



CITY OF MERCER ISLAND

CITY COUNCIL REGULAR HYBRID MEETING

Tuesday, March 18, 2025 at 5:00 PM

MERCER ISLAND CITY COUNCIL:

Mayor Salim Nice, Deputy Mayor David Rosenbaum,
Councilmembers: Lisa Anderl, Jake Jacobson,
Craig Reynolds, Wendy Weiker, and Ted Weinberg

LOCATION & CONTACT:

MICEC – Slater Room Council Chambers and via Zoom
8236 SE 24th Street | Mercer Island, WA 98040
206.275.7793 | www.mercerisland.gov

We strive to create an inclusive and accessible experience. Those requiring accommodation for meetings should notify the City Clerk's Office 3 days prior to the meeting at 206.275.7793 or by emailing cityclerk@mercerisland.gov.

The hybrid meeting will be live streamed on the City Council's [YouTube Channel](#).

Individuals wishing to speak live during Appearances (public comment period) must register with the City Clerk at 206.275.7793 or cityclerk@mercerisland.gov before 4 PM on the day of the Council meeting. Each speaker will be allowed three (3) minutes to speak. A timer will be visible to online to speakers, City Council, and meeting participants.

Written comments may be sent to the City Council at council@mercerisland.gov.

Join the meeting at 5:00 PM (Appearances will start sometime after 5:00 PM) by:

- **Telephone:** Call 253.215.8782 and enter Webinar ID 881 4218 4695 and Password 730224
- **Zoom:** Click this [link](#) (Webinar ID 881 4218 4695; Password 730224)
- **In Person:** Mercer Island Community & Event Center – Slater Room Council Chambers (8236 SE 24th Street, Mercer Island, WA 98040)

MEETING AGENDA - AMENDED

CALL TO ORDER & ROLL CALL, 5:00 PM

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

~~CITY MANAGER REPORT~~ – *Removed from Agenda 3/17/2025*

APPEARANCES

(This is the opportunity for anyone to speak to the City Council on any item, except items before the City Council requiring a public hearing, any quasi-judicial matters, or campaign-related matters)

CONSENT AGENDA

1. AB 6644: February 25, 2025 Payroll Certification

Recommended Action: Approve the February 25, 2025 Payroll Certification in the amount of \$942,349.15 and authorize the Mayor to sign the certification on behalf of the entire City Council.

2. AB 6645: March 10, 2025 Payroll Certification

Recommended Action: Approve the March 10, 2025 Payroll Certification in the amount of \$923,800.94 and authorize the Mayor to sign the certification on behalf of the entire City Council.

3. AB 6650: Certification for Claims Paid February 1, 2025 through February 15, 2025

Recommended Action: Approve the February 1, 2025 through February 15, 2025 Accounts Payable Certification of Claims in the amount of \$3,839,792.50 and authorize the Mayor to sign the certification on behalf of the entire City Council.

4. City Council Regular Hybrid Meeting Minutes of March 4, 2025

Recommended Action: Approve the City Council Regular Hybrid Meeting Minutes of March 4, 2025.

5. AB 6643: Deaccession/Removal of “Downtown Streetscapes: Street Name Inlays” Public Art Installation

Recommended Action: Approve deaccession/removal of the “Downtown Streetscapes: Street Name Inlays” public art installation in Town Center.

6. AB 6646: Interim Regulations in MICC 19.16.010 Related to Emergency Shelters and Housing, Transitional Housing, and Permanent Supportive Housing (Second Reading, Ordinance No. 25C-05)

Recommended Action: Adopt Ordinance No. 25C-05 establishing interim development regulations in MICC 19.16.010 related to Emergency Shelters and Housing, Transitional Housing, and Permanent Supportive Housing, with an effective date of April 2, 2025.

7. AB 6647: Interim Regulations Related to Unit Lot Subdivisions (SB 5258) in Title 19 MICC (Second Reading, Ordinance No. 25C-06)

Recommended Action: Adopt Ordinance No. 25C-06 establishing interim development regulations in MICC Chapter 19.08 related to Unit Lot Subdivision in MICC Chapter 19.08, with an effective date of June 30, 2025.

8. AB 6648: ARCH Housing Trust Fund Project Approvals

Recommended Action: Approve the use of \$52,400 from the City’s contributions to the ARCH Housing Trust Fund as recommended by the ARCH Executive Board and authorize execution of any related agreements and documents.

9. AB 6649: 2024 Countywide Planning Policy Amendments

Recommended Action: Approve Resolution No. 1672 ratifying amendments to the King County Countywide Planning Policies.

REGULAR BUSINESS

10. AB 6603: Town Center Parking Regulations Discussion – *Moved to First Item of Regular Business 3/17/2025*

Recommended Action: Receive report and provide feedback.

11. AB 6635: 2025 Legislative Session Update

Recommended Action: Receive report. No action necessary.

12. AB 6641: Scope of Work for Deane’s Children’s Park Site Plan

Recommended Action: Approve the scope of work and community engagement plan for the Deane’s Children’s Park Site Plan and direct the City Manager to commence the planning work.

13. AB 6642: Scope of Work for Clarke and Groveland Beach Parks Joint Infrastructure Plan

Recommended Action: Approve the scope of work and community engagement plan for the Clarke and Groveland Beach Parks Joint Infrastructure Plan and direct the City Manager to commence the planning work.

OTHER BUSINESS

14. Planning Schedule

15. Councilmember Absences & Reports

ADJOURNMENT

Log #	AB No.	Received From	Question	Staff Response
1	6603	Reynolds	Does the term “Town Center Parking Area”, as referenced in the second bulleted recommendation and elsewhere in this AB, refer specifically and exclusively to the “Tully’s Site”?	<p>The Town Center Parking Area refers to the former Tully’s site (7810 SE 27th St) and the cul-de-sac area at the end of East Sunset Highway that is currently under construction.</p> <p>We don’t have a formal name for the new parking area, so this is a placeholder name for the time being.</p>
2	6603	Reynolds	I see no reference anywhere in the AB to limiting parking to MI residents. Would such a limitation, specifically at the Tully’s Site, be legal and practical? Alternatively, is there a practical option for having no fee for residents?	<p>The staff moved away from proposing “Mercer Island only” parking given the challenges with administering this type of regulation for so few parking spaces. Keep in mind, when “Mercer Island only” parking was previously considered, it was tied to a parking garage that was proposed to have 80 to 100 parking stalls. Additional detail on this recommendation is provided below.</p> <p>Limiting parking at the Town Center Parking Area to only Mercer Island residents would require implementing a parking permit program. Given that there will only be 33 parking stalls, it would be challenging to equitably and efficiently implement a parking permit program for so few spaces. In addition, staff are continuing to pursue grant applications for EV charging infrastructure at this location. The project would no longer qualify for most grant programs if access to the chargers is routinely restricted.</p> <p>The mobile applications do not have a feature that would allow us to restrict parking to Mercer Island residents only.</p>
3	6603	Reynolds	What are the legal and practical challenges for making some spots at the Tully’s site to have a four hour max, while allowing longer-term parking at other spots?	<p>In the mobile application, each blockface will be considered a zone with set parking regulations. We cannot have two different time limit maximums in the same zone. In other words, at the Town Center Parking Area it would not be possible to have a 4-hour maximum and a 12-hour maximum.</p>

Log #	AB No.	Received From	Question	Staff Response
4	6641	Reynolds	The tree canopy makes it hard to understand the current layout of the park. If practical, in the meeting, please provide a markup overlay of the photo to show locations of the entry road, the parking lot, the bike skills area, the dragon, the picnic area, the restroom, and other key features. (If this is impractical at this stage, please be sure to provide this when the next stage of the design is brought to the Council.)	The presentation will include a site map with the current features identified.
5	6642	Reynolds	Please clarify the difference between a master plan and an infrastructure plan. Is one a subset of the other?	<p>A master plan provides a long-term vision/plan (20 to 30-year) <u>for the entire park</u>. The work product is concept only. See the Luther Burbank Park or Aubrey Davis Park Master Plans as an example.</p> <p>An infrastructure plan or site plan is focused on a specific area of the park or specific amenities planned for upgrade/replacement. The planning tool is intended to feed directly into a capital project. Specifically, the infrastructure/site plan work product includes schematic designs and preliminary cost estimates for project development, permitting, and grant applications.</p>
6	6646	Reynolds	Is the reference to “police power” relevant and intended in the first whereas clause?	The term “police power” is in reference to the government’s authority to pass laws relating to public health, safety and welfare. About 100 years ago, the Supreme Court held in the seminal Village of Euclid case that governments can pass zoning and land use laws because they fall under the umbrella of public health, safety and welfare. Police power to adopt zoning and land use laws are held by states (not federal government) under the 10 th amendment, and the WA legislature delegated some of that power to local governments. The whereas clause in question is in reference to the City of Mercer Island’s delegated police power to adopt land use and zoning ordinances, and has been in use in ordinances that amend the City’s development regulations for a number of years.

Question & Answer Matrix
March 18, 2025 - City Council Meeting

Item 1.

Log #	AB No.	Received From	Question	Staff Response
7	6647	Reynolds	Is the reference to “police power” relevant and intended in the first whereas clause?	Same response as #6.



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6644
March 18, 2025
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 6644: February 25, 2025 Payroll Certification	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Approve the February 25, 2025 Payroll Certification in the amount of \$942,349.15.	

DEPARTMENT:	Administrative Services
STAFF:	Ali Spietz, Chief of Administration Nicole Vannatter, Human Resources Manager
COUNCIL LIAISON:	n/a
EXHIBITS:	1. February 25, 2025 Payroll Certification 2. FTE/LTE Counts
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

This agenda bill is to approve the payroll certification for the City of Mercer Island for the period from February 1, 2025 through February 15, 2025 in the amount of \$942,349.15. (see Exhibit 1).

BACKGROUND

[RCW 42.24.080](#) requires that all claims presented against the City by performing labor must be certified by the appropriate official to ensure that the labor was performed as described, and that the claims are just, due, and unpaid obligations against the City, before payment can be made. [RCW 42.24.180](#) allows the payment of claims to occur prior to City Council approval to expedite processing of the payment of claims, provided, however, that review and approval of the claims' documentation occurs at the next regularly scheduled public meeting. The Payroll Certification details the total payment to employees for labor performed and benefits payments made for each payroll. The City is on a semi-monthly payroll schedule with payments on the 10th and 25th of each month.

ISSUE/DISCUSSION

Each payroll varies depending on several factors (i.e., number of employees, pay changes, leave cash outs, overtime, etc.). In addition to regular pay for employees, this payroll has variations that are outlined below.

Additional payments:

Description	Amount
Leave cash outs for current employees	\$738.05
Leave cash outs for terminated employees	\$0.00
Service and recognition awards	\$175.00
Overtime earnings (see chart for overtime hours by department).	\$38,495.78
Total	\$39,408.83

Overtime hours by department:

Department	Hours
Administrative Services	
City Attorney's Office	
City Manager's Office	
Community Planning & Development	2.00
Finance	
Municipal Court	
Police	147.00
Public Works	335.50
Thrift Shop	
Youth & Family Services	
Total Overtime Hours	484.50

NEXT STEPS

FTE/LTE COUNTS

The table in Exhibit 2 shows the budgeted versus actual counts for Full Time Equivalents (FTEs) and Limited Term Equivalents (LTEs) for the current payroll. Casual labor employees (temporary and seasonal) are not included in the counts.

Casual Labor

In addition to FTE and LTE employees, the City utilizes casual labor to address workload needs that exceed the capacity or expertise of the City's regular staff and that are time limited or seasonal. Casual labor is used primarily to address seasonal workload needs and short-term workload issues created by special projects or position vacancies. Compared to an LTE position, a casual labor position has limited benefits and is filled for a shorter period of time (1-3 months, 6 months, or 9 months). The departments/divisions that utilize casual labor the most are Parks Maintenance, Recreation, Public Works, and the Thrift Store.

RECOMMENDED ACTION

Approve the February 25, 2025 Payroll Certification in the amount of \$942,349.15 and authorize the Mayor to sign the certification on behalf of the entire City Council.

CITY OF MERCER ISLAND PAYROLL CERTIFICATION


Item 2.

PAYROLL PERIOD ENDING **2.15.2025**
PAYROLL DATED **2.25.2025**

Net Cash	\$	632,854.35
Net Voids/Manuals		
Net Total	\$	632,854.35
Federal Tax Deposit	\$	103,990.09
Social Security and Medicare Taxes	\$	70,834.02
State Tax (California & Oregon)	\$	682.52
State Tax (California)	\$	10.16
Family/Medical Leave Tax (California & Oregon)	\$	54.24
Public Employees Retirement System 1 (PERS 1)	\$	-
Public Employees' Retirement System (PERS Plan 2)	\$	35,548.29
Public Employees' Retirement System (PERS Plan 3)	\$	10,421.24
Public Employees' Retirement System (PERSJM)	\$	705.37
Public Safety Employees' Retirement System (PSERS)		
Law Enforcement Officers' & Fire Fighters' Retirement System (LEOFF Plan2)	\$	17,036.41
Regence & LEOFF Trust Medical Insurance Deductions	\$	13,085.58
Domestic Partner Medical Insurance Deductions	\$	1,029.64
Kaiser Medical Insurance Deductions	\$	1,258.06
Health Care - Flexible Spending Account Contributions	\$	1,756.99
Dependent Care - Flexible Spending Account Contributions	\$	529.89
ICMA Roth IRA Contributions	\$	568.77
ICMA 457 Deferred Compensation Contributions	\$	42,065.03
ICMA 401K Deferred Compensation Contributions	\$	-
Garnishments (Chapter 13)	\$	572.00
Tax Wage Garnishment	\$	-
Child Support Wage Garnishment	\$	564.45
Mercer Island Employee Association Dues	\$	257.50
AFSCME Union Dues	\$	3,063.60
Police Union Dues	\$	1,723.03
Standard - Supplemental Life Insurance	\$	344.95
Unum - Long Term Care Insurance	\$	215.65
AFLAC - Supplemental Insurance Plans	\$	238.52
Transportation - Flexible Spending Account Contributions	\$	50.00
Oregon Transit Tax and Oregon Benefit Tax	\$	8.55
Washington Long Term Care	\$	2,880.25
Tax & Benefit Obligations Total	\$	309,494.80

TOTAL GROSS PAYROLL	\$	942,349.15
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I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



 Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

9

 Mayor Date

FTE AND LTE COUNTS AS OF 2/15/2025

Full Time Equivalent (FTEs)	2025 Budgeted	2025 Actual
Administrative Services	14.50	14.50
City Attorney's Office	2.00	2.00
City Manager's Office	3.00	3.00
Community Planning & Development	17.00	17.00
Finance	9.00	9.00
Municipal Court	3.10	3.10
Police	37.50	35.00
Public Works	64.00	61.00
Recreation	10.25	9.25
Youth & Family Services	11.93	11.93
Thrift Shop	3.00	3.00
Total FTEs	175.28	168.78
Limited Term Equivalent (LTEs)	2025 Budgeted	2025 Actual
Administrative Services	1.00	1.00
City Manager's Office	1.00	1.00
Community Planning & Development	2.00	2.00
Public Works	4.75	0.75
Youth & Family Services	2.83	1.83
Thrift Shop	6.50	7.55
Total LTEs	18.08	14.13
Total FTEs & LTEs	193.36	182.92

FTE Vacancies:

- 1.0 Capital Parks Manager
- 2.0 Police Officer
- 0.5 Police Records Specialist
- 1.0 Public Works Admin Assistant
- 1.0 Recreation Facility Supervisor
- 1.0 Utilities Team Member



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6645
March 18, 2025
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 6645: March 10, 2025 Payroll Certification	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Approve the March 10, 2025 Payroll Certification in the amount of \$923,800.94.	

DEPARTMENT:	Administrative Services
STAFF:	Ali Spietz, Chief of Administration Nicole Vannatter, Human Resources Manager
COUNCIL LIAISON:	n/a
EXHIBITS:	1. March 10, 2025 Payroll Certification 2. FTE/LTE Counts
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

This agenda bill is to approve the payroll certification for the City of Mercer Island for the period from February 16, 2025 through February 28, 2025 in the amount of \$923,800.94. (see Exhibit 1).

BACKGROUND

[RCW 42.24.080](#) requires that all claims presented against the City by performing labor must be certified by the appropriate official to ensure that the labor was performed as described, and that the claims are just, due, and unpaid obligations against the City, before payment can be made. [RCW 42.24.180](#) allows the payment of claims to occur prior to City Council approval to expedite processing of the payment of claims, provided, however, that review and approval of the claims' documentation occurs at the next regularly scheduled public meeting. The Payroll Certification details the total payment to employees for labor performed and benefits payments made for each payroll. The City is on a semi-monthly payroll schedule with payments on the 10th and 25th of each month.

ISSUE/DISCUSSION

Each payroll varies depending on several factors (i.e., number of employees, pay changes, leave cash outs, overtime, etc.). In addition to regular pay for employees, this payroll has variations that are outlined below.

Additional payments:

Description	Amount
Leave cash outs for current employees	\$6,926.64
Leave cash outs for terminated employees	\$0.00
Service and recognition awards	\$625.00
Overtime earnings (see chart for overtime hours by department).	\$10,938.50
Total	\$18,490.14

Overtime hours by department:

Department	Hours
Administrative Services	
City Attorney's Office	
City Manager's Office	
Community Planning & Development	1.00
Finance	
Municipal Court	
Police	41.50
Public Works	104.25
Thrift Shop	
Youth & Family Services	
Total Overtime Hours	146.75

NEXT STEPS

FTE/LTE COUNTS

The table in Exhibit 2 shows the budgeted versus actual counts for Full Time Equivalents (FTEs) and Limited Term Equivalents (LTEs) for the current payroll. Casual labor employees (temporary and seasonal) are not included in the counts.

Casual Labor

In addition to FTE and LTE employees, the City utilizes casual labor to address workload needs that exceed the capacity or expertise of the City's regular staff and that are time limited or seasonal. Casual labor is used primarily to address seasonal workload needs and short-term workload issues created by special projects or position vacancies. Compared to an LTE position, a casual labor position has limited benefits and is filled for a shorter period of time (1-3 months, 6 months, or 9 months). The departments/divisions that utilize casual labor the most are Parks Maintenance, Recreation, Public Works, and the Thrift Store.

RECOMMENDED ACTION

Approve the March 10, 2025 Payroll Certification in the amount of \$923,800.94 and authorize the Mayor to sign the certification on behalf of the entire City Council.

CITY OF MERCER ISLAND PAYROLL CERTIFICATION

Item 3.

PAYROLL PERIOD ENDING **2.28.2025**
PAYROLL DATED **3.10.2025**

Net Cash	\$	625,933.37
Net Voids/Manuals		
Net Total	\$	625,933.37
Federal Tax Deposit	\$	99,343.90
Social Security and Medicare Taxes	\$	69,415.84
State Tax (California & Oregon)	\$	682.52
State Tax (California)	\$	3.63
Family/Medical Leave Tax (California & Oregon)	\$	54.24
Public Employees Retirement System 1 (PERS 1)	\$	-
Public Employees' Retirement System (PERS Plan 2)	\$	35,157.92
Public Employees' Retirement System (PERS Plan 3)	\$	9,717.63
Public Employees' Retirement System (PERSJM)	\$	705.37
Public Safety Employees' Retirement System (PSERS)		
Law Enforcement Officers' & Fire Fighters' Retirement System (LEOFF Plan2)	\$	17,337.04
Regence & LEOFF Trust Medical Insurance Deductions	\$	13,089.99
Domestic Partner Medical Insurance Deductions	\$	1,029.64
Kaiser Medical Insurance Deductions	\$	1,177.11
Health Care - Flexible Spending Account Contributions	\$	1,756.99
Dependent Care - Flexible Spending Account Contributions	\$	529.89
ICMA Roth IRA Contributions	\$	568.77
ICMA 457 Deferred Compensation Contributions	\$	42,435.75
ICMA 401K Deferred Compensation Contributions	\$	-
Garnishments (Chapter 13)	\$	620.50
Tax Wage Garnishment	\$	-
Child Support Wage Garnishment	\$	611.50
Mercer Island Employee Association Dues	\$	255.00
AFSCME Union Dues		
Police Union Dues		
Standard - Supplemental Life Insurance		
Unum - Long Term Care Insurance	\$	215.65
AFLAC - Supplemental Insurance Plans	\$	238.52
Transportation - Flexible Spending Account Contributions	\$	115.00
Miscellaneous		
Oregon Transit Tax and Oregon Benefit Tax	\$	8.55
Washington Long Term Care	\$	2,796.62
Tax & Benefit Obligations Total	\$	297,867.57

TOTAL GROSS PAYROLL	\$	923,800.94
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I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

FTE AND LTE COUNTS AS OF 2/28/2025

Full Time Equivalents (FTEs)	2025 Budgeted	2025 Actual
Administrative Services	14.50	14.50
City Attorney's Office	2.00	2.00
City Manager's Office	3.00	3.00
Community Planning & Development	17.00	17.00
Finance	9.00	9.00
Municipal Court	3.10	3.10
Police	37.50	35.00
Public Works	64.00	63.00
Recreation	10.25	9.25
Youth & Family Services	11.93	11.93
Thrift Shop	3.00	3.00
Total FTEs	175.28	170.78
Limited Term Equivalents (LTEs)	2025 Budgeted	2025 Actual
Administrative Services	1.00	1.00
City Manager's Office	1.00	1.00
Community Planning & Development	2.00	2.00
Public Works	4.75	0.75
Youth & Family Services	2.83	1.83
Thrift Shop	6.50	7.55
Total LTEs	18.08	14.13
Total FTEs & LTEs	193.36	184.92

FTE Vacancies:	
2.0	Police Officer
0.5	Police Records Specialist
1.0	Public Works Admin Assistant
1.0	Recreation Facility Supervisor



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6650
March 18, 2025
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 6650: Certification for Claims Paid February 1, 2025 through February 15, 2025	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Approve the Accounts Payable Certification for Claims Paid February 1, 2025 through February 15, 2025 in the Amount of \$3,839,792.50.	

DEPARTMENT:	Finance
STAFF:	Matt Mornick, Finance Director LaJuan Tuttle, Deputy Finance Director
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Certification for Claims Paid February 1–15, 2025
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to approve the February 1, 2025 through February 15, 2025 Accounts Payable Certification of Claims in the amount of \$3,839,792.50. (see Exhibit 1)

BACKGROUND

On January 21, 2025 the City officially transitioned to new financial management software. This change resulted in new Accounts Payable claims reports that detail accounts payable checks and direct disbursements including wire and electronic fund transfers (EFT/ACH) over the prior period (see [AB 6640](#)).

Claims refer to all external payments that are made to satisfy the obligations of the City, regardless of how payments are processed (e.g., through warrants, checks, EFTs, etc.). [RCW 42.24.080](#) requires that all claims presented against the City must be certified by the appropriate official to ensure that the claims are just, true, and unpaid obligations against the City, before payment can be made.

[RCW 42.24.180](#) allows the payment of claims to occur prior to City Council approval to expedite processing of the payment of claims, provided, however, that review and approval of the claims' documentation occurs at the next regularly scheduled public meeting.

To fulfill the obligation of RCW 42.24.080 for accounts payable claims, the City has historically presented separate reports for Accounts Payable Checks and Accounts Payable EFT payments.

ISSUE/DISCUSSION

The Enterprise ERP claims reports (see Exhibit 1) have a new look and additional information.

- The **Accounts Payable Report by Check Number** report presents a simple check register listing of payments by type and check number.
- The **Accounts Payable Report by Organization** report presents accounts payable claims by department as represented by the “ORG” code.

These reports combine printed checks and electronic payments. The disbursement method is identified by the Type code on the claim reports:

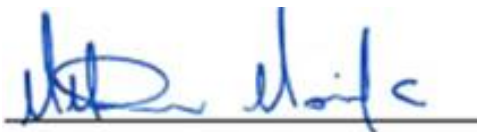
- Type **M** are Enterprise ERP direct disbursements. These are wire transfers and ACH payments that were previously reported on the Accounts Payable EFT Report. Note that “check” numbers are single digits to easily identify them as distinct from printed checks.
- Type **P** are printed accounts payable checks.
- Type **V** are voided accounts payable checks. The report will show the original check amount in the corresponding detail, but the check total is listed as \$0.00.

RECOMMENDED ACTION

Approve the February 1, 2025 through February 15, 2025 Accounts Payable Certification of Claims in the amount of \$3,839,792.50 and authorize the Mayor to sign the certification on behalf of the entire City Council.

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

Report	Checks	Date	Amount
Check Register	00222353-00222521	02/01 - 2/15/2025	\$3,839,792.50



Accounts Payable Report by Check Number

Item 4.

Type	Check #	Vendor	Invoice #	Description	Invoice Amount
P	222353	29 ELEVEN INC	202768	Name badge for Chris del Pilar	\$21.49
Check Amount:					\$21.49
	222354	[REDACTED]	2027182	LEOFF1 Ret. Medicare Reimb.	\$170.10
			2027182	LEOFF1 Ret. Medicare Reimb.	\$69.00
Check Amount:					\$239.10
	222355	[REDACTED]	2027192	LEOFF1 Ret. Medicare Reimb.	\$174.70
			2027192	LEOFF1 Ret. Medicare Reimb.	\$39.70
Check Amount:					\$214.40
	222356	AMADO-PITTLE, MARIA CECILIA	202840	Interpreter Services	\$150.00
Check Amount:					\$150.00
	222357	ATCO	202788	G.2 Lease / Project PNW2023-102	\$10,175.73
Check Amount:					\$10,175.73
	222358	[REDACTED]	2027202	LEOFF1 Ret. Medicare Reimb.	\$185.00
			2027202	LEOFF1 Ret. Medicare Reimb.	\$7.90
Check Amount:					\$192.90
	222359	[REDACTED]	2027212	LEOFF1 Ret. Medicare Reimb.	\$170.10
			2027212	LEOFF1 Ret. Medicare Reimb.	\$101.00
Check Amount:					\$271.10
	222360	[REDACTED]	2027222	LEOFF1 Ret. Medicare Reimb.	\$259.00
			2027222	LEOFF1 Ret. Medicare Reimb.	\$49.60
			2027222	LEOFF1 Ret. Medicare Reimb.	\$1.50
Check Amount:					\$310.10
	222361	BRADLEY PUBLIC SAFETY	202810	court security	\$1,147.50
Check Amount:					\$1,147.50
	222362	[REDACTED]	202799	LEOFF1 Ret. Medicare Reimbursement	\$157.96
Check Amount:					\$157.96
	222363	CENTURYLINK	202711	CenturyLink Phone Service	\$73.66
			202712	CenturyLink Phone Service	\$70.15
			202713	CenturyLink Phone Service	\$73.66
Check Amount:					\$217.47
	222364	CERTIFIED LABORATORIES	202822	Cleaning products	\$337.12
Check Amount:					\$337.12
	222365	CHAPTER 13 TRUSTEE	202842	PR 2.10.2025	\$572.00
Check Amount:					\$572.00
	222366	CHIP GEORGE INC	202609	PS1 PS13 Modem 2025 Replacements	\$4,465.31
Check Amount:					\$4,465.31
	222367	CINTAS CORPORATION	202791	Medical supplies	\$39.83
Check Amount:					\$39.83
	222368	COMPLETE OFFICE	202773	2025 Planners	\$301.90
Check Amount:					\$301.90
	222369	[REDACTED]	2027232	LEOFF1 Ret. Medicare Reimb.	\$185.00
			2027232	LEOFF1 Ret. Medicare Reimb.	\$83.80
Check Amount:					\$268.80
	222370	DELL MARKETING L.P.	202775	2025 Annual Replacement Desktops	\$9,618.26
			202776	Dell Laptop Docks	\$1,047.34



Accounts Payable Report by Check Number

Item 4.

Type	Check #	Vendor	Invoice #	Description	Invoice Amount
Check Amount:					\$10,665.60
	222371	DON SMALL & SONS OIL DIST CO	202779	Fleet DEF & Oil	\$2,384.41
Check Amount:					\$2,384.41
	222372	[REDACTED]	2027242	LEOFF1 Ret. Medicare Reimb.	\$174.70
Check Amount:					\$174.70
	222373	EASTSIDE FIRE & RESCUE	202796	2025 February Contract Fee	\$701,434.83
Check Amount:					\$701,434.83
	222374	[REDACTED]	2027252	LEOFF1 Ret. Medicare Reimb.	\$174.70
			2027252	LEOFF1 Ret. Medicare Reimb.	\$45.40
Check Amount:					\$220.10
	222375	EMERALD SERVICES INC	202692	Oil Service	\$383.57
Check Amount:					\$383.57
	222376	ESRI	202580	Software Subscription Fee INV 94872814	\$9,569.77
			202580	Software Subscription Fee INV 94872814	\$9,569.77
			202580	Software Subscription Fee INV 94872814	\$9,569.77
			202580	Software Subscription Fee INV 94872814	\$9,569.76
Check Amount:					\$38,279.07
	222377	[REDACTED]	2027262	LEOFF1 Ret. Medicare Reimb.	\$185.00
			2027262	LEOFF1 Ret. Medicare Reimb.	\$83.80
Check Amount:					\$268.80
	222378	[REDACTED]	2027272	LEOFF1 Ret. Medicare Reimb.	\$164.90
			2027272	LEOFF1 Ret. Medicare Reimb.	\$71.40
Check Amount:					\$236.30
	222379	THE GOODYEAR TIRE & RUBBER COMPANY	202662	Fleet Parts	\$2,998.21
Check Amount:					\$2,998.21
	222380	GRAINGER CARIBE INC	202745	Misc cleaning supplies	\$486.38
Check Amount:					\$486.38
	222381	GRANICUS	202676	Let's Talk Subscription Fee INV 195446	\$10,799.97
Check Amount:					\$10,799.97
	222382	HADLEY APARTMENTS	202845	Rent and utility assistance for EA client	\$165.00
			202845	Rent and utility assistance for EA client	\$1,835.00
Check Amount:					\$2,000.00
	222383	[REDACTED]	2027282	LEOFF1 Ret. Medicare Reimb.	\$174.70
Check Amount:					\$174.70
	222384	HAN, KYUNG	202847	Rent assistance for EA client	\$2,950.00
Check Amount:					\$2,950.00
	222385	HEARTLAND LLC	202709	Contract Payment	\$1,140.00
Check Amount:					\$1,140.00
	222386	[REDACTED]	2027292	LEOFF1 Ret. Medicare Reimb.	\$619.50
Check Amount:					\$619.50
	222387	HOME DEPOT	202831	Misc Project Supplies: Screws, Wood & Concrete	\$639.16
			202831	Misc Project Supplies: Screws, Wood & Concrete	\$722.91



Accounts Payable Report by Check Number

Item 4.

Type	Check #	Vendor	Invoice #	Description	Invoice Amount
			202831	Misc Project Supplies: Screws, Wood & Concrete	\$490.12
Check Amount:					\$1,852.19
	222388	INTERCOMLAGUAGE SERVICES CORP.	202809	interpreters	\$831.24
Check Amount:					\$831.24
	222389	[REDACTED]	2027302	LEOFF1 Ret. Medicare Reimb.	\$172.70
			2027302	LEOFF1 Ret. Medicare Reimb.	\$39.90
Check Amount:					\$212.60
	222390	JUVVAL TECH LLC	202588	One Time Set Up fee	\$2,400.00
			202589	Moli monthly subscription Jan. 2025	\$200.00
Check Amount:					\$2,600.00
	222391	KC FINANCE	202675	2025 MONTHLY SEWER CHARGES - 12 MONTHS	\$502,257.04
			202763	2025 MONTHLY SEWER CHARGES - 12 MONTHS	\$502,257.04
Check Amount:					\$1,004,514.08
	222392	KC HOUSING AUTHORITY	202849	Rent assistance for EA client	\$373.00
Check Amount:					\$373.00
	222393	KC HOUSING AUTHORITY	202848	Rental assistance for EA client	\$223.00
Check Amount:					\$223.00
	222394	KELLEY CREATE	202650	Copier Service Fees 12/2024 IN1848409	\$166.42
			202770	plotter paper	\$803.96
			202807	Copier Service Fees 1/2025 IN1869175	\$1,628.88
			202650	Copier Service Fees 12/2024 IN1848409	\$1,088.28
Check Amount:					\$3,687.54
	222395	KRAZAN & ASSOCIATES INC	202784	Inspection Services	\$1,029.15
Check Amount:					\$1,029.15
	222396	LAKESIDE INDUSTRIES	202747	EZ Street Cold Mix in Bags	\$1,248.57
Check Amount:					\$1,248.57
	222397	LANGUAGE LINE SERVICES	202810	Lanuage Line	\$19.40
Check Amount:					\$19.40
	222398	[REDACTED]	2027312	LEOFF1 Ret. Medicare Reimb.	\$185.00
			2027312	LEOFF1 Ret. Medicare Reimb.	\$22.40
Check Amount:					\$207.40
	222399	[REDACTED]	2027322	LEOFF1 Ret. Medicare Reimb.	\$144.70
			2027322	LEOFF1 Ret. Medicare Reimb.	\$103.10
Check Amount:					\$247.80
	222400	MADRONA LAW GROUP, PPLC	202752	Contract Payment	\$114.01
			202752	Contract Payment	\$1,464.10
			202752	Contract Payment	\$2,964.20
			202752	Contract Payment	\$2,280.16
			202752	Contract Payment	\$256.02
			202752	Contract Payment	\$199.51



Accounts Payable Report by Check Number

Item 4.

Type	Check #	Vendor	Invoice #	Description	Invoice Amount
Check Amount:					\$7,278.00
	222401	MARTEN LAW	202751	Contract Payment	\$3,970.50
Check Amount:					\$3,970.50
	222402	METROPRESORT	202677	JAN 2025 PRNT & MAILING OF UTILITY STATEMENTS BK1	\$116.57
			202764	JAN 25 PRNT & MAILING OF UTILITY STATEMENTS BOOK 3	\$75.68
			202677	JAN 2025 PRNT & MAILING OF UTILITY STATEMENTS BK1	\$80.70
			202764	JAN 25 PRNT & MAILING OF UTILITY STATEMENTS BOOK 3	\$109.85
			202677	JAN 2025 PRNT & MAILING OF UTILITY STATEMENTS BK1	\$116.57
			202764	JAN 25 PRNT & MAILING OF UTILITY STATEMENTS BOOK 3	\$109.85
			202677	JAN 2025 PRNT & MAILING OF UTILITY STATEMENTS BK1	\$80.70
			202764	JAN 25 PRNT & MAILING OF UTILITY STATEMENTS BOOK 3	\$75.68
			202677	JAN 2025 PRNT & MAILING OF UTILITY STATEMENTS BK1	\$116.57
			202764	JAN 25 PRNT & MAILING OF UTILITY STATEMENTS BOOK 3	\$109.86
			202677	JAN 2025 PRNT & MAILING OF UTILITY STATEMENTS BK1	\$80.70
			202764	JAN 25 PRNT & MAILING OF UTILITY STATEMENTS BOOK 3	\$75.69
Check Amount:					\$1,148.42
	222403	MI EMPLOYEES ASSOC	202841	PR 2.10.2025	\$257.50
Check Amount:					\$257.50
	222404	MI HARDWARE TRUE VALUE	202832	MI True Value Statement 01/31/25	\$85.54
			202833	1/31/25 Statement - Utilities Dept	\$46.58
			202833	1/31/25 Statement - Utilities Dept	\$5.45
Check Amount:					\$137.57
	222405	MI UTILITY BILLS	202827	JAN 2025 PMT OF UTILITY BILLS FOR WATER SERVICE	\$2,011.37
			202827	JAN 2025 PMT OF UTILITY BILLS FOR WATER SERVICE	\$1,314.91
			202827	JAN 2025 PMT OF UTILITY BILLS FOR WATER SERVICE	\$2,832.47
			202827	JAN 2025 PMT OF UTILITY BILLS FOR WATER SERVICE	\$3,650.62
Check Amount:					\$9,809.37
	222406	MOBERLY AND ROBERTS	202597	Prosecution Services Jan25	\$7,904.69
Check Amount:					\$7,904.69
	222407		2027332	LEOFF1 Ret. Medicare Reimb.	\$148.50
			2027332	LEOFF1 Ret. Medicare Reimb.	\$31.30



Accounts Payable Report by Check Number

Item 4.

Type	Check #	Vendor	Invoice #	Description	Invoice Amount
Check Amount:					\$179.80
	222408	NAPA AUTO PARTS	202781	Fleet Supplies - 2012 Ford Branched Radiator Hose	\$106.69
			202782	Fleet Supplies - 5W30 Syn BAY Box	\$119.05
			202783	Fleet Supplies - Hydraulic Fluid	\$69.47
Check Amount:					\$295.21
	222409	HARNISH GROUP INC	202778	Hose Assembly	\$356.17
Check Amount:					\$356.17
	222410	NW PLAYGROUND EQUIPMENT INC	202635	playground replacement parts	\$289.28
			202793	playground replacement parts	\$379.02
Check Amount:					\$668.30
	222411	NPM CONSTRUCTION CO	202762	Retainage Release 76 Ave SE Crosswalk	\$10,054.09
Check Amount:					\$10,054.09
	222412	PACIFIC MOBILE STRUCTURES, INC.	202767	Mobile structures rental fee	\$1,464.56
Check Amount:					\$1,464.56
	222413	PAW	202710	2025 Membership Renewal	\$450.00
Check Amount:					\$450.00
	222414	PITNEY BOWES	202674	POSTAGE MACHINE LEASE 12/3/2024-3/2/2025	\$1,349.17
Check Amount:					\$1,349.17
	222415	PREMIER CABLING LLC	202689	Police Portable Antenna Installations	\$1,735.65
			202693	Police Portable Antenna Installations	\$2,451.95
Check Amount:					\$4,187.60
	222416	PROCOM LLC	202829	Pre-Employment Drug Testing	\$72.00
Check Amount:					\$72.00
	222417	PUGET SOUND ENERGY	202828	PSE Service Connection for ICW Crosswalks	\$11,484.87
			202835	Electric Svc for Reservoir 4320 88TH AVE SE	\$1,037.35
Check Amount:					\$12,522.22
	222418	PURIFIED WATER TO GO	202809	Office water	\$8.82
Check Amount:					\$8.82
	222419	[REDACTED]	2027342	LEOFF1 Ret. Medicare Reimb.	\$136.20
Check Amount:					\$136.20
	222420	RINGSQUARED TELECOM LLC	2027721	Long Distance Charges	\$82.47
Check Amount:					\$82.47
	222421	ROBERT HALF	202758	Temp Employee Staffing Fee	\$2,100.00
			202759	Temp Employee Staffing Fee	\$1,680.00
			202820	Temp position - R. Seal	\$2,100.00
Check Amount:					\$5,880.00
	222422	[REDACTED]	2027352	LEOFF1 Ret. Medicare Reimb.	\$185.00
			2027352	LEOFF1 Ret. Medicare Reimb.	\$10.30
Check Amount:					\$195.30
	222423	[REDACTED]	2027362	LEOFF1 Ret. Medicare Reimb.	\$148.50
			2027362	LEOFF1 Ret. Medicare Reimb.	\$92.10
Check Amount:					\$240.60



Accounts Payable Report by Check Number

Item 4.

Type	Check #	Vendor	Invoice #	Description	Invoice Amount
	222424	SECURITY SOLUTIONS NORTHWEST LLC	202743	Alarm Monitoring Services	\$47.99
Check Amount:					\$47.99
	222425	SHOREWOOD HEIGHTS	202844	Rent assistance for EA client	\$962.00
Check Amount:					\$962.00
	222426	SHOREWOOD HEIGHTS	202846	Rent assistance for EA client	\$2,574.00
Check Amount:					\$2,574.00
	222427	SIGNS OF SEATTLE	202789	bronze plaque for park bench	\$331.05
Check Amount:					\$331.05
	222428	SMARSH INC	202797	Text Message Archive INV-240897	\$20.34
			202798	Text Message Archive INV-240897	\$19.01
Check Amount:					\$39.35
	222429	[REDACTED]	2027372	LEOFF1 Ret. Medicare Reimb.	\$259.00
			2027372	LEOFF1 Ret. Medicare Reimb.	\$80.90
Check Amount:					\$339.90
	222430	SONESSA, MERGIA Y	202839	Interpreter Services	\$136.00
Check Amount:					\$136.00
	222431	SOUND SAFETY PRODUCTS	202795	Clothing Allowance - D. Henderson	\$88.15
Check Amount:					\$88.15
	222432	SUPPLY SOURCE INC, THE	202780	Febreze Storeroom PO# 123581	\$163.40
Check Amount:					\$163.40
	222433	SYSTEMS DESIGN	202755	System Design West Invoice 20250229	\$5.84
Check Amount:					\$5.84
	222434	[REDACTED]	2027382	LEOFF1 Ret. Medicare Reimb.	\$170.10
			2027382	LEOFF1 Ret. Medicare Reimb.	\$75.80
Check Amount:					\$245.90
	222435	TRAFFIC SAFETY SUPPLY	202698	Street Name Signs	\$219.11
Check Amount:					\$219.11
	222436	ULINE	202766	60" round table	\$529.86
			202792	60" round table	\$132.07
Check Amount:					\$661.93
	222437	UNITED REPROGRAPHICS	202830	Construction awareness signage	\$105.79
			202741	Printed Materials	\$639.63
Check Amount:					\$745.42
	222438	URBAN FOREST NURSERY INC	202804	Urban Forest Nursery Winter 25 trees	\$5,300.62
Check Amount:					\$5,300.62
	222439	VERIZON WIRELESS	202714	Verizon Cell Service	\$269.66
			202836	Verizon Cell Service	\$42.29
			202837	Verizon Cell Service	\$154.79
			202715	Verizon Cell Service	\$324.45
			202717	Verizon Cell Service	\$900.81
			202838	Verizon Cell Service	\$185.08
			202834	Verizon Cell Service	\$655.79
			202716	Verizon Cell Service	\$3,852.75



Accounts Payable Report by Check Number

Item 4.

Type	Check #	Vendor	Invoice #	Description	Invoice Amount
			202714	Verizon Cell Service	\$89.58
Check Amount:					\$6,475.20
	222440	WA ST DEPT OF SOCIAL AND HEALTH SERVICES	202785	REFUND AMBULANCE TRANSPORT FEE	\$163.17
Check Amount:					\$163.17
	222441	WA ST TREASURER'S OFFICE	202760	Remit Mercer Island Court Fines	\$120.81
			202760	Remit Mercer Island Court Fines	\$134.66
			202760	Remit Mercer Island Court Fines	\$45.11
			202760	Remit Mercer Island Court Fines	\$2,151.74
			202760	Remit Mercer Island Court Fines	\$1,198.93
			202760	Remit Mercer Island Court Fines	\$605.38
			202760	Remit Mercer Island Court Fines	\$715.61
Check Amount:					\$4,972.24
	222442	WA ST TREASURER'S OFFICE	202761	Remit Newcastle Court Fines	\$143.86
			202761	Remit Newcastle Court Fines	\$143.80
			202761	Remit Newcastle Court Fines	\$978.29
			202761	Remit Newcastle Court Fines	\$558.40
			202761	Remit Newcastle Court Fines	\$455.75
			202761	Remit Newcastle Court Fines	\$661.38
			202761	Remit Newcastle Court Fines	\$51.48
Check Amount:					\$2,992.96
	222443	WALTER E NELSON CO	202746	Warehouse stock - produce bags	\$1,207.57
Check Amount:					\$1,207.57
	222444	[REDACTED]	2027392	LEOFF1 Ret. Medicare Reimb.	\$170.10
Check Amount:					\$170.10
	222445	[REDACTED]	2027402	LEOFF1 Ret. Medicare Reimb.	\$259.00
			2027402	LEOFF1 Ret. Medicare Reimb.	\$13.70
Check Amount:					\$272.70
	222446	XEROX FINANCIAL SERVICES	202805	Copier Lease Fees 2/2025 INV 6765312	\$284.32
			202806	Copier Lease Fees 2/2025 INV 6765312	\$858.46
Check Amount:					\$1,142.78
	222447	ZUMAR INDUSTRIES	202753	Wood Posts	\$1,324.60
Check Amount:					\$1,324.60
	222448	AUTO NATION	202661	Fleet Parts	\$110.57
Check Amount:					\$110.57
	222449	COMCAST	202817	Comcast TV Services	\$29.39
			202818	Comcast TV Services	\$129.39
			202817	Comcast TV Services	\$398.05
			202818	Comcast TV Services	\$440.30
Check Amount:					\$997.13
	222450	FIRE PROTECTION INC	202858	Service Call	\$247.95
Check Amount:					\$247.95
	222451	GRAINGER CARIBE INC	202852	Warehouse stock	\$762.59
			202853	Warehouse stock	\$459.53
Check Amount:					\$1,222.12
	222452	NELSON PETROLEUM	202859	Clear Diesel	\$1,839.20
Check Amount:					\$1,839.20
	222453	PUGET SOUND ENERGY	202814	Lighting for CIP 7714 N MERCER WAY	\$86.81



Accounts Payable Report by Check Number

Item 4.

Type	Check #	Vendor	Invoice #	Description	Invoice Amount
			202816	Pedestrian Signal 3200 81ST PL SE	\$55.77
Check Amount:					\$142.58
	222454	PUGET SOUND ENERGY	202813	Electric Svc for Radar Signs- SE 78TH & 84TH AVE S	\$12.11
Check Amount:					\$12.11
	222455	PUMPTECH INC	202860	Sewer PS 23 Emergency Repair	\$606.10
Check Amount:					\$606.10
	222456	WAVE ELECTRICAL LLC	202854	Thrift Shop Light repair	\$5,558.49
Check Amount:					\$5,558.49
	222458	[REDACTED]	2028011	LEOFF1 Excess Ret. Benefit	\$1,978.49
Check Amount:					\$1,978.49
	222460	[REDACTED]	2028031	LEOFF1 Excess Ret. Benefit	\$1,577.32
Check Amount:					\$1,577.32
	222461	A R BROWN BACKFLOW TESTING	202684	Backflow Testing 1/8/25	\$660.00
Check Amount:					\$660.00
	222462	[REDACTED]	202905	LEOFF 1 Medical Expenses	\$91.00
Check Amount:					\$91.00
	222463	AMADO-PITTLE, MARIA CECILIA	202897	Spanish interpreter	\$167.42
Check Amount:					\$167.42
	222464	AMAZON CAPITAL SERVICES INC	202811	JAN2025 AMAZON	\$24.21
			202808	JAN2025 AMAZON	\$129.98
			202811	JAN2025 AMAZON	\$34.99
			202808	JAN2025 AMAZON	\$389.94
			202808	JAN2025 AMAZON	\$13.21
			202811	JAN2025 AMAZON	\$28.44
			202808	JAN2025 AMAZON	\$11.01
			202811	JAN2025 AMAZON	\$138.16
			202808	JAN2025 AMAZON	\$60.18
			202811	JAN2025 AMAZON	\$69.08
			202808	JAN2025 AMAZON	\$51.66
			202811	JAN2025 AMAZON	\$46.99
			202808	JAN2025 AMAZON	\$47.51
			202811	JAN2025 AMAZON	\$7.69
			202808	JAN2025 AMAZON	\$18.49
			202811	JAN2025 AMAZON	\$125.58
			202808	JAN2025 AMAZON	\$78.77
			202811	JAN2025 AMAZON	\$47.58
			202808	JAN2025 AMAZON	\$21.59
			202811	JAN2025 AMAZON	\$31.23
			202811	JAN2025 AMAZON	\$32.88
			202808	JAN2025 AMAZON	\$179.77
			202808	JAN2025 AMAZON	\$32.82
			202808	JAN2025 AMAZON	\$119.29
			202808	JAN2025 AMAZON	\$8.47
			202808	JAN2025 AMAZON	\$9.90



Accounts Payable Report by Check Number

Item 4.

Type	Check #	Vendor	Invoice #	Description	Invoice Amount
			202808	JAN2025 AMAZON	\$19.82
			202808	JAN2025 AMAZON	\$23.78
			202808	JAN2025 AMAZON	\$33.24
			202808	JAN2025 AMAZON	\$46.27
			202808	JAN2025 AMAZON	\$42.53
			202808	JAN2025 AMAZON	\$42.53
			202808	JAN2025 AMAZON	\$290.76
			202808	JAN2025 AMAZON	\$54.65
			202808	JAN2025 AMAZON	\$27.54
			202808	JAN2025 AMAZON	\$184.98
			202808	JAN2025 AMAZON	\$22.86
			202808	JAN2025 AMAZON	\$13.76
			202808	JAN2025 AMAZON	\$183.60
			202808	JAN2025 AMAZON	\$66.11
			202808	JAN2025 AMAZON	\$22.03
			202808	JAN2025 AMAZON	\$490.05
			202808	JAN2025 AMAZON	\$25.32
			202808	JAN2025 AMAZON	\$22.04
			202808	JAN2025 AMAZON	\$45.30
			202808	JAN2025 AMAZON	\$9.36
			202808	JAN2025 AMAZON	\$64.14
			202808	JAN2025 AMAZON	\$48.05
			202808	JAN2025 AMAZON	\$48.05
			202808	JAN2025 AMAZON	\$48.05
			202808	JAN2025 AMAZON	\$24.07
			202808	JAN2025 AMAZON	\$29.45
			202808	JAN2025 AMAZON	\$181.60
			202808	JAN2025 AMAZON	\$23.44
			202808	JAN2025 AMAZON	\$44.97
			202808	JAN2025 AMAZON	\$92.28
			202808	JAN2025 AMAZON	\$8.25
			202808	JAN2025 AMAZON	\$44.07
			202808	JAN2025 AMAZON	\$527.30
			202808	JAN2025 AMAZON	\$110.16
			202808	JAN2025 AMAZON	\$14.99
			202808	JAN2025 AMAZON	\$67.87
			202808	JAN2025 AMAZON	\$31.95
			202808	JAN2025 AMAZON	\$73.81
			202808	JAN2025 AMAZON	\$11.01
			202808	JAN2025 AMAZON	\$7.81
			202808	JAN2025 AMAZON	\$197.26
			202808	JAN2025 AMAZON	\$79.30
			202808	JAN2025 AMAZON	\$197.26
			202808	JAN2025 AMAZON	\$143.24
			202808	JAN2025 AMAZON	\$123.12
			202808	JAN2025 AMAZON	\$55.05
			202808	JAN2025 AMAZON	\$8.69
			202808	JAN2025 AMAZON	\$36.49



Accounts Payable Report by Check Number

Item 4.

Type	Check #	Vendor	Invoice #	Description	Invoice Amount
			202808	JAN2025 AMAZON	\$6.59
			202808	JAN2025 AMAZON	\$39.66
			202808	JAN2025 AMAZON	\$253.40
			202808	JAN2025 AMAZON	\$512.98
			202808	JAN2025 AMAZON	\$82.90
			202808	JAN2025 AMAZON	\$77.13
			202808	JAN2025 AMAZON	\$57.70
			202808	JAN2025 AMAZON	\$28.24
			202808	JAN2025 AMAZON	\$54.82
			202808	JAN2025 AMAZON	\$527.30
			202808	JAN2025 AMAZON	\$23.53
			202808	JAN2025 AMAZON	\$24.64
			202808	JAN2025 AMAZON	\$21.20
			202808	JAN2025 AMAZON	\$193.60
			202808	JAN2025 AMAZON	\$114.56
			202808	JAN2025 AMAZON	\$112.92
			202808	JAN2025 AMAZON	\$112.92
			202808	JAN2025 AMAZON	\$178.68
			202808	JAN2025 AMAZON	\$13.96
			202808	JAN2025 AMAZON	\$18.46
			202808	JAN2025 AMAZON	\$12.33
			202808	JAN2025 AMAZON	\$44.76
			202808	JAN2025 AMAZON	\$23.00
			202808	JAN2025 AMAZON	\$88.36
			202808	JAN2025 AMAZON	\$88.14
			202808	JAN2025 AMAZON	\$56.19
			202808	JAN2025 AMAZON	\$83.28
			202808	JAN2025 AMAZON	\$225.00
			202808	JAN2025 AMAZON	\$75.00
			202808	JAN2025 AMAZON	\$17.83
			202808	JAN2025 AMAZON	\$22.04
			202808	JAN2025 AMAZON	\$187.28
			202808	JAN2025 AMAZON	\$187.28
			202808	JAN2025 AMAZON	\$44.08
			202808	JAN2025 AMAZON	\$6.60
			202808	JAN2025 AMAZON	\$66.11
			202808	JAN2025 AMAZON	\$16.51
			202808	JAN2025 AMAZON	\$19.54
			202808	JAN2025 AMAZON	\$134.22
			202808	JAN2025 AMAZON	\$104.65
			202808	JAN2025 AMAZON	\$30.83
			202808	JAN2025 AMAZON	\$25.20
			202808	JAN2025 AMAZON	\$346.00
			202808	JAN2025 AMAZON	\$54.54
			202808	JAN2025 AMAZON	\$264.47
			202808	JAN2025 AMAZON	\$99.12
			202808	JAN2025 AMAZON	\$330.59
			202808	JAN2025 AMAZON	\$330.59



Accounts Payable Report by Check Number

Item 4.

Type	Check #	Vendor	Invoice #	Description	Invoice Amount
			202808	JAN2025 AMAZON	\$88.35
			202808	JAN2025 AMAZON	\$137.66
			202808	JAN2025 AMAZON	\$43.85
			202808	JAN2025 AMAZON	\$60.92
			202808	JAN2025 AMAZON	\$264.47
			202808	JAN2025 AMAZON	\$142.16
			202808	JAN2025 AMAZON	\$45.49
			202808	JAN2025 AMAZON	\$24.11
			202808	JAN2025 AMAZON	\$125.41
			202808	JAN2025 AMAZON	\$77.07
			202808	JAN2025 AMAZON	\$91.24
			202808	JAN2025 AMAZON	\$17.42
			202808	JAN2025 AMAZON	\$60.80
			202808	JAN2025 AMAZON	\$44.62
			202808	JAN2025 AMAZON	\$137.27
			202808	JAN2025 AMAZON	\$85.62
Check Amount:					\$12,652.87
222465	AT&T MOBILITY		202919	Wireless Cell Svc 1.6.2025 - 2.5.2025	\$40.04
			202921	Wireless Cell Svc 1.6.2025 - 2.5.2025	\$120.12
			202920	Wireless Cell Svc 1.6.2025 - 2.5.2025	\$80.08
			202918	Wireless Cell Svc 1.6.2025 - 2.5.2025	\$2,464.55
			202919	Wireless Cell Svc 1.6.2025 - 2.5.2025	\$40.04
Check Amount:					\$2,744.83
222466			202936	LEOFF 1 Retiree Medical Expenses	\$386.74
Check Amount:					\$386.74
222467	CENTURYLINK		202874	CenturyLink Phone Service	\$207.51
			202875	CenturyLink Phone Service	\$263.72
Check Amount:					\$471.23
222468	CINTAS CORPORATION		202879	Cleaning/Laundry Services	\$103.07
			202880	Laundry & Cleaning Services	\$107.54
			202879	Cleaning/Laundry Services	\$787.99
			202880	Laundry & Cleaning Services	\$719.73
Check Amount:					\$1,718.33
222469	CORE & MAIN LP		202943	Mueller Fire Hydrant Repair Kits	\$1,699.91
Check Amount:					\$1,699.91
222470	CRYSTAL SPRINGS		202702	Bottled Water Service	\$451.46
Check Amount:					\$451.46
222471	DATAQUEST LLC		202857	Background Checks INV 24735	\$79.50
			202857	Background Checks INV 24735	\$26.50
			202857	Background Checks INV 24735	\$106.00
Check Amount:					\$212.00
222472	DEPT OF ENTERPRISE SERVICES		202923	Envelopes for the Court	\$209.89
Check Amount:					\$209.89
222473	DEPT OF L&I-ELEVATOR PROGRAM		202885	Renewal for Annual Operating Certificate	\$93.20
			202883	Penalty invoice - MITS elevator	\$114.00
Check Amount:					\$207.20



Accounts Payable Report by Check Number

Item 4.

Type	Check #	Vendor	Invoice #	Description	Invoice Amount
	222474	DESAUTEL COMMUNICATIONS	202856	Communications Support INV 6850	\$1,918.13
Check Amount:					\$1,918.13
	222475	DTG ENTERPRISES INC	202955	Debris Recycling	\$646.36
			202955	Debris Recycling	\$552.28
			202955	Debris Recycling	\$1,000.00
			202955	Debris Recycling	\$1,500.00
			202955	Debris Recycling	\$2,809.38
			202955	Debris Recycling	\$2,809.38
Check Amount:					\$9,317.40
	222476	DUNN LUMBER COMPANY	202913	Pressure Treated 4x10x8' fir	\$124.83
Check Amount:					\$124.83
	222477	EASTSIDE FIRE & RESCUE	202939	2nd Installment Vacation and Sick leave liability	\$369,871.54
Check Amount:					\$369,871.54
	222478	EILEEN CONCANNON & ROGER SPRINKLE	202914	REFUND: OVERPAYMENT ON ACCOUNT	\$498.77
Check Amount:					\$498.77
	222479	ESSEX PORTFOLIO LP	202941	Rent and utility assistance for EA client	\$1,227.69
			202941	Rent and utility assistance for EA client	\$75.00
Check Amount:					\$1,302.69
	222480	EXP U.S. SERVICES	202930	EV Charging Infrastructure Pla	\$13,500.00
Check Amount:					\$13,500.00
	222481	FERGUSON US HOLDINGS	202881	Sensus Meters	\$3,354.76
Check Amount:					\$3,354.76
	222482	GCP WW HOLDCO LLC	202889	CODY ROBINSON - Clothing Allowance	\$650.00
Check Amount:					\$650.00
	222483	THE GOODYEAR TIRE & RUBBER COMPANY	202895	Tires	\$1,293.97
			202896	Tires	\$885.84
Check Amount:					\$2,179.81
	222484	[REDACTED]	202912	LEOFF 1 Retiree Medical Expenses	\$341.15
Check Amount:					\$341.15
	222485	HWA GEOSCIENCES INC	202954	SE 40th Slope Monitoring	\$557.30
Check Amount:					\$557.30
	222486	ICLEI USA INC	202946	ICLEI 2025 Membership Dues	\$1,200.00
Check Amount:					\$1,200.00
	222487	JUVVAL TECH LLC	202872	Moli interpreter services	\$200.00
Check Amount:					\$200.00
	222488	KC FINANCE	202900	2024 Voter Registration Fees INV 2163370	\$102,026.37
			202868	Remit Quarterly Liquor Excise Tax	\$1,798.64
Check Amount:					\$103,825.01
	222489	KC FINANCE	202873	K4C 2025 Member Dues	\$1,200.00
			202907	I-NET MONTHLY SERVICES 1/1/2025-12/31/2025	\$1,492.00
Check Amount:					\$2,692.00



Accounts Payable Report by Check Number

Item 4.

Type	Check #	Vendor	Invoice #	Description	Invoice Amount
	222490	LINDA MILLER & BRIAN NICHOLS	202917	REFUND: OVERPAYMENT ON ACCOUNT	\$293.88
Check Amount:					\$293.88
	222491	LUCAS PEREZ, MARIA	202864	Spanish interpreter	\$150.00
Check Amount:					\$150.00
	222492	MERCER ISLAND CHEVRON	202944	FUEL CHARGES	\$178.56
Check Amount:					\$178.56
	222493	MI HARDWARE TRUE VALUE	202843	MI True Value Statement 01/31/25 - Park Maintenanc	\$25.07
			202933	Invoices 147529 and 147514 - Misc Supplies	\$29.34
			202843	MI True Value Statement 01/31/25 - Park Maintenanc	\$266.47
			202933	Invoices 147529 and 147514 - Misc Supplies	\$75.19
Check Amount:					\$396.07
	222494	MI UTILITY BILLS	202908	JAN 2025 PMT OF UTILITY BILLS FOR WATER SERVICE	\$14,566.72
			202908	JAN 2025 PMT OF UTILITY BILLS FOR WATER SERVICE	\$135.42
			202908	JAN 2025 PMT OF UTILITY BILLS FOR WATER SERVICE	\$731.27
			202908	JAN 2025 PMT OF UTILITY BILLS FOR WATER SERVICE	\$4,756.59
			202908	JAN 2025 PMT OF UTILITY BILLS FOR WATER SERVICE	\$589.09
			202908	JAN 2025 PMT OF UTILITY BILLS FOR WATER SERVICE	\$2,058.32
			202908	JAN 2025 PMT OF UTILITY BILLS FOR WATER SERVICE	\$1,511.07
			202908	JAN 2025 PMT OF UTILITY BILLS FOR WATER SERVICE	\$291.45
Check Amount:					\$24,639.93
	222495	NAPA AUTO PARTS	202646	Fleet Parts	\$39.65
Check Amount:					\$39.65
	222496	NAPA AUTO PARTS	202890	2022 Ford Explorer Brake Pads Brake Rotors	\$223.78
			202891	12 ea. Oil Filters	\$88.15
			202892	Head Lamp	\$19.81
			202893	2018 Ford Police SUV PO#102624 Purge Valve Fuel Va	\$168.31
			202894	Spark Plugs	\$7.15
Check Amount:					\$507.20
	222497	ON THE ROCK LLC	202916	REFUND: OVERPAYMENT ON ACCOUNT	\$2,338.99
Check Amount:					\$2,338.99
	222498	PACIFIC INDUSTRIAL SUPPLY CO INC	202886	lifting straps and chains	\$724.50
Check Amount:					\$724.50
	222499	PASO ROBLES TANK INC	202888	Replace interior/exterior rese	\$486,370.79



Accounts Payable Report by Check Number

Item 4.

Type	Check #	Vendor	Invoice #	Description	Invoice Amount
Check Amount:					\$486,370.79
	222500	PAYBYPHONE US INC.	202922	TRANSACTION FEES	\$251.65
Check Amount:					\$251.65
	222501	PLITMAN, VLADISLAV	202935	Russian interpreter 2/10/25	\$166.08
Check Amount:					\$166.08
	222502	PSERN	202924	2025 Q1 Public Safety Radio Service	\$8,282.64
Check Amount:					\$8,282.64
	222503	ROBERT HALF	202949	Temp staff - A. Heath	\$1,394.95
			202950	Temp staff - A. Heath	\$2,346.08
Check Amount:					\$3,741.03
	222504	[REDACTED]	202904	LEOFF 1 Medical Expenses	\$843.93
Check Amount:					\$843.93
	222505	SHOREWOOD HEIGHTS	202942	Rent assistance for EA client	\$3,000.00
Check Amount:					\$3,000.00
	222506	SMARSH INC	202861	Text Message Archive IN247046	\$50.85
Check Amount:					\$50.85
	222507	SOUND SAFETY PRODUCTS	202887	Shane Vagaia - Clothing/boot Allowance	\$143.24
			202952	Shane Vagaia - Clothing/boot Allowance	\$414.29
Check Amount:					\$557.53
	222508	SR VENTURES INC	202869	plaques for LB Restroom Annex	\$242.44
Check Amount:					\$242.44
	222509	STERLING VOLUNTEERS	202940	Background Checks INV 10173961	\$147.95
Check Amount:					\$147.95
	222510	TRAFFIC SAFETY SUPPLY	202899	Neighborhood Traffic Signs	\$251.92
Check Amount:					\$251.92
	222511	TSE, BIANCA	202871	Pro Tem Judge	\$100.00
Check Amount:					\$100.00
	222512	TUNG, AMY YENFANG	202932	Mandarin interpreter 2/11/25	\$150.00
			202934	Mandarin interpreter 2/10/25	\$163.40
Check Amount:					\$313.40
	222513	TYLER TECHNOLOGIES INC	202878	Remote Proj. Management 1.19.2025	\$2,400.00
Check Amount:					\$2,400.00
	222514	UTILITIES UNDERGROUND LOCATION	202882	Excavation Services	\$291.60
Check Amount:					\$291.60
	222515	VERIZON WIRELESS	202925	Verizon Cell Service	\$230.46
			202926	Verizon Cell Service	\$47.29
			202927	Verizon Cell Service	\$53.21
			202928	Verizon Cell Service	\$780.35
			202929	Verizon Cell Service	\$276.47
			202925	Verizon Cell Service	\$84.58
			202926	Verizon Cell Service	\$338.76
			202926	Verizon Cell Service	\$258.74
Check Amount:					\$2,069.86



Accounts Payable Report by Check Number

Item 4.

Type	Check #	Vendor	Invoice #	Description	Invoice Amount
	222516	VERTEX U.S. HOLDINGS INC	202901	AMI Customer Portal set-up	\$51,625.60
Check Amount:					\$51,625.60
	222517	WA ST DOL	202877	CONCEALED PISTOL LICENSES ISSUED	\$276.00
Check Amount:					\$276.00
	222518	[REDACTED]	202937	LEOFF 1 Retiree Medical Expenses	\$600.91
Check Amount:					\$600.91
	222519	WU, CAIFENG	202915	REFUND: OVERPAYMENT ON ACCOUNT	\$783.60
Check Amount:					\$783.60
	222520	KAR-VEL CONSTRUCTION INC	202948	2024 AC Main construction	\$661,192.63
Check Amount:					\$661,192.63
	222521	MCCLURE AND SONS, INC.	202947	WU119 Carryover Reservoir Gene	\$128,889.62
Check Amount:					\$128,889.62
V	222457	[REDACTED]	2028001	LEOFF1 Excess Ret. Benefit	\$3,133.75
Check Amount:					\$0.00
	222459	[REDACTED]	2028021	LEOFF1 Excess Ret. Benefit	\$1,074.17
Check Amount:					\$0.00
Total					\$3,839,792.50



Accounts Payable Report by Organization

Item 4.

Org	PO#	Invoice#	TP	Check #	Vendor	Description	Amount
0014000 : Fire Revenue	2025149	202785	P	222440	WA ST DEPT OF SOCIAL AND HEALTH SERVICES	REFUND AMBULANCE TRANSPORT FEE	\$163.17
							Org Expense
0016000 : Police-Revenue	2025233	202877	P	222517	WA ST DOL	CONCEALED PISTOL LICENSES ISSUED	\$276.00
							Org Expense
01100151: Administrative Services	2025123	202925	P	222515	VERIZON WIRELESS	Verizon Cell Service	\$230.46
	2025155	202791	P	222367	CINTAS CORPORATION	Medical supplies	\$39.83
						Org Expense	\$270.29
01100551: City Clerk	2025259	202900	P	222488	KC FINANCE	2024 Voter Registration Fees INV 2163370	\$102,026.37
							Org Expense
01101051: Communications	2025215	202856	P	222474	DESAUTEL COMMUNICATIONS	Communications Support INV 6850	\$1,918.13
							Org Expense
01101551: GIS - General Fund	2025045	202580	P	222376	ESRI	Software Subscription Fee INV 94872814	\$9,569.77
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$85.62
						Org Expense	\$9,655.39
01102051: Human Resources & Payroll	2025190	202829	P	222416	PROCOM LLC	Pre-Employment Drug Testing	\$72.00
	2025123	202925	P	222515	VERIZON WIRELESS	Verizon Cell Service	\$84.58
						Org Expense	\$156.58
01150151: City Attorney	2025130	202927	P	222515	VERIZON WIRELESS	Verizon Cell Service	\$53.21
	2025131	202926	P	222515	VERIZON WIRELESS	Verizon Cell Service	\$47.29
	2025132	202751	P	222401	MARTEN LAW	Contract Payment	\$3,970.50
	2025133	202752	P	222400	MADRONA LAW GROUP, PPLC	Contract Payment	\$114.01
	2025263	202919	P	222465	AT&T MOBILITY	Wireless Cell Svc 1.6.2025 - 2.5.2025	\$40.04
	2025133	202752	P	222400	MADRONA LAW GROUP, PPLC	Contract Payment	\$1,464.10
	2025133	202752	P	222400	MADRONA LAW GROUP, PPLC	Contract Payment	\$2,964.20
	2025133	202752	P	222400	MADRONA LAW GROUP, PPLC	Contract Payment	\$2,280.16
	2025133	202752	P	222400	MADRONA LAW GROUP, PPLC	Contract Payment	\$256.02
	2025133	202752	P	222400	MADRONA LAW GROUP, PPLC	Contract Payment	\$199.51
						Org Expense	\$11,389.04
01151551: Prosecution & Criminal Mngmnt		202597	P	222406	MOBERLY AND ROBERTS	Prosecution Services Jan25	\$7,904.69



Accounts Payable Report by Organization

Item 4.

Org	PO#	Invoice#	TP	Check #	Vendor	Description	Amount
Org Expense							\$7,904.69
01200151: City Council	2025131	202926	P	222515	VERIZON WIRELESS	Verizon Cell Service	\$338.76
Org Expense							\$338.76
01250151: City Manager	2025263	202919	P	222465	AT&T MOBILITY	Wireless Cell Svc 1.6.2025 - 2.5.2025	\$40.04
	2025131	202926	P	222515	VERIZON WIRELESS	Verizon Cell Service	\$258.74
Org Expense							\$298.78
01350151: Finance Admin	2025117	202714	P	222439	VERIZON WIRELESS	Verizon Cell Service	\$269.66
Org Expense							\$269.66
01350551: Finance Technology		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$13.21
Org Expense							\$13.21
01400152: Fire Admin	2025124	202755	P	222433	SYSTEMS DESIGN	System Design West Invoice 20250229	\$5.84
	2025162	202796	P	222373	EASTSIDE FIRE & RESCUE	2025 February Contract Fee	\$701,434.83
	2025258	202939	P	222477	EASTSIDE FIRE & RESCUE	2nd Installment Vacation and Sick leave liability	\$369,871.54
Org Expense							\$1,071,312.21
01450151: General Government	2025014	202650	P	222394	KELLEY CREATE	Copier Service Fees 12/2024 IN1848409	\$166.42
	2025016	202674	P	222414	PITNEY BOWES	POSTAGE MACHINE LEASE 12/3/2024-3/2/2025	\$1,349.17
	2025047	202770	P	222394	KELLEY CREATE	plotter paper	\$803.96
	2025090	202709	P	222385	HEARTLAND LLC	Contract Payment	\$1,140.00
	2025146	202773	P	222368	COMPLETE OFFICE	2025 Planners	\$301.90
	2025175	202805	P	222446	XEROX FINANCIAL SERVICES	Copier Lease Fees 2/2025 INV 6765312	\$284.32
	2025175	202806	P	222446	XEROX FINANCIAL SERVICES	Copier Lease Fees 2/2025 INV 6765312	\$858.46
	2025176	202807	P	222394	KELLEY CREATE	Copier Service Fees 1/2025 IN1869175	\$1,628.88
	2025177	202817	P	222449	COMCAST	Comcast TV Services	\$29.39
	2025177	202818	P	222449	COMCAST	Comcast TV Services	\$129.39
	2025014	202650	P	222394	KELLEY CREATE	Copier Service Fees 12/2024 IN1848409	\$1,088.28
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$42.53
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$42.53
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$12.33
Org Expense							\$7,877.56
01450251: LEOFF 1 Retiree OPEB		2027182	P	222354		LEOFF1 Ret. Medicare Reimb.	\$170.10



Accounts Payable Report by Organization

Item 4.

Org	PO#	Invoice#	TP	Check #	Vendor	Description	Amount
		2027192	P	222355		LEOFF1 Ret. Medicare Reimb.	\$174.70
		2027202	P	222358		LEOFF1 Ret. Medicare Reimb.	\$185.00
		2027212	P	222359		LEOFF1 Ret. Medicare Reimb.	\$170.10
		2027222	P	222360		LEOFF1 Ret. Medicare Reimb.	\$259.00
		202799	P	222362		LEOFF1 Ret. Medicare Reimbursement	\$157.96
		2027232	P	222369		LEOFF1 Ret. Medicare Reimb.	\$185.00
		2027242	P	222372		LEOFF1 Ret. Medicare Reimb.	\$174.70
		2027252	P	222374		LEOFF1 Ret. Medicare Reimb.	\$174.70
		2027262	P	222377		LEOFF1 Ret. Medicare Reimb.	\$185.00
		2027272	P	222378		LEOFF1 Ret. Medicare Reimb.	\$164.90
		2027282	P	222383		LEOFF1 Ret. Medicare Reimb.	\$174.70
		2027292	P	222386		LEOFF1 Ret. Medicare Reimb.	\$619.50
		2027302	P	222389		LEOFF1 Ret. Medicare Reimb.	\$172.70
		2027312	P	222398		LEOFF1 Ret. Medicare Reimb.	\$185.00
		2027322	P	222399		LEOFF1 Ret. Medicare Reimb.	\$144.70
		2027332	P	222407		LEOFF1 Ret. Medicare Reimb.	\$148.50
		2027342	P	222419		LEOFF1 Ret. Medicare Reimb.	\$136.20
		2027352	P	222422		LEOFF1 Ret. Medicare Reimb.	\$185.00
		2027362	P	222423		LEOFF1 Ret. Medicare Reimb.	\$148.50
		2027372	P	222429		LEOFF1 Ret. Medicare Reimb.	\$259.00
		2027382	P	222434		LEOFF1 Ret. Medicare Reimb.	\$170.10
		2027392	P	222444		LEOFF1 Ret. Medicare Reimb.	\$170.10
		2027402	P	222445		LEOFF1 Ret. Medicare Reimb.	\$259.00



Accounts Payable Report by Organization

Item 4.

Org	PO#	Invoice#	TP	Check #	Vendor	Description	Amount
	2025260	202904	P	222504		LEOFF 1 Medical Expenses	\$843.93
	2025261	202905	P	222462		LEOFF 1 Medical Expenses	\$91.00
	2025272	202912	P	222484		LEOFF 1 Retiree Medical Expenses	\$341.15
	2025287	202936	P	222466		LEOFF 1 Retiree Medical Expenses	\$386.74
	2025288	202937	P	222518		LEOFF 1 Retiree Medical Expenses	\$600.91
		2027182	P	222354		LEOFF1 Ret. Medicare Reimb.	\$69.00
		2027192	P	222355		LEOFF1 Ret. Medicare Reimb.	\$39.70
		2027202	P	222358		LEOFF1 Ret. Medicare Reimb.	\$7.90
		2027212	P	222359		LEOFF1 Ret. Medicare Reimb.	\$101.00
		2027222	P	222360		LEOFF1 Ret. Medicare Reimb.	\$49.60
		2027232	P	222369		LEOFF1 Ret. Medicare Reimb.	\$83.80
		2027252	P	222374		LEOFF1 Ret. Medicare Reimb.	\$45.40
		2027262	P	222377		LEOFF1 Ret. Medicare Reimb.	\$83.80
		2027272	P	222378		LEOFF1 Ret. Medicare Reimb.	\$71.40
		2027302	P	222389		LEOFF1 Ret. Medicare Reimb.	\$39.90
		2027312	P	222398		LEOFF1 Ret. Medicare Reimb.	\$22.40
		2027322	P	222399		LEOFF1 Ret. Medicare Reimb.	\$103.10
		2027332	P	222407		LEOFF1 Ret. Medicare Reimb.	\$31.30
		2027352	P	222422		LEOFF1 Ret. Medicare Reimb.	\$10.30
		2027362	P	222423		LEOFF1 Ret. Medicare Reimb.	\$92.10
		2027372	P	222429		LEOFF1 Ret. Medicare Reimb.	\$80.90
		2027382	P	222434		LEOFF1 Ret. Medicare Reimb.	\$75.80
		2027402	P	222445		LEOFF1 Ret. Medicare Reimb.	\$13.70



Accounts Payable Report by Organization

Item 4.

Org	PO#	Invoice#	TP	Check #	Vendor	Description	Amount	
		2027222	P	222360		LEOFF1 Ret. Medicare Reimb.	\$1.50	
Org Expense							\$8,060.49	
01451151: Alcoholism Program	2025205	202868	P	222488	KC FINANCE	Remit Quarterly Liquor Excise Tax	\$1,798.64	
Org Expense							\$1,798.64	
01500151: Municipal Court		202588	P	222390	JUVVAL TECH LLC	One Time Set Up fee	\$2,400.00	
		202589	P	222390	JUVVAL TECH LLC	Moli monthly subscription Jan. 2025	\$200.00	
		2025152	202840	P	222356	AMADO-PITTLER, MARIA CECILIA	Interpreter Services	\$150.00
		2025153	202839	P	222430	SONESSA, MERGIA Y	Interpreter Services	\$136.00
		2025166	202836	P	222439	VERIZON WIRELESS	Verizon Cell Service	\$42.29
		2025168	202810	P	222361	BRADLEY PUBLIC SAFETY	court security	\$1,147.50
		2025169	202809	P	222388	INTERCOMLAGUAGE SERVICES CORP.	interpreters	\$831.24
		2025170	202809	P	222418	PURIFIED WATER TO GO	Office water	\$8.82
		2025178	202810	P	222397	LANGUAGE LINE SERVICES	Lanuage Line	\$19.40
		2025203	202864	P	222491	LUCAS PEREZ, MARIA	Spanish interpreter	\$150.00
		2025223	202871	P	222511	TSE, BIANCA	Pro Tem Judge	\$100.00
		2025224	202872	P	222487	JUVVAL TECH LLC	Moli interpreter services	\$200.00
		2025240	202923	P	222472	DEPT OF ENTERPRISE SERVICES	Envelopes for the Court	\$209.89
		2025252	202897	P	222463	AMADO-PITTLER, MARIA CECILIA	Spanish interpreter	\$167.42
		2025274	202932	P	222512	TUNG, AMY YENFANG	Mandarin interpreter 2/11/25	\$150.00
		2025275	202934	P	222512	TUNG, AMY YENFANG	Mandarin interpreter 2/10/25	\$163.40
		2025276	202935	P	222501	PLITMAN, VLADISLAV	Russian interpreter 2/10/25	\$166.08
			202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$33.24
	Org Expense							\$6,275.28
	01600152: Administration (PO)	2025042	202767	P	222412	PACIFIC MOBILE STRUCTURES, INC.	Mobile structures rental fee	\$1,464.56
	2025159	202837	P	222439	VERIZON WIRELESS	Verizon Cell Service	\$154.79	
	2025161	202788	P	222357	ATCO	G.2 Lease / Project PNW2023-102	\$10,175.73	
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$46.27	
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$11.01	



Accounts Payable Report by Organization

Item 4.

Org	PO#	Invoice#	TP	Check #	Vendor	Description	Amount
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$197.26
Org Expense							\$12,049.62
01600552: Patrol Division		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$92.28
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$197.26
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$123.12
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$44.76
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$23.00
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$88.36
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$225.00
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$75.00
Org Expense							\$868.78
01601052: Marine Patrol		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$43.85
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$142.16
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$77.07
Org Expense							\$263.08
01603052: Police Tech & Records	2025068	202924	P	222502	PSERN	2025 Q1 Public Safety Radio Service	\$8,282.64
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$79.30
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$143.24
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$39.66
Org Expense							\$8,544.84
01603552: Police Emergency Management		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$112.92
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$112.92
Org Expense							\$225.84
01700251: Support Svcs General	2025078	202758	P	222421	ROBERT HALF	Temp Employee Staffing Fee	\$2,100.00
	2025079	202759	P	222421	ROBERT HALF	Temp Employee Staffing Fee	\$1,680.00



Accounts Payable Report by Organization

Item 4.

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		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$8.47
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$9.90
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$23.78
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$23.44
Org Expense							\$3,845.59
01701051: Facility Services	2025086	202689	P	222415	PREMIER CABLING LLC	Police Portable Antenna Installations	\$1,735.65
	2025086	202693	P	222415	PREMIER CABLING LLC	Police Portable Antenna Installations	\$2,451.95
	2025102	202743	P	222424	SECURITY SOLUTIONS NORTHWEST LLC	Alarm Monitoring Services	\$47.99
	2025212	202858	P	222450	FIRE PROTECTION INC	Service Call	\$247.95
	2025219	202885	P	222473	DEPT OF L&I-ELEVATOR PROGRAM	Renewal for Annual Operating Certificate	\$93.20
	2025229	202908	P	222494	MI UTILITY BILLS	JAN 2025 PMT OF UTILITY BILLS FOR WATER SERVICE	\$14,566.72
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$32.82
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$19.82
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$25.32
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$45.30
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$64.14
Org Expense							\$19,330.86
01701455: Sustainability	2025202	202873	P	222489	KC FINANCE	K4C 2025 Member Dues	\$1,200.00
	2025273	202946	P	222486	ICLEI USA INC	ICLEI 2025 Membership Dues	\$1,200.00
Org Expense							\$2,400.00
01702054: Roadway Maintenance	2025088	202684	P	222461	A R BROWN BACKFLOW TESTING	Backflow Testing 1/8/25	\$660.00
	2025103	202886	P	222498	PACIFIC INDUSTRIAL SUPPLY CO INC	lifting straps and chains	\$724.50
	2025105	202698	P	222435	TRAFFIC SAFETY SUPPLY	Street Name Signs	\$219.11



Accounts Payable Report by Organization

Item 4.

Org	PO#	Invoice#	TP	Check #	Vendor	Description	Amount
	2025167	202831	P	222387	HOME DEPOT	Misc Project Supplies: Screws, Wood & Concrete	\$639.16
	2025179	202816	P	222453	PUGET SOUND ENERGY	Pedestrian Signal 3200 81ST PL SE	\$55.77
	2025180	202814	P	222453	PUGET SOUND ENERGY	Lighting for CIP 7714 N MERCER WAY	\$86.81
	2025181	202813	P	222454	PUGET SOUND ENERGY	Electric Svc for Radar Signs- SE 78TH & 84TH AVE S	\$12.11
	2025293	202955	P	222475	DTG ENTERPRISES INC	Debris Recycling	\$646.36
	2025229	202908	P	222494	MI UTILITY BILLS	JAN 2025 PMT OF UTILITY BILLS FOR WATER SERVICE	\$135.42
						Org Expense	\$3,179.24
01702254: Vegetation Maintenance	2025229	202908	P	222494	MI UTILITY BILLS	JAN 2025 PMT OF UTILITY BILLS FOR WATER SERVICE	\$731.27
						Org Expense	\$731.27
01707157: Park Operations	2025125	202928	P	222515	VERIZON WIRELESS	Verizon Cell Service	\$780.35
	2025186	202827	P	222405	MI UTILITY BILLS	JAN 2025 PMT OF UTILITY BILLS FOR WATER SERVICE	\$2,011.37
	2025193	202843	P	222493	MI HARDWARE TRUE VALUE	MI True Value Statement 01/31/25 - Park Maintenanc	\$25.07
	2025226	202880	P	222468	CINTAS CORPORATION	Laundry & Cleaning Services	\$107.54
	2025228	202879	P	222468	CINTAS CORPORATION	Cleaning/Laundry Services	\$103.07
	2025283	202933	P	222493	MI HARDWARE TRUE VALUE	Invoices 147529 and 147514 - Misc Supplies	\$29.34
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$78.77
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$21.59
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$119.29
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$13.76
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$183.60
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$66.11



Accounts Payable Report by Organization

Item 4.

Org	PO#	Invoice#	TP	Check #	Vendor	Description	Amount
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$13.96
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$18.46
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$88.14
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$83.28
						Org Expense	\$3,743.70
01707257: Athletic Fields	2025186	202827	P	222405	MI UTILITY BILLS	JAN 2025 PMT OF UTILITY BILLS FOR WATER SERVICE	\$1,314.91
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$184.98
						Org Expense	\$1,499.89
01707557: Luther Burbank Park	2025193	202843	P	222493	MI HARDWARE TRUE VALUE	MI True Value Statement 01/31/25 - Park Maintenanc	\$266.47
	2025283	202933	P	222493	MI HARDWARE TRUE VALUE	Invoices 147529 and 147514 - Misc Supplies	\$75.19
	2025186	202827	P	222405	MI UTILITY BILLS	JAN 2025 PMT OF UTILITY BILLS FOR WATER SERVICE	\$2,832.47
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$56.19
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$17.83
						Org Expense	\$3,248.15
01707957: Aubrey Davis Park	2025243	202922	P	222500	PAYBYPHONE US INC.	TRANSACTION FEES	\$251.65
	2025167	202831	P	222387	HOME DEPOT	Misc Project Supplies: Screws, Wood & Concrete	\$722.91
	2025186	202827	P	222405	MI UTILITY BILLS	JAN 2025 PMT OF UTILITY BILLS FOR WATER SERVICE	\$3,650.62
						Org Expense	\$4,625.18
01750157: Recreation Admin	2025032	202768	P	222353	29 ELEVEN INC	Name badge for Chris del Pilar	\$21.49
	2025033	202766	P	222436	ULINE	60" round table	\$529.86
	2025033	202792	P	222436	ULINE	60" round table	\$132.07
	2025118	202715	P	222439	VERIZON WIRELESS	Verizon Cell Service	\$324.45
	2025183	202832	P	222404	MI HARDWARE TRUE VALUE	MI True Value Statement 01/31/25	\$85.54
	2025177	202817	P	222449	COMCAST	Comcast TV Services	\$398.05
	2025177	202818	P	222449	COMCAST	Comcast TV Services	\$440.30



Accounts Payable Report by Organization

Item 4.

Org	PO#	Invoice#	TP	Check #	Vendor	Description	Amount
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$11.01
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$47.51
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$48.05
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$48.05
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$48.05
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$24.07
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$29.45
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$181.60
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$44.07
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$527.30
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$512.98
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$82.90
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$57.70
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$28.24
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$54.82
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$527.30
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$193.60
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$114.56
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$22.04
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$187.28
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$187.28
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$44.08
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$6.60



Accounts Payable Report by Organization

Item 4.

Org	PO#	Invoice#	TP	Check #	Vendor	Description	Amount
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$66.11
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$16.51
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$19.54
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$134.22
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$104.65
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$30.83
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$25.20
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$346.00
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$99.12
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$88.35
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$60.92
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$264.47
	Org Expense						
01751057: MICEC Operations	2025267	202921	P	222465	AT&T MOBILITY	Wireless Cell Svc 1.6.2025 - 2.5.2025	\$120.12
	2025229	202908	P	222494	MI UTILITY BILLS	JAN 2025 PMT OF UTILITY BILLS FOR WATER SERVICE	\$4,756.59
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$490.05
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$44.97
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$110.16
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$14.99
Org Expense							\$5,536.88
0900974 : Garnishments		202842	P	222365	CHAPTER 13 TRUSTEE	PR 2.10.2025	\$572.00
Org Expense							\$572.00
0900975 : Mercer Island Emp Association		202841	P	222403	MI EMPLOYEES ASSOC	PR 2.10.2025	\$257.50
Org Expense							\$257.50
1100000 : Street Fund-Admin Key	2025134	202762	P	222411	NPM CONSTRUCTION CO	Retainage Release 76 Ave SE Crosswalk	\$10,054.09



Accounts Payable Report by Organization

Item 4.

Org	PO#	Invoice#	TP	Check #	Vendor	Description	Amount
Org Expense							\$10,054.09
11702254: Urban Forest Management (ROW)	2025171	202804	P	222438	URBAN FOREST NURSERY INC	Urban Forest Nursery Winter 25 trees	\$5,300.62
	2025293	202955	P	222475	DTG ENTERPRISES INC	Debris Recycling	\$552.28
Org Expense							\$5,852.90
11702554: Transportation Planner Eng	2025126	202899	P	222510	TRAFFIC SAFETY SUPPLY	Neighborhood Traffic Signs	\$251.92
	2025127	202753	P	222447	ZUMAR INDUSTRIES	Wood Posts	\$1,324.60
Org Expense							\$1,576.52
11902059: CIP Street Expenditures	2025113	202828	P	222417	PUGET SOUND ENERGY	PSE Service Connection for ICW Crosswalks	\$11,484.87
	Org Expense						
16800156: Youth & Family Services	2025119	202717	P	222439	VERIZON WIRELESS	Verizon Cell Service	\$900.81
	2025211	202857	P	222471	DATAQUEST LLC	Background Checks INV 24735	\$79.50
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$54.65
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$22.03
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$22.04
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$9.36
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$8.25
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$67.87
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$7.81
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$8.69
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$36.49
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$6.59
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$77.13
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$23.53
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$24.64
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$21.20
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$54.54



Accounts Payable Report by Organization

Item 4.

Org	PO#	Invoice#	TP	Check #	Vendor	Description	Amount
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$264.47
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$330.59
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$330.59
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$137.66
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$45.49
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$24.11
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$125.41
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$91.24
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$17.42
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$60.80
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$44.62
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$137.27
	Org Expense						
16800556: Thrift Shop Operations	2025154	202838	P	222439	VERIZON WIRELESS	Verizon Cell Service	\$185.08
	2025192	202854	P	222456	WAVE ELECTRICAL LLC	Thrift Shop Light repair	\$5,558.49
	2025238	202940	P	222509	STERLING VOLUNTEERS	Background Checks INV 10173961	\$147.95
	2025239	202883	P	222473	DEPT OF L&I-ELEVATOR PROGRAM	Penalty invoice - MITS elevator	\$114.00
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$60.18
	2025229	202908	P	222494	MI UTILITY BILLS	JAN 2025 PMT OF UTILITY BILLS FOR WATER SERVICE	\$589.09
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$51.66
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$18.49
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$178.68
Org Expense							\$6,903.62
16802056: Emergency Assistance	2025195	202849	P	222392	KC HOUSING AUTHORITY	Rent assistance for EA client	\$373.00



Accounts Payable Report by Organization

Item 4.

Org	PO#	Invoice#	TP	Check #	Vendor	Description	Amount
	2025196	202848	P	222393	KC HOUSING AUTHORITY	Rental assistance for EA client	\$223.00
	2025197	202847	P	222384	HAN, KYUNG	Rent assistance for EA client	\$2,950.00
	2025198	202846	P	222426	SHOREWOOD HEIGHTS	Rent assistance for EA client	\$2,574.00
	2025199	202845	P	222382	HADLEY APARTMENTS	Rent and utility assistance for EA client	\$165.00
	2025200	202844	P	222425	SHOREWOOD HEIGHTS	Rent assistance for EA client	\$962.00
	2025277	202942	P	222505	SHOREWOOD HEIGHTS	Rent assistance for EA client	\$3,000.00
	2025278	202941	P	222479	ESSEX PORTFOLIO LP	Rent and utility assistance for EA client	\$1,227.69
	2025199	202845	P	222382	HADLEY APARTMENTS	Rent and utility assistance for EA client	\$1,835.00
	2025278	202941	P	222479	ESSEX PORTFOLIO LP	Rent and utility assistance for EA client	\$75.00
	Org Expense						
18300155: CPD Administration	2025187	202834	P	222439	VERIZON WIRELESS	Verizon Cell Service	\$655.79
	2025241	202920	P	222465	AT&T MOBILITY	Wireless Cell Svc 1.6.2025 - 2.5.2025	\$80.08
	2025211	202857	P	222471	DATAQUEST LLC	Background Checks INV 24735	\$26.50
Org Expense							\$762.37
18301055: Building Plan Review & Inspect	2025165	202795	P	222431	SOUND SAFETY PRODUCTS	Clothing Allowance - D. Henderson	\$88.15
	Org Expense						
18301555: Land Use Planning		202710	P	222413	PAW	2025 Membership Renewal	\$450.00
Org Expense							\$450.00
32902559: CIP Open Space and Natural Res		202830	P	222437	UNITED REPROGRAPHICS	Construction awareness signage	\$105.79
	2025060	202635	P	222410	NW PLAYGROUND EQUIPMENT INC	playground replacement parts	\$289.28
	2025060	202793	P	222410	NW PLAYGROUND EQUIPMENT INC	playground replacement parts	\$379.02
	2025112	202869	P	222508	SR VENTURES INC	plaques for LB Restroom Annex	\$242.44
	2025164	202789	P	222427	SIGNS OF SEATTLE	bronze plaque for park bench	\$331.05
		202811	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$34.99
		202811	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$28.44



Accounts Payable Report by Organization

Item 4.

Org	PO#	Invoice#	TP	Check #	Vendor	Description	Amount
		202811	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$138.16
		202811	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$69.08
		202811	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$46.99
		202811	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$7.69
Org Expense							\$1,672.93
33901059: CIP Small Tech/Equipment	2025230	202878	P	222513	TYLER TECHNOLOGIES INC	Remote Proj. Management 1.19.2025	\$2,400.00
Org Expense							\$2,400.00
33901559: CIP Fire Tools & Equipment		202930	P	222480	EXP U.S. SERVICES	EV Charging Infrastructure Pla	\$13,500.00
Org Expense							\$13,500.00
4100000 : Water Fund-Admin Key		202914	P	222478	EILEEN CONCANNON & ROGER SPRINKLE	REFUND: OVERPAYMENT ON ACCOUNT	\$498.77
		202917	P	222490	LINDA MILLER & BRIAN NICHOLS	REFUND: OVERPAYMENT ON ACCOUNT	\$293.88
		202916	P	222497	ON THE ROCK LLC	REFUND: OVERPAYMENT ON ACCOUNT	\$2,338.99
		202915	P	222519	WU, CAIFENG	REFUND: OVERPAYMENT ON ACCOUNT	\$783.60
	2025037	202746	P	222443	WALTER E NELSON CO	Warehouse stock - produce bags	\$1,207.57
	2025041	202747	P	222396	LAKESIDE INDUSTRIES	EZ Street Cold Mix in Bags	\$1,248.57
	2025092	202852	P	222451	GRAINGER CARIBE INC	Warehouse stock	\$762.59
	2025092	202853	P	222451	GRAINGER CARIBE INC	Warehouse stock	\$459.53
	2025104	202745	P	222380	GRAINGER CARIBE INC	Misc cleaning supplies	\$486.38
	2025142	202780	P	222432	SUPPLY SOURCE INC, THE	Febreze Storeroom PO# 123581	\$163.40
	2025184	202822	P	222364	CERTIFIED LABORATORIES	Cleaning products	\$337.12
Org Expense							\$8,580.40
41101553: GIS - Water Fund	2025045	202580	P	222376	ESRI	Software Subscription Fee INV 94872814	\$9,569.77
Org Expense							\$9,569.77
41351051: Utility Billing (Water)	2025015	202677	P	222402	METROPRESORT	JAN 2025 PRNT & MAILING OF UTILITY STATEMENTS BK1	\$116.57



Accounts Payable Report by Organization

Item 4.

Org	PO#	Invoice#	TP	Check #	Vendor	Description	Amount
	2025089	202764	P	222402	METROPRESORT	JAN 25 PRNT & MAILING OF UTILITY STATEMENTS BOOK 3	\$75.68
	2025015	202677	P	222402	METROPRESORT	JAN 2025 PRNT & MAILING OF UTILITY STATEMENTS BK1	\$80.70
	2025089	202764	P	222402	METROPRESORT	JAN 25 PRNT & MAILING OF UTILITY STATEMENTS BOOK 3	\$109.85
	2025117	202714	P	222439	VERIZON WIRELESS	Verizon Cell Service	\$89.58
						Org Expense	\$472.38
41700153: Water Administration	2025271	202954	P	222485	HWA GEOSCIENCES INC	SE 40th Slope Monitoring	\$557.30
						Org Expense	\$557.30
41700253: Support Services - Water	2025220	202881	P	222481	FERGUSON US HOLDINGS	Sensus Meters	\$3,354.76
						Org Expense	\$3,354.76
41703053: Water Service Upsizes and New	2025293	202955	P	222475	DTG ENTERPRISES INC	Debris Recycling	\$1,000.00
						Org Expense	\$1,000.00
41703253: Water Distribution & Pumps	2025148	202943	P	222469	CORE & MAIN LP	Mueller Fire Hydrant Repair Kits	\$1,699.91
	2025188	202833	P	222404	MI HARDWARE TRUE VALUE	1/31/25 Statement - Utilities Dept	\$46.58
	2025189	202835	P	222417	PUGET SOUND ENERGY	Electric Svc for Reservoir 4320 88TH AVE SE	\$1,037.35
	2025229	202908	P	222494	MI UTILITY BILLS	JAN 2025 PMT OF UTILITY BILLS FOR WATER SERVICE	\$2,058.32
						Org Expense	\$4,842.16
41703453: Water Quality		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$253.40
						Org Expense	\$253.40
41703653: Water Associated Costs	2025201	202889	P	222482	GCP WW HOLDCO LLC	CODY ROBINSON - Clothing Allowance	\$650.00
	2025209	202887	P	222507	SOUND SAFETY PRODUCTS	Shane Vagaia - Clothing/boot Allowance	\$143.24
	2025209	202952	P	222507	SOUND SAFETY PRODUCTS	Shane Vagaia - Clothing/boot Allowance	\$414.29
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$290.76
						Org Expense	\$1,498.29
41709953: Support Services - Clearing	2025098	202702	P	222470	CRYSTAL SPRINGS	Bottled Water Service	\$451.46
	2025122	202716	P	222439	VERIZON WIRELESS	Verizon Cell Service	\$3,852.75
	2025182	202820	P	222421	ROBERT HALF	Temp position - R. Seal	\$2,100.00



Accounts Payable Report by Organization

Item 4.

Org	PO#	Invoice#	TP	Check #	Vendor	Description	Amount
	2025232	202882	P	222514	UTILITIES	Excavation Services	\$291.60
					UNDERGROUND LOCATION		
	2025265	202918	P	222465	AT&T MOBILITY	Wireless Cell Svc 1.6.2025 - 2.5.2025	\$2,464.55
	2025291	202949	P	222503	ROBERT HALF	Temp staff - A. Heath	\$1,394.95
	2025291	202950	P	222503	ROBERT HALF	Temp staff - A. Heath	\$2,346.08
	2025226	202880	P	222468	CINTAS CORPORATION	Laundry & Cleaning Services	\$719.73
	2025228	202879	P	222468	CINTAS CORPORATION	Cleaning/Laundry Services	\$787.99
	2025211	202857	P	222471	DATAQUEST LLC	Background Checks INV 24735	\$106.00
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$27.54
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$31.95
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$73.81
						Org Expense	\$14,648.41
41904059: CIP Water Utility		202888	P	222499	PASO ROBLES TANK INC	Replace interior/exterior rese	\$486,370.79
		202948	P	222520	KAR-VEL CONSTRUCTION INC	2024 AC Main construction	\$661,192.63
		202947	P	222521	MCCLURE AND SONS, INC.	WU119 Carryover Reservoir Gene	\$128,889.62
	2025058	202784	P	222395	KRAZAN & ASSOCIATES INC	Inspection Services	\$1,029.15
	2025114	202741	P	222437	UNITED REPROGRAPHICS	Printed Materials	\$639.63
	2025227	202901	P	222516	VERTEX U.S. HOLDINGS INC	AMI Customer Portal set-up	\$51,625.60
	2025293	202955	P	222475	DTG ENTERPRISES INC	Debris Recycling	\$1,500.00
	2025293	202955	P	222475	DTG ENTERPRISES INC	Debris Recycling	\$2,809.38
	2025293	202955	P	222475	DTG ENTERPRISES INC	Debris Recycling	\$2,809.38
						Org Expense	\$1,336,866.18
42101553: GIS - Sewer Fund	2025045	202580	P	222376	ESRI	Software Subscription Fee INV 94872814	\$9,569.77
						Org Expense	\$9,569.77
42351051: Utility Billing (Sewer)	2025015	202677	P	222402	METROPRESORT	JAN 2025 PRNT & MAILING OF UTILITY STATEMENTS BK1	\$116.57



Accounts Payable Report by Organization

Item 4.

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	2025089	202764	P	222402	METROPRESORT	JAN 25 PRNT & MAILING OF UTILITY STATEMENTS BOOK 3	\$109.85
	2025015	202677	P	222402	METROPRESORT	JAN 2025 PRNT & MAILING OF UTILITY STATEMENTS BK1	\$80.70
	2025089	202764	P	222402	METROPRESORT	JAN 25 PRNT & MAILING OF UTILITY STATEMENTS BOOK 3	\$75.68
Org Expense							\$382.80
42700153: Sewer Administration	2025061	202675	P	222391	KC FINANCE	2025 MONTHLY SEWER CHARGES - 12 MONTHS	\$502,257.04
	2025061	202763	P	222391	KC FINANCE	2025 MONTHLY SEWER CHARGES - 12 MONTHS	\$502,257.04
Org Expense							\$1,004,514.08
42704053: Sewer Collection	2025229	202908	P	222494	MI UTILITY BILLS	JAN 2025 PMT OF UTILITY BILLS FOR WATER SERVICE	\$1,511.07
	Org Expense						
42704253: Sewer Pumps	2025208	202860	P	222455	PUMPTech INC	Sewer PS 23 Emergency Repair	\$606.10
	2025214	202913	P	222476	DUNN LUMBER COMPANY	Pressure Treated 4x10x8' fir	\$124.83
Org Expense							\$730.93
42903059: CIP Sewer Utility		202811	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$24.21
	2025167	202831	P	222387	HOME DEPOT	Misc Project Supplies: Screws, Wood & Concrete	\$490.12
		202811	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$47.58
		202811	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$31.23
		202811	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$32.88
Org Expense							\$626.02
43101553: GIS - Stormwater Fund	2025045	202580	P	222376	ESRI	Software Subscription Fee INV 94872814	\$9,569.76
	Org Expense						
43351051: Utility Billing (Storm)	2025015	202677	P	222402	METROPRESORT	JAN 2025 PRNT & MAILING OF UTILITY STATEMENTS BK1	\$116.57
	2025089	202764	P	222402	METROPRESORT	JAN 25 PRNT & MAILING OF UTILITY STATEMENTS BOOK 3	\$109.86



Accounts Payable Report by Organization

Item 4.

Org	PO#	Invoice#	TP	Check #	Vendor	Description	Amount
	2025015	202677	P	222402	METROPRESORT	JAN 2025 PRNT & MAILING OF UTILITY STATEMENTS BK1	\$80.70
	2025089	202764	P	222402	METROPRESORT	JAN 25 PRNT & MAILING OF UTILITY STATEMENTS BOOK 3	\$75.69
Org Expense							\$382.82
43705053: Storm Drainage	2025229	202908	P	222494	MI UTILITY BILLS	JAN 2025 PMT OF UTILITY BILLS FOR WATER SERVICE	\$291.45
Org Expense							\$291.45
51701254: Fleet Services		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$129.98
	2025022	202646	P	222495	NAPA AUTO PARTS	Fleet Parts	\$39.65
	2025024	202661	P	222448	AUTO NATION	Fleet Parts	\$110.57
	2025025	202662	P	222379	THE GOODYEAR TIRE & RUBBER COMPANY	Fleet Parts	\$2,998.21
	2025087	202692	P	222375	EMERALD SERVICES INC	Oil Service	\$383.57
	2025135	202783	P	222408	NAPA AUTO PARTS	Fleet Supplies - Hydraulic Fluid	\$69.47
	2025136	202781	P	222408	NAPA AUTO PARTS	Fleet Supplies - 2012 Ford Branched Radiator Hose	\$106.69
	2025137	202778	P	222409	HARNISH GROUP INC	Hose Assembly	\$356.17
	2025138	202779	P	222371	DON SMALL & SONS OIL DIST CO	Fleet DEF & Oil	\$2,384.41
	2025139	202782	P	222408	NAPA AUTO PARTS	Fleet Supplies - 5W30 Syn BAy Box	\$119.05
	2025213	202859	P	222452	NELSON PETROLEUM	Clear Diesel	\$1,839.20
	2025245	202895	P	222483	THE GOODYEAR TIRE & RUBBER COMPANY	Tires	\$1,293.97
	2025246	202896	P	222483	THE GOODYEAR TIRE & RUBBER COMPANY	Tires	\$885.84
	2025247	202893	P	222496	NAPA AUTO PARTS	2018 Ford Police SUV PO#102624 Purge Valve Fuel Va	\$168.31
	2025248	202890	P	222496	NAPA AUTO PARTS	2022 Ford Explorer Brake Pads Brake Rotors	\$223.78
	2025249	202894	P	222496	NAPA AUTO PARTS	Spark Plugs	\$7.15
	2025250	202892	P	222496	NAPA AUTO PARTS	Head Lamp	\$19.81
	2025251	202891	P	222496	NAPA AUTO PARTS	12 ea. Oil Filters	\$88.15
	2025285	202944	P	222492	MERCER ISLAND CHEVRON	FUEL CHARGES	\$178.56
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$389.94



Accounts Payable Report by Organization

Item 4.

Org	PO#	Invoice#	TP	Check #	Vendor	Description	Amount
	2025188	202833	P	222404	MI HARDWARE TRUE VALUE	1/31/25 Statement - Utilities Dept	\$5.45
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$179.77
Org Expense							\$11,977.70
52101553: IGS Network Admin		2027721	P	222420	RINGSQUARED TELECOM LLC	Long Distance Charges	\$82.47
	2025007	202676	P	222381	GRANICUS	Let's Talk Subscription Fee INV 195446	\$10,799.97
	2025108	202711	P	222363	CENTURYLINK	CenturyLink Phone Service	\$73.66
	2025109	202712	P	222363	CENTURYLINK	CenturyLink Phone Service	\$70.15
	2025110	202713	P	222363	CENTURYLINK	CenturyLink Phone Service	\$73.66
	2025141	202929	P	222515	VERIZON WIRELESS	Verizon Cell Service	\$276.47
	2025145	202797	P	222428	SMARSH INC	Text Message Archive INV-240897	\$20.34
	2025145	202798	P	222428	SMARSH INC	Text Message Archive INV-240897	\$19.01
	2025206	202861	P	222506	SMARSH INC	Text Message Archive IN247046	\$50.85
	2025221	202875	P	222467	CENTURYLINK	CenturyLink Phone Service	\$263.72
	2025222	202874	P	222467	CENTURYLINK	CenturyLink Phone Service	\$207.51
	2025262	202907	P	222489	KC FINANCE	I-NET MONTHLY SERVICES 1/1/2025-12/31/2025	\$1,492.00
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$22.86
		202808	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$55.05
Org Expense							\$13,507.72
52901059: CIP Computer Replacement	2025040	202775	P	222370	DELL MARKETING L.P.	2025 Annual Replacement Desktops	\$9,618.26
	2025054	202609	P	222366	CHIP GEORGE INC	PS1 PS13 Modem 2025 Replacements	\$4,465.31
	2025070	202776	P	222370	DELL MARKETING L.P.	Dell Laptop Docks	\$1,047.34
		202811	P	222464	AMAZON CAPITAL SERVICES INC	JAN2025 AMAZON	\$125.58
Org Expense							\$15,256.49
61450251: FF Pension Disbursement		2028001	V	222457		LEOFF1 Excess Ret. Benefit	\$0.00
		2028011	P	222458		LEOFF1 Excess Ret. Benefit	\$1,978.49



Accounts Payable Report by Organization

Item 4.

Org	PO#	Invoice#	TP	Check #	Vendor	Description	Amount
		2028021	V	222459		LEOFF1 Excess Ret. Benefit	\$0.00
		2028031	P	222460		LEOFF1 Excess Ret. Benefit	\$1,577.32
Org Expense							\$3,555.81
62000051: Custodial Disbursements	2025128	202761	P	222442	WA ST TREASURER'S OFFICE	Remit Newcastle Court Fines	\$143.86
	2025129	202760	P	222441	WA ST TREASURER'S OFFICE	Remit Mercer Island Court Fines	\$120.81
	2025128	202761	P	222442	WA ST TREASURER'S OFFICE	Remit Newcastle Court Fines	\$143.80
	2025129	202760	P	222441	WA ST TREASURER'S OFFICE	Remit Mercer Island Court Fines	\$134.66
	2025128	202761	P	222442	WA ST TREASURER'S OFFICE	Remit Newcastle Court Fines	\$978.29
	2025129	202760	P	222441	WA ST TREASURER'S OFFICE	Remit Mercer Island Court Fines	\$45.11
	2025128	202761	P	222442	WA ST TREASURER'S OFFICE	Remit Newcastle Court Fines	\$558.40
	2025129	202760	P	222441	WA ST TREASURER'S OFFICE	Remit Mercer Island Court Fines	\$2,151.74
	2025128	202761	P	222442	WA ST TREASURER'S OFFICE	Remit Newcastle Court Fines	\$455.75
	2025129	202760	P	222441	WA ST TREASURER'S OFFICE	Remit Mercer Island Court Fines	\$1,198.93
	2025128	202761	P	222442	WA ST TREASURER'S OFFICE	Remit Newcastle Court Fines	\$661.38
	2025129	202760	P	222441	WA ST TREASURER'S OFFICE	Remit Mercer Island Court Fines	\$605.38
	2025128	202761	P	222442	WA ST TREASURER'S OFFICE	Remit Newcastle Court Fines	\$51.48
	2025129	202760	P	222441	WA ST TREASURER'S OFFICE	Remit Mercer Island Court Fines	\$715.61
Org Expense							\$7,965.20
Total							\$3,839,792.50



CITY COUNCIL MINUTES REGULAR HYBRID MEETING MARCH 4, 2025

CALL TO ORDER & ROLL CALL

Mayor Salim Nice called the Regular Hybrid Meeting to order at 5:00 pm in the Slater Room Council Chambers at the Mercer Island Community & Event Center, 8236 SE 24th Street, Mercer Island, Washington.

Mayor Salim Nice, Deputy Mayor Dave Rosenbaum, and Councilmembers Lisa Anderl, Jake Jacobson, and Ted Weinberg attended in person. Councilmembers Craig Reynolds and Wendy Weiker attended via Zoom.

PLEDGE OF ALLEGIANCE

The City Council delivered the Pledge of Allegiance.

AGENDA APPROVAL

It was moved by Rosenbaum; seconded by Weinberg to:

Approve the agenda as presented.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Rosenbaum, Reynolds, Weiker, and Weinberg)

CITY MANAGER REPORT

City Manager Jessi Bon reported on the following items:

- **Council, Boards & Commission Meetings:** City Council Meeting on March 18 at 5:00 pm, Design Commission Meeting on March 5 at 6:00 pm, Parks & Recreation Commission on March 6 at 5:00 pm, and Utility Board on March 11 at 5:00 pm.
- **City Services Updates:**
 - Town Center Parking Facility – Work has begun at the former Tully's site. Crews have installed construction fencing and have begun demolition of the old building on site.
 - Thrift Shop Construction – Construction continues at the Thrift Shop, but the Shop is open for shopping and donation drop-off.
 - Water System Improvements – This project will replace over 6,000 linear feet of undersized and aging cast iron water mains.
 - Repairs to Turf Damage – Repairs are underway on turf damage caused by European Chafer beetles, birds, and raccoons.
- **Upcoming Events:**
 - Spring Recycling Event on March 29 from 9:00 am – 3:00 pm at the Mercer Island Boat Launch.
 - Mobile Blood Drive on March 10 at the Mercer Island Community Event Center.
- **News:**
 - Last Saturday, Island seniors and their families attended the second annual Senior Resource Fair. Thank you to our sponsors for putting on this great event!
 - Seasonal Job Fair Success – Human Resources partnered with hiring managers in Public Works to host a Seasonal Job Fair.

APPEARANCES

There were no public appearances.

CONSENT AGENDA

AB 6626: February 10, 2025, Payroll Certification

Recommended Action: Approve the February 10, 2025, Payroll Certification in the amount of \$981,899.35 and authorize the Mayor to sign the certification on behalf of the entire City Council.

AB 6640: Certification for Claims Paid January 18, 2025 through January 31, 2025

Recommended Action: Approve the Accounts Payable Certification for claims paid January 18, 2025 through January 31, 2025 in the amount of \$4,239,943.11.

City Council Meeting Minutes:

- A. Regular Hybrid Meeting of February 4, 2025
- B. Special Hybrid Planning Session of February 4, 2025
- C. Special Joint Meeting with MISD Board of February 6, 2025
- D. Special Hybrid Meeting of February 25, 2025

Recommended Action: Approve the minutes of the Regular Hybrid Meeting of February 4, 2025, the Special Hybrid Planning Session of February 4, 2025, the Special Joint Meeting with MISD Board of February 6, 2025, and the Special Hybrid Meeting of February 25, 2025.

AB 6627: AB 6627: Interim Development Regulations Related to Middle Housing and Accessory Dwelling Units (Second Reading, Ordinance No. 25C-02)

Recommended Actions: Adopt Ordinance No. 25C-02 establishing interim development regulations in Title 19 Mercer Island City Code related to Middle Housing and Accessory Dwelling Units, with an effective date of June 30, 2025.

AB 6628: Watershed (WRIA 8) Interlocal Agreement

Recommended Action: Authorize the City Manager to sign the WRIA 8 Interlocal Agreement, substantially in the form included as Exhibit 1 to this AB, and future technical or non-substantive amendments thereto.

AB 6629: 2024 Open Space Conservancy Trust Annual Report and 2025 Work Plan

Recommended Action: Accept the 2024 Open Space Conservancy Trust Annual Report and 2025 Work Plan.

AB 6630: Adoption of the City of Mercer Island 2025-2029 Commute Trip Reduction 4-Year Plan

Recommended Action: Adopt the City of Mercer Island 2025-2029 Commute Trip Reduction 4-Year Plan.

AB 6636: Revised 2025 Fee Schedule Adoption

Recommended Action: Approve Resolution No. 1671 adopting the Revised 2025 Fee Schedule, effective June 30, 2025.

AB 6637: 2025-2027 Collective Bargaining Agreement with Police Support

Recommended Action: Authorize the City Manager to sign the Collective Bargaining Agreement with the Mercer Island Police Association for Support Positions for the period of January 1, 2025, through December 31, 2027, in substantially the form attached hereto as Exhibit 1.

AB 6638: Amendment to Interlocal Agreement for Jail Services with the City of Issaquah

Recommended Action: Authorize the City Manager to execute the amendment to the interlocal agreement with the City of Issaquah for jail services as substantially shown in Exhibit 1 to AB 6638.

AB 6639: 2025-2029 Interlocal Agreement with the Eastside Transportation Partnership

Recommended Action: Authorize the City Manager to execute the 2025-2029 Eastside Transportation Partnership Interlocal Agreement, substantially in the form attached as Exhibit 1 to this AB, and technical or non-substantive future amendments thereto.

It was moved by Weinberg; seconded by Rosenbaum to:

Approve the Consent Agenda as presented, and the recommended actions contained therein.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Rosenbaum, Reynolds, Weiker, and Weinberg)

REGULAR BUSINESS**AB 6631: Board & Commission Vacancy Appointment (Resolution No. 1670)**

Mayor Nice reviewed the process for board and commission appointments noting that the applicant that receives the most votes, provided they receive a minimum of four votes, would be appointed to the vacant position on the Arts Council. The name of the applicant would then be added to Resolution No. 1670 with final approval by a vote of the City Council.

Arts Council – One open position; four applications received.

Position 3 - Term 2026 - City Clerk Larson distributed ballots to each Councilmember with a list of the following applicants: Linda Gamroth, Severine Pathak, James Seeks, Katie Kratzer.

The ballots were tallied, and Katie Kratzer received five votes to be appointed to the Arts Council, Position 3, expiring May 31, 2026.

Position 5 Ballot Results:

Anderl - Kratzer
 Jacobson - Kratzer
 Nice - Seeks
 Reynolds - Kratzer
 Rosenbaum - Kratzer
 Weiker - Kratzer
 Weinberg - Seeks

City Clerk Larson read Resolution No. 1670 into the record.

It was moved by Anderl; seconded by Jacobson to:

Approve Resolution No. 1670, appointing those voted on to fill the vacancy on the Arts Council.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

Mayor Nice left the meeting at 5:21 pm.

AB 6632: Public Hearing on Interim Regulations Related to Unit Lot Subdivisions (SB 5258) in Title 19 MICC (First Reading, Ordinance No. 25C-06)

Deputy Mayor Rosenbaum opened the public hearing at 5:22 pm.

Robert Thorpe, Mercer Island, spoke in support of the proposed amendments.

Reed Cahill, Mercer Island, spoke in support of the proposed amendments.

Deputy Mayor Rosenbaum closed the public hearing at 5:28 pm.

CPD Director Jeff Thomas spoke about the process to develop the proposed interim development regulations.

CPD Deputy Director Alison Van Gorp spoke about the legislative requirements of SB 5258, about the scope of work for the interim regulations and development of permanent regulations, provided an overview of the proposed regulations in Ordinance No. 25C-06.

City Council discussed the proposal and asked questions of staff.

It was moved by Anderl; seconded by Weinberg to:

Set Ordinance No. 25.C-06 for second reading on March 18, 2025

PASSED: 6-0

FOR: 6 (Anderl, Jacobson, Rosenbaum, Reynolds, Weiker, and Weinberg)

ABSENT: 1 (Nice)

AB 6633: Public Hearing on Interim Regulations in MICC 19.16.010 Related to Emergency Shelters and Housing, Transitional Housing, and Permanent Supportive Housing (First Reading, Ordinance No. 25C-05)

Deputy Mayor Rosenbaum opened the public hearing at 5:39 pm. There being no public comments, Deputy Mayor Rosenbaum closed the public hearing at 5:40 pm.

CPD Director Jeff Thomas spoke about the process to develop the proposed interim development regulations.

Senior Planner Molly McGuire spoke about the background of the interim regulations related to emergency shelters and housing, transitional housing, and permanent supportive housing, the legislative requirements of HB 1220, and the guidance that was published by the Department of Commerce in 2024 that will be further evaluated for compliance with HB 1220.

City Council discussed the proposal and asked questions of staff.

It was moved by Jacobson; seconded by Anderl to:

Set Ordinance No. 25-C-05 for second reading on March 18, 2025

PASSED: 6-0

FOR: 6 (Anderl, Jacobson, Rosenbaum, Reynolds, Weiker, and Weinberg)

ABSENT: 1 (Nice)

City Council was in recess from 5:45 pm – 5:50 pm.

AB 6634: Second Public Safety and Maintenance Building Design Workshop

City Manager Jessi Bon spoke about the background on the schematic design of the Public Safety and Maintenance Building (PSM), and the process for City Council's review of the PSM schematic design and design topics that will be covered at future City Council Meetings.

Aaron Young, from Northwest Studio, spoke about the schematic design phase of the PSM building, site planning to reserve space for potential future needs, a comparison of existing and proposed building areas and covered storage areas, and how the comparisons show how existing uses and spaces in existing buildings are inadequate. He discussed the site plan and layout of the lower yard, the space needed for storage for vehicles and equipment, and how the space will be achieved on the site to accommodate the necessary space for the operations in the yard.

Mr. Young discussed the existing storage and work areas in the Public Works building, how these operations will be incorporated into the proposed Operations Building, and compared the existing and proposed storage and shop areas. Mr. Young spoke about options for different storage systems for use in the warehouse and in the lower yard, current storage challenges for large capital projects, and possible expansion options for the lower yard.

Chief of Operations Jason Kintner discussed the current uses and challenges of the vehicle and equipment

maintenance bays, how the wash bay is used, and what is role of the wash bay and decant facility.

Mr. Young spoke about the current staffing needs for Public Works, Customer Service, IT/GIS, and Emergency Operations Center and the proposed work areas for these groups in the PSM. He discussed the current staffing needs, the proposed work areas, and the needs for vehicles and equipment in the Police Department.

Mr. Young presented scenarios for potential future expansion of the PSM.

City Manager Bon spoke about alternative Public Works contracting methods, the benefits of using alternative delivery methods for the PSM, and the timeline for City Council feedback and questions on using alternative delivery methods for the PSM.

City Council discussed the design, asked questions of staff, and provided feedback.

OTHER BUSINESS

Councilmember Absences and Reports

Deputy Mayor Rosenbaum noted he attended the Senior Resource Fair and that it was very well attended and organized. He noted that he attended the MIYFS Foundation's 23rd Annual Breakfast.

Councilmember Weiker noted AWC Action Days was last week.

Councilmember Weinberg noted that K4C and Eastside Transportation Partnership met in February, that he attended the MIYFS Foundation's 23rd Annual Breakfast, and that his next monthly open lunch is on March 16 at Vivianne's Bistro.

Councilmember Reynolds noted the Parks & Recreation Commission is working its way through the draft of the Parks Zone, that the new art exhibit at MICEC combines art and math, and that there is a gun buyback event coming later in March.

Councilmember Anderl noted she attended the Senior Resource Fair and that it was very well attended and organized, and that the new signage and path striping at Aubrey Davis Park seem to be working.

Councilmember Jacobson noted that he attended the MIYFS Foundation's 23rd Annual Breakfast.

City Council was in recess from 7:50 pm – 7:59 pm.

EXECUTIVE SESSION

At 7:59 pm, Deputy Mayor Rosenbaum convened an Executive Session in Room 104 at the Mercer Island Community & Event Center, 8236 SE 24th Street, Mercer Island, WA and via Microsoft Teams.

Executive Session to discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(i), and to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price pursuant to RCW 42.30.110(1)(b).

Deputy Mayor Dave Rosenbaum, and Councilmembers Lisa Anderl, Jake Jacobson, and Ted Weinberg participated in person. Councilmember Craig Reynolds participated via Microsoft Teams. Mayor Salim Nice and Councilmember Wendy Weiker were absent.

Deputy Mayor Rosenbaum adjourned the Executive Session at 9:15 pm.

ADJOURNMENT

The Regular Hybrid Council Meeting adjourned at 9:15 pm.

Salim Nice, Mayor

Attest:

Andrea Larson, City Clerk



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 6643
March 18, 2025
Consent Agenda**

AGENDA BILL INFORMATION

TITLE:	AB 6643: Deaccession/Removal of “Downtown Streetscapes: Street Name Inlays” Public Art Installation	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Accept the Arts Council’s recommendation for deaccession/removal of the “Downtown Streetscapes: Street Name Inlays” public art installation in Town Center.	

DEPARTMENT:	Public Works
STAFF:	Jason Kintner, Chief of Operations Kellye Hilde, Deputy Director Shelby Perrault, Capital Parks Manager Sarah Bluvas, CIP Project Manager
COUNCIL LIAISON:	Salim Nice
EXHIBITS:	1. Locations of “Downtown Streetscapes: Street Name Inlays” 2. Guidelines for Deaccessioning Public Art
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to accept the Mercer Island Arts Council’s recommendation for deaccession of the “Downtown Streetscapes: Street Name Inlays,” a series of bronze works installed at street corners throughout Mercer Island Town Center. Deaccession is the process of removing artwork from the public art collection.

- The “Street Name Inlays” are one of ten unique art elements designed by artist Ellen Sollod and installed on 77th and 78th Avenues SE during the Town Center street reconstruction in 1994.
- Two bronze names were inlaid at the base of 22 street corners to denote the original downtown street names, which were named after early settlers of Mercer Island.
- In June 2023, City staff began evaluating options for the “Street Name Inlays”, which are impacted by City plans to renovate all curb ramps in the Town Center to comply with federal accessibility standards outlined in the Americans with Disabilities Act (ADA).

- At its regular hybrid meeting on July 17, 2024, the Mercer Island Arts Council (Arts Council) voted to recommend that the “Street Name Inlays” be deaccessioned from the public art collection and removed during construction as curb ramps are renovated.
- Bronze inlays at eight street corners were removed in October 2024 during construction of Town Center curb ramp improvements (SP0118). The remaining inlays will be removed during future construction of curb ramps in Town Center.
- The bronze inlays are not salvageable.

BACKGROUND

ABOUT THE STREET NAME INLAYS

The “Street Name Inlays” are one of ten unique art elements designed by artist Ellen Sollod and installed at street corners along 77th and 78th Avenues SE during the Town Center street reconstruction in 1994. Two bronze names were inlaid at the base of 22 street corners to denote the original names of seven Town Center streets (Exhibit 1):

- Helen: 77th Avenue SE
- Gilpin: 78th Avenue SE
- Cable: SE 27th Street
- Tallman: SE 28th Street
- Summit: SE 29th Street
- Treen: SE 30th Street
- Proctor: SE 32nd Street

ADA TRANSITION PLAN IMPLEMENTATION

In May 2022, the City Council adopted the [ADA Transition Plan](#), which identifies and guides the implementation of necessary accessibility improvements across the Island. Project, SP0118 ADA Transition Plan Implementation (SP0118), which was approved in the 2023-2024 Biennial Budget and Capital Improvement Program (CIP), focused on pedestrian facilities in Town Center. These upgrades included replacing curb ramps, adjacent curbs/gutters, and sidewalks at eleven corners across four intersections in 2024. Eight of the affected street corners featured *Street Name Inlays*, so staff began evaluating options for mitigating impacts to the public art project in 2023.

Staff met with artist Ellen Sollod to discuss options for re-siting the impacted inlays. She noted that, because the bronze pieces are place-specific, reinstalling them outside of the original context would diminish the artwork’s intent. Sollod proposed new project ideas that required salvaging the existing bronze pieces, which staff explored with the City’s Transportation Engineer and the design consultants for the project. Ultimately, staff determined that reusing the impacted bronze pieces was not feasible given the costs and challenges associated with removing them.

ISSUE/DISCUSSION

ARTS COUNCIL RECOMMENDATION

On July 17, 2024, staff presented to the Arts Council and sought direction for the remaining inlays in the series ([Staff Report](#) | [Video Recording](#)). The Arts Council received two public comments from members of the Mercer Island Historical Society, and staff provided three potential recommendations for consideration:

1. Recommend the “Street Name Inlays” series be deaccessioned.

2. Recommend further exploration for salvaging bronze pieces during future capital project construction in Town Center.
3. Recommend that a new project highlighting historic street names be developed.

The Arts Council voted to recommend the deaccession of the “Street Name Inlays”. Per the current guidelines for deaccessioning works of art (Exhibit 2), the City Council must approve the recommendation to formally remove the series from the public art collection.

OPPORTUNITIES FOR HIGHLIGHTING MERCER ISLAND HISTORY

In addition, the Arts Council requested that staff research options for commemorating street names and/or other Mercer Island history at a future meeting. Staff presented their findings at the October 16, 2024 Arts Council regular meeting ([Agenda Item #3](#)), and recommended that the Arts Council consider a future project as part of the 6-Year Workplan for Public Art, a planning document that will guide internal discussions for future public art projects. The Arts Council is wrapping up this planning process now, and their recommended plan will be transmitted to the City Council for approval at a future meeting.

NEXT STEPS

Upon the City Council’s approval for deaccession of the “Street Name Inlays,” City staff will move forward with removing the series from the public art collection, including updating the public art record, [STORY](#), and other documentation of the series. Remaining inlays will be removed and disposed of during construction of future ADA upgrade projects in Town Center. Other elements of the “Downtown Streetscapes” project will remain in the public art collection.

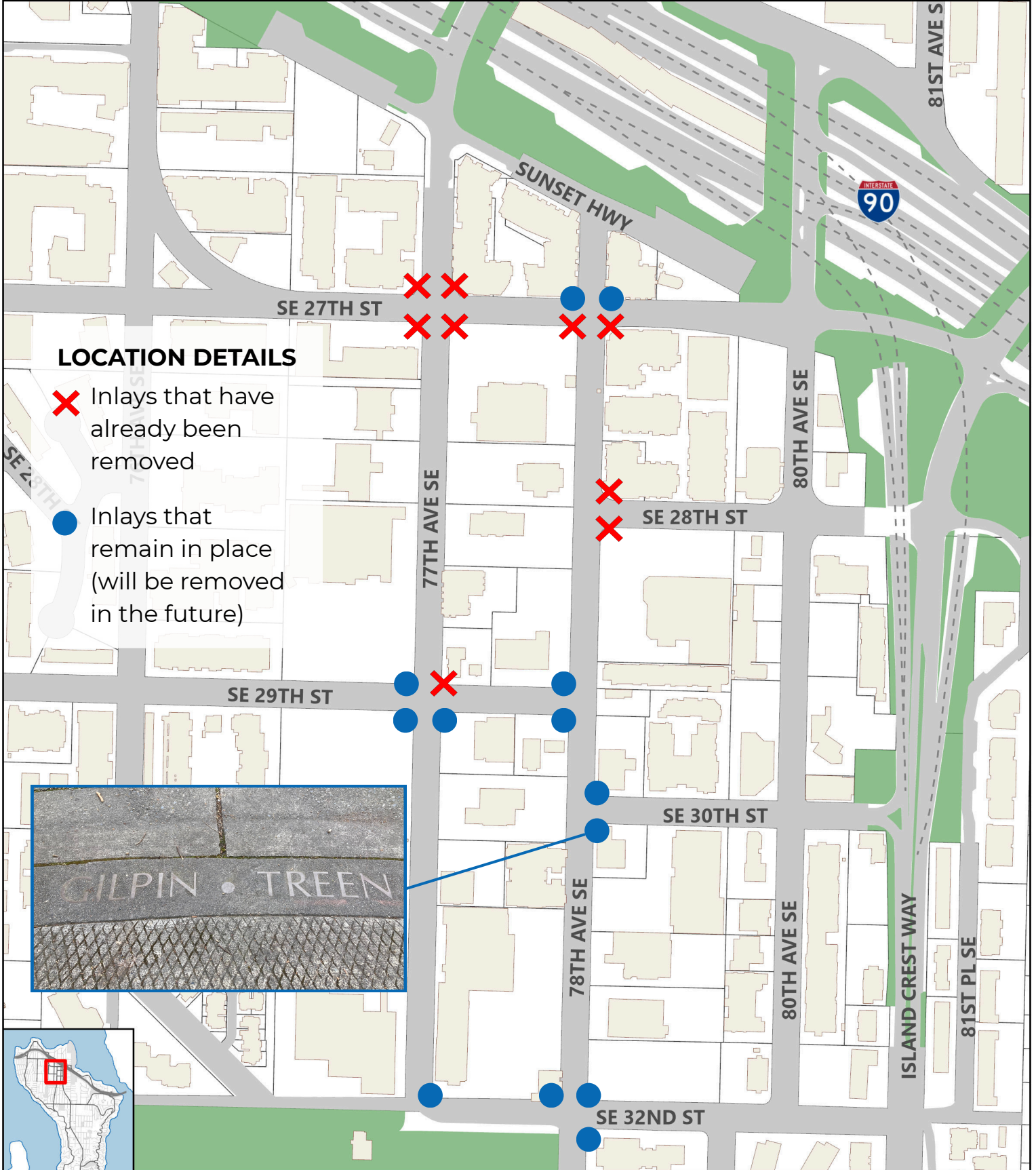
RECOMMENDED ACTION

Approve deaccession/removal of the “Downtown Streetscapes: Street Name Inlays” public art installation in Town Center.



DOWNTOWN STREETSCAPES: STREET NAME INLAYS

Item 6.



Buildings Parks Parcels Road Edge



3/6/2025
StreetNameInlays
CIPProjectMaps2024_3.3.aprx

Disclaimer: No warranties of any sort including accuracy, fitness or merchantability accompany this map.

GUIDELINES FOR DEACCESSION OF WORKS OF ART Mercer Island

Policy

Deaccessioning is a procedure for the withdrawal of an artwork from the public collection. Deaccessioning should be considered only after a significant amount of time has elapsed from the date of installation of permanent works and acceptance in the case of portable works or under special circumstances (e.g., the piece has been damaged beyond repair.) Deaccessioning will be considered only after a careful and impartial evaluation of the artwork within the context of the collection as a whole. At the beginning of the process, District staff will make reasonable effort to notify any living artist whose work is being considered for deaccessioning.

Eligible Artworks

All artworks owned by Mercer Island whether acquired through the Commission, a Percent for Art Program, donation, or any other method. In the case of donated artworks, all legal documents relating to the donation will be consulted prior to beginning the process.

Criteria for Deaccessioning

A PAAC may consider the deaccessioning of artwork for one or more of the following reasons in the event that it cannot be resited:

1. A work is not, or is only rarely, on display because of lack of a suitable site.
2. The condition or security of the artwork cannot be reasonable guaranteed.
3. The artwork has been damaged or has deteriorated and repair is impractical or unfeasible.
4. The artwork endangers public safety.
5. In the case of site specific artwork, the artwork is destroyed by severely altering its relationship to the site.
6. The artwork has been determined to be significantly incompatible or inferior in the context of the collection.
7. The City wishes to replace the artwork with work of more significance by the same artist.
8. The artwork requires excessive maintenance or has faults of design or workmanship.

Deaccessioning Procedure

A Deaccessioning Subcommittee will be appointed by the Arts Council when necessary. This subcommittee will consist of no more than five arts professionals/experts (including one member of the Public Art Committee and an art conservator or curator).

As part of the ongoing evaluation of the collection, the Deaccessioning Subcommittee of the Public Art Committee will review the collection when deemed appropriate. The Arts Council staff will be responsible for recommending artworks for consideration/evaluation for deaccessioning.

Revised 12/9/03

1. The Subcommittee determines that an artwork meets one of the criteria for deaccessioning listed above.
2. The Council staff prepares a report that includes:
 - a) The opinion of legal staff on any restrictions which may apply to this specific work.
 - b) Approval of appropriate city authority
 - c) Written recommendation for deaccessioning.
3. The Public Art Committee will review the report. The Committee may seek additional information regarding the work from artists, art galleries, curators, appraisers or other professionals prior to making a recommendation to the full Arts Council.
4. A recommendation for action is sent to the City Council for approval at a regularly scheduled meeting.

Upon confirmation of its recommendation, a PAAC shall consider the following actions:

1. Sale or Trade
 - a) Artist will be given first option to purchase or trade artwork.
 - b) Sale may be through auction, gallery resale or direct bidding by individuals, in compliance with appropriate law and policies governing surplus property.
 - c) Trade may be through artist, gallery, museum or other institutions for one or more artwork(s) of comparable value by the same artist.
 - d) No works of art shall be sold or traded to members or staff of the District, consistent with District conflict of interest policies.
 - e) Proceeds from the sale of a work of art shall be returned to a departmental account from, which the original purchase was made if acquired through the District or a % for Art Program. Funds from the sale of gifts shall go into a Public Art Trust Fund for future artwork projects. Any pre-existing contractual agreements between the artist and the District regarding resale shall be honored.
2. Destruction of work deteriorated or damaged beyond repair and deemed to be of negligible value.
3. If the council is unable to dispose of the artwork in a manner outline above, the work shall be donated to a nonprofit organization or otherwise disposed of as council sees fit.

Revised 12/9/03



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 6646
March 18, 2025
Consent Agenda**

Item 7.

AGENDA BILL INFORMATION

TITLE:	AB 6646: Interim Regulations in MICC 19.16.010 Related to Emergency Shelters and Housing, Transitional Housing, and Permanent Supportive Housing (Second Reading, Ordinance No. 25C-05)	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Adopt Ordinance No. 25C-05 establishing interim regulations in MICC 19.16.010 related to emergency shelters, transitional housing, and permanent supportive housing with an effective date of April 2, 2025	

DEPARTMENT:	Community Planning and Development
STAFF:	Jeff Thomas, Community Planning and Development Director Alison Van Gorp, Community Planning and Development Deputy Director Molly McGuire, Senior Planner
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Ordinance No. 25C-05
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to adopt Ordinance No. 25C-05 (Exhibit 1) to renew interim regulations previously adopted in Mercer Island City Code (MICC) [19.16.010](#) related to emergency shelters and housing, transitional housing, and permanent supportive housing in response to HB 1220.

- During the 2021 state legislative session, the legislature passed [HB 1220](#), requiring amendment of MICC Title 19. The timeline imposed by this legislation required the City to comply with the new requirements by September 30, 2021.
- On September 21, 2021, the City Council adopted [Ordinance No. 21C-23](#) which established interim regulations for special needs group housing and social service transitional housing to comply with HB 1220.
- The interim regulations have been renewed several times by Ordinance Nos. 22C-14, 23C-02, and 23C-11.
- On April 2, 2024, the interim regulations were reinstated for one year by [Ordinance No. 24C-03](#). This ordinance became effective on April 2, 2024.
- The current interim regulations will expire on April 2, 2025. The City must renew the interim regulations to remain in compliance with state law.

- Ordinance No. 25C-05 (Exhibit 1) renews the interim regulations established by Ordinance No. 24C-03 for six months; maintaining compliance with state law.
- City Council held a public hearing and first reading of Ordinance No. 25C-05 on March 4, 2025 ([AB 6633](#)).

BACKGROUND

HB 1220: Emergency Shelters and Housing

[HB 1220](#) addresses transitional housing, emergency shelters, and permanent supportive housing. The bill contains new requirements for Comprehensive Plan housing element updates and creates new requirements for cities' zoning/development regulations regarding indoor shelters and housing for the homeless, summarized below:

- The bill forbids cities from prohibiting transitional or permanent supportive housing in residential zones or zones where hotels are allowed.
- The bill also forbids cities from prohibiting indoor emergency shelters and indoor emergency housing in any zones in which hotels are allowed (except for cities that authorize indoor emergency shelters/housing in a majority of zones within a one-mile proximity to transit).
- Any regulations regarding occupancy, spacing, and intensity of use requirements regarding the four types of housing listed above must be reasonable and designed to protect public health and safety.
- Finally, such restrictions cannot be used to prevent the siting of a sufficient number of housing units necessary to meet Mercer Island's projected need for such housing and shelter as determined by the WA Department of Commerce (Commerce) and King County.

Additionally, the Washington State Department of Commerce (Commerce) published guidance on what they refer to as [STEP Housing](#) in 2024. STEP Housing includes emergency shelter, transitional housing, emergency housing and permanent supportive housing. This guidance is intended to assist local jurisdictions in complying with the requirements of HB 1220 and related state and federal laws.

The City's development code currently includes some spacing restrictions in [MICC 19.06.080 – Siting of group housing](#); staff recommends retaining these restrictions for now and will further evaluate them for compliance with HB 1220 and the new Commerce guidance when developing a permanent code amendment.

Projected Housing Need

In 2024, the City adopted an updated Comprehensive Plan, which included projected housing needs for emergency housing and permanent supportive housing ([Ordinance No. 24C-16](#)). As the City develops permanent regulations for special needs group housing and social service transitional housing, the permanent regulations will be analyzed to ensure that the proposed regulations provide adequate development capacity for the projected housing need and that they are consistent with WA Department of Commerce guidance.

ISSUE/DISCUSSION

Ordinance No. 25C-05

HB 1220 Section 4 requires the City to allow (1) transitional housing and permanent supportive housing in any zones in which residential dwelling units or hotels are allowed, and (2) indoor emergency shelters and indoor emergency housing in any zones in which hotels are allowed.

The City currently allows social service transitional housing and special needs group housing as defined in [MICC 19.16.010](#) in residential zones. The definitions for these uses include many uses similar to those required by HB 1220 Section 4 and only require minor clarifying amendments to be consistent (Exhibit 1).

Ordinance No. 25C-05 would amend the definitions for social service transitional housing and special needs group housing as follows:

Social Service Transitional Housing: Noninstitutional group housing facilities for unrelated persons, other than special needs group housing or rooming houses, that are privately or publicly operated, including those facilities required to be licensed by the state or federal governments as well as those that may not be required to be licensed, that provide temporary and transitional housing to meet community social service needs including, but not limited to, work-release facilities and other housing facilities serving as an alternative to incarceration, halfway houses, emergency shelters, homeless shelters, domestic violence shelters and other such crisis intervention facilities. ~~Social service transitional housing excludes institutional facilities that typically cannot be accommodated in a single-family residential structure.~~ Further, the term shall include “emergency housing,” and “transitional housing” as defined within RCW 84.36.043(2)(c) or as hereafter amended. The term shall further include “emergency shelter” as defined within RCW 36.70A.030 or as hereafter amended.

Special Needs Group Housing: Noninstitutional group housing that primarily supports unrelated persons with handicaps or persons protected by familial status within the meaning of the FHAA, but not including individuals whose tenancy would constitute a direct threat to the health and safety of other individuals or whose tenancy would result in substantial physical damage to the property of others. Special needs group housing includes, but is not limited to, foster family homes, adult family homes and residential care facilities as provided in Chapter 70.128 RCW, but excludes facilities ~~that typically cannot be accommodated in a single-family residential structure~~ such as hospitals, nursing homes, assisted living facilities and detention centers. Further, the term shall include “permanent supportive housing” as defined in RCW 36.70A.030 or as hereafter amended.

NEXT STEPS

If adopted, Ordinance No. 25C-05 will take effect on April 2, 2025.

RECOMMENDED ACTION

Adopt Ordinance No. 25C-05 establishing interim development regulations in MICC 19.16.010 related to Emergency Shelters and Housing, Transitional Housing, and Permanent Supportive Housing, with an effective date of April 2, 2025.

**CITY OF MERCER ISLAND
ORDINANCE NO. 25C-05**

AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON, RENEWING INTERIM REGULATIONS ON DEFINITIONS RELATING TO EMERGENCY SHELTERS AND HOUSING, TRANSITIONAL HOUSING, AND PERMANENT SUPPORTIVE HOUSING ADOPTED BY ORDINANCE 24C-03; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the adoption of land use and zoning regulations is a valid exercise of the City’s police power and is specifically authorized by RCW 35A.63.100; and

WHEREAS, within the express terms of the Growth Management Act, the Washington State Legislature has specifically conferred upon the governing bodies of Washington cities the right to establish and adopt interim development regulations; and

WHEREAS, in 2021, the Washington State legislature passed E2SHB 1220, which, among other things, requires cities to allow indoor emergency shelters and housing, transitional housing, and permanent supportive housing in certain zones; and

WHEREAS, E2SHB 1220 provides, in part, that a city shall not prohibit transitional housing or permanent supportive housing in any zones in which residential dwelling units or hotels are allowed, and

WHEREAS, E2SHB 1220 further provides, in part, that a city shall not prohibit indoor emergency shelters and indoor emergency housing in any zones in which hotels are allowed, except if the city has adopted an ordinance authorizing indoor emergency shelters and indoor emergency housing in a majority of zones within a one-mile proximity to transit; and

WHEREAS, E2SHB 1220 allows cities to adopt reasonable occupancy, spacing, and intensity of use requirements on permanent supportive housing, transitional housing, indoor emergency housing, and indoor emergency shelters to protect public health and safety so long as those reasonable restrictions do not prohibit the number of units assigned to the city by the Washington State Department of Commerce (“Commerce”); and

WHEREAS, E2SHB 1220 included a September 30, 2021, deadline for cities to comply, and the City Council determined that to comply with the deadline and thoroughly analyze permanent regulations, interim development regulations adopted under the provisions of RCW 36.70A.390 are necessary to allow adequate time for the City to adopt permanent development regulations in compliance with E2SHB 1220; and

WHEREAS, on September 21, 2021, the City Council adopted Ordinance 21C-23 that established interim regulations relating to emergency shelters and housing, transitional housing, and permanent supportive housing; and

WHEREAS, the City Council has adopted ordinance 22C-14 on September 21 2022, Ordinance 23C-02 on March 21, 2023, and Ordinance 23C-11 on September 5, 2023 to renew the interim regulations established by Ordinance 21C-23 for additional six-month periods; and

WHEREAS, the City Council adopted Ordinance 24C-03 on April 2, 2024, reinstating the lapsed interim regulations established by Ordinance 21C-23 for one year; and

WHEREAS, the City is authorized under RCW 35A.63.220 and 36.70A.390 to renew interim zoning and official controls for an additional six-month period, provided a public hearing is held prior to renewal; and

WHEREAS, the City Council held a public hearing on March 4, 2025; and

WHEREAS, this Ordinance, as an interim zoning and official control ordinance, is not subject to referendum;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON DO HEREBY ORDAIN AS FOLLOWS:

Section 1. Findings. The findings adopted for Ordinances No. 21C-23, 22C-14, 23C-02, 23C-11, 24C-03 and the “Whereas Clauses” set forth in the recitals of this ordinance are hereby adopted as the findings of fact of the City Council for passing this ordinance.

Section 2. Renewed. The interim regulations adopted by Ordinance 24C-03 are renewed.

Section 3. Duration of Interim Zoning and Official Controls. The interim zoning and official controls renewed by this ordinance shall be effective for a period of six months, unless repealed, extended, or modified by the City Council.

Section 4. Severability. If any section, sentence, clause or phrase of this ordinance or any municipal code section amended hereby should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause or phrase of this ordinance or the amended code section.

Section 5. Effective Date. This ordinance shall take effect and be in force on April 2, 2025, provided 5 days have passed since its passage and publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON AT ITS MEETING ON MARCH 18, 2025.

CITY OF MERCER ISLAND

Salim Nice, Mayor

Approved as to Form:

ATTEST:

Bio Park, City Attorney

Andrea Larson, City Clerk

Date of Publication:



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6647
March 18, 2025
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 6647: Interim Regulations Related to Unit Lot Subdivisions (SB 5258) in Title 19 MICC (Second Reading, Ordinance No. 25C-06)	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Adopt Ordinance No. 25C-06 establishing interim development regulations in MICC Chapter 19.08 related to Unit Lot Subdivision in MICC Chapter 19.08, with an effective date of June 30, 2025.	

DEPARTMENT:	Community Planning and Development
STAFF:	Jeff Thomas, Community Planning and Development Director Alison Van Gorp, Community Planning and Development Deputy Director
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Ordinance No. 25C-06
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to adopt interim development regulations to add unit lot subdivision regulations to the Mercer Island City Code Chapter 19.08 as required by SB 5258 (2023).

- In 2023, the Washington State legislature passed [SB 5258](#) establishing new requirements for development on residential lots in Washington cities, including Mercer Island.
- Mercer Island must permit unit lot subdivision, allowing existing “parent lots” to be split into “unit lots” that provide for individual sale and ownership of middle housing and accessory dwelling units.
- Ordinance No. 25C-06 (Exhibit 1) will enact interim development regulations to provide minimum compliance with SB 5258. Permanent development regulations will be developed in the future with additional community engagement, analysis of policy options, and refinement of the interim development regulations.
- The City Council conducted its first reading of Ordinance No. 25C-06 on March 4, 2025 ([AB 6632](#)).

BACKGROUND

In 2023, the Washington State Legislature adopted [SB 5258](#). SB 5258 primarily concerns construction defect claims in condominiums. However, Section 11 of the legislation includes a requirement, codified at [RCW](#)

[58.17.060\(3\)](#), that local jurisdictions “include in their short plat regulations procedures for unit lot subdivisions allowing division of a parent lot into separately owned unit lots...”

The Department of Commerce (Commerce) [Middle Housing User Guide](#) addresses this requirement and how it aligns with the middle housing requirements in HB 1110. Commerce also recently published additional draft guidance: [Unit Lot Subdivision Fact Sheet](#). Unit lot subdivision allows the land beneath detached single family housing, accessory dwelling units or middle housing where no units are stacked on another unit, to be divided for individual sale.

Under state law (RCW 58.17.060(3)), unit lot subdivision is a type of short subdivision. The Mercer Island City Code defines a short subdivision as “a subdivision consisting of four or less lots on four or less acres.” Together, these requirements will enable parent lots to be divided into up to four unit lots for individual sale and ownership. Any portion of the parent lot not included in the unit lots must be owned in common by the owners of the unit lots, or by a homeowner’s association. This commonly held land could include shared open space and driveways.

Unit lot subdivision allows unit lots to be sold separately under fee simple ownership. “Fee simple” is a legal term that refers to full ownership of land and any buildings on that land. Unit lot subdivisions can be approved prior to, during, or after development. For example, the backyard of an existing home can be divided into unit lots for sale to a developer that intends to add middle housing or ADUs to the property. Likewise, vacant land can be divided through unit lot subdivision for development and individual sale of middle housing units such as townhomes. In addition, unit lot subdivision could also be used to sell an existing detached ADU for ownership separate from the primary unit.

Unit lot subdivision can be used with all forms of non-stacked housing, including single-family, middle housing, and ADUs. Unit lot subdivision is not appropriate for stacked flats, apartments, or configurations where one unit is stacked on top of another unit. [RCW 36.70A.635](#) also requires cities to allow zero lot line subdivision. This means that attached housing forms, including townhomes and duplexes, can be built on separate unit lots with no setback between the housing units. This type of land division is commonly used for townhomes, and it can also be used with side-by-side duplexes, triplexes, and fourplexes as well as other non-stacked orientations of middle housing and ADUs (see Figure 1 for examples).

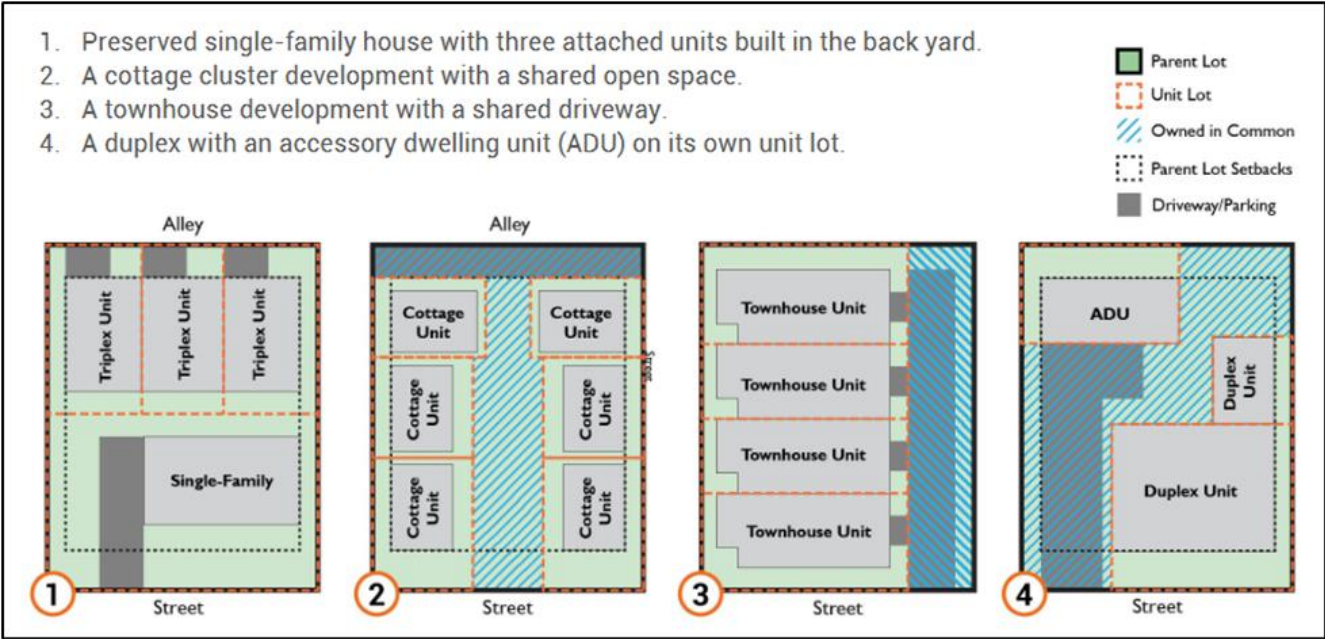


Figure 1: Unit Lot Subdivision Examples

APPROACH AND SCOPE OF WORK

Initial compliance with [SB 5258](#) unit lot subdivision requirements will be achieved via adoption of interim development regulations. This initial phase will focus on complying with the minimum requirements of the legislation, as described above. The City is planning a future second phase of work aimed at adopting permanent development regulations. This second phase will include additional community engagement and refinement of the interim development regulations.

ISSUE/DISCUSSION

ORDINANCE NO. 25C-06

The City Council conducted its first reading of Ordinance No. 25C-06 (Exhibit 1) on March 4, 2025 ([AB 6632](#)) and did not request any revisions to the draft. Ordinance No. 25C-06 will enact interim development regulations to comply with the provisions of SB 5258. The ordinance includes the following amendments:

- Adds a new section to the City’s subdivision regulations, MICC 19.08.080 Fee Simple Unit Lot Subdivisions. This section enables the creation of unit lot subdivisions using the City’s existing short plat process.
- Adds Preliminary Unit Lot Subdivision and Final Unit Lot Subdivision to the City’s Land Use Review Type table in MICC 19.15.030
- Adds definitions for Parent Lot and Unit Lot in MICC 19.16.010.

The ordinance applies development standards established for the underlying zoning designation to the parent lot. This includes setbacks, maximum floor area, and other dimensional standards. Thus, unit lots do not need to individually comply with setbacks and no setback is required between housing units on separate unit lots. Additionally, unit lots do not have prescribed requirements for length, width, or area. Parking standards are also established by the development regulations for the underlying zoning designation. Parking can be provided on a different unit lot or tract from the unit lot with the dwelling, if the right to use the parking is established with an easement or on the final plat. The final plat for a unit lot subdivision must indicate that

each unit lot is not a separate buildable lot and that additional development of unit lots may be limited as a result of the application of development standards to the parent lot.

NEXT STEPS

Ordinance No. 25C-06 has an effective date of June 30, 2025, the same date that the Middle Housing and Accessory Dwelling Unit regulations required by HB 1110 and HB 1337 will take effect. Before the ordinance takes effect, City staff will update the City website, revise permit forms, and train permit review staff on the regulatory changes.

RECOMMENDED ACTION

Adopt Ordinance No. 25C-06 establishing interim development regulations in MICC Chapter 19.08 related to Unit Lot Subdivision, with an effective date of June 30, 2025.

**CITY OF MERCER ISLAND
ORDINANCE NO. 25C-06**

AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON, AMENDING TITLE 19 MICC TO COMPLY WITH UNIT LOT SUBDIVISION REQUIREMENTS IN HB 5258 ON AN INTERIM BASIS; ADOPTING A WORK PLAN; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the adoption of land use and zoning regulations is a valid exercise of the City's police power and is specifically authorized by RCW 35A.63.100; and

WHEREAS, within the express terms of the Growth Management Act, the Washington State Legislature has specifically conferred upon the governing bodies of Washington cities the right to establish and adopt interim development regulations; and

WHEREAS, in 2023 the Washington State legislature passed Engrossed Second Substitute Senate Bill (E2SSB) 5258 (chapter 337, Laws of 2023) related to condominiums and townhomes, construction and sale, various provisions; and

WHEREAS, in passing E2SSB 5258 (chapter 337, Laws of 2023) the State legislature sought to increase the supply and affordability of condominium units and townhouses as an option for homeownership; and

WHEREAS, E2SSB 5258 (chapter 337, Laws of 2023), Section 11 amends the subdivision requirements codified in the Revised Code of Washington (RCW) section 58.17.060 to add a requirement that local jurisdictions allow unit lot subdivision; and

WHEREAS, adoption of the ordinance will bring the City of Mercer Island into compliance with RCW 58.17.060 and will serve the general welfare of the public;

WHEREAS, the City is authorized under RCW 35A.63.220 and RCW 36.70A.390 to pass an interim zoning and official control ordinance for up to one year if a work plan is developed for related studies providing for such a longer period; and

WHEREAS, the City is authorized under RCW 35A.63.220 and RCW 36.70A.390 to pass an interim zoning and official control ordinance, provided it holds a public hearing on the same within sixty days after passage if it has not previously held a public hearing on the proposed ordinance; and

WHEREAS, the City Council held a duly noticed public hearing on March 4, 2025 regarding this interim zoning and official control ordinance;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON DO HEREBY ORDAIN AS FOLLOWS:

Section 1: Whereas Clauses Adopted. The "Whereas Clauses" set forth in the recitals of this ordinance are adopted as the findings and conclusions of the City Council for passing this ordinance.

- Section 2:** **Section 19.08.080 MICC, Single-family, Addition.** MICC Section 19.08.080, Fee Simple Unit Lot Subdivision, is added as shown in Exhibit B.
- Section 3:** **Section 19.15.030 MICC, Land Use Review Types, Amended.** MICC Section 19.15.030, Land Use Review Types, is amended as shown in Exhibit B.
- Section 4:** **Section 19.16.010 MICC, Definitions, Amended.** MICC Section 19.16.010, Definitions, is amended as shown in Exhibit B.
- Section 5:** **Duration of Interim Zoning and Official Controls.** The interim zoning and official controls adopted in sections 2, 3, and 4 of this ordinance shall be effective for a period of one year, unless repealed, extended, or modified by the City Council.
- Section 7:** **Adoption of Work Plan.** The work plan attached to this ordinance as Exhibit A is adopted.
- Section 8:** **Severability.** If any section, sentence, clause or phrase of this ordinance or any municipal code section amended hereby should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause or phrase of this ordinance or the amended code section.
- Section 9:** **Effective Date.** This ordinance shall take effect and be in force on June 30, 2025, provided 5 days have passed since its passage and publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON AT ITS MEETING ON MARCH 18, 2025.

CITY OF MERCER ISLAND

Salim Nice, Mayor

Approved as to Form:

ATTEST:

Bio Park, City Attorney

Andrea Larson, City Clerk

Date of Publication: _____

Exhibit A

Unit Lot Subdivision Code Amendments Work Plan

<p>A. Technical analysis and staff recommendation</p> <ul style="list-style-type: none"> a. Review peer city approaches and any relevant state legislation adopted after the interim development regulations b. Prepare a staff recommendation and begin drafting a code amendment based on the above information c. Prepare a SEPA Checklist and determination on the proposed amendment, provide notification to state agencies and tribes 	<p>Q3, Q4 2025</p>
<p>B. Planning Commission review and recommendation on a draft code amendment</p> <ul style="list-style-type: none"> a. Public outreach, including public hearing b. Approximately 3 points of review by the commission – study session, public hearing, and recommendation 	<p>Q1 2026</p>
<p>C. City Council review and approval of code amendment</p> <ul style="list-style-type: none"> a. First and second reading of the ordinance 	<p>Q2 2026</p>

Exhibit B

19.08.080 Fee Simple Unit Lot Subdivisions

- A. Purpose. The primary purpose of these provisions is to allow for the creation of fee simple unit lots for developments with more than one dwelling unit including attached housing and ADUs while applying only those site development standards applicable to the parent lot as a whole.
- B. Development Standards. Overall development of the parent lot shall meet the bulk development and design standards of the underlying land use district applicable at the time the permit application is vested. As a result of the subdivision, development on individual unit lots may be nonconforming as to some or all of the development standards of this title based on analysis of the individual unit lot, provided that development standards for the parent lot are met.
- C. Unit lot subdivisions and subsequent platting actions, additions or modifications to the structure(s) may not create or increase any nonconformity of the parent lot.
- D. Access. Private access drives are allowed to provide access to dwellings and off-street parking areas within a unit lot subdivision. Access, joint use and maintenance agreements shall be executed for use of common garage or parking areas, common open area and other similar features, and the agreement recorded with King County. The proposed unit lot subdivision shall incorporate preferred development practices pursuant to MICC 19.09.100 where feasible.
- E. Parking. Within the parent lot, required parking for a dwelling unit may be provided on a different unit lot or tract other than the lot with the dwelling unit, if the right to use that parking is formalized by an easement or otherwise defined on the final plat, and recorded with King County.
- F. The following shall be recorded on the face of the final plat:
 - 1. Each unit lot is not a separate buildable lot, and
 - 2. Additional development of unit lots may be limited as a result of the application of development standards to the parent lot
- G. Approval Process and Criteria. The approval process and criteria for fee simple unit lot subdivisions shall be consistent with the requirements for short plats established in MICC 19.08.020.

19.15.030 Land Use review types.

There are four categories of land use review that occur under the provisions of the development code.

- A. *Type I.* Type I reviews are based on clear, objective and nondiscretionary standards or standards that require the application of professional expertise on technical issues.
- B. *Type II.* Type II reviews are based on clear, objective and nondiscretionary standards or standards that require the application of professional expertise on technical issues. The difference between Type I and Type II review is that public notification shall be issued for Type II decisions.
- C. *Type III.* Type III reviews require the exercise of discretion about nontechnical issues.
- D. *Type IV.* Type IV reviews require discretion and may be actions of broad public interest. Decisions on Type IV reviews are only taken after an open record hearing.
- E. The types of land use approvals are listed in Table A of this section. The required public process for each type of land use approval are listed in Table B of this section.

F. *Consolidated permit processing.* An application for a development proposal that involves the approval of two or more Type II, III and IV reviews may be processed and decided together, including any administrative appeals, using the highest numbered land use decision type applicable to the project application. The following permits and land use reviews are excluded from consolidated review and approval:

1. Building permits associated with the construction of one or more new single-family dwellings, middle housing units, or accessory dwelling units on lots resulting from the final plat approval of a short subdivision, unit lot subdivision, or long subdivision.
2. Building permits associated with shoreline conditional use permits and shoreline variance.
3. Project SEPA reviews shall be processed as a Type III land use review.
4. When a review is heard by multiple decision bodies, the higher decision body will make the final decision, and the lower decision body will review the project at a public meeting and issue a recommendation that will be reviewed by the higher decision body. The higher decision body will either adopt the recommendation as part of the permit conditions, will remand the recommendation back to the lower body for further consideration, will amend the recommendation, or will deny adoption of the recommendation and will adopt their own permit conditions. The hierarchy of decision bodies is as follows, from highest to lowest:
 - a. City council;
 - b. Hearing examiner;
 - c. Design commission.

G. *Interior alterations exempt from site plan review.*

1. Applications for interior alterations are exempt from site plan review provided they meet the following criteria:
 - a. The proposed development does not result in additional sleeping quarters or bedrooms;
 - b. The proposed development would not result in nonconformity with federal emergency management agency substantial improvement thresholds; or
 - c. The proposed development would not increase the total square footage or valuation of the structure thereby requiring upgraded fire access or fire suppression systems.
2. Applications for interior alterations are subject to review for consistency with any otherwise applicable building, plumbing, mechanical, or electrical codes.

Type I	Type II	Type III	Type IV
<ul style="list-style-type: none"> • Home business • Nonmajor single-family dwelling building permits • Tree removal permit • Right-of-way permit • Special needs group housing safety determination 	<ul style="list-style-type: none"> • Modified wireless communication facilities (6409 per 47 CFR 1.40001) • Lot line revision • Setback deviations • Final plat ^{2,3} • Code official design review • Accessory dwelling unit 	<ul style="list-style-type: none"> • New and modified wireless (non-6409) eligible facility • SEPA threshold determination • Critical area review ² • Public agency exception • Temporary encampment ⁴ 	<ul style="list-style-type: none"> • Preliminary long plat approval • Conditional use permit • Variance • Critical areas reasonable use exception • Long plat alteration and vacations • Parking modifications ⁷ (reviewed by design commission)

<ul style="list-style-type: none"> • Tenant improvement/change of use • Shoreline exemption ¹ • Critical area review ¹ • Temporary commerce on public property • Site development permits • Transportation concurrency certificate • Temporary use permit 	<ul style="list-style-type: none"> • Parking modification ⁷ (reviewed by city engineer) • Small wireless facility deployment • Seasonal development limitation waiver • Final short plat • <u>Final Unit Lot Subdivision</u> 	<ul style="list-style-type: none"> • Short plat alteration and vacations • Preliminary short plat • <u>Preliminary Unit Lot Subdivision</u> • Development code interpretations • Major single-family dwelling building permit ⁵ • Shoreline substantial development permit ¹ • Shoreline revision (substantial development) ¹ 	<ul style="list-style-type: none"> • Variance from short plat acreage limitation • Wireless communication facility height variance • Planned unit development • Design commission design review • Permanent commerce on public property • Shoreline conditional use permit (SCUP) ⁶ • Shoreline variance ⁶ • Shoreline revision (variance and SCUP)
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- 1 Appeal will be heard by the shorelines hearings board.
- 2 Decision is made by city council after discussion at a public meeting.
- 3 A notice of decision will be issued for a final long plat.
- 4 A public meeting is required.
- 5 Major single-family dwelling building permits are subject only to the notice of application process. A notice of decision will be provided to parties of record.
- 6 Hearing examiner will forward a recommendation to the Washington State Department of Ecology for Ecology's decision.
- 7 Parking modifications are issued pursuant to the provisions of MICC 19.11.130.

19.16.010 Definitions.

[...]

Lot: A designated parcel, tract or area of land established by plat, subdivision, or as otherwise permitted by law to be used, developed or built upon as a unit.

1. *Corner lot:* A lot located at the junction of and abutting two or more intersecting streets.
2. *Upland lot:* A lot having no frontage on Lake Washington.
3. *Waterfront lot:* A lot having frontage on Lake Washington.
4. *Parent lot:* The initial lot from which unit lots are subdivided pursuant to MICC 19.08.080.
5. *Unit lot:* A lot created by the subdivision of a parent lot pursuant to MICC 19.08.080.

[...]



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 6648
March 18, 2025
Consent Agenda**

AGENDA BILL INFORMATION

TITLE:	AB 6648: ARCH Housing Trust Fund Project Approvals	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Approve the use of \$52,400 from the City’s contributions to the ARCH Housing Trust Fund.	

DEPARTMENT:	Community Planning and Development
STAFF:	Jeff Thomas, Community Planning and Development Director Alison Van Gorp, Community Planning and Development Deputy Director
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Fall 2024 Housing Trust Fund Recommendation
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to appropriate funds from the ARCH Housing Trust Fund (HTF) to five projects recommended by the ARCH Executive Board.

- Mercer Island is a member of ARCH (A Regional Coalition for Housing) and like the other local government members, Mercer Island contributes annually to ARCH to provide operational support for the organization and capital support for affordable housing projects (via the HTF).
- The ARCH Executive Board recommends that Mercer Island support the two housing projects listed below, drawing on \$52,400 from the City’s contributions to the ARCH HTF:
 - Kenmore - Larus Senior Housing – TWG/Imagine Housing (\$41,400)
 - Bellevue - The Aventine - Low Income Housing Institute (\$11,000)
- City Council approval is required to allocate these funds.
- Should the City choose not to fund some or all these projects, the unallocated funds would remain in the City’s HTF account and earn interest until they are allocated to projects in future years.

BACKGROUND

ARCH was established in 1993 by an [Interlocal Agreement](#) to create and preserve affordable housing throughout the greater East King County community. Member jurisdictions include Beaux Arts Village, Bellevue, Bothell, Clyde Hill, Hunts Point, Issaquah, Kenmore, King County, Kirkland, Medina, Mercer Island,

Newcastle, Redmond, Sammamish, Woodinville, and Yarrow Point. By participating in ARCH, member cities are part of a joint and cooperative undertaking to collectively plan for and provide affordable housing in East King County communities. ARCH staff serve as additional housing staff to each member city and coordinate with member city staff in various housing-related projects, plans and services.

Like other local government members, Mercer Island contributes annually to ARCH to provide administrative support for the organization's housing activities and capital support for the creation and preservation of affordable housing. The coordinated approach used by ARCH provides for an efficient use of resources in fulfilling each member city's obligations under the Washington State Growth Management Act (GMA) to make adequate provisions for the existing and projected housing needs of all economic segments of the community (RCW 36.70A.070(2)), as well as sharing resources with regional partners in the provision and administration of affordable housing.

ARCH HOUSING TRUST FUND

The ARCH Housing Trust Fund (HTF) was created by ARCH member cities in 1993 to directly assist the development and preservation of affordable housing in East King County. The HTF enables ARCH members to capitalize a joint housing development fund and directly control the use of their housing funds through ARCH's funding recommendation process. The HTF is the primary means by which ARCH members assist in creating and preserving housing opportunities for low- and moderate-income households. The HTF awards loans and grants to Eastside developments that include below-market rate housing. HTF projects primarily create housing that is affordable for households earning 60% of the area median income or less. Over the last three decades, ARCH has supported over 6,000 units of affordable housing and shelter beds. Funds invested in the HTF have been leveraged over 10:1, bringing in \$1 billion in other investments to East King County.

Mercer Island's contributions to the ARCH HTF come from the City's General Fund, designated to ARCH for the purpose of creating affordable housing. The City contributed \$96,000 in 2018, \$50,000 in 2019, \$33,768 in 2020, and \$35,000 in each year since 2021. Funds contributed to the HTF are held in a centralized account at the City of Bellevue and earn interest. Mercer Island's annual contributions, plus loan repayments and interest earned, are held in reserve until allocated to specific projects. The balance of Mercer Island's portion of HTF account was \$53,154 at year-end 2024.

Affordable housing projects are identified for HTF funding via a competitive process each fall. ARCH staff, member city liaisons, the ARCH Community Advisory Board, and the ARCH Executive Board review and recommend projects for grants or loans from the HTF. Allocation of funds from Mercer Island's portion of the HTF to specific projects must be approved by the City Council, per the terms of the [ARCH Interlocal Agreement](#).

ISSUE/DISCUSSION

2024 HTF FUNDING RECOMMENDATIONS

The 2024 ARCH HTF received \$11.7 million in funding requests from ten projects proposing 749 units of affordable housing. While it was not possible to fully fund all of these requests, the ARCH Executive Board, in concurrence with the ARCH Community Advisory Board (CAB), is recommending full funding for three projects, with \$4.3 million in Trust Fund dollars included in the recommendation, plus an additional \$599,000 in Community Development Block Grant (CDBG) funds, resulting in \$4.9 million in awards. Details of the Executive Board's rationale for recommending each project are included in Exhibit 1.

The ARCH Executive Board recommends that Mercer Island support two of the three recommended projects, drawing on \$52,400 from the City’s contributions to the ARCH Housing Trust Fund, as shown in Table 1 below:

Table 1: Project Summary

Project Name	Location	Developer	Affordability Levels and Unit Count	Total Project Cost	2024 ARCH Contribution	Mercer Island Contribution
Larus Senior Housing	Kenmore	TWG/Imagine Housing	40% AMI – 10 50% AMI – 113 60% AMI – 52	\$72,803,262	\$3,400,000	\$41,400
The Aventine	Bellevue	Low Income Housing Institute	30% AMI – 12 50% AMI – 20 60% AMI – 19 80% AMI – 15	\$33,003,027	\$900,000	\$11,000
Emily House	Issaquah	Life Enrichment Options	30% AMI – 3 40% AMI – 1	\$1,930,748	\$482,687 (CDBG funds)	-

The recommended projects will provide a range of affordable housing options throughout East King County, including very low-, low-, and moderate-income units. The recommended projects represent 245 total units of affordable housing; the unit count at each affordability level is shown in Figure 1, on the next page. HB 1220 required Mercer Island to establish affordable housing targets as part of the 2024 Comprehensive Plan. King County will be tracking data and evaluating progress towards these targets in 2029. Staff expect a proportionate share of housing units created through Mercer Island’s contributions to these projects to be counted toward the City’s affordable housing targets.

The recommended projects meet diverse needs throughout the region, including:

- Preservation of existing affordable housing;
- Speedy delivery of projects to meet the urgent need for affordable housing;
- Aligning and leveraging public dollars to maximize the impact of limited resources; and
- Local partnerships to serve diverse populations, including low-income seniors, families and individuals exiting homelessness, persons with intellectual and developmental disabilities, and veterans.

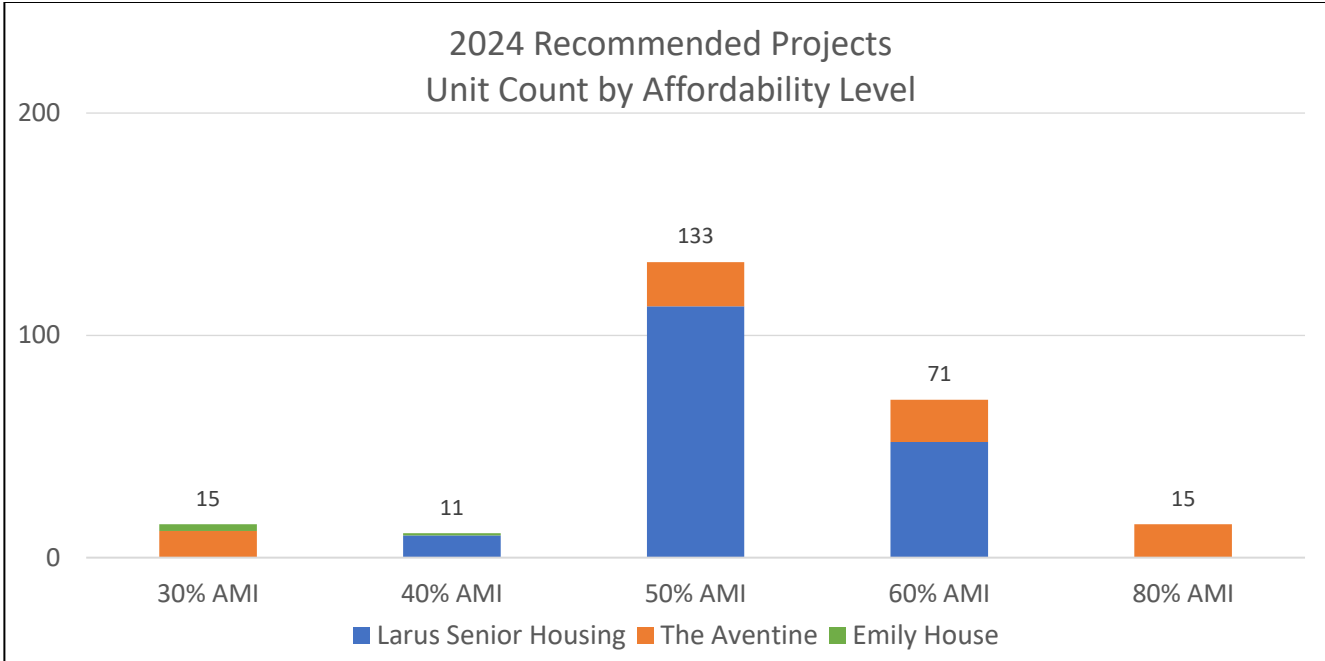


Figure 1: Housing Unit Affordability Level

The ARCH contributions to the recommended projects are just a small share of the funding and financing that it takes to construct/acquire these affordable housing units. For each ARCH HTF dollar contributed to a project, more than \$15 in additional funding will be secured. The proposed projects expect to attract more than \$102 million in other funding sources, including federal tax credits and tax-exempt bonds, State of Washington and King County funding, the funding from cities of Bellevue and Issaquah as well as contributions from the Amazon Housing Equity fund.

Exhibit 1 is the ARCH Fall 2024 Housing Trust Fund Recommendations memo, detailing the projects recommended for funding by the ARCH Executive Board, including the following supporting documents:

1. Attachment 1: Proposed Funding Sources provides a chart showing how proposed ARCH funding is distributed among ARCH cities (Exhibit 1, page 16).
2. Attachment 2: Project Economic Summaries provides economic summaries of the recommended projects showing sources of funding and project expenses (Exhibit 1, pages 17-21).

NEXT STEPS

If the \$52,400 for the recommended projects listed above is approved by the City Council, the funds will be drawn from Mercer Island’s portion of the HTF account. Approval of the Housing Trust Fund project funding will conclude this matter. Staff will continue to coordinate with ARCH and King County related to the accounting of housing units created through the ARCH HTF, ensuring they are properly tracked towards Mercer Island’s HB 1220 affordable housing targets.

RECOMMENDED ACTION

Approve the use of \$52,400 from the City’s contributions to the ARCH Housing Trust Fund as recommended by the ARCH Executive Board and authorize execution of any related agreements and documents.

ARCH Trust Fund Exec Board Memo
December 2024

Page | 1

MEMORANDUM

<p>TO: City of Bellevue Council Members City of Bothell Council Members City of Newcastle Council Members Town of Hunts Point Council Members City of Issaquah Council Members City of Kenmore Council Members City of Kirkland Council Members</p>	<p>City of Medina Council Members City of Mercer Island Council Members City of Redmond Council Members City of Sammamish Council Members City of Woodinville Council Members Town of Yarrow Point Council Members</p>
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FROM: Carol Helland, Chair, ARCH Executive Board

DATE: December 26, 2024

RE: Fall 2024 Housing Trust Fund (HTF) Recommendation

This year ARCH received \$11.7 million in funding requests from ten projects proposing an impressive 749 units of affordable housing. After careful deliberation, the ARCH Executive Board concurred with the recommendations of the ARCH Community Advisory Board (CAB), which provide full funding for three projects. Consistent with recent years, the demand for funding far exceeded available resources, with \$4.3 million in Trust Fund dollars included in the recommendations, plus an additional \$599,000 in CDBG funds, resulting in \$4.9 million available for awards.

Over the last three decades, the ARCH Trust Fund has supported over 6,000 units of affordable housing, creating housing access for thousands of families and individuals with limited incomes.

This year’s recommendations will support 246 units of housing in three projects that meet numerous priorities and needs throughout the region, including:

- Preservation of existing affordable housing
- Speedy delivery of projects to meet the urgent need for affordable housing
- Aligning and leveraging public dollars to maximize the impact of limited resources
- Local partnerships to serve diverse populations, including low-income seniors, families and individuals exiting homelessness, persons with intellectual and developmental disabilities, and veterans

In addition to Trust Fund resources, ARCH is also partnering to coordinate additional resources from member cities, including funding from the 0.1% sales tax collected by the cities of Bellevue and Issaquah. These resources are an important supplement to grow the overall production of our coalition. The Trust Fund also continues to bring a high return on local investment, with this year’s recommended projects expected to attract over \$90 million in other public and private funding.

A summary of the recommendations is shown in the table below:

Applicant and Project	Units	City	2024 Request Amount	2024 Recommendation
TWG/Imagine Housing- Larus	175	Kenmore	\$ 3,400,000	\$ 3,400,000 <i>(previous ARCH award, \$250,000)</i>
LIHI- Aventine Apartments	66	Bellevue	\$ 900,000	\$ 900,000 <i>(previous ARCH award, \$600,000)</i>
Life Enrichment Options- Emily House	5	Issaquah	\$ 482,687	\$ 482,687
Habitat for Humanity- Orchard Gardens	25	Bellevue	\$ 300,000	\$ - <i>(previous ARCH award, \$600,000)</i>
Shelter Resources- Catalina	96	Bellevue	\$ 1,000,000	\$ -
BRIDGE Housing- Bothell Urban	201	Bothell	\$ 1,500,000	\$ -
Inclusion Homes- Children's OHS Home 4	3	Scattered	\$ 150,000	\$ -
SRM- Altaire 118	46	Bellevue	\$ 1,000,000	\$ -
Acres of Diamonds- Family Renewal Home	24	Duvall	\$ 2,000,000	\$ -
LIHI- Crossroads Apartments	108	Bellevue	\$ 1,000,000	Withdrawn
Total	749		\$ 11,732,687	\$ 4,782,687

This memo provides a summary of the applications, the Executive Board recommendations and rationales, and proposed contract conditions for the **three** proposals recommended for funding at this time. Also enclosed is an economic summary of the projects recommended for funding.

Attachments:

1. Proposed Funding Sources
2. Project Economic Summaries
3. ARCH Trust Fund Standard Conditions

Note that bolded text in proposed conditions shows unique conditions in otherwise standard text.

1. TWG Larus Senior Housing, Kenmore

2023 Funding Request:	\$3,900,000 (Contingent Loan)
2024 Funding Request:	\$3,400,000 (Contingent Loan)
	175 Affordable Rental Units for Seniors

2023 ARCH Award:	\$ 250,000 (Contingent loan)
2024 Executive Board Recommendation:	\$3,400,000 (Contingent loan)
Total Award:	\$3,650,000 (Contingent loan)

Project Summary:

The proposed Larus Senior Apartments is a transit-oriented senior housing development to be developed by TWG Housing in partnership with Imagine Housing. The development team elected to proceed with the same model for Larus as their previous partnership, Ardea at Totem Lake, by serving seniors with Imagine Housing to be the non-profit development partner and service provider. ARCH awarded funding to the Ardea project in 2022, and the developer successfully assembled its financing and began construction in 2023.

The project will consist of 175 units of affordable housing with a mix of studios and 1-bedroom units with affordability levels at 40% AMI, 50% AMI, and 60% AMI. Located within ¼ mile from the Kenmore Park & Ride and future Sound Transit BRT station, the project will aim to take advantage of future transportation options for its residents. In addition to its close proximity to the Kenmore transit hub, Larus Senior Apartments benefits from local groceries, shopping, and services within ¼ mile walking distance. ARCH made a partial award to this project last year, due to limited funding availability.

Funding Rationale:

The Executive Board recommends funding with conditions listed below for the following reasons:

- Funding this year’s request for additional capital demonstrates continued commitment from ARCH to this priority project that has already secured other important sources of leverage.
- The project is strategically located near a future transit facility and close to amenities and services.
- The project advances the City’s affordable housing priorities by providing much needed low-income housing for seniors in the area.
- The project leverages significant investments from public and private funding sources and is expected to be competitive for bonds/tax credit financing in 2025.
- The project produces a significant amount of affordable housing in a cost-effective manner.

Proposed Conditions:

Standard Conditions: See Attachment 3 ARCH Award Standard Conditions

Special Conditions (will supersede conditions from previous award):

Prior to Contracting

1. The funding commitment shall continue for **twelve (12) months** from the date of Council approval and shall expire thereafter if all conditions are not satisfied. An extension may be requested to ARCH staff no later than sixty (60) days prior to the expiration date. At that time, the Agency will provide status report on progress to date and expected schedule for start of construction and project completion. ARCH staff will consider a twelve-month extension only based on documented, meaningful progress in bringing the project to readiness or completion. At a minimum, the Agency will demonstrate that all capital funding has been secured or is likely to be secured within a reasonable timeframe.
2. **Agency must demonstrate loan commitment letters from Amazon Housing Equity Fund, or a replacement lender, and securing WSHFC Bond tiering placement by 5/1/25.** ARCH staff will consider a twelve-month extension only based on documented, meaningful progress in bringing the project to readiness or completion.

Through Construction Period

3. **Agency must submit a supportive services plan which includes coordination of services with outside providers to ARCH Staff for review three month prior to finance closing and an update six months before the opening of the property.**
4. Funds shall be used by the Agency towards **construction and soft costs**. Funds may not be used for any other purpose unless ARCH staff has been given written authorization for the alternate use. Spending of construction contingency must be approved in advance by ARCH. If after the completion of the project there are budget line items with unexpended balances, ARCH and other public funders shall approve adjustments to the project capital sources, including potential reductions in public fund loan balances. Funds not expended at the end of the construction period will be de-obligated.

Ongoing Requirement through Period of Affordability

5. Funds will be in the form of a **deferred, contingent loan**. Loan terms will account for various factors, including loan terms from other fund sources and available cash flow. Agency shall provide final operating proforma and cashflow waterfall for ARCH staff review. Final loan terms shall be determined prior to release of funds and must be approved by ARCH Staff. It is anticipated that loan payments will be based on a set repayment schedule and begin generally on or before year 15 and after repayment of earlier maturing senior loans and deferred developer fee with 1% interest. The terms will also include a provision for the Agency to defer payment if certain conditions are met (e.g., low cash flow due to unexpected costs). Any requested deferment of loan payment is subject to approval by ARCH staff, and any deferred payment would be repaid from future cash flow or at the end of the amortization period.

6. A covenant is recorded ensuring affordability for at least 55 years, with size and affordability distribution per the following table, and **servicing residents 55 years old and older**. Changes may be considered based on reasonable justification as approved by ARCH staff (such as changes to accommodate income averaging across the project).

Affordability	Studio	1BR	Total
40%	10		10
50%	46	67	113
60%	24	28	52
Total	80	95	175

2. LIHI – Aventine Apartments

2023 Funding Request: \$1,500,000 (Contingent Loan)
 2024 Funding Request: \$ 900,000 (Contingent Loan)
 66 Affordable Rental Units

2023 ARCH Award: \$ 600,000 (Contingent loan)
 2024 Executive Board Recommendation: \$ 900,000 (Contingent loan)
 Total Award: \$1,500,000 (Contingent loan)

Project Summary:

The Aventine Apartments is an acquisition-rehab of an existing 68-unit apartment building located in Bellevue, WA. Roughly half of the prior residents were low-income, and this acquisition and minor renovation will result in preserving 66 units of affordable housing. Planned rehabilitation includes the conversion of two studio units on the second floor into office space for two case managers and a behavioral therapist to provide on-site supportive services to residents as well as repainting the building exterior and modernizing the elevator. The project will serve low-wage workers, families exiting homelessness, veterans experiencing homelessness, and people with disabilities. In 2023, the ARCH Executive Board recommended and member councils approved a \$600,000 award to this project. Full funding was not possible at the time due to limited funding availability.

LIHI acquired the property in May 2024 using proceeds from the City of Bellevue, including a \$3.5 million bridge loan, a tax exempt bond issuance, a loan from the Amazon Housing Equity Fund, and a short term bridge loan from a Private Foundation. The project also secured 32 project-based vouchers from the King County Housing Authority, which enhance additional funding from the Bellevue Housing Stability Program Operation, Maintenance, and Services (OMS) contract that pays for the supportive services personnel. The funding request to ARCH is proposed to repay the bridge loans used to acquire the property.

Funding Rationale:

The Executive Board recommends funding with conditions listed below for the following reasons:

- The project preserves and deepens affordability in existing unsubsidized housing, advancing key

objectives in the City of Bellevue’s Affordable Housing Strategy including providing units for households exiting homelessness, veterans experiencing homelessness, and people with disabilities.

- The property provides 22 units for households exiting homelessness, including both two-bedroom units for families. Further, the proposed project will have 10 units set-aside for veterans and an additional 10 for people with physical disabilities.
- The project is able to proceed in a timely fashion and deliver immediate affordable housing outcomes in a high-cost market.
- The project is well located near a transit facility and close to jobs, amenities and services.

Proposed Conditions:

Standard Conditions: See Attachment 3 ARCH Award Standard Conditions

Special Conditions:

Prior to Contracting

1. The funding commitment shall continue for **twelve (12) months** from the date of Council approval and shall expire thereafter if all conditions are not satisfied. An extension may be requested from ARCH staff no later than sixty (60) days prior to the expiration date. At that time, the applicant will provide a status report on progress to date and expected schedule for start of construction and project completion. ARCH staff will consider a 12-month extension based on documented, meaningful progress in bringing the project to readiness or completion. At a minimum, the applicant must demonstrate that all capital funding has been secured or is likely to be secured within a reasonable timeframe.

Through Construction Period

2. **Agency must submit for ARCH staff approval a management, affirmative marketing, and services plans.**

Ongoing Requirement through Period of Affordability

3. Funds shall be used by the Agency towards **refinancing the acquisition bridge financing sources**. Funds may not be used for any other purpose unless ARCH staff has given written authorization for the alternate use. Spending on furnishings, fixtures, and equipment, rehab, remediation and construction contingency must be approved in advance by ARCH. If after the completion of the project there are budget line items with unexpended balances, ARCH and other public funders shall approve adjustments to the project capital sources, including potential reductions in public fund loan balances. Funds not expended at the end of the construction period will be de-obligated.

4. Funds will be in the form of a **deferred, contingent loan**. Loan terms will account for various factors, including loan terms from other fund sources and available cash flow. Final loan terms shall be determined prior to release of funds and must be approved by ARCH Staff. It is anticipated that loan payments will be based on a set repayment schedule and begin after repayment of deferred developer fee with 1% interest. The terms will also include a provision for the Agency to defer payments if certain conditions are met (e.g., low cash flow due to unexpected costs). Any requested deferment of loan payment is subject to approval by ARCH Staff, and any deferred payment would be repaid from future cash flow or at the end of the amortization period.

5. A covenant is recorded ensuring affordability for at least 55 years, with size and affordability distribution per the following table, including **approximately 22 units for households exiting homelessness**. Changes may be considered based on reasonable justification as approved by ARCH staff (such as changes to accommodate income averaging across the project).

Affordability	Studio	1BR	2BR	Total
30%	5	5	2	12
50%	10	10	-	20
60%	15	4	-	19
80%	9	6	-	15
Total	39	25	2	66

3. Life Enrichment Options – Emily House

2024 Funding Request: \$482,687 (Contingent Loan)
 4 Affordable Rental Units and 1 Common Area Unit

2024 Executive Board Recommendation: \$482,687 (Contingent loan) CDBG

Project Summary:

Life Enrichment Options (LEO) is proposing to acquire a single-family home known as Emily House in Issaquah to provide long term affordable housing for individuals with Intellectual and Developmental Disabilities (IDD). The property initially began operations as an independently owned and operated group home serving IDD residents in 2000. LEO’s acquisition of the Emily House will preserve four low-income housing units for adults with IDD, allowing current residents to maintain connection to their community and supports in the City of Issaquah, and creating a long-term community asset for future residents with IDD.

The property is already an established shared living household with five tenants, including four individuals with intellectual and developmental disabilities. Three IDD tenants have housing choice vouchers from the King County Housing Authority at 30% AMI. The 4th resident makes slightly more than the maximum amount to be eligible for their voucher, however, they are charged the same amount as other residents. One of the vouchers includes reasonable accommodation to add a live-in caregiver to the voucher, and it is fully subsidized by KCHA.

The property is in an excellent location, where residents benefit from several nearby public facilities, including the Issaquah Community Center, the City swimming pool, the senior center (used for IDD dance parties), walking and hiking trails, outdoor athletic facilities, the public green for summer movies and concerts, and a public library. There is bus service about four blocks from the house, serving both Issaquah and the Issaquah transit center, from which residents can transfer for bus access to Bellevue and Seattle. Many businesses provide employment opportunities within walking distance and a short bus/car ride. King County Access buses have good access to the front and rear of the house.

Funding Rationale:

The Executive Board recommends funding with conditions listed below for the following reasons:

- The project preserves much needed IDD housing for people with very low incomes.
- This project leverages investments from public sources including State capital funds.
- The project is undertaken by a local organization with a strong reputation and commitment to expanding IDD housing opportunities in the community.

Proposed Conditions:

Standard Conditions: See Attachment 3 ARCH Award Standard Conditions.

Special Conditions:

Prior to Contracting

1. The funding commitment shall continue for **twelve (12) months** from the date of Council approval and shall expire thereafter if all conditions are not satisfied. An extension may be requested to ARCH staff no later than sixty (60) days prior to the expiration date. At that time, the Agency will provide status report on progress to date and expected schedule for start of construction and project completion. ARCH staff will consider a twelve-month extension only based on documented, meaningful progress in bringing the project to readiness or completion. At a minimum, the Agency will demonstrate that all capital funding has been secured or is likely to be secured within a reasonable timeframe.
2. In the event federal funds are used, and to the extent applicable, federal guidelines must be met, including but not limited to the following: contractor solicitation, bidding, and selection;

wage rates; and Endangered Species Act (ESA) requirements. CDBG funds may not be used to refinance acquisition costs.

- 3. Agency must work with a development consultant or demonstrate staff experience and capacity to contract with public funders’ capital awards.**

Through Construction Period

(Intentionally Omitted)

Ongoing Requirement through Period of Affordability

- 4. Funds shall be used by the Agency towards acquisition, soft costs, reserves, and other development costs.** Funds may not be used for any other purpose unless ARCH staff has given written authorization for the alternate use. Spending of construction contingency must be approved in advance by ARCH. If after the completion of the project there are budget line items with unexpended balances, ARCH and other public funders shall approve adjustments to the project capital sources, including potential reductions in public fund loan balances. Funds not expended at the end of the construction period will be de-obligated.
- 5. Funds will be in the form of a deferred, contingent loan.** Agency shall provide final operating proforma and cashflow waterfall for ARCH staff review. So long as Borrower is in good standing payment of interest and principal under loan shall be deferred through the period of affordability. Final loan terms shall be determined prior to release of funds and must be approved by ARCH Staff.
- 6. A covenant is recorded ensuring affordability for at least 55 years, with size and affordability distribution per the following table, and serving residents with intellectual or developmental disabilities.** Changes may be considered based on reasonable justification as approved by ARCH staff (such as changes to accommodate income averaging across the project).

Affordability	Beds	Total
30%	3	3
40%	1	1
Common Area	1	1
Total	5	5

4. Shelter Resources, Inc. – Catalina Apartments

2024 Funding Request: \$1,000,000 (Contingent Loan)
 96 Affordable Rental Units

2024 Executive Board Recommendation: \$0

Project Summary:

The Catalina project intends to convert an existing, non-restricted, naturally occurring affordable housing building in Bellevue into a fully affordable building serving households earning between 30% and 80% of the area median income or below. The building, built in 1992 as a nursing home, was converted to 96 apartments in the 2000s. The applicant, Shelter Resources, has a purchase and sale agreement and anticipates closing in spring 2025 if funding applications are successful. The building is currently occupied, and the applicant believes most of the existing residents will qualify to stay on the property, with those that don't qualify receiving relocation assistance. The planned acquisition and rehabilitation includes addressing capital needs identified in third party reports including updating mechanical equipment and replacing the roofing.

Proposed funding sources for the project include a private first mortgage (Amazon), deferred developer fee, ARCH Housing Trust Fund, and the City of Bellevue. The applicant has engaged Amazon and submitted an application simultaneously to ARCH and the City of Bellevue.

Funding Rationale:

Given limited resources for an award in this year's funding round, the Executive Board supports the intent of the project but does not recommend funding the project for the following reasons:

- Project is unlikely to secure other sources of funds necessary to complete the acquisition.
- The project requested nearly 50% of the total project cost from ARCH and Bellevue.

5. Habitat for Humanity – Orchard Gardens

2022 Funding Request:	\$600,000 (Secured Grant)
2024 Funding Request:	\$1,300,000 (Secured Grant) 25 Affordable Homeownership Units
2022 ARCH Award	\$600,000 (Secured Grant)
2024 Executive Board Recommendation:	\$0

Project Summary:

Orchard Gardens is a proposed 25-unit development of new single-family homes in the Factoria neighborhood of Bellevue. Habitat for Humanity of Seattle-King & Kittitas County (Habitat SKKC) intends to construct and sell the units to income-qualified Habitat homebuyers who have a critical housing need, and earn less than 80% of the Seattle-Metro area median income (AMI). These homes will be permanently affordable to individuals and families at or below 80% AMI – with Habitat SKKC stewarding the resale/income qualification of future home buyers.

The Orchard Gardens project began in partnership with Holy Cross Lutheran Church in Bellevue. The plan originally included the demolition of existing buildings and rebuilding the church as a gathering space. Holy Cross Lutheran Church subsequently disbanded, so the decision was made (and approved by the

church) to no longer include rebuilding the religious space. The project now proposes to preserve the P-Patch alongside an apple orchard maintained by the community for long term community benefit. The site design intends to maintain these distinctive land features, and Habitat homeowners will have the opportunity to maintain a connection to the land, including gardening, tending to the orchard, and enjoying the green space in a largely urban area.

Habitat SKKC anticipates finalizing the acquisition of the property in Q4 2024 and has already executed a purchase and sale agreement to that effect. ARCH made an award for the 25-unit development in 2022 application round in the amount of \$600,000, which has not yet been contracted with Habitat SKKC. An initial State funding award followed in the 2023 application round, however the estimated cost of the project has increased, leading to a continued funding gap.

Funding Rationale:

Given limited resources for an award in this year’s funding round, the Executive Board supports the intent of the project but does not recommend funding the project for the following reasons:

- Project is unlikely to secure other sources of funds necessary to construct the project on the proposed timeline and will need to re-apply for those funds in 2025.
- Project is unlikely to obtain building permits in the next year. ARCH encourages the applicant to continue to make progress on permitting.
- The application did not include a third-party construction cost estimate, and the project may have opportunity for revisions to add more units and/or create a more cost-effective design.
- ARCH encourages the applicant to reapply when the project schedule is more finalized and when a cost estimate detailing the funding gap is available.

6. BRIDGE Housing – Bothell Urban

2024 Funding Request: \$1,500,000 (Contingent Loan)
200 Affordable Rental Units and 1 Common Area Unit

2024 Executive Board Recommendation: \$0

Project Summary:

Bothell Urban is a new construction, 201-unit development proposal located in Bothell, WA. Just over 50% of the apartments will be family-sized units (2BR and 3BR) while 50% of the units will be targeted to very low-income households earning 30%-50% AMI. The project will be the realization of a community vision led by Bothell United Methodist Church (BUMC) to provide housing and other community benefits in the heart of downtown Bothell. Residents will benefit from a proposed 6,000 SF community center as

well as on-site amenities including bike storage, community rooms, a south-facing outdoor terrace, resident services office, EV charging stations, outdoor playground, and resident dog park.

BUMC selected BRIDGE Housing as the lead development partner responsible for execution of the project financing, entitlement and construction. BRIDGE is a successful nonprofit housing developer based in California that has expanded its development pipeline to the Pacific Northwest and currently has significant developments underway in Seattle and Bellevue. As of the time of funding application the applicants were in the process of developing a purchase and sale agreement for the acquisition of property owned by the City of Bothell.

Funding Rationale:

Given limited resources for an award in this year’s funding round, the Executive Board supports the intent of the project but does not recommend funding the project for the following reasons:

- Applicant has made substantial progress but has not yet obtained full site control with the City of Bothell at the time of Executive Board Recommendation, though negotiations are underway.
- Project is unlikely to secure the funding necessary to achieve full funding in the current application round but would likely be competitive for these funds in next year’s funding round.
- The proposed construction start time (Q4 2026) is nearly 24 months away.
- ARCH encourages the applicant to reapply when site control has been secured and the project schedule is further along.

7. Inclusion Housing – Children’s OHS Home 4

2024 Funding Request: \$150,000 (Contingent Loan)
3 Affordable Rental Units

2024 Executive Board Recommendation: \$0

Project Summary:

The Inclusion Housing application includes requests for the acquisition of three properties to be financed largely by the Department of Commerce. Of these, one site (the Children’s OHS Home 4) is targeted to be in an ARCH member city, and therefore eligible for an ARCH award. The proposed project would consist of three units for children with Intellectual and Developmental Disabilities (IDD)

For the Children’s OHS Home, this targeted area is near the provider’s three existing Children’s Homes, thus allowing staff to easily work between homes, coordinate care for the children in the program, and collaborate with school districts where Inclusion has an established working relationship. All sites were selected because of their proximity to employment opportunities as well as access to public transportation and community activities.

It should be noted that Inclusion was funded by ARCH along with the Department of Commerce for the acquisition of two homes in the 2022-2023 cycle, a children’s home and a supported living home. Since then, Inclusion has purchased one home (the above-mentioned Children’s Intensive Habilitation Services home in Woodinville) located in the ARCH catchment area. The supported living home in unincorporated Bothell is located outside of ARCH’s jurisdiction. Inclusion still plans to use the ARCH’s previously awarded funding and the Commerce funding from the last round (2023-2024), to purchase and renovate a property to fulfill the previous award made by ARCH.

Funding Rationale:

Given the limited resources for an award in this year’s funding round, the Executive Board supports the intent of the project but does not recommend funding the project for the following reasons:

- Applicant appears likely to be able to obtain funding necessary for the project from other sources.
- Applicant has taken steps to utilize previous 2022 ARCH award but has not yet expended all of the dollars. ARCH would like to see completion of the previously awarded projects prior to making another award.
- ARCH didn’t want the small ARCH award to constrict their site selection to member cities only in the case that Inclusion can meet their resident needs in other locales.

8. SRM – Altaire 118

2024 Funding Request: \$1,000,000 (Contingent Loan)
46 Affordable Rental Units

2024 Executive Board Recommendation: \$0

Project Summary:

The proposed project, Altaire 118, involves the construction of a mixed-use, 6-story building featuring the KidsQuest Children's Museum on the bottom three floors. The top three floors include 46 family sized units consisting of 2 to 3-bedroom apartment affordable at 40-80% of the area median income, with half designated for those earning 50% AMI and below. The project is designed to support families, especially those transitioning out of homelessness, providing much-needed affordable housing in the area. Additionally, SRM intends to partner with Hopelink to help connect residents with services such as food assistance, housing stability support, and financial assistance to foster long-term stability for these families.

SRM purchased the site in December 2021 with plans to finish construction of a partially built Holiday

Inn into permanent housing. Delays in the project entitlement and financing led to the original plan becoming infeasible. SRM has since subdivided the site to pursue two complementary projects. On the west side of the site, SRM is developing the Nuovo Apartments, which will offer 135 workforce housing units affordable to households earning from 80-100% AMI. Supported by Microsoft's Affordable Housing Initiative and the City of Bellevue's multifamily tax exemption program, Nuovo is expected to finish construction by Q1 2025. On the east side of the site, Altaire 118 is a proposed new 6-story building, with the KidsQuest Children's Museum occupying the bottom three floors.

Funding Rationale:

Given limited resources for an award in this year's funding round, the Executive Board supports the intent of the project but does not recommend funding the project for the following reasons:

- Proposed project does not yet have appropriate zoning for the site.
- The estimated total cost of the residential units significantly exceeds the cost limits set by other important funding sources, which could affect the project's competitiveness.
- The proposed land cost allocated to the residential portion of the Altaire project was not supported by an appraisal.
- Project is unlikely to receive the other sources of leverage necessary to complete project financing.

9. Acres of Diamonds – Family Renewal Home

2024 Funding Request: \$2,000,000 (Secured Grant)
24 Transitional, Single Room Occupancy Units

2024 Executive Board Recommendation: \$0

Project Summary:

Acres of Diamonds (AOD) plans to build a new transitional housing project to serve young mothers and their children coming out of poverty and domestic violence. The proposed Family Renewal Home will be located on the AOD campus alongside an existing community home. This new facility will allow AOD to house additional families and increase the efficacy of services through adding dedicated program space for women and an onsite trauma-informed daycare. The structure will consist of single rooms for each household with shared toilets, bathing, and dining areas.

This project envisions constructing a new 3-story, 21,153 SF multi-family home. Family Renewal Home will include a daycare program alongside 24 rooms for families. There are currently two structures on the proposed development site. The existing apartment structure will be demolished to make way for this new larger building and the existing multi-family home, Pearl Tadema House, will remain onsite.

AOD's community living model places a premium on resident safety for all the mothers and children living in the community, and ensuring residents are drug and alcohol-free. Additionally, the agency follows a "do with" model where staff help equip and empower resident mothers transform their lives through obtaining knowledge and skills that foster lifelong self-sufficiency. This approach facilitates the process of healing from past trauma; learning important life skills on parenting, finance, and job/renter readiness; attending school (optional yet encouraged); and working as a means of participating in the one's own recovery.

Funding Rationale:

Given the limited resources for an award in this year's funding round, the Executive Board supports the intent of the project does not recommend funding the project for the following reasons:

- Project is unlikely to secure other sources of funds, nearly 50% of the total development costs, necessary to construct the project on the proposed timeline.
- Application did not clarify how costs are allocated between the residential portion of the building and the non-residential childcare portion of the project.
- The "transitional housing" program model may have challenges securing operating funds for a large increase in transitional units.

Attachment 1: Proposed Funding Sources

PROJECTS RECOMMENDED FOR 2024 FUNDING				
	Aventine	Emily House	Larus	Funds Recommended
Bellevue	378,900	-	1,432,000	1,810,900
Bothell	26,100	-	98,600	124,700
Hunts Point	1,500	-	5,700	7,200
Issaquah	62,900	-	237,400	300,300
Kenmore	15,200	-	57,700	72,900
Kirkland	97,400	-	367,800	465,200
Medina	7,500	-	28,200	35,700
Mercer Island	11,000	-	41,400	52,400
Newcastle	6,200	-	23,200	29,400
Redmond	221,200	-	835,600	1,056,800
Sammamish	39,200	-	148,000	187,200
Woodinville	30,500	-	115,400	145,900
Yarrow Point	2,400	-	9,000	11,400
ARCH HTF	900,000	-	3,400,000	4,300,000
CDBG	-	482,687	-	482,687
IHIP	-	482,687	-	482,687
2023 HTF Award	600,000	-	250,000	850,000
Grand Total	1,500,000	965,374	3,650,000	6,115,374

Attachment 2: Project Economic Summaries

Applicant: TWG and Imagine Housing
Project Name: Larus Senior Housing
Location: 7520 NE Bothell Way, Kenmore, WA
Project Description: 175 units of affordable housing for seniors at 40%, 50% and 60% AMI

Project Sources	Amount	Status
Perm Loan	\$ 18,400,000	Proposed
Amazon Hard	\$8,750,000	Proposed
Amazon Soft	\$8,750,000	Proposed
King County TOD Hard	\$2,480,373	Committed
King County TOD Soft	\$2,500,000	Committed
ARCH	\$3,650,000	Proposed
Deferred Developer Fee	\$3,995,492	Committed
Federal Energy Equity	\$ 153,000	Proposed
LIHTC Equity	\$ 24,124,397	Proposed
Total Capital Sources	\$ 72,803,262	

Project Uses	Amount	Per Unit	Per SF
Acquisition Costs	\$4,509,855	\$25,771	\$ 30
Construction	\$50,478,407	\$288,448	\$ 335
Soft Costs	\$9,384,019	\$53,623	\$ 62
Pre-Development/Bridge Financing	\$ 628,605	\$ 3,592	\$ 4
Construction Financing	\$4,637,247	\$26,499	\$ 31
Permanent Financing	\$ 492,107	\$ 2,812	\$ 3
Capitalized Reserves	\$ 909,866	\$ 5,199	\$ 6
Other Development Costs	\$1,102,266	\$ 6,299	\$ 7
Bond Related Costs	\$ 660,890	\$ 3,777	\$ 4
Total Development Costs	\$ 72,803,262	\$ 416,019	\$ 483

Applicant: Low Income Housing Institute (LIHI)
Project Name: The Aventine
Location: 211 112th Ave NE, Bellevue WA
Project Description: Renovation and acquisition of an existing 5-story, 68-unit apartment community for the preservation of housing for households at 30%, 50% and 80% AMI

Project Sources	Amount	Status
State HTF	\$3,703,027	Proposed
King County	\$1,500,000	Proposed
City of Bellevue	\$10,000,000	Committed
ARCH 2023	\$ 600,000	Committed
WSHFC 501(C)3	\$9,500,000	Committed
Amazon Housing Equity Fund	\$6,800,000	Committed
ARCH 2024	\$ 900,000	Proposed
Total Capital Sources	\$ 33,003,027	

Project Uses	Amount	Per Unit	Per SF
Acquisition Costs	\$ 29,379,488	\$ 445,144	\$ 421
Construction	\$1,105,915	\$16,756	\$ 16
Soft Costs	\$ 832,711	\$12,617	\$ 12
Pre-Development/Bridge Financing	\$ 298,000	\$ 4,515	\$4
Construction Financing	\$ 406,500	\$ 6,159	\$6
Permanent Financing	\$ -	\$ -	\$ -
Capitalized Reserves	\$ 527,200	\$ 7,988	\$8
Other Development Costs	\$ 57,000	\$ 864	\$1
Bond Related Costs	\$ 396,213	\$ 6,003	\$6
Total Development Costs	\$33,003,027	\$ 500,046	\$ 473

Applicant: Life Enrichment Options
Project Name: Emily House
Location: 240 1st AVE NE, Issaquah
Project Description: Acquisition of a single-family home for use as a group home for people with intellectual and developmental disabilities

Residential Source Name	Amount	Status
State	\$ 965,374	Proposed
ARCH	\$ 482,687	Proposed
City of Issaquah- IHIP	\$ 482,687	Proposed
Total Capital Sources	\$1,930,748	

Project Uses	Amount	Per Unit/Bed	Per SF
Acquisition Costs	\$1,705,000	\$ 341,000	\$ 478
Construction	\$ -	\$ -	\$ -
Soft Costs	\$ 190,123	\$38,025	\$ 53
Pre-Development/Bridge Financing	\$ -	\$ -	\$ -
Construction Financing	\$ -	\$ -	\$ -
Permanent Financing	\$ -	\$ -	\$ -
Capitalized Reserves	\$ 3,625	\$ 725	\$1
Other Development Costs	\$ 32,000	\$ 6,400	\$9
Community/Nonresidential Space	\$ -	\$ -	\$ -
Bond Related Costs	\$ -	\$ -	\$ -
Total Development Costs	\$1,930,748	\$ 386,150	\$ 541

Attachment 3- ARCH Award Standard Conditions

The ARCH Award Standard Conditions will apply to all project awards.

Prior to Contracting

1. Agency shall submit evidence of funding commitments from all proposed sources. In the event commitment of funds identified in the application cannot be secured in the timeframe identified in the application, the Agency shall immediately notify ARCH, and describe the actions it will undertake to secure alternative funding and the timing of those actions subject to ARCH review and approval.
2. In the event federal funds are used, and to the extent applicable, federal guidelines must be met, including but not limited to the following: contractor solicitation, bidding, and selection; wage rates; and Endangered Species Act (ESA) requirements. CDBG funds may not be used to refinance acquisition costs.
3. Agency must submit for ARCH staff approval a draft management, affirmative marketing, and services plan, if applicable.

Through Construction Period

(Intentionally Omitted)

Ongoing Requirement through Period of Affordability

4. Agency shall provide revised development and operating budgets based upon actual funding commitments, which must be approved by ARCH staff. If the Agency is unable to adhere to the budgets, ARCH must be immediately notified and (a) new budget(s) shall be submitted by the Agency for ARCH's approval. ARCH shall not unreasonably withhold its approval to (a) revised budget(s), so long as such new budget(s) does not materially adversely change the Project. This shall be a continuing obligation of the Agency. Failure to adhere to the budgets, either original or as amended may result in withdrawal of ARCH's commitment of funds.
5. Agency shall maintain documentation of any necessary land use approvals and permits required by the city in which the project is located.
6. ARCH shall retain five percent (5%) of the award amount until the project completion and satisfaction of the close out terms.
7. Agency shall submit quarterly monitoring reports through completion of the project, and annually thereafter, and shall submit a final budget upon project completion. If applicable, Agency shall submit initial tenant information as required by ARCH.

8. Agency shall maintain the project in good and habitable condition for the duration of the period of affordability.
9. ARCH, through its Administering Agency, may negotiate, approve, execute, and record amendments or releases of any ARCH loan documents as may be needed for the project; provided the project still provides the anticipated affordable housing and there is sufficient collateral to secure the members' financial investment, all as determined by ARCH staff.
10. The net developer fee shall be established at the time of finalizing the Contract Budget and will follow the ARCH Net Developer Fee Schedule. Net developer fee is defined as that portion of the developer fee paid out of capital funding sources and does not include the deferred portion which is paid out of cash flow from operations after being placed in service.
11. Agency must submit for ARCH staff approval a final management, affirmative marketing, and services plan at least 60 days prior to occupancy.



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 6649
March 18, 2025
Consent Agenda**

AGENDA BILL INFORMATION

TITLE:	AB 6649: 2024 Countywide Planning Policy Amendments	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution
RECOMMENDED ACTION:	Approve Resolution No. 1672 Ratifying Amendments to the King County Countywide Planning Policies.	

DEPARTMENT:	Community Planning and Development
STAFF:	Jeff Thomas, CPD Director Adam Zack, Principal Planner
COUNCIL LIAISON:	n/a
EXHIBITS:	<ol style="list-style-type: none"> January 2, 2025 Email from the King County Executive Regarding Amendments to the King County Countywide Planning Policies Resolution No. 1672 Ratifying Amendments to the King County Countywide Planning Policies
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to ratify or reject amendments to the King County Countywide Planning Policies (CPPs).

- In January 2025, the City received correspondence from King County requesting ratification of amendments to the 2021 King County Countywide Planning Policies.
- Following review, cities can ratify or reject any proposed amendment of the King County CPPs.
- At least 30 percent of cities representing 70 percent of the county population in the County must ratify an amendment of the CPPs for it to become effective.
- The CPP amendments, adopted by King County Ordinance 19871 on December 3, 2024 are not expected to affect the City of Mercer Island.

BACKGROUND

Countywide planning policies are required for counties planning under the Growth Management Act (GMA). The purpose of King County CPPs is to establish policy direction for the coordination of planning between county and city governments. The CPPs establish the King County Urban Growth Area (UGA). Under the GMA

the UGA is an area established by the County inside which urban growth is encouraged and outside which urban growth is discouraged.

King County Ordinance No. 19871 makes the following amendments to the CPPs (Exhibit 1):

- Adjusts the UGA boundary near the City of Maple Valley in southeast King County to move three parcels out of the UGA and into the Rural Area, and
- Changes CPP DP-33 and Appendix 6 of the CPPs regarding how jurisdictions meet the planning expectations for countywide centers (Exhibit 1).

Mercer Island is not classified as a countywide center and is not expected to be affected by the proposed change to the UGA. The CPP amendments proposed for ratification will not impact Mercer Island.

ISSUE/DISCUSSION

The amendments to the CPPs become effective once they are ratified by at least 30 percent of cities representing 70 percent of the population in King County. Cities have 90 days to ratify or reject the amendments.

The City was notified of the amendments to the CPPs on January 2, 2025 (Exhibit 1). The ratification deadline for the amended CPPs is April 2, 2025. Approving proposed Resolution No. 1672 will ratify the amended CPPs (Exhibit 2).

Please note, the Countywide Planning Policy amendments adopted in 2024 only amend the UGA near Maple Valley and the policies regarding annexation. The amendments are not expected to affect Mercer Island because the City is unlikely to annex new land.

NEXT STEPS

If the City Council approves Resolution No. 1672, the City Clerk will transmit the approved Resolution to the Clerk of the King County Council, notifying the Council that the City has ratified the Countywide Planning Policies. This transmittal will conclude the ratification process.

RECOMMENDED ACTION

Approve Resolution No. 1672 ratifying amendments to the King County Countywide Planning Policies.

Subject: Amendment to the 2021 King County Countywide Planning Policies (CPP)

Dear King County Mayors,

We are pleased to forward for your consideration and ratification an amendment to the 2021 King County Countywide Planning Policies (CPP).

On December 3, 2024, the Metropolitan King County Council approved and ratified Growth Management Planning Council (GMPC) Motion 24-1 and Motion 24-2. The ordinance will become effective Monday, December 23, 2024. Copies of the transmittal letter, Metropolitan King County Council staff report and Ordinance 19871 are attached to assist you in your review.

In accordance with the CPP, FW-1, amendments become effective when ratified by ordinance or resolution by at least 30 percent of the city and county governments representing 70 percent of the population of King County according to the interlocal agreement. A city will be deemed to have ratified the CPP and amendments unless, within 90 days of adoption by King County, the city takes legislative action to disapprove the amendments. **Please note that the 90-day deadline for these amendments is Monday, March 24, 2025.**

If you adopt any legislation concerning this action, please email a copy of the legislation by the close of business, Monday, March 24, 2025, to council.clerk@kingcounty.gov.

If you have any questions about the amendments or ratification process, please contact Andy Micklow, Metropolitan King County Council Staff, at (206) 263-3226, or Ivan Miller, Countywide Planning Manager, King County Office Performance, Strategy and Budget, at (206) 263-8297.

Thank you for your prompt attention to this matter.

Sincerely,



Dave Upthegrove, Chair
Metropolitan King County Council



Dow Constantine
King County Executive

Attachments:

Transmittal Letter Dated October 30, 2024

Metropolitan King County Council Staff Report Dated November 18, 2024,

Ordinance 19871



King County

Dow Constantine
 King County Executive
 401 Fifth Avenue, Suite 800
 Seattle, WA 98104-1818
206-263-9600 Fax 206-296-0194
 TTY Relay: 711
www.kingcounty.gov

The Honorable Dave Upthegrove
 Chair, King County Council
 Room 1200
 C O U R T H O U S E

October 30, 2024

Dear Councilmember Upthegrove:

This letter transmits a proposed Ordinance that would, if enacted, adopt amendments to the 2021 King County Countywide Planning Policies (CPPs). The enclosed proposed amendments were unanimously recommended by the King County Growth Management Planning Council (GMPC) on September 18, 2024.

The CPPs establish a shared framework for growth management planning for all jurisdictions in King County. In its 2024 work program, the GMPC included consideration of potential Urban Growth Area (UGA) changes proposed in the 2024 King County Comprehensive Plan (2024 Comprehensive Plan) as well as a review of the policies and criteria in the CPPs related to Countywide Centers.

Regarding the UGA amendment, the 2024 Comprehensive Plan process included the review of three unincorporated urban parcels along the northern edge of the City of Maple Valley. In December 2023, the Executive proposed in the 2024 Comprehensive Plan that the parcels be removed from the UGA and be redesignated to Rural Area. This recommendation was carried forward in the King County Council's Local Services and Land Use Committee's recommended plan, which was voted on in June 2024. This potential UGA amendment was brought to the GMPC for their review in July 2024, and at its September 2024 meeting, the GMPC unanimously approved GMPC Motion 24-1 recommending the UGA amendment.

Regarding the countywide centers amendment, in 2024 the GMPC reviewed the CPPs related to the planning expectations for Countywide Centers. Proposed CPPs amendments were brought to the GMPC for its review in July 2024, and at its September 2024 meeting, the GMPC unanimously approved GMPC Motion 24-2 recommending the countywide center planning expectation amendments.

The collaborative process used to develop this proposed legislation embodies the ethic of

The Honorable Dave Upthegrove

October 30, 2024

Page 2

coordinated planning required by the Growth Management Act. King County staff, municipal planners, elected officials, and community-based organizations were involved in developing the recommendations in the proposed legislation. No budget action is needed to support the proposed Ordinance.

Thank you for your consideration of this proposed Ordinance. This important legislation is one of the many steps needed to ensure King County protects its environment while accommodating and managing growth.

If your staff have questions, please contact Lauren Smith, Deputy Director for Regional Planning, Office of Performance, Strategy and Budget, at 206-263-9606.

Sincerely,



for

Dow Constantine
King County Executive

Enclosure

cc: King County Councilmembers
ATTN: Stephanie Cirkovich, Chief of Staff, King County Council
Melani Hay, Clerk of the Council
Karan Gill, Chief of Staff, Office of the Executive
Penny Lipsou, Council Relations Director, Office of the Executive
Dwight Dively, Director, Office of Performance, Strategy and Budget (PSB)
Lauren Smith, Deputy Director, Regional Planning, PSB



King County

Metropolitan King County Council Committee of the Whole

STAFF REPORT

Agenda Item:	13	Name:	Andy Micklow
Proposed No.:	2024-0370	Date:	November 18, 2024

SUBJECT

A proposed ordinance adopting and ratifying amendments to the King County Countywide Planning Policies.

SUMMARY

Proposed Ordinance 2024-0370 would approve amendments to the King County Countywide Planning Policies related to the Urban Growth Area boundary adjacent to Maple Valley and the planning expectations for countywide centers, as recommended by the Growth Management Planning Council, and ratify them on behalf of the population of unincorporated King County.

BACKGROUND

Growth Management Planning Council (GMPC). The GMPC is a formal body comprised of elected officials from King County, Seattle, Bellevue, other cities and towns in King County, and special purpose districts. The GMPC was created in 1992 by an interlocal agreement in response to a provision in the Washington State Growth Management Act (GMA) requiring cities and counties to work together to adopt Countywide Planning Policies (CPPs).

The CPPs are a series of policies that address growth management issues in King County. The CPPs present the shared vision of King County and the 39 cities within King County to guide jurisdictions as they develop and amend their comprehensive plans. For King County specifically, the CPPs relate to the King County Comprehensive Plan (KCCP) and its implementing development regulations.

As provided for in the GMPC interlocal agreement, the GMPC developed and recommended the original CPPs, which were adopted by the King County Council and ratified by the cities in 1992. Subsequent amendments to the CPPs follow the same adoption process outlined in CPP FW-1 and includes recommendation by the GMPC, adoption and ratification by the King County Council, and ratification by the cities. Amendments to the CPPs become effective when ratified by at least 30% of the city and county governments representing at least 70% of the population of King County. A city

shall be deemed to have ratified an amendment to the CPPs unless the city disapproves it by legislative action within 90 days of adoption by King County.

Countywide Centers. King County uses a centers approach to growth management, consistent with the Regional Growth Strategy. King County's Centers Framework was updated in 2021 to include the designation of countywide centers. CPP DP-33 requires that jurisdictions establish subarea plans for designated regional and countywide centers that align with the criteria established in the King County Centers Framework (Appendix 6 of the CPPs). In 2024, the GMPC Work Program included a review of the criteria and planning expectations in the CPPs related to countywide centers.

GMPC Motion 24-1. At its September 2024 meeting, the GMPC adopted Motion 24-1, which would amend the Urban Growth Area (UGA) boundary on the maps in the CPPs. The GMPC was also briefed on this topic at its July 2024 meeting.

GMPC Motion 24-2. At its September 2024 meeting, the GMPC also adopted Motion 24-2, which would amend the planning expectations for countywide centers in the CPPs. The GMPC was also briefed on this topic at its March, June, and July 2024 meetings.

ANALYSIS

Proposed Ordinance 2024-0370 would approve amendments to King County Countywide Planning Policies. The proposed amendment to the UGA boundary adjacent to the Maple Valley is Attachment A to the proposed ordinance and the proposed amendments to the planning expectations for countywide centers is Attachment B to the proposed ordinance.

Maple Valley UGA. The proposed ordinance would amend the UGA boundary adjacent to the City of Maple Valley to move three parcels out of the UGA and into the Rural Area. The new UGA boundary would coincide with the northern city limit in this area. This amendment is linked to a Land Use and Zoning Map Amendment 1 in the 2024 King County Comprehensive Plan Update, which would change the land use designation from Industrial to Rural Area. Map Amendment 1 would also remove and repeal a property-specific development condition that limits the impacts of potential industrial uses on the property. Policies in the CPPs and Comprehensive Plan guide the review of UGA amendments.

Planning Expectations for Countywide Centers. The proposed ordinance would make changes to CPP DP-33 and Appendix 6 of the CPPs regarding how jurisdictions meet the planning expectations for countywide centers. The CPPs require subarea plans or dedicated Comprehensive Plan chapters for countywide centers. The proposed changes to the CPPs would retain the planning expectations but allow for more flexibility for jurisdictions regarding how the expectations are addressed by removing the subarea-specific language.

GMPC Action. On September 18, 2024, the GMPC approved Motions 24-1 and 24-2, which recommend amendments to the King County Countywide Planning Policies. GMPC action is a recommendation to the King County Council and is not binding.

Consistent with CPP adoption requirements, Proposed Ordinance 2024-0370 forwards the GMPC recommendation to the King County Council for consideration for possible approval. The proposed ordinance would also ratify the changes on behalf of the population of unincorporated King County and would begin the ratification process by cities.

INVITED

- Ivan Miller, Principal Analyst, Countywide Planning, Office of Performance, Strategy, and Budget

ATTACHMENTS

1. Proposed Ordinance 2024-0370 (and its attachments)
2. Transmittal Letter
3. Fiscal Note



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Item 10.

Signature Report

Ordinance 19871

Proposed No. 2024-0370.1

Sponsors Perry

1 AN ORDINANCE adopting and ratifying amendments to
2 the King County Countywide Planning Policies.

3 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

4 **SECTION 1. Findings:**

5 A. The 2021 King County Countywide Planning Policies (“the CPPs”) were
6 adopted by Ordinance 19384, amended by Ordinances 19553 and 19660, and ratified by
7 King County and the cities in King County.

8 B. In September 2024, the King County Growth Management Planning Council
9 (“the GMPC”) reviewed and recommended amendments to the CPPs related to the urban
10 growth area boundary in GMPC Motion 24-1.

11 C. In September 2024, the GMPC reviewed and recommended amendments to
12 the CPPs related to the planning expectations for countywide centers in GMPC Motion
13 24-2.

14 **SECTION 2.** The amendments to the CPPs, as shown in Attachment A to this
15 ordinance, and Attachment B to this ordinance, are hereby adopted by King County and
16 ratified on behalf of the population of unincorporated King County.

17 **SECTION 3. Severability.** If any provision of this ordinance or its application to

Ordinance 19871

- 18 any person or circumstance is held invalid, the remainder of the ordinance or the
- 19 application of the provision to persons or circumstances is not affected.

Ordinance 19871 was introduced on and passed by the Metropolitan King County Council on 12/3/2024, by the following vote:


Yes: 9 - Balducci, Barón, Dembowski, Dunn, Mosqueda, Perry, Upthegrove, von Reichbauer and Zahilay

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

Signed by:

 E76CE01F07B14EF...
 Dave Upthegrove, Chair

ATTEST:

DocuSigned by:

 8DE1BB375AD3422...
 Melani Hay, Clerk of the Council

APPROVED this _____ day of 12/11/2024, _____.

Signed by:

 4FBCAB8196AE4C6...
 Dow Constantine, County Executive

Attachments: A. GMPC Motion 24-1, B. GMPC Motion 24-2

09/18/2024

Sponsored By: Executive Committee

GMPC MOTION 24-1

A MOTION to amend the Urban Growth Area boundary adjacent to the City of Maple Valley and update the maps in the King County Countywide Planning Policies.

WHEREAS, the Washington State Growth Management Act, Revised Code of Washington (RCW) 36.70A.110, requires counties to designate an urban growth area within which urban growth shall be encouraged and outside of which growth can occur if it is not urban in nature; and

WHEREAS, King County Countywide Planning Policy Framework 1 (FW-1) recognizes that King County may initiate amendments to the Urban Growth Area; and

WHEREAS, King County Countywide Planning Policy Development Patterns 16 (DP-16) allows amendments to the urban growth area if the proposed amendment is under review by the County as part of an amendment process of the King County Comprehensive Plan and King County submits the proposal to the Growth Management Planning Council for the purposes of review and recommendation; and

WHEREAS, on June 7, 2022, the County Council adopted Motion 16142, specifying the scope of work for its 2024 Comprehensive Plan Update, and the scope included direction to review the land use designations and implementing zoning in an area with unincorporated urban parcels near the northern edge of the City of Maple Valley; and

WHEREAS, King County conducted an Area Zoning and Land Use Study and concluded that this site should be redesignated to Rural Area because it lacks urban services and infrastructure adequate for an urban industrial site; it is encumbered by environmental constraints; it is surrounded on three sides by rural residential properties; it abuts an agricultural parcel which could create further incompatibilities; and

09/18/2024
GMPC Motion 24-1

24 WHEREAS, the City of Maple Valley has not affiliated this area as part of its potential
25 annexation area due to its lack of infrastructure, topographical separation, sensitive areas, and separation
26 by linear utility and park rights-of-way; and

27 WHEREAS, consistent with Countywide Planning Policy DP-19, the area is not served by public
28 sewers, is contiguous with the Rural Area, is not characterized by urban development, and is
29 characterized by environmentally sensitive areas making it inappropriate for higher-density development;

30 WHEREAS, on June 5, 2024, the King County Local Services and Land Use Committee
31 recommended the proposed amendment to the Urban Growth Area adjacent to the City of Maple Valley
32 be considered by the King County Council as part of their approval of the 2024 King County
33 Comprehensive Plan; and

34 WHEREAS, on July 24, 2024, and September 18, 2024, the Growth Management Planning
35 Council received a briefing on the proposed amendment to the urban growth area under consideration by
36 King County;

09/18/2024
GMPC Motion 24-1

37 NOW, THEREFORE, BE IT MOVED that the Growth Management Planning Council hereby
38 recommends approval of this amendment to the urban growth area boundary and that the 2021 King
39 County Countywide Planning Policies be amended as follows:

40 Amend the urban growth area boundary shown in Appendix 1: Generalized Land Use Categories
41 Map, Appendix 2: Potential Annexation Area Map; and Appendix 3: Urban Separators Map, as
42 depicted on the maps in Attachment A.



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Dow Constantine, Chair, Growth Management Planning Council

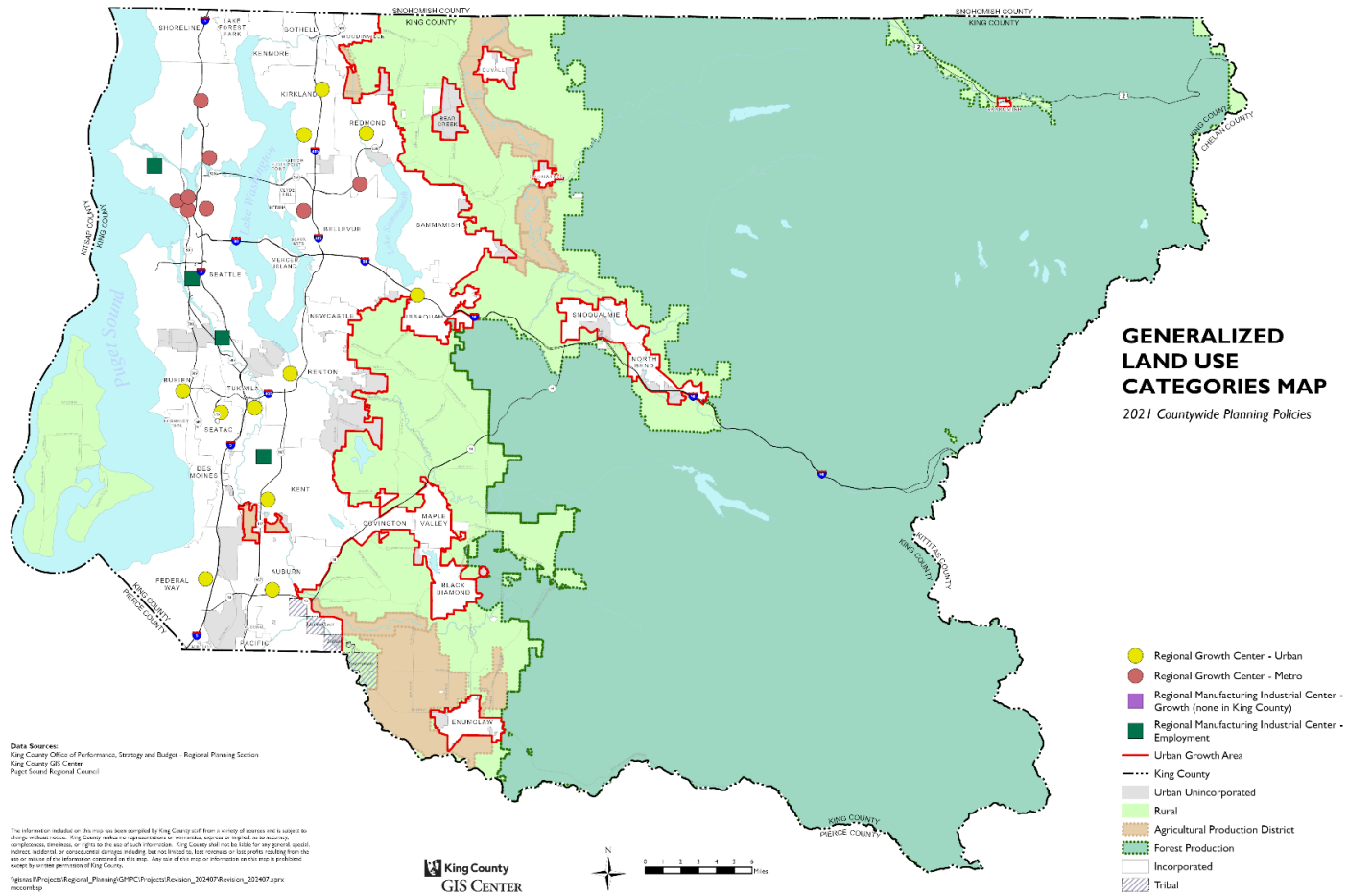
46

47 Attachment

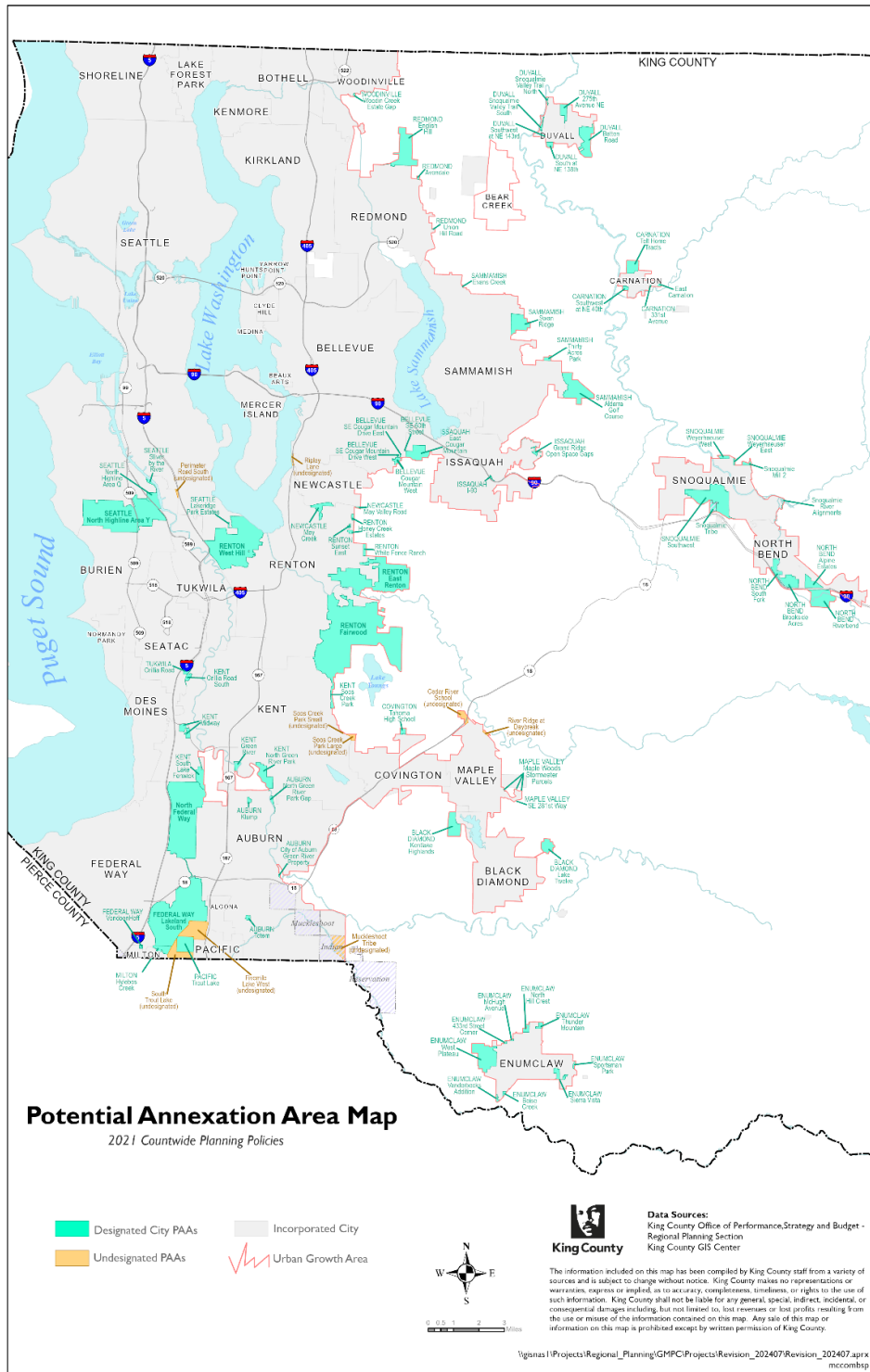
48 A: Amendments to the Urban Growth Area boundary shown on the maps in the King County
49 Countywide Planning Policies

Attachment A: Amendments to the Urban Growth Area boundary shown on the maps in the King County Countywide Planning Policies

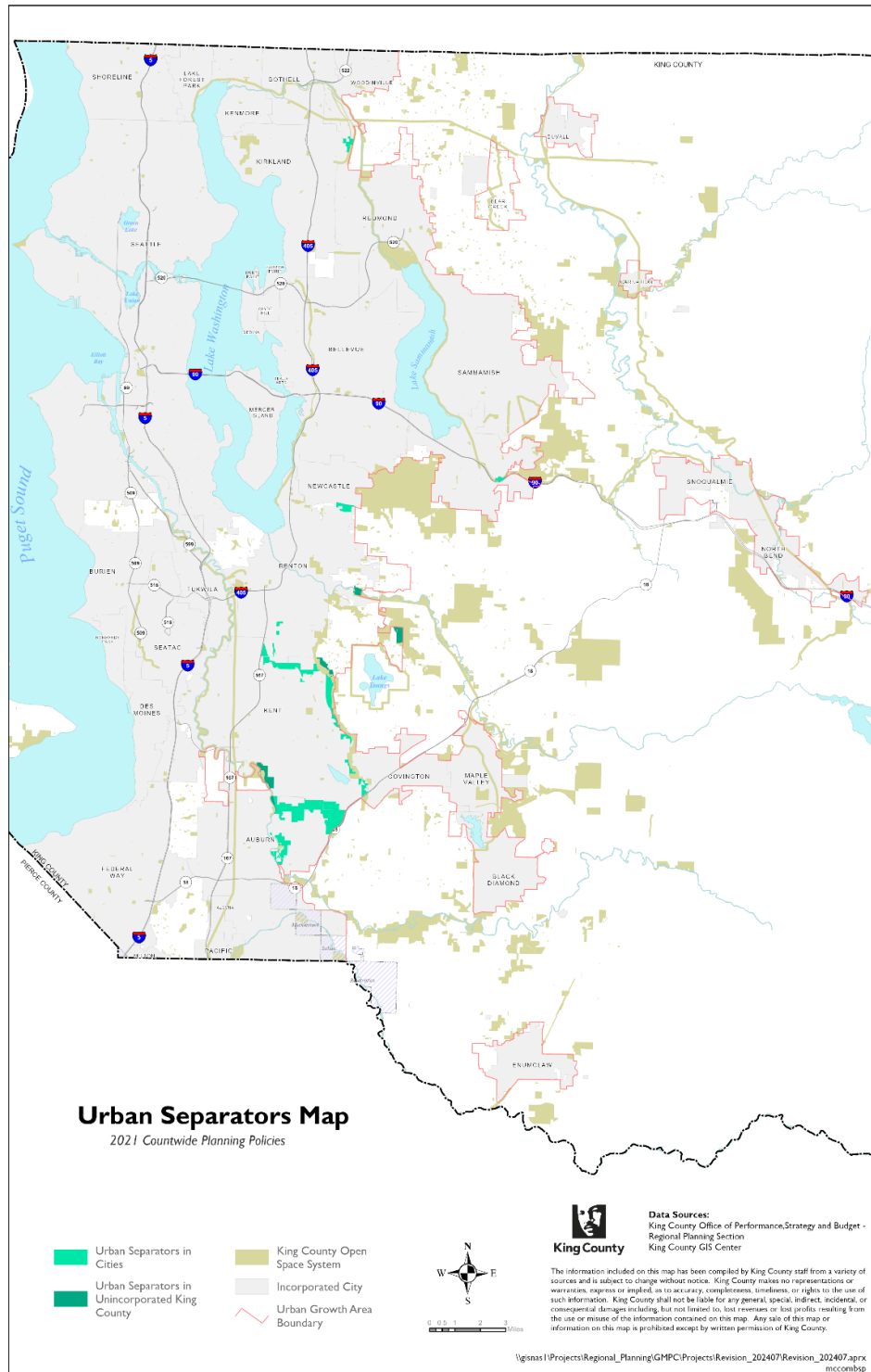
In Appendix 1: Generalized Land Use Categories Map, on page 71, strike the map and replace with the following.



In Appendix 2: Potential Annexation Area Map, on page 72, strike the map and replace with the following:



In Appendix 3: Urban Separators Map, on page 73, strike the map and replace with the following:



09/18/2024

Sponsored By: Executive Committee

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GMPC MOTION 24-2

A MOTION to amend the Planning Expectations for Countywide Centers in the King County Countywide Planning Policies.

WHEREAS, in 2018 the Puget Sound Regional Council (PSRC) adopted a Regional Centers Framework for the central Puget Sound region, which includes King County, and said framework expanded the growth management centers framework to include a new countywide center designation; and

WHEREAS, in 2020 the PSRC adopted VISION 2050, a regional growth plan for the central Puget Sound region; and

WHEREAS, VISION 2050 includes the central Puget Sound region’s Multicounty Planning Policies (MPPs), per Revised Code of Washington (RCW) 36.70A.210(8), and these policies call for the designation of countywide centers; and

WHEREAS, PSRC serves as the Metropolitan Planning Organization (MPO) for the central Puget Sound Region, per 23 Code of the Federal Register, Section 450.310, and the Regional Transportation Planning Organization (RTPO), per RCW 47.80; and

WHEREAS, as the MPO and RTPO for the central Puget Sound region, PSRC manages the distribution of federal transportation funding and in this capacity has adopted a Policy Framework for PSRC’s Federal Funds and said framework calls for the distribution of federal funding to support transportation investments in countywide centers; and

WHEREAS, in 2019 the King County Growth Management Council (GMPC) established a process for the identification and designation of Candidate Countywide Centers in order to allow jurisdictions in King County to compete for the aforementioned federal transportation funding managed by PSRC; and

09/18/2024
GMPC Motion 24-2

25 WHEREAS, in 2021 the GMPC adopted GMPC Motion 21-3 which approved a list of Candidate
26 Countywide Centers in jurisdictions in King County; and

27 WHEREAS, GMPC Motion 21-3 states that the Candidate Countywide Centers would have
28 status until such time as Comprehensive Plans are updated in 2024, per RCW 36.70A.130; and that
29 following adoption of Comprehensive Plans, jurisdictions could then apply for designation by the GMPC
30 in 2025 to 2026; and

31 WHEREAS, in 2021 the King County Countywide Planning Policies (CPPs) were updated to be
32 consistent with the MPPs, and CPP Appendix 6: King County Centers Designation Framework
33 established criteria for countywide centers; and

34 WHEREAS, in 2024 the GMPC adopted its 2024 Work Program which included a review of the
35 criteria and planning expectations in the CPPs related to countywide centers; and

36 WHEREAS, in March 2024, June 2024, and July 2024 the GMPC’s Interjurisdictional Team
37 (IJT) reviewed the CPPs and recommended to GMPC amendments to the planning expectations for
38 countywide centers in the CPPs; and

39 WHEREAS, in June 2024 and July 2024 the GMPC discussed these recommended amendments;

40 NOW, THEREFORE BE IT RESOLVED that the King County GMPC hereby approves
41 amendments to the CPPs related to the planning expectations for countywide centers, as shown in
42 Attachment A.



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44
45 Dow Constantine, Chair, Growth Management Planning Council

46
47 Attachment

- 48 A. Amendments to the Planning Expectations in the King County Countywide Planning Policies for
49 Countywide Centers

09/18/2024
GMPC Motion 24-2

Item 10.

50

Attachment A: Amendments to the Planning Expectations in the King County Countywide Planning Policies for Countywide Centers

All King County Countywide Planning Policy amendments are shown in ~~((~~strikethrough~~))~~ and underlined text.

In the Development Patterns Chapter, on page 30, amend the text as follows:

The King County Centers Designation Framework in Appendix 6 provides designation processes and timelines, minimum existing and planned density thresholds, and ~~((subarea))~~ planning expectations for regional and countywide centers. Regionally designated centers are shown on the Generalized Land Use Categories Map in Appendix 1.

In the Development Patterns Chapter, on page 30, amend countywide planning policy as follows:

DP-33 Establish subarea plans for designated regional ~~((and countywide))~~ centers that meet the criteria in the King County centers Designation Framework, as adopted in Appendix 6.

In Appendix 6: King County Centers Designation Framework, starting on page 106, amend countywide planning policy appendix as follows:

Appendix 6: King County Centers Designation Framework

	Metro Growth Centers	Urban Growth Centers	Countywide Growth Centers	Industrial Employment Centers	Industrial Growth Centers	Countywide Industrial Centers
1. Purpose of Center	Regional Metro Growth Centers have a primary regional role. They have dense existing jobs and housing, high-quality transit service, and are planning for significant, equitable growth and opportunity. They serve as major transit hubs for the region and provide regional services and serve as major civic and cultural centers.	Regional Urban Growth Centers play an important regional role, with dense existing jobs and housing, high-quality transit service, and planning for significant, equitable growth and opportunity. These centers may represent areas where major investments – such as high-capacity transit –offer new opportunities for growth.	Countywide growth centers ¹⁵ serve important roles as places for equitably concentrating jobs, housing, shopping, and recreational opportunities. These are often smaller downtowns, high-capacity transit station areas, or neighborhood centers that are linked by transit, provide a mix of housing and services, and serve as focal points for local and county investment.	Regional Industrial Employment Centers are highly active industrial areas with significant existing jobs, core industrial activity, evidence of long-term demand, and regional role. They have a legacy of industrial employment and represent important long-term industrial areas, such as deep-water ports and major manufacturing and can be accessed by transit. Designation is to, at a minimum, preserve existing industrial jobs and land use and to continue to equitably grow industrial employment and opportunity in these centers where possible.	Regional Industrial Growth Centers are clusters of industrial lands that have significant value to the region and potential for future equitable job growth. These large areas of industrial land serve the region with international employers, industrial infrastructure, concentrations of industrial jobs, evidence of long-term potential, and can be accessed by transit. Designation will continue growth of industrial employment and preserve the region’s industrial land base for long-term growth and retention.	Countywide industrial centers serve as important local industrial areas. These areas support equitable access to living wage jobs and serve a key role in the county’s manufacturing/industrial economy.

¹⁵ King County does not yet have designated countywide centers, although many jurisdictions have local centers that may be equivalent. Local centers are eligible for regional and countywide funding, and this funding is distributed based on criteria and formula.

	Metro Growth Centers	Urban Growth Centers	Countywide Growth Centers	Industrial Employment Centers	Industrial Growth Centers	Countywide Industrial Centers
2. Distribution of Centers	Centers are designated to achieve the countywide land use vision and are based on meeting the expectations of the framework. No arbitrary limit on the number of centers will be established.	Same	Same	Same	Same	Same
PART 1. DESIGNATION PROCESS AND SCHEDULE						
A. Designation Process						
1. jurisdiction ordinance, motion, or resolution authorizing submittal of application	Yes	Yes	Yes	Yes	Yes	Yes
2. Fill out Form	Yes	Yes	KC to have an application form and process.	Yes	Yes	KC to have an application form and process.
3. Submit for eligibility review. Staff review and report	Yes	Yes	IJT staff to review and present to GMPC.	Yes	Yes	IJT staff to review and present to GMPC.
4. GMPC recommendation to PSRC	Yes	Yes	KC to have an application form and process.	Yes	Yes	KC to have an application form and process.
B. Schedule						
1. Applications limited to major updates. Call for new application approx. every 5 years.	Yes	Yes	Yes. KC to have a 5-year cycle or consider following PSRC major plan updates.	Yes	Yes	Yes. KC to have a 5 year cycle or consider following PSRC major plan updates.
C. Redesignation						
1. Follows PSRC re-designation process	Yes	Yes	Yes	Yes	Yes	Yes
PART 2: CENTER ELIGIBILITY						
A. Local and Countywide Commitment						
1. center identified in Comprehensive Plan	Yes	Yes	Yes	Yes	Yes	Yes
2. demonstrate center is local priority for growth and investments	Yes	Yes	Yes	Yes	Yes. And, commitment to protecting and preserving industrial uses, strategies, and incentives to encourage industrial uses in the center, and established partnerships with relevant parties to ensure success of manufacturing/industrial center.	Yes. And area has important county role and concentration of industrial land or jobs with evidence of long-term demand.

	Metro Growth Centers	Urban Growth Centers	Countywide Growth Centers	Industrial Employment Centers	Industrial Growth Centers	Countywide Industrial Centers
B. Planning						
1. completed center plan meeting Plan Review Manual specifications ¹⁶	Yes	Yes	Yes ¹⁷	Yes	Yes. And, in consultation with public ports and other affected government entities.	Yes ¹⁷
2. environmental review shows area appropriate for density	Yes	Yes	Yes	Yes	Yes	Yes
3. assessment of housing need and cultural assets, including displacement of residents and businesses	Yes	Yes	Yes((, as part of subarea plan or in dedicated Comprehensive Plan chapter)))	Not applicable	Not applicable	Not applicable
4. documentation of tools to provide range of affordable and fair housing	Yes	Yes	Yes((, as part of subarea plan or in dedicated Comprehensive Plan chapter)))	Not applicable	Not applicable	Not applicable
5. documentation of community engagement, including with priority populations ¹⁸	Yes	Yes	Yes((, as part of subarea plan or in dedicated Comprehensive Plan chapter)))	Yes	Yes	Yes
C. Jurisdiction and Location						
1. new Centers should be in cities	Yes	Yes	Cities or Unincorporated Urban ¹⁹	Yes	Yes	Cities or Unincorporated Urban ¹⁹
2. if unincorporated area: a. it has link light rail and is affiliated for annexation	Not allowed in unincorporated urban area	Not allowed in unincorporated urban area	Encouraged	Not allowed in unincorporated urban area	Not allowed in unincorporated urban area	Encouraged
b. joint planning is occurring	Not allowed in unincorporated urban area	Not allowed in unincorporated urban area	Encouraged	Not allowed in unincorporated urban area	Not allowed in unincorporated urban area	Encouraged
c. plans for annexation or incorporation are required	Not applicable (center type does not exist in unincorporated area).	Not applicable (center type does not exist in unincorporated area).	Encouraged	Not allowed in unincorporated urban area	Not allowed in unincorporated urban area	Encouraged
D. Existing Conditions						
1. infrastructure and utilities can support growth	Yes	Yes	Yes	Yes. Must include presence of irreplaceable industrial infrastructure such as working maritime port facilities, air and rail freight facilities.	Yes. Access to relevant transportation infrastructure including freight.	Yes
2. center has mix of housing and employment	Yes	Yes	Yes	Not applicable	The center has an economic impact.	Not applicable.
E. Boundaries						

¹⁶ The PSRC [Center Plan Checklist](#) defines key concepts and provisions jurisdictions should use in planning for the designated centers. This includes the following: establishing a vision, considering natural and built environment topics, establishing geographic boundaries and growth targets, planning for a mix of land uses, addressing design standards, planning for a variety of housing types including affordable housing in growth centers, addressing economic development, and providing for public services and facilities, including multimodal transportation, all as appropriate and tailored to the center type and function.

¹⁷ For Countywide Centers the topics in the [Center Plan Checklist](#) should be addressed(~~(, except that growth targets are not required, and they can be met through inclusion of a dedicated chapter in the Comprehensive Plan that specifies how each required topic is addressed for each countywide center, rather than in stand-alone subarea plans))~~).

¹⁸ King County's "Fair and Just" Ordinance 16948, as amended, identifies four demographic groups, including: low-income, limited English proficiency, people of color, and immigrant populations.

¹⁹ For multi-jurisdiction centers, please describe the manner and structure (e.g. interlocal agreement, memorandum of understanding) with which the jurisdictions will plan together over the long-term.

	Metro Growth Centers	Urban Growth Centers	Countywide Growth Centers	Industrial Employment Centers	Industrial Growth Centers	Countywide Industrial Centers
1. justification for center boundaries	Yes	Yes	Yes	Yes	Yes	Yes
2. boundary generally round or square	Yes	Yes	Compact, walkable size	Not applicable	Not applicable	Not applicable
F. Transportation						
1. center has bicycle and pedestrian infrastructure and amenities	Yes	Yes	Yes. Supports multimodal transportation, including pedestrian infrastructure and amenities, and bicycle infrastructure and amenities.	Defined transportation demand management strategies in place.	Defined transportation demand management strategies in place.	Defined transportation demand management strategies in place
2. center has street pattern supporting walkability	Yes	Yes	Yes. Supports multimodal transportation, including street pattern that supports walkability.	Not applicable	Not applicable	Not applicable
3. freight access	Yes	((To be addressed in subarea plan)) <u>Yes</u>	((To be addressed in subarea plan)) <u>Yes</u>	Access to relevant transportation infrastructure including freight.	((Same)) <u>Yes</u>	((To be addressed in subarea plan)) <u>Yes</u>
PART 3: CENTER CRITERIA						
A. Purpose						
1. Compatibility with VISION centers concept, Regional Growth Strategy and Multicounty Planning Policies	Yes	Yes	Yes	Yes	Yes	Yes
B. Activity level/Zoning ²⁰						
1. existing activity ²¹	60 activity unit density	30 activity unit density (AUs refer to combined jobs and population)	18 activity unit density	10,000 jobs	4,000 jobs	1,000 existing jobs and/or 500 acres of industrial land
2. planned activity	Above 120 activity unit density	60 activity unit density	30 activity unit density	20,000 jobs	10,000 jobs	4,000 jobs
3. sufficient zoned capacity	Yes. Should be higher than target and supports a compact, complete, and mature urban form.	Yes. Should be higher than target.	Should have capacity and be planning for ((additional growth.)) <u>at least the planned activity level</u>	Yes. Should be higher than target.	Yes. Should be higher than target.	Should have capacity and be planning for ((additional growth.)) <u>at least the planned activity level</u>
4. planning mix of housing types and employment types	Planning for at least 15% residential and 15% employment activity	Planning for at least 15% residential and 15% employment activity	Planning for at least 20% residential and 20% employment, unless unique circumstances make these percentages not possible to achieve.	At least 50% of the employment must be industrial employment. Strategies to retain industrial uses are in place.	At least 50% of the employment must be industrial employment. Strategies to retain industrial uses are in place.	At least 50% of the employment must be industrial employment. Strategies to retain industrial uses are in place.
C. Geographic Size						
1. minimum size	320 acres	200 acres	160	No set threshold; size based on justification for the boundary.	2000 acres	1,000 existing jobs and/or 500 acres of industrial land

²⁰ PSRC's 2015 guidance on [Transit Supportive Densities and Land Uses](#) cites an optimal level of 56-116 activity units per acre to support light rail, dependent on transit costs per mile. The guidance indicates an optimal threshold of at least 17 activity units per acre to support bus rapid transit. Note: the existing threshold in the CPPs is roughly equivalent to 85 AUs existing activity for King County Urban Centers.

²¹ For existing centers, not meeting existing activity unit thresholds is not grounds for de-designation or re-designation by the Growth Management Planning Council.

	Metro Growth Centers	Urban Growth Centers	Countywide Growth Centers	Industrial Employment Centers	Industrial Growth Centers	Countywide Industrial Centers
2. maximum size	640 acres (larger if internal HCT)	640 acres (larger if internal HCT)	500 acres	No set threshold; size based on justification for the boundary.	No set threshold; size based on justification for the boundary.	No set threshold; size based on justification for the boundary.
D. Transit						
1. existing or planned transit service levels	Major transit hub, has high quality/high-capacity existing or planned service including existing or planned light rail, commuter rail, ferry, or other high-capacity transit with similar frequent service as light rail. (18 hours, 15-minute headways)	Fixed route bus, regional bus, Bus Rapid Transit or frequent all-day bus service (16 hours, 15 minute headways). High-capacity transit may substitute for fixed-route bus.	Yes, has frequent, all-day, fixed-route bus service (16 hours, 15-minute headways).	Must have existing or planned frequent, local, express, or flexible transit service. Should have documented strategies to reduce commute impacts through transportation demand management that are consistent with the Regional TDM Action Plan.	Same.	Should have local fixed-route or flexible transit service.
2. transit-supportive infrastructure	Provides transit priority (bus lanes, queue jumps, signal priority, etc.) within the right-of-way to maintain speed and reliability of transit service. Provides infrastructure (i.e. pedestrian and bicycle) that improves rider access to transit service and increases amenities to make transit an inviting option.	Provides transit priority (bus lanes, queue jumps, signal priority, etc.) within the right-of-way to maintain speed and reliability of transit service. Provides infrastructure (i.e. pedestrian and bicycle) that improves rider access to transit service and increases amenities to make transit an inviting option.	Supports connection/transfers between routes and other modes. Provides infrastructure (i.e. pedestrian and bicycle) that improves rider access to transit service and increases amenities to make transit an inviting option.	Provides transit priority (bus lanes, queue jumps, signal priority, etc.) within the right-of-way to maintain speed and reliability of transit service. Provides infrastructure (i.e. pedestrian and bicycle) that improves rider access to transit service and increases amenities to make transit an inviting option.	Supports connection/transfers between routes and other modes, and increases amenities to make transit an inviting option.	Supports connection/transfers between routes and other modes, and increases amenities to make transit an inviting option.
E. Market Potential						
1. Evidence of future market potential to support target and planned densities	Yes, with Market Study required	Yes, with Market Study required	Market Study encouraged	Yes, with Market Study required	Yes, with Market Study required	Market Study encouraged
2. Market data will inform adoption of land use, housing, economic development, and investment strategies, including equitable development strategies. ²²	Required within Market Study	Required within Market Study	Encouraged within Market Study	Required within Market Study, tailored for industrial employment.	Required within Market Study, tailored for industrial employment.	Encouraged within Market Study, tailored for industrial employment.
F. Role						
1. Evidence of regional or countywide role by serving as important destination	Yes	Yes	Yes	Yes	Yes	Yes
2. Planning for long-term, significant, and equitable growth	Yes	Yes	Yes	Yes	Yes	Yes

²² For residential development, strategies and tools could include mandatory inclusionary housing, multifamily tax exemption, or others. For commercial and industrial development, strategies and tools could include priority hire policies, incentives for affordable commercial space, or others.

	Metro Growth Centers	Urban Growth Centers	Countywide Growth Centers	Industrial Employment Centers	Industrial Growth Centers	Countywide Industrial Centers
G. Zoning						
1. specific zones required	No	No	No	At least 75% land area zoned for core industrial uses. This includes manufacturing, transportation, warehousing and freight terminals.	Same	At least 75% of land area zoned for core industrial uses.
2. specific zones prohibited	No	No	No	Commercial uses within core industrial zones shall be strictly limited.	Same	Same

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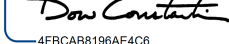
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Dow.Constantine@kingcounty.gov
King County Executive
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**CITY OF MERCER ISLAND
RESOLUTION NO. 1672**

**A RESOLUTION OF THE CITY OF MERCER ISLAND, WASHINGTON
RATIFYING AMENDMENTS TO THE KING COUNTY COUNTYWIDE
PLANNING POLICIES.**

WHEREAS, on December 3, 2024, the Metropolitan King County Council adopted Ordinance No. 19871 amending the King County CPPs; and

WHEREAS, the CPPs adopted by King County Ordinance No. 19871 amended the policies related to the King County Urban Growth Area (UGA) and countywide centers; and

WHEREAS, the City is not a countywide center; and

WHEREAS, the CPP amendments adopted by King County Ordinance No. 19871 do not change the UGA as it pertains to the City of Mercer Island; and

WHEREAS, CPP FW-1(e) requires that amendments to the CPPs be ratified within 90 days by cities and towns representing at least 70 percent of the county population and 30 percent of those jurisdictions; and

WHEREAS, on January 2, 2025, the City was notified that the County had amended the CPPs and that the deadline for ratification was April 1, 2025; and

WHEREAS, ratification of the CPPs can be accomplished by an affirmative vote of the City Council; and

WHEREAS, on March 18, 2025, the Mercer Island City Council considered the proposed amendments to the King County CPPs; and

WHEREAS, the Community Planning and Development Department recommends the ratification of the CPPs established by King County Ordinance No. 19871;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AS FOLLOWS:

Section 1. The Countywide Planning Policies adopted by King County Ordinance No. 19871 are hereby ratified by the City of Mercer Island.

Section 2. The Council directs the City Clerk to transmit a copy of this Resolution to the Clerk of the King County Council.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS MEETING ON THE 18TH DAY OF MARCH 2025.

CITY OF MERCER ISLAND

Salim Nice, Mayor

ATTEST:

Andrea Larson, City Clerk



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 6603
March 18, 2025
Regular Business**

AGENDA BILL INFORMATION

TITLE:	AB 6603: Town Center Parking Regulations Discussion	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Receive report and provide feedback.	

DEPARTMENT:	City Manager
STAFF:	Jessi Bon, City Manager Robbie Cunningham Adams, Senior Management Analyst Amelia Tjaden, Management Analyst
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Mercer Island Town Center Parking Map
CITY COUNCIL PRIORITY:	1. Develop data-driven economic development and retail plans and strategies to activate Town Center and other business areas.

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to seek City Council feedback on regulations for on-street parking in Town Center and at the Town Center Parking Area (aka new parking lot at the former Tully’s location).

- The Town Center Parking Plan was adopted by the City Council in November 2023 ([AB 6369](#)).
- At the July 16, 2024, City Council meeting, the City Council received a presentation and provided feedback on updating parking regulations in Town Center ([AB 6514](#)). City Council directed staff to increase the citation fee from \$20.00 to \$54.00, to sunset the Town Center Commuter Parking Permit Program, and to implement an on-street parking system where a user would register their vehicle for two hours of free parking and have the option to extend this parking up to a four-hour maximum for a paid fee.
- On January 21, 2025, the City Council awarded the contract for the new Town Center Parking Area to OMA Construction ([AB 6611](#)). Construction of the new parking area began in February 2025. The parking area is expected to open by July 2025. Parking regulations need to be established for the new parking area.
- The Sound Transit Light Rail Station (the Station) is anticipated to open in late 2025. Parking demand in Town Center and at the Park & Ride will likely increase when the Station opens. Managing the on-

street parking supply to ensure parking is available for both commuters and patrons of Town Center businesses will be crucial to the success of Town Center.

- Staff are seeking confirmation of the approach to implement an on-street parking system in Town Center where a user would register their vehicle for two hours of free parking and have the option to extend their parking to a four-hour maximum for a paid fee. Staff recommend using a rate of \$2.50 per hour for the on-street parking in Town Center.
- Staff are seeking City Council feedback on the regulations and rate for the new Town Center Parking Area. Staff recommend providing a user with two hours of free parking upon registration and having the option to extend their parking to a twelve-hour maximum for a paid fee. Staff recommend using a rate of \$2.50 per hour and a daily maximum rate of \$12.50.

BACKGROUND

Parking In & Around Town Center

Well-planned and sufficient parking is vital to the success of Mercer Island's Town Center economy and the experience of residents, businesses, and visitors. The Town Center Parking Plan was adopted by the City Council in November 2023 ([AB 6369](#)). Recommendation 1F of the Town Center Parking Plan calls for the consideration of paid parking to increase turnover and aid enforcement of time limits.

On July 16, 2024, the City Council received a presentation and provided feedback on potential actions to update the Town Center parking regulations ([AB 6514](#)). At this meeting, the City Council directed staff to implement an on-street parking system where a motorist would register their vehicle for two hours of free parking and have the option to extend their parking up to a four hour maximum for a paid fee ([AB 6514](#)). Implementation of this parking system will require amendments to MICC Chapter 10 and the Fee Schedule, the use of a mobile application, and an update to the existing parking signage.

On September 17, 2024, the City Council adopted [Ordinance No. 24C-14](#), increasing the parking citation fee and sunsetting the Town Center Commuter Parking Permit Program ([AB 6543](#)). On January 1, 2025, the parking citation fee increased from \$20.00 to \$54.00, and the parking spaces previously reserved for the Town Center Commuter Parking Permit program were converted to unrestricted parking.

Additionally, on January 21, 2025, the City Council awarded the contract for the construction of the new Town Center Parking Area at the former Tully's site (project 90.20.0024 in the 2025-2026 Capital Improvement Program) to OMA Construction ([AB 6611](#)). Construction began on the new parking area in February 2025. The project will construct 33 parking stalls, 2 ADA parking stalls, sidewalks, infrastructure for future electric vehicle charging capability, and include bike lockers and racks. Construction of the new parking area will be substantially completed by July 2025. Parking regulations need to be established for this new public parking area.

Parking Enforcement

In 2024, the City issued 198 citations for violating posted parking regulations. The Police Support Officer (PSO) is predominantly responsible for parking enforcement on the Island. Currently, the PSO must circle Town Center at various time intervals to physically chalk tires and then return to issue citations for parking violations. The current system for parking enforcement is inefficient and makes it challenging for other officers to support enforcement efforts.

The introduction of a parking payment/registration system would change how parking enforcement is

conducted. Payment/registration data would be integrated with the City's existing enforcement software and the Automatic License Plate Reader (ALPR) camera system. This means that the PSO, or other Patrol Officers conducting parking enforcement, would only need 'one touch' with vehicles parked illegally to issue a citation. The Officer would drive around Town Center and receive alerts when a vehicle has not registered to park or if they are parked longer than permitted. The change to a parking payment/registration system would greatly increase the efficiency at which the Police Department can conduct parking enforcement and allow Patrol Officers to more consistently participate in parking enforcement.

Sound Transit Light Rail Station

The Sound Transit Light Rail Station (Station) is anticipated to open in late 2025, likely increasing the demand for on-street parking in the Town Center.

From 2010-2017, the Park & Ride frequently reached 100% occupancy on weekdays according to the [2017 Park & Ride Utilization Report](#). Occupancy counts conducted in February 2025 showed that the Park & Ride averaged 82% occupancy at noon. Staff anticipate that on weekdays the Park & Ride will reach 100% occupancy when the Station opens.

Managing the parking supply to ensure parking is available for both commuters and patrons of Town Center businesses will be crucial to the success of Town Center. Transportation Goal 11.3 of the [Mercer Island Comprehensive Plan](#) is to "support business development in the downtown area by prioritizing on-street parking spaces in the Town Center for short-term parking and encourage the development of off-street shared parking facilities for long-term parking in the Town Center."

ISSUE/DISCUSSION

The purpose of this agenda bill is to seek City Council feedback on regulations for on-street parking in Town Center and at the Town Center Parking Project.

- Staff are seeking confirmation of the approach to implement an on-street parking system in Town Center where a user would register their vehicle for two hours of free parking and have the option to extend their parking to a four-hour maximum for a paid fee. Staff recommend using a rate of \$2.50 per hour for the on-street parking in Town Center.
- Staff are seeking City Council feedback on the regulations and rate for the new Town Center Parking Area. Staff recommend providing a user with two hours of free parking upon registration and having the option to extend their parking to a twelve-hour maximum for a paid fee. Staff recommend using a rate of \$2.50 per hour and a daily maximum rate of \$12.50.

On-Street Parking Payment Rate and Revenue

Staff are seeking City Council feedback on the appropriate payment rate for on-street parking in Town Center. Table 1, on the next page, provides a comparison of paid parking rates for the parking garages on Mercer Island and four Washington cities. Staff recommend a rate of \$2.50 per hour for the on-street parking in Town Center as this rate is regionally comparable.

Table 1: Regional Paid Parking Rate Comparison	
Mercer Island	
77 Central Garage	3 hours free, \$2.00 each additional hour
Island Square Garage	2 hours free, \$3.00 each additional hour
Region	
City of Kirkland (surface lot)	\$1.00/hour
City of Redmond (surface lot)	2 hours free, \$1.00 each additional hour
City of Seattle (on-street)	Maximum of \$6.00/hour (rate varies by location)
City of Vancouver (on-street)	Maximum of \$2.50/hour (rate varies by location)

Town Center Parking Project (at the former Tully’s Site)

Staff are seeking City Council feedback on the regulations for the new Town Center Parking Area. Staff recommend that the City provide motorists with two hours of free parking upon registration and have the option to extend their parking up to twelve hours for a paid fee. Staff recommend that the City charge \$2.50 per hour to mirror on-street parking rates in the Town Center. Additionally, staff recommend a maximum daily rate of \$12.50. Under this approach:

- A motorist who registers their vehicle for 0-2 hours would receive free parking.
- A motorist who registers their vehicle for 2-7 hours of parking would receive two hours of free parking and pay \$2.50 per each additional hour.
- A motorist who registers their vehicle for 8-12 hours of parking would receive two hours of free parking and their total would be \$12.50, the daily maximum rate.

This approach increases the capacity of Town Center parking supply by providing flexible parking for people that need to park in Town Center for longer than four hours. This approach also supports the overflow from the Park & Ride should it reach 100% occupancy. Garage parking rates in downtown Seattle and downtown Bellevue range from \$20 to \$30 per day; \$12.50 per day provides a less expensive alternative to parking downtown and incentivizes the use of public transportation.

First/Last-Mile Solutions

Staff are continuing to explore first/last-mile solutions to provide better access to the new light rail station for Mercer Island community members. Bike lockers and bike racks will be installed at the new Town Center Parking Area to encourage the use of alternative forms of transportation. Staff are also in conversations with King County Metro regarding the potential to reevaluate bus lines and bus stops on the Island, many of which saw service reductions or were eliminated post-COVID.

NEXT STEPS

Staff will need at least four months to implement and launch a parking payment/registration system for both on-street parking in the Town Center and at the new parking area.

Code Changes

Staff will return to the City Council with an ordinance that establishes the framework for paid parking by amending Chapter 10 MICC. The ordinance would remove language that specifies parking restrictions on each block face and give the City the authority to erect official signs that establish time limits.

Additionally, staff will return to the City Council with a resolution amending the Fee Schedule. The rate for parking on-street and at the new parking area will be established in the Fee Schedule, as well as the provision of two hours of free parking. Both the rate and the provision of free parking will be subject to annual review as part of the Fee Schedule adoption. Staff will continuously evaluate parking usage data from the mobile application and will present findings to the City Council.

The Town Center Parking Area is scheduled to open in July 2025. Staff anticipate there will be an implementation gap between the opening of the parking area and the activation of the parking payment/registration system.

Mobile Application

Implementing the parking payment/registration system will require the use of a mobile application. Staff recommend using ParkMobile for its mobile application. ParkMobile has a large presence in King County through Diamond Parking. On Mercer Island, the Island Square garage uses the Park Mobile app for parking registration. Notably, ParkMobile will not charge a transaction fee for free parking under two hours. For paid parking, ParkMobile would charge a \$0.45 transaction fee that would be paid by the user.

Parking Signage

The City will need to replace most of the parking signage in Town Center, as the existing signage will need to be updated to reflect the new regulations. Additional signage providing directions on how to register a vehicle using ParkMobile will be installed in the right-of-way by City crews as part of the signage update.

Community Engagement & Outreach Campaign

Staff will implement a comprehensive outreach campaign over the four-month implementation timeframe to communicate the changes to the Town Center Parking regulations. Staff will post updates on the [Town Center Parking Plan](#) Let's Talk page, provide outreach to the business community and the Chamber of Commerce, promote information on social media and in the MI Weekly.

Revenue from Paid Parking

Staff recommend that revenue generated from the parking program first be directed to support parking enforcement and parking signage. Revenue that exceeds the cost of enforcement and signage will remain in the City's General Fund for use and appropriation at the direction of the City Council.

Parking Enforcement

Once implemented, it would be under the discretion of the Police Department to issue warnings before citations for violations of the new parking regulations.

RECOMMENDED ACTION

Receive report and provide feedback.



MERCER ISLAND TOWN CENTER PARKING

Item 11.



STREET PARKING:

- UNRESTRICTED
- NO PARKING
- 143 2-HOUR LIMIT

FUTURE TOWN CENTER PARKING FACILITY

TOWN CENTER BOUNDARY



TownCenterParking3.3.aprx
Map & Layout:
MI TC Parking
Date: 3/3/2025

Disclaimer: No warranties of any sort including accuracy, fitness or merchantability accompany this map. Aerial photo: March 2023



Town Center Parking Regulations (AB 6603)

March 18, 2025



Agenda

- Background
- On-Street Parking in Town Center
- Town Center Parking Area (former Tully's Site)
- Next Steps

Updating Town Center Parking Regulations

The City needs to update the regulations for on-street parking in Town Center and establish parking regulations for the new Town Center Parking Area (former Tully's site).

City Council Direction is needed on:

- Confirm the approach to implement an on-street parking system in Town Center.
- Confirm the approach to regulate parking at the new Town Center Parking Area (former Tully's Property)





Background



On-Street Parking

- **November 2023** - The Town Center Parking Plan was adopted by the City Council.
- **July 2024** - City Council received a presentation and directed staff to implement a system where a motorist would register for 2 hours of free parking and have the option to extend their parking up to a 4-hour maximum for a paid fee.
- **September 2024** - City Council adopted Ordinance No. 24C-14, increasing the parking citation fee and sunsetting the Town Center Commuter Parking Permit Program.
- **January 2025** - The parking citation fee increased from \$20.00 to \$54.00, and the parking spaces previously reserved for the Town Center Commuter Parking Permit program were converted to unrestricted parking.

Town Center Parking Area

- **January 2025** - City Council awarded the Town Center Parking Area contract to OMA Construction.
- **February 2025** – Project began construction and is expected to be completed by July 2025.



Parking Enforcement

- Currently, the Police Support Officer must chalk tires to conduct parking enforcement and then return to issue citations for parking violations.
- The current system for parking enforcement is inefficient and labor intensive.



Sound Transit Light Rail Station

- The Sound Transit Light Rail Station on the Island is anticipated to open in late 2025.
- **Staff anticipate that on weekdays the Park & Ride will reach 100% occupancy when the light rail station opens.**

Sound Transit Light Rail Station

- According to King County data, the Mercer Island Park & Ride often reached 100% occupancy on weekdays from 2010-2017.
- Occupancy counts conducted in February 2025 showed that the Park & Ride averaged 82% occupancy at noon.

Mercer Island Park & Ride Occupancy Counts		
November (Q4-2024)	9am	12pm
Tuesday 11/5	60%	72%
Wednesday 11/6	56%	72%
February (Q1-2025)	9am	12pm
Tuesday 2/11	70%	85%
Wednesday 2/12	67%	78%

On-Street Parking in Town Center



On-Street Parking

- The Town Center parking inventory has nearly 250 on-street parking spaces.
- Much of the parking in Town Center became unrestricted when the Town Center Commuter Parking Permit Program ended.



2-Hours Free, 4-Hours Max

On July 16, 2024, the City Council directed staff to implement an on-street parking system where a motorist would register their vehicle for 2 hours of free parking and have the option to extend their parking up to a 4-hour maximum for a paid fee.

Parking regulations would be in effect from 8:00AM to 8:00PM Monday through Saturday.



2-Hours Free, 4-Hours Max

Staff recommend using an hourly rate of **\$2.50 per hour** for parking beyond 2 hours, as this rate is regionally comparable.

Regional Paid Parking Rate Comparison	
Mercer Island	
77 Central Garage	\$2.00/additional hour after 3 hours
Island Square Garage	\$3.00/additional hour after 2 hours
Region	
City of Kirkland (surface lot)	\$1.00/hour
City of Redmond (surface lot)	\$1.00/additional hour after 2 hours
City of Seattle (on-street)	Maximum of \$6.00/hour
City of Vancouver (on-street)	Maximum of \$2.50/hour

Parking Enforcement

- The introduction of a parking payment/registration system would change how parking enforcement is conducted.
- The mobile application would integrate with the ALPR system and enforcement software to create a 'one touch' enforcement system, that would greatly increase the efficiency of parking enforcement for MIPD.
 - A 'one touch' enforcement system would allow an Officer to drive through Town Center and receive alerts if a vehicle has not registered or has overstayed their parking.

City Council Direction Needed

Staff are seeking confirmation of the approach to implement an on-street parking system in Town Center **where a user would register their vehicle for two hours of free parking and have the option to extend their parking to a four-hour maximum for a paid fee.** The parking regulations would be in effect from 8:00AM-8:00PM Monday through Saturday.

Staff are seeking confirmation of the recommend rate of **\$2.50 per hour** for the on-street parking in Town Center.



Town Center Parking Area



Town Center Parking Area

- Staff recommend that the City provide motorists with two hours of free parking upon registration and have the option to extend their parking up to twelve hours for a paid fee.
- Parking regulations would be in effect from 8:00AM to 8:00PM Monday through Saturday.

Town Center Parking Area

- Staff recommend that the City charge \$2.50 per hour and implement a maximum daily rate at the new parking area of \$12.50 per day.

Time Registered	Rate
0-2 Hours	Free
2-7 Hours	2 Hours Free; \$2.50/Additional Hour
8-12 Hours	2 Hours Free; \$12.50 Daily Maximum

Town Center Parking Area

Providing two hours of free parking and establish a twelve-hour maximum:

- Increases the capacity of Town Center parking supply by providing flexible parking for people that need to park in Town Center for longer than 4 hours.
- Supports the overflow from the Park & Ride should it reach 100% occupancy and incentivizes the use of public transportation.

City Council Direction Needed

Staff are seeking City Council feedback on the regulations and rate for the new Town Center Parking Area. Staff **recommend providing a user with two hours of free parking upon registration and having the option to extend their parking to a twelve-hour maximum for a paid fee.** The parking regulations would be in effect from 8:00AM-8:00PM Monday through Saturday.

Staff recommend using a rate of **\$2.50 per hour** and a **daily maximum rate of \$12.50.**

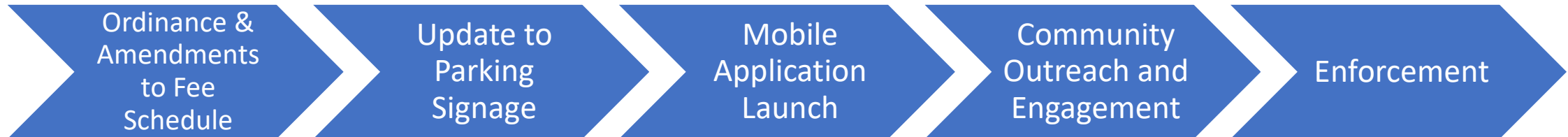


Next Steps



Timeline

Staff will need at least four months to implement and launch a parking payment/registration system for both on-street parking in Town Center and at the new parking area.



Ordinance & Resolution

Staff will return to the City Council with an ordinance that establishes the framework for paid parking, and a resolution amending the Fee Schedule.

- Both the parking rates and the provision of free parking will be established in the Fee Schedule and subject to annual review.
- Staff will continuously evaluate parking usage data from the mobile application and will present findings to the City Council.

Mobile Application



- Implementing the parking payment/registration system will require the use of a mobile application.
- Staff recommend using ParkMobile for its mobile application.
- ParkMobile will not charge a transaction fee for free parking under 2 hours.
- For paid parking, ParkMobile would charge a \$0.45 transaction fee that would be paid by the user.

Parking Signage

- The current parking signage will need to be updated to reflect the new regulations.
- Additional signage would be added to show how to use the mobile application to register and pay for parking.



Community Outreach

Staff will implement a comprehensive outreach campaign that includes:

- Updates on Let's Talk
- Outreach to the business community and the Chamber of Commerce
- Outreach at community events
- Social media posts
- Communications in the MI Weekly

Parking Enforcement

- The introduction of a parking payment/registration system would change how parking enforcement is conducted and greatly increase the efficiency of enforcement.
- Once implemented, it would be under the discretion of the Police Department to issue warnings before citations for violations of the new parking regulations.

Revenue

- Staff recommend that revenue generated from the parking program first be directed to support parking enforcement and parking signage.
- Support for parking enforcement could include equipping additional patrol vehicles with the City's existing parking enforcement software and ALPR cameras.
- Revenue that exceeds the cost of enforcement and signage will remain in the City's General Fund for use and appropriation at the direction of the City Council.

City Council Direction Needed

Staff are seeking confirmation of the approach to implement an on-street parking system in Town Center **where a user would register their vehicle for two hours of free parking and have the option to extend their parking to a four-hour maximum for a paid fee.**

The parking regulations would be in effect from 8:00AM-8:00PM Monday through Saturday.

Staff are seeking confirmation of the recommend rate of **\$2.50 per hour** for the on-street parking in Town Center.

City Council Direction Needed

Staff are seeking City Council feedback on the regulations and rate for the new Town Center Parking Area. Staff **recommend providing a user with two hours of free parking upon registration and having the option to extend their parking to a twelve-hour maximum for a paid fee.**

The parking regulations would be in effect from 8:00AM-8:00PM Monday through Saturday.

Staff recommend using a rate of **\$2.50 per hour** and a **daily maximum rate of \$12.50.**



Questions?





BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6635
March 18, 2025
Regular Business

AGENDA BILL INFORMATION

TITLE:	AB 6635: 2025 Legislative Session Update	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Receive report. No action necessary.	

DEPARTMENT:	City Manager
STAFF:	Jessi Bon, City Manager Robbie Cunningham Adams, Sr. Management Analyst Amelia Tjaden, Management Analyst
COUNCIL LIAISON:	n/a
EXHIBITS:	1. City of Mercer Island 2025 Legislative Priorities
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to provide an update of the 2025 State Legislative Session and preview potential impacts to the City’s work plan.

- The 2025 Washington State legislative session began on Monday, January 13, 2025, and is expected to end on Sunday, April 27, 2025.
- On November 19, 2024, the City Council adopted the City’s legislative priorities (Exhibit 1) for the 2025 Legislative Session ([AB 6557](#)).
- The 2025 State Legislative Session is continuing a recent trend of an intense volume of bills introduced and considered, especially on issues of public safety, and housing and land use.

BACKGROUND

On November 19, 2024, the City Council adopted the City’s legislative priorities (Exhibit 1) for the 2025 Legislative Session ([AB 6557](#)). The City identified six legislative priorities:

- Capital Funding for Emergency Replacement of City’s Sole Water Source
- Support for Public Safety
- Increase Resources for Behavioral Health and Substance Use Disorder Treatment and Prevention

- Support for Affordable Housing
- Sustainable Funding Preservation and Maintenance of Critical Transportation Infrastructure
- Preserving and Protecting the Environment

The City retained the lobbying services of Nick Federici and Luke Esser this year. The lobbying team assists with tracking and strategizing bills of interest to the City, signing in on behalf of the City when needed, and scheduling meetings for City Council leadership and staff with legislative representatives.

ISSUE/DISCUSSION

The 2025 State Legislative Session is continuing a recent trend of an intense volume of bills introduced and considered, especially on issues of public safety, and housing and land use. City staff, lobbyists, and City Council leadership are dedicating a significant amount of time to tracking bills, connecting with representatives and elected officials in neighboring communities, and advocating for legislation that aligns with Mercer Island's priorities.

Advocacy

Mayor Nice, Deputy Mayor Rosenbaum, City staff, and the City's lobbying team were actively engaged for several months leading up to the start of the legislative session and throughout the session, tracking bills with potential impact to Mercer Island and the region. City Council leadership and staff teams collaborated extensively to testify and engage directly with Representatives Zahn and Thai, Senator Wellman, and with staff with the Association of Washington Cities (AWC) on a host of bills but primarily related to public safety, and housing and land use.

The significant extent of the City's advocacy in Olympia included but was not limited to:

- Weekly meetings since January with the Mayor, Deputy Mayor, staff, and lobbyists.
- Regular calls with legislators on bills and emerging issues.
- Weekly meetings with AWC lobbyists, including providing individual technical and legal analysis and suggested amendments on housing bills to AWC and legislators.
- As bills are introduced, amended, stricken, and replaced, this triggers significant research and review effort by Council and staff, especially from CPD, MIPD, and the City Manager's Office.
- Staff met virtually with newly appointed Representatives Zahn and her staff soon after her appointment to discuss issues affecting Mercer Island and our priorities for the session. Deputy Mayor Rosenbaum met separately with Representative Zahn.
- Mayor Nice, Deputy Mayor Rosenbaum and staff met with a staffer from Representative Thai's office to discuss priority bills in the legislative session. Representative Thai was unable to attend due to a scheduling conflict.
- Public testimony was given by Mayor Nice in opposition to HB 1096 (Lot-Splitting), HB 1195 (STEP Housing Siting), HB 1235 (Housing Compliance), and HB 1380 (Regulation of Use of Public Property) to the House Housing committee.
- Public testimony was given by Mayor Nice requesting changes to HB 1491 (Transit-Oriented Development) to the House Housing committee and to the Capital Budget committee.
- Public testimony was given by Mayor Nice in opposition to HB 1183 (Development Regulations) and HB 1299 (Parking Regulations) to the House Local Government committee.

- Public testimony was given by Mayor Nice in opposition to HB 1183 (Development Regulations), HB 1443 (Mobile Dwelling Units) and HB 1380 (Regulation of Use of Public Property) to the House Appropriations committee.
- Public testimony was given by Mayor Nice in opposition to SB 5184 (Parking Regulations) and SB 5497 (STEP Housing Siting) to the Senate Housing committee.
- Public testimony was given by Mayor Nice in opposition to SB 5148 (Housing Compliance), SB 5332 (Mobile Dwelling units), and SB 5066 (State oversight of Police) to the Senate Ways & Means Committee.
- Public testimony was given by Mayor Nice in support of SB 5071 (Endangerment with a Controlled Substance), SB 5105 (criminal offenses related to fabricated depictions of children) and SB 5060 (Police Funding) to the Senate Law and Justice committee.
- Public testimony was given by Mayor Nice in support of SB 5559 (Streamlining Subdivision Process) to the Senate Local Government committee.
- Public testimony was given by Mayor Nice in support of an amendment to HB 1473 to provide disaster response financial assistance to cities such as Mercer Island affected by the recent bomb cyclone.
- The City of Mercer Island signed as 'Pro' for HB 1428 (Police Funding) to the House Appropriations committee.
- Providing public testimony requires significant effort by the City team. Between Council and staff analysis, drafting and reviewing testimony, and waiting in line to testify during committee hearings, it typically required 5 to 10 hours of staff and Council time to prepare public testimony.

WA State Budget

The City signed on in support of an Association of Washington Cities letter opposing a sweep of the Public Works Assistance Account (PWAA). The PWAA is at risk of losing over \$100 million to the state's general fund. Diverting funds from the PWAA erodes a city's ability to fund basic local infrastructure and goes back on agreements made with city leaders. This action aligns with the City's adopted priorities, which support state investments and low-interest loans to strengthen local infrastructure.

Capital Funding for Emergency Replacement of City's Sole Water Source

The City's sole funding ask is for state support for funding the emergency replacement of City's sole water source. Council Leadership and staff, with the assistance of Representative Zahn's office, applied to the state capital budget for \$3 million in state funding to cover 15% of the cost to construct the water supply pipeline.

The state budget is under considerable strain, although the capital budget is in better condition than the operations or transportation budget. So while funding from the state is not guaranteed, the City remains hopeful for state support of this critical project. The state budget is likely to be adopted at the very end of the session in late April.

Support for Public Safety

Public safety funding has been at the center of this year's legislative session and is a top priority for the City. The City is tracking several bills related to public safety.

Bill Number	3/12 Status	Description
HB 2015	Alive	Bill creates councilmanic 0.10% sales tax authority for funding criminal justice. Cities that impose the new tax are eligible for a grant program to recruit, retain, and train officers.
SB 5060	Dead	Bill creates \$100 million in grants for hiring law enforcement officers. Competitive grants would cover 75% of the costs up to \$125,000 for up to three years. The City signed in as 'Pro' for this bill.
SB 5775	Alive	Bill makes the existing public safety sales tax authority councilmanic for the next two years.
HB 1791	Alive	Bill allows the use of local REET for use for affordable housing, public safety, and operations and maintenance purposes.
SB 5066	Dead	Bill creates new broad authority for the Attorney General (AG) to investigate police departments. The AG's office already has authority to bring lawsuits when they believe there is a pattern or wrongdoing in a department. The City testified against this bill due to the liability it placed on cities.
HB 1428	Dead	Bill increases the funding to the Municipal Criminal Justice Assistance Account by \$25 million annually for public safety to fund criminal justice needs. The City signed in as 'Pro' for this bill.

Housing & Land Use

Housing is again a featured theme of this year's legislative session. The City is tracking several bills related to housing, land use, and comprehensive planning.

Bill Number	3/12 Status	Description
HB 1380	Dead	"Safe spaces bill". Bill requires that city or county law/code that regulates the acts of sitting, lying, sleeping, or keeping warm and dry outdoors on public property, must be objectively reasonable. The bill does not provide a definition for what is considered objectively reasonable. The City testified against this bill.
HB 1096	Alive	Lot splitting bill requires cities to set up an administrative process to approve a parcel split without a public hearing when certain conditions are met. The City testified against this bill.
SB 5148	Alive	Housing Accountability Act. The bill would delay adopting a city's new, updated housing GMA elements and development regulations until they are approved by the state. The City testified against this bill.
HB 1491	Alive	Transit Oriented Development (TOD) bill. The bill seeks to increase housing capacity and reduce regulations in areas around high-capacity transit such as the Light Rail station. The bill contains a proposed grant program to support infrastructure. The City testified to request amendments to this bill, including the removal of its parking regulation provisions.
SB 5184	Alive	Bill significantly reduces local authority to set on-site parking requirements. The bill prohibits cities and counties from requiring more than 0.5 parking space per residential dwelling unit, and from requiring more than one parking space per 1000sqft of commercial space. The City testified against this bill.

HB 1183	Alive	Omnibus development regulation bill adds six new sections to the GMA, requires all cities and towns to comply with two of them, and amends an existing chapter of GMA. The City testified against this bill.
HB 1195	Dead	STEP housing bill. Bill requires that comprehensive plans, developments regulations, and permit processes must not deny or preclude supportive, transitional, or emergency housing/shelter on every residential parcel. Requires the Department of Commerce to enforce requirements by withholding city revenues including sales, motor vehicle, liquor, and other taxes. The City testified against this bill.
HB 1443	Dead	Bill requires cities authorize mobile homes and other temporary structures as permanent living spaces and allow one per residential lot. The City testified against this bill.

Increase Resources for Behavioral Health and Substance Use Disorder Treatment and Prevention

As a direct provider of behavioral health services through Youth and Family Services, the City is tracking bills related to prevention and intervention resources targeting substances of abuse and funding and other support for behavioral health services.

Bill Number	3/12 Status	Description
SB 5071	Alive	Updating the endangerment with a controlled substance statute to include fentanyl or synthetic opioids. The City testified in support of this bill.
SB 5105	Alive	Expands the definition of fabricated depictions to include obscene visual or printed matter. Clarifies certain defenses to prosecutions for offenses involving depictions of a minor engaged in sexually explicit conduct. Expands the crime of sexual exploitation of a minor. The City testified in support of this bill.
HB 1805	Dead	Creating a local sales and use tax to fund services for children and families that enhance well-being, promote mental health, and provide early interventions.
HB 1203	Dead	Prohibits the sale, display, and advertisement of any flavored tobacco, nicotine, or vapor product and any entertainment vapor product.

NEXT STEPS

The final impact of the bills passed in the 2025 Legislative Session will continue to be discussed and shared with City Council as direction and implementation requirements are clarified. Staff will follow up with City Council on any impact on department work plans and will seek input and direction from the Council in late Q2 or early Q3.

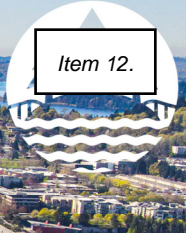
Staff anticipate beginning work on the draft legislative priorities for the 2026 State Legislative Session this fall. This item will be presented to the City Council for review and approval in October or November. Finally, there is a large body of work that occurs outside of and leading up to the next legislative session including a debrief with the City's lobbyists, meetings with legislators, engagement with AWC and other partners, and more.

RECOMMENDED ACTION

Receive report. No action necessary.

CITY OF MERCER ISLAND

2025 State Legislative Priorities



Capital Funding for Emergency Replacement of City's Sole Water Source

The City of Mercer Island relies on Seattle Public Utilities for its water supply and recently declared an emergency due to a leak in the main water supply pipeline. The City is seeking \$3 million in emergency state funding to cover 15% of the cost to undergo emergency replacement of the damaged water supply pipeline, relocate the pipeline to a safer location, and upgrade it with earthquake-resistant materials. This will ensure the City is able to reliably provide safe drinking water and sufficient water pressure for fire response.

Support for Public Safety

The City supports law enforcement strategies that protect our community and businesses. Priorities include:

- Increasing capacity at regional law enforcement academies. Limited academy spots are delaying police hires, leaving recruits waiting months to begin work while on full pay and benefits.
- Supporting cities in hiring new officers by fully covering the \$5,000 Basic Law Enforcement Academy cost per officer and providing ongoing funding for public safety technologies like body worn cameras.
- Additional State resources and policy support to reduce auto and organized retail thefts.
- Support for expanded State regulations to address the growing use of e-scooters and e-bikes to ensure safe use while promoting sustainable transportation. Recent research indicates a significant rise in e-bike head injuries nationwide over the past five years, which indicates a need for stronger safety regulations.
- Amend the Public Records Act to exempt Automatic License Plate Reader (ALPR) security footage from disclosure. This change will improve government service efficiency, safeguard privacy, and maintain the effectiveness of law enforcement tools for public safety.
- As a regional marine patrol provider, Mercer Island supports increased funding for on-water safety programs, enhanced training for marine patrol providers, and public awareness initiatives to strengthen law enforcement and promote water safety.

Increase Resources for Behavioral Health & Substance Use Disorder Treatment and Prevention

The City is a direct provider of behavioral health services through community- and school-based programs while also relying on regional public health infrastructure for specialized care and crisis response. Priorities include:

- Increasing prevention and intervention resources targeting opiates and other substances of abuse, specifically those disproportionately impacting youth and young adults.
- Funding to expand low-barrier community- and school-based behavioral health services for youth.
- Opportunities to integrate behavioral health and first responders for enhanced crisis response.
- Increased resources for senior/geriatric behavioral health and support for basic needs.
- Support local governments' ability to deliver integrated behavioral health services through public-private partnerships, enabling outreach teams and crisis responders to effectively assist individuals in need.

CITY OF MERCER ISLAND

2025 State Legislative Priorities

Item 12.

Support for Affordable Housing

The City champions a proactive stance on housing, using innovative tools and incentives to enhance housing supply and affordability. Priorities include:

- Transit-oriented development that prioritizes housing and infrastructure investments near major transit infrastructure and walkable jobs. Any bill should include affordability requirements, align with the City's housing targets under ESSHB 1220 (2021), and appropriately clarify any conflicts with other state housing regulations. This approach maximizes regional transportation investments to enhance mobility, expand affordable housing, and safeguard the environment.
- Complete Communities that support walkability, public safety, livability, and access to resources in tandem with affordable housing. Acknowledgement that cities are the best suited to implement these values in the unique context of their community.
- State investments and low-interest loans to strengthen local infrastructure such as sewer and water systems, which are essential for expanding affordable housing opportunities.
- Support continued partnership and investment in regional homelessness response through expansion of affordable and supportive housing capacity under ESSHB 1220, active participation in King County's Crisis Care Centers Levy implementation, and ongoing collaboration with ARCH. The City opposes unilateral state measures that would undermine these proven, coordinated local efforts to increase access to safe shelter and housing across Washington communities

Preserving and Protecting the Environment

The City supports legislation, partnerships, and funding opportunities that advance the implementation of the City's adopted Climate Action Plan. This includes initiatives for clean energy, emissions reduction, electrification of public assets, and innovative practices that promote resilience and protect natural resources.

Sustainable Funding Preservation and Maintenance of Critical Transportation Infrastructure

The City advocates for fully funding and prioritizing maintenance of critical state transportation infrastructure, including the six miles of I-90 crossing Mercer Island, one of the state's most expensive and complex assets. Maintaining and keeping these interstates operational is essential for safety, reliability, and commerce.



AB 6635: 2025 Legislative Session Update

March 18, 2025



2025 Session

- 120-day session began January 13 and is expected to end on Sunday, April 27
- Housing and public safety funding a focus this session
- Challenges of addressing state budget deficit



City Legislative Priorities

- Capital Funding for Emergency Replacement of City's Sole Water Source
- Support for Public Safety
- Increase Resources for Behavioral Health and Substance Use Disorder Treatment and Prevention
- Support for Affordable Housing
- Sustainable Funding Preservation and Maintenance of Critical Transportation Infrastructure
- Preserving and Protecting the Environment

City Engagement

- The 2025 State Legislative Session is continuing a recent trend of an intense volume of bills introduced and considered, especially on issues of public safety, and housing and land use.
- City staff, lobbyists, and City Council leadership are dedicating a significant amount of time to tracking bills, connecting with representatives and elected officials in neighboring communities, and advocating for legislation that aligns with Mercer Island's priorities.
- As of this meeting Mayor Nice and the City have given testimony 27 times in committee.

New 41st LD Representative

- Former Mercer Island Representative Tana Senn appointed Secretary for the Department of Children, Youth, and Families.
- Bellevue City Councilmember Janice Zahn appointed as new 41st LD Representative.
- Staff met virtually Rep Zahn soon after her appointment to discuss issues affecting Mercer Island and our priorities for the session.
- Deputy Mayor Rosenbaum has been engaging with Rep. Zahn throughout the session.



Washington State Budget

- \$12 – \$15 billion-dollar four-year projected deficit. Operations and Transportation budget especially strained.
- The City signed on in support of an Association of Washington Cities letter opposing a sweep of the Public Works Assistance Account (PWAA)
- The PWAA is at risk of losing over \$100 million to the state's general fund. Diverting funds from the PWAA erodes a city's ability to fund basic local infrastructure and goes back on agreements made with city leaders

Capital Funding for Emergency Replacement of City's Sole Water Source

- City's sole funding ask is for \$3 million to support construction costs for the emergency replacement of City's sole water source. This level of funding would cover 15% of the cost to construct the water supply pipeline.
- City applied to state Capitol Budget with the assistance of Representative Zahn's office.

Capital Funding for Emergency Replacement of City's Sole Water Source

- The state budget is under considerable strain, although the capital budget is in better condition than the operations or transportation budget.
- The state budget is likely to be adopted at the very end of the session in late April.

Key Bills City is tracking

- City staff are tracking dozens of bills making their way through the legislature.
- Only going to highlight a few key bills in this presentation.

Support for Public Safety

- The City is closely monitoring HB 2015, which expands City's ability to raise revenue for police and other criminal justice programs while providing a state grant program. The City has not yet taken a position on this bill.
- HB 1380 regarding limiting City regulations on management of homeless encampments did not make it past the March 12 cutoff. This bill was a top priority of the City and we strongly opposed this bill throughout the process.

Support for Public Safety

- SB 5066 would have created new broad authority for the Attorney General (AG) to investigate police departments. The AG's office already has authority to bring lawsuits when they believe there is a pattern or wrongdoing in a department.
- The bill was a key bill the City testified against due to the liability it placed on cities and undermining local control of police departments.
- This bill did not make it past a key deadline and is dead for this session.

Housing & Land Use

- Housing and land use are significant themes again this year's legislative session.
- The City tracked and testified on bills related to transit-oriented development (HB 1491), parking regulation bills (SB 5184), lot-splitting (HB 1096), mobile dwelling units (HB 1443), development regulations (HB 1183), GMA compliance (SB 5148), and STEP housing siting (HB 1195).
- The City identified the mobile dwelling units and STEP housing siting bills as key proposal to oppose, and neither advanced past the floor cutoff.

Housing & Land Use

- The City legislative team continues to engage with the remaining housing bills.
- We anticipate many of these bills to pass in some form and are focusing our engagement on amendments that will improve the bills or reduce their negative impact on Mercer Island.

Behavioral Health and Substance Use Disorder Treatment and Prevention

- As a direct provider of behavioral health services through Youth and Family Services, the City is tracking bills related to prevention and intervention resources targeting substances of abuse and funding and other support for behavioral health services.
- City testified in support of updating the endangerment with a controlled substance statute to include fentanyl (SB 5071) and expanding the crime of sexual exploitation of a minor to be inclusive of digitally created or altered images (SB 5105).

Next Steps

- Final impacts of the bills passed this session will continue to be discussed and shared with City Council as direction and implementation requirements become clearer.
- Staff will provide a final recap of the 2025 Session and its impacts to the City's work plan after it ends.

Questions & Discussion





**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 6641
March 18, 2025
Regular Business**

AGENDA BILL INFORMATION

TITLE:	AB 6641: Scope of Work for Deane’s Children’s Park Site Plan	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Approve the scope of work and community engagement plan for the Deane’s Children’s Park Site Plan.	

DEPARTMENT:	Public Works
STAFF:	Jason Kintner, Chief of Operations Kellye Hilde, Public Works Deputy Director Shelby Perrault, Capital Parks Manager
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Island Crest Park Site Map 2. Deane’s Children’s Park Map
CITY COUNCIL PRIORITY:	3. Make once-in-a-generation investments to update and modernize aging infrastructure, capital facilities, and parks.

AMOUNT OF EXPENDITURE	\$ 195,300
AMOUNT BUDGETED	\$ 1,500,000
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to provide an overview of the planning approach and present a summary of the scope of work and community engagement plan for the Deane’s Children’s Park Site Plan (Capital Project 90.25.0015).

- Deane’s Children’s Park is an expansive play area at Island Crest Park that includes multiple playground structures, the iconic “dragon”, the Bike Skills area, a picnic shelter, a small restroom facility, walking paths, and limited parking.
- The [2022 Parks, Recreation, And Open Space Plan \(PROS Plan\)](#) included a conditions assessment of park infrastructure and amenities and revealed that most playgrounds in the Mercer Island parks system are not ADA accessible. In addition, the assessment indicated that all playground structures would be due for replacement over the next two decades.
- The Deane’s Children’s Park playground structures were identified for early replacement in the 2023-2028 Parks Capital Improvement Program (Parks CIP).
- In November 2022, Mercer Island community members voted to renew the parks levy that was set to expire at the end of 2023. The parks levy includes dedicated funding for playground replacements across the Mercer Island parks system.

- During early work on the playground replacement plan, staff identified Deane’s Children’s Park as a good candidate for ADA improvements and conversion to universal play equipment, similar to the approach taken at Mercedale Park. The topography of the play area is relatively flat, and the site is flexible, allowing equipment and structures to be reorganized to meet universal play standards.
- In addition to the playground equipment replacement, Deane’s Children’s Park includes a picnic shelter and storage shed at the end of its service life, and a small single-user restroom that is located outside the play area and is not easily accessible.
- Finally, the Bike Skills area was relocated to Deane’s Children’s Park in 2023.
- Given the combination of planning needs mentioned in the previous bullets, staff made the decision to pause the playground replacement project and instead pursue the development of a new Site Plan for Deane’s Children’s Park. The Site Plan will address universal play standards with a new layout and will include a phasing plan, cost estimate, and recommended funding strategy for replacing equipment and amenities.
- The City Council allocated \$1,500,000 in the 2025-2026 Biennial Budget and Capital Improvement Program for the planning, design, and construction of the improvements at Deane’s Children’s Park, including the development of the new Site Plan. The scope of work for the first phase of construction at the park will be determined through this planning process.
- The City entered into a contract with Berger Partnership in the amount of \$195,300 to facilitate the planning process and development of the Deane’s Children’s Park Site Plan.
- This planning effort is anticipated to conclude in Q4 2025. Project information, outreach events, and more details will be available on Let’s Talk.

BACKGROUND

PARK FORMATION

In 1962, the Mercer Island Preschool Association (MIPA) proposed a children’s park at Island Crest Park, which was owned and operated by King County. After the plan was approved, MIPA solicited support from local organizations to purchase equipment and enlisted community volunteers to build the children’s play area. The City acquired Island Crest Park in 1968 and renamed the play area Deane’s Children’s Park in 1985, in honor of Lola and Phil Deane, Mercer Island residents who were instrumental in the park’s creation. MIPA has continued to partner with the City to improve Deane’s, including a major park renovation completed in 2005.

2022 PARKS, RECREATION, AND OPEN SPACE PLAN (PROS PLAN)

The 2022 PROS Plan included a conditions assessment of park infrastructure and amenities. This assessment helped guide the development and prioritization of the 6-year Parks Capital Improvement Program (Parks CIP). The assessment revealed that most playgrounds on Mercer Island do not meet ADA or universal accessibility standards, and much of the playground equipment is not accessible. Additionally, ten out of the 18 playgrounds in the park system were approaching the end of their useful life, including play structures at Deane’s Children’s Park and almost all of the playground equipment would need to be replaced over a twenty-year period. Deane’s Children’s Park was one of the five playgrounds with equipment slated for replacement in the 2023-2028 Parks CIP.

2022 PARKS LEVY

In November 2022, Mercer Island community members voted to renew the parks levy that was set to expire at the end of 2023. The renewed 16-year levy provides continued funding for parks operations and maintenance, in addition to funding Pioneer Park forest management and the replacement of 15 play

structures. Deane’s Children’s Park was prioritized for early replacement due to the age and condition of equipment and the desire to provide universally accessible play opportunities.

DEANE’S CHILDREN’S PARK SITE CONDITIONS/EARLY ASSESSMENT

A preliminary assessment of existing conditions was conducted from 2023-2024. Key takeaways from these findings are divided into three categories:

Play Equipment

Play equipment at Deane’s Children’s Park was installed in 2005 and 2012. Except for the “dragon,” the existing play equipment is nearing the end of its useful life. The timber curbs framing the play areas do not meet accessibility standards and the existing play equipment is not truly accessible. Additionally, the park’s play equipment lacks diverse and inclusive play opportunities for all users.

Park Amenities

In addition to the play equipment, the park includes several amenities that require replacement. The original restroom that was decommissioned and converted into a storage shed is nearing the end of its useful life, as is the picnic shelter. The single-user restroom serving Deane’s Children’s Park and the Bike Skills area is located at the eastern edge of the property next to the parking lot, making it difficult to access. Site furnishings, including picnic tables and park benches, do not meet accessibility standards, and many are in disrepair.

Site Circulation

The park lacks clear wayfinding to the various play areas, which are spread out and do not offer clear sightlines, making overall site navigation confusing. The existing trails and pathways throughout the park require upgrades to meet accessibility standards and should be clearly defined to distinguish accessible from non-accessible paths. Furthermore, the accessible parking spaces in the parking lot do not comply with accessibility standards.

Along with the key takeaways from the preliminary assessment, it is important to note the relocation of the Bike Skills area to the northwest quadrant of the park, adjacent to the play area. The park amenities and overall site circulation will need to consider both user groups, ensuring restroom facilities and picnic shelters are centrally located, providing clearly defined paths for riders entering the Bike Skills area versus play areas, and developing amenities that meet accessibility standards. For these reasons, the scope of the playground replacement needs to be broadened to include the Bike Skills area, ensuring a cohesive plan for Deane’s Children’s Park.

ISSUE/DISCUSSION

SITE PLAN OVERVIEW AND SCOPE OF WORK

In the fall of 2024, the City engaged Berger Partnership as the design consultant to facilitate the development of a new Site Plan for Deane’s Children’s Park. The plan will address cohesive integration of the Bike Skills area and the playground structures, with the goal of modernizing the park area to meet universal play standards. The plan will also address improvements to pedestrian and bike circulation, restroom and picnic shelter replacement, parking, and other potential park improvements. The final Site Plan will include a cost estimate, phasing plan, and funding strategy.

The planning, design, and construction of Deane’s Children’s Park will include multiple phases:

- **Phase I:** Develop a Site Plan in 2025 through a community engagement process that will address universal play standards including a new park layout and phasing plan for the replacement of equipment and amenities. The Site Plan will also include cost estimates and a funding strategy. The Parks and Recreation Commission will review the proposed alternatives and present a recommendation to the City Council for adoption.
- **Phase II:** The Site Plan will identify the first phase of capital improvement work, including anticipated replacement of one or more playground structures. The project will advance through detailed design, permitting, and phased construction that is anticipated to take place from 2026-2027.
- **Future Phases:** The anticipated scope of improvements for Deane’s Children’s Park likely exceed the initial budget allocation. Future capital improvements will be recommended for implementation in phases, to include continued opportunities for community fundraising and grants.

UNIVERSAL DESIGN AND ADA ACCESSIBILITY

To ensure the Deane’s Children’s Park Site Plan reflects principles of accessibility and inclusivity, the designs developed will be reviewed for visitors of all abilities by Kanics Inclusive Design Services, a consulting firm that specializes in developing inclusive play opportunities. Additionally, Kanics will be completing an inclusive playground evaluation at five other playgrounds on the Island, including Aubrey Davis East and West, Luther Burbank Park, South Mercer Playfield, and Mercer Island Community and Event Center. As part of the evaluations, a comprehensive report for each playground will be created, detailing recommendations for improvements.

COMMUNITY ENGAGEMENT PLAN

Community engagement for the Deane’s Children’s Park Site Plan will focus on identifying the needs and priorities of the project, gathering input on various play elements to inform the development of the design concept alternatives, and gathering feedback on concept alternatives to inform the final recommendation.

The proposed community engagement plan is as follows:

- Up to two public meetings/events - may be a combination of in-person and virtual opportunities.
- Up to two online surveys run concurrently with the public meetings/events to collect additional input and reach community members that are unable to attend the events.
- Check-in meetings with the Parks and Recreation Commission (PRC) to seek feedback on the design concept alternatives and prepare a final recommendation on the Site Plan for review and adoption by the City Council.
- Regular updates posted on Let’s Talk, including key dates, surveys, and other project information, as well as tools such as quick polls for ongoing engagement outside of the open house and surveys.
- Engagement with park neighbors and community groups to share project information, promote events, and seek feedback on the Site Plan.

Opportunities will be promoted through all City channels, including the MI weekly e-newsletter, social media, and on-site signage, as well as shared through outlets such as the Mercer Island Reporter, the Mercer Island School District, and Mercer Island Preschool Association (MIPA).

ANTICIPATED PROJECT TIMELINE

The Site Plan development process is expected to take about one year and is divided into five major steps:

- Project Kickoff and Site Assessment: Q4 2024 – Q1 2025 (complete)
- **Pre-Design and Pre-Engagement: Q1 2025 (current)**
- Concept Development: Q2 – Q3 2025
 - Identify gaps, needs, and priorities of project, and gather input on play elements
 - Develop concept alternatives
- Final Design Recommendation: Q3 – Q4 2025
 - Refine concept alternatives into one final design as recommended by the Parks and Recreation Commission
- Site Plan Adoption: Q4 2025
 - Parks and Recreation Commission to provide Site Plan recommendation to the City Council for review and adoption.

PROJECT BUDGET AND FUNDING

While Deane’s Children’s Park was identified for a playground replacement in the 2022 Parks Levy, the Levy funding does not include resources for broader site improvements. The City Council allocated \$1,500,000 in the 2025-2026 Biennial Budget and Capital Improvement Program for the Site Plan, and the planning, design, and construction of the first phase of work. The City executed a contract with Berger Partnership in the amount of \$195,300 to lead the planning process and develop the Site Plan. The scope of the first phase of park improvements will be determined through the site planning process and will include replacement of one or more playground structures.

NEXT STEPS

Upon approval from the City Council, staff will finalize the community engagement plan and proceed with next steps including an initial survey and project open house. The Let’s Talk page will also be launched.

Of note, a group of community members have recently organized as the “Friends of Dragon Park” with the goal of supporting fundraising efforts for the park improvements. This partnership, as well as others grant opportunities, will be critical to funding the needed improvements at this park.

RECOMMENDED ACTION

Approve the scope of work and community engagement plan for the Deane’s Children’s Park Site Plan and direct the City Manager to commence the planning work.



ISLAND CREST PARK

Item 13.



 Island Crest Way Park Boundary

 Property Line



Map Date: 3/1/2025
Island Crest Park
CIPProjectMaps2024_3.3.aprx

Disclaimer: No warranties of any sort including accuracy, fitness or merchantability accompany this map. Aerial Photo: May 2023



DEANE'S CHILDREN'S PARK

Item 13.



Deane's Children's Park Boundary Property Line



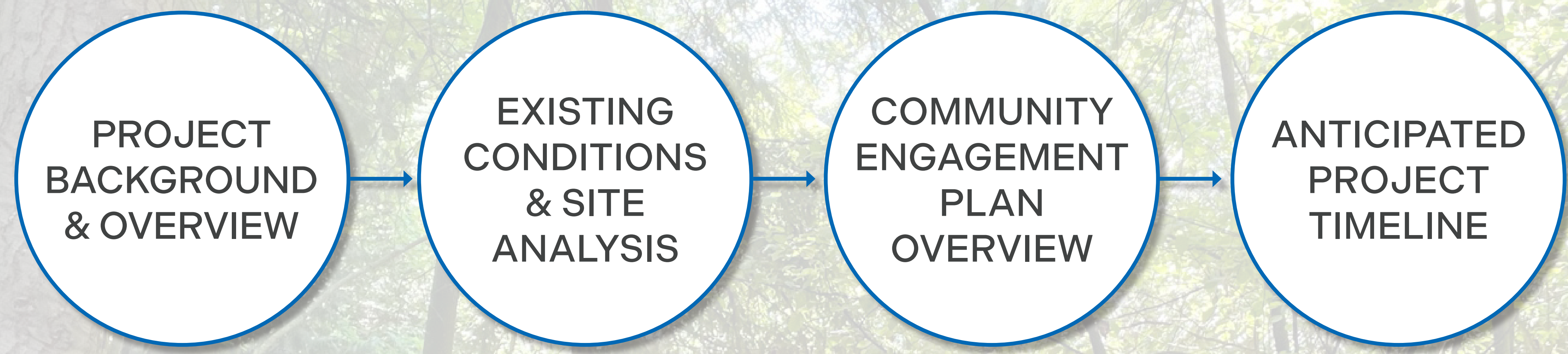
Disclaimer: No warranties of any sort including accuracy, fitness or merchantability accompany this map. Aerial Photo: May 2023

DEANE'S CHILDREN'S PARK

CITY OF MERCER ISLAND PARKS

CITY COUNCIL PRESENTATION | 03.18.2025

OUR AGENDA:



QUESTION FOR THE CITY COUNCIL:

DOES THE CITY COUNCIL APPROVE OF THE SCOPE OF WORK AND COMMUNITY ENGAGEMENT PLAN FOR THE DEANE'S CHILDREN'S PARK SITE PLAN?

IDENTIFY
ANY GAPS

CONFIRM
APPROACH

PROVIDE
ANY
ADDITIONAL
INPUT

PROJECT BACKGROUND

PARK FORMATION

- A children’s park was developed as part of Island Crest Park in 1962 and originally known as ‘Dragon Park’. The City acquired Island Crest Park in 1968 and renamed the play area Deane’s Children’s Park in 1985, in honor of Lola and Phil Deane, Mercer Island residents who were instrumental in the park’s creation.



2022 PROS PLAN

- The PROS Plan included a conditions assessment of park infrastructure and amenities. It revealed ten out of 18 playgrounds in the park system were approaching the end of their useful life, including play structures at Deane’s Children’s Park.
- Deane’s Children’s Park was one of five playgrounds with equipment slated for replacement in the 2023-2028 Parks CIP.



PARK LEVY

- The parks levy that was set to expire at the end of 2023 was renewed, which continued funding for parks operations and maintenance, in addition to funding Pioneer Park forest management and the replacement of 15 play structures.
- Deane’s Children’s Park was prioritized for early replacement due to age and condition of equipment and the desire to provide universally accessible play opportunities.



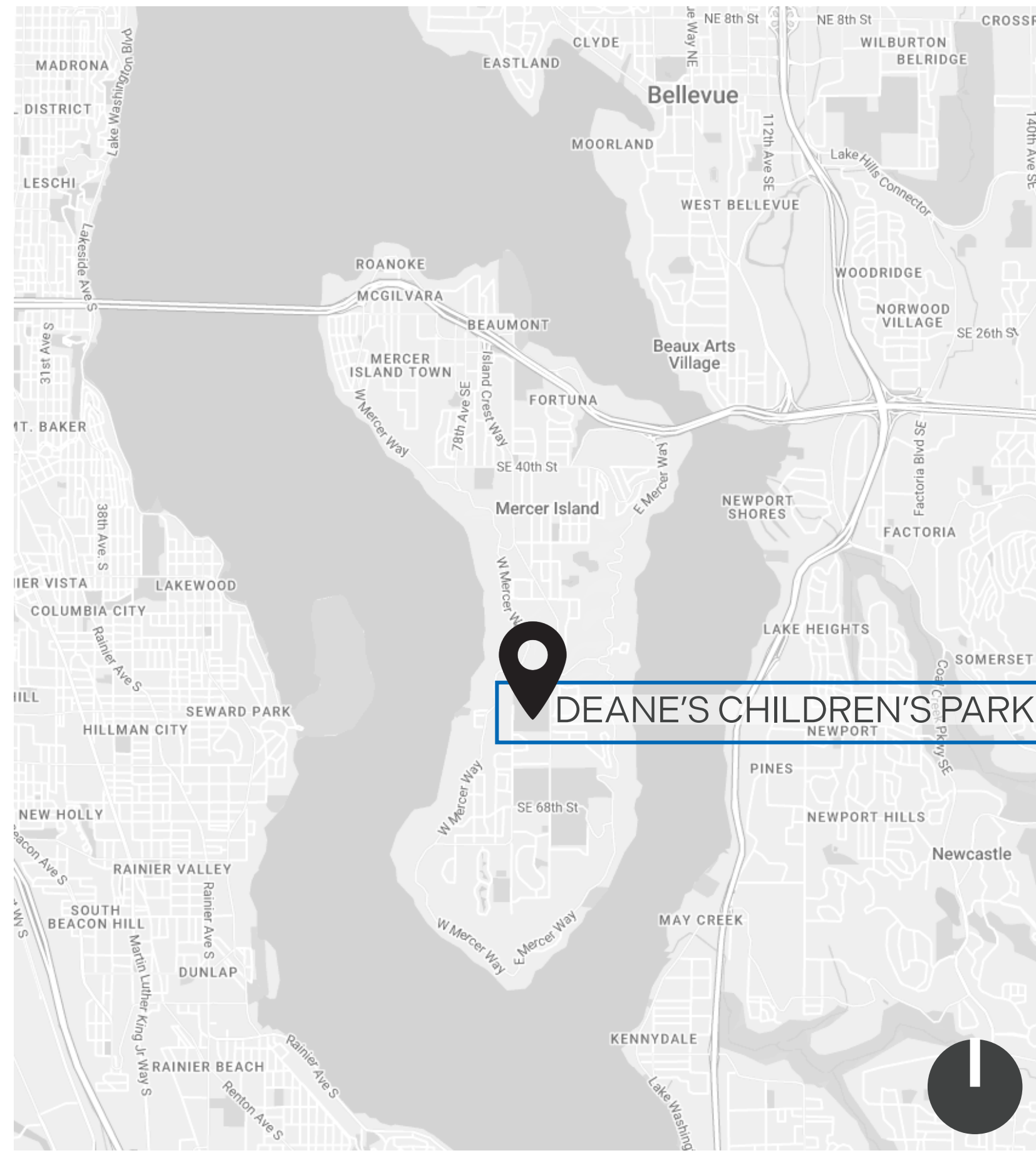
PROJECT OVERVIEW

DEANE'S CHILDREN'S PARK SITE PLAN




- The Site Plan will cohesively integrate the Bike Skills area and playground structures, with the goal of modernizing the park area to meet universal play standards.
- The Site Plan will address improvements to site circulation, restroom and picnic shelter replacement, parking, and other potential improvements.
- Community engagement will contribute to play equipment selection, design concept alternatives, and the final Site Plan.
- The final Site Plan will include a cost estimate, phasing plan, and funding strategy.
- Levy funding does not include resources for broader site improvements. The scope of the phase I improvements will be determined during site planning and will include replacement of one of more playground structures.

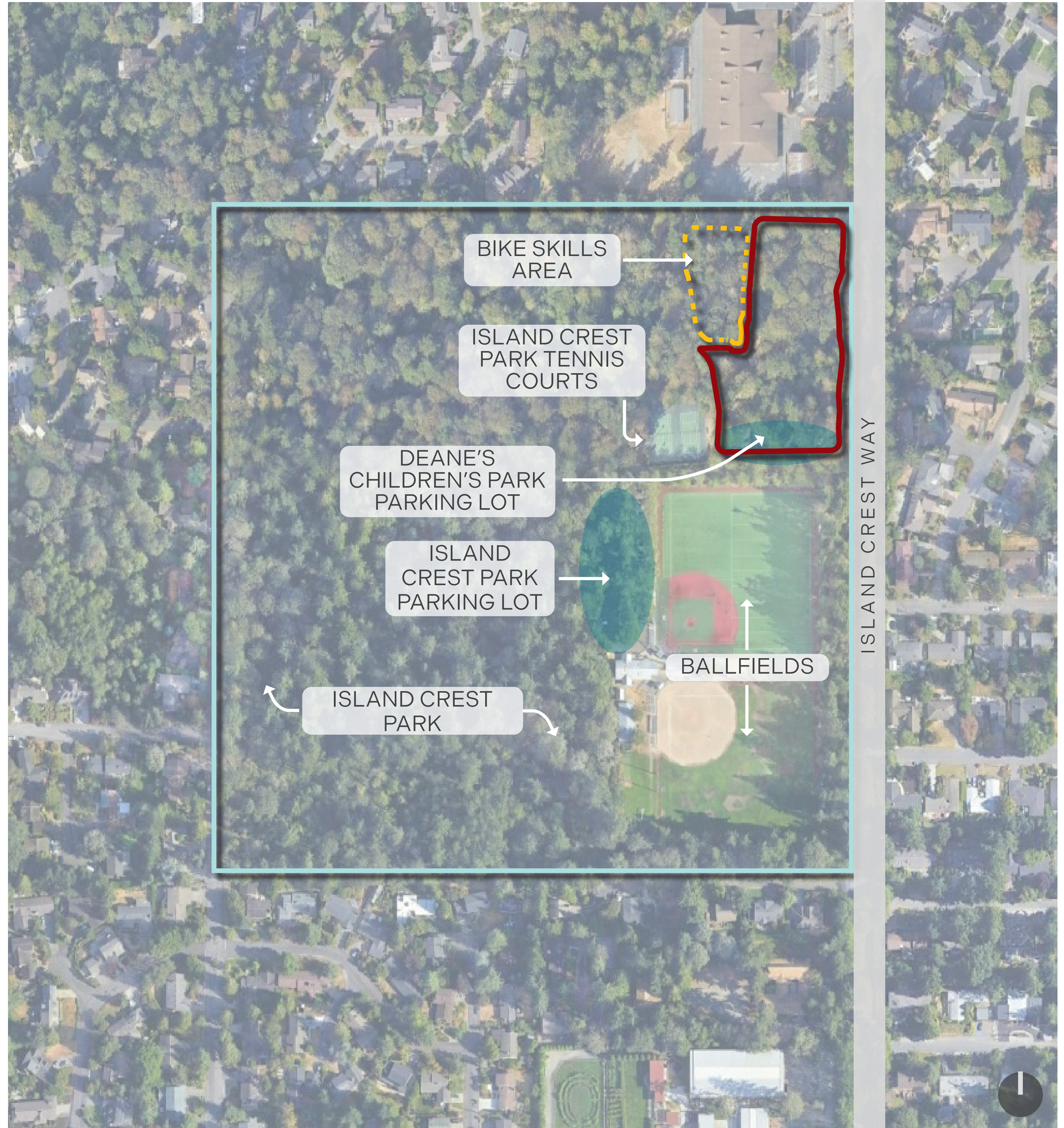


SITE LOCATION & CONTEXT MAPS

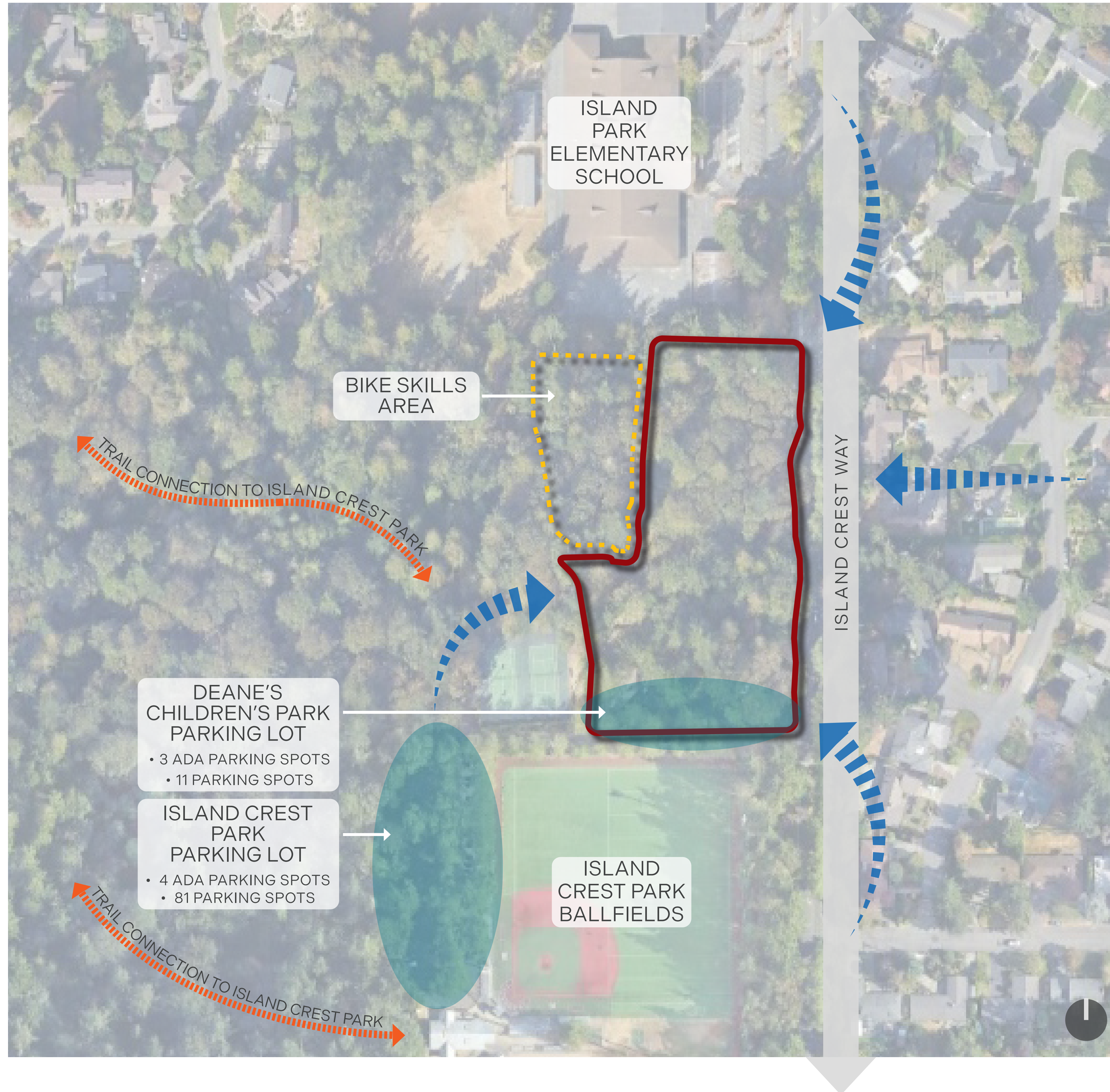


LEGEND

-  **ISLAND CREST PARK**
Existing Park Boundary
-  **BIKE SKILLS AREA**
Existing Boundary
-  **SITE PLAN LIMITS**
Scope of Work



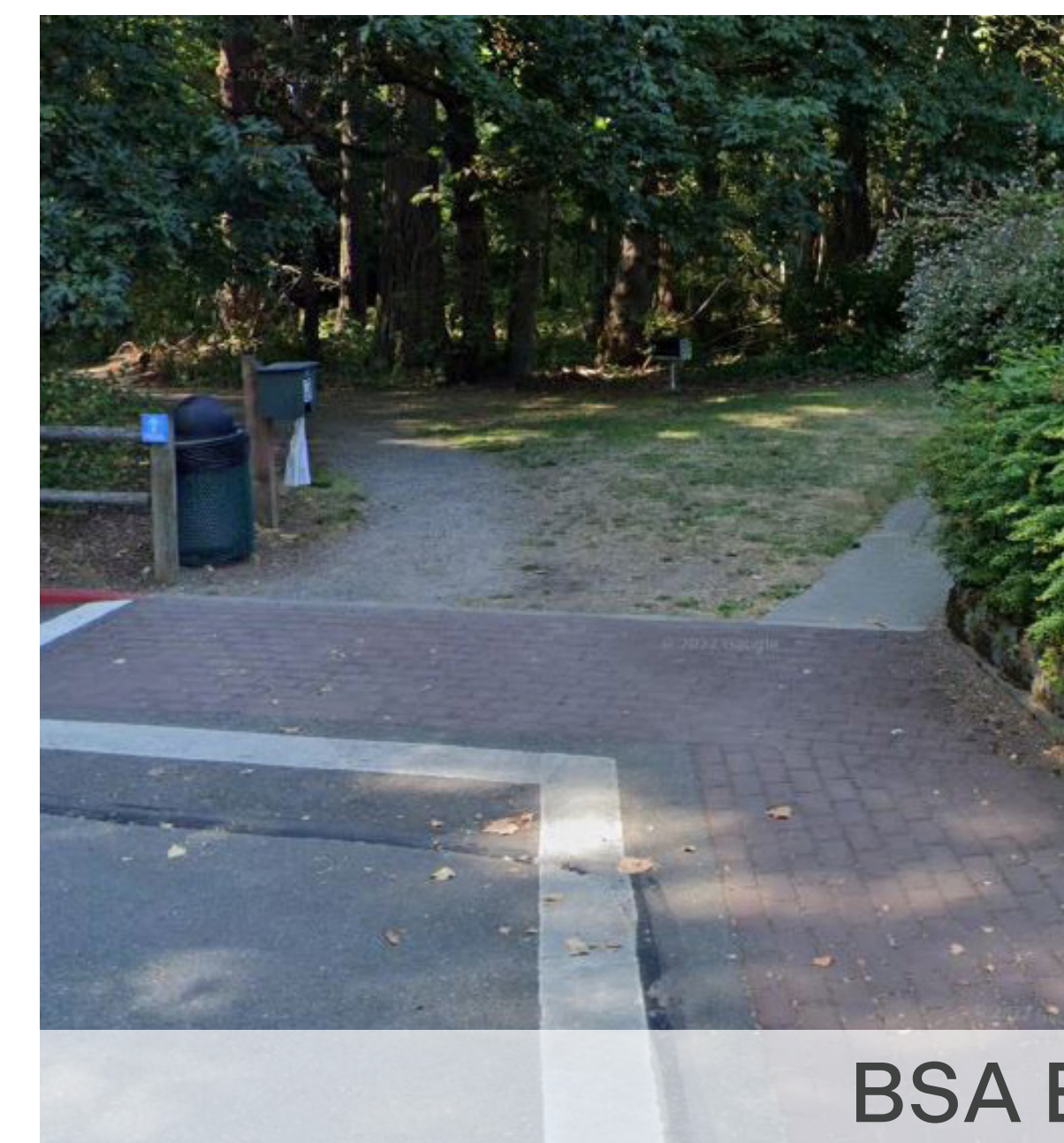
DEANE'S CHILDREN'S PARK ACCESS



MAIN ENTRY / ADA SPOTS



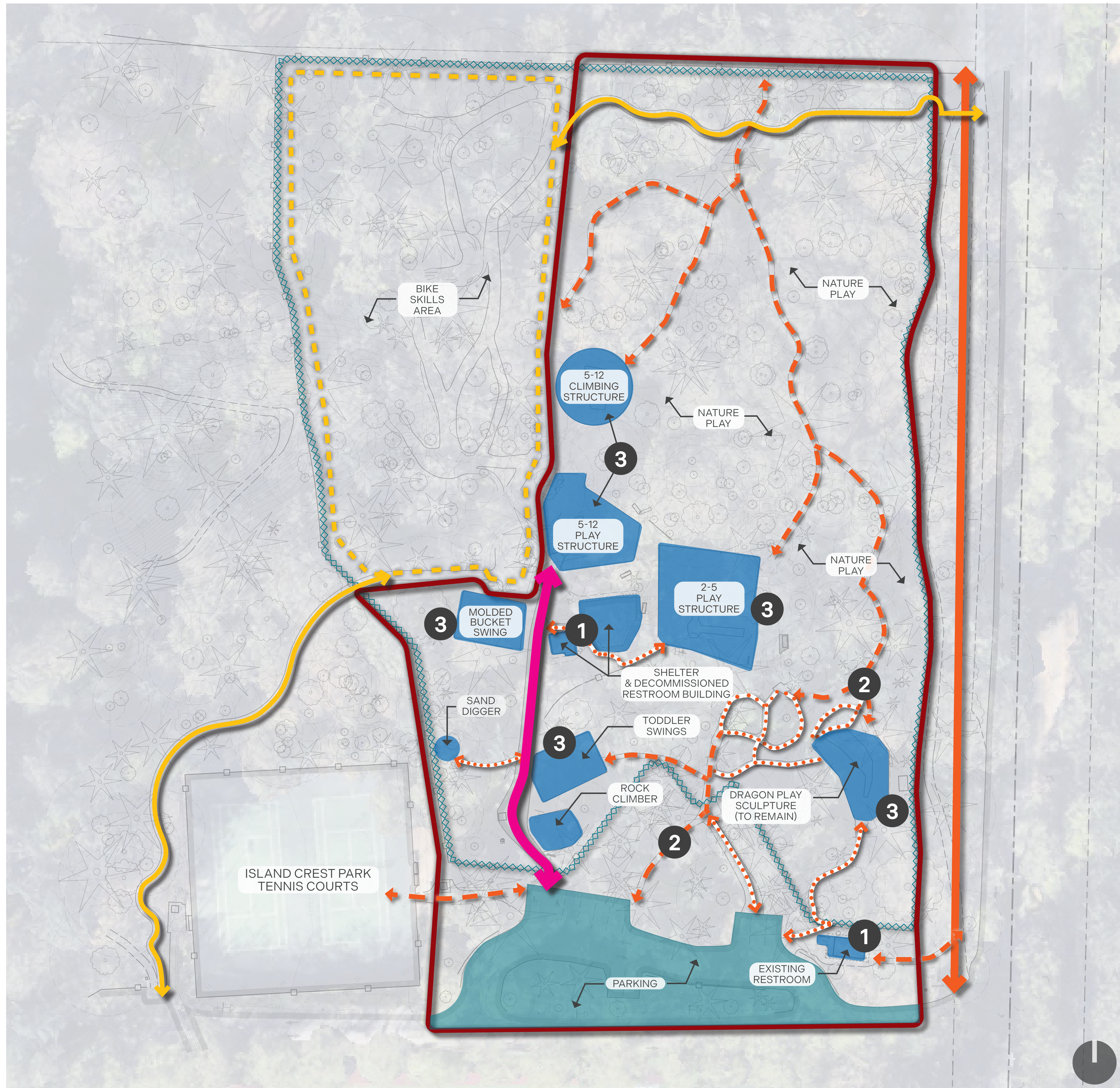
OVERALL PARKING LOT



BSA ENTRIES

EXISTING SITE CONDITIONS

IDENTIFY ANY GAPS



SITE CONSTRAINTS

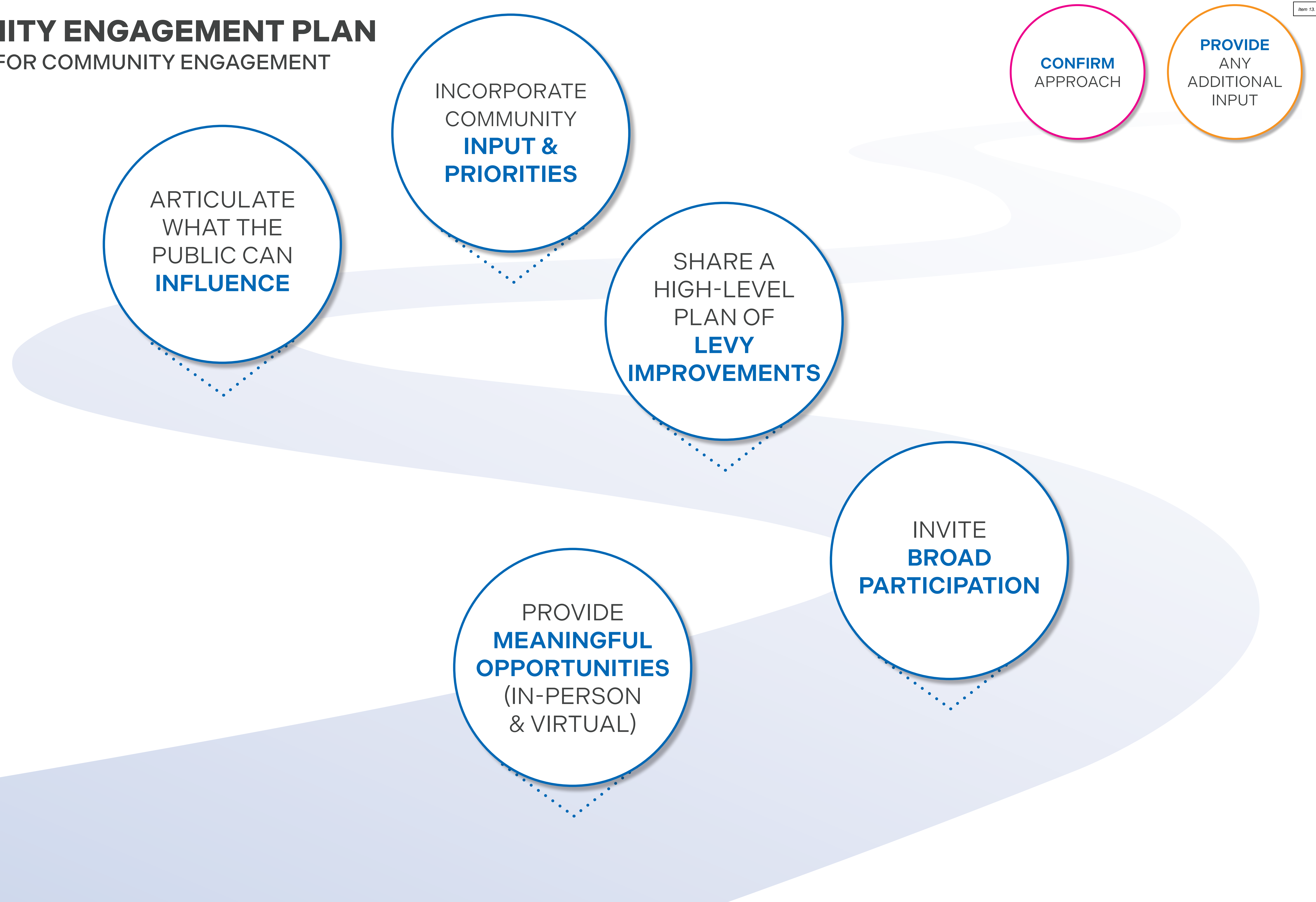
- 1 EXISTING AMENITIES**
 - Shelter at the end of its lifespan
 - Original restroom decommissioned, serves as storage shed
 - Functional restroom not centrally located/easily accessible
- 2 SITE CIRCULATION**
 - Main entry to playground and site navigation are unclear
 - Trails and pathways in need of upgrades for accessibility requirements
 - Disjointed, widely spaced play elements with interrupted sightlines
 - Accessible parking does not meet standards
- 3 PLAY EQUIPMENT**
 - Play structures/elements (excluding the Dragon Sculpture) are in need of replacement
 - Lack of diverse & inclusive play opportunities
 - Existing accessible play elements are not truly accessible
 - Timber curbs make it difficult to access play areas

LEGEND

- SITE PLAN LIMITS**
Scope of Work
- BIKE SKILLS AREA**
Existing Boundary
 Existing Entries
- EXISTING PERIMETER FENCE**
- PRIMARY PARK ENTRY PATH**
- PRIMARY PEDESTRIAN CIRCULATION**
- SECONDARY PEDESTRIAN CIRCULATION**
- ISLAND CREST WAY PATH**
- SITE AMENITY / PLAY FEATURE**
- EXISTING PARKING**

COMMUNITY ENGAGEMENT PLAN

A ROADMAP FOR COMMUNITY ENGAGEMENT



ARTICULATE
WHAT THE
PUBLIC CAN
INFLUENCE

INCORPORATE
COMMUNITY
**INPUT &
PRIORITIES**

SHARE A
HIGH-LEVEL
PLAN OF
**LEVY
IMPROVEMENTS**

INVITE
**BROAD
PARTICIPATION**

PROVIDE
**MEANINGFUL
OPPORTUNITIES**
(IN-PERSON
& VIRTUAL)

CONFIRM
APPROACH

PROVIDE
ANY
ADDITIONAL
INPUT

COMMUNITY ENGAGEMENT PLAN

METHODS & TOOLS



Item 13.

Community engagement strategies will be tailored to meet the needs of each audience based on their levels of interest and availability for engagement. The project team will provide clear and accessible information in both digital and print formats so people can engage online or in-person in meaningful ways.

LET'S TALK

HIGH LEVEL PROJECT OVERVIEW

OPPORTUNITIES FOR ENGAGEMENT & INPUT

PROJECT UPDATES

CONTACT INFORMATION

OPEN HOUSE

UP TO 2 MEETINGS/ EVENTS THAT WILL FOCUS ON:

NEEDS & PRIORITIES

INPUT ON VARIOUS PLAY EQUIPMENT

FEEDBACK ON CONCEPT ALTERNATIVES

SURVEYS

2 SURVEYS TOTAL:

SURVEY #1
UNDERSTAND CURRENT NEEDS, PRIORITIES, & GAPS IN THE PARK AMENITIES

SURVEY #2
GATHER INPUT ON CONCEPT ALTERNATIVES TO REFINE INTO FINAL DESIGN CONCEPT

PRC MEETINGS

FEEDBACK ON CONCEPT ALTERNATIVES

FINAL RECOMMENDATION ON SITE PLAN FOR REVIEW AND ADOPTION BY CITY COUNCIL

COMMUNICATION TOOLKIT

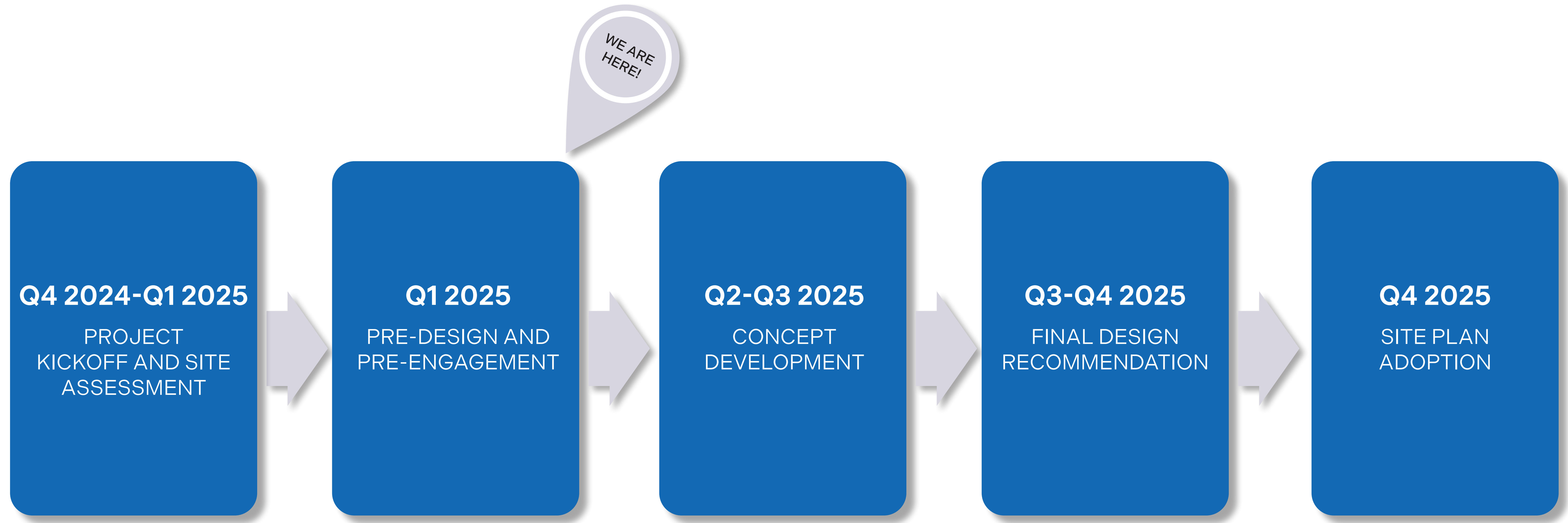
HIGH LEVEL PROJECT OVERVIEW

OPPORTUNITIES FOR ENGAGEMENT & INPUT

PROJECT UPDATES

CONTACT INFORMATION

ANTICIPATED PROJECT TIMELINE



QUESTION FOR THE CITY COUNCIL:

DOES THE CITY COUNCIL APPROVE OF THE SCOPE OF WORK AND COMMUNITY ENGAGEMENT PLAN FOR THE DEANE'S CHILDREN'S PARK SITE PLAN?

IDENTIFY
ANY GAPS

CONFIRM
APPROACH

PROVIDE
ANY
ADDITIONAL
INPUT



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 6642
March 18, 2025
Regular Business**

AGENDA BILL INFORMATION

TITLE:	AB 6642: Scope of Work for Clarke and Groveland Beach Parks Joint Infrastructure Plan	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Approve the scope of work and community engagement plan for the Clarke and Groveland Beach Parks Joint Infrastructure Plan	

DEPARTMENT:	Public Works
STAFF:	Jason Kintner, Chief of Operations Kellye Hilde, Deputy Director Shelby Perrault, Capital Parks Manager Sarah Bluvas, CIP Project Manager
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Project Location Map
CITY COUNCIL PRIORITY:	3. Make once-in-a-generation investments to update and modernize aging infrastructure, capital facilities, and parks.

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ 251,845
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to provide an overview of the planning approach and present a summary of the scope of work and community engagement plan for the Clarke and Groveland Beach Parks Joint Infrastructure Plan (Capital Project 90.25.0013).

- Located on the southeast shoreline of Mercer Island, Clarke Beach Park features a beach area, overwater amenities, a steel wall-enclosed swim area, and restrooms. Groveland Beach Park is located on the southwest shoreline and includes an active beach with a dock, swimming area, and restrooms.
- Both parks were developed in the 1960s/70s, and their overwater structures and other amenities are aging and in need of replacement.
- The [2022 Parks, Recreation, and Open Space Plan \(PROS Plan\)](#) identified the need for a joint planning effort to efficiently prioritize capital projects at Clarke and Groveland Beach Parks. Given that both parks are on the waterfront and facing similar infrastructure challenges, the decision was made to combine the planning work.

- From August 2023 to December 2024, the Project Team performed an assessment at both parks and collected preliminary feedback from the Mercer Island community about their current uses and future needs for these parks.
- The preliminary assessment indicated that the in-water structures at both parks need to be addressed within the next 5 to 10 years to avoid future deterioration or loss. Soil erosion and settlement, accessibility issues, and concerns about park safety also emerged through the background evaluation.
- Staff propose developing a Joint Infrastructure Plan for Clarke and Groveland Beach Parks that prioritizes repair and/or replacement of overwater and shoreline infrastructure for capital reinvestment. Improvements for uplands infrastructure and amenities such as restrooms, trails, and parking will also be considered for renovation in the future as resources allow.
- This planning effort is anticipated to conclude in Q1 or Q2 2026. Project information, upcoming outreach events, and more details will continue to be available on Let's Talk at www.mercerisland.gov/cgip.

BACKGROUND

PROJECT INITIATION

Developed in the 1960s and 1970s, Clarke and Groveland Beach Parks (Exhibit 1) are two of three major public waterfronts located on Mercer Island. These parks offer amenities such as docks, swimming areas, concrete bulkheads, walking paths, picnic and barbeque areas, restroom facilities, and more. However, many of these features are at or nearing the end of their useful life and will need to be replaced or removed soon. Waterfront access at both parks is located at the bottom of steep hills, and accessibility improvements must be evaluated where feasible.

The 2022 PROS Plan identified the need for a joint planning effort to efficiently prioritize capital projects for these parks and to navigate the challenging regulatory environment for implementing shoreline improvements. To begin this planning effort, the City Council approved the Clarke and Groveland Beach Parks Joint Master Plan (PA0157) with the 2023-2024 Biennial Budget and Capital Improvement Program (CIP). In July 2023, the City engaged Berger Partnership as the design consultant to facilitate the planning effort.

ASSESSMENT OF EXISTING CONDITIONS

An analysis of existing conditions at both beach parks was conducted from August 2023 to December 2024 and included:

- Topographic surveys, bathymetric (underwater topography) surveys, and delineation of the ordinary high-water mark (OHWM)
- Condition assessments of the in-water structures, including docks, swim enclosures, and concrete bulkheads
- Accessibility audit of the existing restroom facilities
- Critical area reconnaissance
- Geotechnical review to inform future study and permitting
- Background survey to gather information on current community uses, access challenges, recreational opportunities, and other needs to be considered in the planning process (229 responses).

A brief summary of the assessment of existing conditions is provided below.

Condition of Overwater Structures

The overwater structures at Clarke have reached the end of their useful lives, and immediate repairs are recommended to prevent further deterioration. Overwater structures at Groveland are in fair to good condition and should be monitored with routine inspections to minimize further deterioration.

Restroom Accessibility

Facilities at both parks do not comply with federal and local accessibility standards. Non-compliant conditions include inadequate maneuvering clearances and turning space, lack of wheelchair-accessible stalls, inaccessible reach heights and amenities, and inadequate accessible paths to the buildings. Some issues could be resolved with little impact on the existing structures, while others require significant alterations to the buildings and plumbing systems.

Geotechnical Review

Both sites show signs of soil settling, including under asphalt footpaths, at beach areas, and near the playground at Groveland. Specific issues at Clarke Beach include a sink hole beneath the concrete steps, which was repaired by Parks Maintenance staff in fall 2023 but may worsen due to continual erosion. Chronic settlement at Groveland Beach is causing a stormwater outfall pipe to fracture. Further geotechnical investigation will be required during the design and construction of improvements at both parks to address ongoing soil settling.

Background Survey on Community Uses and Needs

Currently, the most common reason for visiting both parks is beach access, followed by strolling/walking at Clarke and swimming at Groveland. The community's primary concerns include accessibility, park maintenance, amenities (such as picnic tables and trash receptacles), and park safety.

CHALLENGES OF RENOVATING WATERFRONTS

The City is undertaking a major design process to renovate the Luther Burbank Park docks and waterfront, which will greatly inform future waterfront projects of a similar scale and complexity. Here are some of the issues that should be considered when preparing the Joint Infrastructure Plan:

- 1. Diversifying Recreational Offerings/Evaluating Intensity of Beach Park Use** – Beach parks experience high intensity use during the peak summer season. Exploring the potential to diversify waterfront activities across the three major beach parks is something that should be evaluated.
- 2. Strict Regulatory Environment** – Permitting for the Luther Burbank dock and waterfront project has been a multi-year process, and staff anticipate similar permitting timelines for future projects at Clarke and Groveland. Early planning work to strategize on the timing and phasing of these projects is necessary.
- 3. Costs to Reinvest in Waterfront Infrastructure** – Reinvestment in waterfront infrastructure is expensive and can take many years to design and construct, resulting in multi-year capital funding needs. A strategy for funding capital improvements at Clarke and Groveland will need to be developed as part of this joint planning effort.

ISSUE/DISCUSSION

RECOMMENDATION TO PURSUE FOCUSED INFRASTRUCTURE PLAN

Based on the analysis of existing conditions and specifically the condition of the waterfront infrastructure at both parks, the staff recommends shifting from developing a joint park “Master Plan” to developing a joint park “Infrastructure Plan” for Clarke and Groveland. The primary reason for this shift is to determine the future of the in-water structures, which include docks, swimming piers, concrete bulkheads, and an enclosed swimming area.

There is significant value and efficiency in continuing a joint planning effort for Clarke and Groveland, including keeping the City competitive for grants and other outside funding. For example, shoreline restoration at Clarke Beach has been previously identified as a priority for the Water Resource Inventory Area 8 (WRIA 8) work plan and is a strong candidate for WRIA 8 grant funds. Planning for and designing improvements concurrently will enable the City to take advantage of potential mitigation credits earned for shoreline restoration at Clarke.

The proposed scope of work for the Joint Infrastructure Plan will address the following items:

1. Dock and shoreline improvements
2. Shoreline erosion control and stabilization
3. ADA accessibility
4. Restroom renovations/replacement
5. Parking and wayfinding/signage

Early concepts for dock and shoreline improvements may proceed through preliminary design during the joint planning effort to fast-track grant applications, fundraising, permitting, and construction, with approval of the City Council. Renovations of upland infrastructure and amenities, such as restrooms, trails, and parking, would likely be designed and constructed in the future as resources allow.

COMMUNITY ENGAGEMENT PLAN

Community engagement for the Clarke and Groveland Beach Parks Joint Infrastructure Plan will focus on evaluating recreational offerings at each park, exploring alternatives to improve the shoreline and dock areas, and addressing accessibility. Design alternatives will be developed and shared with the community to inform the preferred design for each park.

The Project Team proposes the following community engagement plan:

- Up to two online surveys to provide information about the project, collect input about community priorities, and gather feedback on design alternatives.
- One Open House to present design alternatives for community input (may be in-person or virtual).
- Check-in meetings with the Parks and Recreation Commission (PRC) to seek feedback on the design alternatives and prepare a final recommendation on the preferred Infrastructure Plan for review and adoption by the City Council.
- Regular updates posted on Let’s Talk, including key dates, surveys, and other project information, as well as tools such as quick polls for ongoing engagement outside of the open house and surveys.
- Engagement with park neighbors and community groups to share project information, promote events, and seek feedback on the Infrastructure Plan.

Opportunities will be promoted through all City channels, including the MI weekly e-newsletter, social media, and on-site signage, as well as shared through outlets such as the Mercer Island Reporter and the Mercer Island School District.

ANTICIPATED PROJECT TIMELINE

The Infrastructure Plan development process is expected to take about one year and is divided into four major steps:

- Project Kickoff and Site Assessment: Q3 2023 – Q4 2024 (complete)
- **Pre-Design and Pre-Engagement: Q1 2025 (current)**
- Draft Plan Development: Q2 – Q4 2025
 - Collect community input on priorities and improvement opportunities
 - Develop and refine design alternatives based on community feedback and input from Parks and Recreation Commission
 - Identify preferred Infrastructure Plan for each park
- Plan Review and Adoption: Q1 – Q2 2026
 - Parks and Recreation Commission to provide Infrastructure Plan recommendation to the City Council for review and adoption

PROJECT BUDGET AND FUNDING

The City Council approved \$251,845 in the 2025-2026 Biennial Budget and Capital Improvement Program to support this joint planning effort. Staff are in the process of finalizing the project scope to complete the Joint Infrastructure Plan.

NEXT STEPS

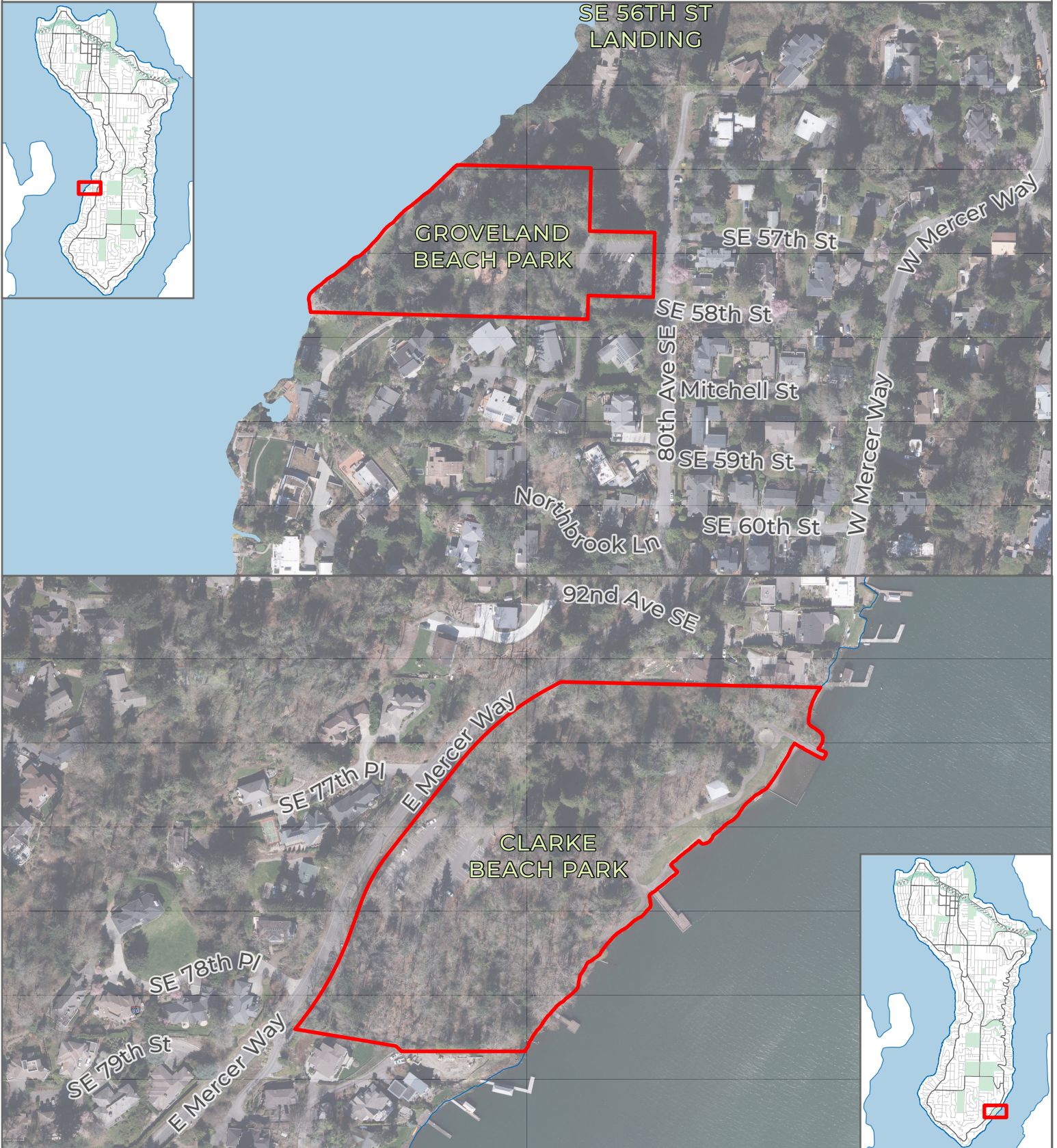
Upon approval from the City Council, staff will finalize the community engagement plan and proceed with next steps, including commencing the community engagement process this spring/summer. Upcoming community engagement opportunities, such as event dates, survey links, and other information, will be shared on Let's Talk (www.mercerisland.gov/cgip) as soon as they are available.

RECOMMENDED ACTION

Approve the scope of work and community engagement plan for the Clarke and Groveland Beach Parks Joint Infrastructure Plan and direct the City Manager to commence the planning work.

90.25.0013 Clarke and Groveland Beach Parks Joint Infrastructure Plan

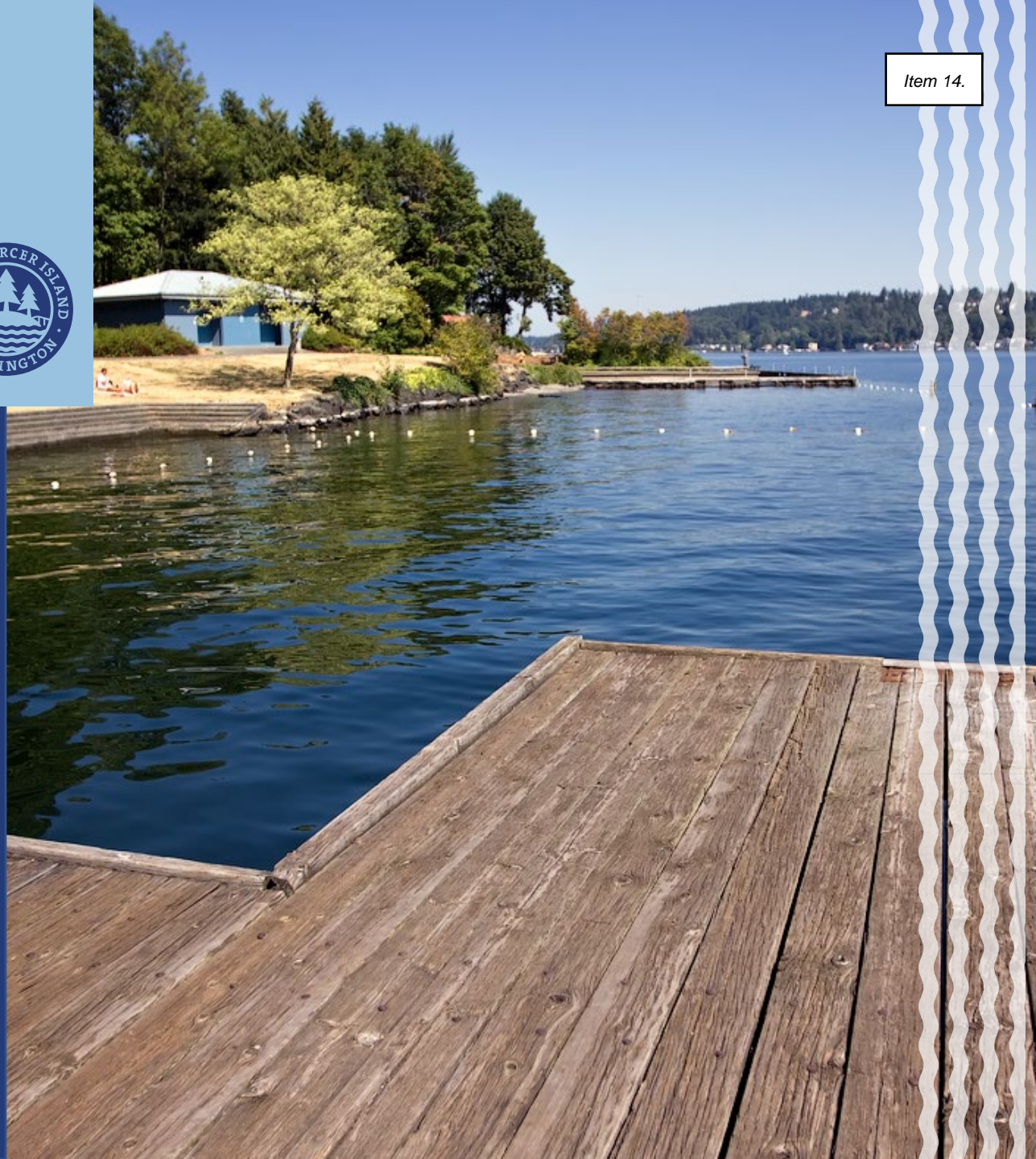
Item 14.



 Project Area

222

Disclaimer: No warranties of any sort including accuracy, fitness or merchantability accompany this map.



Scope of Work for Clarke and Groveland Beach Parks Joint Infrastructure Plan

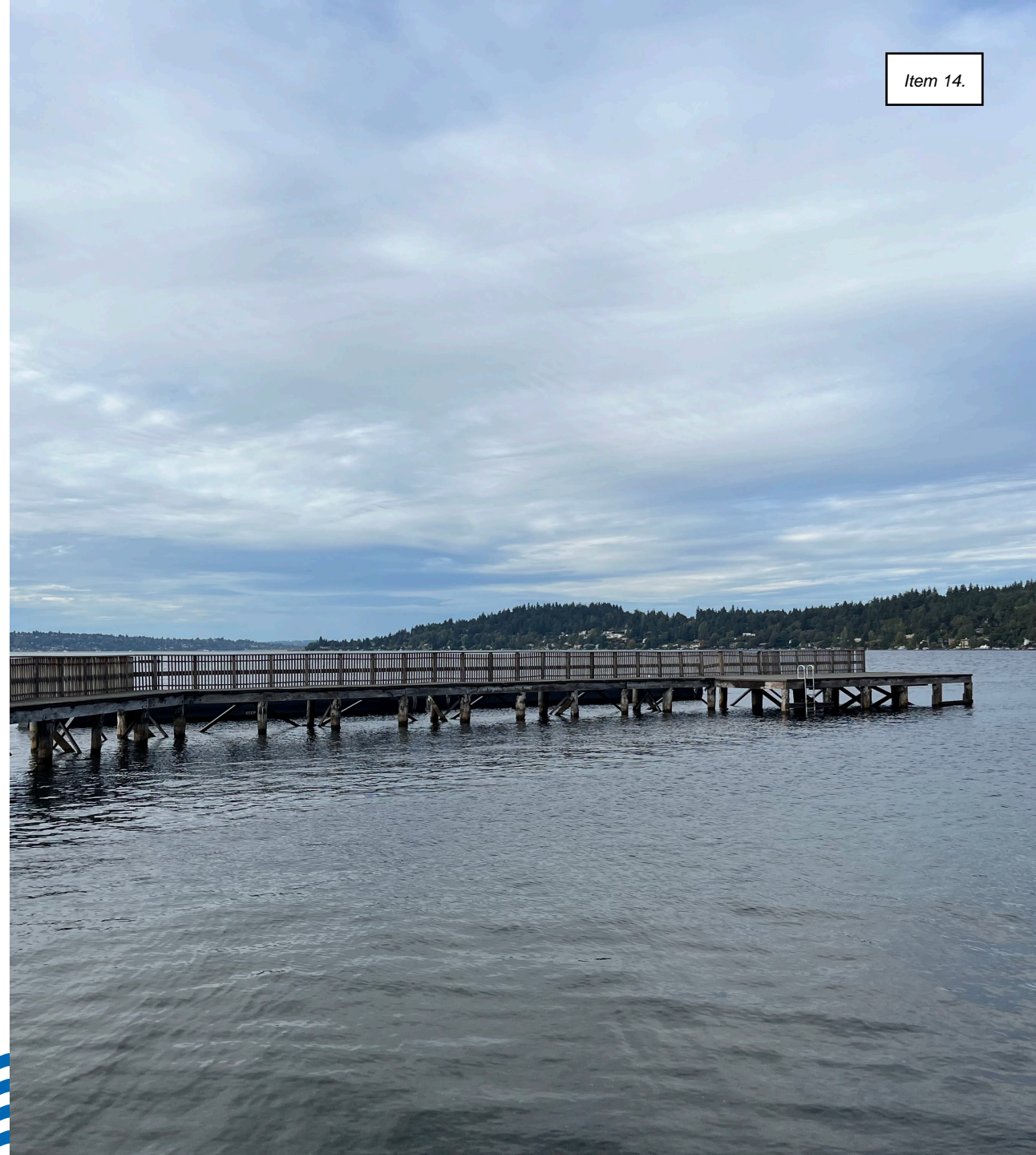
AB 6642

223

March 18, 2025

Agenda

- Project Overview
- Preliminary Site Assessment and Community Survey Findings
- City Council Discussion
 1. Recommended Planning Approach
 2. Input for Community Engagement Plan



Project Initiation

- Parks originally developed in the 1960s & 1970s.
- Both feature aging in-water and upland infrastructure that needs to be repaired or replaced soon.
- City Council approved a joint planning effort in 2022 to prioritize capital projects and navigate a strict permitting environment for shoreline projects.
- City engaged Berger Partnership in 2023 to lead the planning effort.

Recommended Planning Approach

Based on the analysis of existing conditions, the team recommends developing a **Joint Park Infrastructure Plan** for Clarke and Groveland Beach Parks.

The Park Infrastructure Plan would:

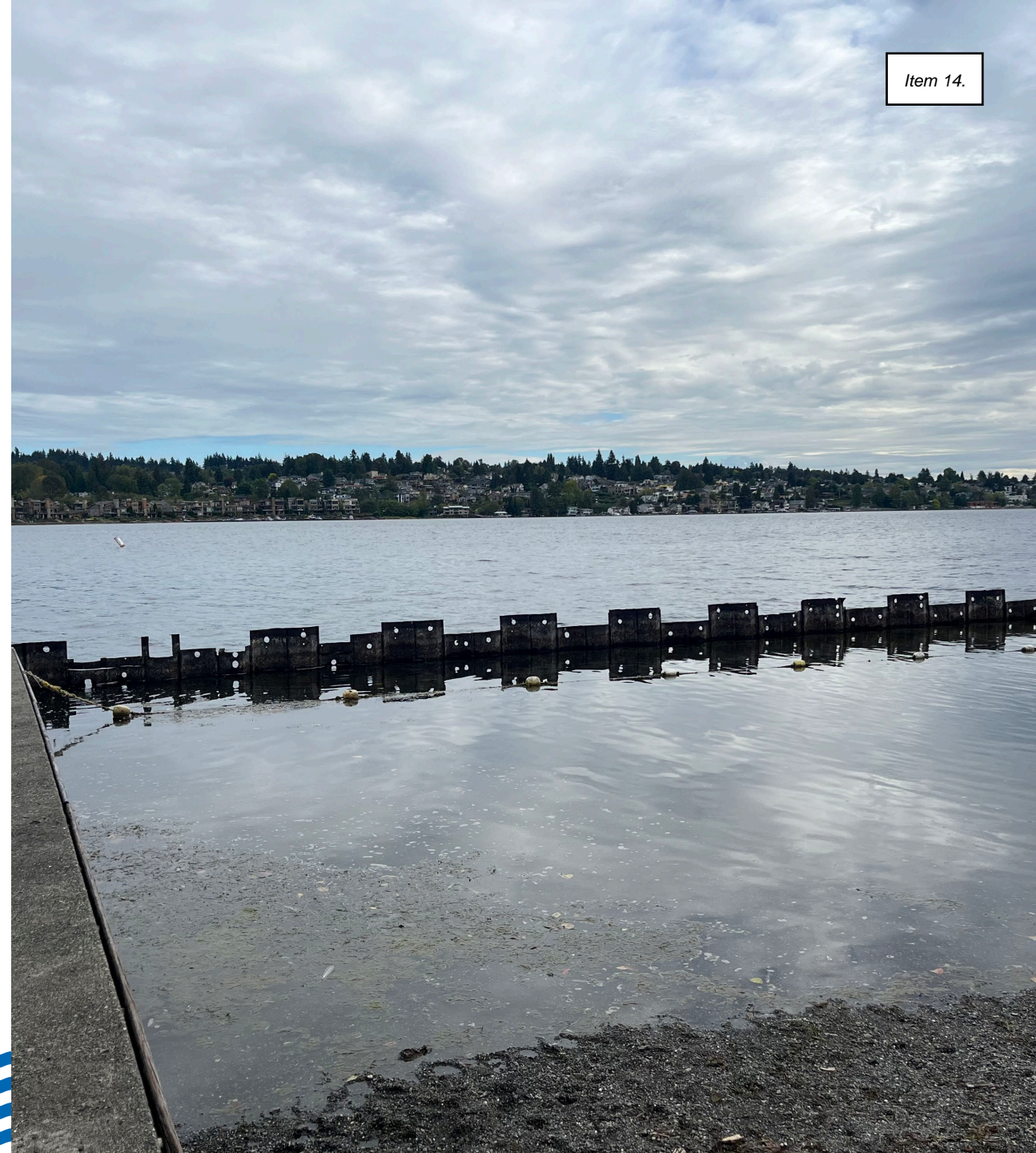
- Prioritize repair/replacement of overwater structures and shorelines for capital reinvestment first
- Plan for renovations of existing uplands infrastructure and amenities, such as restrooms, trails, and parking, as future resources allow

What is a Park Infrastructure Plan?

	Park Master Plan	Park Infrastructure Plan
Planning Horizon	Long-term (20+ years)	Near-term (10-12 years)
Scope	Provides a broad and high-level framework to guide park projects.	Identifies and prioritizes specific park renovations/repairs for immediate implementation.
Focus of Community Input	Visionary – <i>What should the park be in the future?</i>	Practical and focused on needs for existing infrastructure and uses. <i>What does the park need now?</i>
Output	Conceptual designs and goals for future project development.	Schematic design and cost estimate to initiate design development.

Challenges of Renovating Waterfront

1. Balancing recreational offerings and beach uses.
2. Navigating a strict regulatory environment.
3. Costs for reinvestment in waterfront infrastructure.

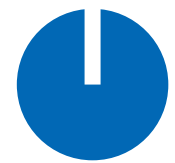
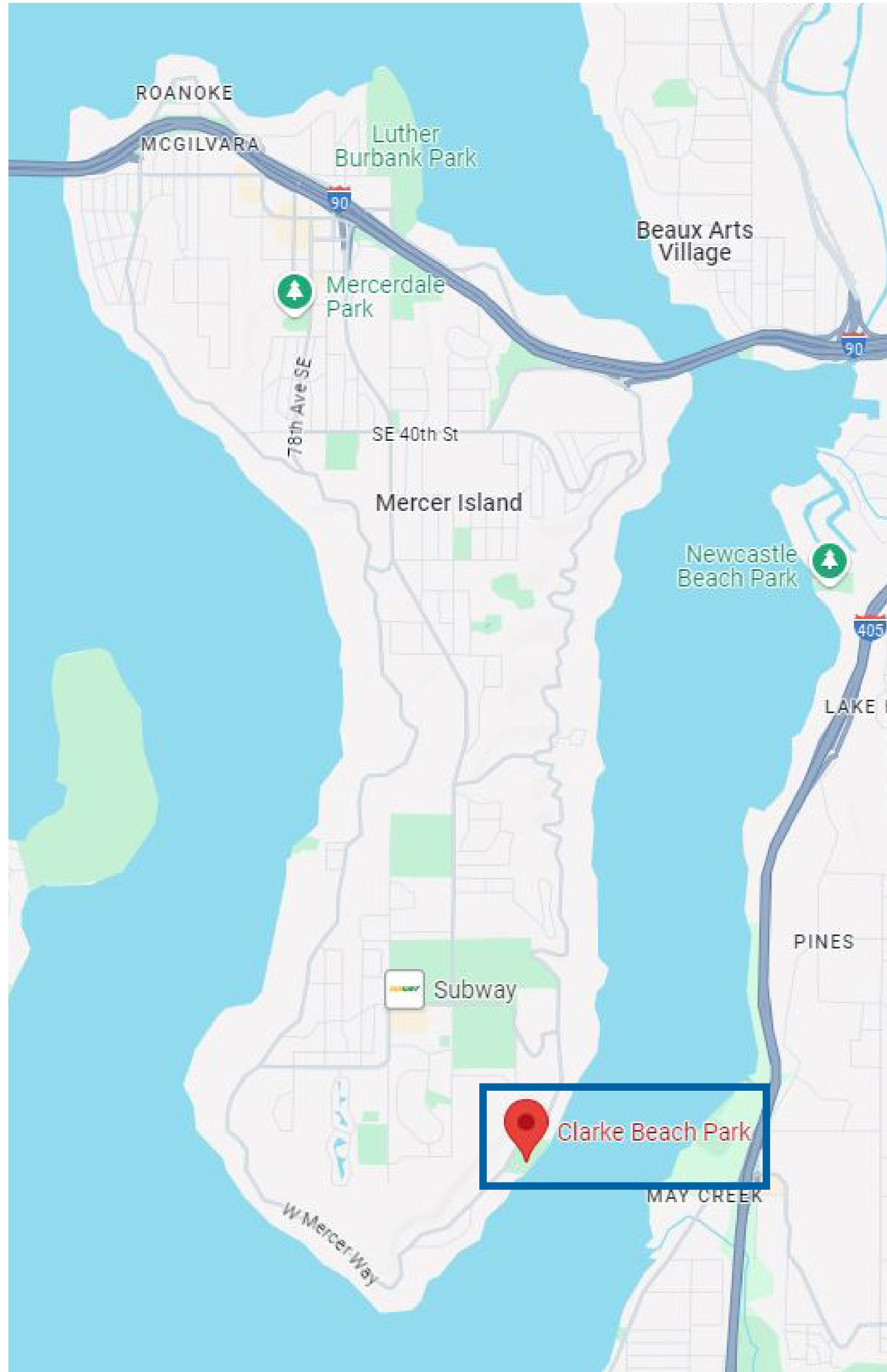


Proposed Community Engagement Opportunities

- The project team seeks City Council input to finalize the community engagement plan, which is being drafted now.
- Staff recommend the following events/opportunities to engage the community in the planning process:

Online Surveys	Open House	PRC Meetings	Let's Talk	Other Opportunities
<ul style="list-style-type: none">• Up to two surveys• Share details about the project• Collect input about community priorities• Collect feedback to on design alternatives	<ul style="list-style-type: none">• One public meeting/event• May be in-person or virtual• Share project information• Present 2-3 design alternatives for input	<ul style="list-style-type: none">• Check-in meetings• Update the PRC on planning process• Seek feedback on design alternatives	<ul style="list-style-type: none">• Hub for project information, key dates, surveys, and other details• May use additional tools such as Quick Polls for ongoing engagement	<ul style="list-style-type: none">• Engagement with park neighbors and community groups• Share project info, promote outreach events, and seek feedback on the Plan

SITE LOCATION & TOPOGRAPHIC SURVEY - CLARKE BEACH PARK

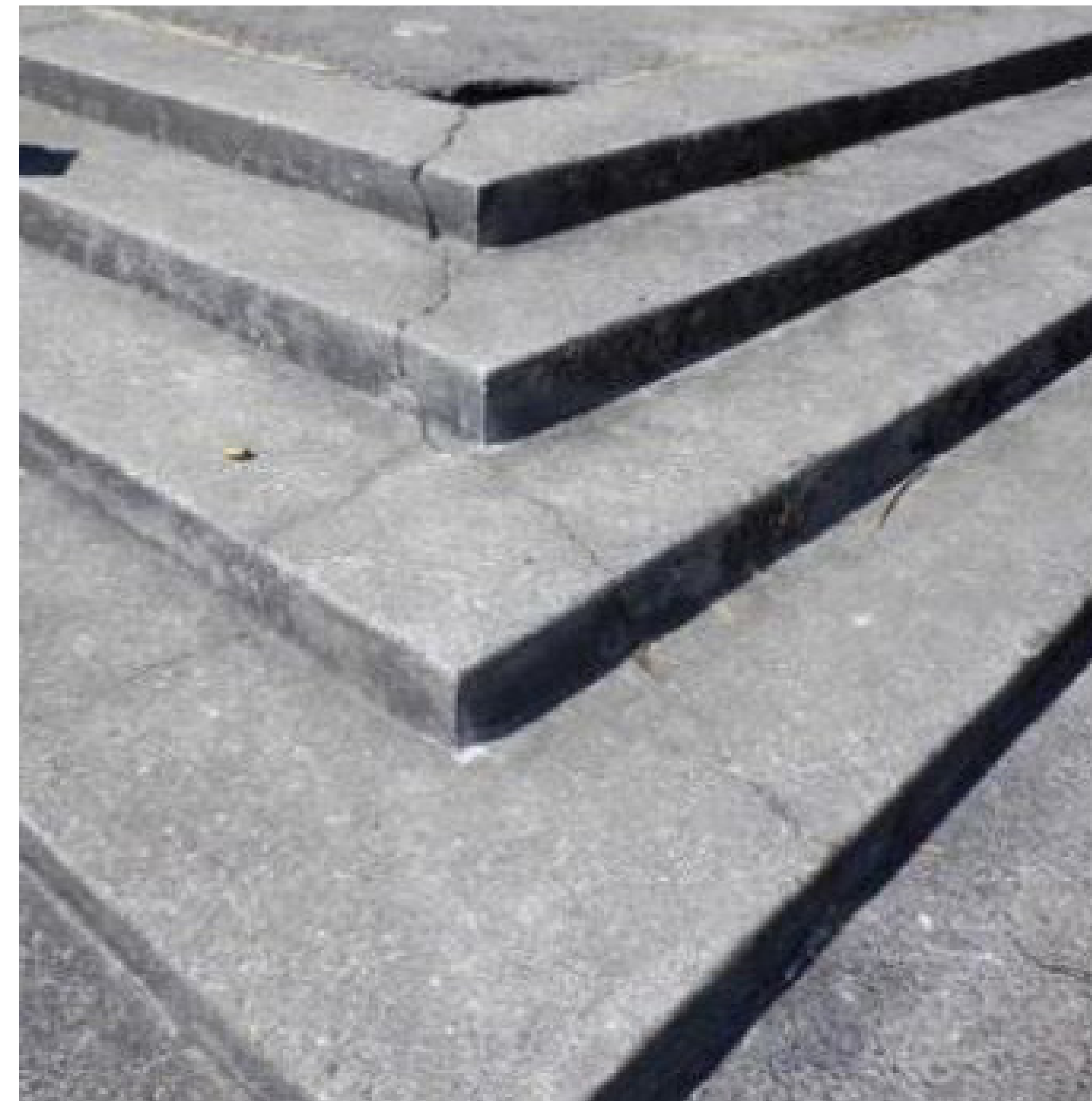


LAKE WASHINGTON

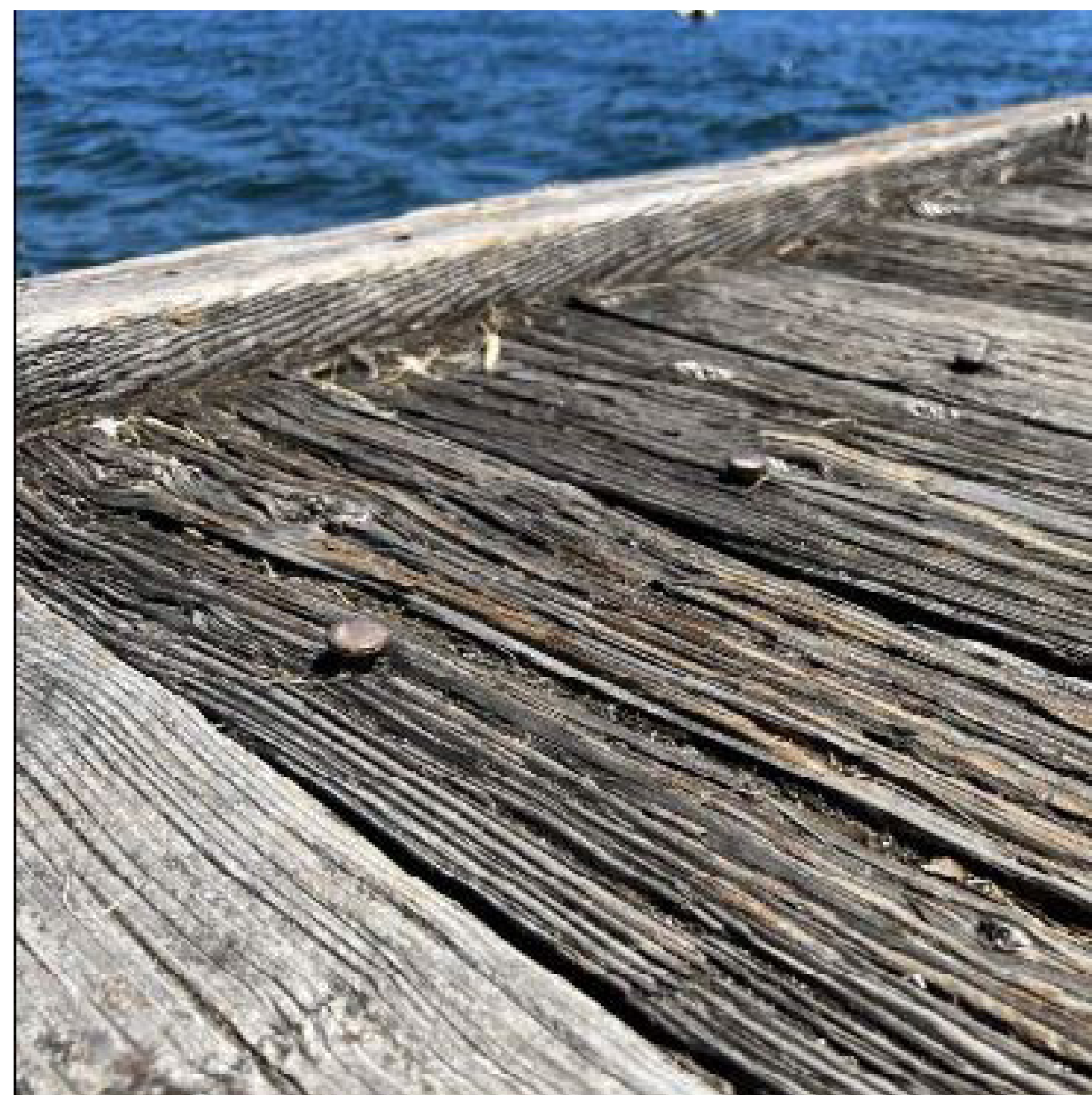
STRUCTURAL CONDITION ASSESSMENT (IN-WATER CONDITIONS REPORT)



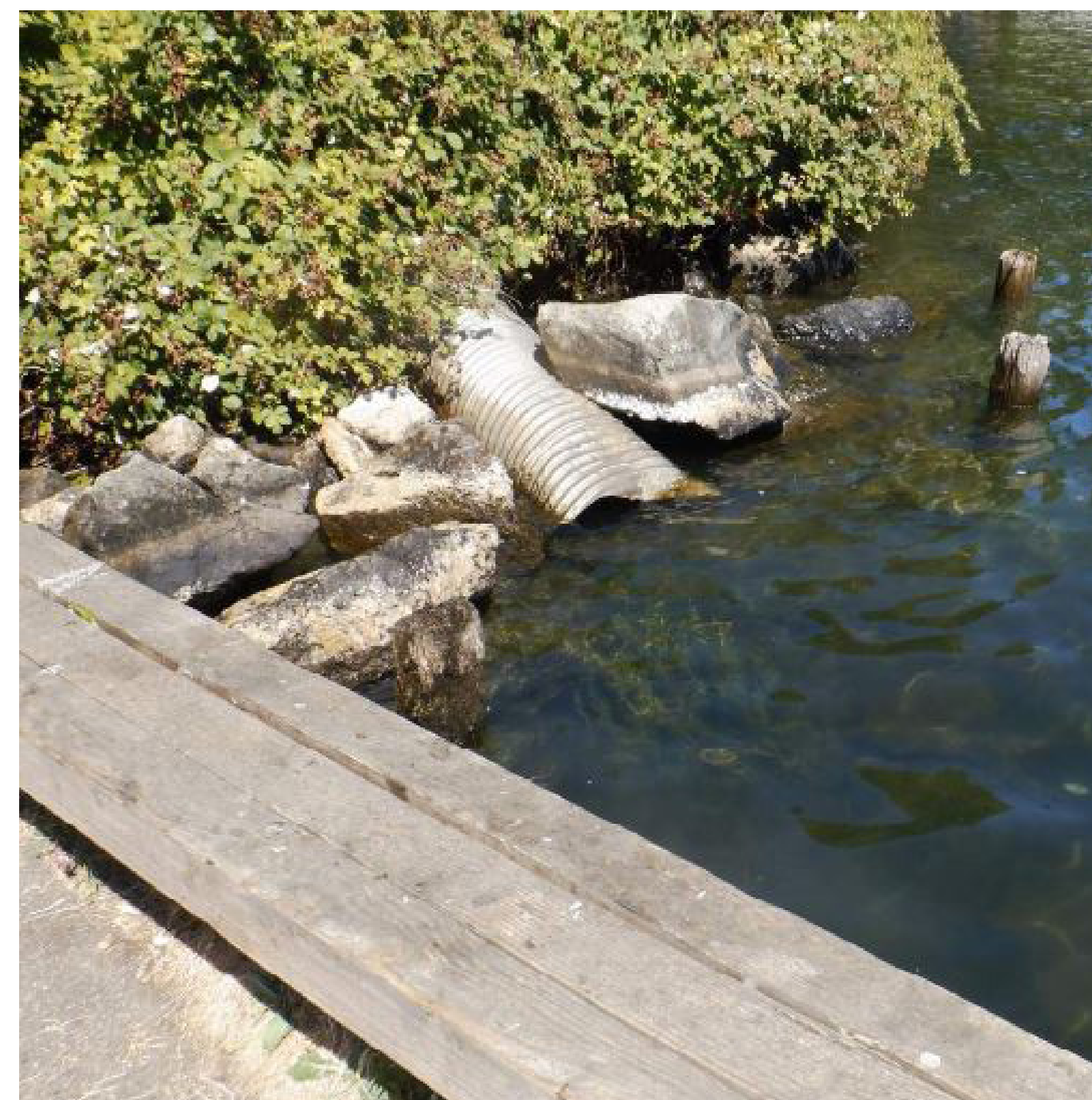
Sinkholes on swimming pier



Cracked concrete stairs & sinkhole



Typical worn, damaged decking



Piles & corrugated outfall pipe

CLARKE BEACH PARK REPORT SUMMARY:

OVERALL CONDITION AND EVALUATION

Assessment:

- The structures are at the end of their useful lives, primarily due to degradation of concrete stairs, timber piles, and sheet pile walls.
- Concrete spalling, undermining, and significant voids threaten structural integrity.
- Corrosion and missing components in the sheet pile wall and timber components are concerning.

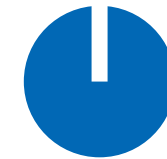
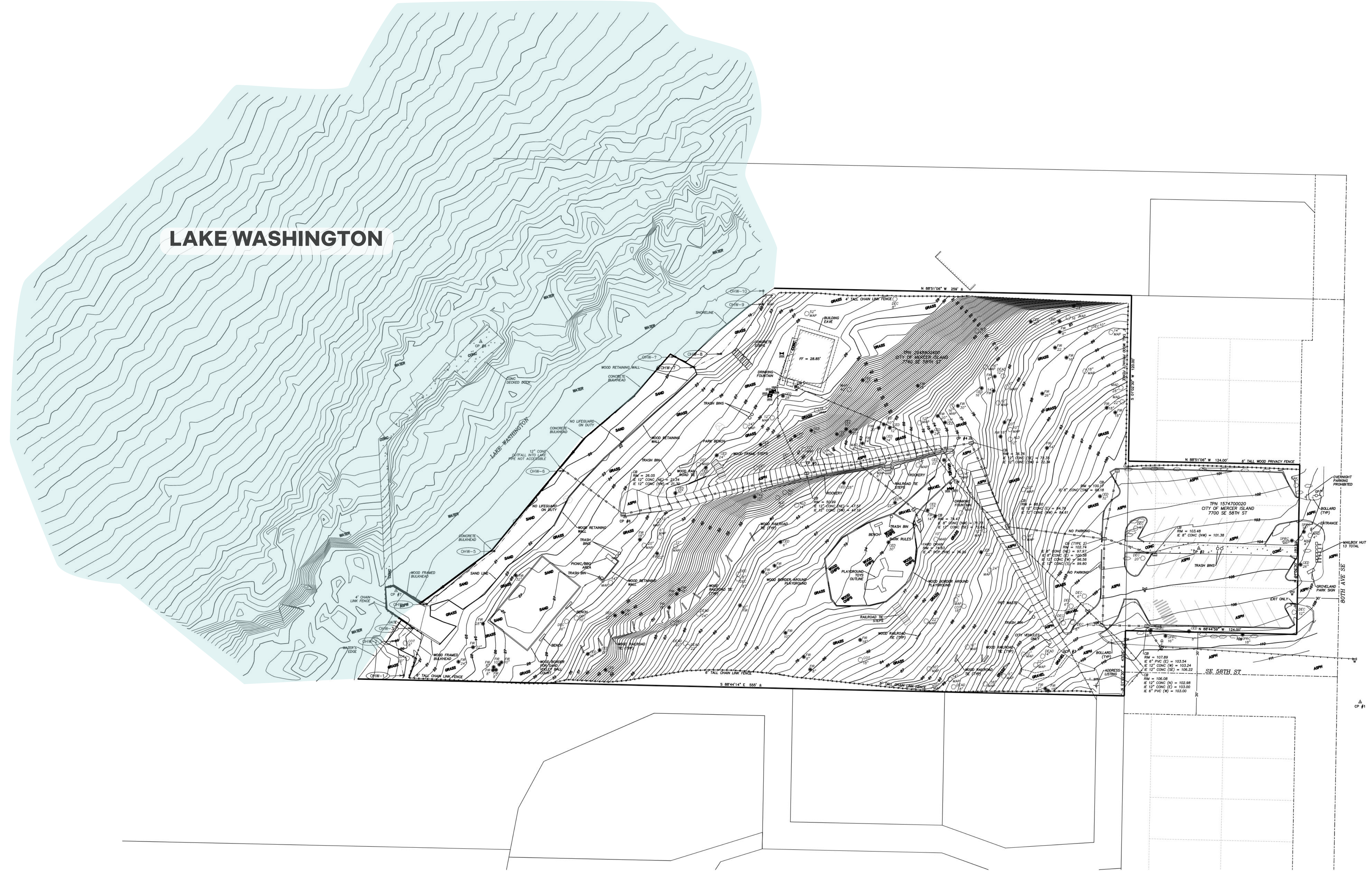
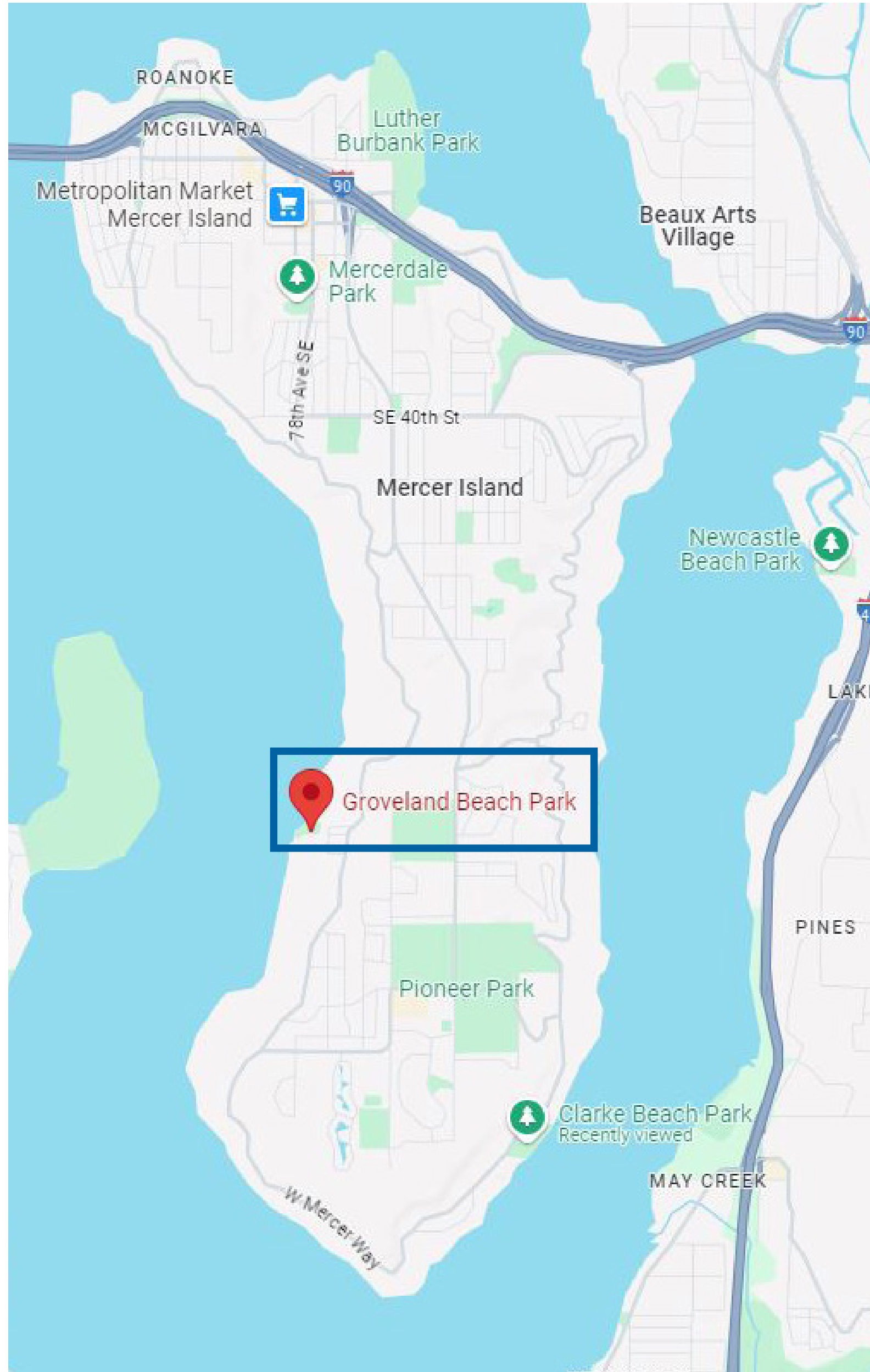
General Damage Causes:

- Timber components suffer from fungal decay and biological degradation.
- Steel components are affected by corrosion, reducing strength.
- Concrete members show spalling, cracking, and exposure of reinforcing steel, which risks structural capacity.

CONCLUSION

- Immediate repairs are recommended to prevent further deterioration of structures.
- Routine inspections every two years until repairs are made, then every five years thereafter.
- Addressing deficiencies will ensure the safety, functionality, and longevity of the park's waterfront structures.

SITE LOCATION & TOPOGRAPHIC SURVEY - GROVELAND BEACH PARK



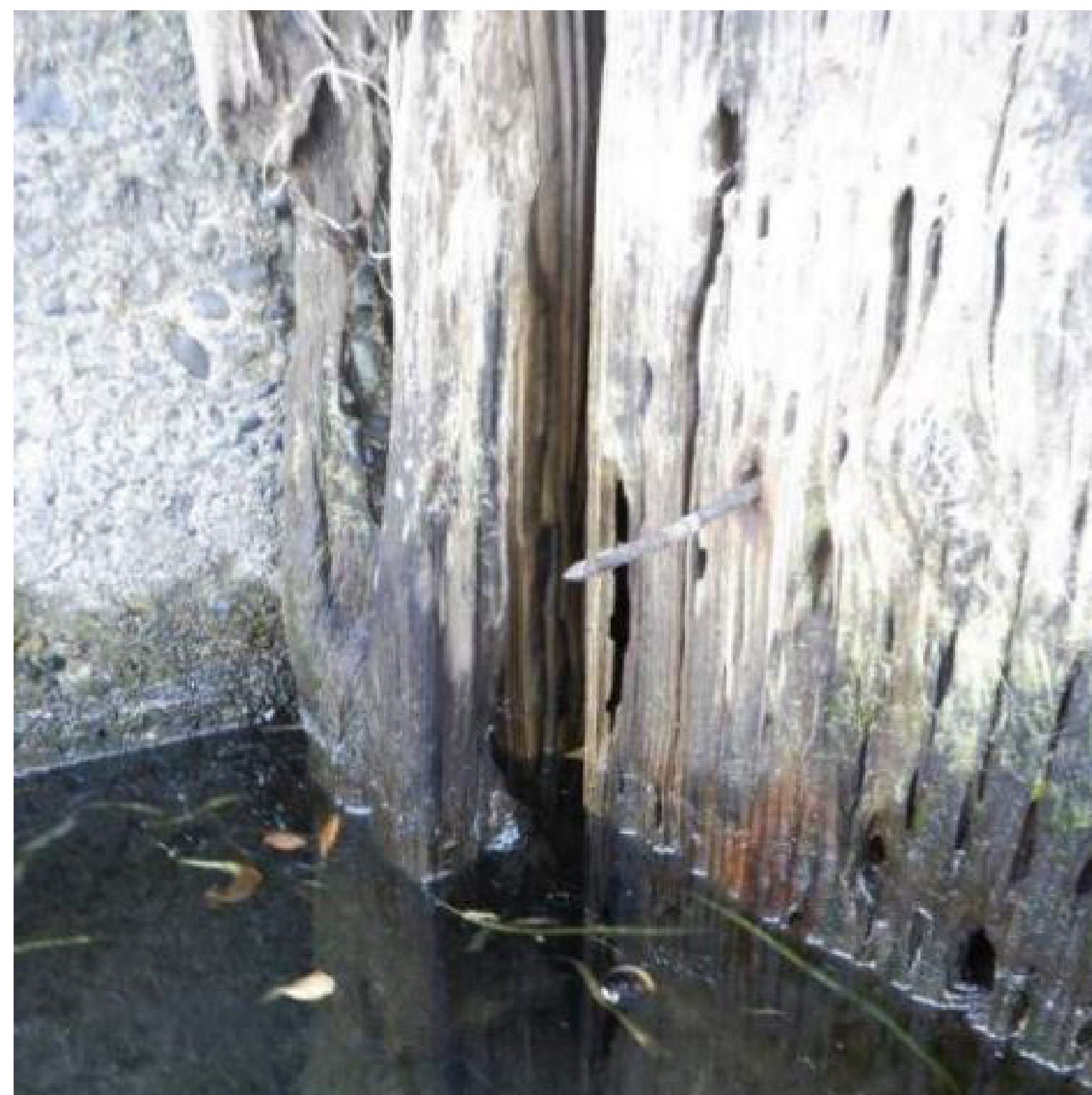
STRUCTURAL CONDITION ASSESSMENT (IN-WATER CONDITIONS REPORT)



Cracked concrete bulkhead



Failed railing connection



Timber bulkhead biological degradation



Delaminated, spalling reinforcement

GROVELAND BEACH PARK REPORT SUMMARY:

OVERALL CONDITION AND EVALUATION

Assessment:

- Timber Piles: Fair condition overall, with localized damage requiring repair. Previous repairs are in good condition, but grout debonding in pile sleeves is evident.
- Superstructure: Fair to good condition with minor weathering and splitting due to railing bolts. Regular inspection recommended.
- Bracing: Good condition, but timber braces show minor biological degradation.
- Decking: Fair condition with spalling and delamination. Concrete cracking, exposure of reinforcing steel, and surface corrosion require attention.
- Timber Bulkhead: Ranges from fair to good. Heavy degradation in curbing and exposed fill behind the wall could worsen.
- Concrete Bulkhead: Cracking, spalling, and undermining present significant risks. Structural integrity could be compromised if not repaired.

CONCLUSION

- The overall condition of the waterfront structures is fair, but degradation is evident, and repairs are crucial for preserving safety, functionality, and the longevity of the structures.
- Maintenance: Routine inspections every 5 years recommended to monitor and manage deterioration.

EXISTING CONDITIONS & ACCESSIBILITY ASSESSMENT FOR RESTROOM FACILITIES REPORT



MERCER ISLAND PARKS

GROVELAND BEACH PARK & CLARKE BEACH PARK

Existing Conditions and Accessibility Assessment for Restroom Facilities

January 2024

shks ARCHITECTS

OVERALL REPORT CONCLUSIONS

While both existing restroom buildings at Groveland Beach and Clarke Beach Parks seem to be in working order, each have various conditions that do not comply with federal and local accessibility guidelines as documented in this report.

Summary of non-compliant conditions:

- Inadequate maneuvering clearance around entry doors
- Inadequate clear space around elements such as trash receptacles, paper towel dispensers, etc.
- Inadequate turning space
- Lack of wheelchair accessible water closet compartments
- Inaccessible reach heights
- Incorrect tactile signage locations
- Inaccessible water fountains
- Inadequate accessible path to the building(s)

While several of the accessibility issues can be resolved easily with little impact to the existing structure, rectifying inadequate clearances at the existing restrooms and water closets would require significant alterations to building and plumbing elements.

GEOTECHNICAL DATA REVIEW

CLARKE BEACH PARK REPORT SUMMARY: CONCLUSIONS & KEY TAKEAWAYS

- Ongoing maintenance of the asphalt footpath will be necessary due to continuing surface settling.
- The sinkhole at the beach steps may continue to worsen due to erosion.
- A more permanent solution may require further geotechnical exploration to mitigate the current conditions.
- The project must comply with the Mercer Island Building Code, specifically Chapter 19.07, regarding geologically hazardous areas.



Cracked concrete stairs & sinkhole



6" of settlement at south steps



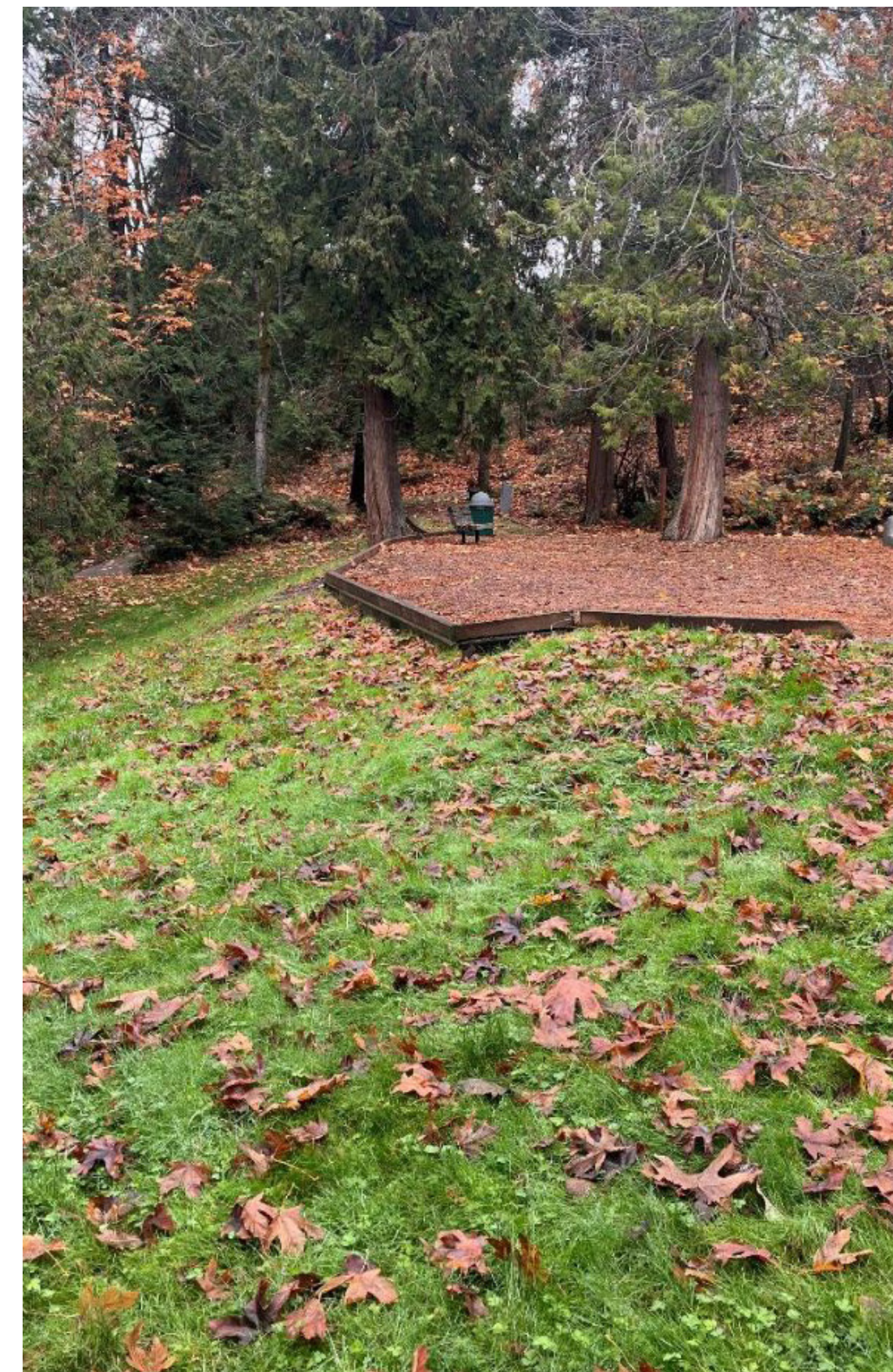
Facade separated from steps



Asphalt depressions

GROVELAND BEACH PARK REPORT SUMMARY: CONCLUSIONS & KEY TAKEAWAYS

- Asphalt driveway maintenance is likely to continue due to chronic settlement along the western edge.
- Settlement at the beach area causing stormwater pipe rupture may persist, potentially mitigated by adding supports or replacing materials.
- A geotechnical report is required for new developments in hazardous areas.



Soil creep causing mid-slope settling



Recent cracking of asphalt

CRITICAL AREA RECONNAISSANCE LETTER

ANTICIPATED PERMITTING REQUIREMENTS (BOTH PARKS)

AGENCY	ENVIRONMENTAL POLICY / APPROVAL
CITY OF MERCER ISLAND (CITY)	STATE ENVIRONMENTAL POLICY ACT (SEPA) REVIEW CRITICAL AREAS REVIEW (LIKELY LEVEL 2) SHORELINE SUBSTANTIAL DEVELOPMENT PERMIT, SHORELINE CONDITIONAL USE PERMIT (IF NEEDED), SHORELINE VARIANCE (IF NEEDED) COMPLIANCE WITH TREE CODE (MICC 19.10) (LIKELY PART OF CONSTRUCTION PERMIT) OTHER CITY APPROVALS
WASHINGTON DEPARTMENT OF FISH AND WILDLIFE (WDFW)	HYDRAULIC PROJECT APPROVAL (HPA)
WASHINGTON DEPARTMENT OF ECOLOGY (ECOLOGY)	SECTION 404/10 CLEAN WATER ACT AUTHORIZATIONS
U.S. ARMY CORPS OF ENGINEERS (CORPS)	401 WATER QUALITY CERTIFICATION (WQC) COASTAL ZONE MANAGEMENT (CZM) CONSISTENCY NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) CONSTRUCTION STORMWATER GENERAL PERMIT
TRIBES	TRIBES MAY COMMENT ON THE PROJECT VIA THE SEPA, CORPS, ECOLOGY PERMITS, OR HPA

PUBLIC OUTREACH

BACKGROUND SURVEY ON COMMUNITY USE OF CLARKE & GROVELAND BEACHES

HOSTED BY LET'S TALK

SEPTEMBER 27, 2024 - OCTOBER 31, 2024

229 RESPONSES (COMBINED BOTH CLARKE & GROVELAND REPOSSES)

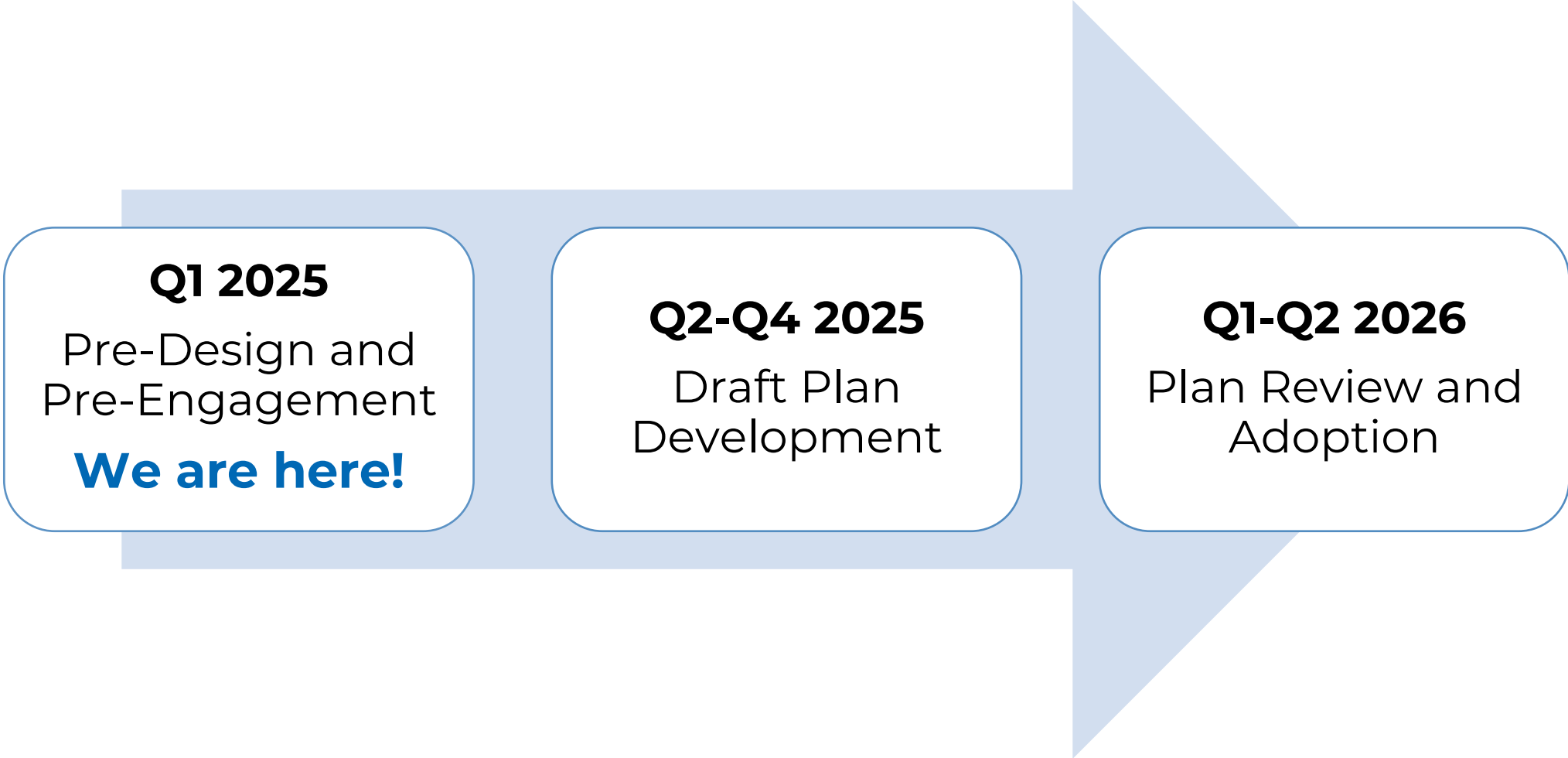
OVERALL KEY TAKEAWAYS:

- * MOST PEOPLE ACCESSING BY CAR, BUT SIGNIFICANT PORTION OF WALKERS AND BIKERS (BOTH PARKS)
- * BEACH ACCESS IS THE HIGHEST RANKED USE REASON FOR VISITING BOTH PARKS
- * STROLLING/WALKING IS 2ND HIGHEST USE AT CLARKE (SWIMMING IS 3RD)
- * SWIMMING IS THE 2ND HIGHEST USE FOR GROVELAND
- * PICNICKING IS THE 4TH HIGHEST RANKED USE FOR BOTH PARKS

BIGGEST CONCERNS:

- * ACCESSIBILITY - TRAIL STEEPNESS, ACCESS TO BEACH & WATER, WAYFINDING
- * PARK MAINTENANCE - DEGRADED AMENITIES, PET & BIRD DROPPINGS, PLANTING, LITTER
- * AMENITIES - MORE PICNIC TABLES, BBQ'S, PLAY, SHADE, TRASH RECEPTACLES
- * SAFETY - SWIMMING CONDITIONS, WATER QUALITY, BAD BEHAVIORS, OFF-LEASH DOGS

High-Level Project Schedule





2025 PLANNING SCHEDULE

Item 15.

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

APRIL 1, 2025		DD	FN	CA	Clerk	CM
ABSENCES:		3/21	3/24	3/24	3/25	3/25
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: March 25, 2025 Payroll Certification			Ali Spietz/Nicole Vannatter		
--	AB xxxx: Certification of Claims February 16-28, 2025			LaJuan Tuttle		
--	AB xxxx: Autism Acceptance Month, Proclamation No. xxx			Mayor Nice/Andrea Larson		
--	AB xxxx: Sexual Assault Awareness Month, Proclamation No. xxx			Mayor Nice/Andrea Larson		
REGULAR BUSINESS						
30	AB xxxx: Briefing on the evaluation of a fee-in-lieu of program related to Town Center development			Jeff Thomas/Alison Van Gorp		
120	AB xxxx: Public Safety and Maintenance Building Sizing and Placement			Jessi Bon/Robbie Cunningham Adams		
EXECUTIVE SESSION						

APRIL 15, 2025		DD	FN	CA	Clerk	CM
ABSENCES:		4/4	4/7	4/7	4/8	4/8
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: Certification of Claims March 1-15, 2025			LaJuan Tuttle		
--	AB xxxx: Earth Day, Proclamation No. xxx			Mayor Nice/Andrea Larson		
--						
--						
REGULAR BUSINESS						

30	AB xxxx: Public Hearing on Interim Regulations related to Objective Design Review Standards (HB 1293) in Title 19 MICC (First Reading Ordinance No. 25C-xx)	Jeff Thomas/Alison Van Gorp/Adam Zack
30	AB xxxx: Fiscal Year 2024 Year-End Financial Status Update and Budget Amending Ordinance	Matt Mornick
30	AB xxxx: City Code Update regarding Utility Billing Policies (First Reading of Ordinance No. 25C-xx)	Matt Mornick/ LaJuan Tuttle
EXECUTIVE SESSION		

MAY 6, 2025		DD	FN	CA	Clerk	CM
ABSENCES:		4/25	4/28	4/28	4/29	4/29
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: April 10, 2025 Payroll Certification	Ali Spietz/Nicole Vannatter				
--	AB xxxx: April 25, 2025 Payroll Certification	Ali Spietz/Nicole Vannatter				
--	AB xxxx: Certification of Claims March 16-31, 2025	LaJuan Tuttle				
--	AB xxxx: Affordable Housing Week, Proclamation No. xxx	Mayor Nice/Alison Van Gorp				
--	AB xxxx: Interim Regulations related to Objective Design Review Standards (HB 1293) in Title 19 MICC (Second Reading Ordinance No. 25C-xx)	Jeff Thomas/Adam Zack				
--	AB xxxx: City Code Update regarding Utility Billing Policies (Second Reading of Ordinance No. 25C-xx)	Matt Mornick/ LaJuan Tuttle				
REGULAR BUSINESS						
30	AB xxxx: 2025 Annual Board and Commission Appointments (Res. No. xxxx)	Mayor Nice/Andrea Larson				
10	AB xxxx: PRSC General Assembly Voting Delegate	Mayor Nice/Andrea Larson				
30	AB xxxx: Public Hearing on Interim Residential Parking Regulations Responsive to SB 6015 (First Reading of Ordinance No. 25C-xx)	Jeff Thomas/Alison Van Gorp				
30	AB xxxx: Permanent regulations in MICC Title 19 for Temporary Uses and Structures (First Reading of Ordinance No. 25C-xx)	Jeff Thomas/Molly McGuire				
120	AB xxxx: Public Safety and Maintenance Facility Design Choices and Alternative Delivery	Jessi Bon/Robbie Cunningham Adams				
EXECUTIVE SESSION						

MAY 20, 2025		DD	FN	CA	Clerk	CM
ABSENCES:		5/9	5/12	5/12	5/13	5/13
ITEM TYPE TIME TOPIC				STAFF		

STUDY SESSION		
SPECIAL BUSINESS		
CONSENT AGENDA		
--	AB xxxx: May 9, 2025 Payroll Certification	Ali Spietz/Nicole Vannatter
--	AB xxxx: Certification of Claims	LaJuan Tuttle
--	AB xxxx: Interim Residential Parking Regulations Responsive to SB 6015 (Second Reading of Ordinance No. 25C-xx)	Jeff Thomas/Alison Van Gorp
--	AB xxxx: Permanent regulations in MICC Title 19 for Temporary Uses and Structures (Second Reading of Ordinance No. 25C-xx)	Jeff Thomas/Molly McGuire
REGULAR BUSINESS		
	AB xxxx: 2026-2031 Six-Year Transportation Improvement Program (TIP) Preview and Public Hearing	Jason Kintner/Matt Mornick/Patrick Yamashita/Clint Morris/Ian Powell/Rebecca O'Sullivan
	AB xxxx: Financial Status Update for the First Quarter 2025 and Budget Amending Ordinance	Ben Schumacher/ Matt Mornick
30	AB xxxx: New Dwellings in Existing Buildings (HB 1042) in Title 19 MICC (First Reading Ordinance No. 25C-xx)	Jeff Thomas/Adam Zack
EXECUTIVE SESSION		

JUNE 3, 2025		DD	FN	CA	Clerk	CM
ABSENCES:		5/23	5/23	5/23	5/27	5/27
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: May 23, 2025 Payroll Certification				Ali Spietz/Nicole Vannatter	
--	AB xxxx: Certification of Claims				LaJuan Tuttle	
--	AB xxxx: PRIDE Month, Proclamation No. xxx				Mayor Nice/Merrill Thomas-Schadt	
--	AB xxxx: New Dwellings in Existing Buildings (HB 1042) in Title 19 MICC (Second Reading Ordinance No. 25C-xx)				Jeff Thomas/Adam Zack	
--	AB xxxx: Luther Burbank Park South Shoreline Restoration Project Closeout				Jason Kintner/Shelby Perrault/Paul West	

REGULAR BUSINESS		
30	AB xxxx: Public Hearing on a King County Public Benefit Rating System (PBRs) Application (Resolution No. xxxx)	Jeff Thomas/Grace Manahan
90	AB xxxx: Approval of Schematic Design for Public Safety and Maintenance Facility	Jessi Bon/Robbie Cunningham Adams
EXECUTIVE SESSION		