



**Township of Middletown**  
**ANNUAL REORGANIZATION MEETING**  
Sunday, January 02, 2022 at 10:00 AM  
One Kings Highway, Middletown, NJ 07748

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## Agenda

### ADMINISTRATION OF THE OATH OF OFFICE TO NEWLY ELECTED OFFICIALS

### MEETING OPENS AT 10:00 A.M. - MEETING STATEMENT:

### TO ATTEND THIS MEETING PLEASE FOLLOW THE LINKS BELOW

*For instructions and a link to join this meeting from your mobile device or computer please copy and paste the following URL into your browser: <https://tinyurl.com/reorg2022>*

*To call into the meeting, dial 1-408-418-9388. Enter the event access code **2341 378 4315** followed by #. Passcode 2022*

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to The Star Ledger, The Independent, and Two River Times and by posting at the Middletown Township Municipal Building and filing with the Township Clerk all on January 7, 2021.

Committeeman Clarke | Committeeman Hibell

Committeewoman Kratz | Committeeman Perry

Committeeman Settembrino

### PLEDGE OF ALLEGIANCE

**Leading the Pledge of Allegiance is Lifelong Resident of Middletown, John Alonso, Veteran of World War II and The Korean War.**

Moment of silence to honor the troops serving worldwide defending our Constitutions, Freedoms, and Way of Life.

### INVOCATION

### APPOINTMENT OF TOWNSHIP ATTORNEY

1. 22-01 Resolution Appointment of Township Attorney

### ELECTION OF MAYOR AND OATH OF OFFICE

### ELECTION OF DEPUTY MAYOR AND OATH OF OFFICE

### PRESENTATION OF MAYOR'S ADDRESS

### PRESENTATION OF DEPUTY MAYOR'S ADDRESS

## **OATH OF OFFICE FOR MIDDLETOWN FIRE DEPARTMENT OFFICERS**

## **OATH OF OFFICE FOR MIDDLETOWN EMERGENCY MEDICAL SERVICES**

Five Minute Recess

### **CONSENT AGENDA**

- [2.](#) 22-02 Resolution Appointment of Fire Department Officers
- [3.](#) 22-03 Resolution Appointment of Middletown Emergency Medical Services Department
- [4.](#) 22-04 Resolution Appointment of First Municipal Prosecutor
- [5.](#) 22-05 Resolution Appointment of Second Municipal Prosecutor
- [6.](#) 22-06 Resolution Appointment of Municipal Public Defender
- [7.](#) 22-07 Resolution Authorizing Various Volunteer Appointments to the Boards and Commissions
- [8.](#) 22-08 Resolution Appointment of Police Chaplains 2022
- [9.](#) 22-09 Resolution Appointment of Police Physicians 2022
- [10.](#) 22-10 Resolution Appointment of Special Law Enforcement Officers, Class I, Class II and Special Crossing Guards 2022
- [11.](#) 22-11 Resolution Appointment of Township Auditor
- [12.](#) 22-12 Resolution Appointment of Bond Counsel
- [13.](#) 22-13 Resolution Appointment of Broker of Record
- [14.](#) 22-14 Resolution Appointment of Township Special Conflicts Counsel
- [15.](#) 22-15 Resolution Appointment of General Special Counsel
- [16.](#) 22-16 Resolution Appointment of Tax Appeals and Foreclosure Counsel
- [17.](#) 22-17 Resolution Appointment of Workers Compensation Counsel
- [18.](#) 22-18 Resolution Appointment of Special Labor Counsel
- [19.](#) 22-19 Resolution Appointment of Township Consulting Engineers
- [20.](#) 22-20 Resolution Appointment of Qualified Redevelopment Planner
- [21.](#) 22-21 Resolution Appointment of Government Affairs Consultant
- [22.](#) 22-22 Resolution Awarding Contract For Third Party Administration of Workers Compensation, Automobile, and General Liability Claims
- [23.](#) 22-23 Resolution Appointment of Employee Assistance Provider

- [24.](#) 22-24 Resolution Appointment of Risk Management Consultant
- [25.](#) 22-25 Resolution Authorizing Establishment of Official Newspapers
- [26.](#) 22-26 Resolution Appointment of Grant Writing Consultant
- [27.](#) 22-27 Resolution Appointment of Official Searcher
- [28.](#) 22-28 Resolution Tax Searcher
- [29.](#) 22-29 Resolution Annual Meeting Notice
- [30.](#) 22-30 Resolution Establishing Roberts Rules of Order
- [31.](#) 22-31 Resolution Establishing Remote Meeting Procedures
- [32.](#) 22-32 Resolution Establishing Standing Rules of Township Committee
- [33.](#) 22-33 Resolution Authorizing a Temporary Budget for 2022
- [34.](#) 22-34 Resolution Appointment of Official Depositories
- [35.](#) 22-35 Resolution Authorizing Pre-Payment of Certain Bills for 2022
- [36.](#) 22-36 Resolution Establishing a Grace Period and Interest Rates for Taxes
- [37.](#) 22-37 Resolution Authorizing Mayor to Execute Cancellations of Municipal Tax Sale Certificates
- [38.](#) 22-38 Resolution Of The Township Committee Of The Township Of Middletown Authorizing An Accelerated Tax Sale
- [39.](#) 22-39 Resolution Authorizing Tax Collection To Process Certain Small Tax Refunds And Cancellations
- [40.](#) 22-40 Resolution Authorizing Fee For Issuance Of Municipal Tax Sale Notices
- [41.](#) 22-41 Resolution Awarding Contract For Delta Dental Administrative And Network Services
- [42.](#) 22-42 Resolution Appointment of Third Party Claims Administrator
- [43.](#) 22-43 Resolution Authorizing Electronic Municipal Lien Tax Sale
- [44.](#) 22-44 Resolution Authorizing Execution Of Equitable Sharing Agreement of Forfeited Assets With Department of Justice
- [45.](#) 22-45 Resolution Authorizing The Township Of Middletown To Participate In The Nationwide Settlement Agreements With Johnson & Johnson, Mckesson, Cardinal Health, And Amerisourcebergen To Resolve Claims Involving Their Roles In The Country's Opioid Crisis

## **OATH OF OFFICE FOR VOLUNTEER APPOINTMENTS**

## **TOWNSHIP COMMITTEE COMMENTS**

## **PUBLIC COMMENTS**

**ADJOURNMENT**



**RESOLUTION NO. 22-**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION APPOINTING TOWNSHIP ATTORNEY**

**WHEREAS**, pursuant to N.J.S.A. 40A:9-139 and § 4-32A of the Code of the Township of Middletown there exists a need to appoint a qualified individual as Township Attorney to serve as the municipal attorney and designated legal officer for the Township of Middletown; and

**WHEREAS**, § 4-32B of the Code of the Township of Middletown provides that the Township Attorney shall be compensated pursuant to the Township's applicable salary ordinance to provide representation in routine and reoccurring legal matters as defined pursuant to § 4-32C of the Code of the Township of Middletown; and

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5).

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Brian M. Nelson, Esq., 10 Highway 35, Red Bank, New Jersey 07701 is hereby appointed Township Attorney for 2022 to perform the duties prescribed pursuant to § 4-32C of the Code of the Township of Middletown and to be compensated pursuant to the Township's Salary Ordinance.

**BE IT FURTHER RESOLVED** that notice of this appointment shall be published by the Township Clerk in the Township's official newspaper.

**RESOLUTION 22-02**

**APPOINTMENT OF FIRE DEPARTMENT OFFICERS**

**BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY,**  
as follows:

1. That the following individuals be and they are hereby appointed or reappointed members of the Fire Department pursuant to the "Code of the Township of Middletown" for a full term of one year commencing January 1, 2022 and terminating December 31, 2022.

<b>FIRE CHIEF:</b>	<b>BERNIE CHENOWETH, III</b>
<b>DEPUTY CHIEF:</b>	<b>JOHN WALZ, JR.</b>
<b>FIRST ASSISTANT:</b>	<b>WILLIAM KANE, JR.</b>
<b>SECOND ASSISTANT:</b>	<b>ANTHONY FULCINITI</b>
<b>THIRD ASSISTANT:</b>	<b>DANIEL P. KELLY</b>

- 2. The Township Clerk shall send a certified copy of this resolution to each of the following:
  - a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
  - b. Fire Department

**RESOLUTION NO. 22-03**

**RESOLUTION APPOINTING MIDDLETOWN EMERGENCY  
MEDICAL SERVICES DEPARTMENT OFFICERS**

**WHEREAS**, pursuant to Chapter 28 of the Code of the Township of Middletown (“the Township”), as amended by Ordinance No. 2015-3147, the Township formed an Emergency Medical Services Department to be charged with providing administrative and operational oversight to the Township’s five independent volunteer first aid and rescue squads; and

**WHEREAS**, pursuant to § 28-3 “[t]he selection of officers and trustees of the EMS Department and their respective terms and conditions to qualify to serve in office shall be determined by the EMS Department’s bylaws, which shall be filed with the Township”; and

**WHEREAS**, the initial appointments having been requested to be made by the governing body of the Township.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the following officers shall be and are hereby appointed as the officers of the Middletown Emergency Medical Services Department for 2022:

- |                      |                  |
|----------------------|------------------|
| EMS CHIEF:           | FLOYD GOLDSTEIN  |
| EMS DEPUTY CHIEF:    | PETER PROCOPIO   |
| EMS ASSISTANT CHIEF: | BRIAN MCKITTRICK |

**RESOLUTION NO. 22-**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION APPOINTING FIRST MUNICIPAL PROSECUTOR**

**WHEREAS**, pursuant to N.J.S.A. 2B:25-4 and § 4-33 of the Code of the Township of Middletown there exists a need to appoint a qualified attorney as a Municipal Prosecutor for the Township; and

**WHEREAS**, the Township maintains two Municipal Prosecutor positions for individual court days; and

**WHEREAS**, pursuant to Local Finance Notice 2005-32, such salaried appointed positions are not subject to the Fair and Open Process.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that John Lane, Esq. is hereby appointed to the First Municipal Prosecutor's position for the Township of Middletown for 2022 to be compensated pursuant to the Township's applicable salary ordinance.

**BE IT FURTHER RESOLVED** that notice of this appointment shall be published by the Township Clerk in the Township's official newspaper.

**RESOLUTION NO. 22-**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION APPOINTING SECOND MUNICIPAL PROSECUTOR**

**WHEREAS**, pursuant to N.J.S.A. 2B:25-4 and § 4-33 of the Code of the Township of Middletown there exists a need to appoint a qualified attorney as a Municipal Prosecutor for the Township; and

**WHEREAS**, the Township maintains two Municipal Prosecutor positions for individual court days; and

**WHEREAS**, pursuant to Local Finance Notice 2005-32, such salaried appointed positions are not subject to the Fair and Open Process.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Sean Kean, Esq. is hereby appointed to the Second Municipal Prosecutor's position for the Township of Middletown for 2022 to be compensated pursuant to the Township's applicable salary ordinance.

**BE IT FURTHER RESOLVED** that notice of this appointment shall be published by the Township Clerk in the Township's official newspaper.

**RESOLUTION NO. 22-**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION APPOINTING MUNICIPAL PUBLIC DEFENDER**

**WHEREAS**, pursuant to N.J.S.A. 2B:24-3 there exists a need to appoint a qualified attorney as Municipal Public Defender for the Township; and

**WHEREAS**, pursuant to Local Finance Notice 2005-32, such salaried appointed positions are not subject to the Fair and Open Process.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Stanley Werse, Esq. is hereby appointed Municipal Public Defender for the Township of Middletown for 2022 to be compensated pursuant to the Township's applicable salary ordinance and at an hourly rate specified by ordinance for matters in the Superior Court that may be reimbursed by individuals utilizing the services of the Public Defender.

**BE IT FURTHER RESOLVED** that notice of this appointment shall be published by the Township Clerk in the Township's official newspaper.

**RESOLUTION 22-**

**RESOLUTION BY THE TOWNSHIP COMMITTEE, AUTHORIZING VARIOUS VOLUNTEER APPOINTMENTS TO THE BOARDS AND COMMISSIONS OF THE TOWNSHIP OF MIDDLETOWN, MONMOUTH COUNTY, NEW JERSEY**

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals in Schedule A are hereby appointed members of their designated board or commission pursuant to the "Code of the Township of Middletown" for terms as set forth in Schedule A.
2. The Township Clerk shall send a certified copy of this resolution to each of the following:
  - a. Each appointee listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
  - b. Boards and Commissions

## SCHEDULE A

<b>Board Name</b>	<b>Position</b>	<b>First Name</b>	<b>Last Name</b>	<b>Start Date</b>	<b>End Date</b>
Clean Communities Advisory Committee	Seat 1	Colleen	Lapp	1/1/2022	12/31/2022
Clean Communities Advisory Committee	Seat 2	Eric	Maggio	1/1/2022	12/31/2022
Clean Communities Advisory Committee	Seat 3	Valerie	Robertson	1/1/2022	12/31/2022
Clean Communities Advisory Committee	Seat 4	Kenneth	Walls	1/1/2022	12/31/2022
Clean Communities Advisory Committee	Seat 5	Ted	Maloney	1/1/2022	12/31/2022
Clean Communities Advisory Committee	Seat 6	Jessica	Ticino	1/1/2022	12/31/2022
Community Affairs Council	Seat 1	Patricia	Ouellette	1/1/2022	12/31/2024
Community Affairs Council	Seat 2	Thomas	Finnegan	1/1/2022	12/31/2024
Community Affairs Council	Seat 3	Robert	Schillberg	1/1/2022	12/31/2024
Community Affairs Council	Seat 4	John	Giordano	1/1/2022	12/31/2024
Community Assistance Network	Seat 1	Ryan	Clarke	1/1/2022	12/31/2022
Community Assistance Network	Seat 7	Joseph	Hein	1/1/2022	12/31/2024
Community Assistance Network	Seat 11	Will	Purcell	1/21/2022	12/31/2024
Community Assistance Network	Seat 2	Mary Ellen	Walker	1/1/2022	12/31/2022



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Community Assistance Network	Seat 4	Richard	DeBenedetto	1/1/2022	12/31/2022
Economic Development Board	Mayor or Designee	Rick W.	Hibell	1/1/2022	12/31/2022
Economic Development Board	Seat 7	Richard	Stryker	1/1/2022	12/31/2024
Economic Development Board	Seat 2	Spiro	Pappas	1/1/2022	12/31/2024
Environmental Commission	Seat 5	Jordan	Gilruth	1/1/2022	12/31/2024
Environmental Commission	Seat 2	Marie	Capdeville	1/1/2022	12/31/2024
Environmental Commission	Seat 4	Martin	Donohue	1/1/2022	12/31/2024
Environmental Commission	Seat3	Carl	Rathjen	1/1/2022	12/31/2024
Green Team Advisory Committee	Seat 1	Katelyn	Krynski	1/1/2022	12/31/2022
Green Team Advisory Committee	Seat 11	Mathew	Mauro	1/1/2022	12/31/2022
Green Team Advisory Committee	Seat 10	Michael	Rizzo	1/1/2022	12/31/2022
Green Team Advisory Committee	Seat 2	Eugenio	Grano	1/1/2022	12/31/2022
Green Team Advisory Committee	Seat 3	Richard	DeBenedetto	1/1/2022	12/31/2022
Green Team Advisory Committee	Seat 5	Ted	Maloney	1/1/2022	12/31/2022
Green Team Advisory Committee	Seat 6	Janet	Dellett	1/1/2022	12/31/2022
Green Team Advisory Committee	Seat 7	Anthony	Mercantante	1/1/2022	12/31/2022
Green Team Advisory Committee	Seat 8	Pat	Miller	1/1/2022	12/31/2022
Green Team Advisory Committee	Seat 9	Jessica	Ticino	1/1/2022	12/31/2022
Historic Preservation Committee	Seat 1	Matthew	Coombs	1/1/2022	12/31/2022
Historic Preservation Committee	Seat 2	Valerie	Slawson	1/1/2022	12/31/2024

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Historic Preservation Committee	Seat 4	Elaine	Hinckley	1/1/2022	12/31/2024
Historic Preservation Committee	Seat 3	Linda	Maresca	1/1/2022	12/31/2024
Joint Shared Services and Consolidation Advisory Committee	Seat 1	Anthony S.	Perry	1/1/2022	12/31/2022
Joint Shared Services and Consolidation Advisory Committee	Seat 3	Anthony	Mercantante	1/1/2022	12/31/2022
Joint Shared Services and Consolidation Advisory Committee	Seat 2	Rick W.	Hibell	1/1/2022	12/31/2022
Joint Shared Services and Consolidation Advisory Committee	Seat 4	Anthony P.	Fiore	1/1/2022	12/31/2022
Landmarks Commission	Seat 2	Paul	Crupi	1/1/2022	12/31/2025
Landmarks Commission	Seat 1	Peter	Van Nortwick	1/1/2022	12/31/2025
Library Board of Trustees	Seat 1	Kimberly	Kratz	1/1/2022	12/31/2022
Library Board of Trustees	Seat 2	Mathew	Ferri	1/1/2022	12/31/2022
Library Board of Trustees	Seat 4	Shannon	Miller	1/1/2022	12/31/2026
Library Board of Trustees	Seat 8	William	Bucco	1/1/2022	12/31/2026
Library Board of Trustees	Seat 9	Shannon	Gilmartin	1/1/2022	12/31/2026
Library Board of Trustees	Seat 7	Marion	Schelling	1/1/2022	12/31/2026
Lincroft Senior Citizen Housing	Seat 2	Anthony P.	Fiore	1/1/2022	12/31/2026
Lincroft Senior Citizen Housing	Seat 3	Roberta	Sheridan	1/1/2022	12/31/2026
Lincroft Senior Citizen Housing	Seat 9	Charles	Walters	Unexpired Term	12/31/2024

Middletown Arts Council	Liaison	Maureen T.	Raisch	1/1/2022	12/31/2022
Middletown Housing Authority	Seat 3	Kimberly	Kratz	1/1/2022	12/31/2026
Municipal Alliance against Drug and Alcoholism	Member	Frank	Self	1/1/2022	12/31/2022
Municipal Alliance against Drug and Alcoholism	Member	Robert	Bucco	1/1/2022	12/31/2022
Municipal Alliance against Drug and Alcoholism	Member	Donald	Antenucci	1/1/2022	12/31/2022
Municipal Alliance against Drug and Alcoholism	Member	Barbara	Miceli	1/1/2022	12/31/2022
Municipal Alliance against Drug and Alcoholism	Member	Margarete	Bertorelli	1/1/2022	12/31/2022
Municipal Alliance against Drug and Alcoholism	Member	Michael	Donlon	1/1/2022	12/31/2022
Municipal Alliance against Drug and Alcoholism	Member	Angela	Pepe-Lage	1/1/2022	12/31/2022
Municipal Alliance against Drug and Alcoholism	Member	Anthony	Perry	1/1/2022	12/31/2022
Municipal Alliance against Drug and Alcoholism	Member	Maureen	McGee	1/1/2022	12/31/2022
Municipal Alliance against Drug and Alcoholism	Member	Kathy	Straniero	1/1/2022	12/31/2022
Municipal Alliance against Drug and Alcoholism	Member	Rebecca	Rean	1/1/2022	12/31/2022
Municipal Alliance against Drug and Alcoholism	Member	John	Maguire	1/1/2022	12/31/2022
Municipal Alliance against Drug and Alcoholism	Member	Gerard	Scharfenberger	1/1/2022	12/31/2022
Municipal Alliance against Drug and Alcoholism	Member	Daniel	Sullivan	1/1/2022	12/31/2022

Municipal Alliance against Drug and Alcoholism	Member	Mary Ellen Walker	Walker	1/1/2022	12/31/2022
Municipal Alliance against Drug and Alcoholism	Member	Craig Weber	Weber	1/1/2022	12/31/2022
Municipal Alliance against Drug and Alcoholism	member	Kristie Kane	Kane	1/1/2022	12/31/2022
Municipal Alliance against Drug and Alcoholism	Volunteer	Kimberly Kratz	Kratz	1/1/2022	12/31/2022
Open Space Preservation Committee	Seat 1	Jessica Ticino	Ticino	1/1/2022	12/31/2022
Open Space Preservation Committee	Seat 2	John Spinelli	Spinelli	1/1/2022	12/31/2022
Open Space Preservation Committee	Seat 3	Paul Gleitz	Gleitz	1/1/2022	12/31/2022
Open Space Preservation Committee	Seat 4	Victor Wymbs	Wymbs	1/1/2022	12/31/2022
Open Space Preservation Committee	Seat 5	Anthony Mercantante	Mercantante	1/1/2022	12/31/2022
Open Space Preservation Committee	Seat 6	Anthony Perry	Perry	1/1/2022	12/31/2022
Open Space Preservation Committee	Seat 7	Michael Kopec	Kopec	1/1/2022	12/31/2022
Open Space Preservation Committee	Seat 8	Matthew Mauro	Mauro	1/1/2022	12/31/2022
Planning Board	Seat 1	Vlad Berson	Berson	1/1/2022	12/31/2022
Planning Board	Seat 2	Kevin Settembrino	Settembrino	1/1/2022	12/31/2022
Planning Board	Seat 3	John Rentschler	Rentschler	1/1/2022	12/31/2022
Planning Board	Seat 4	Carl Rathjen	Rathjen	1/1/2022	12/31/2025
Planning Board	Seat 7	Steven Schweizer	Schweizer	1/1/2022	12/31/2025
Planning Board	Seat 6	Kevin Colangelo	Colangelo	1/1/2022	12/31/2025
Recreation Advisory Committee	Seat 6	Kelly Valenti	Valenti	1/1/2022	12/31/2024

Recreation Advisory Committee	Seat 8	Veronica	Fernandez-Miller	1/1/2022	12/31/2024
Recreation Advisory Committee	Seat 7	Mathew	Strobel	1/1/2022	12/31/2024
Safety Council	Seat 10	Raphael	Borgess	1/1/2022	12/31/2022
Safety Council	Seat 11	Cynthia	Bianchi	1/1/2022	12/31/2022
Safety Council	Seat 2	Anthony	Iacovone	1/1/2022	12/31/2022
Safety Council	Seat 3	Marcelo S.	Aguirre	1/1/2022	12/31/2022
Safety Council	Seat 4	Dominick	Donatelli	1/1/2022	12/31/2022
Safety Council	Seat 5	Edward "Buddy"	Skelly	1/1/2022	12/31/2022
Safety Council	Seat 6	Peter	Laimann	1/1/2022	12/31/2022
Safety Council	Seat 8	Robert	Pfleger	1/1/2022	12/31/2022
Safety Council	Seat 9	Joe	Shade	1/1/2022	12/31/2022
Sewer Authority	Seat 1	Charles	Rogers, III	2/1/2022	2/1/2027
Veterans Affairs Committee	Seat 4	Robert	Siemer	1/1/2022	12/21/2024
Volunteer Corps Advisory Committee	Seat 9	Anthony	Panzica	1/1/2022	12/31/2022
Youth Athletic Advisory Board	Member	Michael	Adamson	1/1/2022	12/31/2022
Youth Athletic Advisory Board	Member	James	Lennon	1/1/2022	12/31/2022
Youth Athletic Advisory Board	Member	Joseph	Giunta	1/1/2022	12/31/2022
Youth Athletic Advisory Board	Member	Matthew	Winters	1/1/2022	12/31/2022
Youth Athletic Advisory Board	Member	Luke	Sims	1/1/2022	12/31/2022
Youth Athletic Advisory Board	Member	Jim	Brett	1/1/2022	12/31/2022
Youth Athletic Advisory Board	Member	Brett	Palumbo	1/1/2022	12/31/2022
Youth Athletic Advisory Board	Member	Michael	Anderson	1/1/2022	12/31/2022
Youth Athletic Advisory Board	Member	Rick	O'Donnell	1/1/2022	12/31/2022
Youth Athletic Advisory Board	Member	Matthew	Riordan	1/1/2022	12/31/2022
Zoning Board of Adjustment	Seat 1	Emil	Wrede	1/1/2022	12/31/2025
Zoning Board of Adjustment	Seat 3	James	Hinckley	1/1/2022	12/31/2025
Zoning Board of Adjustment	Seat 2	Chantal	Bouw	1/1/2022	12/31/2025

Zoning Board of Adjustment	Seat 6	William	Hibell	Unexpired Term	12/31/2023	Item #7.
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TOWNSHIP OF MIDDLETOWN

COUNTY OF MONMOUTH

APPOINTMENT OF POLICE CHAPLAINS

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

- 1. That the following individuals are hereby appointed Police Chaplains of Middletown Township for the year 2022:

**REVEREND DR. DANIEL CORREA**  
**FATHER LUIGI HARGAIN**  
**REVEREND JOSEPH E. HEIN**  
**FATHER DANIEL C. HESKO**  
**REVEREND DONALD MAGAW**  
**DEACON JAMES NEUBAUER, COLONEL, USMC (ret.)**  
**CHAPLIN JOSEPH PEZZANO**

- 2. The Township Clerk shall send a certified copy of this resolution to each of the following:
  - a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
  - b. Police Department

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent

**CERTIFICATION**

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held \_\_\_\_\_, 2022.

WITNESS, my hand and the seal of the Township of Middletown this \_\_\_\_ day of January, 2022.

\_\_\_\_\_  
HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 22-\_\_\_\_\_

TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH

APPOINTMENT OF POLICE PHYSICIANS

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN,  
IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

- 1. That the following individuals be and they are hereby appointed Police Physicians pursuant to the "Code of the Township of Middletown" for the year 2022.

HACKENSACK MERIDIAN / RIVERVIEW MEDICAL CENTER OCCUPATIONAL HEALTH UNIT

For Department K9's  
**DR. BEVERLY J. DROZD, DVM**  
**HOME VETERINARY SERVICES OF BELFORD**

- 2. The Township Clerk shall send a certified copy of this resolution to each of the following:
  - a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
  - b. Police Department

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held \_\_\_\_\_, 2022.

**WITNESS**, my hand and the seal of the Township of Middletown this \_\_\_\_ day of January, 2022.

\_\_\_\_\_  
HEIDI R. BRUNT, TOWNSHIP CLERK



**RESOLUTION 22-\_\_\_\_\_**  
**TOWNSHIP OF MIDDLETOWN**  
**COUNTY OF MONMOUTH**

**APPOINTMENT OF SPECIAL LAW ENFORCEMENT OFFICERS - CLASS I, II and SPECIAL CROSSING GUARDS**

**WHEREAS**, the Township Administrator and Chief of Police have previously recommended that the structure of the Police Department be adjusted to include allowing the appointment of certain Special Law Enforcement Officers (Class I and Class II); and Special Crossing Guards.

**WHEREAS**, § 44-7B of the Code of the Township of Middletown (1996) was amended and supplemented by Ordinance No. 2015-3136; and

**WHEREAS**, the Chief of Police has complied with the provisions of N.J.S.A.40A:14-146.1 regarding the appointment of Special Law Enforcement Officers and Special Crossing Guards, represents that the applicants named below meet all of the requirements set forth by statute and recommends the appointment.

**NOW, THEREFORE, BE IT RESOLVED** BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed as Special Law Enforcement Officers – Class I, II, and Special Crossing Guards in the Middletown Township Police Department for the calendar year of 2022.

**Special Law Enforcement Officers Class I –**

**Francesco Lotorto**  
**Robert Poss**  
**Natalie Mirenda**  
**Anthony Bartolone**

**Austen McKnight**  
**Jason Stevenson**  
**Chad Bacek**  
**Thomas Stone**

**Special Law Enforcement Officers Class II –**

**David L. Chenoweth**  
**Tyler J. Wilton**

**James Courtney**  
**Kyle Flanagan**

**Special Crossing Guards -**

**Matthew Viaud**

- 2. The Township Clerk shall send a certified copy of this resolution to each of the following:
  - a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
  - b. Police Department

**MIDDLETOWN TOWNSHIP COMMITTEE**

<b>Committee Member</b>	<b>Approved</b>	<b>Opposed</b>	<b>Abstain</b>	<b>Absent</b>

**CERTIFICATION**

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held \_\_\_\_\_, 2022

**WITNESS**, my hand and the seal of the Township of Middletown this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
HEIDI R. BRUNT, TOWNSHIP CLERK

**RESOLUTION NO. 22-****TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH****RESOLUTION AWARDING PROFESSIONAL  
SERVICES CONTRACT FOR TOWNSHIP AUDITOR**

**WHEREAS**, pursuant to N.J.S.A. 40A:5-4 there exists a need for the Township to retain the services of a qualified Registered Municipal Accountant (“RMA”) to conduct the Township’s annual audit and related professional services as needed; and

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, subject to the certification of availability of funds by the Chief Financial Officer, Robert Swisher, RMA of the firm of Suplee, Clooney & Company has agreed to serve as the Township Auditor for the sum of \$88,750, plus hourly rates ranging from \$75 to \$175 for special projects for 2022.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Robert Swisher, RMA of the firm of Suplee, Clooney & Company, 308 East Broad Street, Westfield, New Jersey 07090 is hereby awarded a professional services contract to serve as the Township Auditor for 2022 for the sum of \$88,750.

**BE IT FURTHER RESOLVED** that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township’s official newspaper pursuant to law.

**RESOLUTION NO. 22-**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL  
SERVICE CONTRACT FOR BOND COUNSEL**

**WHEREAS**, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint an individual or law firm to serve as special counsel to the Township of Middletown as bond counsel as may be needed; and

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of Gibbons PC, One Gateway Center, Newark, New Jersey 07102, has qualified and agreed to provide legal counseling as Bond Counsel at transactional rates specified by contract in an amount estimated not to exceed \$30,000, exclusive of fees for filing fees, legal research, or other reasonable approved expenses.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firm of Gibbons PC is hereby awarded a professional services contract for the provision of legal services as Bond Counsel to the Township as needed during 2022 for an amount estimated not to exceed \$30,000.

**BE IT FURTHER RESOLVED** that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

**RESOLUTION NO. 22-**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICES  
CONTRACT FOR BROKER OF RECORD**

**WHEREAS**, the Township requires the services of a Broker of Record to procure prescription, excess liability and other potential coverages for the Township’s primarily self-insured funds; and

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(m)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, Round Hill Risk Partners, LLC is qualified and has agreed to serve as the Broker of Record for the Township with fees for insurance placement services anticipated to be paid through customary brokerage commissions and fees paid by carriers resulting in minimal or no direct cost to or payments by the Township.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Round Hill Risk Partners, LLC, 788 Morris Turnpike Suite 101, Short Hills, New Jersey 07078 is hereby awarded a professional services contract to serve as the Township’s Broker of Record for 2022.

**BE IT FURTHER RESOLVED** that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township’s official newspaper pursuant to law.

**RESOLUTION NO. 22-**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL  
SERVICE CONTRACTS FOR SPECIAL CONFLICTS COUNSEL**

**WHEREAS**, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint individuals or law firms to serve as special counsel to the Township of Middletown to address legal matters in which the Township Attorney or General Special Counsel may have a conflict under the New Jersey Court Rules or other applicable laws or regulations; and

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, based on the recommendation of the Township Administrator the law firms of Spiro Harrison, LLC, Collins, Vella, & Casello, LLC, Dasti & Associates, LLC, King, Moench, Hirniak, Mehta, & Collins, LLP are qualified and have agreed to serve as Special Conflicts Counsel.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firms of Spiro Harrison, LLC, Collins, Vella, & Casello, LLC, Dasti & Associates, LLC, King, Moench, Hirniak, Mehta, & Collins, LLP are hereby awarded professional services contracts for the provision of legal services at the rates set forth in their respective proposals as Special Conflicts Counsel to the Township as needed during 2022 for an estimated amount not to exceed \$50,000 in aggregate.

**BE IT FURTHER RESOLVED** that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, copies of which shall be maintained by the Clerk and advertised in the Township’s official newspaper pursuant to law.

**RESOLUTION NO. 22-**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICE  
CONTRACTS FOR GENERAL SPECIAL COUNSEL**

**WHEREAS**, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint individuals or law firms to serve as special counsel to the Township of Middletown to handle general litigation, transactions and other legal representation as may be needed; and

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of Archer & Greiner PC, 10 Highway 35, Red Bank, New Jersey 07701 is qualified and agrees to handle general litigation, transactions and other legal representation as needed for a flat fee of \$318,000 for 2022, plus a blended rate of \$195 per hour for affordable housing, condemnation, and Port Monmouth Flood Control matters, and other escrowed matters being set by applicable project escrow agreements, exclusive of fees for witnesses, experts, filing fees, legal research, title work, or other reasonable allowable expenses.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firm of Archer & Greiner PC is hereby awarded a professional service contract for the provision of legal services as General Special Counsel to the Township to handle general litigation, transactions, and provide other legal representation as needed for a flat fee of \$318,000 (exclusive of allowable expenses) for 2022.

**BE IT FURTHER RESOLVED** that the law firm of Archer & Greiner PC may also charge a blended hourly rate of \$195 per hour for affordable housing related matters to be paid from the Township’s Affordable Housing Trust Fund in an amount estimated not to exceed \$30,000 exclusive of allowable expenses.

**BE IT FURTHER RESOLVED** that the law firm of Archer & Greiner PC may also charge a blended hourly rate of \$195 per hour for Port Monmouth Flood Control matters in an amount estimated not to exceed \$60,000 exclusive of allowable expenses.

**BE IT FURTHER RESOLVED** that the law firm of Archer & Greiner PC may also charge a blended hourly rate of \$195 per hour for open space condemnation matters in an amount estimated not to exceed \$30,000 exclusive of allowable expenses.

**BE IT FURTHER RESOLVED** that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, copies of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.



**RESOLUTION NO. 22-**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICE  
CONTRACTS FOR TAX APPEALS AND FORECLOSURE COUNSEL**

**WHEREAS**, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint an individual or law firm to serve as special counsel to the Township of Middletown to handle legal matters relating to tax appeals and foreclosures as may be needed; and

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of Malamut & Associates has qualified and agreed to provide these services for \$170 per hour, for a total estimated amount not to exceed \$30,000, exclusive of fees for witnesses, experts, filing fees, legal research, title work, or other reasonable approved expenses; and

**WHEREAS**, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of Zager Fuchs has qualified and agreed to provide these services for \$165 per hour, for a total estimated amount not to exceed \$70,000, exclusive of fees for witnesses, experts, filing fees, legal research, title work, or other reasonable approved expenses.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firms of Malamut & Associates LLC, 457 Haddonfield Road, Suite 500, Cherry Hill, New Jersey 08002 and Zager Fuchs LLC, 268 Broad Street, Red Bank, New Jersey 07701 are hereby awarded professional services contracts for the provision of legal services as Special Tax Appeals and Foreclosure Counsel to the Township as needed during 2022 for a collective amount estimated not to exceed \$100,000.

**BE IT FURTHER RESOLVED** that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, copies of which shall be maintained by the Clerk and advertised in the Township’s official newspaper pursuant to law.

**RESOLUTION NO. 22-**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICE  
CONTRACTS FOR WORKERS COMPENSATION COUNSEL**

**WHEREAS**, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint an individual or law firm to serve as special counsel to the Township of Middletown to handle workers compensation matters as may be needed; and

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, the law firms of Biancamano & Distefano PC, Capehart & Scatchard PA and Malamut & Associates LLC are qualified and agree to provide legal services in relation workers compensation matters; and

**WHEREAS**, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of Biancamano & Distefano PC has agreed to perform at a rate of \$155 per hour, estimated not to exceed \$17,500, exclusive of fees for witnesses, experts, filing fees, legal research, or other reasonable allowable expenses; and

**WHEREAS**, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of Capehart & Scatchard PA has agreed to perform at a rate of \$155 per hour, estimated not to exceed \$17,500, exclusive of fees for witnesses, experts, filing fees, legal research, or other reasonable allowable expenses; and

**WHEREAS**, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of Malamut & Associates LLC has agreed to perform at a rate of \$170 per hour, estimated not to exceed \$17,500, exclusive of fees for witnesses, experts, filing fees, legal research, or other reasonable allowable expenses.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firms of Biancamano & Distefano PC, Capehart & Scatchard PA and Malamut & Associates LLC are hereby awarded professional services contracts for the provision of legal services as Special Workers Compensation Counsel to the Township, as needed, during 2022 for an estimated amount not to exceed \$17,500 each.

**RESOLUTION NO. 22-**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICE  
CONTRACT FOR SPECIAL LABOR COUNSEL**

**WHEREAS**, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint an individual or law firm to serve as special counsel to the Township of Middletown to handle labor matters as may be needed; and

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of O’Toole & Scrivo LLC has qualified and agreed to provide legal services in relation to Special Labor Counsel matters at a rate of \$145 per hour, exclusive of fees for witnesses, experts, filing fees, legal research, or other reasonable approved expenses.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firm of O’Toole & Scrivo LLC, 14 Village Park Rd, Cedar Grove, New Jersey 07009 is hereby awarded a professional services contract for the provision of legal services as Special Labor Counsel to the Township as needed during 2022 for an estimated amount not to exceed \$75,000.

**BE IT FURTHER RESOLVED** that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township’s official newspaper pursuant to law.

**RESOLUTION NO. 22-**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICES  
CONTRACTS FOR QUALIFIED CONSULTING ENGINEERS**

**WHEREAS**, there exists a need for the Township to retain the services of qualified and licensed engineering firms to provide professional engineering services in relation to the maintenance of the Township’s 400 miles of roadway, parks and other facilities, and to provide planning and review services that cannot be addressed entirely by the Township Engineer; and

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, the Township has determined to appoint multiple qualified consulting engineering firms to be assigned on a case-by-case basis by the Township Engineer based on expertise, availability and pricing; and

**WHEREAS**, the engineering firms of T&M Associates, Colliers Engineering & Design, CME Associates, Boro Engineering, Suburban Consulting Engineers, H2M Associates, and Remington & Vernick Engineers are all qualified and have agreed to provide professional engineering services pursuant to the rate schedules provided for in their respective proposals for 2022, subject to the Certification of availability of funds being provided by the Chief Financial Officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the engineering firms of T&M Associates, Colliers Engineering & Design, CME Associates, Boro Engineering, Suburban Consulting Engineers, H2M Associates, and Remington & Vernick Engineers are hereby offered and awarded professional services contracts to serve as Qualified Consulting Engineers for 2022 pursuant to the rate schedules provided for in their proposals for 2022.

**BE IT FURTHER RESOLVED** that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, copies of which shall be maintained by the Clerk and advertised in the Township’s official newspaper pursuant to law.

**RESOLUTION NO. 22-**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICES  
CONTRACTS FOR QUALIFIED REDEVELOPMENT PLANNERS**

**WHEREAS**, there exists a need for the Township to retain the services of qualified and licensed professional planners or firms to assist the Township on a number of ongoing and impending redevelopment projects; and

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, the firms of T&M Associates and H2M Associates are qualified and have agreed to provide professional redevelopment planning services pursuant to the rate schedules provided for in their respective proposals for 2022, subject to the Certification of availability of funds being provided by the Chief Financial Officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the firms of T&M Associates and H2M Associates are hereby offered and awarded professional services contracts to serve as Qualified Redevelopment Planners for 2022 pursuant to the rate schedules provided for in their proposals for 2022.

**BE IT FURTHER RESOLVED** that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, copies of which shall be maintained by the Clerk and advertised in the Township’s official newspaper pursuant to law.

**RESOLUTION NO. 22-**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICE  
CONTRACT FOR EXTRAORDINARY UNSPECIFIABLE  
SERVICE FOR GOVERNMENTAL AFFAIRS CONSULTANT**

**WHEREAS**, the Township of Middletown has sought the services of a governmental affairs consultant to seek opportunities to help offset future increases in property taxes and assist the Township on a wide array of issues and concerns the Township has with the State of New Jersey; and

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, subject to the certification of availability of funds by the Chief Financial Officer, CLB Partners LLC is qualified and agrees to provide governmental affairs consulting services for a flat monthly retainer of \$5,000, exclusive of reasonably approved expenses.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that CLB Partners LLC, 130 West State Street, Trenton, New Jersey 08608 is hereby awarded a contract for governmental affairs consulting services for a flat monthly retainer of \$5,000, exclusive of reasonably approved expenses, for 2022 for an estimated contract amount not to exceed \$60,000.

**BE IT FURTHER RESOLVED** that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

**RESOLUTION NO. 22-**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL INSURANCE-RELATED SERVICES  
CONTRACT FOR THIRD PARTY ADMINISTRATION OF WORKERS  
COMPENSATION, AUTOMOBILE AND GENERAL LIABILITY CLAIMS**

**WHEREAS**, the Township requires the services of a third party administrator to assist in the processing of the Township’s various self-insured claims for worker’s compensation, automobile and general liability; and

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(m)) does not require competitive bidding for this position as an insurance related contract, it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with two bids having been received and considered for the position; and

**WHEREAS**, subject to the certification of availability of funds by the Chief Financial Officer, Inservco Insurance Services, Inc. is qualified and has agreed to serve as the Township’s as third party administrator for the processing of self-insured workers compensation, automobile and general liability claims for 2022 for a flat rate of \$42,312 for the year.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Inservco Insurance Services, Inc., Two North Second Street, Harrisburg, PA 17101 is hereby awarded a professional services contract to serve as the Township’s third party administrator for the processing of self-insured workers compensation, automobile and general liability claims for 2022 for a flat rate of \$42,312 for the year.

**BE IT FURTHER RESOLVED** that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township’s official newspaper pursuant to law.

**RESOLUTION NO. 22-**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING NON-FAIR AND OPEN  
CONTRACT FOR EMPLOYEE ASSISTANCE PROVIDER**

**WHEREAS**, the Township has found that it is beneficial to have in place an Employee Assistance Program, which is a third-party professional agency providing counseling and referral services for employees and their dependents, and the program has worked well for several years helping reduce the Township’s health benefits and other costs; and

**WHEREAS**, the Township wishes to continue to retain the services of Preferred Behavioral Health Group, a non-profit organization, as its Employee Assistance Provider; and

**WHEREAS**, subject to the certification of availability of funds by the Chief Financial Officer, Preferred Behavioral Health Group is qualified and has agreed to provide professional services in relation to the provision of employee assistance.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Preferred Behavioral Health Group of Lakewood, New Jersey is hereby awarded a contract for the provision of the Township’s employee assistance program as needed during 2022 for an amount estimated not to exceed \$6,000, plus \$60 per employee session to which such services are provided.

**BE IT FURTHER RESOLVED** that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township’s official newspaper pursuant to law.



**RESOLUTION NO. 22-**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICES  
CONTRACT FOR RISK MANAGEMENT CONSULTANT**

**WHEREAS**, the Township requires various insurance coverages, including automobile, general liability, workers compensation, employee health, prescription, dental, and other insurance coverages, and requires assistance in soliciting and reviewing insurance proposals and assessments as to traditional insurance coverages and policies as well as alternative forms of coverage through self-insurance, municipal self-insurance funds, and combinations of same, and requires the services of a licensed professional insurance brokers in order to solicit and assess such various insurance policies and carriers and alternative coverages and provide risk management consulting services, and also to serve as the risk management representative to the Monmouth County Joint Insurance Fund (JIF), through which the Township is also a participant and insured; and

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(m)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

**WHEREAS**, Acrisure, LLC is qualified and has agreed to provide such insurance-related services with fees for insurance placement services anticipated to be paid through customary brokerage commissions and fees paid by the Insurance companies and/or Joint Insurance Funds to the broker/risk management consultant, and it is anticipated that the services provided will result in minimal or no direct cost to or payments by the Township.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Acrisure, LLC is hereby awarded a professional services contract to serve as the Township’s Risk Management Consultant for 2022.

**BE IT FURTHER RESOLVED** that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township’s official newspaper pursuant to law.

## RESOLUTION 22-

### Establishment of Official Newspapers

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. During the year 2022, the official newspapers for this municipality shall be The Independent, The Two River Times and The Asbury Park Press pursuant to NJSA 40:53-1 and NJSA 40:53-2.

2. A certified copy of this resolution shall be provided by the Township Clerk to each of the following:

- a. The Independent
- b. The Two River Times
- c. The Asbury Park Press

**RESOLUTION NO. 22-**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICE  
CONTRACT FOR EXTRAORDINARY UNSPECIFIABLE  
SERVICE FOR GRANT WRITING CONSULTANT**

**WHEREAS**, the Township of Middletown has sought the services of a grant writing consultant to seek out both public and private grant opportunities to help offset future increases in property taxes; and

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position as an extraordinary unspecifiable service, it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with two responsive bids having been considered and upon the recommendation provided by the Township Administrator; and

**WHEREAS**, subject to the certification of availability of funds by the Chief Financial Officer, Millennium Strategies LLC has qualified and agreed to provide grant writing consulting services for a flat monthly retainer of \$3,300 inclusive of fees, travel and associated expenses.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Millennium Strategies LLC is hereby awarded a contract for grant writing consulting services for a flat monthly retainer of \$3,300 inclusive of fees, travel and associated expenses for 2022 for an estimated contract amount not to exceed \$39,600.

**BE IT FURTHER RESOLVED** that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such services, a copy of which shall be maintained by the Clerk and advertised in the Township’s official newspaper pursuant to law.

**RESOLUTION 22-**

**Appointment of Official Searcher**

**BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY**, as follows:

1. Heidi R. Brunt, Township Clerk, be and is hereby appointed Official Searcher for improvements made or to be made and assessed locally for the year 2022.
2. A certified copy of this resolution shall be provided by the Township Clerk to each of the following:
  - a. Township Clerk
  - b. Comptroller

**RESOLUTION 22-**  
**APPOINTMENT OF TAX SEARCHER**

**BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:**

1. Debra Marchetti, Tax Collector, be and she is hereby appointed Official Searcher for improvements made or to be made and assessed locally for the year 2022.
  
2. A certified copy of this resolution shall be provided by the Township Clerk to each of the following:
  - a. Debra Marchetti
  
  - b. Comptroller

**RESOLUTION 22-**  
**TOWNSHIP OF MIDDLETOWN**  
**COUNTY OF MONMOUTH**  
**ANNUAL MEETING NOTICE**

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) provides for the giving of the annual notice by public bodies of the time, date and location of the regular meetings of such public body to be held during the succeeding year; and

**WHEREAS**, the Open Public Meetings Act hereinafter referred to as The Act, authorizes a public body to make certain other determinations and take certain other actions in conformance therewith.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown, as follows:

1. Regular meetings of this committee shall be held during the 2022 calendar year at 7:00 p.m. at the Middletown Township Municipal Building, Main Meeting Room, One Kings Highway, Middletown, New Jersey on the following dates:

- January 18 (Tuesday)
- February 22 (Tuesday)
- March 21
- April 18
- May 16
- June 20
- July 18
- August 15
- September 19
- October 17
- November 21
- December 19

Workshop meetings of the Middletown Township Committee shall be held during the 2022 calendar year at 7:00 p.m. at the Middletown Township Municipal Building, Conference Room, One Kings Highway, Middletown, New Jersey on the following dates:

- February 7
- March 7
- April 4
- May 2
- June 6
- September 6 (Tuesday)
- October 3
- December 5

\* The Reorganization Meeting of the Township Committee for the year 2022 will be held on Sunday, January 1, 2023.

At all regular and workshop meetings of the Middletown Township Committee formal action will be taken on any matter subject to compliance with the Open Public Meetings Act respecting issuance of the “48-hour notice” containing the agenda for such regular and workshop meetings, to the extent known.

2. Executive Sessions will be held at 6:00 p.m. preceding each Regular Meeting and Workshop Meeting in 2022 to discuss personnel matters, labor relations, pending litigation and other matters permitted for closed session under N.J.S.A. 10:4-12. At 7:00 p.m., prior to each Executive Session, the Township Committee will convene in open session at which time an Executive Session Resolution specifying the general nature of the items to be discussed in Executive Session will be adopted in accord with N.J.S.A. 10:4-13. All such meeting sessions will be held in the Conference Room, Town Hall, One Kings Highway, Middletown, N.J., unless otherwise noted as per the law.

3. The following newspapers are hereby designated as the newspapers to receive any and all notices required or permitted to be given under The Act, shall including but not limited to Annual Notice and 48 hour notices, as needed:

- a. The Independent, The Two River Times and Asbury Park Press which are hereby designated and determined to be the official newspapers which have the greatest likelihood of informing the public within the area of jurisdiction of this Township of its meetings.

4. Copies of this Resolution and any revisions or modification thereof, certified to be true copies by the Clerk of this municipality, be disseminated and distributed as required by The Act as follows:

- a. The Independent, the Two River Times and Asbury Park Press which are hereby designated and determined to be the official newspapers which have the greatest likelihood of informing the public within the area of jurisdiction of this Township of its meetings; and
- b. Filed with the Municipal Clerk of this municipality; and
- c. Mailed to such other person as may be entitled thereto under the terms of the Act and this Resolution.

5. Pursuant to N.J.S.A. 10:4-19, the Municipal Clerk is hereby authorized and directed to mail such notice as may be required and authorized under the Act to any person requesting the same providing that person has first complied with the following terms and conditions:

- a. Any and all request for notice under the act shall be made in writing either by letter or by signing a request list to be maintained in the Office of the Municipal Clerk.
6. Take further notice that further resolutions may be adopted at these public meetings and/or workshop meetings providing for the Township Committee to meet in executive session specifying matters to be discussed requiring confidentiality and/or of a privileged nature as permitted by N.J.S.A. 10:4-12 and 13.
  7. Take further notice that regular public and/or workshop meetings or executive session may be canceled or adjourned. Rescheduled regular public and/or workshop meetings shall be duly advertised with appropriate notice being provided.



**RESOLUTION 22-**

**ESTABLISHING ROBERTS RULES OF ORDER**

**BE IT RESOLVED** by the Township Committee of the Township of Middletown, County of Monmouth and State of New Jersey that the Township Committee will adopt Robert's Rules of Order for use as parliamentary procedure for all Township Committee Meetings.

**RESOLUTION NO. 22-**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION CONTINUING REMOTE MEETING PROCEDURES  
DURING A DECLARED STATE OF EMERGENCY**

**WHEREAS**, on March 9, 2020 in response to COVID-19, Governor Phil Murphy issued Executive Order 103, which declared a state of emergency that has been extended by the Governor and remains in full force to this day; and

**WHEREAS**, by way of additional Executive Orders, the Governor has greatly limited the size of indoor gatherings and established extensive social distancing protocols to protect the health, safety and welfare of New Jersey citizens; and

**WHEREAS**, in accordance with the Executive Orders relating to COVID-19 and the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. (“OPMA”), local governments including the Township of Middletown continue to hold public meetings via remote platforms to ensure the continued operation of local government with participation by the public, in a way that limits public health risk; and

**WHEREAS**, in March 2020, the New Jersey Department of Community Affairs, Division of Local Government Services (“DLGS”) issued “Local Operational Guidance – COVID-19: Guidance for Remote Public Meetings in New Jersey,” which provided specific guidance regarding holding remote public meetings under the OPMA; and

**WHEREAS**, on September 24, 2020, the DLGS issued Local Finance Notice 2020-21 (“LFN 2020-21”), which provided a synopsis of emergency regulations N.J.A.C. 5:39-1.1 through 1.7, which establish standard protocols for remote public meetings governed by the OPMA held during a declared state of emergency; and

**WHEREAS**, on October 19, 2020, pursuant to 52 N.J.R. 1943(a), the New Jersey Register published emergency rulemaking establishing these new regulations,

**WHEREAS**, under emergency regulation N.J.A.C. 5:39-1.4(h), local government entities are required to adopt by resolution standard procedures and requirements for public comment made during remote public meetings, as well as for public comments submitted in writing ahead of the remote public meeting.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey, that the following procedures regarding public comments during remote public meetings are hereby adopted:

1. Public comments for a remote public meeting may be made during the designated public comment section of the meeting or submitted in writing to the Township Clerk. Written public comments may be emailed to the Clerk at: [townclerk@middletownnj.org](mailto:townclerk@middletownnj.org) or sent via regular mail to the attention of the Township Clerk at: 1 Kings Highway, Middletown, New Jersey 07748. Written public comments may not be submitted via any other form of electronic communication.

2. Written public comments submitted via email or mail must include the individual's name, full address and contact information (telephone number and/or email address). If the information is incomplete and the Township is unable to verify the individual's identity, the written comment will not be read into the record.

3. Written public comments submitted in accordance with this Resolution shall be read into the remote meeting record at the end of the last public comment section. Written public comments containing profanity or vulgarity will not be read into the record. The Mayor or presiding officer of the remote meeting reserves the right to read similar or duplicative comments into the record in a summary fashion and will do so uniformly for all similar/duplicative comments.

4. Members of the public who submit written public comments regarding a proposed ordinance for which a public hearing is scheduled to be held during the remote meeting should review the agenda and ordinance, available on the Township's website prior to the meeting, and designate the ordinance number and title to which their written public comments apply.

5. Written public comments must be received by the Township Clerk by 9:00 a.m. on the day of the remote meeting in order to be included in the meeting. Any written comments received after 9:00 a.m. on the day of the meeting will not be read into the record or become part of the meeting record.

6. The procedures and requirements for making public comments during a remote meeting, along with an explanation of the audio muting function of the electronic communications platform being used, shall be announced at the beginning of the remote public meeting.

7. With respect to public participation at a remote public meeting, the following procedures shall be incorporated:

a. A member of the public who has submitted written comments prior to the meeting in accordance with this resolution, attends the remote public meeting, and participates during the public comment portion, shall be considered as having been recognized for the purposes of public comment without the need to read the written comments of that person.

b. If a member of the public disrupts a remote public meeting, the Mayor or presiding officer of the remote public meeting shall facilitate a dialogue with that

member of the public to the extent reasonably permitted by the electronic communications technology.

c. The Mayor or presiding officer of the meeting shall mute or continue muting, or direct appropriate staff to mute or continue muting, any disruptive member of the public and warn them that continued disruption may result in their being prevented from speaking during the remote public meeting or removed from the remote public meeting. Disruptive conduct includes sustained inappropriate behaviors such as, but not necessarily limited to, shouting, interruption and use of profanity.

d. A member of the public who continues to act in a disruptive manner after receiving an initial warning shall be muted while other members of the public are allowed to proceed with their questions or comments. If time permits, the disruptive individual shall be allowed to speak after all other members of the public have been given the opportunity to make comment. Should the person remain disruptive, the individual may be muted or kept on mute for the remainder of the remote public meeting, or removed from the remote public meeting.

**RESOLUTION NO. 22-**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION ESTABLISHING STANDING RULES  
OF THE TOWNSHIP COMMITTEE**

**WHEREAS**, pursuant to section 7-6 of the Township Code, the Township Committee wishes to establish rules of order for Township Committee meetings; and

**WHEREAS**, it is the desire of the Township Committee to provide for effective and productive Township meetings, to hear from its residents in a timely manner, and to conduct the large volume of township business within the time constraints available at public meetings in a more orderly, productive manner.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey hereby adopts the attached Standing Rules for Meetings of the Township Committee governing the conduct of all meetings of the Township Committee for 2022.

**STANDING RULES FOR MEETINGS  
OF THE TOWNSHIP COMMITTEE**

1. The Mayor or other Committeeperson acting as the Mayor shall act as the Chair of meetings of the Township Committee.
2. Any persons desiring to speak on either an ordinance or during the public comment section shall raise their hand and must be recognized by the Chair before speaking. All comments by the members of the public shall be made from the podium after first having been recognized by the Chair.
3. As to the public comment portion of the meeting, all persons recognized to speak may speak once for a maximum of five minutes.
4. Any speaker who exceeds these time limits shall be ruled out of order and subject to removal. Each five minute period is personal to each speaker and made not be ceded to another person.
5. No profanity shall be permitted. Any person who uses profanity may be ruled out of order and subject to removal.
6. Questions or comments of the public should be directed to the Chair. If appropriate, the Chairperson may direct and recognize a staff employee or professional of the Township to respond. The Chair may request that any question asked of the Township Committee or its staff or professionals which, due to its complexity or need for research or factual investigation cannot be answered immediately, be

placed in writing by the inquirer and directed to the appropriate Township official and that an answer be provided to the inquirer as soon as possible.

7. Any of these Standing Rules may be suspended for a particular matter by vote of a majority of the Township Committee present at the meeting.
8. As to Township Committee meetings, members or invited guests may participate via telephonic or video conference. Members of the Township Committee are permitted to vote through these electronic means.
9. These rules may be supplemented by the adoption of additional rules required to be adopted by law during a declared State of Emergency for the conducting of remote meetings of the Township Committee by electronic means.

**RESOLUTION 2022-  
RESOLUTION AUTHORIZING A TEMPORARY BUDGET FOR 2022**

WHEREAS, N.J.S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2022 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first 30 days of the fiscal year, and

WHEREAS, the total appropriations in the 2021 current fund budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$74,487,729.86 and

WHEREAS, 26.25% of the total appropriations in the 2021 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$19,553,029.08 and

WHEREAS, the total debt service for the municipal budget temporary appropriations is \$7,000,000.00 and

NOW, THEREFORE, BE IT RESOLVED by the Township committee of the Township of Middletown, in the County of Monmouth, State of New Jersey, that the attached listing (Attachment 1 – 2022 Temporary Budget Worksheet) of appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

**MIDDLETOWN TOWNSHIP COMMITTEE**

Committee Member	Approved	Opposed	Abstain	Absent
Mayor Perry				
R. Clarke				
R. Hibell				
K. Kratz				
K. Settembrino				

**CERTIFICATION**

I, Heidi R. Brunt, Township Clerk of the Township of Middletown hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 2, 2022.

WITNESS, my hand and the seal of the Township of Middletown this 2<sup>nd</sup> day of January 2022.

\_\_\_\_\_  
HEIDI R. BRUNT  
TOWNSHIP CLERK

Attachment 1 - 2022 Temporary Budget Worksheet		
		<b>1/2/2022</b>
<b>Account Number</b>	<b>Description</b>	<b>Meeting</b>
<b>Current Fund</b>		
2-01-20-100-100-100	A/E S&W	218,140.65
2-01-20-100-100-200	A/E O/E	68,381.25
2-01-20-100-101-100	Purchasing S&W	50,248.80
2-01-20-100-101-200	Purchasing O/E	1,128.75
2-01-20-110-100-100	Township Committee S&W	5,250.00
2-01-20-110-100-208	Township Committee O/E	3,281.25
2-01-20-120-100-100	Township Clerk S&W	85,328.78
2-01-20-120-100-200	Township Clerk O/E	30,056.25
2-01-20-120-101-101	Elections S&W	1,312.50
2-01-20-120-101-208	Elections O/E	6,562.50
2-01-20-130-100-100	Finance S&W	163,544.59
2-01-20-130-100-200	Finance - O/E	22,837.50
2-01-20-135-100-000	Finance Audit Control Account	26,118.75
2-01-20-140-100-100	MIS S&W	124,871.51
2-01-20-140-100-200	MIS O/E	122,556.25
2-01-20-145-100-100	Tax Collector S&W	103,426.84
2-01-20-145-100-200	Tax Collector O/E	30,712.50
2-01-20-145-101-260	Tax Collector -Tax Liens/Foreclosures	5,250.00
2-01-20-150-100-100	Tax Assessor S&W	84,179.81
2-01-20-150-100-200	Tax Assessor O/E	46,462.50
2-01-20-150-101-298	Tax Assessor - Maintenance of Tax Maps - Engineer	7,875.00
2-01-20-155-100-200	Legal O/E	162,750.00
2-01-20-165-100-200	Engineer O/E	18,375.00
2-01-21-180-100-100	Planning S&W	76,037.59
2-01-21-180-100-200	Planning O/E	23,467.50
2-01-21-180-101-100	Planning Board S&W	7,562.76
2-01-21-180-101-200	Planning Board O/E	13,387.50
2-01-21-185-100-100	Zoning Board S&W	7,300.26
2-01-21-185-100-200	Zoning Board O/E	9,975.00
2-01-22-195-100-100	Building Dept. S&W	371,081.29
2-01-22-195-100-200	Building Dept. O/E	5,250.00
2-01-23-210-100-200	General Liab. Insurance O/E	637,421.45
2-01-23-215-100-200	Workers Compensation O/E	348,097.31
2-01-23-220-100-200	Insurance O/E	2,353,312.50
2-01-23-225-100-200	Unemployment Insurance	39,782.66
2-01-25-240-100-100	Police S&W	4,059,994.31
2-01-25-240-100-200	Police O/E	213,775.00
2-01-25-252-100-101	Emergency Management S&W	10,522.31
2-01-25-252-100-200	Emergency Management O/E	8,400.00
2-01-25-255-100-621	Fire-Aid Subsidy to Fire Companies	64,968.75
2-01-25-260-100-100	First Aid S&W	1,575.00
2-01-25-260-100-200	First Aid O/E	22,653.75
2-01-25-260-101-621	First Aid - Subsidy to Companies	52,500.00
2-01-25-265-100-100	Fire S&W	19,785.94
2-01-25-265-100-200	Fire O/E	135,069.38
2-01-25-265-101-100	Uniform Fire Safety S&W	45,428.25
2-01-25-265-101-200	Uniform Fire Safety O/E	4,593.75
2-01-25-265-102-306	Fire-Uniform Fire Safety - LEA Rebate	24,937.50
2-01-25-275-100-100	Prosecutor S&W	19,687.50



2-01-25-275-100-200	Prosecutor O/E	2,625.00
2-01-25-445-100-273	Fire Hydrant Services	216,562.50
2-01-26-290-100-100	Dept of Public Works & Engineering S&W	620,761.31
2-01-26-290-100-200	DPW Streets & Roads O/E	285,075.00
2-01-26-290-101-200	DPW Storm Response O/E	313,818.75
2-01-26-290-102-100	DPW Parks S&W	302,825.25
2-01-26-290-102-200	DPW Parks O/E	128,493.75
2-01-26-290-103-238	DPW Parks - Beach Maintenance	19,162.50
2-01-26-290-104-100	DPW Administration & Engineering S&W	176,627.33
2-01-26-290-104-200	DPW Administration & Engineering O/E	9,607.50
2-01-26-305-100-100	Solid Waste & Recycling S&W	87,046.05
2-01-26-305-100-200	Solid Waste & Recycling O/E	2,015,160.00
2-01-26-310-100-100	DPW Maintenance of Public Property S&W	210,094.24
2-01-26-310-100-200	DPW Maintenance of Public Property O/E	115,762.50
2-01-26-315-100-100	DPW Fleet Maintenance S&W	176,896.65
2-01-26-315-100-200	DPW Fleet Maintenance O/E	227,981.25
2-01-26-325-100-250	DPW Muni Svs - Condominium Maintenance	45,937.50
2-01-27-330-100-100	Health S&W	90,820.54
2-01-27-330-100-200	Health O/E	9,450.00
2-01-27-330-101-100	Alliance S&W	23,117.59
2-01-27-330-101-200	Alliance O/E	5,906.25
2-01-27-340-100-000	Animal Control S&W	7,875.00
2-01-27-340-100-200	Animal Control O/E	19,556.25
2-01-28-370-100-100	Recreation S&W	144,154.76
2-01-28-370-100-200	Recreation O/E	22,837.50
2-01-29-390-100-100	Maintenance of Free Public Library	1,025,800.91
2-01-30-410-204-284	Fire Dept. - LOSAP	85,312.50
2-01-30-410-205-291	Railroad Parking Lot Lease	6,562.50
2-01-30-415-100-115	Accumulated Leave Compensation	26,250.00
2-01-30-415-100-125	Sick Time Buy Back	65,625.00
2-01-31-430-200-200	Utilities - Electricity O/E	126,525.00
2-01-31-435-200-271	Utilities - Street Lights - Electricity	196,875.00
2-01-31-440-200-200	Utilities - Telephone O/E	156,187.50
2-01-31-445-200-273	Utilities - Water - PBG	36,750.00
2-01-31-446-200-200	Utilities - Gas O/E	68,250.00
2-01-31-447-100-275	Utilities - Heating Oil - PBG	3,937.50
2-01-31-455-200-200	Utilities - Sewer O/E	4,305.00
2-01-31-460-200-200	Utilities - Fuel O/E	156,187.50
2-01-35-470-200-208	Contingencies	5,250.00
2-01-36-472-200-284	Statutory - Social Security	321,076.35
2-01-36-477-200-284	Defined Contribution Retirement Program (DCRP)	20,744.33
2-01-37-480-200-221	Insurance - Judgements/Settlements	39,375.00
2-01-41-700-100-521	Police Child Passenger Safety Grant	16,500.00
2-01-41-700-203-529	Police Body Armor Replacement - State	4,603.38
2-01-41-700-210-521	Senior Citizen Center Grant	33,500.00
2-01-42-101-200-270	Interlocal Agreement - Fuel	45,937.50
2-01-42-101-200-271	Interlocal Agreement - Tax Collector	4,725.00
2-01-42-101-200-272	Interlocal Agreement-CFO Services	15,750.00
2-01-42-101-200-275	Interlocal Agreement - Boro of Highlands Building Department	50,531.25
2-01-42-101-200-277	Interlocal Agreement - Boro of Atlantic Highlands Lane Use Board	6,000.00
2-01-42-101-202-233	Interlocal - Monmouth County SCAT Agreement	6,431.25
2-01-42-101-203-270	Interlocal - Monmouth County Regional Health	43,302.00
2-01-42-101-204-233	Interlocal - Monmouth County Dispatch Services	133,763.44

Item #33.

2-01-42-101-205-233	Interlocal - Monmouth County CRS Project Management Software	1,627.50
2-01-43-490-100-100	Court S&W	132,295.01
2-01-43-490-100-200	Court O/E	10,368.75
2-01-43-495-100-101	Public Defender S&W	7,875.00
	<b>TOTAL</b>	<b>18,101,597.36</b>
	Debt Service	7,000,000.00
		<b>25,101,597.36</b>

**RESOLUTION 22-**

**APPOINTMENT OF OFFICIAL DEPOSITORIES**

**BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:**

- 1. That PNC Bank, Santander Bank, New Jersey Cash Management Fund, NJ/ARM Asset & Rebate Management Program, MBIA Investors Service Corporation, Columbia Savings Bank, TD Bank, Two Rivers Community Bank, Amboy National Bank, Provident Bank, Bank Of America, Valley National Bank, Investors Savings Bank, Chase Bank, M&T Bank, Wells Fargo, United Teletech Financial FCU and Citizen Financial Group are hereby designated as the official depositories of the Township of Middletown for the year 2022 under the "Governmental Unit Depository Protection Act."
- 2. A certified copy of this resolution shall be provided by the Township Clerk to each of the following:

a. Department of Finance

**MIDDLETOWN TOWNSHIP COMMITTEE**

Committee Member	Approved	Opposed	Abstain	Absent
Mayor Perry				
R. Clarke				
R. Hibell				
K. Kratz				
K. Settembrino				

**CERTIFICATION**

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 2, 2022.

WITNESS, my hand and the seal of the Township of Middletown this 2<sup>nd</sup> day of January 2022.

\_\_\_\_\_  
HEIDI R. BRUNT, TOWNSHIP CLERK

**RESOLUTION NO. 22-**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION AUTHORIZING PRE-PAYMENT OF CERTAIN BILLS FOR 2022**

**WHEREAS**, the Township of Middletown has budgeted funds for payment of obligations including, utilities, payroll, debt service, governmental fees and other statutory payments, insurance, and for the advertising, printing and mailing costs of the Township; and

**WHEREAS**, the payment of these items occasionally arrives out of time for placement on the next available list of bills and claims, thereby inadvertently placing these bills and mailings in arrears because of the schedule of meetings; and

**WHEREAS**, the Township’s Chief Financial Officer and Township Attorney have advised that the governing body may provide for the pre-payment of these items, so that they may be paid in a timely manner without penalty.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the Chief Financial Officer be and is hereby authorized and directed to make pre-payment of the following items prior to the same appearing on the next meeting’s list of bills and claims:

1. Utilities (electric, gas, water, sewer and telephone, cellular telephone, gasoline, diesel fuel, internet providers, etc.).
2. Township payroll and payroll agencies.
3. Debt service as evidenced by pre-authorized bonds and/or notes.
4. Health, dental and other insurance premiums and/or claims.
5. Governmental fees and other statutory payments (school, county, sewage authority, state and county fees).
6. Bills pertaining to the advertising, printing and mailing costs of the Township.
7. Third party fees collected through pre-authorized credit/debit card processing.
8. Bills where vendor discounts are granted for timely payment. Example 2% discount for payments made within 10 days. Maximum dollar amount allowed is \$20,000.
9. Inter-fund Obligations

10. Purchase of Investments

11. Other items with written authorization of the Township Administrator.

Committee Member	Approved	Opposed	Abstain	Absent
Mayor Perry				
R. Clarke				
R. Hibell				
K. Kratz				
K. Settembrino				

**CERTIFICATION**

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 2, 2022.

WITNESS, my hand and the seal of the Township of Middletown this 2<sup>nd</sup> day of January 2022.

\_\_\_\_\_  
HEIDI BRUNT  
TOWNSHIP CLERK

**RESOLUTION 22-**  
**Setting Grace Period and Interest Rates for Taxes**  
**For Calendar Year 2022**

**WHEREAS**, N.J.S.A. 54:4-67 permits the Governing Body to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for late payment of taxes or assessments as provided by law; and

**WHEREAS**, any unpaid taxes and municipal charges constitute an unfair burden on those taxpayers who pay their taxes and municipal charges in a timely manner and delinquent taxpayers should be required to carry their share of the tax burden; and

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Township of Middletown, County of Monmouth, State of New Jersey, that the property taxes shall be due and payable quarterly on February 1<sup>st</sup>, May 1<sup>st</sup>, August 1<sup>st</sup> and November 1<sup>st</sup> for the year 2022, with a ten day grace period, after which dates, if unpaid, shall become delinquent, with interest charges as set for below and reverting back to the due date on any quarterly installment of taxes. The Tax Collector is hereby authorized and directed to charge, subject to any abatement or discount for the late payment of taxes as provided by law:

1. Eight percent (8%) per annum on the first \$1,500.00 of taxes delinquent after due date; and
2. Eighteen percent (18%) per annum on any amount in excess of \$1,500.00 of taxes delinquent after due date; and
3. Any 2022 municipal charges remaining unpaid on the 11<sup>th</sup> day of the 11<sup>th</sup> month of the fiscal year will be subject to Tax Sale.
4. If the delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31, an additional penalty of 6% shall be charged against the delinquency.

**RESOLUTION 22-**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**Resolution Authorizing Mayor to Execute  
Cancellations of Municipal Tax Sale Certificates**

**WHEREAS**, pursuant to N.J.S.A. 54:5-55 and 54:5-58, the governing body or other officer of the municipality may act to authorize the cancellation of municipal tax sale certificates; and

**WHEREAS**, the Township of Middletown's Tax Collector has recommended that a resolution be adopted clarifying the Township's policy that the governing body authorizes the Mayor to execute cancellations of municipal tax sale certificates.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that, as directed by the Township's Tax Collector, the Mayor and Township Clerk are hereby authorized to execute tax sale certificates for cancellation upon redemption without the necessity of the governing body passing a resolution for each individual certificate.

**RESOLUTION 22-**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
MIDDLETOWN AUTHORIZING AN ACCELERATED TAX SALE**

**WHEREAS**, NJSA 54:5-19 permits a municipality to sell liens on delinquent municipal charges prior to the close of the Calendar Year 2022 and

**WHEREAS**, the Township of Middletown has realized an exceptional tax collection rate through this process, and

**WHEREAS**, the Township of Middletown CY 2022 Budget has anticipated continuing an Accelerated Tax Sale;

**NOW, THEREFORE, BE IT RESOLVED**, that the Tax Collector of the Township of Middletown is hereby authorized to conduct an Accelerated Tax Sale for the Calendar Year 2022.

**BE IT FURTHER RESOLVED**, that the Township Clerk is directed to file two certified copies of this resolution with the Director of Local Government Services.

\_\_\_\_\_  
Debra Marchetti  
Tax Collector

\_\_\_\_\_  
Colleen Lapp  
Chief Financial Officer

\_\_\_\_\_  
Anthony Mercantante  
Township Administrator

\_\_\_\_\_  
Brian Nelson  
Township Attorney  
Certified as to Form



**RESOLUTION NO. 22-**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION AUTHORIZING TAX COLLECTOR TO PROCESS CERTAIN SMALL TAX  
REFUNDS AND CANCELLATIONS**

**WHEREAS**, N.J.S.A. 40A:5-17.1(a) authorizes the Township Committee to appoint a municipal employee to process property tax refunds of less than \$10.00 without further action of the governing body; and

**WHEREAS**, N.J.S.A. 40A:5-17.1(b) authorizes the Township Committee to appoint a municipal employee to process the cancellation of any property tax refund, delinquency, or charges and fees imposed by the municipality of less than \$10.00 without further action of the governing body; and

**WHEREAS**, in order to realize efficiencies for the benefit of its residents, the Township seeks to appoint and authorize its Tax Collector, Debra Marchetti, CTC, Tax Collector, to complete the foregoing.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown, in the County of Monmouth, State of New Jersey, that it hereby appoints and authorizes its Tax Collector, Debra Marchetti, CTC, to process certain small tax refunds and cancellations, to the full extent permitted by N.J.S.A. 40A:5-17.1, for the remainder of calendar year 2022.

**RESOLUTION NO. 22-**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION AUTHORIZING FEE FOR ISSUANCE OF MUNICIPAL TAX SALE NOTICES**

**WHEREAS**, N.J.S.A. 54:5-26 and N.J.A.C. 5:33-1.1(e)-(f) require municipalities to provide legal notice in order to conduct electronic municipal tax lien sales; and

**WHEREAS**, these provisions further permit municipalities to impose a fee for legal notices that issue, not to exceed \$25 per notice for a particular property, which may be added to the amount of the tax sale; and

**WHEREAS**, in an effort to more fairly assign fiscal responsibility for the Township's costs relating to delinquent taxpayers, the Township wishes to approve the imposition of such a fee.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown, in the County of Monmouth, State of New Jersey that it hereby authorizes and directs the imposition of a \$25 fee per tax sale notice issued, which shall be specifically assessed to the delinquent accounts that are causing the need for a tax sale.

**BE IT FURTHER RESOLVED** that the Tax Collector is hereby authorized and directed to take any and all appropriate steps to effectuate the foregoing.

**RESOLUTION NO. 22-****TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH****RESOLUTION AWARDING CONTRACT FOR  
DELTA DENTAL ADMINISTRATIVE AND  
NETWORK SERVICES**

**WHEREAS**, the Township of Middletown for the past several years has engaged the services of Delta Dental Plan of NJ, Inc. for providing dental claims administrative and dental network services as part of the health benefits for Township employees; and

**WHEREAS**, it is necessary to ratify and approve the continuation of that Contract for dental claims administrative and network services for the year 2022 with the administrative services and costs for an estimated cost not to exceed \$30,000; and

**WHEREAS**, authorization for the award of this contract as an extraordinary unspecifiable service does not require public bidding pursuant to N.J.S.A. 40A:11-5(1)(m) as an insurance-related contract subject only to certification of availability of funds by the Chief Financial Officer.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Middletown that the Mayor and Township Clerk are authorized to execute the agreement with Delta Dental Plan of NJ, Inc. for the provision of dental claims administrative and network services for the year 2022 for the Township health benefit program for employees at the administrative fees as set forth in the attached contract made part hereof for an estimated contract amount not to exceed \$30,000.

**BE IT FURTHER RESOLVED** that notice of this contract award shall be published by the Township Clerk in the Township's official newspaper and a complete copy of the contract be maintained by the Clerk.

**RESOLUTION NO. 22-****TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH****RESOLUTION AWARDING THIRD PARTY HEALTH  
CARE CLAIMS ADMINISTRATION SERVICES**

**WHEREAS**, the Township of Middletown for several years has engaged the services of Meritain Health, Inc., for the provision of employee and retiree health benefits claims administration services for its self-insured group health plan benefits programs; and

**WHEREAS**, the Township annually evaluates the service provided and fees charged and concluded, based on the recommendations of the Township's Assistant Administrator and insurance consultants to continue the services being provided by Meritain Health, Inc. in 2022 for an estimated amount not to exceed \$360,000; and

**WHEREAS**, authorization for the award of this contract does not require public bidding pursuant to N.J.S.A.40A:11-5(1)(m) as an insurance-related contract subject only to certification of availability of funds by the Chief Financial Officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown that the Mayor and Township Clerk are hereby authorized and directed to execute a contract with Meritain Health, Inc., 1719 State Highway 10, Parsippany, New Jersey 07054 to provide health benefits claims administration services for the Township's self-insured health benefits programs for employees and retirees at the rates set forth in the contract attached hereto and made part hereof for an estimated amount not to exceed \$360,000 in 2022.

**BE IT FURTHER RESOLVED** that notice of this contract award shall be published by the Township Clerk in the Township's official newspaper and a complete copy of the contract be maintained by the Clerk.

**RESOLUTION NO. 22-**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION AUTHORIZING ELECTRONIC MUNICIPAL LIEN TAX SALES**

**WHEREAS**, N.J.S.A. 54:5-19.1 authorizes municipalities to conduct electronic municipal tax lien sales, in accordance with regulations promulgated by the Director of the Division of Local Government Services in the Department of Community Affairs; and

**WHEREAS**, the pertinent regulation, N.J.A.C. 5:33-1.1, sets forth various other regulatory terms that the Township shall comply with as part of its electronic municipal tax lien sales; and

**WHEREAS**, N.J.A.C. 5:33-1.1(b) provides that electronic municipal tax lien sales shall be approved by resolution of the governing body.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown, in the County of Monmouth, State of New Jersey that it hereby authorizes the use of electronic municipal tax lien sales, pursuant to N.J.S.A. 54:5-19.1 and N.J.A.C. 5:33-1.1.

**BE IT FURTHER RESOLVED** that the Township Chief Financial Officer is hereby authorized and directed to take any and all steps reasonably necessary to effectuate the foregoing, including compliance with the regulatory provisions contained in N.J.A.C. 5:33-1.1.

**RESOLUTION NO. 22-\_\_\_\_\_**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION AUTHORIZING THE TOWNSHIP OF MIDDLETOWN, THROUGH THE MIDDLETOWN TOWNSHIP POLICE DEPARTMENT, TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY LAW ENFORCEMENT SUPPORT OFFICE 1033 PROGRAM TO ENABLE THE MIDDLETOWN TOWNSHIP POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT.**

**WHEREAS**, the United State Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program the Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies; and

**WHEREAS**, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting law enforcement agency; and

**WHEREAS**, participation in the 1033 Program allows municipal and county law enforcement agencies to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

**WHEREAS**, although property is provided through the 1033 Program at no cost to municipal and county law enforcement agencies, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

**WHEREAS**, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program; and

**NOW THEREFORE BE IT RESOLVED** by the **TOWNSHIP COMMITTEE** of the **TOWNSHIP OF MIDDLETOWN** that the **MIDDLETOWN TOWNSHIP POLICE DEPARTMENT** is hereby authorized to enroll in the 1033 Program for a one-year period from January 1st, 2022 to December 31<sup>st</sup>, 2022; and

**BE IT FURTHER RESOLVED**, that the **MIDDLETOWN TOWNSHIP POLICE DEPARTMENT** is hereby authorized to acquire items of non-controlled property designated "DEMIL A", which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices

and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the next twelve months, based on the needs of the **MIDDLETOWN TOWNSHIP POLICE DEPARTMENT**, without restriction; and

**BE IT FURTHER RESOLVED** that **MIDDLETOWN TOWNSHIP POLICE DEPARTMENT** is authorized to acquire “DEMIL B through Q” property, if it shall become available in the next six months, upon passage of a separate resolution specifying the type of controlled property sought; and

**BE IT FURTHER RESOLVED** that the Chief of Police or his designee shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

**BE IT FURTHER RESOLVED** that the **MIDDLETOWN TOWNSHIP POLICE DEPARTMENT** shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately shall be valid to authorize requests to acquire “DEMIL A” property that may be made available through the 1033 Program until December 31<sup>st</sup>, 2022 and requests to acquire “DEMIL B through Q” property that may be made available through the 1033 Program until June 30<sup>th</sup>, 2022.

1. The Township Clerk shall send a certified copy of this resolution to each of the following:
  - a. Police Department

**MIDDLETOWN TOWNSHIP COMMITTEE**

<b>Committee Member</b>	<b>Approved</b>	<b>Opposed</b>	<b>Abstain</b>	<b>Absent</b>

**CERTIFICATION**

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held \_\_\_\_\_, 2022.

**WITNESS**, my hand and the seal of the Township of Middletown this \_\_\_\_\_ day of January, 2022.

\_\_\_\_\_  
HEIDI R. BRUNT, TOWNSHIP CLERK



## RESOLUTION No. 22-

AUTHORIZING THE TOWNSHIP OF MIDDLETOWN TO PARTICIPATE IN THE NATIONWIDE SETTLEMENT AGREEMENTS WITH JOHNSON & JOHNSON, MCKESSON, CARDINAL HEALTH, AND AMERISOURCEBERGEN TO RESOLVE CLAIMS INVOLVING THEIR ROLES IN THE COUNTRY'S OPIOID CRISIS

WHEREAS, the ongoing opioid crisis in America has had a devastating effect on individuals and communities, including many here in Sussex County; and

WHEREAS, the Township of Middletown is a party to a class action lawsuit filed by state, local, and tribal governments, hospitals, individuals, and insurers, seeking damages against opioid manufacturers, distributors, and retailers in In re National Prescription Opiate Litigation, Case No. 17-md-02804, MDL No. 2804, in the District Court for the Northern District of Ohio; and

WHEREAS, on August 20, 2021, Acting Attorney General Andrew J. Bruck announced that New Jersey intends to join nationwide settlement agreements with New Jersey based pharmaceutical company Johnson & Johnson and the United States' three largest pharmaceutical distributors, McKesson, Cardinal Health and AmerisourceBergen, to resolve claims involving their roles in fomenting the country's opioid crisis; and

WHEREAS, participation in the nationwide settlements will not only hold the companies financially accountable by requiring payments of as much as \$26 billion, the settlements will provide funding to support programs that address the opioid epidemic in New Jersey and across the country, and will require significant changes in the pharmaceutical industry aimed at preventing similar crises in the future; and

WHEREAS, the proposed settlements provide: "the Distributors to pay up to \$21 billion over 18 years and Janssen to pay up to \$5 billion over no more than 9 years, for a total of \$26 billion (the "Settlement Amount"). Of the Settlement Amount, approximately \$22.7 billion is earmarked for use by participating states and subdivisions to remediate and abate the impacts of the opioid crisis. The Settlements also contain injunctive relief provisions governing the opioid marketing, sale and distribution practices at the heart of the states' and subdivisions' lawsuits and further require the Distributors to implement additional safeguards to prevent diversion of prescription opioids;" and

WHEREAS, participation by a significant number of states, county, and municipal governments nationwide must agree to the proposed terms in order for the settlements to take effect; and

WHEREAS, provided enough states opt to participate in the settlements, their subdivisions will have through January 2, 2022 to join; and Home

WHEREAS, the Township’s share in the settlement funds will ultimately depend on the number of counties and municipalities that opt-in, population of each participating county and municipality, and effects of the opioid epidemic on each participating community; and

WHEREAS, it is in the best interests of the Township and its residents to participate and join in the settlement agreements in order to hold these companies financially accountable for the ongoing opioid crisis and to implement the necessary changes to prevent such a crisis from happening again in the near future.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown that Township Administrator Anthony Mercantante is authorized to sign any documents necessary in order to join the settlement agreements with Johnson & Johnson, McKesson, Cardinal Health and AmerisourceBergen to resolve claims involving their participation in the opioid crisis.

BE IT FURTHER RESOLOVED that upon effectuation of the settlement agreement, the Township of Middletown agrees to dismiss its claims against the settling parties.

BE IT FURTHER RESOLVED that the Township Clerk shall forward a copy of this Resolution to the Office of the Attorney General of New Jersey. Certified as a true copy of the Resolution adopted by the Board of County Commissioners On the 2nd day of January, 2022