Regular Commission Meeting October 13, 2026 Minutes

Tuesday, October 13, 2026 at 7:00 PM

706 NE Cholokka BLVD

CALL TO ORDER

Mayor Jiana Williams called the meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Mayor Jiana Williams, present

Mayor Pro Tem Kevin Putansu, present

Commissioner Judy Galloway, present

Commissioner David Massey, present

Commissioner Ken Wessberg, absent with notice

Staff present: Attorney A. Derek Folds, Administrator Sara Samario, and Deputy Town Clerk Patty Polk.

CONSENT AGENDA

Motion made and seconded (Massey/Galloway) to approve the agenda as amended, moving Item 13 to Financial Transactions and Reports and Item 14 to Item 4, Willie Mae Stokes Community Center (WMSCC). Motion passed 4–0.

1. Agenda Approval
2. Meeting minutes of:

   Tentative Budget Hearing – September 7, 2026

   Regularly Called Meeting – September 8, 2026

   Final Budget Hearing – September 23, 2026

GUESTS

3. Micanopy Branch Library Update

   Micanopy Branch Librarian Wendy Schneider gave a verbal report and provided the October calendars.

4. Willie Mae Stokes Community Center

   Bishop Christopher Stokes gave a verbal and written report. Marsha Kiner, Director of The Children's Trust, joined him to invite everyone to the Lights On Afterschool program on October 21, 2026, at 2:30 p.m.

Mayor Jiana Williams read a proclamation declaring October 21, 2026, “Lights On Afterschool Day” in Micanopy.

5. Girl Scout Troop 452

   Emily Ferguson and Elissa Rodgers presented an overview of their Silver Award project: digitizing records from the Micanopy Historic Cemetery.

   Girl Scout Troop 452 members Emily Ferguson and Elissa Rodgers presented an overview of their Silver Award project to digitize records from the Micanopy Historic Cemetery. They presented a binder, two flash drives, and flowers to Claudia Larson, cemetery president and lot chairman.

CITIZEN’S FORUM

Public comments are limited to two minutes per speaker.

Citizens discussed walkability in town and the desire for sidewalks to the new library and resource center. They also commented on the well-behaved children at the Willie Mae Stokes Community Center and recommended volunteering.

TOWN COMMISSION LIAISON REPORTS

6. Alachua County League of Cities

   Mayor Williams stated that the next meeting will be held in November.

7. Alachua County Children’s Trust

   Mayor Williams spoke briefly on this topic.

8. Thrasher Warehouse Board

   Bud Desforges, president of the Thrasher Warehouse Board, gave a verbal report.

CITIZEN BOARD AND COMMITTEE REPORTS

9. Planning and Historic Preservation Board

   The September board meeting was canceled.

10. Tree Committee

    Tree Committee member Paul Cohen gave a verbal report.

TOWN ATTORNEY REPORT

Attorney A. Derek Folds informed the Commission that Folds Walker, Inc. is offering free ethics training on December 1, 2026, from 4:00 p.m. to 8:00 p.m., including dinner.

REVIEW AND ACCEPTANCE OF FINANCIAL TRANSACTIONS AND REPORTS

Chris Noyes, Senior Manager at James Moore, presented the 2024–2025 fiscal year annual financial report.

Motion made and seconded (Galloway/Massey) to accept the 2024–2025 fiscal year annual financial report as submitted. Motion passed 4–0.

TOWN ADMINISTRATOR REPORT

11. Report

    Administrator Samario gave an informational verbal report.

12. Hunter Avenue Road Condition and Potential Improvements

    Administrator Samario discussed the condition of NE Hunter Avenue, which needs repair. Discussion ensued.

    The Commission reached a consensus to move forward with a Request for Proposals (RFP).

NEW BUSINESS

13. Acceptance of the 2024-2025 Fiscal Year Annual Financial Report

    Presented by James Moore & Associates.

    Moved to Financial Transactions and Reports.

Proclamation declaring October 21, 2026, “Lights On Afterschool Day” in Micanopy, Florida.

    Moved to Item 4, Willie Mae Stokes Community Center (WMSCC).

15. Ordinance 2026-03, Tree Ordinance

    Attorney Folds read Ordinance 2026-03 by title only.

    Discussion ensued.

    Motion made and seconded (Galloway/Massey) to approve Ordinance 2026-03, the Tree Protection and Canopy Management Ordinance, on first reading. Motion passed 4–0.

16. Resolution 2026-10, Authorizing the Town to Participate in the FMPTF 401(a) Plan

    Mayor Williams read the short title of Resolution 2026-10.

    Discussion ensued.

    Motion made and seconded (Galloway/Massey) to authorize the Town’s participation in the FMPTF 401(a) Plan and execution of the related agreements, consistent with the retirement benefit provisions approved by the Commission. Motion passed 4–0.

17. Tree Committee Application for Appointment

    Applicant Margaret Rose Delisle introduced herself. Discussion ensued.

    Motion made and seconded (Galloway/Massey) to accept Margaret Delisle’s application to serve on the Micanopy Tree Committee. Motion passed 4–0.

UNFINISHED BUSINESS

18. Proposed Personnel Policy for FY27

    Administrator Samario presented the proposed FY 2027 personnel policy. Discussion ensued.

Motion made and seconded (Putansu/Galloway) to approve the FY 2027 personnel policy revision, including an initial 5% employer contribution to the proposed 401(a) defined contribution plan and completion of the required plan documents, and limiting sick leave to 1,000 hours, with compensation for 500 hours. Motion passed 4–0.

TOWN COMMISSIONER REPORTS

19. Commissioner (Seat 1) Judy Galloway

    Commissioner Judy Galloway thanked everyone for attending and thanked Administrator Samario and staff.

20. Commissioner (Seat 3) David Massey

    Commissioner David Massey noted that the Garden Exchange will take place on Saturday. Anyone with goods to sell is welcome to participate. The Garden Exchange is held on the third Saturday of each month.

21. Commissioner (Seat 4) Kevin Putansu

    Mayor Pro Tem Putansu announced that the next Community Potluck will be held on November 9, 2026, at 5:00 p.m. Everyone is welcome and encouraged to stay for the comprehensive plan discussion.

    Micanopy Meows needs donations to continue reducing Micanopy's feral cat population.

22. Commissioner (Seat 5) Ken Wessberg

    Commissioner Wessberg is absent with notice.

MAYOR (SEAT 2) JIANA WILLIAMS REPORT

Mayor Jiana Williams shared the quote of the day: “Laughter is the same in every language.”

Trunk or Treat will be held on October 24, 2026. Everyone is welcome and encouraged to attend. Bring a friend and a neighbor.

ADJOURN

PLEASE NOTE: PURSUANT TO SECTION 286.015, FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED DURING THIS MEETING, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, A PERSON WITH DISABILITIES NEEDING ANY SPECIAL ACCOMMODATIONS TO PARTICIPATE IN TOWN MEETINGS SHOULD CONTACT THE TOWN ADMINISTRATOR, 706 NE CHOLOKKA BLVD., MICANOPY, FLORIDA 32667-0137, TELEPHONE (352) 466-3121.

Mayor Jiana Williams adjourned the meeting at 9:27 p.m.