

Regular Meeting

A Regular Meeting of the Township Committee of Middletown Township was held in the Main Meeting Room at Town Hall, One Kings Highway, Middletown, New Jersey and virtually through WebEx at 7:00 p.m. on September 19, 2022.

Township Clerk Heidi Brunt called the meeting to order and read the following notice:

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to The Asbury Park Press, The Independent and Two River Times and by posting at the Middletown Township Municipal Building and filing with the Township Clerk all on January 07, 2022.

Roll Call Vote: Present: Clarke, Hibell, Kratz, Mayor Perry  
Absent: Settembrino

Also present were Township Assistant Administrator Jim VanNest, Township Attorney Jason Sena, Township Engineer Ted Maloney, Deputy Township Clerk Kaaren Sena and Township Clerk Heidi Brunt

**PLEDGE OF ALLEGIANCE**

Township Clerk Heidi Brunt led the assembly in the Pledge of Allegiance.

Township Clerk Heidi Brunt requested a moment of silence to honor the troops serving worldwide defending our freedoms and way of life.

**CERTIFICATE OF APPRECIATION/PROCLAMATIONS**

**Proclamation Recognizing September 25, 2022, as Gold Star Mother's and Family Day in the Township of Middletown**

**WHEREAS:** The Township of Middletown has and will forever support our military members, as well as their families, who have defended our Nation's timeless truths and great freedoms; and

**WHEREAS:** Courageous American heroes of every generation have given their last full measure of devotion in defense of our country and freedom. The families who stood alongside these individuals have paid a price no family should ever have to pay; and

**WHEREAS:** Their heroic actions will never be forgotten and are eternally etched in the pages of our Nation's history; and

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**WHEREAS:** These selfless military members have left behind fathers, mothers, sisters, brothers, spouses, and children who mourn their loss. Although they have suffered unimaginable sorrow, these families have charged forward with inspiring strength and determination, giving selflessly to their communities and our country; and

**WHEREAS:** In 1936, Congress designated the last Sunday in September as “Gold Star Mother's Day”, now commonly known as “Gold Star Mother’s and Family’s Day”, as an opportunity to recognize and honor the entire families of our fallen heroes; and

**WHEREAS:** These families that have lost a loved one in defense of freedom are referred to as Gold Star Families; and

**WHEREAS:** Their unselfish leadership fosters patriotism and encourages us to consider what we can do to be better citizens. The Middletown community supports our Gold Star Families and commends their courage and resiliency. Now,

**THEREFORE:** I, Mayor Tony Perry and the Middletown Township Committee, do hereby proclaim September 25, 2022 as **Gold Star Mother’s and Family’s Day** in Middletown and extend our support to all observing.

**Proclamation Recognizing October 2022 as Make A Difference Month in the Township of Middletown**

**WHEREAS:** On October 22<sup>nd</sup>, millions of volunteers across the nation will unite with a common mission—to improve the lives of others on the 30<sup>th</sup> year of Make a Difference Day; and

**WHEREAS:** Make A Difference Day is the largest single-day of volunteering in the country. No matter who you are or where you’re from, everyone has the power to do something that can improve the life of another. Whether it’s donating a can of food that will help one person or working on a project that would benefit an entire community, every contribution makes a difference; and

**WHEREAS:** One in eight people in the U.S. and one in twelve people in New Jersey face hunger; and

**WHEREAS:** More than 34 million people, including 9 million children, in the U.S. experienced food insecurity in 2021; and

**WHEREAS:** Middletown Township is committed to combating hunger throughout the Township; and

**WHEREAS:** In recognition of Make a Difference Day, Middletown Township is holding a Food and Cleaning Supplies Drive throughout the entire month of October. Donations are to help stock the Middletown Township Social Services Pantry (180 Main

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Street). Donations will be accepted at that location, as well as the new Town Hall (1 Kings Highway) and Senior Center (900 Leonardville Road); and

**WHEREAS:** Middletown Township and New Jersey's Emergency Food Provider System strive to bring awareness to food insecurity and encourage the community to become involved in endeavors to end hunger in our Township. Now,

**THEREFORE:** I, Mayor Tony Perry and the Middletown Township Committee, do hereby proclaim October 2022 as **Make a Difference Month** in Middletown Township. We encourage the community to make a difference and support Middletown's Food and Cleaning Supplies Drive throughout the month of October.

**Proclamation Recognizing October 2022 as Substance Use Prevention Month**

**WHEREAS:** In 2011, the first Presidential proclamation designating October as National Substance Abuse Prevention Month, now referred to as National Substance Use Prevention Month, was issued in honor of those working to prevent substance misuse in our communities and to rededicate ourselves to building a safer, healthier America; and

**WHEREAS:** Substance misuse touches all aspects of a community and typically begins at an early age. Nine out of ten people who misuse nicotine, alcohol, or other drugs begin using these substances before they are 18-years-old; and

**WHEREAS:** People who start using addictive substances before the age of 15 are nearly seven times likelier to develop a substance use disorder than those who delay first use until they are 21 or older; and

**WHEREAS:** Through community-based efforts we can strengthen the support systems that deter our nation's young people from drug consumption and improve both academic performance and workforce readiness; and

**WHEREAS:** In an effort to dispel myths that young people have about underage drinking and drug use, Middletown Township's Municipal Alliance and Crossroads at the Lincroft Annex partner with local law enforcement, health providers, businesses, schools, colleges, parents, and youth to educate the community. Now,

**THEREFORE:** I, Mayor Tony Perry and the Middletown Township Committee, do hereby proclaim the month of October 2022 as **National Substance Use Prevention Month** in Middletown and call upon the people of Middletown to observe this month with appropriate programs, activities, and discussions. We encourage our community to reach out to the Middletown Municipal Alliance for the prevention of substance use and Crossroads at the Lincroft Annex should they or a loved one need help with battling addiction.

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**APPROVAL OF MINUTES**

Township Clerk Heidi Brunt requested a motion to approve the minutes.

It was moved by Mayor Perry, seconded by Deputy Mayor Hibell and carried to adopt the minutes of the following meetings:

August 15, 2022, Regular Meeting, September 6, 2022, Workshop Meeting

Roll Call Vote:       Ayes: Clarke, Hibell, Kratz, Mayor Perry  
                              Nays: None  
                              Abstention: None  
                              Absent: Settembrino

Township Heidi Brunt stated Motion carries to approve the minutes.

**PUBLIC HEARING OF PROPOSED ORDINANCES**

Township Clerk Heidi Brunt read the following ordinance by title:

**Ordinance 2022-3345 – Bond Ordinance Providing an Appropriation Of \$300,000 For Construction of a Portion of The Cost of a Dog Park and Dog Park Parking Lot in Tindall Park by And for The Township of Middletown in The County of Monmouth, New Jersey And Authorizing the Issuance Of \$285,000 In Bonds or Notes of The Township for Financing Part of The Appropriation**

Mayor Perry opened the meeting for public comments.

Don Watson, 1 Collinson Dr., questioned the title of the ordinance, what is the portion? Mayor Perry confirmed it is an open space portion grant.

Thomas Emerson, 6 Village Lane, questioned interest rates and the cost in total. Mayor Perry discussed more improvements are included it is not just the dog park, this bond is a portion of a larger project. Mr. Emerson requested repairs be made to the walks at the library.

Hearing no further comments from the public it was moved by Mayor Perry and seconded by Committeewoman Kratz to close public hearing and carried to adopt this ordinance on second and final reading.

Roll Call Vote:       Ayes: Clarke, Hibell, Kratz, Mayor Perry  
                              Nays: None  
                              Abstention: None  
                              Absent: Settembrino

Township Clerk Heidi Brunt stated motion carried to pass this ordinance.

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Township Clerk read the following ordinance by title:

**Ordinance 2022-3352 – Amendment To 2022 Management Salary Ordinance**

Mayor Perry opened the meeting for public comments.

Don Watson, 1 Collinson Dr., questioned non-management salaries on the ordinance. Mayor Perry confirmed they are always on the ordinance.

Hearing no further comments from the public it was moved by Mayor Perry and seconded by Deputy Mayor Hibell to close public hearing and carried to adopt this ordinance on second and final reading.

Roll Call Vote:           Ayes: Clarke, Hibell, Kratz, Mayor Perry  
                                  Nays: None  
                                  Abstention: None  
                                  Absent: Settembrino

Township Clerk Heidi Brunt stated motion carried to pass this ordinance

Township Clerk read the following ordinance by title:

**Ordinance 2022-3353 - Ordinance Amending § 84-7b Of the Code of The Township of Middletown Governing the Number of Sworn Police Officers Permitted to Be Employed**

Mayor Perry opened the meeting for public comments.

Hearing no comments from the public it was moved by Mayor Perry and seconded by Deputy Mayor Hibell to close public hearing and carried to adopt this ordinance on second and final reading.

Roll Call Vote:           Ayes: Clarke, Hibell, Kratz, Mayor Perry  
                                  Nays: None  
                                  Abstention: None  
                                  Absent: Settembrino

Township Clerk Heidi Brunt stated motion carried to pass this ordinance

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**INTRODUCTION OF PROPOSED ORDINANCES**

Township Clerk Heidi Brunt read the following ordinance by title:

**Ordinance 2022-3354 - Bond Ordinance Providing an Appropriation Of \$1,517,000 For Various Park Improvements by And for The Township of Middletown in The County of Monmouth, New Jersey And Authorizing the Issuance Of \$1,114,825 In Bonds or Notes of The Township for Financing Part of The Appropriation**

It was moved by Mayor Perry and seconded by Deputy Mayor Hibell to pass this ordinance on first reading.

Roll Call Vote:           Ayes: Clarke, Hibell, Kratz, Mayor Perry  
                                  Nays: None  
                                  Abstention: None  
                                  Absent: Settembrino

Township Clerk Heidi Brunt stated motion carried to pass this ordinance on first reading with a public hearing to be held on October 3, 2022.

**Ordinance 2022-3355 – Bond Ordinance Providing an Appropriation Of \$3,467,000 For Various Capital Improvements by And for The Township of Middletown in The County of Monmouth, New Jersey And Authorizing the Issuance Of \$3,293,650 In Bonds or Notes of The Township for Financing Part of The Appropriation**

It was moved by Mayor Perry and seconded by Deputy Mayor Hibell to pass this ordinance on first reading.

Roll Call Vote:           Ayes: Clarke, Hibell, Kratz, Mayor Perry  
                                  Nays: None  
                                  Abstention: None  
                                  Absent: Settembrino

Township Clerk Heidi Brunt stated motion carried to pass this ordinance on first reading with a public hearing to be held on October 3, 2022.

Township Clerk Heidi Brunt read the following ordinance by title:

**Ordinance 2022-3356 - Ordinance Governing Regulation of Short-Term Rentals of Real Property and Associated Amenities**

It was moved by Mayor Perry and seconded by Deputy Mayor Hibell to pass this ordinance on first reading.

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Roll Call Vote: Ayes: Clarke, Hibell, Kratz, Mayor Perry  
Nays: None  
Abstention: None  
Absent: Settembrino

Township Clerk Heidi Brunt stated motion carried to pass this ordinance on first reading with a public hearing to be held on October 3, 2022.

**CONSENT AGENDA**

Township Clerk Brunt requested a motion to adopt a consent agenda including Resolutions 22-243 through 22-253 removing 22-247 and 22-251 for a separate vote, including Bingo, Raffle Applications

It was moved by Mayor Perry, seconded by Deputy Mayor Hibell and carried to adopt the consent agenda:

Roll Call Vote: Ayes: Clarke, Hibell, Kratz, Settembrino, Mayor Perry  
Nays: None  
Abstention: None  
Absent: None

Township Clerk Heidi Brunt stated the motion carried to adopt the consent agenda.

**Resolution 22-243 – Resolution Releasing Escrow Fees For Dunes At Shoal Harbor CAI ( Block 137 Lots 2.06 And 2.07 )**

**WHEREAS**, the developer of the site known as Dunes at Shoal Harbor (Block 137, Lots 2.06 and 2.07) had posted with the Township an Escrow Fee for Grading and Document Review in the amount of \$7,800.00 ; and

**WHEREAS**, the developer has requested a release of said Escrow Fee; and

**WHEREAS**, the Township Engineer, Joseph E. Maloney, P.E., as set forth in his letter of September 2, 2022, indicates that the work is complete at the referenced site and recommends that the remaining Escrow of \$7,236.00 be released; and

**WHEREAS**, the Township Committee agrees with said recommendation.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the Escrow be released.

A certified copy of this resolution shall be provided by the Office of the Township Clerk to the following:

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- a. Joseph E. Maloney, P.E., Township Engineer
- b. Joe Kachinsky, Township Construction Official
- c. Dunes at Shoal Harbor Condominium Association  
Corner Property Management  
11 Cleveland Place  
Springfield, NJ 08081

**Resolution 22-244 - Cancellation of Community Development Mortgages**

**BE IT RESOLVED** by the Township Committee of the Township of Middletown that the mortgages of the Township securing the Community Development and Neighborhood Preservation Program loan/grants in connection with the following properties be and hereby are authorized to be canceled because these mortgages have been repaid, expired or otherwise satisfied.

<u>Block</u>	<u>Lot</u>	<u>Borrower</u>	<u>Address</u>	<u>Amount</u>
642	17	Adeline Calandriello	55 McCormick Place	19,310
257	13	Joseph Fiorella	9 Wood Ave	22,015
478	7	Dawn Helt	130 7 <sup>th</sup> Street	18,540
660	20	Jean Stropkai	299 Linda Street	14,112
1049	9	Dolores Ziola	246 Sunnyside Road	26,525

**BE IT FURTHER RESOLVED** that the Mayor and other authorized appropriate and responsible officials including the Township Administrator, the Director of Planning, the Community Development Director, or Township Attorney be and they are hereby authorized and directed to execute on behalf of the Township of Middletown such certifications and other documentation as may be required by the Monmouth County Clerk.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution shall be provided by the Office of the Township Clerk to the following:

- A. Community Development

**Resolution 22-245 - Resolution Authorizing Submission of Application to The County of Monmouth’s Municipal Open Space Grants Program for Improvements to McMahon Park**

**WHEREAS**, the Monmouth County Board of Chosen Freeholders has approved an Open Space Trust Fund and established a Municipal Open Space Program to provide Program Grant funds in connection with municipal acquisition of lands for County park, recreation, conservation and farmland preservation purposes, as well as for County recreation and conservation development and maintenance purposes; and

**WHEREAS**, the Governing Body of the Township of Middletown (the “Township”) desires to obtain County Open Space Trust Funds in the amount of \$250,000.00 to fund park improvements at McMahon Park, 380 Atlantic Avenue, Middletown, New Jersey 07748 (Block 83.02, Lots 43 & 44) (the “Project Site”); and



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WHEREAS, the total cost of the project including all matching funds is \$568,000.00;  
and

WHEREAS, the Township owns and controls the Project Site.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey, that:

1. The Township Administrator, Anthony Mercantante, is hereby authorized and directed to: (a) make an application to the County of Monmouth for Open Space Trust Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Open Space Grants Program, and (c) act as the municipal contact person and correspondent for the Township.
2. The Township is committed to this project and will provide the balance of funding necessary to complete the project as described in the grant application in the form of non-County matching funds as required in the Policy and Procedures Manual for the Program.
3. If the County of Monmouth determines that the application is complete and in conformance with the Monmouth County Municipal Open Space Program and the Policy and Procedures Manual for the Municipal Grants Program adopted thereto, the Township is willing to use the approved Open Space Trust Funds in accordance with such policies and procedures, and applicable federal, state, and local government rules, regulations, and statutes thereto.
4. The Township Administrator, Anthony Mercantante, is hereby authorized and directed to sign and execute any required documents, agreements, and amendments thereto with the County of Monmouth for the approved Open Space Trust Funds for the purposes specified under this Resolution.
5. This Resolution shall take effect immediately upon adoption.

**Resolution 22-246 - Resolution Releasing 10% Cash Bond And Escrow Fees For Evergreen Builders, LLC (-AVB Investments LLC) ( Block 694 Lots 9 And 10 )**

WHEREAS, the developer of the site known as Lenwood Avenue (Block 694, Lots 9 and 10) had posted with the Township a 10% Cash Bond in the amount of \$15,924.00 and Inspection Escrow Fee in the amount of \$6,635.00 for the Project; and

WHEREAS, the developer has requested a release of said Cash Bond and Escrow Fee; and

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**WHEREAS**, the Township Engineer, Joseph E. Maloney, P.E., as set forth in his letter of September 6, 2022, recommending that the 10% Cash Bond totaling \$15,924.00 be released and the remaining Inspection Escrow of \$3,790.00 be released; and

**WHEREAS**, the Township Committee agrees with said recommendation.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the 10% Cash Bond and remaining Inspection Escrow be released.

A certified copy of this resolution shall be provided by the Office of the Township Clerk to the following:

- a. Joseph E. Maloney, P.E., Township Engineer
- b. Joe Kachinsky, Township Construction Official
- c. Evergreen Builders, LLC  
(-AVB Investments LLC)  
30 Freneau Avenue  
Matawan, New Jersey 07747

**Resolution 22-247 – Removed from Consent Agenda for Separate Vote**

**Resolution 22-248 - Amending Resolution 22-63 For State contracts to Amend Maximum Amounts For State Contract Vendors**

**WHEREAS**, resolution 22-63 authorized the Township of Middletown to purchase various goods and services from authorized vendors under the State of New Jersey Cooperative Pricing Program 1-NJCP as authorized by N.J.S.A. 40A:11-12 and N.J.A.C. 5:34-77.15; and

**WHEREAS**, it is necessary to amend the maximum amount allocated to three state contract vendors from which purchases may be made during the calendar year 2022 due to increasing fuel costs and future emergency vehicle purchases.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee that the Purchasing Agent on behalf of the Mayor and the Township Administrator as Contracting Agent is hereby authorized to process purchase orders with the vendors listed below in accordance with the terms of the State Contracts as indicated, in the not to exceed amount listed for each; and

**BE IT FURTHER RESOLVED** that no certification of funds from the Chief Financial Officer has been attached because these contracts are open-ended pursuant to N.J.A.C. 5:30-11-10 individual purchase orders will be processed prior to release of the order to the vendor.

EXISTING VENDOR	STATE CONTRACT #	CATEGORY	EXISTING AMOUNT	NEW AMOUNT
Rachel's/Micheles Oil Co. Inc.	19-FLEET-01099 19-FLEET-00973 17-FOOD-00399	Gasoline, Heating Oil & Diesel	\$150,000.00	\$214,377.00
Pedroni Fuel	19-Fleet-00971	Gasoline	\$470,000.00	\$620,000.00
East Coast Emergency Lighting	17-Fleet-00761	Law Enforcement Firearms Equipment and Supplies	\$25,000.00	\$45,000.00

**Resolution 22-249 - Resolution Authorizing Final Contract Extension For Multizone Leaf Collection**

**WHEREAS**, The Township of Middletown awarded a contract for Multi-Zone Leaf Collection by Resolution 20-181 to Sutton Landscaping, LLC and Bennett Property & Design Works to provide services for an initial term of Nov/Dec 2020 and Nov/Dec 2021, with an option to extend for one additional term covering Nov/Dec 2022 if agreed upon by both the Township and the Vendor(s); and

**WHEREAS**, the Director of Public Works has determined that extending the contract would be in the best interest of the Township and would like to execute said option for the final additional term of November – December 2022 with no change to pricing or contract terms; and

**WHEREAS**, the Chief Financial Officer for the Township of Middletown has certified that free and unencumbered funds in the amount of \$669,500.00 are available for this purpose in account/line-item number 2-01-26-290-100-208. A copy of the said certification is attached hereto and made part hereof.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Middletown, County of Monmouth, State of New Jersey as follows:

1. It hereby awards the contract **for Leaf Collection zones B, C, D, and F** for a term commencing November 2022 thru December 2022 for a total of \$180,000.00. to **Sutton Landscaping, LLC 522 Shark River Road, Wall, NJ 07727.**
2. It hereby awards the contract **for Leaf Collection zones E, G, H, I, J, K, and L** for a term commencing November 2022 thru December 2022 for a total of \$489,500.00 to **Bennett Property and Design Works, LLC Post Office Box 4082, Middletown, NJ 07748.**

**Resolution 22-250 - Resolution Approving Additional Funds for Previously Approved Contract**

**WHEREAS**, the Township Committee regularly approves entry into various contracts, in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

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**WHEREAS**, in order to ensure fiscal responsibility, the various approving resolutions include amounts not to exceed (the “**NTE Amount**”) for the corresponding contracts; and

**WHEREAS**, the Township has determined that the NTE Amounts must be increased for certain contracts in order to address increased needs for the remainder of the contract period; and

**WHEREAS**, the Township seeks to increase the NTE Amount on the following contracts by the amounts specified as “Additional Funds” as provided herein:

Resolution No.	Entity	Service	NTE Amount	Additional Funds
22-15	Archer & Greiner, P.C.	General Special Counsel – Port Monmouth Flood Control	\$60,000.00	\$60,000.00

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown, in the County of Monmouth, State of New Jersey, that it hereby approves modifications to the NTE Amount on the foregoing contract previously approved by the Township Committee, upon the terms set forth in this Resolution.

**BE IT FURTHER RESOLVED** that the above-referenced resolutions are hereby repealed only to the extent of their inconsistency with the terms of this Resolution.

**Resolution 22-251 – Removed from Consent Agenda for Separate Vote**

**Resolution 22-252 - Resolution Authorizing the Award of a Contract for Miscellaneous Roadway Improvements**

**WHEREAS**, the Township advertised for and received bids for the Miscellaneous Roadway Improvements project in accordance with N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, bids were received and publicly opened on August 31, 2022, at 10:00 a.m.; and

**WHEREAS**, the Township Engineer has recommended that the award of the contract for Miscellaneous Roadway Improvements be awarded to Meco, Inc., PO Box 536, Clarksburg, NJ 08510 the lowest bidder with a total price for the base bid of \$680,475.50; and

**WHEREAS**, the Chief Financial Officer for the Township of Middletown has certified that free and unencumbered funds in the amount of \$680,475.50 are available for this purpose in account/line-item number C-04-55-922-349-002. A copy of the said certification is attached hereto and made part hereof.

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**THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown that the award for Miscellaneous Roadway Improvements be awarded to Meco, Inc., pursuant to the terms of their bid at the above prices, and that the appropriate officials be and are hereby authorized to execute the contract with the contractor.

**Resolution 22-253 – Resolution Authorizing the Payment of Bills for September 19, 2022**

The Township Committee hereby approves a resolution for the payment of bills for September 19, 2022, in the amount of \$12,992,233.98

**BINGO AND RAFFLE APPLICATIONS**

St. Mary’s R.C. Church	22-98
New Monmouth School PTA	22-99
New Monmouth School PTA	22-100
Breast Intentions	22-101
St. Catherine’s Church	22-102
Monmouth Day Care Center Inc.	22-105
Monmouth Day Care Center Inc.	22-106
Church of Saint Leo the Great	22-107
St. Catherine’s Church	22-108
Navesink Hook & Ladder Fire Co.	22-109
Ocean Avenue School PTA	22-110
Ocean Avenue School PTA	22-111
BPOE #2179 Middletown Lodge	22-112

**RESOLUTIONS REMOVED FROM CONSENT AGENDA FOR SEPARATE VOTE**

Township Clerk Heidi Brunt requested a motion to adopt resolution 22-247 Authorizing Award of Contract for Professional Engineering Services for the 2022 McMahon Park Improvements Project

It was moved by Mayor Perry and seconded by Deputy Mayor Hibell and carried to adopt Resolution 22-247

Roll Call Vote:       Ayes: Hibell, Kratz, Mayor Perry  
                              Nays: None  
                              Abstention: None  
                              Absent: Settembrino  
                              Recuse: Clarke

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**Resolution 22-247 - Resolution Authorizing the Award of Contract for Professional Engineering Services for McMahon Park Improvements**

**WHEREAS**, the Township of Middletown (the “**Township**”) requires survey and design services in relation to the Township’s 2022 McMahon Park Improvements project; and

**WHEREAS**, pursuant to the fair and open process and Resolution No. 22-19, the Township previously qualified multiple engineering firms to provide consulting engineering services; and

**WHEREAS**, the Township has received a proposal from Suburban Consulting Engineers to provide the required professional engineering services in the amount of \$113,050.00, which the Township Engineer has deemed acceptable.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that:

1. It hereby authorizes the award of a contract to Suburban Consulting Engineers, 96 Highway 206, Suite 101, Flanders, NJ 07836 for professional engineering services related to the Township’s 2022 McMahon Park Improvements project in an amount not to exceed \$113,050.00.
2. It hereby authorizes and directs the Mayor and the Clerk, subject to final attorney review, to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk.

Township Clerk stated motion carried to adopt Resolution 22-251 Resolution Authorizing the Award of Contract for Professional Engineering Services for Construction Administration and Inspection

It was moved by Mayor Perry and seconded by Deputy Mayor Hibell and carried to adopt Resolution 22-251

Roll Call Vote:       Ayes: Hibell, Kratz, Mayor Perry  
                              Nays: None  
                              Abstention: None  
                              Absent: Settembrino  
                              Recuse: Clarke

**Resolution 22-251 - Resolution Authorizing the Award of Contract for Professional Engineering Services for Construction Administration and Inspection**

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**WHEREAS**, the Township of Middletown (the “**Township**”) construction administration and inspection services in relation to the Miscellaneous Roadway Improvements (Sleepy Hollow Rd, Texas Ave, Chapel Hill Rd) project; and

**WHEREAS**, pursuant to the fair and open process and Resolution No. 22-19, the Township previously qualified multiple engineering firms to provide consulting engineering services; and

**WHEREAS**, the Township has received a proposal from T&M Associates to provide the required professional engineering services in the amount of \$84,000.00, which the Township Engineer has deemed acceptable.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that:

1. It hereby authorizes the award of a contract to T&M Associates, 11 Tindall Road, Middletown, NJ 07748 for professional engineering services related to the Miscellaneous Roadway Improvements project in an amount not to exceed \$84,000.00.

It hereby authorizes and directs the Mayor and the Clerk, subject to final attorney review, to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk

Township Clerk Heidi Brunt requested a motion to adopt resolution 22-251

**TOWNSHIP COMMITTEE COMMENTS:**

Committeeman Clarke, reminded residents that there are always options to suicide after losing a student to suicide last week.

Committeewoman Kratz, attended the POW MIA ceremony at the VFW it was a moving and wonderful tribute to honor our country and our fallen. She also attended an event for Oasis Farms that raised \$12,000.

Deputy Mayor Hibell, congratulated new Eagle Scout Ian Sullivan.

Mayor Perry, spoke about the passing of Matt Mauro a great volunteer and resident of Middletown. He echoed Committeeman Clark regarding suicide and reminded residents about the 988 suicide hotline. He thanked the Monmouth Museum for the Community Leadership award. He announced Middletown Day is Saturday September 24<sup>th</sup>. He also mentioned Sunday is the Love for Luca fundraiser to benefit childhood cancer research. He thanked Chief Weber and the ordinance to increase officers allowed on the force. He

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mentioned the short-term rental ordinance introduced today will be adopted on October 3, 2022. This ordinance will prohibit the rental of homes, pools and property.

**PUBLIC COMMENTS:**

Melanie Elminger, 43 Greentree Terrace, she was speaking on behalf of the Lincroft Village Green and inquired on an update to the two way sign on the Acme road. She also expressed concern about traffic accidents on Route 520 at Exit 109. She announced the League of Women Voters Candidate night. She also commented on the great job DPW did maintaining the parks and grass.

Thomas Emerson, 6 Village Lane, discussed the State regulations that apply to large capital projects.

Bill Brunt, 47 Kings Highway, commented that the Township Committee ordinance to increase the police force. The town has grown and more police officers are needed. Some towns are shrinking the number of police due to less applicants.

Haley Smith - 146 Main Street, she had a petition with 14 signatures she presented to the Township Committee to request speeding control on Pt. Monmouth Road. Mayor Perry requested a copy of the petition. She also wanted to discuss an issue regarding the curb cut on her home is incorrect. Township Engineer Ted Maloney responded that the capital program will find the correction.

Don Watson, 1 Collinson Drive, expressed concern about the need for red light enforcement. He also complained the area on Main Street also needs paving.



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**ADJOURNMENT**

It was moved by Mayor Perry, seconded by Deputy Mayor Hibell and carried to adjourn at 7:48 pm.

Roll Call Vote: Ayes: Clarke, Hibell, Settembrino, Snell, Mayor Perry  
Nays: None  
Abstention: None  
Absent: None

Clerk Brunt stated motion carried to adjourn.

Respectfully submitted,

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Heidi R Brunt  
Township Clerk

Approved:

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Anthony S. Perry, Mayor