



Town Commission Regular Meeting Agenda

Tuesday, May 13, 2025 at 7:00 PM

706 NE Chokolka BLVD

CALL TO ORDER

INVOCATION AND PLEDGE OF ALLEGIANCE TO FLAG

ROLL CALL

CONSENT AGENDA

1. Agenda Approval
2. Regular Commission Meeting Minutes of April 8, 2025

Recognition of Patty Polk's Certified Municipal Clerk (CMC) Designation

GUESTS

3. Micanopy Branch Library Update
4. Willie Mae Stokes Community Center

CITIZEN'S FORUM

Public Comment (public comments limited to 2 minutes per speaker, please)

TOWN COMMISSION LIAISON REPORTS

5. Alachua County League of Cities
6. Alachua County Children's Trust
7. Thrasher Warehouse Board

CITIZEN BOARD AND COMMITTEE REPORTS

8. Planning and Historic Preservation Board
9. Tree Committee

TOWN ATTORNEY REPORT

10. Final Reading of Ordinance No. 2025-02, Amendment to the Future Land Use Plan of the Comprehensive Plan
11. Final Reading of Ordinance No. 2025-03, Amending the Official Zoning Map of the Land Development Code

REVIEW AND ACCEPTANCE OF FINANCIAL TRANSACTIONS AND REPORTS

12. Financial Reporting for Period Ending April 30, 2025

TOWN ADMINISTRATOR REPORT

13. Proposed Budget for Annex

14. Proposal for the disposal of property through a sealed bidding process.

15. Proposed Pay Increase for Town Staff Members

NEW BUSINESS

16. Electrical Upgrades at Micanopy Historical Society Museum

17. Joint Project Proposals for Alachua County Partnership Matching Funds

UNFINISHED BUSINESS

TOWN COMMISSIONER REPORTS

18. Commissioner (Seat 1) Judy Galloway

19. Commissioner (Seat 3) David Massey

20. Commissioner (Seat 4) Kevin Putansu

21. Commissioner (Seat 5) Ken Wessberg

MAYOR (SEAT 2) JIANA WILLIAMS REPORT

ADJOURN

PLEASE NOTE: PURSUANT TO SECTION 286.015, FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED DURING THIS MEETING, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, A PERSON WITH DISABILITIES NEEDING ANY SPECIAL ACCOMODATIONS TO PARTICIPATE IN TOWN MEETINGS SHOULD CONTACT THE TOWN ADMINISTRATOR, 706 NE CHOLOKKA BLVD., MICANOPY, FLORIDA 32667-0137, TELEPHONE (352) 466-3121.



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April 30, 2025

Ms. Sara S. Samario
Town Administrator/Clerk
Town of Micanopy
P.O. Box 137
Micanopy, FL 32667-0137

TRANSMITTED VIA ELECTRONIC MAIL

RE: Application No. CPA 25-01 (Town Commission)

Ordinance
Concerning an Amendment to the
Future Land Use Plan Map of the Comprehensive Plan

Dear Sara:

Please find enclosed the above referenced ordinance. **If any changes are made to the document, please send a copy of the changes made in strike-through underline format to me.**

The Town Attorney should review the ordinance as to legal form and sufficiency.

Subsequent to adoption of the ordinance, please send a copy of the signed ordinance to me.

If you have any questions concerning the matter, please do not hesitate to contact Sandra Joseph, Senior Planner, at 352.955.2200, ext. 111.

Sincerely,

Scott R. Koons, AICP
Executive Director

Enclosure

SRK/cf

xc: Kiersten Ballou, Esq., Attorney
Patty Polk, Deputy Town Clerk
S. Scott Walker, Esq., Town Attorney

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MICANOOPY, SEMINOLE CHIEF

TOWN OF MICANOOPY, FLORIDA

ORDINANCE NUMBER 2025-02

BEFORE THE TOWN COMMISSION

AN ORDINANCE OF THE TOWN OF MICANOOPY, FLORIDA, AMENDING THE FUTURE LAND USE PLAN MAP OF THE TOWN OF MICANOOPY COMPREHENSIVE PLAN, AS AMENDED; RELATING TO AN AMENDMENT OF 50 OR LESS ACRES OF LAND, PURSUANT TO AN APPLICATION, CPA 25-01, BY THE PROPERTY OWNER OF SAID ACREAGE, UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR AMENDING THE FUTURE LAND USE PLAN MAP BY CHANGING THE FUTURE LAND USE CLASSIFICATION FROM COUNTY, RURAL COMMERCIAL AGRICULTURE TO TOWN CONSERVATION ON CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE TOWN OF MICANOOPY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the Town Commission of the Town of Micanopy, Florida, hereinafter referred to as the Town Commission, to prepare, adopt and implement a comprehensive plan;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, empowers and requires the Town Commission to prepare, adopt and implement a comprehensive plan;

WHEREAS, an application for an amendment, as described below, has been filed with the Town;

WHEREAS, the Planning and Historic Preservation Board of the Town of Micanopy, Florida, has been designated as the Local Planning Agency of the Town of Micanopy, Florida, hereinafter referred to as the Planning and Historic Preservation Board, serving also as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and the Land Development Code, as amended, the Planning and Historic Preservation Board, serving also as the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Planning and Historic Preservation Board, serving also as the Local Planning Agency; reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the Town Commission approval of said application for an amendment, as described below;

WHEREAS, the Town Commission held the required public hearing, with public notice having been provided, under the procedures established in Sections 163.3161 to 163.3248, Florida Statutes, as amended, on said application for an amendment, as described below, and at said public hearing, the Town Commission reviewed and considered all comments received during said public hearing, including the recommendation of the Planning and Historic Preservation Board, serving also as the Local Planning Agency; and the Concurrency Management Assessment concerning said application for an amendment, as described below;

WHEREAS, the Town Commission has determined and found said application for an amendment, as described below, to be compatible with the Land Use Element objectives and policies, and those of other affected elements of the Comprehensive Plan;

WHEREAS, the Town Commission has determined and found that approval of an application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF MICANOPY, FLORIDA, THAT:

Section 1. Pursuant to an application, CPA 25-01, by the Town Commission, to amend the Future Land Use Plan Map of the Comprehensive Plan by changing the future land use classification on certain lands, the land use classification is hereby changed from COUNTY, RURAL COMMERCIAL AGRICULTURE to TOWN CONSERVATION on property described, as follows:

A parcel of land lying in Section 25, Township 11 South, Range 20 East, Alachua County, Florida. Being more particularly described as follows: Commence at the Northwest corner of said Section 25; thence East, along the North line of said Section 25, a distance of 1,518.00 feet; thence South 01°14'18" East 3,119.32 feet to the centerline of Hunter Avenue; thence South 01°14'28" East 969.51 feet to the Point of Beginning; thence South 01°24'14" East 73.97 feet to the North right-of-way line of Southeast 165th Avenue; thence South 82°39'48" East, along the North right-of-way line of said Southeast 165th Avenue, 613.64 feet to the beginning of a curve concave to the Southwest, having a radius of 1,533.05 feet and being subtended by a chord bearing and distance of South 76°54'48" East, 281.45 feet; thence Southeasterly, along the North right-of-way line of said Southeast 165th Avenue and along the arc of said curve, through a central angle of 10°32'01", and an arc length of 281.84 feet to a reverse curve concave to the Northwest, having a radius of 50.00 feet and being subtended by a chord bearing and distance of North 29°33'40" East, 100.00 feet; thence Northeasterly, along the North right-of-way line of said Southeast 165th Avenue and along the arc of said curve, through a central angle of 180°00'00" and an arc length of 157.08 feet to the Southwesterly right-of-way line of U.S. Highway 441 (State Road 25) and to a reverse curve concave to the Northeast, having a radius of 17,188.74 feet and being subtended by a chord bearing and distance of North 40°44'26" West 467.74 feet; thence Northwesterly, along the Southwesterly right-of-way line of said U.S. Highway 441 (State Road 25) and along the arc of said curve, through a central angle of 01°33'33" and an arc length of 467.75 feet to the end of said curve; thence North 40°01'58" West, along the Southwesterly right-of-way line of said U.S. Highway 441 (State Road 25), a distance of 81.46 feet; thence South 49°57'20" West 290.35 feet; thence North 40°03'58" West 150.09 feet; thence the following eight (8) courses; (1) thence North 12°51'16" West 248.96 feet; (2) thence North 03°58'40" West 107.90 feet; (3) thence South 86°20'35" West 48.75 feet; (4) thence South 03°39'06" East 17.70 feet; (5) thence South 86°20'28" West 64.17 feet; (6) thence South 03°39'11" East 90.16 feet; (7) thence North 86°21'26" East 83.18 feet; (8) thence South 12°52'22" East 261.11 feet; thence South 40°00'09" East 137.34 feet; thence South 73°04'30" West 332.54 feet to the Point of Beginning.

Containing 5.59 acres, more or less.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This ordinance shall become effective upon adoption.

The effective date of this plan amendment shall be thirty-one (31) days following the date of adoption of this plan amendment. However, if any affected person files a petition with the Florida Division of Administrative Hearings pursuant to Section 120.57, Florida Statutes, as amended, to request a hearing to challenge the compliance of this plan amendment with Sections 163.3161 through 163.3248, Florida Statutes, as amended, within thirty (30) days following the date of adoption of this plan amendment, this plan amendment shall not become effective until the Florida Department of Commerce or the Florida Administration Commission, respectively, issues a final order determining this plan amendment is in compliance. No development orders, development permits or land uses dependent on this plan amendment may be issued or commence before it has become effective. If a final order of noncompliance is issued, this plan amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to the Florida Department of Commerce, Division of Community Development, 107 East Madison Street, Caldwell Building, First Floor, Tallahassee, Florida 32399-4120.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 166.021, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

On first reading passed by a vote of ____ to ____ on the 8th day of April 2025.

On second reading passed by a vote of ____ to ____ on this 13th day of May 2025.

**TOWN COMMISSION OF THE
TOWN OF MICANOPY, FLORIDA**

Jiana Williams, Mayor

ATTEST:

Sara S. Samario, Town Clerk

Approved as to legal form and content:

S. Scott Walker, Town Attorney



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April 30, 2025

Ms. Sara S. Samario
Town Administrator/Clerk
Town of Micanopy
P.O. Box 137
Micanopy, FL 32667-0137

TRANSMITTED VIA ELECTRONIC MAIL

RE: Application No. Z 25-01 (Town Commission)

Ordinance
Concerning an Amendment to the
Official Zoning Map of the Land Development Code

Dear Sara:

Please find enclosed the above referenced ordinance. **If any changes are made to the document, please send a copy of the changes made in strike-through underline format to me.**

The Town Attorney should review the ordinance as to legal form and sufficiency.

Subsequent to adoption of the ordinance, please send a copy of the signed ordinance to me.

If you have any questions concerning the matter, please do not hesitate to contact Sandra Joseph, Senior Planner, at 352.955.2200, ext. 111.

Sincerely,

Scott R. Koons, AICP
Executive Director

Enclosure

SRK/cf

xc: Kiersten Ballou, Esq., Attorney
Patty Polk, Deputy Town Clerk
S. Scott Walker, Esq., Town Attorney

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MICANOPY, SEMINOLE CHIEF

TOWN OF MICANOPY, FLORIDA

ORDINANCE NUMBER 2025-03

BEFORE THE TOWN COMMISSION

AN ORDINANCE OF THE TOWN OF MICANOPY, FLORIDA, RELATING TO THE REZONING OF LESS THAN TEN CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z 25-01, BY THE PROPERTY OWNER, AMENDING THE OFFICIAL ZONING MAP OF THE TOWN OF MICANOPY LAND DEVELOPMENT CODE, AS AMENDED; PROVIDING FOR CHANGING THE ZONING DISTRICT FROM COUNTY, HIGHWAY ORIENTED BUSINESS (BH) TO TOWN CONSERVATION (CON) ON CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE TOWN OF MICANOPY, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the Town Commission of the Town of Micanopy, Florida, hereinafter referred to as the Town Commission, to prepare, adopt and enforce Land Development Code;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, requires the Town Commission to prepare and adopt regulations concerning the use of land and water to implement a comprehensive plan;

WHEREAS, an application for an amendment, as described below, has been filed with the Town;

WHEREAS, the Planning and Historic Preservation Board of the Town of Micanopy, Florida, has been designated as the Local Planning Agency of the Town of Micanopy, Florida, hereinafter referred to as the Planning and Historic Preservation Board, serving also as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and the Land Development Code, as amended, the Planning and Historic Preservation Board, serving also as the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Planning and Historic Preservation Board, serving also as the Local Planning Agency reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the Town Commission approval of said application for an amendment, as described below;

WHEREAS, pursuant to Section 166.041, Florida Statutes, as amended, the Town Commission held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the Town Commission reviewed and considered all comments received during said public hearing, including the recommendation of the Planning and Historic Preservation Board, serving also as the Local Planning Agency, and the Concurrency Management Assessment concerning said application for an amendment, as described below; and

WHEREAS, the Town Commission has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF MICANOPY, FLORIDA, THAT:

Section 1. Pursuant to an application, Z 25-01, by the Town Commission, to amend the Official Zoning Map of the Land Development Code by changing the zoning district on certain lands, the zoning district is hereby changed from COUNTY, HIGHWAY ORIENTED BUSINESS (BH) to TOWN CONSERVATION (CON) on property described, as follows:

A parcel of land lying in Section 25, Township 11 South, Range 20 East, Alachua County, Florida. Being more particularly described as follows: Commence at the Northwest corner of said Section 25; thence East, along the North line of said Section 25, a distance of 1,518.00 feet; thence South 01°14'18" East 3,119.32 feet to the centerline of Hunter Avenue; thence South 01°14'28" East 969.51 feet to the Point of Beginning; thence South 01°24'14" East 73.97 feet to the North right-of-way line of Southeast 165th Avenue; thence South 82°39'48" East, along the North right-of-way line of said Southeast 165th Avenue, 613.64 feet to the beginning of a curve concave to the Southwest, having a radius of 1,533.05 feet and being subtended by a chord bearing and distance of South 76°54'48" East, 281.45 feet; thence Southeasterly, along the North right-of-way line of said Southeast 165th Avenue and along the arc of said curve, through a central angle of 10°32'01", and an arc length of 281.84 feet to a reverse curve concave to the Northwest, having a radius of 50.00 feet and being subtended by a chord bearing and distance of North 29°33'40" East, 100.00 feet; thence Northeasterly, along the North right-of-way line of said Southeast 165th Avenue and along the arc of said curve, through a central angle of 180°00'00" and an arc length of 157.08 feet to the Southwesterly right-of-way line of U.S. Highway 441 (State Road 25) and to a reverse curve concave to the Northeast, having a radius of 17,188.74 feet and being subtended by a chord bearing and distance of North 40°44'26" West 467.74 feet; thence Northwesterly, along the Southwesterly right-of-way line of said U.S. Highway 441 (State Road 25) and along the arc of said curve, through a central angle of 01°33'33" and an arc length of 467.75 feet to the end of said curve; thence North 40°01'58" West, along the Southwesterly right-of-way line of said U.S. Highway 441 (State Road 25), a distance of 81.46 feet; thence South 49°57'20" West 290.35 feet; thence North 40°03'58" West 150.09 feet; thence the following eight (8) courses; (1) thence North 12°51'16" West 248.96 feet; (2) thence North 03°58'40" West 107.90 feet; (3) thence South 86°20'35" West 48.75 feet; (4) thence South 03°39'06" East 17.70 feet; (5) thence South 86°20'28" West 64.17 feet; (6) thence South 03°39'11" East 90.16 feet; (7) thence North 86°21'26" East 83.18 feet; (8) thence South 12°52'22" East 261.11 feet; thence South 40°00'09" East 137.34 feet; thence South 73°04'30" West 332.54 feet to the Point of Beginning.

Containing 5.59 acres, more or less.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or portions of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Town of Micanopy
Ordinance No. 2025-03
Page 3 of 3

Section 4. Effective Date. This ordinance shall become effective upon adoption.

The effective date of this amendment, Z 25-01, to the Official Zoning Map shall be the same date as the effective date of Future Land Use Plan Map Amendment, CPA 25-01. If Future Land Use Plan Map Amendment, CPA 25-01, does not become effective, this amendment, Z 25-01, to the Official Zoning Map shall not become effective. No development orders, development permits or land uses dependent on this amendment, Z 25-01, to the Official Zoning Map may be issued or commence before it has become effective.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 166.021, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

On first reading passed by a vote of _____ to _____ on the 8th day of April 2025.

On second reading passed by a vote of _____ to _____ on this 13th day of May 2025.

**TOWN COMMISSION OF THE
TOWN OF MICANOPY, FLORIDA**

Jiana Williams, Mayor

ATTEST:

Sara S. Samario, Town Clerk

Approved as to legal form and content:

S. Scott Walker, Town Attorney

Town of Micanopy, Florida

General Fund

For period ending April 30, 2025

	Actual	Budget	Balance	% Received
	<u>2025</u>			
<u>Revenues</u>				
Taxes				
Ad Valorem	\$218,228	\$238,589	\$20,361	91%
Fuel Taxes				
Fuel Tax - First Local	\$20,338	\$35,000	\$14,662	58%
Fuel Tax - Second Local	\$14,707	\$25,000	\$10,293	59%
Half-cent sales tax	\$24,881	\$40,000	\$15,119	62%
Franchise fees				
Electricity - Duke Energy	\$32,800	\$55,000	\$22,200	60%
Utility Service taxes				
Electricity - Duke Energy	\$37,997	\$53,000	\$15,003	72%
Propane	\$2,212	\$3,000	\$788	74%
Communications	\$19,185	\$25,000	\$5,815	77%
Total Taxes	\$370,348	\$474,589	\$104,241	
Licenses and permits				
Occupational - Businesses	\$400	\$2,200	\$1,800	18%
Occupational License - Landlord	\$40	\$2,000	\$1,960	2%
Occupational License - Insur Co	\$0	\$1,500	\$1,500	0%
Permits - Zoning Compliance	\$1,550	\$1,750	\$200	89%
Permits - Special Events	\$0	\$500	\$500	0%
Land Use	\$50	\$200	\$150	25%
Total Licenses/permits	\$2,040	\$8,150	\$6,110	
Intergovernmental				
Wild Spaces Public Places	\$26,716	\$44,000	\$17,284	61%
Other Infrastructure Surtax	\$26,716	\$44,000	\$17,284	61%
Fines - Civil Traffic	\$10,727	\$14,000	\$3,273	77%
Mobile Home Licenses	\$282	\$300	\$18	94%
Alcoholic Beverage Licenses	\$1,126	\$1,000	-\$126	113%
Traffic Signal Maintenance	\$975	\$950	-\$25	103%
State Shared revenues	\$15,690	\$23,500	\$7,810	67%
Total Intergovernmental	\$82,232	\$127,750	\$45,518	

Town of Micanopy, Florida

For period ending April 30, 2025

	Actual	Budget	Balance	
		<u>2025</u>		
Other				
Interest	\$39,955	\$75,000	\$35,045	53%
Rents	\$0	\$5,400	\$5,400	0%
Misc Revenue	\$863	\$1,500	\$637	58%
Other Reimbursements	\$24,503	\$1,200	-\$23,303	2042%
Prior Year WSPR Restricted	\$0	\$25,000	\$25,000	0%
Prior Year Restricted	\$0	\$0	\$0	
CDBG-CV Grant	\$0	\$2,934,000	\$2,934,000	0%
Grants	\$0	\$350,000	\$350,000	0%
Insurance Reimbursements	\$2,660	\$0	-\$2,660	
Total Other	\$67,981	\$3,392,100	\$3,324,119	
Charges for Services				
Transfer in				
Water	\$0	\$0	\$0	
Total Other Financing source	\$0	\$0	\$0	
Total Revenues/Other	\$522,601	\$4,002,589	\$3,479,988	

Town of Micanopy, Florida

For period ending April 30, 2025

	Actual	Budget	Balance	
		<u>2025</u>		
<u>Expenditures</u>				
<u>Town Commission</u>				
Personnel Services				
Salaries	\$19,600	\$33,600	\$14,000	58%
FICA	\$1,317	\$2,083	\$766	63%
Medicare	\$308	\$487	\$179	63%
Other Post Employment Benefits	\$1,646	\$2,650	\$1,004	62%
	<hr/>			
Total Salaries and Benefits	\$22,871	\$38,820	\$15,949	
Operating Expenses				
Professional Development	\$1,341	\$5,500	\$4,159	24%
Capital Outlay	\$0	\$0	\$0	
	<hr/>			
Total Operating Expenses	\$1,341	\$5,500	\$4,159	
	<hr/>			
Total Town Commission	\$24,212	\$44,320	\$20,108	

Town of Micanopy, Florida

For period ending April 30, 2025

	Actual	Budget	Balance	
	<u>2025</u>			
<u>Town Administrator / Clerk</u>				
Personnel Services				
Salaries	\$43,362	\$75,161	\$31,799	58%
Overtime	\$1,302	\$2,500	\$1,198	52%
Health Insurance	\$8,186	\$13,500	\$5,314	61%
FICA	\$2,769	\$4,815	\$2,046	58%
Medicare	\$648	\$1,126	\$478	58%
Professional Development	\$0	\$2,500	\$2,500	0%
Total Salaries and Benefits	\$56,267	\$99,602	\$43,335	
Operating expenses				
Workers Comp	\$600	\$900	\$300	67%
Office Supplies	\$129	\$500	\$371	26%
Dues and Publications	\$984	\$1,500	\$516	66%
Capital Outlay	\$0	\$0	\$0	
Total Operating Expenses	\$1,713	\$2,900	\$1,187	
Total Town Administrator	\$57,980	\$102,502	\$44,522	

Town of Micanopy, Florida

For period ending April 30, 2025

	Actual	Budget	Balance	
	<u>2025</u>			
<u>General Government Operating</u>				
Operations				
Insurance - Liability	\$5,000	\$7,500	\$2,500	67%
Insurance - Property	\$16,841	\$25,000	\$8,159	67%
Office Equipment Maintenance	\$3,097	\$3,500	\$403	88%
Building Maintenance	\$46,693	\$47,500	\$807	98%
Utilities				
Electric - Town Hall	\$6,620	\$12,000	\$5,380	55%
Electric - Museum	\$589	\$1,000	\$411	59%
Electric - Archive	\$989	\$1,600	\$611	62%
Electric - Cemetery	\$263	\$500	\$237	53%
Electric - Fire Station	\$2,752	\$5,000	\$2,248	55%
Telephone - Town Hall	\$2,574	\$2,100	-\$474	123%
Internet	\$1,649	\$2,500	\$851	66%
Operating Supplies	\$2,985	\$6,500	\$3,515	46%
Office Supplies	\$3,629	\$4,500	\$871	81%
Postage	\$18	\$1,000	\$982	2%
Elevator Service	\$1,034	\$2,500	\$1,466	41%
Janitorial Supplies	\$138	\$250	\$112	55%
Pest & Termite Control	\$2,060	\$3,000	\$940	69%
Contracted Services	\$5,337	\$10,000	\$4,663	53%
Professional Services				
IT	\$3,594	\$8,500	\$4,906	42%
Auditor	\$728	\$5,000	\$4,272	15%
Engineering / Surveying	\$0	\$3,000	\$3,000	0%
Janitorial	\$3,950	\$6,600	\$2,650	60%
Dues and Publications	\$632	\$1,200	\$568	53%
Promotional	\$1,688	\$5,500	\$3,812	31%
Capital Outlay - Other Infrastructure	\$11,846	\$0	-\$11,846	
CDBG-CV Grant	\$0	\$934,000	\$934,000	0%
Capital Outlay - CDBG-CV Grant	\$0	\$2,000,000	\$2,000,000	0%
General Govt Operations	\$124,706	\$3,099,750	\$2,975,044	

Town of Micanopy, Florida

For period ending April 30, 2025

	Actual	Budget	Balance	
	<u>2025</u>			
<u>Legal</u>				
Contractual- City Attorney	\$24,000	\$38,000	\$14,000	63%
Advertisement	\$2,169	\$4,000	\$1,831	54%
Total Legal	\$26,169	\$42,000	\$15,831	
<u>Land Development Planning</u>				
Contractual - Planning Services	\$1,750	\$7,000	\$5,250	25%
Advertisement	\$0	\$1,500	\$1,500	0%
Total and Development Planning	\$1,750	\$8,500	\$6,750	
<u>Elections</u>				
Expenses	\$0	\$0	\$0	
Advertising	\$0	\$0	\$0	
Postage	\$0	\$0	\$0	
Total Elections	\$0	\$0	\$0	
Total General Government	\$234,817	\$3,297,072	\$3,062,255	
<u>Public Works</u>				
<u>Personnel Services</u>				
Salaries	\$18,178	\$66,269	\$48,091	27%
Health Insurance	\$6,118	\$22,000	\$15,882	28%
Overtime	\$902	\$2,438	\$1,536	37%
Part-Time	\$15,133	\$26,480	\$11,347	57%
FICA	\$2,121	\$5,902	\$3,781	36%
Medicare	\$496	\$1,380	\$884	36%
Retirement	\$0	\$0	\$0	
Uniforms	\$0	\$0	\$0	
Total Salaries and Benefits	\$42,948	\$124,469	\$81,521	

Town of Micanopy, Florida

For period ending April 30, 2025

	Actual	Budget	Balance	
	<u>2025</u>			
Operating expenses				
Street Lights	\$11,367	\$18,000	\$6,633	63%
Insurance - Auto	\$1,726	\$3,000	\$1,274	58%
Insurance - Liability	\$337	\$600	\$263	56%
Insurance - Property	\$3,762	\$5,200	\$1,438	72%
Workmans Comp	\$3,450	\$5,000	\$1,550	69%
School Signal Maintenance	\$0	\$650	\$650	0%
Repairs and Maint- Equip	\$973	\$1,500	\$527	65%
Operating Supplies	\$6,133	\$7,000	\$867	88%
Uniforms	\$280	\$300	\$20	93%
Professional Development	\$0	\$0	\$0	
Vehicle Repair / Maintenance	\$79	\$750	\$671	11%
Fuel	\$3,194	\$4,750	\$1,556	67%
Street Maintenance	\$922	\$6,500	\$5,578	14%
Tree Removal	\$1,800	\$7,500	\$5,700	24%
Contract Services	\$0	\$7,500	\$7,500	0%
Capital Outlay	\$4,600	\$5,000	\$400	92%
Total Operating Supplies	\$38,623	\$73,250	\$34,627	
Total Public Works	\$81,571	\$197,719	\$116,148	
<u>Public Safety</u>				
Fire Safety Fund Contribution	\$0	\$135,000	\$135,000	0%
Total Public Safety	\$0	\$135,000	\$135,000	

Town of Micanopy, Florida

For period ending April 30, 2025

	Actual	Budget	Balance	
	<u>2025</u>			
<u>Parks</u>				
Operating expenses				
Utilities - parks	\$4,981	\$8,000	\$3,019	62%
Insurance - Property	\$1,655	\$3,000	\$1,345	55%
Maintenance & Repairs	\$671	\$2,000	\$1,329	34%
Operating Supplies	\$1,186	\$3,200	\$2,014	37%
Tree City	\$0	\$550	\$550	0%
Special Events - Independence Day	\$0	\$7,500	\$7,500	0%
Special Event - Light up Micanopy	\$570	\$600	\$30	95%
Special Event -Halloween	\$445	\$500	\$55	89%
Special Event - Other Events	\$0	\$750	\$750	0%
Capital Outlay - WSPP	\$37,968	\$375,000	\$337,032	10%
Total Parks	\$47,476	\$401,100	\$353,624	
Total Expenditures	\$363,864	\$4,030,891	\$3,667,027	
Net Revenue Over Expenses	\$158,737	(\$28,302)	(\$187,039)	

Town of Micanopy, Florida

Solid Waste Fund

For period ending April 30, 2025

	Actual	Budget	Balance	
		<u>2025</u>		
<u>Revenues</u>				
Charges				
Solid Waste Charges	\$63,968	\$121,303	\$57,335	53%
Total Charges	\$63,968	\$121,303	\$57,335	
Total Revenues	\$63,968	\$121,303	\$57,335	
<u>Expenditures</u>				
Contractual Services - Residential	\$37,758	\$66,900	\$29,142	56%
Contractual Services - Commercial	\$26,651	\$48,253	\$21,602	55%
Operating Supplies	\$0	\$150	\$150	0%
Transfer to Water Fund	\$0	\$6,000	\$6,000	0%
Total Expenditures	\$64,409	\$121,303	\$56,894	
Net Revenue Over Expenses	-\$441	\$0	\$441	

Town of Micanopy, Florida

Water Fund

For period ending April 30, 2025

	Actual	Budget	Balance	
		<u>2025</u>		
Revenues				
Operating Income				
Charges				
Water Use	\$103,719	\$167,600	\$63,881	62%
Service Charge	\$5,952	\$5,000	-\$952	119%
New Connection	\$1,500	\$0	-\$1,500	
Interest	\$6,505	\$8,000	\$1,495	81%
Total Charges	<u>\$117,676</u>	<u>\$180,600</u>	<u>\$62,924</u>	
Other				
Transfer from Solid Waste	\$0	\$6,000	\$6,000	0%
SRF Grant / Loan - Planning & Design	\$75,000	\$252,500	\$177,500	30%
SRF Grant / Loan - construction	\$0	\$1,550,000	\$1,550,000	0%
Prior year ARPA	\$0	\$301,542	\$301,542	0%
Total Other	<u>\$75,000</u>	<u>\$2,110,042</u>	<u>\$2,029,042</u>	
Total Revenues	<u>\$192,676</u>	<u>\$2,290,642</u>	<u>\$2,091,966</u>	

Expenditures

Personnel Services

Salaries - Operation	\$45,788	\$76,500	\$30,712	60%
Overtime	\$3,692	\$5,000	\$1,308	74%
Health Insurance	\$6,118	\$10,000	\$3,882	61%
FICA	\$3,068	\$5,053	\$1,985	61%
Medicare	\$717	\$1,182	\$465	61%
Retirement	\$1,200	\$1,950	\$750	62%
Workers Comp	\$1,003	\$2,500	\$1,497	40%
Total personnel Services	\$61,586	\$102,185	\$40,599	

Operating Expenses

Contractual Services

Water Operator	\$6,166	\$15,000	\$8,834	41%
Audit	\$0	\$5,000	\$5,000	0%
Annual Service Contract	\$12,011	\$12,500	\$489	96%
Backflow Prevention	\$0	\$4,500	\$4,500	0%
Billing Software	\$3,000	\$1,600	-\$1,400	188%
Professional Development	\$1,595	\$2,000	\$405	80%
Postage	\$1,600	\$2,500	\$900	64%
Utilities - Electricity	\$3,191	\$7,200	\$4,009	44%
Utilities - Communication Line	\$365	\$1,000	\$635	37%

Town of Micanopy, Florida

For period ending April 30, 2025

	Actual	Budget	Balance	
	<u>2025</u>			
Insurance				
Liability	\$225	\$500	\$275	45%
Property	\$4,125	\$6,500	\$2,375	63%
Maintenance				
Building	\$0	\$1,000	\$1,000	0%
Equipment	\$0	\$2,500	\$2,500	0%
Water Testing	\$4,423	\$3,000	-\$1,423	147%
Operating Supplies	\$627	\$3,500	\$2,873	18%
Office Supplies	\$606	\$500	-\$106	121%
Chemicals	\$3,569	\$7,000	\$3,431	51%
Dues	\$1,274	\$1,500	\$226	85%
Total Operating Expense	\$42,777	\$77,300	\$34,523	
Total Personnel and Operating	\$104,363	\$179,485	\$69,046	
Other				
Capital	\$0	\$5,000	\$5,000	0%
Capital Improvement - Planning & Design	\$75,000	\$505,000	\$430,000	15%
Capital Improvement - Construction	\$0	\$1,585,000	\$1,585,000	0%
Transfer to General Fund	\$0	\$1,500	\$1,500	0%
Total Other Expenses	\$75,000	\$2,096,500	\$2,021,500	
Total Water Fund Expenses	\$179,363	\$2,275,985	\$2,090,546	
Net income/ (loss)	\$13,313	\$14,657	\$1,420	



May 13, 2025

Background

The Town of Micanopy recently acquired property adjacent to the existing Native American Heritage Preserve. To incorporate this land into the Preserve, staff must undertake immediate cleanup, boundary definition, and structural stabilization efforts.

Scope of Work

The proposed work includes:

- Installing fencing to define the Town’s property boundary clearly.
- Conducting repairs on the existing structure, including removing old flooring, replacing damaged wood, installing new windows, and addressing any unknown issues that may arise during renovation.

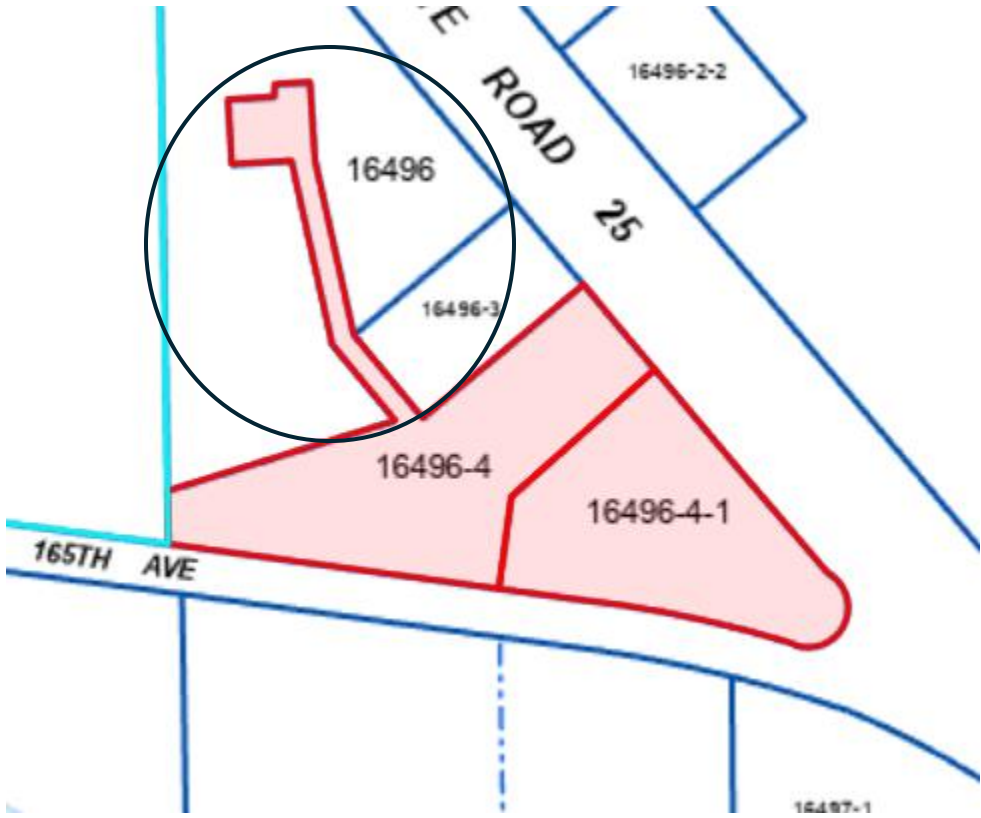
Budget Estimate

Item	Estimated Cost	Description
Fence Installation	\$6,000	Establishes a secure, defined property boundary.
Structure Repairs	\$25,000	Flooring removal, damaged wood replacement, window installation, and other necessary repairs.
Contingency (15%)	\$4,650	To address unforeseen conditions or cost overruns.
Total	\$35,650	

Recommendation

Town staff respectfully recommends that the Town Commission approve a project budget of **\$35,650** to allow staff to initiate the necessary improvements. This budget will enable safe access, secure the site, and preserve the existing structure for potential future use as part of the Native American Heritage Preserve.

A proposed wooden fence will define the area within the circle.



TOWN OF MICANOPY

SEALED BID PACKET – SURPLUS COLUMNS

This packet contains the bid notice and submission form for the item listed above.

TOWN OF MICANOPY

NOTICE OF INVITATION TO BID – SURPLUS STRUCTURAL COLUMNS

The Town of Micanopy is accepting sealed bids for the sale of surplus property as described below:

Description: Six (6) wooden columns, approximately [insert dimensions], previously installed on the town gazebo. Columns show signs of weathering and are offered as-is.

Interested parties may view the item(s) by appointment only. All items are sold **as-is, where-is**, with no warranties or guarantees.

Bid Submission Deadline: [Insert date and time]

Bids must be submitted in a sealed envelope labeled: "Bid – Surplus Columns"

Bids may be mailed or delivered to:

Town of Micanopy
Attn: Town Hall – Bid Submission
706 NE Chokolka Blvd
Micanopy, FL 32667

Bids will be publicly opened on [Insert date and time].

The Town reserves the right to reject any and all bids. The successful bidder must arrange removal within [e.g., 10 business days] of award notification.





SEALED BID SUBMISSION FORM

****Bid Item:**** _____

****Bid Label:**** _____ (e.g., 'Bid – Surplus Columns')

****Bid Amount:**** \$ _____

****Bidder Information****

Name: _____

Mailing Address: _____

Phone Number: _____

Email Address: _____

****Acknowledgments****

- I understand that the item is being sold as-is, with no warranty expressed or implied.
- I agree to remove the item within the time frame specified if I am the winning bidder.
- I understand the Town of Micanopy reserves the right to reject any or all bids.

Signature: _____ Date: _____

TOWN OF MICANOPY

SEALED BID PACKET – WELCOME SIGN

This packet contains the bid notice and submission form for the above item.

TOWN OF MICANOPY

NOTICE OF INVITATION TO BID - 'WELCOME TO MICANOPY' SIGN

The Town of Micanopy is accepting sealed bids for the sale of surplus property as described below:

****Description:**** One (1) wooden welcome sign, previously used at a town entrance. Decorative and painted. Removed and stored. Offered as-is.

Interested parties may view the item(s) by appointment only. All items are sold ****as-is, where-is****, with no warranties or guarantees.

****Bid Submission Deadline:**** [Insert date and time]

Bids must be submitted in a sealed envelope labeled: "Bid – Welcome Sign"

Bids may be mailed or delivered to:

Town of Micanopy
Attn: Town Hall – Bid Submission
706 NE Chokolka Blvd
Micanopy, FL 32667

Bids will be publicly opened on [Insert date and time].

The Town reserves the right to reject all bids. The successful bidder must arrange removal within [e.g., 10 business days] of award notification.



SEALED BID SUBMISSION FORM

****Bid Item:**** _____

****Bid Label:**** _____ (e.g., 'Bid – Welcome Sign')

****Bid Amount:**** \$ _____

****Bidder Information****

Name: _____

Mailing Address: _____

Phone Number: _____

Email Address: _____

****Acknowledgments****

- I understand the item is being sold as-is, with no warranty expressed or implied.
- I agree to remove the item within the time frame specified if I am the winning bidder.
- I understand the Town of Micanopy reserves the right to reject any or all bids.

Signature: _____ Date: _____

Proposed Disposition of Town Sign



May 13, 2025

Agenda Item: Consideration of Step Increases for Town Staff – David Holton and Patty Polk

Summary:

This item proposes step increases for two dedicated Town of Micanopy employees in recognition of their exceptional performance and accomplishments.

Background and Rationale:

- **David Holton**, our long-serving staff member, continues to demonstrate an outstanding work ethic, technical skill, and commitment to the Town’s operations. His contributions are consistently visible to both staff and residents, particularly in the quality of his work and his dependable presence.
- **Patty Polk** has recently achieved her **Certified Municipal Clerk (CMC)** designation through the Florida Association of City Clerks. This nationally recognized credential reflects her commitment to professional growth and enhances the Town’s administrative competency.

Recommendation:

In recognition of their service and achievements, I recommend a one-step pay increase for both David and Patty, consistent with the Town's personnel policies regarding merit and professional development-based adjustments. A one-step pay increase is equivalent to a 3% increase in pay.

Requested Action:

Motion to approve a one-step pay increase for David Holton and Patty Polk, effective immediately, as recognition for their continued contributions and professional accomplishments.



THE MICANOPY HISTORICAL SOCIETY

PO Box 462
Micanopy, FL 32667

April 17 2025

Commissioners:

The Micanopy Historical Society Museum is in need of electrical work, mostly adding receptacles. I do not believe that the Museum's electric has been updated since the Museum opened in the 80's.

Our needs have changed over the last 26 years. We have been getting by with drop cords that snake all over. We have drop cords plugged into drop cords. We have three surge protectors plugged together then into a drop cord that snakes around the wall that finally plugs into a receptacles. Some of the plugs are warm or hot to the touch and we have disconnected them. In our scope of work we are trying to anticipate our needs for the future as well as our needs now.

Since we sub-lease from the Trasher Warehouse and they lease from the Town we asked if they would help with the cost of this work. We proposed that they pay a third, we pay a third and ask the Town if you would help with a third. The Trasher Warehouse stated that they were unable to help financially. We are now asking the Town to help the Museum pay for this much needed work.

The building and contents are replaceable. It would only take one spark to light this heart pine building and even with the fire department right next door I do not think they could save it.

Any help you could give us will be greatly appreciated by the Museum and ultimately the Town and all our visitors.

Sincerely yours,

A handwritten signature in cursive script that reads "Sandy".

Sandy Tyson
Treasurer

ESTIMATE

County Line Electric LLC
22968 NW 70th Ave
Micanopy, FL 32667-7909

countylineelectric2021@gmail.com
+1 (352) 262-6280



Item # 16.

Bill to
Micanopy Historical Society

Ship to
Micanopy Historical Society

Estimate details

Estimate no.: 1096
Estimate date: 04/12/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.	04/09/2025	Services	Eliminate drop cords. Add receptacles at washing machine display/tool display/seed room/wifi location/other misc locations. Eliminate switched receptacles where needed	1	\$2,300.00	\$2,300.00
Total						\$2,300.00

Accepted date

Accepted by



THE MICANOPY HISTORICAL SOCIETY

PO Box 462
Micanopy, FL 32667

December 2, 2024

The Trasher Warehouse

Dear Bud:

Per the committees instructions I am attaching a list of the electrical work that I think needs to be addressed in the Museum. I ask Jean to look over the attached list to be sure that she is in agreement with what I have asked for. I am not an electrician, just a user so some of my terminology might not be correct.

First I have a drawing and pictures of our existing electrical switches and receptacles (note there may be more that are hidden behind displays that I could not get to). This information is only for the Museum proper and does not include the Seed Room, the bathroom portion or the outside of the Museum. I am also attaching the opening procedures for Docents so that you have an idea of what it involves as far as electrical goes.

I am not sure when the last time a complete inspection has been performed of the electrical needs of the Museum. We have been getting by with piecemeal work as it is needed. Erik Murray has been keeping us going and doing a great job, but we just have too many drop cords and one or two of the plugs (at least) are hot.

Our needs are first to do away with drop cords that snake around over and under getting lighting to our displays. For ease in opening the Museum, we want to have as many lights as possible turn on with a few switches in just a couple of places. Second we need to plan for our future needs and have in place electrical receptacles. Look at our current display lighting to see if it is the best solution and replace as needed. If budget allows getting LED lights (I think this would save on electricity usage and not heat up the Museum during the summer).

Sincerely yours,

Sandy Tyson
Treasurer

OPENING INSTRUCTIONS:

Turn on lights:

1. Turn on all switches to the right of the door as you go in. There are two columns consisting of three switches with two toggles each. One switch has only one toggle.
2. Next to the Children's case on the Seed Room wall are several switches. Turn on the rocker switch on the surge protector, and all other switches except for the overhead fan switch (it is marked). If the AC or Heat is off, the fans may be turned on to move the air. The AC/Heat will not work efficiently with the overhead fans on.
3. Turn on the light in the Benjamin case. The switch is located on the back of the case on the right hand side.
4. Turn on the light in the Gift Shop. This is a rocker switch and it is hanging down on an extension cord between the mail boxes and the book display.
5. Turn on the light in the Bartram case it is on the wall on the back side of the case.
6. Turn on the Civil War case. The rocker switch and it is located on the left end of the case (it is black)
7. Turn on the back hall light for the bathrooms. The switch is located at the swinging door to the right. Turn light on the in the women's bathroom, located behind the door and by the sink.
8. AC/Heat: One remote is located on the North side of the building on the china case, and the other remote is on the South wall to the right of the Seminole case. Push the red on button while pointing the remote toward the AC. The AC should show a white display with the temperature. If the outside temperature is pleasant and the AC/Heat is not needed leave both outside doors open.

WHERE ELECTRICAL OUTLETS ARE LOCATED:

1. Breaker Box located West wall
2. Three banks of two switched (part of opening Museum procedure) located to right of door (NOTE: red cord behind switches).
3. Two banks of two switches each (part of opening Museum procedure) located to the right of # 2 above)
4. One switch located under # 3 above (part of opening Museum). Not sure what this turns on.
5. Red cord from light in the Commercial Still goes over door down to receptacle next to fire place).
6. Red cord from over door to receptacle
7. Left of door to seed room for TV and DVD
8. Right of seed room door (part of opening the Museum procedure the power strip, and the two switches with the dots). Power strip is plugged into the 4 receptacle outlet as it is hot all the time. The power strip receptacle goes to the Arrow Head Cases and the Toy Case. Overhead fan switch only used if AC is not running. Note that a breaker is tripped if we plug in an electric heater in the winter.
9. A picture of the cords going to the Arrow Head cases and Toy Case
10. Front side between Arrow Head cases.
11. Switch and receptacle to Bartram Case. (part of opening the Museum).
12. Receptacle below # 11. Yellow Cord I believe that when to the Talking Wall that is no longer used (but not sure).
13. Hall light and attic fan switches (the hall light is part of opening the Museum procedure)
14. Below Battle of Micnaopy painting. Cord goes to the light above the painting
15. WiFi Booster on South wall to the left of the Seminole case. (This must be hot at all times.)
16. Cord below # 15
17. Brown cord to the Wifi Booster (see #15). Yellow Cord to the power strip next to the desk (must be hot at all times)
18. The two power strips next to the dest. One power strip is plugged into the other then plugged into a yellow cord see # 17. Must be hot at all times
19. Close up of # 18
20. Close up of # 18
21. Gift shop light with a toggle switch part of the Museum opening procedures. The flat cord is plugged into the power strip see # 18. Not pictured is the toggle switch to the Civil War Case plug into # 18 (part of the Museum opening procedure).
22. To the left of the movie display. One switch is the porch and the other one is controlled by the switch at the north door that turns on a lamp to highlight over the movie case.
23. Movie and WW II display lights plugged into a red cord.
24. Close up of # 23
25. Cord for the light in the WW II case
26. Power strip for lights in School and Church display case
27. Red cord that # 26 and #22 in plug to
28. Red cord # 27 plugged into wall receptacle
29. Red cord going to Doctor Display in middle of the room

30. Red cord # 29 going up the wall
31. Red cord dropping down from rafters going to Doctors Display
32. Red cord into the Doctors Display (# 29, 30, and 31)
33. Two banks of switches (do not know that the turn on but are never touched) located to the right on Benjamin display
34. Switch at the back of the Benjamin Display (part of the opening of the Museum procedure)
35. Receptacle below # 33. Do to know where cord goes.

ELECTRICAL IMPROVEMENTS NEEDED:

The goal is to have as few switches as possible to turn all lights as part of the Museum opening procedure and do away with all the drop cords. We are also planning for the future. Replace display lighting, the display lights we have now flicker and sometime do not work. These fixtures need to be inspected to be sure they are up to code.

I would suggest that all new receptacles have four outlets on them. I would also suggest the all wiring, switches and receptacles be inspected to sure they up to code.

Most receptacles would be controlled by the switches by the north door unless otherwise directed.

Starting with the North wall West corner.

One new receptacle around the washing machine display,
One new receptacle in the middle of the tool display

Seed Room left of the door. Do away with the power strip add new receptacle at the corner to handle the three displays (Toy, 2 cases of arrow heads).

South East wall:

New receptacle for WiFi (Need to be hot all the time).

Around the Disk

Three floor mounted receptacles (needs to be hot all the time). The reasoning for three is that most of the plugs are the large kind that take up two spaced for one plug.

Gift Shop. Floor mounted (unless another spot can be found). The Civil War Display as well as the Gift Shop light will use this one. If possible controlled by switch at north door.

Movie Display. Receptacle for WW II and Movie Displays cases.

A receptacle on the South wall between the Church and School display cases

Floor mounted receptacle between the piano and Doctors display cases. (do away the red cord going up the wall over the rafters and down to the display). Controlled by switches next to the North door.

Floor mount receptacle between the Rail Road table and the Tool Table (Center of Museum. Controlled by a switch next to the North door.

Receptacle wall mounted in the Cashiers Cage area. Controlled by a switch next to the North door.

I believe that is a total of 14 new receptacles.

To improve the lighting in the display cases, research new lighting and install.

WISH LIST:

Research overhead lighting to upgrade to LED lighting. Replace lamp fixtures being used as spotlights with ceiling spotlights.

Assess the Seed Room, and Bathrooms to see if they also are in need of an upgrade.



For staff use only

Date Received: _____

Date Approved: _____

Joint Infrastructure Surtax Projects Application

Please complete one form for each proposed project. Please check one:

- Wild Spaces & Public Places (not to exceed \$333,333)
- Infrastructure (not to exceed \$333,333)

Municipality: Town of Micanopy

Primary Contact First/Last Name: Sara Samario

Primary Contact Daytime Phone Number: 352-466-3121

Primary Contact Email Address: SSamario@MicanopyTown.com

Name of Project: Water Quality - Filtration System

Project Address/Location: 704 NE Cholokka Blvd, Micanopy, FL 32667

Estimated Project Cost: \$ 1,500,00

Estimated Start Date: 2026 Estimated Completion Date: 2029

Who will benefit from the project:

Town residents and businesses that rely on the municipal water system will benefit directly from this project. The filtration system will enhance water quality, ensure regulatory compliance, and improve overall public health outcomes for the Micanopy community.

Local Significance of Project to your Municipality:

The Town of Micanopy is undertaking this filtration project in response to persistent concerns about water quality. Installing a treatment and filtration system will allow the Town to meet or exceed water quality standards, improve taste and clarity, and maintain community trust in the water utility. This investment is essential for protecting public health and ensuring a sustainable, reliable drinking water source.

County-Wide Significance of Project (optional – attach plans/drawings/maps):

While the project serves the Town of Micanopy, improving water quality contributes to broader environmental and public health goals in Alachua County. Ensuring the reliability and safety of small municipal water systems supports regional resilience, economic stability, and long-term sustainability in rural communities.



For staff use only

Date Received: _____

Date Approved: _____

Joint Infrastructure Surtax Projects Application

Please complete one form for each proposed project. Please check one:

- Wild Spaces & Public Places (not to exceed \$333,333)
- Infrastructure (not to exceed \$333,333)

Municipality: Town of Micanopy

Primary Contact First/Last Name: Sara Samario

Primary Contact Daytime Phone Number: 352-466-3121

Primary Contact Email Address: SSamario@MicanopyTown.com

Name of Project: Fire Station Bay Door Replacement

Project Address/Location: 704 NE Cholakka Blvd, Micanopy, FL 32667

Estimated Project Cost: \$ 86,600

Estimated Start Date: March 2024 Estimated Completion Date: April 2024

Who will benefit from the project:

This project benefits first responders and the public by ensuring the fire station is secure and fully operational. It enhances emergency readiness, secures public assets, and supports continuous delivery of essential emergency services.

Local Significance of Project to your Municipality:

The original bay doors at the Micanopy Fire Station were compromised and posed a security risk. Their failure jeopardized emergency vehicle access and the safety of personnel and equipment. Due to the urgent nature of the need, the Town completed the replacement project as an emergency measure. The investment ensures reliable emergency operations and protects municipal infrastructure vital to public safety.

County-Wide Significance of Project (optional – attach plans/drawings/maps):

In October 2023, Alachua County Fire Rescue assumed operational responsibility for fire services within the Town of Micanopy. The bay door replacement project directly supports county operations by ensuring the facility is secure and functional for ACFR personnel and equipment. As a base of operations for county emergency response, the station plays a vital role in providing timely service to Micanopy residents and surrounding areas. Maintaining the integrity of this facility enhances regional emergency preparedness and interagency coordination.



For staff use only

Date Received: _____

Date Approved: _____

Joint Infrastructure Surtax Projects Application

Please complete one form for each proposed project. Please check one:

Wild Spaces & Public Places (not to exceed \$333,333)

Infrastructure (not to exceed \$333,333)

Municipality: Town of Micanopy

Primary Contact First/Last Name: Sara Samario

Primary Contact Daytime Phone Number: 352-466-3121

Primary Contact Email Address: SSamario@MicanopyTown.com

Name of Project: Annex Renovation & Site Improvements – Native American Heritage Preserve

Project Address/Location: Annex Property, Adjacent to Native American Heritage Preserve, Micanopy, FL

Estimated Project Cost: \$ 31,000

Estimated Start Date: June 2025 Estimated Completion Date: September 2025

Who will benefit from the project:

Residents and visitors to the Native American Heritage Preserve; Town staff responsible for managing the annex; the broader community through expanded cultural and recreational opportunities.

Local Significance of Project to your Municipality:

The annex property is critical to expanding the Native American Heritage Preserve and supporting the Town's cultural and historical initiatives. Repairs will stabilize the structure and improve safety and usability, while fencing will define boundaries and protect the site. These improvements enable future programming and protect a space of local and historical importance.

County-Wide Significance of Project (optional – attach plans/drawings/maps):

The Native American Heritage Preserve represents a significant cultural asset not only for Micanopy but for the entire region. Restoring and activating this space will support heritage tourism, educational outreach, and regional cultural preservation efforts. The project aligns with countywide goals for equity, cultural inclusion, and stewardship of Indigenous history.