



CITY OF MERCER ISLAND

CITY COUNCIL REGULAR HYBRID MEETING

Tuesday, January 07, 2025 at 5:00 PM

MERCER ISLAND CITY COUNCIL:

Mayor Salim Nice, Deputy Mayor David Rosenbaum,
Councilmembers: Lisa Anderl, Jake Jacobson,
Craig Reynolds, Wendy Weiker, and Ted Weinberg

LOCATION & CONTACT:

MICEC – Slater Room Council Chambers and via Zoom
8236 SE 24th Street | Mercer Island, WA 98040
206.275.7793 | www.mercerisland.gov

We strive to create an inclusive and accessible experience. Those requiring accommodation for meetings should notify the City Clerk's Office 3 days prior to the meeting at 206.275.7793 or by emailing cityclerk@mercerisland.gov.

The hybrid meeting will be live streamed on the City Council's [YouTube Channel](#).

Individuals wishing to speak live during Appearances (public comment period) must register with the City Clerk at 206.275.7793 or cityclerk@mercerisland.gov before 4 PM on the day of the Council meeting. Each speaker will be allowed three (3) minutes to speak. A timer will be visible to online to speakers, City Council, and meeting participants.

Written comments may be sent to the City Council at council@mercerisland.gov.

Join the meeting at 5:00 PM (Appearances will start sometime after 6:00 PM) by:

- **Telephone:** Call 253.215.8782 and enter Webinar ID 851 3663 0244 and Password 730224
- **Zoom:** Click this [link](#) (Webinar ID 851 3663 0244; Password 730224)
- **In Person:** Mercer Island Community & Event Center – Slater Room Council Chambers (8236 SE 24th Street, Mercer Island, WA 98040)

MEETING AGENDA

CALL TO ORDER & ROLL CALL, 5:00 PM

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

STUDY SESSION

1. AB 6595: YFS Community Needs Assessment and 2023 Washington Healthy Youth Survey

Recommended Action: Receive report. No action necessary.

2. AB 6597: 2025-2026 Communications Goals

Recommended Action: Receive report. No action necessary.

CITY MANAGER REPORT

APPEARANCES

(This is the opportunity for anyone to speak to the City Council on any item, except items before the City Council requiring a public hearing, any quasi-judicial matters, or campaign-related matters)

CONSENT AGENDA

3. AB 6592: November 27, 2024 Payroll Certification

Recommended Action: Approve the November 27, 2024 Payroll Certification in the amount of \$827,953.22 and authorize the Mayor to sign the certification on behalf of the entire City Council.

4. AB 6593: December 13, 2024 Payroll Certification

Recommended Action: Approve the December 13, 2024 Payroll Certification in the amount of \$904,196.04 and authorize the Mayor to sign the certification on behalf of the entire City Council.

5. AB 6594: December 27, 2024 Payroll Certification

Recommended Action: Approve the December 27, 2024 Payroll Certification in the amount of \$990,221.81 and authorize the Mayor to sign the certification on behalf of the entire City Council.

6. Certification of Claims:

A. Check Register | 00221639-00221690 | 11/27/2024 | \$1,048,774.97

B. Check Register | 00221692-00221748 | 12/06/2024 | \$1,015,837.89

C. Check Register | 00221749-00221849 | 12/13/2024 | \$1,344,286.74

D. Check Register | 00221850-00221934 | 12/13/2024 | \$2,613,861.57

E. Check Register | 00221935-00222006 | 12/27/2024 | \$587,651.16

Recommended Action: Certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

7. City Council Regular Hybrid Meeting Minutes of December 3, 2024

Recommended Action: Approve the City Council Regular Hybrid Meeting Minutes of December 3, 2024.

8. AB 6582: Lincoln Landing Shoreline and Stormwater Enhancement Project Closeout

Recommended Action: Accept the completed Lincoln Landing Shoreline and Stormwater Enhancement project and authorize staff to close out the construction contract.

9. AB 6598: 2024 Water System Improvements Construction Bid Award

Recommended Action: Award the 2024 Water System Improvements project to Kar-Vel Construction, authorize the City Manager to execute a contract with Kar-Vel Construction in an amount of \$4,074,552 and set the total project budget at \$5,119,034.

10. AB 6607: Ratification of Proclamation No. 352 Ending Local Emergency

Recommended Action: Ratify Proclamation No. 352 ending the local emergency issued by the City Manager on November 21, 2025.

11. AB 6609: 2025 City Manager Employment Agreement

Recommended Action: Authorize Mayor Nice to execute the 2025 City Manager Employment Agreement in substantially the form attached hereto as Exhibit 1.

REGULAR BUSINESS

12. AB 6596: 2025 Planning Session Agenda

Recommended Action: Approve the 2025 City Council Planning Session agenda as presented.

13. AB 6556: Middle Housing and Accessory Dwelling Units - HB 1110, HB 1337 and SB 5258 Compliance

Recommended Action: Receive briefing; no action needed.

OTHER BUSINESS

14. Planning Schedule

15. Councilmember Absences & Reports

EXECUTIVE SESSION - Approximately 60 Minutes

16. Real Estate Acquisition

Executive Session to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price pursuant to RCW 42.30.110(1)(b); and

Pending or Potential Litigation

Executive Session to discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(i).

ADJOURNMENT



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6595
January 7, 2025
Study Session

AGENDA BILL INFORMATION

TITLE:	AB 6595: YFS Community Needs Assessment and 2023 Washington Healthy Youth Survey	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Receive report. No action necessary.	

DEPARTMENT:	Youth and Family Services
STAFF:	Derek Franklin, YFS Administrator Michelle Ritter, Prevention Coordinator
COUNCIL LIAISON:	n/a
EXHIBITS:	<ol style="list-style-type: none"> Mercer Island Community Needs Assessment (2024) Healthy Youth Survey Results (2023) PowerPoint Presentation
CITY COUNCIL PRIORITY:	4. Focus efforts and actions to be an environmentally and fiscally sustainable, connected, and diverse community.

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to provide the City Council with the results from the 2024 Community Needs Assessment (Exhibit 1) and the 2023 Washington Healthy Youth Survey (Exhibit 2).

- The 2024 Community Needs Assessment and the 2023 Washington Healthy Youth Survey highlight the behavioral health metrics and demographics in the post-pandemic recovery period specific to the Mercer Island community.
- Staff will present Mercer Island specific information on community demographics, youth mental wellbeing, drugs and alcohol, parenting, community and connection, seniors and older adults, and basic needs.
- Considerations and opportunities will be discussed based on the data related to YFS programming for youth, parents, seniors, and community wellbeing.

BACKGROUND

In response to the 2020 COVID-19 Pandemic, the Department of Youth and Family Services (YFS) adjusted its service delivery model to adapt to the unique demands of that prolonged and unprecedented public health disaster. Delivery of outpatient mental/ behavioral health care moved from in-person to remote (tele-mental

health). The YFS Food Pantry ceased functioning and food cards were instead distributed with significant additional funding from the YFS Foundation and support from COVID relief funds. YFS summer youth volunteer programs ceased operations (VOICE and S.V.P.). School-based counselors joined classrooms remotely, limiting their ability to assess and understand student need via the milieu of the school facilities and classrooms.

As the pandemic progressed, YFS services adapted to the emergent issues and needs seen in the community:

- youth, families, and seniors facing social isolation
- exacerbation of symptoms related to dementia and thought disorders
- increased frequency of depression/ suicide/ self-harm
- internet misuse and addiction among youth
- increased drug/alcohol use among young adults and adults
- intimate partner violence and family conflict
- unemployment and housing instability

As the community entered the recovery phase of the pandemic, there was a need to understand the evolving needs of the community so the 2023-2024 YFS work plan included conducting a formal community needs assessment.

YFS had previously contracted with BERK Consultants, regional experts in municipal needs assessments, in 2015 and 2019. In 2024, YFS again contracted with BERK Consultants to conduct an enhanced Community Needs Assessment (CNA) of the Mercer Island community focusing on metrics related to behavioral health and basic needs. The cost of the assessment was supported by ARPA relief funds.

The 2024 CNA included an analysis of local and regional public health data, survey data, and census information. Expanding the modality of previous efforts, the 2024 CNA included the addition of five community focus groups, four of which were co-facilitated by BERK and YFS staff and one of which was facilitated by YFS staff alone. The focus groups allowed for the capture of qualitative data that added to YFS's understanding of the local impact of the pandemic. That there was little available information on long term pandemic recovery contributed to the need for YFS to seek support in better understanding the impact of the pandemic on the community.

One key source of data about community youth used in the 2024 CNA is the 2023 Washington State Healthy Youth Survey (HYS). The HYS is a youth self-report survey that was first implemented over 20 years ago. The HYS is administered every two years in all Washington State schools in grades 6, 8, 10, and 12. The survey has reliability and validity measures embedded. The HYS includes information on mental/ behavioral health, substance use behaviors and attitudes, and other health and safety metrics specific to youth enrolled in the Mercer Island School District. The HYS also provides information on youth strengths and assets which are important to understanding the impact of the pandemic on behavioral health needs of students. Because the HYS is specific to Mercer Island youth and provides a high degree of detail about behavioral health metrics, this Agenda Bill includes specific results from this survey.

As the pandemic recovery progresses, YFS programs have adapted by returning to in-person mental health care, scaling food security efforts to match demand, maintaining an increase to rent assistance, and emphasizing support for post-pandemic behavioral health needs, such as depression, anxiety, family support, senior support, missed developmental milestones, and opportunities for community connection.

ISSUE/DISCUSSION

High level results from the 2024 CNA and 2023 HYS will be presented to the City Council to highlight and summarize current community behavioral health needs, statistics, and strengths during the post-pandemic recovery period. Staff will present from a slide deck with narrative (Exhibit 3). Key findings are discussed in seven categories:

1. Community Demographics
2. Youth Mental Wellbeing
3. Drugs and Alcohol
4. Parenting
5. Community and Connection
6. Seniors and Older Adults
7. Basic Needs

The following summary findings pertaining to these seven categories will be presented:

- Census data highlights demographic changes in age, income, and ethnicity among the population.
- Youth survey data (2023 HYS) find high rates of youth anxiety, depression, and suicidal ideation as well as high rates of community support and hope for the future.
- Drug and alcohol data is primarily available for youth and finds that underage alcohol use, particularly binge drinking, and marijuana use remain high, but are on long-term downward trends.
- Less quantitative information was available about parents, but focus groups identified hidden struggles post pandemic and a reference to the Surgeon General's report on parent challenges is included.
- Community connections are found to be fewer and less meaningful post pandemic across multiple demographics.
- Seniors face challenges with transportation, linkages to enhancement/ support services, and finding community.
- Basic needs challenges for the community's most vulnerable include food security, rent assistance, eviction prevention, utility assistance, and employment support.

Results are summarized in terms of considerations and opportunities for YFS services in the following four domains:

- **Youth:** low barrier access to mental health needed, ongoing drug/alcohol issues, performance related stressors, youth/parent connections need attention
- **Parents:** education and support important, hidden parent challenges, immigrant family needs, community connections important
- **Seniors:** seniors feel isolated, support services for seniors aging in place, services for active/thriving seniors, access to transportation and senior-specific information
- **Community:** support for basic needs remain critical, marginalized groups isolated, opportunity for community connection for marginalized groups and immigrant families

Opportunity for discussion includes information on YFS current program adaptations including modified emergency assistance support, contracting with Hopelink to bring a Mobile Market (food) to the Island, new YFS senior support groups and communication plan, ongoing focus on mental health and prevention work in the schools, and new efforts to support parent/child connections via the 2024 Best Starts for Kids Parenting Mercer Island grant.

RECOMMENDED ACTION

Receive report. No action necessary.



Mercer Island Youth & Family Services

Community Needs Assessment | June 2024



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www.berkconsulting.com

“Helping Communities and Organizations Create Their Best Futures”

Founded in 1988, we are an interdisciplinary strategy and analysis firm providing integrated, creative, and analytically rigorous approaches to complex policy and planning decisions. Our team of strategic planners, policy and financial analysts, economists, cartographers, information designers and facilitators work together to bring new ideas, clarity, and robust frameworks to the development of analytically-based and action-oriented plans.

Project Team

Allegra Calder
Isa Hirata
Josh Linden
Stella Streufert

Table of Contents

Purpose and Context 4

- Who is MIYFS? 4
- Why this study? 4
- What did we do? 4
- What did we find? 5

Findings..... 7

- Community Demographics 7
 - Race and Ethnicity 8
 - Foreign-Born Population and Languages Spoken 10
 - Age Distribution 12
 - Youth Sexual Orientation 12
- Youth Mental Wellbeing 13
 - Depression and Suicidal Ideation 13
 - Impacts of Remote School 18
 - Social Media and Technology 18
 - Perception of Success 20
- Drugs and Alcohol 22
 - Youth 22
 - Adults 23
- Parenting 24
- Community and Connection 25
- Trends in Older Adults 28
- Financial Distress 32
 - Students from households with low incomes 35
 - Basic Needs 36

Conclusion..... 37



Purpose and Context

Who is MIYFS?

Mercer Island Youth & Family Services (MIYFS) aims to provide human services and behavioral health support on Mercer Island to support the wellbeing of residents across the lifespan. Founded in 1973, MIYFS is a department of the City of Mercer Island working in partnership with local and regional community organizations. MIYFS is part of the network of King County Youth and Family Service agencies but is unique in that it is a department of the City of Mercer Island, while other sister agencies are independent, nonprofit organizations. MIYFS is also unique in that it does not participate in the Medicaid system or directly bill insurance companies for mental health care, instead operating on a fee-for-service model. This operational model is supported by historic third-party assessments that have found MIYFS would be unsustainable if it were not a city department, partially due to the low occurrence of Medicaid eligibility in Mercer Island, an affluent Seattle suburb.

Currently, MIYFS provides both direct and indirect services to support a continuum of care approach to human service provision in the community. MIYFS provides direct services to residents, including individual and family counseling, school-based mental health services, senior services, emergency assistance programs, food security programming, substance abuse prevention, and mental health promotion programming. Additionally, MIYFS refers residents to organizations for other essential services that MIYFS does not directly provide. MIYFS provides funding to organizations for these services through a pooled funding agreement with other Eastside Cities, including contracts with Eastside Legal Assistance Program; King County Sexual Assault Resource Center; The Sophia Way; LifeWire; and Congregations for the Homeless.

MIYFS operations are linked to the Mercer Island Thrift Shop, a retail business run by the City of Mercer Island and a vibrant community hub for local volunteerism. The Thrift Shop is largely staffed by volunteers and sales proceeds fund a major portion of the MIYFS budget.

Why this study?

MIYFS partnered with BERK Consulting to conduct a data-driven community needs assessment to understand the health and human service needs of residents. The purpose of this assessment is to provide MIYFS with an understanding of how demographics, human service needs, and gaps have changed in recent years, particularly following the COVID-19 pandemic. MIYFS will use findings to inform future programming, resource allocation, and service delivery.

What did we do?

This assessment combined qualitative and quantitative data to understand how Mercer Island's population and human service needs and gaps have changed since 2019.

The quantitative data is from the following secondary data sources:

- U.S. Census American Community Survey (ACS) 5-year Estimates
- U.S. Department of Housing and Urban Development (HUD)

- Public Health Seattle & King County City Health Profiles
- Washington Office of Superintendent of Public Instruction (OSPI)
- Washington State Healthy Youth Survey

Qualitative data was collected through several focus groups:

- Five focus groups explored community needs, gaps, impacts of the pandemic, and current MIYFS services:
 - **Mercer Island Youth and Family Services staff**, including elementary, middle, and high school counselors, outpatient counselors, clinical supervisors, coordinators, and thrift shop staff.
 - **Older adults**, including senior residents, volunteers and representatives of Island organizations or groups supporting seniors including Mercer Island Visual Arts League (MIVAL), Mercer Island Parks and Recreation, Senior Foundation, Northwest Parkinson’s Foundation, MI Chinese Association (MICA), Alzheimer’s support groups, and the MIYFS geriatric specialist and MIYFS Foundation Executive Director.
 - **Mercer Island High School students** ranging from 9th to 12th grade
 - **Mercer Island School District staff**, including school district administrators, school district counselors, primary and secondary teachers, elementary, middle, and high school principals, and parents.
 - **First responders and customer-facing MIYFS staff**, including the Chief of Police, Parks and Recreation staff, Thrift Shop Manager, and the Administrative Services Customer Service Manager.
- A sixth group of **traditionally marginalized communities**, including people who are Black, Indigenous, or people of color (BIPOC), people who are LGBTQIA+, and people with disabilities was consulted. It was mutually agreed that the most respectful way to include their voices was to engage specific groups after the community needs assessment and involve them in discussions about implementation.

In addition to summarizing the themes from the discussions, throughout the report we include paraphrased quotes that illustrate key ideas from these focus groups.

What did we find?

The following are key findings from the qualitative and quantitative data collection:

- **Mercer Island is experiencing a shift in its population demographics**, with notable growth in diversity, particularly in the Asian population and individuals identifying with multiple races. This demographic change is reflected in the linguistic diversity of the community, highlighting the **need for tailored programs and language services to engage and serve the growing demographic groups.**

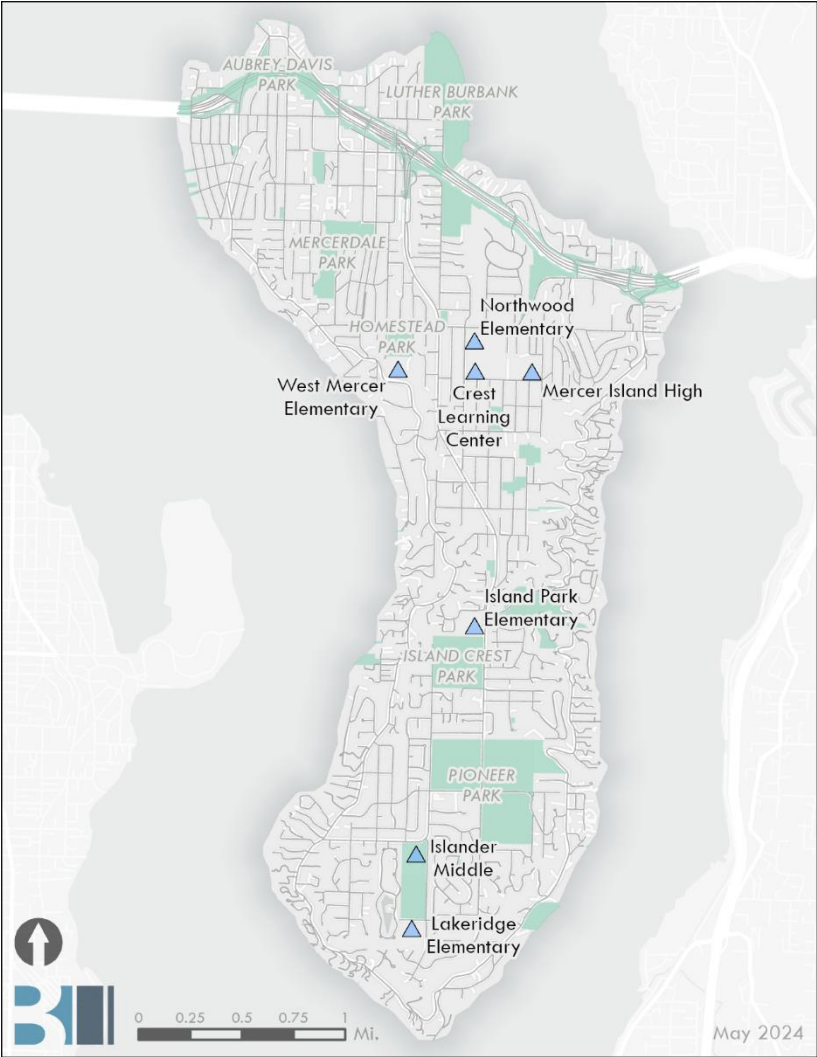
- The COVID-19 pandemic disrupted Mercer Island's sense of community, leading to a **decrease in organic connections and a need for inclusive programs** catering to diverse demographics.
- Involving and inviting community members, especially **youth, marginalized populations, and BIPOC leaders**, in program planning and implementation could help ensure MIYFS offerings **remain relevant and responsive to evolving needs**.
- **Youth mental health emerges as a top priority** and concern within the community, exacerbated by the challenges of the COVID-19 pandemic and increasing reliance of technology for social connection. **Increased demand for mental health services**, long waitlists, and limited resources have strained existing resources. There is a pressing need for additional counselors, particularly those reflecting the community's growing Asian and multiracial population.
- The shift to remote schooling during the pandemic had **significant effects on students' social and emotional development**, leading to concerns about **decreased social skills and increased reliance on technology**.
- Mercer Island's high-achieving and highly educated community **fosters a culture of academic pressure** and a narrow definition of success, particularly among youth. There is a need for continued conversation and education to expand the definition of success, reduce academic pressure, and support students' mental health and wellbeing beyond academic achievements.
- **Elderly residents on Mercer Island face isolation**, exacerbated by the pandemic and a need for transportation options. There is demand for increased community engagement, outreach efforts, and specialized support programs to address their unique challenges.

Findings

This community needs assessment focused on the City of Mercer Island, Washington and identified major themes and findings related to human services. We categorize findings into the following sections:

- Community Demographics
- Youth Mental Wellbeing
- Drugs and Alcohol
- Parenting
- Community and Connection
- Trends in Older Adults
- Financial Distress

Map of Mercer Island, including parks and public schools



Source: BERK, 2024.

Community Demographics

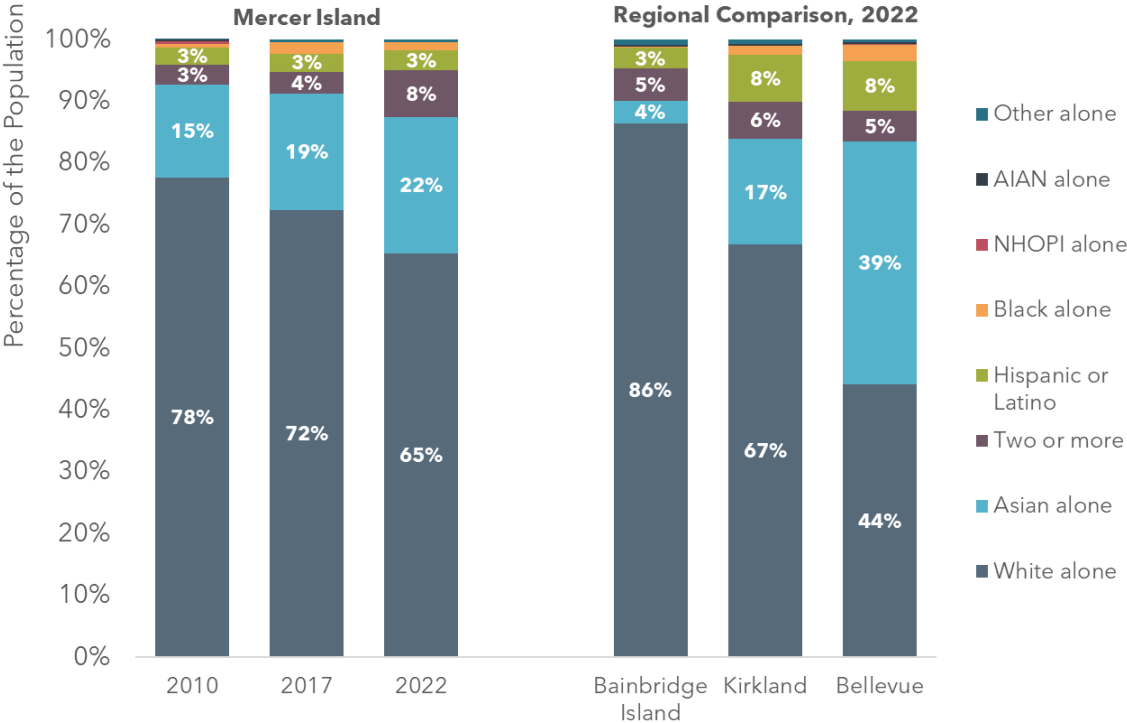
Mercer Island demographics are changing. Although Mercer Island shows much slower population and housing growth than most comparison cities,¹ it is becoming more diverse with respect to race and ethnicity, languages spoken at home, and age distribution. These demographic changes have a direct impact on service delivery and needs. The slower growth can be attributed in part to the lack of available land for new housing development to add more units.

¹ Comparison cities of Bainbridge Island, Bellevue, Issaquah, Kirkland, Redmond, and Sammamish were chosen due to their proximity to Mercer Island, similar socioeconomic characteristics, geographic similarities (i.e., being an island), and/or size.

Race and Ethnicity

Mercer Island is becoming more racially and ethnically diverse. The Asian population and people identifying with “two or more” races shows the largest growth as a share of overall population, while the subset of the population that identifies as White alone has decreased from 78% in 2010 to 65% in 2022 (Exhibit 1 and Exhibit 2). As shown in Exhibit 1, Mercer Island is closest to Kirkland in terms of its racial and ethnic composition in 2022.

Exhibit 1. Change in race and ethnicity in Mercer Island from 2010 to 2022, and 2022 comparison to regional cities



Notes: AIAN is American Indian and Alaska Native; NHOPI is Native Hawaiian or Other Pacific Islander. Sources: ACS 5-year Estimates 2006-2010, 2013-2017, and 2018-2022; BERK, 2024.

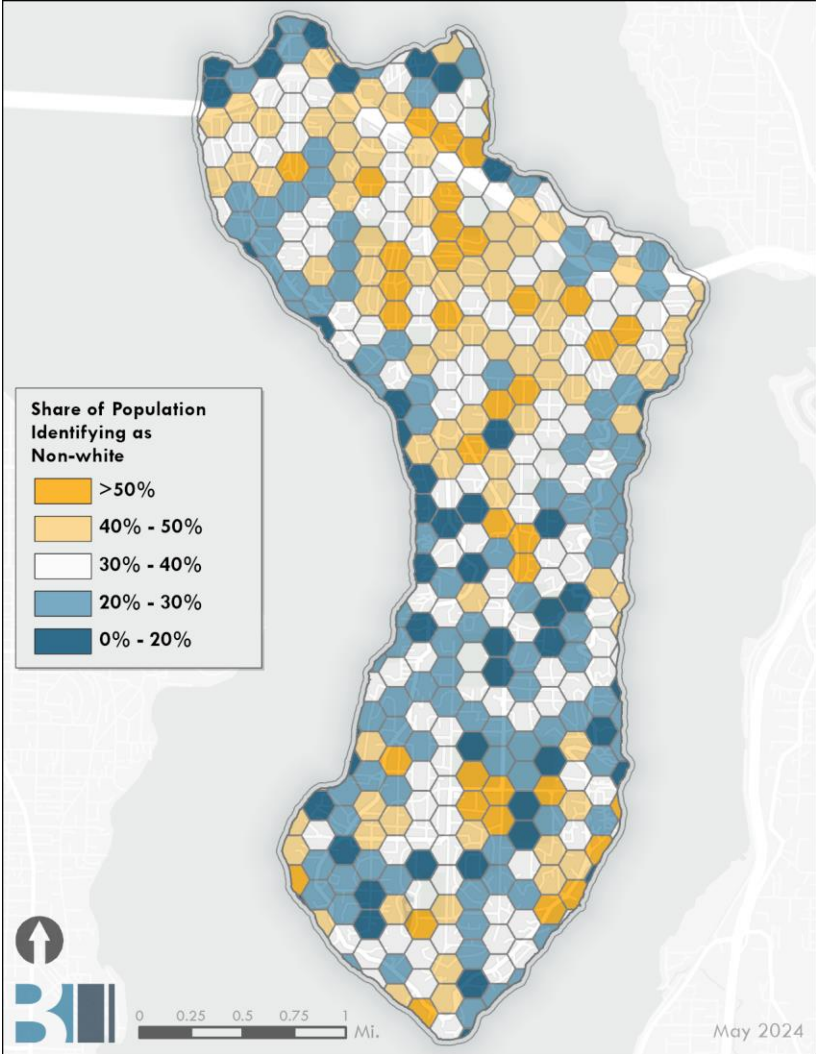
Exhibit 2. Change in race and ethnicity, 2010 to 2022

Mercer Island	2010	2017	2022	Change 2010-2022	Change 2017-2022
Non-Hispanic or Latino					
White alone	78%	72%	65%	-12.2	-7.1
Black alone	1%	2%	1%	+0.6	-0.5
NHOPI alone	0.4%	0.1%	0.0%	-0.4	-0.1
AIAN alone	0.2%	0.0%	0.0%	-0.2	0.0
Other alone	0.1%	0.4%	0.5%	+0.4	+0.1
Asian alone	15%	19%	22%	+6.9	+3.2
Two or more	3%	4%	8%	+4.4	+4.1
Hispanic or Latino (of any race)	3%	3%	3%	+0.5	+0.3

Sources: ACS 5-year Estimates 2006-2010, 2013-2017, and 2018-2022; BERK, 2024.

Exhibit 3 shows the share of the population who identifies as a race or ethnicity other than White alone. There are greater concentrations of these community members on the north end of the island.

Exhibit 3. Share of the population identifying as non-White alone across Mercer Island, 2020



Sources: U.S. Decennial Census, 2020; BERK 2024.

The school district reflects the ongoing demographic changes in racial makeup. There has been a notable decline in the White student population, from 72% in 2012-13 to 49% in 2023-24, accompanied by an increase in Asian, multiracial, and Hispanic student populations (see Exhibit 4). Student enrollment overall has declined since the 2012-2013 school year with 367 fewer students.

Exhibit 4. Race and ethnicity of Mercer Island Public School students, 2012 and 2023

	2012-13		2023-24		Change in Enrollment
	Total	Percent	Total	Percent	Total Students
American Indian / Alaskan Native	14	0.3%	4	0.1%	-10
Asian	805	19%	1,092	27%	287
Black or African American	52	1%	40	1%	-12
Hispanic or Latino of any race	156	4%	290	7%	134
Native Hawaiian / Other Pacific	10	0.2%	6	0.2%	-4
Two or more races	200	5%	582	15%	382
White	3,105	72%	1,961	49%	-1,144
Total	4,342		3,975		-367

Sources: WA OSPI, 2012-13 and 2023-24; BERK 2024.

Foreign-Born Population and Languages Spoken

From 2017 to 2022 there was a 36% increase in the foreign-born population. The largest increase was in residents from Asia, with a small increase in those from Europe (Exhibit 5).

Exhibit 5. Foreign-born population, 2017 to 2022

Mercer Island	2017	2022	Change 2017-2022
Total Foreign-Born Population	4,587	6,257	+36%
Africa	6%	1%	-4.6
Asia	55%	63%	+7.9
Europe	18%	20%	+2.2
Latin America	10%	8%	-2.0
Northern America	9%	6%	-3.1
Oceania	2%	2%	-0.4

Sources: ACS 5-year Estimates 2013-201 and 2018-2022; BERK, 2024

As Mercer Island's population changes, there has been a notable shift in the share of residents speaking only English at home from 81% in 2010 to 76% in 2022. Of those that speak a language other than English at home, there have been increases in the share of those who speak English well or very well (Exhibit 6).

Exhibit 6. Change in English-speaking ability for residents, 2010 to 2022

Mercer Island	2010	2017	2022	Change 2010-2022	Change 2017-2022
Only English	81%	82%	76%	-5.4	-6.4
Very well	14%	13%	16%	+2.1	+3.5
Well	3%	2%	4%	+1.2	+1.7
Not well	1%	1%	3%	+1.5	+1.3
Not at all	0%	1%	1%	+0.5	-0.1

Note: The Census asks whether people speak only English at home and then of those who speak another language, it goes on to ask how well they speak English.

Sources: ACS 5-year Estimates 2006-2010, 2013-2017, and 2018-2022; BERK, 2024.

The share of students who only spoke English decreased by 675 students between 2019 and 2023, while the share of students who spoke Mandarin increased by around 85 students since 2019 (Exhibit 7).

Exhibit 7. Top 20 Public School student languages spoken at home, 2019 to 2023

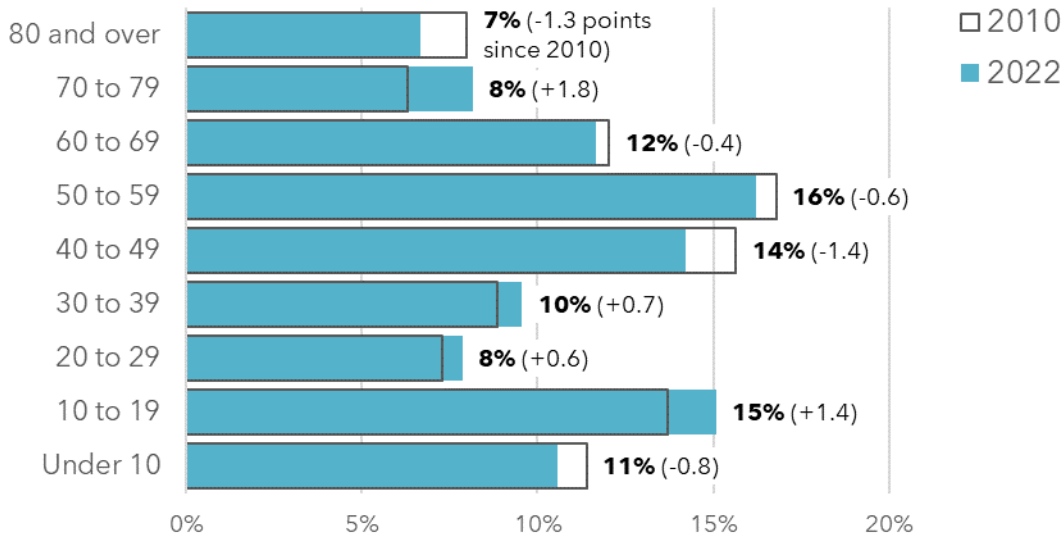
	2019	2020	2021	2022	2023	Change 2019-2023
English	4169	4038	3813	3647	3494	-675
Chinese-Unspecified	168	162	145	131	130	-38
Chinese-Mandarin	58	86	93	111	143	85
Korean	53	56	45	41	44	-9
Russian	38	36	36	39	34	-4
Spanish	37	45	46	35	41	4
Japanese	24	25	25	24	29	5
French	24	26	20	18	16	-8
Vietnamese	20	27	27	32	25	5
Chinese-Cantonese	16	15	18	13	23	7
Chin	14	11	5	4	4	-10
Dutch	14	10	9	8	6	-8
Polish	7	5	5	3	6	-1
Hebrew, Modern	7	8	9	11	12	5
Italian	7	5	6	5	9	2
Tamil	6	4	5	5	6	0
Punjabi	5	5	5	6	8	3
German	5	4	5	6	6	1
Farsi	5	4	4	4	6	1
Turkish	4	4	3	3	4	0

Sources: WA OSPI, 2024; BERK 2024

Age Distribution

Overall age distribution patterns suggest some growth in Island residents aged 10 to 19, 30 to 39, and 70 to 79 (the Boomer Generation) between 2010 to 2022, along with small decreases in those aged 40 to 69 as the Boomers have aged and Generation X coming behind is a smaller cohort (Exhibit 8).

Exhibit 8. Change in age distribution, 2010 to 2022



Sources: ACS 5-year Estimates 2006-2010 and 2018-2022; BERK, 2024.

Youth Sexual Orientation

The Washington State Healthy Youth Survey of 8th, 10th, and 12th graders found that 39% of Mercer Island 12th graders self-identified with a sexual orientation other than heterosexual.

Exhibit 9. Student sexual orientation by percentage by grade level, 2023

Sexual Orientation	Grade 8	Grade 10	Grade 12
Heterosexual/straight	78%	77%	70%
Bisexual	8%	12%	18%
Something else fits better	6%	4%	8%
Questioning/Not sure	6%	4%	7%
Gay or lesbian	5%	5%	6%
I do not know what the question is asking	7%	3%	2%

Note: These are not mutually exclusive categories and thus do not sum to 100%.

Sources: Washington State Healthy Youth Survey, 2023; BERK, 2024.

The demographic shifts in Mercer Island manifest across schools, senior populations, and the broader community. Effectively addressing and reaching these residents requires deliberate initiatives to engage immigrant populations, Asian families, and young families through tailored programming and collaborative partnerships. This approach recognizes

that traditional approaches are insufficient and require intentional strategies to meet evolving needs.

During focus group discussions, participants emphasized the crucial role played by staff that reflect the community or are proficient in the languages spoken by clients. Such staff can identify gaps and needs that might otherwise go unnoticed. For instance, a current MIYFS staff member who is fluent in four languages has proven invaluable in bridging cultural gaps and connecting with clients on a deeper level. Their ability to navigate different cultural contexts and effectively communicate with clients has shed light on previously overlooked needs within the community, enhancing MIYFS' understanding and presence on the island.

Needs expressed by the community

Focus groups discussed ways to address the shifting needs of MIYFS service delivery. Suggestions and observations include:

- Tailor programs and intentional efforts to engage and reach growing demographic groups through:
 - Language services and resources.
 - Partnerships with special interest groups.
 - Systemic community building and connections.
- Ensure direct service staff, including MIYFS counselors, reflect the community.
- Increase affinity groups in the community.
- Support and coordinate efforts to bring together people who are facing similar issues.
- Reestablish the MIYFS Youth Advisory Board.
- Offer preschool and school-age parenting programming (offered in language) that addresses the unique experience and dichotomy of immigrant parenthood, such as raising children in the US while preserving cultural heritage.
- The limited number of preschools and financial scholarships from the Mercer Island Preschool Association result in ongoing requests for additional preschool programming, with annual demand outpacing supply.

Youth Mental Wellbeing

The “youth mental health crisis” identified by the U.S. Surgeon General existed before the pandemic. There has been an increase in the number of youth meeting the criteria for anxiety and depressive disorders, and the median age of those expressing suicidal ideation has fallen into the elementary school years.

Depression and Suicidal Ideation

When MIYFS staff during a focus group were asked to identify current and highest perceived needs, all staff expressed that youth mental health was a top priority and need. School-aged mental health, specifically anxiety and depression, was exacerbated and

surfaced in earlier ages due to the pandemic and impact of remote school. Though there was high demand for mental health counseling prior to the pandemic, the YFS outpatient waitlist grew significantly after the COVID-19 pandemic. Post-COVID, the frequency of pediatric anxiety diagnoses has increased, and seniors continue to face additional isolation and related stressors.

Although focus group participants noted that there is less stigma around anxiety and depression and seeking help from professionals than in the past, there is now higher demand for mental health services at all levels. This is an area where MIYFS already plays a significant role. However, due to higher demand, long waitlists, and current counselors already at-capacity, Mercer Island would benefit from more resources related to youth mental health.

“Needs are high and there are not enough of us [elementary, middle and high school therapists and outpatient therapists] to go around.” - MIYFS counselor

“There is too much demand at elementary school because there are fewer clinicians. It feels useless and difficult to refer kids elsewhere. Many do not take a waitlist, or I am referring people to somewhere they will be waiting 9 months.” - MIYFS counselor

“The demand pre-pandemic was high, but the pandemic spiked everything.” - MIYFS staff

“It is hard to turn kids away, so you end up spreading yourself so thin. The clinician is less effective because we are pulled in so many directions. I feel stuck in triage mode.” - MIYFS counselor

“Schools aren’t equipped to help with mental health needs.” - MIYFS counselor

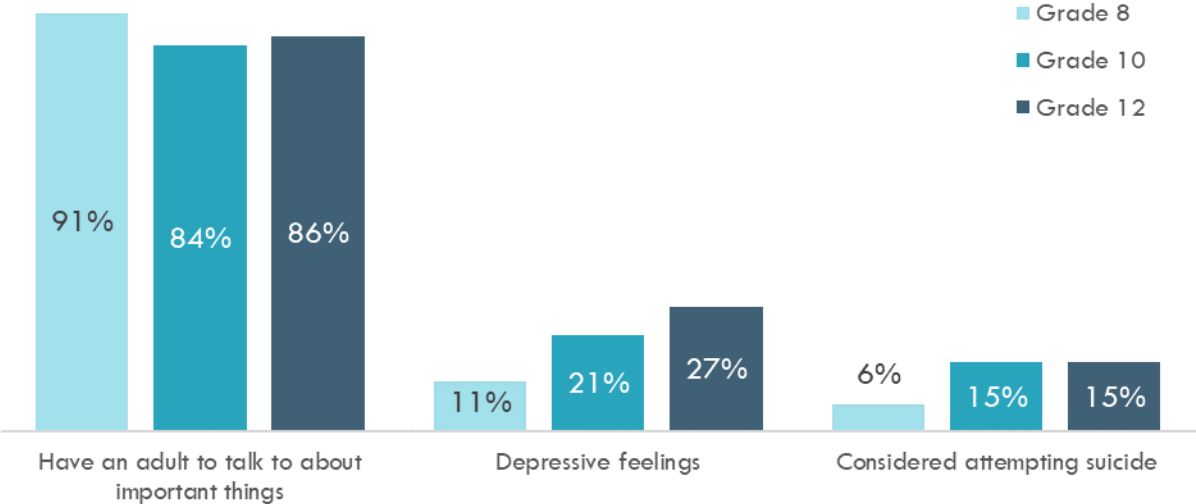
Mercer Island High School students highlighted isolation, stunting of social skills, and depression as key factors during the pandemic and remote school. Seven out of eleven students from the focus group expressed that the pandemic negatively impacted their mental health during that period.

“Socializing with people online is way different than making friends in person. The pandemic stunted my social skills. It was a setback.” - Mercer Island High School student

“The pandemic happened during a formative time. Depression from isolation is a big problem.” - Mercer Island High School student

A few high school students from the focus group reported that many students are struggling with mental health issues, but they pass through the school system without teachers and adults reaching out and connecting them to resources if they present as high functioning. The Washington State Healthy Youth Survey of 8th, 10th, and 12th graders found that 84% to 91% of Mercer Island students report having an adult they can talk to about “important things,” rates that are well above the state average (Exhibit 10).² On average, Mercer Island students continue to have lower rates of depression than peers statewide, and the rate of students reporting depressive feelings has held relatively stable since 2006 (Exhibit 11). However, depression rates increase significantly between 8th and 12th grade, and 15% of 10th and 12th graders have considered attempting suicide (Exhibit 10). While rates of contemplation of suicide are comparable to statewide averages, these rates have trended upward since 2006. (Exhibit 11).

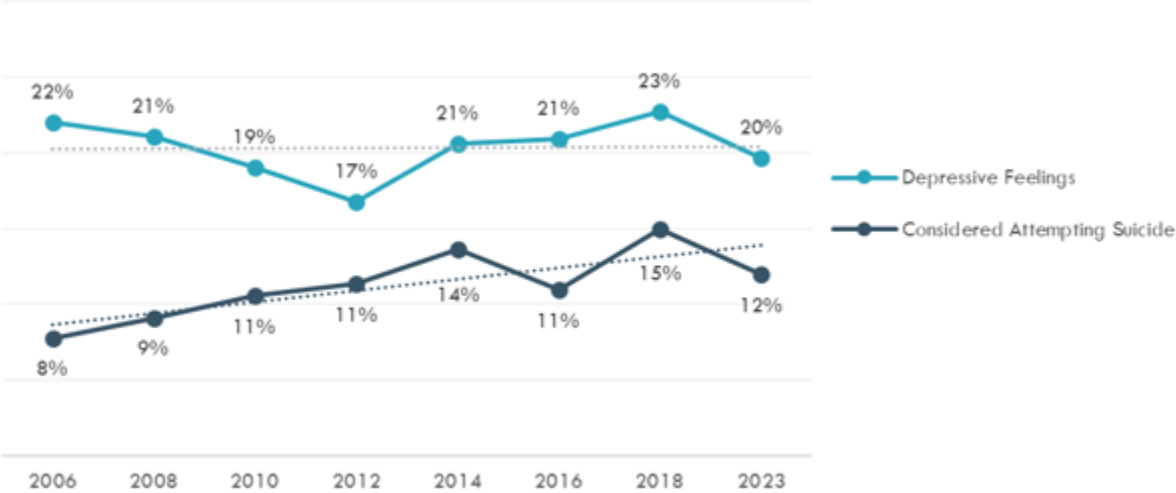
Exhibit 10. Percent of Mercer Island students who have an adult to talk to, have depressive feelings, or have suicidal thoughts during the last 12 months, by grade level, 2023



Sources: Washington State Healthy Youth Survey, 2023; BERK, 2024.

² Exhibits in this report focus on Mercer Island with narrative comparisons to the state overall. Full results, including historical data for Washington State overall, can be accessed at <https://www.askhys.net/>

Exhibit 11. Change in the percent of Mercer Island students reporting depressive feelings or suicidal thoughts during the last 12 months, 2006 to 2023

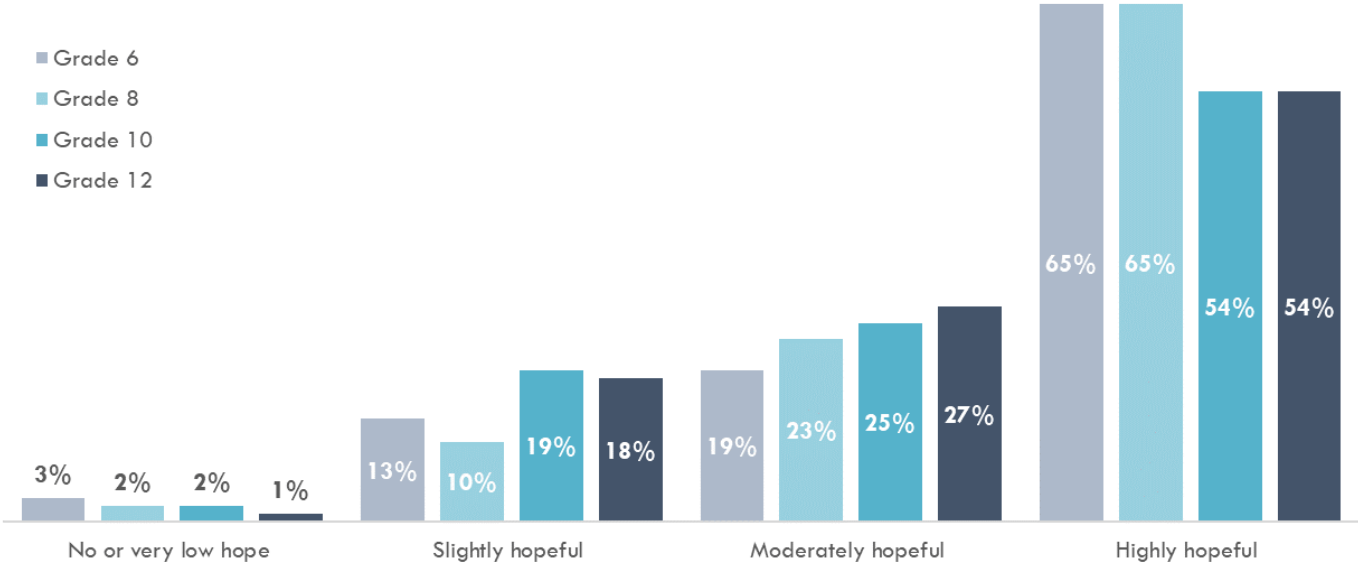


Sources: Washington State Healthy Youth Survey, 2006 through 2023; BERK, 2024.

Although the Healthy Youth Survey does not report on elementary school students, focus group participants reported behaviors such as suicide ideation and self-harm that are typically seen in middle or high school ages are now seen in younger elementary aged kids.

Counselors, teachers, and therapists reported that Mercer Island kids seem less hopeful than they used to be, with worries of climate change and societal problems. However, the Healthy Youth Survey indicates that Mercer Island youth still express more hope compared to statewide peers, with Mercer Island students scoring 10% to 20% higher on the highly hopeful scale.

Exhibit 12. Percent of students reporting feeling hopeful, by grade level, 2023



Sources: Washington State Healthy Youth Survey, 2023; BERK, 2024.

While mental and behavioral health needs are increasing across the community, access to therapy is a challenge. Many therapists on the island do not accept private insurance, let alone Medicaid, so many residents pay for services out-of-pocket. Notably, MIYFS offers a sliding fee scale for all residents and services are provided in the schools at no charge.

Increased demand for mental health services is impacting counselors and clinicians. Many describe themselves as in “triage mode,” spread thin across more patients. And many note the current pay structure is not competitive, leading many clinicians to leave for private practice and contributing to retention issues.

Needs expressed by the community

Youth mental health continues to be a pressing need. Suggestions and observations include:

- Add more YFS counselors in schools and in the community to meet demand. Specifically, counselors that reflect the community and changing demographics.
- Provide additional support at the elementary schools due to increased needs. There is not enough time for one counselor to do it all.
- Add after-school appointments and resources, as many parents prefer not to take their kids out of school.
- Adjust salary and pay structure of clinicians and counselors to be competitive and address issues of retention.
- Provide in-school targeted programs for mental health as an alternative to talk therapy in middle and elementary school age groups. This would allow teachers and staff to follow programming and create opportunities for students to express how they are feeling and intervene if needed.
- Cross-train academic counselors on mental health support and confidentiality.
- Provide sexual health education for youth.
- Address high levels of binge drinking among youth. Suggestions from parents included family or parent limit setting, monitoring parties, adult role modeling, enforcement of the MI Underage Drinking Ordinance.
- Bring back the in-house court diversion program for minors that allowed YFS staff to work directly with students who got in trouble at school through a structured, timely program.
- Reestablish MIYFS Youth Advisory Board, VOICE (Volunteer Outreach In Communities Everywhere) middle and high school service-learning program, SVP (Summer Volunteer Program), or another youth-oriented program to create meaningful connection and voice for youth.
- Connect youth with seniors.
- Grant funding for The Incredible Years program for preschool and early elementary age children expires this year.

Impacts of Remote School

The COVID-19 pandemic produced a seismic shift in education, with the widespread adoption of remote school. Mercer Island School District was remote for a good portion of the pandemic. This adjustment profoundly impacted students, including:

- **The stunting of social and emotional skills** (e.g., problem solving skills, coping skills) during formative times, as reduced opportunities for in-person interaction hindered students' ability to develop and maintain social interactions.
- **Unstructured learning environments.** Both students and adults reflected on youth having too much freedom, independence, and autonomy too soon. The lack of structured learning environments and external motivators also meant that some students did not develop effective study habits, which impeded their ability to manage their time effectively.
- **Decreased attention spans.** Furthermore, many students experienced decreased attention spans during classes and assignments, possibly due to the challenges of engaging with material in a remote setting.

While many impacts were negative, it is worth noting that for some students, the freedom and boredom of remote learning sparked creativity that may not have been encouraged in a traditional school setting.

"I learned to be self-sufficient. I didn't have a ton of friends, and this resulted in me not being outgoing or taking steps to hang out outside of school only once a month."
- Mercer Island High School student

"I hated online school. There were no external motivators, and with ADHD, executive function, and depressive episodes, it affected me a lot. I was expected to just be normal and do schoolwork like nothing was happening." - Mercer Island High School student

"I had the energy and time to do art projects and building projects that spawned out of boredom." - Mercer Island High School student

Social Media and Technology

The increase in social media and technology usage over the past few decades has had a profound impact on students, with notable effects on social skills, engagement, isolation, self-worth, and anxiety. With screens being normalized during the pandemic, many focus group participants reported that the pandemic increased social media usage. During the pandemic, many parents struggled to manage and regulate their children's technology use, and many experienced anxieties surrounding its impact. (For more information on the parent perspective and needs around technology, see the Parenting section).

Some parents report the school district's abrupt change back to in-person learning was difficult for youth and that some teachers have retained online learning strategies that some

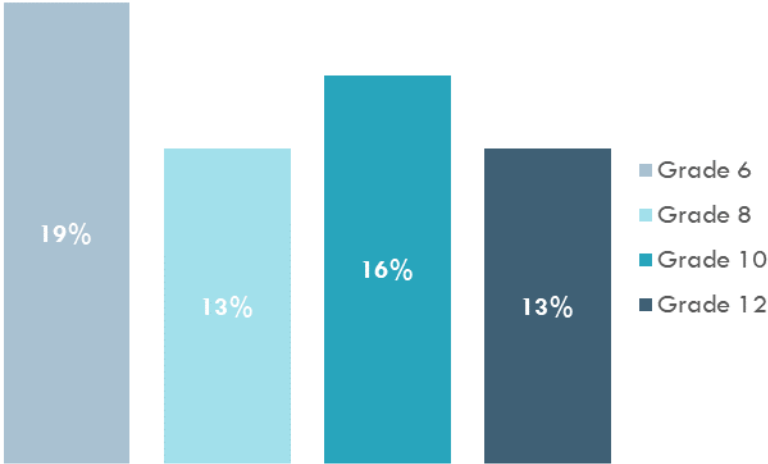
parents question. Additionally, social media platforms (such as Nextdoor) have been identified as contributing to issues of online bullying among adults and youth, leading to a decline in the sense of community trust.

“Social media has been really unhealthy. It totally eroded our community’s sense of trust in each other. It’s easy to say toxic things online and not having to own it.” - Parent

“The pandemic created independence and freedom that was too soon [for kids]. They were left to devices.” -MIYFS Staff

According to the Healthy Youth Survey, reported rates of bullying are lower in Mercer Island compared to statewide averages (Exhibit 13). Bullying rates are significantly lower than the state averages in 6th grade (14% lower) and 8th grade (15% lower), with these differences leveling out by 10th and 12th grade. Notably, based on the question phrasing, students likely include online and cyber bullying in their responses, underscoring the importance of understanding the source of bullying, particularly given the vulnerability of post-pandemic youth to social media influence.

Exhibit 13. Percent of students reporting bullying within the last 30 days, 2023



Note: Bullying in this survey is defined as follows: “One or more students threaten, spread rumors about, hit, shove, or otherwise hurt another student over and over again. It is not bullying when two students of about the same strength or power argue or fight or tease each other in a friendly way.”

Sources: Washington State Healthy Youth Survey, 2023; BERK, 2024.

Needs expressed by the community

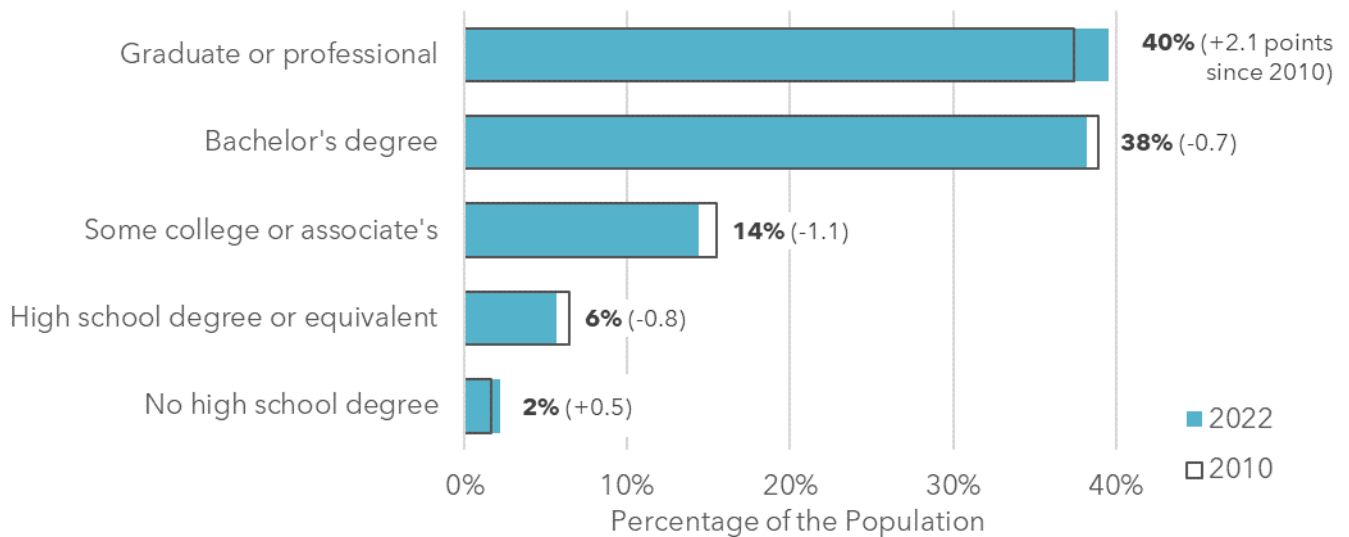
The pandemic led to increased social media usage with notable negative impacts to the Mercer Island community. Needs expressed by the community through focus groups include:

- School administrators noted a need for technology restrictions within schools as students find it challenging to disengage from technology and fully engage in learning.
- Many parents struggle to manage and regulate their children's technology use, experiencing anxiety surrounding its impact.
- There is a need for continued education around:
 - the impact of social media bullying for all ages, including parents, adults, and youth.
 - social media addiction and its harms on mental health, isolation, and building community strategies to decrease social media usage.

Perception of Success

Adults in Mercer Island have remarkably high rates of educational attainment. A very small percentage of the population has less than a high school degree or equivalent, while most residents hold either bachelor's degrees or graduate/professional degrees. Notably, there has been an increase in the attainment of graduate or professional degrees between 2017 and 2022 (Exhibit 14).

Exhibit 14. Change in educational attainment, 2010-2022



Sources: ACS 5-year Estimates 2006-2010 and 2018-2022; BERK, 2024.

Focus groups participants reflected on the pressure to excel in a high-achieving, highly educated, and affluent community. Within the educational context, this manifests in pressure for youth to be admitted into prestigious colleges, competition with peers, and comparing oneself academically. When the high school focus group participants were asked what it's like to be a Mercer Island high school student in 2024, many responses focused on the pressure to excel and be successful.



“Mercer Island has a narrow idea of what you need to do to be successful. It is a narrow definition of success and a very narrow mindset of what you must do to be considered smart.” - Mercer Island High School student

“There is pressure to get into a top 10 school or Ivy League. People push themselves to do all APs [advanced placement] classes and do extracurriculars. There is always going to be someone who does more than you.” - Mercer Island High School student

“There are hundreds of people doing the same thing as you but better. I always feel inferior and like I need to catch up.” - Mercer Island High School student

“There is pressure to take rigorous courses. You completely disregard your mental health for academic excellence.” - Mercer Island High School student

*“It is constantly balancing societal expectations for your future.”
- Mercer Island High School student*

When high school students were asked about the source of academic pressure, all participants identified self-imposed pressure reinforced by the perception that peers support a “do whatever it takes” approach to academic achievement. Half of the participants also mentioned parental pressure. Many students spoke about how the pursuit of academic excellence exacts a significant toll on their mental health.

The Washington State Healthy Youth Survey revealed that Mercer Island students fare better in several key areas compared to their peers statewide. For 8th graders, the survey found a 16% higher rate of feeling safe and a 7% higher rate of school enjoyment. Additionally, Mercer Island 8th graders have a 12% lower rate of skipping school and a 15% lower rate of experiencing bullying.

Needs expressed by the community

The specific and narrow definition of success was a recurring theme throughout focus group conversations. Suggestions and observations to expand this narrative of success include:

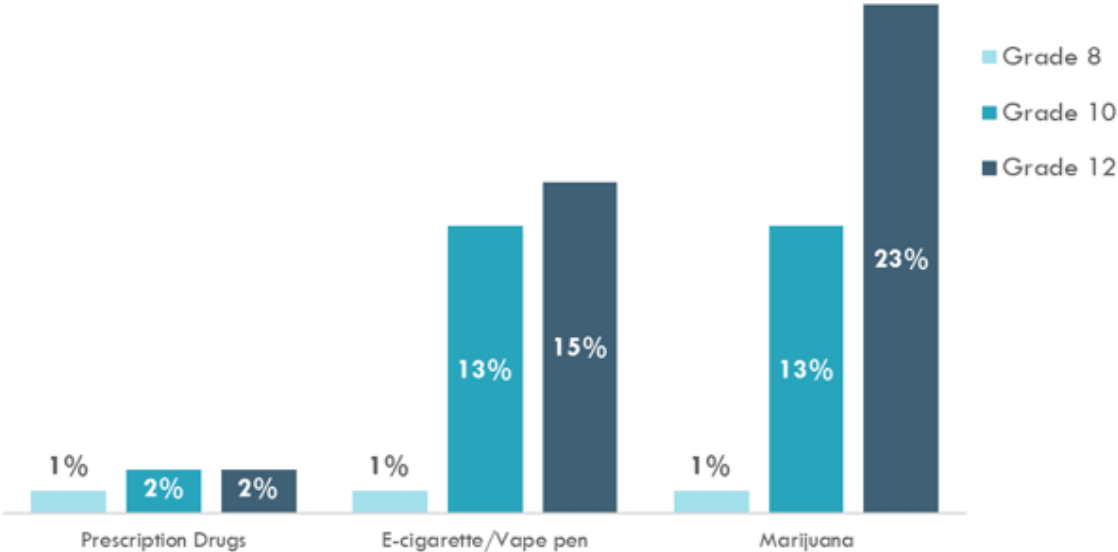
- Continue conversations and education around expanding the definition of success for youth and parents.
- Work with MISD to educate parents about who should take AP classes, the role of AP, and long-term benefits and tradeoffs of these courses.
- Criticism of HiCap (highly capable) type programs due to the worth and effort put into some students over others early on, sets a trajectory that jeopardizes self-worth.

Drugs and Alcohol

Youth

Counselors and MIYFS staff underscored the prevalence of there being a “work hard, play hard” mentality among youth and parents on the island. They observed that although students may excel academically, there are also concerns regarding unhealthy coping mechanisms. These coping strategies often involve the use of alcohol (binge drinking in particular), marijuana, and nicotine (vape). The Healthy Youth Survey (See Exhibit 15) highlights these concerns, showing rates of marijuana and e-cigarette/ vape pen use among 12th graders at 23% and 15% respectively.

Exhibit 15. Percent of students reporting substance use within the last 30 days, 2023



Note: Prescription drug use refers to use of prescription drugs without a prescription.

Sources: Washington State Healthy Youth Survey, 2023; BERK, 2024.

Mercer Island youth use alcohol, binge drink (which is defined as more than five drinks in one occurrence), use marijuana, and use e-cigarettes/vape at higher rates than peers statewide. Notably, however, there has been a decreasing trend in Mercer Island student alcohol and binge drinking since 2006 (Exhibit 16).

Exhibit 16. Change in the percent of students reporting any alcohol use or binge drinking in the last 30 days, 2006 to 2023



Sources: Washington State Healthy Youth Survey, 2006-2023; BERK, 2024

Adults

Mercer Island first responders noted a need for counselors for the adult population to address issues of substance use, abuse, and addiction. While high schools have a drug and alcohol specialist role, first responders want to see this service benefit the broader population. They also discussed the need for a drug treatment facility or increased capacity for intensive treatment services on the island, given the lack of resources regionally

Needs expressed by the community

The following are observations from parents and youth that participated in the focus groups:

- There are high levels of binge drinking among youth.
- Desire to focus on fentanyl prevention efforts despite a low to zero number of Island youth reporting use due to potential lethality.
- Interest in the concept of a Youth Board to create meaningful connection and voice for youth.
- The Healthy Youth Survey highlighted high rates of 8th and 10th graders riding with impaired drivers. Parents and youth suggest these numbers may stem from parents driving while impaired, emphasizing the need for broader conversations and preventive measures.
- A drug treatment facility and/or increased capacity for intensive treatment services on the island are needed.

Parenting

Many parents report experiencing burnout and high levels of stress. These symptoms were exacerbated during the pandemic when children were at home, and many were concerned about their elderly parents.

In response to growing needs and with support from federal Substance Abuse and Mental Health Services (SAMHSA) grants, funding has been dedicated to supporting parenting classes. Separately, the Mercer Island Parent Edge, a program of Mercer Island PTA Council, partnered with The Parent Venture, a nonprofit organization, to offer online parenting webinars available both live and as recordings. In a survey administered by MI Parent Edge, the majority of parents who participated in the webinars reported watching the recordings, indicating a preference for flexible participation options. There is also support for including in-person speakers (with recordings available), preferably on weekday evenings.

The changing demographics of Mercer Island coupled with the impact of the COVID-19 pandemic on children are reshaping the needs and resources sought by parents. One common challenge faced by parents is the establishment of boundaries and structure for their children, particularly in the aftermath of the pandemic when established norms were upended. Additionally, there is growing demand for culturally relevant resources and classes aimed at equipping immigrant parents with the necessary tools to navigate societal expectations and demands of life in the US.

The Mercer Island Parent Edge survey, distributed in Spring 2024 to parents of preschool, middle, and high school parents (total of 45 respondents), found that the biggest parenting challenge is managing children's use of electronic devices. This includes limiting screen time and navigating the pressure to allow social media apps from a young age.

Needs expressed by the community

In response to parenting stress and demographic changes, suggestions and observations from focus groups and the MI Parent Edge Survey for parent resources include:

- A consistent and growing need and demand for parenting classes and training, with a specific focus on Mandarin and other language options.
- Culturally relevant parenting classes for immigrant and non-White families that address the dichotomy of parenting at home and outside of the home (e.g., raising kids in the US while retaining cultural values from their own backgrounds).
- Anxiety support group and education for parents of elementary-aged children, leveraging Seattle Children’s Hospital’s First Approach Skills Training (FAST) program for anxiety.
- Top parenting topics of interest from the Parent Edge Survey:
 - Technology and digital lives
 - Social and emotional skills
 - Mental health
 - Child development and behavioral health
 - Study skills and executive function

Community and Connection

The pandemic had a significant impact on the sense of belonging and connection that many Mercer Island residents of all ages and backgrounds relied on for community and identity. Loneliness and isolation, which became more prevalent during the pandemic, are recognized as public health concerns with profound effects on physical health. These conditions can increase the risk of heart disease by 29%, stroke risk by 32% and dementia risk by 50%.³ Additionally, a lack of social connection and interaction raises the risk of premature death by more than 60%, comparable to smoking 15 cigarettes per day.⁴

During focus groups, many of the parents, teachers, seniors, and community members felt that the pandemic affected Mercer Island’s strong sense of community. The community experienced a breakdown in longstanding community organizations, events, and opportunities for connection, and these resources have not yet returned in full force.

³ “Our Epidemic of Loneliness and Isolation: The U.S. Surgeon General’s Advisory on the Healing Effects of Social Connection and Community,” (2023).

⁴ Ibid.

*"Many of the programs that were long-standing in the community are gone now. The sense of community that I grew up with here in Mercer Island has felt stunted since COVID."
- Parent*

*"As a community we need opportunities to organically connect. Social in-person support and safe fun places for kids and adults are things we are lacking as a community."
- Parent*

Examples of events that were halted and have not returned include MIYFS SVP, VOICE, and the loss of many senior social programs such as Senior Social and pen pals program with seniors and schools. In the absence of these events, the opportunity for organic connections has decreased significantly.

Some noted that the programs and events that have returned are successful due to their being inclusive and inviting of many different languages and cultures. They also noted that scheduling is more appropriate for working parents. These considerations should be central as MIYFS staff think about program gaps and needs.

As Mercer Island's demographics shift toward an increase of new younger families, immigrants, and Asian residents, there has been a noticeable increase of affinity groups formed by and for these populations. Despite MIYFS's capacity constraints, MIYFS Parks and Recreation staff expressed keen interest in sustaining and expanding partnerships with affinity groups, as more groups are coming to them to collaborate on events and get access to Park resources. Meanwhile, MI Parent Edge is exploring the idea of establishing family ambassadors at each school to connect with new families while also ensuring student ambassadors welcome new students. These collaborative programs and initiatives hold promise in counteracting the entrenched sense of long-standing residency on Mercer Island, which can sometimes pose challenges for newcomers including families and youth seeking to connect and feel a sense of belonging in the community.

"The demographics of Mercer Island have changed a lot. How many of us have reached out to the new people and people that look different than you to invite them to these groups and programs? We have ourselves to blame for the lack of volunteers." - Parent

"Trying to integrate into Mercer Island can be tricky because people are proud of how long they have lived on Mercer Island." - MIYFS Staff

*"Seeing more culturally-based interest groups is a great reflection of the community."
- MIYFS Staff*

Some focus group participants believe there is insufficient communication to inform residents about where to find services, resources, events, and programming. MIYFS staff have found it difficult to get information out to the community, as turnout for community Town Halls, presentations, and events designed to share information remains consistently low.

Needs expressed by the community

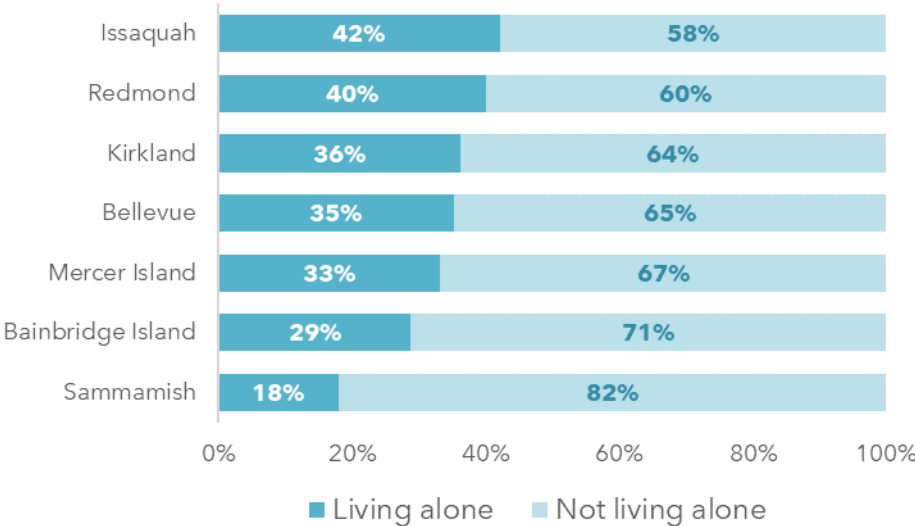
Community and connection are a large part of living on Mercer Island, but with many programs and events canceled during the pandemic, the following ideas to increase community connection were suggested:

- Bring back programs and events (that were halted due to the pandemic) that encourage organic connections and create community.
 - MIYFS staff have observed a trend where parents and community members register for programs but fail to attend, despite indicating interest. This phenomenon has become more pronounced post-pandemic.
- Create orientations and welcome committees for families and youth that are new to the community.
 - Create a web page for new residents
- Make programs and events inclusive and more reflective of the population of Mercer Island.
- Build partnerships, help establish, and elevate the work of affinity groups that support the changing demographics such as new younger families, immigrant populations, Asian populations, and seniors.
- Support and coordinate efforts to bring people together who face similar issues including seniors who have dementia, people living with substance abuse disorder, caregivers, Chinese immigrant parents, etc.
- Improve communication and ways to share information about resources, events, and community building.
- Create a list of parents and families willing to be contacted as a resource for mental health diagnoses, first time experiencing something, and families transferring into the school district.

Trends in Older Adults

Older adults continue to be a large share of the Mercer Island population. As shown in Exhibit 8, 27% of the population was 60 years or older in 2022. Looking at the population 65 and older, 33% of them live alone in Mercer Island, which is similar to most of the comparison jurisdictions though the share is lower in Sammamish and higher in Issaquah.

Exhibit 17. Households with a person 65 Years or older, living alone versus not living alone, Mercer Island and comparison cities, 2022



Sources: ACS 5-year Estimates 2018-2022; BERK, 2024.

In focus groups and in conversations with MIYFS staff, many older adults talked about the guilt and shame that comes with a loss of income and loss of capability.

“There is a predominant narrative (most often seen in older White individuals) of: ‘I am going to still be independent and accessing help is a failure.’” - MIYFS Staff

Isolation and lack of connection was a recurring theme and concern including:

- **Limited transportation.** The island is not always walkable due to hills and lack of sidewalks. With limited public transportation, there are limited avenues for older adults to do everyday things let alone attend social events.
- **Limited participation in programs and events.** There was a notable reduction in programs and events during the pandemic, many of which have not resumed, likely leading to more isolation and fewer opportunities for seniors to connect with each other. However, it is important to recognize that many of the senior events were not well-attended prior to the pandemic, and the introduction of new senior offerings has not generated a lot of interest.

- **Mental health concerns.** Mental health issues, specifically anxiety, depression, grief, and memory loss, are prevalent. There is less stigma around therapy than there was prior to the pandemic, but many people that could benefit from it are still resistant or not interested.

“Not only do we get seniors wanting more resources and opportunities for connection, but the adult children also want resources for their aging parents.” – MIYFS staff

Language and culture are important considerations in understanding older adult experiences in Mercer Island. With the changing demographics of Mercer Island, there has been an increase in older adult residents that move to the United States from other countries with their adult children. The needs and barriers of these older adults vary. Currently, communities of older Jewish residents and some communities of older Chinese residents exhibit a strong sense of community and mutual support, often relying on their internal networks rather than external resources like MIYFS.

“In the Asian community, there is a strong sense of community, and mutual support bringing food and helping each other with daily tasks, that we don’t often see in predominately White older community.” – MIYFS Staff

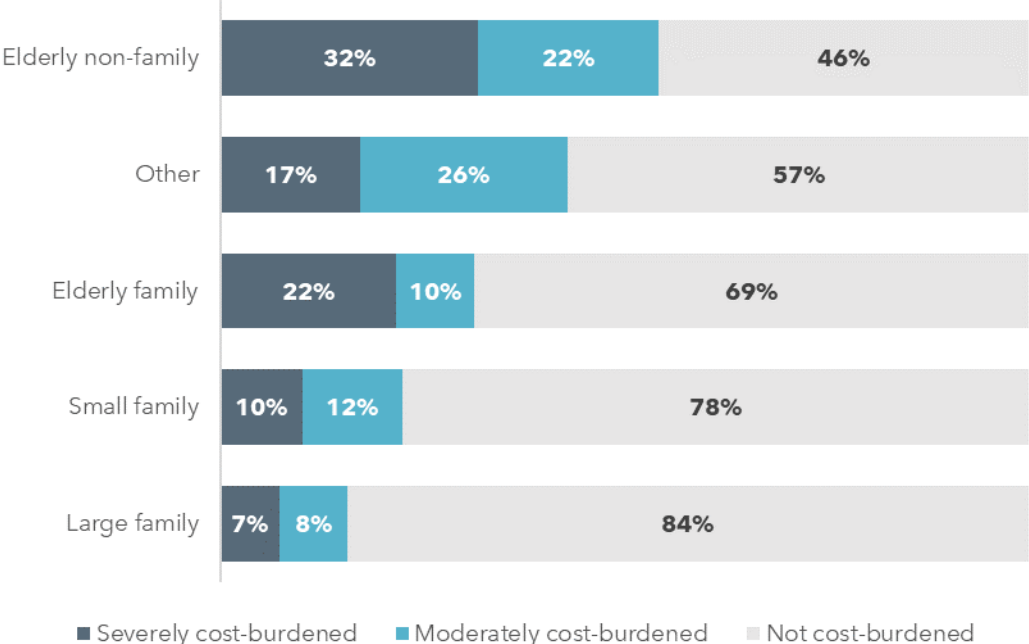
However, despite the cohesion of the older Chinese resident community, there is an expressed need from Chinese adult parents for resources in Mandarin for their older adult parents, as existing resources are inaccessible due to language barriers. These residents recommend that programs and outreach be well grounded in the experiences and needs of these older adults, addressing barriers to access, including limited English proficiency.

Financial distress is another concern among the older adult community, especially related to aging in place. Many older adults have fixed incomes and struggle with inflation and rising prices. Some older adults with low incomes do not know which programs are offered or whether they are eligible. Seniors who own their homes, even without a mortgage, may nonetheless struggle with property taxes, utility bills, and other costs that leave little money for other costs of living or unexpected expenses. Many of the home repair programs that support seniors do not cover the Island based on geography.

Exhibit 18 shows that elderly families are more likely to be moderately and severely cost-burdened than other family types. Moderately cost-burdened means that a household devotes 30% to 49% of its income to housing (i.e., rent and utilities), while severely cost-burdened means that a family devotes 50% or more of its income to housing. Elderly non-families (i.e., unrelated elderly people living together, or elderly people living alone) are the most likely to be cost-burdened.

Many seniors may remain in their homes due to the difficulty finding other options. There are currently only two senior living places on the island which have long waitlists and the affordable housing units have an eight-year waitlist.

Exhibit 18. Housing cost-burdened status by household type, 2020



Notes: HUD defines a household as cost-burdened when it spends more than 30% of its income on rent and utilities and severely cost-burdened when it spends more than 50% of its income on these expenses.

Sources: U.S. HUD, 2020; BERK, 2024.

Needs expressed by the community

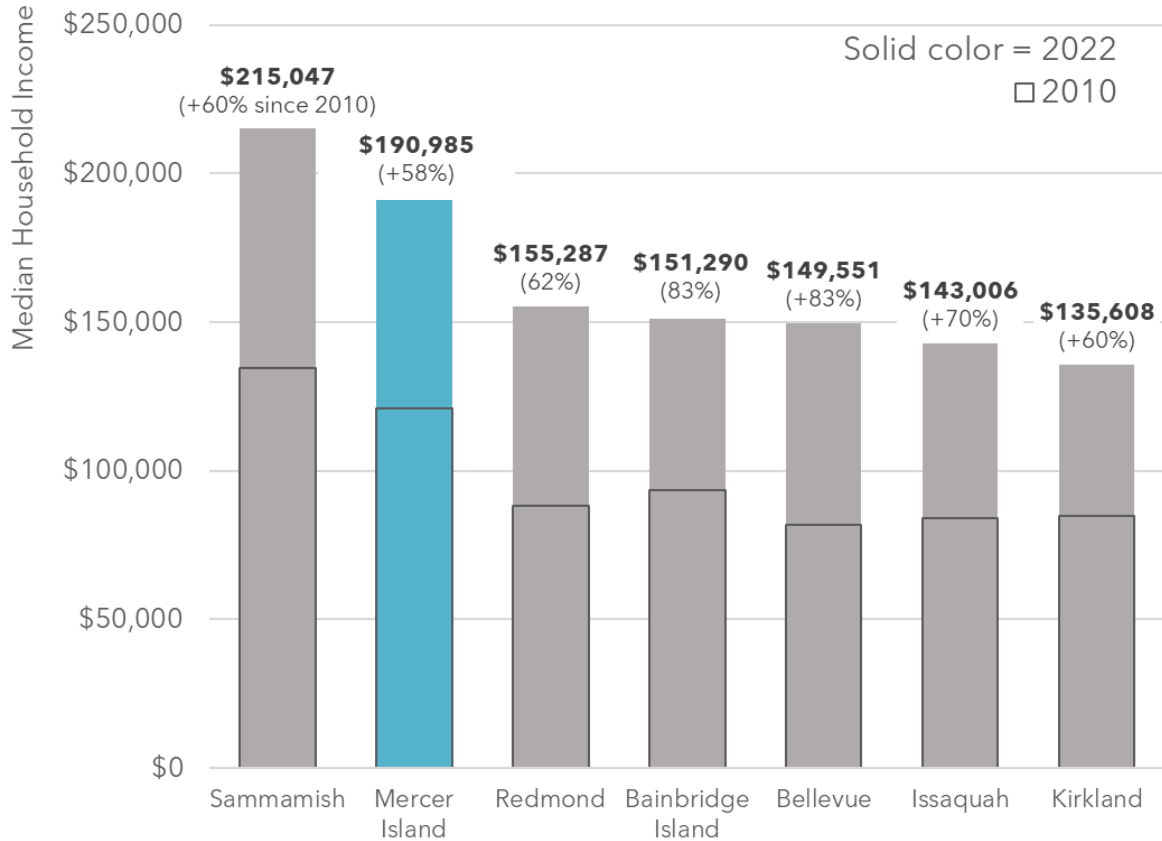
The following are thoughts on need and suggestions from a focus group with seniors and MIYFS staff who work directly with seniors:

- Community and connection for all seniors, through events that involve learning and education, and activities for seniors around health and fitness.
- Grief and loss support groups.
- A geriatric specialist (since the last one left) to provide counseling to seniors.
- Ways to help with caregiver support and fatigue.
- Welcome programs especially for new immigrants that are in language and culturally sensitive.
- Donation events and opportunities to help support seniors in need.
- Energy and desire for partnership from various senior groups and organizations around the Island.
- Connect seniors with youth on the island.
- Many seniors are not aware of existing resources. There is need for communication and outreach through:
 - Translated materials on the City website
 - Resource guide
 - Direct outreach for those that not using technology
 - Engagement with religious communities and interfaith spaces
 - Engagement with neighborhood networks - have a point person for each neighborhood for communication

Financial Distress

Mercer Island is at the higher end of median household income even among other relatively affluent comparison cities. Median income has increased significantly since 2017.

Exhibit 19. Median household income, Mercer Island and comparison cities, 2010 and 2022



Note: Median household incomes represent nominal dollars for 2010 and 2022.

Sources: ACS 5-year Estimates, 2006-2010 and, 2018-2022; BERK, 2024.


















Despite the high median household income, many focus group participants reported a sense of stress among affluent families to sustain or attain a certain lifestyle. This financial stress is felt by children as the desire to maintain affluence impacts the narrative around success. Those that struggle to afford to live in Mercer Island often do not leave because they don't want to lose the services and support.

MIYFS primarily serves residents with lower incomes with acute needs. However, there are other residents with low incomes who are not aware of the resources available to them and are not connected to MIYFS.

Self-sufficiency wage standards are an important indicator that can help paint a holistic picture of how the high cost of living is experienced in an affluent community like Mercer Island.

Data from UW Center for Women’s Welfare⁵ underscores that there is a huge portion of the population technically above the federal poverty line that nonetheless struggles with financial security due to high costs of living. Exhibit 20 breaks down self-sufficiency standards by household type and type of children. Families with infants and infant preschoolers have significantly higher monthly costs driven largely by the cost of childcare.

Exhibit 20. Self-sufficiency levels for different household and family types, 2023

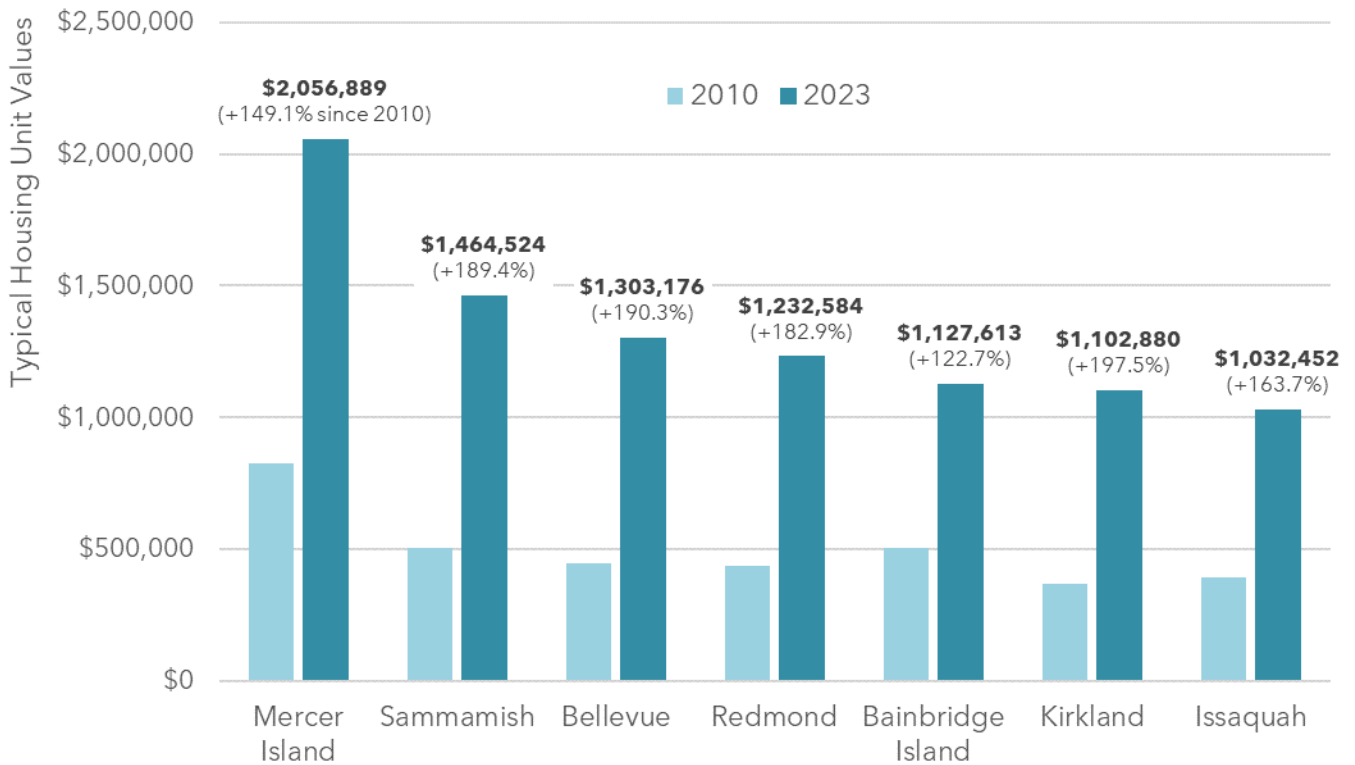
	 Adult	 Adult Preschooler	 Adult Infant Preschooler	 Adult Infant School-Age	 Adult School-Age Teenager	 2 Adults Infant	 2 Adults Infant Preschooler	 2 Adults Preschooler School-Age
Monthly Costs								
 Housing	\$2,511	\$2,935	\$2,935	\$2,935	\$2,935	\$2,935	\$2,935	\$2,935
 Child Care	\$0	\$1,814	\$3,930	\$3,169	\$1,053	\$2,116	\$3,930	\$2,867
 Food	\$417	\$615	\$798	\$902	\$1,052	\$940	\$1,107	\$1,217
 Transportation	\$99	\$99	\$99	\$99	\$99	\$198	\$198	\$198
 Health Care	\$181	\$611	\$630	\$644	\$701	\$677	\$703	\$724
 Miscellaneous	\$410	\$697	\$928	\$864	\$673	\$817	\$1,017	\$924
 Taxes	\$737	\$1,566	\$2,632	\$2,296	\$1,364	\$1,530	\$2,287	\$1,842
 Child Care Tax Credit	\$0	(\$50)	(\$100)	(\$100)	(\$100)	(\$50)	(\$100)	(\$100)
 Child Tax Credit	0	(\$167)	(\$333)	(\$333)	(\$333)	(\$167)	(\$333)	(\$333)
Self-Sufficiency Wage								
Hourly	\$24.74	\$46.14	\$65.45	\$59.52	\$42.30	\$25.56 (per adult)	\$33.36 (per adult)	\$29.19 (per adult)
Monthly	\$4,355	\$8,120	\$11,519	\$10,476	\$7,445	\$8,996	\$11,744	\$10,275
Annual	\$52,256	\$97,446	\$138,226	\$125,709	\$89,335	\$107,995	\$140,922	\$123,298
Emergency Savings Fund	\$138	\$297	\$561	\$482	\$305	\$153	\$2209	\$204
Percent of Federal Poverty Level	330%	464%	563%	512%	364%	440%	456%	399%

Source: University of Washington, Center for Women’s Welfare, 2023; BERK, 2024.

One aspect of the cost of living is home prices and rent. Mercer Island’s growth in home values may be slightly slower than many other comparison cities but, overall home prices are nearly double that of several other comparison cities (Exhibit 21).

⁵ The most localized we can get is East King County, which includes Mercer Island

Exhibit 21. Typical housing value, Mercer Island and comparison cities, 2010 and 2023



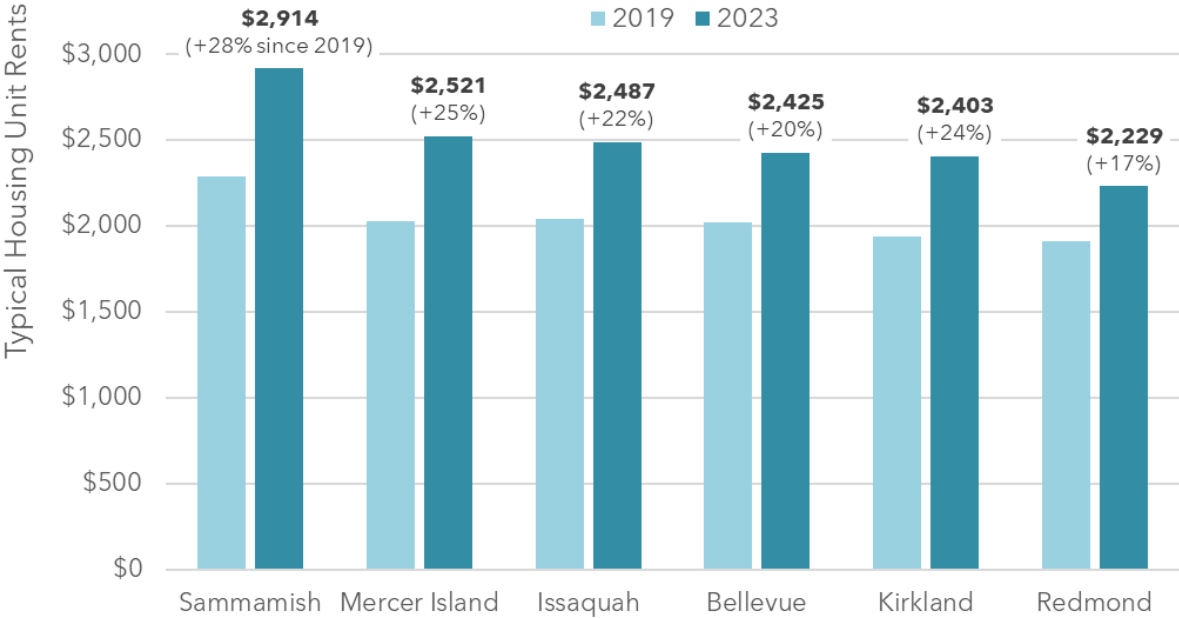
Note: Typical housing values are based on the Zillow Home Value Index, which measures the typical home value and market changes across a given region and housing type. The measure reflects the typical value for homes in the 35th to 65th percentile range. Values are in nominal dollars.

Sources: Zillow, 2023; BERK, 2024.

Actual rents in 2023 are higher than all but one comparison city (Exhibit 22). Increases in rents in Mercer Island since 2019 are at the higher end of all comparison cities but rents increased by more than 10% in nominal terms in all cities.



Exhibit 22. Typical housing rent prices, Mercer Island and comparison cities, 2019 and 2023



Note: Data not available for Bainbridge Island before 2023, and not consistently available for the other comparison cities before 2019. Values are in nominal dollars. Typical rents are based on the Zillow Observed Rent Index which is a smoothed measure of the typical observed market rate rent across a given region. It is a repeat-rent index that is weighted to the rental housing stock to ensure representativeness across the entire market, not just those homes currently listed for-rent.

Sources: Zillow, 2023; BERK, 2024.

Students from households with low incomes

In affluent communities such as Mercer Island, the challenges for students who are not as financially privileged are heightened. These students may find themselves more visible within the community, adding another layer of difficulty to their academic and social experiences. Over the past eight academic years, the number of students from households with low incomes has increased in the Mercer Island School District even as total student enrollment has dropped (Exhibit 23).

Roughly 7% of Mercer Island youth (i.e., residents under the age of 19) are with Medicaid or other means-tested public coverage.⁶

⁶ U.S. Census Bureau, "Medicaid/Means-Tested Public Coverage by Sex by Age," 2022. ACS 5-Year Estimates Detailed Tables, Table C27007, 2022.

Exhibit 23. Mercer Island Public School students experiencing financial distress and housing insecurity, 2016 to 2024

	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	Change 2017-2024
All students	4,505	4,550	4,524	4,496	4,199	4,069	4,063	3,975	-12%
Students experiencing homelessness	16	9	13	7	14	6	15	n/a	-6%
As share	0.4%	0.2%	0.3%	0.2%	0.3%	0.1%	0.4%	0.0%	
Low-income students	167	162	189	167	151	208	225	249	+49%
As share	4%	4%	4%	4%	4%	5%	6%	6%	

Note: 2023-2024 data for students experiencing homelessness is not yet reliably available. Change over time for this data point is therefore calculated through the 2022-2023 school year.

Sources: WA OSPI, 2024; BERK, 2024.

Basic Needs

During the pandemic, there was increased demand for support with meeting basic needs. This was often due to job loss; reduced working hours to accommodate childcare needs or other caregiving responsibilities; less job growth in entry-level and service industries; and inflation and rising prices. Notably, demand for food assistance quadrupled during the pandemic. School District and MIYFS staff worked to provide food and clothing assistance to students in need.

The pandemic necessitated and fostered new levels of internal collaboration among the City of Mercer Island departments. Staff embraced these opportunities, implementing innovative ideas such as gift cards for the food pantry, increased use of the Mercer Island Community and Event Center for YFS programs, enhanced communication with the police, and new support for seniors including the seniors resource fair to better serve residents.

Needs expressed by the community

Many of the residents who participated in focus groups were not aware of available resources and suggested enhanced outreach to families that would benefit from additional support. The following are needs related to basic needs

- Employment assistance as career paths shifted during the pandemic
- Financial support for preschool and afterschool care
- Financial assistance for back-to-school readiness
- Support for working families juggling caring for children and aging parents
- Additional rent assistance as federal pandemic-era programs come to an end

Conclusion

The focus groups and quantitative data from secondary sources highlighted the need for continued support in many areas MIYFS is already addressing, such as school-based services, community mental health for all ages, family assistance, and senior services. Many participants in the discussions expressed gratitude and appreciation for the staff of MIYFS and the services provided. As is typical in the human services landscape, there is a need for additional resources to address heightened and emergent needs in several areas. However, if resources are limited, MIYFS should address specific needs arising from demographic changes and historically marginalized groups.

Implementation of any initiatives can benefit from engaging affected community members as partners, particularly with members of traditionally marginalized groups for whom a voice in implementation is more appropriate and empowering than simply sharing needs. A key area of focus should be increasing outreach and partnerships with these marginalized groups as well as youth and seniors through advisory boards, to provide more relevant programming and resources to ensure MIYFS program offerings remain relevant and responsive to evolving community human service needs.

The findings from this report can support MIYFS staff develop and refine their biannual work plan to address community needs and gaps including:

- Youth mental health capacity overall, and additional support for elementary school counselors
- Continued focus on prevention services to address youth and young adult drug and alcohol use
- Addressing social media risks, particularly to youth
- Youth service learning and volunteer opportunities
- Parenting programs to support parents and evolving needs of their children
- Senior support services and opportunity for connection and relationship building
- Specialized support groups dedicated to distinct demographics and challenges
- Additional or collaborative programming to support broad community engagement and foster stronger, more meaningful connections



Mercer Island School District

Highlights from the 2023 Healthy Youth Survey
(February 15, 2024)

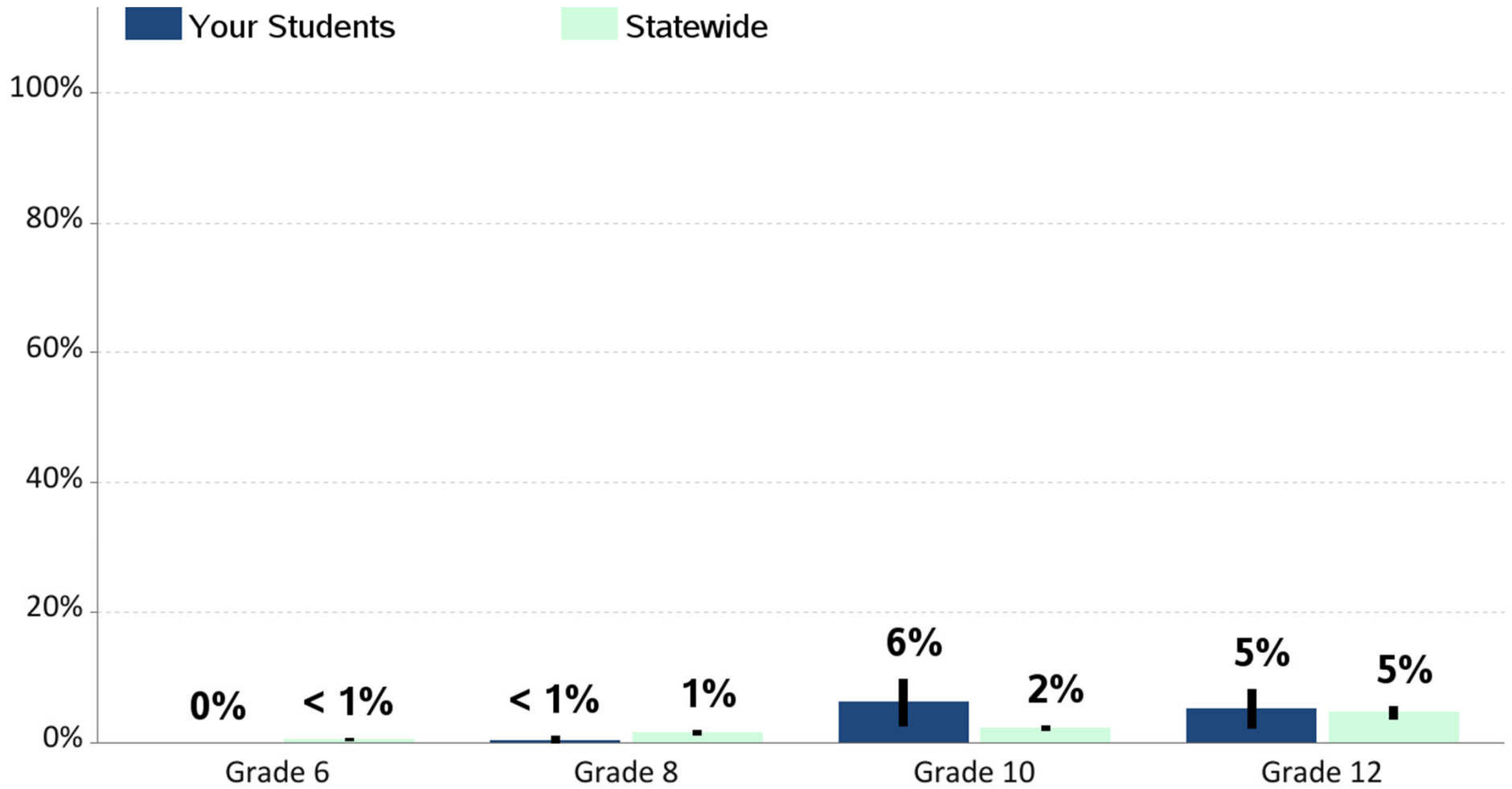
Student Participation

Mercer Island School District

- 311 (95%) of Grade 6 students
- 291 (95%) of Grade 8 students
- 210 (59%) of Grade 10 students
- 251 (63%) of Grade 12 students

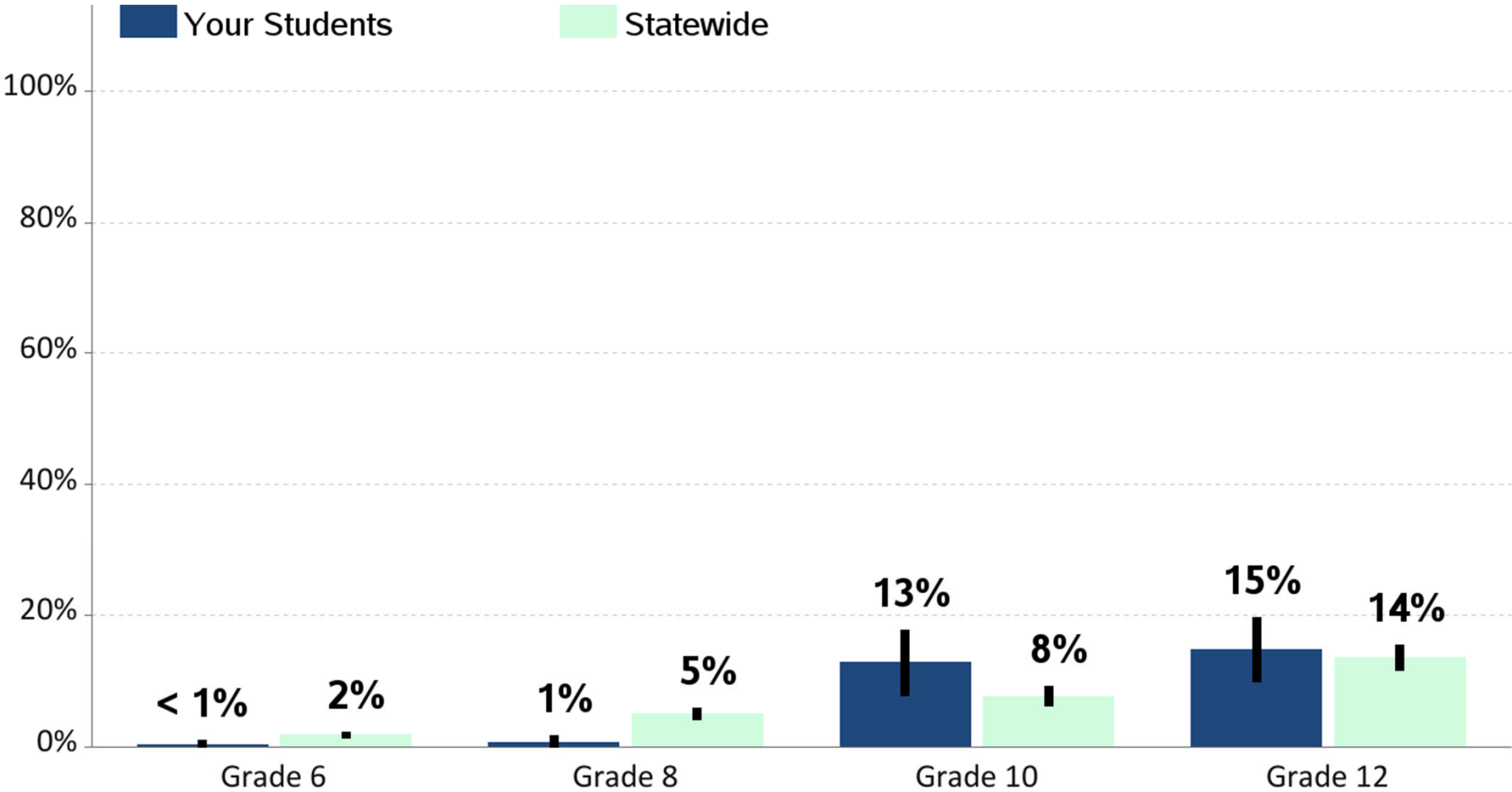
Current Cigarette Smoking

Percent of students who report smoking cigarettes in the past 30 days



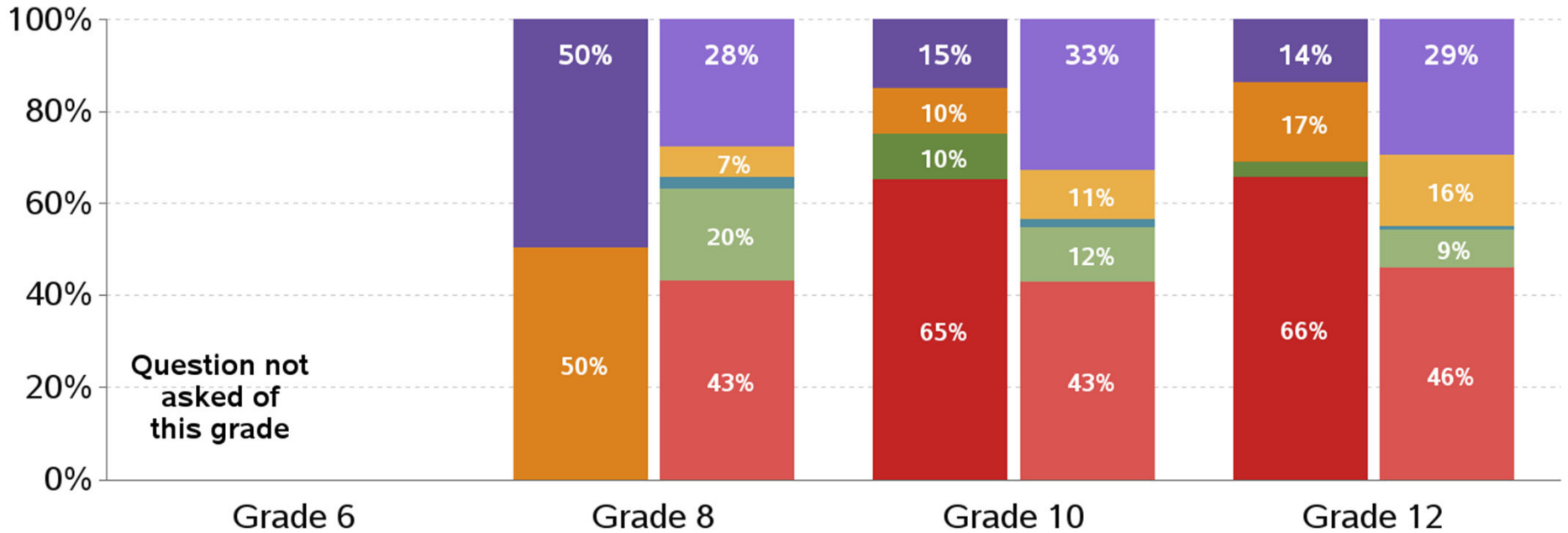
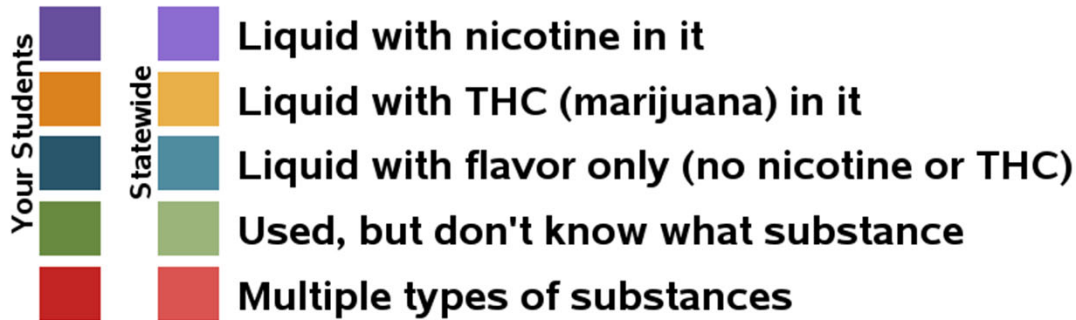
Current E-Cigarette Smoking or Vaping

Percent of students who report using an electronic cigarette, e-cig, JUUL, or vape pen in the past 30 days



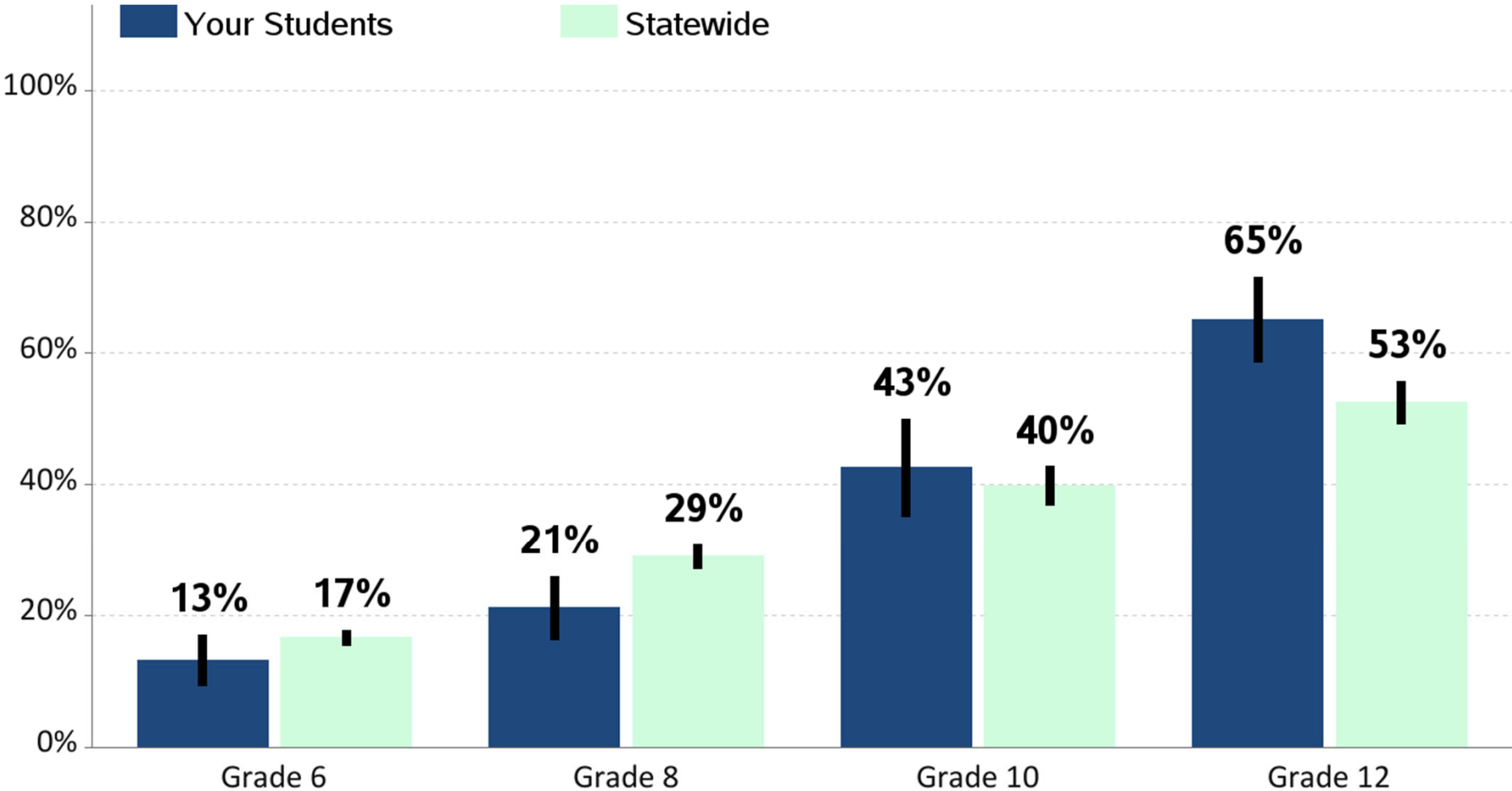
Type of Substance Used in E-Cigarette or Vaped in Past 30 Days

Percentages are of students who used e-cigarettes in the past 30 days



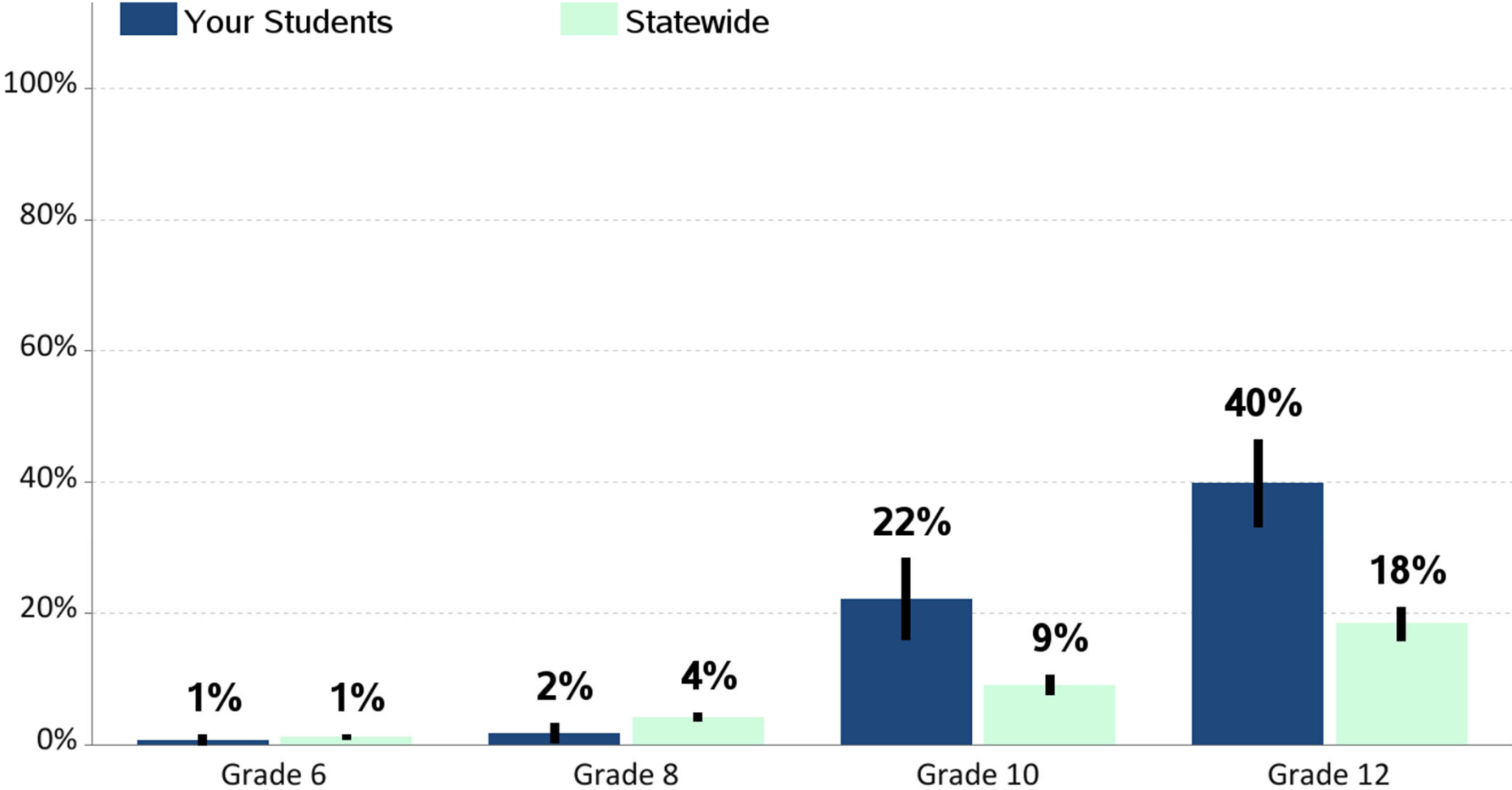
Lifetime Alcohol Use

Percent of students who report having ever drunk more than a sip of alcohol



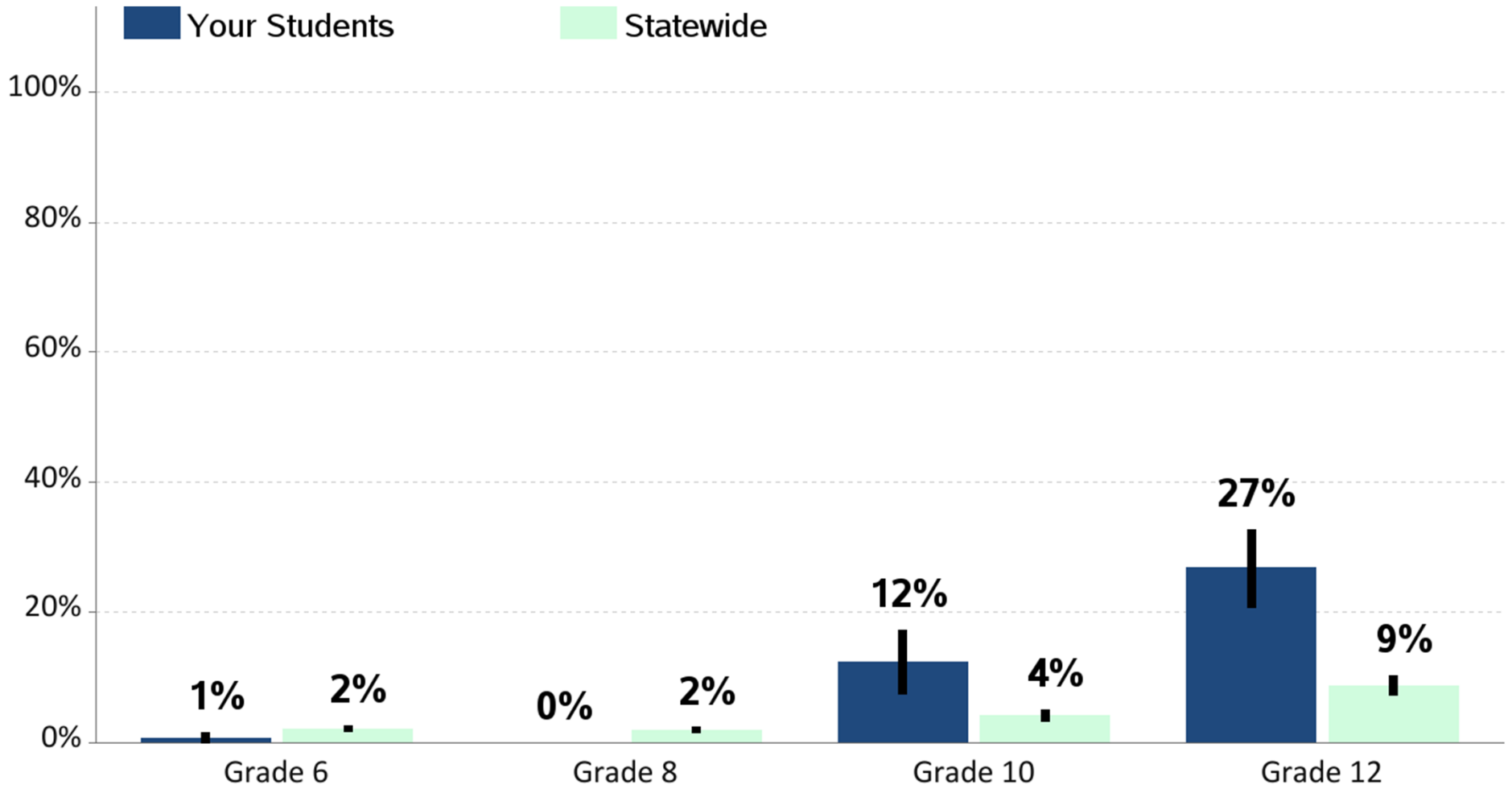
Current Alcohol Use

Percent of students who report having drunk a glass, can or bottle of alcohol in the past 30 days

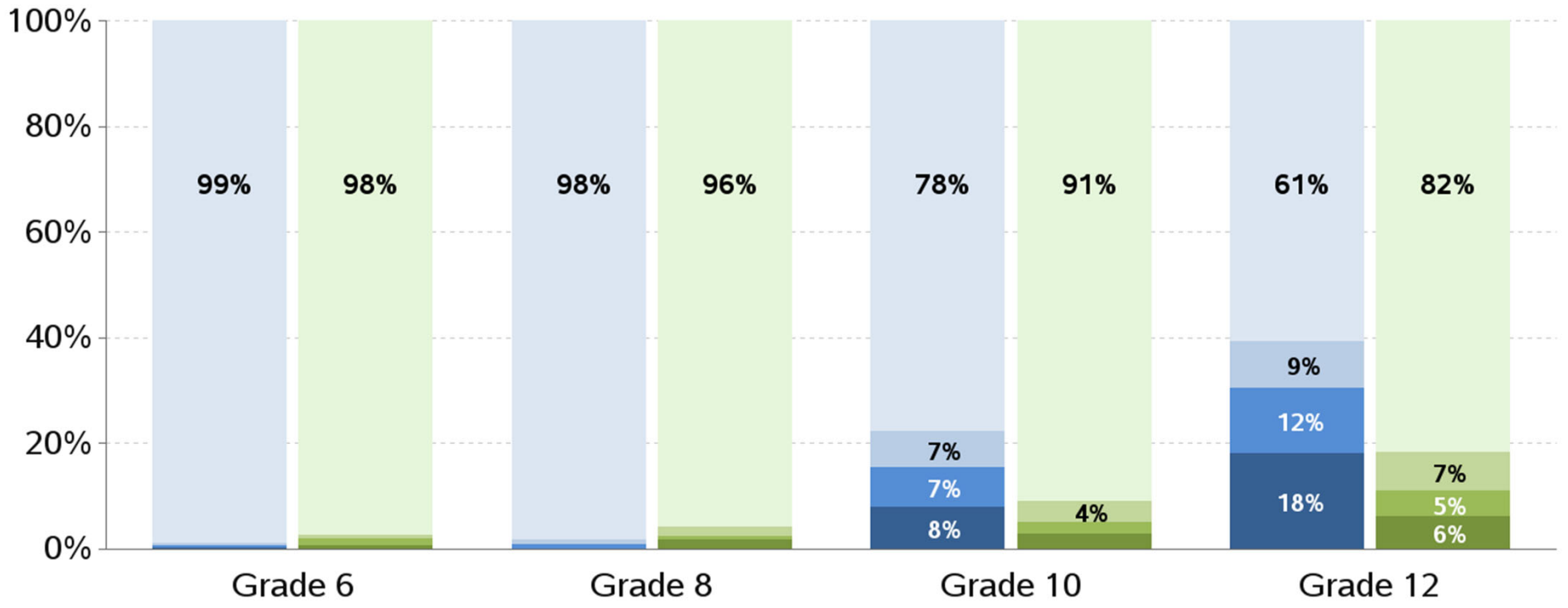
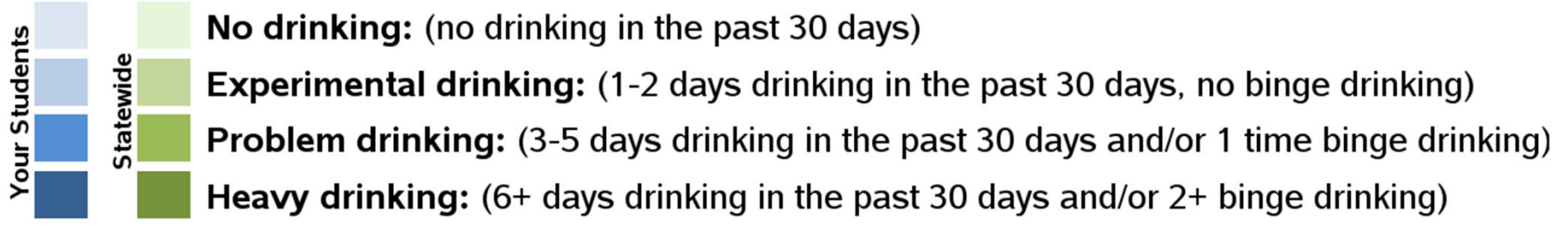


Current Binge Drinking

Percent of students who report having drunk 5 or more drinks in a row in the past 2 weeks

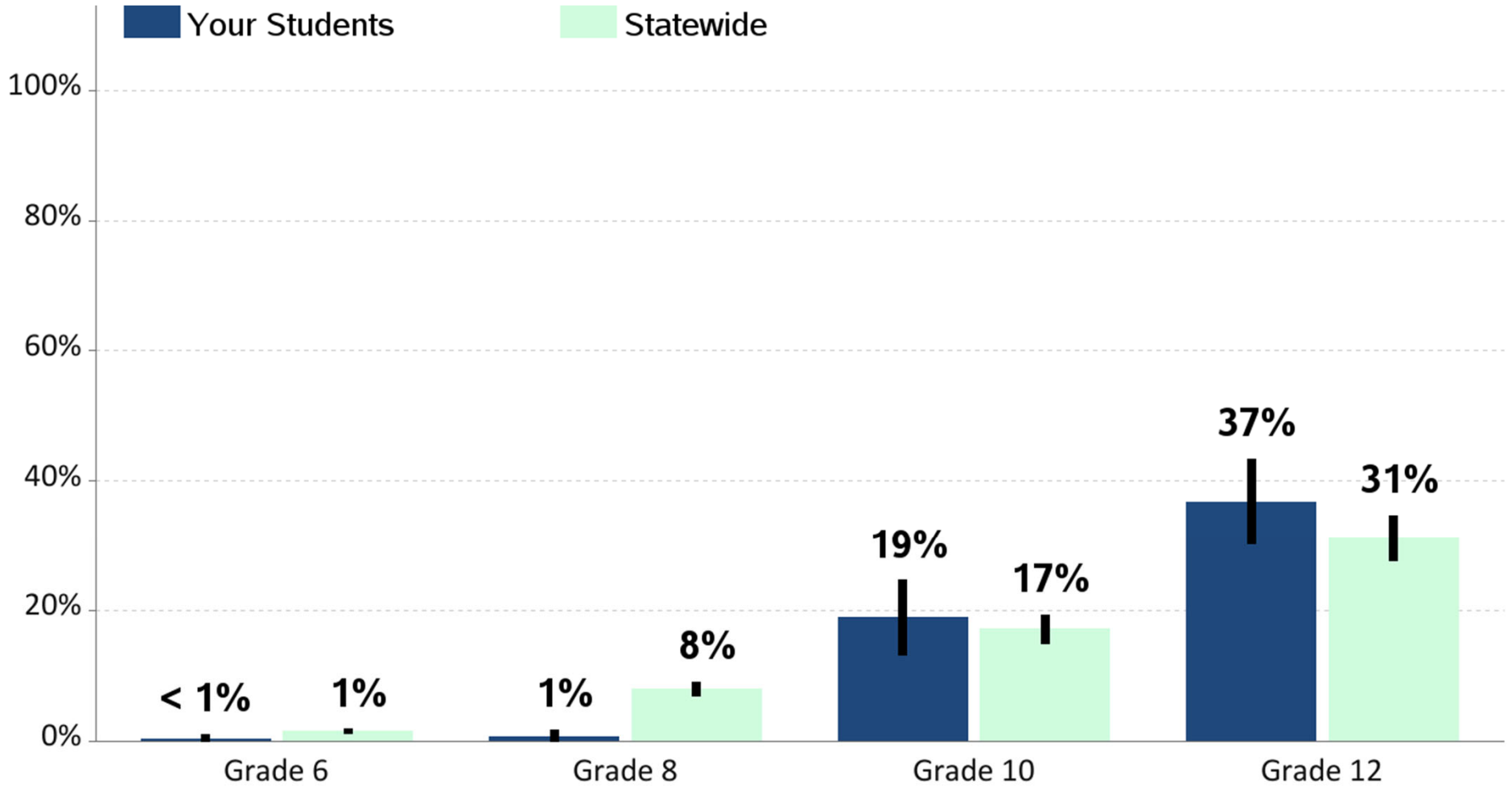


Levels of Alcohol Use



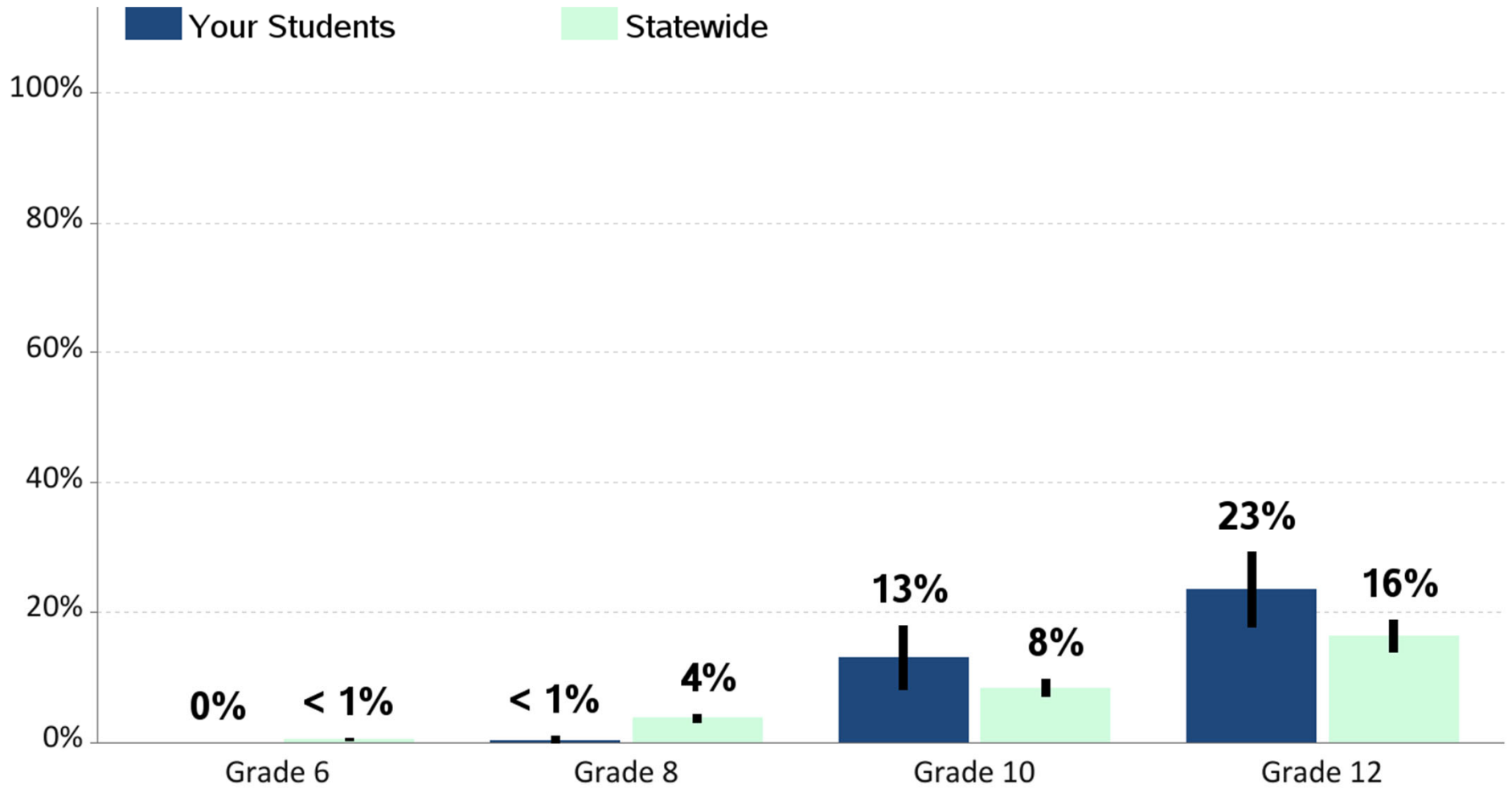
Lifetime Marijuana Use

Percent of students who report having ever used marijuana



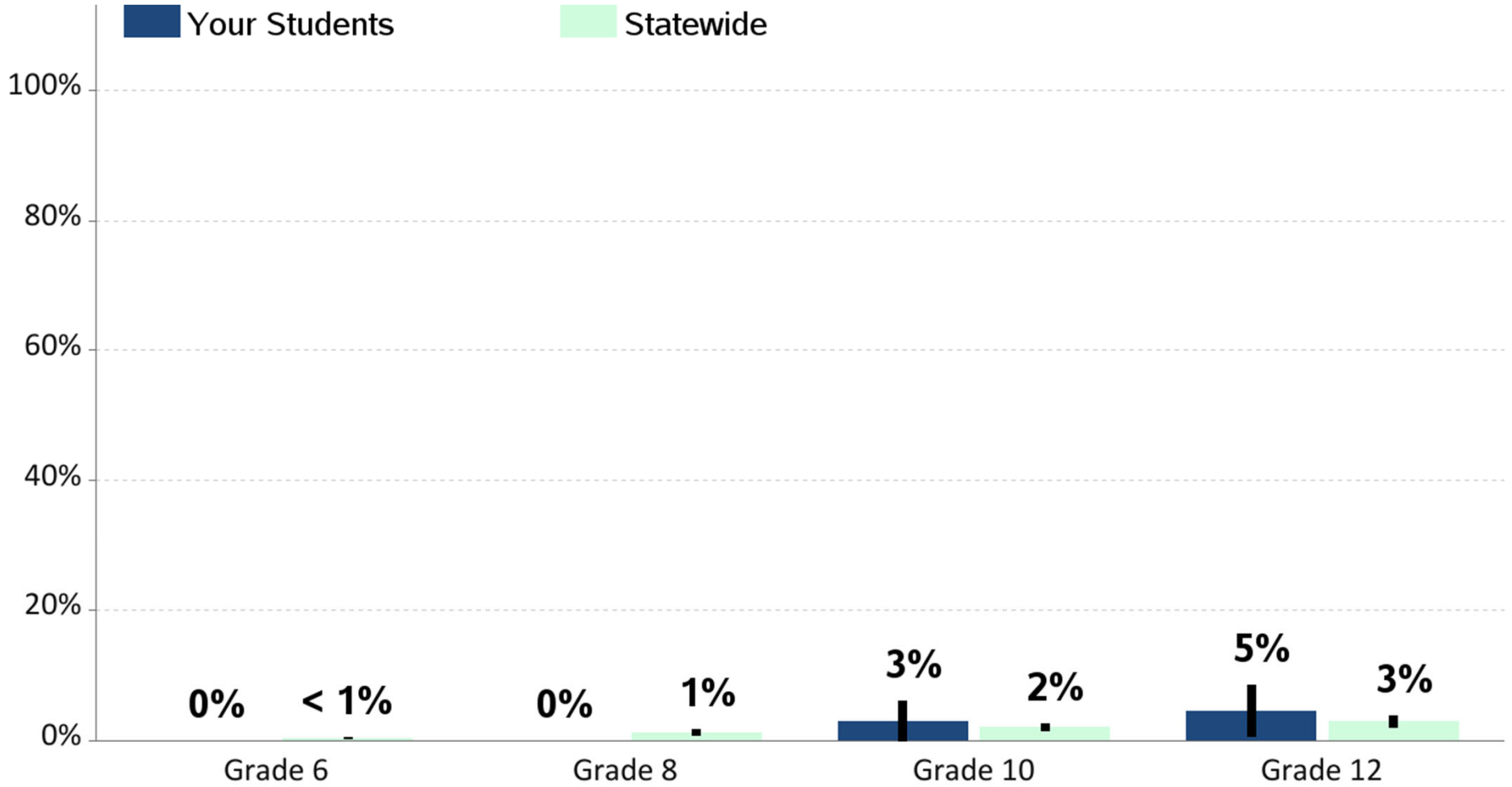
Current Marijuana Use

Percent of students who report using marijuana in the past 30 days



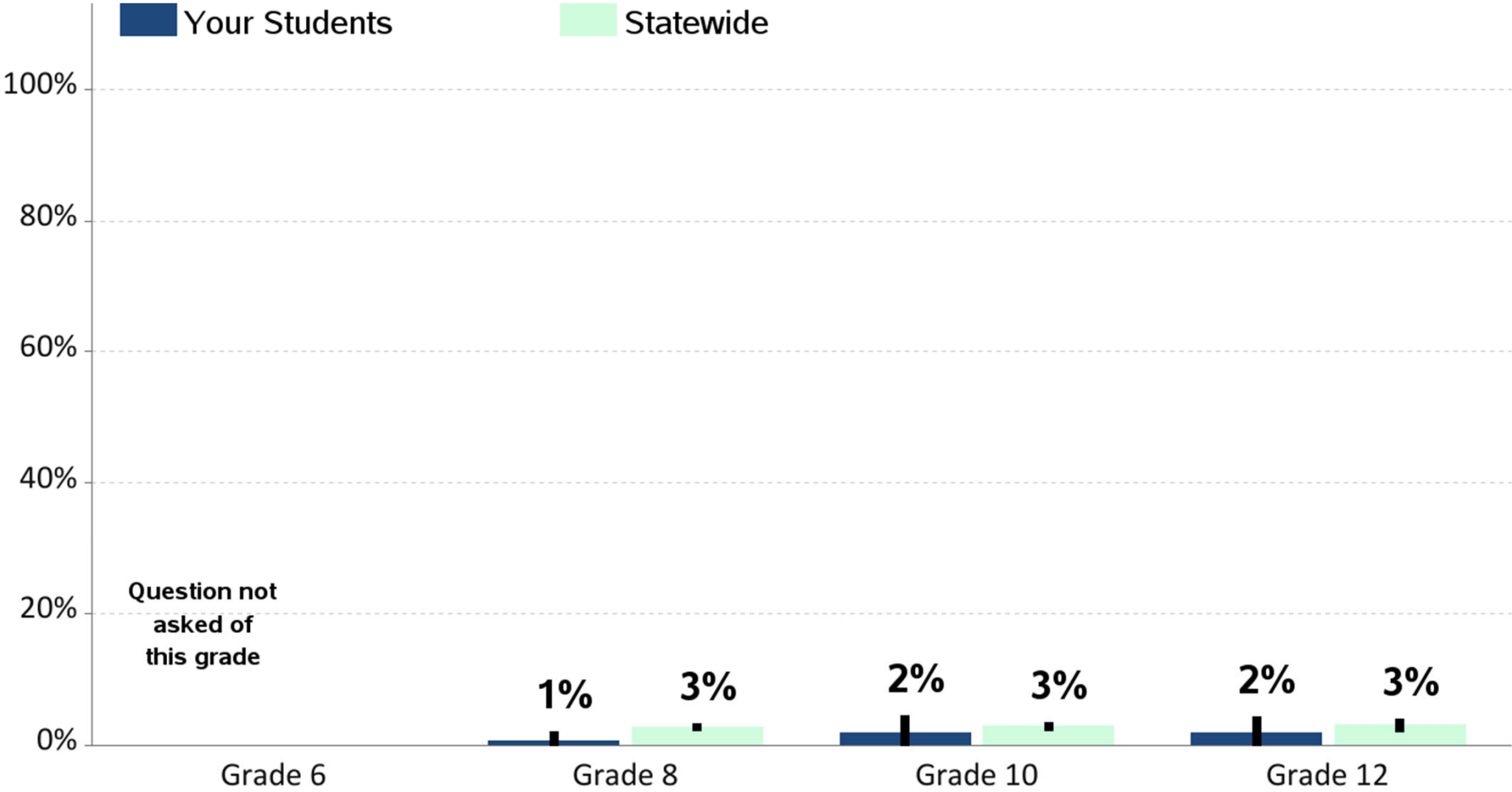
Current Illegal Drug Use

Percent of students who report using illegal drugs in the past 30 days (not including alcohol, tobacco or marijuana)



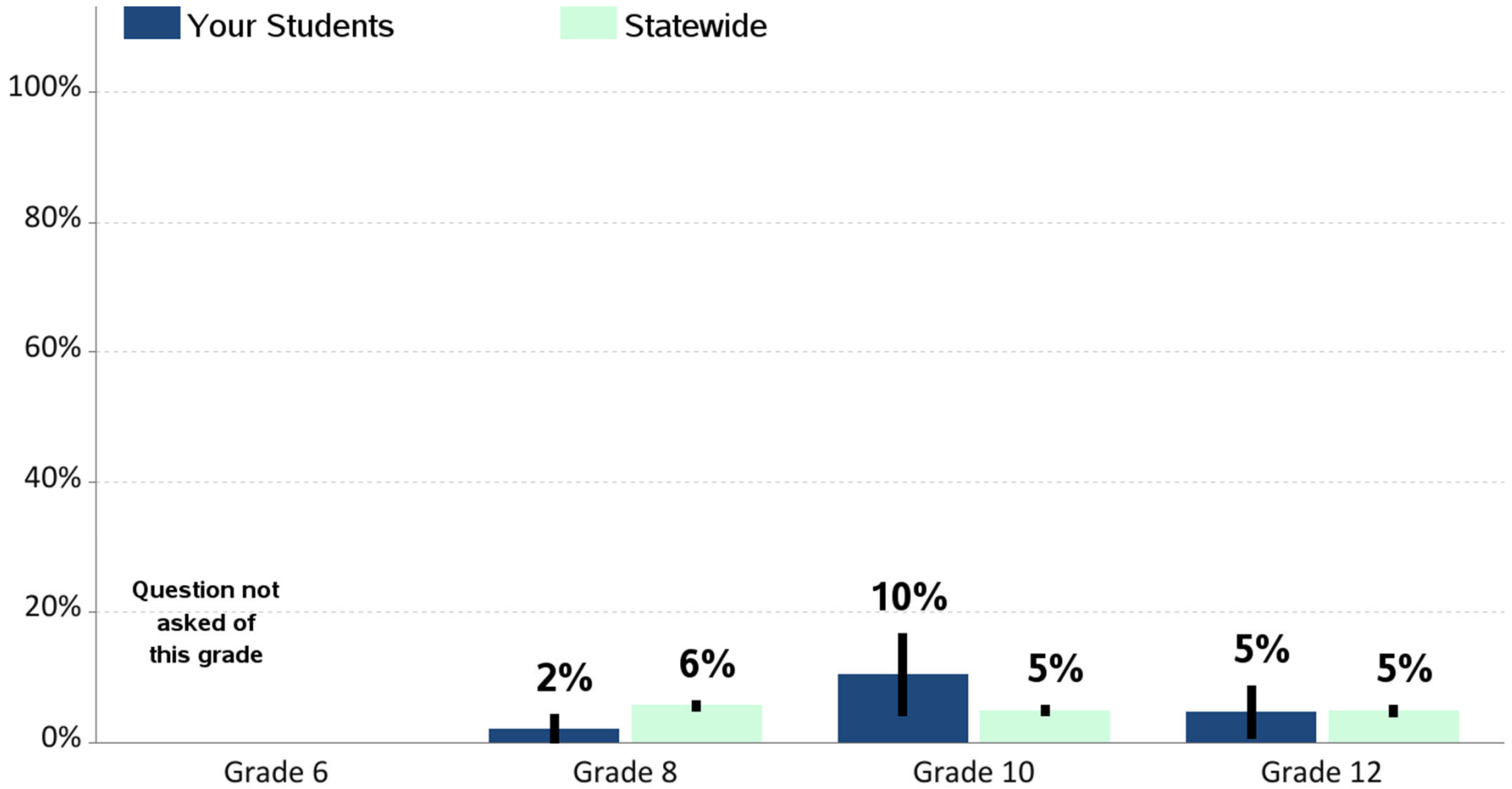
Current Prescription Drug Use

Percent of students who report using prescription drugs not prescribed to them in the past 30 days



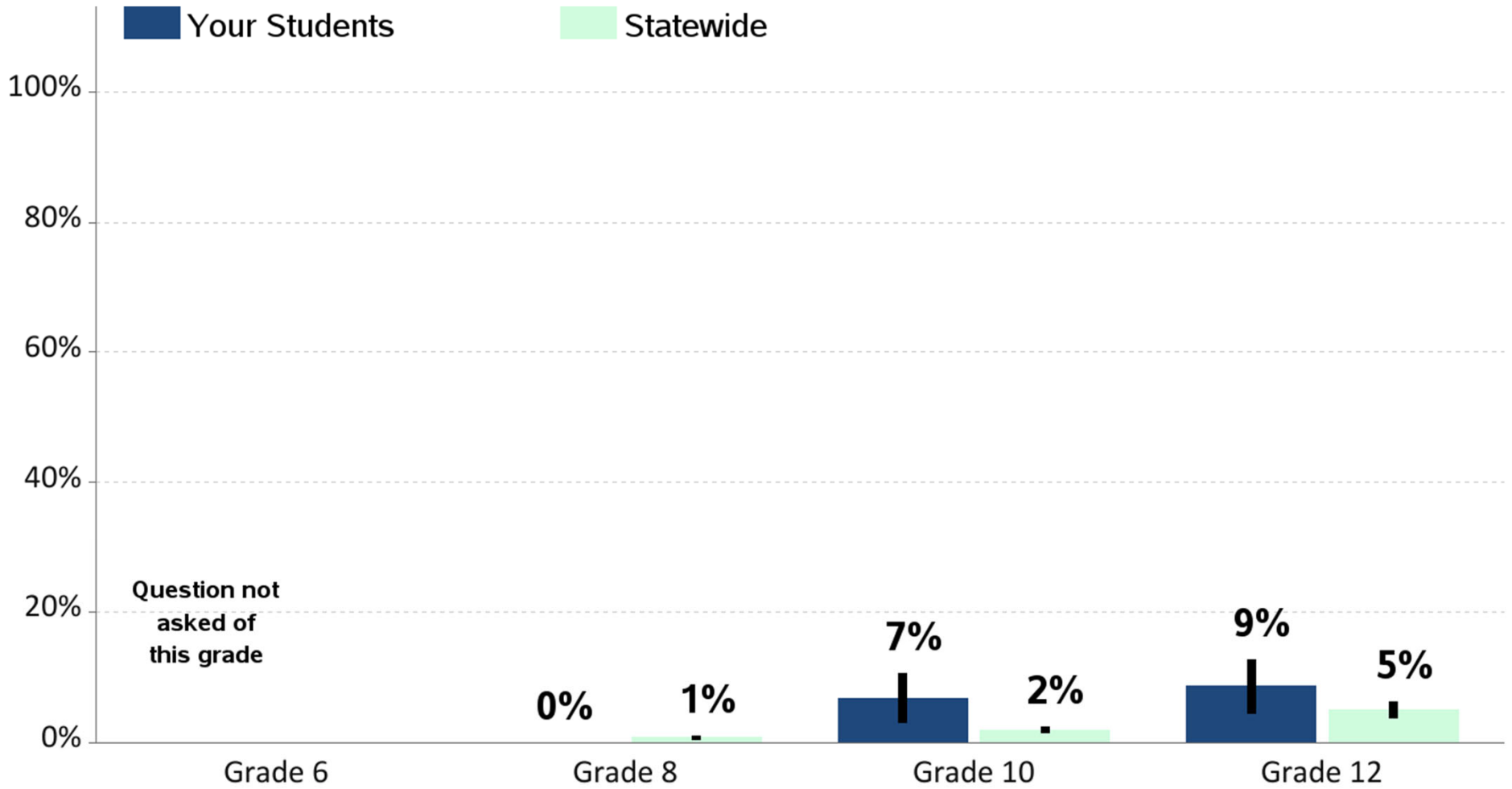
Current Over-the-Counter Drug Use

Percent of students who report using over-the-counter drugs, like cough syrup or cold medicine for non-medical purposes in the past 30 days



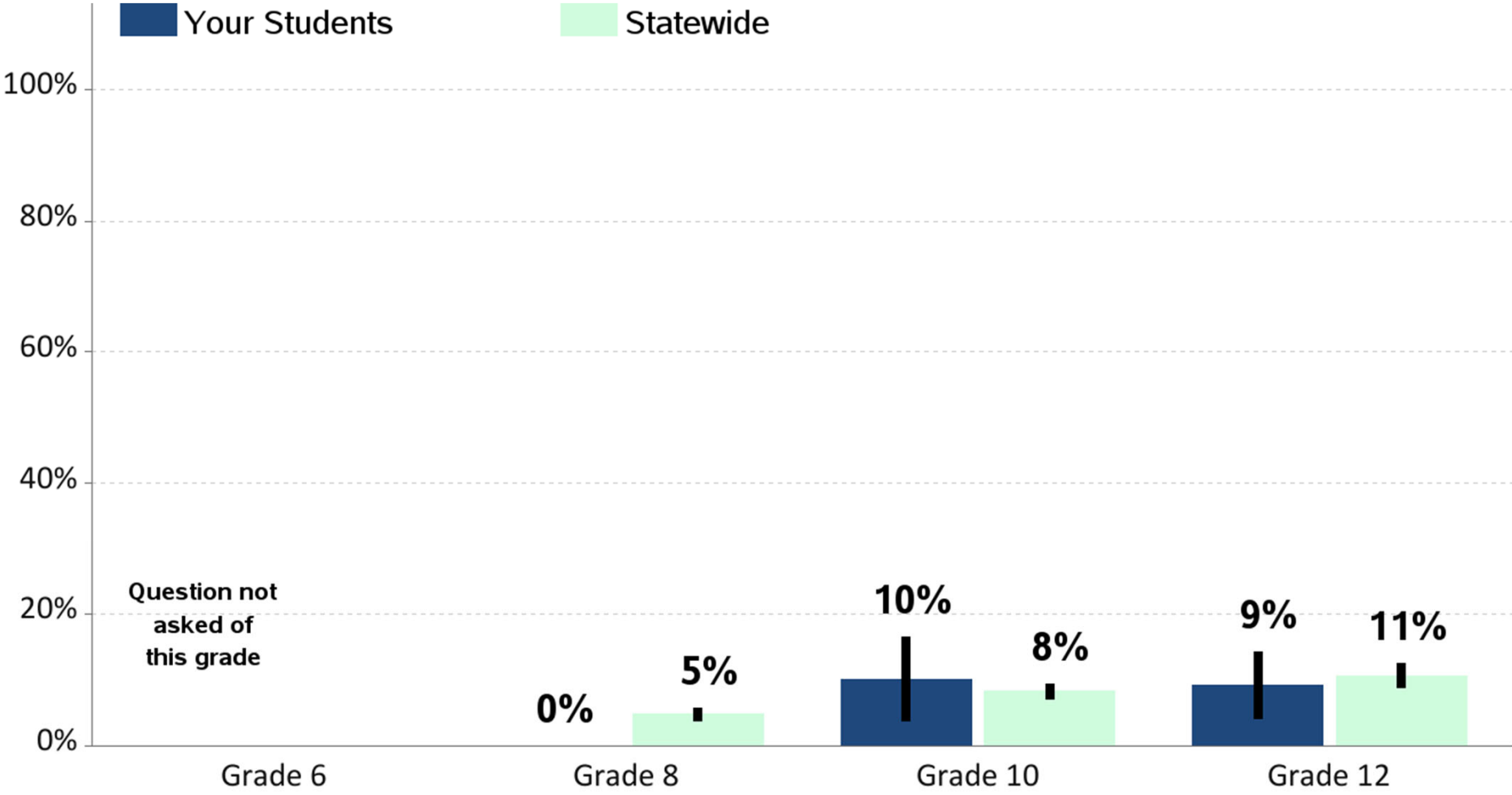
Alcohol Drinking while Using Marijuana

Percent of students who report drinking alcohol at the same time they were using marijuana in the past 30 days



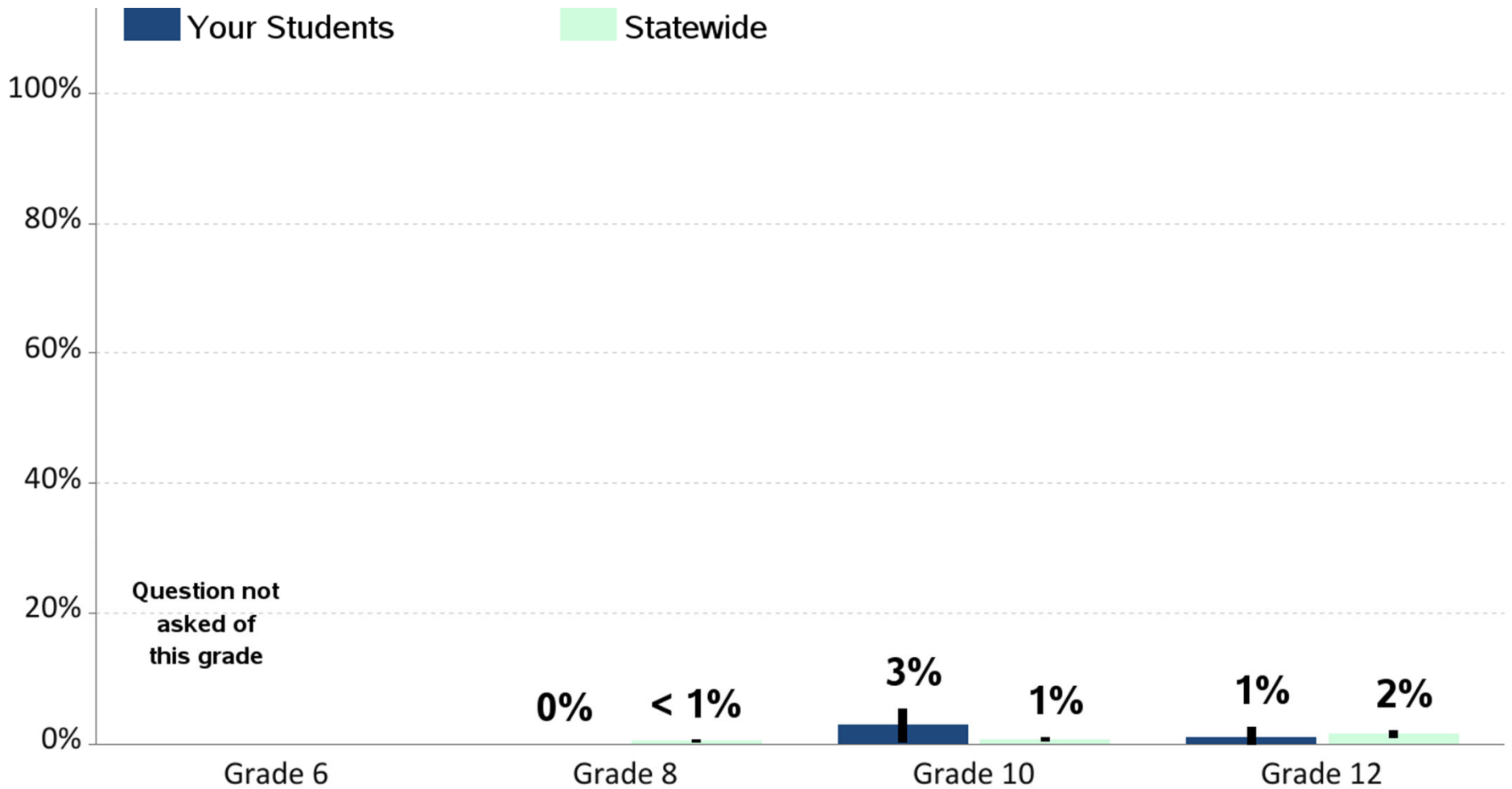
Substance Use at School

Percent of students who report being drunk or high while participating in school in the past year



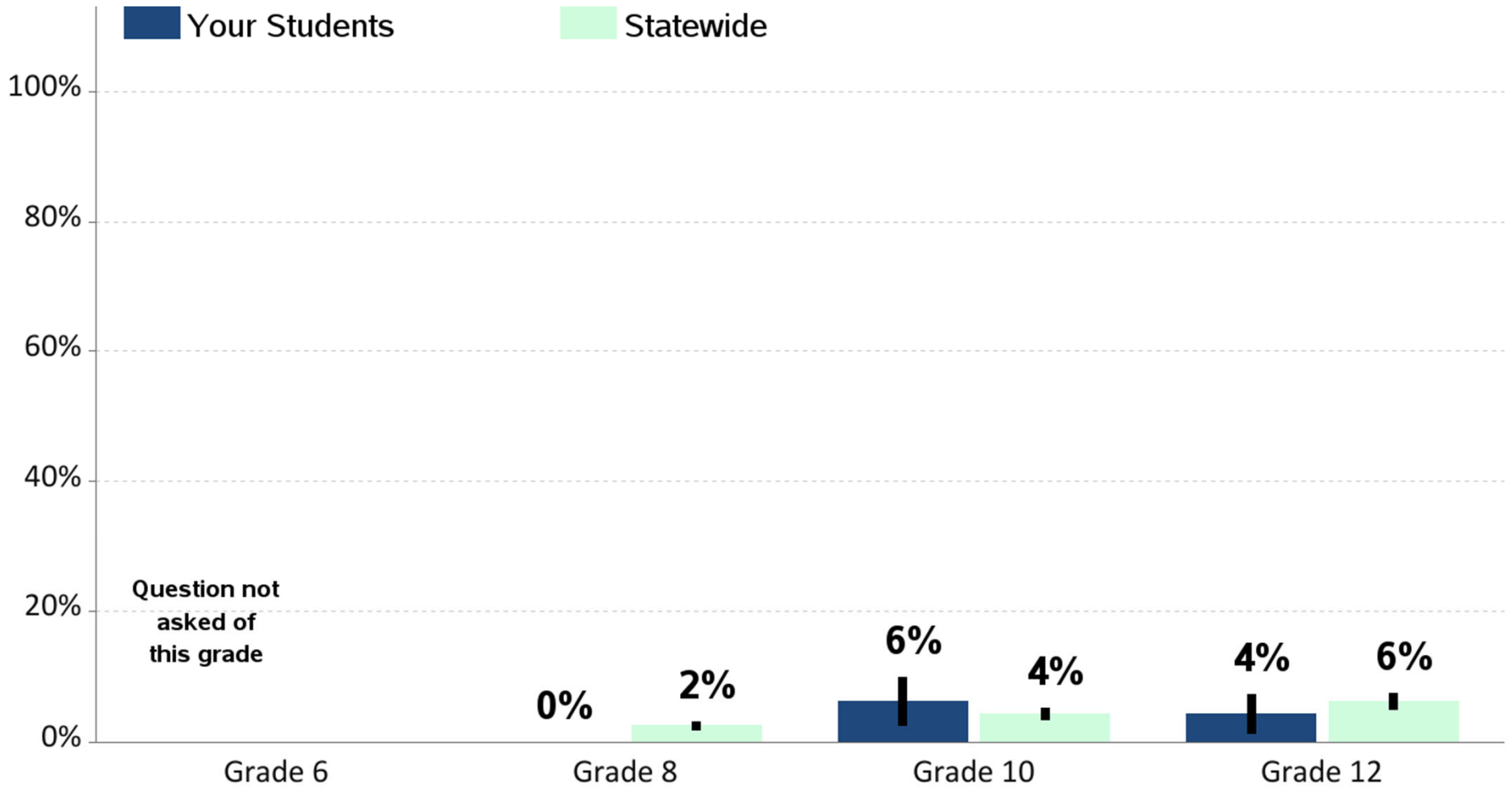
Tobacco Use on School Property

Percent of students who report using cigarettes, cigars, or chew/dip on school property in the past 30 days (among those on school property in the past 30 days)



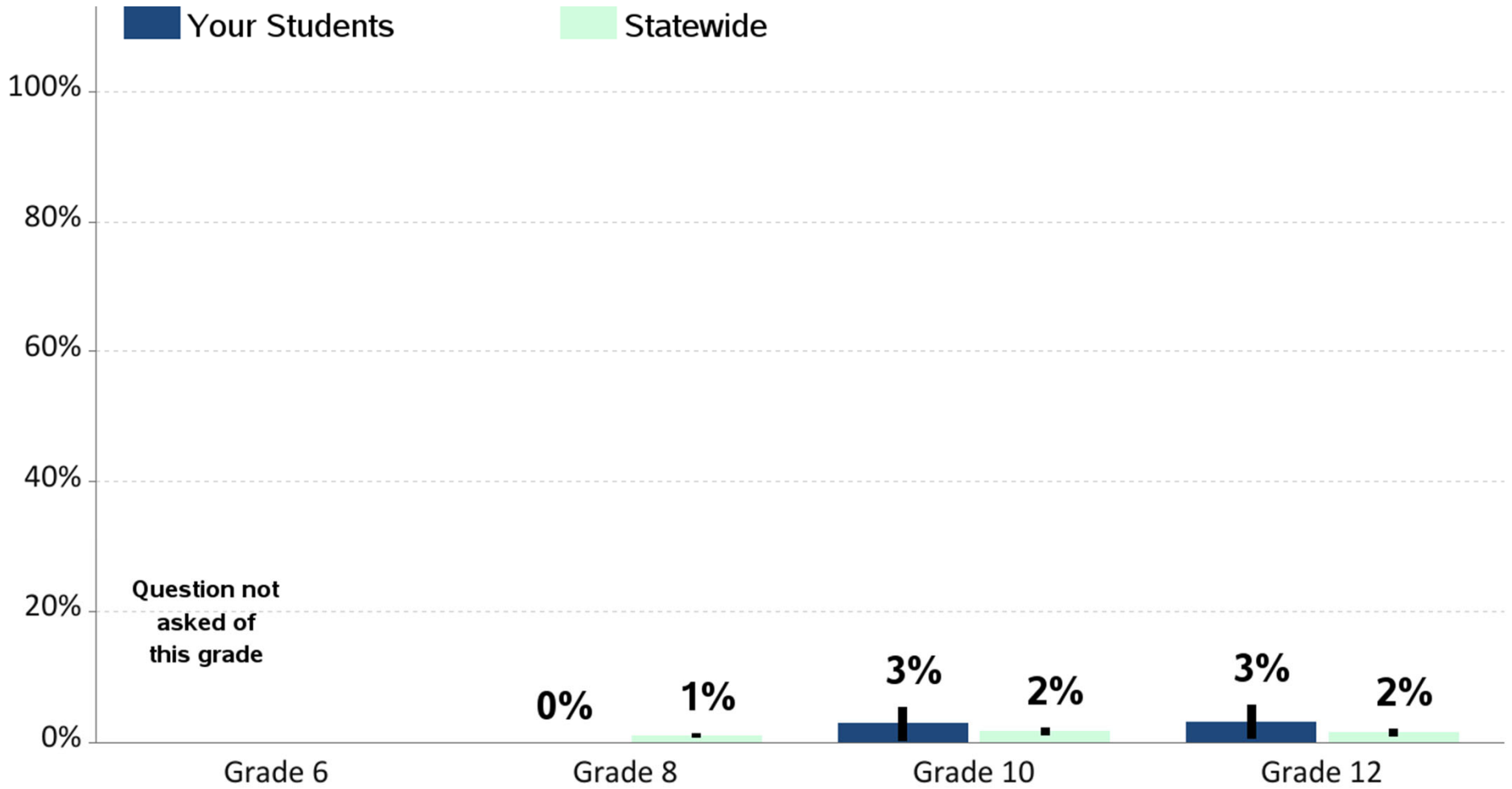
E-Cigarette Use on School Property

Percent of students who report using an electronic cigarette, e-cig, JUUL, or vape pen on school property in the past 30 days (among those on school property in the past 30 days)



Alcohol Use on School Property

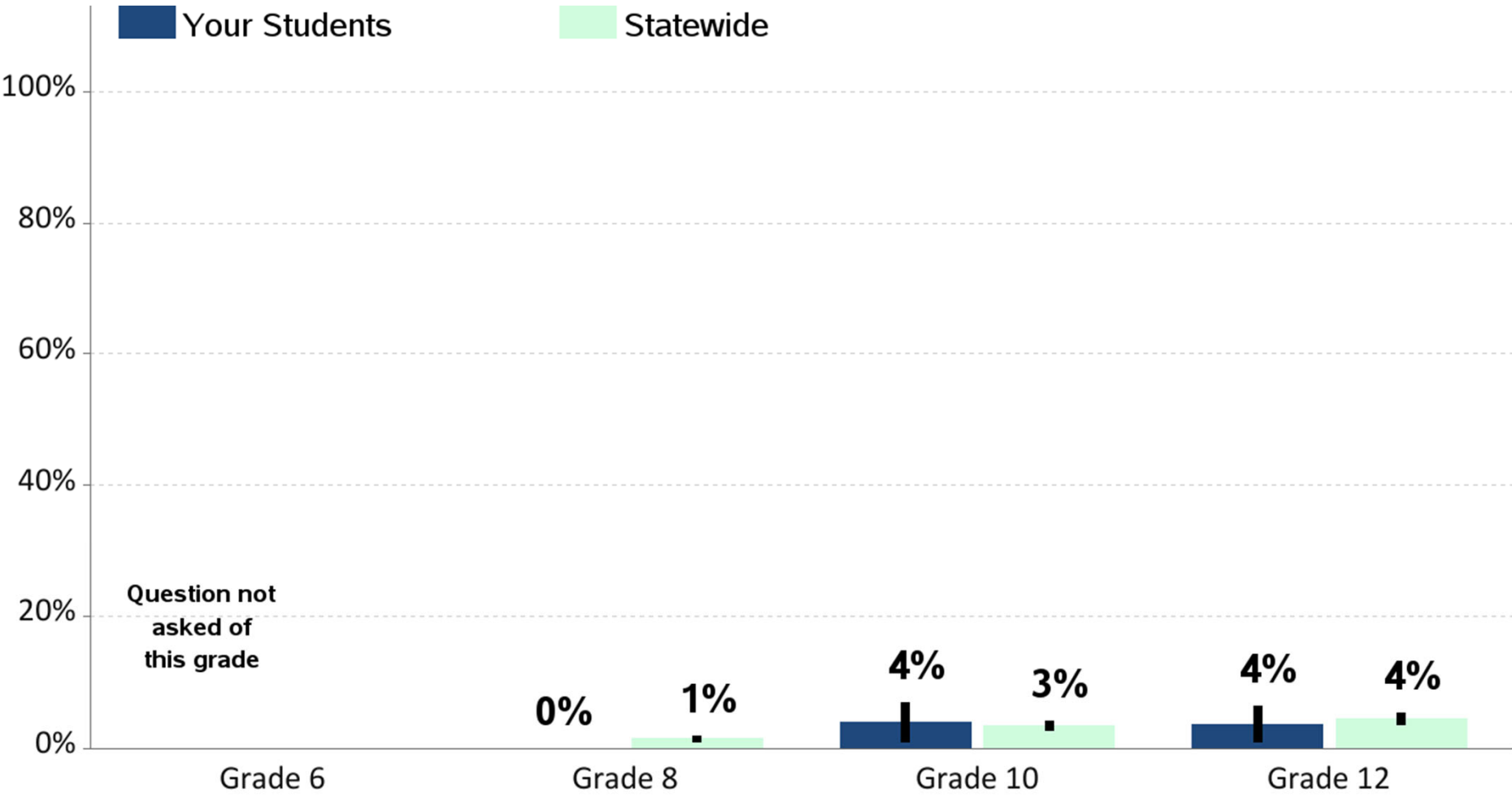
Percent of students who report having at least one drink of alcohol on school property in the past 30 days (among those on school property in the past 30 days)



Mercer Island School District - Source: 2023 Healthy Youth Survey

Marijuana Use on School Property

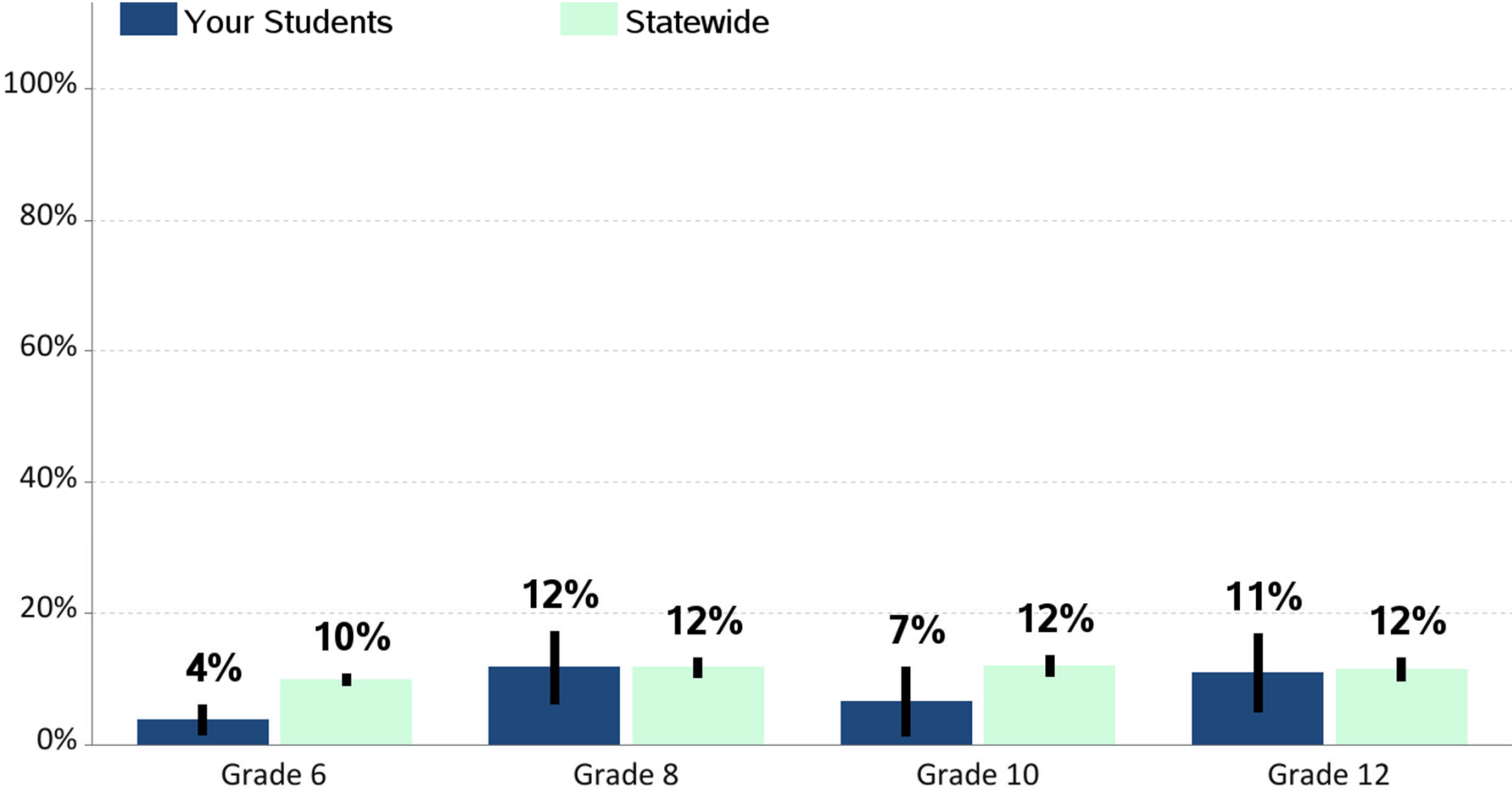
Percent of students who report using marijuana on school property in the past 30 days (among those on school property in the past 30 days)



Mercer Island School District - Source: 2023 Healthy Youth Survey

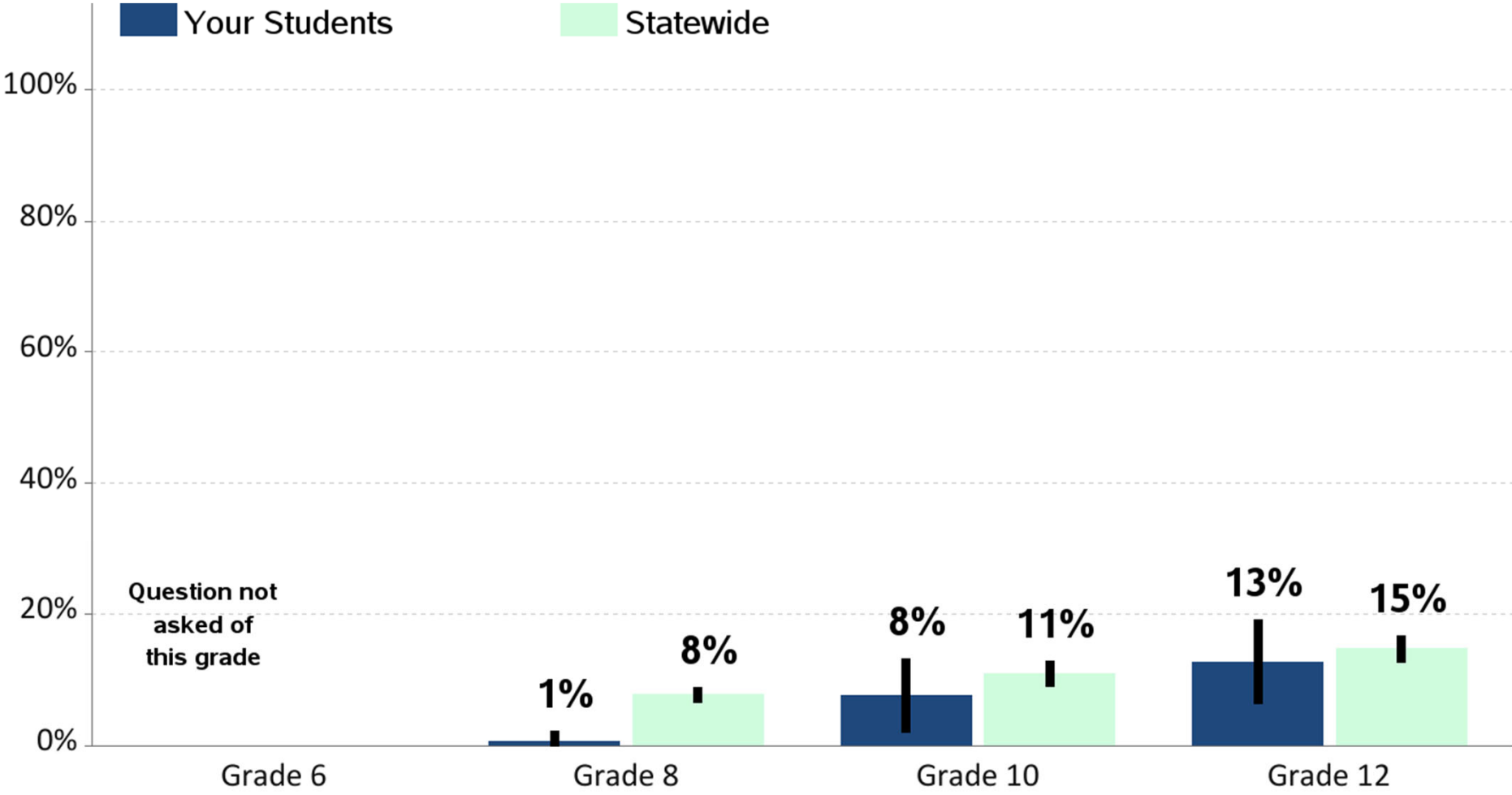
Riding with a Drinking Driver

Percent of students who report having ridden in the past 30 days with a driver who had been drinking alcohol



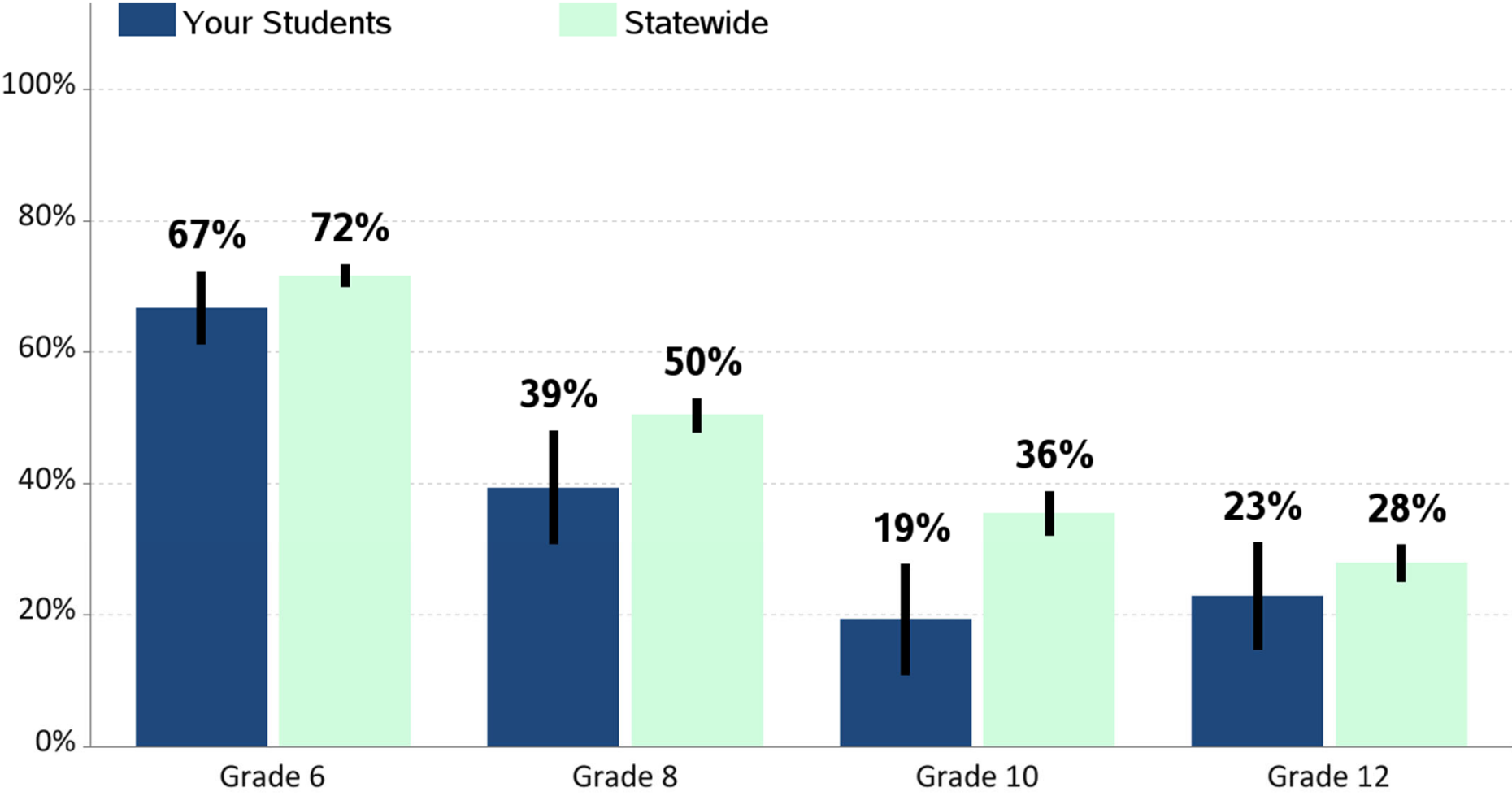
Riding With a Recent Marijuana User

Percent of students who report having ridden in the past 30 days with a driver who had been using marijuana



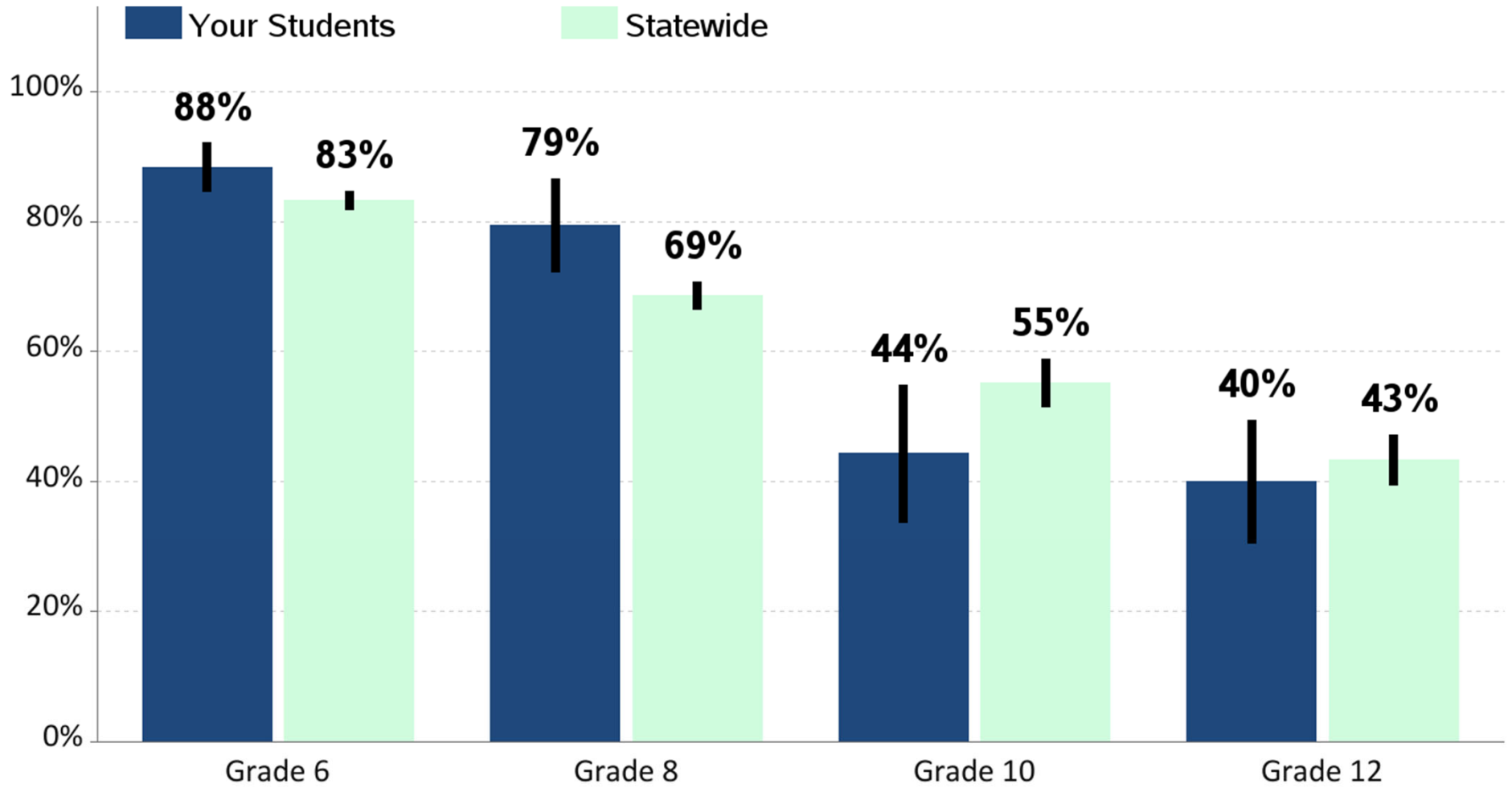
Perceived Availability of Alcohol

Percent of students who report alcohol would be "very hard" to get



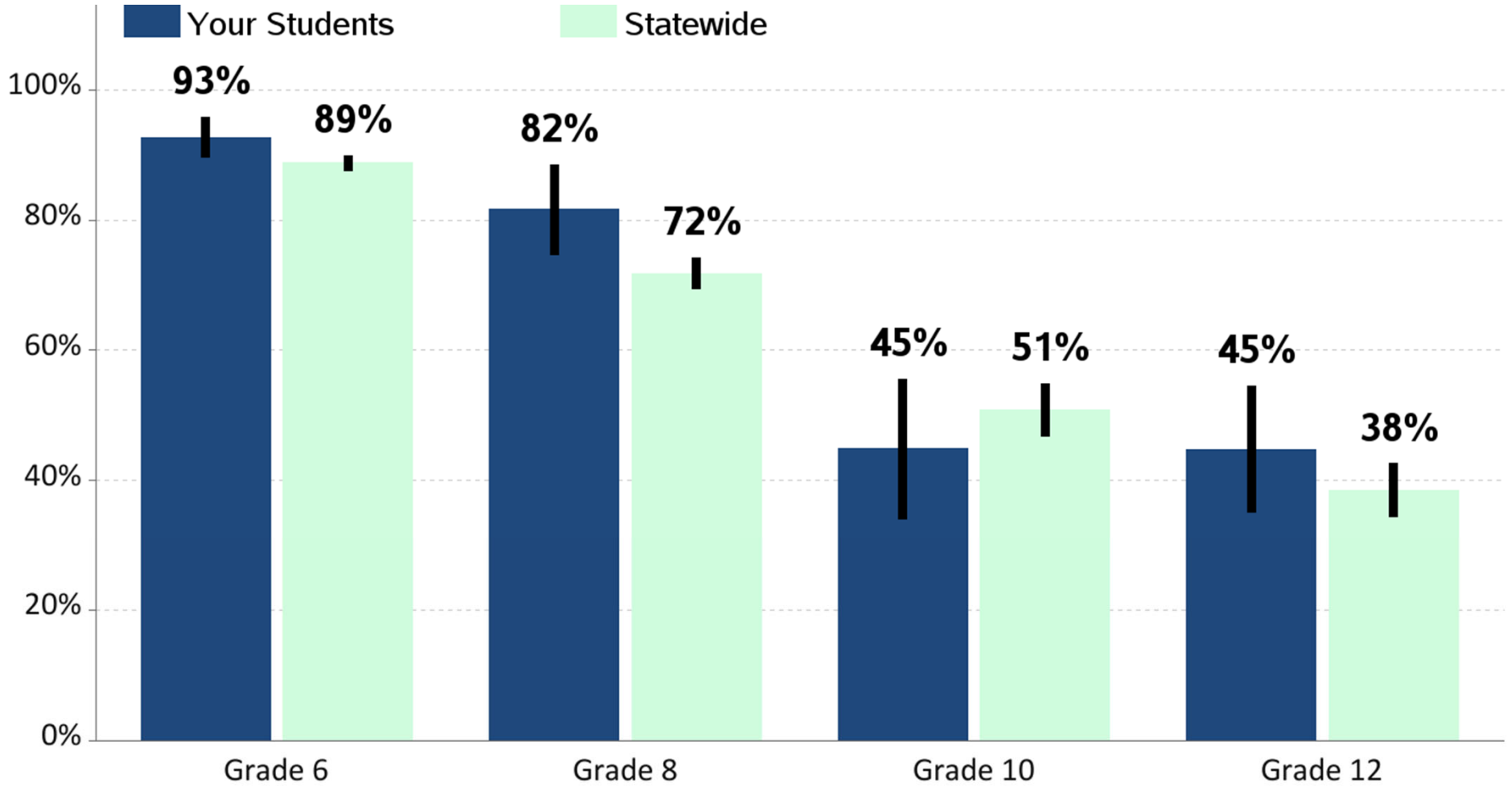
Perceived Availability of Cigarettes

Percent of students who report cigarettes would be "very hard" to get



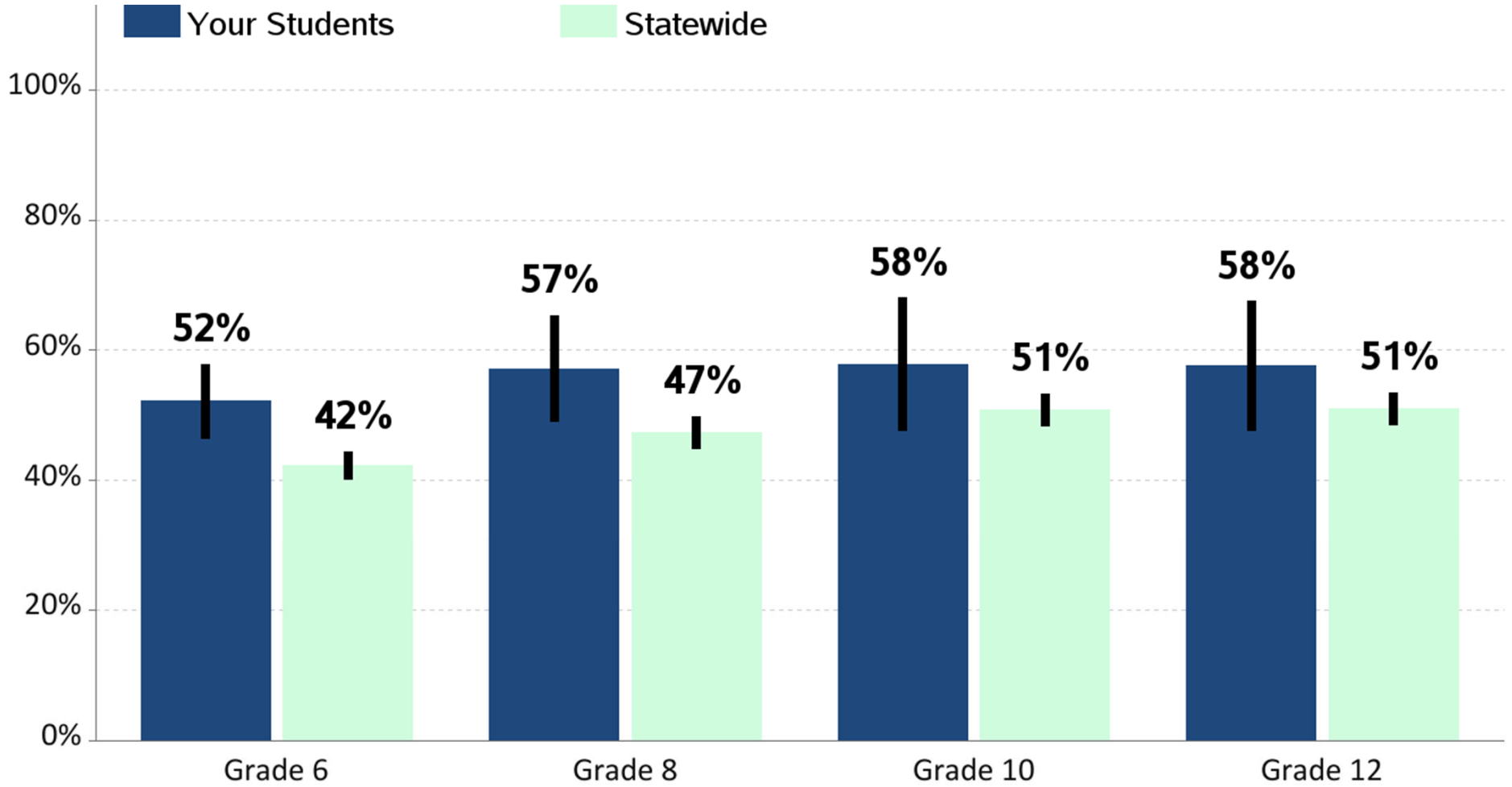
Perceived Availability of Marijuana

Percent of students who report marijuana would be "very hard" to get



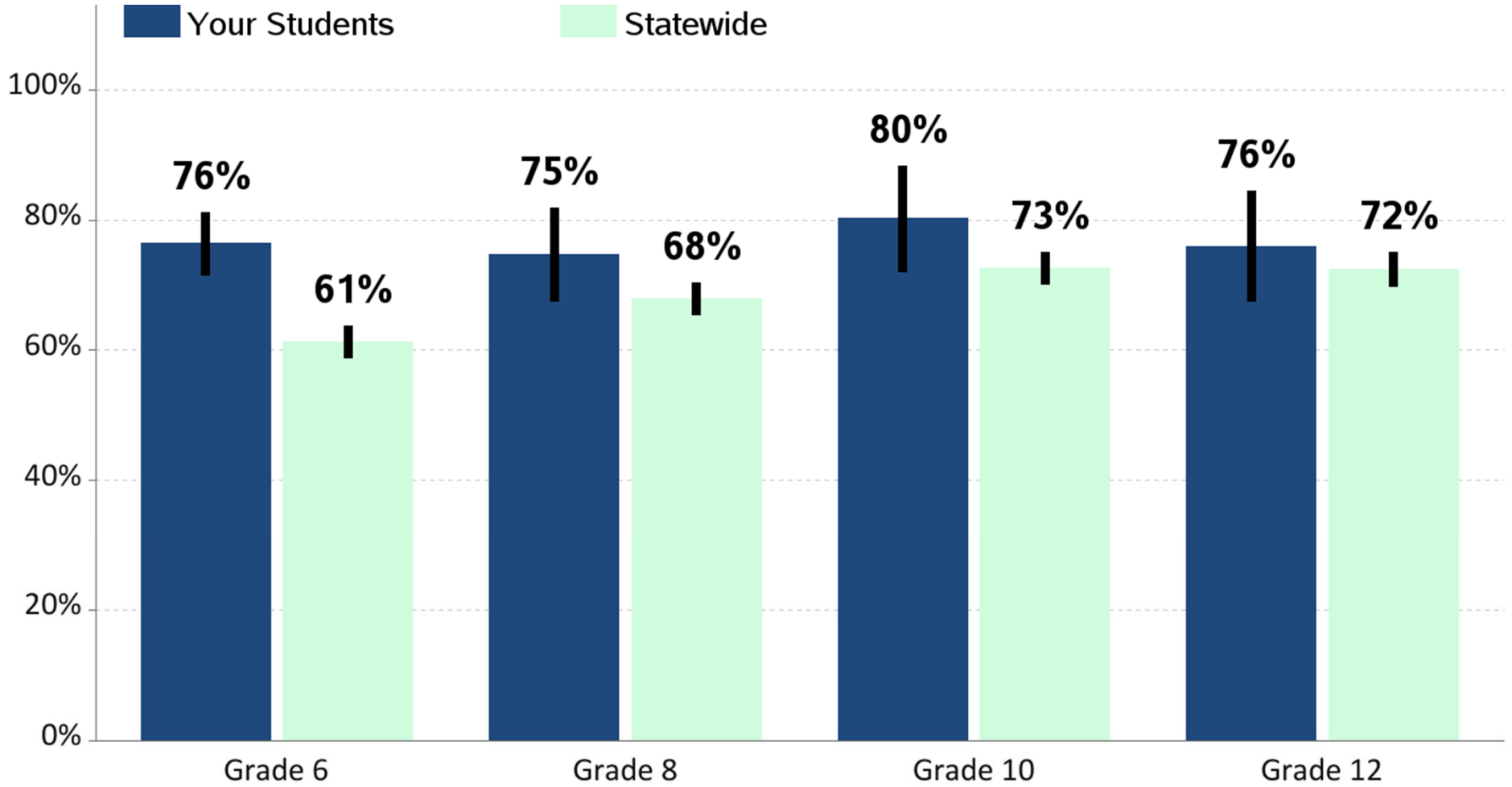
Perceived Risk of Regular Alcohol Use

Percent of students who report "great risk" of harm from drinking alcohol daily



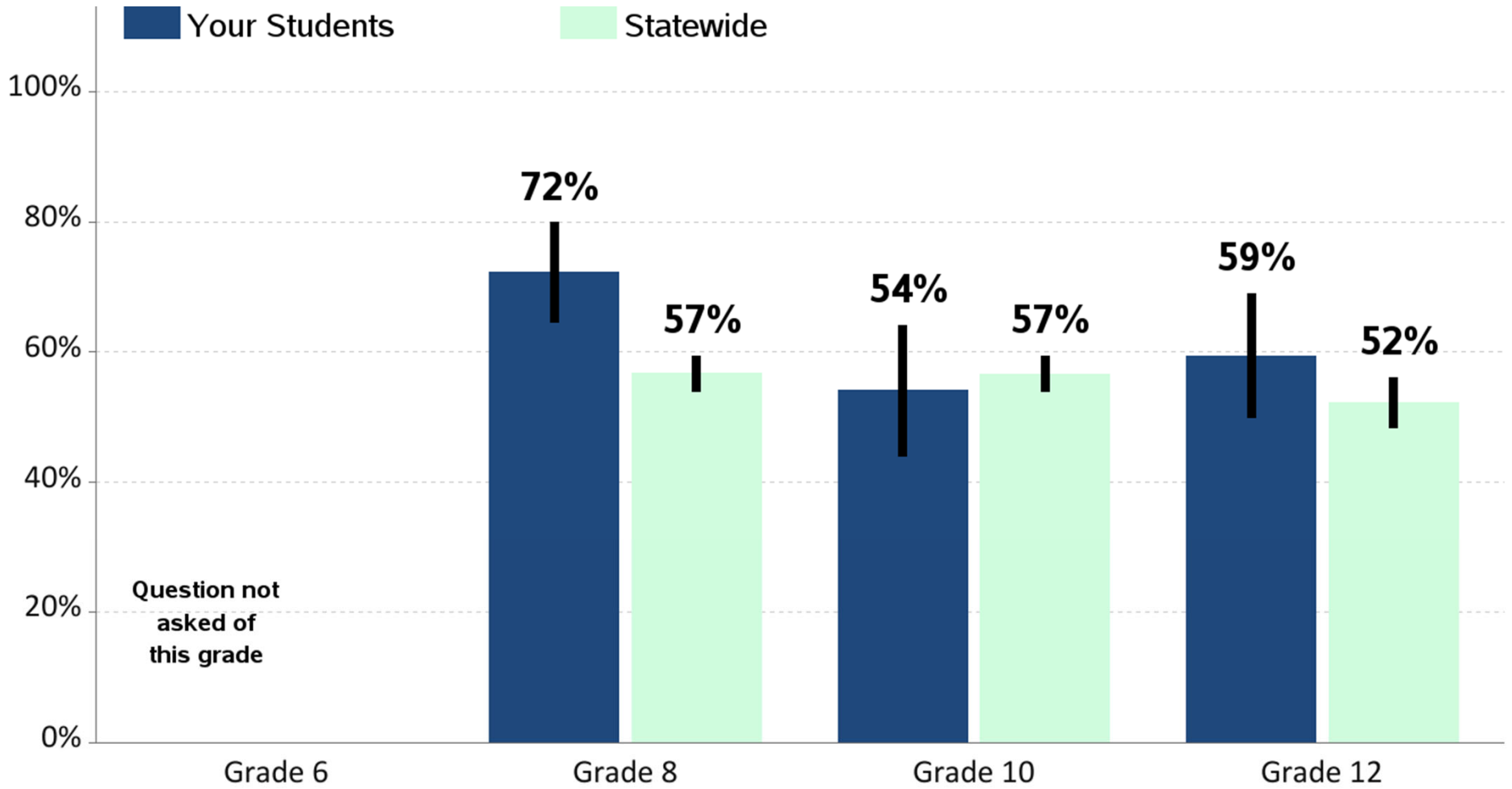
Perceived Risk of Regular Cigarette Smoking

Percent of students who report "great risk" of harm from smoking a pack or more a day



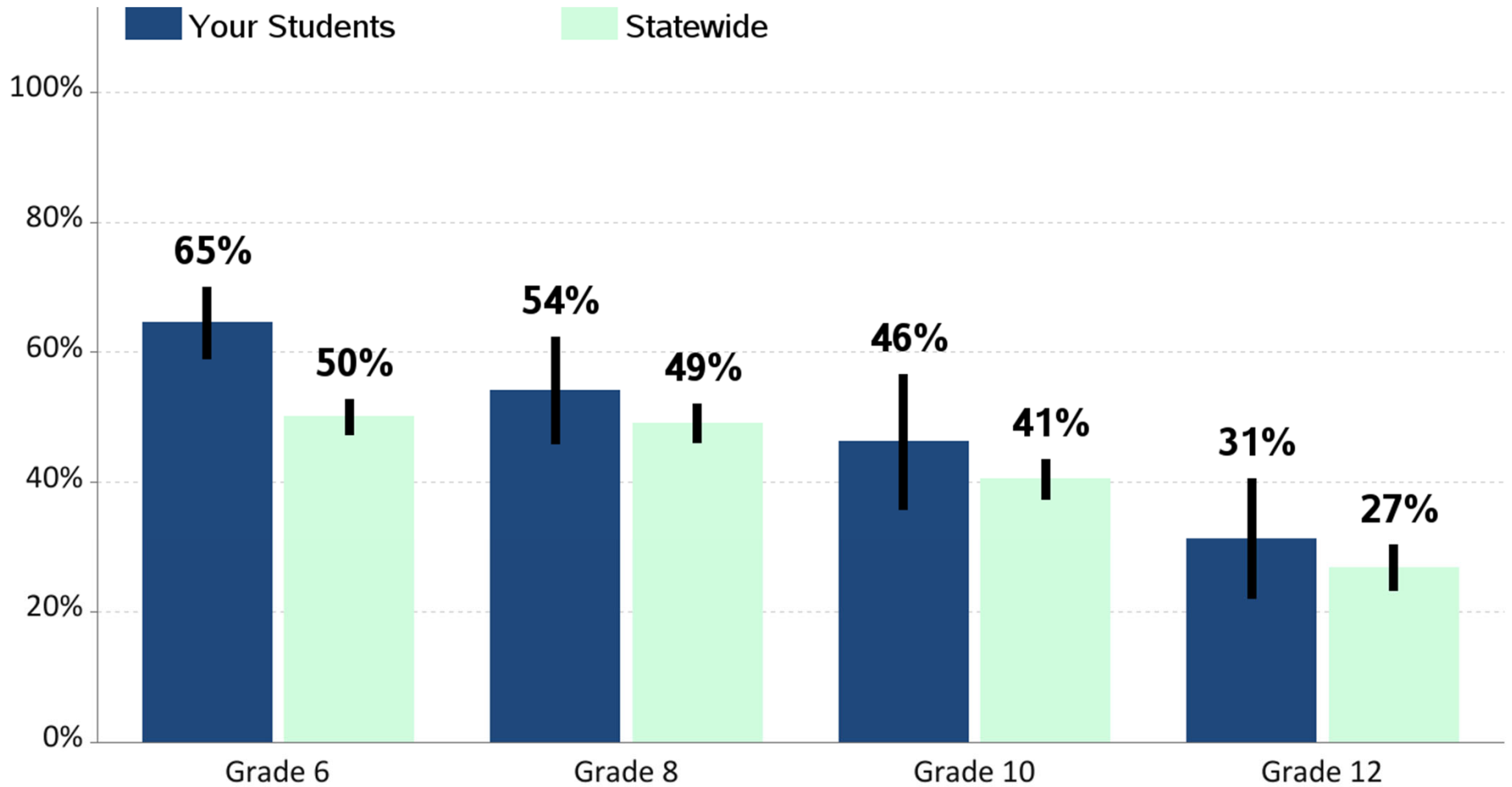
Perceived Risk of E-Cigarette Smoking or Vaping

Percent of students who report "great risk" of harm from using e-cigarette, JUUL, or vape pen regularly (almost daily)



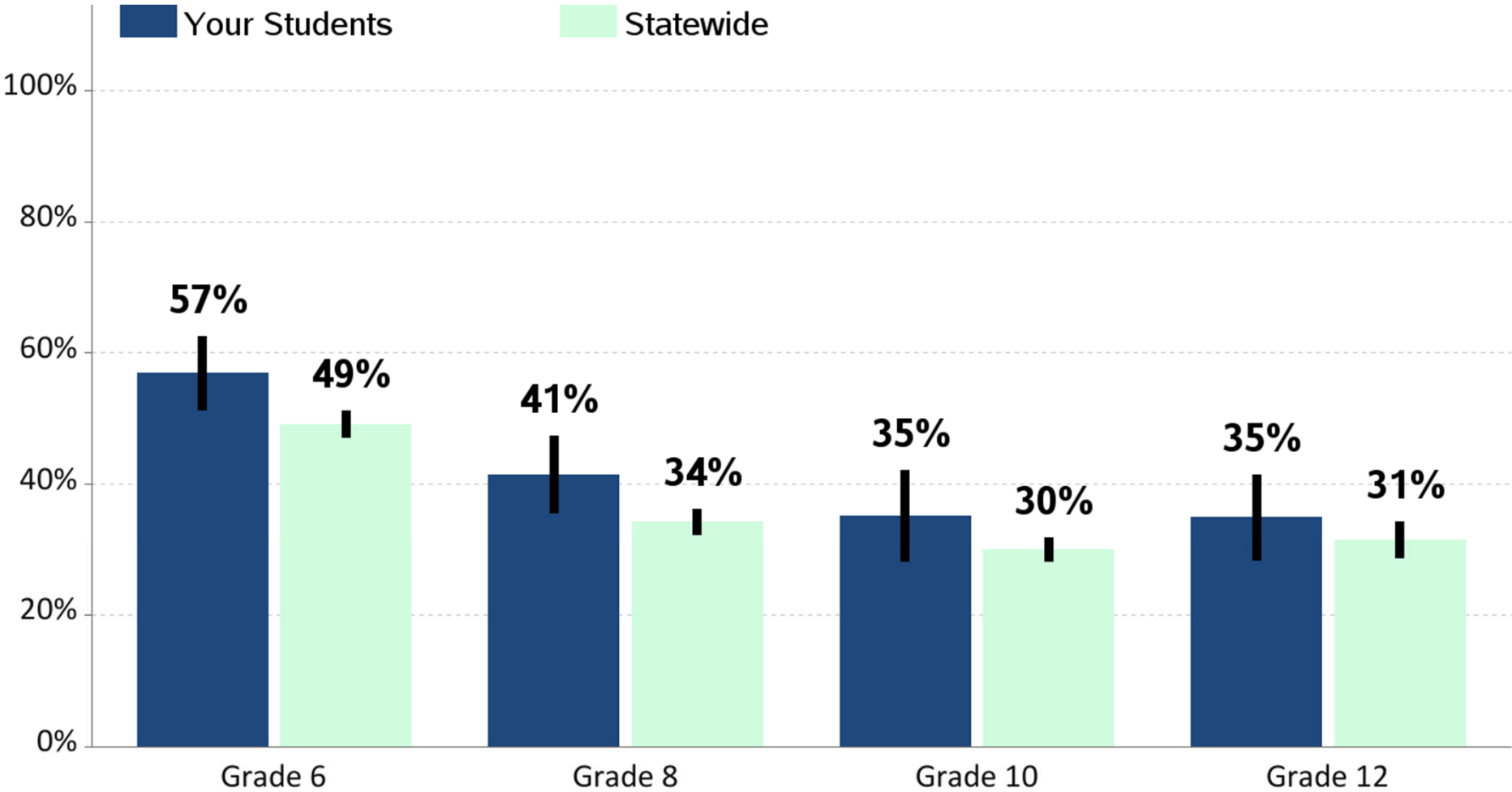
Perceived Risk of Regular Marijuana Use

Percent of students who report "great risk" of harm from using marijuana at least once or twice a week



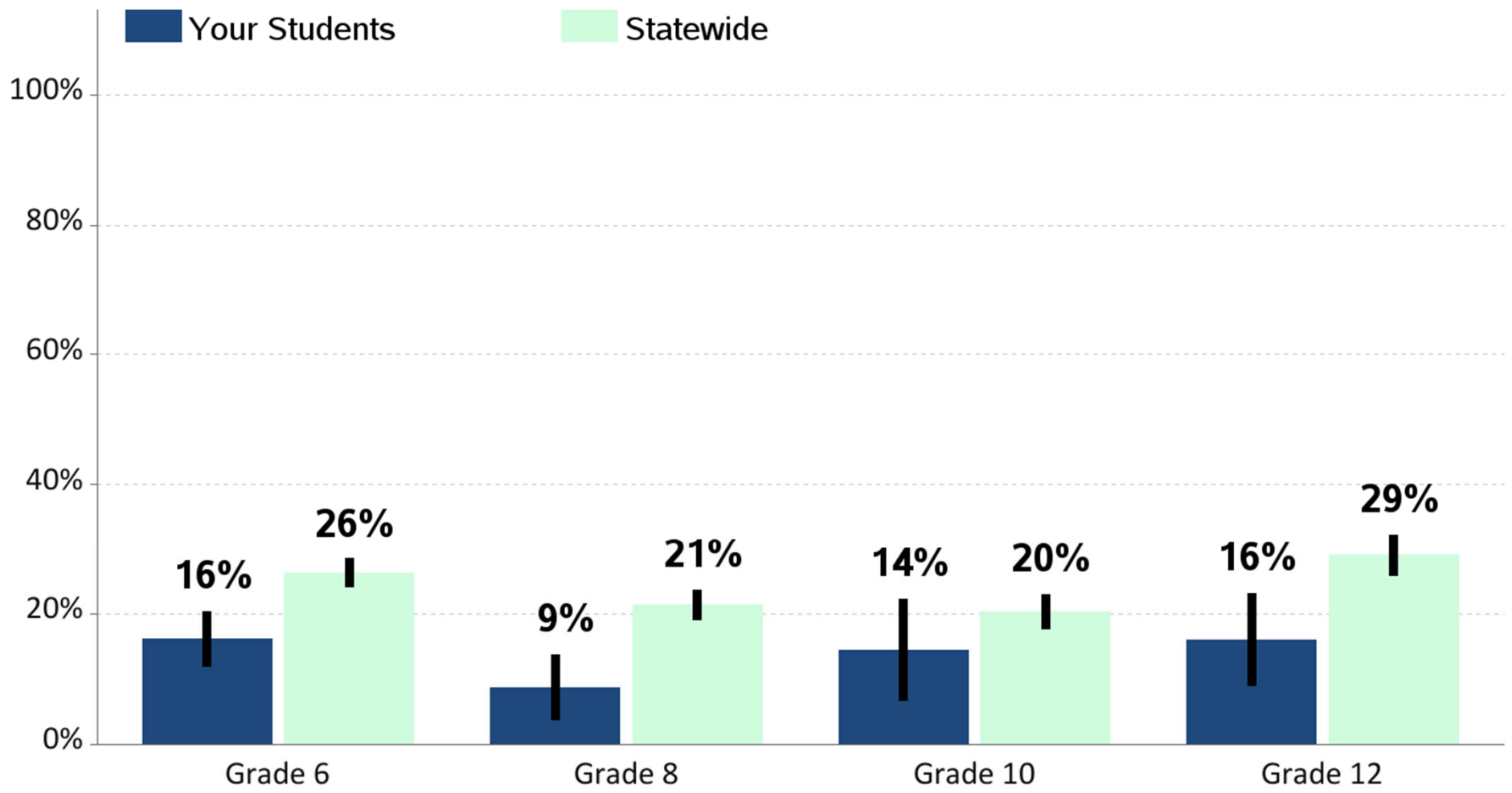
Enjoyment of School

Percent of students who report "often" or "almost always" enjoying school in the past year



Skipping School

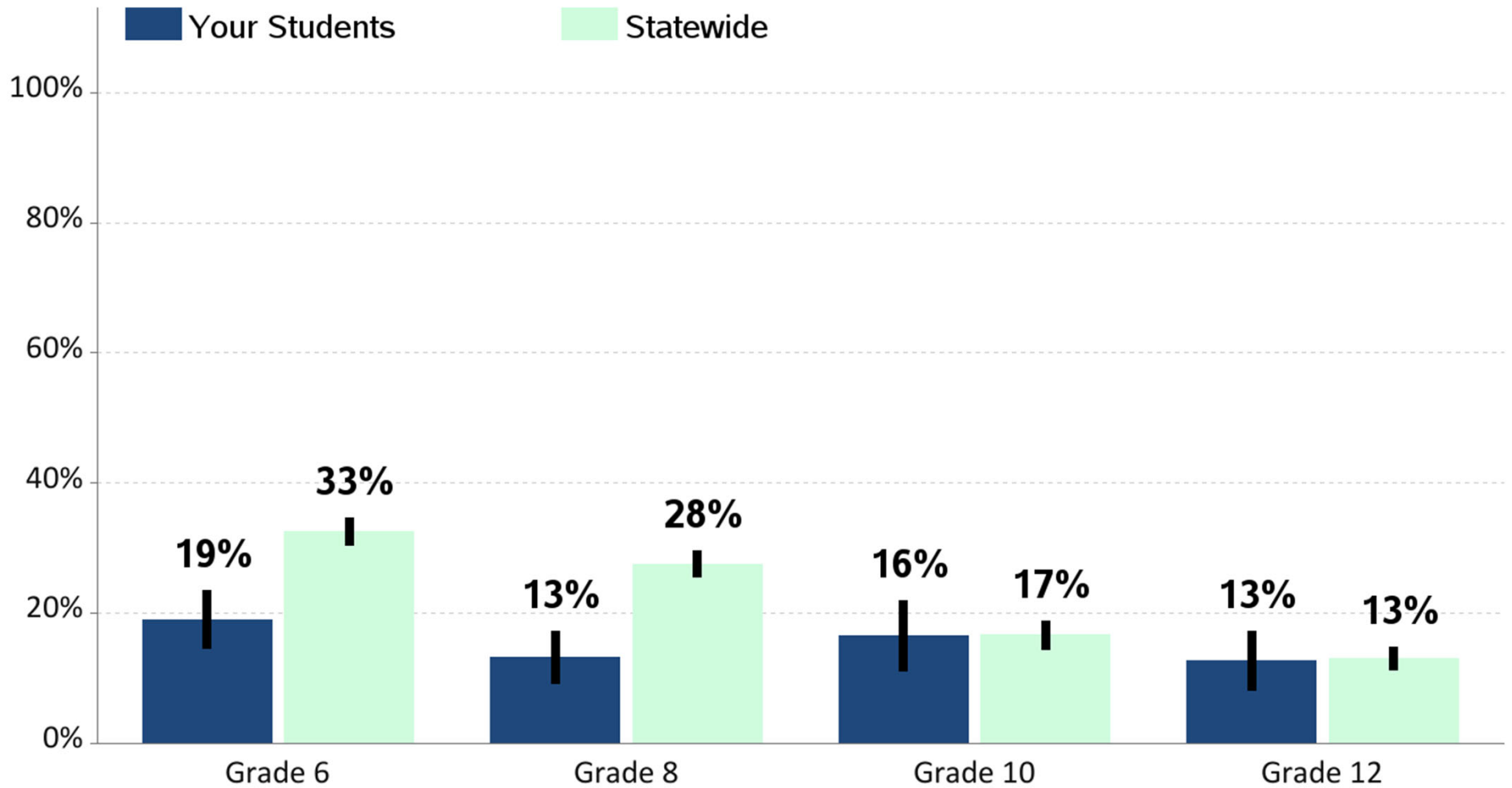
Percent of students who report skipping 1 or more whole days of school in the past 4 weeks



Bullying

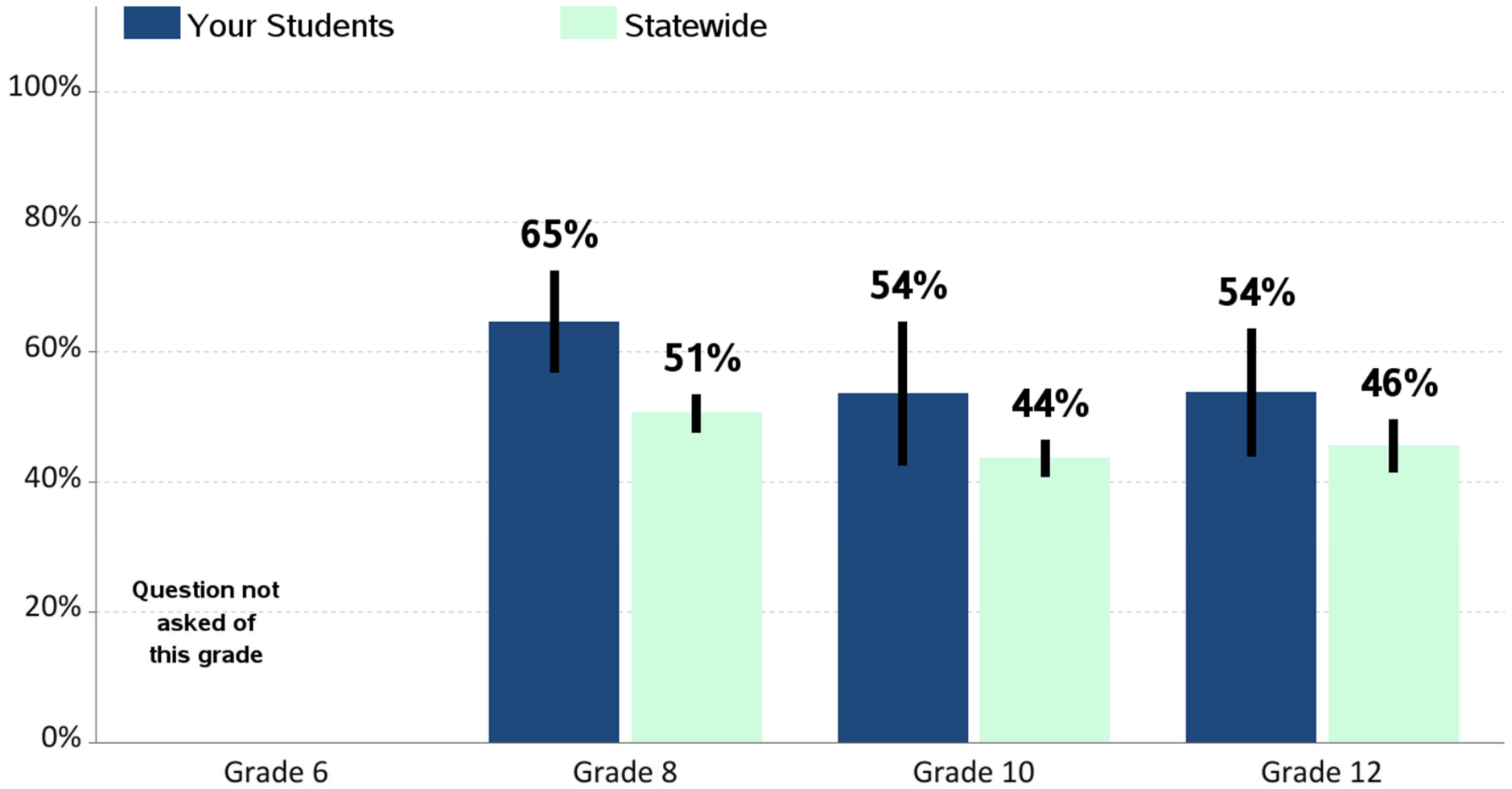
Percent of students who report being bullied in the past 30 days

Bullying is when one or more students threaten, spread rumors about, hit, shove, or otherwise hurt another student over and over again.



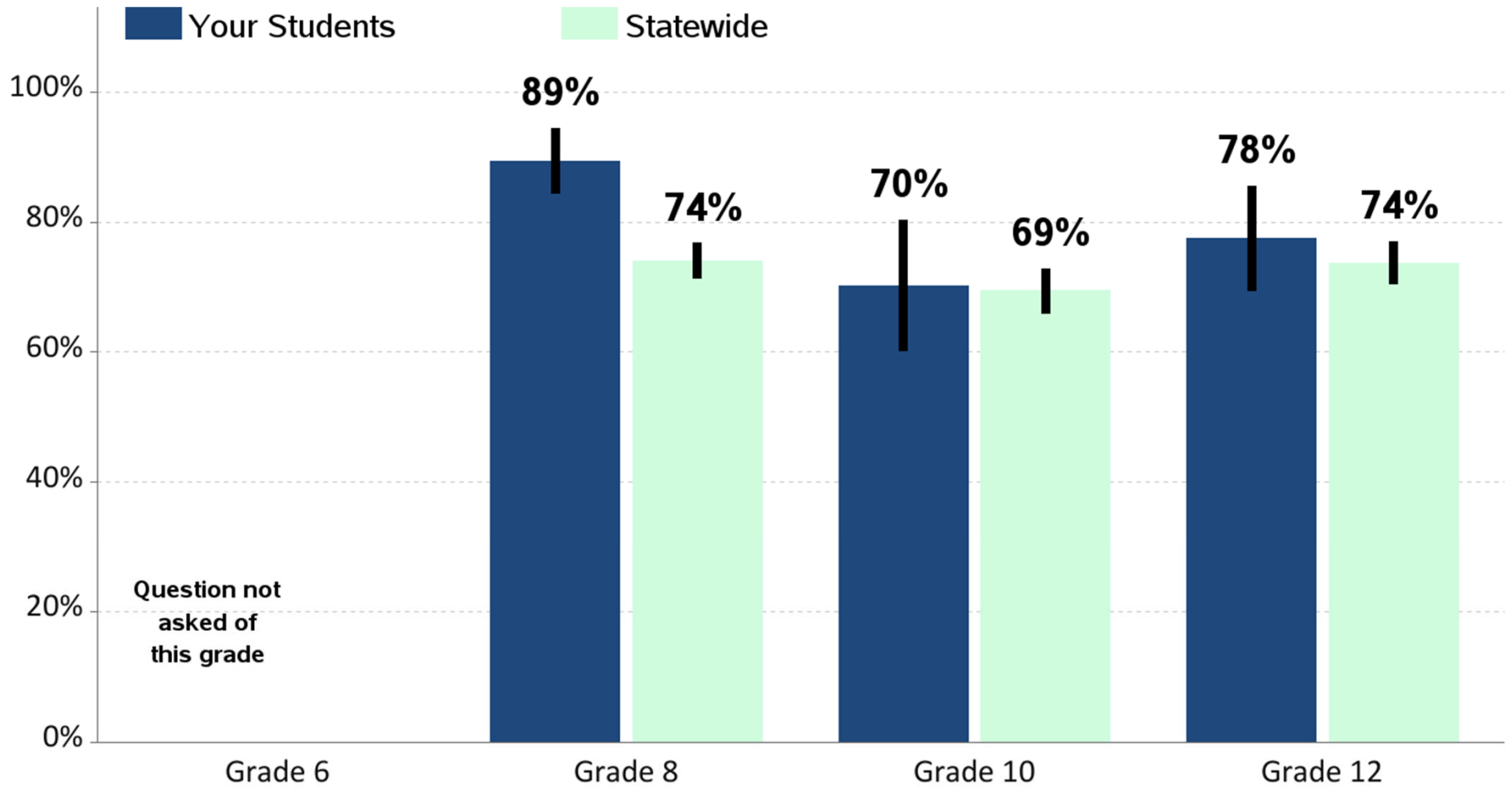
School Tries to Stop Bullying

Percent of students who report teachers or other adults from school "almost always" or "often" try to stop bullying



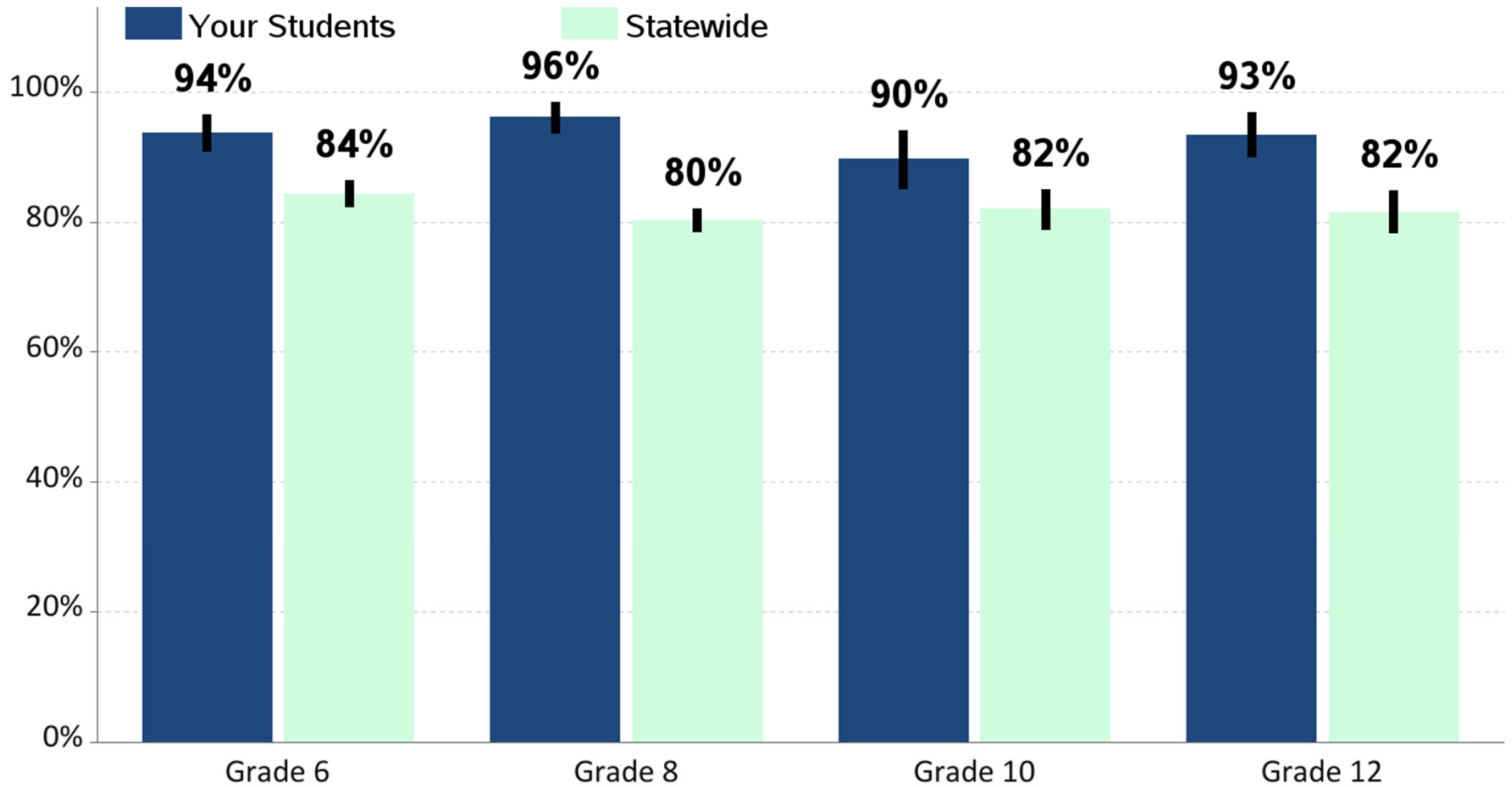
Students Know How to Report Bullying

Percent of students who report they know how to report bullying during school



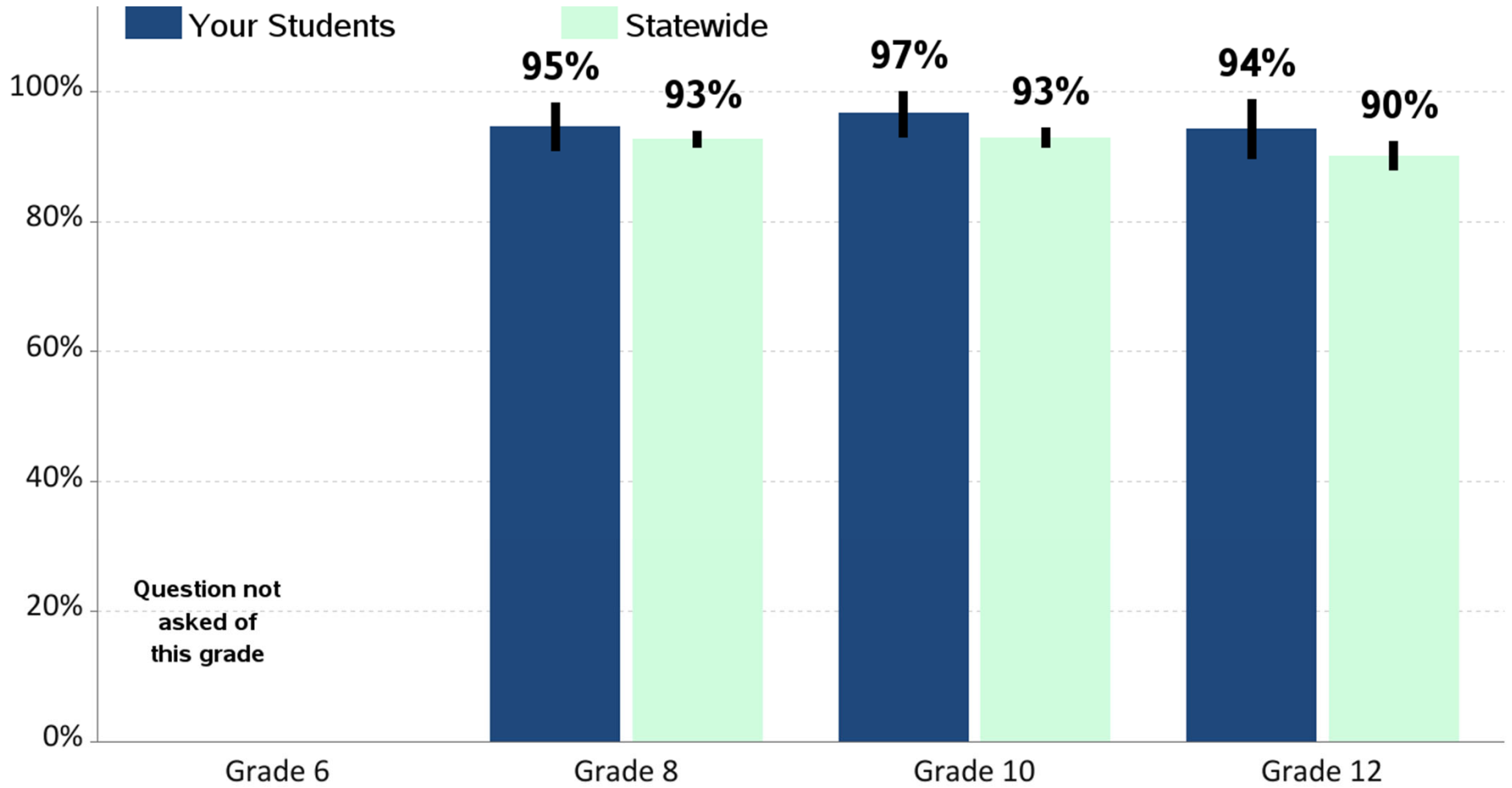
Feeling Safe During School

Percent of students who report that they feel safe during school



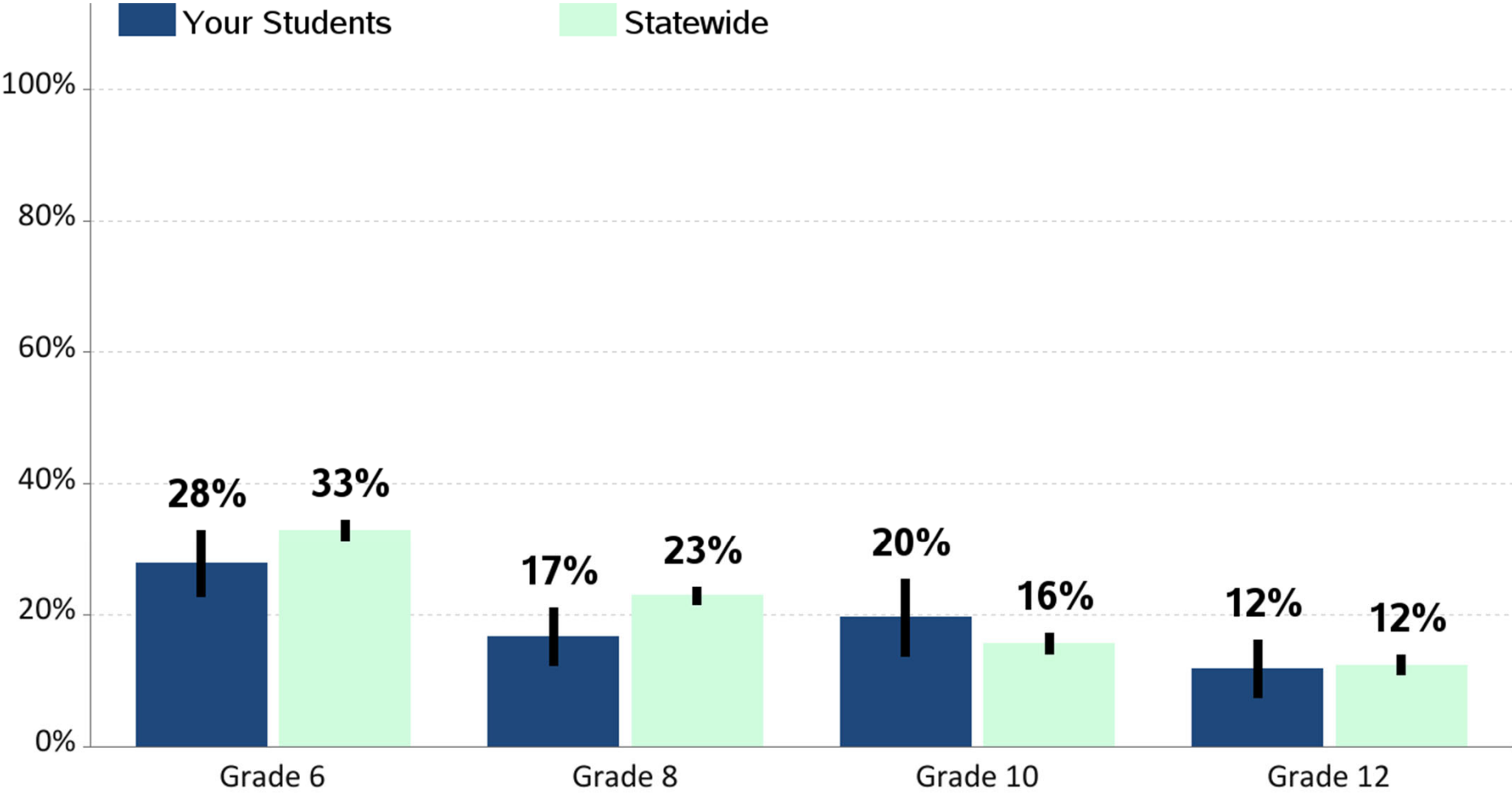
Opportunities for School Involvement

Percent of students who report that they have lots of chances for involvement in school activities



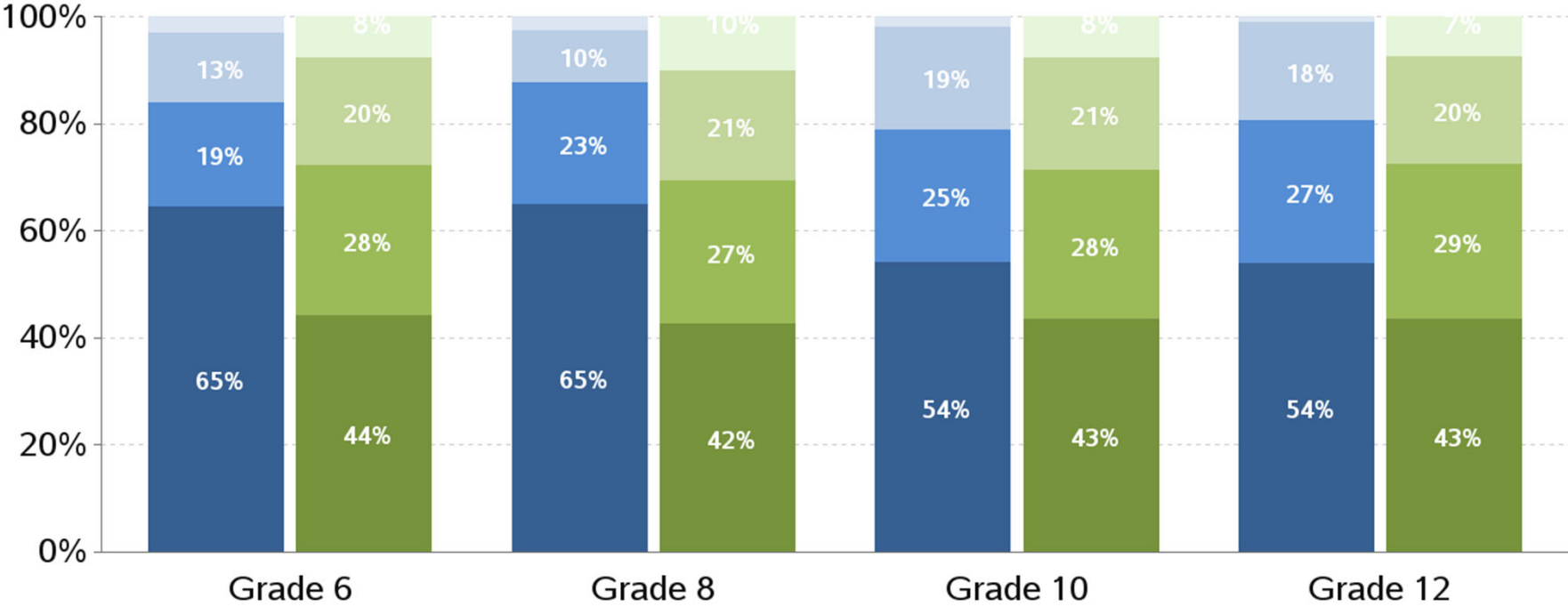
Physical Fighting

Percent of students who report being in a physical fight in the past year



Children's Hope Scale

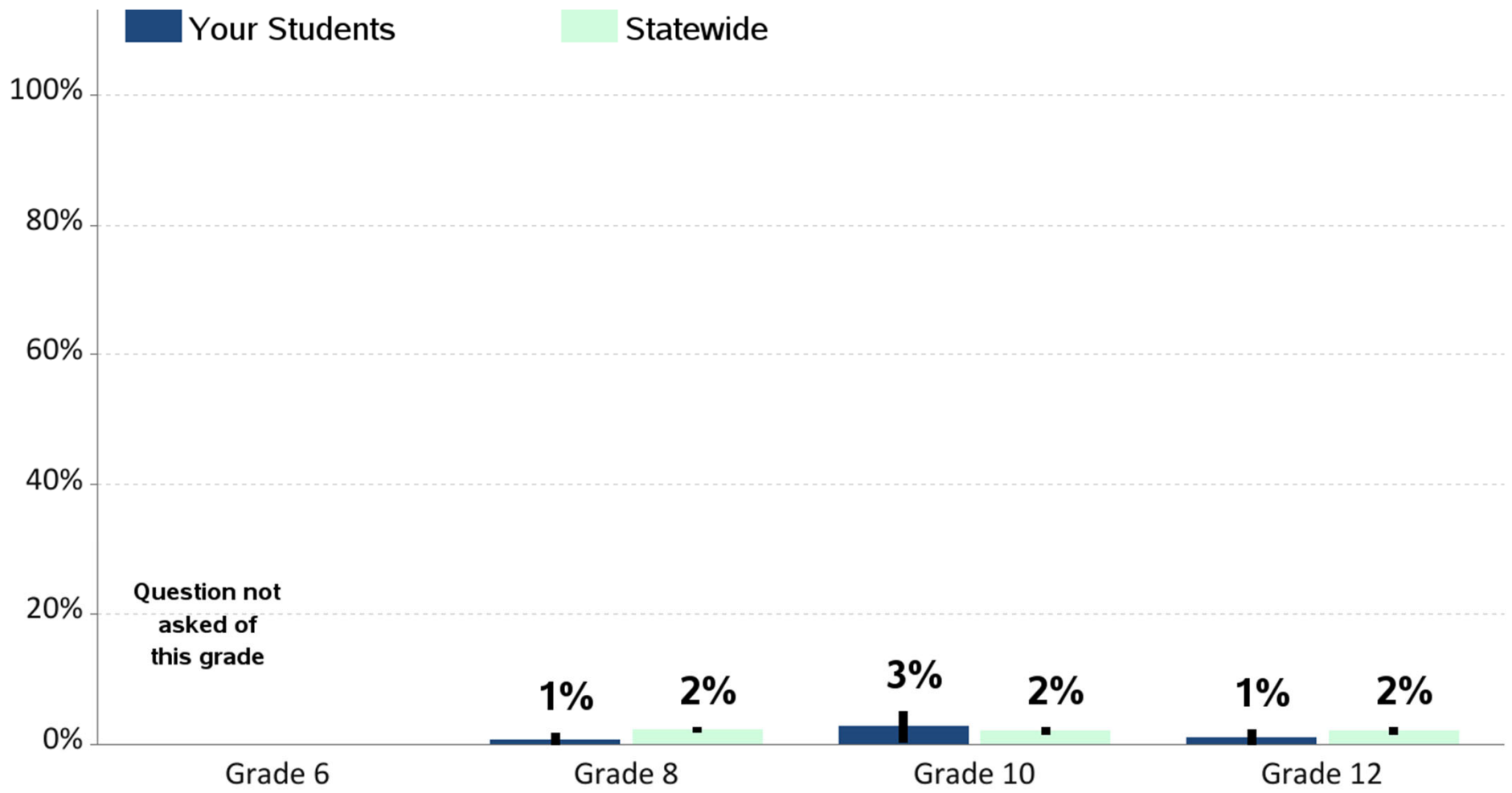
Hope reflects a future orientated mindset and motivational process toward attaining a desirable goal. Research has linked hope with overall physical, psychological, and social well-being.



Mercer Island School District - Source: 2023 Healthy Youth Survey

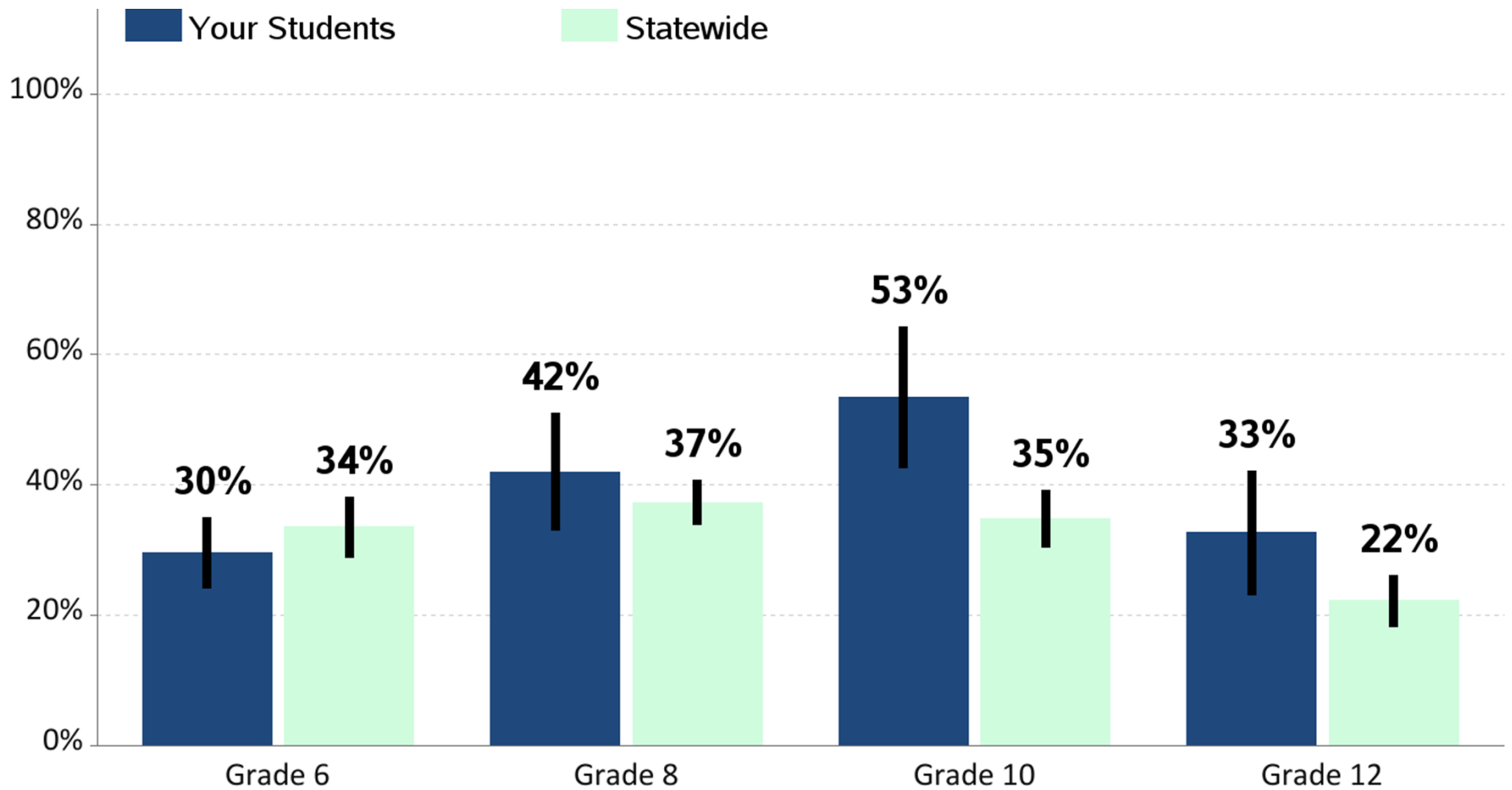
Gang Membership

Percent of students who report being members of a gang in the past year



Walking/Biking To or From School

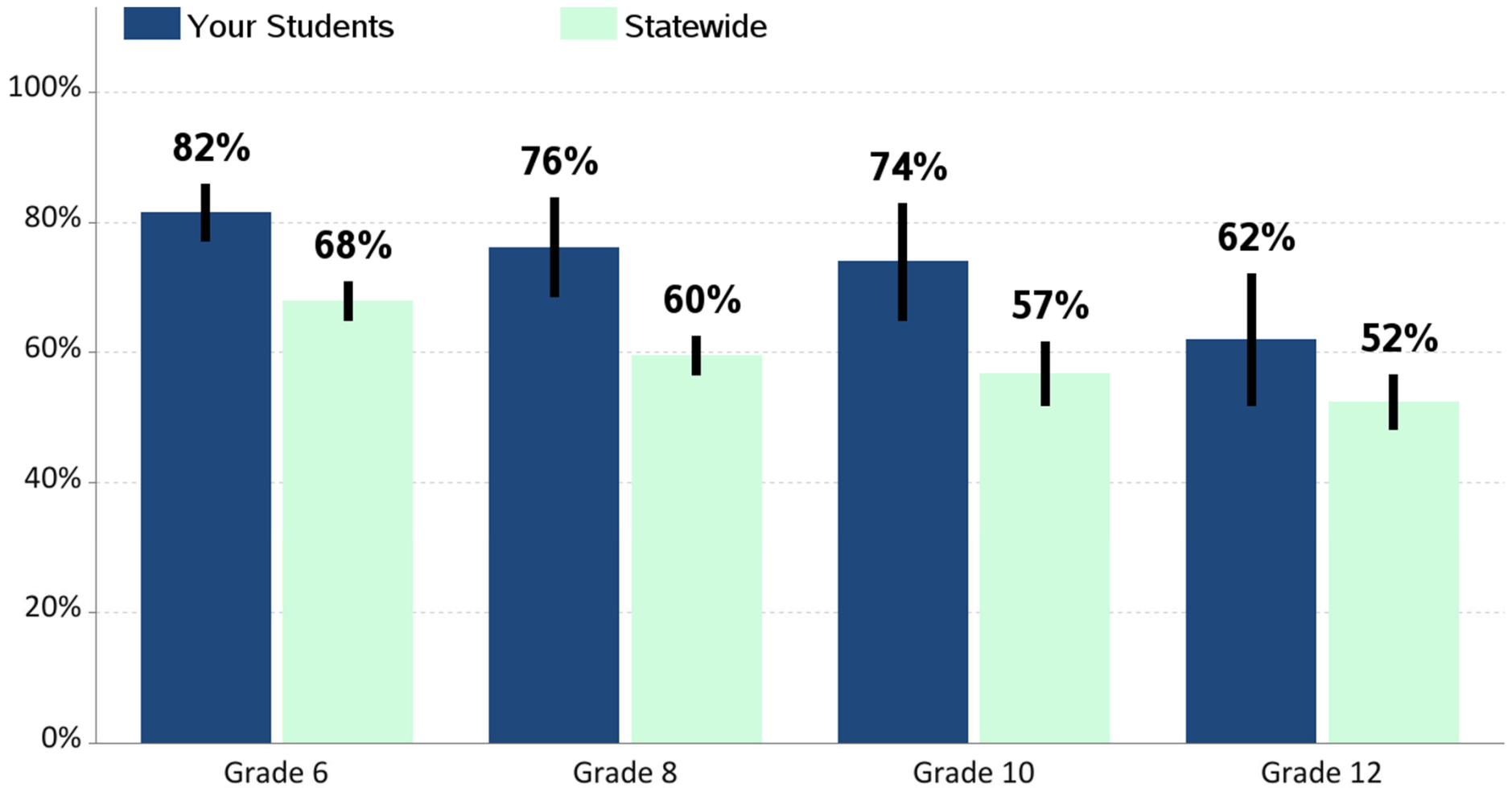
Percent of students who report walking or riding a bicycle to or from school during an average week (among those who normally travel to school)



Mercer Island School District - Source: 2023 Healthy Youth Survey

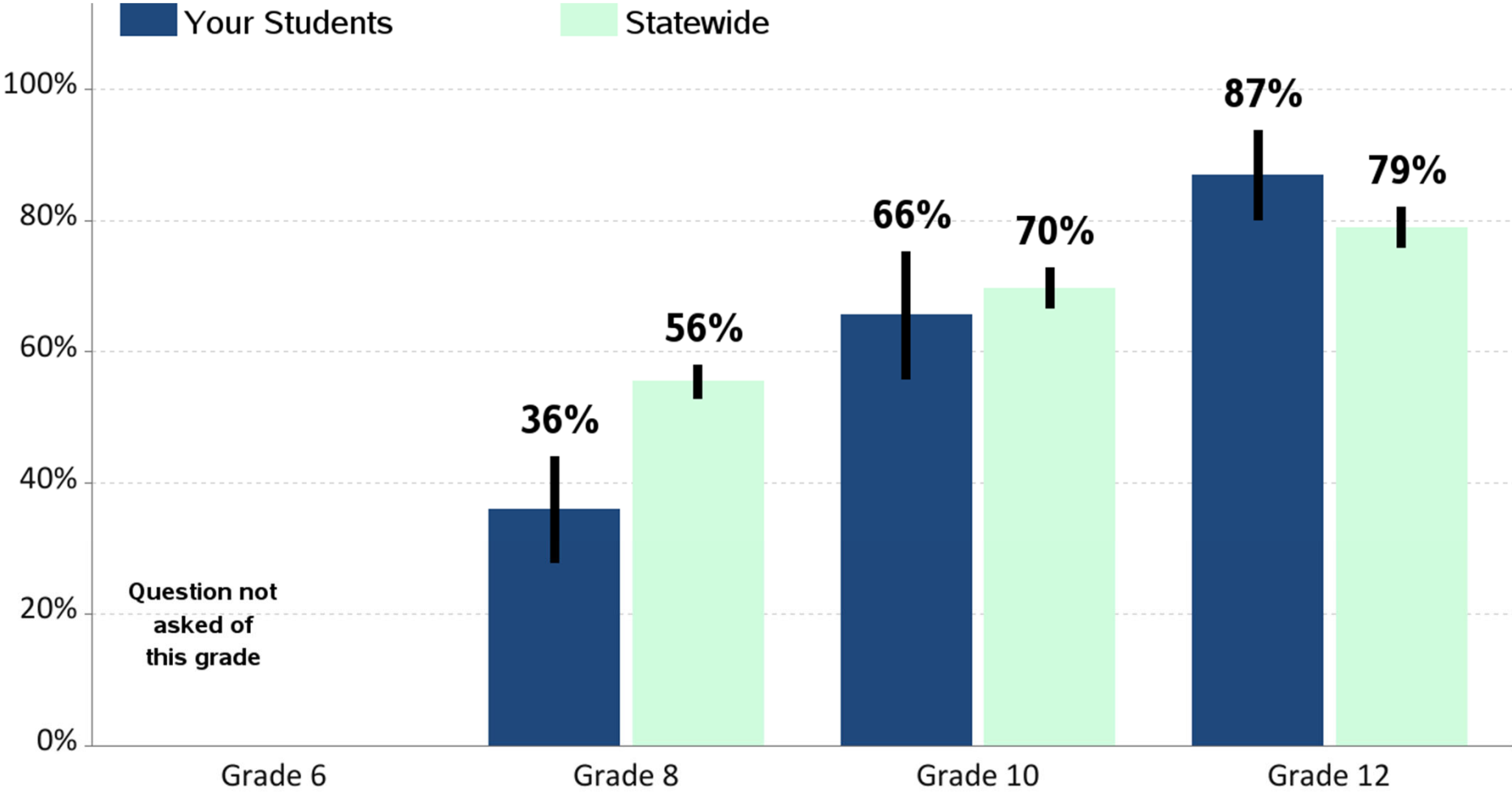
Eating Breakfast

Percent of students who report eating breakfast



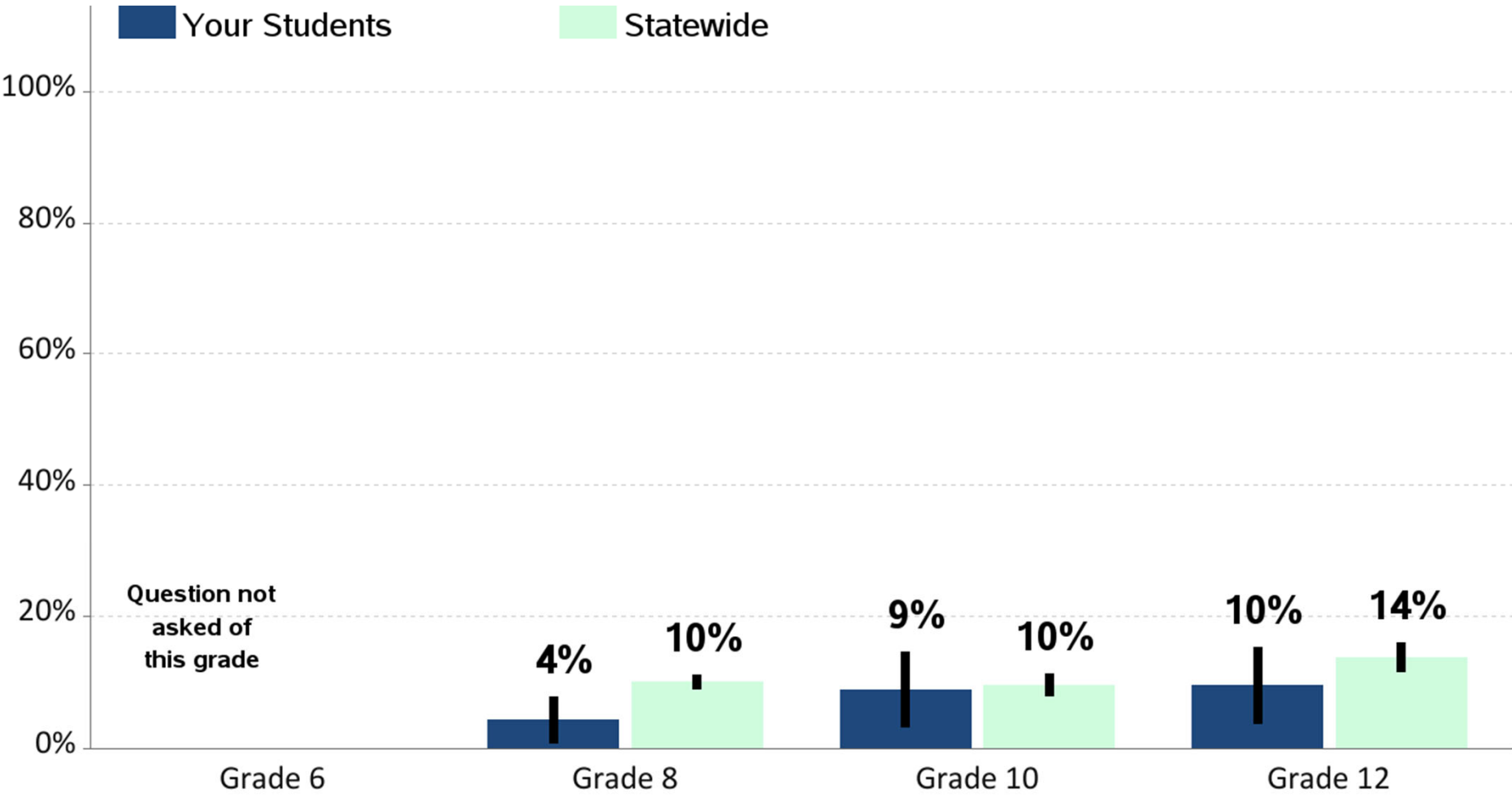
Sleep on a School Night

Percent of students who report sleeping less than 8 hours on an average school night



Sugar Sweetened Beverages Consumption

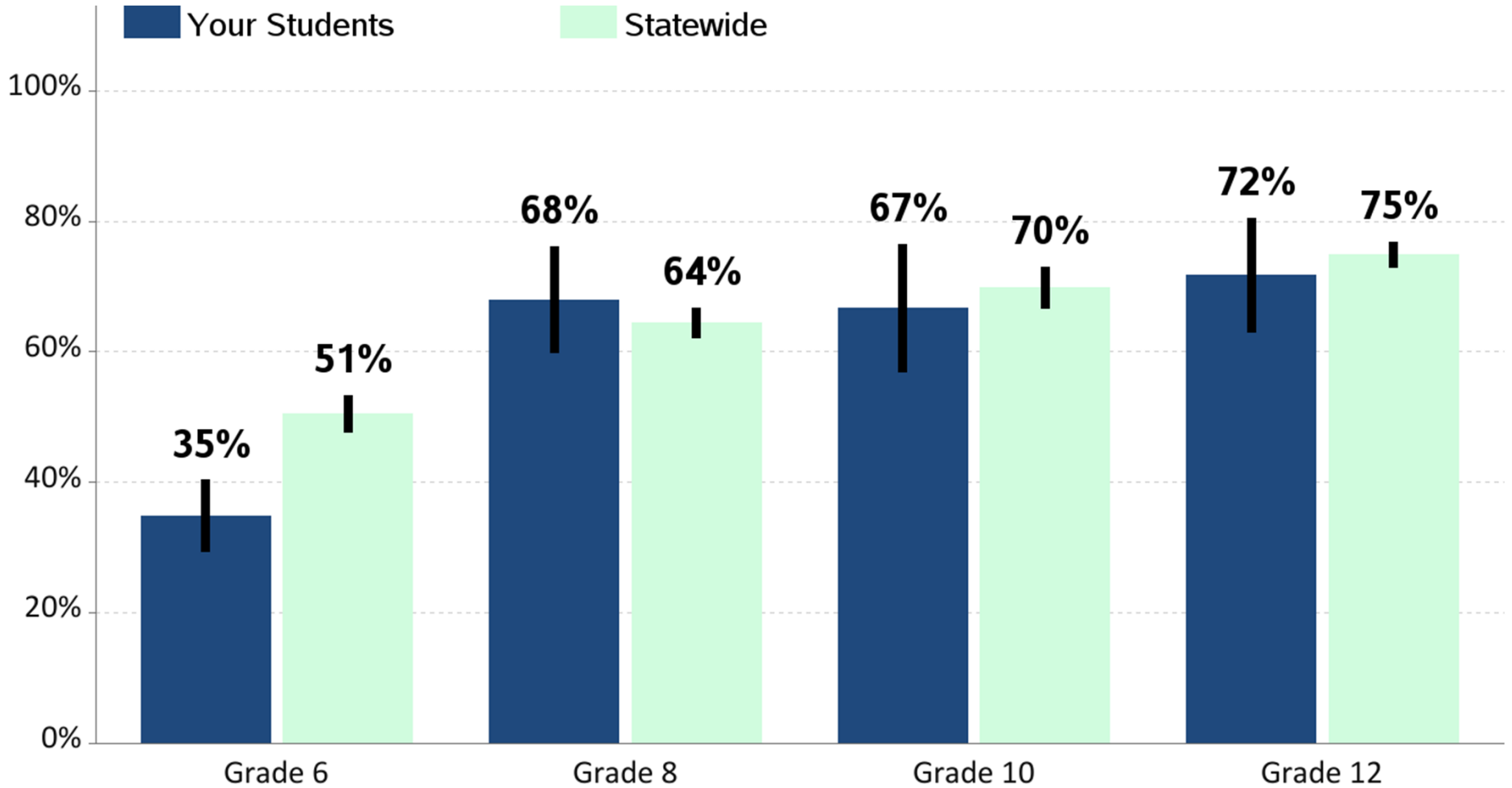
Percent of students who report drinking sugar sweetened drinks
(not including diet, sugar-free or drinks with artificial sweeteners)
2 or more times a day



Mercer Island School District - Source: 2023 Healthy Youth Survey

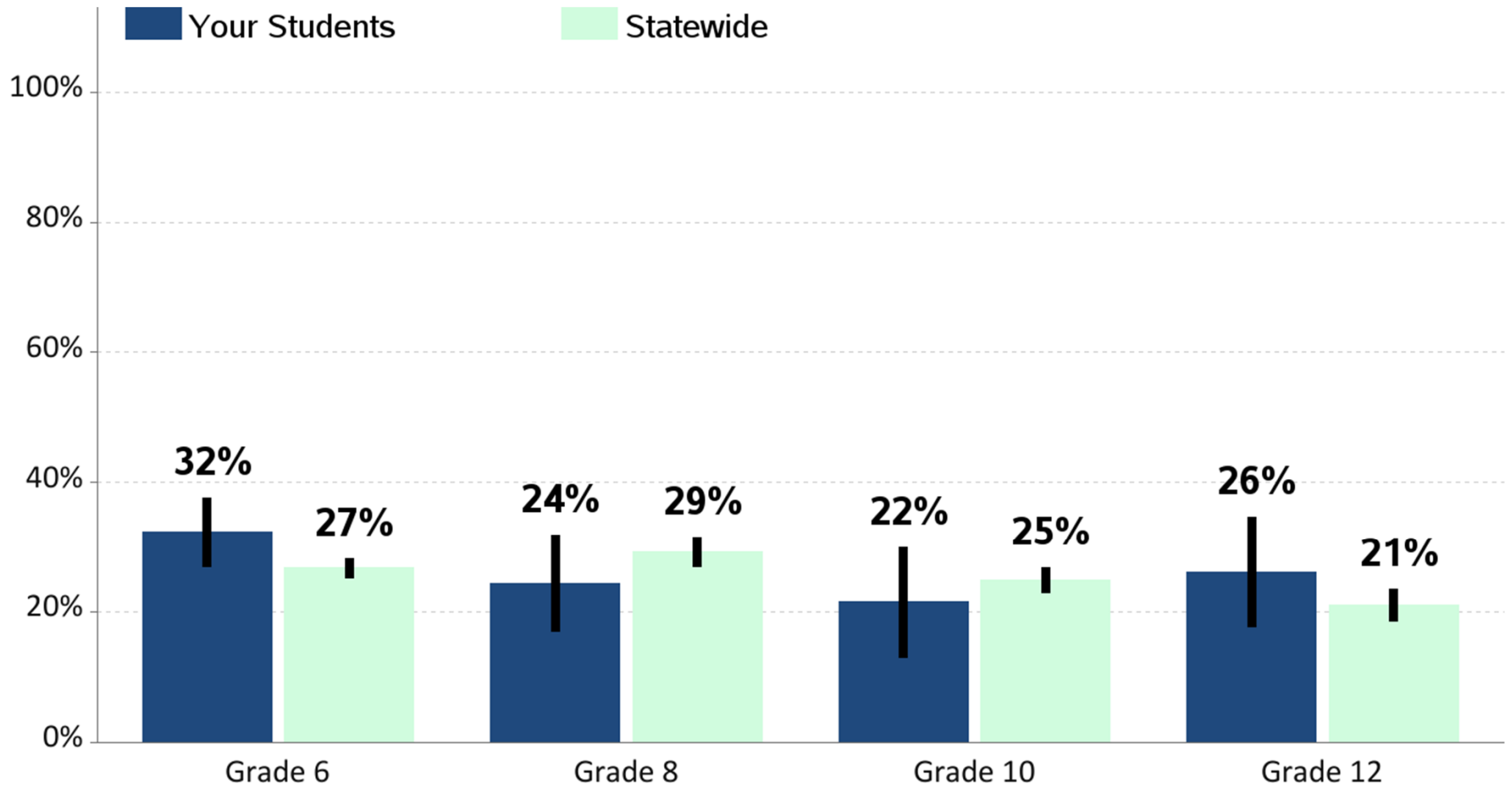
Excessive Screen Time

Percent of students who report 3 or more hours of screen time on an average school day
(time spent in front of a TV, computer, smart phone, or other electronic device watching shows or videos, playing games, accessing the Internet, or using social media)



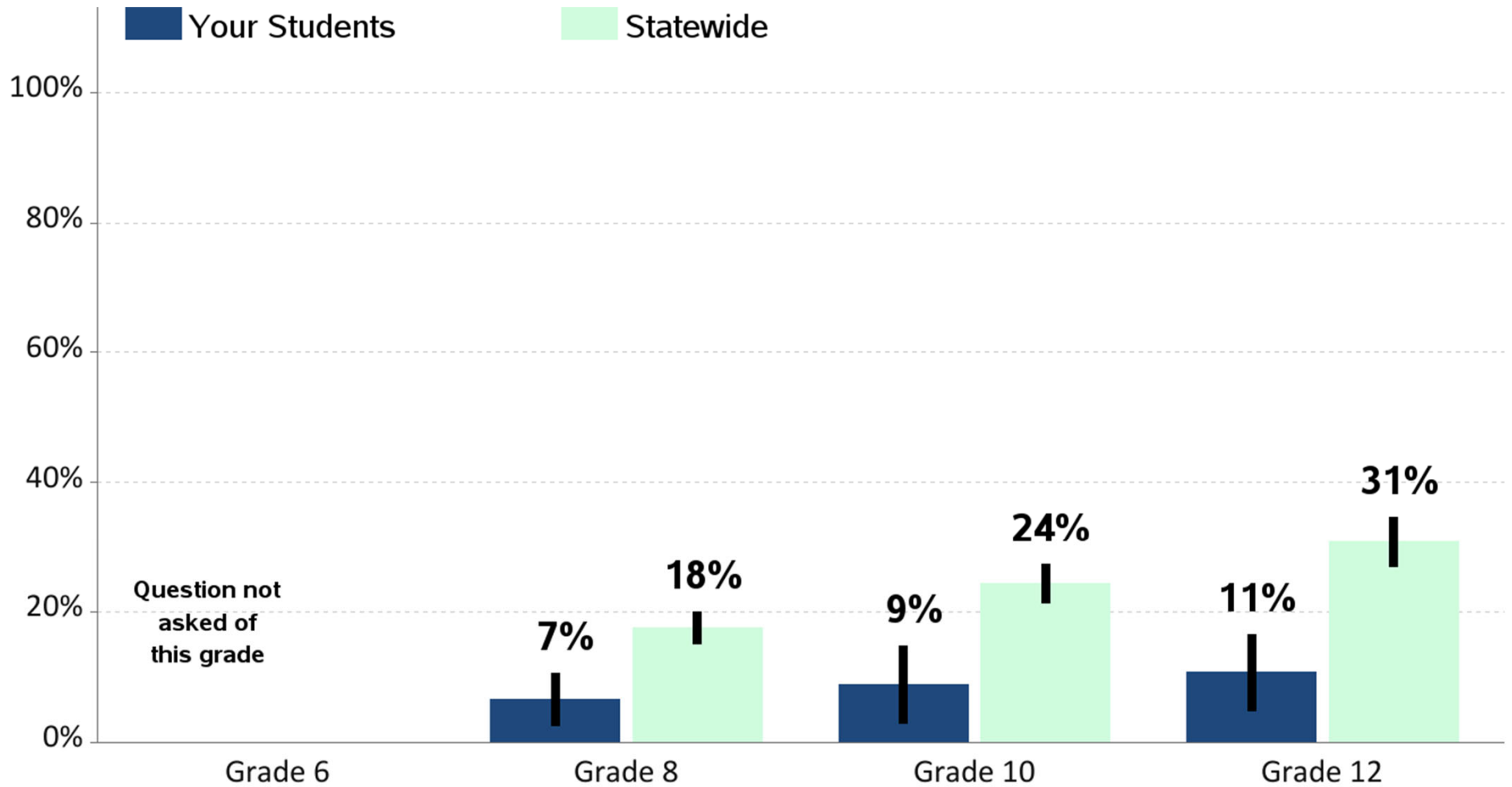
60 Minutes of Physical Activity per Day

Percent of students who report being physically active
60 minutes per day, 7 days a week



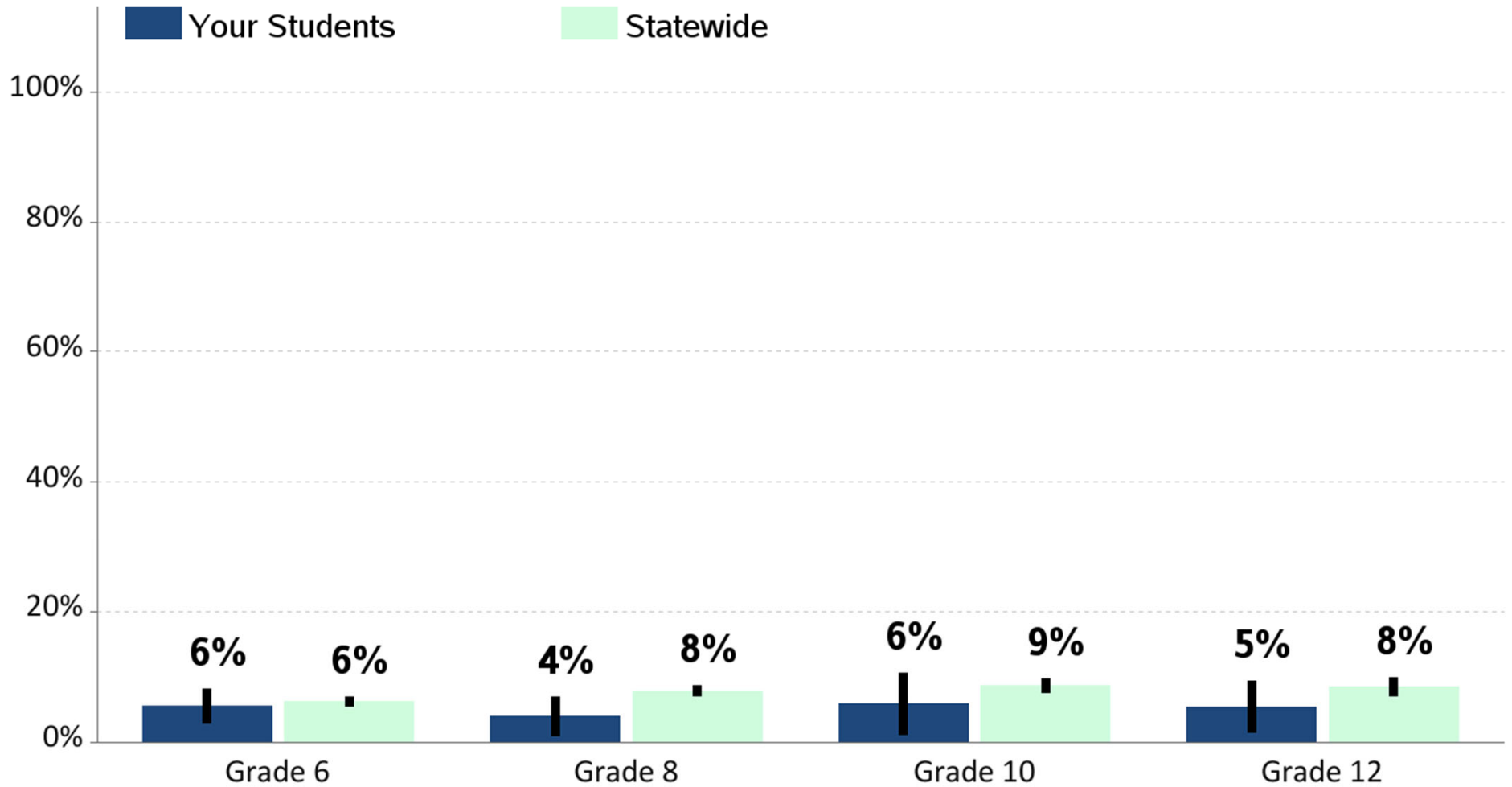
Body Mass Index (BMI) Over 25.0

Percent of students who report a BMI over 25.0
(according to reported height and weight)



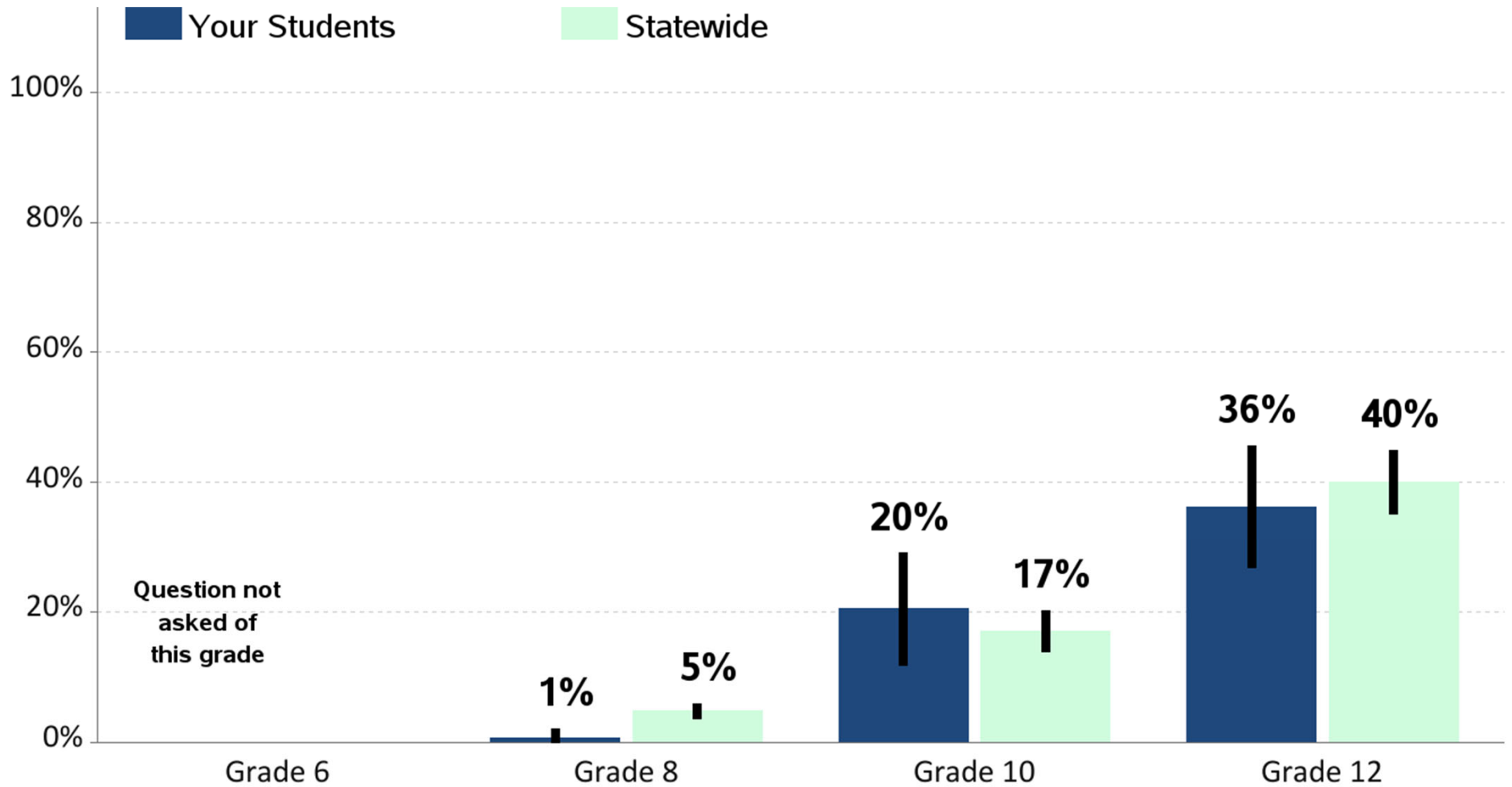
Current Asthma

Percent of students who currently have asthma



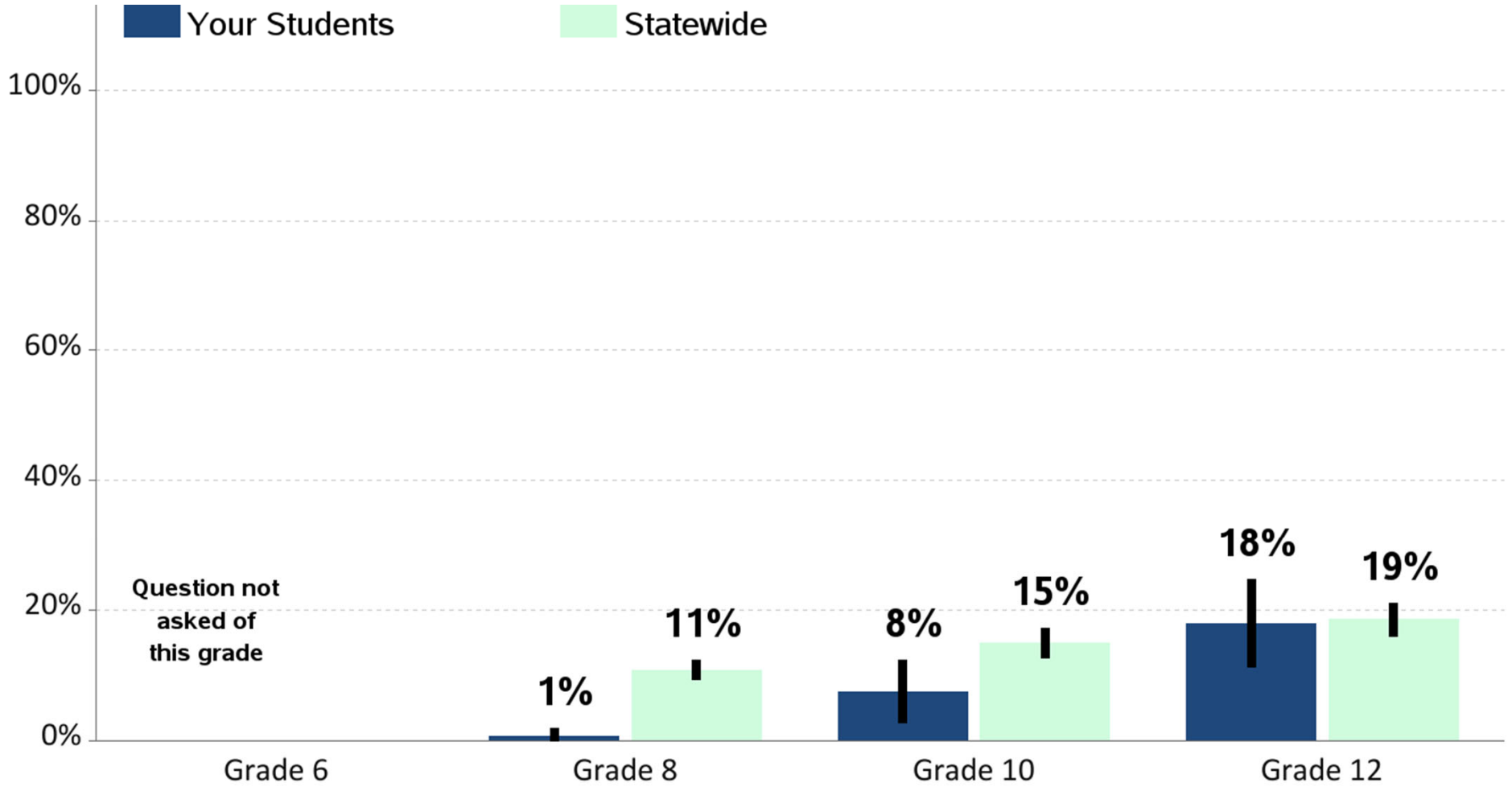
Lifetime Sex

Percent of students who report ever having sex in their lifetime



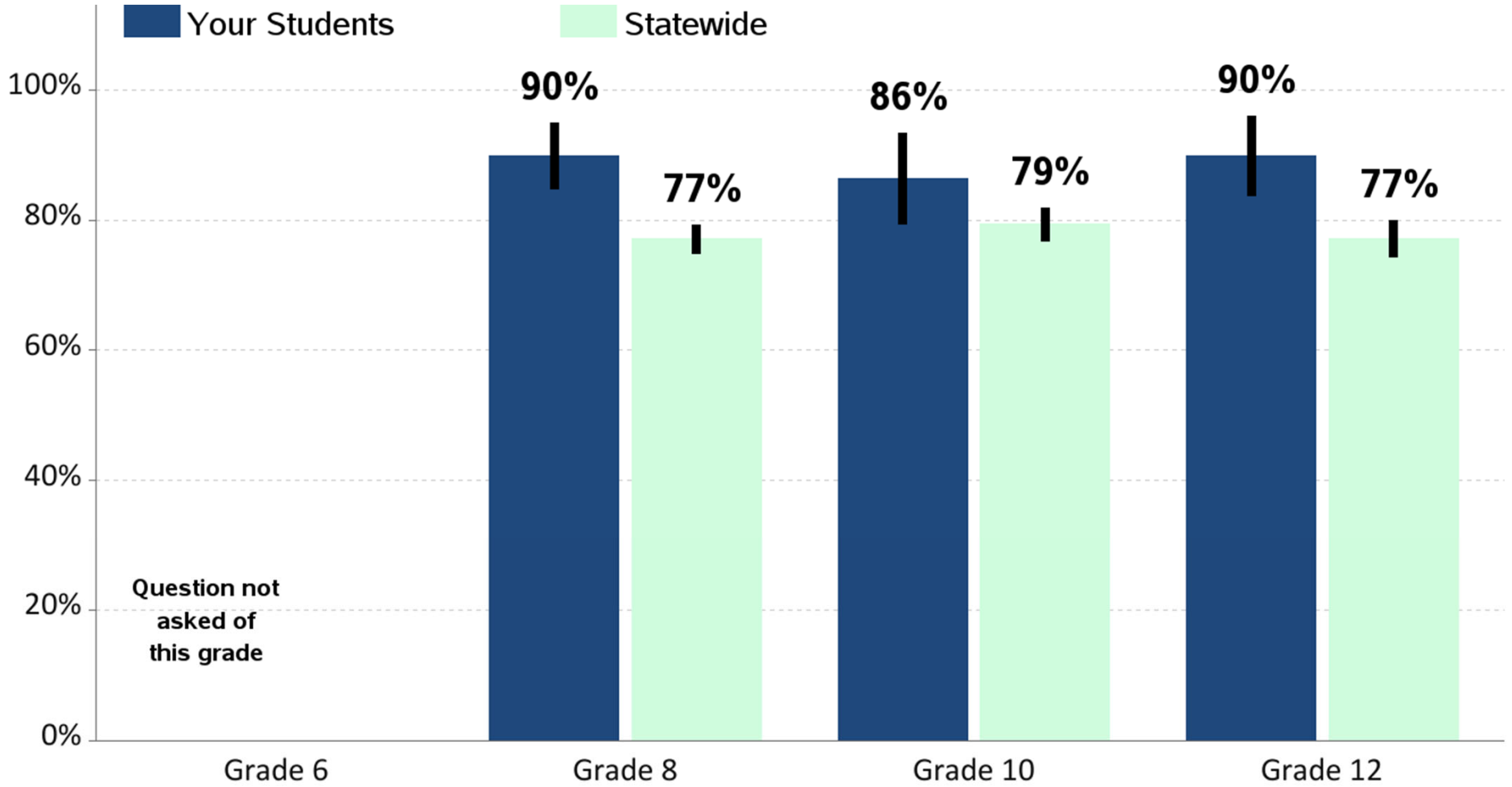
Lifetime Sexual Abuse

Percent of students who report having ever been in a situation where someone made them engage in kissing, sexual touch or sexual intercourse when they did not want to



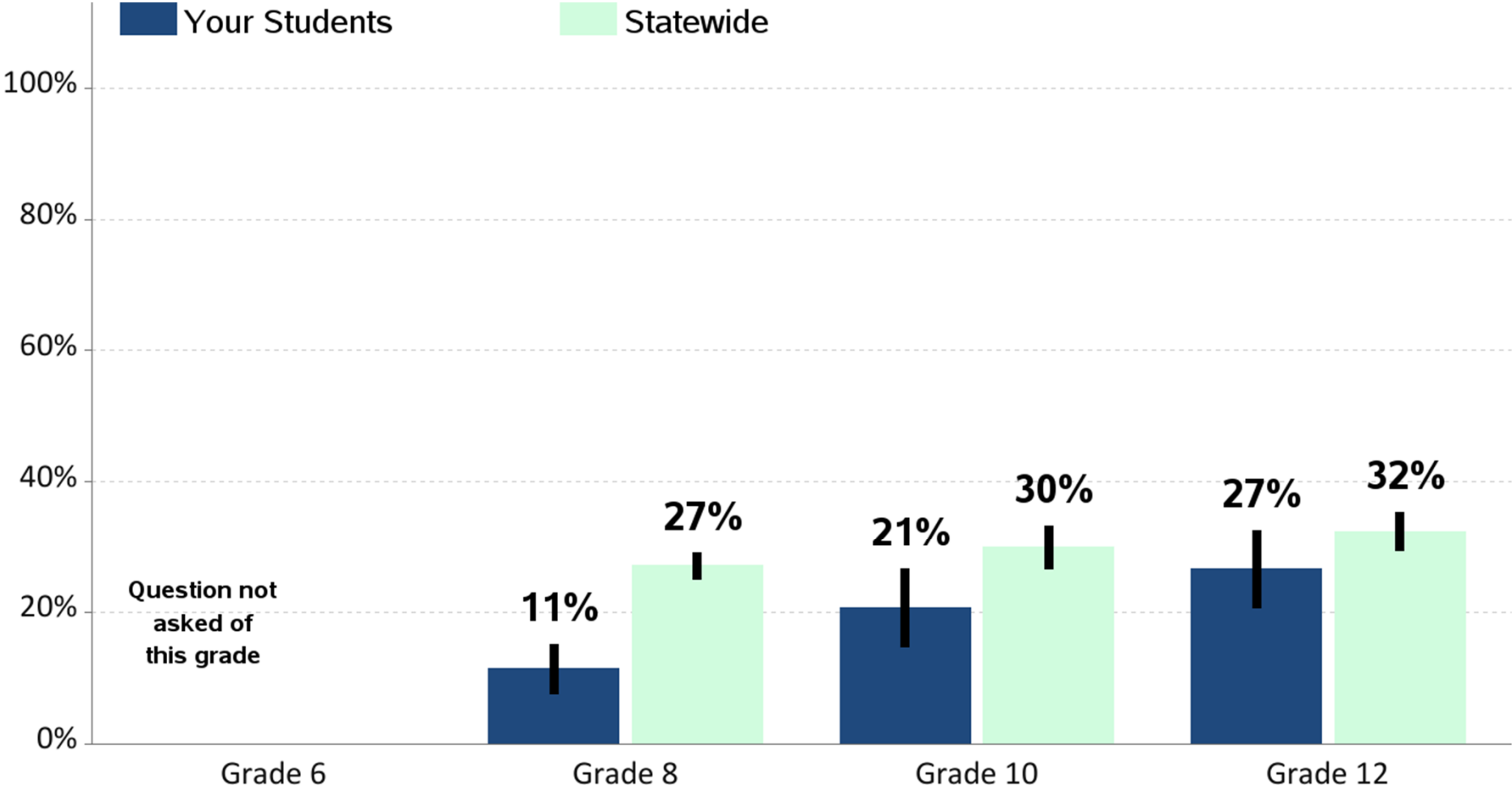
Access to Dental Care

Percent of students who report visiting a dentist for a routine checkup in the past year



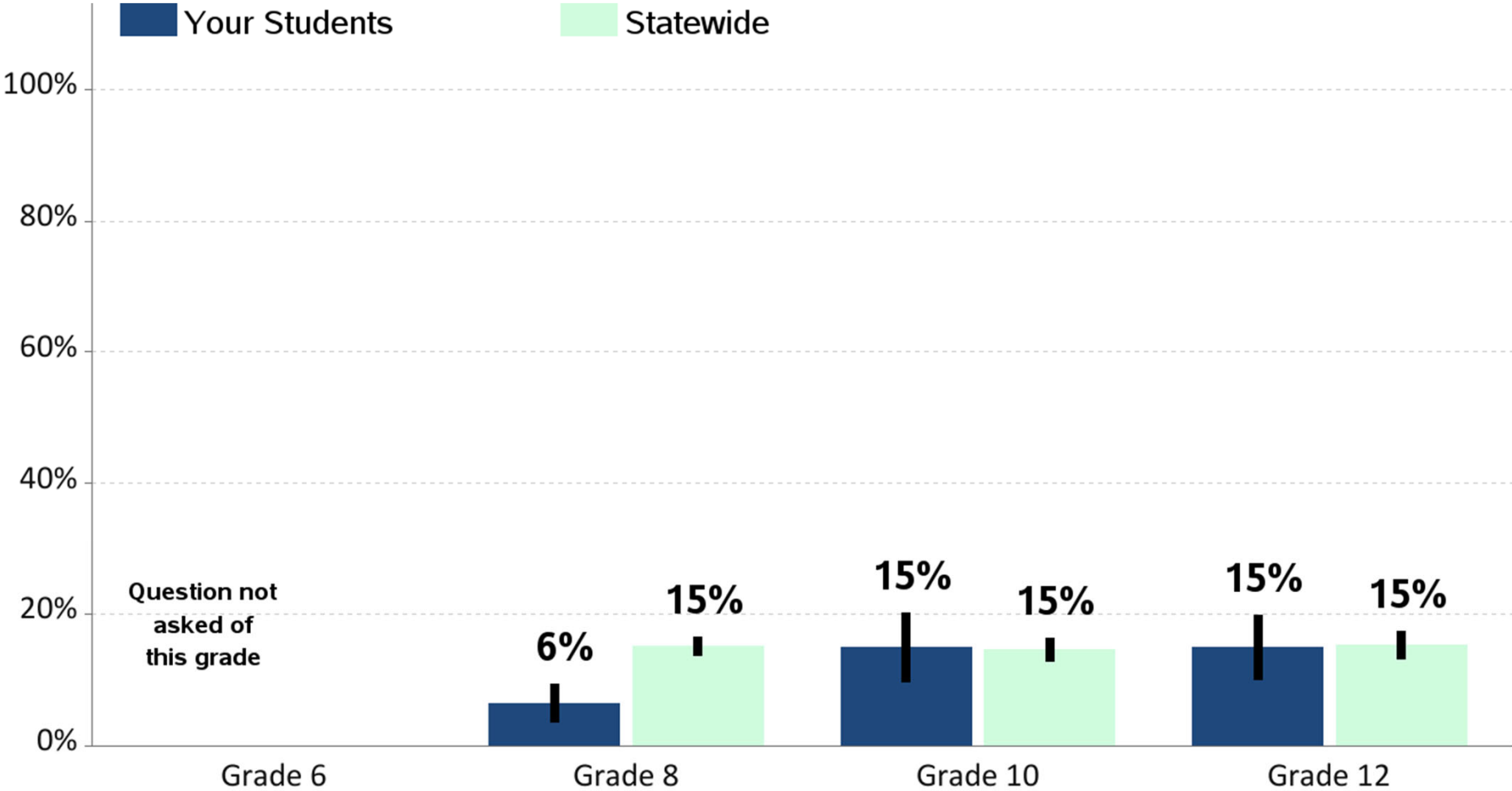
Depression

Percent of students who report feeling so sad or hopeless almost every day for two weeks or more in a row that they stopped doing some usual activities in the past year.



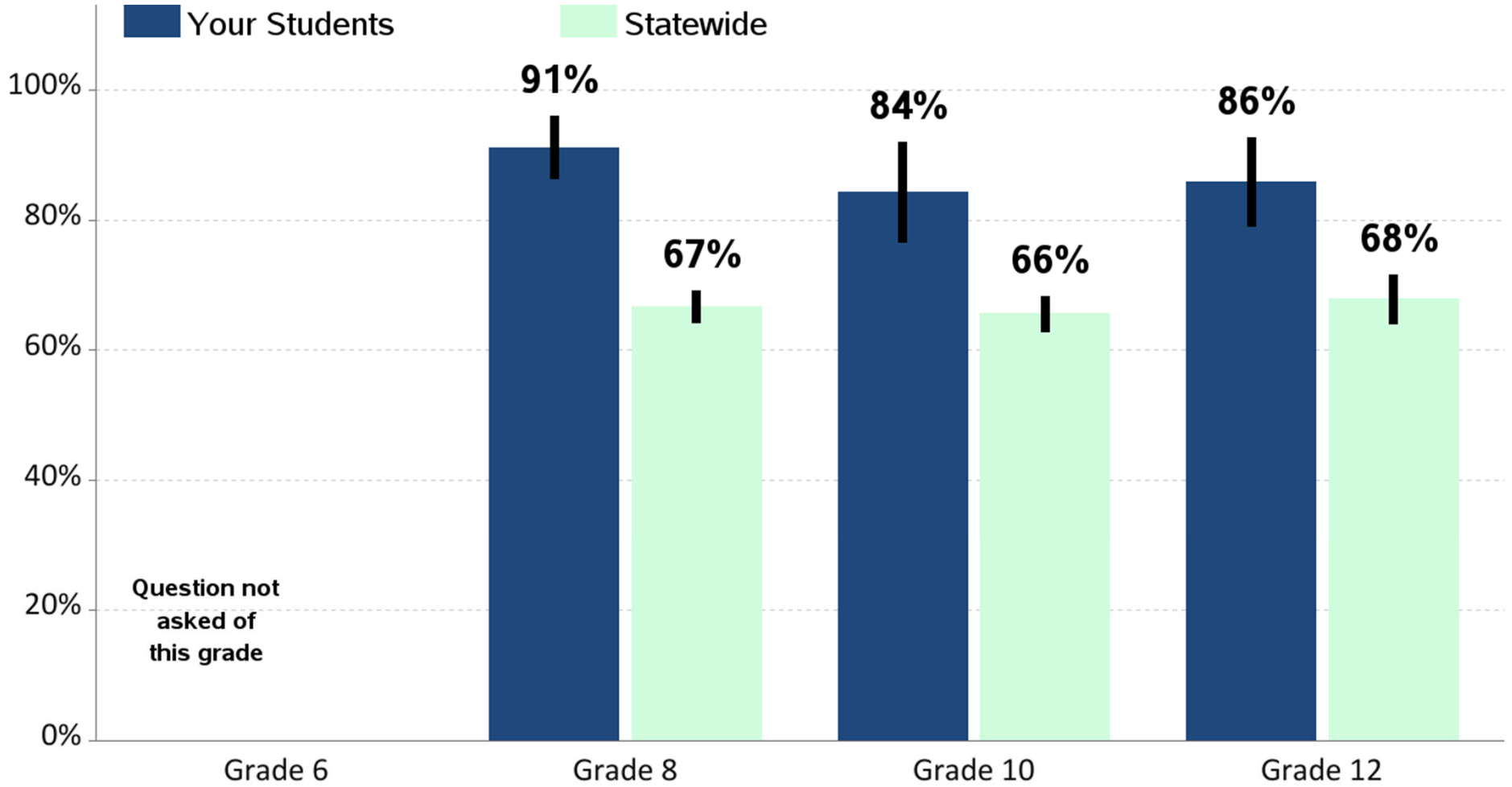
Contemplation of Suicide

Percent of students who report having seriously considered suicide in the past year



Someone in Community to Talk To

Percent of students who report having an adult in their neighborhood or community they can talk to about something important





AB 6595: YFS Community Needs Assessment and 2023 WA Healthy Youth Survey



YFS Continuum of Care

Promotion/Prevention

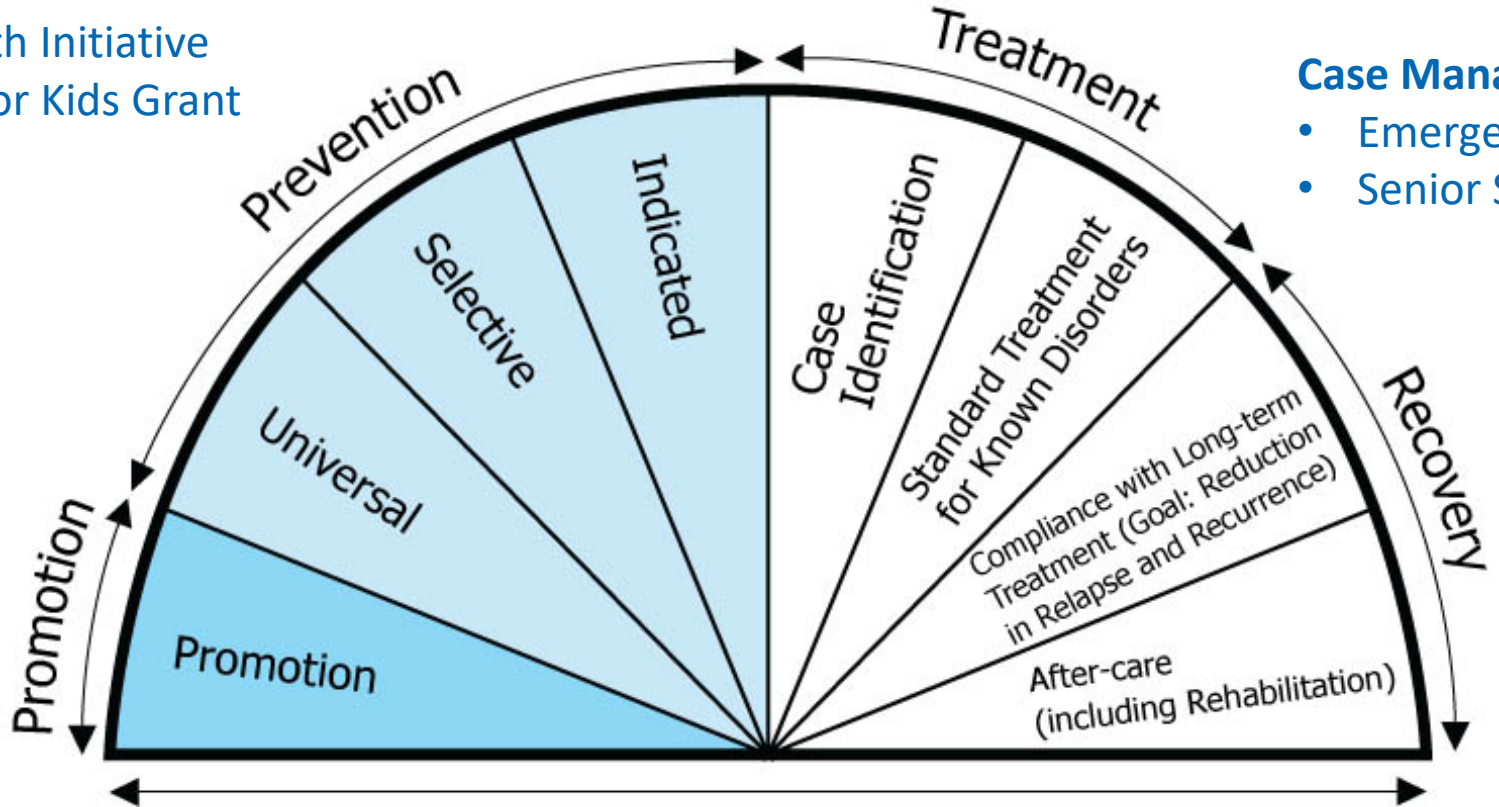
- Healthy Youth Initiative
- Best Starts for Kids Grant

Treatment/Intervention

- Outpatient Therapists
- School-Based Counselors

Case Management

- Emergency Assistance
- Senior Services



Post Pandemic Human Service Landscape on Mercer Island

- **YFS Pandemic Adjustment:** tele-mental health, food security cards, impact of social media, increase rent and food assistance, staffing level changes
- **YFS 2023-2024 Post pandemic adjustments:** modify food security, maintain increase rent and food assistance (need), return to in-person therapy (telehealth option remains)
- **2024-2025 Assess Behavioral Health/ Human Service Needs** in Community to inform YFS programming in the post pandemic recovery phase

YFS Community Needs Assessment (2024)

- BERK Consultants
- 2023-2024 YFS Work Plan
- Previous Assessments (2015, 2019)
- Supported by Pandemic Relief Funds
- Community focus groups, local/regional health survey data, census data

WA Healthy Youth Survey (2023)

- Statewide implementation every 2 years
- Mercer Island School District, Grades 6, 8, 10, 12
- Includes behavioral health and drug/alcohol measures
- Student self-report survey (includes validity/reliability measures)



YFS Community Needs Assessment Key Findings

YFS Community Needs Assessment Key Finding Domains

1. Community Demographics
2. Youth Mental Wellbeing
3. Drugs and Alcohol
4. Parenting
5. Community and Connection
6. Seniors and Older Adults
7. Basic Needs

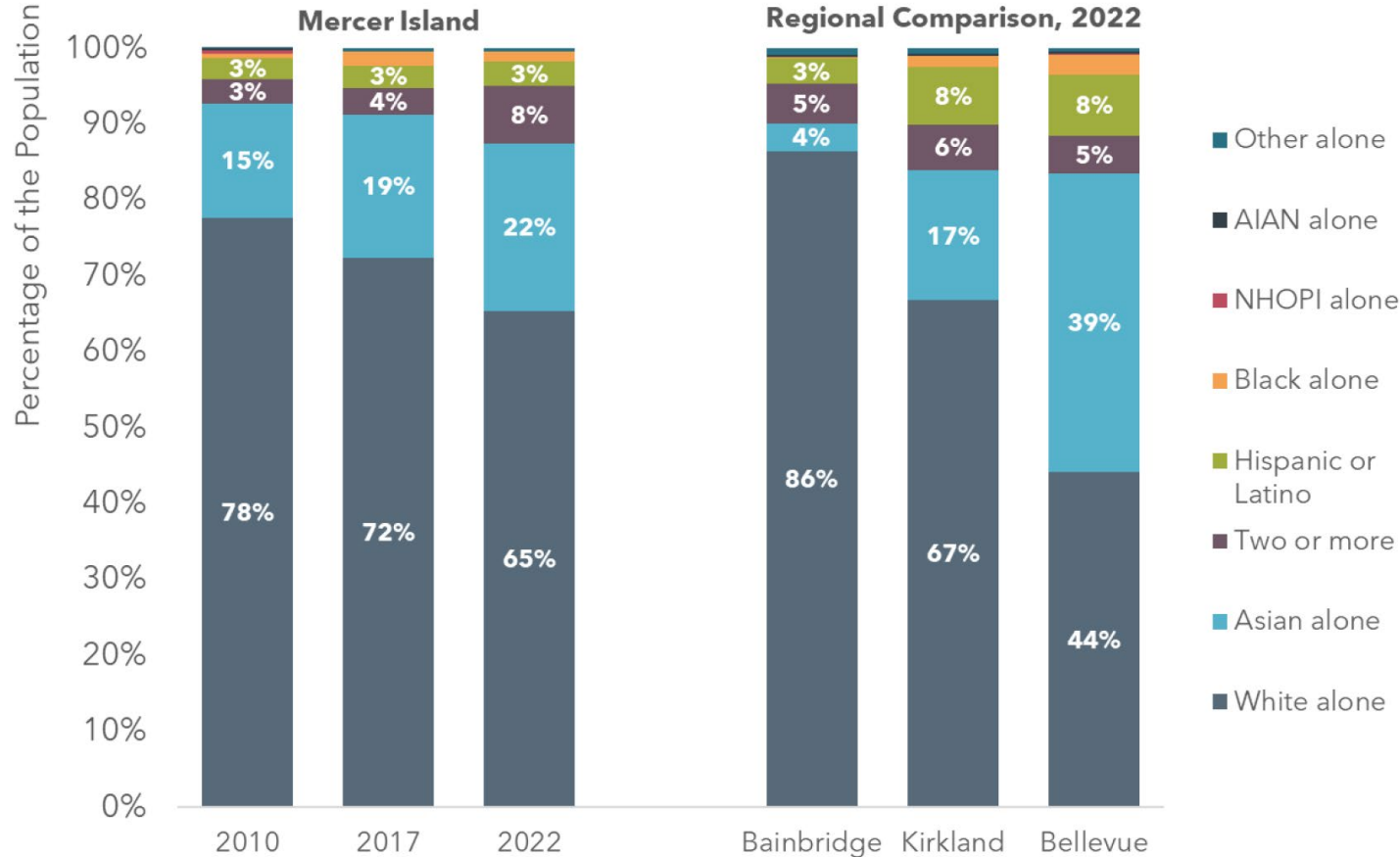


1) Community Demographics

- Largest population increase in Asian and multiracial (two or more races) individuals and families.
- 2023-24 MISD enrollment demographics – first year white students were minority 49%.
- Seniors (age 60+) comprise 27% of population.

1) Community Demographics

Change in race and ethnicity in Mercer Island from 2010 to 2022, and 2022 comparison to regional cities



Race and Ethnicity of Mercer Island Public Schools Students, 2012 and 2023

	2012-13		2023-24	
	Total	Percent	Total	Percent
American Indian / Alaskan Native	14	0.3%	4	0.1%
Asian	805	19%	1,092	27%
Black or African American	52	1%	40	1%
Hispanic or Latino of any race	156	4%	290	7%
Native Hawaiian / Other Pacific	10	0.2%	6	0.2%
Two or more races	200	5%	582	15%
White	3,105	72%	1,961	49%
Total	4,342		3,975	

Sources: WA Office of Superintendent of Public Instruction; BERK 2024

Sources: WA Office of Superintendent of Public Instruction; BERK 2024, Exhibit 4.

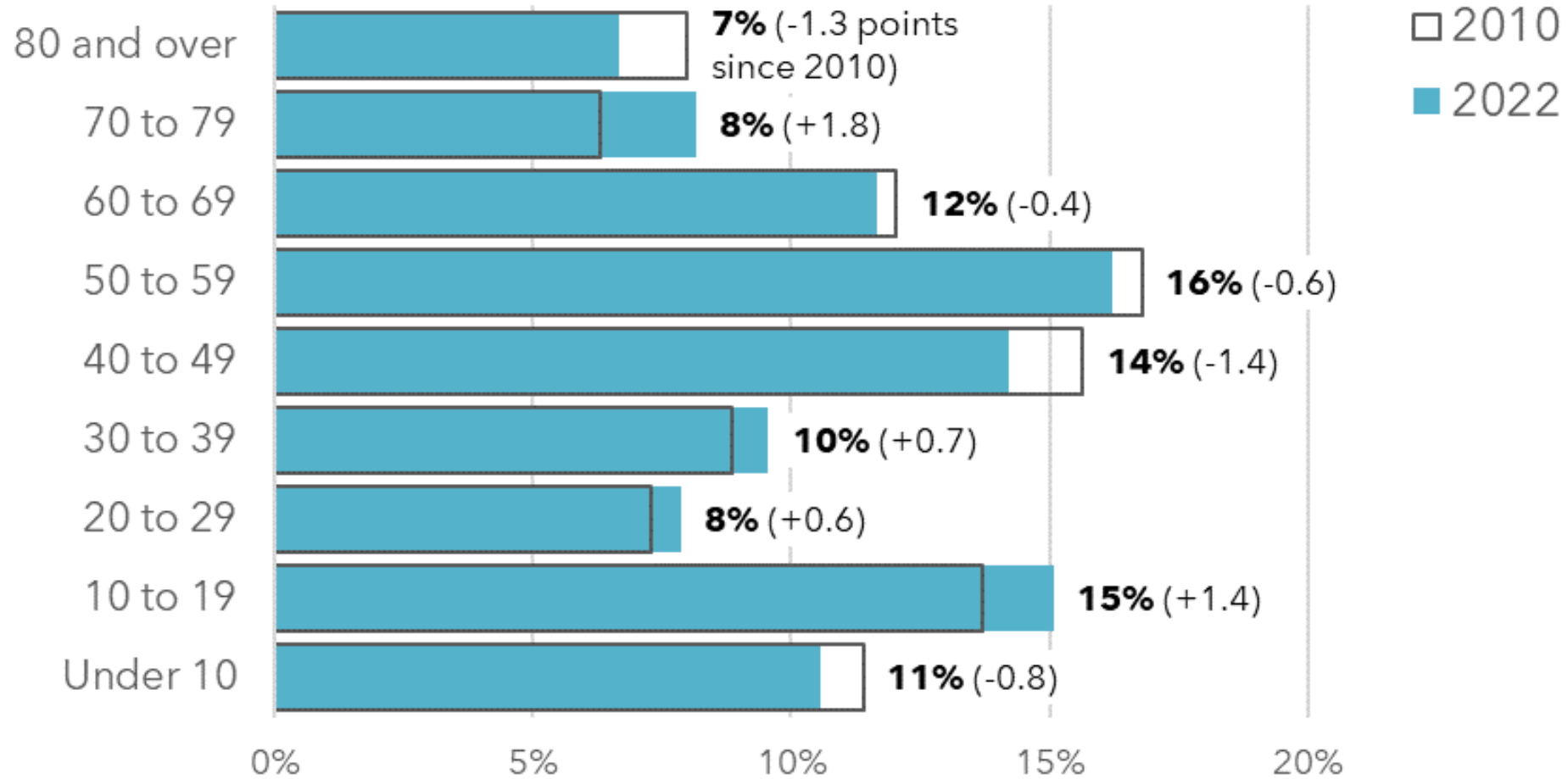
1) Community Demographics

Student sexual orientation by percentage by grade level, 2023

Sexual Orientation	Grade 8	Grade 10	Grade 12
Heterosexual/straight	78%	77%	70%
Bisexual	8%	12%	18%
Something else fits better	6%	4%	8%
Questioning/Not sure	6%	4%	7%
Gay or lesbian	5%	5%	6%
I do not know what the question is asking	7%	3%	2%

Note: These are not mutually exclusive categories and thus do not sum to 100%.

Change in Age Distribution from 2010 to 2022



AB 6595 | Exhibit 3 | Page 106



2) Youth Mental Wellbeing

- High achieving community increases pressure on youth to succeed.
- Higher than state average alcohol/ marijuana use and anxiety.
- Depression/ suicide ideation close to state average, still too high.
- Access to supportive adults, health/mental health resources higher than state averages.
- Higher than state average on “Hope scale”.

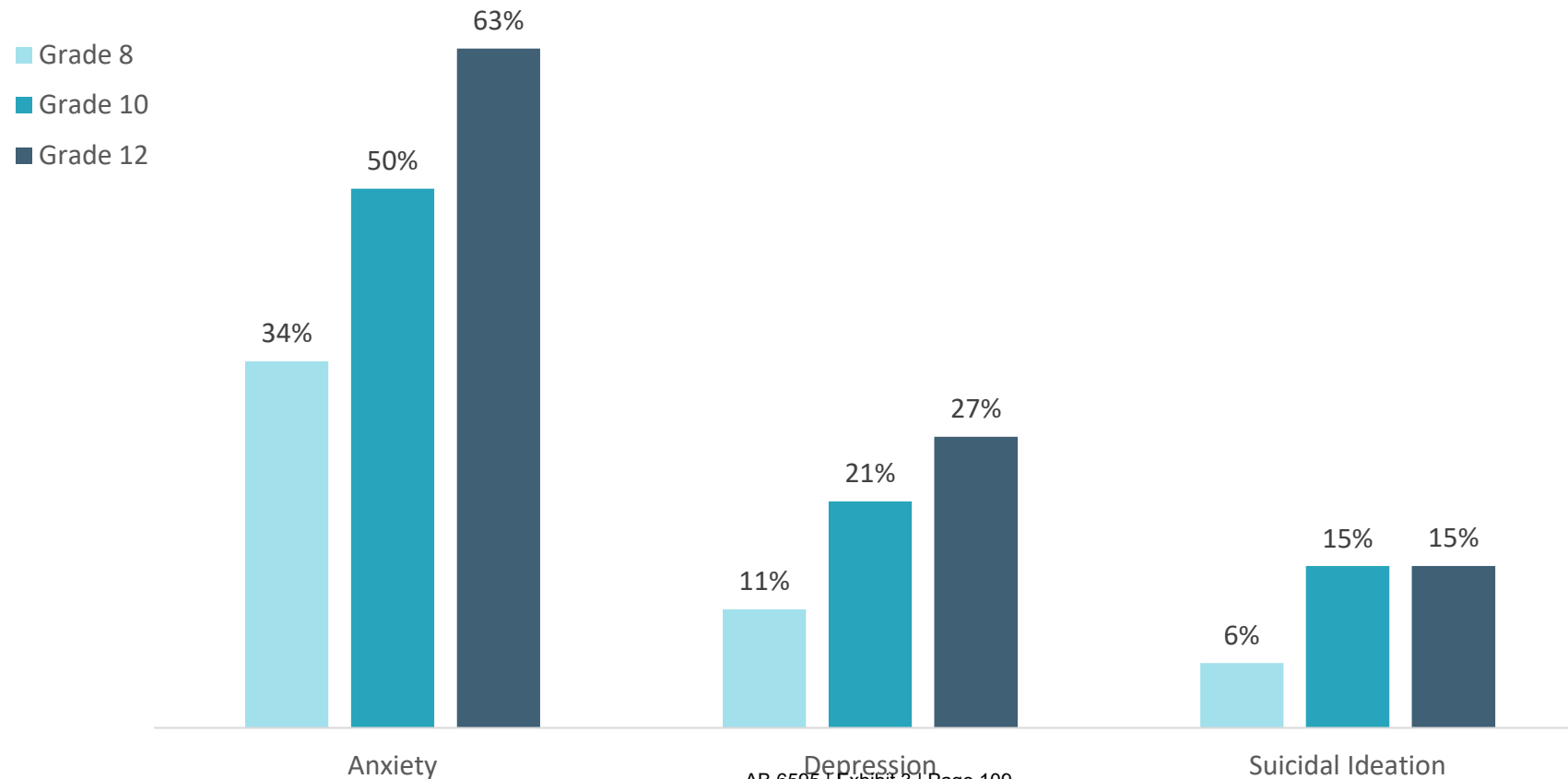


Youth Mental Wellbeing

- *“Socializing with people online is way different than making friends in person. The pandemic stunted my social skills. It was a setback.” – MIHS student*
- *“There is pressure to take rigorous courses. You completely disregard your mental health for academic excellence.” – MIHS student*
- *“(It is) constantly balancing societal expectations for your future.” – MIHS student*

2) Youth Mental Wellbeing

Percent of Mercer Island students who experienced anxiety, have depressive feelings, or have suicidal thoughts during the last 12 months, by grade level (2023)



AB 6595 | Exhibit 3 | Page 109

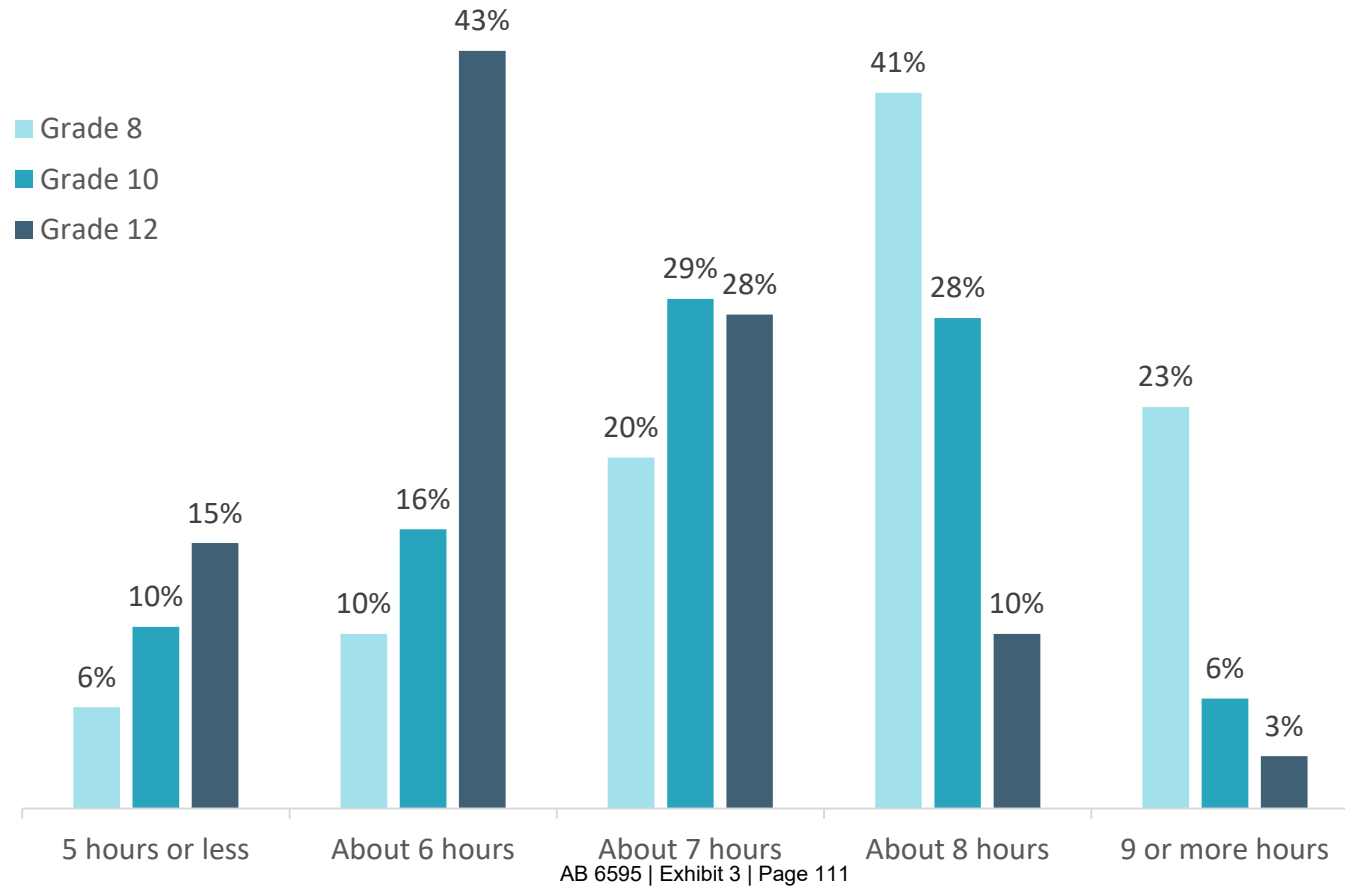
2) Youth Mental Wellbeing

Change in the percent of students reporting depressive feelings or suicidal thoughts during the last 12 months, 2006 through 2023.



2) Youth Mental Wellbeing

Average hours of sleep per school night by Mercer Island students by grade level (2023)

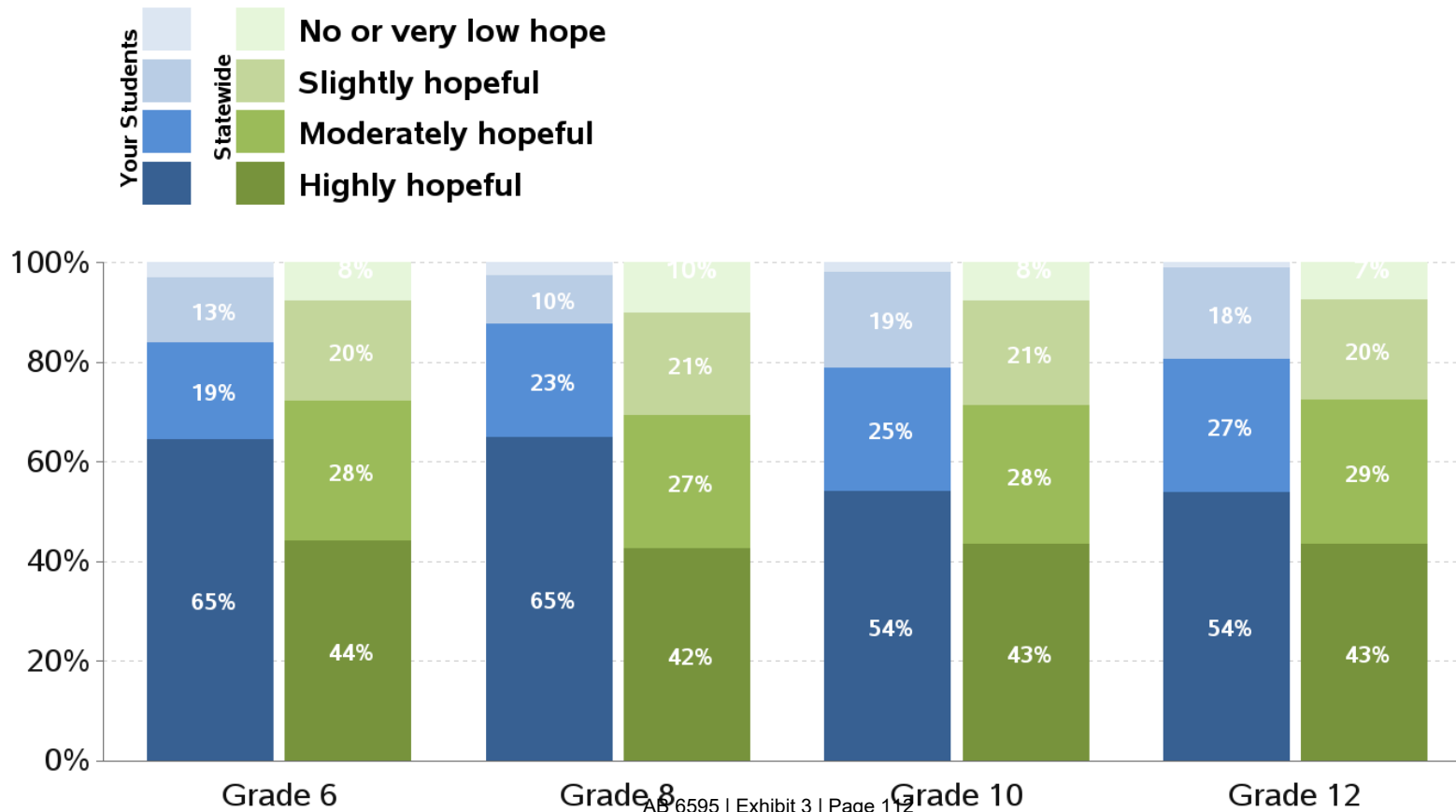


AB 6595 | Exhibit 3 | Page 111

2) Youth Mental Wellbeing

Mercer Island Student Hope Scale

Hope reflects a future orientated mindset and motivational process toward attaining a desirable goal. Research links hope with overall physical, psychological, and social well-being.



AB 6595 | Exhibit 3 | Page 112



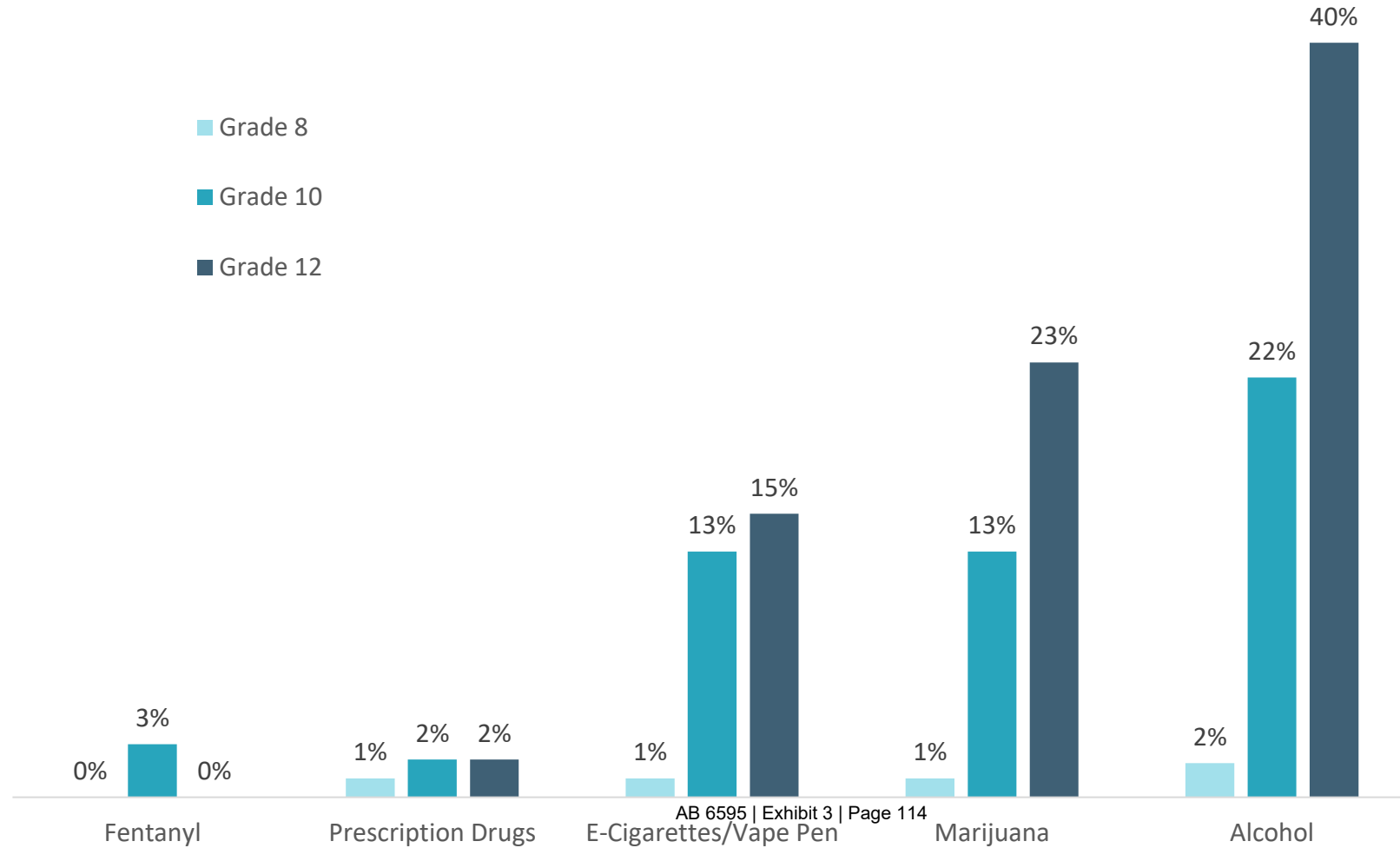
3) Drugs and Alcohol

- Underage alcohol use remains above state average (grades 10 & 12).
- Binge drinking a particular concern.
- # youth using marijuana same; high potency product a concern.
- Over time, alcohol use is declining.
- Vape use increase; loose regulations.
- Fentanyl remains concern regionally; almost zero MI youth using.

AB 6595 | Exhibit 3 | Page 113

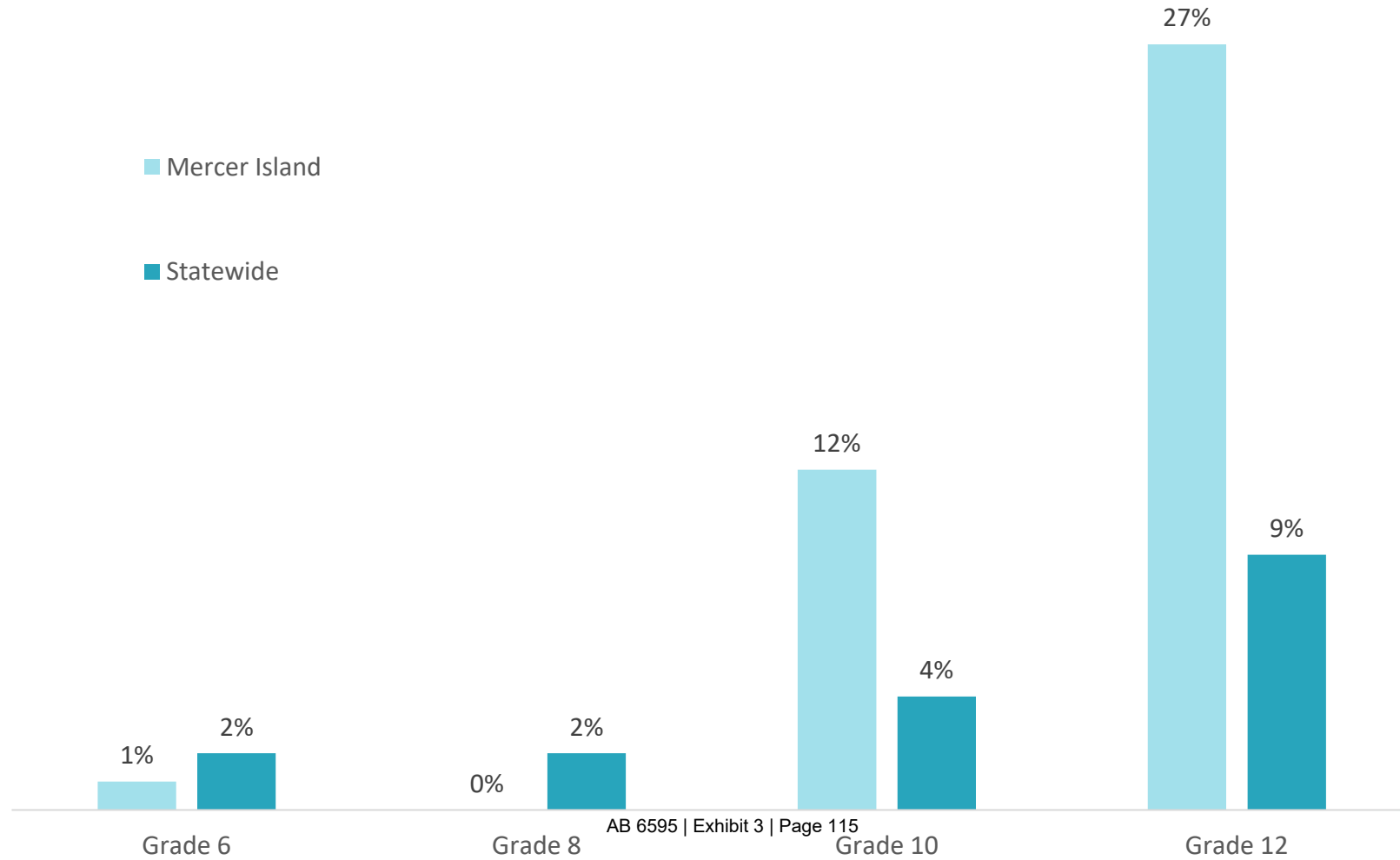
3) Drugs and Alcohol

Percent of Mercer Island students reporting substance use within the last 30 days by grade level (2023)



3) Drugs and Alcohol

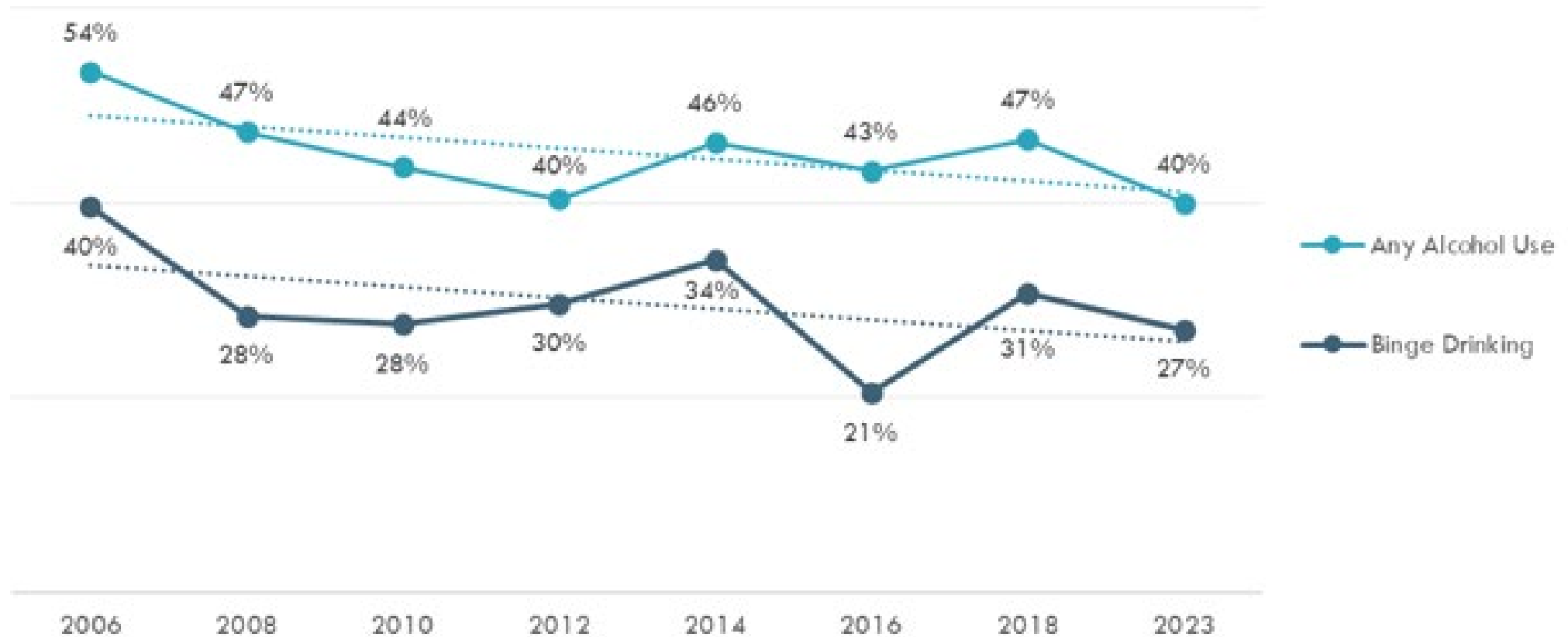
Percent of Mercer Island who report binge drinking (5 or more drinks in a row) in the past 2 weeks (2023)



AB 6595 | Exhibit 3 | Page 115

3) Drugs and Alcohol

Change in the percent of students reporting any alcohol use or binge drinking in the last 30 days, 2006 through 2023

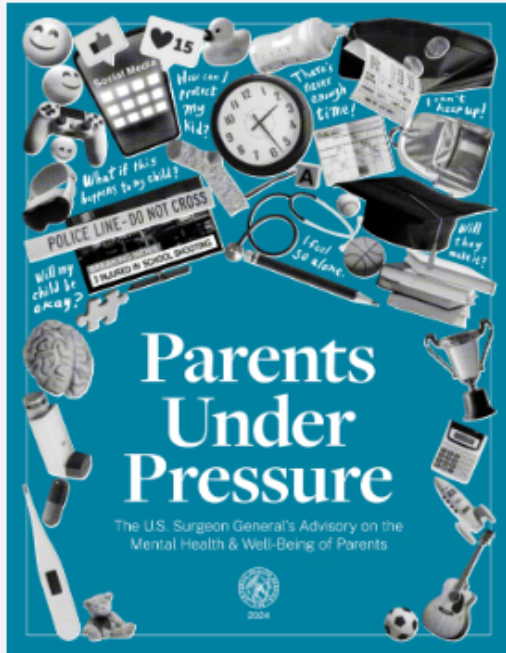




4) Parenting

- Parents report experiencing burnout and high levels of stress
- Impact of the COVID-19 pandemic on children increased needs and resources sought by parents
- Growing demand for culturally relevant resources to equip immigrant parents with tools

AB 6595 | Exhibit 3 | Page 117



Parents Under Pressure: The U.S. Surgeon General Advisory on the Mental Health and Well-Being of Parents

This Surgeon General's Advisory highlights the stressors that impact the mental health and well-being of parents and caregivers, the critical link between parental mental health and children's long-term well-being, and the urgent need to better support parents, caregivers, and families.

Source: US Department of Health and Human Services <https://www.hhs.gov/sites/default/files/parents-under-pressure.pdf>



5) Community and Connection

- The pandemic had a significant impact on the sense of belonging and connection that many residents of all ages and backgrounds relied on for community and identity.
- *“As a community we need opportunities to organically connect. Social in-person support and safe fun places for kids and adults are things we are lacking as a community.”* - Parent



6) Seniors and Older Adults

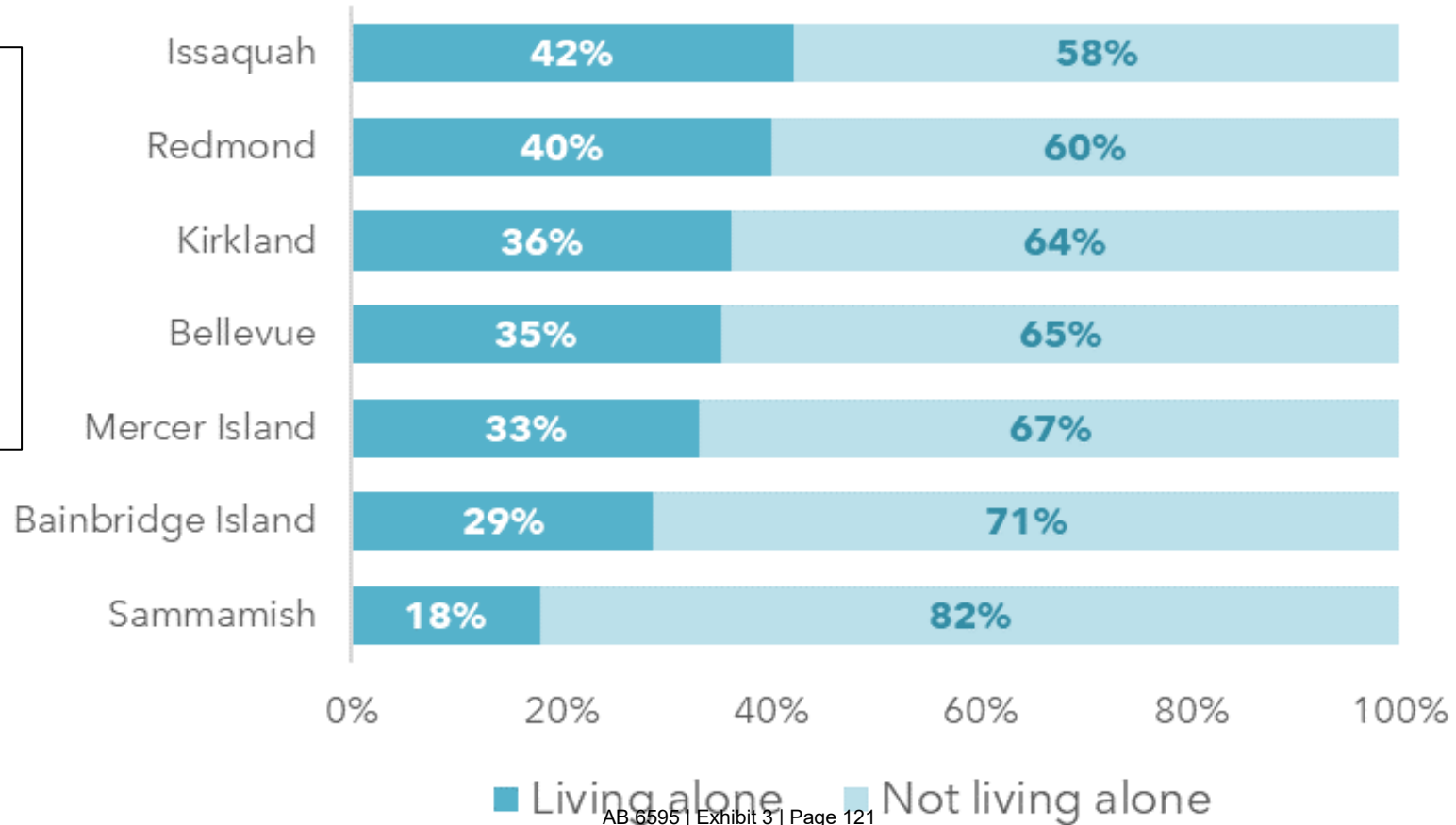
- Isolation and lack of connection remain a concern.
- Elderly residents are impacted by limited transportation and local resources.
- Seniors are experiencing mental health issues, specifically anxiety, depression, grief, and memory loss.
- Need for increased communication about resources, activities, and opportunities.
- *“Not only do we get seniors wanting more resources and opportunities for connection, but adult children also want resources for their aging parents.” – MIYFS staff*

AB 6595 | Exhibit 3 | Page 120

6) Seniors and Older Adults

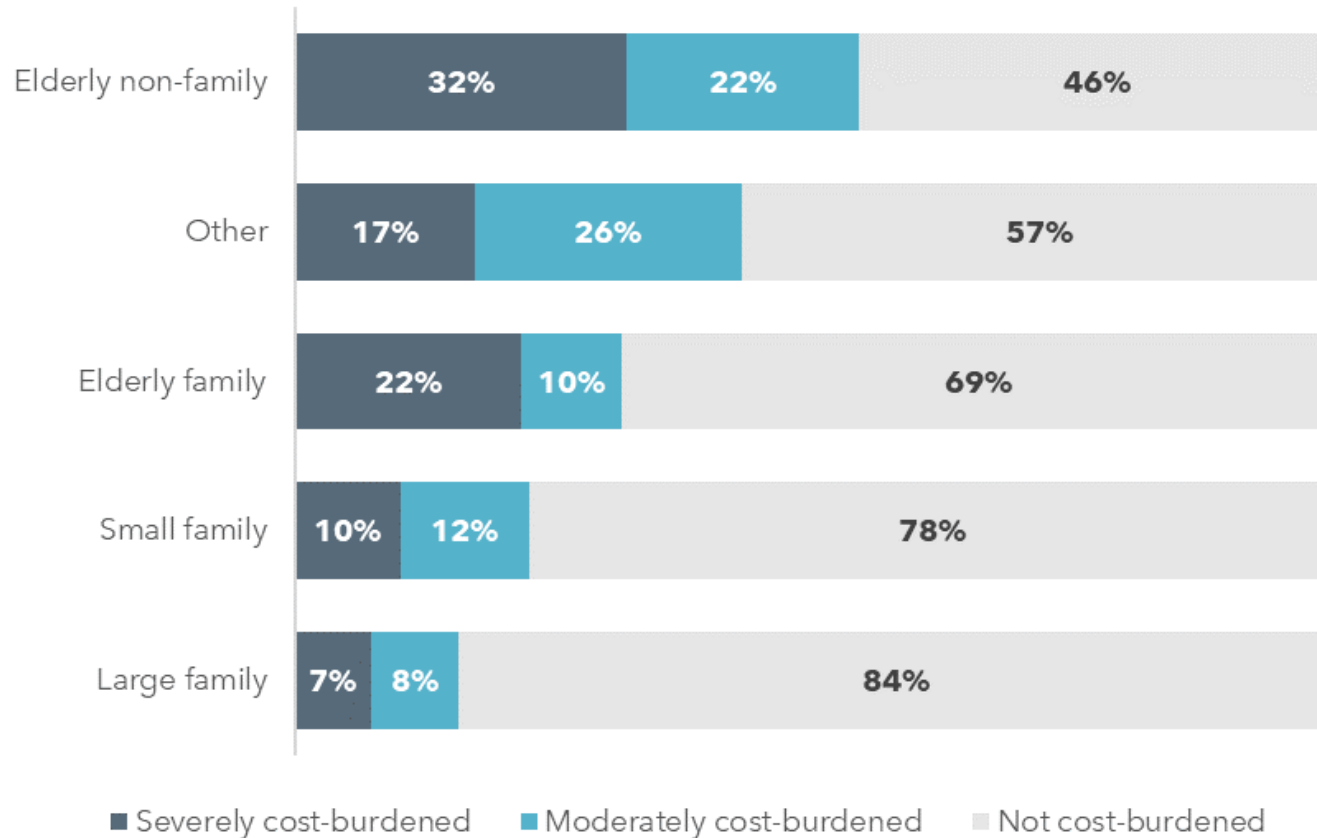
Households with a Person 65 Years or Older, Living alone versus Not Living Alone, Mercer Island and Comparison Cities (2022)

Seniors (age 60+) comprise 27% of MI population
33% of those seniors are living alone



6) Seniors and Older Adults

Housing Cost-Burden Status by Household Type, 2020



*Moderately cost-burdened = household spends more than 30% of its income on rent and utilities.
Severely cost-burdened = household spends more than 50% of its income on these expenses.*



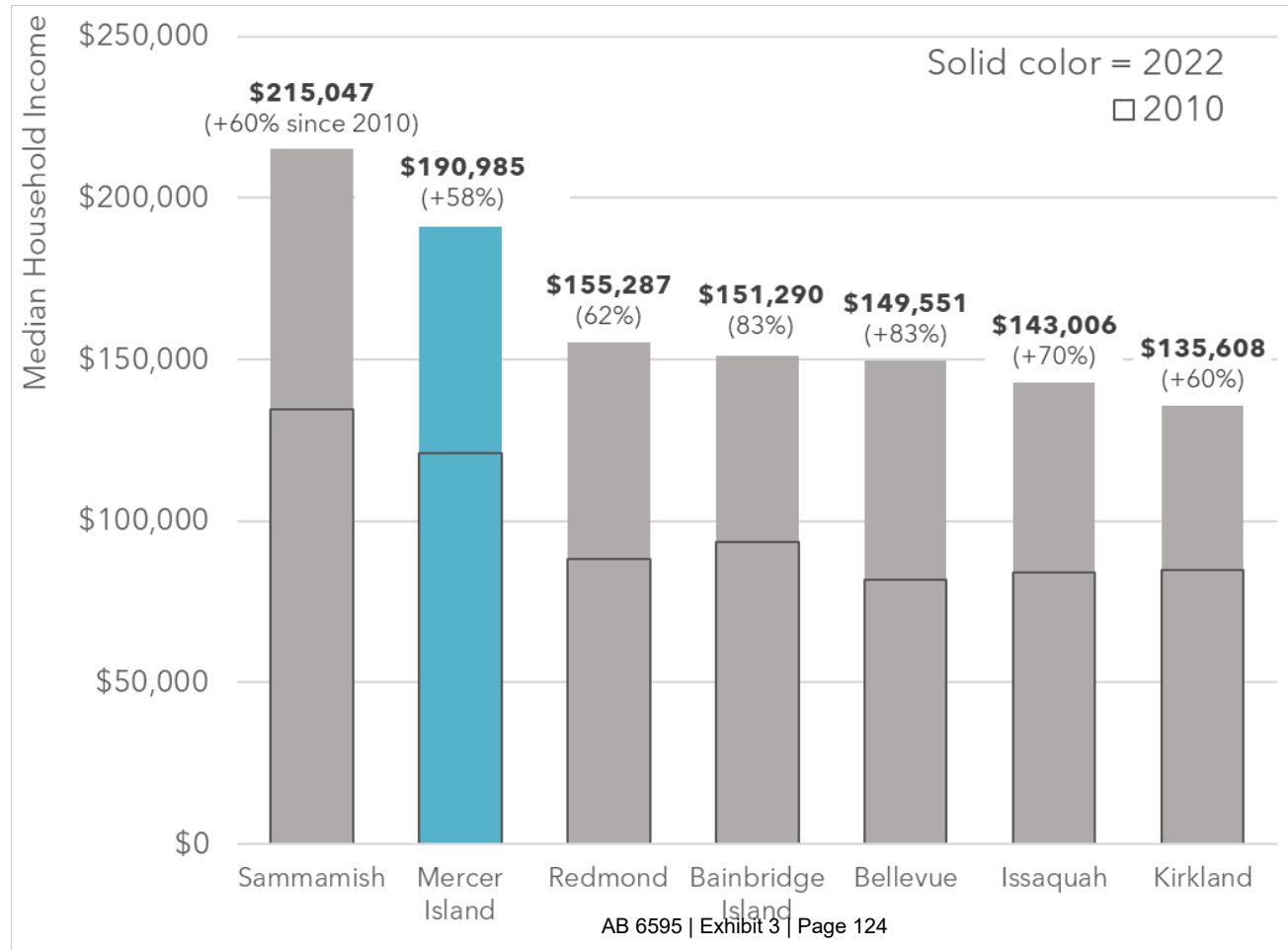
7) Basic Needs

- 5% of MI lives in poverty.
- Increased demand for support with meeting basic needs.
- Financial insecurity concern among older adults on fixed incomes.
- Stressors include unexpected employment and medical issues, childcare cost, inflation, sunseting pandemic supports.
- Demand for food assistance quadrupled during the pandemic; current levels down but above 2019 levels.

AB 6595 | Exhibit 3 | Page 123

7) Basic Needs

Median Household Income, Mercer Island and Comparison Cities, 2010 and 2022

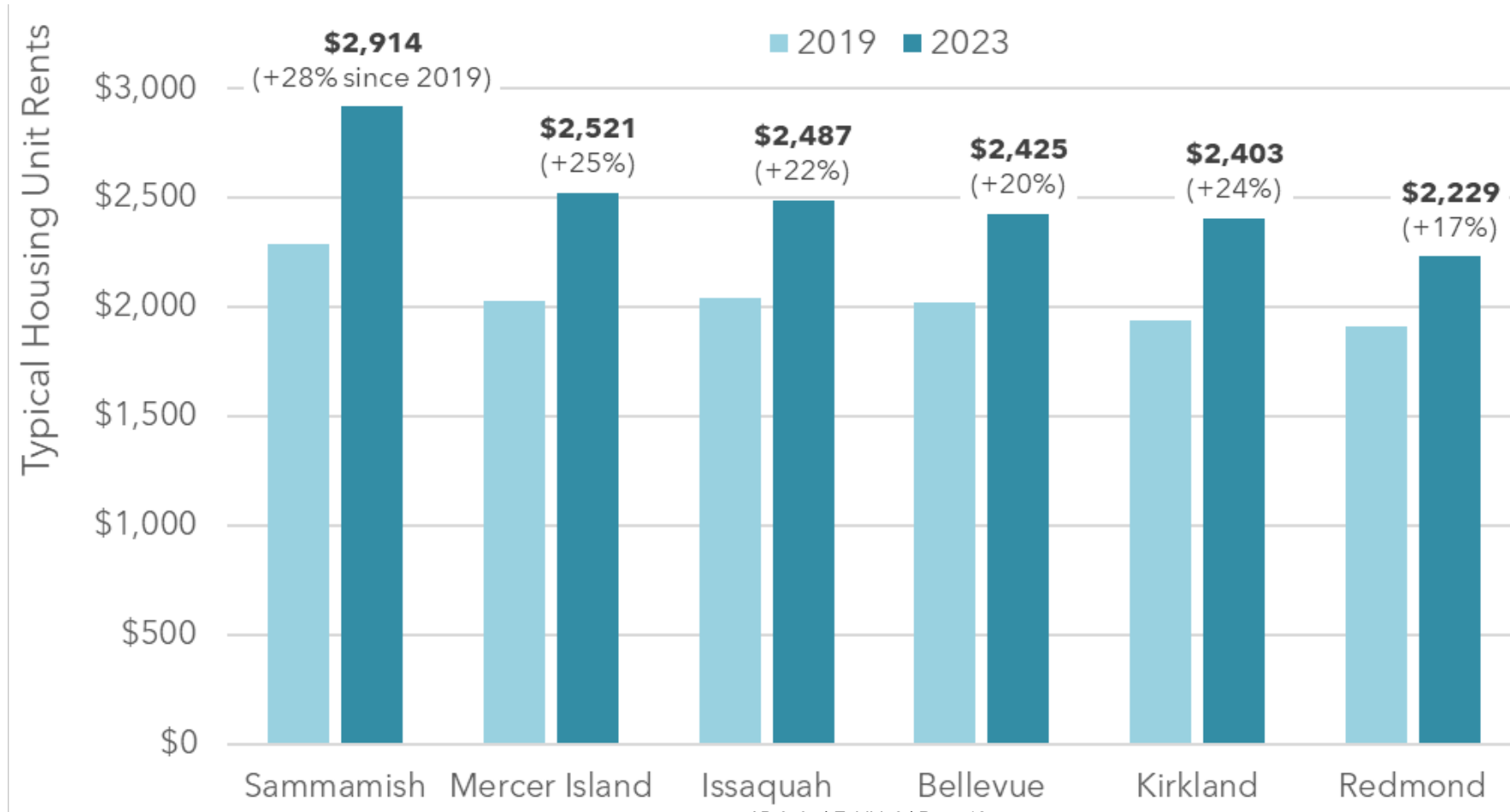


AB 6595 | Exhibit 3 | Page 124

Note: Median household incomes represent nominal dollars for 2010 and 2022.
Sources: American Community Survey 5-year Estimates; BERK 2024, Exhibit 19.

7) Basic Needs

Typical Housing Rent Prices, Mercer Island and Comparison Cities, 2019 and 2023



AB 6595 | Exhibit 3 | Page 125

Note: Data not available for Bainbridge Island before 2023, and not consistently available for the other comparison cities before 2019. Sources: Zillow Observed Rent Index; BERK 2024, Exhibit 22.



YFS

Considerations and Opportunities

YOUTH

Considerations and Opportunities

- Maintain low barrier access to mental health support in schools and community. *(YFS counseling programs)*
- Continued focus on prevention services to address youth and young adult drug and alcohol misuse. *(Healthy Youth Initiative)*
- Encourage broader definition of success; belonging.
- Elevate youth voice.
- Continued youth/parent suicide prevention education. *(YFS/Forefront partnership)*



PARENTS

Considerations and Opportunities

- Expand parent education. *(Parenting Mercer Island)*
- Provide opportunities for parent/child connections. *(Best Starts for Kids Grant)*
- Tailor parent programs to reach growing demographic groups and address unique experiences of immigrant families.
- Encourage opportunity for community connection.

SENIORS

Considerations and Opportunities

- Senior support services and opportunities for connection and relationship building. (YFS Senior Services)
- Needs of immigrant families that consider language barriers and cultural differences.
- Senior support programs and support for care partners. (*YFS Senior Support Groups*)
- Increase senior access to existing services. (*“Mercer Island Seniors Rising Newsletter”*)

COMMUNITY

Considerations and Opportunities

- Continue to support our most vulnerable with basic needs. (YFS Emergency Assistance Program, Mobile Food Market)
- Address specific needs arising from demographic changes and historically marginalized groups.
- Support safe spaces for marginalized communities.
- Stronger, more meaningful community connections. *(YFS Town Halls)*



CITY OF MERCER ISLAND YOUTH & FAMILY SERVICES



We are here to help.



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 6597
January 7, 2025
Study Session**

AGENDA BILL INFORMATION

TITLE:	AB 6597: 2025-2026 Communications Goals	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Receive report. No action necessary.	

DEPARTMENT:	Administrative Services
STAFF:	Ali Spietz, Chief of Administration Mason Luvera, Communications Manager
COUNCIL LIAISON:	n/a
EXHIBITS:	1. 2025-2026 Communications Goals Outline
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to inform the City Council about the City’s communications and engagement strategy for 2025 and 2026.

- Increasing awareness of the City’s operations and updates is a priority for staff.
- The City relies primarily on social media, the MI Weekly email newsletter, and earned media to keep the community informed.
- Staff have developed a strategy for 2025-2026 to implement process improvements, new tools, and different campaigns to grow the City’s online audience and increase engagement between residents, businesses, and workers with City messaging.
- Staff will present an overview of this strategy to the City Council on January 7.

ISSUE/DISCUSSION

An effective communications platform is crucial for local government agencies to ensure clear, timely, and accurate information is delivered to the community. This fosters transparency, builds trust, and enhances public engagement which strengthens the relationship between the City and the community.

The City currently utilizes all standard communications channels to disseminate information: social media, the City website, earned media (when the City is spoken of by a third party) through local news stations and

newspapers, and strategic partnership communications. Given the ever-changing nature of the marketing and communications landscape, strategy shifts are needed on a regular basis to keep up with evolving trends and ensure the City's communications align with the ways constituents engage and stay informed.

City staff have developed a strategy for updating the City's communications approach throughout the 2025-2026 period. This strategy is comprised of seven key areas of focus:

1. **Better, More Engaging Content** – improvements to the City's storytelling approach.
2. **New Content Management Tools** – implementing software to better manage the many different messages the City needs to communicate.
3. **Department Self-Service Structure** – deputizing staff within each department to help ensure updates and messages are disseminated through the City's central storytelling.
4. **Redesigned Email Marketing** – updating the City's newsletter to reflect changing best practices.
5. **Canva for Teams Migration** – implementing the Canva platform to manage the City's brand and improve the quality of posters, graphics, and more.
6. **Thrift Shop Marketing Overhaul** – rebranding the Thrift Shop and equipping the staff team with new marketing tools needed for a retail operation.
7. **Photo Management System** – implementing a new software system to efficiently manage the City's photo and video content.

These strategies will help the City improve and expand its communication work while building better efficiency for staff. The presentation on Tuesday will provide an overview of the planned strategy and allow the Council to ask questions.

NEXT STEPS

Staff will implement the strategies outlined in the 2025-2026 Communications Goals plan throughout the next two years.

RECOMMENDED ACTION

Receive report. No action necessary.



2025 - 2026 Communications Goals



Strategy Overview

Building for quality content, optimized efficiency.

Effective communication is the cornerstone of any successful organization. As we strive to enhance our messaging and better engage Islanders, we recognize the need for a strategic approach that prioritizes both process improvements and content quality. This communications plan outlines a comprehensive framework built upon seven key pillars designed to elevate our communications efforts.

- 1 Better, More Engaging Content**
- 2 New Content Management Tools**
- 3 Department Self-Service Structure**
- 4 Redesigned Email Marketing**
- 5 Canva for Teams Migration**
- 6 Thrift Shop Marketing Overhaul (Rebrand)**
- 7 Photo Management System**

Each pillar outlines an approachable and actionable step for improving our communications. These goals are realistic and fitting of our existing staff structure, ensuring we can execute them efficiently and consistently.

The following sections will outline each pillar, illustrating how they interconnect to create a cohesive and robust communications program.



1 Better, More Engaging Content

CURRENT LANDSCAPE

Throughout a given workweek, countless updates and issues arise – from good-news items to critical community messages. The City currently shares these out through several key channels: social media, website news items, and the City’s MI Weekly newsletter. The landscape for communications messaging has shifted significantly in the past five years. Social media algorithms have redefined what content gets seen, and constituent interest has decreased. Because social media is our primary touchpoint with the community, these channels continue to be of pivotal importance.

Currently, content is identified from existing resources, such as the City Manager’s weekly emails to City Council and staff, project meetings, or direct advance notice from staff. It is then shared out.

GOAL

Broaden our reach and increase awareness of City actions in the community, through dynamic and modernized social media content that integrates the strategies of today (short-form video, personality-first tone, playful-yet-informative content).

ACTION PLAN

We’ll develop an outline for new content modalities, primarily including short-form video series that creatively showcase City updates. We’ll also leverage quicker storytelling (live videos at ribbon-cuttings, short posts with small updates, playful and topical posts aligned with trending subjects) to supplement our more serious content. An outline of these creative ideas will be developed, then the communications team will identify department storytelling opportunities and work with department staff to produce the content. Together, this simple improved approach will allow us to increase engagement and the visibility of our content with the community.

PROCESS STACK



ANTICIPATED EFFORT STACK



2 New Content Management Tools

CURRENT LANDSCAPE

The volume and variety of content needing promotion at the City is significant and often requires complex posting schedules to result in adequate community engagement. This is challenging to manage without the use of efficient software and organizational tools, and without an efficient method for organizing different department promotion needs.

Currently, we use a manual content calendar and scheduling process built in OneNote. This opens the door for incorrectly scheduled content while also requiring significantly more time to organize materials, and finally, post content across each channel. We also do not have a standardized procedure for staff to initiate a request for promotion.

GOAL

Implement a new software platform to more easily manage content scheduling and posting while revamping the internal staff process for requesting content promotion.

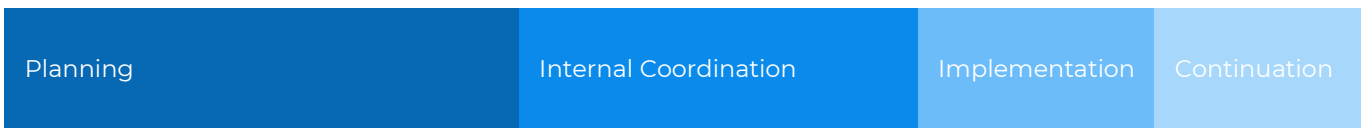
ACTION PLAN

We'll integrate a new software system to manage content and ease posting in one place (Orlo is the current front-runner) – this system will allow us to transparently and efficiently manage content through an organized content calendar, while also allowing us to schedule posts across all channels in advance. We'll then deploy a new City policy with guided structure on how to request content promotion through a new form – this will ensure the communications team receives all needed content efficiently which can be organized and scheduled within the new software system.

PROCESS STACK



ANTICIPATED EFFORT STACK



3 Department Self-Service Structure

CURRENT LANDSCAPE

Across all departments, regular communications are necessary to keep the community informed and respond to changing needs. This can be a significant challenge to produce and manage as a full-service City without department-level communications support.

Currently, we have a single communications practitioner to manage all City communications needs and department-level support is executed on an ad-hoc basis, depending on staff-to-staff relationships and project-specific assignments. We do not have a formalized structure to provide communications support within departments.

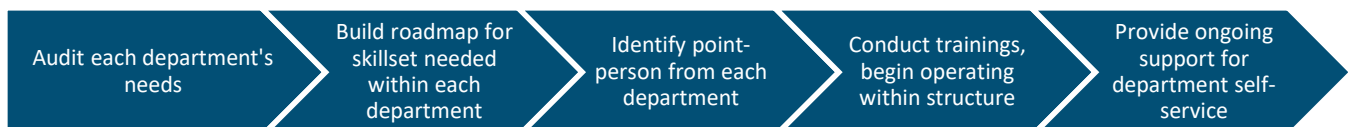
GOAL

Develop a strategy for deputizing staff within each department to serve as a communications point person and create new department protocols for the self-service of many communications needs in coordination with the Communications Manager.

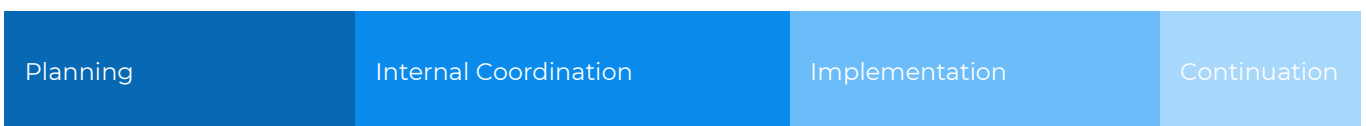
ACTION PLAN

We'll build a new staffing map for communications: the Communications Manager will continue to oversee all City communications but will rely on point-people within each department to assist with gathering information and drafting baseline messaging. These point-people will work closely with the Communications Manager to provide context on department-specific nuance and work internally in the department to answer questions, locate information, and develop/gather supporting materials (graphics, photos, etc.). We'll identify the specific needs of each department and highlight frequent communications needs and pinch-points, then identify ideal point-people from each department. Once these staff are selected, they will be trained on these new support responsibilities and will begin working closely with the Communications Manager. Ongoing training and support will continue to be provided.

PROCESS STACK



ANTICIPATED EFFORT STACK



4 Redesigned Email Marketing

CURRENT LANDSCAPE

The City's primary communications channel is the MI Weekly email newsletter. With 4,000 subscribers and an average open rate of 64%, this tool is an active engagement point. Currently, the City relies heavily on this weekly email to disseminate information. However, the subscriber list has remained fairly stagnant (despite marketing efforts to encourage subscriptions) and the format is beginning to feel dated and is incongruent with modern best practices for email communications. The current format also restricts content to five articles, which can result in delays in disseminating information during busy times.

GOAL

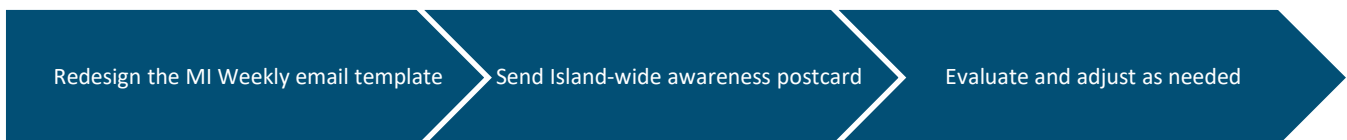
Redesign the City's email marketing approach to integrate current best practices while expanding flexibility for content shared, boost readership even further, and grow the Island's subscriber base.

ACTION PLAN

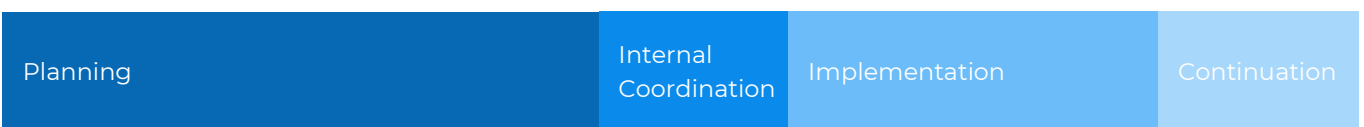
We'll redesign the current MI Weekly email template to be simplified and with more flexibility – this structure will include one or two main headline articles, several smaller features, and a list of "quick read" links. This simplified structure will also be designed to increase open rates and lengthen retention. An optional one-off email template will be included.

To grow our subscriber base, we'll produce and distribute an Island-wide postcard mailer with a simple call to action to subscribe for City updates – this will also include information on following our social media channels, contacting Customer Service for many needs, and signing up for emergency alerts through CodeRed.

PROCESS STACK



ANTICIPATED EFFORT STACK



5 Canva for Teams Migration

CURRENT LANDSCAPE

The City's rebrand in 2022 built a fresh and modern brand kit based on the City's existing logo and color, providing a comprehensive suite of brand assets and styles to be used across all City materials. However, these assets are deployed manually and remain unmanaged, resulting in fragmentation and inconsistent use across departments.

Currently, the production of designed materials that are brand compliant is highly dependent on an individual staff member's skillset and desire to use the new brand. Brand assets (logo files, color codes, graphical elements, and document templates) are stored in the Share Drive and several file formats require Adobe experience to edit or use. This requires coordination with communications-trained staff to produce materials, which is inefficient and a pinch-point for time management.

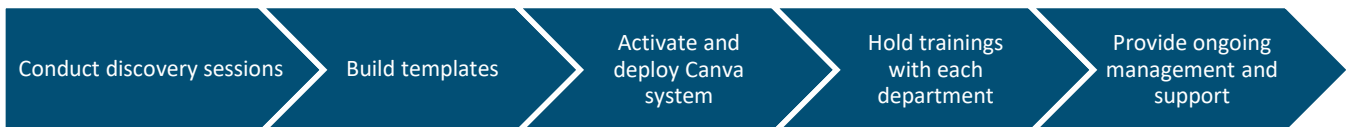
GOAL

Deploy the Canva for Teams platform for the entire City to provide an easy and intuitive graphic design tool for staff that easily organizes and managed our branded assets.

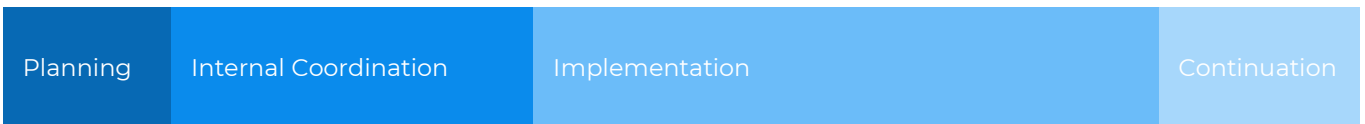
ACTION PLAN

In partnership with a marketing firm, we'll migrate the City to Canva for Teams. This platform offers a web- and app-based interface to easily download logo files, generate branded graphics, quickly build presentation slides, compile infographics, and more. Each department will have a shared login to the system, which will be pre-populated with branded templates. As part of the deployment process, we'll hold discovery sessions with staff from each department to identify what templates would be helpful for their workflows. The design firm will then develop these templates, communications staff will organize templates and assign them to each department's login account, then conduct trainings with each department to launch the platform.

PROCESS STACK



ANTICIPATED EFFORT STACK



6 Thrift Shop Marketing Overhaul

CURRENT LANDSCAPE

The City's Thrift Shop is a retail business and requires marketing platforms fitting of a retail business – from email marketing to frequent (and quality) social media.

Currently, the Thrift Shop coordinates their marketing and communications internally, however there is not a communications-trained practitioner on the Thrift Shop team. This has led to an ad-hoc approach to the Thrift Shop's marketing program, which lacks present-day best practices and results in missed opportunities for sales. The Thrift Shop's brand is also dated, incomplete, and mismatched with the vision of the Shop.

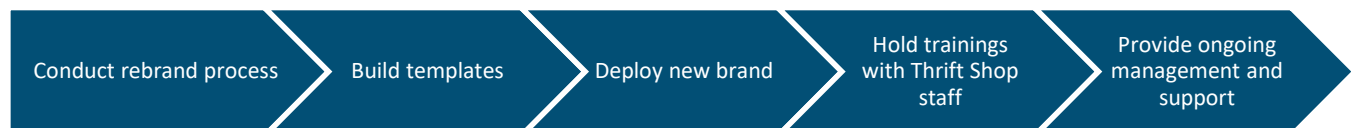
GOAL

Build a comprehensive brand and subsequent toolkit for the Thrift Shop that is easy to use and templated, ensuring staff of any skillset can replicate and execute marketing strategies that appropriately meet the needs of the operation and drive sales.

ACTION PLAN

In tandem with our Canva for Teams migration project, we'll work with a marketing firm to conduct a rebrand for the Thrift Shop, building a new logo, color set, and supporting brand assets. We'll then "re-skin" all Thrift Shop communications tools (website, social media, email marketing platform) with the new brand. We'll also develop a suite of templates for each channel that are brand-compliant and integrate modern best practices – staff of all levels will use these templates to easily build daily marketing deliverables, such as email alerts for sales, signage for the Shop, social media posts) – this ensures all messaging from the Thrift Shop meets standards for quality and consistency while maximizing effectiveness with the staffing resources available. The Thrift Shop will also be migrated to Canva for Teams.

PROCESS STACK



ANTICIPATED EFFORT STACK



7 Photo Management System

CURRENT LANDSCAPE

Photos are a critical asset used across the City to document progress and share updates with the community. They are a key piece of our visual storytelling and necessary for compelling and engaging social media content.

Currently, the City does not have a photo management system. Photos are sorted and stored on a department-by-department basis, living in a variety of locations across storage platforms. This results in considerable difficulty for communications and other staff to locate and identify photos for varying communications needs.

GOAL

Implement an organized photo management system that all City staff will use to centrally store and organize photo assets – this system will employ a managed file system and meta-tagging, which allows for easy search and filtering.

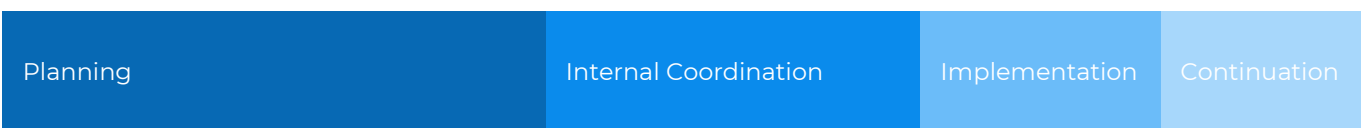
ACTION PLAN

We'll research and select a photo management tool, or an existing file storage system like OneDrive, to build our photo management system. We'll then work with departments to identify their photo storage needs – both current and unmet – and integrate their workflows into the new system. The file system will be built, and existing photos will be migrated over. All departments will then be trained on best practices and standards for using the new system.

PROCESS STACK



ANTICIPATED EFFORT STACK



Prioritization

Options for execution:

GOLD

- 1 Better, More Engaging Content
- 2 New Content Management Tools
- 3 Department Self-Service Structure
- 4 Redesigned Email Marketing
- 5 Canva for Teams Migration
- 6 Thrift Shop Rebrand, Marketing Overhaul
- 7 Photo Management System

SILVER

- 1 Better, More Engaging Content
- 2 New Content Management Tools
- 3 Department Self-Service Structure
- 4 Redesigned Email Marketing
- 5 Canva for Teams Migration
- 6 Thrift Shop Rebrand, Marketing Overhaul
- 7 Photo Management System

BRONZE

- 1 Better, More Engaging Content
- 2 New Content Management Tools
- 3 Department Self-Service Structure
- 4 Redesigned Email Marketing
- 5 Canva for Teams Migration
- 6 Thrift Shop Rebrand, Marketing Overhaul
- 7 Photo Management System



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 6592
January 7, 2025
Consent Agenda**

AGENDA BILL INFORMATION

TITLE:	AB 6592: November 27, 2024 Payroll Certification	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Approve the November 27, 2024 Payroll Certification in the amount of \$827,953.22.	

DEPARTMENT:	Administrative Services
STAFF:	Ali Spietz, Chief of Administration Nicole Vannatter, Human Resources Manager
COUNCIL LIAISON:	n/a
EXHIBITS:	1. November 27, 2024 Payroll Certification 2. FTE/LTE Counts
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

This agenda bill is to approve the payroll certification for the City of Mercer Island for the period from November 9, 2024 through November 22, 2024 in the amount of \$827,953.22 (see Exhibit 1).

BACKGROUND

[RCW 42.24.080](#) requires that all claims presented against the City by performing labor must be certified by the appropriate official to ensure that the labor was performed as described, and that the claims are just, due, and unpaid obligations against the City, before payment can be made. [RCW 42.24.180](#) allows the payment of claims to occur prior to City Council approval to expedite processing of the payment of claims, provided, however, that review and approval of the claims’ documentation occurs at the next regularly scheduled public meeting. The Payroll Certification details the total payment to employees for labor performed and benefits payments made for each payroll. The City is on a bi-weekly payroll schedule with payments every other Friday.

ISSUE/DISCUSSION

Each payroll varies depending on several factors (i.e., number of employees, pay changes, leave cash outs, overtime, etc.). In addition to regular pay for employees, this payroll has variants that are outlined below.

Additional payments:

Description	Amount
Leave cash outs for current employees	
Leave cash outs for terminated employees	
Service and recognition awards	
Overtime earnings (see chart for overtime hours by department).	\$26,141.35
Total	\$26,141.35

Overtime hours by department:

Department	Hours
Administrative Services	4.00
City Attorney's Office	
City Manager's Office	
Community Planning & Development	
Finance	6.00
Municipal Court	
Police	80.50
Public Works	253.50
Thrift Shop	
Youth & Family Services	
Total Overtime Hours	344.00

NEXT STEPS

FTE/LTE COUNTS

The table in Exhibit 2 shows the budgeted versus actual counts for Full Time Equivalents (FTEs) and Limited Term Equivalents (LTEs) for the current payroll. Casual labor employees (temporary and seasonal) are not included in the counts.

Casual Labor

In addition to FTE and LTE employees, the City utilizes casual labor to address workload needs that exceed the capacity or expertise of the City's regular staff and that are time limited or seasonal. Casual labor is used primarily to address seasonal workload needs and short-term workload issues created by special projects or position vacancies. Compared to an LTE position, a casual labor position has limited benefits and is filled for a shorter period of time (1-3 months, 6 months, or 9 months). The departments/divisions that utilize casual labor the most are Parks Maintenance, Recreation, Public Works, and the Thrift Store.

RECOMMENDED ACTION

Approve the November 27, 2024 Payroll Certification in the amount of \$827,953.22 and authorize the Mayor to sign the certification on behalf of the entire City Council.

CITY OF MERCER ISLAND PAYROLL CERTIFICATION

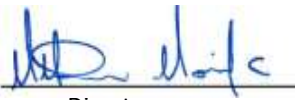
Item 3.

PAYROLL PERIOD ENDING **11.22.2024**
PAYROLL DATED **11.27.2024**

Net Cash	\$	580,700.69
Net Voids/Manuals		
Net Total	\$	580,700.69
Federal Tax Deposit	\$	92,257.83
Social Security and Medicare Taxes	\$	57,629.21
State Tax (California & Oregon)	\$	641.34
State Tax (California)		
Family/Medical Leave Tax (California & Oregon)	\$	48.87
Public Employees' Retirement System (PERS Plan 2)	\$	32,757.44
Public Employees' Retirement System (PERS Plan 3)	\$	9,210.69
Public Employees' Retirement System (PERSJM)	\$	624.87
Public Safety Employees' Retirement System (PSERS)		
Law Enforcement Officers' & Fire Fighters' Retirement System (LEOFF Plan2)	\$	14,566.62
Regence & LEOFF Trust Medical Insurance Deductions		
Domestic Partner Medical Insurance Deductions		
Kaiser Medical Insurance Deductions		
Health Care - Flexible Spending Account Contributions	\$	1,384.19
Dependent Care - Flexible Spending Account Contributions	\$	1,057.70
ICMA Roth IRA Contributions	\$	547.77
ICMA 457 Deferred Compensation Contributions	\$	32,614.17
ICMA 401K Deferred Compensation Contributions	\$	-
Garnishments (Chapter 13)	\$	572.00
Tax Wage Garnishment	\$	-
Child Support Wage Garnishment	\$	564.45
Mercer Island Employee Association Dues	\$	252.50
AFSCME Union Dues		
Police Union Dues		
Standard - Supplemental Life Insurance		
Unum - Long Term Care Insurance		
AFLAC - Supplemental Insurance Plans		
Oregon Transit Tax and Oregon Benefit Tax	\$	8.06
Washington Long Term Care	\$	2,514.82
Tax & Benefit Obligations Total	\$	247,252.53

TOTAL GROSS PAYROLL	\$	827,953.22
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I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

FTE AND LTE COUNTS AS OF 11/22/2024

Full Time Equivalents (FTEs)	2024 Budgeted	2024 Actual
Administrative Services	15.00	14.50
City Attorney's Office	2.00	2.00
City Manager's Office	3.00	3.00
Community Planning & Development	18.00	16.00
Finance	9.00	7.50
Municipal Court	3.10	3.10
Police	37.50	34.50
Public Works	63.80	58.55
Recreation	10.25	7.75
Youth & Family Services	11.43	11.43
Thrift Shop	2.00	2.00
Total FTEs	175.08	160.33
Limited Term Equivalents (LTEs)	2024 Budgeted	2024 Actual
City Manager's Office ¹	1.00	3.00
Community Planning & Development ^{2,4}	2.00	1.00
Finance	1.00	1.00
Public Works ³	4.00	3.75
Recreation	0.00	1.75
Youth & Family Services	2.03	2.01
Thrift Shop	7.50	7.00
Total LTEs	17.53	19.51
Total FTEs & LTEs	192.61	179.84

FTE Vacancies:	
1.25	CIP Project Manager
1.0	Custodian
1.0	Development Engineer
1.0	Financial Analyst
0.5	HR Admin Assistant
1.0	Inventory/Warehouse Team Member
1.0	Planner
3.0	Police Officer
0.75	Recreation Assistant
1.0	Recreation Business Systems Analyst
0.75	Recreation Specialist
1.0	Sr. Building Plans Examiner
1.0	Utilities Team Member
0.5	Utility Billing Admin Assistant

Footnotes:	
¹	5/23/2023: Extend 1.0 LTE Management Analyst AB 6255
²	5/23/2023: New 1.0 LTE Assistant Planner AB 6255
³	5/23/2023: New 1.0 LTE Support Services Foreman AB 6255
⁴	3/1/2024: New 1.0 LTE Planner 3/1 Minutes



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6593
January 7, 2025
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 6593: December 13, 2024 Payroll Certification	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Approve the December 13, 2024 Payroll Certification in the amount of \$904,196.04.	

DEPARTMENT:	Administrative Services
STAFF:	Ali Spietz, Chief of Administration Nicole Vannatter, Human Resources Manager
COUNCIL LIAISON:	n/a
EXHIBITS:	1. December 13, 2024 Payroll Certification 2. FTE/LTE Counts
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

This agenda bill is to approve the payroll certification for the City of Mercer Island for the period from November 23, 2024 through December 6, 2024 in the amount of \$904,196.04 (see Exhibit 1).

BACKGROUND

[RCW 42.24.080](#) requires that all claims presented against the City by performing labor must be certified by the appropriate official to ensure that the labor was performed as described, and that the claims are just, due, and unpaid obligations against the City, before payment can be made. [RCW 42.24.180](#) allows the payment of claims to occur prior to City Council approval to expedite processing of the payment of claims, provided, however, that review and approval of the claims' documentation occurs at the next regularly scheduled public meeting. The Payroll Certification details the total payment to employees for labor performed and benefits payments made for each payroll. The City is on a bi-weekly payroll schedule with payments every other Friday.

ISSUE/DISCUSSION

Each payroll varies depending on several factors (i.e., number of employees, pay changes, leave cash outs, overtime, etc.). In addition to regular pay for employees, this payroll has variants that are outlined below.

Additional payments:

Description	Amount
Leave cash outs for current employees	\$48,726.95
Leave cash outs for terminated employees	\$7,282.83
Service and recognition awards	\$3,650.00
Overtime earnings (see chart for overtime hours by department).	\$32,391.94
Total	\$92,051.72

Overtime hours by department:

Department	Hours
Administrative Services	8.50
City Attorney’s Office	
City Manager’s Office	
Community Planning & Development	4.00
Finance	
Municipal Court	
Police	190.75
Public Works	173.75
Thrift Shop	
Youth & Family Services	22.00
Total Overtime Hours	399.00

NEXT STEPS

FTE/LTE COUNTS

The table in Exhibit 2 shows the budgeted versus actual counts for Full Time Equivalents (FTEs) and Limited Term Equivalents (LTEs) for the current payroll. Casual labor employees (temporary and seasonal) are not included in the counts.

Casual Labor

In addition to FTE and LTE employees, the City utilizes casual labor to address workload needs that exceed the capacity or expertise of the City’s regular staff and that are time limited or seasonal. Casual labor is used primarily to address seasonal workload needs and short-term workload issues created by special projects or position vacancies. Compared to an LTE position, a casual labor position has limited benefits and is filled for a shorter period of time (1-3 months, 6 months, or 9 months). The departments/divisions that utilize casual labor the most are Parks Maintenance, Recreation, Public Works, and the Thrift Store.

RECOMMENDED ACTION

Approve the December 13, 2024 Payroll Certification in the amount of \$904,196.04 and authorize the Mayor to sign the certification on behalf of the entire City Council.

CITY OF MERCER ISLAND PAYROLL CERTIFICATION

Item 4.

PAYROLL PERIOD ENDING **12.06.2024**
PAYROLL DATED **12.13.2024**

Net Cash	\$	626,269.23
Net Voids/Manuals		
Net Total	\$	626,269.23
Federal Tax Deposit	\$	100,942.48
Social Security and Medicare Taxes	\$	61,254.45
State Tax (California & Oregon)	\$	640.08
State Tax (California)	\$	1.27
Family/Medical Leave Tax (California & Oregon)	\$	48.78
Public Employees' Retirement System (PERS Plan 2)	\$	32,929.81
Public Employees' Retirement System (PERS Plan 3)	\$	9,394.09
Public Employees' Retirement System (PERSJM)	\$	624.87
Public Safety Employees' Retirement System (PSERS)		
Law Enforcement Officers' & Fire Fighters' Retirement System (LEOFF Plan2)	\$	16,943.56
Regence & LEOFF Trust Medical Insurance Deductions	\$	12,744.69
Domestic Partner Medical Insurance Deductions	\$	1,382.04
Kaiser Medical Insurance Deductions	\$	1,341.14
Health Care - Flexible Spending Account Contributions	\$	1,384.19
Dependent Care - Flexible Spending Account Contributions	\$	1,057.70
ICMA Roth IRA Contributions	\$	547.77
ICMA 457 Deferred Compensation Contributions	\$	31,994.21
ICMA 401K Deferred Compensation Contributions	\$	-
Garnishments (Chapter 13)	\$	572.00
Tax Wage Garnishment	\$	-
Child Support Wage Garnishment	\$	564.45
Mercer Island Employee Association Dues	\$	252.50
AFSCME Union Dues		
Police Union Dues		
Standard - Supplemental Life Insurance		
Unum - Long Term Care Insurance	\$	272.95
AFLAC - Supplemental Insurance Plans	\$	238.52
Oregon Transit Tax and Oregon Benefit Tax	\$	8.05
Washington Long Term Care	\$	2,787.21
Tax & Benefit Obligations Total	\$	277,926.81

TOTAL GROSS PAYROLL	\$	904,196.04
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I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

FTE AND LTE COUNTS AS OF 12/6/2024

Full Time Equivalents (FTEs)	2024 Budgeted	2024 Actual
Administrative Services	15.00	14.50
City Attorney's Office	2.00	2.00
City Manager's Office	3.00	3.00
Community Planning & Development	18.00	16.00
Finance	9.00	7.50
Municipal Court	3.10	3.10
Police	37.50	34.00
Public Works	63.80	59.55
Recreation	10.25	7.75
Youth & Family Services	11.43	10.60
Thrift Shop	2.00	2.00
Total FTEs	175.08	160.00
Limited Term Equivalents (LTEs)	2024 Budgeted	2024 Actual
City Manager's Office ¹	1.00	3.00
Community Planning & Development ^{2,4}	2.00	1.00
Finance	1.00	1.00
Public Works ³	4.00	3.75
Recreation	0.00	1.75
Youth & Family Services	2.03	2.01
Thrift Shop	7.50	7.00
Total LTEs	17.53	19.51
Total FTEs & LTEs	192.61	179.51

FTE Vacancies:

- 1.25 CIP Project Manager
- 1.0 Development Engineer
- 1.0 Financial Analyst
- 0.5 HR Admin Assistant
- 1.0 Inventory/Warehouse Team Member
- 1.0 Planner
- 3.0 Police Officer
- 0.5 Police Records Specialist
- 0.75 Recreation Assistant
- 1.0 Recreation Business Systems Analyst
- 0.75 Recreation Specialist
- 0.83 School-Based Mental Health Counselor
- 1.0 Sr. Building Plans Examiner
- 1.0 Utilities Team Member
- 0.5 Utility Billing Admin Assistant

Footnotes:

- ¹ 5/23/2023: Extend 1.0 LTE Management Analyst [AB 6255](#)
- ² 5/23/2023: New 1.0 LTE Assistant Planner [AB 6255](#)
- ³ 5/23/2023: New 1.0 LTE Support Services Foreman [AB 6255](#)
- ⁴ 3/1/2024: New 1.0 LTE Planner [3/1 Minutes](#)



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 6594
January 7, 2025
Consent Agenda**

AGENDA BILL INFORMATION

TITLE:	AB 6594: December 27, 2024 Payroll Certification	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Approve the December 27, 2024 Payroll Certification in the amount of \$990,221.81.	

DEPARTMENT:	Administrative Services
STAFF:	Ali Spietz, Chief of Administration Nicole Vannatter, Human Resources Manager
COUNCIL LIAISON:	n/a
EXHIBITS:	1. December 27, 2024 Payroll Certification 2. FTE/LTE Counts
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

This agenda bill is to approve the payroll certification for the City of Mercer Island for the period from December 7, 2024 through December 20, 2024 in the amount of \$990,221.81 (see Exhibit 1).

BACKGROUND

[RCW 42.24.080](#) requires that all claims presented against the City by performing labor must be certified by the appropriate official to ensure that the labor was performed as described, and that the claims are just, due, and unpaid obligations against the City, before payment can be made. [RCW 42.24.180](#) allows the payment of claims to occur prior to City Council approval to expedite processing of the payment of claims, provided, however, that review and approval of the claims’ documentation occurs at the next regularly scheduled public meeting. The Payroll Certification details the total payment to employees for labor performed and benefits payments made for each payroll. The City is on a bi-weekly payroll schedule with payments every other Friday.

ISSUE/DISCUSSION

Each payroll varies depending on several factors (i.e., number of employees, pay changes, leave cash outs, overtime, etc.). In addition to regular pay for employees, this payroll has variants that are outlined below.

Additional payments:

Description	Amount
Leave cash outs for current employees	\$29,739.00
Leave cash outs for terminated employees	\$1,761.20
Service and recognition awards	\$29,524.61
Overtime earnings (see chart for overtime hours by department).	\$43,747.55
Total	\$104,772.36

Overtime hours by department:

Department	Hours
Administrative Services	
City Attorney’s Office	
City Manager’s Office	
Community Planning & Development	
Finance	1.00
Municipal Court	
Police	324.50
Public Works	169.50
Thrift Shop	
Youth & Family Services	
Total Overtime Hours	495.00

NEXT STEPS

FTE/LTE COUNTS

The table in Exhibit 2 shows the budgeted versus actual counts for Full Time Equivalents (FTEs) and Limited Term Equivalents (LTEs) for the current payroll. Casual labor employees (temporary and seasonal) are not included in the counts.

Casual Labor

In addition to FTE and LTE employees, the City utilizes casual labor to address workload needs that exceed the capacity or expertise of the City’s regular staff and that are time limited or seasonal. Casual labor is used primarily to address seasonal workload needs and short-term workload issues created by special projects or position vacancies. Compared to an LTE position, a casual labor position has limited benefits and is filled for a shorter period of time (1-3 months, 6 months, or 9 months). The departments/divisions that utilize casual labor the most are Parks Maintenance, Recreation, Public Works, and the Thrift Store.

RECOMMENDED ACTION

Approve the December 27, 2024 Payroll Certification in the amount of \$990,221.81 and authorize the Mayor to sign the certification on behalf of the entire City Council.

CITY OF MERCER ISLAND PAYROLL CERTIFICATION

Item 5.

PAYROLL PERIOD ENDING **12.20.2024**
PAYROLL DATED **12.27.2024**

Net Cash	\$	620,976.47
Net Voids/Manuals	\$	(19.20)
Net Total	\$	620,957.27

Federal Tax Deposit	\$	102,759.69
Social Security and Medicare Taxes	\$	62,170.85
State Tax (California & Oregon)	\$	705.15
State Tax (California)	\$	6.60
Family/Medical Leave Tax (California & Oregon)	\$	54.79
Public Employees' Retirement System (PERS Plan 2)	\$	33,971.22
Public Employees' Retirement System (PERS Plan 3)	\$	10,104.99
Public Employees' Retirement System (PERSJM)	\$	624.87
Public Safety Employees' Retirement System (PSERS)		
Law Enforcement Officers' & Fire Fighters' Retirement System (LEOFF Plan2)	\$	16,605.72
Regence & LEOFF Trust Medical Insurance Deductions	\$	12,738.56
Domestic Partner Medical Insurance Deductions	\$	1,382.04
Kaiser Medical Insurance Deductions	\$	1,336.14
Health Care - Flexible Spending Account Contributions	\$	1,384.19
Dependent Care - Flexible Spending Account Contributions	\$	1,057.70
ICMA Roth IRA Contributions	\$	547.77
ICMA 457 Deferred Compensation Contributions	\$	33,271.77
ICMA 401K Deferred Compensation Contributions	\$	-
Garnishments (Chapter 13)	\$	572.00
Tax Wage Garnishment	\$	-
Child Support Wage Garnishment	\$	564.45
Mercer Island Employee Association Dues	\$	257.50
AFSCME Union Dues	\$	2,813.80
Police Union Dues	\$	1,785.36
Standard - Supplemental Life Insurance	\$	344.95
Unum - Long Term Care Insurance	\$	272.95
AFLAC - Supplemental Insurance Plans	\$	238.52
Oregon Transit Tax and Oregon Benefit Tax	\$	9.52
Washington Long Term Care	\$	2,683.44
Tax & Benefit Obligations Total	\$	288,264.54

TOTAL GROSS PAYROLL	\$	909,221.81
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I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

FTE AND LTE COUNTS AS OF 12/20/2024

Full Time Equivalents (FTEs)	2024 Budgeted	2024 Actual
Administrative Services	15.00	14.50
City Attorney's Office	2.00	2.00
City Manager's Office	3.00	3.00
Community Planning & Development	18.00	16.00
Finance	9.00	7.50
Municipal Court	3.10	3.10
Police	37.50	34.00
Public Works	63.80	59.55
Recreation	10.25	7.75
Youth & Family Services	11.43	10.60
Thrift Shop	2.00	2.00
Total FTEs	175.08	160.00
Limited Term Equivalents (LTEs)	2024 Budgeted	2024 Actual
City Manager's Office ¹	1.00	3.00
Community Planning & Development ^{2,4}	2.00	1.00
Finance	1.00	1.00
Public Works ³	4.00	3.75
Recreation	0.00	1.75
Youth & Family Services	2.03	2.01
Thrift Shop	7.50	6.00
Total LTEs	17.53	18.51
Total FTEs & LTEs	192.61	178.51

FTE Vacancies:

- 1.25 CIP Project Manager
- 1.0 Development Engineer
- 1.0 Financial Analyst
- 0.5 HR Admin Assistant
- 1.0 Inventory/Warehouse Team Member
- 1.0 Planner
- 3.0 Police Officer
- 0.5 Police Records Specialist
- 0.75 Recreation Assistant
- 1.0 Recreation Business Systems Analyst
- 0.75 Recreation Specialist
- 0.83 School-Based Mental Health Counselor
- 1.0 Sr. Building Plans Examiner
- 1.0 Utilities Team Member
- 0.5 Utility Billing Admin Assistant

Footnotes:

- ¹ 5/23/2023: Extend 1.0 LTE Management Analyst [AB 6255](#)
- ² 5/23/2023: New 1.0 LTE Assistant Planner [AB 6255](#)
- ³ 5/23/2023: New 1.0 LTE Support Services Foreman [AB 6255](#)
- ⁴ 3/1/2024: New 1.0 LTE Planner [3/1 Minutes](#)

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

Report	Checks	Date	Amount
Check Register	00221639-00221690	11/27/2024	\$1,048,774.97

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
	00221664	KONZEK, ROBERT	REFUND - OVERPAYMENT ON ACCT	1,114.52
	00221690	WELCH, CRAIG	REFUND-OVERPAYMENT ON ACCT	778.38
	00221677	RANNIGER, DEANNA JOHNSON& LISA	REFUND - OVERPAYMENT ON ACCT	477.79
	00221689	WEIYAN CHEN LUVY LLC	REFUND-OVERPAYMENT ON ACCT	455.25
	00221645	CHANG,CATHERYNE NGUYEN& ROBERT	REFUND - OVERPAYMENT ON ACCT	174.98
	00221660	JONES, ALICE	REFUND - OVERPAYMENT ON ACCT	162.77
	00221658	HILL, I DAVID	REFUND-OVERPAYMENT ON ACCT	115.27
	00221656	HARTMAN, RITA	REFUND - OVERPAYMENT ON ACCT	10.50
<i>Org Key: 814074 - Garnishments</i>				
	00221646	CHAPTER 13 TRUSTEE	PR 11.27.2024	572.00
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00221671	MI EMPLOYEES ASSOC	PR 11.27.2024	252.50
<i>Org Key: CT1100 - Municipal Court</i>				
P0123095	00221669	MERCER ISLAND MUNICIPAL COURT	Court - DOR late penalty	147.79
<i>Org Key: DS1200 - Bldg Plan Review & Inspection</i>				
	00221661	Judge, Tom	REIMBURSEMENT-PERDIEM ACCIS	62.86
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0123085	00221670	METROPRESORT	OCT 2024 PRNT & MAILING OF UTI	88.21
P0123085	00221670	METROPRESORT	OCT 2024 PRNT & MAILING OF UTI	61.06
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0123085	00221670	METROPRESORT	OCT 2024 PRNT & MAILING OF UTI	88.21
P0123085	00221670	METROPRESORT	OCT 2024 PRNT & MAILING OF UTI	61.07
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P0123085	00221670	METROPRESORT	OCT 2024 PRNT & MAILING OF UTI	88.22
P0123085	00221670	METROPRESORT	OCT 2024 PRNT & MAILING OF UTI	61.07
<i>Org Key: FR1100 - Administration (FR)</i>				
P0123098	00221649	EASTSIDE FIRE & RESCUE	Q3 2024 MIH Service INV 6447	28,048.84
<i>Org Key: GB0107 - Honeywell Site Remediation</i>				
P0123087	00221687	VERIS LAW GROUP	Advisory Costs	19,050.34
P0117370	00221651	FARALLON CONSULTING LLC	REMEDIATION PROJECT	8,069.00
<i>Org Key: GT0106 - Enterprise Resource Planning S</i>				
P0123078	00221685	TYLER TECHNOLOGIES INC	Remote Implementation John Wig	800.00
<i>Org Key: IGMA02 - Alcoholism Program</i>				
P0123099	00221662	KC FINANCE	Remit Q1 Liquor Excise Tax	1,904.33
P0123099	00221662	KC FINANCE	Remit Q3 Liquor Excise Tax	1,836.50
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0120665	00221663	KING COUNTY FINANCE	I-NET MONTHLY SERVICES FROM	1,492.00
	00221668	MANDEVILLE, TROY	REIMBURSEMENT-PERDIEM ACCIS	151.65
	00221672	MORENO, ALFREDO	REIMBURSEMENT-PER DIEM ACCIS	151.65
	00221668	MANDEVILLE, TROY	REIMBURSEMENT-MILEAGE ACCIS	133.28
	00221672	MORENO, ALFREDO	REIMBURSEMENT-MILEAGE ACCIS	133.28

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT1500 - Urban Forest Mangement</i>				
P0119456	00221684	THOMAS J TREE	Mercer Island Unit Priced Arbo	834.17
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0123060	00221667	LTI INC	Deicer/Salt Inv#4475182	7,002.09
P0123051	00221666	LAKESIDE INDUSTRIES	Asphalt Inv#296646	354.77
P0123082	00221653	GRAINGER	Aluminum Asphalt Placers	171.43
<i>Org Key: MT2255 - Urban Forest Management (ROW)</i>				
P0120570	00221650	FACET	Town Center Urban Forest Manag	544.05
<i>Org Key: MT3100 - Water Distribution</i>				
P0121511	00221648	DITCH WITCH WEST	VAC TRAILER RENTAL	2,975.40
P0121511	00221648	DITCH WITCH WEST	VAC TRAILER RENTAL	2,975.40
<i>Org Key: MT3800 - Storm Drainage</i>				
P0123090	00221686	UNITED RENTALS NORTH AMERICA	Mini Excavator Inv#229866862-0	1,119.77
P0123090	00221686	UNITED RENTALS NORTH AMERICA	Forklift Hopper Inv241049768-0	465.04
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0123059	00221681	Robert Half	Temp Position/Admin Inv#643189	779.30
<i>Org Key: MT4300 - Fleet Services</i>				
P0123062	00221640	ALASKA RUBBER GROUP	Hoses Inv#R102885	270.13
P0122889	00221659	IBS INC	INV856007-1 SEPT 2024 VEHICLE	42.90
<i>Org Key: MT4501 - Water Administration</i>				
P0123086	00221682	SEATTLE PUBLIC UTILITIES	OCT 2024 WATER PURCHASE	120,099.00
<i>Org Key: MT4915 - ARPA-Compost & Recycling Pgm</i>				
P0122129	00221679	RESOURCE SYNERGY LLC	Commercial/Multifamily Compost	8,799.52
P0122129	00221679	RESOURCE SYNERGY LLC	Commercial/Multifamily Compost	7,181.25
<i>Org Key: MT6500 - Luther Burbank Park Maint</i>				
P0123088	00221654	GREEN LATRINE	Short-term latrine rental Summ	3,935.00
<i>Org Key: PA0100 - Open Space Management</i>				
P0123005	00221642	APPLIED ECOLOGY LLC	23-14A UNIT-PRICE OPEN SPACE	2,795.94
<i>Org Key: PA0103 - Trail Renovation & Property Ma</i>				
P0123058	00221678	REAPER CONSTRUCTION INC	24-36 - TRAIL STAIR TREAD AND	71,909.46
<i>Org Key: PA0109 - Aubrey Davis Park Trail Safety</i>				
P0110899	00221688	WA ST DEPT OF TRANSPORTATION	JZ AUBREY DAVIS PARK SAFETY	637.12
<i>Org Key: PA0111 - Aubrey Davis Park Vegetation M</i>				
P0121003	00221674	PACIFIC PLANTS INC	Plants for Aubrey Davis Trail	5,376.11
P0121003	00221674	PACIFIC PLANTS INC	Plants for Aubrey Davis Trail	854.05
<i>Org Key: PA0124 - Luther Burbank Boiler Bldg Roo</i>				
P0121164	00221644	CARDINAL ARCHITECTURE PC	Scope: Luther Burbank Park Boi	13,755.09
P0120913	00221683	TERRACON CONSULTANTS INC	Luther Burbank Boiler Building	350.00
<i>Org Key: PA0129 - Pioneer Park/Engstrom OS Fores</i>				
P0120908	00221655	HABITAT RESTORATION SPEC LLC	23-14C Work Request 1	2,781.05

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PA0130 - Roanoke Playground Replacement</i>				
P0120255	00221643	BERGER PARTNERSHIP PS, THE	Roanoke Park Playground Replac	4,981.25
<i>Org Key: PA0136 - Luther Burbank South Shoreline</i>				
P0122567	00221673	OTTO ROSENAU & ASSOCIATES INC	beach gravel materials testing	1,025.75
<i>Org Key: PA0143 - LB Park Tennis Court Resurface</i>				
P0118506	00221647	DA HOGAN	Luther Burbank Park Sport Cour	4,271.00
<i>Org Key: PA0157 - Master Plan Clarke & Groveland</i>				
P0120255	00221643	BERGER PARTNERSHIP PS, THE	Clarke & Groveland Joint Maste	27,833.67
<i>Org Key: PA122B - LB Shoreline Access Improvemen</i>				
P0121164	00221644	CARDINAL ARCHITECTURE PC	Scope: Luther Burbank Park Boi	3,930.03
<i>Org Key: PA124B - LB Boiler Bldg City Portion</i>				
P0121164	00221644	CARDINAL ARCHITECTURE PC	Scope: Luther Burbank Park Boi	178.63
<i>Org Key: PR1100 - Administration (PR)</i>				
P0123097	00221639	29 ELEVEN INC	Emmi Hackbart name tag	20.94
<i>Org Key: PR2104 - Special Events</i>				
P0123090	00221686	UNITED RENTALS NORTH AMERICA	Boom Telescopic Inv240903321-0	1,567.22
P0123090	00221686	UNITED RENTALS NORTH AMERICA	Genie Boom Inv240915406-001	765.41
<i>Org Key: SP0129 - 4004 ICW Property</i>				
P0122943	00221641	CHIP GEORGE INC	Modem and Antenna ICP Camera	940.02
<i>Org Key: SP0135 - ICW Corridor Improvements</i>				
P0118254	00221665	KPG	ICW Corridor Safety Analysis a	83,753.77
<i>Org Key: WU0103 - Water Reservoir Improvements</i>				
P0117582	00221675	PASO ROBLES TANK INC	NORTH AND SOUTH RESERVOIR	272,821.70
P0117106	00221680	RH2 ENGINEERING INC	RESERVOIR IMPROVEMENTS - SERVI	11,554.44
<i>Org Key: WU0117 - Meter Replacement Implementati</i>				
P0115874	00221652	FERGUSON ENTERPRISES LLC	ELECTRONIC METERS	206,312.91
P0102980	00221657	HDR ENGINEERING INC	WATER METER REPLACEMENT	16,729.37
<i>Org Key: WU0128 - Reservoir Pump Replacement</i>				
P0123096	00221676	PUMPTech INC	Peerless Pumps Inv#0211746	89,537.50
Total				1,048,774.97

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00221639	11/27/2024	29 ELEVEN INC Emmi Hackbart name tag	P0123097	232104	11/14/2024	20.94
00221640	11/27/2024	ALASKA RUBBER GROUP Hoses Inv#R102885	P0123062	R102885	09/03/2024	270.13
00221641	11/27/2024	CHIP GEORGE INC Modem and Antenna ICP Camera	P0122943	9039	11/07/2024	940.02
00221642	11/27/2024	APPLIED ECOLOGY LLC 23-14A UNIT-PRICE OPEN SPACE	P0123005	1870	11/05/2024	2,795.94
00221643	11/27/2024	BERGER PARTNERSHIP PS, THE Roanoke Park Playground Replac	P0120255	0000037200	11/20/2024	32,814.92
00221644	11/27/2024	CARDINAL ARCHITECTURE PC Scope: Luther Burbank Park Boi	P0121164	2140-28	10/31/2024	17,863.75
00221645	11/27/2024	CHANG,CATHERYNE NGUYEN& ROBERT REFUND - OVERPAYMENT ON ACCT		11212024	11/21/2024	174.98
00221646	11/27/2024	CHAPTER 13 TRUSTEE PR 11.27.2024		PR 11.27.2024	11/27/2024	572.00
00221647	11/27/2024	DA HOGAN Luther Burbank Park Sport Cour	P0118506	24-8797	10/31/2024	4,271.00
00221648	11/27/2024	DITCH WITCH WEST VAC TRAILER RENTAL	P0121511	90091507	10/21/2024	5,950.80
00221649	11/27/2024	EASTSIDE FIRE & RESCUE Q3 2024 MIH Service INV 6447	P0123098	6447	10/10/2024	28,048.84
00221650	11/27/2024	FACET Town Center Urban Forest Manag	P0120570	0059555	11/19/2024	544.05
00221651	11/27/2024	FARALLON CONSULTING LLC REMEDICATION PROJECT MANAGEMENT	P0117370	0054346	11/11/2024	8,069.00
00221652	11/27/2024	FERGUSON ENTERPRISES LLC ELECTRONIC METERS	P0115874	35/94/10/95/85	08/27/2024	206,312.91
00221653	11/27/2024	GRAINGER Aluminum Asphalt Placers	P0123082	9168816982	07/01/2024	171.43
00221654	11/27/2024	GREEN LATRINE Short-term latrine rental Summ	P0123088	I45458	06/14/2024	3,935.00
00221655	11/27/2024	HABITAT RESTORATION SPEC LLC 23-14C Work Request 1	P0120908	504	09/18/2024	2,781.05
00221656	11/27/2024	HARTMAN, RITA REFUND - OVERPAYMENT ON ACCT		11042024	11/04/2024	10.50
00221657	11/27/2024	HDR ENGINEERING INC WATER METER REPLACEMENT PROGRA	P0102980	1200670679	11/14/2024	16,729.37
00221658	11/27/2024	HILL, I DAVID REFUND-OVERPAYMENT ON ACCT		11212024	11/21/2024	115.27
00221659	11/27/2024	IBS INC INV856007-1 SEPT 2024 VEHICLE	P0122889	856007-1TAX	09/06/2024	42.90
00221660	11/27/2024	JONES, ALICE REFUND - OVERPAYMENT ON ACCT		11212024	11/21/2024	162.77
00221661	11/27/2024	Judge, Tom REIMBURSEMENT-PERDIEM ACCIS		11252024	11/25/2024	62.86
00221662	11/27/2024	KC FINANCE Remit Q3 Liquor Excise Tax	P0123099	2154970/2159549	11/26/2024	3,740.83
00221663	11/27/2024	KING COUNTY FINANCE I-NET MONTHLY SERVICES FROM	P0120665	11015180	10/31/2024	1,492.00
00221664	11/27/2024	KONZEK, ROBERT REFUND - OVERPAYMENT ON ACCT		11212024	11/21/2024	1,114.52

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00221665	11/27/2024	KPG ICW Corridor Safety Analysis a	P0118254	215317-2024	11/18/2024	83,753.77
00221666	11/27/2024	LAKESIDE INDUSTRIES Asphalt Inv#296646	P0123051	100736	11/09/2024	354.77
00221667	11/27/2024	LTI INC Deicer/Salt Inv#4475182	P0123060	4475182	10/21/2024	7,002.09
00221668	11/27/2024	MANDEVILLE, TROY REIMBURSEMENT-MILEAGE ACCIS		11232024-PERDIEM	11/23/2024	284.93
00221669	11/27/2024	MERCER ISLAND MUNICIPAL COURT Court - DOR late penalty	P0123095	10032024DOR	10/03/2024	147.79
00221670	11/27/2024	METROPRESORT OCT 2024 PRNT & MAILING OF UTI	P0123085	IN673400	11/20/2024	447.84
00221671	11/27/2024	MI EMPLOYEES ASSOC PR 11.27.2024		PR 11.27.2024	11/27/2024	252.50
00221672	11/27/2024	MORENO, ALFREDO REIMBURSEMENT-MILEAGE ACCIS		11232024-PERDIEM	11/23/2024	284.93
00221673	11/27/2024	OTTO ROSENAU & ASSOCIATES INC beach gravel materials testing	P0122567	91337	11/15/2024	1,025.75
00221674	11/27/2024	PACIFIC PLANTS INC Plants for Aubrey Davis Trail	P0121003	101907	11/05/2024	6,230.16
00221675	11/27/2024	PASO ROBLES TANK INC NORTH AND SOUTH RESERVOIR	P0117582	10/1/24-10/31/24	10/31/2024	272,821.70
00221676	11/27/2024	PUMPTECH INC Peerless Pumps Inv#0211746	P0123096	0211746-IN	10/23/2024	89,537.50
00221677	11/27/2024	RANNIGER, DEANNA JOHNSON& LISA REFUND - OVERPAYMENT ON ACCT		11042024	11/04/2024	477.79
00221678	11/27/2024	REAPER CONSTRUCTION INC 24-36 - TRAIL STAIR TREAD AND	P0123058	1001	11/22/2024	71,909.46
00221679	11/27/2024	RESOURCE SYNERGY LLC Commercial/Multifamily Compost	P0122129	INV-005234	09/29/2024	15,980.77
00221680	11/27/2024	RH2 ENGINEERING INC RESERVOIR IMPROVEMENTS - SERVI	P0117106	98597	11/14/2024	11,554.44
00221681	11/27/2024	Robert Half Temp Position/Admin Inv#643189	P0123059	64318952	11/18/2024	779.30
00221682	11/27/2024	SEATTLE PUBLIC UTILITIES OCT 2024 WATER PURCHASE	P0123086	OCTOBER 2024	10/31/2024	120,099.00
00221683	11/27/2024	TERRACON CONSULTANTS INC Luther Burbank Boiler Building	P0120913	TM99188	11/18/2024	350.00
00221684	11/27/2024	THOMAS J TREE Mercer Island Unit Priced Arbo	P0119456	04775-I	11/14/2024	834.17
00221685	11/27/2024	TYLER TECHNOLOGIES INC Remote Implementation John Wig	P0123078	045-490824	10/23/2024	800.00
00221686	11/27/2024	UNITED RENTALS NORTH AMERICA Mini Excavator Inv#229866862-0	P0123090	241049768-001	11/07/2024	3,917.44
00221687	11/27/2024	VERIS LAW GROUP Advisory Costs	P0123087	08212024	08/21/2024	19,050.34
00221688	11/27/2024	WA ST DEPT OF TRANSPORTATION JZ AUBREY DAVIS PARK SAFETY	P0110899	RE41JZ1035L023	10/14/2024	637.12
00221689	11/27/2024	WEIYAN CHEN LUVY LLC REFUND-OVERPAYMENT ON ACCT		11212024	11/21/2024	455.25
00221690	11/27/2024	WELCH, CRAIG REFUND-OVERPAYMENT ON ACCT		11212024	11/21/2024	778.38

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
Total						1,048,774.97

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

Report	Checks	Date	Amount
Check Register	00221692-00221748	12/06/2024	\$1,015,837.89

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0122888	00221692	ALPINE PRODUCTS INC	Inventory Purchases	4,388.66
<i>Org Key: AS1100 - Administrative Services</i>				
P0123114	00221744	VERIZON WIRELESS	10.24.2024-11.23.2024 Cell Pho	352.30
P0123151	00221723	LANGUAGE LINE SERVICES	Translation Services INV 11466	8.82
<i>Org Key: CA1100 - Administration (CA)</i>				
P0123119	00221744	VERIZON WIRELESS	10.24.2024-11.23.2024 Cell Pho	53.20
P0123126	00221744	VERIZON WIRELESS	10.24.2024-11.23.2024 Cell Pho	47.29
<i>Org Key: CM1100 - Administration (CM)</i>				
P0123126	00221744	VERIZON WIRELESS	10.24.2024-11.23.2024 Cell Pho	258.74
<i>Org Key: CO6100 - City Council</i>				
P0123126	00221744	VERIZON WIRELESS	10.24.2024-11.23.2024 Cell Pho	338.76
<i>Org Key: CR1100 - Human Resources</i>				
	00221742	SPIETZ, ALLISON	REIMBURSE: OPEN ENROLL. PRIZE	500.00
	00221694	Amazon Capital Services Inc	114-9669906-2569062	305.89
	00221694	Amazon Capital Services Inc	114-4244577-9424228	234.70
	00221694	Amazon Capital Services Inc	114-4244577-9424228	156.29
P0123108	00221729	OCCUPATIONAL HEALTH CTRS OF WA	DOT PHYSICALS	130.00
P0123114	00221744	VERIZON WIRELESS	10.24.2024-11.23.2024 Cell Pho	84.58
	00221694	Amazon Capital Services Inc	114-3325202-8707462	77.13
	00221694	Amazon Capital Services Inc	114-4244577-9424228	55.09
P0123104	00221701	CINTAS	Cintas invoice 5241573904	13.79
	00221694	Amazon Capital Services Inc	111-3348023-1095457	10.35
<i>Org Key: CT1100 - Municipal Court</i>				
P0123142	00221698	Bradley Public Safety	BPSG invoice 113006P-24	1,192.50
P0123105	00221715	INTERCOM LANGUAGE SERVICES INC	Intercom invoice 24-694	353.60
P0123129	00221743	TSE, BIANCA	Judge Pro Tem 12/2/23 -2 hrs	100.00
P0123113	00221744	VERIZON WIRELESS	10.24.2024-11.23.2024 Cell Pho	42.29
P0123109	00221733	PURIFIED WATER TO GO	Purified Water To Go # 1124674	8.82
P0123110	00221703	COMPLETE OFFICE	Invoice C2316184-0	-31.25
<i>Org Key: DS1100 - Administration (DS)</i>				
P0123125	00221744	VERIZON WIRELESS	10.24.2024-11.23.2024 Cell Pho	582.49
<i>Org Key: FN1100 - Administration (FN)</i>				
P0123115	00221744	VERIZON WIRELESS	10.24.2024-11.23.2024 Cell Pho	269.65
	00221699	CARTWRIGHT, ANALISA	REIMBURSE: NOTARY LIC. RENEWAL	42.00
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0122865	00221712	HARRIS COMPUTER SYSTEMS	1/1/2025-12/31/2025 IMPRESA AN	15,866.09
P0123175	00221726	METROPRESORT	GREEN DOOR TAGS	623.50
P0123175	00221726	METROPRESORT	RED REMINDER NOTICES	515.03
P0122865	00221712	HARRIS COMPUTER SYSTEMS	1/1/2025-12/31/2025 EDUCATION	252.93
P0123175	00221726	METROPRESORT	NOV 2024 PRNT & MAILING OF UTI	227.27
P0123175	00221726	METROPRESORT	NOV 2024 PRNT & MAILING OF UTI	157.01
P0123154	00221716	INVOICE CLOUD INC	REMOVAL OF AMI METER EXCHANGE	150.00
P0123115	00221744	VERIZON WIRELESS	10.24.2024-11.23.2024 Cell	89.58

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0122865	00221712	HARRIS COMPUTER SYSTEMS	1/1/2025-12/31/2025 IMPRESA AN	15,866.09
P0123175	00221726	METROPRESORT	GREEN DOOR TAGS	623.50
P0123175	00221726	METROPRESORT	RED REMINDER NOTICES	515.03
P0122865	00221712	HARRIS COMPUTER SYSTEMS	1/1/2025-12/31/2025 EDUCATION	252.93
P0123175	00221726	METROPRESORT	NOV 2024 PRNT & MAILING OF UTI	227.28
P0123175	00221726	METROPRESORT	NOV 2024 PRNT & MAILING OF UTI	157.00
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P0122865	00221712	HARRIS COMPUTER SYSTEMS	1/1/2025-12/31/2025 IMPRESA AN	16,346.88
P0123175	00221726	METROPRESORT	GREEN DOOR TAGS	642.40
P0123175	00221726	METROPRESORT	RED REMINDER NOTICES	530.65
P0122865	00221712	HARRIS COMPUTER SYSTEMS	1/1/2025-12/31/2025 EDUCATION	260.59
P0123175	00221726	METROPRESORT	NOV 2024 PRNT & MAILING OF UTI	227.28
P0123175	00221726	METROPRESORT	NOV 2024 PRNT & MAILING OF UTI	157.03
<i>Org Key: FR1100 - Administration (FR)</i>				
P0123145	00221731	PUGET SOUND CLEAN AIR AGENCY	Fee for Gasoline Facilities IN	173.00
<i>Org Key: GB0101 - HVAC Repairs</i>				
	00221740	SAYBR CONTRACTORS INC.	Capital repairs Fire Station91	86,812.88
	00221740	SAYBR CONTRACTORS INC.	Capital repairs Fire Station91	8,677.73
<i>Org Key: GB0115 - Facilities Plan</i>				
P0123133	00221727	Northwest Studio	FACILITIES ASSESSMENT PROJECT	2,492.62
<i>Org Key: GB0121 - Precinct Facility Assessment</i>				
P0123133	00221727	Northwest Studio	TULLY'S SITE PLANNING	14,486.25
<i>Org Key: GB0125 - Design - Police_PW Building</i>				
P0123124	00221728	OAC SERVICES INC	PSM FACILITY PRE-DESIGN	11,350.00
<i>Org Key: GB0175 - ARPA-PW Seismic Improvements</i>				
P0123133	00221727	Northwest Studio	PWF SEISMIC RETROFIT	34,808.98
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0123173	00221734	RESERVE ACCOUNT	DEC 2024 POSTAGE METER REFILL-	2,500.00
P0123166	00221719	KELLEY IMAGING SYSTEMS	Copier Printing Fees 311/2024	1,715.55
P0123152	00221747	Xerox Financial Services	Copier Lease Fees 12/2024 INV	858.47
P0123152	00221747	Xerox Financial Services	Copier Lease Fees 12/2024 INV	284.31
P0123110	00221703	COMPLETE OFFICE	Invoice 2320932-0	241.67
P0123110	00221703	COMPLETE OFFICE	Invoice 2320643-0	192.57
P0123110	00221703	COMPLETE OFFICE	Invoice 2318996-0	178.19
	00221694	Amazon Capital Services Inc	114-5147309-8063435	42.53
	00221694	Amazon Capital Services Inc	114-5147309-8063435	42.53
P0123110	00221703	COMPLETE OFFICE	Invoice 2322651-0	35.13
<i>Org Key: GGM100 - Emerg Incident Response</i>				
	00221694	Amazon Capital Services Inc	112-5569105-7909005	175.42
	00221694	Amazon Capital Services Inc	112-2236650-9461802	58.14
	00221697	AUCKLAND, JOSH	SHOP TO RESERVOIR	42.77
<i>Org Key: GT0101 - City Information via Web GIS</i>				
P0123174	00221720	KING COUNTY FINANCE	2024 MI UPDATES (QUARTERLY MAR	673.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: GT0106 - Enterprise Resource Planning S</i>				
	00221694	Amazon Capital Services Inc	111-3128868-1721846	726.22
	00221694	Amazon Capital Services Inc	111-7394586-8652267	469.18
	00221694	Amazon Capital Services Inc	111-5230394-2185014	295.24
	00221694	Amazon Capital Services Inc	111-7394586-8652267	220.39
<i>Org Key: GT0108 - Technology Equipment Replaceme</i>				
	00221694	Amazon Capital Services Inc	112-1144710-0866650	341.56
	00221694	Amazon Capital Services Inc	112-1058078-1378650	329.32
	00221694	Amazon Capital Services Inc	112-9552019-5892222	242.38
<i>Org Key: IGMA02 - Alcoholism Program</i>				
P0123131	00221717	KC FINANCE	Q3 Revised - Remit liquor exci	62.81
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0123116	00221744	VERIZON WIRELESS	9.24.2024-10.23.2024 Cell Phon	276.47
P0123147	00221700	CENTURYLINK BUSINESS SERVICES	333622384 December 01	263.32
P0123147	00221700	CENTURYLINK BUSINESS SERVICES	333538597 December 01	206.77
P0123134	00221700	CENTURYLINK BUSINESS SERVICES	333790219 December 11	73.60
P0123134	00221700	CENTURYLINK BUSINESS SERVICES	334045294 December 11	73.60
P0123134	00221700	CENTURYLINK BUSINESS SERVICES	333540238 December 11	70.09
P0123149	00221739	Ringsquared Telecom LLC	Long Distance Charges	69.81
	00221694	Amazon Capital Services Inc	111-0296435-8891479	22.52
<i>Org Key: MT3100 - Water Distribution</i>				
	00221697	AUCKLAND, JOSH	WO # 16338 WATER MAIN BREAK 60	44.08
<i>Org Key: MT3150 - Water Quality Event</i>				
P0123074	00221695	AQUATIC INFORMATICS INC.	Tokay Web test renewal and sup	2,061.20
<i>Org Key: MT3300 - Water Associated Costs</i>				
	00221697	AUCKLAND, JOSH	REIMB 01/29/23 WO#42782	46.13
<i>Org Key: MT3500 - Sewer Pumps</i>				
P0120809	00221707	EVOQUA WATER TECHNOLOGIES LLC	ANNUAL BIOXIDE	7,629.38
<i>Org Key: MT3800 - Storm Drainage</i>				
P0123169	00221705	CWT LLC	IDDE/Spill Control Training Cl	1,750.00
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0122806	00221710	GRAINGER	INVENTORY PURCHASES	5,999.02
P0123120	00221744	VERIZON WIRELESS	10.24.2024-11.23.2024 PW Wirel	3,702.66
P0123101	00221702	CINTAS CORPORATION #460	Coveralls Inv#4210318495	787.98
P0123101	00221702	CINTAS CORPORATION #460	Coveralls Inv#4208870259	787.98
P0123101	00221702	CINTAS CORPORATION #460	Coveralls Inv#4209637268	787.98
P0123101	00221702	CINTAS CORPORATION #460	Coveralls Inv#4211042257	787.98
P0122807	00221708	EXCEL SUPPLY COMPANY	INVENTORY PURCHASES	749.40
P0123101	00221702	CINTAS CORPORATION #460	Coveralls Inv#4204626204	689.80
P0123101	00221702	CINTAS CORPORATION #460	Coveralls Inv#4203849369	689.80
P0123101	00221702	CINTAS CORPORATION #460	Coveralls Inv#4205255790	689.80
<i>Org Key: MT4200 - Building Services</i>				
	00221694	Amazon Capital Services Inc	112-7973207-3166606	101.65

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00221694	Amazon Capital Services Inc	112-5557559-8265852	54.84
<i>Org Key: MT4272 - ARPA-Police Iterim Site</i>				
	00221694	Amazon Capital Services Inc	114-2321609-5495400	1,718.80
	00221694	Amazon Capital Services Inc	114-9553446-4394645	1,414.66
	00221694	Amazon Capital Services Inc	114-4155120-8330629	537.84
	00221694	Amazon Capital Services Inc	114-8988669-8367400	537.84
	00221694	Amazon Capital Services Inc	114-0781854-1625067	221.49
	00221694	Amazon Capital Services Inc	112-0874256-4723420	130.80
	00221694	Amazon Capital Services Inc	114-3817779-9331417	110.28
	00221694	Amazon Capital Services Inc	114-6879559-1226608	92.82
	00221694	Amazon Capital Services Inc	111-0774082-8685063	47.88
	00221694	Amazon Capital Services Inc	114-8896623-3915424	21.84
<i>Org Key: MT4300 - Fleet Services</i>				
P0123132	00221745	WESTERN EQUIPMENT	INVENTORY PARTS	539.73
P0123136	00221725	MERCER ISLAND CHEVRON	OCT 2024 GAS	146.06
	00221694	Amazon Capital Services Inc	111-1449171-8637014	17.62
<i>Org Key: MT4502 - Sewer Administration</i>				
P0120214	00221721	KING COUNTY TREASURY	2024 JAN-DEC MONTHLY SEWER CHA	476,040.18
<i>Org Key: MT4900 - Solid Waste & Sustainability</i>				
P0123102	00221735	RESOURCE SYNERGY LLC	Compost Supplies Inv#005406	14,992.88
<i>Org Key: MT6100 - Park Maintenance</i>				
P0123122	00221744	VERIZON WIRELESS	9.24.2024-10.23.2024 Cell Phon	766.41
P0123130	00221706	DATAQUEST LLC	Background Check INV 24422	146.50
P0123101	00221702	CINTAS CORPORATION #460	Coveralls Inv#4208870259	122.00
P0123101	00221702	CINTAS CORPORATION #460	Coveralls Inv#4209637268	122.00
P0123101	00221702	CINTAS CORPORATION #460	Coveralls Inv#4210318495	122.00
P0123101	00221702	CINTAS CORPORATION #460	Coveralls Inv#4211042257	122.00
P0123101	00221702	CINTAS CORPORATION #460	Coveralls Inv#4204626204	105.00
P0123101	00221702	CINTAS CORPORATION #460	Coveralls Inv#4203849369	105.00
P0123101	00221702	CINTAS CORPORATION #460	Coveralls Inv#4205255790	105.00
P0123146	00221730	PROCOM LLC	Pre-Employment Testing INV 115	72.00
	00221694	Amazon Capital Services Inc	111-4992732-6729845	29.08
	00221694	Amazon Capital Services Inc	111-2251816-9545846	29.08
<i>Org Key: MT6500 - Luther Burbank Park Maint</i>				
	00221694	Amazon Capital Services Inc	113-5379839-8603464	30.78
<i>Org Key: MT6600 - Park Maint School Fields</i>				
	00221694	Amazon Capital Services Inc	111-1876392-5313032	424.59
<i>Org Key: PA0109 - Aubrey Davis Park Trail Safety</i>				
P0122219	00221693	ALWAYS ACTIVE SERVICES LLC	Aubrey Davis Park Trail Improv	29,788.34
<i>Org Key: PA0122 - Luther Burbank Dock Repair & R</i>				
P0114806	00221722	KPFF CONSULTING ENGINEERS	Luther Burbank Park Final Desi	455.00
<i>Org Key: PA0123 - Luther Burbank Minor Capital L</i>				
	00221694	Amazon Capital Services Inc	111-2046531-2136250	77.13

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PA0129 - Pioneer Park/Engstrom OS Fores</i>				
P0123094	00221711	HABITAT RESTORATION SPEC LLC	23-14C Work Request 3	18,963.10
P0123093	00221711	HABITAT RESTORATION SPEC LLC	23-14C Work Request 4	8,646.01
<i>Org Key: PA122A - LB North Pier Renovation</i>				
P0114806	00221722	KPFF CONSULTING ENGINEERS	Luther Burbank Park Final Desi	155.00
<i>Org Key: PA122B - LB Shoreline Access Improvemen</i>				
P0114806	00221722	KPFF CONSULTING ENGINEERS	Luther Burbank Park Final Desi	2,204.00
<i>Org Key: PA122D - LB Storm Drainage KC Flood Con</i>				
P0114806	00221722	KPFF CONSULTING ENGINEERS	Luther Burbank Park Final Desi	1,197.50
<i>Org Key: PA122F - LB Art Design Docks-Waterfront</i>				
P0114806	00221722	KPFF CONSULTING ENGINEERS	Luther Burbank Park Final Desi	155.00
<i>Org Key: PO0000 - Police-Revenue</i>				
P0123047	00221748	WA STATE DOL	CONCEALED PISTOL LICENSES ISSU	50.00
<i>Org Key: PO1100 - Administration (PO)</i>				
P0123110	00221703	COMPLETE OFFICE	Invoice 2317719-0	495.90
	00221694	Amazon Capital Services Inc	114-9375635-9768237	164.20
P0123118	00221744	VERIZON WIRELESS	10.24.2024-11.23.2024 Cell Pho	65.88
<i>Org Key: PO1700 - Records and Property</i>				
	00221694	Amazon Capital Services Inc	112-3788386-3452213	29.74
<i>Org Key: PO2100 - Patrol Division</i>				
	00221694	Amazon Capital Services Inc	114-8192856-1337845	244.63
	00221694	Amazon Capital Services Inc	114-2290126-0741846	220.38
	00221694	Amazon Capital Services Inc	114-1124715-1348241	159.78
	00221694	Amazon Capital Services Inc	114-8478222-5629063	117.96
	00221694	Amazon Capital Services Inc	114-5036632-7288267	113.65
	00221694	Amazon Capital Services Inc	114-1814317-8309817	110.00
	00221694	Amazon Capital Services Inc	114-5036632-7288267	78.37
	00221694	Amazon Capital Services Inc	114-4791918-1614619	71.55
	00221694	Amazon Capital Services Inc	114-4979247-7885011	66.42
	00221694	Amazon Capital Services Inc	114-1843791-3024205	65.51
	00221694	Amazon Capital Services Inc	114-3442790-4369837	52.68
	00221694	Amazon Capital Services Inc	114-2949212-8803406	40.92
	00221746	White, Max	Reimbursement	26.41
	00221694	Amazon Capital Services Inc	114-9452342-3015468	20.25
<i>Org Key: PO2200 - Marine Patrol</i>				
	00221694	Amazon Capital Services Inc	114-7262208-4603446	44.02
<i>Org Key: PO4100 - Firearms Training</i>				
	00221694	Amazon Capital Services Inc	114-3398933-7415438	227.95
<i>Org Key: PR1100 - Administration (PR)</i>				
P0123117	00221744	VERIZON WIRELESS	10.24.2024-11.23.2024 Cell Pho	268.74
	00221694	Amazon Capital Services Inc	112-1391207-2607433	186.08
	00221694	Amazon Capital Services Inc	111-8148971-9719411	155.92
	00221694	Amazon Capital Services Inc	113-7689652-4181050	102.01

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00221694	Amazon Capital Services Inc	111-3331826-5694628	81.55
	00221694	Amazon Capital Services Inc	113-2258856-1529041	63.88
	00221694	Amazon Capital Services Inc	113-7689652-4181050	53.44
	00221694	Amazon Capital Services Inc	113-1232443-6259414	44.07
	00221694	Amazon Capital Services Inc	111-3331826-5694628	38.56
	00221694	Amazon Capital Services Inc	113-1232443-6259414	26.44
	00221694	Amazon Capital Services Inc	113-7689652-4181050	23.96
	00221694	Amazon Capital Services Inc	113-7689652-4181050	17.46
	00221694	Amazon Capital Services Inc	113-7689652-4181050	10.06
	00221694	Amazon Capital Services Inc	113-2673475-2905807	2.94
 Org Key: PR4100 - Community Center				
	00221694	Amazon Capital Services Inc	114-9526922-7839430	136.44
	00221694	Amazon Capital Services Inc	113-0027619-6866612	102.92
	00221694	Amazon Capital Services Inc	113-0027619-6866612	63.68
	00221694	Amazon Capital Services Inc	113-0027619-6866612	58.66
	00221694	Amazon Capital Services Inc	113-0608506-7597033	54.16
	00221694	Amazon Capital Services Inc	113-1555614-6950629	53.94
	00221694	Amazon Capital Services Inc	113-4250569-6478632	45.84
	00221694	Amazon Capital Services Inc	113-4250569-6478632	37.01
	00221694	Amazon Capital Services Inc	113-0608506-7597033	22.21
	00221694	Amazon Capital Services Inc	113-1887204-8477805	18.73
	00221694	Amazon Capital Services Inc	113-1887204-8477805	18.29
	00221694	Amazon Capital Services Inc	113-4294204-9599422	16.00
	00221694	Amazon Capital Services Inc	113-1887204-8477805	14.79
	00221694	Amazon Capital Services Inc	113-5175555-0266609	12.79
	00221694	Amazon Capital Services Inc	113-4294204-9599422	11.01
 Org Key: SU0113 - SCADA System Replacement-Sewer				
	00221694	Amazon Capital Services Inc	111-7092927-7125060	165.29
	00221694	Amazon Capital Services Inc	111-7092927-7125060	117.44
	00221694	Amazon Capital Services Inc	111-7092927-7125060	86.64
	00221694	Amazon Capital Services Inc	111-3401196-5903424	63.46
 Org Key: SU0128 - Pump Station Improvements				
P0121993	00221736	RH2 ENGINEERING INC	24-06 Sewer Pump Station 20	24,051.42
 Org Key: WU0119 - Reservoir Generator Replacemen				
P0117841	00221724	McClure and Sons Inc.	Reservoir Standby Generator	84,894.77
P0117489	00221704	CONSOR NORTH AMERICA INC	CONSTRUCTION SERVICES AND	4,300.08
 Org Key: WU0128 - Reservoir Pump Replacement				
P0123096	00221732	PUMPTECH INC	Emergency PW Pump Service	9,725.16
P0111663	00221737	RH2 ENGINEERING INC	SERVICES DURING CONSTRUCTION A	9,465.79
 Org Key: WU0131 - 2024 Water System Improvements				
P0119884	00221696	ATWELL LLC	2024 Water System Improvements	6,030.05
 Org Key: WU0140 - PRV Station Replacements				
P0121368	00221738	RH2 ENGINEERING INC	Phase 2 Pressure Reducing Valv	16,474.53
 Org Key: WU0145 - Emergency Repair-SPU SE 40th				
P0123106	00221714	HWA GEOSCIENCES INC	40th Waterline Repair Inv36868	23,679.82

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: YF1100 - YFS General Services</i>				
P0123121	00221744	VERIZON WIRELESS	10.24.2024-11.23.2024 Cell Pho	949.50
P0123151	00221723	LANGUAGE LINE SERVICES	Translation Services INV 11466	74.48
	00221694	Amazon Capital Services Inc	113-3593822-6713831	17.84
<i>Org Key: YF1200 - Thrift Shop</i>				
P0122656	00221709	GLOBAL INDUSTRIAL	43 CUBIC FT HOPPER	3,032.30
P0122656	00221709	GLOBAL INDUSTRIAL	Shipping	985.65
	00221694	Amazon Capital Services Inc	111-0772255-7529839	388.48
P0123112	00221744	VERIZON WIRELESS	10.9.2024-10.23.2024 TS Cell P	185.07
P0123150	00221729	OCCUPATIONAL HEALTH CTRS OF WA	Hep B Vaccination INV 85163408	164.00
	00221694	Amazon Capital Services Inc	111-9765672-1503417	118.86
	00221694	Amazon Capital Services Inc	111-1428836-4969024	114.39
	00221694	Amazon Capital Services Inc	111-1428836-4969024	79.98
	00221694	Amazon Capital Services Inc	111-2268437-1508263	66.08
	00221694	Amazon Capital Services Inc	111-1428836-4969024	65.56
	00221694	Amazon Capital Services Inc	111-2268437-1508263	52.61
	00221694	Amazon Capital Services Inc	111-2520441-1673040	50.05
	00221694	Amazon Capital Services Inc	111-9374184-3299459	44.07
	00221694	Amazon Capital Services Inc	111-6715447-3126669	41.83
	00221694	Amazon Capital Services Inc	111-4155038-1694663	36.69
	00221694	Amazon Capital Services Inc	111-1428836-4969024	32.77
	00221694	Amazon Capital Services Inc	111-9161822-7079439	23.10
	00221694	Amazon Capital Services Inc	111-2268437-1508263	22.03
	00221694	Amazon Capital Services Inc	111-9765672-1503417	20.66
	00221694	Amazon Capital Services Inc	111-2520441-1673040	18.16
	00221694	Amazon Capital Services Inc	111-9161822-7079439	8.80
<i>Org Key: YF2600 - Family Assistance</i>				
P0123167	00221713	HASSON, ANNETTE B.	Rental assistance for EA clien	3,000.00
P0123177	00221741	SHOREWOOD #14885	Rental assistance for EA clien	2,038.00
P0123168	00221718	KC HOUSING AUTHORITY	Rental assistance for EA clien	223.00
Total				1,015,837.89

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00221692	12/06/2024	ALPINE PRODUCTS INC Inventory Purchases	P0122888	TM-228565	11/06/2024	4,388.66
00221693	12/06/2024	ALWAYS ACTIVE SERVICES LLC Aubrey Davis Park Trail Improv	P0122219	9.1.24-9.30.24B	11/27/2024	29,788.34
00221694	12/06/2024	Amazon Capital Services Inc 111-3348023-1095457		1GF1-HX1P-1KFG	11/14/2024	14,339.54
00221695	12/06/2024	AQUATIC INFORMATICS INC. Tokay Web test renewal and sup	P0123074	110931	11/18/2024	2,061.20
00221696	12/06/2024	ATWELL LLC 2024 Water System Improvements	P0119884	0000375177	11/12/2024	6,030.05
00221697	12/06/2024	AUCKLAND, JOSH SHOP TO RESERVOIR		02082023	02/08/2023	132.98
00221698	12/06/2024	Bradley Public Safety BPSG invoice 113006P-24	P0123142	113006P-24	12/03/2024	1,192.50
00221699	12/06/2024	CARTWRIGHT, ANALISA REIMBURSE: NOTARY LIC. RENEWAL		12022024	12/02/2024	42.00
00221700	12/06/2024	CENTURYLINK BUSINESS SERVICES 333540238 December 11	P0123147	8597/2384 DEC	12/01/2024	687.38
00221701	12/06/2024	CINTAS Cintas invoice 5241573904	P0123104	5241573904	11/25/2024	13.79
00221702	12/06/2024	CINTAS CORPORATION #460 Coveralls Inv#4203849369	P0123101	9.3.24 -11.11.24	11/11/2024	6,024.32
00221703	12/06/2024	COMPLETE OFFICE Invoice C2316184-0	P0123110	NOVEMBER2024	11/30/2024	1,112.21
00221704	12/06/2024	CONSOR NORTH AMERICA INC CONSTRUCTION SERVICES AND	P0117489	W192659WA.01-17	11/20/2024	4,300.08
00221705	12/06/2024	CWT LLC IDDE/Spill Control Training Cl	P0123169	36531	11/05/2024	1,750.00
00221706	12/06/2024	DATAQUEST LLC Background Check INV 24422	P0123130	24422	11/30/2024	146.50
00221707	12/06/2024	EVOQUA WATER TECHNOLOGIES LLC ANNUAL BIOXIDE	P0120809	906721569	10/25/2024	7,629.38
00221708	12/06/2024	EXCEL SUPPLY COMPANY INVENTORY PURCHASES	P0122807	149095	10/24/2024	749.40
00221709	12/06/2024	GLOBAL INDUSTRIAL 43 CUBIC FT HOPPER	P0122656	122499486	10/18/2024	4,017.95
00221710	12/06/2024	GRAINGER INVENTORY PURCHASES	P0122806	9293796687	10/24/2024	5,999.02
00221711	12/06/2024	HABITAT RESTORATION SPEC LLC 23-14C Work Request 4	P0123094	506	09/18/2024	27,609.11
00221712	12/06/2024	HARRIS COMPUTER SYSTEMS 1/1/2025-12/31/2025 IMPRESA AN	P0122865	INHMN0000641	10/28/2024	48,845.51
00221713	12/06/2024	HASSON, ANNETTE B. Rental assistance for EA clien	P0123167	12032024	12/03/2024	3,000.00
00221714	12/06/2024	HWA GEOSCIENCES INC 40th Waterline Repair Inv36868	P0123106	36868	10/25/2024	23,679.82
00221715	12/06/2024	INTERCOM LANGUAGE SERVICES INC Intercom invoice 24-694	P0123105	24-694	11/30/2024	353.60
00221716	12/06/2024	INVOICE CLOUD INC REMOVAL OF AMI METER EXCHANGE	P0123154	IC620172847	12/05/2024	150.00
00221717	12/06/2024	KC FINANCE Q3 Revised - Remit liquor exci	P0123131	2159549	12/02/2024	62.81

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00221718	12/06/2024	KC HOUSING AUTHORITY Rental assistance for EA clien	P0123168	12032024	12/03/2024	223.00
00221719	12/06/2024	KELLEY IMAGING SYSTEMS Copier Printing Fees 311/2024	P0123166	IN1817184	12/04/2024	1,715.55
00221720	12/06/2024	KING COUNTY FINANCE 2024 MI UPDATES (QUARTERLY MAR	P0123174	2160271	12/04/2024	673.00
00221721	12/06/2024	KING COUNTY TREASURY 2024 JAN-DEC MONTHLY SEWER CHA	P0120214	30039513	12/01/2024	476,040.18
00221722	12/06/2024	KPFF CONSULTING ENGINEERS Luther Burbank Park Final Desi	P0114806	541668	11/14/2024	4,166.50
00221723	12/06/2024	LANGUAGE LINE SERVICES Translation Services INV 11466	P0123151	11466494	11/30/2024	83.30
00221724	12/06/2024	McClure and Sons Inc. Reservoir Standby Generator	P0117841	10.1.24-10.31.24	10/31/2024	84,894.77
00221725	12/06/2024	MERCER ISLAND CHEVRON OCT 2024 GAS	P0123136	OCT2024	10/31/2024	146.06
00221726	12/06/2024	METROPRESORT NOV 2024 PRNT & MAILING OF UTI	P0123175	IN673520	11/25/2024	4,602.98
00221727	12/06/2024	Northwest Studio FACILITIES ASSESSMENT PROJECT	P0123133	40108/30417/0701	11/08/2024	51,787.85
00221728	12/06/2024	OAC SERVICES INC PSM FACILITY PRE-DESIGN	P0123124	150039	11/19/2024	11,350.00
00221729	12/06/2024	OCCUPATIONAL HEALTH CTRS OF WA DOT PHYSICALS	P0123150	85163408	11/26/2024	294.00
00221730	12/06/2024	PROCOM LLC Pre-Employment Testing INV 115	P0123146	115903	11/30/2024	72.00
00221731	12/06/2024	PUGET SOUND CLEAN AIR AGENCY Fee for Gasoline Facilities IN	P0123145	20252296	11/22/2024	173.00
00221732	12/06/2024	PUMPTECH INC Emergency PW Pump Service	P0123096	0212391-IN	11/11/2024	9,725.16
00221733	12/06/2024	PURIFIED WATER TO GO Purified Water To Go # 1124674	P0123109	112467497	12/31/2024	8.82
00221734	12/06/2024	RESERVE ACCOUNT DEC 2024 POSTAGE METER REFILL-	P0123173	12042024	12/04/2024	2,500.00
00221735	12/06/2024	RESOURCE SYNERGY LLC Compost Supplies Inv#005406	P0123102	INV-005406	11/22/2024	14,992.88
00221736	12/06/2024	RH2 ENGINEERING INC 24-06 Sewer Pump Station 20	P0121993	98526	11/11/2024	24,051.42
00221737	12/06/2024	RH2 ENGINEERING INC SERVICES DURING CONSTRUCTION A	P0111663	98531	11/11/2024	9,465.79
00221738	12/06/2024	RH2 ENGINEERING INC Phase 2 Pressure Reducing Valv	P0121368	98474	11/06/2024	16,474.53
00221739	12/06/2024	Ringsquared Telecom LLC Long Distance Charges	P0123149	IN256425	12/04/2024	69.81
00221740	12/06/2024	SAYBR CONTRACTORS INC. Capital repairs Fire Station91		30044/30166	10/30/2024	95,490.61
00221741	12/06/2024	SHOREWOOD #14885 Rental assistance for EA clien	P0123177	12052024	12/05/2024	2,038.00
00221742	12/06/2024	SPIETZ, ALLISON REIMBURSE: OPEN ENROLL. PRIZE		12032024	12/03/2024	500.00
00221743	12/06/2024	TSE, BIANCA Judge Pro Tem 12/2/23 -2 hrs	P0123129	12022024	12/02/2024	100.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00221744	12/06/2024	VERIZON WIRELESS 10.24.2024-11.23.2024 Cell Pho	P0123112	9979441074	11/23/2024	8,333.61
00221745	12/06/2024	WESTERN EQUIPMENT INVENTORY PARTS	P0123132	INV057850	11/18/2024	539.73
00221746	12/06/2024	White, Max Reimbursement		122221	12/22/2021	26.41
00221747	12/06/2024	Xerox Financial Services Copier Lease Fees 12/2024 INV	P0123152	6538575/6540199	12/04/2024	1,142.78
00221748	12/06/2024	WA STATE DOL CONCEALED PISTOL LICENSES ISSU	P0123047	0916-111924 B	11/19/2024	50.00
					Total	<u>1,015,837.89</u>

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

Report	Checks	Date	Amount
Check Register	00221749-00221849	12/13/2024	\$1,344,286.74

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: 402000 - Water Fund-Admin Key				
P0123227	00221780	H D FOWLER	Multiple brass parts for water	11,006.36
	00221762	CHIN, CHRIS & MARIE	REFUND: OVERPAYMENT ON ACCT	4,310.64
	00221751	APPLIED ECOLOGY LLC	HYDRANT METER REFUND	2,900.00
	00221781	HANSON TREE SERVICE LLC	HYDRANT METER REFUND	2,900.00
	00221796	LAKERIDGE PAVING COMPANY	HYDRANT METER REFUND	2,900.00
	00221799	LIN, YUSHAN	HYDRANT METER REFUND	2,900.00
	00221808	MORRIS-HANSEN ENT INC	HYDRANT METER REFUND	2,900.00
	00221828	ROAD CONSTRUCTION NW INC	HYDRANT METER REFUND	2,900.00
	00221830	SAAD, JACK	REFUND: ESCROW OVERPAID FINAL	571.64
	00221843	VIEWCREST CAPITAL LLC	REFUND: ESCROW OVERPAID FINAL	188.55
Org Key: 814074 - Garnishments				
	00221761	CHAPTER 13 TRUSTEE	PR 12.13.2024	572.00
Org Key: 814075 - Mercer Island Emp Association				
	00221804	MI EMPLOYEES ASSOC	PR 12.13.2024	252.50
	00221804	MI EMPLOYEES ASSOC	PR EARLY WARRANT 01.12.2024	237.50
Org Key: CA1100 - Administration (CA)				
P0123235	00221784	Inslee Best Doezie & Ryder	Invoice #427460 Professional	7,830.92
P0123236	00221801	MARTEN LAW	Invoice #44097858 - Profession	4,248.50
P0123205	00221798	LIGHTHOUSE LAW GROUP PLLC	Invoice #20713 Professional	3,650.00
P0123235	00221784	Inslee Best Doezie & Ryder	Invoice #428657 Professional	3,135.00
P0123234	00221800	Madrona Law Group, PPLC	Invoice #12835 Professional	2,478.00
P0123234	00221800	Madrona Law Group, PPLC	Invoice #12837 Professional	2,109.00
P0123234	00221800	Madrona Law Group, PPLC	Invoice #12833 Professional	1,396.50
P0123236	00221801	MARTEN LAW	Invoice #44098041 Professional	1,359.00
P0123236	00221801	MARTEN LAW	Invoice #44097859 - Profession	888.75
P0123234	00221800	Madrona Law Group, PPLC	Invoice #12836 Professional	741.00
P0123234	00221800	Madrona Law Group, PPLC	Invoice #12840 Professional	684.00
P0123204	00221824	RELX INC DBA LEXISNEXIS	Invoice #3095455712 Legal Dues	394.52
P0123236	00221801	MARTEN LAW	Invoice #44098042 Professional	237.00
P0123203	00221815	OGDEN MURPHY WALLACE PLLC	Invoice #899579 Professional	215.00
P0123234	00221800	Madrona Law Group, PPLC	Invoice #12834 Professional	167.50
P0123203	00221815	OGDEN MURPHY WALLACE PLLC	Invoice #898923 Professional	150.00
P0123203	00221815	OGDEN MURPHY WALLACE PLLC	Invoice #898923 Professional	120.00
P0123234	00221800	Madrona Law Group, PPLC	Invoice #12838 Professional	114.00
Org Key: CA1200 - Prosecution & Criminal Mngmnt				
P0123237	00221807	MOBERLY AND ROBERTS	Invoice #1207 Professional Ser	7,904.69
Org Key: CM1200 - City Clerk				
P0123242	00221783	IIMC	D Estrada Membership Dues 2025	135.00
P0123241	00221805	MI REPORTER/JOURNAL AMERICAN	Annual Subscription	75.00
Org Key: CR1100 - Human Resources				
	00221835	SPIETZ, ALLISON	REIMBURSE: EMPLOYEE AWARD	25.00
Org Key: CT1100 - Municipal Court				
P0123224	00221797	LANGUAGE LINE SERVICES	Language Line invoice 11463500	14.11
Org Key: DS1100 - Administration (DS)				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0123243	00221791	KIMLEY-HORN AND ASSOC.	Commerce Middle Housing Grant	4,513.49
P0123244	00221774	ESA	Butterwork Short PLat On-Call	3,163.50
	00221775	ESTRADA, DEBORAH	REIMBURSE: PHONE CASE	42.97
<i>Org Key: DS1200 - Bldg Plan Review & Inspection</i>				
	00221787	Judge, Tom	REIMBURSE: CLOTHING ALLOWANCE	482.09
<i>Org Key: FN0000 - Finance Department-Revenue</i>				
	00221827	RESTORICAL RESEARCH LLC	AMENDED B&O RET. 2020-22	2,602.54
	00221827	RESTORICAL RESEARCH LLC	AMENDED B&O RET. 2020-22	1,401.36
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0123213	00221790	KC RECORDER	2 LIEN RELEASES	36.00
<i>Org Key: FR1100 - Administration (FR)</i>				
P0123222	00221772	EASTSIDE FIRE & RESCUE	Q1 2024 Training & QI Reimburs	2,129.00
<i>Org Key: GGM001 - General Government-Misc</i>				
P0123187	00221758	BRINKS INC	NOV 2024 ARMOURED TRUCK DEPOSI	711.99
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0123233	00221820	PITNEY BOWES INC	POSTAGE MACHINE LEASE 10/9/24-	980.63
<i>Org Key: GGM005 - Genera Govt-LI Retiree Costs</i>				
P0123245	00221768	DEEDS, EDWARD G	LEOFF 1 Retiree Medical Expens	543.93
P0123220	00221770	DOWD, PAUL	LEOFF 1 Medical Expenses	450.45
P0123247	00221756	BOOTH, GLENDON D	LEOFF 1 Retiree Medical Expens	222.40
P0123246	00221756	BOOTH, GLENDON D	LEOFF 1 Medical Expenses	203.46
P0123221	00221785	JOHNSON, CURTIS	LEOFF 1 Retiree Medical Expens	122.16
<i>Org Key: GGM100 - Emerg Incident Response</i>				
P0119456	00221840	THOMAS J TREE	Emergency Tree Removal	5,140.26
<i>Org Key: GGX620 - Custodial Disbursements</i>				
P0123170	00221844	WA ST TREASURER'S OFFICE	Remit Oct24 Court Fees	1,522.67
P0123172	00221844	WA ST TREASURER'S OFFICE	Remit Oct24 NC Court Fees	1,180.13
P0123170	00221844	WA ST TREASURER'S OFFICE	Remit Oct24 Court Fees	866.14
P0123172	00221844	WA ST TREASURER'S OFFICE	Remit Oct24 NC Court Fees	732.49
P0123170	00221844	WA ST TREASURER'S OFFICE	Remit Oct24 Court Fees	704.41
P0123172	00221844	WA ST TREASURER'S OFFICE	Remit Oct24 NC Court Fees	649.08
P0123170	00221844	WA ST TREASURER'S OFFICE	Remit Oct24 Court Fees	440.72
P0123172	00221844	WA ST TREASURER'S OFFICE	Remit Oct24 NC Court Fees	431.58
P0123172	00221844	WA ST TREASURER'S OFFICE	Remit Oct24 NC Court Fees	141.12
P0123172	00221844	WA ST TREASURER'S OFFICE	Remit Oct24 NC Court Fees	140.48
P0123172	00221844	WA ST TREASURER'S OFFICE	Remit Oct24 NC Court Fees	134.77
P0123170	00221844	WA ST TREASURER'S OFFICE	Remit Oct24 Court Fees	134.21
P0123170	00221844	WA ST TREASURER'S OFFICE	Remit Oct24 Court Fees	131.64
P0123170	00221844	WA ST TREASURER'S OFFICE	Remit Oct24 Court Fees	4.98
<i>Org Key: GT0116 - Tech Emergency Needs</i>				
P0123043	00221821	PREMIER CABLING LLC	MICEC <--> Building D Fiber Re	3,631.09
<i>Org Key: GT0117 - Cybersecurity Software Update</i>				
P0123081	00221749	AdRem Software Inc.	Netcrunch License Additional	2,925.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0120665	00221792	KING COUNTY FINANCE	I-NET MONTHLY SERVICES FROM	1,492.00
<i>Org Key: MT1500 - Urban Forest Mangement</i>				
	00221822	PRINCE, ANDREW	REIMBURSE: CONFERENCE LODGING	347.60
	00221822	PRINCE, ANDREW	REIMBURSE: CONFERENCE MILEAGE	325.62
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0123201	00221806	MI UTILITY BILLS	NOV 2024 PMT OF UTILITY BILLS	188.82
P0123186	00221823	PUGET SOUND ENERGY	220035432453 Oct - Nov 2024	75.06
P0123186	00221823	PUGET SOUND ENERGY	220014359958 Oct - Nov 2024	49.47
P0123186	00221823	PUGET SOUND ENERGY	200008261139 Oct - Nov 2024	11.96
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
P0123201	00221806	MI UTILITY BILLS	NOV 2024 PMT OF UTILITY BILLS	761.68
<i>Org Key: MT2500 - ROW Administration</i>				
P0123192	00221834	SOUND SAFETY PRODUCTS	Uniform/workwear Inv#305734/3	148.74
<i>Org Key: MT3100 - Water Distribution</i>				
P0123201	00221806	MI UTILITY BILLS	NOV 2024 PMT OF UTILITY BILLS	2,038.82
<i>Org Key: MT3150 - Water Quality Event</i>				
P0123148	00221752	AQUATIC INFORMATICS INC.	Tokay Web Test Report Inv#1110	350.44
<i>Org Key: MT3300 - Water Associated Costs</i>				
P0123092	00221788	KAASM LLC	SCADA Siemens Annual Renewal a	11,000.00
	00221754	AUCKLAND, JOSH	REIMBURSE: CALL-IN MILEAGE	49.45
	00221757	BOROVINA, RAYMOND	REIMBURSE: BAT CERT. RENEWAL	42.00
	00221757	BOROVINA, RAYMOND	REIMBURSE: WATER CERT.	42.00
<i>Org Key: MT3400 - Sewer Collection</i>				
P0122702	00221771	DUKE'S ROOT CONTROL INC	2024 Sewer Root Control Servic	24,900.66
P0123201	00221806	MI UTILITY BILLS	NOV 2024 PMT OF UTILITY BILLS	1,487.20
<i>Org Key: MT3500 - Sewer Pumps</i>				
P0122182	00221839	TACOMA DIESEL	Standby Generator Annual	39,910.31
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
P0123092	00221788	KAASM LLC	SCADA Siemens Annual Renewal a	11,000.00
	00221786	JONES, MARK	REIMBURSE: PESTICIDE CERT	51.50
	00221786	JONES, MARK	REIMBURSE: WATER CERT	42.00
	00221802	MARTIN, ERIC	REIMBURSE: WATERWORKS	42.00
	00221757	BOROVINA, RAYMOND	REIMBURSE: WASTE WATER CERT.	25.00
	00221786	JONES, MARK	REIMBURSE: WASTE WATER CERT	25.00
	00221802	MARTIN, ERIC	REIMBURSE: WWCPA RENEWAL	25.00
<i>Org Key: MT3800 - Storm Drainage</i>				
P0123201	00221806	MI UTILITY BILLS	NOV 2024 PMT OF UTILITY BILLS	342.36
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0123211	00221829	Robert Half	Temp Position/Admin Inv#643458	2,350.32
P0123182	00221766	CRYSTAL SPRINGS	Bottled water Inv#1455831	206.91
P0123140	00221764	CORRECTIONAL INDUSTRIES ACCTG	Embroidered parkas, jackets	171.89

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT4200 - Building Services</i>				
P0123201	00221806	MI UTILITY BILLS	NOV 2024 PMT OF UTILITY BILLS	8,324.65
P0123201	00221806	MI UTILITY BILLS	NOV 2024 PMT OF UTILITY BILLS	220.12
<i>Org Key: MT4272 - ARPA-Police Iterim Site</i>				
P0123201	00221806	MI UTILITY BILLS	NOV 2024 PMT OF UTILITY BILLS	30,096.56
<i>Org Key: MT4300 - Fleet Services</i>				
P0123189	00221810	NAPA AUTO PARTS	Auto Parts Inv#'s	755.25
P0123212	00221803	MERCER ISLAND CHEVRON	NOV 2024 GAS	456.55
P0123190	00221846	DOBBS HEAVY DUTY HOLDINGS LLC	Auto Parts Inv#02130P160431	451.14
P0123216	00221810	NAPA AUTO PARTS	NOV 2024 Repair parts and inve	95.14
P0123216	00221810	NAPA AUTO PARTS	OCT 2024 Repair parts and inve	14.21
<i>Org Key: MT4420 - Transportation Planner Eng</i>				
P0123197	00221841	TRAFFIC SAFETY SUPPLY	Standard MUTCD Signs	1,960.07
<i>Org Key: MT4501 - Water Administration</i>				
P0123193	00221847	WHISTLE WORKWEAR	Workwear Inv#2060001049	341.00
<i>Org Key: MT4800 - Water Conservation</i>				
P0122182	00221839	TACOMA DIESEL	Standby Generator Annual	14,840.21
<i>Org Key: MT4915 - ARPA-Compost & Recycling Pgm</i>				
P0122129	00221826	RESOURCE SYNERGY LLC	Commercial/Multifamily Compost	12,895.05
<i>Org Key: MT6100 - Park Maintenance</i>				
P0123194	00221806	MI UTILITY BILLS	NOV 2024 PMT OF UTILITY BILLS	1,836.12
P0123223	00221772	EASTSIDE FIRE & RESCUE	FA/CPR Provider eCard INV 6547	23.00
<i>Org Key: MT6200 - Athletic Field Maintenance</i>				
P0123194	00221806	MI UTILITY BILLS	NOV 2024 PMT OF UTILITY BILLS	1,244.07
<i>Org Key: MT6500 - Luther Burbank Park Maint</i>				
P0123194	00221806	MI UTILITY BILLS	NOV 2024 PMT OF UTILITY BILLS	2,799.16
P0123100	00221778	GRAINGER	Park Supplies	381.00
P0123209	00221755	BACKFLOWS NORTHWEST INC	Annual Testing Inv#199760	55.00
<i>Org Key: MT6900 - Aubrey Davis Park Maint</i>				
P0123194	00221806	MI UTILITY BILLS	NOV 2024 PMT OF UTILITY BILLS	2,943.17
P0123209	00221755	BACKFLOWS NORTHWEST INC	Annual Backflow Testing Inv#21	2,200.00
P0123181	00221779	GREEN LATRINE	Long-Term Rental Inv#I51366	790.00
P0123185	00221817	PAYBYPHONE TECHNOLOGIES INC	Billing Period NOVEMBER 2024	252.10
<i>Org Key: PA0100 - Open Space Management</i>				
P0123111	00221781	HANSON TREE SERVICE LLC	23-14B UNIT-PRICE OPEN SPACE	8,383.53
P0120906	00221751	APPLIED ECOLOGY LLC	23-14A Work Request 1	1,152.54
<i>Org Key: PA0101 - Recurring Parks Minor Capital</i>				
P0122514	00221814	NW PLAYGROUND EQUIPMENT INC	Mercerdale Playground repairs	7,253.92
P0123210	00221831	SECURITY SOLUTIONS NW LLC	Technician tested access contr	169.43
<i>Org Key: PA0109 - Aubrey Davis Park Trail Safety</i>				
P0121798	00221794	KPG	For construction support relat	3,576.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PA0123 - Luther Burbank Minor Capital L</i>				
P0123210	00221831	SECURITY SOLUTIONS NW LLC	Technician tested customer acc	410.50
<i>Org Key: PA0129 - Pioneer Park/Engstrom OS Fores</i>				
P0123181	00221779	GREEN LATRINE	Long-Term Rental Inv#I51366	200.00
<i>Org Key: PA122E - LB Docks - Project costs</i>				
P0123103	00221777	GEOENGINEERS INC	Cost recovery support for Luth	7,088.05
<i>Org Key: PO0000 - Police-Revenue</i>				
P0123191	00221845	WA STATE DOL	11/20 to 12/6/2024 CONCEALED P	126.00
<i>Org Key: PO1100 - Administration (PO)</i>				
P0123044	00221753	AT&T MOBILITY	Wireless Service	1,741.45
<i>Org Key: PO1350 - Police Emergency Management</i>				
P0123217	00221825	REMOTE SATELLITE SYSTEMS INT'L	EMAC Satellite Phone Services	74.00
P0123217	00221825	REMOTE SATELLITE SYSTEMS INT'L	EMAC Satellite Phone Services	74.00
<i>Org Key: PR1100 - Administration (PR)</i>				
P0123188	00221809	Naomi Morgan	Oct Musical Fitness	2,000.00
P0123188	00221809	Naomi Morgan	Nov Musical Fitness	1,000.00
<i>Org Key: PR2104 - Special Events</i>				
P0123180	00221842	UNITED RENTALS NORTH AMERICA	Genie Boom Inv#240272852-001	1,966.22
P0123180	00221842	UNITED RENTALS NORTH AMERICA	Genie Boom Inv#240273654-001	1,936.52
P0123179	00221838	SUNBELT RENTALS INC	Telehandler Forklift	1,032.78
P0122930	00221769	DICKENS CAROLERS, THE	Invoice #DC-24001 Holiday Fami	370.00
<i>Org Key: PR4100 - Community Center</i>				
P0123201	00221806	MI UTILITY BILLS	NOV 2024 PMT OF UTILITY BILLS	9,097.53
P0122182	00221839	TACOMA DIESEL	Standby Generator Annual	2,161.86
<i>Org Key: PR5900 - Summer Celebration</i>				
	00221775	ESTRADA, DEBORAH	REIMBURSE: SUMMER CELEB. CANDY	161.89
<i>Org Key: SP0111 - 80th Ave SE Sidewalk Improve</i>				
P0121795	00221794	KPG	For construction support relat	12,395.50
<i>Org Key: SP0118 - ADA Compliance Plan Implementa</i>				
P0122745	00221812	NPM CONSTRUCTION CO	ADA curb ramps in Town Center	144,687.27
P0121796	00221794	KPG	For construction support relat	13,452.00
P0119275	00221793	KPFF CONSULTING ENGINEERS	ADA Transition Plan Implementa	158.37
<i>Org Key: SP0135 - ICW Corridor Improvements</i>				
P0118254	00221795	KPG	ICW Corridor Safety Analysis a	39,706.41
P0121797	00221794	KPG	For construction support relat	3,559.78
<i>Org Key: SU0100 - Emergency Sewer Repairs</i>				
P0123010	00221760	CASNE ENGINEERING INC	Emergency Software Services. S	1,395.00
<i>Org Key: SU0113 - SCADA System Replacement-Sewer</i>				
P0123164	00221750	ADS LLC	Sewer SCADA Systems Replacemen	14,323.80
P0121737	00221759	BROWN AND CALDWELL CONSULTANTS	Ongoing SCADA Support	1,681.53

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: SW0101 - Sub Basin 23.2 Watercourse Sta</i>				
P0121473	00221836	STANTEC CONSULTING SRVS INC	Sub Basin 23.2 Watercourse	1,078.00
<i>Org Key: SW0111 - Sub Basin 46a.3 Watercourse</i>				
P0120250	00221813	NW Hydraulic Consultants Inc.	Sub Basin 46a.3 Watercourse	11,124.31
<i>Org Key: SW0114 - Sub Basin 29.3 Watercourse</i>				
P0122611	00221811	NATURAL SYSTEMS DESIGN	SB 29a Watercourse Stabilizati	11,301.42
<i>Org Key: SW0128 - Basin 18C Drainage Improvement</i>				
P0119676	00221763	CM DESIGN GROUP	2023 Drainage Improvements	2,506.75
<i>Org Key: WU0102 - SCADA System Replacement-Water</i>				
P0121737	00221759	BROWN AND CALDWELL CONSULTANTS	Ongoing SCADA Support	1,681.54
<i>Org Key: WU0103 - Water Reservoir Improvements</i>				
P0117582	00221816	PASO ROBLES TANK INC	NORTH AND SOUTH RESERVOIR	728,272.13
<i>Org Key: WU0115 - Water Model Updates/Fire Flow</i>				
P0120244	00221782	HDR ENGINEERING INC	2023-2024 Water Modeling & Fir	7,975.28
P0120244	00221782	HDR ENGINEERING INC	2023-2024 Water Modeling & Fir	2,095.80
<i>Org Key: WU0131 - 2024 Water System Improvements</i>				
P0123195	00221767	DAILY JOURNAL OF COMMERCE	water system improvements	963.90
<i>Org Key: YF1100 - YFS General Services</i>				
	00221776	FRANKLIN, DEREK	REIMBURSE: LICENSE RENEWAL	196.00
P0123223	00221772	EASTSIDE FIRE & RESCUE	FA/CPR Provider eCard INV 6547	46.00
<i>Org Key: YF1200 - Thrift Shop</i>				
P0123201	00221806	MI UTILITY BILLS	NOV 2024 PMT OF UTILITY BILLS	646.29
P0123207	00221837	Sterling Volunteers	Background Checks INV 10096786	36.00
<i>Org Key: YF2600 - Family Assistance</i>				
P0123257	00221832	SHOREWOOD #14885	Rental assistance for EA clien	2,525.00
P0123257	00221848	SHOREWOOD #14885	Rental assistance for EA clien	2,525.00
P0123254	00221765	COUNTRY VILLAGE DAY SCHOOL	Preschool Scholarship for EA c	648.00
P0123256	00221773	EMMANUEL DAY SCHOOL	Preschool Scholarship for EA c	646.80
P0123255	00221818	PEBBLE @ MIPC, THE	Preschool Scholarship for EA c	500.50
P0123252	00221789	KC HOUSING AUTHORITY	Rental assistance for EA clien	373.00
P0123257	00221832	SHOREWOOD #14885	Utility Assistance for EA clie	305.98
P0123257	00221848	SHOREWOOD #14885	Utility Assistance for EA clie	305.98
P0123253	00221819	PEBBLE @ MIPC, THE	Preschool Scholarship for EA c	204.70
P0123251	00221833	SHOREWOOD #14885	Rental assistance for EA clien	192.66
P0123251	00221849	SHOREWOOD #14885	Rental assistance for EA clien	192.66
P0123251	00221832	SHOREWOOD #14885	Utility assistance for EA clie	25.00
P0123251	00221849	SHOREWOOD #14885	Utility assistance for EA clie	25.00
Total				1,347,335.38

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00221749	12/13/2024	AdRem Software Inc. Netcrunch License Additional	P0123081	AS-040-11-2024	11/26/2024	2,925.00
00221750	12/13/2024	ADS LLC Sewer SCADA Systems Replacemen	P0123164	23054-1124	11/26/2024	14,323.80
00221751	12/13/2024	APPLIED ECOLOGY LLC HYDRANT METER REFUND	P0120906	1646R	03/05/2024	4,052.54
00221752	12/13/2024	AQUATIC INFORMATICS INC. Tokay Web Test Report Inv#1110	P0123148	111075	12/03/2024	350.44
00221753	12/13/2024	AT&T MOBILITY Wireless Service	P0123044	5486X11192024	11/11/2024	1,741.45
00221754	12/13/2024	AUCKLAND, JOSH REIMBURSE: CALL-IN MILEAGE		12042024	12/04/2024	49.45
00221755	12/13/2024	BACKFLOWS NORTHWEST INC Annual Testing Inv#199760	P0123209	218786/199760	11/20/2024	2,255.00
00221756	12/13/2024	BOOTH, GLENDON D LEOFF 1 Medical Expenses	P0123247	NOV122024	12/12/2024	425.86
00221757	12/13/2024	BOROVINA, RAYMOND REIMBURSE: BAT CERT. RENEWAL		12042024	12/04/2024	109.00
00221758	12/13/2024	BRINKS INC NOV 2024 ARMoured TRUCK DEPOSI	P0123187	7044742	11/30/2024	711.99
00221759	12/13/2024	BROWN AND CALDWELL CONSULTANTS Ongoing SCADA Support	P0121737	14541479	11/13/2024	3,363.07
00221760	12/13/2024	CASNE ENGINEERING INC Emergency Software Services. S	P0123010	45488	12/09/2024	1,395.00
00221761	12/13/2024	CHAPTER 13 TRUSTEE PR 12.13.2024		PR 12.13.2024	12/13/2024	572.00
00221762	12/13/2024	CHIN, CHRIS & MARIE REFUND: OVERPAYMENT ON ACCT		12092024	12/09/2024	4,310.64
00221763	12/13/2024	CM DESIGN GROUP 2023 Drainage Improvements	P0119676	24059	12/09/2024	2,506.75
00221764	12/13/2024	CORRECTIONAL INDUSTRIES ACCTG Embroidered parkas, jackets	P0123140	SI005661	10/18/2024	171.89
00221765	12/13/2024	COUNTRY VILLAGE DAY SCHOOL Preschool Scholarship for EA c	P0123254	NOV-DEC2024	12/01/2024	648.00
00221766	12/13/2024	CRYSTAL SPRINGS Bottled water Inv#1455831	P0123182	14555831 102624	10/26/2024	206.91
00221767	12/13/2024	DAILY JOURNAL OF COMMERCE water system improvements	P0123195	3404257	11/04/2024	963.90
00221768	12/13/2024	DEEDS, EDWARD G LEOFF 1 Retiree Medical Expens	P0123245	12112024	12/11/2024	543.93
00221769	12/13/2024	DICKENS CAROLERS, THE Invoice #DC-24001 Holiday Fami	P0122930	DC-24001	10/17/2024	370.00
00221770	12/13/2024	DOWD, PAUL LEOFF 1 Medical Expenses	P0123220	12112024	12/11/2024	450.45
00221771	12/13/2024	DUKE'S ROOT CONTROL INC 2024 Sewer Root Control Servic	P0122702	28314	09/30/2024	24,900.66
00221772	12/13/2024	EASTSIDE FIRE & RESCUE Q1 2024 Training & QI Reimburs	P0123223	6547	12/10/2024	2,198.00
00221773	12/13/2024	EMMANUEL DAY SCHOOL Preschool Scholarship for EA c	P0123256	7982	11/01/2024	646.80
00221774	12/13/2024	ESA Butterwork Short PLat On-Call	P0123244	202172	11/21/2024	3,163.50

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00221775	12/13/2024	ESTRADA, DEBORAH REIMBURSE: PHONE CASE		12042024	12/04/2024	204.86
00221776	12/13/2024	FRANKLIN, DEREK REIMBURSE: LICENSE RENEWAL		12092024	12/09/2024	196.00
00221777	12/13/2024	GEOENGINEERS INC Cost recovery support for Luth	P0123103	0202044	11/15/2024	7,088.05
00221778	12/13/2024	GRAINGER Park Supplies	P0123100	9333195049	12/03/2024	381.00
00221779	12/13/2024	GREEN LATRINE Long-Term Rental Inv#I51366	P0123181	I51366	11/29/2024	990.00
00221780	12/13/2024	H D FOWLER Multiple brass parts for water	P0123227	I6893873	12/09/2024	11,006.36
00221781	12/13/2024	HANSON TREE SERVICE LLC HYDRANT METER REFUND	P0123111	195102	11/27/2024	11,283.53
00221782	12/13/2024	HDR ENGINEERING INC 2023-2024 Water Modeling & Fir	P0120244	1200677840	12/10/2024	10,071.08
00221783	12/13/2024	IIMC D Estrada Membership Dues 2025	P0123242	11212024	11/24/2024	135.00
00221784	12/13/2024	Inslee Best Doezie & Ryder Invoice #427460 Professional	P0123235	428657	12/06/2024	10,965.92
00221785	12/13/2024	JOHNSON, CURTIS LEOFF 1 Retiree Medical Expens	P0123221	12112024	12/11/2024	122.16
00221786	12/13/2024	JONES, MARK REIMBURSE: WASTE WATER CERT		12042024	12/04/2024	118.50
00221787	12/13/2024	Judge, Tom REIMBURSE: CLOTHING ALLOWANCE		11122024	11/12/2024	482.09
00221788	12/13/2024	KAASM LLC SCADA Siemens Annual Renewal a	P0123092	40438072	12/04/2024	22,000.00
00221789	12/13/2024	KC HOUSING AUTHORITY Rental assistance for EA clien	P0123252	12102024	12/10/2024	373.00
00221790	12/13/2024	KC RECORDER 2 LIEN RELEASES	P0123213	12102024	12/10/2024	36.00
00221791	12/13/2024	KIMLEY-HORN AND ASSOC. Commerce Middle Housing Grant	P0123243	090179001-1024	10/31/2024	4,513.49
00221792	12/13/2024	KING COUNTY FINANCE I-NET MONTHLY SERVICES FROM	P0120665	11015252	11/30/2024	1,492.00
00221793	12/13/2024	KPFF CONSULTING ENGINEERS ADA Transition Plan Implementa	P0119275	543975	12/04/2024	158.37
00221794	12/13/2024	KPG For construction support relat	P0121797	215271C	11/15/2024	32,983.28
00221795	12/13/2024	KPG ICW Corridor Safety Analysis a	P0118254	215752	12/03/2024	39,706.41
00221796	12/13/2024	LAKERIDGE PAVING COMPANY HYDRANT METER REFUND		12122024	12/12/2024	2,900.00
00221797	12/13/2024	LANGUAGE LINE SERVICES Language Line invoice 11463500	P0123224	11463500	11/30/2024	14.11
00221798	12/13/2024	LIGHTHOUSE LAW GROUP PLLC Invoice #20713 Professional	P0123205	20713	12/02/2024	3,650.00
00221799	12/13/2024	LIN, YUSHAN HYDRANT METER REFUND		12122024	12/12/2024	2,900.00
00221800	12/13/2024	Madrona Law Group, PPLC Invoice #12833 Professional	P0123234	12833-12840	12/06/2024	7,690.00

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Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00221801	12/13/2024	MARTEN LAW Invoice #44097858 - Profession	P0123236	858-59 / 041-42	12/09/2024	6,733.25
00221802	12/13/2024	MARTIN, ERIC REIMBURSE: WWCPA RENEWAL		12042024	12/04/2024	67.00
00221803	12/13/2024	MERCER ISLAND CHEVRON NOV 2024 GAS	P0123212	NOV2024	11/30/2024	456.55
00221804	12/13/2024	MI EMPLOYEES ASSOC PR 12.13.2024		PR 01.12.2024	01/12/2024	490.00
00221805	12/13/2024	MI REPORTER/JOURNAL AMERICAN Annual Subscription	P0123241	MI-164686 NOV24	11/14/2024	75.00
00221806	12/13/2024	MI UTILITY BILLS NOV 2024 PMT OF UTILITY BILLS	P0123201	11302024	11/30/2024	62,026.55
00221807	12/13/2024	MOBERLY AND ROBERTS Invoice #1207 Professional Ser	P0123237	1207	12/01/2024	7,904.69
00221808	12/13/2024	MORRIS-HANSEN ENT INC HYDRANT METER REFUND		12122024	12/12/2024	2,900.00
00221809	12/13/2024	Naomi Morgan Oct Musical Fitness	P0123188	5322907611	10/01/2024	3,000.00
00221810	12/13/2024	NAPA AUTO PARTS Auto Parts Inv#'s	P0123216	10.25-11.13.24	11/13/2024	864.60
00221811	12/13/2024	NATURAL SYSTEMS DESIGN SB 29a Watercourse Stabilizati	P0122611	2024-1183	12/09/2024	11,301.42
00221812	12/13/2024	NPM CONSTRUCTION CO ADA curb ramps in Town Center	P0122745	10/01-11/15/2024	11/15/2024	144,687.27
00221813	12/13/2024	NW Hydraulic Consultants Inc. Sub Basin 46a.3 Watercourse	P0120250	32141	10/31/2024	11,124.31
00221814	12/13/2024	NW PLAYGROUND EQUIPMENT INC Mercerdale Playground repairs	P0122514	54775	11/29/2024	7,253.92
00221815	12/13/2024	OGDEN MURPHY WALLACE PLLC Invoice #898923 Professional	P0123203	89823/899579	11/27/2024	485.00
00221816	12/13/2024	PASO ROBLES TANK INC NORTH AND SOUTH RESERVOIR	P0117582	11.01-11.30.24	11/30/2024	728,272.13
00221817	12/13/2024	PAYBYPHONE TECHNOLOGIES INC Billing Period NOVEMBER 2024	P0123185	INVPBP-US1327	11/30/2024	252.10
00221818	12/13/2024	PEBBLE @ MIPC, THE Preschool Scholarship for EA c	P0123255	NOV-DEC2024	12/01/2024	500.50
00221819	12/13/2024	PEBBLE @ MIPC, THE Preschool Scholarship for EA c	P0123253	NOV DEC 2024	12/01/2024	204.70
00221820	12/13/2024	PITNEY BOWES INC POSTAGE MACHINE LEASE 10/9/24-	P0123233	3320063523	12/10/2024	980.63
00221821	12/13/2024	PREMIER CABLING LLC MICEC <--> Building D Fiber Re	P0123043	2087	12/05/2024	3,631.09
00221822	12/13/2024	PRINCE, ANDREW REIMBURSE: CONFERENCE LODGING		12042024	12/04/2024	673.22
00221823	12/13/2024	PUGET SOUND ENERGY 220014359958 Oct - Nov 2024	P0123186	11222024	11/22/2024	136.49
00221824	12/13/2024	RELX INC DBA LEXISNEXIS Invoice #3095455712 Legal Dues	P0123204	3095455712	11/30/2024	394.52
00221825	12/13/2024	REMOTE SATELLITE SYSTEMS INT'L EMAC Satellite Phone Services	P0123217	130447/130108	12/10/2024	148.00
00221826	12/13/2024	RESOURCE SYNERGY LLC Commercial/Multifamily Compost	P0122129	INV-005410	11/29/2024	12,895.05

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00221827	12/13/2024	RESTORICAL RESEARCH LLC AMENDED B&O RET. 2020-22		12112024	12/11/2024	4,003.90
00221828	12/13/2024	ROAD CONSTRUCTION NW INC HYDRANT METER REFUND		12122024	12/12/2024	2,900.00
00221829	12/13/2024	Robert Half Temp Position/Admin Inv#643458	P0123211	64345881	11/25/2024	2,350.32
00221830	12/13/2024	SAAD, JACK REFUND: ESCROW OVERPAID FINAL		12122024	12/12/2024	571.64
00221831	12/13/2024	SECURITY SOLUTIONS NW LLC Technician tested access contr	P0123210	370928/370929	11/28/2024	579.93
00221832	12/13/2024	SHOREWOOD #14885 Utility Assistance for EA clie	P0123251	12092024	12/09/2024	2,855.98
00221833	12/13/2024	SHOREWOOD #14885 Rental assistance for EA clien	P0123251	12092024	12/09/2024	192.66
00221834	12/13/2024	SOUND SAFETY PRODUCTS Uniform/workwear Inv#305734/3	P0123192	305734/3	11/25/2024	148.74
00221835	12/13/2024	SPIETZ, ALLISON REIMBURSE: EMPLOYEE AWARD		12062024	12/06/2024	25.00
00221836	12/13/2024	STANTEC CONSULTING SRVS INC Sub Basin 23.2 Watercourse	P0121473	2309018	11/11/2024	1,078.00
00221837	12/13/2024	Sterling Volunteers Background Checks INV 10096786	P0123207	10096786	11/30/2024	36.00
00221838	12/13/2024	SUNBELT RENTALS INC Telehandler Forklift	P0123179	161746799-0001	11/11/2024	1,032.78
00221839	12/13/2024	TACOMA DIESEL Standby Generator Annual	P0122182	8.15-11.26.2024	11/26/2024	56,912.38
00221840	12/13/2024	THOMAS J TREE Emergency Tree Removal	P0119456	04798-I	11/29/2024	5,140.26
00221841	12/13/2024	TRAFFIC SAFETY SUPPLY Standard MUTCD Signs	P0123197	INV076434	12/04/2024	1,960.07
00221842	12/13/2024	UNITED RENTALS NORTH AMERICA Genie Boom Inv#240272852-001	P0123180	2852-01 /3654-01	10/22/2024	3,902.74
00221843	12/13/2024	VIEWCREST CAPITAL LLC REFUND: ESCROW OVERPAID FINAL		12122024	12/12/2024	188.55
00221844	12/13/2024	WA ST TREASURER'S OFFICE Remit Oct24 Court Fees	P0123172	85001555OCT24	10/31/2024	7,214.42
00221845	12/13/2024	WA STATE DOL 11/20 to 12/6/2024 CONCEALED P	P0123191	11.20-12.6.2024	12/06/2024	126.00
00221846	12/13/2024	DOBBS HEAVY DUTY HOLDINGS LLC Auto Parts Inv#02130P160431	P0123190	02130P160431	11/07/2024	451.14
00221847	12/13/2024	WHISTLE WORKWEAR Workwear Inv#2060001049	P0123193	INV2060001049	10/28/2024	341.00
00221848	12/13/2024	SHOREWOOD #14885 Utility Assistance for EA clie	P0123257	DEC2024	12/05/2024	2,830.98
00221849	12/13/2024	SHOREWOOD #14885 Utility assistance for EA clie	P0123251	12092024	12/09/2024	217.66
					Total	1,347,335.38

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

Report	Checks	Date	Amount
Check Register	00221850-00221934	12/13/2024	\$2,613,861.57

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P0123331	00221889	HI LAKERS	Returning account credit due t	419.00
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
	00221853	APPLIED ECOLOGY LLC	HYDRANT METER REFUND	2,900.00
	00221891	JOHANSEN CONSTRUCTION GROUP	REFUND: HYD METER DEPOSIT	2,900.00
	00221900	MERCERWOOD SHORE CLUB	REFUND: HYDRANT METER	2,900.00
P0123123	00221883	GRAINGER	EKLIND Torx Key Set	94.94
<i>Org Key: CA1100 - Administration (CA)</i>				
P0123262	00221855	AT&T MOBILITY	Wireless Service 11.06.24 - 12	40.04
<i>Org Key: CM1100 - Administration (CM)</i>				
P0123262	00221855	AT&T MOBILITY	Wireless Service 11.06.24 - 12	40.04
<i>Org Key: CM1200 - City Clerk</i>				
P0123260	00221921	SOUND PUBLISHING INC	AD 2783307 BOARD RECRUITMENT I	127.25
P0123260	00221921	SOUND PUBLISHING INC	AD 2788517 ORD 24-09 INV 81485	83.62
P0123268	00221921	SOUND PUBLISHING INC	AD 2792469 Council Mtg Date Ch	59.12
P0123268	00221921	SOUND PUBLISHING INC	AD 2792459 ORD 24-13 INV 81515	56.39
P0123260	00221921	SOUND PUBLISHING INC	AD 2788534 ORD 24C-11 INV 8148	53.67
P0123261	00221921	SOUND PUBLISHING INC	AD 2796641 ORD 24C-15 INV 8154	53.67
P0123261	00221921	SOUND PUBLISHING INC	AD 2797006 ORD 24-19 INV 81541	53.67
P0123261	00221921	SOUND PUBLISHING INC	AD 2797007 ORD 24-20 INV 81541	48.23
<i>Org Key: CO6100 - City Council</i>				
	00221907	NICE, SALIM	REIMBURSE:NOISEBARRIER EARPLUG	407.11
	00221907	NICE, SALIM	REIMBURSE: FOAM EAR TIPS	14.91
<i>Org Key: CR1100 - Human Resources</i>				
P0123266	00221881	GOVERNMENTJOBS.COM	2025 NEOGOV Subscription	7,818.48
P0123311	00221923	SUMMIT LAW GROUP	HR Support Professional Servic	1,386.00
P0123311	00221923	SUMMIT LAW GROUP	HR Support Professional Servic	1,303.50
<i>Org Key: CT1100 - Municipal Court</i>				
P0123077	00221870	DELL MARKETING L.P.	Dell Laptop for Cheryl	1,784.13
P0123282	00221890	INTERCOM LANGUAGE SERVICES INC	Intercom invoice 24-742	182.16
<i>Org Key: DS1100 - Administration (DS)</i>				
P0123309	00221895	KIMLEY-HORN AND ASSOC.	MI Code Assistance	750.51
P0123268	00221921	SOUND PUBLISHING INC	AD 2792541 NOPH COMP PLAN INV	124.46
P0123268	00221921	SOUND PUBLISHING INC	AD 2792473 NOPH Interim Regs I	86.34
P0123263	00221855	AT&T MOBILITY	Wireless Services 11.06.24 -	80.08
P0123260	00221921	SOUND PUBLISHING INC	AD 2787994 2025 DOCKET PROPOSA	14.19
<i>Org Key: FN1100 - Administration (FN)</i>				
P0123268	00221921	SOUND PUBLISHING INC	AD 2792255 Budget Hearing INV	229.31
P0123261	00221921	SOUND PUBLISHING INC	AD 2796273 BUDGET HEARING INV	17.38
<i>Org Key: FN2100 - Data Processing</i>				
P0123278	00221901	METROPRESORT	NOV 2024 E-SERVICE PORTAL ADM	100.00
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0123317	00221901	METROPRESORT	NOV 2025 PRNT & MAILING OF UTI	221.24

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0123317	00221901	METROPRESORT	NOV 2025 PRNT & MAILING OF UTI	154.00
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0123317	00221901	METROPRESORT	NOV 2025 PRNT & MAILING OF UTI	221.27
P0123317	00221901	METROPRESORT	NOV 2025 PRNT & MAILING OF UTI	154.00
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P0123317	00221901	METROPRESORT	NOV 2025 PRNT & MAILING OF UTI	221.25
P0123317	00221901	METROPRESORT	NOV 2025 PRNT & MAILING OF UTI	153.99
<i>Org Key: FR1100 - Administration (FR)</i>				
P0123295	00221873	EASTSIDE FIRE & RESCUE	Light Rail Emergency Responder	100,000.00
<i>Org Key: GB0116 - Facility Access Control-Secure</i>				
P0123042	00221913	PREMIER CABLING LLC	MICEC Access Network Additiona	18,133.41
<i>Org Key: GGM001 - General Government-Misc</i>				
P0123270	00221864	COMCAST	October-November Comcast Cable	222.19
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0123274	00221934	Xerox Financial Services	Copier Lease Fees 12/2024 INV	1,032.58
<i>Org Key: GGM100 - Emerg Incident Response</i>				
P0123321	00221872	DEPT OF ENTERPRISE SERVICES	CITY PRE-ADDRESSED ENVELOPES	262.37
P0123321	00221872	DEPT OF ENTERPRISE SERVICES	CITY ADDRESSED ENVELOPES	250.78
<i>Org Key: GGX620 - Custodial Disbursements</i>				
P0123281	00221914	RASKC	November 2024 Pet Licenses	30.00
<i>Org Key: GT0106 - Enterprise Resource Planning S</i>				
P0123291	00221925	TYLER TECHNOLOGIES INC	Khawaja Ghouse Project Managem	1,600.00
P0123320	00221925	TYLER TECHNOLOGIES INC	Remote Implementation - Martha	800.00
P0123292	00221925	TYLER TECHNOLOGIES INC	Remote Implementation Martha N	800.00
P0123292	00221925	TYLER TECHNOLOGIES INC	Remote Implementation Tange	800.00
<i>Org Key: GT0108 - Technology Equipment Replaceme</i>				
P0123230	00221870	DELL MARKETING L.P.	Dell PowerEdge R660 Server	15,156.29
P0123080	00221870	DELL MARKETING L.P.	Police MDC Replacements 3rd Pa	12,104.89
P0123238	00221870	DELL MARKETING L.P.	15 Dell Docking Stations	1,435.96
<i>Org Key: IGHS00 - Human Service Contracts</i>				
P0121435	00221862	CITY OF BELLEVUE	Human Services pooled contract	5,000.00
P0121435	00221862	CITY OF BELLEVUE	Human Services pooled contract	2,125.00
<i>Org Key: IGHS02 - Eastside Legal Aid Program</i>				
P0121435	00221862	CITY OF BELLEVUE	Human Services pooled contract	875.00
<i>Org Key: IGHS05 - King County Sexual Assault</i>				
P0121435	00221862	CITY OF BELLEVUE	Human Services pooled contract	1,000.00
<i>Org Key: IGHS07 - Domestic Violence</i>				
P0121435	00221862	CITY OF BELLEVUE	Human Services pooled contract	2,500.00
<i>Org Key: MT1500 - Urban Forest Mangement</i>				
P0123219	00221910	PACIFIC PLANTS INC	two 5-6 foot Plants	174.08

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0123265	00221883	GRAINGER	non-spike flares 17 1/2 in 30	921.37
P0122076	00221933	WSDOT	I90 MP5 PLAN REVIEW	132.00
<i>Org Key: MT2255 - Urban Forest Management (ROW)</i>				
P0120571	00221909	Olson Environmental	Ivy survival rings	12,916.21
<i>Org Key: MT3100 - Water Distribution</i>				
P0122920	00221885	H D FOWLER	Hydrant Supplies	2,285.55
P0123045	00221851	AMERICAN EQUIPMENT HOLDINGS	Annual Inspection Service	1,350.00
P0123289	00221905	NATIONAL SAFETY INC	BW 4-gas mix - Inv#744323	242.44
<i>Org Key: MT3150 - Water Quality Event</i>				
P0123009	00221860	CASCADE COLUMBIA DISTRIBUTION	NSF Salt	2,695.27
P0123297	00221927	USABlueBook	Electrode w/ ATC single juncti	340.50
P0123218	00221854	AQUATIC INFORMATICS INC.	Tokay Wed Test Reports	24.24
P0123297	00221927	USABlueBook	Credit memo	-20.01
P0123297	00221927	USABlueBook	Credit memo	-36.11
<i>Org Key: MT3300 - Water Associated Costs</i>				
P0122531	00221852	AMERICAN WATER WORKS ASSOC	Annual AWWA membership renewal	2,478.00
P0123183	00221932	WORK N MORE	Clothing	63.90
<i>Org Key: MT3400 - Sewer Collection</i>				
P0123273	00221877	FERGUSON ENTERPRISES LLC	Pole grabber w/ claw	765.65
P0123332	00221926	UNITED RENTALS NORTH AMERICA	Concrete Mixer	552.10
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
	00221894	KELLEY, CHRIS M	REIMBURSEMENT: WORK CLOTHES	405.16
<i>Org Key: MT3800 - Storm Drainage</i>				
	00221887	HARVEY, RICHARD ALEX	REIMBURSEMENT: WORK CLOTHES	304.15
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0123269	00221855	AT&T MOBILITY	Wireless Svcs 11.6.24 - 12.5.2	2,885.07
P0123303	00221861	CINTAS CORPORATION #460	Coveralls INV#4211784093	787.98
P0123303	00221861	CINTAS CORPORATION #460	Coveralls. Inv#4212661402	787.98
P0123303	00221861	CINTAS CORPORATION #460	Coveralls. Inv#4213306728	787.98
P0123303	00221861	CINTAS CORPORATION #460	Coveralls. Inv#4214006899	787.98
P0123303	00221861	CINTAS CORPORATION #460	Coveralls. Inv#4214702672	787.98
P0123288	00221883	GRAINGER	INVENTORY SUPPLIES	462.09
P0123267	00221867	CRYSTAL AND SIERRA SPRINGS	drinking water supply	252.44
P0123284	00221928	UTILITIES UNDERGROUND LOCATION	Excavation Notifications for N	182.16
P0123303	00221861	CINTAS CORPORATION #460	Coveralls. Inv#4213306728	122.00
P0122904	00221868	DATAQUEST LLC	Background Checks INV 24253	48.20
<i>Org Key: MT4200 - Building Services</i>				
P0123283	00221917	SECURITY SOLUTIONS NW LLC	Intrusion Alarm Monitoring INV	47.99
P0123303	00221861	CINTAS CORPORATION #460	first aid supplies restock	13.79
<i>Org Key: MT4300 - Fleet Services</i>				
P0123280	00221902	MI SCHOOL DISTRICT	Fuel Charges INV#1002500015	3,331.37
P0123279	00221906	NELSON REISNER	Clear diesel INV#0878583	2,441.56
P0123279	00221906	NELSON REISNER	Clear Diesel INV# 0878893	1,576.25

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0123249	00221856	AUTONATION INC	auto parts for garage	544.10
P0123286	00221880	GOOD TO GO	Toll charge for 11-16-2024. Pl	3.00
<i>Org Key: MT4915 - ARPA-Compost & Recycling Pgm</i>				
P0122129	00221915	RESOURCE SYNERGY LLC	Commercial/Multifamily Compost	20,134.58
P0122129	00221915	RESOURCE SYNERGY LLC	Commercial/Multifamily Compost	1,370.61
<i>Org Key: MT6100 - Park Maintenance</i>				
P0123226	00221859	BULGER SAFE & LOCK	LBP Park Maintenance/Supplies	429.78
P0123303	00221861	CINTAS CORPORATION #460	Coveralls INV#4211784093	122.00
P0123303	00221861	CINTAS CORPORATION #460	Coveralls. Inv#4212661402	122.00
P0123303	00221861	CINTAS CORPORATION #460	Coveralls. Inv#4214006899	122.00
P0123303	00221861	CINTAS CORPORATION #460	Coveralls. Inv#4214702672	122.00
P0123264	00221855	AT&T MOBILITY	PW iPads 11.06.24 - 12.05.24	120.12
P0122904	00221868	DATAQUEST LLC	Background Checks INV 24253	41.65
<i>Org Key: MT6500 - Luther Burbank Park Maint</i>				
	00221884	GREGG, JENNI	REIMBURSEMENT: WORK CLOTHES	130.31
<i>Org Key: MT6600 - Park Maint School Fields</i>				
P0123068	00221911	PIONEER MANUFACTURING COMPANY	Jaypro Lacrosse Goal Order#SO-	4,288.98
<i>Org Key: MT6900 - Aubrey Davis Park Maint</i>				
	00221918	SHERMAN, BRIAN	REIMBURSEMENT: WORK CLOTHES	442.75
<i>Org Key: PA0100 - Open Space Management</i>				
P0121264	00221853	APPLIED ECOLOGY LLC	Luther Burbank Ivy rings and	2,962.57
P0121641	00221886	HANSON TREE SERVICE LLC	RETAINAGE 24-19B Luther Burban	2,256.23
P0121644	00221886	HANSON TREE SERVICE LLC	RETAINAGE 24-19D North Mercerd	1,520.01
P0123005	00221853	APPLIED ECOLOGY LLC	23-14A UNIT-PRICE OPEN SPACE	279.04
<i>Org Key: PA0101 - Recurring Parks Minor Capital</i>				
P0123285	00221871	DEPT OF ECOLOGY	Restoration Work - Washington	8,000.00
P0122925	00221904	MORUP SIGNS INC	Park Supplies	3,377.64
<i>Org Key: PA0122 - Luther Burbank Dock Repair & R</i>				
P0120736	00221875	FACET	Luther Burbank Park Permitting	375.00
<i>Org Key: PA0123 - Luther Burbank Minor Capital L</i>				
P0122128	00221912	PLAYCORE WISCONSIN INC	Luther Burbank Park Playground	12,416.79
P0123302	00221931	WAVE ELECTRICAL LLC	Electrical Supplies	1,487.70
<i>Org Key: PA0129 - Pioneer Park/Engstrom OS Fores</i>				
P0123285	00221871	DEPT OF ECOLOGY	Restoration Work - Washington	20,475.73
P0121647	00221886	HANSON TREE SERVICE LLC	RETAINAGE 24-19G Pioneer Park	2,440.69
<i>Org Key: PA122B - LB Shoreline Access Improvemen</i>				
P0120736	00221875	FACET	Luther Burbank Park Permitting	375.00
<i>Org Key: PA122E - LB Docks - Project costs</i>				
P0123103	00221879	GEOENGINEERS INC	Cost recovery support for Luth	742.75
<i>Org Key: PO1100 - Administration (PO)</i>				
P0123080	00221870	DELL MARKETING L.P.	Police MDC Replacements 3rd Pa	4,000.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PO2100 - Patrol Division</i>				
P0123080	00221870	DELL MARKETING L.P.	Police MDC Replacements 3rd Pa	6,500.00
<i>Org Key: PO2201 - Dive Team</i>				
P0123080	00221870	DELL MARKETING L.P.	Police MDC Replacements 3rd Pa	5,500.00
<i>Org Key: PR1100 - Administration (PR)</i>				
P0123011	00221870	DELL MARKETING L.P.	Dell Latitude Laptop 1 for Rav	3,568.26
P0123270	00221864	COMCAST	October-November Comcast Cable	398.05
<i>Org Key: PR2104 - Special Events</i>				
P0123259	00221903	MORGAN SOUND INC	Sound equipment for tree light	1,653.88
P0123258	00221866	CORT PARTY RENTAL	Tree lighting stage and tent s	1,410.50
<i>Org Key: PR4100 - Community Center</i>				
P0123329	00221898	LEGEND DATA SYSTEMS INC	Print ribbons for membership c	286.52
<i>Org Key: SP0100 - Residential Street Resurfacing</i>				
P0123250	00221863	CM DESIGN GROUP	2024 Arterial and Residential	10,117.61
<i>Org Key: SP0104 - NMW - 7500 to Roanoke</i>				
P0123250	00221863	CM DESIGN GROUP	2024 Arterial and Residential	10,117.61
<i>Org Key: SP0111 - 80th Ave SE Sidewalk Improve</i>				
P0104658	00221896	KPG	80TH AVE SE PEDESTIAN IMPROVEM	2,648.00
<i>Org Key: SP0129 - 4004 ICW Property</i>				
P0120010	00221892	KAMINS CONSTRUCTION INC	4004 ICW PROPERTY TRANSPORTATI	170,400.00
<i>Org Key: SU0113 - SCADA System Replacement-Sewer</i>				
P0118755	00221929	VALLEY ELECTRIC CO	AB6190: SCADA Sewer Equipment	636,907.29
P0103284	00221857	BROWN AND CALDWELL CONSULTANTS	PH1 SCADA EQUIPMENT REPLACEMEN	44,576.87
P0103284	00221857	BROWN AND CALDWELL CONSULTANTS	PH1 SCADA EQUIPMENT REPLACEMEN	33,968.80
P0121737	00221857	BROWN AND CALDWELL CONSULTANTS	Ongoing SCADA Support	2,131.56
P0121737	00221857	BROWN AND CALDWELL CONSULTANTS	Ongoing SCADA Support	1,784.92
P0123290	00221874	ECP CORPORATION	9 Enclosures 10 x 10 x 6	912.62
P0123155	00221885	H D FOWLER	leak seal electrical fasteners	680.59
<i>Org Key: SU0128 - Pump Station Improvements</i>				
P0121993	00221916	RH2 ENGINEERING INC	24-06 Sewer Pump Station 20	25,444.70
P0123231	00221878	FURY SITE WORKS INC	PS 20 EMERGENCY SEWER REPAIR -	6,696.79
P0123084	00221885	H D FOWLER	24-06 Sewer Pump Station 20	221.92
P0123084	00221885	H D FOWLER	24-06 Sewer Pump Station 20	150.91
<i>Org Key: SW0111 - Sub Basin 46a.3 Watercourse</i>				
P0120250	00221908	NW Hydraulic Consultants Inc.	Sub Basin 46a.3 Watercourse	5,639.95
<i>Org Key: WU0102 - SCADA System Replacement-Water</i>				
P0121737	00221857	BROWN AND CALDWELL CONSULTANTS	Ongoing SCADA Support	2,131.56
P0121737	00221857	BROWN AND CALDWELL CONSULTANTS	Ongoing SCADA Support	1,784.92
<i>Org Key: WU0103 - Water Reservoir Improvements</i>				
P0121737	00221857	BROWN AND CALDWELL CONSULTANTS	Ongoing SCADA Support	1,752.18
P0121737	00221857	BROWN AND CALDWELL CONSULTANTS	Ongoing SCADA Support	194.68

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: WU0117 - Meter Replacement Implementati</i>				
P0102980	00221888	HDR ENGINEERING INC	WATER METER REPLACEMENT	5,385.87
<i>Org Key: WU0128 - Reservoir Pump Replacement</i>				
P0121293	00221922	STRIDER CONSTRUCTION CO, INC	Booster Pump Station Upgrades,	508,573.70
P0123064	00221930	WAFD BANK	Retainage Acct #62766457477 -	24,171.75
P0111663	00221916	RH2 ENGINEERING INC	SERVICES DURING CONSTRUCTION A	14,617.17
P0123232	00221897	KRAZAN & ASSOCIATES INC	Booster Pump Station Upgrades	698.05
<i>Org Key: WU0130 - 2023 Water Sys Improvements</i>				
P0119457	00221897	KRAZAN & ASSOCIATES INC	Materials testing	2,471.80
P0123318	00221858	BUILDERS EXCHANGE OF WA	Publish Projects Online	101.90
<i>Org Key: WU0131 - 2024 Water System Improvements</i>				
P0123277	00221924	TICOR TITLE COMPANY	title search for easement	385.70
<i>Org Key: WU0135 - 2024 AC Main Replacement</i>				
P0122268	00221893	KAR-VEL CONSTRUCTION INC	2024 AC Water Main Replacement	433,150.80
<i>Org Key: WU0136 - 2024 AC Main Replacement</i>				
P0122400	00221865	CONSOR NORTH AMERICA INC	2025 AC Water Main Replacement	62,354.84
<i>Org Key: WU0140 - PRV Station Replacements</i>				
P0121945	00221878	FURY SITE WORKS INC	Phase 1 PRV Station Replacemen	231,247.96
P0121368	00221916	RH2 ENGINEERING INC	Phase 2 Pressure Reducing Valv	13,633.72
P0123003	00221897	KRAZAN & ASSOCIATES INC	Phase 1 PRV Station Replacemen	1,277.40
P0123318	00221858	BUILDERS EXCHANGE OF WA	Publish Projects Online	67.25
P0123319	00221850	AM TEST INC	Bacteriological Testing/Fernri	60.00
<i>Org Key: WU0170 - ARPA-First Hill Generator</i>				
P0114349	00221869	DAVID EVANS & ASSOC INC	21-45 First Hill Booster Stati	3,254.50
<i>Org Key: YF1100 - YFS General Services</i>				
	00221899	MATTSON, JULIE	REIMBURSEMENT: LICENSE RENEWAL	86.00
<i>Org Key: YF1200 - Thrift Shop</i>				
P0122904	00221868	DATAQUEST LLC	Background Checks INV 24253	26.50
<i>Org Key: YF2100 - School/City Partnership</i>				
	00221876	Fenster, Anna	REIMBURSEMENT - PESI TRAINING	125.00
<i>Org Key: YF2600 - Family Assistance</i>				
P0121435	00221862	CITY OF BELLEVUE	Human Services pooled contract	11,250.00
P0123325	00221920	SHOREWOOD #14885	Rental assistance for EA clien	2,416.00
P0123326	00221882	Grace's Place	Rental assistance for EA clien	1,305.00
P0123324	00221919	SHOREWOOD #14885	Utility assistance for Ea clie	421.40
P0123325	00221920	SHOREWOOD #14885	utility assistance for EA clie	215.80
Total				2,613,861.57

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00221850	12/20/2024	AM TEST INC Bacteriological Testing/Fernri	P0123319	A24G2801	12/04/2024	60.00
00221851	12/20/2024	AMERICAN EQUIPMENT HOLDINGS Annual Inspection Service	P0123045	0055832-IN	12/11/2024	1,350.00
00221852	12/20/2024	AMERICAN WATER WORKS ASSOC Annual AWWA membership renewal	P0122531	7002250424	08/19/2024	2,478.00
00221853	12/20/2024	APPLIED ECOLOGY LLC 23-14A UNIT-PRICE OPEN SPACE		12122024	12/12/2024	6,141.61
00221854	12/20/2024	AQUATIC INFORMATICS INC. Tokay Wed Test Reports	P0123218	111235	12/10/2024	24.24
00221855	12/20/2024	AT&T MOBILITY Wireless Service 11.06.24 - 12	P0123264	5128X12132024	12/13/2024	3,165.35
00221856	12/20/2024	AUTONATION INC auto parts for garage	P0123249	222412	12/05/2024	544.10
00221857	12/20/2024	BROWN AND CALDWELL CONSULTANTS PH1 SCADA EQUIPMENT REPLACEMENT	P0121737	14539962	10/23/2024	88,325.49
00221858	12/20/2024	BUILDERS EXCHANGE OF WA Publish Projects Online	P0123318	1074980/1076650	07/06/2024	169.15
00221859	12/20/2024	BULGER SAFE & LOCK LBP Park Maintenance/Supplies	P0123226	WO-233544	12/04/2024	429.78
00221860	12/20/2024	CASCADE COLUMBIA DISTRIBUTION NSF Salt	P0123009	910805	11/26/2024	2,695.27
00221861	12/20/2024	CINTAS CORPORATION #460 Coveralls INV#4211784093	P0123303	4214702672	12/16/2024	4,563.69
00221862	12/20/2024	CITY OF BELLEVUE Human Services pooled contract	P0121435	50823	11/20/2024	22,750.00
00221863	12/20/2024	CM DESIGN GROUP 2024 Arterial and Residential	P0123250	24050	12/05/2024	20,235.22
00221864	12/20/2024	COMCAST October-November Comcast Cable	P0123270	2599X11202024	11/20/2024	620.24
00221865	12/20/2024	CONSOR NORTH AMERICA INC 2025 AC Water Main Replacement	P0122400	W242107WA.00-2	11/26/2024	62,354.84
00221866	12/20/2024	CORT PARTY RENTAL Tree lighting stage and tent s	P0123258	181637-1	12/09/2024	1,410.50
00221867	12/20/2024	CRYSTAL AND SIERRA SPRINGS drinking water supply	P0123267	14555831 112324	12/16/2024	252.44
00221868	12/20/2024	DATAQUEST LLC Background Checks INV 24253	P0122904	24253	10/31/2024	116.35
00221869	12/20/2024	DAVID EVANS & ASSOC INC 21-45 First Hill Booster Stati	P0114349	576829	12/04/2024	3,254.50
00221870	12/20/2024	DELL MARKETING L.P. Dell Laptop for Cheryl	P0123011	10784843156	11/27/2024	50,049.53
00221871	12/20/2024	DEPT OF ECOLOGY Restoration Work - Washington	P0123285	WC000002111	12/12/2024	28,475.73
00221872	12/20/2024	DEPT OF ENTERPRISE SERVICES CITY ADDRESSED ENVELOPES	P0123321	731140084	12/10/2024	513.15
00221873	12/20/2024	EASTSIDE FIRE & RESCUE Light Rail Emergency Responder	P0123295	6561	12/16/2024	100,000.00
00221874	12/20/2024	ECP CORPORATION 9 Enclosures 10 x 10 x 6	P0123290	21346361	12/09/2024	912.62
00221875	12/20/2024	FACET Luther Burbank Park Permitting	P0120736	0059840	12/06/2024	750.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00221876	12/20/2024	Fenster, Anna REIMBURSEMENT - PESI TRAINING		12182024	12/18/2024	125.00
00221877	12/20/2024	FERGUSON ENTERPRISES LLC Pole grabber w/ claw	P0123273	0267607	11/20/2024	765.65
00221878	12/20/2024	FURY SITE WORKS INC PS 20 EMERGENCY SEWER REPAIR -	P0121945	11/1/24-11/30/24	11/30/2024	237,944.75
00221879	12/20/2024	GEOENGINEERS INC Cost recovery support for Luth	P0123103	0202718	12/13/2024	742.75
00221880	12/20/2024	GOOD TO GO Toll charge for 11-16-2024. PI	P0123286	114300725	11/16/2024	3.00
00221881	12/20/2024	GOVERNMENTJOBS.COM 2025 NEOGOV Subscription	P0123266	INV-45430	11/23/2024	7,818.48
00221882	12/20/2024	Grace's Place Rental assistance for EA clien	P0123326	12192024	12/19/2024	1,305.00
00221883	12/20/2024	GRAINGER EKLIND Torx Key Set	P0123288	9316483933	11/14/2024	1,478.40
00221884	12/20/2024	GREGG, JENNI REIMBURSEMENT: WORK CLOTHES		12122024	12/12/2024	130.31
00221885	12/20/2024	H D FOWLER Hydrant Supplies	P0123084	I6886857	11/26/2024	3,338.97
00221886	12/20/2024	HANSON TREE SERVICE LLC RETAINAGE 24-19B Luther Burban	P0121647	195053-RETAINAGE	12/13/2024	6,216.93
00221887	12/20/2024	HARVEY, RICHARD ALEX REIMBURSEMENT: WORK CLOTHES		12122024	12/12/2024	304.15
00221888	12/20/2024	HDR ENGINEERING INC WATER METER REPLACEMENT PROGRA	P0102980	1200677893	12/10/2024	5,385.87
00221889	12/20/2024	HI LAKERS Returning account credit due t	P0123331	INV-64540-REFUND	12/19/2024	419.00
00221890	12/20/2024	INTERCOM LANGUAGE SERVICES INC Intercom invoice 24-742	P0123282	24-742	12/15/2024	182.16
00221891	12/20/2024	JOHANSEN CONSTRUCTION GROUP REFUND: HYD METER DEPOSIT		12072023	12/13/2023	2,900.00
00221892	12/20/2024	KAMINS CONSTRUCTION INC 4004 ICW PROPERTY TRANSPORTATI	P0120010	11/1/24-11/30/24	11/30/2024	170,400.00
00221893	12/20/2024	KAR-VEL CONSTRUCTION INC 2024 AC Water Main Replacement	P0122268	11/11-11/30/2024	11/30/2024	433,150.80
00221894	12/20/2024	KELLEY, CHRIS M REIMBURSEMENT: WORK CLOTHES		12122024	12/12/2024	405.16
00221895	12/20/2024	KIMLEY-HORN AND ASSOC. MI Code Assistance	P0123309	090179001-1124	11/30/2024	750.51
00221896	12/20/2024	KPG 80TH AVE SE PEDESTIAN IMPROVEM	P0104658	215765	12/04/2024	2,648.00
00221897	12/20/2024	KRAZAN & ASSOCIATES INC Booster Pump Station Upgrades	P0123003	I624760-5832	11/30/2024	4,447.25
00221898	12/20/2024	LEGEND DATA SYSTEMS INC Print ribbons for membership c	P0123329	141062	12/17/2024	286.52
00221899	12/20/2024	MATTSON, JULIE REIMBURSEMENT: LICENSE RENEWAL		12182024	12/18/2024	86.00
00221900	12/20/2024	MERCERWOOD SHORE CLUB REFUND: HYDRANT METER		12132024	12/13/2024	2,900.00
00221901	12/20/2024	METROPRESORT NOV 2024 E-SERVICE PORTAL ADMI	P0123317	IN673829	12/11/2024	1,225.75

Accounts Payable Report by Check Number

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00221902	12/20/2024	MI SCHOOL DISTRICT Fuel Charges INV#1002500015	P0123280	1002500015	12/02/2024	3,331.37
00221903	12/20/2024	MORGAN SOUND INC Sound equipment for tree light	P0123259	MSI120033	12/11/2024	1,653.88
00221904	12/20/2024	MORUP SIGNS INC Park Supplies	P0122925	47225	12/13/2024	3,377.64
00221905	12/20/2024	NATIONAL SAFETY INC BW 4-gas mix - Inv#744323	P0123289	0744323-IN	12/10/2024	242.44
00221906	12/20/2024	NELSON REISNER Clear Diesel INV# 0878893	P0123279	0878893-IN	11/26/2024	4,017.81
00221907	12/20/2024	NICE, SALIM REIMBURSE: FOAM EAR TIPS		12132024	12/13/2024	422.02
00221908	12/20/2024	NW Hydraulic Consultants Inc. Sub Basin 46a.3 Watercourse	P0120250	32278	11/30/2024	5,639.95
00221909	12/20/2024	Olson Environmental Ivy survival rings	P0120571	053133	12/13/2024	12,916.21
00221910	12/20/2024	PACIFIC PLANTS INC two 5-6 foot Plants	P0123219	102034	11/19/2024	174.08
00221911	12/20/2024	PIONEER MANUFACTURING COMPANY Jaypro Lacrosse Goal Order#SO-	P0123068	INV-230698	12/11/2024	4,288.98
00221912	12/20/2024	PLAYCORE WISCONSIN INC Luther Burbank Park Playground	P0122128	PJI-0252063	10/23/2024	12,416.79
00221913	12/20/2024	PREMIER CABLING LLC MICEC Access Network Additiona	P0123042	2091	12/15/2024	18,133.41
00221914	12/20/2024	RASKC November 2024 Pet Licenses	P0123281	NOV2024	11/30/2024	30.00
00221915	12/20/2024	RESOURCE SYNERGY LLC Commercial/Multifamily Compost	P0122129	INV-005428	12/13/2024	21,505.19
00221916	12/20/2024	RH2 ENGINEERING INC 24-06 Sewer Pump Station 20	P0121368	99023	12/10/2024	53,695.59
00221917	12/20/2024	SECURITY SOLUTIONS NW LLC Intrusion Alarm Monitoring INV	P0123283	370567	11/25/2024	47.99
00221918	12/20/2024	SHERMAN, BRIAN REIMBURSEMENT: WORK CLOTHES		12182024	12/18/2024	442.75
00221919	12/20/2024	SHOREWOOD #14885 Utility assistance for Ea clie	P0123324	12172024	12/17/2024	421.40
00221920	12/20/2024	SHOREWOOD #14885 utility assistance for EA clie	P0123325	12162024	12/16/2024	2,631.80
00221921	12/20/2024	SOUND PUBLISHING INC AD 2796641 ORD 24C-15 INV 8154	P0123268	8151544	10/31/2024	1,007.30
00221922	12/20/2024	STRIDER CONSTRUCTION CO, INC Booster Pump Station Upgrades,	P0121293	10/1/24-11/30/24	11/30/2024	508,573.70
00221923	12/20/2024	SUMMIT LAW GROUP HR Support Professional Servic	P0123311	159208	12/18/2024	2,689.50
00221924	12/20/2024	TICOR TITLE COMPANY title search for easement	P0123277	70222194-1	09/24/2024	385.70
00221925	12/20/2024	TYLER TECHNOLOGIES INC Remote Implementation Martha N	P0123320	045-497079	12/11/2024	4,000.00
00221926	12/20/2024	UNITED RENTALS NORTH AMERICA Concrete Mixer	P0123332	236910408-005	12/04/2024	552.10
00221927	12/20/2024	USABlueBook Electrode w/ ATC single juncti	P0123297	INV00506438	10/07/2024	284.38

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00221928	12/20/2024	UTILITIES UNDERGROUND LOCATION Excavation Notifications for N	P0123284	4110184	11/30/2024	182.16
00221929	12/20/2024	VALLEY ELECTRIC CO AB6190: SCADA Sewer Equipment	P0118755	91634R3	12/09/2024	636,907.29
00221930	12/20/2024	WAFD BANK Retainage Acct #62766457477 -	P0123064	10/1/24-11/30/24	11/30/2024	24,171.75
00221931	12/20/2024	WAVE ELECTRICAL LLC Electrical Supplies	P0123302	24172	12/17/2024	1,487.70
00221932	12/20/2024	WORK N MORE Clothing	P0123183	123183	12/07/2024	63.90
00221933	12/20/2024	WSDOT I90 MP5 PLAN REVIEW	P0122076	RE41JZ2138L003	07/15/2024	132.00
00221934	12/20/2024	Xerox Financial Services Copier Lease Fees 12/2024 INV	P0123274	6568824	12/12/2024	1,032.58
					Total	<u>2,613,861.57</u>

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

Report	Checks	Date	Amount
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Check Register	00221935-00222006	12/27/2024	\$587,651.16
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Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 426000 - Sewer Fund-Admin Key</i>				
	00221993	SEATOWN ELECTRIC CORP	REFUND-PERMIT CANCELLED	256.80
	00221963	HARTS SERVICES	REFUND-SIDE SEWER PERMIT	160.00
<i>Org Key: 814074 - Garnishments</i>				
	00221948	CHAPTER 13 TRUSTEE	PR 12.27.2024	572.00
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00221973	MI EMPLOYEES ASSOC	PR 12.27.2024	257.50
<i>Org Key: 814076 - City & Counties Local 21M</i>				
	00222003	WSCCCE AFSCME AFL-CIO	PR 12.27.2024	2,813.80
<i>Org Key: 814077 - Police Association</i>				
	00221986	POLICE ASSOCIATION	PR 12.27.2024	1,785.36
<i>Org Key: CA1100 - Administration (CA)</i>				
	00221999	US BANK CORP PAYMENT SYS	Tuition & Registrations	40.00
	00221999	US BANK CORP PAYMENT SYS	Dues & Subscriptions	19.96
<i>Org Key: CA1300 - Public Records</i>				
	00221999	US BANK CORP PAYMENT SYS	Tuition & Registrations	40.00
<i>Org Key: CM1100 - Administration (CM)</i>				
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	687.68
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	194.75
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	100.50
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	53.22
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	40.73
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	36.14
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	35.13
<i>Org Key: CO6100 - City Council</i>				
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	291.50
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	211.32
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	139.70
	00221999	US BANK CORP PAYMENT SYS	Tuition & Registrations	55.00
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	27.38
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	22.67
<i>Org Key: CR1100 - Human Resources</i>				
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	1,203.99
P0123341	00221989	PUBLIC SAFETY TESTING INC	Police Nov 2024 Add-Ons INV	624.00
P0123334	00221989	PUBLIC SAFETY TESTING INC	Q1 2024 Police Fees INV 2024-1	528.00
P0123341	00221989	PUBLIC SAFETY TESTING INC	Police Oct 2024 Add-Ons INV	516.00
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	286.03
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	218.08
	00221999	US BANK CORP PAYMENT SYS	Services-Testing/Recruitment	200.00
	00221999	US BANK CORP PAYMENT SYS	Supplies-Awards / Recognition	105.95
	00221999	US BANK CORP PAYMENT SYS	Supplies-Awards / Recognition	100.00
	00221999	US BANK CORP PAYMENT SYS	Wellness Program	60.00
	00221999	US BANK CORP PAYMENT SYS	Supplies-Awards / Recognition	25.00
	00221999	US BANK CORP PAYMENT SYS	Supplies-Awards / Recognition	25.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00221999	US BANK CORP PAYMENT SYS	Supplies-Awards / Recognition	25.00
	00221999	US BANK CORP PAYMENT SYS	Supplies - Employee Benefits	16.87
<i>Org Key: DS0000 - Development Services-Revenue</i>				
	00222006	YU, DAOFU	REFUND-DEPOSIT OVERPAYMENT	2,000.00
	00221951	COLUMBIA FIRE PROTECTION	REFUND-PERMIT FEE OVERPYMT	960.50
	00221967	KOVES, ILDIKO HRABOVSKY	REFUND-PERMIT FEE OVERPYMT	847.00
	00221967	KOVES, ILDIKO HRABOVSKY	REFUND-PERMIT FEE OVERPYMT	676.00
	00221940	AUDIO PLUS LLC	REFUND-PERMIT FEE OVERPYMT	540.00
	00221972	MERIDIAN CENTER ELECTRIC	REFUND-ELECTRICAL PERMIT ERROR	448.00
	00221971	MAD ENERGY NW LLC	REFUND-PERMIT FEE OVERPYMT	200.00
	00221992	SCANLAN, JEFF	REFUND-DUPLICATE PERMIT	200.00
	00221992	SCANLAN, JEFF	REFUND-DUPLICATE PERMIT	200.00
	00222000	WESTERN STATES FIRE PROTECTION	REFUND-PERMIT FEE OVERPYMT	200.00
	00221950	COCHRAN INC	REFUND-PERMIT FEE OVERPYMT	160.00
	00221959	GREENWOOD HEATING & A/C	REFUND-POSTPONED, ELECTRICAL	160.00
	00221959	GREENWOOD HEATING & A/C	REFUND-POSTPONED, MECHANICAL	160.00
	00221983	PARVIN, DARIUSH	REFUND-PERMIT ERROR	112.00
	00221983	PARVIN, DARIUSH	REFUND-PERMIT ERROR	112.00
<i>Org Key: DS1200 - Bldg Plan Review & Inspection</i>				
	00221999	US BANK CORP PAYMENT SYS	Travel Expense	77.55
<i>Org Key: FN1100 - Administration (FN)</i>				
P0123373	00221995	STATE AUDITOR'S OFFICE	FY 2023 Annual Audit costs 11.	3,127.50
	00221999	US BANK CORP PAYMENT SYS	Dues & Subscriptions	225.00
	00221999	US BANK CORP PAYMENT SYS	Office Supplies	90.00
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	54.10
	00221999	US BANK CORP PAYMENT SYS	Dues & Subscriptions	40.00
<i>Org Key: FN2100 - Data Processing</i>				
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	76.84
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	13.21
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	9.92
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	8.80
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	-9.92
<i>Org Key: FR1100 - Administration (FR)</i>				
P0123342	00221955	EASTSIDE FIRE & RESCUE	Q2 2024 QA-QI Reimbursement IN	2,129.00
P0123342	00221955	EASTSIDE FIRE & RESCUE	Q3 2024 QA-QI Reimbursement IN	2,129.00
P0123342	00221955	EASTSIDE FIRE & RESCUE	Q4 2024 QA-QI Reimbursement IN	2,129.00
<i>Org Key: GB0116 - Facility Access Control-Secure</i>				
P0120953	00221956	FORMA CONSTRUCTION COMPANY	PD Modular Building Utility	25,555.12
P0120953	00221956	FORMA CONSTRUCTION COMPANY	PD Modular Building Utility	7,320.61
P0120953	00221956	FORMA CONSTRUCTION COMPANY	PD Modular Building Utility	247.68
<i>Org Key: GB0175 - ARPA-PW Seismic Improvements</i>				
P0123337	00221946	BUILDERS EXCHANGE OF WA	Publish Projects Online Inv#10	92.65
<i>Org Key: GGM100 - Emerg Incident Response</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00221999	US BANK CORP PAYMENT SYS	Electrical cords/Supplies for	653.68
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	539.42
P0119456	00221998	THOMAS J TREE	Emergency Tree Removal	513.00
	00221999	US BANK CORP PAYMENT SYS	Lodging for Storm Response	455.74
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	384.52
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	344.05
P0123371	00221976	MI HARDWARE - P&R	Invoice# 147383, 147391	324.61
	00221999	US BANK CORP PAYMENT SYS	Food supplies for November win	272.95
P0123368	00221974	MI HARDWARE - BLDG	Power Outage	133.79
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	111.21
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	106.72
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	89.94
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	87.76
	00221999	US BANK CORP PAYMENT SYS	Shelter supplies for windstorm	77.71
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	65.88
	00221999	US BANK CORP PAYMENT SYS	power outage supplies	61.40
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	39.78
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	33.98
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	1.52
 <i>Org Key: GT0108 - Technology Equipment Replaceme</i>				
P0123091	00221936	CHIP GEORGE INC	2024 Equipment Replacements Pu	6,119.42
P0123046	00221997	Tech Heads Inc.	2024 Replacements Video Upload	1,873.91
 <i>Org Key: IS2100 - IGS Network Administration</i>				
P0123335	00221949	CivicPlus	AudioEye Software INV 325233	2,479.50
	00221999	US BANK CORP PAYMENT SYS	Services - Software Maint/Supt	1,079.96
	00221999	US BANK CORP PAYMENT SYS	Telephone Services	649.58
	00221999	US BANK CORP PAYMENT SYS	Telephone Services	589.46
	00221999	US BANK CORP PAYMENT SYS	Services - Management Consultg	497.82
	00221999	US BANK CORP PAYMENT SYS	Telephone Services	168.79
	00221999	US BANK CORP PAYMENT SYS	Telephone Services	149.23
	00221999	US BANK CORP PAYMENT SYS	Computer Supplies	127.42
	00221999	US BANK CORP PAYMENT SYS	Computer Supplies	114.57
	00221999	US BANK CORP PAYMENT SYS	Telephone Services	96.14
	00221999	US BANK CORP PAYMENT SYS	Telephone Services	72.21
	00221999	US BANK CORP PAYMENT SYS	Telephone Services	69.23
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	26.82
	00221999	US BANK CORP PAYMENT SYS	Professional Services	13.22
 <i>Org Key: MT1400 - Development Engineering</i>				
P0123153	00221957	GCP WW HOLDCO LLC	Clothing	36.24
 <i>Org Key: MT1500 - Urban Forest Mangement</i>				
P0119456	00221998	THOMAS J TREE	Mercer Island Unit Priced Arbo	83.25
P0119456	00221998	THOMAS J TREE	Mercer Island Unit Priced Arbo	55.50
 <i>Org Key: MT2100 - Roadway Maintenance</i>				
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	3,168.29
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	1,794.44
P0123339	00222004	WSDOT	Ramp Litter Grant TCP Inv#JZ21	629.55
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	578.70

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	516.36
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	356.19
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	259.84
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	198.64
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	191.05
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	89.37
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	84.36
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	79.25
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	74.46
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	69.83
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	65.86
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	55.80
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	50.09
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	48.14
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	34.08
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	13.70
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	13.65
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	12.33
 <i>Org Key: MT2255 - Urban Forest Management (ROW)</i>				
P0121820	00221998	THOMAS J TREE	Retainage - Mercer Island Spri	3,723.50
P0119456	00221998	THOMAS J TREE	Mercer Island Unit Priced Arbo	314.50
P0119456	00221998	THOMAS J TREE	Mercer Island Unit Priced Arbo	74.00
 <i>Org Key: MT2300 - Planter Bed Maintenance</i>				
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	13.54
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	1.93
 <i>Org Key: MT3100 - Water Distribution</i>				
	00221999	US BANK CORP PAYMENT SYS	Power - Pumps	3,144.95
P0123004	00221960	H D FOWLER	water main repair materials	168.97
	00221999	US BANK CORP PAYMENT SYS	Power - Pumps	138.96
 <i>Org Key: MT3150 - Water Quality Event</i>				
	00221999	US BANK CORP PAYMENT SYS	Supplies used for cleanup on n	187.96
	00221999	US BANK CORP PAYMENT SYS	Sample equipment for chlorine	175.86
 <i>Org Key: MT3300 - Water Associated Costs</i>				
P0123225	00221957	GCP WW HOLDCO LLC	Clothing Allowance	420.31
	00221999	US BANK CORP PAYMENT SYS	FRAUD - credit memo on next st	352.99
 <i>Org Key: MT3500 - Sewer Pumps</i>				
P0122182	00221996	TACOMA DIESEL	Standby Generator Annual	6,229.62
	00221999	US BANK CORP PAYMENT SYS	Telephone Services	1,681.23
	00221999	US BANK CORP PAYMENT SYS	Power - Pumps	451.56
	00221999	US BANK CORP PAYMENT SYS	Power - Pumps	226.64
	00221999	US BANK CORP PAYMENT SYS	Power - Pumps	220.26
	00221999	US BANK CORP PAYMENT SYS	Power - Pumps	219.35
	00221999	US BANK CORP PAYMENT SYS	Telephone Services	212.58
	00221999	US BANK CORP PAYMENT SYS	Power - Pumps	204.51
	00221999	US BANK CORP PAYMENT SYS	Power - Pumps	187.56
	00221999	US BANK CORP PAYMENT SYS	Power - Pumps	159.10

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00221999	US BANK CORP PAYMENT SYS	Power - Pumps	155.91
	00221999	US BANK CORP PAYMENT SYS	Power - Pumps	148.88
	00221999	US BANK CORP PAYMENT SYS	Power - Pumps	145.57
	00221999	US BANK CORP PAYMENT SYS	Power - Pumps	121.47
	00221999	US BANK CORP PAYMENT SYS	Power - Pumps	109.55
	00221999	US BANK CORP PAYMENT SYS	Power - Pumps	108.48
	00221999	US BANK CORP PAYMENT SYS	Power - Pumps	101.19
	00221999	US BANK CORP PAYMENT SYS	Power - Pumps	85.30
	00221999	US BANK CORP PAYMENT SYS	Power - Pumps	76.29
	00221999	US BANK CORP PAYMENT SYS	Power - Pumps	73.38
	00221999	US BANK CORP PAYMENT SYS	Telephone Services	57.58
	00221999	US BANK CORP PAYMENT SYS	Power - Pumps	32.98
 <i>Org Key: MT3600 - Sewer Associated Costs</i>				
	00221966	KELLEY, CHRIS M	REIMBURSEMENT-LICENSE RENEWAL	225.38
 <i>Org Key: MT3800 - Storm Drainage</i>				
	00221937	ANDERSON, RODNEY M	REIMBURSEMENT-WORK CLOTHES	178.73
	00221991	ROBLE, DEEQA	REIMBURSEMENT-MILEAGE	45.33
	00221964	HARVEY, RICHARD ALEX	REIMBURSEMENT-RECERTIFICATION	42.00
 <i>Org Key: MT4150 - Support Services - Clearing</i>				
	00221999	US BANK CORP PAYMENT SYS	Dues & Subscriptions	275.00
 <i>Org Key: MT4200 - Building Services</i>				
	00221999	US BANK CORP PAYMENT SYS	Gas - City Buildings	2,281.03
	00221999	US BANK CORP PAYMENT SYS	Gas - City Buildings	2,167.32
P0123322	00221942	BACKFLOWS NORTHWEST INC	annual testing Inv#193515	935.00
	00221999	US BANK CORP PAYMENT SYS	Power - City Buildings	128.35
	00221999	US BANK CORP PAYMENT SYS	Power - City Buildings	121.87
P0123294	00221985	PLATT ELECTRIC	Service charge 10.25.2024	102.92
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	79.37
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	78.49
P0123322	00221942	BACKFLOWS NORTHWEST INC	annual testing Inv#211166	55.00
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	46.08
	00221999	US BANK CORP PAYMENT SYS	Power - City Buildings	17.33
 <i>Org Key: MT4270 - ARPA-Asbestos Response</i>				
P0123345	00221982	PACIFIC MOBILE STRUCTURES INC	CONTAINER RENTAL Jan 2025	1,464.56
 <i>Org Key: MT4272 - ARPA-Police Iterim Site</i>				
P0123346	00221939	AUBURN MECHANICAL	Drain/water piping installatio	19,615.60
	00221999	US BANK CORP PAYMENT SYS	These were cabinets ordered fo	452.72
 <i>Org Key: MT4300 - Fleet Services</i>				
P0123304	00221987	POWERPLAN - OIB	REPAIR PARTS Pape Machinery	1,647.26
P0123314	00221941	AUTONATION INC	servicing 2018 Explorer. Inv#2	269.06
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	134.62
P0123275	00221980	NAPA AUTO PARTS	fleet pads, windshield wash	110.52
P0123271	00221980	NAPA AUTO PARTS	silver caliper	16.32
 <i>Org Key: MT4420 - Transportation Planner Eng</i>				
P0123368	00221974	MI HARDWARE - BLDG	Power Outage	3.96

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT4450 - Cust Resp - Clearing Acct</i>				
P0123128	00222002	WORK N MORE	Union Clothing Allowance - Kyl	183.56
<i>Org Key: MT4501 - Water Administration</i>				
P0123338	00221953	DAILY JOURNAL OF COMMERCE	Design Service Notification	626.40
P0123340	00222004	WSDOT	New Water Transmission Line	396.95
	00221999	US BANK CORP PAYMENT SYS	Telephone Services	64.99
<i>Org Key: MT4900 - Solid Waste & Sustainability</i>				
P0123330	00221944	BRAND BUILDERS LLC	Rain Barrels Inv#7703	4,582.00
P0123157	00221945	BRIM TRACTOR COMPANY	Electric landscaping equipment	1,817.54
<i>Org Key: MT4930 - ARPA-Eliminate Gas Blowers</i>				
P0123157	00221945	BRIM TRACTOR COMPANY	Electric landscaping equipment	4,517.76
<i>Org Key: MT6100 - Park Maintenance</i>				
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	2,690.05
P0123369	00221975	MI HARDWARE - MAINT	INVOICE#147376, 147381, 147396	232.56
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	231.29
P0123240	00221957	GCP WW HOLDCO LLC	Clothing Allowance	124.11
	00221999	US BANK CORP PAYMENT SYS	Irrigation software subscripti	92.25
	00221999	US BANK CORP PAYMENT SYS	Irrigation software subscripti	92.25
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	58.17
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	20.97
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	15.54
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	15.02
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	10.89
<i>Org Key: MT6200 - Athletic Field Maintenance</i>				
P0123307	00221988	PRECISION CONCRETE CUTTING	24-46 Mercer Island Parks Trip	5,329.78
<i>Org Key: MT6500 - Luther Burbank Park Maint</i>				
	00221999	US BANK CORP PAYMENT SYS	Power - City Buildings	1,367.35
P0123296	00221958	GRAINGER	2 Frost-free hydrants for Luth	262.25
P0123328	00221954	EASTSIDE EXTERMINATORS	Commercial Pest Service Inv#88	159.79
	00221999	US BANK CORP PAYMENT SYS	Telephone Services	151.86
	00221999	US BANK CORP PAYMENT SYS	Telephone Services	75.93
P0123369	00221975	MI HARDWARE - MAINT	INVOICE#147376, 147381, 147396	75.42
	00221999	US BANK CORP PAYMENT SYS	postage for a return	4.39
<i>Org Key: MT6600 - Park Maint School Fields</i>				
P0123307	00221988	PRECISION CONCRETE CUTTING	24-46 Mercer Island Parks Trip	2,461.17
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	1,698.06
	00221999	US BANK CORP PAYMENT SYS	Test fee for herbicide class	300.00
	00221984	PETERBURS, ROBINSON	REIMBURSEMENT: MILEAGE & TEST	136.37
	00221961	HARB, SAM	REIMBURSEMENT-MILEAGE	100.90
	00221999	US BANK CORP PAYMENT SYS	herbicide test fee	50.00
	00221999	US BANK CORP PAYMENT SYS	Irrigation software subscripti	21.29
	00221999	US BANK CORP PAYMENT SYS	Irrigation software subscripti	21.29
	00221999	US BANK CORP PAYMENT SYS	test fee for herbicide test	9.00
	00221999	US BANK CORP PAYMENT SYS	herbicide class fee	1.50
<i>Org Key: MT6800 - Trails Maintenance</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0123371	00221976	MI HARDWARE - P&R	Invoice# 147383, 147391	45.60
<i>Org Key: MT6900 - Aubrey Davis Park Maint</i>				
	00221999	US BANK CORP PAYMENT SYS	Irrigation software subscrip	241.26
	00221999	US BANK CORP PAYMENT SYS	Irrigation software subscrip	241.26
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	78.57
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	47.58
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	40.68
	00221999	US BANK CORP PAYMENT SYS	Contracting class fee	40.00
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	28.09
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	22.43
	00221999	US BANK CORP PAYMENT SYS	Power - St. & Park Lights	5.15
<i>Org Key: PA0100 - Open Space Management</i>				
P0121642	00221970	MACKAY SPOSITO CONSTRUCTRS LLC	24-19C Mercerdale Hillside Ope	8,291.61
	00221999	US BANK CORP PAYMENT SYS	Forest Steward appreciation	174.11
	00221999	US BANK CORP PAYMENT SYS	Drainage check shovel- returne	38.60
	00221999	US BANK CORP PAYMENT SYS	Trail maintenance supplies	34.07
	00221999	US BANK CORP PAYMENT SYS	Forest steward appreciation	32.43
	00221999	US BANK CORP PAYMENT SYS	Volunteer engagement	29.01
	00221999	US BANK CORP PAYMENT SYS	Drainage check shovel - reimbu	-38.60
<i>Org Key: PA0101 - Recurring Parks Minor Capital</i>				
P0123307	00221988	PRECISION CONCRETE CUTTING	24-46 Mercer Island Parks Trip	6,314.95
P0122514	00221981	NW PLAYGROUND EQUIPMENT INC	Mercerdale Playground repairs	4,890.13
P0121820	00221998	THOMAS J TREE	Retainage - Mercer Island Spri	2,895.00
<i>Org Key: PA0109 - Aubrey Davis Park Trail Safety</i>				
P0122219	00221935	ALWAYS ACTIVE SERVICES LLC	Aubrey Davis Park Trail Improv	32,910.12
P0121798	00221969	KPG	For construction support relat	2,362.00
<i>Org Key: PA0122 - Luther Burbank Dock Repair & R</i>				
P0121164	00221947	CARDINAL ARCHITECTURE PC	Scope: Luther Burbank Park Boi	1,193.50
P0114806	00221968	KPFF CONSULTING ENGINEERS	Luther Burbank Park Final Desi	200.00
<i>Org Key: PA0123 - Luther Burbank Minor Capital L</i>				
P0123307	00221988	PRECISION CONCRETE CUTTING	24-46 Mercer Island Parks Trip	1,075.59
<i>Org Key: PA0129 - Pioneer Park/Engstrom OS Fores</i>				
	00221999	US BANK CORP PAYMENT SYS	Herbicide supplies	713.52
P0121646	00221970	MACKAY SPOSITO CONSTRUCTRS LLC	24-19F Pioneer Park Northwest	584.53
	00221999	US BANK CORP PAYMENT SYS	Plant protection fencing	232.84
	00221999	US BANK CORP PAYMENT SYS	Forest Steward appreciation	174.11
	00221999	US BANK CORP PAYMENT SYS	Trail maintenance supplies	34.08
	00221999	US BANK CORP PAYMENT SYS	Forest steward appreciation	32.42
	00221999	US BANK CORP PAYMENT SYS	Volunteer engagement	29.01
<i>Org Key: PA0143 - LB Park Tennis Court Resurface</i>				
	00221999	US BANK CORP PAYMENT SYS	Soil testing for PA0143 LBP Sp	78.66
<i>Org Key: PA122B - LB Shoreline Access Improvemen</i>				
P0114806	00221968	KPFF CONSULTING ENGINEERS	Luther Burbank Park Final Desi	1,314.75
P0121164	00221947	CARDINAL ARCHITECTURE PC	Scope: Luther Burbank Park Boi	341.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PA122D - LB Storm Drainage KC Flood Con</i>				
P0114806	00221968	KPFF CONSULTING ENGINEERS	Luther Burbank Park Final Desi	9,553.10
<i>Org Key: PA124B - LB Boiler Bldg City Portion</i>				
P0121164	00221947	CARDINAL ARCHITECTURE PC	Scope: Luther Burbank Park Boi	15.50
<i>Org Key: PO1100 - Administration (PO)</i>				
P0123344	00221938	AT&T MOBILITY	Wireless Service	1,772.71
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	36.94
<i>Org Key: PO1350 - Police Emergency Management</i>				
	00221999	US BANK CORP PAYMENT SYS	Volunteer Patches	235.94
	00221999	US BANK CORP PAYMENT SYS	Computer Supplies	140.00
	00221999	US BANK CORP PAYMENT SYS	CERT Supplies	82.65
	00221999	US BANK CORP PAYMENT SYS	Volunteer Quarterly Meeting an	50.00
	00221999	US BANK CORP PAYMENT SYS	CERT Training	38.37
	00221999	US BANK CORP PAYMENT SYS	CERT Training	22.04
<i>Org Key: PO1700 - Records and Property</i>				
	00221999	US BANK CORP PAYMENT SYS	Training for Records Lead Stew	649.00
	00221999	US BANK CORP PAYMENT SYS	PDR training Records Lead - St	438.00
	00221999	US BANK CORP PAYMENT SYS	Training for Records Lead - st	150.00
	00221999	US BANK CORP PAYMENT SYS	Membership - Records Lead Stew	50.00
	00221999	US BANK CORP PAYMENT SYS	PDR training for Records Lead	40.00
<i>Org Key: PO2100 - Patrol Division</i>				
	00221999	US BANK CORP PAYMENT SYS	Equipment/supplies for PD port	1,193.42
	00221999	US BANK CORP PAYMENT SYS	Equipment/supplies for PD port	552.61
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	223.97
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	223.97
P0123370	00221977	MI HARDWARE - POLICE	Invoice#147377, 147400	179.84
	00221999	US BANK CORP PAYMENT SYS	Equipment/supplies for PD port	97.44
	00221999	US BANK CORP PAYMENT SYS	Equipment/supplies for PD port	84.66
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	8.50
<i>Org Key: PO4300 - Police Training</i>				
P0123366	00221943	Blue to Gold	Department Training - Search a	7,500.00
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	370.27
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	367.80
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	162.97
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	59.73
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	27.04
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	27.04
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	13.99
<i>Org Key: PR1100 - Administration (PR)</i>				
	00221999	US BANK CORP PAYMENT SYS	Space heaters for Annex during	327.56
	00221999	US BANK CORP PAYMENT SYS	family movie night	145.20
	00221999	US BANK CORP PAYMENT SYS	Telephone Services	72.65
	00221999	US BANK CORP PAYMENT SYS	Interview panel lunch	72.02
	00221999	US BANK CORP PAYMENT SYS	seattle times	69.50
	00221999	US BANK CORP PAYMENT SYS	Supplies- holiday cards	37.50

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00221999	US BANK CORP PAYMENT SYS	P-Patch meeting supplies	9.98
<i>Org Key: PR2104 - Special Events</i>				
P0123336	00221962	HARNISH GROUP INC	Manlift Rental Inv#T3685201	2,859.41
P0123372	00221978	MI HARDWARE - ROW	Inv#147368, 147427	101.89
	00221999	US BANK CORP PAYMENT SYS	Candy canes for Santa Leap- Tr	18.09
<i>Org Key: PR4100 - Community Center</i>				
	00221999	US BANK CORP PAYMENT SYS	Power - City Buildings	5,907.79
	00221999	US BANK CORP PAYMENT SYS	knot and wedding wire ads	764.42
	00221999	US BANK CORP PAYMENT SYS	Power - City Buildings	715.93
	00221999	US BANK CORP PAYMENT SYS	Division advertising	254.29
<i>Org Key: PRAT40 - Ongoing Art Programs</i>				
	00221999	US BANK CORP PAYMENT SYS	Monthly public art storage fee	423.98
<i>Org Key: SP0111 - 80th Ave SE Sidewalk Improve</i>				
P0122626	00221935	ALWAYS ACTIVE SERVICES LLC	80th Avenue SE Pedestrian	234,040.76
P0121795	00221969	KPG	For construction support relat	5,599.77
<i>Org Key: SP0118 - ADA Compliance Plan Implementa</i>				
P0121796	00221969	KPG	For construction support relat	11,450.77
<i>Org Key: SP0135 - ICW Corridor Improvements</i>				
P0121797	00221969	KPG	For construction support relat	848.00
<i>Org Key: SU0109 - Sewer System Generator Replace</i>				
P0112274	00221990	RH2 ENGINEERING INC	21-31 Sewer Pump Station Gener	1,998.75
<i>Org Key: SU0113 - SCADA System Replacement-Sewer</i>				
P0123107	00221936	CHIP GEORGE INC	1x Station Modem and Antenna	7,152.02
<i>Org Key: VCP402 - CIP Water Salaries</i>				
P0123374	00222004	WSDOT	SR90 MP5.85-8.51 Consolidation	829.18
P0123153	00221957	GCP WW HOLDCO LLC	Clothing	36.24
<i>Org Key: VCP426 - CIP Sewer Salaries</i>				
P0123153	00221957	GCP WW HOLDCO LLC	Clothing	36.23
<i>Org Key: VCP432 - CIP Storm Drainage Salaries</i>				
P0123153	00221957	GCP WW HOLDCO LLC	Clothing	36.23
<i>Org Key: WU0100 - Emergency Water System Repairs</i>				
P0118703	00221952	CONFLUENCE ENGINEERING GRP LLC	Water System Reliability Actio	6,208.50
<i>Org Key: WU0103 - Water Reservoir Improvements</i>				
P0117106	00221990	RH2 ENGINEERING INC	RESERVOIR IMPROVEMENTS - SERVI	10,882.64
<i>Org Key: WU0145 - Emergency Repair-SPU SE 40th</i>				
P0123276	00221952	CONFLUENCE ENGINEERING GRP LLC	Water supply and project mgmnt	14,122.50
P0123367	00221965	HWA GEOSCIENCES INC	40th Street Waterline Repair	9,047.16
<i>Org Key: YF1100 - YFS General Services</i>				
	00221999	US BANK CORP PAYMENT SYS	EMR telehealth platform subscr	1,149.39
	00221999	US BANK CORP PAYMENT SYS	Dues & Subscriptions	304.15
	00221999	US BANK CORP PAYMENT SYS	Ink for Scanner Copier for Hom	135.42

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00221999	US BANK CORP PAYMENT SYS	Dayplanner for staff	27.53
	00221999	US BANK CORP PAYMENT SYS	Coffee for deach cafe	22.04
	00221999	US BANK CORP PAYMENT SYS	MI reporter subscription	5.95
 <i>Org Key: YF1200 - Thrift Shop</i>				
	00221999	US BANK CORP PAYMENT SYS	Supplies-Board/Volunteer	602.74
	00221999	US BANK CORP PAYMENT SYS	Gas - City Buildings	510.69
	00221999	US BANK CORP PAYMENT SYS	Telephone Services	232.02
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	202.16
P0119456	00221998	THOMAS J TREE	Tree Pruning per On Call Contr	166.50
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	164.20
	00221999	US BANK CORP PAYMENT SYS	Supplies-Board/Volunteer	143.57
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	111.98
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	33.01
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	26.49
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	20.00
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	17.05
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	10.77
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	10.77
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	10.12
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	9.42
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	9.00
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	8.64
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	7.14
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	7.14
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	6.94
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	6.94
	00221999	US BANK CORP PAYMENT SYS	Operating Supplies	4.62
 <i>Org Key: YF2100 - School/City Partnership</i>				
	00221999	US BANK CORP PAYMENT SYS	Julie CPR training	37.00
 <i>Org Key: YF2200 - Senior Outreach Program</i>				
	00221999	US BANK CORP PAYMENT SYS	Fee required for staff trainin	165.00
 <i>Org Key: YF2500 - Family Counseling</i>				
P0123377	00222001	WOOD, JULIE D	Clinical consultation	1,200.00
P0123375	00222005	YAMADA, MASAKI M.	Clinical consultation	200.00
 <i>Org Key: YF2600 - Family Assistance</i>				
P0123376	00221979	MOSIO, CHRIS	Rental assistance for EA clien	3,000.00
P0123378	00221994	SHOREWOOD #14885	Rental assistance for EA clien	2,572.00
	00221999	US BANK CORP PAYMENT SYS	Misc-Emergency Assistance	1,950.00
	00221999	US BANK CORP PAYMENT SYS	Gift cards for holiday program	1,200.00
	00221999	US BANK CORP PAYMENT SYS	Gift cards for Holiday program	1,050.00
	00221999	US BANK CORP PAYMENT SYS	Gift cards for holiday program	600.00
	00221999	US BANK CORP PAYMENT SYS	Gift cards for holiday program	300.00
	00221999	US BANK CORP PAYMENT SYS	Employment support for client	238.03
	00221999	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	234.42
	00221999	US BANK CORP PAYMENT SYS	Misc-Emergency Assistance	213.90
P0123378	00221994	SHOREWOOD #14885	Utility assistance for EA clie	112.28
	00221999	US BANK CORP PAYMENT SYS	For Emergency Assistance Clie	91.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00221999	US BANK CORP PAYMENT SYS	Staff training tuition	55.20
	00221999	US BANK CORP PAYMENT SYS	Training tuition for staff	31.96
			Total	<u>587,651.16</u>

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00221935	12/27/2024	ALWAYS ACTIVE SERVICES LLC Aubrey Davis Park Trail Improv	P0122626	11.1.24-11.30.24	11/30/2024	266,950.88
00221936	12/27/2024	CHIP GEORGE INC 2024 Equipment Replacements Pu	P0123107	9121	12/01/2024	13,271.44
00221937	12/27/2024	ANDERSON, RODNEY M REIMBURSEMENT-WORK CLOTHES		12202024	12/20/2024	178.73
00221938	12/27/2024	AT&T MOBILITY Wireless Service	P0123344	5486X12192024	12/19/2024	1,772.71
00221939	12/27/2024	AUBURN MECHANICAL Drain/water piping installatio	P0123346	47463	12/09/2024	19,615.60
00221940	12/27/2024	AUDIO PLUS LLC REFUND-PERMIT FEE OVERPYMT		12232024	12/23/2024	540.00
00221941	12/27/2024	AUTONATION INC servicing 2018 Explorer. Inv#2	P0123314	222848	12/13/2024	269.06
00221942	12/27/2024	BACKFLOWS NORTHWEST INC annual testing Inv#193515	P0123322	193515/211166	07/15/2024	990.00
00221943	12/27/2024	Blue to Gold Department Training - Search a	P0123366	CMI-120324-C-EM	11/12/2024	7,500.00
00221944	12/27/2024	BRAND BUILDERS LLC Rain Barrels Inv#7703	P0123330	7703	11/22/2024	4,582.00
00221945	12/27/2024	BRIM TRACTOR COMPANY Electric landscaping equipment	P0123157	IL04442	12/16/2024	6,335.30
00221946	12/27/2024	BUILDERS EXCHANGE OF WA Publish Projects Online Inv#10	P0123337	1078712	12/15/2024	92.65
00221947	12/27/2024	CARDINAL ARCHITECTURE PC Scope: Luther Burbank Park Boi	P0121164	2140-29	11/30/2024	1,550.00
00221948	12/27/2024	CHAPTER 13 TRUSTEE PR 12.27.2024		PR 12.27.2024	12/27/2024	572.00
00221949	12/27/2024	CivicPlus AudioEye Software INV 325233	P0123335	325233	12/19/2024	2,479.50
00221950	12/27/2024	COCHRAN INC REFUND-PERMIT FEE OVERPYMT		12232024	12/23/2024	160.00
00221951	12/27/2024	COLUMBIA FIRE PROTECTION REFUND-PERMIT FEE OVERPYMT		12242024	12/24/2024	960.50
00221952	12/27/2024	CONFLUENCE ENGINEERING GRP LLC Water System Reliability Actio	P0123276	04-1024MI40SPRR	11/20/2024	20,331.00
00221953	12/27/2024	DAILY JOURNAL OF COMMERCE Design Service Notification	P0123338	3405358	12/13/2024	626.40
00221954	12/27/2024	EASTSIDE EXTERMINATORS Commercial Pest Service Inv#88	P0123328	889540	11/13/2024	159.79
00221955	12/27/2024	EASTSIDE FIRE & RESCUE Q2 2024 QA-QI Reimbursement IN	P0123342	6543	12/10/2024	6,387.00
00221956	12/27/2024	FORMA CONSTRUCTION COMPANY PD Modular Building Utility	P0120953	12042024	12/04/2024	33,123.41
00221957	12/27/2024	GCP WW HOLDCO LLC Clothing	P0123153	INV2050005004	12/10/2024	689.36
00221958	12/27/2024	GRAINGER 2 Frost-free hydrants for Luth	P0123296	9351083697	12/18/2024	262.25
00221959	12/27/2024	GREENWOOD HEATING & A/C REFUND-POSTPONED, ELECTRICAL		12232024	12/23/2024	320.00
00221960	12/27/2024	H D FOWLER water main repair materials	P0123004	I6879256	11/14/2024	168.97

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00221961	12/27/2024	HARB, SAM REIMBURSEMENT-MILEAGE		12192024	12/19/2024	100.90
00221962	12/27/2024	HARNISH GROUP INC Manlift Rental Inv#T3685201	P0123336	T3685201	10/18/2024	2,859.41
00221963	12/27/2024	HARTS SERVICES REFUND-SIDE SEWER PERMIT		12232024	12/23/2024	160.00
00221964	12/27/2024	HARVEY, RICHARD ALEX REIMBURSEMENT-RECERTIFICATION		12192024	12/19/2024	42.00
00221965	12/27/2024	HWA GEOSCIENCES INC 40th Street Waterline Repair	P0123367	36859	11/30/2024	9,047.16
00221966	12/27/2024	KELLEY, CHRIS M REIMBURSEMENT-LICENSE RENEWAL		12122024.01	12/12/2024	225.38
00221967	12/27/2024	KOVES, ILDIKO HRABOVSKY REFUND-PERMIT FEE OVERPYMT		12232024.01	12/23/2024	1,523.00
00221968	12/27/2024	KPFF CONSULTING ENGINEERS Luther Burbank Park Final Desi	P0114806	545870	12/03/2024	11,067.85
00221969	12/27/2024	KPG For construction support relat	P0121797	215730.02	12/03/2024	20,260.54
00221970	12/27/2024	MACKAY SPOSITO CONSTRUCTRS LLC 24-19C Mercerdale Hillside Ope	P0121646	053196	12/17/2024	8,876.14
00221971	12/27/2024	MAD ENERGY NW LLC REFUND-PERMIT FEE OVERPYMT		12232024	12/23/2024	200.00
00221972	12/27/2024	MERIDIAN CENTER ELECTRIC REFUND-ELECTRICAL PERMIT ERROR		12232024	12/23/2024	448.00
00221973	12/27/2024	MI EMPLOYEES ASSOC PR 12.27.2024		PR 12.27.2024	12/27/2024	257.50
00221974	12/27/2024	MI HARDWARE - BLDG Power Outage	P0123368	147415/147420	11/30/2024	137.75
00221975	12/27/2024	MI HARDWARE - MAINT INVOICE#147376, 147381, 147396	P0123369	76/81/96/08/12	11/30/2024	307.98
00221976	12/27/2024	MI HARDWARE - P&R Invoice# 147383, 147391	P0123371	147383/147391	11/30/2024	370.21
00221977	12/27/2024	MI HARDWARE - POLICE Invoice#147377, 147400	P0123370	147377/147400	11/30/2024	179.84
00221978	12/27/2024	MI HARDWARE - ROW Inv#147368, 147427	P0123372	147368/147427	11/30/2024	101.89
00221979	12/27/2024	MOSIO, CHRIS Rental assistance for EA clien	P0123376	12202024	12/20/2024	3,000.00
00221980	12/27/2024	NAPA AUTO PARTS silver caliper	P0123275	934980	12/06/2024	126.84
00221981	12/27/2024	NW PLAYGROUND EQUIPMENT INC Mercerdale Playground repairs	P0122514	54873	12/19/2024	4,890.13
00221982	12/27/2024	PACIFIC MOBILE STRUCTURES INC CONTAINER RENTAL Jan 2025	P0123345	INV-00419012	01/01/2025	1,464.56
00221983	12/27/2024	PARVIN, DARIUSH REFUND-PERMIT ERROR		12232024.01	12/23/2024	224.00
00221984	12/27/2024	PETERBURS, ROBINSON REIMBURSEMENT: MILEAGE & TEST		12192024	12/19/2024	136.37
00221985	12/27/2024	PLATT ELECTRIC Service charge 10.25.2024	P0123294	SC94743	10/25/2024	102.92
00221986	12/27/2024	POLICE ASSOCIATION PR 12.27.2024		PR 12.27.2024	12/27/2024	1,785.36

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00221987	12/27/2024	POWERPLAN - OIB REPAIR PARTS Pape Machinery	P0123304	15597936	10/24/2024	1,647.26
00221988	12/27/2024	PRECISION CONCRETE CUTTING 24-46 Mercer Island Parks Trip	P0123307	WA32524BC	12/11/2024	15,181.49
00221989	12/27/2024	PUBLIC SAFETY TESTING INC Q1 2024 Police Fees INV 2024-1	P0123341	2024-1426	12/20/2024	1,668.00
00221990	12/27/2024	RH2 ENGINEERING INC 21-31 Sewer Pump Station Gener	P0117106	99259	12/18/2024	12,881.39
00221991	12/27/2024	ROBLE, DEEQA REIMBURSEMENT-MILEAGE		12202024	12/20/2024	45.33
00221992	12/27/2024	SCANLAN, JEFF REFUND-DUPLICATE PERMIT		12232024.01	12/23/2024	400.00
00221993	12/27/2024	SEATOWN ELECTRIC CORP REFUND-PERMIT CANCELLED		12232024	12/23/2024	256.80
00221994	12/27/2024	SHOREWOOD #14885 Utility assistance for EA clie	P0123378	12192024	12/19/2024	2,684.28
00221995	12/27/2024	STATE AUDITOR'S OFFICE FY 2023 Annual Audit costs 11.	P0123373	L164856	12/11/2024	3,127.50
00221996	12/27/2024	TACOMA DIESEL Standby Generator Annual	P0122182	11/27-12/16/2024	12/16/2024	6,229.62
00221997	12/27/2024	Tech Heads Inc. 2024 Replacements Video Upload	P0123046	INV-14883	12/17/2024	1,873.91
00221998	12/27/2024	THOMAS J TREE Emergency Tree Removal	P0119456	04659-I RETAINAG	10/30/2024	7,825.25
00221999	12/27/2024	US BANK CORP PAYMENT SYS test fee for herbicide test		5539DECEMBER2024	12/06/2024	67,593.01
00222000	12/27/2024	WESTERN STATES FIRE PROTECTION REFUND-PERMIT FEE OVERPYMT		12232024	12/23/2024	200.00
00222001	12/27/2024	WOOD, JULIE D Clinical consultation	P0123377	JUNE-DEC 2024	12/31/2024	1,200.00
00222002	12/27/2024	WORK N MORE Union Clothing Allowance - Kyl	P0123128	307862/3	12/16/2024	183.56
00222003	12/27/2024	WSCCCE AFSCME AFL-CIO PR 12.27.2024		PR 12.27.2024	12/27/2024	2,813.80
00222004	12/27/2024	WSDOT Ramp Litter Grant TCP Inv#JZ21	P0123374	RE41JZ2443L002	11/18/2024	1,855.68
00222005	12/27/2024	YAMADA, MASAKI M. Clinical consultation	P0123375	113867	12/13/2024	200.00
00222006	12/27/2024	YU, DAOFU REFUND-DEPOSIT OVERPAYMENT		12202024	12/20/2024	2,000.00
					Total	587,651.16



CITY COUNCIL MINUTES REGULAR HYBRID MEETING DECEMBER 3, 2024

Item 7.

CALL TO ORDER & ROLL CALL

Mayor Salim Nice called the Regular Hybrid Meeting to order at 5:00 pm in the Slater Room Council Chambers at the Mercer Island Community & Event Center, 8236 SE 24th Street, Mercer Island, Washington.

Mayor Salim Nice, Deputy Mayor Dave Rosenbaum, and Councilmembers Jake Jacobson, Wendy Weiker, and Ted Weinberg attended in person. Councilmembers Lisa Anderl and Craig Reynolds attended via Zoom.

PLEDGE OF ALLEGIANCE

The City Council delivered the Pledge of Allegiance.

AGENDA APPROVAL

It was moved by Rosenbaum; seconded by Weiker to:

Approve the agenda as presented.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Rosenbaum, Reynolds, Weiker, and Weinberg)

SPECIAL BUSINESS

AB 6567: 2023 Financial, Accountability, and Federal Audit Exit Conference

Deputy Finance Director LaJuan Tuttle introduced the audit team of Auditor In Charge Ava Maxwell and Assistant Audit Manager Stacey Chen.

Assistant Audit Manager Stacey Chen spoke about the process for the presentation and the importance of the work the State Auditor's Office does. Auditor In Charge Ava Maxwell spoke about the results of the Financial and Accountability Audits. Ms. Chen spoke about next steps and about timeline for publication of the audit on the Auditors website.

City Council asked questions of the audit team.

CITY MANAGER REPORT

City Manager Jessi Bon reported on the following items:

- **Council, Boards & Commission Meetings:** Next City Council Meeting – January 7, 2025 at 5:00 pm. Design Commission on December 4 at 6:00 pm and Parks & Recreation Commission Meeting on January 2, 2025 at 5:00 pm.
- **City Services Updates:**
 - Bomb Cyclone Response and Recovery – there was extensive damage on Mercer Island following the November 19 Bomb cyclone wind event. MICEC was opened as a warming/charging center on extended hours during the storm response. Thank you, Mercer Island community, for checking on your neighbors, sharing resources, and being so resilient!
 - Booster Pump Station Upgrades – Replacement of the five pumps at the City's water reservoir is underway. Contractor crews have formed and poured new concrete pads that will support new pumps 2 and 3 which will be delivered and installed soon. Pumps 1, 4, and 5 will be replaced in early 2025.

- 4004 Island Crest Way Repairs and Improvements – All damaged landscaping and topsoil at the site have been removed and new clean topsoil, and bark mulch have been delivered. Landscapers will begin planning new trees and shrubs and will reinstall the irrigation system.
- Phase 1 PRV Station Replacement – This is the first of several projects to replace the City’s 85 pressure-reducing valve stations over the next 20 years. Crews have completed the replacement of two PRVs and are working at the third site. Work on the fourth PRV on this contract is scheduled to begin in January.
- Operation Anti-Grinch – MIPD has implemented a seasonal, high-visibility crime control emphasis focused on reducing holiday crime. Officers will be performing extra directed patrols all over the Island and engaging with the community through both enforcement and social contacts to help prevent and deter crime.
- CERT Training – Congratulations to the 23 new Community Emergency Response Team (CERT) graduates who successfully completed the program last month!
- **Upcoming Events:**
 - Illuminate MI Tree Lighting – Thursday, December 5 at 5:30 pm at Mercerdale Park.
 - Holiday Makers Market – December 7 from 10 am – 3 pm at MICEC.
 - Family Movie Night – The Muppets Christmas Carol – December 13 at 5:30 pm at MICEC.
 - Argosy Christmas Ship – December 15 at 7 pm at Luther Burbank Swim Beach.
- **News:**
 - YFS Holiday Programs – YFS provided holiday food to 87 individuals and families last week. The YFS Holiday program Gifts for Kids included a voucher for a holiday tree or wreath to be redeemed at the MIYFS Foundation Tree Lot.
 - Thank you, Emergency Management Volunteers, for your efforts and work during the November windstorm.

APPEARANCES

Jeff Haley (Mercer Island) spoke about Comprehensive Plan and Development Code Amendments Docket Proposal No. 9.

Daniel Thompson (Mercer Island) thanked the City Council for the work done in 2024 and spoke about the about the Annual Comprehensive Plan and Development Code Amendments Docket.

Jessica Clawson (Mercer Island) spoke about Comprehensive Plan and Development Code Amendments Docket Proposal No. 1.

Ewan Rankin (Mercer Island) spoke about the Planning Commission appointments.

CONSENT AGENDA

AB 6580: November 15, 2024 Payroll Certification

Recommended Action: Approve the November 15, 2024 Payroll Certification in the amount of \$825,800.39 and authorize the Mayor to sign the certification on behalf of the entire City Council.

Certification of Claims:

- A. Check Register | 00221493-00221556 | 11/15/2024 | \$782,690.98**
- B. Check Register | 00221558-00221638 | 11/22/2024 | \$2,788,965.98**

Recommended Action: Certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

City Council Regular Hybrid Meeting Minutes of November 19, 2024

Recommended Action: Approve the City Council Regular Hybrid Meeting Minutes of November 19, 2024.

AB 6578: Interim Regulations Related to Permit Processing in Chapters 19.15 and 19.16 MICC (Second Reading Ordinance No. 24C-17)

Recommended Actions: Adopt Ordinance No. 24C-17 establishing interim regulations in Title 19 Mercer Island City Code (MICC) related to permit processing to comply with Senate Bill 5290, with an effective date of January 1, 2025.

AB 6579: Interim Regulations Related to the 2024 Comprehensive Plan Periodic Update and HB 1220 for Affordable Housing Capacity and Requirements in Title 19 MICC (Second Reading Ordinance No. 24C-18)

Recommended Action: Adopt Ordinance No. 24C-18 amending Chapter 19.11 Mercer Island City Code to achieve the required affordable housing target capacity within the Mercer Island Town Center as a component of the 2024 Comprehensive Plan Periodic Update as required by the Washington State Growth Management Act, with an effective date of December 31, 2024.

AB 6581: 2025 Fee Schedule Adoption

Recommended Action: Approve Resolution No. 1668 adopting the 2025 Fee Schedule.

AB 6583: Island Crest Park North Infield Turf Replacement Project Closeout

Recommended Action: Accept the completed Island Crest Park North Infield Turf Replacement project and authorize staff to close out the project with the King County Directors Association.

AB 6584: Human Services Pooled Fund Interlocal Agreement

Recommended Action: Authorize the City Manager to sign the interlocal agreement to continue the Human Services Pooled Fund substantially in the form attached as Exhibit 1 to this agenda bill.

AB 6585: 2025-2026 Biennial Budget Adoption

Recommended Action: Adopt Ordinance No. 24-21, which encompasses the biennial budget for the City of Mercer Island, Washington, for fiscal years 2025-2026.

AB 6586: 2025-2027 Collective Bargaining Agreement with Police

Recommended Action: Authorize the City Manager to sign the Collective Bargaining Agreement with the Mercer Island Police Association for Commissioned Officers for the period of January 1, 2025 through December 31, 2027 in substantially the form attached hereto as Exhibit 1.

AB 6587: Ratification of Emergency Proclamation Issued by the City Manager – Windstorm (Proclamation No. 351)

Recommended Action: Ratify and continue the ratification of Emergency Proclamation No. 351, issued by the City Manager on November 21, 2024 because of the impacts of the “Bomb Cyclone” windstorm on Mercer Island, until the same is ended by the City Manager after the impacts of the Storm have been mitigated.

AB 6589: Ratification of Mayor and Deputy Mayor’s Joint Statement Regarding the Windstorm

Recommended Action: Ratify the joint statement issued by Mayor Nice and Deputy Mayor Rosenbaum on November 23, 2024 regarding storm recovery and response.

AB 6590: Interlocal Agreement for Jail Services with King County

Recommended Action: Authorize the City Manager to sign the updated Interlocal Agreement for Inmate Housing between the City of Mercer Island and King County, substantially in the form attached as Exhibit 1 to this agenda bill, and any other non-substantive documents necessary for the implementation of the updated Agreement.

AB 6591: Amendment to Interlocal Agreement for Jail Services with South Correctional Entity (SCORE)

Recommended Action: Authorize the City Manager to execute the amendment to the Interlocal Agreement with SCORE as substantially shown in Exhibit 1 to AB 6591.

It was moved by Weinberg; seconded by Jacobson to:

Approve the Consent Agenda as presented, and the recommended actions contained therein.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Rosenbaum, Reynolds, Weiker, and Weinberg)

REGULAR BUSINESS

AB 6564: Board & Commission Appointments – Planning Commission (Resolution No. 1663)

Mayor Nice explained the process for Planning Commission appointments.

City Council discussed the process.

It was moved by Weinberg; seconded by Anderl to:

Suspend City Council Rules of Procedure Section 8.12 regarding Board and Commission Appointments

PASSED: 5-2

FOR: 5 (Anderl, Jacobson, Nice, Weiker, and Weinberg)

AGAINST: 2 (Rosenbaum and Reynolds)

It was moved by Weinberg; seconded by Reynolds to:

Adopt an alternate process for the Planning Commission appointments, requesting the City Council’s support of the following slate of recommended appointments:

<u>Pos. No.</u>	<u>Commissioner</u>	<u>Position Description</u>	<u>Term Ending</u>
1	Anthony Perez	Paid Practitioner Resident	5/31/29
2	Kate Akyuz	Paid Practitioner Resident	5/31/29
3	Jeff Bender	Resident Lay Person	5/31/28
4	Xiaoqu Cai	Resident Lay Person	5/31/28
5	Neil Piispanen	Paid Practitioner Resident	5/31/27

FAILED: 3-4

FOR: 3 (Rosenbaum, Reynolds, and Weinberg)

AGAINST: 4 (Anderl, Jacobson, Nice, and Weiker)

It was moved by Nice; seconded by Jacobson to:

Appoint the following individuals to fill the vacancies on the Planning Commission with their associated position numbers and term expirations:

<u>Pos. No.</u>	<u>Commissioner</u>	<u>Position Description</u>	<u>Term Ending</u>
1	Dan Thompson	Paid Practitioner Resident	5/31/29
2	Nazim Nice	Paid Practitioner Non-Resident	5/31/29
3	JB Gibson	Paid Practitioner Resident	5/31/28
4	Kate Akyuz	Paid Practitioner Resident	5/31/28
5	Anthony Perez	Paid Practitioner Resident	5/31/27

And, in consideration of the non-resident paid practitioner qualifications, dismiss the two unappointed non-resident paid practitioners' applications from further consideration as applicants to the Planning Commission.

PASSED: 4-3

FOR: 4 (Anderl, Jacobson, Nice, and Weiker)

AGAINST: 3 (Rosenbaum, Reynolds, and Weinberg)

City Clerk Larson read Resolution No. 1663 into the record.

It was moved by Jacobson; seconded by Weiker to:

Approve Resolution No. 1663, appointing those voted on to fill the vacancies on the Planning Commission.

PASSED: 4-3

FOR: 4 (Anderl, Jacobson, Nice, and Weiker)

AGAINST: 3 (Rosenbaum, Reynolds, and Weinberg)

AB 6577: 2025 Annual Comprehensive Plan and Development Code Amendments Docket

CPD Director Jeff Thomas spoke about the how the annual Comprehensive Plan and Development Code Amendments Docket works and the process and timing for legislative review on items that may be docketed this year.

Senior Planner Molly McGuire presented the 2025 Annual Docket, the Docketing Criteria to be used to determine what items are to be docketed. She discussed the existing items already on the work plan for 2025 for CPD Staff and the Planning Commission. She spoke about the process to set the 2025 Annual Docket and the Planning Commission recommendation.

City Council discussed the process and asked questions of staff.

It was moved by Rosenbaum; seconded by Weinberg to:

Approve Resolution No. 1664 setting the 2025 Docket with Proposals Nos. 1, 8, and 15 added to the future CPD work program.

PASSED: 4-3

FOR: 4 (Rosenbaum, Reynolds, Weiker, and Weinberg)

AGAINST: 3 (Anderl, Jacobson, and Nice)

AB 6588: Repealing the Code of Ethics for Officials (Ordinance No. 24C-22, First Reading)

Chief of Administration Ali Spietz presented a background of the Code of Ethics and spoke about the state law requirements that governs, and will continue to govern, elected officials.

City Council discussed the proposal and requests a future work item to look at adding an ethics training for elected and appointed officials.

It was moved by Jacobson; seconded by Rosenbaum to:

Suspend the City Council Rules of Procedure 6.3, requiring a second reading for an ordinance.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Rosenbaum, Reynolds, Weiker, and Weinberg)

It was moved by Jacobson; seconded by Rosenbaum to:

Adopt Ordinance No. 24C-22 repealing chapter 2.06 MICC, Code of Ethics.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Rosenbaum, Reynolds, Weiker, and Weinberg)

OTHER BUSINESS

Planning Schedule

Chief of Administration Ali Spietz spoke about the January 2025 meetings and the February 4, 2025 Planning Session.

It was moved by Anderl; seconded by Weinberg to:

Cancel the December 17 Regular City Council Meeting.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Rosenbaum, Reynolds, Weiker, and Weinberg)

Councilmember Absences and Reports

Deputy Mayor Rosenbaum thanked the staff for their work during the bomb cyclone response and noted there is an SCA PIC Meeting next week

Councilmember Weiker wished everyone Happy Holidays and Happy New Year!

Councilmember Weinberg thanked the staff for their work during the bomb cyclone response, noted that at his recent monthly lunch the topic was the bomb cyclone, and noted that his next lunch is on December 21 at Alistair.

Councilmember Reynolds thanked staff for their work during the bomb cyclone response

Councilmember Anderl thanked staff for their work during the bomb cyclone response.

Councilmember Jacobson thanked the community and staff for their work during the bomb cyclone response.

ADJOURNMENT

The Regular Hybrid Council Meeting adjourned at 6:30 pm.

Salim Nice, Mayor

Attest:

Andrea Larson, City Clerk



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 6582
January 7, 2025
Consent Agenda**

AGENDA BILL INFORMATION

TITLE:	AB 6582: Lincoln Landing Shoreline and Stormwater Enhancement Project Closeout	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Accept the completed project and authorize staff to close out the construction contract.	

DEPARTMENT:	Public Works
STAFF:	Jason Kintner, Chief of Operations Clint Morris, Capital Division Manager Paul West, Senior CIP Capital Project Manager
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Project Location Map
CITY COUNCIL PRIORITY:	3. Make once-in-a-generation investments to update and modernize aging infrastructure, capital facilities, and parks.

AMOUNT OF EXPENDITURE	\$ 579,477
AMOUNT BUDGETED	\$ 582,438
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to accept the completed Lincoln Landing Shoreline and Stormwater Enhancement Project (PA0118) and authorize staff to close out the construction contract.

- This project significantly improved the aquatic and terrestrial habitat at Lincoln Landing; built a new concrete path for service access to sewer utilities; provided ADA accessibility; and, added park improvements including new landscaping, a bench, and a picnic table.
- Design and permitting took place in 2017-2021 with construction occurring between 2022-2024.
- The City received grant funding of \$444,338 through the King County Flood Control District Sub-Regional Opportunity Fund to bid and construct the shoreline, stormwater, and park improvements.
- At bid award, the City Council appropriated an additional \$138,100 from the Sewer Fund to construct sewer utility improvements via capital project SU0118 ([AB 6003](#)).
- The combined total project cost was \$579,477 with \$2,961 remaining unspent. The remaining project budget was returned to the fund balance in the Sewer Fund.

BACKGROUND

Lincoln Landing is the north terminus of 76th Avenue SE, located in a residential neighborhood two blocks from I-90 and a quarter mile from Town Center (see Exhibit 1). It is one of several street-end parks on Mercer Island, formed where public right-of-way extends to the Lake Washington shoreline. The site contains a stream that drains Sub-basin 11, an area of 104-acres. It also contains extensive utilities, including the City's Sewer Lake Line, King County Metro Sewer piping, and a stormwater collection and treatment vault owned by the Washington State Department of Transportation (WSDOT).

In 2017 and 2018, the City received grant funding from the King County Flood Control District Sub-Regional Opportunity Fund to fully fund the design and construction of the stormwater and shoreline enhancements at Lincoln Landing. Permitting and design revisions delayed completion of the design until fall 2021, and the project was bid in November 2021. The City Council awarded the construction contract to OMA Construction on January 18, 2022, and appropriated an additional \$138,100 from the Sewer Fund to construct sewer utility improvements as part of the project. The total approved project budget was \$582,438.

ISSUE/DISCUSSION

Construction started in May 2022 and included significant watercourse, stormwater, shoreline, sewer, and park improvements at Lincoln Landing, including:

- Re-graded the eroded stream channel, placed river cobble, and installed rock weirs to slow storm water flows and create safe fish passage;
- Replaced the concrete bulkhead with a new gradual-entry gravel beach to increase access to the lake and improve fish habitat;
- Installed a stormwater catchment system to collect street runoff and direct it to the watercourse;
- Installed a new inland sewer manhole to provide better access for inspections and maintenance of the City's lake line sewer;
- Constructed a new concrete path with reinforced turf edges for ADA access through the park and service vehicle access to sewer utility manholes;
- Added native shrubs and trees around the stream channel to provide shade and control erosion; and,
- Installed a new bench, picnic table, and park sign.

Lincoln Landing reopened to the public in October 2022 and the newly renovated park hosted the dedication of Riley Cove, located off the shore of the park, on June 6, 2023. Per the agreed scope of work with the City, OMA Construction completed the one-year landscape maintenance period in October 2023 and some additional landscape repair work in 2024.

PROJECT EXPENDITURES

The total project cost was \$579,477, resulting in \$2,961 remaining of the approved project budget. Real construction costs exceeded the original contract award of \$431,702 because of additional stream bed grading and sewer access route design changes. In addition, permit costs were inadvertently omitted from the project budget at bid award. These costs were offset by the construction contingency and savings in engineering support and inspection services. Actual expenditures compared to the approved project budget are shown in the table on the following page.

LINCOLN LANDING SHORELINE AND STORMWATER ENHANCEMENT PROJECT (PA0118, SU0118)		
Description	Approved Project Budget (At Bid Award)	Actual Expenditures
Construction - Contract with OMA (includes WSST @10.1%)	\$ 431,702.00	\$ 431,702.00
Construction Contingency @15%	\$ 58,815.00	\$ 52,904.66
Engineering Support Services	\$ 59,000.00	\$ 58,497.41
Inspection and Testing Services	\$ 10,000.00	\$ -
Project Management	\$ 20,000.00	\$ 28,444.07
Permitting	\$ -	\$ 4,208.70
1% for Art in Public Places Fund	\$ 2,921.00	\$ 3,719.70
Total Project Cost	\$ 582,438.00	\$ 579,476.54
Budget Remaining	\$	2,961.46

Watercourse, stormwater, shoreline, and park elements of this capital project have been reimbursed by the King County Flood Control District grant, and sewer elements were funded by the Sewer Fund. The remaining project budget was returned to the fund balance in the Sewer Fund.

NEXT STEPS

The site has been turned over to Public Works Operations for ongoing maintenance and stewardship.

RECOMMENDED ACTION

Accept the completed Lincoln Landing Shoreline and Stormwater Enhancement project and authorize staff to close out the construction contract.





**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 6598
January 7, 2025
Consent Agenda**

AGENDA BILL INFORMATION

TITLE:	AB 6598: 2024 Water System Improvements Construction Bid Award	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Award the 2024 Water System Improvements construction contract to Kar-Vel Construction and set the total project budget to \$5,119,034.	

DEPARTMENT:	Public Works
STAFF:	Jason Kintner, Chief of Operations Patrick Yamashita, Deputy Public Works Director Clint Morris, Capital Division Manger George Fletcher, Senior CIP Project Manager
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Project Location Map
CITY COUNCIL PRIORITY:	3. Make once-in-a-generation investments to update and modernize aging infrastructure, capital facilities, and parks.

AMOUNT OF EXPENDITURE	\$ 5,119,034
AMOUNT BUDGETED	\$ 5,245,000
APPROPRIATION REQUIRED	\$ 0

EXECUTIVE SUMMARY

The purpose of this agenda bill is to award a public works construction contract to upgrade aging and undersized water system infrastructure at two locations within the central portion of Mercer Island (see Exhibit 1).

- This project replaces over 6,000 feet of water main, along with water services, fire hydrants, a pressure reducing valve station, and other critical water distribution system components (90.40.0031).
- The project also installs nearly 500 feet of storm drainage pipe, 14 new catch basins, and constructs 55 feet of soldier pile retaining wall (90.35.0015).
- These projects are included in the 2025-2026 Biennial Budget and Capital Improvement Program (CIP) with \$4,820,000 funded by the Water Fund and \$425,000 funded by the Storm Water Fund, for a total project budget of \$5,245,000.
- Three bids were received. The low construction bid is \$4,074,552.
- Design work was funded from the 2023-2024 CIP (WU0131) at a cost of \$373,000.
- Construction is scheduled to occur from late January 2025 through August 2025.

BACKGROUND

One of the City's top priorities is to provide safe and reliable drinking water to the community. A major component of achieving that goal is on-going, planned replacement of portions of the water system that have reached the end of their service life. Each biennium, the City constructs at least one watermain replacement project, as well as performing other capital water system upgrades.

The City owns and maintains over 115 miles of water mains, ranging in size from 4-inches to 30-inches in diameter. During each Capital Improvement Program (CIP) budget planning process, City staff evaluate and prioritize water mains for replacement using a scoring matrix that applies rating factors to attributes such as pipe material, age, diameter, condition, water quality, and fire flow.

Two high priority neighborhood locations for water main replacement are included in this project. These sites have water mains that were installed in the late 1950's and early 1960's, making them some of the oldest components of the City's water system. The water mains are a combination of 4-, 6-, and 8-inch cast iron. Some are undersized. Most have a history of breaks and there are numerous undersized fire hydrants. Additionally, portions of the roadway storm drainage system require repair and extension.

This project will provide timely water system upgrades by strengthening the distribution system, increasing fire flow, replacing aging water services, and improving water quality.

Design work began in November 2023 and was completed in mid-November 2024. The project was advertised for bids after design work was finalized. At completion of design, the engineer's estimated construction cost was \$4,062,047.

ISSUE/DISCUSSION

PROJECT DESCRIPTION

The 2024 Water System Improvement Construction project (90.40.0031) consists of installing just under 6,000 feet of new 8-inch ductile iron water main, 100 feet of new 6-inch ductile iron water main, 165 feet of new 4-inch ductile iron water main, 15 fire hydrants, 102 water services, 9 connections to existing water mains, and construction of a new pressure reducing valve station. This work is funded via the Water Fund.

Work also includes constructing new storm drainage infrastructure (90.35.0015) of approximately 325 feet of 12-inch storm pipe, 165 feet of 8-inch storm pipe, 14 new catch basins, and 55 feet of new soldier pile retaining wall. These improvements are funded through the Storm Water Fund.

The replacement locations as outlined in Exhibit 1 include:

- 84th and 86th Avenues SE, from SE 46th Street south to the 4700 block,
- SE 46th Street, SE 47th Street, and 47th Place, between 84th and 86th Avenues,
- SE 42nd Street, in the 7800 block,
- Holly Lane, in the 4100 block.

BID RESULTS

Three construction bids were received and opened on November 21, 2024. The lowest bid was received from Kar-Vel Construction with a bid of \$4,074,552, which was within 1% of the engineer’s construction cost estimate. The following table shows the bid results.

2024 WATER SYSTEM IMPROVEMENTS CONSTRUCTION BID SUMMARY	
COMPANY NAME	TOTAL BID AMOUNT INCLUDING 10.2% WASHINGTON SALES TAX
Kar-Vel Construction	\$4,074,552
HCON Incorporated	\$4,126,108
SCI Infrastructure, LLC	\$4,161,167
Engineer’s Estimate	\$4,062,047

The apparent low bidder, Kar-Vel Construction (Kar-Vel), based in Renton, Washington was established in 1990. They have completed numerous water main and utility infrastructure construction projects for public agencies and private developments in Western Washington, including the City’s 2023 Water System Improvements project, which was completed on time and under budget. Currently, Kar-Vel is constructing the City’s 2024 AC Water Main Replacement Project within the Mercerwood neighborhood.

A review of the Labor and Industries (L&I) website confirms Kar-Vel Construction is a contractor in good standing with no license violations, outstanding lawsuits, or L&I tax debt. Based on review of Kar-Vel’s bid submittal and reference checks, staff has determined that Kar-Vel is the lowest responsive bidder for this project and staff recommends awarding the 2024 Water System Improvements project to Kar-Vel Construction.

PROJECT BUDGET

Adding amounts for construction contingency, inspection, and project management brings the project’s total estimated construction cost to \$5,119,034, which is \$125,966 under the available budget.

Project design expenses are not included in this estimate since those costs were funded from the 2023-2024 CIP and were completed in 2024. The total cost of the design phase was \$373,000.

Historically, staff applies a 20% contingency for utility construction due to the unknowns associated with underground work; however, with this larger project a 15% contingency is recommended. Staff reduced the contingency since several recent water main replacement projects have not used large amounts of contingency funds. Project costs are summarized in the table on the next page.

2024 WATER SYSTEM IMPROVEMENT CONSTRUCTION PROJECT BUDGET	
Description	TOTAL
Construction	
Schedule A (Water on 84th, 86th, SE 46th, SE 47th)	\$2,495,270
Schedule B (Water on SE 42nd and Holly Ln)	\$1,001,070
Washington State Sales Tax @ 10.2%	\$356,627
Schedule C (Storm drainage work)	
Exempt from sales tax	\$221,585
Total Construction Contract Award to Kar-Vel Construction	\$4,074,552
Construction Contingency @ 15%	\$611,183
Construction Support Services - Consultant	\$33,300
Project Management/In-House Staff Support	\$300,000
Construction Inspection	\$100,000
Total Project Cost	\$5,119,034
2025-2026 Budget - Water Fund for Const. (90.40.0031)	\$4,820,000
2025-2026 Budget - Storm Fund for Const. (90.35.0015)	\$425,000
Total Budget Available for Project	\$5,245,000
Budget Appropriation Needed	\$0

NEXT STEPS

Staff recommends authorizing the City Manager to execute a contract with Kar-Vel Construction, a Washington-based company, for the construction of the 2024 Water System Improvements project and set the total project budget at \$5,119,034.

Public agencies, contractors, and suppliers are still experiencing some shortages of materials and some long lead times on critical items, such as ductile iron pipe, brass pipe fittings, and other water system accessories. Staff anticipates construction work will begin in late January 2025. Completion of the entire project is expected by August 2025. Staff will work closely with the Kar-Vel team to manage the project timeline and work schedule.

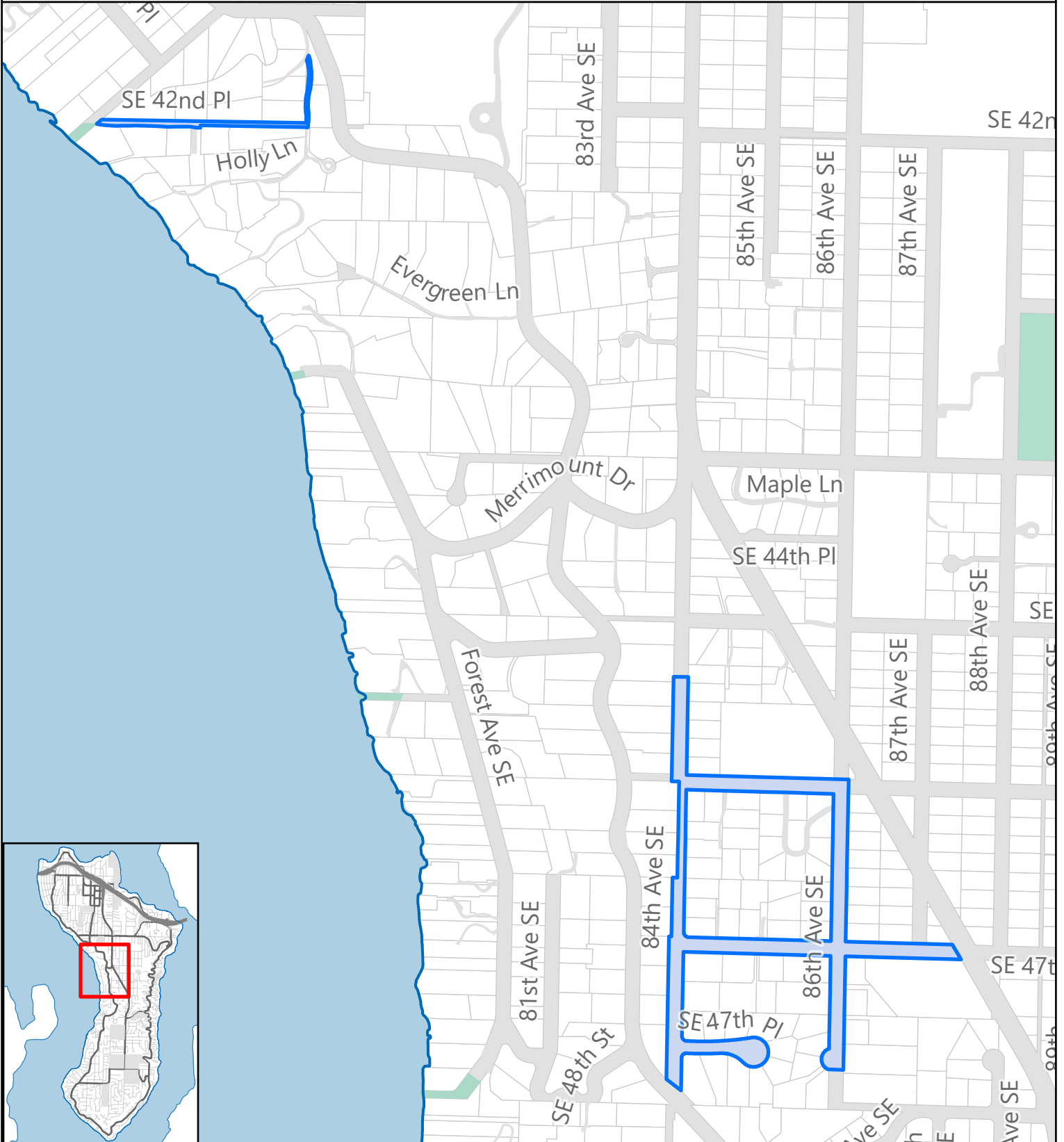
RECOMMENDED ACTION

Award the 2024 Water System Improvements project to Kar-Vel Construction, authorize the City Manager to execute a contract with Kar-Vel Construction in an amount of \$4,074,552 and set the total project budget at \$5,119,034.

AB6598

Item 9.

2024 WATER SYSTEM IMPROVEMENTS WU0131 - VICINITY MAP



228 Project Location Parcels Parks Lake Washington Street

AB 6598 | Exhibit 1 | Page 5

ICS
Information & Geographic Services
12/12/2024
2024CIPTemplate.aprx
AB 6598 WU0131



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 6607
January 7, 2025
Consent Agenda**

AGENDA BILL INFORMATION

TITLE:	AB 6607: Ratification of Proclamation No. 352 Ending Local Emergency	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Ratify Proclamation No. 352 ending the local emergency issued by the City Manager on November 21, 2024.	

DEPARTMENT:	City Manager
STAFF:	Jessi Bon, City Manager Bio Park, City Attorney Amanda Keverkamp, Emergency Manager
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Proclamation No. 352
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to obtain City Council ratification of Proclamation No. 352 (Exhibit 1) ending the declaration of emergency related to the aftermath of the November 19, 2024 “Bomb Cyclone” windstorm (Storm).

BACKGROUND

On November 21, 2024, the City issued Proclamation No. 351 declaring a local emergency in the aftermath of the November 19, 2024 “Bomb Cyclone” windstorm. The emergency declaration was necessary to preserve the public health, safety, and welfare of Mercer Island, as well as continuity of government operations.

Impacts of the Storm included downed trees, power poles, and powerlines, and extensive debris scattered across the Island. The Storm caused significant damage to critical power infrastructure on Mercer Island and regionally. Several homes and buildings sustained damage from fallen trees. Many of the roads were closed and barricaded due to downed power lines and large trees. The City issued a shelter-in-place order for residents on East Mercer Way between the 4200 to 4600 blocks and Island Crest Way between 7400 to 7800 blocks due to dangerous debris, downed power lines, and hazardous trees. The Emergency Operations Center

(EOC) was activated to a Level 2 – Partial Activation with staff from every department assisting in response efforts and warming centers were opened daily through November 24 to assist residents without power.

ISSUE/DISCUSSION

Through the extraordinary work by the City, local agencies, and Puget Sound Energy, the impacts from the windstorm were addressed and mitigated. City streets have been cleared of windstorm debris, and electricity, internet, and cellphone services have been restored on Mercer Island.

The state of local emergency related to the aftermath of the “Bomb Cyclone” windstorm declared in Proclamation No. 351 has ended. Proclamation No. 351 is no longer necessary to preserve the public health, safety, and welfare of Mercer Island or for continuity of government operations. It has, therefore, been lifted by the City Manager.

RECOMMENDED ACTION

Ratify Proclamation No. 352 ending the local emergency issued by the City Manager on November 21, 2025.



City of Mercer Island, Washington Proclamation Ending Local Emergency

WHEREAS, to preserve the public health, safety and welfare of Mercer Island, as well as continuity of government operations, the City issued Proclamation No. 351 declaring a local emergency related to the aftermath of the November 19, 2024 “Bomb Cyclone” windstorm; and

WHEREAS, through extraordinary efforts by the City, local agencies and Puget Sound Energy, impacts from the windstorm were addressed and mitigated; and

WHEREAS, City streets have been cleared of windstorm debris, and electricity, internet and cellphone services have been restored on Mercer Island; and

WHEREAS, Proclamation No. 351 is no longer necessary to preserve the public health, safety, and welfare of Mercer Island or for continuity of government operations.

NOW, THEREFORE, IT IS HEREBY PROCLAIMED AS FOLLOWS:

End of Local Emergency. The state of local emergency related to the aftermath of the November 19, 2024 “Bomb Cyclone” windstorm declared in Proclamation No. 351 has ended. Proclamation No. 351 is no longer necessary to preserve the public health, safety, and welfare of Mercer Island or for continuity of government operations, and it is, therefore, lifted.

DATED this 20th day of December, 2024

Jessi Bon
City Manager



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 6609
January 7, 2025
Consent Agenda**

AGENDA BILL INFORMATION

TITLE:	AB 6609: 2025 City Manager Employment Agreement	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Authorize the Mayor to execute the 2025 City Manager Employment Agreement.	

DEPARTMENT:	City Council
STAFF:	Mayor Salim Nice Deputy Mayor Dave Rosenbaum
COUNCIL LIAISON:	n/a
EXHIBITS:	1. City Manager Employment Agreement with Jessi Bon
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to authorize the Mayor to execute the 2025 City Manager Employment Agreement with Jessi Bon.

ISSUE/DISCUSSION

Jessi Bon (“Ms. Bon”) served as the City Manager since February 18, 2020 has provided outstanding leadership as shown by her careful decision-making and willingness to take difficult actions for the City’s best interest and navigate a series of unforeseen emergencies and circumstances.

On behalf of the City Council, Mayor Salim Nice and Deputy Mayor Dave Rosenbaum negotiated a new agreement with Ms. Bon to update terms of the original agreement. Ms. Bon has reviewed the 2025 City Manager Employment Agreement and agreed to all terms and conditions of employment to serve as Mercer Island City Manager. Mayor Nice and Deputy Mayor Rosenbaum recommend approval of the agreement.

RECOMMENDED ACTION

Authorize Mayor Nice to execute the 2025 City Manager Employment Agreement in substantially the form attached hereto as Exhibit 1.



CITY MANAGER EMPLOYMENT AGREEMENT

CITY OF MERCER ISLAND, WASHINGTON
9611 SE 36th Street | Mercer Island, WA 98040-3732

2025 Agreement

THIS CITY MANAGER EMPLOYMENT AGREEMENT (“Agreement”) is effective January 1, 2025 and is between the City of Mercer Island, a Washington municipal corporation (the “City”) and Jessica L. Bon (“Jessi Bon” or the “City Manager”).

RECITALS

Whereas, Jessi Bon is currently employed by the City, and has been serving as its city manager since, on or about, February 18, 2020 under an employment agreement between Jessi Bon and the City (“Original Agreement”); and

Whereas, the Mercer Island City Council (“City Council”) wishes to continue Jessi Bon’s appointment as the City’s city manager; and

Whereas, the City has a desire to continue the employment agreement with the City Manager on the same terms and conditions as the Original Agreement, including the same benefits and coverages, except as specifically set forth in the Agreement below; and

Whereas, Jessi Bon wishes to continue to serve as the City’s city manager; now, therefore, the parties agree as follows:

1. DUTIES AND AUTHORITY

- 1.1 The City hereby agrees to continue Jessi Bon’s employment with the City as the city manager in order to perform, without interference, not only the functions and duties specified in chapter 35A.13 RCW, but also such other legally permissible and proper duties and functions as the City Council may collectively assign from time to time (“Services”).
- 1.2 The City Manager’s employment status shall be as an employee of City and not as an independent contractor. The City Manager shall be an at-will employee who serves at the pleasure of the City Council for an indefinite term pursuant to RCW 35A.13.130, as now enacted and hereafter amended.
- 1.3 The City Manager shall perform all duties with reasonable care, diligence, skill and expertise.

- 1.4 The City Manager is expected to devote full time and attention to the duties of city manager starting on the effective date of this Agreement. Any outside activities that might materially interfere with the duties of city manager shall require prior approval by the City Council.

2. COMPENSATION AND BENEFITS

- 2.1 Salary. As compensation for performing the Services, the City Manager will receive a base annual salary of \$263,000, beginning on the Effective Date of this Agreement. Beginning in January 2026 and in each following year, this base salary will be adjusted annually according to the previous calendar year's First Half Seattle-Tacoma-Bellevue CPI-W (a semi-annual index released in July) subject to a minimum of 1.5% and a maximum of 6%.
- 2.1.1 The City Manager may be annually awarded an objectives-based bonus of up to 5% of the City Manager's base salary at the discretion of the City Council. Should the City Manager vacate the position for any reason, the annual objectives-based bonus may be awarded on a pro-rated basis.
- 2.1.2 In January of 2029, and every four years thereafter, the City Council shall review the City Manager's salary to determine whether further salary adjustments are appropriate based on the market or other considerations.
- 2.2 Vehicle Allowance and Equipment. The City Manager will be paid a vehicle allowance of \$400 per month in lieu of mileage reimbursement for the use of a personal vehicle for business purposes. The City Manager will be provided with a cellular phone and a laptop computer and other necessary equipment to perform the duties of city manager.
- 2.3 Holidays and Leave Allowances.
- 2.3.1 The City Manager shall be granted holidays pursuant to MICC 2.08.020.
- 2.3.2 The City Manager shall accrue 200 hours of vacation leave per year, be allowed to carry over 240 hours of unused vacation leave to the next year, and cash out up to 80 hours of unused vacation leave each year.
- 2.3.3 The City Manager shall accrue 8 hours of sick leave every month.
- 2.3.4 The City Manager shall be granted 40 hours of executive leave per year which will be awarded at the end of each calendar year and must be used by the end of the following calendar year, or the cash equivalent of any unused portion of such leave shall be deposited by the City into the City Manager's 457 account, provided that applicable 457 account deposit limits permit, and provided further that such a request is made by the City Manager between October 1st and November 1st of that calendar year.
- 2.3.5 During vacation or other extended absences, the City Manager will designate an acting city manager.
- 2.4 Life Insurance. City shall pay the amount of premium due for term life insurance in the amount of 125% of annual base salary, including all increases in the base salary during the life of this Agreement. The City Manager shall name the beneficiary of the life insurance policy.

- 2.5 Other Employee Benefits. Except as otherwise provided in this Agreement, the City Manager is entitled to receive all other benefits accorded to full-time Department Directors employed by the City, including but not limited to: health care (medical, dental, vision coverage), long-term disability coverage, PERS contribution, Retirement Health Savings Accounts contributions and the option to participate in the City's deferred compensation program ("457") including annual deferred compensation/cash awards. Whenever changes to benefits accorded to full-time Department Directors are authorized by the City Manager, the City Manager will cause the City Council to be notified and informed of the changes.
- 2.6 Professional Development and Memberships. The City recognizes and supports participation in municipal organizations and leadership associations consistent with the city manager position. Subject to the amount expressly budgeted for such activities in the approved City budget, the City agrees to pay for professional dues and subscriptions of the City Manager for participation in national, regional, state and local associations and organizations necessary and desirable for the City Manager's continued professional participation, growth and advancement. Subject to the amount expressly budgeted for such activities in the approved City budget, the City agrees to pay for reasonable fees, travel and subsistence expenses of the City Manager for professional and official travel, and to authorize paid attendance at occasional courses, meetings and conferences to further the professional development of the City Manager. The City authorizes reasonable time to serve on the board or as an officer of municipal organizations and leadership associations that are consistent with the city manager position and that further the City's goals.
- 2.7 Residency. Consistent with RCW 35A.13.050, the City Manager need not be a resident at the time of initial appointment but shall reside in the City of Mercer Island within six (6) months of appointment, unless such residency is further waived by the City Council.

3. PERFORMANCE REVIEW & EVALUATION

Annual Performance Review. Starting in June 2025 and annually thereafter, unless waived by the parties, the City Council will review the City Manager's performance since the latter of the effective date of this Agreement or the last performance review. Approximately two months prior to the annual review in April, the Mayor and the City Manager will discuss the performance review process and determine jointly how such process will be conducted and whether the process will be led by the Mayor or by a qualified facilitator acceptable to the Mayor and the City Manager. The Mayor or facilitator will present the findings to the City Council in an Executive Session; following which, the City Council may choose to meet to discuss the City Manager's performance and achievements in an Executive Session or open meeting at the discretion of the City Council. At the conclusion of each performance review and evaluation, the Mayor or facilitator will provide the City Manager with a written summary of the results of the review and evaluation, which shall have been approved by the City Council in open session.

4. TERM

This Agreement shall commence on the effective date of this Agreement and shall remain in effect for an indefinite term pursuant to RCW 35A.13.130-140, as now enacted and hereafter amended.

5. TERMINATION, RESIGNATION AND SEVERANCE

- 5.1 Termination. This Agreement may be terminated by the City by a majority vote of the City Council, in accordance with RCW 35A.13.130- 140 as now enacted and hereafter amended. Should the City terminate this Agreement, such notice of termination shall have a term of at least thirty (30) calendar days before the termination is effective consistent with RCW 35A.13.130.
- 5.2 Resignation. The City Manager may terminate this Agreement upon a minimum of thirty (30) days' written notice to the City Council prior to the effective date of the resignation.
- 5.3 Severance. In the event this Agreement is terminated by the City for any reason other than just cause, the City agrees to pay the City Manager (1) a lump sum cash payment equal to one month of base salary for each year of service as the City Manager not to exceed twelve months of base salary regardless of years of service; and (2) the cash equivalent of monthly COBRA payments to continue the City Manager's City family medical coverage as of the date of separation for up to three months after the date of separation, provided that no such payments shall be made after the City Manager secures similar coverage through another employer. The City Manager's receipt of any severance is conditioned upon the City Manager executing a release of claims agreement that is deemed satisfactory by the City Council. For purposes of this Agreement, the term "just cause" shall include misfeasance or malfeasance of office, as determined by the majority of the City Council; intentional violation of any lawful duty; any unauthorized disclosure of any confidential information of the City; any act of dishonesty, fraud, embezzlement, or theft; conviction of any felony or misdemeanor involving moral turpitude or a material breach by the City Manager of this Agreement. In the event the City terminates this Agreement for just cause, no severance will be paid.
- 5.4 Unused Vacation Time. In the event the City Manager's employment is terminated either voluntarily or involuntarily, the City Manager shall be compensated for unused vacation time up to a total of 240 hours in the aggregate. For purposes of this section, if termination is within a pay period, leave shall be credited for each day worked pro rata in the partial pay period in calculating the ending vacation leave balance.
- 5.5 Retirement Incentive. If the City Manager is eligible to retire under Department of Retirement Services requirements and provides a minimum of a one-year notice of retirement in writing, the City Manager will be eligible to cash out 25% of sick leave balance (up to \$20,000) at the time of retirement.

6. INDEMNIFICATION

The City shall defend, hold harmless and indemnify the City Manager, notwithstanding the fact that the City Manager may have concluded service or employment with the City, against any obligation to pay money or perform or not perform action, including without limitation, any and all losses, damages, judgments, interests, settlements, penalties, fines, court costs and other reasonable costs and expenses of legal proceedings including reasonable attorney's fees, and any other liabilities arising from, related to, or connected with any tort, professional liability claim or demand or any other threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative, arbitral or investigative, whether groundless or otherwise, arising out of an alleged act or omission occurring in the good faith performance of the City Manager's duties on behalf of the City and within the scope of the City Manager's employment with the City, unless the act or omission is alleged to involve any dishonest, fraudulent, criminal or malicious act or willful or wanton misconduct or unless the act or omission is alleged to be outside the scope of her employment, in which case defense shall be provided under a reservation of rights pending final legal determination of the legal action including any appeals brought by either party.

Legal representation shall be provided by the Office of the City Attorney unless, in the sole opinion of the City Attorney, a conflict of interest or ethical bar exists with respect to said representation or if the City Attorney determines in consultation with the City Council that outside counsel should be retained on behalf of the City Manager. In the event that outside counsel is retained, the City shall indemnify the City Manager from the reasonable fees and costs of such legal defense services. Legal representation shall extend until a final determination of the legal action including any appeals brought by either party.

The City Manager shall permit all claims against the City Manager to be dealt with by the City Attorney's Office for uncovered claims, or for covered claims, by the City's risk pool, the Washington Cities Insurance Authority ("WCIA"), or any insurer with which the City insures itself. The City Attorney's Office, the WCIA or the insurer shall be entitled to take absolute control of the defense of all proceedings against the City Manager (including arbitrations) and, in the sole discretion of the City Attorney, the WCIA or the City's insurer, to defend or compromise in the City Manager's name without further consultation with the City Manager as to any proceedings relating to any such claim and to enforce for the City's own benefit any order made for costs or otherwise, or any claim for indemnity against any other person or persons. The City Manager recognizes that the City Manager shall have no veto authority over any settlement unless the City Manager is a personally named party to the suit and the City Manager is using exclusively personal funds to achieve settlement.

The City Manager shall cooperate with the defense of any claims, lawsuits or other legal proceedings beyond the City Manager's service to the City as long as litigation is pending; shall attend reasonably necessary interviews, depositions, hearings and trials; and shall assist in securing witnesses and evidence. For any litigation to which the City Manager is a witness or advisor to the City, the City agrees to pay all reasonable litigation expenses of the City Manager throughout the pendency of such litigation including reasonable travel expenses and shall compensate for the City Manager's time at an hourly rate determined by the City Manager's ending annual salary.

7. NOTICE

Any written notices required to be given under this Agreement shall be delivered to the following parties at the following addresses:

To the City: Mayor
City of Mercer Island
9611 SE 36th Street
Mercer Island, WA 98040

To the City Manager: Jessi Bon
P.O. Box 23
Mercer Island, WA 98040

Any notices may be either delivered personally or mailed to the addressee of the notice.

8. GENERAL PROVISIONS

- 8.1 Entire Agreement; Modifications. This Agreement constitutes the entire agreement between the parties and both parties acknowledge there are no other agreements, oral or otherwise. The parties agree that this Agreement cannot be amended or modified without the written consent of both parties.
- 8.2 Waiver. Waiver by the City or the City Manager of any provision of this Agreement does not constitute a waiver of any other provision.
- 8.3 Severability. If any provision or portion of this Agreement is held to be unenforceable, the City will have the right to declare the Agreement void and enter into negotiations with City Manager for execution of a new agreement.
- 8.4 Dispute Resolution, Arbitration and Attorney's Fees. This Agreement will be governed and construed in accordance with the laws of the State of Washington. Any controversy, dispute or claim arising out of or relating to this Agreement or breach thereof shall first be settled through good faith negotiation. If the dispute cannot be settled through negotiation, the parties agree to attempt in good faith to settle the dispute by mediation. If the parties are unsuccessful at resolving the dispute through mediation, the parties agree to binding arbitration administered by JAMS pursuant to its Employment Arbitration Rules & Procedures and subject to JAMS Policy on Employment Arbitration Minimum Standards of Procedural Fairness. Judgment on the award may be entered in any court having jurisdiction. Each party shall pay all of its own attorney's fees, costs and expenses in connection with any legal action commenced regarding this Agreement.
- 8.5 Equal Opportunity to Draft. The parties have participated in, and had an equal opportunity to participate in, the drafting of this Agreement. No ambiguity will be construed against any party upon a claim that such party drafted the ambiguous language.

8.6 Original Agreement Terminated. With the consideration set forth in this Agreement and the continued appointment of Jessi Bon as city manager, the Original Agreement is hereby terminated without Jessi Bon electing to exercise any of the post-termination rights set forth in Section 5 of the Original Agreement.

CITY:

CITY MANAGER:

By: _____
Salim Nice, Mayor

By: _____
Jessica L. Bon

Date: _____

Date: _____

Approved as to Form:

By: _____
Bio Park, City Attorney

Date: _____



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6596
January 7, 2025
Regular Business

AGENDA BILL INFORMATION

TITLE:	AB 6596: 2025 Planning Session Agenda	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Review and approve the agenda for the 2025 City Council Planning Session.	

DEPARTMENT:	City Manager
STAFF:	Jessi Bon, City Manager
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Draft 2025 City Council Planning Session Agenda
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to approve the agenda for the City Council Planning Session on Tuesday, February 4, 2025 from 12:00 pm – 5:00 pm. Staff have conferred with the Mayor and Deputy Mayor and developed a draft agenda for City Council review and approval (Exhibit 1).

BACKGROUND

Each year the City Council holds at least one Planning Session to discuss the priorities for the coming year. The City Council has been holding annual Planning Sessions since 1987. Past Planning Session minutes are available on the website here: <https://www.mercerisland.gov/citycouncil/page/city-council-planning-sessions>.

ISSUE/DISCUSSION

PROPOSED AGENDA

Agenda Item #1: Public Safety and Maintenance Building Design Workshop

This presentation and discussion will primarily focus on the schematic design of the Public Safety and Maintenance Building.

Agenda Item #2: Update on Water Transmission Line

Staff will provide an update on the Water Transmission line.

Agenda Item #3: 2024 Community Member of the Year

The City Council will select the 2024 Community Member of the year.

NEXT STEPS

Upon approval of the Planning Session agenda, staff will prepare the supporting materials and publish the meeting packet by Wednesday, January 29, 2025.

RECOMMENDED ACTION

Approve the 2025 City Council Planning Session agenda as presented.



CITY OF MERCER ISLAND CITY COUNCIL SPECIAL HYBRID MEETING - PLANNING SESSION

Tuesday, February 4, 2025 at 12:00 PM

MERCER ISLAND CITY COUNCIL:

Mayor Salim Nice, Deputy Mayor David Rosenbaum,
Councilmembers: Lisa Anderl, Jake Jacobson,
Craig Reynolds, Wendy Weiker, and Ted Weinberg

LOCATION & CONTACT:

MICEC – Slater Room Council Chambers and via Zoom
8236 SE 24th Street | Mercer Island, WA 98040
206.275.7793 | www.mercerisland.gov

We strive to create an inclusive and accessible experience. Those requiring accommodation for meetings should notify the City Clerk’s Office 3 days prior to the meeting at 206.275.7793 or by emailing cityclerk@mercerisland.gov.

The hybrid meeting will be live streamed on the City Council’s [YouTube Channel](#).

Individuals wishing to speak live during Appearances (public comment period) must register with the City Clerk at 206.275.7793 or cityclerk@mercerisland.gov before 4 PM on the day of the Council meeting. Each speaker will be allowed three (3) minutes to speak. A timer will be visible to online to speakers, City Council, and meeting participants.

Written comments may be sent to the City Council at council@mercerisland.gov.

Join the meeting at 5:00 PM (Appearances will start sometime after 5:00 PM) by:

- **Telephone:** Call 253.215.8782 and enter Webinar ID 878 5378 6438 and Password 730224
- **Zoom:** Click this [link](#) (Webinar ID 878 5378 6438; Password 730224)
- **In Person:** Mercer Island Community & Event Center – Slater Room Council Chambers (8236 SE 24th Street, Mercer Island, WA 98040)

MEETING AGENDA

CALL TO ORDER & ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

PLANNING SESSION BUSINESS

12:00 pm **1. AB 6604: Public Safety and Maintenance Building Design Workshop**
 Receive presentation and provide feedback on the Design of the Public Safety and Maintenance Building
Recommended Action: Provide feedback on the schematic design of the Public Safety and Maintenance Building.

2:00 pm Break

2:15 pm **AB 6604: Public Safety and Maintenance Building Design Workshop (continued)**

3:15 pm

2. AB 6605: Update on Water Transmission Line

Receive presentation on the Water Transmission Line

Recommended Action: Receive report, no action necessary.

4:00 pm

3. AB 6606: 2024 Community Member of the Year

Recommended Action: Receive nominations for the 2024 Community Member of the Year and vote to select one nominee for the award.

ADJOURNMENT



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 6556
January 7, 2025
Regular Business**

AGENDA BILL INFORMATION

TITLE:	AB 6556: Middle Housing and Accessory Dwelling Units - HB 1110, HB 1337 and SB 5258 Compliance	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Receive briefing.	

DEPARTMENT:	Community Planning and Development
STAFF:	Jeff Thomas, Community Planning and Development Director Alison Van Gorp, Community Planning and Development Deputy Director
COUNCIL LIAISON:	n/a
EXHIBITS:	n/a
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to hold the first of two work sessions related to the requirements of HB 1110, HB 1337, and SB 5258 regarding middle housing and accessory dwelling units. The first work session will be informational only to bring the entire City Council up to speed on the legislation and the second work session will be to discuss options and receive policy direction from the City Council.

- In 2023, the Washington State legislature passed [HB 1110](#), [HB 1337](#) and [SB 5258](#) establishing new requirements for development on residential lots in Washington cities, including Mercer Island.
- Mercer Island must allow two Accessory Dwelling Units (ADUs) on each lot where single-family homes are allowed (R, MF, PBZ and TC zones). ADUs can be attached, detached, or a combination and they can be a conversion of an existing building.
- Mercer Island must also allow 2 to 4 units of middle housing on each lot located in the Residential zones (R-8.4, R-9.6, R-12 and R-15). Middle housing is moderate density housing that is compatible in scale, form and character with single-family houses. The City must allow at least six of the prescribed nine types of middle housing.
- In addition, Mercer Island must permit unit lot subdivision, allowing existing “parent lots” to be split into “unit lots” that provide for individual sale and ownership of middle housing and ADU units.
- Adoption of interim regulations to provide minimum compliance with HB 1110, HB 1337 and SB 5258 is planned in Q1 2025. Permanent development regulations will be developed in the future with

additional community engagement, analysis of policy options and refinement of the interim development regulations.

- At the January 7, 2025, City Council meeting, staff will brief the City Council on the requirements of HB 1110, HB 1337, and SB 5258.

BACKGROUND

In 2023, the Washington State Legislature adopted [House Bill 1110](#), commonly referred to as the “middle housing” bill. The main provisions of HB 1110 are codified as part of the Growth Management Act (GMA) in [RCW 36.70A.635](#) through [RCW 36.70A.638](#) and require many cities in the state to allow a range of moderate density housing types in areas that have predominantly allowed detached homes. The legislature also adopted [HB 1337](#) in 2023, codified as RCW [36.70A.680](#), [681](#) and [696](#), and requiring cities to permit two accessory dwelling units (ADUs) on all lots that permit single-family homes. Finally, SB 5258 was also adopted in 2023 and codified as [RCW 58.17.060](#)(3). Among other things, this bill requires jurisdictions to allow unit lot subdivision. Together these bills were intended to increase housing options that are more affordable across income levels.

Cities are required to adopt regulations in compliance with these new GMA requirements by six months after the due date for adoption of the periodic update of the comprehensive plan (June 30, 2025 for Mercer Island). If cities do not come into compliance by the due date, the state statute will “supersede, preempt and invalidate any conflicting local development regulations.” In the case of HB 1110, the state has adopted a model ordinance that will preempt any relevant local regulations if compliant regulations are not adopted by the deadline. More details on the requirements of each of these pieces of legislation are provided below.

HB 1337

HB 1337, codified at RCW [36.70A.680](#), [681](#), and [696](#), requires jurisdictions to allow two ADUs per lot on all lots that permit single-family residential development. The Washington State Department of Commerce (Commerce) has published [ADU Guidance](#) outlining the requirements and local policy options available to local jurisdictions; the requirements of the legislation are outlined below and more detailed information and examples can be found in the Commerce ADU guidance.

On Mercer Island, HB 1337 will apply to lots in the R, MF, PBZ, and TC zones, as these zones all allow single-family homes. This will expand the allowance for ADUs from just the residential zones to also include the MF, PBZ, and TC zones. [RCW 36.70A.696](#) defines an ADU as “a dwelling unit located on the same lot as a single-family housing unit, duplex, triplex, townhome or other housing unit.”

In addition, the following requirements apply:

1. ADUs may be attached, detached, or a combination and may be a conversion of existing structures (such as garages).
2. Must allow ADUs on lots that meet the minimum size requirements for the principal unit.
3. Must allow at least 1,000 square feet of floor area for each ADU. Development regulations for ADUs can be no more restrictive than those for principal units. Must allow ADUs of at least 24 feet in height. Detached ADUs may be sited on the rear lot line if it abuts an alley.
4. Cities should apply the same health, safety, and environmental regulations to an ADU that would be applicable to the principal unit (e.g. building and fires codes, critical areas code, shoreline master program, etc.).
5. Owner occupancy of the ADU or primary unit may not be required, except when an ADU is used as a short-term rental.

- 6. Sale of ADUs as independent units may not be prohibited.
- 7. Impact fees may be imposed on ADUs at a rate that does not exceed 50% of the rate that would apply to the principal unit.
- 8. May not require public street improvements for ADUs.
- 9. May not require off-street parking within 1/2 mile of a major transit stop. For lots that are less than 6,000 feet, parking requirements are limited to one space per unit and for lots that are greater than 6,000 feet, parking requirements are limited to two spaces per unit.

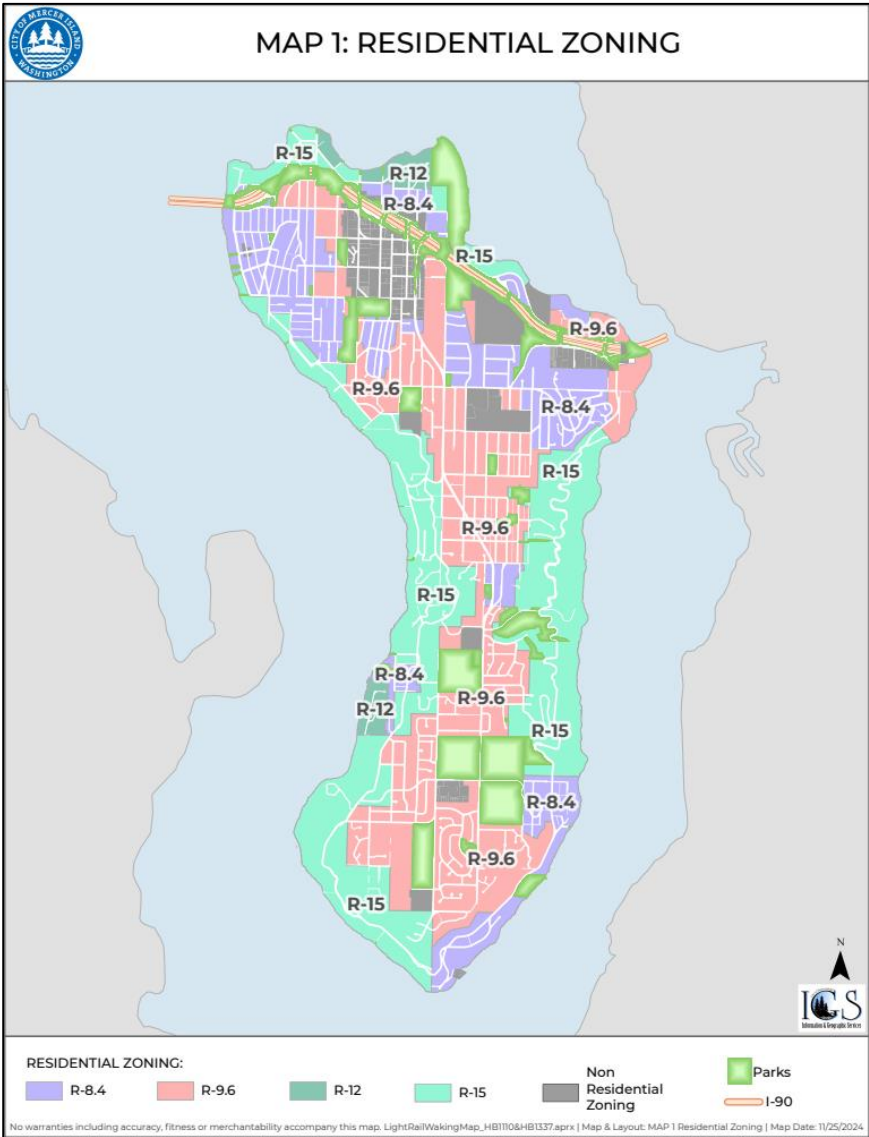
HB 1110

The main provisions of HB 1110, codified in [RCW 36.70A.635](#) through [RCW 36.70A.638](#), requires jurisdictions to allow middle housing on residential lots. Commerce has published, and subsequently updated several times, a [Middle Housing User Guide](#) and [Model Ordinance](#) to assist cities in complying with the new GMA provisions enacted by HB 1110. HB 1110 identifies three tiers of middle housing regulations, based on the population of the city. Mercer Island is categorized as a Tier 2 city, with populations of at least 25,000 but less than 75,000. The requirements summarized below are those that apply to Tier 2 cities.

Applicability In Mercer Island

The requirements of HB 1110 will apply in Mercer Island’s residential zones, including R-8.4, R-9.6, R-12, and R-15 (see Map 1: Residential Zoning). These requirements will not apply to the Multi-family, Planned Business, or Town Center zones because they already allow higher densities of residential development. The Commercial Office and Business zones do not allow residential development and the middle housing requirements are also not applicable there.

There are approximately 7,500 residentially zoned lots located throughout Mercer Island that will be subject to the middle housing unit density requirements in HB 1110. Nearly 100 of these lots are within 1/4-mile walking distance from the light rail station where four units per lot will be permitted outright (see Map 2: Walking Distance from Light Rail, page 5). However, some of these lots will have practical limitations to middle housing development due to restrictions related to critical areas (more information on



this is provided below), or a covenant or deed restriction preventing further lot division or development. Staff have not analyzed the extent of such covenants or deed restrictions.

Middle Housing

Middle Housing is moderate density housing intended to be “compatible in scale, form, and character with single-family houses” ([RCW 36.70A.030](#)). Specifically, Tier 2 cities, including Mercer Island, must allow a range of middle housing types on all residential lots, including at least six of a prescribed list of nine housing types:

- **Duplex/Triplex/Fourplex/Fiveplex/Sixplex:** A residential building with 2 to 6 attached dwelling units.
- **Townhouses:** Buildings that contain three or more attached single-family dwelling units that extend from foundation to roof and that have a yard or public way on not less than two sides.
- **Stacked Flats:** Dwelling units in a residential building of no more than three stories on a residential-zoned lot in which each floor may be separately rented or owned.
- **Courtyard Apartments:** Attached dwelling units arranged on two or three sides of a yard or court (typically open space).
- **Cottage Housing:** Residential units on a lot with a common open space that is often owned by all units.

Development standards for the selected middle housing types may not be more restrictive than those required for single-family homes. Permit and environmental review processes for middle housing must be the same as those for single-family homes. Design review for middle housing is limited to administrative design review.

Unit Density

In addition to permitting middle housing types, [HB 1110](#) requires cities to establish a new system for regulating housing density that has not been commonly used in the past. This system regulates density based on the number of housing units allowed per lot, regardless of lot size. This is referred to as “unit density”. Any of the permitted middle housing types can be combined on a lot to meet the unit density. Tier 2 cities must allow the following lot densities on all residential lots:

- Allow at least 2 middle housing units per lot.
- Allow at least 4 middle housing units per lot if:
 - a) The lot is located within a quarter mile walking distance of the light rail station (see Map 2: Distance from Light Rail, on the following page), or
 - b) At least one unit is affordable (more information is provided below on this affordability incentive).

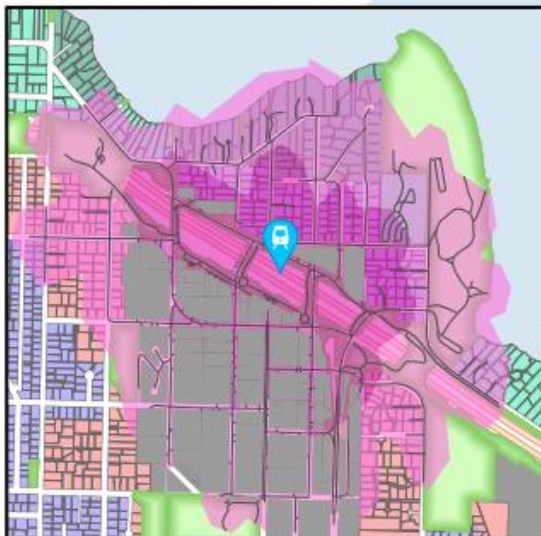
Recent updates to the [Middle Housing User Guide](#) have clarified how these lot density requirements apply in conjunction with single family and ADU housing units. Single-family housing and ADUs are not included in the definition of middle housing and are considered separate housing types. Thus, only middle housing types are counted towards the 2 or 4 units that must be allowed per lot. More specifically, since both single-family homes and middle housing must be permitted on residential lots and single-family homes do not count toward the middle housing unit density, these lots must allow BOTH a single-family home AND 2 to 4 units of middle housing.



MAP 2: WALKING DISTANCE FROM LIGHT RAIL STATION

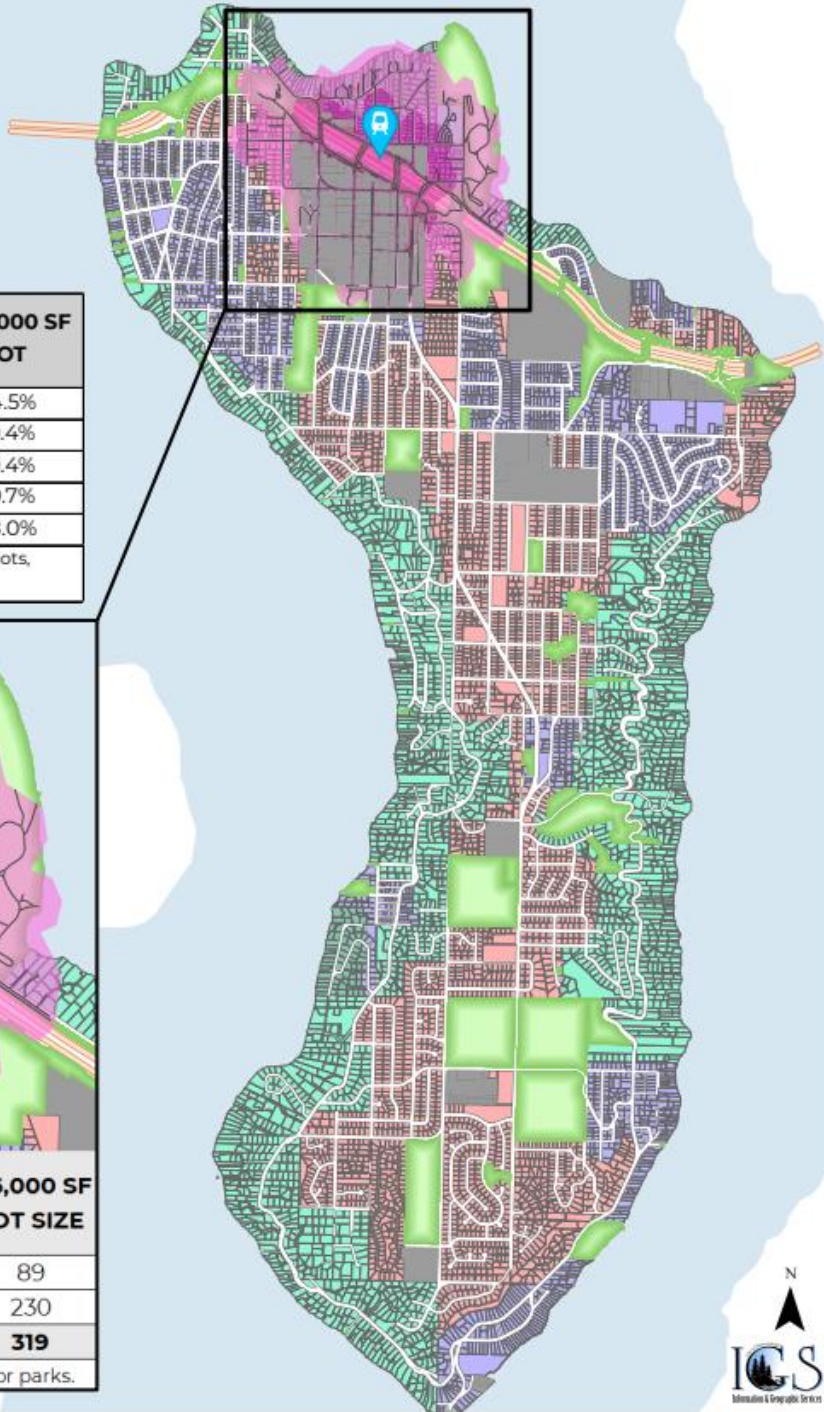
ZONING	# OF PARCELS	>6,000 SF LOT	% >6,000 SF LOT
R-8.4	2242	2118	94.5%
R-9.6	2972	2953	99.4%
R-12	165	164	99.4%
R-15	2071	2065	99.7%
TOTAL	7450	7300	98.0%

Does not include non-residential or non-buildable lots, tracts or parks.



WALKING DISTANCE	NUMBER OF LOTS	< 6,000 SF LOT SIZE	> 6,000 SF LOT SIZE
1/4 Mile	94	5	89
1/2 Mile	234	4	230
TOTAL	328	9	319

Does not include non-residential lots, tracts or parks.



WALKING DISTANCE FROM LIGHT RAIL STATION:

1/4-Mile 1/2-Mile



Reachable Streets/Paths I-90

RESIDENTIAL ZONING:

R-8.4 R-12 R-9.6 R-15

Non Residential Zoning



No warranties including accuracy, fitness or merchantability accompany this map.
LightRailWakingMap_HB1110&HB1337.aprx | Map & Layout: MAP 2: Walking Distance From Light Rail Station | Map Date: 11/25/2024

Additionally, the legislation also provides the option for cities to allow ADUs to count towards the middle housing unit density requirements. So while ADUs are a different housing type from middle housing, they can be counted towards the unit density requirements in HB 1110. This option is discussed further in the Issue/Discussion section.

Regardless of which policy choice the City takes related to ADUs and unit density, a property owner will have the option of several different development scenarios on a residential lot – e.g. a single family home plus two ADUs, a single family home plus two middle housing units, or, potentially, a combination. Additional middle housing units would also be permitted on lots within ¼-mile of the light rail station or those that provide one unit of affordable housing. These projects could include a total of five units, including a single-family home and four units of middle housing.

Affordability Incentive

HB 1110 requires jurisdictions to provide additional unit density for projects that incorporate affordable housing. For Mercer Island, this means any residential lot may have four middle housing units if one unit is affordable. Affordable housing is defined as housing that is affordable to households earning at or below 60% of the Area Median Income (AMI) for rental housing and 80% AMI for owner-occupied housing. Affordable units must be maintained as affordable for at least 50 years, by a covenant or deed restriction held and maintained by the City. This required incentive does not prevent jurisdictions from also requiring middle housing development to provide affordable housing, either on-site or through fee-in-lieu payment.

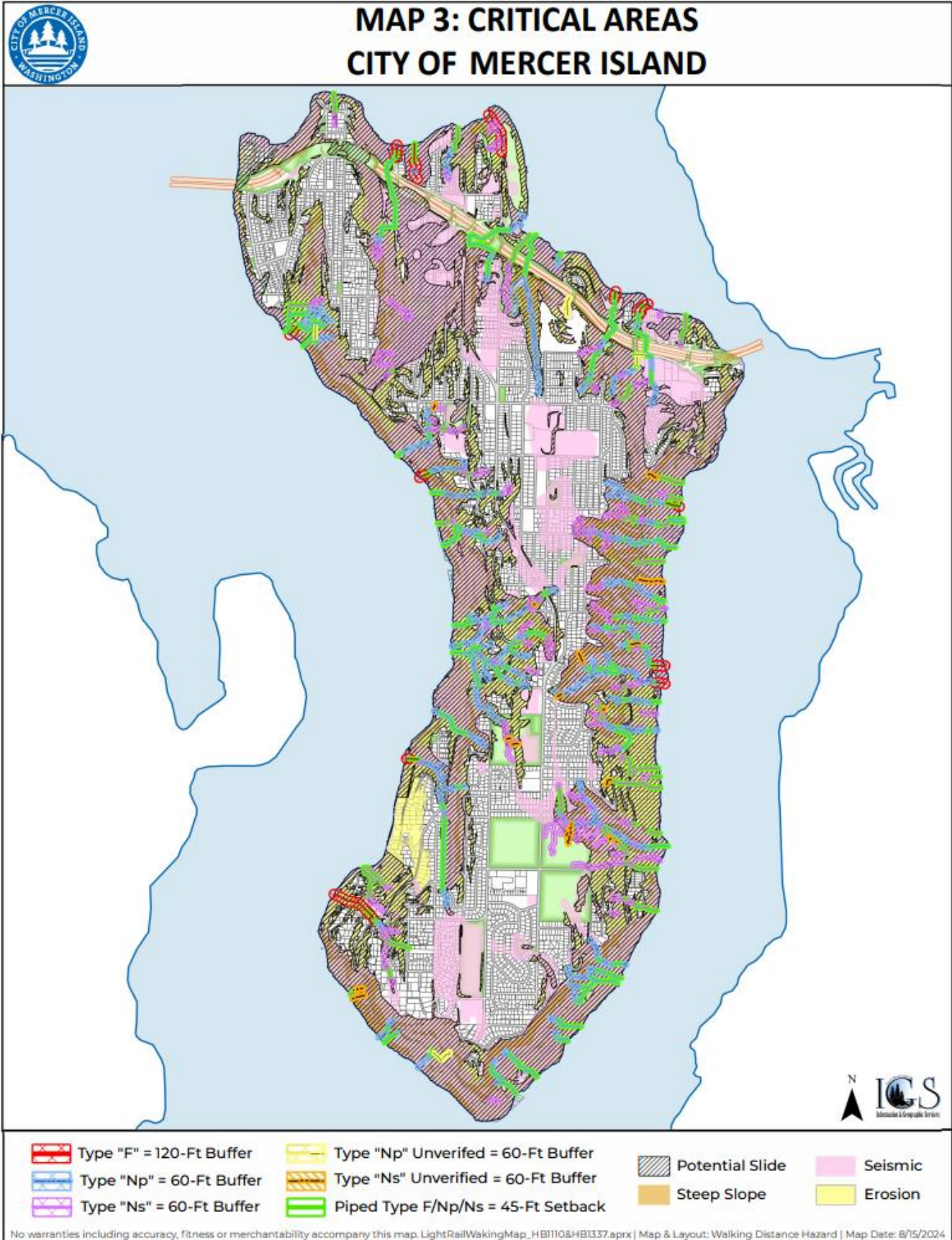
Parking Restrictions

[HB 1110](#) limits the amount of off-street parking that jurisdictions can require in middle housing developments, as follows (these provisions are identical to those in [HB 1337](#)):

- No off-street parking requirements are allowed within ½-mile walking distance of the light rail station (see Map 2: Walking Distance from Light Rail Station).
- May only require 1 off-street parking space per unit for lots smaller than 6,000 square feet.
- May only require 2 off-street parking spaces per unit for lots larger than 6,000 square feet.

Critical Areas

Due to its topography, a large portion of Mercer Island's lots are constrained by critical areas and their buffers, which include watercourses, wetlands, and geological hazard areas (see Map 3: Critical Areas, on page 7). The City's existing critical areas ordinance will be applicable to middle housing development. While middle housing densities are not required on portions of lots with critical areas, HB 1110 also requires that standards for middle housing cannot be more restrictive than those for single-family. Thus, existing critical areas regulations will be applied on a site-by-site basis, just as they are for single-family. It is likely that some lots with identified geological hazards such as steep slopes and potential slide areas could still be developed with middle housing with the appropriate structural and geotechnical engineering. HB 1110 provides a policy option that could allow the City to exempt some lots with significant critical areas constraints from the middle housing density requirements; this option and the challenges inherent in identifying critical areas are further described below.



SB 5258

SB 5258, primarily concerns construction defect claims in condominiums. This legislation updates regulations concerning the process for a condominium association to bring a construction defect claim against a construction professional. This portion of the legislation does not directly impact the City’s regulatory requirements or process. However, the bill also includes two small sections unrelated to condominium construction liability that does impact the City. First, SB 5258 includes requirements pertaining to impact fees and requires that impact fee schedules establish fees with a “proportionally lower impact fee for smaller housing units”. Staff are currently analyzing [guidance](#) recently drafted by Commerce on this requirement and will be bringing forward a recommendation on this matter at a later time. Finally, SB 5258 also includes a requirement, codified at [RCW 58.17.060\(3\)](#), that local jurisdictions “include in their short plat regulations procedures for unit lot subdivisions allowing division of a parent lot into separately owned unit lots...”

The [Middle Housing User Guide](#) addresses this requirement and how it aligns with the middle housing requirements in HB 1110 (see pages 87-91). Commerce also recently published additional draft guidance: [Unit Lot Subdivision Fact Sheet](#). Unit lot subdivision allows the land beneath detached single family housing, ADUs or middle housing where no units are stacked on another unit, to be divided for individual sale.

Unit lot subdivision is defined in state law as a type of short subdivision. The Mercer Island City Code defines a short subdivision as “a subdivision consisting of four or less lots on four or less acres.” Together these requirements will enable parent lots to be divided into up to four unit lots for individual sale and fee-simple ownership. Unit lot subdivision can be used with all forms of non-stacked housing, including single-family, middle housing, and ADUs. Unit lot subdivision is not appropriate for stacked flats, apartments, or configurations where one unit is stacked on top of another unit. This type of land division is commonly used for townhouse and cottage housing development, and it can also be used with side-by-side duplexes, triplexes and fourplexes as well as other detached or non-stacked orientations of middle housing units (see Figure 1 for examples). [RCW 36.70A.635](#) also requires cities to allow zero lot line subdivision. This means that attached housing forms, including townhomes and duplexes, can be built on separate unit lots with no setback between the housing units.

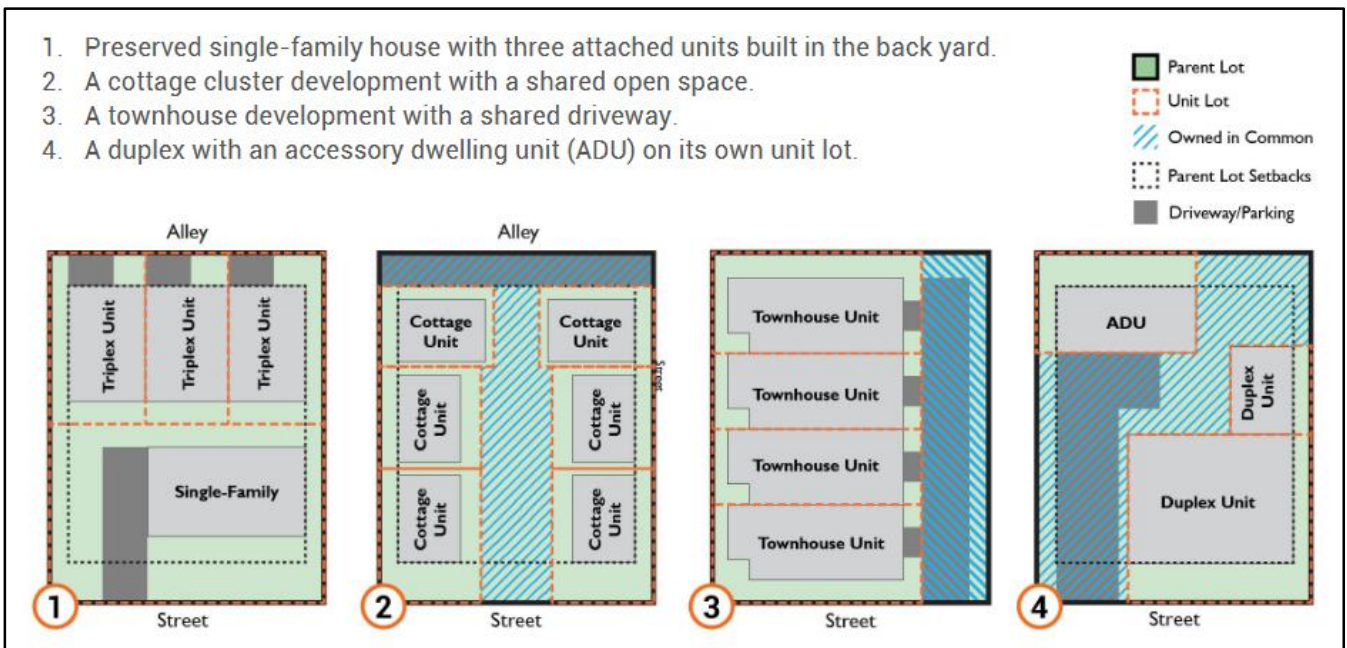


Figure 1: Unit Lot Subdivision Examples

ISSUE/DISCUSSION

APPROACH AND SCOPE OF WORK

Initial compliance with [HB 1110](#), [HB 1337](#) and the [SB 5258](#) unit lot subdivision requirements will be achieved via adoption of a single set of interim development regulations in Q1 2025. This approach will allow the City to adopt minimally compliant development regulations in a short timeframe to meet the compliance deadline. It will also allow adequate time for review of code amendments related to other legislative mandates that have deadlines in 2025 (including [HB 1293](#), [HB 1042](#), and [HB 1998](#)), as well as addressing interim development regulations adopted in 2024 that will expire in 2025.

This initial phase will focus on complying with the minimum requirements of the legislation, as described above. This approach will apply the existing dimensional standards in the residential zones to the newly permitted housing types (including floor area, lot coverage, building height, setbacks, etc.). It may also include additional action to address the policy options described below. It will not include development regulations tailored to specific housing types.

The City is planning a future second phase of work aimed at adopting permanent development regulations. This second phase will include additional community engagement, analysis of additional policy options and refinement of the interim development regulations. If development regulations or incentives related to specific housing types or any other policy options are desired, they can be developed during Phase 2.

POLICY OPTIONS

Housing Types

Mercer Island must permit at least six of the nine middle housing types identified in [HB 1110](#). Of the nine housing types, the City may want to exclude five- and six-plexes since Tier 2 cities are not required to permit unit density above four units per lot. The City also has the option to exclude a third middle housing type as well. Staff do not have a strong opinion on which additional housing type should be excluded. It may make sense to hold off on permitting cottage housing at this time, to allow additional time to consider and develop tailored development regulations for this housing type that would encourage small cottages clustered around a central open space. If this is desired, these more detailed development regulations could be included as part of the process to create permanent regulations in Phase 2.

Alternative Density Options

HB 1110 provides three options for compliance with the above unit density requirements:

1. standard unit density requirements in RCW 36.70A.635(1),
2. alternative density requirements in RCW 36.70A.635(4), or
3. alternative local action as described in 36.70A.636(3).

Option 1

Option 1 entails permitting middle housing unit densities in all R-zoned lots in Mercer Island, as described above under "Unit Density". This option is the most straightforward path to meet the unit density requirement.

Option 2

Option 2 provides that the City may implement the unit density requirements for "at least 75%" of the applicable lots in the city, and up to 25% may be exempted from the unit density requirements, subject to the criteria summarized below in Table 1.

Table 1: Alternative Density Requirements – Criteria for inclusion or exclusion from the unit density requirements as outlined in RCW 36.70A.635(4) and the Middle Housing User Guide	
Lots that must be included in the “at least 75%”	Lots that must be included in the “25% or less”
Any areas for which the exclusion would further racially disparate impacts or result in zoning with a discriminatory effect	Lots, parcels, and tracts designated with critical areas or their buffers that are exempt from the density requirements as provided in RCW 36.70A.635(8); provided that, only those lots where the critical areas or their buffers would preclude middle housing development should be excluded. A lot, parcel or tract that has a critical area or buffer on it, that could be developed for middle housing, should be considered as a lot eligible for middle housing development.
Any areas within ½-mile walking distance of a major transit stop	Any portion of a city within a one-mile radius of a commercial airport with at least 9,000,000 annual enplanements
Any areas historically covered by a covenant or deed restriction excluding racial minorities from owning property or living in the area, as known to the city at the time of each comprehensive plan update	Areas subject to sea level rise, increased flooding, susceptible to wildfires, or geological hazards over the next 100 years
	Areas within the city for which the department has certified an extension of the implementation timelines under RCW 36.70A.637 due to the risk of displacement. This certification is not required if the number of lots excluded from the unit per lot requirements of RCW 36.70A.635 is less than 25 percent of the total number of lots being considered in this alternative.
	Areas within the city for which the department has certified an extension of the implementation timelines under RCW 36.70A.638 due to a lack of infrastructure capacity. This certification is not required if the number of lots excluded from the unit per lot requirements of RCW 36.70A.635 is less than 25 percent of the total lots being considered in this alternative.

Pursuing Option 2 could potentially allow the City to exclude some lots that are highly constrained with critical areas from the middle housing unit density requirement. However, determining which lots can be excluded from the unit density requirements is complex, with both technical challenges and equity concerns. The Middle Housing User Guide indicates that only lots “where the critical areas or their buffers would preclude middle housing development should be excluded”. Determining whether a critical area precludes middle housing development relates to both the type of critical area and the extent of the critical area on the lot.

Certain types of critical areas, such as watercourses and wetlands, are regulated very strictly. Development within these critical areas is generally prohibited and development within the associated critical area buffers is highly constrained. Alternatively, other types of critical areas, like steep slopes or seismic hazard areas, can more readily be developed with appropriate engineering approaches to ensure stability of the site and structural integrity of the building. Thus, a lot with a large wetland or watercourse running through the middle would likely preclude development of middle housing, but a lot with a steep slope or seismic hazard area could potentially be developed with middle housing with the appropriate geotechnical and/or structural engineering.

Under the City's current critical area regulations, the location and extent of critical areas is analyzed through a critical areas study as a part of the permitting process. The permit applicant is required to prepare a critical areas report when critical areas may exist on the property. The report is prepared by a qualified professional who performs on-site analysis to determine the exact location and extent of critical areas and buffers. The report also includes recommendations for mitigating impacts to the critical area (in the case of wetlands, watercourses and critical habitat areas) and to ensure safety of any proposed development (in the case of the geologic hazard areas). The City can engage a third-party peer reviewer as necessary to verify the findings of the applicant's qualified professional. Based on these inputs, the City makes a determination on the applicant's development permits.

If the City pursues Option 2, it would be necessary to determine which specific lots are to be excluded from the unit density requirements. The City's GIS mapping of critical areas is only meant to provide a general indication of where critical areas *may* exist. It does not currently have the level of accuracy needed to identify exactly where critical areas are located, much less which specific lots are partially or wholly constrained by critical areas. Attempting to use the existing GIS data in this way could result in improperly excluding some lots and unnecessarily including others. These data limitations make the determination of which lots to exclude difficult and could lead to inequitable outcomes. Pursuing this option would likely require additional analysis and refinement of the City's critical areas GIS map data to ensure an accurate and equitable approach.

Additionally, using Option 2 to exclude lots that are wholly constrained with critical areas from the area where middle housing density is permitted is unlikely to change the outcome for these lots. If the City instead used Option 1 and middle housing unit density is permitted on these lots, any properties seeking to develop middle housing would need to provide critical areas reports to identify the extent of the critical area and appropriate measures to protect the critical area and ensure the safety of the dwelling(s). Ultimately, this would have the same effect as excluding the lot from the middle housing density requirement when the lot is significantly constrained with wetlands or watercourses and their buffers.

Option 2b

The [Middle Housing User Guide](#) also provides that more than 25% of applicable lots can be exempted from the unit density requirements by going through a certification process with Commerce. This involves applying for a timeline extension, documenting the percentage of lots proposed for exclusion from middle housing unit density requirements, and providing "an analysis of how applicable areas were determined for a delay in middle housing implementation". This option appears to be primarily structured for areas with [high displacement risk](#) or a [lack of infrastructure capacity](#). However, it may be possible to attain Commerce certification for exclusion of lots that are wholly constrained by critical areas; this would require further investigation and discussion with Commerce staff. It would also likely require additional analysis and refinement of the City's critical areas GIS map data to ensure an accurate and equitable approach.

Option 3

Option 3 provides for cities that have previously adopted Comprehensive Plan policies (prior to January 1, 2023) and/or permanent regulations (prior to July 23, 2024) that are “substantially similar” to the requirements of RCW.70A.635. This option provides a path for compliance without further legislative action by the jurisdiction, with Commerce approval. Mercer Island did not adopt “substantially similar” policies or regulations on these timelines and is not eligible for this option.

Recommendation

Staff have evaluated these options and recommend pursuing Option 1, the standard unit density requirements. Staff analysis of Option 2 identified concerns related to technical challenges, costs, and equity concerns, as described above. The City does not meet the criteria for Option 3.

Unit Density and ADUs

Under HB 1337, two ADUs must be allowed on all lots that permit single-family homes. In addition, under HB 1110, in residentially zoned areas, two-to-four units of middle housing must also be permitted. Jurisdictions have several policy choices related to how ADUs and middle housing intermingle on lots that permit both housing types. The first consideration relates to the total number of units allowed on the lot. [RCW 36.70A.635\(5\)](#) states that “cities are not required to allow accessory dwelling units or middle housing types beyond the density requirements in subsection (1) of this section...” Thus, Mercer Island has the option to set a maximum unit density of two or four units per lot (in addition to a single-family home, as described above in the Unit Density section). Staff recommend including a maximum unit density standard in the Phase 1 interim regulations.

The second consideration is whether ADUs should be counted towards the unit density. If ADUs are counted as unit density, then ADUs are essentially treated as an additional middle housing type. Any combination of ADUs and middle housing types can be included in the two or four units of unit density allowed on a lot. An ADU can be accessory to a single-family home, or to a middle housing unit. Alternatively, if ADUs are not counted toward unit density, it adds to the complexity of the regulations. ADUs remain a separate housing type from middle housing and are regulated on a separate track. A lot can be developed with either (a) a single-family home and up to 2 ADUs, or (b) two-to-four middle housing units (and potentially a single-family home). Either of these options are feasible and the policy choice should be considered along with the Floor Area Bonus options, discussed below.

Maximum Floor Area

[HB 1337](#) requires cities to permit ADUs of at least 1,000 square feet in gross floor area (GFA). Mercer Island currently permits ADUs of up to 900 square feet. The City will need to increase the allowed floor area to at least 1,000 square feet or eliminate the GFA maximum altogether. The staff recommendation for Phase 1 is to amend the maximum gross floor area allowance to 1,000 square feet as this is the simplest option for compliance.

As mentioned above, for Phase 1, staff recommend maintaining the existing dimensional standards in the R-zones for middle housing, including the existing floor area maximums. Amendments to the dimensional standards can be explored in Phase 2, if desired.

Floor Area Bonus

Mercer Island's existing development regulations currently include an incentive for ADU development in the form of an allowance for up to an additional 5% in GFA for projects that include an ADU ([MICC 19.02.020 \(D\)\(3\)\(b\)](#)). With the new HB 1337 requirements for expanding the size and number of ADUs permitted on each lot, the City should consider whether to maintain this bonus. Options include maintaining the bonus as is, amending the size of the bonus, eliminating the bonus, and/or expanding the bonus to include some or all types of middle housing.

Incentives such as this floor area bonus could be used to encourage certain types of development over others. For example, a floor area bonus has been used to encourage cottage housing development in some nearby jurisdictions. Bonus floor area could also be used to encourage other desirable design features such as more off-street parking.

Mercer Island's existing development regulations, including standards for GFA, lot coverage, setbacks, and tree retention are likely to significantly constrain middle housing development on many sites. While providing bonus GFA could be a powerful incentive on some sites, in other locations other factors may constrain the site such that the bonus is moot. Should the City want to consider enacting any new development incentives, staff recommend further study of these options during the Phase 2 work.

Impact Fees

Mercer Island currently imposes impact fees for parks and transportation on residential and commercial development. The residential impact fees are scaled to the size of the unit and the trips generated, based on the unit type (single family or multi-family). Mercer Island does not currently impose impact fees on ADUs. The ADU, by definition is an accessory use to the primary dwelling, and impact fees are only imposed on the primary unit. This serves as another incentive for ADU development, in addition to the floor area bonus described above.

Under the provisions of [HB 1110](#), impact fees may be applied to middle housing. If the City would like to do so, the staff recommendation is to apply the single-family rate to projects that include 1-2 units and the multi-family rate for projects that include three or more units of middle housing. The impact fee rates were structured using this unit breakdown when the rates were last studied in 2022.

[HB 1337](#) limits the amount of impact fees for ADUs to 50% of the rate that would be applied to the principal unit. If the City would like to begin imposing impact fees on ADUs, the staff recommendation is to apply the multi-family rate, not to exceed 50% of the single-family rate. The City should consider whether to apply the impact fees to ADUs and middle housing together, because this could impact whether certain housing types are incentivized, or if they should all be treated equally in the code.

NEXT STEPS

A second City Council work session on this topic is scheduled on January 21, 2025. At this meeting, staff will provide additional information on the policy choices available to the City related to middle housing and ADUs. City Council direction is needed on policy questions outlined below. Once this direction is provided, staff will prepare a draft ordinance with interim development regulations.

POLICY QUESTIONS FOR FURTHER CONSIDERATION

At the January 21, 2025 City Council meeting, staff will request Council direction on the following policy questions.

1. **Housing Types:** Which of the nine middle housing types should the City permit?
2. **Alternate Density and Critical Areas:** Should the City take the standard approach (Option 1) or the alternate density option (Option 2), which would exempt some lots with significant critical areas from middle housing density requirements?
3. **Unit Density and ADUs:** Should the City adopt a maximum unit density standard? Should ADUs be counted toward middle housing unit density?
4. **ADU Floor Area Maximum:** Raise from 900 sq ft to 1,000 sq ft (or higher), or eliminate?
5. **ADU Floor Area Incentive:** Maintain incentive, amend size of incentive, or eliminate?
6. **Impact Fees:** Should the City impose impact fees on middle housing? On ADUs?

A public hearing and first reading of an ordinance to adopt interim development regulations to comply with HB 1110 and HB 1337 is tentatively scheduled for February 4, 2025. Second reading and adoption of the ordinance is tentatively scheduled for March 4, 2025. These dates will be adjusted if more time is needed to discuss, develop, and review the interim regulations.

Upon adoption of interim development regulations, the drafting and adoption of permanent development regulations will be placed on the Community Planning and Development (CPD) Department work plan for completion at a future time, currently anticipated to be in 2026 or later. Several CPD work plan commitments are scheduled for 2025 including meeting legislatively mandated code amendment deadlines, renewing existing interim regulations, addressing previously docketed items, as well as the development and execution of an affordable housing fee in-lieu-of program in the Town Center.

A comprehensive review and discussion of the long-term CPD work plan will occur with the City Council at the conclusion of the 2025 state legislative session (Q2/Q3 2025). This will allow the City Council to review new state legislation requiring action by the City, and to adjust the timeline and prioritize other work items accordingly.

RECOMMENDED ACTIONS

Receive briefing; no action needed.



2025 PLANNING SCHEDULE

Item 14.

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

JANUARY 21, 2025		DD	FN	CA	Clerk	CM
ABSENCES:		1/10	1/13	1/13	1/14	1/14
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB 6599: January 6, 2025 Payroll Certification			Ali Spietz/Nicole Vannatter		
REGULAR BUSINESS						
30	AB 6600: HB 1110/HB 1337 Middle Housing Compliance Discussion			Jeff Thomas/Alison Van Gorp		
45	AB 6601: Sustainability Work Program Update			Jason Kintner/Alaine Sommargren/Kellye Hilde/Alanna DeRogatis		
30	AB 6602: Animal Control Code Amendments (First Reading Ordinance No. 25C-01)			Ali Spietz		
30	AB 6603: Town Center Parking Regulations Discussion			Amelia Tjaden/Robbie Cunningham Adams		
EXECUTIVE SESSION						

FEBRUARY 4, 2025 PLANNING SESSION BEGINNING AT 12PM		DD	FN	CA	Clerk	CM
ABSENCES:		1/24	1/27	1/27	1/28	1/28
ITEM TYPE TIME TOPIC				STAFF		
PLANNING SESSION BUSINESS						
180	AB 6604: Public Safety and Maintenance Building Design Workshop			Jessi Bon/Robbie Cunningham Adams		
45	AB 6605: Update on Water Transmission Line			Jason Kintner		
10	AB 6606: 2024 Community Member of the Year			Mayor Nice/Andrea Larson		
60	AB xxxx: 2025-2026 Work Plan Update			Casey Thompson/Jessi Bon		
EXECUTIVE SESSION						

FEBRUARY 4, 2025		DD	FN	CA	Clerk	
ABSENCES:		1/24	1/27	1/27	1/28	1/28
ITEM TYPE TIME TOPIC					STAFF	
STUDY SESSION						
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: January 24, 2025 Payroll Certification				Ali Spietz/Nicole Vannatter	
--	AB xxxx: Animal Control Code Amendments (Second Reading Ordinance No. 25C-01)				Ali Spietz	
--	AB xxxx: Rare Disease Day, Proclamation No. xxx				Mayor Nice/Andrea Larson	
--						
REGULAR BUSINESS						
30	AB xxxx: Public Hearing on Interim Regulations related to Middle Housing (HB 1110 / HB 1337) in Title 19 MICC (First Reading Ordinance No. 25C-02)				Jeff Thomas /Alison Van Gorp	
EXECUTIVE SESSION						

FEBRUARY 6, 2025 (SPECIAL MEETING) 5:00 PM – 6:00 PM		DD	FN	CA	Clerk	CM
ABSENCES:						
JOINT MEETING WITH MERCER ISLAND SCHOOL BOARD IN PERSON @ SCHOOL DISTRICT ADMINISTRATION BUILDING BOARD ROOM						

FEBRUARY 18, 2025 CANCELED		DD	FN	CA	Clerk	CM
ABSENCES:						
ITEM TYPE TIME TOPIC					STAFF	

MARCH 4, 2025		DD	FN	CA	Clerk	CM
ABSENCES:		2/21	2/24	2/24	2/25	2/25
ITEM TYPE TIME TOPIC					STAFF	
STUDY SESSION						
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: February 10, 2025 Payroll Certification				Ali Spietz/Nicole Vannatter	
--	AB xxxx: February 25 Payroll Certification				Ali Spietz/Nicole Vannatter	

--	AB xxxx: Interim Regulations related to Middle Housing (HB 1110 / HB 1337) in Title 19 MICC (Second Reading Ordinance No. 25C-02)	Jeff Thomas/Alison Van Gorp
--		
--		
REGULAR BUSINESS		
	AB xxxx: Public Hearing on Interim Regulations in MICC 19.16.010 Related to Emergency Shelters and Housing, Transitional Housing, and Permanent Supportive Housing (First Reading of Ordinance No. 25C-xx)	Jeff Thomas/Alison Van Gorp
120	AB xxxx: Second Public Safety and Maintenance Building Design Workshop	Jessi Bon/Robbie Cunningham Adams
EXECUTIVE SESSION		

MARCH 18, 2025		DD	FN	CA	Clerk	CM
ABSENCES:		3/7	3/10	3/10	3/11	3/11
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: March 10, 2025 Payroll Certification					Ali Spietz/Nicole Vannatter
--	AB xxxx: Interim Regulations in MICC 19.16.010 Related to Emergency Shelters and Housing, Transitional Housing, and Permanent Supportive Housing (Second Reading of Ordinance No. 25C-xx)					Jeff Thomas/Alison Van Gorp
--	AB xxxx: Deaccession of Street Name Inlays Public Art Installation					Jason Kintner/Clint Morris/Sarah Bluvas
REGULAR BUSINESS						
	AB xxxx: City Code Update regarding Utility Billing Policies (First Reading of Ordinance No. 25C-xx)					Matt Mornick/ LaJuan Tuttle
EXECUTIVE SESSION						

APRIL 1, 2025		DD	FN	CA	Clerk	CM
ABSENCES:		3/21	3/24	3/24	3/25	3/25
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
SPECIAL BUSINESS						

CONSENT AGENDA		
--	AB xxxx: March 25, 2025 Payroll Certification	Ali Spietz/Nicole Vannatter
--	AB xxxx: Autism Acceptance Month, Proclamation No. xxx	Mayor Nice/Andrea Larson
--	AB xxxx: Sexual Assault Awareness Month, Proclamation No. xxx	Mayor Nice/Andrea Larson
	AB xxxx: City Code Update regarding Utility Billing Policies (Second Reading of Ordinance No. 25C-xx)	Matt Mornick/ LaJuan Tuttle
REGULAR BUSINESS		
60	AB xxxx: Review Community Feedback on Public Safety and Maintenance Building Design	Jessi Bon/Robbie Cunningham Adams
EXECUTIVE SESSION		