A Workshop Meeting of the Township Committee of Middletown Township was held in the Court Room at Town Hall, One Kings Highway, Middletown, New Jersey at 7:00 p.m. on June 1, 2020.

Township Clerk Heidi Brunt called the meeting to order and read the following notice:

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to The Star Ledger, The Independent and Two River Times and by posting at the Middletown Township Municipal Building and filing with the Township Clerk all on January 09, 2020.

Roll Call Vote: Present: Fiore, Hibell, Settembrino, Snell, Mayor Perry
Absent: None

Also present were Township Administrator Anthony Mercantante, Township Attorney Brian Nelson and Township Clerk Heidi Brunt.

PLEDGE OF ALLEGIANCE

Township Clerk Brunt led the assembly in the Pledge of Allegiance.

Township Clerk Brunt requested a moment of silence to honor the troops serving worldwide defending our freedoms and way of life.

NOTE FOR THE RECORD

No Executive Session was held.

CONSENT AGENDA

Township Clerk Brunt requested a motion to adopt a consent agenda including Resolutions 20-134 through 20-138

It was moved by Mayor Perry, seconded by Deputy Mayor Fiore and carried to adopt the consent agenda:

Roll Call Vote: Ayes: Fiore, Hibell, Settembrino, Snell, Mayor Perry
Nays: None
Abstention: None
Absent: None

Township Clerk Brunt stated the motion carried to adopt the consent agenda.

Resolution 20-134 - Resolution for Temporary Emergency Appropriation

WHEREAS, emergent conditions have arisen with respect to the payment of bills in a number accounts and no adequate provision has been made in a Year 2020 temporary budget for the aforesaid purposes, and

WHEREAS, NJS 40A:4-20 provides for the creation of an emergency temporary appropriation for the purposes above mentioned, and

WHEREAS, the total temporary emergency resolutions adopted in the Year 2020 for the Township pursuant to the provisions of Chapter 96, PL 1951 (NJS 40A:4-20) including this resolution total $36,928,757.88 for the Current Fund, and

NOW, THEREFORE, BE IT RESOLVED (not less than two thirds of all members of the Township Committee of the Township of Middletown, New Jersey affirmatively concurring) that in accordance with the provisions of NJS 40A:4-20:

1. An emergency temporary appropriation shall be and the same is hereby made for the following purposes:

Attachment 1 - 2020 Temporary Budget Worksheet

Account Number	Description	6/1/2020 Meeting
Current Fund		
0-01-23-215-100-200	Insurance - Workmen's Comp	250,000.00
0-01-23-220-100-200	Insurance Benefits	300,000.00
0-01-25-255-100-621	Fire-Aid Subsidy to Fire Companies	54,000.00
0-01-25-260-101-621	First Aid - Subsidy to Companies	50,000.00
0-01-25-445-100-273	Fire-Hydrant Services	65,300.00
0-01-31-435-200-271	Street Lights - Electricity	75,000.00
0-01-31-440-200-200	Utilities - Telephone	40,000.00
0-01-43-490-100-200	Court - O/E	3,000.00
	TOTAL	**$837,300.00**

2. That said emergency temporary appropriations will be provided for in the 2020 budget under the appropriate titles.

That one certified copy of this resolution will be filed with the Director of Local Government Services.

Resolution 20-135 – Resolution Authorizing the Payment of Bills for June 1, 2020

The Township Committee herby approves a resolution for the payment of bills for June 1, 2020 in the amount of $1,828,942.93.

Resolution 20-136 - Resolution Accepting Deed of Access Easement and Right-Of-Way as to Block 600, Lot 34.01 And Block 60.01, Lot 35.03

WHEREAS, the Township's Planning Board granted subdivision approval relative to the property to be known as Block 600, Lot 34.01 and Block 60.01, Lot 35.03; and

WHEREAS, as a condition of resolution compliance, the applicant is required to grant the Township an access and right-of-way easement, as set forth in the approving resolution; and

WHEREAS, the applicant has submitted a deed of access easement and right-of-way, which has been reviewed and deemed acceptable as to form.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that it hereby accepts the deed of access easement and right-of-way attached hereto and made part hereof as **Exhibit A**.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized and directed to execute the foregoing instrument, subject to final approval as to legal form by the Township Attorney.

BE IT FURTHER RESOLVED that the Township Administrator and Township Director of Planning are hereby authorized and directed to take any and all actions necessary to effectuate the foregoing.

Resolution 20-137 - Resolution Authorizing Entry Of Municipal Coronavirus Relief Fund Program Reimbursement Agreement With The County Of Monmouth

WHEREAS, the United States of America, the State of New Jersey, Monmouth County and the Municipality have become victims of the COVID-19 Virus and Pandemic (the "Coronavirus"); and

WHEREAS, the Coronavirus has caused economic damage and hardships to states, counties and municipalities throughout the United States of America; and

WHEREAS, on March 27, 2020 the Coronavirus Aid Relief and Economic Security Act (the "CARES Act") was signed by President Donald J. Trump; and

WHEREAS, the CARES Act was enacted, among other purposes, in order to combat the economic damage caused to states, counties and municipalities because of the Coronavirus; and

WHEREAS, Monmouth County has received CARES Act funds from the United States Treasury (the "Stimulus Funds") to be used to reimburse Monmouth County due to economic damage caused to them by the Coronavirus; and

WHEREAS, as the recipient of the "Stimulus Funds" it will be the responsibility of Monmouth County to disburse the Stimulus Funds to eligible recipients in accordance with the terms and provisions of the CARES Act and any guidelines or regulations issued by United States government or any of its agencies and/or departments; and

WHEREAS, the Freeholders have determined that it is in the best interest of the citizens of Monmouth County to dedicate a share of the funding to reimburse municipalities for COVID-19 related costs and expenses under the Municipal Coronavirus Relief Fund Program.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that it hereby authorizes and directs the Mayor to enter the attached Municipal Coronavirus Relief Fund Program Reimbursement Agreement with the County of Monmouth pursuant to the terms and conditions contained therein.

Resolution 20-138 – Regulations Governing Temporary Outdoor Dining for Existing Middletown Restaurants during COVID-19 State of Emergency

A conceptual plan, property survey or site plan that accurately depicts existing conditions must be submitted at least 7 days in advance of the proposed starting date of the outdoor dining use. An accurate hand drawn depiction of what is proposed is permissible. All fees are waived. Plans must be submitted to the zoning officer electronically at: mdunn@middletownnj.org

Plans submitted to the Zoning Officer must be approved and signed off on by the following:

1. Construction Official
2. Fire Marshal
3. Police Chief
4. Administrator
5. Director of Planning
6. Health Department Director

Outdoor food service is limited to a maximum of 50% of the number of seats inside the restaurant, the following information should be submitted to the Zoning Officer for distribution and review by the Township officials listed above.

A. A written statement and explanation of their intention must be submitted along with plans, including intended days and hours of operation of the outdoor dining area.

B. A sketch of the site, to include parking area(s) and seating area(s), pedestrian and vehicular access routes.

C. The establishment shall indicate on the plan the current number of seats inside.

D. The number of onsite parking spaces must comply with the parking requirements of the Township parking ordinance or approved site plan.

E. Please indicate if you are planning to use any form of canopy.

F. Existing Handicap parking spaces on sire must be maintained.

G. Please indicate if any added exterior lighting is proposed.

H. Where the applicant is not the property owner, written permission from the property owner must be provided.

I. Proof of liability insurance for outdoor use must be submitted.

J. A sketch of the proposed seating area, with tables indicated, shall be submitted.

K. A Fire Prevention Permit must be obtained.

L. Health Department approval must be obtained.

Please be aware, if you intend to utilize an enclosed tent or canopy structure, additional fire and building codes will likely come in to play. All food preparation shall be done indoors in the existing kitchen.

The Township does not currently have specific guidance regarding whether licensed premises may be expanded during the COVID-19 State of Emergency to permit the service of alcohol beyond the currently licensed areas.

2020 MUNICIPAL BUDGET

Township Clerk read the following resolution by title.

Resolution 20-139 - Resolution Authorizing Amendment to the 2020 Municipal Budget

TOWNSHIP OF MIDDLETOWN
MONMOUTH COUNTY, NEW JERSEY
RESOLUTION 20-139 TO AMEND BUDGET

WHEREAS, the local municipal budget for the CY 2020 was introduced on the 20th day of April, 2020, and

WHEREAS, the public hearing on said budget has been held as advertised,

WHEREAS, it is desired to amend said introduced budget,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Middletown, County of Monmouth, that the following amendments to the introduced budget of CY2020 to be made:

	Ayes	Nays	Abstained
Recorded Vote			
Mayor Perry	X		
A. Fiore	X		
R. Hibell	X		
K. Settembrino	X		
P. Snell	X		

	From	To
Current Fund - Anticipated Revenues		
General Revenues		
1. Surplus Anticipated	8,000,000.00	8,500,000.00
3. Miscellaneouse Revenue -		
Section A: Local Revenues		
Licenses: Other Licenses	50,000.00	26,200.00
Fees and Permits	475,000.00	373,750.00
Fines and Costs: Municipal Court	675,000.00	375,000.00
Parking Meters	600,000.00	294,500.00
Interest on Investments and Deposits	850,000.00	450,000.00
Field User Fees	155,000.00	75,000.00
PILOT - Senior Citizen Housing	300,000.00	295,000.00
Total Miscellaneous Revenues - Section A	3,714,000.00	2,498,450.00
Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations		
Uniform Construction Code Fees	1,900,000.00	1,800,000.00

Total Miscellaneous Revenues - Section C	1,900,000.00	1,800,000.00
Section F: Special items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenue Offset with Appropriations:		
Sustainable New Jersey Grant - PSEG	-	2,000.00
Total Miscellaneous Revenues - Section F	50,000.00	52,000.00
Section G: Special Items of General Revenue Anticipated With Prior Written Consent of Director of Local Government Services - Other Special Items:		
Hotel Occupancy Tax	250,000.00	150,000.00
Total Miscellaneous Revenue - Section G	4,227,000.00	4,127,000.00
Total Miscellaneous Revenues	16,394,188.00	14,980,638.00
5. Subtotal General Revenues	24,419,188.00	23,505,638.00
6. Amount to be Raised by Taxes for Support of Municipal Budget: a.) Local Tax for Municipal Purposes including Reserve for Uncollected Taxes	55,199,642.44	55,770,192.44
Total Amount to be Raised by Taxes for Support of Municipal Budget	59,033,064.44	59,603,614.44
7. TOTAL GENERAL REVENUES	83,452,252.44	83,109,252.44
Current Fund - Appropriations		
8. General Appropriations		
(A) Operations within "CAPS"		
Insurance: Group Insurance Benefits	10,365,000.00	10,220,000.00
Accumulated Leave Compensation	250,000.00	100,000.00
Total Operations (Item 8A) within "CAPS"	58,528,036.00	58,233,036.00
Total Operations Including Contingent within "CAPS"	58,548,036.00	58,253,036.00
Detail:		
Salaries and Wages	27,648,177.00	27,498,177.00
Other Expenses	30,899,859.00	30,754,859.00

(H-1) Total General Appropriations within "CAPS"	65,087,689.89	64,792,689.89
8. General Appropriations		
(A) Operations Excluded from "CAPS"		
Tax Appeal Reserve	150,000.00	100,000.00
Total Other Operations (Item 8A) Excluded from "CAPS"	4,308,422.00	4,258,422.00
Public and Private Programs Offset By Revenues		
Sustainable New Jersey Grant - PSEG	-	2,000.00
Total Public and Private Programs Offset By Revenues	76,000.00	78,000.00
Total Operations - Excluded from "CAPS"	5,474,727.00	5,426,727.00
Detail:		
Other Expenses	1,565,305.00	1,517,305.00
(H-2) Total General Appropriations Excluded from "CAPS"	16,964,562.55	16,916,562.55
(L) Subtotal General Appropriations (Items (H-1) and (O))	82,052,252.44	81,709,252.44
(M) Reserve for Uncollected Taxes	1,400,000.00	1,400,000.00
9. TOTAL GENERAL APPROPRIATIONS	83,452,252.44	83,109,252.44

BE IT FURTHER RESOLVED, that two (2) certified copies of this resolution be filed in the Office of the Director of the Division of Local Government Services for certification of the CY2020 local municipal budget so amended.

It was moved by Mayor Perry, seconded by Deputy Mayor Fiore and carried to adopt Resolution 20-139:

Roll Call Vote: Ayes: Fiore, Hibell, Settembrino, Snell, Mayor Perry
Nays: None
Abstention: None
Absent: None

Township Clerk Brunt stated the motion carried to adopt Resolution 20-139 .

TOWNSHIP COMMITTEE COMMENTS:

Committeewoman Snell, commented that the dining outdoors starting June 15th will be great. In person graduations need to be pursued.

Committeeman Settembrino, commented it is great to see the Governor released his grip on some of the small businesses but not soon enough. He mentioned the summer program being offered by the County.

Committeeman Hibell, gave a shout out for his daughter's birthday. He mentioned that the Fire Department had water rescues last night and did a great job. He urged first responders to stay safe during the riots around the Country.

Deputy Mayor Fiore, commented he is glad a date to open some small businesses the closures are too long and critical to some small businesses. He stated we should have followed New York and Pennsylvania timeline for Covid 19 restrictions. High School graduations are difficult situations that are difficult to be practical. The guidelines the state offered for 25 people only starting July 6, could not be provided under the existing Covid 19 guidelines.

Mayor Perry, thanked the Police and Fire Departments for assisting with honoring the "Mayor for a Day" ceremonies. The Mayors are students from Fairview School, Village School, Nut Swamp School and New Monmouth School. He stated he supports outdoor graduations and that political expedience is not how we are supposed to govern. This has to do with young lives and the Class of 2020 will never forget what happened to the graduating seniors. We will do everything we can to have a graduation. The young people need to become part of the political process.

PUBLIC COMMENTS:

None

ADJOURNMENT

It was moved by Mayor Perry, seconded by Deputy Mayor Fiore and carried to adjourn at 7:20 pm.

Roll Call Vote: Ayes: Fiore, Hibell, Settembrino, Snell, Mayor Perry
Nays: None
Abstention: None
Absent: None

Clerk Brunt stated motion carried to adjourn.

Respectfully submitted,

_____
Heidi R Brunt
Township Clerk

Approved:

_____
Anthony S. Perry, Mayor