

Workshop Meeting

A Workshop Meeting of the Township Committee of Middletown Township was held in the Main Meeting Room at Town Hall, One Kings Highway, Middletown, New Jersey and virtually through WebEx at 7:00 p.m. on February 6, 2023.

Deputy Township Clerk Kaaren Sena called the meeting to order and read the following notice:

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to The Asbury Park Press, The Independent and Two River Times and by posting at the Middletown Township Municipal Building and filing with the Township Clerk all on January 05, 2023.

Roll Call Vote: Present: Clarke, Hibell, Kratz, Settembrino, Mayor Perry  
Absent: None

Also present were Township Administrator Anthony Mercantante, Township Attorney Brian Nelson, Township Engineer Ted Maloney, Chief Financial Officer Colleen Lapp, and Deputy Township Clerk Kaaren Sena

### **PLEDGE OF ALLEGIANCE**

Deputy Township Clerk Kaaren Sena led the assembly in the Pledge of Allegiance.

Deputy Township Clerk Kaaren Sena requested a moment of silence to honor the troops serving worldwide defending our freedoms and way of life.

### **CERTIFICATE OF APPRECIATION/PROCLAMATIONS**

#### **Proclamation Recognizing February 2023 as Black History Month in the Township of Middletown**

**WHEREAS:** Every year during the month of February, our nation comes together to celebrate Black History Month as we honor and reflect upon Black achievements, stories, and matters that comprise American history. Although Black history should be celebrated every day, this month reminds us of the critical role Black Americans have held and will continue to hold in the past, present, and future of our country; and

**WHEREAS:** There are an immeasurable number of Black activists, scholars, healthcare providers, authors, politicians, athletes, and leaders who have made tremendous and everlasting impacts on society, despite the unjust challenges they have faced. Middletown Township is grateful for all Black Americans and how they have paved the way for a better world and would like to acknowledge some of our residents and local organizations who have made strides in our own community; and

**WHEREAS:** Clinton P. Heath, a freed slave who moved to Middletown in 1885, co-founded the Red Hill African Methodist Episcopal (AME) Church in the 1890s, which is now named Clinton Chapel AME Zion Church in honor of his legacy. After the church was purposely set aflame in 1966, Clinton's daughter, Bertha, worked alongside the community to rebuild the church and dedicate a wing to her parents. The Heath Wing can be found at the Tatum Park Activity Center; and

**WHEREAS:** Nonprofit Friends of Cedar View pay homage to Middletown's past in present day. Cedar View Cemetery is the final resting place of Black Civil War veterans buried there. Cedar View Cemetery was sold in 1850 to 14 African American men by former slaveholder John Crawford to be used as a burial ground. The cemetery was overgrown and neglected up until November 2015, when it was finally restored. Friends of Cedar View is a group of family descendants, historians, and citizens who have made it their mission to preserve the cemetery and its history; and

**WHEREAS:** Middletown Township wholeheartedly condemns all forms of racism and hate, and vows to work toward creating an inclusive community that celebrates diversity. We follow the guiding principle that when the rights of one individual is threatened, the rights of all people are threatened. Now,

**THEREFORE:** I, Mayor Tony Perry and the Middletown Township Committee, do hereby recognize February 2023, and every February going forward, as **Black History Month** in the Township of Middletown. We encourage the community to join us in celebrating Black accomplishments, uplifting Black voices, and honoring Black history.

**Proclamation Recognizing February 2023 as Children's Dental Health Month in the Township of Middletown**

**WHEREAS:** The American Dental Association (ADA) has been recognizing every February as National Children's Dental Health Month since 1981. Beginning in 1949, this annual observance was originally celebrated as National Children's Dental Health Day on February 8<sup>th</sup>. In 1955, the ADA decided to extend it to one week and then eventually to a month in 1981; and

**WHEREAS:** The ADA sponsors this national campaign to raise awareness about the importance of oral health in our youth. The Middletown Township Health Department strongly promotes National Children's Dental Health Month so young residents can learn how to practice proper oral hygiene; and

**WHEREAS:** According to the Centers for Disease Control and Prevention, cavities are one of the most common chronic diseases of childhood in the United States.

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Children who have poor oral health often miss more school and receive lower grades than children who don't. Individuals between the ages of 5 to 19 years old who come from low-income families are also twice as likely to have cavities; and

**WHEREAS:** Fortunately, cavities can be mostly preventable with routine screenings and good oral health habits. Now,

**THEREFORE:** I, Mayor Tony Perry and the Middletown Township Committee, do hereby proclaim February 2023, and every February going forward, as **Children's Dental Health Month** in the Township of Middletown. We encourage families to help recognize this month by taking their kids to the dentist, making sure they brush and floss their teeth, and visiting [www.middletownnj.org/dental](http://www.middletownnj.org/dental) to access ADA's fun and educational resources.

**Proclamation Recognizing January 23-27, 2023, as The Great Kindness Challenge in the Township of Middletown**

**WHEREAS:** **The Great Kindness Challenge** was created and launched in 2011 by Kids for Peace, a global nonprofit based in Carlsbad, California; and

**WHEREAS:** **The Great Kindness Challenge** was piloted with three Carlsbad public schools and has now expanded to all 50 states with over 18 million students participating worldwide; and

**WHEREAS:** **The Great Kindness Challenge** is one week dedicated to students performing as many kind deeds as possible, using a provided checklist; and

**WHEREAS:** Bayshore Middle School is proud to demonstrate its commitment to improving its school climate and increasing student engagement by participating in **The Great Kindness Challenge** the week of Monday, January 23<sup>rd</sup> through Friday, January 27<sup>th</sup>; and

**WHEREAS:** Middletown Township is proud of Bayshore Middle School for uniting its students, staff, and our community in the spirit of kindness and respect. Now,

**THEREFORE:** I, Mayor Tony Perry and the Middletown Township Committee, do hereby recognize the week of January 23 – 27, 2023 as **The Great Kindness Challenge**, because kindness matters in Middletown and beyond.

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**CONSENT AGENDA**

Deputy Township Clerk Kaaren Sena requested a motion to adopt a consent agenda including Resolutions 23-66 through 23-83

It was moved by Mayor Perry, seconded by Deputy Mayor Hibell and carried to adopt the consent agenda:

Roll Call Vote:           Ayes: Clarke Hibell, Kratz, Settembrino, Mayor Perry  
                                  Nays: None  
                                  Abstention: None  
                                  Recuse: None  
                                  Absent: None

Deputy Township Clerk Kaaren Sena stated the motion carried to adopt the consent agenda.

**Resolution 23-66 - Resolution Authorizing Award of Contract to A Vendor with A National Cooperative Contract for Aftermarket Automotive & Truck Parts**

**WHEREAS**, the Township of Middletown as a contracting unit, may without advertising for bids, purchase any materials, supplies or equipment entered into on behalf of the Sourcewell National Cooperative, pursuant to the provision of Local Public Contract Law P.L. 2011, C.139 (the “Law” or “Chapter 139”) and N.J.S.A.52:34-6.2 and the regulations promulgated in Local Finance Notice LFN 2012-10, which permits contracting units to use contracts awarded by national or regional cooperatives or other states that were competitively bid. The law supplements existing law on the use of such contracts and is intended to provide additional flexibility to local government in the area of procurement; and

**WHEREAS** the regulations as set forth within Local Finance Notice LFN 2012-10 have been fully complied with; and

**WHEREAS**, the Qualified Purchasing Agent has complied with the public notification provisions of public advertisement and has received no protests in accord with law and regulation; and

**WHEREAS**, the Qualified Purchasing Agent, recommends the utilization of this contract based on the requirements of State Law; and

**WHEREAS**, under Sourcewell Contract #032521-GPC Naylor’s Auto Parts and F&C Automotive Supply can provide the Township with the required aftermarket automotive and truck parts for 2023 in the following not to exceed amounts:

- 1) Naylor’s Auto Parts - \$72,000.00
- 2) F&C Automotive Supply - \$100,000.00

**WHEREAS**, the appropriations to be charged are budget line item #s 3-01-26-315-100-219, 3-01-26-315-100-241, 3-01-26-315-100-219, & 3-01-26-290-101-232, and that no

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amount of this contract shall be chargeable until certification of available funds is made and upon receipt of a properly executed Purchase Order.

**THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Middletown that Naylor's Auto Parts and F&C Automotive Supply, under Sourcewell Contract #032521-GPC, be utilized to provide the Township with the required aftermarket automotive and truck parts for 2023 in the not to exceed amounts above.

**Resolution 23-67 - 2023 Resolution Authorizing State Contract & State Approved Cooperative Purchases**

**WHEREAS**, the Township of Middletown desires to purchase various goods and services from authorized vendors under the State of New Jersey Cooperative Pricing Program 1-NJCP and various other State approved purchasing cooperatives authorized by N.J.S.A. 40A:11-11, N.J.A.C. 5:34-7.1, N.J.S.A. 40A:11-12, and N.J.A.C. 5:34-77.15; and

**WHEREAS**, the Township Purchasing Agent has reviewed and recommends the utilization of these contracts on the grounds that they represent the best available; and

**WHEREAS**, two lists have been attached hereto showing state and cooperative contract vendors, contract numbers, and maximum amounts from which purchases may be made during the calendar year 2023.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee that the Purchasing Agent on behalf of the Mayor and the Township Administrator as Contracting Agent is hereby authorized to process purchase orders with vendors on the attached lists in accordance with the terms of the State or Cooperative Contracts as indicated in the not to exceed amounts listed for each; and

**BE IT FURTHER RESOLVED** that no certification of funds from the Chief Financial Officer has been attached because these contracts are open-ended pursuant to N.J.A.C. 5:30-11-10. Individual purchase orders will be processed prior to release of the order to the vendor.

**Resolution 23-68 - Resolution Authorizing Change Order No. 1 For Miscellaneous Roadway Improvements**

**WHEREAS**, the Township Committee contracted with Meco, Inc. for Miscellaneous Roadway Improvements in the amount of \$680,475.50; and

**WHEREAS**, the contractor and Township have encountered unforeseen circumstances requiring the change order as proposed; and

**WHEREAS**, the Township requires additional estimated quantities as listed on Change Order No. 1 increasing the contract by \$123,605.29, making the total amount of the contract to date \$804,080.79 and;

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**WHEREAS**, the amount of the change orders requested is a net increase of \$123,605.29, which represents in total less than the aggregate maximum increase of 20% allowed by N.J.A.C 5:34-11-3(a)(9); and

**WHEREAS**, the Chief Financial Officer for the Township of Middletown has certified that free and unencumbered funds in the amount of \$123,605.29 is available for this purpose in account/line-item number(s) C-04-55-922-349-002. A copy of the said certification is attached hereto and made part hereof.

**THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown that Change Order No. 1, with an increase in the amount of \$123,605.29, be authorized and executed by the appropriate officials.

**Resolution 23-69 - Resolution Awarding Contract for Electronic Payment Processing Services**

**WHEREAS**, sealed proposals for Contract #22-09R – Electronic Payment Processing Services were received, opened, and read by the Purchasing Agent on December 13<sup>th</sup>, 2022; and

**WHEREAS**, three total proposals were received with one being rejected as non-responsive; and

**WHEREAS**, the remaining two proposals were submitted to the Evaluation Committee for study and recommendation to the Township Committee; and

**WHEREAS**, the proposals were reviewed by the Evaluation Committee comprised of the Chief Financial Officer, Township Clerk, Director of MIS, the Tax Collector, Recreation Director and the Director of Purchasing; and

**WHEREAS**, the Evaluation Committee have recommended the award of contract #22-09R to Comprise Technologies, Inc. with their proposal price of \$19,500.00 plus additional transaction fees; and

**WHEREAS**, the initial contract term shall begin upon notice to proceed and end two years thereafter; with an option for three (3) one (1) year extensions; and

**WHEREAS**, the Chief Financial Officer for the Township of Middletown has certified that free and unencumbered funds in the amount of \$14,000.00 are available for this purpose in account/line-item number 3-01-20-130-100-221. Availability of funds for the remaining balance of the contract amount is contingent upon the necessary funds being appropriated by the governing body in the 2024 and subsequent Municipal Budgets, inclusive of amount appropriated in the temporary budget as required by N.J. A.C. 5:34-5.3 (a). A copy of the said certification is attached hereto and made part hereof.

**THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Middletown, County of Monmouth, State of New Jersey that the Township of Middletown enter into an agreement with Comprise Technologies, Inc. for the provision of electronic payment processing services in the amount of \$19,500.00 plus additional transaction fees.

**Resolution 23-70 - Resolution Authorizing the County of Monmouth Mosquito Control Division to Conduct Aerial Mosquito Control Operations Within the Township of Middletown**

**WHEREAS**, the Monmouth County Board of Chosen Freeholders, pursuant to N.J.S.A. 26:9-27 et seq. has elected through its Mosquito Control Division to perform all acts necessary for the elimination of mosquito breeding areas and/or to exterminate mosquitoes within the county; and

**WHEREAS**, the County has instituted an Integrated Pest Management Program consisting of surveillance, water management, biological control, and chemical control to exterminate the mosquito population within the County of Monmouth; and

**WHEREAS**, prior to conducting aerial dispensing operations over a designated “congested area,” the County is required, pursuant to Federal Aviation Administration Regulation (FAR Part 137.51), to secure prior written approval from the governing body of the political subdivision over which the aircraft is to be operated; and

**WHEREAS**, the Township of Middletown is designated as a “congested area” by the Federal Aviation Administration and the County has requested that this governing body consent to its proposed aerial dispensing operations.

**NOW, THEREFORE**, be it resolved as follows:

1. The Governing Body hereby authorizes the County of Monmouth Mosquito Control Division or its agent to apply pesticides by aircraft for mosquito control in certain areas of the municipality designated by the County as being either larval mosquito habitat or area harboring high populations of mosquitoes constituting either a nuisance, a health hazard, or both with the understanding that:
  - a. The County shall utilize pesticides, application equipment and aircraft that are approved for aerial application by the applicable Federal (USEPA) and State (NJDEP) agencies, and
  - b. such operations will be performed in compliance with applicable Federal and State regulations, and

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- c. the County will notify the police department of each municipality over which aerial pesticide operations are planned prior to commencement of such operations.

**Resolution 23-71 - Cancellation of Community Development Mortgages**

**BE IT RESOLVED** by the Township Committee of the Township of Middletown that the mortgages of the Township securing the Community Development and Neighborhood Preservation Program loan/grants in connection with the following properties be and hereby are authorized to be canceled because these mortgages have been repaid, expired or otherwise satisfied.

<u>Block</u>	<u>Lot</u>	<u>Borrower</u>	<u>Address</u>	<u>Amount</u>
779	9	James & Judith Patterson	383 Navesink Ave	\$12,300
532	29	Robert J. Lisandrelli	2 Garrett Place	\$11,595

**BE IT FURTHER RESOLVED** that the Mayor and other authorized appropriate and responsible officials including the Township Administrator, the Director of Planning, the Community Development Director, or Township Attorney be and they are hereby authorized and directed to execute on behalf of the Township of Middletown such certifications and other documentation as may be required by the Monmouth County Clerk.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution shall be provided by the Office of the Township Clerk to the following:

- A. Community Development

**Resolution 23-72 - Appointment of Special Law Enforcement Officers - Class I, II, III And Special Crossing Guards**

**WHEREAS**, the Township Administrator and Chief of Police have previously recommended that the structure of the Police Department be adjusted to include allowing the appointment of certain Special Law Enforcement Officers (Class I and Class II); and Special Crossing Guards.

**WHEREAS**, § 44-7B of the Code of the Township of Middletown (1996) was amended and supplemented by Ordinance No. 2015-3136; and

**WHEREAS**, the Chief of Police has complied with the provisions of N.J.S.A.40A:14-146.1 regarding the appointment of Special Law Enforcement Officers and Special Crossing Guards, represents that the applicants named below meet all of the requirements set forth by statute and recommends the appointment.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:**



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1. That the following individuals are hereby appointed as Special Law Enforcement Officers – Class I, II, III and Special Crossing Guards in the Middletown Township Police Department for the calendar year of 2023.

**Special Law Enforcement Officers Class I**  
**Christopher Glietz**  
**Special Law Enforcement Officers Class III**  
**Timothy Majek**

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
- b. Police Department

**Resolution 23-73 - Resolution Releasing Performance Bond & Inspection Escrow for Lamberto Builders (Block 698 Lot 22.02)**

**WHEREAS**, the developer of the site known as 142 Chestnut Avenue, (Block 698, Lot 22.02) had posted with the Township a Performance Bond for Drainage Work in the amount of \$ 35,088.00 and Inspection Escrow of \$3,142.05; and

**WHEREAS**, the developer has requested a release of said Performance Bond and Inspection Escrow; and

**WHEREAS**, the Township Engineer, Joseph E. Maloney, P.E., as set forth in his letter of January 25, 2023, indicates that the work is complete at the referenced site and recommends that the Performance Bond (Bond No. S324400) totaling \$ 35,088.00 be released and remaining Inspection Escrow in the amount of \$3,142.05 be released; and

**WHEREAS**, the Township Committee agrees with said recommendation.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the Performance Bond and remaining Inspection Escrow be released.

A certified copy of this resolution shall be provided by the Office of the Township Clerk to the following:

- a. Joseph E. Maloney, P.E., Township Engineer
- b. Joe Kachinsky, Township Construction Official
- c. Amy Citrano, Planning Director
- d. Lamberto Builders  
91 Sagamore Avenue  
Oceanport, NJ 07757

**Resolution 23-74 – Resolution Authorizing Contract Award for Stop Loss Coverage For 2023**

**WHEREAS**, the Township of Middletown (the “Township”) provides its employees with self-insured health coverage under its own plan design, supplemented by an excess stop loss policy; and

**WHEREAS**, the Township’s stop loss policy for 2022 expired, and after receiving a plan analysis, the Township’s Broker of Record solicited quotes for 2023; and

**WHEREAS**, Nationwide Insurance provided the most beneficial pricing for the Township for a total annualized premium of \$1,740,547; and

**WHEREAS**, authorization for the award of this contract does not require public bidding pursuant to N.J.S.A. 40A:11-5(1)(m) as an insurance-related contract, subject only to certification of availability of funds by the Chief Financial Officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that:

1. The Township Administrator is hereby authorized and directed to execute a contract with Nationwide Insurance, for the provision of stop loss coverage, consistent with the foregoing for 2023.
2. Notice of this contract award shall be published by the Township Clerk in the Township’s official newspaper and a complete copy of the contract be maintained by the Clerk.

**Resolution 23-75 - Resolution Approving Transfer of Premium Payment For Tax Sale Certificate On Lot Subject To Foreclosure (Block 798, Lot 6)**

**WHEREAS**, the Township of Middletown (“Middletown”) issued Tax Sale Certificate No. 19-00294, relative to Block 798, Lot 6, which was recorded in the Office of the Monmouth County Clerk in Book OR-9399, Page 8299; and

**WHEREAS**, under Docket No. F-1533-22, the Superior Court of New Jersey entered an order foreclosing upon the subject property; and

**WHEREAS**, as a result, redemption will no longer be made, and Middletown is entitled to have the premium payment in the amount of \$19,600 transferred to become part of the funds of the municipality, pursuant to N.J.S.A. 54:5-33.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that it hereby authorizes the foregoing premium payment in the amount of \$19,600 to be turned over and become part of the funds of Middletown.

**BE IT FURTHER RESOLVED** that the Tax Collector and Chief Financial Officer are hereby authorized and directed to take any and all steps reasonably necessary to effectuate the foregoing.

**Resolution 23-76 - Resolution Cancelling Taxes on A Property to Be Utilized for Affordable Housing and Property Potentially Owned by The Township**

**WHEREAS**, the Township of Middletown (the “Township”) acquired title to Block 795, Lot 11.04 (154 Ironwood Court), a deed restricted affordable housing unit, to be resold by the Township pursuant to Resolution No. 22-202 adopted last year; and

**WHEREAS**, the Township also maintains a potential ownership interest in a property identified as Block 722, Lot 8, which is currently being researched, for which no other owners can be readily identified; and

**WHEREAS**, the Township wishes to cancel any balances in taxes on Block 795, Lot 11.04 and Block 722, Lot 8 through December 31, 2023, unless and until either of these properties are conveyed to a third party during this period, in which case that property shall no longer be exempt pursuant to this resolution.

**NOW, THEREFORE, BE RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the Tax Collector is hereby authorized and directed to cancel tax balances on Block 795, Lot 11.04 and Block 722, Lot 8 through December 31, 2023 unless and until either of these properties are conveyed to a third party during this period, in which case that property shall no longer be exempt pursuant to this resolution.

**Resolution 23-77 - Resolution Cancelling Taxes on Property To Be Utilized By The Township Of Middletown For Affordable Housing**

**WHEREAS**, the Township of Middletown (“Middletown”) previously acquired title to Block 502, Lots 1 and 7 (commonly known as 37-45 Leonardville Road) (the “Property”) for the provision of affordable housing; and

**WHEREAS**, subsequent to the acquisition of the Property, Lots 1 and 7 of Block 502 were merged into a single Lot, which has been designated as Lot 7; and

**WHEREAS**, Middletown wishes to cancel any balances in taxes on the Property through December 31, 2023, unless and until the Property is conveyed by Middletown to a third party during this period, in which case that property shall no longer be exempt pursuant to this resolution.

**NOW, THEREFORE, BE RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the Tax

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Collector is hereby authorized and directed to cancel tax balances on the Properties, consistent with the foregoing.

**Resolution 23-78 - Resolution Cancelling Taxes on Various Properties Owned by The Township of Middletown Pursuant to In Rem Tax Foreclosures**

**WHEREAS**, the Township of Middletown (“Middletown”) seeks to cancel taxes that have been assessed against certain real property that it owns pursuant to in rem tax foreclosures (the “Foreclosure Properties”):

<b>Block</b>	<b>Lot</b>
165	10
234	1
312	1
440	4
517	26
540	9
540	11
600	130
731	8

; and

**WHEREAS**, Middletown further seeks to authorize the Tax Collector to cancel any future taxes on the Foreclosure Properties for calendar year 2023 as appropriate.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that it hereby cancels any current tax balances on the Foreclosure Properties for 2023 that were assessed by the Township of Middletown.

**BE IT FURTHER RESOLVED** that the Tax Collector is hereby authorized to cancel any future taxes on the Foreclosure Properties for calendar year 2023 as appropriate.

**Resolution 23-79 - Resolution Authorizing Amendment to Administrative Services Agreement with Meritain Health, Inc. In Relation to Third Party Health Care Claims Administration Services**

**WHEREAS**, the Township of Middletown (the “Township”) for the past several years has engaged the services of Meritain Health, Inc., for the provision of employee and retiree health benefits claims administration services for its self-insured group health plan benefits programs; and

**WHEREAS**, the Township annually evaluates the service provided and fees charged and concluded, based on the recommendations of the Township’s Assistant Administrator and Broker of Record, to continue the services being provided by Meritain Health, Inc.; and

**WHEREAS**, authorization for the amendment of the Township’s Administrative Services Agreement has been requested and recommend by the Township’s Assistant Administrator and Broker of Record; and

**WHEREAS**, the amendment to the Township’s Administrative Services Agreement does not require public bidding pursuant to N.J.S.A. 40A:11-5(1)(m) as an insurance-related contract subject only to certification of availability of funds by the Chief Financial Officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown that the Township Administrator is hereby authorized and directed to execute an amendment to the Township’s Administrative Services Agreement with Meritain Health, Inc. to continue to provide health benefits claims administration services for the Township’s self-insured health benefits programs for employees and retirees at the rates set forth in the amendment attached hereto and made part hereof through December 31, 2023.

**BE IT FURTHER RESOLVED** that notice of this amendment shall be published by the Township Clerk in the Township’s official newspaper and a complete copy of the contract be maintained by the Clerk.

**Resolution 23-80 - Resolution Reauthorizing Shared Service Agreement Between the Township of Middletown and The County of Monmouth for Dispatch Services**

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., authorizes local units of this State to enter into a contract with any other local unit for the provision of any service which any party to the agreement is empowered to render within its own jurisdiction; and

**WHEREAS**, originally on April 4, 2016, the Township of Middletown (the “Township”) adopted Resolution No. 16-118 entering into a shared services agreement with the County of Monmouth (the “County”) to serve as the Public Safety Answering Point for the Township and to provide direct emergency dispatch services for all police, fire and emergency medical services, 911 calls, and information, technology support and maintenance in accordance with the participation plan previously submitted by the Township (“Dispatch Services”); and

**WHEREAS**, the term of the last shared services agreement between the Township and the County for Dispatch Services ended on December 31, 2022, therefore, requiring renewal for another term; and

**WHEREAS**, the County will continue to provide all calls to the Township by call relay, transfer or direct emergency dispatch in accordance with the Township’s participation plan for a new term of three calendar years running from January 1, 2023 through December 31, 2025; and

**WHEREAS**, the system utilized by the County will meet the technical requirements and operational standards under applicable law, including without limitation, the standards set forth in N.J.S.A. 17:24-1, et seq.; and

**WHEREAS**, the Township shall pay the County a total annual fee of \$524,964 for 2023 for all Dispatch Services; and

**WHEREAS**, the annual fee for 2023 shall increase by 2% per year for each year of the new term; and

**WHEREAS**, the County shall continue to provide all Dispatch Services pursuant to the terms of its Agreement with the Township.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that it hereby accepts and authorizes the entry of a new Shared Services Agreement for Dispatch Services with the County of Monmouth for a new three-year term to extend to December 31, 2025 for an annual rate of \$524,964 in 2023, increasing by 2% per year in 2024 and 2025 pursuant to the terms and conditions of the Agreement attached hereto and made part hereof.

**Resolution 23-81 - Resolution for Temporary Emergency Appropriation**

**WHEREAS**, emergent conditions have arisen with respect to the payment of bills in a number accounts and no adequate provision has been made in a Year 2023 temporary budget for the aforesaid purposes, and

**WHEREAS**, NJS 40A:4-20 provides for the creation of an emergency temporary appropriation for the purposes above mentioned, and

**WHEREAS**, the total temporary emergency resolutions adopted in the Year 2023 for the Township pursuant to the provisions of Chapter 96, PL 1951 (NJS 40A:4-20) including this resolution total \$21,197,542.55 for the Current Fund, and

**NOW, THEREFORE, BE IT RESOLVED** (not less than two thirds of all members of the Township Committee of the Township of Middletown, New Jersey affirmatively concurring) that in accordance with the provisions of NJS 40A:4-20:

1. An emergency temporary appropriation shall be and the same is hereby made for the following purposes:

Attachment 1 - 2023 Temporary Budget Worksheet		2/6/2023 Meeting
Account Number	Description	
<b>Current Fund</b>		
3-01-20-130-100-200	Finance - O/E	15,000.00
3-01-23-220-100-200	Insurance O/E	1,000,000.00
3-01-26-290-104-200	DPW Administration & Engineering O/E	2,000.00
3-01-26-310-100-200	DPW Maintenance of Public Property O/E	50,000.00
3-01-26-315-100-200	DPW Fleet Maintenance O/E	30,000.00
3-01-31-447-100-275	Utilities - Heating Oil - PBG	6,000.00
3-01-36-477-200-284	Defined Contribution Retirement Program (DCRP)	11,000.00
3-01-41-240-101-522	Alliance - National Opioids Settlement	48,207.62
3-01-41-700-213-529	NJ Child Care Hiring/Retention Grant	5,385.00
	<b>TOTAL</b>	<b>1,167,592.62</b>

2. That said emergency temporary appropriations will be provided for in the 2023 budget under the appropriate titles.

3. That one certified copy of this resolution will be filed with the Director of Local Government Services.

**Resolution 23-82 – Resolution Authorizing the Payment of Bills for February 6, 2023**

The Township Committee hereby approves the payment of bills for February 6, 2023 in the amount of \$38,777,084.65

**Resolution 23-83 - Resolution Ratifying Memorandum of Agreement (“MOA”) With the Crossing Guards Unit of CWA Local 1032**

**WHEREAS**, the Township of Middletown (the “**Township**”) and the Crossing Guards Unit of the Communications Workers of America Local 1032 (the “**Union**”) were parties to a Collective Bargaining Agreement (“**CBA**”) covering the period of January 1, 2018 through December 31, 2022; and

**WHEREAS**, the Township and the Union have been engaged in good faith negotiations for the purpose of reaching terms and conditions for a successor CBA; and

**WHEREAS**, the Township’s and the Union’s negotiating teams have recommended ratification of a MOA establishing new CBA terms and conditions covering the period of January 1, 2022 through December 31, 2025, and the Union having already ratified the same.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the MOA amending and supplementing the CBA with the Union for the period of January 1, 2022 through December 31, 2025 is hereby ratified by the Township pursuant to the terms and conditions of the MOA annexed hereto and made part hereof.

Workshop Meeting

**BE IT FURTHER RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the Mayor and Township Clerk are hereby authorized and directed to execute the ratified MOA annexed hereto and made part hereof on behalf of the Township along with revisions to the CBA reflecting the same.

**DISCUSSION ITEMS**

Rental Registration Ordinance- Township Administrator Anthony Mercantante discussed the need for drafting a Property and Business registry to verify liability insurance. A nominal fee that will not be a burden can be set by the Township for this registry.

**TOWNSHIP COMMITTEE COMMENTS:**

Committeeman Clarke, None.

Committeeman Settembrino, None.

Committeewoman Kratz, congratulated the Fall 2022 graduates from the Fire Academy as well as all of the 5<sup>th</sup> grade Project Plus students.

Deputy Mayor Hibell, None.

Mayor Perry, requested a moment of silence for the Committeewoman from Sayreville, NJ that was murdered in her car this past week.

**PUBLIC COMMENTS:**

John Spinelli, 91 Burlington Avenue, questioned why the Special III's are not stationed at private schools? Township Administrator Anthony Mercantante responded that we reached out the private schools at the time and that they declined.



Workshop Meeting

**ADJOURNMENT**

It was moved by Mayor Perry, seconded by Deputy Mayor Hibell and carried to adjourn at 7:15pm.

Roll Call Vote: Ayes: Clarke, Hibell, Kratz, M Settembrino, Mayor Perry  
Nays: None  
Abstention: None  
Absent: None

Clerk Brunt stated motion carried to adjourn.

Respectfully submitted,

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Heidi R Brunt  
Township Clerk

Approved:

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Anthony S. Perry, Mayor