



# Budget Workshop Agenda

Tuesday, September 09, 2025 at 6:00 PM

706 NE Chokolka BLVD

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## CALL TO ORDER

## ROLL CALL

## NEW BUSINESS

1. Proposed FY2025-2026 Budget
2. Proposed Capital Improvement Plan for 2026-2030
3. Water Rate Presentation

## ADJOURN

PLEASE NOTE: PURSUANT TO SECTION 286.015, FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED DURING THIS MEETING, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, A PERSON WITH DISABILITIES NEEDING ANY SPECIAL ACCOMODATIONS TO PARTICIPATE IN TOWN MEETINGS SHOULD CONTACT THE TOWN ADMINISTRATOR, 706 NE CHOLOKKA BLVD., MICANOPY, FLORIDA 32667-0137, TELEPHONE (352) 466-3121.



Town of \_\_\_\_\_

# Micanopy

Florida

## Proposed Operating Budget

### October 1, 2025 - September 30, 2026





Town of \_\_\_\_\_

**Micanopy**  
Florida

## ***Budget Message – Fiscal Year 2025–2026***

The Fiscal Year 2025–2026 budget reflects Micanopy’s commitment to fiscal responsibility, community priorities, and long-term sustainability. Guided by our Vision Statement and Guiding Principles, this budget seeks to balance the needs of today while preparing for tomorrow.

Key themes in this year’s budget include:

- **Fiscal Stewardship:** Conservative revenue forecasting, strategic use of reserves, and pursuit of grants ensure a balanced budget that maintains essential services without burdening taxpayers.
- **Investment in Infrastructure:** Capital projects focus on water system improvements, roadway maintenance, and preservation of public facilities. These investments are aligned with our Five-Year Capital Improvement Plan (CIP).
- **Community Character:** Funding is allocated to historic preservation, parks, and beautification efforts that honor Micanopy’s heritage and support our tourism economy.
- **Public Service & Staff Support:** Personnel costs reflect fair wages, benefits, and a continued commitment to training and retention.
- **Resilience & Preparedness:** Resources are dedicated to emergency management planning and environmental stewardship to ensure the town is equipped to meet future challenges.

While revenues show modest growth, we continue to face pressure from rising costs and aging infrastructure. The Town is leveraging grants—including CDBG funding for water meters and State Revolving Fund assistance for water quality projects—to supplement local resources.

This budget is more than a financial document; it is a roadmap for maintaining the quality of life our residents cherish while advancing the long-term vision of Micanopy as a thriving, connected, and resilient community.

Respectfully submitted,

*Sara Samario*

Sara Samario  
Town Administrator

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# Town of Micanopy

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## *Community Vision Statement & Guiding Principles*





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Adopted May 24, 2024

### Vision Statement

By 2050, the Town of Micanopy aspires to be a thriving, accessible community that honors its rich history, promotes community pride, and fosters a sense of belonging for all residents and visitors.

We will achieve this vision by focusing on the character of our town, the well-being of our people, and the quality of life that defines Micanopy:

-  **Balanced Growth:** Supporting development that preserves our unique identity.
-  **Historic Preservation:** Fostering continuity with our past to support a strong future.
-  **Cultural Celebration:** Embracing our diversity and dynamic community spirit.
-  **Health & Well-being:** Ensuring equitable access to services, recreation, and green spaces.

Through thoughtful planning and the implementation of our guiding principles, Micanopy will continue to flourish as a welcoming and vibrant place for all.

### Guiding Principles

#### **Community Engagement**

Encourage pride and participation by involving residents, businesspeople, and stakeholders in local decisions and initiatives.

#### **Quality of Life**

Maintain a safe, welcoming community with access to essential services and recreational opportunities.

## Smart Growth and Development

Foster responsible development that respects our heritage, promotes walkability, and protects the environment.

## Promote Historic Community Character

Preserve and celebrate Micanopy's historical landmarks and cultural heritage.

## Connectivity

Improve mobility and safety through better infrastructure and accessible transportation options.

## Economic Vitality

Support small businesses, meet essential needs, and promote tourism that reflects Micanopy's unique charm.

## Environmental Stewardship

Protect natural resources and promote sustainable practices.

## Resilience and Preparedness

Develop strategies to withstand and adapt to environmental, economic, and social challenges.

## Planning Initiatives

### Community Engagement

- Host community events and cultural exchanges.
- Establish programs for all age groups (e.g., youth councils, volunteer activities).
- Promote inclusion of seniors and individuals with special needs.

### Quality of Life

- Enhance parks and recreational spaces.
- Promote healthy lifestyles through partnerships.
- Maintain infrastructure and public services to support all residents.

### Smart Growth and Development

- Update land use plans to align with vision and guiding principles.
- Focus development in areas with existing infrastructure.
- Coordinate with Alachua County on regional planning.

### Historic Community Character

- Conduct surveys to identify historic structures and features.

- Create incentives for preservation and restoration.
- Host educational and heritage events.

### **Connectivity**

- Invest in sidewalks, bike lanes, and golf cart routes.
- Incorporate greenways and signage into town planning.
- Ensure inclusive, accessible design.

### **Economic Vitality**

- Partner with economic and tourism organizations.
- Launch campaigns to showcase Micanopy's unique offerings.
- Assess land use to support economic goals.

### **Environmental Stewardship**

- Protect natural habitats and sensitive lands.
- Offer educational programs to promote sustainability.

### **Resilience and Preparedness**

- Train community volunteers for disaster response.
- Support business continuity planning for emergencies.

*The Town of Micanopy is committed to shaping a future that reflects our values, protects our heritage, and strengthens our community.*



## **Citizen's Guide to the Budget**

Understanding how your Town operates financially is key to building trust and civic engagement. This brief guide outlines the basics:

### **What is a Budget?**

A municipal budget is a financial plan that outlines expected revenues (income) and expenditures (spending) for a specific fiscal year.

### **Where Does the Money Come From?**

- Property (Ad Valorem) Taxes
- Franchise and Utility Service Fees
- Grants from State and Federal Agencies
- Intergovernmental Revenues
- Service Charges (e.g., water usage)

### **Where Does the Money Go?**

- Salaries and Benefits for Town Employees
- Infrastructure Improvements (e.g., roads, parks, water system)
- Operations and Maintenance
- Public Safety Contributions
- Community Events and Recreation

### **What is a Capital Project?**

Any investment in infrastructure or equipment costing over \$5,000 and having a useful life longer than one year (e.g., filtration systems, park upgrades).

### **What is a Fund Balance?**

Money set aside from prior years that acts as a savings account or emergency reserve. It helps ensure the Town can respond to disasters or economic downturns.

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## Glossary of Terms

**Ad Valorem Tax:** A property tax based on the assessed value of real estate.

**Capital Improvement Plan (CIP):** A five-year plan outlining major infrastructure and facility investments.

**CDBG-CV:** Community Development Block Grant - Coronavirus; a federal grant for capital and broadband projects.

**Enterprise Fund:** A self-supporting government fund that operates like a business, such as the Water Fund.

**Fund Balance:** The net financial assets available at year-end.

**Franchise Fee:** Payments from utility companies to the Town for use of public space.

**General Fund:** The primary fund for Town operations, including administration, parks, and public works.

**Grants:** External funding received from state, federal, or county agencies to support specific projects.

**Operating Expense:** Day-to-day costs of running the Town (e.g., utilities, office supplies, insurance).

**State Revolving Fund (SRF):** Low-interest loans or grants used for water infrastructure projects.

**Utility Service Tax:** A tax on utility services like electricity, water, and communications.

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# Community Demographic & Economic Snapshot

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Town of Micanopy | FY 2025–2026 Budget

## Community Snapshot

| Category                    | Micanopy (2023)    |
|-----------------------------|--------------------|
| Population (2020 Census)    | 648                |
| Estimated Population (2023) | 604                |
| Median Age                  | 50.6 years         |
| Households                  | 287                |
| Average Household Size      | 2.1 persons        |
| Median Household Income     | \$68,393 ± 15,223  |
| Per Capita Income           | \$44,195 ± 9,124   |
| Poverty Rate                | 11.9% ± 6.1%       |
| Bachelor's Degree or Higher | 38.7% ± 3.6%       |
| Owner-Occupied Housing Rate | 60.6%              |
| Median Property Value       | \$230,600 ± 30,495 |
| Average Commute Time        | 22.9 minutes       |

## Benchmarking Summary

| Category                    | Micanopy  | Alachua County | Florida   |
|-----------------------------|-----------|----------------|-----------|
| Median Household Income     | \$68,393  | \$59,659       | \$71,711  |
| Per Capita Income           | \$44,195  | \$35,496       | \$39,069  |
| Poverty Rate                | 11.9%     | 19.7%          | 13.1%     |
| Bachelor's Degree or Higher | 38.7%     | 45.6%          | 31.5%     |
| Owner-Occupied Housing Rate | 60.6%     | 54.9%          | 66.4%     |
| Median Property Value       | \$230,600 | \$245,700      | \$292,700 |
| Average Commute Time (min)  | 22.9      | 22.7           | 27.9      |
| Median Age                  | 50.6      | 34.1           | 42.4      |

## Summary Narrative

Micanopy's demographic and economic profile reflects its character as a small, historic town with a higher median age and moderate income levels compared to the broader region.

- Income & Poverty: Micanopy's median household income (\$68,393) is higher than Alachua County's but below the state average. Its poverty rate (11.9%) is notably lower than both.

- Education: Approximately 39% of residents hold a bachelor's degree or higher—lower than Alachua County but higher than the state average.

- Housing: Homeownership in Micanopy (60.6%) exceeds the county's rate, though it remains below the state average. Property values are relatively modest.

- Commute & Age: Commute times are in line with regional norms, but the median age of 50.6 years indicates an older population.

This profile supports budget planning that prioritizes aging infrastructure, senior services, and community development efforts aimed at younger households and economic sustainability.

## References

- U.S. Census Bureau. (2020). Decennial Census. Retrieved from <https://data.census.gov>
- U.S. Census Bureau. (2023). American Community Survey (ACS) 5-Year Estimates.
- Florida Department of Economic Opportunity. (2024). Regional Economic Analysis.
- Alachua County Statistics Portal. (2023). County Demographics & Housing Reports.
- Florida Department of Health. (2023). County Health Rankings and Roadmaps.

All figures are the most recent available as of June 2025. Data may include margins of error based on ACS sampling.

# Town of Micanopy

## Capital Improvement Plan

### Fiscal Years 2025–2026 through 2029–2030

*Investing in Our Future*

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#### Overview

The Town of Micanopy’s Capital Improvement Plan (CIP) outlines a strategic framework for prioritizing and funding infrastructure and capital needs over the next five years. Rooted in our Vision Statement and Guiding Principles, this plan reflects our commitment to preserving Micanopy’s historic charm, enhancing public services, and planning responsibly for a resilient and sustainable future.

The CIP serves as both a financial planning tool and a statement of public policy. It guides decision-making by identifying critical projects—such as improvements to water systems, roads, public facilities, and parks—and aligning them with available resources and Long-term goals. Each project supports our dedication to responsible stewardship, community engagement, and preserving the small-town character that defines Micanopy.

By systematically addressing capital needs and anticipating future growth, this plan promotes transparency, fiscal responsibility, and strategic investment in our community’s infrastructure. The Town is committed to revisiting and refining this plan annually to ensure it stays responsive to emerging needs and opportunities.



### Program Summary

On a departmental basis, the five-year Capital Improvement Program includes the following request levels, presented by fiscal year:

| Fund                | Fiscal Year ending September 30, |                  |                  |                  |                 | Grand Total        |
|---------------------|----------------------------------|------------------|------------------|------------------|-----------------|--------------------|
|                     | 2026                             | 2027             | 2028             | 2029             | 2030            |                    |
| <b>General Fund</b> |                                  |                  |                  |                  |                 |                    |
| General Government  | \$2,957,500                      | \$5,000          | \$0              | \$0              | \$0             | \$2,962,500        |
| Parks & Recreation  | \$280,000                        | \$0              | \$50,000         | \$0              | \$0             | \$330,000          |
| Public Works        | \$42,000                         | \$25,000         | \$0              | \$18,000         | \$14,000        | \$99,000           |
| <b>Water Fund</b>   | \$2,840,300                      | \$503,500        | \$753,500        | \$500,000        | \$0             | \$4,597,300        |
| <b>Total</b>        | <b>\$6,119,800</b>               | <b>\$533,500</b> | <b>\$803,500</b> | <b>\$518,000</b> | <b>\$14,000</b> | <b>\$7,988,800</b> |

### Source of Funds

It is also important to identify the sources of funding that will be used to fund each year's projects.

This helps to determine the viability of each year's requests and serves as a critical planning tool for current and future operating budgets. For the current five-year program, the following sources of funding have been identified by fiscal year:

| Source of Funds             | Fiscal Year ending September 30, |                 |                  |                    |                 | Grand Total         |
|-----------------------------|----------------------------------|-----------------|------------------|--------------------|-----------------|---------------------|
|                             | 2026                             | 2027            | 2028             | 2029               | 2030            |                     |
| General Government Revenues | \$49,500                         | \$30,000        | \$50,000         | \$32,000           | \$88,000        | \$249,500           |
| Operating Revenues          | \$5,000                          | \$3,500         | \$3,500          | \$0                | \$0             | \$12,000            |
| Bond/Loan Proceeds          | \$721,350                        | \$0             | \$0              | \$3,659,400        | \$0             | \$4,380,750         |
| Grants                      | \$5,343,950                      | \$0             | \$50,000         | \$3,659,400        | \$0             | \$9,053,350         |
| Prior Year Earnings         | \$0                              | \$0             | \$0              | \$0                | \$0             | \$0                 |
| <b>Total</b>                | <b>\$6,119,800</b>               | <b>\$33,500</b> | <b>\$103,500</b> | <b>\$7,350,800</b> | <b>\$88,000</b> | <b>\$13,695,600</b> |

### Capital Purchases Completed

|                       | FY23            | FY24             | FY25            |
|-----------------------|-----------------|------------------|-----------------|
| Golf Cart             | \$9,099         |                  |                 |
| Public Works Truck    | \$44,934        |                  |                 |
| Fire Station Doors    |                 | \$86,600         |                 |
| Backhoe               |                 | \$131,507        |                 |
| 16' Flatbed Trailer   |                 |                  | \$5,000         |
| Town Hall Roof Repair |                 |                  | \$7,500         |
| Valve Replacement     |                 |                  |                 |
| Hydrant Replacement   |                 | \$3,260          |                 |
| Entry Signs           |                 | \$17,603         | \$8,791         |
| Park Improvements     |                 |                  | \$27,363        |
| Gazebo                |                 |                  | \$29,860        |
| <b>Total</b>          | <b>\$54,033</b> | <b>\$221,367</b> | <b>\$78,514</b> |

### In Progress

Community Resource Center  
Water Distribution System Upgrades

### Projects by Fiscal Year

The following tables identify specific projects that have been requested in each of the five fiscal years. The summary lists the department that is making the request, the name of the project, and the estimated cost. The first year of the program will be used in the development of the annual operation budget, a process which will begin shortly after final approval and adoption of the capital improvement program.

| Fiscal Year 2026 - Year One             | Project                                   | Cost               |
|-----------------------------------------|-------------------------------------------|--------------------|
| General Government                      | Comprehensive Plan                        | \$50,000           |
| General Government                      | Community Resource Center                 | \$2,900,000        |
| General Government                      | Town Hall Kitchen                         | \$7,500            |
| Parks                                   | Ballfield Lighting and upgrades           | \$180,000          |
| Parks                                   | MNAHP                                     | \$100,000          |
| Public Works                            | Lift                                      | \$30,000           |
| Public Works                            | Mower                                     | \$12,000           |
| Water Department                        | AMI System                                | \$650,000          |
| Water Department                        | Valve Replacement                         | \$5,000            |
| Water Department                        | Design & Construction - Filtration System | \$1,565,000        |
| Water Department                        | Planning & Design - Water Distribution    | \$620,300          |
| <b>Fiscal Year 2026 -Year One Total</b> |                                           | <b>\$6,119,800</b> |

| Fiscal Year 2027 - Year Two             | Project           | Cost            |
|-----------------------------------------|-------------------|-----------------|
| General Government                      | Laptops           | \$5,000         |
| Public Works                            | Tractor           | \$25,000        |
| Water Department                        | Valve Replacement | \$3,500         |
| <b>Fiscal Year 2027 -Year Two Total</b> |                   | <b>\$33,500</b> |

| Fiscal Year 2028 - Year Three             | Project           | Cost             |
|-------------------------------------------|-------------------|------------------|
| General Government                        | Town HallUpgrades | \$50,000         |
| Parks                                     | Play Equipment    | \$50,000         |
| Water Department                          | Valve Replacement | \$3,500          |
| <b>Fiscal Year 2028 -Year Three Total</b> |                   | <b>\$103,500</b> |

| Fiscal Year 2029 - Year Four             | Project                                  | Cost               |
|------------------------------------------|------------------------------------------|--------------------|
| Public Works                             | John Deere Gator                         | \$18,000           |
| Public Works                             | Mower                                    | \$14,000           |
| Water Department                         | Construction - Water Distribution System | \$7,318,800        |
| <b>Fiscal Year 2029 -Year Four Total</b> |                                          | <b>\$7,350,800</b> |

| Fiscal Year 2030 - Year Five            | Project           | Cost                |
|-----------------------------------------|-------------------|---------------------|
| Public Works                            | Golf Cart         | \$13,000            |
| General Government                      | Facility Upgrades | \$75,000            |
| <b>Fiscal Year 2030-Year Five Total</b> |                   | <b>\$88,000</b>     |
| <b>Five year total</b>                  |                   | <b>\$13,695,600</b> |

Town of Micanopy, Florida

2025-2026 Annual Budget

|                                 | General Fund     |                  |                  |                   |                  |                  |
|---------------------------------|------------------|------------------|------------------|-------------------|------------------|------------------|
|                                 | Audited *        |                  |                  | Projected<br>2025 | Budget           |                  |
|                                 | 2022             | 2023             | 2024             |                   | 2025             | 2026             |
| <b>Revenues</b>                 |                  |                  |                  |                   |                  |                  |
| Taxes                           |                  |                  |                  |                   |                  |                  |
| Ad Valorem                      | \$187,548        | \$208,680        | \$223,617        | \$238,281         | \$238,589        | \$253,813        |
| Fuel Taxes                      | \$91,556         |                  |                  |                   |                  |                  |
| Fuel Tax - First Local          |                  | \$45,662         | \$38,608         | \$33,117          | \$35,000         | \$30,000         |
| Fuel Tax - Second Local         |                  | \$32,867         | \$28,255         | \$23,779          | \$25,000         | \$20,000         |
| Half-cent sales tax             | \$47,858         | \$45,913         | \$44,445         | \$40,638          | \$40,000         | \$40,000         |
| Franchise fees                  |                  |                  |                  |                   |                  |                  |
| Electricity - Duke Energy       | \$42,860         | \$41,745         | \$46,121         | \$50,464          | \$55,000         | \$50,000         |
| Utility Service taxes           |                  |                  |                  |                   |                  |                  |
| Electricity - Duke Energy       | \$57,174         | \$61,220         | \$62,615         | \$61,284          | \$53,000         | \$60,000         |
| Water                           | \$0              |                  |                  |                   | \$0              |                  |
| Propane                         | \$3,477          | \$3,879          | \$3,248          | \$3,457           | \$3,000          | \$3,000          |
| Communications                  | \$23,501         | \$29,147         | \$32,115         | \$30,965          | \$25,000         | \$30,000         |
| <b>Total Taxes</b>              | <b>\$453,974</b> | <b>\$469,113</b> | <b>\$479,024</b> | <b>\$481,985</b>  | <b>\$474,589</b> | <b>\$486,813</b> |
| Licenses and permits            | \$2,360          |                  |                  |                   |                  |                  |
| Occupational - Businesses       |                  | \$2,290          | \$1,010          | \$600             | \$2,200          | \$800            |
| Occupational License - Landlord |                  | \$1,960          | \$80             | \$50              | \$2,000          | \$500            |
| Occupational License - Insur Co |                  | \$1,680          | \$1,522          | \$0               | \$1,500          | \$500            |
| Permits - Zoning Compliance     | \$2,550          | \$4,150          | \$2,550          | \$2,000           | \$1,750          | \$1,500          |
| Permits - Special Events        | \$750            | \$100            | \$600            | \$0               | \$500            | \$500            |
| Land Use                        | \$0              | \$200            | \$400            | \$50              | \$200            | \$50             |
| <b>Total Licenses/permits</b>   | <b>\$5,660</b>   | <b>\$10,380</b>  | <b>\$6,162</b>   | <b>\$2,700</b>    | <b>\$8,150</b>   | <b>\$3,850</b>   |
| Intergovernmental               |                  |                  |                  |                   |                  |                  |
| Wild Spaces Public Places       | \$48,647         | \$46,580         | \$47,195         | \$45,334          | \$44,000         | \$44,000         |
| Infrastructure Surtax           | \$0              | \$25,745         | \$47,195         | \$45,334          | \$44,000         | \$44,000         |
| Fines - Civil Traffic           | \$15,590         | \$24,277         | \$22,910         | \$17,963          | \$14,000         | \$14,000         |
| Mobile Home Licenses            | \$368            | \$317            | \$365            | \$367             | \$300            | \$300            |
| Alcoholic Beverage Licenses     | \$441            | \$440            | \$1,077          | \$1,126           | \$1,000          | \$1,000          |
| Traffic Signal Maintenance      | \$897            | \$922            | \$947            | \$975             | \$950            | \$1,050          |
| Highway Lighting                | \$0              | \$0              | \$0              | \$5,066           | \$0              | \$5,100          |
| State Shared revenues           | \$30,965         | \$31,276         | \$30,090         | \$25,078          | \$23,500         | \$24,000         |
| <b>Total Intergovernmental</b>  | <b>\$96,908</b>  | <b>\$129,557</b> | <b>\$149,779</b> | <b>\$141,243</b>  | <b>\$127,750</b> | <b>\$133,450</b> |

Town of Micanopy, Florida

2025-2026 Annual Budget

General Fund

|                                     | Audited *       |                  |                  | Projected<br><u>2025</u> | Budget             |                    |
|-------------------------------------|-----------------|------------------|------------------|--------------------------|--------------------|--------------------|
|                                     | <u>2022</u>     | <u>2023</u>      | <u>2024</u>      |                          | <u>2025</u>        | <u>2026</u>        |
| Other Financing                     |                 |                  |                  |                          |                    |                    |
| Interest                            | \$12,114        | \$51,506         | \$92,184         | \$72,752                 | \$75,000           | \$65,000           |
| Rents - Library                     | \$16,622        | \$5,400          | \$5,400          | \$3,900                  | \$5,400            | \$4,050            |
| Misc Revenue                        | \$4,734         | \$14,521         | \$22,842         | \$983                    | \$1,500            | \$1,000            |
| Other Reimbursements                | \$0             | \$5,494          | \$24,646         | \$25,448                 | \$1,200            | \$1,000            |
| Prior Year WSPP Restricted          | \$0             | \$0              | \$85,000         |                          | \$25,000           | \$30,000           |
| Prior Year Retained Earnings        | \$0             | \$0              | \$0              | \$2,397                  | \$0                | \$42,798           |
| CDBG-CV Grant                       |                 | \$0              | \$0              | \$0                      | \$2,934,000        | \$2,934,000        |
| Grants                              | \$16,500        | \$20,000         | \$0              | \$0                      | \$350,000          | \$300,000          |
| Public Safety                       | \$0             | \$250,251        | \$0              | \$0                      | \$0                | \$0                |
| <b>Total Other</b>                  | <b>\$49,970</b> | <b>\$347,172</b> | <b>\$230,072</b> | <b>\$105,480</b>         | <b>\$3,392,100</b> | <b>\$3,335,050</b> |
| Charges for Services                | \$1,860         |                  |                  |                          |                    |                    |
| Paving Special Assessment           | \$0             | \$0              | \$0              | \$0                      | \$0                | \$0                |
| Transfer in                         |                 |                  |                  |                          |                    |                    |
| Water                               | \$0             | \$13,032         | \$0              | \$1,500                  | \$1,500            | \$1,500            |
| <b>Total Other Financing source</b> | <b>\$1,860</b>  | <b>\$13,032</b>  | <b>\$0</b>       | <b>\$1,500</b>           | <b>\$1,500</b>     | <b>\$1,500</b>     |
| <b>Total Revenues/Other</b>         | <b>\$51,830</b> | <b>\$916,746</b> | <b>\$865,037</b> | <b>\$732,908</b>         | <b>\$4,004,089</b> | <b>\$3,960,663</b> |

Note: Prior year retained earnings includes the remainder of Duke Energy grant for entry signs. Construction of the signs took place over two fiscal years.

Town of Micanopy, Florida

2025-2026 Annual Budget

**General Fund**

|                               | Audited *   |             | Projected   |             | Budget      |             |
|-------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
|                               | <u>2022</u> | <u>2023</u> | <u>2024</u> | <u>2025</u> | <u>2025</u> | <u>2026</u> |
| <b><u>Expenditures</u></b>    |             |             |             |             |             |             |
| <b><u>Town Commission</u></b> |             |             |             |             |             |             |
| Personnel Services            | \$27,490    | \$38,939    |             |             |             |             |
| Salaries                      | \$0         | \$0         | \$33,600    | \$33,600    | \$33,600    | \$33,600    |
| FICA                          | \$0         | \$0         | \$2,083     | \$2,083     | \$2,083     | \$2,083     |
| Medicare                      | \$0         | \$0         | \$487       | \$487       | \$487       | \$487       |
| Other Post Employment Bene    | \$0         | \$0         | \$2,650     | \$2,650     | \$2,650     | \$2,650     |
| Total Salaries and Benefits   | \$27,490    | \$38,939    | \$38,820    | \$38,820    | \$38,820    | \$38,820    |
| Operating expenses            |             |             |             |             |             |             |
| Professional Development      | \$0         | \$0         | \$8,422     | \$5,500     | \$5,500     | \$5,500     |
| Capital Outlay                | \$0         | \$0         | \$13,250    | \$0         | \$0         | \$0         |
| Total Operating Expenses      | \$0         | \$0         | \$21,672    | \$5,500     | \$5,500     | \$5,500     |
| Total Town Commission         | \$27,490    | \$38,939    | \$60,492    | \$44,320    | \$44,320    | \$44,320    |

Notes: No increase to Town Commission department for the fy26 budget.

Town of Micanopy, Florida

2025-2026 Annual Budget

**General Fund**

|                                   | Audited *   |             | Projected   |             | Budget      |             |
|-----------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
|                                   | <u>2022</u> | <u>2023</u> | <u>2024</u> | <u>2025</u> | <u>2025</u> | <u>2026</u> |
| <b>Expenditures</b>               |             |             |             |             |             |             |
| <u>Town Administrator / Clerk</u> |             |             |             |             |             |             |
| Personnel Services                | \$76,672    | \$89,606    |             |             |             |             |
| Salaries                          | \$0         | \$0         | \$75,779    | \$75,161    | \$75,161    | \$100,658   |
| Overtime                          | \$0         | \$0         | \$2,834     | \$1,951     | \$2,500     | \$2,500     |
| Health Insurance                  | \$0         | \$0         | \$12,771    | \$13,309    | \$13,500    | \$14,850    |
| FICA                              | \$0         | \$0         | \$4,874     | \$4,815     | \$4,815     | \$6,396     |
| Medicare                          | \$0         | \$0         | \$1,140     | \$1,126     | \$1,126     | \$1,496     |
| Total Salaries and Benefits       | \$76,672    | \$89,606    | \$97,398    | \$96,362    | \$97,102    | \$125,900   |
| Operating expenses                | \$72,092    | \$8,250     |             |             |             |             |
| Workers Comp                      | \$0         | \$0         | \$543       | \$900       | \$900       | \$1,000     |
| Professional Development          | \$0         | \$0         | \$2,306     | \$2,500     | \$2,500     | \$2,500     |
| Office Supplies                   | \$0         | \$0         | \$813       | \$1,363     | \$500       | \$1,500     |
| Dues and Publications             | \$0         | \$0         | \$1,582     | \$1,416     | \$1,500     | \$1,500     |
| Total Operating Expenses          | \$72,092    | \$8,250     | \$5,244     | \$6,179     | \$5,400     | \$6,500     |
| Total Town Administrator          | \$148,764   | \$97,856    | \$102,642   | \$102,541   | \$102,502   | \$132,400   |

Note: 50% of an administrative assistant salary was budgeted to fund another part-time position.

**Town of Micanopy, Florida**

**2025-2026 Annual Budget**


|                                     | <b>General Fund</b> |                 |                  |                  |                    |                    |
|-------------------------------------|---------------------|-----------------|------------------|------------------|--------------------|--------------------|
|                                     | <u>Audited *</u>    |                 |                  | <u>Projected</u> | <u>Budget</u>      |                    |
|                                     | <u>2022</u>         | <u>2023</u>     | <u>2024</u>      | <u>2025</u>      | <u>2025</u>        | <u>2026</u>        |
| <u>General Government Operating</u> |                     |                 |                  |                  |                    |                    |
| Operations                          | \$75,948            | \$91,840        |                  |                  |                    |                    |
| Insurance - Liability               | \$0                 | \$0             | \$5,105          | \$6,250          | \$7,500            | \$4,387            |
| Insurance - Property                | \$0                 | \$0             | \$22,392         | \$21,051         | \$25,000           | \$18,607           |
| Office Equipment Maintenance        | \$0                 | \$0             | \$1,112          | \$3,871          | \$3,500            | \$4,000            |
| Building Maintenance                | \$0                 | \$0             | \$3,395          | \$46,773         | \$47,500           | \$5,000            |
| Utilities                           |                     |                 |                  |                  |                    |                    |
| Electric - Town Hall                | \$0                 | \$0             | \$9,186          | \$10,924         | \$12,000           | \$12,000           |
| Electric - Museum                   | \$0                 | \$0             | \$731            | \$974            | \$1,000            | \$1,200            |
| Electric - Archive                  | \$0                 | \$0             | \$1,158          | \$1,581          | \$1,600            | \$1,800            |
| Electric - Cemetery                 | \$0                 | \$0             | \$328            | \$450            | \$500              | \$550              |
| Electric - Fire Station             | \$0                 | \$0             | \$3,534          | \$4,959          | \$5,000            | \$5,000            |
| Telephone - Town Hall               | \$0                 | \$0             | \$3,241          | \$3,764          | \$2,100            | \$2,200            |
| Internet                            | \$0                 | \$0             | \$3,234          | \$2,536          | \$2,500            | \$2,600            |
| Operating Supplies                  | \$0                 | \$0             | \$3,766          | \$4,903          | \$6,500            | \$6,500            |
| Office Supplies                     | \$0                 | \$0             | \$4,353          | \$8,275          | \$4,500            | \$5,000            |
| Postage                             | \$0                 | \$0             | \$653            | \$440            | \$1,000            | \$500              |
| Elevator Service                    | \$0                 | \$0             | \$2,217          | \$1,851          | \$2,500            | \$2,500            |
| Janitorial Supplies                 | \$0                 | \$0             | \$603            | \$285            | \$250              | \$300              |
| Pest & Termite Control              | \$0                 | \$0             | \$3,030          | \$5,774          | \$3,000            | \$3,500            |
| Contracted Services                 | \$0                 | \$0             | \$10,642         | \$12,135         | \$10,000           | \$12,500           |
| Professional Services               |                     |                 |                  |                  |                    |                    |
| IT                                  | \$0                 |                 | 7689             | \$6,739          | \$8,500            | \$8,500            |
| Auditor                             | \$0                 | \$0             | \$5,000          | \$8,728          | \$5,000            | \$10,000           |
| Engineering                         | \$0                 | \$0             | \$0              | \$750            | \$3,000            | \$3,000            |
| Janitorial                          | \$0                 | \$0             | \$4,700          | \$6,600          | \$6,600            | \$6,600            |
| Dues and Publications               | \$0                 | \$0             | \$1,077          | \$982            | \$1,200            | \$1,200            |
| Promotional                         | \$0                 | \$0             | \$6,379          | \$3,064          | \$5,500            | \$3,000            |
| Capital Outlay                      | \$0                 | \$8,000         | \$107,403        | \$9,883          | \$0                | \$50,000           |
| Other Infrastructure - Debt S       | \$0                 | \$0             | \$0              | \$0              | \$0                | \$0                |
| Capital Outlay - CDBG-CV            | \$0                 | \$0             | \$0              | \$8,500          | \$2,934,000        | \$2,925,500        |
| <b>General Govt Operations</b>      | <b>\$75,948</b>     | <b>\$99,840</b> | <b>\$210,928</b> | <b>\$182,041</b> | <b>\$3,099,750</b> | <b>\$3,095,944</b> |

Notes: No funds or expenditures were recognized in the FY24 for the CDBG-CV grant. So, this grant amount will move forward into the FY26 budget season.

Town of Micanopy, Florida

2025-2026 Annual Budget

**General Fund**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Audited *        |                  |                  | Projected<br><u>2025</u> | Budget             |                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------|------------------|--------------------------|--------------------|--------------------|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <u>2021</u>      | <u>2022</u>      | <u>2023</u>      |                          | <u>2025</u>        | <u>2026</u>        |
| <u>Legal</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                  |                  |                  |                          |                    |                    |
| Contractual- City Attorney                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$29,854         | \$22,746         | \$32,000         | \$33,750                 | \$38,000           | \$38,000           |
| Advertisement - Ordinances                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$0              | \$0              | \$3,399          | \$3,350                  | \$4,000            | \$4,000            |
| <b>Total Legal</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>\$29,854</b>  | <b>\$22,746</b>  | <b>\$35,399</b>  | <b>\$37,100</b>          | <b>\$42,000</b>    | <b>\$42,000</b>    |
| <div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="width: 60%;"> <p>Note: Audited total for Legal includes professional services and advertising expenses. Legal department includes monthly retainer for contracted legal services provided by Folds &amp; Walker and budgeting for any special projects the town may need legal services for.</p> </div> <div style="width: 35%; text-align: center;">  </div> </div> |                  |                  |                  |                          |                    |                    |
| <u>Land Development Planning</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                  |                  |                  |                          |                    |                    |
| Contractual - Planning Ser                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$0              | \$0              | \$7,000          | \$7,000                  | \$7,000            | \$7,000            |
| Advertisement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | \$0              | \$0              | \$0              | \$0                      | \$1,500            | \$1,500            |
| <b>Total and Development Planni</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>\$0</b>       | <b>\$0</b>       | <b>\$7,000</b>   | <b>\$7,000</b>           | <b>\$8,500</b>     | <b>\$8,500</b>     |
| <u>Elections</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                  |                  |                  |                          |                    |                    |
| Expenses                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$0              | \$0              | \$0              | \$0                      | \$0                | \$3,500            |
| Advertising                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | \$0              | \$0              | \$0              | \$0                      | \$0                | \$100              |
| Postage                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$0              | \$0              | \$0              | \$0                      | \$0                | \$50               |
| <b>Total Elections</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>\$0</b>       | <b>\$0</b>       | <b>\$0</b>       | <b>\$0</b>               | <b>\$0</b>         | <b>\$3,650</b>     |
| <b>Total General Government</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>\$282,056</b> | <b>\$259,381</b> | <b>\$416,461</b> | <b>\$373,002</b>         | <b>\$3,297,072</b> | <b>\$3,326,814</b> |



Note:

Note: The 2026 election will be for Seats 4 & 5 and will take place March 10, 2026.

Town of Micanopy, Florida

2025-2026 Annual Budget

General Fund

|                                    | Audited *        |                  |                  | Projected<br><u>2025</u> | Budget           |                  |
|------------------------------------|------------------|------------------|------------------|--------------------------|------------------|------------------|
|                                    | <u>2022</u>      | <u>2023</u>      | <u>2024</u>      |                          | <u>2025</u>      | <u>2026</u>      |
| <b>Public Works</b>                |                  |                  |                  |                          |                  |                  |
| Personnel Services                 | \$78,981         | \$80,081         |                  |                          |                  |                  |
| Salaries                           | \$0              | \$0              | \$31,418         | \$29,474                 | \$66,269         | \$33,313         |
| Health Insurance                   | \$0              | \$0              | \$8,130          | \$9,948                  | \$22,000         | \$11,000         |
| Overtime                           | \$0              | \$0              | \$1,644          | \$1,128                  | \$2,438          | \$2,500          |
| Part-Time                          | \$0              | \$0              | \$19,084         | \$28,723                 | \$26,480         | \$61,737         |
| FICA                               | \$0              | \$0              | \$3,233          | \$3,678.07               | \$5,902          | \$6,048          |
| Medicare                           | \$0              | \$0              | \$813            | \$860                    | \$1,380          | \$1,414          |
| Uniforms                           | \$0              | \$0              | \$0              | \$0                      | \$0              | \$300            |
| Retirement                         | \$0              | \$0              | \$0              | \$0                      | \$0              | \$0              |
| <b>Total Salaries and Benefits</b> | <b>\$78,981</b>  | <b>\$80,081</b>  | <b>\$64,322</b>  | <b>\$73,810</b>          | <b>\$124,469</b> | <b>\$116,313</b> |
| Operating expenses                 | \$31,635         | \$39,072         |                  |                          |                  |                  |
| Street Lights                      | \$0              | \$0              | \$12,965         | \$19,280                 | \$18,000         | \$21,208         |
| Insurance - Auto                   | \$0              | \$0              | \$2,022          | \$2,158                  | \$3,000          | \$4,996          |
| Insurance - Liability              | \$0              | \$0              | \$450            | \$423                    | \$600            | \$397            |
| Insurance - Property               | \$0              | \$0              | \$3,712          | \$4,704                  | \$5,200          | \$3,064          |
| Workmans Comp                      | \$0              | \$0              | \$4,142          | \$4,313                  | \$5,000          | \$5,500          |
| School Signal Maintenance          | \$0              | \$0              | \$0              | \$650                    | \$650            | \$675            |
| Repairs and Maint- Equip           | \$0              | \$0              | \$985            | \$1,529                  | \$1,500          | \$1,800          |
| Operating Supplies                 | \$0              | \$0              | \$2,842          | \$9,725                  | \$7,000          | \$10,000         |
| Uniforms                           | \$0              | \$0              | \$0              | \$280                    | \$300            | \$300            |
| Professional Development           | \$0              | \$0              | \$0              | \$0                      | \$0              | \$500            |
| Vehicle Service                    | \$0              | \$0              | \$145            | \$200                    | \$750            | \$750            |
| Fuel                               | \$0              | \$0              | \$5,617          | \$5,354                  | \$4,750          | \$5,500          |
| Street Maintenance                 | \$0              | \$0              | \$32             | \$1,686                  | \$6,500          | \$5,000          |
| Tree Removal                       | \$0              | \$0              | \$8,628          | \$2,250                  | \$7,500          | \$7,500          |
| Contract Services                  | \$0              | \$0              | \$0              | \$0                      | \$7,500          | \$7,500          |
| Capital Outlay                     | \$9,909          | \$44,934         | \$131,507        | \$4,600                  | \$5,000          | \$42,000         |
| <b>Total Operating Supplies</b>    | <b>\$41,544</b>  | <b>\$84,006</b>  | <b>\$173,047</b> | <b>\$57,150</b>          | <b>\$73,250</b>  | <b>\$116,690</b> |
| <b>Total Public Works</b>          | <b>\$120,525</b> | <b>\$164,087</b> | <b>\$237,369</b> | <b>\$130,960</b>         | <b>\$197,719</b> | <b>\$233,003</b> |

Note: Personnel services for Public Works includes three part-time employees, and 1/2 of the public works supervisor's salary.

**Town of Micanopy, Florida**

**2025-2026 Annual Budget**

| <b>General Fund</b>               |                  |                  |                  |                          |                       |                    |
|-----------------------------------|------------------|------------------|------------------|--------------------------|-----------------------|--------------------|
|                                   | Audited *        |                  |                  | Projected<br><u>2025</u> | Budget                |                    |
|                                   | <u>2022</u>      | <u>2023</u>      |                  |                          | <u>2025</u>           | <u>2025</u>        |
| <b>Public Safety</b>              |                  |                  |                  |                          |                       |                    |
| Fire Safety Fund Contribution     | \$113,387        | \$343,914        | \$135,000        | \$135,000                | \$135,000             | \$135,000          |
| <b>Total Public Safety</b>        | <b>\$113,387</b> | <b>\$343,914</b> | <b>\$135,000</b> | <b>\$135,000</b>         | <b>\$135,000</b>      | <b>\$135,000</b>   |
| <b>Parks</b>                      |                  |                  |                  |                          |                       |                    |
| Operating expenses                | \$23,461         | \$25,944         |                  |                          |                       |                    |
| Utilities - parks                 | \$0              | \$0              | \$5,614          | \$8,519                  | \$8,000               | \$9,350            |
| Insurance - Property              | \$0              | \$0              | \$2,128          | \$2,069                  | \$3,000               | \$2,245            |
| Maintenance & Repairs             | \$0              | \$0              | \$952            | \$1,800                  | \$2,000               | \$2,200            |
| Operating Supplies                | \$0              | \$0              | \$2,816          | \$3,656                  | \$3,200               | \$4,000            |
| Tree City                         | \$0              | \$0              | \$270            | \$566                    | \$550                 | \$600              |
| Special Events - Independence     | \$0              | \$0              | \$7,246          | \$7,500                  | \$7,500               | \$7,500            |
| Special Event - Light up Mic      | \$0              | \$0              | \$1,511          | \$570                    | \$600                 | \$1,500            |
| Special Event - Halloween         | \$0              | \$0              | \$216            | \$445                    | \$500                 | \$500              |
| Special Event - Other Event:      | \$0              | \$0              | \$394            | \$0                      | \$750                 | \$750              |
| Capital Outlay                    | \$10,500         | \$0              | \$14,521         | \$62,550                 | \$375,000             | \$280,000          |
| <b>Total Parks</b>                | <b>\$33,961</b>  | <b>\$25,944</b>  | <b>\$35,668</b>  | <b>\$87,675</b>          | <b>\$401,100</b>      | <b>\$308,645</b>   |
| <hr/>                             |                  |                  |                  |                          |                       |                    |
|                                   | <u>2022</u>      | <u>2023</u>      |                  | Projected<br><u>2025</u> | Budget<br><u>2025</u> | <u>2026</u>        |
| <b>Total Expenditures</b>         | <b>\$499,021</b> | <b>\$793,326</b> | <b>\$824,498</b> | <b>\$726,636</b>         | <b>\$4,030,891</b>    | <b>\$4,003,461</b> |
| <b>Net Change in Fund Balance</b> | <b>\$55,686</b>  | <b>\$164,820</b> | <b>\$40,539</b>  | <b>\$6,272</b>           | <b>(\$26,802)</b>     | <b>(\$0)</b>       |
| <b>Fund Balance</b>               |                  |                  |                  |                          |                       |                    |
| Beginning of Year                 | \$1,829,201      | \$1,884,887      | \$2,049,707      | \$2,090,246              | \$2,090,246           | \$2,096,518        |
| End of Year                       | \$1,884,887      | \$2,049,707      | \$2,090,246      | \$2,096,518              | \$2,063,444           | \$2,053,720        |

Town of Micanopy, Florida

2025-2026 Annual Budget

Water Fund

|                                   | Audited*         |                  |                  | Projected<br>2025 | Budget<br>2025     | Budget<br>2026     |
|-----------------------------------|------------------|------------------|------------------|-------------------|--------------------|--------------------|
|                                   | 2022             | 2023             | 2024             |                   |                    |                    |
| <b>Revenues</b>                   |                  |                  |                  |                   |                    |                    |
| Operating Income                  | \$162,583        |                  |                  |                   |                    |                    |
| <b>Charges</b>                    |                  |                  |                  |                   |                    |                    |
| Water Use                         | \$140,424        | \$139,501        | \$137,027        | \$167,135         | \$167,600          | \$209,470          |
| Service Charge                    | \$0              | \$852            | \$13,163         | \$9,119           | \$5,000            | \$8,000            |
| Connection Fees                   | \$0              | \$0              | \$0              | \$4,500           | \$0                | \$0                |
| Interest                          | \$0              | \$0              | \$13,306         | \$10,419          | \$8,000            | \$8,000            |
| Utility Tax                       | \$12,844         | \$13,032         | \$13,589         | \$0               | \$0                | \$0                |
| Total Charges for Services        | \$315,851        | \$153,385        | \$177,085        | \$191,173         | \$180,600          | \$225,470          |
| <b>Other</b>                      |                  |                  |                  |                   |                    |                    |
| Transfer from Solid Waste         | \$0              | \$0              | \$0              | \$0               | \$6,000            | \$6,000            |
| Backflow Reimbursement            |                  |                  |                  | \$4,500           | \$0                | \$4,500            |
| SRF Grant / Loan - Planning & Des | \$0              | \$0              | \$0              | \$75,000          | \$252,500          | \$177,500          |
| Legislative Appropriations        |                  |                  |                  |                   |                    | \$371,000          |
| Prior Year ARPA                   | \$0              | \$0              | \$0              | \$0               | \$301,542          | \$301,542          |
| SRF Grant / Loan - Construction   | \$0              | \$0              | \$0              | \$0               | \$1,550,000        | \$1,442,700        |
| CDBG Grant                        | \$247,605        | \$268,312        | \$0              | \$0               | \$0                | \$650,000          |
| Total Other                       | \$247,605        | \$268,312        | \$0              | \$79,500          | \$2,104,042        | \$2,953,242        |
| <b>Total Revenues</b>             | <b>\$563,456</b> | <b>\$421,697</b> | <b>\$177,085</b> | <b>\$270,673</b>  | <b>\$2,284,642</b> | <b>\$3,178,712</b> |

**Water Rate Adjustments**

In October 2024, the Town implemented a 25% increase in water rates while eliminating the 10% utility tax on water. This change was designed to simplify billing and ensure rate revenues are directly reinvested into the water system. For Fiscal Year 2025–2026, an additional **25%** increase is proposed to support ongoing infrastructure improvements, meet regulatory requirements, and maintain reliable water service for our residents.

**Water System Improvements – Funding Update**

In February 2023, the Town secured placement on the Florida Department of Environmental Protection’s Drinking Water State Revolving Fund (DWSRF) priority list for water distribution system upgrades. The initial planning and design phase was approved at \$505,000, with 50% loan forgiveness. American Rescue Plan Act (ARPA) funds were committed as the Town’s local match.

The Town has since submitted a construction application to DWSRF for the filtration system. The construction phase is estimated at \$1,565,000 and will address critical infrastructure needs to improve water quality and service reliability for

**2026 ARPA Revenue and Allocations:**

|                          |                  |
|--------------------------|------------------|
| Revenue                  | \$318,042        |
| Master planning services | (\$16,500)       |
| <b>Balance</b>           | <b>\$301,542</b> |

Town of Micanopy, Florida

2025-2026 Annual Budget

|                                         | Water Fund       |                  |                  |                   |                  |                  |
|-----------------------------------------|------------------|------------------|------------------|-------------------|------------------|------------------|
|                                         | Audited*         |                  |                  | Projected<br>2025 | Budget<br>2025   | Budget<br>2026   |
|                                         | 2022             | 2023             | 2024             |                   |                  |                  |
| <b>Expenditures</b>                     |                  |                  |                  |                   |                  |                  |
| Personal Services                       | \$99,272         | \$0              |                  |                   |                  |                  |
| Salaries - Operation                    | \$0              | \$74,582         | \$80,778         | \$88,104          | \$76,500         | \$98,937         |
| Overtime                                | \$0              | \$1,765          | \$3,344          | \$6,467           | \$5,000          | \$5,000          |
| Health Insurance                        | \$0              | \$8,829          | \$11,258         | \$11,936          | \$10,000         | \$13,200         |
| FICA                                    | \$0              | \$0              | \$5,216          | \$5,462           | \$5,053          | \$6,444          |
| Medicare                                | \$0              | \$0              | \$1,220          | \$1,371           | \$1,182          | \$1,507          |
| Retirement                              | \$0              | \$1,300          | \$1,150          | \$1,950           | \$1,950          | \$1,950          |
| Workers Comp                            | \$0              | \$59             | \$2,500          | \$1,254           | \$2,500          | \$2,000          |
| <b>Total Personal Services</b>          | <b>\$99,272</b>  | <b>\$86,535</b>  | <b>\$105,466</b> | <b>\$116,543</b>  | <b>\$102,185</b> | <b>\$129,038</b> |
| <b>Operating Expenses</b>               |                  |                  |                  |                   |                  |                  |
| Contractual Services                    | \$11,057         |                  |                  |                   |                  |                  |
| Water Operator                          | \$0              | \$9,548          | \$9,973          | \$9,765           | \$15,000         | \$12,000         |
| Audit                                   | \$4,950          | \$5,197          | \$5,000          | \$5,000           | \$5,000          | \$7,500          |
| Annual Service Contract                 | \$0              | \$10,821         | \$10,821         | \$12,011          | \$12,500         | \$12,500         |
| Backflow Prevention                     | \$0              | \$0              | \$4,284          | \$4,500           | \$4,500          | \$4,500          |
| Billing Software                        | \$0              | \$1,600          | \$1,200          | \$3,000           | \$1,600          | \$3,200          |
| Professional Development                | \$0              | \$1,979          | \$3,640          | \$2,045           | \$2,000          | \$2,000          |
| Postage                                 | \$0              | \$2,138          | \$2,200          | \$2,500           | \$2,500          | \$2,500          |
| Utilities - Electricity                 | \$4,059          | \$5,384          | \$4,390          | \$5,759           | \$7,200          | \$7,200          |
| Utilities - Communication Line          | \$2,635          | \$938            | \$685            | \$456             | \$1,000          | \$750            |
| Insurance                               | \$3,443          |                  |                  |                   |                  |                  |
| Liability                               | \$0              | \$300            | \$300            | \$281             | \$500            | \$4,387          |
| Property                                | \$0              | \$3,000          | \$6,369          | \$5,156           | \$6,500          | \$5,017          |
| Maintenance                             | \$16,284         | \$0              |                  |                   |                  |                  |
| Building                                | \$0              | \$0              | \$322            | \$0               | \$1,000          | \$1,000          |
| Equipment                               | \$0              | \$13             | \$4,728          | \$0               | \$2,500          | \$2,500          |
| Water Testing                           | \$0              | \$1,980          | \$3,236          | \$5,529           | \$3,000          | \$5,500          |
| Operating Supplies                      | \$6,921          | \$2,411          | \$3,897          | \$1,689           | \$3,500          | \$1,500          |
| Water Line Repairs                      |                  |                  | \$0              | \$0               | \$0              | \$2,000          |
| Office Supplies                         | \$4,412          | \$905            | \$443            | \$758             | \$500            | \$750            |
| Chemicals                               | \$0              | \$4,581          | \$5,915          | \$5,165           | \$7,000          | \$7,000          |
| Dues                                    | \$0              | \$476            | \$1,495          | \$1,274           | \$1,500          | \$1,500          |
| Depreciation                            | \$13,522         | \$14,000         | \$14,000         | \$14,000          | \$14,000         | \$14,000         |
| <b>Total Operating Expense</b>          | <b>\$67,283</b>  | <b>\$65,271</b>  | <b>\$82,898</b>  | <b>\$78,888</b>   | <b>\$91,300</b>  | <b>\$97,304</b>  |
| <b>Total Water Fund Operating Expen</b> | <b>\$166,555</b> | <b>\$151,806</b> | <b>\$188,364</b> | <b>\$195,431</b>  | <b>\$193,485</b> | <b>\$226,342</b> |

Town of Micanopy, Florida

2025-2026 Annual Budget

Water Fund

|                                         | Audited*         |                    |                    | Projected<br>2025  | Budget<br>2025     | Budget<br>2026     |
|-----------------------------------------|------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
|                                         | 2022             | 2023               | 2024               |                    |                    |                    |
| <b>Expenditures</b>                     |                  |                    |                    |                    |                    |                    |
| Other                                   |                  |                    |                    |                    |                    |                    |
| Capital                                 | \$0              | \$117,030          | \$3,275            | \$5,000            | \$5,000            | \$5,000            |
| Capital Improvement - Planning & Design |                  |                    | \$0                | \$75,000           | \$505,000          | \$742,600          |
| Capital Improvement - Construction      |                  |                    | \$0                | \$0                | \$1,585,000        | \$1,442,700        |
| Capital Improvement - Meters            |                  |                    | \$0                | \$0                | \$0                | \$650,000          |
| Transfer to fund balance                |                  |                    |                    |                    |                    | \$110,570          |
| Transfer to General Fund                | \$0              | \$13,032           | \$13,589           | \$1,500            | \$1,500            | \$1,500            |
| Total Other Expenses                    | \$0              | \$130,062          | \$16,864           | \$81,500           | \$2,096,500        | \$2,952,370        |
| <b>Total Water Fund Expenses</b>        | <b>\$166,555</b> | <b>\$318,426</b>   | <b>\$212,295</b>   | <b>\$276,931</b>   | <b>\$2,289,985</b> | <b>\$3,178,712</b> |
| <b>Water Fund Net income/ (loss)</b>    | <b>\$77,220</b>  | <b>\$245,030</b>   | <b>(\$35,210)</b>  | <b>(\$6,258)</b>   | <b>(\$5,343)</b>   | <b>(\$0)</b>       |
| <b>Enterprise Fund Net Position</b>     |                  |                    |                    |                    |                    |                    |
| <b>Beginning of the year</b>            | <b>\$737,010</b> | <b>\$986,361</b>   | <b>\$1,232,254</b> | <b>\$1,197,044</b> | <b>\$1,197,044</b> | <b>\$1,301,356</b> |
| <b>End of the Year</b>                  | <b>\$986,361</b> | <b>\$1,232,254</b> | <b>\$1,197,044</b> | <b>\$1,190,786</b> | <b>\$1,191,701</b> | <b>\$1,301,355</b> |

**Water Fund – Personnel and Operations**

Personnel expenses in the Water Fund include the full salary of the Deputy Clerk, along with 50% of the salaries for the Public Works Supervisor and the Administrative Assistant. To ensure compliance with regulatory standards and maintain high-quality service, the Town contracts with US Water Services for a licensed water operator to oversee the daily operation and maintenance of the water plant.

**Water Fund – Capital Projects and Financial Outlook**

Capital improvements in the Water Fund are being funded through the American Rescue Plan Act (ARPA), the State Revolving Fund (SRF) programs, and Community Development Block Grant (CDBG). While recent rate adjustments are projected to produce a modest surplus this year, this amount is not sufficient to meet long-term debt service requirements or to establish adequate reserves for future capital replacement.





**Solid Waste Fund**

|                                    | Audited          |                  | Projected        |                  | Budget           |                  |
|------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                    | <u>2022</u>      | <u>2023</u>      | <u>2024</u>      | <u>2025</u>      | <u>2025</u>      | <u>2026</u>      |
| <b>Revenues</b>                    |                  |                  |                  |                  |                  |                  |
| Charges                            |                  |                  |                  |                  |                  |                  |
| Solid Waste Charges                | \$113,226        | \$114,780        | \$114,868        | \$114,166        | \$121,303        | \$121,303        |
| Total Charges                      | \$113,226        | \$114,780        | \$114,868        | \$114,166        | \$121,303        | \$121,303        |
| <b>Total Revenues</b>              | <b>\$113,226</b> | <b>\$114,780</b> | <b>\$114,868</b> | <b>\$114,166</b> | <b>\$121,303</b> | <b>\$121,303</b> |
| <b>Expenditures</b>                |                  |                  |                  |                  |                  |                  |
| Contractual Services - Residential | \$98,193         | \$61,837         | \$63,333         | \$67,344         | \$66,900         | \$66,900         |
| Contractual Services - Commercial  |                  | \$46,094         | \$45,919         | \$47,500         | \$48,253         | \$48,253         |
| Operating Supplies                 |                  |                  | \$496            | \$0              | \$150            | \$150            |
| Transfer to Enterprise Fund        |                  | \$0              |                  | \$0              | \$6,000          | \$6,000          |
| <b>Total Expenditures</b>          | <b>\$98,193</b>  | <b>\$107,931</b> | <b>\$109,748</b> | <b>\$114,844</b> | <b>\$121,303</b> | <b>\$121,303</b> |
| <b>Net Income/(loss)</b>           | <b>\$15,033</b>  | <b>\$6,849</b>   | <b>\$5,120</b>   | <b>(\$678)</b>   | <b>\$0</b>       | <b>\$0</b>       |

**Solid Waste Services**

Since 2019, Waste Pro has served as the Town’s contracted solid waste hauler, providing weekly collection of household garbage, recycling, and yard waste. Given the narrow and historic character of many roads in Micanopy, Waste Pro also provides hand collection service in areas where larger trucks with tipper cans cannot operate.





Town of Micanopy

# Water Rates

# Micanopy Water Facts



- According to the American Waterworks Association, the average household uses between 4,000 and 14,000 gallons per month
- Micanopy users tend to be on the conservative side
- Micanopy has 349 water accounts
- 40 business and 309 residential
- An average of 50,000 - 55,000 gallons are pumped every day from the well

# Water Rate History

Ordinance 2004-09 establishing rates

| <u>Consumption Level (Gallons)</u> | <u>July 1, 2004 through June 30, 2005</u>                                                                                             | <u>July 1, 2005 through June 30, 2006</u> | <u>July 1, 2006 through June 30, 2007</u> | <u>July 1, 2007 through June 30, 2008</u> | <u>July 1, 2008 through June 30, 2009</u> |
|------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|-------------------------------------------|-------------------------------------------|-------------------------------------------|
| 0-1,000                            | \$2.00                                                                                                                                | \$2.06                                    | \$2.12                                    | \$2.19                                    | \$2.25                                    |
| 1,001-2,000                        | \$2.25                                                                                                                                | \$2.32                                    | \$2.39                                    | \$2.46                                    | \$2.53                                    |
| 2,001-3,000                        | \$2.50                                                                                                                                | \$2.58                                    | \$2.65                                    | \$2.73                                    | \$2.81                                    |
| 3,001-4,000                        | \$2.75                                                                                                                                | \$2.83                                    | \$2.92                                    | \$3.00                                    | \$3.10                                    |
| 4,001-5,000                        | \$3.00                                                                                                                                | \$3.09                                    | \$3.18                                    | \$3.28                                    | \$3.38                                    |
| 5,001-6,000                        | \$3.25                                                                                                                                | \$3.35                                    | \$3.45                                    | \$3.55                                    | \$3.66                                    |
| 6,001-7,000                        | \$4.00                                                                                                                                | \$4.12                                    | \$4.24                                    | \$4.37                                    | \$4.50                                    |
| 7,001-8,000                        | \$4.50                                                                                                                                | \$4.64                                    | \$4.77                                    | \$4.92                                    | \$5.06                                    |
| 8,001-9,000                        | \$5.00                                                                                                                                | \$5.15                                    | \$5.30                                    | \$5.46                                    | \$5.63                                    |
| 9,001-10,000                       | \$5.50                                                                                                                                | \$5.67                                    | \$5.83                                    | \$6.01                                    | \$6.19                                    |
| >10,000                            | Increase by \$1.00 per additional 1,000 gallons in 1,000 gallon increments and adjust for inflation @ 3% per annum compounded yearly. |                                           |                                           |                                           |                                           |

Ordinance called for a 3% increase every year

The 2008-2009 rates never went into effect

# What Customers Are Charged for:



Base Rate



Consumption Charge

# Current Rates

| Gallons      | Rate   | Cumulative Charge |
|--------------|--------|-------------------|
| 0-1,000      | \$2.74 | \$27.83           |
| 1,001-2,000  | 3.08   | 30.91             |
| 2,001-3,000  | 3.41   | 34.32             |
| 3,001-4,000  | 3.75   | 38.07             |
| 4,001-5,000  | 4.10   | 42.17             |
| 5,001-6,000  | 4.44   | 46.61             |
| 6,001-7,000  | 5.46   | 52.07             |
| 7,001-8,000  | 6.15   | 58.22             |
| 8,001-9,000  | 6.83   | 65.05             |
| 9,001-10,000 | 7.51   | 72.56             |

| Bill of an average household | 4,000 gallons  |
|------------------------------|----------------|
| Base Charge                  | \$25.09        |
| Usage                        | 12.97          |
| <b>Total</b>                 | <b>\$38.07</b> |

Based on the average bill of 4,000 gallons

# Proposed Rates

| Gallons      | Rate | Cumulative Charge |
|--------------|------|-------------------|
| 0-1,000      | 3.43 | \$34.79           |
| 1,001-2,000  | 3.85 | 38.64             |
| 2,001-3,000  | 4.26 | 42.90             |
| 3,001-4,000  | 4.69 | 47.59             |
| 4,001-5,000  | 5.13 | 52.72             |
| 5,001-6,000  | 5.55 | 58.27             |
| 6,001-7,000  | 6.83 | 65.10             |
| 7,001-8,000  | 7.69 | 72.79             |
| 8,001-9,000  | 8.54 | 81.33             |
| 9,001-10,000 | 9.39 | 90.72             |

| Bill of an average household | 4,000 gallons  |
|------------------------------|----------------|
| Base Charge                  | \$31.36        |
| Usage                        | \$16.23        |
| <b>Total</b>                 | <b>\$47.59</b> |

Based on the average bill of 4,000 gallons

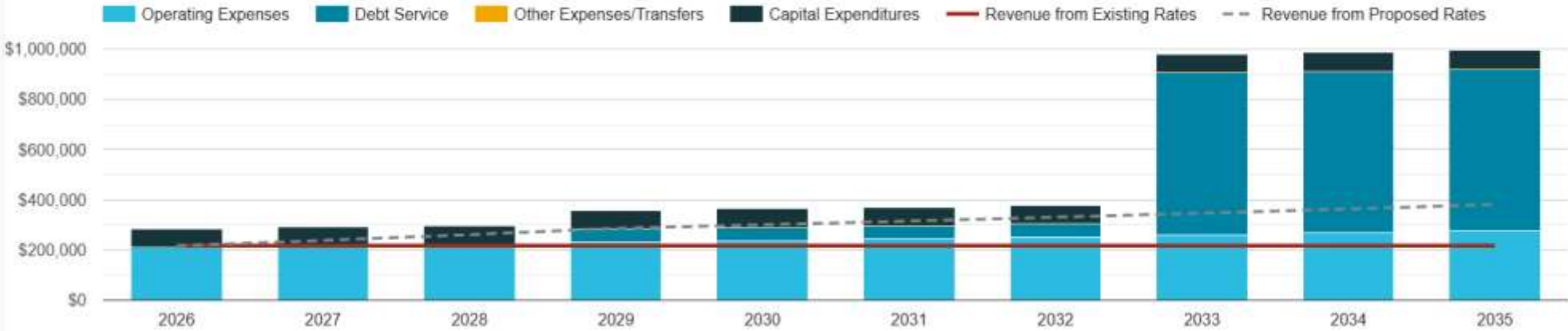
Filtration  
System



Distribution  
System  
Upgrades

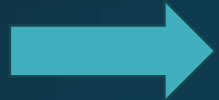
Upcoming  
Capital  
Projects

### Drinking Water Revenue Requirements



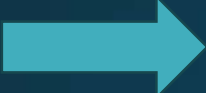
## Residential Water Usage Fee based on 4,000 gallons

|               |         |                       |          |
|---------------|---------|-----------------------|----------|
| Micanopy      | \$38.07 | Current               | < 1,000  |
| White Springs | \$35.31 | Effective 02/2023     | < 1,000  |
| Welaka        | \$44.40 | Effective 10/1/24     | < 1,000  |
| Hampton       | \$45.56 | Effective 10/1/24     | <1,000   |
| Waldo         | \$46.45 | Effective 10/1/23     | < 1,000  |
| Hawthorne     | \$31.13 | Effective 10/1/2022   | < 2,000  |
| Bunnell       | \$71.70 | Last increase 2022    | < 4,000  |
| Newberry      | \$20.57 | Last increase 10/1/23 | > 7,000  |
| High Springs  | \$24.44 | Last increase 12/23   | < 7,000  |
| Alachua       | \$22.46 | Effective 10/1/24     | > 10,000 |
| GRU           | \$19.33 | Effective 10/1/22     |          |



# Comparable Rates with Population & Consumption

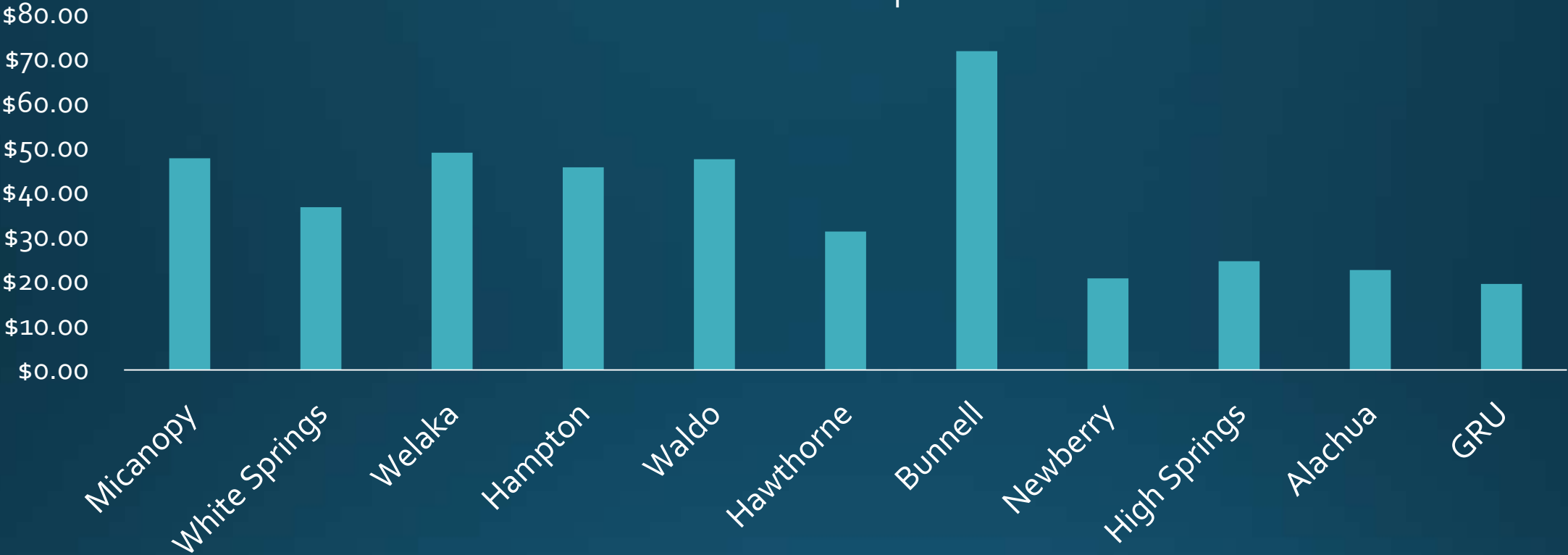
## Residential Water Usage Fee based on 4,000 gallons



|               |         |                       |             |
|---------------|---------|-----------------------|-------------|
| Micanopy      | \$47.59 | Proposed              | < 1,000     |
| White Springs | \$36.60 | Effective 10/1/2026   | < 1,000     |
| Welaka        | \$48.84 | Effective 10/1/26     | < 1,000     |
| Hampton       | \$45.56 | Effective 10/1/24     | <1,000      |
| Waldo         | \$47.38 | Effective 11/1/26     | < 1,000     |
| Hawthorne     | \$31.13 | Effective 10/1/2022   | < 2,000     |
| Bunnell       | \$71.70 | Last increase 2022    | < 4,000     |
| Newberry      | \$20.57 | Last increase 10/1/23 | > 7,000     |
| High Springs  | \$24.44 | Last increase 12/23   | < 7,000     |
| Alachua       | \$22.46 | Effective 10/1/24     | ><br>10,000 |
| GRU           | \$19.33 | Effective 10/1/22     |             |

Comparable Rates with Population & Consumption

Based on the Proposed Rate



# Comparable Rates with Population & Consumption

# What's next?

- Advertise proposed rate increase and pass ordinance
- Continue searching for grants to assist with capital project costs
- Explore the option of building a commercial base in appropriate zoning districts
- Explore annexation opportunities