



Planning and Historic Preservation Board Regular Meeting Minutes

Tuesday, April 22, 2025 at 7:00 PM

706 NE Cholokka BLVD

CALL TO ORDER

Chair Warren called the meeting to order 7:00 pm

INVOCATION AND PLEDGE OF ALLEGIANCE TO FLAG

ROLL CALL

Board members present.

Chair Fro Warren

Vice Chair Stephen Elder

Troy Blakely

Mike Davis

Sandy Tyson

Town Staff Present

Attorney Allison Folds

Administrator Sara Samario

Deputy Town Clerk Patty Polk

CONSENT AGENDA

Motion made and seconded (Elder/Tyson) to accept the consent agenda as submitted; passed 5-0

1. Agenda Approval
2. Regular Meeting Minutes of March 25, 2025

CITIZEN'S FORUM

Public Comment (public comments limited to 2 minutes per speaker, please)

Citizens Present: Gail Davis, Bud Des Forges, Grace Fuller, and Stoney Slaton.

- 3.

PUBLIC HEARINGS

4. Certificate of Appropriateness - Gate

Location: 112 NE Chokolka Blvd, Micanopy, FL 32667

Applicant: Britt Russo

Owner: Michael Brisky

Chair Warren opened the public hearing.

1. The board shall determine whether it has jurisdiction over the matter. Yes
2. Members of the board shall, if necessary, state whether they have a conflict of interest or must otherwise disqualify themselves from hearing the case. None
3. Members of the board shall disclose and place on the record any ex parte contacts relating to the matter before the board. None

Attorney Allison Folds swore in the witnesses: Britt Russo and Bud Des Forges.

4. Introduction of the Petition by the Town. Chair Warren read the application as submitted.
5. Presentation of Applicant's Case. Ms. Russo desires the gate at the rear of the property as a security measure for her business.
6. Presentation of Staff's case. Staff recommends approval.
7. Presentation of Affected Party's case. None
8. Rebuttal by Applicant. None
9. Rebuttal by Staff. None
10. Rebuttal by Affected parties. None
11. Public Input. Bud DesForges agrees with the need for security.
12. Deliberation and Vote of Board. Discussion ensued.

Motion made and seconded (Elder/Blakely) to approve the certificate of appropriateness for the gate as submitted; passed 5-0

Monica Fowler, Delectable Collectable, will have a key on hand if any tenants want one.

13. Preparation of Final Order. Will be filled out in the office.
 14. Approval of Final Order. Will be completed in the office.
5. Micanopy Library Property - Proposed Replat Application

Parcel #: 16672-001-000, 200 block of US Hwy 441, Micanopy

Application Attached.

Chair Warren opened the public hearing.

1. The board shall determine whether it has jurisdiction over the matter. Yes
2. Members of the board shall, if necessary, state whether they have a conflict of interest or must otherwise disqualify themselves from hearing the case. None

3. Members of the board shall disclose and place on the record any ex parte contacts relating to the matter before the board. None

Attorney Allison Folds swore in the witnesses: H. Grace Fuller and Bud Des Forges.

4. Introduction of the Petition by the Town. Chair Warren read the application as submitted.

5. Presentation of Applicant's Case. Administrator Samario explained the request is to combine two parcels, lots 53 and 54, to make one parcel which is necessary to comply with the Micanopy Land Development Code.

6. Presentation of Staff's case. Administrator Samario recommends approval contingent upon the Town getting an independent survey review of the re platting survey provided by the applicant, EDA consultant, inc on behalf of the library district.

7. Presentation of Affected Party's case. None

8. Rebuttal by Applicant. None

9. Rebuttal by Staff. None

10. Rebuttal by Affected parties. None

11. Public Input.

H. Grace Fuller discussed discrepancies in Micanopy with surveys. Chair Warren stated that the survey is probably accurate because it is so close to highway 441 which is solid starting point.

Discussion ensued.

12. Deliberation and Vote of Board. Discussion ensued.

Motion made and seconded (Elder/Blakely) to approve the re platting application contingent on acceptable review of an independent survey review; passed 5-0

13. Preparation of Final Order. Will be filled out in the office.

14. Approval of Final Order. Will be completed in the office.

NEW BUSINESS

None

UNFINISHED BUSINESS

None

BOARD MEMBER COMMENTS

6. Troy Blakely (Seat 1)

Troy Blakely questioned if the doggy do station at the Gazebo could be moved closer to the sidewalk and further south. Chair Warren and Administrator Samario will discuss.

7. Mike Davis (Seat 2)

None

8. Sandy Tyson (Seat 3)

None

9. Stephen Elder (Seat 5)

None

CHAIR FRO WARREN (SEAT 4) REPORT

No report. Its a beautiful day in Micanopy.

ADJOURN

PLEASE NOTE: PURSUANT TO SECTION 286.015, FLORIDA STATUTES, IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED DURING THIS MEETING, HE OR SHE WILL NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, A PERSON WITH DISABILITIES NEEDING ANY SPECIAL ACCOMODATIONS TO PARTICIPATE IN TOWN MEETINGS SHOULD CONTACT THE TOWN ADMINISTRATOR, 706 NE CHOLOKKA BLVD., MICANOPY, FLORIDA 32667-0137, TELEPHONE (352) 466-3121.

Chair Warren adjourned the meeting 7:28 pm