



CITY OF MILES CITY

Regular Council Meeting Agenda

March 10, 2026 at 6:00 PM

City Council Chambers and online at zoom.us

Zoom ID: 4062343462 | Passcode: 59301

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

1. REQUEST OF CITIZENS AND PUBLIC COMMENT

2. SCHEDULE MEETINGS

3. APPOINTMENTS

A. CONCRETE ALLEY REPLACEMENT IN MAINTENANCE DISTRICT 204.

B. PAVING MAINTENANCE DISTRICT #204

4. STAFF REPORTS & OTHER COMMITTEE MINUTES

A. TIFD COMMITTEE MINUTES 2026 0205

B. TRESURER MONTHLY RECONCILIATION REPORT 12/25 & 1/26

C. Public Service Announcement Regarding Upcoming Permits.

D. Public Works March Staff Report

5. CITY COUNCIL COMMENTS

6. MAYOR COMMENTS

7. NEW BUSINESS

A. APPROVE PARK USE PERMIT FOR THE MILES CITY FARMERS MARKET

B. APPROVE PARK USE PERMIT FOR MILES CITY'S YOUTH SOFTBALL AT BENDER PARK

C. APPROVE PARK USE PERMIT FOR MILES CITY'S YOUTH SOFTBALL AT STANLEY FIELD

D. APPROVE CHANGE FROM CURBSIDE PARKING TO ANGLE PARKING AT FIRST LUTHERAN CHURCH, 512 CALE AVE.

- E.** RESOLUTION NO. 4672 - A RESOLUTION APPROVING A "CHANGE ORDER #002: SUPPLY OF REPLACEMENT COLUMNS" WITH JACKSON CONTRACTOR GROUP, INC., FOR REPAIRS TO CONNORS STADIUM.
- F.** APPROVAL TO MOVE FORWARD WITH THE SERVER AND RADIO IN THE APPROVED OWNER PROVIDED-OWNER FURNITURE FIXTURES, AND EQUIPMENT (FFE) BUDGET.

8. ADJOURNMENT

Public comment on any public matter that is not on the agenda of this meeting can be presented under Request of Citizens, provided it is within the jurisdiction of the City to address. Public comment will be entered into the minutes of this meeting. The City Council cannot take any action on a matter unless notice of the matter has been made on an agenda and an opportunity for public comment has been allowed on the matter. Public matter does not include contested cases and other adjudicative proceedings

City of Miles City Downtown Urban Renewal Agency

CITY OF MILES CITY, MONTANA

Tom Clarke * Todd Gillette (Chair) * Brandon Janshen * Kenneth Stein

Miles City Downtown Urban Renewal Agency Board of Commissioners

Meeting Minutes February 5, 2026

CALL TO ORDER

Meeting was called to order at 12:02 P.M. by Board of Commissioners Chair Gillette; a quorum was established.

Members Present: Tom Clarke, Kenneth Stein, Brandon Janshen, and Todd Gillette. Also present: County Commissioner Jason Strouf, and Keenan Stites of The Miles City Star.

Minutes of the January 15, 2026 meeting were reviewed. A motion was made by Commissioner Janshen, seconded by Commissioner Stein, and unanimously carried to approve the minutes as reported.

Financial Reports: TIFD Financials for December were reviewed. The Board again discussed the need to accurately determine the amount of unfunded grant commitments at any given time. Commissioners Gillette and Clarke will meet with appropriate City personnel and develop a solution. No action required.

CITIZEN REQUESTS

None

REPORTS

None

NEW BUSINESS

1. Board of Commissioners Elections

A motion was made by slate of Commissioner Clarke, seconded by Commissioner Stein, and unanimously carried to elect a slate of candidates including Ren Gardner, Chris Grenz, and Jason Strouf, to the City of Miles City Downtown Urban Renewal Board of Commissioners, subject to City Council approval.

Candidates Gardner and Strouf will represent the Miles City Unified School District and Custer County, respectively, satisfying the requirements of Montana Senate Bill 3 (2025).

2. Meeting Dates

The need to formalize the Board's meetings calendar, which has been on an ad hoc basis, with dates largely determined by the timing of grant requests, was discussed. It was agreed that regular meetings will be held on the 4th Thursday of each month at 2:00 PM, with the next meeting scheduled for February 26th at 2:00 PM. No action required.

3. Board Terms

Commissioner Gillette discussed the need to stagger the terms of the three oncoming commissioners in order to create Board classes as even in number as possible. He will consult with the City Clerk to confirm current Board member term renewal dates. No action required.

OLD BUSINESS

1. Grant Policies Pertaining to Long-Term Projects

The Board revisited the need for policy development relevant to multi-period projects. Commissioner Janshen had suggested the limiting TIF applications to one per three-year period per physical address in order to encourage total project budgeting and discourage manipulation of our graduated award guidelines grid. After discussion, Commissioner Janshen offered to draft a policy for Board review at the next meeting. No action required.

2. City of Miles City Alleyway Grant

Commissioner Clarke introduced a motion to amend the alleyway repair grant, passed at the January 15, 2026 TIFD meeting, to increase the award from \$50,000 to \$60,000, or roughly 50% of the projected \$119,500 cost. Commissioner Stein seconded the motion. After discussion, the motion was withdrawn.

MEMBER ROUND TABLE

1. URA Board of Commissioners Recruitment

The potential return to the Board of Dawn Bolejack under the provisions of Senate Bill 3 was discussed. Bolejack stepped down after it was determined that the municipal residency requirement under MCA 7-15-4234 was not being met. Commissioner Gillette reported that the Montana League of Cities and Towns is of the opinion that SB3 is intended to be flexible where the residency requirement is concerned. Jennifer Olson, Government Affairs Director for the League, is reaching out to the City Attorney Rice to discuss. The City Attorney will have the final say as to relevant eligibility.

Ms. Bolejack's addition to the Board as a second county representative under SB3 would also be subject to agreement by the Custer County Board of Commissioners, appointment by the Mayor, and approval by City Council.

It was agreed upon that Attorney Rice should be invited to the February 26th meeting. No action required.

2. Administrative Assistance

The City's TIFD function is required under Title 7-15-4238, MCA, to be supported and supplied by dedicated City personnel. The history of individuals filling this role was discussed, as was the alternative of engaging a consultant who could be paid out of TIFD funds. The discussion will be revisited once Mayor Grenz has joined the Board. No action required.

3. Document Organization and Accuracy

Commissioner Janshen discussed the urgency of improving the Agency's records organization, quality, and accessibility. No action required.

ADJOURNMENT

A motion was made by Commissioner Clarke and seconded by Commissioner Janshen to adjourn the meeting. The meeting adjourned at 1:35 P.M.

Respectfully Submitted,

Todd Gillette, Chair URA Board of Commissioners

DECEMBER 2025 TREASURER REPORT FOR THE CITY OF MILES CITY		
STOCKMAN BANK		
Gen Operating (9449)	\$17,526,884.72	
Airport Savings (3356)	\$7,129.00	
FIRE/AMB FACILITY FUND	\$113,450.83	
STIP	\$3,538,174.24	
	Sub Total	21,185,638.79
PETTY CASH		
Petty Cash - Water	\$330.00	
" " - Historical	\$0.00	
" " - Police	\$100.00	
" " - Library	\$75.00	
" " - Airport	\$100.00	
" " - Pool	\$100.00	
" " - R.S.V.P.	\$200.00	
" " JUDGE	\$100.00	
	Sub Total	1,005.00
BANK TOTAL		21,186,643.79
Bank		
DECEMBER O/S TAXES		331800.37
DECEMBER O/S REPO INTEREST		56,130.89
DECEMBER O/S CASH DEPOSIT		4,611.01
DECEMBER O/S CASH DEPOSIT		1,500.00
DECEMBER O/S WATER CASH DEPOSIT		2,335.47
DECEMBER O/S WATER CASH DEPOSIT		1,528.95
DECEMBER O/S VANCO		55.68
DECEMBER O/S CUSI		791.30
DECEMBER O/S CUSI		767.53
DECEMBER O/S CUSI		317.44
DECEMBER O/S CUSI		171.07
FIT MEDICARE (42,600.04)		
FIT (528.62)		
SIT (7,174.37)		
Workmans Compensation (37,866.10)		
NATIONWIDE (3,193.69)		
COLONIAL LIFE (40.96)		
LEGALSHIELD (37.91)		
ALFAC (496.70)		
ALLEGIENCE (834.00)		
AMERIPRISE (1,000.00)		
CSSD (1,213.60)		
FIREMEN'S ASSOC MONTANA STATE FIREMEN'S (553.70)		
Local #600 LOCAL 600 C/O STOCKMAN B (867.02)		
Fireman's Fund FIREMEN'S FUND C/O STOCK (275.00)		
AFSCME (2,289.00)		
FURS (8,175.79)		
MPORS (8,785.50)		
PERS (23,860.87)		
INS DENTAL MMIA (3,974.00)		
INS HEALTH MMIA (79,512.00)		
INS VISION MMIA (916.00)		
LIFE IN. W/ DEP MMIA (338.18)		
LIFE INSURANCE MMIA (91.50)		
LIFE/AD&D VOL MMIA (504.00)		
Unemployment Tax (3,470.28)		
Unemployment tax paid in 02/25 posted in 01/26 2,259.72		
AMB MERCHANT FEE TAKEN OUT OF ACH 2113 NOT POSTED TO BMS IN DEC 116.18		
NOVEMBER 17 RECEIPTS GREATER THAN DEPOSIT 28.14		
AUGUST CITY UTILITY BILLS NOT POSTED TO GL UNTIL JAN 26 1,837.36		
DEC 24TH AUTODRAFT NSF REFLECTED IN JAN 02 BANK TRANSACTIONS AND POSTED IN DEC (150.00)		
DEC 24TH AUTODRAFT NSF REFLECTED IN JAN 05 BANK TRANSACTIONS AND POSTED IN DEC (207.39)		
DEC 24TH AUTODRAFT NSF REFLECTED IN JAN 05 BANK TRANSACTIONS AND POSTED IN DEC (117.28)		
DEC 24TH AUTODRAFT NSF REFLECTED IN JAN 05 BANK TRANSACTIONS AND POSTED IN DEC (59.87)		
NOV AMB MERCH FEE TAKEN OUT OF 2113 NOT POSTED TO BMS UNTIL JAN 164.15		
ADJUSTED TREAS REPORT 21,361,925.68		
ADJUSTED CASH REPORT 21,361,925.68		
DIFFERENCE -		



CITY OF
Miles City
MONTANA

Beginning March 1, siding permits will be required for all applicable projects.

Beginning July 1, Residential Mechanical permits will be required for all applicable projects.

Property owners and contractors are reminded that permits are required before starting work.

This Includes:

- **Siding permits (effective March 1st)**
- **Building Permits for residential and commercial construction, additions, alterations, and improvements.**
- **Electrical permits for any residential electrical installation or modification.**
- **Residential Mechanical permits (effective July 1st)**
- **Commercial Mechanical permits.**
- **Floodplain permits.**

Obtaining the proper permits ensures that the work meets safety codes and local regulations, helping protect property owners and the community.

Please contact the Building Department (Gabe Martinsen) **406-874-8611** Gmartinsen@milescity-mt.org or Floodplain Administrator (Samantha Malenovsky) **406-874-8617** smalenovsky@milescity-mt.org with any questions regarding permit requirements, applications, or inspections.

Thank you for your cooperation in helping maintain safe and compliant residential and commercial construction in our community.

Gabe Martinsen/Samantha Malenovsky

Building Inspector/Floodplain Administrator

Public Works Department Staff Report

3/10/26 Council Meeting

- Wibaux Park Fountain- SLIP grant-AWARDED
 - Grant amount=\$328,958 for fountain
 - Local match=\$124,792, approved by council in 26/27 budget, this is to cover the sidewalk, tree removal from City ROW and street widening.
 - TOTAL=\$453,750
 - \$7,500 was collected through a fundraiser, years ago, from citizens who purchased bricks. These bricks will be placed somewhere along the fountain.
 - Plans completed, Projected start date of May 2026, weather dependent. There has been some additional cost that have come up due to changes in sidewalk placement and inspections of the project.
- Connors Stadium-Urban Renewal grant-AWARDED-\$180,000 project cost
 - Tif Grant amount=\$97,920
 - Connors/MCYBA-\$54,600
 - MCC-\$15,000
 - Local match=\$ 12,480
 - Work started on Monday, February 2nd, there will be some additional cost due to the construction of the poles, not what we expected.
- North side walking path-TSEP-AWARDED
 - Grant amount=\$957,111
 - Local match=\$148,354, in budget approved by council
 - TOTAL=\$1,105,463
 - This is a project done by MDOT, still out at least a year.
- Yellowstone Levee-Phase I-Resiliency Fund-DES-AWARDED
 - Grant amount=\$484,000
 - TOTAL=\$484,000
 - Currently work on, this is a very small step in a large project.
- Yellowstone Levee-Phases II and III-applied for Congressionally Directed Spending (CDS) with Sheehy's office.
 - Grant amount requested=\$1,200,000
 - Local match=\$375,000, we will be applied for other grants to help with, hopefully, offset this portion.
 - TOTAL project cost=\$1,375,000
- Stormwater Prelim. Report-RRGL-AWARDED
 - Grant amount=\$40,000
 - Local match=\$30,000, have applied to MSEP awaiting grant approval.
- Bid Opening for 800 Main behind the Saddlery, Urban Renewal approved match of \$50,000, on 2/10 council meeting for final approval, bid opening 3/10/26.
- Bid Opening for street paving on S. Montana and Roosevelt, 3/10/26.
- Planning and design for final phase of Darling Addition project, S. Jordan. Working in conjunction with Public Utilities Department.

- ADA's along Roosevelt before paving crew comes in.
- Curb along Anderson park
- Working with MCC on drainage issues along Dickinson.
- Assisting MDOT with Leighton street project, as needed.
- Various other smaller projects and continued maintenance.
- Parks is currently doing maintenance on equipment in preparation for spring and summer. Removed trees in Wibaux Park for fountain and one along Oasis. As of right now there is money to open the Splash pad, Frog pool and Oasis for the 25/26 FY. No big projects estimated for parks other than Connors roof.
- Parks-contacted leisure pool and spas about testing the pool lines for the Frog. They will fill the pipes with water, use special listening device to find any leaks (if needed) and pin point any potential leaks. We will have to wait until we are able to get the water turned on, sometime in late March or mid-April. Total Cost is estimated at \$1,500.00.

Upcoming Training

- March 17 & 18th-Functional Exercise-Flood Event
- March 23rd to 25th-Montana Rural Water Conference-Billings



User Group Request Application

Long Term events such as Sporting events. Upon approval from council permit is valid for two years.

- Reservation request must be made at least 1 month prior to the reservation date.
- Please allow for up to one month for council approval of permit.

Event Type (Please provide details on the back of this form): <i>Miles City Farmers Market</i>	
Park/Field Requested: <i>Riverside Park</i>	
Date(s) Requested (provide schedule): What timeframe are you requesting for practices and games (start and end dates): <i>Saturdays May 16 - Oct 31 2026</i>	
Name of Organization: <i>Miles City Farmers Market</i>	
Primary Contact Person: <i>Bernadette Miller</i>	
Phone Number: <i>406 234 1639</i> <i>406 934 0253</i>	
Email Address: <i>Verber57@midrivers.com</i>	
Mailing Address: <i>511 Knight St Miles City</i>	
Secondary Contract Person: <i>Barbara Petit</i>	
Phone Number: <i>406-951-0702</i>	
Email Address: <i>rpetitt@midrivers.com</i>	
Mailing Address: <i>1601 National - miles city</i>	

Upon approval, the following checked items must be provided: Fees

Processing Fee	\$25.00
Park Use Fee (determined from Parks Policy Manual)	\$ 250
Damage Deposit (Refundable) <ul style="list-style-type: none"> • If there will be canopies/tents at your event or if you are using a rental company, an additional deposit maybe needed. • A walk through is required before and at the end of any season. 	\$ <i>Received</i>
Alcohol Waiver <ul style="list-style-type: none"> • Refer to Parks Policy Manual 	<i>N/A</i>
Liability Insurance (information provided in the Parks Policy Manual) <ul style="list-style-type: none"> • Naming the City of Miles City, Its Officers, and Agents as additionally Insured • Meets all information in Ordinance # 1393 and in the Parks Policy Manual 	Need to <i>Received</i> provide proof
Insurance Endorsement Statement <ul style="list-style-type: none"> • Naming the City of Miles City, Its Officers, and Agents as additionally Insured. 	Needed <i>Received</i>
Has read and will meet all requirements within Parks Policy Manual	<input checked="" type="radio"/> Yes No
Signed agreement detailing the event	<input checked="" type="radio"/> Yes No

Insurance must be in place and the group shall provide proof of insurance satisfactory to the City of Miles City prior to the commencement of the use covered by this agreement or the use will not commence as scheduled.

Insurance Endorsement Statement

An Endorsement Statement is required for all applicable policies additionally insuring the City of Miles City, Its officers, and agents and the Group against loss and liability for damages including, but not limited to, personal injury, death, or property damage arising out of, or in connection with the use of the facility. In addition, the policy or policies shall contain a provision that no cancellation thereof shall be effective by the insurer without forty five (45) days written notice to the City of Miles City and the insured Reservation group.

City of Miles City Address to be used on Insurance Documentation

City of Miles City
174 S. 8th Street
PO Box 910
Miles City, MT 59301

Email: smalenovsky@milescity-mt.org For questions, please call the Pubic Works Department at 406-874-8617.

Please provide event details or further information here.

Miles City Farmers market
Riverside Park
Starts May 16, 2026- every Saturday from
6 a.m. to 12 Noon till October 31, 2026
up to 30 vendors each weekend

This application does not guarantee approval. If approved by council, the applicant/organization will need to sign the Park User Permit.



User Group Request Application

Long Term events such as Sporting events. Upon approval from council permit is valid for two years.

- Reservation request must be made at least 1 month prior to the reservation date.
- Please allow for up to one month for council approval of permit.

Event Type (Please provide details on the back of this form): Youth Softball
Park/Field Requested: Bender Park Softball Fields Secondary: Tot-Lot
Date(s) Requested (provide schedule): What timeframe are you requesting for practices and games (start and end dates): 15 July 2024 01 May - June 30, 2026 01 MAY - 15 JULY 2027
Name of Organization: Miles City Youth Softball Association
Primary Contact Person: Maalory Dougherty
Phone Number: (913) 787-1572
Email Address: meysa25@gmail.com
Mailing Address: PO Box 1634 Miles City MT 59301
Secondary Contract Person: Donnie Martin
Phone Number: (406) 851-1421
Email Address: meysa25@gmail.com
Mailing Address: PO Box 1634 Miles City MT 59301

Upon approval, the following checked items must be provided: Fees

Processing Fee	\$25.00
Park Use Fee (determined from Parks Policy Manual)	\$ 250
Damage Deposit (Refundable) <ul style="list-style-type: none"> • If there will be canopies/tents at your event or if you are using a rental company, an additional deposit maybe needed. • A walk through is required before and at the end of any season. 	\$ 250-
Alcohol Waiver <ul style="list-style-type: none"> • Refer to Parks Policy Manual 	NO
Liability Insurance (information provided in the Parks Policy Manual) <ul style="list-style-type: none"> • Naming the City of Miles City, Its Officers, and Agents as additionally Insured • Meets all information in Ordinance # 1393 and in the Parks Policy Manual 	Need to provide proof
Insurance Endorsement Statement <ul style="list-style-type: none"> • Naming the City of Miles City, Its Officers, and Agents as additionally Insured. 	Needed
Has read and will meet all requirements within Parks Policy Manual	Yes No
Signed agreement detailing the event	Yes No

Insurance must be in place and the group shall provide proof of insurance satisfactory to the City of Miles City prior to the commencement of the use covered by this agreement or the use will not commence as scheduled.

Insurance Endorsement Statement

An Endorsement Statement is required for all applicable policies additionally insuring the City of Miles City, its officers, and agents and the Group against loss and liability for damages including, but not limited to, personal injury, death, or property damage arising out of, or in connection with the use of the facility. In addition, the policy or policies shall contain a provision that no cancellation thereof shall be effective by the insurer without forty five (45) days written notice to the City of Miles City and the insured Reservation group.

City of Miles City Address to be used on Insurance Documentation

City of Miles City
174 S. 8th Street
PO Box 910
Miles City, MT 59301

Email: smalenovsky@milescity-mt.org For questions, please call the Public Works Department at 406-874-8617.

Please provide event details or further information here.

Youth Softball games and practices.

This application does not guarantee approval. If approved by council, the applicant/organization will need to sign the Park User Permit.



User Group Request Application

Long Term events such as Sporting events. Upon approval from council permit is valid for two years.

- Reservation request must be made at least 1 month prior to the reservation date.
- Please allow for up to one month for council approval of permit.

Event Type (Please provide details on the back of this form): <i>Youth Softball</i>
Park/Field Requested: <i>Stanley Field Secondary: Bender Park</i>
Date(s) Requested (provide schedule): What timeframe are you requesting for practices and games (start and end dates): <i>15 March - 15 July 2026 15 MARCH - 15 JULY 2027</i>
Name of Organization: <i>Miles City Youth Softball Association</i>
Primary Contact Person: <i>Mallory Dougherty</i>
Phone Number: <i>(913) 787-1572</i>
Email Address: <i>meysa25@gmail.com</i>
Mailing Address: <i>PO Box 1634 Miles City MT 59301</i>
Secondary Contract Person: <i>Donnie Martin</i>
Phone Number: <i>(406) 851-1421</i>
Email Address: <i>meysa25@gmail.com</i>
Mailing Address: <i>PO Box 1634 Miles City MT 59301</i>

Upon approval, the following checked items must be provided: Fees

Processing Fee	\$25.00
Park Use Fee (determined from Parks Policy Manual)	\$150
Damage Deposit (Refundable) <ul style="list-style-type: none"> • If there will be canopies/tents at your event or if you are using a rental company, an additional deposit maybe needed. • A walk through is required before and at the end of any season. 	\$250
Alcohol Waiver <ul style="list-style-type: none"> • Refer to Parks Policy Manual 	NO
Liability Insurance (information provided in the Parks Policy Manual) <ul style="list-style-type: none"> • Naming the City of Miles City, Its Officers, and Agents as additionally Insured • Meets all information in Ordinance # 1393 and in the Parks Policy Manual 	Need to provide proof
Insurance Endorsement Statement <ul style="list-style-type: none"> • Naming the City of Miles City, Its Officers, and Agents as additionally Insured. 	Needed
Has read and will meet all requirements within Parks Policy Manual	Yes
Signed agreement detailing the event	Yes

Insurance must be in place and the group shall provide proof of insurance satisfactory to the City of Miles City prior to the commencement of the use covered by this agreement or the use will not commence as scheduled.

Insurance Endorsement Statement

An Endorsement Statement is required for all applicable policies additionally insuring the City of Miles City, its officers, and agents and the Group against loss and liability for damages including, but not limited to, personal injury, death, or property damage arising out of, or in connection with the use of the facility. In addition, the policy or policies shall contain a provision that no cancellation thereof shall be effective by the insurer without forty five (45) days written notice to the City of Miles City and the insured Reservation group.

City of Miles City Address to be used on Insurance Documentation

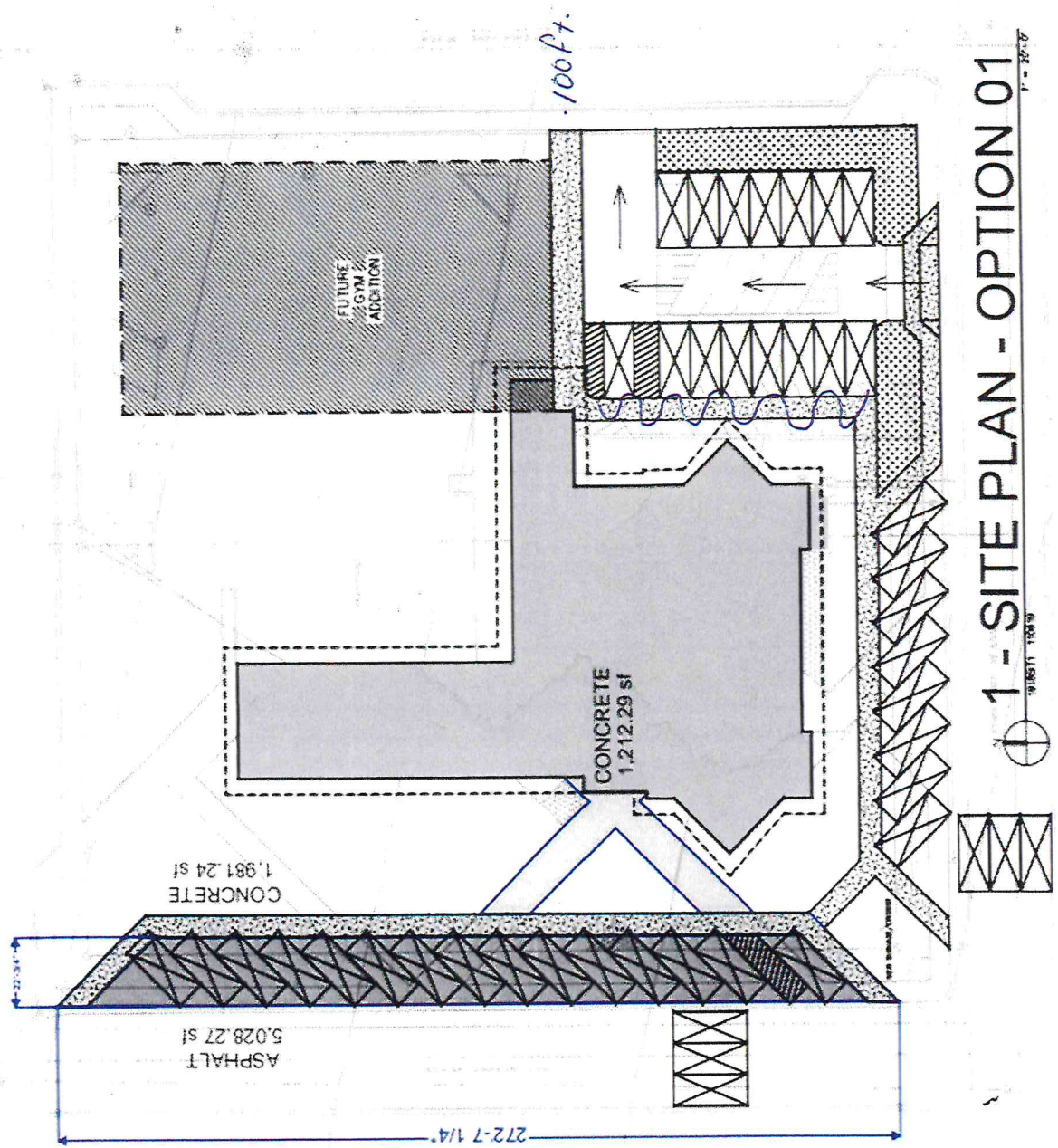
City of Miles City
174 S. 8th Street
PO Box 910
Miles City, MT 59301

Email: smalenovsky@milescity-mt.org For questions, please call the Public Works Department at 406-874-8617.

Please provide event details or further information here.

Softball games and practices.

This application does not guarantee approval. If approved by council, the applicant/organization will need to sign the Park User Permit.



1 - SITE PLAN - OPTION 01

AIA® Document G701® – 2017

Change Order

PROJECT: <i>(Name and address)</i> 2025026 - Connor's Stadium Baseball Field Grandstands S. 3rd Street Miles City, MT 59301	CONTRACT INFORMATION: Contract For: General Construction Date: 02-11-2026	CHANGE ORDER INFORMATION: Change Order Number: 002 Date: 03-05-2026
OWNER: <i>(Name and address)</i> City of Miles City 17 South 8th Street Miles City, MT 59301	ARCHITECT: <i>(Name and address)</i> SDI Architects + Design 909 Main Street Miles City, MT 59301	CONTRACTOR: <i>(Name and address)</i> Jackson Contractor Group, Inc. PO Box 1298 Miles City, MT 59301

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)
 Per the attached PCCO #002, the Contract is to increase by \$5,093.35 and 2 days.

The original Contract Sum was	\$ 105,697.00
The net change by previously authorized Change Orders	\$ 30,480.75
The Contract Sum prior to this Change Order was	\$ 136,177.75
The Contract Sum will be increased by this Change Order in the amount of	\$ 5,093.35
The new Contract Sum including this Change Order will be	\$ 141,271.10

The Contract Time will be increased by Two (2) days.
 The new date of Substantial Completion will be 05-16-2026

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

 _____ ARCHITECT <i>(Signature)</i>	 _____ CONTRACTOR <i>(Signature)</i>	_____ OWNER <i>(Signature)</i>
BY: Brandon Janshen, AIA _____ <i>(Printed name, title, and license number if required)</i>	BY: Charlie Lohof, Division Manager _____ <i>(Printed name and title)</i>	BY: Butch Grenz, Mayor _____ <i>(Printed name and title)</i>
3-5-2025 _____ Date	 _____ Date	_____ Date



Miles City Office
 PO Box 1298
 Miles City, Montana 59301
 Phone: (406) 234-5565
 Fax: (406) 234-5566

Project: 02202514 - Connors Stadium Grandstand
 S. 3rd Street
 Miles City, Montana 59301
 Phone: 406-874-8603

Prime Contract Change Order #002: Reduced Interior Column Size

TO:	City of Miles City PO Box 910 Miles City, Montana 59301	FROM:	Jackson Contractor Group, Inc. PO Box 967 Missoula Montana 59806
DATE CREATED:	3/ 02 /2026	CREATED BY:	Charlie Lohof (Jackson Contractor Group, Inc.)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
DESIGNATED REVIEWER:	Charlie Lohof (Jackson Contractor Group, Inc.)	REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
SCHEDULE IMPACT:	2 days	EXECUTED:	No
CONTRACT FOR:	02202514-00:Connors Stadium Grandstand	TOTAL AMOUNT:	\$ 5,093.35

DESCRIPTION:
 Costs associated with the supply of 2EA new 6" main columns and 7" collars for due to original design 10"/9" not fitting with the existing opening.

Supply of Replacement Columns:
 Labor: \$393.00
total of 6 hrs to install additional shoring as requested by engineer due to not having column in place over weekend.
 Material: \$5,036.00
supply of 2EA additional 6" columns and 7" collars
Thor Steel Buy back of originally fabricated columns (\$1,000.00)
\$4,429 + 15% OH&P (per contract) = \$5,093.35

ATTACHMENTS:

This proposal is based on the usual cost elements such as labor, material, and normal mark ups, and does not include any amount for changes in the sequence or work delays, disruption, rescheduling, extended overhead, acceleration and or impacts, and the right is expressly reserved to make claim for any and all of these related items of cost prior to any final settlement of the contract.

POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER:

PCO #	Title	Schedule Impact	Amount
002	Reduce Interior Column Size	2 days	5,093.35
TOTAL:			\$5,093.35

CHANGE ORDER LINE ITEMS:

PCO # 002 : Reduce Interior Column Size

#	Cost Code	Description	Type	Amount
1	05-1221 - MAIN COLUMN REPLACE	Replacement columns	Subcontract	\$ 5,036.00
2	90-0003 - CE#0003	Additional time for shoring as requested by engineer	Labor - Salaries/Wages	\$ 393.00
3	05-1221 - MAIN COLUMN REPLACE	buy back of original columns	Subcontract	(\$1,000.00)
Subtotal:				\$4,429.00
FEE: 15.00% Applies to All Line Items				664.35
Grand Total:				\$5,093.35

RESOLUTION NO. 4672

A RESOLUTION APPROVING A “CHANGE ORDER #002: SUPPLY OF REPLACEMENT COLUMNS” WITH JACKSON CONTRACTOR GROUP, INC., FOR REPAIRS TO CONNORS STADIUM.

WHEREAS, the City of Miles City has engaged Jackson Contractor Group, Inc., to assist in the repair and rehabilitation of the Connors Stadium roof, and has submitted a change order to said work to supply additional columns following the discovery of unanticipated structural concerns when removing existing columns;

NOW THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF THE CITY OF MILES CITY, MONTANA AS FOLLOWS:

1. The “CHANGE ORDER #002: SUPPLY OF REPLACEMENT COLUMNS” between the City of Miles City and Jackson Contractor Group, Inc., attached hereto as Exhibit “A,” is hereby approved and adopted by this Council.
2. The Mayor shall have the authority to execute the same, and to bind the City thereto.

SAID RESOLUTION FINALLY PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE CITY COUNCIL OF THE CITY OF MILES CITY, MONTANA, AT A REGULAR MEETING THIS 10TH DAY OF MARCH, 2026.

C.A. Grenz, Mayor

ATTEST:

Mary Rowe, City Clerk