



CITY OF MERCER ISLAND

CITY COUNCIL REGULAR HYBRID MEETING

Tuesday, March 5, 2024, at 5:00 PM

MERCER ISLAND CITY COUNCIL:

Mayor Salim Nice, Deputy Mayor David Rosenbaum,
Councilmembers: Lisa Anderl, Jake Jacobson,
Craig Reynolds, Wendy Weiker, and Ted Weinberg

LOCATION & CONTACT:

MICEC – Slater Room Council Chambers and via Zoom
8236 SE 24th Street | Mercer Island, WA 98040
206.275.7793 | www.mercerisland.gov

We strive to create an inclusive and accessible experience. Those requiring accommodation for meetings should notify the City Clerk's Office 3 days prior to the meeting at 206.275.7793 or by emailing cityclerk@mercerisland.gov.

The hybrid meeting will be live streamed on the City Council's [YouTube Channel](#)

Registering to Speak for Appearances: Individuals wishing to speak live during Appearances (public comment period) must register with the City Clerk at **206.275.7793** or cityclerk@mercerisland.gov before 4 PM on the day of the Council meeting.

Please reference "Appearances" on your correspondence and state if you would like to speak either in person at the Mercer Island Community & Event Center – Slater Room Council Chambers or remotely using Zoom. If providing your comments using Zoom, staff will be prepared to permit temporary video access when you enter the live Council meeting. Please remember to activate the video option on your phone or computer, ensure your room is well lit, and kindly ensure that your background is appropriate for all audience ages. Screen sharing will not be permitted, but documents may be emailed to council@mercerisland.gov.

Each speaker will be allowed three (3) minutes to speak. A timer will be visible to online to speakers, City Council, and meeting participants. Please be advised that there is a time delay between the Zoom broadcast and YouTube broadcast.

Join by Telephone at 5:00 PM (Appearances will start sometime after 5:00 PM): To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **864 7332 8862** and Password **730224** if prompted.

Join by Internet at 5:00 PM (Appearances will start sometime after 5:00 PM): To watch the meeting over the internet via your computer, follow these steps:

- 1) Click this [link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **864 7332 8862**; Enter Password **730224**
- 4) The City Clerk will call on you by name or refer to your email address when it is your turn to speak. Please confirm that your audio works prior to participating.

Join in person at Mercer Island Community & Event Center – Slater Room Council Chambers at 5:00 PM (Appearances will start sometime after 5:00 PM): 8236 SE 24th Street, Mercer Island, WA 98040

Submitting Written Comments: Email written comments to the City Council at council@mercerisland.gov.

MEETING AGENDA

CALL TO ORDER & ROLL CALL, 5:00 PM

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

CITY MANAGER REPORT

APPEARANCES

(This is the opportunity for anyone to speak to the City Council on any item, except items before the City Council requiring a public hearing, any quasi-judicial matters, or campaign-related matters)

CONSENT AGENDA

1. AB 6423: February 23, 2024 Payroll Certification

Recommended Action: Approve the February 23, 2024 Payroll Certification in the amount of \$828,468.66 and authorize the Mayor to sign the certification on behalf of the entire City Council.

2. Certification of Claims:

A. Check Register | 218778-218857 | 2/16/24 | \$1,765,176.36

B. Check Register | 218858-218910 | 2/23/24 | \$1,352,944.78

Recommended Action: Certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

3. City Council Regular Hybrid Meeting Minutes of February 20, 2024

Recommended Action: Approve the City Council Regular Hybrid Meeting Minutes of February 20, 2024

4. AB 6424: Open Space Conservancy Trust Annual Report

Recommended Action: Accept the 2023 Open Space Conservancy Trust Annual Report and the 2024 Work Plan.

5. AB6425: Telecommunications Lease Renewal with Crown Castle

Recommended Action: Authorize the City Manager to execute the renewal telecommunications lease with Crown Castle substantially in the form attached as Exhibit 1 to this Agenda Bill.

REGULAR BUSINESS

6. AB 6426: Park Area Naming Policy

Recommended Action: Approve the Park Area Naming Policy substantially in the form attached as Exhibit 1.

7. AB 6427: Recreation Sponsorship Policy

Recommended Action: Approve the Recreation Sponsorship Policy substantially in the form attached as Exhibit 1 to this Agenda Bill.

8. AB 6422: Advanced Metering Infrastructure (AMI) Data Collector System

Recommended Action: Receive report. Provide feedback to staff.

OTHER BUSINESS

9. Planning Schedule

10. Councilmember Absences & Reports

EXECUTIVE SESSION - Approximately 75 Minutes

11. Real Estate Acquisition

Executive Session to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price pursuant to RCW 42.30.110(1)(b); and

Collective Bargaining

Executive Session for planning or adopting the strategy or position to be taken by the City Council during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or

reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b).

Complaints or Charges Against a Public Officer or Employee

To receive and evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge pursuant to RCW 42.30.110(1)(f)

ADJOURNMENT

City Manager's Report

Tuesday, March 5, 2024





Council Board and Commission Updates



Hybrid Meetings

- Upcoming Hybrid City Council Meeting
 - Tuesday, March 19 at 5:00 PM
- Hybrid Boards and Commissions Meetings (All Meetings on Zoom)
 - Parks & Recreation Commission – March 7 at 5:00 PM
- Visit www.mercerisland.gov/meetings for more information.



City Updates



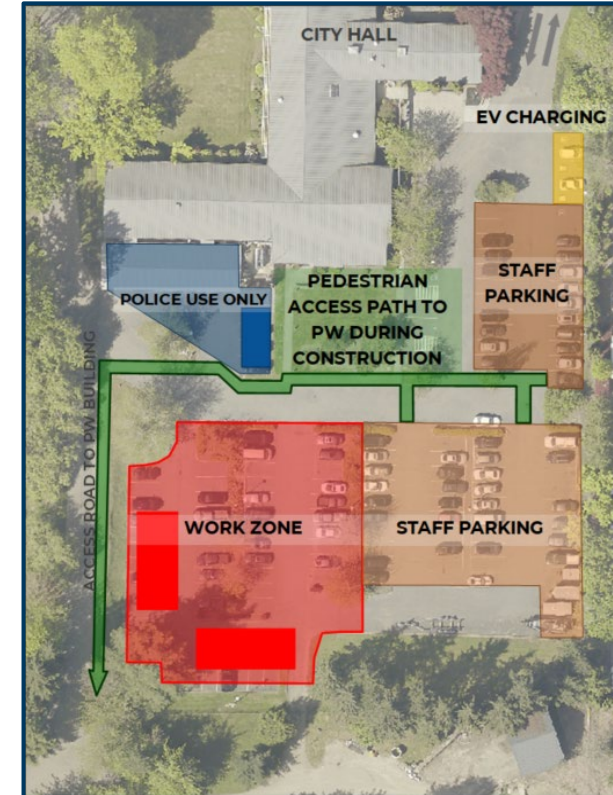
PD Modular Buildings

- They are finally here!
- After weather delays in Montana and Snoqualmie Pass, all four building modules were delivered to City Hall on Monday. The set crew will be on site for the remainder of the week to set the foundations, connect the modules, and install exterior weatherproofing over the connection points.
- They will be offloading, assembling, and connecting the modular buildings to the foundation assembly over the next week.



PD Modular Buildings

- This map shows the expected layout of the City Hall parking area where the buildings are being installed.
- The two buildings delivered yesterday are 24' x 60' each. We are processing contracts for a third building as well, expected to be 48' x 60'.
- These spaces will become dedicated areas for Police to process evidence, store property, and provide secure locker/changing room areas for officers.



Sewer Basin 40 Project Update

- Teams have completed installation of nearly 12,000 feet of cured-in-place-pipe (CIPP) into existing sewer mains. This work will prevent groundwater seepage and stormwater runoff inflow into our sewer network.
- This photo shows Insta-Pipe's specially outfitted CCTV van. From here, the contractor deploys a camera-equipped crawler and can perform video surveillance of up to 600 feet of pipe, pre- and post-lining.
- The video inspection allows the City to inspect the quality of the work and it will be also uploaded and stored on the City's internal GIS system for future reference.
- This project began in September 2023 and we anticipate completion around the beginning of April.



Island Crest Park Athletic Fields Turf Replacement

- FieldTurf planned to be on-site 12pm-8:30pm today, but snow covered the field last night, and it is still too wet to finish gluing.
- The Parks Operations team is clearing the snow and drying out the field today. Tonight, we will tarp key areas that still need to be glued, including the third base line and the logos.
- FieldTurf will be back Wednesday and Thursday to finish the project, as weather allows.
- City staff are updating the School District, baseball teams, and Booster Club daily and continue to provide other field space for baseball practice.
- Questions can be sent to Sarah Bluvas, CIP Project Manager, at sarah.bluvas@mercerisland.gov.


Item 1.



Business & Occupation Tax Work

Item 1.

- Every year, Utility Billing processes business and occupation taxes from companies doing business on Mercer Island.
- Although the returns are due April 15, businesses typically send in payments beforehand.
- This is a large undertaking. To date, the Utility Billing division:
 - Processed 4,000 B&O tax payments,
 - Completed over 500 tax return corrections,
 - Responded to over 170 inquiries.
- Many thanks to Utility Billing and the fantastic Customer Service Team for their exemplary support.



**CITY OF MERCER ISLAND
FINANCE DEPARTMENT**
9611 SE 36th Street
Mercer Island, WA 98040
206-275-7783

ANNUAL BUSINESS AND OCCUPATION TAX

Year End	Date Due	Account #	IN Ret mu Per
Gross Revenue (Mercer Island Only)			
Less \$150,000 Annual Exemption		<\$150,000.00>	



I-90 Lane Closure

- WSDOT will close eastbound I-90 on the Seattle side **Friday, March 15 at 11pm and reopen Sunday, March 17 at 6am.**
- WSDOT needs temperatures to remain above 40 degrees with no precipitation to complete this weather-dependent restriping work. This scheduled restriping work will temporarily reopen the fourth lane.
- No traffic will be rerouted onto Mercer Island. MI drivers will have access to eastbound I-90 via the East Mercer Way on-ramp. Westbound I-90 and related on/off-ramps will operate as usual.
- Emergency work on I-90 has caused delays and we know it's been frustrating for drivers. Thank you to our community for your patience while WSDOT completes their work.

Item 1.



Upcoming Events



Fun Things Coming to MICEC

- **Public Artist Reception March 7** – The MICEC Gallery in partnership with MIVAL presents “Through the Lens – the vision of two local photographers, Duke Coonrad & Doug Early”. The exhibit runs Monday March 4 through Saturday April 27. Join your community at the Public Artist Reception on Thursday March 7, 5pm-7pm.
- **Community Coffee Celebrates SPRING! March 19** – Join your community on Tuesday March 19 from 9:30am – 11:30am to welcome in the new season! We’ll have coffee, tea, juice, yummy treats, and sunshine (hopefully)!

**Mercer Island Community & Event Center
Gallery Presents**

Through the Lens
the vision of two local photographers
Duke Coonrad & Doug Early

**PUBLIC
ARTIST RECEPTION**
Thursday, March 7th
5pm-7pm

Exhibition
March 3rd - April 27th



 **MIVAL**
MERCER ISLAND VISUAL ARTS LEAGUE

Mercer Island Community & Event Center | 8236 SE 24th St



Some Good News



Senior Resource Fair Success!

- The Recreation Team and YFS welcomed approximately 400 visitors to the MICEC on Saturday, March 2nd for the Senior Resource Fair!
- The fair showcased over 40 businesses and vendors:
 - Parks and Recreation Offerings
 - Youth and Family Service Support
 - Police/Emergency Management Support
 - Volunteer Opportunities
 - Local Providers & Resources
- Special thank you to our sponsors Aegis Living, Belle Harbour, and Aljoia!



Thank you!





BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6423
March 5, 2024
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 6423: February 23, 2024 Payroll Certification	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Approve the February 23, 2024 Payroll Certification in the amount of \$828,468.66.	

DEPARTMENT:	Administrative Services
STAFF:	Ali Spietz, Chief of Administration Nicole Vannatter, Human Resources Manager
COUNCIL LIAISON:	n/a
EXHIBITS:	1. February 23, 2024 Payroll Certification 2. FTE/LTE Counts
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

This agenda bill is to approve the payroll certification for the City of Mercer Island for the period from February 3, 2024 through February 16, 2024 in the amount of \$828,468.66 (see Exhibit 1).

BACKGROUND

[RCW 42.24.080](#) requires that all claims presented against the City by performing labor must be certified by the appropriate official to ensure that the labor was performed as described, and that the claims are just, due, and unpaid obligations against the City, before payment can be made. [RCW 42.24.180](#) allows the payment of claims to occur prior to City Council approval to expedite processing of the payment of claims, provided, however, that review and approval of the claims' documentation occurs at the next regularly scheduled public meeting. The Payroll Certification details the total payment to employees for labor performed and benefits payments made for each payroll. The City is on a bi-weekly payroll schedule with payments every other Friday.

ISSUE/DISCUSSION

Each payroll varies depending on several factors (i.e., number of employees, pay changes, leave cash outs, overtime, etc.). In addition to regular pay for employees, this payroll has variants that are outlined below.

Additional payments:

Description	Amount
Leave cash outs for current employees	\$4,603.52
Leave cash outs for terminated employees	\$0.00
Service and recognition awards	\$3,050.00
Overtime earnings (see chart for overtime hours by department).	\$17,263.71
Total	\$24,917.23

Overtime hours by department:

Department	Hours
Administrative Services	
City Attorney's Office	
City Manager's Office	
Community Planning & Development	2.00
Finance	
Municipal Court	
Police	66.25
Public Works	146.00
Thrift Shop	2.00
Youth & Family Services	
Total Overtime Hours	216.25

NEXT STEPS

FTE/LTE COUNTS

The table in Exhibit 2 shows the budgeted versus actual counts for Full Time Equivalents (FTEs) and Limited Term Equivalents (LTEs) for the current payroll. Casual labor employees (temporary and seasonal) are not included in the counts.

Casual Labor

In addition to FTE and LTE employees, the City utilizes casual labor to address workload needs that exceed the capacity or expertise of the City's regular staff and that are time limited or seasonal. Casual labor is used primarily to address seasonal workload needs and short-term workload issues created by special projects or position vacancies. Compared to an LTE position, a casual labor position has limited benefits and is filled for a shorter period of time (1-3 months, 6 months, or 9 months). The departments/divisions that utilize casual labor the most are Parks Maintenance, Recreation, Public Works, and the Thrift Store.

RECOMMENDED ACTION

Approve the February 23, 2024 Payroll Certification in the amount of \$828,468.66 and authorize the Mayor to sign the certification on behalf of the entire City Council.

CITY OF MERCER ISLAND PAYROLL CERTIFICATION

Item 2.

PAYROLL PERIOD ENDING **02.16.2024**
PAYROLL DATED **02.23.2024**

Net Cash	\$	556,121.74
Net Voids/Manuals	\$	-
Net Total	\$	556,121.74

Federal Tax Deposit	\$	89,426.25
Social Security and Medicare Taxes	\$	62,147.16
State Tax (California)	\$	28.94
Family/Medical Leave Tax (California)	\$	3.91
Public Employees' Retirement System (PERS Plan 2)	\$	33,251.82
Public Employees' Retirement System (PERS Plan 3)	\$	8,086.17
Public Employees' Retirement System (PERSJM)	\$	622.45
Public Safety Employees' Retirement System (PSERS)	\$	256.76
Law Enforcement Officers' & Fire Fighters' Retirement System (LEOFF Plan2)	\$	14,617.83
Regence & LEOFF Trust Medical Insurance Deductions	\$	12,918.89
Domestic Partner Medical Insurance Deductions	\$	1,840.77
Kaiser Medical Insurance Deductions	\$	816.07
Health Care - Flexible Spending Account Contributions	\$	1,722.65
Dependent Care - Flexible Spending Account Contributions	\$	1,057.70
ICMA Roth IRA Contributions	\$	397.77
ICMA 457 Deferred Compensation Contributions	\$	34,817.92
ICMA 401K Deferred Compensation Contributions	\$	-
Garnishments (Chapter 13)	\$	572.00
Child Support Wage Garnishment	\$	706.03
Mercer Island Employee Association Dues	\$	237.50
AFSCME Union Dues	\$	3,069.60
Police Union Dues	\$	2,243.76
Standard - Supplemental Life Insurance	\$	378.70
Unum - Long Term Care Insurance	\$	365.40
AFLAC - Supplemental Insurance Plans	\$	238.52
Transportation - Flexible Spending Account Contributions	\$	-
Miscellaneous	\$	-
Washington Long Term Care	\$	2,522.35
Tax & Benefit Obligations Total	\$	272,346.92

TOTAL GROSS PAYROLL	\$	828,468.66
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I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

FTE AND LTE COUNTS AS OF 2/16/2024

Full Time Equivalents (FTEs)	2024 Budgeted	2024 Actual
Administrative Services	15.00	14.00
City Attorney's Office	2.00	2.00
City Manager's Office	3.00	3.00
Community Planning & Development	18.00	17.00
Finance	9.00	7.50
Municipal Court	3.10	3.10
Police	37.50	35.50
Public Works	64.80	62.80
Recreation	10.25	10.25
Youth & Family Services	11.43	11.43
Thrift Shop	2.00	2.00
Total FTEs	176.08	168.58
Limited Term Equivalents (LTEs)	2024 Budgeted	2024 Actual
City Manager's Office ¹	1.00	3.00
Community Planning & Development ²	1.00	1.00
Finance	1.00	1.50
Public Works ³	4.00	5.75
Youth & Family Services	3.03	3.01
Thrift Shop	7.50	7.90
Total LTEs	17.53	22.16
Total FTEs & LTEs	193.61	190.74

FTE Vacancies:

1.0 CIP Project Manager
 1.0 Development Engineer
 1.0 Financial Analyst
 1.0 HR Analyst
 1.0 Planner
 2.0 Police Officer
 0.5 Utility Billing Admin Assistant

Footnotes:

- ¹ 5/23/2023: Extend 1.0 LTE Management Analyst [AB 6255](#)
² 5/23/2023: New 1.0 LTE Assistant Planner [AB 6255](#)
³ 5/23/2023: New 1.0 LTE Support Services Foreman [AB 6255](#)

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

Report	Warrants	Date	Amount
Check Register	218778-218857	2/16/24	\$1,765,176.36
			\$1,765,176.36

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: 402000 - Water Fund-Admin Key				
P0120220	00218812	H D FOWLER	INVENTORY PURCHASES	1,592.11
P0120622	00218846	SUPPLY SOURCE INC,THE	INVENTORY PURCHASES	1,478.47
P0120636	00218811	GRAINGER	INVENTORY PURCHASES	723.72
P0120623	00218816	HOME DEPOT CREDIT SERVICE	INVENTORY PURCHASES	587.89
P0120625	00218791	CAPITAL ONE TRADE CREDIT	INVENTORY PURCHASES	236.57
P0120623	00218816	HOME DEPOT CREDIT SERVICE	CREDIT- RETURNED PARTS	-46.09
Org Key: CA1100 - Administration (CA)				
	00218857	US BANK CORP PAYMENT SYS	WSBA	465.00
	00218857	US BANK CORP PAYMENT SYS	ST SUBSCRIPTIONS	19.96
	00218857	US BANK CORP PAYMENT SYS	WF4WASBASSOC*SERVICE FEE	11.63
Org Key: CA1200 - Prosecution & Criminal Mngmnt				
P0120646	00218828	Kiviat, Aaron	Invoice #1641 Professional Ser	10,800.00
Org Key: CM1100 - Administration (CM)				
	00218857	US BANK CORP PAYMENT SYS	DD DOORDASH MECONISIT	177.92
Org Key: CM1200 - City Clerk				
	00218857	US BANK CORP PAYMENT SYS	IIMC	735.00
	00218857	US BANK CORP PAYMENT SYS	ALASKA AIR 0272357849352	417.84
	00218857	US BANK CORP PAYMENT SYS	IIMC	50.00
	00218857	US BANK CORP PAYMENT SYS	ALLIANZ TRAVEL INS	30.58
	00218857	US BANK CORP PAYMENT SYS	ALASKA AIR	18.98
Org Key: CM1400 - Communications				
	00218857	US BANK CORP PAYMENT SYS	PRSA MEMBERSHIPS	899.00
	00218857	US BANK CORP PAYMENT SYS	ST SUBSCRIPTIONS	15.96
	00218857	US BANK CORP PAYMENT SYS	SOUND PUBLISHING	5.95
Org Key: CO6100 - City Council				
	00218857	US BANK CORP PAYMENT SYS	ASSOCIATION OF WASHINGTON	200.00
	00218857	US BANK CORP PAYMENT SYS	TST* EVERGREENS - WA-011	176.16
	00218857	US BANK CORP PAYMENT SYS	ASSOCIATION OF WASHINGTON	125.00
	00218857	US BANK CORP PAYMENT SYS	FEDEX789170053533	110.35
	00218857	US BANK CORP PAYMENT SYS	QFC #5839	28.66
Org Key: CR1100 - Human Resources				
P0120634	00218789	Bendiksen & Ball Polygraph	Pre Employment Polygraph - 8	2,400.00
P0120565	00218799	CINTAS	FIRST AID SUPPLIES	1,531.34
P0120641	00218841	PUBLIC SAFETY TESTING INC	Police Candidates Jan 2024 INV	242.00
	00218857	US BANK CORP PAYMENT SYS	LABORLAWCENTER, LLC	237.98
P0120653	00218833	OCCUPATIONAL HEALTH CTRS OF WA	DOT PHYSICAL INV 82100873	130.00
	00218857	US BANK CORP PAYMENT SYS	OFFICE DEPOT #2230	29.59
Org Key: CT1100 - Municipal Court				
P0120467	00218820	INTERCOM LANGUAGE SERVICES INC	Intercom -invoice #24-018	506.95
P0120490	00218847	TAB PRODUCTS CO LLC	Tab-order #US00036150 -file su	491.92
P0120637	00218850	TSE, BIANCA	Judge Pro Tem 2/12/24 3hrs	150.00
Org Key: DS0000 - Development Services-Revenue				
	00218818	HSU PEI-KEN	REFUND: OVERPMT ON #2307-281	332.86

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00218829	LAKE RIDGE 6, LLC	REFUND: OVERPMT ON 2309-125	318.00
<i>Org Key: DS1100 - Administration (DS)</i>				
	00218857	US BANK CORP PAYMENT SYS	IIMC	675.00
	00218857	US BANK CORP PAYMENT SYS	WSAPT	50.00
	00218857	US BANK CORP PAYMENT SYS	WSAPT	50.00
	00218857	US BANK CORP PAYMENT SYS	WSAPT	50.00
<i>Org Key: DS1300 - Land Use Planning Svc</i>				
	00218857	US BANK CORP PAYMENT SYS	ISA	212.01
P0120602	00218810	Galt, John	Prepare Annual 2023 Report	21.25
<i>Org Key: FN1100 - Administration (FN)</i>				
	00218857	US BANK CORP PAYMENT SYS	HCD, LLC	561.05
	00218857	US BANK CORP PAYMENT SYS	TRACK1099.COM	381.31
P0120663	00218840	PSFOA	2024 Membership Application	75.00
	00218857	US BANK CORP PAYMENT SYS	AMZN MKTP US*RT37B6DX1	63.30
	00218857	US BANK CORP PAYMENT SYS	PAYFLOW/PAYPAL	54.10
	00218857	US BANK CORP PAYMENT SYS	QFC #5839	51.94
	00218857	US BANK CORP PAYMENT SYS	AMAZON RETAIL* 999	38.52
	00218857	US BANK CORP PAYMENT SYS	AMZN MKTP US*R07PX1RQ0	37.47
	00218857	US BANK CORP PAYMENT SYS	METROPOLITAN MARKET	16.06
<i>Org Key: FR1100 - Administration (FR)</i>				
	00218857	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	3,337.83
	00218857	US BANK CORP PAYMENT SYS	CARDIO PARTNERS INC	2,150.26
	00218857	US BANK CORP PAYMENT SYS	WSDOT-GOODTOGO ONLINE	-50.00
<i>Org Key: FR2100 - Fire Operations</i>				
P0120649	00218808	EASTSIDE FIRE & RESCUE	Feb 2024 Contract Fees	656,228.83
<i>Org Key: GB0101 - HVAC Repairs</i>				
P0120647	00218782	ACCO Engineered Systems	Annex Classroom #1 HVAC Replac	14,278.34
P0120534	00218787	AUBURN MECHANICAL	Scope Detail: B2 Burner Contro	3,486.62
P0120616	00218787	AUBURN MECHANICAL	Scope Detail: CH-01 Pressure	2,839.70
P0120533	00218787	AUBURN MECHANICAL	Scope Detail: Heat Pump Repair	2,675.35
P0120617	00218787	AUBURN MECHANICAL	Scope Detail: GP-1A Crankcase	1,730.25
P0120618	00218787	AUBURN MECHANICAL	Scope Detail: CU-06 Defrost Se	1,104.39
P0120615	00218787	AUBURN MECHANICAL	Invoice # 40544 Scope: multipl	987.60
<i>Org Key: GGM001 - General Government-Misc</i>				
P0120652	00218790	BRINKS INC	1/1/24-1/31/24 ARMORED TRUCK	895.09
P0120664	00218825	KC TREASURY	531510-1234-03	18.41
P0120664	00218825	KC TREASURY	531510-1233-04	18.41
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0120643	00218826	KELLEY IMAGING SYSTEMS	Copier Service Fees Jan 2024	2,140.65
P0120642	00218856	Xerox Financial Services	Copier Lease Fees Feb 2024 INV	1,031.64
P0120643	00218826	KELLEY IMAGING SYSTEMS	Copier Moving Charges IN154959	990.90
P0120598	00218801	CONFIDENTIAL DATA DISPOSAL	Shredding service for 1/258/20	275.00
P0120597	00218801	CONFIDENTIAL DATA DISPOSAL	Shredding for 11/30/2023,	275.00
P0120597	00218801	CONFIDENTIAL DATA DISPOSAL	Shredding for 11/30/2023,	275.00
P0120597	00218801	CONFIDENTIAL DATA DISPOSAL	Shredding for 11/30/2023,	137.50

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0120598	00218801	CONFIDENTIAL DATA DISPOSAL	Shredding service for 1/258/20	70.00
<i>Org Key: GGM005 - General Govt-L1 Retiree Costs</i>				
	00218792	CARLSON, LARRY	REIMB: LEOFF RETIREE MEDICARE	646.50
P0120555	00218813	HAGSTROM, CRAIG	LEOFF 1 Retiree Medical Expens	598.09
P0120561	00218844	SCHOENTRUP, WILLIAM	LEOFF 1 Retiree Medical Expens	467.08
P0120573	00218849	THOMPSON, JAMES	LEOFF I Retiree Medical Expens	5,500.00
<i>Org Key: GT0106 - Enterprise Resource Planning S</i>				
P0116068	00218851	TYLER TECHNOLOGIES INC	License Fees Tyler Munis Finan	2,400.00
<i>Org Key: GT0108 - Technology Equipment Replaceme</i>				
P0120391	00218806	DELL MARKETING L.P.	Police MDC 1st pass replacemen	49,108.99
P0120433	00218806	DELL MARKETING L.P.	2024 Desktop Replacements 1st	8,239.34
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0120569	00218795	Catalis PWE	QAlert Subscription INV3083099	15,264.00
P0120651	00218796	CDW GOVERNMENT INC	2024 Meraki Annual Renewal and	10,165.44
P0120665	00218827	KING COUNTY FINANCE	I-NET MONTHLY SERVICES FROM	1,492.00
	00218857	US BANK CORP PAYMENT SYS	CAMPBELL SCIENTIFIC INC	1,431.30
	00218857	US BANK CORP PAYMENT SYS	DIGICERT	1,008.52
	00218857	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	648.99
	00218857	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	589.46
	00218857	US BANK CORP PAYMENT SYS	SITEGROUND HOSTING	512.79
	00218857	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	191.28
	00218857	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	140.20
	00218857	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	96.05
	00218857	US BANK CORP PAYMENT SYS	MICROSOFT#G036936791	87.84
	00218857	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	70.10
	00218857	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	66.94
	00218857	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	66.58
	00218857	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	66.58
	00218857	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	63.76
	00218857	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	63.74
	00218857	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	63.74
	00218857	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	59.74
	00218857	US BANK CORP PAYMENT SYS	FS *TECHSMITH	51.03
	00218857	US BANK CORP PAYMENT SYS	CAMPBELL SCIENTIFIC INC	45.50
	00218857	US BANK CORP PAYMENT SYS	AMAZON WEB SERVICES	27.00
	00218857	US BANK CORP PAYMENT SYS	AMAZON WEB SERVICES	13.21
	00218857	US BANK CORP PAYMENT SYS	AMAZON WEB SERVICES	13.21
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0117843	00218839	PLANTSCAPES INC	ROW Landscaping Vegetation Tri	4,929.19
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	3,085.07
P0120608	00218823	KC FINANCE	INVOICE # 131229 RSD SIGNAL	1,988.89
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	1,712.23
	00218857	US BANK CORP PAYMENT SYS	RAINMASTER	1,419.20
P0120607	00218823	KC FINANCE	PROJECT # 1135615 SGNL 40 AND	1,239.30
	00218857	US BANK CORP PAYMENT SYS	WSU PESTICIDE ED	840.00
	00218857	US BANK CORP PAYMENT SYS	PACIFIC NW ISA	735.33
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	689.07

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0120605	00218778	A R BROWN BACKFLOW TESTING	BACKFLOW TEST SMALL	660.00
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	545.26
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	439.86
	00218857	US BANK CORP PAYMENT SYS	WASHINGTON RECREATION AND	363.00
P0120590	00218816	HOME DEPOT CREDIT SERVICE	SANDER 18V & CHARGER	263.07
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	238.90
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	229.22
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	164.15
P0120567	00218811	GRAINGER	RAMPS FOR VEHICLE COOLING STA	123.82
P0120567	00218811	GRAINGER	RAMPS FOR VEHICLE COOLING STA	123.82
P0120606	00218855	WSDOT	DEC 2023 I90MP5	86.14
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	78.76
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	74.76
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	73.91
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	66.72
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	51.76
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	47.08
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	42.38
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	35.81
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	11.72
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	11.71
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	10.88

Org Key: MT2300 - Planter Bed Maintenance

00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	13.29
00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	1.71

Org Key: MT3000 - Water Service Upsizes and New

P0120627	00218812	H D FOWLER	TAPPING DRILLS & HOLESAWS	3,528.15
P0113804	00218781	AA ASPHALTING INC	2022 retainage	111.70
P0113804	00218781	AA ASPHALTING INC	2022 retainage	100.85
P0113804	00218781	AA ASPHALTING INC	2022 retainage	92.80
P0113804	00218781	AA ASPHALTING INC	2022 retainage	90.20
P0113804	00218781	AA ASPHALTING INC	2022 retainage	83.30
P0113804	00218781	AA ASPHALTING INC	2022 retainage	63.00
P0113804	00218781	AA ASPHALTING INC	2022 retainage	56.50
P0113804	00218781	AA ASPHALTING INC	2022 retainage	51.00
P0117580	00218781	AA ASPHALTING INC	RIGHT OF WAY ASPHALT & CONCRET	48.45
P0113804	00218781	AA ASPHALTING INC	2022 retainage	45.98
P0113804	00218781	AA ASPHALTING INC	2022 retainage	44.10
P0113804	00218781	AA ASPHALTING INC	2022 retainage	40.10
P0113804	00218781	AA ASPHALTING INC	2022 retainage	37.64
P0113804	00218781	AA ASPHALTING INC	2022 retainage	36.00
P0113804	00218781	AA ASPHALTING INC	2022 retainage	27.35
P0113804	00218781	AA ASPHALTING INC	2022 retainage	27.00
P0113804	00218781	AA ASPHALTING INC	2022 retainage	21.50
P0113804	00218781	AA ASPHALTING INC	2022 retainage	12.15
P0113804	00218781	AA ASPHALTING INC	2022 retainage	10.39

Org Key: MT3100 - Water Distribution

00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	4,341.31
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PO #	Check #	Vendor:	Transaction Description	Check Amount
P0120553	00218797	CEDAR GROVE COMPOSTING INC	3-WAY TOPSOIL (10 YDS)	502.34
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	195.19
P0120567	00218811	GRAINGER	RAMPS FOR VEHICLE COOLING STA	132.64
P0120567	00218811	GRAINGER	RAMPS FOR VEHICLE COOLING STA	132.64
P0113804	00218781	AA ASPHALTING INC	2022 retainage	110.80
P0113804	00218781	AA ASPHALTING INC	2022 retainage	108.50
P0113804	00218781	AA ASPHALTING INC	2022 retainage	102.61
P0113804	00218781	AA ASPHALTING INC	2022 retainage	96.45
<i>Org Key: MT3150 - Water Quality Event</i>				
P0113804	00218781	AA ASPHALTING INC	2022 retainage	114.00
P0113804	00218781	AA ASPHALTING INC	2022 retainage	91.30
P0113804	00218781	AA ASPHALTING INC	2022 retainage	75.50
P0113804	00218781	AA ASPHALTING INC	2022 retainage	71.90
P0113804	00218781	AA ASPHALTING INC	2022 retainage	63.00
P0113804	00218781	AA ASPHALTING INC	2022 retainage	61.60
P0113804	00218781	AA ASPHALTING INC	2022 retainage	61.50
P0113804	00218781	AA ASPHALTING INC	2022 retainage	58.39
P0113804	00218781	AA ASPHALTING INC	2022 retainage	50.60
P0113804	00218781	AA ASPHALTING INC	2022 retainage	39.90
P0113804	00218781	AA ASPHALTING INC	2022 retainage	35.50
P0113804	00218781	AA ASPHALTING INC	2022 retainage	26.81
<i>Org Key: MT3200 - Water Pumps</i>				
	00218857	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	59.74
	00218857	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	59.74
	00218857	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	59.74
<i>Org Key: MT3300 - Water Associated Costs</i>				
P0117844	00218834	Olson Brother's Pro-Vac LLC	STORMWATER VACTOR, JETTING, CC	5,312.33
<i>Org Key: MT3400 - Sewer Collection</i>				
P0120567	00218811	GRAINGER	RAMPS FOR VEHICLE COOLING STA	123.82
P0120567	00218811	GRAINGER	RAMPS FOR VEHICLE COOLING STA	123.82
P0113804	00218781	AA ASPHALTING INC	2022 retainage	44.50
P0113804	00218781	AA ASPHALTING INC	2022 retainage	39.50
P0113804	00218781	AA ASPHALTING INC	2022 retainage	36.50
P0113804	00218781	AA ASPHALTING INC	2022 retainage	35.40
P0113804	00218781	AA ASPHALTING INC	2022 retainage	30.25
P0113804	00218781	AA ASPHALTING INC	2022 retainage	22.55
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00218857	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	2,417.00
P0120586	00218785	AT&T MOBILITY	PW AT&T DEC 5 2023	1,250.32
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	914.33
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	306.98
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	303.50
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	274.50
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	264.33
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	253.06
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	220.81
	00218857	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	212.40

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	200.68
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	200.45
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	192.44
	00218857	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	168.64
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	160.57
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	158.28
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	137.91
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	127.25
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	117.54
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	83.52
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	81.59
P0120601	00218848	TACOMA SCREW PRODUCTS INC	MISC. HARDWARE	45.33
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	34.15
P0120591	00218816	HOME DEPOT CREDIT SERVICE	WOOD PRESERVATIVE	31.85
P0120601	00218848	TACOMA SCREW PRODUCTS INC	MISC. HARDWARE	13.02
P0120601	00218848	TACOMA SCREW PRODUCTS INC	CREDIT-RETURNED PARTS	-27.47
Org Key: MT3600 - Sewer Associated Costs				
P0120621	00218843	RED WING BUSINESS	SAFETY BOOTS	332.21
Org Key: MT3800 - Storm Drainage				
	00218819	INSTA-PIPE INC	Basin 40 CIPP Sewer Lining Pro	16,537.50
P0117844	00218834	Olson Brother's Pro-Vac LLC	STORMWATER VACTOR, JETTING, CC	2,652.00
P0120567	00218811	GRAINGER	RAMPS FOR VEHICLE COOLING STA	132.66
P0120567	00218811	GRAINGER	RAMPS FOR VEHICLE COOLING STA	132.66
Org Key: MT4200 - Building Services				
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	3,536.72
P0120531	00218798	Chinook Building Env Services	Mercer Island Public Works Bld	2,535.05
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	2,261.03
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	2,092.26
P0120612	00218809	FIRE PROTECTION INC	INVOICE NO. 87013 WO 230038	2,021.42
P0120538	00218787	AUBURN MECHANICAL	Scope Detail: No heat on half	1,565.08
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	1,462.74
P0120532	00218798	Chinook Building Env Services	MI CITY HALL Leak investigatio	1,007.42
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	366.77
P0120624	00218816	HOME DEPOT CREDIT SERVICE	MISC. CLEANING SUPPLIES	279.78
P0120567	00218811	GRAINGER	RAMPS FOR VEHICLE COOLING STA	123.82
P0120567	00218811	GRAINGER	RAMPS FOR VEHICLE COOLING STA	123.82
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	101.02
	00218857	US BANK CORP PAYMENT SYS	EHARDWARE, LLC	93.05
P0120619	00218842	QUENCH USA INC	01/12/2024-06/30/2024	50.90
P0120624	00218816	HOME DEPOT CREDIT SERVICE	MISC. CLEANING SUPPLIES	54.92
	00218857	US BANK CORP PAYMENT SYS	CHUCK'S DONUTS	31.75
P0120619	00218842	QUENCH USA INC	01/12/2024-06/30/2024	24.60
Org Key: MT4270 - ARPA-Asbestos Response				
P0120540	00218786	ATCO	Dec 20, 2023- Jan 19,	3,742.30
P0120539	00218786	ATCO	Jan 20, 2024- Feb 19,	3,742.30
Org Key: MT4272 - ARPA-Police Iterim Site				
P0120658	00218784	ALLIED RESTORATION INC	WATER RESTORATION	6,288.33

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT4274 - ARPA-Municipal Court Site Leas</i>				
P0120592	00218816	HOME DEPOT CREDIT SERVICE	DRILL BITS & DOOR VIEWER	41.19
<i>Org Key: MT4300 - Fleet Services</i>				
P0120567	00218811	GRAINGER	RAMPS FOR VEHICLE COOLING STA	123.82
P0120567	00218811	GRAINGER	RAMPS FOR VEHICLE COOLING STA	123.82
	00218857	US BANK CORP PAYMENT SYS	Fuel for Vehicle #505, Mileage	68.62
	00218857	US BANK CORP PAYMENT SYS	WA DOL LIC & REG 59348	64.00
	00218857	US BANK CORP PAYMENT SYS	Fuel for vehicle #505, mileage	39.59
<i>Org Key: MT4420 - Transportation Planner Eng</i>				
P0120620	00218803	CORRECTIONAL INDUSTRIES ACCTG	JACKET WITH CITY LOGO	108.99
<i>Org Key: MT4501 - Water Administration</i>				
	00218857	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	59.16
<i>Org Key: MT4900 - Solid Waste & Sustainability</i>				
P0120610	00218800	CITY OF REDMOND	Community Climate Solutions-	6,362.50
P0120542	00218835	OLYMPIC ENVIRONMENTAL RES	Invoice #2024OER1 for Mercer I	6,094.10
<i>Org Key: MT6100 - Park Maintenance</i>				
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	717.01
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	304.69
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	235.18
P0120567	00218811	GRAINGER	RAMPS FOR VEHICLE COOLING STA	123.80
P0120567	00218811	GRAINGER	RAMPS FOR VEHICLE COOLING STA	123.80
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	80.63
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	26.34
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	16.71
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	15.32
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	10.89
<i>Org Key: MT6500 - Luther Burbank Park Maint</i>				
P0120611	00218807	DEPT OF NATURAL RESOURCES	LA WA CITY OF MERCER ISLAND	4,684.86
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	1,893.07
	00218857	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	140.20
	00218857	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	105.68
P0120619	00218842	QUENCH USA INC	01/12/2024-06/30/2024	24.60
<i>Org Key: MT6600 - Park Maint School Fields</i>				
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	866.54
<i>Org Key: MT6800 - Trails Maintenance</i>				
	00218857	US BANK CORP PAYMENT SYS	CHRISTIANSON'S NURSERY	140.09
<i>Org Key: MT6900 - Aubrey Davis Park Maint</i>				
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	272.80
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	104.10
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	59.78
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	23.03
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	21.32
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	4.56
<i>Org Key: PA0100 - Open Space Management</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00218857	US BANK CORP PAYMENT SYS	Snacks for volunteer events	184.90
	00218857	US BANK CORP PAYMENT SYS	WA ST DEPT AGRICULTURE	100.00
	00218857	US BANK CORP PAYMENT SYS	Snacks for volunteer events	57.98
	00218857	US BANK CORP PAYMENT SYS	WSU PESTICIDE	30.00
	00218857	US BANK CORP PAYMENT SYS	QFC #5806	28.42
	00218857	US BANK CORP PAYMENT SYS	WA AGR*SERVICE FEE	3.00
Org Key: PA0101 - Recurring Parks Minor Capital				
P0120138	00218783	ALL AROUND FENCE CO	DEANE'S CHILDRENS PARK FENCE	3,201.61
Org Key: PA0118 - Lincoln Landing Watercourse Re				
P0115386	00218817	HOUGH BECK & BAIRD	LINCOLN LANDING CONSTRUCTION	1,998.75
Org Key: PA0122 - Luther Burbank Dock Repair & R				
	00218854	WEST, PAUL	REIMB: MILEAGE LAKE WASHINGTON	26.33
Org Key: PA0129 - Pioneer Park/Engstrom OS Fores				
	00218857	US BANK CORP PAYMENT SYS	Snacks for volunteer events	0.00
	00218857	US BANK CORP PAYMENT SYS	Snacks for volunteer events	0.00
Org Key: PO0000 - Police-Revenue				
P0120599	00218852	WASHINGTON STATE PATROL	CPL background Checks - 12/1/2	267.25
P0120599	00218852	WASHINGTON STATE PATROL	CPL background Checks - 12/1/2	132.50
P0120600	00218852	WASHINGTON STATE PATROL	CPB Backgrounds - 02/01/2024	100.50
P0120599	00218852	WASHINGTON STATE PATROL	CPL background Checks - 12/1/2	87.25
P0120600	00218852	WASHINGTON STATE PATROL	CPB Backgrounds - 02/01/2024	66.25
Org Key: PO1100 - Administration (PO)				
	00218857	US BANK CORP PAYMENT SYS	FBINAA annual registration fee	120.00
P0120633	00218824	KC POLICE CHIEFS ASSOC	2024 Annual Dues - Invoice # 2	50.00
Org Key: PO1350 - Police Emergency Management				
	00218857	US BANK CORP PAYMENT SYS	QR.IO GENERATOR	35.00
Org Key: PO1900 - Jail/Home Monitoring				
P0120604	00218821	ISSAQUAH JAIL, CITY OF	Housing costs for January 2024	3,580.50
P0120603	00218821	ISSAQUAH JAIL, CITY OF	Housing costs for November of	3,410.00
P0120603	00218821	ISSAQUAH JAIL, CITY OF	Housing costs for November of	3,300.00
Org Key: PO2100 - Patrol Division				
	00218857	US BANK CORP PAYMENT SYS	AT&T BILL PAYMENT	5,204.18
P0120631	00218853	WESCOM	Calibration and maintenance of	1,211.10
	00218857	US BANK CORP PAYMENT SYS	Patrol uniform items	1,086.41
	00218857	US BANK CORP PAYMENT SYS	IN *LEPS-PSS PLLC	900.00
	00218857	US BANK CORP PAYMENT SYS	IN *BIO-MANAGEMENT NORTHW	302.78
	00218857	US BANK CORP PAYMENT SYS	Office supplies (charge banks/	187.51
P0120631	00218853	WESCOM	Calibration and maintenance of	159.65
	00218857	US BANK CORP PAYMENT SYS	Windshield and firearm cleanin	150.26
P0120429	00218805	DATEC INC.	Pocketjet7 Mount	146.44
	00218857	US BANK CORP PAYMENT SYS	CO SPOKANE W2E PLANT	119.17
P0120630	00218794	CASCADE ENGINEERING SERV INC	Calibration of Pro Laser III	85.00
	00218857	US BANK CORP PAYMENT SYS	CHEVRON 0356816	75.43
	00218857	US BANK CORP PAYMENT SYS	SAFEWAY FUEL3006	62.88

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PO #	Check #	Vendor:	Transaction Description	Check Amount
	00218857	US BANK CORP PAYMENT SYS	Windshield and firearm cleanin	13.94
	00218857	US BANK CORP PAYMENT SYS	USPS PO 5453060253	12.85
<i>Org Key: PO2200 - Marine Patrol</i>				
	00218857	US BANK CORP PAYMENT SYS	Disposal of derelict vessel.	172.26
	00218857	US BANK CORP PAYMENT SYS	Marine Patrol Truck Fuel	82.08
<i>Org Key: PO4300 - Police Training</i>				
	00218857	US BANK CORP PAYMENT SYS	Managing Police Discipline Tra	1,184.90
	00218857	US BANK CORP PAYMENT SYS	PRSA MEMBERSHIPS	1,149.00
P0120629	00218804	CRIMINAL JUSTICE TRAINING COMM	** 2023 Training - Invoice #	600.00
	00218857	US BANK CORP PAYMENT SYS	Registration for NWLS	395.00
P0120629	00218804	CRIMINAL JUSTICE TRAINING COMM	** 2023 Training - Invoice #	300.00
P0120632	00218804	CRIMINAL JUSTICE TRAINING COMM	Training - Ofc Paz - Pre Super	300.00
	00218857	US BANK CORP PAYMENT SYS	HOMEFRONT	295.00
	00218857	US BANK CORP PAYMENT SYS	HOMEFRONT	295.00
	00218857	US BANK CORP PAYMENT SYS	SQ *NATIONAL TACTICAL OFF	239.00
	00218857	US BANK CORP PAYMENT SYS	IN *JOHNSON, ROBERTS, & A	157.50
	00218857	US BANK CORP PAYMENT SYS	PAGLIACCI MERCER ISLAND	156.00
	00218857	US BANK CORP PAYMENT SYS	GOURMET TERIYAKI	133.23
	00218857	US BANK CORP PAYMENT SYS	COSTCO WHSE #1029	100.59
	00218857	US BANK CORP PAYMENT SYS	Defensive tactic update video	29.42
<i>Org Key: PR1100 - Administration (PR)</i>				
	00218857	US BANK CORP PAYMENT SYS	STAPLES 00114389	1,403.80
	00218857	US BANK CORP PAYMENT SYS	Marketing	254.06
	00218857	US BANK CORP PAYMENT SYS	FEDEX OFFIC72500057257	206.98
	00218857	US BANK CORP PAYMENT SYS	Senior Fitness payment	100.00
	00218857	US BANK CORP PAYMENT SYS	Movie Night supplies	63.82
<i>Org Key: PR2100 - Recreation Programs</i>				
	00218857	US BANK CORP PAYMENT SYS	SCC ONLINE PARKING	10.00
<i>Org Key: PR2103 - Aquatics Programs</i>				
P0120609	00218823	KC FINANCE	Sample collection and lab anal	6,620.00
<i>Org Key: PR2104 - Special Events</i>				
P0120623	00218816	HOME DEPOT CREDIT SERVICE	25) TOUGH STORAGE TOTES	302.22
	00218857	US BANK CORP PAYMENT SYS	Movie Night supplies	46.95
<i>Org Key: PR4100 - Community Center</i>				
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	4,542.81
	00218857	US BANK CORP PAYMENT SYS	Seattle Wedding Show	2,500.00
	00218857	US BANK CORP PAYMENT SYS	THEKNOT/WEDDINGWIRE	696.80
P0120654	00218832	MORGAN SOUND INC	Replaced media rack part that	569.77
P0120614	00218787	AUBURN MECHANICAL	Service Location:Mercer Island	383.15
P0120655	00218832	MORGAN SOUND INC	microphone electronic repair p	229.46
	00218857	US BANK CORP PAYMENT SYS	SEATTLE WEDDING SHOW	200.00
	00218857	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	66.58
	00218857	US BANK CORP PAYMENT SYS	QDOBA 2390 CATERING	62.02
	00218857	US BANK CORP PAYMENT SYS	QFC #5839	49.93
P0120619	00218842	QUENCH USA INC	01/12/2024-06/30/2024	26.30
	00218857	US BANK CORP PAYMENT SYS	SCC ONLINE PARKING	24.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00218857	US BANK CORP PAYMENT SYS	SCC ONLINE PARKING	24.00
	00218857	US BANK CORP PAYMENT SYS	SCC ONLINE PARKING	20.00
	00218857	US BANK CORP PAYMENT SYS	QFC #5839	10.01
<i>Org Key: PR5400 - Gallery Program</i>				
	00218857	US BANK CORP PAYMENT SYS	TRADER JOE S #138	58.66
	00218857	US BANK CORP PAYMENT SYS	QFC #5839	17.56
<i>Org Key: PR5900 - Summer Celebration</i>				
	00218857	US BANK CORP PAYMENT SYS	Summer Celebration entertainme	883.80
<i>Org Key: PRAT40 - Ongoing Art Programs</i>				
	00218857	US BANK CORP PAYMENT SYS	Storage fees for public art pi	256.42
<i>Org Key: SU0108 - Comprehensive Pipeline R&R Pro</i>				
P0119149	00218819	INSTA-PIPE INC	Basin 40 CIPP Sewer Lining Pro	113,987.15
P0120635	00218815	HEIDELBERG MATERIALS	2" X 4" ROCK (32.8 TONS)	1,266.96
<i>Org Key: SW0127 - Stormwater Trunkline Assessmen</i>				
P0117844	00218834	Olson Brother's Pro-Vac LLC	STORMWATER VACTOR, JETTING, CC	47,233.32
P0117844	00218834	Olson Brother's Pro-Vac LLC	STORMWATER VACTOR, JETTING, CC	22,611.20
P0117844	00218834	Olson Brother's Pro-Vac LLC	STORMWATER VACTOR, JETTING, CC	16,454.00
P0117844	00218834	Olson Brother's Pro-Vac LLC	STORMWATER VACTOR, JETTING, CC	984.00
<i>Org Key: WU0100 - Emergency Water System Repairs</i>				
P0118703	00218802	CONFLUENCE ENGINEERING GRP LLC	Water System Reliability Actio	2,606.00
<i>Org Key: WU0101 - Booster Chlorination Station</i>				
P0108114	00218793	CAROLLO ENGINEERS INC	BOOSTER CHLORINATION SYSTEM	3,428.50
<i>Org Key: WU0102 - SCADA System Replacement-Water</i>				
P0110385	00218788	BAINBRIDGE ISLAND ELECTRIC	21-01 SCADA WATER EQUIP REPLAC	11,914.02
<i>Org Key: WU0109 - 60 Ave SE, btw SE 27 and SE 32</i>				
P0120626	00218812	H D FOWLER	1-1/2" METER SETTERS & AMR CAP	2,490.69
<i>Org Key: WU0115 - Water Model Updates/Fire Flow</i>				
P0120244	00218814	HDR ENGINEERING INC	2023-2024 Water Modeling & Fir	5,720.45
<i>Org Key: WU0119 - Reservoir Generator Replacemen</i>				
P0117841	00218830	McClure and Sons, Inc.	Reservoir Standby Generator	65,271.96
<i>Org Key: WU0130 - 2023 Water Sys Improvements</i>				
P0119570	00218822	KAR-VEL CONSTRUCTION INC	2023 Water System Improvements	461,615.99
<i>Org Key: YF1100 - YFS General Services</i>				
	00218857	US BANK CORP PAYMENT SYS	QFC #5839	2,000.00
	00218857	US BANK CORP PAYMENT SYS	QFC #5839	2,000.00
	00218857	US BANK CORP PAYMENT SYS	QFC #5839	2,000.00
	00218857	US BANK CORP PAYMENT SYS	QFC #5839	1,500.00
	00218857	US BANK CORP PAYMENT SYS	SIMPLEPRACTICE	1,100.58
	00218857	US BANK CORP PAYMENT SYS	QFC #5806	1,000.00
	00218857	US BANK CORP PAYMENT SYS	QFC #5839	88.47
	00218857	US BANK CORP PAYMENT SYS	AMZN MKTP US*R81V56TL0	87.33
	00218857	US BANK CORP PAYMENT SYS	AMAZON.COM*R88HT34Y2	84.86

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00218857	US BANK CORP PAYMENT SYS	AMZN MKTP US*RT6L88TY2	49.69
	00218857	US BANK CORP PAYMENT SYS	QFC #5839	23.47
	00218857	US BANK CORP PAYMENT SYS	PATREON* MEMBERSHIP	5.35
<i>Org Key: YF1200 - Thrift Shop</i>				
	00218857	US BANK CORP PAYMENT SYS	EIG*CONSTANTCONTACT.COM	1,248.56
	00218857	US BANK CORP PAYMENT SYS	SQUARESPACE INC.	594.54
	00218857	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	570.23
	00218857	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	210.53
	00218857	US BANK CORP PAYMENT SYS	STORE SUPPLY WAREHOUSE	136.03
P0120613	00218799	CINTAS	2023 STOREROOM CABINETS	111.41
	00218857	US BANK CORP PAYMENT SYS	AMZN MKTP US*TK1CO99W2	38.39
	00218857	US BANK CORP PAYMENT SYS	PANDORA.MOODMEDIA.COM	31.87
	00218857	US BANK CORP PAYMENT SYS	SQUARESPACE INC.	20.91
	00218857	US BANK CORP PAYMENT SYS	SQUARESPACE INC.	13.42
	00218857	US BANK CORP PAYMENT SYS	RIDWELL	10.00
	00218857	US BANK CORP PAYMENT SYS	RIDWELL	10.00
	00218857	US BANK CORP PAYMENT SYS	SQUARESPACE INC.	9.43
	00218857	US BANK CORP PAYMENT SYS	SQUARESPACE INC.	7.05
	00218857	US BANK CORP PAYMENT SYS	SQUARESPACE INC.	6.78
	00218857	US BANK CORP PAYMENT SYS	SQUARESPACE INC.	6.73
	00218857	US BANK CORP PAYMENT SYS	RIDWELL	6.00
<i>Org Key: YF2600 - Family Assistance</i>				
	00218857	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	723.46
P0120670	00218838	PEBBLE @ MIPC, THE	Preschool scholarship for EA c	516.38
P0120670	00218838	PEBBLE @ MIPC, THE	Preschool scholarship for EA c	516.38
P0120669	00218845	SHOREWOOD #14885	Utilities for EA client	318.43
P0120669	00218845	SHOREWOOD #14885	Rental assistance for EA clien	298.00
P0120666	00218831	MISD FOOD SERVICE	Preschool scholarship for EA c	213.00
P0120666	00218831	MISD FOOD SERVICE	Preschool scholarship for EA c	213.00
P0120668	00218836	PEBBLE @ MIPC, THE	Preschool scholarship for EA c	136.25
P0120668	00218836	PEBBLE @ MIPC, THE	Preschool scholarship for EA c	136.25
P0120667	00218837	PEBBLE @ MIPC, THE	Preschool scholarship for EA c	98.88
P0120667	00218837	PEBBLE @ MIPC, THE	Preschool scholarship for EA c	98.88
	00218857	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	51.16
Total				<u>1,765,176.36</u>

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00218778	02/16/2024	A R BROWN BACKFLOW TESTING BACKFLOW TEST SMALL	P0120605	2662	01/25/2024	660.00
00218781	02/16/2024	AA ASPHALTING INC RIGHT OF WAY ASPHALT & CONCRET	P0113804	135820-RET	06/01/2022	2,377.07
00218782	02/16/2024	ACCO Engineered Systems Annex Classroom #1 HVAC Replac	P0120647	108585	01/31/2024	14,278.34
00218783	02/16/2024	ALL AROUND FENCE CO DEANE'S CHILDRENS PARK FENCE	P0120138	2024-1056	01/29/2024	3,201.61
00218784	02/16/2024	ALLIED RESTORATION INC WATER RESTORATION	P0120658	99795	11/10/2023	6,288.33
00218785	02/16/2024	AT&T MOBILITY PW AT&T DEC 5 2023	P0120586	3437X12132023	12/05/2023	1,250.32
00218786	02/16/2024	ATCO Dec 20, 2023- Jan 19,	P0120539	226052	01/20/2024	7,484.60
00218787	02/16/2024	AUBURN MECHANICAL Invoice # 40544 Scope: multipl	P0120538	39556	12/11/2023	14,772.14
00218788	02/16/2024	BAINBRIDGE ISLAND ELECTRIC 21-01 SCADA WATER EQUIP REPLAC	P0110385	13	05/22/2023	11,914.02
00218789	02/16/2024	Bendiksen & Ball Polygraph Pre Employment Polygraph - 8	P0120634	MIPD1	01/28/2024	2,400.00
00218790	02/16/2024	BRINKS INC 1/1/24-1/31/24 ARMORED TRUCK	P0120652	6296012	01/31/2024	895.09
00218791	02/16/2024	CAPITAL ONE TRADE CREDIT INVENTORY PURCHASES	P0120625	B08110/2	02/09/2024	236.57
00218792	02/16/2024	CARLSON, LARRY REIMB: LEOFF RETIREE MEDICARE		LEOFF-MAR-24	02/15/2024	646.50
00218793	02/16/2024	CAROLLO ENGINEERS INC BOOSTER CHLORINATION SYSTEM	P0108114	FB44710	12/08/2023	3,428.50
00218794	02/16/2024	CASCADE ENGINEERING SERV INC Calibration of Pro Laser III	P0120630	ML-23091122916	09/11/2023	85.00
00218795	02/16/2024	Catalis PWE QAlert Subscription INV3083099	P0120569	INV308309927	12/29/2023	15,264.00
00218796	02/16/2024	CDW GOVERNMENT INC 2024 Meraki Annual Renewal and	P0120651	PL50756	02/06/2024	10,165.44
00218797	02/16/2024	CEDAR GROVE COMPOSTING INC 3-WAY TOPSOIL (10 YDS)	P0120553	0000784917	01/31/2024	502.34
00218798	02/16/2024	Chinook Building Env Services MI CITY HALL Leak investigatio	P0120531	552	01/25/2024	3,542.47
00218799	02/16/2024	CINTAS 2023 STOREROOM CABINETS	P0120565	5196740164	02/07/2024	1,642.75
00218800	02/16/2024	CITY OF REDMOND Community Climate Solutions-	P0120610	FT10000293	01/31/2024	6,362.50
00218801	02/16/2024	CONFIDENTIAL DATA DISPOSAL Shredding for 11/30/2023,	P0120598	223705	01/31/2024	1,032.50
00218802	02/16/2024	CONFLUENCE ENGINEERING GRP LLC Water System Reliability Actio	P0118703	07-0124MIWSRAP	01/31/2024	2,606.00
00218803	02/16/2024	CORRECTIONAL INDUSTRIES ACCTG JACKET WITH CITY LOGO	P0120620	SI000639	01/18/2024	108.99
00218804	02/16/2024	CRIMINAL JUSTICE TRAINING COMM ** 2023 Training - Invoice #	P0120632	201139073	02/05/2024	1,200.00
00218805	02/16/2024	DATEC INC. Pocketjet7 Mount	P0120429	62824	02/06/2024	146.44

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00218806	02/16/2024	DELL MARKETING L.P. 2024 Desktop Replacements 1st	P0120391	10729286933	02/06/2024	57,348.33
00218807	02/16/2024	DEPT OF NATURAL RESOURCES LA WA CITY OF MERCER ISLAND	P0120611	4900/0100174185/	01/19/2024	4,684.86
00218808	02/16/2024	EASTSIDE FIRE & RESCUE Feb 2024 Contract Fees	P0120649	6001	02/14/2024	656,228.83
00218809	02/16/2024	FIRE PROTECTION INC INVOICE NO. 87013 WO 230038	P0120612	87013	01/18/2024	2,021.42
00218810	02/16/2024	Galt, John Prepare Annual 2023 Report	P0120602	3313	02/08/2024	21.25
00218811	02/16/2024	GRAINGER INVENTORY PURCHASES	P0120567	9011582369	02/06/2024	2,492.48
00218812	02/16/2024	H D FOWLER INVENTORY PURCHASES	P0120626	I6618633	02/07/2024	7,610.95
00218813	02/16/2024	HAGSTROM, CRAIG LEOFF 1 Retiree Medical Expens	P0120555	LEOFF 02.15.2024	02/15/2024	598.09
00218814	02/16/2024	HDR ENGINEERING INC 2023-2024 Water Modeling & Fir	P0120244	1200594243	02/06/2024	5,720.45
00218815	02/16/2024	HEIDELBERG MATERIALS 2" X 4" ROCK (32.8 TONS)	P0120635	59555555	02/08/2024	1,266.96
00218816	02/16/2024	HOME DEPOT CREDIT SERVICE INVENTORY PURCHASES	P0120623	7902024	02/09/2024	1,514.83
00218817	02/16/2024	HOUGH BECK & BAIRD LINCOLN LANDING CONSTRUCTION	P0115386	15907	02/01/2024	1,998.75
00218818	02/16/2024	HSU PEI-KEN REFUND: OVERPMT ON #2307-281		02122024	02/12/2024	332.86
00218819	02/16/2024	INSTA-PIPE INC Basin 40 CIPP Sewer Lining Pro	P0119149	JAN 2024	02/07/2024	130,524.65
00218820	02/16/2024	INTERCOM LANGUAGE SERVICES INC Intercom -invoice #24-018	P0120467	24-018	01/31/2024	506.95
00218821	02/16/2024	ISSAQUAH JAIL, CITY OF Housing costs for January 2024	P0120603	24000013	01/05/2024	10,290.50
00218822	02/16/2024	KAR-VEL CONSTRUCTION INC 2023 Water System Improvements	P0119570	JAN 2024	02/06/2024	461,615.99
00218823	02/16/2024	KC FINANCE INVOICE # 131229 RSD SIGNAL	P0120609	129008	09/26/2023	9,848.19
00218824	02/16/2024	KC POLICE CHIEFS ASSOC 2024 Annual Dues - Invoice # 2	P0120633	24-025	01/01/2024	50.00
00218825	02/16/2024	KC TREASURY 531510-1234-03	P0120664	1233-04 2023 TAX	12/31/2023	36.82
00218826	02/16/2024	KELLEY IMAGING SYSTEMS Copier Service Fees Jan 2024	P0120643	IN1549592	02/09/2024	3,131.55
00218827	02/16/2024	KING COUNTY FINANCE I-NET MONTHLY SERVICES FROM	P0120665	11014381	01/31/2024	1,492.00
00218828	02/16/2024	Kiviat, Aaron Invoice #1641 Professional Ser	P0120646	1641	01/31/2024	10,800.00
00218829	02/16/2024	LAKE RIDGE 6, LLC REFUND: OVERPMT ON 2309-125		02082024	02/08/2024	318.00
00218830	02/16/2024	McClure and Sons, Inc. Reservoir Standby Generator	P0117841	DEC23-JAN24	02/08/2024	65,271.96
00218831	02/16/2024	MISD FOOD SERVICE Preschool scholarship for EA c	P0120666	1002400013	02/08/2024	426.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00218832	02/16/2024	MORGAN SOUND INC Replaced media rack part that	P0120655	MSI116512	01/30/2024	799.23
00218833	02/16/2024	OCCUPATIONAL HEALTH CTRS OF WA DOT PHYSICAL INV 82100873	P0120653	82100873	02/01/2024	130.00
00218834	02/16/2024	Olson Brother's Pro-Vac LLC STORMWATER VACTOR, JETTING, CC	P0117844	11.20-11.22	11/28/2023	95,246.85
00218835	02/16/2024	OLYMPIC ENVIRONMENTAL RES Invoice #2024OER1 for Mercer I	P0120542	2024OER1	01/30/2024	6,094.10
00218836	02/16/2024	PEBBLE @ MIPC, THE Preschool scholarship for EA c	P0120668	FEB 2024-A	02/01/2024	272.50
00218837	02/16/2024	PEBBLE @ MIPC, THE Preschool scholarship for EA c	P0120667	FEB 2024-B	02/01/2024	197.76
00218838	02/16/2024	PEBBLE @ MIPC, THE Preschool scholarship for EA c	P0120670	FEB 2024-C	02/01/2024	1,032.76
00218839	02/16/2024	PLANTSCAPES INC ROW Landscaping Vegetation Tri	P0117843	59286E	01/31/2024	4,929.19
00218840	02/16/2024	PSFOA 2024 Membership Application	P0120663	2024 MEMBERSHIP	02/15/2024	75.00
00218841	02/16/2024	PUBLIC SAFETY TESTING INC Police Candidates Jan 2024 INV	P0120641	2024-89	02/12/2024	242.00
00218842	02/16/2024	QUENCH USA INC 01/12/2024-06/30/2024	P0120619	INV06921472	02/01/2024	126.40
00218843	02/16/2024	RED WING BUSINESS SAFETY BOOTS	P0120621	20240210021394	02/10/2024	332.21
00218844	02/16/2024	SCHOENTRUP, WILLIAM LEOFF 1 Retiree Medical Expens	P0120561	LEOFF 02.15.2024	02/15/2024	467.08
00218845	02/16/2024	SHOREWOOD #14885 Utilities for EA client	P0120669	FEB 2024-RENT	02/14/2024	616.43
00218846	02/16/2024	SUPPLY SOURCE INC,THE INVENTORY PURCHASES	P0120622	2408436	02/06/2024	1,478.47
00218847	02/16/2024	TAB PRODUCTS CO LLC Tab-order #US00036150 -file su	P0120490	US00036150	01/24/2024	491.92
00218848	02/16/2024	TACOMA SCREW PRODUCTS INC MISC. HARDWARE	P0120601	120138000-00	02/06/2024	30.88
00218849	02/16/2024	THOMPSON, JAMES LEOFF I Retiree Medical Expens	P0120573	LEOFF 02.15.2024	02/15/2024	5,500.00
00218850	02/16/2024	TSE, BIANCA Judge Pro Tem 2/12/24 3hrs	P0120637	FEB 12, 2024	02/12/2024	150.00
00218851	02/16/2024	TYLER TECHNOLOGIES INC License Fees Tyler Munis Finan	P0116068	045-454435	01/31/2024	2,400.00
00218852	02/16/2024	WASHINGTON STATE PATROL CPB Backgrounds - 02/01/2024	P0120599	I2401345	10/02/2023	653.75
00218853	02/16/2024	WESCOM Calibration and maintenance of	P0120631	53710	01/30/2024	1,370.75
00218854	02/16/2024	WEST, PAUL REIMB: MILEAGE LAKE WASHINGTON		02012024	02/01/2024	26.33
00218855	02/16/2024	WSDOT DEC 2023 I90MP5	P0120606	RE41JZ2138L001	01/16/2024	86.14
00218856	02/16/2024	Xerox Financial Services Copier Lease Fees Feb 2024 INV	P0120642	5389899	02/10/2024	1,031.64
00218857	02/16/2024	US BANK CORP PAYMENT SYS WF4WASBASSOC*SERVICE FEE		5539FEB24	01/19/2024	92,750.78

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
Total						1,765,176.36

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

Report	Warrants	Date	Amount
Check Register	218858-218910	2/23/24	\$1,352,944.78 \$1,352,944.78

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
	00218886	MARSHALL, RICHARD	REFUND: OVERPMT ON 004140840	414.82
	00218878	HENDRICK, JILL	REFUND: OVERPMT ON 007442376	187.17
<i>Org Key: 814074 - Garnishments</i>				
	00218862	CHAPTER 13 TRUSTEE	PR EARLY WARRANTS 02.23.2024	572.00
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00218889	MI EMPLOYEES ASSOC	PR EARLY WARRANTS 02.23.2024	237.50
<i>Org Key: 814076 - City & Counties Local 21M</i>				
	00218909	WSCCCE AFSCME AFL-CIO	PR EARLY WARRANTS 02.23.2024	3,069.60
<i>Org Key: 814077 - Police Association</i>				
	00218895	POLICE ASSOCIATION	PR EARLY WARRANTS 02.23.2024	2,243.76
<i>Org Key: CM1100 - Administration (CM)</i>				
P0120660	00218867	DEPT OF ENTERPRISE SERVICES	JESSI BUSINESS CARDS	44.95
<i>Org Key: CM1200 - City Clerk</i>				
P0120660	00218867	DEPT OF ENTERPRISE SERVICES	LARSON BUSINESS CARDS	44.95
<i>Org Key: CO6100 - City Council</i>				
P0120660	00218867	DEPT OF ENTERPRISE SERVICES	NICE BUSINESS CARDS	44.94
<i>Org Key: CR1100 - Human Resources</i>				
P0120718	00218891	OCCUPATIONAL HEALTH CTRS OF WA	DOT PHYSICALS INV 82100873	164.00
<i>Org Key: FN1100 - Administration (FN)</i>				
P0120682	00218902	STATE AUDITOR'S OFFICE	FY2022 Financial & Accountabil	19,595.00
<i>Org Key: FR1100 - Administration (FR)</i>				
P0120676	00218859	AT&T MOBILITY	FD Phones & iPads Jan 2024 INV	996.09
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0120679	00218882	KELLEY IMAGING SYSTEMS	CANON MAINT CARTRIDGE, BLACK,	1,900.04
P0120675	00218894	PITNEY BOWES	Folding Machin Lease Q1 2024 I	1,053.76
<i>Org Key: GGM005 - Genera Govt-LI Retiree Costs</i>				
	00218885	LEOFF HEALTH & WELFARE TRUST	LEOFF H&W TRUST-POLICE RETIREE	9,487.35
	00218885	LEOFF HEALTH & WELFARE TRUST	LEOFF H&W TRUST-POLICE RETIREE	9,487.35
<i>Org Key: GGM100 - Emerg Incident Response</i>				
P0120678	00218877	HEARTLAND LLC	Invoice #1352Jan2024 Professio	19,017.69
<i>Org Key: GGX620 - Custodial Disbursements</i>				
P0120683	00218908	WA ST TREASURER'S OFFICE	MI Court Remit JAN 2024	2,091.85
P0120684	00218908	WA ST TREASURER'S OFFICE	Remit Newcastle Court JAN 2024	1,500.88
P0120683	00218908	WA ST TREASURER'S OFFICE	MI Court Remit JAN 2024	1,256.91
P0120683	00218908	WA ST TREASURER'S OFFICE	MI Court Remit JAN 2024	916.37
P0120684	00218908	WA ST TREASURER'S OFFICE	Remit Newcastle Court JAN 2024	904.41
P0120684	00218908	WA ST TREASURER'S OFFICE	Remit Newcastle Court JAN 2024	743.07
P0120683	00218908	WA ST TREASURER'S OFFICE	MI Court Remit JAN 2024	625.38
P0120684	00218908	WA ST TREASURER'S OFFICE	Remit Newcastle Court JAN 2024	483.45
P0120683	00218908	WA ST TREASURER'S OFFICE	MI Court Remit JAN 2024	186.35

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0120683	00218908	WA ST TREASURER'S OFFICE	MI Court Remit JAN 2024	180.90
P0120684	00218908	WA ST TREASURER'S OFFICE	Remit Newcastle Court JAN 2024	161.57
P0120684	00218908	WA ST TREASURER'S OFFICE	Remit Newcastle Court JAN 2024	158.32
P0120684	00218908	WA ST TREASURER'S OFFICE	Remit Newcastle Court JAN 2024	38.73
P0120684	00218908	WA ST TREASURER'S OFFICE	Remit Newcastle Court JAN 2024	13.77
P0120683	00218908	WA ST TREASURER'S OFFICE	MI Court Remit JAN 2024	12.35
Org Key: GT0106 - Enterprise Resource Planning S				
P0116068	00218905	TYLER TECHNOLOGIES INC	License Fees Tyler Munis Finan	1,600.00
P0116068	00218905	TYLER TECHNOLOGIES INC	License Fees Tyler Munis Finan	800.00
Org Key: GT0108 - Technology Equipment Replaceme				
P0120206	00218903	Tech Heads Inc.	Cluster Core Switch Replacemen	14,688.29
Org Key: GX9996 - Employee Benefits-Police				
	00218885	LEOFF HEALTH & WELFARE TRUST	LEOFF H&W TRUST-POLICE	57,815.73
	00218885	LEOFF HEALTH & WELFARE TRUST	LEOFF H&W TRUST-POLICE	57,815.73
	00218885	LEOFF HEALTH & WELFARE TRUST	LEOFF H&W TRUST-POLICE SUPPORT	3,552.99
	00218885	LEOFF HEALTH & WELFARE TRUST	LEOFF H&W TRUST-POLICE SUPPORT	3,552.99
Org Key: IGV012 - MW Pool Operation Subsidy				
P0116895	00218890	MI SCHOOL DISTRICT #400	2024 MI SCHOOL DISTRICT FOR PO	14,601.27
P0116895	00218890	MI SCHOOL DISTRICT #400	2024 MI SCHOOL DISTRICT FOR PO	14,601.27
Org Key: IS2100 - IGS Network Administration				
P0120430	00218871	FIRSTLINE	Mitel Annual Maintenance and S	14,863.50
Org Key: MT1500 - Urban Forest Mangement				
P0120572	00218892	PACIFIC PLANTS INC	MEDIAN PLANTING	157.62
Org Key: MT2100 - Roadway Maintenance				
P0120640	00218879	HOME DEPOT CREDIT SERVICE	18V SAW & BLADE	145.23
Org Key: MT2255 - Urban Forest Management (ROW)				
P0120216	00218866	DEPT OF ECOLOGY	Urban Forestry	7,000.00
P0117894	00218876	HANSON TREE SERVICE LLC	2023 Tree planting and mainten	5,483.68
Org Key: MT3000 - Water Service Upsizes and New				
P0120639	00218879	HOME DEPOT CREDIT SERVICE	LUMBER, HARDWARE & CUTTING BLA	212.05
P0120645	00218869	DUNN LUMBER COMPANY	HILLMAN FASTENERS	34.68
Org Key: MT3300 - Water Associated Costs				
P0120650	00218873	GCP WW HOLDCO LLC	SAFETY BOOTS & MISC. WORK CLOT	365.48
Org Key: MT4150 - Support Services - Clearing				
P0120659	00218887	MASTERY TRAINING SERVICES	MasteryNet LMS annual subscrip	3,045.00
Org Key: MT4270 - ARPA-Asbestos Response				
P0120692	00218875	GREEN LATRINE	Monthly Rental ADA 2 (Advance:	500.00
Org Key: MT4300 - Fleet Services				
P0120628	00218904	Truck Builders LLC	BED LINER FOR VEC. #0547	768.67
P0120644	00218904	Truck Builders LLC	BED LINER FOR VEC. #0548	768.67
P0120657	00218899	SIX ROBBLEES INC	HITCH BALLS & PINS	223.59

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: MT4420 - Transportation Planner Eng				
P0120660	00218867	DEPT OF ENTERPRISE SERVICES	REBECCA O BUSINESS CARDS	44.95
Org Key: MT4450 - Cust Resp - Clearing Acct				
	00218872	FRAZEE, JANE	REIMB: MILEAGE SR#11506	18.63
	00218872	FRAZEE, JANE	REIMB: MILEAGE SR#11513	18.63
	00218872	FRAZEE, JANE	REIMB: MILEAGE SR#11515	18.62
Org Key: MT4501 - Water Administration				
P0120691	00218868	DEPT OF HEALTH	2024 OPERATING PERMIT FEE	11,290.60
P0120682	00218902	STATE AUDITOR'S OFFICE	FY2022 Financial & Accountabil	6,531.67
Org Key: MT4502 - Sewer Administration				
P0120682	00218902	STATE AUDITOR'S OFFICE	FY2022 Financial & Accountabil	6,531.67
Org Key: MT4503 - Storm Water Administration				
P0120682	00218902	STATE AUDITOR'S OFFICE	FY2022 Financial & Accountabil	6,531.67
Org Key: MT6100 - Park Maintenance				
P0120662	00218896	PUGET SOUND ENERGY	GROVELAND 400003868371	552.00
	00218863	COOK, ANDREW	REIMB: MISC. WORK CLOTHES	474.44
P0120274	00218898	SIGNS OF SEATTLE	Bronze Plaque for Kathryn Klem	330.75
Org Key: PA0100 - Open Space Management				
P0120216	00218866	DEPT OF ECOLOGY	Open Space	9,872.20
Org Key: PA0117 - Island Crest Park North Infiel				
P0120303	00218881	KCDA PURCHASING COOPERATIVE	Island Crest Park Infield and	37,235.82
Org Key: PA0129 - Pioneer Park/Engstrom OS Fores				
P0120216	00218866	DEPT OF ECOLOGY	PIONEER PARK	6,750.00
Org Key: PA0165 - Bike Skills Area				
P0120688	00218874	GEOTECH CONSULTANTS INC	Consultation 1/19	503.75
Org Key: PR2104 - Special Events				
P0120656	00218907	UNITED RENTALS NORTH AMERICA	BOOM 150' ARTICULATING RENTAL	4,868.28
P0120656	00218907	UNITED RENTALS NORTH AMERICA	2) 60' ARTICULATING BOOM RENTA	999.33
P0120656	00218907	UNITED RENTALS NORTH AMERICA	2) 60' ARTICULATING BOOM RENTA	1,004.45
	00218880	JASMAN, JEREMY	REIMB: TROLLS BAND-FMLY MOVIE	22.01
Org Key: PR4100 - Community Center				
P0120690	00218897	SIEMENS INDUSTRY INC	MI COMMUNITY & EVENT CNTR HVAC	1,593.92
P0120693	00218870	FIRE PROTECTION INC	Mercer Island Fire	772.90
P0120696	00218860	AUBURN MECHANICAL	Scope Detail: Game room too wa	685.38
P0120698	00218906	ULINE	5 gal recycling can for commun	113.41
Org Key: SP0118 - ADA Compliance Plan Implementa				
P0119275	00218884	KPFF CONSULTING ENGINEERS	ADA Transition Plan Implementa	8,103.39
Org Key: SU0108 - Comprehensive Pipeline R&R Pro				
P0119153	00218900	STAHELI TRENCHLESS CONSULTANTS	Basin 40 CIPP Sewer Lining Pro	11,576.58
Org Key: SU0115 - Sewer Pipe Upsize				
P0114350	00218901	Staheli Trenchless Consultants	21-48 Sewer Pipe Replacements	4,084.41

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: VCP426 - CIP Sewer Salaries				
P0120660	00218867	DEPT OF ENTERPRISE SERVICES	CHRIS MARKS BUSINESS CARDS	44.95
Org Key: WU0103 - Water Reservoir Improvements				
P0117582	00218893	PASO ROBLES TANK INC	NORTH AND SOUTH RESERVOIR	734,589.90
P0117582	00218893	PASO ROBLES TANK INC	NORTH AND SOUTH RESERVOIR	207,943.32
Org Key: WU0128 - Reservoir Pump Replacement				
P0120686	00218864	DAILY JOURNAL OF COMMERCE	BC:BOOSTER PUMP STATION	479.40
Org Key: WU0130 - 2023 Water Sys Improvements				
P0120671	00218858	AM TEST INC	BACTERIOLOGICAL 24 HOUR SAMPLE	180.00
Org Key: WU0170 - ARPA-First Hill Generator				
P0114349	00218865	DAVID EVANS & ASSOC INC	21-45 First Hill Booster Stati	4,207.00
Org Key: WU0175 - ARPA-PRV Replacement Design				
P0114151	00218861	CAROLLO ENGINEERS INC	Risk and Resilience Assessment	832.00
Org Key: YF1100 - YFS General Services				
P0120712	00218883	KENT FINANCE, CITY OF	Share1app	575.00
P0120660	00218867	DEPT OF ENTERPRISE SERVICES	LIANA BUSINESS CARDS	44.94
P0120660	00218867	DEPT OF ENTERPRISE SERVICES	ALINA BUSINESS CARDS	44.94
P0120660	00218867	DEPT OF ENTERPRISE SERVICES	CHLOE BUSINESS CARDS	44.94
P0120660	00218867	DEPT OF ENTERPRISE SERVICES	LAURA BUSINESS CARDS	44.94
Org Key: YF1200 - Thrift Shop				
P0120695	00218870	FIRE PROTECTION INC	881525 CITY/MERCER ISLAND *THR	421.68
Org Key: YF2500 - Family Counseling				
P0120711	00218910	YAMADA, MARK	Clinical consultation	200.00
Org Key: YF2600 - Family Assistance				
P0120710	00218888	MERCER EAST	Rental assistance for EA clien	1,975.69
P0120710	00218888	MERCER EAST	Utility assistance for EA clie	354.90
Total				1,352,944.78

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00218858	02/23/2024	AM TEST INC BACTERIOLOGICAL 24 HOUR SAMPLE	P0120671	137998	01/24/2024	180.00
00218859	02/23/2024	AT&T MOBILITY FD Phones & iPads Jan 2024 INV	P0120676	477470X02132024	02/05/2024	996.09
00218860	02/23/2024	AUBURN MECHANICAL Scope Detail: Game room too wa	P0120696	40980	02/09/2024	685.38
00218861	02/23/2024	CAROLLO ENGINEERS INC Risk and Resilience Assessment	P0114151	FB47037	02/08/2024	832.00
00218862	02/23/2024	CHAPTER 13 TRUSTEE PR EARLY WARRANTS 02.23.2024		PR 02.23.2024	02/23/2024	572.00
00218863	02/23/2024	COOK, ANDREW REIMB: MISC. WORK CLOTHES		01032024	01/03/2024	474.44
00218864	02/23/2024	DAILY JOURNAL OF COMMERCE BC:BOOSTER PUMP STATION	P0120686	3396415	02/08/2024	479.40
00218865	02/23/2024	DAVID EVANS & ASSOC INC 21-45 First Hill Booster Stati	P0114349	554445	02/06/2024	4,207.00
00218866	02/23/2024	DEPT OF ECOLOGY Urban Forestry	P0120216	WC000001744	02/12/2024	23,622.20
00218867	02/23/2024	DEPT OF ENTERPRISE SERVICES JESSI BUSINESS CARDS	P0120660	731131098	02/06/2024	404.50
00218868	02/23/2024	DEPT OF HEALTH 2024 OPERATING PERMIT FEE	P0120691	536405	02/15/2024	11,290.60
00218869	02/23/2024	DUNN LUMBER COMPANY HILLMAN FASTENERS	P0120645	9830626	02/13/2024	34.68
00218870	02/23/2024	FIRE PROTECTION INC Mercer Island Fire	P0120695	87179	01/31/2024	1,194.58
00218871	02/23/2024	FIRSTLINE Mitel Annual Maintenance and S	P0120430	179923	02/01/2024	14,863.50
00218872	02/23/2024	FRAZEE, JANE REIMB: MILEAGE SR#11506		02142024	02/14/2024	55.88
00218873	02/23/2024	GCP WW HOLDCO LLC SAFETY BOOTS & MISC. WORK CLOT	P0120650	INV2040004656	02/13/2024	365.48
00218874	02/23/2024	GEOTECH CONSULTANTS INC Consultation 1/19	P0120688	60697	02/09/2024	503.75
00218875	02/23/2024	GREEN LATRINE Monthly Rental ADA 2 (Advance:	P0120692	I41346	02/13/2024	500.00
00218876	02/23/2024	HANSON TREE SERVICE LLC 2023 Tree planting and mainten	P0117894	195005	01/01/2024	5,483.68
00218877	02/23/2024	HEARTLAND LLC Invoice #1352Jan2024 Professio	P0120678	1352JAN2024	02/16/2024	19,017.69
00218878	02/23/2024	HENDRICK, JILL REFUND: OVERPMT ON 007442376		02132024	02/13/2024	187.17
00218879	02/23/2024	HOME DEPOT CREDIT SERVICE 18V SAW & BLADE	P0120639	3515035	02/13/2024	357.28
00218880	02/23/2024	JASMAN, JEREMY REIMB: TROLLS BAND-FMLY MOVIE		02112024	02/11/2024	22.01
00218881	02/23/2024	KCDA PURCHASING COOPERATIVE Island Crest Park Infield and	P0120303	300768705	02/12/2024	37,235.82
00218882	02/23/2024	KELLEY IMAGING SYSTEMS CANON MAINT CARTRIDGE, BLACK,	P0120679	IN1553866	02/14/2024	1,900.04
00218883	02/23/2024	KENT FINANCE, CITY OF Share1app	P0120712	RI 73471	01/31/2024	575.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00218884	02/23/2024	KPFF CONSULTING ENGINEERS ADA Transition Plan Implementa	P0119275	505051	02/01/2024	8,103.39
00218885	02/23/2024	LEOFF HEALTH & WELFARE TRUST LEOFF H&W TRUST-POLICE RETIREE		LEOFF MAR-24	02/22/2024	141,712.14
00218886	02/23/2024	MARSHALL, RICHARD REFUND: OVERPMT ON 004140840		02202024	02/20/2024	414.82
00218887	02/23/2024	MASTERY TRAINING SERVICES MasteryNet LMS annual subscrip	P0120659	CS231946	01/10/2024	3,045.00
00218888	02/23/2024	MERCER EAST Utility assistance for EA clie	P0120710	FEB 2024-RENT	02/16/2024	2,330.59
00218889	02/23/2024	MI EMPLOYEES ASSOC PR EARLY WARRANTS 02.23.2024		PR 02.23.2024	02/23/2024	237.50
00218890	02/23/2024	MI SCHOOL DISTRICT #400 2024 MI SCHOOL DISTRICT FOR PO	P0116895	FEB 2024	02/22/2024	29,202.54
00218891	02/23/2024	OCCUPATIONAL HEALTH CTRS OF WA DOT PHYSICALS INV 82100873	P0120718	82174777	02/07/2024	164.00
00218892	02/23/2024	PACIFIC PLANTS INC MEDIAN PLANTING	P0120572	99949	01/25/2024	157.62
00218893	02/23/2024	PASO ROBLES TANK INC NORTH AND SOUTH RESERVOIR	P0117582	DEC 2023	01/11/2024	942,533.22
00218894	02/23/2024	PITNEY BOWES Folding Machin Lease Q1 2024 I	P0120675	3318754553	02/19/2024	1,053.76
00218895	02/23/2024	POLICE ASSOCIATION PR EARLY WARRANTS 02.23.2024		PR 02.23.2024	02/23/2024	2,243.76
00218896	02/23/2024	PUGET SOUND ENERGY GROVELAND 400003868371	P0120662	90790053	02/01/2024	552.00
00218897	02/23/2024	SIEMENS INDUSTRY INC MI COMMUNITY & EVENT CNTR HVAC	P0120690	5331268780	01/29/2024	1,593.92
00218898	02/23/2024	SIGNS OF SEATTLE Bronze Plaque for Kathryn Klem	P0120274	9513	01/08/2024	330.75
00218899	02/23/2024	SIX ROBBLEES INC HITCH BALLS & PINS	P0120657	01P49859	02/09/2024	223.59
00218900	02/23/2024	STAHELI TRENCHLESS CONSULTANTS Basin 40 CIPP Sewer Lining Pro	P0119153	24-012	01/24/2024	11,576.58
00218901	02/23/2024	Staheli Trenchless Consultants 21-48 Sewer Pipe Replacements	P0114350	24-011	01/24/2024	4,084.41
00218902	02/23/2024	STATE AUDITOR'S OFFICE FY2022 Financial & Accountabil	P0120682	L159178	02/09/2024	39,190.01
00218903	02/23/2024	Tech Heads Inc. Cluster Core Switch Replacemen	P0120206	INV-7334	02/20/2024	14,688.29
00218904	02/23/2024	Truck Builders LLC BED LINER FOR VEC. #0547	P0120644	45763	02/13/2024	1,537.34
00218905	02/23/2024	TYLER TECHNOLOGIES INC License Fees Tyler Munis Finan	P0116068	045-455414	02/07/2024	2,400.00
00218906	02/23/2024	ULINE 5 gal recycling can for commun	P0120698	174216208	02/08/2024	113.41
00218907	02/23/2024	UNITED RENTALS NORTH AMERICA BOOM 150' ARTICULATING RENTAL	P0120656	230166607-001	02/13/2024	6,872.06
00218908	02/23/2024	WA ST TREASURER'S OFFICE MI Court Remit JAN 2024	P0120684	NEWCASTLE JAN-24	01/31/2024	9,274.31
00218909	02/23/2024	WSCCCE AFSCME AFL-CIO PR EARLY WARRANTS 02.23.2024		PR 02.23.2024	02/23/2024	3,069.60

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00218910	02/23/2024	YAMADA, MARK Clinical consultation	P0120711	112867	02/02/2024	200.00
Total						1,352,944.78



CITY COUNCIL MINUTES REGULAR HYBRID MEETING FEBRUARY 20, 2024

Item 4.

CALL TO ORDER & ROLL CALL

Mayor Salim Nice called the Regular Hybrid Meeting to order at 5:00 pm in the Slater Room Council Chambers at the Mercer Island Community & Event Center, 8236 SE 24th Street, Mercer Island, Washington.

Mayor Salim Nice, Deputy Mayor Dave Rosenbaum, and Councilmembers Jake Jacobson, Craig Reynolds, and Ted Weinberg participated in person in the Slater Room Council Chambers. Councilmembers Lisa Anderl and Wendy Weiker (arrived at 5:03 pm) joined via Zoom.

PLEDGE OF ALLEGIANCE

The City Council delivered the Pledge of Allegiance.

AGENDA APPROVAL

It was moved by Nice; seconded by Jacobson to:

Pull AB 6407: ARCH Housing Trust Fund Project Approvals from the consent agenda and move it to a future Council meeting.

PASSED: 6-0

FOR: 6 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, and Weinberg)

ABSENT: 1 (Weiker)

It was moved by Jacobson; seconded by Reynolds to:

Approve the agenda as amended.

PASSED: 6-0

FOR: 6 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, and Weinberg)

ABSENT: 1 (Weiker)

STUDY SESSION

GIS Coordinator Leah Llamas provided a history of GIS and how it serves the entire City. GIS Analyst II Matt Ringel spoke about how GIS supports City functions, with the highest support going to CPD, Parks & Recreation, and Public Works. He discussed the different types of maps that GIS creates from paper maps to WebGIS, the City's internal interactive online map, and provided a demo of how it works. He discussed the different capabilities of WebGIS including viewing property documents, creation of mailing lists, viewing ariel photos through the years and more. GIS Analyst II Ringel discussed the other interactive maps that are used for permits and land use projects, for parks and field inventories, and real time tracking of street conditions.

GIS Coordinator Llamas provided an overview of the GIS information and data that is available to the public through the GIS Map Portal and provided a demo of the GIS Map Portal. She discussed the other duties that GIS provides for the City including addressing with the help of the Fire Marshal, land rights and ownership including City easements, public records requests, data sharing with E911/Norcom and King County, and regional collaborations for ariel photos. GIS Coordinator Llamas discussed the key projects and enhancements that GIS is working on, spoke about the importance of GIS data to an organization.

City Council asked questions and thanked staff for their work.

CITY MANAGER REPORT

Chief of Administration Ali Spietz reported on the following items:

- **Council, Boards & Commission Meetings:** Next City Council meeting is March 5, and the City Council Planning Session on Friday, March 1 at 9 am. Upcoming Board and Commission Meetings: Planning Commission on February 28.
- **Update on City Hall Transitions:** The first two MIPD modular buildings will be delivered on February 27. Thank you to the Utility Billing team for their work on cleaning out City Hall.
- **City Services Updates:** Parks Zone will be returning to the Parks & Recreation Commission on March 7 for review this spring. Island Crest Park Athletic Fields turf replacement is nearing completion. For the Sewer Basin 40 Project 12,000 feet of cured-in-place pipe is being installed and work should be completed by the end of March. Luther Burbank Boiler Building is getting a facelift this spring. Mercer Island Chinese Association in partnership with the City celebrated the Lunar New Year on January 10 with over 1,500 people attending. ARCH is looking for members for the Community Advisory Board, applications are due March 15.
- **Legislative Session Updates:** Mayor Nice testified in opposition to HB 2160, the transit-oriented development bill, in support of HB 1956, the fentanyl education and prevention bill, and in opposition of HB 2474, which inserts Department of Commerce into our permit review process related to transitional housing, permanent supportive housing, and homeless shelters. AWC is leading the advocacy work on the bills related to recruitment and retention of police officers.
- **Upcoming Events:** Senior Resource fair at MICEC on March 2. Save the date for Mostly Music in the Park 2024, the schedule is shorter this year due to sewer line replacement work scheduled in Mercerdale Park.
- **News:** Thank you to Officer Lum for her work with the Mercer Island Girl Scouts. MI Thrift Shop is now open on Fridays for shopping from 9:00 am – 5:00 pm.

APPEARANCES

Liz Friedman (Mercer Island) spoke about the timing of the Stroum Jewish Community Center's proposal on the docket.

Denise Joffe (Mercer Island) spoke about the timing of the Stroum Jewish Community Center's proposal on the docket.

Addie Smith spoke about being a hate crime survivor.

Paul Burstein (Mercer Island) spoke about the timing of the Stroum Jewish Community Center's proposal on the docket.

Dan Nordale (Mercer Island) spoke about the timing of the Mercer Island Country Club's proposal on the docket.

Amy Lavin (Mercer Island) spoke about the timing of the Stroum Jewish Community Center's proposal on the docket.

Else Soelling (Mercer Island) spoke about the long plat development at the former Boys & Girls Club property.

Alex Tsimmerman comments violated the City Council Rules of Procedure. Mayor Nice cut him off and asked him to leave the meeting.

City Council was in recess from 6:29 pm – 6:40 pm.

CONSENT AGENDA

AB 6403: February 9, 2024 Payroll Certification

Recommended Action: Approve the February 9, 2024 Payroll Certification in the amount of \$817,233.66 and authorize the Mayor to sign the certification on behalf of the entire City Council.

Certification of Claims:

A. Check Register | 218599-218666 | 2/2/24 | \$492,001.93
B. Check Register | 218667-218777 | 2/9/24 | \$1,623,769.50

Recommended Action: Certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

City Council Meeting Minutes of February 6, 2024 Regular Hybrid Meeting

Recommended Action: Approve the City Council Meeting minutes of the February 6, 2024 Regular Hybrid Meeting.

AB 6404: Rare Disease Day, Proclamation No. 322

Recommended Action: Proclaim February 29, 2024 Rare Disease Day on Mercer Island.

AB 6412: Luther Burbank Park Aquatic Lands Lease and Stormwater Outfall Easement

Recommended Action: Authorize the City Manager to execute Aquatic Lands Lease 20-B09917 and Aquatic Lands Outfall Easement 51-106374 with the Washington State Department of Natural Resources for Luther Burbank Park substantially in the form as set forth in Exhibits 2 and 3, and any future technical non-substantive amendments required to administer the property agreements.

It was moved by Rosenbaum; seconded by Reynolds to:

Approve the Consent Agenda as presented, and the recommended actions contained therein.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

REGULAR BUSINESS

AB 6409: Realignment of Arts Council Position Terms and Expiration Dates

City Clerk Andrea Larson presented the housekeeping amendment to MICC 3.55.030(B)(3) to realign Arts Council position terms and expiration dates. She explained that the misalignment came from the reduction of the Arts Council from eleven to seven members and that the proposed amendment aligns with the current expirations of position terms.

It was moved by Rosenbaum; seconded by Jacobson to:

Adopt Ordinance No. 24C-01 amending MICC 3.55.030(B)(3) to realign Arts Council position terms and expiration dates.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

AB 6408: Briefing on the ARCH Strategic Planning Process

Deputy CPD Director Alison Van about Mercer Island's participation in the ARCH Strategic Plan planning process with the city liaisons from each member jurisdiction of ARCH.

ARCH Executive Director Lindsay Masters presented background on ARCH, the goals of the ARCH Executive Board, the process for the development of the draft ARCH Strategic Planning Process and strategies, and the implementation process for the strategic plan.

City Council discussed the presentation and asked questions.

AB 6411: Readoption of 2021 Construction Code Updates (Ordinance No. 24C-02, First Reading Adoption)

CPD Director Jeff Thomas presented the proposed code amendment for the re-adoption of the 2021 Construction Code update after the adoption was delayed by the State Building Council in 2023. He noted the

state requires adoption of the 2021 Construction Codes by March 15, 2024.

City Council discussed the proposed amendments and asked questions.

It was moved by Rosenbaum; seconded by Reynolds to:

Adopt Ordinance No. 24C-02 amending MICC Chapter 17 with the updated editions of the Construction Codes to be effective on March 15, 2024, as mandated by the State of Washington.

PASSED: 5-0-1

FOR: 5 (Anderl, Nice, Reynolds, Rosenbaum, and Weinberg)

ABSTAIN: 1 (Jacobson)

ABSENT: 1 (Weiker)

AB 6405: Site Concept for the Town Center Long-Term Regional Transit Commuter Parking Project

Management Analyst Robbie Cunningham-Adams presented information regarding reimbursement opportunities under the Sound Transit Settlement Agreement, including the requirements and possible project types for funding. He spoke about the proposed project site for a long-term regional transit community parking project in the Town Center. He explained the three parcels that are contained within the proposal including the former Tully's property and parcels A-1 and A-2. He discussed the project objectives of 1) alignment with the Sound Transit Settlement agreement; 2) be a flexible public parking program; 3) improve aesthetics of the property; 4) improve safety and accessibility; 5) protect green space and deploy sustainable design initiatives; and 6) support multi-modal transportation options.

Management Analyst Cunningham-Adams spoke about the proposed project including reconfiguration and replacement of existing parking, expansion of greenspace, and how staff will return with a project cost estimate at a future meeting. He discussed potentially needing to convert part of the Tully's property to Right-of-Way to allow for parking enforcement by the Police Department. He noted that the proposed new greenspace will be greater than the proposed converted greenspace and spoke about the next steps in the project timeline.

City Council discussed the proposal and asked questions.

It was moved by Jacobson; seconded by Weinberg to:

Authorize the City Manager to proceed with the design for the Town Center Long-Term Regional Transit Commuter Parking Project as shown in AB 6405.

PASSED: 6-0

FOR: 6 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, and Weinberg)

ABSENT: 1 (Weiker)

OTHER BUSINESS

Planning Schedule

Chief of Administration Spietz spoke about the March 1 Planning Session and the March 5 Regular Meeting.

Councilmember Absences and Reports

Deputy Mayor Rosenbaum noted that last week there was a PTA Council meeting, a SCA PIC meeting, and a PTA Advocacy Committee meeting. He thanked everyone who worked on the MIYFS Foundation breakfast and noted that it was very inspirational.

Councilmember Reynolds noted there was a joint Parks & Recreation Commission and Planning Commission meeting, and that Parks & Recreation Commission is returning to in person meetings in March. He thanked everyone for the work on the MIYFS Foundation breakfast. And noted there is a **Mathnasium Seattle Universal Math Museum** breakfast on March 14 at the MICEC to celebrate Pi Day. He also spoke about testifying as a citizen before the legislature on the allowance of destroying firearms that are confiscated by Washington State Patrol or gun buyback programs.

Councilmember Anderl thanked everyone who attended the MIYFS Foundation Breakfast and spoke about the WIRA8 Salmon Recovery Council meeting.

Councilmember Jacobson noted that the Utility Board met last week and encouraged the public to apply for the vacant position when recruitment opens.

City Council was in recess from 8:06pm – 8:16pm.

EXECUTIVE SESSION

At 8:16 pm, Mayor Nice convened an Executive Session in Room 104 at the Mercer Island Community & Event Center, 8236 SE 24th Street, Mercer Island, WA and via Microsoft Teams. The Executive Session was to discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(i) and to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price pursuant to RCW 42.30.110(1)(b).

Mayor Salim Nice, Deputy Mayor Rosenbaum, and Councilmembers Jake Jacobson Craig Reynolds, and Ted Weinberg participated in person in Room 104. Councilmembers Lisa Anderl and Wendy Weiker joined via Microsoft Teams.

Mayor Nice adjourned the Executive Session at 9:18 pm.

ADJOURNMENT

The Regular Hybrid Council Meeting adjourned at 9:18 pm

Attest:

Salim Nice, Mayor

Andrea Larson, City Clerk



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6424
March 5, 2024
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 6424: Open Space Conservancy Trust Annual Report	<input type="checkbox"/> Discussion Only
RECOMMENDED ACTION:	Accept the Open Space Conservancy Trust 2023 Annual Report and the 2024 Work Plan.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT:	Public Works
STAFF:	Jason Kintner, Chief of Operations Alaine Sommargren, Deputy Public Works Director Sam Harb, Parks Operations Manager
COUNCIL LIAISON:	Lisa Anderl
EXHIBITS:	1. 2023 Annual Report 2. 2024 Work Plan
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to present the Open Space Conservancy Trust 2023 Annual Report (Exhibit 1) and 2024 Work Plan (Exhibit 2).

BACKGROUND

In 1992, the City Council established the Mercer Island Open Space Conservancy Trust (OSCT) in response to the community's strong desire to maintain, protect, and preserve open space on Mercer Island. The Open Space Conservancy Trust holds Pioneer Park and Engstrom Open Space in trust as public open space. The board overseeing the Trust is comprised of seven appointed citizens, including one liaison from the City Council.

ISSUE/DISCUSSION

The ordinance that established the Open Space Conservancy Trust requires its Board of Trustees to report to City Council annually on the status of its properties. The Trust worked with City staff during the January 18, 2024 OSCT meeting to review and finalize the 2023 Annual Report to City Council and the Trust's 2024 Work

Plan. The Trust is presenting its 2023 Annual Report (Exhibit 1) and the 2024 Work Plan (Exhibit 2) for City Council review.

RECOMMENDED ACTION

Accept the 2023 Open Space Conservancy Trust Annual Report and the 2024 Work Plan.



City of Mercer Island
Open Space Conservancy Trust
2023 Annual Report to City Council

TRUSTEE APPOINTMENTS AND ELECTIONS

In 2023, the Open Space Conservancy Trust held meetings in January, April, July, and October. Meetings were held online via Zoom. The annual election of officers took place at the July meeting. Trustee Geraldine Poor was elected as Chair, Trustee Hillary Etche was elected Vice Chair, and Trustee Marie Bender was elected Secretary.

MERCER ISLAND PARKS AND RECREATION, NATURAL RESOURCES PROGRAM

The Natural Resources program is tasked with managing forest restoration, tree risk mitigation, and trail construction and maintenance on Trust properties.

In 2023, after piloting a seasonal volunteer coordinator position, we hired a limited term volunteer coordinator to continue to lead restoration and trails related volunteer events throughout the City's parks and open spaces, including many events on Trust Properties. Additionally, the program hired a seasonal trails and restoration crew, consisting of two staff for 6 months and one team leader for 9 months. At the end of 2023, program staff included:

Sam Harb, Parks Operations Manager
Lizzy Stone, Natural Resources Project Manager
Andrew Prince, Urban Forestry Project Manager
Jordan Fischer, Volunteer Coordinator
Rebekah Graham, Trails and Restoration Team Leader

FOREST HEALTH AND MANAGEMENT

Background

Forest management on Trust properties is directed by the Open Space Vegetation Management Plan 10-Year Evaluation and Update, the Pioneer Park Forest Management Plan adopted in 2003, and recommendations outlined in the 2008 Pioneer Park Forest Health Survey. These plans emphasize the importance of protecting existing tree canopy and maintaining a resilient forest ecosystem by controlling invasive species and planting native species. Activities outlined in the plans include invasive tree treatment, ivy ring creation, ground ivy and herbaceous weed management, targeted maintenance around newly installed plants, and planting native trees and shrubs.

2023 Accomplishments

In 2023, restoration tasks were performed on over 20 acres of Trust properties. Work was performed by professional contractors, seasonal field staff, volunteers, and Washington Conservation Corps crews. The following is a summary of 2023 accomplishments:

Professional contractors

Restoration Task	Pioneer Park	Engstrom Open Space
Planting	275 trees	n/a
First year comprehensive weed removal (includes ivy rings, invasive tree removal and treatment, ground ivy and herbaceous weed removal)	8.8 acres	1.7 acres
Second year comprehensive weed removal (includes ivy rings, invasive tree removal and treatment, ground ivy and herbaceous weed removal)	8.3 acres	n/a

Volunteers

In 2023, the City's volunteer program provided regular engagement, education, and volunteer opportunities for the Mercer Island community. With the help of the volunteer coordinator and forest stewards, the City hosted 22 events on Trust properties, working with 343 volunteers for over 717 total volunteer hours. Volunteers removed ivy from 84 trees and 15,528 square ft from the forest floor, planted 242 trees and shrubs, and repaired trails in the northwest quadrant. The volunteer coordinator role received very positive feedback from the community and the position will be continued in the next year.

Seasonal Trails and Restoration Crew

In 2023, the seasonal Trails and Restoration Crew consisted of two to three crewmembers from April through September. The crew conducted regular park checks to empty waste bins around the parks, brushed back trailside plants throughout the growing season, blew leaves from trails, and re-graveled muddy sections of trail. Additionally, the crew conducted noxious weed monitoring, mapping, and treatments throughout Trust properties, watered previous years' volunteer plantings, and supported volunteer events as needed.

Washington Conservation Corps Crew

In 2023, the City of Mercer Island contracted with the Washington Conservation Corps to bring on crews for a total of 50 days in fall and winter of 2023-2024. In November and December of 2023, crews worked on Trust property to re-gravel muddy patches of trail in Pioneer Park Northwest, maintain ivy rings, decommission a small, redundant section of trail in Pioneer Park NE, plant 75 trees, and perform first year comprehensive weed removal on 1.9 acres of Pioneer Park Southeast. Comprehensive weed removal was performed on areas where volunteers had started work to remove weeds, which allowed WCC to move more quickly through the site and complete a larger area.

Forest Health Plan Transition

The Natural Resources program utilizes management recommendations described in the Pioneer Park Forest Health Plan to direct restoration practices on Trust property. From 2009 – 2022, the benchmarks set in the Forest Health Plan served as a guide for restoration planning, though in recent years increasing costs of restoration contracting and challenges recruiting contractors slowed progress on these benchmarks.

In November 2022, the City passed an updated parks levy that increased funding for Pioneer Park restoration work. The levy establishes a new timeline for restoring the health of Pioneer Park's forests over its 16-year duration. In order to complete three years of comprehensive weed removal throughout Pioneer Park and Engstrom Open Space by 2038, the Natural Resources program must enroll on average 6.5 new acres of forest in first year treatment each year, in addition to follow up treatment on previously enrolled acres. In 2023, the Natural Resources program exceeded these new benchmarks by enrolling 10.5 acres of forest in first year comprehensive weed removal, 9.2 acres in second year removal, and by planting 617 native trees and shrubs on 2.2 acres of Trust property.

The following outlines actual progress made compared with proposed benchmarks set by the Parks Levy goals:

Table 1. Restoration Progress in Pioneer Park and Engstrom Open Space 2023

Restoration Task	Annual Proposed in Parks Levy (acres)	2023 Actual (acres)
Year 1 Comprehensive Invasive Species Removal*	6.5	10.5
Year 2 Comprehensive Invasive Species Removal*	9.2	9.2
Year 3 Comprehensive Invasive Species Removal*	-	-
Tree planting	1.6	2.2

**(includes ivy rings, invasive tree removal and treatment, ground ivy and herbaceous weed removal).*

LETTERBOXING PROGRAM

The Letterboxing Program is a collaborative effort between Parks and Recreation staff, OSCT Board Members, and community volunteers. In 2023, the Natural Resources team restarted the program after a 3-year hiatus due to the COVID-19 pandemic. Due to decreased involvement by community volunteers and limited staff capacity, the City implemented a pared down version of the program, placing just 5 letterboxes in the Southeast quadrant. Letterboxing booklets were distributed at the Mercer Island Community and Events Center (MICEC) and at volunteer events throughout the summer. Over 100 booklets were distributed throughout the season and 26 were returned to the MICEC. Participants that turned in their booklets were recognized with a certificate and prize packet.

LEASH POLICY EDUCATION EFFORTS

Leash policy education efforts continued in 2023 with distribution of educational brochures “The Dog Owner’s Guide to Mercer Island Parks” brochure, which provides park users with information about voice/signal control and the location of off-leash versus on-leash parks.

TRAILS

In 2023, the Natural Resources team continued to maintain trails by conducting regular trail brushing, leaf blowing, and culvert clearing, as well as re-graveling muddy sections of trail in all three quadrants. In December, a Washington Conservation Corps crew decommissioned a short, redundant section of trail in Pioneer Park Northeast, which had been discussed and approved in the April 2023 Open Space Conservancy Trust Board meeting.

ENGSTROM OPEN SPACE TITLE TRANSFER

On September 20, 2022, the City Council passed a resolution to direct the City to transfer the title of Engstrom Open Space to the Open Space Conservancy Trust. The title transfer has been assigned to outside legal counsel as of early 2024.

URBAN FORESTRY

Tree risk mitigation continues to be a primary focus of urban forestry efforts in Pioneer Park. Certified staff arborists make recommendations each year to remove dead, dying, or structurally defective trees to reduce the risk of trees failing and causing injury, property damage, or interference with utility lines or roadways. Trees are retained through corrective pruning or as wildlife snags, when possible, but tree removals are occasionally necessary. In the case of whole tree removals, the wood from the tree is left to decompose on site as habitat and to improve soil conditions. Dead and dying trees continue to make up the majority of tree removal work. In 2023, two trees were removed from Trust properties to reduce risk of failure. Staff continued to monitor park boundaries regularly for trees in need of pruning or removal.



Mercer Island Open Space Conservancy Trust 2024 Work Plan

Meeting Date	Agenda Item
January 18	Annual Report to Council: The Trust is required in its bylaws to report to City Council each year on the status of Trust properties.
	OSCT Work Plan: The Trust develops a list of topics that it intends to address during the year (this document). This work plan is submitted to City Council with the Annual Report as a courtesy.
	Engstrom Title Transfer: Staff will provide an update
	Stqry Project Update: Educational signage update in the park
	Quadrant Reports (ongoing item): Trustees will report on the condition of certain quadrants at Trust board meetings.
April 18	Trail Work Plan: City staff report to the Trust its intended maintenance activities in the spring of each year, and recap work completed in the previous year. This report includes status of recently decommissioned social trails on Trust properties.
	Restoration Work Plan: City staff report to the Trust its planned restoration activities, and recap work completed in the previous year.
	Draft Bylaws Review: Review draft bylaws
July 18	Election of Officers: The Trust is required by its bylaws to elect officers at its July meeting each year.
	Herbicide application report: City staff will report on the use of herbicides on Trust properties each year, in accordance with the Herbicide Use Protocol.
October 17	OSCT Schedule 2025: Per the Bylaws, the calendar of meetings shall be set by the Board at the last meeting of the calendar year
	Off-leash dogs: The Trust will evaluate success of education measures over the past year and discuss possible changes.
	Scout Project recognition: The Trust will recognize scout projects that have benefitted Trust Properties.

Note: The listing of an item under a particular month indicates that the item will be introduced at that meeting. There may be follow-up discussions and decisions at subsequent meetings, as directed by the Chair.



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6425
March 5, 2024
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB6425: Telecommunications Lease Renewal with Crown Castle	<input type="checkbox"/> Discussion Only
RECOMMENDED ACTION:	Authorize the City Manager to sign the renewal telecommunications lease with Crown Castle.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT:	City Attorney
STAFF:	Bio Park, City Attorney Eileen Keiffer, Assistant City Attorney, Madrona Law Group, PLLC Alaine Sommargren, Deputy Public Works Director
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Draft Renewal Telecommunications Lease with Crown Castle
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

This agenda item requests approval of a lease renewal for an existing telecommunications tower located in Island Crest Park. City staff have negotiated a lease renewal and recommend approval (Exhibit 1).

BACKGROUND

In 2003, the City executed a telecommunications lease for the installation of a monopole in Island Crest Park with VoiceStream PCS III Corporation (d/b/a T-Mobile USA Inc.). Associated ground equipment was installed in vaults below ground, near the base of the tower. In 2012, Crown Castle International Corp. (Crown Castle) acquired the right to manage and operate the telecommunications tower at Island Crest Park from T-Mobile.

In 2022, Crown Castle approached the City about negotiating a lease renewal for the site. City staff, including the City Attorney's Office, Public Works, and Finance, provided input and direction on the terms of the renewal. Further, the City received a limited appraisal in first quarter 2023 from professional appraiser Murray Brackett with CBRE, with respect to the fair market value for the site. The terms of the lease renewal include recovery of costs and expenses incurred by the City in negotiating the lease.

ISSUE/DISCUSSION

The lease renewal authorizes the continued use and operation of existing facilities by Crown Castle, subject to the terms and provisions contained in Exhibit 1. The renewal would run for an initial term of five years, coupled with four successive renewal terms of five years each. Rent for the site and the related escalator clause (inflationary adjustment) are based upon the limited appraisal received from Murray Brackett. The renewal lease does not authorize any new installation of facilities at Island Crest Park.

NEXT STEPS

Upon approval by the City Council, the City Manager will execute the renewal.

RECOMMENDED ACTION

Authorize the City Manager to execute the renewal telecommunications lease with Crown Castle substantially in the form attached as Exhibit 1 to this Agenda Bill.

AMENDED AND RESTATED LEASE FOR TELECOMMUNICATIONS FACILITIES

This Amended and Restated Lease for Telecommunications Facilities (“Agreement”) is entered into this ____ day of ____, 2024, between the City of Mercer Island, a Washington municipal corporation (“Lessor” or “City”), and T-MOBILE WEST TOWER LLC, a Delaware limited liability company, by and through CCTMO LLC, a Delaware limited liability company, its attorney-in-fact (“Lessee”), (each a “Party” and together the “Parties”).

RECITALS

WHEREAS, Lessor and Lessee are parties to that certain Telecommunications Site Lease Agreement dated July 9, 2003 originally by and between Lessor and VoiceStream PCS III Corporation (“Existing Lease”); and

WHEREAS, Lessor and Lessee desire to amend the Existing Lease by replacing the terms and conditions of the Existing Lease with the terms and conditions of this Agreement. Lessor and Lessee intend that this Agreement be a continuation of the Existing Lease.

NOW THEREFORE, effective upon the Commencement Date, this Agreement will amend the Existing Lease by replacing all of the terms and conditions of the Existing Lease with the terms and conditions set forth herein. For and in consideration of the mutual covenants contained herein, the parties hereby agree as follows:

AGREEMENT

1. **Premises.** Lessor is the owner of a parcel of land (the “Site”) located in the City of Mercer Island, County of King, State of Washington, Tax Parcel # 1924059013, common address of 5800 Island Crest Way, Mercer Island, Washington. The Site is more particularly described by its legal description and depiction as **Exhibit A** attached hereto and incorporated herein by reference. Lessor hereby leases to Lessee, approximately 400 square feet of the Site and all access and utility easements, if any, (the “Premises”) as described in **Exhibit B-1** attached hereto and incorporated herein by reference and depicted in the Site Plan attached hereto as **Exhibit B-2**, attached hereto and incorporated herein by reference.

2. **Use.**

(a) The Premises may only be used by Lessee, its subtenants, and licensees, for constructing, operating, repairing, replacing, and maintaining Facilities, as defined below in Section 5, subject to the provisions herein. Lessee shall keep the Premises and the Facilities in good repair and condition, and shall promptly repair or maintain such, including removal of debris as needed, in the event of damage, vandalism, etc.

(b) All improvements, equipment, antennas, and conduits shall be at Lessee's expense. It is understood and agreed that Lessee's ability to use the Premises is contingent upon its obtaining all of the certificates, permits, and any other approvals (collectively the "Governmental Approvals") that may be required by any federal, state, or local authorities. Lessor agrees to cooperate with Lessee, at Lessee's sole expense, in making application for and obtaining all licenses, permits, and any and all other necessary approvals that may be required for Lessee's intended use of the Premises. The City's Chief of Operations is authorized to execute necessary landlord approval affidavits and other consents on behalf of Lessor necessary for Lessee's applications for such Governmental Approvals without the necessity for additional City Council approval.

(c) Lessee shall conduct and carry on in the Premises only the business for which the Premises are leased, and shall not use the Premises for any additional and/or illegal purposes.

(d) Lessee is authorized to install all necessary supporting improvements, subject to Lessee obtaining required Governmental Approvals, including necessary permits from the City. No additional use of ground space outside of the Premises shall be permitted without first having received prior authorization from the City through an amendment to this Agreement, including additional consideration (rental payments) to Lessor.

(e) Rights Granted. Nothing contained within this Agreement shall infringe upon the City's right to use the Site upon which Lessee's equipment and improvements are installed, provided that such use does not unreasonably interfere with Lessee's use of the Premises. Further, nothing contained herein shall convey any right, title, or interest in the Site. This Agreement merely authorizes Lessee to use and occupy the Premises for the limited purposes stated herein. Finally, this Agreement shall not be deemed to constitute any warranty of title—Lessee takes the Premises on an "as is" basis, with all faults. Lessee waives all claims against Lessor in respect to defects in the Premises or the Property and its structures and appurtenances, and their suitability for any particular purpose, as they exist on the Commencement Date.

(f) Access for construction, routine maintenance and/or repair, and other non emergency visits shall only be during business hours (Monday through Friday, 7:00 a.m. through 7:00 p.m.). Access shall be by foot or motor vehicle.

3. **Term**

(a) The term of this Agreement shall be five (5) years commencing on the date of mutual execution ("Commencement Date") and terminating on the fifth (5th) anniversary of the Commencement Date (the "Term") unless otherwise terminated as provided in paragraph 10. Lessee shall have the right to extend the term for four (4) successive five (5) year periods (collectively the "Renewal Terms" and each a "Renewal Term") on the same terms and conditions as set forth herein. This Agreement shall automatically be extended for each successive Renewal Term, except as otherwise provided herein.

4. **Rent.**

(a) Lessee shall pay to Lessor as rent Two Thousand Five Hundred and 00/100 Dollars (\$2,500.00) per month ("Rent") without notice or request from Lessor. Rent for the first month shall be paid within 30 days of the Commencement Date. Rent for subsequent months shall subsequently be due on or before the first day of the month. Rent for any fractional month shall be prorated. Rent shall be payable to Lessor at such places may be designated by Lessor from time to time.

(b) Rent shall be increased on each anniversary of the Commencement Date by an amount equal to four percent (4%) of the Rent payable during the previous year.

(c) Within thirty (30) days of the Commencement Date, Lessee shall pay Lessor a one-time payment of Seventeen Thousand and Thirty and 34/100 Dollars (\$17,030.34) as a signing bonus ("One-time Payment") for reimbursement of the City's administrative fees incurred in the review and preparation of this Agreement. This One-Time Payment shall not be refundable.

(d) Lessee acknowledges that late payment by Lessee of Rent or other sums due under this Agreement shall cause City to incur costs not contemplated by this Agreement, the exact amount of which would be extremely difficult and impractical to ascertain. Therefore, in the event Lessee shall fail to pay any installment of Rent or other sums due within twenty (20) business days of the due date, the City will issue to Lessee a written notice of such failure to pay, accompanied by an invoice applying a late charge equal to ten percent (10%) of the sum due. Further, all delinquent sums payable by Lessee to City and not paid within ten (10) business days after their due date shall bear interest at the rate of twelve percent (12%) per annum, or the highest rate of interest allowable by law, whichever is less. Interest on all delinquent accounts shall be calculated from the expiration of the ten (10) business day cure period set forth above to the date of payment. A fifty dollar (\$50.00) charge will be paid by Lessee to the City for each check returned "NSF" or otherwise rejected by the City's depositing institution for insufficient funds.

5. **Facilities; Utilities; Access.**

(a) Lessee has the right to erect, maintain, and operate on the Premises: one support structure, radio communications facilities, utility lines, transmission lines, standby power generators, air condition equipment shelters, electronic equipment, radio transmitting and receiving antennas, fencing, cabinets, meter boards, antennas, cables, fiber, and supporting equipment ("Facilities") as shown on the attached Exhibit B-2. In connection therewith, Lessee has the right to do all work necessary to prepare and maintain the Premises for Lessee's business operations and to install communication and utility lines connecting the antenna(s) to the transmitters and receivers. Lessee's Facilities shall be erected and maintained at the expense of Lessee at its sole risk and expense. All of Lessee's construction and installation work shall be performed at Lessee's sole cost and expense and in a good and workmanlike manner. Title to Lessee's Facilities shall be held by Lessee. All of Lessee's Facilities shall remain the personal property of Lessee and are not

fixtures. Lessee has the right to remove all of Lessee's Facilities at its sole expense on or before the expiration or termination of this Agreement, subject to the terms of paragraph 10, Removal.

(b) Lessee shall pay for the electricity, and any other utilities it consumes in its operations at the rate charged by the servicing utility company. Lessee shall have the right to draw electricity and other utilities from any utility company that will provide service to the premises (including a standby power generator for Lessee's exclusive use). Lessor agrees to sign such documents or easements as may be reasonably required by said utility companies to provide such service to the premises, including the grant to Lessee or to the servicing utility company, of a license or easement in, over across, or through the site is required by such servicing utility company to provide utility services as provided herein. However, the location of any such utility easement on the subject property shall require the City's written approval and consent. Such approval by the City should not be unreasonably withheld, delayed, or conditioned.

(c) Lessee shall have at all times the right of ingress and egress to and from the Premises, over and across the City's property adjacent to the Premises, as delineated in Exhibit B; provided however, that such right will not in any manner materially interfere with the City's use of the Site, and this right of ingress and egress shall terminate concurrently with the termination of this Agreement. "Materially interfere" and "material interference" are defined as any use that prevents visitors from using the Site as a public park during normal park hours, including but not limited to parking lot access, parking, or circulation, and pedestrian access or circulation. Except as specified in paragraph 17, Emergency Work, below, Lessee shall give advance notice to the City prior to entry upon the Premises. For major maintenance or repair activities, ten (10) days' advance notice shall be provided by telephone to the Chief of Operations, publicworks@mercerisland.gov and (206) 275-7608. For minor maintenance or repair, at least 24 hours advance notice shall be provided by telephoning the Chief of Operations during normal business hours at (206) 275-7608. The City shall, upon request of Lessee, provide a list of emergency telephone numbers known to the City of any other tenants at the Site. As used herein, "major" maintenance or repair activities means a significant structural alteration or addition to the tower or structure (including but not limited to the adding of height to the tower or adding a story to any existing building) or other alteration or addition resulting in a significant change in the Facilities (such as, by way of example, the conversion of the tower into a "tree," "bell tower" or lattice structure or material change in the color of the facility). Notwithstanding the language above, nothing in this Lease absolves Lessee from obtaining all permits or other approvals required under the Mercer Island City Code.

(d) Lessee shall maintain all landscaping installed or required to be installed due to Lessee's use of the Premises. Further, Lessee acknowledges that the primary use of the Site is a park and that adjacent to the Premises is a forested area that serves as a buffer between the recreational facilities of the park (such as ballfields) and residential areas of the City. Lessee further acknowledges the existence of several particularly significant and/or historical trees on the Site. Lessee shall not have the right to remove or damage any trees or vegetation in the park without advance approval by the City. Further, Lessee shall work with the City to eliminate the possibility

of or minimize damage to surrounding trees and/or vegetation when engaging in any privileges afforded by this Agreement. At least thirty (30) days prior to performing any work under this Agreement that may result in the disturbance to any trees on Site or disturbing or taking place within the drip line of any trees on Site, Lessee shall provide to Lessor a tree protection plan for Lessor's review and approval prior to the commencement of any such work. The tree protection plan shall be prepared by a certified arborist and include, at minimum, the following elements: a description of the proposed work, a description of the area such work will be performed in, a listing of all equipment to be used in such work, and how soil compaction and/or damage to tree roots, trunk and canopy will be avoided, minimized, and/or mitigated. Such tree protection plan shall be submitted to the City's Public Works Department. Further, the provisions of the Mercer Island City Code, including Chapter 19.10, Trees, or as hereafter amended or recodified, is hereby incorporated by reference.

6. **Interference.** Lessee shall operate Lessee's Facilities in a manner that will not cause interference to Lessor and other lessees or licensees of the Site, provided that their installations predate that of the Lessee's Facilities. With respect to lessees or licensees of Lessor whose operations commence after installation of the Facilities, Lessee shall not make any change in its operations that causes or is intended to cause material interference with such lessees or licensees. All operations by Lessee shall be in compliance with all Federal Communications Commission ("FCC") and Federal Aviation Administration ("FAA") requirements; provided, however, that Lessor and Lessee shall cooperate with all other users to identify the causes of and work towards resolution of any electronic or radio frequency interference problem. In addition, Lessee agrees, at Lessee's own cost and expense, to eliminate any radio or television interference caused by Lessee's facilities to City facilities or surrounding residences that pre-date the Facilities, without impairing the function of City equipment. If any collocation by Lessor or Lessor's other lessees or licensees results in interference with Lessee's operations, Lessor agrees to take reasonable steps to encourage the interfering party to eliminate such interference. In the event that the interference is not eliminated within thirty (30) days of notice to Lessor by Lessee, Lessee may terminate this Agreement upon thirty (30) days' prior written notice to Lessor.

7. **Taxes**

(a) Prior to locating the Lessee's Facilities on the Premises, Lessee shall obtain a business license from the City as may be required. Further, Lessee shall pay promptly, and before they become delinquent, all taxes on all merchandise, personal property, and improvements owned or placed by Lessee on the Premises; shall pay all license fees and public utility charges related to the conduct of Lessee's business on the Premises; shall pay for all permits, licenses, and zoning approvals relating to the conduct of business on the Premises by Lessee, and shall pay any other tax including utility taxes and business license fees billed to Lessee by the City.

(b) In addition to the Rent, Lessee shall pay annually in advance to the City the then-current applicable leasehold excise tax unless Lessee is centrally assessed by the state of Washington and provides advanced documentation of its central assessment prior to execution of this Agreement.

If Lessee is centrally assessed by the state of Washington and Lessee provides evidence of its central assessment to the City prior to execution of this Agreement, then for any and all periods that Lessee reports the property is “operating property” as defined in RCW 84.12.200, Lessee will not be required to pay leasehold excise tax to the City. Should the City collect from Lessee and pay to the Department of Revenue leasehold excise tax which is subsequently determined to be a duplicate payment or overpayment of the tax by Lessee, Lessee shall not have any claim against the City, but shall look directly to the Department of Revenue for reimbursement. City shall reasonably cooperate, at no expense or liability to City, to the extent the Department of Revenue requires any information or action from City to resolve Lessee’s claim for reimbursement.

8. **Termination**

(a) In the event that (i) any Governmental Approval issued to Lessee is cancelled, expires, lapses, or is otherwise withdrawn or terminated by governmental authority; or (ii) Lessee determines that the Premises is no longer compatible for its use, Lessee shall have the right to terminate this Agreement. Lessee shall provide Lessor written notice at least sixty (60) days prior to such termination. All rentals paid to said termination date shall be retained by Lessor. Upon such termination, this Agreement shall be of no further force or effect except to the extent of the representations, warranties, and indemnities made by each Party to the other hereunder and as otherwise described in Paragraph 21(n), Survival, below. In the event that Lessee terminates this Agreement for reasons listed in (ii) above, Lessee shall pay an immediate termination fee equal to one (1) years’ Rent at the then-current rental amount. Otherwise, Lessee shall have no further obligations for the payment of Rent to Lessor.

(b) In addition to any other remedies available to it at law or in equity, a non-breaching Party may terminate this Agreement upon thirty (30) days’ written notice following a determination of a material breach which the other Party fails to cure within thirty (30) days after written notice by the non-breaching Party, or, if the failure cannot reasonably be remedied in such time, if the breaching Party does not commence a remedy within the allotted thirty (30) days and diligently pursues the cure to completion within ninety (90) days after the initial written notice.

(c) Intentionally omitted.

(d) Following the Commencement Date, Lessor may terminate this Agreement immediately in the event of an emergency, or within thirty (30) days’ notice for reasons involving public health, safety, or welfare not constituting an emergency. In the event of any termination under this paragraph occurring in the first ten (10) years following the Commencement Date, Lessor shall reimburse previously prepaid Rent for the remainder of the then-current year on a pro rata basis, beginning as of the date that Lessee fully completes removal of its Facilities pursuant to Section 9, below.

(e) If Lessee’s tenancy remains after the termination of this Agreement, the occupancy of the Premises after the termination shall be that of a tenancy at sufferance. Lessee’s occupancy of the

Premises during the holdover shall be subject to all the terms and provisions of this Agreement and Lessee shall pay an amount (on a per month basis without reduction for partial months during the holdover) equal to one hundred fifty percent (150%) of the then-annual Rent divided by twelve (“Holdover Rent”). Such Holdover Rent shall be payable in advance on or before the first (1st) day of each month. No holdover by Lessee or payment by Lessee after the termination of this Agreement shall be construed to extend the Term or shall be construed to waive any applicable terms of the Agreement or prevent Lessor from immediate recovery of possession of the Premises by summary proceedings or otherwise. In addition to the payment of the amounts provided above, if Lessor is unable to deliver possession of the Premises to a new tenant, or perform improvements for a new tenant as a result of Lessee’s holdover, Lessee shall be liable to Lessor for all damages. Nothing herein shall be construed as Lessor’s consent to such holding over.

9. **Facilities Removal.**

(a) Upon termination of this Agreement, Lessee shall remove its Facilities, and all other personal property and restore the Premises to its original condition or better, reasonable wear and tear excepted. Lessor agrees and acknowledges that all of the equipment, conduits, and all other personal property of Lessee shall remain the personal property of Lessee, who shall have the right to remove the same at any time during the Term. If such time for removal causes Lessee to remain on the Premises after termination of this Agreement, Lessee shall pay Rent consistent with the requirements of Paragraph 8(e) above, until such time as the removal of the personal property is completed. If Lessee maintains Facilities on the Premises longer than one hundred twenty (120) days after the termination of this Agreement, Lessor may, at its sole option, remove Lessee’s personal property and dispose of Lessee’s equipment at Lessee’s sole cost and expense.

(b) Lessee shall remove all Facilities to a depth of three (3) feet below grade unless the City and Lessee mutually agree, in each party’s discretion, that any such improvements shall remain on the Site, in which event Lessee shall transfer, bequest, or devise its interest in the improvements to the City. Restoration of the Premises shall be to a condition that is equivalent to or better than the condition of the Premises prior to the installation, operation, or maintenance of the Facilities and to a condition satisfactory to Lessor.

10. **Destruction or Condemnation.** If the Premises or Lessee’s Facilities are substantially damaged or destroyed by a third-party or event outside of Lessee’s control, or condemned or transferred in lieu of condemnation, Lessee may elect to terminate this Agreement as of the date of the damage, destruction, condemnation, or transfer in lieu of condemnation by giving notice to Lessor no more than thirty (30) days following the date of such substantial damage, destruction, condemnation, or transfer in lieu of condemnation. If Lessee chooses not to terminate this Agreement, Rent shall continue to be due to the City without reduction or proration. In any condemnation proceeding, each Party shall be entitled to make a claim against the condemning authority for just compensation. Sale of all or part of the Premises to a purchaser with the power of eminent domain in the face of exercise of its power of eminent domain, shall be treated as a taking by a condemning authority.

11. **Insurance.**

(a) Lessee shall procure and maintain for so long as Lessee in any way occupies the Premises, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the acts or omissions of Lessee. Lessee shall require that every subcontractor maintain insurance commensurate with their scope of work. Lessee shall procure insurance from insurers with a current A.M. Best rating of not less than A-:VII. Lessee shall provide a copy of a certificate of insurance and blanket additional insured endorsement to the Lessor for its inspection at the time of acceptance of this Agreement, and such insurance certificate shall evidence a policy of insurance that includes:

- i. Commercial General Liability insurance with limits not less than \$5,000,000 per occurrence for bodily injury and damage or destruction to property and \$10,000,000 general aggregate.
- ii. Commercial Auto Liability insurance on all owned, non-owned, and hired automobiles with a combined single limit of not less than two million (\$2,000,000) each accident.
- iii. Workers Compensation insurance, applicable to work performed in Washington State, providing the statutory benefits and Employers Liability with a limit of \$1,000,000 each accident/disease/policy limit.
- iv. Umbrella liability policy with limits of \$5,000,000 per occurrence and in the aggregate.
- v. Contractors Pollution Liability insurance covering losses caused by pollution conditions that arise from the operations of the Contractor. Contractors Pollution Liability insurance shall be written in an amount of at least \$2,000,000 per loss, with an annual aggregate of at least \$2,000,000. Contractors Pollution Liability shall cover bodily injury, property damage, cleanup costs and defense, including costs and expenses incurred in the investigation, defense, or settlement of claims. If the Contractors Pollution Liability insurance is written on a claims-made basis, the Lessee warrants that any retroactive date applicable to coverage under the policy precedes the effective date of this Agreement; and that continuous coverage will be maintained or an extended discovery period will be exercised for a period of three (3) years beginning from the time this Agreement expires or is terminated. The City shall be named by endorsement as an additional insured on the Contractors Pollution Liability insurance policy.

(b) Payment of deductibles or self-insured retention shall be the sole responsibility of the Lessee. Lessee may utilize primary and umbrella liability insurance policies to satisfy the insurance policy limits required in this Section. Lessee's umbrella liability policy shall provide "follow form" or at least a broad as required coverage over its required commercial general liability, automobile liability, and workers compensation/employer's liability insurance policies.

(c) The required insurance policies, with the exception of Workers' Compensation and Employer's Liability obtained by Lessee shall include the Lessor, its officers, officials, employees, agents, and volunteers ("Additional Insureds"), as an additional insured with coverage at least as broad as Additional Insured Managers Lessors of Premises ISO form CG 20 11 or equivalent. The coverage shall contain no special limitations on the scope of protection afforded to the Additional Insureds. In addition, the insurance policy shall contain a clause stating that coverage shall apply separately to each insured against whom a claim is made, or suit is brought, except with respect to the limits of the insurer's liability. Lessee shall provide to the Lessor upon mutual execution of this Agreement, a certificate of insurance and blanket additional insured endorsement. Receipt by the Lessor of any certificate showing less coverage than required under this Agreement is not a waiver of Lessee's obligations to fulfill the requirements under this Section. Lessee's required general and auto liability insurance shall be primary insurance with respect to the Lessor. Any insurance, self-insurance, or insurance pool covered maintained by the Lessor shall be in excess of Lessee's required insurance and shall not contribute with it.

(d) Upon receipt of notice from its insurer(s), Lessee shall provide the Lessor with thirty (30) days' prior written notice of cancellation of any insurance policy except for non-payment of premium, required pursuant to this Section 11. Lessee shall, prior to the effective date of such cancellation, obtain replacement insurance policies meeting the requirements of this Section 11. Failure to maintain insurance policies meeting the requirements of this Section 11 shall be a material breach of this Agreement.

(e) Lessee's maintenance of insurance as required by this Section 11 shall not be construed to limit the liability of Lessee to only the coverage provided by such insurance, or otherwise limit the Lessor's recourse to any remedy available at law or equity. Further, Lessee's maintenance of insurance policies required by this Agreement shall not be construed to excuse unfaithful performance under this Agreement by Lessee.

(f) Lessor may review all insurance limits once every calendar year during the duration of this Agreement and may make reasonable adjustments in the limits upon thirty (30) days' prior written notice to Lessee. Lessee shall then issue a certificate of insurance to the Lessor showing compliance with these adjustments.

12. **Indemnification.**

(a) Lessee releases, covenants not to bring suit, and agrees to indemnify, defend, and hold harmless the City, its officers, employees, agents, volunteers, and representatives from any and all claims, costs, judgments, awards, or liability to any person, for injury or death of any person, or damage to property caused by or arising out of any acts or omissions of Lessee, its agents, servants, officers, or employees in relation to this Agreement and any rights granted within this Agreement, except to the extent attributable to the sole negligence or intentional misconduct of Lessor, its officers, officials, employees, agents, or contractors. These indemnification obligations shall

extend to claims that are not reduced to a suit and any claims that may be compromised, with Lessee's prior written consent, prior to the culmination of any litigation or the institution of any litigation.

(b) Inspection or acceptance by the City of any work performed by Lessee shall not be grounds for avoidance by Lessee of any of its obligations under this Section 12, Indemnification.

(c) To the extent the provisions of RCW 4.24.115 are applicable, the Parties agree that the indemnity provisions hereunder shall be deemed amended to conform to said statute and liability shall be allocated as provided therein. It is further specifically and expressly understood that the indemnification provided constitutes Lessee's waiver of immunity under Title 51 RCW. This waiver has been mutually negotiated by the Parties.

(d) Notwithstanding any other provisions of this Section 12, Indemnification, Lessee assumes the risk of damage to its Facilities located upon the Premises from activities conducted by the City, its officers, agents, employees, volunteers, elected and appointed officials, and contractors, except to the extent any such damage or destruction is caused by or arises from any negligence, willful misconduct, or criminal actions on the part of the City, its officers, agents, employees, volunteers, elected or appointed officials, or contractors. In no event shall either Party be liable to the other Party for any indirect, incidental, special, consequential, exemplary, or punitive damages, including by way of example and not limitation: lost profits, lost revenue, loss of goodwill, or loss of business opportunity in connection with its performance or failure to perform under this Agreement. Each Party releases and waives any and all such claims against the other Party, its officers, agents, employees, volunteers, or elected or appointed officials, or contractors.

(e) The provisions of this Section 12, Indemnification, shall survive the expiration, revocation, or termination of this Agreement.

13. **Assignment**. Lessee may not assign, nor otherwise transfer, all or any part of its interest in this Agreement or in the Premises without the prior written consent of Lessor; provided, however, that Lessee may assign its interest to its parent company, any subsidiary, or affiliate, or to any successor-in-interest or entity acquiring fifty-one percent (51%) or more of its stock or assets, subject to any financing entity's interest, if any, in this Agreement. Lessor may assign this Agreement upon written notice to Lessee, subject to the assignee assuming all of Lessor's obligations herein. Notwithstanding anything to the contrary contained in this Agreement, Lessee may assign, mortgage, pledge, hypothecate, or otherwise transfer without consent its interest in this Agreement to any financing entity, or agent on behalf of any financing entity to whom Lessee: (i) has obligations for borrowed money or in respect of guaranties thereof, (ii) has obligations evidenced by bonds, debentures, notes, or similar instruments, or (iii) has obligations under or with respect to letters of credit, bankers acceptances, and similar facilities or in respect of guaranties thereof.

14. **Sublease.** Lessee shall have the right to sublet or license all or any portion of Lessee's Facilities and the Premises, together with access and utilities thereto, with Lessor's prior written consent which shall not be unreasonably withheld, conditioned, or delayed. Any sublessee shall comply with the terms and conditions of this Agreement pertaining to the sublessee's usage of the Premises, including but not limited to, sections 11 (Insurance) and 12 (Indemnification).

15. **Repairs.** Lessee shall not be required to make any repairs to the Premises or Site unless such repairs shall be necessitated by reason of the default or neglect of Lessee.

16. **Hazardous Substances.**

(a) Lessee agrees that it will not, and will not permit any third party to use, generate, store, release, or dispose of any Hazardous Material (as defined below) in, on, under, about, or within the Premises in violation of any law or regulation. Lessor represents and agrees that Lessor will not, and will not permit any third party to use, generate, store, release, or dispose of any Hazardous Material in, on, under, about, or within the Site (including the soil, surface water, and groundwater thereunder) except in compliance with any applicable law or regulation.

(b) Lessee shall defend, indemnify, protect, and hold harmless Lessor and its employees, partners, affiliates, agents, contractors, directors, successors, representatives, and assigns from any against any and all losses, liabilities, damages, penalties, fines, claims, and/or costs (including reasonable attorneys' and consultants' fees and costs) of every type and nature arising out of or in connection with the generation, storage, release, or disposal of any Hazardous Materials by Lessee in, on under, about, or within the Premises in violation of any laws or regulations, except to the extent caused by Lessor or its employees, partners, affiliates, agents, contractors, directors, successors, representatives, or assigns in violation of applicable law.

(c) Lessee and its partners, affiliates, agents, and employees, contractors, directors, successors, representatives, or assigns shall store and handle all equipment and materials in a safe, careful, and workmanlike manner while on the Site. Lessee shall promptly remove from the Site and remediate in compliance with the law any discharge, leak emission, or release of Hazardous Materials from Lessee's activities, improvements, or other Lessee equipment. All costs and expenses associated in any way with a discharge, leak, emission, or release of Hazardous Material from Lessee's activities, other improvements, or other Lessee equipment shall be at the sole cost and expense of Lessee.

(d) As used herein, the term "Hazardous Material" means:

- i. Any "hazardous waste" as defined by the Resource Conservation and Recovery Act of 1976, as amended from time to time, and regulations promulgated thereunder;
- ii. Any "hazardous substance" as defined by the Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended from time to time, and regulations promulgated thereunder; and

- iii. Any “hazardous substance” as defined by Washington’s Model Toxics Control Act, Chapter 70.105D RCW, as amended from time to time, and regulations promulgated thereunder; and
- iv. Any substances, material, waste, or emission that has been found to be “hazardous,” “toxic,” “radioactive,” a “pollutant,” or a “contaminant” under applicable law relating to the regulation of pollution or protection of human health and the environment.

(e) The indemnifications of the Lessor and the Lessee in this Section shall survive the expiration or termination of this Agreement.

17. **Emergency Work.** In the event of any emergency in which any of Lessee’s Facilities in or on the Premises breaks, are damaged, or if Lessee’s construction area is otherwise in such a condition as to immediately endanger the property, life, health, or safety or any individual, Lessee shall immediately take the proper emergency measures to repair its Facilities, to cure or remedy the dangerous conditions for the protection of property, life, health, or safety of individuals without having to first apply for any obtain permit or other authorizations as required by this Agreement. However, Lessee shall notify the Lessor of the need for such emergency work immediately upon learning of the emergency and further, Lessee shall obtain any Governmental Approvals necessary for this purpose after the emergency work within two (2) business days of commencing such work.

18. **Dangerous Conditions, Authority for Lessor to Abate.** Whenever construction, installation, or excavation of the Facilities authorized by this Agreement has caused or contributed to a condition that appears to substantially impair the lateral support of the Site, adjoining public way, street, or public place, or endangers the public, street utilities, or City-owned property, the Director of Operations may direct Lessee, at Lessee’s own expense, to take action to protect the Site, public, adjacent public places, City-owned property, utilities, and public ways. Such action may include compliance within a reasonable prescribed time.

(a) In the event that Lessee fails or refuses to promptly take the actions directed by the Lessor or fails to fully comply with such directions, or if emergency conditions exist which require immediate action, the Lessor may enter upon the property and take such actions as are necessary to protect the public, the adjacent streets, utilities, public ways, to maintain the lateral support thereof, or actions regarded as necessary safety precautions; and Lessee shall be liable to the Lessor for the costs thereof. When acting under this subsection, the City will take such necessary actions accompanied by a representative of the Lessee; however, notwithstanding the above, the City shall have no obligation to take actions accompanied by a representative of Lessee in the event of emergency conditions requiring emergency action. The provisions of this Paragraph shall survive the expiration, revocation, or termination by other means of this Agreement.

19. **Security Bond.** Upon execution of this Agreement, Lessee shall post a corporate performance bond in the amount of \$30,0000 (“Security Bond”), in a form reasonably acceptable to the City Attorney, to guarantee the full and complete performance of the requirements of this

Agreement and to guarantee payment of any costs, expenses, damages, or losses the City pays or incurs, including civil penalties, because of any failure caused by the Lessee to comply with the requirement of this Agreement or any Governmental Approvals. Before any sums are withdrawn from the Security Bond, the City shall give written notice to Lessee (1) describing the default or failure to be remedied, or the damages, cost, or expenses that the City has incurred by reason of Lessee's act or default; (2) providing a reasonable opportunity for Lessee to first remedy the existing or ongoing default or failure, if applicable; and (3) that Lessee will be given an opportunity to review the act, default, or failure described in the notice with the Public Works Director or their designee. If a dispute arises under this provision, the Security Bond may not be used to pay the City's attorneys' fees unless and until the City is determined to be the prevailing party.

20. Reimbursement of City Expenses. Where the Lessor incurs costs and/or expenses for review, inspection, or supervision of activities taken through the authority granted in this Agreement or any ordinances relating to the subject for which a permit fee is not established, Lessee shall reimburse the Lessor directly for all incurred costs after receiving an invoice documenting such costs and expenses. Lessee shall reimburse Lessor for any and all actually incurred costs the Lessor incurs in response to any emergency regarding or related to Lessee's facilities within thirty (30) days of City's provision of receipts/invoice for such actually incurred costs to Lessee.

21. Miscellaneous.

- (a) **Entire Agreement; Amendments.** This Agreement constitutes the entire agreement and understanding between the Parties, and supersedes all offers, negotiations, and other agreements, written or otherwise, concerning the subject matter contained herein. Any amendments to this Agreement must be in writing and executed by both Parties.
- (b) **Severability.** If a court of competent jurisdiction holds this Agreement to be illegal, invalid, or otherwise unenforceable, in whole or in part, the remaining terms, covenants, and provisions, shall remain in full force in effect to the fullest extent possible and will in no way be impaired, affected, or invalidated.
- (c) **Binding Effect.** This Agreement shall be binding on and inure to the benefit of the successors and permitted assignees of the respective Parties.
- (d) **Notices.** Any notice or demand required to be given herein shall be made by (i) certified or registered mail, return receipt requested, or (ii) reliable overnight courier to the address of the respective parties set forth below:

Lessor: City of Mercer Island
 9611 SE 36th Street
 Mercer Island, WA 98040
 Attn: City Manager, Director of Operations, City Attorney

Lessee: T-Mobile West Tower LLC
 12920 S.E. 38th Street
 Bellevue, WA 98006
 Attn: Leasing Administration

Copy to: T-Mobile West Tower LLC
 c/o CCTMO LLC
 Attn: Legal – Real Estate Department
 2000 Corporate Drive
 Canonsburg, PA 15317

Lessee and Lessor may from time to time designate any other address for this purpose by written notice to the other party. All notices hereunder shall be deemed received upon actual receipt.

(e) **Applicable Law/Venue.** This Agreement shall be governed by the laws of the State of Washington. The venue and jurisdiction over any dispute related to this Agreement shall be with the King County Superior Court.

(f) **Memorandum of Agreement.** Lessor acknowledges that a memorandum of Agreement in the form amended hereto as Exhibit C shall be recorded by Lessee in the official records of King County.

(g) **Compliance with all Applicable Laws.** Lessee agrees to comply with all laws, ordinances, rules, and regulations of the public authorities with jurisdiction in performing any and all work upon the Facility.

(h) **Non-Release of Obligations Upon Termination.** No termination, forfeiture, or cancellation of this Agreement shall release Lessee from any liability or obligation with respect to any matter occurring prior to such termination, default, or cancellation, nor shall termination, default, or cancellation release Lessee from its obligation and liability as described in Paragraph 9, Removal, herein to remove its Facilities and restore the Premises to its original condition or better.

(i) **Exhibits Incorporated.** All riders and exhibits annexed hereto form material parts of this Agreement.

(j) **Counterparts.** This Agreement may be executed in duplicate counterparts, each of which shall be deemed to be an original.

(k) **Nonwaiver.** The Failure of Lessor to insist upon strict performance of any of the covenants or agreements within this Agreement, or to exercise any option herein conferred in any one or more instances, shall not be construed to be a waiver or relinquishment of any such covenant, agreement, or option, or any other covenant agreement or option.

(l) **No Third-Party Beneficiaries.** There are no third-party beneficiaries to this Agreement.

(m) **Attorneys' Fees.** If a suit or other action is instituted in connection with any controversy arising out of this Agreement, the prevailing party ("Prevailing Party") shall be entitled to recover its costs and expenses including attorneys' fees, in such sum as set by the Court, including fees upon appeal of any judgment or ruling.

(n) **Survival.** The following paragraphs shall survive termination or expiration of this Agreement: 8(e), Termination, 9, Facilities Removal, 12, Indemnification, 16, Hazardous Materials, 17, Emergency Work, 18, Dangerous Conditions, Authority for Lessor to Abate, 21, Applicable Law/Venue. Further, any provisions of this Agreement that require performance subsequent to the termination or expiration of this Agreement shall also survive such termination or expiration.

IN WITNESS THEREOF, the Parties have executed this Agreement as of the date first above written.

LESSEE

LESSOR

T-MOBILE WEST TOWER LLC,
a Delaware limited liability company,

CITY OF MERCER ISLAND

By: CCTMO LLC,
a Delaware limited liability company
Its: attorney-in-fact

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

ATTEST:

Andrea Larson, City Clerk

APPROVED AS TO FORM:

Bio Park, City Attorney

STATE OF _____)
) ss.
COUNTY OF _____)

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged that he/she was authorized to execute this instrument, and acknowledged it as the _____ of the CCTMO LLC, a Delaware limited liability company, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED: _____.

(Seal or stamp)

Notary Signature

Print/Type Name

Notary Public in and for the State of Washington,
residing at _____

My appointment expires _____

STATE OF WASHINGTON)
) ss.
COUNTY OF KING)

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged that he/she was authorized to execute this instrument, and acknowledged it as the _____ of the City of Issaquah, a Washington municipal corporation, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED: _____.

(Seal or stamp)

Notary Signature

Print/Type Name

Notary Public in and for the State of Washington,

residing at _____

My appointment expires _____

Exhibit A- Legal Description

Parent Parcel (As Provided):

The land referred to is situated in the County of King, City of Mercer Island, State of Washington, and is described as follows:

The Northwest Quarter of the Southwest Quarter of Section 19, Township 24 North, Range 5 East, W.M., in King County, Washington; EXCEPT county roads.

Exhibit B-1 – Description of Premises

Tower Lease Area (As Surveyed):

That portion of the Northwest Quarter of the Southwest Quarter of Section 19, Township 24 North, Range 5 East, W.M., in King County Washington,

COMMENCING at the southwest corner of said subdivision; thence S89°04'46"E along the south line of said subdivision a distance of 1289.44 feet to the west margin of Island Crest Way; thence N01°21'45"E along said margin a distance of 693.69 feet; thence N88°36'27"W a distance of 48.73 feet to the Point of Beginning; thence S00°41'16"W a distance of 32.00 feet; thence N89°18'44"W a distance of 12.50 feet; thence N00°41'16"E a distance of 32.00 feet; thence S89°18'44"E a distance of 12.50 feet to the Point of Beginning.

Containing 400.0 s.f. (0.009 acres), more or less

Access Easement (As Surveyed):

An easement for ingress and egress over and across that portion of the Northwest Quarter of the Southwest Quarter of Section 19, Township 24 North, Range 5 East, W.M., in King County Washington.

COMMENCING at the southwest corner of said subdivision; thence S89°04'46"E along the south line of said subdivision a distance of 1289.44 feet to the west margin of Island Crest Way; thence N01°21'50"E along said margin a distance of 693.69 feet; thence N88°36'27"W a distance of 48.73 feet to the Point of Beginning; thence N89°18'44"W a distance of 12.50 feet; thence N00°41'16"E a distance of 111.86 feet; thence S88°56'29"E a distance of 62.55 feet to said west margin; thence S01°21'50"W along said margin a distance of 30.00 feet; thence N88°56'29"W a distance of 49.70 feet; thence S00°41'16"W a distance of 81.78 feet to the Point of Beginning.

Containing 2,894.0 s.f. (0.066 acres), more or less

Utility Easement (As Surveyed):

A 10.00 foot wide utility easement lying over, under and across that portion of the Northwest Quarter of the Southwest Quarter of Section 19, Township 24 North, Range 5 East, W.M., in King County Washington, lying 5.00 feet each side of the following described centerline:

COMMENCING at the southwest corner of said subdivision; thence S89°04'46"E along the south line of said subdivision a distance of 1289.44 feet to the west margin of Island Crest Way; thence N01°21'45"E along said margin a distance of 693.69 feet; thence N88°36'27"W a distance of 48.73 feet; thence N89°18'44"W a distance of 12.50 feet; thence N00°41'16"E a distance of 5.00 feet to the Point of Beginning of said centerline; thence S89°18'44"E a distance of 17.50 feet; thence S00°41'16"W a distance of 264.73 feet; thence S53°10'56"E a distance of 26.94 feet;

thence S86°32'50"E a distance of 18.73 feet to the said margin and the Terminus of said centerline.

Sidelines to be extended and/or shortened at course changes so as to terminate at their respective intersections.

Containing 3,279.1 s.f. (0.075 acres), more or less

Exhibit B-2 – Site Plan of Premises

[see attached]

AS-BUILT SURVEY

BUN 828117

LEGEND

Additional Land Building	IP / Rebar Monu	Transformer
Asphalt Pavement	IP / Rebar Monu- Found	Transformer Pad
Contour - Major	Cased Monu	Catch Basin
Contour - Minor	Cased Monu - Found	Inlet
Easement	Traverse Point	Culvert
Gulderail	Survey Point	Utility Vault
Jurisdiction Line	Gravel	Manhole
Property Line	Dirt	Handhole
Property Tie	Concrete	Pull box
Right of Way	Retaining Wall	Pedestal
Setback	Stairs	Riser
Treeline	Door / Gate	Meter
Wetland	Double Door / Gate	Valve
Railroad Tracks	Gate - Sliding	Cleanout
Centerline	Signs	Junction Box
Road Centerline	Mailbox	Pump Station
Stream	Column	Utility Box
Stream (Directional)	Utility Pole	Controller
Ditch	Guyed Pole	HVAC
Channel	Pole	Generator
Fence	Bollard	Guy Anchor
Cable TV	Flag Pole	
Cable Underground	Shrub	
Combined Sewer	Tree - Palm	
Cable TV & Elec	Tree - Coniferous	
Cable, Elec, & TV	Tree - Deciduous	
Electric	Metal Platform	
Electric Underground	Fuel Tanks	
Fiber	Traffic Signal Controller	
Fiber Underground		
Gas		
Sewer		
Storm		
Telephone		
Telephone Underground		
Unknown Utility		
Water		
Topo - High Point		
Topo - Low Point		
Breakline		
Match line		
Property Tie		

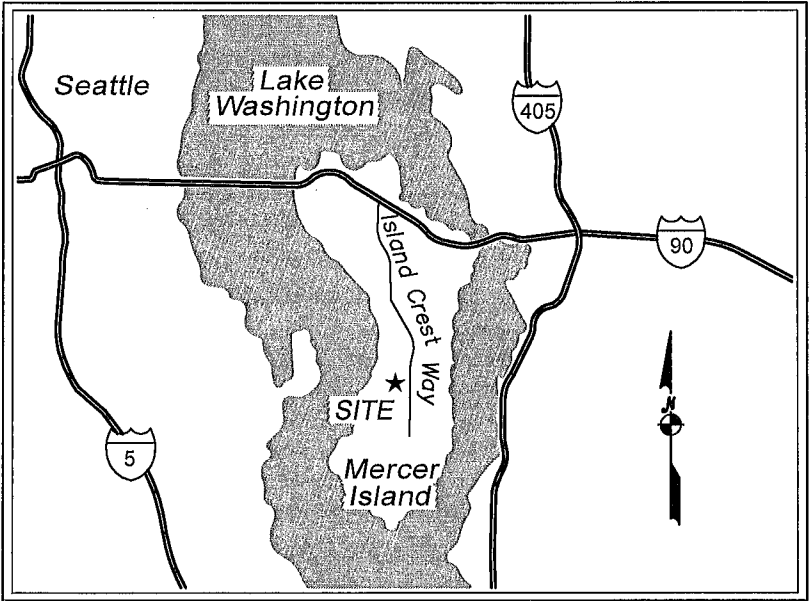
SQUEEZE/ISLAND CREST PK

5500 ISLAND CREST WAY

MERCER ISLAND

KING COUNTY, WA

VICINITY MAP



AREA SUMMARY

AREA	SQ. FT. ±	ACRES ±
PARENT PARCEL	1,695,952.7	38.934
TOWER LEASE	400.0	0.009
UTILITY EASEMENT	3,279.1	0.075
ACCESS EASEMENT	2,894.0	0.066

LEGEND

E/A	EDGE OF ASPHALT
E/C	EDGE OF CONCRETE
E/G	EDGE OF GRAVEL
(X)	CONIFEROUS TREE
(X)	DECIDUOUS TREE

AB 6425 | Exhibit 1 | Page 24

CONTENTS

COVER SHEET
SURVEY OVERVIEW
TREE DETAIL
COMPOUND DETAIL
UTILITY EASEMENT
ACCESS EASEMENT
LEGAL DESCRIPTIONS

SURVEY PROCEDURES & EQUIPMENT

The Accuracy Of This Survey Meets Or Exceeds The Minimum Standards as set forth in WAC 332-130-090.

Instruments Used:

-Data collection methods using a Leica TS-12 Robotic (00°00'05") Total Station (conventional field traverses)

REFERENCE SURVEY (RS)

- 1) R. Ruskin Fisher, PLS 2077 Book 62 of Plats, Page 7 (1959)
- 2) Howard C. Cornell, PLS 10927 Book 102 of Plats, Page 86 (1977)

SURVEY NOTE

Utility Note: Buried Utilities depicted hereon were detected and marked by others using indirect methods no subsurface excavation was performed to verify the type and location of the buried utilities depicted hereon. It is possible that other utilities serving the subject tower site exist that went undetected as a part of this survey.

SURVEY PERFORMED FOR:

CROWN CASTLE

1500 Corporate Drive
Canonsburg, PA 15317

SURVEY COORDINATED BY:

GEOLINE SURVEYING, INC.
13430 NW 10th Terrace, Suite A, Alachua, FL 32615
Tele: (386) 418-0500 | Fax: (386) 462-9986

SURVEY PERFORMED BY:

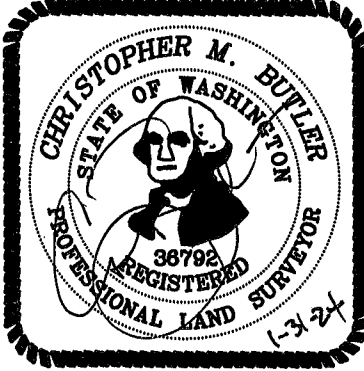
BUTLER SURVEYING, INC.
475 NW Chehalis Avenue - P.O. Box 149
Tele: (360) 748-8803 | Fax: (360) 748-9319

DRAWN BY: RHA | CHK BY: CMB | JOB NO.: 23-161

SURVEYOR'S CERTIFICATION:

I hereby certify to T-Mobile West Tower LLC, Crown Castle USA Inc., including its parents, subsidiaries and affiliated entities.

SURVEYOR NAME: Christopher M. Butler



SIGNATURE

JANUARY 31, 2024

DATE

ZONING: (R-9.6) RESIDENTIAL 9,600 SQ. FT. LOT

FLOOD NOTE:

SUBJECT PARCEL LIES IN ZONE X AS PER FEMA FLOOD INSURANCE RATE MAP, PANEL NO. 53033C0875G FOR CITY OF MERCER ISLAND 530083, KING COUNTY, WASHINGTON, DATED AUGUST 19, 2020

BASIS OF BEARINGS:

PLAT OF PARK PLACE ESTATES BY HOWARD C. CORNELL, PLS 10927, VOLUME 102 OF PLATS, PAGE 86, RECORDS OF KING COUNTY, WASHINGTON.

NOTES:

1. SURVEY PERFORMED ON 6/1/2023.
2. DATA PROJECTED ON AN ASSUMED DATUM.
3. SUBSURFACE INVESTIGATION WAS PERFORMED BY OTHERS TO LOCATE UNDERGROUND UTILITIES. UTILITIES SHOWN HEREON ARE LIMITED TO AND ARE PER OBSERVED EVIDENCE ONLY.
4. NOT ALL SYMBOLS ARE DEPICTED TO SCALE.
5. THIS SURVEY DOES NOT REPRESENT A BOUNDARY SURVEY OF THE PARENT PARCEL.
6. ALL VISIBLE TOWER EQUIPMENT AND IMPROVEMENTS ARE CONTAINED WITHIN THE DESCRIBED AREA, UNLESS OTHERWISE NOTED HEREON.

REV	DATE	DESCRIPTION	DRWN
-	-	-	-

SITE INFORMATION:

Name	SQUEEZE/ISLAND CREST PARK
BUN	828117
Address	5500 ISLAND CREST WAY MERCER ISLAND, WA 98040
County	KING COUNTY

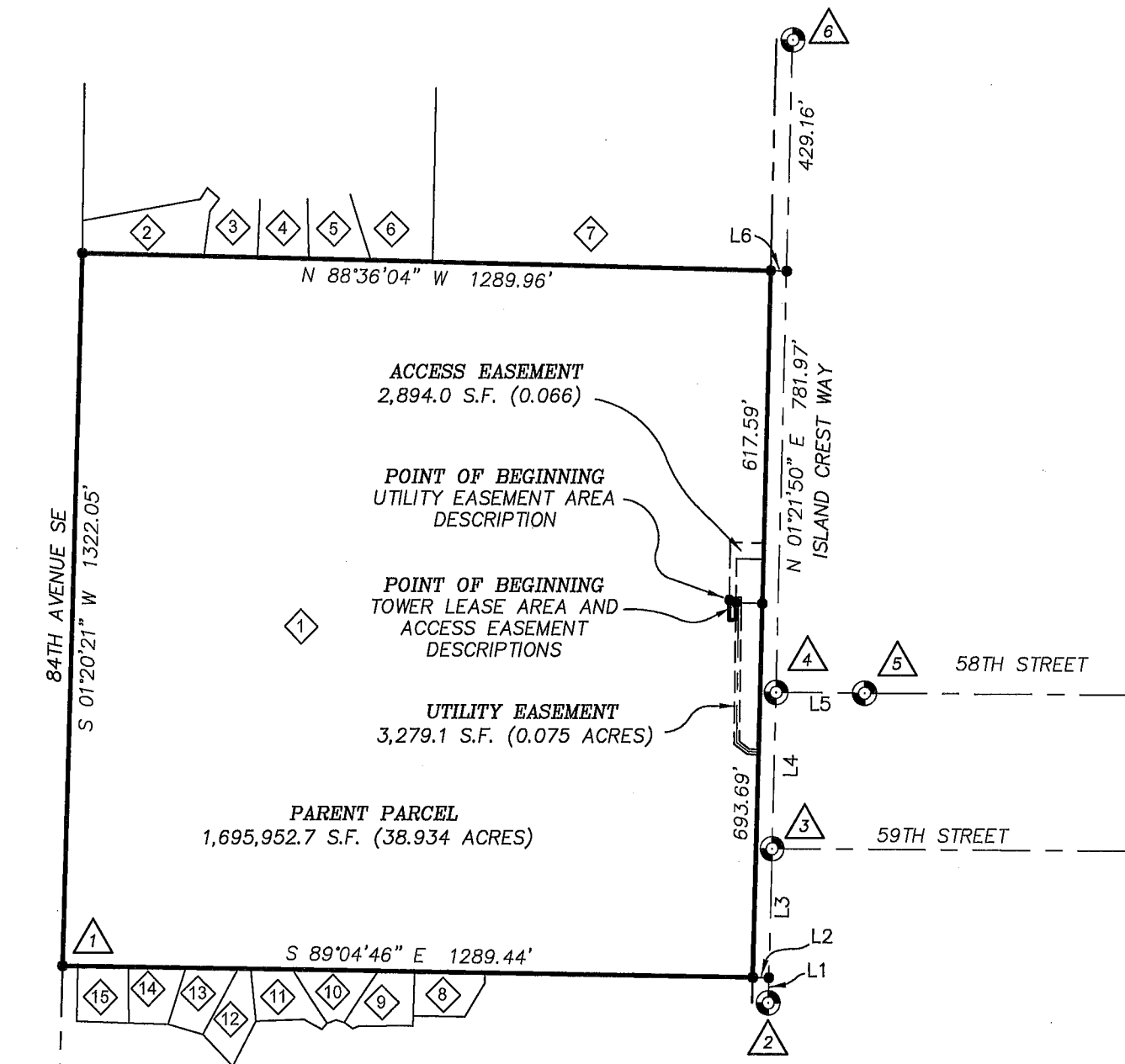
SITE LOCATED IN:

Section 19, Township 24 North, Range 5 East

AS-BUILT SURVEY

SHEET: COVER SHEET

Item 6.



LINE TABLE

LINE	BEARING	DISTANCE
L1	N 01°23'01" E	46.52'
L2	N 89°04'46" W	30.00'
L3	N 01°21'50" E	239.10'
L4	N 01°21'50" E	289.96'
L5	S 89°34'08" E	164.98'
L6	N 88°36'27" W	30.00'

SOUTHWEST CORNER SECTION
19-T24N-R5E

- 1 POINT OF COMMENCEMENT FOR TOWER LEASE AREA, UTILITY EASEMENT AND ACCESS EASEMENT AREA DESCRIPTIONS: SOUTH 1/16TH CORNER ON THE WEST LINE SECTION 19:
- 2 FOUND Cased MONUMENT IN THE CENTERLINE OF ISLAND CREST WAY APPROXIMATELY 20 SOUTH OF THE CENTERLINE OF 60TH STREET (2023).
- 3 FOUND Cased MONUMENT IN THE INTERSECTION OF ISLAND CREST WAY AND 59TH STREET (2023). HELD FOR BASIS OF BEARINGS.
- 4 FOUND Cased MONUMENT IN THE INTERSECTION OF ISLAND CREST WAY AND 58TH STREET (2023). HELD FOR ROTATION OF BEARINGS.
- 5 FOUND Cased MONUMENT IN THE INTERSECTION OF 58TH STREET AND 89TH AVENUE SE (2023).
- 6 FOUND Cased MONUMENT IN THE INTERSECTION OF ISLAND CREST WAY AND 54TH STREET (2023).

PROPERTY INFORMATION

- 1 CITY OF MERCER ISLAND
TPN 192405-9013

Address:
5650 ISLAND CREST WAY
MERCER ISLAND, WA 98040
- 2 NATHAN C. DUDLEY & JENNIFER B. DUDLEY
TPN 418840-0150

Address:
5325 LANSDOWNE LANE
MERCER ISLAND, WA 98040
- 3 LARRY ALLEN KALLANDER
TPN 418810-0160

Address:
5329 LANSDOWNE LANE
MERCER ISLAND, WA 98040
- 4 KEVIN CHIRLS & DESTINY CHIRLS
TPN 418840-0170

Address:
5333 LANSDOWNE LANE
MERCER ISLAND, WA 98040
- 5 GORDON F. GREENMAN & LINDA L. GREENMAN
TPN 418840-0180

Address:
5337 LANSDOWNE LANE
MERCER ISLAND, WA 98040
- 6 DE PEDRO DEL ALAMO & JUAN CAR DE PEDRRO
TPN 418840-0190

Address:
5341 LANSDOWNE LANE
MERCER ISLAND, WA 98040
- 7 MERCER ISLAND SCHOOL DISTRICT 400
TPN 192405-9040

Address:
5437 ISLAND CREST WAY
MERCER ISLAND, WA 98040
- 8 MARK J. ROSEBLUM ET AL
TPN 664872-0100

Address:
8601 SE 60TH STREET
MERCER ISLAND, WA 98040

- 9 CYNTHIA ANN MCWILLIAMS
TPN 856160-0100

Address:
6020 86TH AVENUE SE
MERCER ISLAND, WA 98040
- 10 NATHANIEL HEDBERG SOMERS
TPN 865160-0090

Address:
6010 86TH AVENUE SE
MERCER ISLAND, WA 98040
- 11 VICTORIA M. ROUILLARD
TPN 865460-0080

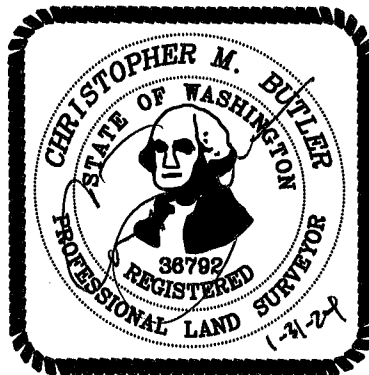
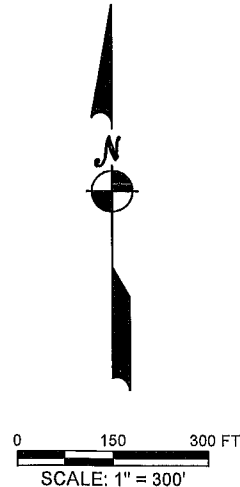
Address:
6000 86TH AVENUE SE
MERCER ISLAND, WA 98040
- 12 JACK A. IBUKI
TPN 865160-0040

Address:
8500 SE 61ST STREET
MERCER ISLAND, WA 98040
- 13 CAMERON HYKES
TPN 856160-0030

Address:
8424 SE 61ST STREET
MERCER ISLAND, WA 98040
- 14 DORIAN FREDERICK COALS
TPN 865160-0090

Address:
6010 86TH AVENUE SE
MERCER ISLAND, WA 98040
- 15 MICHAEL D. SCHUFFLER
TPN 865160-0010

Address:
8400 SE 61ST STREET
MERCER ISLAND, WA 98040

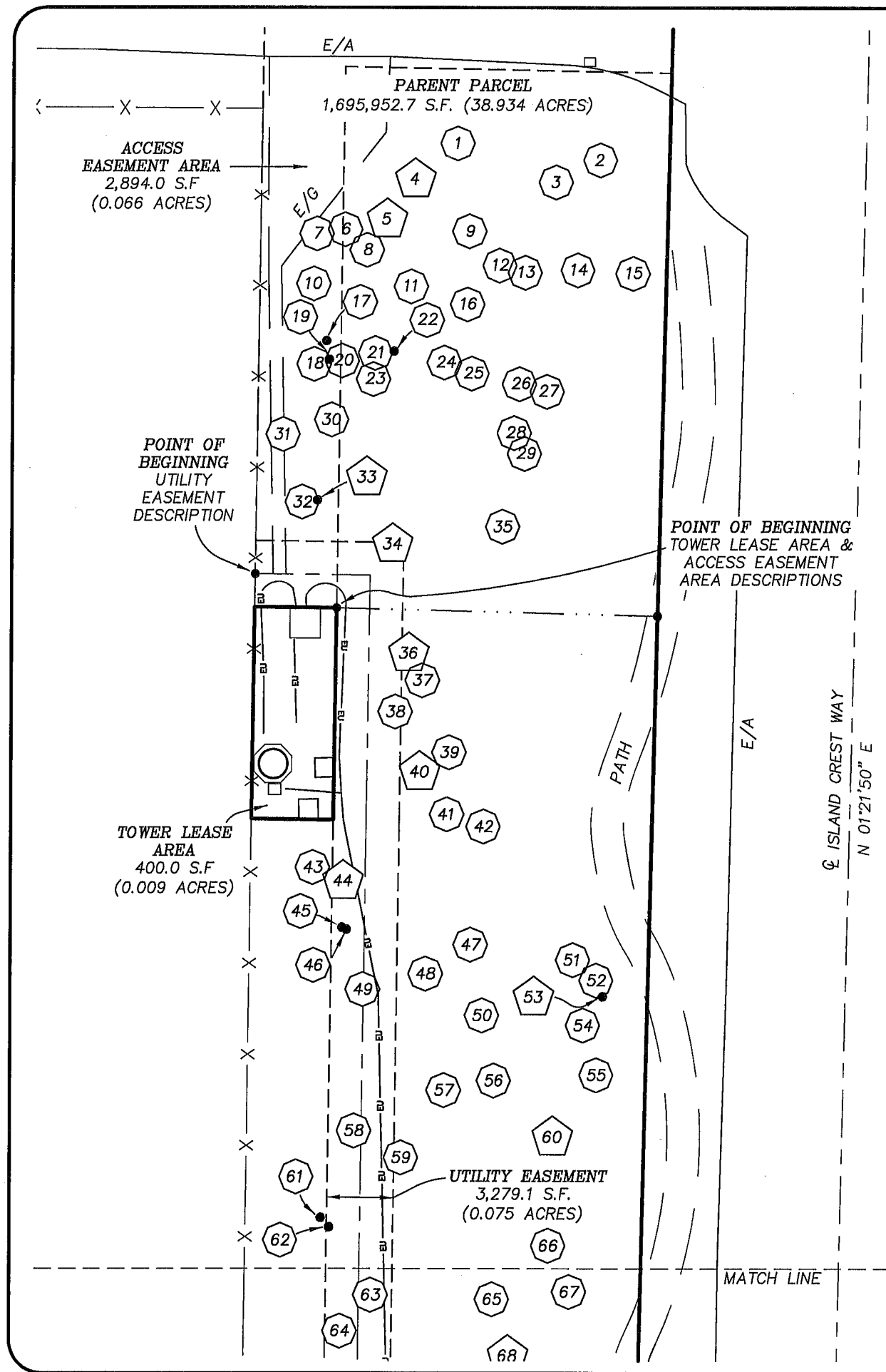


SIGNATURE
JANUARY 31, 2024
DATE

SURVEY PERFORMED FOR:		
CROWN CASTLE 1500 Corporate Drive Canonsburg, PA 15317		
REV	DATE	DESCRIPTION
-	-	-
SITE INFORMATION:		
Name	SQUEEZE/ISLAND CREST PARK	
BUN	828117	
Address	5500 ISLAND CREST WAY MERCER ISLAND, WA 98040	
County	KING COUNTY	
SITE LOCATED IN: Section 19, Township 24 North, Range 5 East		
AS-BUILT SURVEY		
SHEET: SURVEY OVERVIEW		

AREA SUMMARY

AREA	SQ. FT. ±	ACRES ±
PARENT PARCEL	1,695,952.7	38.934
TOWER LEASE	400.0	0.009
UTILITY EASEMENT	3,279.1	0.075
ACCESS EASEMENT	2,894.0	0.066



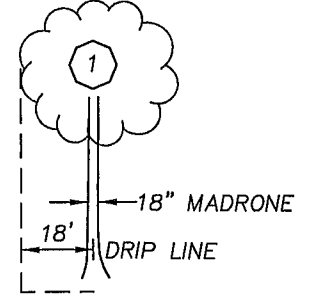
- 1 18" MADRONE - 18' DRIP LINE
- 2 30" FIR - 26' DRIP LINE
- 3 30" FIR - 22' DRIP LINE
- 4 20" MAPLE - 30' DRIP LINE
- 5 15" DOUBLE MAPLE - 26' DRIP LINE
- 6 10" MADRONE - 8' DRIP LINE
- 7 22" MADRONE - 18' DRIP LINE
- 8 34" FIR - 20' DRIP LINE
- 9 9" MADRONE - 10' DRIP LINE
- 10 8" MADRONE - 6' DRIP LINE
- 11 11" MADRONE - 10' DRIP LINE
- 12 16" MADRONE - 16' DRIP LINE
- 13 14" MADRONE - 14' DRIP LINE
- 14 10" MADRONE - 14' DRIP LINE
- 15 14" MADRONE - 16' DRIP LINE
- 16 9" MADRONE - 8' DRIP LINE
- 17 12" MADRONE - 16' DRIP LINE
- 18 14" MADRONE - 16' DRIP LINE
- 19 7" MADRONE - 12' DRIP LINE
- 20 4" MADRONE - 8' DRIP LINE
- 21 8" MADRONE - 12' DRIP LINE
- 22 10" MADRONE - 12' DRIP LINE
- 23 24" FIR - 18' DRIP LINE
- 24 9" MADRONE - 10' DRIP LINE
- 25 6" MADRONE - 8' DRIP LINE
- 26 13" MADRONE - 10' DRIP LINE
- 27 30" FIR - 20' DRIP LINE
- 28 8" MADRONE - 8' DRIP LINE
- 29 10" MADRONE - 8' DRIP LINE
- 30 8" FIR - 12' DRIP LINE
- 31 14" MADRONE - 18' DRIP LINE
- 32 10" MADRONE - 16' DRIP LINE
- 33 20" MAPLE - 22' DRIP LINE
- 34 18" MAPLE - 14' DRIP LINE
- 35 12" FIR - 18' DRIP LINE

- 36 18" MAPLE - 20' DRIP LINE
- 37 8" MADRONE - 6' DRIP LINE
- 38 18" FIR - 24' DRIP LINE
- 39 22" FIR - 24' DRIP LINE
- 40 12" MAPLE - 30' DRIP LINE
- 41 8" MADRONE - 8' DRIP LINE
- 42 20" FIR - 22' DRIP LINE
- 43 24" FIR - 26' DRIP LINE
- 44 10" MAPLE - 26' DRIP LINE
- 45 8" FIR - 18' DRIP LINE
- 46 10" FIR - 16' DRIP LINE
- 47 12" FIR - 20' DRIP LINE
- 48 18" FIR - 18' DRIP LINE
- 49 10" MADRONE - 14' DRIP LINE
- 50 8" FIR - 10' DRIP LINE
- 51 12" FIR - 20' DRIP LINE
- 52 22" FIR - 24' DRIP LINE
- 53 18" MAPLE - 32' DRIP LINE
- 54 12" MADRONE - 12' DRIP LINE
- 55 20" MADRONE - 20' DRIP LINE
- 56 14" FIR - 14' DRIP LINE
- 57 14" MADRONE - 10' DRIP LINE
- 58 22" FIR - 18' DRIP LINE
- 59 14" MADRONE - 16' DRIP LINE
- 60 18" MAPLE - 30' DRIP LINE
- 61 10" FIR - 8' DRIP LINE
- 62 14" MADRONE - 16' DRIP LINE
- 63 10" FIR - 18' DRIP LINE
- 64 10" FIR - 18' DRIP LINE
- 65 20" FIR - 24' DRIP LINE
- 66 14" MADRONE - 16' DRIP LINE
- 67 19" FIR - 22' DRIP LINE

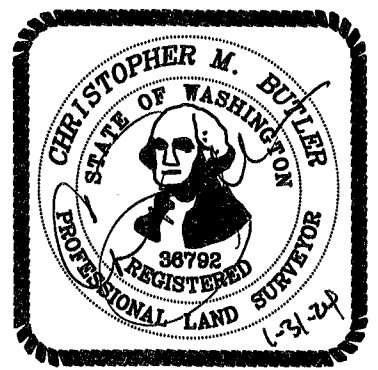
AREA SUMMARY

AREA	SQ. FT. ±	ACRES ±
PARENT PARCEL	1,695,952.7	38.934
TOWER LEASE	400.0	0.009
UTILITY EASEMENT	3,279.1	0.075
ACCESS EASEMENT	2,894.0	0.066


TYPICAL DRIP LINE MEASUREMENT

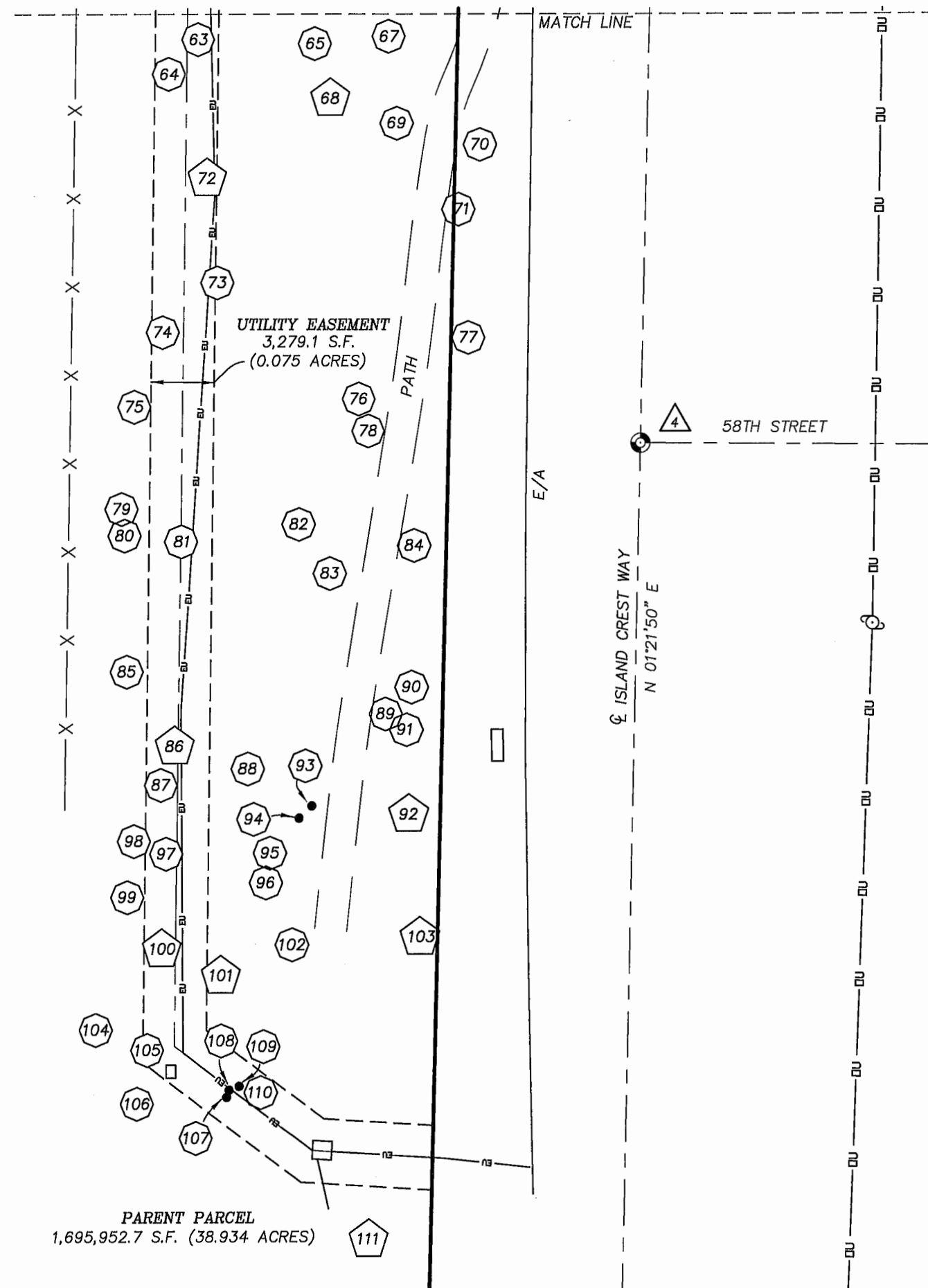


0 10 20 FT
SCALE: 1" = 20'



SIGNATURE
JANUARY 31, 2024
DATE

SURVEY PERFORMED FOR:		
 CROWN CASTLE 1500 Corporate Drive Canonsburg, PA 15317		
REV	DATE	DESCRIPTION
-	-	-
SITE INFORMATION:		
Name	SQUEEZE/ISLAND CREST PARK	
BUN	828117	
Address	5500 ISLAND CREST WAY MERCER ISLAND, WA 98040	
County	KING COUNTY	
SITE LOCATED IN: Section 19, Township 24 North, Range 5 East		
AS-BUILT SURVEY		
SHEET: TREE SURVEY		

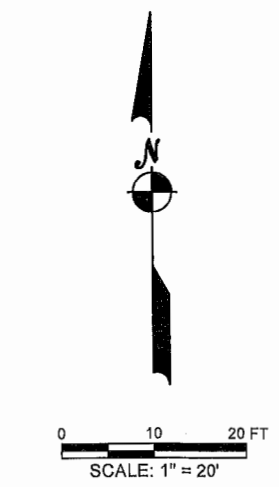


- | | |
|--------------------------------|---------------------------------|
| 63 10" FIR - 18' DRIP LINE | 88 12" FIR - 6' DRIP LINE |
| 64 10" FIR - 18' DRIP LINE | 89 20" FIR - 24' DRIP LINE |
| 65 20" FIR - 24' DRIP LINE | 90 8" MADRONE - 6' DRIP LINE |
| 67 19" FIR - 22' DRIP LINE | 91 20" FIR - 24' DRIP LINE |
| 68 20" MAPLE - 30' DRIP LINE | 92 26" MAPLE - 36' DRIP LINE |
| 69 13" FIR - 18' DRIP LINE | 93 16" FIR - 12' DRIP LINE |
| 70 28" FIR - 26' DRIP LINE | 94 8" MADRONE - 8' DRIP LINE |
| 71 10" FIR - 14' DRIP LINE | 95 18" FIR - 16' DRIP LINE |
| 72 14" MAPLE - 12' DRIP LINE | 96 8" FIR - 14' DRIP LINE |
| 73 12" MADRONE - 14' DRIP LINE | 97 10" FIR - 10' DRIP LINE |
| 74 10" MADRONE - 10' DRIP LINE | 98 9" FIR - 10' DRIP LINE |
| 75 16" MADRONE - 16' DRIP LINE | 99 10" FIR - 14' DRIP LINE |
| 76 12" MADRONE - 12' DRIP LINE | 100 12" ALDER - 6' DRIP LINE |
| 77 25" FIR - 28' DRIP LINE | 101 14" ALDER - 6' DRIP LINE |
| 78 26" FIR - 24' DRIP LINE | 102 8" FIR - 12' DRIP LINE |
| 79 10" FIR - 10' DRIP LINE | 103 26" MAPLE - 40' DRIP LINE |
| 80 19" MADRONE - 16' DRIP LINE | 104 14" FIR - 14' DRIP LINE |
| 81 8" FIR - 8' DRIP LINE | 105 11" FIR - 14' DRIP LINE |
| 82 27" FIR - 28' DRIP LINE | 106 12" FIR - 14' DRIP LINE |
| 83 22" FIR - 24' DRIP LINE | 107 14" MADRONE - 12' DRIP LINE |
| 84 20" FIR - 12' DRIP LINE | 108 14" MADRONE - 12' DRIP LINE |
| 85 18" FIR - 20' DRIP LINE | 109 16" MADRONE - 14' DRIP LINE |
| 86 16" MAPLE - 26' DRIP LINE | 110 10" MADRONE - 8' DRIP LINE |
| 87 9" FIR - 10' DRIP LINE | 111 26" MAPLE - 36' DRIP LINE |

4 FOUND CASED MONUMENT IN THE INTERSECTION OF ISLAND CREST WAY AND 58TH STREET (2023). HELD FOR ROTATION OF BEARINGS.

AREA SUMMARY

AREA	SQ. FT. ±	ACRES ±
PARENT PARCEL	1,695,952.7	38.934
TOWER LEASE	400.0	0.009
UTILITY EASEMENT	3,279.1	0.075
ACCESS EASEMENT	2,894.0	0.066



SIGNATURE
JANUARY 31, 2024
DATE

SURVEY PERFORMED FOR:

CROWN CASTLE 1500 Corporate Drive
Canonsburg, PA 15317

REV	DATE	DESCRIPTION	DRWN
-	-	-	-

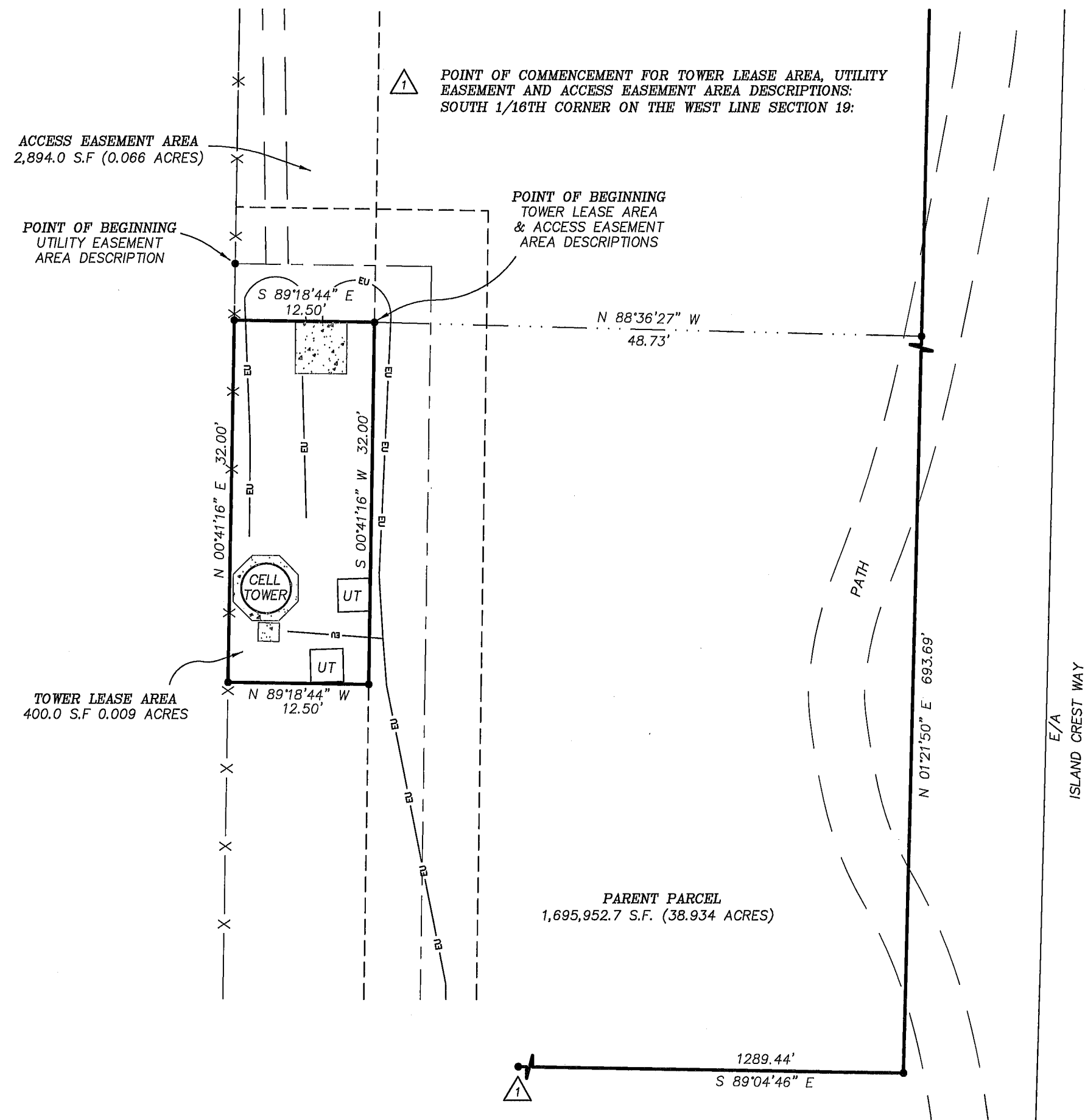
SITE INFORMATION:

Name	SQUEEZE/ISLAND CREST PARK
BUN	828117
Address	5500 ISLAND CREST WAY MERCER ISLAND, WA 98040
County	KING COUNTY

SITE LOCATED IN:
Section 19, Township 24 North, Range 5 East

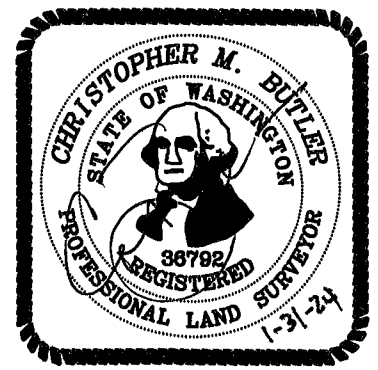
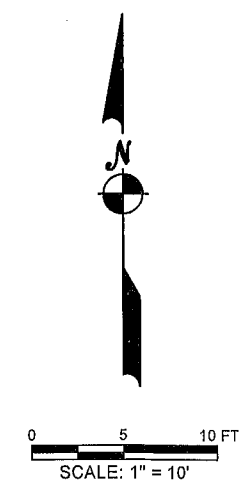
AS-BUILT SURVEY

SHEET: TREE SURVEY



AREA SUMMARY

AREA	SQ. FT. ±	ACRES ±
PARENT PARCEL	1,695,952.7	38.934
TOWER LEASE	400.0	0.009
UTILITY EASEMENT	3,279.1	0.075
ACCESS EASEMENT	2,894.0	0.066



SIGNATURE
JANUARY 31, 2024
DATE

SURVEY PERFORMED FOR:
CROWN CASTLE 1500 Corporate Drive
Canonsburg, PA 15317

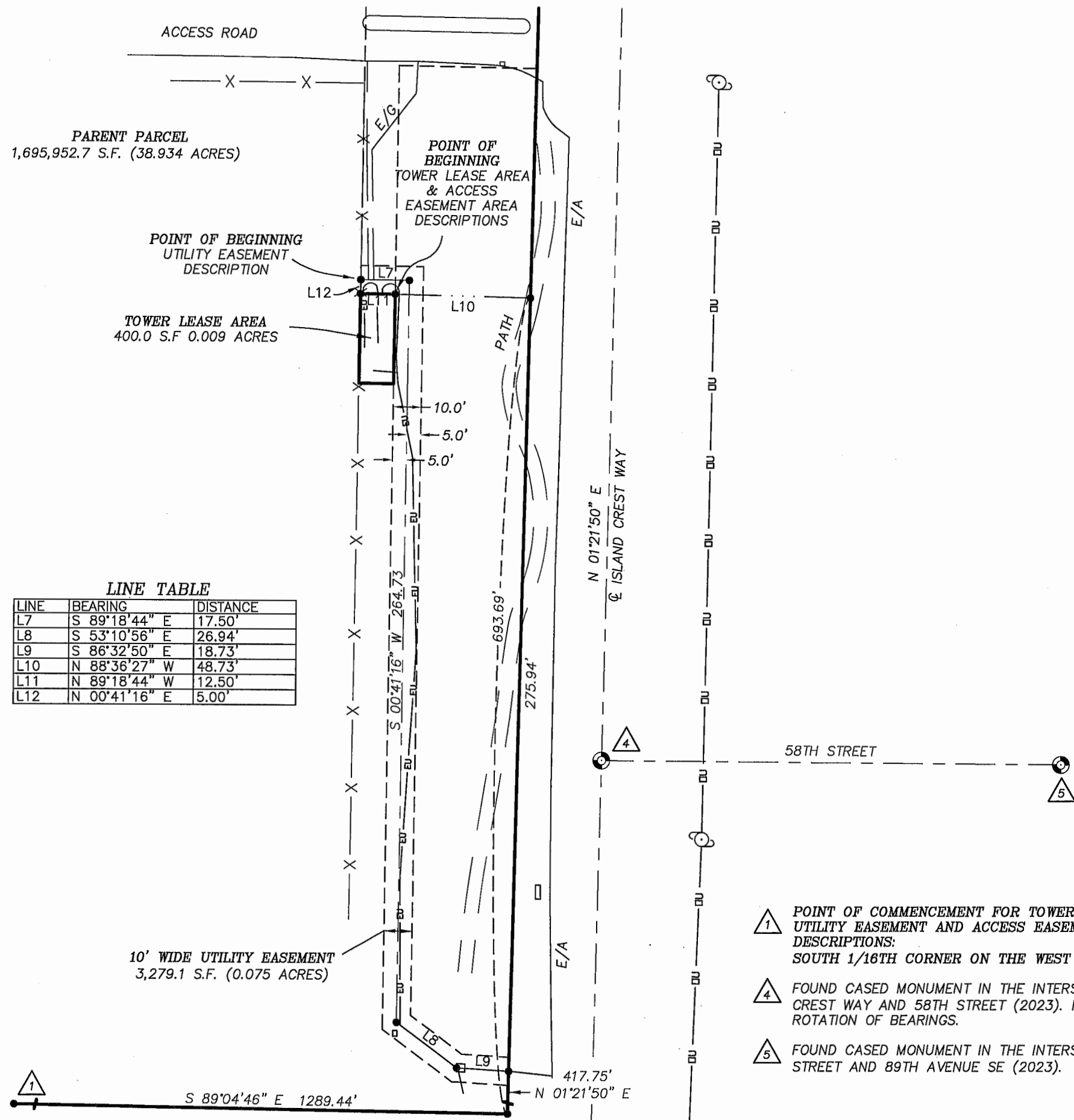
REV	DATE	DESCRIPTION	DRWN
-	-	-	-

SITE INFORMATION:
Name SQUEEZE/ISLAND CREST PARK
BUN 828117
Address 5500 ISLAND CREST WAY
MERCER ISLAND, WA 98040
County KING COUNTY

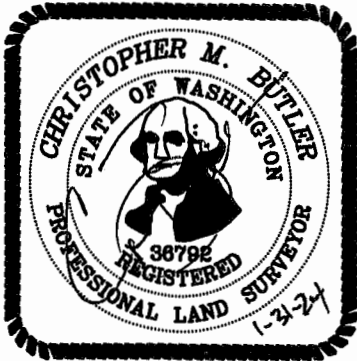
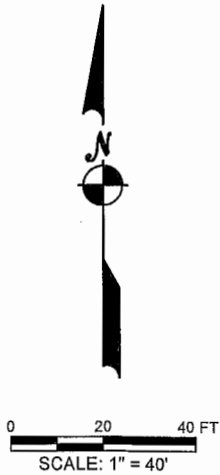
SITE LOCATED IN:
Section 19, Township 24 North, Range 5 East

AS-BUILT SURVEY

SHEET: COMPOUND DETAIL

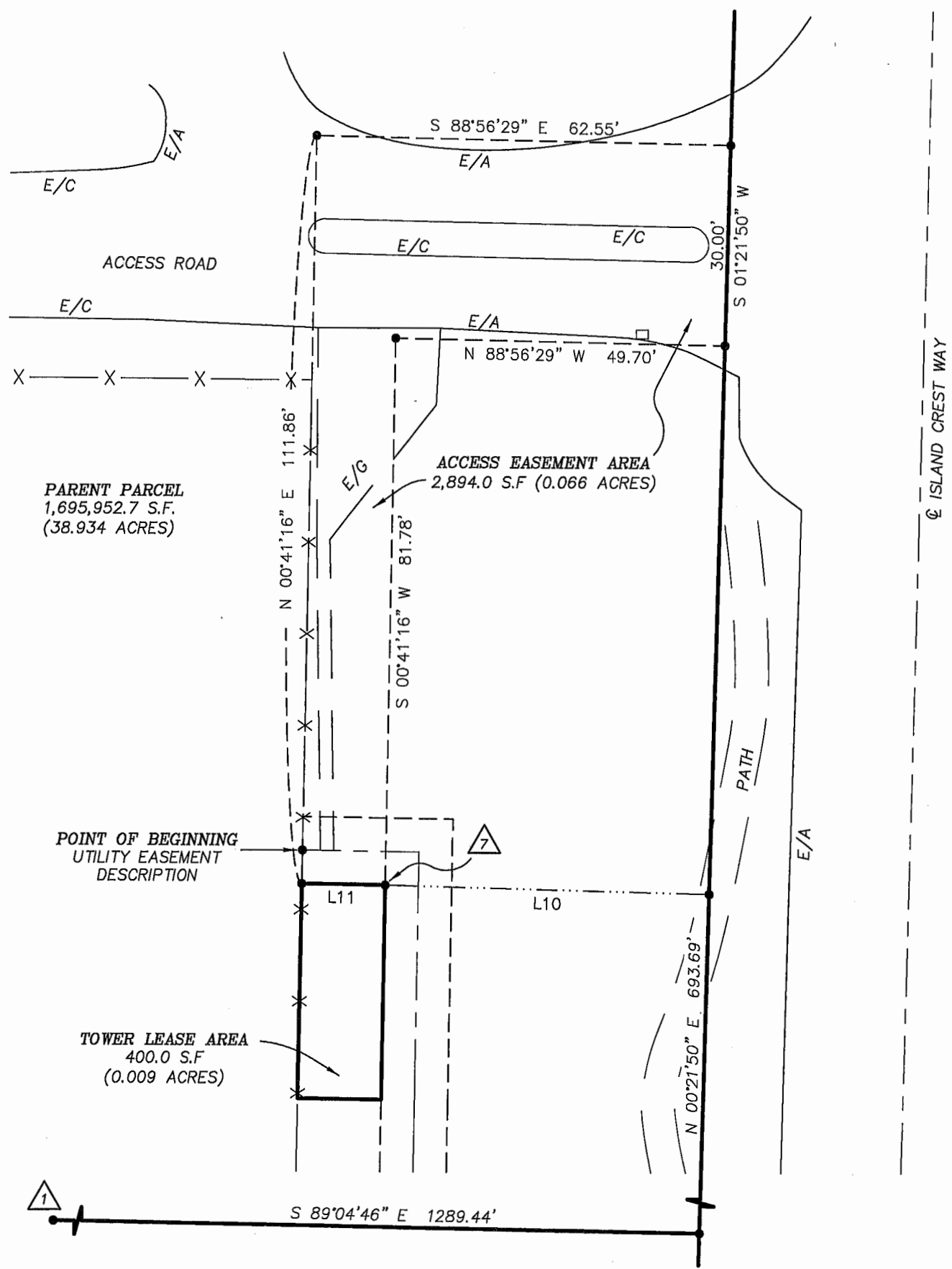


AREA SUMMARY		
AREA	SQ. FT. ±	ACRES ±
PARENT PARCEL	1,695,952.7	38.934
TOWER LEASE	400.0	0.009
UTILITY EASEMENT	3,279.1	0.075
ACCESS EASEMENT	2,894.0	0.066



SIGNATURE
JANUARY 31, 2024
DATE

SURVEY PERFORMED FOR:		
		1500 Corporate Drive Canonsburg, PA 15317
REV	DATE	DESCRIPTION
-	-	-
SITE INFORMATION:		
Name	SQUEEZE/ISLAND CREST PARK	
BUN	828117	
Address	5500 ISLAND CREST WAY MERCER ISLAND, WA 98040	
County	KING COUNTY	
SITE LOCATED IN: Section 19, Township 24 North, Range 5 East		
AS-BUILT SURVEY		
SHEET: UTILITY EASEMENT		



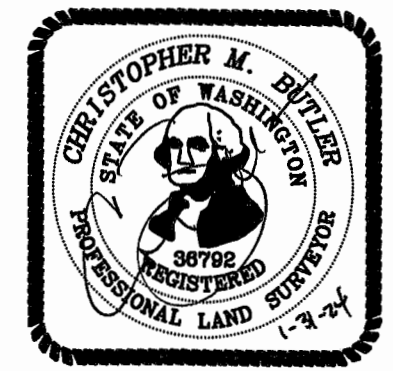
AREA SUMMARY

AREA	SQ. FT. ±	ACRES ±
PARENT PARCEL	1,695,952.7	38.934
TOWER LEASE	400.0	0.009
UTILITY EASEMENT	3,279.1	0.075
ACCESS EASEMENT	2,894.0	0.066

LINE TABLE

LINE	BEARING	DISTANCE
L10	N 88°36'27" W	48.73'
L11	N 89°18'44" W	12.50'

- 1 POINT OF COMMENCEMENT FOR TOWER LEASE AREA, UTILITY EASEMENT AND ACCESS EASEMENT AREA DESCRIPTIONS: SOUTH 1/16TH CORNER ON THE WEST LINE SECTION 19:
- 7 POINT OF BEGINNING FOR TOWER LEASE AREA AND ACCESS EASEMENT DESCRIPTIONS



SIGNATURE
JANUARY 31, 2024
DATE

SURVEY PERFORMED FOR:

CROWN CASTLE 1500 Corporate Drive
Canonsburg, PA 15317

REV	DATE	DESCRIPTION	DRWN
-	-	-	-

SITE INFORMATION:

Name	SQUEEZE/ISLAND CREST PARK
BUN	828117
Address	5500 ISLAND CREST WAY MERCER ISLAND, WA 98040
County	KING COUNTY

SITE LOCATED IN:
Section 19, Township 24 North, Range 5 East

AS-BUILT SURVEY

SHEET: ACCESS EASEMENT

Exhibit C – Memorandum of Agreement

(Above 3" Space for Recorder's Use Only)

Upon Recording Return to:

MEMORANDUM OF LEASE

This Memorandum of Lease ("Memorandum") evidences a lease agreement (the "Lease") between CITY OF MERCER ISLAND, a Washington municipal corporation ("Landlord"), and T-MOBILE WEST TOWER LLC, a Delaware limited liability company, by and through CCTMO LLC, a Delaware limited liability company, its attorney-in-fact ("Tenant"), dated the _____ day of _____, 2024 (the "Effective Date"), for a portion (the "Premises") of the real property (the "Property") described in Exhibit A attached hereto.

The Commencement Date of the Lease is _____. The Lease provides for the lease by Landlord to Tenant of the Premises for an initial term of five (5) years with four (4) renewal option(s) of an additional five (5) years each.

This Memorandum is not intended to amend or modify, and shall not be deemed or construed as amending or modifying, any of the terms, conditions or provisions of the Lease. In the event of a conflict between the provisions of this Memorandum and the provisions of the Lease, the provisions of the Lease shall control.

IN WITNESS WHEREOF, the parties hereto have executed this MEMORANDUM OF LEASE as of the date last signed by a party hereto.

[Execution page follows]

LESSEE

T-MOBILE WEST TOWER LLC,
a Delaware limited liability company,

By: CCTMO LLC,
a Delaware limited liability company
Its: attorney-in-fact

LESSOR

CITY OF MERCER ISLAND

By: _____

Name: _____

Title: _____

Date: _____

By: _____

Name: _____

Title: _____

Date: _____

STATE OF _____)
) ss.
COUNTY OF _____)

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged that he/she was authorized to execute this instrument, and acknowledged it as the _____ of the CCTMO LLC, a Delaware limited liability company, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED: _____.

(Seal or stamp)

Notary Signature

Print/Type Name

Notary Public in and for the State of Washington,
residing at _____

My appointment expires _____

STATE OF WASHINGTON)
) ss.
 COUNTY OF KING)

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged that he/she was authorized to execute this instrument, and acknowledged it as the _____ of the City of Issaquah, a Washington municipal corporation, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED: _____.

(Seal or stamp)

 Notary Signature

 Print/Type Name

Notary Public in and for the State of Washington,
 residing at _____

My appointment expires _____

Exhibit A to Memorandum of Lease

Tower Lease Area (As Surveyed):

That portion of the Northwest Quarter of the Southwest Quarter of Section 19, Township 24 North, Range 5 East, W.M., in King County Washington,

COMMENCING at the southwest corner of said subdivision; thence S89°04'46"E along the south line of said subdivision a distance of 1289.44 feet to the west margin of Island Crest Way; thence N01°21'45"E along said margin a distance of 693.69 feet; thence N88°36'27"W a distance of 48.73 feet to the Point of Beginning; thence S00°41'16"W a distance of 32.00 feet; thence N89°18'44"W a distance of 12.50 feet; thence N00°41'16"E a distance of 32.00 feet; thence S89°18'44"E a distance of 12.50 feet to the Point of Beginning.

Containing 400.0 s.f. (0.009 acres), more or less

Access Easement (As Surveyed):

An easement for ingress and egress over and across that portion of the Northwest Quarter of the Southwest Quarter of Section 19, Township 24 North, Range 5 East, W.M., in King County Washington.

COMMENCING at the southwest corner of said subdivision; thence S89°04'46"E along the south line of said subdivision a distance of 1289.44 feet to the west margin of Island Crest Way; thence N01°21'50"E along said margin a distance of 693.69 feet; thence N88°36'27"W a distance of 48.73 feet to the Point of Beginning; thence N89°18'44"W a distance of 12.50 feet; thence N00°41'16"E a distance of 111.86 feet; thence S88°56'29"E a distance of 62.55 feet to said west margin; thence S01°21'50"W along said margin a distance of 30.00 feet; thence N88°56'29"W a distance of 49.70 feet; thence S00°41'16"W a distance of 81.78 feet to the Point of Beginning.

Containing 2,894.0 s.f. (0.066 acres), more or less

Utility Easement (As Surveyed):

A 10.00 foot wide utility easement lying over, under and across that portion of the Northwest Quarter of the Southwest Quarter of Section 19, Township 24 North, Range 5 East, W.M., in King County Washington, lying 5.00 feet each side of the following described centerline:

COMMENCING at the southwest corner of said subdivision; thence S89°04'46"E along the south line of said subdivision a distance of 1289.44 feet to the west margin of Island Crest Way; thence N01°21'45"E along said margin a distance of 693.69 feet; thence N88°36'27"W a distance of 48.73 feet; thence N89°18'44"W a distance of 12.50 feet; thence N00°41'16"E a distance of 5.00 feet to the Point of Beginning of said centerline; thence S89°18'44"E a distance of 17.50

feet; thence S00°41'16"W a distance of 264.73 feet; thence S53°10'56"E a distance of 26.94 feet; thence S86°32'50"E a distance of 18.73 feet to the said margin and the Terminus of said centerline.

Sidelines to be extended and/or shortened at course changes so as to terminate at their respective intersections.

Containing 3,279.1 s.f. (0.075 acres), more or less



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6426
March 5, 2024
Regular Business

AGENDA BILL INFORMATION

TITLE:	AB 6426: Park Area Naming Policy	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Approve the Park Area Naming Policy.	

DEPARTMENT:	Public Works
STAFF:	Jason Kintner, Chief of Operations Ryan Daly, Recreation Manager
COUNCIL LIAISON:	Craig Reynolds
EXHIBITS:	1. Park Area Naming Policy (Draft)
CITY COUNCIL PRIORITY:	2. Sustain and enhance our natural environment, especially parks and open spaces, to benefit this generation and others that follow.

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to present the Park Area Naming Policy as recommended by the Parks and Recreation Commission (PRC) for City Council review and approval (Exhibit 1).

- The PRC supported reviewed this policy during two meetings and is recommending the Park Area Naming Policy to the City Council for consideration.
- The selection and approval of the name for a City-owned Park Area is the function of the City Council.
- The intent of this policy is to provide the City Council with criteria to guide the selection of a name if an opportunity to name or rename a Park Area is desired.
- The naming of a Park Area is intended to be permanent (to the extent permissible by law) unless the naming falls under a time-limited sponsorship agreement or for other reasons determined by the City Council.
- The procedures for naming a Park Area will vary considerably and therefore written procedures will not address every possible naming scenario.

BACKGROUND

Naming policies for Park Areas are a standard municipal tool that guides the selection of names consistent with public values. The City of Mercer Island does not currently have a naming policy for parks or similar assets (“Park Areas”).

Naming or renaming a Park Area is an infrequent occurrence for Mercer Island; however, over the last decade or so, such City Council action has occurred twice. In 2013, “Park on the Lid” was renamed to “Aubrey Davis Park” and in 2022 the “Skate Park at Mercerdale Park” was renamed the “Kirk Robinson Skate Park.” In both cases, the renaming was to honor the legacy and contributions of an Island resident.

ISSUE/DISCUSSION

The selection and approval of the name for Park Area is the function of the City Council. The intent of a naming policy is to provide the City Council with a set of criteria to assist in the selection of a name should an opportunity to name or rename a Park Area be desired.

In 2023, the Parks and Recreation Commission supported the development of a draft Park Area Naming Policy. This work took place over the course of four months and included two meetings: [June 1, 2023](#) and [September 7, 2023](#). Following deliberation and revisions throughout the process, the Parks and Recreation Commission recommends the Park Area Naming Policy (Exhibit 1) to the City Council for consideration.

The recommended Park Area Naming Policy provides the following policy framework to assist the City Council with the review of potential names:

- Naming Criteria
- Disqualifying Criteria
- Duration of Name
- Renaming of Park Areas

Typically, a set of procedures are developed for policy implementation. Given that the application of this policy will be diverse, the procedures for naming a property or asset will vary considerably. Therefore, it is not practical to develop written procedures to address every possible naming scenario. Staff will seek direction from the City Council regarding the process to undertake for each unique application of this policy.

NEXT STEPS

Following approval by the City Council, staff will upload this policy to the Parks and Recreation webpage for community access.

As City Council desires to name or rename a Park Area, staff will seek direction on that specific scope of work from the Council and implement the appropriate process.

RECOMMENDED ACTION

Approve the Park Area Naming Policy substantially in the form attached as Exhibit 1.

Mercer Island Policy and Procedure

Park Area Naming Policy

Effective Date: TBD	Last Updated: N/A	Recommended By: Parks and Recreation Commission 9/1/2023
Code and Statutory Authority: MICC 3.53.020	Related Policies:	Approved By: Jessi Bon, City Manager xx/xx/xxxx Approved By: City Council xx/xx/xxxx

Purpose

This policy establishes the criteria for the naming of City of Mercer Island owned park and recreation facilities, parks, park features, trails, open space areas, and select right-of-way spaces (collectively, "Park Areas.")

Definitions Applicable Specifically for This Policy

Open space areas: areas purposefully left predominantly in a vegetated space to create urban separators and greenbelts and to: 1) sustain native ecosystems, connect and increase protective buffers for environmentally critical areas; or 2) provide a visual contrast to continuous development, reinforce community identity and aesthetics; or 3) provide links between important environmental or recreational resources.

Park and Recreation Facilities: buildings that are maintained by the Parks or Recreation division of the City.

Park Areas: Park and Recreation facilities, Park Features, Open Space Areas, Right-of-Way Spaces, and Trails as defined in this policy.

Park Features: sub-areas of parks that may be suitable for naming, including batting cages, courts, dog parks, galleries, gardens, pavilions, playfields, playgrounds, pools, p-patches, shelters, skate parks, stages, theaters, walking paths, etc.

Parks: without limitation, any public area created, established, designated, maintained, provided, or set aside by the City for the purposes of public rest, play, recreation, enjoyment, or assembly, and all buildings, facilities, and structures located thereon or therein, as well as all associated areas, including but not limited to parking lots.

Right-of-way spaces: public land areas zoned for right-of-way use. This policy applies to right-of-way spaces that have been designated for public recreation use and as such may benefit from a common name that can be used by City staff and residents.

Trail: a marked or established path or route meant primarily for recreational and/or educational use.

Policy

1.0 General Policy

The selection and approval of the name for a City owned Park Area shall be the function of the City Council. The City Council may choose to commence a community engagement process to solicit suggestions for a Park Area name.

2.0 Naming Criteria

The following criteria should guide the City Council's consideration when evaluating potential naming proposals:

- a. Context, location, and features: Names may be based on location or distinctive, predominant, and defining natural, geological, or other features.
- b. Historical significance: Naming proposals with historical significance should be associated with the lives of persons of citywide significance, an existing or proposed historic property or building, or an event of historic significance on Mercer Island.
- c. Public service: Naming proposals may be considered for individuals or organizations who have enhanced the quality of life for Mercer Island residents through outstanding public service or exceptional contributions to the parks system.
- d. Donations: Naming proposals may be considered for individuals or organizations that make a significant direct property or monetary contribution to the City of Mercer Island and the naming is a stipulation of the donation. The naming and acceptance of property is subject to all other applicable policies of the City.

3.0 Disqualifying Criteria

Any names that fall under the following criteria will not be considered:

- a. Names too similar to existing names of Mercer Island Park Areas, or Park Areas in neighboring jurisdictions.
- b. Names of public officials who currently hold office or staff currently employed by the City.
- c. A name that by contemporary community standards is derogatory, offensive, distasteful, or is culturally or socially inappropriate.
- d. Names of other public entities, including names of cities, towns, and governmental agencies, unless the entity contributes significantly to the establishment or maintenance of the park or facility.

4.0 Duration of Name

The naming of Park Areas shall be approached with the intention that names are permanent unless they fall under a time-limited sponsorship agreement or for other reasons as determined by the City Council. The City Manager may assign a temporary name to a Park Area until the time at which a permanent name is selected.

5.0 Renaming

The City Council may elect to rename a Park Area if the name fails to meet the criteria set forth by this policy. The process for renaming a Park Area will adhere to the same criteria established herein and will occur at the direction of the City Council.



AB 6426: Park Area Naming Policy

March 5, 2024

Agenda:

Background & Policy Development

Criteria

Application of Policy

Next Steps



Background and Policy Development

- Naming Policies are a standard municipal tool which guide the selection of names.
- The City does not currently have a Naming Policy.
- Recent naming examples include: The Kirk Robinson Skate Park (2013) and Aubrey Davis Park (2022) which were made by Council Action.
- Policy development took place over (4) months and (2) PRC meetings.
 - June 1, 2023
 - September 7, 2023



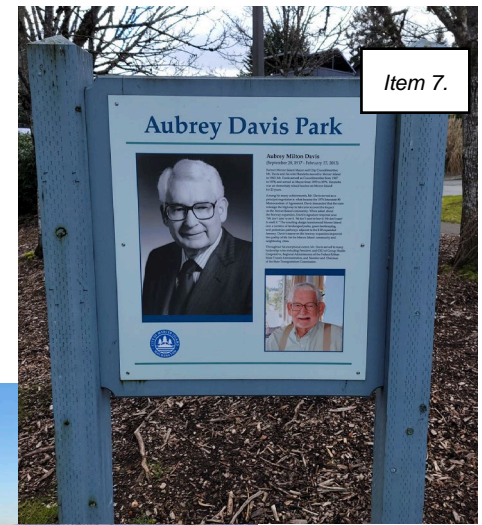
Park Area Naming Policy

- Park Areas include recreation facilities, parks, park features, open space areas, trails, and select right-of-way spaces.
- This policy is to provide the City Council with a set of criteria to assist in selection of a name for a Park Area.
- The selection and approval of a name for a Park Area is a function of the City Council.
- This policy provides guidance on:
 - Naming Criteria
 - Disqualifying Criteria
 - Duration of Name
 - Renaming



Naming Criteria

- Names based on location or geography
- Historical Significance
- Public Service
- Donations



Disqualifying Criteria

- Names **too similar to existing names** of current Park Areas.
- Names of **public officials who currently hold office** or **staff currently employed** by the City.
- A name that by contemporary community standards is **derogatory, offensive, distasteful**, or in violation of generally accepted moral standards.
- **Names of other public entities**, including names of cities, towns, and governmental agencies, **unless the entity contributes significantly** to the establishment or maintenance of the park or facility

Application of Policy

- Naming should be approached with the intention that names are permanent.
- The City Council may elect to rename a Park Area if the name fails to meet criteria of this policy.
- The application of this policy will be diverse, staff will seek direction from City Council regarding the process desired for each unique scenario.





Next Steps

Once Approved,

- Staff will post the policy on the Parks & Recreation website.
- Staff will be prepared to take direction from the Council on future naming/renaming opportunities.

Recommended Action:

Approve the Park Area Naming Policy



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6427
March 5, 2024
Regular Business

AGENDA BILL INFORMATION

TITLE:	AB 6427: Recreation Sponsorship Policy	<input type="checkbox"/> Discussion Only
RECOMMENDED ACTION:	Approve the Recreation Sponsorship Policy.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT:	Public Works
STAFF:	Jason Kintner, Chief of Operations Ryan Daly, Recreation Manager Katie Herzog, Recreation Supervisor
COUNCIL LIAISON:	Craig Reynolds
EXHIBITS:	1. Recreation Sponsorship Policy
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to present the Recreation Sponsorship Policy as recommended by the Parks and Recreation Commission (PRC) to the City Council for review and approval (Exhibit 1).

- The PRC reviewed the Recreation Sponsorship Policy during two meetings and on January 4, 2024, recommended the Recreation Sponsorship Policy for City Council consideration.
- This policy establishes criteria for acceptance of sponsorships for City coordinated events, programs, and activities.
- Sponsorships substantially support the City's ability to offer recreational events and programs annually. This policy prioritizes access to sponsorship opportunities for local organizations.

BACKGROUND

The City of Mercer Island currently provides sponsorship opportunities for several City-coordinated events, including [Summer Celebration](#) and [Mostly Music in the Park](#). These sponsorship opportunities are promoted as specific packages, set to differing monetary tiers.

In 2023, the City accepted 17 sponsorships for six community events, all from local organizations for a total of \$34,500. Sponsorships have traditionally been formalized through contractual agreements.

The City of Mercer Island does not currently have a sponsorship policy making it difficult to consistently evaluate sponsorship proposals.

ISSUE/DISCUSSION

With the support of the Parks and Recreation Commission (PRC), staff undertook the development of a Recreation Sponsorship Policy. This work included two public meetings held on [November 2, 2023](#) and [January 4, 2024](#), where the Parks and Recreation Commission voted to recommend the Recreation Sponsorship Policy in Exhibit 1 to the City Council for consideration.

The recommended policy establishes the following:

- Authority to Accept or Reject Sponsorships
- Sponsorship Selection Criteria
- Disqualifying Criteria
- Requirements and Priority for Sponsorship Acceptance

The criteria listed in the proposed sponsorship policy is not exhaustive, and authority is granted to the City Manager to use discretion in addressing scenarios or circumstances not contemplated in this policy.

NEXT STEPS

Upon approval of the Sponsorship Policy, staff will develop a sponsorship application form and a revised contract to align with the new policy. City staff will continue promoting sponsorship opportunities for recreation programs. Staff will report back to the PRC annually as part of the Recreation Division Annual Report regarding sponsorship outcomes.

RECOMMENDED ACTION

Approve the Recreation Sponsorship Policy substantially in the form attached as Exhibit 1 to this Agenda Bill.

Mercer Island Policy and Procedure

Recreation Sponsorship Policy

Effective Date: TBD	Last Updated: N/A	Recommended By: Parks and Recreation Commission 1/4/2024
Code and Statutory Authority: 3.53.020	Related Policies: N/A	Approved By: Jessi Bon, City Manager xx/xx/xxxx Approved By: City Council xx/xx/xxxx

Purpose

This policy establishes parameters for reviewing and accepting sponsorships to support City of Mercer Island recreational events, programs, and services.

Definitions

City: The City of Mercer Island (and any of its staff, elected and/or appointed officials, or volunteers where and to the extent applicable).

Sponsor: An individual or individuals, corporation, partnership, governmental entity, business entity, or organization that provides funds, goods, or services to the City in exchange for recognition, acknowledgement, or other promotional considerations or benefits with respect to a City coordinated program, event, or service.

Sponsorship: The provision by a sponsor of funds, goods, or services to the City in exchange for recognition, acknowledgement, or other promotional considerations or benefits with respect to a City coordinated program, event, or service. Sponsorships are distinct from donations, as that term is used under MICC Ch. 2.50.

Sponsorship Agreement: A contract between the City and a sponsor establishing the terms and conditions agreed upon by the City and the sponsor with respect to the sponsorship.

Policy**1.0 General Policy**

The City of Mercer Island solicits and accepts certain sponsorships to support funding of City coordinated events, programs, and services based on the terms and criteria provided below.

2.0 Authority to Accept or Reject Sponsorships

The City retains the right to refuse any offers of sponsorship. The City Manager (or designee) is responsible for determining which City events, programs, and services are suitable for sponsorship and for reviewing, accepting, or rejecting sponsorship proposals.

3.0 Sponsorship Selection Criteria

The following criteria will be used by the City to evaluate sponsorship proposals. The City may establish additional criteria or requirements depending on the event, program, or service.

- a. Consistency of the prospective sponsor's products, customers, and promotional goals with the program, event, or service, and the City's values and service priorities.
- b. Historical participation as a sponsor in City programs, events, or services.
- c. Timeliness or readiness of the prospective sponsor to enter into a Sponsorship Agreement.
- d. Promotional considerations provided to the prospective sponsor relative to the community benefit of the sponsorship.
- e. The operating and maintenance costs associated with the proposed sponsorship (if any).
- f. The degree of support from other City departments needed to evaluate and implement the terms of the Sponsorship Agreement.
- g. The prospective sponsor's record of past involvement in community and City projects

4.0 Disqualifying Criteria

Sponsorship proposals that feature any of the following will be rejected:

- a. Prospective sponsors whose business is substantially derived from gambling or sexually oriented services or products, or the manufacture or sale of tobacco, marijuana, weapons, or firearms.
- b. Prospective sponsors that, if associated with the City, may create the appearance that the City supports a particular religious or political point of view.
- c. Prospective sponsors having past, present, or pending business agreements, permit approvals, or other associations with the City, if a Sponsorship Agreement would have an appearance of impropriety.
- d. Prospective sponsors that propose conditions that are inconsistent with the City's mission, values, policies, or planning documents.
- e. Profanity, obscenity, or hate speech.

- f. Prospective sponsors that promote tobacco products, alcohol, marijuana, gambling, sexually related products or services, the sales or manufacturing of firearms or weapons, or products or services that are contrary to the interest of public health, safety, or welfare.
- g. Other factors that might affect or undermine the public trust or public confidence in the City's impartiality or interfere with the efficient delivery of City services or operations, including, but not limited to, the existence of, or possibility for, conflicts of interest between the sponsor and the City; the potential for the sponsorship to tarnish the City's reputation or standing among its citizens, or the potential to otherwise impair the ability of City to govern its citizens, or distract the City and its officers and employees from its mission.
- h. Any other reason that a proposed sponsorship is inconsistent with the City's best interests as determined by the City Manager in their sole discretion.

5.0 Requirements and Priority for Sponsorship Acceptance

- a. An executed Sponsorship Agreement between the sponsor and City is required prior to the commencement of any sponsorship.
- b. All recognition, advertising, and marketing materials in association with the sponsorship (including type, location, size, design, content and duration or display) are subject to approval by the City and must be compliant with all regulations by City ordinance and other City policies.
- c. If multiple potential sponsors desire to sponsor the same program, event, or service, those operating within the City of Mercer Island shall have priority over non-local potential sponsors.



AB 6427: Recreation Sponsorship Policy

March 5, 2024

Agenda:

- Background
- Selection Criteria for Sponsorship
- Disqualifying Criteria for Sponsorship
- Requirements & Priority of Sponsorship
- Next Steps



What Is A Sponsor?

Sponsor: Provides funds, goods, or services to the City in exchange for recognition, acknowledgement, or other promotional considerations or benefits with respect to a City coordinated program, event, or service.

Background

- A Sponsorship Policy is a standard municipal tool that guides the acceptance of sponsorships for city coordinated events, programs, and activities.
- The City currently accepts and solicits sponsorships absent a formal policy using a defined solicitation process.
- In 2023, the Recreation Division received approximately \$34,500 in sponsorship revenue.
- Policy development took place over two PRC meetings:
 - November 2, 2023
 - January 4, 2024

CITY OF MERCER ISLAND
SUMMER CELEBRATION
JULY 13, 2024



EVENT DETAILS

- Target Audience: All Ages
- Anticipated Attendance: 10,000+
Community Reach: 25,000+
- Location: Mercedale Park & Luther Burbank Park
- Date & Time: Saturday, July 13, 10am - 10pm
- Family Entertainment
Community Parade
Musical Concerts
Food Trucks
Fireworks Show

EVENT & SPONSOR CONTACT

Katie Herzog
katie.herzog@mercerisland.gov
206.795.8518

ENTERTAINMENT|FOOD|FIREWORKS
COMMUNITY ENGAGEMENT
AND MORE!

Mercer Island's Summer Celebration is the largest one-day event for the Island, featuring live music, food vendors, community groups, fireworks show and more!

Taking place at two locations--Mercerdale Park in the afternoon and Luther Burbank Park in the evening, this is an event to bring all Islanders together for family-oriented fun, emphasizing our wonderful community.

Sponsorship with The City of Mercer Island's Summer Celebration will maximize your exposure in an engaging and fun atmosphere, while showing your support to the Mercer Island community!

We can't wait to make you a part of this Island tradition!



Sponsorship Policy

- The recommended policy establishes:
 - Authority to Accept or Reject Sponsorships
 - Sponsorship Selection Criteria
 - Disqualifying Criteria
 - Requirements and Priority for Sponsorship Acceptance

The City retains the right to refuse any offers of sponsorship. The City Manager (or designee) is responsible for determining which City events, programs, and services are suitable for sponsorship and for reviewing, accepting, or rejecting sponsorship proposals.

Selection Criteria

- Consistency of prospective sponsor's products, customers, and promotional goals with the program, event, or service.
- Historical participation as a sponsor.
- Timeliness or readiness to enter a Sponsorship Agreement.
- Promotional considerations provided to the prospective sponsor relative to the community benefits of the sponsorship.
- The degree of support from other City departments needed to evaluate and implement the terms of the Sponsorship Agreement.
- Operating and maintenance costs, if any.
- Record of past involvement in community and City projects.

Disqualifying Criteria

- Businesses that are substantially derived from gambling or sexually oriented services or products, or the manufacture or sale of tobacco, marijuana, weapons, or firearms.
- If associated with the City, may create the appearance that the City supports a particular religious or political point of view.
- Past, present, or pending business agreements, permit approvals, or other associations with the City – that would have an appearance of impropriety.
- Conditions that are inconsistent with the City's mission, values, policies, or planning documents.

Disqualifying Criteria (cont.)

- Profanity, obscenity, or hate speech.
- Promotion of tobacco products, alcohol, marijuana, gambling, sexually related products or services, the sale or manufacturing of firearms or weapons, products or services that are contrary to the interest of public health, safety or welfare.
- Factors that might affect or undermine the public trust or confidence in the City's impartiality or interfere with the efficient delivery of City services or operations.
- Any other reason that a proposed sponsorship is inconsistent with the City's best interests as determined by the City Manager in their sole discretion.

Requirements & Priority for Acceptance

An executed Sponsorship Agreement between the sponsor and City.

All recognition and materials in association with the sponsorship are subject to approval by the City.

If multiple potential sponsors come forward, those within the City of Mercer Island shall have priority over non-local potential sponsors.



Next Steps:

- If approved, staff will develop a sponsorship application form and a revised sponsorship agreement to align with the new policy.
- Staff will continue promoting sponsorship opportunities for recreation events and programs.
- Staff will report and review sponsorship outcomes annually with the Parks and Recreation Commission.

Recommended Action: Approve the Recreation Sponsorship Policy



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6422
March 5, 2024
Regular Business

AGENDA BILL INFORMATION

TITLE:	AB 6422: Advanced Metering Infrastructure (AMI) Data Collector System	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Receive report. No action necessary.	

DEPARTMENT:	Public Works
STAFF:	Jason Kintner, Chief of Operations Alaine Sommargren, Deputy Public Works Director Allen Hunter, Utilities Operations Manager
COUNCIL LIAISON:	n/a
EXHIBITS:	1. 2021 Propagation Study Design 2. 2024 Propagation Study Design 3. Photo renderings
CITY COUNCIL PRIORITY:	3. Make once-in-a-generation investments to update and modernize aging infrastructure, capital facilities, and parks.

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purposes of this agenda bill is to present information on the status of the Advanced Metering Infrastructure (AMI) meter replacement project and to discuss the preferred location for data collection stations associated with the project.

- More than 70% of the City's water meters are considered older and contribute to high, unaccountable water loss, lost revenue, and wasted water from leaks.
- The City Council approved the Water Meter Replacement contract on July 19, 2022 to replace all water meters on Mercer Island with an Advanced Metering Infrastructure (AMI) system (see [AB 6112](#)).
- Water meter replacements are scheduled to be completed between March and August 2024.
- Data collection equipment, which is needed to fully implement the AMI system and customer portal, has not yet been installed.
- During the public engagement phase of the permit application process for the installation of seven data collection stations, the City received public input opposing two of the proposed locations. City staff paused the permit process to evaluate location alternatives and present findings to the City Council.

- A new study of antenna locations was completed, which reduces the number of data collection stations and the height at which they must be mounted.
- Staff recommends implementing the new data collector system design, using new City-owned poles for mounting equipment.

City staff are seeking input from the City Council to inform the location of the data collection stations and will return to the City Council with a final recommendation for review and consideration at a future meeting.

BACKGROUND

MERCER ISLAND WATER METER INFRASTRUCTURE

The City of Mercer Island owns and maintains 7,833 water meters, which vary in manufacturer, type, and age. Currently, 70% of the system's meters were installed more than 15 years ago, the age at which meters are considered in decline and likely to malfunction. This large number of older meters contributes to high, unaccountable water loss, lost revenue, and wasted water from leaks.

City staff collect readings from every water meter on the island to calculate water use with corresponding utility customer billing. Approximately 18% of these meters are radio-read, transmitting data to staff driving or walking by the meters. The remaining meters (approximately 6,500) are read manually, with staff visiting each meter to visually record usage data.

PROJECT BACKGROUND

In 2018, Mercer Island hired HDR Engineering (HDR) to assess the City's current metering program and evaluate which technology would best meet the City's needs. Based on HDR's Water Meter Replacement Program Analysis Report, the City, in consultation with the Utility Board, decided to pursue "smart meters" through an Advanced Metering Infrastructure (AMI) system. This system automatically transmits water usage data from the meters via a secure, cloud-based network to the utility billing software.

Fully implemented, AMI systems provide precise, real-time water use data that helps support conservation activities with improved leak detection and allows staff to focus on addressing water issues by significantly reducing or eliminating the amount of walking and driving to individual meters.

After issuing a Request for Proposals, the City selected Ferguson Enterprises, LLC as the contractor for project implementation in August 2022 ([AB 6112](#)). Ferguson will use Sensus AMI Solutions equipment and software in the project implementation. Though equipment procurement began immediately, there were significant delays obtaining adequate metering equipment due to high demand. As a result of equipment delays, the start of the meter replacement phase of this project was moved from April 2023 to March 2024. Ferguson's installation subcontractor, Pedal Valves Inc., will begin meter installations on Mercer Island this week.

DATA COLLECTION INFRASTRUCTURE & SYSTEM DESIGN

For the City to collect data from these new smart meters, data collection equipment must be installed at key locations around the Island and be positioned to capture signals from nearly every water meter. This data collection equipment is made up of two pieces: a base station box (approximately 22' square) and a tall, thin antenna (7-9' tall). Reliable signal coverage on Mercer Island can be particularly difficult due to the steep topography in some areas. To determine where this equipment should be placed, Sensus ran a propagation study in 2021, which is a computer-generated analysis of where and at what height antennas should be located to maximize signal coverage.

As part of the propagation study, the City identified two City-owned structures well-suited for this equipment: (1) a communications tower at the City reservoir, and (2) a ballfield light pole at Island Crest Park. After these locations were integrated into the analysis, the results of the propagation study indicated that five additional antenna locations were needed at various locations around the Island to provide adequate coverage. The propagation study also indicated the appropriate height for each antenna, which ranged from 80-110'. Results of this propagation study, showing the seven proposed data collection locations on Mercer Island, are shown in Exhibit 1 and references below as Option 1.

PERMITTING

The AMI system equipment is an essential public facility (EPF), which is defined in MICC 19.16 as “any public facility or facilities owned or operated by a unit of local or state government, public or private utility, transportation company, or any other entity that provides a public service as its primary mission, and is difficult to site.”

EPFs require a Conditional Use Permit (CUP) in all zones, following the process outlined in chapter 19.15 MICC, a Type IV review process. In addition to the requirements for a pre-application meeting, Notice of Application, a Public Hearing with the Hearing Examiner, and a Notice of Decision, a Conditional Use Permit also requires the applicant to plan and execute a substantial public participation process.

In addition, because of its size and height, the AMI system equipment does not meet Small Wireless Facilities standards under MICC 19.06.070, and consequently, it cannot be permitted as such.

PUBLIC ENGAGEMENT

As the City prepared to apply for Conditional Use Permits for the seven locations identified in the propagation study, it also deployed a public engagement campaign in November 2023. This public outreach included a letter and Frequently Asked Questions flier mailed to every address within at least 300' of each of the proposed locations. Doorhangers about the project were hung at every parcel within the same radius of each site and the City launched a Let's Talk page for the project, with specific pages for each location that included a map of each area, information about the equipment dimensions and height, and a photo rendering of the new equipment.

Each element of the outreach program encouraged the public to provide comments and questions to staff through the Let's Talk page or via e-mail. The City received comments and questions from 11 households, the majority of which came from residents located near two proposed sites in south Mercer Island.

In mid-December 2023, the City decided to pause the permit application process for five of the seven proposed locations to evaluate alternative designs for the AMI data collection stations and to schedule a meeting to discuss these alternatives with the City Council. On December 15, staff submitted Conditional Use Permit applications to the Community and Planning Department (CPD) for two locations: Island Crest Park and the City Reservoir, both of which have existing structures on which an antenna and base station can be mounted.

CPD sent out a Notice of Application to every parcel within 300' of the two proposed locations on January 8, 2024, opening a 30-day comment period. These applications are currently under review by CPD. A Public Hearing with the Hearing Examiner will be scheduled next month, at which time a 30-day Notice of Public Hearing will be sent to all parcels within 300' of the sites. The Hearing Examiner will issue a Notice of Decision for each application following this hearing.

ISSUE/DISCUSSION

2024 PROPAGATION STUDY

In late 2023, City staff began work to evaluate alternative designs for the AMI data collection system that would reduce the height (and visual impact) of the antenna equipment. Staff requested a new propagation study from Sensus to determine how a maximum height of 60' would impact the distribution of new antennas without compromising data capture from meters. Because the Island Crest Park and City Reservoir antenna locations were already in permit review, the new propagation study included these two in the analysis, mounted at 80' and 110' feet, respectively.

The new computer analysis indicates that at the 60' maximum height, four additional antenna locations are needed (see Exhibit 2). The coverage provided by the new design is comparable to the previous design. While the first analysis attempted to tie antenna locations to City-owned properties and assets, Sensus has indicated that the less-restrictive parameters of the second analysis allowed them to pinpoint optimal antenna locations that are able to cover the island just as well as the initial study. In the second analysis, Sensus was told all utility poles on the island should be considered possible data collector locations, effectively allowing the antennas to be located in any area within City right-of-way.

DATA COLLECTOR INSTALLATION OPTIONS

The City is currently evaluating several options to install the remaining data collectors and complete the network required to operate the AMI system as designed. These options are outlined below, with an estimate of changes to the cost and timeline of project completion. For consistency, all options presented here are predicated on the approval of the two locations currently undergoing plan review. Should these CUP applications be denied, staff will need to work with consultants on a new propagation study for the areas these antennae would have covered.

2021 Design – Option 1

Implementing the original design for the system (Option 1) would entail the installation of five data collection stations in addition to the two currently under permit review. The seven proposed data collection stations are summarized in the table below and shown in Exhibit 1.

Location	Permit status	Antenna mount height	Pole information
1 - Roanoke/70 th & 20 th	Paused	80'	PSE-owned replacement pole
2 - MI City Hall	Paused	90'	New City-owned pole
3 - Eastside 71 st & 72 nd	Paused	80'	PSE-owned replacement pole
4 - South Mercer Playfields	Paused	80'	New City-owned pole
5 - South Point/Benotho Pl.	Paused	80'	PSE-owned replacement pole
6 - City Reservoir	In process	80'	Existing City-owned structure
7 - Island Crest Park	In process	110'	Existing City-owned pole

This option would require CUP applications for each location, installation of new City-owned poles, coordination with Puget Sound Energy (PSE) for pole replacements, and power drops to the new City-owned poles.

2024 Design – Option 2

The new design presented as a result of the 2024 propagation study (Option 2) requires four additional data collection stations in addition to the two currently under permit review. The six data collection stations are summarized in the table below and shown in Exhibit 2.

Location	Permit status	Antenna mount height	Pole information
1 - Roanoke/70 th & 20 th	Paused	50'	PSE or City-owned pole
2 - WMW & 32 nd	Not started	50'	PSE or City-owned pole
3 - Crestwood	Not started	50'	PSE or City-owned pole
4 - WMW & EMW	Not started	50'	PSE or City-owned pole
5 - City Reservoir	In process	80'	Existing City-owned structure
6 - Island Crest Park	In process	110'	Existing City-owned pole

Option 2 identifies existing PSE-owned poles that would need to be replaced with poles approximately 10' taller. Alternatively, the City could install new poles in the vicinity and coordinate power drops to these poles. Regardless of pole ownership, each new antenna location would require a public outreach program and CUP application, and pole installation/replacement. Exhibit 3 presents photo renderings of the WMW & EMW location with both a taller PSE-owned pole replacement and a new City-owned pole.

Small Wireless Facilities – Option 3

Although it has not yet been explored in detail, redesigning the AMI data collector system as an assemblage of small wireless facilities is an option as well. To meet the standards of small wireless facilities, the system would employ smaller antennae mounted below 50'. Determining the number of antennae required to provide coverage of the Island, and where they would need to be placed, would require another propagation study.

It can be assumed, however, that exploration of Option 3 would require the deployment of more data collection devices given the lower reach of the smaller devices. This would increase the equipment associated with the system, potentially increasing maintenance and replacement costs. The benefit, however, would likely be that the smaller devices could be co-located on existing poles.

Implementation of Option 3 would not require a CUP application for each site, and instead would require a Type II Administrative Review, which includes public notification. This option would also require coordination with PSE for devices intended to be co-located on the PSE poles.

TIMELINE CONSIDERATIONS

Ideally, an AMI system's data collection network is fully deployed and operational before the installation of smart meters. Having the data network online during meter replacement enables the installers to test each meter as it is installed, ensuring that each can transmit data, and allows the installer to troubleshoot and correct connectivity issues immediately.

In the Mercer Island system, it is likely that most meters will be installed prior to the installation of the data collection equipment, and quality assurance testing will be performed once the antennae are activated. However, reducing the delay between meter installation and full network connectivity means that customers will have quicker access to their own water use data, leak alerts, and notifications. This information, which will be accessed through the customer portal, will be available once the network is able to transmit hourly

water use to the City's utility software. In the meantime, Utility Billing staff will read meters via drive-by radio-read data collection, once every two months.

Each of the options presented above will take several months to over a year to implement, and each has specific timeline trade-offs. Several examples are listed here:

- The CUP decision process can take up to six months, depending on the specific sites and permit workload.
- The process for replacing a PSE-owned pole requires an extensive application process, which takes approximately one year to complete.
- Running a new propagation study for a small wireless system will take several months, and the new design will require the procurement of new data collection equipment.

PROJECT COST

The staff will return to the City Council with revised project cost estimates based on feedback received as to the preferred option(s).

NEXT STEPS

City staff will use feedback from this Study Session to finalize a recommendation on the data collection station locations, including preparation of a revised cost estimate.

RECOMMENDED ACTION

Receive report. Provide feedback to staff.

9287 - MERCER ISLAND CITY
OF -AM
Mercer Island, WA

RF Engineer: Joel Sedeski
Date: 7/12/2021
Version: 1

Proposed Site Details

Total Site Locations: 7
Total Base Station Counts: 7
M400B2 = 7

Design Factors

Flex Net Version: V1
Endpoint Type: Water
Smart point Location: Pitset
Above Lid

	Count	%
Total Endpoints Covered	7,733	99.06%
2 Way Coverage	7,650	98.00%
1 Way Coverage	83	1.06%
Total Endpoints Analyzed	7,806	

LEGEND

- 2 Way Coverage
- 1 Way Coverage
- Site Location
- Endpoint Location

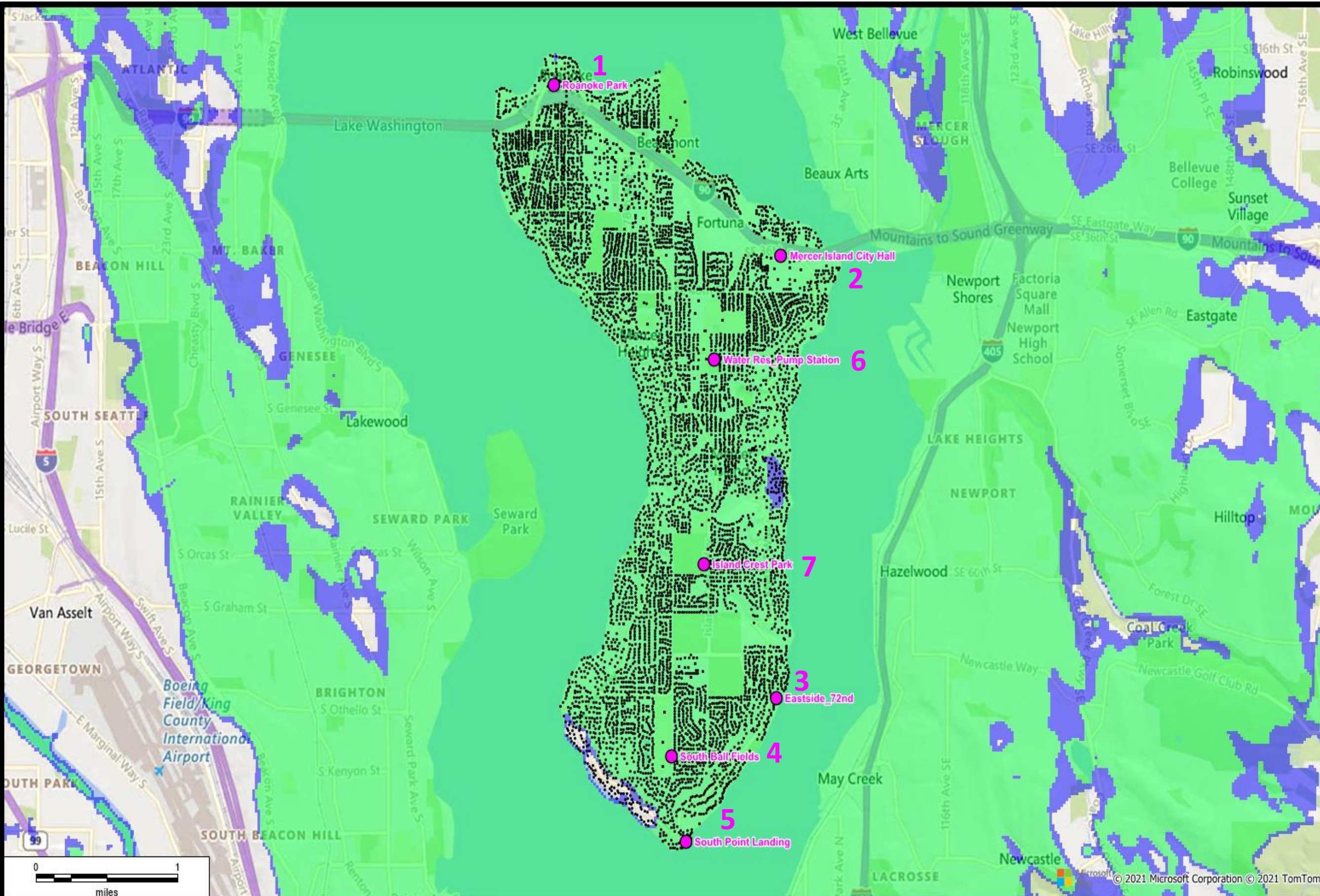


Exhibit 3: Photo Renderings



PSE-owned pole, replaced with 50' pole



New 50' City-owned pole



PSE-owned pole, replaced with 50' pole



New 50' City-owned pole



Item 9.

AMI Data Collector System

AB6422 | March 5, 2024



Presentation Overview

- Project Overview & Background
- Data Collector Stations
- Propagation Studies
- Data Collector System Options
- Next Steps

Project Overview

Upgrade the water meter system to an Advanced Metering Infrastructure (AMI) system



Main components:

- Water meter replacements – meter and radio transmitter
- Customer portal
- **Data collection network**

How AMI Works

Data is encrypted and sent via radio signal to a data collector



The City receives the secure data at regular intervals. Using the data, staff can identify suspected leaks, irregular water use, and trends that can help users & the City improve efficiency.

Water use data is available for the customer to view through a portal



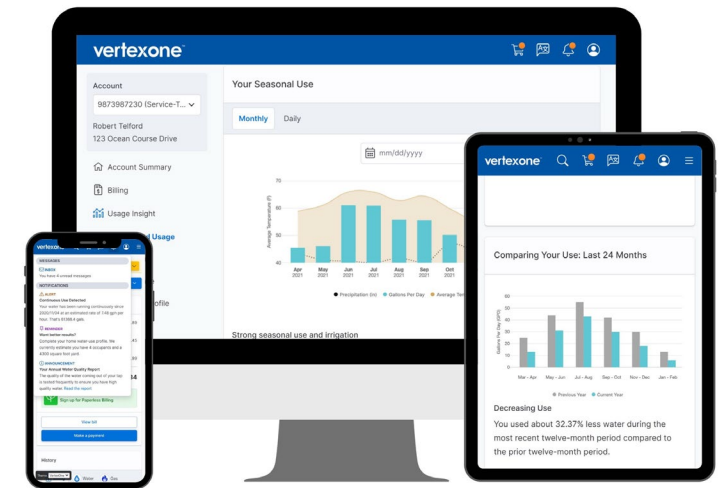
Water use information will still be included on utility bills, but more detailed info can be found in the portal.



Data on water usage is collected at the meter

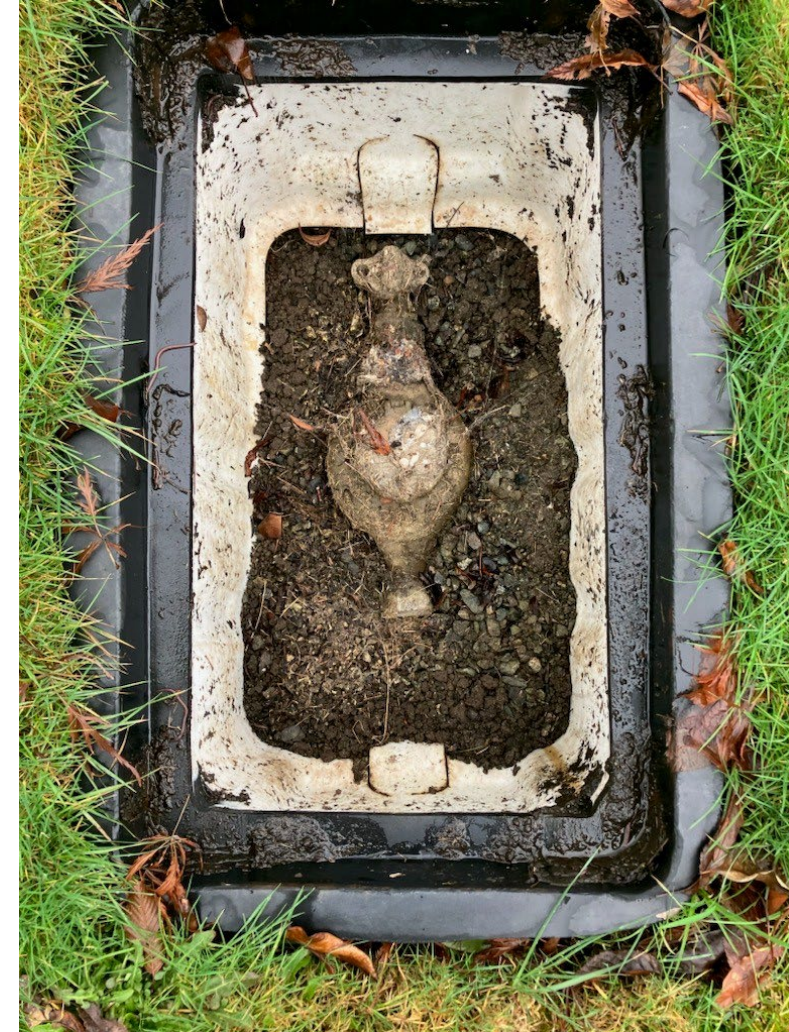
AMI System Operations

- When the AMI system is fully operational:
 - Water meters will transmit hourly water usage data to City system on 4-6 hour intervals.
 - Minimal meter reading required, allowing staff to focus on resolving meter issues.
 - Allow customers to monitor their water use through a customer portal.
 - Send notifications about potential leaks to City and customers, prompting faster response and issue resolution, reducing water loss and customer overpayment.



Existing Meter System

- 7,842 water meters – various manufacturers & technologies
 - Single family residential
 - Multifamily residential
 - Commercial
- 72% manual read, 18% radio read (drive-by)
- 70% of meters on Mercer Island water system are more than 15 years old
- Issues with older meters:
 - Slow down, under-register actual amount of water used
 - Prone to leaks



Water Loss

- All drinking water systems regulated by WA Department of Health
- Enforce the Water Use Efficiency rule, which was enacted in 2003 to help conserve water
- City must report unaccounted water loss each year
- Over a three-year period, no more than 10% of water in municipal water distribution system can be unaccounted for.
- In the last three years (2020-2022), City's water loss averaged 13%
- Substantial loss of revenue for City
- Expected to improve significantly with meter replacements



Project Timeline

- 2018 City began work with HDR to evaluate best system for Mercer Island
- 2019 Request for Proposals (RFP) issued, nine proposals received
- 2020 Ferguson/Sensus selected after extensive selection process, including pilot study
- 2022 Contract awarded to Ferguson (AB 6112)
- 2022-2023 Equipment procurement - delays due to high demand, especially for radio transmitters
- 2023 Meter boxes cleaned and repaired by City
- 2024 Meter replacements (March – August)

Public Engagement



- Significant public outreach including:
 - Mailer to every City water customer
 - Let's Talk page
 - MI Weekly
 - Social media
 - Leap for Green
 - Utility bill notifications
- Additional public engagement for data collector station permitting

Project Cost

Project implementation cost - \$7.4 million

- Ferguson/Sensus contract
 - Meter and transmitter equipment
 - Data collector equipment
 - Customer portal launch
 - Installation of meters, transmitters & data collector stations
- Project Management (HDR)
- City project staff (3.0 LTE)





Data Collector Stations



Data Collector Stations

- Primary focus of today's discussion
- Last major element of AMI system to be implemented, required to make system operational
- Make up the wireless system that allows data to be collected from individual meters
- Each station consists of two elements:
 - Antennas – 7'10" x 8" or 9'2" x 2"
 - Base station – 22" square



Data Collector Equipment Mounting

- Equipment must be mounted on poles or other structures:
 - Antennas higher, to allow uninterrupted signal
 - Base stations closer the ground, for ease of access
- Mounted with low-profile bracket
- Require power, coordination with PSE
- Equipment can be mounted on poles owned by the City or Puget Sound Energy (PSE)



PSE Pole Replacement

Using PSE poles for mounting equipment:

- Most PSE poles are between 30-40' tall, and must be replaced with taller poles to accommodate needed antenna height and clearance from power lines
- Process to replace PSE pole:
 - Costs approx. \$150-\$175k per pole
 - At least one year to complete
- No net increase of poles in the right-of-way
- No additional City pole maintenance



Example of antenna atop power pole

City-Owned Pole Installation

Using City-owned poles for mounting equipment:

- Net increase of poles in right-of-way
- Require City maintenance (infrequent)
- Lower cost to install: \$50-75k per pole
- Can be installed within short period: 4-6 months



Photo rendering of new City-owned pole



Propagation Studies



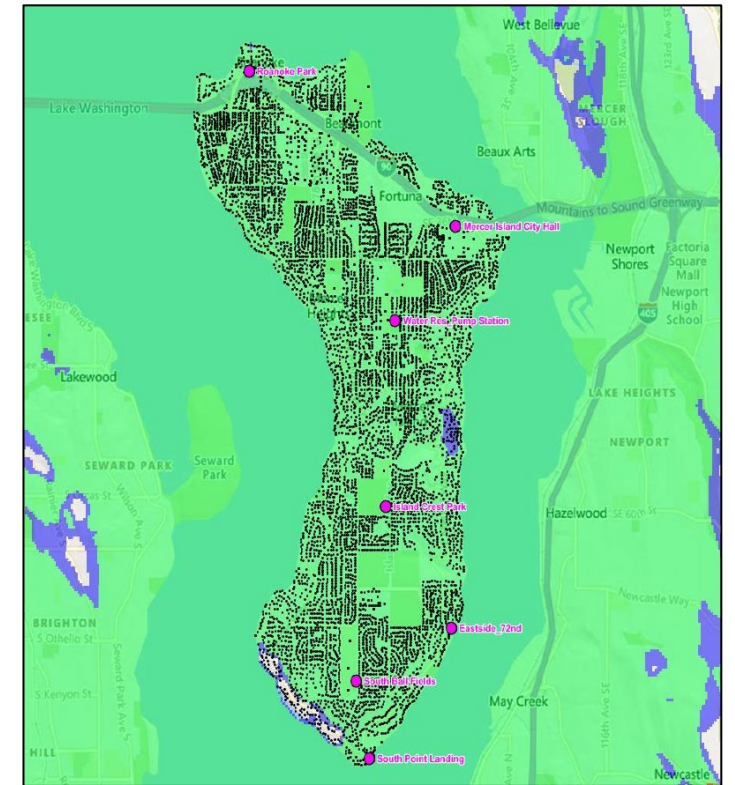
What is a propagation study?

- Computer-generated analysis that helps to design wireless networks to capture data from as many sites as possible
- In AMI, creates a map of best locations for antennae that can capture data from all (or most) water meters on the island
- Can set parameters in each study, such as locations or height



2021 Propagation Study

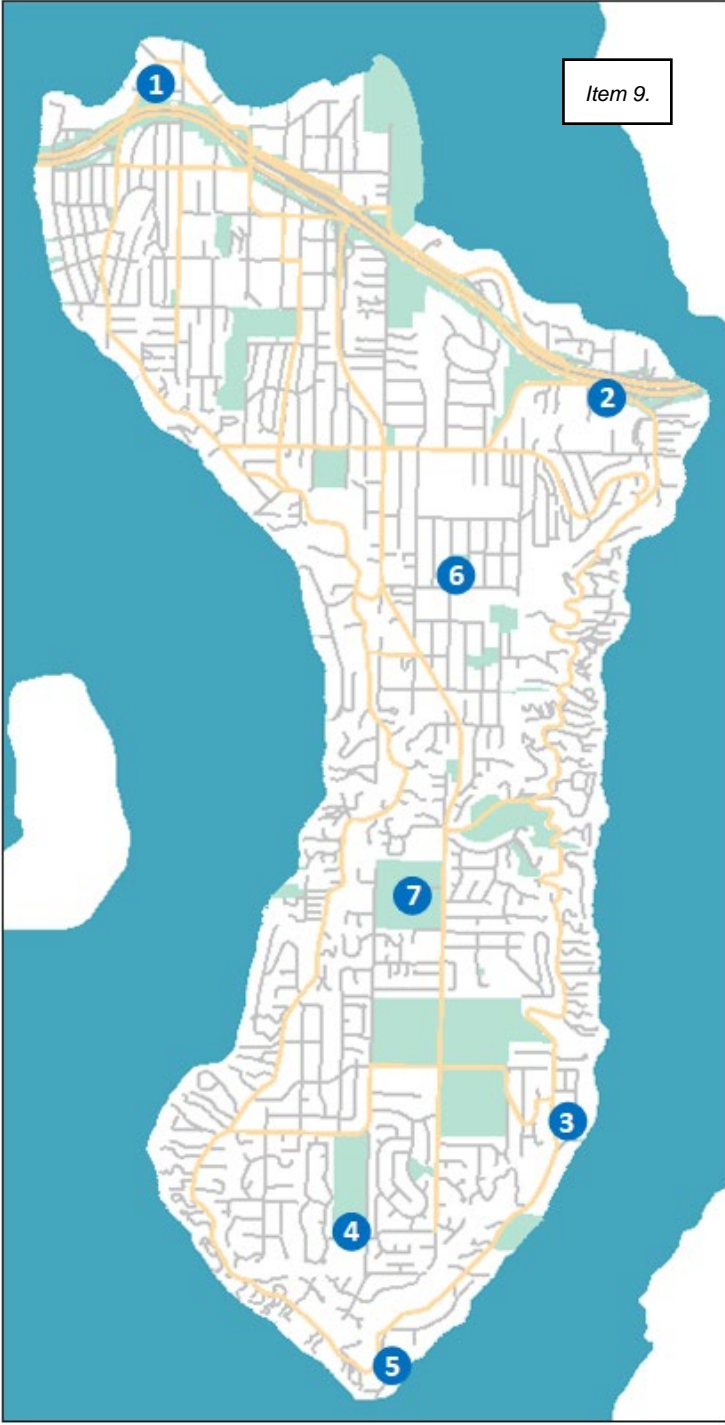
- Propagation study in 2021 was a refinement of a preliminary study conducted in 2019, as part of the RFP process
- Parameters of study:
 - Focus on locating data collector stations on or near to City or public properties and assets
 - Interest in minimizing the number of stations



2021 Propagation Study

- Results concluded that **7 antennas** were required for maximum coverage of the island, given parameters:

Location	Antenna mount height	Pole information
1 - Roanoke/70 th & 20 th	80'	PSE-owned replacement pole
2 - MI City Hall	90'	New City-owned pole
3 - Eastside 71 st & 72 nd	80'	PSE-owned replacement pole
4 - South Mercer Playfields	80'	New City-owned pole
5 - South Point/Benotho Pl.	80'	PSE-owned replacement pole
6 - City Reservoir	80'	Existing City-owned structure
7 - Island Crest Park	110'	Existing City-owned pole



2021 Propagation Study

- Due to the height of these antennae, City required to get a Conditional Use Permit for each location.
- CUP process requires robust public engagement process, which was launched in November 2023.
- Received feedback from 11 households, primary concerned about two southernmost locations.
- City paused permit application process for all locations except two.
- **Permits for data collection equipment at Island Crest Park & the City reservoir were submitted in December 2023.**
- Awaiting Public Hearing, anticipated in 2024.

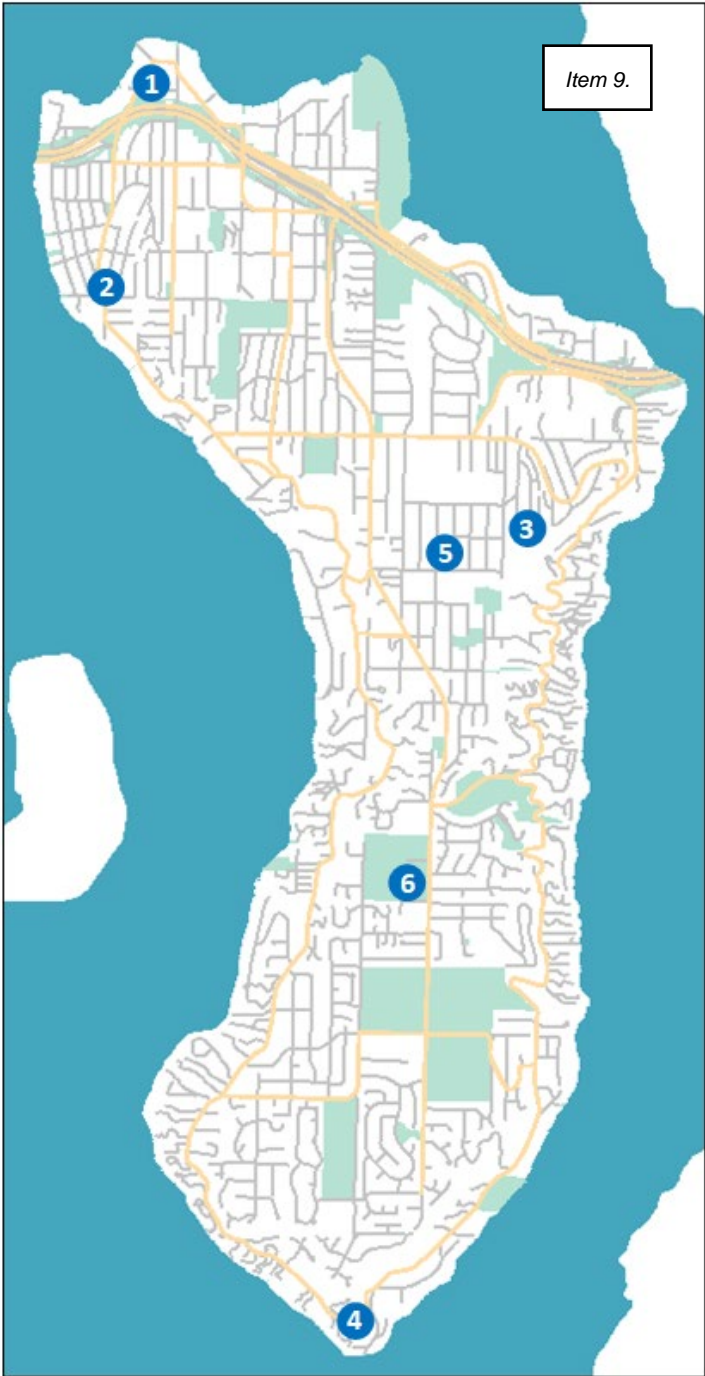
2024 Propagation Study

- Interest in evaluating designs that don't require very tall poles, reducing aesthetic impact
- Staff requested new propagation study from Sensus with new parameters:
 - Antennas should not be mounted higher than 50'
 - Use any pole locations in City right-of-way
- Although there was a height restriction, opened up much more area for potential sites than 2021 study.

2024 Propagation Study

- Results concluded that **6 antennas** were required for maximum coverage of the island, given parameters:

Location	Antenna mount height	Pole information
1 - Roanoke/70 th & 20 th	50'	PSE or City-owned pole
2 - WMW & 32 nd	50'	PSE or City-owned pole
3 - Crestwood	50'	PSE or City-owned pole
4 - WMW & EMW	50'	PSE or City-owned pole
5 - City Reservoir	80'	Existing City-owned structure
6 - Island Crest Park	110'	Existing City-owned pole



Comparison of Propagation Study Designs

2021 Design - Option 1	2024 Design – Option 2
Include Island Crest Park and Reservoir locations	
Additional stations must each go through CUP process	
5 additional data collector stations needed	4 additional data collector stations needed
Antennas mounted at 80-90'	Antennas mounted at 50'
Mix of PSE and City-owned poles	PSE or City-owned poles can be used

Small Wireless Facilities – Option 3

- Not pursued due to early desire to minimize data collectors
- AMI data network could be redesigned as an assemblage of small cell facilities
- Small wireless facilities must be lower than 50' in height and use smaller antenna equipment
- Many unknowns:
 - Number of antennas & locations
 - Type of equipment
 - Cost
 - Timeline
 - Maintenance requirements
- First step: New propagation study



Example of small antenna on light post



Next Steps





What's Next?

- Continue permit process for Island Crest Park and City Reservoir sites
- Meter replacements will begin this week
- Bimonthly meter reading will continue
- No changes to utility billing

Contact Us

Customer Service Team

206.275.7600

customerservice@mercerisland.gov

Let's Talk

[Water Meter Replacement Project](#)

[Water Meter Data Collection Stations](#)

Next Steps

- Council feedback on presented options
- Staff will pursue favored option(s) to verify cost and timeline
- Additional information needed from staff?

Questions?

Jeff Hansen, PE | HDR | Utility Management Services Lead

Allen Hunter | Utility Operations Manager

Alaine Sommargren | Deputy Public Works Director



2024 PLANNING SCHEDULE

Item 10.

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

MARCH 19, 2024		DD	FN	CA	Clerk	CM
ABSENCES:		3/8	3/11	3/11	3/12	3/12
ITEM TYPE TIME TOPIC				STAFF		
EXECUTIVE SESSION						
60	Pending or potential litigation pursuant to RCW 42.30.110(1)(i)					
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: March 8, 2024 Payroll Certification			Ali Spietz/Nicole Vannatter		
--	AB xxxx: Reservoir Booster Pump Station Upgrades Bid Award			Jason Kintner/ Clint Morris/ Chris Marks		
--	AB xxxx: Vietnam Veterans Day Proclamation			Mayor Nice/Andrea Larson		
--	AB 6407: ARCH Housing Trust Fund Project Approvals			Jeff Thomas/Alison Van Gorp		
REGULAR BUSINESS						
10	AB xxxx: City Council Committee and Liaison Assignments			Mayor Nice		
30	AB xxxx: Sustainability Work Program Update			Jason Kintner/Alaine Sommargren/Alanna DeRogatis		
45	AB 6421: Island Crest Way Corridor Improvements Project Update			Jason Kintner/Patrick Yamashita/Clint Morris		

MARCH 21, 2023 (SPECIAL MEETING) 5:00 PM			DD	FN	CA	Clerk	CM
ABSENCES:							
	JOINT MEETING WITH MERCER ISLAND SCHOOL BOARD						

APRIL 2, 2024			DD	FN	CA	Clerk	CM
ABSENCES:			3/22	3/25	3/25	3/26	3/26
ITEM TYPE TIME TOPIC					STAFF		
STUDY SESSION							
SPECIAL BUSINESS							
CONSENT AGENDA							
--	AB xxxx: March 22, 2024 Payroll Certification				Ali Spietz/Nicole Vannatter		
--	AB xxxx: Autism Acceptance Month, Proclamation No. xxx				Mayor Nice/Andrea Larson		
--	AB xxxx: Sexual Assault Awareness Month, Proclamation No. xxx				Mayor Nice/Andrea Larson		
--	AB xxxx: Johnson & Johnson Opioid Settlement				Jessi Bon/Bio Park		
	AB xxxx: Pressure Reducing Valve Replacements Phase 1 Bid Award				Jason Kintner/ Clint Morris/ George Fletcher		

REGULAR BUSINESS

30	AB xxxx: City Council Rules of Procedure (Resolution No. xxxx)	Ali Spietz/Andrea Larson

EXECUTIVE SESSION**APRIL 16, 2024**

ABSENCES:

DD
4/5FN
4/8CA
4/8Clerk
4/9CM
4/9**ITEM TYPE | TIME | TOPIC****STAFF****STUDY SESSION**

30	AB xxxx: Wildland Fire Preparedness	Ben Lane/Amanda Keverkamp
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SPECIAL BUSINESS**CONSENT AGENDA**

--	AB xxxx: April 5, 2024 Payroll Certification	Ali Spietz/Nicole Vannatter
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--	AB xxxx: Earth Day Proclamation No. xxx	Jason Kintner/Al
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REGULAR BUSINESS

30	AB xxxx: FY 2023 Year-End Financial Status Update and Budget Amending Ordinance	Matt Mornick

EXECUTIVE SESSION**MAY 7, 2024**

ABSENCES:

DD
4/26FN
4/29CA
4/29Clerk
4/30CM
4/30**ITEM TYPE | TIME | TOPIC****STAFF****STUDY SESSION****SPECIAL BUSINESS****CONSENT AGENDA**

--	AB xxxx: April 19, 2024 Payroll Certification	Ali Spietz/Nicole Vannatter
----	---	-----------------------------

--	AB xxxx: Affordable Housing Week, Proclamation No. xxx	Mayor Nice/Andrea Larson/Alison Van Gorp	Item 10.
	2024 AC Water Main Replacement Bid Award	Jason Kintner/ Clint Morris/ George Fletcher	
	AB xxxx: 1% for Art in Public Places – Public Art Conservation	Sarah Bluvas	
REGULAR BUSINESS			
10	AB xxxx: PRSC General Assembly Voting Delegate	Mayor Nice/Andrea Larson	
15	AB xxxx: Washington Cities Electrical Code Update	Jeff Thomas/Don Cole	
30	AB xxxx: Clarke and Groveland MP Public Engagement Plan	Jason Kintner/Sarah Bluvas	
EXECUTIVE SESSION			

MAY 21, 2024		DD	FN	CA	Clerk	CM
ABSENCES:		5/10	5/13	5/13	5/14	5/14
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: May 3, 2024 Payroll Certification			Ali Spietz/Nicole Vannatter		
	80 th Avenue Sidewalk Improvements Bid Award			Jason Kintner/ Clint Morris/ Ian Powell		
REGULAR BUSINESS						
15	AB xxxx: Financial Status Update for the First Quarter 2024 and Budget Amending Ordinance			Ben Schumacher/ Matt Mornick		
EXECUTIVE SESSION						

JUNE 4, 2024	DD	FN	CA	Clerk	CM
ABSENCES:	5/24	5/24	5/24	5/28	5/28
ITEM TYPE TIME TOPIC			STAFF		
STUDY SESSION					

60	AB xxxx: Draft Water System Reliability Action Plan Discussion	Jason Kintner/Alaine Sommargren	Item 10.
SPECIAL BUSINESS			
10	AB xxxx: 2023 Community Member of the Year	Mayor Nice/Andrea Larson	
CONSENT AGENDA			
--	AB xxxx: May 17, 2024 Payroll Certification	Ali Spietz/Nicole Vannatter	
--	AB xxxx: Pride Month Proclamation No. xxx	Mayor Nice/Merrill Thomas-Schadt	
--	AB xxxx: Juneteenth Proclamation No. xxx	Mayor Nice/Merrill Thomas-Schadt	
--	AB xxxx: Aubrey Davis Park Trail Safety Improvements Bid Award	Jason Kintner/Clint Morris/Paul West	
	2024 Arterial and Residential Street Overlays Bid Award	Jason Kintner/ Clint Morris/ Ian Powell	
REGULAR BUSINESS			
30	AB xxxx: 2024 Board & Commission Annual Appointments (Res. No. xxxx)	Mayor Nice/Andrea Larson	
10	AB xxxx: AWC Annual Meeting Voting Delegate	Mayor Nice/Andrea Larson	
30	AB xxxx: TIP 2025-2030 Preview and Public Hearing	Jason Kintner/Matt Mornick/Patrick Yamashita/Rebecca O'Sullivan/Ian Powell	
EXECUTIVE SESSION			

JUNE 18, 2024 ABSENCES:			DD 6/7	FN 6/10	CA 6/10	Clerk 6/11	CM 6/11
ITEM TYPE TIME TOPIC					STAFF		
STUDY SESSION							
SPECIAL BUSINESS							
CONSENT AGENDA							
	2024 Water System Improvements Bid Award				Jason Kintner/ Clint Morris/ George Fletcher		
REGULAR BUSINESS							

30	AB xxxx TIP 2025-2030 Adoption	Jason Kintner/ Matt Mc /Patrick Yamashita/Rebecca O'Sullivan
EXECUTIVE SESSION		

Item 10.

JULY 2, 2024		DD	FN	CA	Clerk	CM
ABSENCES:		6/21	6/24	6/24	6/25	6/25
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: Parks and Recreation Month Proclamation No. xxx			Mayor Nice/Ryan Daly		
REGULAR BUSINESS						
30	AB xxxx: Emergency Assistance Program Update			Ali Spietz/Derek Franklin		
EXECUTIVE SESSION						

JULY 16, 2024		DD	FN	CA	Clerk	CM
ABSENCES:		7/8	7/8	7/8	7/9	7/9
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
SPECIAL BUSINESS						
CONSENT AGENDA						

REGULAR BUSINESS		
60	AB xxxx: 2024 Comprehensive Plan Periodic Update – Presentation of Planning Commission Recommended Draft (TENTATIVE)	Jeff Thomas/Adam Zack
120	AB xxxx: 2024 Comprehensive Plan Periodic Update (TENTATIVE)	Jeff Thomas/Adam Zack
EXECUTIVE SESSION		