY OF FEBRUARY, 2026.

C. A. Grenz, Mayor

ATTEST:

Mary Rowe, City Clerk

**SAID RESOLUTION FINALLY PASSED AND ADOPTED BY A DULY
CONSTITUTED QUORUM OF THE CITY COUNCIL OF THE CITY OF MILES CITY,
MONTANA, THIS 24TH DAY OF MARCH, 2026.**

C. A. Grenz, Mayor

ATTEST:

Mary Rowe, City Clerk



CITY OF MILES CITY

PARKS & RECREATION

POLICY AND FEE SCHEDULE FOR FACILITY USE AND PROGRAMS 2026

Section 1: All Park Reservation Policies

- A. Reservation Types:
 - 1. User Group Agreement- only valid for up to two years, unless council approves otherwise.
 - a. If approved by council there is a Park User Permit that will need to be completed.
 - 2. Special Events Permits
- B. Priorities for use of Park Facilities:
 - 1. City of Miles City events
 - 2. Schools and nonprofit groups
 - 3. Long term user groups in good standing
 - 4. General public
- C. General Park Facilities Reservation Requirements:
 - 1. Request for use applications, User Group Agreements, are due to the Public Works Director or designee for review one month prior to the event start date. Special Event Permit request are due one week prior to the event start date.
 - 2. Fees are due at the time reservations are made.
 - 3. Each group in the priority list is served on a first come, first served basis.
 - 4. Good standing status is required to make a reservation
 - 5. A reservation entitles the user to exclusive use of an assigned area during reserved dates and hours. ALL park policies must be abided by and the park must remain open to the general public unless otherwise approved by the Public Works Director, in writing. **ALL PARKS AND IMPROVEMENTS THEREIN BELONG TO THE CITY, NO GROUP HAS AUTHORITY OVER ANY PARK OR FIELD EXCEPT DURING THE TIME RESERVED BY THEIR AGREEMENT OR PERMIT.**
 - 6. Any cost due to damages caused by renter or any person(s) within their party are the sole responsibility of the renter. This includes but is not limited to damage or destruction caused by abuse or misuse of the facility, garbage left at the site, damage to any field; included grass/turf, or equipment which was moved that is not replaced to its original location, such as picnic tables, bases on ball field, bleachers, etc.
 - 7. Reservations are final with completion of the reservation form or agreement. Special Events Permits are finalized after fees are collected and approval from the Public Works Director or designee. User Group Agreements are after fees are collect and approval from City Council.
 - 8. Any request for fee reduction must be submitted 60 days prior to the event and must be approved by the Miles City City Council.
 - 9. The use of public parks or facilities, included any City Right of Way, for personal or business profit is prohibited without first obtain the applicable agreement. Children’s lemon-aid stands and the such are exempt from any provisions and is at the discretion of the Public Works Director.
 - 10. All reservations and usage requirements stated in this document apply unless otherwise approved by the Public Works Director and the Miles City City Council.

11. Do not use unapproved motor vehicles in the park. The Public Works Director or designee can approve any and all motor vehicles allowed within a park. If motor vehicles are allowed they must stay on designated areas only.
12. User agrees that it will not conduct activities in which flames, flammable or hazardous materials are involved without the prior approval of the City Fire Department, Public Works Department and the City Council.
13. User agrees that no advertising or sales promotional materials shall be posted or distributed in or about said described facilities or announced or publicized over any loud speaker system without first having obtained the permission of the City.
14. User agrees that repeated failure to use the facility during the days and times scheduled shall result in rescheduling by the City to achieve an optimum level of use.
15. User agrees that it will not use City equipment, tools or furnishings, located in or about described facilities, without first seeking and receiving the approval of the City. User also agrees it will not use other user equipment, tools or furnishings without a mutual agreement between both parties.
16. User understands and agrees that during the term of their event other events may be held in other parts of the described facilities not included in the assigned permit, and User shall so conduct its activities so as not to interfere with other such activities.
17. User hereby indemnifies and holds the City harmless of and free from any and all loss, damage or injury to any person or persons whomsoever, or property, arising from any cause or for any reason whatsoever in or about the described facilities, and the User further agrees to waive all claims against the City on account of any loss, damage or injury from whatever cause which may occur to it and its property in the use and occupancy of said described premises, the giving of this waiver being one of the considerations upon which this User Permit/Special Event Permit is granted.
18. If this event is open to the Public, User agrees to furnish the City of Miles City a CERTIFICATE OF INSURANCE which shall state that no coverage shall be amended, altered, canceled, or reduced without giving at least two weeks (14 days) written notice, by the insurance company, to the insured and the City of Miles City. The limits of liability as referred in Ordinance 1393 and based on the Hazard level and the City of Miles City shall be named on the Certificate of Insurance as a primary additional insured. Said Certificate of Insurance must be filed with the City a minimum of fourteen (14) days prior to the starting date of this agreement, and this agreement shall be signed or put into effect, until the Certificate of Insurance has been received and approved. If alcoholic beverages are to be available at the event, a separate alcoholic beverage permit is required and Insurance Certificate shall also include a liquor liability endorsement in the minimum amount of \$750,000 per claim and \$1,500,000 per occurrence naming the city as a primary additional insured. The permittee's insurance is primary and not excess or contributing with any insurance purchase or maintained by the primary additional insured. The City of Miles City insurance policies will only apply excess of the permittee's primary policy.
19. The undersigned, either as an individual or on behalf of a group or organization, hereby agrees that this permit shall not be used in any manner that would discriminate against

any person or persons on the basis of sex, marital status, age, physical or mental handicap, race, creed, religion, color, or national origin.

- 20. User agrees that the City and/or its designated representatives may enter upon the used facilities as herein before described at all reasonable times to make inspection in conformity with this User/Special Event Permits.
- 21. Park restrooms open approximately May 15th and close approximately October 1st each season. Users which start before restrooms open or continue after they close for the year must provide portable toilet facilities at their expense for use by their participants. No portable toilet shall be placed within a park without prior approval from the Public Works Department.

Section 1.2 User Group & Special Event Policies

- A. Groups and individuals requesting use of a public park for the purpose of implementing fee or non-fee based programs or events are required to obtain a user group agreement or special event permit. The director may enter into agreements with various park user groups, with the fee for such agreements established by the Public Works Director.
 - 1. Admission fees may be charged for events held in conjunction with a park user group agreement or special event permit if approved by the Public Works Director or their designee and listed in the agreement or permit.
 - 2. Articles, food, beverages or services may be sold for events held in conjunction with a park user group agreement or special event permit, if so noted in the agreement or permit. An additional fee may be charged.

B. Types:

- 1. User Group Agreement
 - a. These agreements are available for providers to implement their programs or for organizations who hold events multiple time throughout a year, for an agreed upon duration of time. Examples include youth and adult athletic groups, camps, farmers markets and outdoor fitness classes. User group agreements can be submitted up to six months in advance.
 - b. Park User Permit-This is assigned after approval of the Agreement. Renter will provide and follow all regulations within this policy, the Agreement and the Permit. This is used for longer time, over a year, use of a sport field or park.
- 2. Special Event Permit
 - a. A one-time (one day) event that requires exclusive use of a park, field, or facility will be subject to the Special Event Permit. Examples include, concert, wedding, car show or festival will be subject to the Special Event Permit. Special Event Permits can be submitted up to 12 months in advance. Any “pay to particulate” event, tournament and/or clinics and camps will be subject to the Special Event Permit and all obligations and responsibilities that go with it. Special Event Permits do not grant exclusive use of the park without written approval from the Public Works Director or designee. An admission fee to a permitted event cannot be charged without written approval from the director. Exclusions to this policy include events covered in an existing user group agreement. No refunds are issued if a special event permit is cancelled.

- 3. Fees (A 3% increase may be added annually due to inflation)
 - a. User Group:
 - 1. Assessed according to the facility type, Figure 2, or as established by the Public Works Director in the User Group Agreement.
 - 2. Deposits are \$500/year, the deposit is refundable if facilities and field are cleaned and returned in the condition they were found.
 - 3. Requires an additional \$25 processing fee for the application and permit. This is nonrefundable.
 - b. Special Event:
 - 1. Refer to Figure 1 for fee information
 - 2. Requires an additional \$25 processing fee for events over 100 people
 - 3. Public Assembly Permit, if applicable.
 - 4. Deposits are 50% of the reservation fee.

C. Required Information

- 1. User Group
 - a. A User Group application is required along with a \$25 processing fee. Please allow 2 weeks for review and up to a month for Council approval.
 - b. Upon approval of a User Group Agreement, the following must be provided by the group:
 - 1. Signed Park User Group Agreement
 - 2. Public assembly permit application (if over 75 people for the entire event)
 - 3. Pre-season walk-through meeting with Public Works Director and staff.
 - 4. Portable toilets when applicable, along with rental receipt
 - 5. Deposit (refundable) when applicable
 - 6. Key deposit (refundable) when applicable
 - 7. Park Use fee
 - 8. Liability insurance and endorsement statement (if group size is 75 or more people) Refer to attached Ordinance # 1393
 - 9. Alcohol waiver, if applicable
 - 10. List and Approval of any types of events listed and Hazard Level as listed in Ordinance #1393. Any tents, canopies, shade structure prior to assembly, bounce castles or houses or similar structures or activity must be approved in advance.
- 2. Special Event
 - a. A Special Event Permit application is required along with a \$25 processing fee. Please allow two weeks for review.
 - b. Upon approval of a Special Event Permit, the following must be provided by the group:
 - 1. Signed Special Event Permit
 - 2. Public assembly permit application (if over 75 people)

3. Portable toilets when applicable, along with rental receipt
4. Deposit (refundable) when applicable
5. Park use fee
6. Liability Insurance and endorsement statement (if group size is 75 or more) Refer to attached Ordinance # 1393
7. Alcohol waiver, if applicable
8. A run map, if applicable
9. Approval of a Waiver to Sell Good, if applicable
10. List and Approval of any types of events listed and Hazard Level as listed in Ordinance #. Any tents, canopies, shade structure prior to assembly, bounce castles or houses or similar structures or activity must be approved in advance.

D. Park Use Policies

1. Condition of Premises
 - a. It is expressly understood and agreed upon that renter agrees to maintain and leave all facilities clean, safe and in a sanitary condition. Failure to do so will result in the renter paying all costs incurred by the City of Miles City to return the premises to its original condition at a rate of \$75.00 per hour. The City may apply any deposit received from the user group or special event toward such costs and bill anything over the received deposit.
2. Reservations
 - a. There shall be no SUBLICENSING of fields, park or facilities. Sublicensing of a field, park or facility shall be cause for forfeiture of any deposit and termination of the user group agreement or special event permit. Periods not identified as exclusive in the user group agreement or special event permit will be open to the public or may be reserved by another user group.
3. Insurance
 - a. Insurance must be valid throughout requested dates of use. If current coverage expires prior to or during the requested dates of use, please attach current certificate of your liability insurance coverage. The application will be processed and your request(s) for use will be considered in scheduling, but the actual permit will not be issued until a renewed certificate is submitted inclusive of the dates requested. The City of Miles City will not follow up to make sure the renewed insurance certificate is received, this is the responsibility of the permit applicant.
4. Alcohol Variance
 - a. An Alcohol variance may be submitted for certain events. An alcohol variance may only be applied for within parks which have been designated by the City as alcohol variance permitted parks. There is a \$50.00 fee for the variance and Mayor approval. Renter agrees to indemnify, protect, defend, save and hold harmless the City, its officers, employees, agents and volunteers from or against any and all liability, claims, suits and causes of action for death or injury to persons, or damage to property, resulting from intentional or negligent acts, errors, or omissions of renter arising out of alcohol use resulting from any

violation of any federal, state or municipal law or ordinance, the extent caused, in whole or in part, by the willful misconduct, negligent acts or omissions of renter, which occurs related to the use of alcohol.

5. Contacts
 - a. The renter will be responsible for designating an individual who will be the sole contact for the group. A backup contact shall also be provided. They will be responsible for the initial walk-through, final walk-through, keys checked out, and any assessment charged to the user group pursuant to the agreement or permit. In the event the group places storage sheds or containers on any public property the group needs to be assigned a number, which will be placed on the storage shed/container and the groups primary and backup contacts will be placed on a sheet in reference to the storage shed/container. In addition, the renter will provide a list of numbers and email addresses of all officers.
6. Schedule
 - a. The renter shall submit, through their appointed designee, a schedule of events the renter plans to hold on the premises during the term of the agreement or permit.
7. Field Preparation
 - a. It is the sole responsibility of the renter to prepare the fields for game play and practice. On all turf areas, approved athletic field water based paint will be applied. Chalk is prohibited on any turf area. Maintenance and care of the infield/skinned area is the responsibility of the user group. The Public Works Director or designee shall approve all field preparation vehicles and equipment prior to use.
 - b. The Public Works Department must have at least two sets of keys for all facilities located within fields/parks. Failure to supply keys will result in new locks being placed on any facilities at the cost of the renter.
8. Field Lights
 - a. Renters are required to put MDU in the name of their organization during the timeframe of their permit. If multiple organizations use the fields all organizations will be required to work together and split the cost of usage equitably.
9. Restrooms/Litter
 - a. Renters will be responsible for policing grounds, dugouts, and fields for litter and equipment left out, on or near the fields. This includes but is not limited to infield drags, painting machines, hoses, and tarps. The garbage collected will be deposited into the trash receptacles located throughout the park. If there are no garbage receptacles it is up to the user group to provide them. Tarps shall be placed in proper areas. Other equipment shall be returned to building or dugouts.
 - b. Restrooms, locker rooms, crows nest and dugouts will be cleaned after every game or practice.
 - c. A deposit is required for all field and adjoining facility use. Once the cleaning and damage assessment has been completed after your event or season by our

staff, we will process your refund. Any damage to the fields or adjoining facilities, loss of keys, or failure to clean the field facilities to the standards set by the Public Works Department will result in a deduction of the deposit. If the cost of cleaning and/or damage exceeds the deposit amount, the renter will be sent an itemized statement for the remaining cost of cleaning/damage repair. The statement must be paid within 30 days of the date of the statement.

10. Snow Removal

- a. Snow removal by user groups is not allowed on any fields. If snow is plowed off, there will be a charge for damages to irrigation heads, turf, fencing and other related items.

11. Rain

- a. Games shall be postponed in the event of wet, saturated turf. Excessive wear due to play on wet fields will be the responsibility of the user group. Renovations and mitigation will be charged to the renter.

12. Improvements

- a. Permittee shall not construct any improvements upon the permitted premises, nor alter, remodel, or remove any existing improvements upon the permitted premises without the express written consent of the City.
- b. In the event that the Permittee desires to construct, alter, remodel or remove any improvement, Permittee shall submit to the City either written plans showing the proposed construction, alteration, or remodel or a written description of the construction, alteration or remodel, and shall secure the written approval of the plans or basic written description by the City prior to the beginning of construction, alteration, remodel or removal.
- c. In the event that the City approves such construction, alteration, remodel, or removal, in writing, Permittee shall not make any contract for construction, alteration, remodel, repair, or removal on, in, of or to the permitted premises, or any part thereof, for any work to be done or materials to be furnished on or to the permitted premises, or any part thereof, without providing in such contract or agreement that no lien of mechanics or materialmen shall be created or shall arise against the permitted premises or the buildings or other improvements at any time located thereon. All persons furnishing any work, labor or materials, as well as all other persons whatsoever shall be bound by this provision and the notice there from and after the date of this Permit, and notice is hereby given that no mechanic's lien, materialman's lien, or any other encumbrance made by or obtained against Permittee or its interest in the permitted premises or the building or improvements thereon shall in any manner or degree effect the title or interest of the City in such land and building and improvements thereon. To that end, Permittee agrees that it will not make any contract or agreement, either oral or written, for any labor, services, fixtures, materials or supplies in connection with construction, demolition, altering, repairing or improving the permitted premises without providing in such contract or agreement

that the contractor shall waive all rights to a construction lien, and waive all right of any subcontractor's construction liens, by reason of furnishing any labor, services and materials under such contract or contracts whether written or oral, and that a copy of such contract or contracts, shall, upon execution, be immediately furnished to the City.

- d. All alterations, additions and improvements made by Permittee pursuant to this section shall belong to the City and shall remain with the permitted premises upon termination of this Permit, whether by expiration or default. Provided, however, that, so long as Permittee is not in default under the terms of this Permit, Permittee shall be permitted to remove business and trade fixtures upon termination of the Permit if such removal can be made without damage to the permitted premises. Such removal shall be made within fourteen (14) days of expiration of this Permit or the vacating of the permitted premises by Permittee, whichever occurs first. Items not removed within such fourteen (14) day period shall become the property of the City at the expiration of such period without any offset or other compensation to Permittee. At the option of the City, the City may remove such property and store it at the risk and expense of the Permittee and sell such property for such removal and storage charges.
- e. All improvements become the property of the City of Miles City and can not be removed without the City’s written consent.
- f. City may undertake, in its sole discretion, such repairs or maintenance of the permitted premises that are not the obligation of the Permittee hereunder, but the City is under no obligation or duty to conduct any repairs or maintenance of the permitted premises.

13. Inflatable Structures

- a. Renter agrees to indemnify, protect, defend, save and hold harmless the City, its officers, employees, agents, and volunteers from or against any and all liability, claims, suits, and causes of action for death or injury to persons, or damage to property, resulting from intentional or negligent acts, errors, or omissions of renter arising out of the setup, use or operation of inflatable bounce houses or other similar inflatable apparatus (the “Inflatable Structure”), or resulting from any violation of any federal, state, or municipal law or ordinance, the extent caused, in whole or in part, by the willful misconduct, negligent acts, or omissions of renter, which occurs related to the setup, use or operation of the Inflatable Structure.

Section 1.3 Reservation Policies & Fees

Below is a list of parks available to rent March 15th-October 15th, weather dependent, and are offered between the time slots of 8:00am to 10:00pm with half hour times in between each reserved time slot. Areas are used on a first come, first served basis. A public assembly permit and proof of insurance is required for any park reservation with a group size of 50 or more people. Bathrooms will open during the above mentioned time frame. An organization may request a park bathroom be open for their event if it falls outside of this timeframe, but must make the request at least one week in advance. Request maybe be denied by the Public Works Director.

Park Reservation can only be made for one day. Any additional day is deemed a separate permit and must be paid separately. There is no discount if only a partial time slot is used.

- A. Parks & Amenities available for reservation*
 - 1. Anderson Park
 - 2. Bender Park
 - 3. Legion Park
 - 4. Milwaukee Park
 - 5. Pumping Plant Park, alcohol variance allowed
 - 6. Riverside Park, alcohol variance allowed
 - 7. Spotted Eagle Recreation Area
 - 8. Triangle Park
 - 9. Tot Lot Park
 - 10. Wibaux Park
 - 11. Veterans Park

Figure 1: Special Event Permit Fees*

CAPACITY	RESERVATION FEE
Up to 20 persons resident	\$25.00 ≥ 4 hours
	\$40.00 ≥ 8 hours
Up to 20 person non-resident	\$35.00 ≥ 4 hours
	\$55.00 ≥ 8 hours
Up to 50 person resident	\$50.00 ≥ 4 hours
	\$80.00 ≥ 8 hours
Up to 50 persons non-resident	\$70.00 ≥ 4 hours
	\$110.00 ≥ 8 hours
Up to 100 persons resident	\$100.00 ≥ 4 hours
	\$140.00 ≥ 8 hours
Up to 100 persons non-resident	\$160.00 ≥ 4 hours
	\$224.00 ≥ 8 hours
Up to 200 persons resident	\$200.00 ≥ 4 hours
	\$320.00 ≥ 8 hours
Up to 200 persons non-resident	\$280.00 ≥ 4 hours
	\$450.00 ≥ 8 hours
Over 200 persons resident	\$400.00 ≥ 4 hours
	\$650.00 ≥ 8 hours
Over 200 persons non-resident	\$680.00 ≥ 4 hours
	\$1105.00 ≥ 8 hours

* Deposit is required for all reservations at half the amount of the reservation fee.

Field and Court Types, refer to Attachment A for list of amenities

- 1. Bender Park
 - a. Softball fields
 - a. Little guy football fields
- 2. Bender Park Soccer Complex
 - a. Two full sized soccer fields

- a. Six youth soccer fields
- 3. Denton Field
 - a. Baseball field
 - a. Football field
- 4. Jaycee Field
 - a. Two baseball fields
- 5. Legion Park
 - a. 8 Tennis courts
- 6. Pumping Plant Park
- 7. Tedesco Field
 - a. Baseball field
- 8. Dr. Maurice Hileman Park
 - a. Baseball field-Stanley Field

Figure 2: User Group Agreement Fees**

Field	Reservation Fee
Bender Park-softball	\$250/year
Bender Park-football	\$250/year
Bender Park-Soccer	\$150/year
Denton Field-Baseball	\$350/year
Denton Field-Football	\$350/year
Jaycee Field	\$200/year
Legion Park-Tennis	\$150/year
Stanley Field-Baseball	\$150/year
Tedesco Field	\$200/year
Riverside Park	\$250/year
Wibaux Park	\$250/year

**There is a \$500/year deposit for Sport Reservation Fees. This is refundable if facilities and field are cleaned and taking care of as per this policy.

Refund Policy- When a reservation is cancelled more than 15 days prior to the reservation date, a \$25.00 fee will be held from the paid fees. If the cancellation or change occurs 14 days or less, no refund will be issued.

If an entity requests more than one field, they will be required to only pay the fee of their primary field.

Section 1.4 User Group Reservation Policies

A. Field Requirements and Reservation Information

1. The City of Miles City Park & Recreation Department makes every effort to have fields and parks ready for play or an event at the beginning of each season, weather dependent. The City of Miles City Park & Recreation Department reserves the right to change the starting date for field or park availability. During the month of March, turf is often wet and not actively growing and therefore susceptible to damage from use. Fields and parks may not be available to reserve until March 15, weather and turf conditions dependent. During any month, especially April to June, it is important that

use be cancelled when field are too wet and may be damaged by play or an event. Should damage result from use, repair costs will be deducted from the security deposit. If repair costs exceed the security deposit, the organization will be invoiced the difference. The organization will also be required to reinstate the amount necessary to bring the security deposit to the required amount during seasonal play.

2. Misuse resulting in damage will result in the organizations loss of field or park use and will affect its ability to reserve fields or parks in the future.
3. The Public Works Director or their designee shall approve all field and park preparation vehicles and equipment prior to use.
4. Regulation soccer goals must be secured to the ground for safety, using a weight system approved by the Public Works Director or their designee.
5. Games will be given priority over practices. It is advisable to have a secondary field available for practices. Failure to do so will be at the fault of the organization and they may be asked to move their practice field for a scheduled or makeup game.
6. It is understood that all organizations will do their best to be cordial with other organizations. In the event that an issue arises the Public Works Director shall make the call, which could cause denial of use of the field.
- 4.7. During practices, organizations will be wary of parks crew and will be required to move a safe distance from any parks employees to ensure the safety of employees. Failure to do so will result in denial of field use.

B. Banners and Signs at Sports Facilities and Parks

1. Any signage intended to be affixed to fencing, structures, or to be staked in the ground must be approved by the Public Works Director or their designee. Signs may not block the view of the public or cause a distraction. All signage must be removed upon conclusion of the reservation.

C. Accident Reporting

1. In the event of an accident or emergency, the organization/reservation holder is required to submit an accident report to the City of Miles City Public Works Director within 24 hours of the incident. The report shall include:
 - a. Date of incident
 - b. Those involved
 - c. How the incident occurred
 - d. What was the result of the incident

D. Refunds-Sports Facilities/Parks

1. For a full refund, cancellations must be submitted to the Public Works Director a minimum of 15 working days prior to the start of the reservation. Working days are considered Monday-Friday, 8zm-5pm. Holidays are not considered working days.
2. Security deposits will be refunded if:
 - a. No damage has occurred to the facility or equipment
 - b. All fees were paid in full as stated in the user group agreement
 - c. All user group agreement requirements were met.
 - d. If damage did occur, the deposit fee will not be released until the damages are fixed by the organization and final inspection and approval by the Public Works Director or designee is complete.

- e. If damaged have not been corrected or contracted to be corrected within 14 days of the event, the full deposit will be forfeited.

E. Field Preparation

- 1. Field preparation and infield maintenance on all athletic fields is the responsibility of the renter. This includes weed pulling, dragging, base placement, striping, etc. Only water based paint is approved by the Parks & Recreation Department is allowed on all fields. Chalk is prohibited.
- 2. Renter is responsible for the removal and spraying of weeds in all batting cages, along fences, nets and perimeter of fields.

F. Non-Programmed Park Space

- 1. In order to support the demand for field space for a variety of organized field sports, certain non-programmed park areas may be reserved for practices. The field areas are not meant to have official legal games or sports events. Non-programmed park space may also be reserved for camps and fitness classes through a user group agreement.

G. Tennis and Pickleball Courts

- 1. Reservations for general public, single court use are not accepted. Use is on a first come, first served basis. A 1-hour of play for singles and 1.5 hour for doubles rule is in place on all tennis and pickle ball courts when others are waiting. Court reservations are only available for schools sponsored and special events and camps.

H. Facilities

- 1. All facilities are the property of the City of Miles City. The City uses some facilities as storage during the winter for their equipment. Renters may use these facilities during sport season, if available, but must have all equipment out within 14 days after end of season. Any equipment left behind will be forfeited to the City.

I. Vendors

- 1. Vendors that are selling in relation to an event will need to identify the event and contact person on a separate permit for the event to ensure that the event holder consents to a permit being issued. Vendors cannot be at parks/fields that have been approved for an event without prior consent and approval from the event holder. Failure to receive consent from the event holder can result in removal from the event. Consistent warnings and removals could result in loss of use of public parks/fields.

Section 2 Recreation Facilities Reservation Policies & Fees

A. There are 5 (amenities) facilities available for reservation through the Parks:

- 1. Riverside Park Gazebo*
- 2. Riverside Park Lions Covered Shelter*
- 3. Riverside Park Ryno Amphitheater*
- 4. Spotted Eagle Covered Canopy area
- 5. Wibaux Park Covered Shelter

For fees associated with these amenities refer to Special Event Permit Fees, Figure 1.

* Riverside Park is the only park where alcohol is allowed with a variance. There is a \$50 fee for the variance before mayor approval.

B. Recreation Facility Reservation Polices:

1. You must be 18 years of age or older to reserve a recreation facility. You must be at a minimum 21 years of age to have alcohol at your event.
2. The time block you've paid for is the only time you may be in the facility, including your guest, you caterer and rental companies. All rental equipment must be pickup before your reservation end time listed above. An additional reservation time may be needed.
3. A deposit is required for facility use. Once the cleaning and damage assessment has been completed after your event by our staff, we will process your refund. Any damage to the facilities or failure to clean the facilities to the standards set by the Public Works Department will result in a deduction of the deposit. If the cost of cleaning and/or damage exceeds the deposit amount, the renter will be sent an itemized statement for the remaining cost of cleaning/damage repair. The statement must be paid within 30 days of the date of the statement.
4. All items must be removed from the facility by the end of the reservation time listed on the agreement. After the inspection by the Public Works Department the deposit (or remainder thereof) will be mailed to the renter by the City of Miles City Finance Department within three weeks.
5. Public drinking or display or exhibition of open alcoholic beverages (open containers) is prohibited in public parks and recreational facilities. A waiver of this requirement may be granted for certain facilities and parks. A separate application and fee are required.
6. A 'safety supervisor' is required for events with 75 or more adults (minimum 18 years of age) where alcohol is served.
7. Selling of goods, alcoholic beverages, or charging admission to attend a function is prohibited without approval of the Public Works Director.
8. The renter is responsible for the conduct and actions of the individuals attending the function. Attendees shall not mark, deface, or remove any tables, chairs, benches, equipment, signs, or other city property.
9. Recreation facilities are located by residential areas. Music may be placed with the volume adjust so it does not disturb the surrounding area and shall end by 10:00pm Sunday through Thursday and 11:59 pm on Friday and Saturday, with exception of downtown events associated with the Miles City Bucking Horse sale which occurs during and preceding the 3rd weekend in May and which shall conclude no later than 2:00am. If we receive a complaint from the neighbors after 10:00 pm or police are called, renter will lose their deposit. City of Miles City Noise Ordinance, Chapter 26, applies to all facilities and fields.
10. Animals are not permitted in any public facilities or park except service animals authorized under the Americans with Disabilities Act.
11. Vehicles shall park in designated parking areas only.
12. Overnight stay and camping is prohibited.
13. All functions in recreation areas must end by 11:00 pm. Renter is responsible to clean the facility immediately after the function according to the clean-up list and remove all personal effects. Cleaning must be completed within 30 minutes after the end of your reservation time.
14. Renter shall pick up all glass and litter in and around the facility and deposit in the dumpsters.
15. Renters shall report all damages to the Public Works Department. All non-reported damage or violations of these policies may result in the loss of privilege to rent in the future.

- 16. The entire deposit will be forfeited if excessive cleaning is required or unsanitary conditions exist upon inspection. This includes any bathroom within the adjoining area that was used during the event.
- 17. Any police officer shall have full authority to void facility rental permits should the activity hereby approved become disruptive or abusive to disrupt the peace of the area or involve any violations of park or facility rules and regulations. Violation of rules, regulations or laws may result in denial of future reservation requests.
- 18. It will take 2-3 weeks for your deposit to be returned to you via a check in the mail.

Section 3 Pools

The City of Miles City offers three different types of aquatic facilities open to the general public:

- 1. Rivens-Laird Aquatic Center-Oasis pool
- 2. Wibaux Park Frog Pool
- 3. Wibaux Park Splash Pad

These facilities are open to the public June through August, weather dependent. These facilities are not available for private reservations.

A. Pool Rules

- 1. The main drains must be clearly visible and sharply defined from any point on the side of the pool. Anything else requires management to close the pool. This applies to the Splash pad and Frog pool only.
- 2. Please do not use any of the pool facilities if you have had diarrhea or any other diseases transmittable by the water in the past two weeks.
- 3. Swimmers who are not toilet trained must wear a swim diaper with waterproof pants and elastic openings for the legs and waist.
- 4. Do not change diapers within the fenced areas at the Wibaux Park Frog Pool or Splash Pad. Please use changing rooms at the Oasis Pool.
- 5. No animals allowed within any of the pool areas except as required under the American with Disabilities Act.
- 6. Offensive or unsanitary behavior is prohibited.
- 7. Non-swimmers and children under the age of 10 shall not use the Oasis Pool without a responsible adult in attendance. Adults must be 18 or older. Children under the age of 6 are only allowed in the Frog Pool with adult supervision.
- 8. No hitting with the noodles (people or the water)
- 9. Lifeguards may ask kids to take swim test/put on lifejacket
- 10. Diving allowed only off of the diving boards. If diving off of dock dive feet first.
- 11. No rough play
- 12. No running on the docks or concrete around Frog and Splash pad.
- 13. Groups must provide one adult, 18 years or older, for every 10 kids under the age of 10.
- 14. Patrons must be respectful of lifeguards, fellow patrons, the facility and its rules.
- 15. Patrons may not distract the lifeguards from their surveillance duties
- 16. Failure to comply with the pool rules and codes may result in suspension from all facilities

Section 4: Alcohol Policies & Fees

All forms and documents must be submitted at least two weeks in advance. All alcohol waivers must be attached to a reservation, whether it be for a facility, park, special event, or user group. Alcohol waivers will not be approved without a reservation. A \$50.00 fee is required for an alcohol waiver along with

proof of liability insurance as stated in Miles City Ordinance# 1393 Chapter 26. Alcohol variances are only allowed within parks which have been designated by the City as alcohol variance permitted parks. Alcohol variances may be approved for sporting/special events within fields and courts pending Mayor approval, this does not include excluded parks.

Section: Vending Policies

Vending of any kind in or around public parks on public property and in recreation facilities is prohibited without approval by the Public Works Director. With Director approval, vending is only allowed when attached to a user group agreement, special event, or reservation. A waiver to sell good form must be submitted a minimum of two weeks prior to the event.

ALL PARKS AND FIELDS BELONG TO THE CITY OF MILES CITY. ALL POLICIES APPLY TO ALL FIELDS, PARKS, AMENITY AND OTHER CITY PROPERTY. PLEASE REMEMBER THESE PARKS ARE FOR EVERYONE, LETS TAKE CARE OF THEM.

RESOLUTION NO. 4667

A RESOLUTION APPROVING A CHANGE ORDER WITH INTERSTATE ENGINEERING TO ADDRESS CONTRACTOR COMMENT REVISIONS TO THE FLORENCE STACY MEMORIAL FOUNTAIN PROJECT.

WHEREAS, the City of Miles City has entered into an agreement with Interstate Engineering to design the replacement of the Florence Stacy Memorial Fountain located within Wibaux Park;

AND WHEREAS, following project bidding and contractor comment, Interstate Engineering has presented the City with “Change Order 01” to amend and finalize said project construction documents;

NOW THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILES CITY, MONTANA AS FOLLOWS:

1. “Change Order 01” between the City of Miles City and Interstate Engineering, attached hereto as Exhibit “A,” is hereby approved and adopted by this Council.
2. The Mayor shall have the authority to execute the same, and to bind the City thereto.

SAID RESOLUTION FINALLY PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE CITY COUNCIL OF THE CITY OF MILES CITY, MONTANA, AT A REGULAR MEETING THIS 24TH DAY OF FEBRUARY, 2026.

C.A. Grenz, Mayor

ATTEST:

Mary Rowe, City Clerk

CHANGE ORDER NO.: 01

Owner: City of Miles City	Owner's Project No.:
Engineer: Interstate Engineering	Engineer's Project No.: WR24-00-132
Contractor: Diamond J Companies	Contractor's Project No.:
Project: Florence Stacy Fountain Renovation	
Contract Name: Florence Stacy Fountain Renovation	
Date Issued: 1/28/2026	Effective Date of Change Order: 1/28/2026

The Contract is modified as follows upon execution of this Change Order:

Description: Plans and specs have been further developed to address comments from contractor and owner. Changes include, reduction of fountain wall height, paint walls and floor, proper drain system, asphalt removal and repair, bollard protection, and location adjustment

Attachments: 100% Construction Documents, Specs, Change Order Balance Sheet.

Change in Contract Price	Change in Contract Times [State Contract Times as either a specific date or a number of days]
Original Contract Price: \$ <u>\$372,370.00</u>	Original Contract Times: Substantial Completion: <u>10/31/26</u> Ready for final payment: <u>12/31/26</u>
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. __: \$ _____	[Increase] [Decrease] from previously approved Change Orders No.1 to No. __: Substantial Completion: _____ Ready for final payment: _____
Contract Price prior to this Change Order: \$ <u>\$372,370.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>10/31/26</u> Ready for final payment: <u>12/31/26</u>
[Increase] [Decrease] this Change Order: \$ <u>+\$21,145.08</u>	[Increase] [Decrease] this Change Order: Substantial Completion: <u>0</u> Ready for final payment: <u>0</u>
Contract Price incorporating this Change Order: \$ <u>\$393,515.08</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>10/31/26</u> Ready for final payment: <u>12/31/26</u>

<p style="text-align: center;">Recommended by Engineer (if required)</p> <p>By: <u><i>J. Mill</i></u></p> <p>Title: <u>Project Engineer</u></p> <p>Date: <u>1/28/26</u></p> <p style="text-align: center;">Authorized by Owner</p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p style="text-align: center;">Accepted by Contractor</p> <p>_____</p> <p>_____</p> <p>_____</p> <p style="text-align: center;">Approved by Funding Agency (if applicable)</p> <p>_____</p> <p>_____</p> <p>_____</p>
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RESOLUTION NO. 4668

A RESOLUTION APPROVING A “CHANGE ORDER #001: ADDITIONAL COLUMN SUPPORT” WITH JACKSON CONTRACTOR GROUP, INC., FOR REPAIRS TO CONNORS STADIUM.

WHEREAS, the City of Miles City has engaged Jackson Contractor Group, Inc., to assist in the repair and rehabilitation of the Connors Stadium roof, and has submitted a change order to said work to add additional column support following the discovery of unanticipated structural concerns when removing existing columns;

NOW THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILES CITY, MONTANA AS FOLLOWS:

1. The “CHANGE ORDER #001: ADDITIONAL COLUMN SUPPORT” between the City of Miles City and Jackson Contractor Group, Inc., attached hereto as Exhibit “A,” is hereby approved and adopted by this Council.
2. The Mayor shall have the authority to execute the same, and to bind the City thereto.

SAID RESOLUTION FINALLY PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE CITY COUNCIL OF THE CITY OF MILES CITY, MONTANA, AT A REGULAR MEETING THIS 24TH DAY OF FEBRUARY, 2026.

C.A. Grenz, Mayor

ATTEST:

Mary Rowe, City Clerk

AIA® Document G701® – 2017

Change Order

PROJECT: <i>(Name and address)</i> 2025026 - Connor's Stadium Baseball Field Grandstands S. 3rd Street Miles City, MT 59301	CONTRACT INFORMATION: Contract For: General Construction Date: 02-11-2026	CHANGE ORDER INFORMATION: Change Order Number: 001 Date: 02-11-2026
OWNER: <i>(Name and address)</i> City of Miles City 17 South 8th Street Miles City, MT 59301	ARCHITECT: <i>(Name and address)</i> SDI Architects + Design 909 Main Street Miles City, MT 59301	CONTRACTOR: <i>(Name and address)</i> Jackson Contractor Group, Inc. PO Box 1298 Miles City, MT 59301

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)
 Per the attached PCCO #001, the Contract is to increase by \$30,480.75 and 14 days.

The original Contract Sum was	\$ 105,697.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 105,697.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 30,480.75
The new Contract Sum including this Change Order will be	\$ 136,177.75

The Contract Time will be increased by Fourteen (14) days.
 The new date of Substantial Completion will be 05-14-2026

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

 _____ ARCHITECT <i>(Signature)</i>	 _____ CONTRACTOR <i>(Signature)</i>	_____ OWNER <i>(Signature)</i>
Brandon Janshen, AIA _____ <i>(Printed name, title, and license number if required)</i>	Charlie Lohof - Division Manager _____ <i>(Printed name and title)</i>	_____ <i>(Printed name and title)</i>
02-11-2026 _____ <i>Date</i>	2/11/26 _____ <i>Date</i>	_____ <i>Date</i>



Miles City Office
 PO Box 1298
 Miles City, Montana 59301
 Phone: (406) 234-5565
 Fax: (406) 234-5566

Project: 02202514 - Connors Stadium Grandstand
 S. 3rd Street
 Miles City, Montana 59301
 Phone: 406-874-8603

Prime Contract Change Order #001: Additional Column Support

TO:	City of Miles City PO Box 910 Miles City, Montana 59301	FROM:	Jackson Contractor Group, Inc. PO Box 967 Missoula Montana 59806
DATE CREATED:	2/ 11 /2026	CREATED BY:	Charlie Lohof (Jackson Contractor Group, Inc.)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
DESIGNATED REVIEWER:	Brandon Janshen (SDI Architects and Design)	REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
SCHEDULE IMPACT:	14 days	EXECUTED:	No
CONTRACT FOR:	02202514-00:Connors Stadium Grandstand	TOTAL AMOUNT:	\$ 30,480.75

DESCRIPTION:
 Costs associated with the additional column support due to existing column base being different than what was originally anticipated and drawn.

First Column (Center West End) completed on T&M:
 Labor: \$2,259.00
total of 34 hrs to collect materials/tools, core drill and place rods, drill and attach upper saddle bracket
 Material: \$1,421.00
purchase of new core bit and remaining bits and extensions up to 1 1/8", supply of 3EA 1" smooth rods, fabricate of 1EA upper saddle
 Equipment: \$590.00
core drill rental
\$4,270 + 15% OH&P (per contract) = \$4,910.50

Remaining 7EA Columns (note center 2EA columns are unknown, price is subject to change following completion)
 Labor: \$10,997.00
Assume 24hrs to core drill and place rods and attach upper saddle bracket
 Material: \$6156.00
purchase of replacement bits every 2EA columns, supply of 21EA 1" smooth rods, fabricate of 11EA upper saddles
 Equipment: \$5082.00
Continual rental of core drill, 2 week additional rental for snorkel lift
\$22,235.00 + 15% OH&P (per contract) = \$25,570.25 or \$3,652.89/column

ATTACHMENTS:

This proposal is based on the usual cost elements such as labor, material, and normal mark ups, and does not include any amount for changes in the sequence or work delays, disruption, rescheduling, extended overhead, acceleration and or impacts, and the right is expressly reserved to make claim for any and all of these related items of cost prior to any final settlement of the contract.

POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER:

PCO #	Title	Schedule Impact	Amount
001	Added Column Support		30,480.75
TOTAL:			\$30,480.75

CHANGE ORDER LINE ITEMS:



PCO # 001 : Added Column Support

#	Cost Code	Description	Type	Amount
1	90-0001 - CORE DRILLING	Total 34 hr Labor for core drilling piers and drilling steel columns/saddle	Labor - Salaries/Wages	\$ 2,259.00
2	90-0001 - CORE DRILLING	Assort Drill Bits to 1 1/8", New Core Drill Bit	Material	\$ 992.00
3	90-0001 - CORE DRILLING	Core Drill Rental	Equipment	\$ 590.00
4	05-1221 - MAIN COLUMN REPLACE	Supply of 3EA 1" Smooth Rods/ 1 EA Fabricated Saddle Bracket	Subcontract	\$ 429.00
5	90-0001 - CORE DRILLING	Assume 24hr per each remaining column	Labor - Salaries/Wages	\$ 10,997.00
6	90-0001 - CORE DRILLING	Assume \$250 per each remaining column	Material	\$ 1,750.00
7	05-1221 - MAIN COLUMN REPLACE	3EA rods per column and total of 11EA remaining brackets	Subcontract	\$ 4,406.00
8	90-0001 - CORE DRILLING	Core Drill Rental/Additional Lift Rental	Equipment	\$ 5,082.00
Subtotal:				\$26,505.00
FEE: 15.00% Applies to All Line Items				3,975.75
Grand Total:				\$30,480.75

The original (Contract Sum) \$ 105,697.00
 Net change by previously authorized Change Orders \$ 0.00
 The contract sum prior to this Change Order was \$ 105,697.00
 The contract sum would be changed by this Change Order in the amount of \$ 30,480.75
 The new contract sum including this Change Order will be \$ 136,177.75
 The contract time will be increased by this Change Order by 14 days

Brandon Janshen (SDI Architects and Design)

909 Main St.
 Miles City Montana 59301



SIGNATURE DATE

City of Miles City

PO Box 910
 Miles City Montana 59301

SIGNATURE DATE

Jackson Contractor Group, Inc.

PO Box 967
 Missoula Montana 59806

2/11/2025

SIGNATURE DATE

RESOLUTION NO. 4670

A CITY OF MILES CITY CITY COUNCIL RESOLUTION TO ADOPT AMENDMENTS TO THE MILES CITY GROWTH POLICY 2025

WHEREAS, the City Council of the City of Miles City adopted the City’s Miles City Growth Policy 2025 (2025 Growth Policy) on January 14, 2025 by Resolution No. 4596; and

WHEREAS, since adoption of the 2025 Growth Policy, the City of Miles City annexed all lots on the Plat of Last Chance Subdivision, including all streets, avenues and rights-of-ways shown on said Plat pursuant to Resolution No. 4642, adopted September 9, 2025; and

WHEREAS, the Last Chance Subdivision is wholly designated as “Residential” on the 2025 Growth Policy’s future land use map on page 66; and

WHEREAS, the developer of the Last Chance Subdivision has petitioned the City of Miles City to amend the 2025 Growth Policy and future land use map as “Commercial” to provide for commercial zoning on Lot 1 of Block 2 of the subdivision; and

WHEREAS, the City Planner drafted amendments to the 2025 Growth Policy amendments to acknowledge the annexation, change the “Residential” designation of Lot 1 of Block 2 of the Last Chance Subdivision on the future land use map to “Commercial” to provide for commercial zoning on Lot 1 of Block 2 as proposed by the developer, and update the definitions of various future land use map designations to better reflect City zoning designations; and

WHEREAS, the amendments to the definitions of the various future land use map designations will better reflect City zoning designations; and

WHEREAS, the other amendments are merely intended to acknowledge the annexation of the Last Chance Subdivision; and

WHEREAS, 76-1-106 of Montana Code Annotated (MCA) authorizes the Planning Board to prepare a growth policy and serve in an advisory capacity to the local governing bodies; and

WHEREAS, 76-1-603, MCA requires the Planning Board to recommend to the governing body by resolution, to adopt a growth policy, not adopt, or take other actions as necessary; and

WHEREAS, the Miles City Planning Board held a public hearing on the Growth Policy amendments on January 20, 2026 in accordance with 76-1-602, MCA; and

WHEREAS, the Miles City Planning Board by resolution recommended the amendments to the Growth Policy attached hereto; and

WHEREAS, the amendments pertaining to the future land use map as requested by the developer’s petition will promote the Goals, Objectives, and Actions, and other provisions of the 2025 Growth Policy, as described in the Staff Report adopted by Resolution No. 4665 as findings of fact.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Miles City, Montana to adopt this Resolution approving the amendments to the Miles City Growth Policy 2025. Those portions of the growth policy as specifically amended shall be incorporated into the Miles City Growth Policy 2025, and the amendments shall become effective immediately.

SAID RESOLUTION PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE CITY COUNCIL OF THE CITY OF MILES CITY, MONTANA, AT A DULY CALLED MEETING THIS 24TH DAY OF FEBRUARY, 2026.

Chris Grenz, Mayor

ATTEST:

Mary Rowe, City Clerk



Growth Policy 2025

CITY OF MILES CITY



Adopted January 14, 2025
 Amended February 24, 2026



Client Commitment



Empowered Employees



Quality Solutions

MILES CITY GROWTH POLICY 2025

Adopted January 14, 2025 (Resolution No. 4596)

Amended February 24, 2026 (Resolution No. 4670)

- amendments: see Pages 65 & 66, and Appendix B
- annexation of Last Chance Subdivision not depicted on all maps

Prepared for the:
City of Miles City

Original Version
Prepared by:



OUTLOOK

Although Custer County population projections suggest that the County population will level out and slightly decrease over the next 20 years, Miles City’s population has a historical trend of fluctuations. The projections also do not account for population changes as a result of county residents moving to/from Miles City. The demand for land to accommodate new residential, commercial, and industrial growth will likely be commensurate with economic growth and be market-driven. Due to Miles City’s development constraints, the most suitable areas for new development are to the east and south of the City.

A key tool for Miles City to be resilient to these expected projections will be to guide future land uses through the Miles City zoning codes. The zoning text must be revised to provide clear guidelines so that the zoning map and regulations can be a more effective tool to implement this growth policy. The zoning map must be revised to reflect current conditions and expected future trends. The zoning map will be revised as proponents of future development proposals, and land uses to approach the city with zone change requests, and the city will work on revising the zoning map to guide the planning area with land use designations in appropriate geographic, physical, and social settings.

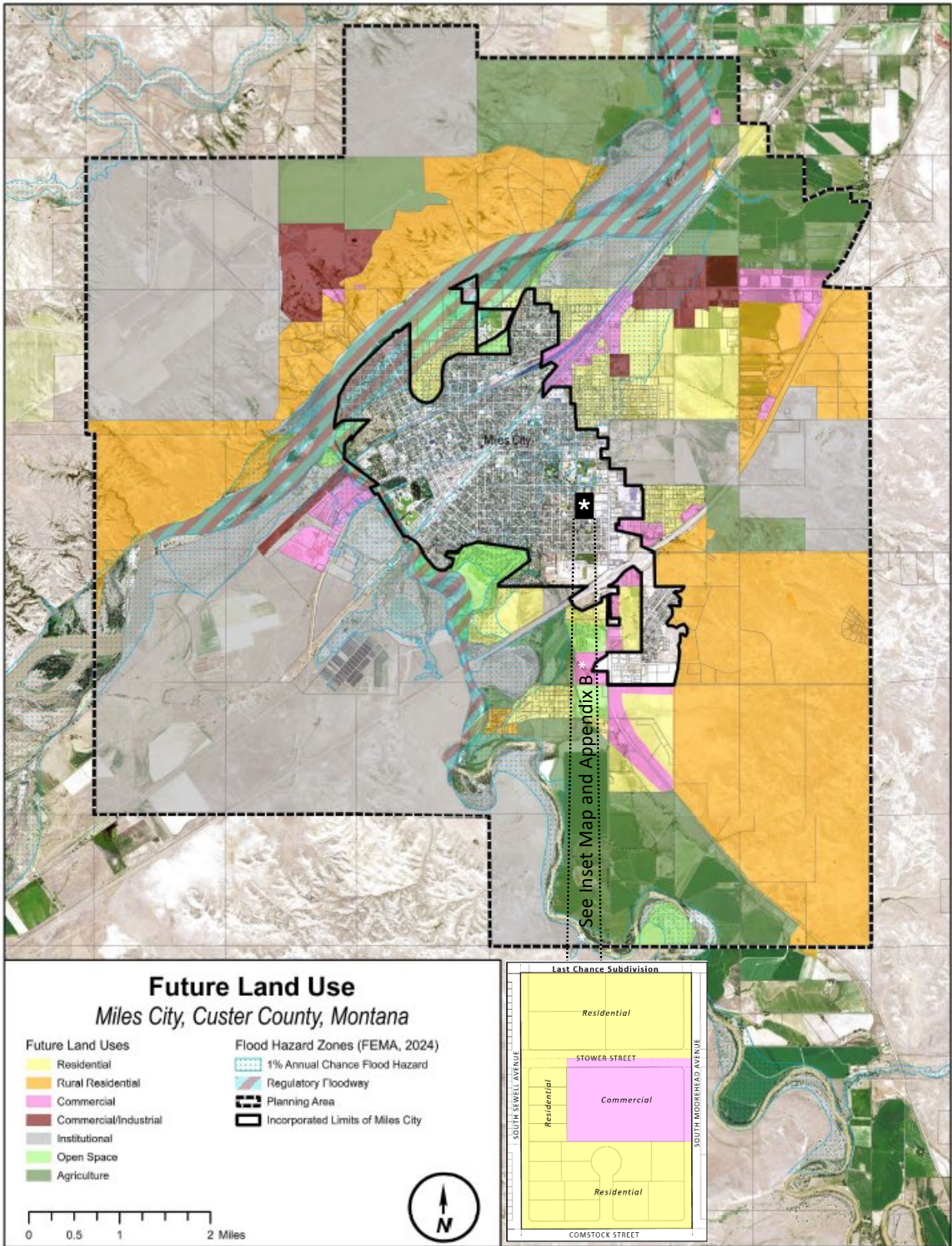
FUTURE LAND USE MAP

The future land use map, shown in Figure 3, is a general blueprint of what the community wants to become and serves as a visual guide for future planning and development. As zone changes and development proposals are considered, each proposal’s fit with the future land use map will be considered. The future land use map does not regulate land use proposals but serves as a guide; thus, the land use designations on the map are not as specific as zoning designations. Land use designations on the future land use map are generalized to allow flexibility when Miles City updates its zoning code and map. The following are definitions of each of the designations found on the future land use map:

Residential
<ul style="list-style-type: none"> Residential development typical of a more urban setting with the benefit of municipal services. Residential uses include single family, multi-family and mobile homes.
Rural Residential
<ul style="list-style-type: none"> Low-density single-family residential development. Residential densities within the rural residential area should be considered for clustered development to attain lot sizes of less than approximately two acres, with open space and agricultural uses preserved; or larger lot sizes should prevail in order to provide rural residential neighborhoods with amenities typical of country living.
Commercial
<ul style="list-style-type: none"> Commercial uses which are already established and are expected to continue. Based on the current zoning code, the most appropriate zoning districts for a commercial area are the three commercial districts, which include the "General Commercial (GC) District," the "Highway Commercial (HWC) District," and in some locations the "Heavy Commercial / Light Industrial (HCLI) District".
Commercial / Industrial
<ul style="list-style-type: none"> Similar to the commercial designation, a commercial / industrial designation indicates commercial and industrial uses have been established in the area and are expected to continue. Based on the current zoning code, the most appropriate zoning districts for a commercial / industrial area are the "Heavy Commercial / Light Industrial (HCLI) District" or the "Heavy Industrial (HI) District".
Institutional
<ul style="list-style-type: none"> Land under public ownership (local, state, and federal). This designation also includes land uses that serve public needs, including the hospital, airport, educational institutions, and correctional facilities.
Open Space
<ul style="list-style-type: none"> Land currently with little to no development and not expected to support future development, with uses including parks, cemeteries, and golf courses. Open space land may be in public ownership. The open space designation also includes undeveloped land in the floodway.
Agriculture
<ul style="list-style-type: none"> Agriculture uses and very low-density residential development intended to support agricultural uses. Residential development could include new farmsteads and housing for agricultural workers on larger working agricultural operations.

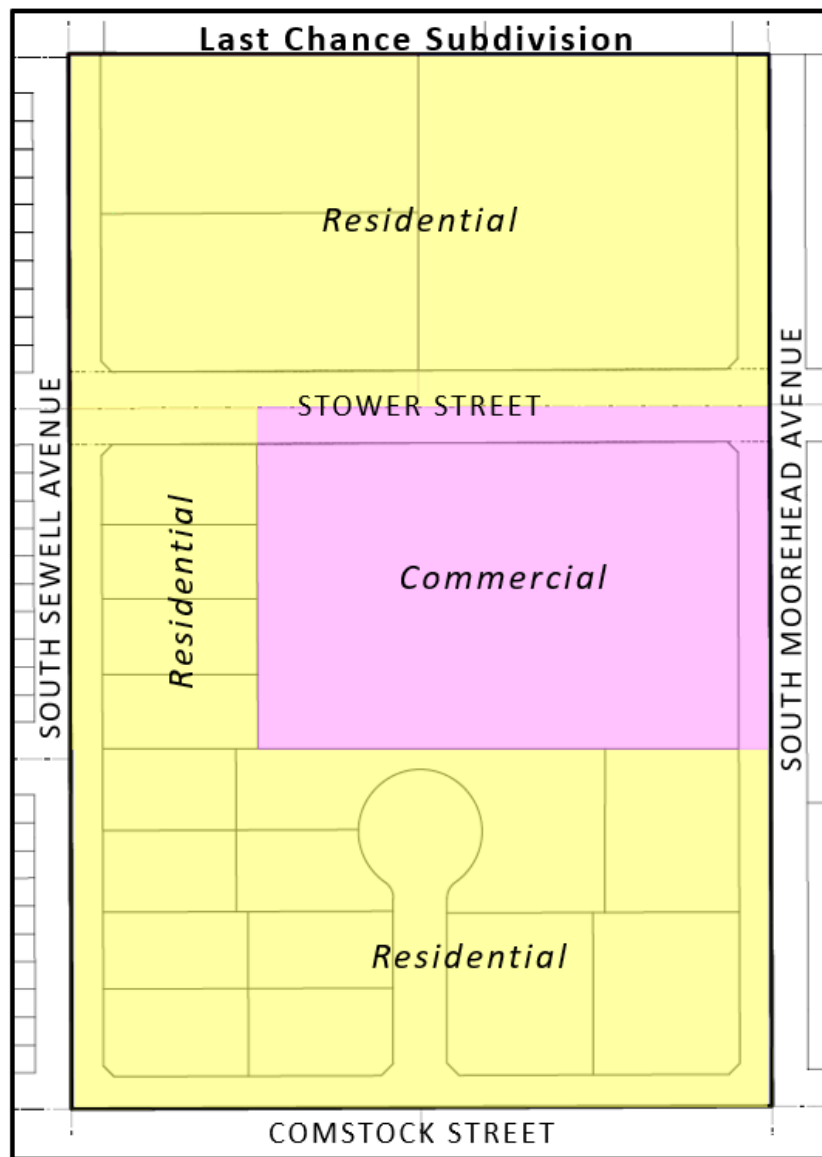
SECTION 7: LAND USE

Map 14. Future Land Use



2026 Updates to reflect annexation of Last Chance Subdivision and future land uses:

In 2025, the City of Miles City annexed the wholly surrounded Last Chance Subdivision by Resolution No. 4642. Following the annexation, the developer of the subdivision petitioned for amendments to the 2025 Growth Policy to change the “Residential” designation on the future land use map on Page 66, and the City Council adopted updates to the future land use map and associated land use designations’ definitions on Page 65, by Resolution No. 4670. The adopted amendments amended the cover pages, pages 65 & 66, and added this Appendix B to further explain the amendments. The following map is a larger version of the inset map on the future land use map on Page 66, as amended.



Note: The other various maps within the 2025 Growth Policy have not been updated to reflect the annexation.

RESOLUTION NO. 4671

A RESOLUTION APPROVING CHANGE ORDER #007 WITH JACKSON CONTRACTOR GROUP, INC. RELATED TO THE MILES CITY FIRE HALL CONSTRUCTION PROJECT.

WHEREAS, the City of Miles City has engaged Jackson Contractor Group, Inc., to construct the new MCFR Fire Hall building;

AND WHEREAS, changes to the construction plans and documents have been recommended, and are hereby presented to Council for approval in the form of Change Order #007;

NOW THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILES CITY, MONTANA AS FOLLOWS:

1. Change Order #007, described in detail and attached hereto as Exhibit "A," is hereby approved and adopted by this Council.
2. The Mayor shall have the authority to execute the same, and to bind the City thereto.

SAID RESOLUTION FINALLY PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE CITY COUNCIL OF THE CITY OF MILES CITY, MONTANA, AT A REGULAR MEETING THIS 24th DAY OF FEBRUARY, 2026.

C.A. Grenz, Mayor

ATTEST:

Mary Rowe, City Clerk



Miles City Office
 PO Box 1298
 Miles City, Montana 59301
 Phone: (406) 234-5565
 Fax: (406) 234-5566

Project: 02202405 - Miles City Fire & Ambulance
 2800 Main Street
 Miles City, Montana 59301
 Phone: 509-993-4010

Prime Contract Change Order #007: Change Order 07

TO:	City of Miles City PO Box 910 Miles City, Montana 59301	FROM:	Jackson Contractor Group, Inc. PO Box 967 Missoula Montana 59806
DATE CREATED:	2/ 17 /2026	CREATED BY:	Amy Lesh (Jackson Contractor Group, Inc.)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
DESIGNATED REVIEWER:	Amy Lesh (Jackson Contractor Group, Inc.)	REVIEWED BY:	
DUE DATE:	02/27 /2026	REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
SCHEDULE IMPACT:		EXECUTED:	No
CONTRACT FOR:	02202405-00:Miles City Fire and Rescue	TOTAL AMOUNT:	\$ 0.00

DESCRIPTION:
 This change is for PCOs 19, 20 & 21.

All backup is included in the following documents.

ATTACHMENTS:

This proposal is based on the usual cost elements such as labor, material, and normal mark ups, and does not include any amount for changes in the sequence or work delays, disruption, rescheduling, extended overhead, acceleration and or impacts, and the right is expressly reserved to make claim for any and all of these related items of cost prior to any final settlement of the contract.

POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER:

PCO #	Title	Schedule Impact	Amount
019	Additional Plumbing Items		0.00
020	Compressor Trailer Outlet		0.00
021	Exhaust Fan Changes		0.00
TOTAL:			\$0.00

CHANGE ORDER LINE ITEMS:

PCO # 019 : Additional Plumbing Items

#	SubJob	Cost Code	Description	Type	Amount
1	N/A	22-0001 - 2.22A OLSEN P&H	Hose Bib	Subcontract	\$ 2,162.00
2	N/A	22-0001 - 2.22A OLSEN P&H	Fill Station Tee/Valve	Subcontract	\$ 647.00
3	N/A	22-0001 - 2.22A OLSEN P&H	Gas Stub Out	Subcontract	\$ 619.00
4	N/A	01-2116 - CONTINGENCY	Contingency	Unallocated	(\$3,428.00)
Subtotal:					\$0.00
GL Insurance: 0.85% Applies to All Line Items					0.00
Builders Risk Insurance: 0.50% Applies to All Line Items					0.00
Procure: = 0.19% Applies to All Line Items					0.00
P&P Bond: 0.64% Applies to All Line Items					(0.00)
Fee: 0.00% Applies to All Line Items					0.00
MGRT: 1.00% Applies to All Line Items					0.00
Grand Total:					\$0.00



PCO # 020 : Compressor Trailer Outlet

#	SubJob	Cost Code	Description	Type	Amount
1	N/A	26-0001 - 2.26A MC ELECTRIC	Air Compressor Trailer Outlet/Power	Subcontract	\$ 965.00
2	N/A	01-2116 - CONTINGENCY	Contingency	Unallocated	(\$965.00)
Subtotal:					\$0.00
GL Insurance: 0.85% Applies to All Line Items					0.00
Builders Risk Insurance: 0.50% Applies to All Line Items					0.00
Procure: ≈ 0.19% Applies to All Line Items					0.00
P&P Bond: 0.64% Applies to All Line Items					0.00
Fee: 0.00% Applies to All Line Items					0.00
MGRT: 1.00% Applies to All Line Items					0.00
Grand Total:					\$0.00

PCO # 021 : Exhaust Fan Changes

#	SubJob	Cost Code	Description	Type	Amount
1	N/A	23-0001 - 2.23A EMPIRE		Subcontract	\$ 6,143.00
2	N/A	26-0001 - 2.26A MC ELECTRIC		Subcontract	\$ 2,100.00
3	N/A	01-2116 - CONTINGENCY		Unallocated	(\$8,243.00)
Subtotal:					\$0.00
GL Insurance: 0.85% Applies to All Line Items					0.00
Builders Risk Insurance: 0.50% Applies to All Line Items					0.00
Procure: ≈ 0.19% Applies to All Line Items					0.00
P&P Bond: 0.64% Applies to All Line Items					0.00
Fee: 5.00% Applies to All Line Items					0.00
MGRT: 1.00% Applies to All Line Items					0.00
Grand Total:					\$0.00

The original (Contract Sum)	\$ 4,753,879.00
Net change by previously authorized Change Orders	\$ 4,561.75
The contract sum prior to this Change Order was	\$ 4,758,440.75
The contract sum would be changed by this Change Order in the amount of	\$ 0.00
The new contract sum including this Change Order will be	\$ 4,758,440.75
The contract time will not be changed by this Change Order	

Terry Sukut (JGA Architects)
 3395 Gabel Road, Suite 100
 Billings Montana 59102

City of Miles City
 PO Box 910
 Miles City Montana 59301

Jackson Contractor Group, Inc.
 PO Box 967
 Missoula Montana 59806

Amy Leek

2/19/2026

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE



Miles City Office
 PO Box 1298
 Miles City, Montana 59301
 Phone: (406) 234-5565
 Fax: (406) 234-5566

Project: 02202405 - Miles City Fire & Ambulance
 2800 Main Street
 Miles City, Montana 59301
 Phone: 509-993-4010

Prime Contract Potential Change Order #019: Additional Plumbing Items

TO:	City of Miles City PO Box 910 Miles City Montana, 59301	FROM:	Jackson Contractor Group, Inc. PO Box 967 Missoula Montana, 59806
PCO NUMBER/REVISION:	019 / 0	CONTRACT:	02202405-00 - Miles City Fire and Rescue
REQUEST RECEIVED FROM:		CREATED BY:	Amy Lesh (Jackson Contractor Group, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	2/17 /2026
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
		TOTAL AMOUNT:	\$0.00

POTENTIAL CHANGE ORDER TITLE: Additional Plumbing Items

CHANGE REASON: Owner Change

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
Additional Plumbing Items

This change order is for the additional plumbing items requested by the owner during onsite OAC meetings. It includes the stub out for the gas valve for a grill, the valve for future overhead plumbing in the apparatus bays, and the exterior hose bib.

This proposal is based on the usual cost elements such as labor, material, and normal mark ups, and does not include any amount for changes in the sequence or work delays, disruption, rescheduling, extended overhead, acceleration and or impacts, and the right is expressly reserved to make claim for any and all of these related items of cost prior to any final settlement of the contract.

ATTACHMENTS:

Miles City Additional Water Stub 2026.docx Miles City Addition of Barbecue Gas line 2026.docx Miles City Addition of Hose Bib 2026.docx

#	SubJob	Cost Code	Description	Type	Amount
1	N/A	22-0001 - 2.22A OLSEN P&H	Hose Bib	Subcontract	\$ 2,162.00
2	N/A	22-0001 - 2.22A OLSEN P&H	Fill Station Tee/Valve	Subcontract	\$ 647.00
3	N/A	22-0001 - 2.22A OLSEN P&H	Gas Stub Out	Subcontract	\$ 619.00
4	N/A	01-2116 - CONTINGENCY	Contingency	Unallocated	(\$3,428.00)
Subtotal:					\$0.00
GL Insurance: 0.85% Applies to All Line Items					\$ 0.00
Builders Risk Insurance: 0.50% Applies to All Line Items					\$ 0.00
Procure: ≈ 0.19% Applies to All Line Items					\$ 0.00
P&P Bond: 0.64% Applies to All Line Items					(\$0.00)
Fee: 0.00% Applies to All Line Items					\$ 0.00
MGRT: 1.00% Applies to All Line Items					\$ 0.00
Grand Total:					\$0.00



Section 10, Item J.

PCG 7019

Terry Sukut (JGA Architects)
3395 Gabel Road, Suite 100
Billings Montana 59102

City of Miles City
PO Box 910
Miles City Montana 59301

Jackson Contractor Group, Inc.
PO Box 967
Missoula Montana 59806

Amy Leeb 2/17/2026

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE

Olson Plumbing & Heating
PO Box 375 / 600 34th Ave NW
Sidney, MT 59270-0375
406-482-4027 / 406-482-4034 (F)

Date: 16/Feb/202

To: Amy Lesh
Jackson Group

From: Mitch Olson

Subject: Miles City Fire / Rescue Bldg / Miles City, MT

Amy,

The following is what I am quoting for adding exterior hose bib at the Miles City Fire-Rescue Bldg / Mile City, MT:

- Woodford 67C X 14" hose bib
- Additional water line
- Isolation valve
- Hangers and supports
- Piping insulation

Total for changes: \$2,162.00

Let me know if you have questions.

Thank you,



Olson Plumbing & Heating
PO Box 375 / 600 34th Ave NW
Sidney, MT 59270-0375
406-482-4027 / 406-482-4034 (F)

Date: 17/Feb/202

To: Amy Lesh
Jackson Group

From: Mitch Olson

Subject: Miles City Fire / Rescue Bldg / Miles City, MT

Amy,

The following is what I am quoting for additional gas line for barbecue at the Miles City Fire-Rescue Bldg / Mile City, MT:

- Black iron pipe
- Fittings
- Appliance Connector
- Labor
- Hangers and supports

Total for additional gas line: \$619.00

Let me know if you have questions.

Thank you,



Olson Plumbing & Heating
PO Box 375 / 600 34th Ave NW
Sidney, MT 59270-0375
406-482-4027 / 406-482-4034 (F)

Date: 17/Feb/202

To: Amy Lesh
Jackson Group

From: Mitch Olson

Subject: Miles City Fire / Rescue Bldg / Miles City, MT

Amy,

The following is what I am quoting for adding water line stub at the Miles City Fire-Rescue Bldg / Mile City, MT:

- 2" ball valve
- 2" fittings
- Insulation
- Labor
- Hangers and supports

Total for additional gas line: \$647.00

Let me know if you have questions.
Thank you,





Miles City Office
 PO Box 1298
 Miles City, Montana 59301
 Phone: (406) 234-5565
 Fax: (406) 234-5566

Project: 02202405 - Miles City Fire & Ambulance
 2800 Main Street
 Miles City, Montana 59301
 Phone: 509-993-4010

Prime Contract Potential Change Order #020: Compressor Trailer Outlet

TO:	City of Miles City PO Box 910 Miles City Montana, 59301	FROM:	Jackson Contractor Group, Inc. PO Box 967 Missoula Montana, 59806
PCO NUMBER/REVISION:	020 / 0	CONTRACT:	02202405-00 - Miles City Fire and Rescue
REQUEST RECEIVED FROM:		CREATED BY:	Amy Lesh (Jackson Contractor Group, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	2/17 /2026
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
		TOTAL AMOUNT:	\$0.00

POTENTIAL CHANGE ORDER TITLE: Compressor Trailer Outlet

CHANGE REASON: Owner Change

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
 Compressor Trailer Outlet

This change is to add power for the air compressor trailer per request of the fire department.

This proposal is based on the usual cost elements such as labor, material, and normal mark ups, and does not include any amount for changes in the sequence or work delays, disruption, rescheduling, extended overhead, acceleration and or impacts, and the right is expressly reserved to make claim for any and all of these related items of cost prior to any final settlement of the contract.

ATTACHMENTS:

[scba welder_trailer adder.pdf](#)

#	SubJob	Cost Code	Description	Type	Amount
1	N/A	26-0001 - 2.26A MC ELECTRIC	Air Compressor Trailer Outlet/Power	Subcontract	\$ 965.00
2	N/A	01-2116 - CONTINGENCY	Contingency	Unallocated	(\$965.00)
Subtotal:					\$0.00
GL Insurance: 0.85% Applies to All Line Items					\$ 0.00
Builders Risk Insurance: 0.50% Applies to All Line Items					\$ 0.00
Procure: ≈ 0.19% Applies to All Line Items					\$ 0.00
P&P Bond: 0.64% Applies to All Line Items					\$ 0.00
Fee: 0.00% Applies to All Line Items					\$ 0.00
MGRT: 1.00% Applies to All Line Items					\$ 0.00
Grand Total:					\$0.00



Section 10, Item J.

PCO #020

Terry Sukut (JGA Architects)
3395 Gabel Road, Suite 100
Billings Montana 59102

City of Miles City
PO Box 910
Miles City Montana 59301

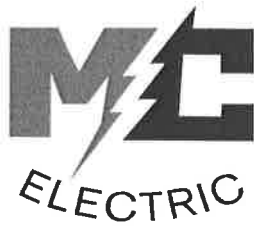
Jackson Contractor Group, Inc.
PO Box 967
Missoula Montana 59806

2/17/2026

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE



1620 Main St. Miles City, Montana 59301
Eddie Pulecio-406-853-6942
Josh Huber-406-951-1786

February 16th 2026
Subject: MCFR SCBA welder/trailer upgrade
Attn: Amy Lesh

In accordance with your instructions we are pleased to provide you with an estimated price of **\$965.00.00** for the following work.

- Upsizing underground conduit from ¾" to 1" to accommodate added 5th wire
- Adding conduit path from welder outlet to north wall of maintenance room in apparatus bay
- Adding customer provided outlet for compressor trailer
- Changing 2 pole breaker to 3 pole

This change will add 1 day to contract

****ADDITIONAL WORK NOT LISTED IN SCOPE OF WORK WILL BE BILLED AT STANDARD TIME AND MATERIALS RATES**

***** PRICE FOR PROPOSAL ABOVE IS GOOD FOR 15 DAYS**

If you have any further questions, please feel free to contact me.

Eddie Pulecio
MC Electric

If accepted please sign and return

Cell phone 406-853-6942
Office 406-234-VOLT (8658)
mcelectric59301@gmail.com

Signature _____ Date _____



Miles City Office
 PO Box 1298
 Miles City, Montana 59301
 Phone: (406) 234-5565
 Fax: (406) 234-5566

Project: 02202405 - Miles City Fire & Ambulance
 2800 Main Street
 Miles City, Montana 59301
 Phone: 509-993-4010

Prime Contract Potential Change Order #021: Exhaust Fan Changes

TO:	City of Miles City PO Box 910 Miles City Montana, 59301	FROM:	Jackson Contractor Group, Inc. PO Box 967 Missoula Montana, 59806
PCO NUMBER/REVISION:	021 / 0	CONTRACT:	02202405-00 - Miles City Fire and Rescue
REQUEST RECEIVED FROM:		CREATED BY:	Amy Lesh (Jackson Contractor Group, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	2/19 /2026
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	#007 - Change Order 07
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
		TOTAL AMOUNT:	\$0.00

POTENTIAL CHANGE ORDER TITLE: Exhaust Fan Changes

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*
 Exhaust Fan Changes

This change is to add an exhaust fan & switching to the decontam laundry room and decontam shower room, in order to isolate the public restrooms on to their own exhaust fan. It also includes adding supply drops in to the bunker room and decontam laundry & shower rooms.

This proposal is based on the usual cost elements such as labor, material, and normal mark ups, and does not include any amount for changes in the sequence or work delays, disruption, rescheduling, extended overhead, acceleration and or impacts, and the right is expressly reserved to make claim for any and all of these related items of cost prior to any final settlement of the contract.

ATTACHMENTS:

[MC Electric - Re Miles City Fire Rescue - RFI-21_exhaust fan changes - PRICING REQUEST.pdf](#) [RFI-21_exhaust fan changes.pdf](#)

#	SubJob	Cost Code	Description	Type	Amount
1	N/A	23-0001 - 2.23A EMPIRE		Subcontract	\$ 6,143.00
2	N/A	26-0001 - 2.26A MC ELECTRIC		Subcontract	\$ 2,100.00
3	N/A	01-2116 - CONTINGENCY		Unallocated	(\$8,243.00)
Subtotal:					\$0.00
GL Insurance: 0.85% Applies to All Line Items					\$ 0.00
Builders Risk Insurance: 0.50% Applies to All Line Items					\$ 0.00
Procure: ≈ 0.19% Applies to All Line Items					\$ 0.00
P&P Bond: 0.64% Applies to All Line Items					\$ 0.00
Fee: 5.00% Applies to All Line Items					\$ 0.00
MGRT: 1.00% Applies to All Line Items					\$ 0.00
Grand Total:					\$0.00



Section 10, Item J.

PCO #021

Terry Sukut (JGA Architects)
3395 Gabel Road, Suite 100
Billings Montana 59102

City of Miles City
PO Box 910
Miles City Montana 59301

Jackson Contractor Group, Inc.
PO Box 967
Missoula Montana 59806

2/19/2026

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE



February 19, 2026

Jackson Contracting Group
Miles City, MT

RE: Miles City Fire RFI# 21

Dear Jackson Contracting Group,

We are pleased to present the following proposal which includes:

1. Daytime Labor rate Monday-Thursday 7am-5pm
2. 2 Cook Exhaust Fans
3. Terminate exhaust duct through sidewall
4. Spiral pipe and elbows
5. 3 new supply registers in rooms 115, 135, & 136
6. Ductwrap
7. Test and Balance

Total Price: \$6,143.00

Exclude: Electrical, Gas, Condensate, Plumbing, Roofing, High Voltage Controls, Concrete Cutting, Structural Framing and Steel, Asbestos Abatement

Sincerely,

A handwritten signature in cursive script, appearing to read "Kurtis King".

Kurtis King

Project Manager

From: mc electric <mcelectric59301@gmail.com>
Sent: Thursday, February 19, 2026 9:37 AM
To: Amy Lesh
Subject: Re: Miles City Fire Rescue - RFI-21_exhaust fan changes - PRICING REQUEST

The cost for this will be \$2,100.00 and add one day to the project

Thank You
Eddie Pulecio

On Tue, Feb 17, 2026 at 8:58 AM Amy Lesh <amyl@jacksoncontractorgroup.com> wrote:

Kurtis, Kyle, and Eddie,

Please see the attached pricing request for the exhaust fans in the apparatus bay rooms. Could you please send pricing at your earliest convenience? We can not proceed with work until changes are approved by the city council, and I know Empire is beginning work on the mezzanine this week. There is a city council meeting next Tuesday, so if there's any way I could get pricing by mid day Thursday I can get the change order drafted up and it can go on the agenda for next Tuesday's meeting. I have to have it to the city clerk by end of day Thursday to get it on the following week's agenda.

If I can't get it all put together by then we are looking at waiting another two weeks for the next council meeting and potentially having delays.

Anyway, if you're able to, please send pricing as soon as you can to try to avoid delays.

Thanks,

AMY LESH | Project Manager

Jackson Contractor Group, Inc.

Email amyl@jacksoncontractorgroup.com Website www.jacksoncontractorgroup.com



Miles City Office
 PO Box 1298
 Miles City, Montana 59301
 P: (406) 234-5565
 F: (406) 234-5566

Project: 02202405 Miles City Fir

Section 10, Item J.

2800 Main Street
 Miles City, Montana 59301
 P: 509-993-4010

RFI #21: Exhaust Fans & Switching

Status	Closed on 02/19/26		
To	Terry Sukut (JGA Architects) Logan Grimstad (Associated Construction Engineering, Inc.)	From	Amy Lesh (Jackson Contractor Group, Inc.) 15 North 6th Street Miles City, Montana 59301
Date Initiated	Feb 11, 2026	Due Date	Feb 18, 2026
Location		Project Stage	
Cost Impact	Yes (Unknown)	Schedule Impact	Yes (Unknown)
Spec Section		Cost Code	
Drawing Number		Reference	
Linked Drawings			
Received From		Sub Job	
Copies To	Kenneth Stenerson (Jackson Contractor Group, Inc.), Terry Sukut (JGA Architects)		

You are directed to Proceed with this RFI. If the response to this RFI constitutes an increase in time and/or cost to your work, you must notify this office within five (5) calendar days from the date of this RFI response. Should you fail to respond by this date we will consider this a "no cost" change to your contract.

Activity

Question

Question from Amy Lesh Jackson Contractor Group, Inc. on Wednesday, Feb 11, 2026 at 12:41 PM MST

Refer to sheet M2.1 and locate the public restrooms, Toilet 111 and 112. Notice that the exhaust ductwork for these rooms runs to the south and also ties in with Decon. Shower 136 and Laundry 135. Next, refer to sheet M2.2 and notice that all 4 of these rooms are exhausted by Exhaust Fan 01. Please advise where the switch/controls for Exhaust Fan 01 should be located.

Also, at the OAC meeting on 1/29, the concern with pulling air into bunker room from apparatus bays was brought up by the owner. It was discussed in person at the meeting, with Logan of ACE Engineering and Terry of JGA, that a plan to tie in the bunker room to an existing furnace supply would be provided, and ACE would be checking into putting decontam laundry and shower on EF 4. It was also discussed that the public restrooms exhaust fan would be controlled off occ sensors, and isolated from the other rooms.

Please provide updated drawings to reflect these changes. Note that there will be costs associated.

Official Response

Response from Terry Sukut JGA Architects on Wednesday, Feb 18, 2026 at 08:56 AM MST

See Attached

Attachments

RFI-21_exhaust fan changes.pdf



RFI #21

To: Terry Sukut – JGA Architects
 From: Logan Grimstad, John Beardemphl – ACE
 Date: 02/16/2026
 Re: Exhaust Fan Changes
 A.C.E. Job #24BL5917

Please provide pricing and schedule for the following changes to the contract. This is NOT an approval to proceed with the work.

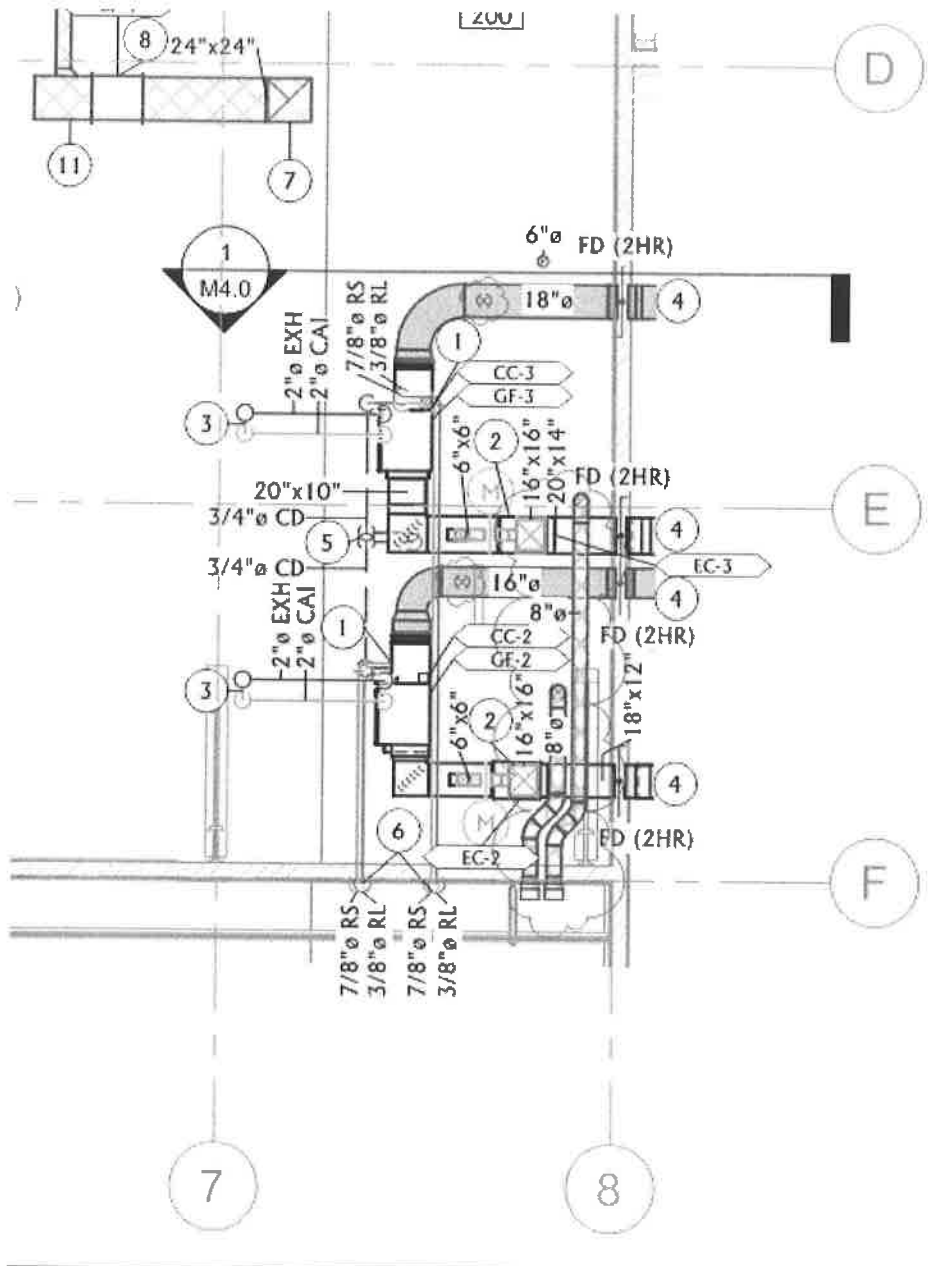
Mechanical:

Per owner request, a change is needed to remove Laundry 135 and Decon Shower 136 from EF-1 and to incorporate them into their own exhaust system. See below and attached clips for additional details.

1. Remove Laundry 135 and Decon Shower 136 from their exhaust connections to EF-1. EF-1 should be controlled via occupancy sensors in Toilet 111&112. EF-1 to be balanced to 420cfm.
2. Increase exhaust into Bunker Room 134 by 50 cfm. Balance EF-4 to 750cfm.
3. Install a ceiling exhaust fan in each Laundry 135 and Decon Shower 136. Route corresponding ductwork up from each ceiling fan and over to an exterior termination on the east wall. Both 135 and 136 would have a switch to control their corresponding fan. See clips for proposed locations and routing.
4. The second part of the request was to minimize the amount of makeup air that Bunker Room 134, Laundry 135 and Decon Shower 136 pull from the Apparatus Bay. This will be accomplished by tapping supply off of furnaces GF-2&3 and routing to each space. See attached plans for proposed routing and airflows. For GF-2, the new supply added is +90cfm, which the new furnace should be able to increase its airflow to achieve. However, if needed, reduce the (4) supply diffusers on this system by ~25cfm each. For GF-3, the new supply added is +170cfm, which the new furnace should be able to increase its airflow to achieve. However, if needed, reduce the (3) diffusers in the Kitchen/Living area by 50cfm each and the supply in Bathroom 124 by 30cfm.

EXHAUST FAN SCHEDULE															
PLAN CODE	MANUFACTURER	MODEL NUMBER	CFM	ESP	RPM	DRIVE TYPE	ELECTRICAL DATA			STATIC EFFICIENCY	SONES	WEIGHT	CONTROL NOTES	AREA SERVED	REMARKS
							HP	VOLT	PH						
EF-8	COOK	EC-165	110	0.5"	1,079	DIRECT	1/25	120	1	51%	3.0	30	NOTE 7	135	CEILING FAN W/SIDEWALL TERMINATION. SEE NOTES 1,4,6.
EF-9	COOK	CC-166	110	0.5"	1,079	DIRECT	1/25	120	1	51%	3.0	30	NOTE 7	136	CEILING FAN W/SIDEWALL TERMINATION. SEE NOTES 1,4,6.

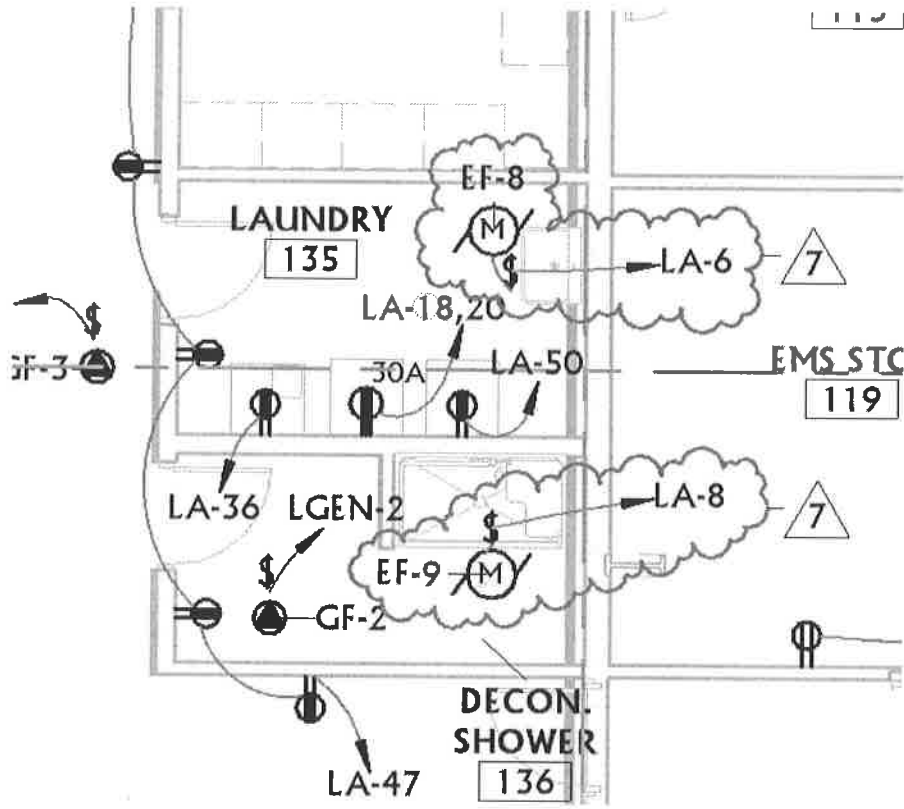
NOTES:
 1. CEILING MOUNTED EXHAUST FAN. PROVIDE WITH BACKDRAFT DAMPER, FACTORY MOUNTED DISCONNECT, ROOF JACK/CAP AND BIRDSCREEN. PROVIDE WITH HANGING KIT WITH RUBBER ISOLATORS. SEE DETAIL 51366.1.
 2. INLINE EXHAUST FAN. PROVIDE WITH BACKDRAFT DAMPER, FACTORY DISCONNECT, AND SUSPENDED WITH RUBBER ISOLATORS. SEE DETAIL 11366.0.
 3. FAN TO RUN CONDENSURSELY.
 4. PROVIDE ALL DIRECT DRIVE FANS WITH FACTORY MOUNTED/WRD SPEED CONTROLLER.
 5. CONTROLLED BY TOXALERT SYSTEM. SEE VENTILATION CONTROL SYSTEM SCHEDULE FOR MORE INFORMATION.
 6. FAN TO BE WIRED TO WALL SWITCH OCCUPANCY SENSOR. BY E.C. SEE ELECTRICAL PLANS FOR DETAILS.
 7. FAN TO BE WIRED TO A WALL SWITCH. BY E.C. SEE ELECTRICAL PLANS FOR DETAILS.



Electrical:

Sheet E3.0 – Electrical Power and Special Systems Plans

1. Add power connection for EF-8 in Laundry 135, circuited to LA-6. Fan controlled by wall switch, mounted adjacent to lighting switch. See clouded drawings.
2. Add power connection for EF-9 in Decon. Shower 136, circuited to LA-8. Fan controlled by wall switch, mounted adjacent to lighting switch. See clouded drawings.





MILES CITY, MT SPLASH PAD



**Preliminary
Engineering
Review**



**INTERSTATE
ENGINEERING**

6066 MT Highway
24 South
Glasgow, MT 59230

PRELIMINARY ENGINEERING REVIEW
SPLASH PAD
MILES CITY, MONTANA
July 2025
WR25-04-106

General

This Preliminary Engineering Review has been prepared on behalf of Milestown Community Improvement, Inc. (MCI2) and the City of Miles City to present the findings of a recent site evaluation and engineering assessment of the splash pad. The evaluation was initiated in response to ongoing concerns regarding consistent water usage which has led to increased operational costs.

An on-site evaluation was conducted on June 11, 2025, by Kaden Bedwell, P.E., and Zach Mills, P.E, of Interstate Engineering and Brady Stone, Jase Kinsey, and Seth Lockie from the City of Miles City Parks & Recreation Department. Input from city staff provided valuable context regarding the facility’s operational history, and community usage. Community members were eager to have the facilities open while closed for evaluation, showing the significance of the amenities to local residents.

The objective of this report is to document the results of the site investigation, identify the primary sources and contributing factors of the water usage and splash pad problems, and then provide engineering solutions to address the identified issues. The nondestructive assessment focused on both structural and mechanical components of the system, including the splash deck, piping, play features, treatment equipment and associated infrastructure.

Based on the findings, this report will provide recommendations and construction cost estimates aimed at maintaining the facility at full operational condition, improving long-term performance, and supporting municipality’s effort to preserve access to safe and sustainable public recreational opportunities for the community.

Background

The splash pad in the City of Miles City, MT, located in Wibaux Park at 200 S. Strevell Avenue, was constructed in 2022. The splash pad is approximately 8,400 square foot in size and accommodates a variety of slides, spray features and dump features. Over the few years, the facility has had the fiberglass storage tank patched, the dump buckets replaced, UV unit troubleshooting calls and a concrete deck expansion to contain water on the slab.

In 2024, Kaden met with Brady and Jase onsite to discuss ongoing issues with the UV system not operating correctly, the tumble buckets not dumping and the automatic fill system not functioning properly. Information and documentation was sent on to the rep for Waterplay who set up a meeting between himself, a UV technician and Jase. Prior to said meeting occurring, the UV unit began functioning properly again. Video was requested of the tumble buckets not spinning and it was discussed to try rotating the water spray bar to push the bucket downwards. There was also no visible signs of underground water leakage and it was recommended that the city attempt to pressure test the recirculation piping and plug off the tanks for inspection that fall.

An on-site evaluation of the Miles City splash pad was conducted on June 11, 2025. The assessment included a visual inspection of the play features, splash deck, mechanical systems, holding tanks, pipes, and surrounding infrastructure. Dye testing was also performed in the two structures once water levels were at safe occupancy levels. Discussions were held with the facility operators. The following key findings were identified:

Splash Pad and Play Structure

- The pad is a cast-in-place concrete splash deck. When originally constructed, concrete control joints spaced at approximately 10-foot intervals with little surface cracking between joints. The concrete deck originally had an area that held water, however this was addressed via surface grinding a channel into the concrete to drain the puddle.
- The overspray slab surrounding the splash deck is 6 feet wide and slopes to one of the four main drains. A concrete extension to the slab was installed in front of the northwest slide in 2024 to contain the water from bringing dirt and debris back onto the splash pad.
- A large play feature is roughly centered on the splash pad. The structure features an elevated play tower with two slides, dump features and numerous aerial and ground sprays. While onsite it was observed that the same dump bucket from the 2024 meeting was stuck upside down. The operators found a hex key, loosened a set screw, rotated the spray bar, tightened the set screw and the dump bucket began working properly the rest of the time we were onsite. It was also noticed that the slide structures have excessive oxidation staining and the slide flanges are cracked and leaking at numerous joints.



Figure 1: Concrete drainage grinding.



Figure 2: Joint leak below slide.

Mechanical System

- Four main drains gather the feature water off the splash pad and drain it into a settling strainer manhole. From the strainer manhole, it's piped into a 4,000 gallon fiberglass storage tank where the recirculation system draws water. During operations, it was noticed that the city staff was straining cotton and debris out of the storage tank instead of the strainer manhole. The strainer manhole has a vertical PVC tee in it with a standpipe that has perforated holes to strain said debris

out prior to making it to the storage tank. During operation, the flow rate water draining from the splash pad would exceed the allowable flow through the standpipe penetrations so the water level would completely fill the strainer manhole before dumping into the top of the standpipe, thus creating a water imbalance between the two tanks. When the pumps for the splash pad system turn on, a large water draw is put on the storage tank and the slow draining strainer manhole didn't allow the water to recirculate fast enough to keep the storage tank levels from dropping low. During a normal operation, this would turn the autofill on as the tank is demanding water but then when the splash pad turns off and the tanks finally balance out, the storage tank would be overfull and waste out the overflow line. Interstate recommended that either the staff drill additional larger penetrations in the standpipe or remove the standpipe entirely. Before leaving the facility, the pipe was removed and the water levels balanced between the two tanks.



Figure 3: Strainer manhole full of water with standpipe.



Figure 4: Strainer manhole after standpipe removed.

- The autofill system is a 1" line that runs from the mechanical building into the storage tank and is controlled with a ball float valve at the end. The city stated that even when the ball is completely submerged, the water wont shut off unless the staff manually pull it up. There is an overflow pipe that will drain the water into a gravel sump basin in the park if the tank level increases to much. With the fill water running 24/7 there's a



Figure 5: Scum line on tank walls at overflow pipe penetration.

possibility of the tank wasting water to the park, as evidence by debris scu in the tank.

Water Loss

- The staff state that the water level will drop an entire stair rung (approximately 12 inches) overnight if the autofill line is turned off.
- Dye testing was conducted in the strainer manhole and storage tank. The manhole showed no signs of leakage around the pipe penetrations. The floor/wall seal was not directly evident due to sediment on the ground, but the tank water was very stagnant when the splash pad was not functioning. The fiberglass tank did not reveal any significant sources of leaks once the water level was drawn down to a safe level and the recirculation pump turned off. The inlet pipe from the manhole was recently fiberglass patched in place. A small section on the top of the new fiberglass appeared to allow dye behind the patch. This was above the water level in the tank at the time of testing so it's unclear if water is capable of leaving the tank at this location, however it should be investigated further.

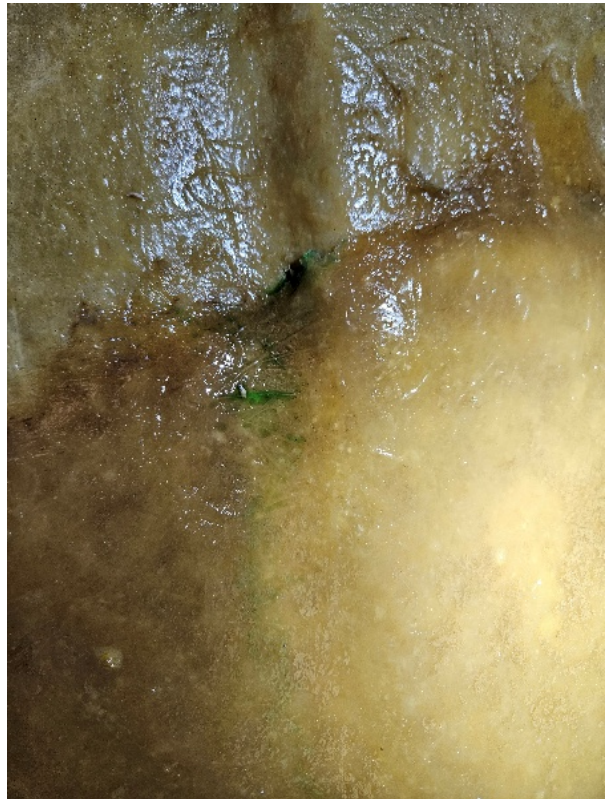


Figure 6: Dye migrating behind fiberglass surface.

- The underground piping was not able to be tested during the inspection.

Winterization Procedures

- The tanks are drained in the fall and left empty the duration of the winter. The main drains are covered to prevent fall rain and snow melt from entering the system. All the feature lines are drained via gravity and pressurized air.

Alternative Analysis and Recommendations

With few areas of potential leaks discovered during the dye test, additional testing should be performed to further evaluate the facility components and piping. It was recommended to the city staff that they isolate the underground piping from each structure via inflatable pipe plugs, fill the structures full of water and record the water levels in the structures for a couple days. If the water levels do not fluctuate, then the tanks can be deducted from the equation and one by one each pipe penetration should be opened and individually tested for water loss. If a tank(s) level drops, then the leak can be isolated in the structure and fixed.

Further testing needs to be completed, however the following conclusion can be made based on knowledge of the facility and staff reports. The recirculation pump runs 24/7 to keep the water chemically balanced in the storage tank by pulling water from the tank,

running it through the filtration system, and piping it back into the storage tank. This state that water loss is clear in the morning if the autofill line has been shut off over night, during which time the facility is closed to the public and the features haven't been operating. This would indicate that an issue lies within the piping or structures between the main drain piping and the recirculation piping. Although the feature piping can't be completely ruled out as a potential source for water loss, it is not the reason the water level drops overnight.

The costs associated with the repairs for the leakage may be a wide range in scope and therefor have not been provided until further testing has been completed. The following are items that Interstate feels should be maintained and/or replaced.

Storage Tank Auto Fill Valve

- **Estimated Cost: \$200**
- The existing float valve doesn't shut off and should be replaced. The valve can be unscrewed from the fill line and a new float and valve purchased at a local hardware or agricultural store and installed.

Repair Slides and Water Features

- **Estimated Cost: \$10,000 - \$30,000**

- The waterslides should be put on a minimum annual maintenance schedule. The waterslides are oxidized, the slide joints are cracked and leaking water, and it was stated that kids have informed the staff of rough joints when sliding down the surface. If an operations and maintenance manual isn't on record for the



Figure 7: Cracked flange on waterslide.

project, please follow the link below to access said manual for Waterplay's fiberglass slide maintenance and repair.

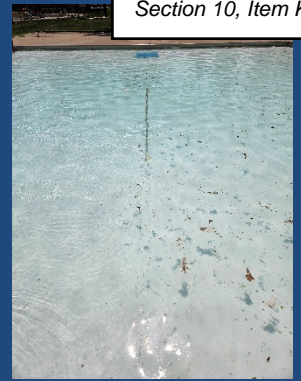
- o https://www.waterplay.com/files/6816/1644/5504/Fiberglass_Slide_Maintenance_and_Repair_Manual_210318.doc.pdf
- o The slide surfaces should be waxed per manufacturer recommendations at least yearly.
- o If the riders are stating an unpleasant surface or water is seen coming out of the bottom of the flange, the existing joint filler should be removed and replaced.

- The cracks in the fiberglass flanges are severe and should be repaired to limit further damage or the sections should be on a schedule to be replaced. As stated in the Waterplay repair manual, “fiberglass fractures are found... typically on the bolting flanges. The flanges are critical to the structural integrity of the part. Any fractures to the slide component could seriously degrade the structural integrity of the slide section and must be fixed immediately.”

Next Steps

To support MCI2 and the city in making an informed decision, we recommend the following steps:

1. Perform additional facility testing by isolating each individual underground components and hydrostatically test the individual structures and piping for leaks.
2. Identify the leak and perform repairs.
3. Prepare funding for operational, maintenance and replacement costs.



MILES CITY, MT FROG POND



Preliminary
Engineering
Review



**INTERSTATE
ENGINEERING**

6066 MT Highway
24 South
Glasgow, MT 59230

**PRELIMINARY ENGINEERING REVIEW
OUTDOOR FROG POND
MILES CITY, MONTANA**

July 2025
WR25-04-106

General

This Preliminary Engineering Review has been prepared on behalf of Milestown Community Improvement, Inc. (MCI2) and the City of Miles City to present the findings of a recent site evaluation and engineering assessment of the outdoor “Frog Pond” wading pool. The evaluation was initiated in response to ongoing concerns regarding water loss, and challenges in operating and maintaining the facility.

An on-site evaluation was conducted on June 11, 2025, by Kaden Bedwell, P.E., and Zach Mills, P.E., of Interstate Engineering and Brady Stone, Jase Kinsey, and Seth Lockie from the City of Miles City Parks & Recreation Department. Input from city staff provided valuable context regarding the facility’s operational history, and community usage.

The objective of this report is to document the results of the site investigation, identify the primary sources or contributing factors of the pool leakage, and then provide engineering solutions to address the identified issues. The nondestructive assessment focused on both structural and mechanical components of the pool system, including the pool shell, piping, and associated infrastructure.

Based on the findings, this report outlines a series of repair and replacement options for the facility recommending remedial actions ranging from targeted repairs to an entire facility replacement with the aim of restoring the pool to full operational condition, improving long-term performance, and supporting the municipality’s effort to preserve access to safe and sustainable public recreational opportunities for the community.

1. Tank Structure – Targeted Rehabilitation – A targeted, cost-conscious repair strategy focused on leakage of the pool structure.
2. Piping Infrastructure – Targeted Rehabilitation – The replacement of the underground piping from the tank to the mechanical building.
3. New Pool Facility – Construction of a similar sized new wading pool in the same general location, designed to meet current codes and standards with the ability to integrate the wading pool facility near the splash pad, while accommodating future community needs.

Each option will include estimated construction costs and various considerations related to maintenance, life expectancy, and operational efficiency. The goal of this report is to provide MCI2 and the city with the information necessary to make informed, fiscally responsible funding requests regarding the future of this valued community asset.

Background

The “Frog Pond” outdoor wading pool, is in Wibaux Park at 200 S. Strevell Ave, Miles City, MT 59301. It was constructed in 1992 and has served the community for over 30 years as a key recreational facility. The wading pool is a cast-in-place concrete structure and stainless-steel wall measuring approximately 40’ by 40’, with a sloping depth from 9

to 20 inches. The structure has had several updates and refinishes over the including features such as a frog slide.

The mechanical building houses the mechanical units for 2 operations separated by a wall, totaling approximately 2,100 square feet. It includes a mechanical room, restrooms, a covered picnic area, and storage. The facility was updated when the nearby splash pad was constructed in 2021.

The filtration system uses two vertical pressurized sand filters, along with a recirculation pump. In the summer of 2023 the Pulsar chlorine system was updated.

The existing complex approximate data is outlined below.

Wading Pool	
Surface Area	1,600 SQFT
Water Volume	14,000 Gal
Perimeter	160 LF
Turnover Rate (1 hr.)	233 GPM

Site Findings

An on-site evaluation of the Miles City Frog Pond was conducted on June 11, 2025. The assessment included a visual inspection of the pool structure, deck, mechanical systems, and surrounding infrastructure. Discussions were also held with past and present staff familiar with the facility. The following key findings were identified:

Pool Structure

- The pool is a cast-in-place concrete floor with an epoxy paint coating over the concrete and no major cracks or differential settlement is evident. There are multiple hairline cracks in the epoxy paint flooring. A construction joint runs north-south in the middle of the floor slab and appears to be uniform in width along most of its length. The joint sealant along the middle of the structure was partially missing, and staff noted patrons frequently play with the caulking once it starts to loosen from the . The stainless-steel walls show no signs of failing welds, and the sealant between the walls and floor is intact.
- The slab surrounding the pool is in good condition with a few minor cracks around the deck. The water level is consistent in relation to the gutter showing little to no signs of differential movement.
- During normal pool operation the water is filled to a level approximately 8” below the stainless-steel wall lip. One skimmer centered on each wall work together to remove floating debris, oils, and contaminants from the surface water layer. Four main drains were originally constructed in the deepest portion of the pool, however, were later removed. The drain covers were removed, holes patched and openings covered with epoxy paint to match the rest of the floor.
- A frog slide was installed along the south side of the pool after the pool was constructed. It attaches to the concrete deck and discharges into the pool. The slide was in storage at the time of our visit. In the pool bottom a foam pad is bolted to the floor slab to provide a landing for the slide patrons. The pad is missing one of its two bolts. It was unclear how deep the bolts penetrate into the pools floor.

Water Loss

- The city staff referenced the distance between screws in the flange of the West skimmer when referring to how much water is lost during a normal open swim day. The screws in reference are 2" apart which equates to approximately 2,000 gallons of water loss each day while in operation. The loss of water in a pool can come from a number of things but the main contributors are leaks in the structure or plumbing, splashing from play activity and evaporation. Based on historical local weather conditions in Miles City the estimated pond evaporation is approximately 0.2 in/day averaged over the months of operation. The result is a water loss of roughly 200 gallons per day from evaporation. A bather load estimate wasn't received, however a high bather load in a shallow facility typically leads to an elevated splash volume.

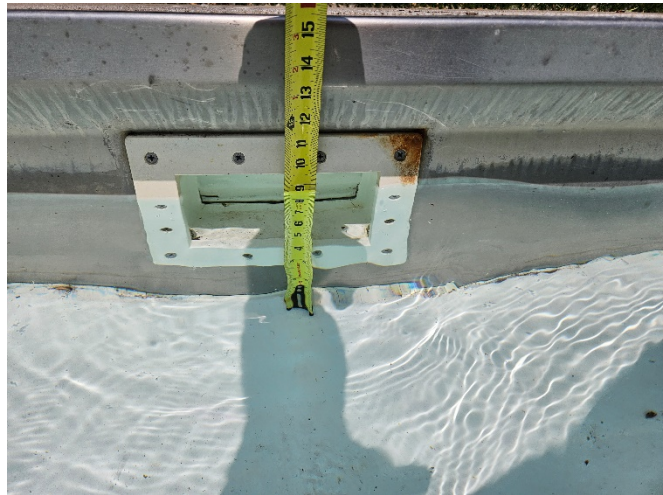


Figure 1: Surface water skimmer.

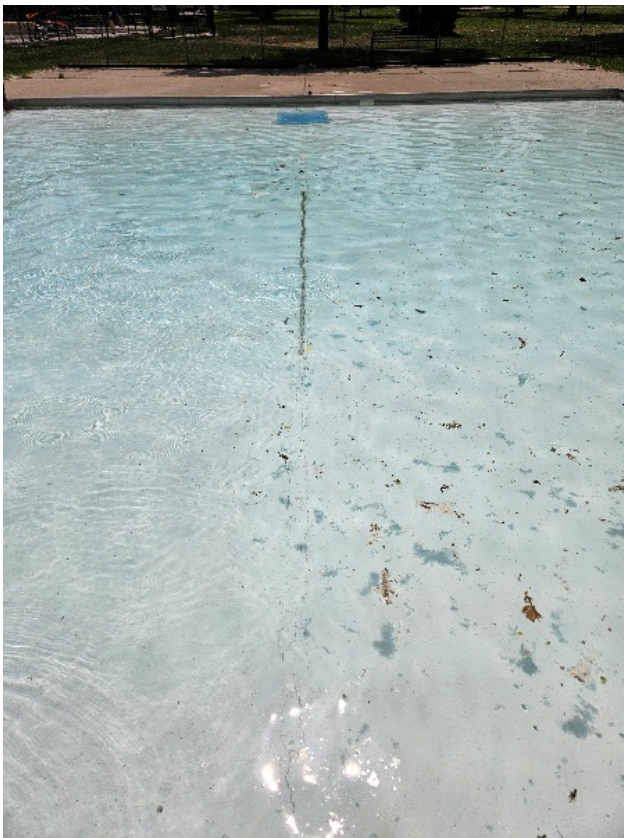


Figure 2: Joint sealant failure.

- Dye testing was conducted around all visible structural joints, cracks, seams, pipe penetrations, skimmers, and existing main drain locations to look for signs of leakage from the structure while the circulation system was off. No detectable dye migration was observed during the test.
- The pool was filled to its normal operational level and the skimmer baskets and pipe return inlets threaded ports were plugged to isolate the pool structure from the piping. City staff took measurements of the water level in the pool over the next approximate week before the pool was drained for safety reasons. Results of the city crew's data are summarized in the table below along with historical data recorded by the National Weather Service for the Miles City Airport.

Day	Water Drop (in)	High Temperature	Precipitation (in)	Notes
6/11/25	-	88	.15	Initial Fill
6/12/25	1/2	69	.19	
6/13/25	1/8	81	.15	
6/14/25	1/8	85	---	
6/15/25	1/8	89	1.32	
6/16/25	0	79	---	
6/17/25	0	81	---	
6/18/25	0	87	---	
6/19/25	0	92	---	
6/20/25	0	86	.15	Pool Drained

Subsurface and Groundwater Conditions

- Subsurface conditions were not directly observed as part of this report. However, the relatively good condition of the pool walls, and surrounding deck indicate that the subsurface is in decent condition. Ground water was not evident in the surrounding area, however city staff stated elevated groundwater levels in the park. Static ground water levels recorded at nearby wells indicate that the groundwater in the area may be as shallow as 10 feet below the surface.

Mechanical Systems

- The filtration system utilizes two vertical pressurized sand filters, which are original to the facility. The pool operator didn't state any loss of sand during backwash procedures or normal operation.
- The 5 HP Pentair Whisperflo XFE self-priming pump operates most efficiently between 200 and 280 GPM which aligns with the 233 GPM design turnover flow rate of the pool. A throttle control valve is located on the discharge side of the pump to artificially create head loss which reduces the GPM flow rate of the pump. The staff have expressed issues with getting the pump initially primed for operation.



Figure 3: Mechanical Room

- The recirculation piping in the mechanical room is Sch-40. Although it isn't a part of the wading pool recirculation system, the copper piping for the hot water heater has significant corrosion. It is unclear how the main drain piping was abandoned underground when the drains were plugged.



Figure 4: Tank Hot Water Heater and piping

Winterization Procedures

- The pool is drained in the fall and left empty the duration of the winter. The piping is drained via compressed air and the wall inlets and skimmer outlets are sealed with threaded plugs.

Analysis and Recommendations

Based on the results of the dye test, observations, and discussions with city maintenance staff, without further testing, Interstate Engineering cannot definitively state where the leak may be located or if the water loss exceeds normal expectation of this type of facility. It is our conclusion that the pool structure itself is not a major contributor of water loss based on the testing, water level reports received by city staff and anticipated daily evaporation rates. Periodic operational maintenance still needs to be performed on the structure such as reapplying the epoxy floor paint and caulking the joints and seams.

It was recommended to the city staff that they isolate the underground piping next by plugging the ports in the pool and hydrostatically test the underground piping in sections to evaluate if there is a broken pipe that needs replaced. The piping should be hydrostatically pressurized up to 25 pounds per square inch (psi) where the system then should hold the pressure for 15 minutes. Although no dye appeared to be drawn into the pipe penetrations when testing, the additional water pressure exerted on the pipe during system operation has the potential to open up a hairline crack in the pipes which otherwise may have closed itself while the system was off.

Further testing should be completed prior to advancing with a rehab project, however the following options analyze various costs associated with sealing the pool, replacing the underground piping and a third alternative considering reconstructing the entire facility.

Tank Structure – Targeted Rehabilitation

There are two viable alternatives to be explored, with each having pros and cons. The most economical being resealing all the joints and painting a new coat of epoxy paint on the flooring. The second option would be to install a PVC membrane liner over top of the concrete.

Epoxy Paint and Sealant

- **Estimated Cost: \$25,000**
- Remove and replace all joint sealant around the perimeter wall to floor transition and along the center pool construction joint. The existing sealant shall be completely removed and the joint cavity cleaned of debris and loose concrete, as epoxy paint prevents adhesion of caulking. A two part joint sealant applicable for use in pools and submerged locations shall be installed.
- Apply a new layer of epoxy paint to the existing concrete structure. Prepare the existing epoxy coat to remove any pooling or delaminated areas and etched for a good secondary layer adhesion.
- Waterproofing Reliability
 - Epoxy is a coating, not a waterproofing membrane and it relies on the integrity of the underlying concrete. When applied correctly over well prepared hairline cracks, the epoxy can bridge the small gaps and reduce seepage. However, it does not fill or seal moving joints, deep cracks or structural leaks.

PVC Membrane Liner

- **Estimated Cost: \$50,000**
- Lifecycle
 - These membranes typically have a 10-year warranty, although many installations last 20+ years with proper care.
- Low Maintenance and Easy Repairs
 - The smooth, nonporous PVC surface resists algae buildup and staining, reducing chemical use and maintenance demands. Should damage occur, the membrane can be heat-welded and patched with minimal disruption.
- Waterproofing Reliability
 - A PVC liner acts as a fully independent waterproofing layer, completely sealing the interior of the pool and isolating the water from the concrete structure beneath. Unlike epoxy coatings, a membrane liner does not rely on bonding to cracked or moving concrete, making it ideal for rehabilitation projects. This allows the liner to retain its watertightness even if control joints in the concrete structure below have shifted.
- Freeze-Thaw Resilience
 - PVC membranes remain flexible in cold temperatures and do not crack, shrink, or delaminate like epoxy finishes.

Piping Infrastructure – Targeted Rehabilitation

If a leak is detected in the recirculation piping, it may be acoustically located and spot repaired. However, it's generally advisable to replace all the underground piping for a long term solution if one has already failed.

Recirculation Piping

- **Estimated Cost: \$40,000**
- Existing underground pipes would be replaced from the pool tank to the mechanical building. The new piping would be installed in accordance with the latest regulatory codes and specifications.
- The concrete decking would need to be cut 2 ft wide around the perimeter of the pool for the pipe trench.

New Pool Facility

If the community is pursuing a long-term vision for community recreation or intends to integrate aquatic programming, a new aquatic structure and mechanical equipment should be considered. While the cost is significantly higher, a new facility would meet all current design, energy, and accessibility standards and could offer expanded features that better serve future generations.

A new build would provide flexibility to construct a modern aquatic facility with a 50+ year lifespan. This option is estimated based on a new facility approximately the same size of the current wading pool with all new recirculation piping, filtration equipment and controls.

- **Estimated Cost: \$500,000**

Next Steps

To support MCI2 and the city in making an informed decision, we recommend the following steps:

1. Perform additional facility testing by isolating the underground filtration piping and hydrostatically test individual piping for leaks.
2. Operate the system while closed to the public for a weeks time and document the daily water levels, temperatures and precipitation amounts.
3. Stakeholder Engagement – Review previous data and solicit additional feedback from residents, staff, and potential funding partners on the importance of the facility.
4. Capital Planning – Begin evaluating funding mechanisms.
5. Preliminary Engineering – Conduct site surveys and work on conceptual designs to refine cost estimates.
6. Design and Construction – Finalize project scope and design. Move into constructing the project.