



CITY OF MILES CITY

Finance Committee Meeting Minutes

March 12, 2026 at 6:00 PM

City Council Chambers and online at zoom.us

Zoom ID: 4062343462 | Passcode: 59301

CALL TO ORDER

Committee Chair Brooke Bartholomew called the meeting to order.

PRESENT

Committee Member Rick Huber

Committee Member Ed Pulecio

Committee Member Brooke Bartholomew

Committee Member Cody Steiner

Also present were Public Works Director Samantha Malenovsky, Interim Fire Chief Ed Kanduch, Police Chief Doug Colombik, and City Clerk/Recorder Mary Rowe.

1. REQUEST OF CITIZENS AND PUBLIC COMMENT

Interim Chief Kanduch updated the Committee on the status of Engine 9 quotes and presented handouts showing the quoted costs. Bill's Truck Service, and Brush Trucking would not do it, but EMS Truck Service can get the correct engine for about \$32,370.59.

2. UNFINISHED BUSINESS

A. Review and Discuss Business License Ordinances.

Chairperson Bartholomew explained the packet content consisting of past research. She noted that she spoke with department heads for input. The business license Ordinance should be ready to enforce by July 1st, 2026. She mentioned that Treasurer Moua had created a draft Ordinance outlining business licensing and believes everything in it to be enforceable. She also noted Treasurer Moua's banner incentive program, but stated there is more work to be done before it can be implemented. Insurance requirements, enforcement, and fee schedules were discussed. To cover the administrative costs, the fee would need to be \$150-\$200.

Committee Member Pulecio stated that \$75 for a home business and \$125 for a regular business could work. Then he inquired about how many licenses would be required if one owner had several businesses.

Committee Member Huber stated that he would like to see an emergency response sheet posted in all businesses, along with the owners name and business name on the license.

Clerk Rowe explained that there is currently a software in place to track and streamline the licensing process. Businesses can apply online, which prompts a workflow that brings the application through the approval process. It also has a payment portal right in it, so once the license is paid for the business can print it out directly.

Spencer Haynes, 86 Agate Drive, requested that any and all City Officials wear a vest, hat, badge, uniform, etc. to identify themselves when coming onto private property for inspections.

3. NEW BUSINESS

- A. Review & Recommend Approving Fee Waiver For Junior High and High School Rodeo Events.

Committee Chair Bartholomew clarified that this is for ambulance standby fees only.

Todd Steadman, A Volunteer Miles City Rodeo Coordinator, stated that over the years rodeos have made a comeback in Miles City with the addition of the Ag advancement center. The local rodeos must have an EMT with a backboard present at all events and state rodeos must have an EMT staffed ambulance at all events. He noted that no other cities in Montana charge for standby at these events. He is currently requesting the standby fee be waived one time in September, but also to have the fees waived for all rodeo related events in the future as well. He noted that he will never hire MCFR again for standbys if the City is not willing to cooperate with him on this.

Jake Richards of Miles City Fire and Rescue (MCFR) stated that City Fire Fighters cannot volunteer their time performing the same task as they are employed to do, they must be compensated for that time per Montana law. If they were to volunteer on their own, (not associated with the City) they would need to carry personal malpractice insurance.

Cory Chegus, Custer County Fire, stated that he does have EMT's on staff for their own protection, but they do need to clock hours for their certification so maybe something could be worked out. He also asked if MCFR would waive the dual membership policy if MCFR employees would like to volunteer with County Fire. He requested that Ed Kanduch and himself get together to go over details.

Motion made to postpone until June or until more information is available regarding volunteers, by Committee Member Pulecio, Seconded by Committee Member Huber.

Voting Yea: Committee Member Huber, Committee Member Pulecio, Committee Member Bartholomew, Committee Member Steiner

- B. Review and Recommend Concrete Alley and Paving Bids in Maintenance District 204.

Motion made by Committee Member Pulecio to discuss, Seconded by Committee Member Steiner.

Voting Yea: Committee Member Huber, Committee Member Pulecio, Committee Member Bartholomew, Committee Member Steiner

Committee Member Pulecio requested that a city business license requirement be added to the bidding process.

The alley and paving bids were both discussed. All bids were complete with bonds and insurance. Timelines, locations, millings, and warranty were discussed.

Motion made to recommend awarding Haynes Enterprises for the alley bid, by Committee Member Pulecio, Seconded by Committee Member Huber.

Voting Yea: Committee Member Huber, Committee Member Pulecio, Committee Member Bartholomew, Committee Member Steiner

Motion made to recommend awarding Century Companies for the paving bid by Committee Member Pulecio, Seconded by Committee Member Huber.

Voting Yea: Committee Member Huber, Committee Member Pulecio, Committee Member Bartholomew, Committee Member Steiner

4. ADJOURNMENT

Public comment on any public matter that is not on the agenda of this meeting can be presented under Request of Citizens, provided it is within the jurisdiction of the City to address. Public comment will be entered into the minutes of this meeting. The Committee cannot take any action on a matter unless notice of the matter has been made on an agenda and an opportunity for public comment has been allowed on the matter. Public matter does not include contested cases and other adjudicative proceedings

Next meeting scheduled for Wednesday, March 18th, 2026 @ 6pm

Motion made to adjourn by Committee Member Huber, Seconded by Committee Member Pulecio.
Voting Yea: Committee Member Huber, Committee Member Pulecio, Committee Member Bartholomew, Committee Member Steiner

The meeting was adjourned at 8:32pm