



Town Commission Regular Meeting Agenda

Tuesday, February 11, 2025 at 7:00 PM

706 NE Cholakka BLVD

CALL TO ORDER

INVOCATION AND PLEDGE OF ALLEGIANCE TO FLAG

ROLL CALL

CONSENT AGENDA

1. Agenda Approval
2. Regular Commission Meeting Minutes of January 14, 2025
Special Meeting Minutes of January 21, 2025

GUESTS

3. Micanopy Brand Library Update

CITIZEN'S FORUM

Public Comment (public comments limited to 2 minutes per speaker, please)

TOWN COMMISSION LIAISON REPORTS

4. Alachua County League of Cities
5. Alachua County Children's Trust
6. Thrasher Warehouse Board

CITIZEN BOARD AND COMMITTEE REPORTS

7. Planning and Historic Preservation Board
8. Tree Committee

TOWN ATTORNEY REPORT

9. Final Reading of Ordinance 2025-01, Voluntary Annexation

REVIEW AND ACCEPTANCE OF FINANCIAL TRANSACTIONS AND REPORTS

10. Financial Reporting for Period Ending January 31, 2025

TOWN ADMINISTRATOR REPORT

11. Ballfield Lighting Proposal

County Line Electric, a local electrical company, submitted a proposal for the placement of 3 ballfield lights and the lighting of common areas within the ballpark.

NEW BUSINESS

UNFINISHED BUSINESS

TOWN COMMISSIONER REPORTS

- 12.** Commissioner (Seat 1) Judy Galloway
- 13.** Commissioner (Seat 3) David Massey
- 14.** Commissioner (Seat 4) Kevin Putansu
- 15.** Commissioner (Seat 5) Ken Wessberg

MAYOR (SEAT 2) JIANA WILLIAMS REPORT

ADJOURN

PLEASE NOTE: PURSUANT TO SECTION 286.015, FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED DURING THIS MEETING, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, A PERSON WITH DISABILITIES NEEDING ANY SPECIAL ACCOMODATIONS TO PARTICIPATE IN TOWN MEETINGS SHOULD CONTACT THE TOWN ADMINISTRATOR, 706 NE CHOLOKKA BLVD., MICANOPY, FLORIDA 32667-0137, TELEPHONE (352) 466-3121.



DRAFT

Town Commission - Regularly Scheduled Meeting Minutes

Tuesday, January 14, 2025 at 7:00 pm

1. Call to Order

Minutes:

Mayor Jiana Williams called the meeting to order 7:02 pm

2. Invocation & Pledge of Allegiance to Flag

3. Roll Call

Minutes:

- Commissioner Present:
- Mayor Jiana Williams, present - came in late 8:00 pm
- Mayor Pro Tem Judy Galloway, present
- Commissioner David Massey, present
- Commissioner Kevin Putansu, present
- Commissioner Ken Wessberg, present
- Staff Present
- Attorney A. Derek Folds
- Administrator Sara Samario
- Deputy Town Clerk Patty Polk

4. Consent Agenda

Minutes:

Motion made and seconded (Wessberg/Putansu) to approve the consent agenda as amended, adding under 5b. Family Resource Center; passed 4-0

a. Agenda Approval

b. Regular Commission Meeting Minutes of 12-10-2024

5. Guests

a. Micanopy Branch Library Update

Minutes:

- Chris Elliot, Senior Library Specialist, gave a verbal report. They are not sure when the book mobile will be returning. Currently, there is no library service in Micanopy.
- Administrator Samario stated that we have extended an offer to allow the Library to use our upstairs as a temporary library until they can return to their side of the building. The library has old water damage that will take approximately 6 weeks to complete repairs.

b. Family Resource Center

Item # 2.

Minutes:

Lakendra Hall, Family Resource Center Manager, gave a verbal report.

6. Citizen's Forum

Minutes:

Citizens Present: Dede and Bud DesForges, Gail Davis, Bishop C Stokes, Sandy Tyson, Carol Young, Stoney Slaton, Monica Fowler, Stephanie Bartsch, Preston Crider, Linda VanLeer, Chris Elliot, Wayne Cope, Noah with James Moore, and Clay Swagger, EDA

7. Town Commission Liaison Reports

a. Alachua County League of Cities

Minutes:

No Report

b. Alachua County Children's Trust

Minutes:

No Report

c. Thrasher Warehouse Board

Minutes:

Mayor Pro Tem, Judy Galloway, gave verbal report. Bud DesForges, gave verbal report.

8. Citizen Board and Committee Reports

a. Planning & Historic Preservation Board

Minutes:

Board member Sandy Tyson gave a verbal report.

b. Tree Committee

Minutes:

No report

9. Town Attorney Report

a. Final Reading of Ordinance 2024-03, Amending the Town of Micanopy Land Development Code

Minutes:

Attorney A Derek Folds read Ordinance 2024-03 on short title. * Motion made and seconded (Putansu/Wessberg) to approve Ordinance 2024-03 on final reading as submitted; passed 4-0

b. First Reading of Ordinance 2025-01, Voluntary Annexation

Minutes:

Attorney A Derek Folds read Ordinance 2025-01 on short title.

- Motion made and seconded (Putansu/Massey) to approve Ordinance 2025-01 on first reading; passed 4-0

10. Review & Acceptance of Financial Transactions & Reports

Item # 2.

Minutes:

Motion made and seconded (Putansu/Massey) to approve the financial reports as presented; passed 4-0

11. Town Administrator Report

a. Gazebo Update

Minutes:

Information attached to meeting packet.

b. Resilient Florida Grant Award

Minutes:

Information attached to meeting packet.

c. Entrance Sign

Minutes:

Information attached to meeting packet.

d. Update on Mold Remediation

Minutes:

The mold remediation was finished. Testing was done and one room failed the test and will be cleaned tomorrow with testing to follow. We can possibly move back in the building next week. The library has some old damage that will take approximately 6 weeks to clean and repair.

12. New Business

a. Resolution 2025-01, Setting the 2025 Election Qualifying Period

Minutes:

Motion made and seconded (Massey/Galloway) to accept Resolution 2025-01 as submitted; passed 5-0

b. Request for Proposals for Certified Public Accountants

Minutes:

Special called meeting set for January 21, 2025 at 5:00 pm to discuss the two Certified Public Accountant proposals.

13. Unfinished Business

14. Town Commissioner Reports

a. Commissioner (Seat 1) Judy Galloway

Minutes:

Mayor Pro Tem Galloway, thanked everyone for being here. Happy New Year and thank you for letting her serve the town.

b. Commissioner (Seat 3) David Massey

Minutes:

Happy New Year healthy and prosperous. He is happy to be here.

Item # 2.

c. Commissioner (Seat 4) Kevin Putansu

Minutes:

Happy New Year. Thank you to everyone who is working to get our building back. Almost time for another pot luck.

d. Commissioner (Seat 5) Ken Wessberg

Minutes:

Happy New Year. We are finishing up on some of our projects. The new sign is being worked on by David Holton. Holton is priceless and is called out often on weekends. He can't praise him enough; public works goes above and beyond. Pray for California.

15. Mayor (Seat 2) Jiana Williams Report

Minutes:

Happy New Year. Praying for an abundant happy new year. She thanked everyone for prayers for California. She has a family member who lost a home. Unity walk is on January 20, 2025 at the Willie Mae Stokes Community Center.

16. Adjourn

Minutes:

Mayor Williams adjourned the meeting 8:28 pm

PLEASE NOTE: PURSUANT TO SECTION 286.015, FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED DURING THIS MEETING, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, A PERSON WITH DISABILITIES NEEDING ANY SPECIAL ACCOMODATIONS TO PARTICIPATE IN TOWN MEETINGS SHOULD CONTACT THE TOWN ADMINISTRATOR, 706 NE CHOLOKKA BLVD., MICANOPY, FLORIDA 32667-0137, TELEPHONE (352) 466-3121.

Contact: Sara Owen (townhall@micanopytown.com (352) 466-3121) | Minutes published on 02/09/2025 at 7:40 AM



Special Town Commission Meeting

Minutes

Tuesday, January 21, 2025 at 5:00 pm

1. Call to Order

Minutes:

Mayor Jiana Williams called the meeting to order 5:03 pm

2. Invocation & Pledge of Allegiance to Flag

3. Roll Call

Minutes:

- Commissioners Present
- Mayor Jiana Williams
- Mayor Pro Tem Judy Galloway
- Commissioner David Massey
- Commissioner Kevin Putansu
- Commissioner Ken Wessberg
- Town Staff Present
- Attorney Derek Folds
- Administrator Sara Owen
- Deputy Town Clerk Patty Polk

4. Agenda Approval

Minutes:

Motion made and seconded (Galloway/Putansu) to approve the agenda as submitted; passed 5-0

5. Selection of Certified Public Accountant

Minutes:

- Discussion ensued at length.
- Motion made and seconded (Putansu/Galloway) to hire James Moore as our Certified Public Account for 2025, 2026, and 2027; passed 5-0

6. Adjournment

PLEASE NOTE: PURSUANT TO SECTION 286.015, FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED DURING THIS MEETING, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE

WITH THE AMERICAN WITH DISABILITIES ACT, A PERSON WITH DISABILITIES NEEDING ANY SPECIAL ACCOMODATIONS TO PARTICIPATE IN TOWN MEETINGS SHOULD CONTACT THE TOWN ADMINISTRATOR, 706 NE CHOLOKKA BLVD., MICANOPY, FLORIDA 32667-0137, TELEPHONE (352) 466-3121.

Item # 2.

Contact: Sara Owen (townhall@micanopytown.com 352-466-3121) | Minutes published on 02/11/2025 at 1:49 PM



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January 27, 2025

Ms. Sara S. Samario
Town Administrator/Clerk
Town of Micanopy
P.O. Box 137
Micanopy, FL 32667-0137

TRANSMITTED VIA ELECTRONIC MAIL

RE: Petition No. ANX 25-01 (Town Commission)

Ordinance
Concerning a Voluntary Annexation

Dear Sara:

Please find enclosed the above referenced ordinance. **If any changes are made to this document, prior to adoption, please provide us with a copy of the revised document and identify the changes made to the document.**

The Town Attorney should review the ordinance as to legal form and sufficiency.

Subsequent to adoption of the ordinance, please send a copy of the signed ordinance to me.

If you have any questions concerning the matter, please do not hesitate to contact Sandra Joseph, Senior Planner, at 352.955.2200, ext. 111.

Sincerely,

Scott R. Koons, AICP
Executive Director

Enclosure

SRK/cf

xc: Kiersten Ballou, Esq., Attorney
Patty Polk, Deputy Clerk
S. Scott Walker, Esq., Town Attorney

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MICANOPY, SEMINOLE CHIEF

TOWN OF MICANOPY, FLORIDA

ORDINANCE NUMBER 2025-01

BEFORE THE TOWN COMMISSION

AN ORDINANCE OF THE TOWN OF MICANOPY, FLORIDA, PURSUANT TO PETITION NO. ANX 25-01, RELATING TO VOLUNTARY ANNEXATION; MAKING FINDINGS; ANNEXING CERTAIN REAL PROPERTY LOCATED IN ALACHUA COUNTY, FLORIDA, WHICH IS REASONABLY COMPACT, AND CONTIGUOUS TO THE BOUNDARIES OF THE TOWN OF MICANOPY, FLORIDA, INTO THE BOUNDARIES OF THE TOWN OF MICANOPY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the Town Commission of the Town of Micanopy, Florida, hereinafter referred to as the Town Commission, to annex real property into the corporate boundaries of the Town of Micanopy, Florida, hereinafter referred to as the Town;

WHEREAS, Sections 171.011 through 171.094, Florida Statutes, as amended, the Municipal Annexation or Contraction Act, empowers the Town Commission to annex real property into the corporate boundaries of the Town, pursuant to a petition voluntarily filed by the owner of certain real property; and

WHEREAS, the owner of certain real property more particularly described herein below, has petitioned that the same be voluntarily annexed and incorporated into the boundaries of the Town.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF MICANOPY, FLORIDA, AS FOLLOWS:

Section 1. Pursuant to a petition, ANX 25-01, by the Town Commission, the owner of real property, as described below and depicted on Schedule A: Location Map, attached hereto and incorporated as part of this ordinance, which real property is contiguous to the existing boundaries of the Town and is reasonably compact, has petitioned the Town to have said real property annexed into the Town.

A parcel of land lying in Section 25, Township 11 South, Range 20 East, Alachua County, Florida. Being more particularly described as follows: Commence at the Northwest corner of said Section 25; thence East, along the North line of said Section 25, a distance of 1,518.00 feet; thence South 01°14'18" East 3,119.32 feet to the centerline of Hunter Avenue; thence South 01°14'28" East 969.51 feet to the Point of Beginning; thence South 01°24'14" East 73.97 feet to the North right-of-way line of Southeast 165th Avenue; thence South 82°39'48" East, along the North right-of-way line of said Southeast 165th Avenue, 613.64 feet to the beginning of a curve concave to the Southwest, having a radius of 1,533.05 feet and being subtended by a chord bearing and distance of South 76°54'48" East, 281.45 feet; thence Southeasterly, along the North right-of-way line of said Southeast 165th Avenue and along the arc of said curve, through a central angle of 10°32'01", and an arc length of 281.84 feet to a reverse curve concave to the Northwest, having a radius of 50.00 feet and being subtended by a chord bearing and distance of

North 29°33'40" East, 100.00 feet; thence Northeasterly, along the North right-of-way line of said Southeast 165th Avenue and along the arc of said curve, through a central angle of 180°00'00" and an arc length of 157.08 feet to the Southwesterly right-of-way line of U.S. Highway 441 (State Road 25) and to a reverse curve concave to the Northeast, having a radius of 17,188.74 feet and being subtended by a chord bearing and distance of North 40°44'26" West 467.74 feet; thence Northwesterly, along the Southwesterly right-of-way line of said U.S. Highway 441 (State Road 25) and along the arc of said curve, through a central angle of 01°33'33" and an arc length of 467.75 feet to the end of said curve; thence North 40°01'58" West, along the Southwesterly right-of-way line of said U.S. Highway 441 (State Road 25), a distance of 81.46 feet; thence South 49°57'20" West 290.35 feet; thence North 40°03'58" West 150.09 feet; thence the following eight (8) courses; (1) thence North 12°51'16" West 248.96 feet; (2) thence North 03°58'40" West 107.90 feet; (3) thence South 86°20'35" West 48.75 feet; (4) thence South 03°39'06" East 17.70 feet; (5) thence South 86°20'28" West 64.17 feet; (6) thence South 03°39'11" East 90.16 feet; (7) thence North 86°21'26" East 83.18 feet; (8) thence South 12°52'22" East 261.11 feet; thence South 40°00'09" East 137.34 feet; thence South 73°04'30" West 332.54 feet to the Point of Beginning.

Containing 5.59 acres, more or less.

Section 2. The Town Commission of the Town of Micanopy, Florida, hereinafter referred to as the Town Commission, finds that the petition bears the signatures of all owners of the real property in the area proposed to be annexed.

Section 3. The Town Commission finds that the real property, described in Section 1 above, presently is contiguous to the boundaries of the Town that said real property meets the criteria established by Chapter 171, Florida Statutes, as amended, and that said real property should be annexed to the boundaries of the Town.

Section 4. The real property, described in Section 1 above and depicted on Schedule A: Location Map, attached hereto and incorporated as part of this ordinance, is hereby annexed to the boundaries of the Town, and said real property in every way is a part of the Town.

Section 5. The boundaries of the Town are hereby redefined to include the real property described in Section 1 hereof.

Section 6. Annexation. The real property, described in Section 1 above, shall continue to be classified as follows: RURAL COMMERCIAL AGRICULTURE under the land use classifications as designated on the Future Land Use Plan Map of the County Comprehensive Plan and classified as HIGHWAY ORIENTED BUSINESS (BH) under the zoning districts as designated on the Zoning Map of the County Land Development Code until otherwise changed or amended by appropriate ordinance of the Town.

Section 7. Effective January 1, 2026, all real property lying within the boundaries of the Town, as hereby redefined, shall be assessed for payment of municipal ad valorem taxes, and shall be subject to all general and special assessments.

Section 8. All persons who have been lawfully engaged in any occupation, business, trade or profession, within the area, described in Section 1 above, upon the effective date of this ordinance under a valid license or permit issued by the County and all other necessary state or federal regulatory agencies, may continue such occupation, business, trade or profession within the entire boundaries of the Town, as herein defined, upon securing a valid occupational license from the Town, which shall be issued upon payment of the appropriate fee, without the necessity of taking or passing any additional examination or test which otherwise is required relating to the qualification of such occupations, businesses, trades or professions.

Town of Micanopy
Ordinance No. 2025-01
Page 3 of 4

Section 9. The Town Clerk is hereby directed to file, within seven (7) days of the effective date of this ordinance, a certified copy of this ordinance with the following:

- a) Florida Department of State, Tallahassee, Florida;
- b) Florida Office of Economic and Demographic Research, Tallahassee, Florida;
- c) Clerk of the Circuit Court of the County;
- d) Chief Administrative Officer of the County;
- e) Property Appraiser of the County;
- f) Tax Collector of the County; and
- g) All public utilities authorized to conduct business within the Town.

Section 10. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 11. Conflict. All ordinances or portions of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 12. Effective Date. This ordinance shall become effective upon adoption.

On first reading passed by a vote of ____ to ____ on the 14th day of January 2025.

On second reading passed by a vote of ____ to ____ on this 11th day of February 2025.

**TOWN COMMISSION OF THE
TOWN OF MICANOPY, FLORIDA**

Jiana Williams, Mayor

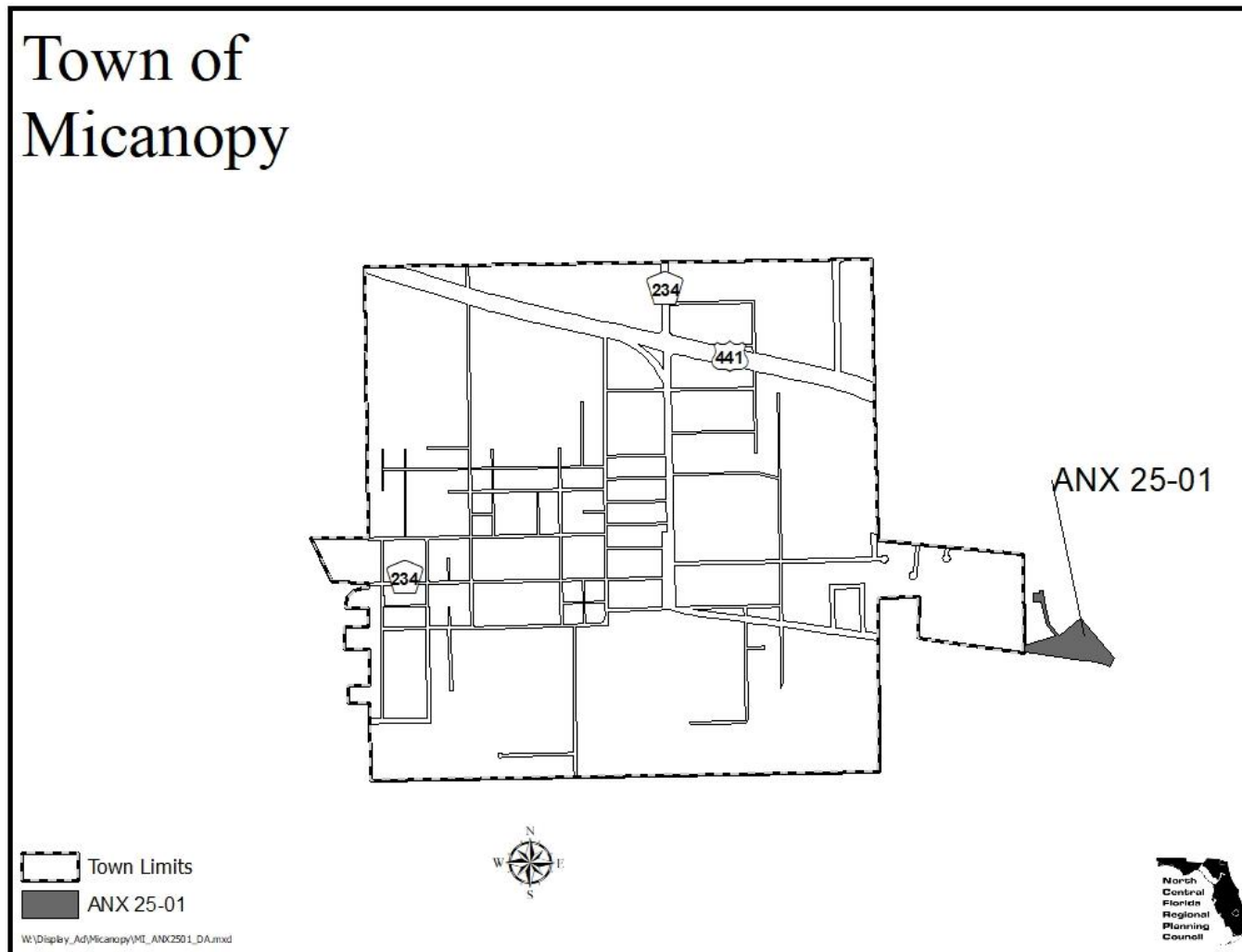
ATTEST:

Sara S. Samario, Town Clerk

Approved as to legal form and content:

S. Scott Walker, Town Attorney

Schedule A: Location Map



Town of Micanopy, Florida

General Fund

For period ending January 31, 2025

	Actual	Budget	Balance
	<u>2025</u>		
<u>Revenues</u>			
Taxes			
Ad Valorem	\$179,271	\$238,589	\$59,318
Fuel Taxes			
Fuel Tax - First Local	\$11,874	\$35,000	\$23,126
Fuel Tax - Second Local	\$8,605	\$25,000	\$16,395
Half-cent sales tax	\$14,309	\$40,000	\$25,691
Franchise fees			
Electricity - Duke Energy	\$16,443	\$41,000	\$24,557
Utility Service taxes			
Electricity - Duke Energy	\$14,989	\$53,000	\$38,011
Propane	\$1,496	\$3,000	\$1,504
Communications	\$10,949	\$25,000	\$14,051
Total Taxes	\$257,936	\$460,589	\$202,653
Licenses and permits			
Occupational - Businesses	\$240	\$2,200	\$1,960
Occupational License - Landlord	\$40	\$2,000	\$1,960
Occupational License - Insur Co	\$0	\$1,500	\$1,500
Permits - Zoning Compliance	\$400	\$1,500	\$1,100
Permits - Special Events	\$0	\$500	\$500
Land Use	\$0	\$200	\$200
Total Licenses/permits	\$680	\$7,900	\$7,220
Intergovernmental			
Wild Spaces Public Places	\$14,917	\$44,000	\$29,083
Other Infrastructure Surtax	\$14,917	\$44,000	\$29,083
Fines - Civil Traffic	\$5,503	\$14,000	\$8,497
Mobile Home Licenses	\$217	\$300	\$83
Alcoholic Beverage Licenses	\$294	\$1,000	\$706
Traffic Signal Maintenance	\$0	\$950	\$950
State Shared revenues	\$9,131	\$23,500	\$14,369
Total Intergovernmental	\$44,979	\$127,750	\$82,771

Town of Micanopy, Florida

For period ending January 31, 2025

	Actual	Budget	Balance
		<u>2025</u>	
Other			
Interest	\$27,168	\$65,000	\$37,832
Rents	\$0	\$5,400	\$5,400
Misc Revenue	\$0	\$1,500	\$1,500
Other Reimbursements	\$100	\$1,200	\$1,100
Prior Year WSPP Restricted	\$0	\$25,000	\$25,000
Prior Year Restricted	\$0	\$0	\$0
CDBG-CV Grant	\$0	\$2,934,000	\$2,934,000
Grants	\$0	\$350,000	\$350,000
Insurance Reimbursements	\$0	\$0	\$0
Total Other	\$27,268	\$3,382,100	\$3,354,832
Charges for Services			
Transfer in			
Water	\$0	\$0	\$0
Total Other Financing source	\$0	\$0	\$0
Total Revenues/Other	\$330,863	\$3,978,339	\$3,647,476

Town of Micanopy, Florida

For period ending January 31, 2025

	Actual	Budget	Balance
		<u>2025</u>	
<u>Expenditures</u>			
<u>Town Commission</u>			
Personnel Services			
Salaries	\$11,200	\$33,600	\$22,400
FICA	\$753	\$2,083	\$1,330
Medicare	\$176	\$487	\$311
Other Post Employment Benefits	\$941	\$2,650	\$1,709
Total Salaries and Benefits	\$13,070	\$38,820	\$25,751
Operating Expenses			
Professional Development	\$0	\$5,500	\$5,500
Capital Outlay	\$0	\$0	\$0
Total Operating Expenses	\$0	\$5,500	\$5,500
Total Town Commission	\$13,070	\$44,320	\$31,251

Town of Micanopy, Florida

For period ending January 31, 2025

	Actual	Budget	Balance
		<u>2025</u>	
<u>Town Administrator / Clerk</u>			
Personnel Services			
Salaries	\$26,017	\$75,161	\$49,144
Overtime	\$706	\$2,500	\$1,794
Health Insurance	\$4,494	\$13,500	\$9,006
FICA	\$1,657	\$4,815	\$3,158
Medicare	\$387	\$1,126	\$739
Professional Development	\$0	\$2,500	\$2,500
Total Salaries and Benefits	\$33,261	\$99,602	\$66,341
Operating expenses			
Workers Comp	\$200	\$543	\$343
Office Supplies	\$0	\$500	\$500
Dues and Publications	\$0	\$1,500	\$1,500
Capital Outlay	\$0	\$0	\$0
Total Operating Expenses	\$200	\$2,543	\$2,343
Total Town Administrator	\$33,461	\$102,145	\$68,684

Town of Micanopy, Florida

For period ending January 31, 2025

	Actual	Budget	Balance
	<u>2025</u>		
<u>General Government Operating</u>			
Operations			
Insurance - Liability	\$1,483	\$5,500	\$4,017
Insurance - Property	\$5,643	\$25,000	\$19,357
Office Equipment Maintenance	\$0	\$1,500	\$1,500
Building Maintenance	\$19,975	\$3,500	-\$16,475
Utilities			
Electric - Town Hall	\$2,292	\$10,000	\$7,708
Electric - Museum	\$211	\$650	\$439
Electric - Archive	\$346	\$900	\$554
Electric - Cemetery	\$100	\$500	\$400
Electric - Fire Station	\$1,038	\$3,500	\$2,462
Telephone - Town Hall	\$286	\$2,100	\$1,814
Internet	\$831	\$2,500	\$1,669
Operating Supplies	\$1,076	\$6,500	\$5,424
Office Supplies	\$1,264	\$2,600	\$1,336
Postage	\$0	\$1,000	\$1,000
Elevator Service	\$447	\$2,500	\$2,053
Janitorial Supplies	\$21	\$250	\$229
Pest & Termite Control	\$273	\$3,000	\$2,727
Contracted Services	\$1,825	\$5,000	\$3,175
Professional Services			
IT	\$1,198	\$8,500	\$7,302
Auditor	\$728	\$5,000	\$4,272
Engineering / Surveying	\$0	\$3,000	\$3,000
Janitorial	\$2,450	\$6,600	\$4,150
Dues and Publications	\$0	\$1,200	\$1,200
Promotional	\$50	\$5,500	\$5,450
Capital Outlay - Other Infrastructure	\$0	\$0	\$0
CDBG-CV Grant	\$0	\$934,000	\$934,000
Capital Outlay - CDBG-CV Grant	\$0	\$2,000,000	\$2,000,000
General Govt Operations	\$41,537	\$3,040,300	\$2,998,763

Town of Micanopy, Florida

For period ending January 31, 2025

	Actual	Budget	Balance
	<u>2025</u>		
<u>Legal</u>			
Contractual- City Attorney	\$9,000	\$38,000	\$29,000
Advertisement	\$1,046	\$4,000	\$2,954
Total Legal	\$10,046	\$42,000	\$31,954
<u>Land Development Planning</u>			
Contractual - Planning Services	\$0	\$7,000	\$7,000
Advertisement	\$0	\$1,500	\$1,500
Total and Development Planning	\$0	\$8,500	\$8,500
<u>Elections</u>			
Expenses	\$0	\$3,500	\$3,500
Advertising	\$0	\$100	\$100
Postage	\$0	\$50	\$50
Total Elections	\$0	\$3,650	\$3,650
Total General Government	\$98,114	\$3,240,915	\$3,142,801
<u>Public Works</u>			
Personnel Services			
Salaries	\$11,142	\$66,269	\$55,127
Health Insurance	\$1,680	\$22,000	\$20,321
Overtime	\$396	\$2,438	\$2,042
Part-Time	\$6,852	\$26,480	\$19,628
FICA	\$1,140	\$5,902	\$4,762
Medicare	\$267	\$1,380	\$1,113
Retirement	\$0	\$0	\$0
Uniforms	\$0	\$0	\$0
Total Salaries and Benefits	\$21,476	\$124,469	\$102,993

Town of Micanopy, Florida

For period ending January 31, 2025

	Actual	Budget	Balance
	<u>2025</u>		
Operating expenses			
Street Lights	\$3,647	\$16,000	\$12,353
Insurance - Auto	\$575	\$3,000	\$2,425
Insurance - Liability	\$112	\$600	\$488
Insurance - Property	\$1,187	\$5,200	\$4,013
Workmans Comp	\$1,150	\$5,000	\$3,850
School Signal Maintenance	\$0	\$650	\$650
Repairs and Maint- Equip	\$737	\$1,500	\$763
Operating Supplies	\$3,926	\$3,500	-\$426
Uniforms	\$0	\$300	\$300
Professional Development	\$0	\$0	\$0
Vehicle Repair	\$0	\$750	\$750
Fuel	\$1,733	\$4,750	\$3,017
Street Maintenance	\$600	\$6,500	\$5,900
Tree Removal	\$1,800	\$7,500	\$5,700
Contract Services	\$0	\$7,500	\$7,500
Capital Outlay	\$0	\$5,000	\$5,000
Total Operating Supplies	\$15,467	\$67,750	\$52,283
Total Public Works	\$36,943	\$192,219	\$155,276
<u>Public Safety</u>			
Fire Safety Fund Contribution	\$0	\$135,000	\$135,000
Total Public Safety	\$0	\$135,000	\$135,000

Town of Micanopy, Florida

For period ending January 31, 2025

	Actual	Budget	Balance
	<u>2025</u>		
<u>Parks</u>			
Operating expenses			
Utilities - parks	\$2,031	\$7,200	\$5,169
Insurance - Property	\$532	\$3,000	\$2,468
Maintenance & Repairs	\$0	\$2,000	\$2,000
Operating Supplies	\$452	\$3,200	\$2,748
Tree City	\$0	\$250	\$250
Special Events - Independence Day	\$0	\$7,500	\$7,500
Special Event - Light up Micanopy	\$0	\$2,500	\$2,500
Special Event -Halloween	\$445	\$500	\$55
Special Event - Other Events	\$0	\$750	\$750
Capital Outlay - WSPP	\$0	\$375,000	\$375,000
 Total Parks	 \$3,460	 \$401,900	 \$398,440
 Total Expenditures	 \$138,517	 \$3,970,034	 \$3,831,517
 Net Revenue Over Expenses	 \$192,346	 \$8,305	 (\$184,041)

Town of Micanopy, Florida

Solid Waste Fund

For period ending January 31, 2025

	Actual	Budget	Balance
		2025	
<u>Revenues</u>			
Charges			
Solid Waste Charges	\$43,286	\$121,303	\$78,017
Total Charges	\$43,286	\$121,303	\$78,017
Total Revenues	\$43,286	\$121,303	\$78,017
<u>Expenditures</u>			
Contractual Services - Residential	\$21,661	\$66,900	\$45,239
Contractual Services - Commercial	\$15,133	\$48,253	\$33,120
Operating Supplies	\$0	\$150	\$150
Transfer to Water Fund	\$0	\$6,000	\$6,000
Total Expenditures	\$36,794	\$121,303	\$84,509
Net Revenue Over Expenses	\$6,492	\$0	-\$6,492

Town of Micanopy, Florida

Water Fund

For period ending January 31, 2025

	Actual	Budget	Balance
		<u>2025</u>	
<u>Revenues</u>			
Operating Income			
Charges			
Water Use	\$46,614	\$167,600	\$120,986
Service Charge	\$3,153	\$5,000	\$1,847
Interest	\$3,886	\$8,000	\$4,114
Total Charges	\$53,653	\$180,600	\$126,947
Other			
Transfer from Solid Waste	\$0	\$6,000	\$6,000
SRF Grant / Loan - Planning & Design	\$75,000	\$252,500	\$177,500
SRF Grant / Loan - construction	\$0	\$1,550,000	\$1,550,000
Prior year ARPA	\$0	\$301,542	\$301,542
Total Other	\$75,000	\$2,110,042	\$2,029,042
Total Revenues	\$128,653	\$2,290,642	\$2,155,989

Expenditures

Personnel Services

Salaries - Operation	\$24,285	\$76,500	\$52,215
Overtime	\$2,375	\$5,000	\$2,625
Health Insurance	\$1,680	\$10,000	\$8,320
FICA	\$1,653	\$5,053	\$3,400
Medicare	\$387	\$1,182	\$795
Retirement	\$600	\$1,950	\$1,350
Workers Comp	\$0	\$2,500	\$2,500
Total personnel Services	\$30,979	\$102,185	\$71,206

Operating Expenses

Contractual Services

Water Operator	\$2,348	\$15,000	\$12,652
Audit	\$0	\$5,000	\$5,000
Annual Service Contract	\$0	\$12,500	\$12,500
Backflow Prevention	\$0	\$4,500	\$4,500
Billing Software	\$0	\$1,600	\$1,600
Professional Development	\$0	\$2,000	\$2,000
Postage	\$800	\$2,500	\$1,700
Utilities - Electricity	\$0	\$7,200	\$7,200
Utilities - Communication Line	\$0	\$1,000	\$1,000

Town of Micanopy, Florida

For period ending January 31, 2025

	Actual	Budget	Balance
		2025	
Insurance			
Liability	\$0	\$500	\$500
Property	\$0	\$6,500	\$6,500
Maintenance			
Building	\$0	\$1,000	\$1,000
Equipment	\$0	\$2,500	\$2,500
Water Testing	\$1,790	\$3,000	\$1,210
Operating Supplies	\$0	\$3,500	\$3,500
Office Supplies	\$0	\$500	\$500
Chemicals	\$1,538	\$7,000	\$5,462
Dues	\$1,274	\$1,500	\$226
Total Operating Expense	\$7,750	\$77,300	\$69,550
Total Personnel and Operating	\$38,729	\$179,485	\$139,100
Other			
Capital	\$0	\$5,000	\$5,000
Capital Improvement - Planning & Design	\$75,000	\$505,000	\$430,000
Capital Improvement - Construction	\$0	\$1,585,000	\$1,585,000
Transfer to General Fund	\$0	\$1,500	\$1,500
Total Other Expenses	\$75,000	\$2,096,500	\$2,021,500
Total Water Fund Expenses	\$113,729	\$2,275,985	\$2,160,600
Net income/ (loss)	\$14,924	\$14,657	(\$4,611)

ESTIMATE

County Line Electric LLC
22968 NW 70th Ave
Micanopy, FL 32667

countylineelectric2021@gmail.com
+1 (352) 262-6280



Bill to
Town of Micanopy

Ship to
Town of Micanopy

Estimate details
Estimate no.: 1076
Estimate date: 10/01/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.	10/01/2024	Services	1500W ballast kit	3	\$400.00	\$1,200.00
2.	10/01/2024	Services	1500W Lamps	3	\$50.00	\$150.00
3.	10/01/2024	Services	Labor for stadium light replacement	1	\$1,200.00	\$1,200.00
4.	10/01/2024	Services	Lift rental/delivery	1	\$2,750.00	\$2,750.00
5.	10/01/2024	Services	Wall mount LED Flood fixtures	3	\$250.00	\$750.00
6.	10/01/2024	Services	Labor to replace floods/relocate on same poles	1	\$600.00	\$600.00
7.	10/01/2024	Services	Wire/pipe/small parts	1	\$50.00	\$50.00
Total					\$6,700.00	

Accepted date

Accepted by