A Workshop Meeting of the Township Committee of Middletown Township was held in the Conference Room at Town Hall, One Kings Highway, Middletown, New Jersey at 7:00 p.m. on October 7, 2019.

Township Clerk Heidi Brunt called the meeting to order and read the following notice:

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to The Star Ledger, The Independent and Two River Times and by posting at the Middletown Township Municipal Building and filing with the Township Clerk all on January 10, 2019.

Roll Call Vote: Present: Fiore, Hibell, Settembrino, Snell, Mayor Perry
Absent: None

Also present were Township Administrator Anthony Mercantante, Township Attorney Brian Nelson, Assistant Administrator Jim VanNest and Township Clerk Heidi Brunt.

PLEDGE OF ALLEGIANCE

Township Clerk Brunt led the assembly in the Pledge of Allegiance.

Township Clerk Brunt requested a moment of silence to honor the troops serving worldwide defending our freedoms and way of life.

PUBLIC HEARING OF PROPOSED ORDINANCES

Township Clerk Brunt read the following Ordinance by title:

Ordinance 2019-3267 – Ordinance Amending Paving and Roadway Construction and Restoration Requirements Within the Township of Middletown

Mayor Perry opened the meeting for public comments.

Hearing no comments from the public, it was moved by Mayor Perry, seconded by Deputy Mayor Fiore to close the public hearing and carried to adopt this ordinance on second and final reading.

Roll Call Vote: Ayes: Hibell, Settembrino, Snell, Deputy Mayor Fiore, Mayor Perry
Nays: None
Abstention: None
Absent: None

Township Clerk Brunt stated motion carried to pass this ordinance on second and final reading.

INTRODUCTION OF PROPOSED ORDINANCES

Township Clerk Brunt read the following Ordinance by title:

Ordinance 2019-3268 - An Ordinance Providing Funding for Acquisition of a Sport Utility Vehicle for The Fire Department for The Township of Middletown and Appropriating $51,000 For Such Purpose.

It was moved by Mayor Perry, seconded by Deputy Mayor Fiore to pass this ordinance on first reading.

Roll Call Vote: Ayes: Hibell, Settembrino, Snell, Deputy Mayor Fiore, Mayor Perry
Nays: None
Abstention: None
Absent: None

Township Clerk Brunt stated motion carried to pass this ordinance on first reading with a public hearing to be held October 21, 2019.

CONSENT AGENDA

Township Clerk Brunt requested a motion to adopt a consent agenda including Resolutions 19-240 through 19-246 and Bingo and Raffle Applications.

It was moved by Mayor Perry, seconded by Committeeman Settembrino and carried to adopt the consent agenda:

Roll Call Vote: Ayes: Hibell, Settembrino, Snell, Deputy Mayor Fiore, Mayor Perry
Nays: None
Abstention: None
Absent: None

Township Clerk Brunt stated the motion carried to adopt the consent agenda.

Resolution 19-240 - Resolution Authorizing Acceptance and Titling of Donated Motor Vehicle

WHEREAS, Keyport Auto Body Shop (D/B/A Shamrock Stage Coach) has offered to donate a school bus, specifically a 2003 BluBird VIN #1GDJ7 T1C21 J5146 44, valued at $1,500.00 to the Middletown Township Police Department to utilize for training purposes by the department's Emergency Services and Training Units as well as surrounding agencies as a shared resource; and

WHEREAS, it is recommended by the Police Chief and Township Administrator that the vehicle be accepted and titled by the Township for this purpose; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middletown that the acceptance and titling of the following motor vehicle in the Township of Middletown is authorized, and the appropriate officials are authorized to execute such documents as required to effect that titling of ownership.

VEHICLE	**I.D. NUMBER**
2003 BluBird School Bus	VIN #1GDJ7 T1C21 J5146 44

Resolution 19-241 - Resolution Authorizing a Change Order No. 1 for the 2018 Roadway and Drainage Improvements, Contract 2

BE IT RESOLVED by the Township Committee of the Township of Middletown, County of Monmouth, State of New Jersey, as follows:

CHANGE ORDER NO 1 FOR THOMPSON AVENUE IMPROVEMENTS

DESCRIPTION OF CHANGE:

EXTRAS:	**Various Items are reduced to reflect as built quantities**
SUPPLEMENTARY:	**S1 Police Traffic Directors ($100 /hr)**
	S3 Asphalt Price Adjustment (Contract C)
REDUCTIONS:	**Various Items are reduced to reflect as built quantities**

	ADDITIONAL	REDUCTION
Total reductions this CO	xxxxxxxxx	$200,679.16
Total extras this CO	$60,388.28	xxxxxxxxxxx
Total Supplementary this CO	$140,290.88	xxxxxxxxxxx
Total this CO	$200,679.16	$200,679.16
Net change this CO		
Previous Change Orders	$0.00	$0.00
Total Change Orders to Date	$200,679.16	$200,679.16
Net Change in Contract		
Original Contract Amount	$2,512,763.50	
Change Orders to Date		
Revised Contract Price	$2,512,763.50	

be and the same is hereby ratified and confirmed.

BE IT FURTHER RESOLVED, The Township Clerk shall send a certified copy of this resolution to the following:

a. Purchasing
b. Joseph E. Maloney, PE – Township Engineer
c. T&M Associates
d. S. Brothers

Resolution 19-242 - Resolution Authorizing a Change Order No. 2 for the 2018 Roadway and Drainage Improvements, Contract 2

BE IT RESOLVED by the Township Committee of the Township of Middletown, County of Monmouth, State of New Jersey, as follows:

CHANGE ORDER NO 1 FOR THOMPSON AVENUE IMPROVEMENTS

DESCRIPTION OF CHANGE:

EXTRAS:	**Various Items are increased to reflect as built quantities**
SUPPLEMENTARY:	**S5 Police Traffic Directors ($100 /hr)**
	S6 Fuel Price Adjustment (Contract C)
	S7 Asphalt Price Adjustment (Contract C)
	S8 Hosford Ave/ Bryant Ave Drainage Improvements
REDUCTIONS:	**Various Items are reduced to reflect as built quantities**

	ADDITIONAL	REDUCTION
Total reductions this CO	xxxxxxxxx	$165,597.44
Total extras this CO	$54,892.00	xxxxxxxxxxx
Total Supplementary this CO	$180,087.88	xxxxxxxxxxx
Total this CO	$234,979.88	$165,597.44
Net change this CO	$69,382.45	
Previous Change Orders	$201,485.00	$44,800.00
Total Change Orders to Date	$436,464.88	$210,397.44
Net Change in Contract	$226,067.45	
Original Contract Amount	$2,512,763.50	
Change Orders to Date	$226,067.45	
Revised Contract Price	$2,738,830.95	

be and the same is hereby ratified and confirmed.

BE IT FURTHER RESOLVED, The Township Clerk shall send a certified copy of this resolution to the following:

a. Purchasing
b. Joseph E. Maloney, PE – Township Engineer
c. T&M Associates
d. S. Brothers

Resolution 19-243 - Resolution Authorizing a Chapter 159 Additional Item of Funding in the 2019 Budget – "2019 Bulletproof Vest Partnership Grant"

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township of Middletown has received a $29,053.25 grant from the Bureau of Justice Assistance and wishes to amend its 2019 budget to include this amount as revenue, and

NOW THEREFORE BE IT RESOLVED, that the Township Committee of Middletown Township, New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2019 budget in the sum of $29,053.25 which is now available as revenue under Special Item of Revenue Anticipated with Prior Written Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:
Bureau of Justice Assistance
"Bulletproof Vest Partnership Grant"

BE IT FURTHER RESOLVED that a sum of $29,053.25 is hereby appropriated under the caption of General Appropriations – Operations Excluded from "CAPS":
Bureau of Justice Assistance
"Bulletproof Vest Partnership Grant"

BE IT FURTHER RESOLVED, that the Chief Financial Officer forward a copy of this resolution to the Director of Local Government Services.

Resolution 19-244 - A Resolution of the Township Committee of the Township of Middletown, County of Monmouth, State of New Jersey Authorizing the Sale of Town-Owned Personal Property Which Exceeds the Fair Market Value of $5,400.00 In Accordance with N.J.S.A. 40A:11-36

WHEREAS, in accordance with N.J.S.A. 40A:11-36 it is the desire of the governing body to authorize the sale of Township-Owned personal property not needed for public use:

WHEREAS, N.J.S.A. 40A:11-36 further provides that said sale shall be an on-line sale to the highest bidder if the property to be sold therein has an estimated fair value in excess of $5,400.00 and is neither livestock nor perishable goods; and

WHEREAS, N.J.S.A. 40A:14-157 provides that the governing body may authorize the sale by an on-line auction of certain tangible personal property in the possession of the Police Department, provided that said property was found and recovered by a member of the Police Department acting in the line of duty; that said property owner's whereabouts is unknown and unascertainable or that said property owner refuses receipt thereof; and that those items of said property which are motor vehicles were held for six months; and

WHEREAS, the Township of Middletown has determined that certain tangible personal property has been recovered by members of its Police Department acting in the line of duty, and which property meets the statutory standards of N.J.S.A. 40A:14-157.

WHEREAS, the Township of Middletown will conduct its on-line auction beginning Thursday, October 17, 2019 and ending on Thursday, October 31, 2019.

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

WHEREAS, the Township of Middletown intends to utilize the online auction services of Auction Liquidation Services located at www.usgovbid.com; and

WHEREAS, the sales are being conducted pursuant to the Division of Local Government Services' Local Finance Notice 2008-9.

WHEREAS, the terms and conditions of the agreement entered into with the vendor are available on the vendor's website and available in the office of the Township Clerk.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middletown, County of Monmouth, State of New Jersey as follows:

1. That the Township of Middletown's Director of Public Works is authorized and directed to collect all personal property owned by Middletown Township which is no longer needed for public use and all property held by the Police Department under the circumstances described above.

2. Sell the surplus personal property as indicated on Schedule A, on an online auction website entitled www.usgovbid.com to the highest bidder, which shall be advertised and directed in accordance with applicable State law.

3. That all proceeds, less any reasonable and necessary expenses, from said sale shall be paid into the General Municipal Treasury.

4. That a public notice shall be placed in the Two River Times setting forth the date and time of the on-line auction together with a description of the items to be sold.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the terms and conditions of the agreement entered into between Auction Liquidation Services and the Township of Middletown are available at www.usgovbid.com and in the Middletown Clerk's office, and be it further RESOLVED, that a certified copy of the within resolution be forwarded by the Middletown Clerk to the following:

A) Purchasing Agent
B) Comptroller
C) Ted Maloney, Director of Public Works
D) Craig Weber, Chief of Police

Resolution 19-245 – Adopted in Error

Resolution 19-246 – Resolution Authorizing Payment of Bills for October 7, 2019

The Township Committee hereby approves a Resolution for Payment of Bills for October 7, 2019 in the amount of $4,072,491.52

BINGO AND RAFFLE APPLICATIONS

Village School Parent Association	19-169
Village School Parent Association	19-170
American Legion Post #338	19-142A

DISCUSSION ITEMS

a. Prescott Place Street Vacation
b. Renewal of Shared Service Agreement with the County of Monmouth for the Records Information Management System (RIMS)
c. Presentation by Municipal Authorities

Prescott Place Street Vacation – Township Administrator Anthony Mercantante advised the Township Committee of the process and the Ordinance needed at the next meeting.

Presentation by Municipal Authorities

TOMSA, Sewerage Authority presentation by Ray Nierstadt who discussed the sewerage process and gave statistics of the Authority size. He briefed the Township Committee on projects moving forward for the next budget. He discussed the need to plan for upgrade of equipment.

Housing Authority, Susan Thomas gave briefings and statistics of the units and locations. She also updated the Township Committee on renovation projects. She discussed the HVAC improvements. She discussed the need for a roof replacement at Tomaso. She discussed the Daniel Tower accessibility, replacing toilets and shower heads, parking lot overhaul and some patio upgrades. She discussed that Federal grants and other grant funding are being used. She advised that wait lists will be opening beginning October 11, 2019.

TOWNSHIP COMMITTEE COMMENTS:

Committeeman Hibell, thanked all the staff for working Middletown Day

Committeewoman Snell, commented she attended the ribbon cutting at the Poricy Park Pavilion.

Committeeman Settembrino, commented that the ribbon cutting and Middletown day were great events.

Deputy Mayor Fiore, commented that the Middletown Day community sponsors were recognized. He will be attending a strategic plan meeting with the Board of Education.

Mayor Perry, commented on the Walk to School Day at River Plaza school. He will also be attending the strategic plan meeting to follow the process.

PUBLIC COMMENTS:

Mary Ellen O'Malley, Indian Terrace, requested a timeline for the Indian Terrace and Grand Tour project.

ADJOURNMENT

It was moved by Mayor Perry, seconded by Deputy Mayor Fiore and carried to adjourn at 7:22 pm.

Roll Call Vote: Ayes: Hibell, Settembrino, Snell, Deputy Mayor Fiore, Mayor Perry
Nays: None
Abstention: None
Absent: None

Clerk Brunt stated motion carried to adjourn.

Respectfully submitted,

_____
Heidi R Brunt
Township Clerk

Approved:

_____
Anthony S. Perry, Mayor