



# PARKS & RECREATION COMMISSION REGULAR VIDEO MEETING

## Thursday, November 2, 2023 at 5:00 PM

### COMMISSIONERS:

Chair Peter Struck  
 Vice Chair Paul Burstein  
 Commissioners: Jodi McCarthy,  
 Don Cohen, Sara Marxen,  
 Rory Westberg, Ashley Hay

### LOCATION & CONTACT

Zoom Meeting  
 Phone: 206.275.7600 | [www.mercerisland.gov](http://www.mercerisland.gov)

*We strive to create an inclusive and accessible experience. Those requiring accommodation for meetings should notify the Staff Liaison's Office 3 days prior to the meeting at 206.275.7870 or by emailing [ryan.daly@mercerisland.gov](mailto:ryan.daly@mercerisland.gov).*

### Virtual Meeting Notice

The virtual meeting will be broadcast live on Zoom and recorded and saved on the City Council's [YouTube Channel](#)

**Registering to Speak:** Individuals wishing to speak live during Appearances will need to register their request with the staff liaison at **206.275.7861** or [email](#) and leave a message before 4 PM on the day of the Commission meeting. Please reference "Appearances" on your correspondence and state if you would like to speak either in person at Mercer Island Community & Event Center or remotely using Zoom. Each speaker will be allowed three (3) minutes to speak.

**Join by Telephone at 5:00 PM:** To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **825 9108 6996** and Password **896196** when prompted.

**Join by Internet at 5:00 PM:** To watch the meeting over the internet via your computer, follow these steps:

- 1) Click [this link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **825 9108 6996** and Password **896196**

**Join in person at Mercer Island Community & Event Center at 5:00 PM:** Mercer Island Community & Event Center  
 8236 SE 24<sup>th</sup> Street.

### CALL TO ORDER & ROLL CALL - 5:00 PM

### PUBLIC APPEARANCES

### DEPARTMENT REPORT

1. Department Report

### REGULAR BUSINESS HYPERLINK "appIS80d34e03b253455db0ca10b38419e40a"

2. [Approve the minutes of the October 5, 2023 Regular Meeting](#)  
Recommended Action: Approve minutes.
3. [Review of Disqualifying Criteria for draft Recreation Sponsorship Policy](#)  
Recommended Action: Receive presentation and provide feedback on the draft Recreation Sponsorship Policy Disqualifying Criteria

### OTHER BUSINESS

4. [PRC 2023 Planning Schedule Update](#)

5. [Commissioner Reports](#)

[ADJOURN](#)

# City of Mercer Island Parks and Recreation Commission

## Department Report November 2, 2023



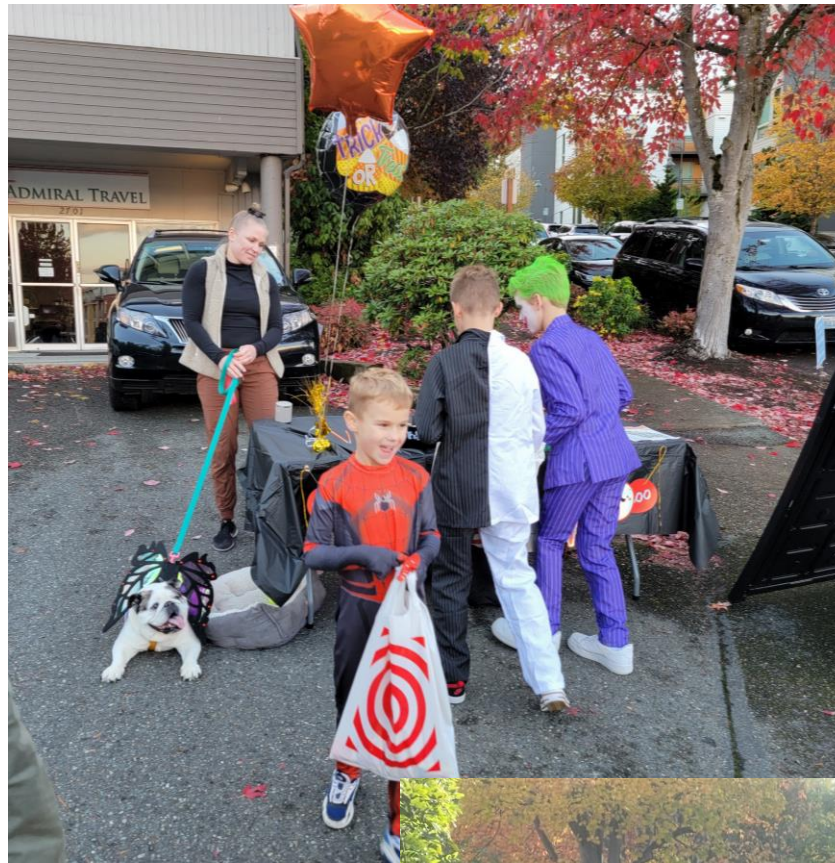
# Trick or Treating in Town Center

Friday, October 27  
4 - 6pm

Ghosties, unicorns, superheroes, and more are invited downtown to trick or treat with participating business. Look for the pumpkin decal in the windows!

This free-family-friendly event provides our community with the perfect start to their Halloween festivities!

A map of participating businesses will be posted at:  
[www.mercerisland.gov/mihalloweekend](http://www.mercerisland.gov/mihalloweekend)





# PUMPKIN WALK



**SUNDAY, OCTOBER 29 5 - 8 PM**  
**MERCERDALE PARK**

Join a fun, family friendly walk along the Mercerdale loop. The path will be lined with a glowing display of carved pumpkins. Music provided by 88.9, food trucks and more!

## WE NEED YOUR PUMPKINS!

Carvers of all ages are encouraged to participate in the display. Carved pumpkins can be dropped off from 12pm - 4pm on the day of the event at Mercerdale Park.

## TAKE A PUMPKIN TO CARVE FOR THE WALK!



Item 1.

Sponsored By:



31 OCT		
COFFEE & TEA		
		TREATS

**COMMUNITY COFFEE CELEBRATES**  
**HALLOWEEN**  
9:30am - 11:30am  
Costume Parade and Songs at 9:30am  
Presented By the Students of Creative Learning Center



# Arbor Day - Success!

- On October 21, volunteers (36), City Staff, Councilmembers and Parks & Recreation Commission members gathered for an Arbor Day Planting at Luther Burbank.
- This planting celebrated both Arbor Day and the completion of 900 feet of eroding shoreline and the restoration of the south shoreline trail.
- Mayor Nice provided welcoming remarks just prior to volunteers planting 425 native plants to the trail area.
- The City thanks our many volunteers, and our staff and partner organizations that supported this project. Make sure to check out the new trail on a sunny day sometime soon!



Item 1.



# Island Lanterns

- The community art project will return this year!
- We will host painting days at the Community Center in January – stay tuned!
- Lanterns will be on display January – March (weather permitting).
- Looking to have displays at Mercedale and the Community Center.





# Illuminate MI

- December 1: Tree Lighting & Firehouse Munch
- December 2: Holiday Market at MICEC
- December 7: Menorah Lighting at Mercerdale
- December 9: Girls Scouts Toy Drive
- December 17: Argosy Ship at Luther Beach



# Bike Skills Area Ribbon Cutting!

Item 1.

- **Date:** Wednesday, November 15, 2023
  - **Time:** 3-4:30pm
  - **Location:** Deane's Children's Park
- \*Light refreshments and snacks provide.

**Before we cut the ribbon staff is finishing up a few punch list items:**

- Complete split-rail fence Installing gates
- Remove construction fencing
- Tree work
- Signage
- Revegetation
  - Vegetated buffer to separate new BSA access path from existing ICP trail (west of tennis courts)
  - Slope/ravine area

**Thank you!**





## PARKS & RECREATION COMMISSION

### REGULAR MEETING MINUTES

#### October 5, 2023

#### CALL TO ORDER

Chair Struck called the meeting to order at 5:00pm via Zoom Online meeting.

#### ROLL CALL

Chair Peter Struck, Vice Chair Paul Burstein, and Commissioners Jodi McCarthy, Rory Westberg, Don Cohen, Sarah Marxen and Ashley Hay were present for the Parks & Recreation Commission.

Staff present were City Clerk Andrea Larson, Recreation Manager Ryan Daly, Recreation Supervisor Katie Herzog, Recreation Coordinator Dave Setterlund, and Recreation Specialist Raven Gillis.

#### APPEARANCES

*No public Appearances*

#### DEPARTMENT REPORT

##### 1. Recreation Manager Ryan Daly reported on the following items:

- City Hall Closure: Accessing City Service
- Parks and Natural Resources
- Bikes Skills Area – Update
- Save the Date: Arbor Day Event
- MI HALLO-WEEKEND

#### REGULAR BUSINESS

##### 2. Approval of Minutes

Minutes from the September 7, 2023 Regular Meeting were presented.

It was moved by Hay; seconded by Cohen to:

**Approve the minutes from the September 7, 2023 meeting**

Passed: 7 – 0

##### 3. Parks and Recreation Commission Bylaws Update

City Clerk Andrea Larson and Recreation Manager Ryan Daly presented. Commissioners reviewed the bylaws, asked questions, engaged in discussion, and provided feedback.

It was moved by Westberg; seconded by Hay to:

**Adopt the proposed revised Bylaws with the modifications agreed upon by the Commission during this evening's meeting.**

Passed: 7 – 0

##### 4. Review of P-Patch Community Garden Rules

Recreation Manager Ryan Daly, Recreation Supervisor Katie Herzog, and Recreation Coordinator Dave Setterlund presented. Commissioners reviewed the rules, asked questions, engaged in discussion, and provided feedback.

Commissioner Cohen left the meeting at 7:15pm

It was moved by Hay; seconded by McCarthy to:

**Endorse the P-Patch Community Garden Rules with the modifications agreed upon by the Commission during this evening's meeting.**

Passed: 6 – 0

#### **OTHER BUSINESS**

**5. 2023 Planning Schedule Update**

Recreation Manager Ryan Daly provided an update.

**6. Commissioner Reports / Work Plan Update**

**ADJOURNMENT at 7:22 PM**



# PARKS & RECREATION COMMISSION STAFF REPORT

Item 3  
November 2, 2023  
Regular Business

## AGENDA ITEM INFORMATION

<b>TITLE:</b>	Review of Disqualifying Criteria for draft Recreation Sponsorship Policy	<input checked="" type="checkbox"/> Discussion Only
<b>RECOMMENDED ACTION:</b>	Receive presentation and provide feedback on the draft Recreation Sponsorship Policy Disqualifying Criteria	<input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

<b>STAFF:</b>	Ryan Daly, Recreation Manager Katie Herzog, Recreation Supervisor
<b>COUNCIL LIAISON:</b>	Craig Reynolds
<b>EXHIBITS:</b>	1. draft Recreation Sponsorship Policy Disqualifying Criteria

## SUMMARY

The purpose of this staff report is to seek input from the Parks and Recreation Commission on disqualifying criteria to be included in the draft Recreation Sponsorship Policy (see Exhibit 1).

### Background

Sponsorship policies are a standard municipal tool that guides the acceptance of sponsorships consistent with public values. The City of Mercer Island does not currently have a sponsorship policy.

### Discussion

This draft section of the policy (see Exhibit 1) establishes disqualifying criteria which will inform on acceptance of sponsorships for City of Mercer Island coordinated events, programs, facilities, and services.

Staff are seeking feedback from the Parks and Recreation Commission on section “3.0 Disqualifying Criteria” to guide further development of the draft policy.

### Next Steps

Staff will receive feedback from the Parks and Recreation Commission and use that to further develop a policy recommendation. At a future meeting, staff will return seeking the Parks and Recreation Commission’s endorsement of the policy and recommendation to City Council for consideration.

## RECOMMENDATION

Receive presentation and provide feedback on the draft Recreation Sponsorship Policy Disqualifying Criteria.

## DRAFT RECREATION SPONSORSHIP POLICY

### Purpose

This policy establishes guidelines for the acceptance and management of sponsorships to support the City's event and programming goals through mutually beneficial sponsorship agreements.

### Definitions

*Person:* An individual, corporation, partnership, governmental entity, business entity, or organization.

*Sponsor:* A Person that provides funds, goods, or services to the City in exchange for recognition, acknowledgement, or other promotional considerations or benefits with respect to a City program, event, facility, or service.

*Sponsorship:* The provision by a Sponsor of funds, goods, or services to the City in exchange for recognition, acknowledgement, or other promotional considerations or benefits with respect to a specific City program, event, facility, or service.

*Sponsorship Agreement:* A contract between the City and a Sponsor establishing the terms and conditions agreed upon by the City and the Sponsor with respect to the Sponsorship.

### 1.0 General Policy

The City of Mercer Island encourages Sponsorships where such opportunities are mutually beneficial to both the Sponsor and the City and the Sponsorship is consistent with all applicable laws, City ordinances, City policies, and City procedures.

Whenever possible, Sponsorships should be linked to a specific City division, facility, or service.

### 2.0 Sponsorship Criteria: TBD and presented at future Commission Meeting.

### 3.0 Disqualifying Criteria

Any Sponsorship applications or agreements that feature any of the following criteria will be rejected:

- A. Businesses that are subject to regulation or monitoring by local, state, or federal law enforcement agencies, including the Mercer Island Police Department, for regulatory compliance (e.g., sexually oriented businesses, bars, taverns, massage facilities, gun shops, or manufacturers or sellers of firearms or weapons).
- B. Religious or political organizations.
- C. Organizations that, if associated with the City, may create the appearance that the City supports a particular religious or political point of view.
- D. Commercial enterprises whose business is primarily derived from the sale or manufacture of alcoholic, tobacco, or marijuana products.

- E. Individuals or commercial enterprises having past, present, or pending business agreements, permit approvals or other associations with the City, if a Sponsorship Agreement would have an appearance of impropriety.
- F. Conditions that are inconsistent with the City's mission, values, policies, and/or planning documents.
- G. Profanity, obscenity, and hate speech.
- H. Any Sponsorship Agreement that will or may promote tobacco products, marijuana, alcohol, gambling, sexually related products or services, the sales or manufacturing of firearms or weapons, or products or services that are contrary to the interest of public health, safety, or welfare.
- I. Other factors that might affect or undermine the public trust or public confidence in the City's impartiality or interfere with the efficient delivery of City services or operations, including, but not limited to, the existence of, or possibility for, conflicts of interest between the Sponsor and the City officers, employees, or City affiliates; the potential for the Sponsorship to tarnish the City's reputation or standing among its citizens, or the potential to otherwise impair the ability of City to govern its citizens, or distract the City and its officers and employees from its mission.
- J. Any other reason as determined by the City Manager in their sole discretion.





# Review of Disqualifying Criteria for draft Sponsorship Policy

Parks and Recreation  
Commission  
November 2nd, 2023



# Presentation Agenda:

- Background
- What is a sponsor?
- Disqualifying Criteria
- Discussion



*Sponsored booths at Summer Celebration, 2023*

# Background

- The City lacks a Sponsorship policy to guide the criteria and process for Sponsorship agreements.
- The City currently accepts and solicits sponsorships absent a formal policy.
- Annually, the Recreation Division has received approximately \$40,000 - \$70,000 in sponsorship revenue from organizations across the recreation, real estate, hospitality, and nonprofit industries.
- A majority of sponsors are Mercer Island organizations and businesses.

# What is a sponsor?

A sponsor is a Person that provides funds, goods, or services to the City in exchange for recognition, acknowledgement, or other **promotional considerations or benefits** with respect to a City program, event, facility, or service.

CITY OF MERCER ISLAND  
**SUMMER CELEBRATION**  
**JULY 15, 2023**



**ENTERTAINMENT | FOOD | FIREWORKS**  
**COMMUNITY ENGAGEMENT**  
**AND MORE!**

Mercer Island's Summer Celebration is the largest one-day event for the Island, featuring live music, food vendors, community groups, fireworks show and more!

Taking place at two locations--Mercerdale Park in the afternoon and Luther Burbank Park in the evening, this is an event to bring all Islanders together for family-oriented fun, emphasizing our wonderful community.

Sponsorship with The City of Mercer Island's Summer Celebration will maximize your exposure in an engaging and fun atmosphere, while showing your support to the Mercer Island community!

We can't wait to make you a part of this Island tradition!

**EVENT DETAILS**

- Target Audience: All Ages
- Anticipated Attendance: 10,000+  
Community Reach: 25,000+
- Location: Mercerdale Park & Luther Burbank Park
- Date & Time: Saturday, July 15, 10am - 10pm
- Family Entertainment  
Musical Concerts  
Food Trucks  
Fireworks Show

**EVENT & SPONSOR CONTACT**

Katie Herzog  
 katie.herzog@mercerisland.gov  
 206.795.8518

**SUMMER CELEBRATION!**  
**SPONSORSHIPS**



**PREMIER \$20,000**  
 (Max. Sponsor - 1)

- Top Billing with Sponsor Name or Logo on all printed promotional event marketing materials, including but not limited to: posters, postcards, flyer, etc.
- Top Billing with Sponsor Name or Logo in all online event marketing and predominantly featured in the marketing and communications plan for this event.
- Spotlight in the City Manager's Council Report(s)
- Logo on festival staff t-shirts, as produced
- Sponsor name/logo featured in paid social media boost(s)
- Included in ad in the Mercer Island Reporter
- Sponsor logo featured on web & social media inclusion
- First right of refusal for next year's event
- Opportunities may occur such as official welcomes, sponsor give-away goody bags, table displays
- Display-sponsor-provided banner at event
- Sponsor name in "Thank You" on city's website, social media and Mercer Island Reporter
- Sponsor recognition within announcements from the entertainment stages
- On-site opportunity for sponsor-provided booth; allowed to sell or fundraise at booth
- Sponsor name in post-festival "Thank You" on city's website, social media and Mercer Island Reporter
- Sponsor name/logo and link on city's website

**GOLD \$5,000**

- Sponsor name or logo in print marketing opportunities (i.e. fest. schedule, posters, official guide)
- Sponsor logo featured on web & social media inclusion
- Display sponsor-provided banner at event
- Sponsor name in "Thank You" on city's social media
- Sponsor recognition within announcements
- On-site opportunity for sponsor-provided booth; allowed to see or fundraise at booth
- Sponsor name in post-festival "Thank You" on city's website, social media and Mercer Island Reporter
- Sponsor logo and link on city's website

**PRESENTING \$10,000**

- Sponsor name/logo on print marketing (fest. schedule, poster, official guide) and letterhead
- Logo on festival staff t-shirts as produced
- Sponsor name/logo featured in paid social media boost
- Name or logo in print marketing opportunities (i.e. schedule, posters, official guide, all-Island mailers)
- Sponsor logo featured on web & social media inclusion
- First right of refusal for next year's event
- Opportunities may occur such as official welcomes, sponsor give-aways, table displays
- Display sponsor-provided banner at event
- Sponsor name in "Thank You" on city's social media
- Sponsor recognition within announcements from entertainment stages
- On-site opportunity for sponsor-provided booth; allowed to sell or fundraise at booth
- Sponsor name in post-festival "Thank You" on city's website, social media and Mercer Island Reporter
- Sponsor name/logo and link on city's website

**SILVER \$2,000**

- Sponsor recognition on city's social media platforms
- Sponsor recognition within event announcements
- Sponsor name in post-festival "Thank You" on city's website, social media and Mercer Island Reporter
- Sponsor name or logo and link on city's website



Questions or Ideas for sponsorship?  
 Contact [Katie.herzog@mercerisland.gov](mailto:Katie.herzog@mercerisland.gov)

# Disqualifying Criteria Discussion (1/2)

- Businesses that are subject to regulation or monitoring by local, state, or federal **law enforcement agencies** for regulatory compliance.
- **Religious or political organizations.**
- Commercial enterprises whose business is primarily derived from the sale or manufacture of **alcoholic, tobacco, or marijuana products.**
- **Conditions that are inconsistent** with the City's mission, values, policies, and/or planning documents.
- Profanity, obscenity, and hate speech.



# Disqualifying Criteria Discussion (2/2)

- Any Sponsorship Agreement that **will or may promote** tobacco products, marijuana, alcohol, gambling, sexually related products or services, the sales or manufacturing of firearms or weapons, or products or services that are contrary to the interest of public health, safety, or welfare.
- Other factors that **might affect or undermine the public trust or public confidence** in the City's impartiality or interfere with the efficient delivery of City services or operations.
- Any other reason as determined by the City Manager in their sole discretion.

# Discussion and Next Steps

- Staff will review feedback from tonight's meeting and use it to develop a draft Sponsorship policy for Commission review at a future PRC meeting.
- Staff anticipate City Council review of this policy in Q1 2024.



# End Slide

# Disqualifying Sponsorship Criteria (1/3)

**A. Businesses that are subject to regulation or monitoring by local, state, or federal law enforcement agencies**, including the Mercer Island Police Department, for regulatory compliance (e.g., sexually oriented businesses, bars, taverns, massage facilities, gun shops, or manufacturers or sellers of firearms or weapons).

**B. Religious or political organizations.**

**C.** Organizations that, if associated with the City, **may create the appearance** that the City supports a particular religious or political point of view.

**D.** Commercial enterprises whose business is primarily derived from the sale or manufacture of **alcoholic, tobacco, or marijuana products.**



# Disqualifying Sponsorship Criteria (2/3)

**E.** Individuals or commercial enterprises having past, present, or pending business agreements, permit approvals or other associations with the City, **if a Sponsorship Agreement would have an appearance of impropriety.**

**F. Conditions that are inconsistent** with the City’s mission, values, policies, and/or planning documents.

**G. Profanity, obscenity, and hate speech.**

**H.** Any Sponsorship Agreement that **will or may promote** tobacco products, marijuana, alcohol, gambling, sexually related products or services, the sales or manufacturing of firearms or weapons, or products or services that are contrary to the interest of public health, safety, or welfare.

# Disqualifying Sponsorship Criteria (3/3)

**I. Other factors that might affect or undermine the public trust or public confidence in the City's impartiality or interfere with the efficient delivery of City services or operations**, including, but not limited to, the existence of, or possibility for, conflicts of interest between the Sponsor and the City officers, employees, or City affiliates; the potential for the Sponsorship to tarnish the City's reputation or standing among its citizens, or the potential to otherwise impair the ability of City to govern its citizens, or distract the City and its officers and employees from its mission.

**J. Any other reason as determined by the City Manager in their sole discretion.**



Sponsorship Policy Matrix- Nov. 1, 2023

Submitted By:	Section	Question/Statement	Staff response
Hay	General Question	*Would this policy apply to events such as the Farmers Market, or only events independently hosted/fully coordinated by the City/City staff etc?	This policy only applies to City coordinated events, programs, and services. The Farmers Market and other 3rd Party events would not qualify under this policy.
Hay	General Question	<i>*Why are we only reviewing the Disqualifying Criteria and not the rest of the document?</i>	Staff are seeking input specifically on the Disqualifying Criteria, it is anticipated that Commission input in this area will influence alterations to the Definitions section as well as other areas. Staff is happy to receive any input provide across sections.

<p>Hay</p>	<p>Definitions</p>	<p>Specifically, defining "Person" as "An individual, corporation, partnership, governmental entity, business entity, or organization" is problematic, both within the document itself and in general ... a Person is a human, an individual. A Person cannot be a partnership nor an organization. The word "Person" is only used twice in the document - once to define it and then once in the following definition of Sponsor, so there is no need to define a term which is not used in the actual policy.</p> <p>Defining "Person" also makes the following Disqualifying criteria (and perhaps others) difficult to evaluate:</p> <p>B. Religious or political organizations. Is an organization a person? We have defined a Person as an organization. So...does this mean we would disqualify a Religious or political person?</p> <p>I would recommend removing Person from the document and simply defining a sponsor as "An individual, corporation, partnership, governmental entity, business entity, or organization that provides funds, goods, or services to the City in exchange for recognition, acknowledgement, or other promotional considerations or benefits with respect to a City program, event, facility, or service."</p>	<p>The term "Person" was defined to be a "catch-all" for the various potential sponsors.</p> <p>In section 3.0(B), the statement refers to organizations. Organizations is not a defined term, and would not include an individual. Based on this section- an individual would not be disqualified.</p> <p>Staff may recommend altering Section 3.0 (C): Changing the term Organizations to Sponsors or potential Sponsors. Which would include individuals.</p> <p>Staff note the Commissioners input and recommendation, and will review as the policy takes further shape.</p>
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Hay		<p>It is worth noting that we currently DO allow religious or political sponsors, correct? I saw political booths at the Summer Celebration, and if my memory serves me correctly, I've seen religious organizations with booths at past events. The draft policy would eliminate the possibility of such sponsorships going forward.</p>	<p>Currently community groups purchase booth space or partner with the City in other ways. This is different than being a sponsor as we do not publicly recognize those groups as sponsors under this policy.</p> <p>This policy would not alter the ability for the community groups to participate, it may however limit their ability to be a sponsor and promoted as such.</p>
Hay		<p>*Regarding schools - this would mean that MISD, French American School, non-religious preschools like Sunny beam and Early World could have booths at community events, but many other schools could not - JCC, St. Monica, Patti's play school, Emmanuel Day school, etc.</p>	<p>Under current practice and this policy, all of the groups mention would be allowed to participate- by signing up for booth space or taking part in many other ways- this differs from being a recognized Sponsor of an event.</p> <p>Under this policy many of these groups would still be permitted to be a Sponsor. But would require additional review based on the specific organizations as staff doesn't have details on the operations of each at this time.</p>
Struck	Staff Report	<p>Is it anticipated that the City would create others that would cover areas other than "recreation"?</p>	<p>At this time, the policy is focused on Recreation, though it may be the future desire of City Council to expand this policy's scope.</p>
Struck	Definitions	<p>Sponsorship – are there any overlaps or conflicts with the recent</p>	<p>The Park Area Naming Policy under section 4.0 Duration of Name states:          "The naming of Park Areas shall be approached with the intention that names are permanent unless they fall under a time-limited sponsorship agreement or for other reasons as determined by the City Council."           Staff doesn't see conflict between the (2) policies, but rather that comprehensively they provide strong guidance.</p>

Struck	1.0	There is a statement that the City <i>encourages</i> (or will encourage) sponsorships. Are there examples of how this <i>encouragement</i> is (or will be) implemented?	Staff does communicate with the business community encouraging engagement in events and programs through sponsorships. Additionally, staff utilizes a sponsorship guide and online presence to promote opportunities. These guides highlight the benefits to being a sponsor to encourage participation.
Struck	3.0	<p>Formatting – To provide the community with a more understandable format, the current ten (10) criteria could be sub-classified as follows:</p> <p>*Nature of business or organization- Criteria A,B,C,D, &amp; E</p> <p>*Other F,G,H,I,&amp;J</p>	This will be reviewed upon drafting of additional sections.
Cohen	3.0 (A)	It seems like the wording of this section might disqualify restaurants, grocery stores, apartment complexes, exercise facilities, and other businesses that are regulated for compliance by various authorities. If that is broader than what is intended, perhaps alternative wording should be considered.	<p>Staff do not intend to disqualify restaurants, grocery stores, apartment complexes, exercise facilities, and other businesses.</p> <p>The provided examples in 3.0(A) highlight the types of businesses to be disqualified.</p> <p>Based on Commission input following the meeting, staff will further engage legal staff to ensure appropriate language.</p>
Cohen	3.0 (B)	<p>1. Would the following kinds of entities be disqualified from sponsoring as religious or political:</p> <p>a. Jewish Community Center(JCC)</p> <p>b. Churches, places or other Places of worship.</p> <p>c. League of Women Voters</p> <p>d. Planned Parenthood</p>	Staff would review applications for sponsorship and determine if an organization would be disqualified based on this criteria. If the primary function of the organization is political or religious than it would be disqualified- for example a church or the "Campaign for John Doe". If the primary function is for example recreation or another industry it would not necessarily be disqualified...unless upon review it is disqualified due to appearance that the City supports a particular religious or political point of view as shown in Section 3.0(C).



Hay	3.0 (c)	<p><i>*Can you please define (or give an example) of what "associated with the City" means in C.</i></p> <p><i>Is being a sponsor considered "associated with the city" ... if so, then we don't even need to state this if we have B. as a disqualifying criteria.</i></p> <p><i>If we eliminate B. so that religious and political organizations may be sponsor, then we need to clarify what "associated with the City" means in C.</i></p>	<p>Associated with the City in this sense would be the sponsorship relationship.</p> <p>Section 3.0 (B)- automatically disqualifies religious or political organizations.</p> <p>Section 3.0 (C)- Allows for disqualification of an organization which may or may not be political in nature, but rather that if the appearance of association with the City demonstrates the City supports a particular religious or political point of view.</p> <p>Staff recommend retaining both Sections 3.0 B &amp; C</p>
Struck	3.0(D)	<p>Should "weapons" be added to the list of disqualifying activities as follows: "Commercial enterprises whose business .... of alcoholic, tobacco, marijuana <i>and weapons</i> products." This edit would provide consistency with Criteria A and H.</p>	<p>Staff support this addition.</p>
Cohen	3.0 (D) & 3.0 (H)	<p>Is there some duplication between Sections 3.0(D) and 3.0(H)?</p>	<p>Section 3.0 (D) Refers to the business Section 3.0 (H) Refers to the Sponsorship Agreement and what is not allowed to be promoted.</p> <p>For Example: a gas station applies to be a sponsor (they aren't otherwise disqualified), but as part of their Sponsorship Agreement seeks to promote a sale they are running on chewing tobacco. This would disqualify them from sponsoring.</p>
Hay	3.0 (D) & 3.0 (H)	<p>*D. and H. are similar- I think D. could be eliminated, as any enterprise described in D. would be covered by policy H. Maybe you can give me an example for why D. is included in the policy.</p>	<p>See response above</p>

Struck	3.0(F)	This criterium may fit better in section 2.0 depending upon how that section is developed by re-focusing the wording to a positive statement of meeting City policies, etc.	<p>Staff seek to implement criteria based on qualifying and disqualifying criteria- not necessarily a positive or negative statement.</p> <p>Staff view a distinction between evaluating conditions as being consistent and inconstant with the City’s mission, values, policies, and/or planning documents.</p> <p>Staff recommend retaining as disqualifying, which would provide a lower threshold to potential sponsors.</p>
Cohen	3.0(J)	I understand the sentiment behind this and mean no disrespect to City Manager Bon, but is this absolute discretion in the City Manager an appropriate way to deal with this, without any reference to standards for such a decision?	Staff believe it is reflective of the purpose of this policy to allow the City Manager to act in the best interest of the City by disqualifying potential sponsors for reasons not contemplated in this policy.
Struck	3.0 (J)	“Any other reason as determined by the City Manager in their sole discretion, <i>and such determinations made publicly available.</i> ” It is important to be transparent if the City Manager makes such determinations, and to inform the community as it relates to future activity.	Staff recommend retaining recommended language. And if circumstances arise, updating disqualifying criteria accordingly.

# Parks & Recreation Commission

## 2023/2024 Planning Schedule

1st Thursday of Month- Regular Meetings

Updated 10.27.23



Date	Meeting Type	Agenda Item
Dec. TBD, 2023	Special	Work Plan Progress and CIP Progress Update
		Recreation Policy Implementation Status Update (Memo)
4-Jan	Regular	Intro to Mercer Island Park Code
1-Feb	Regular	Draft Park Code Update
7-Mar	Regular	Draft Park Code Update
4-Apr	Regular	Recreation Division Annual Report
2-May	Regular	Mercer Island Library- Annual Update
6-Jun	Regular	
11-Jul	SPECIAL	Chair/Vice-Chair Elections
		Bylaws Review
<b>August</b>		<b>No Meetings Summer Break</b>
5-Sep	Regular	
3-Oct	Regular	
7-Nov	Regular	
5-Dec	Regular	Work Plan Progress and CIP Progress Update
		Recreation Policy Implementation

Item Type	Items to be scheduled	
Code	Park Zone Update (Q1)	
Policy	Recreation Service Scholarship	
Project	Mercerdale/Groveland & Clarke Master Plan Kick-off	
Project	Luther Docks Project ( <i>Periodic touch points</i> )	
Project	Aubrey Davis Trail Safety Project ( <i>Periodic touch points</i> )	
<b>Annual Agenda Items</b>		
KCLS- Mercer Island Branch Operations Update (March)		
Annual PRC Chair/Vice-Chair Elections (May)		
Annual Bylaws Review (July)		
Various CIP Recommendations (TBD)		
Recreation Division Annual Report		