

Special Meeting

A Special Meeting of the Township Committee of Middletown Township was held in the Main Meeting Room at Town Hall, One Kings Highway, Middletown, New Jersey and virtually through WebEx at 7:00 p.m. on November 9, 2022.

Township Clerk Heidi Brunt called the meeting to order and read the following notice:

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to The Asbury Park Press, The Independent and Two River Times and by posting at the Middletown Township Municipal Building and filing with the Township Clerk all on January 07, 2022.

Roll Call Vote: Present: Clarke, Hibell, Kratz, Settembrino, Mayor Perry
Absent: None

Also present were Township Administrator Anthony Mercantante, Township Attorney Brian Nelson, Jason Spiro, Special Counsel Chris Dasti, Secretary to the Mayor Amy Napolitano and Township Clerk Heidi Brunt

PLEDGE OF ALLEGIANCE

Township Clerk Heidi Brunt led the assembly in the Pledge of Allegiance.

Township Clerk Heidi Brunt requested a moment of silence to honor the troops serving worldwide defending our freedoms and way of life.

INTRODUCTION OF PROPOSED ORDINANCES

Township Clerk Heidi Brunt read the following ordinance by title:

Ordinance 2022-3358 – Ordinance Amending and Supplementing Chapter 94 Of the Code of The Township of Middletown Regarding the Police Division to Authorize the Hiring of Entry-Level Law Enforcement Officers Without an Examination Requirement

It was moved by Mayor Perry and seconded by Deputy Mayor Hibell to pass this ordinance on first reading.

Roll Call Vote: Ayes: Clarke, Hibell, Kratz, Settembrino Mayor Perry
Nays: None
Abstention: None
Absent: None

Township Clerk Heidi Brunt stated motion carried to pass this ordinance on first reading with a public hearing to be held on November 21, 2022.

Special Meeting

CONSENT AGENDA

Township Clerk Brunt requested a motion to adopt a consent agenda including Resolutions 22-273 through 22-276

It was moved by Mayor Perry, seconded by Committeeman Settembrino and carried to adopt the consent agenda:

Roll Call Vote: Ayes: Clarke Hibell, Kratz, Settembrino, Mayor Perry
 Nays: None
 Abstention: None
 Recuse: None
 Absent: None

Township Clerk Heidi Brunt stated the motion carried to adopt the consent agenda.

Resolution 22-273 – Authorizing the Award of a Non-Fair and Open Contract to Pinnacle Indoor Sports to Provide Conceptual Design of a Recreation Complex

WHEREAS, the Township of Middletown has a need to hire a specialist to provide a conceptual design of a recreation complex to be located at the site of the old Mater Dei High School; and

WHEREAS, the Township has elected to award this contract via a non-fair and open process pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Purchasing Officer has determined and certified in writing that the value of the contract will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is for one (1) year; and

WHEREAS, Pinnacle Indoor Sports, in the aggregate is expected to receive more than the pay to play threshold of \$17,500.00; and

WHEREAS, Pinnacle Indoor Sports, has completed and submitted a Business Entity Disclosure Certification and a Political Contribution Disclosure form, which certifies that Pinnacle Indoor Sports has not made any reportable contributions to a political or candidate committee in the Township of Middletown in the previous one year, and that the contract will prohibit Pinnacle Indoor Sports from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer for the Township of Middletown has certified that free and unencumbered funds in the amount of \$32,000.00 is available for this purpose in account/line-item number T-03-56-802-120-004. A copy of the said certification is attached hereto and made part hereof.

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middletown, County of Monmouth, State of New Jersey that the Township enter into an

Special Meeting

agreement with Pinnacle Indoor Sports for the provision of a conceptual design of a recreation complex to be located at the site of the old Mater Dei High School, in the not to exceed amount of \$32,000.00 and that the Business Entity Disclosure Certification and Political Contribution Disclosure form, and Determination of Value be placed on file with this resolution.

Resolution 22-274 - Resolution Amending Resolutions 21-249, 21-250, & 22-226 Increasing Maximum Not to Exceed Amounts for Cooperative Contract Vendors

WHEREAS, resolutions 21-249 and 22-226 authorized the Township of Middletown to purchase various pieces of furniture from authorized vendors under the State of New Jersey Cooperative Pricing Program 1-NJCP as authorized by N.J.S.A. 40A:11-12 and N.J.A.C. 5:34-77.15; and

WHEREAS, resolution 21-250 authorized the Township of Middletown to purchase various pieces of furniture from an authorized vendor under the Educational Services Commission of New Jersey Cooperative Pricing System, a cooperative purchasing program organized pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-10; and

WHEREAS, it is necessary to amend the maximum amount allocated to three vendors due to the need for additional furnishings at the new town hall; and

WHEREAS, the Chief Financial Officer for the Township of Middletown has certified that free and unencumbered funds in the amount of \$139,388.36 are available for this purpose in account/line-item number(s) C-04-55-921-322-001 & C-04-55-922-347-001. A copy of the said certification is attached hereto and made part hereof.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middletown that the Purchasing Agent on behalf of the Mayor and the Township Administrator as Contracting Agent is hereby authorized to process purchase orders with the vendors listed below in accordance with the terms of the cooperative contracts as indicated, in the not to exceed amount listed for each.

Resolution 22-275 - Resolution Authorizing Payment of Compensated Absence Benefits for Retirement of Helen Alfano

WHEREAS, Helen Alfano has been employed by the Township of Middletown (the "**Township**") since October 23, 1995; and

WHEREAS, effective October 31, 2022, Helen Alfano retired with 27 years of service to the Township; and

WHEREAS, upon retirement as a management employee, Helen Alfano is entitled to compensated absence benefits in accordance with the Township's white-collar employee contract totaling \$24,502.24; and

Special Meeting

WHEREAS, in accordance with N.J.S.A. 40A:9-165, the governing body must authorize all benefit related compensation for non-contractual management employees; and

WHEREAS, the Chief Financial Officer certifies that sufficient documentation exists as to the amount of the accumulated compensated absence benefits Helen Alfano is entitled to and that funds are available to pay the amount due.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that it hereby authorizes the payment of \$24,502.24 to Helen Alfano for accumulated compensated absence benefits made upon her retirement.

Resolution 22-276 – Resolution Authorizing the Payment of Bills for November 9, 2022

The Township Committee hereby approves a resolution for the payment of bills for November 9, 2022, in the amount of \$33,108,780.24.

TOWNSHIP COMMITTEE COMMENTS:

PUBLIC COMMENTS:

ADJOURNMENT

It was moved by Mayor Perry, seconded by Deputy Mayor Hibell and carried to adjourn at 6:30pm.

Roll Call Vote: Ayes: Clarke, Hibell, Kratz, Settembrino, Mayor Perry
Nays: None
Abstention: None
Absent: None

Clerk Brunt stated motion carried to adjourn.

Respectfully submitted,

Heidi R Brunt
Township Clerk

Approved:

Anthony S. Perry, Mayor