



CITY OF MERCER ISLAND

CITY COUNCIL REGULAR HYBRID MEETING

Tuesday, October 18, 2022 at 5:00 PM

MERCER ISLAND CITY COUNCIL:

Mayor Salim Nice, Deputy Mayor David Rosenbaum,
Councilmembers: Lisa Anderl, Jake Jacobson,
Craig Reynolds, Wendy Weiker, and Ted Weinberg

LOCATION & CONTACT:

Mercer Island City Hall and via Zoom
9611 SE 36th Street | Mercer Island, WA 98040
206.275.7793 | www.mercerisland.gov

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 206.275.7793.

The virtual meeting will be broadcast live on MITV Channel 21 and live streamed on the City Council's [YouTube Channel](#)

Registering to Speak for Appearances: Individuals wishing to speak live during Appearances (public comment period) or during the Public Hearing must register with the City Clerk at **206.275.7793** or cityclerk@mercerisland.gov before 4 PM on the day of the Council meeting.

Please reference "Appearances" or "Public Hearing" on your correspondence and state if you would like to speak either in person at City Hall or remotely using Zoom. If providing your comments using Zoom, staff will be prepared to permit temporary video access when you enter the live Council meeting. Please remember to activate the video option on your phone or computer, ensure your room is well lit, and kindly ensure that your background is appropriate for all audience ages. Screen sharing will not be permitted, but documents may be emailed to council@mercerisland.gov.

Each speaker will be allowed three (3) minutes to speak. A timer will be visible in Council Chambers, online to speakers, City Council, and meeting participants. Please be advised that there is a time delay between the Zoom broadcast and the YouTube or Channel 21 broadcast.

Join by Telephone at 5:00 PM (Appearances will start sometime after 5:00 PM): To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **830 9148 7825** and Password **730224** if prompted.

Join by Internet at 5:00 PM (Appearances will start sometime after 5:00 PM): To watch the meeting over the internet via your computer, follow these steps:

- 1) Click this [link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **830 9148 7825**; Enter Password **730224**
- 4) The City Clerk will call on you by name or refer to your email address when it is your turn to speak. Please confirm that your audio works prior to participating.

Join in person at Mercer Island City Hall at 5:00 PM (Appearances will start sometime after 5:00 PM): – Council Chambers - 9611 SE 36th Street

Submitting Written Comments: Email written comments to the City Council at council@mercerisland.gov.

MEETING AGENDA

CALL TO ORDER & ROLL CALL. 5:00 PM

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

SPECIAL BUSINESS

1. AB 6170: Mercer Island Sister City Association Art Unveiling and Presentation

Recommended Action: Receive Report. No action necessary.

STUDY SESSION

2. Introduction to Judge Jeff Gregory/Mercer Island Municipal Court

CITY MANAGER REPORT

APPEARANCES

(This is the opportunity for anyone to speak to the City Council on any item. As it is election season, however, please be reminded that state law (specifically, RCW 42.17A.555) prohibits the use of City facilities for campaign-related purposes with limited exceptions. Accordingly, please do not make campaign-related comments during this time.)

CONSENT AGENDA

3. AB 6166: October 7, 2022 Payroll Certification

Recommended Action: Approve the October 7, 2022 Payroll Certification (Exhibit 1) in the amount of \$919,134.51 and authorize the Mayor to sign the certification on behalf of the entire City Council.

4. Certification of Claims:

A. Check Register | 213219-213365 | 9/30/2022 | \$1,727,129.39

B. Check Register | 213366-213448 | 10/7/2022 | \$699,015.06

Recommended Action: Certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

5. City Council Meeting Minutes of the following meetings:

September 30, 2022 Special Hybrid Meeting (Executive Session)

October 3, 2022 Special Hybrid Meeting

Recommended Action: Approve the minutes of the September 30, 2022 Special Hybrid Meeting (Executive Session) and October 3, 2022, Special Hybrid Meeting.

REGULAR BUSINESS

6. AB 6169: Public Hearing: Receive the 2023-2024 Preliminary Budget.

Recommended Action: Receive the 2023-2024 Preliminary Budget available at www.mercerisland.gov/budget. Conduct Public Hearing. No additional action required.

Alternative Motion: Move to postpone consideration of the General Fund and YFS Fund budget proposals until Q2 2023. Advance the Capital Fund, Street Fund, and Utility Fund budget proposals for discussion and final disposition at the November 1 City Council meeting.

7. AB 6167: Comprehensive Plan Amendment (Remove Figure TC-1) – First Reading of Ord. No. 22-17

Recommended Action: Conduct first reading of Ordinance No. 22-17 and schedule a second reading and adoption on the Consent Agenda on November 1.

8. AB 6168: Update on Outdoor Dining Regulations

Recommended Action: Receive the presentation and schedule a public hearing at an upcoming Council Meeting to renew interim regulations established by Ordinance No. 21C-25.

9. AB 6169: Discussion: Receive the 2023-2024 Preliminary Budget.

Recommended Action: Receive the 2023-2024 Preliminary Budget available at www.mercerisland.gov/budget. Conduct Public Hearing. No additional action required.

Alternative Motion: Move to postpone consideration of the General Fund and YFS Fund budget proposals until Q2 2023. Advance the Capital Fund, Street Fund, and Utility Fund budget proposals for discussion and final disposition at the November 1 City Council meeting.

OTHER BUSINESS

10. Planning Schedule

11. Councilmember Absences & Reports

EXECUTIVE SESSION

12. Pending or Potential Litigation

Executive Session to discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(i).

Collective Bargaining

Executive Session for planning or adopting the strategy or position to be taken by the City Council during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b)

ADJOURNMENT



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6170
October 18, 2022
Special Business

AGENDA BILL INFORMATION

TITLE:	AB 6170: Mercer Island Sister City Association Art Unveiling and Presentation	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Receive report. No action necessary.	

DEPARTMENT:	City Council
STAFF:	Ali Spietz, Chief of Administration Kirsten Taylor, MISCA Vice President
COUNCIL LIAISON:	n/a
EXHIBITS:	n/a
CITY COUNCIL PRIORITY:	n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to:

- Present a gift to the City of Mercer Island on behalf of sister city, Thonon les Bains, France, marking the 20-year relationship between the two cities.
- The City will also be presented with a piece of custom-made glass art which is an exact duplicate of the gift Mercer Island gave to Thonon.
- The Mercer Island Sister City Association (MISCA) will host a reception to unveil the art pieces at City Hall at 4 p.m. The reception precedes the regularly-scheduled City Council meeting at 5 pm and is open to the community.

BACKGROUND

The year 2020 marked the 20th anniversary of the "jumelage" (sister city relationship) between Mercer Island and Thonon les Bains, France. In February 2020, a delegation of residents from Mercer Island, as well as then-mayor Benson Wong, traveled to Thonon for a formal exchange marking the 20th anniversary.

The mayors of the two cities signed a formal declaration to renew the close sister city friendship between Mercer Island and Thonon. The declaration was just prior to news of the Pandemic that was spreading throughout the world. The celebration of the gifts were postponed nearly three years because of COVID.

Since the "jumelage" was formed, the sister city relationship has been growing and going strong. Nearly 200 students have participated in exchange trips to Thonon, and the same number of Mercer Island families have welcomed French students into their homes.

This month, Mercer Island will welcome two Thonon players of American football, who will stay in Mercer Island homes for two weeks and learn about American football at the high school, college, and professional levels. They'll also experience Halloween, American-style.

In February, the Mercer Island Sister City Association will send 20 students to Thonon for approximately 10 days, to explore our beautiful sister city, to stay with host families, and to learn what it is like to go to school in France. The host students from France will travel to Mercer Island in October, 2023, to complete the exchange circle.

In addition to student and cultural exchanges, the MISCA puts on dinners, sponsors French films and art lectures, hosts travel events, wine tastings and other events to foster an interest in all things French and in Thonon les Bains in particular.

ISSUE/DISCUSSION

After years of delay due to the COVID Pandemic, the Mercer Island Sister City Association will formally present a gift to the City of Mercer Island on behalf of its sister city, Thonon les Bains, France, marking the 20-year relationship between the two cities. The gift is a large oil painting of Lac Lemman (Lake Geneva) by Thonon artist Anne Foudral.

The City will also be presented with a piece of custom-made glass art depicting mountains, a lake and a bridge, engraved to mark the occasion of the 20th anniversary. The piece was designed by Jai Kumaran, West of West Architects, created by Seattle Glassblowing Studio, with a custom-made case by Michael Jekubik, Chameleon Woodcrafting. The glass piece is an exact duplicate of the gift Mercer Island gave to Thonon. The gift from Mercer Island to Thonon les Bains was funded by MISCA through private donations.

RECOMMENDED ACTION

Receive Report. No action necessary.



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6166
October 18, 2022
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 6166: October 7, 2022 Payroll Certification	<input type="checkbox"/> Discussion Only
RECOMMENDED ACTION:	Approve the October 7, 2022 Payroll Certification in the amount of \$919,134.51.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT:	Human Resources
STAFF:	Nicole Vannatter, Sr. Payroll Analyst
COUNCIL LIAISON:	n/a
EXHIBITS:	1. October 7, 2022 Payroll Certification 2. FTE/LTE Counts
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

This is an approval of the payroll certification for the City of Mercer Island for the period from September 17, 2022 through September 30, 2022 in the amount of \$919,134.51. (see Exhibit 1).

BACKGROUND

[RCW 42.24.080](#) requires that all claims presented against the City by performing labor must be certified by the appropriate official to ensure that the labor was performed as described, and that the claims are just, due, and unpaid obligations against the City, before payment can be made. [RCW 42.24.180](#) allows the payment of claims to occur prior to City Council approval to expedite processing of the payment of claims, provided, however, that review and approval of the claims' documentation occurs at the next regularly scheduled public meeting. The Payroll Certification details the total payment to employees for labor performed and benefits payments made for each payroll. The City is on a bi-weekly payroll schedule with payments every other Friday.

ISSUE/DISCUSSION

Each payroll varies depending on several factors (i.e., number of employees, pay changes, leave cash outs, overtime, etc.). In addition to regular pay for employees, this payroll has variants that are outlined on the next page.

Additional payments:

- \$4,577.12 in leave cash outs for current employees.
- \$1,056.49 in service and recognition awards.
- \$91,561.31 in overtime earnings (see chart for overtime hours by department).

Overtime hours by department:

Department	Hours
Administrative Services	
City Attorney's Office	
City Manager's Office	
Community Planning & Development	
Finance	
Fire	1065.00
Municipal Court	
Police	130.00
Public Works	36.00
Thrift Shop	
Youth & Family Services	
Total Overtime Hours	1231.00

FTE/LTE COUNTS

The table in Exhibit 2 shows the budgeted versus actual counts for Full Time Equivalents (FTEs) and Limited Term Equivalents (LTEs) for the current payroll. Casual labor employees (temporary and seasonal) are not included in the counts.

Casual Labor

In addition to FTE and LTE employees, the City utilizes casual labor to address workload needs that exceed the capacity or expertise of the City's regular staff and that are time limited or seasonal. Casual labor is used primarily to address seasonal workload needs and short-term workload issues created by special projects or position vacancies. Compared to an LTE position, a casual labor position has limited benefits and is filled for a shorter period of time (1-3 months, 6 months, or 9 months). The departments/divisions that utilize casual labor the most are Parks Maintenance, Recreation, Public Works, and the Thrift Shop.

Thrift Shop Recovery and Staffing

The 2021-2022 Thrift Shop Budget does not include an FTE/LTE headcount, with the exception of two 0.5 FTEs in 2021 and 2.0 FTEs in 2022. This is because the Thrift Shop is recovering operations that were impacted by the Pandemic and the staff positions were not known at the time the budget was adopted. Although the positions were not identified in the budget, resources were set aside to staff the Thrift Shop and that is accomplished using FTEs, LTEs, and seasonal staff. For example, the staffing budget (salaries and benefits) for 2022 is \$1,034,422 and currently funds 2.0 FTEs, 8.0 LTEs, and seasonal staff.

The table in Exhibit 2 reflects the LTE headcount of employees currently working at the Thrift Shop. Seasonal staff are not included in the head count. As Thrift Shop recovery work continues, it is anticipated that the 2023-2024 budget will once again include an FTE/LTE headcount, similar to what is currently done in other departments.

RECOMMENDED ACTION

Approve the October 7, 2022 Payroll Certification (Exhibit 1) in the amount of \$919,134.51 and authorize the Mayor to sign the certification on behalf of the entire City Council.

CITY OF MERCER ISLAND PAYROLL CERTIFICATION

Item 3.

PAYROLL PERIOD ENDING **09.30.22**
PAYROLL DATED **10.07.22**

Net Cash	\$ 622,026.41
Net Voids/Manuals	\$ 611.85
Net Total	\$ 622,638.26
Federal Tax Deposit	\$ 101,103.03
Social Security and Medicare Taxes	\$ 51,638.86
Medicare Taxes Only (Fire Fighter Employees)	\$ 2,928.17
State Tax (Oregon, Massachusetts and North Carolina)	\$ 126.65
Family/Medical Leave Tax (Massachusetts)	\$ 3.85
Public Employees' Retirement System (PERS Plan 2)	\$ 25,981.74
Public Employees' Retirement System (PERS Plan 3)	\$ 7,702.34
Public Employees' Retirement System (PERSJM)	\$ 553.96
Public Safety Employees' Retirement System (PSERS)	\$ 216.74
Law Enforcement Officers' & Fire Fighters' Retirement System (LEOFF Plan2)	\$ 31,356.22
Regence & LEOFF Trust Medical Insurance Deductions	\$ 12,826.80
Domestic Partner Medical Insurance Deductions	\$ 1,567.34
Kaiser Medical Insurance Deductions	\$ 1,012.48
Health Care - Flexible Spending Account Contributions	\$ 1,580.95
Dependent Care - Flexible Spending Account Contributions	\$ 1,224.71
ICMA Roth IRA Contributions	\$ 469.23
ICMA 457 Deferred Compensation Contributions	\$ 32,928.85
Fire Nationwide 457 Deferred Compensation Contributions	\$ 10,013.01
Fire Nationwide Roth IRA Contributions	\$ 1,175.00
ICMA 401K Deferred Compensation Contributions	\$ -
Garnishments (Chapter 13)	\$ 1,455.88
Child Support Wage Garnishment	\$ 706.03
Mercer Island Employee Association Dues	\$ 212.50
AFSCME Union Dues	\$ -
Police Union Dues	\$ -
Fire Union Dues	\$ 2,099.79
Fire Union Supplemental Dues	\$ 150.00
Standard - Supplemental Life Insurance	\$ -
Unum - Long Term Care Insurance	\$ 1,018.65
AFLAC - Supplemental Insurance Plans	\$ 238.52
Coffee Club Dues	\$ 144.00
Transportation - Flexible Spending Account Contributions	\$ 62.50
Fire HRA-VEBA Contributions	\$ 5,996.74
Miscellaneous	\$ -
GET	\$ -
Oregon Transit Tax and Oregon Benefit Tax	\$ 1.71
Tax & Benefit Obligations Total	\$ 296,496.25

TOTAL GROSS PAYROLL	\$ 919,134.51
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I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

FTE AND LTE COUNTS AS OF 9/30/2022

Full Time Equivalents (FTEs)	2022 Budgeted	2022 Actual
Administrative Services	13.50	13.00
City Attorney's Office	2.00	2.00
City Manager's Office	4.00	4.00
Community Planning & Development ³	17.50	17.50
Finance ⁹	9.00	8.00
Fire	32.00	27.00
Municipal Court	3.30	3.10
Police ¹	37.50	37.50
Public Works ¹⁰	62.80	57.80
Recreation ⁶	10.25	10.00
Thrift Shop ⁷	2.00	2.00
Youth & Family Services ²	11.43	11.43
Total FTEs	205.28	193.33
Limited Term Equivalents (LTEs)	2022 Budgeted	2022 Actual
Administrative Services ⁴	1.00	0.00
City Manager's Office ⁸	1.00	1.00
Community Planning & Development ³	1.50	0.50
Finance ¹¹		1.00
Thrift Shop	*	8.50
Youth & Family Services ¹²	2.43	1.60
Total LTEs	5.93	12.60
Total FTEs & LTEs	211.21	205.93

Footnotes:

- ¹ 5/18/2021: Authorized hire ahead of two officers 2.0 FTE [AB 5874](#)
- ² 1/5/2021: Authorized increase of 1.37 FTE in YFS [AB 5795](#)
- ³ 9/21/2021: Authorized increase of 2.0 FTE and 0.5 LTE in CPD [AB 5942](#)
- ⁴ 9/21/2021: Authorized increase of 1.0 LTE in Admin Services – HR [AB 5942](#)
- ⁵ 10/19/2021: Authorized increase of 0.5 FTE in City Manager's Office [AB 5961](#)
- ⁶ 11/1/2021: Authorized restoration of 9.5 FTE in PW – Recreation [AB 5954](#)
- ⁷ 12/7/2021: Authorized increase of 1.0 FTE in Thrift Shop [AB 5992](#)
- ⁸ 12/7/2021: Authorized increase of 1.0 LTE in City Manager's Office [AB 5992](#)
- ⁹ 3/1/2022: Authorized increase of 1.0 FTE in Finance [AB 6031](#)
- ¹⁰ 4/19/2022: Authorized 1.0 FTE hire ahead for Utilities Engineer and increase of 0.5 FTE for Stormwater Quality Technician [AB 6051](#)
- ¹¹ 6/21/2022: 1.0 LTE hired instead of 1.0 FTE
- ¹² 7/5/2022: Authorized 1.0 FTE hire ahead for Middle School Counselor [AB 6106](#)
- * See note in AB 6072 re Thrift Shop staffing [AB 6072](#)

FTE Vacancies:

1.0 CIP Project Manager	2.0 Firefighter
0.5 Customer Service Representative	2.0 Parks Maintenance Team Member
1.0 Deputy Fire Chief (contracted out)	0.25 Recreation Assistant (0.25 FTE)
1.0 Financial Analyst	1.0 Utilities Engineer (Hire Ahead)
1.0 Fire Chief (contracted out)	1.0 Utilities Team Member
1.0 Fire Sr. Admin Assistant	

LTE Vacancies:

1.0 Economic Development Coord.	0.83 Middle School Counselor
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Notes:

Current Judge is 0.2 FTE less than budgeted

Casual Labor (temporary and seasonal employees) are not included in the counts.

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	213219-213365	9/30/2022	\$1,727,129.39
			\$1,727,129.39

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: 001000 - General Fund-Admin Key				
P0115812	00213349	Sarchin, Larry	Deposit refund for Special Eve	200.00
Org Key: 402000 - Water Fund-Admin Key				
P0115640	00213321	FERGUSON ENTERPRISES LLC	INVENTORY PURCHASES	5,476.01
P0115676	00213318	DUNN LUMBER COMPANY	INVENTORY PURCHASES	826.19
P0115654	00213327	H D FOWLER	INVENTORY PURCHASES	807.57
P0115657	00213326	GRAINGER	INVENTORY PURCHASES	152.16
P0115811	00213326	GRAINGER	INVENTORY PURCHASES	123.93
P0115821	00213339	MILLAD VI LLC	HYDRANT METER DEPOSIT REFUND	110.23
P0115786	00213326	GRAINGER	INVENTORY PURCHASES	87.59
P0115660	00213326	GRAINGER	INVENTORY PURCHASES	85.76
P0115687	00213327	H D FOWLER	INVENTORY PURCHASES	83.30
Org Key: 814074 - Garnishments				
	00213292	SUTTELL & HAMMER, P.S.	PAYROLL EARLY WARRANTS	883.88
	00213233	CHAPTER 13 TRUSTEE	PAYROLL EARLY WARRANTS	572.00
Org Key: 814075 - Mercer Island Emp Association				
	00213269	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	215.00
Org Key: 814076 - City & Counties Local 21M				
	00213302	WSCCCE AFSCME AFL-CIO	PAYROLL EARLY WARRANTS	2,648.80
Org Key: 814077 - Police Association				
	00213281	POLICE ASSOCIATION	PAYROLL EARLY WARRANTS	2,599.12
Org Key: CA1100 - Administration (CA)				
P0115692	00213256	HOLMES WEDDLE & BARCOTT	Invoice #813646 Professional	226.90
P0115558	00213237	COMPLETE OFFICE	SEPTEMBER 2022 STATEMENT - OF	109.07
P0115692	00213256	HOLMES WEDDLE & BARCOTT	Invoice #815120	1.42
Org Key: CA1200 - Prosecution & Criminal Mngmnt				
P0115693	00213257	HONEYWELL, MATTHEW V	Invoice #1288 Professional Ser	2,200.00
Org Key: CM1100 - Administration (CM)				
P0115671	00213244	DEPT OF ENTERPRISE SERVICES	ROBBIE BUSINESS CARDS	44.65
P0115671	00213244	DEPT OF ENTERPRISE SERVICES	MERRILL BUSINESS CARDS	44.65
P0115671	00213244	DEPT OF ENTERPRISE SERVICES	JEREMY BUSINESS CARDS	44.65
Org Key: CM1200 - City Clerk				
P0115722	00213235	CivicPlus	Web Hosting (Inv. 238485)	1,195.00
P0115722	00213235	CivicPlus	OrdLink Subscription (Inv. 240	165.15
Org Key: CR1100 - Human Resources				
P0115601	00213356	TOP FITNESS STORE	SPIRIT CT800 ENT TREADMILL	6,439.75
P0115717	00213291	SUMMIT LAW GROUP	HR Professional Services Suppo	5,788.75
P0115672	00213240	CROSS ISLAND CONSULTING	HR Consulting Services August	2,530.00
P0115784	00213220	ADP, Inc.	614997225 AUG 2022 WFN Optimiz	833.33
P0115839	00213362	WA FITNESS SERVICES INC	TREADMILL IS DEAD - TROUBLESHO	154.14
P0115718	00213273	National PELRA	Spietz Membership Dues INV 146	93.75
P0115720	00213241	DATAQUEST LLC	Background checks INV 18945	79.50
P0115758	00213282	PUBLIC SAFETY TESTING INC	Police Department - August 202	77.00
P0115671	00213244	DEPT OF ENTERPRISE SERVICES	NICOLE BUSINESS CARDS	44.65

Date: 09/30/22

Report Name: Accounts Payable Report by GL Key

14:04:14

CouncilAP5

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0115671	00213244	DEPT OF ENTERPRISE SERVICES	ALI BUSINESS CARDS	44.65
<i>Org Key: CT1100 - Municipal Court</i>				
P0115855	00213359	TSE, BIANCA	Pro Tem Judge - 9/27/22, 7 hrs	350.00
P0115558	00213237	COMPLETE OFFICE	SEPTEMBER 2022 STATEMENT - OF	42.46
<i>Org Key: DS1100 - Administration (DS)</i>				
P0115186	00213228	BELLEVUE, CITY OF	Q2 2022 MBP.Com Subscription	9,615.27
P0115186	00213228	BELLEVUE, CITY OF	Q3 2022 MBP.com Subscription F	9,615.27
P0115808	00213236	COMMUNITY ATTRIBUTES INC.	Housing Needs Assessment CPD	3,470.60
P0115808	00213236	COMMUNITY ATTRIBUTES INC.	Economic Development Element	3,423.73
P0115849	00213320	ESA	PEER REVIEW 2206-017 INVOICE 1	1,356.00
P0115491	00213313	CDW GOVERNMENT INC	Adobe Acrobat Standard 2020 De	359.22
P0115750	00213326	GRAINGER	12" CABLE TIES (100 PK)	82.19
P0115720	00213241	DATAQUEST LLC	Background checks INV 18666	53.00
P0115721	00213309	BERK CONSULTING	Comprehensive Plan Update (Inv	48.75
<i>Org Key: DS1300 - Land Use Planning Svc</i>				
P0115671	00213244	DEPT OF ENTERPRISE SERVICES	RYAN H BUSINESS CARDS	44.65
P0115671	00213244	DEPT OF ENTERPRISE SERVICES	GRACE M BUSINESS CARDS	44.65
P0115671	00213244	DEPT OF ENTERPRISE SERVICES	MOLLY M BUSINESS CARDS	44.65
<i>Org Key: FN1100 - Administration (FN)</i>				
P0115845	00213325	Government Finance	Continued support for the Muni	1,995.00
P0115825	00213360	US BANK	6608646 Annual Agreement LTGOR	300.00
P0115825	00213360	US BANK	6608645 Annual Agreement LTGO1	300.00
P0115825	00213360	US BANK	6608644 Annual Agreement LTGO1	300.00
P0115671	00213244	DEPT OF ENTERPRISE SERVICES	GRACIE BUSINESS CARDS	44.65
P0115671	00213244	DEPT OF ENTERPRISE SERVICES	MATT BUSINESS CARDS	44.65
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0115807	00213248	FCS GROUP	WATER, SEWER, AND STORMWATER R	2,436.75
P0115829	00213337	METROPRESORT	SEPT 2022 PRINTING & MAILING O	202.09
P0115829	00213337	METROPRESORT	SEPT 2022 PRINTING & MAILING O	167.37
P0115755	00213337	METROPRESORT	SEPT 2022 PRINTING & MAILING O	80.09
P0115755	00213337	METROPRESORT	SEPT 2022 PRINTING & MAILING O	66.34
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0115807	00213248	FCS GROUP	WATER, SEWER, AND STORMWATER R	2,436.75
P0115829	00213337	METROPRESORT	SEPT 2022 PRINTING & MAILING O	202.10
P0115829	00213337	METROPRESORT	SEPT 2022 PRINTING & MAILING O	167.35
P0115755	00213337	METROPRESORT	SEPT 2022 PRINTING & MAILING O	80.10
P0115755	00213337	METROPRESORT	SEPT 2022 PRINTING & MAILING O	66.33
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P0115807	00213248	FCS GROUP	WATER, SEWER, AND STORMWATER R	541.50
P0115829	00213337	METROPRESORT	SEPT 2022 PRINTING & MAILING O	202.10
P0115829	00213337	METROPRESORT	SEPT 2022 PRINTING & MAILING O	167.37
P0115755	00213337	METROPRESORT	SEPT 2022 PRINTING & MAILING O	80.09
P0115755	00213337	METROPRESORT	SEPT 2022 PRINTING & MAILING O	66.34
<i>Org Key: FR1100 - Administration (FR)</i>				
P0115817	00213319	EASTSIDE FIRE & RESCUE	09/22 Fire Admin Services	29,700.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0115815	00213354	SYSTEMS DESIGN WEST LLC	20221787 July22 EMS Billing	2,028.80
<i>Org Key: FR2100 - Fire Operations</i>				
P0115678	00213245	EASTSIDE FIRE & RESCUE	Parts and Labor/8614	1,893.60
P0115820	00213335	KROESENS UNIFORM COMPANY	Boots (4 Pair)	1,200.52
P0115793	00213245	EASTSIDE FIRE & RESCUE	Parts/Labor 8610	660.49
P0115793	00213245	EASTSIDE FIRE & RESCUE	Parts/Labor 7609	468.54
P0115789	00213226	AT&T MOBILITY	MDC Charges/Fire	397.41
P0115820	00213335	KROESENS UNIFORM COMPANY	Haix Station Boot	382.28
P0115790	00213242	DAY MANAGEMENT CORP	Radio Repairs	236.72
P0115820	00213335	KROESENS UNIFORM COMPANY	Nametags	78.45
P0115792	00213294	VERIZON WIRELESS	Cell Charges/Fire	36.24
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0115791	00213290	STERICYCLE INC	On-Call Charges	20.72
P0115788	00213221	AIRGAS USA LLC	Oxygen/Fire	19.50
<i>Org Key: GB0100 - Building Repairs</i>				
P0112427	00213225	Ankrom Moisan Architects Inc.	Architectural Design and Space	7,459.00
P0112427	00213225	Ankrom Moisan Architects Inc.	Architectural Design and Space	4,024.00
P0112231	00213225	Ankrom Moisan Architects Inc.	Architectural Design and Space	1,486.16
<i>Org Key: GB0101 - HVAC Repairs</i>				
P0115658	00213326	GRAINGER	HOSE REELS & MOUNTING BRACKETS	2,215.50
P0115699	00213326	GRAINGER	HOSE & FITTINGS	71.09
<i>Org Key: GB0102 - ADA Improvements</i>				
P0114230	00213263	KCDA PURCHASING COOPERATIVE	Mercer Room Floor Replacement	39,680.32
P0115837	00213350	SERVPRO OF EAST BELLEVUE	WATER RESTORATION ASBESTOS TES	12,693.16
P0115730	00213227	Baklinski Group	PAINTING OF DANCE ROOM	1,981.80
<i>Org Key: GB0103 - City Hall - Seismic Retrofits</i>				
P0115729	00213229	BENZ AIR ENGINEERING CO INC	Stack Exhaust Modification	7,869.80
P0115797	00213334	KEY MECHANICAL	FIRE STATION # 92 NEEDERMAN IN	855.48
<i>Org Key: GB0105 - Thrift Shop Building Repairs</i>				
P0115078	00213358	TRANSPO GROUP USA INC	THRIFT SHOP PARKING LOT CONCEP	3,500.00
<i>Org Key: GE0101 - Fire Tools & Equipment</i>				
P0115818	00213352	STRYKER SALES, LLC	MTS Power Load (New Aid Car)	24,652.62
P0115818	00213352	STRYKER SALES, LLC	3 Yr Maint. Agreement/Power Lo	4,295.70
<i>Org Key: GE0107 - Fleet Replacements</i>				
P0115709	00213249	FINANCIAL CONSULTANTS INT'L	Move equipment from 508 to new	18,421.00
P0115709	00213249	FINANCIAL CONSULTANTS INT'L	New equipment for 507 (SRO CAR	3,842.26
P0115709	00213249	FINANCIAL CONSULTANTS INT'L	Strip and equip vehicle 508 -	1,433.36
P0115709	00213249	FINANCIAL CONSULTANTS INT'L	Strip vehicle and equip 509 as	654.00
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0115688	00213279	PITNEY BOWES	Q3 Folding Machine Lease INV	1,053.76
P0115689	00213264	KELLEY IMAGING SYSTEMS	Copier Service Aug 2022 IN1133	749.94
P0115712	00213280	PITNEY BOWES INC	Q2&3 Postage SLA Lease INV	442.32
P0115558	00213237	COMPLETE OFFICE	SEPTEMBER 2022 STATEMENT - OF	260.94

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: GGM005 - Genera Govt-L1 Retiree Costs				
	00213267	LEOFF HEALTH & WELFARE TRUST	POLICE RETIREES	6,123.89
P0115783	00213297	WALLACE, THOMAS	LEOFF1 LTC Expenses	6,000.00
P0115782	00213253	GOODMAN, J C	LEOFF1 Retiree Medical Expense	3,465.52
	00213266	LEOFF HEALTH & WELFARE TRUST	FIRE RETIREES	3,223.11
P0115781	00213285	SCHOENTRUP, WILLIAM	LEOFF1 Retiree Medical Expense	2,133.40
P0115769	00213246	ELSOE, RONALD	LEOFF1 Retiree Medical Expense	428.16
P0115767	00213243	DEEDS, EDWARD G	LEOFF1 Retiree Medical Expense	334.26
P0115771	00213254	HAGSTROM, CRAIG	- LEOFF1 Retiree Medical Expen	308.87
P0115783	00213297	WALLACE, THOMAS	LEOFF1 Retiree Medical Expense	170.44
P0115785	00213297	WALLACE, THOMAS	LEOFF1 Retiree Medical Expense	170.44
P0115765	00213231	BOOTH, GLENDON D	LEOFF1 Retiree Medical Expense	126.06
P0115780	00213300	WEGNER, KEN	LEOFF1 Retiree Medical Expense	92.00
P0115777	00213288	SMITH, RICHARD	LEOFF1 Retiree Medical Expense	30.00
Org Key: GT0101 - City Information via Web GIS				
P0115685	00213361	VERTIGIS NORTH AMERICA LTD	7/1/22-7/31/22 MI GEOCORTEX	6,380.00
P0115679	00213361	VERTIGIS NORTH AMERICA LTD	8/1/22-8/31/22 MI GEOCORTEX	2,640.00
Org Key: GT0102 - ArcGIS Enterprise Deployment G				
P0115756	00213324	GIS INC A CONTINENTAL MAPPING	GIS SPPT BLK 2022 T&M	1,111.23
Org Key: GT0104 - Mobile Asset Data Collection				
P0115686	00213332	IMS INFRASTRUCTURE MANGT SRVS	PERFESSIONAL SERVICES	5,180.00
Org Key: GT0106 - Enterprise Resource Planning S				
P0115728	00213230	BERRYDUNN	Contract negotiation assistanc	390.00
Org Key: GX9996 - Employee Benefits-Police				
	00213267	LEOFF HEALTH & WELFARE TRUST	POLICE	47,055.82
	00213267	LEOFF HEALTH & WELFARE TRUST	POLICE SUPPORT	3,411.16
Org Key: GX9997 - Employee Benefits-Fire				
	00213266	LEOFF HEALTH & WELFARE TRUST	FIRE ACTIVE	50,206.77
Org Key: IGMA02 - Alcoholism Program				
P0115669	00213260	KC FINANCE	Liquor Profits	1,834.98
Org Key: IGVO02 - ARCH				
P0115852	00213307	BELLEVUE, CITY OF	ARCH HOUSING TRUST FUND	35,000.00
P0115853	00213307	BELLEVUE, CITY OF	ARCH CONTRIBUTIONS - 3RD QUART	13,816.00
P0115854	00213307	BELLEVUE, CITY OF	ARCH CONTRIBUTIONS	13,816.00
Org Key: IGVO06 - Puget Sound Regional Council				
P0115816	00213343	PUGET SOUND REGIONAL COUNCIL	Annual Membership Dues	18,544.00
Org Key: IS2100 - IGS Network Administration				
P0115713	00213345	Quickstart Learning Inc.	Quickstart IT Training Master	5,996.00
P0115528	00213313	CDW GOVERNMENT INC	1 Meraki AP License annual	93.55
Org Key: IS3170 - ARPA-ArcGIS Utility Network				
P0115757	00213324	GIS INC A CONTINENTAL MAPPING	AUG 2022 GIS SERVICES	10,200.35
Org Key: MT1500 - Urban Forest Mangement				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0115671	00213244	DEPT OF ENTERPRISE SERVICES	ANDREW BUSINESS CARDS	44.71
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0115726	00213222	All Traffic Solutions Inc.	App, Messaging Suite (12mo); E	1,045.95
P0115742	00213261	KC FINANCE	Project # 1135622 RSD 77 AVE A	714.49
P0115650	00213357	TRAFFIC SAFETY SUPPLY	STREET SIGNS	214.28
P0115753	00213316	CINTAS	FIRST AID SUPPLIES	10.50
<i>Org Key: MT2200 - Vegetation Maintenance</i>				
P0115753	00213316	CINTAS	FIRST AID SUPPLIES	10.50
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
P0115715	00213338	MI UTILITY BILLS	AUG 2022 PAYMENT OF UTILITY BI	2,599.85
P0115753	00213316	CINTAS	FIRST AID SUPPLIES	9.01
<i>Org Key: MT3100 - Water Distribution</i>				
P0115702	00213327	H D FOWLER	1" CARBIDE CUTTERS & SMALL HOL	1,080.81
P0115753	00213316	CINTAS	FIRST AID SUPPLIES	10.50
P0115674	00213326	GRAINGER	CALCULATOR, PORTABLE	7.30
<i>Org Key: MT3150 - Water Quality Event</i>				
P0115704	00213305	AQUATIC INFORMATICS INC.	2022 CROSS CONNECTION WEB TEST	1,537.00
P0115723	00213305	AQUATIC INFORMATICS INC.	2022 CROSS CONNECTION WEB TEST	422.00
<i>Org Key: MT3200 - Water Pumps</i>				
P0115698	00213326	GRAINGER	SECURITY FLOODLIGHT	91.34
P0115753	00213316	CINTAS	FIRST AID SUPPLIES	9.01
<i>Org Key: MT3400 - Sewer Collection</i>				
P0115753	00213316	CINTAS	FIRST AID SUPPLIES	10.50
<i>Org Key: MT3500 - Sewer Pumps</i>				
P0115843	00213314	CenturyLink	LUMEN - SEWER TELEMETRY	2,593.68
P0115659	00213326	GRAINGER	AIR FRESHENER REFILL (6 PK)	438.16
P0115719	00213331	HOME DEPOT CREDIT SERVICE	2" ELBOWS & COUPLINGS	137.23
P0115684	00213326	GRAINGER	FULL BRIM HARD HAT (YELLOW)	63.34
P0115715	00213338	MI UTILITY BILLS	AUG 2022 PAYMENT OF UTILITY BI	44.12
P0115753	00213316	CINTAS	FIRST AID SUPPLIES	10.50
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
P0115710	00213341	OCCUPATIONAL HEALTH CTRS OF WA	DOT PHYSICAL FOR DENNIS BAKER	116.00
<i>Org Key: MT3800 - Storm Drainage</i>				
P0115738	00213258	INTERSECTION MEDIA LLC	PUGET SOUND STARTS HERE PROGRA	1,000.00
P0115748	00213336	MARENAKOS ROCK CENTER	WHITE RIVER BASALT (4.63 TONS)	729.76
P0115710	00213341	OCCUPATIONAL HEALTH CTRS OF WA	DOT PHYSICAL FOR CASEY TROY	171.00
P0115805	00213326	GRAINGER	PLASTIC TOOL BOX	60.42
P0115753	00213316	CINTAS	FIRST AID SUPPLIES	10.50
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0115720	00213241	DATAQUEST LLC	Background checks INV 18666	53.00
P0115720	00213241	DATAQUEST LLC	Background checks INV 18945	26.50
P0115754	00213241	DATAQUEST LLC	Background Check INV 19198	26.50
P0115680	00213317	CRYSTAL AND SIERRA SPRINGS	PW WATER DELIVERY	3.76

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: MT4200 - Building Services				
P0115842	00213365	WAVE ELECTRICAL LLC	CH ELECTRICAL REPAIR 9.6.22	4,324.73
P0115800	00213342	PACIFIC AIR CONTROL INC	MERCER ISLAND MAINTENANCE SHO	3,430.72
P0115740	00213255	HERC RENTALS INC	PW 1 TON PORT AIR CONDITIONER	2,530.26
P0115745	00213277	PACIFIC AIR CONTROL INC	MERCER ISLAND COMMUNITY EVENT	2,102.34
P0115835	00213308	Bellingham Lock & Safe	RESEARCHED ACM SYSTEM POSSIBLE	1,888.22
P0115841	00213365	WAVE ELECTRICAL LLC	EOC GENERATOR POWER/PUBLIC	1,414.79
P0115741	00213255	HERC RENTALS INC	PW 1 TON PORT AIR CONDITIONER	1,223.84
P0115744	00213277	PACIFIC AIR CONTROL INC	MERCER ISLAND FIRE STATION #92	1,215.50
P0115832	00213348	RUDYS PLUMBING	PLUMBING REPLACEMENT PW	1,105.40
P0115736	00213250	FIRE PROTECTION INC	Clean Agent System Clean Agent	1,018.43
P0115794	00213330	HERC RENTALS INC	1 TON PORT AIR CONDITIONER	1,010.52
P0115838	00213355	THYSSENKRUPP ELEVATOR CORP	FULL MAINT: COMMUNITY CENTER,	986.25
P0115798	00213315	CHEM-AQUA	WATER TREATMENT PROGRAM	973.32
P0115715	00213338	MI UTILITY BILLS	AUG 2022 PAYMENT OF UTILITY BI	803.66
P0115727	00213223	AMERICAN ROOTER	CABELED 3 SHOWERS IN WOMENS LO	660.60
P0115743	00213274	NW MODULAR SYSTEMS FURNITURE	Pre-Owned Laminate Desk	547.75
P0115830	00213346	RODDA PAINT CO	TOUCH UP PAINT	389.64
P0115691	00213323	GCP WW HOLDCO LLC	SAFETY BOOTS & MISC. WORK CLOT	422.62
P0115833	00213355	THYSSENKRUPP ELEVATOR CORP	FIRE STATION # 92 BRONZE AND G	252.44
P0115735	00213250	FIRE PROTECTION INC	Mercer Island - Fire Alarm La	166.89
P0115737	00213250	FIRE PROTECTION INC	Mercer Island - Fire Alarm La	148.64
P0115753	00213316	CINTAS	FIRST AID SUPPLIES	9.04
Org Key: MT4300 - Fleet Services				
P0115708	00213287	SEATTLE BOAT COMPANY	Marine Patrol Fuel - Patrol 14	638.19
P0115703	00213304	ALL BATTERY SALES & SERVICE	BATTERIES	541.03
P0115690	00213341	OCCUPATIONAL HEALTH CTRS OF WA	DOT PHYSICAL FOR ROB ROOT	116.00
P0115753	00213316	CINTAS	FIRST AID SUPPLIES	9.01
Org Key: MT6100 - Park Maintenance				
P0115834	00213308	Bellingham Lock & Safe	40K KEYPAD PIGTAIL READER	436.00
P0115836	00213308	Bellingham Lock & Safe	TRIP CHARGE / LOCK REPLACEMENT	264.24
P0115753	00213316	CINTAS	FIRST AID SUPPLIES	10.50
Org Key: MT6200 - Athletic Field Maintenance				
P0115787	00213327	H D FOWLER	200-PEB 2" PLASTIC VALVE RAIN	258.26
P0115750	00213326	GRAINGER	15" CABLE TIES (100 PK)	226.05
P0115753	00213316	CINTAS	FIRST AID SUPPLIES	10.50
Org Key: MT6500 - Luther Burbank Park Maint				
P0115747	00213277	PACIFIC AIR CONTROL INC	MERCER ISLAND LUTHER BURBANK	1,564.85
P0115803	00213283	QUENCH USA INC	6/1/22-8/31/22 YFS	261.60
P0115804	00213283	QUENCH USA INC	09/01/2022-11/30/2022 YFS	261.60
P0115802	00213344	QUENCH USA INC	3/1/22-5/31/22 YFS	261.60
P0115732	00213234	CINTAS	OFFICE LUNCHROOM SUPPLIES	34.50
P0115753	00213316	CINTAS	FIRST AID SUPPLIES	10.50
Org Key: MT6600 - Park Maint School Fields				
P0115753	00213316	CINTAS	FIRST AID SUPPLIES	9.01
Org Key: MT6900 - Aubrey Davis Park Maint				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0115753	00213316	CINTAS	FIRST AID SUPPLIES	10.50
<i>Org Key: PA0100 - Open Space Management</i>				
P0114767	00213322	GARDEN CYCLES	RESTORATION WORK IN NORTH	14,539.53
P0114950	00213252	GARDEN CYCLES	RESTORATION WORK IN ISLAND CRE	13,015.58
P0114765	00213251	GARDEN CYCLES	RESTORATION WORK IN HOMESTEAD	11,275.26
P0114770	00213252	GARDEN CYCLES	RESTORATION WORK IN PARKWOOD	5,320.32
<i>Org Key: PA0101 - Recurring Parks Minor Capital</i>				
P0115078	00213358	TRANSPO GROUP USA INC	THRIFT SHOP PARKING LOT CONCEP	2,081.34
<i>Org Key: PA0118 - Lincoln Landing Watercourse Re</i>				
P0115280	00213275	OMA CONSTRUCTION INC	Lincoln Landing Shoreline and	36,530.43
<i>Org Key: PA0124 - Luther Burbank Boiler Bldg Roo</i>				
P0114464	00213232	CARDINAL ARCHITECTURE PC	LUTHER BURBANK PARK BOILER BUI	23,951.73
<i>Org Key: PA0125 - Mercerdale Playground Improvem</i>				
P0115018	00213351	SIGNS OF SEATTLE	BENCH PLAQUE	286.65
<i>Org Key: PA0129 - Pioneer Park/Engstrom OS Fores</i>				
P0114771	00213353	Stumpy Tree Service	RESTORATION WORK IN PIONEER PA	37,010.17
<i>Org Key: PA124A - LB Boiler Annex & Deck</i>				
P0114464	00213232	CARDINAL ARCHITECTURE PC	LUTHER BURBANK PARK BOILER BUI	8,530.76
<i>Org Key: PA124B - LB Boiler Bldg City Portion</i>				
P0114464	00213232	CARDINAL ARCHITECTURE PC	LUTHER BURBANK PARK BOILER BUI	328.11
<i>Org Key: PA136B - WRIA8-LB South Shoreline</i>				
P0115172	00213224	ANCHOR QEA LLC	LUTHER BURBANK SOUTH	5,133.04
<i>Org Key: PO0000 - Police-Revenue</i>				
P0115667	00213295	WA STATE DOL	CONCEALED PISTOL LICENSES ISSU	903.00
P0115695	00213298	WASHINGTON STATE PATROL	CPL License Background - Invoi	145.75
P0115701	00213298	WASHINGTON STATE PATROL	June CPL Background Checks - In	53.00
<i>Org Key: PO1100 - Administration (PO)</i>				
P0115776	00213226	AT&T MOBILITY	Police Cell Service - FirstNet	655.04
P0115558	00213237	COMPLETE OFFICE	SEPTEMBER 2022 STATEMENT - OF	295.44
P0115696	00213299	WASPC	Annual Dues - Cmdr Seifert -	75.00
P0115671	00213244	DEPT OF ENTERPRISE SERVICES	FOSTER BUSINESS CARDS	44.65
P0115671	00213244	DEPT OF ENTERPRISE SERVICES	TRANTER BUSINESS CARDS	44.65
P0115671	00213244	DEPT OF ENTERPRISE SERVICES	SHERGILL BUSINESS CARDS	44.65
P0115671	00213244	DEPT OF ENTERPRISE SERVICES	REID BUSINESS CARDS	44.65
P0115671	00213244	DEPT OF ENTERPRISE SERVICES	JENSEN BUSINESS CARDS	44.65
P0115671	00213244	DEPT OF ENTERPRISE SERVICES	OWEN BUSINESS CARDS	44.65
<i>Org Key: PO1350 - Police Emergency Management</i>				
P0115697	00213241	DATAQUEST LLC	EMAC Volunteer Background Chec	257.00
P0115706	00213284	REMOTE SATELLITE SYSTEMS INT'L	EMAC Satellite Phone Service -	59.00
<i>Org Key: PO1800 - Contract Dispatch Police</i>				
P0115705	00213268	LEXIPOL LLC	Annual Law Enforcement Policy	9,886.84

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: PO1900 - Jail/Home Monitoring				
P0115772	00213286	SCORE	Jail Housing - Invoice Date	5,242.00
P0115766	00213259	ISSAQUAH JAIL, CITY OF	AUGUST of 2019 - Jail Housing	5,044.00
P0115768	00213259	ISSAQUAH JAIL, CITY OF	August of 2020 - Jail	3,007.00
P0115768	00213259	ISSAQUAH JAIL, CITY OF	October of 2020 - Jail	3,007.00
P0115768	00213259	ISSAQUAH JAIL, CITY OF	April of 2020 - Jail Housing	2,910.00
Org Key: PO2100 - Patrol Division				
P0115774	00213265	KROESENS UNIFORM COMPANY	Patrol Uniform Supplies - Ofc.	1,943.15
P0115773	00213265	KROESENS UNIFORM COMPANY	Patrol Uniform Supplies - Offi	1,919.34
P0115770	00213313	CDW GOVERNMENT INC	3 Laptop Mounts Gamber Johnson	979.74
P0115700	00213301	WESCOM	Repair radar unit - invoice #	363.00
P0115775	00213335	KROESENS UNIFORM COMPANY	Police Uniform Supplies -	168.34
P0115775	00213335	KROESENS UNIFORM COMPANY	Police Uniform Supplies -	86.91
P0115775	00213335	KROESENS UNIFORM COMPANY	Police Uniform Supplies -	62.15
P0115775	00213335	KROESENS UNIFORM COMPANY	Police Uniform Supplies -	47.23
P0115775	00213335	KROESENS UNIFORM COMPANY	Police Uniform Supplies -	40.74
P0115775	00213335	KROESENS UNIFORM COMPANY	Police Uniform Supplies -	10.95
Org Key: PO2200 - Marine Patrol				
P0115707	00213270	MI HARDWARE - POLICE	MP Supplies - Invoice(s): 1450	163.26
Org Key: PO2201 - Dive Team				
P0115694	00213293	UNDERWATER SPORTS INC.	Repair of Dive Team Drysuit -	225.71
Org Key: PR1100 - Administration (PR)				
P0115711	00213296	WA WILDLIFE & REC COALITION	2022 WWRC MEMBERSHIP	400.00
P0115673	00213247	Emily Moon, Consultant	Recreation Reset Services - Ju	375.00
P0115720	00213241	DATAQUEST LLC	Background checks INV 18666	96.40
Org Key: PR2103 - Aquatics Programs				
P0115733	00213262	KC TREASURY OPERATIONS	Sample collection and lab anal	5,730.00
Org Key: PR4100 - Community Center				
P0115840	00213365	WAVE ELECTRICAL LLC	LIGHT REPAIR: ENTRY LIGHTS,	7,878.76
P0115796	00213306	AUBURN MECHANICAL	HVAC systems failing	2,682.42
P0115746	00213277	PACIFIC AIR CONTROL INC	MERCER ISLAND COMMUNITY EVENT	2,317.94
P0115801	00213342	PACIFIC AIR CONTROL INC	MERCER ISLAND COMMUNITY EVENT	2,259.25
P0115831	00213347	ROSE ENVIRONMENTAL LLC	12112 MICEC Moisture and Micr	1,437.32
P0115838	00213355	THYSSENKRUPP ELEVATOR CORP	FULL MAINT: COMMUNITY CENTER,	986.25
P0115739	00213255	HERC RENTALS INC	MI COMMUNITY CENTER	708.54
P0115734	00213250	FIRE PROTECTION INC	Mercer Island - Fire Alarm La	148.64
Org Key: SP0100 - Residential Street Resurfacing				
P0115147	00213364	WATSON ASPHALT PAVING CO	2022 ARTERIAL AND RESIDENTIAL	602,571.92
P0111764	00213310	BLUE MOUNTAIN	STREET RELATED UTILITY IMPROVE	4,202.34
P0115147	00213364	WATSON ASPHALT PAVING CO	2022 ARTERIAL AND RESIDENTIAL	2,986.50
Org Key: SP0101 - Arterial Street Preservation				
P0115147	00213364	WATSON ASPHALT PAVING CO	2022 ARTERIAL AND RESIDENTIAL	724.00
Org Key: SP0102 - East Mercer Way Overlay (SE 53)				
P0111764	00213310	BLUE MOUNTAIN	STREET RELATED UTILITY IMPROVE	6,619.72

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: SP0103 - SE 68 Street & SE 70 Place Ove</i>				
P0115147	00213364	WATSON ASPHALT PAVING CO	2022 ARTERIAL AND RESIDENTIAL	11,360.20
<i>Org Key: ST0001 - ST Traffic Safety Enhancements</i>				
P0115850	00213363	Walker Consultants Inc.	TOWN CENTER PARKING STUDY	17,337.50
P0115851	00213363	Walker Consultants Inc.	TOWN CENTER PARKING STUDY	12,092.00
<i>Org Key: SU0108 - Comprehensive Pipeline R&R Pro</i>				
P0112365	00213289	Staheli Trenchless Consultants	21-30 Basin 40 Sewer	13,526.73
<i>Org Key: SU0118 - Lincoln Landing Sewer Improvem</i>				
P0115280	00213275	OMA CONSTRUCTION INC	Lincoln Landing Shoreline and	30,277.50
<i>Org Key: SU0170 - ARPA - Sewer Pipe Upsize</i>				
P0114350	00213289	Staheli Trenchless Consultants	21-48 Sewer Pipe Replacements	25,441.74
<i>Org Key: SW0120 - East Mercer Way Trenchless Cul</i>				
P0111770	00213276	OSBORN CONSULTING INC	East & West Mercer Way Trenchl	2,278.92
<i>Org Key: SW0126 - Emergency Stormwater Conveyanc</i>				
P0115795	00213333	JAFCO SEWER REPAIR	LINER INSTALLATION	36,950.25
<i>Org Key: WU0101 - Booster Chlorination Station</i>				
P0113453	00213328	HARBOR PACIFIC CONT INC.	Booster Chlorination System Pr	38,485.46
P0108114	00213312	CAROLLO ENGINEERS INC	BOOSTER CHLORINATION SYSTEM	1,899.50
<i>Org Key: WU0112 - Water System Components Repl</i>				
P0115813	00213326	GRAINGER	90 ELBOW BRASS, 3/8"	116.38
P0115681	00213326	GRAINGER	3/8" BRASS 90 ELBOW	49.87
<i>Org Key: WU0116 - RRA/ ERP Updates & Water Syste</i>				
P0114148	00213329	HDR ENGINEERING INC	2022 Water Modeling & Fire Flo	868.43
<i>Org Key: WU0119 - Reservoir Generator Replacemen</i>				
P0110228	00213272	MURRAYSMITH INC	GENERATOR REPLACEMENT AT THE	2,721.50
<i>Org Key: YF1100 - YFS General Services</i>				
P0115754	00213241	DATAQUEST LLC	Background Check INV 19198	53.00
P0115754	00213241	DATAQUEST LLC	Background Check INV 19198	46.50
P0115671	00213244	DEPT OF ENTERPRISE SERVICES	ZAC BUSINESS CARDS	44.65
<i>Org Key: YF1200 - Thrift Shop</i>				
P0115838	00213355	THYSSENKRUPP ELEVATOR CORP	FULL MAINT: COMMUNITY CENTER,	986.25
P0115731	00213234	CINTAS	STOREROOM CABINET SUPPLIES	201.33
P0115725	00213219	AAA FIRE & SAFETY INC	FIRE EXTINGUISHER / MOBILE SER	170.66
P0115720	00213241	DATAQUEST LLC	Background checks INV 18666	162.50
P0115754	00213241	DATAQUEST LLC	Background Check INV 19198	132.50
P0115720	00213241	DATAQUEST LLC	Background checks INV 18945	79.50
P0115720	00213241	DATAQUEST LLC	Volunteer Background Checks IN	68.00
<i>Org Key: YF2500 - Family Counseling</i>				
P0115763	00213303	YAMADA, MARK	Professional Consultation	200.00
<i>Org Key: YF2600 - Family Assistance</i>				
P0115760	00213238	COUNTRY VILLAGE DAY SCHOOL	Preschool scholarships	733.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0115759	00213239	CREATIVE LEARNING CENTER	Preschool scholarship	643.90
P0115761	00213278	PEBBLE @ MIPC, THE	Preschool scholarship	450.00
P0115762	00213278	PEBBLE @ MIPC, THE	Preschool scholarship	420.00
Org Key: YF2850 - Federal SPF Grant				
P0115749	00213271	Montana State University	MSU developing parenting websi	116,250.00
P0115822	00213340	Montana State University	MSU developing parenting site	38,750.00
P0115827	00213311	CACTUS PRODUCTIONS	Creation of media to promote H	5,000.00
Total				1,727,129.39

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00213219	09/27/2022	AAA FIRE & SAFETY INC FIRE EXTINGUISHER / MOBILE SER	P0115725	12463386	06/29/2022	170.66
00213220	09/27/2022	ADP, Inc. 614997225 AUG 2022 WFN Optimiz	P0115784	614997225	09/16/2022	833.33
00213221	09/27/2022	AIRGAS USA LLC Oxygen/Fire	P0115788	9991257540	08/31/2022	19.50
00213222	09/27/2022	All Traffic Solutions Inc. App, Messaging Suite (12mo); E	P0115726	SIN032902	06/01/2022	1,045.95
00213223	09/27/2022	AMERICAN ROOTER CABELED 3 SHOWERS IN WOMENS LO	P0115727	220915-02	09/15/2022	660.60
00213224	09/27/2022	ANCHOR QEA LLC LUTHER BURBANK SOUTH SHORELINE	P0115172	11677	09/20/2022	5,133.04
00213225	09/27/2022	Ankrom Moisan Architects Inc. Architectural Design and Spac	P0112427	86264	09/20/2022	12,969.16
00213226	09/27/2022	AT&T MOBILITY MDC Charges/Fire	P0115776	X091922	09/19/2022	1,052.45
00213227	09/27/2022	Baklinski Group PAINTING OF DANCE ROOM	P0115730	2203-02	09/15/2022	1,981.80
00213228	09/27/2022	BELLEVUE, CITY OF Q2 2022 MBP.Com Subscription	P0115186	43386	09/07/2022	19,230.54
00213229	09/27/2022	BENZ AIR ENGINEERING CO INC Stack Exhaust Modification	P0115729	B220308-1	07/14/2022	7,869.80
00213230	09/27/2022	BERRYDUNN Contract negotiation assistanc	P0115728	420418	09/15/2022	390.00
00213231	09/27/2022	BOOTH, GLENDON D LEOFF1 Retiree Medical Expense	P0115765	092222	09/22/2022	126.06
00213232	09/27/2022	CARDINAL ARCHITECTURE PC LUTHER BURBANK PARK BOILER BUI	P0114464	122893	08/31/2022	32,810.60
00213233	09/27/2022	CHAPTER 13 TRUSTEE PAYROLL EARLY WARRANTS		09.23.22	09/23/2022	572.00
00213234	09/27/2022	CINTAS OFFICE LUNCHROOM SUPPLIES	P0115731	5117847256	07/26/2022	235.83
00213235	09/27/2022	CivicPlus Web Hosting (Inv. 238485)	P0115722	240053	09/20/2022	1,360.15
00213236	09/27/2022	COMMUNITY ATTRIBUTES INC. Housing Needs Assessment CPD	P0115808	3422	08/31/2022	6,894.33
00213237	09/27/2022	COMPLETE OFFICE SEPTEMBER 2022 STATEMENT - OF	P0115558	SEPT2022	09/01/2022	707.91
00213238	09/27/2022	COUNTRY VILLAGE DAY SCHOOL Preschool scholarships	P0115760	100122	10/01/2022	733.00
00213239	09/27/2022	CREATIVE LEARNING CENTER Preschool scholarship	P0115759	082022	08/20/2022	643.90
00213240	09/27/2022	CROSS ISLAND CONSULTING HR Consulting Services August	P0115672	22-MERCERIS-002	09/05/2022	2,530.00
00213241	09/27/2022	DATAQUEST LLC Background checks INV 18945	P0115754	19198	08/31/2022	1,133.90
00213242	09/27/2022	DAY MANAGEMENT CORP Radio Repairs	P0115790	INV743637	09/21/2022	236.72
00213243	09/27/2022	DEEDS, EDWARD G LEOFF1 Retiree Medical Expense	P0115767	092222	09/22/2022	334.26
00213244	09/27/2022	DEPT OF ENTERPRISE SERVICES ROBBIE BUSINESS CARDS	P0115671	731116708	09/02/2022	803.76

Accounts Payable Report by Check Number

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00213245	09/27/2022	EASTSIDE FIRE & RESCUE Parts and Labor/8614	P0115793	4949	09/22/2022	3,022.63
00213246	09/27/2022	ELSOE, RONALD LEOFF1 Retiree Medical Expense	P0115769	092222	09/22/2022	428.16
00213247	09/27/2022	Emily Moon, Consultant Recreation Reset Services - Ju	P0115673	17	09/01/2022	375.00
00213248	09/27/2022	FCS GROUP WATER, SEWER, AND STORMWATER R	P0115807	3600-22209096	09/23/2022	5,415.00
00213249	09/27/2022	FINANCIAL CONSULTANTS INT'L Strip vehicle and equip 509 as	P0115709	17669	09/16/2022	24,350.62
00213250	09/27/2022	FIRE PROTECTION INC Mercer Island - Fire Alarm La	P0115734	72193	07/03/2022	1,482.60
00213251	09/27/2022	GARDEN CYCLES RESTORATION WORK IN HOMESTEAD	P0114765	836	09/16/2022	11,275.26
00213252	09/27/2022	GARDEN CYCLES RESTORATION WORK IN ISLAND CRE	P0114770	837	09/16/2022	18,335.90
00213253	09/27/2022	GOODMAN, J C LEOFF1 Retiree Medical Expense	P0115782	092222	09/22/2022	3,465.52
00213254	09/27/2022	HAGSTROM, CRAIG - LEOFF1 Retiree Medical Expen	P0115771	092222	09/22/2022	308.87
00213255	09/27/2022	HERC RENTALS INC PW 1 TON PORT AIR CONDITIONER	P0115739	32827975-002	06/15/2022	4,462.64
00213256	09/27/2022	HOLMES WEDDLE & BARCOTT Invoice #813646 Professional	P0115692	813646/815120	07/12/2022	228.32
00213257	09/27/2022	HONEYWELL, MATTHEW V Invoice #1288 Professional Ser	P0115693	1288	08/30/2022	2,200.00
00213258	09/27/2022	INTERSECTION MEDIA LLC PUGET SOUND STARTS HERE PROGRA	P0115738	298992	08/31/2022	1,000.00
00213259	09/27/2022	ISSAQUAH JAIL, CITY OF April of 2020 - Jail Housing	P0115766	19000819	01/01/2022	13,968.00
00213260	09/27/2022	KC FINANCE Liquor Profits	P0115669	2143954	09/13/2022	1,834.98
00213261	09/27/2022	KC FINANCE Project # 1135622 RSD 77 AVE A	P0115742	121222-121223	08/31/2022	714.49
00213262	09/27/2022	KC TREASURY OPERATIONS Sample collection and lab anal	P0115733	121130	09/07/2022	5,730.00
00213263	09/27/2022	KCDA PURCHASING COOPERATIVE Mercer Room Floor Replacement	P0114230	300643406	06/27/2022	39,680.32
00213264	09/27/2022	KELLEY IMAGING SYSTEMS Copier Service Aug 2022 IN1133	P0115689	IN1133479	09/15/2022	749.94
00213265	09/27/2022	KROESENS UNIFORM COMPANY Patrol Uniform Supplies - Ofc.	P0115773	70026	09/21/2022	3,862.49
00213266	09/27/2022	LEOFF HEALTH & WELFARE TRUST FIRE RETIREES		OCTOBER22	10/01/2022	53,429.88
00213267	09/27/2022	LEOFF HEALTH & WELFARE TRUST POLICE RETIREES		OCTOBER22	10/01/2022	56,590.87
00213268	09/27/2022	LEXIPOL LLC Annual Law Enforcement Policy	P0115705	INVLEX12203	09/08/2022	9,886.84
00213269	09/27/2022	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		09.23.22	09/23/2022	215.00
00213270	09/27/2022	MI HARDWARE - POLICE MP Supplies - Invoice(s): 1450	P0115707	560500-090122	09/01/2022	163.26

Accounts Payable Report by Check Number

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00213271	09/27/2022	Montana State University MSU developing parenting websi	P0115749	W9712-1	08/30/2022	116,250.00
00213272	09/27/2022	MURRAYSMITH INC GENERATOR REPLACEMENT AT THE	P0110228	19-2659.00-26	09/12/2022	2,721.50
00213273	09/27/2022	National PELRA Spietz Membership Dues INV 146	P0115718	146	08/03/2022	93.75
00213274	09/27/2022	NW MODULAR SYSTEMS FURNITURE Pre-Owned Laminate Desk	P0115743	22-228	09/01/2022	547.75
00213275	09/27/2022	OMA CONSTRUCTION INC Lincoln Landing Shoreline and	P0115280	PP#3-2022	08/31/2022	66,807.93
00213276	09/27/2022	OSBORN CONSULTING INC East & West Mercer Way Trenchl	P0111770	7426	08/31/2022	2,278.92
00213277	09/27/2022	PACIFIC AIR CONTROL INC MERCER ISLAND FIRE STATION #92	P0115746	33940A	08/31/2022	7,200.63
00213278	09/27/2022	PEBBLE @ MIPC, THE Preschool scholarship	P0115761	090122B	09/01/2022	870.00
00213279	09/27/2022	PITNEY BOWES Q3 Folding Machine Lease INV	P0115688	3316262180	09/04/2022	1,053.76
00213280	09/27/2022	PITNEY BOWES INC Q2&3 Postage SLA Lease INV	P0115712	1021359439	09/15/2022	442.32
00213281	09/27/2022	POLICE ASSOCIATION PAYROLL EARLY WARRANTS		09.23.22	09/23/2022	2,599.12
00213282	09/27/2022	PUBLIC SAFETY TESTING INC Police Department - August 202	P0115758	2022-704	09/09/2022	77.00
00213283	09/27/2022	QUENCH USA INC 6/1/22-8/31/22 YFS	P0115804	INV04308266	09/01/2022	523.20
00213284	09/27/2022	REMOTE SATELLITE SYSTEMS INT'L EMAC Satellite Phone Service -	P0115706	00119727	09/12/2022	59.00
00213285	09/27/2022	SCHOENTRUP, WILLIAM LEOFF1 Retiree Medical Expense	P0115781	092222	09/22/2022	2,133.40
00213286	09/27/2022	SCORE Jail Housing - Invoice Date	P0115772	6230	09/16/2022	5,242.00
00213287	09/27/2022	SEATTLE BOAT COMPANY Marine Patrol Fuel - Patrol 14	P0115708	993-19972-62047	09/05/2022	638.19
00213288	09/27/2022	SMITH, RICHARD LEOFF1 Retiree Medical Expense	P0115777	092222	09/22/2022	30.00
00213289	09/27/2022	Staheli Trenchless Consultants 21-30 Basin 40 Sewer	P0114350	22-163	09/09/2022	38,968.47
00213290	09/27/2022	STERICYCLE INC On-Call Charges	P0115791	3006153622	08/31/2022	20.72
00213291	09/27/2022	SUMMIT LAW GROUP HR Professional Services Suppo	P0115717	139950	09/19/2022	5,788.75
00213292	09/27/2022	SUTTELL & HAMMER, P.S. PAYROLL EARLY WARRANTS		09.23.22	09/23/2022	883.88
00213293	09/27/2022	UNDERWATER SPORTS INC. Repair of Dive Team Drysuit -	P0115694	2004846	09/08/2022	225.71
00213294	09/27/2022	VERIZON WIRELESS Cell Charges/Fire	P0115792	9915177114	09/06/2022	36.24
00213295	09/27/2022	WA STATE DOL CONCEALED PISTOL LICENSES ISSU	P0115667	091322	09/21/2022	903.00
00213296	09/27/2022	WA WILDLIFE & REC COALITION 2022 WWRC MEMBERSHIP	P0115711	2022-WWRC	04/07/2022	400.00

Accounts Payable Report by Check Number

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00213297	09/27/2022	WALLACE, THOMAS LEOFF1 Retiree Medical Expense	P0115783	092222	09/22/2022	6,340.88
00213298	09/27/2022	WASHINGTON STATE PATROL June CPL Background Checks - In	P0115695	I23000695	09/07/2022	198.75
00213299	09/27/2022	WASPC Annual Dues - Cmdr Seifert -	P0115696	DUES 2022-00596	09/01/2022	75.00
00213300	09/27/2022	WEGNER, KEN LEOFF1 Retiree Medical Expense	P0115780	092222	09/22/2022	92.00
00213301	09/27/2022	WESCOM Repair radar unit - invoice #	P0115700	23592	09/09/2022	363.00
00213302	09/27/2022	WSCCCE AFSCME AFL-CIO PAYROLL EARLY WARRANTS		09.23.22	09/23/2022	2,648.80
00213303	09/27/2022	YAMADA, MARK Professional Consultation	P0115763	11682	09/06/2022	200.00
00213304	09/30/2022	ALL BATTERY SALES & SERVICE BATTERIES	P0115703	61260284	09/13/2022	541.03
00213305	09/30/2022	AQUATIC INFORMATICS INC. 2022 CROSS CONNECTION WEB TEST	P0115723	101998	09/16/2022	1,959.00
00213306	09/30/2022	AUBURN MECHANICAL HVAC systems failing	P0115796	26244	09/19/2022	2,682.42
00213307	09/30/2022	BELLEVUE, CITY OF ARCH CONTRIBUTIONS - 3RD QUART	P0115852	42570	06/06/2022	62,632.00
00213308	09/30/2022	Bellingham Lock & Safe RESEARCHED ACM SYSTEM POSSIBLE	P0115836	322776	06/30/2022	2,588.46
00213309	09/30/2022	BERK CONSULTING Comprehensive Plan Update (Inv	P0115721	R0010596	09/14/2022	48.75
00213310	09/30/2022	BLUE MOUNTAIN STREET RELATED UTILITY IMPROVE	P0111764	PP#3-2022	01/01/2022	10,822.06
00213311	09/30/2022	CACTUS PRODUCTIONS Creation of media to promote H	P0115827	1128	09/23/2022	5,000.00
00213312	09/30/2022	CAROLLO ENGINEERS INC BOOSTER CHLORINATION SYSTEM	P0108114	FB27522	09/15/2022	1,899.50
00213313	09/30/2022	CDW GOVERNMENT INC Adobe Acrobat Standard 2020 De	P0115770	CS61643	09/14/2022	1,432.51
00213314	09/30/2022	CenturyLink LUMEN - SEWER TELEMETRY	P0115843	601159817	09/04/2022	2,593.68
00213315	09/30/2022	CHEM-AQUA WATER TREATMENT PROGRAM	P0115798	7945267	09/26/2022	973.32
00213316	09/30/2022	CINTAS FIRST AID SUPPLIES	P0115753	5125537169	09/21/2022	150.08
00213317	09/30/2022	CRYSTAL AND SIERRA SPRINGS PW WATER DELIVERY	P0115680	14555831-090322	09/03/2022	3.76
00213318	09/30/2022	DUNN LUMBER COMPANY INVENTORY PURCHASES	P0115676	8930066	09/13/2022	826.19
00213319	09/30/2022	EASTSIDE FIRE & RESCUE 09/22 Fire Admin Services	P0115817	4960	09/26/2022	29,700.00
00213320	09/30/2022	ESA PEER REVIEW 2206-017 INVOICE 1	P0115849	177806	09/16/2022	1,356.00
00213321	09/30/2022	FERGUSON ENTERPRISES LLC INVENTORY PURCHASES	P0115640	1126782	09/20/2022	5,476.01
00213322	09/30/2022	GARDEN CYCLES RESTORATION WORK IN NORTH	P0114767	835	09/16/2022	14,539.53

Accounts Payable Report by Check Number

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00213323	09/30/2022	GCP WW HOLDCO LLC SAFETY BOOTS & MISC. WORK CLOT	P0115691	INV2050001494	09/12/2022	422.62
00213324	09/30/2022	GIS INC A CONTINENTAL MAPPING GIS SPPT BLK 2022 T&M	P0115757	10808	09/19/2022	11,311.58
00213325	09/30/2022	Government Finance Continued support for the Muni	P0115845	MI-0922-01	09/26/2022	1,995.00
00213326	09/30/2022	GRAINGER INVENTORY PURCHASES	P0115813	9454112120	09/22/2022	3,871.08
00213327	09/30/2022	H D FOWLER INVENTORY PURCHASES	P0115787	I6220576	09/22/2022	2,229.94
00213328	09/30/2022	HARBOR PACIFIC CONT INC. Booster Chlorination System Pr	P0113453	PP#8	01/01/2022	38,485.46
00213329	09/30/2022	HDR ENGINEERING INC 2022 Water Modeling & Fire Flo	P0114148	1200462636	09/19/2022	868.43
00213330	09/30/2022	HERC RENTALS INC 1 TON PORT AIR CONDITIONER	P0115794	33043341-002	09/16/2022	1,010.52
00213331	09/30/2022	HOME DEPOT CREDIT SERVICE 2" ELBOWS & COUPLINGS	P0115719	4102222	09/20/2022	137.23
00213332	09/30/2022	IMS INFRASTRUCTURE MANGT SRVS PERFESSIONAL SERVICES	P0115686	50528-2	08/31/2022	5,180.00
00213333	09/30/2022	JAFCO SEWER REPAIR LINER INSTALLATION	P0115795	I16350	08/31/2022	36,950.25
00213334	09/30/2022	KEY MECHANICAL FIRE STATION # 92 NEEDERMAN IN	P0115797	486448	09/21/2022	855.48
00213335	09/30/2022	KROESENS UNIFORM COMPANY Haix Station Boot	P0115775	69974	09/19/2022	2,077.57
00213336	09/30/2022	MARENAKOS ROCK CENTER WHITE RIVER BASALT (4.63 TONS)	P0115748	1078893-IN	09/20/2022	729.76
00213337	09/30/2022	METROPRESORT SEPT 2022 PRINTING & MAILING O	P0115829	IN647786	09/28/2022	1,547.67
00213338	09/30/2022	MI UTILITY BILLS AUG 2022 PAYMENT OF UTILITY BI	P0115715	083122B	08/31/2022	3,447.63
00213339	09/30/2022	MILLAD VI LLC HYDRANT METER DEPOSIT REFUND	P0115821	092722	09/27/2022	110.23
00213340	09/30/2022	Montana State University MSU developing parenting site	P0115822	W9712-2	09/15/2022	38,750.00
00213341	09/30/2022	OCCUPATIONAL HEALTH CTRS OF WA DOT PHYSICAL FOR DENNIS BAKER	P0115690	75746198	09/07/2022	403.00
00213342	09/30/2022	PACIFIC AIR CONTROL INC MERCER ISLAND MAINTENANCE SHO	P0115801	32995	09/21/2022	5,689.97
00213343	09/30/2022	PUGET SOUND REGIONAL COUNCIL Annual Membership Dues	P0115816	2023049	09/21/2022	18,544.00
00213344	09/30/2022	QUENCH USA INC 3/1/22-5/31/22 YFS	P0115802	INV03841390	03/01/2022	261.60
00213345	09/30/2022	Quickstart Learning Inc. Quickstart IT Training Master	P0115713	84084-VPA	09/20/2022	5,996.00
00213346	09/30/2022	RODDA PAINT CO TOUCH UP PAINT	P0115830	19945223	07/14/2022	389.64
00213347	09/30/2022	ROSE ENVIRONMENTAL LLC 12112 MICEC Moisture and Micr	P0115831	5417	09/09/2022	1,437.32
00213348	09/30/2022	RUDYS PLUMBING PLUMBING REPLACEMENT PW	P0115832	65693	09/01/2022	1,105.40

Accounts Payable Report by Check Number

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00213349	09/30/2022	Sarchin, Larry Deposit refund for Special Eve	P0115812	091922	09/19/2022	200.00
00213350	09/30/2022	SERVPRO OF EAST BELLEVUE WATER RESTORATION ASBESTOS TES	P0115837	5260601	08/23/2022	12,693.16
00213351	09/30/2022	SIGNS OF SEATTLE BENCH PLAQUE	P0115018	7590	08/24/2022	286.65
00213352	09/30/2022	STRYKER SALES, LLC MTS Power Load (New Aid Car)	P0115818	3858501 M	08/16/2022	28,948.32
00213353	09/30/2022	Stumpy Tree Service RESTORATION WORK IN PIONEER PA	P0114771	091222	09/12/2022	37,010.17
00213354	09/30/2022	SYSTEMS DESIGN WEST LLC 20221787 July22 EMS Billing	P0115815	20221787	09/15/2022	2,028.80
00213355	09/30/2022	THYSSENKRUPP ELEVATOR CORP FULL MAINT: COMMUNITY CENTER,	P0115838	3006794210	09/01/2022	3,211.19
00213356	09/30/2022	TOP FITNESS STORE SPIRIT CT800 ENT TREADMILL	P0115601	382-29614	09/01/2022	6,439.75
00213357	09/30/2022	TRAFFIC SAFETY SUPPLY STREET SIGNS	P0115650	INV052665	09/14/2022	214.28
00213358	09/30/2022	TRANSPO GROUP USA INC THRIFT SHOP PARKING LOT CONCEP	P0115078	28804	09/09/2022	5,581.34
00213359	09/30/2022	TSE, BIANCA Pro Tem Judge - 9/27/22, 7 hrs	P0115855	092722	09/27/2022	350.00
00213360	09/30/2022	US BANK 6608646 Annual Agreement LTGOR	P0115825	6608646	07/25/2022	900.00
00213361	09/30/2022	VERTIGIS NORTH AMERICA LTD 8/1/22-8/31/22 MI GEOCORTEX	P0115685	IN-VGNA-00003535	07/31/2022	9,020.00
00213362	09/30/2022	WA FITNESS SERVICES INC TREADMILL IS DEAD - TROUBLESHO	P0115839	W18176	08/23/2022	154.14
00213363	09/30/2022	Walker Consultants Inc. TOWN CENTER PARKING STUDY	P0115850	390013170006	08/25/2022	29,429.50
00213364	09/30/2022	WATSON ASPHALT PAVING CO 2022 ARTERIAL AND RESIDENTIAL	P0115147	PP#3-2022	08/31/2022	617,642.62
00213365	09/30/2022	WAVE ELECTRICAL LLC EOC GENERATOR POWER/PUBLIC WOR	P0115840	22113	09/08/2022	13,618.28
					Total	<u>1,727,129.39</u>

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	213366-213448	10/7/2022	\$699,015.06
			\$699,015.06

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: 104000 - Street Fund-Admin Key				
	00213435	SEHN, JACQUELINE	Refund Fee	25,082.24
	00213422	MIXDORF, SUND OG	OVERCHARGED IMPACT FEE	18,564.81
Org Key: 402000 - Water Fund-Admin Key				
	00213404	JOHN BANCHERO III	NO UPSIZE NEEDED	9,500.00
	00213404	JOHN BANCHERO III	NO UPSIZE NEEDED	3,826.00
P0115828	00213441	VALLEY ATHLETICS	INVENTORY PURCHASES	3,126.29
	00213408	KEREN & ISAAC GOTT	REFUND OVERPAY 00414076001	234.52
	00213438	SULLIVAN, MARGARET	REFUND OVERPAY 00747640001	165.16
	00213448	YEE YIN LEE	REFUND OVERPAY 00415125002	62.07
	00213385	CARIE, KATHLEEN	REFUND OVERPAY 001074500	25.49
	00213444	WALLACE S TOMY	REFUND OVERPAY 005246475	5.57
Org Key: 814074 - Garnishments				
	00213439	SUTTELL & HAMMER, P.S.	PAYROLL EARLY WARRANTS	883.88
	00213388	CHAPTER 13 TRUSTEE	PAYROLL EARLY WARRANTS	572.00
Org Key: 814075 - Mercer Island Emp Association				
	00213420	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	212.50
Org Key: AS1100 - Administrative Services				
	00213372	US BANK CORP PAYMENT SYS	Nameplates	34.57
Org Key: CA1300 - Public Records				
	00213372	US BANK CORP PAYMENT SYS	Tuition & Registrations	140.00
Org Key: CM1100 - Administration (CM)				
P0115880	00213421	MINUTEMAN PRESS - BELLEVUE	Parks Flyer	6,081.08
P0115884	00213366	MI US POSTAL SERVICE	BULK MAILER CONSOLIDATED PRESS	630.38
	00213372	US BANK CORP PAYMENT SYS	ICMA Travel	348.98
	00213372	US BANK CORP PAYMENT SYS	Nameplates	23.04
Org Key: CM1200 - City Clerk				
P0115882	00213389	CivicPlus	Web Hosting (City Code) Annual	2,330.65
Org Key: CM1400 - Communications				
	00213372	US BANK CORP PAYMENT SYS	Monthly subscription	15.96
	00213372	US BANK CORP PAYMENT SYS	Dues & Subscriptions	5.95
Org Key: CO6100 - City Council				
P0115881	00213391	DANIEL, KAMARIA	MITV 9/6 Council Meeting	330.00
P0115881	00213391	DANIEL, KAMARIA	MITV 9/20 Council Meeting	300.00
P0115881	00213391	DANIEL, KAMARIA	Transportation	80.00
	00213372	US BANK CORP PAYMENT SYS	Mayor Plaque	61.11
	00213372	US BANK CORP PAYMENT SYS	Computer Supplies	44.04
Org Key: CR1100 - Human Resources				
	00213372	US BANK CORP PAYMENT SYS	Tuition & Registrations	310.00
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	229.00
	00213372	US BANK CORP PAYMENT SYS	Tuition & Registrations	149.00
	00213372	US BANK CORP PAYMENT SYS	Recruitment advertisement	130.00
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	100.00
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	62.80

Date: 10/10/22

Report Name: Accounts Payable Report by GL Key

CouncilAP5

09:14:26

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	45.00
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	45.00
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	5.45
<i>Org Key: CR1300 - Payroll Services</i>				
	00213372	US BANK CORP PAYMENT SYS	Nameplates	46.08
<i>Org Key: DS0000 - Development Services-Revenue</i>				
	00213398	GEARHART, MARC	REFUND OVERPAYMENT	2,578.06
	00213406	KAPSNER HOMES	OVERPAYMENT	1,767.19
	00213419	MCDONALD, PAUL	OVERPAYMENT	580.94
	00213404	JOHN BANCHERO III	NO UPSIZE NEEDED	502.40
	00213380	BLUEFLAME COMFORT	NO WORK BEING DONE	283.20
	00213376	ALL CLIMATE HEATING & AIR	REFUND OVERPAY	177.00
	00213416	MAPLE VALLEY ELECTRIC	NO WORK BEING DONE	141.60
	00213423	MONARCH PLUMBING	DUPLICATE PERMIT	141.60
	00213404	JOHN BANCHERO III	NO UPSIZE NEEDED	15.07
<i>Org Key: DS1100 - Administration (DS)</i>				
	00213407	KENNEY, JOHN A	ARBOIST TRAINING CEU	303.41
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	140.00
<i>Org Key: DS1300 - Land Use Planning Svc</i>				
	00213372	US BANK CORP PAYMENT SYS	Nameplates	46.08
<i>Org Key: FN1100 - Administration (FN)</i>				
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	279.00
	00213372	US BANK CORP PAYMENT SYS	Nameplates	46.08
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	-41.57
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	-79.26
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	-279.00
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	-337.86
<i>Org Key: FR1100 - Administration (FR)</i>				
	00213372	US BANK CORP PAYMENT SYS	Household Supplies	365.09
	00213372	US BANK CORP PAYMENT SYS	Household Supplies	346.80
P0115892	00213377	Alvaria Inc	Monthly Telestaff Fees/Fire	165.15
	00213372	US BANK CORP PAYMENT SYS	Computer Supplies	122.09
	00213372	US BANK CORP PAYMENT SYS	Computer Supplies	116.58
	00213372	US BANK CORP PAYMENT SYS	Household Supplies	90.22
	00213372	US BANK CORP PAYMENT SYS	Household Supplies	87.28
	00213372	US BANK CORP PAYMENT SYS	Household Supplies	75.81
	00213425	NOVAK, JOHN	PAINT FOR ST 91	65.22
	00213372	US BANK CORP PAYMENT SYS	Household Supplies	41.58
	00213372	US BANK CORP PAYMENT SYS	Household Supplies	40.12
	00213372	US BANK CORP PAYMENT SYS	Computer Supplies	25.34
	00213372	US BANK CORP PAYMENT SYS	Household Supplies	19.52
	00213372	US BANK CORP PAYMENT SYS	Household Supplies	19.22
	00213372	US BANK CORP PAYMENT SYS	Household Supplies	18.71
	00213372	US BANK CORP PAYMENT SYS	Household Supplies	18.58
	00213372	US BANK CORP PAYMENT SYS	Household Supplies	8.80
	00213372	US BANK CORP PAYMENT SYS	Household Supplies	-53.89

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: FR1200 - Fire Marshal</i>				
	00213402	HICKS, JEROMY	PER DIEM FIRE CHEIF CONFERENCE	152.50
<i>Org Key: FR2100 - Fire Operations</i>				
P0113450	00213396	EPSCA	44 RADIOS FOR FIRE 2022	1,111.00
P0115893	00213411	KROESENS UNIFORM COMPANY	Acadia Duty Boots/Givens	385.11
P0115895	00213434	SEA WESTERN INC	SCBA Cylinder Repairs	308.83
	00213372	US BANK CORP PAYMENT SYS	Ship Uniforms	17.28
	00213372	US BANK CORP PAYMENT SYS	Ship Uniforms	12.00
	00213372	US BANK CORP PAYMENT SYS	Package Shipment	9.25
	00213372	US BANK CORP PAYMENT SYS	Package Shipment	1.98
P0113450	00213396	EPSCA	ACCESS FEE REBATE FIRE	-73.04
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0115891	00213375	AIRGAS USA LLC	Oxygen/Fire	29.95
<i>Org Key: FR4100 - Training</i>				
	00213372	US BANK CORP PAYMENT SYS	Training Class/McCoy	450.00
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0115860	00213428	RESERVE ACCOUNT	RESERVE FUND REFILL FOR POSTAG	2,500.00
P0115894	00213430	RICOH USA INC (FIRE)	Copier Rental/Fire	278.77
	00213372	US BANK CORP PAYMENT SYS	Professional Services	197.08
<i>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</i>				
	00213401	HAGSTROM, JAMES	LEOFF1 Medicare Reimb	653.20
	00213403	HILTNER, PETER	LEOFF1 Medicare Reimb	619.50
	00213379	BARNES, WILLIAM	LEOFF1 Medicare Reimb	271.10
	00213392	DEEDS, EDWARD G	LEOFF1 Medicare Reimb	271.10
	00213397	FORSMAN, LOWELL	LEOFF1 Medicare Reimb	271.10
	00213440	THOMPSON, JAMES	LEOFF1 Medicare Reimb	245.90
	00213433	SCHOENTRUP, WILLIAM	LEOFF1 Medicare Reimb	240.60
	00213373	ABBOTT, RICHARD	LEOFF1 Medicare Reimb	239.10
	00213400	GOODMAN, J C	LEOFF1 Medicare Reimb	239.00
	00213437	SMITH, RICHARD	LEOFF1 Medicare Reimb	220.70
	00213415	LYONS, STEVEN	LEOFF1 Medicare Reimb	211.80
	00213395	ELSOE, RONALD	LEOFF1 Medicare Reimb	208.30
	00213374	ADAMS, RONALD E	LEOFF1 Medicare Reimb	206.60
	00213412	KUHN, DAVID	LEOFF1 Medicare Reimb	205.60
	00213394	DOWD, PAUL	LEOFF1 Medicare Reimb	203.20
	00213381	BOOTH, GLENDON D	LEOFF1 Medicare Reimb	202.60
P0115823	00213413	LOISEAU, LERI M	LEOFF1 Retiree Medical Expens	198.71
	00213378	AUGUSTSON, THOR	LEOFF1 Medicare Reimb	192.80
	00213413	LOISEAU, LERI M	LEOFF1 Medicare Reimb	192.80
	00213445	WALLACE, THOMAS	LEOFF1 Medicare Reimb	183.10
	00213393	DEVENY, JAN P	LEOFF1 Medicare Reimb	182.00
	00213432	RUCKER, MANORD J	LEOFF1 Medicare Reimb	181.70
	00213447	WHEELER, DENNIS	LEOFF1 Medicare Reimb	181.70
	00213424	MYERS, JAMES S	LEOFF1 Medicare Reimb	179.80
	00213405	JOHNSON, CURTIS	LEOFF1 Medicare Reimb	175.50
	00213446	WEGNER, KEN	LEOFF1 Medicare Reimb	170.10
	00213427	RAMSAY, JON	LEOFF1 Medicare Reimb	136.20

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: GGM606 - Excess Retirement-Fire</i>				
	00213379	BARNES, WILLIAM	LEOFF1 Excess Benefit	2,162.44
	00213390	COOPER, ROBERT	LEOFF1 Excess Benefit	2,118.03
	00213405	JOHNSON, CURTIS	LEOFF1 Excess Benefit	1,220.32
	00213433	SCHOENTRUP, WILLIAM	LEOFF1 Excess Benefit	1,025.82
	00213427	RAMSAY, JON	LEOFF1 Excess Benefit	585.43
<i>Org Key: GGX620 - Custodial Disbursements</i>				
P0115889	00213443	WA ST TREASURER'S OFFICE	Remit NC Court Transmittal SEP	3,683.44
P0115889	00213443	WA ST TREASURER'S OFFICE	Remit NC Court Transmittal SEP	2,323.58
P0115889	00213443	WA ST TREASURER'S OFFICE	Remit NC Court Transmittal SEP	2,084.83
P0115890	00213443	WA ST TREASURER'S OFFICE	Remit MI Court Transmittal SEP	1,525.16
P0115890	00213443	WA ST TREASURER'S OFFICE	Remit MI Court Transmittal SEP	1,364.50
P0115889	00213443	WA ST TREASURER'S OFFICE	Remit NC Court Transmittal SEP	1,162.99
P0115889	00213443	WA ST TREASURER'S OFFICE	Remit NC Court Transmittal SEP	906.87
P0115890	00213443	WA ST TREASURER'S OFFICE	Remit MI Court Transmittal SEP	906.06
P0115890	00213443	WA ST TREASURER'S OFFICE	Remit MI Court Transmittal SEP	551.03
P0115889	00213443	WA ST TREASURER'S OFFICE	Remit NC Court Transmittal SEP	453.15
P0115889	00213443	WA ST TREASURER'S OFFICE	Remit NC Court Transmittal SEP	452.95
P0115890	00213443	WA ST TREASURER'S OFFICE	Remit MI Court Transmittal SEP	237.05
P0115890	00213443	WA ST TREASURER'S OFFICE	Remit MI Court Transmittal SEP	118.24
P0115890	00213443	WA ST TREASURER'S OFFICE	Remit MI Court Transmittal SEP	93.18
P0115890	00213443	WA ST TREASURER'S OFFICE	Remit MI Court Transmittal SEP	50.39
P0115890	00213443	WA ST TREASURER'S OFFICE	Remit MI Court Transmittal SEP	49.54
P0115890	00213443	WA ST TREASURER'S OFFICE	Remit MI Court Transmittal SEP	49.53
P0115890	00213443	WA ST TREASURER'S OFFICE	Remit MI Court Transmittal SEP	18.77
<i>Org Key: GT0108 - Technology Equipment Replaceme</i>				
	00213372	US BANK CORP PAYMENT SYS	Capital-Computer Equipment	1,092.20
	00213372	US BANK CORP PAYMENT SYS	Capital-Computer Equipment	550.48
<i>Org Key: IS1100 - IGS Mapping</i>				
P0115724	00213387	CDW GOVERNMENT INC	2 Adobe Acrobat Pro	270.02
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0115856	00213389	CivicPlus	MISCA Sub-Site INV 240807	1,500.00
P0113518	00213409	KING COUNTY FINANCE	I-NET MONTHLY SERVICES FROM	1,492.00
	00213372	US BANK CORP PAYMENT SYS	Computer Supplies	288.25
	00213372	US BANK CORP PAYMENT SYS	Computer Supplies	139.70
P0115905	00213431	Ringsquared Telecom LLC	LONG DISTANCE CALLING SEPTEMBE	96.93
	00213372	US BANK CORP PAYMENT SYS	Computer Supplies	66.03
	00213372	US BANK CORP PAYMENT SYS	Professional Services	57.90
	00213372	US BANK CORP PAYMENT SYS	Computer Supplies	52.82
	00213372	US BANK CORP PAYMENT SYS	Computer Supplies	48.40
	00213372	US BANK CORP PAYMENT SYS	Computer Supplies	23.10
	00213372	US BANK CORP PAYMENT SYS	Computer Supplies	19.81
	00213372	US BANK CORP PAYMENT SYS	Computer Supplies	18.62
	00213372	US BANK CORP PAYMENT SYS	Professional Services	13.21
	00213372	US BANK CORP PAYMENT SYS	Professional Services	5.92
<i>Org Key: IS3101 - GIS Analyst Water Fund</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0115724	00213387	CDW GOVERNMENT INC	2 Adobe Acrobat Pro	270.02
<i>Org Key: IS3102 - GIS Analyst Sewer Fund</i>				
P0115724	00213387	CDW GOVERNMENT INC	2 Adobe Acrobat Pro	270.02
<i>Org Key: IS3103 - GIS Analyst Storm Fund</i>				
P0115724	00213387	CDW GOVERNMENT INC	2 Adobe Acrobat Pro	270.02
<i>Org Key: MT2100 - Roadway Maintenance</i>				
	00213371	PUGET SOUND ENERGY	78 AVE SE & SE 30 ST	422.24
	00213371	PUGET SOUND ENERGY	SE 28 ST & 81 PL SE	313.72
	00213371	PUGET SOUND ENERGY	77 AVE SE & SE 27 ST	282.06
	00213371	PUGET SOUND ENERGY	IRRIGATION - TREE LIGHT	204.63
	00213371	PUGET SOUND ENERGY	81 AVE SE & N MERCER WAY	157.90
	00213371	PUGET SOUND ENERGY	76TH AVE SE & SE 24TH ST	156.54
	00213371	PUGET SOUND ENERGY	84TH AV SE/ SE 26 ST	108.57
	00213371	PUGET SOUND ENERGY	W SIDE 80TH AVE SE & S SIDE I9	65.46
	00213371	PUGET SOUND ENERGY	7806 SE 27TH ST	62.83
	00213371	PUGET SOUND ENERGY	7707 SE 27TH ST SIGNAL	61.53
	00213371	PUGET SOUND ENERGY	3853 ISLAND CREST WAY	56.34
	00213371	PUGET SOUND ENERGY	80TH AV SE/ SE 28 ST	53.17
	00213371	PUGET SOUND ENERGY	4030 86TH AVE SE	49.87
	00213371	PUGET SOUND ENERGY	4700 ISLAND CREST WAY	40.57
	00213371	PUGET SOUND ENERGY	3200 81ST PL SE	39.82
	00213371	PUGET SOUND ENERGY	4200 ISLAND CREST WAY	30.80
	00213371	PUGET SOUND ENERGY	SE 36 ST & E MERCER WAY	28.48
	00213371	PUGET SOUND ENERGY	SE 78TH & 84TH AVE SE	13.13
	00213371	PUGET SOUND ENERGY	5700 ISLAND CREST WAY	9.73
	00213371	PUGET SOUND ENERGY	8450 N MERCER WAY	7.77
	00213371	PUGET SOUND ENERGY	78TH AVE/ SE 24 ST	7.76
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
	00213371	PUGET SOUND ENERGY	84TH AVE SE & 72ND ST	13.37
	00213371	PUGET SOUND ENERGY	8450 N MERCER WAY	1.51
<i>Org Key: MT3100 - Water Distribution</i>				
	00213371	PUGET SOUND ENERGY	4320 88TH AVE SE	4,809.95
	00213371	PUGET SOUND ENERGY	3204 74TH AVE SE	211.41
<i>Org Key: MT3300 - Water Associated Costs</i>				
	00213372	US BANK CORP PAYMENT SYS	DOH Certification Application	87.00
	00213382	BOROVINA, RAYMOND	MILEAGE REIM	55.75
	00213372	US BANK CORP PAYMENT SYS	Convenience Fee for Certificat	1.74
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00213371	PUGET SOUND ENERGY	2239 60TH AVE SE	489.32
	00213371	PUGET SOUND ENERGY	3309 97TH AVE SE	285.58
	00213371	PUGET SOUND ENERGY	PUMP STATION #19	204.33
	00213371	PUGET SOUND ENERGY	PUMP STATION #21	199.50
	00213371	PUGET SOUND ENERGY	5406 96TH AVE SE	182.55
	00213371	PUGET SOUND ENERGY	9855 SE 42ND ST	170.30
	00213371	PUGET SOUND ENERGY	8440 BENOTHO PLACE	168.20
	00213371	PUGET SOUND ENERGY	5495 W MERCER WAY	166.42

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00213371	PUGET SOUND ENERGY	7207 W MERCER WAY	162.30
	00213371	PUGET SOUND ENERGY	6234 E MERCER WAY	161.34
	00213371	PUGET SOUND ENERGY	4606 EAST MERCER WAY	128.96
	00213371	PUGET SOUND ENERGY	PUMP STATION #17	118.70
	00213371	PUGET SOUND ENERGY	PUMP STATION #10	97.64
	00213371	PUGET SOUND ENERGY	PUMP STATION # 15	86.33
	00213371	PUGET SOUND ENERGY	PUMP STATION #1	68.77
	00213371	PUGET SOUND ENERGY	4009 WEST MERCER WAY	68.19
	00213371	PUGET SOUND ENERGY	4313 FOREST AVE SE	61.13
	00213371	PUGET SOUND ENERGY	4008 EAST MERCER WAY	33.58
Org Key: MT3600 - Sewer Associated Costs				
	00213372	US BANK CORP PAYMENT SYS	Conference Registration Washin	440.00
	00213414	LOVELL, MARCUS	WWCPA SEWER SCHOOL	167.75
	00213417	MARTIN, ERIC	WWCPA SEWER SCHOOL	167.75
	00213372	US BANK CORP PAYMENT SYS	Traffic Control Re-certificati	119.00
Org Key: MT3800 - Storm Drainage				
	00213372	US BANK CORP PAYMENT SYS	Office Supplies	986.71
Org Key: MT4150 - Support Services - Clearing				
P0113450	00213396	EPSCA	1 RADIO FOR MAINTENANCE	25.25
P0113450	00213396	EPSCA	ACCESS FEE REBATE MAINT	-1.66
Org Key: MT4200 - Building Services				
	00213371	PUGET SOUND ENERGY	9611 SE 36TH ST	6,028.65
	00213371	PUGET SOUND ENERGY	9601 SE 36TH ST	1,654.63
	00213371	PUGET SOUND ENERGY	3030 78TH AVE SE	1,613.60
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	1,181.37
	00213371	PUGET SOUND ENERGY	8473 SE 68TH ST	1,130.01
	00213371	PUGET SOUND ENERGY	9611 SE 36TH ST	173.34
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	86.98
	00213371	PUGET SOUND ENERGY	9100 SE 42ND ST #CHAR	34.03
	00213372	US BANK CORP PAYMENT SYS	Nameplates	23.04
Org Key: MT4210 - Building Landscaping				
P0111281	00213383	BRIGHT HORIZON LAWN CARE	CITY HALL, CITY SHOP, FS 91,92	2,786.20
Org Key: MT4502 - Sewer Administration				
P0113196	00213410	KING COUNTY TREASURY	JAN-DEC 2022 MONTHLY SEWER CHA	424,953.75
Org Key: MT6100 - Park Maintenance				
	00213371	PUGET SOUND ENERGY	5501 ISLAND CREST WAY	1,104.73
	00213372	US BANK CORP PAYMENT SYS	maintenance class	135.00
P0115907	00213426	OCCUPATIONAL HEALTH CTRS OF WA	DOT RECERT FLYNN, THOMAS	116.00
	00213371	PUGET SOUND ENERGY	7677 SE 32ND ST	70.83
	00213371	PUGET SOUND ENERGY	4101 82ND AVE SE	32.44
	00213371	PUGET SOUND ENERGY	CLARK BCH PK LOT & UTL	31.63
	00213371	PUGET SOUND ENERGY	5960 60TH AVE SE	23.80
	00213371	PUGET SOUND ENERGY	GROVELAND PARK	23.57
	00213371	PUGET SOUND ENERGY	2835 60TH AVE SE	14.65
Org Key: MT6200 - Athletic Field Maintenance				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00213372	US BANK CORP PAYMENT SYS	pitching mound	840.00
<i>Org Key: MT6500 - Luther Burbank Park Maint</i>				
	00213371	PUGET SOUND ENERGY	LUTHER BURBANK PARK	851.87
P0115906	00213426	OCCUPATIONAL HEALTH CTRS OF WA	DOT RECERT SHAW, TYLER	116.00
<i>Org Key: MT6600 - Park Maint School Fields</i>				
	00213372	US BANK CORP PAYMENT SYS	Islander Middle School toilet	395.00
	00213371	PUGET SOUND ENERGY	8225 SE 72ND ST	192.91
<i>Org Key: MT6800 - Trails Maintenance</i>				
	00213372	US BANK CORP PAYMENT SYS	trails hardware	609.53
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	108.57
<i>Org Key: MT6900 - Aubrey Davis Park Maint</i>				
	00213372	US BANK CORP PAYMENT SYS	Boat launch toilet	395.00
	00213372	US BANK CORP PAYMENT SYS	Lid C toilet	395.00
	00213371	PUGET SOUND ENERGY	3600 E MERCER WAY	66.00
	00213371	PUGET SOUND ENERGY	2100 72ND AVE SE	61.65
	00213371	PUGET SOUND ENERGY	SE 22 ST & 66TH AVE SE	50.82
	00213371	PUGET SOUND ENERGY	3600 E MERCER WAY	16.43
	00213371	PUGET SOUND ENERGY	N MERCER WAY & E MER WAY	4.06
<i>Org Key: PA0100 - Open Space Management</i>				
	00213372	US BANK CORP PAYMENT SYS	Community Forestry conference	399.00
	00213372	US BANK CORP PAYMENT SYS	Soil for nursery plants	131.98
	00213372	US BANK CORP PAYMENT SYS	volunteer tools	55.00
	00213372	US BANK CORP PAYMENT SYS	Volunteer Program snacks	23.16
	00213372	US BANK CORP PAYMENT SYS	Supplies for volunteer events	22.02
	00213372	US BANK CORP PAYMENT SYS	volunteer event supplies	8.79
<i>Org Key: PA0109 - Aubrey Davis Park Trail Safety</i>				
P0110899	00213442	WA ST DEPT OF TRANSPORTATION	JZ AUBREY DAVIS PARK SAFETY	82.18
<i>Org Key: PA0129 - Pioneer Park/Engstrom OS Fores</i>				
	00213372	US BANK CORP PAYMENT SYS	Volunteer Program snacks	92.66
	00213372	US BANK CORP PAYMENT SYS	volunteer tools	55.00
	00213372	US BANK CORP PAYMENT SYS	Soil for nursery plants	33.00
<i>Org Key: PA122D - LB Storm Drainage KC Flood Con</i>				
P0113911	00213399	GEOENGINEERS INC	LUTHER BURBANK UPLAND	153.75
<i>Org Key: PO1100 - Administration (PO)</i>				
	00213436	SEIFERT, MIKE	NYPD TRAINING SEMINAR	620.00
	00213372	US BANK CORP PAYMENT SYS	Local foods for cultural excha	208.64
	00213372	US BANK CORP PAYMENT SYS	Local foods for cultural excha	127.75
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	62.62
	00213372	US BANK CORP PAYMENT SYS	Nameplates	23.04
<i>Org Key: PO1350 - Police Emergency Management</i>				
	00213372	US BANK CORP PAYMENT SYS	Fire Extinguisher(s) recharge	407.37
	00213372	US BANK CORP PAYMENT SYS	ID Card and CPL Card Printer r	371.64
P0113450	00213396	EPSCA	13 RADIOS FOR EMERGENCY DEPT	328.25
P0113450	00213396	EPSCA	ACCESS FEE REBATE EMERGENCY	-21.58

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: PO1650 - Regional Radio Operations				
P0113450	00213396	EPSCA	60 RADIOS FOR POLICE DEPARTMEN	1,515.00
P0113450	00213396	EPSCA	ACCESS FEE REBATE POLICE	-99.60
Org Key: PO1700 - Records and Property				
	00213372	US BANK CORP PAYMENT SYS	FEE	3,618.24
	00213372	US BANK CORP PAYMENT SYS	Replacement Desk - Evidence Ro	204.65
	00213372	US BANK CORP PAYMENT SYS	Evidence Room Desk Monitor Sup	28.61
	00213372	US BANK CORP PAYMENT SYS	Evidence Room Desk Supplies	27.51
Org Key: PO2100 - Patrol Division				
	00213372	US BANK CORP PAYMENT SYS	Evidence Supplies	27.51
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	25.00
Org Key: PO2200 - Marine Patrol				
	00213372	US BANK CORP PAYMENT SYS	Buoy supplies	345.85
	00213372	US BANK CORP PAYMENT SYS	Dive team gear	138.55
	00213372	US BANK CORP PAYMENT SYS	Buoy supplies	100.00
	00213372	US BANK CORP PAYMENT SYS	Buoy supplies.	-13.68
Org Key: PO4300 - Police Training				
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	590.00
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	129.00
Org Key: PR1100 - Administration (PR)				
	00213372	US BANK CORP PAYMENT SYS	NRPA Cert application	314.00
	00213372	US BANK CORP PAYMENT SYS	NRPA CPRP Registration	270.00
	00213372	US BANK CORP PAYMENT SYS	Pickleballs- box of 100	220.19
	00213372	US BANK CORP PAYMENT SYS	First Aid/CPR - Christopher Ke	117.00
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	1.00
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	1.00
Org Key: PR1500 - Urban Forest Management				
	00213372	US BANK CORP PAYMENT SYS	Tuition & Registrations	663.00
Org Key: PR4100 - Community Center				
	00213371	PUGET SOUND ENERGY	8236 SE 24TH ST	5,554.59
P0111281	00213383	BRIGHT HORIZON LAWN CARE	2021-2022 MI FACILITY LANDSCA	1,685.19
	00213371	PUGET SOUND ENERGY	8236 SE 24TH ST	43.81
Org Key: ST0020 - ST Long Term Parking				
	00213371	PUGET SOUND ENERGY	7810 SE 27TH ST	48.40
Org Key: SU0113 - SCADA System Replacement-Sewer				
P0103284	00213384	BROWN AND CALDWELL CONSULTANTS	PH1 SCADA EQUIPMENT REPLACEMEN	22,065.91
Org Key: WU0102 - SCADA System Replacement-Water				
P0103284	00213384	BROWN AND CALDWELL CONSULTANTS	PH1 SCADA EQUIPMENT REPLACEMEN	7,115.80
Org Key: WU0103 - Water Reservoir Improvements				
P0111379	00213429	RH2 ENGINEERING INC	RESERVOIR IMPROVEMENTS ASSESSM	24,826.99
P0111379	00213429	RH2 ENGINEERING INC	RESERVOIR IMPROVEMENTS ASSESSM	6,107.25
Org Key: WU0175 - ARPA-PRV Replacement Design				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0114151	00213386	CAROLLO ENGINEERS INC	Risk and Resilience Assessment	30,153.00
<i>Org Key: YF1100 - YFS General Services</i>				
	00213372	US BANK CORP PAYMENT SYS	Telehealth platform subscripti	953.47
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	318.14
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	165.04
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	121.88
	00213418	MATTSON, JULIE	PROFESSIONAL LICENSE	116.00
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	55.05
	00213372	US BANK CORP PAYMENT SYS	Telehealth platform subscripti	35.10
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	17.57
	00213372	US BANK CORP PAYMENT SYS	Therapy resource subscription	5.35
	00213372	US BANK CORP PAYMENT SYS	office supplies	4.67
	00213372	US BANK CORP PAYMENT SYS	office supplies	2.68
<i>Org Key: YF1200 - Thrift Shop</i>				
P0111281	00213383	BRIGHTHORIZON LAWN CARE	2021-2022 MI FACILITY LANDSCAP	808.96
	00213371	PUGET SOUND ENERGY	7710 SE 34TH ST	719.47
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	255.89
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	170.43
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	143.24
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	43.26
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	29.67
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	19.51
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	14.99
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	10.92
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	10.03
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	7.71
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	6.61
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	5.00
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	4.00
<i>Org Key: YF2600 - Family Assistance</i>				
	00213372	US BANK CORP PAYMENT SYS	Back to School program gift ca	1,000.00
	00213372	US BANK CORP PAYMENT SYS	Back to School program gift ca	1,000.00
	00213372	US BANK CORP PAYMENT SYS	Back to School program gift ca	850.00
	00213372	US BANK CORP PAYMENT SYS	Back to School program gift ca	400.00
	00213372	US BANK CORP PAYMENT SYS	Misc-Emergency Assistance	250.00
	00213372	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	165.00
	00213372	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	117.45
	00213372	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	79.57
	00213372	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	67.85
	00213372	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	52.22
	00213372	US BANK CORP PAYMENT SYS	Back to School program gift ca	50.00
	00213372	US BANK CORP PAYMENT SYS	Back to School program gift ca	50.00
	00213372	US BANK CORP PAYMENT SYS	Back to School program gift ca	50.00
	00213372	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	36.35
<i>Org Key: YF2850 - Federal SPF Grant</i>				
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	943.01
	00213372	US BANK CORP PAYMENT SYS	Operating Supplies	220.20

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
			Total	699,015.06

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00213366	10/04/2022	MI US POSTAL SERVICE	P0115884	100422	10/04/2022	630.38
		BULK MAILER CONSOLIDATED PRESS				
00213371	10/04/2022	PUGET SOUND ENERGY		9297-AUG22	09/15/2022	29,608.22
		78TH AVE/ SE 24 ST				
00213372	10/04/2022	US BANK CORP PAYMENT SYS		5539SEPT22	09/06/2022	28,340.23
		Nameplates				
00213373	10/07/2022	ABBOTT, RICHARD		OCT2022B	10/01/2022	239.10
		LEOFF1 Medicare Reimb				
00213374	10/07/2022	ADAMS, RONALD E		OCT2022B	10/01/2022	206.60
		LEOFF1 Medicare Reimb				
00213375	10/07/2022	AIRGAS USA LLC	P0115891	9130258332	09/20/2022	29.95
		Oxygen/Fire				
00213376	10/07/2022	ALL CLIMATE HEATING & AIR		2205-264	09/29/2022	177.00
		REFUND OVERPAY				
00213377	10/07/2022	Alvaria Inc	P0115892	ASI73452	10/05/2022	165.15
		Monthly Telestaff Fees/Fire				
00213378	10/07/2022	AUGUSTSON, THOR		OCT2022B	10/01/2022	192.80
		LEOFF1 Medicare Reimb				
00213379	10/07/2022	BARNES, WILLIAM		OCT2022A	10/01/2022	2,433.54
		LEOFF1 Medicare Reimb				
00213380	10/07/2022	BLUEFLAME COMFORT		2209-035/36	09/30/2022	283.20
		NO WORK BEING DONE				
00213381	10/07/2022	BOOTH, GLENDON D		OCT2022B	10/01/2022	202.60
		LEOFF1 Medicare Reimb				
00213382	10/07/2022	BOROVINA, RAYMOND		091622	09/16/2022	55.75
		MILEAGE REIM				
00213383	10/07/2022	BRIGHT HORIZON LAWN CARE	P0111281	005/8 AUGUST2202	08/01/2022	5,280.35
		CITY HALL, CITY SHOP, FS 91,92				
00213384	10/07/2022	BROWN AND CALDWELL CONSULTANTS	SP0103284	14452308	08/12/2022	29,181.71
		PH1 SCADA EQUIPMENT REPLACEMENT				
00213385	10/07/2022	CARIE, KATHLEEN		092922	09/29/2022	25.49
		REFUND OVERPAY 001074500				
00213386	10/07/2022	CAROLLO ENGINEERS INC	P0114151	FB27544	09/15/2022	30,153.00
		Risk and Resilience Assessment				
00213387	10/07/2022	CDW GOVERNMENT INC	P0115724	CX76697	09/22/2022	1,080.08
		2 Adobe Acrobat Pro				
00213388	10/07/2022	CHAPTER 13 TRUSTEE		100722	10/07/2022	572.00
		PAYROLL EARLY WARRANTS				
00213389	10/07/2022	CivicPlus	P0115856	240807	09/23/2022	3,830.65
		Web Hosting (City Code) Annual				
00213390	10/07/2022	COOPER, ROBERT		OCT2022A	10/01/2022	2,118.03
		LEOFF1 Excess Benefit				
00213391	10/07/2022	DANIEL, KAMARIA	P0115881	07	09/01/2022	710.00
		MITV 9/6 Council Meeting				
00213392	10/07/2022	DEEDS, EDWARD G		OCT2022B	10/01/2022	271.10
		LEOFF1 Medicare Reimb				
00213393	10/07/2022	DEVENY, JAN P		OCT2022B	10/01/2022	182.00
		LEOFF1 Medicare Reimb				
00213394	10/07/2022	DOWD, PAUL		OCT2022B	10/01/2022	203.20
		LEOFF1 Medicare Reimb				
00213395	10/07/2022	ELSOE, RONALD		OCT2022B	10/01/2022	208.30
		LEOFF1 Medicare Reimb				

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00213396	10/07/2022	EPSCA 44 RADIOS FOR FIRE 2022	P0113450	10902	09/01/2022	2,783.62
00213397	10/07/2022	FORSMAN, LOWELL LEOFF1 Medicare Reimb		OCT2022B	10/01/2022	271.10
00213398	10/07/2022	GEARHART, MARC REFUND OVERPAYMENT		100522	10/05/2022	2,578.06
00213399	10/07/2022	GEOENGINEERS INC LUTHER BURBANK UPLAND IMPROVEM	P0113911	0182848	09/23/2022	153.75
00213400	10/07/2022	GOODMAN, J C LEOFF1 Medicare Reimb		OCT2022B	10/01/2022	239.00
00213401	10/07/2022	HAGSTROM, JAMES LEOFF1 Medicare Reimb		OCT2022B	10/01/2022	653.20
00213402	10/07/2022	HICKS, JEROMY PER DIEM FIRE CHEIF CONFERENCE		092022	09/20/2022	152.50
00213403	10/07/2022	HILTNER, PETER LEOFF1 Medicare Reimb		OCT2022B	10/01/2022	619.50
00213404	10/07/2022	JOHN BANCHERO III NO UPSIZE NEEDED		2004-091	09/20/2022	13,843.47
00213405	10/07/2022	JOHNSON, CURTIS LEOFF1 Medicare Reimb		OCT2022A	10/01/2022	1,395.82
00213406	10/07/2022	KAPSNER HOMES OVERPAYMENT		2201-163	09/29/2022	1,767.19
00213407	10/07/2022	KENNEY, JOHN A ARBOIST TRAINING CEU		093022	09/30/2022	303.41
00213408	10/07/2022	KEREN & ISAAC GOTT REFUND OVERPAY 00414076001		092922	09/29/2022	234.52
00213409	10/07/2022	KING COUNTY FINANCE I-NET MONTHLY SERVICES FROM	P0113518	11012823	08/31/2022	1,492.00
00213410	10/07/2022	KING COUNTY TREASURY JAN-DEC 2022 MONTHLY SEWER CHA	P0113196	30035672	10/01/2022	424,953.75
00213411	10/07/2022	KROESENS UNIFORM COMPANY Acadia Duty Boots/Givens	P0115893	70207	09/30/2022	385.11
00213412	10/07/2022	KUHN, DAVID LEOFF1 Medicare Reimb		OCT2022B	10/01/2022	205.60
00213413	10/07/2022	LOISEAU, LERI M LEOFF1 Medicare Reimb	P0115823	092822	09/28/2022	391.51
00213414	10/07/2022	LOVELL, MARCUS WWCPA SEWER SCHOOL		091322	09/13/2022	167.75
00213415	10/07/2022	LYONS, STEVEN LEOFF1 Medicare Reimb		OCT2022B	10/01/2022	211.80
00213416	10/07/2022	MAPLE VALLEY ELECTRIC NO WORK BEING DONE		093022	09/30/2022	141.60
00213417	10/07/2022	MARTIN, ERIC WWCPA SEWER SCHOOL		091322	09/13/2022	167.75
00213418	10/07/2022	MATTSON, JULIE PROFESSIONAL LICENSE		071122	07/11/2022	116.00
00213419	10/07/2022	MCDONALD, PAUL OVERPAYMENT		092322	09/23/2022	580.94
00213420	10/07/2022	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		100722	10/07/2022	212.50
00213421	10/07/2022	MINUTEMAN PRESS - BELLEVUE Parks Flyer	P0115880	55889	09/28/2022	6,081.08

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00213422	10/07/2022	MIXDORF, SUNDOG OVERCHARGED IMPACT FEE		2012-201	09/20/2022	18,564.81
00213423	10/07/2022	MONARCH PLUMBING DUPLICATE PERMIT		092922	09/29/2022	141.60
00213424	10/07/2022	MYERS, JAMES S LEOFF1 Medicare Reimb		OCT2022B	10/01/2022	179.80
00213425	10/07/2022	NOVAK, JOHN PAINT FOR ST 91		082622	08/26/2022	65.22
00213426	10/07/2022	OCCUPATIONAL HEALTH CTRS OF WA DOT RECERT FLYNN, THOMAS	P0115906	74999626	04/06/2022	232.00
00213427	10/07/2022	RAMSAY, JON LEOFF1 Medicare Reimb		OCT2022A	10/01/2022	721.63
00213428	10/07/2022	RESERVE ACCOUNT RESERVE FUND REFILL FOR POSTAG	P0115860	093022	09/30/2022	2,500.00
00213429	10/07/2022	RH2 ENGINEERING INC RESERVOIR IMPROVEMENTS ASSESSM	P0111379	87578	09/20/2022	30,934.24
00213430	10/07/2022	RICOH USA INC (FIRE) Copier Rental/Fire	P0115894	106542118	09/21/2022	278.77
00213431	10/07/2022	Ringsquared Telecom LLC LONG DISTANCE CALLING SEPTEMBE	P0115905	IN49862	10/03/2022	96.93
00213432	10/07/2022	RUCKER, MANORD J LEOFF1 Medicare Reimb		OCT2022B	10/01/2022	181.70
00213433	10/07/2022	SCHOENTRUP, WILLIAM LEOFF1 Medicare Reimb		OCT2022A	10/01/2022	1,266.42
00213434	10/07/2022	SEA WESTERN INC SCBA Cylinder Repairs	P0115895	INV18149	08/29/2022	308.83
00213435	10/07/2022	SEHN, JACQUELINE Refund Fee		2108-225	09/20/2022	25,082.24
00213436	10/07/2022	SEIFERT, MIKE NYPD TRAINING SEMINAR		092822	09/28/2022	620.00
00213437	10/07/2022	SMITH, RICHARD LEOFF1 Medicare Reimb		OCT2022B	10/01/2022	220.70
00213438	10/07/2022	SULLIVAN, MARGARET REFUND OVERPAY 00747640001		092922	09/29/2022	165.16
00213439	10/07/2022	SUTTELL & HAMMER, P.S. PAYROLL EARLY WARRANTS		100722	10/07/2022	883.88
00213440	10/07/2022	THOMPSON, JAMES LEOFF1 Medicare Reimb		OCT2022B	10/01/2022	245.90
00213441	10/07/2022	VALLEY ATHLETICS INVENTORY PURCHASES	P0115828	47287	09/21/2022	3,126.29
00213442	10/07/2022	WA ST DEPT OF TRANSPORTATION JZ AUBREY DAVIS PARK SAFETY	P0110899	RE41JZ1035L006	09/19/2022	82.18
00213443	10/07/2022	WA ST TREASURER'S OFFICE Remit MI Court Transmittal SEP	P0115889	SEPT22B	09/01/2022	16,031.26
00213444	10/07/2022	WALLACE S TOMY REFUND OVERPAY 005246475		092922	09/29/2022	5.57
00213445	10/07/2022	WALLACE, THOMAS LEOFF1 Medicare Reimb		OCT2022B	10/01/2022	183.10
00213446	10/07/2022	WEGNER, KEN LEOFF1 Medicare Reimb		OCT2022B	10/01/2022	170.10
00213447	10/07/2022	WHEELER, DENNIS LEOFF1 Medicare Reimb		OCT2022B	10/01/2022	181.70

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00213448	10/07/2022	YEE YIN LEE		092922	09/29/2022	62.07
		REFUND OVERPAY 00415125002				
Total						699,015.06



CITY COUNCIL MINUTES SPECIAL HYBRID MEETING (EXECUTIVE SESSION) SEPTEMBER 30, 2022

CALL TO ORDER & ROLL CALL

Mayor Salim Nice called the Special Meeting to order at 11:00 am from a remote location.

Mayor Salim Nice, Deputy David Rosenbaum and Councilmembers Craig Reynolds, Wendy Weiker, and Ted Weinberg participated in person in the Farside Room at City Hall

Lisa Anderl, Jake Jacobson, participated remotely using the teleconferencing platform Microsoft Teams.

City Manager Jessi Bon and City Attorney Bio Park participated in the executive session.

EXECUTIVE SESSION

At 11:00 am, Mayor Nice convened an Executive Session pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel litigation or potential litigation to which the City is, or is likely to become, a party, when public knowledge of the discussion is likely to result in an adverse legal or financial consequence to the City and to plan or adopt the strategy or position to be taken by the City Council during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b).

At 12:30 pm, Mayor Nice adjourned the Executive Session.

No action was taken following the Executive Session.

ADJOURNMENT

The Special Meeting adjourned at 12:30 pm.

Attest:

Salim Nice, Mayor

Andrea Larson, City Clerk



CITY COUNCIL MINUTES SPECIAL HYBRID MEETING OCTOBER 3, 2022

Item 5.

CALL TO ORDER & ROLL CALL

Mayor Salim Nice called the special meeting to order at 5:00 pm in the Council Chambers at City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Mayor Salim Nice, Deputy Mayor David Rosenbaum (arrived at 5:01 pm) and Councilmembers, Jake Jacobson, Craig Reynolds, Wendy Weiker (arrived 6:44pm) and Ted Weinberg participated in person in Council Chambers. Councilmember Lisa Anderl joined by Zoom.

PLEDGE OF ALLEGIANCE

The City Council delivered the Pledge of Allegiance.

AGENDA APPROVAL

It was moved by Weinberg; seconded by Reynolds to:

Approve the agenda.

PASSED: 6-0

FOR: 6 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, and Weinberg)

ABSENT: 1 (Weiker)

STUDY SESSION

AB 6161: Town Center Parking Study Update

Interim CPD Director Jeff Thomas and CIP Project Manager Sarah Bluvas provided an overview of the agenda and introduced the consultant team from Walker Consultants.

Chrissy Mancini Nichols, Walker Consultants, presented the Town Center parking study. She presented the background of the project, how the parking is utilized in Town Center, and the impacts on freight, delivery, and loading. Ms. Nichols also presented a summary of the outreach that has been done to-date, presented a look at the guiding principles that were used in the parking study, and presented potential near-term and long-term strategies to manage parking.

Council provided consensus on including Parking Strategies Nos. 1, 2a, 2b, 3, 4, 5, 7, and 10.

Council gave consensus on Parking Strategy No. 6 and to pause it until other strategies are considered.

Council gave consensus to modify Parking Strategy No. 8a to study the reconfiguration of 77th and evaluate on street parking and bike lanes.

Council gave consensus to Parking Strategy No. 11 with striking bullet three.

Council received the presentation and asked questions of staff and the consultants.

City Council took recess from 6:16 pm - 6:22 pm

CITY MANAGER REPORT

City Manager Bon reported on the following items:

- **Council, Boards & Commission Meetings Update:** Hybrid City Council meeting on October 18, Parks & Recreation Commission Hybrid meeting on October 6 and Utility Board Hybrid meeting on October 13.
- **WSDOT I-90 Closures**
- **City Services Updates:** MICEC Fitness Room getting a fresh look, MICEC updating operating hours beginning in November, Mental Illness Awareness week, YFS Healthy Youth Initiative has launched TakeFiveMI, YFS hosting fall session of *Guiding Good Choices*, October is National Arts & Humanities month.
- **Upcoming Events:** Homecoming Parade on October 7, Town Hall with King County Councilmember Claudia Balducci at MICEC on October 8, Celebrate Arbor Day, Rocktober event for MI seniors at MICEC on October 21, Town Center Trick or Treating on October 28, Pumpkin Walk on October 30, Thrift Shop update - incredible Labor Day Sale and new volunteers.
- **News:** Police Commander Seifert graduated from National FBI Academy.

APPEARANCES

There were no appearances.

CONSENT AGENDA

AB 6164: September 23, 2022 Payroll Certification

Recommended Action: Approve the September 23, 2022 Payroll Certification (Exhibit 1) in the amount of \$941,790.96 and authorize the Mayor to sign the certification on behalf of the entire City Council.

Certification of Claims:

A. Check Register | 213148-213215 | 9/16/2022 | \$819,018.06

B. Check Register | 213216-213217 | 9/23/2022 | \$16,093.71

Recommended Action: Certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

City Council Meeting Minutes of September 20, 2022 Regular Hybrid Meeting

Recommended Action: Approve the minutes of September 20, Regular Hybrid Meeting.

AB 6162: Domestic Violence Action Month, Proclamation No. 297

Recommended Action: Proclaim October 2022 as Domestic Violence Action Month on Mercer Island.

AB 6140: 2021-2022 Work Plan Update

Recommended Action: Receive Report.

AB 6165: Arbor Day Proclamation

Recommended Action: Proclaim the third Saturday in October as Arbor Day in the City of Mercer Island.

It was moved by Weinberg; seconded by Reynolds to:

Approve the Consent Agenda and the recommended actions contained therein.

PASSED: 6-0

FOR: 6 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, and Weinberg)

ABSENT: (Weiker)

REGULAR BUSINESS

AB 6159: Introduction to Lobbying Team and Discussion on City's 2023 Legislative Priorities

City Manager Jessi Bon introduced the City's Lobbying Team, provided a review of the City of Mercer Island 2022 legislative priorities, a review of the Association of Washington Cities adopted 2023 legislative priorities, and on the 2023 funding requests that staff recommend including in the 2023 State legislative priorities

Nick Federici introduced the City's Lobbying Team. Mr. Federici presented about key themes for the upcoming legislative session.

Council received the presentation and provided feedback of items they would like to see included in the City of Mercer Island 2023 legislative priorities. Council gave a thumbs up to include the 2023 AWC legislative priorities, staff recommended 2023 funding requests, and incorporating them into the City's 2022 priorities to create the 2023 priorities for the City.

City Council took recess from 7:22 - 7:28 pm.

Due to technical difficulties City Council took an additional recess from 7:30-7:37pm.

AB 6163: Receive the 2023-2024 Preliminary Budget

City Manager Jessi Bon and Finance Director Matt Mornick presented the 2023-2024 preliminary budget. Finance Director Mornick presented the biennial budget calendar and schedule, an overview of the 2023 – 2024 preliminary budget. He also discussed the key assumptions that were made in the creation of the budget, opportunities and challenges in the budget. He also presented the General Fund revenues, expenditures and balance, presented the six-year forecast and next steps in the budget process.

Council received the presentation and asked questions.

It was moved by Reynolds; seconded by Weinberg to:

Add a budget proposal to allocate \$15,000 to implement a gun buy-back program

PASSED: 5-2

FOR: 5 (Jacobson, Reynolds, Rosenbaum, Weiker and Weinberg)

AGAINST: 2 (Anderl, Nice)

It was moved by Weiker; seconded by Jacobson to:

After October 18 City Council Meeting there are no further budget proposals brought forward.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker and Weinberg)

OTHER BUSINESS

Planning Schedule

Mayor Nice checked the Councils availability for a Joint Meeting with the Mercer Island School District Board of Directors on November 3 from 4:30 – 5:30 pm.

Councilmember Absences and Reports

Councilmember Weiker might be absent on December 6.

Councilmember Reynolds

- K4C Elected Officials work session on October 13

Deputy Mayor Rosenbaum:

- SCA PIC meeting next week. Thank you for everyone for moving meeting for Yom Kippur

Councilmember Weiker

- Sound Cities networking reception on October 5

ADJOURNMENT

The regular Council Meeting adjourned at 8:38 pm.

Attest:

Salim Nice, Mayor

Andrea Larson, City Clerk



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6169
October 18, 2022
Regular Business

AGENDA BILL INFORMATION

TITLE:	AB 6169: Public Hearing: Receive the 2023-2024 Preliminary Budget.	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Discussion only, no action required.	

DEPARTMENT:	Finance
STAFF:	Matthew Mornick, Finance Director
COUNCIL LIAISON:	n/a
EXHIBITS:	1. 2023-2024 Preliminary Budget available at: www.mercerisland.gov/budget . 2. 2023-2024 Budget Proposals
CITY COUNCIL PRIORITY:	2. Articulate, confirm, and communicate a vision for effective and efficient city services. Stabilize the organization, optimize resources, and develop a long-term plan for fiscal sustainability.

EXECUTIVE SUMMARY

In continuation from the October 3 City Council budget workshop (see [AB 6163](#)), this agenda bill outlines next steps in the City Council's 2023-2024 Biennial Budget review process, which is anticipated to conclude with the adoption of the 2023-2024 Biennial Budget on December 6.

- Per Washington State law, the City Manager is required to deliver a balanced preliminary biennial budget to the City Council for review and approval. The City Council received the 2023-2024 Preliminary Budget on September 28, 2022, (Exhibit 1) and a copy was filed with the City Clerk.
- The 2023-2024 Preliminary Budget is focused on maintaining current service levels and providing critical investments to preserve City infrastructure.
- At the October 3 City Council meeting staff introduced and reviewed key budget assumptions, policy considerations, and the budget development schedule. The presentation included a six-year forecast for specific City operating Funds.
- At Tuesday's meeting, the City Council will hold the first of two public hearings on the 2023-2024 Preliminary Budget. This is an opportunity for the public to provide comments about any part of the budget.
- The staff presentation will provide a high-level overview of Departmental staffing plans, operating budgets, and work plans for the next two years. Staff will also showcase the proposed Capital Improvement Program financing strategy. The presentation will conclude with a review of Budget Proposals (see Exhibit 2). Staff will be prepared to answer questions from the City Council and community.
- The public will have the opportunity to provide additional feedback on the Preliminary Budget and Capital Improvement Program at a second Public Hearing scheduled on [November 15](#). Public comment is also invited at all City Council meetings.

Staff will return to City Council on November 1 to review/discuss any final questions and adjustments from the City Council on the 2023-2024 preliminary budget. Staff will also look to the City Council for final direction on budget proposals by November 1. This provides adequate time to finalize the budget document prior to adoption.

BACKGROUND

Per Washington State law, the City Manager is required to deliver a balanced preliminary biennial budget to the City Council for review and approval. The City Council received the 2023-2024 Preliminary Budget on September 28, 2022, and a copy was filed with the City Clerk.

At the October 3 City Council meeting staff introduced and reviewed key budget assumptions, policy considerations, and the budget development schedule. The presentation included a six-year forecast for the General Fund and Youth and Family Services Fund.

ISSUES / DISCUSSION

Budget workshops over the next two months are intended to be interactive. Staff will address City Council questions while seeking consensus on key policy decisions and priorities for the upcoming biennium. Department Directors and other budget staff will attend and participate in the discussions.

Departmental Budgets

Section D “Operating Budget by Department” in the 2023-2024 Preliminary Budget introduces each City department’s mission and work plan for the next two years. The financial and staffing resources to achieve the Department’s goals and objectives are also included.

During the October 18 City Council meeting, staff will provide an overview of the high-level themes across departmental work plans, present the staffing profile by Department, and be prepared to answer questions about departmental budgets and work plan items.

Capital Improvement Program

At the September 20 City Council meeting, staff provided a “look ahead” to the proposed 2023-2028 Capital Improvement Program (CIP) (see [AB 6138](#)). The CIP outlines the City’s strategic financial plan to acquire, expand, or rehabilitate public infrastructure. For the 2023-2024 biennium, 83 capital projects are recommended for funding in 2023 with 71 in 2024, amounting to \$67.1 M over the two-year period.

CAPITAL ASSET CATEGORY (\$ in thousands)	2023 BUDGET	2024 BUDGET
Public Buildings	\$3,572	\$1,973
Equipment	817	473
Technology	439	299
Parks, Recreation, & Open Space	6,344	8,148
Streets, Pedestrian, & Bicycle Facilities	3,779	5,501
Sewer Utility	4,380	3,570
Storm Water Utility	1,200	1,257
Water Utility	13,369	11,967
TOTAL	\$33,900	\$33,188
TOTAL PROJECTS FUNDED	83	71

Section E “Capital Improvement Project” in the 2023-2024 Preliminary Budget introduces the basis upon which projects were submitted by project managers, reviewed by a selection committee, and fine-tuned before being approved by the City Manager for inclusion in the preliminary budget. Section E also outlines staff’s recommendation on how to finance this body of work over the next two years.

Parks and public facility capital investment needs outpace the current and anticipated resources in the upcoming biennium. As part of the 2023-2028 CIP, staff recommends utilizing \$3.7 M in REET-2 reserves from the Street Fund to help fund the Luther Burbank Dock and Waterfront Improvement project (PA0124), scheduled for completion in December 2024. Just over half of this \$7.5 M project is paid for via grants. Use of REET-2 reserves secures these grant funds without proving detrimental to street, pedestrian, and bicycle facility investments supported by the Street Fund over the next two years.

Staff also allocated about \$1.6 M in ARPA funds to begin making critical investments in City facilities. These include seismic retrofits (GB0103) and basic facility improvements (GB0110) for City Hall, partial funding for access control and security improvements at City facilities (GB0116), and partial funding to assess, design, and complete renovation work at the City property located at 7810 SE 27th Street (GB0121).

Questions for the City Council regarding the proposed 2023-2028 Capital Improvement Program:

1. Is the Council in agreement with use of \$3.7 M REET-2 reserves from the Street Fund to help fund the Luther Burbank Dock and Waterfront improvements?
2. Is the Council in agreement on the recommended use of \$1.6 M in ARPA funds for critical public facility improvements?

Budget Proposals

During the October 18 City Council meeting, staff will be prepared to answer questions about the budget proposals (Exhibit 2) in preparation for the November 1 City Council meeting. The projects, programs, and positions included on the budget proposal list are not funded in the 2023-2024 Preliminary Budget.

At the March 26 Planning Session (See [AB 6044](#)), the City Council suggested a list of potential work plan items and projects to include as budget proposals for funding consideration during the 2023-2024 biennium (see Exhibit 2). Since March 2022, the City Manager has also evaluated additional budget proposals and advanced several for City Council consideration. Finally, the City Council approved the addition of a budget proposal at the October 3 City Council meeting and that has been added to the list. The budget proposal items added since March are differentiated on the list under the column in Exhibit 2 labeled as “source.”

The budget proposal list includes estimated costs for each fiscal year, identifies whether the associated costs are anticipated to be one-time or ongoing, the potential funding source, the Department responsible for overseeing the work, and additional staff notes or comments on each proposal.

The 2023-2024 budget development schedule calls for the City Council to provide direction on all the budget proposals at the City Council meeting on November 1. Final disposition on the budget proposals is needed by this date to allow staff time to incorporate the changes into the final budget document.

Alternative Recommendation by the City Manager:

Given the fiscal climate and the projected 2024 General Fund ending fund balance, the City Manager recommends that the City Council defer decisions on all General Fund and YFS Fund budget proposals until the second quarter of 2023. This timing would allow staff and the City Council to consider the outcome of the

parks levy, available resources after the close out of fiscal year 2022, and current economic trends before approving the budget proposals.

NEXT STEPS

The 2023-2024 Budget development schedule is summarized below.

Date	Topic
10/18/2022 <i>Public hearing*</i>	Department Overviews Capital Improvement Program Overview <ul style="list-style-type: none"> ○ Major Highlights ○ Key Policy Decisions Budget Proposals
11/01/2022	Final Budget Workshop Receive Direction on Budget Proposals
11/15/2022 <i>Public hearing*</i>	Discuss Impact of Parks Levy Outcome Adopt 2023 utility rates, NORCOM rates, ARCH Funding, and Property Tax Levies
12/6/2022	Adopt Final 2023-2024 Biennial Budget

Community Outreach and Public Hearings

The public is encouraged to provide feedback on the Preliminary Budget and Capital Improvement Program on October 18 and at the next scheduled Public Hearing on [November 15](#). Public comment is also invited at all City Council meetings.

RECOMMENDED ACTION

Receive the 2023-2024 Preliminary Budget available at www.mercerisland.gov/budget. Conduct Public Hearing. No additional action required.

Alternative Motion:

Move to postpone consideration of the General Fund and YFS Fund budget proposals until Q2 2023. Advance the Capital Fund, Street Fund, and Utility Fund budget proposals for discussion and final disposition at the November 1 City Council meeting.

2023-2024 Preliminary Budget

AB 6169: Exhibit 2

Budget Proposals: General Fund

No.	Title	Source	Description, Scope & Outcomes	Budget Department	2023 Add'l Request	2024 Add'l Request	Fund(s)	One-Time or Ongoing	Staff Notes
2.1	Develop a Diversity, Equity and Inclusion Plan	City Council Planning Session	<p>From the Planning Session:</p> <p>Develop a scope of work for a Diversity, Equity & Inclusion (DEI) Plan to inform internal policies and procedures. The City currently has no such plan.</p> <p>Proposed scope:</p> <p>Engage with a contracted firm to develop a Diversity, Equity & Inclusion (DEI) Plan to identify areas of improvement within the City organization and recommend updates to City policies and procedures. Deliverables may include an assessment of existing practices, identifying new policies, developing clearly stated values and expectations, recommendations regarding training for staff and elected officials, and a phased implementation plan. This proposal anticipates up to two community meetings and two to three presentations to the City Council.</p>	City Manager	\$0	\$50,000	General Fund	One-Time	<p>If the budget proposal is approved, staff recommends commencing the work in late 2024 and completing the plan in 2025.</p> <p>Note:</p> <p>The proposed scope of work does <u>not</u> include a statistically valid survey. If that tool is desired, the budget proposal needs to be increased by \$20k.</p>
2.2	Ban Personal Fireworks	City Council Planning Session	<p>From the Planning Session:</p> <p>Implement a year-round ban on personal use of fireworks. Results in a quieter and safer community.</p>	City Manager & Fire	\$0	\$0	General Fund	One-Time	This work item is proposed to be done in-house and will be supported by the Management Analyst (see budget proposal #2.14) and Fire Department leadership.

2023-2024 Preliminary Budget

AB 6169: Exhibit 2

Budget Proposals: General Fund

No.	Title	Source	Description, Scope & Outcomes	Budget Department	2023 Add'l Request	2024 Add'l Request	Fund(s)	One-Time or Ongoing	Staff Notes
2.3	Park Land Acquisition Strategy and Land Donation Program	City Council Planning Session	Updated Scope: The recently adopted 2022 PROS Plan included the following goals: Prepare a Parks Property Acquisition Strategy to meet the future parks, trails, open space, and facility needs of the Mercer Island community. Include guiding factors such as level of service standards, connectivity, geographic distribution, preservation, and recreation needs. Develop policies to support donation and gifting of land.	Public Works	\$0	\$0	General Fund	One-Time	This work item is proposed to be done in-house and will be supported by the Management Analyst (see budget proposal #2.14).
2.4	Expand Curbside/Doorstep Recycling Options	City Council Planning Session	Updated Scope: The City would contract with Ridwell to offer a minimum of two focused recycling events per year wherein “difficult-to-recycle” materials are collected directly from a resident’s doorstep (both house and apartments/condos). Items to be collected would be identified using Ridwell’s market data and would be items that are not easily recycled by other means. Ridwell’s focus is on items that are not accepted by the City’s contacted curbside hauler, Recology.	Public Works	\$25,000	\$25,000	General Fund	One-Time	A pilot program was offered in 2022 with Ridwell and was successful.

2023-2024 Preliminary Budget

AB 6169: Exhibit 2

Budget Proposals: General Fund

No.	Title	Source	Description, Scope & Outcomes	Budget Department	2023 Add'l Request	2024 Add'l Request	Fund(s)	One-Time or Ongoing	Staff Notes
2.5	Housing Element Implementation Strategy	New Budget Proposal - Submitted by staff	The purpose of a Housing Element Implementation Strategy is to guide the implementation of the goals and policies adopted in the Housing Element of the 2024 Comprehensive Plan update. In addition to the new policy framework, it allows the City to further respond to recent market trends, economic data, and legislation. A Housing Element Implementation Strategy serves as a 3 to 5 year work plan that helps the City transform policies into near-term actions and determine priorities for the preferred strategies. Specific implementation actions related to each strategy area will be determined based on more detailed study, funding, and opportunities for more community input as each strategy is evaluated.	CPD	0	\$50,000	General Fund	One-Time	This strategic planning work would likely commence at the end of 2024 and continue through 2025.
2.6	Retail Strategy	New Budget Proposal - Submitted by staff	The purpose of developing a RetailStrategy is to (1) assess the current conditions of the Town Center’s retail, restaurant and service ecosystem; (2) determine the ideal mix and size of uses for the Town Center, supported by market data and trends as well as stakeholder and consumer input; and (3) determine how to emphasize the Town Center’s strengths and improve weaknesses.	CPD	0	\$100,000	General Fund	One-Time	This strategic planning work would likely commence at the end of 2024 and continue through 2025.

2023-2024 Preliminary Budget

AB 6169: Exhibit 2

Budget Proposals: General Fund

No.	Title	Source	Description, Scope & Outcomes	Budget Department	2023 Add'l Request	2024 Add'l Request	Fund(s)	One-Time or Ongoing	Staff Notes
2.7	Restoration of I-90 ICW SOV access to WB I-90 HOV to reduce Town Center Traffic following loss of access to center roadway	City Council Planning Session	From the Planning Session: The 1976 Memorandum Agreement provided for the construction of 2-lane Center Roadway on I-90 for transit use, high-occupancy vehicles "HOV", and also for traffic that had Mercer Island as its origin or designation, including single occupancy vehicles "SOV". In June 2017, Sound Transit and WSDOT closed the Center Roadway and opened two-way HOV Lanes to begin construction of the East Link Project on Mercer Island, eliminating the use by SOV's per the 1976 Agreement. This project will look at alternatives to restore loss of I-90 access following the closure of the center roadway.	City Manager	TBD	TBD	General Fund	Ongoing	Work would be supported by the Management Analyst (see budget proposal #2.14) and the City's lobbyists.
2.8	Establish a Town Center Police Precinct Volunteer Program	City Council Planning Session	From the Planning Session: This includes establishment of a Town Center Police Precinct Volunteer Program that includes uniforms and equipment for desk volunteers.	Police	TBD	TBD	General Fund	Ongoing	The opening of light rail on Mercer Island is postponed by a year (or more) to 2024. Recommend to focus on the planning and construction at the former Tully's site first. Staff recommend evaluating the potential expansion of the volunteer program in 2024 for consideration in the 2025-2026 biennial budget.
2.9	School Zone Cameras	City Council Planning Session	The City would conduct a competitive process to install speed enforcement cameras on city streets around island schools. The cameras would operate during the morning drop-off and afternoon pick-up of students. These times would mimic the current 'flashing yellow lights' indicating the school zone is active.	Police	\$864,000	\$864,000	General Fund	Ongoing	Do not support. Note: Staff conducted initial research on this program. Implementation is cost prohibitive, even with the anticipated revenue offset from citations.

2023-2024 Preliminary Budget

AB 6169: Exhibit 2

Budget Proposals: General Fund

No.	Title	Source	Description, Scope & Outcomes	Budget Department	2023 Add'l Request	2024 Add'l Request	Fund(s)	One-Time or Ongoing	Staff Notes
2.10	Body Worn Cameras	City Council Planning Session	<p>Updated Scope:</p> <p>The project includes acquisition of a body worn camera (BWC) system, acquisition of a cloud based digital evidence management system, and replacement of the in-car camera system for patrol vehicles. The project also includes a software interface with software used by the dispatch center.</p> <p>BWCs would assist with meeting the 2021 State Legislative requirements to electronically record all interviews conducted by law enforcement</p> <p>The projected timeline for this proposal includes policy development, system acquisition and integration, training, and IT assistance in 2023. "Go live" is anticipated in 2024.</p>	Police	\$80,000	\$70,000	General Fund Technology Sinking Fund/ Legislative Priorities PD Fund	Ongoing	Passage of SB 5092 during the 2021 legislative session resulted in \$98,693 to the City to assist with one-time costs related to law enforcement legislation. Purchase of the body worn cameras is an eligible use of these funds.
2.11	Early Action GHG-Reduction Initiatives & Programs from the City's CAP	City Council Planning Session	<p>From the Planning Session:</p> <p>The City's first Climate Action Plan will be completed in Q1 2023 and will include a slate of actions recommended to reduce the City's and the Community's climate footprint. These actions will be ranked according to factors such as ROI, Community Support, Feasibility, etc.; some actions will be flagged as early actions for implementation upon adoption of the plan.</p>	TBD	TBD	TBD	General Fund	One-Time	<p>Note:</p> <p>The adoption of the Climate Action Plan is now anticipated for Q1 2023. Recommend the City Council consider resource needs upon adoption of the plan to inform a mid-biennial budget adjustment in 2023.</p> <p>Alternatively, the City Council could identify a placeholder amount for inclusion in the 2023-2024 budget.</p>

2023-2024 Preliminary Budget

AB 6169: Exhibit 2

Budget Proposals: General Fund

No.	Title	Source	Description, Scope & Outcomes	Budget Department	2023 Add'l Request	2024 Add'l Request	Fund(s)	One-Time or Ongoing	Staff Notes
2.12	Establish a Town Center CPD Liaison	City Council Planning Session	<p>Establish a Town Center CPD Liaison that allows for enhanced customer service for retail/restaurant business in Town Center.</p> <p>The 2021-2022 budget included funding for a 1.0 LTE Economic Coordinator.</p> <p>The 2023-2024 budget proposal is for a 0.5 LTE Economic Development/Business Liasion.</p>	CPD	\$63,556	\$67,595	General Fund	Ongoing	<p>This is a 0.5 LTE position and the cost estimate includes salary and benefits.</p> <p>The scope of this position is anticipated to serve primarily as a liaison to the Mercer Island business community. If the City Council desires a higher level of expertise as it relates to economic development, the position, salary, and scope will need to be discussed.</p>
2.13	Continue 1.0 LTE Management Analyst Position	New Budget Proposal - Submitted by staff	<p>The City Council funded a 1.0 LTE Management Analyst position in the City Manager's Office in 2022 to assist with special projects, including development of the parks levy renewal.</p> <p>The continuation of this position is needed to support the following work items in 2023-2024:</p> <ul style="list-style-type: none"> - Restoration of I-90 ICW SOV access to WB I-90 HOV to reduce Town Center Traffic following loss of access to center roadway (Budget Proposal #1-E) - Fireworks Ban (Budget Proposal #1-G) - Parks Land Acquisition Strategy and Land Donation Program (#1-L) - Renegotiation of the WSDOT Maintenance Agreement for Aubrey Davis Park (PW Work Plan) - Renegotiation of the Interlocal Agreement with MISD for maintenance (PW Work Plan) 	City Manager	\$87,556	\$136,760	General Fund	Ongoing	<p>The cost estimate includes salary and benefits.</p> <p>There was unspent funding in 2022 for this position that will carry forward to 2023. This is the reason for the difference between the budget years.</p> <p>This position is recommended to support budget proposals #2.2, 2.3 and 2.7.</p>

2023-2024 Preliminary Budget

AB 6169: Exhibit 2

Budget Proposals: General Fund

No.	Title	Source	Description, Scope & Outcomes	Budget Department	2023 Add'l Request	2024 Add'l Request	Fund(s)	One-Time or Ongoing	Staff Notes
2.14	New 1.0 FTE Custodian	New Budget Proposal - Submitted by staff	<p>Add one custodian (1.0 FTE) to ensure full coverage of custodial and light maintenance tasks across nine City facilities. This would increase the custodial staff from 3.0 FTE to 4.0 FTE positions.</p> <p>Custodial services were brought in-house in 2021, during the pandemic shutdown. A small staff was initially adequate given that buildings were closed to the public and employee occupancy was low. As staff return to in-person work and buildings are re-opened to the general public, additional staff is needed to maintain minimum service levels and ensure that our custodial team can adequately sustain services when staff are on leave.</p>	Public Works	\$87,801	\$96,278	General Fund	Ongoing	The cost estimate includes salary and benefits.
2.15	New 1.0 LTE Assistant Planner Position	New Budget Proposal - Submitted by staff	<p>This is a new LTE position in CPD to support the following permitting work:</p> <ul style="list-style-type: none"> - General Development Related Customer Service - Building Permit Review - Land Use Permit Review - Process Improvement Initiatives 	CPD	\$123,280	\$131,113	General Fund/ Partial Permit Revenue Support	Ongoing	The cost estimate includes salary and benefits. This position is supported by permit fee revenue.
2.16	New 1.0 LTE Management Analyst Position	New Budget Proposal - Submitted by staff	<p>This is a new LTE position in CPD to support the following policy and technical work:</p> <ul style="list-style-type: none"> - Comprehensive Plan Periodic Update - Annual docket policy work and other code amendments - Process Improvement Initiatives - Permit Software Replacement Preparation (to occur > 2025) 	CPD	\$128,584	\$136,760	General Fund	Ongoing	The cost estimate includes salary and benefits. The position may be partially supported by permit fee revenue.

2023-2024 Preliminary Budget

AB 6169: Exhibit 2

Budget Proposals: General Fund

No.	Title	Source	Description, Scope & Outcomes	Budget Department	2023 Add'l Request	2024 Add'l Request	Fund(s)	One-Time or Ongoing	Staff Notes
2.17	Gun Buyback program	New Budget Proposal - Submitted by City Council	This proposal is modeled after the City of Kirkland's gun buyback program. The program includes a monetary incentive (e.g. gift card) for each gun relinquished.	Police	\$15,000	\$15,000	General Fund	One-Time	

2023-2024 Preliminary Budget

AB 6169: Exhibit 2

Budget Proposals: Capital, Streets & Utilities

No.	Title	Source	Description, Scope & Outcomes	Budget Department	2023 Add'l Request	2024 Add'l Request	Fund(s)	One-Time or Ongoing	Staff Notes
1.1	SE 27th Realignment Study	City Council Planning Session	From the Planning Session: This study will assess 76th Ave SE and SE 27th Street in the Town Center for potential roadway realignment to remove the “big bend” and replace it with parking or a parklet. The realignment would convert the curved section of SE 27th Street/76th Avenue SE into a 4-way perpendicular intersection, removing the curve section of the roadway. The study includes identification of potential opportunities/impacts of realignment including safety and traffic operations. Expenses for this project will be covered by the Street Fund. Community and business engagement is included in the scope of work.	Public Works	\$75,000	\$0	Street Fund	One-Time	The first phase will include an initial assessment to understand the potential opportunities and impacts of a roadway realignment, including safety and feasibility. Preliminary findings will be presented to the City Council for consideration before completing the full study/assessment.
1.2	Bike Share & Scooter Share Pilot Program	City Council Planning Session	Light rail to Mercer Island is slated to open in 2024, and Mercer Island commuters will be seeking alternative methods to travel to/from the station area. Bike Share & Scooter Share Pilot Program The City would contract with a bikeshare and/or scooter provider to run a second pilot on Mercer Island using the free-floating (dockless bicycles) concept for a period of 12 months. As in other cities, the vendor would stock bikes, balance fleet distribution, address improper parking, and share user data with the City	Public Works	\$34,500	\$34,500	Street Fund (ST Mitigation)	One-Time	These are comparable to the pilot programs offered by the City prior to the pandemic. After 2025, any ongoing transportation programs will need to be fully supported by the Street Fund.

2023-2024 Preliminary Budget

AB 6169: Exhibit 2

Budget Proposals: Capital, Streets & Utilities

No.	Title	Source	Description, Scope & Outcomes	Budget Department	2023 Add'l Request	2024 Add'l Request	Fund(s)	One-Time or Ongoing	Staff Notes
1.3	Bike Parking Pilot Program	City Council Planning Session	<p>Light rail to Mercer Island is slated to open in 2024, and Mercer Island commuters will be seeking alternative methods to travel to/from the station area.</p> <p>Bike Parking Pilot Program Research and analyze potential benefits of providing additional bike storage lockers, or other bike parking infrastructure, near the Mercer Island Transit Interchange and Light Rail station entrances.</p>	Public Works	\$10,000	\$10,000	Street Fund (ST Mitigation)	One-Time	<p>These are comparable to the pilot programs offered by the City prior to the pandemic.</p> <p>After 2025, any ongoing transportation programs will need to be fully supported by the Street Fund.</p>
1.4	Purchase Valve Turner/Vactor Combo Machine	New Budget Proposal - Submitted by staff	<p>The City of Mercer Island water distribution system currently has over 2,000 valves used to isolate sections of water main in the event of breaks, contamination, main replacement and construction projects, and unidirectional flushing for water quality. The sizes of the valves range from 2" to 30" and require a substantial number of turns to properly exercise.</p> <p>To meet the AWWA Standards and the annual maintenance plan, 501 valves must be inspected and exercised each year. Due to the significant time required to inspect and exercise each valve, and competing high-priority tasks, this goal is not met annually.</p> <p>Valves improperly exercised could fail to close, requiring a larger shutdown area to isolate or fail to open, cutting supply to parts of the water distribution system.</p>	Public Works	\$94,610	\$0	Utility Funds	One-Time	<p>In 2021, the Water Utility rented a valve machine/vactor combination at \$5,000 per month, not including an \$8,000 delivery fee. Machine rental for 6 months costs approximately \$38,000. Purchasing this equipment results in a pay back period of 15 months.</p> <p>Note: Staff anticipates a long lead time to purchase this equipment due to supply chain issues. A rental may still be required in 2023 which the equipment is procured.</p>

2023-2024 Preliminary Budget

AB 6169: Exhibit 2

Budget Proposals: Capital, Streets & Utilities

No.	Title	Source	Description, Scope & Outcomes	Budget Department	2023 Add'l Request	2024 Add'l Request	Fund(s)	One-Time or Ongoing	Staff Notes
1.5	New 1.0 FTE CIP Program Inspector	New Budget Proposal - Submitted by staff	<p>Provide a second in-house inspector for CIP construction projects. Projects may include sewer, stormwater, water, transportation, and parks related projects.</p> <p>Mercer Island's capital improvement program (CIP) is entering a busy period. The volume of capital projects exceeds current staff and consulting capacity.</p> <p>Construction inspections for capital projects are currently managed through third-party engineering consultants either hired on a project-by-project basis or via one in-house inspector who focuses on water projects. Typically, the cost of paying a consultant to perform inspections is two to three times the cost of in-house inspections.</p>	Public Works	\$133,124	\$138,264	Capital Fund/Utilities	Ongoing	<p>The cost estimate includes salary and benefits.</p> <p>Costs associated with a new CIP Inspector will be included in capital project budgets within the Capital Improvement Plan.</p>
1.6	New 1.0 FTE Utility Engineer	New Budget Proposal - Submitted by staff	<p>The proposed 2023-2024 sewer CIP includes 11 projects totaling over \$7 million including the sewer SCADA System Replacement, Pump Station Rehabilitation & Replacement Assessments and Improvements, and Sewer Pipe Replacements. In the following biennia, work includes significant projects related to the lakeline, comprehensive system modeling, and ongoing rehabilitation/replacement of the sewer pump stations at similar spending levels. There is no engineer or project manager dedicated solely to sewer projects similar to water and stormwater.</p> <p>With the impending retirement of several members of the CIP team in the next four to five years, the sewer engineer is an integral component of the overall succession planning effort that is underway to ensure a smooth transition and continuation of high priority capital work.</p>	Public Works	\$147,203	\$156,576	Utility Fund	Ongoing	The cost estimate includes salary and benefits.

2023-2024 Preliminary Budget

AB 6169: Exhibit 2

Budget Proposals: Youth & Family Services

No.	Title	Source	Description, Scope & Outcomes	Budget Department	2023 Add'l Request	2024 Add'l Request	Fund(s)	One-Time or Ongoing	Staff Notes
3.1	YFS Program Evaluation	New Budget Proposal - Submitted by staff	Engage with a contracted consultant to develop a comprehensive evaluation program for YFS clinical and case management services. Potential components of such an evaluation program may include outputs, outcomes, and impacts as noted in attached draft proposal.	YFS	0	30,000	YFS Foundation, ARPA &/or General Fund	One-Time	If this work item is supported by the City Council, staff will first engage the YFS Foundation about funding all or part of this work. They have previously expressed interest in this planning work. This project may also be suitable for ARPA Funding.
3.2	YFS Community Needs Assessment	New Budget Proposal - Submitted by staff	<p>Community Needs Assessments are critical tools for understanding health and human services needs within a specific population. This assessment will inform current programming and identify where future needs are likely to materialize.</p> <p>Engage with a contracted firm to update the 2019 Community Needs Assessment. This assessment will include a quantitative data analysis and qualitative data collection and analysis to develop a community demographic profile and assessment of the current health and human services needs of City residents.</p> <p>The data analysis will be consolidated into a final report, executive summary, and presentation to Council, and will be available to other City departments and community service providers for use in collaborating and planning services and programs.</p>	YFS	50,000	0	YFS Foundation, ARPA &/or General Fund	One-Time	If this work item is supported by the City Council, staff will first engage the YFS Foundation about funding all or part of this work. They have previously expressed interest in this planning work. This project may also be suitable for ARPA Funding.

Log #	Received From	Comment/Question	Staff Response
01	Councilmember Weinberg	<p>2.5: Housing element plan. I'm curious as to why this work item is showing up in the General Fund list. Isn't CPD covered by permit fees?</p> <p>Is there likely to be any money left over from what we got from the state to help with the Comp Plan periodic update?</p>	<p>Only development-related services provided by CPD are covered by permit fee revenues. These include the City's costs to process building permit applications, review plans and complete inspections, and prepare State Environmental Policy Act statements, among others. Permit fee revenues <u>cannot</u> be used on long-range planning, given this type of activity falls outside the bounds of how State law (RCW 82.02.020) has been interpreted by the courts (<i>Home Builders v. City of Bainbridge Island</i>).</p> <p>The short answer is no, we do not anticipate there will be any funds remaining, although the current grant applications (if approved) will result in savings to the General Fund that will be realized in 2023 and 2024.</p> <p>The long answer:</p> <ul style="list-style-type: none"> During the 2021-2022 mid-biennial budget process, the City Council authorized \$150,000 of FY 2020 year-end unassigned General Fund balance for the Comprehensive Plan Update. In May 2022 (see AB 6077), the City applied for and was awarded \$51,580 in Port of Seattle Economic Development Partnership grant funds, of which \$25,000 was committed to the economic analysis associated with the Comprehensive Plan update. Results of that draft report were presented to the City Council in September of this year. Staff set aside an additional \$10,000 from the Port of Seattle grant to support the economic development element of the Comprehensive Plan in FY 2023. On September 20, the City Council approved a letter of support for a non-competitive (formula-based) Comprehensive Plan grant program offered by the Department of Commerce (DOC) (see AB 6157) for \$125,000. If awarded, half is available to reimburse periodic update project costs from July 1, 2022, thru June 30, 2023. The remaining half is available for costs incurred July 1, 2023, to June 30, 2024. The City plans to use the grant primarily to cover consultant costs. If the grant is awarded, the DOC grant will offset funds previously budgeted from the General Fund. The grant funds will be fully expended on the Comprehensive Plan Update. Combined, the two grants would fully offset the \$150,000 Council authorization from the mid-biennial budget process. The savings incurred through these grant programs will be reflected in the General Fund in 2023 and 2024.

Log #	Received From	Comment/Question	Staff Response
02	Councilmember Weinberg	2.6: Retail strategy. Same question. Isn't this a CPD role? Aren't they covered by permit fees? Also, might the TC Parking Facilities Fund be able to contribute?	<p>Same answer as above. Permit fees cannot be used to fund the retail strategy. Permit fees can only be used for permit-related activities.</p> <p>The City created the Town Center Parking Facilities Fund to track the capital expenses and revenues related to the Tully's project. The current balance in that Fund ties back to the settlement with BP ARCO. Prior Councils have directed staff to hold those funds for future use at the property. Staff would need to do the forensic accounting on the fund to determine the original source of revenue before it could be reappropriated.</p>
03	Councilmember Weinberg	2.12: Town Center liaison. Same questions as 2.6.	Same as above. Permit fees cannot be used to support the Town Center liaison position unless the position is doing permit work, which is not anticipated.
04	Councilmember Weinberg	2.8: Precinct Construction. Doesn't this belong in the capital projects section?	<p>Item #2.8 is the following, "Establish a Town Center Police Precinct <u>Volunteer Program</u>." This would be a General Fund program.</p> <p>Capital project GB0121 in the 2023-2028 Capital Improvement Program section of the preliminary budget (section E) includes funding to renovate the former Tully's building for a small satellite police precinct. The project budget also includes design and reconfiguration of the parking lot to expand commuter parking.</p>
05	Councilmember Weinberg	2.10: Body Worn Video. Could this be covered by the state's \$98k and a contribution from the Tech Equipment fund?	<p>Yes, the money set aside from the State is proposed to be used for this equipment. See response to question #11 below.</p> <p><u>The Technology Fund is funded via the General Fund</u>, so this does not solve the General Fund problem. Please also note that the Technology Fund is likely underfunded as it is used to replace technology equipment and to upgrade software systems. We are closely monitoring and assessing our future needs and will likely need to increase the General Fund contribution to this Fund.</p>
06	Councilmember Weinberg	2.13: Management Analyst. My understanding is that we only have \$107,000 of unassigned General Fund to work with for the whole biennium. This proposal is for \$223,000. By proposing it, are you essentially saying we'd have to cut elsewhere to free up another \$116k?	Yes, if the position were to move forward, we would need to find cuts in other areas to cover the costs. The City Manager's recommendation, however, is to postpone decisions on all General Fund and YFS Fund budget proposals until Q2 2023.
07	Councilmember Weinberg	2.14: Fourth custodian. Same question: \$183k > \$107k.	Same as above.

Log #	Received From	Comment/Question	Staff Response
08	Councilmember Weinberg	2.1: DEI plan. I consider this to be a pretty high priority, but the \$50k price tag causes it to collide with 2.11 (CAP actions) and 2.17 (Gun buybacks), which I consider to be even higher priorities. If we can't get our legislators to lift the 1% property tax lid, I wonder whether we could get them to champion a bill to help cash-strapped small cities fund DEI planning?	These are policy decisions of the City Council. If the City Council would like to pursue legislative funding for these items, that direction needs to be included as part of the final adoption of the City's 2023 Legislative Priorities.
09	Councilmember Weinberg	2.5 & 2.6: Housing element and Retail strategy. If permit fees aren't enough to cover these, perhaps we could convince our state legislators to provide funding – like they did to help with the periodic comp plan review?	See response to question #8.
10	Councilmember Weinberg	2.7: I-90 tunnel SOV access. Not sure how high a priority this is for our lobbyist considering the other items on our 1-pager, but I don't think it makes sense for anybody *except* the lobbyist to own it.	See response to question #8.
11	Councilmember Weinberg	<p>You indicated that the state provided us with \$98,693 to assist with on-time costs related to law enforcement legislation. I also noticed on the General Fund page B-4 of the budget binder a, \$81,793 line item in the Fund Balance section for "Law Enforcement and CJ."</p> <p>Are these two separate pools of money (\$98.6k + \$81.7k = \$180k), or is the \$81k line item what's left of the \$98k in state funds received in 2021 after \$17k of it was spent in 2022?</p>	<p>The \$98,693 is one-time monies from the State's City Assistance Fund meant to offset costs generated by law enforcement and criminal justice related legislation ratified by the State Legislature between 1/1/2020 – 6/30/2021 (SB 5092).</p> <p>The one-time distribution of funds was received in 2021. Of the \$98,693 received, Council authorized the use of \$16,900 (AB 5942) to upgrade the AV recording equipment in the Police Department interview room. The remaining balance of funds available is \$81,793.00</p>
12	Councilmember Weinberg	If I were to make a motion at Tuesday's council meeting to allocate \$10,000 of the Technology & Equipment Fund (~1.3% of its \$777k end-of-2022 balance) for replacing all the City-owned gas-powered leaf blowers in 2023 with electric models that emit 65 decibels or less, would that be enough money to do so? Would the impact to your department's work plan be de minimis?	<p>Staff does not recommend funding maintenance equipment from the Technology & Equipment Fund. Staff also do not recommend immediately replacing all gas-powered leaf blowers for the reasons described below.</p> <p>The Technology & Equipment Fund is funded via an annual contribution from the General Fund. The Fund is used primarily to fund new software systems, upgrades to current software business systems, and the ongoing investment in the Geographic Information System (GIS) platform.</p>

Log #	Received From	Comment/Question	Staff Response
			<p>Given current budget policies, the Fund also supports acquisition of large equipment purchases typically used by the Fire Department (e.g., Automated External Defibrillators). This Fund is not typically used for small maintenance equipment replacement.</p> <p>It's important to note that the Technology & Equipment Fund has been historically underfunded given these disparate needs and the increasing cost and reliance on enterprise-wide software systems. A major software system replacement is scheduled in the 2025-2026 biennium. Staff closely monitors and assesses technology system needs and may need to increase the General Fund contributions to meet future software system replacement schedules.</p> <p><u>Background on leaf blowers:</u> Currently, the Public works Operations crews uses 19 gas-powered backpack blowers, 6 gas-powered tow-behind or push blowers (high powered), and 2 battery-powered handheld blowers.</p> <p>The Parks crew has recently ordered a higher-powered battery backpack blower, which will cost approximately \$2,000, three times the cost of a gas-powered leaf blower. This is the first higher-powered battery backpack blower to be "piloted." Assuming the new technology meets operational needs, these could replace the backpack models currently in use, however, further testing/piloting is needed before making that recommendation. There are no known electric replacements available for the larger tow-behind and push blowers, which are essential to the heavy leaf clean-up season each year in the fall.</p> <p>The impact of an electric-only leaf blower mandate is significant and will increase overall operational costs of leaf and debris clean-up. The battery life on large-capacity backpack blowers is short (about 90 minutes at high power). Each battery requires 400 minutes to fully recharge. In the fall, crews (across multiple divisions) may be running most of the City's available blowers all day to keep pace with leaf drop and prevent storm grates from getting blocked. A short battery-run time and long recharging interval will slow this work appreciably.</p>

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			<p>There have been improvements in the past ten years in battery-operated landscape equipment technology. Staff prefers to continue testing new technology and to transition from gas-powered to electric-powered equipment when suitable and feasible alternatives become available.</p> <p>Staff recommends transitioning to battery-operated small tools and equipment over time as the technology evolves. The City has begun to transition to battery-powered equipment well-suited to current needs, including battery-operated chainsaws, which require less operating time and recharge rates.</p>
13	Councilmember Weinberg	On page B-11 about the YFS Fund, I'm curious as to why the Healthy Youth Initiative Grants revenues and expenditures are expected to fall 35% and 23%, respectively, from 2023 to 2024. Is the grant set to expire in 2024? Is there a high likelihood of these grants being renewed?	<p>The Federal Substance Abuse and Mental Health Administration (SAMHSA) grants are awarded on a fiscal year ending September 30. The revenue projections include funding through the final years of the current grants: September 30, 2023, for the Sober Truth on Preventing Underage Drinking (STOP) Act Grant and through September 30, 2024, for the Strategic Prevention Framework – Partnership for Success (PFS19) grant.</p> <p>Historically, the STOP Act Grant has been released annually for grants of up to \$50,000/year for four years and YFS would be eligible to apply for a new award in 2023 if the funding is released and eligibility requirements do not change. YFS received the PFS19 grant in the first year it was available to local governments; it is unknown at this time if the funding will be available in 2024 and what the eligibility requirements will be.</p>
14	Councilmember Weinberg	<p>On page B-16 about the Bond Redemption Fund (Non-Voted):</p> <p>Basic level question: I'm curious how debt service works. My understanding of a bond is that the buyer gives an organization a principal investment – say, \$10,000 – then gets annual payments of some small percentage – say, \$100/year for 15 years – and then gets their full principal back when the bond matures. So, if we sold, say, \$3 million in 20-year bonds for building the MICEC, how does that get translated into a steady payout of ~\$140,000 per year? Wouldn't it be more like \$30,000/year followed by a big \$3 million expense at the end? Are we giving ~\$140,000/year to a 3rd</p>	<p>The City can borrow money in many ways. MRSC provides brief descriptions of the options available and links to additional information.</p> <p>The over-simplified answer is that debt issuance typically results in a one-time influx of cash (debt proceeds) in the amount “borrowed” (debt issued). The City is then required to spend those dollars within three years of receipt or face federal tax consequences.</p> <p>Repayment of dollars borrowed is referred to as “debt service payments”. The structure of the repayment schedules is established at the point of debt issuance. The City's existing repayment schedules include twice-annual interest payments (June & December) and one annual principal payment (December) over the life of the debt. Principal payments remain fairly consistent, and the interest payments decrease over time. Payments are remitted to a third party banking institution for safekeeping.</p>

Log #	Received From	Comment/Question	Staff Response
		party financial institution which is translating that revenue stream into a 30k-30k-30k-...-\$3m pattern of payments to the bond buyers?	
15	Councilmember Weinberg	On page B-16 about the Bond Redemption Fund (Non-Voted): From what funds did the "Interfund Transfer In" amounts originate?	The funding source for repayment of debt issued for construction costs related to the MICEC is REET-1 revenues. The transfer-in of REET-1 dollars is coming from the Capital Improvement Fund (Fund 343).
16	Councilmember Weinberg	On page B-16 about the Bond Redemption Fund (Non-Voted): Are the amounts on the "MICEC Building" line for repaying the bonds that were used to build the MICEC, or were these funds used to expand/refurbish/maintain it?	The debt was issued for the construction of the MICEC building.
17	Councilmember Weinberg	On page B-18 about the Capital Improvement Fund, if, as part of the CAP plan, we were to set as a goal to EV-charge-enable 10% of our park parking spaces: □ Would the money for that need to come from this fund? □ Would that require a major re-shuffling of the PROS Plan card deck?	Funding for the addition of Electrical Vehicle (EV) charging stations at parks could come from the Capital Improvement Fund, though resources from the Street Fund may be better suited given the concept ties to the City's transportation infrastructure. Staff would prioritize use of restricted revenues prior to using less restrictive revenues and would pursue state and federal grant funding, if available. Should the City Council desire to install EV stations at the parks, the first phase of work would include a pre-design/initial assessment to determine which City parks would be best suited for this kind of infrastructure enhancement. Keep in mind, some parks have much better electrical infrastructure than others. The assessment would also include preliminary concepts and cost estimates.
18	Councilmember Weinberg	On page B-19 about the Capital Improvement Fund – Fund Balance: What does RCO in the line "RCO Property sale proceeds" stand for?	Refers to Washington State Recreation and Conservation Office. Reserved funds are restricted for the purpose of purchasing qualifying land.
19	Councilmember Weinberg	On page B-19 about the Capital Improvement Fund – Fund Balance:	It indicates the King County parks levy funds are being used on levy-qualifying projects budgeted in the 2023-2028 CIP (section E of the preliminary budget). In other words, the balance of the funds from the King County Parks levy are proposed to be fully expended on parks capital projects.

Log #	Received From	Comment/Question	Staff Response
		Why does the “King County Parks Levy Reserve” drop from \$459k to zero from 2021 to 2022? Was there a county-level levy that recently ended?	
20	Councilmember Weinberg	On page B-19 about the Capital Improvement Fund – Fund Balance: For what purpose(s) is the \$329k of “Freman Landing Reserve” reserved? Where is Freeman Landing?	As part of the street vacation in 2017, revenue generated from the vacation of a portion of Freeman Avenue was deposited in the Capital Improvement Fund and must be used only for the acquisition of additional beach or water access, public view sites to a body of water, or boat moorage or launching sites in accordance with RCW 35.79.035(3). Freeman Avenue is located just off West Mercer Way near SE 40 th street. It is home to one of the City’s sewer pump stations.
21	Councilmember Weinberg	On page B-19 about the Capital Improvement Fund – Fund Balance: For what purpose(s) is the \$189k of “Parks Impact Fee reserve” reserved? Is it anything involving a capital repair or improvement to a park?	Chapter 19.18 Parks Impact Fees of the City’s municipal code defines impact fees, when they can be assessed, and what they can be used for. MRSC also has a repository of information on impact fees. In general, Parks Impact Fees may only be used for projects that <u>add capacity</u> to parks, open space, and recreational facilities to accommodate new development. Operations and maintenance costs may not be funded with impact fees. Projects must be included the capital facilities plan element of a comprehensive plan adopted under the GMA. The City’s 2023-2028 Capital Improvement Program drives the capital facilities element of the Comprehensive Plan (RCW 82.02.050(4) and RCW 82.02.090(7)).
22	Councilmember Weinberg	On page B-19 about the Capital Improvement Fund – Fund Balance, regarding the “All Weather Field Repl Reserve”: □ Is this money that can only be used for replacing the turf on the baseball fields? □ Why does it go down by \$200k in 2023 and then pop back up \$200k in 2024?	This includes dollars set aside for the replacement of all turf fields. Annual contributions to the sinking fund are assumed at \$200,000 per year for budgeting purposes. The 2023 budget assumes the use of \$400,000 for the replacement of the turf at the Island Crest Park North Infields (project PA0117) resulting in a net \$200K decrease in 2023. The expected useful life for these synthetic fields is approximately 8-10 years.
23	Councilmember Weinberg	On page B-20 about the Technology & Equipment Fund:	The Technology & Equipment Fund is funded via an annual contribution from the General Fund. The Fund is used primarily to fund new software systems, upgrades to current software business systems, and the ongoing investment in the Geographic Information System (GIS) platform.

Log #	Received From	Comment/Question	Staff Response
		If the CAP plan were to include an action to replace all the city's gas-powered leaf blowers with electric blowers, would that come out of this fund? Does that mean the electrification of the city's leaf blowers would be competing for funds with the city's need to save up for big software system replacements?	<p>Given current budget policies, the Fund also supports acquisition of large equipment purchases typically used by the Fire Department (e.g., Automated External Defibrillators). This Fund is not typically used for maintenance small equipment replacement.</p> <p>It's important to note that the Technology & Equipment Fund has been historically underfunded given these disparate needs and the increasing cost and reliance on enterprise-wide software systems. Staff closely monitors and assesses technology system needs and may need to increase the General Fund contributions to meet future software system replacement schedules.</p> <p>Staff does not recommend using this Fund to purchase maintenance equipment. The preferred funding source for small equipment purchases and replacements is the Public Works operating budget. The replacement costs for small equipment are incorporated into each respective division's operating budgets based on a small equipment replacement schedule.</p>
24	Councilmember Weinberg	<p>On page B-20 about the Technology & Equipment Fund:</p> <p>What are the big (i.e., 6-7 figure) expenses we anticipate for this fund in the next few years?</p>	<p>The purchase and implementation of the City's Financial Enterprise Resource Planning (ERP) software is the largest project in this Fund. The City Council authorized \$723K in 2021. This includes funding from the General fund and the Utility Funds.</p> <p>Projects for 2023-2024 biennium are detailed in the CIP section of the preliminary budget. In the 2025-2026 biennium, staff is preparing to replace permit software used within the Community Planning & Development department (work plan item 3.7 on page D-23). This software replacement requires a significant upfront investment beyond the City's current resources.</p>
25	Councilmember Weinberg	<p>On page B-21 about the Technology & Equipment Fund Balance:</p> <p>What are "Federal and State seizure funds"? This sounds like funds reserved for equipment involved in the seizing of contraband like drugs.</p>	<p>The restricted funds are the balance of State seizure dollars distributed to the City with the close out of the Eastside Narcotics Task Force. The funds may only be used for expenditures related to drug enforcement or drug education efforts.</p>

Log #	Received From	Comment/Question	Staff Response
26	Councilmember Weinberg	B-23 Water Fund: Why do we expect the “Sales to Customers” amount to increase by 8% in 2024? Is this because the new AML water meters will miss less water than the meters they’re replacing?	The 8% bump in 2024 is a result of expected rate increases needed to adequately fund Capital Improvement Projects and to support operations over the next biennium. The 2023-2024 preliminary budget does not assume any increase in revenues due to efficiencies coming from the new meters being installed as part of the Water Meter Replacement project.
27	Councilmember Weinberg	B-23 Water Fund: Interest Earnings: With the Federal Funds Rate above 3% and likely to rise again, is it likely that our interest earnings will rise significantly more than 1% per year?	The City’s cash reserves are invested in the Local Government Investment Pool (LGIP). In 2021, the average true 30-day yield was 0.1103%. For the first nine months of 2022, the average true 30-day yield has increased to 0.7334%. Staff will track LGIP rates and revise the budget assumptions as needed during the mid-biennial budget process, if not before, based on additional LGIP rates, economic analysis, and market trends.
28	Councilmember Weinberg	B-23 Water Fund: Why is the \$9.5m debt issuance in 2022 not showing in the LTGO table on page B-16? Is it because the debt in table on B-16 is for the General Fund (perhaps with restrictions) while the debt on table B-23 is only for water?	Yes. The table on B-16 includes existing debt service obligations for general government debt only. Debt issued by Enterprise Funds remains in the respective issuing Fund. In this case, the debt service for \$9.5 million in proposed new debt for the Water Fund is detailed in the table on page B-23 of the preliminary budget.
29	Councilmember Weinberg	B-23 Water Fund: I think there’s still \$1.5m remaining of the ARPA money. Could some or all of it be used to reduce the \$6.7m debt issuance planned for 2024?	Any allocation of ARPA funds to help pay for utility projects would equally reduce the amount of outside funding required to support upcoming capital reinvestments.
30	Councilmember Weinberg	B-24 Sewer Fund: Why does the “Sales to Customers” go up 7% in 2023?	The 7% increase is the average of revenues driven by the presumed local sewer rate increase (4.0%) as well as the expected King County Treatment cost increase (10.26%). The 4.0% local rate increase will change based on staff recommendations to the Utility Board, and the Utility Board’s final recommendation to the City Council. The Utility Board’s recommended utility rate adjustments for 2023-2024 will be brought to the City Council during the November 15, 2022, Regular Meeting.
31	Councilmember Weinberg	B-25 Sewer Fund Expenditure Summary & Fund Balance:	The estimated increase for King County Sewer Treatment is based on information provided by King County that was used in 2021 during the last

Log #	Received From	Comment/Question	Staff Response
		Why are King County Sewer Treatment and Other Services and Charges going up 10% & 9% respectively?	Sewer Utility rate update for 2022. Other Services and Charges include line items like supplies, insurance payments, contractual services, and equipment rentals which are all expected to increase going into 2023.
32	Councilmember Weinberg	B-25 Sewer Fund Expenditure Summary & Fund Balance, regarding the Capital Funding Reserve portion of the fund balance: □ Is this reserve there as a backup in case a capital project encounters a major problem and needs a lot more funding? □ Is there a target level? For example, is this designed to be a certain percentage of the CIP expenditures for the year?	The capital funding reserve is established in the Financial Management Policies and is based on the estimated value of assets in the entire sewer system. The current policy target is set at 1.0% of capital assets. This reserve is meant to address any critical and unforeseen failures in the sewer system.
33	Councilmember Weinberg	B-28 Storm Water Fund: Do we know why the Insurance line item nearly quadrupled between 2022 and 2023?	The allocation of insurance costs to the Utility Funds is based on a 5-year look back of actual insurance claims by type. The increase noted for the Stormwater Fund is the combination of an increase in the overall premium amount coupled with an increase in the number of claims associated with the Storm Water utility.
34	Councilmember Weinberg	B-28 Storm Water Fund: There are two rows relating to CIP – “Stormwater System Improvements (CIP)” and “Interfund Transfer – CIP”. Does this mean that Storm funds can be used to support capital efforts not dedicated to the Storm system? What would be an example of such an effort?	The “Interfund Transfer – CIP” expenses in the Storm Water Fund consists of contributions to Internal Service Funds such as the Equipment Rental Fund. Most of the interfund transfers from the Storm Water Fund go into the Street Fund to pay for storm water system improvements that coincide with street-related capital projects. For example, the 2022 street-related utility improvement projects in the CIP were funded partially by interfund transfers from both the Storm Water and Water Fund to complete work on storm drainage systems and the water distribution system respectively, ahead of expected road paving work.
35	Councilmember Weinberg	B-30 Computer Equipment Fund. Where does the \$1.2 – 1.3m per year of “Computer Support and Replacement” come from? Is it entirely from the General Fund, or does it come from a variety of other funds?	Fund 520 is an Internal Service Fund that accounts for the cost of operating, maintaining, and replacing the City’s information technology hardware infrastructure. The funding source is based on a rate model that allocates costs in an equitable manner to the internal users of IT assets, infrastructure, and services. As a result, the internal rates are spread to a variety of Funds.
36	Councilmember Weinberg	B-31 Computer Equipment Fund: Fund Balance: Is the Computer Replacement Reserve intended to be a 2-year buffer?	The internal service rate model for the Computer Equipment Fund (Fund 520) is broken down into two components: Maintenance & Operations Rate and the Replacement Rate.

Log #	Received From	Comment/Question	Staff Response
			<p>The M&O rate is intended to cover current year costs for IT support and services (to include staff costs, network support, network security, annual licensing fees for software that benefits the entire system).</p> <p>The replacement rates create a sinking fund for the future replacement of technology hardware at the end of its useful life. Example assets include PC's, projectors, laptops, and phones. The Computer Replacement Reserve reflects the balance available to replace existing technology assets at the end of their useful life.</p>
37	Councilmember Weinberg	<p>B-31 Computer Equipment Fund: Fund Balance:</p> <p>Is there a big expense expected soon? I presume this doesn't cover software expenses.</p>	The Computer Equipment Fund does not include resources for software purchases. Software purchases are funded from the Technology & Equipment Fund.



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6167
October 18, 2022
Regular Business

AGENDA BILL INFORMATION

TITLE:	AB 6167: Comprehensive Plan Amendment (Remove Figure TC-1) – First Reading of Ord. No. 22-17	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed:
RECOMMENDED ACTION:	Conduct first reading of Ordinance No. 22-17 and schedule a second reading and adoption to be placed on the Consent Agenda on November 1.	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT:	Community Planning and Development
STAFF:	Jeff Thomas, Interim Director
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Ordinance No. 22-17 2. Planning Commission Recommendation, dated October 10, 2022
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to conduct the first reading of Ordinance No. 22-17 (Exhibit 1) related to Comprehensive Plan Amendment CPA22-001. This amendment proposes removing *Figure TC-1 - Retail Use Adjacent Street Frontages* and the associated reference from the Land Use Element of the Mercer Island Comprehensive Plan.

- *Comprehensive Plan, Land Use Element Figure TC-1 - Retail Use Adjacent to Street Frontages* identifies street frontages in the Town Center zone that require certain commercial uses and is identical to MICC 19.11.020(B) *Figure 2*. (Also commonly referred to as the “pink lines” map.)
- The City Council voted to amend MICC 19.11.020(B) on June 21, 2022, including adopting updates to *Figure 2*.
- The Council also directed City staff to prepare an amendment to the Comprehensive Plan to remove *Figure TC-1* from the Land Use Element to ensure consistency with the amendments to MICC 19.11.020(B).
- On September 28, 2022, the Planning Commission held a public hearing to receive comment on this proposed amendment to the Comprehensive Plan and voted 7-0 to recommend that *Figure TC-1* and an associated reference be removed from the Land Use Element.

- On Tuesday, the City Council will receive the Planning Commission's recommendation (Exhibit 2), conduct the first reading of Ordinance No. 22-17, and, if desired, schedule a second reading and adoption of the ordinance.

BACKGROUND

Figure TC-1 - Retail Use Adjacent to Street Frontages was inserted into the Land Use Element of the Comprehensive Plan in 2016 as part of the periodic update. The map identifies street frontages in the Town Center zone requiring certain commercial uses and resulted from the 2014-2016 update to the Town Center vision and development standards. When the new Town Center development standards were adopted, an identical map was included in MICC 19.11.020(B) as *Figure 2 - Retail Use Adjacent to Street Frontages* (also known as the "pink lines" map).

On June 21, 2022, the City Council adopted Ordinance No. 22C-09 and amended MICC 19.11.020(B) ([AB 6102](#)). The amendment included updates to *Figure 2*, the map that was identical to *Figure TC-1* in the Comprehensive Plan. At the time of ordinance adoption, staff acknowledged that the amendment would create inconsistency between the code and the Comprehensive Plan. The City Council directed staff to prepare a comprehensive plan amendment to remove *Figure TC-1* from the Land Use Element before the development code updates take effect on December 1, 2022.

ISSUE/DISCUSSION

PLANNING COMMISSION RECOMMENDATION

On September 28, 2022, the Planning Commission held a public hearing on the proposed Comprehensive Plan Amendment CPA22-001. The proposal included the following amendments to the Land Use Element, Section V., Land Use Policies, Goal 4:

- Remove *Figure TC-1 - Retail Use Adjacent to Street Frontages*; and
- Strike the associated reference to *Figure TC-1* from Goal 4.2.

The Planning Commission received no public comment on the proposed amendment. After brief deliberation, the Commission voted 7-0 to recommend the proposed amendment as presented. On Tuesday, the City Council will receive the Planning Commission's recommendation and conduct the first reading of Ordinance No. 22-17, which, if adopted, would remove *Figure TC-1* and the associated reference from the Comprehensive Plan Land Use Element.

PUBLIC & STATE AGENCY NOTICING

Public notice of the public hearing was provided via the City website, Planning Commission calendar, Planning Commission e-mail distribution list, Weekly Permit Bulletin, and *Mercer Island Reporter*. It was also announced via the City's weekly e-mail to the Mercer Island business list (900+ contacts). Additionally, the City is required to notify the Washington State Department of Commerce of its intention to adopt an amendment to the Comprehensive Plan and issue a SEPA determination before the amendment can be adopted. Staff notified the Department of Commerce on August 30, 2022 and issued a SEPA determination of non-significance on October 17, 2022.

NEXT STEPS

After conducting the first reading of Ordinance No. 22-17, the Council may move to schedule a second reading and adoption of the ordinance for November 1, 2022. As this will be the only proposed amendment

to the Comprehensive Plan to come before the Council in 2022, staff recommend placing the second reading and adoption on the Consent Agenda.

RECOMMENDED ACTION

Conduct first reading of Ordinance No. 22-17 and schedule a second reading and adoption on the Consent Agenda on November 1.

**CITY OF MERCER ISLAND
ORDINANCE NO. 22-17**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND AMENDING THE
MERCER ISLAND COMPREHENSIVE PLAN LAND USE ELEMENT TO
REMOVE FIGURE TC-1 RETAIL USE ADJACENT TO STREET FRONTAGES
AND ASSOCIATED REFERENCE; PROVIDING FOR SEVERABILITY; AND
ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, in compliance with the Washington State Growth Management Act (GMA), Chapter 36.70A RCW, the City of Mercer Island adopted a Comprehensive Plan in 1994 and has amended the plan on several occasions since that time; and

WHEREAS, in accordance with RCW 36.70A.130, an adopted Comprehensive Plan is subject to continuing evaluation and review; and

WHEREAS, the Land Use Element of the Comprehensive Plan was most recently amended by Ordinance 21-26; and

WHEREAS, on June 2, 2020, the City adopted Ordinance No. 20-12 implementing a six-month moratorium pursuant to RCW 35A.63.220 and RCW 36.70A.390 on the submission of applications for any building permits or any other land use approvals for Major New Construction as defined in Mercer Island City Code (MICC) 19.16.010 for properties located within the Town Center (TC) zone at Mercer Island south of SE 29th Street; and

WHEREAS, on December 1, 2020, the City Council approved Resolution 1594 adding a Comprehensive Plan amendment related to the Town Center moratorium to the Community Planning and Development work plan; and

WHEREAS, on May 17, 2022, the City Council adopted Ordinance 22-03 extending the effective period of Ordinance No. 20-12 after holding a public hearing, to allow the City Council to continue to evaluate potential code amendments to exit the moratorium; and

WHEREAS, on June 21, 2022, the City Council adopted Ordinance No. 22C-09 approving amendments to MICC 19.11.020(B), including amending and renaming Figure 2. Retail Use Adjacent to Street Frontages; and

WHEREAS, Section V. of the Land Use Element of the Comprehensive Plan, Land Use Policies, Town Center, includes Figure TC-1. Retail Use Adjacent to Street Frontages; and

WHEREAS, to create consistency between the Comprehensive Plan and Ordinance No. 22C-09, Figure TC-1 must be removed from the Land Use Element of the Comprehensive Plan; and

WHEREAS, on August 30, 2022, state agencies received notice of Mercer Island's proposed Comprehensive Plan amendment; and

WHEREAS, on October 10, 2022, the City of Mercer Island issued SEPA Threshold Determinations (DNS) for the respective amendment; and

WHEREAS, on August 22, 2022, notice of a Planning Commission public hearing on September 28, 2022, was published in the Mercer Island Reporter; and

WHEREAS, on August 24, 2022, notice of a Planning Commission public hearing on September 28, 2022, was published in the Weekly Permit Bulletin; and

WHEREAS, the City of Mercer Island has met all applicable public notice requirements for said Comprehensive Plan amendment consistent with chapter 19.15 MICC in effect at the time notice was given; and

WHEREAS, the proposed Comprehensive Plan amendment meets the decision criteria established in MICC 19.15.230(F) because the amendment is consistent with the GMA, is consistent with the Comprehensive Plan, and addresses changing circumstances of the city as a whole given the changing nature of commercial development in Town Center that prompted the amendments made by Ordinance 22C-09; and

WHEREAS, on September 28, 2022, the Planning Commission held the required public hearing and recommended approval of the proposed Comprehensive Plan Amendment; and

WHEREAS, on October 18, 2022, the City Council held its first reading of this ordinance; and

WHEREAS, on November 1, 2022, the City Council held its second reading of this ordinance.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Whereas Clauses Adopted. The “Whereas Clauses” set forth in the recital of this Ordinance are hereby adopted as the preliminary findings and conclusions of the City Council for passing this Ordinance.

Section 2: Comprehensive Plan Land Use Element Section V, Land Use Issues, Town Center, Goal 4. Effective December 1, 2022, Section V of the Land Use Element of the Comprehensive Plan shall be amended as set forth in Exhibit A to this ordinance.

Section 3: Severability. If any section, sentence, clause, or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property, or circumstance, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this Ordinance or its application to any other person, property, or circumstance.

Section 4: Publication and Effective Date. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. This Ordinance shall take effect and be in full force five days after the date of publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS MEETING ON _____, 2022.

CITY OF MERCER ISLAND

Salim Nice, Mayor

ATTEST:

Andrea Larson, City Clerk

APPROVED AS TO FORM

Bio Park, City Attorney

Date of publication:

DRAFT

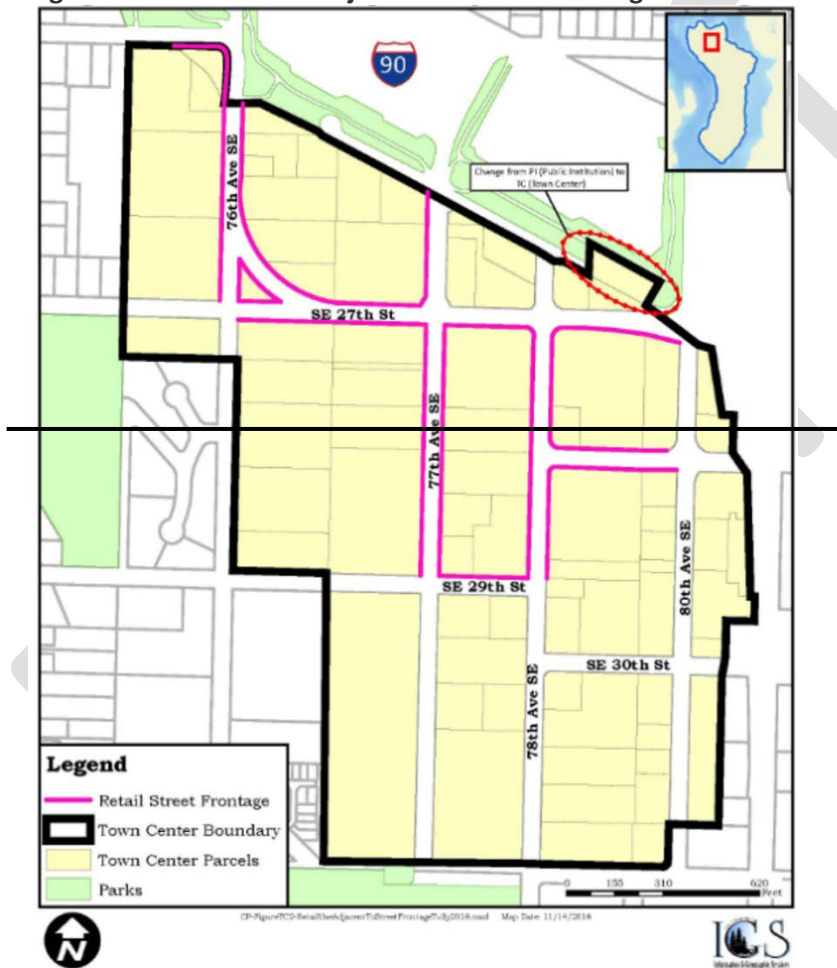
EXHIBIT A**Land Use Element Section V., Land Use Policies, Town Center, is amended as follows:**

GOAL 4: Create an active, pedestrian-friendly, and accessible retail core.

4.1 Street-level retail, office, and service uses should reinforce the pedestrian-oriented circulation system.

4.2 Retail street frontages (Figure TC-1) should be the area where the majority of retail activity is focused. Retail shops and restaurants should be the dominant use, with personal services also encouraged to a more limited extent.

Figure TC-1. Retail Use Adjacent to Street Frontages



CITY OF MERCER ISLAND

COMMUNITY PLANNING & DEVELOPMENT

9611 SE 36TH STREET | MERCER ISLAND, WA 98040

PHONE: 206.275.7605 | www.mercergov.org



PLANNING COMMISSION

To: City Council
From: Daniel Hubbell, Planning Commission Chair
Date: October 10, 2022
RE: CPA22-001 Comprehensive Plan Amendment (Remove Figure TC-1 from Land Use Element)

On behalf of the Planning Commission, I am pleased to present our recommendation on CPA22-001, an amendment to the Land Use Element of the Comprehensive Plan.

On June 21, 2022, the City Council adopted Ordinance No. 22C-09 and amended MICC 19.11.020(B). The amendment included updates to *Figure 2. Retail Use Adjacent to Street Frontages* (aka the “pink lines” map). During the Planning Commission’s deliberation on the amendment to MICC 19.11.020(B), Planning Commissioners received public comment that updating *Figure 2.* would make the municipal code inconsistent with the comprehensive plan, as an identical figure exists in Land Use Element, Section V, Land Use Issues, Town Center, Goal 4 as *Figure TC-1. Retail Use Adjacent to Street Frontages*. Staff noted this inconsistency at the time of the City Council’s adoption of that development code amendment and received direction to prepare a comprehensive plan amendment before Ordinance No. 22C-09 takes effect on December 1.

The Planning Commission held a public hearing on comprehensive plan amendment CPA22-001 on September 28, 2022. CPA22-001 includes the following proposed amendments to the Land Use Element, Section V, Land Use Policies, Town Center, Goal 4:

- Remove *Figure TC-1. Retail Use Adjacent to Street Frontages*
- Strike the reference to *Figure TC-1.* from Goal 4.2

Following the public hearing, the Commission considered the staff report dated September 28 as well as the decision criteria for comprehensive plan amendments identified in MICC 19.15.230(F) in its deliberation. The Commission voted 7-0 to recommend that the City Council approve CPA22-001.

 10/10/2022
 Daniel Hubbell Date
 Planning Commission Chair, City of Mercer Island



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6168
October 18, 2022
Regular Business

AGENDA BILL INFORMATION

TITLE:	AB 6168: Update on Outdoor Dining Regulations	<input type="checkbox"/> Discussion Only
RECOMMENDED ACTION:	Receive the presentation and schedule a public hearing to renew interim regulations at an upcoming Council Meeting.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT:	Community Planning and Development
STAFF:	Jeff Thomas, Interim Director Sarah Bluvas, CIP Project Manager
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Current Interim Outdoor Dining Regulations (Ordinance No. 21C-25)
CITY COUNCIL PRIORITY:	3. Implement an economic development program.

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to provide an update on interim development regulations that currently enable local eating and drinking establishments to expand their outdoor dining space into public Right-of-Way (ROW) and private parking spaces.

- [Ordinance No. 21C-25](#) (Exhibit 1) authorizes interim regulations to allow existing eating and drinking establishments to temporarily use public ROW and private parking spaces to expand their outdoor footprint.
- Ord. No. 21C-25 and previous ordinances (No. [20C-17](#), [21C-03](#), and [21C-16](#)) were adopted to provide flexible alternatives for restaurants on Mercer Island in response to the impacts of the COVID-19 pandemic.
- The current program is enabled by an interim amendment to [MICC 19.06.050](#) and a temporary waiver of parking requirements for eating and drinking establishments.
- The current interim regulations took effect on January 7, 2022, and expire on January 6, 2023.
- On Tuesday, City staff will update the City Council on progress on and issues for enacting permanent regulations and request that the Council consider renewing the current interim regulations through July 1, 2023.

BACKGROUND

INTERIM CITY REGULATIONS ENABLING OUTDOOR DINING

[Ordinance No. 21C-25](#) (Exhibit 1) authorizes interim regulations to allow existing eating and drinking establishments to temporarily use ROW and private parking spaces to expand their outdoor footprint. This and previous ordinances (No. [20C-17](#), [21C-03](#), and [21C-16](#)) were adopted to provide flexible alternatives for restaurants on Mercer Island in response to the impacts of the COVID-19 pandemic.

The current outdoor dining program is enabled by the following interim regulations:

- Amendment to subsections (D)(4) and (E) of [MICC 19.06.050 Commerce on public property](#);
- Temporary waiver of the minimum parking regulations for eating and drinking establishments identified in [MICC 19.04.040](#) and [MICC 19.11.030](#); and
- Authorization to use private parking spaces for outdoor dining.

The current interim regulations took effect on January 7, 2022, and expire on January 6, 2023. One local establishment is currently permitted to use ROW to create outdoor seating, and at least three other businesses worked with their property managers to develop other outdoor seating alternatives under these provisions. A one-time permit fee of \$347.63 was established for the ROW permit under these interim regulations; the City has used King County CARES Act funding to offset the permit costs rather than passing them on to the permit holder.

STATE REGULATIONS IMPACTING OUTDOOR DINING

The Washington State Liquor and Cannabis Board (Liquor Cannabis Board) granted temporary allowances for outdoor alcohol service ([WAC 314-03-205](#)) in response to pandemic impacts. These temporary rules allow licensed businesses to set up and serve alcohol on public property that is not contiguous with their establishments.

The temporary rules for outdoor alcohol service expire on July 1, 2023, and the Liquor Cannabis Board has not indicated that it plans to renew the temporary rules beyond that date. If the temporary rules are not extended, current and future Mercer Island permit holders who require a license from the Liquor Cannabis Board will no longer be able to use public property for outdoor dining unless it is contiguous with their establishment.

ISSUE/DISCUSSION

PROGRESS ON PERMANENT OUTDOOR DINING PERMIT PROGRAM

Ordinance No. 21C-25 included a work plan for evaluating and, if necessary, implementing code changes to identify a permanent solution to allow outdoor dining in ROW and private parking spaces.

Staff were prepared to present a code amendment to the Planning Commission in September 2022 and to conduct the necessary public hearing. Upon learning about the Liquor Cannabis Board's intent to end the temporary rules allowing for non-contiguous dining, the public hearing was canceled to allow staff time to evaluate alternatives.

REVISED APPROACH

Staff seek feedback on the following revised approach to ensure that local businesses can offer outdoor dining into 2023:

1. Staff recommend that the interim regulations enabling outdoor dining in the ROW and private parking be renewed until July 1, 2023, when the Liquor Cannabis Board temporary rules will end. If the City Council agrees with this recommendation, staff will return with a new ordinance and conduct a public hearing on November 15, 2022.
2. Staff will request the Liquor Cannabis Board make permanent the temporary rules allowing for non-contiguous dining. Additional details on the advocacy and outreach plan are provided below.
3. Staff have included an item related to evaluating and updating MICC 19.06.050 as part of the 2023 Docket of Development Code and Comprehensive Plan Amendments, which will be presented to the City Council for review and adoption in December 2022.

ADVOCACY FOR EXTENDING TEMPORARY LCB RULES

City staff are advocating for the Liquor Cannabis Board's temporary rules for non-contiguous outdoor alcohol service to become permanent. Staff have undertaken the following activities:

- Met with the current ROW permit holder to make them aware of the expiring Liquor Cannabis Board rules and of the City's advocacy plans;
- Contacted economic development partners at Bellevue, Bothell, Issaquah, Kent, Kirkland, Redmond, Renton, and Tukwila to learn if/how they are advocating for their local businesses to the Liquor Cannabis Board and whether they would join the City's advocacy activities (staff will share feedback not available at the time of packet publication with the City Council when available); and
- Made the Mercer Island Chamber of Commerce and the Eastside Chambers Coalition aware of this issue and asked for support.

At the conclusion of the City Council meeting, the City Manager's Office will send a letter to the Liquor Cannabis Board requesting that the temporary rules allowing for non-contiguous dining be made permanent.

Staff are interested in receiving any additional feedback from the City Council on the proposed advocacy strategy.

NEXT STEPS

If the City Council supports renewing the interim outdoor dining regulations, staff will schedule and notice a public hearing to take place at the City Council's regular meeting on November 15, 2022. A new ordinance will be drafted and presented the same night. Staff will also continue to pursue a long-term solution with the Liquor Cannabis Board on behalf of Mercer Island businesses and will provide regular updates as the work progresses.

RECOMMENDED ACTION

Receive the presentation and schedule a public hearing at an upcoming Council Meeting to renew interim regulations established by Ordinance No. 21C-25.

**CITY OF MERCER ISLAND
ORDINANCE NO. 21C-25**

**AN INTERIM ORDINANCE OF THE CITY OF MERCER ISLAND,
WASHINGTON, PROVIDING TEMPORARY MEASURES TO ALLOW MORE
OUTDOOR SEATING FOR EATING AND DRINKING ESTABLISHMENTS;
SETTING A PUBLIC HEARING; ADOPTING A WORK PLAN; PROVIDING FOR
SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, a state of emergency has been declared by the federal, state, county, and municipal governments, including the City of Mercer Island, in response to the COVID-19 pandemic; and

WHEREAS, since February 29, 2020, Governor Jay Inslee has issued several proclamations, including Emergency Proclamation 20-25 ("Stay Home, Stay Healthy order"), placing numerous restrictions on individuals and businesses in response to the state-wide threat of the spread of the COVID-19 virus; and

WHEREAS, Governor Inslee has issued multiple subsequent amendments to Emergency Proclamation 20-25 and developed a phased reopening approach, as currently directed in Emergency Proclamation 20-25.12 ("Healthy Washington – Roadmap to Recovery"), a phased reopening plan in effective since January 11, 2021, for resuming recreational, social, and business activities; and

WHEREAS, outdoor restaurant seating has been determined to be safer and less likely to lead to the spread of COVID-19 than indoor restaurant seating, which has been significantly restricted; and

WHEREAS, the City Council wishes to promote local economic recovery by encouraging business activity in Mercer Island consistent with the Healthy Washington – Roadmap to Recovery requirements and to make eating and drinking establishments safer to operate by leveraging available private and public space to be used as additional outdoor areas for eating and drinking while maintaining social distancing requirements; and

WHEREAS, it is necessary and appropriate during the state of local emergency to utilize an interim ordinance, which is intended to be only temporary until public health and economic conditions improve, to facilitate and encourage outdoor seating areas to make eating and drinking establishments safer to operate and to promote needed economic and business recovery in the City; and

WHEREAS, the City Council finds that public reluctance to dine indoors because of COVID-19 continues to impact eating and drinking establishments, which may cause said establishments in Mercer Island to close and to go out-of-business; and

WHEREAS, the lack of local eating and drinking establishments would result in harm to public health, safety, property, and welfare in Mercer Island during and following the current state of emergency; and

WHEREAS, the City Council believes making the interim regulations permanent will continue to support economic recovery and vitality in the Town Center and other business districts; and

WHEREAS, the City is authorized under RCW 35A.63.220 and 36.70A.390 to pass an interim zoning and official control ordinance for up to one year if a work plan is developed for related studies providing for such a longer period; and

WHEREAS, City Staff have developed a work plan for related studies related to repurposing public parking for non-parking uses and such work plan is attached to this Ordinance as Exhibit A; and

WHEREAS, consistent with the provisions of RCW 35A.63.220 and RCW 36.70A.390, it is appropriate for the City Council to hold a public hearing and adopt additional findings of fact, if necessary, supporting and justifying the interim zoning and official control ordinance within at least sixty days of its passage;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Whereas Clauses Adopted. The “Whereas Clauses” set forth in the recital of this Ordinance are hereby adopted as the preliminary findings and conclusions of the City Council for passing this Ordinance.

Section 2. Code Amended. Subsections (D)(4) and (E) of MICC 19.06.050 are amended as follows for the duration of this Ordinance:

D. 4. The design for any non-temporary improvements is consistent with the design requirements for the Town Center plan.

E. A permit to operate a private business on public property shall be reviewed and approved by the design commission; provided, that occasional, temporary business operations involving temporary structures and/or temporary right-of-way obstructions may be approved by the code official ~~or referred to the design commission at the code official's discretion.~~ Permit applications from one or a group of existing eating and drinking establishments at Mercer Island to temporarily operate private business on public property during the effective period set forth in Section 6 of Ordinance No. 21C-25 a declared Covid 19 emergency by the City of Mercer Island shall be considered to be temporary, and they may be approved by the code official without review or approval by the design commission.

Section 3. Authorization to Use Private Parking Areas for Outdoor Dining. Subject to the provisions of this Ordinance, the City grants temporary permission for existing eating and drinking establishments at Mercer Island to temporarily utilize private parking areas for outdoor dining use, provided the private parking area is immediately adjacent to the eating and drinking establishment, and the following conditions are met:

A. ~~Such outdoor dining use shall be permitted only during a declared Covid-19 emergency declared by the City of Mercer Island.~~

B. An eating and drinking establishment may only operate in a private parking area only while this Ordinance remains in effect.

C. Use of any portion or percentage of private off-street parking areas for outdoor dining use shall require the landlord's / property owner's approval. Nothing in this Ordinance compels a landlord / property owner to permit a tenant to expand its business to the exterior.

D. This Ordinance authorizes only temporary use of private areas otherwise restricted for parking purposes. Nothing in this Ordinance authorizes permanent improvements or interior expansions.

Section 4. Minimum Parking Regulations Waived. In order to effectuate the purpose of Section 3 above, but only to the extent necessary to so effectuate and under the terms and conditions set forth in this Ordinance, minimum parking regulations normally applicable to eating and drinking establishments are waived to enable such uses to serve patrons in adjoining parking spaces for the duration of this Ordinance.

Section 5. Public Hearing. Pursuant to RCW 35A.63.220 and RCW 36.70A.390, a public hearing shall occur within 60 days of this Ordinance passage on January 18, 2022, in order to hear and consider the comments and testimony of those wishing to speak at such public hearing regarding the interim zoning and official controls approved by this Ordinance, and to consider adopting further findings of fact, if necessary.

Section 6. Effective Period of Interim Zoning and Official Controls. The interim zoning and official controls approved by this Ordinance shall become effective on January 7, 2022, but no sooner than the effective date of this Ordinance, and shall continue in effect for a period of one year, unless repealed, extended or modified by the City Council after subsequent public hearing(s), entry of appropriate findings of fact, and/or development of a work plan for related studies pursuant to RCW 35A.63.220 and RCW 36.70A.390.


Section 7: Adoption of Work Plan. The work plan attached to this Ordinance as Exhibit A is hereby adopted.

Section 8. Severability. If any section, sentence, clause, or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property, or circumstance, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this Ordinance or its application to any other person, property or circumstance.

Section 9. Publication and Effective Date. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. This Ordinance shall take effect and be in full force five days after the date of publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS MEETING ON DECEMBER 7, 2021.

CITY OF MERCER ISLAND



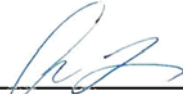
Benson Wong, Mayor

Approved as to Form:

/s/ Bio Park

Bio Park, City Attorney

ATTEST:



Andrea Larson, City Clerk

Date of Publication: 12/15/2022

Exhibit A**Commerce on Public Property Permanent Regulations Work Plan**

<ol style="list-style-type: none"> 1. Evaluate relevance in Town Center Parking Study process <ol style="list-style-type: none"> a. Review code amendment needs with parking study consultant and determine whether study-related analysis is recommended before moving forward with specific code work 2. If deemed able to move forward with code work, complete technical analysis and staff recommendation <ol style="list-style-type: none"> a. Review peer city approaches b. Analyze existing code criteria and requirements for commerce on public property and parking c. Prepare staff recommendations and begin drafting a code amendment based on the above information d. Prepare a SEPA checklist and determination on the proposed code amendment; notify state agencies and tribes 	Q4 2021-Q2 2022
<ol style="list-style-type: none"> 3. Planning Commission review and recommendation on a draft code amendment <ol style="list-style-type: none"> a. Public outreach, including public hearing b. Approximately 3 points of review by the commission – study session, public hearing, and recommendation 	Q3 2022
<ol style="list-style-type: none"> 4. City Council review and approval of code amendment <ol style="list-style-type: none"> a. First and second reading of the ordinance 	Q4 2022



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6169
October 18, 2022
Regular Business

AGENDA BILL INFORMATION

TITLE:	AB 6169: Public Hearing: Receive the 2023-2024 Preliminary Budget.	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Discussion only, no action required.	

DEPARTMENT:	Finance
STAFF:	Matthew Mornick, Finance Director
COUNCIL LIAISON:	n/a
EXHIBITS:	1. 2023-2024 Preliminary Budget available at: www.mercerisland.gov/budget . 2. 2023-2024 Budget Proposals
CITY COUNCIL PRIORITY:	2. Articulate, confirm, and communicate a vision for effective and efficient city services. Stabilize the organization, optimize resources, and develop a long-term plan for fiscal sustainability.

EXECUTIVE SUMMARY

In continuation from the October 3 City Council budget workshop (see [AB 6163](#)), this agenda bill outlines next steps in the City Council's 2023-2024 Biennial Budget review process, which is anticipated to conclude with the adoption of the 2023-2024 Biennial Budget on December 6.

- Per Washington State law, the City Manager is required to deliver a balanced preliminary biennial budget to the City Council for review and approval. The City Council received the 2023-2024 Preliminary Budget on September 28, 2022, (Exhibit 1) and a copy was filed with the City Clerk.
- The 2023-2024 Preliminary Budget is focused on maintaining current service levels and providing critical investments to preserve City infrastructure.
- At the October 3 City Council meeting staff introduced and reviewed key budget assumptions, policy considerations, and the budget development schedule. The presentation included a six-year forecast for specific City operating Funds.
- At Tuesday's meeting, the City Council will hold the first of two public hearings on the 2023-2024 Preliminary Budget. This is an opportunity for the public to provide comments about any part of the budget.
- The staff presentation will provide a high-level overview of Departmental staffing plans, operating budgets, and work plans for the next two years. Staff will also showcase the proposed Capital Improvement Program financing strategy. The presentation will conclude with a review of Budget Proposals (see Exhibit 2). Staff will be prepared to answer questions from the City Council and community.
- The public will have the opportunity to provide additional feedback on the Preliminary Budget and Capital Improvement Program at a second Public Hearing scheduled on [November 15](#). Public comment is also invited at all City Council meetings.

Staff will return to City Council on November 1 to review/discuss any final questions and adjustments from the City Council on the 2023-2024 preliminary budget. Staff will also look to the City Council for final direction on budget proposals by November 1. This provides adequate time to finalize the budget document prior to adoption.

BACKGROUND

Per Washington State law, the City Manager is required to deliver a balanced preliminary biennial budget to the City Council for review and approval. The City Council received the 2023-2024 Preliminary Budget on September 28, 2022, and a copy was filed with the City Clerk.

At the October 3 City Council meeting staff introduced and reviewed key budget assumptions, policy considerations, and the budget development schedule. The presentation included a six-year forecast for the General Fund and Youth and Family Services Fund.

ISSUES / DISCUSSION

Budget workshops over the next two months are intended to be interactive. Staff will address City Council questions while seeking consensus on key policy decisions and priorities for the upcoming biennium. Department Directors and other budget staff will attend and participate in the discussions.

Departmental Budgets

Section D “Operating Budget by Department” in the 2023-2024 Preliminary Budget introduces each City department’s mission and work plan for the next two years. The financial and staffing resources to achieve the Department’s goals and objectives are also included.

During the October 18 City Council meeting, staff will provide an overview of the high-level themes across departmental work plans, present the staffing profile by Department, and be prepared to answer questions about departmental budgets and work plan items.

Capital Improvement Program

At the September 20 City Council meeting, staff provided a “look ahead” to the proposed 2023-2028 Capital Improvement Program (CIP) (see [AB 6138](#)). The CIP outlines the City’s strategic financial plan to acquire, expand, or rehabilitate public infrastructure. For the 2023-2024 biennium, 83 capital projects are recommended for funding in 2023 with 71 in 2024, amounting to \$67.1 M over the two-year period.

CAPITAL ASSET CATEGORY (\$ in thousands)	2023 BUDGET	2024 BUDGET
Public Buildings	\$3,572	\$1,973
Equipment	817	473
Technology	439	299
Parks, Recreation, & Open Space	6,344	8,148
Streets, Pedestrian, & Bicycle Facilities	3,779	5,501
Sewer Utility	4,380	3,570
Storm Water Utility	1,200	1,257
Water Utility	13,369	11,967
TOTAL	\$33,900	\$33,188
TOTAL PROJECTS FUNDED	83	71

Section E “Capital Improvement Project” in the 2023-2024 Preliminary Budget introduces the basis upon which projects were submitted by project managers, reviewed by a selection committee, and fine-tuned before being approved by the City Manager for inclusion in the preliminary budget. Section E also outlines staff’s recommendation on how to finance this body of work over the next two years.

Parks and public facility capital investment needs outpace the current and anticipated resources in the upcoming biennium. As part of the 2023-2028 CIP, staff recommends utilizing \$3.7 M in REET-2 reserves from the Street Fund to help fund the Luther Burbank Dock and Waterfront Improvement project (PA0124), scheduled for completion in December 2024. Just over half of this \$7.5 M project is paid for via grants. Use of REET-2 reserves secures these grant funds without proving detrimental to street, pedestrian, and bicycle facility investments supported by the Street Fund over the next two years.

Staff also allocated about \$1.6 M in ARPA funds to begin making critical investments in City facilities. These include seismic retrofits (GB0103) and basic facility improvements (GB0110) for City Hall, partial funding for access control and security improvements at City facilities (GB0116), and partial funding to assess, design, and complete renovation work at the City property located at 7810 SE 27th Street (GB0121).

Questions for the City Council regarding the proposed 2023-2028 Capital Improvement Program:

1. Is the Council in agreement with use of \$3.7 M REET-2 reserves from the Street Fund to help fund the Luther Burbank Dock and Waterfront improvements?
2. Is the Council in agreement on the recommended use of \$1.6 M in ARPA funds for critical public facility improvements?

Budget Proposals

During the October 18 City Council meeting, staff will be prepared to answer questions about the budget proposals (Exhibit 2) in preparation for the November 1 City Council meeting. The projects, programs, and positions included on the budget proposal list are not funded in the 2023-2024 Preliminary Budget.

At the March 26 Planning Session (See [AB 6044](#)), the City Council suggested a list of potential work plan items and projects to include as budget proposals for funding consideration during the 2023-2024 biennium (see Exhibit 2). Since March 2022, the City Manager has also evaluated additional budget proposals and advanced several for City Council consideration. Finally, the City Council approved the addition of a budget proposal at the October 3 City Council meeting and that has been added to the list. The budget proposal items added since March are differentiated on the list under the column in Exhibit 2 labeled as “source.”

The budget proposal list includes estimated costs for each fiscal year, identifies whether the associated costs are anticipated to be one-time or ongoing, the potential funding source, the Department responsible for overseeing the work, and additional staff notes or comments on each proposal.

The 2023-2024 budget development schedule calls for the City Council to provide direction on all the budget proposals at the City Council meeting on November 1. Final disposition on the budget proposals is needed by this date to allow staff time to incorporate the changes into the final budget document.

Alternative Recommendation by the City Manager:

Given the fiscal climate and the projected 2024 General Fund ending fund balance, the City Manager recommends that the City Council defer decisions on all General Fund and YFS Fund budget proposals until the second quarter of 2023. This timing would allow staff and the City Council to consider the outcome of the

parks levy, available resources after the close out of fiscal year 2022, and current economic trends before approving the budget proposals.

NEXT STEPS

The 2023-2024 Budget development schedule is summarized below.

Date	Topic
10/18/2022 <i>Public hearing*</i>	Department Overviews Capital Improvement Program Overview <ul style="list-style-type: none"> ○ Major Highlights ○ Key Policy Decisions Budget Proposals
11/01/2022	Final Budget Workshop Receive Direction on Budget Proposals
11/15/2022 <i>Public hearing*</i>	Discuss Impact of Parks Levy Outcome Adopt 2023 utility rates, NORCOM rates, ARCH Funding, and Property Tax Levies
12/6/2022	Adopt Final 2023-2024 Biennial Budget

Community Outreach and Public Hearings

The public is encouraged to provide feedback on the Preliminary Budget and Capital Improvement Program on October 18 and at the next scheduled Public Hearing on [November 15](#). Public comment is also invited at all City Council meetings.

RECOMMENDED ACTION

Receive the 2023-2024 Preliminary Budget available at www.mercerisland.gov/budget. Conduct Public Hearing. No additional action required.

Alternative Motion:

Move to postpone consideration of the General Fund and YFS Fund budget proposals until Q2 2023. Advance the Capital Fund, Street Fund, and Utility Fund budget proposals for discussion and final disposition at the November 1 City Council meeting.

2023-2024 Preliminary Budget

AB 6169: Exhibit 2

Budget Proposals: General Fund

No.	Title	Source	Description, Scope & Outcomes	Budget Department	2023 Add'l Request	2024 Add'l Request	Fund(s)	One-Time or Ongoing	Staff Notes
2.1	Develop a Diversity, Equity and Inclusion Plan	City Council Planning Session	<p>From the Planning Session:</p> <p>Develop a scope of work for a Diversity, Equity & Inclusion (DEI) Plan to inform internal policies and procedures. The City currently has no such plan.</p> <p>Proposed scope:</p> <p>Engage with a contracted firm to develop a Diversity, Equity & Inclusion (DEI) Plan to identify areas of improvement within the City organization and recommend updates to City policies and procedures. Deliverables may include an assessment of existing practices, identifying new policies, developing clearly stated values and expectations, recommendations regarding training for staff and elected officials, and a phased implementation plan. This proposal anticipates up to two community meetings and two to three presentations to the City Council.</p>	City Manager	\$0	\$50,000	General Fund	One-Time	<p>If the budget proposal is approved, staff recommends commencing the work in late 2024 and completing the plan in 2025.</p> <p>Note:</p> <p>The proposed scope of work does <u>not</u> include a statistically valid survey. If that tool is desired, the budget proposal needs to be increased by \$20k.</p>
2.2	Ban Personal Fireworks	City Council Planning Session	<p>From the Planning Session:</p> <p>Implement a year-round ban on personal use of fireworks. Results in a quieter and safer community.</p>	City Manager & Fire	\$0	\$0	General Fund	One-Time	This work item is proposed to be done in-house and will be supported by the Management Analyst (see budget proposal #2.14) and Fire Department leadership.

2023-2024 Preliminary Budget

AB 6169: Exhibit 2

Budget Proposals: General Fund

No.	Title	Source	Description, Scope & Outcomes	Budget Department	2023 Add'l Request	2024 Add'l Request	Fund(s)	One-Time or Ongoing	Staff Notes
2.3	Park Land Acquisition Strategy and Land Donation Program	City Council Planning Session	Updated Scope: The recently adopted 2022 PROS Plan included the following goals: Prepare a Parks Property Acquisition Strategy to meet the future parks, trails, open space, and facility needs of the Mercer Island community. Include guiding factors such as level of service standards, connectivity, geographic distribution, preservation, and recreation needs. Develop policies to support donation and gifting of land.	Public Works	\$0	\$0	General Fund	One-Time	This work item is proposed to be done in-house and will be supported by the Management Analyst (see budget proposal #2.14).
2.4	Expand Curbside/Doorstep Recycling Options	City Council Planning Session	Updated Scope: The City would contract with Ridwell to offer a minimum of two focused recycling events per year wherein “difficult-to-recycle” materials are collected directly from a resident’s doorstep (both house and apartments/condos). Items to be collected would be identified using Ridwell’s market data and would be items that are not easily recycled by other means. Ridwell’s focus is on items that are not accepted by the City’s contacted curbside hauler, Recology.	Public Works	\$25,000	\$25,000	General Fund	One-Time	A pilot program was offered in 2022 with Ridwell and was successful.

2023-2024 Preliminary Budget

AB 6169: Exhibit 2

Budget Proposals: General Fund

No.	Title	Source	Description, Scope & Outcomes	Budget Department	2023 Add'l Request	2024 Add'l Request	Fund(s)	One-Time or Ongoing	Staff Notes
2.5	Housing Element Implementation Strategy	New Budget Proposal - Submitted by staff	The purpose of a Housing Element Implementation Strategy is to guide the implementation of the goals and policies adopted in the Housing Element of the 2024 Comprehensive Plan update. In addition to the new policy framework, it allows the City to further respond to recent market trends, economic data, and legislation. A Housing Element Implementation Strategy serves as a 3 to 5 year work plan that helps the City transform policies into near-term actions and determine priorities for the preferred strategies. Specific implementation actions related to each strategy area will be determined based on more detailed study, funding, and opportunities for more community input as each strategy is evaluated.	CPD	0	\$50,000	General Fund	One-Time	This strategic planning work would likely commence at the end of 2024 and continue through 2025.
2.6	Retail Strategy	New Budget Proposal - Submitted by staff	The purpose of developing a RetailStrategy is to (1) assess the current conditions of the Town Center’s retail, restaurant and service ecosystem; (2) determine the ideal mix and size of uses for the Town Center, supported by market data and trends as well as stakeholder and consumer input; and (3) determine how to emphasize the Town Center’s strengths and improve weaknesses.	CPD	0	\$100,000	General Fund	One-Time	This strategic planning work would likely commence at the end of 2024 and continue through 2025.

2023-2024 Preliminary Budget

AB 6169: Exhibit 2

Budget Proposals: General Fund

No.	Title	Source	Description, Scope & Outcomes	Budget Department	2023 Add'l Request	2024 Add'l Request	Fund(s)	One-Time or Ongoing	Staff Notes
2.7	Restoration of I-90 ICW SOV access to WB I-90 HOV to reduce Town Center Traffic following loss of access to center roadway	City Council Planning Session	From the Planning Session: The 1976 Memorandum Agreement provided for the construction of 2-lane Center Roadway on I-90 for transit use, high-occupancy vehicles "HOV", and also for traffic that had Mercer Island as its origin or designation, including single occupancy vehicles "SOV". In June 2017, Sound Transit and WSDOT closed the Center Roadway and opened two-way HOV Lanes to begin construction of the East Link Project on Mercer Island, eliminating the use by SOV's per the 1976 Agreement. This project will look at alternatives to restore loss of I-90 access following the closure of the center roadway.	City Manager	TBD	TBD	General Fund	Ongoing	Work would be supported by the Management Analyst (see budget proposal #2.14) and the City's lobbyists.
2.8	Establish a Town Center Police Precinct Volunteer Program	City Council Planning Session	From the Planning Session: This includes establishment of a Town Center Police Precinct Volunteer Program that includes uniforms and equipment for desk volunteers.	Police	TBD	TBD	General Fund	Ongoing	The opening of light rail on Mercer Island is postponed by a year (or more) to 2024. Recommend to focus on the planning and construction at the former Tully's site first. Staff recommend evaluating the potential expansion of the volunteer program in 2024 for consideration in the 2025-2026 biennial budget.
2.9	School Zone Cameras	City Council Planning Session	The City would conduct a competitive process to install speed enforcement cameras on city streets around island schools. The cameras would operate during the morning drop-off and afternoon pick-up of students. These times would mimic the current 'flashing yellow lights' indicating the school zone is active.	Police	\$864,000	\$864,000	General Fund	Ongoing	Do not support. Note: Staff conducted initial research on this program. Implementation is cost prohibitive, even with the anticipated revenue offset from citations.

2023-2024 Preliminary Budget

AB 6169: Exhibit 2

Budget Proposals: General Fund

No.	Title	Source	Description, Scope & Outcomes	Budget Department	2023 Add'l Request	2024 Add'l Request	Fund(s)	One-Time or Ongoing	Staff Notes
2.10	Body Worn Cameras	City Council Planning Session	<p>Updated Scope:</p> <p>The project includes acquisition of a body worn camera (BWC) system, acquisition of a cloud based digital evidence management system, and replacement of the in-car camera system for patrol vehicles. The project also includes a software interface with software used by the dispatch center.</p> <p>BWCs would assist with meeting the 2021 State Legislative requirements to electronically record all interviews conducted by law enforcement</p> <p>The projected timeline for this proposal includes policy development, system acquisition and integration, training, and IT assistance in 2023. "Go live" is anticipated in 2024.</p>	Police	\$80,000	\$70,000	General Fund Technology Sinking Fund/ Legislative Priorities PD Fund	Ongoing	Passage of SB 5092 during the 2021 legislative session resulted in \$98,693 to the City to assist with one-time costs related to law enforcement legislation. Purchase of the body worn cameras is an eligible use of these funds.
2.11	Early Action GHG-Reduction Initiatives & Programs from the City's CAP	City Council Planning Session	<p>From the Planning Session:</p> <p>The City's first Climate Action Plan will be completed in Q1 2023 and will include a slate of actions recommended to reduce the City's and the Community's climate footprint. These actions will be ranked according to factors such as ROI, Community Support, Feasibility, etc.; some actions will be flagged as early actions for implementation upon adoption of the plan.</p>	TBD	TBD	TBD	General Fund	One-Time	<p>Note:</p> <p>The adoption of the Climate Action Plan is now anticipated for Q1 2023. Recommend the City Council consider resource needs upon adoption of the plan to inform a mid-biennial budget adjustment in 2023.</p> <p>Alternatively, the City Council could identify a placeholder amount for inclusion in the 2023-2024 budget.</p>

2023-2024 Preliminary Budget

AB 6169: Exhibit 2

Budget Proposals: General Fund

No.	Title	Source	Description, Scope & Outcomes	Budget Department	2023 Add'l Request	2024 Add'l Request	Fund(s)	One-Time or Ongoing	Staff Notes
2.12	Establish a Town Center CPD Liaison	City Council Planning Session	<p>Establish a Town Center CPD Liaison that allows for enhanced customer service for retail/restaurant business in Town Center.</p> <p>The 2021-2022 budget included funding for a 1.0 LTE Economic Coordinator.</p> <p>The 2023-2024 budget proposal is for a 0.5 LTE Economic Development/Business Liasion.</p>	CPD	\$63,556	\$67,595	General Fund	Ongoing	<p>This is a 0.5 LTE position and the cost estimate includes salary and benefits.</p> <p>The scope of this position is anticipated to serve primarily as a liaison to the Mercer Island business community. If the City Council desires a higher level of expertise as it relates to economic development, the position, salary, and scope will need to be discussed.</p>
2.13	Continue 1.0 LTE Management Analyst Position	New Budget Proposal - Submitted by staff	<p>The City Council funded a 1.0 LTE Management Analyst position in the City Manager's Office in 2022 to assist with special projects, including development of the parks levy renewal.</p> <p>The continuation of this position is needed to support the following work items in 2023-2024:</p> <ul style="list-style-type: none"> - Restoration of I-90 ICW SOV access to WB I-90 HOV to reduce Town Center Traffic following loss of access to center roadway (Budget Proposal #1-E) - Fireworks Ban (Budget Proposal #1-G) - Parks Land Acquisition Strategy and Land Donation Program (#1-L) - Renegotiation of the WSDOT Maintenance Agreement for Aubrey Davis Park (PW Work Plan) - Renegotiation of the Interlocal Agreement with MISD for maintenance (PW Work Plan) 	City Manager	\$87,556	\$136,760	General Fund	Ongoing	<p>The cost estimate includes salary and benefits.</p> <p>There was unspent funding in 2022 for this position that will carry forward to 2023. This is the reason for the difference between the budget years.</p> <p>This position is recommended to support budget proposals #2.2, 2.3 and 2.7.</p>

2023-2024 Preliminary Budget

AB 6169: Exhibit 2

Budget Proposals: General Fund

No.	Title	Source	Description, Scope & Outcomes	Budget Department	2023 Add'l Request	2024 Add'l Request	Fund(s)	One-Time or Ongoing	Staff Notes
2.14	New 1.0 FTE Custodian	New Budget Proposal - Submitted by staff	<p>Add one custodian (1.0 FTE) to ensure full coverage of custodial and light maintenance tasks across nine City facilities. This would increase the custodial staff from 3.0 FTE to 4.0 FTE positions.</p> <p>Custodial services were brought in-house in 2021, during the pandemic shutdown. A small staff was initially adequate given that buildings were closed to the public and employee occupancy was low. As staff return to in-person work and buildings are re-opened to the general public, additional staff is needed to maintain minimum service levels and ensure that our custodial team can adequately sustain services when staff are on leave.</p>	Public Works	\$87,801	\$96,278	General Fund	Ongoing	The cost estimate includes salary and benefits.
2.15	New 1.0 LTE Assistant Planner Position	New Budget Proposal - Submitted by staff	<p>This is a new LTE position in CPD to support the following permitting work:</p> <ul style="list-style-type: none"> - General Development Related Customer Service - Building Permit Review - Land Use Permit Review - Process Improvement Initiatives 	CPD	\$123,280	\$131,113	General Fund/ Partial Permit Revenue Support	Ongoing	The cost estimate includes salary and benefits. This position is supported by permit fee revenue.
2.16	New 1.0 LTE Management Analyst Position	New Budget Proposal - Submitted by staff	<p>This is a new LTE position in CPD to support the following policy and technical work:</p> <ul style="list-style-type: none"> - Comprehensive Plan Periodic Update - Annual docket policy work and other code amendments - Process Improvement Initiatives - Permit Software Replacement Preparation (to occur > 2025) 	CPD	\$128,584	\$136,760	General Fund	Ongoing	The cost estimate includes salary and benefits. The position may be partially supported by permit fee revenue.

2023-2024 Preliminary Budget

AB 6169: Exhibit 2

Budget Proposals: General Fund

No.	Title	Source	Description, Scope & Outcomes	Budget Department	2023 Add'l Request	2024 Add'l Request	Fund(s)	One-Time or Ongoing	Staff Notes
2.17	Gun Buyback program	New Budget Proposal - Submitted by City Council	This proposal is modeled after the City of Kirkland's gun buyback program. The program includes a monetary incentive (e.g. gift card) for each gun relinquished.	Police	\$15,000	\$15,000	General Fund	One-Time	

2023-2024 Preliminary Budget

AB 6169: Exhibit 2

Budget Proposals: Capital, Streets & Utilities

No.	Title	Source	Description, Scope & Outcomes	Budget Department	2023 Add'l Request	2024 Add'l Request	Fund(s)	One-Time or Ongoing	Staff Notes
1.1	SE 27th Realignment Study	City Council Planning Session	From the Planning Session: This study will assess 76th Ave SE and SE 27th Street in the Town Center for potential roadway realignment to remove the “big bend” and replace it with parking or a parklet. The realignment would convert the curved section of SE 27th Street/76th Avenue SE into a 4-way perpendicular intersection, removing the curve section of the roadway. The study includes identification of potential opportunities/impacts of realignment including safety and traffic operations. Expenses for this project will be covered by the Street Fund. Community and business engagement is included in the scope of work.	Public Works	\$75,000	\$0	Street Fund	One-Time	The first phase will include an initial assessment to understand the potential opportunities and impacts of a roadway realignment, including safety and feasibility. Preliminary findings will be presented to the City Council for consideration before completing the full study/assessment.
1.2	Bike Share & Scooter Share Pilot Program	City Council Planning Session	Light rail to Mercer Island is slated to open in 2024, and Mercer Island commuters will be seeking alternative methods to travel to/from the station area. Bike Share & Scooter Share Pilot Program The City would contract with a bikeshare and/or scooter provider to run a second pilot on Mercer Island using the free-floating (dockless bicycles) concept for a period of 12 months. As in other cities, the vendor would stock bikes, balance fleet distribution, address improper parking, and share user data with the City	Public Works	\$34,500	\$34,500	Street Fund (ST Mitigation)	One-Time	These are comparable to the pilot programs offered by the City prior to the pandemic. After 2025, any ongoing transportation programs will need to be fully supported by the Street Fund.

2023-2024 Preliminary Budget

AB 6169: Exhibit 2

Budget Proposals: Capital, Streets & Utilities

No.	Title	Source	Description, Scope & Outcomes	Budget Department	2023 Add'l Request	2024 Add'l Request	Fund(s)	One-Time or Ongoing	Staff Notes
1.3	Bike Parking Pilot Program	City Council Planning Session	<p>Light rail to Mercer Island is slated to open in 2024, and Mercer Island commuters will be seeking alternative methods to travel to/from the station area.</p> <p>Bike Parking Pilot Program Research and analyze potential benefits of providing additional bike storage lockers, or other bike parking infrastructure, near the Mercer Island Transit Interchange and Light Rail station entrances.</p>	Public Works	\$10,000	\$10,000	Street Fund (ST Mitigation)	One-Time	<p>These are comparable to the pilot programs offered by the City prior to the pandemic.</p> <p>After 2025, any ongoing transportation programs will need to be fully supported by the Street Fund.</p>
1.4	Purchase Valve Turner/Vactor Combo Machine	New Budget Proposal - Submitted by staff	<p>The City of Mercer Island water distribution system currently has over 2,000 valves used to isolate sections of water main in the event of breaks, contamination, main replacement and construction projects, and unidirectional flushing for water quality. The sizes of the valves range from 2" to 30" and require a substantial number of turns to properly exercise.</p> <p>To meet the AWWA Standards and the annual maintenance plan, 501 valves must be inspected and exercised each year. Due to the significant time required to inspect and exercise each valve, and competing high-priority tasks, this goal is not met annually.</p> <p>Valves improperly exercised could fail to close, requiring a larger shutdown area to isolate or fail to open, cutting supply to parts of the water distribution system.</p>	Public Works	\$94,610	\$0	Utility Funds	One-Time	<p>In 2021, the Water Utility rented a valve machine/vactor combination at \$5,000 per month, not including an \$8,000 delivery fee. Machine rental for 6 months costs approximately \$38,000. Purchasing this equipment results in a pay back period of 15 months.</p> <p>Note: Staff anticipates a long lead time to purchase this equipment due to supply chain issues. A rental may still be required in 2023 which the equipment is procured.</p>

2023-2024 Preliminary Budget

AB 6169: Exhibit 2

Budget Proposals: Capital, Streets & Utilities

No.	Title	Source	Description, Scope & Outcomes	Budget Department	2023 Add'l Request	2024 Add'l Request	Fund(s)	One-Time or Ongoing	Staff Notes
1.5	New 1.0 FTE CIP Program Inspector	New Budget Proposal - Submitted by staff	<p>Provide a second in-house inspector for CIP construction projects. Projects may include sewer, stormwater, water, transportation, and parks related projects.</p> <p>Mercer Island's capital improvement program (CIP) is entering a busy period. The volume of capital projects exceeds current staff and consulting capacity.</p> <p>Construction inspections for capital projects are currently managed through third-party engineering consultants either hired on a project-by-project basis or via one in-house inspector who focuses on water projects. Typically, the cost of paying a consultant to perform inspections is two to three times the cost of in-house inspections.</p>	Public Works	\$133,124	\$138,264	Capital Fund/ Utilities	Ongoing	<p>The cost estimate includes salary and benefits.</p> <p>Costs associated with a new CIP Inspector will be included in capital project budgets within the Capital Improvement Plan.</p>
1.6	New 1.0 FTE Utility Engineer	New Budget Proposal - Submitted by staff	<p>The proposed 2023-2024 sewer CIP includes 11 projects totaling over \$7 million including the sewer SCADA System Replacement, Pump Station Rehabilitation & Replacement Assessments and Improvements, and Sewer Pipe Replacements. In the following biennia, work includes significant projects related to the lakeline, comprehensive system modeling, and ongoing rehabilitation/replacement of the sewer pump stations at similar spending levels. There is no engineer or project manager dedicated solely to sewer projects similar to water and stormwater.</p> <p>With the impending retirement of several members of the CIP team in the next four to five years, the sewer engineer is an integral component of the overall succession planning effort that is underway to ensure a smooth transition and continuation of high priority capital work.</p>	Public Works	\$147,203	\$156,576	Utility Fund	Ongoing	The cost estimate includes salary and benefits.

2023-2024 Preliminary Budget

AB 6169: Exhibit 2

Budget Proposals: Youth & Family Services

No.	Title	Source	Description, Scope & Outcomes	Budget Department	2023 Add'l Request	2024 Add'l Request	Fund(s)	One-Time or Ongoing	Staff Notes
3.1	YFS Program Evaluation	New Budget Proposal - Submitted by staff	Engage with a contracted consultant to develop a comprehensive evaluation program for YFS clinical and case management services. Potential components of such an evaluation program may include outputs, outcomes, and impacts as noted in attached draft proposal.	YFS	0	30,000	YFS Foundation, ARPA &/or General Fund	One-Time	If this work item is supported by the City Council, staff will first engage the YFS Foundation about funding all or part of this work. They have previously expressed interest in this planning work. This project may also be suitable for ARPA Funding.
3.2	YFS Community Needs Assessment	New Budget Proposal - Submitted by staff	<p>Community Needs Assessments are critical tools for understanding health and human services needs within a specific population. This assessment will inform current programming and identify where future needs are likely to materialize.</p> <p>Engage with a contracted firm to update the 2019 Community Needs Assessment. This assessment will include a quantitative data analysis and qualitative data collection and analysis to develop a community demographic profile and assessment of the current health and human services needs of City residents.</p> <p>The data analysis will be consolidated into a final report, executive summary, and presentation to Council, and will be available to other City departments and community service providers for use in collaborating and planning services and programs.</p>	YFS	50,000	0	YFS Foundation, ARPA &/or General Fund	One-Time	If this work item is supported by the City Council, staff will first engage the YFS Foundation about funding all or part of this work. They have previously expressed interest in this planning work. This project may also be suitable for ARPA Funding.

Log #	Received From	Comment/Question	Staff Response
01	Councilmember Weinberg	<p>2.5: Housing element plan. I'm curious as to why this work item is showing up in the General Fund list. Isn't CPD covered by permit fees?</p> <p>Is there likely to be any money left over from what we got from the state to help with the Comp Plan periodic update?</p>	<p>Only development-related services provided by CPD are covered by permit fee revenues. These include the City's costs to process building permit applications, review plans and complete inspections, and prepare State Environmental Policy Act statements, among others. Permit fee revenues <u>cannot</u> be used on long-range planning, given this type of activity falls outside the bounds of how State law (RCW 82.02.020) has been interpreted by the courts (<i>Home Builders v. City of Bainbridge Island</i>).</p> <p>The short answer is no, we do not anticipate there will be any funds remaining, although the current grant applications (if approved) will result in savings to the General Fund that will be realized in 2023 and 2024.</p> <p>The long answer:</p> <ul style="list-style-type: none"> During the 2021-2022 mid-biennial budget process, the City Council authorized \$150,000 of FY 2020 year-end unassigned General Fund balance for the Comprehensive Plan Update. In May 2022 (see AB 6077), the City applied for and was awarded \$51,580 in Port of Seattle Economic Development Partnership grant funds, of which \$25,000 was committed to the economic analysis associated with the Comprehensive Plan update. Results of that draft report were presented to the City Council in September of this year. Staff set aside an additional \$10,000 from the Port of Seattle grant to support the economic development element of the Comprehensive Plan in FY 2023. On September 20, the City Council approved a letter of support for a non-competitive (formula-based) Comprehensive Plan grant program offered by the Department of Commerce (DOC) (see AB 6157) for \$125,000. If awarded, half is available to reimburse periodic update project costs from July 1, 2022, thru June 30, 2023. The remaining half is available for costs incurred July 1, 2023, to June 30, 2024. The City plans to use the grant primarily to cover consultant costs. If the grant is awarded, the DOC grant will offset funds previously budgeted from the General Fund. The grant funds will be fully expended on the Comprehensive Plan Update. Combined, the two grants would fully offset the \$150,000 Council authorization from the mid-biennial budget process. The savings incurred through these grant programs will be reflected in the General Fund in 2023 and 2024.

Log #	Received From	Comment/Question	Staff Response
02	Councilmember Weinberg	2.6: Retail strategy. Same question. Isn't this a CPD role? Aren't they covered by permit fees? Also, might the TC Parking Facilities Fund be able to contribute?	<p>Same answer as above. Permit fees cannot be used to fund the retail strategy. Permit fees can only be used for permit-related activities.</p> <p>The City created the Town Center Parking Facilities Fund to track the capital expenses and revenues related to the Tully's project. The current balance in that Fund ties back to the settlement with BP ARCO. Prior Councils have directed staff to hold those funds for future use at the property. Staff would need to do the forensic accounting on the fund to determine the original source of revenue before it could be reappropriated.</p>
03	Councilmember Weinberg	2.12: Town Center liaison. Same questions as 2.6.	Same as above. Permit fees cannot be used to support the Town Center liaison position unless the position is doing permit work, which is not anticipated.
04	Councilmember Weinberg	2.8: Precinct Construction. Doesn't this belong in the capital projects section?	<p>Item #2.8 is the following, "Establish a Town Center Police Precinct <u>Volunteer Program</u>." This would be a General Fund program.</p> <p>Capital project GB0121 in the 2023-2028 Capital Improvement Program section of the preliminary budget (section E) includes funding to renovate the former Tully's building for a small satellite police precinct. The project budget also includes design and reconfiguration of the parking lot to expand commuter parking.</p>
05	Councilmember Weinberg	2.10: Body Worn Video. Could this be covered by the state's \$98k and a contribution from the Tech Equipment fund?	<p>Yes, the money set aside from the State is proposed to be used for this equipment. See response to question #11 below.</p> <p><u>The Technology Fund is funded via the General Fund</u>, so this does not solve the General Fund problem. Please also note that the Technology Fund is likely underfunded as it is used to replace technology equipment and to upgrade software systems. We are closely monitoring and assessing our future needs and will likely need to increase the General Fund contribution to this Fund.</p>
06	Councilmember Weinberg	2.13: Management Analyst. My understanding is that we only have \$107,000 of unassigned General Fund to work with for the whole biennium. This proposal is for \$223,000. By proposing it, are you essentially saying we'd have to cut elsewhere to free up another \$116k?	Yes, if the position were to move forward, we would need to find cuts in other areas to cover the costs. The City Manager's recommendation, however, is to postpone decisions on all General Fund and YFS Fund budget proposals until Q2 2023.
07	Councilmember Weinberg	2.14: Fourth custodian. Same question: \$183k > \$107k.	Same as above.

Log #	Received From	Comment/Question	Staff Response
08	Councilmember Weinberg	2.1: DEI plan. I consider this to be a pretty high priority, but the \$50k price tag causes it to collide with 2.11 (CAP actions) and 2.17 (Gun buybacks), which I consider to be even higher priorities. If we can't get our legislators to lift the 1% property tax lid, I wonder whether we could get them to champion a bill to help cash-strapped small cities fund DEI planning?	These are policy decisions of the City Council. If the City Council would like to pursue legislative funding for these items, that direction needs to be included as part of the final adoption of the City's 2023 Legislative Priorities.
09	Councilmember Weinberg	2.5 & 2.6: Housing element and Retail strategy. If permit fees aren't enough to cover these, perhaps we could convince our state legislators to provide funding – like they did to help with the periodic comp plan review?	See response to question #8.
10	Councilmember Weinberg	2.7: I-90 tunnel SOV access. Not sure how high a priority this is for our lobbyist considering the other items on our 1-pager, but I don't think it makes sense for anybody *except* the lobbyist to own it.	See response to question #8.
11	Councilmember Weinberg	<p>You indicated that the state provided us with \$98,693 to assist with on-time costs related to law enforcement legislation. I also noticed on the General Fund page B-4 of the budget binder a, \$81,793 line item in the Fund Balance section for "Law Enforcement and CJ."</p> <p>Are these two separate pools of money (\$98.6k + \$81.7k = \$180k), or is the \$81k line item what's left of the \$98k in state funds received in 2021 after \$17k of it was spent in 2022?</p>	<p>The \$98,693 is one-time monies from the State's City Assistance Fund meant to offset costs generated by law enforcement and criminal justice related legislation ratified by the State Legislature between 1/1/2020 – 6/30/2021 (SB 5092).</p> <p>The one-time distribution of funds was received in 2021. Of the \$98,693 received, Council authorized the use of \$16,900 (AB 5942) to upgrade the AV recording equipment in the Police Department interview room. The remaining balance of funds available is \$81,793.00</p>
12	Councilmember Weinberg	If I were to make a motion at Tuesday's council meeting to allocate \$10,000 of the Technology & Equipment Fund (~1.3% of its \$777k end-of-2022 balance) for replacing all the City-owned gas-powered leaf blowers in 2023 with electric models that emit 65 decibels or less, would that be enough money to do so? Would the impact to your department's work plan be de minimis?	<p>Staff does not recommend funding maintenance equipment from the Technology & Equipment Fund. Staff also do not recommend immediately replacing all gas-powered leaf blowers for the reasons described below.</p> <p>The Technology & Equipment Fund is funded via an annual contribution from the General Fund. The Fund is used primarily to fund new software systems, upgrades to current software business systems, and the ongoing investment in the Geographic Information System (GIS) platform.</p>

Log #	Received From	Comment/Question	Staff Response
			<p>Given current budget policies, the Fund also supports acquisition of large equipment purchases typically used by the Fire Department (e.g., Automated External Defibrillators). This Fund is not typically used for small maintenance equipment replacement.</p> <p>It's important to note that the Technology & Equipment Fund has been historically underfunded given these disparate needs and the increasing cost and reliance on enterprise-wide software systems. A major software system replacement is scheduled in the 2025-2026 biennium. Staff closely monitors and assesses technology system needs and may need to increase the General Fund contributions to meet future software system replacement schedules.</p> <p><u>Background on leaf blowers:</u> Currently, the Public works Operations crews uses 19 gas-powered backpack blowers, 6 gas-powered tow-behind or push blowers (high powered), and 2 battery-powered handheld blowers.</p> <p>The Parks crew has recently ordered a higher-powered battery backpack blower, which will cost approximately \$2,000, three times the cost of a gas-powered leaf blower. This is the first higher-powered battery backpack blower to be "piloted." Assuming the new technology meets operational needs, these could replace the backpack models currently in use, however, further testing/piloting is needed before making that recommendation. There are no known electric replacements available for the larger tow-behind and push blowers, which are essential to the heavy leaf clean-up season each year in the fall.</p> <p>The impact of an electric-only leaf blower mandate is significant and will increase overall operational costs of leaf and debris clean-up. The battery life on large-capacity backpack blowers is short (about 90 minutes at high power). Each battery requires 400 minutes to fully recharge. In the fall, crews (across multiple divisions) may be running most of the City's available blowers all day to keep pace with leaf drop and prevent storm grates from getting blocked. A short battery-run time and long recharging interval will slow this work appreciably.</p>

Log #	Received From	Comment/Question	Staff Response
			<p>There have been improvements in the past ten years in battery-operated landscape equipment technology. Staff prefers to continue testing new technology and to transition from gas-powered to electric-powered equipment when suitable and feasible alternatives become available.</p> <p>Staff recommends transitioning to battery-operated small tools and equipment over time as the technology evolves. The City has begun to transition to battery-powered equipment well-suited to current needs, including battery-operated chainsaws, which require less operating time and recharge rates.</p>
13	Councilmember Weinberg	On page B-11 about the YFS Fund, I'm curious as to why the Healthy Youth Initiative Grants revenues and expenditures are expected to fall 35% and 23%, respectively, from 2023 to 2024. Is the grant set to expire in 2024? Is there a high likelihood of these grants being renewed?	<p>The Federal Substance Abuse and Mental Health Administration (SAMHSA) grants are awarded on a fiscal year ending September 30. The revenue projections include funding through the final years of the current grants: September 30, 2023, for the Sober Truth on Preventing Underage Drinking (STOP) Act Grant and through September 30, 2024, for the Strategic Prevention Framework – Partnership for Success (PFS19) grant.</p> <p>Historically, the STOP Act Grant has been released annually for grants of up to \$50,000/year for four years and YFS would be eligible to apply for a new award in 2023 if the funding is released and eligibility requirements do not change. YFS received the PFS19 grant in the first year it was available to local governments; it is unknown at this time if the funding will be available in 2024 and what the eligibility requirements will be.</p>
14	Councilmember Weinberg	<p>On page B-16 about the Bond Redemption Fund (Non-Voted):</p> <p>Basic level question: I'm curious how debt service works. My understanding of a bond is that the buyer gives an organization a principal investment – say, \$10,000 – then gets annual payments of some small percentage – say, \$100/year for 15 years – and then gets their full principal back when the bond matures. So, if we sold, say, \$3 million in 20-year bonds for building the MICEC, how does that get translated into a steady payout of ~\$140,000 per year? Wouldn't it be more like \$30,000/year followed by a big \$3 million expense at the end? Are we giving ~\$140,000/year to a 3rd</p>	<p>The City can borrow money in many ways. MRSC provides brief descriptions of the options available and links to additional information.</p> <p>The over-simplified answer is that debt issuance typically results in a one-time influx of cash (debt proceeds) in the amount “borrowed” (debt issued). The City is then required to spend those dollars within three years of receipt or face federal tax consequences.</p> <p>Repayment of dollars borrowed is referred to as “debt service payments”. The structure of the repayment schedules is established at the point of debt issuance. The City's existing repayment schedules include twice-annual interest payments (June & December) and one annual principal payment (December) over the life of the debt. Principal payments remain fairly consistent, and the interest payments decrease over time. Payments are remitted to a third party banking institution for safekeeping.</p>

Log #	Received From	Comment/Question	Staff Response
		party financial institution which is translating that revenue stream into a 30k-30k-30k-...-\$3m pattern of payments to the bond buyers?	
15	Councilmember Weinberg	On page B-16 about the Bond Redemption Fund (Non-Voted): From what funds did the “Interfund Transfer In” amounts originate?	The funding source for repayment of debt issued for construction costs related to the MICEC is REET-1 revenues. The transfer-in of REET-1 dollars is coming from the Capital Improvement Fund (Fund 343).
16	Councilmember Weinberg	On page B-16 about the Bond Redemption Fund (Non-Voted): Are the amounts on the “MICEC Building” line for repaying the bonds that were used to build the MICEC, or were these funds used to expand/refurbish/maintain it?	The debt was issued for the construction of the MICEC building.
17	Councilmember Weinberg	On page B-18 about the Capital Improvement Fund, if, as part of the CAP plan, we were to set as a goal to EV-charge-enable 10% of our park parking spaces: □ Would the money for that need to come from this fund? □ Would that require a major re-shuffling of the PROS Plan card deck?	Funding for the addition of Electrical Vehicle (EV) charging stations at parks could come from the Capital Improvement Fund, though resources from the Street Fund may be better suited given the concept ties to the City’s transportation infrastructure. Staff would prioritize use of restricted revenues prior to using less restrictive revenues and would pursue state and federal grant funding, if available. Should the City Council desire to install EV stations at the parks, the first phase of work would include a pre-design/initial assessment to determine which City parks would be best suited for this kind of infrastructure enhancement. Keep in mind, some parks have much better electrical infrastructure than others. The assessment would also include preliminary concepts and cost estimates.
18	Councilmember Weinberg	On page B-19 about the Capital Improvement Fund – Fund Balance: What does RCO in the line “RCO Property sale proceeds” stand for?	Refers to Washington State Recreation and Conservation Office. Reserved funds are restricted for the purpose of purchasing qualifying land.
19	Councilmember Weinberg	On page B-19 about the Capital Improvement Fund – Fund Balance:	It indicates the King County parks levy funds are being used on levy-qualifying projects budgeted in the 2023-2028 CIP (section E of the preliminary budget). In other words, the balance of the funds from the King County Parks levy are proposed to be fully expended on parks capital projects.

Log #	Received From	Comment/Question	Staff Response
		Why does the “King County Parks Levy Reserve” drop from \$459k to zero from 2021 to 2022? Was there a county-level levy that recently ended?	
20	Councilmember Weinberg	On page B-19 about the Capital Improvement Fund – Fund Balance: For what purpose(s) is the \$329k of “Freman Landing Reserve” reserved? Where is Freeman Landing?	As part of the street vacation in 2017, revenue generated from the vacation of a portion of Freeman Avenue was deposited in the Capital Improvement Fund and must be used only for the acquisition of additional beach or water access, public view sites to a body of water, or boat moorage or launching sites in accordance with RCW 35.79.035(3). Freeman Avenue is located just off West Mercer Way near SE 40 th street. It is home to one of the City’s sewer pump stations.
21	Councilmember Weinberg	On page B-19 about the Capital Improvement Fund – Fund Balance: For what purpose(s) is the \$189k of “Parks Impact Fee reserve” reserved? Is it anything involving a capital repair or improvement to a park?	Chapter 19.18 Parks Impact Fees of the City’s municipal code defines impact fees, when they can be assessed, and what they can be used for. MRSC also has a repository of information on impact fees. In general, Parks Impact Fees may only be used for projects that <u>add capacity</u> to parks, open space, and recreational facilities to accommodate new development. Operations and maintenance costs may not be funded with impact fees. Projects must be included the capital facilities plan element of a comprehensive plan adopted under the GMA. The City’s 2023-2028 Capital Improvement Program drives the capital facilities element of the Comprehensive Plan (RCW 82.02.050(4) and RCW 82.02.090(7)).
22	Councilmember Weinberg	On page B-19 about the Capital Improvement Fund – Fund Balance, regarding the “All Weather Field Repl Reserve”: □ Is this money that can only be used for replacing the turf on the baseball fields? □ Why does it go down by \$200k in 2023 and then pop back up \$200k in 2024?	This includes dollars set aside for the replacement of all turf fields. Annual contributions to the sinking fund are assumed at \$200,000 per year for budgeting purposes. The 2023 budget assumes the use of \$400,000 for the replacement of the turf at the Island Crest Park North Infields (project PA0117) resulting in a net \$200K decrease in 2023. The expected useful life for these synthetic fields is approximately 8-10 years.
23	Councilmember Weinberg	On page B-20 about the Technology & Equipment Fund:	The Technology & Equipment Fund is funded via an annual contribution from the General Fund. The Fund is used primarily to fund new software systems, upgrades to current software business systems, and the ongoing investment in the Geographic Information System (GIS) platform.

Log #	Received From	Comment/Question	Staff Response
		If the CAP plan were to include an action to replace all the city's gas-powered leaf blowers with electric blowers, would that come out of this fund? Does that mean the electrification of the city's leaf blowers would be competing for funds with the city's need to save up for big software system replacements?	<p>Given current budget policies, the Fund also supports acquisition of large equipment purchases typically used by the Fire Department (e.g., Automated External Defibrillators). This Fund is not typically used for maintenance small equipment replacement.</p> <p>It's important to note that the Technology & Equipment Fund has been historically underfunded given these disparate needs and the increasing cost and reliance on enterprise-wide software systems. Staff closely monitors and assesses technology system needs and may need to increase the General Fund contributions to meet future software system replacement schedules.</p> <p>Staff does not recommend using this Fund to purchase maintenance equipment. The preferred funding source for small equipment purchases and replacements is the Public Works operating budget. The replacement costs for small equipment are incorporated into each respective division's operating budgets based on a small equipment replacement schedule.</p>
24	Councilmember Weinberg	<p>On page B-20 about the Technology & Equipment Fund:</p> <p>What are the big (i.e., 6-7 figure) expenses we anticipate for this fund in the next few years?</p>	<p>The purchase and implementation of the City's Financial Enterprise Resource Planning (ERP) software is the largest project in this Fund. The City Council authorized \$723K in 2021. This includes funding from the General fund and the Utility Funds.</p> <p>Projects for 2023-2024 biennium are detailed in the CIP section of the preliminary budget. In the 2025-2026 biennium, staff is preparing to replace permit software used within the Community Planning & Development department (work plan item 3.7 on page D-23). This software replacement requires a significant upfront investment beyond the City's current resources.</p>
25	Councilmember Weinberg	<p>On page B-21 about the Technology & Equipment Fund Balance:</p> <p>What are "Federal and State seizure funds"? This sounds like funds reserved for equipment involved in the seizing of contraband like drugs.</p>	<p>The restricted funds are the balance of State seizure dollars distributed to the City with the close out of the Eastside Narcotics Task Force. The funds may only be used for expenditures related to drug enforcement or drug education efforts.</p>

Log #	Received From	Comment/Question	Staff Response
26	Councilmember Weinberg	B-23 Water Fund: Why do we expect the “Sales to Customers” amount to increase by 8% in 2024? Is this because the new AML water meters will miss less water than the meters they’re replacing?	The 8% bump in 2024 is a result of expected rate increases needed to adequately fund Capital Improvement Projects and to support operations over the next biennium. The 2023-2024 preliminary budget does not assume any increase in revenues due to efficiencies coming from the new meters being installed as part of the Water Meter Replacement project.
27	Councilmember Weinberg	B-23 Water Fund: Interest Earnings: With the Federal Funds Rate above 3% and likely to rise again, is it likely that our interest earnings will rise significantly more than 1% per year?	The City’s cash reserves are invested in the Local Government Investment Pool (LGIP). In 2021, the average true 30-day yield was 0.1103%. For the first nine months of 2022, the average true 30-day yield has increased to 0.7334%. Staff will track LGIP rates and revise the budget assumptions as needed during the mid-biennial budget process, if not before, based on additional LGIP rates, economic analysis, and market trends.
28	Councilmember Weinberg	B-23 Water Fund: Why is the \$9.5m debt issuance in 2022 not showing in the LTGO table on page B-16? Is it because the debt in table on B-16 is for the General Fund (perhaps with restrictions) while the debt on table B-23 is only for water?	Yes. The table on B-16 includes existing debt service obligations for general government debt only. Debt issued by Enterprise Funds remains in the respective issuing Fund. In this case, the debt service for \$9.5 million in proposed new debt for the Water Fund is detailed in the table on page B-23 of the preliminary budget.
29	Councilmember Weinberg	B-23 Water Fund: I think there’s still \$1.5m remaining of the ARPA money. Could some or all of it be used to reduce the \$6.7m debt issuance planned for 2024?	Any allocation of ARPA funds to help pay for utility projects would equally reduce the amount of outside funding required to support upcoming capital reinvestments.
30	Councilmember Weinberg	B-24 Sewer Fund: Why does the “Sales to Customers” go up 7% in 2023?	The 7% increase is the average of revenues driven by the presumed local sewer rate increase (4.0%) as well as the expected King County Treatment cost increase (10.26%). The 4.0% local rate increase will change based on staff recommendations to the Utility Board, and the Utility Board’s final recommendation to the City Council. The Utility Board’s recommended utility rate adjustments for 2023-2024 will be brought to the City Council during the November 15, 2022, Regular Meeting.
31	Councilmember Weinberg	B-25 Sewer Fund Expenditure Summary & Fund Balance:	The estimated increase for King County Sewer Treatment is based on information provided by King County that was used in 2021 during the last

Log #	Received From	Comment/Question	Staff Response
		Why are King County Sewer Treatment and Other Services and Charges going up 10% & 9% respectively?	Sewer Utility rate update for 2022. Other Services and Charges include line items like supplies, insurance payments, contractual services, and equipment rentals which are all expected to increase going into 2023.
32	Councilmember Weinberg	B-25 Sewer Fund Expenditure Summary & Fund Balance, regarding the Capital Funding Reserve portion of the fund balance: □ Is this reserve there as a backup in case a capital project encounters a major problem and needs a lot more funding? □ Is there a target level? For example, is this designed to be a certain percentage of the CIP expenditures for the year?	The capital funding reserve is established in the Financial Management Policies and is based on the estimated value of assets in the entire sewer system. The current policy target is set at 1.0% of capital assets. This reserve is meant to address any critical and unforeseen failures in the sewer system.
33	Councilmember Weinberg	B-28 Storm Water Fund: Do we know why the Insurance line item nearly quadrupled between 2022 and 2023?	The allocation of insurance costs to the Utility Funds is based on a 5-year look back of actual insurance claims by type. The increase noted for the Stormwater Fund is the combination of an increase in the overall premium amount coupled with an increase in the number of claims associated with the Storm Water utility.
34	Councilmember Weinberg	B-28 Storm Water Fund: There are two rows relating to CIP – “Stormwater System Improvements (CIP)” and “Interfund Transfer – CIP”. Does this mean that Storm funds can be used to support capital efforts not dedicated to the Storm system? What would be an example of such an effort?	The “Interfund Transfer – CIP” expenses in the Storm Water Fund consists of contributions to Internal Service Funds such as the Equipment Rental Fund. Most of the interfund transfers from the Storm Water Fund go into the Street Fund to pay for storm water system improvements that coincide with street-related capital projects. For example, the 2022 street-related utility improvement projects in the CIP were funded partially by interfund transfers from both the Storm Water and Water Fund to complete work on storm drainage systems and the water distribution system respectively, ahead of expected road paving work.
35	Councilmember Weinberg	B-30 Computer Equipment Fund. Where does the \$1.2 – 1.3m per year of “Computer Support and Replacement” come from? Is it entirely from the General Fund, or does it come from a variety of other funds?	Fund 520 is an Internal Service Fund that accounts for the cost of operating, maintaining, and replacing the City’s information technology hardware infrastructure. The funding source is based on a rate model that allocates costs in an equitable manner to the internal users of IT assets, infrastructure, and services. As a result, the internal rates are spread to a variety of Funds.
36	Councilmember Weinberg	B-31 Computer Equipment Fund: Fund Balance: Is the Computer Replacement Reserve intended to be a 2-year buffer?	The internal service rate model for the Computer Equipment Fund (Fund 520) is broken down into two components: Maintenance & Operations Rate and the Replacement Rate.

Log #	Received From	Comment/Question	Staff Response
			<p>The M&O rate is intended to cover current year costs for IT support and services (to include staff costs, network support, network security, annual licensing fees for software that benefits the entire system).</p> <p>The replacement rates create a sinking fund for the future replacement of technology hardware at the end of its useful life. Example assets include PC's, projectors, laptops, and phones. The Computer Replacement Reserve reflects the balance available to replace existing technology assets at the end of their useful life.</p>
37	Councilmember Weinberg	<p>B-31 Computer Equipment Fund: Fund Balance:</p> <p>Is there a big expense expected soon? I presume this doesn't cover software expenses.</p>	The Computer Equipment Fund does not include resources for software purchases. Software purchases are funded from the Technology & Equipment Fund.



2022 PLANNING SCHEDULE

Item 10.

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

NOTE - Regular Meetings begin at 5:00 pm from June 16, 2020, through December 31, 2022.
Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

NOVEMBER 1, 2022		DD	FN	CA	Clerk	CM
ABSENCES:		10/21	10/24	10/24	10/25	10/25
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
30	AB xxxx: Affordable Housing Targets Briefing			Jeff Thomas/Alison Van Gorp		
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: Comprehensive Plan Amendment (Remove Figure TC-1) – Ord. No. 22C-17 Second Reading and Adoption			Jeff Thomas		
--	AB xxxx: Shop Small Month Proclamation No. xxx			Jeff Thomas/Sarah Bluvas		
--	AB xxxx: Luther Burbank Boiler Building Acceptance of Department of Commerce Grant			Jason Kintner/Paul West		
--	AB xxxx: Sunset Hwy/77th Ave SE Improvements (SP0120) Bid Award			Jason Kintner/Lia Klein		
	AB xxxx: Resolution to Apply for RCO Grant Funding for Luther Burbank Park Dock Reconfiguration Construction			Jason Kintner/Paul West		
REGULAR BUSINESS						
120	AB xxxx: 2023-2024 Biennial Budget Workshop			Matt Mornick		
30	AB xxxx: Adoption of 2023 Legislative Priorities			Jessi Bon		
EXECUTIVE SESSION						

NOVEMBER 3, 2022 (SPECIAL MEETING) 4:30 PM		DD	FN	CA	Clerk	CM
ABSENCES:						
JOINT MEETING WITH MERCER ISLAND SCHOOL BOARD						

NOVEMBER 15, 2022		DD	FN	CA	Clerk	CM
ABSENCES: Larson		11/4	11/7	11/7	11/8	11/8
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
15	AB xxxx: Eastside Cities Draft Climate Collaboration ILA (placeholder)			Jason Kintner/Ross Freeman/Bio Park		
45	AB: xxxx: Climate Action Plan: Survey Results and Update			Jason Kintner/Ross Freeman		
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: Compost Procurement Ordinance (HB 1799)			Jason Kintner/Ross Freeman		
	AB xxxx: Accept Easements for Stormwater Capital Projects			Jason Kintner/Patrick Yamashita/Fred Gu		

--	AB xxxx: Reservoir Generator Replacement Project (WU0119) Bid Award	Jason Kintner/Allen Hunter/George Fletcher	Item 10.
REGULAR BUSINESS			
45	AB xxxx: Adoption of NORCOM and Utility Rate Resolutions; 2023 Property Tax Ordinances; and Second Public Hearing for the 2023-2024 Biennial Budget.	Matt Mornick	
30	AB xxxx: Third Quarter 2022 Financial Status Update & 2021-2022 Budget Amendments (Ord. No. 22-xx)	Matt Mornick/Ben Schumacher	
30	AB xxxx: Affordable Housing Targets	Jeff Thomas/Alison Van Gorp	
15	AB xxxx: Master Fee Schedule Adoption, Resolution No. xxxx	Jessi Bon/Cassidy Berlin	
15	AB xxxx: Public Hearing and First Reading of Ord. No. 22C-18 (Outdoor Dining Regulations) (Tentative)	Jeff Thomas/Sarah Bluvus	
EXECUTIVE SESSION			

DECEMBER 6, 2022		DD	FN	CA	Clerk	CM
ABSENCES: Weiker (tentative)		11/23	11/28	11/28	11/29	11/29
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: SCADA – Sewer Equipment Replacement (SU0113) Bid Award			Jason Kintner/Allen Hunter		
--	AB xxxx: Basin 40 Inflow/Infiltration Project (SU0108) Bid Award			Jason Kintner/Clint Morris/ George Fletcher		
--	AB xxxx: Sewer Pump Station 23 & 25 Generator Replacement (SU0109) Bid Award			Jason Kintner/Allen Hunter		
--	AB: xxxx: Phase 1 PRV Station Replacement Bid Award (Tentative)			Jason Kintner		
--	AB xxxx: Eastside Cities Climate Collaboration ILA (Tentative)			Jason Kintner/Ross Freeman		
--	AB xxxx: City Hall Lobby Remodel Bid Award (Tentative)			Jason Kintner/Alaine Sommargren/Jaime Page		
--	AB xxxx: Reservoir Tank Improvement Project (WU0103) Bid Award			Jason Kintner/Patrick Yamashita/Allen Hunter		
REGULAR BUSINESS						
60	AB xxxx: 2023 Docket of Development Code and Comprehensive Plan Amendments			Jeff Thomas/Alison Van Gorp		
15	AB xxxx: Adoption of the 2023-2024 Biennial Budget			Matt Mornick		
15	AB xxxx: Second Reading and Adoption of Ord. No. 22C-18 (Outdoor Dining Regulations) (Tentative)			Jeff Thomas/Sarah Bluvas		
EXECUTIVE SESSION						

DECEMBER 20, 2022		DD	FN	CA	Clerk	CM
ABSENCES:		12/9	12/12	12/12	12/13	12/13
POTENTIALLY CANCELED						

2023 PLANNING SCHEDULE

JANUARY 3, 2023		DD	FN	CA	Clerk	CM
ABSENCES:		12/22	12/23	12/23	12/27	12/27
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
60	AB xxxx: Roadway Pavement Condition Ratings Update			Jason Kintner/Patrick Yamashita/Clint Morris		
SPECIAL BUSINESS						
CONSENT AGENDA						
REGULAR BUSINESS						
15	AB xxxx: Acceptance of <i>Raven</i> by Ron Reeder (Public Art Donation from MIVAL)			Jason Kintner/Sarah Bluvas		
60	AB xxxx: City Council Rules of Procedure Review and Discussion			Ali Spietz/Andrea Larson		
30	AB xxxx: City Council Committee and Liaison Appointments			Mayor Nice		
EXECUTIVE SESSION						

JANUARY 17, 2023		DD	FN	CA	Clerk	CM
ABSENCES:		1/6	1/9	1/9	1/10	1/10
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
SPECIAL BUSINESS						
CONSENT AGENDA						
REGULAR BUSINESS						
90	AB xxxx: Town Center Parking Study – Review Draft Report			Sarah Bluvas/Jason Kintner/ Jeff Thomas/Ed Holmes/Mike Seifert		
EXECUTIVE SESSION						