A Workshop Meeting of the Township Committee of Middletown Township was held in the Conference Room at Town Hall, One Kings Highway, Middletown, New Jersey at 8:00 p.m. on October 1, 2018.

Township Clerk Heidi Brunt called the meeting to order and read the following notice:

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to The Star Ledger, The Independent and Two River Times and by posting at the Middletown Township Municipal Building and filing with the Township Clerk all on January 18, 2018.

Roll Call Vote: Present: Fiore, Hibell, Perry, Snell, Mayor Settembrino
Absent: None

Also present were Township Administrator Anthony Mercantante, Township Attorney Brian Nelson, Township Clerk Heidi Brunt, Township Engineer Ted Maloney and Assistant Administrator Jim VanNest.

PLEDGE OF ALLEGIANCE

Township Clerk Brunt led the assembly in the Pledge of Allegiance.

Township Clerk Brunt requested a moment of silence to honor the troops serving worldwide defending our freedoms and way of life.

PUBLIC HEARING OF PROPOSED ORDINANCES

None

INTRODUCTION OF PROPOSED ORDINANCES

None

CONSENT AGENDA

Township Clerk Brunt requested a motion to adopt a consent agenda including Resolutions 18-223 through 18-232.

It was moved by Mayor Settembrino, seconded by Deputy Mayor Fiore and carried to adopt the consent agenda:

Roll Call Vote: Ayes: Fiore, Hibell, Perry, Snell, Mayor Settembrino
Nays: None
Abstention: None
Absent: None

Clerk Brunt stated the motion carried to adopt the consent agenda.

Resolution 18-223 - Resolution Reducing The Performance Guarantee For Bamm Hollow Estates Phase 2 North & South And Phase 3 North

WHEREAS, the developer of the Site known as Bamm Hollow Estates Major Subdivision (Block 1048, Lots 35, 66 & 68 and Block 1049, Lots 10, 11, 16 & 51) had posted with the Township three (3) Reduced Performance Guarantees, in the form of Surety Bonds and Cash Bonds in the following amounts:

Improvement	Previously Reduced Performance Guarantee	Surety Bond Number	Surety Bond Amount	Cash Bond Amount
Phase II North	$395,160.00	2202330	$355,644.00	$39,516.00
Phase II South	$1,219,873.89	2202331	$1,097,886.50	$121,987.39
Phase III North	$2,706,962.01	PB00579800066	$2,436,265.81	$270,696.20

WHEREAS, the developer has requested a reduction of said Performance Guarantee; and

WHEREAS, the Consulting Engineer, as set forth in his letter of September 19, 2018, indicates he has inspected the premises and has recommended that the performance guarantee in the form of surety bonds and 10% Cash bonds be reduced as follows:

Improvement	**Reduced Performance Guarantee**	Reduced Surety Bond Amount	Reduced Cash Bond Amount
Phase II North	**$254,246.10**	$228,821.50	$25,424.60
Phase II South	**$595,167.00**	$535,650.30	$59,516.70
Phase III North	**$1,687,858.65**	$1,519,072.79	$168,785.87

WHEREAS, the Township Committee agrees with said recommendation.

NOW, THEREFORE, BE IT RESOLVED by the Middletown Township Committee that the Performance Guarantee be reduced.

A certified copy of this resolution shall be provided by the Office of the Township Clerk to the following:

a. T&M Associates

b. Planning

c. Toll Brothers, Inc.
100 Willow Brook Road
Suite 200, Freehold, NJ, 07728

Resolution 18-224 – **Resolution Authorizing Payment of Bills for October 1, 2018**

The Township Committee hereby approves a Resolution for payment of bills for October 1, 2018 in the amount of $2,534,208.90.

Resolution 18-225 - Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Middletown Station Safe Streets to Transit Project.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Middletown formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Township Clerk of Middletown is hereby authorized to submit an electronic grant application identified as "SST-2019-Middletown Station Safe Streets to -00020" to the New Jersey Department of Transportation on behalf of the Township of Middletown.

BE IT FURTHER RESOLVED that the Township Clerk of Middletown is hereby authorized to sign the grant agreement on behalf of the Township of Middletown and that his/her signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Resolution 18-226 - Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Holland Road Improvements project

NOW, THEREFORE, BE IT RESOLVED that the Committee of Middletown Township formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2019-Holland Road Improvements-00166 to the New Jersey Department of Transportation on behalf of the Township of Middletown.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Middletown and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Resolution 18-227 - Resolution Authorizing a Chapter 159 Additional Item of Funding in the 2018 Budget – "FY 2018 DDEF Salaries & Wages" Grant

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township of Middletown has received a $40,765.83 grant from The State of New Jersey for the DDEF Salaries and Wages grant and wishes to amend its 2018 budget to include this amount as revenue, and

NOW THEREFORE BE IT RESOLVED, that the Township Committee of Middletown Township, New Jersey hereby requests the Director of the Division of Local Government Services approve the insertion of an item of revenue in the 2018 budget in the sum of $40,765.83 which is now available as revenue from:

The State of New Jersey
2018 DDEF Salaries and Wages"

BE IT FURTHER RESOLVED that a sum of $40,765.83 be and the same is hereby appropriated under the caption of:

General Appropriations
Operations Excluded from the 3.5 % CAPS
The State of New Jersey
2018 DDEF Salaries and Wages Grant

BE IT FURTHER RESOLVED, that the Chief Financial Officer will forward this resolution to the Director of Local Government Services.

Resolution 18-228 - Chapter 159 "For the Purchase of an Explosion Detection Dog (K9)"

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township of Middletown has received a $7,500.00 grant from the County of Monmouth for the Purchase of an Explosion Detection Dog (K9) and wishes to amend its 2018 budget to include this amount as revenue, and

NOW THEREFORE BE IT RESOLVED, that the Township Committee of Middletown Township, New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2018 budget in the sum of $7,500.00 which is now available as revenue under Special Item of Revenue Anticipated With Prior Written Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:

County of Monmouth

"For the Purchase of an Explosion Detection Dog (K9)"

BE IT FURTHER RESOLVED that a sum of $7,500.00 be and the same is hereby appropriated under the caption of General Appropriations Operations Excluded from "CAPS":

County of Monmouth

"For the Purchase of an Explosion Detection Dog (K9)"

BE IT FURTHER RESOLVED, that the Chief Financial Officer forward a copy of this resolution to the Director of Local Government Services.

Resolution 18-229 - Resolution Authorizing Renewal And Execution Of Agreement With PMC Associates, Inc Of Hazlet, NJ, For A Professional Services Contract For Maintenance, Monitoring, And Repair Of The Emergency Services Simulcast Public Safety Radio System, Including 24 Hour/7 Day Emergency Service.

WHEREAS, PMC Associates designed, constructed, and installed a multi-channel simulcast public safety radio system for the Township of Middletown ("Township"); and

WHEREAS, the contract price included the five-year maintenance agreement; and

WHEREAS, upon the completion of the performance of the statement of work ("SOW") the first-year maintenance period began on September 15th, 2016, after the parties agreed that the system was fully operational and;

WHEREAS, the third-year maintenance period will begin on September 15th, 2018 and the Township is in receipt of documentation from PMC Associates that the cost for the service contract for the third year is $55,771.52 as per the original contract; and

WHEREAS, the Middletown Township Police Department, under the direction of the Chief of Police, as the FCC licensee for the public safety radio system, allocated funds in the Police Department 2018 operating budget under equipment maintenance **(8-01-25-240-100-232)** to ensure the efficient provision of public safety radio services; and

WHEREAS, the certification of availability of funds has been provided by the Township's Chief Financial Officer; and

WHEREAS, the Township Committee believes it is in the best interest of the taxpayers of the Township to continue the Agreement for such services with PMC Associates to ensure continuity of operations;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the Administrator and Chief of Police are hereby authorized to execute an Agreement with

PMC Associates for the provision of maintenance, monitoring and repair of the Emergency Services Simulcast Public Safety Radio System pursuant to the terms of the original SOW and contract.

1. A certified copy of this resolution shall be provided by the Office of the Township Clerk to each of the following:

A. Purchasing Agent
B. Comptroller
C. Police Chief
D. Vendor

Resolution 18-230 - Resolution Authorizing The Extension Of The Conract For Fall Leaf Collection

WHEREAS, The Township of Middletown awarded a contract for Leaf Collection to Bennett Property & Design Works on May 24, 2016 to provide said services for a twenty- four (24) month period with an option for three (3) additional twelve (12) month extensions agreeable by both vendor and the Township of Middletown; and

WHEREAS, the Director of Public Works has determined that extending the contract would be in the best interest of the Township of Middletown and would like to execute said option for an additional twelve (12) months with no increase for 2018.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middletown, County of Monmouth, State of New Jersey as follows:

1. It hereby awards an extension of the existing contract for an additional twelve (12) months to Bennett Property and Design Works, Post Office Box 4082, Middletown, N.J. 07748, not to exceed $334,152.00**.**

2. BE IT FURTHER RESOLVED, that the Chief Financial Officer certifies that funds are currently available to begin performance under this contract per the certification attached hereto and made part hereof. This contract was awarded pursuant to a Fair and open Process in accordance with N.J.S.A. 19:44A-20.5 et seq.

3. A certified copy of this resolution shall be provided by the Office of the Township Clerk to each of the following:

A) Purchasing Agent
B) Comptroller
C) Ted Maloney, Director of Public Works
D) Bennett Property and Design Works

Resolution 18-231 - Amending Resolution 18-97 For State Contracts To Amend Maximum Amounts On A State Contract Vendors

WHEREAS, Resolution 18-97 authorized the Township of Middletown to purchase various goods and services from authorized vendors under the State of New Jersey Cooperative Pricing Program 1-NJCP as authorized by N.J.S.A. 40A:11-12 and N.J.A.C. 5:34-77.15; and

WHEREAS, it is necessary to the amended the maximum amounts for several vendors which purchases may be made during the calendar year 2018.

NOW THEREFORE BE RESOLVED by the Township Committee that the Purchasing Agent on behalf of the Mayor and the Township Administrator as Contracting Agent is hereby authorized to process purchase orders with vendors on the attached list in accordance with the terms of the State Contracts as indicated in amounts not to exceed amount listed for each; and

BE IT FURTHER RESOLVED that no certification of funds from the Chief Financial Officer has been attached because these contracts are open-ended pursuant to N.J.A.C. 5:30-11-10 individual purchase orders will be processed prior to release of the order to the vendor.

EXISTING VENDOR			EXISTING AMOUNT	NEW AMOUNT
NJ FIRE EQUIP.	A80945/54/53/61	PROT. CLOTH/EQUIP.	$50,000.00	$100,000.00
PEDRONI FUEL	A80910/81391	GASOLINE/DIESEL	$425,000.00	$600,000.00

Resolution 18-232 - Resolution Authorizing Award Of Contract To Vendor With State Contracts For Spillman Technologies Computer Aided Dispatch And Records Management System Maintenance Agreement

BE IT RESOLVED, by the Township Committee of the Township of Middletown, County of Monmouth, State of New Jersey as follows:

1. In accordance with the requirements of the Local Public Contracts Law N.J.S.A.40A:11-12 et seq., and the regulations promulgated thereunder, the following purchases without competitive bids from vendor with State Contract is hereby approved:

ITEM # 1

VENDOR

SHI INTERNATIONAL CORP.
290 DAVIDSON AVENUE
SOMERSET, NEW JERSEY 08873

STATE CONTRACT # 89851

AMOUNT $ 62,384.29

DESCRIPTION

RENEWAL OF MAINTENANCE AGREEMENT FOR YEAR THREE (3) FOR THE POLICE RECORDS MANAGEMENT SYSTEM FOR THE MIDDLETOWN POLICE DEPARTMENT TO COVER THE MIDDLETOWN POLICE, FIRE AND EMS DEPARTMENTS DISPATCH SERVICES

WHEREAS, the Chief Financial Officer of the Township of Middletown has certified that adequate funds for such contract are available, and are designated to line item appropriation of the official budget no. 8-01-25-240-100-232. A copy of the within resolution shall be certified by the Township Clerk. The Township Attorney is satisfied that the availability of funds has been provided and a copy of the within resolution shall be made a part of the file concerning said resolution and appointment.

2. A certified copy of this resolution shall be provided by the Office of the Township Clerk to each of the following:

A. Purchasing Agent
B. Comptroller
C. Police Chief
D. Vendor

DISCUSSION ITEMS FOR October 1, 2018

a. Purchasing Items – Bus Services in Recreation Department
b. Community Assistance Network

TOWNSHIP COMMITTEE COMMENTS:

Committeeman Perry, thanked the sponsors for Middletown Day.

Committeeman Hibell, thanked the sponsors for Middletown Day.

Committeewoman Snell, commented that the Westminster church is taking collections for the victims of Hurricane Florence.

Deputy Mayor Fiore, commented on a great day at Middletown Day that is funded by donations. Westminster Church is collecting for victims of Hurricane Florence.

Mayor Settembrino, He attended the Sandy Hook lighthouse rededication. It is the oldest lighthouse in the country.

PUBLIC COMMENTS:

Mary Grant, Lindy Lane, Lincroft, spoke about the local county candidate's night on October 23, 2018 from 7:00 p.m. to 9:00 p.m. at the Lincroft School. She said the Lincroft Village Green posted an online form for question submission. She mentioned the beautification projects that are ongoing and she has a sketch for the Director of Public Works. Lincroft Village Green will be paying for well and irrigation closure for the winter. She also announced the Halloween Parade is scheduled for October 18, 2018 from 4:30 p.m. to 6:00 p.m.

Sean Byrnes – 880 West Front Street, commented on an email circulating from the Residents Against Over Development that was sent to Middletown residents. He is concerned that the Township released the emails or information associated with the relation of the email.

Don Watson, 1 Collinson Dr., asked the Township Committee if they wanted to address the concern Mr. Byrnes just spoke about. Deputy Mayor Fiore asked Township Administrator Anthony Mercantante if anyone on the Township Committee was given emails? Mr. Mercantante responded no.

Leo Christofili, 21 Cranberry Court, concerned about the construction of the fields at Stevenson Park. His concern is about the traffic and the cost for lighting and the $3.9 million grant. Deputy Mayor Fiore explained that it is an environmental trust loan not a grant. The two fields are a concept plan and there would be no lights. Committeeman Perry is working on a possible partnership with the Board of Education to move the fields to Belford. Mr. Christofili, also mentioned that at the last meeting a list was used for the public speaking portion, he objects to a list being used. Mayor Settembrino responded that the list was not called in any order and you didn't have to be on the list to speak.

ADJOURNMENT

It was moved by Mayor Murray, seconded by Deputy Mayor Settembrino and carried to adjourn at 8:40 pm.

Roll Call Vote: Ayes: Fiore, Hibell, Perry, Snell, Mayor Settembrino
Nays: None
Abstention: None
Absent: None

Clerk Brunt stated motion carried to adjourn.

Respectfully submitted,

_____
Heidi R Brunt
Township Clerk

Approved:

_____
Kevin M Settembrino, Mayor
Township of Middletown