

Regular Meeting

A Regular Meeting of the Township Committee of Middletown Township was held in the Main Meeting Room at Town Hall, One Kings Highway, Middletown, New Jersey and virtually through WebEx at 7:00 p.m. on July 17, 2023.

Township Clerk Heidi Brunt called the meeting to order and read the following notice:

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to The Asbury Park Press, The Middletown Sun and Two River Times and by posting at the Middletown Township Municipal Building and filing with the Township Clerk all on January 05, 2023.

Roll Call Vote: Present: Hibell, Kratz, Settembrino, Mayor Perry
Absent: Clarke

Also present were Township Administrator Anthony Mercantante, Township Attorney Brian Nelson, Chief Financial Officer Colleen Lapp, Township and Deputy Township Clerk Kaaren Sena

PLEDGE OF ALLEGIANCE

Township Clerk Heidi Brunt led the assembly in the Pledge of Allegiance.

Township Clerk Heidi Brunt requested a moment of silence to honor the troops serving worldwide defending our freedoms and way of life.

ADMINISTRATION OF THE OATH OF OFFICE

Swearing in of Police Officer Sarah Derasmo

Township Clerk Heidi Brunt invited Sarah Derasmo and her family to join Mayor Perry at the front of the room. Mayor Perry administered the oath of office to Police Officer Sarah Derasmo and congratulated her on joining the Middletown Township Police Department.

Swearing in of Police Officer Kenny Kozak

Township Clerk Heidi Brunt invited Kenny Kozak and his family to join Mayor Perry at the front of the room. Mayor Perry administered the oath of office to Police Officer Kenny Kozak and congratulated him on joining the Middletown Township Police Department.

CERTIFICATE OF APPRECIATION/PROCLAMATIONS

Life Saving Valor Award Presentation

Deputy Township Clerk invited Middletown Township Police Officers Savvas Roumeliotis and Elzbieta Banel to join Mayor Perry and Police Chief Craig Weber at the front of the room. Mayor Perry described how Officer Roumeliotis and Officer Banel were the first on the scene and entered the home after seeing heavy fire and the possibility of entrapment within the structure. The brave officers were able to save the family dog.

Presentation Recognizing Middletown High School North Baseball Team for Winning the NJSIAA Group III State Sectional Championship

Township Clerk Heidi Brunt invited the Middletown High School North Baseball team along with the coaches to join Mayor Perry at the front of the room. Mayor Perry congratulated the team and the coaches on winning the NJSIAA Group III State Sectional Championship. He read a certificate that would be presented to each team member and coaches.

Proclamation Recognizing July 10, 2023, as Camp Happiness Day in the Township of Middletown

WHEREAS: The New Jersey Blind Men’s Club was created in 1910 by four courageous blind men in the Newark area with the intent to provide support, education, and socialization activities for the blind and visually impaired, allowing them to lead happy and productive lives while promoting acceptance to the public; and

WHEREAS: In 1929, these forward-thinking men created an innovative camp-like experience in Leonardo which became known as Camp Happiness. They named the camp this since it was the first time these individuals were not defined by their blindness and were able to venture out on their own in a safe environment, learn independent living skills, and participate in social activities such as swimming, boating, and fishing; and

WHEREAS: In 1930, Middletown Township celebrated this creative program with a parade, fanfare, and a proclamation recognizing July 10, 1930 as “Camp Happiness Day”; and

WHEREAS: In 1987, the organization officially changed its name to the New Jersey Blind Citizens Association, Inc. (NJBCA) as it began accepting women and promoting inclusivity; and

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WHEREAS: Now in its 113th year of providing free services, the NJBCA still serves as a statewide resource and referral center for the blind and visually impaired, as well as their families and caregivers. On its 94th anniversary, Camp Happiness continues in the spirit of its founders by offering educational forums, arts and crafts, wellness programs, music and computer technology events, and peer support groups. Campers are also able to give back through community collaborations, fostering an environment of hope and purpose. Now,

THEREFORE: I, Mayor Tony Perry and the Middletown Township Committee, do hereby proclaim July 10, 2023, as **Camp Happiness Day** in the Township of Middletown and encourage the community to support the NJBCA, especially after its resurgence from the pandemic. We are truly honored to have such an inspiring, impactful organization based in Middletown.

Proclamation Recognizing Jersey Shore Workcamp for 2023 Interfaith Home Repair Mission Project

WHEREAS: Group Mission Trips from Fort Collins, Colorado and St. John's Methodist Church of Hazlet, New Jersey are sponsoring the non-profit Jersey Shore Workcamp from July 9-14, 2023; and

WHEREAS: Christian youth and adults from all over the United States are donating time and supplies to this week-long Interfaith Home Repair Mission Project; and

WHEREAS: Workcamp participants are donating thousands of hours of labor to make repairs and improvements to the homes of disabled, low-income, and elderly residents living in the Bayshore area. Improvements include interior and exterior painting, porch, step, and deck replacement, and the installation of wheelchair ramps; and

WHEREAS: From 2005-2019, this mission welcomed 5,500 volunteers to repair 675 homes for Workcamps and Hurricane Sandy Relief. Through this current mission project, 250 teens will repair 45 homes; and

WHEREAS: The Middletown Township Committee wishes to take this opportunity to thank the hard-working teens and adult leaders who have come to Monmouth County and are donating time and supplies to assist residents who need home improvement; and

WHEREAS: The Township Committee also wishes to thank Jersey Shore Workcamp Coordinators Bill and Gail Bechtoldt and all church sponsors and project coordinators for making this noteworthy endeavor possible. Now,

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THEREFORE: I, Mayor Tony Perry and the Middletown Township Committee, do hereby commend the Jersey Shore Workcamp for their continued efforts to improve the lives of disabled, low-income, and elderly people.

Proclamation Recognizing August 1, 2023, as National Night Out in the Township of Middletown

WHEREAS: The National Association of Town Watch sponsors an annual police-community building campaign entitled National Night Out; and

WHEREAS: National Night Out provides an opportunity for Middletown to join over 38 million neighbors across thousands of communities from all 50 states, U.S. territories, and military bases worldwide to promote neighborhood safety and unity; and

WHEREAS: Middletown Township Police Department (MTPD) will hold its 6th annual National Night Out on Tuesday, August 1st at Middletown High School North. The event will bring residents together for live music, food, police equipment displays, K-9 demonstrations, fingerprinting, an impaired driving simulator, inflatables, and more to help foster the relationship between our community and police officers; and

WHEREAS: It is important for all neighborhoods in Middletown to join forces with the MTPD and work together to help keep our town one of the safest places to live in the country. We all need to be aware of the effectiveness of crime and drug prevention and be mindful of what is going on in our neighborhoods. Now,

THEREFORE: I, Mayor Tony Perry and the Middletown Township Committee, do hereby proclaim August 1, 2023 as **National Night Out** in Middletown. We call upon all our residents to support the activities planned to help build our local police-community partnerships as well as fight for a safer nation.

APPROVAL OF MINUTES

Township Clerk Heidi Brunt requested a motion to approve the minutes.

It was moved by Mayor Perry, seconded by Deputy Mayor Hibell and carried to adopt the minutes of the following meetings:

June 5, 2023 Workshop Meeting, June 19, 2023 Regular Meeting

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Roll Call Vote: Ayes: Hibell, Kratz, Settembrino, Mayor Perry
 Nays: None
 Abstention: None
 Absent: Clarke

Township Clerk Heidi Brunt stated Motion carries to approve the minutes.

PUBLIC HEARING OF PROPOSED ORDINANCES

Township Clerk Heidi Brunt read the following ordinance by title:

Ordinance 2023-3374 – Ordinance Amending § 336-2 Of the Code of The Township of Middletown Governing Collection Times for Solid Waste and Recycling

Mayor Perry opened the meeting for public comments.

Hearing no comments from the public it was moved by Mayor Perry and seconded by Deputy Mayor Hibell to close public hearing and carried to adopt this ordinance on second and final reading.

Roll Call Vote: Ayes: Hibell, Kratz, Settembrino, Mayor Perry
 Nays: None
 Abstention: None
 Absent: Clarke

Township Clerk Heidi Brunt stated the motion carried to pass this ordinance.

Township Clerk Heidi Brunt read the following ordinance by title:

Ordinance 2023-3375 – Bond Ordinance Amending Bond Ordinance Number 2019-3277 Finally Adopted by The Township Committee of The Township of Middletown, New Jersey On December 2, 2019

Mayor Perry opened the meeting for public comments.

Hearing no comments from the public it was moved by Mayor Perry and seconded by Deputy Mayor Hibell to close public hearing and carried to adopt this ordinance on second and final reading.

Roll Call Vote: Ayes: Hibell, Kratz, Settembrino, Mayor Perry
 Nays: None
 Abstention: None
 Absent: Clarke

Township Clerk Heidi Brunt stated the motion carried to pass this ordinance.

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Township Clerk Heidi Brunt read the following ordinance by title:

Ordinance 2023-3376 – Ordinance Authorizing Financial Agreement Upon Block 1086, Lot 30 (100 Schultz Drive) With Exit 109 Urban Renewal 5, LLC, An Urban Renewal Entity, Pursuant to The Long-Term Tax Exemption Law, N.J.S.A. 40a:20-1 Et Seq.

Mayor Perry opened the meeting for public comments.

Hearing no comments from the public it was moved by Mayor Perry and seconded by Deputy Mayor Hibell to close public hearing and carried to adopt this ordinance on second and final reading.

Roll Call Vote: Ayes: Hibell, Kratz, Settembrino, Mayor Perry
 Nays: None
 Abstention: None
 Absent: Clarke

Township Clerk Heidi Brunt stated the motion carried to pass this ordinance.

Township Clerk Heidi Brunt read the following ordinance by title:

Ordinance 2023-3377 – Ordinance Governing Regulation of Short-Term Rentals Of Real Property and Associated Amenities

Mayor Perry opened the meeting for public comments.

Mark Soporowski, Powell Avenue, objects to the ordinance as he believes Airbnb would bring revenue to the Township.

Hearing no further comments from the public it was moved by Mayor Perry and seconded by Deputy Mayor Hibell to close public hearing and carried to adopt this ordinance on second and final reading.

Roll Call Vote: Ayes: Hibell, Kratz, Settembrino, Mayor Perry
 Nays: None
 Abstention: None
 Absent: Clarke

Township Clerk Heidi Brunt stated the motion carried to pass this ordinance.

Township Clerk Heidi Brunt read the following ordinance by title:

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Ordinance 2023-3378 – An Ordinance Permitting and Licensing Itinerant Retail Food Handling Establishments

Mayor Perry opened the meeting for public comments.

Hearing no comments from the public it was moved by Mayor Perry and seconded by Deputy Mayor Hibell to close public hearing and carried to adopt this ordinance on second and final reading.

Roll Call Vote: Ayes: Hibell, Kratz, Settembrino, Mayor Perry
 Nays: None
 Abstention: None
 Absent: Clarke

Township Clerk Heidi Brunt stated the motion carried to pass this ordinance.

Township Clerk Heidi Brunt read the following ordinance by title:

Ordinance 2023-3379 – Ordinance Amending Ordinance No. 2022-3344 Authorizing Granting of Certain Deeds of Easement Upon Portions of Township-Owned Property Pursuant to The Raritan Bay and Sandy Hook Bay, Hurricane and Storm Damage Reduction Project, Port Monmouth, New Jersey, Phase II (Contract 5)

Mayor Perry opened the meeting for public comments.

Hearing no comments from the public it was moved by Mayor Perry and seconded by Deputy Mayor Hibell to close public hearing and carried to adopt this ordinance on second and final reading.

Roll Call Vote: Ayes: Hibell, Kratz, Settembrino, Mayor Perry
 Nays: None
 Abstention: None
 Absent: Clarke

Township Clerk Heidi Brunt stated the motion carried to pass this ordinance.

INTRODUCTION OF PROPOSED ORDINANCES

Township Clerk Heidi Brunt read the following ordinance by title:

Ordinance 2023-3380 - An Ordinance Banning Smoke Shops And Vape Shops As A Permitted Use In Any Zone District In The Township Of Middletown And Requiring Licensure For All Pre-Existing Smoke Shops And Vape Shops And For The Pre-

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Existing Sale Of Electronic Smoking Devices And Smoking Device Paraphernalia In Business Establishments

It was moved by Mayor Perry and seconded by Deputy Mayor Hibell to pass this ordinance on first reading.

Roll Call Vote: Ayes: Hibell, Kratz, Settembrino, Mayor Perry
 Nays: None
 Abstention: None
 Absent: Clarke

Township Clerk Heidi Brunt stated motion carried to pass this ordinance on first reading with a public hearing to be held on August 21, 2023.

Township Clerk Heidi Brunt read the following ordinance by title:

Ordinance 2023-3381 - Bond Ordinance Providing an Appropriation Of \$1,350,000 For the Acquisition Of Easements For The Port Monmouth Flood Control Project By And For The Township Of Middletown In The County Of Monmouth, New Jersey And Authorizing The Issuance Of \$1,282,500 In Bonds Or Notes Of The Township For Financing Part Of The Appropriation.

It was moved by Mayor Perry and seconded by Deputy Mayor Hibell to pass this ordinance on first reading.

Roll Call Vote: Ayes: Hibell, Kratz, Settembrino, Mayor Perry
 Nays: None
 Abstention: None
 Absent: Clarke

Township Clerk Heidi Brunt stated motion carried to pass this ordinance on first reading with a public hearing to be held on August 21, 2023.

Township Clerk Heidi Brunt read the following ordinance by title:

Ordinance 2023-3382 - Bond Ordinance Providing an Appropriation Of \$355,000 For Various Improvements to Poricy Park and Croydon Park By And For The Township Of Middletown In The County Of Monmouth, New Jersey And Authorizing The Issuance Of \$337,250 In Bonds Or Notes Of The Township For Financing Part Of The Appropriation

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It was moved by Mayor Perry and seconded by Deputy Mayor Hibell to pass this ordinance on first reading.

Roll Call Vote: Ayes: Hibell, Kratz, Settembrino, Mayor Perry
 Nays: None
 Abstention: None
 Absent: Clarke

Township Clerk Heidi Brunt stated motion carried to pass this ordinance on first reading with a public hearing to be held on August 21, 2023.

Township Clerk Heidi Brunt read the following ordinance by title:

Ordinance 2023-3383 - Bond Ordinance Providing An Appropriation Of \$1,025,000 For Various Capital Improvements By And For The Township Of Middletown In The County Of Monmouth, New Jersey And Authorizing The Issuance Of \$734,445 In Bonds Or Notes Of The Township For Financing Part Of The Appropriation.

It was moved by Mayor Perry and seconded by Deputy Mayor Hibell to pass this ordinance on first reading.

Roll Call Vote: Ayes: Hibell, Kratz, Settembrino, Mayor Perry
 Nays: None
 Abstention: None
 Absent: Clarke

Township Clerk Heidi Brunt stated motion carried to pass this ordinance on first reading with a public hearing to be held on August 21, 2023.

Township Clerk Heidi Brunt read the following ordinance by title:

Ordinance 2023-3384 - 2023/2024 Salary Ordinance

It was moved by Mayor Perry and seconded by Deputy Mayor Hibell to pass this ordinance on first reading.

Roll Call Vote: Ayes: Hibell, Kratz, Settembrino, Mayor Perry
 Nays: None
 Abstention: None
 Absent: Clarke

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Township Clerk Heidi Brunt stated motion carried to pass this ordinance on first reading with a public hearing to be held on August 21, 2023.

Township Clerk Heidi Brunt read the following ordinance by title:

Ordinance 2023-3385 - Ordinance Amending Township's LOSAP Ordinances To Allow For Rate Adjustments By Resolution

It was moved by Mayor Perry and seconded by Deputy Mayor Hibell to pass this ordinance on first reading.

Roll Call Vote: Ayes: Hibell, Kratz, Settembrino, Mayor Perry
 Nays: None
 Abstention: None
 Absent: Clarke

Township Clerk Heidi Brunt stated motion carried to pass this ordinance on first reading with a public hearing to be held on August 21, 2023.

Township Clerk Heidi Brunt read the following ordinance by title:

Ordinance 2023-3386 – An Ordinance Providing Funding for Site Remediation Costs and Various Improvements at The Municipal Complex for The Township of Middletown And Appropriating \$250,000 For Such Purpose.

It was moved by Mayor Perry and seconded by Deputy Mayor Hibell to pass this ordinance on first reading.

Roll Call Vote: Ayes: Hibell, Kratz, Settembrino, Mayor Perry
 Nays: None
 Abstention: None
 Absent: Clarke

Township Clerk Heidi Brunt stated motion carried to pass this ordinance on first reading with a public hearing to be held on August 21, 2023.

CONSENT AGENDA

Township Clerk Heidi Brunt requested a motion to adopt a consent agenda including Resolutions 23-188 through 23-198 and Firefighter Applications.

It was moved by Mayor Perry, seconded by Deputy Mayor Hibell and carried to adopt the consent agenda:

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Roll Call Vote: Ayes: Hibell, Kratz, Settembrino, Mayor Perry
 Nays: None
 Abstention: None
 Absent: Clarke

Township Clerk Heidi Brunt stated the motion carried to adopt the consent agenda.

Resolution 23-188 –Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Township of Middletown for the East Road and Tindall Park Improvements.

WHEREAS, the Township of Middletown is seeking to fund the completion of improvements to East Road and Tindall Park project by obtaining a grant from the New Jersey Department of Transportation (NJDOT) through the Municipal Aid grant program, and,

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Township Committee of the Township of Middletown formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as *MA-2024-East Road and Tindall Park Improveme-00614* to the New Jersey Department of Transportation on behalf of the Township of Middletown.

BE IT FURTHER RESOLVED that that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Middletown and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Resolution 23-189 - Resolution Authorizing a Chapter 159 Additional Item of Funding in the 2023 Budget – “National Opioids Settlement Fund”

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township of Middletown has received a \$22,584.18 grant from the National Opioids Settlement Fund which will bill overseen by the NJ Dept. of Human Services and wishes to amend its 2023 budget to include this amount as revenue, and

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NOW THEREFORE BE IT RESOLVED that the Township Committee of Middletown Township, New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the 2023 budget in the sum of \$22,584.18 which is now available as revenue under Special Item of Revenue Anticipated with Prior Written Consent of the Director of Local Government Services – Public and Private Revenues Offset with Appropriations:

“National Opioids Settlement Fund”

BE IT FURTHER RESOLVED that a sum of \$22,584.18 is hereby appropriated under the caption of General Appropriations – Operations Excluded from “CAPS”:

“National Opioids Settlement Fund”

BE IT FURTHER RESOLVED that the Chief Financial Officer forward a copy of this resolution to the Director of Local Government Services.

Resolution 23-190 - Resolution Authorizing Award of Contract to Vendor with A State Contract for The Purchase of Scott 4500 PSI Carbon Cylinders

WHEREAS, The Township of Middletown, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, New Jersey Fire Equipment Co., 119-131 Route 22 East, Green Brook, NJ 08812 has been awarded New Jersey State Contract No. 17-FLEET-00819; and

WHEREAS, under Contract 17-FLEET-00819, New Jersey Fire Equipment Co., can provide thirty-six Scott 4500 PSI Carbon cylinders for the Fire Department; and

WHEREAS, the Chief Financial Officer for the Township of Middletown has certified that free and unencumbered funds in the amount of \$49,669.20 is available for this purpose in account/line-item number 3-01-44-913-200-800. A copy of the said certification is attached hereto and made part hereof.

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middletown, County of Monmouth, State of New Jersey that the Township of Middletown enter into an agreement with New Jersey Fire Equipment Co. for the delivery of thirty six Scott 4500 PSI carbon cylinders in the amount of \$49,669.20.

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Resolution 23-191 - Cancellation of Community Development Mortgages

BE IT RESOLVED by the Township Committee of the Township of Middletown that the mortgages of the Township securing the Community Development and Neighborhood Preservation Program loan/grants in connection with the following properties be and hereby are authorized to be canceled because these mortgages have been repaid, expired or otherwise satisfied.

<u>Block</u>	<u>Lot</u>	<u>Borrower</u>	<u>Address</u>	<u>Amount</u>
480	2	Jacqueline Vega	168 Summit Ave	\$25,000
514	7	Taras Michael Stefuryszyn	80 Walling Ave	\$22,850
18	9	Patricia Flack	3 Hegel Place	\$21,555

BE IT FURTHER RESOLVED that the Mayor and other authorized appropriate and responsible officials including the Township Administrator, the Director of Planning, the Community Development Director, or Township Attorney be and they are hereby authorized and directed to execute on behalf of the Township of Middletown such certifications and other documentation as may be required by the Monmouth County Clerk.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be provided by the Office of the Township Clerk to the following:

- A. Community Development

Resolution 23-192 - Resolution Authorizing The Award Of Contract For Professional Engineering And Survey Services For The Bodman Park Pavilion And Walkway

WHEREAS, the Township of Middletown (the “**Township**”) requires professional engineering and survey services in relation to construction of The Bodman Park Pavilion and Walkway project; and

WHEREAS, pursuant to the fair and open process and Resolution No. 23-14, the Township previously qualified multiple engineering firms to provide consulting engineering services; and

WHEREAS, the Township has received a proposal from Suburban Consulting Engineers, Inc. to provide the required professional engineering services in the amount not to exceed \$37,600.00, which the Township Engineer has deemed acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that:

1. It hereby authorizes the award of a contract to Suburban Consulting Engineers Inc., 2430 Highway 34, Building A, Wall NJ 08736 for professional engineering

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services related to the construction of The Bodman Park Pavilion and Walkway project in an amount not to exceed \$37,600.00.

2. It hereby authorizes and directs the Mayor and the Clerk, subject to final attorney review, to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk.

Resolution 23-193 - Appointment of Special Law Enforcement Officers - Class II

WHEREAS, the Township Administrator and Chief of Police have previously recommended that the structure of the Police Department be adjusted to include allowing the appointment of certain Special Law Enforcement Officers (Class I and Class II); and Special Crossing Guards.

WHEREAS, § 44-7B of the Code of the Township of Middletown (1996) was amended and supplemented by Ordinance No. 2015-3136; and

WHEREAS, the Chief of Police has complied with the provisions of N.J.S.A.40A:14-146.1 regarding the appointment of Special Law Enforcement Officers and Special Crossing Guards, represents that the applicants named below meet all the requirements set forth by statute and recommends the appointment.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed as Special Law Enforcement Officers – Class II, and Special Crossing Guards in the Middletown Township Police Department for the calendar year of 2023.

Special Law Enforcement Officers Class II –

Peter Bracken, Bryan Flannigan, Christopher Glietz, Adrianna Lanfranco, and Darren Schwedes

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Police Department

Resolution 23-194 - Amending Resolution 23-67 - State Contract Purchase Thresholds

WHEREAS, resolution 23-67 authorized the Township of Middletown to purchase various goods and services from authorized vendors under the State of New Jersey Cooperative Pricing Program 1-NJCP as authorized by N.J.S.A. 40A:11-12 and N.J.A.C. 5:34-77.15; and

WHEREAS, it is necessary to amend the maximum amount allocated to the state contract vendors below from which purchases may be made during the calendar year 2023.

NOW THEREFORE BE IT RESOLVED by the Township Committee that the Purchasing Agent on behalf of the Mayor and the Township Administrator as Contracting Agent is hereby authorized to process purchase orders with the vendors listed below in accordance with the terms of the State Contracts as indicated, in the not to exceed amount listed for each; and

BE IT FURTHER RESOLVED that no certification of funds from the Chief Financial Officer has been attached because these contracts are open-ended pursuant to N.J.A.C. 5:30-11-10. If needed, individual purchase orders will be processed prior to release of the order to the vendor.

EXISTING VENDOR	STATE CONTRACT #	CATEGORY	EXISTING AMOUNT	NEW AMOUNT
CDW Government	89964 20-Tele-01511	Software Licenses, Maint., Support, and Computer Equipment	\$30,000.00	\$80,000.00
Philip Casciano Associates, Inc.	83900	Radio Communication Equipment & Accessories	\$150,000.00	\$204,998.40

Resolution 23-195 - Resolution Extending Grace Period For Payment Of 3rd Quarter 2023 Taxes

WHEREAS, N.J.S.A. 54:4-64 provides that third quarter tax bills were to be mailed at least 47 days prior to the due date of August 1, 2023; and

WHEREAS, because of delays outside of the Township’s control, the bills could not be mailed prior to this deadline; and

WHEREAS, N.J.S.A. 54:4-66.3d provides that when third quarter tax bills cannot be mailed by June 14, taxes shall not be subject to interest until at least 25 days after the tax bills are mailed.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown, County of Monmouth, State of New Jersey that the interest charged as per Resolution No. 23-44, shall be waived if payment of third quarter tax bills is

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received by August 22, 2023. Any payments not made within this time shall be charged interest from the State set due date of August 1, 2023.

Resolution 23-196 - Resolution Making Cost of Living Adjustment For The Township's LOSAP Program

WHEREAS, pursuant to Chapter 53 of the Township Code, the Township of Middletown (the "**Township**") has had a Length of Service Awards Program ("**LOSAP**") in place for eligible volunteer members of the Township's fire companies and first aid squads to provide a small incentive for emergency service volunteers; and

WHEREAS, the Division of Local Government Services periodically authorizes increases in the allowable maximum contributions permitted under local LOSAP programs; and

WHEREAS, the Township has determined to make certain adjustments to the rate of its LOSAP contributions to its volunteer first responders for volunteer services rendered in 2022 with LOSAP credits being paid in 2023.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that it hereby sets forth the 2023 LOSAP contribution rates for each eligible volunteer member of its fire companies and first aid squads, as follows:

<u>Years of Service</u>	<u>Contribution</u>
0 through 2	\$300
3 through 4	\$500
5 through 6	\$700
7 through 8	\$900
9 through 10	\$1,200
11 and over	\$1,500

BE IT FURTHER RESOLVED THAT this Resolution shall not become effective until the adoption of Ordinance No. 2023-3385.

Resolution 23-197 – Resolution Authorizing the Payment of Bills for July 17, 2023

The Township Committee hereby approves a resolution authorizing the payment of bills for July 17, 2023 in the amount of \$7,237,104.43.

Resolution 23-198 - Resolution Authorizing and Extending Shared Service Agreement with Fair Haven for Chief Financial Officer, Tax Collection, And Other General Financial Administrative Services

WHEREAS, the “Uniform Shared Services and Consolidation Act” N.J.S.A. 40A:65-1 through 40A:65-35 (the “**Act**”), authorizes local units of this State to enter contracts with any other local unit or units for the joint provision within their several jurisdictions of any service which any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, the Township of Middletown (the “**Township**”) and the Borough of Fair Haven (the “**Borough**”) originally entered a Shared Services Agreement for municipal tax collection services that was a success, which expired on December 31, 2016, that was merged into a First Amended Shared Services Agreement to include Chief Financial Officer (“**CFO**”) and Qualified Purchasing Agent (“**QPA**”) related services, in addition to continuing tax collection services; and

WHEREAS, effective January 1, 2019, the parties entered a Second Amended Shared Services Agreement that increased the scope of the original agreement to include general financial and administrative services on an as-needed basis for set hourly rates and still included QPA services; and

WHEREAS, the Township and the Borough are no longer sharing QPA services, and the 2019 agreement expired without further extension on December 31, 2021; and

WHEREAS, the Township and the Borough would like to extend and modify their Shared Services Agreement to include only CFO, Tax Collection, and general financial and administrative services on an as-needed basis through December 31, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that it hereby authorizes and directs the Mayor to enter into a newly extended Shared Services Agreement with Fair Haven for the services of its CFO, Tax Collector and other employees pursuant to the terms and conditions set forth therein through December 31, 2025.

BE IT FURTHER RESOLVED that the Municipal Clerk shall transmit a copy of this Resolution and the executed Agreement to the Division of Local Government Services at the New Jersey Department of Community Affairs for informational purposes pursuant to N.J.S.A. 40A:65-4b.

FIREFIGHTER APPLICATION

Kevin Morey – East Keansburg Fire Company

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TOWNSHIP COMMITTEE COMMENTS:

Committeeman Settembrino, congratulated the two new police officers Sarah Derasmo a lifetime Middletown resident and Kenny Kozak who were sworn in by Mayor Perry earlier. He also congratulated the Middletown High School North baseball team on the championship win.

Committeewoman Kratz, echoed the sentiments of Committeeman Settembrino. She congratulated the North team and police officers.

Deputy Mayor Hibell, congratulated the police officers that were sworn in this evening. He also thanked the team for the great turn out for the Town Hall Grand Opening celebration.

Mayor Perry, thanked everyone for coming out for the Town Hall Grand Opening Celebration. He thanked John Drucker and Kevin Morrisey for their leadership in the LOSAP ordinance and thanked the first responder representation here tonight. He thanked the Bechtold's from Koch Florist for hosting the Jersey Shore Work Camp each year and also for donating the flowers for the Town Hall Grand Opening.

PUBLIC COMMENTS:

Thomas Cerqua, Wealthy Avenue, inquired on when the Tennis Courts renovation at Tindall Park will be replaced, when will the bids be going out? Township Administrator Anthony Mercantante discussed the project timelines.

Donna Blaze, Port Monmouth Road, said the need to renovate the courts needs to be reinforced.

Robert Nicol, Port Monmouth Road, supports the plan for the renovations. Inquired if we can patch the courts we have now and pull the weeds growing through the cracks. Mayor Perry asked Ted Maloney to patch the courts.

Blake Drummond, Navesink Avenue, spoke about altercations with people using the courts and requested signs be installed with local rules and ordinances.

Patrick Buonacquista, Crestview Drive, complained about the maintenance and repairs that are simple fixes of cracks and weeds. He also stated the need for removal of debris. Mayor Perry responded that he will work the Board of Education to schedule the best time to repair the courts.

Anna Magri, Linda Street, Belford, concerned about grading and cutting back branches and lights need to be fixed, they are blinding to the players at night.

Mark Soporowski, Powell Avenue, objected to the \$25.00 filing fee in Ordinance 2023-3369. He also commented that he would like a charter study commission to look into

Regular Meeting

changing the form of government so residents can elect a Mayor rather than our current form where one is appointed by the Township Committee

ADJOURNMENT

It was moved by Mayor Perry, seconded by Deputy Mayor Hibell and carried to adjourn at 8:22 pm.

Roll Call Vote: Ayes: Hibell, Kratz, Settembrino, Mayor Perry
Nays: None
Abstention: None
Absent: Clarke,

Township Clerk Heidi Brunt stated the motion carried to adjourn.

Respectfully submitted,

Heidi R Pieluc
Township Clerk

Approved:

Anthony S. Perry, Mayor