A Workshop Meeting of the Township Committee of Middletown Township was held virtually in the Main Meeting Room at Town Hall, One Kings Highway, Middletown, New Jersey at 7:00 p.m. on September 8, 2020.

Township Clerk Heidi Brunt called the meeting to order and read the following notice:

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to The Star Ledger, The Independent and Two River Times and by posting at the Middletown Township Municipal Building and filing with the Township Clerk all on January 09, 2020.

Roll Call Vote: Present: Hibell, Settembrino (online), Snell, Mayor Perry
Absent: Deputy Mayor Fiore

Also present were Township Administrator Anthony Mercantante, Township Attorney Brian Nelson and Township Clerk Heidi Brunt.

PLEDGE OF ALLEGIANCE

Township Clerk Brunt led the assembly in the Pledge of Allegiance.

Township Clerk Brunt requested a moment of silence to honor the troops serving worldwide defending our freedoms and way of life.

CERTIFICATE OF APPRECIATION/PROCLAMATIONS

Proclamation Recognizing September 2020 as Pediatric Cancer Awareness Month in Middletown Township

WHEREAS: September of each year is recognized as Pediatric Cancer Awareness Month throughout the nation; and

WHEREAS: Every school day 43 children will be diagnosed with cancer; and

WHEREAS: More than 40,000 children undergo treatment for cancer each year; and

WHEREAS: In the past 20 years, the FDA has initially approved only four new drugs for any childhood cancer; and

WHEREAS: Less than four percent of the Federal government's total funding for cancer research is dedicated to childhood cancers, and only about four percent of the funds raised for the National Cancer Institute go directly to pediatric cancer research; and

WHEREAS: Middletown Township is dedicated to educating and mobilizing people about the critical need for funding for pediatric cancer research. Now,

THEREFORE: I, Mayor Tony Perry and the Middletown Township Committee, do hereby proclaim September 2020, and each September going forward, as Childhood Cancer Awareness Month in Middletown Township in order to help raise awareness of pediatric cancer and its victims.

Proclamation Recognizing September 11, 2020 as Patriot Day and a National Day of Service and Remembrance in Middletown Township

WHEREAS: On September 11, 2001, the United States was attacked by terrorists, killing thousands of innocent citizens in New York, Washington, D.C. and Pennsylvania; and

WHEREAS: On this 19th anniversary of that terrible day, we pay tribute to the 37 Middletown residents who were senselessly killed in the World Trade Center attack. Their deaths have left indelible holes in the fabric of our tight-knit community; and

WHEREAS: In the aftermath of these horrific attacks, thousands of Americans displayed the highest levels of bravery and selflessness, risking or sacrificing their own lives to save their fellow citizens; and

WHEREAS: We pay homage to the emergency responders and ordinary citizens who performed extraordinary acts of courage and valor during our nation's most dire moment of need; and

WHEREAS: The tragic events of September 11, 2001 have unified our nation against the forces of hatred and oppression and reaffirmed our dedication to the fundamental American ideals of freedom and liberty; and

WHEREAS: A remembrance ceremony will be held at the Middletown World Trade Center Memorial Gardens on Wednesday, September 11, 2020 at 7:30 PM. As we gather at the Gardens, we are once again demonstrating the resiliency, determination, compassion, strength and patriotism that define us as Americans. Now,

THERFORE: I, Mayor Tony Perry and the Middletown Township Committee, do hereby proclaim September 11, 2020 as Patriot Day and a National Day of Service and Remembrance in the Township of Middletown. We urge all citizens to honor those who lost their lives nineteen years ago to reflect upon America's proud tradition of freedom and bravery and to renew our commitment to serving our community, state and nation.

Proclamation Recognizing September 2020 as Hunger Action Month in Middletown Township

WHEREAS: Hunger and poverty are issues of grave concern in the United States, the State of New Jersey and the Township of Middletown; and

WHEREAS: Middletown is committed to taking steps to raise awareness about the need to combat hunger; and

WHEREAS: Middletown is committed to working with Fulfill, formerly The FoodBank of Monmouth and Ocean Counties, to educate people about the role and importance of food banks in addressing hunger and raising awareness of the need to devote more resources and attention to hunger issues; and

WHEREAS: More than 215,000 individuals in Monmouth and Ocean Counties now rely on food provided by Fulfill and its partners since the beginning of the pandemic; and

WHEREAS: The unemployment level is the highest it has ever been in the history if the State and the poverty level for a family of four is $25,465 and 9.5% of families live below that level; and

WHEREAS: Since March 13, 2020, Fulfill has provided 1,986,909 meals including 16,000 **more** meals **per day** than the year before and 903,984 of those meals were provided to Monmouth County residents; and

WHEREAS: Due to the pandemic, one (1) in every six (6) people in Monmouth and Ocean Counties received "emergency" food from Fulfill and their network of food pantries, soup kitchens, shelters and other community organizations; and

WHEREAS: Food banks across the country, including Fulfill, will host numerous events throughout the month of September to bring awareness and attention to encourage involvement in efforts to end hunger in their local community. Now,

THEREFORE BE IT PROCLAIMED, that I Mayor Tony Perry and the Middletown Township Committee, County of Monmouth, State of New Jersey do hereby recognize September as HUNGER ACTION MONTH in the Township of Middletown and call this observance to the attention of its citizens.

Proclamation Recognizing September 2020 as National Preparedness Month in Middletown Township

WHEREAS: For more than a decade, the Federal Emergency Management Agency has proclaimed September as National Preparedness Month as part of an effort to encourage personal preparedness for emergencies; and

WHEREAS: As we pay tribute to the attacks of September 11th and help those impacted by hurricanes, we are reminded of the importance of the need for disaster preparedness; and

WHEREAS: The US Department of Homeland Security, local officials, Federal, State and County offices, as well as the private sector, are working to deter, prevent and respond to all types of emergencies, including human-made threats and natural disasters; and

WHEREAS: These activities, along with programs like Citizen Corps and others contribute to a level of community unity and preparedness that is critical to securing our community, county, state, and nation; and

WHEREAS: Middletown Township and the Office of Emergency Management encourage our residents to take personal responsibility to become informed and prepared to be self-sufficient until assistance can arrive. Preparedness includes maintaining a preparedness kit, having an emergency plan and making a commitment to practice that plan with their family periodically. Now,

THEREFORE: I, Mayor Tony Perry and the Middletown Township Committee, do hereby recognize September 2020 as National Preparedness Month in Middletown Township. We encourage all citizens to educate themselves about preparedness as a way to improve community resilience during emergencies.

PUBLIC HEARING OF PROPOSED ORDINANCES

Township Clerk Heidi Brunt read the following ordinance by title:

Ordinance 2020-3296 - Ordinance Authorizing Sale of Block 85, Lot 5 (206 Raritan Place) To The Bank of America Which Was Acquired Through an in Rem Foreclosure Due to an Inadvertent Title Defect for Consideration in Satisfaction of Outstanding Liens and Taxes

Mayor Perry opened the meeting for public comments.

Hearing no comments from the public it was moved by Mayor Perry and seconded by Committeeman Hibell to close public hearing and carried to adopt this ordinance on second and final hearing.

Roll Call Vote: Ayes: Hibell, Settembrino, Snell, Mayor Perry
Nays: None
Abstention: None
Absent: Deputy Mayor Fiore

Township Clerk Heidi Brunt stated motion carried to pass this ordinance.

INTRODUCTION OF PROPOSED ORDINANCES

Township Clerk Heidi Brunt read the following ordinance by title:

Ordinance 2020-3297 - Ordinance Approving Sale of Township-Owned Real Property in Block 264, Lot 11

It was moved by Mayor Perry and seconded by Committeewoman Snell to pass the ordinance on first reading.

Roll Call Vote: Ayes: Hibell, Settembrino, Snell, Mayor Perry
Nays: None
Abstention: None
Absent: Deputy Mayor Fiore

Township Clerk Heidi Brunt stated motion carried to pass this ordinance on first reading with a public hearing to be held on September 21, 2020.

Township Clerk Heidi Brunt read the following ordinance by title:

Ordinance 2020-3298 - Amended 2020 Salary Ordinance

It was moved by Mayor Perry and seconded by Committeeman Settembrino to pass the ordinance on first reading.

Roll Call Vote: Ayes: Hibell, Settembrino, Snell, Mayor Perry
Nays: None
Abstention: None
Absent: Deputy Mayor Fiore

Township Clerk Heidi Brunt stated motion carried to pass this ordinance on first reading with a public hearing to be held on September 21, 2020.

Township Clerk Heidi Brunt read the following ordinance by title:

Ordinance 2020-3299 - Ordinance Authorizing Enforcement of Traffic Regulations and Parking Restrictions Upon the Private or Semi-Public Roadway Known as Graves Court

It was moved by Mayor Perry and seconded by Committeewoman Snell to pass the ordinance on first reading.

Roll Call Vote: Ayes: Hibell, Settembrino, Snell, Mayor Perry
Nays: None
Abstention: None
Absent: Deputy Mayor Fiore

Township Clerk Heidi Brunt stated motion carried to pass this ordinance on first reading with a public hearing to be held on September 21, 2020.

CONSENT AGENDA

Township Clerk Brunt requested a motion to adopt a consent agenda including Resolutions 20-186 through 20-194 and 20-196 through 197. Resolution 20-195 removed for separate vote.

It was moved by Mayor Perry, seconded by Committeeman Hibell and carried to adopt the consent agenda:

Roll Call Vote: Ayes: Hibell, Settembrino, Snell, Mayor Perry
Nays: None
Abstention: None
Absent: Deputy Mayor Fiore

Township Clerk Brunt stated the motion carried to adopt the consent agenda.

Resolution 20-186 - Resolution Approving Change Order No. 1 to Contract with Weatherproofing Technologies, Inc. for the Roof Replacement/Restoration Project at Croydon Hall Gymnasium

WHEREAS, pursuant to Resolution 20-99, the Township of Middletown entered into a contract with Weatherproofing Technologies, Inc. for the Roof Replacement/Restoration Project at Croydon Hall Gymnasium; and

WHEREAS, the vendor has requested the approval of a change order, to allow for the additional roof decking and wood blocking replacement needed to complete the job, resulting in an increase of the Contract price of $ 5,016.00, and a revised total contract price of $431,887.16, as set forth in the document attached hereto and incorporated by reference; and

WHEREAS, the Township Engineer has recommended approval of this change order;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that it hereby approves Change Order No. 1 to its contract with Weatherproofing Technologies, Inc. for the Roof Replacement/ Restoration Project at Croydon Hall Gymnasium, consistent with the foregoing.

Resolution 20-187 – Resolution Releasing the Performance Guarantee for Lamberto Builders Block 698 Lot 22.02

WHEREAS, the developer of the Site known as 142 Chestnut Street Block 698 Lot 22.02 had posted with the Township a Performance Guarantee in the form of a Surety Bond issued by NGM Insurance Company, Performance Bond No S324400 in the amount of $35,088.00; and

WHEREAS, the developer has requested a release of said Performance Guarantee; and

WHEREAS, the Township Engineer, as set forth in his letter of August 18, 2020, indicates he has inspected the premises and has recommended that the performance guarantee in the form of surety bond in the amount of $35,088.00 be released.

NOW, THEREFORE, BE IT RESOLVED by the Middletown Township Committee that the Performance Guarantee be released.

A certified copy of this resolution shall be provided by the Office of the Township Clerk to the following:

a. Township Engineer
b. Planning
c. Lamberto Builders

Resolution 20-188 - Resolution Authorizing a Chapter 159 Additional Item of Funding in the 2020 Budget – 2020 Senior Center Supplemental CARES Act Funding

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township of Middletown has received an award of $46,081.00 from the County of Monmouth for the Senior Center Grant and wishes to amend its 2020 budget to include this amount as revenue, and

NOW THEREFORE BE IT RESOLVED, that the Township Committee of Middletown Township, New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2020 budget in the sum of $46,081.00 which is now available as revenue under Special Item of Revenue Anticipated with Prior Written Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:

County of Monmouth
Division on Aging, Disabilities and Veterans Services
Senior Center Supplemental CARES Act Funding

BE IT FURTHER RESOLVED that a sum of $46,081.00 is hereby appropriated under the caption of General Appropriations – Operations Excluded from the "CAPS":

County of Monmouth
Division on Aging, Disabilities and Veterans Services
Senior Center Grant Supplemental CARES Act Funding

BE IT FURTHER RESOLVED, that the Chief Financial Officer forward a copy of this resolution to the Director of Local Government Services.

Resolution 20-189 - Resolution Authorizing the Chief Financial Officer to Transfer Lapsing 2019 Current Fund Appropriation Balances to Various Dedicated by Rider Special Trust Fund Accounts

WHEREAS, various 2019 Current Fund account balances exist that will lapse to Current Fund surplus as of December 31, 2020; and

WHEREAS, the Chief Financial Officer of the Township of Middletown wishes to transfer these lapsing balances to various Dedication by Rider per N.J.S. 40A:4-39 Special Trust Fund Accounts to fund future expenses that were budgeted in prior years.

		Amount	Amount
Account Number	Account Name	From Current	To Trust
9-01-23-210-100-222	Insurance - Auto/General	$ 3,621.70	
T-03-56-802-440-000	Self Insurance - Liability		$ 3,621.70
9-01-23-215-100-221	Insurance - Worker's Compensation	31,675.00	
T-03-56-802-440-000	Self Insurance - Worker's Comp		31,675.00
9-01-23-220-100-221	Insurance-Medical Claims Administration	60,503.50	
9-01-23-220-100-223	Insurance-Dental Plan Claims	74,133.52	
9-01-23-220-100-224	Insurance - POS Claims	91,884.12	
9-01-23-220-100-225	Insurance - HMO Claims	166,539.83	
9-01-23-220-100-226	Insurance - Prescription Plans	187,000.00	
9-01-23-220-100-230	Insurance - Volunteer Life Insurance	20,000.00	
T-03-56-802-440-000	Self Insurance - Health Benefits		600,060.97
9-01-23-225-100-225	Insurance - Unemployment	376.08	
T-03-56-802-441-000	Self Insurance - Unemployment Comp		376.08
9-01-26-290-100-105	DPW - Snow Overtime	174,353.74	
9-01-26-290-101-232	DPW - Snow Equipment Maintenance	646.42	
9-01-26-290-101-280	DPW - Snow Misc. Contractual	299,110.74	
T-03-56-802-470-000	Storm Recovery Fund		474,110.90
9-01-30-415-100-125	Sick Time Buy Back	46,539.87	
T-03-56-802-460-000	Accumulated Leave Reserve		46,539.87
	TOTAL	**$ 1,156,384.52**	**$ 1,156,384.52**

NOW THEREFORE BE IT RESOLVED by the Municipal Committee of the Township of Middletown these funds shall be made available to the Chief Financial Officer to transfer to the Special Trust Fund.

One certified copy of this resolution will be filed by the Township Clerk with the Director of Local Government Services.

Resolution 20-190 - Resolution Authorizing First Amendment to Real Property Inspection and Data Verification Services Contract with Appraisal Systems, Inc. Due to Covid-19 State of Emergency to Establish Alternative Inspection Processes in Conformance with Monmouth County Tax Board Procedures

WHEREAS, pursuant to P.L. 2013, c. 15 (N.J.S.A. 54:1-101 et seq.) the Township of Middletown (the "**Township**") is part of Monmouth County's Real Property Assessment Demonstration Program (the "**Program**"); and

WHEREAS, on November 19, 2018, pursuant to Resolution No. 18-249, the Township awarded its contract (the "**Contract**") for real property inspection and data verification services to Appraisal Systems, Inc. for a term running from January 1, 2019 through December 31, 2023; and

WHEREAS, the Contract and Program require physical interior inspections of properties that have been inhibited by the continuing COVID-19 state of emergency; and

WHEREAS, on June 25, 2020, the Monmouth County Board of Taxation established and authorized a virtual interior inspection process that the Township's Tax Assessor recommends adopting and authorizing under the Contract to ensure the public health and safety of Township residents and inspectors.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that it hereby authorizes a First Amendment to its Contract with Appraisal Systems, Inc. directing that the Monmouth County Tax Board's procedures enacted by resolution adopted on June 25, 2020 attached hereto as **Exhibit A** are hereby incorporated as part of the Contract so long as the COVID-19 state of emergency remains in place through the remainder of the term of the Contract.

Resolution 20-191 - Authorizing The Extension of the Contract for Police Uniforms

WHEREAS, the Township of Middletown awarded a contract for Police Uniforms to Bob's Uniform Shop Inc., P.O. Box 578, Middletown, N.J. 07748 on August 30, 2017 to provide Police Uniforms for a twenty-four (24) month period with an option for two (2) additional twelve (12) month extensions agreeable by both vendor and the Township of Middletown; and

WHEREAS, the Chief of Police has determined that extending the contract would be in the best interest of the Township of Middletown and would like to execute said option for an additional twelve (12) months for the final extension in the amount not to exceed $40,000.00 for contract year 2020-2021.

WHEREAS, this extension allows for a nominal 3% increase in costs and takes into account changes mandated by Monmouth County Police Academy for recruits attending the Basic Course for Police Officers issued by the Monmouth County Sheriff's Office.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middletown, County of Monmouth, State of New Jersey as follows:

1. It hereby awards an extension of the existing contract for an additional twelve (12) months to Bob's Uniform Shop Inc., P.O. Box 578, Middletown, NJ 07748 for a total not to exceed $40,000.00 for the 2020-2021 contract year.

BE IT FURTHER RESOLVED, this contract was awarded pursuant to a Fair and Open Process in accordance with N.J.S.A. 19:44A-20.5 et seq.

BE IT FURTHER RESOLVED, this contract is open-ended pursuant to N.J.A.C. 5:30-11-10 with no firm quantities being guaranteed. Funds will be certified and encumbered by individual purchase orders prior to each request for service.

2. A certified copy of this resolution shall be provided by the Office of the Township Clerk to each of the following:

A) Purchasing Agent
B) Comptroller
C) Police Chief Weber
D) Vendor

Resolution 20-192 - Authorizing Award of Contract to Vendor with State Contracts for Spillman Technologies Computer Aided Dispatch and Records Management System Maintenance Agreement

BE IT RESOLVED, by the Township Committee of the Township of Middletown, County of Monmouth, State of New Jersey as follows:

1. In accordance with the requirements of the Local Public Contracts Law N.J.S.A.40A:11-12 et seq., and the regulations promulgated thereunder, the following purchases without competitive bids from vendor with State Contract is hereby approved:

VENDOR

Shi International Corp.
290 Davidson Avenue
Somerset, New Jersey 08873

STATE CONTRACT # 89851

AMOUNT $ 69,165.27

DESCRIPTION

Renewal of Maintenance Agreement for Year Five (5) For The Police Records Management System for The Middletown Police Department to Cover the Middletown Police, Fire and EMS Departments Dispatch Services

WHEREAS, the Chief Financial Officer of the Township of Middletown has certified that adequate funds for such contract are available, and are designated to line item appropriation of the official budget no. 0-01-25-240-100-232. A copy of the within resolution shall be certified by the Township Clerk. The Township Attorney is satisfied that the availability of funds has been provided and a copy of the within resolution shall be made a part of the file concerning said resolution and appointment.

2. A certified copy of this resolution shall be provided by the Office of the Township Clerk to each of the following:

A. Purchasing Agent
B. Comptroller
C. Police Chief
D. Vendor

Resolution 20-193 - Resolution Authorizing Renewal of Maintenance, Monitoring and Repair of the Emergency Services Simulcast Public Safety Radio System, Including 24 Hour/7 Day Emergency Service.

WHEREAS, PMC Associates designed, constructed and installed a multi-channel simulcast public safety system for the Township of Middletown ("Township"); and

WHEREAS, the contract price included the five-year maintenance agreement; and

WHEREAS, upon the completion of the performance of the statement of work ("SOW") the first-year maintenance period began on September 15, 2016, after the parties agreed that the system was fully operational and;

WHEREAS, the fifth-year maintenance period will begin on September 15, 2020 and the Township is in receipt of documentation from PMC Associates that the cost for the service for the fifth year is $83,657.28 as per the original contract; and

WHEREAS, the Middletown Township Police Department, under the direction of the Chief of Police, as the FCC licensee for the public safety radio system, allocated funds in the Police Department 2020 operating budget under equipment maintenance (0-1-25-240-100-232) to ensure the efficient provision of public safety radio services; and

WHEREAS, the certification of availability of funds has been provided by the Township's Chief Financial Officer; and

WHEREAS, the Township Committee believes it is in the best interest of the taxpayers of the Township to continue the Agreement for such services with PMC Associates to ensure continuity of operations;

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the Administrator and Chief of Police are hereby authorized to execute an Agreement with PMC Associates for the provision of maintenance, monitoring and repair of the Emergency Services Simulcast Public Safety Radio System pursuant to the terms of the original SOW and contract.

1. A certified copy of this resolution shall be provided by the Office of the Township Clerk to each of the following:

    A. Purchasing Agent
    B. Comptroller
    C. Police Chief

D. Vendor

Resolution 20-194 -Authorizing Award of Contract to Vendor with State Contracts for Personal Protective Gear

BE IT RESOLVED, by the Township Committee of the Township of Middletown, County of Monmouth, State of New Jersey as follows:

1. In accordance with the requirements of the Local Public Contract Law N.J.S.A. 40:11-12 et seq., and the regulations promulgated there under, the following purchase without competitive bids from vendor(s) with State Contract is hereby approved:

ITEM # 1

VENDOR

Action Fire Apparatus, TBA
New Jersey Fire Equipment
119-131 Route 22 East
Greenbrook, N.J. 08812

STATE CONTRACT# 17-FLEET-00805

VENDOR ID# V00000570

AMOUNT $63,542.93

DESCRIPTION

Personal Protective Gear for The Township of Middletown Fire Department

WHEREAS, the Chief Financial Officer of the Township of Middletown has certified that adequate funds for such contract are available, and are designated to line item appropriation of the official budget no. see below. A copy of the said certification is attached hereto and part hereof and the funds to be expended herein are assigned to line item no. see below. A copy of the within resolution and certification shall be certified by the Township Clerk. The Township Attorney is satisfied that the availability of funds has been provided and a copy of the within resolution shall be made a part of the file concerning said resolution and appointment.

0-01-44-913-200-800 - $59,269.37
0-01-25-265-100-202 - $4,273.56

2. A certified copy of this resolution shall be provided by the Office of the Township Clerk to each of the following:

A) Purchasing Agent
B) Comptroller
C) Fire Chief
D) Vendor

Resolution 20-196 – Resolution Authorizing the Payment of Bills for September 8, 2020

The Township Committee hereby approves a resolution for the payment of bills for September 8, 2020 in the amount of $5,569,319.06.

Resolution 20-197 - Monmouth County Open Space Resolution for McMahon and Kunkel Park Projects

WHEREAS, the Monmouth County Board of Chosen Freeholders has approved an Open Space Trust Fund and established a Municipal Open Space Program to provide Program Grant funds in connection with municipal acquisition of lands for County park, recreation, conservation and farmland preservation purposes, as well as for County recreation and conservation development and maintenance purposes; and

WHEREAS, the Governing Body of the Township of Middletown ("Middletown") desires to obtain County Open Space Trust Funds in the amount of $250,000 to fund park development at McMahon Park, 380 Atlantic Avenue North Middletown, New Jersey 07748, Block 83.02, Lots 43 & 44 and Kunkel Park, Brevent Avenue, Leonardo, New Jersey 07737, Block 423, Lot 2.01, Block 424, Lot 1 and Block 428 Lot 1.01.

WHEREAS, the total cost of the project, including all matching funds, is estimated to be $525,000; and

WHEREAS, Middletown owns and controls the project sites.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey, as follows:

1. The Township Administrator is hereby authorized and directed to: (a) make an application to the County of Monmouth for Open Space Trust Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Open Space Grants Program, and (c) act as the municipal contact person and correspondent of the above named municipality.

2. Middletown is committed to these projects and will provide the balance of funding necessary to complete the projects as described in the grant application in the form of non-county matching funds as required in the Policy and Procedures Manual for the Program.

3. If the County of Monmouth determines that the application is complete and in conformance with the Monmouth County Municipal Open Space Program and the Policy and Procedures Manual for the Municipal Grants Program adopted thereto, Middletown is willing to use the approved Open Space Trust Funds in accordance with such policies and procedures, and applicable federal, state, and local government rules, regulations and statutes thereto.

4. The Township Administrator is hereby authorized and directed to sign and execute any required documents, agreements, and amendments thereto with the County of Monmouth for the approved Open Space Trust Funds.

5. This resolution shall take effect immediately.

Township Clerk Heidi Brunt requested a motion to adopt Resolution 20-195 Approving Shared Service Agreement with the Borough of Highlands which was removed from the consent agenda for separate vote.

It was moved by Mayor Perry and seconded by Committeewoman Snell to adopt Resolution 20-195.

Roll Call Vote: Ayes: Hibell, Settembrino, Snell, Mayor Perry
Nays: None
Abstention: None
Absent: Deputy Mayor Fiore
Recuse: Committeeman Settembrino

Township Clerk Heidi Brunt stated motion carried to adopt Resolution 20-195.

Resolution 20-195 – Resolution Approving Shared Services Agreement with The Borough of Highlands for Municipal Clerk Support Services

WHEREAS, the Township of Middletown ("Middletown") and the Borough of Highlands ("Highlands") have negotiated the terms of a shared services agreement, in which Middletown will provide municipal clerk support services to Highlands for a fee of $56,000 per year, upon the terms set forth in the agreement attached hereto and made part hereof; and

WHEREAS, entry into this shared services agreement is authorized by the New Jersey Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that it hereby approves entry into a shared services agreement with the Borough of Highlands for the provision of municipal clerk support services, consistent with the foregoing.

BE IT FURTHER RESOLVED that Mayor and Township Clerk are hereby authorized and directed to take any and all steps necessary to effectuate the foregoing, including the execution of instruments.

TOWNSHIP COMMITTEE ACTING AS THE ABC ISSUING AUTHORITY

Township Clerk Heidi Brunt requested a motion to adopt Resolution 20-198 Authorizing a Place to Place transfer with Extension of Premises to License 1331-33-041, Grand Cru, LLC

It was moved by Mayor Perry and seconded by Committeeman Hibell to adopt Resolution 20-198.

Roll Call Vote: Ayes: Hibell, Settembrino, Snell, Mayor Perry
Nays: None
Abstention: None
Absent: Deputy Mayor Fiore

Township Clerk Heidi Brunt stated motion carried to adopt Resolution 20-198.

Resolution 20-198 - Resolution of The Township Committee of the Township of Middletown, NJ, Authorizing A Place to Place Transfer with Extension of Premises to License 1331-33-041Grand Cru, LLC

WHEREAS, an application has been applied for a place-to-place transfer (Expansion of Premises) of Plenary Retail Consumption License 1331-33-041-004 in the name of Grand Cru, LLC located at 160 Highway 35, Red Bank, NJ 07701 (Township of Middletown), for purposes of expanding the premises under license wherein the sale, service, and storage of alcoholic beverages are authorized;

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term;

NOW, THEREFORE BE IT RESOLVED that the Township of Middletown Governing Body does hereby approve, effective September 9, 2020 the expansion of the a foresaid Plenary Retail Consumption licensed premises located at 160 Highway 35, Red Bank, NJ 07701 (Township of Middletown) to place under license the area delineated in the application form and the sketch of the licensed premises attached thereto.

TOWNSHIP COMMITTEE COMMENTS:

Committeeman Settembrino, None

Committeewoman Snell, stated that the community will still support small business. She supports in person school but she is not taking the decision of parents lightly. She announced the 9/11 ceremony.

Committeeman Hibell, congratulated the Gorsegner family and their cancer fundraising. He encouraged everyone to be safe going back to school. He announced the 9/11 ceremony and looks forward to seeing everyone there.

Mayor Perry, said he attended resident Anna Del Priore's 108th birthday party. Ms. Del Piore survived the Spanish flu as a child and at age 107 survived Covid 19. He commented on the struggles of drug addiction and that in 2020 Monmouth County lost 99 people. He commented on the 9/11 ceremony to remember the 37 residents lost to the terror attacks on that day. The American patriotism on 9/12 is needed today. He said the reading of the names will not be read in New York City and that we will read the names of our residents. He also commented that we are seeing the curve flatten on Covid 19 and we are working on our next Township Committee meeting open to the public.

PUBLIC COMMENTS:

Don Watson, 1 Collinson Drive, discussed Chanceville Park and the swings are not at the park. He requested tree planting to block the sun from the equipment. Township Administrator Anthony Mercantante responded that this will be a park improvement in the near future which will also include walkways and benches.

ADJOURNMENT

It was moved by Mayor Perry, seconded by Deputy Mayor Fiore and carried to adjourn at 7:50 pm.

Roll Call Vote: Ayes: Hibell, Settembrino, Snell, Mayor Perry
Nays: None
Abstention: None
Absent: Fiore

Clerk Brunt stated motion carried to adjourn.

Respectfully submitted,

_____
Heidi R Brunt
Township Clerk

Approved:

_____
Anthony S. Perry, Mayor