



CITY OF MERCER ISLAND UTILITY BOARD HYBRID MEETING

Tuesday, March 12, 2024, at 5:00 PM

BOARD MEMBERS:

Tim O'Connell, Chair
Will Quantz, Vice Chair
Stephen Majewski, George Marshall,
Meredith Lehr, and Stephen Milton

LOCATION & CONTACT

Mercer Island Community & Event Center – Zoom Meeting
8236 SE 24th Street | Mercer Island, WA 98040
Phone: 206.275.7793 | www.mercerisland.gov

We strive to create an inclusive and accessible experience. Those requiring accommodation for meetings should notify the City Clerk's Office 3 days prior to the meeting at 206.275.7793 or by emailing cityclerk@mercerisland.gov.

The virtual meeting will be broadcast live on Zoom and recorded and saved on the City Council's [YouTube Channel](#)

Registering to Speak: Individuals wishing to speak live during Appearances will need to register their request with the City Clerk at **206.275.7793** or email the [City Clerk](#) and leave a message before 4 PM on the day of the Utility Board meeting. Please reference "Appearances" on your correspondence and state if you would like to speak either in person at Mercer Island Community & Event Center or remotely using Zoom. Each speaker will be allowed three (3) minutes to speak.

Join by Telephone at 5:00 PM: To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **869 0002 8763** and Password **363425** if prompted.

Join by Internet at 5:00 PM: To watch the meeting over the internet via your computer, follow these steps:

- 1) Click this [link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **869 0002 8763**; Enter Password **363425**
- 4) The City Clerk will call on you by name or refer to your email address when it is your turn to speak. Please confirm that your audio works prior to participating.

Join in person at Mercer Island Community & Event Center at 5:00 PM: — 8236 SE 24th Street, Mercer Island, WA 98040

CALL TO ORDER & ROLL CALL, 5:00 PM

PUBLIC APPEARANCES

REGULAR BUSINESS

1. Approval of Minutes for the February 13, 2024, Regular Video Meeting
Recommended Action: Approve minutes.
2. Stormwater Operations & NPDES Update
Recommended Action: Receive report.

OTHER BUSINESS

1. Director's Report
2. Next Meeting – May 14, 2024

ADJOURNMENT



UTILITY BOARD MINUTES REGULAR HYBRID MEETING February 13, 2024

CALL TO ORDER & ROLL CALL

Vice Chair Will Quantz called the meeting to order at 5:01 pm from a remote location.

Vice Chair Will Quantz, Board Members Steve Milton, Meredith Lehr, Stephen Majewski, George Marshall and, Council Liaison Jake Jacobson participated remotely using a video teleconferencing platform by Zoom.

Chair Tim O'Connell was absent.

Chief of Operations Jason Kintner, and other staff members participated remotely.

PUBLIC APPEARANCES

There were no public appearances.

REGULAR BUSINESS

Approval of Minutes for the following meetings:

January 9, 2024, Minutes

It was moved by Majewski; seconded by Marshall to:

Approve the minutes as edited to show there was a technical error and George Marshall attended as a Zoom attendee instead of a panelist and was present.

Passed 5-0

Bylaws Update

City Clerk Andrea Larson presented the updated Utility Board Bylaws Update. The board received the presentation and asked questions of staff.

It was moved by Lehr; seconded by Marshall to:

Adopt the Bylaws as presented.

Passed 5-0

2024 Utility Board Work Plan Preview

Chief of Operations Jason Kintner presented the 2024 Work Plan. The board received the presentation and asked questions of staff.

OTHER BUSINESS

Next meeting March 12, 2024.

ADJOURNMENT

The meeting adjourned at 5:21 pm.

Will Quantz, Vice Chair

Attest:

Jen Matsuda, CIP Administrative Assistant



UTILITY BOARD STAFF REPORT

Item 2
March 12, 2024
Regular Business

AGENDA ITEM INFORMATION

TITLE:	Stormwater Operations & NPDES Update	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Receive report.	

STAFF:	Brian Hartvigson, ROW & Stormwater Manager Deeqa Roble, Stormwater Quality Technician
COUNCIL LIAISON:	Jake Jacobson
EXHIBITS:	n/a

SUMMARY

At Tuesday’s meeting, Stormwater operations staff will update the Utility Board regarding the current stormwater maintenance program, as well as an overview of the NPDES Phase II Stormwater Permit.

BACKGROUND

The City’s Stormwater Utility is responsible for managing, maintaining, and improving the stormwater conveyance systems on Mercer Island. The result is improved stormwater quality at outfalls entering Lake Washington and reduced localized flooding and erosion on the Island. The conveyance system is comprised of more than 5,500 stormwater catch basins, 83 miles of piped conveyance, and 357 outfalls to Lake Washington. The Stormwater Utility team is made up of five full-time staff members, several of whom also support Right-of-Way (ROW) operations: ROW/Stormwater Operations Manager, ROW/Stormwater Foreman, Stormwater Crew Lead, Stormwater Team Member, and Stormwater Quality Technician.

DISCUSSION

Much of the maintenance and operations work performed by the Stormwater team is guided by regulatory requirements from the City’s National Pollution Discharge Elimination Permit (NPDES) Phase II Stormwater permit. NPDES is an ongoing program to protect and improve stormwater quality, which the City has been operating under since 2007. The permit requires cities to implement several minimum control measures, including stormwater planning, public education, and involvement, controlling runoff from new and redevelopment, mapping and documentation, municipal maintenance operations, illicit discharge detection and elimination, and the source control program enforcing Best Management Practices at local businesses.

Staff will present information on the current operations work program and plans for new program elements in the coming year.

RECOMMENDED ACTION

Receive report.



Utility Board

2024 Draft Work Plan

2nd Tuesday

Meeting Date	Agenda Item
January 9	2023 Recology Annual Report
February 13	Bylaws Update 2024 Utility Board Work Plan Preview
March 12	Stormwater/NPDES Update
April 9	Recess- Spring break
May 14	Water System Reliability Action Plan Update
June 11	Board Elections Water Meter Replacement Project Update
July 9	2025-2026 Utility CIP Preview Field Trip (date/time to be scheduled)
August 13	Recess
September 10	EMS/ Stormwater Rate Discussion
October 8	Sewer/Water Rate Discussion
November 12	Recess
December 10	2024 Recology Annual Report
To Be Scheduled:	SPU Wholesale Contract Amendment

Updated 1/30/24