

Meeting

The following Reorganization Meeting of the Township Committee of Middletown Township was held Virtually in the Main Meeting Room at Town Hall, One Kings Highway, Middletown, New Jersey at 11:00 AM on January 7, 2024.

NOTICE REQUIREMENTS FOR OPEN PUBLIC MEETING:

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to The Middletown Sun, The Asbury Park Press and the Two River Times and by posting at the Middletown Township Municipal Building and filing with the Township Clerk all on January 5, 2023.

Roll Call Vote: Present: Clarke, Hibell, Kratz, Settembrino, Perry
Absent: None

PLEDGE OF ALLEGIANCE

Leading the Pledge of Allegiance was Monmouth County Sheriff Shaun Golden.

Township Clerk Heidi Pieluc asked for a moment of silence to honor the troops serving worldwide defending our Constitutions, Freedoms, and Way of Life.

INVOCATION

The invocation was given by Reverend Jeffrey J. Kegley, Saint Mary Mother of God Church.

ADMINISTRATION OF THE OATH OF OFFICE TO NEWLY ELECTED OFFICIALS

Mayor Tony Perry administered the following Oath of Office to Ryan Clarke

I, Ryan Clarke do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey and that I will bear true faith and allegiance to the same and to the governments established in the United States and in this state, under the authority of the people, and I do swear to faithfully, impartially and justly perform all the duties of the office of Township Committeeman, according to the best of my ability. So help me God.

Monmouth County Surrogate Maureen T. Raisch administered the following Oath of Office to Kimberly Kratz

I, Kimberly Kratz do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey and that I will bear true faith and allegiance to the same and to the governments established in the United States and in this state, under the authority of the people, and I do swear to faithfully, impartially and justly perform all the duties of the office of Township Committeewoman, according to the best of my ability. So help me God.

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APPOINTMENT OF TOWNSHIP ATTORNEY

Township Clerk Heidi Pieluc asked for a motion to adopt Resolution 24-01

It was moved by Committeeman Perry, seconded by Committeeman Hibell and carried to adopt Resolution 24-01

Roll Call Vote:Ayes: Clarke, Hibell, Kratz, Settembrino, Perry
Nays: None
Abstentions: None
Absent: None

Township Clerk Heidi Pieluc stated the motion carried to adopt Resolution 24-01

Resolution 24-01 - Resolution Appointing Township Attorney

WHEREAS, pursuant to N.J.S.A. 40A:9-139 and § 7-32A of the Code of the Township of Middletown there exists a need to appoint a qualified individual as Township Attorney to serve as the municipal attorney and designated legal officer for the Township of Middletown; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Brian M. Nelson, Esq., of Spiro Harrison & Nelson LLC, 200 Monmouth Street, Suite 310, Red Bank, NJ 07701 is hereby appointed Township Attorney for 2024 to perform the duties prescribed pursuant to § 7-32C of the Code of the Township of Middletown.

BE IT FURTHER RESOLVED that notice of this appointment shall be published by the Township Clerk in the Township's official newspaper.

ELECTION OF MAYOR AND ADMINISTRATION OF OATH

A motion was made by Committeeman Hibell seconded by Committeeman Settembrino and carried to elect Anthony S. Perry as Mayor of Middletown Township for the year 2024.

Roll Call Vote:Ayes: Clarke, Hibell, Kratz, Settembrino, Perry
Nays: None
Abstentions: None
Absent: None

Township Clerk Heidi Pieluc stated motion carried to elect Anthony S. Perry, as Mayor of Middletown Township for the year 2024.

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SWEARING IN OF MAYOR ANTHONY S. PERRY

Former Assemblyman Jack Ciattarelli administered the following oath of Office to Mayor Perry

I, Anthony S. Perry do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey and that I will bear true faith and allegiance to the same and to the governments established in the United States and in this state, under the authority of the people, and I do swear to faithfully, impartially and justly perform all the duties of the office of Mayor, according to the best of my ability. So help me God.

ELECTION OF DEPUTY MAYOR AND ADMINISTRATION OF OATH

A motion was made by Mayor Perry, seconded by Committeeman Clarke and carried to elect Committeeman Rick W. Hibell as Deputy Mayor of Middletown Township for the year 2024 with the following roll call vote:

Roll Call Vote: Ayes: Clarke, Hibell, Settembrino, Kratz, Mayor Perry
Nays: None
Abstentions: None
Absent: None

Township Clerk Heidi Pieluc stated motion carried to elect Rick W. Hibell as Deputy Mayor of Middletown Township for the year 2024.

SWEARING IN OF DEPUTY MAYOR RICK W. HIBELL

Monmouth County Commissioner Director Thomas Arnone administered the following oath of office to Deputy Mayor Hibell

I, Rick W. Hibell, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey and that I will bear true faith and allegiance to the same and to the governments established in the United States and in this State, under the authority of the people, and I do swear to faithfully, impartially and justly perform all the duties of the office of Deputy Mayor, according to the best of my ability. So help me God.

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MAYOR'S ADDRESS

Happy New Year and I am honored to welcome you all to Middletown's Annual Reorganization Meeting.

I am incredibly grateful and humbled for the continued trust from the Township Committee and the residents of Middletown to serve again as your Mayor so that we can continue Middletown's legacy as the beacon of light for the State of New Jersey, exemplifying strong community, responsible governance, and a model for civic excellence.

Without the unwavering dedication and deep commitment of the Township Committee, the successes Middletown celebrates today would not have been possible.

I want to congratulate my friends and colleagues Kim Kratz and Ryan Clarke on their resounding victories this past November and I am so honored to serve with both of you.

To my friend, Deputy Mayor Rick Hibell – all I can say is thank you! Words cannot express how grateful I am for your continued willingness to serve and your unwavering support, year after year. I also want to extend a special thanks to the Deputy Mayor, as he and I have now served as Mayor and Deputy Mayor together for four consecutive years. Making us the longest-serving Mayor and Deputy Mayor leadership team in Middletown's history.

To all the members of the Township Committee, I look forward to preserving and fighting for Middletown alongside you every single day!

Last year, when Travel and Leisure magazine named Middletown as one of the top 10 best places to live, I shared the same excitement with many of you, yet I was not surprised. Our collective and tireless efforts have been dedicated to making Middletown an exemplary place to live and raise a family. I see it everyday in the conversations I have, the phone calls I receive and the spirit that exists here in town.

But this is not just a credit to the Township Committee alone. It's a testament to our countless volunteers, to those who work tirelessly advocating for our students, and to every individual who does the small things that quietly transform Middletown into that shining city on a hill. I'll never be able to thank all of you enough for your service, sacrifices, and commitment to making our town the envy not only of New Jersey but of our entire nation.

While many of our departments had already moved into Town Hall by this time last year, several others were in the midst of relocating. But last summer, on what was undoubtedly one of the hottest days of the year, thousands of residents braved the heat to join friends and neighbors in a community gathering to unveil this beautiful building. That event was perfectly described by the media as 'A Night in Middletown, but Morning in America.'

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Because it described a moment where Middletown's residents, our small businesses, sports teams, lifelong residents, and new neighbors came together, celebrating the best of our town and adding yet another chapter into Middletown's history.

For most of us, history is both shared and personal. It is made, nurtured, and preserved here in Middletown. And in this year as we reach 360 years since our founding – a history stretching back to the days of Sachem Pompora, Richard Hartshorne, and Leni Lenape tribes – we continue to make history while never neglecting our solemn duty to celebrate it. This year promises to be no different.

In April, Middletown will proudly welcome the USS New Jersey, a Block IV Virginia-class submarine. This vessel, the third United States Navy ship to be named in honor of the state of New Jersey, will be commissioned at the historic Naval Weapons Station Pier right here in Middletown. This event not only celebrates the strength and prestige of our military but also offers an opportunity for Middletown to open its doors to people from across the county – and once again the eyes of the nation will be on Middletown as we celebrate this unforgettable moment in our history. I hope all of you will join me, my family, and our neighbors in experiencing this extraordinary Middletown moment.

Last year, the Township Committee continued to deliver on its promise to preserve open space and protect our historically significant properties. We are now preparing to fully restore the Murray Farmhouse, a local landmark located at Poricy Park. This governing body has now authorized \$350,000 in capital and grant funds for this restoration. This project preserves a window into Middletown's rich Revolutionary history. It not only highlights the early stages of our country's development but it also commemorates Joseph Murray's legacy of rebellion against tyranny.

As one of New Jersey's original towns, we are thrilled to announce that Middletown will once again play a pivotal role in the American epic with the formation of our America 250 Committee. This venture, celebrating America's 250th anniversary in 2026, is a remarkable opportunity. And we look forward to collaborating with the Monmouth County Commissioners and County Clerk, to honor our County and town's significant contributions to the American Revolution and acknowledge the enduring impact of our people on the nation's past, present, and future.

We have continued our efforts to protect properties throughout the township from development and destruction. While our success and capabilities of preserving land has dramatically improved since our open space referendum in 2020, this fight is far from over but our commitment will never waver.

We are also actively challenging Trenton's hypocritical stance on housing mandates, which unfortunately incentivizes the destruction of undeveloped and environmentally sensitive land. While this struggle is not unique to Middletown, we are once again prepared to lead the charge for change – a change not just for Middletown but also for the state of New Jersey, and a fight we are willing to take all the way to the New Jersey Supreme Court if we have to.

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As I look back on my years serving this town I have experienced many truly 'Middletown Moments' that will forever remain with me.

One event stands out distinctly: a naturalization ceremony in the shadow of the Sandy Hook Lighthouse last September. Being there with 40 individuals from 23 different nations, patiently – and some nervously – waiting to recite the oath of allegiance as they became new citizens, was profoundly moving.

As I looked out at them I reflected on the essence of the American identity. This question, often posed to middle school history classes, took on a new significance for me. Perhaps it's a realization that emerges over time, but I've come to understand that words, ceremonies, and the very pomp and circumstance of such events are saturated with deep meaning. The genesis of the American experiment, born from the ashes of our revolution, was a watershed moment in human history. Much like the experiences of these 40 new Americans out on Sandy Hook, there is a life before and a dramatically altered life after embracing America.

For many of these families, my responsibility as Mayor is to steadfastly uphold the solemn duty that defines us as Americans: to ensure that not only their liberties are protected, but also that their hopes and dreams are realized through an honest and accountable government. This commitment empowers individuals to achieve limitless heights of human progress, embodying the true spirit of American potential.

But during this reflection, I reached the age-old question we all eventually face: what America are we leaving behind for our children?

Because beyond the title of Mayor, "husband" and "father" are ones that drive me to serve. Building a family is one I get to do with my incredible wife, Alannah right here in Middletown. I thank her for her patience, her sacrifice, and her love – as being in the public eye is the undertaking of a family, one that she has met with grace and dignity. Everyday I am reminded why I chose to serve and it is for Reagan, Grant and Kennedy. Those three amazing little kids who have literally grown up here in Town Hall.

But I pose the same questions to you all: *what does it mean to be American? What are we leaving to future generations?*

I'm willing to bet you reach the same answer that I did, because the answer is – quite literally – right here with us.

We have often heard that leaving a place better than you found it is the ultimate success of any public servant. I've spoken much about our history, but Middletown is no stranger to being front and center. When we were met with one of America's darkest days in September 2001, the light of our community overpowered the grief and agony that came to Middletown.

When Superstorm Sandy came years later, we did what came natural to Middletown: we supported and uplifted our neighbors despite our own personal losses.

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Now, I inherited this history when I became Mayor, and thanks to the leaders before me and their wisdom, I made sure that my legacy would be to leave Middletown better than I found it, and I knew that it would not be possible without leaning on the storied strength of our community.

Then came March of 2020. It was now my turn as Mayor to navigate this third event horizon in our history. Middletown, once again, answered the call and we led. We lead the way despite the seemingly endless punches thrown at us.

We have witnessed our strength, our resilience, our fortitude – I think America can take a page or two out of Middletown’s history.

Because we watched what happened in our schools and how our children were pawns in political gamesmanship and we took action.

It’s easy to say that you’re for preserving history and our environment yet never yield to those who make overdevelopment their religion.

It’s easy to say you’ll head to Washington or Trenton to fight, but when politicians spend years, sometimes decades in office, and not deliver results for our communities, we the people need to tell those who are not willing to fight to hang up their gloves and put someone in who can take on the punches of the world and deliver them right back.

Here in Middletown, the spirit of America has been thriving for 360 years, and it continues to flourish. As I contemplate the legacy we will leave for future generations, I am filled with confidence. Because Middletown is poised to be a model of American progress for another 360 years, exemplifying growth, community, and resilience.

So, my fellow residents the answer, as I have said, is right here with us: *what does it mean to be an American? What do we hope to leave for future generations?*

The answer is not found in halls of power, nor will it come from any edict out of Trenton or Washington: the answer comes from Middletown, where our families are the building blocks of our community, where history is preserved and celebrated, and where the worst of the humanity never wins, because it is always met with the best of ourselves.

So, as we stand today in the heart of Monmouth County, in the heart of New Jersey, let us realize that we are not just a part of the state's fabric but a beacon of hope and progress. Our actions here set a precedent, a template for the revival of New Jersey. We cannot, and will not, remain passive observers in our own future. We must lead, not just in words, but through resolute actions.

Our town is more than a place on a map; it is a home, it's a community with a rich legacy and an even brighter future. A future where our children can not only dream but achieve, where they can not only hope but thrive. It is upon us to lay down the stepping stones for their success, to create

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an environment ripe with opportunities that fosters growth, innovation, and a sustainable way of life.

So as we embark on this journey to spearhead the great New Jersey comeback, let us remember that the strength of Middletown lies in each of us. Every small business owner, every student, and every volunteer contributes to the success of our community. Because together, we are an unstoppable force. Together, we can transform the challenges we face into triumphs and our aspirations into realities.

So, let us pledge today to not just live in Middletown but to thrive in it. To not just be residents but active architects of our destiny. Let us embrace our role at the forefront of New Jersey's renaissance, forging a path of prosperity, not just for ourselves but for generations to come.

This road ahead will be long and it will be filled with challenges, but remember, in Middletown, we don't just face challenges; we overcome them. We don't just dream; we achieve.

We are not just New Jersey's heart; we are its pulse. So let us make history together, because a thriving and prosperous Middletown lays the groundwork which will create a vibrant and successful New Jersey.

Let us do it together - as we always have.

Thank you.

DEPUTY MAYOR'S ADDRESS

Happy New Year. Thank you to my family, Mom & Dad and my wife for always allowing me to share with the community, I could not do it without you. Thank you for allowing me to serve as Deputy Mayor for the last six years. He thanked his colleagues Kim, Ryan, Kevin, and Tony. He congratulated Mayor Perry for being Mayor since 2018. He thanked John Drucker for the detailed report he provides him with every year. This year the Fire Department responded to 1,500 calls of service with over 50,000 hours of volunteer time. The EMS responded to 2,500 calls with 70,000 hours of volunteer time. He also thanked the members of the Boards and Commissions who did an amazing job.

OATH OF OFFICE FOR MIDDLETOWN FIRE DEPARTMENT OFFICERS

Township Clerk Heidi Pieluc requested a motion to adopt Resolution 24-02 Appointment of Fire Department Officers. It was moved by Mayor Perry and seconded by Deputy Mayor Hibell.

Roll Call Vote:Ayes: Clarke, Hibell, Kratz, Settembrino, Mayor Perry

Nays: None

Abstention: None

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Absent: None

Township Clerk Heidi Pieluc stated motion carries to adopt Resolution 24-02

Resolution 24-02 - APPOINTMENT OF FIRE DEPARTMENT OFFICERS

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals be and they are hereby appointed or reappointed members of the Fire Department pursuant to the "Code of the Township of Middletown" for a full term of one year commencing January 7, 2024 and terminating December 31, 2024.

FIRE CHIEF:	WILLIAM KANE, JR.
DEPUTY CHIEF:	ANTHONY FULCINITI
FIRST ASSISTANT:	DANIEL P. KELLY
SECOND ASSISTANT:	KEVIN MORRISSEY
THIRD ASSISTANT:	JACOB LAWRENCE III

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. Each appointee as listed above shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Fire Department

Township Clerk Heidi Pieluc invited the newly elected Fire Chief's and their families to join Mayor Perry at the front of the room one at a time for administering the Oath of Office.

OATH OF OFFICE FOR MIDDLETOWN EMERGENCY MEDICAL SERVICES DEPARTMENT

Township Clerk Heidi Pieluc requested a motion to adopt Resolution 24-03 Appointment of Middletown Emergency Medical Services Department. It was moved by Mayor Perry and seconded by Deputy Mayor Hibell.

Roll Call Vote:Ayes: Clarke, Hibell, Kratz, Settembrino, Mayor Perry

Nays: None

Abstention: None

Absent: None

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Township Clerk Heidi Pieluc stated motion carries to adopt Resolution 24-03

Resolution 24-03 - RESOLUTION APPOINTING MIDDLETOWN EMERGENCY MEDICAL SERVICES DEPARTMENT OFFICERS

WHEREAS, pursuant to Chapter 28 of the Code of the Township of Middletown (“the Township”), as amended by Ordinance No. 2015-3147, the Township formed an Emergency Medical Services Department to be charged with providing administrative and operational oversight to the Township’s five independent volunteer first aid and rescue squads; and

WHEREAS, pursuant to § 28-3 “[t]he selection of officers and trustees of the EMS Department and their respective terms and conditions to qualify to serve in office shall be determined by the EMS Department’s bylaws, which shall be filed with the Township”; and

WHEREAS, the initial appointments having been requested to be made by the governing body of the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the following officers shall be and are hereby appointed as the officers of the Middletown Emergency Medical Services Department for 2024:

EMS CHIEF:	BRIAN MCKITTRICK
EMS DEPUTY CHIEF:	MARCO FERNANDES
EMS ASSISTANT CHIEF:	FLOYD GOLDSTEIN

Township Clerk Heidi Pieluc invited the newly elected EMS Chief’s and their families to join Mayor Perry at the front of the room one at a time for administering the Oath of Office

CONSENT AGENDA

Township Clerk Heidi Pieluc requested a consent agenda including resolution 24-04 through 24-49, removing Resolutions 24-12, and 24-17 for a separate vote.

It was moved by Mayor Perry, seconded by Deputy Mayor Hibell and carried to adopt a consent agenda.

Roll Call Vote:Ayes: Clarke, Hibell, Settembrino, Kratz, Mayor Perry
Nays: None
Abstentions: None
Absent: None

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Township Clerk Heidi Pieluc stated motion carried to adopt Consent Agenda.

Resolution 24-04 – Resolution Appointing First Municipal Prosecutor

WHEREAS, pursuant to N.J.S.A. 2B:25-4 and § 7-33 of the Code of the Township of Middletown there exists a need to appoint a qualified attorney as a Municipal Prosecutor for the Township; and

WHEREAS, the Township maintains two Municipal Prosecutor positions for individual court days; and

WHEREAS, pursuant to Local Finance Notice 2005-32, such salaried appointed positions are not subject to the Fair and Open Process.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that John Lane, Esq. is hereby appointed to the First Municipal Prosecutor’s position for the Township of Middletown for 2024 to be compensated pursuant to the Township’s applicable salary ordinance.

BE IT FURTHER RESOLVED that notice of this appointment shall be published by the Township Clerk in the Township’s official newspaper.

Resolution 24-05 - Resolution Appointing Second Municipal Prosecutor

WHEREAS, pursuant to N.J.S.A. 2B:25-4 and § 7-33 of the Code of the Township of Middletown there exists a need to appoint a qualified attorney as a Municipal Prosecutor for the Township; and

WHEREAS, the Township maintains two Municipal Prosecutor positions for individual court days; and

WHEREAS, pursuant to Local Finance Notice 2005-32, such salaried appointed positions are not subject to the Fair and Open Process.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Sean Kean, Esq. is hereby appointed to the Second Municipal Prosecutor’s position for the Township of Middletown for 2024 to be compensated pursuant to the Township’s applicable salary ordinance.

BE IT FURTHER RESOLVED that notice of this appointment shall be published by the Township Clerk in the Township’s official newspaper.

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Resolution 24-06 - Resolution Appointing Municipal Public Defender

WHEREAS, pursuant to N.J.S.A. 2B:24-3 there exists a need to appoint a qualified attorney as Municipal Public Defender for the Township; and

WHEREAS, pursuant to Local Finance Notice 2005-32, such salaried appointed positions are not subject to the Fair and Open Process.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Stanley Werse, Esq. is hereby appointed Municipal Public Defender for the Township of Middletown for 2024 to be compensated pursuant to the Township’s applicable salary ordinance and at an hourly rate specified by ordinance for matters in the Superior Court that may be reimbursed by individuals utilizing the services of the Public Defender.

BE IT FURTHER RESOLVED that notice of this appointment shall be published by the Township Clerk in the Township’s official newspaper.

Resolution 24-07 - Resolution By the Township Committee, Authorizing Various Volunteer Appointments to The Boards and Commissions of The Township of Middletown, Monmouth County, New Jersey

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals in Schedule A are hereby appointed members of their designated board or commission pursuant to the "Code of the Township of Middletown" for terms as set forth in Schedule A.
2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. Each appointee listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Boards and Commissions

Board Name	Position	Term	First Name	Last Name	Start	Expiration
America 250 Committee	Seat 1	3 years	Tony	Perry	1/1/2024	12/31/2026
America 250 Committee	Seat 2	3 years	Rick	Hibell	1/1/2024	12/31/2026

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America Committee	250	Seat 3	3 years	Frank	Capone	1/1/2024	12/31/2026
America Committee	250	Seat 4	3 years	Jacqueline	Tobacco	1/1/2024	12/31/2026
America Committee	250	Seat 5	3 years	Ted	Maturo	1/1/2024	12/31/2026
America Committee	250	Seat 6	3 years	Tom	Valenti	1/1/2024	12/31/2026
America Committee	250	Seat 7	3 years	Gerry	Scharfenberger	1/1/2024	12/31/2026
America Committee	250	Seat 8	3 years	Heidi	Pieluc	1/1/2024	12/31/2026
America Committee	250	Seat 9	3 years	Peter	Van Nortwick	1/1/2024	12/31/2026
America Committee	250	Seat 10	3 years	Serena	Schreiber	1/1/2024	12/31/2026
America Committee	250	Seat 11	3 years	Anthony	Mercantante	1/1/2024	12/31/2026
America Committee	250	Seat 12	3 years	Tara	Berson	1/1/2024	12/31/2026
America Committee	250	Seat 13	3 years	Robert	Siemer	1/1/2024	12/31/2026
Clean Communities Advisory Committee		Seat 1	1 year	Colleen	Lapp	1/1/2024	12/31/2024
Clean Communities Advisory Committee		Seat 2	1 year	Eric	Maggio	1/1/2024	12/31/2024
Clean Communities Advisory Committee		Seat 3	1 year	Valerie	Robertson	1/1/2024	12/31/2024
Clean Communities Advisory Committee		Seat 5	1 year	Ted	Maloney	1/1/2024	12/31/2024
Community Affairs Council		Seat 5	3 years	Mitchell	Gotesky	1/1/2024	12/31/2026
Community Affairs Council		Seat 6	3 years	Larry	Caminiti	1/1/2024	12/31/2026
Community Affairs Council		Seat 7	3 years	Kevin	McCormack	1/1/2024	12/31/2026
Community Assistance Network		Seat 1	1 year	Ryan	Clarke	1/1/2024	12/31/2024
Community Assistance Network		Seat 2	1 year	Jessica	Alfone	1/1/2024	12/31/2024

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Community Assistance Network	Seat 4	1 year	Richard	DeBenedetto	1/1/2024	12/31/2024
Economic Development Board	Mayor or Designee	1 year	Tony	Perry	1/1/2024	12/31/2024
Economic Development Board	Seat 5	3 years	Gary	Thompson	1/1/2024	12/31/2026
Economic Development Board	Seat 6	3 years	Gerry	Scharfenberger	1/1/2024	12/31/2026
Economic Development Board	Seat 7	3 years	Michael	Sawyer	1/1/2024	12/31/2026
Environmental Commission	Seat 1	3 years	Martin	Judd	1/1/2024	12/31/2026
Environmental Commission	Seat 2	1 year	John	Spinelli	1/1/2024	12/31/2024
Environmental Commission	Seat 7	2 years	Jason	Foxx	1/1/2024	12/31/2025
Green Team Advisory Committee	Seat 1	1 year	Katelyn	Krynski	1/1/2024	12/31/2024
Green Team Advisory Committee	Seat 2	1 year	Eugenio	Grano	1/1/2024	12/31/2024
Green Team Advisory Committee	Seat 3	1 year	Richard	DeBenedetto	1/1/2024	12/31/2024
Green Team Advisory Committee	Seat 4	1 year	Greg	Lande	1/1/2024	12/31/2024
Green Team Advisory Committee	Seat 5	1 year	Ted	Maloney	1/1/2024	12/31/2024
Green Team Advisory Committee	Seat 6	1 year	Janet	Dellett	1/1/2024	12/31/2024
Green Team Advisory Committee	Seat 7	1 year	Anthony	Mercantante	1/1/2024	12/31/2024
Green Team Advisory Committee	Seat 8	1 year	Pat	Miller	1/1/2024	12/31/2024
Green Team Advisory Committee	Seat 9	1 year	Michael	Rizzo	1/1/2024	12/31/2024
Historic Preservation Committee	Seat 1	1 year	Ryan	Clarke	1/1/2024	12/31/2024

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Historic Preservation Committee	Seat 2	1 year	Roseann	Eteson	1/1/2024	12/31/2024
Historic Preservation Committee	Seat 5	2 years	Tara	Berson	1/1/2024	12/31/2025
Historic Preservation Committee	Seat 6	3 years	Thomas	Valenti	1/1/2024	12/31/2026
Historic Preservation Committee	Seat 7	3 years	Kimberly	Best McCabe	1/1/2024	12/31/2026
Joint Shared Services and Consolidation Advisory Committee	Mayor or Designee	1 year	Tony	Perry	1/1/2024	12/31/2024
Joint Shared Services and Consolidation Advisory Committee	Seat 2	1 year	Rick	Hibell	1/1/2024	12/31/2024
Joint Shared Services and Consolidation Advisory Committee	Seat 3	1 year	Anthony	Mercantante	1/1/2024	12/31/2024
Joint Shared Services and Consolidation Advisory Committee	Seat 4	1 year	Anthony	Fiore	1/1/2024	12/31/2024
Landmarks Commission	Seat 3	3 years	Heidi	Pieluc	1/1/2024	12/31/2026
Landmarks Commission	Seat 5	4 years	Thomas	Valenti	1/1/2024	12/31/2027
Landmarks Commission	Seat 6	1 year	Robert	Kellner	1/1/2024	12/31/2024
Library Board of Trustees	Seat 1	1 year	Kimberly	Kratz	1/1/2024	12/31/2024
Library Board of Trustees	Seat 2	1 year	Cindy	Van Glahn	1/1/2024	12/31/2024
Library Board of Trustees	Seat 6	5 years	John	Rentschler	1/1/2024	12/31/2028
Lincroft Senior Citizen Housing	Seat 7	5 years	Maureen	Raisch	1/1/2024	12/31/2028
Middletown Arts Council	Liaison	1 year	Maureen	Raisch	1/1/2024	12/31/2024
Middletown Housing Authority	Seat 4	5 years	Richard	Kolber	1/1/2024	12/31/2028

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Middletown Housing Authority	Seat 5	5 years	Rudolph	Cherney	1/1/2024	12/31/2028
Municipal Alliance	Member	1 year	Jessica	Alfone	1/1/2024	12/31/2024
Municipal Alliance	Member	1 year	Barbara	Amodeo	1/1/2024	12/31/2024
Municipal Alliance	Member	1 year	Donald	Antenucci	1/1/2024	12/31/2024
Municipal Alliance	Member	1 year	Margaret	Bertorelli	1/1/2024	12/31/2024
Municipal Alliance	Member	1 year	Robert	Bucco	1/1/2024	12/31/2024
Municipal Alliance	Member	1 year	Ricardo	Cruz	1/1/2024	12/31/2024
Municipal Alliance	Member	1 year	Michael	Donlon	1/1/2024	12/31/2024
Municipal Alliance	Member	1 year	Janine	Kennedy	1/1/2024	12/31/2024
Municipal Alliance	Member	1 year	Kimberly	Kratz	1/1/2024	12/31/2024
Municipal Alliance	Member	1 year	John	Maguire	1/1/2024	12/31/2024
Municipal Alliance	Member	1 year	Maureen	McGee	1/1/2024	12/31/2024
Municipal Alliance	Member	1 year	Barbara	Micelli	1/1/2024	12/31/2024
Municipal Alliance	Member	1 year	Tony	Perry	1/1/2024	12/31/2024
Municipal Alliance	Member	1 year	Rebecca	Rean	1/1/2024	12/31/2024
Municipal Alliance	Member	1 year	Gerry	Scharfenberger	1/1/2024	12/31/2024
Municipal Alliance	Member	1 year	Frank	Self	1/1/2024	12/31/2024
Municipal Alliance	Member	1 year	Kathy	Straniero	1/1/2024	12/31/2024
Municipal Alliance	Member	1 year	Daniel	Sullivan	1/1/2024	12/31/2024
Municipal Alliance	Member	1 year	Kristie	Topolow	1/1/2024	12/31/2024
Municipal Alliance	Member	1 year	Craig	Weber	1/1/2024	12/31/2024
Municipal Alliance	Member	1 year	John	Werner	1/1/2024	12/31/2024
Navesink River Municipalities Committee	Member	1 year	Tony	Perry	1/1/2024	12/31/2024
Navesink River Municipalities Committee	Member	1 year	Anthony	Mercantante	1/1/2024	12/31/2024

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Open Space Preservation Committee	Seat 1	1 year	Martin	Judd	1/1/2024	12/31/2024
Open Space Preservation Committee	Seat 2	1 year	John	Spinelli	1/1/2024	12/31/2024
Open Space Preservation Committee	Seat 3	1 year	Paul	Gleitz	1/1/2024	12/31/2024
Open Space Preservation Committee	Seat 4	1 year	Victor	Wymbs	1/1/2024	12/31/2024
Open Space Preservation Committee	Seat 5	1 year	Anthony	Mercantante	1/1/2024	12/31/2024
Open Space Preservation Committee	Seat 6	1 year	Tony	Perry	1/1/2024	12/31/2024
Planning Board	Seat 1	1 year	Vlad	Berson	1/1/2024	12/31/2024
Planning Board	Seat 2	1 year	Kevin	Settembrino	1/1/2024	12/31/2024
Planning Board	Seat 3	1 year	John	Rentschler	1/1/2024	12/31/2024
Planning Board	Seat 5	2 years	James	Pisano	1/1/2024	12/31/2025
Planning Board	Seat 10	4 years	Joseph	AmecAngelo	1/1/2024	12/31/2027
Safety Council	Seat 2	1 year	Anthony	Iacovone	1/1/2024	12/31/2024
Safety Council	Seat 4	1 year	Dominick	Donatelli	1/1/2024	12/31/2024
Safety Council	Seat 5	1 year	Edward	Skelly	1/1/2024	12/31/2024
Safety Council	Seat 8	1 year	Robert	Pfleger	1/1/2024	12/31/2024
Safety Council	Seat 9	1 year	Joe	Shade	1/1/2024	12/31/2024
Safety Council	Seat 11	1 year	Cynthia	Bianchi	1/1/2024	12/31/2024
Sewerage Authority	Seat 4	5 years	Michael	Iannaci	1/1/2024	2/1/2029
Veterans Affairs Committee	Seat 5	3 years	William	Bouw	1/1/2024	12/31/2026
Volunteer Corps Advisory Committee	Seat 9	1 year	Anthony	Panzica	1/1/2024	12/31/2024
Youth Athletic Advisory Board	Seat 1	1 year	Michael	Adamson	1/1/2024	12/31/2024
Youth Athletic Advisory Board	Seat 2	1 year	Tiffany	Betz	1/1/2024	12/31/2024
Youth Athletic Advisory Board	Seat 3	1 year	Joseph	Tierney	1/1/2024	12/31/2024
Youth Athletic Advisory Board	Seat 4	1 year	Travis	Torchia	1/1/2024	12/31/2024
Youth Athletic Advisory Board	Seat 5	1 year	Luke	Sims	1/1/2024	12/31/2024
Youth Athletic Advisory Board	Seat 6	1 year	Tim	Gibson	1/1/2024	12/31/2024

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Youth Athletic Advisory Board	Seat 7	1 year	Robert	Fischer	1/1/2024	12/31/2024
Youth Athletic Advisory Board	Seat 8	1 year	Joseph	Giunta	1/1/2024	12/31/2024
Youth Athletic Advisory Board	Seat 9	1 year	Joseph	Grasso	1/1/2024	12/31/2024
Youth Athletic Advisory Board	Seat 10	1 year	James	Lennon	1/1/2024	12/31/2024
Youth Athletic Advisory Board	Seat 11	1 year	Rick	O'Donnell	1/1/2024	12/31/2024
Youth Athletic Advisory Board	Seat 12	1 year	Matthew	Riordan	1/1/2024	12/31/2024
Youth Athletic Advisory Board	Seat 13	1 year	Jessica	Ormsbee	1/1/2024	12/31/2024
Zoning Board of Adjustment	Seat 5	4 years	Andrew	Bane	1/1/2024	12/31/2027
Zoning Board of Adjustment	Seat 6	4 years	William	Hibell	1/1/2024	12/31/2027
Zoning Board of Adjustment	Alternate I	2 years	Roberta	Sheridan	1/1/2024	12/31/2025
Zoning Board of Adjustment	Alternate III	2 years	Steven	Shanker	1/1/2024	12/31/2025

Resolution 24-08 – Resolution Awarding Professional Services Contract for Architect of Record

WHEREAS, the Township of Middletown (the “Township”) regularly needs the services of a licensed professional architect for work and planning being done at multiple Township facilities; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

WHEREAS, DMR Architects has been working with the Township and have been recommended by the Township Administrator to continue such work; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, DMR Architects is qualified and has agreed to provide professional licensed architectural services, as requested, pursuant to the rate schedules provided for in its proposal for 2024.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that DMR Architects is hereby awarded a professional services contract to serve as the Township’s Architect of Record for 2024 pursuant to the rate schedules provided in their proposal.

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BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

Resolution 24-09 - Resolution Awarding Professional Services Contract for Township Auditor

WHEREAS, pursuant to N.J.S.A. 40A:5-4 there exists a need for the Township to retain the services of a qualified Registered Municipal Accountant ("RMA") to conduct the Township's annual audit and related professional services as needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, Robert Swisher, RMA of the firm of Suplee, Clooney & Company has agreed to serve as the Township Auditor for the sum of \$93,000, plus hourly rates ranging from \$90 to \$200.00 for special projects for 2024.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Robert Swisher, RMA of the firm of Suplee, Clooney & Company, 308 East Broad Street, Westfield, New Jersey 07090 is hereby awarded a professional services contract to serve as the Township Auditor for 2024 for the sum of \$93,000.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

Resolution 24-10 – Resolution Awarding Professional Service Contract for Bond Counsel

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint an individual or law firm to serve as special counsel to the Township of Middletown as bond counsel as may be needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of Gibbons PC, One Gateway Center, Newark, New Jersey 07102, has

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qualified and agreed to provide legal counseling as Bond Counsel at transactional rates specified by contract, exclusive of filing fees, legal research, or other reasonable approved expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firm of Gibbons PC is hereby awarded a professional services contract for the provision of legal services as Bond Counsel to the Township as needed during 2023 per the rates included in their proposal.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

Resolution 24-11 - Resolution Awarding Professional Services Contract for Broker of Record

WHEREAS, the Township requires the services of a Broker of Record to procure prescription, excess liability and other potential coverages for the Township's primarily self-insured funds; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(m)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

WHEREAS, Acrisure D/B/A Doyle Alliance Group is qualified and has agreed to serve as the Broker of Record for the Township with fees for insurance placement services anticipated to be paid through customary brokerage commissions and fees paid by carriers resulting in minimal or no direct cost to or payments by the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Acrisure D/B/A Doyle Alliance Group, 1460 Route 9 North Suite 307, Woodbridge, New Jersey 07095 is hereby awarded a professional services contract to serve as the Township's Broker of Record for 2024.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

Resolution 24-12 – REMOVED FROM CONSENT AGENDA FOR SEPARATE VOTE

Resolution 24-13 - Resolution Awarding Professional Service Contracts for General Special Counsel

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WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint individuals or law firms to serve as special counsel to the Township of Middletown to handle general litigation, transactions and other legal representation as may be needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of Spiro, Harrison, & Nelson LLC, 2 Bridge Avenue, Suite 322 Red Bank, NJ 07701 is qualified and agrees to handle general litigation, transactions and other legal representation as needed for a flat fee of \$390,000.00 for 2024, with additional total NTEs of \$60,000 for Affordable Housing , \$150,000 for Condemnation matters, and \$120,000 for Port Monmouth Flood Control matters, and other escrowed matters being set by applicable project escrow agreements, exclusive of fees for witnesses, experts, filing fees, legal research, title work, or other reasonable allowable expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firm of Spiro Harrison & Nelson is hereby awarded a professional service contract for the provision of legal services as General Special Counsel to the Township to handle general litigation, transactions, and provide other legal representation as needed for a flat fee of \$390,000 (exclusive of allowable expenses) for 2024.

BE IT FURTHER RESOLVED that the law firm of Spiro Harrison & Nelson may also charge a blended hourly rate of \$195 per hour for affordable housing related matters to be paid from the Township's Affordable Housing Trust Fund in an amount estimated not to exceed \$60,000 exclusive of allowable expenses.

BE IT FURTHER RESOLVED that the law firm of Spiro Harrison & Nelson may also charge a blended hourly rate of \$195 per hour for Port Monmouth Flood Control matters in an amount estimated not to exceed \$120,000 exclusive of allowable expenses.

BE IT FURTHER RESOLVED that the law firm of Spiro Harrison & Nelson may also charge a blended hourly rate of \$195 per hour for open space condemnation matters in an amount estimated not to exceed \$150,000 exclusive of allowable expenses.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, copies of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

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Resolution 24-14 - Resolution Awarding Professional Service Contract for Extraordinary Unspecifiable Service for Governmental Affairs Consultant

WHEREAS, the Township of Middletown has sought the services of a governmental affairs consultant to seek opportunities to help offset future increases in property taxes and assist the Township on a wide array of issues and concerns the Township has with the State of New Jersey; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, CLB Partners LLC is qualified and agrees to provide governmental affairs consulting services for a flat monthly retainer of \$5,000, exclusive of reasonably approved expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that CLB Partners LLC, 130 West State Street, Trenton, New Jersey 08608 is hereby awarded a contract for governmental affairs consulting services for a flat monthly retainer of \$5,000, exclusive of reasonably approved expenses, for 2024 for an estimated contract amount not to exceed \$60,000.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

Resolution 24-15 - Resolution Awarding Professional Service Contract for Extraordinary Unspecifiable Service for Grant Writing Consultant

WHEREAS, the Township of Middletown has sought the services of a grant writing consultant to seek out both public and private grant opportunities to help offset future increases in property taxes; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position as an extraordinary unspecifiable service, it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, Millennium Strategies LLC has qualified and agreed to provide grant writing consulting services for a flat monthly retainer of \$3,300 inclusive of fees, travel and associated expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Millennium Strategies LLC is hereby awarded a contract for grant writing consulting services for a flat monthly retainer of

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\$3,300 inclusive of fees, travel and associated expenses for 2024 for an estimated contract amount not to exceed \$39,600.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

Resolution 24-16 - Resolution Awarding Professional Service Contract for Special Labor Counsel

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint an individual or law firm to serve as special counsel to the Township of Middletown to handle labor matters as may be needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of O'Toole & Scrivo LLC has qualified and agreed to provide legal services in relation to Special Labor Counsel matters at a rate of \$195 per hour, exclusive of fees for witnesses, experts, filing fees, legal research, or other reasonable approved expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firm of O'Toole & Scrivo LLC, 14 Village Park Rd, Cedar Grove, New Jersey 07009 is hereby awarded a professional services contract for the provision of legal services as Special Labor Counsel to the Township as needed during 2024 for an estimated amount not to exceed \$75,000.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

Resolution 24-17 – REMOVED FROM CONSENT AGENDA FOR SEPARATE VOTE

Resolution 24-18 - Resolution Awarding Professional Service Contract for Real Estate Broker/Consultant

WHEREAS, the Township of Middletown has sought the services of a real estate broker/consultant to assist with the disposition of governmental properties for purchase, sale and/or lease; and

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WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, Otteau Group, Inc. is qualified and agrees to provide real estate broker/consultant services per the rates included in their proposal.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Otteau Group, Inc., 100 Matawan Road, Suite 320, Matawan, New Jersey 07747 is hereby awarded a contract for real estate broker/consulting services per their proposed fee schedule, for 2024.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

Resolution 24-19 - Resolution Awarding Professional Services Contracts for Qualified Redevelopment Planners

WHEREAS, there exists a need for the Township to retain the services of qualified and licensed professional planners or firms to assist the Township on a number of ongoing and impending redevelopment projects; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

WHEREAS, the Township has determined to appoint multiple qualified planning firms to be assigned on a case-by-case basis by the Township based on expertise, availability and pricing; and

WHEREAS, the firms of T&M Associates, CME Associates, Colliers Engineering & Design and DMR Architects are qualified and have agreed to provide professional redevelopment planning services pursuant to the rate schedules provided for in their respective proposals for 2024, subject to the Certification of availability of funds being provided by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the firms of T&M Associates, CME Associates, Colliers Engineering & Design and DMR Architects are hereby offered and awarded professional services contracts to serve as Qualified Redevelopment Planners for 2024 pursuant to the rate schedules provided for in their proposals for 2024.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, copies of which

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shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

Resolution 24-20 - Resolution Awarding Professional Service Contracts for Tax Appeal Counsel

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint an individual or law firm to serve as special counsel to the Township of Middletown to handle legal matters relating to tax appeals as may be needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of Levin, Shea, Pfeffer & Goldman PA, has qualified and agreed to provide these services for \$165 per hour, for a total estimated amount not to exceed \$50,000, exclusive of fees for witnesses, experts, filing fees, legal research, title work, or other reasonable approved expenses; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of Zager Fuchs, PC, has qualified and agreed to provide these services for \$185 per hour, for a total estimated amount not to exceed \$30,000, exclusive of fees for witnesses, experts, filing fees, legal research, title work, or other reasonable approved expenses; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firms of Levin, Shea, Pfeffer & Goldman PA and Zager Fuchs, PC are hereby awarded professional service contracts for the provision of legal services as Special Tax Appeal Counsel to the Township as needed during 2024.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, copies of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

Resolution 24-21 - Resolution Awarding Professional Services Contract for Complex Commercial Tax Appeal Appraiser Consultant

WHEREAS, there exists a need for the Township to retain the services of qualified and licensed firms to assist the Township on a number of ongoing and impending commercial tax appeal projects; and

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WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

WHEREAS, the firm of Otteau Group, Inc. is qualified and has agreed to provide professional commercial tax appeal services pursuant to the rate schedules provided in their respective proposals for 2024, subject to the Certification of availability of funds being provided by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the firm of Otteau Group, Inc., is hereby offered and awarded a professional service contract to serve as Complex Commercial Tax Appeal Appraiser/Consultant for 2024 pursuant to the rate schedules provided in their proposals for 2024.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, copies of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

Resolution 24-22 - Resolution Awarding a Professional Service Contract for Tax Foreclosure Counsel

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint an individual or law firm to serve as special counsel to the Township of Middletown to handle legal matters relating to tax foreclosures as may be needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of Malamut & Associates has qualified and agreed to provide these services for \$170 per hour, for a total estimated amount not to exceed \$25,000, exclusive of fees for witnesses, experts, filing fees, legal research, title work, or other reasonable approved expenses; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firm of Malamut Associates, 457 Haddonfield Road, suite 500, Cherry Hill, NJ 08002 is hereby awarded a professional service contract for the provision of legal services as Special Tax Foreclosure Counsel to the Township as needed during 2024.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, copies of which

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shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

Resolution 24-23 - Resolution Awarding Professional Service Contracts for Workers Compensation Counsel

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint an individual or law firm to serve as special counsel to the Township of Middletown to handle workers compensation matters as may be needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

WHEREAS, the law firms of Malamut & Associates LLC and Capehart & Scatchard PA are qualified and agree to provide legal services in relation workers compensation matters; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of Malamut & Associates LLC has agreed to perform legal services at a rate of \$170 per hour plus reimbursables, estimated not to exceed \$17,500.00, exclusive of fees for witnesses, experts, filing fees, legal research, or other reasonable allowable expenses; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of Capehart & Scatchard PA has agreed to perform legal services at a rate of \$165 per hour plus reimbursables, estimated not to exceed \$17,500.00, exclusive of fees for witnesses, experts, filing fees, legal research, or other reasonable allowable expenses; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firms of Malamut & Associates LLC and Capehart & Scatchard PA are hereby awarded professional service contracts for the provision of legal services as Special Workers Compensation Counsel to the Township, as needed, during 2024 for an estimated amount not to exceed \$17,500.00 each.

Resolution 24-24 - Resolution Awarding Professional Insurance-Related Services Contract for Third Party Administration of Workers Compensation, Automobile And General Liability Claims

WHEREAS, the Township requires the services of a third party administrator to assist in the processing of the Township's various self-insured claims for worker's compensation, automobile and general liability; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(m)) does not require competitive bidding for this position as an insurance related contract, it was nevertheless

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advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with four bids having been received and considered for the position; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, Inservco Insurance Services, Inc. is qualified and has agreed to serve as the Township's third-party administrator for the processing of self-insured workers compensation, automobile and general liability claims for 2024 for a flat rate of \$45,760.00 plus fees for the year.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Inservco Insurance Services, Inc., Two North Second Street, Harrisburg, PA 17101 is hereby awarded a professional services contract to serve as the Township's third party administrator for the processing of self-insured workers compensation, automobile and general liability claims for 2024 for a flat rate of \$45,760.00, plus fees for the year.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

Resolution 24-25 – Resolution Awarding Non-Fair and Open Contract For Employee Assistance Provider

WHEREAS, the Township has found that it is beneficial to have in place an Employee Assistance Program, which is a third-party professional agency providing counseling and referral services for employees and their dependents, and the program has worked well for several years helping reduce the Township's health benefits and other costs; and

WHEREAS, the Township wishes to continue to retain the services of Preferred Behavioral Health Group, a non-profit organization, as its Employee Assistance Provider; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, Preferred Behavioral Health Group is qualified and has agreed to provide professional services in relation to the provision of employee assistance.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Preferred Behavioral Health Group of Lakewood, New Jersey is hereby awarded a contract for the provision of the Township's employee assistance program as needed during 2024 for an amount estimated not to exceed \$9,000, plus \$60 per employee session to which such services are provided.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of

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which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

Resolution 24-26 - Resolution Awarding Professional Services Contract for Risk Management Consultant

WHEREAS, the Township requires various insurance coverages, including automobile, general liability, workers compensation, employee health, prescription, dental, and other insurance coverages, and requires assistance in soliciting and reviewing insurance proposals and assessments as to traditional insurance coverages and policies as well as alternative forms of coverage through self-insurance, municipal self-insurance funds, and combinations of same, and requires the services of a licensed professional insurance brokers in order to solicit and assess such various insurance policies and carriers and alternative coverages and provide risk management consulting services, and also to serve as the risk management representative to the Monmouth County Joint Insurance Fund (JIF), through which the Township is also a participant and insured; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(m)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

WHEREAS, Danskin Insurance Agency, Inc. & Connor, Strong, & Buckelew is qualified and has agreed to provide such insurance-related services with fees for insurance placement services anticipated to be paid through customary brokerage commissions and fees paid by the Insurance companies and/or Joint Insurance Funds to the broker/risk management consultant, and it is anticipated that the services provided will result in minimal or no direct cost to or payments by the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Danskin Insurance Agency, Inc. & Connor, Strong, & Buckelew is hereby awarded a professional services contract to serve as the Township's Risk Management Consultant for 2024.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

Resolution 24-27 - Resolution Awarding Professional Services Contracts for State Tax Court Appraiser

WHEREAS, there exists a need for the Township to retain the services of qualified and licensed firms to assist the Township on a number of ongoing and impending state tax court projects; and

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WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

WHEREAS, the firm of Otteau Group, Inc. is qualified and has agreed to provide professional commercial tax appeal services pursuant to the rate schedule provided for in their proposal for 2024, subject to the Certification of availability of funds being provided by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the firm of Otteau Group, Inc., is hereby offered and awarded a professional service contract to serve as State Tax Court Appraiser for 2024 pursuant to the rate schedule provided for in their proposal for 2024.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, copies of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

Resolution 24-28 - Authorizing Award of Contract for Annual Maintenance and Support Of Police Department Software Through The New Jersey Cooperative Purchasing Alliance

WHEREAS, the Township may without advertising for bids, purchase any materials, supplies or equipment entered into on behalf of the New Jersey Cooperative Purchasing Alliance (Co-Op #11BCCP) pursuant to the provision of N.J.S.A. 40A:11-11: and

WHEREAS, SHI International, has been awarded the NJCPA Contract No. 22-24 for Computer Equipment & Peripherals; and

WHEREAS, under Contract 22-24, SHI International, can provide Annual Maintenance and Support of Police Department Software ; and

WHEREAS, the Chief Financial Officer for the Township of Middletown has certified that free and unencumbered funds in the amount of \$70,653.13 are available for this purpose in account/line-item number 3-01-25-240-100-232. A copy of the said certification is attached hereto and made part hereof.

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middletown, County of Monmouth, State of New Jersey that the Township of Middletown enter into an agreement with SHI International for Annual Maintenance and Support of Police Department software to SHI International in the amount of \$70,653.13.

Resolution 24-29 - Appointments Of Police Chaplains

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BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed Police Chaplains of Middletown Township for the year 2024:

**REVEREND DR. DANIEL CORREA
REVERAND DR. DERRICK DOHERTY
FATHER LUIGI HARGAIN
FATHER JEFF KEIGLEY
FATHER DANIEL C. HESKO
REVERAND DONALD MAGAW
DEACON JAMES NEUBAUER, COLONEL, USMC (ret.)
CHAPLIN JOSEPH PEZZANO
RABBI SHMAYA GALPERIN**

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Police Department

Resolution 24-30 - Appointments Of Police Physicians

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals be and they are hereby appointed Police Physicians pursuant to the "Code of the Township of Middletown" for the year 2024.

HACKENSACK MERIDIAN / RIVERVIEW MEDICAL CENTER OCCUPATIONAL HEALTH UNIT

For Department K9's
**DR. BEVERLY J. DROZD, DVM
HOME VETERINARY SERVICES OF BELFORD**

2. The Township Clerk shall send a certified copy of this resolution to each

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of the following:

- a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
- b. Police Department

Resolution 24-31 - Appointment Of Special Law Enforcement Officers - Class I, II, III And Special Crossing Guards

WHEREAS, the Township Administrator and Chief of Police have previously recommended that the structure of the Police Department be adjusted to include allowing the appointment of certain Special Law Enforcement Officers (Class I and Class II); and Special Crossing Guards.

WHEREAS, § 44-7B of the Code of the Township of Middletown (1996) was amended and supplemented by Ordinance No. 2015-3136; and

WHEREAS, the Chief of Police has complied with the provisions of N.J.S.A.40A:14-146.1 regarding the appointment of Special Law Enforcement Officers and Special Crossing Guards, represents that the applicants named below meet all of the requirements set forth by statute and recommends the appointment.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed as Special Law Enforcement Officers – Class I, II, and Special Crossing Guards in the Middletown Township Police Department for the calendar year of 2022.

SPECIAL LAW ENFORCEMENT OFFICERS CLASS I

Frank Lotorto	Austin McKnight	Jason Stevenson
Robert Poss	Wilson Cartagena	Shaun Sullivan
Michelle Quinonez-Sanchez	Liam Smith	Charles Hogan
Hayleigh Colucci	Sebastian Martin	Patrick Smit
Brandon Saghafi	Kenneth Fernandez	

SPECIAL LAW ENFORCEMENT OFFICERS CLASS II

David L. Chenoweth	James Courtney
James T. Davis II	Trevor Brey

SPECIAL LAW ENFORCEMENT OFFICERS CLASS III

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**Christopher Algeri
Christopher English
Thomas Melvin
Mark Ward
Antonio Tavares
Patrick Jacques
James Toth**

**Carl Castellano
Richard Knochel
Michael Nordstrom
Michael Leeman
Fernando Valente
Christian Howlett**

**John Cunningham
Charles Loeffler
William Strohkirch
Michael Donahue
Charles Zulla
Daniel Freitag**

SPECIAL CROSSING GUARDS

Matthew Viaud

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Police Department

Resolution 24-32 - Establishment of Official Newspapers

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. During the year 2024, the official newspapers for this municipality shall be The Two River Times and The Asbury Park Press pursuant to NJSA 40:53-1 and NJSA 40:53-2.
2. A certified copy of this resolution shall be provided by the Township Clerk to each of the following:
 - a. The Two River Times
 - b. The Asbury Park Press

Resolution 24-33 - Appointment of Official Searcher

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. Heidi R. Pieluc, Township Clerk, be and is hereby appointed Official Searcher for improvements made or to be made and assessed locally for the year 2024.

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2. A certified copy of this resolution shall be provided by the Township Clerk to each of the following:
 - a. Township Clerk
 - b. Comptroller

Resolution 24-34 – Appointment of Tax Searcher

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY,
as follows:

1. Debra Marchetti, Tax Collector, be and he is hereby appointed Official Searcher for improvements made or to be made and assessed locally for the year 2024.
2. A certified copy of this resolution shall be provided by the Township Clerk to each of the following:
 - a. Debra Marchetti
 - b. Comptroller

Resolution 24-35 – 2024 Annual Meeting Notice

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) provides for the giving of the annual notice by public bodies of the time, date and location of the regular meetings of such public body to be held during the succeeding year; and

WHEREAS, the Open Public Meetings Act hereinafter referred to as The Act, authorizes a public body to make certain other determinations and take certain other actions in conformance therewith.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown, as follows:

1. Regular meetings of this committee shall be held during the 2024 calendar year at 7:00 p.m. at the Middletown Township Municipal Building, Main Meeting Room, One Kings Highway, Middletown, New Jersey on the following dates:

January 22 (Monday)
February 20 (Tuesday)
March 18
April 15
May 20
June 17
July 15
August 19

Meeting

September 16
October 21
November 18
December 16

Workshop meetings of the Middletown Township Committee shall be held during the 2024 calendar year at 7:00 p.m. at the Middletown Township Municipal Building, Main Meeting Room, One Kings Highway, Middletown, New Jersey on the following dates:

February 5
March 4
April 3 (Wednesday)
May 6
June 3
September 3 (Tuesday)
October 7
December 2

* The Reorganization Meeting of the Township Committee for the year 2025 will be held on Sunday, January 5, 2025.

At all regular and workshop meetings of the Middletown Township Committee formal action will be taken on any matter subject to compliance with the Open Public Meetings Act respecting issuance of the "48-hour notice" containing the agenda for such regular and workshop meetings, to the extent known.

2. Executive Sessions will be held at 6:00 p.m. preceding each Regular Meeting and Workshop Meeting in 2024 to discuss personnel matters, labor relations, pending litigation and other matters permitted for closed session under N.J.S.A. 10:4-12. At 7:00 p.m., prior to each Executive Session, the Township Committee will convene in open session at which time an Executive Session Resolution specifying the general nature of the items to be discussed in Executive Session will be adopted in accord with N.J.S.A. 10:4-13. All such meeting sessions will be held in the Conference Room, Town Hall, One Kings Highway, Middletown, N.J., unless otherwise noted as per the law.

3. The following newspapers are hereby designated as the newspapers to receive any and all notices required or permitted to be given under The Act, shall including but not limited to Annual Notice and 48 hour notices, as needed:

- a. The Two River Times and Asbury Park Press, which are hereby designated and determined to be the official newspapers which have the greatest likelihood of informing the public within the area of jurisdiction of this Township of its meetings.

Meeting

4. Copies of this Resolution and any revisions or modification thereof, certified to be true copies by the Clerk of this municipality, be disseminated and distributed as required by The Act as follows:

- a. The Two River Times and Asbury Park Press which are hereby designated and determined to be the official newspapers which have the greatest likelihood of informing the public within the area of jurisdiction of this Township of its meetings; and
- b. Filed with the Municipal Clerk of this municipality; and
- c. Mailed to such other person as may be entitled thereto under the terms of the Act and this Resolution.

5. Pursuant to N.J.S.A. 10:4-19, the Municipal Clerk is hereby authorized and directed to mail such notice as may be required and authorized under the Act to any person requesting the same providing that person has first complied with the following terms and conditions:

- a. Any and all request for notice under the act shall be made in writing either by letter or by signing a request list to be maintained in the Office of the Municipal Clerk.

6. Take further notice that further resolutions may be adopted at these public meetings and/or workshop meetings providing for the Township Committee to meet in executive session specifying matters to be discussed requiring confidentiality and/or of a privileged nature as permitted by N.J.S.A. 10:4-12 and 13.

7. Take further notice that regular public and/or workshop meetings or executive session may be canceled or adjourned. Rescheduled regular public and/or workshop meetings shall be duly advertised with appropriate notice being provided.

Resolution 24-36 - Establishing Roberts Rules of Order

BE IT RESOLVED by the Township Committee of the Township of Middletown, County of Monmouth and State of New Jersey that the Township Committee will adopt Robert's Rules of Order for use as parliamentary procedure for all Township Committee Meetings.

Resolution 24-37 - Resolution Establishing Standing Rules of The Township Committee

WHEREAS, pursuant to section 7-6 of the Township Code, the Township Committee wishes to establish rules of order for Township Committee meetings; and

WHEREAS, it is the desire of the Township Committee to provide for effective and productive Township meetings, to hear from its residents in a timely manner, and to conduct the

Meeting

large volume of township business within the time constraints available at public meetings in a more orderly, productive manner.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey hereby adopts the attached Standing Rules for Meetings of the Township Committee governing the conduct of all meetings of the Township Committee for 2024.

**STANDING RULES FOR MEETINGS
OF THE TOWNSHIP COMMITTEE**

1. The Mayor or other Committeeperson acting as the Mayor shall act as the Chair of meetings of the Township Committee.
2. Any persons desiring to speak on either an ordinance or during the public comment section shall raise their hand and must be recognized by the Chair before speaking. All comments by the members of the public shall be made from the podium after first having been recognized by the Chair.
3. As to the public comment portion of the meeting, all persons recognized to speak may speak once for a maximum of five minutes.
4. Any speaker who exceeds these time limits shall be ruled out of order and subject to removal. Each five minute period is personal to each speaker and made not be ceded to another person.
5. No profanity shall be permitted. Any person who uses profanity may be ruled out of order and subject to removal.
6. Questions or comments of the public should be directed to the Chair. If appropriate, the Chairperson may direct and recognize a staff employee or professional of the Township to respond. The Chair may request that any question asked of the Township Committee or its staff or professionals which, due to its complexity or need for research or factual investigation cannot be answered immediately, be placed in writing by the inquirer and directed to the appropriate Township official and that an answer be provided to the inquirer as soon as possible.
7. Any of these Standing Rules may be suspended for a particular matter by vote of a majority of the Township Committee present at the meeting.
8. As to Township Committee meetings, members or invited guests may participate via telephonic or video conference. Members of the Township Committee are permitted to vote through these electronic means.

Meeting

9. These rules may be supplemented by the adoption of additional rules required to be adopted by law during a declared State of Emergency for the conducting of remote meetings of the Township Committee by electronic means.

Resolution 24-38 - Resolution Authorizing Pre-Payment of Certain Bills For 2024

WHEREAS, the Township of Middletown has budgeted funds for payment of obligations including, utilities, payroll, debt service, governmental fees and other statutory payments, insurance, and for the advertising, printing and mailing costs of the Township; and

WHEREAS, the payment of these items occasionally arrives out of time for placement on the next available list of bills and claims, thereby inadvertently placing these bills and mailings in arrears because of the schedule of meetings; and

WHEREAS, the Township's Chief Financial Officer and Township Attorney have advised that the governing body may provide for the pre-payment of these items, so that they may be paid in a timely manner without penalty.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the Chief Financial Officer be and is hereby authorized and directed to make pre-payment of the following items prior to the same appearing on the next meeting's list of bills and claims:

1. Utilities (electric, gas, water, sewer and telephone, cellular telephone, gasoline, diesel fuel, internet providers, etc.).
2. Township payroll and payroll agencies.
3. Debt service as evidenced by pre-authorized bonds and/or notes.
4. Health, dental and other insurance premiums and/or claims.
5. Governmental fees and other statutory payments (school, county, sewage authority, state and county fees).
6. Bills pertaining to the advertising, printing and mailing costs of the Township.
7. Third party fees collected through pre-authorized credit/debit card processing.
8. Bills where vendor discounts are granted for timely payment. Example 2% discount for payments made within 10 days. Maximum dollar amount allowed is \$20,000.
9. Inter-fund Obligations

Meeting

10. Purchase of Investments
11. Town Hall Lease Payment
12. Other items with written authorization of the Township Administrator.

Resolution 24-39 - Appointment Of Official Depositories

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That PNC Bank, Santander Bank, Columbia Savings Bank, TD Bank, Amboy National Bank, Provident Bank, Bank Of America, Valley National Bank, Ocean First Bank, Citizen Financial Group, Chase Bank, M&T Bank, Wells Fargo, PFM Asset Management NJ Arm/NJ Term, USB Financial Services, NJ Cash Management Fund and MBIA Municipal Investors Service Corp. are hereby designated as the official depositories of the Township of Middletown for the year 2024 under the "Governmental Unit Depository Protection Act."
2. A certified copy of this resolution shall be provided by the Township Clerk to each of the following:
 - a. Department of Finance

Resolution 24-40 - RESOLUTION AUTHORIZING A TEMPORARY BUDGET FOR 2024

WHEREAS, N.J.S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2024 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first 30 days of the fiscal year, and

WHEREAS, the total appropriations in the 2023 current fund budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$83,446,560.81 and

Meeting

WHEREAS, 26.25% of the total appropriations in the 2023 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$21,904,722.22 and

WHEREAS, the total debt service for the municipal budget temporary appropriations is \$7,000,000.00 and

NOW, THEREFORE, BE IT RESOLVED by the Township committee of the Township of Middletown, in the County of Monmouth, State of New Jersey, that the attached listing (Attachment 1 – 2024 Temporary Budget Worksheet) of appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

SEE CHART NEXT PAGE

Township of Middletown
January 7, 2024
Reorganization

Meeting

Attachment 1 - 2024 Temporary Budget Worksheet		1/7/2024 Meeting
Account Number	Description	
Current Fund		
4-01-20-100-100-100	A/E S&W	216,612.11
4-01-20-100-100-200	A/E O/E	73,800.00
4-01-20-100-101-100	Purchasing S&W	75,768.53
4-01-20-100-101-200	Purchasing O/E	1,758.75
4-01-20-110-100-100	Township Committee S&W	5,250.00
4-01-20-110-100-208	Township Committee O/E	4,856.25
4-01-20-120-100-100	Township Clerk S&W	115,371.38
4-01-20-120-100-200	Township Clerk O/E	36,033.75
4-01-20-120-101-101	Elections S&W	1,575.00
4-01-20-120-101-208	Elections O/E	9,187.50
4-01-20-130-100-100	Finance S&W	178,040.10
4-01-20-130-100-200	Finance - O/E	22,837.50
4-01-20-135-100-000	Finance Audit Control Account	27,168.75
4-01-20-140-100-100	MIS S&W	133,173.08
4-01-20-140-100-200	MIS O/E	380,137.50
4-01-20-145-100-100	Tax Collector S&W	117,220.95
4-01-20-145-100-200	Tax Collector O/E	31,106.25
4-01-20-145-101-260	Tax Collector -Tax Liens/Foreclosures	7,875.00
4-01-20-150-100-100	Tax Assessor S&W	94,062.94
4-01-20-150-100-200	Tax Assessor O/E	59,981.25
4-01-20-150-101-298	Tax Assessor - Maintenance of Tax Maps - Engineer	5,250.00
4-01-20-155-100-200	Legal O/E	169,312.50
4-01-20-165-100-200	Engineer O/E	20,737.50
4-01-21-180-100-100	Planning S&W	89,626.95
4-01-21-180-100-200	Planning O/E	68,433.75
4-01-21-180-101-100	Planning Board S&W	10,101.79
4-01-21-180-101-200	Planning Board O/E	9,450.00
4-01-21-185-100-100	Zoning Board S&W	10,101.79
4-01-21-185-100-200	Zoning Board O/E	8,662.50
4-01-22-195-100-100	Building Dept. S&W	431,734.01
4-01-22-195-100-200	Building Dept. O/E	7,481.25
4-01-23-210-100-200	General Liab. Insurance O/E	844,883.48
4-01-23-215-100-200	Workers Compensation O/E	222,389.74
4-01-23-220-100-200	Insurance O/E	2,638,125.00
4-01-23-225-100-200	Unemployment Insurance - Unemployment	13,125.00
4-01-25-240-100-100	Police S&W	4,243,971.38
4-01-25-240-100-200	Police O/E	162,093.75
4-01-25-252-100-101	Emergency Management S&W	12,138.00
4-01-25-252-100-200	Emergency Management O/E	10,552.50
4-01-25-255-100-621	Fire-Aid Subsidy to Fire Companies	64,968.75
4-01-25-260-100-100	First Aid S&W	2,362.50

Township of Middletown
January 7, 2024
Reorganization

Meeting

4-01-25-260-100-200	First Aid O/E	25,698.75
4-01-25-260-101-621	First Aid - Subsidy to Companies	52,500.00
4-01-25-265-100-100	Fire S&W	21,098.44
4-01-25-265-100-200	Fire O/E	139,256.25
4-01-25-265-101-100	Uniform Fire Safety S&W	50,059.28
4-01-25-265-101-200	Uniform Fire Safety O/E	6,000.00
4-01-25-265-102-306	Fire-Uniform Fire Safety - LEA Rebate	23,625.00
4-01-25-275-100-100	Prosecutor S&W	20,376.56
4-01-25-275-100-200	Prosecutor O/E	2,625.00
4-01-25-445-100-273	Fire Hydrant Services	257,250.00
4-01-26-290-100-100	Dept of Public Works & Engineering S&W	464,521.05
4-01-26-290-100-200	DPW Streets & Roads O/E	327,626.25
4-01-26-290-101-100	DPW Storm Response S&W - Storm Overtime	13,125.00
4-01-26-290-101-200	DPW Storm Response O/E	85,443.75
4-01-26-290-102-100	DPW Parks S&W	332,108.44
4-01-26-290-102-200	DPW Parks O/E	114,975.00
4-01-26-290-103-238	DPW Parks - Beach Maintenance	5,250.00
4-01-26-290-104-100	DPW Administration & Engineering S&W	199,927.09
4-01-26-290-104-200	DPW Administration & Engineering O/E	25,068.75
4-01-26-305-100-100	Solid Waste & Recycling S&W	233,867.55
4-01-26-305-100-200	Solid Waste & Recycling O/E	2,668,050.00
4-01-26-310-100-100	DPW Maintenance of Public Property S&W	245,864.06
4-01-26-310-100-200	DPW Maintenance of Public Property O/E	114,712.50
4-01-26-315-100-100	DPW Fleet Maintenance S&W	193,628.66
4-01-26-315-100-200	DPW Fleet Maintenance O/E	274,443.75
4-01-26-325-100-250	DPW Muni Svs - Condominium Maintenance	45,937.50
4-01-27-330-100-100	Health S&W	94,565.36
4-01-27-330-100-200	Health O/E	11,812.50
4-01-27-330-101-100	Alliance S&W	24,229.54
4-01-27-330-101-200	Alliance O/E	5,906.25
4-01-27-340-100-000	Animal Control S&W	37,080.75
4-01-27-340-100-200	Animal Control O/E	20,212.50
4-01-28-370-100-100	Recreation S&W	160,139.18
4-01-28-370-100-200	Recreation O/E	19,162.50
4-01-29-390-100-100	Maintenance of Free Public Library	1,204,466.55
4-01-30-410-204-284	Fire Dept. - LOSAP	85,312.50
4-01-30-410-205-291	Railroad Parking Lot Lease	6,562.50
4-01-30-415-100-115	Accumulated Leave Compensation	23,625.00
4-01-30-415-100-125	Sick Time Buy Back	53,812.50
4-01-31-430-200-200	Utilities - Electricity O/E	147,525.00
4-01-31-435-200-271	Utilities - Street Lights - Electricity	186,375.00
4-01-31-440-200-200	Utilities - Telephone O/E	166,687.50
4-01-31-445-200-273	Utilities - Water - PBG	65,625.00
4-01-31-446-200-200	Utilities - Gas O/E	68,250.00
4-01-31-447-100-275	Utilities - Heating Oil - PBG	6,562.50
4-01-31-455-200-200	Utilities - Sewer O/E	4,331.25
4-01-31-460-200-200	Utilities - Fuel O/E	182,437.50

Township of Middletown
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4-01-35-470-200-208	Contingencies	5,250.00
4-01-36-472-200-284	Statutory - Social Security	350,877.19
4-01-36-477-200-284	Defined Contribution Retirement Program (DCRP)	18,506.25
4-01-37-480-200-221	Insurance - Judgements/Settlements	75,000.00
4-01-42-101-200-270	Interlocal Agreement - BOE	66,937.50
4-01-42-101-200-271	Interlocal Agreement - Tax Collector	4,725.00
4-01-42-101-200-272	Interlocal Agreement - CFO Services	15,750.00
4-01-42-101-200-278	Interlocal Agreement - Middletown BOE SLEO III	363,825.00
4-01-42-101-200-279	Interlocal Agreement - Millstone Tax Assessor	26,675.00
4-01-42-101-202-233	Interlocal - Monmouth County SCAT Agreement	6,431.25
4-01-42-101-204-233	Interlocal - Monmouth County Dispatch Services	137,803.05
4-01-42-101-205-233	Interlocal - Monmouth County CRS Project Management Software	1,627.50
4-01-42-101-206-233	Interlocal - Monmouth County Board of Health	31,500.00
4-01-43-490-100-100	Court S&W	146,838.30
4-01-43-490-100-200	Court O/E	10,368.75
4-01-43-495-100-101	Public Defender S&W	8,150.63
	TOTAL	20,425,304.11
	Debt Service	7,000,000.00
		27,425,304.11

Resolution 24-41 - Setting Grace Period and Interest Rates for Taxes For Calendar Year 2024

WHEREAS, N.J.S.A. 54:4-67 permits the Governing Body to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for late payment of taxes or assessments as provided by law; and

WHEREAS, any unpaid taxes and municipal charges constitute an unfair burden on those taxpayers who pay their taxes and municipal charges in a timely manner and delinquent taxpayers should be required to carry their share of the tax burden; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Middletown, County of Monmouth, State of New Jersey, that the property taxes shall be due and payable quarterly on February 1st, May 1st, August 1st and November 1st for the year 2024, with a ten day grace period, after which dates, if unpaid, shall become delinquent, with interest charges as set for below and reverting back to the due date on any quarterly installment of taxes. The Tax Collector is hereby authorized and directed to charge, subject to any abatement or discount for the late payment of taxes as provided by law:

1. Eight percent (8%) per annum on the first \$1,500.00 of taxes delinquent after due date; and

Meeting

2. Eighteen percent (18%) per annum on any amount in excess of \$1,500.00 of taxes delinquent after due date; and
3. Any 2024 municipal charges remaining unpaid on the 11th day of the 11th month of the fiscal year will be subject to Tax Sale.
4. If the delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31, an additional penalty of 6% shall be charged against the delinquency.

Resolution 23-42 - Resolution Of The Township Committee Of The Township Of Middletown Authorizing An Accelerated Tax Sale

WHEREAS, NJSA 54:5-19 permits a municipality to sell liens on delinquent municipal charges prior to the close of the Calendar Year 2024 and

WHEREAS, the Township of Middletown has realized an exceptional tax collection rate through this process, and

WHEREAS, the Township of Middletown CY 2024 Budget has anticipated continuing an Accelerated Tax Sale;

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector of the Township of Middletown is hereby authorized to conduct an Accelerated Tax Sale for the Calendar Year 2024.

BE IT FURTHER RESOLVED, that the Township Clerk is directed to file two certified copies of this resolution with the Director of Local Government Services.

Debra Marchetti
Tax Collector

Colleen Lapp
Chief Financial Officer

Anthony Mercantante
Township Administrator

Brian Nelson
Township Attorney
Certified as to Form

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Resolution 24-43 - Resolution Authorizing Tax Collector to Process Certain Small Tax Refunds and Cancellations

WHEREAS, N.J.S.A. 40A:5-17.1(a) authorizes the Township Committee to appoint a municipal employee to process property tax refunds of less than \$10.00 without further action of the governing body; and

WHEREAS, N.J.S.A. 40A:5-17.1(b) authorizes the Township Committee to appoint a municipal employee to process the cancellation of any property tax refund, delinquency, or charges and fees imposed by the municipality of less than \$10.00 without further action of the governing body; and

WHEREAS, in order to realize efficiencies for the benefit of its residents, the Township seeks to appoint and authorize its Tax Collector, Debra Marchetti, CTC, Tax Collector, to complete the foregoing.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown, in the County of Monmouth, State of New Jersey, that it hereby appoints and authorizes its Tax Collector, Debra Marchetti, CTC, to process certain small tax refunds and cancellations, to the full extent permitted by N.J.S.A. 40A:5-17.1, for the remainder of calendar year 2024.

Resolution 24-44 - Resolution Authorizing Mayor to Execute Cancellations of Municipal Tax Sale Certificates

WHEREAS, pursuant to N.J.S.A. 54:5-55 and 54:5-58, the governing body or other officer of the municipality may act to authorize the cancellation of municipal tax sale certificates; and

WHEREAS, the Township of Middletown's Tax Collector has recommended that a resolution be adopted clarifying the Township's policy that the governing body authorizes the Mayor to execute cancellations of municipal tax sale certificates.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that, as directed by the Township's Tax Collector, the Mayor and Township Clerk are hereby authorized to execute tax sale certificates for cancellation upon redemption without the necessity of the governing body passing a resolution for each individual certificate.

Resolution 24-45 - Resolution Authorizing Electronic Municipal Lien Tax Sales

WHEREAS, N.J.S.A. 54:5-19.1 authorizes municipalities to conduct electronic municipal tax lien sales, in accordance with regulations promulgated by the Director of the Division of Local Government Services in the Department of Community Affairs; and

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WHEREAS, the pertinent regulation, N.J.A.C. 5:33-1.1, sets forth various other regulatory terms that the Township shall comply with as part of its electronic municipal tax lien sales; and

WHEREAS, N.J.A.C. 5:33-1.1(b) provides that electronic municipal tax lien sales shall be approved by resolution of the governing body.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown, in the County of Monmouth, State of New Jersey that it hereby authorizes the use of electronic municipal tax lien sales, pursuant to N.J.S.A. 54:5-19.1 and N.J.A.C. 5:33-1.1.

BE IT FURTHER RESOLVED that the Township Chief Financial Officer is hereby authorized and directed to take any and all steps reasonably necessary to effectuate the foregoing, including compliance with the regulatory provisions contained in N.J.A.C. 5:33-1.1.

Resolution 24-46 - Resolution Authorizing Fee for Issuance Of Municipal Tax Sale Notices

WHEREAS, N.J.S.A. 54:5-26 and N.J.A.C. 5:33-1.1(e)-(f) require municipalities to provide legal notice in order to conduct electronic municipal tax lien sales; and

WHEREAS, these provisions further permit municipalities to impose a fee for legal notices that issue, not to exceed \$25 per notice for a particular property, which may be added to the amount of the tax sale; and

WHEREAS, in an effort to more fairly assign fiscal responsibility for the Township's costs relating to delinquent taxpayers, the Township wishes to approve the imposition of such a fee.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown, in the County of Monmouth, State of New Jersey that it hereby authorizes and directs the imposition of a \$25 fee per tax sale notice issued, which shall be specifically assessed to the delinquent accounts that are causing the need for a tax sale.

BE IT FURTHER RESOLVED that the Tax Collector is hereby authorized and directed to take any and all appropriate steps to effectuate the foregoing.

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Resolution 24-47 - Resolution Of the Township Committee of The Township of Middletown Authorizing the Submission Of An Application To The Nj Department Of Environmental Protection – Historic Preservation Fund Certified Local Government (CLG) Grant Program FY2024

WHEREAS, the Township of Middletown desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of approximately \$50,000 to fund the following project: creation of a Pre-Development Project for architectural design planning for improvements to the Dempsey Pump House which was approved for inclusion to the State and National Register of Historic Places on November 16th 2023; and

WHEREAS, the Township of Middletown wishes to make the Dempsey pump house usable and accessible for a variety of public uses and to restore and maintain the structure so that it's unique architecture, character and history are not lost and will remain in its place for the benefit of future generations.

NOW THEREFORE BE IT RESOLVED that Mayor Anthony Perry of the Township of Middletown, State of New Jersey, or the successor to the title of Mayor or his designee, is authorized:

- a) to make application for such a grant,
- b) if awarded, to execute a grant agreement with the State for a grant in an amount not less than \$15,000 and not more than \$50,000 and
- c) to execute any amendments thereto which do not increase the Grantee's obligations.

The Grantee agrees to comply with all applicable federal, State, and municipal laws, rules, and regulations in its performance pursuant to the agreement.

Resolution 24-48 - Resolution Authorizing Appointment Of The Emergency Management Coordinator

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, AS FOLLOWS:

1. That Charles Rogers, III be and is hereby appointed as the Coordinator of Emergency Management for a term of three years expiring December 31, 2026.
2. The Township Clerk shall send a certified copy of this resolution to the following:

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- a. Police Department
- b. Emergency Management
- c. Charles Rogers, III

Resolution 24-49 - Resolution Adopting Prequalification Regulations for The Murray Farmhouse Restoration

WHEREAS, the Township provided notice of a public hearing regarding the adoption of prequalification regulations for the Murray Farmhouse restoration on November 16, 2023 per N.J.S.A. 40A:11-25; and

WHEREAS, the public hearing was held at the December 18, 2023, regular Township Committee meeting; and

WHEREAS, there were no public comments made regarding the prequalification regulations.

THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown that the prequalification regulations for the Murray Farmhouse restoration are hereby adopted and the appropriate officials are hereby authorized to forward the appropriate paperwork to the Division of Local Government Services for approval.

RESOLUTIONS REMOVED FROM CONSENT AGENDA FOR SEPARATE VOTE

Township Clerk Heidi Pieluc requested a motion to adopt Resolution 24-12 that was removed from the Consent Agenda for a separate vote. It was moved by Mayor Perry and seconded by Deputy Mayor Hibell.

Roll Call Vote:Ayes: Clarke, Hibell, Kratz, Mayor Perry
Nays: None
Abstention: None
Absent: None
Recuse: Settembrino

Township Clerk Heidi Pieluc stated motion carries to adopt Resolution 24-12

Resolution 24-12 - Resolution Awarding Professional Service Contracts for Special Conflicts Counsel

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint individuals or law firms to serve as special counsel to the Township of Middletown to address legal matters in which the Township Attorney or General Special Counsel may have a conflict under the New Jersey Court Rules or other applicable laws or regulations; and

Meeting

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

WHEREAS, based on the recommendation of the Township Administrator the law firms of Dasti & Staiger, LLC and Malamut & Associates, LLC are qualified and have agreed to serve as Special Conflicts Counsel.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firms of Dasti & Staiger, LLC and Malamut & Associates, LLC are hereby awarded professional services contracts for the provision of legal services at the rates set forth in their respective proposals as Special Conflicts Counsel to the Township as needed during 2024 for an estimated amount not to exceed as follows:

- 1) Dasti & Staiger, LLC - \$35,000.00
- 2) Malamut & Associates, LLC - \$25,000.00

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, copies of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

Township Clerk Heidi Pieluc requested a motion to adopt Resolution 24-17 that was removed from the Consent Agenda for a separate vote. It was moved by Mayor Perry and seconded by Deputy Mayor Hibell.

Roll Call Vote: Ayes: Clarke, Hibell, Kratz, Mayor Perry
Nays: None
Abstention: None
Absent: None
Recuse: Settembrino

Township Clerk stated motion carries to adopt Resolution 24-17

Resolution 24-17 - Resolution Awarding Professional Services Contracts for Qualified Consulting Engineers

WHEREAS, there exists a need for the Township to retain the services of qualified and licensed engineering firms to provide professional engineering services in relation to the maintenance of the Township's 400 miles of roadway, parks and other facilities, and to provide planning and review services that cannot be addressed entirely by the Township Engineer; and

Meeting

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5); and

WHEREAS, the Township has determined to appoint multiple qualified consulting engineering firms to be assigned on a case-by-case basis by the Township Engineer based on expertise, availability and pricing; and

WHEREAS, the engineering firms of T&M Associates, Colliers Engineering & Design, Boro Engineering, Suburban Consulting Engineers, Remington & Vernick Engineers, Greenman-Pederson, Inc., CME Associates, and French & Parrello Associates are all qualified and have agreed to provide professional engineering services pursuant to the rate schedules provided for in their respective proposals for 2024, subject to the Certification of availability of funds being provided by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the engineering firms of T&M Associates, Colliers Engineering & Design, Boro Engineering, Suburban Consulting Engineers, Remington & Vernick Engineers, Greenman-Pederson, Inc., CME Associates, and French & Parrello Associates are hereby offered and awarded professional services contracts to serve as Qualified Consulting Engineers for 2024 pursuant to the rate schedules provided for in their proposals for 2024.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, copies of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

TOWNSHIP COMMITTEE COMMENTS:

Committeeman Clarke, Happy New Year. It is a unique opportunity to work with everyone here. We have great volunteers and ambassadors for the town. He thanked Police Chief Weber and Fire Chief John Friedman. He thanked Ted Maloney and Public Works and Captain Smith from Navel Weapons Station Earle and the USS NJ Submarine. He is excited to working this year on open space and battling development.

Committeeman Settembrino, He thanked our volunteers the backbone of Middletown. He also thanked Administration for everything we do.

Committeewoman Kratz, thanked everyone for her re-election in November and thanked her family for their support. She congratulated the Mayor and Deputy Mayor and the Township Committee. She also thanked the Communications Department and Mayor's office.

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Mayor Perry, OEM Director Charlie Rogers for his leadership and great work. He also said he is thankful for his family's support.

PUBLIC COMMENTS:

John Spinelli, 91 Burlington Avenue, congratulated Committeewoman Kratz, Committeeman Clark, the Deputy Mayor and Mayor. He commented he is concerned about open space and mentioned a property on Monmouth Avenue near the state marina.

ADJOURNMENT

It was moved by Mayor Perry and seconded by Deputy Mayor Hibell to adjourn at 1:58 p.m.

Roll Call Vote: Ayes: Clarke, Hibell, Kratz, Settembrino, Mayor Perry
Nays: None

Respectfully submitted,

Heidi R. Pieluc, Township Clerk

APPROVED:

Anthony S. Perry, Mayor