



CITY OF MERCER ISLAND

CITY COUNCIL REGULAR HYBRID MEETING

Tuesday, December 06, 2022 at 5:00 PM

MERCER ISLAND CITY COUNCIL:

Mayor Salim Nice, Deputy Mayor David Rosenbaum,
Councilmembers: Lisa Anderl, Jake Jacobson,
Craig Reynolds, Wendy Weiker, and Ted Weinberg

LOCATION & CONTACT:

Mercer Island City Hall and via Zoom
9611 SE 36th Street | Mercer Island, WA 98040
206.275.7793 | www.mercerisland.gov

We strive to create an inclusive and accessible experience. Those requiring accommodation for meetings should notify the City Clerk's Office 3 days prior to the meeting at 206.275.7793 or by emailing cityclerk@mercerisland.gov.

The virtual meeting will be broadcast live on MITV Channel 21 and live streamed on the City Council's [YouTube Channel](#)

Registering to Speak for Appearances: Individuals wishing to speak live during Appearances (public comment period) must register with the City Clerk at **206.275.7793** or cityclerk@mercerisland.gov before 4 PM on the day of the Council meeting.

Please reference "Appearances" on your correspondence and state if you would like to speak either in person at City Hall or remotely using Zoom. If providing your comments using Zoom, staff will be prepared to permit temporary video access when you enter the live Council meeting. Please remember to activate the video option on your phone or computer, ensure your room is well lit, and kindly ensure that your background is appropriate for all audience ages. Screen sharing will not be permitted, but documents may be emailed to council@mercerisland.gov.

Each speaker will be allowed three (3) minutes to speak. A timer will be visible in Council Chambers, online to speakers, City Council, and meeting participants. Please be advised that there is a time delay between the Zoom broadcast and the YouTube or Channel 21 broadcast.

Join by Telephone at 6:00 PM (Appearances will start sometime after 6:00 PM): To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **880 3229 6099** and Password **730224** if prompted.

Join by Internet at 6:00 PM (Appearances will start sometime after 6:00 PM): To watch the meeting over the internet via your computer, follow these steps:

- 1) Click this [link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **880 3229 6099**; Enter Password **730224**
- 4) The City Clerk will call on you by name or refer to your email address when it is your turn to speak. Please confirm that your audio works prior to participating.

Join in person at Mercer Island City Hall at 6:00 PM (Appearances will start sometime after 6:00 PM): – Council Chambers - 9611 SE 36th Street

Submitting Written Comments: Email written comments to the City Council at council@mercerisland.gov.

AMENDED MEETING AGENDA

EXECUTIVE SESSION, 5:00 pm

1. Pending or Potential Litigation

Executive Session to discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(i)

CALL TO ORDER & ROLL CALL, 6:00 pm

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

CITY MANAGER REPORT

APPEARANCES

(This is the opportunity for anyone to speak to the City Council on any item.)

CONSENT AGENDA

1. AB 6189: November 18, 2022 Payroll Certification

Recommended Action: Approve the November 18, 2022 Payroll Certification (Exhibit 1) in the amount of \$913,780.51 and authorize the Mayor to sign the certification on behalf of the entire City Council.

2. Certification of Claims:

- A. Check Register | 213749-213824 | 11/11/2022 | \$963,651.87
- B. Check Register | 213853-213930 | 11/18/2022 | \$439,032.04
- C. Check Register | 213931-213986 | 11/23/2022 | \$269,407.32
- D. EFT Payments | October 2022 | \$2,406,148.66

Recommended Action: Certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

3. City Council Meeting Minutes of:

- November 15, 2022 Regular Hybrid Meeting
- November 29, 2022 Special Hybrid Meeting

Recommended Action: Approve the minutes of the November 15, 2022 Regular Hybrid Meeting and of the November 29, 2022 Special Hybrid Meeting.

4. AB 6191: Basin 40 Cured-In-Place (CIPP) Sewer Lining Project Phase 1 Bid Award

Recommended Action: Award the Basin 40 CIPP Lining Project Phase 1 to Insta-Pipe, Inc in the amount of \$547,681, set the total project budget at \$999,518, and authorize the City Manager to execute the construction contract.

5. AB 6196: Ordinance No. 22C-18, Extending Interim Development Regulations to Allow Outdoor Dining Expansion by Eating and Drinking Establishments.

Recommended Action: Adopt Ordinance No. 22C-18 extending interim development regulations to allow outdoor dining expansion by Mercer Island eating and drinking establishments.

6. AB 6197: Compost Procurement Ordinance

Recommended Action: Adopt Ordinance No. 22C-22, adding Section 4.040.50 MICC regarding the use of locally produced, certified compost in City Public Works and other maintenance projects.

7. AB 6192: Letter of Support for Mercer Island School District's Position on Cost-of-Living Adjustments for State Basic Education Compensation Allocations

Recommended Action: Authorize the Mayor to sign a letter of support for Mercer Island School District's request to maintain cost-of-living adjustments for state basic education compensation allocations.

8. AB 6200: Heat Pump Campaign Update and Eastside Climate Partnership ILA

Recommended Action: Approve extension of the 2022 heat pump pilot program into 2023; and authorize the City Manager to sign the Eastside Climate Partnership Interlocal Agreement.

REGULAR BUSINESS

9. Action on Sound Transit Litigation (Added December 6, 2022 during Agenda Approval)

Recommended Action: Ratify and approve the CR 2A agreement to end the litigation with Sound Transit as discussed in Executive Session. <https://letstalk.mercergov.org/Transit-Interchange>

10. AB 6198: 2023 Comprehensive Plan and Development Code Amendment Docket

Recommended Action: Approve Resolution No. 1641 to include items [insert docket # here] setting the final docket of Comprehensive Plan and development code amendments for 2023.

11. AB 6194: 2023-2024 Biennial Budget Adoption

Recommended Action: Adopt Ordinance No. 22-23, adopting the biennial budget for the City of Mercer Island, Washington, for fiscal years 2023-2024.

OTHER BUSINESS

12. Planning Schedule

13. Councilmember Absences & Reports

ADJOURNMENT



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6189
December 6, 2022
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 6189: November 18, 2022 Payroll Certification	<input type="checkbox"/> Discussion Only
RECOMMENDED ACTION:	Approve the November 18, 2022 Payroll Certification in the amount of \$913,780.51.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT:	Human Resources
STAFF:	Ali Spietz, Chief of Administration Nicole Vannatter, Sr. Payroll Analyst
COUNCIL LIAISON:	n/a
EXHIBITS:	1. November 18, 2022 Payroll Certification 2. FTE/LTE Counts
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

This is an approval of the payroll certification for the City of Mercer Island for the period from October 29, 2022 through November 11, 2022 in the amount of \$913,780.51. (see Exhibit 1).

BACKGROUND

[RCW 42.24.080](#) requires that all claims presented against the City by performing labor must be certified by the appropriate official to ensure that the labor was performed as described, and that the claims are just, due, and unpaid obligations against the City, before payment can be made. [RCW 42.24.180](#) allows the payment of claims to occur prior to City Council approval to expedite processing of the payment of claims, provided, however, that review and approval of the claims' documentation occurs at the next regularly scheduled public meeting. The Payroll Certification details the total payment to employees for labor performed and benefits payments made for each payroll. The City is on a bi-weekly payroll schedule with payments every other Friday.

ISSUE/DISCUSSION

Each payroll varies depending on several factors (i.e., number of employees, pay changes, leave cash outs, overtime, etc.). In addition to regular pay for employees, this payroll has variants that are outlined below.

Additional payments:

- \$13,974.46 in leave cash outs for current employees.
- \$1,067.59 in service and recognition awards.
- \$66,066.88 in overtime earnings (see chart for overtime hours by department).

Overtime hours by department:

Department	Hours
Administrative Services	
City Attorney's Office	
City Manager's Office	
Community Planning & Development	
Finance	
Fire	609.00
Municipal Court	
Police	120.50
Public Works	181.25
Thrift Shop	4.00
Youth & Family Services	
Total Overtime Hours	914.75

FTE/LTE COUNTS

The table in Exhibit 2 shows the budgeted versus actual counts for Full Time Equivalents (FTEs) and Limited Term Equivalents (LTEs) for the current payroll. Casual labor employees (temporary and seasonal) are not included in the counts.

Casual Labor

In addition to FTE and LTE employees, the City utilizes casual labor to address workload needs that exceed the capacity or expertise of the City's regular staff and that are time limited or seasonal. Casual labor is used primarily to address seasonal workload needs and short-term workload issues created by special projects or position vacancies. Compared to an LTE position, a casual labor position has limited benefits and is filled for a shorter period of time (1-3 months, 6 months, or 9 months). The departments/divisions that utilize casual labor the most are Parks Maintenance, Recreation, Public Works, and the Thrift Shop.

Thrift Shop Recovery and Staffing

The 2021-2022 Thrift Shop Budget does not include an FTE/LTE headcount, with the exception of two 0.5 FTEs in 2021 and 2.0 FTEs in 2022. This is because the Thrift Shop is recovering operations that were impacted by the Pandemic and the staff positions were not known at the time the budget was adopted. Although the positions were not identified in the budget, resources were set aside to staff the Thrift Shop and that is accomplished using FTEs, LTEs, and seasonal staff. For example, the staffing budget (salaries and benefits) for 2022 is \$1,034,422 and currently funds 2.0 FTEs, 8.0 LTEs, and seasonal staff. The table in Exhibit 2 reflects the LTE headcount of employees currently working at the Thrift Shop. Seasonal staff are not included in the head count. As Thrift Shop recovery work continues, it is anticipated that the 2023-2024 budget will once again include an FTE/LTE headcount, similar to what is currently done in other departments.

RECOMMENDED ACTION

Approve the November 18, 2022 Payroll Certification (Exhibit 1) in the amount of \$913,780.51 and authorize the Mayor to sign the certification on behalf of the entire City Council.

CITY OF MERCER ISLAND PAYROLL CERTIFICATION


Item 1.

PAYROLL PERIOD ENDING **11.11.22**
PAYROLL DATED **11.18.22**

Net Cash	\$ 620,370.15
Net Voids/Manuals	\$ -
Net Total	\$ 620,370.15
Federal Tax Deposit	\$ 100,780.19
Social Security and Medicare Taxes	\$ 51,534.82
Medicare Taxes Only (Fire Fighter Employees)	\$ 2,453.94
State Tax (Oregon, Massachusetts and North Carolina)	\$ 101.84
Family/Medical Leave Tax (Massachusetts)	\$ 5.90
Public Employees' Retirement System (PERS Plan 2)	\$ 27,115.51
Public Employees' Retirement System (PERS Plan 3)	\$ 7,779.10
Public Employees' Retirement System (PERSJM)	\$ 553.96
Public Safety Employees' Retirement System (PSERS)	\$ 216.74
Law Enforcement Officers' & Fire Fighters' Retirement System (LEOFF Plan2)	\$ 29,104.25
Regence & LEOFF Trust Medical Insurance Deductions	\$ 12,848.50
Domestic Partner Medical Insurance Deductions	\$ 994.44
Kaiser Medical Insurance Deductions	\$ 1,012.48
Health Care - Flexible Spending Account Contributions	\$ 1,580.95
Dependent Care - Flexible Spending Account Contributions	\$ 1,224.71
ICMA Roth IRA Contributions	\$ 519.23
ICMA 457 Deferred Compensation Contributions	\$ 30,940.50
Fire Nationwide 457 Deferred Compensation Contributions	\$ 6,702.74
Fire Nationwide Roth IRA Contributions	\$ 1,125.00
ICMA 401K Deferred Compensation Contributions	\$ -
Garnishments (Chapter 13)	\$ 572.00
Child Support Wage Garnishment	\$ 706.03
Mercer Island Employee Association Dues	\$ 220.00
AFSCME Union Dues	\$ 2,588.60
Police Union Dues	\$ 2,599.12
Fire Union Dues	\$ 2,099.79
Fire Union Supplemental Dues	\$ 150.00
Standard - Supplemental Life Insurance	\$ 416.90
Unum - Long Term Care Insurance	\$ 1,018.65
AFLAC - Supplemental Insurance Plans	\$ 238.52
Coffee Club Dues	\$ 144.00
Transportation - Flexible Spending Account Contributions	\$ 62.50
Fire HRA-VEBA Contributions	\$ 5,997.74
Miscellaneous	\$ -
GET	\$ -
Oregon Transit Tax and Oregon Benefit Tax	\$ 1.71
Tax & Benefit Obligations Total	\$ 293,410.36

TOTAL GROSS PAYROLL	\$ 913,780.51
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I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



 Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

FTE AND LTE COUNTS AS OF 11/11/2022

Full Time Equivalents (FTEs)	2022 Budgeted	2022 Actual
Administrative Services	14.00	12.50
City Attorney's Office	2.00	2.00
City Manager's Office	4.00	4.00
Community Planning & Development ³	17.50	17.50
Finance ⁹	9.00	8.00
Fire	32.00	28.00
Municipal Court	3.30	3.10
Police ¹	37.50	37.50
Public Works ¹⁰	62.80	57.80
Recreation ⁶	10.25	9.00
Thrift Shop ⁷	2.00	2.00
Youth & Family Services ²	11.43	11.43
Total FTEs	205.78	192.83
Limited Term Equivalents (LTEs)	2022 Budgeted	2022 Actual
Administrative Services ⁴	1.00	0.00
City Manager's Office ⁸	1.00	1.00
Community Planning & Development ³	1.50	0.50
Finance ¹¹		1.00
Thrift Shop	*	7.50
Youth & Family Services ¹²	2.43	1.60
Total LTEs	5.93	11.60
Total FTEs & LTEs	211.71	204.43

Footnotes:

- ¹ 5/18/2021: Authorized hire ahead of two officers 2.0 FTE [AB 5874](#)
- ² 1/5/2021: Authorized increase of 1.37 FTE in YFS [AB 5795](#)
- ³ 9/21/2021: Authorized increase of 2.0 FTE and 0.5 LTE in CPD [AB 5942](#)
- ⁴ 9/21/2021: Authorized increase of 1.0 LTE in Admin Services – HR [AB 5942](#)
- ⁵ 10/19/2021: Authorized increase of 0.5 FTE in City Manager's Office [AB 5961](#)
- ⁶ 11/1/2021: Authorized restoration of 9.5 FTE in PW – Recreation [AB 5954](#)
- ⁷ 12/7/2021: Authorized increase of 1.0 FTE in Thrift Shop [AB 5992](#)
- ⁸ 12/7/2021: Authorized increase of 1.0 LTE in City Manager's Office [AB 5992](#)
- ⁹ 3/1/2022: Authorized increase of 1.0 FTE in Finance [AB 6031](#)
- ¹⁰ 4/19/2022: Authorized 1.0 FTE hire ahead for Utilities Engineer and increase of 0.5 FTE for Stormwater Quality Technician [AB 6051](#)
- ¹¹ 6/21/2022: 1.0 LTE hired instead of 1.0 FTE
- ¹² 7/5/2022: Authorized 1.0 FTE hire ahead for Middle School Counselor [AB 6106](#)
- * See note in AB 6072 re Thrift Shop staffing [AB 6072](#)

FTE Vacancies:

1.0 CIP Project Manager	1.0 HR Analyst
0.5 Customer Service Representative	2.0 Parks Maintenance Team Member
1.0 Deputy Fire Chief (contracted out)	0.25 Recreation Assistant (0.25 FTE)
1.0 Financial Analyst	1.0 Recreation Facility Supervisor
1.0 Fire Chief (contracted out)	1.0 Utilities Engineer (Hire Ahead)
2.0 Firefighter	1.0 Utilities Team Member

LTE Vacancies:

1.0 Economic Development Coord.	0.83 Middle School Counselor
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Notes:

Current Judge is 0.2 FTE less than budgeted

Casual Labor (temporary and seasonal employees) are not included in the counts.

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	213749-213824	11/11/2022	\$963,651.87 \$963,651.87

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: 402000 - Water Fund-Admin Key				
P0116129	00213773	H D FOWLER	INVENTORY PURCHASES	7,885.27
P0115641	00213774	H2 Pre-Cast Inc.	INVENTORY PURCHASES	6,967.80
P0115643	00213774	H2 Pre-Cast Inc.	INVENTORY PURCHASES	5,247.14
P0116164	00213766	FERGUSON ENTERPRISES LLC	INVENTORY PURCHASES	2,573.30
P0116148	00213822	WALTER E NELSON CO	INVENTORY PURCHASES	2,136.61
P0116190	00213772	GRAINGER	INVENTORY PURCHASES	796.70
P0116202	00213768	FORESTRY SUPPLIERS INC	INVENTORY PURCHASES	442.55
P0116007	00213817	USABlueBook	INVENTORY PURCHASES	386.79
P0116012	00213809	STAPLES ADVANTAGE	INVENTORY PURCHASES	246.18
P0116126	00213772	GRAINGER	INVENTORY PURCHASES	79.93
P0116153	00213772	GRAINGER	INVENTORY PURCHASES	42.15
Org Key: 814074 - Garnishments				
	00213811	SUTTELL & HAMMER, P.S.	PAYROLL EARLY WARRANTS	883.88
	00213756	CHAPTER 13 TRUSTEE	PAYROLL EARLY WARRANTS	572.00
Org Key: 814075 - Mercer Island Emp Association				
	00213792	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	227.50
Org Key: AS1100 - Administrative Services				
P0115354	00213763	DELL MARKETING L.P.	Dell Laptop 3570	1,560.88
Org Key: CA1100 - Administration (CA)				
P0116156	00213788	MARTEN LAW	Invoice #44093889 Professional	95.00
Org Key: CA1200 - Prosecution & Criminal Mngmnt				
P0116158	00213794	MOBERLY AND ROBERTS	Invoice #1065 Professional Ser	7,308.32
P0116157	00213776	HONEYWELL, MATTHEW V	Invoice #1296 Professional Ser	2,000.00
P0116157	00213776	HONEYWELL, MATTHEW V	Invoice #1295 Professional Ser	1,400.00
P0116182	00213783	Kiviat, Aaron	Invoice #1522 Professional Ser	1,400.00
P0116155	00213823	WESCOM	Invoice #23599 Prof Svs - Spee	300.00
Org Key: CM1100 - Administration (CM)				
P0115221	00213807	SOUND PUBLISHING INC	Ntc. 2661605 Pro-Con Committee	152.25
Org Key: CM1200 - City Clerk				
P0115221	00213807	SOUND PUBLISHING INC	Ntc. 2667089 Ord 22-13	80.63
P0115221	00213807	SOUND PUBLISHING INC	Ntc. 2667093 Ord 22C-10	52.11
P0115221	00213807	SOUND PUBLISHING INC	Ntc. 2666533 Ord. 22C-9	52.11
Org Key: CR1100 - Human Resources				
P0116147	00213802	PUBLIC SAFETY TESTING INC	September Agency Add on - 11	132.00
Org Key: CT1100 - Municipal Court				
P0116133	00213778	INTERCOM LANGUAGE SERVICES INC	Intercom invoice #22-480	567.50
P0116183	00213785	LANGUAGE LINE SERVICES	Language Line invoice #1066318	24.80
P0116206	00213762	DATAQUEST LLC	Background Check INV 19713	15.00
Org Key: DS0000 - Development Services-Revenue				
P0116170	00213781	KC RECORDS	Recording Fees for Escrow Acco	4,761.71
Org Key: DS1100 - Administration (DS)				
P0116169	00213753	BERK CONSULTING	Public Engagement, Workshop,	6,498.75

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0116154	00213765	ESA	Peer Review, 2205-178 INV 1786	1,747.50
P0116154	00213765	ESA	Peer Review, CAO22-008 INV 178	1,506.00
P0116154	00213765	ESA	Peer Review, CAO22-016 INV 178	1,441.50
P0116154	00213765	ESA	Peer Review, CA022-014 INV 178	1,441.50
P0116154	00213765	ESA	Peer Review, CA021-007 INV 178	1,179.00
P0116154	00213765	ESA	Peer Review, 2204-043 INV 1786	1,135.50
P0116171	00213803	REID MIDDLETON INC	Structural Peer Review, 2011-1	901.25
P0116154	00213765	ESA	Peer Review, CA022-009 INV 178	217.50
Org Key: DS1200 - Bldg Plan Review & Inspection				
P0116097	00213808	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	136.10
P0116159	00213820	WABO	D. Cole Membership Dues INV 10	95.00
Org Key: DS1300 - Land Use Planning Svc				
P0115221	00213807	SOUND PUBLISHING INC	Ntc. 2661703 Survey 7/6	109.40
P0115221	00213807	SOUND PUBLISHING INC	Ntc. 2661703 Survey 7/13	109.40
P0115221	00213807	SOUND PUBLISHING INC	Ntc. 2661703 Survey 7/20	109.40
P0115221	00213807	SOUND PUBLISHING INC	Ntc. 2661703 Survey 7/27	109.40
Org Key: FN1100 - Administration (FN)				
P0116177	00213819	VERIZON WIRELESS	SEPT 24-OCT 23 2022 CITY CELL	47.06
P0116177	00213819	VERIZON WIRELESS	SEPT 24-OCT 23 2022 CITY CELL	42.06
P0116177	00213819	VERIZON WIRELESS	SEPT 24-OCT 23 2022 CITY CELL	42.06
Org Key: FN4501 - Utility Billing (Water)				
P0116175	00213791	METROPRESORT	OCT 2022 PRINTING & MAILING OF	87.90
P0116175	00213791	METROPRESORT	OCT 2022 PRINTING & MAILING OF	73.18
P0116177	00213819	VERIZON WIRELESS	SEPT 24-OCT 23 2022 CITY CELL	47.06
P0116177	00213819	VERIZON WIRELESS	SEPT 24-OCT 23 2022 CITY CELL	42.06
Org Key: FN4502 - Utility Billing (Sewer)				
P0116143	00213780	KC RECORDER	5 SEWER LIENS	195.00
P0116180	00213780	KC RECORDER	4 - SEWER LIENS	156.00
P0116175	00213791	METROPRESORT	OCT 2022 PRINTING & MAILING OF	87.91
P0116175	00213791	METROPRESORT	OCT 2022 PRINTING & MAILING OF	73.18
Org Key: FN4503 - Utility Billing (Storm)				
P0116175	00213791	METROPRESORT	OCT 2022 PRINTING & MAILING OF	87.90
P0116175	00213791	METROPRESORT	OCT 2022 PRINTING & MAILING OF	73.18
Org Key: FR1100 - Administration (FR)				
P0116144	00213755	CDW GOVERNMENT INC	Adobe Acrobat Pro for Pauline	521.65
P0116207	00213761	CULLIGAN SEATTLE WA	Station Bottle Water	269.06
Org Key: FR4100 - Training				
P0116174	00213767	FIRETREX	Fire Training Tracker monthly	2,100.00
P0116186	00213750	Alvaria Inc	Telestaff	165.15
Org Key: GB0101 - HVAC Repairs				
P0116000	00213812	TRAFFIC SAFETY SUPPLY	"PLEASE ROLL UP ALL HOSES! THA	139.99
P0116173	00213772	GRAINGER	FIRE HOSE ADAPTER: NH X NH, MA	86.45
Org Key: GB0105 - Thrift Shop Building Repairs				
P0116125	00213772	GRAINGER	UPRIGHT VACUUM: 12" CLEANING P	1,022.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: GGM001 - General Government-Misc</i>				
P0116205	00213754	BRINKS INC	10/1/22-10/31/22 ARMORED TRUCK	1,526.53
P0116200	00213801	POT O' GOLD INC	WATER STATION MAINTENANCE	141.06
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0116142	00213800	PITNEY BOWES	Postage Machine Lease INV 3316	1,348.07
<i>Org Key: GT0104 - Mobile Asset Data Collection</i>				
P0116121	00213777	IMS INFRASTRUCTURE MANGT SRVS	PROFESSIONAL SERVICES	20,353.50
P0116196	00213777	IMS INFRASTRUCTURE MANGT SRVS	PROFESSIONAL SERVICES INV#5052	3,074.50
<i>Org Key: GT0106 - Enterprise Resource Planning S</i>				
P0116198	00213814	TYLER TECHNOLOGIES INC	Enterprise Analytics	22,788.50
<i>Org Key: GT0108 - Technology Equipment Replaceme</i>				
P0115675	00213763	DELL MARKETING L.P.	Hosts Warranty Extension	1,055.08
<i>Org Key: IS1100 - IGS Mapping</i>				
P0116181	00213755	CDW GOVERNMENT INC	3 28" Monitors GIS	269.45
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0116135	00213824	ZOOM VIDEO COMM.	Zoom Annual Subscription	4,776.03
P0116178	00213819	VERIZON WIRELESS	SEPT 24-OCT 23 2022 IGS CITY C	218.25
P0116192	00213749	3RTechnology LLC	Surplus Pickup	100.00
<i>Org Key: IS3101 - GIS Analyst Water Fund</i>				
P0116181	00213755	CDW GOVERNMENT INC	3 28" Monitors GIS	269.45
<i>Org Key: IS3102 - GIS Analyst Sewer Fund</i>				
P0116181	00213755	CDW GOVERNMENT INC	3 28" Monitors GIS	269.45
<i>Org Key: IS3103 - GIS Analyst Storm Fund</i>				
P0116181	00213755	CDW GOVERNMENT INC	3 28" Monitors GIS	269.45
<i>Org Key: IS3170 - ARPA-ArcGIS Utility Network</i>				
P0116100	00213770	GIS INC A CONTINENTAL MAPPING	SEPT 2022 GIS SERVICES	6,543.97
<i>Org Key: MT1500 - Urban Forest Mangement</i>				
P0116166	00213816	URBAN FOREST NURSERY INC	INVOICE 9350	2,428.62
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0116177	00213819	VERIZON WIRELESS	SEPT 24-OCT 23 2022 CITY CELL	40.01
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
P0116195	00213793	MI UTILITY BILLS	OCT 2022 PAYMENT OF UTILITY BI	1,542.95
<i>Org Key: MT2500 - ROW Administration</i>				
P0116124	00213808	SOUND SAFETY PRODUCTS	SAFETY BOOTS & MISC. WORK CLOT	438.80
<i>Org Key: MT3100 - Water Distribution</i>				
P0116201	00213784	LAKESIDE INDUSTRIES	ASPHALT (3.05 TONS)	443.26
<i>Org Key: MT3300 - Water Associated Costs</i>				
P0116199	00213799	PEACOCK PE, WILLIAM R	WWCPA CERTIFICATION TRAINING F	1,545.00
P0116137	00213769	GCP WW HOLDCO LLC	MISC. WORK CLOTHES	84.05

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT3500 - Sewer Pumps</i>				
P0116103	00213751	AT&T MOBILITY	2022 TELEMTRY	1,636.70
P0116123	00213815	UNITED RENTALS NORTH AMERICA	TEST PLUG & HOSE ROPE RENTAL	367.73
P0116187	00213772	GRAINGER	YELLOW GAS CANS & FUNNELS	340.03
P0116149	00213772	GRAINGER	GENERATOR ENGINE BLOCK HEATER	190.43
P0116195	00213793	MI UTILITY BILLS	OCT 2022 PAYMENT OF UTILITY BI	44.12
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
P0116199	00213799	PEACOCK PE, WILLIAM R	WWCPA CERTIFICATION TRAINING F	515.00
<i>Org Key: MT3800 - Storm Drainage</i>				
P0116166	00213816	URBAN FOREST NURSERY INC	INVOICE 9350	2,493.75
P0116150	00213787	MARENAKOS ROCK CENTER	WHITE RIVER BASALT	712.42
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0116165	00213757	CINTAS CORPORATION #460	2022 PW COVERALL SERVICE	3,060.49
P0116141	00213818	UTILITIES UNDERGROUND LOCATION	2022 UTILITY LOCATES	256.71
P0116193	00213760	CRYSTAL AND SIERRA SPRINGS	PW WATER DELIVERY	70.69
<i>Org Key: MT4200 - Building Services</i>				
P0116195	00213793	MI UTILITY BILLS	OCT 2022 PAYMENT OF UTILITY BI	719.12
<i>Org Key: MT4300 - Fleet Services</i>				
P0116145	00213797	NELSON PETROLEUM	2022 DIESEL DELIVERY	4,276.18
P0116146	00213752	AUTONATION INC	FLEET PARTS	4,123.86
P0116194	00213790	MERCER ISLAND CHEVRON	FUEL	1,603.29
P0116168	00213796	NAPA AUTO PARTS	REPAIR PARTS	566.93
P0116096	00213798	PAPE MACHINERY INC	REPAIR VEC. # 447	548.04
P0116127	00213764	EMERALD SERVICES INC	OIL RECYCLING	487.04
P0116197	00213813	TUSCAN ENTERPRISES INC	INSTALL REFLECTIVE STRIPE ON F	181.67
P0116128	00213771	GOOD TO GO	TOLL FOR LICENSE # 86667D	2.75
<i>Org Key: MT4501 - Water Administration</i>				
P0116185	00213804	SEATTLE PUBLIC UTILITIES	SEPT 2022 WATER PURCHASE	338,122.53
<i>Org Key: MT4502 - Sewer Administration</i>				
P0113196	00213782	KING COUNTY TREASURY	JAN-DEC 2022 MONTHLY SEWER CHA	424,953.75
<i>Org Key: MT6100 - Park Maintenance</i>				
P0116184	00213793	MI UTILITY BILLS	OCT 2022 PMT OF UTILITY BILLS	3,869.11
P0115996	00213775	HOME DEPOT CREDIT SERVICE	SMART SPREADERS & ICE MELT	1,356.39
P0116165	00213757	CINTAS CORPORATION #460	PARKS 2022 COVERALL SERVICE	126.75
P0116167	00213805	SIX ROBBLEES INC	TRAILER HITCH	57.73
<i>Org Key: MT6200 - Athletic Field Maintenance</i>				
P0116184	00213793	MI UTILITY BILLS	OCT 2022 PMT OF UTILITY BILLS	7,013.93
<i>Org Key: MT6500 - Luther Burbank Park Maint</i>				
P0116184	00213793	MI UTILITY BILLS	OCT 2022 PMT OF UTILITY BILLS	3,198.20
<i>Org Key: MT6900 - Aubrey Davis Park Maint</i>				
P0116184	00213793	MI UTILITY BILLS	OCT 2022 PMT OF UTILITY BILLS	9,123.21
P0115996	00213775	HOME DEPOT CREDIT SERVICE	SMART SPREADERS & ICE MELT	1,356.38

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PA0100 - Open Space Management</i>				
P0116206	00213762	DATAQUEST LLC	Background Checks INV 19713	399.50
<i>Org Key: PO1350 - Police Emergency Management</i>				
P0116176	00213806	SKYLINE COMMUNICATIONS INC	NOV 2022 EOC INTERNET	216.55
<i>Org Key: PO2100 - Patrol Division</i>				
P0116151	00213758	CLEANERS PLUS 1	PD Uniform Cleaning	96.76
P0116203	00213810	SUE'S TAILOR & ALTERATION	Uniform alteration	19.80
<i>Org Key: PR1100 - Administration (PR)</i>				
P0115221	00213807	SOUND PUBLISHING INC	Ntc. 2658953 Summer Celebratio	554.25
P0116191	00213795	MORGAN SOUND INC	Repair Beta 87 Element Fuzzy	152.52
P0116206	00213762	DATAQUEST LLC	Background Check INV 19713	26.50
<i>Org Key: PR4100 - Community Center</i>				
P0116205	00213754	BRINKS INC	10/1/22-10/31/22 ARMORED TRUCK	250.24
<i>Org Key: SP0125 - PBF Plan Implementation</i>				
P0116166	00213816	URBAN FOREST NURSERY INC	INVOICE 9350	990.00
<i>Org Key: ST0001 - ST Traffic Safety Enhancements</i>				
P0116172	00213821	Walker Consultants Inc.	TOWN CENTER PARKING STUDY	4,547.00
<i>Org Key: YF1100 - YFS General Services</i>				
P0116206	00213762	DATAQUEST LLC	Background Check INV 19713	26.50
<i>Org Key: YF1200 - Thrift Shop</i>				
P0116206	00213762	DATAQUEST LLC	Background Checks INV 19713	282.00
P0116177	00213819	VERIZON WIRELESS	SEPT 24-OCT 23 2022 YFS CELL P	131.18
<i>Org Key: YF2600 - Family Assistance</i>				
P0116161	00213786	M5 INVESTMENT INC	Rental assistance for EA clien	1,995.00
P0116162	00213789	MERCER EAST	Rental assistance for EA clien	1,785.00
P0116163	00213759	COUNTRY VILLAGE DAY SCHOOL	Family assistance for EA clien	600.00
P0113286	00213779	KC HOUSING AUTHORITY	Rental Assistance for EA clien	192.00
Total				<u>963,651.87</u>

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00213749	11/11/2022	3RTechnology LLC Surplus Pickup	P0116192	INV-11756	09/01/2022	100.00
00213750	11/11/2022	Alvaria Inc Telestaff	P0116186	ASI073871	11/05/2022	165.15
00213751	11/11/2022	AT&T MOBILITY 2022 TELEMTRY	P0116103	287294353437-N22	10/05/2022	1,636.70
00213752	11/11/2022	AUTONATION INC FLEET PARTS	P0116146	2367747-110122	11/01/2022	4,123.86
00213753	11/11/2022	BERK CONSULTING Public Engagement, Workshop,	P0116169	10720-08-22	09/29/2022	6,498.75
00213754	11/11/2022	BRINKS INC 10/1/22-10/31/22 ARMORED TRUCK	P0116205	5266305	10/31/2022	1,776.77
00213755	11/11/2022	CDW GOVERNMENT INC Adobe Acrobat Pro for Pauline	P0116181	DS61328	10/28/2022	1,599.45
00213756	11/11/2022	CHAPTER 13 TRUSTEE PAYROLL EARLY WARRANTS		110422	11/04/2022	572.00
00213757	11/11/2022	CINTAS CORPORATION #460 2022 PW COVERALL SERVICE	P0116165	12701643-103122	10/31/2022	3,187.24
00213758	11/11/2022	CLEANERS PLUS 1 PD Uniform Cleaning	P0116151	73799/73800/7380	07/01/2022	96.76
00213759	11/11/2022	COUNTRY VILLAGE DAY SCHOOL Family assistance for EA clien	P0116163	113022	11/01/2022	600.00
00213760	11/11/2022	CRYSTAL AND SIERRA SPRINGS PW WATER DELIVERY	P0116193	14555831 102922	10/29/2022	70.69
00213761	11/11/2022	CULLIGAN SEATTLE WA Station Bottle Water	P0116207	0713832	10/31/2022	269.06
00213762	11/11/2022	DATAQUEST LLC Background Check INV 19713	P0116206	19713	10/31/2022	749.50
00213763	11/11/2022	DELL MARKETING L.P. Dell Laptop 3570	P0115675	10615312701	10/31/2022	2,615.96
00213764	11/11/2022	EMERALD SERVICES INC OIL RECYCLING	P0116127	90170643	10/10/2022	487.04
00213765	11/11/2022	ESA Peer Review, CA022-009 INV 178	P0116154	178640	10/11/2022	8,668.50
00213766	11/11/2022	FERGUSON ENTERPRISES LLC INVENTORY PURCHASES	P0116164	1118841-2	11/02/2022	2,573.30
00213767	11/11/2022	FIRETREX Fire Training Tracker monthly	P0116174	446	04/06/2022	2,100.00
00213768	11/11/2022	FORESTRY SUPPLIERS INC INVENTORY PURCHASES	P0116202	313497-00	11/01/2022	442.55
00213769	11/11/2022	GCP WW HOLDCO LLC MISC. WORK CLOTHES	P0116137	INV2010002751	10/31/2022	84.05
00213770	11/11/2022	GIS INC A CONTINENTAL MAPPING SEPT 2022 GIS SERVICES	P0116100	11141	10/17/2022	6,543.97
00213771	11/11/2022	GOOD TO GO TOLL FOR LICENSE # 86667D	P0116128	48189500-100422	10/04/2022	2.75
00213772	11/11/2022	GRAINGER INVENTORY PURCHASES	P0116149	9498343319	11/01/2022	2,557.69
00213773	11/11/2022	H D FOWLER INVENTORY PURCHASES	P0116129	I6255173	10/27/2022	7,885.27
00213774	11/11/2022	H2 Pre-Cast Inc. INVENTORY PURCHASES	P0115641	163641	10/24/2022	12,214.94

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00213775	11/11/2022	HOME DEPOT CREDIT SERVICE SMART SPREADERS & ICE MELT	P0115996	0252 7157 NOV22	10/13/2022	2,712.77
00213776	11/11/2022	HONEYWELL, MATTHEW V Invoice #1295 Professional Ser	P0116157	1296	10/23/2022	3,400.00
00213777	11/11/2022	IMS INFRASTRUCTURE MANGT SRVS PROFESSIONAL SERVICES INV#5052	P0116121	50528-2	08/31/2022	23,428.00
00213778	11/11/2022	INTERCOM LANGUAGE SERVICES INC Intercom invoice #22-480	P0116133	22-480	10/31/2022	567.50
00213779	11/11/2022	KC HOUSING AUTHORITY Rental Assistance for EA clien	P0113286	110322	11/03/2022	192.00
00213780	11/11/2022	KC RECORDER 5 SEWER LIENS	P0116180	4SEWERLIENS	11/01/2022	351.00
00213781	11/11/2022	KC RECORDS Recording Fees for Escrow Acco	P0116170	742-100722	10/07/2022	4,761.71
00213782	11/11/2022	KING COUNTY TREASURY JAN-DEC 2022 MONTHLY SEWER CHA	P0113196	30035753	11/01/2022	424,953.75
00213783	11/11/2022	Kiviat, Aaron Invoice #1522 Professional Ser	P0116182	1522	11/01/2022	1,400.00
00213784	11/11/2022	LAKESIDE INDUSTRIES ASPHALT (3.05 TONS)	P0116201	215663	10/31/2022	443.26
00213785	11/11/2022	LANGUAGE LINE SERVICES Language Line invoice #1066318	P0116183	10663184	10/31/2022	24.80
00213786	11/11/2022	M5 INVESTMENT INC Rental assistance for EA clien	P0116161	102822	10/28/2022	1,995.00
00213787	11/11/2022	MARENAKOS ROCK CENTER WHITE RIVER BASALT	P0116150	1080344-IN	11/02/2022	712.42
00213788	11/11/2022	MARTEN LAW Invoice #44093889 Professional	P0116156	44093889	10/18/2022	95.00
00213789	11/11/2022	MERCER EAST Rental assistance for EA clien	P0116162	102822	10/28/2022	1,785.00
00213790	11/11/2022	MERCER ISLAND CHEVRON FUEL	P0116194	OCTOBER22	10/01/2022	1,603.29
00213791	11/11/2022	METROPRESORT OCT 2022 PRINTING & MAILING OF	P0116175	IN648552	10/26/2022	483.25
00213792	11/11/2022	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		110422	11/04/2022	227.50
00213793	11/11/2022	MI UTILITY BILLS OCT 2022 PAYMENT OF UTILITY BI	P0116184	103122	10/31/2022	25,510.64
00213794	11/11/2022	MOBERLY AND ROBERTS Invoice #1065 Professional Ser	P0116158	1065	11/01/2022	7,308.32
00213795	11/11/2022	MORGAN SOUND INC Repair Beta 87 Element Fuzzy	P0116191	MSI110738	10/03/2022	152.52
00213796	11/11/2022	NAPA AUTO PARTS REPAIR PARTS	P0116168	16715156-OCT22	10/31/2022	566.93
00213797	11/11/2022	NELSON PETROLEUM 2022 DIESEL DELIVERY	P0116145	0813808-IN	10/26/2022	4,276.18
00213798	11/11/2022	PAPE MACHINERY INC REPAIR VEC. # 447	P0116096	481/723/712	10/10/2022	548.04
00213799	11/11/2022	PEACOCK PE, WILLIAM R WWCPA CERTIFICATION TRAINING F	P0116199	2022T100014-17NO	11/01/2022	2,060.00
00213800	11/11/2022	PITNEY BOWES Postage Machine Lease INV 3316	P0116142	3316532330	10/29/2022	1,348.07

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00213801	11/11/2022	POT O' GOLD INC WATER STATION MAINTENANCE	P0116200	0430402	11/02/2022	141.06
00213802	11/11/2022	PUBLIC SAFETY TESTING INC September Agency Add on - 11	P0116147	2022-961	10/17/2022	132.00
00213803	11/11/2022	REID MIDDLETON INC Structural Peer Review, 2011-1	P0116171	2209106	10/05/2022	901.25
00213804	11/11/2022	SEATTLE PUBLIC UTILITIES SEPT 2022 WATER PURCHASE	P0116185	SEPT 2022	09/01/2022	338,122.53
00213805	11/11/2022	SIX ROBBLEES INC TRAILER HITCH	P0116167	01P21583	11/02/2022	57.73
00213806	11/11/2022	SKYLINE COMMUNICATIONS INC NOV 2022 EOC INTERNET	P0116176	IN46914	11/01/2022	216.55
00213807	11/11/2022	SOUND PUBLISHING INC Ntc. 2661605 Pro-Con Committee	P0115221	8073053	07/31/2022	1,328.95
00213808	11/11/2022	SOUND SAFETY PRODUCTS MISC. WORK CLOTHES	P0116124	238337/3	10/28/2022	574.90
00213809	11/11/2022	STAPLES ADVANTAGE INVENTORY PURCHASES	P0116012	3520433349	10/14/2022	246.18
00213810	11/11/2022	SUE'S TAILOR & ALTERATION Uniform alteration	P0116203	110222	11/02/2022	19.80
00213811	11/11/2022	SUTTELL & HAMMER, P.S. PAYROLL EARLY WARRANTS		110422	11/04/2022	883.88
00213812	11/11/2022	TRAFFIC SAFETY SUPPLY "PLEASE ROLL UP ALL HOSES! THA	P0116000	INV053711	10/19/2022	139.99
00213813	11/11/2022	TUSCAN ENTERPRISES INC INSTALL REFLECTIVE STRIPE ON F	P0116197	441136	11/08/2022	181.67
00213814	11/11/2022	TYLER TECHNOLOGIES INC Enterprise Analytics	P0116198	045-396367	10/13/2022	22,788.50
00213815	11/11/2022	UNITED RENTALS NORTH AMERICA TEST PLUG & HOSE ROPE RENTAL	P0116123	21122276-001	10/13/2022	367.73
00213816	11/11/2022	URBAN FOREST NURSERY INC INVOICE 9350	P0116166	9350	10/28/2022	5,912.37
00213817	11/11/2022	USABlueBook INVENTORY PURCHASES	P0116007	139555	10/11/2022	386.79
00213818	11/11/2022	UTILITIES UNDERGROUND LOCATION 2022 UTILITY LOCATES	P0116141	2100182	10/31/2022	256.71
00213819	11/11/2022	VERIZON WIRELESS SEPT 24-OCT 23 2022 CITY CELL	P0116177	9918879014	10/23/2022	609.74
00213820	11/11/2022	WABO D. Cole Membership Dues INV 10	P0116159	10429	11/01/2022	95.00
00213821	11/11/2022	Walker Consultants Inc. TOWN CENTER PARKING STUDY	P0116172	390013170007	10/29/2022	4,547.00
00213822	11/11/2022	WALTER E NELSON CO INVENTORY PURCHASES	P0116148	892338	10/31/2022	2,136.61
00213823	11/11/2022	WESCOM Invoice #23599 Prof Svs - Spee	P0116155	23599	10/10/2022	300.00
00213824	11/11/2022	ZOOM VIDEO COMM. Zoom Annual Subscription	P0116135	INV172999694	10/27/2022	4,776.03
					Total	963,651.87

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	213853-213930	11/18/2022	\$439,032.04
			\$439,032.04

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: 402000 - Water Fund-Admin Key				
P0116275	00213872	FERGUSON ENTERPRISES LLC	INVENTORY PURCHASES	3,601.59
P0116288	00213857	APPLIED ECOLOGY LLC	HYDRANT METER DEPOSIT REFUND	2,900.00
P0116286	00213882	INSTA-PIPE INC	HYDRANT METER DEPOSIT REFUND	2,900.00
P0116284	00213899	MILLAD VI LLC	HYDRANT METER RENTAL REFUND	2,900.00
P0116287	00213904	OMA CONSTRUCTION INC	HYDRANT METER DEPOSIT REFUND	2,900.00
P0116285	00213905	PACIFIC PAVEMENT PROTECTION	HYDRANT METER DEPOSIT REFUND	2,900.00
P0116233	00213922	VERITIV OPERATING COMPANY	INVENTORY PURCHASES	1,511.32
P0116232	00213913	SUPPLY SOURCE INC,THE	INVENTORY PURCHASES	1,212.30
P0116217	00213909	STATE INDUSTRIAL PRODUCTS	INVENTORY PURCHASES	490.50
P0116008	00213917	TRAFFIC SAFETY SUPPLY	INVENTORY PURCHASES	351.57
P0116004	00213862	CESSCO INC	INVENTORY PURCHASES	283.86
P0116282	00213877	GRAINGER	INVENTORY PURCHASES	168.94
Org Key: 814074 - Garnishments				
	00213863	CHAPTER 13 TRUSTEE	PAYROLL EARLY WARRANTS	572.00
Org Key: 814075 - Mercer Island Emp Association				
	00213894	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	220.00
Org Key: 814076 - City & Counties Local 21M				
	00213930	WSCCCE AFSCME AFL-CIO	PAYROLL EARLY WARRANTS	2,588.60
Org Key: 814077 - Police Association				
	00213906	POLICE ASSOCIATION	PAYROLL EARLY WARRANTS	2,599.12
Org Key: CR1100 - Human Resources				
P0116274	00213867	CROSS ISLAND CONSULTING	HR Consulting Services (Octobe	1,045.00
P0116323	00213855	ADP, Inc.	Workforcenow Optimization	833.33
P0116280	00213929	WORKSAFE SERVICE INC, A	Drug Tests	55.00
Org Key: CT1100 - Municipal Court				
P0116273	00213868	CRUZ, JENNIFER	Judge Pro Tem 4.5 hours 11/15/	225.00
Org Key: DS1100 - Administration (DS)				
P0102334	00213889	KPG	2019 ON CALL TRANPORTATION	1,828.50
P0116248	00213923	VERIZON WIRELESS	VERIZON SEP 24 - OCT 23 CPD	779.78
P0116247	00213923	VERIZON WIRELESS	VERIZON SEP 24 TO OCT 23 CM	488.85
P0116268	00213892	MASTERMARK	Council Chamber Nameplates: Cu	252.75
P0116247	00213923	VERIZON WIRELESS	VERIZON SEP 24 TO OCT 23 CM	162.95
Org Key: FN2100 - Data Processing				
P0116216	00213893	METROPRESORT	OCT 2022 E-SERVICE CHARGES POR	75.00
Org Key: FN4501 - Utility Billing (Water)				
P0116269	00213879	HARRIS COMPUTER SYSTEMS	ICIS (INHANCE) ANNUAL SUPPORT	13,473.42
P0116216	00213893	METROPRESORT	OCT 2022 PRINTING & MAILING OF	222.80
P0116265	00213875	GCP WW HOLDCO LLC	SAFETY BOOTS & MISC. WORK CLOT	241.52
P0116216	00213893	METROPRESORT	OCT 2022 PRINTING & MAILING OF	185.35
P0116309	00213893	METROPRESORT	NOV 2022 PRINTING & MAILING OF	79.23
P0116309	00213893	METROPRESORT	NOV 2022 PRINTING & MAILING OF	65.65
Org Key: FN4502 - Utility Billing (Sewer)				
P0116269	00213879	HARRIS COMPUTER SYSTEMS	ICIS (INHANCE) ANNUAL SUPPORT	13,473.42

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0116212	00213885	KC RECORDER	SEWER LIENS	273.00
P0116216	00213893	METROPRESORT	OCT 2022 PRINTING & MAILING OF	222.80
P0116265	00213875	GCP WW HOLDCO LLC	SAFETY BOOTS & MISC. WORK CLOT	241.51
P0116216	00213893	METROPRESORT	OCT 2022 PRINTING & MAILING OF	185.33
P0116309	00213893	METROPRESORT	NOV 2022 PRINTING & MAILING OF	79.22
P0116309	00213893	METROPRESORT	NOV 2022 PRINTING & MAILING OF	65.66
Org Key: FN4503 - Utility Billing (Storm)				
P0116269	00213879	HARRIS COMPUTER SYSTEMS	ICIS (INHANCE) ANNUAL SUPPORT	13,473.82
P0116216	00213893	METROPRESORT	OCT 2022 PRINTING & MAILING OF	222.78
P0116216	00213893	METROPRESORT	OCT 2022 PRINTING & MAILING OF	185.36
P0116309	00213893	METROPRESORT	NOV 2022 PRINTING & MAILING OF	79.23
P0116309	00213893	METROPRESORT	NOV 2022 PRINTING & MAILING OF	65.66
Org Key: FR1100 - Administration (FR)				
P0116263	00213870	EASTSIDE FIRE & RESCUE	Administration Services - Oct	29,700.00
P0116252	00213914	SYSTEMS DESIGN	EMS BILLING FOR SEPTEMBER 2022	1,529.50
P0116006	00213926	WALTER E NELSON CO	Household supplies	1,364.69
Org Key: FR2100 - Fire Operations				
P0116249	00213923	VERIZON WIRELESS	VERIZON SEP 24 TO OCT 23 FIRE	902.65
P0116240	00213865	COMCAST	MI FIRE STATION	113.87
P0116240	00213865	COMCAST	MI FIRE STATION	93.92
P0116240	00213865	COMCAST	MI FIRE STATION	62.41
Org Key: FR2500 - Fire Emergency Medical Svcs				
P0116258	00213891	LIFE ASSIST INC	Aid supplies	459.40
Org Key: GB0101 - HVAC Repairs				
P0115377	00213910	STEMPER ARCHITECTURE COLLAB	PUBLIC WORKS BUILDING EXISTING	6,534.12
P0116230	00213877	GRAINGER	ADAPTER NH X NH, MALE X MALE 1	31.02
Org Key: GGM001 - General Government-Misc				
P0116240	00213865	COMCAST	CITY OF MI	111.46
P0116240	00213865	COMCAST	MI CITY HALL	11.41
Org Key: GGM004 - Gen Govt-Office Support				
P0116302	00213866	CONFIDENTIAL DATA DISPOSAL	City Shredding Service - invoi	225.00
P0116302	00213866	CONFIDENTIAL DATA DISPOSAL	City Shredding Service - invoi	225.00
P0116302	00213866	CONFIDENTIAL DATA DISPOSAL	City Shredding Service - invoi	70.00
Org Key: GGX620 - Custodial Disbursements				
P0116324	00213925	WA ST TREASURER'S OFFICE	Remit Newcastle Court Fees OCT	4,394.97
P0116324	00213925	WA ST TREASURER'S OFFICE	Remit Newcastle Court Fees OCT	2,848.49
P0116324	00213925	WA ST TREASURER'S OFFICE	Remit Newcastle Court Fees OCT	2,365.74
P0116325	00213925	WA ST TREASURER'S OFFICE	Remit Mercer Island Court Fees	1,795.99
P0116324	00213925	WA ST TREASURER'S OFFICE	Remit Newcastle Court Fees OCT	1,647.17
P0116325	00213925	WA ST TREASURER'S OFFICE	Remit Mercer Island Court Fees	1,056.03
P0116324	00213925	WA ST TREASURER'S OFFICE	Remit Newcastle Court Fees OCT	1,028.97
P0116325	00213925	WA ST TREASURER'S OFFICE	Remit Mercer Island Court Fees	794.77
P0116324	00213925	WA ST TREASURER'S OFFICE	Remit Newcastle Court Fees OCT	514.72
P0116324	00213925	WA ST TREASURER'S OFFICE	Remit Newcastle Court Fees OCT	513.98
P0116325	00213925	WA ST TREASURER'S OFFICE	Remit Mercer Island Court Fees	342.35

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PO #	Check #	Vendor:	Transaction Description	Check Amount
P0116325	00213925	WA ST TREASURER'S OFFICE	Remit Mercer Island Court Fees	170.94
P0116325	00213925	WA ST TREASURER'S OFFICE	Remit Mercer Island Court Fees	152.22
P0116325	00213925	WA ST TREASURER'S OFFICE	Remit Mercer Island Court Fees	138.88
P0116325	00213925	WA ST TREASURER'S OFFICE	Remit Mercer Island Court Fees	138.87
P0116325	00213925	WA ST TREASURER'S OFFICE	Remit Mercer Island Court Fees	121.39
P0116325	00213925	WA ST TREASURER'S OFFICE	Remit Mercer Island Court Fees	61.18
P0116324	00213925	WA ST TREASURER'S OFFICE	Remit Newcastle Court Fees OCT	50.00
P0116324	00213925	WA ST TREASURER'S OFFICE	Remit Newcastle Court Fees OCT	49.99
P0116325	00213925	WA ST TREASURER'S OFFICE	Remit Mercer Island Court Fees	3.57
<i>Org Key: IS1100 - IGS Mapping</i>				
P0116188	00213861	CDW GOVERNMENT INC	3 28" monitors GIS	243.23
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0113518	00213886	KING COUNTY FINANCE	I-NET MONTHLY SERVICES FROM	1,492.00
<i>Org Key: IS3101 - GIS Analyst Water Fund</i>				
P0116188	00213861	CDW GOVERNMENT INC	3 28" monitors GIS	243.23
<i>Org Key: IS3102 - GIS Analyst Sewer Fund</i>				
P0116188	00213861	CDW GOVERNMENT INC	3 28" monitors GIS	243.23
<i>Org Key: IS3103 - GIS Analyst Storm Fund</i>				
P0116188	00213861	CDW GOVERNMENT INC	3 28" monitors GIS	243.21
<i>Org Key: IS3170 - ARPA-ArcGIS Utility Network</i>				
P0116277	00213876	GIS INC A CONTINENTAL MAPPING	OCT 2022 GIS SERVICES	3,757.56
P0116278	00213876	GIS INC A CONTINENTAL MAPPING	T&M GIS SPPT BLK 2022	953.45
<i>Org Key: MT1402 - Util Inspection - Water Fund</i>				
P0116289	00213875	GCP WW HOLDCO LLC	SAFETY BOOTS & MISC. WORK CLOT	70.73
<i>Org Key: MT1404 - Util Inspection - Street Fund</i>				
P0116289	00213875	GCP WW HOLDCO LLC	SAFETY BOOTS & MISC. WORK CLOT	70.73
<i>Org Key: MT1426 - Util Inspection - Sewer Fund</i>				
P0116289	00213875	GCP WW HOLDCO LLC	SAFETY BOOTS & MISC. WORK CLOT	70.73
<i>Org Key: MT1432 - Util Inspection - Storm Fund</i>				
P0116289	00213875	GCP WW HOLDCO LLC	SAFETY BOOTS & MISC. WORK CLOT	70.70
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0116231	00213873	FORESTRY SUPPLIERS INC	CHAPS, KEVLAR, ORANGE, 32"	152.75
P0116276	00213864	CINTAS	FIRST AID SUPPLIES	15.06
<i>Org Key: MT2200 - Vegetation Maintenance</i>				
P0116276	00213864	CINTAS	FIRST AID SUPPLIES	15.06
<i>Org Key: MT3100 - Water Distribution</i>				
P0116283	00213877	GRAINGER	BATTERIES & CHARGER FOR WATER	283.36
P0116255	00213877	GRAINGER	WATER PUMP	240.29
P0116210	00213881	HOME DEPOT CREDIT SERVICE	6' ELECTRIC WATER PIPE HEAT CA	127.41
P0116218	00213898	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	24.35
P0116276	00213864	CINTAS	FIRST AID SUPPLIES	15.06

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PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT3150 - Water Quality Event</i>				
P0113357	00213856	AM TEST INC	2022 WATER QUALITY SAMPLES	300.00
<i>Org Key: MT3200 - Water Pumps</i>				
P0116276	00213864	CINTAS	FIRST AID SUPPLIES	12.90
<i>Org Key: MT3300 - Water Associated Costs</i>				
P0116271	00213902	OCCUPATIONAL HEALTH CTRS OF WA	DOT PHYSICAL FOR ERIC MOLTZ	116.00
P0116211	00213902	OCCUPATIONAL HEALTH CTRS OF WA	DOT PHYSICAL FOR JAKE LESARGE	116.00
<i>Org Key: MT3400 - Sewer Collection</i>				
P0111023	00213903	Olson Brother's Pro-Vac LLC	21-18 UNIT PRICED SEWER CATCH	715.65
P0116259	00213877	GRAINGER	PORTABLE ELECTRIC HEATER	121.02
P0116270	00213881	HOME DEPOT CREDIT SERVICE	9" SAWZALL BLADES	93.42
P0116276	00213864	CINTAS	FIRST AID SUPPLIES	15.06
<i>Org Key: MT3500 - Sewer Pumps</i>				
P0116223	00213878	H D FOWLER	4" SPRING & LEVER FLG CHECK VA	4,203.48
P0116256	00213877	GRAINGER	ELECTRIC WALL HEATER	301.35
P0116231	00213873	FORESTRY SUPPLIERS INC	CHAPS, KEVLAR, ORANGE, 32"	152.75
P0116281	00213878	H D FOWLER	LINK-SEALS	60.60
P0116270	00213881	HOME DEPOT CREDIT SERVICE	LARGE BAGS & SHOULDER STRAP	60.50
P0116276	00213864	CINTAS	FIRST AID SUPPLIES	15.06
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
P0116266	00213875	GCP WW HOLDCO LLC	MISC. WORK CLOTHES	405.31
P0116271	00213902	OCCUPATIONAL HEALTH CTRS OF WA	DOT PHYSICAL FOR MARK JONES	116.00
<i>Org Key: MT3800 - Storm Drainage</i>				
P0116215	00213920	UNITED RENTALS NORTH AMERICA	MINI EXCAVATOR RENTAL	2,087.55
P0116218	00213898	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	36.76
P0116276	00213864	CINTAS	FIRST AID SUPPLIES	15.06
P0116214	00213897	MI HARDWARE - ROW	MISC. HARDWARE FOR THE MONTH O	8.91
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0116250	00213923	VERIZON WIRELESS	VERIZON SEPT 24 TO OCT 23 PW	4,441.14
P0116240	00213865	COMCAST	CITY OF MI	86.41
<i>Org Key: MT4200 - Building Services</i>				
P0116232	00213913	SUPPLY SOURCE INC,THE	FEBREZE & PINE-SOL	251.97
P0116221	00213895	MI HARDWARE - BLDG	MISC. HARDWARE FOR THE MONTH O	63.83
P0116276	00213864	CINTAS	FIRST AID SUPPLIES	12.90
<i>Org Key: MT4300 - Fleet Services</i>				
P0116235	00213900	NELSON PETROLEUM	2022 DIESEL DELIVERY	1,667.24
P0116213	00213859	AUTO SPA	100 CAR WASH TICKETS	1,321.20
P0116276	00213864	CINTAS	FIRST AID SUPPLIES	12.90
<i>Org Key: MT4420 - Transportation Planner Eng</i>				
P0102334	00213889	KPG	2019 ON CALL TRANPORATION	3,173.00
P0116279	00213917	TRAFFIC SAFETY SUPPLY	"STATE LAW STOP FOR PEDESTRIAN	1,452.34
<i>Org Key: MT6100 - Park Maintenance</i>				
P0116224	00213912	SUNBELT RENTALS INC	STUMP GRINDER RENTAL	362.90

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P0116222	00213896	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	64.39
P0116276	00213864	CINTAS	FIRST AID SUPPLIES	15.06
<i>Org Key: MT6200 - Athletic Field Maintenance</i>				
P0116276	00213864	CINTAS	FIRST AID SUPPLIES	15.06
<i>Org Key: MT6500 - Luther Burbank Park Maint</i>				
P0115999	00213912	SUNBELT RENTALS INC	REAR TINE TILLER RENTAL	159.97
P0116276	00213864	CINTAS	FIRST AID SUPPLIES	15.06
<i>Org Key: MT6600 - Park Maint School Fields</i>				
P0116257	00213877	GRAINGER	5 LB FIRE EXTINGUISHER	69.02
P0116276	00213864	CINTAS	FIRST AID SUPPLIES	12.90
<i>Org Key: MT6800 - Trails Maintenance</i>				
P0116276	00213864	CINTAS	FIRST AID SUPPLIES	12.90
<i>Org Key: MT6900 - Aubrey Davis Park Maint</i>				
P0116276	00213864	CINTAS	FIRST AID SUPPLIES	15.11
<i>Org Key: PA0100 - Open Space Management</i>				
P0116237	00213869	EARTHCORPS INC	Task #1 volunteer coordination	990.07
<i>Org Key: PA0101 - Recurring Parks Minor Capital</i>				
P0115078	00213918	TRANSPO GROUP USA INC	THRIFT SHOP PARKING LOT CONCEP	5,740.00
<i>Org Key: PA0123 - Luther Burbank Minor Capital L</i>				
P0111474	00213888	KPFF CONSULTING ENGINEERS	Luther Burbank Near-Term Repai	108.50
<i>Org Key: PA0129 - Pioneer Park/Engstrom OS Fores</i>				
P0114771	00213911	Stumpy Tree Service	RESTORATION WORK IN PIONEER PA	32,137.36
P0116313	00213921	UNITED SITE SERVICES	SITE: PIONEER PARK DATES:	160.25
<i>Org Key: PO0000 - Police-Revenue</i>				
P0116301	00213927	WASHINGTON STATE PATROL	CPL background fees - Invoice	119.25
<i>Org Key: PO1100 - Administration (PO)</i>				
P0116246	00213923	VERIZON WIRELESS	VERIZON SEP24 - OCT 23 POLICE	602.32
P0116303	00213858	AT&T MOBILITY	Cellular Phone Service - Invoi	456.01
P0116304	00213915	T-MOBILE	Data Service - Dated 11-13-202	16.11
<i>Org Key: PO1350 - Police Emergency Management</i>				
P0116293	00213854	4IMPRINT INC	EMAC Supplies - Invoice # 2385	3,150.56
P0116305	00213907	REMOTE SATELLITE SYSTEMS INT'L	EMAC SAT Phone Service - Invoi	59.00
<i>Org Key: PO1800 - Contract Dispatch Police</i>				
P0116294	00213924	Vigilant Solutions LLC.	Parking Enforcement Solution -	12,725.00
<i>Org Key: PO1900 - Jail/Home Monitoring</i>				
P0116297	00213908	SCORE	Score Jail Housing Fees - Invo	11,970.76
P0116299	00213883	ISSAQUAH JAIL, CITY OF	Jail Housing Fees - Invoice #	3,410.00
<i>Org Key: PO2100 - Patrol Division</i>				
P0116306	00213919	TUSCAN ENTERPRISES INC	Patrol Car Graphics	1,205.60
P0116295	00213864	CINTAS	Medical Cabinet Service - Invo	167.35
P0116295	00213864	CINTAS	Medical Cabinet Service - Invo	133.76

Date: 11/18/22

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P0116295	00213864	CINTAS	Medical Cabinet Service - Invo	106.91
<i>Org Key: PO2200 - Marine Patrol</i>				
P0116300	00213890	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoices: 7	339.09
P0116300	00213890	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoices: 7	31.87
P0116300	00213890	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoices: 7	22.02
<i>Org Key: PO2201 - Dive Team</i>				
P0116296	00213901	NOAA DIVING CENTER	NOAA Dive School - FF Gruger	1,264.95
<i>Org Key: PO3100 - Investigation Division</i>				
P0116298	00213916	THOMSON REUTERS - WEST	West investigative services	497.61
<i>Org Key: PR1100 - Administration (PR)</i>				
P0116251	00213853	425 MAGAZINE	Sponsored Post E-News 600x400	1,545.00
P0116253	00213884	J STREET TECHNOLOGY INC.	CivicOptimize Tech Support	1,175.00
<i>Org Key: PR2104 - Special Events</i>				
P0116267	00213920	UNITED RENTALS NORTH AMERICA	2) BOOM 60-64' ARTICULATING RE	1,973.02
P0116214	00213897	MI HARDWARE - ROW	MISC. HARDWARE FOR THE MONTH O	673.98
P0116254	00213887	KMIH 889 THE BRIDGE	KMIH TENT AT EVENT PUMPKIN WAL	600.00
<i>Org Key: PR4100 - Community Center</i>				
P0116240	00213865	COMCAST	MI COMMUNITY CENTER	299.19
<i>Org Key: SP0100 - Residential Street Resurfacing</i>				
P0115639	00213871	EJ USA INC	6" X 24" RINGS & COVER "SEWER"	4,830.70
<i>Org Key: SP0120 - Sunset Hwy/77 Ave SW Improveme</i>				
P0114732	00213928	WESTERN SYSTEMS, INC.	RRFB EQUIPMENT	5,151.97
<i>Org Key: SP0129 - Demo 4004 ICW Surplus Property</i>				
P0116218	00213898	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	7.72
<i>Org Key: WU0106 - Madrona Crest East Addition Wa</i>				
P0114993	00213874	FURY SITE WORKS INC	2022 WATER SYSTEM IMPROVEMENTS	149,691.03
<i>Org Key: WU0109 - 60 Ave SE, btw SE 27 and SE 32</i>				
P0116024	00213860	BLUELINE GROUP	2023 WATER SYSTEM IMPROVEMENTS	20,667.50
<i>Org Key: WU0117 - Meter Replacement Implementati</i>				
P0102980	00213880	HDR ENGINEERING INC	WATER METER REPLACEMENT	3,878.21
P0102980	00213880	HDR ENGINEERING INC	WATER METER REPLACEMENT	3,235.74
P0102980	00213880	HDR ENGINEERING INC	WATER METER REPLACEMENT	3,071.42
Total				439,032.04

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00213853	11/18/2022	425 MAGAZINE Sponsored Post E-News 600x400	P0116251	111622	11/16/2022	1,545.00
00213854	11/18/2022	4IMPRINT INC EMAC Supplies - Invoice # 2385	P0116293	1350-53110	10/17/2022	3,150.56
00213855	11/18/2022	ADP, Inc. Workforcenow Optimization	P0116323	819128155	11/11/2022	833.33
00213856	11/18/2022	AM TEST INC 2022 WATER QUALITY SAMPLES	P0113357	130179	10/31/2022	300.00
00213857	11/18/2022	APPLIED ECOLOGY LLC HYDRANT METER DEPOSIT REFUND	P0116288	111622	11/16/2022	2,900.00
00213858	11/18/2022	AT&T MOBILITY Cellular Phone Service - Invoi	P0116303	X10192022	10/19/2022	456.01
00213859	11/18/2022	AUTO SPA 100 CAR WASH TICKETS	P0116213	5452	11/08/2022	1,321.20
00213860	11/18/2022	BLUELINE GROUP 2023 WATER SYSTEM IMPROVEMENTS	P0116024	24728	11/03/2022	20,667.50
00213861	11/18/2022	CDW GOVERNMENT INC 3 28" monitors GIS	P0116188	DX47100	11/08/2022	972.90
00213862	11/18/2022	CESSCO INC INVENTORY PURCHASES	P0116004	18722	10/25/2022	283.86
00213863	11/18/2022	CHAPTER 13 TRUSTEE PAYROLL ERALY WARRANTS		111822	11/18/2022	572.00
00213864	11/18/2022	CINTAS FIRST AID SUPPLIES	P0116295	5133129014	11/15/2022	623.17
00213865	11/18/2022	COMCAST MI FIRE STATION	P0116240	0990012599 NOV22	10/20/2022	778.67
00213866	11/18/2022	CONFIDENTIAL DATA DISPOSAL City Shredding Service - invoi	P0116302	214459	09/29/2022	520.00
00213867	11/18/2022	CROSS ISLAND CONSULTING HR Consulting Services (Octobe	P0116274	22-MERCERIS-004	11/07/2022	1,045.00
00213868	11/18/2022	CRUZ, JENNIFER Judge Pro Tem 4.5 hours 11/15/	P0116273	111522	11/15/2022	225.00
00213869	11/18/2022	EARTHCORPS INC Task #1 volunteer coordination	P0116237	8726	05/31/2022	990.07
00213870	11/18/2022	EASTSIDE FIRE & RESCUE Administration Services - Oct	P0116263	5024	10/31/2022	29,700.00
00213871	11/18/2022	EJ USA INC 6" X 24" RINGS & COVER "SEWER"	P0115639	110220079289	10/18/2022	4,830.70
00213872	11/18/2022	FERGUSON ENTERPRISES LLC INVENTORY PURCHASES	P0116275	1156681	11/15/2022	3,601.59
00213873	11/18/2022	FORESTRY SUPPLIERS INC CHAPS, KEVLAR, ORANGE, 32"	P0116231	313497-01	11/03/2022	305.50
00213874	11/18/2022	FURY SITE WORKS INC 2022 WATER SYSTEM IMPROVEMENTS	P0114993	PP#4	10/31/2022	149,691.03
00213875	11/18/2022	GCP WW HOLDCO LLC SAFETY BOOTS & MISC. WORK CLOT	P0116266	INV2050001787	11/14/2022	1,171.23
00213876	11/18/2022	GIS INC A CONTINENTAL MAPPING T&M GIS SPPT BLK 2022	P0116277	11291	11/15/2022	4,711.01
00213877	11/18/2022	GRAINGER INVENTORY PURCHASES	P0116257	9509831708	11/10/2022	1,215.00
00213878	11/18/2022	H D FOWLER LINK-SEALS	P0116223	I6247700/I625225	10/19/2022	4,264.08

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00213879	11/18/2022	HARRIS COMPUTER SYSTEMS ICIS (INCHANCE) ANNUAL SUPPORT	P0116269	MN00138704	10/31/2022	40,420.66
00213880	11/18/2022	HDR ENGINEERING INC WATER METER REPLACEMENT PROGRA	P0102980	1200474215	11/02/2022	10,185.37
00213881	11/18/2022	HOME DEPOT CREDIT SERVICE 6' ELECTRIC WATER PIPE HEAT CA	P0116270	8102966	11/15/2022	281.33
00213882	11/18/2022	INSTA-PIPE INC HYDRANT METER DEPOSIT REFUND	P0116286	111622	11/16/2022	2,900.00
00213883	11/18/2022	ISSAQUAH JAIL, CITY OF Jail Housing Fees - Invoice #	P0116299	22000425	11/03/2022	3,410.00
00213884	11/18/2022	J STREET TECHNOLOGY INC. CivicOptimize Tech Support	P0116253	23469	09/30/2022	1,175.00
00213885	11/18/2022	KC RECORDER SEWER LIENS	P0116212	110922	11/09/2022	273.00
00213886	11/18/2022	KING COUNTY FINANCE I-NET MONTHLY SERVICES FROM	P0113518	11012983	10/31/2022	1,492.00
00213887	11/18/2022	KMIH 889 THE BRIDGE KMIH TENT AT EVENT PUMPKIN WAL	P0116254	39215	11/01/2022	600.00
00213888	11/18/2022	KPFF CONSULTING ENGINEERS Luther Burbank Near-Term Repai	P0111474	436290	08/17/2022	108.50
00213889	11/18/2022	KPG 2019 ON CALL TRANSPORTATION	P0102334	190058	11/10/2022	5,001.50
00213890	11/18/2022	KROESENS UNIFORM COMPANY Uniform Supplies - Invoices: 7	P0116300	70618	11/02/2022	392.98
00213891	11/18/2022	LIFE ASSIST INC Aid supplies	P0116258	1267292	11/11/2022	459.40
00213892	11/18/2022	MASTERMARK Council Chamber Nameplates: Cu	P0116268	2970900	10/05/2022	252.75
00213893	11/18/2022	METROPRESORT OCT 2022 E-SERVICE CHARGES POR	P0116309	IN649230	11/16/2022	1,734.07
00213894	11/18/2022	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		111822	11/18/2022	220.00
00213895	11/18/2022	MI HARDWARE - BLDG MISC. HARDWARE FOR THE MONTH O	P0116221	555000-103122	10/31/2022	63.83
00213896	11/18/2022	MI HARDWARE - MAINT MISC. HARDWARE FOR THE MONTH O	P0116222	560400-103122	10/31/2022	64.39
00213897	11/18/2022	MI HARDWARE - ROW MISC. HARDWARE FOR THE MONTH O	P0116214	560700-103122	10/31/2022	682.89
00213898	11/18/2022	MI HARDWARE - UTILITY MISC. HARDWARE FOR THE MONTH O	P0116218	560800-103122	10/31/2022	68.83
00213899	11/18/2022	MILLAD VI LLC HYDRANT METER RENTAL REFUND	P0116284	111622	11/16/2022	2,900.00
00213900	11/18/2022	NELSON PETROLEUM 2022 DIESEL DELIVERY	P0116235	0814838-IN	11/07/2022	1,667.24
00213901	11/18/2022	NOAA DIVING CENTER NOAA Dive School - FF Gruger	P0116296	092022	09/20/2022	1,264.95
00213902	11/18/2022	OCCUPATIONAL HEALTH CTRS OF WA DOT PHYSICAL FOR ERIC MOLTZ	P0116271	77265133-191273	11/09/2022	348.00
00213903	11/18/2022	Olson Brother's Pro-Vac LLC 21-18 UNIT PRICED SEWER CATCH	P0111023	151123-1	08/05/2022	715.65
00213904	11/18/2022	OMA CONSTRUCTION INC HYDRANT METER DEPOSIT REFUND	P0116287	111622	11/16/2022	2,900.00

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00213905	11/18/2022	PACIFIC PAVEMENT PROTECTION HYDRANT METER DEPOSIT REFUND	P0116285	111622	11/16/2022	2,900.00
00213906	11/18/2022	POLICE ASSOCIATION PAYROLL EARLY WARRANTS		111822	11/18/2022	2,599.12
00213907	11/18/2022	REMOTE SATELLITE SYSTEMS INT'L EMAC SAT Phone Service - Invoi	P0116305	00120605	11/11/2022	59.00
00213908	11/18/2022	SCORE Score Jail Housing Fees - Invo	P0116297	6376	11/10/2022	11,970.76
00213909	11/18/2022	STATE INDUSTRIAL PRODUCTS INVENTORY PURCHASES	P0116217	902652085	10/19/2022	490.50
00213910	11/18/2022	STEMPER ARCHITECTURE COLLAB PUBLIC WORKS BUILDING EXISTING	P0115377	21000	11/01/2022	6,534.12
00213911	11/18/2022	Stumpy Tree Service RESTORATION WORK IN PIONEER PA	P0114771	110422	11/04/2022	32,137.36
00213912	11/18/2022	SUNBELT RENTALS INC STUMP GRINDER RENTAL	P0115999	131526659-0001	10/07/2022	522.87
00213913	11/18/2022	SUPPLY SOURCE INC,THE INVENTORY PURCHASES	P0116232	2203351	11/03/2022	1,464.27
00213914	11/18/2022	SYSTEMS DESIGN EMS BILLING FOR SEPTEMBER 2022	P0116252	20222220	11/08/2022	1,529.50
00213915	11/18/2022	T-MOBILE Data Service - Dated 11-13-202	P0116304	985836925-NOV22	11/01/2022	16.11
00213916	11/18/2022	THOMSON REUTERS - WEST West investigative services	P0116298	847284584	11/01/2022	497.61
00213917	11/18/2022	TRAFFIC SAFETY SUPPLY INVENTORY PURCHASES	P0116279	INV054239	11/07/2022	1,803.91
00213918	11/18/2022	TRANSPO GROUP USA INC THRIFT SHOP PARKING LOT CONCEP	P0115078	29105	10/28/2022	5,740.00
00213919	11/18/2022	TUSCAN ENTERPRISES INC Patrol Car Graphics	P0116306	441135	11/17/2022	1,205.60
00213920	11/18/2022	UNITED RENTALS NORTH AMERICA MINI EXCAVATOR RENTAL	P0116267	212217450-00 528	10/25/2022	4,060.57
00213921	11/18/2022	UNITED SITE SERVICES SITE: PIONEER PARK DATES:	P0116313	INV-01164533	11/09/2022	160.25
00213922	11/18/2022	VERITIV OPERATING COMPANY INVENTORY PURCHASES	P0116233	655-22863230	11/01/2022	1,511.32
00213923	11/18/2022	VERIZON WIRELESS VERIZON SEP 24 TO OCT 23 CM	P0116246	9918879007	10/23/2022	7,377.69
00213924	11/18/2022	Vigilant Solutions LLC. Parking Enforcement Solution -	P0116294	48794 R	09/07/2022	12,725.00
00213925	11/18/2022	WA ST TREASURER'S OFFICE Remit Newcastle Court Fees OCT	P0116325	111722B	11/17/2022	18,190.22
00213926	11/18/2022	WALTER E NELSON CO Household supplies	P0116006	878774	08/05/2022	1,364.69
00213927	11/18/2022	WASHINGTON STATE PATROL CPL background fees - Invoice	P0116301	I23002244	11/02/2022	119.25
00213928	11/18/2022	WESTERN SYSTEMS, INC. RRFB EQUIPMENT	P0114732	000053806	10/26/2022	5,151.97
00213929	11/18/2022	WORKSAFE SERVICE INC, A Drug Tests	P0116280	326624	10/31/2022	55.00
00213930	11/18/2022	WSCCCE AFSCME AFL-CIO PAYROLL EARLY WARRANTS		111822	11/18/2022	2,588.60

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
Total						439,032.04

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	213931-213986	11/23/2022	\$269,407.32
			\$269,407.32

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
	00213943	DARROW, ANNE C	REFUND OVERPAY 004131250	238.08
P0115857	00213983	VERITIV OPERATING COMPANY	FUEL SURCHARGE FOR INVOICE	21.47
<i>Org Key: AS1100 - Administrative Services</i>				
P0116332	00213966	MASTERMARK	Notary stamp for Ali Spietz	43.08
<i>Org Key: CA1100 - Administration (CA)</i>				
	00213972	PARK, BIO	WSAMA CONFERENCE PER DIEM	600.51
<i>Org Key: CM1100 - Administration (CM)</i>				
P0116290	00213947	GALLAGHER, ANITA	October Lobbying Services (Inv	2,000.00
<i>Org Key: CM1200 - City Clerk</i>				
P0116344	00213938	CivicPlus	Municode Meetings Module Annua	5,654.74
P0116343	00213938	CivicPlus	2023 Munidocs Subscription (In	935.85
<i>Org Key: CO6100 - City Council</i>				
	00213968	NICE, SALIM	BLACK/COLOR INK	459.72
P0116357	00213942	DANIEL, KAMARIA	MITV 11/1 Council Mtg	300.00
P0116357	00213942	DANIEL, KAMARIA	MITV 11/15 Council Mtg	240.00
P0116357	00213942	DANIEL, KAMARIA	MITV 10/18 Council Mtg	240.00
P0116357	00213942	DANIEL, KAMARIA	Transportation Fee	120.00
	00213957	KEVERKAMP, AMANDA	REISSUE	28.55
<i>Org Key: CO6300 - Climate Action Plan</i>				
P0116307	00213936	CASCADIA CONSULTING GROUP	Professional Services from Aug	6,190.00
P0116316	00213940	CONSOLIDATED SUPPLY	Environmental Survey Mailer (8	2,864.87
P0116314	00213939	CONSOLIDATED PRESS	SURVEY REMINDER POSTCARD MAILI	910.03
<i>Org Key: CR1100 - Human Resources</i>				
P0116350	00213979	SUMMIT LAW GROUP	HR Professional Services Suppo	7,190.50
P0116320	00213975	PUBLIC SAFETY SELECTION PC	Psychological Evaluation - Wes	800.00
P0116320	00213975	PUBLIC SAFETY SELECTION PC	Psychological Evaluation - Wes	400.00
P0116320	00213975	PUBLIC SAFETY SELECTION PC	Psychological Evaluation - Wes	400.00
<i>Org Key: DS1100 - Administration (DS)</i>				
P0116315	00213960	KPG	22065 Transportation Element U	763.00
	00213965	MANAHAN, GRACE	HILTON PER DIEM	566.37
<i>Org Key: DS1200 - Bldg Plan Review & Inspection</i>				
	00213964	LINDSAY, DAVID	FEE FOR ELECTRICAL INSPECTOR	241.00
<i>Org Key: FR1100 - Administration (FR)</i>				
P0116322	00213981	TRUE VALUE CONSTRUCTION DEPT	assorted hardware/hooks	4.35
<i>Org Key: FR2100 - Fire Operations</i>				
P0116138	00213958	KNOX COMPANY, THE	Knox boxes for apparatus	10,473.80
P0116355	00213950	GRAINGER	small tools	114.21
	00213974	PETERS, MIKE	HIDDEN HANGERS	14.75
P0116354	00213950	GRAINGER	repair part - o-ring	4.55
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0116321	00213963	LIFE ASSIST INC	Aid supplies	49.38

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: GE0101 - Fire Tools & Equipment</i>				
P0116138	00213958	KNOX COMPANY, THE	Knox boxes for apparatus	8,068.16
<i>Org Key: GGM001 - General Government-Misc</i>				
P0116317	00213937	CHARGEPOINT INC	CPCLD-COMMERCIAL-REN	5,813.28
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0116348	00213956	KELLEY IMAGING SYSTEMS	Copier Service Fees Oct 2022	853.44
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0116352	00213938	CivicPlus	Municode Website and MI Hub Ho	8,025.00
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0116311	00213967	NARWHAL MET LLC	Monthly Weather Services Nov 2	525.00
<i>Org Key: MT2500 - ROW Administration</i>				
	00213951	HARB, SAM	MILEAGE 2019 REISSUE	28.30
<i>Org Key: MT3300 - Water Associated Costs</i>				
	00213976	PULU, ANDRU	CDL SKILLS TEST	255.25
	00213962	LEYDE, CASEY	MAIN BREAK WO 40418 40420	98.25
	00213962	LEYDE, CASEY	WATER MAIN BREAK	82.00
	00213976	PULU, ANDRU	MAIN BREAK WO 40418	41.25
	00213952	HAVILI, ALBERT	WATER MAIN BREAK 40418	31.75
<i>Org Key: MT4210 - Building Landscaping</i>				
P0111281	00213933	BRIGHTHORIZON LAWN CARE	CITY HALL, CITY SHOP, FS 91,92	1,827.66
<i>Org Key: MT6500 - Luther Burbank Park Maint</i>				
P0116310	00213970	NW PLAYGROUND EQUIPMENT INC	M/F: Luther Burbank Park - Zip	590.14
<i>Org Key: PA0100 - Open Space Management</i>				
P0116312	00213978	STORM LAKE GROWERS INC	LUTHER BURBANK PARK	896.76
<i>Org Key: PA0109 - Aubrey Davis Park Trail Safety</i>				
P0112473	00213960	KPG	Aubrey Davis Park Trail Safety	2,484.00
<i>Org Key: PA0118 - Lincoln Landing Watercourse Re</i>				
P0115386	00213953	HOUGH BECK & BAIRD	LINCOLN LANDING CONSTRUCTION	5,189.06
<i>Org Key: PA0123 - Luther Burbank Minor Capital L</i>				
P0111474	00213959	KPFF CONSULTING ENGINEERS	Luther Burbank Near-Term Repai	920.50
<i>Org Key: PA0124 - Luther Burbank Boiler Bldg Roo</i>				
P0114464	00213934	CARDINAL ARCHITECTURE PC	LUTHER BURBANK PARK BOILER BUI	16,302.92
P0113911	00213948	GEOENGINEERS INC	LUTHER BURBANK UPLAND	1,053.75
<i>Org Key: PA122B - LB Shoreline Access Improvemen</i>				
P0113911	00213948	GEOENGINEERS INC	LUTHER BURBANK UPLAND	1,001.75
<i>Org Key: PA122D - LB Storm Drainage KC Flood Con</i>				
P0113911	00213948	GEOENGINEERS INC	LUTHER BURBANK UPLAND	1,150.00
<i>Org Key: PA124A - LB Boiler Annex & Deck</i>				
P0114464	00213934	CARDINAL ARCHITECTURE PC	LUTHER BURBANK PARK BOILER BUI	5,806.52

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PA124B - LB Boiler Bldg City Portion</i>				
P0114464	00213934	CARDINAL ARCHITECTURE PC	LUTHER BURBANK PARK BOILER BUI	223.33
<i>Org Key: PO1100 - Administration (PO)</i>				
	00213982	TUSING, LINDSEY	PIO TRAINING/MILEAGE	868.95
P0116342	00213931	AT&T MOBILITY	Police Cell Service - Invoice	853.42
<i>Org Key: PO1350 - Police Emergency Management</i>				
	00213945	ERICKSON, CARL	MIRO SOLAR POWER EQUIP	607.99
<i>Org Key: PO1700 - Records and Property</i>				
	00213973	PATTAYO, SHELBY	ISLAND COUNTY SHERIFS TRAIN	120.51
<i>Org Key: PO1800 - Contract Dispatch Police</i>				
P0116341	00213944	EQUIFAX INFORMATION SVCS LLC	Equifax Background - Invoice #	58.36
<i>Org Key: PO1900 - Jail/Home Monitoring</i>				
P0116351	00213986	YEUNG AND HO LLC	Home Detention - Case # 9Z1068	214.33
<i>Org Key: PO2100 - Patrol Division</i>				
P0116340	00213961	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoice # 7	16.54
P0116318	00213961	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoice # 7	15.58
<i>Org Key: PO3100 - Investigation Division</i>				
P0116319	00213984	WA State Treasurer	Employment request on suspect	7.50
<i>Org Key: PO4300 - Police Training</i>				
	00213980	Tortorelli, Lee	HOTEL / PER DIEM ACTIVE SHOOTE	1,191.49
<i>Org Key: PR1100 - Administration (PR)</i>				
P0116358	00213954	J STREET TECHNOLOGY INC.	PROJECT CIVIC OPTIMIZE TECH SU	470.00
	00213949	GILLIS, RAVEN	STAFF LUNCH REIM	60.69
<i>Org Key: PR4100 - Community Center</i>				
P0111281	00213933	BRIGHTHORIZON LAWN CARE	2021-2022 MI FACILITY LANDSCA	1,074.06
<i>Org Key: PR5700 - Special Programs</i>				
	00213932	BLUVAS, SARAH	2019 REISSUE	62.52
<i>Org Key: PY4618 - Flex Spending Admin 2018</i>				
	00213946	ESTRADA, DEBORAH	FLEX SPENDING REISSUE	200.00
<i>Org Key: SP0100 - Residential Street Resurfacing</i>				
P0115147	00213985	WATSON ASPHALT PAVING CO	2022 ARTERIAL AND RESIDENTIAL	26,808.08
P0115147	00213985	WATSON ASPHALT PAVING CO	2022 ARTERIAL AND RESIDENTIAL	5,875.01
<i>Org Key: SP0103 - SE 68 Street & SE 70 Place Ove</i>				
P0115147	00213985	WATSON ASPHALT PAVING CO	2022 ARTERIAL AND RESIDENTIAL	14,651.51
<i>Org Key: SP0120 - Sunset Hwy/77 Ave SW Improveme</i>				
P0112383	00213960	KPG	21-41 Sunset Hwy & 77th Ave SE	18,769.00
P0112383	00213960	KPG	21-41 Sunset Hwy & 77th Ave SE	3,052.50
<i>Org Key: SP0121 - Mid-block Crosswalk 76 Ave SE</i>				
P0114355	00213969	NPM CONSTRUCTION CO	CONSTRUCTION STREETS FOR PROJE	51,054.20

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: SP0125 - PBF Plan Implementation</i>				
P0115087	00213960	KPG	76TH AVE SE MID-BLICK CROSSWAL	588.00
<i>Org Key: SW0119 - Conveyance System Assessments</i>				
P0115284	00213971	OSBORN CONSULTING INC	BASINS 40B AND 47 DRAINAGE	5,038.83
<i>Org Key: SW0120 - East Mercer Way Trenchless Cul</i>				
P0111770	00213971	OSBORN CONSULTING INC	East & West Mercer Way Trenchl	15,357.05
<i>Org Key: WU0103 - Water Reservoir Improvements</i>				
P0111379	00213977	RH2 ENGINEERING INC	RESERVOIR IMPROVEMENTS ASSESSM	15,414.44
<i>Org Key: WU0175 - ARPA-PRV Replacement Design</i>				
P0114151	00213935	CAROLLO ENGINEERS INC	Risk and Resilience Assessment	1,095.00
<i>Org Key: YF1200 - Thrift Shop</i>				
P0111281	00213933	BRIGHTHORIZON LAWN CARE	2021-2022 MI FACILITY LANDSCAP	423.88
<i>Org Key: YF2600 - Family Assistance</i>				
P0116365	00213941	CREST APARTMENT LLC	Rental assistance for EA clien	2,000.00
P0113286	00213955	KC HOUSING AUTHORITY	Rental Assistance for EA clien	321.00
Total				<u>269,407.32</u>

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00213931	11/23/2022	AT&T MOBILITY Police Cell Service - Invoice	P0116342	X11192022	11/19/2022	853.42
00213932	11/23/2022	BLUVAS, SARAH 2019 REISSUE		3.14.19	01/01/2022	62.52
00213933	11/23/2022	BRIGHT HORIZON LAWN CARE CITY HALL, CITY SHOP, FS 91,92	P0111281	7/8 OCTOBER 2022	10/31/2022	3,325.60
00213934	11/23/2022	CARDINAL ARCHITECTURE PC LUTHER BURBANK PARK BOILER BUI	P0114464	2140-6	10/31/2022	22,332.77
00213935	11/23/2022	CAROLLO ENGINEERS INC Risk and Resilience Assessment	P0114151	FB29521	11/10/2022	1,095.00
00213936	11/23/2022	CASCADIA CONSULTING GROUP Professional Services from Aug	P0116307	9249	10/18/2022	6,190.00
00213937	11/23/2022	CHARGEPOINT INC CPCLD-COMMERCIAL-REN	P0116317	IN165008	11/02/2022	5,813.28
00213938	11/23/2022	CivicPlus 2023 Munidocs Subscription (In	P0116352	247385	12/31/2022	14,615.59
00213939	11/23/2022	CONSOLIDATED PRESS SURVEY REMINDER POSTCARD MAIL	P0116314	29424	10/10/2022	910.03
00213940	11/23/2022	CONSOLIDATED SUPPLY Environmental Survey Mailer (8	P0116316	29501	10/01/2022	2,864.87
00213941	11/23/2022	CREST APARTMENT LLC Rental assistance for EA clien	P0116365	111822	11/18/2022	2,000.00
00213942	11/23/2022	DANIEL, KAMARIA MITV 10/18 Council Mtg	P0116357	09	11/22/2022	900.00
00213943	11/23/2022	DARROW, ANNE C REFUND OVERPAY 004131250		102722	10/27/2022	238.08
00213944	11/23/2022	EQUIFAX INFORMATION SVCS LLC Equifax Background - Invoice #	P0116341	2053645288	11/11/2022	58.36
00213945	11/23/2022	ERICKSON, CARL MIRO SOLAR POWER EQUIP		101222	10/12/2022	607.99
00213946	11/23/2022	ESTRADA, DEBORAH FLEX SPENDING REISSUE		18JAN19RE	01/01/2022	200.00
00213947	11/23/2022	GALLAGHER, ANITA October Lobbying Services (Inv	P0116290	1012	11/01/2022	2,000.00
00213948	11/23/2022	GEOENGINEERS INC LUTHER BURBANK UPLAND IMPROVEM	P0113911	0182115	08/26/2022	3,205.50
00213949	11/23/2022	GILLIS, RAVEN STAFF LUNCH REIM		100422	10/04/2022	60.69
00213950	11/23/2022	GRAINGER repair part - o-ring	P0116355	9340336321	06/09/2022	118.76
00213951	11/23/2022	HARB, SAM MILEAGE 2019 REISSUE		OH012600 RE	01/01/2022	28.30
00213952	11/23/2022	HAVILI, ALBERT WATER MAIN BREAK 40418		110822	11/08/2022	31.75
00213953	11/23/2022	HOUGH BECK & BAIRD LINCOLN LANDING CONSTRUCTION	P0115386	14861	11/01/2022	5,189.06
00213954	11/23/2022	J STREET TECHNOLOGY INC. PROJECT CIVIC OPTIMIZE TECH SU	P0116358	23517	10/31/2022	470.00
00213955	11/23/2022	KC HOUSING AUTHORITY Rental Assistance for EA clien	P0113286	110122	11/01/2022	321.00
00213956	11/23/2022	KELLEY IMAGING SYSTEMS Copier Service Fees Oct 2022	P0116348	IN1184171	11/18/2022	853.44

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00213957	11/23/2022	KEVERKAMP, AMANDA REISSUE		062118RE	01/01/2022	28.55
00213958	11/23/2022	KNOX COMPANY, THE Knox boxes for apparatus	P0116138	138546/307970	11/07/2022	18,541.96
00213959	11/23/2022	KPFF CONSULTING ENGINEERS Luther Burbank Near-Term Repai	P0111474	422970	05/16/2022	920.50
00213960	11/23/2022	KPG 22065 Transportation Element U	P0115087	189932	11/09/2022	25,656.50
00213961	11/23/2022	KROESENS UNIFORM COMPANY Uniform Supplies - Invoice # 7	P0116318	70889	11/17/2022	32.12
00213962	11/23/2022	LEYDE, CASEY MAIN BREAK WO 40418 40420		111422B	11/14/2022	180.25
00213963	11/23/2022	LIFE ASSIST INC Aid supplies	P0116321	1267816	11/14/2022	49.38
00213964	11/23/2022	LINDSAY, DAVID FEE FOR ELECTRICAL INSPECTOR		110522	11/05/2022	241.00
00213965	11/23/2022	MANAHAN, GRACE HILTON PER DIEM		10/24/22	10/24/2022	566.37
00213966	11/23/2022	MASTERMARK Notary stamp for Ali Spietz	P0116332	2988494	11/18/2022	43.08
00213967	11/23/2022	NARWHAL MET LLC Monthly Weather Services Nov 2	P0116311	2022-21177	10/31/2022	525.00
00213968	11/23/2022	NICE, SALIM BLACK/COLOR INK		111022	11/10/2022	459.72
00213969	11/23/2022	NPM CONSTRUCTION CO CONSTRUCTION STREETS FOR PROJE	P0114355	PP#4	10/31/2022	51,054.20
00213970	11/23/2022	NW PLAYGROUND EQUIPMENT INC M/F: Luther Burbank Park - Zip	P0116310	50494	10/03/2022	590.14
00213971	11/23/2022	OSBORN CONSULTING INC BASINS 40B AND 47 DRAINAGE	P0111770	7698	11/14/2022	20,395.88
00213972	11/23/2022	PARK, BIO WSAMA CONFERENCE PER DIEM		102422	10/24/2022	600.51
00213973	11/23/2022	PATTAYO, SHELBY ISLAND COUNTY SHERIFS TRAIN		111122	11/11/2022	120.51
00213974	11/23/2022	PETERS, MIKE HIDDEN HANGERS		102722	10/27/2022	14.75
00213975	11/23/2022	PUBLIC SAFETY SELECTION PC Psychological Evaluation - Wes	P0116320	1263	01/01/2022	1,600.00
00213976	11/23/2022	PULU, ANDRU MAIN BREAK WO 40418		111422	11/14/2022	296.50
00213977	11/23/2022	RH2 ENGINEERING INC RESERVOIR IMPROVEMENTS ASSESSM	P0111379	88341	11/16/2022	15,414.44
00213978	11/23/2022	STORM LAKE GROWERS INC LUTHER BURBANK PARK CARETAKERS	P0116312	22-644	10/05/2022	896.76
00213979	11/23/2022	SUMMIT LAW GROUP HR Professional Services Suppo	P0116350	141378	11/22/2022	7,190.50
00213980	11/23/2022	Tortorelli, Lee HOTEL / PER DIEM ACTIVE SHOOT		102522	10/25/2022	1,191.49
00213981	11/23/2022	TRUE VALUE CONSTRUCTION DEPT assorted hardware/hooks	P0116322	560200-103122	10/31/2022	4.35
00213982	11/23/2022	TUSING, LINDSEY PIO TRAINING/MILEAGE		101722	10/17/2022	868.95

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00213983	11/23/2022	VERITIV OPERATING COMPANY FUEL SURCHARGE FOR INVOICE	P0115857	665-22828820	09/07/2022	21.47
00213984	11/23/2022	WA State Treasurer Employment request on suspect	P0116319	22-097949-RDU-D7	11/17/2022	7.50
00213985	11/23/2022	WATSON ASPHALT PAVING CO 2022 ARTERIAL AND RESIDENTIAL	P0115147	PP#5	11/02/2022	47,334.60
00213986	11/23/2022	YEUNG AND HO LLC Home Detention - Case # 9Z1068	P0116351	9Z1068892	10/31/2022	214.33
					Total	<u>269,407.32</u>

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Date</u>	<u>Amount</u>
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EFT Payments	October 2022	\$2,406,148.66
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Accounts Payable EFT Report

Item 2.

Date	Description		Dollar Amount
10/3/2022 Preauthorized ACH Debit	DIRECT DEPOSIT BANKCARD 948908660000035	Merchant Fee - Utility Billing	\$ 11,182.44
10/3/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL FISERV MERCHANT FEE	Merchant Fee	6.45
10/3/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL FISERV MERCHANT FEE	Merchant Fee	6.45
10/3/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL FISERV MERCHANT FEE	Merchant Fee	6.45
10/3/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL FISERV MERCHANT FEE	Merchant Fee - City Hall	718.40
10/3/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL MERCHANT S 8039720340	Merchant Fee - Recreation	4,383.05
10/3/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECT FEE	Merchant Fee	15.00
10/3/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	48.45
10/3/2022 Preauthorized ACH Debit	MERCHANT SERVICEMERCH FEES930553411164783	Merchant Fee - Thrift Shop	6,626.13
10/3/2022 Preauthorized ACH Debit	MERCHANT SVCS MERCH FEE 00000000259217	Merchant Fee - MBP.com	2,023.87
10/3/2022 Preauthorized ACH Debit	MERCHANT SVCS MERCH FEE 8037460410	Merchant Fee - Boat Launch	305.24
10/4/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL AUTHNET GATEWAY BILLING	Merchant Fee	15.00
10/4/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL AUTHNET GATEWAY BILLING	Merchant Fee	25.00
10/4/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL AUTHNET GATEWAY BILLING	Merchant Fee	30.00
10/4/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA MONTH END	Merchant Fee - Utility Billing	10.00
10/4/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	8.55
10/4/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	9.50
10/4/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	12.35
10/5/2022 Outgoing Money Transfer	DIRECT WITHDRAWAL ADP WAGE PAY WAGE PAY	Net Payroll	622,026.41

Accounts Payable EFT Report

Item 2.

Date	Description	Dollar Amount
10/5/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL AFLAC Employee Withholding INSURANCE - Payroll	477.02
10/5/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL MERCHANT S 8039720340 Recreation Refund	454.00
10/5/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility TRX FEES Billing	2.85
10/5/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL Employee Withholding UNUMGROUP955 INSURANCE - Payroll	190.50
10/5/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL Employee Withholding UNUMGROUP955 INSURANCE - Payroll	2,018.20
10/5/2022 Preauthorized ACH Debit	VANTIV_INTG_PYMTBILLNG Merchant Fee - 295483290884 Recreation	115.85
10/5/2022 Preauthorized ACH Debit	VANTIV_INTG_PYMTBILLNG Merchant Fee - 295483291882 Recreation	410.69
10/5/2022 Preauthorized ACH Debit	VANTIV_INTG_PYMTBILLNG Merchant Fee - 295483292880 Recreation	5.00
10/6/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP Tax ADP Tax Payroll Taxes	210,309.49
	<i>Employee (payroll withholding)</i> \$ 155,801.05	
	<i>Employer Portion</i> \$ 54,508.44	
10/6/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA Employee Withholding BENEFIT SOFLEXIBLE B - Payroll	56.26
10/6/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility TRX FEES Billing	13.30
10/6/2022 Outgoing Money Transfer	Kroger Food Pantry	9,600.00
10/7/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL INVOICE Merchant Fee - Utility CLOUD INVOICE CL Billing	115.85
10/7/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility REJECT FEE Billing	15.00
10/7/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility TRX FEES Billing	11.40
10/7/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA DEPT RET SYS DRS EPAY Remit Retirement	898.14
10/7/2022 Outgoing Money Transfer	FF Dues Employee Withholding - Payroll	2,249.79
10/7/2022 Outgoing Money Transfer	ICMA Employee Withholding - Payroll	33,398.08

Accounts Payable EFT Report

Item 2.

Date	Description	Dollar Amount
10/7/2022	Outgoing Money Transfer	Employee Withholding - Payroll 5,996.74
10/11/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL MERCHANT S 8039720340 Recreation Refund 68.40
10/11/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL NATIONWIDE PAYMENTS Employee Withholding - Payroll 1,125.00
10/11/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL NATIONWIDE PAYMENTS Employee Withholding - Payroll 10,013.01
10/11/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA BENEFIT SOFLEXIBLE B Employee Withholding - Payroll 145.25
10/11/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing 76.00
10/11/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL Vimly Benefit SoAWC Employee Benefits 202,280.88
		Employee (payroll withholding) \$ 30,459.61
		Employer Portion \$ 171,821.27
10/12/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing 1.90
10/12/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing 1.90
10/12/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing 8.55
10/12/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing 10.45
10/12/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL WA DEPT RET SYS DRS EPAY Remit Retirement 140,121.50
		Employee (payroll withholding) \$ 65,811.10
		Employer Portion \$ 74,310.40
10/12/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL WASHINGTON-DSHS Employee Withholding - Payroll 706.03
10/13/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA BENEFIT SOFLEXIBLE B Employee Withholding - Payroll 4,929.97
10/13/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECT FEE Merchant Fee - Utility Billing 15.00
10/13/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing 68.40
10/14/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECT FEE Merchant Fee - Utility Billing 15.00

Accounts Payable EFT Report

Item 2.

Date	Description	Dollar Amount
10/14/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility TRX FEES Billing	14.25
10/17/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL CAYAN Merchant Fee - Thrift HOLDINGS LPAYMENT Shop	101.68
10/17/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL MERCHANT S 8039720340 Recreation Refund	75.00
10/17/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility REJECT FEE Billing	15.00
10/17/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility TRX FEES Billing	16.15
10/18/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility TRX FEES Billing	1.90
10/18/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility TRX FEES Billing	15.20
10/18/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility TRX FEES Billing	69.35
10/19/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility TRX FEES Billing	4.75
10/20/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP Tax ADP Tax Payroll Taxes	203,857.27
	Employee (payroll withholding) \$ 151,037.75	
	Employer Portion \$ 52,819.52	
10/20/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP WAGE PAY WAGE PAY Net Payroll	593,253.44
10/20/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA Employee Withholding BENEFIT SOFLEXIBLE B - Payroll	78.43
10/20/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility REJECT FEE Billing	15.00
10/20/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility TRX FEES Billing	12.35
10/20/2022 Outgoing Money Transfer	Kroger Food Pantry	9,600.00
10/21/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP PAYROLL FEESADP FEES ADP Payroll Services	2,860.18
10/21/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP PAYROLL FEESADP FEES ADP Payroll Services	3,746.89
10/21/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility TRX FEES Billing	11.40

Accounts Payable EFT Report

Item 2.

Date	Description		Dollar Amount
10/21/2022	Outgoing Money Transfer	FF Dues	Employee Withholding - Payroll 2,249.79
10/21/2022	Outgoing Money Transfer	ICMA	Employee Withholding - Payroll 28,192.44
10/21/2022	Outgoing Money Transfer	VEBA Contributions	Employee Withholding - Payroll 5,996.74
10/24/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL MERCHANT S 8039720340	Recreation Refund 200.00
10/24/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing 71.25
10/25/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing 1.90
10/25/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing 4.75
10/25/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing 5.70
10/25/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL WASHINGTON-DSHS	Employee Withholding - Payroll 706.03
10/26/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL Cayan LLC EDI PYMNTS	Merchant Fee - Thrift Shop 6.55
10/26/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECT FEE	Merchant Fee - Utility Billing 15.00
10/26/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing 2.85
10/27/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA BENEFIT SOFLEXIBLE B	Employee Withholding - Payroll 784.27
10/27/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing 11.40
10/27/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL WA DEPT REVENUE TAX PYMT	Remit Leasehold Excise Tax 6,261.30
10/27/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL WA DEPT REVENUE TAX PYMT	Remit Excise Taxes 135,507.36
		Water Fund	\$ 91,185.28
		Sewer Fund	\$ 26,089.74
		Stormwater Fund	\$ 4,332.50
		Thrift Shop	\$ 12,087.10
		General - Other	\$ 1,812.74
10/28/2022	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing 13.30

Accounts Payable EFT Report

Item 2.

Date	Description		Dollar Amount
10/28/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA		
	DEPT RET SYS DRS EPAY	Remit Retirement	138,978.05
	<i>Employee (payroll withholding)</i>	\$ 64,752.67	
	<i>Employer Portion</i>	\$ 74,225.38	
10/31/2022 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA	Merchant Fee - Utility	
	TRX FEES	Billing	7.60
			Total \$ 2,406,148.66



CITY COUNCIL MINUTES REGULAR HYBRID MEETING NOVEMBER 15, 2022

Item 3.

CALL TO ORDER & ROLL CALL

Mayor Salim Nice called the regular meeting to order at 5:00 pm in the Council Chambers at City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Mayor Salim Nice, Deputy Mayor David Rosenbaum and Councilmembers Lisa Anderl, Jake Jacobson, Craig Reynolds, and Ted Weinberg participated in person in Council Chambers.

Councilmember Wendy Weiker joined via Zoom.

PLEDGE OF ALLEGIANCE

The City Council delivered the Pledge of Allegiance.

AGENDA APPROVAL

It was moved by Jacobson; seconded by Reynolds to:

Approve the agenda.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

STUDY SESSION

AB 6180: Climate Action Plan: Survey Results and Update

City Manager Jessi Bon introduced the Climate Action Plan presentation and reviewed the goals for the evening. Sustainability Analyst Ross Freeman presented an overview of the Climate Action Plan (CAP) outreach. Sustainability Analyst Freeman spoke about the timeline of the CAP survey, the method of distribution and format of participation for the survey, and the survey response statistics.

Addie Bash, Cascadia Consulting Group, presented the survey results. She spoke about the trends across the survey groups (statical and general public), the most and least supported strategies, demographic findings, and the key priorities as ranked by respondents to the survey. Ms. Bash spoke about the next steps for the CAP going into 2023.

City Council discussed the results and provided feedback to staff.

CITY MANAGER REPORT

City Manager Bon reported on the following items:

- **Council, Boards & Commission Meetings Update:**
 - Special Hybrid City Council Meeting on November 29
 - Regular Hybrid City Council Meeting on December 6
 - Parks & Recreation Commission Hybrid Meeting on December 1
 - Design Commission Hybrid Meeting on December 7
 - Planning Commission Hybrid Meeting on December 14
 - Planning Commission went hybrid in Council Chambers on November 9.
- **City Services Updates:**
 - Update on the Parks Levy Renewal

- Bike Skills Area – November 17
- Climate Action Plan Workshop – November 29
- Prioritizing Safety at City Intersections
- Coffee with a Cop
- Decking the Thrift Shop Halls
- Chief Clark Retirement/Welcome EF&R Fire Chief Ben Lane
- City Facilities Closed for Thanksgiving
- **Upcoming Events:**
 - Illuminate MI & Firehouse Munch – December 2
- **News:**
 - Mercer Island awarded a \$3.28 million low-interest loan for the booster chlorination system project.
 - Drug Take Back Event – October 29
 - Recycling Event – October 29
 - Officer Anna Ormsby outstanding service

APPEARANCES

Alex Tsimmerman, Mercer Island, spoke to the Council about public comment opportunities and fascism.

Tom Alberts, Mercer Island, addressed the City Council about his neighborhood's frustration with the new Sound-Transit constructed roundabout and the lack of noise and sound barriers between the neighborhood and the roundabout.

CONSENT AGENDA

AB 6181: November 4, 2022 Payroll Certification

Recommended Action: Approve the November 4, 2022 Payroll Certification (Exhibit 1) in the amount of \$945,067.49 and authorize the Mayor to sign the certification on behalf of the entire City Council.

Certification of Claims:

A. Check Register | 213646-213694 | 10/27/2022 | \$401,815.81

B. Check Register | 213695-213748 | 11/04/2022 | \$314,784.50

Recommended Action: Certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

City Council Meeting Minutes of:

November 1, 2022, Regular Hybrid Meeting

November 1, 2022, Special Hybrid Meeting (Executive Session).

Recommended Action: Approve the minutes of the November 1, 2022 Regular Hybrid Meeting and of the November 1, 2022, Special Hybrid Meeting (Executive Session).

AB 6182: Accept Easements for Stormwater Capital Projects

Recommended Action: Authorize the City Manager to accept drainage easements as generally depicted and substantially in the form as drafted in Exhibits 2, 3, and 4, for watercourse improvement projects SW0104 and SW0106, and culvert replacement project SW0120.

AB 6183: Reservoir Standby Generator Replacement Project Bid Award

Recommended Action:

1. Authorize a \$1,245,279 appropriation from the Water Fund balance to accommodate the additional costs resulting from the expanded scope of work in the Reservoir Standby Generator Replacement

Project.

2. Award the Reservoir Standby Generator Replacement project to McClure and Sons, Inc. in the amount of \$1,138,555.11, set the total project budget at \$1,605,279, and authorize the City Manager to execute the construction contract.

It was moved by Jacobson; seconded by Reynolds to:

Approve the Consent Agenda and the recommended actions contained therein.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

REGULAR BUSINESS

AB 6184: Public Hearing: Adoption of NORCOM and Utility Rate Resolutions; First Reading of the 2023 Property Tax Ordinances; and Second Public Hearing for the 2023-2024 Biennial Budget.

Mayor Nice opened the Public Hearing at 6:16 pm. There being no public comment Mayor Nice closed the Public Hearing at 6:16 pm.

AB 6187: Public Hearing on Ordinance No. 22C-18, Extending Interim Development Regulations to Allow Outdoor Dining Expansion by Eating and Drinking Establishments.

Mayor Nice opened the Public Hearing at 6:17 pm. There being no public comment Mayor Nice closed the Public Hearing at 6:17 pm.

Interim CPD Director Jeff Thomas provided a brief presentation on Ordinance No. 22C-18, extending interim development regulations to allow outdoor dining expansion by eating and drinking establishments through July 1, 2023.

It was moved by Anderl; seconded by Jacobson to:

Set Ordinance No. 22C-18 for a second reading and adoption on December 6, 2022

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker and Weinberg)

AB 6195: Sound Cities Association Annual Meeting Voting Delegate

Mayor Nice explained that Council needed to select a member to attend the SCA Annual meeting on November 30 as the voting delegate for Mercer Island.

It was moved by Reynolds; seconded by Rosenbaum to:

Appoint Councilmember Jacobson as the voting delegate at the SCA Annual Meeting on November 30, 2022.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker and Weinberg)

AB 6185: Financial Status Update for the Third Quarter of 2022 and Budget Amending Ordinance

Finance Director Matt Mornick presented the third quarter 2022 Financial Status update. He reviewed the 2023-2024 biennial budget schedule and remaining meetings. Finance Director Mornick spoke about General Fund Revenues and Expenditures in Q3 2022, and a financial summary showing the General Fund is on track to end fiscal year 2022 within budget.

It was moved by Reynolds; seconded by Anderl to:

Adopt Ordinance No. 22-19 amending the 2021-2022 biennial budget.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker and Weinberg)

AB 6184: Adoption of NORCOM and Utility Rate Resolutions; First Reading of the 2023 Property Tax Ordinances; and Second Public Hearing for the 2023-2024 Biennial Budget.

Finance Director Matt Mornick presented Ordinance Nos. 22-20 and 22-21 for first reading, which set the property tax rate and amount that is levied for 2023. He discussed the portion of General Fund Revenues that are from property tax and presented the preliminary budget assumptions. Finance Director Mornick gave a brief overview of Proposition No. 1. He presented the election results from the November 8 General Election as of November 14 showing Proposition No. 1 passing with over a 64% approval rating and presented the updated budget assumptions following the November 8 General Election.

Finance Director Mornick presented the proposed 2023 Utility Rate adjustments, the process that the Utility Board went through to determine the rates, the rate study that was conducted for Water, Sewer, and Stormwater rates this fall, and the key factors included in establishing the rate adjustment for 2023. He spoke about the Utility Board recommendation.

Utility Board Chair Tim O'Connell spoke about the Utility Board process and recommendation.

Finance Director Mornick presented the 2023 NORCOM Budget. City Council discussed the budget.

It was moved by Reynolds; seconded by Weinberg to:

Set Ordinance No. 22-20 for a second reading and adoption on November 29, 2022.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker and Weinberg)

It was moved by Weinberg; seconded by Jacobson to:

Set Ordinance No. 22-21 for a second reading and adoption on November 29, 2022.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker and Weinberg)

It was moved by Anderl; seconded by Reynolds to:

Adopt the following utility rate resolutions:

- a. **Adopt Resolution No. 1637, establishing classifications of water users and a schedule of charges for water usage, a schedule of rates for fire service, a schedule of special service charges, meter and service installation charges, and connection charges effective January 1, 2023 and thereafter.**
- b. **Adopt Resolution No. 1638, establishing rates and connection charges for sewage disposal services provided by the City of Mercer Island effective January 1, 2023 and thereafter.**
- c. **Adopt Resolution No. 1639, establishing the bi-monthly service charge for storm and surface water services provided by the City of Mercer Island effective January 1, 2023 and thereafter.**
- d. **Adopt Resolution No. 1640, establishing the bi-monthly utility fee for the emergency medical and ambulance services supplied by the City of Mercer Island effective January 1, 2023 and thereafter.**

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker and Weinberg)

It was moved by Weinberg; seconded by Jacobson to:

Adopt Resolution No. 1636, approving NORCOM's 2023 budget allocation to the City of Mercer Island

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker and Weinberg)

AB 6179: 2023 Fee Schedule Adoption

City Manager Jessi Bon presented the 2023 Fee Schedule. She presented how historically City Rate fees have been presented and how the 2023 Fee Schedule will centralize the City's various fees into on document that will be updated annually. City Manager Bon spoke about the different ways that fees are set and established within the City, spoke about the new fee for GIS services for maps and custom GIS dataset inquires, and new construction and development permit fees, and the process for future yearly updates to the Fee Schedule.

City Council received the presentation and asked questions.

It was moved by Jacobson; seconded by Rosenbaum to:

Adopt Resolution No. 1653 adopting the 2023 Fee Schedule

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker and Weinberg)

AB 6186: Affordable Housing Unit Allocation Comment Letter

Interim CPD Director Jeff Thomas presented the Housing Unit Allocation Comment Letter to the Growth Management Planning Council (GMPC). City Council discussed the letter to GMPC.

It was moved by Rosenbaum; seconded by Anderl to:

Authorize the Mayor to sign a comment letter to the King County Growth Management Planning Council (GMPC) as amended.

It was moved by Reynolds; seconded by Jacobson to:

Amend the letter to 1) deemphasize the policy laboratory comment and instead emphasize the unfunded mandate 2) remove the reference to multifamily tax exemption, and 3) emphasize the substantial cost associated with option 1, just as there is with option 3.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker and Weinberg)

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker and Weinberg)

AB 6188: Compost Procurement Ordinance

Sustainability Analyst Ross Freeman presented Ordinance No. 22C-22 which amends Chapter 4.04 of the Mercer Island City Code to add a new section identifying how and when the City will use compost in public works projects and educate the public on these activities. He spoke about the background of the State legislation that requires Mercer Island to enact the new legislation with the intention of achieving a reduction in food and yard wastes in landfills by 2030. Sustainability Analyst Freeman spoke about the requirements in the new legislation for local governments to prioritize purchasing of compost, use of compost in public projects, public education on composting, and reporting every other year to the Department of Ecology.

It was moved by Rosenbaum; seconded by Weinberg to:

Set Ordinance No. 22C-22 for a second reading and adoption on December 6, 2022.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker and Weinberg)

OTHER BUSINESS

Planning Schedule

City Manager Bon reminded Council that a special meeting was scheduled for November 29 at 4:00 pm. She summarized the December 6, 2022 Regular Meeting, explaining that the 2023-2024 Biennial Budget was scheduled for adoption. It is undecided if the December 20 Regular Meeting will be canceled.

Councilmember Absences and Reports

Councilmember Reynolds will likely be late to the December 6 meeting.

Councilmember Weiker will be traveling but plans to attend the December 6 meeting.

Councilmember Jacobson attended Coffee with a Cop on November 12

Councilmember Reynolds encouraged everyone to attend Bike Skills Open House and Sustainability Forum. He also spoke about discovering a typo in King County Assessment Data.

Deputy Mayor Rosenbaum spoke about the SCA PIC Meeting and their Legislative Priorities.

ADJOURNMENT

The regular Council Meeting adjourned at 7:22 pm.

EXECUTIVE SESSION

At 7:33 pm, Mayor Nice convened an Executive Session in the Farside Room at City Hall, 9611 SE 36th Street, Mercer Island, WA and via Microsoft Teams. The Executive Session was to discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(l).

Mayor Nice adjourned the Executive Session at 8:20 pm

Salim Nice, Mayor

Attest:

Deborah Estrada, Deputy City Clerk



CITY COUNCIL MINUTES SPECIAL HYBRID MEETING NOVEMBER 29, 2022

Item 3.

EXECUTIVE SESSION

At 4:02 pm, Mayor Nice convened an Executive Session in the Farside Room at City Hall, 9611 SE 36th Street, Mercer Island, WA and via Microsoft Teams. The Executive Session was to discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(I).

Mayor Salim Nice, Deputy Mayor David Rosenbaum and Councilmembers Jake Jacobson, Craig Reynolds, and Ted Weinberg participated in person in the Farside Room at City Hall.

Councilmembers Lisa Anderl and Wendy Weiker joined via Microsoft Teams.

Mayor Nice adjourned the Executive Session at 4:59 pm.

CALL TO ORDER & ROLL CALL

Mayor Salim Nice called the regular meeting to order at 5:03 pm in the Council Chambers at City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Mayor Salim Nice, Deputy Mayor David Rosenbaum and Councilmembers Jake Jacobson, Craig Reynolds, and Ted Weinberg participated in person in Council Chambers.

Councilmembers Lisa Anderl and Wendy Weiker joined via Zoom.

PLEDGE OF ALLEGIANCE

The City Council delivered the Pledge of Allegiance.

AGENDA APPROVAL

It was moved by Jacobson; seconded by Weinberg to:

Approve the agenda.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

APPEARANCES

Alex Tsimmerman, Mercer Island, spoke to the Council about public comment opportunities and fascism.

REGULAR BUSINESS

AB 6193: Second Reading and Adoption of the 2023 Property Tax Ordinances

Finance Director Matt Mornick provided a brief presentation on the budget process for the 2023-2024 biennial budget. He presented the 2023 property tax levies, the November 8 election results for Proposition No. 1, the revised budget assumptions, and the next steps in the budget process.

It was moved by Reynolds; seconded by Jacobson to:

Adopt Ordinance No. 22-20, appropriating funds and establishing the amount of property taxes to be levied for fiscal year 2023.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker and Weinberg)

It was moved by Rosenbaum; seconded by Jacobson to:

Adopt Ordinance No. 22-21, establishing the dollar amount and percentage increases of the regular property tax levy and the levy lid lifts for fiscal year 2023.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker and Weinberg)

ADJOURNMENT

The regular Council Meeting adjourned at 5:15 pm.

Attest:

Salim Nice, Mayor

Andrea Larson, City Clerk



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6191
December 6, 2022
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 6191: Basin 40 Cured-In-Place (CIPP) Sewer Lining Project Phase 1 Bid Award	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed:
RECOMMENDED ACTION:	Award the Basin 40 Cured-In-Place (CIPP) Sewer Lining Project Phase 1 construction contract to Insta-Pipe, Inc.	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT:	Public Works
STAFF:	Jason Kitner, Chief of Operations Clint Morris, Capital Division Manager George Fletcher, CIP Project Manager
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Project Location Map
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ 999,518
AMOUNT BUDGETED	\$ 1,000,000
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to award a public works contract for the construction of the Basin 40 Cured-In-Place (CIPP) Sewer Lining Project Phase 1.

- This project will install over 4,000 linear feet of ultra-violet (UV) cured-in-place-pipe (CIPP) liner into existing 8-inch diameter sewer mains within Sewer Basin 40, location is shown in Exhibit 1.
- Five bids were received - the lowest bid is \$547,681.
- This work is included in the 2021-2022 Capital Budget and is funded through the Sewer Fund.
- Estimated project expenditures are within the current available budget and no appropriation is needed.
- Construction will begin in Q1 in 2023.

BACKGROUND

Construction of most of Mercer Island's sanitary sewer system occurred in the 1950s and 1960s. The sewer collection system takes advantage of the island's topography by relying heavily on gravity flow as it meanders from the top of the Island down to the shoreline, where it enters the City's "Lake Line", before being transported to King County's treatment facility in Renton. The City's sewer collection system is separate and distinct from the City's stormwater collection system.

Given the sewer system's age, groundwater seepage (infiltration) and stormwater runoff (inflow) – known collectively as infiltration and inflow (I/I) – are prevalent in the sanitary sewer. Infiltration is caused from cracks, joint failures, or other openings within the pipeline. Inflow comes from a direct connection into the sewer system, such as roof drain downspout connections into side sewers, leaky manhole covers, or unknown storm drain cross-connections. Once I/I enters the sewer, this water must be transported and treated. Reducing I/I improves the capacity of the City's sewer system and reduces sewage treatment costs.

Sewer Basin 40 is one of the oldest portions of Mercer Island's sewer collection system, with construction occurring in the 1950's. Pipes in this area were inspected in 2018 using closed circuit television (CCTV) equipment and were identified as having a high presence of I/I as well as some minor structural pipe defects.

The trenchless technology of cured-in-place-pipe lining is an efficient and cost-effective way to reduce I&I from aging pipes as well as restore their structural integrity. This construction process has minimal disturbance to properties and roads, since very little excavation is required. The primary access for the lining occurs through existing sewer manholes. Refer to this [video](#) to learn more about CIPP, the process, benefits, and applications. The useful life of this method can be up to 50 years.

The project has two phases: Phase 1 lines sewer pipes west of (above) East Mercer Way and Phase 2 lines pipes east of (below) East Mercer Way, near the shoreline of Lake Washington. Dividing the project into two parts allows the easier Phase 1 work to proceed to construction while the Phase 2 work goes through the environmental permitting process due to its proximity to Lake Washington. The design cost includes Phase 1 to 100% and Phase 2 up to 90%. Completion of Phase 2's design and construction are currently proposed 2023-2024 Capital Budget.

ISSUE/DISCUSSION

PROJECT DESCRIPTION

The Basin 40 CIPP Sewer Lining Project Phase 1 consists of installing 4,310 feet of CIPP into existing 8-inch diameter sewer mains. Access will be from the network of existing sewer manholes and one access pit over a sewer main. In addition, 59 service seal connections will be installed to seal the joint that connects the sewer mainline to side sewer laterals serving the adjacent homes. These laterals are very common locations for I/I.

BID RESULTS

Five construction bids were received and opened on October 27, 2022. The lowest bid was received from Insta-Pipe, Inc in the amount of \$547,681, approximately 25% below the engineer's construction cost estimate. The following table shows the bid results.

COMPANY NAME	Bid amount + 10.1% sales tax
Insta-Pipe, Inc.	\$547,681
Insituform Technologies, LLC	\$604,776
Iron Horse, LLC	\$611,231
Michels Trenchless, Inc.	\$659,696
Allied Plumbing & Pumps LLC DBA Allied Trenchless	\$741,909
Engineers Estimate	\$731,449

The apparent low bidder, Insta-Pipe, Inc from Tumwater, Washington, has completed numerous CIPP lining projects for public agencies across the Pacific Northwest including a \$108,000 stormwater lining project for the City of Mercer Island in the summer of 2022, a \$90,000 sewer lining project for Whatcom County in 2022, and a \$1M lining project in 2020 for the City of Bellevue. Review of the Labor and Industries (L&I) website confirms Insta-Pipe is a contractor in good standing with no license violations, outstanding lawsuits, or L&I tax debt.

Based on the review of the Insta-Pipe bid submittal and reference checks, staff has determined that Insta-Pipe is the lowest responsive bidder for this project. Staff recommends awarding the project to Insta-Pipe, Inc.

PROJECT BUDGET

Adding amounts for design, construction contingency, construction support services/inspection, and project management brings the total estimated cost of the project to \$999,518. Historically, staff applies a 20% construction contingency to utility construction due to the unknowns associated with underground work. Project costs are summarized in the following table.

BASIN 40 CIPP SEWER LINING PROJECT PHASE 1 PROJECT BUDGET	
Construction Contract	\$547,681
Project Design (2021-2022)	\$234,100
Construction Contingency - 20%	\$109,536
Construction Support Services	\$23,000
Project Management/Utility Team	\$33,000
Inspection Services	\$52,200
Total Project Cost	\$999,518
Approved Budget (2021-2022)	\$1,000,000
Total Budget Allocated for Project	\$1,000,000
Budget Remaining	\$482

The budget for this project is included in the 2021-2022 Capital Budget for \$1M from the Sewer Fund. With the low bid of \$547,681 this project can be constructed within that budget and does not need an appropriation.

NEXT STEPS

Staff recommends authorizing the City Manager to execute a contract with Insta-Pipe Inc for the construction of the Basin 40 CIPP Lining Project Phase 1 and set the total project budget at \$999,518.

The City and contractors continue to experience supply chain issues in the form of long lead times on critical items. This has been considered during the development and advertisement of this project. Staff will work closely with the contractor to manage the project timeline and work schedule.

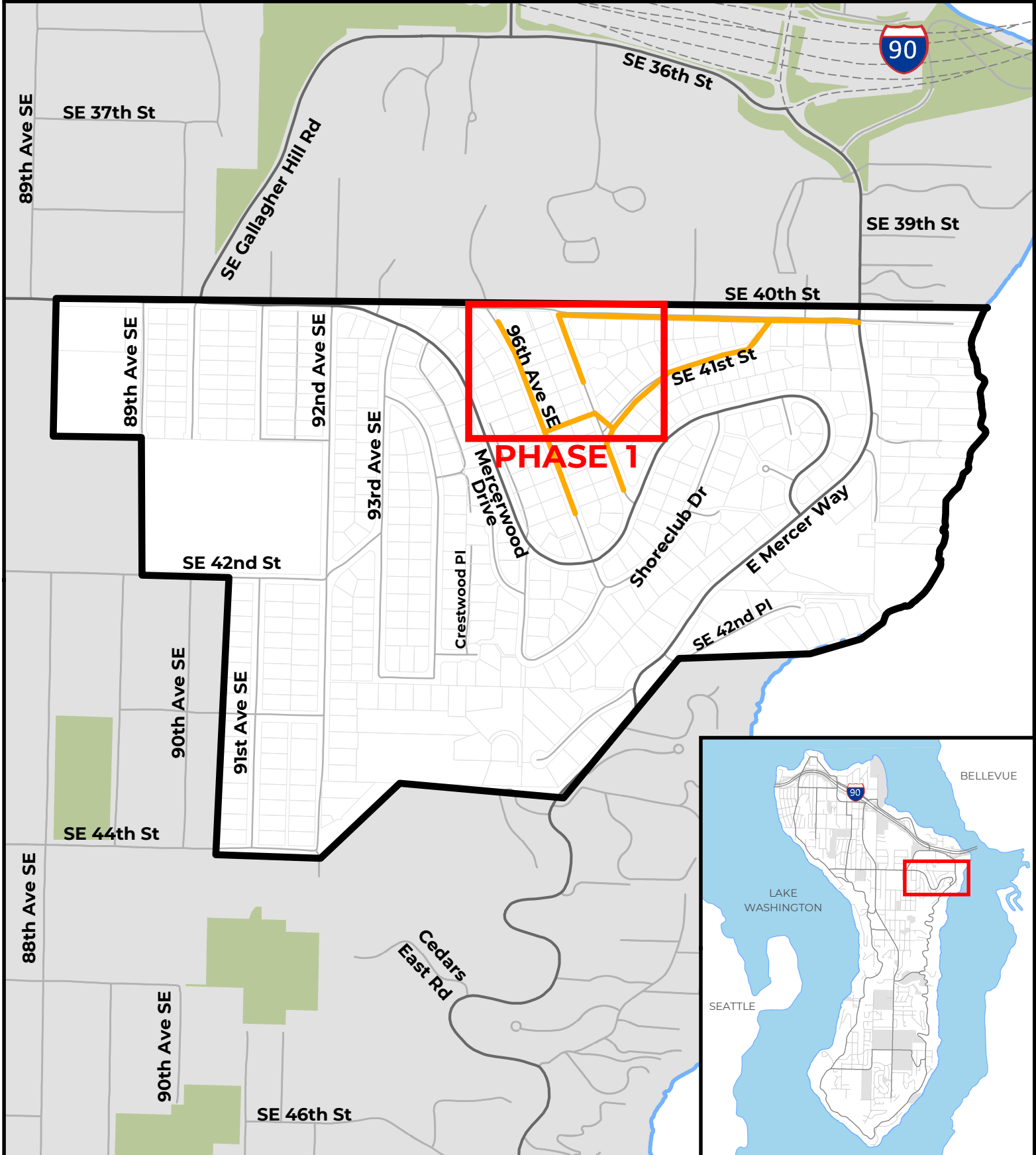
A limited Notice to Proceed will be given to Insta-Pipe soon after award of the project, to get the long lead time items into production, which consists of the CIPP liners and resins. Notice to proceed with construction will occur once the delivery dates of these items are known. Construction is tentatively scheduled to start in Q1 of 2023 and should take 3 months to complete. Some minor impacts to residents during construction are reduced, no flushing, or no usage of water during liner installation, construction noise and traffic impacts. These small impacts will be mitigated through constant communication with the contractor, project manager and notifications prior to construction areas with the residents.

RECOMMENDED ACTION

Award the Basin 40 CIPP Lining Project Phase 1 to Insta-Pipe, Inc in the amount of \$547,681, set the total project budget at \$999,518, and authorize the City Manager to execute the construction contract.

SU0108- City of Mercer Island Basin 40 CIPP Sewer Lining Phase 1

Item 4.



55

Phase 1
Project Area

Sewer
Basin 40

Sewer Main
(to be lined)

Parks

--- Interstate 90
--- Major Streets
--- Streets



Disclaimer: No warranties of any sort including accuracy, fitness or merchantability accompany this map.

SU0108.mxd Date:11/10/2022



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6196
December 6, 2022
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 6196: Ordinance No. 22C-18, Extending Interim Development Regulations to Allow Outdoor Dining Expansion by Eating and Drinking Establishments.	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <ul style="list-style-type: none"> <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Adopt Ordinance No. 22C-18.	

DEPARTMENT:	Community Planning and Development
STAFF:	Jeff Thomas, Interim CPD Director Sarah Bluvas, CIP Project Manager
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Ordinance No. 22C-18
CITY COUNCIL PRIORITY:	3. Implement an economic development program.

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to complete a second reading and adopt Ordinance No. 22C-18 (Exhibit 1), which authorizes the continuation of interim regulations that allow local eating and drinking establishments to expand outdoor dining into public rights-of-way (ROW) and private parking spaces. Pursuant to [RCW 35A.63.220](#) and [RCW 36.70A.390](#), a public hearing must be scheduled within 60 days of passing the interim ordinance.

- In December 2021, the City Council adopted [Ordinance No. 21C-25](#), which continued interim regulations to allow Mercer Island eating and drinking establishments to temporarily use public ROW and private parking to expand their outdoor dining footprint.
- Ordinance No. 21C-25 and previous ordinances (Ordinance Nos. [20C-17](#), [21C-03](#), and [21C-16](#)) were adopted to provide flexible alternatives for restaurants on Mercer Island in response to the impacts of the COVID-19 pandemic.
- The current interim regulations took effect on January 7, 2022, and expire on January 6, 2023.
- The City Council conducted the required public hearing on and first reading of Ordinance No. 22C-18 on November 15, 2022.
- On Tuesday, the City Council will complete the second reading of Ordinance No. 22C-18. If adopted, the ordinance will continue the interim regulations through July 1, 2023.

BACKGROUND

The City first enacted interim regulations to expand outdoor dining into public ROW and private parking in August 2020 to assist Mercer Island businesses establishments impacted by the COVID-19 pandemic.

Currently, the outdoor dining program is enabled by the following interim regulations:

- Amendment to subsections (D)(4) and (E) of MICC 19.06.050 Commerce on public property;
- Temporary waiver of the minimum parking regulations for eating and drinking establishments identified in MICC 19.04.040 and MICC 19.11.030; and
- Authorization to use private parking spaces for outdoor dining.

On October 18, 2022, City staff updated the City Council on progress made and issues related to permanent development regulations to make permanent this outdoor dining program ([AB 6168](#)). Staff planned to present a code amendment to the Planning Commission in September 2022. However, after learning that the Washington State Liquor and Cannabis Board's temporary allowances for outdoor alcohol service expire on July 1, 2023, staff paused the code work to evaluate alternatives. At that time, the Council directed staff to prepare an updated ordinance to renew the existing interim regulations.

On November 15, 2022, a public hearing on Ordinance No. 22C-18 was held (no public comment was received), and the Council voted to move the ordinance to second reading and adoption.

ISSUE/DISCUSSION

On Tuesday, the City Council will conduct the second reading of and, if desired, adopt Ordinance No. 22C-18, which will renew the current interim regulations enabling the City's outdoor dining program through July 1, 2023.

NEXT STEPS

Upon adoption of this Ordinance, the renewed interim regulations will take effect January 7, 2023. Staff will alert the current permit-holder of the renewal process as well as continue marketing the outdoor seating opportunities through the City's business outreach channels. In addition to the commerce on public property permit, businesses will also be required to provide a certificate of insurance and indemnification (hold harmless).

Additionally, staff continue to conduct outreach to the Washington State Liquor and Cannabis Board to address the issues related to outdoor alcohol service.

RECOMMENDED ACTION

Adopt Ordinance No. 22C-18 extending interim development regulations to allow outdoor dining expansion by Mercer Island eating and drinking establishments.

**CITY OF MERCER ISLAND
ORDINANCE NO. 22C-18**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON,
RENEWING TEMPORARY MEASURES TO ALLOW MORE OUTDOOR
SEATING FOR EATING AND DRINKING ESTABLISHMENTS; PROVIDING
FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the City of Mercer Island adopted Ordinance No. 20C-17 on August 4, 2020, enacting interim zoning and official controls to allow existing eating and drinking establishments to expand outdoor seating into available public and private space in order to provide safer dining conditions for patrons during the COVID-19 pandemic; and

WHEREAS, the City Council renewed the interim regulations on February 16, July 6, and December 7, 2021; and

WHEREAS, the City Council wishes to continue promoting local economic recovery and to make eating and drinking establishments safer to operate by leveraging available private and public space to be used as additional outdoor areas for eating and drinking; and

WHEREAS, outdoor restaurant seating has been determined to be safer and less likely to lead to the spread of COVID-19 than indoor restaurant seating, which was previously restricted; and

WHEREAS, the City Council finds that public reluctance to dine indoors because of COVID-19 continues to impact eating and drinking establishments, which may cause said establishments in Mercer Island to close and to go out-of-business; and

WHEREAS, the lack of local eating and drinking establishments would result in harm to public health, safety, property, and welfare in Mercer Island; and

WHEREAS, the Washington State Liquor and Cannabis Board enacted temporary rules for outdoor alcohol service in WAC 314-03-205, which provide temporary exceptions to WAC 314-03-200; and

WHEREAS, the State Liquor and Cannabis Board temporary rules expire July 1, 2023; and

WHEREAS, the City's interim regulations for outdoor dining cannot apply to outdoor alcohol service if the State Liquor and Cannabis Board temporary rules are no longer in effect; and

WHEREAS, the City is authorized under RCW 35A.63.220 and 36.70A.390 to renew an interim zoning and official control ordinance for up to six months if a subsequent public hearing is held and findings of fact are made prior to each renewal; and

WHEREAS, a public hearing was held on November 15, 2022 by the City Council prior to final passage of this Ordinance;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

- Section 1. Whereas Clauses Adopted.** The “Whereas Clauses” set forth in the recital of this Ordinance are adopted as the findings of fact of the City Council for passing this Ordinance.
- Section 2. Interim Zoning and Official Controls Renewed.** The interim zoning and official controls passed by Ordinance No. 21C-25 shall be renewed on January 7, 2023, but no sooner than the effective date of this Ordinance, and shall continue in effect until July 1, 2023, to coincide with the current expiration of WAC 314-03-205, unless repealed, extended, or modified by the City Council pursuant to RCW 35A.63.220 and RCW 36.70A.390.
- Section 3. Severability.** If any section, sentence, clause, or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property, or circumstance, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this Ordinance or its application to any other person, property, or circumstance.
- Section 4. Publication and Effective Date.** A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. This Ordinance shall take effect and be in full force five days after the date of publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS MEETING ON DECEMBER 6, 2022.

CITY OF MERCER ISLAND

Salim Nice, Mayor

Approved as to Form:

ATTEST:

Bio Park, City Attorney

Andrea Larson, City Clerk

Date of Publication: XX



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6197
December 6, 2022
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 6197: Compost Procurement Ordinance	<input type="checkbox"/> Discussion Only
RECOMMENDED ACTION:	Conduct second reading and adoption of Ordinance No. 22C-22	<input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT:	Public Works
STAFF:	Jason Kintner, Chief of Operations Ross Freeman, Sustainability Program Analyst
COUNCIL LIAISON:	Craig Reynolds Jake Jacobson Ted Weinberg
EXHIBITS:	1. Ordinance No. 22C-22
CITY COUNCIL PRIORITY:	1. Prepare for the impacts of growth and change with a continued consideration on environmental sustainability.

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to adopt Ordinance No. 22C-22 (Exhibit 1). The City Council completed a first reading of this ordinance on November 15, 2022 ([AB 6188](#)).

Ordinance No. 22C-22 amends Chapter 4.04 of the Mercer Island City Code (MICC) to add a new section identifying how and when the City will use compost in public works projects and educate the public on these activities.

BACKGROUND

Engrossed Second Substitute House Bill 1799 ([E2SHB 1799](#)) requires that all Washington cities over 25,000 in population, and with curbside yard/food collection service, must pass a Compost Procurement Ordinance by January 1, 2023. Adopting Ordinance No. 22C-22 ensures that the City is compliant with this new legislation which is intended to achieve a 75% reduction of food and yard waste in landfills by 2030 statewide.

In the new Ordinance language, local governments must address how they will prioritize purchasing compost from companies that produce compost locally, are certified by a nationally recognized organization, produce products derived from municipal solid waste compost programs, and meet quality standards.

ISSUE/DISCUSSION

Under the new legislation, the City must seek to use compost in the following project types:

- Landscaping projects in the City right-of-way
- Construction and postconstruction soil amendments on CIP projects
- Application of compost to prevent erosion, filter stormwater runoff, promote vegetation growth, or improve the stability and longevity of roadways
- Use of low-impact development and green infrastructure to filter pollutants or keep water on-site, or both.

Starting on December 31, 2024, the City must also begin reporting back on its program to the State Department of Ecology every other year; the format of this report is yet to be fully specified.

NEXT STEPS

Various City departments already use compost in a number of applications such as by the Right-of-Way & Stormwater and Parks Maintenance Teams, and in some stream restoration projects, therefore staff do not anticipate significant operational or financial impacts. Project managers and other key staff will be informed of the new requirements of Ordinance No. 22C-22.

Among residents, 98% of all single-family households participate in food/yard curbside composting offered by contracted hauler Recology, and staff believes awareness of compost in general is already reasonably widespread. The City will also continue to educate the public about the value, and use, of compost through newsletter articles, website content, and other means, as required by the ordinance.

RECOMMENDED ACTION

Adopt Ordinance No. 22C-22, adding Section 4.040.50 MICC regarding the use of locally produced, certified compost in City Public Works and other maintenance projects.

**CITY OF MERCER ISLAND
ORDINANCE NO. 22C-22**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND,
WASHINGTON, AMENDING CHAPTER 4.04 OF THE
MERCER ISLAND CITY CODE TO ADD A COMPOST
PROCUREMENT REQUIREMENT IN COMPLIANCE WITH
RCW 43.19A.150.**

WHEREAS, the Washington State Legislature recently enacted House Bill 1799, which requires that cities and counties with populations greater than 25,000, and with existing organics collection services, shall adopt a compost procurement ordinance to implement RCW 43.19A.120; and

WHEREAS, such ordinance must be adopted by January 1, 2023;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Chapter 4.04 MICC Amended. Chapter 4.04 MICC is amended to add a new MICC 4.04.050 as provided below:

4.04.050 – Compost procurement.

- A. Definitions. For the purposes of this section, the definitions set forth in RCW 43.19A.010 shall apply, unless the context clearly requires otherwise.
- B. When planning city-funded projects or soliciting and reviewing bids for such projects, city departments shall identify whether compost can be utilized in a city project. In the event that compost can be utilized, city departments shall require purchase of compost for use in city projects.
- C. City departments shall plan for the use of compost in any of the following categories that are applicable to their operations and project types:
 - 1. Landscaping projects;
 - 2. Construction and postconstruction soil amendments;
 - 3. Applications to prevent erosion, filter stormwater runoff, promote vegetative growth, or improve the stability and longevity of roadways; and
 - 4. Low-impact development and green infrastructure to filter pollutants or to keep water onsite or both.
- D. Notwithstanding subsections B and C of this section, city departments are not required to use compost products if:
 - 1. Compost products are not available within a reasonable time or distance from the project;
 - 2. Compost products that are available do not comply with existing purchasing standards;
 - 3. Compost products that are available do not comply with federal, state or local health, quality and safety standards; or
 - 4. Compost purchase prices are not reasonable or competitive.
- E. City departments shall give priority to purchasing compost products from companies that:
 - 1. Produce compost products locally;

2. Are certified by nationally recognized organization like the US Composting Council; and
 3. Produce compost products that are derived from municipal solid waste compost programs and meet quality standards comparable to standards adopted by the department of transportation or adopted by rule by the department of ecology.
- F. City departments that use compost shall report the following information to the public works department by each December 15:
1. The volume and cost of compost purchased by the city department in that year; and
 2. The source or sources of the compost purchased by the city department in that year.
- G. The public works department is responsible for:
1. Providing technical assistance and education regarding the use of food and yard waste compost to city departments and staff;
 2. Conducting educational outreach to inform residents and businesses about the value of food and yard waste compost and how the city uses compost in its operations each year; and
 3. Reporting the total estimated tons of organic material diverted from the city's waste stream because of compost use under this section.
- H. By December 31, 2024, and each December 31st of even-numbered years thereafter, the city shall submit a report covering the previous year's compost procurement activities to the department of ecology that contains the following information:
1. The total tons of organic material diverted throughout the year;
 2. The volume and cost of compost purchased throughout the year; and
 3. The source or sources of the compost.

Section 2. Severability. If any section, sentence, clause, or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property, or circumstance, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this Ordinance or its application to any other person, property, or circumstance.

Section 3. Publication and Effective Date. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. This Ordinance shall take effect and be in full force on and after January 1, 2023, provided five days have passed since the date of publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS MEETING ON DECEMBER 6, 2022.

CITY OF MERCER ISLAND

Salim Nice, Mayor

ATTEST:

APPROVED AS TO FORM

Andrea Larson, City Clerk

Bio Park, City Attorney

Date of publication:



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6192
December 6, 2022
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 6192: Letter of Support for Mercer Island School District's Position on Cost-of-Living Adjustments for State Basic Education Compensation Allocations	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Authorize the Mayor to sign a letter of support for the Mercer Island School District's request to maintain cost-of-living adjustments for state basic education compensation allocations.	

DEPARTMENT:	City Council
STAFF:	Salim Nice, Mayor Jessi Bon, City Manager
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Letter of Support for MISD Board of Directors Position 2. Mercer Island School District Letter to State Legislators
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to authorize the Mayor to sign a letter of support (Exhibit 1) for the Mercer Island School District (MISD) to maintain cost-of-living adjustments for state basic education compensation allocations and urge state legislators to vote against any decrease to the regionalization factor.

BACKGROUND

The Mercer Island School District Board of Directors approved a letter (Exhibit 2) urging state representatives to vote no on the Office of Superintendent of Public Instruction's (OSPI) [proposal](#) to decrease the current cost-of-living adjustments, (a.k.a. the "regionalization factor"), for state basic education compensation allocations from 18% to 12%.

Under the proposed 12% maximum regionalization factor, the Mercer Island School District would have received approximately \$2.1 million dollars less for the 2021-22 fiscal year, and, with an assumed inflation rate of 6%, the loss would total \$9.35 million dollars over the four-year period contemplated by the proposal (2022-26).

ISSUE/DISCUSSION

The letter from the Mayor expresses the City of Mercer Island's support for Mercer Island School District's request to maintain cost-of-living adjustments for state basic education compensation allocations and urges state legislators to vote against any decrease to the regionalization factor.

Staff recommend, in addition to transmitting the letter of support to our state legislators, the letter be sent to the City's lobbying team and the Mercer Island School District.

RECOMMENDED ACTION

Authorize the Mayor to sign a letter of support for Mercer Island School District's request to maintain cost-of-living adjustments for state basic education compensation allocations.



DATE: 06 December 2022

Re: Supporting Mercer Island School District's request to maintain cost-of-living adjustments for state basic education compensation allocations.

Dear Representative,

The elected City Council of the City of Mercer Island, on behalf of the students and community we represent, support the request by the Mercer Island School District (MISD) Board to maintain cost-of-living adjustments for state basic education compensation allocations and urge you to vote against any decrease to the regionalization factor, as detailed in the enclosed November 10 letter from MISD.

Mercer Island Schools Cannot Afford to Lose \$9.35 Million Dollars in State Funding for Public Education

The Office of Superintendent of Public Instruction's (OSPI) [proposal](#) to decrease the current cost-of-living adjustments, (a.k.a. the "regionalization factor"), for state basic education compensation allocations from 18% to 12% would result in an anticipated loss of more than \$1 billion dollars over four years for public schools in the greater Puget Sound region. Under the proposed 12% maximum regionalization factor, the Mercer Island School District would have received approximately \$2.1 million dollars less for the 2021-22' fiscal year, and, with an assumed inflation rate of 6%, the loss would total \$9.35 million dollars over the four-year period contemplated by the proposal (2022-26'). The Mercer Island School District is already struggling to pay living wages while managing inflationary pressures and revenue shortfalls caused by enrollment volatility. This is an enormous loss that our school district and our community simply cannot afford.

Higher Cost-of-Living Creates Significant Staffing Challenges for MISD

Mercer Island and the greater-Seattle area is one of the most expensive areas in the state to live. The current regionalization factor of 18% only partially offsets these costs. It is difficult for MISD teachers and employees to afford living within commuting distance of MISD schools and it is a challenge for MISD to recruit and retain teachers due to the high cost of living.



206-275-7600



9611 SE 36th Street
Mercer Island, WA 98040



mercerisland.gov

A common misconception is that Mercer Island is a “wealthy” school district. However, MISD receives just 88% of the state median per student funding, receives minimal federal funding, and is limited by the amount MISD can compensate through local levies. All of this despite having the highest cost-of-living of any school district in the state.

Therefore, in contrast to OSPI’s proposal, if there is any change in the regionalization factor, the data overwhelmingly supports increasing the adjustment rate to fully reflect economic reality. The enacting legislation specifically identifies median home prices as the only metric identified “to aid the legislature in reviewing and rebasing regionalization factors.” [RCW 28A.150.412](#). However, OSPI’s proposal and report from the K–12 Basic Education Compensation Advisory Committee, omits any consideration of median home prices. This deficiency is particularly glaring given the significant increase in assessed property values on Mercer Island. Consequently, in the face of escalating cost-of-living increases, our community is paying more in taxes to support public education in our state but under OPSI’s proposal would receive less funding to support students in our school district.

City of Mercer Island Supports Requests by Mercer Island School District in Upcoming Legislative Session

The legislature has many important issues to consider regarding basic education funding in the upcoming session. The City stands in partnership with Mercer Island School District in opposition to any decrease to the regionalization factor which would harm our students and community and we urge you to vote no on this proposal.

SALIM NICE

Mayor



206-275-7600



9611 SE 36th Street
Mercer Island, WA 98040



mercerisland.gov

November 10, 2022

Re: ***Letter in Opposition to Decreasing Cost-of-Living Adjustments for State Basic Education Compensation Allocations***

Dear Representative,

As locally-elected officials, and on behalf of the students and community we represent, we urge you to vote against any decrease to the regionalization factor which defies common sense and would deprive students in higher-cost-of living areas of the basic education they are entitled to under state law.

Local Communities in Our Region Cannot Afford to Lose More than \$1 Billion Dollars in State Funding for Public Education

The Office of Superintendent of Public Instruction's [proposal](#) to decrease the current cost-of-living adjustments, (*a.k.a.* the “regionalization factor”), for state basic education compensation allocations from 18% to 12% would result in an anticipated loss of more than \$1 billion dollars over four years for public schools in the greater Puget Sound region. Under the proposed 12% maximum regionalization factor, our school district would have received approximately \$2.1 million dollars less for the 2021-22’ fiscal year, and, with an assumed inflation rate of 6% inflation, the loss would total \$9.35 million dollars over the four-year period contemplated by the proposal (2022-26’).

Our school district, along with every other school district in our region, is already struggling to pay living wages while managing inflationary pressures and revenue shortfalls caused by enrollment volatility. This is an enormous loss that our school district and our community simply cannot afford.

Higher Cost-of-Living Creates Challenges Under Current Funding Arrangements

The greater-Seattle area is routinely listed as one of the most expensive areas in the country to live – an economic reality that is reflected in the higher compensation required to retain workers here. According to the [Bureau of Economic Analysis](#) data, in King County the average wage and salary is \$103,596 compared to \$47,834 in non-metropolitan areas of the state. The current maximum standard regionalization factor of 18% only partially offsets this dramatic wage differential.

As a result, it is difficult for teachers, administrators and support staff to afford living within commuting distance of the school districts in which they work and it is more difficult for school districts to recruit and retain teachers in higher cost-of-living areas. This dynamic is reflected in the overall lower average number of years of teacher experience in the greater-Seattle area, (*e.g.* 11.0 years in Seattle Public Schools compared to 14.8 years in the Spokane School District), and is most pronounced in districts that receive the same regionalization factor adjustment as adjacent districts but have a higher cost-of-living. Therefore, in contrast to OSPI’s proposal, if there is any change in the regionalization factor, the data overwhelmingly supports increasing the adjustment rate to fully reflect economic reality and to calibrate for greater sensitivity to local differences.

Our state already has a very compressed range for per student basic education spending that doesn't fully take into account the very wide regional cost-of-living differences. This creates challenges for districts like Mercer Island that receive minimal federal funding and are limited by the amount they can compensate through local levies. In fact, despite the common assumption that Mercer Island is a "wealthy" school district, the exact opposite is true. We receive just 88% of the state median per student funding, (\$17,082 statewide versus \$15,053), despite having the highest-cost-of living of any district in the state.

No Evidence that Changed Circumstances Following the McCleary Decision Support Reducing the Regionalization Factor

Four years ago, after intense debate and discussion, the state legislature reached a compromise and determined that a regionalization factor of up to 18% was appropriate to satisfy its obligation to provide education funding that "corresponds to the cost of providing all students with the opportunity to learn through the state's statutory program of basic education."

The importance and impact of regional cost-of-living differences in our state is common sense. It is also explicitly recognized in [RCW 28A.150.412](#), which requires the legislature to review and rebase state basic education compensation allocations every four years, including the regionalization factor. Now, for the first-time since the sweeping changes to state education funding following the *McCleary* decision, changes to the regionalization factor are up for reconsideration. Remarkably, neither OSPI's proposal, or the recommendation from the K-12 Basic Education Compensation Advisory Committee upon which it is based, present any evidence that cost-of-living differences across the state have narrowed over the past four years.

It's critical that any changes approved by the legislature in the upcoming session are grounded in economic reason rather than political rhetoric to ensure equitable funding and to avoid the prospect of protracted litigation.

Reducing the Regionalization Rate Harms Students and Communities in the Region and Conflicts with the Law

During the past four years, cost-of-living increases in the most expensive metropolitan areas in the state have continued to outpace other regions, most visibly in skyrocketing median home prices, which is the only metric specifically identified in the enacting legislation "to aid the legislature in reviewing and rebasing regionalization factors." [RCW 28A.150.412\(3\)](#). However, OSPI's proposal and report from the K-12 Basic Education Compensation Advisory Committee, omits any consideration of median home prices, the single most important factor for regional cost-of-living differences. This deficiency is particularly glaring given the significant increase in assessed property values on Mercer Island and the fact that 38.5% of local property taxes goes towards the state education general fund. Consequently, in the face of escalating cost-of-living increases, our community is paying more in taxes to support public education in our state but under OPSI's proposal would receive less funding to support students in our school district.

Even more concerning, OSPI's proposal harms districts in higher cost-of-living districts by decreasing funding on an inflation-adjusted basis. The proposed base salary increase of 6% does not even cover the actual cost of inflation. It is deceptive and wrong to opportunistically use inflation as a cover to negate the clear legislative intent of [RCW 28A.150.412\(4\)](#) ("No district may receive less state funding for the minimum state salary allocation as compared to its prior school year salary allocation as a result of adjustments that reflect updated regionalized salaries.").

Legislators Should Focus on Common Issues Shared by All School Districts

The legislature has many important issues to consider regarding basic education funding in the upcoming session, including the appropriate inflationary measure, additions to the prototypical school model to reflect the staffing actually needed in schools, and whether particular areas, such as special education, should receive additional funding. These three priorities are complementary to one another and one cannot be traded for the other. For example, if regionalization is contracted by 6% in exchange for fully funding special education, the gains from enhanced special education funding would be completely eroded by the regionalization losses. Against this backdrop, it is concerning that unwarranted and unsupported downward adjustments to the regionalization factor are being proposed that will create needless distraction from the important issues that all school districts share.

We urge you to vote against any decrease to the regionalization factor which would harm our students and our communities and focus on the common issues shared by all school districts in Washington.

/s/ Maggie Tai Tucker, Board President

/s/ David D'Souza, Board Vice-President

/s/ Dan Glowitz, Board Legislative Representative

/s/ Tam Dinh, Board Member

/s/ Dan Glowitz, Board Member

/s/ Deborah Lurie, Board Member



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6200
December 6, 2022
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 6200: Heat Pump Campaign Update and Eastside Climate Partnership ILA	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed:
RECOMMENDED ACTION:	Approve extension of the 2022 heat pump pilot program into 2023; and authorize the City Manager to sign the Eastside Climate Partnership Interlocal Agreement.	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT:	Public Works
STAFF:	Jason Kintner, Chief of Operations Ross Freeman, Sustainability Analyst
COUNCIL LIAISON:	Craig Reynolds Jake Jacobson Ted Weinberg
EXHIBITS:	1. Eastside Climate Partnership Interlocal Agreement
CITY COUNCIL PRIORITY:	1. Prepare for the impacts of growth and change with a continued consideration on environmental sustainability.

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

This agenda bill provides an update on the current *Energy Smart Eastside* heat pump installation pilot campaign, operated jointly by the five Eastside cities of Bellevue, Issaquah, Kirkland, Mercer Island, and Redmond. The agenda bill also introduces a new Interlocal Agreement (ILA) that will formalize the collaboration among the Eastside cities and facilitate the efficient sharing of resources to broaden the Energy Smart Eastside campaign, and potentially expand beyond heat pumps.

- The current heat pump education and installation pilot campaign is an effort to improve household energy-efficiency and reduce carbon footprints across the region.
- This pilot program helps Mercer Island residents replace their old, or inefficient, heating/cooling systems with new highly efficient electric heat pump technology.
- The pilot program offers a \$500 equipment discount to all participants; so far, 60 Island residents have attended workshops, and 40 have pursued follow-up site assessments. The first installations are expected to begin in December.
- In addition, qualifying low-income households are eligible for a subsidized installation using ARPA funds provided by the City, supplemented by incentives from Puget Sound Energy, the King County Housing Authority, the State of Washington, and others.

- The proposed ILA will supplement the current umbrella ILA that is part of the cities' active membership in the King County-Cities Climate Collaboration (K4C).

BACKGROUND

In 2006, the City Council committed to a greenhouse gas (GHG) reduction goal of 80% from 2007 levels by 2050, consistent with the goals stated by King County's Comprehensive Plan, and other regional cities (See [Resolution No. 1389](#)). In 2011, the City joined King County and other local cities as a founding member of the nationally-recognized [King County-Cities Climate Collaboration \(K4C\)](#). This alliance of 20 local governments, organized under an Interlocal Agreement (ILA) helps support climate solutions, share success stories, and coordinate multi-city educational or advocacy initiatives to achieve shared climate goals and targets.

Starting in December 2021, the City began work on its first Climate Action Plan, which will provide a long-term cohesive planning document that organizes Greenhouse Gas (GHG) reduction actions and programs in a strategic manner in order to achieve the City's stated emission targets. The outcomes of the CAP will be adopted by reference in the City's Comprehensive Plan, for which the 2024 update is currently underway.

Even though the specific GHG reduction actions in the CAP are yet to be finalized, the latest Greenhouse Gas Inventory indicates that 40% of the community's emissions are due to energy use (electricity and natural gas) in the built environment. As a result, it will be impossible to meet emissions targets without reducing energy use in this sector, and heat pumps are currently considered one of the best technologies available to begin this transition. The City's recent CAP community survey also found that 83% (+/- 6%) of respondents in the random sample survey voiced support for a heat pump incentive program.

The City began piloting a joint heat pump campaign under the branding [Energy Smart Eastside](#) with other K4C partners (Bellevue, Issaquah, Kirkland, and Redmond) in July 2022, and has been able to gain valuable experience that will inform future, larger implementations. The program runs on two parallel tracks that partners seek to continue into 2023: one at market-rate, and the other subsidized to enable participation by low-income residents, who tend to feel the impacts of utility bills more acutely. The subsidized track uses grants to enhance other primary funding sources such as PSE rebates, King County Housing Authority awards, State Department of Commerce grants, King County zero-interest loans, etc.

To date, seven online workshops have drawn over 500 attendees across the five cities, including 60 Mercer Island residents; program-wide, approximately 60% are electing to receive a free onsite assessment for their home.

Meanwhile, on the subsidized program track, the cities are using several approaches including direct outreach to eligible participants (e.g., aging-in-place Seniors) and collaboration with housing providers. Multiple partner agencies are currently helping to identify and evaluate suitable subsidized housing facilities in each partner city. In late November, the King County Housing Authority (KCHA) began performing its technical assessment of the potential energy efficiency gains for Imagine Housing's Grace Place, an independent 59-unit apartment building in Mercer Island's downtown. This 45-year-old facility (formerly known as Ellsworth House) focuses on serving low-income individuals living below 30% of Area Median Income (i.e. <\$37,000/year in Mercer Island) and could be a very good fit for enhanced energy efficiency measures.

In August, a short window of opportunity opened to apply for a [Community Energy Efficiency Program](#) (CEEP) grant from Washington State University, with the hopes of extending the current joint heat pump pilot into

2023. The five Eastside Cities were joined by King County in applying and have been provisionally awarded a shared grant, with Mercer Island expected to see about \$40K for use before July 2023. King County is serving as the lead agency for the grant contract and a final scope of work is expected to be complete by year's end; each City will sign a sub-grantee agreement to accept its portion of the award.

Although King County will ultimately hold the main grant contract and complete the reporting requirements, each of the partner cities except the smallest --Mercer Island-- has volunteered to take on the task of establishing and holding other sub-agreements or contracts with certified installers, energy-related non-profits, and a heat pump vendor. Due to this arrangement, the partners may need to transfer grant funds amongst each other and are therefore proposing an expanded ILA that will build upon the existing K4C ILA that all are party to. This proposed *Eastside Climate Partnership ILA* is included as Exhibit 1.

For additional background, the State's Building Code Council announced in late April that all new commercial buildings (including multi-family structures four stories and taller) must use heat pumps for water and space heating starting in July 2023. In November, it issued the same order for all new residential construction, with few exceptions and the same effective date. Having an existing and well-attended pilot heat pump campaign in place will help the City prepare for this significant code change.

ISSUE/DISCUSSION

With this agenda bill staff propose two actions:

1. Continue the current heat pump pilot program into 2023, using funds listed below to supplement the expected CEEP grant amount of \$40,000. This action does not require additional funding, just the carryforward of existing funds. The funding for the heat pump pilot program includes the following:
 - a. \$25,000 in ARPA funds that the City Council allocated in May 2022 (see [AB 6060](#)) to help enable subsidized heat pump installation; so far this money is unspent.
 - b. In September 2022, the City formally accepted an \$80,000 Climate Action Planning Grant from the State Department of Commerce (see [AB 6143](#)) which contains funds specifically allocated for early action items related to the CAP. This amount (approximately \$23,000) would be used for heat pump campaign expenses in 2023 and must be spent before July.
 - c. In total, approximately \$48,000 would be available to continue the program into 2023.
2. Approve the new Eastside Climate Partnership Interlocal Agreement (see Exhibit 1) that will allow the partner cities to more easily collaborate and formally share resources on the CEEP grant and in other future energy efficiency joint campaigns.

The proposed ILA will do the following:

- a. Acknowledge the threat that climate change poses and the importance of participation by local governments in combined initiatives to reduce emissions and improve resiliency;
- b. Establish a Board composed of staff representing each city;
- c. Provide each city oversight over joint programs;
- d. Enable the Parties to apply for grants together and coordinate administration of the grants;
- e. Allow for cooperative contracting and purchasing to maximize efficiencies and reduce administrative burden across the cities (e.g. one agreement versus five); and
- f. Allow any member city to opt out of specific joint programs.

The proposed ILA does not:

- a. Replace the existing K4C ILA, but instead supplements it;

- b. Create a new or separate legal or administrative entity;
- c. Create a joint budget or require member dues; or
- d. Preclude the Parties from pursuing grants for the programs on their own.

The benefits of participating in a regional heat pump installation pilot include making progress towards GHG targets, preparing a robust early action campaign for implementation when the Mercer Island CAP is complete (expected late Q1 2023), assisting energy-burdened low-income residents, and providing the added benefit of home cooling to Seniors who generally suffer the most from hotter summers that are becoming more common.

NEXT STEPS

With City Council approval of the extension of the heat pump pilot installation campaign, staff will continue with planning to add more public workshops in 2023 and to reach additional segments of the low-income population in Mercer Island, with assistance from the City's Youth and Family Services Department and regional social services provider HopeLink.

Additional funding for energy efficiency initiatives may also be contemplated by the City Council when it discusses finalizing the 2023-24 Biennial Budget in April of 2023.

The ILA becomes effective upon signature by two of the five listed partner cities.

RECOMMENDED ACTION

Approve extension of the 2022 heat pump pilot program into 2023; and authorize the City Manager to sign the Eastside Climate Partnership Interlocal Agreement.

INTERLOCAL AGREEMENT FOR EASTSIDE CLIMATE PARTNERSHIP

This Interlocal Agreement ("Agreement") is entered into pursuant to Chapter 39.34 RCW among the Cities of Bellevue, Issaquah, Kirkland, Mercer Island, and Redmond (individually a "Party" and collectively the "Cities" or "Parties").

Whereas, the State and Federal governments have long acknowledged the threat that climate change and pollution poses to numerous aspects of human life and have highlighted the importance of participation by local governments in initiatives to combat the climate crisis; and

Whereas, the Cities find that mitigating and preparing for climate impacts is a fundamental purpose of local government; and

Whereas, the undersigned Cities intend to work together to implement programs that directly respond to climate change and reduce sources of climate pollution; and

Whereas, the Cities are interested in achieving these goals in a way that builds a cleaner, stronger and more resilient regional economy; and

Whereas, the Cities are parties to the Interlocal Agreement for Climate Collaboration by and between King County and numerous King County cities ("K4C Agreement"), but desire to enter into this Agreement to provide more specificity for collaboration opportunities and joint programs designed to respond to climate change and reduce sources of climate pollution on a local level; and

Whereas, partnering on sustainability programs will advance progress towards Cities' environmental, climate change, and energy goals; and

Whereas, the Cities believe that by working together they can increase their efficiency and effectiveness in making progress towards these goals; and

Whereas, through the Interlocal Cooperation Act, Chapter 39.34 RCW, the Cities have the authority to engage in cooperative efforts that will result in more efficient use of public resources;

NOW, THEREFORE, and in consideration of the terms, conditions, and performances made herein, it is agreed as follows:

1. **Purpose and Scope of this Agreement**

- 1.1 The purpose of this Agreement is to formally establish the Eastside Climate Partnership, a group of local cities working collaboratively to create programs that reduce local sources of climate pollution and advance collective sustainability initiatives, and to outline the duties of and the joint powers that may be exercised by the participating cities. The Parties to this Agreement are authorized to coordinate on the following efforts:
- (a) Outreach: Develop, refine, and utilize messaging and tools for climate change outreach to engage decision makers, other cities, and the general public. This includes advancing and helping community members take advantage of federal, state, and local incentives and rebates that promote sustainability.
 - (b) Coordination: Collaborate on adopting consistent standards, benchmarks, strategies, and overall goals related to responding to climate change.
 - (c) Solutions: Work together to implement programs that are designed to reduce local sources of climate pollution and that support and enhance local climate mitigation and adaptation efforts.
 - (d) Funding and resources: Collaborate to secure grant funding and other shared resource opportunities to support climate related projects and programs, including cooperative contracting, procurement opportunities, and potentially shared staffing.
- 1.2 It is not the purpose or intent of this Agreement to create, supplant, preempt or supersede the authority or role of any individual Party.

2. **Administration and Decision Making**

- 2.1 No new or separate legal or administrative entity is created to administer the provisions of this Agreement. Joint powers of the Cities in furtherance of this Agreement shall be exercised and overseen by an Administrative Board (“Board”) comprised of designated representatives from each Party to this Agreement. Each Party shall appoint one designee to serve as its representative on the Board and one alternate designee, as set forth in Section 8 below.
- 2.2 The Board shall make decisions jointly at Board meetings, which may occur in person or virtually. Decisions that affect all Parties require the approval of

all Board members. If a decision is regarding a program that some but not all Parties are participating in or that will otherwise only affect certain Parties, only the approval of the participating or affected Parties is required.

- 2.3 The Board is authorized to draft, implement and amend policies and procedures for the Board that are consistent with the purposes of this Agreement. This includes, but is not limited to, the methodology for calculating income qualifications for each program.

The Board is authorized to develop future programs that are consistent with the purpose of this Agreement; provided, Parties are free to opt out of participation in any future joint projects or undertakings not expressly addressed in this Agreement.

- 2.4 Any decision of the Board that will affect the amount of funding to be provided by the Parties or that will have other budgetary impacts on the Parties shall only be binding on those who specifically agree to such.
- 2.5 The Board is authorized to approve additional Parties to this Agreement as set forth in Section 6 herein.

3. Joint Powers and Undertakings

- 3.1 Energy Smart Eastside Heat Pump Program.

In line with climate mitigation and adaptation goals, the Parties shall collaborate to create the Energy Smart Eastside Heat Pump Program (“ESE Program”). The ESE Program assists in covering the costs of installations for heat pumps within low-income households and affordable housing developments, and will also provide financial incentives to homeowners who purchase heat pumps through a distributor chosen by the Parties and installed by approved contractor(s). While all cities will participate in program management, the City of Bellevue will support administration and coordination of the program, which may utilize cooperative contracting and purchasing as set forth in Section 3.2 and a shared Program Manager as set forth in Section 3.3. The ESE Program may be expanded in the future to include other electrification or decarbonization opportunities, including but not limited to, air source hot water heat pumps, solar, and electric appliances.

- 3.2 Cooperative Contracting and Purchasing.

- (a) The Parties are authorized to enter into contracts on behalf of one another

to procure goods or services necessary for implementation of the joint programs or undertakings initiated by the Parties pursuant to this Agreement.

- (b) For each contract that one Party enters on behalf of other participating Parties, the Board members representing the affected Parties will determine, in writing prior to any execution of any contract, which Party should be the lead agency for purposes of contract execution and management and the percentage of overall contract costs that each participating Party should pay for the goods or services being contracted for.
- (c) The lead agency selected by the Board will be responsible for ensuring that any applicable procurement laws are followed, that the contract is reviewed for legal sufficiency and properly executed, and for administering and overseeing the contractor's work.
- (d) The lead agency will invoice the other Parties for their share of the costs associated with the contract on a schedule to be decided by the Board.
- (e) Nothing in this Section 3.2 shall prevent any Party to this Agreement from exercising its rights under Section 2.4 and decline to participate in any cooperative contract or purchase as described herein.
- (f) In addition to the authority to contract on behalf of one another, each Party, in contracting for the purchase of supplies, materials, equipment and services, agrees at its discretion, to extend such contracts for shared use by the other Parties to the extent permitted by law and agreed upon by those Parties and vendors/contractors. To do so, a Party may insert in its solicitations for goods or services a provision disclosing that other authorized governmental agencies may also wish to procure the goods or services and requiring the bidder to extend its bid to other agencies at the same bid price, terms and conditions. When cooperative purchasing is utilized, each Party shall remain responsible for ensuring compliance with its own laws and regulations regarding purchases and/or contracting for services. The originating Party does not accept responsibility or liability for the performance of any vendor used by the subsequent purchasing agency as a result of this Agreement. If a Party decides to utilize another Party's contract to purchase supplies, equipment, or services, it bears the sole responsibility for payment, for observing the terms of the original contract, and assumes any liability under the terms of such contract as though it were stepping into the shoes of the originating party.

3.3 Shared Program Manager.

The Parties may engage the work of a shared Program Manager to support the ESE Program and other joint undertakings approved by the Board. The

Program Manager may be hired by one of the Parties as an employee consistent with the hiring Party's human resource code and applicable policies or as an outside contractor/consultant consistent with the contracting Party's procurement codes, policies, and procedures. In either event, the Parties involved in the program(s) supported by the Program Manager will share in the costs of such position, at a rate determined by the Board. The Board's determination shall be memorialized in writing prior to a party's hiring of or contracting with a Program Manager. If the Program Manager is hired as an employee by one of the Parties, the hiring Party shall be responsible for all matters related to the Program Manager's human resource management, performance appraisals, employee relations, work related practices, performance effectiveness and responsiveness, conformance with Board expectations, and discipline. A City may opt out of contributing funding towards a shared Program Manager, but thereafter would not receive those services. Notification of potential opting out of contributing funding towards the shared Program Manager should be provided to the Board. If a City elects to opt out from sharing costs for a Program Manager after previously agreeing to do the same, then it (1) must provide notice to the Board and the hiring/contracting Party ninety (90) days prior to the end of the Fiscal Year, and (2) remain responsible for its shared cost through the fiscal year.

3.4 Future Programs.

The Parties may engage in future projects and undertakings not addressed in this Agreement, provided such programs are funded by the participating Parties, focused on sustainability and climate change related outreach, coordination, solutions, or funding and resources, and approved by the Board.

4. **Finances and Budget**

- 4.1 No joint budget is created by this Agreement. The parties are each responsible for their own finances and for maintaining their own budgets in connection with this Agreement and to support the programs initiated pursuant to this Agreement, and nothing in this Agreement shall be deemed or construed otherwise. To that end, each Party shall make direct payment towards its share of any costs incurred pursuant to this Agreement to the extent possible. When it is not possible for each Party to pay its own expenses directly or when one Party is acting as the contractual agent for the other Parties per Section 3.2(a), one Party will pay the total cost for a product or service and will invoice the remaining Parties for their portion of the costs, which shall be determined by the Board. To the extent any costs incurred are for employment of a shared Program Manager to be employed by one Party pursuant to Section 3.3, the employing Party shall be responsible for payment of the shared staff person's wages and benefits, but may invoice the

remaining Parties for their shares of the fully burdened cost of the shared staff person on an annual basis.

5. Duration

This Agreement is effective once approved by the governing bodies of and executed by at least two of the following Cities: Bellevue, Issaquah, Kirkland, Mercer Island, and Redmond. The Agreement will be posted on the web site of each Party after authorization in accordance with RCW 39.34.040. The Agreement will have a term of one year and will automatically renew each year unless terminated as provided in Section 7.

6. Latecomers

Additional Parties may opt into this Agreement at any time when approved by a majority vote of the Board and upon approval and execution of this Agreement. A late coming Party will be responsible for payment of their fair share of any costs incurred pursuant to this Agreement from the date that Party executes this Agreement, as negotiated with the Board. Within six months of execution of the Agreement, the Board will develop criteria for additional parties that can opt into the Agreement.

7. Termination

A Party may end its participation in this Agreement upon 180 days' written notice to the other Parties. This agreement may be terminated in its entirety by consensus of the Parties.

8. Communications

The following positions, or their equivalent or designee, shall make up the Board and be the contact person for all notices and other communications regarding the performance of this Agreement. If the positions are removed from a city, the Mayor, City Manager or Administrator shall appoint a new representative.

Environmental Stewardship Program Manager	City of Bellevue
Sustainability Manager	City of Kirkland
Sustainability Manager	City of Issaquah

Sustainability Manager	City of Mercer Island
Environmental Sustainability Program Manager	City of Redmond

9. Indemnification

To the extent permitted by state law, and for the limited purposes set forth in this Agreement, each Party shall protect, defend, hold harmless and indemnify the other Parties to include the officers, employees, agents and contractors of the Party, while acting within the scope of their employment as such, from and against any and all claims (including demands, suits, penalties, liabilities, damages, costs, expenses, or losses of any kind or nature whatsoever) arising out of or in any way resulting from such Party's own negligent acts or omissions, torts and wrongful or illegal acts related to such Party's participation and obligations under this Agreement. Each Party agrees that its obligations under this subsection extend to any claim, demand and/or cause of action brought by or on behalf of any of its employees or agents. For this purpose, each Party, by mutual negotiation, hereby waives, with respect to the other Parties only, any immunity that would otherwise be available against such claims under the industrial insurance act provisions of Title 51 RCW. The provisions of this subsection shall survive and continue to be applicable to Parties exercising the right of termination pursuant to this Agreement.

In no event do the Parties intend to assume any responsibility, risk or liability of any other Party or otherwise with regard to any Party's duties or regulations.

10. Compliance with All Laws and Regulations

The Parties shall comply with all applicable local, state, and federal laws, regulations and standards necessary for the performance of this Agreement.

11. Non-exclusive Program

Nothing herein shall preclude any Party from choosing or agreeing to fund or implement any work, activities or projects associated with any of the purposes hereunder by separate agreements or actions.

12. No Third Party Rights

Nothing contained in this Agreement is intended to, nor shall it be construed to, create any rights in any third party, or to form the basis for any liability on the part of any

Party, or their officers, elected officials, agents and employees, to any third party.

13. Amendments

This Agreement may be amended, altered or clarified only with the unanimous consent of the Parties represented by affirmative action of their legislative bodies.

14. Entire Agreement

This Agreement is a complete expression of the intent of the Parties and any oral or written representations or understandings not incorporated herein are excluded.

15. Waiver

Waiver of any default shall not be deemed to be waiver of any subsequent default. Waiver of breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach and shall not be construed to be a modification of the terms of the Agreement unless stated to be such through written approval by the Parties which shall be attached to the original Agreement.

16. Property Acquisition, Holding, and Disposal

The parties do not intend to acquire, hold, or dispose of any real or personal property pursuant to this Agreement. However, if any property is so acquired in performance of this Agreement, then it shall remain the property of the purchasing party upon termination of the Agreement, or the purchasing party's withdrawal from the Agreement.

17. Dispute Resolution.

17.1 Prior to any other action, the Board shall meet and attempt to negotiate a resolution to any dispute arising under this Agreement.

17.2 If the Parties are unable to resolve the dispute through negotiation, any Party may demand mediation through a process to be mutually agreed to in good faith between the parties within 30 days. The Parties shall share equally the costs of mediation and shall be responsible for their own costs in preparation and participation in the mediation, including expert witness fees and reasonable attorney's fees.

17.3 If the mediation fails to resolve the dispute, then any Party may file suit in King County Superior Court. Each party shall be responsible for its own costs

and fees, including expert witness fees and reasonable attorney's fees.

18. Counterparts

This Agreement may be executed in counterparts.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date last written below.

City of _____

City of _____

By:

By:

Date

Date

Approved as to Form:

Approved as to Form:

City Attorney

DATE

Date

Attest/Authenticated:

Attest/Authenticated:

City Clerk

City Clerk,

Date

Date

City of _____

City of _____

By: _____

Date

Approved as to Form:

DATE

Attest/Authenticated:

City Clerk

Date

City of _____

By: _____

Date

Approved as to Form:

By: _____

Date

Approved as to Form:

City Attorney

Date

Attest/Authenticated:

City Clerk,

Date

City of _____

By: _____

Date

Approved as to Form:

City Attorney

DATE

Date

Attest/Authenticated:

Attest/Authenticated:

City Clerk

City Clerk,

Date

Date



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6198
December 6, 2022
Regular Business

AGENDA BILL INFORMATION

TITLE:	AB 6198: 2023 Comprehensive Plan and Development Code Amendment Docket	<input checked="" type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution
RECOMMENDED ACTION:	Approve Resolution No. 1641 setting the final docket for 2023.	

DEPARTMENT:	Community Planning and Development
STAFF:	Jeff Thomas, Interim CPD Director Alison Van Gorp, Deputy CPD Director
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Docket proposal submissions 2. Planning Commission Staff Memo, dated October 26, 2022 3. Planning Commission Recommendation and Preliminary Docket 4. Resolution No. 1641 5. Docket Progress Report
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to set the final docket of proposed Comprehensive Plan and development code amendments for 2023. The docket is the City's process for soliciting proposals for Comprehensive Plan and development code amendments each year.

- The public had the opportunity to submit docket proposals during the month of September.
- Eight proposals were received and reviewed by the Planning Commission.
- The Planning Commission recommended that proposal numbers 1, 2, 3, 5, 6, 7 and 8 be included on the final docket.
- The City Council will consider the City's capacity to review docketed items in the coming year, among other criteria, in deciding on which, if any, proposals are placed on the final docket.
- Items placed on the final docket will be added to the Community Planning and Development (CPD) work program for legislative review and consideration by staff, the Planning Commission, and the City Council.
- The City is under no obligation to legislatively adopt any item which is added to the final docket.

BACKGROUND

The City provides an annual opportunity to propose amendments to the Comprehensive Plan and development regulations. Amendment proposals are invited each year during the month of September as described in [MICC 19.15.230\(D\)\(1\)](#). The proposed amendments are compiled, along with the City's proposed amendments, into a docket. The docket is preliminarily reviewed by the Planning Commission and City Council for a determination on which, if any, proposed amendments will be advanced for full legislative review in the coming year. Amendments selected by the City Council for the "final docket" are then added to the Community Planning and Development work program, typically for the next calendar year when time and resources permit.

Docketing Process

Public notice of the opportunity to submit docket requests was provided on August 22, 2022 in the permit bulletin and on the City website, as well as on August 24, 2022 in the Mercer Island Reporter. Eight code amendment requests were received from the public (Exhibit 1). City staff initially proposed four additional code amendments, but they were later withdrawn due to emerging information on the scope of the 2024 periodic update to the Comprehensive Plan. All eight of the public proposals are summarized in the staff memo provided to the Planning Commission on October 22, 2022 and updated on October 26, 2022 (Exhibit 2). The memo also includes comments and an assessment of the priority level of each proposal.

Planning Commission Review & Recommendation

On [October 26, 2022](#), the Planning Commission reviewed the proposed amendments in the preliminary docket. After considerable discussion and deliberation, the Planning Commission made a motion related to each proposed amendment. While the support for each amendment was variable (see Exhibit 3 for meeting minutes), the Planning Commission approved the following recommendation by a unanimous vote. The Planning Commission recommends that the City Council include preliminary docket proposals numbered 1, 2, 3, 5, 6, 7 and 8 in the final docket (see Exhibit 3 for the full recommendation and the preliminary docket).

Docketing Criteria

The City Council's role in the docketing process is described as follows in MICC 19.15.230(D)(1)(d):

"The city council shall review the preliminary docket at a public meeting. By December 31, the city council shall establish the final docket based on the criteria in subsection E of this section. Once approved, the final docket defines the work plan and resource needs for the following year's comprehensive plan and code amendments."

The MICC states (19.15.230(E)) states that Comprehensive Plan and code amendments should only be placed on the final docket if the proposed amendment will meet the specified criteria:

"E. Docketing Criteria. The following criteria shall be used to determine whether a proposed amendment is added to the final docket in subsection D of this section:

- 1. The request has been filed in a timely manner, and either:*
 - a. State law requires, or a decision of a court or administrative agency has directed, such a change; or*
 - b. All of the following criteria are met:*
 - i. The proposed amendment presents a matter appropriately addressed through the comprehensive plan or the code;*
 - ii. The city can provide the resources, including staff and budget, necessary to review the proposal, or resources can be provided by an applicant for an amendment;*

- iii. *The proposal does not raise policy or land use issues that are more appropriately addressed by an ongoing work program item approved by the city council;*
- iv. *The proposal will serve the public interest by implementing specifically identified goals of the comprehensive plan or a new approach supporting the city's vision; and*
- v. *The essential elements of the proposal and proposed outcome have not been considered by the city council in the last three years. This time limit may be waived by the city council if the proponent establishes that there exists a change in circumstances that justifies the need for the amendment."*

ISSUE/DISCUSSION

The threshold question for the City Council is whether the items on the preliminary docket should be further analyzed and considered for legislative adoption by the Planning Commission, City Council, and community beginning in 2023. The City Council is under no obligation to legislatively adopt any item if it is placed on the final docket. Each proposal should be reviewed based upon the criteria in MICC 19.15.230(E), provided above. After deliberations, the City Council sets the final docket by approving Resolution No. 1641 (Exhibit 4).

Related to criterion (1)(b)(ii) above, the City Council should carefully consider the City's capacity to review docketed items in the coming year, including the workload generated by the items placed on the docket for staff, the Planning Commission, and the City Council itself. Each item that is docketed requires substantial staff work, including research and analysis, preparation of staff reports, public notice, SEPA analysis and documentation, and notification to state agencies. In addition, the Planning Commission typically discusses each item 2-3 times at a minimum, including a work session, a public hearing, and deliberations/decision. Then, the City Council holds a minimum of two readings for each proposed amendment.

To better understand the legislative review process and typical timelines, see Exhibit 5 for a progress report on items proposed for the docket in 2020 and 2021. In recent years, the City has not completed legislative review of all the docketed items during the year in which they were docketed. Typically, two or more items have been carried over to the following year's work program.

The Planning Commission schedule includes 12 regularly scheduled meetings each year. Thus, there is a limit to the number of items that the Planning Commission can review in a year, based on simple time constraints. Additionally, the City Council should consider its capacity for review of recommended amendments, as well as the community's capacity to digest the proposals.

The 2023 CPD work program includes following items; anything added to the docket for 2023 will need to be scheduled for review around these existing items:

- 1) Continuing the required periodic update to the Comprehensive Plan due for completion by December 2024. Significant work will be required on the Housing Element as well as a new Economic Development Element.
- 2) Completion of the Residential Development Standards analysis which may result in docketing Comprehensive Plan and/or development code amendments for legislative review in 2024.
- 3) Continuing work on items docketed in 2022:
 - a) Amend the Business Zone to allow schools; and
 - b) Amend the development code to comply with E2SHB 1220 related to Transitional and Supportive Housing.

	2023				2024			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
CARRYOVER ITEMS								
Comprehensive Plan Periodic Update								
Residential Development Standards Analysis	analysis, community engagement, scoping							
Amend Business Zone to Allow Schools								
Transitional and Permanent Supportive Housing				must be completed by mid-September				
NEW ITEMS								
2023 Docket				work will begin mid-2023 on newly docketed items				



Planning Commission Review



City Council Review

NEXT STEPS

Once the final docket is approved, staff will schedule each of the docketed items for Planning Commission and City Council legislative review in 2023 or beyond.

RECOMMENDED ACTION

Approve Resolution No. 1641 to include items [insert docket item # here] setting the final docket of Comprehensive Plan and development code amendments for 2023.

DOCKET REQUEST FORM

The following information is required to be included. Failure to complete this form may result in the application being incomplete. Incomplete applications will not be considered during the annual docket process.

APPLICANT INFORMATION

Name: Mercer Island Beach Club
 Address: 8326 Avalon Drive
 Phone: (206) 232-3125
 Email: gardner.morelli@gmail.com (using my email for purposes of this application vs. General Mgrs.)

AGENT/CONSULTANT/ATTORNEY: (COMPLETE IF PRIMARY CONTACT IS DIFFERENT FROM APPLICANT)

Name: _____
 Address: _____
 Phone: _____
 Email: _____

REQUEST INFORMATION

Please complete a separate Docket Request Form for each item you are requesting to be added to the Docket.

Is this request related to a specific property or zone? Yes ☒ No ☐

If yes, please complete the following information:

Property Owner: Mercer Island Beach Club
 Address: 8326 Avalon Drive
 County Assessors Parcel No.: 312405-9003
 Parcel Size (sq. ft.): 327518

If the application is submitted by an agent/consultant/attorney, please demonstrate that the application has been submitted with the consent of all owners of the affected property. For example, attach a signed letter providing consent.

Is this request for a Comprehensive Plan amendment or a development code amendment?

Comprehensive Plan amendment ☐ Development code amendment ☒

Would you like to submit a suggestion for a comprehensive plan or development code amendment, or is this an application for a specific amendment (check boxes)? Please note: applications are subject to [applicable permit fees](#).

Suggestion ☐ Application ☒

DOCKET REQUEST NARRATIVE – REQUIRED FOR ALL APPLICATIONS

Please attach a narrative responding to the following questions. Attach any additional sheets, supporting maps or graphics. Answer each question separately and reference the question number in your answer. **The application will be considered incomplete without a narrative answering all of the following questions.**

1. Please provide a detailed description of the proposed amendment and a clear statement of what the proposed amendment is intended to accomplish.
 - a. Indicate the specific Comprehensive Plan Elements, maps, goals or policies or the specific sections of the development code you propose to amend.
 - b. If the proposal would amend existing Comprehensive Plan or development code text, please provide the proposal in underline/strikeout format with text to be added indicated by underlining and text to be deleted indicated with ~~strikeouts~~.
 - c. If a map amendment is proposed, please provide a map that clearly outlines the areas proposed to be changed.
2. How does the proposal benefit the community or the environment?
3. Explain how the request relates to the applicable decision criteria (MICC 19.15.250(D) for code amendments, and MICC 19.15.230(F) for Comprehensive Plan amendments, see below).
4. For Comprehensive plan amendments: Is the proposal consistent the Growth Management Act and King County Countywide Planning Policies?
5. For development code amendments: how does the proposal align with the goals of the City's Comprehensive Plan?

Signature:

Gardner Merelli

Date:

9/29/2022

**Narrative – Attached to Mercer Island Beach Club Docket Request
September 23, 2022**

Listed below in *Italics* are the criteria stated on the City's Docket Request form, followed by the Mercer Island Beach Club's response.

Please attach a narrative responding to the following questions. Attach any additional sheets, supporting maps or graphics. Answer each question separately and reference the question number in your answer.

The application will be considered incomplete without a narrative answering all of the following questions.

1. *Please provide a detailed description of the proposed amendment and a clear statement of what the proposed amendment is intended to accomplish.*
 - a. *Indicate the specific Comprehensive Plan Elements, maps, goals or policies or the specific sections of the development code you propose to amend.*

RESPONSE: The Mercer Island Beach Club (MIBC or Club) seeks to update and rebuild its current marina to meet modern, more environmentally friendly standards. While the MIBC could, and still may, file permit applications under current codes, the City Staff has suggested that pursuing a code amendment is also a good option. Therefore, MIBC requests an amendment to a note found at the end of MICC 19.13.040, Table B, Shoreland Uses Waterward of the Ordinary High Water Mark.

- b. *If the proposal would amend existing Comprehensive Plan or development code text, please provide the proposal in underline/strikeout format with text to be added indicated by underlining and text to be deleted indicated with strikeouts.*

RESPONSE: The MIBC seeks to amend one footnote found at the end of MICC 19.13.040, Table B, Shoreland Uses Waterward of the Ordinary High Water Mark as follows:

Notes:

A use not listed in this table is not permitted within shorelands, ~~provided,~~ however, that this footnote does not preclude any existing private club or residential community serving more than 10 families from using a Shoreline Conditional Use Permit process for the redevelopment of its moorage facilities, floating platforms, mooring piles, diving boards and diving platforms, associated swim areas and other accessory uses, all where the applicable development standards are to be determined on a case-by-case basis.

A use permitted by this table shall meet all other applicable regulations, including, but not limited to, being an allowed use in the applicable zone.

c. If a map amendment is proposed, please provide a map that clearly outlines the areas proposed to be changed.

RESPONSE: The MIBC does not seek a map amendment.

2. *How does the proposal benefit the community or the environment?*

RESPONSE: The MIBC's project proposal as well as this code amendment will benefit both the community and the environment. For example, the marina renovation and reconfiguration will benefit the community, including the significant portion of the Island's families who are MIBC members, by repairing damaged and inaccessible portions of the marina and updating other portions of the marina so as to better protect moored boats, and improve access to the Club's swim area, while at the same time benefitting the Island and surrounding communities by opening and enhancing fish habitat along the shoreline and throughout the marina. However, in direct response to this Docket Request criterion, only the benefits to the community and the environment from the proposed code amendment are described below.

The primary benefit of this code amendment is to clarify the City's Shoreline Master Program (SMP) for all of the community and to ensure that the SMP code provisions are consistent with the City's Comprehensive Plan and State law.

The City of Mercer Island's SMP Comprehensive Plan policies and regulations combine and treat together two similar shoreline uses that are provided for in State law. Under State law, "recreational development" is a type of shoreline use that includes "commercial and public facilities designed and used to provide recreational opportunities to the public." WAC 173-26-241(3)(i). In contrast, "boating facilities" are a separate type of private dock and moorage, albeit specifically excluding docks serving four or fewer single-family residences. WAC 173-26-241(3)(c).

MIBC representatives and City staff have met, separately, with the Washington State Department of Ecology (Ecology). As the Club understands the situation, a use like the MIBC's marina would typically be regulated in a local SMP as a "boating facility," and all development standards would be set on a case-by-case basis. Case-by-case determination of development standards is used because it is difficult to craft regulations to govern the wide variety in marina design resulting from unique shoreline geography, wave action and weather patterns. Since "boating facilities" were not separately described in the SMP regulations, MIBC presumes that its redevelopment was intended to be permitted using the catchall State law allowances for Shoreline Conditional Use Permits.¹ Specifically, WAC 173-26-241(2)(b) calls for conditional use permits to be used to

¹ The opposite presumption that the use is prohibited is not consistent with State law, because State law, RCW 90.58.020, sets a policy to prefer water-dependent uses, not prohibit them.

permit unanticipated uses that are not otherwise classified in that SMP, and WAC 173-27-160(3) also allows uses not classified in the SMP to be authorized as conditional uses.

However, when the City's current Shoreline Master Program was adopted, MICC 19.13.040, Table B, Shoreland Uses Waterward of the Ordinary High Water Mark, included a footnote stating "a use not listed in this table is not permitted within shorelands." Due to that footnote, City Staff is concerned now about how to process the MIBC's desired redevelopment permits and whether or not a Shoreline Conditional Use Permit can be used, as MIBC contends it must under State law. MIBC anticipates similar concerns may be raised in the event the Mercerwood Shore Club, or Covenant Shores seeks to redevelop their favored, water-dependent uses.

Thus, community benefits of the proposed code amendment include not only assisting the permitting process for the MIBC and the significant number of residents who are its members, but also assuring that other private marinas on the island which serve a significant number of residents, such as the marina at the Mercerwood Shore Club and the marina at Covenant Shores, will now have the same clarified permitting process described in code.

The scope of the amendment includes reference to facilities used by more than 10 families. The reason for the dividing line at more than 10 families, is because the City's current SMP code provisions applicable to uses that are landward of the ordinary high-water mark creates different categories for "semi-private waterfront recreation areas" serving either 10 or fewer families, or more than 10 families. Because 10 families is set as a dividing line for those upland uses, the MIBC's proposed code amendment for shoreland uses also sets the dividing line at more than 10 families.² MIBC crafted its code amendment proposal to ensure that the MIBC code amendment provides the community benefit of not altering the existing permitting process and standards for any private moorage facility serving 10 or fewer families.

The environmental benefits of the code amendment are to clarify that redevelopment of the Island's several private marinas is possible, and to expressly state that all development standards (e.g., dock width) for these marinas will be set on a case-by-case basis. This ensures that the facilities can upgrade to today's environmentally friendly designs, rather than be forced to continue to simply repair and replace decades old facilities.

Finally, we again note that all of the component parts of the MIBC's marina are listed as permitted shoreland uses on MICC 19.13.040, Table B, including "moorage facilities," "floating platforms", and "mooring piles, diving boards and diving platforms." Given that reality, the MIBC contends that its planned reconstruction already is permitted under the current code. However, in response to City Staff suggestion, the Club is seeking this code

² This is intentionally different from the State law definition of boating facilities, which sets a dividing line at all docks that serve four or fewer families. Importantly, the State law definition of boating facilities "excludes" docks serving four or fewer families but does not preclude a local City from regulating boating facility docks serving between four and 10 families differently, from boating facilities serving more than 10 families.

amendment so as to emphasize the permissibility of the planned reconstruction and to better clarify the permit process.

3. *Explain how the request relates to the applicable decision criteria (MICC 19.15.250(D) for code amendments, and MICC 19.15.230(F) for Comprehensive Plan amendments, see below).*

RESPONSE: The criteria for a code amendment stated in MICC 19.15.250(D) are:

- D. *Criteria.* The city may approve or approve with modifications a proposal to amend this Code only if:
 - 1. The amendment is consistent with the comprehensive plan; and
 - 2. The amendment bears a substantial relation to the public health, safety, or welfare; and
 - 3. The amendment is in the best interest of the community as a whole.

The MIBC code amendment proposal meets these criteria. First, consistency of the proposed code amendment with the Comprehensive Plan is described in item 5, below.

Second, this code amendment bears a substantial relation to the public health, safety, or welfare. As described above under item 2, the City's adopted SMP is unusual and should be implemented in a manner that ensures continued support for water dependent uses. For a City like Mercer Island that includes several private marinas used by many island residents, as well as other potential shoreland uses that include many of the various component parts listed as permitted uses in the shoreland use table, a Shoreline Conditional Use Permit should be an available tool. This code amendment ensures this and retains all of the existing environmental and private property protections of the existing SMP. Finally, this amendment assures that those older marinas can redevelop so as to provide enhancements and improvements to the aquatic environment.

Third, this amendment is in the best interests of the community as a whole, because it (a) retains the prohibition of any unlisted shoreland uses the community originally adopted into the shoreland uses table to assure whatever protection was then desired remains in place, but (b) clarifies that all community club and similar marinas serving 10 or more families may pursue a Shoreline Conditional Use Permit to modify existing facilities to meet the community interests of continued access to marina facilities and protection of the shoreline aquatic environment.

4. *For Comprehensive plan amendments: Is the proposal consistent the Growth Management Act and King County Countywide Planning Policies?*

RESPONSE: This criterion is not applicable, because MIBC does not propose a Comprehensive Plan amendment.

5. *For development code amendments: how does the proposal align with the goals of the City's Comprehensive Plan*

RESPONSE: The MIBC's proposed code amendment aligns with the goals of the City's Comprehensive Plan.

First, the Comprehensive Plan Shoreline Management Program management policies include that within the Urban Residential Shoreline Environment, "non-commercial recreational areas" should be allowed. The MIBC land is within the Urban Residential Shoreline Environment and provides a non-commercial recreational area.

Next, goals and policies for new recreational development and new boating facilities are included in the Comprehensive Plan.³ Because these policies apply to new development, they are not applicable to the current code amendment affecting redevelopment. Within the discussion of Recreational Development, the Comprehensive Plan explains that "Covenant Shores, a continuing care retirement community, owns approximately 650 feet of shoreline which serves as open space, swimming, picnicking, and moorage for its residential units," and expressly acknowledges the MIBC and the Mercerwood Shore Club stating, that "there are two private waterfront clubs owning a combined 1,194 feet of frontage. They provide swimming, moorage, and boat launching facilities to a significant portion of the Island's families." Redevelopment of these existing uses is addressed in different goals and policies of the Comprehensive Plan.

³ The Comprehensive Plan provides one Goal and three Policies regarding new Recreational Development:

GOAL: Water-dependent recreational activities available to the public are to be encouraged and increased on the shoreline of Mercer Island where appropriate and consistent with the public interest.

POLICIES:

- (1) Provide additional public water-oriented recreation opportunities.
- (2) Locate public recreational uses in shoreline areas that can support those uses without risks to human health, safety, and/or security, while minimizing effects on shoreline functions, private property rights, and/or neighboring uses.
- (3) Priority should be given to recreational development for access to and use of the water.

The Comprehensive Plan also includes a single policy, without a goal and with no discussion, regarding new Boating Facilities:

POLICY:

New boating facilities should be designed to meet health, safety, and welfare requirements; mitigate aesthetic impacts; minimize impacts to neighboring uses; provide public access; assure no net loss of ecological functions and prevent other significant adverse impacts; and protect the rights of navigation and access to recreational areas.

The General Goals and Policies of the City's Comprehensive Plan Shoreline section include a goal to "Increase and enhance public access to and along the Mercer Island Shoreline where appropriate and consistent with public interest, provided public safety, private property rights, and unique or fragile areas are not adversely affected." Among the implementing policies for this goal are that "when substantial modifications or additions are proposed to substantial developments, the developer should be encouraged to provide for public access to and along the water's edge if physically feasible provided that no private property be taken involuntarily without due compensation." In addition, the Conservation and Water Quality provisions set a goal that the "resources and amenities of Lake Washington are to be protected and preserved for use and enjoyment by present and future generations," with an implementing policy to conserve existing natural resources, so long as consistent with private property rights, including that "aquatic habitats, particularly spawning grounds, should be protected, improved and, if feasible, increased." These goals and policies are fostered by the proposed code amendment because the code amendment clarifies that the three larger private marinas on the island: the Beach Club, the Shore Club and Covenant Shores, as well as any other private marina serving more than 10 families can redevelop, while respecting private property rights, and while ensuring that when redevelopment occurs, aquatic habitat areas should be improved, when feasible.

The Comprehensive Plan also sets policies for shoreline modifications, that is, the physical work needed to achieve redevelopment. Those policies include that the "repair, renovation, and replacement of existing piers and docks should be allowed." Similarly, the Plan sets a goal for shoreline uses to "ensure that the land use patterns within shoreline areas are compatible with shoreline environment designations and will be sensitive to and not degrade habitat, ecological systems, and other shoreline resources," supported by a policy to ensure that all "development and redevelopment" be designed to ensure no net loss of shoreline ecological functions. The MIBC code amendment aligns with these goals and policies because it clarifies that redevelopment, renovation and replacement of existing piers and docks at larger private marinas is allowed.

DOCKET REQUEST FORM

The following information is required to be included. Failure to complete this form may result in the application being incomplete. Incomplete applications will not be considered during the annual docket process.

APPLICANT INFORMATION

Name: Daniel Thompson

Address: 7265 N. Mercer Way, Mercer Island, WA 98040

Phone: (206) 622-0670

Email: danielphompson@hotmail.com

AGENT/CONSULTANT/ATTORNEY: (COMPLETE IF PRIMARY CONTACT IS DIFFERENT FROM APPLICANT)

Name: _____

Address: _____

Phone: _____

Email: _____

REQUEST INFORMATION

Please complete a separate Docket Request Form for each item you are requesting to be added to the Docket.

Is this request related to a specific property or zone?

Yes ☐

No ☒

If yes, please complete the following information:

Property Owner: _____

Address: _____

County Assessors Parcel No.: _____

Parcel Size (sq. ft.): _____

If the application is submitted by an agent/consultant/attorney, please demonstrate that the application has been submitted with the consent of all owners of the affected property. For example, attach a signed letter providing consent.

Is this request for a Comprehensive Plan amendment or a development code amendment?

Comprehensive Plan amendment ☐

Development code amendment ☒

Would you like to submit a suggestion for a comprehensive plan or development code amendment, or is this an application for a specific amendment (check boxes)? Please note: applications are subject to applicable permit fees.

Suggestion ☒

Application ☐

DOCKET REQUEST NARRATIVE – REQUIRED FOR ALL APPLICATIONS

Please attach a narrative responding to the following questions. Attach any additional sheets, supporting maps or graphics. Answer each question separately and reference the question number in your answer. **The application will be considered incomplete without a narrative answering all of the following questions.**

1. Please provide a detailed description of the proposed amendment and a clear statement of what the proposed amendment is intended to accomplish.
 - a. Indicate the specific Comprehensive Plan Elements, maps, goals or policies or the specific sections of the development code you propose to amend.
 - b. If the proposal would amend existing Comprehensive Plan or development code text, please provide the proposal in underline/strikeout format with text to be added indicated by underlining and text to be deleted indicated with ~~strikeouts~~.
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2. How does the proposal benefit the community or the environment?
3. Explain how the request relates to the applicable decision criteria (MICC 19.15.250(D) for code amendments, and MICC 19.15.230(F) for Comprehensive Plan amendments, see below).
4. For Comprehensive plan amendments: Is the proposal consistent the Growth Management Act and King County Countywide Planning Policies?
5. For development code amendments: how does the proposal align with the goals of the City's Comprehensive Plan?

Signature:  Date: 9-30-2022

I**SUGGESTION FOR RESIDENTIAL CODE AMENDMENT**

MICC 19.02.020 Residential Development Standards

MICC 19.02.020(D)(2)(a) Gross Floor Area

Suggested Code Amendment:

I suggest MICC 19.02.020(D)(2)(a) be amended to reduce ceiling height from 12 feet to 10 feet before it is counted as clerestory space at 150% of GFA.

Analysis:

The Citizens and Council spent approximately three years rewriting the Residential Development Code. A primary motivation in the rewrite was to deal with citizen concern over “massing”, or what citizens considered out-of-scale residential development, which the Planning Commission addressed as Gross Floor Area to Lot Area Ratio (GFAR).

One of the factors that increased GFAR and led to the code rewrite was Administrative Interpretation 13-01 that allowed all clerestory space to be counted as 100% GFA.

Massing is a three-dimensional concept based on the exterior volume of the house. Whether interior space is counted as GFA or not, it is a reality in the exterior volume, or massing, of the house. GFA, meanwhile, is a two-dimensional term subject to exemption.

Ten-foot ceiling height is the industry standard for a maximum non-cathedral ceiling. The Planning Commission never recommended a 12-foot ceiling height in its recommendation to the Council, but recommended 10 feet. 12 feet was the sudden recommendation of former council member Dan Grausz at the Council’s final adoption hearing for the new Residential Development Code.

A ceiling height of 12 feet, before counting as clerestory space, allows each floor of a two-story house to increase its interior and exterior volume by 20%, directly contrary to the goals of the RDS. Furthermore, it creates a much greater need for heating and cooling, and is contrary to the purposes of green building standards.

DOCKET REQUEST FORM

The following information is required to be included. Failure to complete this form may result in the application being incomplete. Incomplete applications will not be considered during the annual docket process.

APPLICANT INFORMATION

Name: Daniel Thompson

Address: 7265 N. Mercer Way, Mercer Island, WA 98040

Phone: (206) 622-0670

Email: danielphompson@hotmail.com

AGENT/CONSULTANT/ATTORNEY: (COMPLETE IF PRIMARY CONTACT IS DIFFERENT FROM APPLICANT)

Name:

Address:

Phone:

Email:

REQUEST INFORMATION

Please complete a separate Docket Request Form for each item you are requesting to be added to the Docket.

Is this request related to a specific property or zone?

Yes ☐

No ☒

If yes, please complete the following information:

Property Owner:

Address:

County Assessors Parcel No.:

Parcel Size (sq. ft.):

If the application is submitted by an agent/consultant/attorney, please demonstrate that the application has been submitted with the consent of all owners of the affected property. For example, attach a signed letter providing consent.

Is this request for a Comprehensive Plan amendment or a development code amendment?

Comprehensive Plan amendment ☐

Development code amendment ☒

Would you like to submit a suggestion for a comprehensive plan or development code amendment, or is this an application for a specific amendment (check boxes)? Please note: applications are subject to applicable permit fees.

Suggestion ☒


Application ☐

DOCKET REQUEST NARRATIVE – REQUIRED FOR ALL APPLICATIONS

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5. For development code amendments: how does the proposal align with the goals of the City's Comprehensive Plan?

Signature:



Date:

9-30-2022

II

SUGGESTION FOR RESIDENTIAL CODE AMENDMENT

MICC 19.02.020 Residential Development Standards

MICC 19.02.020(D)(2) Gross Floor Area

MICC 19.16.010(G)(2)(b) Gross Floor Area Exemption for Covered Decks on the First Level

Suggested Code Amendment:

I suggest MICC 19.02.020(D)(2) be amended to include exterior covered decks in the definition of Gross Floor Area, which presently only references exterior walls even though covered decks on levels above the first level are counted towards the GFA limit.

I further suggest that MICC 19.02.020(D)(2) and 19.16.010(G)(2)(b) be amended to include covered porches on the first level in the calculation of Gross Floor Area.

Analysis:

The Citizens and Council spent approximately three years rewriting the Residential Development Code. A primary motivation in the rewrite was to deal with citizen concern over “massing”, or what citizens considered out of scale residential development, which the Planning Commission addressed as Gross Floor Area to Lot Area Ratio (GFAR).

One of the main actions in the new Residential Development Code was to remove discretion from the City Planning Department (Development Services Group at that time, now Community Planning Department), especially when it came to deviations and variances. Unfortunately, that led the prior director to simply amend the entire code when attempting to address a request from a citizen for relief from the Code.

One of these Amendments was to exempt covered decks on the first level from the GFA limits because the applicant wished to have a covered barbecue area. Instead, the code amendment exempts all covered decks on the first level from the GFA limit.

There is very little difference in massing between a deck with a railing and roof from a room. The only difference is a window. Exempting first level decks from GFA limits greatly expands the massing of the house.

To be fair to Evan Maxim, amending this definition to limit its scope was on his agenda before his departure.

A homeowner already has the benefit of an 18-inch eave that is exempt from the GFA limit. At most, any barbecue area that needed to be sheltered from the elements would be 5'x 5', or 25 square feet. I suggest that covered decks on the first level be counted in their entirety towards the GFA limit, or in the alternative a 25-foot exemption be allowed for a barbecue area.

DOCKET REQUEST FORM

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APPLICANT INFORMATION

Name: Daniel Thompson

Address: 7265 N. Mercer Way, Mercer Island, WA 98040

Phone: (206) 622-0670

Email: danielphompson@hotmail.com

AGENT/CONSULTANT/ATTORNEY: (COMPLETE IF PRIMARY CONTACT IS DIFFERENT FROM APPLICANT)

Name: _____

Address: _____

Phone: _____

Email: _____

REQUEST INFORMATION

Please complete a separate Docket Request Form for each item you are requesting to be added to the Docket.

Is this request related to a specific property or zone?

Yes ☐

No ☒

If yes, please complete the following information:

Property Owner: _____

Address: _____

County Assessors Parcel No.: _____

Parcel Size (sq. ft.): _____

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Is this request for a Comprehensive Plan amendment or a development code amendment?

Comprehensive Plan amendment ☐

Development code amendment ☒

Would you like to submit a suggestion for a comprehensive plan or development code amendment, or is this an application for a specific amendment (check boxes)? Please note: applications are subject to applicable permit fees.

Suggestion ☒

Application ☐

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4. For Comprehensive plan amendments: Is the proposal consistent the Growth Management Act and King County Countywide Planning Policies?
5. For development code amendments: how does the proposal align with the goals of the City's Comprehensive Plan?

Signature:



Date:

9-30-2022

III

SUGGESTION FOR RESIDENTIAL CODE AMENDMENT

MICC 19.02.020 Residential Development Standards

MICC 19.02.020(c)(2)(a)(iii) Yards for Waterfront Lots

MICC 19.02.040(D)(1) Garages and Carports/Yard Intrusion

Suggested Code Amendment:

I suggest MICC 19.02.040(D)(1) be eliminated. In the alternative, I suggest that MICC 19.02.040(D)(1) not be applicable to a waterfront lot if the waterfront lot has switched its front and rear yards subject to MICC 19.02.020(c)(2)(a)(iii).

Analysis:

MICC 19.02.020(c)(2)(a)(iii) allows a waterfront lot to switch its front and rear yard because the Department of Ecology requires a 25-foot buffer between the structure and the ordinary high water mark.

However, MICC 19.02.040(D)(1) allows garages and carports to be built within 10 feet of the property line of the *front* yard if there is more than 4 vertical feet difference as measured between the bottom wall of the building and ground elevation of the front yard property line where such property is closest to the building.

Ideally, 19.02.040(D)(1) should be eliminated. It is a building or structure above the ground level that extends into the yard setback. However, in the alternative, 19.02.040(D)(1) should not be available to waterfront lots that have flipped their front and rear yards pursuant to 19.02.020(c)(2)(a)(iii) because essentially it reduces the yard between the upper house to 10 feet. The effect of this provision can easily be seen as one takes a boat around Lake Washington. The waterfront house and the house directly behind look as though they are one contiguous property.

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Suggestion ☒

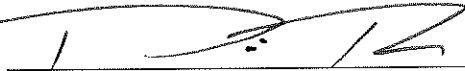
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Date:

9-30-2022

IV

SUGGESTION FOR RESIDENTIAL CODE AMENDMENT

MICC 19.02.020 Residential Development Standards

MICC 19.02.020(D)(3)(b) Gross Floor Area Incentives for ADU's

Suggested Code Amendment:

I suggest limiting the Gross Floor Area Incentives for ADU's in MICC 19.02.020(D)(3)(b) to lots 8,400 square feet or smaller.

Analysis:

One of the primary purposes of the rewrite of the Residential Development Code was to address the massing and out of scale development in the smaller lot neighborhoods, with lots 8,400 square feet and less. MICC 19.02.020(D)(3)(b) allows a lot 10,000 square feet or less to have up to 5% additional Gross Floor Area for an ADU. (19.02.020(D)(3)(a) already allows a lot 7,500 sf lot or below an additional 5% GFA or 3,000 sf for either an ADU or the main house.)

A 10,000-square foot lot that can have a 4,000-square foot house does not need an additional 5% Gross Floor Area for an ADU. The primary tool used by the Planning Commission to reduce massing and out-of-scale residential development was to reduce GFAR from 45% to 40%, except this provision is directly contrary to that goal.

MICC 19.02.020(D)(3)(b) should be amended to limit the 5% additional GFA to lots 8,400 square feet and less.

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Address: 7265 N. Mercer Way, Mercer Island, WA 98040

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Email: danielphompson@hotmail.com

AGENT/CONSULTANT/ATTORNEY: (COMPLETE IF PRIMARY CONTACT IS DIFFERENT FROM APPLICANT)

Name: _____

Address: _____

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Yes ☐

No ☒

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Comprehensive Plan amendment ☐

Development code amendment ☒

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Suggestion ☒

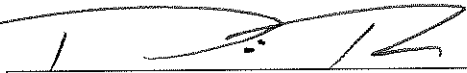
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Signature:



Date:

9-30-2022

V

SUGGESTION FOR RESIDENTIAL CODE AMENDMENT

MICC 19.02.020 Residential Development Standards

MICC 19.02.020(G)(2)(a) and (b) Parking Requirements

Suggested Code Amendment:

I suggest that MICC 19.02.020(G)(2)(a) and (b) be amended to reduce house GFA from 3,000 sf to 2,000 sf in order to reduce covered parking spaces to one covered and one uncovered space.

Analysis:

During the Residential Development Code rewrite, parking requirements for residential houses were reduced based upon the square footage of the house pursuant to MICC 19.02.020(G)(2)(a) and (b). This was a very contentious amendment. Ironically, many builders are hesitant to not build a 3-car garage on Mercer Island since many of their first-time home buyers come from off-island to the east, where a 3-car garage is common.

A 3,000 sf home is quite large. For example, I have raised two children in a 2,700 sf house with a 3-car garage on Mercer Island. A 3,000 sf house can accommodate a two-covered garage space.

Ancillary issues from reducing parking requirements for houses 3,000 feet and below that were not well-discussed during the Residential Code rewrite include:

1. Mercer Island effectively has no intra-island transit. The 201 that circled the Mercers was eliminated because of low ridership, in part because it is very difficult for citizens to even get up their steep drives to one of the Mercers, and the 201 was very slow.
2. One covered garage space is usually required for the three different bins – garbage, recycle, and yard waste – plus storage of bikes, skis, tools, and other personal equipment. For the first 16 years I lived in a small house on First Hill with a one-car garage, which effectively was a zero-car garage since there was too much stuff in the garage to park a car in it. This effectively moves either cars, or items such as garbage bins, out into the yard and street.

3. Since Mercer Island residential neighborhoods have few sidewalks, cars parked along the street push kids walking to the school bus out into the middle of the road. This is especially problematic when it is dark.
4. Overflow street parking in the residential neighborhoods makes dedicated bike paths almost impossible, including on the Mercers. Not unlike the Town Center that only requires one parking stall per unit, reducing parking requirements simply subsidizes builders by shifting parking from onsite to the street.

The original intent was to ameliorate the reduction in GFAR limits in the new code. A resident would convert one parking space to living area. However, a 3,000 sf house simply does not need this incentive, and the GFA necessary to qualify for reduced parking should be reduced from 3,000 sf to 2,000 sf.

DOCKET REQUEST FORM

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APPLICANT INFORMATION

Name: Michael J. Murphy

Address: 2711 64th Ave. SE, Mercer Island, WA 98040

Phone: 206.618.7200

Email: murpm@comcast.net

AGENT/CONSULTANT/ATTORNEY: (COMPLETE IF PRIMARY CONTACT IS DIFFERENT FROM APPLICANT)

Name: N/A

Address: _____

Phone: _____

Email: _____

REQUEST INFORMATION

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Yes ☐

No ☒

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Comprehensive Plan amendment ☐

Development code amendment ☒

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Suggestion ☒

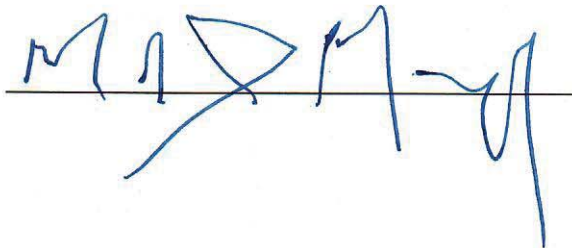
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Signature:



Date:

9/30/22

Docket Request Narrative

1. Proposal: Delete the definition of “Piped Watercourses” in MICC 19.16.010 under the definition of “Watercourses,” and delete MICC 19.07.180.C(6) (“Piped Watercourse Setbacks”).

MICC 19.16.010

Definitions

Watercourses: A course or route, formed by nature and generally consisting of a channel with a bed, banks, or sides throughout substantially all its length, along which surface waters, with some regularity (annually in the rainy season), naturally and normally flow in draining from higher to lower lands. This definition does not include irrigation and drainage [ditches](#), grass-lined swales, canals, storm water runoff devices, or other courses unless they are used by fish or to convey waters that were naturally occurring prior to construction.

Watercourses shall be classified according to the following types:

1. Type S, which include all waters, within their bankfull width, as inventoried as “shorelines of the state,” which are regulated by the [city](#)’s [Shoreline Master Program](#) pursuant to Chapter [90.58](#) RCW.
2. Type F, which include segments of natural waters other than Type S waters, which are within the bankfull widths of defined channels and periodically inundated areas of their associated [wetlands](#), or within lakes, ponds, or impoundments having a surface area of one-half acre or greater at seasonal low water and which in any case contain [fish habitat](#).
3. Type Np, which include all segments of natural waters within the bankfull width of defined channels that are perennial nonfish habitat streams. Perennial streams are flowing waters that do not go dry any time of a year of normal rainfall and include the intermittent dry portions of the perennial channel below the uppermost point of perennial flow.
4. Type Ns, which include all segments of natural waters within the bankfull width of the defined channels that are not Type S, F, or Np waters. These are seasonal, nonfish habitat streams in which surface flow is not present for at least some portion of a year of normal rainfall and are not located downstream from any stream reach that is a Type Np water. Ns waters must be physically connected by an aboveground channel system to Type S, F, or Np waters.

~~5. Piped watercourses, which are pipes or other conveyances through which surface waters, with some regularity (annually in the rainy season), naturally and normally flow in draining from higher to lower lands. This definition does not include irrigation and drainage [ditches](#), grass-lined swales, canals, storm water runoff devices, or other courses unless they are used by fish or to convey waters that were naturally occurring prior to construction.~~

19.07.180 Watercourses.

....

C. Development Standards – Buffers.

....

~~6. Piped Watercourse Setbacks.~~

~~a. The intent of applying setbacks to piped watercourses is to preserve the opportunity to daylight watercourses that were previously piped, to provide incentives to property owners to daylight and enhance previously piped watercourses, and to allow flexibility for development where daylighting piped watercourses is demonstrated to be infeasible.~~

~~b. Setbacks shall be established 45 feet from the centerline of piped watercourses.~~

~~c. Piped watercourses setback widths shall be reduced to a 15-foot buffer when the portion of the piped watercourse on the applicant's property is daylighted and where the watercourse has been restored to an open channel, provided a restoration plan demonstrates:~~

~~i. The watercourse channel will be stable and is not expected to cause safety risks or environmental damage; and~~

~~ii. No additional impact nor encumbrance by watercourse buffer or critical area setback is added to properties neighboring the applicant(s) property.~~

~~d. Piped watercourse setback widths shall be reduced to: (i) 10 feet on lots with a lot width of 50 feet or more, and (ii) five feet on lots with a width of less than 50 feet, when daylighting is determined by qualified professional(s) to result in one or more of the following outcomes:~~

~~i. Increased risk of landslide or other potential hazard that cannot be mitigated;~~

~~ii. Increased risk of environmental damage (e.g., erosion, diminished water quality) that cannot be mitigated;~~

~~iii. The inability of a legally established existing lot to meet the vehicular access requirements of this title; or~~

~~iv. The inability of a legally established existing lot to meet the building pad standards in MICC 19.09.090.~~

The proposed amendments are intended to correct MI code and make it consistent with state law and the CAOs of all other jurisdictions in the area. More importantly, it will remove an onerous and probably unintended burden on hundreds of MI homeowners who are unaware of the fact that they are prevented from making even modest improvements or additions to their homes because they are within 45 feet of a storm main.

These provisions were added to our code in 2019 under Ord. 19C-05. They appear to have been driven by the notion that they would create an incentive for homeowners to “daylight” storm mains on their property and create more natural like streams. *See* 19.07.180(6)(a). This was an experiment that was not thought through.

The two provisions create a 45-foot “setback” on both sides of many storm mains as the City staff and consultants have interpreted it. A review of the City’s GIS mapping reveals that many of these 90-foot setbacks cover large swaths of existing lots and even include numerous existing homes. Because it is a “setback,” it prevents the homeowner from doing any improvements within the setback area, thus placing large portions of many Mercer Island lots off limits for improvement. Most people do not even know that they have this burden, until they apply for a permit. Unlike side yard setbacks, which total 15’ from the boundary, these “Piped Watercourse” setbacks, can extend as much as 45 feet into a lot (and more if the storm line is on the property), depending on the storm pipe location, rendering that area unusable by the homeowner for improvement that would otherwise be Code compliant. This amounts to a massive taking of property rights from hundreds of our neighbors.

Further, the way the provisions were drafted, there is almost no actual incentive to “daylight” the storm main. Daylighting the storm main can reduce the setback to 15 feet, but only if the homeowner demonstrates that “[t]he watercourse channel will be stable and is not expected to cause safety risks or environmental damage; *and* ... No additional impact nor encumbrance by watercourse buffer or critical area setback is added to properties neighboring the applicant(s) property.” But when you “daylight” a storm main, you create a “stream” which has a 60 foot buffer under the Code. Given most lot sizes, that size buffer will most likely encroach on a neighbor’s lot. Thus, the provision is self-defeating. Otherwise, you can only reduce the “setback” if you can prove daylighting the pipe will create landslides, other unmitigable environmental damage, prevent driveway access to a legal lot, or prevent you from having a minimum building pad (for an undeveloped lot).

There are other flaws in these provisions. As discussed above, these provisions use “setbacks” instead of the usual buffers for critical areas. This is not consistent with normal practice. Normally setbacks relate to lot lines, not natural or other features. Here, the code creates setbacks around a feature that extends across property boundaries. This further demonstrates that the Code sections regarding “Piped Watercourses” were a poorly integrated addition to the CAO.

The definitions in 19.16.010 for “Ditches” and “Watercourses” are not consistent. Many mapped/designated “Piped Watercourses” include storm lines and ditches. These are not “formed by nature” and are specifically excluded from the Code definition, but they are subject to the 45-foot buffer according to the City GIS maps.

The subject provisions are not consistent with the Comprehensive Plan. That document says nothing about identifying and restoring pre-existing natural drainage ways as a public benefit. It certainly does not suggest to MI residents that the burden of such a policy will fall on only some of the residents who happen to live on or near a storm main. The City can certainly incentivize daylighting actual natural drainage ways, but one would expect a process and plan to identify candidates for such restoration and some form of public expenditure if this is a public good. It is bad public policy to take large swaths of property from residents to try and manufacture incentives. The Code establishes no plan or even studies to identify possible candidates for “restoration.”

Removing these provisions will not impair the structure, function, or ecological benefits of our existing storm water system. Removing these provisions will not affect the volume of storm run-off or water quality. Nor will it allow anyone to damage existing streams or storm mains, or to do anything that will increase turbidity in run-off. There will be no effect on existing streams or storm mains. The removal of these provisions, however, will allow our neighbors to utilize their property, and to permit normal improvements and additions on their lots that otherwise comply with the Development Code.

Finally, it is important to note that these provisions are not consistent with State stream typing, and I could find no other local jurisdictions that have similar Code language or try to equate storm mains with streams.

2. The public benefit is described above.
3. The foregoing narrative addresses the three decision criteria in MICC 19.15.250(D).
4. Not applicable.
5. The foregoing narrative addresses compliance with the Comprehensive Plan.

DOCKET REQUEST FORM

The following information is required to be included. Failure to complete this form may result in the application being incomplete. Incomplete applications will not be considered during the annual docket process.

APPLICANT INFORMATION

Name: Carolyn Boatsman

Address: 3210 74th AVE SE

Phone: 206-595-8579

Email: c.boatsman@comcast.net

AGENT/CONSULTANT/ATTORNEY: (COMPLETE IF PRIMARY CONTACT IS DIFFERENT FROM APPLICANT)

Name: _____

Address: _____

Phone: _____

Email: _____

REQUEST INFORMATION

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Yes ☒

No ☒

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Suggestion ☒

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Signature: Carolyn Boatsman Date: 10/1/2022

DOCKET REQUEST NARRATIVE – REQUIRED FOR ALL APPLICATIONS

Carolyn Boatsman

October 1, 2022

1. Please provide a detailed description of the proposed amendment and a clear statement of what the proposed amendment is intended to accomplish.

The following amendment is proposed to Mercer Island City Code 19.15.230:

E. *Docketing criteria.* The following criteria shall be used to determine whether a proposed amendment is added to the final docket in subsection D of this section:

1. The request has been filed in a timely manner, and either:
 - a. State law requires, or a decision of a court or administrative agency has directed, such a change; or
 - b. All of the following criteria are met:
 - i. The proposed amendment presents a matter appropriately addressed through the comprehensive plan or the code;
 - ii. The city can provide the resources, including staff and budget, necessary to review the proposal, or resources can be provided by an applicant for an amendment;
 - ~~iii. The proposal does not raise policy or land use issues that are more appropriately addressed by an ongoing work program item approved by the city council;~~
 - ~~iv.~~ iii. The proposal will serve the public interest by implementing specifically identified goals of the comprehensive plan or a new approach supporting the city's vision; and
 - ~~v.~~ iv. The essential elements of the proposal and proposed outcome have not been considered by the city council in the last three years. This time limit may be waived by the city council if the proponent establishes that there exists a change in circumstances that justifies the need for the amendment.

What the proposed amendment would accomplish: The amendment would ensure that a proposal with community and the environmental benefit would receive timely consideration. Proposals that pertain to ongoing work, if approved by the City Council, could be folded into the work item.

a. Indicate the specific Comprehensive Plan Elements, maps, goals or policies or the specific sections of the development code you propose to amend.

See strikeout/underline of code text above.

b. If the proposal would amend existing Comprehensive Plan or development code text, please provide the proposal in underline/strikeout format with text to be added indicated by underlining and text to be deleted indicated with strikeouts.

See strikeout/underline of code text above.

c. If a map amendment is proposed, please provide a map that clearly outlines the areas proposed to be changed.

Not applicable.

2. How does the proposal benefit the community or the environment?

Timely consideration will be given to docket requests that may provide benefit to the community or the environment.

3. Explain how the request relates to the applicable decision criteria (MICC 19.15.250(D) for code amendments, and MICC 19.15.230(F) for Comprehensive Plan amendments, see below).

1. The amendment is consistent with the comprehensive plan; and

The Comprehensive Plan is silent on whether proposed code amendments should be considered. However MICC 19.15.250.C.2.c. states:

“Suggested code amendments and applications for code amendments shall be docketed pursuant to MICC [19.15.230](#)(D) and considered on at least an annual basis.”

2. The amendment bears a substantial relation to the public health, safety, or welfare; and

Timely consideration of proposals that provide community and environmental benefit meets this standard.

3. The amendment is in the best interest of the community as a whole.

Timely consideration of proposals that provide community and environmental benefit meets this standard.

4. For Comprehensive plan amendments: Is the proposal consistent the Growth Management Act and King County Countywide Planning Policies?

Not applicable.

5. For development code amendments: how does the proposal align with the goals of the City’s Comprehensive Plan?

The Comprehensive Plan is silent on whether proposed code amendments should be considered. However MICC 19.15.250.C.2.c. states:

“Suggested code amendments and applications for code amendments shall be docketed pursuant to MICC [19.15.230](#)(D) and considered on at least an annual basis.”

CITY OF MERCER ISLAND

COMMUNITY PLANNING & DEVELOPMENT

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PLANNING COMMISSION

To: Planning Commission
From: Alison Van Gorp, Deputy CPD Director
Date: October 26, 2022 ***UPDATED*** ~~October 20, 2022~~
RE: 2023 Comprehensive Plan and Development Code Amendment Docket

The staff memo has been updated to reflect emerging information on the scope of the 2024 Comprehensive Plan periodic update. The staff proposals for the 2023 docket have been withdrawn.

SUMMARY

The City provides an annual opportunity for the public to propose amendments to the Comprehensive Plan and development regulations. The proposed amendments are compiled, along with the City's proposed amendments, on a docket. The docket is preliminarily reviewed by the Planning Commission and City Council for a determination on which, if any, proposed amendments will be advanced for full review in the coming year. Amendments selected by the City Council for the "final docket" are then put on the Community Planning and Development (CPD) work program, typically for the next calendar year when time and resources permit.

DOCKET PROCESS

The Mercer Island City Code (MICC) describes the formal process for soliciting and reviewing docket proposals in section 19.15.230 MICC:

"D. Docketing of Proposed Amendments. For purpose of this section, docketing refers to compiling and maintaining a list of suggested changes to the comprehensive plan in a manner that will ensure such suggested changes will be considered by the city and will be available for review by the public. The following process will be used to create the docket:

1. Preliminary Docket Review. By September 1, the city will issue notice of the annual comprehensive plan amendment cycle for the following calendar year. The amendment request deadline is October 1. Proposed amendment requests received after October 1 will not be considered for the following year's comprehensive plan amendment process but will be held for the next eligible comprehensive plan amendment process.

a. The code official shall compile and maintain for public review a list of suggested amendments and identified deficiencies as received throughout the year.

b. The code official shall review all complete and timely filed

applications proposing amendments to the comprehensive plan or code and place these applications and suggestions on the preliminary docket along with other city-initiated amendments to the comprehensive plan or code.

c. The planning commission shall review the preliminary docket at a public meeting and make a recommendation on the preliminary docket to the city council each year.

d. The city council shall review the preliminary docket at a public meeting. By December 31, the city council shall establish the final docket based on the criteria in subsection E of this section. Once approved, the final docket defines the work plan and resource needs for the following year's comprehensive plan and code amendments."

Public notice of the opportunity to submit docket requests was provided on August 22, 2022 in the permit bulletin and on the City website, as well as on August 24, 2022 in the Mercer Island Reporter. Eight code amendment proposals were received from the public. ~~CPD staff have also identified four code amendments for consideration.~~ All ~~twelve~~ eight proposals are summarized in Attachment 1 and described below; the original submissions are included in Attachment 2.

DOCKETING CRITERIA

Proposed comprehensive plan and development code amendments should only be recommended for the final docket if the amendment will meet the criteria in MICC 19.15.230(E):

"E. Docketing Criteria. The following criteria shall be used to determine whether a proposed amendment is added to the final docket in subsection D of this section:

- 1. The request has been filed in a timely manner, and either:*
 - a. State law requires, or a decision of a court or administrative agency has directed, such a change; or*
 - b. All of the following criteria are met:*
 - i. The proposed amendment presents a matter appropriately addressed through the comprehensive plan or the code;*
 - ii. The city can provide the resources, including staff and budget, necessary to review the proposal, or resources can be provided by an applicant for an amendment;*
 - iii. The proposal does not raise policy or land use issues that are more appropriately addressed by an ongoing work program item approved by the city council;*
 - iv. The proposal will serve the public interest by implementing specifically identified goals of the comprehensive plan or a new approach supporting the city's vision; and*
 - v. The essential elements of the proposal and proposed outcome have not been considered by the city council in the last three years. This time limit may be waived by the city council if the*

proponent establishes that there exists a change in circumstances that justifies the need for the amendment.”

CPD WORK PLAN

The docketing criteria, shown above, include a requirement that the City “can provide resources, including staff and budget, necessary to review the proposal”. As has been the case in the last several years, City staff capacity for legislative review is limited. In addition, the existing CPD work plan already includes several major work items that will continue in 2023, summarized below. Any work items added to the docket will need to be additive to the items already on the work plan.

1. **Periodic Update of the Comprehensive Plan:** work on the periodic update will continue through 2023, including significant work on the Housing Element as well as the new Economic Development Element (due for completion by December 2024).
 - a. Note: the scope of work for the Housing Element update ~~is likely~~ will need to be significantly expanded in early 2023 based on forthcoming guidance from the Washington State Department of Commerce on new requirements for this element established by the legislature in 2021 (HB 1220).
 - b. Additional information and draft guidance are now becoming available on this subject from the Washington State Department of Commerce and King County Growth Management Planning Council. The new requirements for the Housing Element are more expansive than originally anticipated and additional time will be needed for analysis, public engagement and policy development. It has become clear City Council will need to consider approving amendments to the scope, schedule and public participation plan for the 2024 Comprehensive Plan periodic update directly related to HB 1220 implementation.
2. **Residential Development Standards Analysis:** the City had planned to conduct this work in 2022 and propose any related code amendments for the 2023 docket, however, due to significant staff turnover in the planning team this year, work on this project was delayed and will need to be picked up again in 2023. Any needed code amendments would then be proposed for the 2024 docket.
3. **2022 Docket:** items from this year’s docket that are not yet completed will be carried over for review in 2023
 - a. Permanent regulations related to HB 1220 compliance allowing transitional and permanent supportive housing in zones where residential homes or hotels are allowed (to replace interim legislation adopted by the City Council in September 2022).
 - b. Amending the Business Zone to add public and private schools to the list of allowed uses.

The existing work plan items represent a significant amount of CPD staff time, as well as a significant portion of the available Planning Commission, City Council and community bandwidth. Staff anticipate the periodic update of the Comprehensive Plan will require at least half of the time available at the Planning Commission’s monthly meetings in 2023, as well as several briefings of the City Council. Each of the other proposed code amendments will require at least three touches by the Planning Commission and two by the City Council.

As such, time available for review and consideration of additional docket items will be very limited. Each item added to the final docket typically requires at least three touches by the Planning Commission and two by the City Council, a process that typically takes 6 months or more to complete. In 2022, only four

items were docketed, in addition to two items that were carried over from the 2021 docket. As outlined above, review of two of these six items has not yet commenced.

~~With all this in mind, the staff was very selective with their proposals for the docket this year. While we had a long list of code amendments the staff would have liked to propose, only four were put forward. The items proposed for the 2023 docket by staff are all considered high priority, “need to have” amendments to the city code. Many other less critical, “want to have” amendments were not proposed. Consequently, City staff are not recommending any additional amendments for consideration; the previously proposed items numbered 9 through 12 have been withdrawn from consideration for the 2023 docket. The withdrawal of these items will assist in directing as much staff time and focus as possible to completing the 2024 Comprehensive Plan periodic update. These items may be re-proposed for a docket in the future.~~

Similarly, staff have provided recommendations on each proposal submitted by community members related to the priority of reviewing the proposed amendment in 2023. Staff evaluated the priority of these proposals ~~using the same bar as the staff proposed items~~, with “need to have” items identified as high priority and “want to have” items rated as low priority. These ratings are not intended to reflect on the quality or merits of the proposal. Rather, the ratings are intended to evaluate the importance of reviewing the proposed amendment in the coming year. In determining this prioritization, staff considered whether foregoing the amendment in 2023 would leave the city open to legal or financial risk, lost opportunities or other negative consequences. Staff also considered whether there were any other compelling reasons that an amendment should be considered in the very near term.

PROPOSED AMENDMENTS

The proposed amendments are summarized in Attachment 1 and are also described below. The full amendment proposals submitted by community members are included in Attachment 2.

Proposed Amendment 1

Proposed By: Mercer Island Beach Club

Comprehensive Plan or Code Section: MICC 19.13.040 Table B Shoreland Uses Waterward of the Ordinary High Water Mark

Proposal Summary: This amendment would allow private clubs or residential communities serving more than 10 families to use the Shoreline Conditional Use Permit process for the redevelopment of moorage facilities, floating platforms, mooring piles, diving boards, diving platforms, swim areas and other accessory uses.

Staff Comments: The Mercer Island Beach Club (MIBC) has proposed a substantial update and reconfiguration of their moorage and swimming dock facilities. The existing code provisions in MICC 19.13.040 do not include a non-residential/large moorage facility as an allowed use. While state regulations allow unlisted uses to be reviewed via a Shoreline Conditional Use Permit ([WAC 173-27-160](#)), the MICC states that uses not listed in the code are not permitted within shorelands. This leaves the MIBC with no path forward for permitting the proposed project as currently designed. The proposed code amendment would enable the MIBC and similar organizations to apply for a Shoreline Conditional Use Permit for permitting these types of uses.

Note: this proposal was submitted as an application, along with a \$22,503 fee. If docketed, this fee will help to cover staff costs related to the review of the proposed code amendment.

Priority Level: Medium priority. Staff generally support the concept of the proposed amendment. It could correct an inconsistency between the City code and state regulations that should be addressed. The proposed amendment is located within the City's Shoreline Master Program (SMP). The WA State Shoreline Management Act requires cities to periodically review and update their SMP every eight years. The Mercer Island SMP was last updated in 2019 and it must be reviewed again by June 30, 2027 ([RCW 90.58.080\(4\)\(b\)\(i\)](#)). Thus, work on the SMP update will need to begin shortly after completing the Comprehensive Plan periodic update. If the City is not able to take up this amendment for consideration prior to this time, it could be folded into the regular SMP review process.

Proposed Amendment 2

Proposed By: Daniel Thompson

Comprehensive Plan or Code Section: Residential Development Standards (MICC 19.02.020(D)(2)(a) Gross Floor Area)

Proposal Summary: This amendment would reduce ceiling height from 12 feet to 10 feet before it is counted as clerestory space at 150% of gross floor area (GFA).

Staff Comments: The applicant submitted this proposal during the 2020 and 2021 Annual Docket processes. In both cases, the City Council decided not to docket this project at that time.

Priority Level: Low priority. The City Council has already considered the proposed code amendment project in the previous two annual docket cycles and decided not to add it to the CPD work plan. The CPD Work Plan for 2023 already includes an analysis of the Residential Development Standards, and that process will allow members of the public to provide feedback and propose amendments to the city code.

Proposed Amendment 3

Proposed By: Daniel Thompson

Comprehensive Plan or Code Section: Residential Development Standards (MICC 19.02.020(D)(2)(a) Gross Floor Area)

Proposal Summary: This amendment would include exterior covered decks in the definition of GFA and include covered porches on the first level in the calculation of GFA.

Staff Comments: The applicant submitted this proposal during the 2020 and 2021 Annual Docket processes. In both cases, the City Council decided not to docket this project at that time.

Priority Level: Low priority. The City Council has already considered the proposed code amendment project in the previous two annual docket cycles and decided not to add it to the CPD work plan. The CPD Work Plan for 2023 already includes an analysis of the Residential Development Standards, and that process will allow members of the public to provide feedback and propose amendments to the city code.

Proposed Amendment 4

Proposed By: Daniel Thompson

Comprehensive Plan or Code Section: Residential Development Standards (MICC 19.02.040(D)(1) Garages and Carports)

Proposal Summary: This amendment would either eliminate the ability to build garages and carports within 10 feet of the property line of the front yard, or, alternatively, would eliminate this option for waterfront lots that have flipped their front and back yards per MICC 19.02.020(c)(2)(a)(iii).

Staff Comments: The applicant submitted this proposal during the 2020 and 2021 Annual Docket processes. In both cases, the City Council decided not to docket this project at that time.

Priority Level: Low priority. The City Council has already considered the proposed code amendment project in the previous two annual docket cycles and decided not to add it to the CPD work plan. The CPD Work Plan for 2023 already includes an analysis of the Residential Development Standards, and that process will allow members of the public to provide feedback and propose amendments to the city code.

Proposed Amendment 5

Proposed By: Daniel Thompson

Comprehensive Plan or Code Section: Residential Development Standards (MICC 19.02.020(D)(3)(b) Gross Floor Area Incentives for ADUs)

Proposal Summary: This amendment would limit the GFA incentives for ADUs to lots 8,400 square feet or smaller.

Staff Comments: The applicant submitted this proposal during the 2020 and 2021 Annual Docket processes. In both cases, the City Council decided not to docket this project at that time.

Priority Level: Low priority. The City Council has already considered the proposed code amendment project in the previous two annual docket cycles and decided not to add it to the CPD work plan. The CPD Work Plan for 2023 already includes an analysis of the Residential Development Standards, and that process will allow members of the public to provide feedback and propose amendments to the city code.

Proposed Amendment 6

Proposed By: Daniel Thompson

Comprehensive Plan or Code Section: Residential Development Standards (MICC 19.02.020(G)(2)(a) and (b) Parking Requirements)

Proposal Summary: This amendment would reduce the threshold for requiring only 2 parking spaces (1 covered and 1 uncovered) from 3,000 square feet to 2,000 square feet.

Staff Comments: The applicant submitted this proposal during the 2020 and 2021 Annual Docket processes. In both cases, the City Council decided not to docket this project at that time.

Priority Level: Low priority. The City Council has already considered the proposed code amendment project in the previous two annual docket cycles and decided not to add it to the CPD work plan. The CPD Work Plan for 2023 already includes an analysis of the Residential Development Standards, and that process will allow members of the public to provide feedback and propose amendments to the city code.

Proposed Amendment 7**Proposed By:** Michael Murphy**Comprehensive Plan or Code Section:** MICC 19.07.180 Watercourses and MICC 19.16.010 Definitions**Proposal Summary:** This amendment would repeal regulations related to Piped Watercourses.

Staff Comments: This proposal indicates that piped watercourses are storm mains. This characterization is incorrect. Storm mains are pipes typically installed in the public right-of-way that carry storm water collected from impervious surfaces such as streets, roofs and driveways. The MICC definition of “piped watercourse” specifically excludes drainage ditches and storm water runoff devices, “unless they are used by fish or to convey waters that were naturally occurring prior to construction.” Further, many examples exist throughout Mercer Island where watercourses move between open stream beds and pipes as they proceed along their course and discharge into Lake Washington. These are naturally occurring watercourses where a portion of the stream’s course has been diverted into a pipe or culvert.

Staff concur with Mr. Murphy’s assessment that the piped watercourse setbacks impact many existing properties and homes in Mercer Island, and that many homeowners are likely unaware of their property’s non-conforming status related to these regulations, and the impact that could have on future improvements.

Staff believe that prior to considering the proposed code amendment, additional analysis is required to better understand the conditions on the ground and to evaluate if code changes are needed to better support protection of the Mercer Island’s watercourses and provide incentives for daylighting streams when appropriate. An analysis of neighboring jurisdictions’ approaches to these matters would also be informative.

All this to say, while fairly simple in its drafting, the proposed code amendment would require substantial time for review. Furthermore, in addition to the processes required for review of all code amendments (SEPA determination, notification to Department of Commerce, public hearing, etc), an update to critical areas regulations and the Shoreline Master Program would also require substantial public engagement as well as consultation and review by the Department of Ecology, which is typically a lengthy process.

Priority Level: Low priority. This is a large project and will require considerable time for review. Given the existing commitments of staff time in the CPD work plan, if this proposal is docketed, it may need to be carried over to a future year for review.

Proposed Amendment 8**Proposed By:** Carolyn Boatsman**Comprehensive Plan or Code Section:** MICC 19.15.230(E) Docketing Criteria

Proposal Summary: This amendment would repeal the docketing criterion in MICC 19.15.230(E)(1)(b)(ii), which states, “the proposal does not raise policy or land use issues that are more appropriately addressed by an ongoing work program item approved by the city council.”

Staff Comments: Council already has the ability to direct staff to fold proposals into ongoing work items.

Priority Level: Low priority. Given the existing commitments of staff time in the CPD work plan, if this proposal is docketed, it may need to be carried over to a future year for review.

Proposed Amendment 9**Proposed By:** City Staff**Comprehensive Plan or Code Section:** MICC 19.11.030 Bulk Regulations, possibly other sections of the development code**Proposal Summary:** The Town Center code currently limits commercial buildings to 2 stories/27 feet in height. This amendment would provide an allowance for commercial buildings to exceed two stories in the Town Center.**Staff Comments:** Staff have identified what is believed to be an unintended omission in the drafting of the current Town Center code provisions. While MICC 19.11.030 contains provisions that enable residential and mixed-use buildings to achieve bonus height through the inclusion of 10% of the residential units as income-restricted affordable housing, no such bonus height provisions exist for purely commercial buildings. As such, commercial buildings are currently limited to 2 stories or 27 feet in height. Staff have proposed the addition of an allowance that would enable commercial buildings to achieve the same building heights currently allowed for residential and mixed-use buildings. Consideration of such a code amendment will include an analysis of options including: 1) allowing taller commercial buildings outright or 2) bonus height provisions requiring community benefits be provided in exchange for the additional building height.**Priority Level:** High priority. The City Council has identified implementing an economic development program as a priority, and this code amendment supports that goal and aligns with other economic development activities focused on the Town Center. Waiting to address this issue in the future could result in significant missed opportunities for commercial development in the Town Center.Proposed Amendment 10**Proposed By:** City Staff**Comprehensive Plan or Code Section:** MICC 19.15 Administration**Proposal Summary:** Surgical amendments to the administrative code to correct errors and improve clarity and consistency, including: correcting the appeal process for shoreline exemptions and clarifying the notice of decision requirements for Type II land use approvals.**Staff Comments:** Staff have identified some incorrect and unclear language in the administrative code. MICC 19.15.030 states that shoreline exemptions should be appealed to the shoreline hearings board. This is incorrect, only shoreline substantial development permits are appealed to the shoreline hearings board ([RCW 90.58.180](#)). Shoreline exemption appeals should be heard by the City's Hearing Examiner. In addition, MICC 19.15.030 and 19.15.120 are inconsistent on whether a notice of decision is required for Type II land use approvals. This should be clarified.**Priority Level:** High Priority. These are simple code amendments that are needed to provide clear direction to staff and the public on how to correctly process applications and appeals.Proposed Amendment 11**Proposed By:** City Staff**Comprehensive Plan or Code Section:** MICC 19.01.050 Nonconforming structures, sites, lots and uses; possibly other sections of the development code

Proposal Summary: This amendment would expand and clarify the legal lot regulations, including adding provisions for testamentary lot division and innocent purchaser verification.

Staff Comments: RCW Ch. 58.17, the subdivision statute, generally regulates subdivision of land. Illegally subdivided land is not generally buildable or otherwise permissible. There are some exceptions to the subdivision process, however, such as division through testamentary provisions or through the laws of descent (e.g. when land is divided and distributed to heirs in a will). Further, RCW 58.17.210 provides that innocent purchasers for value without actual notice of the illegal subdivision are exempt from the general prohibition against issuance of permits for illegally subdivided land. The MICC's current provisions regarding legal lots lack provisions for an innocent purchaser verification process, as well as any recognition of testamentary division per RCW 58.17.040. Staff propose revisions to the MICC to recognize these principles. Review of this proposal will include research of other jurisdictions' code provisions relating to testamentary division and innocent purchaser verification.

Priority Level: High Priority. These code amendments are needed to comply with state law and avoid associated legal risk.

Proposed Amendment 12

Proposed By: City Staff

Comprehensive Plan or Code Section: Add a new section to MICC 19.06 to regulate temporary uses, amend MICC 19.09.060 Right-of-way use and repeal MICC 10.060.050 Commerce on Public Property

Proposal Summary: This amendment will update the code provisions regulating temporary uses on private property and in the right-of-way. Provisions regarding the sale of goods and services on public property will be incorporated into the temporary uses and right-of-way use sections, as appropriate.

Staff Comments: Temporary uses could include many different types of things from outdoor dining adjacent to restaurants/cafes, to large tents for events like weddings or reunions, the farmer's market, Christmas tree sales, produce stands, food trucks or even garage sales.

In 2020, the City adopted Ordinance 20C-17, which established temporary regulations for commerce on public property to allow for outdoor dining during the COVID-19 pandemic. Those temporary regulations will eventually expire. Permanent amendments to regulations for outdoor dining, temporary uses, and commerce on public property are needed for outdoor dining to continue to be an allowed use.

In addition, the MICC currently does not allow any temporary uses outside the Town Center and the provisions for commerce on public property and right-of-way use are also outdated and do not meet the current needs of the City. For example, when the Parks and Recreation team plans events such as the upcoming Pumpkin Walk, the current code provisions do not provide a permitting process for vendor booths or food trucks to be located in the right-of-way.

City staff propose updating and modernizing these provisions to better fit with the types of temporary uses that are currently happening in Mercer Island and those that would be appropriate in the future.

Priority Level: High priority. The City Council has identified implementing an economic development program as a priority, and this code amendment supports that goal and aligns with efforts to support local business. Waiting to address this issue in the future could result in missed opportunities and negatively impact local businesses.

RECOMMENDATION

The Planning Commission will need to prepare a recommendation to the City Council on a preliminary docket of Comprehensive Plan and development code amendments.

1. Hear from proponents of each proposed amendment (5 minutes per person)
2. Review the proposed Comprehensive Plan and development code amendments.
3. Make a recommendation on whether each proposed amendment should be added to the final docket and the CPD work plan. The Planning Commission should consider the criteria from MICC 19.15.230 (E), provided above, to determine whether to recommend adding a project to the final docket. Please carefully consider the workload for CPD staff and the Planning Commission related to the recommended items, especially in light of existing work plan items already planned for 2023 (discussed above).

Please be prepared to consider and make a recommendation to the City Council on the proposals that should be included in the final docket at the October 26, 2022 meeting.

ATTACHMENTS

1. 2023 Docket Proposals
2. Proposed amendments Nos. 1-8, submitted by community members

CITY OF MERCER ISLAND

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PLANNING COMMISSION

To: City Council
From: Daniel Hubbell, Planning Commission Chair
Date: November 15, 2022
RE: 2023 Docket Recommendation
ATTACHMENTS: A. Summary of Recommended Docket Proposals
B. Meeting Minutes for October 26, 2022

On behalf of the Planning Commission, I am pleased to present our recommendation on the 2023 Docket.

The City opened the annual docket submittal process during the month of September 2022, and received eight submissions. The Planning Commission reviewed the submitted docket requests at a regular meeting on October 26, 2022. Public comment was received from two individuals. The proponents of each docket proposal also spoke briefly to the merits of their proposals. The Planning Commission considered the staff report dated October 20, 2022 and updated on October 26, 2022, as well as the decision criteria for the final docket found in MICC 19.15.230(E), in making its recommendation.

After considerable discussion and deliberation, the Planning Commission approved the following recommendation by a unanimous vote. The Planning Commission recommends that the City Council should include in the final docket the proposals numbered 1, 2, 3, 5, 6, 7 and 8 on the preliminary docket.

A large, stylized handwritten signature in blue ink, which appears to read "De Hubbell", is written over a horizontal line.

Daniel Hubbell
Planning Commission Chair
City of Mercer Island

11/16/2022

Date

2023 Docket Proposals

Item No.	Proposed By	Potentially Affected Section, Goal or Policy	Summary of Proposal	Planning Commission Recommendation
1	Mercer Island Beach Club	MICC 19.13.040 Table B Shoreland Uses Waterward of the Ordinary High Water Mark	This amendment would allow private clubs or residential communities serving more than 10 families to use the Shoreline Conditional Use Permit process for the redevelopment of moorage facilities, floating platforms, mooring piles, diving boards, diving platforms, swim areas and other accessory uses.	Add to final docket
2	Daniel Thompson	Residential Development Standards (MICC 19.02.020(D)(2)(a) Gross Floor Area)	This amendment would reduce ceiling height from 12 feet to 10 feet before it is counted as clerestory space at 150% of gross floor area (GFA).	Add to final docket
3	Daniel Thompson	Residential Development Standards (MICC 19.02.020(D)(2) and 19.02.020(G)(2))	This amendment would include exterior covered decks in the definition of GFA and include covered porches on the first level in the calculation of GFA.	Add to final docket
4	Daniel Thompson	Residential Development Standards (MICC 19.02.040(D)(1) Garages and Carports)	This amendment would either eliminate the ability to build garages and carports within 10 feet of the property line of the front yard, or, alternatively, eliminate this option for waterfront lots that have flipped their front and back yards per MICC 19.02.020(c)(2)(a)(iii).	Do not docket
5	Daniel Thompson	Residential Development Standards (MICC 19.02.020(D)(3)(b) Gross Floor Area Incentives for ADUs)	This amendment would limit the GFA incentives for ADUs to lots 8,400 square feet or smaller.	Add to final docket
6	Daniel Thompson	Residential Development Standards (MICC 19.02.020(G)(2)(a) and (b) Parking Requirements)	This amendment would reduce the threshold for requiring only 2 parking spaces (1 covered and 1 uncovered) from 3,000 square feet to 2,000 square feet.	Add to final docket
7	Michael Murphy	MICC 19.07.180 Watercourses and MICC 19.16.010 Definitions	This amendment would repeal regulations related to Piped Watercourses.	Add to final docket
8	Carolyn Boatsman	MICC 19.15.230 (E) Docketing Criteria	This amendment would repeal the docketing criterion stating, "the proposal does not raise policy or land use issues that are more appropriately addresses by an ongoing work program item approved by the city council".	Add to final docket
9	City Staff	MICC 19.11.030 Bulk Regulations, possibly other	The Town Center code currently limits commercial buildings to 2 stories/27 feet in height. This amendment would provide an	N/A (proposal withdrawn)

		sections of the development code	allowance for commercial buildings to exceed two stories in the Town Center.	
10	City Staff	MICC 19.15 Administration	Surgical amendments to the administrative code to correct errors and improve clarity and consistency, including correcting the appeal process for shoreline exemptions and clarifying the notice of decision requirements for Type II land use approvals.	N/A (proposal withdrawn)
11	City Staff	MICC 19.01.050 Nonconforming structures, sites, lots and uses; possibly other sections of the development code	This amendment would expand and clarify the legal lot regulations, including adding provisions for testamentary lot division and innocent purchaser verification.	N/A (proposal withdrawn)
12	City Staff	Add a new section to MICC 19.06 to regulate temporary uses, amend MICC 19.09.060 Right of way use and repeal MICC 10.060.050 Commerce on Public Property	This amendment will update the code provisions regulating temporary uses on private property and in the right of way. Provisions regarding the sale of goods and services on public property will be incorporated into the temporary uses and right of way use sections, as appropriate.	N/A (proposal withdrawn)



CITY OF MERCER ISLAND PLANNING COMMISSION REGULAR VIDEO MEETING MINUTES

Wednesday, October 26, 2022

CALL TO ORDER

The Planning Commission was called to order by Chair Hubbell at 6:01 pm from a remote location.

PRESENT

Chair Daniel Hubbell, Vice Chair Michael Murphy, Commissioners Kate Akyuz, Carolyn Boatsman, Victor Raisys, Michael Curry, and Adam Ragheb were present. All Commissioners participated in the meeting remotely using Zoom.

STAFF PRESENT

Staff participated remotely:

Jeff Thomas, Interim CPD Director
Alison Van Gorp, Deputy CPD Director

Deborah Estrada, Admin. Coordinator/Deputy City Clerk

PUBLIC APPEARANCES

Katie Boissoneault and Debbie Hanson addressed the Commission and shared comments regarding the Code Amendment Docket.

REGULAR BUSINESS

1. Approve the September 28, 2022, Meeting Minutes

A motion was made by Raisys; seconded by Murphy to:
Approve the minutes of the September 28, 2022, meeting.
Approved 7-0

2. 2023 Comprehensive Plan and Code Amendment Docket

Deputy Director Van Gorp briefly introduced the docket process. Commissioner Boatsman expressed concerns regarding the docket process.

A motion was made by Raisys; seconded by Akyuz to:
Postpone discussion regarding the City's docketing process until later in the meeting.
Approved 7-0

The following individuals addressed the Commission regarding the proposed amendments:

- Gardner Morelli
- Mike Murphy
- Carolyn Boatsman
- Dan Thompson

Prior to reviewing the proposed Comprehensive Plan and development code amendments, Commissioner read a disclosure statement into the record. There were no objections to his participation.

Deputy Director Van Gorp outlined the amendments and the Commission deliberated.

A motion was made by Raisys; seconded by Ragheb to:

Recommend amendment No. 1 to City Council for inclusion in the final docket.

Approved 7-0

A motion was made by Raisys; seconded by Boatsman to:

Recommend amendment No. 2 to City Council for inclusion in the final docket.

Approved 6-1, with Commissioner Murphy voting no.

A motion was made by Raisys; seconded by Curry to:

Recommend amendment No. 3 to City Council for inclusion in the final docket.

Approved 5-2, with Commissioners Akyuz and Murphy voting no.

A motion was made by Raisys; seconded by Boatsman to:

Recommend amendment No. 4 to City Council for inclusion in the final docket.

Failed 4-3, with Commissioners Akyuz, Hubbel, Murphy and Ragheb voting no.

A motion was made by Raisys; seconded by Ragheb to:

Recommend amendment No. 5 to City Council for inclusion in the final docket.

Approved 6-1, with Commissioner Akyuz voting no.

A motion was made by Ragheb; seconded by Boatsman to:

Recommend amendment No. 6 to City Council for inclusion in the final docket.

Approved 5-2, with Commissioners Akyuz and Hubbel voting no.

A motion was made by Raisys; seconded by Curry to:

Recommend amendment No. 7 to City Council for inclusion in the final docket.

Approved 7-0

A motion was made by Raisys; seconded by Boatsman to:

Recommend amendment No. 8 to City Council for inclusion in the final docket.

Approved 4-3, with Commissioners Akyuz, Hubbell, and Murphy voting no.

A motion was made by Boatsman; seconded by Akyuz that:

A review of MICC 19.15.230 and 19.15.250 be conducted with the goal of determining if any amendments are needed to reconcile inconsistencies,

Failed 5-2, with Commissioners Akyuz and Boatsman voting yes.

A motion was made by Raisys; seconded by Curry to:

Approving a proposed final docket including items 1, 2, 3, 5, 6, 7, and 8 to the City Council

Approved 7-0

In response to an earlier discussion regarding the City's docketing process, Commissioner Boatsman agreed to submit a proposal to staff for inclusion in the November 9 Agenda Packet.

OTHER BUSINESS

Deputy Director's Report

Deputy Director Van Gorp briefly reviewed the November 9 and December 14 agenda lineup.

Planned Absences for Future Meetings

There were no planned absences.

Announcements & Communications

There was discussion about adding the Planning Commission bylaws to the November 9 agenda.

Next Scheduled Meeting

The next scheduled meeting of the Planning Commission is a special meeting on November 9, 2022, at 6:00pm.

ADJOURNED

The meeting adjourned at 10:17 pm

**CITY OF MERCER ISLAND
RESOLUTION NO. 1641**

**A RESOLUTION OF THE CITY OF MERCER ISLAND, WASHINGTON,
ESTABLISHING THE CITY'S 2023 COMPREHENSIVE PLAN AND
DEVELOPMENT REGULATION AMENDMENT DOCKET**

WHEREAS, the City of Mercer Island is required to plan under the Growth Management Act of 1990, as amended, including adopting and regularly updating and amending its Comprehensive Plan and development regulations; and

WHEREAS, the Growth Management Act allows the City to amend the Comprehensive Plan on an annual basis; and

WHEREAS, public notice of the opportunity to propose Comprehensive Plan and development regulation amendments for consideration in 2023 was provided on August 22, 2022; and

WHEREAS, on October 26, 2022, the City of Mercer Island Planning Commission held a public meeting and made a recommendation to the Mercer Island City Council on a preliminary docket of Comprehensive Plan and development regulation amendments to be considered in 2023; and

WHEREAS, on December 6, 2022, the Mercer Island City Council held a public meeting to consider the Planning Commission's recommended final docket of amendments to be considered in 2023;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON AS FOLLOWS:

The City Council directs the Planning Commission to analyze, study, and make recommendations to the City Council on the proposed Comprehensive Plan and development regulation amendments listed on the final docket for 2023 attached hereto as Exhibit A.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS MEETING ON THE 6TH DAY OF DECEMBER 2022.

CITY OF MERCER ISLAND

Salim Nice, Mayor

ATTEST:

Andrea Larson, City Clerk

DRAFT 2023 Final Docket

Item No.	Proposed By	Potentially Affected Section, Goal or Policy	Summary of Proposal	Planning Commission Recommendation	City Council Decision
1	Mercer Island Beach Club	MICC 19.13.040 Table B Shoreland Uses Waterward of the Ordinary High Water Mark	This amendment would allow private clubs or residential communities serving more than 10 families to use the Shoreline Conditional Use Permit process for the redevelopment of moorage facilities, floating platforms, mooring piles, diving boards, diving platforms, swim areas and other accessory uses.	Add to final docket	
2	Daniel Thompson	Residential Development Standards (MICC 19.02.020(D)(2)(a) Gross Floor Area)	This amendment would reduce ceiling height from 12 feet to 10 feet before it is counted as clerestory space at 150% of gross floor area (GFA).	Add to final docket	
3	Daniel Thompson	Residential Development Standards (MICC 19.02.020(D)(2) and 19.02.020(G)(2))	This amendment would include exterior covered decks in the definition of GFA and include covered porches on the first level in the calculation of GFA.	Add to final docket	
4	Daniel Thompson	Residential Development Standards (MICC 19.02.040(D)(1) Garages and Carports)	This amendment would either eliminate the ability to build garages and carports within 10 feet of the property line of the front yard, or, alternatively, eliminate this option for waterfront lots that have flipped their front and back yards per MICC 19.02.020(c)(2)(a)(iii).	Do not add to final docket	
5	Daniel Thompson	Residential Development Standards (MICC 19.02.020(D)(3)(b) Gross Floor Area Incentives for	This amendment would limit the GFA incentives for ADUs to lots 8,400 square feet or smaller.	Add to final docket	
6	Daniel Thompson	Residential Development Standards (MICC 19.02.020(G)(2)(a) and (b) Parking Requirements)	This amendment would reduce the threshold for requiring only 2 parking spaces (1 covered and 1 uncovered) from 3,000 square feet to 2,000 square feet.	Add to final docket	
7	Michael Murphy	MICC 19.07.180 Watercourses and MICC 19.16.010 Definitions	This amendment would repeal regulations related to Piped Watercourses.	Add to final docket	

8	Carolyn Boatsman	MICC 19.15.230 (E) Docketing Criteria	This amendment would repeal the docketing criterion stating, “the proposal does not raise policy or land use issues that are more appropriately addresses by an ongoing work program item approved by the city council”.	Add to final docket	
9	City Staff	MICC 19.11.030 Bulk Regulations, possibly other sections of the development code	The Town Center code currently limits commercial buildings to 2 stories/27 feet in height. This amendment would provide an allowance for commercial buildings to exceed two stories in the Town Center.	N/A (proposal withdrawn)	
10	City Staff	MICC 19.15 Administration	Surgical amendments to the administrative code to correct errors and improve clarity and consistency, including correcting the appeal process for shoreline exemptions and clarifying the notice of decision requirements for Type II land use approvals.	N/A (proposal withdrawn)	
11	City Staff	MICC 19.01.050 Nonconforming structures, sites, lots and uses; possibly other sections of the development code	This amendment would expand and clarify the legal lot regulations, including adding provisions for testamentary lot division and innocent purchaser verification.	N/A (proposal withdrawn)	
12	City Staff	Add a new section to MICC 19.06 to regulate temporary uses, amend MICC 19.09.060 Right of way use and repeal MICC 10.060.050 Commerce on Public Property	This amendment will update the code provisions regulating temporary uses on private property and in the right of way. Provisions regarding the sale of goods and services on public property will be incorporated into the temporary uses and right of way use sections, as appropriate.	N/A (proposal withdrawn)	

COMPREHENSIVE PLAN AND DEVELOPMENT CODE DOCKET - PROGRESS REPORT

			PC Recommendation	CC Decision	AB	Ord No.	Notes
2020 PROPOSALS (2021 Docket) - Adopted 12/01/2020							
20-1	CPA21-001	Correct Comp Plan Land Use Map	Y	Y	5971	21-26	Complete, review of 20-1 and 20-8 was consolidated under CPA21-001
20-2	ZTR21-004	Town Center Commercial	Y	Y	6102	22C-09	Complete
	CPA22-001				6172	22C-17	Complete
20-3	ZTR21-007	Transportation Impact Fee Rate Update	Y	Y	6092	22C-06	Complete
	ZTR21-008	Park Impact Fee Rate Update			6093	22C-07	Complete
20-4	ZTR19-003	Sign Regulations	Y	Y	5952	21C-21	Complete
20-5	ZTR19-004	Wireless/Small Cell Regulations	Y	Y	5929	21C-17	Complete
20-6	ZTR21-001	Implementation of Comp Plan Amendments	N	Y	5866	21C-05	Complete
20-7	ZTR21-002	Conditional Use Permit Regulations	N	Y	5867	21C-06	Complete
20-8	CPA21-001	Correct Comp Plan Land Use Map	N	Y	5971	21-26	Complete, review of 20-1 and 20-8 was consolidated under CPA21-001
20-9	ZTR21-005	Noise and Lighting	C	Y	6019	22C-02	<i>Not adopted</i>
20-10		Prioritization of the use of public ROW	N	N	-	-	
20-11		RDS: GFA for Clerestory Space *	N	N	-	-	
20-12		RDS: GFA for covered porches and decks *	N	N	-	-	
20-13		RDS: Garages within 10 ft of front property line *	N	N	-	-	
20-14		RDS: GFA for ADUs on small lots *	N	N	-	-	
20-15	ZTR21-006	Land Use Review Types and Noticing *	N	Y	6074	22C-05	Complete
20-16		RDS: parking requirements for smaller homes *	N	N	-	-	
2021 PROPOSALS (2022 Docket) - Adopted 12/07/2021							
21-1		Increase Tree Retention to 50%	Y	N	-	-	
21-2		New Impact Fee for Ped/Bike	N	N	-	-	
21-3		Recategorize Intersections in Transportation Element	Y	N	-	-	
21-4	ZTR22-001	Amend Business Zone to Allow Schools	Y	Y	(tbd)	(tbd)	Legislative review planned for 2023
21-5		Allow additions to nonconforming homes in critical areas	C	N	-	-	
21-6		Require Electric Heating	C	N	-	-	
21-7		RDS: GFA for Clerestory Space *	N	N	-	-	
21-8		RDS: GFA for covered porches and decks *	N	N	-	-	

21-9		RDS: Garages within 10 ft of front property line *	N	N	-	-	
21-10		RDS: GFA for ADUs on small lots *	N	N	-	-	
21-11		Land Use Review Types and Noticing *	N	N	-	-	Docketed in 2020, see ZTR21-006
21-12		RDS: parking requirements for smaller homes *	N	N	-	-	
21-13		Bike/Ped Plan Update Schedule	Y	N	-	-	
21-14	ZTR21-003	Remove Occupancy Limitations	Y	Y	6146	22C-11	Complete
21-15	ZTR21-003	Allow 8 people in Adult Family Homes	Y	Y	6146	22C-12	Complete
21-16	ZTR22-002	Transitional and Permanent Supportive Housing	Y	Y	(tdb)	(tdb)	Legislative review planned for 2023
2022 PROPOSALS (2023 Docket) - Adopted (TBD)							
22-1		Allow SCUPs for Marina and Swim Facilities	Y				
22-2		RDS: GFA for Clerestory Space **	Y				
22-3		RDS: GFA for covered porches and decks **	Y				
22-4		RDS: Garages within 10 ft of front property line **	N				
22-5		RDS: GFA for ADUs on small lots **	Y				
22-6		RDS: parking requirements for smaller homes **	Y				
22-7		Repeal Piped Watersource Regulations	Y				
22-8		Amend Docketing Criteria	Y				
22-9		Town Center Commercial Height Limit	-	-	-	-	<i>withdrawn</i>
22-10		Administrative Code Corrections	-	-	-	-	<i>withdrawn</i>
22-11		Update Legal Lot Provisions	-	-	-	-	<i>withdrawn</i>
22-12		Temporary Use Regulations	-	-	-	-	<i>withdrawn</i>

- * Docket proposal in 2020 & 2021
- ** Docket proposal in 2020, 2021, & 2022
- Y Yes
- N No
- C Consider



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6194
December 6, 2022
Regular Business

AGENDA BILL INFORMATION

TITLE:	AB 6194: 2023-2024 Biennial Budget Adoption	<input type="checkbox"/> Discussion Only
RECOMMENDED ACTION:	Adopt Ordinance No. 22-23 to approve the 2023-2024 Biennial Budget.	<input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT:	Finance
STAFF:	Matthew Mornick, Finance Director
COUNCIL LIAISON:	n/a
EXHIBITS:	1. 2023-2024 Preliminary Budget available at: www.mercerisland.gov/budget . 2. Ordinance No. 22-23
CITY COUNCIL PRIORITY:	2. Articulate, confirm, and communicate a vision for effective and efficient city services. Stabilize the organization, optimize resources, and develop a long-term plan for fiscal sustainability.

EXECUTIVE SUMMARY

This agenda item outlines the final step in the City Council's 2023-2024 Biennial Budget review process, which includes adoption of 2023-2024 Biennial Budget.

- Per Washington State law, the City Manager is required to deliver a balanced preliminary biennial budget for City Council review and approval. The City Council received the 2023-2024 Preliminary Budget on September 28, 2022, (Exhibit 1) and a copy was filed with the City Clerk.
- The 2023-2024 Preliminary Budget maintains current service levels and provides critical investments to preserve City infrastructure.
- Ordinance No. 22-23 (Exhibit 2) includes the estimated beginning fund balances, expenditure, and revenues for each separate Fund for the 2023-2024 biennium.
- The 2023-2024 Biennial Budget is balanced. It includes over \$200 million in expenditures across all Funds, and reflects the collective decisions made by the City Council over the past several months.

BACKGROUND

The City Council received the 2023-2024 Preliminary Budget on September 28, 2022, and a copy was filed with the City Clerk. Per Washington State law, the City Manager must deliver a balanced preliminary biennial budget to the City Council for review and approval.

On September 6, 2022 staff presented the 2022 Second Quarter Financial Status Update and long-term financial forecast to the City Council (see [AB 6145](#)). The revenue forecast projected the 2022 year-end financial position, as well as the subsequent biennium, and served as the basis for developing the 2023-2024 Preliminary Budget.

At the October 3 City Council meeting (see [AB 6163](#)), staff introduced and reviewed key budget assumptions, policy considerations, and the budget development schedule. The presentation included a six-year forecast for the General Fund and Youth and Family Services Fund, bringing into focus how anticipated expenditures exceed revenues in both Funds, beginning in 2023.

The first of two public hearings for the 2023-2024 biennial budget was held at the October 18 City Council meeting (see [AB 6169](#)). Staff walked through the staffing plans and summarized key highlights from Departmental work plans for the next two years.

The City Council approved the 2023-2028 Capital Improvement Program financing strategy at the October 18 City Council meeting, including using \$3.7 million in REET-2 reserves from the Street Fund to fund the Luther Burbank Dock and Waterfront Improvements project (PA0122) and \$1.6 million in ARPA funds to begin making critical investments in City facilities. The City Council also postponed consideration of the General Fund and YFS Fund budget proposals until Q2 2023.

At the November 1 City Council meeting, the City Council approved the six budget proposals tied to the Capital, Streets, and Utility Funds (see [AB 6177](#)).

On November 15, the City Council received a status update on the City's finances through the third quarter of 2022 (see [AB 6185](#)). Furthermore, the City Council conducted a first reading of property tax levy Ordinance Nos. 22-20 and 22-21 (see [AB 6184](#)), which set the property tax rate and amount the City will levy in fiscal year 2023. The City Council also adopted the 2023 water, sewer, storm water, and EMS rates, as well as the City's annual budget contribution for the regional public safety radio system (NORCOM).

During a special meeting on November 29, the City Council held the second reading and final adoption of the property tax levies for fiscal year 2023 (see [AB 6193](#)).

NEXT STEPS

Staff will publish the final 2023-2024 Biennial Budget on the City's website no later than January 31, 2023.

RECOMMENDED ACTION

Adopt Ordinance No. 22-23, adopting the biennial budget for the City of Mercer Island, Washington, for fiscal years 2023-2024.

**CITY OF MERCER ISLAND
ORDINANCE NO. 22-23**

**AN ORDINANCE ADOPTING A BUDGET FOR THE CITY OF
MERCER ISLAND, WASHINGTON FOR THE YEARS 2023-2024
AND SETTING FORTH IN SUMMARY FORM THE BIENNIAL
TOTALS OF ESTIMATED REVENUES AND EXPENDITURES FOR
EACH FUND.**

WHEREAS, state law (specifically, chapter 35A.33 RCW) requires the City to adopt a biennial budget and provides procedures for the filing of an adopted budget, deliberations, public hearings, and final fixing of the budget; and,

WHEREAS, a preliminary budget for the 2023-2024 biennium has been prepared and filed with the City Clerk as required by law; and

WHEREAS, public hearings have been held for the purposes of fixing the final budget, and the City Council has deliberated and made adjustments and changes deemed necessary and proper;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND DO ORDAIN AS FOLLOWS:

Section 1. 2023-2024 Budget Adoption

The 2023-2024 Final Budget for the City of Mercer Island, covering the period from January 1, 2023, through December 31, 2024, is hereby adopted. A copy of said budget will be on file with the City Clerk by January 31, 2023, and, by this reference, is hereby incorporated herein as if set forth in full.

Section 2. Summary of Revenues and Expenditures

The biennial totals of estimated revenues, including appropriated beginning fund balances, and expenditures for each separate fund are set forth in the table on the next page, and are hereby appropriated for the 2023-2024 biennium:

Fund No.	Description	2023-2024 Revenues	2023-2024 Expenditures
001	General Fund	\$ 71,016,665	\$ 71,016,665
037	Self Insurance Fund	20,000	20,000
061	Youth Service Endowment Fund	-	-
Subtotal General Purpose Funds		\$ 71,036,665	\$ 71,036,665
104	Street Fund	\$ 14,829,501	\$ 14,795,008
130	Contingency Fund	302,705	-
140	1% For the Arts Fund	50,000	30,000
160	Youth and Family Services Fund	6,693,888	6,693,888
170	ARPA Fund	3,242,689	3,242,689
Subtotal Special Revenue Funds		\$ 25,118,783	\$ 24,761,585
208	Bond Redemption (Voted)	\$ -	\$ -
239	Bond Redemption (Non-Voted)	142,800	142,800
Subtotal Debt Service Funds		\$ 142,800	\$ 142,800
342	Town Center Parking Facilities	\$ -	\$ -
343	Capital Improvement Fund	21,786,145	21,786,145
345	Technology and Equipment Fund	763,186	640,436
350	Capital Reserve Fund	-	-
Subtotal Capital Project Funds		\$ 22,549,331	\$ 22,426,581
402	Water Fund	\$ 50,915,556	\$ 42,791,206
426	Sewer Fund	27,798,883	27,798,883
432	Storm Water Fund	6,868,970	6,868,970
Subtotal Enterprise Funds		\$ 85,583,409	\$ 77,459,059
503	Equipment Rental Fund	\$ 4,116,115	\$ 2,988,030
520	Computer Equipment Fund	2,968,797	2,471,566
Subtotal Internal Service Funds		\$ 7,084,912	\$ 5,459,596
606	Firefighters Pension Fund	\$ 203,000	\$ 203,000
Subtotal Trust Funds		\$ 203,000	\$ 203,000
TOTAL EXPENDITURES		\$211,718,900	\$ 201,489,286

Section 3. Capital Improvement Projects

The Capital Improvement Projects nominated for 2023-2024 and described in detail in the Capital Improvement Program section of the 2023-2024 Final Budget are hereby approved as presented.

Section 4. Filing of Ordinance

A complete copy of the 2023-2024 Final Budget, as adopted, together with a certified copy of the adopting ordinance shall be transmitted by the City Clerk to the Division of Municipal Corporations of the office of the State Auditor and to the Association of Washington Cities.

Section 5. Severability.

If any section, sentence, clause or phrase of this ordinance be held invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 6. Effective Date

This ordinance shall take effect five days after passage and publication in the official newspaper of the City as required by law.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND,
WASHINGTON, AT ITS MEETING ON THE 6th DAY OF DECEMBER, 2022.

CITY OF MERCER ISLAND

Salim Nice, Mayor

ATTEST:

Approved as to Form:

Andrea Larson, City Clerk

Bio Park, City Attorney

Date of Publication: _____



2022 PLANNING SCHEDULE

Item 12.

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

NOTE - Regular Meetings begin at 5:00 pm from June 16, 2020, through December 31, 2022.
Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

DECEMBER 20, 2022	DD	FN	CA	Clerk	CM
ABSENCES:	12/9	12/12	12/12	12/13	12/13
POTENTIALLY CANCELED					

2023 PLANNING SCHEDULE

JANUARY 3, 2023 SPECIAL (5PM START TIME)		DD 12/13	FN 12/14	CA 12/14	Clerk 12/15	CM 12/15
ABSENCES:						
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
60	AB xxxx: Roadway Pavement Condition Ratings Update			Jason Kintner/Patrick Yamashita/Clint Morris/Ian Powell		
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: December 2, 2022 Payroll Certification			Ali Spietz/Nicole Vannatter		
--	AB xxxx: December 16, 2022 Payroll Certification			Ali Spietz/Nicole Vannatter		
--	AB 6190: SCADA – Sewer Equipment Replacement (SU0113) Bid Award			Jason Kintner/Allen Hunter		
--	AB xxxx: Sewer Main Easement Modification (3 Eden Lane)			Jason Kintner/Patrick Yamashita		
REGULAR BUSINESS						
15	AB xxxx: Acceptance of <i>Raven</i> by Ron Reeder (Public Art Donation from MIVAL)			Jason Kintner/Sarah Bluvus		
60	AB xxxx: City Council Rules of Procedure Review and Discussion			Ali Spietz/Andrea Larson		
15	AB xxxx City Council Meeting Start Time Adjustment (Ord.23C-xx; First Reading)			Ali Spietz/Andrea Larson		
30	AB xxxx: City Council Committee and Liaison Appointments			Mayor Nice		
EXECUTIVE SESSION						

JANUARY 17, 2023			DD	FN	CA	Clerk	CM
ABSENCES:			1/6	1/9	1/9	1/10	1/10
ITEM TYPE TIME TOPIC					STAFF		
STUDY SESSION							
SPECIAL BUSINESS							

CONSENT AGENDA		
--	AB xxxx: December 30, 2022 Payroll Certification	Ali Spietz/Nicole Vannatter
--	AB xxxx: Luther Burbank South Shoreline Restoration Bid Award	Jason Kintner/Paul West
--	AB xxxx: Reservoir Tank Improvement Project (WU0103) Bid Award	Jason Kintner/Patrick Yamashita/Allen Hunter
REGULAR BUSINESS		
90	AB xxxx: Town Center Parking Study – Review Draft Report (TENTATIVE)	Sarah Bluvas/Jason Kintner/ Jeff Thomas/Ed Holmes/Mike Seifert
EXECUTIVE SESSION		

FEBRUARY 7, 2023			DD	FN	CA	Clerk	CM
ABSENCES:			1/27	1/30	1/30	1/31	1/31
ITEM TYPE TIME TOPIC					STAFF		
STUDY SESSION							
SPECIAL BUSINESS							
CONSENT AGENDA							
XX	AB xxxx: Approve Revised City Council Rules of Procedure				Ali Spietz/Andrea Larson		
REGULAR BUSINESS							
60	AB xxxx: Climate Action Plan: Review Draft Document & Conduct Public Hearing (placeholder – likely moving to Feb 21)				Jason Kintner/Ross Freeman		
EXECUTIVE SESSION							

FEBRUARY 21, 2023			DD	FN	CA	Clerk	CM
ABSENCES:			2/10	2/13	2/13	2/14	2/14
ITEM TYPE TIME TOPIC					STAFF		
STUDY SESSION							
SPECIAL BUSINESS							
CONSENT AGENDA							
REGULAR BUSINESS							
60	AB xxxx: Climate Action Plan: Review Draft Document & Conduct Public Hearing				Jason Kintner/Ross Freeman		
EXECUTIVE SESSION							

MARCH 7, 2023		DD	FN	CA	Clerk	CM
ABSENCES:		2/24	2/27	2/27	2/28	2/28
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
60	AB xxxx: Climate Action Plan: Discuss Final CAP Document			Jason Kintner/Ross Freeman		
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: Town Center Parking Study Final Report (TENTATIVE)			Sarah Bluvas/Jason Kintner/ Jeff Thomas/Ed Holmes/Mike Seifert		
--	AB xxxx: Sewer Pump Station 23 & 25 Generator Replacement (SU0109) Bid Award			Jason Kintner/Allen Hunter		
REGULAR BUSINESS						
EXECUTIVE SESSION						