



CITY OF MERCER ISLAND

CITY COUNCIL REGULAR VIDEO MEETING

Tuesday, March 2, 2021 at 5:00 PM

COUNCIL MEMBERS:

Mayor Benson Wong, Deputy Mayor Wendy Weiker,
Councilmembers: Lisa Anderl, Jake Jacobson,
Salim Nice, Craig Reynolds, David Rosenbaum

LOCATION & CONTACT:

Mercer Island City Hall - Council Chambers
9611 SE 36th Street | Mercer Island, WA 98040
Phone: 206.275.7793 | www.mercerisland.gov

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 206.275.7793.

Virtual Meeting Notice

The virtual meeting will be broadcast live on [MITV Channel 21](#) and live streamed on the City Council's [YouTube Channel](#)

Registering to Speak: Individuals wishing to speak live during Appearances will need to register their request with the City Clerk at **206.275.7793** or email the [City Clerk](#) and leave a message before 4 PM on the day of the Council meeting. Please reference "Appearances" on your correspondence. **Each speaker will be allowed three (3) minutes to speak. A timer will be visible online to speakers, City Council, and meeting participants. Please be advised that there is a time delay between the Zoom broadcast and the YouTube or Channel 21 broadcast.**

Public Appearances: Notify the [City Clerk](#) in advance that you wish to speak on camera and staff will be prepared to permit temporary video access when you enter the live Council meeting. Please remember to activate the video option on your phone or computer, ensure your room is well lit, and kindly ensure that your background is appropriate for all audience ages. Screen sharing will not be permitted, but documents may be [Emailed to Council](#).

Join by Telephone at 5:00 PM: To listen to the meeting via telephone (land line), please call **253.215.8782** and enter Webinar ID **862 2573 1789** and Password **427618** if prompted.

Join by Internet using the Zoom App at 5:00 PM: To watch the meeting over the internet via your computer, follow these steps:

- 1) Click [this link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **862 2573 1789**; Enter Password **427618**
- 4) The City Clerk will call on you by name or refer to your email address when it is your turn to speak. Please confirm that your audio works prior to participating.

Submitting Written Comments: Written comments may be submitted at the Mercer Island [Let's Talk Council Connects](#) page. Written comments received by 3 PM on the day of the meeting will be forwarded to all Councilmembers and a brief summary of the comments will be included in the minutes of the meeting.

CALL TO ORDER & ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

CITY MANAGER REPORT

APPEARANCES

CONSENT CALENDAR

1. Approve **Accounts Payable** Reports for the periods ending:

- A) February 12, 2021 in the amount of \$736,623.27
- B) February 19, 2021 in the amount of \$227,513.81

2. Certification of **Payroll** dated February 26, 2021 in the amount of \$790,955.91

1 Approve **Minutes** for the February 16, 2021 Regular Video Meeting.

REGULAR BUSINESS

4. AB 5819: Aubrey Davis Park Trail Safety Improvement Project Framework

Recommended Action:

- 1) Approve the project framework recommendation from the Parks and Recreation Commission and authorize the City Manager to submit a Scope of Work Amendment Request to the Department of Commerce for the Aubrey Davis Park Trail Safety Improvement Project.
- 2) Upon approval of the Scope of Work Amendment Request, direct the City Manager to commence design of the trail improvement project and direct the Parks and Recreation Commission to facilitate a public input process at the 30% design stage and prepare a final project recommendation to the City Council.

5. AB 5818: ARCH Housing Trust Fund Project Funding Approval

Recommended Action: Approve the use of \$55,300 from the City's contributions to the ARCH Housing Trust Fund as recommended by the ARCH Executive Board and authorize the City Manager to execute related agreements and documents.

6. AB 5820: Interlocal Agreement for the Independent Force Investigation Team – King County (IFIT-KC)

Recommended Action: Authorize the City Manager to sign the interlocal agreement between regional law enforcement agencies to form the Independent Force Investigation Team of King County to provide independent investigation services in the event of an officer-involved use of deadly force, substantially in the form attached as Exhibit 1 to AB 5820.

7. AB 5822: 2021-2022 Sustainability Work Plan

Recommended Action: Approve the 2021-2022 Sustainability Program Work Plan.

OTHER BUSINESS

8. Planning Schedule

9. Councilmember Absences & Reports

EXECUTIVE SESSION (If needed)

ADJOURNMENT

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	206546-206637	2/12/2021	\$736,623.27
			\$736,623.27

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0110101	00206602	GRAINGER	INVENTORY PURCHASES	666.34
P0110124	00206599	EXCEL SUPPLY COMPANY	INVENTORY PURCHASES	96.34
P0110111	00206602	GRAINGER	INVENTORY PURCHASES	62.32
<i>Org Key: 814074 - Garnishments</i>				
	00206630	UNITED STATES TREASURY	PAYROLL EARLY WARRANTS	864.32
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00206615	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	245.00
<i>Org Key: CA1100 - Administration (CA)</i>				
P0110163	00206607	KEATING BUCKLIN & MCCORMACK	Professional Services INV 1544	1,489.00
P0110108	00206632	VERIZON WIRELESS	JAN 2021 CITY CELL PHONES, AC,	42.02
<i>Org Key: CM1100 - Administration (CM)</i>				
P0109966	00206588	CDW GOVERNMENT INC	Adobe Acrobat Pro 2020	433.85
<i>Org Key: CO6100 - City Council</i>				
P0109990	00206554	DANIEL, KAMARIA	MITV 1/5 Council Meeting	390.00
P0109990	00206554	DANIEL, KAMARIA	MITV 1/19 Council Meeting	360.00
P0109990	00206554	DANIEL, KAMARIA	Transportation	80.00
<i>Org Key: CR1100 - Human Resources</i>				
P0110092	00206558	EQUIFAX INFORMATION SVCS LLC	Credit Check - Entry Level Pol	217.05
<i>Org Key: DS1100 - Administration (DS)</i>				
P0102334	00206564	KPG	2019 ON CALL TRANPORATION	1,569.65
<i>Org Key: FN1100 - Administration (FN)</i>				
P0110108	00206632	VERIZON WIRELESS	JAN 2021 CITY CELL PHONES, AC,	47.02
P0110108	00206632	VERIZON WIRELESS	JAN 2021 CITY CELL PHONES, AC,	42.02
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0110108	00206632	VERIZON WIRELESS	JAN 2021 CITY CELL PHONES, AC,	47.02
P0110108	00206632	VERIZON WIRELESS	JAN 2021 CITY CELL PHONES, AC,	42.02
<i>Org Key: FR1100 - Administration (FR)</i>				
P0110166	00206628	SYSTEMS DESIGN WEST LLC	Transport Billing Fees Jan. 20	1,430.50
P0110140	00206633	WALTER E NELSON CO	Household Supplies	396.36
P0110147	00206594	CULLIGAN SEATTLE WA	Water Service/Fire	275.94
P0110142	00206581	ASPECT SOFTWARE INC	Telestaff Monthly Charges	165.15
P0110146	00206614	MERCER ISLAND REPORTER	2021 Reporter Subscription	60.00
<i>Org Key: FR2100 - Fire Operations</i>				
P0110143	00206587	CASCADE FIRE EQUIPMENT	Innotex Hoods (20) and Bunker	2,135.94
P0110145	00206591	CLOTH TATTOO	PE Gear	1,439.97
P0110144	00206609	KIRKLAND BUICK GMC	A192 Check Engine Light Repair	1,208.89
P0110167	00206587	CASCADE FIRE EQUIPMENT	Bunker Boots	207.09
<i>Org Key: FR2400 - Fire Suppression</i>				
P0110148	00206611	LN CURTIS & SONS	Altair 2x Gas Detector	312.19
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0109688	00206631	UNIVERSITY OF WASHINGTON	UVC N95 Decon Boxes	2,200.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0110141	00206579	AIRGAS USA LLC	Oxygen/Fire	20.92
P0110169	00206626	STERICYCLE INC	On-Call Charges/Fire	10.36
P0110168	00206579	AIRGAS USA LLC	Oxygen/Fire	6.06
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0110161	00206636	XEROX CORPORATION	Feb Copiers Lease INV	1,031.64
P0110179	00206578	ADOCS	Oct Copier Service Fees INV #A	771.84
P0110094	00206576	XEROX CORPORATION	MICEC Copier Rental Fee INV	605.67
P0110094	00206576	XEROX CORPORATION	LB Copier Rental Fee INV 01238	436.31
P0110179	00206578	ADOCS	Dec Copier Service Fees INV #A	427.17
P0110161	00206636	XEROX CORPORATION	PW2 Copier Lease INV #01238452	316.52
P0110165	00206622	RICOH USA INC (FIRE)	Copier Rental/Fire 02/21	278.77
P0110179	00206578	ADOCS	Nov Copier Service Fees INV #A	193.33
P0110161	00206636	XEROX CORPORATION	PW1 Copier Lease INV #01238451	142.28
P0110179	00206578	ADOCS	Jan Copier Service Fees INV #A	135.17
<i>Org Key: GGM160 - King Co CRF Economic Developme</i>				
P0109814	00206623	SEATTLE TIMES, THE	113395 1/15-2/15 MI Next Websi	1,430.00
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0110153	00206625	Smarsh Inc.	Phone Backup Annual Fee	247.07
P0110109	00206632	VERIZON WIRELESS	JAN 2021 IGS LOANER, WIFI & ON	162.05
P0110108	00206632	VERIZON WIRELESS	JAN 2021 CITY CELL PHONES, AC,	40.01
P0110153	00206625	Smarsh Inc.	Correction for INV00639463	27.00
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0110096	00206619	Northwest Barricade	PAIR TEMPORARY TRAFFIC SIGNAL	5,071.00
P0110136	00206562	KING COUNTY TREASURY	SIGNAL PREVENT. MAINT. ISL CR	538.68
P0110106	00206616	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	104.74
	00206560	HUYNH, JASON	PESTICIDE LICENSE RENEWAL	33.99
P0110074	00206637	ZEE MEDICAL	FIRST AID SUPPLIES	3.33
<i>Org Key: MT2200 - Vegetation Maintenance</i>				
P0110074	00206637	ZEE MEDICAL	FIRST AID SUPPLIES	2.85
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
P0110106	00206616	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	565.97
P0110074	00206637	ZEE MEDICAL	FIRST AID SUPPLIES	3.33
<i>Org Key: MT3000 - Water Service Upsizes and New</i>				
P0110100	00206584	CADMAN INC	5/8"-MINUS ROCK (16.61 TONS)	227.48
<i>Org Key: MT3100 - Water Distribution</i>				
P0110106	00206616	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	1,769.66
P0109960	00206603	H D FOWLER	MJ CAP, MJ KIT, SETTER & 1" FI	1,329.82
P0110102	00206603	H D FOWLER	12" ABANDONED CORP CAP	1,120.02
P0110100	00206584	CADMAN INC	5/8"-MINUS ROCK (16.61 TONS)	227.47
P0110074	00206637	ZEE MEDICAL	FIRST AID SUPPLIES	3.33
<i>Org Key: MT3200 - Water Pumps</i>				
P0110074	00206637	ZEE MEDICAL	FIRST AID SUPPLIES	2.85
<i>Org Key: MT3400 - Sewer Collection</i>				
P0110106	00206616	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	838.53

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0110074	00206637	ZEE MEDICAL	FIRST AID SUPPLIES	3.33
<i>Org Key: MT3500 - Sewer Pumps</i>				
P0110097	00206624	SEQUOYAH ELECTRIC LLC	ELECTRICAL REPAIRS AT PUMP STA	970.14
P0110098	00206624	SEQUOYAH ELECTRIC LLC	ELECTRICAL REPAIRS FOR PUMP ST	508.52
P0110095	00206624	SEQUOYAH ELECTRIC LLC	ELECTRICAL REPAIRS FOR PUMP ST	346.35
P0110074	00206637	ZEE MEDICAL	FIRST AID SUPPLIES	3.33
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
P0110099	00206634	WHISTLE WORKWEAR	SAFETY BOOTS & MISC. WORK CLOT	450.00
	00206604	HARB, SAM	MISC. WORK CLOTHES	72.60
	00206610	LEYDE, CASEY	WASTEWATER COLLECTIONS CERT	45.00
	00206606	JONES, MARK	ZOOM PESTICIDE CLASS	30.00
<i>Org Key: MT3800 - Storm Drainage</i>				
P0103999	00206601	FRUHLING INC	DEBRIS HAULING	6,406.28
P0110137	00206570	PRO-VAC	12-7 SHOP WASH RACK CLEANING	927.50
P0110134	00206597	DTG ENTERPRISES INC	LIVE LOAD - 40 YARDS	787.50
P0110100	00206584	CADMAN INC	4" X 8" ROCK (15.96 TONS)	488.94
P0110103	00206605	HOME DEPOT CREDIT SERVICE	3/4" CDX PLYWOOD	184.88
P0110106	00206616	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	83.91
P0110074	00206637	ZEE MEDICAL	FIRST AID SUPPLIES	3.33
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0110115	00206589	CINTAS CORPORATION #460	2021 PW COVERALL SERVICE	1,909.75
P0110104	00206620	OCCUPATIONAL HEALTH CTRS OF WA	DOT PHYSICALS FOR CASEY LEYDE	218.00
P0110072	00206593	CRYSTAL AND SIERRA SPRINGS	PW WATER DELIVERY	91.18
<i>Org Key: MT4200 - Building Services</i>				
P0110106	00206616	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	7,480.55
P0110125	00206605	HOME DEPOT CREDIT SERVICE	VINYL WAINSCOT & TRIM	679.14
P0110074	00206637	ZEE MEDICAL	FIRST AID SUPPLIES	2.85
<i>Org Key: MT4300 - Fleet Services</i>				
P0110080	00206569	PRIORITY MARINE	Patrol 11 and 14 Maintenance -	2,692.04
P0110080	00206569	PRIORITY MARINE	Patrol 14 Shift Actuator	1,806.11
P0110122	00206613	MERCER ISLAND CHEVRON	FUEL	600.10
P0110119	00206618	NAPA AUTO PARTS	REPAIR PARTS	444.36
P0110105	00206582	AUTONATION INC	FLEET PARTS	216.26
P0110123	00206586	CARQUEST AUTO PARTS STORES	2021 MONTHLY FLEET PARTS	53.37
P0110074	00206637	ZEE MEDICAL	FIRST AID SUPPLIES	2.85
<i>Org Key: MT4420 - Transportation Planner Eng</i>				
P0102334	00206564	KPG	2019 ON CALL TRANPORATION	4,371.37
<i>Org Key: MT4502 - Sewer Administration</i>				
P0109806	00206608	KING COUNTY TREASURY	JAN-DEC 2021 MONTHLY SEWER CHA	413,208.51
<i>Org Key: MT6100 - Park Maintenance</i>				
P0110115	00206589	CINTAS CORPORATION #460	PARKS 2021 COVERALL SERVICE	120.05
P0110074	00206637	ZEE MEDICAL	FIRST AID SUPPLIES	3.33
<i>Org Key: MT6200 - Athletic Field Maintenance</i>				
P0110074	00206637	ZEE MEDICAL	FIRST AID SUPPLIES	3.33

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT6500 - Luther Burbank Park Maint</i>				
P0110074	00206637	ZEE MEDICAL	FIRST AID SUPPLIES	3.33
<i>Org Key: MT6600 - Park Maint School Fields</i>				
P0110074	00206637	ZEE MEDICAL	FIRST AID SUPPLIES	2.85
<i>Org Key: MT6900 - Aubrey Davis Park Maint</i>				
P0110074	00206637	ZEE MEDICAL	FIRST AID SUPPLIES	3.32
<i>Org Key: PO1100 - Administration (PO)</i>				
P0110090	00206548	AT&T MOBILITY	Police Cellular - Invoice #	731.65
P0110083	00206561	IACP - MEMBERSHIP	IACP Membership Dues - Chief H	190.00
P0110089	00206561	IACP - MEMBERSHIP	IACP Membership Dues - Command	190.00
<i>Org Key: PO2100 - Patrol Division</i>				
P0110139	00206577	911 SUPPLY	Replacement reflective vest	1,288.12
P0110081	00206574	WESCOM	Calibrate and recertify 2 Lida	1,189.08
P0110139	00206577	911 SUPPLY	Replacement reflective vest	677.47
P0110093	00206565	MAC TOWING	Impound - CS# 21-0708 - Invoice	202.58
P0110084	00206571	SUPERIOR TOWING INC	Lockout Service - welfare chec	108.90
P0110088	00206590	CLEANERS PLUS 1	Uniform Cleaning - Invoice # 7	12.10
<i>Org Key: PO2200 - Marine Patrol</i>				
P0110085	00206575	WEST MARINE PRO	MP Supplies - PFD Rearm kits -	51.99
<i>Org Key: PO2201 - Dive Team</i>				
P0110082	00206573	UNDERWATER SPORTS INC.	Diver Drysuit - Ofc. Lum - Inv	3,984.46
P0110086	00206568	OCCUPATIONAL HEALTH CTRS OF WA	Dive Physicals - FF Cook, Ofc(2,141.50
P0110091	00206573	UNDERWATER SPORTS INC.	Dive Team Training and Equipme	870.67
P0110091	00206573	UNDERWATER SPORTS INC.	Equipment repair - FF Pearson	30.00
<i>Org Key: PO3100 - Investigation Division</i>				
P0110087	00206572	THOMSON REUTERS - WEST	West Information Services - In	442.51
<i>Org Key: PR1100 - Administration (PR)</i>				
P0110152	00206592	CONSERVATION TECHNIX INC	PROS Plan Services (Inv. 953)	4,935.00
<i>Org Key: PR4100 - Community Center</i>				
P0110106	00206616	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	3,092.13
P0110068	00206595	CUMMINS SALES & SERVICE	SERVICE GENERATOR AT THE COMMU	497.65
P0110110	00206600	FIRE PROTECTION INC	CCMV FIRE ALARM LABOR INV#6048	148.64
<i>Org Key: PR6900 - Aubrey Davis Park Maintenance</i>				
P0106552	00206629	UNITED SITE SERVICES	Aubrey Davis & Lid Parking Are	151.66
<i>Org Key: ST0020 - ST Long Term Parking</i>				
P0110157	00206612	MCKEE APPRAISAL REAL ESTATE	Parcel A2 Appraisal	5,700.00
P0110106	00206616	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	184.46
<i>Org Key: WD533C - Sub Basin 49b</i>				
P0104255	00206598	MACRAE, DANIEL J	SCHEDULE A RETAINAGE	5,087.30
<i>Org Key: WD534C - Sub Basin 51a</i>				
P0104255	00206598	MACRAE, DANIEL J	SCHEDULE B RETAINAGE	1,239.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: WD908R - Basin #23.2 Improvements</i>				
P0108677	00206551	CARDNO INC	Sub Basin 23.2 Watercourse	11,951.50
<i>Org Key: WG102R - Maintenance Building Repairs</i>				
P0109404	00206547	ALL CITY FENCE CO	2020 MI MAINT. SHOP GATE	21,863.60
<i>Org Key: WG550R - Fuel Clean Up</i>				
P0108678	00206559	FARALLON CONSULTING LLC	2020 Soil Remediation	56,205.08
<i>Org Key: WP122P - Open Space - Pioneer/Engstrom</i>				
P0102964	00206629	UNITED SITE SERVICES	Volunteer Event Portable Restr	164.47
<i>Org Key: WP122R - Vegetation Management</i>				
P0109942	00206566	MOUNTAINS TO SOUND	2020 GALLAGHER HILL OPEN SPACE	7,286.40
P0108710	00206627	Stumpy Tree Service	Luther Burbank Park OS Restora	2,736.36
P0102409	00206617	MOUNTAINS TO SOUND	2019-2020 Forest Restoration	1,706.50
<i>Org Key: WP710C - Street End - Lincoln Landing</i>				
P0095391	00206621	PND ENGINEERS INC	Lincoln Landing Design Enginee	678.75
<i>Org Key: WP720R - Recurring Park Projects</i>				
P0109403	00206549	Bellingham Lock & Safe	2020 Parks Facility Access Con	17,875.20
P0108800	00206563	KPFF CONSULTING ENGINEERS	Luther Burbank Dock Short Term	2,240.00
P0108828	00206546	ADOLFSON ASSOCIATES INC	GROVELAND BEACH COASTAL	582.50
<i>Org Key: WP915R - LB Docks New Floating Docks</i>				
P0107597	00206563	KPFF CONSULTING ENGINEERS	Floating Docs - Luther Burbank	250.00
<i>Org Key: WS901E - Sewer Sys Emergency Repairs</i>				
P0108457	00206596	DAVID EVANS & ASSOC INC	EMERGENCY SEWER REPAIR DESIGN	2,102.56
<i>Org Key: WS901G - Sewer System Generator Repl</i>				
P0108458	00206555	DAVID EVANS & ASSOC INC	LIFT STATION #11 GENERATOR	374.40
P0108458	00206596	DAVID EVANS & ASSOC INC	LIFT STATION #11 GENERATOR	374.40
P0108382	00206555	DAVID EVANS & ASSOC INC	GENERATOR EQUIPMENT	68.70
<i>Org Key: WS906C - Swr PS Flow Monitor Install</i>				
P0108009	00206552	CAROLLO ENGINEERS INC	2020 WASTEWATER PUMP STATION	13,285.00
<i>Org Key: WS907C - Swr Pipe Flow Monitor Install</i>				
P0105920	00206556	ENDRESS + HAUSER INC	PS 16 FLOW METERS	14,409.54
P0106085	00206557	ENDRESS+HAUSER SYS&GAUGING INC	PRESSURE TRANSMITTER	1,263.86
<i>Org Key: WU0102 - SCADA System Replacement-Water</i>				
P0110138	00206553	DAILY JOURNAL OF COMMERCE	WATER DIST SCADA EQUIP - MAYA	1,663.20
P0110138	00206553	DAILY JOURNAL OF COMMERCE	WATER DIST SCADA EQUIP - MAYA	1,663.20
<i>Org Key: WW101P - Water System Plan</i>				
P0109465	00206585	CAROLLO ENGINEERS INC	Risk & Resilience Assessment (22,603.70
<i>Org Key: WW521C - Water Components Replacement</i>				
P0107630	00206567	MURRAYSMITH INC	DOH SANITARY SURVEY RESERVOIR	430.00
<i>Org Key: WW522R - Reservoir Generator</i>				
P0105058	00206567	MURRAYSMITH INC	RESERVOIR STANDBY DIESEL GENER	13,311.50

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: WW535D- Booster Chlorination Station</i>				
P0108093	00206552	CAROLLO ENGINEERS INC	2020 Chlorination System	4,588.75
<i>Org Key: WW713T - SCADA System Upgrade</i>				
P0103284	00206583	BROWN AND CALDWELL CONSULTANTS	PH1 SCADA EQUIPMENT REPLACEMENT	16,170.74
<i>Org Key: XP710R - Luther BB Minor Capital LEVY</i>				
P0109261	00206580	ANCHOR QEA LLC	Luther Burbank Shoreline Aquat	5,427.40
P0107240	00206550	BERGER PARTNERSHIP PS, THE	On call Construction Support f	1,826.10
<i>Org Key: YF1200 - Thrift Shop</i>				
P0110106	00206616	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	347.51
<i>Org Key: YF2600 - Family Assistance</i>				
P0110178	00206635	WILDERNESS AWARENESS SCHOOL	EA assistance for EA client ch	150.00
Total				736,623.27

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00206546	02/09/2021	ADOLFSON ASSOCIATES INC GROVELAND BEACH COASTAL ENGINE	P0108828	161042	12/31/2020	582.50
00206547	02/09/2021	ALL CITY FENCE CO 2020 MI MAINT. SHOP GATE	P0109404	116618	12/31/2020	21,863.60
00206548	02/09/2021	AT&T MOBILITY Police Cellular - Invoice #	P0110090	86X01192021	02/01/2021	731.65
00206549	02/09/2021	Bellingham Lock & Safe 2020 Parks Facility Access Con	P0109403	293658	12/31/2020	17,875.20
00206550	02/09/2021	BERGER PARTNERSHIP PS, THE On call Construction Support f	P0107240	33076	12/31/2020	1,826.10
00206551	02/09/2021	CARDNO INC Sub Basin 23.2 Watercourse	P0108677	305678	12/31/2020	11,951.50
00206552	02/09/2021	CAROLLO ENGINEERS INC 2020 WASTEWATER PUMP STATION	P0108093	0194153	12/31/2020	17,873.75
00206553	02/09/2021	DAILY JOURNAL OF COMMERCE WATER DIST SCADA EQUIP - MAYA	P0110138	3364345/2021	01/02/2021	3,326.40
00206554	02/09/2021	DANIEL, KAMARIA MITV 1/5 Council Meeting	P0109990	45	01/05/2021	830.00
00206555	02/09/2021	DAVID EVANS & ASSOC INC LIFT STATION #11 GENERATOR	P0108382	477090	11/17/2020	443.10
00206556	02/09/2021	ENDRESS + HAUSER INC PS 16 FLOW METERS	P0105920	6002111608	12/06/2020	14,409.54
00206557	02/09/2021	ENDRESS+HAUSER SYS&GAUGING INC PRESSURE TRANSMITTER	P0106085	6002115312	12/23/2020	1,263.86
00206558	02/09/2021	EQUIFAX INFORMATION SVCS LLC Credit Check - Entry Level Pol	P0110092	6187450	01/18/2021	217.05
00206559	02/09/2021	FARALLON CONSULTING LLC 2020 Soil Remediation	P0108678	0038382	12/31/2020	56,205.08
00206560	02/09/2021	HUYNH, JASON PESTICIDE LICENSE RENEWAL		OH014218	01/01/2021	33.99
00206561	02/09/2021	IACP - MEMBERSHIP IACP Membership Dues - Chief H	P0110089	0149488	01/08/2021	380.00
00206562	02/09/2021	KING COUNTY TREASURY SIGNAL PREVENT. MAINT. ISL CR	P0110136	109723-109724	12/31/2020	538.68
00206563	02/09/2021	KPFF CONSULTING ENGINEERS Luther Burbank Dock Short Term	P0107597	356342	12/31/2020	2,490.00
00206564	02/09/2021	KPG 2019 ON CALL TRANPORATION	P0102334	12-18720	12/31/2020	5,941.02
00206565	02/09/2021	MAC TOWING Impound - CS# 21-0708 - Invoic	P0110093	21-01-16105	02/01/2021	202.58
00206566	02/09/2021	MOUNTAINS TO SOUND 2020 GALLAGHER HILL OPEN SPACE	P0109942	3758	12/31/2020	7,286.40
00206567	02/09/2021	MURRAYSMITH INC DOH SANITARY SURVEY RESERVOIR	P0105058	19-2659.00-13	12/31/2020	13,741.50
00206568	02/09/2021	OCCUPATIONAL HEALTH CTRS OF WA Dive Physicals - FF Cook, Ofc(P0110086	70163670	01/13/2021	2,141.50
00206569	02/09/2021	PRIORITY MARINE Patrol 11 and 14 Maintenance -	P0110080	PATROL14SHIFT	01/11/2021	4,498.15
00206570	02/09/2021	PRO-VAC 12-7 SHOP WASH RACK CLEANING	P0110137	94377	12/07/2020	927.50
00206571	02/09/2021	SUPERIOR TOWING INC Lockout Service - welfare chec	P0110084	91755	01/26/2021	108.90

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00206572	02/09/2021	THOMSON REUTERS - WEST West Information Services - In	P0110087	843621902	01/01/2021	442.51
00206573	02/09/2021	UNDERWATER SPORTS INC. Diver Drysuit - Ofc. Lum - Inv	P0110091	20021929	01/14/2021	4,885.13
00206574	02/09/2021	WESCOM Calibrate and recertify 2 Lida	P0110081	23419	01/26/2021	1,189.08
00206575	02/09/2021	WEST MARINE PRO MP Supplies - PFD Rearm kits -	P0110085	7861	02/01/2021	51.99
00206576	02/09/2021	XEROX CORPORATION MICEC Copier Rental Fee INV	P0110094	012384518	01/06/2021	1,041.98
00206577	02/11/2021	911 SUPPLY Replacement reflective vest	P0110139	INV-2-7362	12/21/2020	1,965.59
00206578	02/11/2021	ADOCS Oct Copier Service Fees INV #A	P0110179	AR10988	01/01/2021	1,527.51
00206579	02/11/2021	AIRGAS USA LLC Oxygen/Fire	P0110168	9977392869	01/31/2021	26.98
00206580	02/11/2021	ANCHOR QEA LLC Luther Burbank Shoreline Aquat	P0109261	71405	12/31/2020	5,427.40
00206581	02/11/2021	ASPECT SOFTWARE INC Telestaff Monthly Charges	P0110142	AS1064295	02/05/2021	165.15
00206582	02/11/2021	AUTONATION INC FLEET PARTS	P0110105	158609	01/13/2021	216.26
00206583	02/11/2021	BROWN AND CALDWELL CONSULTANTS PH1 SCADA EQUIPMENT REPLACEMENT	P0103284	14396074	01/02/2021	16,170.74
00206584	02/11/2021	CADMAN INC 5/8"-MINUS ROCK (16.61 TONS)	P0110100	5739788/5739789	01/29/2021	943.89
00206585	02/11/2021	CAROLLO ENGINEERS INC Risk & Resilience Assessment (P0109465	0194386	12/31/2020	22,603.70
00206586	02/11/2021	CARQUEST AUTO PARTS STORES 2021 MONTHLY FLEET PARTS	P0110123	2417-ID-479307	01/15/2021	53.37
00206587	02/11/2021	CASCADE FIRE EQUIPMENT Innotex Hoods (20) and Bunker	P0110167	113289	02/02/2021	2,343.03
00206588	02/11/2021	CDW GOVERNMENT INC Adobe Acrobat Pro 2020	P0109966	7025205	01/22/2021	433.85
00206589	02/11/2021	CINTAS CORPORATION #460 2021 PW COVERALL SERVICE	P0110115	OH014225	01/31/2021	2,029.80
00206590	02/11/2021	CLEANERS PLUS 1 Uniform Cleaning - Invoice # 7	P0110088	73198	02/11/2021	12.10
00206591	02/11/2021	CLOTH TATTOO PE Gear	P0110145	453337	02/04/2021	1,439.97
00206592	02/11/2021	CONSERVATION TECHNIX INC PROS Plan Services (Inv. 953)	P0110152	953	02/01/2021	4,935.00
00206593	02/11/2021	CRYSTAL AND SIERRA SPRINGS PW WATER DELIVERY	P0110072	14555831-012321	01/23/2021	91.18
00206594	02/11/2021	CULLIGAN SEATTLE WA Water Service/Fire	P0110147	202102672721	01/31/2021	275.94
00206595	02/11/2021	CUMMINS SALES & SERVICE SERVICE GENERATOR AT THE COMMU	P0110068	01-98568	01/28/2021	497.65
00206596	02/11/2021	DAVID EVANS & ASSOC INC EMERGENCY SEWER REPAIR DESIGN	P0108458	480019	12/26/2020	2,476.96
00206597	02/11/2021	DTG ENTERPRISES INC LIVE LOAD - 40 YARDS	P0110134	139165	12/23/2020	787.50

Accounts Payable Report by Check Number

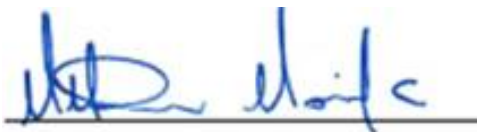
Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00206598	02/11/2021	MACRAE, DANIEL J SCHEDULE A RETAINAGE	P0104255	RET-ECOGRIND	12/31/2020	6,326.30
00206599	02/11/2021	EXCEL SUPPLY COMPANY INVENTORY PURCHASES	P0110124	131293	01/29/2021	96.34
00206600	02/11/2021	FIRE PROTECTION INC CCMV FIRE ALARM LABOR INV#6048	P0110110	60488	01/28/2021	148.64
00206601	02/11/2021	FRUHLING INC DEBRIS HAULING	P0103999	31467	12/31/2020	6,406.28
00206602	02/11/2021	GRAINGER INVENTORY PURCHASES	P0110111	9793592164	02/02/2021	728.66
00206603	02/11/2021	H D FOWLER 12" ABANDONED CORP CAP	P0109960	I5676787/789/922	01/12/2021	2,449.84
00206604	02/11/2021	HARB, SAM MISC. WORK CLOTHES		OH014220	01/14/2021	72.60
00206605	02/11/2021	HOME DEPOT CREDIT SERVICE 3/4" CDX PLYWOOD	P0110125	8016792	02/03/2021	864.02
00206606	02/11/2021	JONES, MARK ZOOM PESTICIDE CLASS		OH014221	02/09/2021	30.00
00206607	02/11/2021	KEATING BUCKLIN & MCCORMACK Professional Services INV 1544	P0110163	15440	02/08/2021	1,489.00
00206608	02/11/2021	KING COUNTY TREASURY JAN-DEC 2021 MONTHLY SEWER CHA	P0109806	30031055	02/01/2021	413,208.51
00206609	02/11/2021	KIRKLAND BUICK GMC A192 Check Engine Light Repair	P0110144	GCCS306672	01/08/2021	1,208.89
00206610	02/11/2021	LEYDE, CASEY WASTEWATER COLLECTIONS CERT		OH014222	01/29/2021	45.00
00206611	02/11/2021	LN CURTIS & SONS Altair 2x Gas Detector	P0110148	INV460230	01/29/2021	312.19
00206612	02/11/2021	MCKEE APPRAISAL REAL ESTATE Parcel A2 Appraisal	P0110157	40095	01/29/2021	5,700.00
00206613	02/11/2021	MERCER ISLAND CHEVRON FUEL	P0110122	FUELJAN2021	01/31/2021	600.10
00206614	02/11/2021	MERCER ISLAND REPORTER 2021 Reporter Subscription	P0110146	MI-167089-2021	01/25/2021	60.00
00206615	02/11/2021	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		OH014227	02/12/2021	245.00
00206616	02/11/2021	MI UTILITY BILLS PAYMENT OF UTILITY BILLS FOR W	P0110106	OH014224	01/31/2021	14,467.46
00206617	02/11/2021	MOUNTAINS TO SOUND 2019-2020 Forest Restoration	P0102409	3757	12/31/2020	1,706.50
00206618	02/11/2021	NAPA AUTO PARTS REPAIR PARTS	P0110119	OH014226	01/31/2021	444.36
00206619	02/11/2021	Northwest Barricade PAIR TEMPORARY TRAFFIC SIGNAL	P0110096	21-16045	01/31/2021	5,071.00
00206620	02/11/2021	OCCUPATIONAL HEALTH CTRS OF WA DOT PHYSICALS FOR CASEY LEYDE	P0110104	69151566	09/28/2020	218.00
00206621	02/11/2021	PND ENGINEERS INC Lincoln Landing Design Enginee	P0095391	2101124	01/18/2021	678.75
00206622	02/11/2021	RICOH USA INC (FIRE) Copier Rental/Fire 02/21	P0110165	104587256	01/22/2021	278.77
00206623	02/11/2021	SEATTLE TIMES, THE 113395 1/15-2/15 MI Next Websi	P0109814	4171	01/15/2021	1,430.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00206624	02/11/2021	SEQUOYAH ELECTRIC LLC ELECTRICAL REPAIRS FOR PUMP ST	P0110098	7024116	01/25/2021	1,825.01
00206625	02/11/2021	Smarsh Inc. Phone Backup Annual Fee	P0110153	INV00642838	01/31/2021	274.07
00206626	02/11/2021	STERICYCLE INC On-Call Charges/Fire	P0110169	3005426868	01/31/2021	10.36
00206627	02/11/2021	Stumpy Tree Service Luther Burbank Park OS Restora	P0108710	RET-1258	12/28/2020	2,736.36
00206628	02/11/2021	SYSTEMS DESIGN WEST LLC Transport Billing Fees Jan. 20	P0110166	20210241	02/08/2021	1,430.50
00206629	02/11/2021	UNITED SITE SERVICES Aubrey Davis & Lid Parking Are	P0102964	114-11062719	10/09/2020	316.13
00206630	02/11/2021	UNITED STATES TREASURY PAYROLL EARLY WARRANTS		OH014228	02/12/2021	864.32
00206631	02/11/2021	UNIVERSITY OF WASHINGTON UVC N95 Decon Boxes	P0109688	UVB012-REISSUE	11/06/2020	2,200.00
00206632	02/11/2021	VERIZON WIRELESS JAN 2021 CITY CELL PHONES, AC,	P0110109	9871876589	01/23/2021	422.16
00206633	02/11/2021	WALTER E NELSON CO Household Supplies	P0110140	793589	01/28/2021	396.36
00206634	02/11/2021	WHISTLE WORKWEAR SAFETY BOOTS & MISC. WORK CLOT	P0110099	555031	01/19/2021	450.00
00206635	02/11/2021	WILDERNESS AWARENESS SCHOOL EA assistance for EA client ch	P0110178	OH014219	01/31/2021	150.00
00206636	02/11/2021	XEROX CORPORATION PW2 Copier Lease INV #01238452	P0110161	249019	02/09/2021	1,490.44
00206637	02/11/2021	ZEE MEDICAL FIRST AID SUPPLIES	P0110074	68413530	02/02/2021	47.54
					Total	736,623.27

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	206638-206676	2/19/2021	\$227,513.81
			\$227,513.81

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0110192	00206672	SEATTLE PUBLIC UTILITIES	JAN 2021 SPU CHARGE FOR RETAIL	13,394.00
P0110184	00206673	US EASTERN FLASH ENT	REFUND WATER SERVICE DEPOSIT	12,048.13
P0110181	00206669	PFLEEGER, DAVID	REFUND WATER SERVICE DEPOSIT	10,835.64
P0110180	00206658	GLADSTEIN, MICHAEL	REFUND WATER SERVICE DEPOSIT	10,778.41
P0110177	00206665	NADER, MAYA	REFUND WATER SERVICE DEPOSIT	10,245.88
P0110173	00206638	BHARATH, SIRAVARA	REFUND WATER SERVICE DEPOSIT	9,393.25
P0110174	00206656	GIB DEVELOPMENT LLC	REFUND WATER SERVICE DEPOSIT	6,674.87
P0110176	00206657	GIB DEVELOPMENT LLC	REFUND WATER SERVICE DEPOSIT	6,279.63
P0110183	00206666	NAKAMURA, KENTA	REFUND WATER SERVICE DEPOSIT	6,246.21
P0110175	00206639	BRENES, JENNIFER	REFUND WATER SERVICE DEPOSIT	4,574.49
P0110182	00206676	WW SUSTAINABLE LLC	REFUND WATER SERVICE DEPOSIT	1,992.47
P0110151	00206659	GRAINGER	INVENTORY PURCHASES	749.58
<i>Org Key: CM1100 - Administration (CM)</i>				
P0110121	00206674	VERIZON WIRELESS	VERIZON PARKS DEC 24 - JAN 23	87.03
<i>Org Key: CT1100 - Municipal Court</i>				
P0110158	00206660	GREER, J SCOTT	Pro Tem Judge 2/8/2021 - 4 hrs	200.00
<i>Org Key: DS1100 - Administration (DS)</i>				
P0102334	00206663	KPG	2019 ON CALL TRANPORATION	1,549.64
P0110118	00206674	VERIZON WIRELESS	VERIZON CPD DEC 24-JAN 23	539.22
P0110120	00206674	VERIZON WIRELESS	VERIZON CM DEC 24-JAN23	350.41
P0110120	00206674	VERIZON WIRELESS	VERIZON CM DEC 24-JAN23	116.81
<i>Org Key: FN0000 - Finance Department-Revenue</i>				
	00206654	EDWARD D JONES & CO	REF:LIC#050027 WE DONT PROCESS	30.00
	00206654	EDWARD D JONES & CO	REF:LIC#050150 WE DONT PROCESS	30.00
<i>Org Key: FN2100 - Data Processing</i>				
P0110159	00206664	METROPRESORT	JAN 2021 E-SERVICE PORTAL ADMI	50.00
P0110164	00206655	FERGUSON ENTERPRISES LLC	DEC 2020 SERVICE CHARGE INV#SC	43.48
P0110164	00206655	FERGUSON ENTERPRISES LLC	DEC 2020 SERVICE CHARGE INV#SC	43.48
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0110159	00206664	METROPRESORT	JAN 2021 PRINTING & MAILING OF	90.16
P0110159	00206664	METROPRESORT	JAN 2021 PRINTING & MAILING OF	89.51
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0110159	00206664	METROPRESORT	JAN 2021 PRINTING & MAILING OF	90.15
P0110159	00206664	METROPRESORT	JAN 2021 PRINTING & MAILING OF	89.51
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P0110159	00206664	METROPRESORT	JAN 2021 PRINTING & MAILING OF	90.15
P0110159	00206664	METROPRESORT	JAN 2021 PRINTING & MAILING OF	89.50
<i>Org Key: FR1100 - Administration (FR)</i>				
	00206641	CENTURYLINK	CL JAN 2021	1,034.36
	00206646	CENTURYLINK	CL JAN 2021	203.12
<i>Org Key: FR2100 - Fire Operations</i>				
P0110117	00206674	VERIZON WIRELESS	VERIZON DEC 24-JAN23 FIRE	969.34

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: IS2100 - IGS Network Administration</i>				
	00206642	CENTURYLINK	CL JAN 2021	663.94
	00206645	CENTURYLINK	CL JAN 2021	576.41
	00206647	CENTURYLINK	CL JAN 2021	72.90
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0110191	00206675	WA ST DEPT OF TRANSPORTATION	PROJECT COSTS FOR DEC 2020	1,706.38
<i>Org Key: MT3150 - Water Quality Event</i>				
P0110150	00206661	HOME DEPOT CREDIT SERVICE	SPRAYER, POLY SHEETING & HAND	180.82
<i>Org Key: MT3200 - Water Pumps</i>				
	00206650	CENTURYLINK	CL JAN 2021	59.74
	00206651	CENTURYLINK	CL JAN 2021	59.74
	00206652	CENTURYLINK	CL JAN 2021	59.74
	00206649	CENTURYLINK	CL JAN 2021	27.64
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00206640	CENTURYLINK	CL JANUARY 2021	212.40
	00206644	CENTURYLINK	CL JAN 2021	168.64
	00206643	CENTURYLINK	CL JAN 2021	124.42
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
P0109961	00206671	RED WING BUSINESS	SAFETY BOOTS	229.49
<i>Org Key: MT3800 - Storm Drainage</i>				
P0110190	00206662	INTERSECTION MEDIA LLC	SEATTLE KCM TAIL/QUEEN	968.15
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0110116	00206674	VERIZON WIRELESS	VERIZON DEC 24-JAN 23 CITY HAL	3,786.41
<i>Org Key: MT4200 - Building Services</i>				
P0110171	00206670	RAINIER BUILDING SERVICES	JAN 2021 CITY HALL JANITORIAL	3,675.91
P0110127	00206668	PACIFIC AIR CONTROL INC	HVAC MAINTENANCE AT CITY HALL	3,091.61
P0110171	00206670	RAINIER BUILDING SERVICES	JAN 2021 PW JANITORIAL SERVICE	1,450.20
P0110149	00206661	HOME DEPOT CREDIT SERVICE	TRIM PACK	39.59
<i>Org Key: MT4300 - Fleet Services</i>				
P0110162	00206667	NELSON PETROLEUM	2021 DIESEL DELIVERY	2,167.13
P0110155	00206659	GRAINGER	MOUNTING BRACKET	33.32
<i>Org Key: MT4420 - Transportation Planner Eng</i>				
P0102334	00206663	KPG	2019 ON CALL TRANPORATION	2,191.27
<i>Org Key: MT4501 - Water Administration</i>				
P0110189	00206672	SEATTLE PUBLIC UTILITIES	JAN 2021 WATER PURCHASE	101,670.06
<i>Org Key: MT6100 - Park Maintenance</i>				
P0110154	00206659	GRAINGER	POST CAPS	40.26
<i>Org Key: MT6200 - Athletic Field Maintenance</i>				
P0110156	00206659	GRAINGER	CABLE TIES (ZIP TIES)	161.12
P0110160	00206661	HOME DEPOT CREDIT SERVICE	TENSION WIRE	28.14
P0110128	00206661	HOME DEPOT CREDIT SERVICE	ALUMINUM TIE WIRE	20.71

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PO1100 - Administration (PO)</i>				
P0110114	00206674	VERIZON WIRELESS	POLICE CELL SERVICE	731.21
<i>Org Key: PR1100 - Administration (PR)</i>				
P0110121	00206674	VERIZON WIRELESS	VERIZON PARKS DEC 24- JAN 23	122.04
<i>Org Key: PR1500 - Urban Forest Management</i>				
P0110121	00206674	VERIZON WIRELESS	VERIZON PARKS DEC 24 - JAN 23	48.17
<i>Org Key: PR4100 - Community Center</i>				
P0110171	00206670	RAINIER BUILDING SERVICES	JAN 2021 CCMV JANITORIAL SERIV	2,496.77
<i>Org Key: PR6100 - Park Maintenance</i>				
P0110121	00206674	VERIZON WIRELESS	VERIZON PARKS DEC 24-JAN 23	574.21
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P0110121	00206674	VERIZON WIRELESS	VERIZON PARKS DEC 24- JAN 23	97.96
	00206648	CENTURYLINK	CL JAN 2021	84.36
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P0110121	00206674	VERIZON WIRELESS	VERIZON PARKS DEC 24- JAN 23	111.91
<i>Org Key: PR6600 - Park Maint-School Related</i>				
P0110121	00206674	VERIZON WIRELESS	VERIZON PARKS DEC 24- JAN 23	15.93
<i>Org Key: PR6800 - Trails Maintenance</i>				
P0110121	00206674	VERIZON WIRELESS	VERIZON PARKS DEC 24- JAN 23	42.02
<i>Org Key: PR6900 - Aubrey Davis Park Maintenance</i>				
P0110121	00206674	VERIZON WIRELESS	VERIZON PARKS DEC 24-JAN 23	113.90
<i>Org Key: WP122R - Vegetation Management</i>				
P0110121	00206674	VERIZON WIRELESS	VERIZON PARKS DEC 24 - JAN 23	42.02
<i>Org Key: YF1200 - Thrift Shop</i>				
P0110171	00206670	RAINIER BUILDING SERVICES	JAN 2021 THRIFT STORE JANITORI	351.92
	00206653	CENTURYLINK	CL JAN 2021	216.82
Total				227,513.81

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00206638	02/16/2021	BHARATH, SIRAVARA REFUND WATER SERVICE DEPOSIT	P0110173	2001-179	02/08/2021	9,393.25
00206639	02/16/2021	BRENES, JENNIFER REFUND WATER SERVICE DEPOSIT	P0110175	1910-104	02/08/2021	4,574.49
00206640	02/16/2021	CENTURYLINK CL JANUARY 2021		6987-684B	01/12/2021	212.40
00206641	02/16/2021	CENTURYLINK CL JAN 2021		8993-654B	01/12/2021	1,034.36
00206642	02/16/2021	CENTURYLINK CL JAN 2021		5359-618B	01/12/2021	663.94
00206643	02/16/2021	CENTURYLINK CL JAN 2021		6989-688B	01/12/2021	124.42
00206644	02/16/2021	CENTURYLINK CL JAN 2021		6988-685B	01/12/2021	168.64
00206645	02/16/2021	CENTURYLINK CL JAN 2021		3600-506B	01/12/2021	576.41
00206646	02/16/2021	CENTURYLINK CL JAN 2021		0834-052B	01/12/2021	203.12
00206647	02/16/2021	CENTURYLINK CL JAN 2021		3249-454B	01/12/2021	72.90
00206648	02/16/2021	CENTURYLINK CL JAN 2021		0689-886B	01/12/2021	84.36
00206649	02/16/2021	CENTURYLINK CL JAN 2021		9073-854B	01/12/2021	27.64
00206650	02/16/2021	CENTURYLINK CL JAN 2021		4212-756B	01/12/2021	59.74
00206651	02/16/2021	CENTURYLINK CL JAN 2021		4130-723B	01/12/2021	59.74
00206652	02/16/2021	CENTURYLINK CL JAN 2021		4129-694B	01/12/2021	59.74
00206653	02/16/2021	CENTURYLINK CL JAN 2021		4207-082B	01/12/2021	216.82
00206654	02/16/2021	EDWARD D JONES & CO REF:LIC#050027 WE DONT PROCESS		OH014236	02/10/2021	60.00
00206655	02/16/2021	FERGUSON ENTERPRISES LLC DEC 2020 SERVICE CHARGE INV#SC	P0110164	SC49495	01/31/2021	86.96
00206656	02/16/2021	GIB DEVELOPMENT LLC REFUND WATER SERVICE DEPOSIT	P0110174	1307-136	02/08/2021	6,674.87
00206657	02/16/2021	GIB DEVELOPMENT LLC REFUND WATER SERVICE DEPOSIT	P0110176	1307-215	02/05/2021	6,279.63
00206658	02/16/2021	GLADSTEIN, MICHAEL REFUND WATER SERVICE DEPOSIT	P0110180	2002-075	02/05/2021	10,778.41
00206659	02/16/2021	GRAINGER INVENTORY PURCHASES	P0110156	9796506591	02/04/2021	984.28
00206660	02/16/2021	GREER, J SCOTT Pro Tem Judge 2/8/2021 - 4 hrs	P0110158	OH014234	02/08/2021	200.00
00206661	02/16/2021	HOME DEPOT CREDIT SERVICE SPRAYER, POLY SHEETING & HAND	P0110160	2015681	02/09/2021	269.26
00206662	02/16/2021	INTERSECTION MEDIA LLC SEATTLE KCM TAIL/QUEEN	P0110190	278398	08/24/2020	968.15
00206663	02/16/2021	KPG 2019 ON CALL TRANPORTATION	P0102334	1-19021	01/01/2021	3,740.91

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00206664	02/16/2021	METROPRESORT JAN 2021 E-SERVICE PORTAL ADMI	P0110159	IN630757	02/08/2021	588.98
00206665	02/16/2021	NADER, MAYA REFUND WATER SERVICE DEPOSIT	P0110177	2006-129	02/05/2021	10,245.88
00206666	02/16/2021	NAKAMURA, KENTA REFUND WATER SERVICE DEPOSIT	P0110183	1912-086	02/05/2021	6,246.21
00206667	02/16/2021	NELSON PETROLEUM 2021 DIESEL DELIVERY	P0110162	0754141-IN	02/05/2021	2,167.13
00206668	02/16/2021	PACIFIC AIR CONTROL INC HVAC MAINTENANCE AT CITY HALL	P0110127	37221	01/29/2021	3,091.61
00206669	02/16/2021	PFLEEGER, DAVID REFUND WATER SERVICE DEPOSIT	P0110181	1911-199	02/05/2021	10,835.64
00206670	02/16/2021	RAINIER BUILDING SERVICES JAN 2021 CITY HALL JANITORIAL	P0110171	18-1462	01/31/2021	7,974.80
00206671	02/16/2021	RED WING BUSINESS SAFETY BOOTS	P0109961	20210210021394	02/10/2021	229.49
00206672	02/16/2021	SEATTLE PUBLIC UTILITIES JAN 2021 SPU CHARGE FOR RETAIL	P0110189	OH014232	01/31/2021	115,064.06
00206673	02/16/2021	US EASTERN FLASH ENT REFUND WATER SERVICE DEPOSIT	P0110184	1902-029	02/05/2021	12,048.13
00206674	02/16/2021	VERIZON WIRELESS VERIZON PARKS DEC 24 - JAN 23	P0110121	9871876584	01/23/2021	7,748.59
00206675	02/16/2021	WA ST DEPT OF TRANSPORTATION PROJECT COSTS FOR DEC 2020	P0110191	RE41JA6287L031	12/31/2020	1,706.38
00206676	02/16/2021	WW SUSTAINABLE LLC REFUND WATER SERVICE DEPOSIT	P0110182	2001-074	02/05/2021	1,992.47
					Total	<u>227,513.81</u>



CITY OF MERCER ISLAND CERTIFICATION OF PAYROLL

Item 2.

PAYROLL PERIOD ENDING	2.19.2021
PAYROLL DATED	2.26.2021

Net Cash	\$	509,484.79
Net Voids/Manuals		
Net Total	\$	509,484.79
Federal Tax Deposit - Key Bank	\$	85,168.00
Social Security and Medicare Taxes	\$	44,120.55
Medicare Taxes Only (Fire Fighter Employees)	\$	2,847.03
State Tax (Massachusetts)	\$	65.25
Public Employees Retirement System 2 (PERS 2)	\$	26,773.94
Public Employees Retirement System 3 (PERS 3)	\$	6,186.31
Public Employees Retirement System (PERSJM)	\$	885.68
Public Safety Employees Retirement System (PSERS)	\$	218.00
Law Enforc. & Fire fighters System 2 (LEOFF 2)	\$	28,354.43
Regence & LEOFF Trust - Medical Insurance	\$	11,016.42
Domestic Partner/Overage Dependant - Insurance	\$	263.02
Group Health Medical Insurance	\$	722.60
Health Care - Flexible Spending Accounts	\$	1,619.62
Dependent Care - Flexible Spending Accounts	\$	430.76
ROTH - IRA	\$	525.00
ICMA Deferred Compensation	\$	36,887.34
Fire 457 Nationwide	\$	18,323.59
Roth - Nationwide	\$	1,050.00
Tax Levy	\$	864.32
Child Support	\$	599.99
Mercer Island Employee Association	\$	245.00
Cities & Towns/AFSCME Union Dues	\$	2,388.25
Police Union Dues	\$	2,498.06
Fire Union Dues	\$	2,172.89
Fire Union - Supplemental Dues	\$	160.00
Standard - Supplemental Life Insurance	\$	339.05
Unum - Long Term Care Insurance	\$	196.45
AFLAC - Supplemental Insurance Plans	\$	388.71
Coffee Fund	\$	120.00
Transportation	\$	62.50
HRA - VEBA	\$	5,978.36
Tax & Benefit Obligations Total	\$	281,471.12
TOTAL GROSS PAYROLL	\$	790,955.91

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



 Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

 Mayor Date



CITY COUNCIL MINUTES REGULAR VIDEO MEETING FEBRUARY 16, 2021

Item 3.

CALL TO ORDER & ROLL CALL

Mayor Wong called the meeting to order at 5:00 pm from a remote location.

Mayor Wong, Deputy Mayor Wendy Weiker, and Councilmembers Lisa Anderl, Jake Jacobson, Salim Nice, Craig Reynolds, and David Rosenbaum participated remotely using a video teleconferencing platform by Zoom.

City Manager Bon participated remotely from City Hall, 9611 SE 36th Street, Mercer Island, Washington. The City Attorney and Mercer Island City Leadership Team participated from remote locations.

Due to technical challenges, Mayor Wong excused himself from the meeting and rejoined a short time later.

PLEDGE OF ALLEGIANCE

Councilmember Nice delivered the Pledge of Allegiance.

AGENDA APPROVAL

It was moved by Jacobson; seconded by Nice to:

Approve the agenda.

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

SPECIAL BUSINESS

AB 5812: 2019 Annual Financial and Accountability Audit Exit Conference

Representatives of the Washington State Auditor's Office addressed the City Council to report on the results of the Financial and Accountability Audits for the year ending December 31, 2019. The purposed of the Exit Conference was to report on audit results to management prior to publication of the audited financial statements, notes to the financial statement, and required supplementary information on the SAO website.

- Accountability Audit Report
- Financial Statements Audit Report
- Summary of Uncorrected Items
- Exit Recommendations

CITY MANAGER REPORT

City Manager Jessi Bon reported on the following items:

- Update on the Coronavirus
- City Service Updates:
 - February Snow Response
 - Recology Service Delay
 - Thrift Shop Donations on hold through March 13
 - Wear Your Strips on February 28 in support of Rare Disease Day
- MIFYS Foundation Breakfast Fundraiser – over \$440,000
- Anonymous Donation for Police Programs - \$2,000
- 30 Years of Service – Sergeant Noel is Retiring

APPEARANCES

COUNCIL CONNECTS COMMENTS:

Support Adopting Ordinance 21C-02		Oppose Adopting Ordinance 21C02	
Shannon	Derek	Allyson	Susanna
Troy	Richard Winslow	Lita	Ryan Cox
		Aimee	Karen AR
		Araceli	Hannah
		Wang	Mike Radow

The following individuals spoke during public appearances in **SUPPORT** of adopting Ordinance 21C-02, Use of Mercer Island Public Property:

- | | | | |
|---------------------|--------------------|---------------|----------------|
| Deb Read | Sunjay Pandey | Matt Goldbach | Matt Galvin |
| Beth Christofferson | Kevin Cobden | Tom Imrich | Traci Granbois |
| Bonnie Godfred | Denise Mogil | Robin Russell | Robbie Cape |
| Tim Punke | Katrina Spaunhurst | Meg Lippert | Tom Jacobs |
| Brigid Stackpool | Peter Struck | David Ordell | Tom Acker |
| Jim Mattison | David Wisenteiner | Tim White | Ira Appelman |
| Sarah Zenz | Doris Cassan | Nikki Norvell | |
| Victor Raisys | Ben Sharpe | John Hall | |

The following individuals spoke during public appearances in **OPPOSITION** to adopting Ordinance 21C-02, Use of Mercer Island Public Property, and/or supported postponing it for 90 days.

- | | | | |
|-------------------|---------------------|---------------------------|-----------------|
| Alayne Sulkin | Kiernan Boike | Ruth Gelsey | Marissa Hackett |
| Hannah Heydon | Linda Floyd | Alison Eisinger | Karen Taylor |
| Bharat Shyam | Danielle Damasius | Coalition on Homelessness | Addie Smith |
| Sarah Fredrickson | Roberta Lewandowski | Hannah Lessing | Jenni Mechem |
| Tammy Heydon | Lori Hughes | Justin Olson | Cullen Mott |
| Patrick Allcorn | Sara Federman | Joshua Wang | Jordan Friedman |
| Gwen Loosmore | Robin Klevansky | Gail Stagman | |
| Ivy Suzuki-Jaecks | Araceli Efigenio | Allyson McDonough | |
| | | Sydney Schwartz | |

There being no additional public comments, Mayor Wong closed Appearances at 9:18 PM.

CONSENT CALENDAR

Approve Accounts Payable Report for the periods ending February 1, 2021 (\$559,154.11) and February 5, 2021 (\$249,322.80)

Recommended Action: Certify that the materials or services hereinbefore specified have been received and that all warrant numbers listed are approved for payment.

Certification of Payroll dated February 12, 2021 in the amount of \$757,302.97.

Recommended Action: Certify that the materials or services specified have been received and that all fund warrants are approved for payment.

Approve Minutes of the following meetings:

- January 27, 2021 Special Meeting
- February 2, 2021 Regular Meeting
- February 9, 2021 Special Meeting

Recommended Action: Approve the minutes as written.

AB 5815: Rare Disease Day Proclamation No. 262

Recommended Action: Mayor Wong proclaims February 28, 2021 Rare Disease Day in Mercer Island.

AB 5811: Mayors United Against Antisemitism

Recommended Action: Authorize Mayor Wong to sign the Mayors United Against Antisemitism letter.

AB 5814: Authorizing a Limited-Term Recreation Specialist Position

Recommended Action: Authorize up to \$72,000 of the 2021 Recreation Recovery Plan Startup funding to hire a limited-term Recreation Specialist through the end of 2021.

It was moved by Reynolds; seconded by Rosenbaum to:

Approve the Consent Calendar and the recommendations contained therein as presented and amended.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

REGULAR BUSINESS

AB 5816: An emergency ordinance establishing interim development regulations to allow more outdoor seating for eating and drinking establishments and setting a Public Hearing date

Interim Community Planning and Development Director Jeff Thomas explained that Ordinance No. 20C-17 was adopted on August 4, 2020 and established interim development regulations to allow more outdoor seating for eating and drinking establishments. The ordinance expired on February 4, 2021. He went on to explain that to reinstate the interim development regulations for another 6-month period, the City Council needed to adopt Ordinance No. 21C-03 as an emergency ordinance. Ordinance No. 21C-03 would also set a Public Hearing date of April 6, 2021 as required by statute for an interim ordinance. Finally, instead of referencing a specific Governor's plan by name, the ordinance updated references to any Governor's plan related to a declared COVID-19 emergency under which drinking and eating establishments were limited to less than 75% indoor "sit-down" service capacity.

It was moved by Rosenbaum; seconded by Nice to:

Suspend the City Council Rules of Procedure 6.3, requiring a second reading of an ordinance.

Passed: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

It was moved by Jacobson; seconded by Reynolds to:

Adopt Ordinance No. 21C-03 establishing interim development regulations to allow more outdoor seating for eating and drinking establishments and setting a Public Hearing date of April 6, 2021.

Passed: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

AB 5813: Second Reading of Ordinance No. 21C-02 - Use of Mercer Island Public Property

Police Chief Ed Holmes explained that the Council completed a first reading on January 19 and what the proposed ordinance does and does not do.

It preserves public spaces for their intended purposes.

- Camping without adequate sanitation services presents public health and safety concerns.
- Camping and storage of personal property on public property can prevent access to and use of public property for its intended purposes.

It does not criminalize homelessness.

- Experiencing homelessness is not a crime.
- This ordinance cannot be enforced when shelter space is not available.

Chief Holmes also explained the typical steps taken by the Police Department and their guiding principles:

- Officers assess the situation and needs of the person contacted.
- Options for assistance are offered:
 - King County's Mobile Crisis Team (most common for those experiencing homelessness).
 - Transport to area shelter.
 - Other resources: food bank, clothing resources, Youth & Family Services, mental health provider.
- Guiding Principles:
 - A compassionate approach will be taken when police officers interact with those experiencing homelessness.
 - Priority will continue to be on getting people connected to resources (rather than enforcement).
 - The ordinance will be applied in a fair and equitable manner.

Councilmembers discussed their views and voted accordingly:

It was moved by Jacobson; seconded by Anderl to:

Adopt Ordinance No. 21C-02, adding Chapter 9.60 – Use of Mercer Island Public Property to Title 9 of the Mercer Island City Code

PASSED: 6-1

FOR: 6 (Anderl, Jacobson, Nice, Rosenbaum, Weiker, and Wong)

AGAINST: 1 (Reynolds)

It was moved by Rosenbaum; seconded by Jacobson to:

Direct the City Manager to provide the City Council with a report on the experience the City has had with implementation of this ordinance within six months, and to include this information as part of the Annual Police Report.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

OTHER BUSINESS

Councilmember Absences

There were no absences reported.

Planning Schedule

City Manager Bon reported that the Planning Schedule in the packet had been updated and that more information would be available in the March 2 packet.

Councilmember Reports

Councilmember Anderl reported that she missed the last Utility Board meeting due to a Special City Council meeting held the same evening.

Councilmember Jacobson reported on the Disability Board actions and the recent Eastside Transportation Partnership.

Councilmember Reynolds thanked Deputy Finance Director LaJuan Tuttle for all her work on the Audit and year-end report. He also thanked IT staff and the City Clerk for their efforts in coordinating the Public Appearances.

Deputy Mayor Weiker thanked the Public Works staff for all their work during the snowstorm and the Public Works' leadership in preparing and responding to the incident.

ADJOURNMENT

The regular Council Meeting adjourned at 10:22 pm.

Benson Wong, Mayor

Attest:

Deborah A. Estrada, City Clerk



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 5819
March 2, 2021
Regular Business**

AGENDA BILL INFORMATION

TITLE:	AB 5819: Aubrey Davis Park Trail Safety Improvement Project Framework	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
	RECOMMENDED ACTION:	
	Approve the project framework recommendation from the Parks and Recreation Commission and authorize the City Manager to submit a Scope of Work Amendment Request to the Department of Commerce for the Aubrey Davis Park Trail Safety Improvement Project.	

DEPARTMENT:	Public Works
STAFF:	Jason Kintner, Chief of Operations Ryan Daly, Operations Transition Team Manager Paul West, CIP Project Manager
COUNCIL LIAISON:	Jake Jacobson
EXHIBITS:	1. Memo from Parks and Recreation Commission: Aubrey Davis Park Trail Safety Improvement Project Framework 2. Dept. of Commerce Scope of Work Amendment Request
CITY COUNCIL PRIORITY:	1. Prepare for the impacts of growth and change with a continued consideration on environmental sustainability.

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

SUMMARY

The purpose of this agenda bill is to approve the project framework recommendation from the Parks and Recreation Commission (Exhibit 1) and authorize the City Manager to submit a Scope of Work Amendment Request (Exhibit 2) to the Washington State Department of Commerce for the Aubrey Davis Park Trail Safety Improvement Project.

BACKGROUND

In early 2019, the City of Mercer Island applied for a \$2.3 million appropriation from the Washington State Legislature to fund trail improvements in Aubrey Davis Park. The application included a funding request for trail widening and safety improvements.

At the conclusion of the Aubrey Davis Park Master Plan process, the City received notification that the Department of Commerce awarded \$500,000 for the Aubrey Davis Park Trail Improvement Project. The “trail widening” component included in the original funding request was not in alignment with the adopted Master

Plan. The Department of Commerce requested that the City submit a revised project scope for review and approval by the Department of Commerce (see Exhibit 2).

At the end of 2019, the City Council directed the City Manager to seek a recommendation from the Parks and Recreation Commission on a revised project framework for the trail safety improvement project. The Parks and Recreation Commission discussed the topic extensively and received public input at five public meetings in 2020 and 2021 including:

- [January 8, 2020](#) - Joint meeting with Arts Council
- [February 6, 2020](#) - PRC Regular meeting
- [November 5, 2020](#) - PRC Regular meeting
- [December 3, 2020](#) - PRC Regular meeting
- [February 4, 2021](#) - PRC Regular meeting

The attached memo (see Exhibit 1) summarizes the results of those discussions and the recommendation from the Parks and Recreation Commission on the revised project framework and amended scope of work. The Scope of Work Amendment Request (see Exhibit 2) needs to be submitted to the Department of Commerce by mid-March to meet the legislative timeline to encumber the project funds for 2021.

NEXT STEPS

Upon authorization from the City Council, the City Manager will transmit the Scope of Work Amendment Request to the Department of Commerce. Once funding is authorized, staff will commence project design.

Staff also support the recommendation of the Parks and Recreation Commission to facilitate a public input process at 30% design and have included that as part of the recommended motion below.

RECOMMENDATION

1. Approve the project framework recommendation from the Parks and Recreation Commission and authorize the City Manager to submit a Scope of Work Amendment Request to the Department of Commerce for the Aubrey Davis Park Trail Safety Improvement Project.
2. Upon approval of the Scope of Work Amendment Request, direct the City Manager to commence design of the trail improvement project and direct the Parks and Recreation Commission to facilitate a public input process at the 30% design stage and prepare a final project recommendation to the City Council.



**PARKS AND RECREATION COMMISSION
CITY OF MERCER ISLAND, WASHINGTON**

9611 SE 36th Street | Mercer Island, WA 98040-3732
(206) 275-7793 | www.mercergov.org

DATE: February 4, 2021
TO: City Council
FROM: Rory Westberg, Parks and Recreation Commission Chair
SUBJECT: Recommendation on Aubrey Davis Park Trail Safety Improvement Project Framework

On behalf of the Parks and Recreation Commission I am pleased to present our recommendation on the project framework for the Aubrey Davis Park Trail Safety Improvement Project.

The Parks and Recreation Commission commenced review of this matter on January 8, 2020 and discussed this topic over four meetings. We have consulted the adopted [Aubrey Davis Park Master Plan](#) (Master Plan) and received feedback from the community and used that to inform our recommendation.

The recommended project framework, further detailed below, provides general project guidance for trail safety improvements in the section of trail from 60th Ave SE to 76th Avenue SE (see attached map) - this is the westernmost portion of Aubrey Davis Park.

We recommend a number of “low-impact” trail improvements consistent with the adopted Master Plan, such as separation of uses, street bypass routes, speed limits, signage, trail markings, and restoration of trail shoulders where needed. In the area near the restroom (adjacent to the Gary Feroglia playfields), we recommend a traffic calming project to address this high congestion area.

This recommendation is based on general concepts only and will need to be further refined as design commences.

We recommend the City Council approve the project framework and authorize staff to submit the revised project framework to the Department of Commerce (for approval by the State Legislature) and to the Washington State Department of Transportation (WSDOT) for approval. Once approved by the respective State agencies we understand staff will proceed to 30% design using the approved project framework as their guide. Upon completion of the 30% design, we strongly recommend the Parks and Recreation Commission be directed to solicit public input on the 30% design and prepare a final recommendation to the City Council.

Background:

In early 2019, the City of Mercer Island applied for a \$2.3 million appropriation from the Washington State Legislature to fund trail improvements in Aubrey Davis Park (see the Local Community Project request form attached). The application included a funding request for trail widening and safety improvements and was submitted during the early stages of developing the Aubrey Davis Park Master Plan.

At the end of 2019, the Master Plan was completed. At that time, the City received notification that a \$500,000 Department of Commerce grant had been awarded for the Aubrey Davis Park Trail Improvement Project. The “trail widening” project component was not in alignment with the adopted Master Plan. The Department of Commerce requested the City submit a revised project scope for review and approval by the State legislature and WSDOT.

The City Council directed the City Manager and the Parks and Recreation Commission to develop a scope of work consistent with the policy directives in the Master Plan. The Parks and Recreation Commission engaged with the task and developed very detailed project parameters and a context framework to justify its recommendations. The Commission’s product was renamed the “project framework” to distinguish it from the project scope required for the grant.

The grant resubmittal now requires approval by the City Council, the State Legislature, and WSDOT before work may proceed. Project approval is anticipated in 2021, with design to follow, and construction anticipated in 2022.

Project Overview:

A segment of the Mountains to Sound Regional Trail (I-90 trail) crosses the width of Mercer Island through Aubrey Davis Park. It is one of two primary transportation connectors for bicycle traffic from Seattle to the Eastside and is heavily used by runners, pedestrians, and bicyclists. This use is expected to increase due to population growth and improved access to public transportation connections along the trail corridor.

While much of the trail across Mercer Island is relatively flat with good sight lines, the 0.8 mile section of the Mountains to Sound Regional Trail from 60th Avenue SE to 76th Avenue SE has several steep grades with limited sight lines that can result in speeds in excess of 20 mph by wheeled trail users. This segment of trail also travels through an urban park setting that contains many recreational facilities, including sports fields, tennis courts, playgrounds, picnic areas and connecting spur trails. Park users on foot cross the trail in multiple locations. The concentration of users in a relatively small area and the hilly nature of the terrain creates a potential for user conflicts. The trail currently does not segregate users, nor does it have notable features that regulate speed or control traffic flow other than limited center striping, bollards, and “keep right” signs.

The Aubrey Davis Park Master Plan, adopted in December 2019, explored high-level trail planning issues such as trail width, bypass routes, and key intersections. The Master Plan, did not, however, include final design recommendations for trail improvement projects. .

Proposed Project Framework:

The overarching theme of the Master Plan was to preserve the open space and natural character of the Aubrey Davis Park, which includes limiting or avoiding new impervious surfaces as improvement projects

are contemplated. The goal of the Aubrey Davis Park Trail Safety Improvement Project is to improve safety and create a more enjoyable experience for all trail and park users, while maintaining the existing character of the Park.

We recommend the project framework focus on “low impact” approaches in a coordinated trail plan for the trail section from 60th Ave SE to 76th Ave SE. We specifically recommend the following **low impact approaches** be included for consideration as part of the project framework and serve as a guide in developing the 30% design:

- Traffic calming measures
- Traffic separation on the trail
- Street bypass routes for high-speed cyclists
- Trail speed limits
- Restore trail shoulders as needed
- Manage existing vegetation along the corridor to avoid encroachment and maintain sightlines
- Barriers to channel cross-trail traffic in targeted areas
- Traffic signage and pavement markings
- Wayfinding and park rules signs
- Public education
- Art and placemaking elements

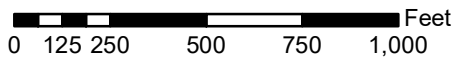
As noted previously, in the area near the restroom (adjacent to the Gary Feroglia playfields), we recommend a traffic calming project to address this high congestion area. This project was identified as one of the highest priorities in the Master Plan (see page 52). We recommend the footprint of the project be limited to the area in front of the restroom (see Master Plan page 40, Option #1) and do not support construction of a trail bypass behind the restroom (see Master Plan page 40, Option #2).

Finally, we recommend the project framework include the removal of bollards and replacement with traffic control measures where needed on all parts of the trail as recommended in the [Master Plan \(see pages 42-44 and Appendix F\)](#).

Next Steps – Public Engagement at 30% Design:

Once approval of the revised grant application is obtained from the City Council, the State Legislature, and WSDOT, we strongly recommend the Parks and Recreation commission facilitate another public input process to review the 30% design. Given that this recommendation is for the “project framework” only we feel strongly that the community needs an opportunity to review and provide input on the details of the 30% design before the final design is completed. The Parks and Recreation Commission will work with staff to facilitate this process and provide a final recommendation on the 30% design to the City Council.

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2019 Senate Democratic Caucus

Date Received	<input type="text"/>
Senator Frockt	<input type="text"/>
Budget Staff	<input type="text"/>

Item 4.

Member Requested Local Community Project Information Form

This request must be submitted to Senator David Frockt by February 15th 2019.

Project Name: I-90 Mercer Island Aubrey Davis Park Multiuse Trail Upgrade

Physical Location of Project

Address of Project Site: 2030 72nd Ave SE
 District: 41 Mercer Island, WA 98040

Legislative Sponsor:

Amount Requested:

I. Project Contact Information

Name(s): Julie Underwood
 Title: City Manager
 Organization: City of Mercer Island
 Organization's Website: www.mercergov.org
 Phone: (206) 275-7660
 E-Mail: julie.underwood@mercergov.org
 Mailing Address: 9611 SE 36th St
 Mercer Island, WA 98040

II. Organization Information

- (1) Is this organization registered with the state as a non-profit organization? Y N
- (2) Is there a current or pending 501(c)(3) IRS registration? Y N
- (3) If answered NO to either of the above, is applicant a local government? Y N

III. Project Description *Please include the phase of the overall project for which funds are requested.*

The existing I-90 Trail (aka Mountains to Sound trail) on Mercer Island was constructed in 1990. It is 10 feet wide with no shoulders. It does not meet any current standards. The Aubrey Davis Park Master Plan is proposing a schematic 14 foot trail cross section with 2 foot shoulders to accommodate current and future use. This project would design a trail that achieves this cross section where feasible. It would construct upgrades on priority sections of the trail to meet Master Plan goals. This would provide trail capacity and usability similar to that of the SR 520 trail, the Eastside Rail Corridor and other current or recent regional trail projects.

NOTE: This form is prepared for the use of the Capital Budget Chair, Senator Frockt. He may elect to submit this form for filing in the Capital Budget Committee records. In addition, if the proposed request is funded in the enacted capital budget bill, the form may be filed with the agency that distributes funding for the project. If so filed, this form will become a legislative record subject to public disclosure and will be archived consistent with Chapter 40.14 RCW.

IV. Project Details

1) What is the Primary Project Objective? (Please check only one.)

- | | | |
|---|---|--|
| <input type="radio"/> Economic Development | <input type="radio"/> Health Care | <input type="radio"/> Environment |
| <input type="radio"/> Social Services | <input type="radio"/> Historic Facilities | <input type="radio"/> Housing |
| <input type="radio"/> Education | <input type="radio"/> Parks & Recreation | <input type="radio"/> Other (describe) |
| <input checked="" type="radio"/> Infrastructure | <input type="radio"/> Arts and Culture | <input type="text"/> |

Start Date

Completion Date

2) Eligible Project Type or Phase. (Please check all that apply to this request and insert requested amount.)

<input type="checkbox"/> Land Acquisition	<input type="text"/>
<input type="checkbox"/> Demolition and Site Preparation	<input type="text"/>
<input checked="" type="checkbox"/> Design	\$ 200,000.00
<input type="checkbox"/> New Construction	<input type="text"/>
<input checked="" type="checkbox"/> Renovation	\$ 2,100,000.00
<input type="checkbox"/> Other (describe) <input type="text"/>	<input type="text"/>
Total Request	\$ 2,300,000.00

3) Is this a joint project? Y N

If yes, please list the partners:

WSDOT Northwest Region, King County

4) Is the site owned? Y N

5) Is it optioned for purchase? Y N

6) Is it under a lease of 5 years or more with renewal options that total at least 10 years? Y N

7) Has project applied (or will apply) for other sources of state funding? Y N

If yes, please provide program and details:

The Aubrey Davis Park Master Plan received a WSDOT Local Programs grant of \$100,000 in 2018.

8) Has the applicant initiated a fundraising campaign?

If yes, what percentage of matching funds have been secured?

[Empty box for percentage of matching funds]

What other sources of matching funds are available?

[Empty box for other sources of matching funds]

What source(s) of non-state funds exist for completion of the project and its ongoing maintenance and operation?

The City is also exploring trail upgrades as part of King County Wastewater Division's North Mercer Sewer Interceptor project. This project will rebuild almost half of the I-90 trail on Mercer Island. The ongoing maintenance of the trail is funded primarily through an agreement between WSDOT and the City of Mercer Island. The City supplements WSDOT reimbursements to provide the current level of service.

V. Public Benefit

(1) Please describe public benefit of the project.

Implementing current standards on the I-90 trail will provide trail users with a safer and more enjoyable trail experience. It will provide access to a wide range of users including pedestrians, bicycle commuters, recreational cyclists, e-bike users, and non-bike wheeled users. Having a safer, more usable trail for a wide range of users will encourage more people to use this and other regional trails.

(2) Please list the measurable objectives of this benefit:

Trail use will increase.
Trail use satisfaction will increase.
Complaints of user conflicts on the trail will decrease.

(3) Please describe the measurement process:

Trail use will be measured by permanent and temporary trail counters.
Trail user satisfaction will be measured by surveys and interviews with trail user groups.
Trail user complaints will be tracked in a public engagement database.

DIRECT-APPROPRIATIONS SCOPE OF WORK AMENDMENT REQUEST

Does the proposed amended Scope of Work have a potential effect on the completed GEO 05-05?
If yes, please contact your Project Manager before completing this form.

Grantee Name:	City of Mercer Island
Grant Agreement Number:	20-96627-157
Project Name:	Mercer Island/Aubrey Davis Park Trail Upgrade

Explain why the scope change is needed:

The Aubrey Davis Park Master Plan, adopted by the City of Mercer Island at the end of 2019, calls for improvements to the Mountains to Sound Regional Trail that meet the intent of the original appropriation, namely to improve trail user safety. The amended project will “construct upgrades on priority sections of the trail to meet Master Plan goals” as described in the original request.

Because of the partial funding of the legislative request, the trail safety project will focus on the section of trail between 60th Ave SE and 76th Ave SE. This is the section of the trail that runs through the “Lid” portion of Aubrey Davis Park. This is a high use area with a mix of recreational and transportation uses. The project will focus on elements such as: shoulder improvements, traffic calming, wayfinding, and targeted widening of the trail where specifically needed. The identified section of the trail meets current WSDOT width standards and widening is not the critical need.

Original scope of work (from the Member Requested Local Community Project Information Form):

Trail infrastructure improvements including design, renovation, construction, and public engagement on the I-90 ‘Mountains to Sound Trail’ related to:

- Widening trails to 14 feet with 2 foot shoulder where feasible
- Constructing upgrades on priority sections to meet master plan goals
- Provide increased trail capacity similar to other regional trails
- Improving trail conditions

Proposed amended scope of work:

Now requesting to upgrade infrastructure including design, renovation, construction, and public involvement focusing on the section of I-90 ‘Mountains to Sound Trail’ between 60th Ave SE and 76th Ave SE, the trail section through the “Lid Park” to:

- Widening trails-where recommended by the design process and consistent with the Aubrey Davis Park Master Plan
- Constructing upgrades on priority sections to meet master plan goals
- Provide increased trail capacity
- Improving trail conditions

Describe any fiscal impact of the proposed amended scope (i.e. budget increase/decrease):

Item 4.

None. Revised scope fits the legislative appropriation.

Describe any impact of the scope change to the project timeline:

Project will be completed in 2023.

Any other pertinent info about this scope change request:

Request Submitted By:

Date Submitted:

Hard copy version of this form available upon request.

Administrative services provided by the Washington State Department of Commerce
(360) 810-0185 Fax (360) 586-8440 www.commerce.wa.gov



Parks & Recreation Commission
Recommendation

Aubrey Davis Trail Improvement Project Framework

AB5819

March 2, 2021

Presentation Overview

City Council adopted the Aubrey Davis Master Plan (ADMP) in December 2019, and directed the City Manager and Parks & Recreation Commission (PRC) to develop a project framework to utilize a Washington State Department of Commerce Grant specific to Aubrey Davis Park Trail Safety Improvements.

- Introduction
- Washington State Dept. of Commerce Grant
- Development of Framework and Public Input
- Parks and Recreation Commission's Recommendation
- Council Direction



Introduction

Rory Westberg- Parks & Recreation Commission (Chair)

Jake Jacobson- Parks & Recreation Commission (Council Liaison)

Tonight, staff will be requesting that City Council:

- Approve the project framework being recommended by the Parks and Recreation Commission.
- Authorize the City Manager to submit a Scope of Work Amendment to the Department of Commerce.
 - This Amendment is time sensitive and will need to be submitted within the next few weeks.
- Upon approval of the Scope of Work Amendment, direct the City Manager to commence design of the trail improvement project, and direct the Parks and Recreation Commission to facilitate a public input process at the 30% design phase.



Washington State Dept. of Commerce Grant

- **Q1-2019:** Staff applied for a \$2.3 million appropriation from Washington State Legislature for trail safety improvements. (Prior to ADMP process)
- **Q4-2019:** At the conclusion of the ADMP process, the City was awarded a \$500,000 grant.
- The original funding request included trail widening. This **is not** in alignment with the adopted ADMP.
- The City will need to submit a revised project scope for review and approval by Dept. of Commerce. This revised project scope would be inline with the Commission's recommendation and adopted ADMP.



Developing a Recommended Framework

March 2020 – October 2020: Suspension of PRC Meetings

- January 8, 2020 – PRC/Arts Council Joint Meeting
 - Introduction to scoping process, opportunity areas and grant funding parameters.
- February 6, 2020 – PRC Meeting
 - Discussion to define project area, objectives, and approaches to include or exclude.
- November 5, 2020 – PRC Meeting
 - Review draft project framework, discuss further engagement or analysis needs.
- December 3, 2020 – PRC Meeting
 - Review draft framework with suggested revisions. Commission unanimously approved the framework and directed Chair/Vice Chair to finalize language and transmit the recommendation to the City Council.
- February 4, 2021 – PRC Meeting
 - Memo to Council and project framework presented, unanimously approved for transmittal to City Council.



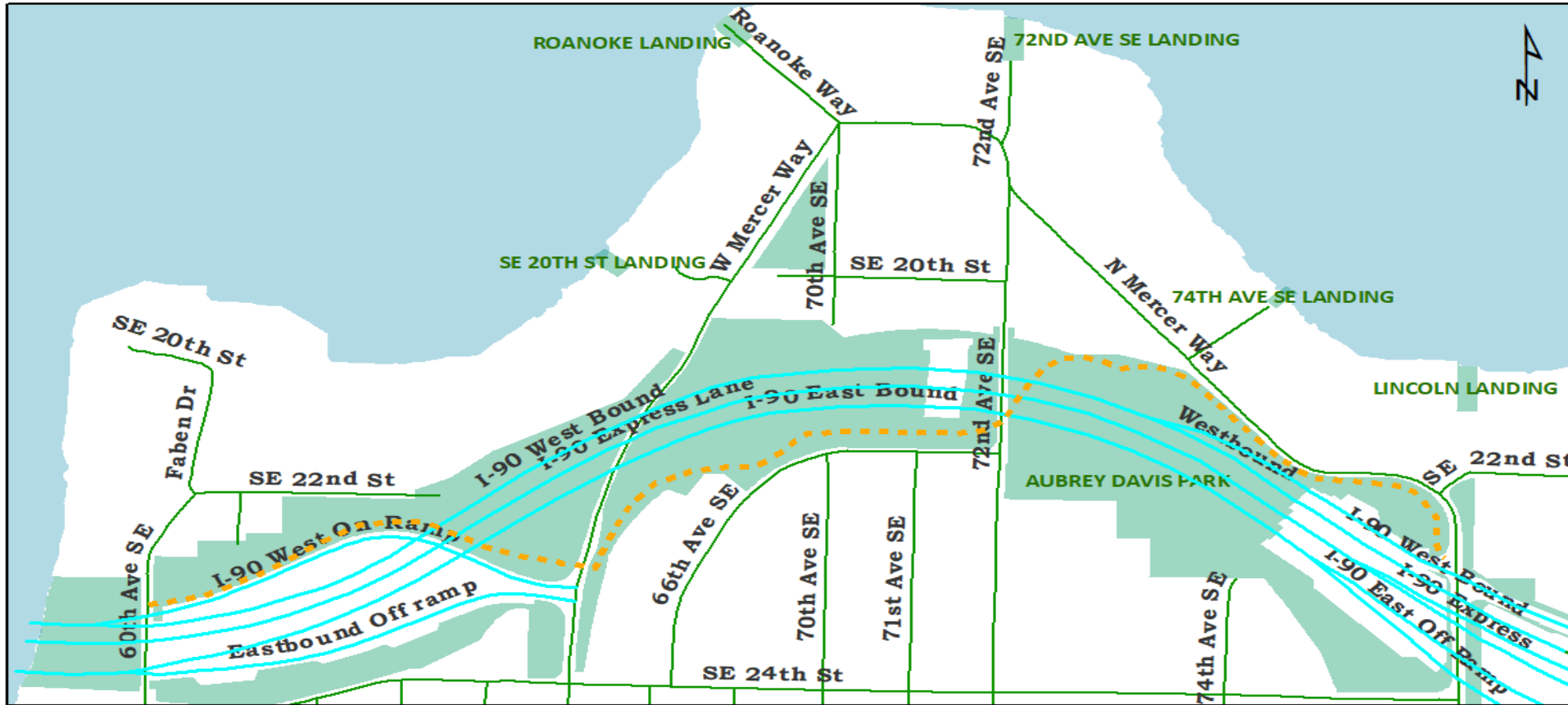
Community Input to Commission

- Desire to maintain character of park.
- Concerns about trail widening and additional impervious service.
- Bicycle/pedestrian conflicts
- Focus on low impact and low-cost measures.
- Limit bicycle speeds throughout trail.
- Requests to restrict bike access - separation of usage.
- Maintain current bicycle access.



Framework Recommendation

Project Location: 60th Ave SE to 76th Ave SE



Framework Recommendation

The goal of the Aubrey Davis Park Trail Safety Improvement Project is to improve safety and create a more enjoyable experience for all trail and park users.

Focus consideration on “low impact” approaches

- Traffic calming measures
- Traffic separation on the trail
- Street bypass routes for high-speed cyclists
- Trail speed limits
- Restore trail shoulders as needed
- Manage existing vegetation along the corridor
- Channel cross-trail traffic in targeted areas
- Traffic signage and pavement markings
- Wayfinding and park rules signs
- Public education
- Utilize Art and placemaking elements



Recommended Actions

1. Approve the project framework recommendation from the Parks and Recreation Commission and authorize the City Manager to submit a Scope of Work Amendment Request to the Department of Commerce for the Aubrey Davis Park Trail Safety Improvement Project.
2. Upon approval of the Scope of Work Amendment Request, direct the City Manager to commence design of the trail improvement project and direct the Parks and Recreation Commission to facilitate a public input process at the 30% design stage and prepare a final project recommendation to the City Council.

Upon Council authorization:

- City Manager will transmit the Scope of Work Amendment Request to the Department of Commerce.
- Once funding is authorized, staff will commence project design.
- Staff also support the recommendation of the Parks and Recreation Commission to facilitate a public input process at 30% design and have included that as part of the recommended motion below.



Questions?





BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 5818
March 2, 2021
Regular Business

AGENDA BILL INFORMATION

TITLE:	AB 5818: ARCH Housing Trust Fund Project Funding Approval	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Approve the use of \$55,300 from the City’s contributions to the ARCH Housing Trust Fund as recommended by the ARCH Executive Board and authorize execution of any related agreements and documents.	

DEPARTMENT:	Community Planning and Development
STAFF:	Alison Van Gorp, Deputy Director
COUNCIL LIAISON:	n/a
EXHIBITS:	1. ARCH Fall 2020 Housing Trust Fund Recommendations
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

SUMMARY

The purpose of this agenda bill is to provide an overview of the three projects recommended by the ARCH Executive Board for funding from Mercer Island’s contributions to the ARCH Housing Trust Fund (HTF). Approval of funding for these projects will allocate funds contributed to the HTF in 2019 and 2020, totaling \$55,300.

BACKGROUND

ARCH was established in 1993 by an Interlocal Agreement to create and preserve affordable housing throughout the greater East King County community. Member jurisdictions include Beaux Arts Village, Bellevue, Bothell, Clyde Hill, Hunts Point, Issaquah, Kenmore, King County, Kirkland, Medina, Mercer Island, Newcastle, Redmond, Sammamish, Woodinville, and Yarrow Point. By participating in ARCH, member cities are part of a joint and cooperative undertaking to collectively plan for and provide affordable housing in East King County communities. ARCH staff serves as additional housing staff to each member city, and coordinates with member city staff in various housing-related projects, plans and services.

Like other local government members, Mercer Island contributes annually to ARCH to provide administrative support for the organization’s housing activities and capital support for the creation and preservation of

affordable housing. The coordinated approach used by ARCH provides for an efficient use of resources in fulfilling each member city's obligations under the Washington State Growth Management Act (GMA) to make adequate provisions for the existing and projected housing needs of all economic segments of the population (RCW 36.70A.070(2)), as well as sharing resources with regional partners in the provision and administration of affordable housing.

ARCH HOUSING TRUST FUND

The ARCH Housing Trust Fund (HTF) was created by ARCH member cities in 1993 as a way to directly assist the development and preservation of affordable housing in East King County. The HTF enables ARCH members to capitalize a joint housing development fund and directly control the use of their housing funds through ARCH's funding recommendation process. The HTF is the primary means by which ARCH members assist in creating and preserving housing opportunities for low- and moderate-income households. The HTF awards loans and grants to Eastside developments that include below-market rate housing. HTF projects typically create housing that is affordable for households earning 60% area median income or less. Between 1993 and 2020, ARCH invested over \$74 million to create 4,591 units of East King County housing for families, seniors, homeless, and persons with special needs.

Mercer Island's contributions to the ARCH HTF come from the City's General Fund, designated to ARCH for the purpose of creating affordable housing. The City contributed \$64,000 in 2017, \$96,000 in 2018, \$50,000 in 2019, \$33,768 in 2020 and is budgeted to contribute \$35,000 in 2021. Funds contributed to the HTF are held in a centralized account at the City of Bellevue and earn interest. Housing projects are identified for funding via a competitive process each fall. ARCH staff, member city liaisons, the ARCH Citizen's Advisory Board and the ARCH Executive Board review and recommend projects for HTF funding. Allocation of HTF funds contributed by Mercer Island to specific projects must be approved by the City Council, per the terms of the [ARCH Interlocal Agreement](#).

2020 PROJECT FUNDING RECOMMENDATIONS

The 2020 ARCH HTF funding round had four applications representing requests for over \$6 million in local funds. The ARCH Executive Board, in concurrence with the ARCH Citizen Advisory Board, is recommending a total funding allocation of \$5,000,000 for three projects. These recommendations advance projects that meet urgent local priorities, including mixed income workforce housing, affordable housing for seniors, and the first permanent supportive housing project for homeless individuals on the Eastside. Details of the Executive Board's rationale for recommending each project is included in Exhibit 1.

The ARCH Executive Board recommends that Mercer Island support the three projects listed below drawing on \$55,300 from the City's contributions to the ARCH Housing Trust Fund:

- Eastgate Supportive Housing (\$5,500)
- Samma Senior Apartments (\$5,500)
- Horizon at Totem Lake (\$44,300)

The current balance in the Mercer Island HTF account is \$196,718. Of this amount, \$118,636 is committed to previously funded projects that are now in development. If the \$55,300 for the recommended projects listed above is approved, \$22,782 will remain in Mercer Island's HTF account. These funds will be held in an interest-bearing account, and together with the 2021 contribution (plus interest earned and any loan repayments) will be available to award to new projects in the fall 2021 funding round.

Exhibit 1 is the ARCH fall 2020 Housing Trust Fund Recommendations memo, detailing the projects recommended for funding by the ARCH Executive Board, and the following supporting documents:

1. Attachment 1: Recommended Projects and Funding Sources provides a funding chart showing how proposed ARCH funding is distributed among ARCH cities (page 12).
2. Attachment 2: Economic Summaries of Recommended Projects provides economic summaries of the recommended projects showing sources of funding and project expenses (pages 13-15).
3. Attachment 3: Past Projects Funded Through the ARCH Trust Fund provides a summary of ARCH projects funded from 1993-2018 (pages 16-19).

RECOMMENDATION

Approve the use of \$55,300 from the City's contributions to the ARCH Housing Trust Fund as recommended by the ARCH Executive Board and authorize the City Manager to execute related agreements and documents.



TOGETHER CENTER CAMPUS
16225 N.E. 87TH STREET, SUITE A-3
REDMOND, WA 98052
425-861-3677

MEMORANDUM

TO: City of Bellevue Council Members City of Bothell Council Members
City of Clyde Hill Council Members Town of Hunts Point Council Members
City of Issaquah Council Members City of Kenmore Council Members
City of Kirkland Council Members City of Medina Council Members
City of Mercer Island Council Members City of Newcastle Council Members
City of Redmond Council Members City of Sammamish Council Members
City of Woodinville Council Members Town of Yarrow Point Council Members

FROM: Kurt Triplett, Chair, ARCH Executive Board

DATE: December 17, 2020

RE: Fall 2020 Housing Trust Fund (HTF) Recommendation

The 2020 ARCH Housing Trust Fund round again demonstrated high demand for funding to support affordable housing development in East King County, with four applications representing requests for over six million dollars in local funds to develop close to 500 units of affordable housing. After careful deliberation, the ARCH Executive Board concurred with the recommendations of the ARCH Citizen Advisory Board (CAB), and is recommending funding of \$5,000,000 for three projects, including one project that received a partial award last year.

These recommendations advance projects that meet urgent local priorities, including mixed income workforce housing, affordable housing for seniors, and the first permanent supportive housing project for homeless individuals on the Eastside, which will be developed as part of a master planned community that also includes the previously funded permanent year-round emergency shelter for men.

In the last three decades, the ARCH Trust Fund has supported nearly 4,500 units of affordable housing and shelter beds, more than any other program in East King County, notably creating housing for those with the greatest needs and the fewest opportunities to live in our community. At a time when public resources are scarce but the needs in the community have only grown, your investments will be amplified by the other public and private funding leveraged by these projects, with every \$1 of local funding matched by an estimated \$27 of other funding.

Following is a description of the applications received, the Executive Board recommendation and rationale, and proposed contract conditions for the proposals recommended for funding at this time. Also enclosed is an economic summary of the projects recommended for funding, and a summary of past projects funded through the Trust Fund to date.

1. Plymouth Housing Group/Horizon Housing Eastgate Permanent Supportive Housing

Funding Request: \$500,000 (Deferred, Contingent Loan)
92 Affordable Units; 3 Manager Units

Executive Board Recommendation: \$500,000 (Deferred, Contingent Loan)

Project Summary:

Horizon Housing Alliances is proposing to develop and turn over to Plymouth Housing– a non-profit corporation with a 40-year history of serving the homeless in Seattle King County – a 95-unit permanent supportive housing project located adjacent to the Eastside Men’s Shelter by Congregations for the Homeless. Plymouth is an established owner and operator of permanent supportive housing, a model that provides critical wrap-around supportive services such as mental and behavioral health services in a permanent housing setting.

The building will be sited on the upper shelf of the 10-acre King County Solid Waste site in the Eastgate area of Bellevue. The site comprises a larger master development with three components, including the Eastside Men’s Shelter, which will share a surface parking lot. Another 300 units for workforce housing on the lower portion of the site completes the development. ARCH has previously awarded funding for the shelter and workforce housing components of the project.

Funding Rationale:

The Executive Board supports the intent of this application for the following reasons:

- The project is the last component necessary to realize the shelter at this location, which remains a high priority for ARCH and its member jurisdictions, particularly the City of Bellevue and King County.
- The project creates permanent supportive housing with a very experienced provider, and benefits from the thoughtful community outreach process coordinated by Congregations for the Homeless
- The project benefits from being built simultaneously with other components by a vertically integrated developer.
- The project scores well for very competitive 9% tax credits.
- The project provides significant financial leverage of other resources.
- Site has convenient access to transit, shopping, and services.

Proposed Conditions:

Standard Conditions: Refer to list of standard conditions found at end of this memo.

Special Conditions:

1. The funding commitment continue for twelve (12) months from the date of Council approval and shall expire thereafter if all conditions are not satisfied. An extension may be requested to ARCH staff no later than sixty (60) days prior to the expiration date. At that time, the Agency will provide a status report on progress to date and expected schedule for start of construction and project completion. ARCH staff will consider a twelve-month extension only on the basis of documented, meaningful

progress in bringing the project to readiness or completion. At a minimum, the Agency will demonstrate that all capital funding has been secured or is likely to be secured within a reasonable period of time.

2. Funds shall be used by Agency toward soft costs, design, permits and construction. Funds may not be used for any other purpose unless ARCH staff has given written authorization for the alternate use. Spending of construction contingency must be approved in advance by City or Administering Agency. If after the completion of the project there are budget line items with unexpended balances, the public funders shall approve adjustments to the project capital sources, including potentially reductions in public fund loan balances.
3. Funds will be in the form of a deferred, contingent loan. Loan terms will account for various factors, including loan terms from other fund sources, available cash flow and receipt of an asset management fee or deferred developer fee to the Agency and project reserves. Final loan terms shall be determined prior to release of funds and must be approved by ARCH Staff. Based on the preliminary development budget, it is anticipated that loan payments will be deferred throughout the life of the loan.
4. The net developer fee shall be established at the time of finalizing the Contract Budget and will follow ARCH Net Developer Fee Schedule. Net developer fee is defined as that portion of the developer fee paid out of capital funding sources and does not include the deferred portion which is paid out of cash flow from operations after being placed in service.
5. A covenant is recorded ensuring affordability for at least 50 years, with size and affordability distribution per the following table. Limited changes to the matrix may be considered based on reasonable justification as approved by ARCH staff.

Affordability	Studio	Total
30%	46	46
50%	46	46
Non-restricted	3	3
Total	95	95

6. Based on the availability of adequate support services, at least 75% of the units may be set aside for occupancy for households transitioning out of homelessness, unless otherwise approved by ARCH. Plymouth will work with the Coordinated Entry for All system to seek preference for homeless individuals from Sophia Way and Congregations For the Homeless shelters, while maintaining flexibility to change how units may be filled based on actual experiences at the site and within the community.

2. Imagine Housing Samma Senior Apartments

Funding Request: \$500,000 additional to \$750,000 awarded in 2019 (Deferred, Contingent Loan)
76 affordable rental units

Executive Board Recommendation: \$500,000 (Deferred, Contingent Loan)

Project Summary:

Imagine Housing is proposing a 76-unit affordable 55 and older senior rental project utilizing 4% tax credits and tax-exempt bond financing. The project includes set asides of apartments for disabled persons. The project will be built on land to be acquired from the City of Bothell at a reduced price. The site is located on the Bus Rapid Transit corridor which is being expanded with ST3 funding. The City has indicated its strong support for the project including zoning changes for increased height and reduced parking.

The proposed affordable building is five levels of wood construction. Imagine is pursuing an Ultra High Energy Efficiency (UHEE) rating for this building. The design envisions around 40 surface parking spaces. Imagine has also submitted applications for funding from King County and the State Housing Trust Fund. ARCH believes the application will be competitive for King County Transit-Oriented Development housing funds, as well as State funds designated for UHEE projects. Imagine has made substantial progress working through site, design and environmental issues, and is poised to move quickly on the project, if successful in securing a tax credit allocation.

Funding Rationale:

The Executive Board recommends funding with conditions listed below for the following reasons:

- Aligns with local housing strategy.
- The City of Bothell is excited to support this affordable project through discounting land and having worked collaboratively to address land use issues.
- The project would increase affordability within the revitalized Bothell Landing.
- The project is sited at an excellent location for senior housing, with proximity to a major senior center, planned bus rapid transit, parks and trails, and shopping.
- The project will strive to achieve Ultra High Energy Efficiency.
- The project leverages significant funding from other public and private sources.
- The scale of project fits developer’s past track record and capabilities.

Proposed Conditions:

Standard Conditions: Refer to list of standard conditions found at end of this memo.

Special Conditions:

1. Funds shall be used by the Agency for construction.
2. ARCH’s funding commitment shall continue for twelve (12) months from the date of Council approval and shall expire thereafter if all conditions are not satisfied. An extension may be requested to ARCH

staff no later than sixty (60) days prior to the expiration date. At that time, the Agency will provide a status report on progress to date. ARCH staff will consider up to a 12-month extension only on the basis of documented, meaningful progress in bringing the project to readiness or completion. At a minimum, the Agency will demonstrate all capital funding is likely to be secured within a reasonable period of time.

- 3. Funds will be in the form of a deferred, contingent loan. It is anticipated that loan payments will be based on a set repayment schedule and begin after repayment of deferred developer fee with 1% interest. The terms will also include a provision for the Agency to a defer payment if certain conditions are met (e.g. low cash flow due to unexpected costs). Any requested deferment of loan payment is subject to approval by ARCH Staff, and any deferred payment would be repaid from future cash flow or at the end of the amortization period. Loan terms will account for various factors, including loan terms from other fund sources and available cash flow. Final loan terms shall be determined prior to release of funds and must be approved by ARCH Staff. The terms are expected to include a provision for the Agency to defer payment if certain conditions are met (e.g., low cash flow due to unexpected costs).
- 4. A covenant is recorded ensuring affordability for at least 50 years, with affordability generally as shown in the following table. Limited changes to the matrix may be considered based on reasonable justification as approved by ARCH staff.

Affordability	Studio	Total
50% AMI	76	76
TOTAL	76	76

- 5. Agency shall work with City to minimize parking requirements and dependence on private vehicles, but support residents with alternative modes of transportation, including exploring bus vouchers, shared electric bikes and a van.
- 6. The net developer fee shall be established at the time of finalizing the Contract Budget and will follow the schedule established by ARCH. Net developer fee is defined as that portion of the developer fee paid out of capital funding sources and does not include the deferred portion which is paid out of cash flow from operations after being placed in service.
- 7. To demonstrate Agency’s capacity to provide appropriate asset management and property management over its properties, Agency shall:
 - A. Establish and maintain an internal system of complaint tracking including documentation of resolution;
 - B. Provide ARCH with information related to active complaints regarding property conditions and management at existing properties and prepare an implementation plan to address verified habitability complaints, to be submitted to ARCH by February 15, 2021; and
 - C. Provide regular reporting on implementation to ARCH. No funds will be contracted or disbursed until the ARCH has determined the Agency has sufficient property and asset

management capacities and has adequately addressed resident complaints regarding life safety and livability issues.

- 8. Agency shall maintain the project in good and habitable condition for the duration of period of affordability.

3. Inland Group/Horizon Housing Totem Lake Development

Initial Funding Request: \$4,000,000 (Deferred, Contingent Loan)
80 affordable rental units in 9% deal and 219 affordable units in 4% deal

Executive Board Recommendation: Up to \$4,000,000 based on documented gap (Deferred, Contingent Loan)

Project Summary:

Based on their successful proposal for the Together Center redevelopment, Inland/Horizon seek to create a similarly configured affordable development comprising approximately 300 income-restricted units supplemented by an additional 168 workforce rental units in the redeveloping Totem Lake neighborhood of Kirkland.

The proposed project is located at the site of a former new car dealership will consist of three residential towers with level 1 of sub-grade parking and 2 levels of above grade parking. The first floor will consist of common areas/commercial space and the majority of the residential units will be on the third floor and above. The project proposes to utilize 9% tax credits in 80 units affordable at 30% and 50% AMI, of which 60 would be set aside for those exiting homelessness. Another 219 units is proposed at 60% AMI, which will be funded through 4% tax credits and tax-exempt bond financing. The developer is in conversations with Hopelink to provide services to the formerly homeless.

Microsoft has indicated interest in financing the workforce component of the project, as well as supplying bridge financing through ARCH for the tax credit portion of the development, similar to the loan provided to the Together Center development.

Funding Rationale:

The Executive Board recommends funding with conditions listed below for the following reasons:

- The project has the opportunity to deliver mixed income housing on a significant scale in a location with access to transit and other amenities.
- The project leverages a significant amount of tax credit and other private financing.
- If successful in obtaining a 9% allocation, the project would provide housing for homeless families as well as other low-income families and individuals.
- If unsuccessful in obtaining a 9% allocation, the project would still deliver a significant amount of housing affordable to a range of incomes.
- The project will deliver a large amount of family-sized, 3-bedroom units.

- The developer is vertically integrated bring economies to the development. The project will be co-located with workforce housing creating a project of around 470 units built simultaneously, bringing an economy of scale.
- The project envisions bringing social services and behavioral health services to the Totem Lake neighborhood.
- The project would allow timely investment of in lieu fees collected from downtown development to invest in another redeveloping neighborhood.
- The project maximizes utilization of the site per zoning.

Proposed Conditions:

Standard Conditions: Refer to list of standard conditions found at end of this memo.

Special Conditions:

1. The funding commitment shall continue for eighteen (18) months from the date of Council approval and shall expire thereafter if all conditions are not satisfied. An extension may be requested to ARCH staff no later than sixty (60) days prior to the expiration date. ARCH staff will grant up to a 12-month extension.
2. Funds shall be used by the Agency towards acquisition. Funds may not be used for any other purpose unless ARCH staff has given written authorization for the alternate use.
3. Funds will be in the form of a deferred, contingent loan. Loan terms will account for various factors, including loan terms from other fund sources and available cash flow. Final loan terms shall be determined prior to release of funds and must be approved by ARCH Staff. It is anticipated that loan payments will be based on a set repayment schedule and begin after repayment of deferred developer fee with 1% interest. The terms will also include a provision for the Agency to a defer payment if certain conditions are met (e.g. low cash flow due to unexpected costs). Any requested deferment of loan payment is subject to approval by ARCH Staff, and any deferred payment would be repaid from future cash flow or at the end of the amortization period.
5. The net developer fee shall be established at the time of finalizing the Contract Budget and will follow the ARCH Net Developer Fee Schedule. Net developer fee is defined as that portion of the developer fee paid out of capital funding sources and does not include the deferred portion which is paid out of cash flow from operations after being placed in service.
6. A covenant is recorded ensuring affordability for at least 50 years, with affordability generally as shown in the following table. Limited changes to the unit mix may be considered based on reasonable justification as approved by ARCH staff. If the project is unsuccessful in securing 9% tax credits in the current round, the project may shift the allocation of units set aside at 30% AMI to either 50% or 60% AMI. The total number of units affordable up to 60% AMI may not be decreased by more than 10% without ARCH Board approval. The total number of units affordable up to 50% AMI may also not be decreased by more than 10% without ARCH Board approval. Decreases of 50% and 60% AMI units greater than 10% may be approved by the ARCH Board, but shall not exceed 20%.

Affordability	Studio	1 BR	2BR	3BR	Total
30%		8	20	12	40
50%		8	20	12	40
60%	22	42	108	47	219
Total	22	58	148	71	299

7. The final loan amount shall be up to \$4 million, subject to approval by ARCH staff based on a documented funding gap. ARCH reserves the right to reduce its total loan amount based on changes to the project sources and uses, and unit mix.
8. The Agency shall submit evidence of private funding commitments for all components of the project, including the workforce housing. In the event commitment of funds cannot be secured consistent with the timeframe identified in the application, the Agency shall immediately notify ARCH, and describe the actions it will undertake to secure alternative funding and the timing of those actions subject to ARCH review and approval.
9. Agency must submit for ARCH staff approval a management and services plan which includes coordination of services with outside providers and parking management.
10. Agency shall submit a marketing plan for approval by ARCH staff. The plan should include how the Agency will do local targeted marketing outreach to local, media business and community organizations.
11. The Agency shall work with the city to minimize required parking and to provide alternative transportation options for the residents that reduce reliance on private automobiles, such as provision of public transit passes, bike storage, car sharing programs and other incentives. The Agency may charge for parking, subject to approval by ARCH staff, provided that the Agency has minimized the overall cost burden on residents with the lowest incomes.
12. In the interest of discouraging segregation of residents by income within the project, the Agency shall look for ways to integrate the population across the project with shared amenities, unifying esthetics and other programmatic features to build community within the project.

4. Friends of Youth New Ground Kirkland Redevelopment

Funding Request: \$1,069,979 additional to previously invested \$250,000 awarded in 2005 (Secured Grant)
24 total affordable beds replacing existing 8 beds

Executive Board Recommendation: \$0

Project Summary:

Friends of Youth proposes to redevelop a site currently occupied by their 8-unit transitional living program in the Houghton neighborhood of Kirkland. The existing building would be razed and replaced

by a similarly sized building configured to have 8 suites of congregate housing, each with 3 private bedrooms, for a total of 24 residences. The target population would be clients who are ready for more independent living, likely pursuing education or entry level employment, including young adults who are not current clients of the agency. This would represent a re-balancing of the agency's housing portfolio.

Funding Rationale:

The CAB potentially supports the concept of the Friends of Youth proposal but does not recommend funding at this time. The CAB would welcome an application in the next round. This would provide an opportunity for Friends of Youth to address the issues identified below. In the event Friends of Youth does provide an application to ARCH in the upcoming round, the application should address the following issues:

- Building design, siting and parking and conformance with zoning requirements
- Interior arrangement for congregate/independent living
- On site management necessary for successful congregate living
- Neighborhood outreach
- Capital campaign plan that includes this project and the permanent relocation of the youth shelter, which the agency has indicated is its other top priority

Standard Conditions (Apply to all projects):

1. The Agency shall provide revised development and operating budgets based upon actual funding commitments, which must be approved by ARCH staff. If the Agency is unable to adhere to the budgets, ARCH must be immediately notified and (a) new budget(s) shall be submitted by the Agency for ARCH's approval. ARCH shall not unreasonably withhold its approval to (a) revised budget(s), so long as such new budget(s) does not materially adversely change the Project. This shall be a continuing obligation of the Agency. Failure to adhere to the budgets, either original or as amended may result in withdrawal of ARCH's commitment of funds.
2. The Agency shall submit evidence of funding commitments from all proposed public sources. In the event commitment of funds identified in the application cannot be secured in the time frame identified in the application, the Agency shall immediately notify ARCH, and describe the actions it will undertake to secure alternative funding and the timing of those actions subject to ARCH review and approval.
3. In the event federal funds are used, and to the extent applicable, federal guidelines must be met, including but not limited to: contractor solicitation, bidding and selection; wage rates; and Endangered Species Act (ESA) requirements. CDBG funds may not be used to repay (bridge) acquisition finance costs.
4. The Agency shall maintain documentation of any necessary land use approvals and permits required by the city in which the project is located.
5. The Agency shall submit monitoring quarterly reports through completion of the project, and annually thereafter, and shall submit a final budget upon project completion. If applicable, Agency shall submit initial tenant information as required by ARCH.

Attachments

Attachment 1: Recommended Projects and Funding Sources

Attachment 2: Economic Summaries of Recommended Projects

Attachment 3: Past Projects Funded through the Trust Fund

**Attachment 1
Recommended Projects and Funding Sources**

Recommended Projects

	Eastgate Supportive Housing	Samma Senior Apartments	Horizon at Totem Lake	Total 2020 Recommended Funding
<u>Member Cities</u>				
<u>Funding</u>				
Bellevue	\$62,200	\$62,200	\$497,500	\$621,900
Bothell	\$8,600	\$8,600	\$68,800	\$86,000
Clyde Hill	\$1,900	\$1,900	\$15,000	\$18,800
Hunts Point	\$500	\$500	\$3,900	\$4,900
Issaquah	\$11,800	\$11,800	\$94,700	\$118,300
Kenmore	\$10,700	\$10,700	\$85,400	\$106,800
Kirkland	\$321,600	\$321,600	\$2,573,100	\$3,216,300
Medina	\$1,000	\$1,000	\$8,300	\$10,300
Mercer Island	\$5,500	\$5,500	\$44,300	\$55,300
Newcastle	\$4,100	\$4,100	\$32,500	\$40,700
Redmond	\$50,800	\$50,800	\$406,700	\$508,300
Sammamish	\$15,600	\$15,600	\$124,600	\$155,800
Woodinville	\$4,800	\$4,800	\$38,300	\$47,900
Yarrow Point	\$900	\$900	\$6,900	\$8,700
	\$500,000	\$500,000	\$4,000,000	\$5,000,000
Prior Award		\$750,000		
Total Award	\$500,000	\$1,250,000	\$4,000,000	

ATTACHMENT 2: ECONOMIC SUMMARIES OF RECOMMENDED PROJECTS

Item 5.

ECONOMIC SUMMARY: PLYMOUTH HOUSING/PSH AT EASTGATE

1. Applicant/Description: New construction of 95 supportive housing units (92 affordable) for homeless individuals

2. Project Location: 13620 SE Eastgate Way, Bellevue

3. Financing Information:

Funding Source	Funding Amount	Commitment
ARCH	\$500,000	
King County	\$5,703,705	Committed
Commerce Trust Fund	\$2,000,000	Committed
Tax Credits	\$19,703,538	Committed
Private Debt	\$0	
Sponsor	\$2,211	Committed
TOTAL	\$27,909,454	

4. Development Budget:

ITEM	TOTAL	PER UNIT @ 92 units	HTF
Acquisition	\$2,300,000	\$25,000	
Construction	\$19,003,073	\$206,555	
Design	\$370,000	\$4,022	
Consultants/Other	\$434,750	\$4,726	
Developer fee	\$1,796,337	\$26,087	
Finance costs	\$1,070,233	\$11,633	
Reserves	\$1,191,398	\$12,950	
Permits/Fees	\$1,140,000	\$12,391	\$500,000
TOTAL	\$27,909,454	\$303,364	\$500,000

5. Debt Service Coverage: Debt service payments will be finalized upon commitment. Basic terms will include a 50-year amortization, cash flow loan, 1% interest, and ability to request a deferral of annual payment to preserve economic integrity of property.

6. Security for City Funds:

- A recorded covenant to ensure affordability and use for targeted population for 50 years.
- A promissory note secured by a deed of trust. The promissory note will require repayment of the loan amount upon non-compliance with any of the loan conditions.

7. Rental Subsidy: None

ATTACHMENT 2: ECONOMIC SUMMARIES OF RECOMMENDED PROJECTS

Item 5.

ECONOMIC SUMMARY: IMAGINE HOUSING / SAMMA SENIOR APARTMENTS

1. Applicant/Description: New construction of 76 affordable rental units for seniors

2. Project Location: 17816 Bothell Way NE, Bothell

3. Financing Information:

Funding Source	Funding Amount	Commitment
ARCH	\$1,250,000	\$750,000 of which committed in 2019
King County	\$5,350,000	Committed
Commerce Trust Fund	\$3,496,159	Committed
HDC Grant	40,000	Committed
Tax Credits	\$7,599,377	Proposed
Bonds/Private Debt	\$4,899,407	Proposed
Deferred Developer Fee/Sponsor	\$1,091,340	Committed
TOTAL	\$23,726,283	

4. Development Budget:

ITEM	TOTAL	PER UNIT	HTF
Acquisition	\$750,000	\$10,263	\$750,000
Demolition	\$55,000	\$724	
Construction	\$15,541,627	\$204,495	\$500,000
Design	\$1,482,997	\$19,513	
Consultants/Other	\$1,025,101	\$13,488	
Developer fee	\$1,796,337	\$23,636	
Finance costs	\$1,601,614	\$21,074	
Reserves	\$371,524	\$4,888	
Permits/Fees	\$1,072,083	\$14,106	
TOTAL	\$23,726,283	\$312,188	\$1,250,000

5. Debt Service Coverage: Debt service payments will be finalized upon commitment. Basic terms will include a 50-year amortization, deferral of payments until deferred developer fee is repaid, 1% interest, and ability to request a deferral of annual payment to preserve economic integrity of property.

6. Security for City Funds:

- A recorded covenant to ensure affordability and use for targeted population for 50 years.
- A promissory note secured by a deed of trust. The promissory note will require repayment of the loan amount upon non-compliance with any of the loan conditions.

7. Rental Subsidy: None

ATTACHMENT 2: ECONOMIC SUMMARIES OF RECOMMENDED PROJECTS

Item 5.

ECONOMIC SUMMARY: INLAND/HORIZON TOTEM LAKE

1. Applicant/Description: New construction of 467 rental housing units (299 affordable units) with 60 units set aside for households exiting homelessness

2. Project Location: 12335 12-0th Ave Ne, Kirkland

3. Financing Information:

Funding Source	Funding Amount	Commitment
ARCH	\$4,000,000	
King County	\$0	
Commerce Trust Fund	\$0	
Tax Credits	\$65,425,544	Proposed
Private Debt	\$32,267,490	Proposed
Deferred Developer Fee	\$10,687.675	Committed
TOTAL	\$112,380,709	

4. Development Budget:

ITEM	TOTAL	PER UNIT @ 299 units	HTF
Acquisition	\$12,650,000	\$42,308	\$4,000,000
Construction	\$71,027,954	\$237,552	
Design	\$751,229	\$2,512	
Consultants/Other	\$2,663,337	\$8,907	
Developer fee	\$12,721,894	\$42,548	
Finance costs	\$7,594,171	\$25,399	
Reserves	\$596,524	\$1,995	
Permits/Fees	\$4,375,500	\$14,634	
TOTAL	\$112,380,609	\$375,855	\$4,000,000

5. Debt Service Coverage: Debt service payments will be finalized upon commitment. Basic terms will include a 50-year amortization, cash flow loan, 1% interest, and ability to request a deferral of annual payment to preserve economic integrity of property.

6. Security for City Funds:

- A recorded covenant to ensure affordability and use for targeted population for 50 years.
- A promissory note secured by a deed of trust. The promissory note will require repayment of the loan amount upon non-compliance with any of the loan conditions.

7. Rental Subsidy: None

Attachment 3: Past Projects Funded through the Trust Fund

Project name	Location	ARCH Contributions	Total Units	Popuation Type	Affordability Level (% median income)
30 Bellevue	Bellevue	\$ 1,012,926	62	Family	30/40/60
AIDS Housing	Bellevue/Kirkland	\$ 130,000	6	Special Needs	30
Andrew's Glen	Bellevue	\$ 1,587,187	40	Family/Homeless	30/40/60
Andrew's Heights	Bellevue	\$ 400,000	24	Family	25/50
Ashwood Court	Bellevue	\$ 1,070,000	51	Senior	35/60
Athene	Kirkland	\$ 1,147,126	91	Senior	30/40/60
August Wilson Place	Bellevue	\$ 1,058,539	56	Family/Homeless	30/50/60
Avon Villa Mobile Home Park	Redmond	\$ 525,000	76	Family	50/80
Avondale Park	Redmond	\$ 280,000	18	Homeless	30
Avondale Park Redevelopment	Redmond	\$ 1,502,469	60	Homeless	30
Bellevue Manor/Harris Manor	Bellevue/Redmond	\$ 1,334,749	107	Senior	30
Cambridge Court	Bellevue	\$ 160,000	20	Senior	50
Capella at Esterra Park	Redmond	\$ 7,452,906	260	Family/Homeless/ Special Needs	30/40/50/60
CHI Adult Family Home 8	Bothell	\$ 150,500	5	Special Needs	30
CHI Shared Living 1	Newcastle	\$ 100,500	3	Special Needs	30
Clark Street	Issaquah	\$ 355,000	30	Family	50/60
Coal Creek Terrace	Newcastle	\$ 240,837	12	Family	50
Copper Lantern	Kenmore	\$ 452,321	33	Family/Homeless	50/60/80
Crestline Apartments	Kirkland	\$ 195,000	22	Family	45/60
DD Group Home	Bellevue	\$ 40,000	5	Special Needs	50
DD Group Home 3	Bellevue	\$ 21,000	5	Special Needs	30
DD Group Home 4	Redmond	\$ 111,261	5	Special Needs	30
DD Group Home 7	Kirkland	\$ 100,000	5	Special Needs	30
DD Group Homes 5 & 6	Redmond/Bothell	\$ 250,000	10	Special Needs	30
Dixie Price Apartments	Redmond	\$ 71,750	14	Homeless	30
Eastwood Square	Bellevue	\$ 600,000	48	Family	50/60
Ellsworth House	Mercer Island	\$ 900,000	59	Senior	50
Evergreen Court	Bellevue	\$ 2,480,000	64	Senior	50/60/Medicaid

Attachment 3: Past Projects Funded through the Trust Fund

Project name	Location	ARCH Contributions	Total Units	Popuation Type	Affordability Level (% median income)
FFC DD Home II	Kirkland	\$ 168,737	4	Special Needs	30
FFC DD Homes	KC	\$ 300,000	4	Special Needs	30
Foster Care Home	Kirkland	\$ 35,000	4	Special Needs	50
FOY Extended Foster Care	Kirkland	\$ 112,624	10	Special Needs	30
FOY New Ground	Kirkland	\$ 250,000	7	Special Needs	30
FOY Transitional Housing	Kirkland	\$ 247,603	10	Special Needs	30
Francis Village	Kirkland	\$ 1,500,000	60	Family/Homeless	30/40/60
Garden Grove Apartments	Bellevue	\$ 180,000	18	Family	50/60
Glendale Apartments	Bellevue	\$ 300,000	82	Family	50/60/80
Greenbrier Family Apartments	Woodinville	\$ 286,892	50	Family	30/50/60
Greenbrier Senior Apartments	Woodinville	\$ 196,192	50	Senior	30/50/60
Habitat Issaquah Highlands	Issaquah	\$ 318,914	10	Family	50
Habitat Patterson Park	Redmond	\$ 446,629	24	Family	50
Habitat Sammamish	Sammamish	\$ 972,376	10	Family	50/60
Harrington House	Bellevue	\$ 290,209	9	Special Needs	30
Heron Landing	Kenmore	\$ 65,000	50	Senior	40
Hidden Village	Bellevue	\$ 200,000	78	Family	50
Highland Gardens	Sammamish	\$ 291,281	51	Family	30/45/60
Homeowner Downpayment Loan	Various	\$ 615,000	84	Family	30/50/60/80
Hopelink Place	Bellevue	\$ 500,000	20	Homeless	30
Houghton Apartments	Kirkland	\$ 2,827,250	15	Family	60
IERR DD Home	Issaquah	\$ 50,209	7	Special Needs	30
John Gabriel House	Redmond	\$ 2,330,000	74	Senior	30/40/60
Kensington Square	Bellevue	\$ 250,000	6	Homeless	30
Kirkland Plaza Apartments	Kirkland	\$ 610,000	24	Senior	50
Lauren Heights	Issaquah	\$ 730,381	50	Family	30/50/60
Men's Group Home	Kirkland	\$ 150,000	6	Homeless	30
Men's Shelter	Bellevue	\$ 1,200,000	50	Homeless	30
Mine Hill	Issaquah	\$ 482,380	28	Family	30/50/60

Attachment 3: Past Projects Funded through the Trust Fund

Project name	Location	ARCH Contributions	Total Units	Popuation Type	Affordability Level (% median income)
My Friend's Place	KC	\$ 65,000	10	Special Needs	30
Overlake Townhomes	Bellevue	\$ 120,000	10	Family	50
Oxford House	Bellevue	\$ 80,000	10	Special Needs	50
Pacific Inn	Bellevue	\$ 600,000	118	Family	50/60
Parkview DD Condos III	Bellevue	\$ 200,000	4	Special Needs	30/50
Parkview DD Homes VI	Bellevue/Bothell	\$ 150,000	6	Special Needs	30
Parkview DD Homes XI	Kenmore	\$ 200,800	3	Special Needs	30
Parkway Apartments	Redmond	\$ 100,000	41	Family	50
Petter Court	Kirkland	\$ 100,000	4	Homeless	50
Plum Court	Kirkland	\$ 1,000,000	60	Family	30/50/60
Polaris at Eastgate	Bellevue	\$ 575,000	298	Family	60
REDI TOD Land Loan	Various	\$ 500,000	100	Family	80
Riverside Landing	Bothell	\$ 225,000	50	Senior	50/60
Rose Crest	Redmond	\$ 1,148,558	50	Family/Homeless	30/50/60
Samma Senior Apartments	Bothell	\$ 750,000	54	Senior	40/50/60
Somerset Gardens (Kona)	Bellevue	\$ 700,000	198	Family	30/50/80
Sophia's Place	Bellevue	\$ 250,000	20	Homeless	30
Spiritwood Manor	Bellevue	\$ 400,000	129	Family	50
Stillwater House	Redmond	\$ 187,787	19	Special Needs	50
Summerwood	Redmond	\$ 1,187,265	112	Family	30/50/60
Terrace Hill	Redmond	\$ 442,000	18	Family	35/40/50
				Family/Homeless/	
Together Center Redevelopment	Redmond	\$ 6,750,000	280	Special Needs	30/50/60
Trailhead	Issaquah	\$ 4,710,000	155	Family	40/60
UCP Group Homes	Bellevue/Redmond	\$ 25,000	9	Special Needs	50
Vasa Creek	Bellevue	\$ 190,000	51	Senior	40
Velocity	Kirkland	\$ 1,126,744	58	Family/Homeless	30/40/60
Village at Overlake Station	Redmond	\$ 1,645,375	308	Family	50/60
Wildwood Apartments	Bellevue	\$ 270,000	36	Family	30

Attachment 3: Past Projects Funded through the Trust Fund

Project name	Location	ARCH Contributions	Total Units	Popuation Type	Affordability Level (% median income)
Women/Family Shelter	Kirkland	\$ 2,689,000	98	Homeless	50
Youth Haven	Kirkland	\$ 332,133	20	Special Needs	30
YWCA Family Apartments	Bellevue	\$ 100,000	12	Family	35/40
YWCA Family Village I	Issaquah	\$ 4,886,329	97	Family/Homeless	30/50/60
YWCA Family Village II	Issaquah	\$ 2,760,000	48	Family	50/60
Total		\$ 74,101,739	4591		



ARCH Housing Trust Fund Project Funding Approval

AB 5818

March 2, 2021

Summary

- Housing Trust Fund Program Overview
- 2020 Funding Recommendations:
 - Eastgate Supportive Housing
 - Samma Senior Apartments
 - Horizon at Totem Lake



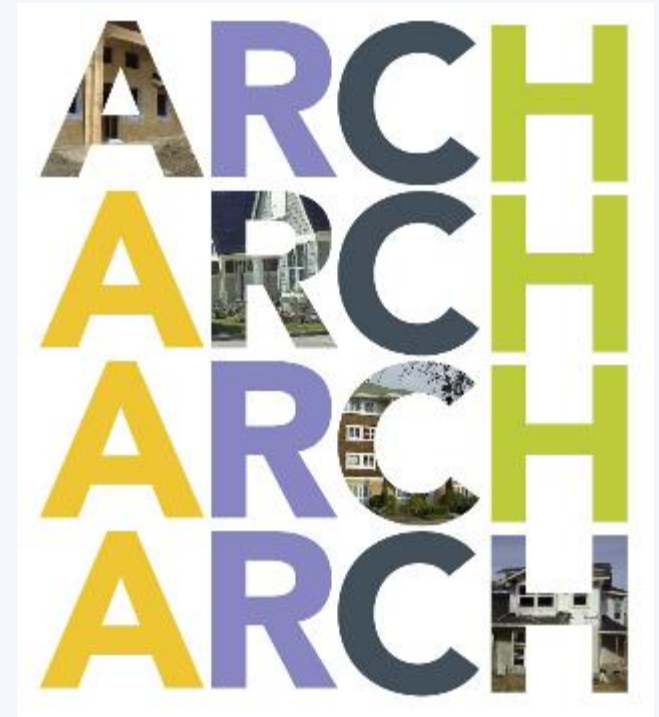
ARCH – A Regional Coalition for Housing

Interlocal Agency: A joint and cooperative undertaking of East King County communities established in 1993 via Interlocal Agreement

Purpose: To provide a framework for cities in East King County to cooperatively plan for and provide affordable housing

Members:

- | | | | |
|-------------|---------------|--------------|-------------|
| Beaux Arts | Bellevue | Bothell | Clyde Hill |
| Hunts Point | Issaquah | Kenmore | Kirkland |
| Medina | Mercer Island | Newcastle | Redmond |
| Sammamish | Woodinville | Yarrow Point | King County |



ARCH Housing Trust Fund

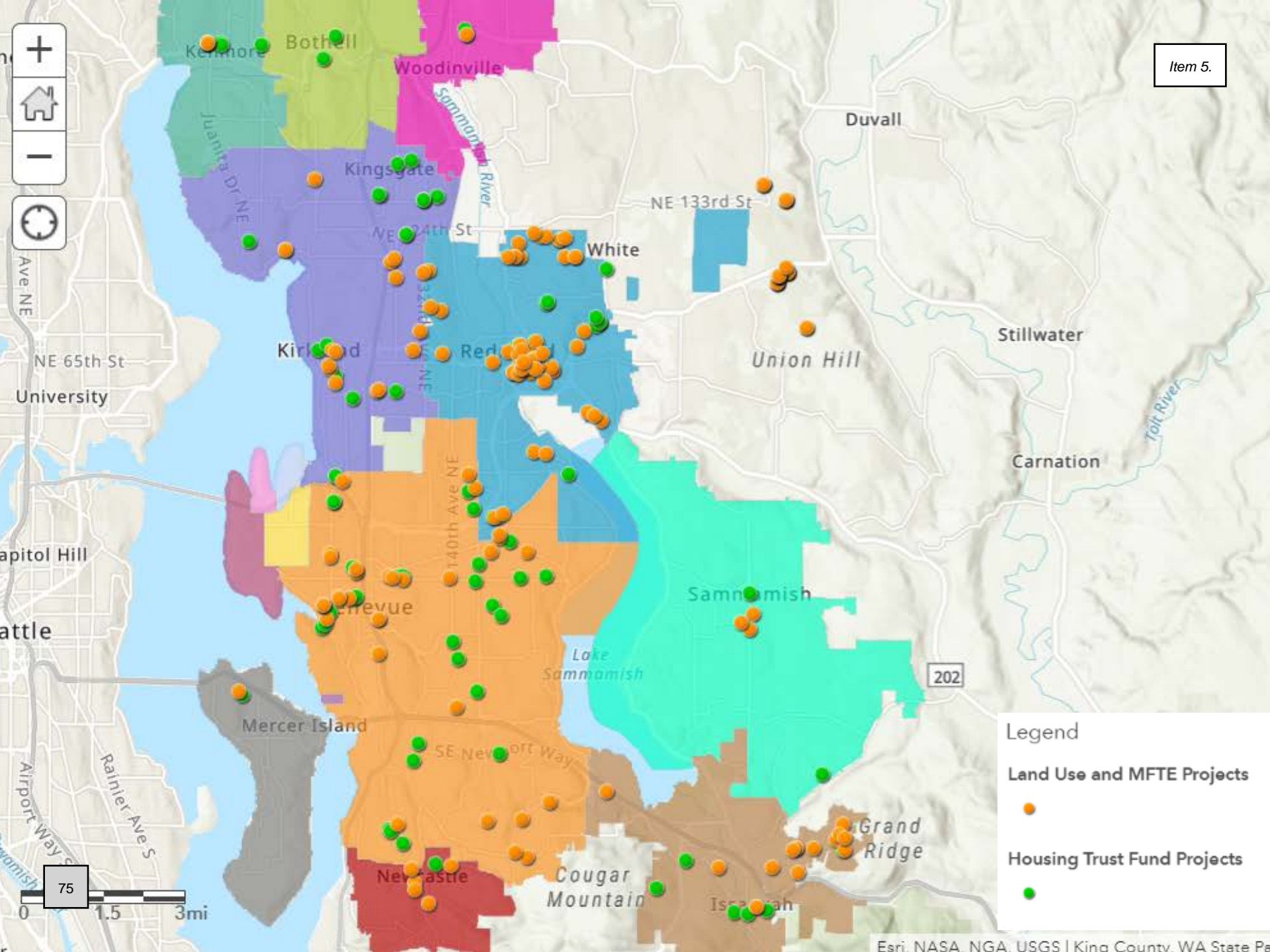
- Joint housing development fund capitalized by ARCH members
- Awards loans and grants to developments that include below-market-rate housing
- Helps create/preserve housing that is affordable for households earning 60% of area median income and below
- Since 1993, invested over \$74 million to create 4,591 units across East King County



ARCH Housing Trust Fund

- Senior Housing
- Family and Workforce Housing
- Homeless and Special Needs Housing
- Homeownership
- Transit-Oriented Development
- Shelter and Transitional Housing

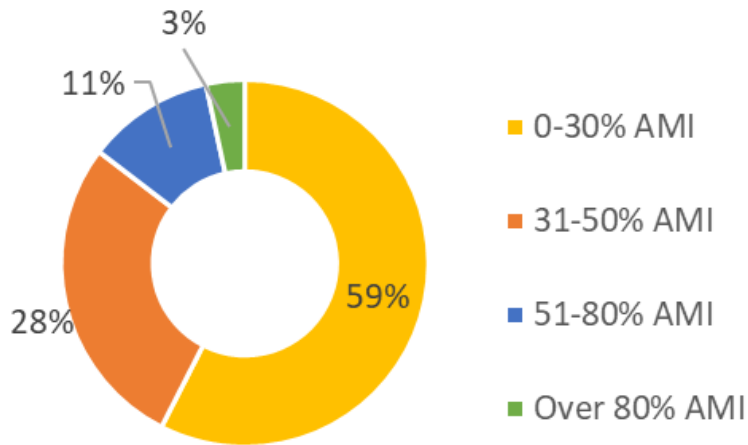




- Legend
- Land Use and MFTE Projects
 - Housing Trust Fund Projects

Housing Trust Fund: Who is Served?

**Household Income
(Percent of Median Income)**



HH Size	1 Person	2 People	3 People	4 People	5 People
30% AMI [VERY LOW INCOME]					
Household Income	\$23,793	\$27,192	\$30,591	\$33,990	\$36,709
50% AMI [LOW INCOME]					
Household Income	\$39,655	\$45,320	\$50,985	\$56,650	\$61,182
60% AMI					
Household Income	\$47,586	\$54,384	\$61,182	\$67,980	\$73,418
80% AMI [MODERATE INCOME]					
Household Income	\$63,448	\$72,512	\$81,576	\$90,640	\$97,891

HTF Project Selection Process

- ARCH announces funding availability each fall
- ARCH solicits interest from the development community and provides guidance to potential applicants
- Applications vetted by ARCH staff, city staff liaisons, Citizen Advisory Board
 - Criteria include quality of the project, financial leverage, geographic equity and alignment with local, county and state priorities
- ARCH Executive Board advances final recommendation to City Councils for approval



Recommended Projects – M.I. Contribution

- Eastside Supportive Housing(\$5,500)
- Samma Senior Apartments (\$5,500)
- Horizon at Totem Lake (\$44,300)

TOTAL - \$55,300





Eastgate Supportive Housing Plymouth Housing / Horizon Housing

Funding Request: \$500,000

Recommendation: \$500,000

93 studio units (30% AMI), 2
manager units

Permanent Supportive
Housing Model

Population: Homeless single
adults

Partnership with
Congregations for the
Homeless, Sophia Way

Location: 13520 SE Eastgate
Way, Bellevue, WA

Permanent Supportive Housing

- Housing is “permanent” or non-time limited
- Housing is paired with wrap-around supportive services
- No or low barriers to tenancy (aka “Housing First”)
- Designed for homeless individuals with significant barriers to housing stability (mental illness, substance abuse, or other health conditions)
- Common building features:
 - Secure entry with 24-hour staffing
 - Designated space for social services
 - Ample community space / common kitchen
- Research supports effectiveness in:
 - Housing retention
 - Health outcomes
 - Overall cost savings across systems

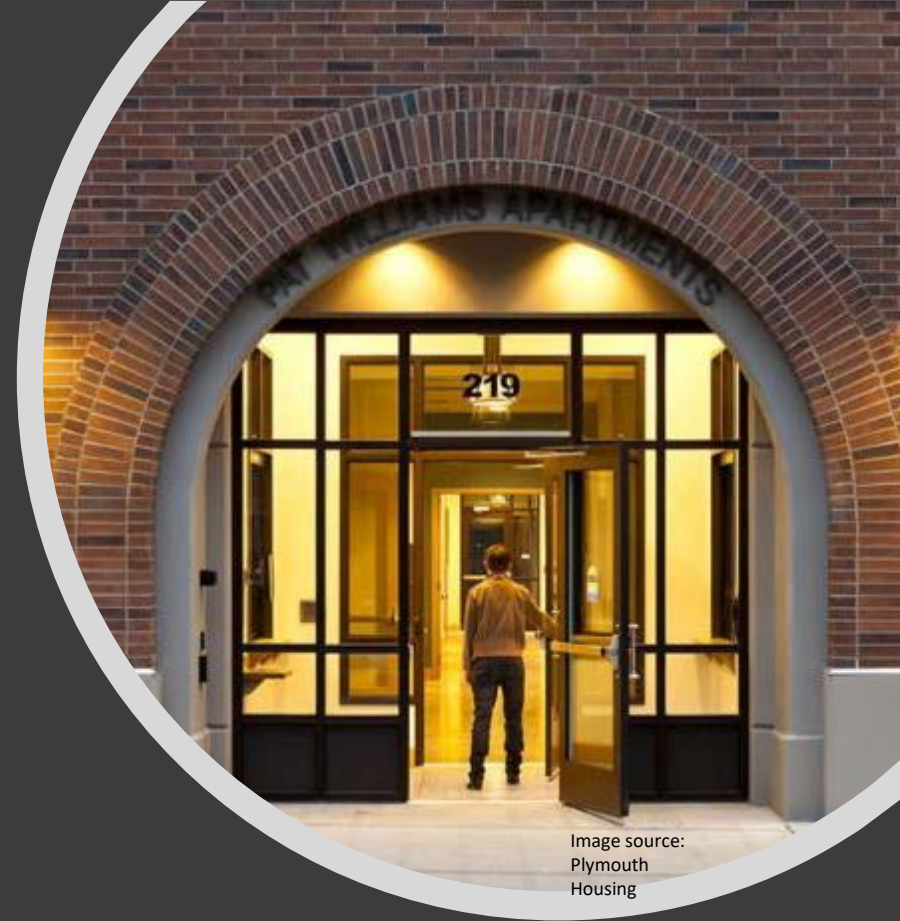
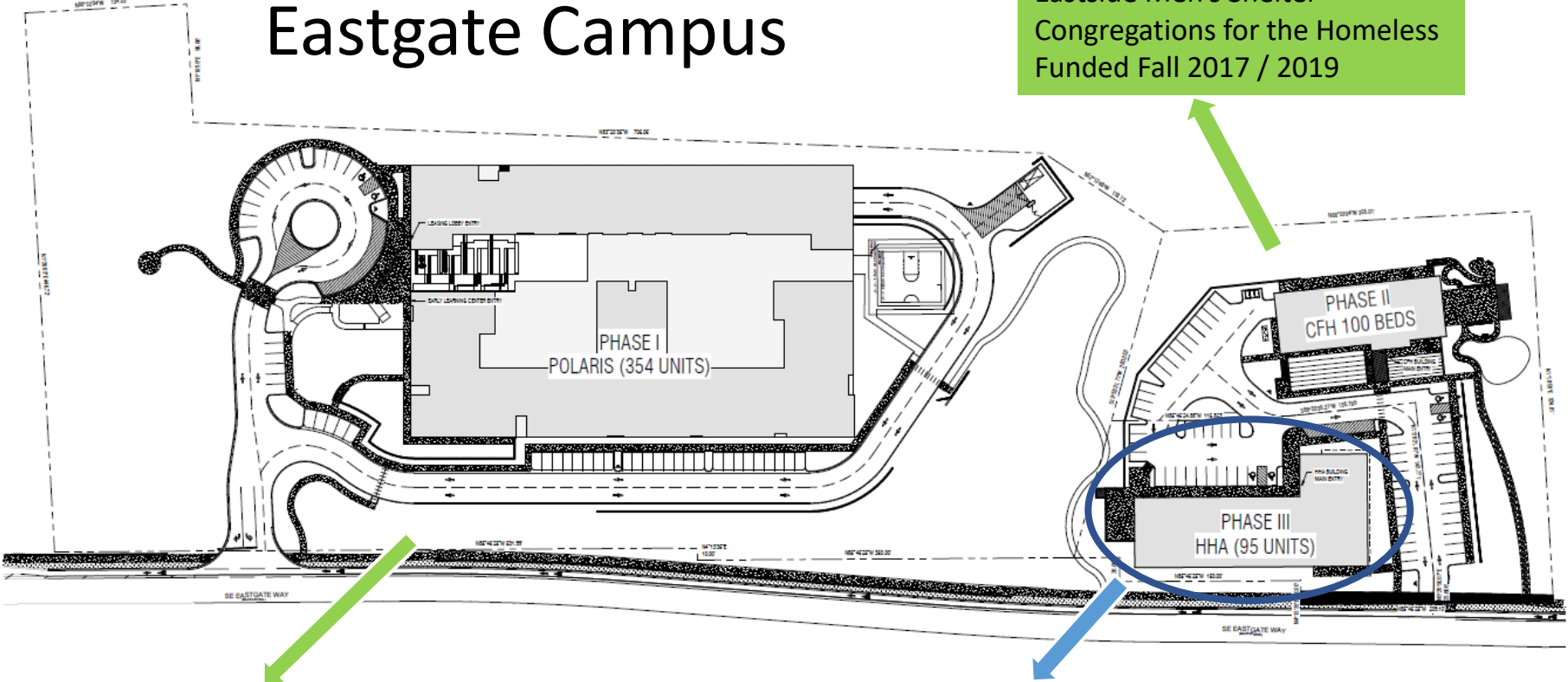


Image source:
Plymouth
Housing

Eastgate Campus



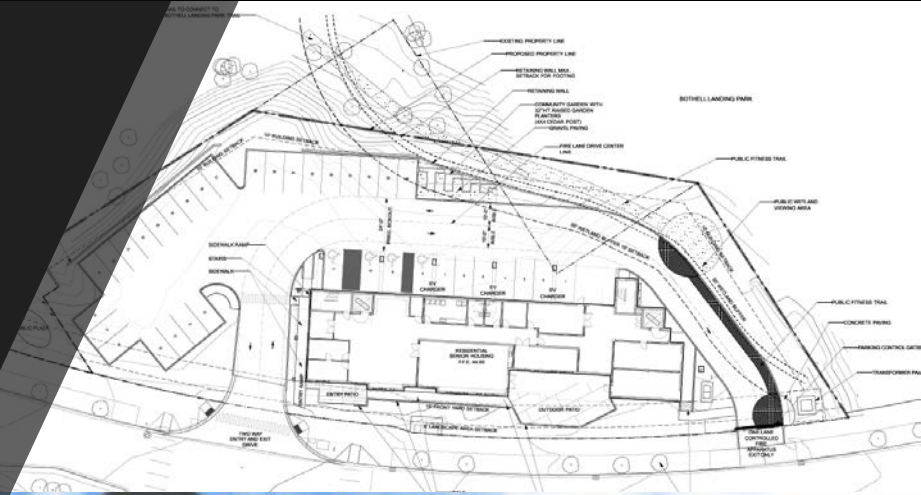
Eastside Men's Shelter
Congregations for the Homeless
Funded Fall 2017 / 2019

Polaris Workforce Housing
Inland Group
Funded Fall 2019

Eastgate Supportive Housing
Plymouth Housing / Horizon Housing Alliance
Fall 2020 Recommendation

Samma Senior Apartments Imagine Housing

- Funding Request: \$500,000
- Recommendation: \$500,000
 - Previous award \$750,000
 - Total \$1.25 million award
- 76 studio units (50% AMI)
- Population: Seniors
- Ultra High Energy Efficiency project
- Location: 17816 Bothell Way NE, Bothell WA





Horizon Housing / Polaris at Totem Lake Inland/Horizon Housing Alliance

- ARCH Funding Request: \$4,000,000
- Recommendation: Up to \$4,000,000
- Total units: 467 units
 - 80 units at 30% AMI and 50% AMI
 - 219 units at 60% AMI
 - 168 units at 60-100% AMI
- Service Provider: Hopelink
- Location: 12335 120th Ave NE, Kirkland, WA
- Additional \$8 million committed by Microsoft for ARCH Bridge Funding Program

Project Funding Sources

Project	Affordable Units	Prior ARCH Award	2020 ARCH Request	Other Public Funds	Private Funds	Sponsor Funds/Deferred Fee	Total Cost	ARCH % of Total Cost	ARCH \$\$ per Unit/Bed
Plymouth Eastgate Supportive Housing	92		\$500,000	\$7,703,705	\$19,703,538	\$2,211	\$27,909,454	2%	\$5,435
Imagine Samma Senior Apartments	76	\$750,000	\$500,000	\$8,846,159	\$12,538,784	\$1,090,580	\$23,725,523	5%	\$16,447
Inland Horizon at Totem Lake	299		\$4,000,000	\$0	\$97,532,116	\$10,848,593	\$112,380,709	4%	\$13,378
Total	467	\$750,000	\$5,000,000	\$16,549,864	\$129,774,438	\$11,941,384	\$164,015,686	3%	\$10,707

Recommended Projects

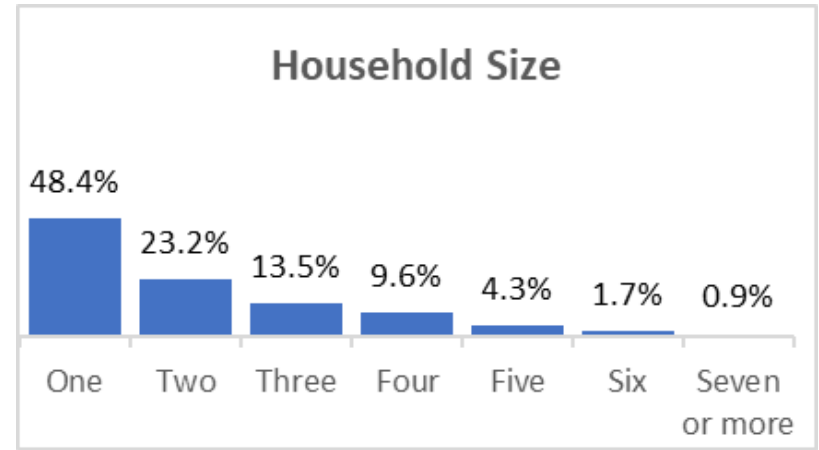
	Eastgate Supportive Housing	Samma Senior Apartments	Horizon at Totem Lake	Total 2020 Recommended Funding
Member Cities Funding				
Bellevue	\$62,200	\$62,200	\$497,500	\$621,900
Bothell	\$8,600	\$8,600	\$68,800	\$86,000
Clyde Hill	\$1,900	\$1,900	\$15,000	\$18,800
Hunts Point	\$500	\$500	\$3,900	\$4,900
Issaquah	\$11,800	\$11,800	\$94,700	\$118,300
Kenmore	\$10,700	\$10,700	\$85,400	\$106,800
Kirkland	\$321,600	\$321,600	\$2,573,100	\$3,216,300
Medina	\$1,000	\$1,000	\$8,300	\$10,300
Mercer Island	\$5,500	\$5,500	\$44,300	\$55,300
Newcastle	\$4,100	\$4,100	\$32,500	\$40,700
Redmond	\$50,800	\$50,800	\$406,700	\$508,300
Sammamish	\$15,600	\$15,600	\$124,600	\$155,800
Woodinville	\$4,800	\$4,800	\$38,300	\$47,900
Yarrow Point	\$900	\$900	\$6,900	\$8,700
	\$500,000	\$500,000	\$4,000,000	\$5,000,000
Prior Award		\$750,000		
Total Award	\$500,000	\$1,250,000	\$4,000,000	

Questions





Housing Trust Fund: Who is Served?

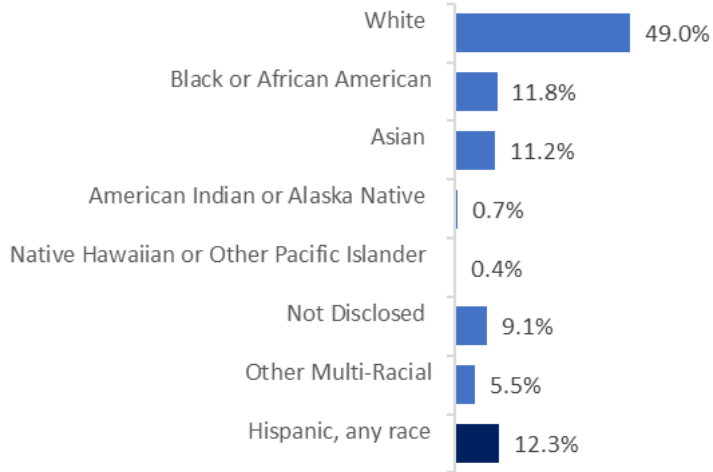


Number of Single Parent Households	Percent of Total Households Served
408	13.6%

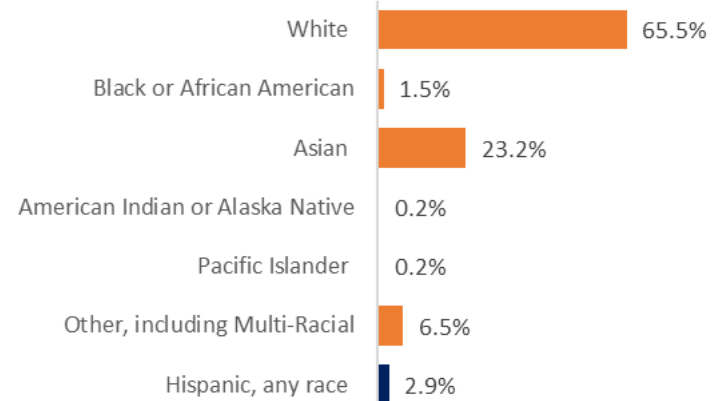
Household Type	Number of Homeless Households	Percent of Total Households Served
Homeless Family	170	5.7%
Homeless Individual	309	10.3%
All	479	16.0%

Housing Trust Fund: Who is Served?

RACE & ETHNICITY
HTF Projects, Head of Household, 2019



RACE & ETHNICITY
East King County, Head of Household
2019 ACS 5-year estimate, Renter Occupied HHs





**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 5820
March 2, 2021
Regular Business**

AGENDA BILL INFORMATION

TITLE:	AB 5820: Interlocal Agreement for the Independent Force Investigation Team – King County (IFIT-KC)	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
	RECOMMENDED ACTION:	
	Authorize the City Manager to sign the Interlocal Agreement between regional law enforcement agencies to form the Independent Force Investigation Team of King County (IFIT-KC) to provide independent investigations into officer-involved applications of deadly force.	

DEPARTMENT:	Police
STAFF:	Ed Holmes, Police Chief
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Independent Force Investigation Team – King County (IFIT-KC) Interlocal Agreement
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

SUMMARY

The purpose of this agenda bill is to authorize the City Manager to sign an Interlocal Agreement (ILA) between regional law enforcement agencies for the Independent Force Investigation Team to provide independent investigations into officer-involved applications of deadly force. The ILA has been reviewed and approved as to form by attorneys of each law enforcement agency, and each agency is currently in the process of obtaining approval of the ILA from their respective governing body.

BACKGROUND

In 2019, legislation was passed requiring that all applications of deadly force by police resulting in death, substantial bodily harm, or great bodily harm be investigated by an independent team of investigators, with no involvement from the involved agency. This legislation, known as the “Law Enforcement Training and Community Safety Act” (LETCSA) was the result of the passage of Initiative 940 by Washington State voters in 2019 and House Bill 1064 by the Washington State Legislature in 2019.

This independent team of investigators is charged with deciding if the use of deadly force met the good faith

standard established in [RCW 9A.16.040](#) and complied with other applicable laws and policies.

In December 2019, the Washington State Criminal Justice Training Center adopted criteria for independent investigations into officer involved uses of deadly force. These criteria ([WAC 139-12](#)) focus on five principles that are considered fundamental to enhancing public trust into investigations involving the use of deadly force by police: independence, transparency, communication, credible process, and credible investigators. Some highlights of these criteria include:

- The addition of community representatives to the independent investigation team.
- Training and experience requirements for the law enforcement members of the team.
- Certification requirements of the lead investigators.
- Information about the role of the involved agency.
- Details regarding how investigation information will be shared with the public.

During 2020, thirteen agencies in northeast King County agreed to form a regional independent investigation team to comply with LETCSA. These agencies include:

- City of Bellevue
- City of Clyde Hill
- City of Duvall
- City of Issaquah
- City of Kirkland
- City of Lake Forest Park
- City of Medina
- City of Mercer Island
- City of Redmond
- City of Snoqualmie
- King County Sheriff’s Office
- University of Washington Police Department
- Washington State Patrol

An ILA has been written authorizing each agency to participate on the team. The ILA has been reviewed and approved as to form by attorneys of each agency, and each agency is currently in the process of obtaining approval of the ILA from their respective governing body.

INDEPENDENT FORCE INVESTIGATION TEAM OF KING COUNTY (IFIT-KC)

The proposed independent investigation team is called the Independent Force Investigation Team of King County (IFIT-KC), and it is made up of qualified and certified law enforcement investigators, civilian crime scene specialists, and at least two non-law enforcement community representatives from each participating agency who operate completely independent of any involved agency.

IFIT-KC will be called to oversee investigations related to the use of deadly force that occur within the jurisdictions that are party to this ILA. If the City of Mercer Island is subject to an investigation under the LETSCA regulations, the incident will be investigated completely independent of the Mercer Island Police Department. The investigation may, however, include two Mercer Island non-law enforcement community representatives per the criteria set by LETCSA and as further described below.

APPOINTMENT OF COMMUNITY REPRESENTATIVES TO IFIT-KC

WAC 139-12 calls for the appointment of community representatives to provide an independent assessment as to whether the process of the investigation is conducted in a trustworthy manner and complies with the standards set forth in WAC 139-12. The community representatives enhance police accountability, increase community trust, and improve the legitimacy of policing.

The City Manager and the Mercer Island Police Chief will create a transparent process to select two community members to be on-call for IFIT-KC activation for a four-year term. The City will issue a press release, post on the City website and social media, and include in the City Manager report to reach as many interested community members as possible.

ANTICIPATED AGENCY EXPENSES

Each participating agency will be responsible for the costs associated with investigations, training, and possible court time. The Mercer Island Police Department plans to assign one detective to the IFIT-KC. Workload permitting, this detective will participate on the team when incidents occur in other jurisdictions. While the number of team activations is unknown at this time, staff believes costs will be covered within the Department's existing budget.

GOVERNANCE

The IFIT-KC will be governed by an Executive Board comprised of the Police Chiefs and Sheriff from each participating agency. The IFIT-KC will operate in accordance with the agreed IFIT-KC Protocol and Guidelines that are consistent with Chapter 139-12 WAC for independent investigations to ensure the goals of independence, transparency, community, and credibility are met. Agencies may withdraw from the ILA with at least a 30-day notice.

RECOMMENDATION

Authorize the City Manager to sign the interlocal agreement between regional law enforcement agencies to form the Independent Force Investigation Team of King County to provide independent investigation services in the event of an officer-involved use of deadly force, substantially in the form attached as Exhibit 1 to AB 5820.

INTERLOCAL COOPERATIVE AGREEMENT TO PROVIDE LAW ENFORCEMENT MUTUAL AID BETWEEN THE WASHINGTON STATE PATROL, KING COUNTY SHERIFF’S OFFICE, UNIVERSITY OF WASHINGTON, AND THE CITIES OF BELLEVUE, CLYDE HILL, DUVALL, KIRKLAND, ISSAQUAH, LAKE FOREST PARK, MEDINA, MERCER ISLAND, REDMOND, AND SNOQUALMIE/NORTH BEND FOR THE CREATION OF THE INDEPENDENT FORCE INVESTIGATION TEAM – KING COUNTY (IFIT-KC)

THIS INTERLOCAL AGREEMENT (“Agreement”) is made and entered into by and between the undersigned municipal corporations or towns organized or created under the laws of the State of Washington, the Washington State Patrol, University of Washington, and King County, collectively referred hereinafter as the “Parties” to provide law enforcement mutual aid and mobilization between the Parties. The “member agencies” of this Agreement are the following Law Enforcement Agencies:

- Washington State Patrol;
- King County Sheriff’s Office;
- Bellevue PD;
- Duvall PD;
- Kirkland PD;
- Clyde Hill PD;
- Issaquah PD;
- Lake Forest Park PD;
- Medina PD;
- Mercer Island PD;
- Redmond PD;
- Snoqualmie/North Bend PD; and
- University of Washington Police Department.

I. RECITALS

WHEREAS, the authority of the cooperating agencies entering into this Agreement is that authority provided by Washington law including, and subject to, the general powers of the Parties, the Washington Interlocal Cooperation Act as codified in Chapter 39.34 RCW, and the Washington Mutual Peace Officers Powers Act as codified in Chapter 10.93 RCW; and

WHEREAS, RCW 10.114.011 requires that if deadly force by a peace officer results in death, great bodily harm, or substantial bodily harm, an independent investigation must be completed to inform any determination of whether the use of deadly force met the good faith standard established in RCW 9A.16.040 and satisfied other applicable laws and policies; and

WHEREAS, RCW 10.114.011 requires that such investigation be carried out completely independent of the agency whose officer was involved in the use of deadly force; and

WHEREAS, the Washington State Criminal Justice Training Commission (CJTC) adopted and established criteria to determine what qualifies as an independent investigation (WAC Chapter 139-12, the Law Enforcement Training and Community Safety Act – Independent Investigations Criteria).

NOW THEREFORE, in consideration of the terms and provisions herein, it is agreed between the Parties as follows:

II. AGREEMENT

1. **PURPOSE OF THE AGREEMENT.** The Parties signing below recognize the need to establish a regional independent investigative team in King County and a protocol for satisfying the independent investigation requirements of state law. The Parties seek to form a regional independent force investigation team, available for the purpose of conducting the criminal investigation into an officer involved shooting or use of deadly force by an officer or officers of an agency that is a member of the Independent Force Investigation Team of King County (IFIT-KC).
2. **DEFINITIONS.** For the purposes of this Agreement, the terms “deadly force,” “great bodily harm,” and “substantial bodily harm” are given the same meaning as defined in RCW 9A.16.010 and RCW 9A.04.110.

3. **ADMINISTRATION.**

The IFIT-KC governing body is the “Executive Board.” The Executive Board is comprised of the member agency Police Chiefs and Sheriff, with each agency providing one Board member on behalf of its organization. The Executive Board elects their Board Chair. The IFIT-KC Executive Board is authorized to draft, implement and amend policies and procedures consistent with the purposes of this Agreement and Chapter 139-12 WAC. Such policies and procedures will be known as the “Independent Force Investigations Team – King County Protocol and Guidelines” (“IFIT-KC Protocol”).

4. **MUTUAL AID AND LAW ENFORCEMENT SERVICES.** Each party will, to the best of its ability and as resources allow, furnish employees to work as part of IFIT-KC. The Parties agree to the following:
 - a. Consistent with RCW 10.114.011, when a member agency engages in conduct resulting in the use of deadly force by a peace officer resulting in death, substantial bodily harm, or great bodily harm, it shall contact the IFIT-KC to seek an independent investigation to inform any determination of whether the use of deadly force met the good faith standard established in RCW 9A.16.040 and satisfied other applicable laws and policies.
 - b. IFIT-KC will provide independent investigative services to any member agency that requests assistance under this Agreement. IFIT-KC shall render those independent investigative services consistent with the IFIT-KC Protocol, purposes of this Agreement, and Chapter 139-12 WAC.
 - c. In order to maintain independence, no person employed by the agency which used deadly force (“Involved Agency”) may participate in the investigation of the use of deadly force, except as where allowed by the independent investigation protocols laid out in Chapter 139-12 WAC and the IFIT-KC Protocol.
 - d. Member agencies acknowledge that some member agencies may be required to provide some level of access at the scene to an independent oversight agency/committee. Member agencies with an oversight agency/committee shall prepare a list of practices and protocols, which will be made available to the commander of IFIT-KC as soon as practical.

- e. The Parties expressly recognize that compelled statements by involved officers implicate certain legal rights under *Garrity v. New Jersey*, 385 U.S. 493 (1967). The parties agree that a statement by an involved officer may only be compelled by the officer's employing agency pursuant to that agency's policies and procedures. At no point during the investigation will a compelled statement, or information flowing directly therefrom, be disclosed to the IFIT-KC independent investigators or otherwise to the IFIT-KC. The Parties further recognize that the rights against self-incrimination established under *Garrity* do not extend to the observations of officers who witnessed, but were not involved in, a use of force incident. Accordingly, the restrictions set forth above do not extend to officers other than those using force.

5. INDEPENDENT CONTRACTOR; EMPLOYEE RESPONSIBILITY; PAYMENT.

Investigators provided by Parties shall meet the criterion established by the IFIT-KC Protocol and in compliance with WAC 139-12-030. Each member's employees shall be considered employees of their employing agency while participating in the investigation into the use of force. The member agencies shall be solely and exclusively responsible for the compensation and benefits for their employee(s) assigned to IFIT-KC. Each member agency shall generally be responsible for all costs of its participation, including overtime and/or back-fill requirements. All rights, duties, and obligations of the employer and employee shall remain with the party for which the employee works. Each member agency agrees to provide sufficient equipment needed by its participating employees to conduct a thorough investigation. Each party shall be responsible for ensuring compliance with all applicable laws with regard to its employees and with provisions of any applicable collective bargaining agreements and civil service regulations.

III. GENERAL PROVISIONS

1. INDEMNITY AND HOLD HARMLESS.

- a. Subject to Paragraph b below, each party to this Agreement agrees to indemnify and hold harmless the other member agencies and their elected officials, officers, employees, from any loss, claim, judgment, settlement of liability, including costs and attorneys' fees, arising out of and to the extent caused by the negligent acts or omissions of the indemnifying party. By mutual negotiation, each party hereby waives, as respects to IFIT-KC and all other non-indemnifying parties only, any immunity that would otherwise be available against such claims under the Industrial Insurance provisions of Title 51 RCW. In the event a non-indemnifying member incurs any judgment, award, and/or cost arising therefrom including attorneys' fees to enforce the provisions of this Section, all such fees. Expenses and costs shall be recoverable from the indemnifying party.
- b. Nothing herein shall require or be interpreted to cover or require indemnification or payment of any judgment against any individual or member agency/Party for intentionally wrongful conduct of any individual or for any judgment for punitive damages against any individual or member agency/Party. Payment of punitive damage awards shall be the sole responsibility of the individual who said judgment is rendered and/or his or her employer, should that employer elect to make said payment voluntarily and consistent with the requirements of Washington law.

- c. Each member agency shall be responsible for selecting and retaining legal counsel for itself and or any employee of that agency which is named in a lawsuit alleging liability arising out of the operations of IFIT-KC. Each agency retaining counsel shall be responsible for payment of attorney's fees and costs incurred by that counsel. Should there be an agreement to share the costs of legal counsel, in lieu of the provisions above, such agreement shall be in writing.
2. **COUNTERPARTS.** This Agreement may be signed in counterparts and, if so signed, shall be deemed one integrated agreement.
 3. **MERGER AND ENTIRE AGREEMENT.** This Agreement merges and supersedes all prior negotiations, representations, and/or agreements between the Parties relating to the subject matter of this Agreement and to independent investigative services for law enforcement-involved deadly uses of force, and it constitutes the entire contract between the Parties.
 4. **NO THIRD-PARTY BENEFICIARIES.** There are no third-party beneficiaries to this Agreement, and this Agreement shall not impart any rights enforceable by any person or entity that is not a party hereto.
 5. **SEVERABILITY.** If any part, paragraph, section, or provision of this Agreement is held to be invalid by any court of competent jurisdiction, such adjudication shall not affect the validity of any remaining section, part, or provision of this Agreement.
 6. **TERM OF AGREEMENT AND TERMINATION.** This Agreement shall be effective on the date it is signed by two or more members and it shall become effective for a subsequently signing member on the date it is signed by the member. It shall remain effective until December 31, 2021, regardless of the date of execution, and shall be automatically renewed on the last day of December of each successive year for an additional one (1) year period. Additionally, any party may withdraw from this Agreement for any reason by providing written notice to each member agency of such withdrawal specifying the effective date thereof at least thirty (30) days prior to such date. The withdrawal of any party does not result in the dissolution of IFIT-KC, but rather the withdrawing party shall, after the effective date of the withdrawal, no longer be considered a party under this Agreement. This Agreement may be terminated, and the IFIT-KC dissolved at any time by unanimous agreement of the Executive Board.
 7. **MODIFICATIONS.** The provisions of this Agreement may only be modified, amended, or supplemented by written agreement executed by all the Parties hereto.
 8. **AGENCY CONTACTS**
 Contact between the Parties regarding Agreement administration will be between the representatives of each Party or their designee at the time of this Agreement. Updates to the IFIT-KC Agency Contact list shall be maintained by the Executive Board after execution of this Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement through their duly authorized officers as of the day and year written below for each.

CITY OF BELLEVUE

 Name:

 Title:

 Date:

 Attest:
 City Clerk

 Approved as to Form:

 City Attorney

CITY OF DUVALL

 Name:

 Title:

 Date:

 Attest:
 City Clerk

 Approved as to Form:

 City Attorney

CITY OF KIRKLAND

 Name:

 Title:

 Date:

 Attest:
 City Clerk

 Approved as to Form:

 City Attorney

CITY OF CLYDE HILL

 Name:

 Title:

 Date:

 Attest:
 City Clerk

 Approved as to Form:

 City Attorney

CITY OF MEDINA

 Name:

 Title:

 Date:

 Attest:
 City Clerk

 Approved as to Form:

 City Attorney

CITY OF MERCER ISLAND

 Name:

 Title:

 Date:

 Attest:
 City Clerk

 Approved as to Form:

 City Attorney

CITY OF REDMOND

 Name:

 Title:

 Date:

 Attest:
 City Clerk

 Approved as to Form:

 City Attorney

CITY OF SNOQUALMIE

 Name:

 Title:

 Date:

 Attest:
 City Clerk

 Approved as to Form:

 City Attorney

WASHINGTON STATE PATROL

 Name:

 Title:

 Date:

 Attest:
 Clerk

 Approved as to Form:

 Attorney

KING COUNTY SHERIFF'S OFFICE

 Name:

 Title:

 Date:

 Attest:
 Clerk

 Approved as to Form:

 Attorney

UNIVERSITY OF WASHINGTON

 Name:

 Title:

 Date:

 Attest:
 Clerk

 Approved as to Form:

 Attorney

CITY OF ISSAQUAH

CITY OF LAKE FOREST PARK

Name:

Title:

Date:

Attest:
City Clerk

Approved as to Form:

City Attorney

Name:

Title:

Date:

Attest:
City Clerk

Approved as to Form:

City Attorney



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 5822
March 2, 2021
Regular Business

AGENDA BILL INFORMATION

TITLE:	AB 5822: 2021-2022 Sustainability Work Plan	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Approve the 2021-2022 Sustainability Program Work Plan.	

DEPARTMENT:	Public Works
STAFF:	Ross Freeman, Sustainability and Communications Manager Jason Kintner, Public Works Director
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Sustainability Program Functions Chart 2. Proposed 2021-22 Sustainability Work Plan
CITY COUNCIL PRIORITY:	1. Prepare for the impacts of growth and change with a continued consideration on environmental sustainability.

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

SUMMARY

This discussion is intended to provide the City Council an opportunity to review and confirm the proposed 2021-2022 Sustainability Work Plan.

BACKGROUND

In 2006, a grassroots effort of citizens prompted the City to include language embracing sustainability in the updated Comprehensive Plan. In May 2007, the Council adopted [Resolution No. 1389](#) which first committed the City to a sustainability work program and a goal of reducing greenhouse gas (GHG) emissions by 80% from 2007 levels by 2050 (consistent with King County’s goals). At the time, sustainability for the City was defined as: *“efforts to curtail consumption of scarce resources including electric energy, water, fossil fuels and land fill space, and set new targets for conservation of such natural resources.”*

In subsequent years, progress towards meeting sustainability goals was sporadic and often relied on community volunteers and participation in ad-hoc campaigns to reach new milestones. The final report from a [Sustainability Task Force](#), convened by the Mayor in 2012, recommended that a dedicated staff position would be important in making further advances, especially towards GHG goals. The report defined sustainability as: *“using methods, systems and materials that won’t deplete resources or harm natural cycles”*

in such a way that “the needs of the present can be met without compromising the ability of future generations to meet their own needs.”

In 2013, the City hired a Sustainability Manager as a 0.4 FTE position in combination with a vacant 0.6 FTE Communications position. This solution was fiscally expedient, but over time, the City’s communications needs have grown exponentially. With many numerous time-sensitive issues and emergencies like COVID-19, Water Advisories, and Sound Transit litigation, sustainability work has received less concerted attention.

In response, when the City Council adopted its 2021-2022 budget last December, it included the separation of these two roles, leading to a full-time Sustainability position to be housed in the Public Works Department.

PROPOSED SUSTAINABILITY PROGRAM AND WORK PLAN

The City’s sustainability program will build on past program successes and focus on areas of sustainability improvements within the City’s own operations. Major functions of the program include:

- Efficiency
- Waste & Toxics
- Energy
- GHG Emissions
- Transportation
- CIP & Operations
- Outreach & Education

Exhibit 1 details elements and work for each of the program functions. The program will expand existing initiatives (such as additional LED lighting retrofits, continued green fleet purchases), but also take a more visionary and holistic approach, such as applying an energy efficiency lens to CIP projects, revising the City’s procurement policies and building maintenance to include sustainability options, and focusing on the collective stormwater impacts to Lake Washington across all City operations. In addition, the work plan includes catching up on the past few years of GHG tracking and performance data. The proposed 2021-22 work plan is attached as Exhibit 2.

NEXT STEPS

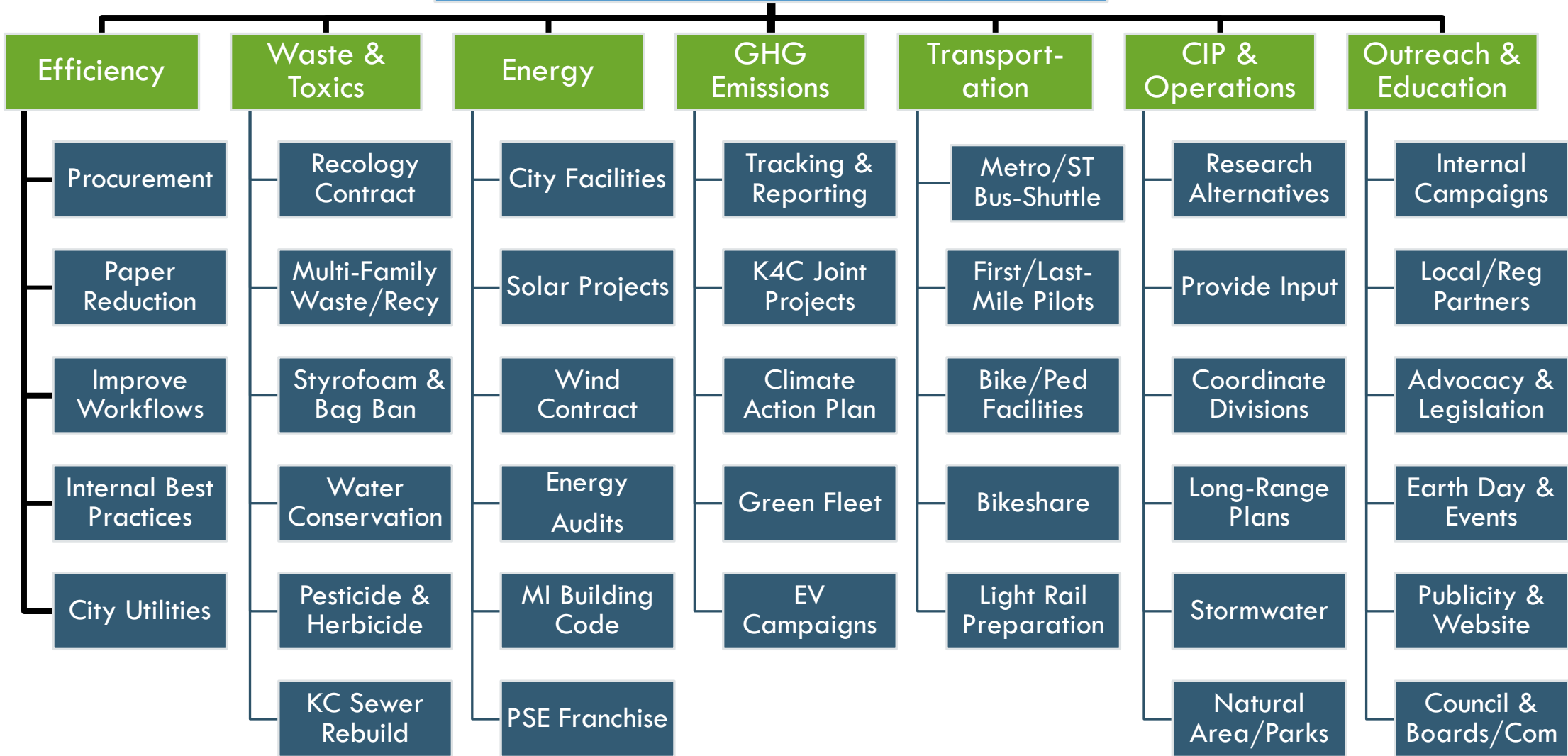
While the City is currently recruiting for a Communications Manager, staff will need to continue to provide communication work until position is filled. As such, many of the sustainability work plan items will have a gradual progression towards full implementation in 2022.

RECOMMENDATION

Approve the 2021-2022 Sustainability Program Work Plan.



SUSTAINABILITY PROGRAM FUNCTIONS



2021-2022 Sustainability Work Plan (Proposed)				
TASK	PROJECTS	STATUS	TIMELINE	
			2021	2022
A. Update carbon footprint tracking database	Existing carbon footprint tracking data ends in 2016 and the City has moved away from the prior tracking platform. Select new tracking software; gather and upload 2017-2020 data for analysis.	<ul style="list-style-type: none"> Software research underway 	Q4	Q1
	Review dataset with Sustainability Committee. Implement plan to stay current on database, explore use of volunteers/partners to help with ongoing data entry.			
B. Assess GHG reduction actions	Work with the Sustainability Committee to prepare a recommendation on development of a Citywide Climate Action Plan, to include collaboration with partners and the community.	<ul style="list-style-type: none"> Schedule for Q3 discussion with Sustainability Committee, recommendation to City Council to follow. 	Q3-Q4	Q1-Q2
	Evaluate resources needed to develop plan and present to City Council for consideration as part of future work plan.			
C. Maintain and invigorate sustainability partnerships	Promote climate engagement by partnering on outreach with local advocacy groups. Develop community engagement and information-sharing strategies.	<ul style="list-style-type: none"> Will review engagement and communications strategy with Sustainability Committee. Research and collaboration ongoing Sustainability Committee meetings ongoing. 	Q4	Ongoing
	Collaborate with K4C on joint energy retrofit campaigns, PSE incentives, and green building code; support Legislative Session priorities.		Ongoing	Ongoing

D. Promote solar programs	Research additional opportunities for expansion of solar programs at City facilities and opportunities for community participation.	<ul style="list-style-type: none"> • Explore opportunities with City Facilities and Parks staff (e.g. park restroom facilities). • Continue ongoing discussions about community solar options. 	Q4	Q1
E. CIP Project Coordination	Engage with Capital and Engineering Team and develop a procedure to incorporate sustainability best practices in bid documents and procurement opportunities	<ul style="list-style-type: none"> • Meetings with project managers underway. 	Q3-Q4	Q1-Q4
	Collaborate with Bike/Pedestrian Improvement Projects & TIP Development (annually)	<ul style="list-style-type: none"> • Meetings with project managers underway. 	Q2-Q4	Q2-Q4
F. Identify general efficiency & sustainability opportunities in City operations	Mechanic Shop lighting retrofit	<ul style="list-style-type: none"> • Needs assessment and equipment specifications complete. • Preparing cost estimate and anticipate beginning project in Q2. 	Q2	
	City facility improvements (HVAC assessments, LED light retrofits, emergency generator replacements, etc.)	<ul style="list-style-type: none"> • Project assessments underway. • Will prepare project funding recommendations for review by Sustainability Committee by Q1 2022. Incorporate project recommendations into 2023-2024 budget. 		Q1-Q4
	Explore green fleet alternatives. Review and update policies and technology as options become more available. Work directly with City Departments to evaluate/test equipment prior to purchase.	<ul style="list-style-type: none"> • Review upcoming fleet replacements and evaluate options for green fleet replacements. 	Q4	Ongoing
	Research and recommend new fleet fuel tracking software; use to identify inefficient vehicles for replacement. Ensure software integration links to CityWorks business system.	<ul style="list-style-type: none"> • Initial research started 		Q1

	Update City Procurement policy with sustainability language.	<ul style="list-style-type: none"> TBD 		Q2
	Research and update City Fat, Oil & Grease (FOG) program for the Sewer Utility	<ul style="list-style-type: none"> TBD 		Q4
	Complete NPDES permit requirements for Stormwater Utility.	<ul style="list-style-type: none"> Annual Report 	Q1/Ongoing	Q1/Ongoing
G. Continue mobility initiatives	Explore Bikeshare return to MI (and evaluate Scootershare pilot)	<ul style="list-style-type: none"> Ongoing discussions with Lime/Jump 	Q2-Q3	Q2-Q3
	Manage Metro Route #630 commuter shuttle contract	<ul style="list-style-type: none"> Ongoing; to return post-pandemic 	TBD	TBD
H. Support Bike/Ped programs	Support transportation engineer bike/pedestrian improvement projects	<ul style="list-style-type: none"> Discussions underway 	Q3-Q4	TBD
	Install bicycle wayfinding signage in Town Center	<ul style="list-style-type: none"> Signage to be fabricated 	Q3-Q4	
I. Manage Recology contract	Explore joint community outreach and waste-reduction measures, identify improved opportunities for multi-family (condo/apt) housing.	<ul style="list-style-type: none"> Ongoing discussions; planning for implementation strategies post-COVID. 	Ongoing	Ongoing



2021-2022 Sustainability Work Plan

AB 5822

March 2, 2021

Sustainability Work Plan

- Brief Background
- Major Sustainability Program Functions (Exhibit 1)
- Examples of Sustainability in Action
- Discuss Work Plan (Exhibit 2)



Brief Background

- **2006** Comp Plan language added

"...Efforts to curtail consumption of scarce resources including electric energy, water, fossil fuels and landfill space, and set new targets for conservation of such natural resources."
- **2007** Council Resolution 1389 (*Reduce GHG's 80% by 2050*)
- **2012** Sustainability Task Force convened
- **2019** Additional Comp Plan language on Climate Action/GHG's
- **2021** Budget: Full-time sustainability position approved



Sustainability Program Functions

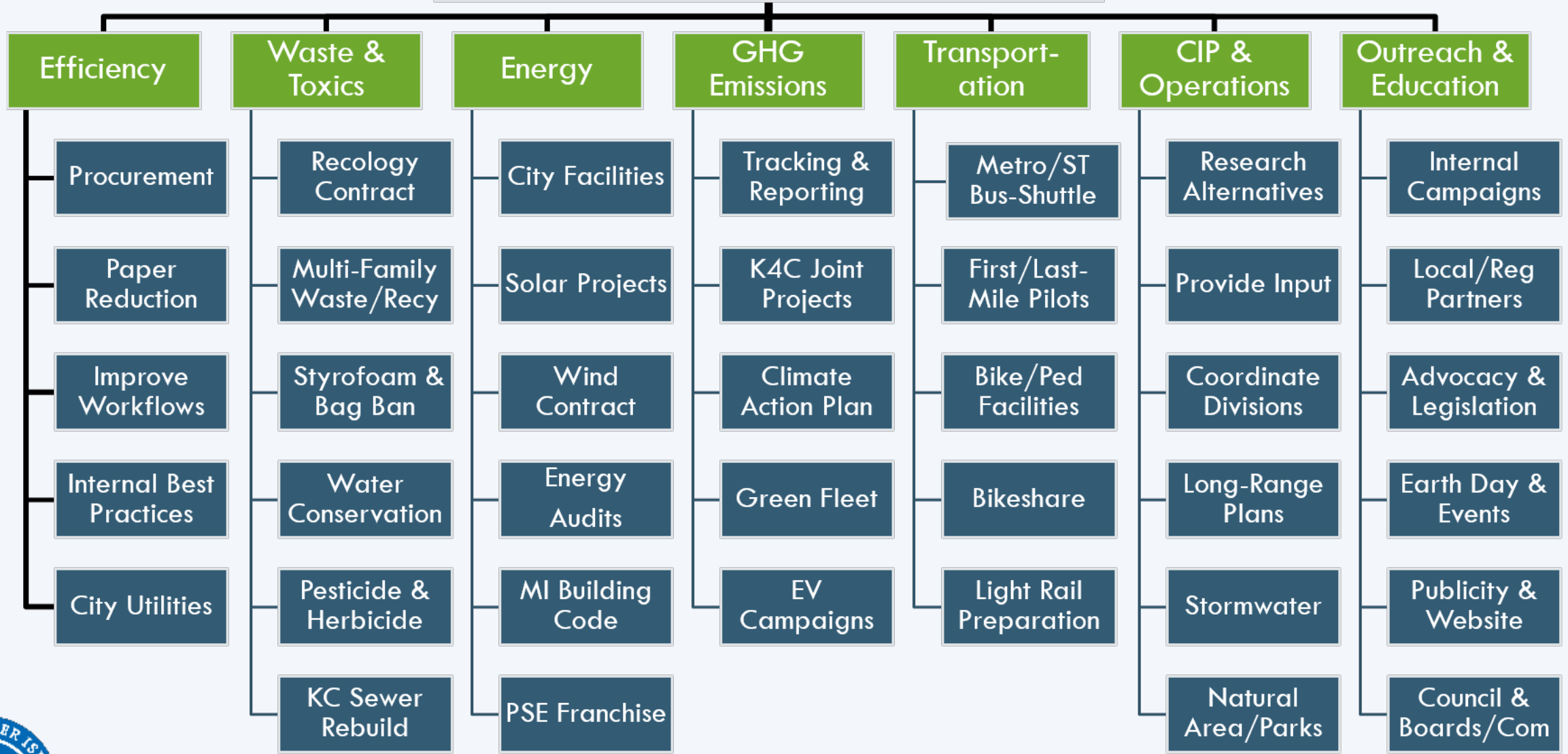


Integrated across all City operations:

- Efficiency
- Waste & Toxics
- Energy
- GHG Emissions
- Transportation
- CIP & Operations
- Outreach & Education



SUSTAINABILITY PROGRAM FUNCTIONS



Project Examples



- Plastic Bag Ban
- Free Reusables
- Next: Styrofoam?



- EV Charging Stations
- EV City Fleet
- Clean Transportation
- Next: Heavy Equip & Fuel Software

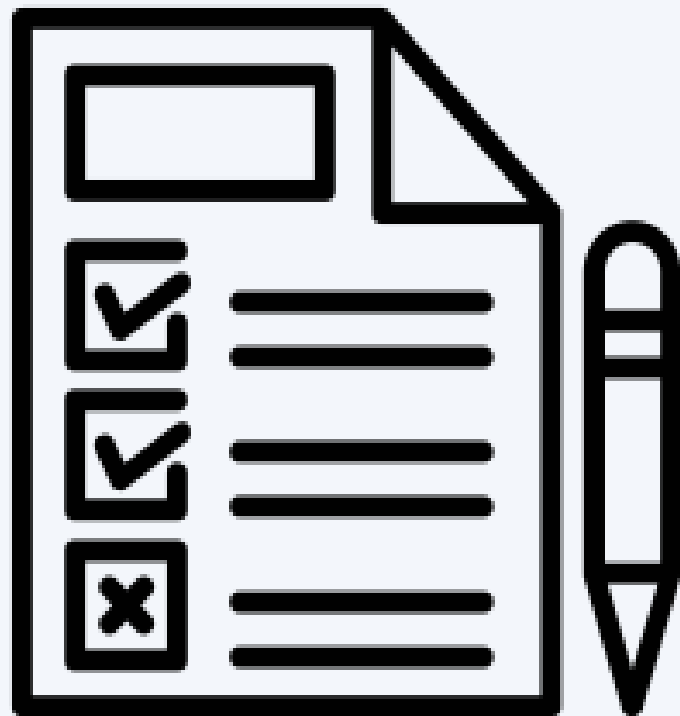


- Energy Efficiency
- Lighting Retrofits
- Reduced Costs
- Next: Vehicle Shop



- Clean Power
- Solar and Wind
- Zero GHG
- Next: Community Solar?

Workplan Discussion



www.mercerisland.gov/Sustainability



Extra: Selected Sustainability Milestones

- **2013:** EPA recognition as “Green Power Partner of the Year” for the City’s clean energy programs.
- **2014:** Begin multi-year energy-saving retrofits of City facilities and streetlights.
- **2014:** Implement local single-use plastic bag ban.
- **2015:** Launch popular Metro Route 630 Commuter Shuttle direct to downtown Seattle.
- **2016:** Update code to require LEED Gold or Built Green 4-Star in all Town Center construction.
- **2017:** Expand electric vehicles in City fleet to four vehicles and add more public charging stations.
- **2018:** Pilot several progressive first/last-mile initiatives with Lyft, Uber, Lime, Jump.
- **2018:** Completion of second Solarize installation campaign leads to almost 90 new solar arrays in sum.
- **2018:** Receive “SolSmart Gold” status from the Department of Energy for solar achievements.
- **2019:** Renew City’s GHG pledges with K4C (the nationally-recognized King County-Cities Climate Collaboration that Mercer Island helped found in 2011).
- **2020:** Switch 100% of the City’s energy needs to renewable windpower from a new PSE wind farm.





2021 PLANNING SCHEDULE

Item 8.

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

NOTE - Regular Meetings begin at 5:00 pm from June 16, 2020 through December 31, 2021. Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

MARCH 16		DD	FN	CA	Clerk	CM
ABSENCES:						
ITEM TYPE TIME TOPIC					STAFF	
STUDY SESSION						
60	Joint Council/Utility Board Session – Risk & Resiliency/EFP Plan Update and SCADA Project Update				Jason Kintner	
SPECIAL BUSINESS						
CONSENT CALENDAR						
--	AB 5823: Open Space Conservancy Trust Board 2020 Annual Report				Alaine Sommargren	
--	AB 5825: Correcting Resolution No. 1588 (Water Rate Typo)				LaJuan Tuttle Deb Estrada	
REGULAR BUSINESS						
30	AB 5821: 2021 Chamber of Commerce Partnership Agreement				Sarah Bluvas	
60	AB 5827: Code of Ethics Discussion				Jessi Bon/Bio Park	
60	AB 5824: Emergency Medical Transport Fee (Resolution No. 1596)				Matt Mornick/Jeff Clark	
EXECUTIVE SESSION						
	If needed					

APRIL 6		DD	FN	CA	Clerk	CM
LEGAL NOTICE: 3/3 MIR						
ABSENCES:						
ITEM TYPE TIME TOPIC					STAFF	
STUDY SESSION						
60	AB xxxx: Town Center Commercial Feasibility Presentation				Jeff Thomas/Sarah Bluvas	
SPECIAL BUSINESS						
CONSENT CALENDAR						
	AB xxxx: Sexual Assault Awareness Month Proclamation No. 264				Deb Estrada	
--	AB xxxx: Hopelink Day Proclamation No. 263				Deb Estrada	
--	AB xxxx: 2020 Budget Carryover Requests				Matt Mornick	
--	AB xxxx: King County Sewer North Mercer Enatai Interceptor Interagency Agreement				Jason Kintner	
--	AB xxxx: Bid Award – 2021 Water System Improvements Project				Rona Lin	
REGULAR BUSINESS						
15	AB xxxx: Public Hearing on Ordinance No. 21C-03 Commerce on Public Property				Sarah Bluvas	

Item 8.

15	AB xxxx: Comprehensive Plan Amendment CPA21-001 Land Use Map (Ord. No. 21C-XX; First Reading)	Jeff Thomas/Alison Van Gorp
60	AB xxxx: Amending Chapter 2.60 of the MICC to revise the Code of Ethics for Officials (ORD No. 21C-xx; First Reading) (tentative)	Jessi Bon/Bio Park
EXECUTIVE SESSION		

APRIL 20		DD	FN	CA	Clerk	CM
ABSENCES:						
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
60	AB xxxx: Joint Meeting with P&R Commission/Recreation Restart Plan			Jason Kintner/Jessi Bon		
SPECIAL BUSINESS						
CONSENT CALENDAR						
REGULAR BUSINESS						
60	AB xxxx: Financial Report: 2020 Year-End			Matt Mornick		
30	AB xxxx: Follow-Up on Town Center Commercial Feasibility Discussion			Jeff Thomas/Sarah Bluvas		
15	AB xxxx: Development Code Amendment ZTR21-001 Comprehensive Plan Implementation (Ord. No. 21C-XX; First Reading)			Jeff Thomas/Alison Van Gorp		
15	AB xxxx: Development Code Amendment ZTR21-002 CUP Applicability (Ord. No. 21C-XX First Reading)			Jeff Thomas/Alison Van Gorp		
60	AB xxxx: Amending Chapter 2.60 of the MICC to revise the Code of Ethics for Officials (ORD No. 21C-xx; Second Reading and adoption) (tentative)			Jessi Bon/Bio Park		
EXECUTIVE SESSION						
If needed						

APRIL 27 PLANNING SESSION 5 TO 9 PM		DD	FN	CA	Clerk	CM
ABSENCES:						
Legal Notice:						
ITEM TYPE TIME TOPIC				STAFF		
	YFS Levy Discussion (tentative)					
	Financial Policies Kick-Off Discussion (tentative)					
	City Council Rules of Procedure (tentative)					