

Workshop Meeting

A Workshop Meeting of the Township Committee of Middletown Township was held in the Main Meeting Room at Town Hall, One Kings Highway, Middletown, New Jersey and virtually through WebEx at 7:00 p.m. on December 4, 2023.

Township Clerk Heidi Pieluc called the meeting to order and read the following notice:

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to The Asbury Park Press, The Middletown Sun and Two River Times and by posting at the Middletown Township Municipal Building and filing with the Township Clerk all on January 05, 2023.

Roll Call Vote: Present: Clarke, Kratz, Mayor Perry  
Absent: Hibell, Settembrino

Also present were Township Administrator Anthony Mercantante, Township Attorney Brian Nelson, Chief Financial Officer Colleen Lapp, Township Clerk Heidi Pieluc.

**PLEDGE OF ALLEGIANCE**

Township Clerk Heidi Pieluc led the assembly in the Pledge of Allegiance.

Township Clerk Heidi Pieluc requested a moment of silence to honor the troops serving worldwide defending our freedoms and way of life.

**CERTIFICATE OF APPRECIATION/PROCLAMATIONS**

**Proclamation Recognizing November 25, 2023, as Small Business Saturday in the Township of Middletown**

**WHEREAS:** Middletown, NJ celebrates our local small businesses and the contributions they make to our economy and community. During national Small Business Saturday, we celebrate the resolve and ingenuity of American businesses, entrepreneurs, and workers; and

**WHEREAS:** Small businesses create jobs, boost our local economy, and preserve our communities. According to the United States Small Business Administration, there are 33 million small businesses in the United States. Small businesses represent 99.7 percent of firms with paid employees, are responsible for 62.7 percent of net new jobs created since 1995, and employ 46.4 percent of private sector employees in the United States; and

**WHEREAS:** Sixty-eight cents of every dollar spent at a small business in the United States stays in the local community. Every dollar spent at small businesses creates an additional 48 cents in local business activity as a result of

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employees and local businesses purchasing local goods and services; and

**WHEREAS:** Advocacy groups, as well as public and private organizations across the country, have endorsed the Saturday after Thanksgiving as Small Business Saturday; and

**WHEREAS:** Seventy-two percent of consumers reported that Small Business Saturday 2022 made them want to shop and dine at small, independently-owned retailers and restaurants all year long; and

**WHEREAS:** Middletown recognizes the immeasurable challenges small-business owners face and the important roles they play in the United States. The Township is committed to investing in small- business owners, and therefore advancing solutions that make it easier for them to exceed their goals. Now,

**THEREFORE:** I, Mayor Tony Perry and the Middletown Township Committee, do hereby recognize November 25, 2023 as **Small Business Saturday** in the Township of Middletown and urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.

**Proclamation Recognizing December 7, 2023, as Pearl Harbor Remembrance Day in the Township of Middletown**

**WHEREAS:** December 7, 2023, marks the 82<sup>nd</sup> anniversary of the attack on the United States at Pearl Harbor, Hawaii; and

**WHEREAS:** In the early morning of December 7, 1941, a surprise attack by the Japanese Imperial Navy resulted in the death of 2,403 American military personnel and civilians while 1,178 were wounded; and

**WHEREAS:** The horrific events of that day – a day that lives in infamy – forever changed the course of history for this nation and the world; and

**WHEREAS:** Each of us owe a debt of gratitude to those killed or seriously injured during the attack and to the millions more who would go on to fight for our nation in the Second World War; and

**WHEREAS:** December 7<sup>th</sup> of each year is designated by Congress as National Pearl Harbor Remembrance Day; and

**WHEREAS:** Middletown VFW Post and Auxiliary 2179 will hold its annual Pearl Harbor Day Service on Sunday, December 10<sup>th</sup> at 1:00 PM to remember the day and honor those who lost their lives or were injured at Pearl Harbor. Now,

**THEREFORE:** I, Mayor Tony Perry and the Middletown Township Committee, do hereby proclaim December 7, 2023 as **Pearl Harbor Remembrance Day** in Middletown Township in recognition of this fitting national observance. We join VFW Post and Auxiliary 2179 in honoring those who were killed and those who survived the attack. We urge all citizens to participate in appropriate activities that honor those who sacrificed their lives in the name of liberty and democracy.

**Proclamation Recognizing December 2023, as Impaired Driving Prevention Month in the Township of Middletown**

**WHEREAS:** Alcohol is a major factor in traffic accidents. Based on data from the National Highway Traffic Safety Administration, there is an alcohol-impaired traffic fatality every 39 minutes; and

**WHEREAS:** The Middletown Municipal Alliance is joining other national, state, and local highway safety and law enforcement officials to remind everyone this holiday season to always designate a sober driver before each holiday party or event involving alcohol; and

**WHEREAS:** The holiday season is supposed to be a time for family, friends, and festive celebrations, but unfortunately it is also a time when we see a tragic jump in the number of alcohol and drug-related highway fatalities each year; and

**WHEREAS:** December is nationally designated as **Impaired Driving Prevention Month** to help underscore the public's commitment to preventing impaired driving and promoting the use of designated drivers and sober ride programs; and

**WHEREAS:** The month of December and the New Year's Eve holiday are often highlighted by significant increases in state and local law enforcement efforts to combat impaired driving such as the use of sobriety checkpoints and saturation patrols; and

**WHEREAS:** Driving impaired or riding with someone who is impaired is not worth the risk. Not only do you risk killing yourself or someone else, but the trauma and financial costs of a crash or an arrest for driving while impaired can also be devastating. Now,

**THEREFORE:** I, Mayor Tony Perry and the Middletown Township Committee, do hereby proclaim that December 2023 be known as **Impaired Driving Prevention Month** in the Township of Middletown. Be it further proclaimed that Middletown Township supports the designation of sober drivers and safe ride activities as valuable weapons in the battle against impaired driving.

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**PUBLIC HEARING OF PROPOSED ORDINANCES**

Township Clerk Heidi Pieluc read the following ordinance by title:

**Ordinance 2023-3399 – Ordinance Establishing Fair Market Value for Property Identified as Block 835, Part of Lot 18 Within the Township of Middletown and Authorizing Acquisition of This Property by Purchase or Eminent Domain for The Purpose of Maintaining Open Space and Enhancing Public Recreational Opportunities**

Mayor Perry opened the meeting for public comments.

Don Watson, Collinson Dr., asked where is this location for Block 835 Part of Lot 18? The Mayor identified the property location as Whipperwill Valley Road.

Hearing no further comments from the public it was moved by Mayor Perry and seconded by Deputy Mayor Hibell to close public hearing and carried to adopt this ordinance on second and final reading.

Roll Call Vote:           Ayes: Clarke, Hibell, Kratz, Settembrino, Mayor Perry  
                                  Nays: None  
                                  Abstention: None  
                                  Absent: None

Township Clerk Heidi Pieluc stated the motion carried to pass this ordinance.

**INTRODUCTION OF PROPOSED ORDINANCES**

Township Clerk Heidi Pieluc read the following ordinance by title:

**Ordinance 2023-3400 - Ordinance Authorizing All Way Stop at Wilson Avenue & Main Street in Port Monmouth, Including No Left Turn Restrictions from Wilson Avenue (Northbound) And Suffolk Avenue, And A No Right Turn Restriction from Main Street (Eastbound)**

It was moved by Mayor Perry and seconded by Deputy Mayor Hibell to pass this ordinance on first reading.

Roll Call Vote:           Ayes: Clarke, Hibell, Kratz, Settembrino, Mayor Perry  
                                  Nays: None  
                                  Abstention: None  
                                  Absent: None

Township Clerk Heidi Pieluc stated motion carried to pass this ordinance on first reading with a public hearing to be held on December 18, 2023.

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Township Clerk Heidi Pieluc read the following ordinance by title:

**Ordinance 2023-3401 - Ordinance Reappointing the Township of Middletown's Certified Tax Collector Debra Marchetti with Tenure**

It was moved by Mayor Perry and seconded by Deputy Mayor Hibell to pass this ordinance on first reading.

Roll Call Vote:           Ayes: Clarke, Hibell, Kratz, Settembrino, Mayor Perry  
                                  Nays: None  
                                  Abstention: None  
                                  Absent: None

Township Clerk Heidi Pieluc stated motion carried to pass this ordinance on first reading with a public hearing to be held on December 18, 2023.

Township Clerk Heidi Pieluc read the following ordinance by title:

**Ordinance 2023-3402 - Ordinance Amending Ordinance No. 2021-3313 To Revise The Deed Of Dedication And Perpetual Flood Protection Levee Easement Area And Temporary Work Area Easement Area On Block 265, Lot 60.01, Block 268, Lots 27-28, Block 276, Lots 47 & 77.021, And Rights Of Way On Woodstock Avenue, Campbell Avenue, Broadway, And Main Street And Authorizing The Granting Of A Deed Of Dedication And Perpetual Flood Protection Levee Easement On Block 276, Lot 77.022, On Portions Of Township-Owned Property Pursuant To The Raritan Bay And Sandy Hook Bay, Hurricane And Storm Damage Reduction Project, Port Monmouth, New Jersey, Phase II (Contract 4)**

It was moved by Mayor Perry and seconded by Deputy Mayor Hibell to pass this ordinance on first reading.

Roll Call Vote:           Ayes: Clarke, Hibell, Kratz, Settembrino Mayor Perry  
                                  Nays: None  
                                  Abstention: None  
                                  Absent: None

Township Clerk Heidi Pieluc stated motion carried to pass this ordinance on first reading with a public hearing to be held on December 18, 2023.

Township Clerk Heidi Pieluc read the following ordinance by title:

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**Ordinance 2023-3403 - Ordinance Authorizing Entry of Purchase and Sale Agreement with The Monmouth Conservation Foundation for The Acquisition of Block 202, Lot 10 (120 Thompson Avenue) For Open Space Preservation Purposes**

It was moved by Mayor Perry and seconded by Deputy Mayor Hibell to pass this ordinance on first reading.

Roll Call Vote:           Ayes: Clarke, Hibell, Kratz, Settembrino Mayor Perry  
                              Nays: None  
                              Abstention: None  
                              Absent: None

Township Clerk Heidi Pieluc stated motion carried to pass this ordinance on first reading with a public hearing to be held on December 19, 2023.

**CONSENT AGENDA**

Township Clerk Heidi Pieluc requested a motion to adopt a consent agenda including Resolutions 23-286 through 23-299 removing 23-297 for a separate vote.

It was moved by Mayor Perry, seconded by Deputy Mayor Hibell and carried to adopt the consent agenda:

Roll Call Vote:           Ayes: Clarke, Hibell, Kratz, Settembrino, Mayor Perry  
                              Nays: None  
                              Abstention: None  
                              Absent: None

Township Clerk Heidi Pieluc stated the motion carried to adopt the consent agenda.

**Resolution 23-286 – Resolution Of the Township Committee of The Township of Middletown Authorizing Execution of a Grant Application from The NJDCA For Fire Department Equipment and Appliances**

**WHEREAS**, the Township of Middletown desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for an amount no greater than \$75,000.00 to carry out a project to acquire new washers, dryers, and turnout gear.

**BE IT THEREFORE RESOLVED,**

1. That the Township Committee of The Township of Middletown does hereby authorize the application for such a grant; and,

2. Recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Township of Middletown and the New Jersey Department of Community Affairs.

**BE IT FURTHER RESOLVED**, that the Mayor and Township Clerk, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith.

**Resolution 23-287 - Resolution Authorizing Hiring of Entry Level Law Enforcement Officers Pursuant to Ordinance No. 2022-3358 And N.J.S.A. 11A:4-1.3**

**WHEREAS**, on November 21, 2022, the Township of Middletown (the "**Township**") adopted Ordinance No. 2022-3358, which pursuant to N.J.S.A. 11A:4-1.3, authorizes the hiring of entry level police officers without having to take a civil service examination if they have successfully completed a full Basic Course for Police Officers approved by the New Jersey Police Training Commission; and

**WHEREAS**, to meet the current needs of the Township's police department, the Chief of Police has recommended hiring seven new entry level police officers pursuant to the above-referenced ordinance and statute, as follows: Peter Bracken, Bryan Flannigan, Christopher Glietz, Adrianna Lanfranco, Peter McGovern, Darren Schwedes, and Justn Skelly.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that it hereby authorizes the Chief of Police to hire Peter Bracken, Bryan Flannigan, Christopher Glietz, Adrianna Lanfranco, Peter McGovern, Darren Schwedes, and Justn Skelly as entry level police officers pursuant to the requirements of Ordinance No. 2022-3358 and N.J.S.A. 11A:4-1.3.

**Resolution 23-288 - Appointment Of Special Law Enforcement Officers - Class II**

**WHEREAS**, the Township Administrator and Chief of Police have previously recommended that the structure of the Police Department be adjusted to include allowing the appointment of certain Special Law Enforcement Officers (Class I, Class II, Class III), and Special Crossing Guards.

**WHEREAS**, § 44-7B of the Code of the Township of Middletown (1996) was amended and supplemented by Ordinance No. 2015-3136; and

**WHEREAS**, the Chief of Police has complied with the provisions of N.J.S.A.40A:14-146.1 regarding the appointment of Special Law Enforcement Officers and Special Crossing Guards, represents that the applicants named below meet all the requirements set forth by statute and recommends the appointment.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:**

1. That the following individuals are hereby appointed as Special Law Enforcement Officers – Class II, and Special Crossing Guards in the Middletown Township Police Department for the calendar year of 2023.

**Special Law Enforcement Officers Class II – Trevor Brey and James Davis II**

2. That the following individual is hereby appointed as Special Law Enforcement Officer – Class III, in the Middletown Township Police Department for the calendar year of 2023.

**Special Law Enforcement Officer Class III – Daniel Freitag**

3. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
- b. Police Department

**Resolution 23-289 - Resolution Authorizing Execution of the 2024 Food Shopping Agreement with The County of Monmouth (SCAT)**

**WHEREAS**, the Township of Middletown has heretofore entered into an agreement with the Monmouth County Board of Chosen Freeholders, specifically, the Office of Senior Citizens Area Transportation (SCAT), to provide certain services to senior citizens and handicapped individuals, among others, residing within the Township of Middletown and the Board of Chosen Freeholders of Monmouth County; and

**WHEREAS**, the Township Committee of the Township of Middletown wishes to continue said service.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown, County of Monmouth, and state of New Jersey, as follows:



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1. The Mayor is hereby authorized to execute, and the Township Clerk to attest, to an agreement between Monmouth County and the Township of Middletown to provide SCAT for 2024.
2. A certified copy of this resolution shall be provided by the Office of the Township Clerk to each of the following:
  - a. Colleen M. Lapp, CFO
  - b. Janet E. Dellett, Director of Recreation
  - c. Kathleen Lodato, Director  
Department of Transportation  
250 Center Street  
Freehold, NJ 07728

**Resolution 23-290 - Resolution Authorizing the Chief Financial Officer to Conduct Financial Matters Until First Regular Meeting In January 2024**

**WHEREAS**, the Township Committee will not be convening any regular business meetings until mid-January 2024; and

**WHEREAS**, bills will need to be authorized for payment prior to the next regular business meeting of the Township Committee; and

**WHEREAS**, outstanding bills may only be paid with funds that have already been budgeted for and encumbered by purchase orders.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the Township's Chief Financial Officer is hereby authorized to pay bills budgeted for and encumbered through the Township's first regular meeting in January 2024.

**BE IT FURTHER RESOLVED** that the Township Committee shall be provided with its regular report relating to any bills authorized for payment during this period by the Chief Financial Officer.

**Resolution 23-291 - Resolution Authorizing Award of Contract to Vendor with A State Contract for The Purchase of Decorative Garbage Recycling Stations for Township Parks**

**WHEREAS**, The Township of Middletown, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any

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State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, Ben Shaffer Recreation, PO Box 844, Lake Hopatcong, NJ 07849 has been awarded New Jersey State Contract No. 16-FLEET-00135; and

**WHEREAS**, under Contract 16-FLEET-00135, Ben Shaffer Recreation, can provide 88 decorative garbage/recycling stations for the Department of Public Works; and

**WHEREAS**, the Chief Financial Officer for the Township of Middletown has certified that free and unencumbered funds in the amount of \$117,648.40 is available for this purpose in account/line-item number 3-01-26-305-100-213. A copy of the said certification is attached hereto and made part hereof.

**THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Middletown, County of Monmouth, State of New Jersey that the Township of Middletown enter into an agreement with Ben Shaffer Recreation for the delivery of 88 decorative garbage/recycling stations in the amount of \$117,648.40.

**Resolution 23-292 - Resolution Authorizing the Award of Contract for Professional Engineering Services**

**WHEREAS**, the Township of Middletown (the "**Township**") requires design, bidding, and construction administration and inspection services in relation to the Murray Farmhouse project; and

**WHEREAS**, pursuant to the fair and open process and Resolution No. 23-09, the Township previously qualified DMR Architects as the Township's Architect of Record; and

**WHEREAS**, the Township has received a proposal from DMR Architects to provide the required professional engineering services in the amount not to exceed \$56,400.00, which the Township Engineer has deemed acceptable.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that:

1. It hereby authorizes the award of a contract to DMR Architects, 777 Terrace Ave., Hasbrouck Heights, NJ 07604 for professional engineering services related to the Murray Farmhouse project in an amount not to exceed \$56,400.00.
2. It hereby authorizes and directs the Mayor and the Clerk, subject to final attorney review, to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk.

**Resolution 23-293 - Resolution Authorizing the Award of Contract for Professional Engineering Services for Construction Administration and Inspection**

**WHEREAS**, the Township of Middletown (the “**Township**”) requires construction administration and inspection services in relation to the East Road Roadway Improvements – Phase I project; and

**WHEREAS**, pursuant to the fair and open process and Resolution No. 23-14, the Township previously qualified multiple engineering firms to provide consulting engineering services; and

**WHEREAS**, the Township has received a proposal from T&M Associates to provide the required professional engineering services in the amount of \$41,000.00, which the Township Engineer has deemed acceptable.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that:

1. It hereby authorizes the award of a contract to T&M Associates, 11 Tindall Road, Middletown, NJ 07748 for professional engineering services related to the East Road Roadway Improvements – Phase I project in an amount not to exceed \$41,000.00.
2. It hereby authorizes and directs the Mayor and the Clerk, subject to final attorney review, to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk.

**Resolution 23-294 - Resolution Authorizing the Award of a Contract for Professional Engineering Services**

**WHEREAS**, the Township of Middletown (the “**Township**”) requires construction administration and inspection services in relation to the McMahon Park Improvements project; and

**WHEREAS**, pursuant to the fair and open process and Resolution No. 23-14, the Township previously qualified multiple engineering firms to provide consulting engineering services; and

**WHEREAS**, the Township has received a proposal from Suburban Consulting Engineers, Inc. to provide the required professional engineering services in the amount not to exceed \$42,000.00, which the Township Engineer has deemed acceptable.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that:

1. It hereby authorizes the award of a contract to Suburban Consulting Engineers Inc., 2430 Highway 34, Building A, Wall, NJ 08736 for professional engineering services

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related to the McMahon Park Improvements project in an amount not to exceed \$42,000.00.

2. It hereby authorizes and directs the Mayor and the Clerk, subject to final attorney review, to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk.

**Resolution 23-295 - Resolution Authorizing the Purchase of Pour in Place Rubber & Site Preparation Through the Educational Services Commission Of New Jersey**

**WHEREAS**, the Township may without advertising for bids, purchase any materials, supplies or equipment entered into on behalf of the Educational Services Commission of New Jersey Cooperative Purchasing System (Co-Op #65MCECCPS) pursuant to the provision of N.J.S.A. 40A:11-11: and

**WHEREAS**, Whirl Construction, 194 Main Street, PO Box 110, Port Monmouth, NJ 07758, has been awarded the ESCNJ Contract No. 20/21-02 (expiration 6/30/24) for Playground Surfacing Materials, Installation, and Inspections; and

**WHEREAS**, under Contract 20/21-02, Whirl Construction, can provide pour in place rubber and site preparation as noted in quote numbers 102623 and 092523B for McMahon Park; and

**WHEREAS**, the Chief Financial Officer for the Township of Middletown has certified that free and unencumbered funds in the amount of \$179,141.20 are available for this purpose in account/line-item number(s) T-03-56-802-120-004. A copy of the said certification is attached hereto and made part hereof.

**THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Middletown, County of Monmouth, State of New Jersey that the Township of Middletown enter into an agreement with Whirl Construction for the delivery of pour in place rubber and site preparation in the amount of \$179,141.20.

**Resolution 23-296 - Resolution Authorizing Change Order No. 1 For Professional Engineering Services**

**WHEREAS**, pursuant to the fair and open process and Resolution No. 23-14, the Township previously qualified multiple engineering firms to provide consulting engineering services; and

**WHEREAS**, the Township Committee awarded a contract to Suburban Consulting Engineers for design and bidding services for the McMahon Park Improvements project in the amount of \$113,050.00; and

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**WHEREAS**, Suburban Consulting Engineers and the Township have encountered unforeseen circumstances requiring the change order as proposed; and

**WHEREAS**, the Township requires additional funds as listed on Change Order No. 1 increasing the contract by \$23,900.00, making the total amount of the contract to date \$136,950.00 and;

**WHEREAS**, the Chief Financial Officer for the Township of Middletown has certified that free and unencumbered funds in the amount of \$23,900.00 are available for this purpose in account/line-item number(s) T-03-56-802-120-004. A copy of the said certification is attached hereto and made part hereof.

**THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown that Change Order No. 1, with an increase in the amount of \$23,900.00, be authorized and executed by the appropriate officials.

**Resolution 23-297 – REMOVED FROM AGENDA FOR SEPARATE VOTE**

**Resolution 23-298 – Resolution Authorizing the Payment of Bills for December 4, 2023**

The Township Committee hereby approves a resolution authorizing the payment of bills for December 4, 2023, in the amount of \$28,022,496.68.

**Resolution 23-299 - Resolution Authorizing the Award of a Contract for Printing Services**

**WHEREAS**, the Township advertised for and received bids for Printing Services in accordance with N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, four bids were received and publicly opened on November 17, 2023, at 10:00 a.m.; and

**WHEREAS**, the lowest bidder, Munidex can not provide services as specified; and

**WHEREAS**, because of this Munidex Inc., was declared unresponsive to the specifications; and

**WHEREAS**, the Purchasing Agent has recommended that the award of the contract for Printing Services be awarded to KM Printing, **11195 Dolfield Blvd, Owings Mills, MD 21117**, the second lowest bidder with a total amount not to exceed \$20,000.00; and

**WHEREAS**, the initial contract term shall begin, December 5, 2023 and end December 4, 2024; with an option for additional two (2) one (1) year extensions; and

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**WHEREAS**, there will be multiple budget lines charged, and no amount of this contract shall be chargeable until certification of available funds are made and upon receipt of a properly executed Purchase Order(s).

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown that the award for Printing Services be awarded to **KM Printing**, pursuant to the terms of their bid, and that the appropriate officials be and are hereby authorized to execute the contract with the contractor.

**RESOLUTION REMOVED FOR SEPARATE VOTE**

Township Clerk Heidi Pieluc requested a motion to pass Resolution 23-297

It was moved by Mayor Perry, seconded by Deputy Mayor Hibell and carried to adopt Resolution 23-297:

Roll Call Vote:           Ayes: Clarke, Hibell, Kratz, Settembrino, Mayor Perry  
                                  Nays: None  
                                  Abstention: None  
                                  Absent: None

Township Clerk Heidi Pieluc stated the motion carried to adopt the resolution.

**Resolution 23-297 - Resolution Establishing America 250 Committee to Commemorate Our Nation's 250<sup>th</sup> Anniversary**

**WHEREAS**, on July 4, 2026, our nation will commemorate the 250th anniversary of the founding of the United States upon the signing of the Declaration of Independence; and

**WHEREAS**, the Township of Middletown (the "Township") is home to numerous historic events that helped give birth to our nation through our fight for freedom during the Revolutionary War; and

**WHEREAS**, in conjunction with the efforts of the United States Semiquincentennial Commission and Monmouth County's America 250 Monmouth NJ efforts to commemorate the 250<sup>th</sup> anniversary of our nation's birth, the Township wishes to establish an America 250 Committee.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that:

1. **Establishment.** The Township hereby establishes an "America 250 Committee" to commemorate the 250<sup>th</sup> anniversary of the signing of the Declaration of Independence.

2. **Membership.** Appointments shall be made to the Township's America 250 Committee at the Township's Annual Reorganization meeting to be held January 7, 2024. The Township's America 250 Committee shall consist of 11 total members appointed as follows:
  - a. 2 Members appointed from the Township Committee
  - b. 2 Members appointed from the Board of Education
  - c. 1 Member appointed by the County Commissioners
  - d. 1 Member appointed by the Middletown Historic Society
  - e. 1 Member appointed by the Landmarks Commission
  - f. 4 Public members appointed by the Township Committee
  - g. 1 Member appointed by the Township Committee who is the Township Administrator
  - h. 1 Member appointed by the Township Committee who is the Communications Director
  
3. **Dissolution.** The Township's America 250 Committee shall automatically dissolve on December 31, 2026.

**TOWNSHIP COMMITTEE COMMENTS:**

Committeeman Clarke, None

Committeewoman Kratz, None

Committeeman Settembrino, None

Deputy Mayor Hibell, None

Mayor Perry, thanked the Departments involved with the Santa Ferry ride and the Christmas Tree Lighting. He announced Menorah Lighting at 4:30

**PUBLIC COMMENTS:**

None

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**ADJOURNMENT**

It was moved by Mayor Perry, seconded by Deputy Mayor Hibell and carried to adjourn at 7:16pm.

Roll Call Vote: Ayes: Clarke, Hibell, Kratz, Settembrino, Mayor Perry  
Nays: None  
Abstention: None  
Absent: None

Township Clerk Heidi Brunt stated motion carried to adjourn.

Respectfully submitted,

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Heidi R Brunt  
Township Clerk

Approved:

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Anthony S. Perry, Mayor