



ARTS COUNCIL REGULAR VIDEO MEETING

Wednesday, January 19, 2022 | 6:30pm

BOARD MEMBERS:

Chair: Elizabeth Mitchell
Vice Chair: Suzanne Skone
Board Members: Amy Barnes,
Anumeha, Rachel Blum,
Erik Gordon, Rosemary Moore

LOCATION & CONTACT

Zoom Meeting

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the Staff Liaison at least 24 hours prior to the meeting at 206.275.7706.

Virtual Meeting Notice

The virtual meeting will be broadcast live on Zoom and recorded and saved on the City's [YouTube Channel](#)

Registering to Speak: Individuals wishing to speak live during Appearances will need to register their request with the staff via [email](#) before 4 PM on the day of the Arts Council meeting. Please reference "Appearances" on your correspondence. Each speaker will be allowed three (3) minutes to speak.

Join by Telephone at 6:30 PM: To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **817 2050 7227** and Password **509416** when prompted.

Join by Internet at 6:30 PM: To watch the meeting over the internet via your computer, follow these steps:

- 1) Click [this link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **817 2050 7227**; Enter Password **509416**

CALL TO ORDER & ROLL CALL - 6:30 PM

APPEARANCES

REGULAR BUSINESS

1. Approve the minutes of the December 8, 2021 Regular Meeting
Recommended Action: Approve minutes
2. Mercer Island Arts Summit
Recommended Action: Receive presentation, establish a subcommittee
3. City Arts Policy and Procedure work
Recommended Action: Receive Presentation, establish subcommittee
4. Prairie of Possibilities- (Debrief)
Recommended Action: Receive presentation

OTHER BUSINESS

5. Department Update (No Staff Report – Discussion Only)

ADJOURNMENT



ARTS COUNCIL MINUTES

SPECIAL VIDEO MEETING

Wednesday, December 8, 2021

CALL TO ORDER & ROLL CALL

Chair Suzanne Skone called the meeting to order at 6:32pm.

Anumeha, Rachel Blum, Erik Gordon, and Elizabeth Mitchell participated remotely using Zoom (video teleconferencing platform).

Staff members Sarah Bluvas and Ryan Daly and consultant Emily Moon also participated remotely via Zoom.

PUBLIC APPEARANCES

No public appearances.

REGULAR BUSINESS

1. Approval of Minutes – November 10 Regular Video Meeting Minutes

It was moved by Mitchell, seconded by Gordon to:

Approve the November 10, 2021, Regular Video Meeting Minutes as amended.

Passed 5-0-2

FOR: Anumeha, Blum, Gordon, Mitchell, Skone

ABSENT: Barnes, Moore

2. 2022 Officer Elections

The board conducted officer elections for the 2022 term. Elizabeth Mitchell was elected Chair, and Suzanne Skone was elected Vice Chair.

3. Annual Bylaws Review

It was moved by Mitchell, seconded by Blum to:

Adopt the Arts Council Bylaws as amended.

Passed 5-0-2

FOR: Anumeha, Blum, Gordon, Mitchell, Skone

ABSENT: Barnes, Moore

OTHER BUSINESS

Ryan Daly, Recreation & Operations Manager, updated the board on operations at the Community Center, Illuminate MI, and other department items.

The next Arts Council Regular Meeting will take place Wednesday, January 19, at 6:30pm via Zoom.

ADJOURNMENT

The Regular Video Meeting adjourned at 7:07pm.



ARTS COUNCIL STAFF REPORT

Item 2
January 19, 2022
Regular Business

AGENDA ITEM INFORMATION

TITLE:	Mercer Island Arts Summit	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Receive Presentation, establish subcommittee.	

STAFF:	Ryan Daly, Transition Team Manager
COUNCIL LIAISON:	Salim Nice
EXHIBITS:	1. 2022 City Arts and Culture Work Plan

SUMMARY

The 2022 City Arts and Culture Work Plan (Exhibit 1) includes four (4) priorities and was endorsed by the Mercer Island Arts Council at the Nov. 10, 2021, Regular Meeting. Tonight, the Arts Council will discuss and provide input on desired outcomes for Priority 3.2 (shown below), which staff envisions to be a “summit style” community forum to taking place in early Q2.

PRIORITY 3. GARNER COMMUNITY INPUT ON AND SUPPORT OF CITY ARTS AND CULTURE.

3.2 Convene Mercer Island arts and culture groups, artists, creative businesses, and other community organizations to discuss needs, identify gaps in program delivery, and recommend ways to increase collaboration in the local arts and culture ecosystem. Use outcomes to define the role the City will play in that ecosystem as part of the 2023-2024 City Arts Workplan.

Key questions for tonight’s discussion:

1. Is the Arts Council supportive of moving forward with this engagement opportunity?
2. What information does the Arts Council hope to receive to inform future recommendations on the City’s role relative to arts and culture on Mercer Island?

Staff request that a committee of the Arts Council be created and that the Chair solicit interest from and assign board members to the committee. This committee is expected to meet with staff 2-3 times over the next three (3) months, providing input and discussion to assist in the development of this community engagement opportunity.

RECOMMENDATION

Move to: Recommend a committee of the Arts Council be established to provide input and review of a staff coordinated public engagement opportunity specific to Priority 3.2 of the City Arts and Culture Work Plan.

2022 City Arts and Culture Work Plan

PRIORITY 1. STABILIZE ARTS COUNCIL MEMBERSHIP, VOLUNTEERSHIP, AND OPERATIONS.

1.1 Maintain a full and engaged Arts Council membership.

1.2 Review, update, and/or develop Arts Council board operating procedures to facilitate efficient meetings, communications, recruitment, and participation.

1.3 Strengthen the Arts Council's connections with City Council, other City boards and commissions, and City staff.

PRIORITY 2. DEVELOP 2023-2024 CITY ARTS AND CULTURE WORK PLAN.

2.1 Articulate City arts and culture priorities, workplan items, metrics of success, and resourcing needs for 2023-2024 biennium budget.

2.2 Evaluate, update, and/or retire pre-Pandemic City arts programs to align with 2023-2024 City arts priorities (as defined by work completed for 2.1). Where relevant, leverage existing survey and other data collected by the Recreation team and other City sources to make programming decisions.

2.3 Clearly define the roles & responsibilities of staff in delivering City arts work and articulate the necessary resources in the work plan.

PRIORITY 3. GARNER COMMUNITY INPUT ON AND SUPPORT OF CITY ARTS AND CULTURE.

3.1 Deliver performing arts, visual arts, and other City arts and culture programs to the community.

3.2 Convene Mercer Island arts and culture groups, artists, creative businesses, and other community organizations to discuss needs, identify gaps in program delivery, and recommend ways to increase collaboration in the local arts and culture ecosystem. Use outcomes to define the role the City will play in that ecosystem as part of the 2023-2024 City Arts Workplan.

PRIORITY 4. ADDRESS CITY ARTS POLICY AND PROCEDURE NEEDS.

4.1 Review, update, and/or develop policies and procedures as prioritized in the timeline provided in Appendix A.

Appendix A: City Arts Policy & Procedure Needs - Prioritized by Year

Item 2.

City Arts Policy & Planning Development						
Policy / Planning Needs		Timeline		2022	2023	2024
Arts Council Operations						
Item	Annual Bylaws Review	2022	2024			
Public Art						
Item	1% for Art in Public Places Ordinance	2023	2023			
Item	6-Year Spending Plan for 1% for Art in Public Places fund	2022	2023			
Item	Guidelines for Acquisition (Permanent & Temporary Installations)	2022	2022			
Item	Vision / Approach for Public Art Interpretation & Engagement	2023	2023			
Item	Deaccession Policy	2023	2023			
Item	Donation Policy	2022	2022			
Galleries						
Item	Greta Hackett Outdoor Sculpture Gallery (GHOSG) Vision / Strategic Plan	2023	2024			
Item	Mercer Island Gallery (MI Gallery) Goals	2022	2022			
Programs / Events						
Item	Goals for City Arts Programs / Events	2022	2022			
Arts & Culture Plan						
Item	Comp Plan Integration	2023	2024			
Other						
Item	Community Arts Support Policy - Financial (grant program / sponsorships) and Non-financial (marketing)	2023	2024			
City Arts Procedure & Process Development						
Procedure / Process Needs		Timeline		2022	2023	2024
Arts Council Operations						
Item	Committee Structure / Pipeline	2022	2022			
Item	Board Recruitment	2022	2022			
Public Art						
Item	Temporary Art Installations - Process for Soliciting & Implementing Projects	2023	2023			
Item	Art in Private Development - Process Coordination with Design and Planning Commissions	2024	2024			
Galleries						
Item	GHOSG Exhibit Process	2023	2023			
Item	GHOSG Agreements	2022	2022			
Item	MI Gallery Exhibit Process	2022	2022			
Item	MI Gallery Partnerships	2022	2022			
Programs / Events						
Item	New Program / Project Proposal Process	2022	2022			
Other						
Item	Community Arts Support Application	2024	2024			
Public Art Operations Needs						
Public Art Needs		Timeline		2022	2023	2024
Maintenance + Conservation						
Item	One-off repair / conservation of severely damaged public art	2022	2022			
Item	Routine / ongoing public art maintenance	2022	2024			
Item	Improve public safety and security (lighting, etc.)	2022	2023			

Item	Deaccess artworks	2023	2023			
1% for Art in Public Places Fund						
Item	CIP project coordination (to inform 6-year spending plan)	2022	2024			
Item	Track 1% revenue and expenditures	2022	2024			
Interpretation						
Item	Update signage	2024	2024			
Item	Update digital platforms - STQRY, Public Art Story Map, Let's Talk / City website	2022	2024			
Community Input						
Item	Process for soliciting community ideas and engaging community partners in projects (to enhance Acquisition Guidelines and pipeline for 6-year spending plan)	2023	2023			
Other Funding Resources						
Item	Explore opportunities for external contributions (grants, donations, etc.) and regional partnerships (to inform 6-year spending plan)	2024	2024			



ARTS COUNCIL STAFF REPORT

Item 3
January 19, 2022
Regular Business

AGENDA ITEM INFORMATION

TITLE:	Address City Arts Policy and Procedure Needs	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Receive presentation, establish committee.	

STAFF:	Ryan Daly, Transition Team Manager
COUNCIL LIAISON:	Salim Nice
EXHIBITS:	

SUMMARY

The 2022 City Arts and Culture Work Plan (included for reference in the previous staff report) includes four (4) priorities and was endorsed by the Mercer Island Arts Council on Nov. 10, 2021. Tonight, the Arts Council will discuss and provide input toward addressing Priority 4 (shown below).

PRIORITY 4. ADDRESS CITY ARTS POLICY AND PROCEDURE NEEDS.

4.1 Review, update, and/or develop policies and procedures as prioritized in the timeline provided in Appendix A.

In 2021 the Arts Council and staff identified a list of planning, policy, and procedure work needed over the next 3 years. Below are policy related items identified for review in of 2022:

- Annual Bylaws Review (Arts Council Operations)
- 6 year Spending Plan for 1% for Art in Public Places fund (Public Art)
- Guidelines for Acquisition (Permanent & Temporary Installation) (Public Art)
- (Art) Donation Policy (Public Art)
- Mercer Island Gallery Goals (Galleries)
- Goals for City Arts and events (Programs/Events)

Staff request that a committee of the Arts Council be created and that the Chair solicit interest from and assign board members to the committee. This committee is expected to meet monthly with staff to assist in the review, updates, and development of the various policy needs. Proposed updates to existing policies, and the establishment of new policies will be recommended by the committee to the full Arts Council at a future meeting.

RECOMMENDATION

Move to: Recommend a committee of the Arts Council be established to provide input and recommendations to the full Arts Council for the identified 2022 policy needs.



ARTS COUNCIL STAFF REPORT

Item 4
January 19, 2022
Regular Business

AGENDA ITEM INFORMATION

TITLE:	Prairie of Possibilities- Debrief	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Receive presentation	

STAFF:	Ryan Daly, Recreation Manager Sarah Bluvas, Economic Development Coordinator
COUNCIL LIAISON:	Salim Nice
EXHIBITS:	

SUMMARY

The purpose of this agenda item is to introduce an overview presentation of staff’s analysis of *The Prairie of Possibilities*. This temporary art installation and experience took place at Mercerdale Park from November 3 – November 8, 2021.

Background

In 2021 The Arts Council was directly solicited by a group called The Moonlight Collective, whose founder and “Chief Visionary” James Gwertzman is a Mercer Island resident, to help fund and produce a temporary, animated fiber optic light and sound display and experience.

At the [July 14, 2021](#) Arts Council regular meeting, Mr. Gwertzman presented a summary of a proposed temporary art installation and event to be held at Mercerdale Park. Following the [presentation](#), the Arts Council recommended altering the Immediate Action Plan (which was the 2021 Arts & Culture Work Plan) to accommodate this project.

The Arts Council directed staff to:

- Pursue *The Prairie of Possibilities* as part of the 2021 Community Arts Project;
- Direct staff to negotiate a final project scope with The Moonlight Collective; and
- Utilize 4Culture Sustained Support funds to support this project.

Tonight’s Presentation

The Arts Council has previously shared a desire to establish policies and procedures that allow for the ability to be flexible in recognizing and adapting to offer future temporary art installations and event opportunities.

Staff endeavor to provide this review to help inform on future policies and process to be discussed by the Arts Council.

Tonight, staff will provide a high-level overview of this project. The presentation will focus primarily on the process for delivering this specific installation including successes and challenges and will identify areas of potential improvement.

RECOMMENDATION

Receive presentation