



CITY OF MERCER ISLAND

CITY COUNCIL REGULAR MEETING **REVISED**

Tuesday, January 21, 2020 at 5:30 PM

COUNCIL MEMBERS:

Mayor Benson Wong, Deputy Mayor Wendy Weiker,
Councilmembers: Lisa Anderl, Jake Jacobsen,
Salim Nice, Craig Reynolds, David Rosenbaum

LOCATION & CONTACT:

Mercer Island City Hall - Council Chambers
9611 SE 36th Street | Mercer Island, WA 98040
Phone: 206.275.7793 | www.mercergov.org

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 206.275.7793.

CALL TO ORDER & ROLL CALL, 5:30 PM

AGENDA APPROVAL

EXECUTIVE SESSION (1)

To discuss pending or potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i) for approximately 30 minutes. No action will be taken.

STUDY SESSION, 6:00 PM

1. AB 5650: 2019 Community Needs Assessment, YFS Funding History, and Establishing Service Priorities

REVISED – AB 5650 YFS Funding History

2. AB 5651: Mercer Island Foundation Strategic Planning Report

Recommended Action: Receive report.

SPECIAL BUSINESS, 7:00 PM

3. AB 5654: Sister City 20th Anniversary Proclamation No. 248

Recommended Action: Mayor presents the proclamation and proclaims February 3-7, 2020 as Mercer Island and Thonon les Bains Sister City 20th Anniversary appreciation week.

APPEARANCES

CONSENT CALENDAR

4. Approve **Accounts Payable** Reports:

A. Report for the period ending December 31, 2019 in the amount of \$116,281.27

B. Report for the period ending January 10, 2020 in the amount of \$1,295,504.86

5. Approve **Certification of Payroll** dated January 17, 2020 in the amount of \$931,948.80

6. Approve **Minutes:**

A. December 3, 2019 Regular Meeting (Available online 1/16/20)

B. December 10, 2019 Special Meeting

C. January 7, 2020 Regular Meeting

REGULAR BUSINESS

7. AB 5652: Small Cell Regulations

Recommended Action: Confirm scope of work for ZTR19-004, update to wireless communication facility code.

8. AB 5653: Rooftop Railings Code Amendment (Ordinance No. 20C-01, First Reading)

Recommended Action: Set Ordinance 20C-01 for second reading and adoption on the February 4, 2020 Consent Calendar.

OTHER BUSINESS

9. Planning Schedule

10. Councilmember Absences & Reports

EXECUTIVE SESSION (2)

To discuss pending or potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i) for approximately ~~90~~ 75 minutes. No action will be taken.

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for approximately 30 minutes. No action will be taken.

ADJOURNMENT



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 5650
January 21, 2020
Study Session

AGENDA BILL INFORMATION

| | | |
|----------------------------|--|---|
| TITLE: | AB 5650: 2019 Community Needs Assessment, YFS Funding History, and Establishing Service Priorities | <input checked="" type="checkbox"/> Discussion Only |
| RECOMMENDED ACTION: | Receive report. | <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution |

| | |
|-------------------------------|--|
| DEPARTMENT: | Youth and Family Services |
| STAFF: | Cynthia Goodwin, Director |
| COUNCIL LIAISON: | n/a |
| EXHIBITS: | 1. Call to Action: Reimagining How Nonprofits Will Meet Our Mission for the Children and Youth of Our Community 2. Mercer Island Youth and Family Services, Assessment of Community Needs |
| CITY COUNCIL PRIORITY: | 1. Implement a Fiscal Sustainability Plan |

| | |
|-------------------------------|--------|
| AMOUNT OF EXPENDITURE | \$ n/a |
| AMOUNT BUDGETED | \$ n/a |
| APPROPRIATION REQUIRED | \$ n/a |

SUMMARY

There will be two presentations to City Council in the first portion of this Study Session:

- 1) Human Service Funding Structures: Historical Perspectives and Current Transitions
Presented by Terry Pottmeyer, Attorney and Human Services professional who served for nine years as the CEO at Friends of Youth, and
- 2) 2019 Mercer Island Community Needs Assessment
Presented by Kristin Mardt, Senior Associate with Berk Consulting.

The intent of these presentations is to provide City Council with 1) an understanding of available human service funding mechanisms and related funding challenges and 2) insight into the Department’s use of Community Needs Assessments and the data-driven prioritization and evaluation processes used in the development and planning of Department services and programs.

Human Services Funding Structures

Funding for the Youth and Family Services (YFS) Department has been historically provided through a combination of public and private sources:

- City of Mercer Island General Fund (the City)

- the Mercer Island Thrift Shop (MITS)
- service fees
- public and private grants, and
- proceeds from the Mercer Island Youth and Family Services Foundation (Foundation), a 501(c)(3) non-profit supporting organization.

Over the past four decades, the amount of funding from these sources has fluctuated due to varying economic factors including changes in King County contract levels, modifications to payment for school-based mental health counselors with the Mercer Island School District, decreases in client counseling fees during the economic downturn, and Thrift Shop staffing changes that impact revenues.

As the YFS Department prepares for the upcoming 2021-2022 biennium budget development this spring there will be three primary revenue sources: The Foundation, MITS and the City of Mercer Island. Added into this configuration will be two federal grants from the Substance Abuse and Mental Health Services Administration as secondary sources to fund new prevention programs in the two upcoming biennia.

In addition to City budgetary issues, evolving community needs and availability of unforeseen or one-time funding will play a role in determining future services and program configurations.

Community Needs Assessment

Youth and Family Services contracted with Berk Consulting in 2018 to conduct a Community Needs Assessment. A Needs Assessment is a structured process of collecting data, both quantitative and qualitative, to develop a community demographic profile and solid understanding of the health and human services needs of city residents. The purpose of the Needs Assessment is to provide YFS with a baseline understanding of the current conditions across Mercer Island, help YFS prioritize needs and allocate limited resources based on identified needs. The plan will be shared with other community service providers for use in collaborating and planning services and programs.

The draft Community Needs Assessment is being presented to the City Council for the first review and discussion. Data and information from the Needs Assessment will be used to inform future policy decisions related to YFS program configurations and service priorities. Once finalized, the Needs Assessment will be formally adopted by the City Council.

RECOMMENDATION

Receive report.

Call to Action:
**Reimagining How Nonprofits Will Meet Our Mission for
the
Children & Youth of Our Community**

**PHASE ONE REPORT FROM AND FOR BRAVE COMMITMENTS
LEADERS**

August 18, 2019



Brave Commitments

1. INTRODUCTION: WHY BRAVE COMMITMENTS?

How Brave Commitments Has Come to Be

Over the last few years, Friends of Youth former President and CEO Terry Pottmeyer has spent a great deal of time thinking about the future, both for Friends of Youth, and for the youth serving nonprofit sector. Over that time, Terry has spoken to many of her colleagues – other nonprofit leaders of youth organizations – about the myriad of issues that have placed extraordinary stress on their organizations, and the youth sector as a whole, including:

- Several of our nonprofit organizations are facing deficits, and year over year losses. They are quietly working to keep their doors open—quietly, and in some cases, alone, for fear that a broader conversation could de-stabilize their already struggling organizations by decreasing confidence in, and donations to, their agency
- The economic recovery has created a very competitive job market, making it much harder to hire and retain staff, while at the same time not noticeably decreasing the need for services—so, the same need and fewer staff resources
- Turnover in our sector is very high—40% is not uncommon—meaning that we are retraining half our staff each year and there are fewer applicants
- Government service funding doesn't cover the cost of the work—and there is a reluctance on the part of most nonprofits to ask for the funding necessary to cover the real cost (we instead promise that we will be 'braiding funding', or 'leveraging funding'—and we've accepted the burden of creating funding solutions while agreeing to meet outcomes that are not fully funded)
- Sweeping changes in health care—the Medicaid waiver, bi-directional health care, pay for performance— require a great deal of planning and thinking and deciding—but most organizations are spending a lot of their time trying to keep the doors open, never mind figuring out what the future holds
- Increasingly burdensome compliance expectations—the annual audit we all undergo no longer checks the box; each funder wants to do an audit as well—and the increased expense, time and effort this creates is a serious issue
- Nonprofit proliferation--when new ideas to address community needs arise our cultural bias seems to be to start your own nonprofit rather than collaborating with an existing organization, increasing the difficulty of fundraising and donor bewilderment
- United Way funding is decreasing or going away—United Way was a commitment by the community to a safety net that everyone in the community funded; this model has unraveled

- The impact of racism and classism on our clients and organizations, and the urgent need to transform our work to address inequities. A range of chronic issues impact our ability to achieve our mission: coercive connections to agencies, cultural responsiveness of interventions and practitioners, scheduling and transportation barriers, experience of practitioners, pragmatism of interventions, client centered vs. intervention centered.

While not an exhaustive list, an invitation based on these issues has stimulated interest from nearly 30 nonprofit youth sector leaders to launch a Brave Commitments process to determine how we can best meet our mission for the children, youth and young adults of our community in the coming years, in the face of very strong head winds.

Put another way, we should be deciding how to best organize ourselves to ensure that our kids get what they need today, and tomorrow, rather than let market forces or the system define it for us.

This conversation requires trust and building closer working relationships.

This report summarizes the results of the leaders' first five meetings, 19 individual interviews, and reflection and deliberation on the other recent assessments and plans that have, in total, failed to fully address the sustainability of youth organizations and the system as a whole.

King County's Youth and the Nonprofit Organizations Serving Them

Over 30% of King County's population of 2.1M is under the age of 25, with over 21% under the age of 18.¹ Nearly half of youth under 25 are children of color.² And between 1990 and 2013, the number of children living in poverty in King County doubled from 32,000 to 64,000.³ These nearly 600,000 children and youth living in our county increasingly need assistance to thrive, and their families need support. A core support to children and youth in our community is the nonprofit organization sector.⁴

King County's youth-serving nonprofit organizations support youth and their families to address acute and ongoing housing, behavioral health, child welfare (foster care), family reunification and youth development needs. They provide after school and before school care, ensuring stable and educational care for children while their parents and caregivers work. Nonprofit

¹ 2010 Census. See Statistical Profile of King County.

<https://www.kingcounty.gov/~media/depts/executive/performance-strategy-budget/regional-planning/Demographics/Dec-2018-Update/KC-Profile2018.ashx?la=en>

² King County's Changing Demographics, downloaded 12.26.18 from

<https://www.kingcounty.gov/depts/executive/performance-strategy-budget/regional-planning/Demographics.aspx>

³ Id.

⁴ While there is not a consistent way to count all of the nonprofit organizations serving children and youth in our community, a recent estimate by Childhaven comprises over 200 nonprofits.

organizations provide early education for children 0-5 years old. They help youth who have fled war zones, who are new to the United States and are immersed in a new culture, school system and language. Youth organizations provide anti-violence programming, space for community building, parent training and parent support for families who are struggling to parent and assure youth nutrition and other health supports. Some also provide additional preventive and enrichment programming, to help youth succeed. Broadly, they support youth in every aspect of development, from birth through age 24.

Most of King County's youth-serving nonprofit organizations receive the majority of their funding to do their work through federal, state and local government contracts, providing essential services as an important extension of the public sector's support for our community's safety net for youth. Yet they are struggling for survival. Government agencies need to come to grips with the significant question of whether they will in fact support the sector at a sustainable funding level or allow the sector be decimated.

While our organizations' staffs are professional and dedicated, and while we engage committed and passionate boards of directors and philanthropic support, these nonprofits are increasingly questioning our ability to continue and sustain our work, and to also respond to new and emerging needs.

There are many reasons that this is the case, yet nonprofit organizations are sometimes criticized when child and youth outcomes at a population level do not appear to be improving. It is often posed that 'if nonprofits were run more like businesses' or 'if our nonprofits were just doing their jobs' we would see better high school graduation rates, less youth violence, fewer risky youth behaviors, and better overall outcomes for youth.

Youth System Under Stress

Brave Commitments, convened by youth-serving nonprofit organization leaders, attempts to unwind the complex and myriad reasons that these critiques are posed, and to address underlying tensions between public and funding organization expectations (primarily public sector, but also including philanthropic funders) and the reality of nonprofit organization capacity, business models, and trends particularly impacting our county and state.

This report tells the story of the stress facing the youth-serving nonprofit organization sector in King County. While other nonprofit sectors may face similar challenges, this sector's potential impact on the lives of nearly 600,000 young people in our community and ultimately the future adults in our community is perhaps a bellwether indicator of the need to have a brave conversation, with an honest look at what is working and what is not working, and to move beyond generalizations to specific strategies and actions that the sector and its funders can take to strengthen the work of supporting youth now and into the future.

Methods

Jan Glick & Associates (JGA) was contracted by Friends of Youth, the group's convener, beginning in September 2018. The purpose of the project, called "Brave Commitments", was to begin a discussion between and among nonprofit organization leaders about the health of the sector, and to identify early actions and strategies that could be employed by organizations to address critical challenges.

Participation in Brave Commitments

Between October 2018 and April 2019, the Brave Commitments table held five meetings, beginning with 9 organizations, and rapidly growing to include 29 organizations who have been involved in attending meetings, participating in data gathering interviews, or otherwise expressing interest in being involved to identify actions and strategies to address critical challenges in order to transform the youth sector so that we can continue our work and expand as needed in response to community need. Participating organizations include service providers with budgets from under \$500,000 to over \$20M, organizations serving community-based, culturally relevant providers, and three associations/coalitions. A list of participating organizations is included in Appendix 1.

Data Sources

During the period September 2018 – December 2018, JGA interviewed 19 executive leaders from the sector, with qualitative findings reported at each of the second and third convenings. Several recent studies and analyses of the youth and nonprofit sectors were also utilized to frame meeting agendas and develop this report, and are included as data sources in the footnotes.

Development of this Report

Report findings and conclusions from interviews, meeting discussions and document review were discussed and verified at the second and third convenings. Recommendations for action included in this report were discussed and verified through the fourth convening (January 2019). The Brave Commitments Steering Committee also added context, reflections, and performed review and comment prior to finalization of this report.

2. SNAPSHOT OF CURRENT SYSTEM CHALLENGES

A. Overarching Precarious Financial Position

Interviews and discussion with King County youth-serving organization leaders tells a compelling story of deep challenges for the youth sector, which is quite consistent with national data from the nonprofit sector as a whole. The 2018 national study *The Financial Health of the United States Nonprofit Sector*⁵ indicates just how fragile the nation's nonprofit organizations really are, with:

- 7-8% technically insolvent with liabilities exceeding assets
- 30% facing potential liquidity issues with minimal cash reserves and/or short-term assets less than short-term liabilities
- 30% having lost money over the last three years
- ~50% with less than one month of operating reserves

Many of the Brave Commitments participants indicate profound concerns about their organizations' fiscal health, very much in line with the national study. Nonprofit youth-sector leaders at the Brave Commitments table describe their organizational instability as "precarious" and on the "verge of tipping over."

One leader summarized key reasons as to why many organizations may be facing this challenge particularly now: "Our landscape has changed: Our data is more complex, human resources are more complex, finances are more complex – it is impossible to do [the work] well with one executive and three staff."

Leaders also noted King County's high cost of living/ real estate driving organizational costs not pacing revenue, and challenges with traffic – which can make it more difficult for providers working across the region to reach clients, and for clients to travel to appointments, requiring more hours/staffing, of which travel time is only compensated in some but not all contracts.

Brave Commitments participants also noted the deep concern that once a core service 'is gone' – it often does not come back. When a nonprofit organization closes or reduces services, very real impacts are felt as other providers do not and often cannot automatically fill that gap. There is no 'early warning system' for funders, clients, the public or other providers to be aware of imminent loss of services. In fact, it is very common for providers to project confidence

Across our state, 170 beds for foster children in need of therapeutic level services were closed between 2009 and 2017.

⁵ *The Financial Health of the United States Nonprofit Sector*, by Oliver Wyman, Sea Change Capital Partners and Guidestar, 2018

to external stakeholders so they don't spook and pull funding and support...forcing too many to go from "things are great" to "We're closing". While this is not unique to our sector, youth providers certainly project the confidence that 'we've got this' as much as in any other sector to attract gifts.

In a similar vein, as organizations increasingly look to potential partnerships as a way of 'solving' this fiscal crisis, we acknowledge that partnerships will likely not solve the problem 'when the partner is also poor.'

B. Workforce Instability

A stable, available, professional workforce with low turn-over is both critical for organizational stability and client continuity of services. Challenges with recruiting professional workforce can be related to compensation, and providers indicate loss of their workforce to other nonprofit sectors such as hospitals which pay higher salaries. Workforce turn-over not only impacts an organization's finances and culture as new hiring processes must be completed and new training and onboarding done, clients' conditions may worsen with assignment to multiple caseworkers or and programs destabilized with frequent turn-over in staff leadership.

Brave Commitment participants note that they are chronically underpaying their staff. In some cases, providers noted that staff are in or almost in income brackets that would qualify them for the very services that their organizations provide. A recent review of King County youth homeless services organizations' salaries vis-à-vis King County government salaries found gross discrepancies between government and nonprofit positions doing similar work. Following a 2018 discussion with Seattle's HSD and City Council staff regarding the underfunding of human services contracts, YouthCare performed an internal analysis of their HR practices and compensation, finding that:

- Staff turnover is running above 30% annually, and
- Staff compensation at the case manager, counselor and program coordinator level averaged over \$16,500 below the City of Seattle government compensation median for similar positions in 2017.

These compensation factors indeed represent an extraordinary hardship for organizations striving to solve the multifaceted, complex problems facing our region's youth, for whom stability of the individual treating or supporting them is paramount. In addition to the low compensation, high staff turnover is also due to lack of training dollars, the impact of trauma and secondary trauma, and an inability to properly train supervisors as people are promoted into those roles.

C. Financial Structural Challenges

Nonprofit organizations are often looked to as providers of support where families, the private sector or government cannot directly assist youth. While King County has a tradition of philanthropic giving supporting these organizations, our community's youth serving organizations' operating revenue for the most part comes from government contracts, whether in youth homelessness, behavioral health, child welfare or other youth development programs.

Both government and philanthropic funders, however, tend to view high administrative costs negatively.⁶ Yet, most youth providers' government contracts have the following built-in challenges:

- **Administrative costs not fully covered, if covered at all.** The actual cost of administration is higher than many funders anticipate or cover, as noted by many Brave Commitments participants. This is consistent with national research finding that nonprofit administrative costs are not fully covered by funders.⁷

Failure to cover administrative costs in the current operating environment directly impacts nonprofit business models. For example, several organizations noted having to leverage capital assets in Seattle/King County markets to be able to survive – potentially moving out of buildings and further from clients, disrupting operations, and hurting their long-term financial position for short term survival.

This is especially frustrating for nonprofit providers since in other public sectors, high administrative overhead rates are very much accepted. For instance, the University of Washington's facilities and administration rate⁸ for grants

SAYING NO

Many nonprofits that provide services on behalf of public agencies (e.g. human services, community and youth development) are funded through contracts that reimburse for work at rates substantially lower than the actual costs of providing services. The contracts come with built-in deficits and are often paid 60-90 days after the work has been completed. Nonprofits must raise funds from philanthropy or other sources to close the long-term funding gap and manage the working capital need. These contracts significantly erode the long-term sustainability and financial health of nonprofits. Trustees must work with leadership to evaluate contracts to determine if contacts are financially viable and empower executive directors and CEOs to say "no" to those with unsustainable economics.

From 2018 national study *The Financial Health of the United States Nonprofit Sector*⁹

⁶ GuideStar, BBB Wise Giving Alliance and Charity Navigator began a campaign to unravel the myth of overhead costs exceeding the 10%-15% range being a red flag in 2013. Work is ongoing, through the 'overhead myth' campaign, <http://overheadmyth.com/> which seeks to collect data on other more accurate and relevant measures of effectiveness.

⁷ National nonprofit study, *The Financial Health of the United States Nonprofit Sector* by Oliver Wyman, Sea Change Capital Partners and Guidestar, 2018

⁸ <https://www.washington.edu/research/institutional-facts-and-rates/#fa-rates-table>

varies from a low of 17% to a high over 90% for some activities, and the administrative overhead rate within King County government often exceeds 60%.

In addition, government contracts typically do not provide for COLAs. One provider notes that a government contract was recently renewed with a 2% COLA, yet even that came with yet another restriction, that the COLA be used in a particular way.

- **Lack of flexible operational funds limits resilience.** Nonprofit leaders note that because their direct service contracts with government are not flexible, there is little financial room to address any unanticipated internal or external change in circumstances that may drive costs. For instance, there is no additional support for nonprofits as King County’s macroeconomic challenges create a pressure cooker service environment that nonprofits cannot address alone: The cost of living/ cost of doing business is increasing in the marketplace while simultaneously the economy is driving more need for services as some people are left out of the economic growth/economic recovery (e.g., more housing instability or children in poverty). Nonprofit organizations may need to pay increased rent, higher wages, higher transportation and other overhead costs, while simultaneously seeing the need to serve more people.

Nonprofit providers of behavioral health services consistently raised the concern that 2019 state and federal regulatory changes to Medicaid services requirements will challenge community based, culturally relevant providers with expertise working with youth with the most challenging behavioral health conditions, due to the unfunded costs of seeking and partnering with physical health care providers, investment in electronic health records for the first time, and concerns about preserving specialty services in a traditional health care system dominant environment. Such changes to state and federal regulation will particularly impact smaller organizations serving historically underserved communities, further exacerbating the risk to their already at-risk youth.

Inflexible contracting provisions limit organizational ability to respond to these pressures – including inability to plan for or design partnerships, staff up or invest in needed technological advancements to meet regulatory requirements, or to cover service gaps when they arise. In addition, the lack of flexibility allows no time or funding to analyze our data or innovate, and prioritizing those hardest to serve with no increase in funding only accelerates the challenge of keeping our doors open.

“While we are fortunate to own property in the hot Seattle-area real estate market, it is a double-edged sword. Because we can’t balance our budget with revenue from our government contracts, we may be faced with selling our property and moving, or even renting, in order to stay in business. Losing an asset like this is not a smart business move for our nonprofit organization, and risks our future ability to leverage capital for operations, but our Board feels that we may have no choice.”

- Youth Organization Executive

In short, the view that nonprofit organizations do not need adequate administrative costs, flexibility or financial reserves to weather a crisis can create a stranglehold on operations, by tightly restricting the services that can be feasibly provided. These restrictions, unlike any comparable in either the public or the private sector:

- Eliminate flexibility in how services are provided, even if to the detriment of the client,
- Restrict what in the private sector would be called ‘research and development’ to experiment and innovate with new approaches, including partnerships, and
- Make it challenging if not impossible for organizations to rapidly adapt to ongoing, steadily changing regulatory and external economic conditions.

“There’s not a ton of more juice to squeeze on efficiencies in the (homeless) crisis-response system,” said Maggie Stringfellow, a McKinsey associate partner in Seattle.

- King County needs to spend \$400 million a year to solve homeless crisis, new report says (Seattle Times, May 9, 2018)

Nonprofit leaders participating in Brave Commitments, though committed and passionate to service, simply state: “We do not have enough money to serve youth that we need to serve.”

D. Funder Relationships, Conditions and Restrictions

The health of the nonprofit sector is not widely reported in local media. Unlike coverage of local government fiscal conditions or the financial state of different business sectors and companies, media coverage of the nonprofit organizational sector largely addresses specific leadership changes, fundraising events, or occasionally individual organization innovative programming.⁹ Perhaps because of the overall lack of discussion of the foundational and fundamental role that nonprofits play in providing nearly all direct services to youth (with the exception of the educational service of the K-12 school system), a true dialogue about the importance of sector health is not occurring. Perhaps also because of this lack of dialogue, nonprofit organization leaders note a lack of trust between their organizations and their funders and a lack of understanding of the contribution of the sector in terms of preventing other societal costs, assuring stable and healthy communities and providing jobs.

Brave Commitments participants note that the relationship environment with funders, particularly public funders, has evolved to where nonprofit organizations are “mostly operating in a fear-based environment with funders/regulators.” Phrases such as “Funders are choking us” and “there is disregard for our expertise” indicate this distrust. This lack of trust is evident in several ways:

⁹ A search using terms ‘nonprofit sector’ in the Seattle Times and the Puget Sound Business Journal for all of 2018 reveals no coverage of the nonprofit sector and its challenges as a whole.

- ***Forced competition limits collaboration.*** First, the governmental funding structure for nonprofit organizations treats the sector like purveyors of commodities, requiring nonprofit youth organizations to compete for contract dollars. When governments purchase services for youth, they purchase them much the same way as when they procure road maintenance equipment or computers. Competition for best price is assumed to be in the best interest of the public tax payer and best price is assumed to equal quality.

Providers repeatedly state that forced competition, and not collaboration, does not result in a good system of services for youth. With limited funding pools, only a strong upward pressure on revenues and reimbursements could possibly lead to competition providing better services. Without greater revenues, the forced competition causes a race to constrain compensation, thereby continuing the cycle of high staff turnover, with wages below that of government and the private sector.

- ***Providers' expertise is not trusted.*** Providers note that we “should not have to re-prove what already works.” Whether through application or contractual requirements, providers are being asked to prove themselves again and again, even with a known track record or fidelity to a known program model. Not only does this create fear and distrust of funders by providers, it is challenging to providers' operations and planning, and can create unnecessary inefficiency when providers must attempt to re-package an existing service or re-apply annually to provide the same effective service.
- ***Obstacles to transparency hinders partnerships between funders and nonprofit youth providers.*** Nonprofit youth organization leaders recognize the challenges in their organizations. Yet, when they are transparent with their financial challenges, this can result in funder reprisal, or de-funding, rather than collaborative work to understand structural and other needs. Concerns about retaliation have led organizational leaders to be less transparent with their funders than is healthy or opportune.

Broad strokes assumptions negatively impact nonprofit youth providers. In the past several years, the increase in needs for housing and services for adults has resulted in challenging debates in King County about government approaches, nonprofit organization service delivery and the true financial investment needed to fully address homelessness. Yet, over-generalization of criticisms of homeless agencies fails to recognize that youth agencies can and in some cases must be more innovative than adult agencies. Youth service delivery needs to be different – meeting youth where they are in a way that services can be accessible, and need to be different from adult services. Children and youth are NOT adults, and cannot be assessed with the same assumptions. Yet the system ignores the fundamental difference – that different clients require different interventions.

- **Rigid contracting or regulatory requirements can disadvantage clients and providers, even if unintentional.** Many of the nonprofit youth services leaders interviewed noted that funding models are stuck ‘funding downstream response’ to problems that could have been addressed with more preventative approaches. The inability to ‘flex’ dollars to help a youth or her family with both intervention and prevention services leaves providers frustrated with their ability to fully help address youth needs in the smartest, least costly way.

Our client was in services and experienced the murder of her brother one week and then her sister the next week. We sought to move her to a more appropriate housing where she felt safe and supported and were told that such a transfer was not authorized. We did it anyway – in the end, our obligation was to the client’s best interest. But it shouldn’t be this way. We should have the flexibility to provide the appropriate service and apply our professional and clinical judgment to the situation.

- Youth Organization Executive,
East King County

Similarly, providers are forced to choose to make clinical or professional choices to provide services that are clearly warranted but not covered within eligibility requirements or contracting language. Even where homeless youth providers have sought to be able to work in tandem, they have been denied the opportunity by the Federal funder, even where the approach was more efficient.

Providers of behavioral health services are especially fearful that managed care companies will not support community based providers at the full cost of service level needed for sustainability, regardless of the extent to which the companies shift over to value based purchasing. This is why a significant number of behavioral health providers are seeking partners, in part to position themselves with greater negotiating clout with the plans. Still, the shift to payment for BH services coming directly from managed care companies may present an opportunity for providers who are able to serve both private insurance clients and Medicaid clients, with sufficient billing and insurance expertise, and expertise balancing both client cultures.

In addition, there is a need to ensure that our community value of equity is prioritized and ensure that culturally relevant community based providers continue to be supported. It will require a constant commitment to insist on this outcome amongst ourselves and with funders to find ways to lift our voices and elevate equity simultaneously.

E. Funders Not Paying True Direct Costs of Service

In addition to inadequate funding to cover full administrative costs, Brave Commitments participants also state that direct service costs are not fully covered by their funders. There may be multiple reasons for this, but nonprofit providers are increasingly struggling to deliver the services that they are supposed to be paid to deliver.

- **Variable costs in office vs. field-based programs for youth are not recognized.** Youth in crisis may not be able to access services in an office. Youth in school and working and caring for family may need to access services on the weekend or via a home outreach worker. These services can be more expensive than in-office services, and yet more appropriate in serving youth. Yet the cost differential is often unrecognized.
- **Services do not always fall neatly into a categorical area for youth, limiting appropriate service delivery.** Providers note that with “limited flexible dollars” from funders, it can be very challenging to ‘flex’ between prevention and intervention services, and when providers flex to provide prevention services, these services are often unfunded, such that the full cost of providing the needed youth services is not covered.

We have not received adequate payment for services from the county for services that the county supports – whether youth or adult serving. This caused some of the death spiral that my organization was in that we are now trying to get out of.

Youth Organization Executive, SW King County

It is simply more expensive to provide homeless youth [as opposed to adult] services – these are uncovered costs.

Youth Organization Director, Seattle

F. Structural Funding/ Coverage Issues

Brave Commitments leaders express disappointment and frustration that the system for youth services and the funding system that it is based upon does not grow rationally to meet the needs of youth. There are multiple examples of the lack of a holistic and complete infrastructure of services. Leaders describe what the “system” could or should be in multiple ways, including:

- 1) Client-centric – with youth receiving all of the services they need,

- 2) System-focused – services are available to clients regardless of geographic location, cultural or linguistic need, or acuity, and there is a continuum of prevention to intervention with connected services, and/or
- 3) Organization-focused – organizations are sound financially and are able to effectively provide the services that they offer with a strong workforce and foundation.

Regardless of the description, leaders point out the following major flaws and gaps in the system:

- **The system is not a system.** The way that youth services are funded and deployed in King County is not really a system, under any of the definitions. For example, while the Best Starts for Kids levy sought to support new, small organizations to do innovative work, some of which then doubled in size, the levy did not stabilize existing services. While supporting new innovations or previously uncontracted services can be good, it can fail to recognize that the existing organizations needed far more support to expand and strengthen existing programming and organization infrastructure, too.
- **There is no assurance of services even when we know what works.** Funding is not rationally distributed to fully deploy proven practices. For instance, when pilot projects funded by philanthropy have good results, they are not automatically funded and deployed for full service penetration where needed. And, where services prevent the need for a later intervention, there is no assurance that these approaches will be funded, in part because funding is needed for intervention approaches now.
- **Data-driven analysis of service gaps does not appear to drive funding or organizational practice.** Because there is no early warning system when a provider may exit the market, and no ongoing way to track nonprofit provider catchment areas, programs, or plans, there is no systematic way for funders to address geographic or other gaps. There is also no way for nonprofit providers to know if another nonprofit would be a good partner for a service innovation, or a better provider for their service through a merger or acquisition.¹⁰ This seems to be a logical role for the Brave Commitments table to fulfill in the future.

Overall, the 'system' is not providing healthy support – fiscal, in-kind, meaningful, to organizations that are the backbone of service delivery to youth in King County.

¹⁰ One group of providers is performing an assessment of services in their area through a new Best Starts for Kids Communities of Opportunity grant, of \$600,000 – an indication of both the need and the cost for doing this.

- **Smaller cities not investing enough in youth.** Brave Commitments leaders note that there is a discrepancy between cities – and that smaller cities could do more to support the youth in their communities. Without adequate local government investment, reliance on countywide levies and services is stretched.
- **Concentrated funding and services to areas of high need unfairly penalize those in need who are not in cities.** Leaders note the need to measure ‘need’ appropriately in rural and unincorporated areas and assure services in those areas, such that youth are valued across the county.
- **Disparities in outcomes require deeper investments in some communities.** Participants consistently noted the need to understand and deeply invest in services for youth who are experiencing disparate outcomes by measures of health and well-being. A fully functional system would address all youth needs, including the deeper needs of some.

Higher numbers in cities does not mean people in these outlying [rural] areas do not exist and should not be served.

Youth Organization Executive, rural unincorporated King County

3. WHERE DO WE GO FROM HERE: STRATEGIES TO ENVISION, DESIGN AND ADVOCATE FOR A NEW, STRONGER SYSTEM

Participants in Brave Commitments have voluntarily come together to leverage one another's deep expertise working in an under-resourced and under-performing overall system of services for youth in our community. The timing of Brave Commitments coincides with a myriad of factors that are creating profound pressures on youth-services organizations, including business models that rely on diminishing government resources, insufficient programming to meet the full spectrum of youth needs and limited investments in prevention, increasing incidence of youth behavioral health issues, homelessness and other negative youth circumstances and behaviors leading to decreasing youth and well-being outcomes. Leaders and organizations are stressed and are committed to creating a better system for their communities.

Through this voluntary conversation, these leaders began to envision a system designed to support all kids in our community.

A. OUR SHARED VISION REQUIRES SHARED RESPONSIBILITY AND COMMITMENTS TO CHANGE

Brave Commitments participants share a holistic vision of a system of services that would equitably encompass and address the needs of all youth, regardless of where they are geographically, their ages, background or acuity of need. It would invest early in youth, developing their potential, and where possible prevent higher-level needs for investments, and recognize that older youth 18-25 are still developing into early adulthood¹¹ and may need supports. It would provide a complete set of services for youth in crisis, allowing youth to become stable and then thrive into adulthood. The system would be flexible, integrated, and staffing and workforce would be stable with adequate training and professional development. Beneath the system would be stable and healthy organizations that provide services, with strong leadership, financial conditions, and workforce, as well as resources to seek continuous quality improvement. **Recognition would exist for the sheer importance of the sector, valuing youth, and valuing the providers of services as foundational to our community's well-being.** Children and youth of today would be recognized as the adults of tomorrow. Brave Commitments participants are beginning the process of envisioning a new, continuous and flexible system that would achieve this vision.¹²

¹¹ Brain science recognizes that full brain development is achieved by around age 25.

¹² The Brave Commitments participants acknowledge that previous work undertaken by the Youth Development Executives of King County in a study to inform King County's investment plan for funds from the Puget Sound Taxpayers Accountability Account (PSTAA) also identified the following similar guiding principles for PSTAA investments. Though for specific investments, these principles are similar to the vision identified during the Brave Conversation Process: 1) Apply an equity lens to funding allocations and funding design, particularly racial equity;

Specifically, there are several changes in perspective that need to take place to allow such a continuous, flexible system to develop:

Commitment to transcend our organizations to lead a system-wide dialogue and improvement. Organizational boards and staffs must be able to rise above their organizational perspective and be able to feel a responsibility for youth in the community above their organizational interests, to be fully able to more fully innovate, collaborate and therefore create the new, improved holistic system.

Funders need to think more holistically and systemically. While funders may be willing today to support collaboration and partnerships, funders will also have to shift their thinking to allow greater funding of such a new system, and fund in a way that supports a continuum across ages, that focuses on whole families¹³. As a few examples, greater flexibility resulting in a better care continuum than the current system has might include:

- No wait lists, providing same day behavioral health appointments, especially for youth in crisis, and assure availability to all children who are eligible for early childhood education (e.g., the state's ECEAP program).
- Appropriate behavioral health interventions for high-need youth/young adults (not traditional models)

It is better to have a system work seamlessly to serve children and youth than to have providers compete, which is the current norm. For example, revenue competition is a zero sum game, in that should providers submit funding proposals or seek contracts that project greater service levels at a lower per client cost, ultimately, the only way that can be sustained is with lower average wages, thereby leading to additional workforce instability, which is already a serious problem. In addition, since nonprofit caseworker and counselor compensation is often below a livable wage for most nonprofit providers, when employees leave one provider to move to another, they are likely only receiving a small raise. There is indeed pressure for employees seeking a more livable wage to leave the nonprofit youth sector entirely.

Brave Commitments participants discussed and outlined the following strategies during the course of early interviews and meetings, intended as a high-level road map to develop specific actions in later phases of work by the Brave Commitments table.

2) Think holistically and systematically, 3) Provide unrestricted funds or flexible program support. – Excerpt from Executive Summary of Report to Youth Development Executives of King County: Puget Sound Taxpayer Accountability Account Funding Principles and Opportunities. August 2018. Luma Consulting.

¹³ This concept also emerged in the Out of School Time Landscape Scan:

https://cdn.shopify.com/s/files/1/0515/3189/files/Landscape_Scan_September_2017.pdf

STRATEGY 1.1: DEVELOP A FLEXIBLE AND LARGER FUNDING SYSTEM BEGINNING WITH PREVENTION AND INCLUDING UPSTREAM DETERMINANTS OF YOUTH WELL-BEING

There is a plethora of research on evidence-based programs and practices that support youth and prevent the expensive and tremendously damaging personal and societal outcomes that stem from lack of youth support. We also continue to invest in pilot projects to try to develop new innovative prevention approaches. Yet, we have no holistic advocacy plan or systemic approach that drives funding and programming to fully deploy known upstream prevention strategies.¹⁴ Because of the overall lack of funding in the system, dollars are driven to alleviate the human suffering and challenges in front of us today. An unspoken truth is that fear of “robbing Peter to pay Paul” limits provider and government advocacy for prevention, because we must serve those in need today.

The goal of such an evolved funding system is to fully fund a continuum that includes prenatal to age 24, with a full array of youth services, thereby filling service deserts.

Especially for proven programs, any additional funding should be ongoing, and not one time, for example, increasing per client/per bed reimbursement for behavioral health or child welfare services. For homeless youth programs, because licensing requirements drive staffing levels regardless of the specific occupancy at the moment, programs should be capacity funded, meaning they are billed to costs and not occupancy, which does not allow for the fluctuations of utilization that often occur on a daily basis. Such funding models can be sustainably budgeted, rather than creating additional administrative burdens for non-recurring payments to organizations that are already underfunded.

Provide unrestricted funds or flexibility in how funding is used (to support programs)¹⁵

Restrictions in how funds are used do not allow any flexibility or innovation by experts in youth service provision. Unlike in the private sector, there is simply no investment in ‘research and development’ to enhance and innovate. This curbs the ability to react to emerging community needs and conditions, leverage partnerships, or address the uniqueness of individual youth, who may not fit the ‘checkbox’ for a particular program or approach and yet benefit from a more flexible service model.

¹⁴ See <https://www.seattletimes.com/opinion/invest-in-proven-prevention-programs-to-stem-addiction-epidemic/> downloaded 1.06.19.

¹⁵ As noted above, the need for this approach is reiterated in the Report to Youth Development Executives of King County. Puget Sound Taxpayer Accountability Account Funding Principles and Opportunities, Luma Consulting, August 2018

Structure and increase funding to support adequate administrative overhead to allow providers to sustain themselves, and/or more flexibility and/or unrestricted to allow some ability to tailor some interventions to special cases.

Incentivize collaboration appropriately. To the extent that funders support partnerships, collaboration and/or mergers, insure that they do not result in net loss of funding, such as granting a merged organization 1X after merger when prior to merger, each organization received a grant from the foundation (2X). Even better, instead of annual grants, participate in funder collaborative to supplement government per client, per bed formulas.

Both providers and funders should seek new funding sources. Cognizant of the monumental difference between short term and sustainable funding sources, the following potential strategies are offered as examples which may be worthy of further exploration:

Short Term and/or New Grant Funding

Accountable Communities of Health were seed-funded by the state of Washington in nine regions as part of the Healthier Washington Initiative to demonstrate reduced health care and other public costs through innovative strategies, and are key partners in statewide initiatives such as the Medicaid Transformation Demonstration Project and other strategies to support implementation of the Affordable Care Act.¹⁶ Because of the significant number of participants at the Brave Commitments table, it would seem worthwhile to develop a collaborative approach to the King County ACH, Healthier Here, to support development of the new system described herein. However, the continued existence of ACHs in Washington is contingent upon proof of concept, otherwise they may sunset, therefore such funding may be relatively short term.

Group Health Foundation is a newly formed, \$4B foundation dedicated to health equity and community engagement. The new foundation has not yet launched its grantmaking program in earnest. A collaborative approach to the foundation among youth providers may be worthwhile, perhaps surrounding system-focused work on health equity and social determinants of health, as these seem very central to the foundation's stated mission and values.

Potential Sustainable Funding Sources

Managed Care Organizations: With the new state Medicaid public contracting requirements for integrated physical and behavioral health care, and the state's movement towards value-based purchasing, Managed Care Organizations (MCOs) are

¹⁶ <https://www.hca.wa.gov/assets/program/achfactsheet.pdf> downloaded 4.03.19.

seeking strategies to achieve reduced health care costs and better outcomes among their covered lives. By collaborating among youth providers, we may be able to develop a system-wide relationship with one or more of these companies seeking investment in or otherwise support for a network of youth providers to address social determinants of health, which youth providers are indeed well-positioned to address. Because some of these same MCOs also contract with private purchasers, the benefit of this work could extend beyond the Medicaid population.

Private insurance and private pay. While not a widespread practice yet due to the differences in systems and culture needed to serve private insurance versus Medicaid clients, and the strong cultural and value-based focus by nonprofit providers on low-income populations, nevertheless a small number of nonprofit providers of behavioral health services are making a profit from serving private insurance and private pay clients. If taken to a dramatically larger scale, this strategy could be a funding source for nonprofit youth providers in King County. Such an approach would take advantage of the private insurance market by building fee-for-service operations that could generate substantial profits. If such profits reach sufficient scale, they could conceivably be used to cross-subsidize other youth services for which government and philanthropy do not cover the full cost of service.

The same approach could be extended to additional private insurance paid medical services such as a pediatric primary care program.

Other Social Enterprises: There are a number of youth providers in King County that are already implementing social enterprises in programs such as a thrift shop, coffee cafes, and youth employment programs. Depending upon the enterprise, some of these generate significant profits. Like the private insurance and private pay concept above, with sufficient investment, planning and enthusiasm for the growth potential, such earned income ventures could be scaled into profitable lines of business and thereby be used to cross-subsidize other youth services for which government and philanthropy do not cover the full cost of providing the service.

The ultimate goal of a new, larger and more flexible funding system would be to drive to improved youth outcomes, which are not possible with today's limited funding sources.

Phase 2 of the Brave Commitments table will explore how these strategies can be developed to achieve this goal.

STRATEGY 3.2: NEW & STRONGER SYSTEM SUPPORTS PROVIDERS AND DOES NOT PUNISH THEM

Quality

- Pay for performance: We should drive and not let it sink our organizations (e.g., Seattle contract negotiation);
- Lack of evidence base should be acknowledged; higher costs for youth funded; push back on what is being measured, and why

Better Support for Workforce

- Address compensation
- Workforce and leadership succession pathways/ planning – we are losing people
- Jointly address cost of onboarding workforce and ongoing professional development

STRATEGY 3.3: PROACTIVELY COLLABORATE AND PARTNER TO INCREASE EFFICIENCIES AND ENHANCE SERVICES

Collaboration and partnership efforts among Brave Commitments participants are driven by a desire for one or more of the following three objectives:

- Improved youth and child outcomes,
- Filling service/capacity gaps, and
- Achieving greater internal systems efficiencies to stretch budget dollars.

A fundamental premise of the Brave Commitments table is that fostering such improved relationships is purely voluntary, so that providers can select partners whose values they respect or share, and whose staff, leadership and programs they choose to affiliate with. Such voluntary collaboration applies to all three forms of collaboration noted above.

Participants understand in a general sense that they have significant capacity needs to even be able to engage around partnership discussions, given that:

- Sustaining their current services is a 24-7 job,
- Collaboration and/or partnerships requires a very substantial commitment and therefore, cost, to plan effectively, and that
- Such collaborative ventures are not a panacea.

An example of this last point is illustrated in Appendix 3: A Comparison of Management & General Expenses of Brave Commitments Participants to Several Large Western Washington Human Service Providers. This comparison uses providers' percentage of management & general expenses as stated on IRS 990 filings as a proxy for administrative efficiencies. Participating organizations' M&G percentages, shown in gray, are compared to the M&G percentages of four large human service providers, shown in red. The effect of scale can therefore be seen in the chart, in that the large organizations have, on average, a 2% to 5% lower M&G rates than the youth service organizations which are the subject of this assessment.

Such improved efficiencies to be gained from collaborations and partnerships are indeed very beneficial, but cannot alone be expected to generate the scale of additional resources needed to fully meet our region's youth support needs, especially considering the low capacity of essentially all participating organizations, and the tremendous needs they have for additional funding as noted above.

Extensive collaborations and partnerships are currently being explored by Brave Commitments participants, as follows:

- Over 75% of participating organizations have expressed an interest in some form or other in partnerships beyond what they have currently

- Over 20 youth organizations in King County are in some form of current/recent discussions regarding collaboration or partnerships with others,
- At least 13 youth organizations in King County, of which about half are participating in the Brave Commitments table are in some form of “active exploration/planning” for enhanced collaboration and/or partnerships.
- These numbers are based solely on the confidential information held by steering committee members and the consulting team. The total number of organizations exploring such arrangements could indeed be higher, as most such explorations are held closely confidential until a binding agreement is reached.

We believe that the reasons for such strong interest in collaborations and partnerships is that the most successful affiliations not only create cost efficiencies, but also boost revenues through greater ability to negotiate contracts and implement fundraising strategies, strengthen organizational systems, and indeed allow organizations to better achieve their missions¹⁷. Thus the goal of such partnerships may be best described as creating stronger, more resilient organizations, with greater revenues, rather than simply having a goal of saving on administrative costs.

Future efforts are required to build norms around partnering, including orientation to typical processes utilized to develop the following types of collaborations and partnerships that participants have envisioned in the process to date:

- Joint ventures for new, innovative projects
- Information sharing: Shared health and other data for better youth placement; cross-referrals
- Management Service Agreements: Sharing administrative staff or other workforce professional sharing or support
- Joint purchasing, such as health care for staff, and/or EHRs
- Knowledge/information/expertise exchange, including what are people working on? Would help to ID partners, innovation opportunities.
- Partnerships and/or mergers to achieve economies of scale for greater revenue generation, administrative efficiencies and stronger internal systems

All of these forms of collaboration and partnerships are proposed to be supported in the next phase of Brave Commitments.

¹⁷ <https://www.bridgespan.org/insights/library/mergers-and-collaborations/nonprofit-mergers-and-acquisitions-more-than-a-too>

STRATEGY 3.4: DEVELOP A STRONGER SYSTEM FOR YOUTH ADVOCACY

Because the youth services sector is heavily reliant on public policy and public revenue, preserving, expanding or changing how revenues are expended and assuring strong policy approaches is a critical (if not the critical) business pain point for most Brave

We need to advocate for a system that works for youth.

- Brave Commitments Leader

Commitments providers. The challenge of operating what are effectively nonprofit businesses in an unstable and unpredictable public revenue and regulatory environment goes to the very heart of why continuous, sustained and highly effective advocacy is needed for the sector.

Challenges with Current Advocacy Capacity and Methods.

Siloed Approaches. Brave Commitments participants and advocates describe an advocacy approach that, though advocates are tireless and constantly battle threats to funding and program cuts, is fragmented and often siloed, with a focus on one type of service rather than a holistic system approach. Issue leads are dispersed among advocates, rather than coordinated through joint convenings and agenda setting for the sector. Brave Commitments participants refer to some recent legislative and other advocacy “wins,”¹⁸ by youth sector advocates but note that “we can be stronger, together.”

We don't share advocacy agendas enough; there is no singular agenda.

- Brave Commitments participant

Limited Advocacy Capacity. Advocacy for youth in Washington and King County is also small. In general, advocacy for human services and other primarily public sector investments is under-resourced relative to private sector advocacy and lobbying. Youth advocacy is led by several small advocacy organizations leading associations or coalitions, most of whom have limited staff

We do not have enough power, not seen as player (e.g., value of our work to communities); Many legislators are unaware of our issues and though we have a few champions, it is unclear what happens behind closed doors when legislators are in caucus.

- Brave Commitments Participant

of 1-3 or are mostly volunteer-led. Brave Commitments participants acknowledge that such small scale of organizations makes effective policy analysis, coalition building, information sharing, messaging, grassroots and grassroots organizing and lobbying, not to mention the many other functions required for effective advocacy, difficult if not impossible to achieve. Staff at advocacy organizations frequently recognize these challenges, as well.

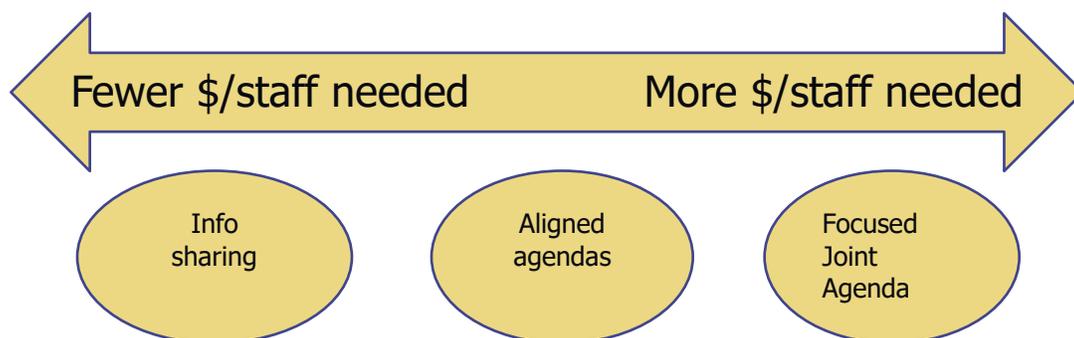
¹⁸ In particular, creation of the Office of Youth Homelessness and the new Department of Children, Youth and Families are noted as key ‘wins’ over the past several years.

Many Brave Commitments participants, particularly smaller organizations, acknowledge the challenge of staying ‘on top’ of legislative issues on their own, or even being able to track issues through their associations or coalitions, simply due to organizational capacity. Leaders also stated that they may not be aware of issues outside of their silo, even when other siloes (or sub-sectors of the youth sector) may share similar policy challenges.

Strategy May be More Reactive than Proactive with Under-Focus on Youth. Some (not all) leaders felt that strategy was more reactive than proactive and that youth issues receive less attention among policymakers than adult counterparts. A key example mentioned is that there is no exclusively youth-focused behavioral health advocacy agenda/ presence.

Increased resourced advocacy sector and stronger effectiveness of advocacy efforts could strengthen foundations of youth sector. Brave Commitments leaders were asked how to ‘do’ advocacy better in partnership to enhance the critical work of advocacy as foundational to the sector’s success. They noted:

- “We can advocate for the system”¹⁹
- “We can work together *collectively* – this can be a continuum starting at a minimum with more info sharing, then potentially to better agenda alignment, with ultimately a more centralized agenda. (Focused, joint agendas, at the highest end of the advocacy collaboration scale, have been successfully developed over the last three decades in several local advocacy arenas, including the Early Learning Action Alliance, and by the Washington Environmental Council.)
- We can strengthen capacity and efforts of youth-sector advocates, with more financial investment, staff resources, and systems
- We can help smaller organizations to participate effectively.



¹⁹Recent efforts by local public health departments to define a foundational set of services for a statewide public health system have promoted increased state investment in ‘the system’ and provided a blueprint for system advocacy. <https://www.doh.wa.gov/Portals/1/Documents/1200/FPHS-PublicHealthModernizationPlan2016.pdf>

Finally, we need to tell our story better. Without a healthy nonprofit youth sector, we will not fulfill our missions and develop healthy youth. We need to have more proactive, collaborative and collective communications and messaging, regarding all the primary themes herein. We need to strive to dispel the myths about our sector and our organizations, be direct and persistent about our needs for adequate funding, and take our message to policymakers, funders and the public. Our willingness to transcend our own organizations and work together as a youth serving community will not only help us in our advocacy and communications, but is indeed a critical organizing principle if we are to be successful in our efforts.

Appendix 1: Brave Commitments Participants

Steering Committee Members noted

1. Art with Heart: Executive Director Heidi Durham
2. Bikeworks: Executive Director Deb Salls
3. Boys & Girls Clubs of King County: CEO Laurie Black
4. Center for Human Services: Executive Director Beratta Gomillion
5. Childhaven: CEO Jon Botten
6. Children's Home Society: CEO Sharon Osborne
7. Encompass: Executive Director Nela Cumming
8. Friends of Youth: CEO Terry Pottmeyer (Prior to Feb 2019; Steering Committee)
CEO Paul Lwali (Beginning Feb 2019)
9. Kent Youth and Family Services: Executive Director Mike Heinisch (Steering Committee)
10. Kindering: Executive Director Lisa Greenwald
11. Mercer Island Youth and Family Services: Director Cindy Goodwin
12. Mockingbird Society: Executive Director Annie Blackledge
13. New Horizons: Executive Director Rob Stewart
14. Nexus Youth and Families: Interim Executive Director Michael Jackson
15. Northshore Youth and Family Services: Executive Director Deb Farrar
16. Peace for the Streets by Kids from the Streets: Interim Executive Director Sylvia Fuerstenberg
17. Renton Area Youth Services: Executive Director Michelle Hankinson
18. REWA: Executive Director Mahnaz Eshetu
19. ROOTS Young Adult Shelter: Interim Executive Director Arthur Padilla
20. Ryther Center for Children and Youth: CEO Karen Brady
21. Snoqualmie Valley Community Network: Executive Director Laura Smith
22. Southeast Youth and Family Services: Executive Director Anthony Austin (Steering Committee)
23. Southwest Youth and Family Services: Executive Director Steve Daschle
24. Treehouse: CEO Janis Avery
25. Vashon Youth & Family Services: Executive Director Carol Goertzel
26. Washington Association for Children and Families: Executive Director Jill May
27. Washington Nonprofits: Executive Director Laura Pierce
28. Wellspring Family Services: CEO Heather Fitzpatrick
29. You Grow Girl!: Executive Director Jamila Coleman
30. Youth Development Executives of King County: Executive Director Jessica Werner
31. Youth Eastside Services: Executive Director Patti Skelton
32. YouthCare: CEO Melinda Giovengo (Steering Committee)

Appendix 2: Brave Commitments Charter

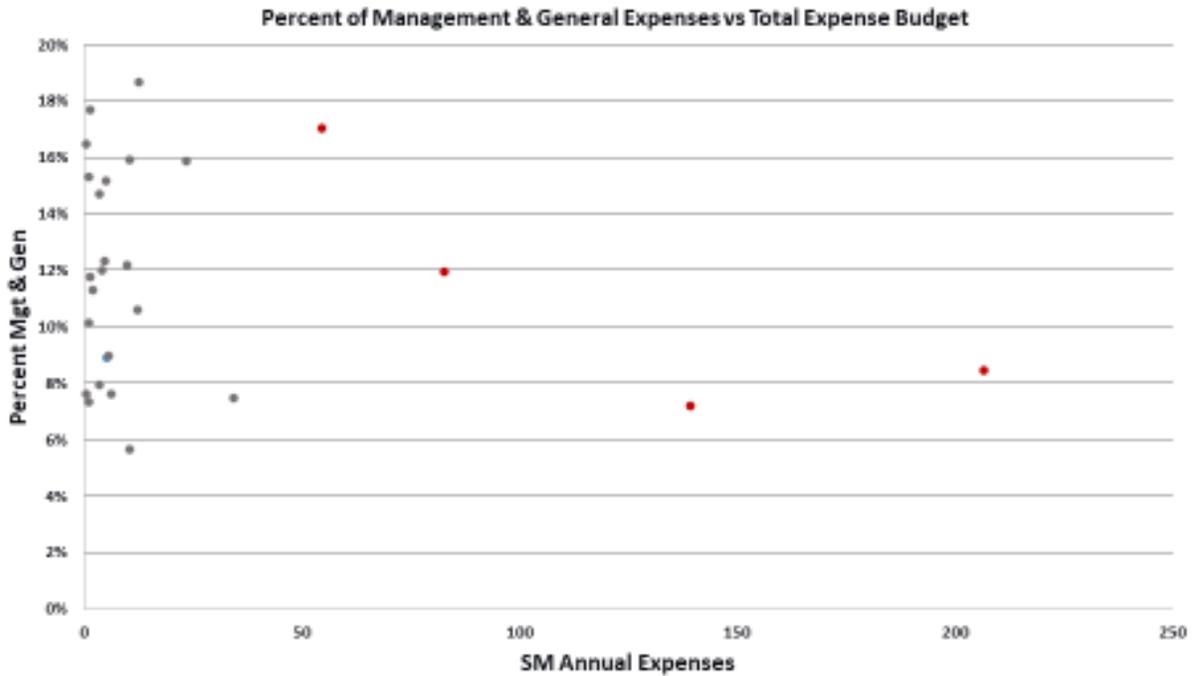
MISSION: *To galvanize providers to create and advocate for a unified, strong and sustainable nonprofit system for the health, development and well-being of [King County's] youth and families.*

1. **Our Clients:** We serve children and youth from:
 - Pre-natal through age 24
 - King County, but open to going larger.
2. **Our primary stakeholders:** The Brave Commitments table includes organizations that [are youth-focused organizations only?]
 - All youth
 - Prevention / resiliency organizations
 - Who are they are getting referrals from into the system – these agencies aren't here
 - At-risk youth – (could include sports organizations if focus on at-risk, but otherwise not)
 - Focus to be to get youth issues front and center
 - WA Extended Learning Network (Schools Out leads)?

The Brave Commitments table is a safe space in which leaders can discuss difficult and sometimes confidential matters

3. **How we Leaders work together:**
 - Principle: We come to Brave Commitments with our common shared youth and family vision – what we hope to see for youth and families
 - Principle: We strive to be a unified, expert voice – we support each other collaboratively, and speak to the professional expertise that we have, adding value-add to our collective work. EDs need to see themselves in the work, and we need to see where it aligns and augments other work going on
4. **Principle:** Youth health requires sustainable organizational capacity, including financial sustainability
5. **Principle:** We work to eliminate disparities in health and well-being and address any structural bias or racism in our system that perpetuates inequities.
6. **Principle:** Strive for evidence-based practices, but always client centered which may require best professional judgment. We create promising practice and we bring back to the table when a practice needs to change

Appendix 3: Comparison of Management & General Expenses of Brave Commitments Participants to Several Large Western Washington Human Service Providers



Notes:

1. Source of Data: IRS Form 990 filings for 2016, Part IX.
2. Brave Commitments Participants shown in grey
3. Four large human service providers shown in red for comparison purposes: Sound Mental Health, Catholic Community Services, YMCA of Greater Seattle, and Sea-Mar Community Health Center

HUMAN SERVICES FUNDING STRUCTURES

HISTORICAL PERSPECTIVES
CURRENT APPROACHES
PLANS FOR THE FUTURE

January 21, 2020

Mercer Island City Council Study Session

Terry Pottmeyer

What are Human Services?

- Supports designed to help people, from birth through old age, achieve and maintain well-being and quality of life
- Includes planning, research, advocacy, prevention, direct service and community building



The field of Human Services is broadly defined as:

- meeting human needs
- through an interdisciplinary knowledge base
- focusing on both prevention and remediation
- committed to improving the overall quality of life for the people served and the community.

Why are Human Services Important?

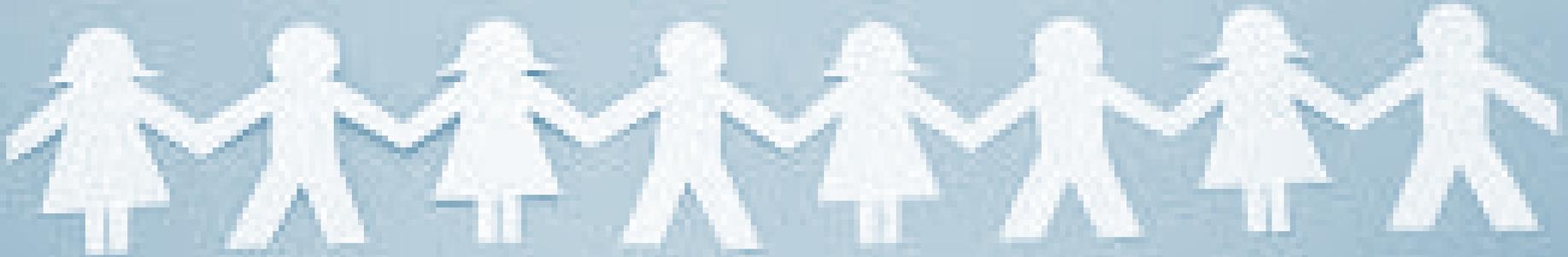
Human Services are designed to buffer the stressors and threats to well-being that everyone faces at some point in their life.

When we support well-being we ensure that everyone can reach their potential and fully contribute to our communities.

Maximizing everyone's potential helps our communities thrive.



Who needs Human Services?



Everyone!

Prevention Services

Elderly and Aging Services

Counseling Services

Grief

Relationships

Suicidal Ideation

Drug Use

Addiction

Stress

Anxiety

Shelter Assistance

Domestic Violence Support

Child Welfare Services

Food and Clothing Assistance

General Guidance and Life Planning

Community Integration Programs

Community Improvement Programs

Community Events

History of Human Services

United States:

Human Services began with colonial civic and religious organizations and continued to grow as the country grew. In the 1880s settlement houses (e.g. Hull House) were founded, based on a belief that instead of giving direct relief, charities should give resources to the poor so they could break out of the circle of poverty. United Way, a collective giving effort, was founded in 1887.



King County:

Created a network of human service organizations, the **Youth & Family Services Network**, organized around school districts throughout the County. Though a few have closed or become absorbed by other nonprofits, most still operate, collaborating in providing services from prevention, intervention and support for children, youth, young adults and families throughout the County.

Examples include Youth Eastside Services (Bellevue and Lake Washington SD), Friends of Youth (Riverview, Snoqualmie Valley and Issaquah SD), Renton Area Youth Services (Renton SD), Southeast YFS (one of four YFS areas for Seattle SD)



Mercer Island:

MIYFS is a part of the YFS network. Uniquely it is the only YFS embedded within local government, a decision that has given it a more robust infrastructure than its peer agencies, reducing reliance on philanthropy—but not completely transcending the need for community support, which is why the MIFS Foundation was founded.

How are Human Services Funded?

Government Contracts & Grants

- Often requires 'matching' dollars
- Usually does not pay full cost of service provided
- Relatively inflexible—outcomes, way services provided, ways work must be done are defined, leaving little ability to tailor to specific community needs
- Provides majority of human service funding in our country
- Time limited—reapplications required to continue the funding stream /work
- Requires grant writing expertise within the organization

Examples: King County YFS Network Funding; SAMHSA Grants

Human Service Work Embedded in Government

- Government provides the services as part of its governmental function
- Generally means that salaries and supports for workers are at a living wage, and provides more robust infrastructure than nonprofit partners

Examples: MIYFS; City of Seattle Homeless Navigation Team

How are Human Services Funded? (cont)

Earned Income

- Organization earns income to support its work or services
- Can be related to organization's mission, e.g. Fare Start trains its workforce by operating a full service restaurant

Example: MI Thrift Shop

Philanthropy

- Usually larger funders want to fund innovations, or specific projects, and most do not commit to general operating support or to multi-year grants
- Individual giving is down, despite a strong economy—Charitable giving by individual Americans in 2018 suffered its biggest drop since the Great Recession of 2008-09
- The number of people who gave in 2018 fell by 4.5 percent while the acquisition of new donors fell by 7.3 percent
- Inherently unstable as giving can vary each year and is dependent on many factors outside the control of the human service provider
- Requires fundraising expertise in addition to human service expertise

Examples: Fundraising Breakfasts, Major Grants from Foundations, Individual Giving

Human Services are Experiencing Significant Challenges in Meeting Their Mission

The Nonprofit Human Service business model is not working.

We are addressing the most urgent and compelling needs for our youth and families with:

- Underpaid and under-supported staff
- Inadequate investment in organizational capacity
- Inadequate investment in prevention or innovative practices
- Lack of funding for evaluation & quality control
- Reliance on inefficient fundraising to balance starvation level budgets
- Insufficient ability to focus enough on racial equity or the underlying causes of the challenges too many of our youth and families face.

The sector is emaciated.

<https://youtu.be/-gELZnORV4U>

<https://bloomerang.co/blog/video-what-if-pizza-shops-were-funded-like-nonprofits/>

KEY CHALLENGES

- **Government contracts don't cover full cost of services :**
Can be as low as 60%-70% of full cost, if contracts include overhead it is usually 10%
- **Philanthropy:** Nearly impossible to fill gap with fundraising year after year, even though most agency budgets are not adequately covering overhead, infrastructure and staff retention—budgets are built on hope
- **New Initiatives and Increasing Expectations:** Healthcare Integration, Performance Based Contracting, Staff Training, Compliance & Monitoring

OUR RESPONSE: BRAVE COMMITMENTS

WE ARE THE ONES WHO MUST RESPOND—moving from survival to action, strength and sustainability

Who is at the Table?

Our three areas of focus, grounded in racial equity:

- Finding new ways to do our work and accomplish our shared mission
- Defining the most effective youth system
- Advocating for changes in policy and funding to achieve the system we envision—human services as core to strong communities

Questions and Discussion



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 5651
January 21, 2020
Study Session**

AGENDA BILL INFORMATION

| | | |
|----------------------------|---|--|
| TITLE: | AB 5651: Mercer Island Foundation Strategic Planning Report | <input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: |
| RECOMMENDED ACTION: | Receive report. | <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution |

| | |
|-------------------------------|---|
| DEPARTMENT: | Youth and Family Services |
| STAFF: | Cynthia Goodwin, YFS Director |
| COUNCIL LIAISON: | n/a |
| EXHIBITS: | n/a |
| CITY COUNCIL PRIORITY: | 1. Implement a Fiscal Sustainability Plan |

| | |
|-------------------------------|--------|
| AMOUNT OF EXPENDITURE | \$ n/a |
| AMOUNT BUDGETED | \$ n/a |
| APPROPRIATION REQUIRED | \$ n/a |

SUMMARY

Jody Kris, 2020 Mercer Island Youth and Family Services Foundation Board President, will present a report on the strategic fundraising direction of the Foundation.

BACKGROUND

The Mercer Island Youth and Family Services Foundation (Foundation) was established in 1989 as a 501(c)(3) non-profit supporting organization to the Department of Youth and Family Services (YFS). The Foundation was originally established as a mechanism to accept United Way and donor designated funds requiring a non-profit organization. From its inception up to 2002 the Foundation board was comprised of a maximum of three members. Funds received by the Foundation were donated to YFS on an annual basis.

In 2002, the Foundation was re-invigorated with new members and a new fundraising endeavor. The sole remaining board member was slated to finish her tenure at the end of 2002, and community member, Terry Pottmeyer, was recruited by the YFS Director to join the board. Ms. Pottmeyer’s goal was to grow the Foundation to a size that reflected the 2002 YFS fundraising needs. By the end of 2003 the Foundation board had revised its by-laws to allow up to 15 members and had established an annual fundraising breakfast held on the second Wednesday in February. The new, larger board expanded the role of the board to include active fundraising.

Since 2016 the Foundation has provided funding to support YFS programs and services in two forms: 1) an annual commitment to the Department's operating budget, and 2) one time or pilot project funds as Foundation reserves allow. The annual commitment in 2002 was \$60,000. The annual commitment for the current 2019-2020 biennium is \$471,970 and \$497,502 respectively.

Tonight's report will outline the Foundation's current process to determine its ability to support the provision of YFS core services in light of the City and YFS Department's funding challenges.

RECOMMENDATION

Receive report.



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 5654
January 21, 2020
Special Business

AGENDA BILL INFORMATION

| | | |
|----------------------------|---|---|
| TITLE: | AB 5654: Sister City 20 th Anniversary Proclamation No. 248 | <input type="checkbox"/> Discussion Only |
| RECOMMENDED ACTION: | Proclaim February 3-7, 2020 as Mercer Island and Thonon les Bains, France Sister City 20 th Anniversary Appreciation Week. | <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution |

| | |
|-------------------------------|--|
| DEPARTMENT: | City Manager |
| STAFF: | Kirsten Taylor, Sr. Project Manager |
| COUNCIL LIAISON: | n/a |
| EXHIBITS: | 1. Mercer Island and Thonon les Bains, France: 20 Years as Sister Cities 2. Mercer Island and Thonon les Bain Sister City 20 th Anniversary Proclamation No. 248 |
| CITY COUNCIL PRIORITY: | n/a |

| | |
|-------------------------------|--------|
| AMOUNT OF EXPENDITURE | \$ n/a |
| AMOUNT BUDGETED | \$ n/a |
| APPROPRIATION REQUIRED | \$ n/a |

SUMMARY

This proclamation establishes the week of February 3-7, 2020 as Mercer Island and Thonon les Bains Sister City 20th Anniversary Appreciation Week in the City of Mercer Island and pledges continued friendship, respect, and commitment to maintaining a long-lasting and productive sister city relationship.

BACKGROUND

It was in 2000 that the mayors of Mercer Island and Thonon les Bains signed the official agreement of "jumelage," establishing an official sister city relationship between the two cities, through Sister Cities International. The sister city relationship has been growing and going strong for twenty years. The non-profit Mercer Island Sister City Association (MISCA) has organized a number of cultural exchanges, a handful of "official" delegations and numerous student exchanges between the two cities.

Hundreds of Island residents have either visited our sister city, hosted a French visitor, sent their student to experience a 10-day peek into French life, or been otherwise personally touched by the sister city relationship. All of these activities, exchanges, programs, and scholarships have been accomplished at virtually no cost to the city. Nevertheless, the "city" part of sister city is essential. The involvement and

support of the Mayor, the City Council, and the highest officials of both cities are essential to a sister city relationship. (See Exhibit 1)

MISCA has organized an official 20th Anniversary delegation visit to Thonon les Bain, France scheduled for February 3-7, 2020. The delegation will include Mayor Benson Wong, along with members of the MISCA Board and other community members who have been involved with sister city activities over the years. Mayor Wong and the delegation will present this proclamation to the mayor and people of Thonon les Bains.

Accepting this proclamation on behalf of the community are several of the following residents who are Mercer Island Sister City Association (MISCA) board members and members of the 2020 Delegation who will meet with sister city and local government representatives in Thonon les Bains, France to mark the 20th anniversary and to plan future exchanges for students and adults between the two cities.

MISCA Board:

- Roberta Lewandowski, president
- Sue Sherwood, secretary
- Jane Meyer Brahm
- Beth Brennen
- Rich Conrad
- Susan Gates
- Monica Howell
- Terry Moreman
- Gabrielle Sisco
- Kirsten Taylor, staff liaison
- Linda Todd
- Joel Wachs

2020 Delegation:

- Mayor Benson Wong
- Jane Meyer Brahm
- Rich Conrad
- Pete and Bing Day
- Monica and Robinson Howell
- Roberta Lewandowski
- Terry Mark
- Alan Merkle and Linda Todd
- Terry Moreman
- Gabrielle Sisco
- Kirsten Taylor
- Joel Wachs
- Sherry Weinberg
- Ted Weinberg

RECOMMENDATION

Mayor presents the proclamation and proclaims February 3-7, 2020 as Mercer Island and Thonon les Bains Sister City 20th Anniversary appreciation week

Mercer Island and Thonon les Bains, France:
20 years as Sister Cities

By the numbers:

| | |
|---|-----|
| Official delegation trips to Thonon: | 3 |
| Students exchange trips to/from Thonon | 8 |
| Students who've been on an exchange | 160 |
| Years that MISCA has given up to three student scholarships | 9 |
| Adults who have visited Thonon with our program | 50+ |
| Official delegation trips to Thonon | 3 |
| Mercer Island mayors since 2000 | 6 |
| Thonon mayors since 2000 | 1 |

But the numbers don't begin to tell the of the eyes opened to a different culture, language and way of thinking; the countless rich experiences felt; and the lasting friendships formed.

It was in 2000 that the mayors of Mercer Island and Thonon les Bains signed the official agreement of "jumelage," establishing an official sister city relationship between our two cities, through Sister Cities International. Our sister city relationship as been growing and going strong since then. Since then, we've organized a number of cultural exchanges, a handful of "official" delegations and numerous student exchanges between our two cities.

And meanwhile, at home, our association has put on dinners, sponsored French films, conversation evenings, wine tastings, travel events, art lectures and many programs and activities to foster an interest in all things French and in Thonon les Bains in particular.

Hundreds of Island residents have either visited our sister city, hosted a French visitor, sent their student to experience a 10-day peek into French life, or been otherwise personally touched by our sister city relationship.

All of these activities, exchanges, programs, scholarships have been accomplished at virtually no cost to the city. Nevertheless, the "city" part of sister city is essential. We cannot be a sister city without the city. The involvement and support of the mayor, the City Council and the highest officials of both cities are essential to a sister city relationship. There is no Sister City without the City.

- by Jane Meyer Brahm



The City of Mercer Island, Washington

Proclamation

MERCER ISLAND AND THONON-LES-BAINS SISTER CITY 20TH ANNIVERSARY

WHEREAS, on July 8, 2000, at the 2000 Mercer Island Summer Celebration, the Mayors of Mercer Island, Washington and Thonon-les-Bains, France forged a firm and lasting friendship by adopting a resolution establishing a Sister City relationship; and,

WHEREAS, the year 2020 marks the twentieth anniversary of the Mercer Island-Thonon Sister City relationship; and,

WHEREAS, from the beginning, the two cities acknowledged their many common attributes including their tradition of democratic government, physical settings adjacent to large and beautiful freshwater lakes, mountains and major world-class metropolitan cities; citizens dedicated to caring for their children, their schools, their homes, and their businesses; beautiful communities each having strong commitments to parks, gardens, visual and performing arts and public gathering places; and,

WHEREAS, since 2000, the sister city relationship has spawned many student exchanges between our cities, facilitated a 2005 art exchange of priceless 17th and 18th century French lithographs exhibited at the newly-opened Community Center at Mercer View, and facilitated various other exchanges; and,

WHEREAS, the citizens of Mercer Island, Washington and Thonon-les-Bains, France have demonstrated their commitment to learning about the people, culture, history and commerce of each other's city as well as other cities around the world; and,

WHEREAS, the Mayor will lead a delegation to Thonon-les-Bains, France from February 3-7, 2020 to celebrate the 20th Anniversary of the sister city relationship;

NOW, THEREFORE, I, Benson Wong, Mayor of the City of Mercer Island, Washington, and on behalf of its City Council, do hereby proclaim the week of February 3-7, 2020 as

MERCER ISLAND AND THONON-LES-BAINS SISTER CITY 20TH ANNIVERSARY APPRECIATION WEEK

in Mercer Island. The City of Mercer Island pledges its continued friendship, respect, and commitment to maintaining a long-lasting and productive sister city relationship.

APPROVED, this 21st day of January 2020

Benson Wong, Mayor



CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

| <u>Report</u> | <u>Warrants</u> | <u>Date</u> | <u>Amount</u> |
|----------------|-----------------|-------------|----------------------|
| Check Register | 201875-201937 | 12/31//2019 | \$ 116,281.27 |
| | | | \$ 116,281.27 |

Accounts Payable Report by GL Key

| PO # | Check # | Vendor: | Transaction Description | Check Amount |
|--|----------|------------------------------|---------------------------------|--------------|
| <i>Org Key: 001000 - General Fund-Admin Key</i> | | | | |
| P0102958 | 00201922 | KING CO PROSECUTING ATTORNEY | 2019 COURT REMITTANCE KC CRIME | 252.72 |
| P0102957 | 00201921 | KC PET LICENSES | 2019 KC PET LICENSE FEES COLLE | 15.00 |
| <i>Org Key: 345000 - Technology-Admin Key</i> | | | | |
| | 00201932 | ROSENSTEIN, SUSAN | REFUND OF INSPECTION DEPOSIT | 39.06 |
| | 00201923 | LOTT, JEREMY | REFUND OF INSPECTION DEPOSIT | 27.14 |
| | 00201907 | AMLA HOLDINGS LLC | REFUND OF UNUSED DEPOSIT | 19.80 |
| <i>Org Key: 402000 - Water Fund-Admin Key</i> | | | | |
| | 00201927 | NISSON, PETER | WTR MTR UPSIZE NOT REQUIRED | 3,614.00 |
| | 00201882 | DESMOND HOLSHOUSER | UTILITY BILL OVERPAYMENT | 3,000.00 |
| | 00201927 | NISSON, PETER | WTR MTR UPSIZE NOT REQUIRED | 750.00 |
| | 00201931 | RACE, DOUGLAS | REF OVERPAYMENT ACT #002001400 | 247.25 |
| | 00201914 | DAKCO SURVIVOR'S TRUST | REPLACE WARRANT # 201366 | 215.16 |
| <i>Org Key: CA1100 - Administration (CA)</i> | | | | |
| | 00201936 | OGDEN MURPHY WALLACE | PROFESSIONAL SERVICES | 782.49 |
| P0106251 | 00201937 | OGDEN MURPHY WALLACE | Professional Services - Invoice | 782.49 |
| P0106235 | 00201924 | MARTEN LAW | Professional Services - Invoice | 299.26 |
| <i>Org Key: CA1200 - Prosecution & Criminal Mngmnt</i> | | | | |
| P0106236 | 00201920 | HONEYWELL, MATTHEW V | Professional Services - Public | 800.00 |
| <i>Org Key: CR1100 - Human Resources</i> | | | | |
| P0106249 | 00201928 | PUBLIC SAFETY TESTING INC | Q4 Oct - Dec 2019 Police Quart | 449.00 |
| P0106248 | 00201928 | PUBLIC SAFETY TESTING INC | Q3 July - Sept 2019 Police | 449.00 |
| <i>Org Key: DS0000 - Development Services-Revenue</i> | | | | |
| | 00201932 | ROSENSTEIN, SUSAN | REFUND OF INSPECTION DEPOSIT | 1,302.00 |
| | 00201923 | LOTT, JEREMY | REFUND OF INSPECTION DEPOSIT | 904.50 |
| | 00201907 | AMLA HOLDINGS LLC | REFUND OF UNUSED DEPOSIT | 660.00 |
| | 00201927 | NISSON, PETER | WTR MTR UPSIZE NOT REQUIRED | 483.20 |
| | 00201910 | BOYER ELECTRIC COMPANY INC. | CANCELLED PERMIT | 104.80 |
| | 00201925 | MERIDIAN CENTER ELECTRIC | REFUND OF 2ND PERMIT | 45.60 |
| | 00201910 | BOYER ELECTRIC COMPANY INC. | CANCELLED PERMIT | 4.03 |
| | 00201925 | MERIDIAN CENTER ELECTRIC | REFUND OF 2ND PERMIT | 2.26 |
| <i>Org Key: FR1100 - Administration (FR)</i> | | | | |
| | 00201911 | CENTURYLINK | UTILITY BILL OVERPAYMENT | 826.54 |
| <i>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</i> | | | | |
| | 00201889 | HILTNER, PETER | LEOFF1 Medicare Reimb | 556.00 |
| | 00201899 | SCHOENTRUP, WILLIAM | LEOFF1 Medicare Reimb | 483.60 |
| P0106250 | 00201905 | ABBOTT, RICHARD | LEOFF1 Retiree Medical Expense | 334.94 |
| P0106246 | 00201906 | ADAMS, RONALD E | LEOFF1 Retiree Medical Expense | 272.08 |
| | 00201900 | SMITH, RICHARD | LEOFF1 Medicare Reimb | 231.70 |
| | 00201878 | BARNES, WILLIAM | LEOFF1 Medicare Reimb | 222.40 |
| | 00201881 | DEEDS, EDWARD G | LEOFF1 Medicare Reimb | 222.40 |
| | 00201888 | HAGSTROM, JAMES | LEOFF1 Medicare Reimb | 216.50 |
| P0106245 | 00201918 | HAGSTROM, JAMES | FRLEOFF1 Retiree Medical Expen | 210.26 |
| | 00201893 | LYONS, STEVEN | LEOFF1 Medicare Reimb | 199.90 |
| P0106247 | 00201909 | BOOTH, GLENDON D | LEOFF1 Retiree Medical Expense | 196.93 |

Accounts Payable Report by GL Key

| PO # | Check # | Vendor: | Transaction Description | Check Amount |
|---|----------------|-------------------------|--------------------------------|---------------------|
| | 00201887 | GOODMAN, J C | LEOFF1 Medicare Reimb | 194.20 |
| | 00201904 | WHEELER, DENNIS | LEOFF1 Medicare Reimb | 181.70 |
| | 00201879 | BOOTH, GLENDON D | LEOFF1 Medicare Reimb | 177.10 |
| | 00201880 | CALLAGHAN, MICHAEL | LEOFF1 Medicare Reimb | 175.90 |
| | 00201876 | ADAMS, RONALD E | LEOFF1 Medicare Reimb | 175.60 |
| | 00201884 | DOWD, PAUL | LEOFF1 Medicare Reimb | 173.10 |
| | 00201898 | RUCKER, MANORD J | LEOFF1 Medicare Reimb | 171.20 |
| | 00201902 | WALLACE, THOMAS | LEOFF1 Medicare Reimb | 170.10 |
| | 00201885 | ELSOE, RONALD | LEOFF1 Medicare Reimb | 169.50 |
| | 00201877 | AUGUSTSON, THOR | LEOFF1 Medicare Reimb | 168.00 |
| | 00201883 | DEVENY, JAN P | LEOFF1 Medicare Reimb | 168.00 |
| | 00201891 | KUHN, DAVID | LEOFF1 Medicare Reimb | 168.00 |
| | 00201875 | ABBOTT, RICHARD | LEOFF1 Medicare Reimb | 165.50 |
| | 00201890 | JOHNSON, CURTIS | LEOFF1 Medicare Reimb | 163.70 |
| | 00201892 | LOISEAU, LERI M | LEOFF1 Medicare Reimb | 157.80 |
| | 00201903 | WEGNER, KEN | LEOFF1 Medicare Reimb | 146.60 |
| | 00201886 | FORSMAN, LOWELL | LEOFF1 Medicare Reimb | 144.60 |
| | 00201895 | MYERS, JAMES S | LEOFF1 Medicare Reimb | 136.20 |
| | 00201897 | RAMSAY, JON | LEOFF1 Medicare Reimb | 136.20 |
| | 00201901 | THOMPSON, JAMES | LEOFF1 Medicare Reimb | 123.30 |
| Org Key: IGV012 - MW Pool Operation Subsidy | | | | |
| P0102579 | 00201894 | MI SCHOOL DISTRICT #400 | MI Pool Operation Subsidy | 11,611.84 |
| Org Key: IS2100 - IGS Network Administration | | | | |
| | 00201911 | CENTURYLINK | UTILITY BILL OVERPAYMENT | 2,127.07 |
| Org Key: MT2100 - Roadway Maintenance | | | | |
| | 00201929 | PUGET SOUND ENERGY | ELECTRICITY USAGE DEC 2019 | 2,744.61 |
| Org Key: MT2300 - Planter Bed Maintenance | | | | |
| | 00201929 | PUGET SOUND ENERGY | ELECTRICITY USAGE DEC 2019 | 14.12 |
| Org Key: MT3200 - Water Pumps | | | | |
| | 00201929 | PUGET SOUND ENERGY | ELECTRICITY USAGE DEC 2019 | 3,387.15 |
| | 00201911 | CENTURYLINK | UTILITY BILL OVERPAYMENT | 59.69 |
| Org Key: MT3500 - Sewer Pumps | | | | |
| | 00201929 | PUGET SOUND ENERGY | ELECTRICITY USAGE DEC 2019 | 3,467.19 |
| | 00201934 | TECHNICAL SYSTEMS INC | REPLACE WARRANT # 201464 | 616.00 |
| | 00201911 | CENTURYLINK | UTILITY BILL OVERPAYMENT | 505.01 |
| Org Key: MT3800 - Storm Drainage | | | | |
| | 00201919 | HEATH, SCOTT C | ON CALL EXPENSE | 81.03 |
| Org Key: MT4200 - Building Services | | | | |
| | 00201929 | PUGET SOUND ENERGY | ELECTRICITY USAGE DEC 2019 | 8,541.67 |
| | 00201929 | PUGET SOUND ENERGY | ELECTRICITY USAGE DEC 2019 | 3,565.27 |
| Org Key: MT4501 - Water Administration | | | | |
| | 00201911 | CENTURYLINK | UTILITY BILL OVERPAYMENT | 58.60 |
| Org Key: PR0000 - Parks & Recreation-Revenue | | | | |
| P0106228 | 00201926 | MIVAL | Gallery Sales - 93 Items sold | 3,554.25 |

Accounts Payable Report by GL Key

| PO # | Check # | Vendor: | Transaction Description | Check Amount |
|--|----------|-------------------------------|--------------------------------|--------------|
| <i>Org Key: PR1100 - Administration (PR)</i> | | | | |
| P0104694 | 00201915 | DEMARCHE CONSULTING GROUP INC | Parks Maintenance Organization | 2,387.50 |
| <i>Org Key: PR4100 - Community Center</i> | | | | |
| P0103422 | 00201908 | ATWORK COMMERCIAL ENTRP LLC | MICEC - 2019 Facilities Landsc | 3,476.00 |
| P0106232 | 00201913 | CONTRACT HARDWARE | LOCK BODY 2 EACH | 638.64 |
| | 00201929 | PUGET SOUND ENERGY | ELECTRICITY USAGE DEC 2019 | 319.66 |
| P0102461 | 00201912 | COMCAST | MICEC - High Speed Connection | 261.64 |
| | 00201911 | CENTURYLINK | UTILITY BILL OVERPAYMENT | 56.19 |
| <i>Org Key: PR6100 - Park Maintenance</i> | | | | |
| | 00201929 | PUGET SOUND ENERGY | ELECTRICITY USAGE DEC 2019 | 2,381.57 |
| P0106227 | 00201930 | R&R GROUP LLC | Maintenance Small Equipment to | 1,649.83 |
| <i>Org Key: PR6120 - Landscape Maint - Buildings</i> | | | | |
| P0103422 | 00201908 | ATWORK COMMERCIAL ENTRP LLC | CH, MTC, FSS - 2019 Facilities | 4,679.40 |
| <i>Org Key: PR6200 - Athletic Field Maintenance</i> | | | | |
| | 00201911 | CENTURYLINK | UTILITY BILL OVERPAYMENT | 92.12 |
| <i>Org Key: PR6500 - Luther Burbank Park Maint.</i> | | | | |
| P0106227 | 00201930 | R&R GROUP LLC | Maintenance Small Equipment to | 2,254.78 |
| | 00201911 | CENTURYLINK | UTILITY BILL OVERPAYMENT | 177.47 |
| <i>Org Key: PR6600 - Park Maint-School Related</i> | | | | |
| | 00201929 | PUGET SOUND ENERGY | ELECTRICITY USAGE DEC 2019 | 908.03 |
| <i>Org Key: PR6900 - Aubrey Davis Park Maintenance</i> | | | | |
| | 00201929 | PUGET SOUND ENERGY | ELECTRICITY USAGE DEC 2019 | 581.81 |
| P0102825 | 00201935 | UNITED SITE SERVICES | Aubrey Davis & Lid | 456.09 |
| P0102825 | 00201935 | UNITED SITE SERVICES | Lid Park Boat Launch - | 235.14 |
| P0102466 | 00201933 | T-MOBILE | Monthly services for Boat Laun | 20.00 |
| <i>Org Key: ST0020 - ST Long Term Parking</i> | | | | |
| | 00201936 | OGDEN MURPHY WALLACE | PROFESSIONAL SERVICES | 7,261.94 |
| P0106251 | 00201937 | OGDEN MURPHY WALLACE | Professional Services - Invoic | 7,261.94 |
| | 00201936 | OGDEN MURPHY WALLACE | PROFESSIONAL SERVICES | 3,270.00 |
| P0106251 | 00201937 | OGDEN MURPHY WALLACE | Professional Services - Invoic | 3,270.00 |
| <i>Org Key: WP122P - Open Space - Pioneer/Engstrom</i> | | | | |
| P0102736 | 00201916 | EARTHCORPS INC | 2019-2020 Forest Restoration | 2,357.50 |
| P0103001 | 00201917 | GARDEN CYCLES | Retainage for MI Open Space | 1,875.70 |
| P0102825 | 00201935 | UNITED SITE SERVICES | Pioneer Park - 2019 Portable T | 95.04 |
| <i>Org Key: WP122R - Vegetation Management</i> | | | | |
| P0103001 | 00201917 | GARDEN CYCLES | Retainage for MI Open Space | 2,767.60 |
| P0102736 | 00201916 | EARTHCORPS INC | 2019-2020 Forest Restoration | 2,480.00 |
| <i>Org Key: YF1200 - Thrift Shop</i> | | | | |
| P0103422 | 00201908 | ATWORK COMMERCIAL ENTRP LLC | Thrift shop - 2019 Facilities | 828.30 |
| | 00201929 | PUGET SOUND ENERGY | ELECTRICITY USAGE DEC 2019 | 714.67 |
| <i>Org Key: YF2600 - Family Assistance</i> | | | | |
| P0102245 | 00201896 | PEBBLE @ MIPC, THE | Miscellaneous-Scholarships | 700.90 |

Accounts Payable Report by GL Key

| PO # | Check # | Vendor: | Transaction Description | Check Amount |
|-------------|----------------|----------------|--------------------------------|---------------------|
| | | | Total | <u>116,281.27</u> |

Accounts Payable Report by Check Number

| Check No | Check Date | Vendor Name/Description | PO # | Invoice # | Invoice Date | Check Amount |
|----------|------------|--|----------|-----------|--------------|--------------|
| 00201875 | 12/30/2019 | ABBOTT, RICHARD LEOFF1 Medicare Reimb | | JAN2020B | 01/20/2020 | 165.50 |
| 00201876 | 12/30/2019 | ADAMS, RONALD E LEOFF1 Medicare Reimb | | JAN2020B | 01/20/2020 | 175.60 |
| 00201877 | 12/30/2019 | AUGUSTSON, THOR LEOFF1 Medicare Reimb | | JAN2020B | 01/20/2020 | 168.00 |
| 00201878 | 12/30/2019 | BARNES, WILLIAM LEOFF1 Medicare Reimb | | JAN2020B | 01/20/2020 | 222.40 |
| 00201879 | 12/30/2019 | BOOTH, GLENDON D LEOFF1 Medicare Reimb | | JAN2020B | 01/20/2020 | 177.10 |
| 00201880 | 12/30/2019 | CALLAGHAN, MICHAEL LEOFF1 Medicare Reimb | | JAN2020B | 01/20/2020 | 175.90 |
| 00201881 | 12/30/2019 | DEEDS, EDWARD G LEOFF1 Medicare Reimb | | JAN2020B | 01/20/2020 | 222.40 |
| 00201882 | 12/30/2019 | DESMOND HOLSHOUSER UTILITY BILL OVERPAYMENT | | OH012776 | 12/30/2019 | 3,000.00 |
| 00201883 | 12/30/2019 | DEVENY, JAN P LEOFF1 Medicare Reimb | | JAN2020B | 01/20/2020 | 168.00 |
| 00201884 | 12/30/2019 | DOWD, PAUL LEOFF1 Medicare Reimb | | JAN2020B | 01/20/2020 | 173.10 |
| 00201885 | 12/30/2019 | ELSOE, RONALD LEOFF1 Medicare Reimb | | JAN2020B | 01/20/2020 | 169.50 |
| 00201886 | 12/30/2019 | FORSMAN, LOWELL LEOFF1 Medicare Reimb | | JAN2020B | 01/20/2020 | 144.60 |
| 00201887 | 12/30/2019 | GOODMAN, J C LEOFF1 Medicare Reimb | | JAN2020B | 01/20/2020 | 194.20 |
| 00201888 | 12/30/2019 | HAGSTROM, JAMES LEOFF1 Medicare Reimb | | JAN2020B | 01/20/2020 | 216.50 |
| 00201889 | 12/30/2019 | HILTNER, PETER LEOFF1 Medicare Reimb | | JAN2020B | 01/20/2020 | 556.00 |
| 00201890 | 12/30/2019 | JOHNSON, CURTIS LEOFF1 Medicare Reimb | | JAN2020B | 01/20/2020 | 163.70 |
| 00201891 | 12/30/2019 | KUHN, DAVID LEOFF1 Medicare Reimb | | JAN2020B | 01/20/2020 | 168.00 |
| 00201892 | 12/30/2019 | LOISEAU, LERI M LEOFF1 Medicare Reimb | | JAN2020B | 01/20/2020 | 157.80 |
| 00201893 | 12/30/2019 | LYONS, STEVEN LEOFF1 Medicare Reimb | | JAN2020B | 01/20/2020 | 199.90 |
| 00201894 | 12/30/2019 | MI SCHOOL DISTRICT #400 MI Pool Operation Subsidy | P0102579 | OH012712 | 12/11/2019 | 11,611.84 |
| 00201895 | 12/30/2019 | MYERS, JAMES S LEOFF1 Medicare Reimb | | JAN2020B | 01/20/2020 | 136.20 |
| 00201896 | 12/30/2019 | PEBBLE @ MIPC, THE Miscellaneous-Scholarships | P0102245 | OH012713 | 12/11/2019 | 700.90 |
| 00201897 | 12/30/2019 | RAMSAY, JON LEOFF1 Medicare Reimb | | JAN2020B | 01/20/2020 | 136.20 |
| 00201898 | 12/30/2019 | RUCKER, MANORD J LEOFF1 Medicare Reimb | | JAN2020B | 01/20/2020 | 171.20 |
| 00201899 | 12/30/2019 | SCHOENTRUP, WILLIAM LEOFF1 Medicare Reimb | | JAN2020B | 01/20/2020 | 483.60 |
| 00201900 | 12/30/2019 | SMITH, RICHARD LEOFF1 Medicare Reimb | | JAN2020B | 01/20/2020 | 231.70 |

Accounts Payable Report by Check Number

| Check No | Check Date | Vendor Name/Description | PO # | Invoice # | Invoice Date | Check Amount |
|----------|------------|---|----------|-----------|--------------|--------------|
| 00201901 | 12/30/2019 | THOMPSON, JAMES LEOFF1 Medicare Reimb | | JAN2020B | 01/20/2020 | 123.30 |
| 00201902 | 12/30/2019 | WALLACE, THOMAS LEOFF1 Medicare Reimb | | JAN2020B | 01/20/2020 | 170.10 |
| 00201903 | 12/30/2019 | WEGNER, KEN LEOFF1 Medicare Reimb | | JAN2020B | 01/20/2020 | 146.60 |
| 00201904 | 12/30/2019 | WHEELER, DENNIS LEOFF1 Medicare Reimb | | JAN2020B | 01/20/2020 | 181.70 |
| 00201905 | 12/31/2019 | ABBOTT, RICHARD LEOFF1 Retiree Medical Expense | P0106250 | OH012791 | 12/30/2019 | 334.94 |
| 00201906 | 12/31/2019 | ADAMS, RONALD E LEOFF1 Retiree Medical Expense | P0106246 | OH012790 | 12/30/2019 | 272.08 |
| 00201907 | 12/31/2019 | AMLA HOLDINGS LLC REFUND OF UNUSED DEPOSIT | | OH012778 | 12/27/2019 | 679.80 |
| 00201908 | 12/31/2019 | ATWORK COMMERCIAL ENTRP LLC MICEC - 2019 Facilities Landsc | P0103422 | 1173 | 09/30/2019 | 8,983.70 |
| 00201909 | 12/31/2019 | BOOTH, GLENDON D LEOFF1 Retiree Medical Expense | P0106247 | OH012792 | 12/30/2019 | 196.93 |
| 00201910 | 12/31/2019 | BOYER ELECTRIC COMPANY INC. CANCELLED PERMIT | | OH012779 | 12/27/2019 | 108.83 |
| 00201911 | 12/31/2019 | CENTURYLINK UTILITY BILL OVERPAYMENT | | OH012777 | 12/20/2019 | 3,902.69 |
| 00201912 | 12/31/2019 | COMCAST MICEC - High Speed Connection | P0102461 | OH012793 | 12/11/2019 | 261.64 |
| 00201913 | 12/31/2019 | CONTRACT HARDWARE LOCK BODY 2 EACH | P0106232 | SPI050437 | 12/16/2019 | 638.64 |
| 00201914 | 12/31/2019 | DAKCO SURVIVOR'S TRUST REPLACE WARRANT # 201366 | | OH012780 | 11/30/2019 | 215.16 |
| 00201915 | 12/31/2019 | DEMARCHE CONSULTING GROUP INC Parks Maintenance Organization | P0104694 | 19MER07 | 11/30/2019 | 2,387.50 |
| 00201916 | 12/31/2019 | EARTHCORPS INC 2019-2020 Forest Restoration | P0102736 | 7713 | 11/30/2019 | 4,837.50 |
| 00201917 | 12/31/2019 | GARDEN CYCLES Retainage for MI Open Space | P0103001 | OH012794 | 11/06/2019 | 4,643.30 |
| 00201918 | 12/31/2019 | HAGSTROM, JAMES FRLEOFF1 Retiree Medical Expen | P0106245 | OH012795 | 12/30/2019 | 210.26 |
| 00201919 | 12/31/2019 | HEATH, SCOTT C ON CALL EXPENSE | | OH012781 | 12/26/2019 | 81.03 |
| 00201920 | 12/31/2019 | HONEYWELL, MATTHEW V Professional Services - Public | P0106236 | 1142 | 12/30/2019 | 800.00 |
| 00201921 | 12/31/2019 | KC PET LICENSES 2019 KC PET LICENSE FEES COLLE | P0102957 | OH012796 | 11/30/2019 | 15.00 |
| 00201922 | 12/31/2019 | KING CO PROSECUTING ATTORNEY 2019 COURT REMITTANCE KC CRIME | P0102958 | OH012798 | 11/30/2019 | 252.72 |
| 00201923 | 12/31/2019 | LOTT, JEREMY REFUND OF INSPECTION DEPOSIT | | OH012782 | 12/27/2019 | 931.64 |
| 00201924 | 12/31/2019 | MARTEN LAW Professional Services - Invoic | P0106235 | 44089693 | 12/19/2019 | 299.26 |
| 00201925 | 12/31/2019 | MERIDIAN CENTER ELECTRIC REFUND OF 2ND PERMIT | | OH012783 | 12/27/2019 | 47.86 |
| 00201926 | 12/31/2019 | MIVAL Gallery Sales - 93 Items sold | P0106228 | OH012799 | 12/26/2019 | 3,554.25 |

Accounts Payable Report by Check Number

| Check No | Check Date | Vendor Name/Description | PO # | Invoice # | Invoice Date | Check Amount |
|----------|------------|---|----------|-----------------|--------------|-------------------|
| 00201927 | 12/31/2019 | NISSON, PETER WTR MTR UPSIZE NOT REQUIRED | | OH012784 | 12/27/2019 | 4,847.20 |
| 00201928 | 12/31/2019 | PUBLIC SAFETY TESTING INC Q4 Oct - Dec 2019 Police Quart | P0106248 | 20190655 | 10/08/2019 | 898.00 |
| 00201929 | 12/31/2019 | PUGET SOUND ENERGY ELECTRICITY USAGE DEC 2019 | | OH012785 | 12/31/2019 | 26,625.75 |
| 00201930 | 12/31/2019 | R&R GROUP LLC Maintenance Small Equipment to | P0106227 | 6050051 | 12/12/2019 | 3,904.61 |
| 00201931 | 12/31/2019 | RACE, DOUGLAS REF OVERPAYMENT ACT #002001400 | | OH012787 | 12/23/2019 | 247.25 |
| 00201932 | 12/31/2019 | ROSENSTEIN, SUSAN REFUND OF INSPECTION DEPOSIT | | OH012786 | 12/27/2019 | 1,341.06 |
| 00201933 | 12/31/2019 | T-MOBILE Monthly services for Boat Laun | P0102466 | OH012800 | 12/09/2019 | 20.00 |
| 00201934 | 12/31/2019 | TECHNICAL SYSTEMS INC REPLACE WARRANT # 201464 | | OH012788 | 12/30/2019 | 616.00 |
| 00201935 | 12/31/2019 | UNITED SITE SERVICES Lid Park Boat Launch - | P0102825 | 686/662/682/689 | 11/19/2019 | 786.27 |
| 00201936 | 12/31/2019 | OGDEN MURPHY WALLACE PROFESSIONAL SERVICES | | OH012789 | 12/30/2019 | 11,314.43 |
| 00201937 | 12/31/2019 | OGDEN MURPHY WALLACE Professional Services - Invoic | P0106251 | OH012789B | 12/30/2019 | 11,314.43 |
| | | | | | Total | <u>116,281.27</u> |

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

| <u>Report</u> | <u>Warrants</u> | <u>Date</u> | <u>Amount</u> |
|----------------|-----------------|-------------|------------------------|
| Check Register | 201938-202096 | 1/10/20 | \$ 1,295,504.86 |
| | | | \$ 1,295,504.86 |

Accounts Payable Report by GL Key

| PO # | Check # | Vendor: | Transaction Description | Check Amount |
|---|----------|-----------------------------|--------------------------------|--------------|
| <i>Org Key: 001000 - General Fund-Admin Key</i> | | | | |
| P0106371 | 00202089 | WA ST TREASURER'S OFFICE | DEC19 REMIT MI COURT TRANSMITT | 3,514.45 |
| P0106371 | 00202089 | WA ST TREASURER'S OFFICE | DEC19 REMIT MI COURT TRANSMITT | 1,972.22 |
| P0106371 | 00202089 | WA ST TREASURER'S OFFICE | DEC19 REMIT MI COURT TRANSMITT | 1,430.79 |
| P0106370 | 00202089 | WA ST TREASURER'S OFFICE | DEC19 REMIT NC COURT TRANSMITT | 1,413.83 |
| P0106370 | 00202089 | WA ST TREASURER'S OFFICE | DEC19 REMIT NC COURT TRANSMITT | 858.16 |
| P0106370 | 00202089 | WA ST TREASURER'S OFFICE | DEC19 REMIT NC COURT TRANSMITT | 634.41 |
| P0106371 | 00202089 | WA ST TREASURER'S OFFICE | DEC19 REMIT MI COURT TRANSMITT | 518.57 |
| P0106370 | 00202089 | WA ST TREASURER'S OFFICE | DEC19 REMIT NC COURT TRANSMITT | 276.22 |
| P0106371 | 00202089 | WA ST TREASURER'S OFFICE | DEC19 REMIT MI COURT TRANSMITT | 260.15 |
| P0106371 | 00202089 | WA ST TREASURER'S OFFICE | DEC19 REMIT MI COURT TRANSMITT | 204.55 |
| P0106371 | 00202089 | WA ST TREASURER'S OFFICE | DEC19 REMIT MI COURT TRANSMITT | 149.77 |
| P0106371 | 00202089 | WA ST TREASURER'S OFFICE | DEC19 REMIT MI COURT TRANSMITT | 149.75 |
| P0106370 | 00202089 | WA ST TREASURER'S OFFICE | DEC19 REMIT NC COURT TRANSMITT | 137.78 |
| P0106371 | 00202089 | WA ST TREASURER'S OFFICE | DEC19 REMIT MI COURT TRANSMITT | 134.43 |
| P0106370 | 00202089 | WA ST TREASURER'S OFFICE | DEC19 REMIT NC COURT TRANSMITT | 133.81 |
| P0106370 | 00202089 | WA ST TREASURER'S OFFICE | DEC19 REMIT NC COURT TRANSMITT | 114.60 |
| P0106371 | 00202089 | WA ST TREASURER'S OFFICE | DEC19 REMIT MI COURT TRANSMITT | 112.85 |
| P0106371 | 00202089 | WA ST TREASURER'S OFFICE | DEC19 REMIT MI COURT TRANSMITT | 69.25 |
| P0106371 | 00202089 | WA ST TREASURER'S OFFICE | DEC19 REMIT MI COURT TRANSMITT | 23.68 |
| P0106370 | 00202089 | WA ST TREASURER'S OFFICE | DEC19 REMIT NC COURT TRANSMITT | 16.84 |
| P0106370 | 00202089 | WA ST TREASURER'S OFFICE | DEC19 REMIT NC COURT TRANSMITT | 7.50 |
| P0106371 | 00202089 | WA ST TREASURER'S OFFICE | DEC19 REMIT MI COURT TRANSMITT | 2.23 |
| P0106370 | 00202089 | WA ST TREASURER'S OFFICE | DEC19 REMIT NC COURT TRANSMITT | 2.09 |
| P0106371 | 00202089 | WA ST TREASURER'S OFFICE | DEC19 REMIT MI COURT TRANSMITT | 1.74 |
| P0106370 | 00202089 | WA ST TREASURER'S OFFICE | DEC19 REMIT NC COURT TRANSMITT | 1.32 |
| <i>Org Key: 402000 - Water Fund-Admin Key</i> | | | | |
| P0106388 | 00202079 | SEATTLE PUBLIC UTILITIES | DECEMBER 2019 SPU CHARGE FOR R | 11,232.00 |
| P0105925 | 00201965 | H D FOWLER | INVENTORY PURCHASES | 1,908.50 |
| P0106238 | 00202006 | SUPPLY SOURCE INC,THE | INVENTORY PURCHASES | 1,495.43 |
| P0106304 | 00202021 | ZHAO, YALI | REFUND WATER SERVICE DEPOSIT | 725.33 |
| P0106305 | 00201963 | FRIEDMAN, JONATHAN | REFUND WATER SERVICE | 529.66 |
| | 00201983 | MI 84TH LIMITED PARTNERSHIP | REF: OVERPAY # 003096690 | 515.59 |
| P0106318 | 00202043 | GRAINGER | INVENTORY PURCHASES | 502.34 |
| | 00202029 | BEREJKA, MARC | OVERPAYMENT ACCT # 00951391204 | 450.99 |
| P0106292 | 00201962 | FAIRES, ANN | REFUND WATER SERVICE DEPOSIT | 401.52 |
| P0106278 | 00201971 | JAYMARC SILVER LLC | REFUND WATER SERVICE DEPOSIT | 401.52 |
| P0106294 | 00201992 | ONAM LLC | REFUND WATER SERVICE DEPOSIT | 401.52 |
| P0106275 | 00201998 | RKK CONSTRUCTION | REFUND WATER SERVICE DEPOSIT | 401.52 |
| P0106296 | 00201951 | CHIN, CHRIS & MARIE | REFUND WATER SERVICE DEPOSIT | 383.84 |
| P0106277 | 00201949 | CHANDRASEKARAN, VERIVADA | REFUND WATER SERVICE DEPOSIT | 383.78 |
| P0106271 | 00201970 | JAYMARC LUXURY HOMES LLC | REFUND WATER SERVICE DEPOSIT | 383.78 |
| P0106263 | 00201940 | BALL, JUDITH & TERENCE | REFUND WATER SERVICE DEPOSIT | 377.92 |
| P0106272 | 00201971 | JAYMARC SILVER LLC | REFUND WATER SERVICE DEPOSIT | 376.85 |
| P0106286 | 00201978 | LEE, TOM K | REFUND WATER SERVICE DEPOSIT | 376.85 |
| P0106293 | 00201997 | RING, MARK & HEATHER | REFUND WATER SERVICE DEPOSIT | 376.85 |
| P0106295 | 00201999 | SEASCAPE HOMES LLC | REFUND WATER SERVICE DEPOSIT | 376.85 |
| P0106270 | 00202004 | STEWART, DOUGLAS | REFUND WATER SERVICE DEPOSIT | 376.85 |
| P0106281 | 00202052 | JAYMARC SILVER LLC | 1708-210 REFUND WATER SERVICE | 376.85 |

Accounts Payable Report by GL Key

| PO # | Check # | Vendor: | Transaction Description | Check Amount |
|--|----------|--------------------------------|---------------------------------|--------------|
| P0106298 | 00201999 | SEASCAPE HOMES LLC | REFUND WATER SERVICE DEPOSIT | 359.17 |
| P0106274 | 00201959 | DEAN HOMES INC | REFUND WATER SERVICE DEPOSIT | 359.11 |
| P0106288 | 00201994 | PEYREE, SCOTT | REFUND WATER SERVICE DEPOSIT | 359.11 |
| P0106287 | 00202016 | WESTHILL INC. | REFUND WATER SERVICE DEPOSIT | 359.11 |
| P0106269 | 00201986 | MILLAD DEVELOPMENT LLC | REFUND WATER SERVICE DEPOSIT | 322.49 |
| P0106276 | 00201970 | JAYMARC LUXURY HOMES LLC | REFUND WATER SERVICE DEPOSIT | 301.82 |
| P0106268 | 00201944 | BUILD URBAN LLC | REFUND WATER SERVICE DEPOSIT | 295.76 |
| P0106264 | 00201953 | CLARKSON TRACY | REFUND WATER SERVICE DEPOSIT | 251.36 |
| P0106348 | 00202042 | GEMPLER'S INC | INVENTORY PURCHASES | 267.97 |
| | 00202070 | PAGE, JAY | OVERPAYMENT ACCT 00743000002 | 234.36 |
| P0106290 | 00201966 | HAIXIANG WANG & SHI YUHUI | REFUND WATER SERVICE DEPOSIT | 226.69 |
| P0106291 | 00201987 | MOHAMMED OBEIDAT & HIJAZI ARWA | REFUND WATER SERVICE DEPOSIT | 226.69 |
| P0106265 | 00201941 | BERQUIST, ROBERT | REFUND WATER SERVICE DESPOT | 159.10 |
| P0106267 | 00202008 | TREND NORTHWEST LLC | REFUND WATER SERVICE DEPOSIT | 159.10 |
| P0106289 | 00202020 | WYSS, STEPH & BATHASAR | REFUND WATER SERVICE DEPOSIT | 134.43 |
| P0106297 | 00201939 | BAILEY, WILLIAM S | REFUND WATER SERVICE DEPOSIT | 91.72 |
| P0106234 | 00202002 | STAPLES ADVANTAGE | INVENTORY PURCHASES | 99.87 |
| Org Key: 814074 - Garnishments | | | | |
| | 00202011 | UNITED STATES TREASURY | UNITED STATES TREASURY | 780.29 |
| | 00202011 | UNITED STATES TREASURY | UNITED STATES TREASURY | 780.29 |
| | 00202023 | UNITED STATES TREASURY | UNITED STATES TREASURY | 780.29 |
| Org Key: 814075 - Mercer Island Emp Association | | | | |
| | 00201984 | MI EMPLOYEES ASSOC | MI Employee Association | 300.00 |
| | 00201984 | MI EMPLOYEES ASSOC | MERCER ISLAND EMPLOYEE ASSOC. | 300.00 |
| | 00202022 | MI EMPLOYEES ASSOC | MERCER ISL EMPLOYEE ASSOC. | 300.00 |
| Org Key: 814083 - Vol Life Ins - States West Lif | | | | |
| | 00201938 | AWC | ASSOCIATION OF WA CITIES | 487.00 |
| Org Key: CA1200 - Prosecution & Criminal Mngmnt | | | | |
| P0106256 | 00201967 | HONEYWELL, MATTHEW V | Professional Services - Invoice | 800.00 |
| Org Key: CM1300 - Sustainability | | | | |
| P0106299 | 00202072 | PLATT ELECTRIC | 8) LGD LED-8088M50-G4 50W 50K | 669.76 |
| Org Key: CT1100 - Municipal Court | | | | |
| P0106323 | 00202088 | WA ST BAR ASSN | 2020 Lawyer License Renewal | 488.00 |
| P0106325 | 00202049 | INTERCOM LANGUAGE SERVICES INC | Intercom Invoice #19-438 | 260.00 |
| P0106324 | 00202056 | LANGUAGE LINE SERVICES | Language Lline invoice #4722486 | 45.84 |
| Org Key: DS0000 - Development Services-Revenue | | | | |
| | 00202025 | ALPHA AND OMEGA ELECTRIC | DUPLICATE PERMIT-CONDO BUILD | 175.03 |
| | 00201943 | BLUE FLAME HEATING & AC | PERMIT PAID TWICE | 104.80 |
| | 00202025 | ALPHA AND OMEGA ELECTRIC | DUPLICATE PERMIT-CONDO BUILD | 6.14 |
| | 00201943 | BLUE FLAME HEATING & AC | PERMIT PAID TWICE | 4.03 |
| Org Key: DS1100 - Administration (DS) | | | | |
| P0106374 | 00202037 | EA ENG, SCIENCE, AND TECH INC | Environmental Impact Statement | 12,455.00 |
| P0106352 | 00202033 | DATAQUEST LLC | Background checks | 53.00 |
| Org Key: FN1100 - Administration (FN) | | | | |

Accounts Payable Report by GL Key

| PO # | Check # | Vendor: | Transaction Description | Check Amount |
|---|----------|------------------------------|--------------------------------|--------------|
| P0106262 | 00202003 | STATE AUDITOR'S OFFICE | STATE AUDITOR'S | 10,417.36 |
| <i>Org Key: FN2100 - Data Processing</i> | | | | |
| P0106252 | 00202005 | SUPERION LLC | ONESOLUTION ANNUAL | 11,676.94 |
| P0106384 | 00202083 | SUPERION LLC | ONESOLUTION GLOBAL CORE-IFAS-A | 54.12 |
| P0106383 | 00202083 | SUPERION LLC | ONESOLUTION GLOBAL CORE-IFAS-A | 54.12 |
| <i>Org Key: FN4501 - Utility Billing (Water)</i> | | | | |
| P0106342 | 00202094 | WHISTLE WORKWEAR | MISC. WORK CLOTHES | 61.69 |
| P0106381 | 00202087 | VERIZON WIRELESS | CITYWORKS IPAD FOR JEEP | 40.01 |
| <i>Org Key: FN4502 - Utility Billing (Sewer)</i> | | | | |
| P0106342 | 00202094 | WHISTLE WORKWEAR | MISC. WORK CLOTHES | 61.70 |
| <i>Org Key: FR1100 - Administration (FR)</i> | | | | |
| P0106315 | 00202015 | WASHINGTON FIRE CHIEFS | 2020 Dues/Fire | 1,750.00 |
| P0106314 | 00201996 | RICOH USA INC (FIRE) | Copier Rental/Fire | 278.52 |
| P0106311 | 00201954 | COMCAST | Internet Charges/Fire | 108.55 |
| | 00201973 | KC FIRE COMMISSIONER ASSOC | FIRE/CHIEFS BANQUET | 65.00 |
| P0106312 | 00201954 | COMCAST | Internet Charges/Fire | 62.39 |
| <i>Org Key: FR2100 - Fire Operations</i> | | | | |
| P0106310 | 00202009 | TRUE NORTH EMERGENCY EQUPT | Outboard End Mech Seal | 476.40 |
| P0106309 | 00201954 | COMCAST | Internet Charges/Fire | 98.60 |
| P0106313 | 00202000 | SEATTLE AUTOMOTIVE DIST INC | Parts for 8611 | 34.71 |
| <i>Org Key: GGM001 - General Government-Misc</i> | | | | |
| P0106261 | 00201988 | MORNICK, MATTHEW | CMO Support 12/14/19-12/31/19 | 3,536.00 |
| P0106279 | 00201995 | PROJECT A INC | Quarterly Hosting and SiteSear | 1,316.00 |
| <i>Org Key: GGM004 - Gen Govt-Office Support</i> | | | | |
| P0106316 | 00201955 | CONFIDENTIAL DATA DISPOSAL | City Shredding Services - Invo | 200.00 |
| <i>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</i> | | | | |
| P0106321 | 00202014 | WALLACE, THOMAS | LEOFF1 Retiree Medical Expense | 6,000.00 |
| | 00201980 | LEOFF HEALTH & WELFARE TRUST | POLICE RETIREES | 5,974.55 |
| | 00201979 | LEOFF HEALTH & WELFARE TRUST | FIRE RETIREES | 2,830.05 |
| P0106357 | 00202085 | THOMPSON, JAMES | FRLEOFF1 Retiree Medical Expn | 557.74 |
| P0106349 | 00202040 | FORSMAN, LOWELL | LEOFF1 Retiree Medical Expense | 274.56 |
| P0106350 | 00202053 | JOHNSON, CURTIS | FRLEOFF1 Retiree Medical Expn | 38.08 |
| <i>Org Key: GGM606 - Excess Retirement-Fire</i> | | | | |
| P0106341 | 00202073 | PROVOST, ESTATE OF ALAN | Retro Pension Benefit 01/2018 | 2,821.99 |
| | 00202027 | BARNES, WILLIAM | LEOFF1 FIRE RETIRE BENEFIT | 1,887.61 |
| | 00202032 | COOPER, ROBERT | LEOFF1 FIRE RETIRE BENEFIT | 1,846.87 |
| | 00202053 | JOHNSON, CURTIS | FIRE RETIRE BENEFIT | 1,039.43 |
| | 00202078 | SCHOENTRUP, WILLIAM | LEOFF1 FIRE RETIRE BENEFIT | 964.81 |
| | 00202076 | RAMSAY, JON | LEOFF1 FIRE RETIRE BENEFIT | 560.17 |
| <i>Org Key: GX9996 - Employee Benefits-Police</i> | | | | |
| | 00201980 | LEOFF HEALTH & WELFARE TRUST | POLICE | 54,347.59 |
| | 00201980 | LEOFF HEALTH & WELFARE TRUST | POLICE SUPPORT | 5,477.75 |
| <i>Org Key: GX9997 - Employee Benefits-Fire</i> | | | | |

Accounts Payable Report by GL Key

| PO # | Check # | Vendor: | Transaction Description | Check Amount |
|--|----------|--------------------------------|--------------------------------|--------------|
| | 00201979 | LEOFF HEALTH & WELFARE TRUST | FIRE ACTIVE | 49,701.12 |
| | 00201980 | LEOFF HEALTH & WELFARE TRUST | BILLING ADJUSTMENTS | -1,864.50 |
| <i>Org Key: IS2100 - IGS Network Administration</i> | | | | |
| P0106229 | 00201948 | CDW GOVERNMENT INC | PureStorage Annual Maintenance | 17,490.00 |
| P0106259 | 00201969 | HYLAND SOFTWARE | Data Migration Professional Se | 1,100.00 |
| P0106380 | 00202087 | VERIZON WIRELESS | IGS WIFI/IGS LOANER/DEV IGS | 120.03 |
| <i>Org Key: MT2100 - Roadway Maintenance</i> | | | | |
| P0106063 | 00201942 | BEST PARKING LOT CLEANING INC | 2017-18 RETAINAGE | 59.10 |
| <i>Org Key: MT2300 - Planter Bed Maintenance</i> | | | | |
| P0106307 | 00201985 | MI UTILITY BILLS | PAYMENT OF UTILITY BILLS FOR W | 218.86 |
| <i>Org Key: MT3100 - Water Distribution</i> | | | | |
| P0106243 | 00201990 | NC MACHINERY CO | MTX60HD GX100 WACKER | 2,491.50 |
| P0106327 | 00202043 | GRAINGER | MISC. TOOLS | 1,823.46 |
| P0103897 | 00201989 | MURRAYSMITH INC | 2019 UTILITY ENGINEERING ON-CA | 990.28 |
| P0106343 | 00202045 | HACH COMPANY | DR300 POCKET COLORIMETER, IRON | 1,070.05 |
| P0106348 | 00202042 | GEMPLER'S INC | SHIPPING SAVER | 64.91 |
| P0106319 | 00202043 | GRAINGER | FULL BRIM HARD HAT (WHITE) | 25.39 |
| P0106345 | 00202063 | MI HARDWARE - UTILITY | MISC. HARDWARE FOR THE MONTH O | 20.76 |
| <i>Org Key: MT3150 - Water Quality Event</i> | | | | |
| P0105852 | 00202010 | UNITED REPROGRAPHICS | MAIN FLUSHING | 261.49 |
| P0106301 | 00202044 | H D FOWLER | REPAIR KITS FOR WATER SAMPLING | 48.13 |
| P0106345 | 00202063 | MI HARDWARE - UTILITY | MISC. HARDWARE FOR THE MONTH O | 37.60 |
| <i>Org Key: MT3200 - Water Pumps</i> | | | | |
| P0103609 | 00202007 | TAURUS POWER & CONTROLS INC | CIRCUIT BOARD ON VFD #5 | 3,400.21 |
| <i>Org Key: MT3400 - Sewer Collection</i> | | | | |
| P0103215 | 00202066 | ONE.7,INC. | VACTOR REPLACEMENT | 134,448.00 |
| P0106283 | 00201974 | KC SOLID WASTE DIV | SOLID WASTE | 2,033.27 |
| P0106317 | 00202047 | HOME DEPOT CREDIT SERVICE | DIAMOND FOAM & MISC. HARDWARE | 145.07 |
| P0106237 | 00202012 | USABlueBook | 2-1/2" PART B COUPLER | 57.76 |
| P0106237 | 00202012 | USABlueBook | 2-1/2" PART E MALE ADAPTER X H | 26.94 |
| <i>Org Key: MT3500 - Sewer Pumps</i> | | | | |
| P0103215 | 00202066 | ONE.7,INC. | VACTOR REPLACEMENT | 29,998.80 |
| P0106307 | 00201985 | MI UTILITY BILLS | PAYMENT OF UTILITY BILLS FOR W | 36.48 |
| P0106334 | 00202067 | OWEN EQUIPMENT COMPANY | VACTOR RENTAL FUEL CHARGES | 24.20 |
| <i>Org Key: MT3800 - Storm Drainage</i> | | | | |
| P0106063 | 00201942 | BEST PARKING LOT CLEANING INC | 2017-18 RETAINAGE | 9,676.61 |
| P0106063 | 00201942 | BEST PARKING LOT CLEANING INC | 2017-18 RETAINAGE | 1,193.75 |
| <i>Org Key: MT4150 - Support Services - Clearing</i> | | | | |
| P0102717 | 00202086 | VERIZON WIRELESS | 2019 VERIZON WIRELESS | 2,941.36 |
| P0102911 | 00202030 | CINTAS CORPORATION #460 | 2019 COVERALL SERVICES | 218.30 |
| P0102658 | 00202013 | UTILITIES UNDERGROUND LOCATION | 2019 UTILITY LOCATE SERVICES | 181.89 |
| <i>Org Key: MT4200 - Building Services</i> | | | | |
| P0106244 | 00201950 | CHEMAQUA | WATER TREATMENT PROGRAM | 849.18 |

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| PO # | Check # | Vendor: | Transaction Description | Check Amount |
|--|----------|----------------------------|--------------------------------|--------------|
| P0106307 | 00201985 | MI UTILITY BILLS | PAYMENT OF UTILITY BILLS FOR W | 533.79 |
| P0106233 | 00201993 | PACIFIC AIR CONTROL INC | 1ST QTR BILLING 1/1/2020-3/31/ | 435.60 |
| P0106376 | 00202068 | PACIFIC AIR CONTROL INC | SHOP HVAC MAINTENANCE | 429.28 |
| P0106375 | 00202055 | LAKESIDE DOORS INC | SE SHOP DOOR REPAIRED | 408.10 |
| P0106378 | 00202069 | PACIFIC MODULAR LLC | CARPET CLEANING F592 | 153.00 |
| <i>Org Key: MT4300 - Fleet Services</i> | | | | |
| P0106303 | 00201991 | NELSON PETROLEUM | FUEL DELIVERY - FIRE STATION | 2,474.31 |
| P0106339 | 00202050 | INTERSTATE BATTERY SYSTEMS | FL-0379 BATTERY INV61249906 | 357.39 |
| P0106340 | 00202024 | ALLIED BODY WORKS INC | FL-0501 REPAIRS INV 62953 | 275.00 |
| P0106260 | 00202001 | SOUND SAFETY PRODUCTS | MISC. WORK CLOTHES | 142.47 |
| <i>Org Key: MT4450 - Cust Resp - Clearing Acct</i> | | | | |
| P0106242 | 00202017 | WHISTLE WORKWEAR | MISC. WORK CLOTHES | 61.65 |
| P0106240 | 00202017 | WHISTLE WORKWEAR | MISC. WORK CLOTHES | 39.63 |
| <i>Org Key: MT4501 - Water Administration</i> | | | | |
| P0106369 | 00202080 | SEATTLE, CITY OF | DECEMBER 2019 SPU WATER BILL | 87,275.12 |
| P0106262 | 00202003 | STATE AUDITOR'S OFFICE | STATE AUDITOR'S | 3,472.45 |
| <i>Org Key: MT4502 - Sewer Administration</i> | | | | |
| P0106262 | 00202003 | STATE AUDITOR'S OFFICE | STATE AUDITOR'S | 3,472.45 |
| P0106335 | 00202091 | WEF | MEMBERSHIP RENEWAL J.KINTNER | 210.00 |
| <i>Org Key: MT4503 - Storm Water Administration</i> | | | | |
| P0106308 | 00202036 | DEPARTMENT OF ECOLOGY | WATER QUALITY PERMIT 2020WAR04 | 20,247.57 |
| P0106262 | 00202003 | STATE AUDITOR'S OFFICE | STATE AUDITOR'S | 3,472.46 |
| <i>Org Key: PO1100 - Administration (PO)</i> | | | | |
| P0106330 | 00202086 | VERIZON WIRELESS | PD Cell Service - Invoice # | 729.45 |
| <i>Org Key: PO1350 - Police Emergency Management</i> | | | | |
| P0105953 | 00201960 | DELL MARKETING L.P. | Dell Desktop Computer | 578.95 |
| P0106320 | 00201957 | DATAQUEST LLC | EMAC Volunteer Backgrounds - | 26.50 |
| <i>Org Key: PO1700 - Records and Property</i> | | | | |
| P0106329 | 00202095 | XEROX CORPORATION | PD Admin Copier - Invoice # | 376.26 |
| <i>Org Key: PO2100 - Patrol Division</i> | | | | |
| P0106285 | 00201976 | KROESENS UNIFORM COMPANY | Ballistic Vest Replacement - H | 984.50 |
| | 00201972 | JIRA, ROBERT | SOCIAL MEDIA EQUIP | 289.98 |
| P0106285 | 00201976 | KROESENS UNIFORM COMPANY | Badge Replacement order - Invo | 247.34 |
| | 00201972 | JIRA, ROBERT | PD SOCIAL MEDIA EQUIP | 140.22 |
| <i>Org Key: PO2200 - Marine Patrol</i> | | | | |
| P0106162 | 00202018 | WITHIN REACH INC. | Boating Safety Printed Materia | 3,251.00 |
| P0106331 | 00202034 | DAY MANAGEMENT CORP | MP Antenna install (2 MP Boats | 1,144.00 |
| | 00201981 | LEVINSON, GREGORY S | EQUIP-POWER CABLES/CHARGER | 47.85 |
| P0106328 | 00202062 | MI HARDWARE - POLICE | Marine Patrol Supplies - Invoi | 6.53 |
| <i>Org Key: PO4100 - Firearms Training</i> | | | | |
| P0106393 | 00202028 | BELLEVUE GUN CLUB INC | Range fees for new officer tra | 220.00 |
| <i>Org Key: PR3500 - Senior Services</i> | | | | |
| P0106352 | 00202033 | DATAQUEST LLC | Background checks | 79.50 |

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| PO # | Check # | Vendor: | Transaction Description | Check Amount |
|--|----------|---------------------------|--------------------------------|--------------|
| <i>Org Key: PR4100 - Community Center</i> | | | | |
| P0106280 | 00202075 | RAINIER BUILDING SERVICES | October Mercer Room cleanings | 540.00 |
| P0106326 | 00202075 | RAINIER BUILDING SERVICES | Mercer Room cleaning for Novem | 540.00 |
| P0106379 | 00202038 | EASTSIDE EXTERMINATORS | EXTERMINATOR SERVICES | 241.52 |
| <i>Org Key: PR5500 - Literary Program</i> | | | | |
| P0106230 | 00202077 | RHOADES, LANCE | MIAC Friday Night Films Progra | 800.00 |
| <i>Org Key: PR6100 - Park Maintenance</i> | | | | |
| P0106266 | 00201985 | MI UTILITY BILLS | PAYMENT OF UTILITY BILLS FOR W | 1,456.95 |
| P0102911 | 00202030 | CINTAS CORPORATION #460 | PARKS COVERALLS | 1,453.03 |
| P0106241 | 00202017 | WHISTLE WORKWEAR | MISC. WORK CLOTHES | 222.66 |
| P0106300 | 00202093 | WHISTLE WORKWEAR | MISC. WORK CLOTHES | 53.66 |
| P0106346 | 00202061 | MI HARDWARE - MAINT | MISC. HARDWARE FOR THE MONTH O | 21.64 |
| | 00202051 | JACOBS, LUKE | 2019 PETS AND PESTICIDES | 15.00 |
| | 00202051 | JACOBS, LUKE | 2019 SPIDERS & THEIR RELATIVES | 15.00 |
| | 00202051 | JACOBS, LUKE | 2019 WATER QUALITY AND PEST. | 15.00 |
| | 00202051 | JACOBS, LUKE | 2019 WEED ID. AND MGMT | 15.00 |
| | 00202051 | JACOBS, LUKE | BEEES, WASPS AND THEIR MGMT | 15.00 |
| | 00202051 | JACOBS, LUKE | 2019 BED BUGS | 15.00 |
| | 00202051 | JACOBS, LUKE | 2019 HEAT STRESS | 15.00 |
| <i>Org Key: PR6200 - Athletic Field Maintenance</i> | | | | |
| P0106239 | 00201968 | HORIZON | FERTILIZER (3 TONS) | 1,882.98 |
| P0106231 | 00202048 | HORIZON | Edger & tiller purchase | 974.44 |
| P0106266 | 00201985 | MI UTILITY BILLS | PAYMENT OF UTILITY BILLS FOR W | 383.12 |
| P0106346 | 00202061 | MI HARDWARE - MAINT | MISC. HARDWARE FOR THE MONTH O | 2.55 |
| <i>Org Key: PR6500 - Luther Burbank Park Maint.</i> | | | | |
| P0106266 | 00201985 | MI UTILITY BILLS | PAYMENT OF UTILITY BILLS FOR W | 2,025.73 |
| P0106254 | 00201993 | PACIFIC AIR CONTROL INC | REPLACE HVAC CONTROL BOARD - C | 892.10 |
| P0106239 | 00201968 | HORIZON | FERTILIZER (3 TONS) | 470.74 |
| P0106300 | 00202093 | WHISTLE WORKWEAR | MISC. WORK CLOTHES | 252.65 |
| P0106346 | 00202061 | MI HARDWARE - MAINT | MISC. HARDWARE FOR THE MONTH O | 3.45 |
| <i>Org Key: PR6600 - Park Maint-School Related</i> | | | | |
| P0106239 | 00201968 | HORIZON | FERTILIZER (3 TONS) | 2,353.73 |
| <i>Org Key: PR6900 - Aubrey Davis Park Maintenance</i> | | | | |
| P0106266 | 00201985 | MI UTILITY BILLS | PAYMENT OF UTILITY BILLS FOR W | 729.80 |
| P0106231 | 00202048 | HORIZON | Edger & tiller purchase | 545.56 |
| P0106300 | 00202093 | WHISTLE WORKWEAR | MISC. WORK CLOTHES | 84.20 |
| <i>Org Key: PY4618 - Flex Spending Admin 2018</i> | | | | |
| | 00202096 | YAMASHITA, M PATRICK | FLEX SPENDING EXPENSE | 50.34 |
| | 00202031 | COLLIER, BARRY | FLEX SPENDING EXPENSE | 9.30 |
| <i>Org Key: PY4619 - Flex Spending Admin 2019</i> | | | | |
| | 00202084 | TAYLOR, KIRSTEN | FLEX SPENDING EXPENSE | 1,950.00 |
| | 00202059 | MANDEVILLE, TROY | FLEX SPENDING EXPENSE | 1,650.06 |
| | 00202096 | YAMASHITA, M PATRICK | FLEX SPENDING EXPENSE | 1,449.66 |
| | 00202058 | MAGNAN, JEFF | FLEX SPENDING EXPENSE | 1,063.25 |

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|---|----------|--------------------------------|---------------------------------|--------------|
| | 00202046 | HARB, SAM | FLEX SPENDING EXPENSE | 900.18 |
| | 00202082 | STANFORD, CURTIS J | FLEX SPENDING EXPENSE | 505.40 |
| | 00202092 | WEST, PAUL D | FLEX SPENDING EXPENSE | 402.85 |
| | 00202071 | PETERSEN, CHRIS | FLEX SPENDING EXPENSE | 384.56 |
| | 00202031 | COLLIER, BARRY | FLEX SPENDING EXPENSE | 370.33 |
| | 00202074 | QUINN, THOMAS | FLEX SPENDING EXPENSE | 320.66 |
| | 00202039 | ESTRADA, DEBORAH | FLEX SPENDING EXPENSE | 163.12 |
| | 00202081 | SPIETZ, ALLISON | FLEX SPENDING EXPENSE | 55.49 |
| <i>Org Key: ST0020 - ST Long Term Parking</i> | | | | |
| P0106255 | 00201961 | DEPT OF TRANSPORTATION | ST Long Term Parking - | 1,546.84 |
| P0106354 | 00202057 | LIGHTHOUSE LAW GROUP PLLC | ST Long Term Parking Invoice N | 870.00 |
| <i>Org Key: VCP105 - Transit Funding Placeholder</i> | | | | |
| P0106257 | 00201975 | KING COUNTY FINANCE | 4TH QTR 630 SHUTTLE | 19,346.00 |
| <i>Org Key: VCP426 - CIP Sewer Salaries</i> | | | | |
| P0106335 | 00202091 | WEF | MEMBERSHIP RENEWAL A.TONELLA- | 210.00 |
| <i>Org Key: WD130R - Street Related Storm Projects</i> | | | | |
| P0104174 | 00202026 | B&B UTILITIES & EXCAVATION LLC | 5% Retainage | 3,008.03 |
| P0106063 | 00201942 | BEST PARKING LOT CLEANING INC | 2017-18 RETAINAGE | 1,592.97 |
| <i>Org Key: WD301S - Neighborhood Spot Drainage Imp</i> | | | | |
| P0106063 | 00201942 | BEST PARKING LOT CLEANING INC | 2017-18 RETAINAGE | 398.05 |
| <i>Org Key: WD722R - Sub Basin 3b.4 Watercourse</i> | | | | |
| P0101491 | 00201946 | CARDNO INC | WATERCOURSE STABALISATION PROJ | 274.92 |
| <i>Org Key: WD724R - Sub Basin 29.2 Watercourse</i> | | | | |
| P0101491 | 00201946 | CARDNO INC | WATERCOURSE STABILIZATION PROJE | 510.58 |
| <i>Org Key: WG110T - Computer Equip Replacements</i> | | | | |
| P0106198 | 00202035 | DELL MARKETING L.P. | 2020 Desktop Replacement Addit | 2,805.89 |
| P0106194 | 00202035 | DELL MARKETING L.P. | Dell Precision Laptop | 2,857.12 |
| P0104230 | 00201958 | DAY MANAGEMENT CORP | Labor install two modem antenn | 1,144.00 |
| <i>Org Key: WG130E - Equipment Rental Vehicle Repl</i> | | | | |
| P0103215 | 00202066 | ONE.7,INC. | VACTOR 395 REPLACEMENT | 286,958.00 |
| <i>Org Key: WG940T - HR Personnel Management Sys</i> | | | | |
| P0106306 | 00201964 | GOVERNMENTJOBS.COM | 2020 SAAS Subscription (INV-12 | 69,929.80 |
| <i>Org Key: WR101R - Residential Street Improvement</i> | | | | |
| P0104464 | 00201977 | LAKESIDE INDUSTRIES | 2019 ARTERIAL AND RESIDENTIAL | 27,867.15 |
| P0104464 | 00201977 | LAKESIDE INDUSTRIES | 2019 ARTERIAL AND RESIDENTIAL | 7,933.07 |
| <i>Org Key: WR110R - Arterial Street Preservation</i> | | | | |
| P0104464 | 00201977 | LAKESIDE INDUSTRIES | 2019 ARTERIAL AND RESIDENTIAL | 17,207.46 |
| <i>Org Key: WR919R - EMW Resurface 4300 to SE 53rd</i> | | | | |
| P0104464 | 00201977 | LAKESIDE INDUSTRIES | 2019 ARTERIAL AND RESIDENTIAL | 5,225.28 |
| <i>Org Key: WS713T - SCADA System Upgrade</i> | | | | |
| P0103848 | 00201947 | CAROLLO ENGINEERS INC | CHLORINATION SYSTEM OPTIMIZAT | 8,622.18 |

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| PO # | Check # | Vendor: | Transaction Description | Check Amount |
|--|----------|------------------------------|--------------------------------|---------------------|
| <i>Org Key: WS901F - PS Generator and Pump Repl</i> | | | | |
| P0104588 | 00202041 | GARY HARPER CONSTRUCTION INC | PUMP STATION 18 REPLACEMENT | 209,751.52 |
| P0104590 | 00202064 | MOUNTAIN PACIFIC BANK | RETAINAGE FOR P0104588 | 9,997.98 |
| P0104590 | 00202064 | MOUNTAIN PACIFIC BANK | RETAINAGE FOR P0104588 | 9,988.17 |
| <i>Org Key: WS901G - Sewer System Generator Repl</i> | | | | |
| P0102393 | 00201952 | CHS ENGINEERS LLC | GENERATOR 13/17/24 AND PS 18 | 331.63 |
| <i>Org Key: WW120S - Meter Replacement Residential</i> | | | | |
| P0106302 | 00201956 | CORRECT EQUIPMENT | AMI METERS | 1,058.75 |
| <i>Org Key: WW522R - Reservoir Generator</i> | | | | |
| P0105058 | 00202065 | MURRAYSMITH INC | RESERVOIR STANDBY DIESEL GENER | 13,203.45 |
| <i>Org Key: XR543C - WMW Shoulders (Ph 2-3)</i> | | | | |
| P0106284 | 00201945 | BUILDERS EXCHANGE OF WA | WMW PH 2 ROADSIDE SHOULDERS | 45.00 |
| <i>Org Key: XR810R - SE 36th and NMW Crosswalk</i> | | | | |
| P0106284 | 00201945 | BUILDERS EXCHANGE OF WA | SE 36TH PEDESTRIAN CROSSING | 73.05 |
| <i>Org Key: YF1100 - YFS General Services</i> | | | | |
| P0106333 | 00202095 | XEROX CORPORATION | Use charge for Xerox 255 for | 183.59 |
| P0106353 | 00202033 | DATAQUEST LLC | Background checks | 68.00 |
| P0106351 | 00202090 | WASHINGTON STATE PATROL | Background Checks | 66.00 |
| P0106332 | 00202087 | VERIZON WIRELESS | Mobile hotspot device for when | 40.01 |
| | 00202025 | ALPHA AND OMEGA ELECTRIC | 2020 Planner | 16.48 |
| <i>Org Key: YF1200 - Thrift Shop</i> | | | | |
| P0106377 | 00202068 | PACIFIC AIR CONTROL INC | HAVC MAINT | 269.86 |
| <i>Org Key: YF2500 - Family Counseling</i> | | | | |
| P0102242 | 00202019 | WOOD, JULIE D | Clinical consults 2019 | 340.00 |
| <i>Org Key: YF2600 - Family Assistance</i> | | | | |
| | 00202060 | MANRIQUEZ, CHERYL R | HOLDIAY FOOD CARDS-EA CLIENTS | 2,000.00 |
| P0106258 | 00201982 | Mercer Island Rentals | Partial rent payment for EA cl | 1,000.00 |
| P0106344 | 00202054 | KC HOUSING AUTHORITY | Rental Assistance for Emergenc | 173.00 |
| Total | | | | <u>1,295,504.86</u> |

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|----------|------------|--|----------|--------------|--------------|--------------|
| 00201938 | 01/07/2020 | AWC ASSOCIATION OF WA CITIES | | OH012821 | 01/01/2020 | 487.00 |
| 00201939 | 01/07/2020 | BAILEY, WILLIAM S REFUND WATER SERVICE DEPOSIT | P0106297 | 1607-102 | 12/24/2019 | 91.72 |
| 00201940 | 01/07/2020 | BALL, JUDITH & TERRENCE REFUND WATER SERVICE DEPOSIT | P0106263 | 1712-034 | 12/19/2019 | 377.92 |
| 00201941 | 01/07/2020 | BERQUIST, ROBERT REFUND WATER SERVICE DESPOT | P0106265 | 1704-059 | 12/23/2019 | 159.10 |
| 00201942 | 01/07/2020 | BEST PARKING LOT CLEANING INC 2017-18 RETAINAGE | P0106063 | OH012801 | 12/05/2019 | 12,920.48 |
| 00201943 | 01/07/2020 | BLUE FLAME HEATING & AC PERMIT PAID TWICE | | OH012810 | 12/30/2019 | 108.83 |
| 00201944 | 01/07/2020 | BUILD URBAN LLC REFUND WATER SERVICE DEPOSIT | P0106268 | 1705-038 | 12/26/2019 | 295.76 |
| 00201945 | 01/07/2020 | BUILDERS EXCHANGE OF WA WMW PH 2 ROADSIDE SHOULDERS | P0106284 | 1064284 | 12/10/2019 | 118.05 |
| 00201946 | 01/07/2020 | CARDNO INC WATERCOURSE STABILISATION PROJ | P0101491 | 282479 | 10/31/2019 | 785.50 |
| 00201947 | 01/07/2020 | CAROLLO ENGINEERS INC CHLORINATION SYSSTEN OPTIMIZAT | P0103848 | 11539A.00 | 12/03/2019 | 8,622.18 |
| 00201948 | 01/07/2020 | CDW GOVERNMENT INC PureStorage Annual Maintenance | P0106229 | WGK8651 | 12/26/2019 | 17,490.00 |
| 00201949 | 01/07/2020 | CHANDRASEKARAN, VERIVADA REFUND WATER SERVICE DEPOSIT | P0106277 | 1207-029 | 12/30/2019 | 383.78 |
| 00201950 | 01/07/2020 | CHEMAQUA WATER TREATMENT PROGRAM | P0106244 | 3790025 | 12/16/2019 | 849.18 |
| 00201951 | 01/07/2020 | CHIN, CHRIS & MARIE REFUND WATER SERVICE DEPOSIT | P0106296 | 1708-133 | 12/30/2019 | 383.84 |
| 00201952 | 01/07/2020 | CHS ENGINEERS LLC GENERATOR 13/17/24 AND PS 18 | P0102393 | 801703-1911 | 11/29/2019 | 331.63 |
| 00201953 | 01/07/2020 | CLARKSON TRACY REFUND WATER SERVICE DEPOSIT | P0106264 | 1808-227 | 12/23/2019 | 251.36 |
| 00201954 | 01/07/2020 | COMCAST Internet Charges/Fire | P0106309 | 0024124-1219 | 12/17/2019 | 269.54 |
| 00201955 | 01/07/2020 | CONFIDENTIAL DATA DISPOSAL City Shredding Services - Invo | P0106316 | 77087980 | 01/02/2020 | 200.00 |
| 00201956 | 01/07/2020 | CORRECT EQUIPMENT AMI METERS | P0106302 | 40748 | 12/12/2019 | 1,058.75 |
| 00201957 | 01/07/2020 | DATAQUEST LLC EMAC Volunteer Backgrounds - | P0106320 | 10949 | 12/31/2019 | 26.50 |
| 00201958 | 01/07/2020 | DAY MANAGEMENT CORP Labor install two modem antenn | P0104230 | 493332 | 09/11/2019 | 1,144.00 |
| 00201959 | 01/07/2020 | DEAN HOMES INC REFUND WATER SERVICE DEPOSIT | P0106274 | 1709-242 | 12/30/2019 | 359.11 |
| 00201960 | 01/07/2020 | DELL MARKETING L.P. Dell Desktop Computer | P0105953 | 10359002415 | 12/05/2019 | 578.95 |
| 00201961 | 01/07/2020 | DEPT OF TRANSPORTATION ST Long Term Parking - | P0106255 | RE41JZ0405 | 12/16/2019 | 1,546.84 |
| 00201962 | 01/07/2020 | FAIRES, ANN REFUND WATER SERVICE DEPOSIT | P0106292 | 1705-109 | 12/30/2019 | 401.52 |
| 00201963 | 01/07/2020 | FRIEDMAN, JONATHAN REFUND WATER SERVICE | P0106305 | 1707-082 | 12/30/2019 | 529.66 |

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| 00201964 | 01/07/2020 | GOVERNMENTJOBS.COM 2020 SAAS Subscription (INV-12 | P0106306 | INV-12572 | 01/03/2020 | 69,929.80 |
| 00201965 | 01/07/2020 | H D FOWLER INVENTORY PURCHASES | P0105925 | 37601/57651/C444 | 12/17/2019 | 1,908.50 |
| 00201966 | 01/07/2020 | HAIXIANG WANG & SHI YUHUI REFUND WATER SERVICE DEPOSIT | P0106290 | 1701-271 | 12/30/2019 | 226.69 |
| 00201967 | 01/07/2020 | HONEYWELL, MATTHEW V Professional Services - Invoic | P0106256 | 1141 | 12/10/2019 | 800.00 |
| 00201968 | 01/07/2020 | HORIZON FERTILIZER (3 TONS) | P0106239 | 35137587 | 12/18/2019 | 4,707.45 |
| 00201969 | 01/07/2020 | HYLAND SOFTWARE Data Migration Professional Se | P0106259 | LEO1-132023 | 12/31/2019 | 1,100.00 |
| 00201970 | 01/07/2020 | JAYMARC LUXURY HOMES LLC REFUND WATER SERVICE DEPOSIT | P0106271 | 1705-115 | 12/30/2019 | 685.60 |
| 00201971 | 01/07/2020 | JAYMARC SILVER LLC REFUND WATER SERVICE DEPOSIT | P0106272 | 1709-248 | 12/30/2019 | 778.37 |
| 00201972 | 01/07/2020 | JIRA, ROBERT PD SOCIAL MEDIA EQUIP | | OH012812 | 12/27/2019 | 430.20 |
| 00201973 | 01/07/2020 | KC FIRE COMMISSIONER ASSOC FIRE/CHIEFS BANQUET | | OH012820 | 01/02/2020 | 65.00 |
| 00201974 | 01/07/2020 | KC SOLID WASTE DIV SOLID WASTE | P0106283 | 99870 | 11/30/2019 | 2,033.27 |
| 00201975 | 01/07/2020 | KING COUNTY FINANCE 4TH QTR 630 SHUTTLE | P0106257 | 2121573 | 12/27/2019 | 19,346.00 |
| 00201976 | 01/07/2020 | KROESENS UNIFORM COMPANY Ballistic Vest Replacement - H | P0106285 | 58634/599/597 | 12/18/2019 | 1,231.84 |
| 00201977 | 01/07/2020 | LAKESIDE INDUSTRIES 2019 ARTERIAL AND RESIDENTIAL | P0104464 | OH012822 | 10/31/2019 | 58,232.96 |
| 00201978 | 01/07/2020 | LEE, TOM K REFUND WATER SERVICE DEPOSIT | P0106286 | 1701-229 | 12/26/2019 | 376.85 |
| 00201979 | 01/07/2020 | LEOFF HEALTH & WELFARE TRUST FIRE RETIREES | | OH012817 | 01/20/2020 | 52,531.17 |
| 00201980 | 01/07/2020 | LEOFF HEALTH & WELFARE TRUST POLICE RETIREES | | OH012816 | 01/20/2020 | 63,935.39 |
| 00201981 | 01/07/2020 | LEVINSON, GREGORY S EQUIP-POWER CABLES/CHARGER | | OH012813 | 12/19/2019 | 47.85 |
| 00201982 | 01/07/2020 | Mercer Island Rentals Partial rent payment for EA cl | P0106258 | OH012803 | 12/17/2019 | 1,000.00 |
| 00201983 | 01/07/2020 | MI 84TH LIMITED PARTNERSHIP REF: OVERPAY # 003096690 | | OH012808 | 12/23/2019 | 515.59 |
| 00201984 | 01/07/2020 | MI EMPLOYEES ASSOC MI Employee Association | | OH012819 | 01/03/2020 | 600.00 |
| 00201985 | 01/07/2020 | MI UTILITY BILLS PAYMENT OF UTILITY BILLS FOR W | P0106266 | OH012802 | 12/31/2019 | 5,384.73 |
| 00201986 | 01/07/2020 | MILLAD DEVELOPMENT LLC REFUND WATER SERVICE DEPOSIT | P0106269 | 1702-021 | 12/27/2019 | 322.49 |
| 00201987 | 01/07/2020 | MOHAMMED OBEIDAT & HIJAZI ARWA REFUND WATER SERVICE DEPOSIT | P0106291 | 1609-117 | 12/30/2019 | 226.69 |
| 00201988 | 01/07/2020 | MORNICK, MATTHEW CMO Support 12/14/19-12/31/19 | P0106261 | 04 | 12/31/2019 | 3,536.00 |
| 00201989 | 01/07/2020 | MURRAYSMITH INC 2019 UTILITY ENGINEERING ON-CA | P0103897 | 19-2501.00-1 | 12/16/2019 | 990.28 |

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|----------|------------|--|----------|---------------|--------------|--------------|
| 00201990 | 01/07/2020 | NC MACHINERY CO MTX60HD GX100 WACKER | P0106243 | T2850901 | 12/23/2019 | 2,491.50 |
| 00201991 | 01/07/2020 | NELSON PETROLEUM FUEL DELIVERY - FIRE STATION | P0106303 | 0718987-IN | 12/24/2019 | 2,474.31 |
| 00201992 | 01/07/2020 | ONAM LLC REFUND WATER SERVICE DEPOSIT | P0106294 | 1707-174 | 12/30/2019 | 401.52 |
| 00201993 | 01/07/2020 | PACIFIC AIR CONTROL INC REPLACE HVAC CONTROL BOARD - C | P0106233 | 25716 | 01/01/2020 | 1,327.70 |
| 00201994 | 01/07/2020 | PEYREE, SCOTT REFUND WATER SERVICE DEPOSIT | P0106288 | 1804-241 | 12/31/2019 | 359.11 |
| 00201995 | 01/07/2020 | PROJECT A INC Quarterly Hosting and SiteSear | P0106279 | 19-2401 | 01/01/2020 | 1,316.00 |
| 00201996 | 01/07/2020 | RICOH USA INC (FIRE) Copier Rental/Fire | P0106314 | 103091843 | 12/31/2019 | 278.52 |
| 00201997 | 01/07/2020 | RING, MARK & HEATHER REFUND WATER SERVICE DEPOSIT | P0106293 | 1708-211 | 12/30/2019 | 376.85 |
| 00201998 | 01/07/2020 | RKK CONSTRUCTION REFUND WATER SERVICE DEPOSIT | P0106275 | 1712-043 | 12/30/2019 | 401.52 |
| 00201999 | 01/07/2020 | SEASCAPE HOMES LLC REFUND WATER SERVICE DEPOSIT | P0106298 | 1709-240 | 12/26/2019 | 736.02 |
| 00202000 | 01/07/2020 | SEATTLE AUTOMOTIVE DIST INC Parts for 8611 | P0106313 | S3-4792644 | 09/23/2019 | 34.71 |
| 00202001 | 01/07/2020 | SOUND SAFETY PRODUCTS MISC. WORK CLOTHES | P0106260 | 325470/1 | 12/31/2019 | 142.47 |
| 00202002 | 01/07/2020 | STAPLES ADVANTAGE INVENTORY PURCHASES | P0106234 | 3433397034 | 12/10/2019 | 99.87 |
| 00202003 | 01/07/2020 | STATE AUDITOR'S OFFICE STATE AUDITOR'S | P0106262 | L133934 | 12/11/2019 | 20,834.72 |
| 00202004 | 01/07/2020 | STEWART, DOUGLAS REFUND WATER SERVICE DEPOSIT | P0106270 | 1601-203 | 12/30/2019 | 376.85 |
| 00202005 | 01/07/2020 | SUPERION LLC ONESOLUTION ANNUAL MAINTENANCE | P0106252 | 263870 | 01/01/2020 | 11,676.94 |
| 00202006 | 01/07/2020 | SUPPLY SOURCE INC,THE INVENTORY PURCHASES | P0106238 | 1905136 | 12/17/2019 | 1,495.43 |
| 00202007 | 01/07/2020 | TAURUS POWER & CONTROLS INC CIRCUIT BOARD ON VFD #5 | P0103609 | 5539 | 12/26/2019 | 3,400.21 |
| 00202008 | 01/07/2020 | TREND NORTHWEST LLC REFUND WATER SERVICE DEPOSIT | P0106267 | 1708-209 | 12/24/2019 | 159.10 |
| 00202009 | 01/07/2020 | TRUE NORTH EMERGENCY EQUPT Outboard End Mech Seal | P0106310 | A03748 | 12/24/2019 | 476.40 |
| 00202010 | 01/07/2020 | UNITED REPROGRAPHICS MAIN FLUSHING | P0105852 | 9093231-IN | 11/25/2019 | 261.49 |
| 00202011 | 01/07/2020 | UNITED STATES TREASURY UNITED STATES TREASURY | | OH012818 | 01/03/2020 | 1,560.58 |
| 00202012 | 01/07/2020 | USABlueBook 2-1/2" PART B COUPLER | P0106237 | 090132/089708 | 12/11/2019 | 84.70 |
| 00202013 | 01/07/2020 | UTILITIES UNDERGROUND LOCATION 2019 UTILITY LOCATE SERVICES | P0102658 | 9120182 | 12/31/2019 | 181.89 |
| 00202014 | 01/07/2020 | WALLACE, THOMAS LEOFF1 Retiree Medical Expense | P0106321 | OH012823 | 12/30/2019 | 6,000.00 |
| 00202015 | 01/07/2020 | WASHINGTON FIRE CHIEFS 2020 Dues/Fire | P0106315 | R2020-179 | 01/01/2020 | 1,750.00 |

Accounts Payable Report by Check Number

| Check No | Check Date | Vendor Name/Description | PO # | Invoice # | Invoice Date | Check Amount |
|----------|------------|---|----------|----------------|--------------|--------------|
| 00202016 | 01/07/2020 | WESTHILL INC. REFUND WATER SERVICE DEPOSIT | P0106287 | 1812-173 | 12/30/2019 | 359.11 |
| 00202017 | 01/07/2020 | WHISTLE WORKWEAR MISC. WORK CLOTHES | P0106241 | 196304 | 12/13/2019 | 323.94 |
| 00202018 | 01/07/2020 | WITHIN REACH INC. Boating Safety Printed Materia | P0106162 | 191226944 | 12/26/2019 | 3,251.00 |
| 00202019 | 01/07/2020 | WOOD, JULIE D Clinical consults 2019 | P0102242 | OH012804 | 11/01/2019 | 340.00 |
| 00202020 | 01/07/2020 | WYSS, STEPH & BATHASAR REFUND WATER SERVICE DEPOSIT | P0106289 | 1704-176 | 12/31/2019 | 134.43 |
| 00202021 | 01/07/2020 | ZHAO, YALI REFUND WATER SERVICE DEPOSIT | P0106304 | 1807-283 | 12/31/2019 | 725.33 |
| 00202022 | 01/07/2020 | MI EMPLOYEES ASSOC MERCER ISL EMPLOYEE ASSOC. | | OH012824 | 01/03/2020 | 300.00 |
| 00202023 | 01/07/2020 | UNITED STATES TREASURY UNITED STATES TREASURY | | OH012825 | 01/03/2020 | 780.29 |
| 00202024 | 01/10/2020 | ALLIED BODY WORKS INC FL-0501 REPAIRS INV 62953 | P0106340 | 62953 | 12/18/2019 | 275.00 |
| 00202025 | 01/10/2020 | ALPHA AND OMEGA ELECTRIC DUPLICATE PERMIT-CONDO BUILD | | OH012830 | 12/29/2019 | 197.65 |
| 00202026 | 01/10/2020 | B&B UTILITIES & EXCAVATION LLC 5% Retainage | P0104174 | OH012829 | 12/31/2019 | 3,008.03 |
| 00202027 | 01/10/2020 | BARNES, WILLIAM LEOFF1 FIRE RETIRE BENEFIT | | OH012856 | 01/03/2020 | 1,887.61 |
| 00202028 | 01/10/2020 | BELLEVUE GUN CLUB INC Range fees for new officer tra | P0106393 | MIPD2019DEC | 12/30/2019 | 220.00 |
| 00202029 | 01/10/2020 | BEREJKA, MARC OVERPAYMENT ACCT # 00951391204 | | OH012864 | 12/31/2019 | 450.99 |
| 00202030 | 01/10/2020 | CINTAS CORPORATION #460 2019 COVERALL SERVICES | P0102911 | OH012828(5) | 12/31/2019 | 1,671.33 |
| 00202031 | 01/10/2020 | COLLIER, BARRY FLEX SPENDING EXPENSE | | OH012849 | 01/03/2020 | 379.63 |
| 00202032 | 01/10/2020 | COOPER, ROBERT LEOFF1 FIRE RETIRE BENEFIT | | OH012855 | 01/03/2020 | 1,846.87 |
| 00202033 | 01/10/2020 | DATAQUEST LLC Background checks | P0106353 | 10950 | 12/31/2019 | 200.50 |
| 00202034 | 01/10/2020 | DAY MANAGEMENT CORP MP Antenna install (2 MP Boats | P0106331 | 493332 | 12/31/2019 | 1,144.00 |
| 00202035 | 01/10/2020 | DELL MARKETING L.P. Dell Precision Laptop | P0106198 | 10366705830 | 12/23/2019 | 5,663.01 |
| 00202036 | 01/10/2020 | DEPARTMENT OF ECOLOGY WATER QUALITY PERMIT 2020WAR04 | P0106308 | 2020-WAR045528 | 01/01/2020 | 20,247.57 |
| 00202037 | 01/10/2020 | EA ENG, SCIENCE, AND TECH INC Environmental Impact Statement | P0106374 | 133091 | 11/21/2019 | 12,455.00 |
| 00202038 | 01/10/2020 | EASTSIDE EXTERMINATORS EXTERMINATOR SERVICES | P0106379 | 481621 | 12/28/2019 | 241.52 |
| 00202039 | 01/10/2020 | ESTRADA, DEBORAH FLEX SPENDING EXPENSE | | OH012848 | 01/03/2020 | 163.12 |
| 00202040 | 01/10/2020 | FORSMAN, LOWELL LEOFF1 Retiree Medical Expense | P0106349 | OH012834 | 01/07/2020 | 274.56 |
| 00202041 | 01/10/2020 | GARY HARPER CONSTRUCTION INC PUMP STATION 18 REPLACEMENT | P0104588 | OH012867 | 12/31/2019 | 209,751.52 |

Accounts Payable Report by Check Number

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| 00202042 | 01/10/2020 | GEMPLER'S INC INVENTORY PURCHASES | P0106348 | INV0004425207 | 12/20/2019 | 332.88 |
| 00202043 | 01/10/2020 | GRAINGER INVENTORY PURCHASES | P0106327 | 108982/665666 | 12/20/2019 | 2,351.19 |
| 00202044 | 01/10/2020 | H D FOWLER REPAIR KITS FOR WATER SAMPLING | P0106301 | I5361534 | 12/27/2019 | 48.13 |
| 00202045 | 01/10/2020 | HACH COMPANY DR300 POCKET COLORIMETER, IRON | P0106343 | 11772990 | 12/23/2019 | 1,070.05 |
| 00202046 | 01/10/2020 | HARB, SAM FLEX SPENDING EXPENSE | | OH012847 | 01/03/2020 | 900.18 |
| 00202047 | 01/10/2020 | HOME DEPOT CREDIT SERVICE DIAMOND FOAM & MISC. HARDWARE | P0106317 | 5023087 | 01/03/2020 | 145.07 |
| 00202048 | 01/10/2020 | HORIZON Edger & tiller purchase | P0106231 | 3M330734 | 12/12/2019 | 1,520.00 |
| 00202049 | 01/10/2020 | INTERCOM LANGUAGE SERVICES INC Intercom Invoice #19-438 | P0106325 | 19-438 | 12/31/2019 | 260.00 |
| 00202050 | 01/10/2020 | INTERSTATE BATTERY SYSTEMS FL-0379 BATTERY INV61249906 | P0106339 | 61249906 | 01/06/2020 | 357.39 |
| 00202051 | 01/10/2020 | JACOBS, LUKE 2019 PETS AND PESTICIDES | | OH012857 | 12/12/2019 | 105.00 |
| 00202052 | 01/10/2020 | JAYMARC SILVER LLC 1708-210 REFUND WATER SERVICE | P0106281 | 1708-210 | 01/08/2020 | 376.85 |
| 00202053 | 01/10/2020 | JOHNSON, CURTIS FIRE RETIRE BENEFIT | P0106350 | OH012831 | 01/07/2020 | 1,077.51 |
| 00202054 | 01/10/2020 | KC HOUSING AUTHORITY Rental Assistance for Emergenc | P0106344 | 00003155 | 12/23/2019 | 173.00 |
| 00202055 | 01/10/2020 | LAKESIDE DOORS INC SE SHOP DOOR REPAIRED | P0106375 | 10286 | 12/05/2019 | 408.10 |
| 00202056 | 01/10/2020 | LANGUAGE LINE SERVICES Language LIne invoice #4722486 | P0106324 | 4722486 | 12/31/2019 | 45.84 |
| 00202057 | 01/10/2020 | LIGHTHOUSE LAW GROUP PLLC ST Long Term Parking Invoice N | P0106354 | 20439 | 12/31/2019 | 870.00 |
| 00202058 | 01/10/2020 | MAGNAN, JEFF FLEX SPENDING EXPENSE | | OH012846 | 01/03/2020 | 1,063.25 |
| 00202059 | 01/10/2020 | MANDEVILLE, TROY FLEX SPENDING EXPENSE | | OH012845 | 01/03/2020 | 1,650.06 |
| 00202060 | 01/10/2020 | MANRIQUEZ, CHERYL R HOLDIAY FOOD CARDS-EA CLIENTS | | OH012862 | 12/31/2019 | 2,000.00 |
| 00202061 | 01/10/2020 | MI HARDWARE - MAINT MISC. HARDWARE FOR THE MONTH O | P0106346 | 141536/562/575 | 12/31/2019 | 27.64 |
| 00202062 | 01/10/2020 | MI HARDWARE - POLICE Marine Patrol Supplies - Invoi | P0106328 | 141627 | 12/23/2019 | 6.53 |
| 00202063 | 01/10/2020 | MI HARDWARE - UTILITY MISC. HARDWARE FOR THE MONTH O | P0106345 | 141594/633/639 | 12/31/2019 | 58.36 |
| 00202064 | 01/10/2020 | MOUNTAIN PACIFIC BANK RETAINAGE FOR P0104588 | P0104590 | OH012871 | 11/30/2019 | 19,986.15 |
| 00202065 | 01/10/2020 | MURRAYSMITH INC RESERVOIR STANDBY DIESEL GENER | P0105058 | 19-2659.00-2 | 12/19/2019 | 13,203.45 |
| 00202066 | 01/10/2020 | ONE.7,INC. VACTOR REPLACEMENT | P0103215 | 181900 | 01/03/2020 | 451,404.80 |
| 00202067 | 01/10/2020 | OWEN EQUIPMENT COMPANY VACTOR RENTAL FUEL CHARGES | P0106334 | 0095940 | 12/10/2019 | 24.20 |

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|----------|------------|--|----------|----------------|--------------|--------------|
| 00202068 | 01/10/2020 | PACIFIC AIR CONTROL INC SHOP HVAC MAINTENANCE | P0106377 | 25859 | 12/20/2019 | 699.14 |
| 00202069 | 01/10/2020 | PACIFIC MODULAR LLC CARPET CLEANING F592 | P0106378 | 8669 | 12/30/2019 | 153.00 |
| 00202070 | 01/10/2020 | PAGE, JAY OVERPAYMENT ACCT 00743000002 | | OH012863 | 12/31/2019 | 234.36 |
| 00202071 | 01/10/2020 | PETERSEN, CHRIS FLEX SPENDING EXPENSE | | OH012844 | 01/03/2020 | 384.56 |
| 00202072 | 01/10/2020 | PLATT ELECTRIC 8) LGD LED-8088M50-G4 50W 50K | P0106299 | X870952 | 12/25/2019 | 669.76 |
| 00202073 | 01/10/2020 | PROVOST, ESTATE OF ALAN Retro Pension Benefit 01/2018 | P0106341 | OH012859 | 12/31/2019 | 2,821.99 |
| 00202074 | 01/10/2020 | QUINN, THOMAS FLEX SPENDING EXPENSE | | OH012843 | 01/03/2020 | 320.66 |
| 00202075 | 01/10/2020 | RAINIER BUILDING SERVICES October Mercer Room cleanings | P0106326 | 18-1044 | 12/02/2019 | 1,080.00 |
| 00202076 | 01/10/2020 | RAMSAY, JON LEOFF1 FIRE RETIRE BENEFIT | | OH012853 | 01/03/2020 | 560.17 |
| 00202077 | 01/10/2020 | RHOADES, LANCE MIAC Friday Night Films Progra | P0106230 | OH012827 | 11/25/2019 | 800.00 |
| 00202078 | 01/10/2020 | SCHOENTRUP, WILLIAM LEOFF1 FIRE RETIRE BENEFIT | | OH012852 | 01/03/2020 | 964.81 |
| 00202079 | 01/10/2020 | SEATTLE PUBLIC UTILITIES DECEMBER 2019 SPU CHARGE FOR R | P0106388 | OH012874 | 12/31/2019 | 11,232.00 |
| 00202080 | 01/10/2020 | SEATTLE, CITY OF DECEMBER 2019 SPU WATER BILL | P0106369 | OH012866 | 12/31/2019 | 87,275.12 |
| 00202081 | 01/10/2020 | SPIETZ, ALLISON FLEX SPENDING EXPENSE | | OH012842 | 01/03/2020 | 55.49 |
| 00202082 | 01/10/2020 | STANFORD, CURTIS J FLEX SPENDING EXPENSE | | OH012841 | 01/03/2020 | 505.40 |
| 00202083 | 01/10/2020 | SUPERION LLC ONESOLUTION GLOBAL CORE-IFAS-A | P0106383 | 264828 | 12/31/2019 | 108.24 |
| 00202084 | 01/10/2020 | TAYLOR, KIRSTEN FLEX SPENDING EXPENSE | | OH012840 | 01/03/2020 | 1,950.00 |
| 00202085 | 01/10/2020 | THOMPSON, JAMES FRLEOFF1 Retiree Medical Expen | P0106357 | OH012832 | 01/07/2020 | 557.74 |
| 00202086 | 01/10/2020 | VERIZON WIRELESS 2019 VERIZON WIRELESS | P0106330 | 9844846347 | 12/23/2019 | 3,670.81 |
| 00202087 | 01/10/2020 | VERIZON WIRELESS CITYWORKS IPAD FOR JEEP | P0106332 | 9844846353 | 12/31/2019 | 200.05 |
| 00202088 | 01/10/2020 | WA ST BAR ASSN 2020 Lawyer License Renewal | P0106323 | OH012833 | 01/01/2020 | 488.00 |
| 00202089 | 01/10/2020 | WA ST TREASURER'S OFFICE DEC19 REMIT MI COURT TRANSMITT | P0106370 | OH012873 | 12/31/2019 | 12,140.99 |
| 00202090 | 01/10/2020 | WASHINGTON STATE PATROL Background Checks | P0106351 | I2003782 | 12/31/2019 | 66.00 |
| 00202091 | 01/10/2020 | WEF MEMBERSHIP RENEWAL J.KINTNER | P0106335 | RE30BE | 01/01/2020 | 420.00 |
| 00202092 | 01/10/2020 | WEST, PAUL D FLEX SPENDING EXPENSE | | OH012839 | 01/03/2020 | 402.85 |
| 00202093 | 01/10/2020 | WHISTLE WORKWEAR MISC. WORK CLOTHES | P0106300 | 197404/400/402 | 12/24/2019 | 390.51 |

Accounts Payable Report by Check Number

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|----------|------------|--|----------|-----------|--------------|---------------------|
| 00202094 | 01/10/2020 | WHISTLE WORKWEAR MISC. WORK CLOTHES | P0106342 | 169891 | 12/15/2019 | 123.39 |
| 00202095 | 01/10/2020 | XEROX CORPORATION PD Admin Copier - Invoice # | P0106333 | 098958682 | 12/05/2019 | 559.85 |
| 00202096 | 01/10/2020 | YAMASHITA, M PATRICK FLEX SPENDING EXPENSE | | OH012838 | 01/03/2020 | 1,500.00 |
| | | | | | Total | <u>1,295,504.86</u> |



CITY OF MERCER ISLAND CERTIFICATION OF PAYROLL

PAYROLL PERIOD ENDING

1.10.2020

PAYROLL DATED

1.17.2020

| | | |
|---|-----------|-------------------|
| Net Cash | \$ | 553,595.72 |
| Net Voids/Manuals | \$ | 62,467.72 |
| Net Total | \$ | 616,063.44 |
| | | |
| Federal Tax Deposit - Key Bank | \$ | 100,531.59 |
| Social Security and Medicare Taxes | \$ | 54,330.05 |
| Medicare Taxes Only (Fire Fighter Employees) | \$ | 2,770.09 |
| State Tax (Massachusetts) | \$ | 49.18 |
| Public Employees Retirement System 2 (PERS 2) | \$ | 31,520.32 |
| Public Employees Retirement System 3 (PERS 3) | \$ | 7,181.19 |
| Public Employees Retirement System (PERSJM) | \$ | 865.56 |
| Public Safety Employees Retirement System (PSERS) | \$ | 220.28 |
| Law Enforc. & Fire fighters System 2 (LEOFF 2) | \$ | 28,634.08 |
| Regence & LEOFF Trust - Medical Insurance | \$ | 12,733.64 |
| Domestic Partner/Overage Dependand - Insurance | \$ | 1,279.93 |
| Group Health Medical Insurance | \$ | 1,026.14 |
| Health Care - Flexible Spending Accounts | \$ | 1,999.91 |
| Dependent Care - Flexible Spending Accounts | \$ | 1,216.16 |
| ICMA Deferred Compensation | \$ | 36,231.17 |
| Fire 457 Nationwide | \$ | 17,649.20 |
| Roth - ICMA | \$ | 560.00 |
| Roth - Nationwide | \$ | 1,119.03 |
| Tax Levy | \$ | 817.03 |
| Child Support | \$ | 599.99 |
| Mercer Island Employee Association | \$ | 295.00 |
| Cities & Towns/AFSCME Union Dues | \$ | 2,601.57 |
| Police Union Dues | \$ | 2,566.68 |
| Fire Union Dues | \$ | 2,153.38 |
| Fire Union - Supplemental Dues | \$ | 160.00 |
| Standard - Supplemental Life Insurance | \$ | 543.70 |
| Unum - Long Term Care Insurance | \$ | 353.55 |
| AFLAC - Supplemental Insurance Plans | \$ | 514.42 |
| Coffee Fund | \$ | 136.00 |
| Transportation | \$ | 136.67 |
| HRA - VEBA | \$ | 5,089.85 |
| Tax & Benefit Obligations Total | \$ | 315,885.36 |

| | |
|----------------------------|----------------------|
| TOTAL GROSS PAYROLL | \$ 931,948.80 |
|----------------------------|----------------------|

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date



CITY COUNCIL MINUTES REGULAR MEETING DECEMBER 3, 2019

CALL TO ORDER & ROLL CALL

Mayor Debbie Bertlin called the Regular Meeting to order at 5:30 pm at City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Mayor Debbie Bertlin and Councilmembers Lisa Anderl (by phone), Bruce Bassett, Deputy Mayor Salim Nice, Wendy Weiker (7:49 pm) David Wisenteiner (5:50 pm) and Benson Wong were present.

AGENDA APPROVAL

It was moved by Nice; seconded by Bassett to:

Approve the agenda as presented.

Passed: 5-0

FOR: 5 (Anderl, Bassett, Bertlin, Nice, and Wong)

ABSENT: 2 (Weiker and Wisenteiner)

EXECUTIVE SESSION

At 5:30 pm, Mayor Bertlin convened an executive session for planning or adopting the strategy or position to be taken by the City Council during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b) for approximately 30 minutes.

At 5:43 pm, Mayor Bertlin came out of executive session and announced that the primary executive session had concluded, and that Council would continue in executive session to discuss pending or potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i) for the remaining 17 minutes.

No action was taken.

At 6:00 pm, Mayor Bertlin closed the executive session and reconvened the Regular Meeting at 6:01 pm.

STUDY SESSION

AB 5639: Code of Ethics Revisions (2nd Reading)

Chief of Administration Ali Spietz and Interim City Attorney Bio Park outlined changes made to Ordinance No. 19C-20 in response to Council's feedback at the November 19 meeting. Revisions addressed the following:

- Added Definitions
- Prohibited Conduct
- Advisory Opinions
- Complaint Process
- Disposition
- No Recovery of Fees or Costs

She further reported that additional revisions were made to the Code of Ethics Statement and that it reflects language replacement regarding Prohibited Conduct.

Council discussed the proposed revisions at length and directed staff to make additional changes and return

with a third reading at the December 10 meeting.

SPECIAL BUSINESS

Mayor Bertlin presented Mr. Fred Jarrett with the Key to the City for his deep commitment to public service, innovation and accountability in government, and long-time service to Mercer Island.

CITY MANAGER REPORT

Interim City Manager Jessi Bon reported on the following:

- Sound Transit Park & Ride Permit Parking Program
- 77th Avenue Walkway Closure and Construction Update
- Water Main Flushing Along EMW
- Firefighter Food Drive for MI Food Pantry
- The Lighting at Mercerdale park and Firehouse Munch
- Two Community Events on December 22:
 - Celebrate the first night of Hanukkah at Mercerdale Park
 - Argosy Holiday Ship & Boat Parade
- Mercer Island YFS & Lions Club Tree Lot
- Tree Recycling

APPEARANCES

Roberta Lewandowski, Mercer Island

Ms. Lewandowski spoke on behalf of Island Vision and encouraged Council to support the Comprehensive Plan amendments addressing sustainability.

Anumeha, Mercer Island and Arts Commission member

She advocated for the City's Aubrey Davis Park Master Plan.

Victor Raisys, Mercer Island

Mr. Raisys spoke to the Comprehensive Plan amendments and economic development on the Island. He encouraged Council to develop an economic development plan for Mercer Island, explaining that without an economic development plan the City is out of compliance with the Growth Management Act. He also encouraged the Council to engage professional and experts in economic development to develop the plan.

Jonathan Harrington, Mercer Island

Thanked Council for adopting Resolution No. 1570, which adopted updated K4C Climate commitments. He also submitted to Council a list of recommended changes to the Climate Goals and Policies for their consideration.

Jim Stanton, Mercer Island

Mr. Stanton serves on the Steering Committee for Neighbors in Motion and expressed support for the bicycle elements of the ADPMP explaining that it will increase safety for cyclists and others using the park.

Councilmember Weiker arrived after appearances.

CONSENT CALENDAR

Accounts Payable Report for the period ending November 21, 2019 in the amount of \$1,944,450.84:

Recommendation: Certify that the materials or services hereinbefore specified have been received and that all warrant numbers listed are approved for payment.

Certification of Payroll dated November 22, 2019 in the amount of \$827,636.49

Recommendation: Certify that the materials or services specified have been received and that all fund

warrants are approved for payment.

AB 5636: CPD Development and Construction Permit Fees Update

Recommended Action: Approve Resolution No. 1567 adopting new development and construction permit fees effective January 1, 2020.

AB 5635: Public Institution Code Amendment (2nd Reading & Adoption)

Recommended Action: Adopt Ordinance No. 19C-19 amending MICC 19.05.010 to repeal Subsection B; providing for severability and establishing an effective date.

AB 5641: Acceptance of MIYFS Foundation Funds for 2020 Youth and Family Services Staffing

Recommended Action: Accept a donation of \$54,624 from the Mercer Island Youth and Family Services Foundation to fund the half time reduction in the Geriatric Specialist position from January 1, 2020 through December 31, 2020.

It was moved by Nice; seconded by Wong to:

Approve the Consent Calendar and the recommendations contained therein as presented.

Passed: 7-0

FOR: 7 (Anderl, Bassett, Bertlin, Nice, Weiker, Wisenteiner and Wong)

REGULAR BUSINESS

AB 5637: Public Hearing: Interim Ordinance Design and Concealment Standards for Small Cell Facilities Deployment

Evan Maxim, Community Planning and Development Director, summarized the process to date, reporting that City Council adopted an interim small cell ordinance on January 15 and scheduled a public hearing within 60 days of the interim ordinance's passage as required. Six months later the City Council held a second public hearing and passed Ordinance 19-10, which extended the interim small cell ordinance through January 14, 2020.

Director Maxim further explained that on November 20, 2019, the Planning Commission initiated its work on a recommendation for "permanent" standards regulating small cell facilities. The Planning Commission has since developed a recommended scope for the proposed update, which staff anticipates will be reviewed by the City Council in January or February of 2020.

Mayor Bertlin opened the public hearing at 7:53 pm.

There being no public comments, Mayor Bertlin closed the public hearing at 7:53 pm.

It was moved by Nice; seconded by Wong to:

Suspend the City Council Rules of Procedure 6.3, requiring a second reading of an ordinance.

Passed: 7-0

FOR: 7 (Anderl, Bassett, Bertlin, Nice, Weiker, Wisenteiner and Wong)

It was moved by Nice; seconded by Wisenteiner to:

Adopt Ordinance No. 19-22, extending the Interim Design and Concealment Standards for Small Cell Facilities deployment established under Ordinance No. 19C-02.

Passed: 7-0

FOR: 7 (Anderl, Bassett, Bertlin, Nice, Weiker, Wisenteiner and Wong)

AB 5629: Aubrey Davis Park Master Plan Adoption

Interim Parks and Recreation Director Ryan Daly and Capital Projects and Planning Manager Paul West reviewed the public engagement and City Council process to date and subsequent changes made to the ADMP since the November 4 Study Session. At Council Direction, revisions addressed:

- Vegetation – Planting Palette and Water Conservation

- Trails – Width, Optional Soft Surface Trails, Restroom Conflict Zone, ADA Requirements, and Lighting
- Improvements – New Restroom and Dog Off-leash Area
- Arts, Culture and Placemaking – Historical Context and Existing Policies on Public Art
- Project Implementation – Cost Updates, Public Engagement, and Safety as a Priority

City Council discussed the ADMP revisions at length.

It was moved by Bassett; seconded by Wisenteiner to:

Approve Resolution No 1571 adopting the Aubrey Davis Park Master Plan as revised; and

It was moved by Wong; seconded by Bertlin to:

Amend the motion to “include optional soft surface trails” in the ADMP

Failed 4-3

AGAINST: 4 (Anderl, Nice, Weiker, Wisenteiner)

FOR: 3 (Bassett, Bertlin, Wong)

It was moved by Nice; seconded by Anderl to:

Amend the motion to remove the “Criteria for prioritization of the projects included in this Master Plan mirrors the criteria used in the City’s Capital Improvement Program (CIP)” and the three bullet points that followed on page 52 of the ADMP.

Failed 5-2

AGAINST: 5 (Bassett, Bertlin, Weiker, Wisenteiner, and Wong)

FOR: 2 (Anderl, Nice)

Passed: 7-0

FOR: 7 (Anderl, Bassett, Bertlin, Nice, Weiker, Wisenteiner and Wong)

It was moved by Bassett; seconded by Wisenteiner to:

Direct the City Manager and the Parks and Recreation Commission to develop a recommended scope of work for the \$500,000 Washington State Department of Commerce grant to be presented to the City Council for consideration and approval in Q1 2020.

Passed: 7-0

FOR: 7 (Anderl, Bassett, Bertlin, Nice, Weiker, Wisenteiner and Wong)

AB 5631: 2019 Comprehensive Plan Amendments (ORD. No. 19-23, 2nd Reading & Adoption)

Community Planning and Development Director Evan Maxim summarized the Planning Commission review process and City Council direction received at the October 15, 2019 first reading. He then reviewed staff changes to policy language in consultation with the Planning Commission Chair and Vice Chair. Director Maxim also reported that CPD staff partnered with the City’s Sustainability Manager to prepare the revised language.

City Council discussed the proposed amendments and made additional amendments.

It was moved by Wong; seconded by Bertlin to:

Adopt Ordinance No. 19-23 amending the Mercer Island Comprehensive Plan Land Use, Capital Facilities, and Transportation Elements as amended.

It was moved by Bassett; seconded by Bertlin to:

Amend Land Use Element Goal 28.1 to read, Partner with the King County-Cities Climate Collaboration (K4C) “and the community” to mitigate climate change.”

Passed: 7-0

FOR: 7 (Anderl, Bassett, Bertlin, Nice, Weiker, Wisenteiner and Wong)

It was moved by Nice; seconded by Wong to:

Amend Land Use Element Goal 28.4 to remove “K4C recommended” and read, Evaluate and prioritize actions to reduce GHG emissions.

Passed: 7-0

FOR: 7 (Anderl, Bassett, Bertlin, Nice, Weiker, Wisenteiner and Wong)

It was moved by Nice; seconded by Wisenteiner to:

Amend Land Use Element Goal 28 to revise and renumber 28.1 and 28.2.

Passed: 7-0

FOR: 7 (Anderl, Bassett, Bertlin, Nice, Weiker, Wisenteiner and Wong)

Council Consensus to reorder the first four paragraphs under Sustainability as suggested by Dr. Jonathan Harrington.

It was moved by Wong; seconded by Bassett to:

Amend Land Use Element Goal to include a reference to the City's recent adoption of the K4Cs joint climate commitments.

Passed: 7-0

FOR: 7 (Anderl, Bassett, Bertlin, Nice, Weiker, Wisenteiner and Wong)

It was moved by Anderl; seconded by Bassett to:

Amend Amendment 2, V. Capital Facilities Goals and Policies, Section 1.20 to remove the word "favor" and replace it with "choose" to read "...and choose options that have the lowest feasible carbon footprint and greatest carbon sequestration potential.

Passed: 7-0

FOR: 7 (Anderl, Bassett, Bertlin, Nice, Weiker, Wisenteiner and Wong)

It was moved by Anderl; seconded by Nice to:

Amend Amendment 3, Land Use Element, 14.1 to read, "Develop an Economic Development Plan, engaging internal and external resources as appropriate."

Passed: 5-1-1

FOR: 7 (Anderl, Bassett, Bertlin, Nice, Weiker, Wisenteiner and Wong)

AGAINST: 1 (Bertlin)

ABSTAINED: 1 (Bassett)

Passed: 7-0

FOR: 7 (Anderl, Bassett, Bertlin, Nice, Weiker, Wisenteiner and Wong)

AB 5630: 2019 Minor Code Amendments (1st Reading)

Community Planning and Development Director Evan Maxim outlined the draft 2019 minor code amendments outlined in Ordinance No. 19C-21, which addressed minor code amendments related to the following subjects:

- Clarification of side yard terminology;
- Clarification of roof pitch when allowing eaves into non-conforming setbacks;
- An allowance for a driveway that exceeds 30 inches in height in a yard where necessary to provide vehicle access to the house;
- Establishing a height limit in the MF-2L zone and a methodology for calculating the height limit in the MF-2, MF-3, PBZ, and CO zones;
- Correcting a grammatical error that indicated that all development should be avoided;
- Revising the term used to describe the City's determination of the amount of required parking from "variance" to "modification";
- Allowing the City to issue a decision on a project or permit review when requests for a correction are repeatedly not addressed;
- Correcting a cross reference in design review;
- Creating a definition of irregular lot;
- Amending the definition of lot coverage to include eaves and roof overhangs; and,
- Creating a process whereby any person may propose the docketing of a code amendment for review by the City Council.

Following review, the City Council provided additional direction regarding the proposed amendments for inclusion in the second reading on December 10.

It was moved by Nice; seconded by Wisenteiner to:

Set Ordinance No. 19C-21 for second reading and adoption on the December 10, 2019 Consent Calendar as amended by Council discussion.

Passed: 7-0

FOR: 7 (Anderl, Bassett, Bertlin, Nice, Weiker, Wisenteiner and Wong)1

AB 5642: Design Commission Vacancy Appointment

Mayor Bertlin reported that in March the City began its annual recruitment process for filling positions whose terms were expiring on the City's advisory boards and commissions. In response to outreach efforts last March, there was one request for reappointment to the Design Commission and no additional applications were received, leaving one vacancy. To bring balance to the Design Commission, advertising efforts continued through the summer and early fall and applicants with landscape experience were encouraged to apply. While none of the applicants had landscape experience, Ms. Sanderson had previous experience on the Design Commission.

It was moved by Wong; seconded by Wisenteiner to:

Appoint the Mayor and Deputy Mayor's recommendation of Lara Sanderson to Position No. 2 on the Design Commission.

Passed: 6-0

FOR: 6 (Bassett, Bertlin, Nice, Weiker, Wisenteiner and Wong)

ABSTAIN: 1 (Anderl)

OTHER BUSINESS

Planning Schedule

Interim City Manager Bon summarized the December 10 agenda schedule and reported that the December 17 meeting was canceled.

Councilmember Reports

SCA Legislative Agenda – Council expressed support for the SCA Legislative Agenda.

SCA Voting Delegate – It was the consensus of Council that Councilmember Bassett be the voting delegate at the December 4 meeting.

Councilmember Weiker reported on the tree lighted scheduled for December 6 and the SCA dinner on December 4.

Councilmember Bassett thanked the Council for the SCA Award nomination. He also encouraged Council to only allow councilmembers to participate by phone under extenuating circumstances.

Mayor Bertlin supported Councilmember's Bassett's comments regarding Council participation by phone and also reminded everyone to attend the December 6 Tree Lighting.

Councilmember Absences

There were no absences to report.

ADJOURNMENT

There being no additional business to come before City Council, the Regular Meeting adjourned at 10:48 pm.

Attest:

Debbie Bertlin, Mayor

Deborah Estrada, City Clerk



CITY COUNCIL MINUTES SPECIAL MEETING DECEMBER 10, 2019

CALL TO ORDER & ROLL CALL

Mayor Debbie Bertlin called the Special Meeting to order at 7:00 pm at City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Mayor Debbie Bertlin, Deputy Mayor Salim Nice, and Councilmembers Lisa Anderl, Bruce Bassett, Wendy Weiker, David Wisenteiner and Benson Wong were present.

AGENDA APPROVAL

Councilmember Wong requested to remove AB 5638: 2019 Minor Code Amendments (Ordinance No. 19C-21, 2nd Reading & Adoption) from the Consent Calendar. Mayor Bertlin added it as the first item of Regular Business

It was moved by Nice; seconded by Wisenteiner to:

Approve the agenda as amended.

Passed: 7-0

FOR: 7 (Anderl, Bassett, Bertlin, Nice, Weiker, Wisenteiner, and Wong)

CITY MANAGER REPORT

Interim City Manager Jessi Bon reported on the following:

- YFS Emergency Family Assistance Holiday Gift Program
- Two Projects on I-90 Trail:
 - King County Wastewater Treatment Division
 - Sound Transit
- ST Park & Ride Permit Parking Program
- Project Updates: Mercer Island Fire Department:
 - Organizational Assessment
 - MIFD Back at Full Staffing Soon
- Project Updates: Community Planning & Development:
 - Small Cell Ordinance
 - Organizational Assessment
 - Critical Areas Regulations / Shoreline Master Program
 - Community Facility Zone
- Parks & Recreation:
 - 2020 Parks, Recreation, and Open Space (PROS) Plan
- YFS Health Youth Initiative
- Holiday Closures
- Upcoming Events

APPEARANCES

The following Mercer Island residents thanked the outgoing Council for their service and recognized those individuals that will serve on the Council going forward:

- Craig Reynolds
- Carolyn Boatsman
- Lucia Pirzio-Biroli
- Todd Fiala
- Jake Jacobson

CONSENT CALENDAR

Accounts Payable Report for the period ending December 5, 2019 in the amount of \$367,647.31:

Recommendation: Certify that the materials or services hereinbefore specified have been received and that all warrant numbers listed are approved for payment.

Certification of Payroll dated December 6, 2019 in the amount of \$838,586.01

Recommendation: Certify that the materials or services specified have been received and that all fund warrants are approved for payment.

Approve the minutes of the November 19, 2019 Regular Meeting.

AB 5646: 2020 – 2021 AFSCME Collective Bargaining Agreement

Recommended Action: Authorize the Interim City Manager to sign the AFSCME Collective Bargaining Agreement for the period of January 1, 2020 through December 31, 2021, in substantially the form attached hereto as Exhibit 1

It was moved by Nice; seconded by Bassett to:

Approve the Consent Calendar and the recommendations contained therein as presented.

Passed: 7-0

FOR: 7 (Anderl, Bassett, Bertlin, Nice, Weiker, Wisenteiner and Wong)

REGULAR BUSINESS

AB 5638: 2019 Minor Code Amendments (Ordinance No. 19C-21, 2nd Reading & Adoption)

Community Planning and Development Director Evan Maxim reported that following City Council's first reading of Ordinance No. 19C-21 on December 3, Council provided additional direction regarding the proposed amendments which staff observed to include the following:

- No code amendment docketing period in 2019,
- A desire to manage legislative work plan items,
- Allow for a transition period that is consistent with past practice, and
- Comply with the Hearings Board order by February 18, 2020.

It was moved by Wong; seconded by Nice to:

Adopt Ordinance No. 19C-21 amending Title 19 of the Mercer Island City Code to clarify development and administrative standards and to create a procedure to docket and consider suggested amendments to development regulations with an effective date for the amendments no earlier than February 18, 2020.

Passed: 6-1

FOR: 6 (Anderl, Bassett, Nice, Weiker, Wisenteiner and Wong)

AGAINST: 1 (Bertlin)

AB 5644: Acquisition of ARCO/Tully's Property

Interim City Attorney Bio Park explained that staff is seeking explicit authorization from the City Council for the City Manager to sign all necessary closing documents on behalf of the City in the acquisition of ARCO/Tully's Property, explaining that the closing entails the following:

- Closing must be completed by December 31, 2019
- Purchase price remains \$2,000,000
- Funds from REET 1 were previously appropriated and earnest money of \$150,000 was deposited into escrow, and
- Closing date is currently scheduled for December 27, 2019.

It was moved by Nice; seconded by Wong to:

Authorize the Interim City Manager, or the Interim City Manager's designee if she is unavailable, to

execute the closing documents to complete the City's acquisition of the real property at 7810 SE 27th Street, Mercer Island, WA.

Passed: 7-0

FOR: 7 (Anderl, Bassett, Bertlin, Nice, Weiker, Wisenteiner and Wong)

AB 5645: 2020 Comprehensive Plan Amendment Docket

Community Planning and Development Director Evan Maxim provided an overview of the process to date and the Planning Commission's preliminary docket, which included the following recommendations:

- Establish economic development policies and goals that establish a policy direction around the development of an economic development plan and related priorities, values, and strategies.
- Establish goals and policies supporting the planting of trees in the public right-of-way for the purposes of carbon sequestration, shade to reduce urban heat-island effect, and wildlife habitat.

Director Maxim further explained that the City Council options included:

- Adopt the Planning Commission's recommended docket; or
- Adopt the Planning Commission's recommended docket with changes; or
- Decline to adopt a final docket of Comprehensive Plan amendments

After discussing the issue, Council chose not to act on either recommendation made by the Planning Commission.

It was moved by Bassett; seconded by Bertlin to:

Not docket any items for the 2020 Comprehensive Plan

Passed: 7-0

FOR: 7 (Anderl, Bassett, Bertlin, Nice, Weiker, Wisenteiner and Wong)

AB 5643: Code of Ethics Revisions (Third Reading and Adoption)

Chief of Administration Ali Spietz outlined the changes made to the Code of Ethics since its second reading on December 3 and requested Council direction on the maximum amount the City would reimburse an official for the defense of an ethics complaint that results in a dismissal of the complaint by the city council without penalties subsequent to a hearing by the hearing examiner. Council also requested that complaints be submitted within two years rather than three.

It was moved by Bassett; seconded by Nice to:

Adopt Ordinance No. 19C-20 to amend chapter 2.60 of the Mercer Island City Code revising the Code of Ethics and pass Resolution No. 1572 revising the Code of Ethics Statement.

Passed: 7-0

FOR: 7 (Anderl, Bassett, Bertlin, Nice, Weiker, Wisenteiner and Wong)

OTHER BUSINESS

Public Issues Committee – There was Council Consensus that Benson Wong serve as the PIC voting delegate. Councilmember Wong noted that Councilmember Weiker had expressed a desire to serve on the SCA Board and he intended to nominate her.

COUNCIL REPORTS

Councilmember Wong reminded Councilmembers to purchase their Christmas Tree.

SPECIAL BUSINESS

Deputy Mayor Nice read Resolution No. 1575 acknowledging Councilmember Dave Wisenteiner's four years in office and his contributions to the Mercer Island Community.

Washington State Representative Tana Senn read a Resolution No. 1574 acknowledging Mayor Debbie Bertlin's eight years in office and her contributions to the Mercer Island Community.

Chief of Administration Ali Spietz read a Resolution No. 1573 acknowledging Councilmember Bruce Bassett's twelve years in office and his contributions to the Mercer Island Community.

On behalf of its citizens, the City Council commended Councilmember Wisenteiner, Mayor Bertlin, and Councilmember Basset for their distinguished public service and extended its sincerest thanks and appreciation for their time and many significant contributions to Mercer Island over the past several years. A reception honoring the Mayor and Councilmembers was held directly following the meeting.

ADJOURNMENT

There being no additional business to come before City Council, the Regular Meeting adjourned at 9:26 pm.

Attest:

Debbie Bertlin, Mayor

Deborah Estrada, City Clerk



CITY COUNCIL MINUTES

REGULAR MEETING

JANUARY 7, 2020

CALL TO ORDER & ROLL CALL

City Clerk Deborah Estrada called the meeting to order at 5:02 pm in the Council Chambers of City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Councilmembers David Rosenbaum, Salim Nice, Wendy Weiker, Lisa Anderl, Craig Reynolds, Benson Wong, and Jake Jacobson were present.

EXECUTIVE SESSION

At 5:03 pm, City Clerk Deborah Estrada convened the Executive Session to discuss pending or potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i) and to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 90 minutes.

At 7:02 pm, City Clerk Estrada adjourned the Executive Session.

SPECIAL BUSINESS

AB 5647: Councilmember Oaths of Office and Mayor and Deputy Mayor Elections

City Clerk Deborah Estrada welcomed the audience and explained that the official oaths were administered to newly elected councilmembers on December 23, 2019, but that there would be a ceremonial oath taken by Councilmembers Jacobson, Reynolds, and Rosenbaum along with re-elected Councilmembers Anderl and Weiker with the Mayor and Deputy Mayor Elections to follow.

City Clerk Estrada administered the Oaths of Office to newly elected Councilmembers David Rosenbaum, Craig Reynolds, and Jake Jacobson and to re-elected Councilmembers Wendy Weiker and Lisa Anderl.

City Clerk Estrada explained how the nomination and voting process would work for the Mayor and Deputy Mayor Elections. She noted that to be successful a nominee must receive at least 4 votes from the full Council to be declared the successful candidate. She then called for nominations from the floor for the office of Mayor for 2020-2021.

Councilmember Anderl nominated Councilmember Nice. Councilmember Nice accepted the nomination. Councilmember Reynolds nominated Councilmember Wong. Councilmember Wong accepted the nomination.

A roll call vote was conducted, and the votes were tallied as follows:

Roll Call Votes:

Nice: (3) Anderl, Nice, Jacobson

Wong: (4) Rosenbaum, Weiker, Reynolds, and Wong

Councilmember Wong received the majority vote and City Clerk Deborah Estrada administered the Mayoral Oath of Office to Mayor Wong.

City Clerk Estrada then called for nominations from the floor for the office of Deputy Mayor for 2020-2021.

Councilmember Anderl nominated Councilmember Nice. Councilmember Nice accepted the nomination. Councilmember Rosenbaum nominated Councilmember Weiker. Councilmember Weiker accepted the nomination.

A roll call vote was conducted, and the results were as follows:

Roll Call Votes:

Nice: (3) Anderl, Nice, Jacobson

Weiker: (4) Rosenbaum, Weiker, Reynolds, and Wong

Councilmember Weiker received the majority vote and City Clerk Estrada administered the Deputy Mayoral Oath of Office to Deputy Mayor Weiker.

City Clerk Estrada reported that Council would recess to allow time for photos and then turned the meeting over to Mayor Wong.

AB 5648: 2019 Flash Family Inspiration Award

Each year the Youth and Family Services Department awards an Island senior the Flash Family Inspirational Award (FFIA). The FFIA was founded in 2009 by Phil Flash, an Island artist and community activist, to honor a Mercer Island senior adult who exemplifies the spirit of good sportsmanship or community leadership and who possesses an optimistic attitude and friendly demeanor while serving as a role model to others.

Mr. Elliot Newman was recognized by Mayor Wong as the 2019 FFIA recipient for exemplifying the spirit of the Flash Family Inspiration Award through his many commitments, over several years, to Mercer Island.

AGENDA APPROVAL

It was moved by Anderl; seconded by Nice to:

Approve the agenda as presented.

Passed: 7-0

FOR: 7 (Anderl, Jacobson, Reynolds, Rosenbaum, Nice, Weiker, and Wong)

CITY MANAGER REPORT

Interim City Manager Jessi Bon reported on the following:

- Connect with City Council - Visit letstalk.mercergov.org/councilconnects
- Tree Recycling is taken care of by Recology at the resident's curb.
- YFS Food Pantry – MI Athletic Club donated 40 bags of food.
- 77th Avenue Sidewalk is open; next month expect a similar closure of the 80th avenue sidewalk.
- King Property Mixed Use Building Update
- Inclement Weather
- Winter Storm Information Page
- 2020 Council Planning Session is scheduled for January 24 & 25

APPEARANCES

There were no public appearances.

CONSENT CALENDAR

Councilmember Reynolds requested that the minutes of the October 24, 2019 Joint Special Meeting with the Mercer Island School Board be removed from the consent agenda as he was not in attendance and wished to abstain. Mayor Wong moved it to the first item of Regular Business.

Payables: \$93,563.94 (12/12/2019), \$1,016,289.97 (12/20/2019), \$29,477.09 (12/24/2019), and \$297,795.28 (12/26/2019)

Recommendation: Certify that the materials or services hereinbefore specified have been received and that

all warrant numbers listed are approved for payment.

Payroll: \$871,865.80 (12/20/2019), \$24,487.48 (12/31/2019), and \$820,452.59 (1/3/2020)

Recommendation: Certify that the materials or services specified have been received and that all fund warrants are approved for payment.

AB 5649: Roadside Shoulder Improvements, West Mercer Way Phase 2

Recommendation: Award Schedules 'A' and "B" of the Roadside Shoulder Improvements, West Mercer Way Phase 2 project to Kamins Construction in the amount of \$293,915.46. Set the total project budget to \$429,441 and direct the City Manager to execute the construction contract.

It was moved by Anderl; seconded by Reynolds to:

Approve the Consent Calendar, as amended, and the recommendations contained therein.

Passed 7-0

FOR: 7 (Anderl, Jacobson, Reynolds, Rosenbaum, Nice, Weiker, and Wong)

REGULAR BUSINESS

Approve Minutes of the October 24, 2019 Special Joint Meeting with the Mercer Island School Board (MISD).

It was moved by Anderl; seconded by Nice to:

Approve the Minutes of the October 24, 2019 Special joint Meeting

Passed: 4-0

FOR: 4 (Anderl, Nice, Weiker, and Wong)

ABSTAINED: 3 (Jacobson, Reynolds, and Rosenbaum)

AB 5640: Capital Improvement Program Overview and 2019 Year-End Progress Report

Special Projects Consultant Matt Mornick provided a brief overview of the Capital Improvement Program (CIP), explaining that it is a strategic financial plan to acquire, expand, or rehabilitate public infrastructure. He then explained the CIP's supporting funds and revenue sources and outlined the impacts of I-976.

Consultant Mornick also provided a 2019 CIP Progress Report that addressed the following:

- 2019-2020 CIP Approved Budget of \$36.6 million
- \$7.2 million spent to date
- 110 active projects, and
- Project Categories with the number of active projects, approved budgets, and funds expended for:
 - Parks & Recreation
 - Streets, Pedestrian, and Bicycle Facilities
 - General Government
 - Sewer, Storm Water, and Water Utilities

Council asked clarifying questions. Mornick responded and explained that staff would commence work on the TIP and 2021-2022 Biennial Budget later this spring and return to Council this summer for feedback on the 2021-2026 capital program, policy updates, and funding strategy.

OTHER BUSINESS

Councilmember Absences

No absences reported for January and February.

Planning Schedule

Interim City Manager Bon noted the following:

- January 21 Regular Meeting will start at 5:30 with a 90 minutes Study Session

- Community Facilities Zone discussion was pushed out
- Long-term Financial Forecast will be moved to the January Planning Session
- Executive Session on January 21 may be up to two hours in length
- Planning Session is scheduled for January 24 and will start at noon.

Councilmember Reports

Councilmember Anderl:

- The Utility Board meeting was canceled for December 2019

Councilmember Weiker:

- Mercer Island Boys and Girls Breakfast - January 24
- YFS Breakfast in February
- Mercer Island Rotary Half - March 22
- SCA New Council orientation - January 30

Mayor Wong:

- AWC Action Days is January 28 & 29; contact the City Clerk if you wish to attend.

EXECUTIVE SESSION

At 9:14 pm, Mayor Wong convened an Executive Session for approximately 45 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; and to discuss with legal counsel litigation or potential litigation to which the City is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the City pursuant to RCW 42.30.110(1)(g) and (i). No action was expected.

At 10:00 pm, Mayor Wong extended the Executive Session for 20 minutes to 10:20 pm.

At 10:21 pm, Mayor Wong adjourned the Executive Session; no action was taken.

ADJOURNMENT

There being no additional business to come before City Council, the Regular Meeting adjourned at 10:21 pm.

Attest:

Benson Wong, Mayor

Deborah A. Estrada, City Clerk



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 5652
January 21, 2020
Regular Business**

AGENDA BILL INFORMATION

| | | |
|----------------------------|---|---|
| TITLE: | AB 5652: Small Cell Regulations – Confirm Scope of Work | <input type="checkbox"/> Discussion Only |
| RECOMMENDED ACTION: | Confirm scope of work for ZTR19-004, update to wireless communication facility code | <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution |

| | |
|-------------------------------|--|
| DEPARTMENT: | Community Planning and Development |
| STAFF: | Evan Maxim, Director |
| COUNCIL LIAISON: | n/a |
| EXHIBITS: | 1. Federal Communications Commission (FCC) Fact Sheet, dated September 5, 2018 |
| CITY COUNCIL PRIORITY: | 3. Support the Leadership Team's Work Plan |

| | |
|-------------------------------|--------|
| AMOUNT OF EXPENDITURE | \$ n/a |
| AMOUNT BUDGETED | \$ n/a |
| APPROPRIATION REQUIRED | \$ n/a |

SUMMARY

The Federal Communications Commission (FCC), which regulates wireless communication technology issued a [“Declaratory Ruling and Third Report and Order”](#), a document that provides regulatory guidance on the deployment of small cell facilities, effective January 14, 2019. These new rules are part of the FCC’s plan to facilitate the updating of the county’s wireless communication infrastructure and investment in 5G networks.

In response to the issuance of the new rules, the City Council unanimously passed Emergency Ordinance No. 19C-02, establishing Interim Design and Concealment Standards for Small Cell Facilities deployments, and directed staff to work with the Planning Commission to develop new code standards for small cell facilities.

The Declaratory Ruling and Third Report and Order created new standards with which the City’s code must be consistent. The federal rules also limit the extent to which local governments may restrict the installation of wireless communication facilities (see Exhibit 1). Topics covered in this latest set of federal rules include:

- Establishment of maximum review times for local review of different types of wireless facilities, including the new “small cell” facilities;
- Rules regarding how review times must be measured; and
- A prohibition on any local regulation that could “effectively prohibit” wireless infrastructure deployment.

After an introductory presentation by staff at its November 20, 2019 meeting, the Planning Commission recommended a scope of work that would focus their work on the following:

- Adding definitions for new terms (e.g. “small cell facility”), reflecting emerging wireless technology;
- Conducting a comprehensive review of existing City wireless communication facility standards to identify potential conflicts with FCC rules;
- Reviewing interim design standards; and
- Exploring limited provisions for adjusting wireless communication facility location.

Prior to commencing work on the development of new code standards, staff is seeking City Council confirmation on the scope of the proposed code amendment.

RECOMMENDATION

Confirm scope of work for ZTR19-004, update to wireless communication facility code.

FCC FACT SHEET¹

**Accelerating Wireless Broadband Deployment by Removing Barriers to Infrastructure Investment;
Accelerating Wireline Broadband Deployment by Removing Barriers to Infrastructure Investment**

Declaratory Ruling and Third Report and Order
WT Docket No. 17-79; WC Docket No. 17-84

Background: To meet rapidly increasing demand for wireless services and prepare our national infrastructure for 5G, providers must deploy infrastructure at significantly more locations using new, small cell facilities. Building upon streamlining actions already taken by state and local governments, this *Declaratory Ruling and Third Report and Order* is part of a national strategy to promote the timely buildout of this new infrastructure across the country by eliminating regulatory impediments that unnecessarily add delays and costs to bringing advanced wireless services to the public.

What the Declaratory Ruling and Third Report and Order Would Do:

- Clarify the scope and meaning of the effective prohibition standard set forth in Sections 253 and 332(c)(7) of the Communications Act as they apply to state and local regulation of wireless infrastructure deployment.
- Conclude that Sections 253 and 332(c)(7) limit state and local governments to charging fees that are no greater than a reasonable approximation of their costs for processing applications and for managing deployments in the rights-of-way.
- Identify specific fee levels for small wireless facility deployments that presumably comply with the relevant standard.
- Provide guidance on certain state and local non-fee requirements, including aesthetic and undergrounding requirements.
- Establish two new shot clocks for small wireless facilities (60 days for collocation on preexisting structures and 90 days for new builds) and codify the existing 90 and 150 day shot clocks for non-small wireless facility deployments that were established in the *2009 Declaratory Ruling*.
- Make clear that all state and local government authorizations necessary for the deployment of personal wireless service infrastructure are subject to those shot clocks.
- Conclude that a failure to act within the new small wireless facility shot clock constitutes a presumptive prohibition on the provision of services. Accordingly, we would expect local governments to provide all required authorizations without further delay.

¹ This document is being released as part of a “permit-but-disclose” proceeding. Any presentations or views on the subject expressed to the Commission or its staff, including by email, must be filed in WT Docket No. 17-79 and WC Docket No. 17-84, which may be accessed via the Electronic Comment Filing System (<https://www.fcc.gov/ecfs/>). Before filing, participants should familiarize themselves with the Commission’s ex parte rules, including the general prohibition on presentations (written and oral) on matters listed on the Sunshine Agenda, which is typically released a week prior to the Commission’s meeting. See 47 CFR § 1.1200 *et seq.*

FCC FACT SHEET¹

**Accelerating Wireless Broadband Deployment by Removing Barriers to Infrastructure Investment;
Accelerating Wireline Broadband Deployment by Removing Barriers to Infrastructure Investment**

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WT Docket No. 17-79; WC Docket No. 17-84

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What the Declaratory Ruling and Third Report and Order Would Do:

- Clarify the scope and meaning of the effective prohibition standard set forth in Sections 253 and 332(c)(7) of the Communications Act as they apply to state and local regulation of wireless infrastructure deployment.
- Conclude that Sections 253 and 332(c)(7) limit state and local governments to charging fees that are no greater than a reasonable approximation of their costs for processing applications and for managing deployments in the rights-of-way.
- Identify specific fee levels for small wireless facility deployments that presumably comply with the relevant standard.
- Provide guidance on certain state and local non-fee requirements, including aesthetic and undergrounding requirements.
- Establish two new shot clocks for small wireless facilities (60 days for collocation on preexisting structures and 90 days for new builds) and codify the existing 90 and 150 day shot clocks for non-small wireless facility deployments that were established in the *2009 Declaratory Ruling*.
- Make clear that all state and local government authorizations necessary for the deployment of personal wireless service infrastructure are subject to those shot clocks.
- Conclude that a failure to act within the new small wireless facility shot clock constitutes a presumptive prohibition on the provision of services. Accordingly, we would expect local governments to provide all required authorizations without further delay.

¹ This document is being released as part of a “permit-but-disclose” proceeding. Any presentations or views on the subject expressed to the Commission or its staff, including by email, must be filed in WT Docket No. 17-79 and WC Docket No. 17-84, which may be accessed via the Electronic Comment Filing System (<https://www.fcc.gov/ecfs/>). Before filing, participants should familiarize themselves with the Commission’s ex parte rules, including the general prohibition on presentations (written and oral) on matters listed on the Sunshine Agenda, which is typically released a week prior to the Commission’s meeting. See 47 CFR § 1.1200 *et seq.*



SMALL CELLS SCOPE OF WORK

JANUARY 21, 2020



TONIGHT

- Brief overview
- Planning Commission Recommended Scope of Work

FCC RULES

- New rules regulate:
 - Review times
 - Regulation of aesthetics
 - Anything that might “effectively prohibit”

- Interim Ordinance No. 19C-02



Photo credit: Doug Haberman

PC RECOMMENDATION

- November 20, 2019, Planning Commission overview and scope of work discussion
- Recommended scope of work:
 - Comprehensive review of existing regulations
 - Explore adoption of additional local regulations related to small cell facilities
 - Correct inconsistent language and add definitions where warranted

RECOMMENDED MOTION

- Confirm scope of work for ZTR19-004, to update the wireless communication facility code.



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 5653
January 21, 2020
Regular Business

AGENDA BILL INFORMATION

| | | |
|----------------------------|---|---|
| TITLE: | AB 5653: Rooftop Railings Code Amendment (Ordinance No. 20C-01, First Reading) | <input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: |
| RECOMMENDED ACTION: | Set Ordinance No. 20C-01 for second reading and adoption on February 4, 2020 Consent Calendar | <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution |

| | |
|-------------------------------|--|
| DEPARTMENT: | Community Planning and Development |
| STAFF: | Evan Maxim, Director |
| COUNCIL LIAISON: | n/a |
| EXHIBITS: | 1. Ordinance No. 20C-01 with Attachment A |
| CITY COUNCIL PRIORITY: | 3. Support the Leadership Team's Work Plan |

| | |
|-------------------------------|--------|
| AMOUNT OF EXPENDITURE | \$ n/a |
| AMOUNT BUDGETED | \$ n/a |
| APPROPRIATION REQUIRED | \$ n/a |

SUMMARY

BACKGROUND

On May 21, 2019, the City Council adopted Ordinance No. 19C-02, which provided several amendments to the single-family residential development standards contained in Chapter 19.02 of the Mercer Island City Code (MICC).

The amendments were intended to address aspects of the development standards that were unclear. In particular, the Planning Commission recommended (see [AB 5554](#)) that the City authorize railings on the rooftop of a single-family home to exceed the 30 foot height limit by five feet, which is the same allowance provided for antennas, plumbing stacks, chimneys, and other appurtenances.

The City Council received public comment regarding the limits on rooftop railings and ultimately, the City Council determined that the placement of railings on the rooftop of a single-family home should be prohibited, when the resulting railing would extend above the 30-foot height limit. However, the City Council also remanded the discussion to the Planning Commission to provide a further recommendation on allowances for rooftop railings in limited circumstances.

PLANNING COMMISSION RECOMMENDATION

The Planning Commission reviewed the remanded regulations at a public meeting on July 31, 2019 and held a public hearing on October 2, 2019.

Following deliberation, the Planning Commission recommended that the City Council authorize rooftop railings on single family homes that exceed the 30-foot height limit subject to the following provisions:

1. Rooftop railings are only allowed if: A) the railing is located more than six feet from the edge of the roof or B) the rooftop railing is associated with a lot constrained by critical areas;
2. If allowed, the rooftop railing must be: A) no taller than height required by the building code (e.g. 36 inches), B) 80 percent open area (visually unobtrusive), and C) not comprised of glass or other similar material.

RECOMMENDATION

Set Ordinance 20C-01 for second reading and adoption on the February 4, 2020 Consent Calendar.

**CITY OF MERCER ISLAND
ORDINANCE NO. 20C-01**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND AMENDING TITLE 19
MICC TO AMEND DEVELOPMENT STANDARDS RELATED TO ALLOWING
ROOFTOP RAILINGS TO EXCEED THE MAXIMUM BUILDING HEIGHT IN THE
SINGLE FAMILY RESIDENTIAL ZONING DESIGNATION.**

WHEREAS, the Mercer Island City Code (MICC) establishes development regulations that are intended to implement the Mercer Island Comprehensive Plan pursuant to RCW 36.70A.040; and

WHEREAS, the Mercer Island City Council determined that amendments to the development regulations were necessary to ensure that residential development was occurring consistent with the provisions of the Mercer Island Comprehensive Plan; and

WHEREAS, the Mercer Island City Council directed the Planning Commission to periodically review Title 19 of the Mercer Island City Code and recommend amendments to clarify the regulations to the City Council; and

WHEREAS, on May 21, 2019 the Mercer Island City Council reviewed and adopted Ordinance No. 19C-04, which established language prohibiting the placement of railings on the roof of single family homes, where such railings would exceed the allowed height limits for single family residential zoning designations; and

WHEREAS, on May 21, 2019 the Mercer Island City Council remanded to the Planning Commission for further consideration an amendment to the development regulations that would allow for the placement of such railings in limited circumstances; and

WHEREAS, the Mercer Island Planning Commission held a public meeting on July 31, 2019 and held a public hearing on October 2, 2019 to consider amendments to the development standards related to railings on single family residences in limited circumstances; and

WHEREAS, a SEPA Determination of Non Significance was issued by the City on February 19, 2019; and

WHEREAS, the Washington Department of Commerce granted expedited review of the proposed amendments to the development regulations on April 24, 2019;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1: **Adoption of amendments to Title 19 of the Mercer Island City Code.** The amendments to the Mercer Island City Code as set forth in Attachment “A” to this ordinance are hereby adopted.

Section 2: **Codification of the regulations.** The City Council authorizes the Community Planning and Development Director and the City Clerk to correct scrivener’s errors in Attachment A, codify the regulatory provisions of the amendment into Title 19 of the Mercer Island City Code, and publish the amended code.

Section 3: **Interpretation Authorized.** The City Council authorizes the Community Planning and Development Director to adopt administrative rules, interpret, and administer the amended code as necessary to implement the legislative intent of the City Council.

Section 4: **Severability.** If any section, sentence, clause or phrase of this Ordinance or any Mercer Island City Code section amended hereby should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause or phrase of this Ordinance or the amended code section.

Section 5: **Effective Date.** This Ordinance shall take effect and be in force on 5 days after its passage and publication.

PASSED by the City Council of the City of Mercer Island, Washington at its regular meeting on the 4th day of February, 2020 and signed in authentication of its passage.

CITY OF MERCER ISLAND

Benson Wong, Mayor

Approved as to Form:

ATTEST:

Bio F. Park, Interim City Attorney

Deborah A. Estrada, City Clerk

Date of Publication:

Attachment A

Code Amendment: Rooftop Railings

“Normal Text” is existing code language

~~“Strikethrough Text”~~ is existing code language that will be deleted

“Underline Text” is new code language that will be added

“...” indicates that existing code language is omitted and will not be amended

19.02.020 Development Standards.

...

E. Building Height Limit.

1. Maximum Building Height. No building shall exceed 30 feet in height above the average building elevation to the highest point of the roof.
2. Maximum Building Height on Downhill Building Facade. The maximum building facade height on the downhill side of a sloping lot shall not exceed 30 feet in height. The building facade height shall be measured from the existing grade or finished grade, whichever is lower, at the furthest downhill extent of the proposed building, to the top of the exterior wall facade supporting the roof framing, rafters, trusses, etc.
3. Antennas, lightning rods, plumbing stacks, flagpoles, electrical service leads, chimneys and fireplaces, solar panels, and other similar appurtenances may extend to a maximum of five feet above the height allowed for the main structure in subsections (E)(1) and (2) of this section; provided:
 - a. Solar panels shall be designed to minimize their extension above the maximum allowed height, while still providing the optimum tilt angle for solar exposure.
 - b. Rooftop railings may ~~not~~ extend above the maximum allowed height for the main structure only if the following conditions met:
 - (i) The rooftop railing is located more than six feet from the plane of the wall of the floor below; or the subject lot is constrained by watercourses, wetlands, and associated buffers or steep slopes and the unconstrained lot area is less than the total square footage of the lot coverage allowed by this chapter plus 2,000 square feet. (For example, a lot with a net lot area of 10,000 square feet at a 20% slope would be allowed 3,500 square feet of lot coverage. If 6,000 square feet of the lot were wetland, watercourse and associated buffer or steep slope, the unconstrained lot area of this lot would be 4,000 square feet. A rooftop railing above the height limit would be allowed in this scenario, because the total of the 3,500 square feet of lot coverage plus 2,000

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- square feet is 5,500 square feet, which is greater than the unencumbered area of 4,000 square feet.); and,
- (ii) The proposed railing is no taller than the height required by the Washington State Amendments to the International Residential Code as adopted by the City; and,
 - (iii) Rooftop railings shall be designed so that at least 80 percent of the railing is open area; and,
 - (iv) Rooftop railings shall not incorporate any glass, transparent, or other reflective material.



Rooftop Railings Code Amendment

City Council

January 21, 2020

Tonight

- Background
- Planning Commission Recommendation
- Motion



Background

- Spring 2019 – Planning Commission recommended that the City allow rooftop railings to exceed the 30-foot height limit
- Late Spring 2019 – City Council prohibits rooftop railings from exceeding the 30-foot height limit
- City Council also remands to Planning Commission for further review on lots with limited outdoor “yard” area

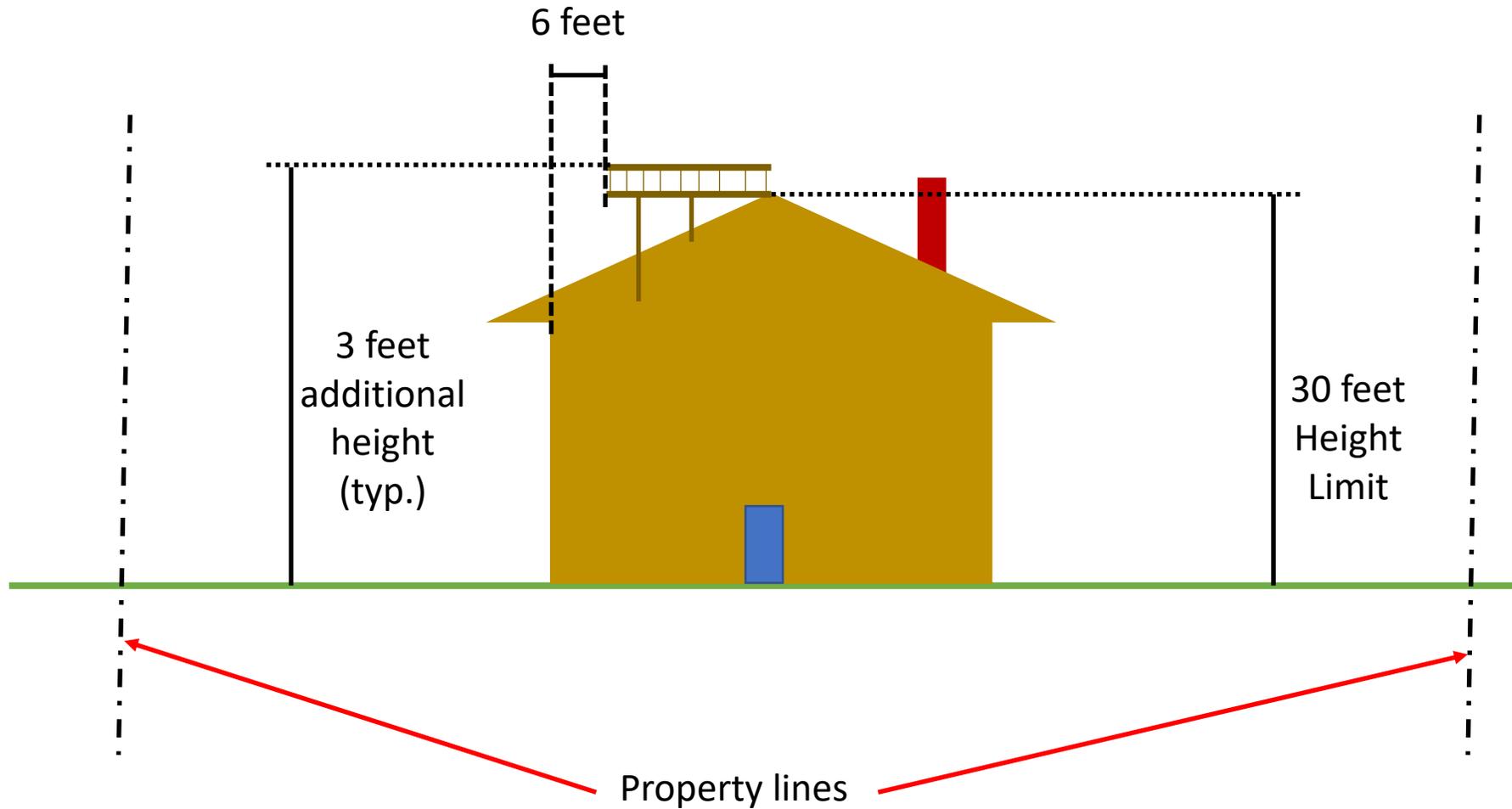


Planning Commission Recommendation

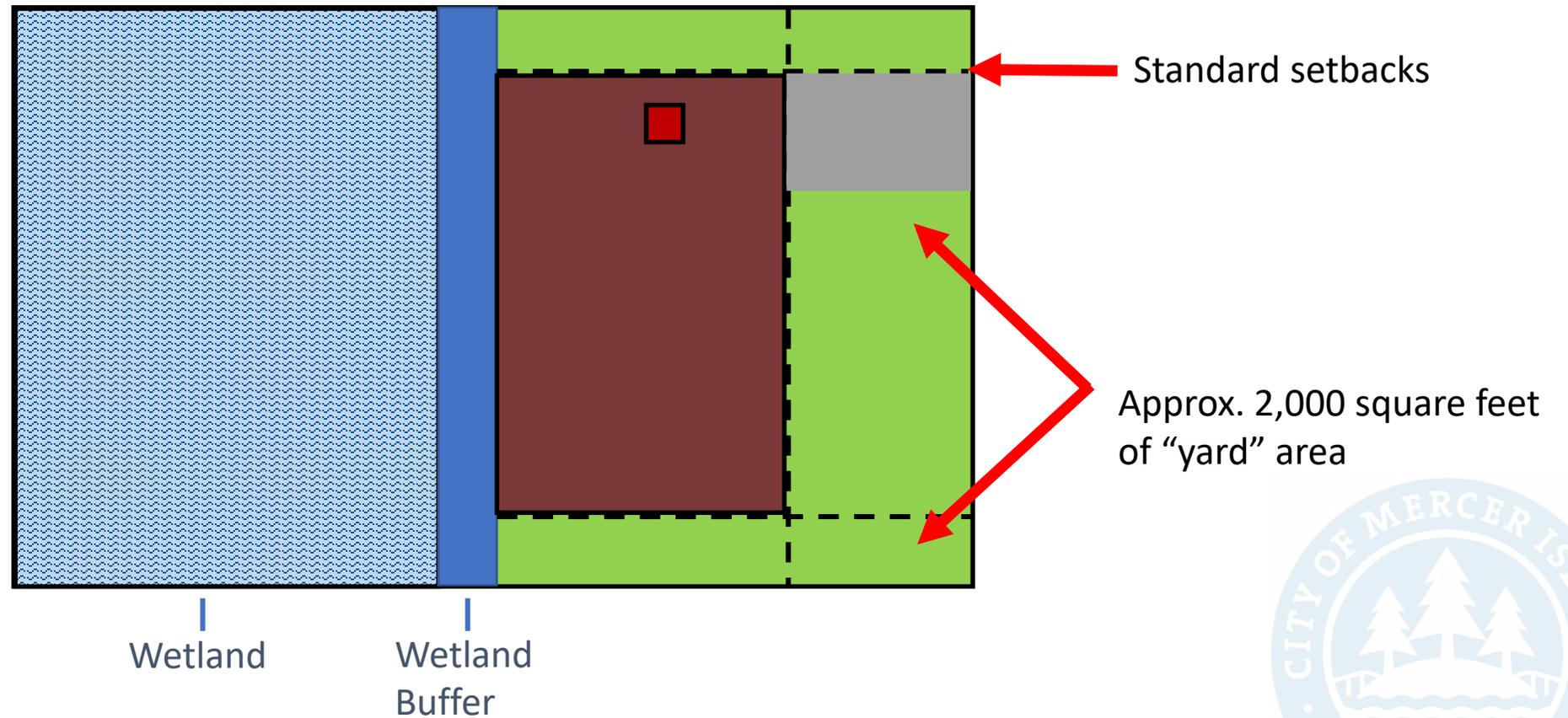
- Allow rooftop railings to exceed the 30-foot height limit if:
 - The railing is more than 6-feet from the edge of the building; or,
 - The railing is associated with a house on a constrained lot
- If allowed, rooftop railings extending about 30-feet:
 - Cannot exceed the height required by building code (typically 3 feet);
 - Should be 80 percent open area; and,
 - Should not be built of glass or other similar material.



Edge of Building Scenario



Background – Constrained Lot Scenario



Motion

- Set Ordinance 20C-01 for second reading and adoption on February 4, 2020 Consent Calendar.





2020 PLANNING SCHEDULE

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

Special Meetings and Study Sessions begin at 6:00 pm. Regular Meetings begin at 7:00 pm. Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

| JANUARY 21 | | DUE TO: | 1/10 D/P | 1/13 FN | 1/13 CA | 1/14 Clerk |
|-------------------------------------|---|---------|----------|---------|---------|----------------|
| ITEM TYPE TIME TOPIC | | STAFF | | | | |
| STUDY SESSION (5:30-7:00 pm) | | | | | | |
| 60 | AB 5650: Community Needs Assessment & Human Services Funding | | | | | Cindy Goodwin |
| 30 | AB 5651: MIFYF Foundation Strategic Planning Report | | | | | Cindy Goodwin |
| SPECIAL BUSINESS (7:00 pm) | | | | | | |
| | AB 5654: Sister City 20 th Anniversary Proclamation No. 248 | | | | | Kirsten Taylor |
| CONSENT CALENDAR | | | | | | |
| REGULAR BUSINESS | | | | | | |
| 30 | AB 5652: Small Cell Regulations – Confirm Scope of Work | | | | | Evan Maxim |
| 30 | AB 5653: Rooftop Railings Code Amendment (Ordinance No. 20C-01, 1 st Reading) | | | | | Evan Maxim |
| EXECUTIVE SESSION | | | | | | |
| 90 | To discuss pending or potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i) for approximately 90 minutes. No action will be taken. | | | | | |
| 30 | To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for approximately 30 minutes. No action will be taken. | | | | | |

| JANUARY 24-25 (FRIDAY-SATURDAY) | |
|---|--|
| LEGAL NOTICE: Published January 15, 2020 | |
| 2020 City Council Planning Session | |

| FEBRUARY 4 | | DUE TO: | 1/24 D/P | 1/27 FN | 1/27 CA | 1/28 Clerk |
|-------------------------------------|---|---------|----------|---------|---------|-----------------|
| ITEM TYPE TIME TOPIC | | STAFF | | | | |
| STUDY SESSION (5:30-7:00 pm) | | | | | | |
| SPECIAL BUSINESS (7:00 pm) | | | | | | |
| CONSENT CALENDAR | | | | | | |
| -- | AB xxxx: Rooftop Railings Code Amendment (2 nd Reading & Adoption) | | | | | Evan Maxim |
| REGULAR BUSINESS | | | | | | |
| | AB xxxx: Sign Regulations – Confirm Scope of Work | | | | | Evan Maxim |
| | AB xxxx: Budget Amendment to appropriate HB 1406 revenue and Funding the ARCH Administrative Budget | | | | | Alison Van Gorp |
| | AB xxxx: Boards & Commissions Code Amendments (1 st Reading) (Tentative) | | | | | Deb Estrada |
| EXECUTIVE SESSION | | | | | | |

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| FEBRUARY 18 | | DUE | 2/7 | 2/10 | 2/10 | 2/11 |
|-------------------------------------|--|------------|------------|--------------|-------------|--------------|
| ABSENCES: | | TO: | D/P | FN | CA | Clerk |
| ITEM TYPE TIME TOPIC | | | | STAFF | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | | |
| 90 | AB xxxx: Regional Growth Update - Joint Study Session with Planning Commission | | | Evan Maxim | | |
| SPECIAL BUSINESS (7:00 pm) | | | | | | |
| CONSENT CALENDAR | | | | | | |
| -- | AB xxxx: Rooftop Railings Code Amendment (2 nd Reading & Adoption) | | | Evan Maxim | | |
| REGULAR BUSINESS | | | | | | |
| | AB xxxx: Shoreline Master Plan – Ecology Approval (1 st Reading) (Tentative) | | | Evan Maxim | | |
| | AB xxxx: Boards & Commissions Vacancy Appointments (Tentative) | | | Deb Estrada | | |
| EXECUTIVE SESSION | | | | | | |
| 30 | To discuss pending or potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i). | | | | | |

| MARCH 3 | | DUE | 2/21 | 2/24 | 2/24 | 2/25 |
|-------------------------------------|--|------------|-------------|-------------------|-------------|--------------|
| ABSENCES: | | TO: | D/P | FN | CA | Clerk |
| ITEM TYPE TIME TOPIC | | | | STAFF | | |
| STUDY SESSION (5:30-7:00 pm) | | | | | | |
| 90 | PROS Plan Kick-Off Meeting – Joint Study Session with Parks and Recreation Commission | | | Ryan Daly | | |
| SPECIAL BUSINESS (7:00 pm) | | | | | | |
| | King County Update by Councilmember Claudia Balducci | | | | | |
| CONSENT CALENDAR | | | | | | |
| | AB xxxx: Open Space Conservancy Trust Board Annual Report | | | Alaine Sommargren | | |
| REGULAR BUSINESS | | | | | | |
| | AB xxxx: Community Facility – Planning Commission Report | | | Evan Maxim | | |
| | AB xxxx: Shoreline Master Plan – Ecology Approval (2 nd Reading & Adoption) (tentative) | | | Evan Maxim | | |
| | AB xxxx: ARCH Housing Trust Fund Project Approval | | | Alison Van Gorp | | |
| EXECUTIVE SESSION | | | | | | |
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| MARCH 17 | | DUE | 3/6 | 3/2 | 3/2 | 3/3 |
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| ABSENCES: | | TO: | D/P | FN | CA | Clerk |
| ITEM TYPE TIME TOPIC | | | | STAFF | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | | |
| | AB xxxx: Community Planning & Development – Organizational Assessment briefing (tentative) | | | Alison Van Gorp | | |

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| SPECIAL BUSINESS (7:00 pm) | |
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| CONSENT CALENDAR | |
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| REGULAR BUSINESS | |
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| AB xxxx: Residential Development Standards 3-year review – Scope of Work (tentative) | Evan Maxim |
| EXECUTIVE SESSION | |
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| APRIL 7 | DUE | 3/27 | 3/30 | 3/30 | 3/31 |
|-------------------------------------|--------------|-------------|-------------|-------------|--------------|
| ABSENCES: | TO: | D/P | FN | CA | Clerk |
| ITEM TYPE TIME TOPIC | STAFF | | | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | |
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| SPECIAL BUSINESS (7:00 pm) | | | | | |
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| CONSENT CALENDAR | | | | | |
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| REGULAR BUSINESS | | | | | |
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| EXECUTIVE SESSION | | | | | |
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| APRIL 21 | DUE | 4/10 | 4/13 | 4/13 | 4/14 |
|--|--------------|-------------|-------------|-------------|--------------|
| ABSENCES: | TO: | D/P | FN | CA | Clerk |
| ITEM TYPE TIME TOPIC | STAFF | | | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | |
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| SPECIAL BUSINESS (7:00 pm) | | | | | |
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| CONSENT CALENDAR | | | | | |
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| REGULAR BUSINESS | | | | | |
| AB xxxx: International Building Code update (1 st Reading & Adoption) (tentative) | | | | | Don Cole |
| EXECUTIVE SESSION | | | | | |
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APRIL 23 (THURSDAY, SPECIAL MEETING)
 Legal Notice:

| ABSENCES: | | |
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| 60 | Joint Meeting with MISD Board (4:45 – 6:00 pm) | Jessi |

| MAY 5 ABSENCES: | | DUE TO: | D/P | FN | CA | Clerk |
|--|--|---------|-----|----------|----|-------|
| ITEM TYPE TIME TOPIC | | | | STAFF | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | | |
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| SPECIAL BUSINESS (7:00 pm) | | | | | | |
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| CONSENT CALENDAR | | | | | | |
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| REGULAR BUSINESS | | | | | | |
| AB xxxx: International Building Code update (2 nd Reading & Adoption) (tentative) | | | | Don Cole | | |
| EXECUTIVE SESSION | | | | | | |
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| MAY 19 ABSENCES: | | DUE TO: | D/P | FN | CA | Clerk |
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| ITEM TYPE TIME TOPIC | | | | STAFF | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | | |
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| SPECIAL BUSINESS (7:00 pm) | | | | | | |
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| CONSENT CALENDAR | | | | | | |
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| REGULAR BUSINESS | | | | | | |
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| EXECUTIVE SESSION | | | | | | |
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| JUNE 2 ABSENCES: | | DUE TO: | D/P | FN | CA | Clerk |
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| ITEM TYPE TIME TOPIC | | | | STAFF | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | | |
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| SPECIAL BUSINESS (7:00 pm) | | | | | | |
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| CONSENT CALENDAR | | | | | | |
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| REGULAR BUSINESS | |
| AB xxxx: Small Cell Code Amendment (1 st Reading) (tentative) | Evan Maxim |
| EXECUTIVE SESSION | |

| JUNE 16 ABSENCES: | | DUE TO: | D/P | FN | CA | Clerk |
|--|--|----------------|------------|--------------|-----------|--------------|
| ITEM TYPE TIME TOPIC | | | | STAFF | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | | |
| AB xxxx: Regional Growth Update – Joint Study Session with Planning Commission (tentative) | | | | Evan Maxim | | |
| SPECIAL BUSINESS (7:00 pm) | | | | | | |
| CONSENT CALENDAR | | | | | | |
| REGULAR BUSINESS | | | | | | |
| EXECUTIVE SESSION | | | | | | |

| JULY 7 ABSENCES: | | DUE TO: | D/P | FN | CA | Clerk |
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| ITEM TYPE TIME TOPIC | | | | STAFF | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | | |
| SPECIAL BUSINESS (7:00 pm) | | | | | | |
| CONSENT CALENDAR | | | | | | |
| REGULAR BUSINESS | | | | | | |
| AB xxxx: Small Cell Code Amendment (2 nd Reading & Adoption) (tentative) | | | | Evan Maxim | | |
| EXECUTIVE SESSION | | | | | | |

| JULY 21 ABSENCES: | | DUE TO: | D/P | FN | CA | Clerk |
|-------------------------------------|--|----------------|------------|--------------|-----------|--------------|
| ITEM TYPE TIME TOPIC | | | | STAFF | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | | |

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| SPECIAL BUSINESS (7:00 pm) |
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| REGULAR BUSINESS |
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| EXECUTIVE SESSION |
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| AUGUST 4 | | | | | |
| POTENTIALLY CANCELED | | | | | |

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| AUGUST 18 | | | | | |
| POTENTIALLY CANCELED | | | | | |

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| SEPTEMBER 1 | DUE TO: | D/P | FN | CA | Clerk |
| ABSENCES: | | | | | |
| ITEM TYPE TIME TOPIC | STAFF | | | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | |
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| SPECIAL BUSINESS (7:00 pm) | | | | | |
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| REGULAR BUSINESS | | | | | |
| AB xxxx: Sign Code Amendment (1 st Reading) (tentative) | | | | Evan Maxim | |
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| EXECUTIVE SESSION | | | | | |
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| SEPTEMBER 15 | DUE TO: | D/P | FN | CA | Clerk |
| ABSENCES: | | | | | |
| ITEM TYPE TIME TOPIC | STAFF | | | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | |
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| SPECIAL BUSINESS (7:00 pm) | | | | | |
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| REGULAR BUSINESS | |
| AB xxxx: Sign Code Amendment (2 nd Reading & Adoption) (tentative) | Evan Maxim |
| EXECUTIVE SESSION | |

| OCTOBER 6 ABSENCES: | | DUE TO: | D/P | FN | CA | Clerk |
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| ITEM TYPE TIME TOPIC | | | | STAFF | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | | |
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| SPECIAL BUSINESS (7:00 pm) | | | | | | |
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| REGULAR BUSINESS | | | | | | |
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| OCTOBER 20 ABSENCES: | | DUE TO: | D/P | FN | CA | Clerk |
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| ITEM TYPE TIME TOPIC | | | | STAFF | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | | |
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| SPECIAL BUSINESS (7:00 pm) | | | | | | |
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| CONSENT CALENDAR | | | | | | |
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| REGULAR BUSINESS | | | | | | |
| AB xxxx: 2021 Comprehensive Plan / Code Amendment Preliminary Docket (tentative) | | | | Evan Maxim | | |
| EXECUTIVE SESSION | | | | | | |
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| NOVEMBER 3 ABSENCES: | | DUE TO: | D/P | FN | CA | Clerk |
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| ITEM TYPE TIME TOPIC | | | | STAFF | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | | |
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| SPECIAL BUSINESS (7:00 pm) | | | | | |
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| CONSENT CALENDAR | | | | | |
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| REGULAR BUSINESS | | | | | |
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| EXECUTIVE SESSION | | | | | |
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| NOVEMBER 17 ABSENCES: | | | | DUE TO: | D/P | FN | CA | Clerk |
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| ITEM TYPE TIME TOPIC | | | | | | STAFF | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | | | | |
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| SPECIAL BUSINESS (7:00 pm) | | | | | | | | |
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| CONSENT CALENDAR | | | | | | | | |
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| REGULAR BUSINESS | | | | | | | | |
| AB xxxx: Transportation Impact Fee update (1 st Reading) (tentative) | | | | | | Evan Maxim | | |
| EXECUTIVE SESSION | | | | | | | | |
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| DECEMBER 1 ABSENCES: | | | | DUE TO: | D/P | FN | CA | Clerk |
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| ITEM TYPE TIME TOPIC | | | | | | STAFF | | |
| STUDY SESSION (6:00-7:00 pm) | | | | | | | | |
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| SPECIAL BUSINESS (7:00 pm) | | | | | | | | |
| | | | | | | | | |
| CONSENT CALENDAR | | | | | | | | |
| | | | | | | | | |
| REGULAR BUSINESS | | | | | | | | |
| AB xxxx: Transportation Impact Fee update (2 nd Reading & Adoption) (tentative) | | | | | | Evan Maxim | | |
| EXECUTIVE SESSION | | | | | | | | |
| | | | | | | | | |

| DECEMBER 15 ABSENCES: | | | | DUE TO: | D/P | FN | CA | Clerk |
|---------------------------------|--|--|--|----------------|------------|-----------|-----------|--------------|
| POTENTIALLY CANCELED | | | | | | | | |

OTHER ITEMS TO BE SCHEDULED:

- Open Space Vegetation Management Report – A. Sommargren
- Comprehensive Mobility Plan (ST Settlement) – K. Taylor
- Utility Projects Update – J. Kintner
- Process to Appoint Permanent City Manager – A. Spietz
- Pavement 101 (Q1)
- Stormwater Dissolved Metals Testing Report (Q2)
- Joint Meeting with Parks & Recreation Commission (Mar)
- Code Compliance and Short-Term Rentals Discussion – A. Van Gorp
- Zayo Franchise – B. Park
- Puget Sound Emergency Radio Network (PSERN) Operator Interlocal Agreement – D. Jokinen

MISD BOARD JOINT MEETING DATES:

- Thursday, April 23, 2020, 4:45-6:00 pm

ANNUAL (ROUTINE) ITEMS:

Council/City Manager:

- Legislative Agenda (Q3 & Q4)
- City Council Annual Planning Session (Q1)
- Adoption of City Council Priorities (Q2)
- City Council Mid-Year Planning Session (Q2)
- Sustainability Update (Q1 & Q3)
- Boards & Commissions Annual Appointments (Q2)

Community Planning and Development:

- ARCH Budget and Work Program (Q1)
- ARCH Trust Fund Recommendations (Q1)
- Code Amendment to Update School Impact Fees (Q3)
- Comprehensive Plan Amendments (Q4)
- Comprehensive Plan Docket (Q4)

Finance/Budget:

- Every Year:
 - General Fund & REET Surplus Disposition (Q2)
 - 4th Quarter Financial Status Report & Budget Adjustments (Q2)
 - 1st Quarter Financial Status Report & Budget Adjustments (Q2)
 - 2nd Quarter Financial Status Report & Budget Adjustments (Q3)
 - 3rd Quarter Financial Status Report & Budget Adjustments (Q4)
- Odd Years:
 - Mid-Biennial Budget Review (3rd Quarter Financial Status Report & Budget Adjustments, Utility Rates, and Property Tax Levy) (Nov Mtg)
- Even Years:
 - Capital Improvement Program (CIP) Budget Kick-Off (2nd Mar Mtg)
 - Operating Budget Kick-Off (Mid-Year PS)
 - Proposed Budget: Presentation & Distribution (1st Oct Mtg)
 - Proposed Budget: Operating Budget Review (2nd Oct Mtg)
 - Proposed Budget: Capital Improvement Program Review (1st Nov Mtg)
 - Proposed Budget: Finalize Changes & Adopt Tax Ordinances and Fee Resolutions (2nd Nov Mtg)
 - Final Budget Adoption (1st Dec Mtg)

Fire Department:

Human Resources:

- Police & Police Support Collective Bargaining Agreements
- Fire Collective Bargaining Agreement
- AFSCME Collective Bargaining Agreement

Parks & Recreation:

- Open Space Conservancy Trust Board Annual Report and Work Plan (Q2)
- Open Space Vegetation Management Report (Q2, every other year)

Public Works:

- Bid Awards & Project Close-Outs
- Public Hearing: Preview of 6-Year Transportation Improvement Program (Q2)
- Adoption of 6-Year Transportation Improvement Program (Q2)

Youth & Family Services:

- Interlocal Agreement with MISD for School Mental Health Counselors (Q3)

Proclamations:

- Sexual Assault Awareness Month (1st Apr)
- Safe Boating and Paddling Week (2nd May)
- Parks and Recreation Month (1st Jul)
- National Recovery Month (1st Sep)
- National Preparedness Month (1st Sep)
- Mayor’s Day of Concern for the Hungry (1st Sep)
- Peace Day on Mercer Island (September 18)
- Domestic Violence Action Month (1st Oct)