The hybrid meeting will be broadcast live on MITV Channel 21 and live streamed on the City Council’s YouTube Channel.

Registering to Speak for Appearances: Individuals wishing to speak live during Appearances (public comment period) or during the Public Hearing must register with the City Clerk at 206.275.7793 or cityclerk@mercerisland.gov before 4 PM on the day of the Council meeting.

Please reference "Appearances" or “Public Hearing” on your correspondence and state if you would like to speak either in person at City Hall or remotely using Zoom. If providing your comments using Zoom, staff will be prepared to permit temporary video access when you enter the live Council meeting. Please remember to activate the video option on your phone or computer, ensure your room is well lit, and kindly ensure that your background is appropriate for all audience ages. Screen sharing will not be permitted, but documents may be emailed to council@mercerisland.gov.

Each speaker will be allowed three (3) minutes to speak. A timer will be visible in Council Chambers, online to speakers, City Council, and meeting participants. Please be advised that there is a time delay between the Zoom broadcast and the YouTube or Channel 21 broadcast.

Join by Telephone at 5:30 PM (Appearances will start sometime after 6:00 PM): To listen to the meeting via telephone, please call 253.215.8782 and enter Webinar ID 847 5312 0808 and Password 730224 if prompted.

Join by Internet at 5:30 PM (Appearances will start sometime after 6:00 PM): To watch the meeting over the internet via your computer, follow these steps:
1) Click this link
2) If the Zoom app is not installed on your computer, you will be prompted to download it.
3) If prompted for Webinar ID, enter 847 5312 0808; Enter Password 730224
4) The City Clerk will call on you by name or refer to your email address when it is your turn to speak.
   Please confirm that your audio works prior to participating.

Join in person at Mercer Island City Hall at 5:30 PM (Appearances will start sometime after 6:00 PM): – Council Chambers - 9611 SE 36th Street

Submitting Written Comments: Email written comments to the City Council at council@mercerisland.gov.
AGENDA APPROVAL

STUDY SESSION

2. AB 6225: King County Crisis Care Centers Levy Presentation – Added 2/2/23
   Recommended Action: Receive presentation. No action necessary.

SPECIAL BUSINESS

3. AB 6221: Public Hearing on Draft Climate Action Plan
   Recommended Action: Conduct the public hearing

CITY MANAGER REPORT

APPEARANCES
(This is the opportunity for anyone to speak to the City Council on any item.)

CONSENT AGENDA

4. AB 6213: January 13, 2023 Payroll Certification
   Recommended Action: Approve the January 13, 2023 Payroll Certification (Exhibit 1) in the amount of $998,971.58 and authorize the Mayor to sign the certification on behalf of the entire City Council.

5. AB 6214: January 27, 2023 Payroll Certification
   Recommended Action: Approve the January 27, 2023 Payroll Certification (Exhibit 1) in the amount of $973,028.02 and authorize the Mayor to sign the certification on behalf of the entire City Council.

6. Certification of Claims:
   A. Check Register | 214493-214553 | 1/13/2023 | $482,943.51
   B. Check Register | 214554-214636 | 1/20/2023 | $391,065.40
   C. Check Register | 214637-214732 | 1/27/2023 | $644,088.35
   Recommended Action: Certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

7. City Council Meeting Minutes of January 17, 2023 Regular Hybrid Meeting
   Recommended Action: Approve the minutes of the January 17, 2023 Regular Hybrid Meeting.

8. AB 6217: Community Conversations Series Wrap-Up
   Recommended Action: Receive report. No action necessary.

9. AB 6211: Reservoir Improvement Project (WU0103) Bid Award
   Recommended Action:
   1. Award the Reservoir Improvement Project to Paso Robles Tank, Inc. in the amount of $5,791,413, set the total project budget at $7,119,602, and authorize the City Manager to execute the construction contract.
   2. Authorize a $1,564,602 expenditure budget carry-forward in the Water Fund from the 2021-2022 project budget savings.

10. AB 6219: 2022 Countywide Planning Policy Amendments
    Recommended Action: Approve Resolution No. 1643 ratifying proposed amendments to the King County Countywide Planning Policies.

11. AB 6224: 2023 Aerial Mapping Project Interlocal Agreement
Recommended Action: Authorize the City Manager to enter and execute the interlocal agreement with eCityGov Alliance and other area jurisdictions for the 2023 Aerial Mapping Project substantially in the form attached as Exhibit 1.

REGULAR BUSINESS

12. AB 6218: 2023 City Council Liaison to Mercer Island Chamber of Commerce

Recommended Action: Appoint a Councilmember to serve as the 2023 Council Liaison to the Mercer Island Chamber of Commerce Board of Directors.

13. AB 6223: ARCH Housing Trust Fund Project Approval

Recommended Action: Approve the use of $127,600 from the City’s contributions to the ARCH Housing Trust Fund as recommended by the ARCH Executive Board and authorize execution of any related agreements and documents.

14. AB 6220: WA State Legislative Session Update – Added 2/3/23 – Revised 2/6/23

Recommended Action: Approve letter of opposition to HB1110, regarding increasing middle housing in areas traditionally dedicated to single-family detached housing, substantially in the form attached as Exhibit 2.

OTHER BUSINESS

15. Planning Schedule

16. Councilmember Absences & Reports

EXECUTIVE SESSION

17. Pending or Potential Litigation

Executive Session to discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(i)

Collective Bargaining

Executive Session for planning or adopting the strategy or position to be taken by the City Council during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b)

ADJOURNMENT
Title: AB 6225: King County Crisis Care Centers Levy Presentation

Recommended Action: Receive presentation. No action necessary.

Department: Youth and Family Services

Staff: Ali Spiehtz, Chief of Administration
       Tambi Cork, Youth & Family Services Administrator

Council Liaison: N/A

Exhibits: 1. King County Crisis Care Centers Fact Sheet

City Council Priority: N/A

Amount of Expenditure: $N/A
Amount Budgeted: $N/A
Appropriation Required: $N/A

Executive Summary

On Tuesday, King County staff will present information to the Mercer Island City Council and community on the Crisis Care Centers Levy.

- The King County Council voted to send a nine year, $1.25 billion behavioral health levy to voters for consideration on the April special election ballot.
- The proposal, which would raise the funds through a property tax levy spread over nine years, would fund creation of five regional crisis care centers, the preservation and restoration of residential treatment beds, growth of the behavioral health workforce pipeline, and provide immediate services while centers are being constructed.
- The proposal will appear on the April 25 special election ballot.
- The King County Crisis Care Center Levy Fact Sheet is attached as Exhibit 1.

Background

On January 31, 2022, the King County Council voted to send a property tax levy to voters for consideration on the April 25, 2023 special election ballot. The Crisis Care Centers levy will raise $1.25 billion over nine years and proposes to invest in urgent care mental health needs to transform an aging system and restore a path to recovery. The levy is for regional behavioral health services and capital facilities and would:

- Establish and operate a regional network of behavioral health crisis care centers.
• Preserve, expand, and maintain residential treatment facilities.
• Provide behavioral health workforce supports.
• Provide mobile crisis care and post-discharge stabilization.
• Pay, finance or refinance costs of those projects.
• Administer, coordinate, implement, and evaluate levy activities.

The King County Crisis Care Center Levy is attached as Exhibit 1. Additional information on the levy may be found on the King County website at the following link: https://kingcounty.gov/elected/executive/constantine/initiatives/crisis-care-centers.aspx

**Levy Costs**

The levy will be assessed at 14.5 cents per $1,000 in assessed value, estimated to cost approximately $121 per year in 2024 for a King County median-priced home of $694,000 and approximately $275 per year in 2024 for a median-priced home of $1.8 million in Mercer Island. The total revenue of the levy is estimated at $1.25 billion over nine years (2024-32) with 1 percent allowable growth.

King County Department of Community & Human Services staff will provide an overview of the levy to the City Council at the meeting on Tuesday night.

**NEXT STEPS**

This presentation is provided for informational purposes only.

**RCW 42.17A.555** allows a legislative body to express support or opposition of a ballot proposition if its meeting notice includes the title and number of the ballot proposition, and if those who have an opposing view are afforded an approximately equal opportunity to express their opinions.

If the City Council would like to adopt a resolution supporting or opposing this levy, staff can schedule the item for a future Council meeting, notice the meeting including the title and number of the levy proposition, prepare the resolution, and invite those having an opposing view to present to the Council.

**RECOMMENDED ACTION**

Receive report. No action necessary.
Crisis Care Centers Levy

Connecting the behavioral health crisis system to be more effective, more accessible, and more equitable so every person in King County can thrive.

King County is charting a path forward to create a regional network of crisis care centers, preserve and increase residential treatment beds, and invest in a robust behavioral health workforce. Together, these efforts will increase public well-being and safety, and give families, first responders, and crisis response teams better places to take people than jails and emergency rooms.

What is the Crisis Care Centers Levy?
The behavioral health package developed by Executive Constantine with the support of the broad-based behavioral health coalition will do three things:

1. Create five new regional crisis care centers:
   Distributed geographically across the county, the centers will provide walk-in access and the potential for short-term stays to help people stabilize, depending on needs, with one center specifically serving youth.

2. Preserve and restore the dramatic loss of residential treatment beds:
   In 2016, 355 beds providing community-based residential care for people with mental health residential needs existed in King County. Today, only 244 of these beds are available.

3. Grow the behavioral health workforce pipeline:
   The proposal will create career pathways through apprenticeship programming and access to higher education, credentialing, training, and wrap-around supports. It will also invest in equitable wages for the workforce at crisis care centers.

Currently
One 46-bed crisis center for 2.3 million people in our county

Currently
Loss of 1 in 3 of our residential treatment beds in recent years
As of July 2022, people waited an average of 44 days for a mental health residential bed.

Historic labor shortages
A 2021 King County survey of member organizations of the King County Integrated Care Network found that job vacancies at community behavioral health agencies were at least double what they were in 2019.

The living room space at King County’s single crisis center.
“If we want to attract people from everywhere and we want them to come and stay, we need to think about what does it take to raise a family, what does it take to make this sustainable for people to actually not just survive but also thrive while doing this work.”

- Kristen Badin, behavioral health professional, at a roundtable discussion with Executive Constantine

Why do we need this levy?

- Currently, King County is without a walk-in behavioral health urgent care facility. Only one 46-bed behavioral health crisis facility is in operation for the entire county. The region’s only voluntary crisis facility resource, DESC’s Crisis Solutions Center in Seattle requires a referral from a first responder, hospital, designated crisis responder, or mobile response team due to its limited capacity.

- In 2021, more than 900 people in hospitals and emergency rooms in King County waited for two days or longer because there were no beds for treatment available.

- In our region, people who need a behavioral health supportive housing unit or a psychiatric residential treatment bed find that providers reach capacity by mid-month. As of July 2022, people waited an average of 44 days for a mental health residential bed.

- In the past few years, the county has lost one-third of its residential treatment beds. King County recently purchased Cascade Hall, preserving 64 beds and approximately 25 percent of King County’s mental health residential treatment beds.

Costs to King County residents

The levy would be assessed at 14.5 cents per $1,000 in assessed value, estimated to cost approximately $121 per year in 2024 for a median-priced home of $694,000. Total revenue is estimated at $1.25 billion over nine years (2024-32) with 1 percent allowable growth.

$121 per year
per median-priced home

Timeline

2022

Executive Constantine sends proposal to the King County Council.

2023

King County Council expected to vote by February on whether to put the proposal on the April 2023 ballot. If approved by voters, the Executive will prepare a detailed implementation plan by the end of 2023.

2024

Tax collection would begin. Upon adoption of the implementation plan, King County will develop partnerships with communities and providers across the region to fund siting and creation of crisis care centers, mental health residential capacity, and workforce recruitment and retention.
AGENDA BILL INFORMATION

<table>
<thead>
<tr>
<th>TITLE:</th>
<th>AB 6221: Public Hearing on Draft Climate Action Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>RECOMMENDED ACTION:</td>
<td>Conduct the public hearing</td>
</tr>
</tbody>
</table>

DEPARTMENT: Public Works

STAFF:
Jason Kintner, Director of Operations
Ross Freeman, Sustainability Program Analyst

COUNCIL LIAISON:
Craig Reynolds
Jake Jacobson
Ted Weinberg

EXHIBITS:
1. n/a

CITY COUNCIL PRIORIT:
4. Focus efforts and actions to be an environmentally and fiscally sustainable, connected, and diverse community.

EXECUTIVE SUMMARY

The purpose of this agenda bill is to conduct a public hearing on the City’s Draft Climate Action Plan (CAP); there is no staff presentation for this item.

- The public comment period began with the publication of the Draft CAP on January 11, 2023 and ends at midnight on February 7.
- Public comments on the draft CAP have been gathered through an online commenting platform hosted by the City’s consultant and via email (see the Let’s Talk engagement page for details).
- The City Council will review the public comments received and provide direction to inform the development of the final CAP at its March 7, 2023 meeting.
- Plan adoption is anticipated at the end of March or early April 2023.

BACKGROUND

In alignment with neighboring communities, the King County Growth Management Planning Council (GMPC), and the King County-Cities Climate Collaboration (K4C), the City of Mercer Island has established a goal to reduce community greenhouse gas (GHG) emissions 95% by 2050, with interim targets of 50% reduction by 2030 and 75% reduction by 2040 (see Resolution No. 1620, March 2022), compared to a 2007 baseline.
This Climate Action Plan (CAP) outlines a roadmap for meeting this GHG emissions reduction commitment as well as achieving other important resiliency goals for the community, including preparing for unavoidable climate impacts, protecting valuable natural resources, and preserving quality of life on Mercer Island.

The CAP is a long-term planning document that organizes GHG reduction actions and resiliency measures in a strategic manner. The CAP takes into account near-term and long-term resource needs and other considerations that will affect the City’s ability to meet the emissions reductions targets. Staff expect to deliver an annual progress report to the City Council, provide online performance data updates to the public each year, and update the CAP approximately every 10 years.

**ISSUE/DISCUSSION**

Public comments on the draft CAP have been gathered through an online interactive platform hosted by the City’s consultant and via email (see the Let’s Talk engagement page for details) for the past four weeks. Tonight’s public hearing concludes the public comment period.

**NEXT STEPS**

Staff will gather input received during the February 7 public hearing, collate them with other public comments, and present common themes for Council discussion at the March 7 City Council Meeting.

**RECOMMENDED ACTION**

Conduct the public hearing
AGENDA BILL INFORMATION

<table>
<thead>
<tr>
<th>TITLE:</th>
<th>AB 6213: January 13, 2023 Payroll Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>RECOMMENDED ACTION:</td>
<td>Approve the January 13, 2023 Payroll Certification in the amount of $998,971.58.</td>
</tr>
<tr>
<td>DEPARTMENT:</td>
<td>Administrative Services</td>
</tr>
</tbody>
</table>
| STAFF: | Ali Spietz, Chief of Administration  
Nicole Vannatter, Sr. Payroll Analyst |
| COUNCIL LIAISON: | n/a |
| EXHIBITS: | 1. January 13, 2023 Payroll Certification  
2. FTE/LTE Counts |
| CITY COUNCIL PRIORITY: | n/a |

EXECUTIVE SUMMARY

This agenda bill is to approve the payroll certification for the City of Mercer Island for the period from December 24, 2022 through January 6, 2023 in the amount of $998,971.58 (see Exhibit 1).

BACKGROUND

RCW 42.24.080 requires that all claims presented against the City by performing labor must be certified by the appropriate official to ensure that the labor was performed as described, and that the claims are just, due, and unpaid obligations against the City, before payment can be made. RCW 42.24.180 allows the payment of claims to occur prior to City Council approval to expedite processing of the payment of claims, provided, however, that review and approval of the claims’ documentation occurs at the next regularly scheduled public meeting. The Payroll Certification details the total payment to employees for labor performed and benefits payments made for each payroll. The City is on a bi-weekly payroll schedule with payments every other Friday.
ISSUE/DISCUSSION

Each payroll varies depending on several factors (i.e., number of employees, pay changes, leave cash outs, overtime, etc.). In addition to regular pay for employees, this payroll has variants that are outlined below.

Additional payments:
- $38,315.37 in leave cash outs for current employees.
- $12,913.59 in service and recognition awards.
- $43,979.76 in overtime earnings (see chart for overtime hours by department).

Overtime hours by department:

<table>
<thead>
<tr>
<th>Department</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Services</td>
<td></td>
</tr>
<tr>
<td>City Attorney’s Office</td>
<td></td>
</tr>
<tr>
<td>City Manager’s Office</td>
<td></td>
</tr>
<tr>
<td>Community Planning &amp; Development</td>
<td></td>
</tr>
<tr>
<td>Finance</td>
<td></td>
</tr>
<tr>
<td>Fire</td>
<td>527.00</td>
</tr>
<tr>
<td>Municipal Court</td>
<td></td>
</tr>
<tr>
<td>Police</td>
<td>41.50</td>
</tr>
<tr>
<td>Public Works</td>
<td>17.50</td>
</tr>
<tr>
<td>Thrift Shop</td>
<td></td>
</tr>
<tr>
<td>Youth &amp; Family Services</td>
<td></td>
</tr>
<tr>
<td><strong>Total Overtime Hours</strong></td>
<td><strong>586.00</strong></td>
</tr>
</tbody>
</table>

NEXT STEPS

FTE/LTE COUNTS

The table in Exhibit 2 shows the budgeted versus actual counts for Full Time Equivalents (FTEs) and Limited Term Equivalents (LTEs) for the current payroll. Casual labor employees (temporary and seasonal) are not included in the counts.

Casual Labor

In addition to FTE and LTE employees, the City utilizes casual labor to address workload needs that exceed the capacity or expertise of the City’s regular staff and that are time limited or seasonal. Casual labor is used primarily to address seasonal workload needs and short-term workload issues created by special projects or position vacancies. Compared to an LTE position, a casual labor position has limited benefits and is filled for a shorter period of time (1-3 months, 6 months, or 9 months). The departments/divisions that utilize casual labor the most are Parks Maintenance, Recreation, Public Works, and the Thrift Shop.

Thrift Shop Recovery and Staffing

The 2021-2022 Thrift Shop Budget does not include an FTE/LTE headcount, with the exception of two 0.5 FTEs in 2021 and 2.0 FTEs in 2022. This is because the Thrift Shop is recovering operations that were impacted by the Pandemic and the staff positions were not known at the time the budget was adopted. Although the positions were not identified in the budget, resources were set aside to staff the Thrift Shop and that is accomplished using FTEs, LTEs, and seasonal staff. For example, the staffing budget (salaries and benefits) for 2022 is $1,034,422 and currently funds 2.0 FTEs, 8.0 LTEs, and seasonal staff. The table in Exhibit 2 reflects the LTE headcount of employees currently working at the Thrift Shop. Seasonal staff are not included in the head count. As Thrift Shop recovery work continues, it is anticipated that the 2023-2024 budget will once again include an FTE/LTE headcount, similar to what is currently done in other departments.

RECOMMENDED ACTION

Approve the January 13, 2023 Payroll Certification (Exhibit 1) in the amount of $998,971.58 and authorize the Mayor to sign the certification on behalf of the entire City Council.
### CITY OF MERCER ISLAND PAYROLL CERTIFICATION

**PAYROLL PERIOD ENDING**

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01.06.23</td>
<td></td>
</tr>
</tbody>
</table>

**PAYROLL DATED**

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01.13.23</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Cash</td>
<td>$667,604.42</td>
</tr>
<tr>
<td>Net Voids/Manuals</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Net Total</strong></td>
<td><strong>$667,604.42</strong></td>
</tr>
<tr>
<td>Federal Tax Deposit</td>
<td>$108,342.77</td>
</tr>
<tr>
<td>Social Security and Medicare Taxes</td>
<td>$59,703.10</td>
</tr>
<tr>
<td>Medicare Taxes Only (Fire Fighter Employees)</td>
<td>$2,827.23</td>
</tr>
<tr>
<td>State Tax (Oregon, Massachusetts and North Carolina)</td>
<td>$114.30</td>
</tr>
<tr>
<td>Family/Medical Leave Tax (Massachusetts)</td>
<td>$18.28</td>
</tr>
<tr>
<td>Public Employees’ Retirement System (PERS Plan 2)</td>
<td>$27,821.27</td>
</tr>
<tr>
<td>Public Employees’ Retirement System (PERS Plan 3)</td>
<td>$8,068.50</td>
</tr>
<tr>
<td>Public Employees’ Retirement System (PERSJM)</td>
<td>$570.59</td>
</tr>
<tr>
<td>Public Safety Employees’ Retirement System (PSERS)</td>
<td>$226.59</td>
</tr>
<tr>
<td>Law Enforcement Officers’ &amp; Fire Fighters’ Retirement System (LEOFF Plan2)</td>
<td>$33,002.96</td>
</tr>
<tr>
<td>Regence &amp; LEOFF Trust Medical Insurance Deductions</td>
<td>$13,325.28</td>
</tr>
<tr>
<td>Domestic Partner Medical Insurance Deductions</td>
<td>$994.44</td>
</tr>
<tr>
<td>Kaiser Medical Insurance Deductions</td>
<td>$1,012.48</td>
</tr>
<tr>
<td>Health Care - Flexible Spending Account Contributions</td>
<td>$1,864.24</td>
</tr>
<tr>
<td>Dependent Care - Flexible Spending Account Contributions</td>
<td>$1,538.48</td>
</tr>
<tr>
<td>ICMA Roth IRA Contributions</td>
<td>$655.77</td>
</tr>
<tr>
<td>ICMA 457 Deferred Compensation Contributions</td>
<td>$40,061.69</td>
</tr>
<tr>
<td>Fire Nationwide 457 Deferred Compensation Contributions</td>
<td>$17,605.93</td>
</tr>
<tr>
<td>Fire Nationwide Roth IRA Contributions</td>
<td>$1,075.00</td>
</tr>
<tr>
<td>ICMA 401K Deferred Compensation Contributions</td>
<td>$788.46</td>
</tr>
<tr>
<td>Garnishments (Chapter 13)</td>
<td>$760.09</td>
</tr>
<tr>
<td>Child Support Wage Garnishment</td>
<td>$706.03</td>
</tr>
<tr>
<td>Mercer Island Employee Association Dues</td>
<td>$220.00</td>
</tr>
<tr>
<td>AFSCME Union Dues</td>
<td>$ -</td>
</tr>
<tr>
<td>Police Union Dues</td>
<td>$ -</td>
</tr>
<tr>
<td>Fire Union Dues</td>
<td>$2,217.83</td>
</tr>
<tr>
<td>Fire Union Supplemental Dues</td>
<td>$150.00</td>
</tr>
<tr>
<td>Standard - Supplemental Life Insurance</td>
<td>$ -</td>
</tr>
<tr>
<td>Unum - Long Term Care Insurance</td>
<td>$832.65</td>
</tr>
<tr>
<td>AFLAC - Supplemental Insurance Plans</td>
<td>$238.52</td>
</tr>
<tr>
<td>Coffee Club Dues</td>
<td>$148.00</td>
</tr>
<tr>
<td>Transportation - Flexible Spending Account Contributions</td>
<td>$62.50</td>
</tr>
<tr>
<td>Fire HRA-VEBA Contributions</td>
<td>$6,412.88</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$ -</td>
</tr>
<tr>
<td>GET</td>
<td>$ -</td>
</tr>
<tr>
<td>Oregon Transit Tax and Oregon Benefit Tax</td>
<td>$1.30</td>
</tr>
<tr>
<td><strong>Tax &amp; Benefit Obligations Total</strong></td>
<td><strong>$331,367.16</strong></td>
</tr>
<tr>
<td><strong>TOTAL GROSS PAYROLL</strong></td>
<td><strong>$998,971.58</strong></td>
</tr>
</tbody>
</table>

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

---

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.
### FTE AND LTE COUNTS AS OF 1/6/2023

<table>
<thead>
<tr>
<th>Full Time Equivalents (FTEs)</th>
<th>2022 Budgeted</th>
<th>2022 Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Services</td>
<td>14.00</td>
<td>13.00</td>
</tr>
<tr>
<td>City Attorney's Office</td>
<td>2.00</td>
<td>2.00</td>
</tr>
<tr>
<td>City Manager's Office</td>
<td>4.00</td>
<td>4.00</td>
</tr>
<tr>
<td>Community Planning &amp; Development</td>
<td>18.00</td>
<td>18.00</td>
</tr>
<tr>
<td>Finance</td>
<td>9.00</td>
<td>8.00</td>
</tr>
<tr>
<td>Fire</td>
<td>31.50</td>
<td>29.50</td>
</tr>
<tr>
<td>Municipal Court</td>
<td>3.30</td>
<td>3.10</td>
</tr>
<tr>
<td>Police</td>
<td>37.50</td>
<td>37.50</td>
</tr>
<tr>
<td>Public Works</td>
<td>64.80</td>
<td>60.80</td>
</tr>
<tr>
<td>Recreation</td>
<td>10.25</td>
<td>9.00</td>
</tr>
<tr>
<td>Thrift Shop</td>
<td>2.00</td>
<td>2.00</td>
</tr>
<tr>
<td>Youth &amp; Family Services</td>
<td>11.43</td>
<td>11.43</td>
</tr>
<tr>
<td><strong>Total FTEs</strong></td>
<td><strong>207.78</strong></td>
<td><strong>198.33</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Limited Term Equivalents (LTEs)</th>
<th>2022 Budgeted</th>
<th>2022 Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Services</td>
<td>1.00</td>
<td>0.00</td>
</tr>
<tr>
<td>City Manager's Office</td>
<td>1.00</td>
<td>1.00</td>
</tr>
<tr>
<td>Community Planning &amp; Development</td>
<td>1.50</td>
<td>0.50</td>
</tr>
<tr>
<td>Finance</td>
<td>*</td>
<td>1.00</td>
</tr>
<tr>
<td>Public Works</td>
<td>3.00</td>
<td>3.00</td>
</tr>
<tr>
<td>Thrift Shop</td>
<td>*</td>
<td>7.50</td>
</tr>
<tr>
<td>Youth &amp; Family Services</td>
<td>2.43</td>
<td>1.50</td>
</tr>
<tr>
<td><strong>Total LTEs</strong></td>
<td><strong>8.93</strong></td>
<td><strong>14.50</strong></td>
</tr>
</tbody>
</table>

| **Total FTEs & LTEs**          | **216.71**    | **212.83**  |

#### Footnotes:

1. 5/18/2021: Authorized hire ahead of two officers 2.0 FTE  
2. 1/5/2021: Authorized increase of 1.37 FTE in YFS  
3. 9/21/2021: Authorized increase of 2.0 FTE and 0.5 LTE in CPD  
4. 9/21/2021: Authorized increase of 1.0 LTE in Admin Services – HR  
5. 10/19/2021: Authorized increase of 0.5 FTE in City Manager’s Office  
6. 11/1/2021: Authorized restoration of 9.5 FTE in PW – Recreation  
7. 12/7/2021: Authorized increase of 1.0 FTE in Thrift Shop  
8. 12/7/2021: Authorized increase of 1.0 LTE in City Manager’s Office  
9. 3/1/2022: Authorized increase of 1.0 FTE in Finance  
10. 4/19/2022: Authorized 1.0 FTE hire ahead for Utilities Engineer and increase of 0.5 FTE for Stormwater Quality Technician  
11. 6/21/2022: 1.0 LTE hired instead of 1.0 FTE  
12. 7/5/2022: Authorized 1.0 FTE hire ahead for Middle School Counselor  
13. 7/19/2022: Authorized hire of 2.0 LTE (for 2 years) Water Meter Project Team Members and 1.0 LTE (for 2 years) Utilities Inspector  
14. 11/1/2022: Authorized 1.0 FTE CIP Project Inspector and 1.0 LTE Utility Engineer  
* See note in AB 6072 re Thrift Shop staffing  

#### FTE Vacancies:

- 1.0 CIP Project Inspector  
- 1.0 CIP Project Manager  
- 1.0 Deputy Fire Chief (contracted out)  
- 1.0 Financial Analyst  
- 1.0 Fire Chief (contracted out)  

#### LTE Vacancies:

- 1.0 Economic Development Coord.  

#### Notes:

- Current Judge is 0.2 FTE less than budgeted  
- Casual Labor (temporary and seasonal employees) are not included in the counts.
## AGENDA BILL INFORMATION

<table>
<thead>
<tr>
<th>TITLE:</th>
<th>AB 6214: January 27, 2023 Payroll Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>RECOMMENDED ACTION:</td>
<td>Approve the January 27, 2023 Payroll Certification in the amount of $973,028.02.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DEPARTMENT:</th>
<th>Administrative Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>STAFF:</td>
<td>Ali Spietz, Chief of Administration Nicole Vannatter, Sr. Payroll Analyst</td>
</tr>
<tr>
<td>COUNCIL LIAISON:</td>
<td>n/a</td>
</tr>
<tr>
<td>CITY COUNCIL PRIORITY:</td>
<td>n/a</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>AMOUNT OF EXPENDITURE</th>
<th>$ n/a</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMOUNT BUDGETED</td>
<td>$ n/a</td>
</tr>
<tr>
<td>APPROPRIATION REQUIRED</td>
<td>$ n/a</td>
</tr>
</tbody>
</table>

## EXECUTIVE SUMMARY

This agenda bill is to approve the payroll certification for the City of Mercer Island for the period from January 7, 2023 through January 20, 2023 in the amount of $948,426.07. (see Exhibit 1).

## BACKGROUND

**RCW 42.24.080** requires that all claims presented against the City by performing labor must be certified by the appropriate official to ensure that the labor was performed as described, and that the claims are just, due, and unpaid obligations against the City, before payment can be made. **RCW 42.24.180** allows the payment of claims to occur prior to City Council approval to expedite processing of the payment of claims, provided, however, that review and approval of the claims’ documentation occurs at the next regularly scheduled public meeting. The Payroll Certification details the total payment to employees for labor performed and benefits payments made for each payroll. The City is on a bi-weekly payroll schedule with payments every other Friday.
**ISSUE/DISCUSSION**

Each payroll varies depending on several factors (i.e., number of employees, pay changes, leave cash outs, overtime, etc.). In addition to regular pay for employees, this payroll has variants that are outlined below.

**Additional payments:**
- $2,314.00 in leave cash outs for current employees.
- $290.61 in service and recognition awards.
- $65,024.19 in overtime earnings (see chart for overtime hours by department).

**Overtime hours by department:**

<table>
<thead>
<tr>
<th>Department</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Services</td>
<td>4.00</td>
</tr>
<tr>
<td>City Attorney’s Office</td>
<td></td>
</tr>
<tr>
<td>City Manager’s Office</td>
<td></td>
</tr>
<tr>
<td>Community Planning &amp; Development</td>
<td>6.00</td>
</tr>
<tr>
<td>Finance</td>
<td>0.50</td>
</tr>
<tr>
<td>Fire</td>
<td>766.75</td>
</tr>
<tr>
<td>Municipal Court</td>
<td></td>
</tr>
<tr>
<td>Police</td>
<td>72.25</td>
</tr>
<tr>
<td>Public Works</td>
<td>34.50</td>
</tr>
<tr>
<td>Thrift Shop</td>
<td></td>
</tr>
<tr>
<td>Youth &amp; Family Services</td>
<td></td>
</tr>
<tr>
<td><strong>Total Overtime Hours</strong></td>
<td>884.00</td>
</tr>
</tbody>
</table>

**NEXT STEPS**

**FTE/LTE COUNTS**

The table in Exhibit 2 shows the budgeted versus actual counts for Full Time Equivalents (FTEs) and Limited Term Equivalents (LTEs) for the current payroll. Casual labor employees (temporary and seasonal) are not included in the counts.

**Casual Labor**

In addition to FTE and LTE employees, the City utilizes casual labor to address workload needs that exceed the capacity or expertise of the City’s regular staff and that are time limited or seasonal. Casual labor is used primarily to address seasonal workload needs and short-term workload issues created by special projects or position vacancies. Compared to an LTE position, a casual labor position has limited benefits and is filled for a shorter period of time (1-3 months, 6 months, or 9 months). The departments/divisions that utilize casual labor the most are Parks Maintenance, Recreation, Public Works, and the Thrift Shop.

**RECOMMENDED ACTION**

Approve the January 27, 2023 Payroll Certification (Exhibit 1) in the amount of $973,028.02 and authorize the Mayor to sign the certification on behalf of the entire City Council.
### CITY OF MERCER ISLAND PAYROLL CERTIFICATION

**PAYROLL PERIOD ENDING** 1.20.23  
**PAYROLL DATED** 1.27.2023

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Cash</td>
<td>$637,714.60</td>
</tr>
<tr>
<td>Net Voids/Manuals</td>
<td>$5,393.58</td>
</tr>
<tr>
<td><strong>Net Total</strong></td>
<td>$643,108.18</td>
</tr>
<tr>
<td>Federal Tax Deposit</td>
<td>$103,475.56</td>
</tr>
<tr>
<td>Social Security and Medicare Taxes</td>
<td>$57,180.66</td>
</tr>
<tr>
<td>Medicare Taxes Only (Fire Fighter Employees)</td>
<td>$2,927.21</td>
</tr>
<tr>
<td>State Tax (Oregon, Massachusetts and North Carolina)</td>
<td>$80.71</td>
</tr>
<tr>
<td>Family/Medical Leave Tax (Massachusetts)</td>
<td>$16.48</td>
</tr>
<tr>
<td>Public Employees’ Retirement System (PERS Plan 2)</td>
<td>$28,333.44</td>
</tr>
<tr>
<td>Public Employees’ Retirement System (PERS Plan 3)</td>
<td>$8,121.83</td>
</tr>
<tr>
<td>Public Employees’ Retirement System (PERSIM)</td>
<td>$587.22</td>
</tr>
<tr>
<td>Public Safety Employees’ Retirement System (PSERS)</td>
<td>$236.44</td>
</tr>
<tr>
<td>Law Enforcement Officers' &amp; Fire Fighters' Retirement System (LEOFF Plan2)</td>
<td>$31,874.21</td>
</tr>
<tr>
<td>Regence &amp; LEOFF Trust Medical Insurance Deductions</td>
<td>$13,313.92</td>
</tr>
<tr>
<td>Domestic Partner Medical Insurance Deductions</td>
<td>$1,376.72</td>
</tr>
<tr>
<td>Kaiser Medical Insurance Deductions</td>
<td>$1,012.48</td>
</tr>
<tr>
<td>Health Care - Flexible Spending Account Contributions</td>
<td>$1,981.55</td>
</tr>
<tr>
<td>Dependent Care - Flexible Spending Account Contributions</td>
<td>$1,538.48</td>
</tr>
<tr>
<td>ICMA Roth IRA Contributions</td>
<td>$538.46</td>
</tr>
<tr>
<td>ICMA 457 Deferred Compensation Contributions</td>
<td>$39,142.34</td>
</tr>
<tr>
<td>Fire Nationwide 457 Deferred Compensation Contributions</td>
<td>$19,605.93</td>
</tr>
<tr>
<td>Fire Nationwide Roth IRA Contributions</td>
<td>$1,125.00</td>
</tr>
<tr>
<td>ICMA 401K Deferred Compensation Contributions</td>
<td>$788.46</td>
</tr>
<tr>
<td>Garnishments (Chapter 13)</td>
<td>$572.00</td>
</tr>
<tr>
<td>Child Support Wage Garnishment</td>
<td>$706.03</td>
</tr>
<tr>
<td>Mercer Island Employee Association Dues</td>
<td>$220.00</td>
</tr>
<tr>
<td>AFSCME Union Dues</td>
<td>$2,964.00</td>
</tr>
<tr>
<td>Police Union Dues</td>
<td>$2,531.23</td>
</tr>
<tr>
<td>Fire Union Dues</td>
<td>$2,292.83</td>
</tr>
<tr>
<td>Fire Union Supplemental Dues</td>
<td>$150.00</td>
</tr>
<tr>
<td>Standard - Supplemental Life Insurance</td>
<td>$421.70</td>
</tr>
<tr>
<td>Unum - Long Term Care Insurance</td>
<td>$460.65</td>
</tr>
<tr>
<td>AFLAC - Supplemental Insurance Plans</td>
<td>$238.52</td>
</tr>
<tr>
<td>Coffee Club Dues</td>
<td>$144.00</td>
</tr>
<tr>
<td>Transportation - Flexible Spending Account Contributions</td>
<td>$(62.50)</td>
</tr>
<tr>
<td>Fire HRA-VEBA Contributions</td>
<td>$6,023.39</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$-</td>
</tr>
<tr>
<td>GET</td>
<td>$-</td>
</tr>
<tr>
<td>Oregon Transit Tax and Oregon Benefit Tax</td>
<td>$0.89</td>
</tr>
<tr>
<td><strong>Tax &amp; Benefit Obligations Total</strong></td>
<td>$329,919.84</td>
</tr>
</tbody>
</table>

**TOTAL GROSS PAYROLL** $973,028.02

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor  
Date
## FTE AND LTE COUNTS AS OF 1/20/2023

<table>
<thead>
<tr>
<th>Full Time Equivalents (FTEs)</th>
<th>2023 Budgeted</th>
<th>2023 Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Services</td>
<td>15.00</td>
<td>14.00</td>
</tr>
<tr>
<td>City Attorney's Office</td>
<td>2.00</td>
<td>2.00</td>
</tr>
<tr>
<td>City Manager's Office</td>
<td>3.00</td>
<td>3.00</td>
</tr>
<tr>
<td>Community Planning &amp; Development</td>
<td>18.00</td>
<td>18.00</td>
</tr>
<tr>
<td>Finance</td>
<td>9.00</td>
<td>8.00</td>
</tr>
<tr>
<td>Fire</td>
<td>31.50</td>
<td>29.50</td>
</tr>
<tr>
<td>Municipal Court</td>
<td>3.10</td>
<td>3.10</td>
</tr>
<tr>
<td>Police</td>
<td>37.50</td>
<td>37.50</td>
</tr>
<tr>
<td>Public Works</td>
<td>64.80</td>
<td>59.80</td>
</tr>
<tr>
<td>Recreation</td>
<td>10.25</td>
<td>9.00</td>
</tr>
<tr>
<td>Youth &amp; Family Services</td>
<td>11.43</td>
<td>11.43</td>
</tr>
<tr>
<td>Thrift Shop</td>
<td>2.00</td>
<td>2.00</td>
</tr>
<tr>
<td><strong>Total FTEs</strong></td>
<td><strong>207.58</strong></td>
<td><strong>197.33</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Limited Term Equivalents (LTEs)</th>
<th>2023 Budgeted</th>
<th>2023 Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Services</td>
<td></td>
<td>1.00</td>
</tr>
<tr>
<td>City Manager's Office</td>
<td>0.50</td>
<td>1.00</td>
</tr>
<tr>
<td>Community Planning &amp; Development</td>
<td></td>
<td>0.25</td>
</tr>
<tr>
<td>Public Works</td>
<td>3.00</td>
<td>3.00</td>
</tr>
<tr>
<td>Youth &amp; Family Services</td>
<td>3.03</td>
<td>2.60</td>
</tr>
<tr>
<td>Thrift Shop</td>
<td>7.50</td>
<td>7.50</td>
</tr>
<tr>
<td><strong>Total LTEs</strong></td>
<td><strong>14.03</strong></td>
<td><strong>15.35</strong></td>
</tr>
</tbody>
</table>

| Total FTEs & LTEs                           | **221.61**    | **212.68**  |

### FTE Vacancies:
- 1.0 CIP Project Inspector
- 1.0 CIP Project Manager
- 1.0 Deputy Fire Chief (contracted out)
- 1.0 Financial Analyst
- 1.0 Fire Chief (contracted out)
- 1.0 Utility Engineer

### LTE Vacancies:
- 0.83 Middle School Counselor

---

Item 4.
CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

_______________________________
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

____________________________________  __________________
Mayor  Date

<table>
<thead>
<tr>
<th>Report</th>
<th>Warrants</th>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Check Register</td>
<td>214493-214553</td>
<td>1/13/2023</td>
<td>$482,943.51</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$482,943.51</td>
</tr>
<tr>
<td>PO #</td>
<td>Check #</td>
<td>Vendor:</td>
<td>Transaction Description</td>
</tr>
<tr>
<td>----------</td>
<td>---------</td>
<td>--------------------------</td>
<td>-----------------------------------------------</td>
</tr>
<tr>
<td>Org Key:</td>
<td>402000</td>
<td>SEATTLE PUBLIC UTILITIES</td>
<td>DEC 2022 SPU CHARGE FOR RETAIL</td>
</tr>
<tr>
<td></td>
<td>P0116754</td>
<td>SUPPLY SOURCE INC, THE</td>
<td>INVENTORY PURCHASES</td>
</tr>
<tr>
<td></td>
<td>P0116759</td>
<td>HANSEN, SUZANNE</td>
<td>OVERPAY 01083807701</td>
</tr>
<tr>
<td></td>
<td>00214521</td>
<td>CHAN REVOCABLE</td>
<td>REFUND OVERPAY 00626040010</td>
</tr>
<tr>
<td>Org Key:</td>
<td>814074</td>
<td>CHAPTER 13 TRUSTEE</td>
<td>PAYROLL EARLY WARRANTS</td>
</tr>
<tr>
<td></td>
<td>00214503</td>
<td>P.S.C. INC.</td>
<td>PAYROLL EARLY WARRANTS</td>
</tr>
<tr>
<td>Org Key:</td>
<td>814075</td>
<td>MI EMPLOYEES ASSOC</td>
<td>PAYROLL EARLY WARRANTS</td>
</tr>
<tr>
<td>Org Key:</td>
<td>CM1100</td>
<td>ESSER, LUKE</td>
<td>October Lobbying Services</td>
</tr>
<tr>
<td></td>
<td>P0116743</td>
<td>ESSER, LUKE</td>
<td>November Lobbying Services</td>
</tr>
<tr>
<td></td>
<td>P0116743</td>
<td>GALLAGHER, ANITA</td>
<td>December Lobbying Services (In</td>
</tr>
<tr>
<td></td>
<td>P0116807</td>
<td>WCMA</td>
<td>2023 Membership - Bon (Inv.</td>
</tr>
<tr>
<td>Org Key:</td>
<td>CM1200</td>
<td>SOUND PUBLISHING INC</td>
<td>Ntc. 2692935 Ord. 22C-18 12/14</td>
</tr>
<tr>
<td></td>
<td>P0116770</td>
<td>SOUND PUBLISHING INC</td>
<td>Ntc. 2692936 Ord. 22C-22 12/14</td>
</tr>
<tr>
<td></td>
<td>P0116770</td>
<td>SOUND PUBLISHING INC</td>
<td>Ntc. 2692937 Ord. 22-23 12/14</td>
</tr>
<tr>
<td></td>
<td>P0116770</td>
<td>SOUND PUBLISHING INC</td>
<td>Ntc. 2692712 Ord. 22-20 12/7</td>
</tr>
<tr>
<td></td>
<td>P0116770</td>
<td>SOUND PUBLISHING INC</td>
<td>Ntc. 2692710 Ord. 22-21 12/7</td>
</tr>
<tr>
<td>Org Key:</td>
<td>CO6100</td>
<td>DANIEL, KAMARIA</td>
<td>MITV 12/6 Council Mtg</td>
</tr>
<tr>
<td></td>
<td>P0116741</td>
<td>DANIEL, KAMARIA</td>
<td>Transportation Fee</td>
</tr>
<tr>
<td>Org Key:</td>
<td>CO6300</td>
<td>CASCADIA CONSULTING GROUP</td>
<td>MercerIslandCAP2022</td>
</tr>
<tr>
<td>Org Key:</td>
<td>CT1100</td>
<td>ZOOM VIDEO COMM.</td>
<td>Zoom Room Subscription till 10</td>
</tr>
<tr>
<td>Org Key:</td>
<td>DS0000</td>
<td>MILLER HULL PARTNERSHIP LLC</td>
<td>OVERPAYMENT</td>
</tr>
<tr>
<td></td>
<td></td>
<td>MILLER HULL PARTNERSHIP LLC</td>
<td>OVERPAYMENT</td>
</tr>
<tr>
<td>Org Key:</td>
<td>DS1100</td>
<td>VERIZON WIRELESS</td>
<td>VERIZON NOV 24 TO DEC 23 CM</td>
</tr>
<tr>
<td></td>
<td>P0116757</td>
<td>VERIZON WIRELESS</td>
<td>VERIZON NOV 24 TO DEC 23 CPD</td>
</tr>
<tr>
<td></td>
<td>P0116759</td>
<td>VERIZON WIRELESS</td>
<td>VERIZON NOV 24 TO DEC 23 CM</td>
</tr>
<tr>
<td>Org Key:</td>
<td>FN2100</td>
<td>METROPRESORT</td>
<td>DEC 2022 E-SERVICE PORTAL ADMI</td>
</tr>
<tr>
<td>Org Key:</td>
<td>FN4501</td>
<td>METROPRESORT</td>
<td>DEC 2022 PRINTING &amp; MAILING OF</td>
</tr>
<tr>
<td>Org Key:</td>
<td>FN4502</td>
<td>METROPRESORT</td>
<td>DEC 2022 PRINTING &amp; MAILING OF</td>
</tr>
</tbody>
</table>
## City of Mercer Island
### Accounts Payable Report by GL Key

<table>
<thead>
<tr>
<th>PO #</th>
<th>Check #</th>
<th>Vendor:</th>
<th>Transaction Description</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P0116795</td>
<td>00214528</td>
<td>METROPRESORT</td>
<td>DEC 2022 PRINTING &amp; MAILING OF</td>
<td>61.16</td>
</tr>
<tr>
<td><strong>Org Key:</strong> FN4503 - Utility Billing (Storm)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116795</td>
<td>00214528</td>
<td>METROPRESORT</td>
<td>DEC 2022 PRINTING &amp; MAILING OF</td>
<td>73.44</td>
</tr>
<tr>
<td>P0116795</td>
<td>00214528</td>
<td>METROPRESORT</td>
<td>DEC 2022 PRINTING &amp; MAILING OF</td>
<td>61.17</td>
</tr>
<tr>
<td><strong>Org Key:</strong> FR1100 - Administration (FR)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116771</td>
<td>00214494</td>
<td>Alvaria Inc</td>
<td>Telestaff monthly fee January</td>
<td>165.15</td>
</tr>
<tr>
<td><strong>Org Key:</strong> FR1200 - Fire Marshal</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116825</td>
<td>00214538</td>
<td>NFPA</td>
<td>2023 Subscription</td>
<td>1,725.00</td>
</tr>
<tr>
<td><strong>Org Key:</strong> FR2100 - Fire Operations</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116758</td>
<td>00214550</td>
<td>VERIZON WIRELESS</td>
<td>VERIZON NOV 24 TO DEC 23 FIRE</td>
<td>847.29</td>
</tr>
<tr>
<td>P0116446</td>
<td>00214500</td>
<td>CDW GOVERNMENT INC</td>
<td>A191 iPad mounting and power</td>
<td>135.17</td>
</tr>
<tr>
<td><strong>Org Key:</strong> GB0108 - FS91 Site Characterization &amp; F</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0110294</td>
<td>00214514</td>
<td>FARALLON CONSULTING LLC</td>
<td>PROJECT 1292-003 FS91 SITE</td>
<td>2,222.40</td>
</tr>
<tr>
<td><strong>Org Key:</strong> GGM001 - General Government-Misc</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116780</td>
<td>00214543</td>
<td>RIGHT TO BE INC.</td>
<td>TRAINING INPLICIT BIAS 2022</td>
<td>6,672.50</td>
</tr>
<tr>
<td>P0116804</td>
<td>00214542</td>
<td>POT O’GOLD INC</td>
<td>COFFEE STATION</td>
<td>210.77</td>
</tr>
<tr>
<td>P0116803</td>
<td>00214542</td>
<td>POT O’GOLD INC</td>
<td>WATER FILTER</td>
<td>103.56</td>
</tr>
<tr>
<td><strong>Org Key:</strong> GGM150 - EOC - Port of Seattle Grant</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116770</td>
<td>00214545</td>
<td>SOUND PUBLISHING INC</td>
<td>Ntc. 2688968 AD/Greeting 12/14</td>
<td>575.00</td>
</tr>
<tr>
<td><strong>Org Key:</strong> GX9995 - Employee Benefits-General</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116773</td>
<td>00214495</td>
<td>AWC</td>
<td>2023 Retro Safety Alliance</td>
<td>39,604.94</td>
</tr>
<tr>
<td><strong>Org Key:</strong> GX9998 - Employee Benefits-Maintenance</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116773</td>
<td>00214495</td>
<td>AWC</td>
<td>2023 Drug &amp; Alcohol Consortium</td>
<td>1,725.00</td>
</tr>
<tr>
<td><strong>Org Key:</strong> IGV012 - MW Pool Operation Subsidy</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0114424</td>
<td>00214535</td>
<td>MI SCHOOL DISTRICT #400</td>
<td>2022 MI School District for Po</td>
<td>37,983.89</td>
</tr>
<tr>
<td>P0102579</td>
<td>00214535</td>
<td>MI SCHOOL DISTRICT #400</td>
<td>MI Pool Operation Subsidy</td>
<td>11,611.88</td>
</tr>
<tr>
<td><strong>Org Key:</strong> IGVO08 - Suburban Cities Association</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116773</td>
<td>00214495</td>
<td>AWC</td>
<td>2023 AWC City Membership INV 1</td>
<td>20,491.00</td>
</tr>
<tr>
<td><strong>Org Key:</strong> IS2100 - IGS Network Administration</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116793</td>
<td>00214526</td>
<td>LIFTOFF LLC</td>
<td>Office 365 Annual Subscription</td>
<td>111,056.40</td>
</tr>
<tr>
<td>P0116728</td>
<td>00214522</td>
<td>HYLAND SOFTWARE</td>
<td>2023 Hyland Annual Support and</td>
<td>20,397.13</td>
</tr>
<tr>
<td>P0116792</td>
<td>00214493</td>
<td>ALL PHASE COMM LLC</td>
<td>Mitel Annual Subscription and</td>
<td>14,313.00</td>
</tr>
<tr>
<td>P0116784</td>
<td>00214525</td>
<td>KNOWBE4 INC</td>
<td>Knowbe4 Annual Subscription an</td>
<td>9,631.55</td>
</tr>
<tr>
<td>P0116508</td>
<td>00214500</td>
<td>CDW GOVERNMENT INC</td>
<td>Meraki Additional 5 licenses</td>
<td>133.61</td>
</tr>
<tr>
<td><strong>Org Key:</strong> MT1500 - Urban Forest Management</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116160</td>
<td>00214510</td>
<td>DNR WEBSTER FOREST NURSERY</td>
<td>ORDER 15429 TREE SEEDLING LODG</td>
<td>200.38</td>
</tr>
<tr>
<td><strong>Org Key:</strong> MT2100 - Roadway Maintenance</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116775</td>
<td>00214533</td>
<td>MI HARDWARE - ROW</td>
<td>MISC. HARDWARE FOR THE MONTH O</td>
<td>8.97</td>
</tr>
<tr>
<td><strong>Org Key:</strong> MT3100 - Water Distribution</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116808</td>
<td>00214515</td>
<td>FERGUSON ENTERPRISES LLC</td>
<td>3&quot; SENSUS OMNI H2 HYDRANT METE</td>
<td>1,987.76</td>
</tr>
<tr>
<td>P0116808</td>
<td>00214515</td>
<td>FERGUSON ENTERPRISES LLC</td>
<td>2&quot; WATTS DOUBLE CHECK VALVE</td>
<td>848.46</td>
</tr>
</tbody>
</table>
## City of Mercer Island

### Accounts Payable Report by GL Key

<table>
<thead>
<tr>
<th>PO #</th>
<th>Check #</th>
<th>Vendor:</th>
<th>Transaction Description</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P0116788</td>
<td>00214501</td>
<td>CESSCO INC</td>
<td>WB30XT3A 3&quot; CENTRIFUGAL PUMP</td>
<td>771.25</td>
</tr>
<tr>
<td>P0116777</td>
<td>00214534</td>
<td>MI HARDWARE - UTILITY</td>
<td>MISCELLANEOUS HARDWARE FOR THE MONTH OF</td>
<td>13.06</td>
</tr>
<tr>
<td><strong>Org Key: MT3300 - Water Associated Costs</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116733</td>
<td>00214517</td>
<td>GCP WW HOLDCO LLC</td>
<td>MISCELLANEOUS WORK CLOTHES</td>
<td>304.57</td>
</tr>
<tr>
<td><strong>Org Key: MT3400 - Sewer Collection</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0111086</td>
<td>00214511</td>
<td>DUKE'S ROOT CONTROL INC</td>
<td>21-20 UNIT PRICED (SERVICE) E</td>
<td>17,181.39</td>
</tr>
<tr>
<td>P0116783</td>
<td>00214523</td>
<td>ITpipes LLC.</td>
<td>IT Pipes Annual Subscription a</td>
<td>9,650.00</td>
</tr>
<tr>
<td>P0116806</td>
<td>00214539</td>
<td>ONE 7 INC.</td>
<td>TIGER TAILS &amp; LEADER HOSE 20'</td>
<td>651.26</td>
</tr>
<tr>
<td>P0116814</td>
<td>00214519</td>
<td>GRAINGER</td>
<td>FLASHLIGHTS</td>
<td>174.62</td>
</tr>
<tr>
<td>P0116777</td>
<td>00214534</td>
<td>MI HARDWARE - UTILITY</td>
<td>MISCELLANEOUS HARDWARE FOR THE MONTH OF</td>
<td>23.91</td>
</tr>
<tr>
<td><strong>Org Key: MT3500 - Sewer Pumps</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116820</td>
<td>00214519</td>
<td>GRAINGER</td>
<td>PIPE FITTINGS</td>
<td>321.55</td>
</tr>
<tr>
<td>P0116814</td>
<td>00214519</td>
<td>GRAINGER</td>
<td>FLASHLIGHTS</td>
<td>174.62</td>
</tr>
<tr>
<td>P0116821</td>
<td>00214519</td>
<td>GRAINGER</td>
<td>STICK ELECTRODE WELDING RODS</td>
<td>63.93</td>
</tr>
<tr>
<td>P0116777</td>
<td>00214534</td>
<td>MI HARDWARE - UTILITY</td>
<td>MISCELLANEOUS HARDWARE FOR THE MONTH OF</td>
<td>5.79</td>
</tr>
<tr>
<td><strong>Org Key: MT3800 - Storm Drainage</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116786</td>
<td>00214541</td>
<td>PACIFIC TOPSOIL INC.</td>
<td>DUMPING FEES</td>
<td>2,148.30</td>
</tr>
<tr>
<td>P0116787</td>
<td>00214520</td>
<td>HACH COMPANY</td>
<td>POCKET PRO+ PH TESTER WITH</td>
<td>345.95</td>
</tr>
<tr>
<td><strong>Org Key: MT4150 - Support Services - Clearing</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116756</td>
<td>00214550</td>
<td>VERIZON WIRELESS</td>
<td>VERIZON NOV 24-DEC 23 PUBLIC W</td>
<td>4,248.88</td>
</tr>
<tr>
<td>P0116801</td>
<td>00214550</td>
<td>VERIZON WIRELESS</td>
<td>VERIZON PW OCT 24-NOV23</td>
<td>4,138.76</td>
</tr>
<tr>
<td>P0116819</td>
<td>00214504</td>
<td>CINTAS CORPORATION #460</td>
<td>2022 PW COVERALL SERVICES</td>
<td>2,823.45</td>
</tr>
<tr>
<td>P0116560</td>
<td>00214551</td>
<td>WA AUDIOLOGY SERVICES INC</td>
<td>OSHA/MSHA OCCUPATIONAL</td>
<td>2,032.15</td>
</tr>
<tr>
<td>P0116797</td>
<td>00214551</td>
<td>WA AUDIOLOGY SERVICES INC</td>
<td>OSHA/MSHA Occupational Hearing</td>
<td>400.69</td>
</tr>
<tr>
<td>P0116796</td>
<td>00214551</td>
<td>WA AUDIOLOGY SERVICES INC</td>
<td>OSHA/MSHA Occupational Hearing</td>
<td>192.50</td>
</tr>
<tr>
<td>P0116774</td>
<td>00214549</td>
<td>UTILITIES UNDERGROUND LOCATION</td>
<td>2022 UTILITY LOCATES</td>
<td>174.15</td>
</tr>
<tr>
<td>P0116798</td>
<td>00214551</td>
<td>WA AUDIOLOGY SERVICES INC</td>
<td>Clinic Test(s) @ Washington</td>
<td>120.50</td>
</tr>
<tr>
<td><strong>Org Key: MT4200 - Building Services</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116776</td>
<td>00214530</td>
<td>MI HARDWARE - BLDG</td>
<td>MISCELLANEOUS HARDWARE FOR THE MONTH OF</td>
<td>9.70</td>
</tr>
<tr>
<td><strong>Org Key: MT4300 - Fleet Services</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116805</td>
<td>00214527</td>
<td>MERCER ISLAND CHEVRON</td>
<td>FUEL</td>
<td>1,860.60</td>
</tr>
<tr>
<td>P0116670</td>
<td>00214537</td>
<td>NAPA AUTO PARTS</td>
<td>REPAIR PARTS</td>
<td>1,154.89</td>
</tr>
<tr>
<td>P0116810</td>
<td>00214518</td>
<td>GOODYEAR TIRE &amp; RUBBER CO, THE TIRE</td>
<td>2023 TIRE INVENTORY</td>
<td>678.20</td>
</tr>
<tr>
<td><strong>Org Key: MT4450 - Cust Resp - Clearing Acct</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116734</td>
<td>00214517</td>
<td>GCP WW HOLDCO LLC</td>
<td>MISCELLANEOUS WORK CLOTHES</td>
<td>295.64</td>
</tr>
<tr>
<td><strong>Org Key: MT6100 - Park Maintenance</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116819</td>
<td>00214504</td>
<td>CINTAS CORPORATION #460</td>
<td>PARKS 2022 COVERALL SERVICE</td>
<td>101.40</td>
</tr>
<tr>
<td>P0116779</td>
<td>00214531</td>
<td>MI HARDWARE - MAINT</td>
<td>MISCELLANEOUS HARDWARE FOR THE MONTH OF</td>
<td>97.83</td>
</tr>
<tr>
<td>P0116809</td>
<td>00214512</td>
<td>ECONOMY FENCE CENTER</td>
<td>FENCE PARTS</td>
<td>50.79</td>
</tr>
<tr>
<td><strong>Org Key: PA0100 - Open Space Management</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116800</td>
<td>00214505</td>
<td>CITY OF KIRKLAND</td>
<td>4 DAYS OF WCC CREW TIME</td>
<td>4,960.00</td>
</tr>
<tr>
<td><strong>Org Key: PO1100 - Administration (PO)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116763</td>
<td>00214550</td>
<td>VERIZON WIRELESS</td>
<td>VERIZON NOV 24 TO DEC 23 POLIC</td>
<td>562.10</td>
</tr>
</tbody>
</table>
### Accounts Payable Report by GL Key

<table>
<thead>
<tr>
<th>PO #</th>
<th>Check #</th>
<th>Vendor:</th>
<th>Transaction Description</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Org Key:</td>
<td>PR0000</td>
<td>Bull, Stephanie</td>
<td>REFUND DEPOSIT</td>
<td>75.00</td>
</tr>
<tr>
<td></td>
<td>P0116781</td>
<td>CORRECTIONAL INDUSTRIES ACCTG</td>
<td>VORTEX WATERPROOF JACKETS</td>
<td>1,463.44</td>
</tr>
<tr>
<td></td>
<td>PR2104</td>
<td>MI HARDWARE - ROW</td>
<td>MISC. HARDWARE FOR THE MONTH</td>
<td>97.42</td>
</tr>
<tr>
<td></td>
<td>PR4100</td>
<td>MI HARDWARE - P&amp;R</td>
<td>MISC. HARDWARE FOR THE MONTH</td>
<td>102.56</td>
</tr>
<tr>
<td></td>
<td>PR4100</td>
<td>MI HARDWARE - MAINT</td>
<td>MISC. HARDWARE FOR THE MONTH</td>
<td>21.79</td>
</tr>
<tr>
<td></td>
<td>SP0100</td>
<td>CM DESIGN GROUP</td>
<td>2022 Arterial &amp; Residential St</td>
<td>4,197.00</td>
</tr>
<tr>
<td></td>
<td>SP0129</td>
<td>BIG TREES INC</td>
<td>4004 Island Crest Way. Mercer</td>
<td>701.88</td>
</tr>
<tr>
<td></td>
<td>SU0108</td>
<td>Staheli Trenchless Consultants</td>
<td>21-30 Basin 40 Sewer</td>
<td>2,967.50</td>
</tr>
<tr>
<td></td>
<td>SU0150</td>
<td>Staheli Trenchless Consultants</td>
<td>21-48 Sewer Pipe Replacements</td>
<td>13,844.27</td>
</tr>
<tr>
<td></td>
<td>SU0150</td>
<td>Staheli Trenchless Consultants</td>
<td>21-48 Sewer Pipe Replacements</td>
<td>11,885.26</td>
</tr>
<tr>
<td></td>
<td>SU0150</td>
<td>BLUELINE GROUP</td>
<td>2022 WATER SYSTEM IMPROVEMENTS</td>
<td>1,406.25</td>
</tr>
<tr>
<td></td>
<td>SU0150</td>
<td>BLUELINE GROUP</td>
<td>2023 WATER SYSTEM IMPROVEMENTS</td>
<td>39,576.00</td>
</tr>
<tr>
<td></td>
<td>SU0150</td>
<td>DAVID EVANS &amp; ASSOC INC</td>
<td>21-45 First Hill Booster Stati</td>
<td>265.20</td>
</tr>
<tr>
<td></td>
<td>YF2850</td>
<td>The NW Pinnacle Group Inc</td>
<td>IY attentive parenting Fall 20</td>
<td>3,900.00</td>
</tr>
<tr>
<td></td>
<td>YF2850</td>
<td>KMIH 889 THE BRIDGE</td>
<td>HYI take 5 promotions</td>
<td>1,000.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Total</strong></td>
<td><strong>482,943.51</strong></td>
</tr>
<tr>
<td>Check No</td>
<td>Check Date</td>
<td>Vendor Name/Description</td>
<td>PO #</td>
<td>Invoice #</td>
</tr>
<tr>
<td>----------</td>
<td>--------------</td>
<td>-----------------------------------------------</td>
<td>------------</td>
<td>-------------</td>
</tr>
<tr>
<td>00214493</td>
<td>01/12/2023</td>
<td>ALL PHASE COMM LLC Mitel Annual Subscription</td>
<td>P0116792</td>
<td>1753933</td>
</tr>
<tr>
<td>00214494</td>
<td>01/12/2023</td>
<td>Alvaria Inc Telestaff monthly fee January</td>
<td>P0116771</td>
<td>ASI074692</td>
</tr>
<tr>
<td>00214495</td>
<td>01/12/2023</td>
<td>AWC 2023 Retro Safety Alliance</td>
<td>P0116773</td>
<td>107859</td>
</tr>
<tr>
<td>00214496</td>
<td>01/12/2023</td>
<td>BIG TREES INC 4004 Island Crest Way, Mercer</td>
<td>P0115937</td>
<td>27836</td>
</tr>
<tr>
<td>00214497</td>
<td>01/12/2023</td>
<td>BLU ELINE GROUP 2022 WATER SYSTEM IMPROVE ME</td>
<td>P0116024</td>
<td>25068</td>
</tr>
<tr>
<td>00214498</td>
<td>01/12/2023</td>
<td>Bull, Stephanie REFUND DEPOSIT</td>
<td>FA-5988</td>
<td></td>
</tr>
<tr>
<td>00214499</td>
<td>01/12/2023</td>
<td>CASCADIA CONSULTING GROUP MercerIslandCAP2022</td>
<td>P0116799</td>
<td>9411</td>
</tr>
<tr>
<td>00214500</td>
<td>01/12/2023</td>
<td>CDW GOVERNMENT INC A191 iPad mounting and power</td>
<td>P0116508</td>
<td>FQ79519</td>
</tr>
<tr>
<td>00214501</td>
<td>01/12/2023</td>
<td>CESSCO INC WB30XT3A 3” CENTRIFUGAL PUMP</td>
<td>P0116788</td>
<td>19043</td>
</tr>
<tr>
<td>00214502</td>
<td>01/12/2023</td>
<td>CHAN REVOCA BLE REFUND OVERPAY 00626040010</td>
<td></td>
<td>010523</td>
</tr>
<tr>
<td>00214503</td>
<td>01/12/2023</td>
<td>CHAPTER 13 TRUSTEE PAYROLL EARLY WARRANTS</td>
<td></td>
<td>01.13.22</td>
</tr>
<tr>
<td>00214504</td>
<td>01/12/2023</td>
<td>CINTAS CORPORATION #460 2022 PW COVER ALL SER VICES</td>
<td>P0116819</td>
<td>12701643-123122</td>
</tr>
<tr>
<td>00214505</td>
<td>01/12/2023</td>
<td>CITY OF KIRKLAND 4 DAYS OF WCC CREW TIME</td>
<td>P0116800</td>
<td>2022-01</td>
</tr>
<tr>
<td>00214506</td>
<td>01/12/2023</td>
<td>CM DESIGN GROUP 2022 Arterial &amp; Residential St</td>
<td>P0116791</td>
<td>22057</td>
</tr>
<tr>
<td>00214507</td>
<td>01/12/2023</td>
<td>CORRECTIONAL INDUSTRIES ACCTG VORTEX WATER PROOF JACKETS</td>
<td>P0116781</td>
<td>T093192</td>
</tr>
<tr>
<td>00214508</td>
<td>01/12/2023</td>
<td>DANIEL, KAMARIA MITV 12/6 Council Mtg</td>
<td>P0116741</td>
<td>DECEMBER 2022</td>
</tr>
<tr>
<td>00214509</td>
<td>01/12/2023</td>
<td>DAVID EVANS &amp; ASSOC INC 21-45 First Hill Boo ster Stati</td>
<td>P0114349</td>
<td>525372</td>
</tr>
<tr>
<td>00214510</td>
<td>01/12/2023</td>
<td>DNR WEBSTER FOREST NURSERY ORDER 15429 TREE SEEDLING LODG</td>
<td>P0116160</td>
<td>15429</td>
</tr>
<tr>
<td>00214511</td>
<td>01/12/2023</td>
<td>DUKE'S ROOT CONTROL INC 21-20 UNIT PRICED (SERVICE) SE</td>
<td>P0111086</td>
<td>21145</td>
</tr>
<tr>
<td>00214512</td>
<td>01/12/2023</td>
<td>ECONOMY FENCE CENTER FENCE PARTS</td>
<td>P0116809</td>
<td>004079-3-IN</td>
</tr>
<tr>
<td>00214513</td>
<td>01/12/2023</td>
<td>ESSER, LUKE October Lobbying Services</td>
<td>P0116743</td>
<td>OCT22/NOV22</td>
</tr>
<tr>
<td>00214514</td>
<td>01/12/2023</td>
<td>FARALLON CONSULTING LLC PROJECT 1292-003 FS91 SITE</td>
<td>P0110294</td>
<td>0046695</td>
</tr>
<tr>
<td>00214515</td>
<td>01/12/2023</td>
<td>FERGUSON ENTERPRISES LLC 3” SENSUS OMNI H2 HY DRANT METE</td>
<td>P0116808</td>
<td>8975/8980</td>
</tr>
<tr>
<td>00214516</td>
<td>01/12/2023</td>
<td>GALLAGHER, ANITA December Lobbying Services (In</td>
<td>P0116742</td>
<td>1021</td>
</tr>
<tr>
<td>00214517</td>
<td>01/12/2023</td>
<td>GCP WW HOLD CO LLC MISC. WORK CLOTHES</td>
<td>P0116734</td>
<td>INV2050001965</td>
</tr>
<tr>
<td>00214518</td>
<td>01/12/2023</td>
<td>GOODYEAR TIRE &amp; RUBBER CO, THE 2023 TIRE INVENTORY</td>
<td>P0116810</td>
<td>195-1164526</td>
</tr>
<tr>
<td>Check No</td>
<td>Check Date</td>
<td>Vendor Name/Description</td>
<td>PO #</td>
<td>Invoice #</td>
</tr>
<tr>
<td>---------</td>
<td>------------</td>
<td>----------------------------------</td>
<td>-----------</td>
<td>-----------</td>
</tr>
<tr>
<td>00214519</td>
<td>01/12/2023</td>
<td>GRAINGER Flashlights</td>
<td>P0116821</td>
<td>9566967866</td>
</tr>
<tr>
<td>00214520</td>
<td>01/12/2023</td>
<td>HACH COMPANY Pocket PRO+ PH Tester with OVERPAY</td>
<td>P0116787</td>
<td>13389747</td>
</tr>
<tr>
<td>00214521</td>
<td>01/12/2023</td>
<td>HANSEN, SUZANNE OVERPAY 01083807701</td>
<td>010523</td>
<td></td>
</tr>
<tr>
<td>00214522</td>
<td>01/12/2023</td>
<td>HYLAND SOFTWARE 2023 Hyland Annual Support and IT Pipes Annual Subscription a</td>
<td>P0116728</td>
<td>LE01-276164</td>
</tr>
<tr>
<td>00214523</td>
<td>01/12/2023</td>
<td>3Pipes LLC. HYI take 5 promotions</td>
<td>P0116783</td>
<td>B1521</td>
</tr>
<tr>
<td>00214524</td>
<td>01/12/2023</td>
<td>KMIH 889 THE BRIDGE</td>
<td>P0116772</td>
<td>35001</td>
</tr>
<tr>
<td>00214525</td>
<td>01/12/2023</td>
<td>KNOWBE4 INC Knowbe4 Annual Subscription an</td>
<td>P0116784</td>
<td>INV231649</td>
</tr>
<tr>
<td>00214526</td>
<td>01/12/2023</td>
<td>LIFTOFF LLC Office 365 Annual Subscription</td>
<td>P0116793</td>
<td>6927REN2023</td>
</tr>
<tr>
<td>00214527</td>
<td>01/12/2023</td>
<td>MERCER ISLAND CHEVRON FUEL</td>
<td>P0116805</td>
<td>123122</td>
</tr>
<tr>
<td>00214528</td>
<td>01/12/2023</td>
<td>METROPRESORT DEC 2022 E-SERVICE PORTAL ADMI</td>
<td>P0116795</td>
<td>IN651123</td>
</tr>
<tr>
<td>00214529</td>
<td>01/12/2023</td>
<td>MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS</td>
<td>01.13.23</td>
<td></td>
</tr>
<tr>
<td>00214530</td>
<td>01/12/2023</td>
<td>MI HARDWARE - BLDG MISC. HARDWARE FOR THE MONTH O</td>
<td>P0116776</td>
<td>555000-123122</td>
</tr>
<tr>
<td>00214531</td>
<td>01/12/2023</td>
<td>MI HARDWARE - MAINT MISC. HARDWARE FOR THE MONTH O</td>
<td>P0116779</td>
<td>560400-123122</td>
</tr>
<tr>
<td>00214532</td>
<td>01/12/2023</td>
<td>MI HARDWARE - P&amp;R MISC. HARDWARE FOR THE MONTH O</td>
<td>P0116778</td>
<td>560300-123122</td>
</tr>
<tr>
<td>00214533</td>
<td>01/12/2023</td>
<td>MI HARDWARE - ROW MISC. HARDWARE FOR THE MONTH O</td>
<td>P0116775</td>
<td>560700-123122</td>
</tr>
<tr>
<td>00214534</td>
<td>01/12/2023</td>
<td>MI HARDWARE - UTILITY MISC. HARDWARE FOR THE MONTH O</td>
<td>P0116777</td>
<td>560800-123122</td>
</tr>
<tr>
<td>00214535</td>
<td>01/12/2023</td>
<td>MI SCHOOL DISTRICT #400 2022 MI School District for Po</td>
<td>P0102579</td>
<td>OH01244-RE</td>
</tr>
<tr>
<td>00214536</td>
<td>01/12/2023</td>
<td>MILLER HULL PARTNERSHIP LLC OVERPAYMENT</td>
<td>CA021-007</td>
<td></td>
</tr>
<tr>
<td>00214537</td>
<td>01/12/2023</td>
<td>NAPA AUTO PARTS REPAIR PARTS</td>
<td>P0116670</td>
<td>16715156-123122</td>
</tr>
<tr>
<td>00214538</td>
<td>01/12/2023</td>
<td>NFPA 2023 Subscription</td>
<td>P0116825</td>
<td>2880751-2023</td>
</tr>
<tr>
<td>00214539</td>
<td>01/12/2023</td>
<td>ONE 7 INC. TIGER TAILS &amp; LEADER HOSE 20'</td>
<td>P0116806</td>
<td>2007063221</td>
</tr>
<tr>
<td>00214540</td>
<td>01/12/2023</td>
<td>P.S.C. INC. PAYROLL EARLY WARRANTS</td>
<td>01.13.23</td>
<td></td>
</tr>
<tr>
<td>00214541</td>
<td>01/12/2023</td>
<td>PACIFIC TOPSOIL INC. DUMPING FEES</td>
<td>P0116786</td>
<td>13387-122522</td>
</tr>
<tr>
<td>00214542</td>
<td>01/12/2023</td>
<td>POT O' GOLD INC WATER FILTER</td>
<td>P0116804</td>
<td>0452886</td>
</tr>
<tr>
<td>00214543</td>
<td>01/12/2023</td>
<td>RIGHT TO BE INC. TRAINING IMPLICIT BIAS 2022</td>
<td>P0116780</td>
<td>2444</td>
</tr>
<tr>
<td>00214544</td>
<td>01/12/2023</td>
<td>SEATTLE PUBLIC UTILITIES DEC 2022 SPU CHARGE FOR RETAIL</td>
<td>P0116754</td>
<td>DEC-22</td>
</tr>
<tr>
<td>Check No</td>
<td>Check Date</td>
<td>Vendor Name/Description</td>
<td>PO #</td>
<td>Invoice #</td>
</tr>
<tr>
<td>----------</td>
<td>-------------</td>
<td>-------------------------------------------------------------</td>
<td>----------</td>
<td>----------------</td>
</tr>
</tbody>
</table>
| 00214545 | 01/12/2023  | SOUND PUBLISHING INC  
Ntc. 2692710 Ord. 22-21 12/7                           | P0116770 | 8089178       | 12/31/2022   | 01/12/2023  | 845.94       |
| 00214546 | 01/12/2023  | Staheli Trenchless Consultants  
21-30 Basin 40 Sewer                                        | P0114350 | 22-114-RE     | 01/01/2023   | 01/12/2023  | 28,697.03    |
| 00214547 | 01/12/2023  | SUPPLY SOURCE INC. THE INVENTORY PURCHASES                 | P0116789 | 2203776/2203781 | 12/19/2022  | 01/12/2023  | 1,321.32     |
| 00214548 | 01/12/2023  | The NW Pinnacle Group Inc                                  | P0116409 | 1074           | 11/30/2022   | 01/12/2023  | 3,900.00     |
| 00214549 | 01/12/2023  | UTILITIES UNDERGROUND LOCATION                             | P0116774 | 2120182       | 12/31/2022   | 01/12/2023  | 174.15       |
| 00214550 | 01/12/2023  | VERIZON WIRELESS                                          | P0116763 | 9923647623     | 12/23/2022   | 01/12/2023  | 12,374.44    |
| 00214551 | 01/12/2023  | WA AUDIOLOGY SERVICES INC                                  | P0116560 | 61152          | 11/30/2022   | 01/12/2023  | 2,745.84     |
| 00214552 | 01/12/2023  | WCMA                                                       | P0116807 | 23-42797       | 01/09/2023   | 01/12/2023  | 315.00       |
| 00214553 | 01/12/2023  | ZOOM VIDEO COMM.                                          | P0116735 | INV182766800   | 01/04/2023   | 01/12/2023  | 448.55       |

Total 482,943.51
CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

_______________________________
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

____________________________________  __________________
Mayor                               Date

<table>
<thead>
<tr>
<th>Report</th>
<th>Warrants</th>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Check Register</td>
<td>214554-214636</td>
<td>1/20/2023</td>
<td>$391,065.40</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$391,065.40</td>
</tr>
</tbody>
</table>
## Accounts Payable Report by GL Key

<table>
<thead>
<tr>
<th>PO #</th>
<th>Check #</th>
<th>Vendor:</th>
<th>Transaction Description</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Org Key: 402000 - Water Fund-Admin Key</td>
<td>P0116829 00214586</td>
<td>HOME DEPOT CREDIT SERVICE</td>
<td>INVENTORY PURCHASES</td>
<td>147.85</td>
</tr>
<tr>
<td>Org Key: CR1100 - Human Resources</td>
<td>P0116862 00214585</td>
<td>HEALTHFORCE PARTNERS INC</td>
<td>Pre Employment Screening - Inv</td>
<td>1,405.00</td>
</tr>
<tr>
<td></td>
<td>P0116766 00214555</td>
<td>ADP, Inc.</td>
<td>DEC 22 Workforce Optimization</td>
<td>833.33</td>
</tr>
<tr>
<td></td>
<td>P0116898 00214616</td>
<td>PUBLIC SAFETY TESTING INC</td>
<td>Dec 2022 Police Fees INV 2023-</td>
<td>242.00</td>
</tr>
<tr>
<td>Org Key: DS1200 - Bldg Plan Review &amp; Inspection</td>
<td>P0116628 00214590</td>
<td>INTERNATIONAL CODE COUNCIL</td>
<td>ICC Books &amp; Resources</td>
<td>2,226.66</td>
</tr>
<tr>
<td></td>
<td>P0116628 00214590</td>
<td>INTERNATIONAL CODE COUNCIL</td>
<td>ICC Resource - Building Dept A</td>
<td>111.20</td>
</tr>
<tr>
<td></td>
<td>P0116628 00214590</td>
<td>INTERNATIONAL CODE COUNCIL</td>
<td>ICC Resource - Legal Aspects C</td>
<td>41.84</td>
</tr>
<tr>
<td>Org Key: FN1100 - Administration (FN)</td>
<td>P0116928 00214622</td>
<td>STATE AUDITOR'S OFFICE</td>
<td>2021 Annual Audit</td>
<td>7,018.00</td>
</tr>
<tr>
<td>Org Key: FR1100 - Administration (FR)</td>
<td>P0116813 00214624</td>
<td>SYSTEMS DESIGN WEST LLC</td>
<td>Transport Billing - EMS for No</td>
<td>1,692.84</td>
</tr>
<tr>
<td></td>
<td>00214609</td>
<td>NOVAK, JOHN</td>
<td>MAP LIGHTING SUPPLIES</td>
<td>251.81</td>
</tr>
<tr>
<td>Org Key: FR2100 - Fire Operations</td>
<td>P0116811 00214568</td>
<td>CLOTH TATTOO LLC</td>
<td>daily uniforms</td>
<td>1,923.89</td>
</tr>
<tr>
<td></td>
<td>P0116812 00214597</td>
<td>KROESENS UNIFORM COMPANY</td>
<td>Uniform Ops</td>
<td>1,774.37</td>
</tr>
<tr>
<td></td>
<td>P0116816 00214597</td>
<td>KROESENS UNIFORM COMPANY</td>
<td>Fire Ops</td>
<td>281.75</td>
</tr>
<tr>
<td></td>
<td>P0116817 00214597</td>
<td>KROESENS UNIFORM COMPANY</td>
<td>Uniforms Ops</td>
<td>187.67</td>
</tr>
<tr>
<td></td>
<td>P0116815 00214597</td>
<td>KROESENS UNIFORM COMPANY</td>
<td>Fire Ops</td>
<td>128.50</td>
</tr>
<tr>
<td>Org Key: GB0100 - Building Repairs</td>
<td>P0116866 00214566</td>
<td>Chinook Building Env Services</td>
<td>CLEANED GUTTERS AND</td>
<td>7,486.80</td>
</tr>
<tr>
<td></td>
<td>P0116917 00214614</td>
<td>PACIFIC AIR CONTROL INC</td>
<td>MERCER ISLAND CITY HALL WO # 3</td>
<td>1,680.13</td>
</tr>
<tr>
<td></td>
<td>P0116916 00214614</td>
<td>PACIFIC AIR CONTROL INC</td>
<td>MI CITY HALL WO # 34709</td>
<td>943.01</td>
</tr>
<tr>
<td></td>
<td>P0116918 00214614</td>
<td>PACIFIC AIR CONTROL INC</td>
<td>MERCER ISLAND CITY HALL WO # 3</td>
<td>848.87</td>
</tr>
<tr>
<td>Org Key: GB0103 - City Hall - Seismic Retrofits</td>
<td>P0116907 00214595</td>
<td>KING AND BUNNY APPLIANCES</td>
<td>LARGE CAPACITY DISHWASHER</td>
<td>1,376.25</td>
</tr>
<tr>
<td>Org Key: GGI001 - General Government-Insurance</td>
<td>P0116863 00214602</td>
<td>Marsh USA, Inc.</td>
<td>2023 Tank Insurance INV 920053</td>
<td>4,387.24</td>
</tr>
<tr>
<td>Org Key: GGM004 - Gen Govt-Office Support</td>
<td>P0116891 00214636</td>
<td>Xerox Financial Services</td>
<td>Copier Lease Fees Jan 2023 INV</td>
<td>857.69</td>
</tr>
<tr>
<td></td>
<td>P0116890 00214593</td>
<td>KELLEY IMAGING SYSTEMS</td>
<td>Copier Service Fees Dec 2022</td>
<td>658.29</td>
</tr>
<tr>
<td></td>
<td>P0116891 00214636</td>
<td>Xerox Financial Services</td>
<td>Copier Lease Fees Jan 2023 INV</td>
<td>284.06</td>
</tr>
<tr>
<td></td>
<td>P0116892 00214569</td>
<td>CONFIDENTIAL DATA DISPOSAL</td>
<td>Shredding service - 12/28/2022 -</td>
<td>270.00</td>
</tr>
<tr>
<td></td>
<td>P0116892 00214569</td>
<td>CONFIDENTIAL DATA DISPOSAL</td>
<td>Shredding Service 9/20/2022 -</td>
<td>251.00</td>
</tr>
<tr>
<td>Org Key: IGV012 - MW Pool Operation Subsidy</td>
<td>P0116895 00214604</td>
<td>MI SCHOOL DISTRICT #400</td>
<td>2023 MI School District for Po</td>
<td>13,800.82</td>
</tr>
<tr>
<td>Org Key: IS2100 - IGS Network Administration</td>
<td>P0116899 00214580</td>
<td>Government Brand Shared Svs</td>
<td>QAlert Subscription Fee INV431</td>
<td>14,440.00</td>
</tr>
<tr>
<td></td>
<td>P0116790 00214606</td>
<td>Monsido Inc.</td>
<td>Website ADA Compliance Subcri</td>
<td>2,760.00</td>
</tr>
<tr>
<td>Org Key: MT2100 - Roadway Maintenance</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Accounts Payable Report by GL Key

<table>
<thead>
<tr>
<th>PO #</th>
<th>Check #</th>
<th>Vendor:</th>
<th>Transaction Description</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P0115935</td>
<td>00214627</td>
<td>Transblue LLC</td>
<td>RIGHT OF WAY &amp; PARKS ASPHALT</td>
<td>35,548.50</td>
</tr>
<tr>
<td>P0116826</td>
<td>00214601</td>
<td>LTI INC</td>
<td>Deicer Salt</td>
<td>6,251.77</td>
</tr>
<tr>
<td>P0116824</td>
<td>00214567</td>
<td>CINTAS</td>
<td>FIRST AID SUPPLIES</td>
<td>16.85</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Org Key:</strong> MT2200 - Vegetation Maintenance</td>
<td></td>
</tr>
<tr>
<td>P0116824</td>
<td>00214567</td>
<td>CINTAS</td>
<td>FIRST AID SUPPLIES</td>
<td>16.85</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Org Key:</strong> MT2500 - ROW Administration</td>
<td></td>
</tr>
<tr>
<td>P0116824</td>
<td>00214567</td>
<td>LEYDE, CASEY</td>
<td>ROAD CLOSURES</td>
<td>45.38</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Org Key:</strong> MT3100 - Water Distribution</td>
<td></td>
</tr>
<tr>
<td>P0116824</td>
<td>00214567</td>
<td>CINTAS</td>
<td>FIRST AID SUPPLIES</td>
<td>16.85</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Org Key:</strong> MT3150 - Water Quality Event</td>
<td></td>
</tr>
<tr>
<td>P0116823</td>
<td>00214559</td>
<td>AQUATIC INFORMATICS INC.</td>
<td>2022 CROSS CONNECTION WEB TEST</td>
<td>303.00</td>
</tr>
<tr>
<td>P0113357</td>
<td>00214557</td>
<td>AM TEST INC</td>
<td>2022 WATER QUALITY SAMPLES</td>
<td>300.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Org Key:</strong> MT3200 - Water Pumps</td>
<td></td>
</tr>
<tr>
<td>P0116824</td>
<td>00214567</td>
<td>CINTAS</td>
<td>FIRST AID SUPPLIES</td>
<td>14.44</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Org Key:</strong> MT3300 - Water Associated Costs</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>WATER/SEWER CERT</td>
<td>62.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>WO 40779 WATER REPAIR</td>
<td>45.38</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>WO 40892 MAIN BREAK</td>
<td>45.38</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Org Key:</strong> MT3400 - Sewer Collection</td>
<td></td>
</tr>
<tr>
<td>P0116824</td>
<td>00214567</td>
<td>CINTAS</td>
<td>FIRST AID SUPPLIES</td>
<td>16.85</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Org Key:</strong> MT3500 - Sewer Pumps</td>
<td></td>
</tr>
<tr>
<td>P0116822</td>
<td>00214586</td>
<td>HOME DEPOT CREDIT SERVICE</td>
<td>WELDING HELMET, SOCKETS &amp; BUSH</td>
<td>188.35</td>
</tr>
<tr>
<td>P0116824</td>
<td>00214567</td>
<td>CINTAS</td>
<td>FIRST AID SUPPLIES</td>
<td>16.85</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Org Key:</strong> MT3600 - Sewer Associated Costs</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>CDL REIMBURSEMENT</td>
<td>136.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>WA WASTEWATER CERT</td>
<td>67.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Org Key:</strong> MT3800 - Storm Drainage</td>
<td></td>
</tr>
<tr>
<td>P0115900</td>
<td>00214554</td>
<td>ACTION SERVICES CORP</td>
<td>ON-CALL STORMWATER CCTV</td>
<td>2,586.85</td>
</tr>
<tr>
<td>P0116828</td>
<td>00214565</td>
<td>CESSCO INC</td>
<td>WB30XT3A 3&quot; CENTRIFUGAL PUMP</td>
<td>771.25</td>
</tr>
<tr>
<td>P0116824</td>
<td>00214567</td>
<td>CINTAS</td>
<td>FIRST AID SUPPLIES</td>
<td>16.85</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Org Key:</strong> MT4150 - Support Services - Clearing</td>
<td></td>
</tr>
<tr>
<td>P0116827</td>
<td>00214611</td>
<td>OCCUPATIONAL HEALTH CTRS OF WA</td>
<td>DOT Physical Recertifications</td>
<td>250.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Org Key:</strong> MT4200 - Building Services</td>
<td></td>
</tr>
<tr>
<td>P0116908</td>
<td>00214607</td>
<td>MORRIS-HANSEN ENT INC</td>
<td>CLEAN GUTTERS CITY HALL</td>
<td>1,471.50</td>
</tr>
<tr>
<td>P0116910</td>
<td>00214607</td>
<td>MORRIS-HANSEN ENT INC</td>
<td>CLEAN INTERIOR WINDOWS OF APP</td>
<td>993.00</td>
</tr>
<tr>
<td>P0116909</td>
<td>00214607</td>
<td>MORRIS-HANSEN ENT INC</td>
<td>CLEAN EXTERIOR GLASS</td>
<td>335.15</td>
</tr>
<tr>
<td>P0116824</td>
<td>00214567</td>
<td>CINTAS</td>
<td>FIRST AID SUPPLIES</td>
<td>14.44</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Org Key:</strong> MT4300 - Fleet Services</td>
<td></td>
</tr>
<tr>
<td>P0116824</td>
<td>00214567</td>
<td>CINTAS</td>
<td>FIRST AID SUPPLIES</td>
<td>14.44</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Org Key:</strong> MT4450 - Cust Resp - Clearing Acct</td>
<td></td>
</tr>
<tr>
<td>P0116824</td>
<td>00214567</td>
<td>CINTAS</td>
<td>FIRST AID SUPPLIES</td>
<td>14.44</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Org Key:</strong> MT4450 - Cust Resp - Clearing Acct</td>
<td></td>
</tr>
<tr>
<td>00214583</td>
<td></td>
<td></td>
<td>MISC WORK CLOTHES</td>
<td>88.16</td>
</tr>
<tr>
<td>PO #</td>
<td>Check #</td>
<td>Vendor:</td>
<td>Transaction Description</td>
<td>Check Amount</td>
</tr>
<tr>
<td>-------</td>
<td>----------</td>
<td>----------------------------------------------</td>
<td>--------------------------------------------------------------</td>
<td>--------------</td>
</tr>
<tr>
<td>00214600</td>
<td>28.11</td>
<td>LEYDE, CASEY</td>
<td>EMERGENCY LOCATE</td>
<td>28.11</td>
</tr>
<tr>
<td><strong>Org Key: MT4501 - Water Administration</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116945</td>
<td>00214635</td>
<td>WILLIAMS KASTNER &amp; GIBBS PLLC</td>
<td>ST/MidMountain matter (for the Project)</td>
<td>4,574.70</td>
</tr>
<tr>
<td>P0116945</td>
<td>00214622</td>
<td>STATE AUDITOR'S OFFICE</td>
<td>2021 Annual Audit</td>
<td>2,340.00</td>
</tr>
<tr>
<td>P0116945</td>
<td>00214635</td>
<td>WILLIAMS KASTNER &amp; GIBBS PLLC</td>
<td>ST/MidMountain matter (for the Project)</td>
<td>1,844.67</td>
</tr>
<tr>
<td>P0116945</td>
<td>00214635</td>
<td>WILLIAMS KASTNER &amp; GIBBS PLLC</td>
<td>ST/MidMountain matter (for the Project)</td>
<td>1,511.16</td>
</tr>
<tr>
<td>P0116945</td>
<td>00214635</td>
<td>WILLIAMS KASTNER &amp; GIBBS PLLC</td>
<td>ST/MidMountain matter (for the Project)</td>
<td>135.98</td>
</tr>
<tr>
<td><strong>Org Key: MT4502 - Sewer Administration</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116928</td>
<td>00214622</td>
<td>STATE AUDITOR'S OFFICE</td>
<td>2021 Annual Audit</td>
<td>2,339.00</td>
</tr>
<tr>
<td><strong>Org Key: MT4503 - Storm Water Administration</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116928</td>
<td>00214622</td>
<td>STATE AUDITOR'S OFFICE</td>
<td>2021 Annual Audit</td>
<td>2,339.00</td>
</tr>
<tr>
<td><strong>Org Key: MT6100 - Park Maintenance</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116915</td>
<td>00214610</td>
<td>NW PLAYGROUND EQUIPMENT INC</td>
<td>MERCERDALE PARK SPIN RACER PAN</td>
<td>139.21</td>
</tr>
<tr>
<td>P0116824</td>
<td>00214567</td>
<td>CINTAS</td>
<td>FIRST AID SUPPLIES</td>
<td>16.85</td>
</tr>
<tr>
<td><strong>Org Key: MT6200 - Athletic Field Maintenance</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116824</td>
<td>00214567</td>
<td>CINTAS</td>
<td>FIRST AID SUPPLIES</td>
<td>16.85</td>
</tr>
<tr>
<td><strong>Org Key: MT6500 - Luther Burbank Park Maint</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116912</td>
<td>00214607</td>
<td>MORRIS-HANSEN ENT INC</td>
<td>LUTHER BURBANK ADMIN BUILDING</td>
<td>594.26</td>
</tr>
<tr>
<td>P0116913</td>
<td>00214607</td>
<td>MORRIS-HANSEN ENT INC</td>
<td>CARETAKERS HOUSE CLEAN INTERIO</td>
<td>185.05</td>
</tr>
<tr>
<td>P0116824</td>
<td>00214567</td>
<td>CINTAS</td>
<td>FIRST AID SUPPLIES</td>
<td>16.85</td>
</tr>
<tr>
<td><strong>Org Key: MT6600 - Park Maint School Fields</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116824</td>
<td>00214567</td>
<td>CINTAS</td>
<td>FIRST AID SUPPLIES</td>
<td>14.44</td>
</tr>
<tr>
<td><strong>Org Key: MT6800 - Trails Maintenance</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116824</td>
<td>00214567</td>
<td>CINTAS</td>
<td>FIRST AID SUPPLIES</td>
<td>14.44</td>
</tr>
<tr>
<td><strong>Org Key: MT6900 - Aubrey Davis Park Maint</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116824</td>
<td>00214567</td>
<td>CINTAS</td>
<td>FIRST AID SUPPLIES</td>
<td>16.85</td>
</tr>
<tr>
<td><strong>Org Key: PA0101 - Recurring Parks Minor Capital</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0115935</td>
<td>00214627</td>
<td>Transblue LLC</td>
<td>RIGHT OF WAY &amp; PARKS ASPHALT</td>
<td>61,994.25</td>
</tr>
<tr>
<td><strong>Org Key: PA0165 - Bike Skills Area</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116889</td>
<td>00214570</td>
<td>CONSOLIDATED PRESS</td>
<td>BSA POSTCARD + MAILING 12/16/2</td>
<td>619.94</td>
</tr>
<tr>
<td><strong>Org Key: PA122D - LB Storm Drainage KC Flood Con</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0113911</td>
<td>00214579</td>
<td>GEOENGINEERS INC</td>
<td>LUTHER BURBANK UPLAND</td>
<td>2,857.50</td>
</tr>
<tr>
<td>P0113911</td>
<td>00214579</td>
<td>GEOENGINEERS INC</td>
<td>LUTHER BURBANK UPLAND</td>
<td>1,052.50</td>
</tr>
<tr>
<td><strong>Org Key: PO1100 - Administration (PO)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116850</td>
<td>00214561</td>
<td>AT&amp;T MOBILITY</td>
<td>PD Cell Service - December 11, 2023</td>
<td>853.42</td>
</tr>
<tr>
<td>P0116864</td>
<td>00214598</td>
<td>LAKE FOREST PARK, CITY OF</td>
<td>Annual Dues - CSPA 2023</td>
<td>400.00</td>
</tr>
<tr>
<td>P0116846</td>
<td>00214632</td>
<td>WASPC</td>
<td>WASPC Conference - Invoice #</td>
<td>375.00</td>
</tr>
<tr>
<td>P0116857</td>
<td>00214588</td>
<td>IACP - MEMBERSHIP</td>
<td>Commander Magnan - Annual Dues</td>
<td>190.00</td>
</tr>
<tr>
<td>P0116857</td>
<td>00214588</td>
<td>IACP - MEMBERSHIP</td>
<td>Chief Holmes - Annual Dues</td>
<td>190.00</td>
</tr>
<tr>
<td>PO #</td>
<td>Check #</td>
<td>Vendor</td>
<td>Transaction Description</td>
<td>Check Amount</td>
</tr>
<tr>
<td>--------</td>
<td>-----------</td>
<td>---------------------------------</td>
<td>---------------------------------------------</td>
<td>--------------</td>
</tr>
<tr>
<td>P0116839</td>
<td>00214625</td>
<td>T-MOBILE</td>
<td>PD Phone Data Service - Nov 20</td>
<td>109.56</td>
</tr>
<tr>
<td>P0116832</td>
<td>00214592</td>
<td>KC POLICE CHIEFS ASSOC</td>
<td>2023 Annual Dies - Chief Holme</td>
<td>50.00</td>
</tr>
<tr>
<td><strong>Org Key: PO1350 - Police Emergency Management</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116924</td>
<td>00214587</td>
<td>HOWELL-KISER, KATHERINE</td>
<td>&quot;Patch Update and Brand Refres</td>
<td>3,000.00</td>
</tr>
<tr>
<td>P0116859</td>
<td>00214618</td>
<td>REMOTE SATELLITE SYSTEMS INTL</td>
<td>EMAC Sat Phone Service - Invoi</td>
<td>59.00</td>
</tr>
<tr>
<td>P0116859</td>
<td>00214618</td>
<td>REMOTE SATELLITE SYSTEMS INTL</td>
<td>EMAC Sat Phone Service - Decem</td>
<td>59.00</td>
</tr>
<tr>
<td><strong>Org Key: PO1700 - Records and Property</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116860</td>
<td>00214629</td>
<td>VERITONE</td>
<td>Redaction Service - Invoice #</td>
<td>2,400.00</td>
</tr>
<tr>
<td>P0116835</td>
<td>00214631</td>
<td>WASHINGTON STATE PATROL</td>
<td>CPL Background Checks - Octobe</td>
<td>132.50</td>
</tr>
<tr>
<td>P0116854</td>
<td>00214631</td>
<td>WASHINGTON STATE PATROL</td>
<td>CPL Background Checks - Invoice</td>
<td>67.50</td>
</tr>
<tr>
<td>P0116851</td>
<td>00214589</td>
<td>INTERNATIONAL ASSOCIATION FOR</td>
<td>Evidence Membership - Jackson</td>
<td>65.00</td>
</tr>
<tr>
<td>P0116843</td>
<td>00214631</td>
<td>WASHINGTON STATE PATROL</td>
<td>CPL Background - December 202</td>
<td>60.75</td>
</tr>
<tr>
<td><strong>Org Key: PO1800 - Contract Dispatch Police</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116845</td>
<td>00214599</td>
<td>LEXIPO LLC</td>
<td>Police One Academy Annual Dues</td>
<td>2,747.20</td>
</tr>
<tr>
<td>P0116844</td>
<td>00214571</td>
<td>CRIME STOPPERS</td>
<td>2023 Crime Stoppers Allocation</td>
<td>2,176.45</td>
</tr>
<tr>
<td><strong>Org Key: PO1900 - Jail/Home Monitoring</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116847</td>
<td>00214620</td>
<td>SCORE</td>
<td>SCORE Jail Housing - December</td>
<td>10,645.12</td>
</tr>
<tr>
<td>P0116905</td>
<td>00214591</td>
<td>ISSAQUAH JAIL, CITY OF</td>
<td>Jail housing December 2022 -</td>
<td>4,424.85</td>
</tr>
<tr>
<td>P0116861</td>
<td>00214591</td>
<td>ISSAQUAH JAIL, CITY OF</td>
<td>November 2022 Jail Housing Invoic</td>
<td>3,300.00</td>
</tr>
<tr>
<td>P0116926</td>
<td>00214620</td>
<td>SCORE</td>
<td>December 2022 Jail Housing -</td>
<td>3,216.72</td>
</tr>
<tr>
<td>P0116838</td>
<td>00214620</td>
<td>SCORE</td>
<td>Score Jail Housing - November</td>
<td>418.00</td>
</tr>
<tr>
<td><strong>Org Key: PO2100 - Patrol Division</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116831</td>
<td>00214633</td>
<td>WESCOM</td>
<td>Calibration of 9 Radar systems</td>
<td>1,211.10</td>
</tr>
<tr>
<td>P0116830</td>
<td>00214615</td>
<td>PIGSKIN UNIFORMS</td>
<td>Jumpsuit Uniform Officer Paz -</td>
<td>1,118.58</td>
</tr>
<tr>
<td>P0116852</td>
<td>00214563</td>
<td>BIO CLEAN INC</td>
<td>Decontaminate Holding Cells -</td>
<td>1,012.00</td>
</tr>
<tr>
<td>P0116858</td>
<td>00214597</td>
<td>KROESENS UNIFORM COMPANY</td>
<td>Uniform Supplies - Invoice # 7</td>
<td>702.83</td>
</tr>
<tr>
<td>P0116840</td>
<td>00214623</td>
<td>STOPTECH LTD</td>
<td>Replacement equipment for</td>
<td>569.22</td>
</tr>
<tr>
<td>P0116858</td>
<td>00214597</td>
<td>KROESENS UNIFORM COMPANY</td>
<td>Uniform Supplies - Invoice # 7</td>
<td>548.88</td>
</tr>
<tr>
<td>P0116837</td>
<td>00214563</td>
<td>BIO CLEAN INC</td>
<td>Decontaminate Holding Cells -</td>
<td>467.51</td>
</tr>
<tr>
<td>P0116855</td>
<td>00214556</td>
<td>AFTERMATH</td>
<td>Decontaminate Patrol Car - Wor</td>
<td>300.00</td>
</tr>
<tr>
<td>P0116925</td>
<td>00214597</td>
<td>KROESENS UNIFORM COMPANY</td>
<td>Police Uniform Supplies -</td>
<td>297.27</td>
</tr>
<tr>
<td>P0116865</td>
<td>00214594</td>
<td>KENS TOWING INC</td>
<td>Impound Towing - Invoice(s): 2</td>
<td>279.65</td>
</tr>
<tr>
<td>P0116858</td>
<td>00214597</td>
<td>KROESENS UNIFORM COMPANY</td>
<td>Uniform Supplies - Invoice 711</td>
<td>214.99</td>
</tr>
<tr>
<td>P0116901</td>
<td>00214581</td>
<td>GRAFIX SHOPPE</td>
<td>Vehicle Numbering - Invoice #</td>
<td>194.00</td>
</tr>
<tr>
<td>P0116858</td>
<td>00214597</td>
<td>KROESENS UNIFORM COMPANY</td>
<td>Uniform Supplies - Invoice # 7</td>
<td>157.88</td>
</tr>
<tr>
<td>P0116925</td>
<td>00214597</td>
<td>KROESENS UNIFORM COMPANY</td>
<td>Police Uniform Supplies -</td>
<td>59.45</td>
</tr>
<tr>
<td>P0116925</td>
<td>00214597</td>
<td>KROESENS UNIFORM COMPANY</td>
<td>Police Uniform Supplies -</td>
<td>58.30</td>
</tr>
<tr>
<td>P0116925</td>
<td>00214597</td>
<td>KROESENS UNIFORM COMPANY</td>
<td>Police Uniform Supplies -</td>
<td>58.30</td>
</tr>
<tr>
<td>P0116856</td>
<td>00214585</td>
<td>HEALTHFORCE PARTNERS INC</td>
<td>Usselman Clearance - Invoice</td>
<td>38.50</td>
</tr>
<tr>
<td>P0116858</td>
<td>00214597</td>
<td>KROESENS UNIFORM COMPANY</td>
<td>Uniform Supplies - Invoice # 7</td>
<td>31.92</td>
</tr>
<tr>
<td>P0116849</td>
<td>00214603</td>
<td>MI HARDWARE - POLICE</td>
<td>Patrol Supplies - Invoice Date</td>
<td>23.77</td>
</tr>
<tr>
<td>P0116894</td>
<td>00214597</td>
<td>KROESENS UNIFORM COMPANY</td>
<td>Uniform Supplies - Invoice 717</td>
<td>22.02</td>
</tr>
<tr>
<td>P0116925</td>
<td>00214597</td>
<td>KROESENS UNIFORM COMPANY</td>
<td>Police Uniform Supplies -</td>
<td>13.76</td>
</tr>
<tr>
<td><strong>Org Key: PO2201 - Dive Team</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116833</td>
<td>00214630</td>
<td>VIRGINIA MASON</td>
<td>Dive Physicals for Cook, Barra</td>
<td>8,065.00</td>
</tr>
<tr>
<td>P0116834</td>
<td>00214630</td>
<td>VIRGINIA MASON</td>
<td>Dive Physical FF Gruger - exam</td>
<td>575.00</td>
</tr>
</tbody>
</table>
## Accounts Payable Report by GL Key

### Check # 00214628
- **Vendor:** UNDERWATER SPORTS INC.
- **Transaction Description:** Dive Team Equipment - November
- **Check Amount:** 53.95

### Check # 00214603
- **Vendor:** MI HARDWARE - POLICE
- **Transaction Description:** Bike Team Supplies - November
- **Check Amount:** 21.79

### Check # 00214626
- **Vendor:** THOMSON REUTERS - WEST
- **Transaction Description:** West Investigative Services -
- **Check Amount:** 497.61

### Check # 00214558
- **Vendor:** AMICI, DOMINIC
- **Transaction Description:** ALICE TRAINING PER DIEM
- **Check Amount:** 256.30

### Check # 00214574
- **Vendor:** DOOLEY ENTERPRISES INC
- **Transaction Description:** 70 cases of Ammunition for
- **Check Amount:** 12,545.48

### Check # 00214572
- **Vendor:** CRIMINAL JUSTICE TRAINING COMM
- **Transaction Description:** DT Training Tortorelli, Dawson
- **Check Amount:** 2,600.00

### Check # 00214607
- **Vendor:** NAVIGATE360, LLC
- **Transaction Description:** ALICE Instructor Training -
- **Check Amount:** 2,247.00

### Check # 00214601
- **Vendor:** WESTERN DISPLAY FIREWORKS LTD
- **Transaction Description:** AERIAL FIREWORKS DISPLAY 7/15/
- **Check Amount:** 10,000.00

### Check # 00214560
- **Vendor:** ARTSITELTD LLC
- **Transaction Description:** STORAGE AGREEMENT 3 MONTH
- **Check Amount:** 1,350.00

### Check # 00214573
- **Vendor:** DAILY JOURNAL OF COMMERCE
- **Transaction Description:** ISLAND CREST ANALYSIS 2022
- **Check Amount:** 111.30

### Check # 00214582
- **Vendor:** GRAY & OSBORNE INC
- **Transaction Description:** BASINS 40B AND 47 DRAINAGE
- **Check Amount:** 9,984.20

### Check # 00214613
- **Vendor:** OLDCASTLE PRECAST INC
- **Transaction Description:** VAULT LID & HATCH
- **Check Amount:** 10,074.15

### Check # 00214562
- **Vendor:** BAINBRIDGE ISLAND ELECTRIC
- **Transaction Description:** 21-01 SCADA WATER EQUIP REPLAC
- **Check Amount:** 32,257.16

### Check # 00214619
- **Vendor:** RH2 ENGINEERING INC
- **Transaction Description:** RESERVOIR IMPROVEMENTS ASSESSM
- **Check Amount:** 36,700.34

### Check # 00214578
- **Vendor:** FIRST AMERICAN TITLE INSURANCE
- **Transaction Description:** GUARANTEE SUBDIVISION PLAT
- **Check Amount:** 385.88

### Check # 00214576
- **Vendor:** FIRST AMERICAN TITLE INSURANCE
- **Transaction Description:** GUARANTEE SUBDIVISION PLAT
- **Check Amount:** 385.88

### Check # 00214578
- **Vendor:** FIRST AMERICAN TITLE INSURANCE
- **Transaction Description:** GUARANTEE SUBDIVISION PLAT
- **Check Amount:** 385.88

### Check # 00214578
- **Vendor:** FIRST AMERICAN TITLE INSURANCE
- **Transaction Description:** GUARANTEE SUBDIVISION PLAT
- **Check Amount:** 385.88
<table>
<thead>
<tr>
<th>PO #</th>
<th>Check #</th>
<th>Vendor:</th>
<th>Transaction Description</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P0116872</td>
<td>00214578</td>
<td>FIRST AMERICAN TITLE INSURANCE</td>
<td>GUARANTEE SUBDIVISION PLAT</td>
<td>385.88</td>
</tr>
<tr>
<td>P0116874</td>
<td>00214578</td>
<td>FIRST AMERICAN TITLE INSURANCE</td>
<td>GUARANTEE SUBDIVISION PLAT</td>
<td>385.88</td>
</tr>
<tr>
<td>P0116875</td>
<td>00214578</td>
<td>FIRST AMERICAN TITLE INSURANCE</td>
<td>GUARANTEE SUBDIVISION PLAT</td>
<td>385.88</td>
</tr>
<tr>
<td>P0116876</td>
<td>00214578</td>
<td>FIRST AMERICAN TITLE INSURANCE</td>
<td>GUARANTEE SUBDIVISION PLAT</td>
<td>385.88</td>
</tr>
<tr>
<td>P0116877</td>
<td>00214578</td>
<td>FIRST AMERICAN TITLE INSURANCE</td>
<td>GUARANTEE SUBDIVISION PLAT</td>
<td>385.88</td>
</tr>
<tr>
<td>P0116878</td>
<td>00214578</td>
<td>FIRST AMERICAN TITLE INSURANCE</td>
<td>GUARANTEE SUBDIVISION PLAT</td>
<td>385.88</td>
</tr>
<tr>
<td>P0116887</td>
<td>00214578</td>
<td>FIRST AMERICAN TITLE INSURANCE</td>
<td>GUARANTEE SUBDIVISION PLAT</td>
<td>385.88</td>
</tr>
<tr>
<td>P0116880</td>
<td>00214578</td>
<td>FIRST AMERICAN TITLE INSURANCE</td>
<td>GUARANTEE SUBDIVISION PLAT</td>
<td>385.88</td>
</tr>
<tr>
<td>P0116881</td>
<td>00214578</td>
<td>FIRST AMERICAN TITLE INSURANCE</td>
<td>GUARANTEE SUBDIVISION PLAT</td>
<td>385.88</td>
</tr>
<tr>
<td>P0116882</td>
<td>00214578</td>
<td>FIRST AMERICAN TITLE INSURANCE</td>
<td>GUARANTEE SUBDIVISION PLAT</td>
<td>385.88</td>
</tr>
<tr>
<td>P0116883</td>
<td>00214578</td>
<td>FIRST AMERICAN TITLE INSURANCE</td>
<td>GUARANTEE SUBDIVISION PLAT</td>
<td>385.88</td>
</tr>
<tr>
<td>P0116884</td>
<td>00214578</td>
<td>FIRST AMERICAN TITLE INSURANCE</td>
<td>GUARANTEE SUBDIVISION PLAT</td>
<td>385.88</td>
</tr>
<tr>
<td>P0116885</td>
<td>00214578</td>
<td>FIRST AMERICAN TITLE INSURANCE</td>
<td>GUARANTEE SUBDIVISION PLAT</td>
<td>385.88</td>
</tr>
<tr>
<td>P0116886</td>
<td>00214578</td>
<td>FIRST AMERICAN TITLE INSURANCE</td>
<td>GUARANTEE SUBDIVISION PLAT</td>
<td>385.88</td>
</tr>
<tr>
<td>Org Key: WU0175 - ARPA-PRV Replacement Design</td>
<td></td>
<td>CAROLLO ENGINEERS INC</td>
<td>Risk and Resilience Assessment</td>
<td>912.00</td>
</tr>
<tr>
<td>P0114151</td>
<td>00214564</td>
<td>CAROLLO ENGINEERS INC</td>
<td>Risk and Resilience Assessment</td>
<td>912.00</td>
</tr>
<tr>
<td>Org Key: YF1200 - Thrift Shop</td>
<td></td>
<td>EMPYREAN ELEVATOR LLC</td>
<td>COMPLETE WA STATE REQ CAT 5 TE</td>
<td>2,848.29</td>
</tr>
<tr>
<td>P0116920</td>
<td>00214575</td>
<td>EMPYREAN ELEVATOR LLC</td>
<td>COMPLETE WA STATE REQ CAT 5 TE</td>
<td>2,848.29</td>
</tr>
<tr>
<td>P0116922</td>
<td>00214617</td>
<td>QUENCH USA INC</td>
<td>EQUIPMENT AT 7710 Se 34th St,</td>
<td>261.60</td>
</tr>
<tr>
<td>P0116911</td>
<td>00214607</td>
<td>MORRIS-HANSEN ENT INC</td>
<td>MI THRIFT STORE CLEAN INTERIOR</td>
<td>259.32</td>
</tr>
<tr>
<td>Org Key: YF2600 - Family Assistance</td>
<td></td>
<td>SHOREWOOD #14885</td>
<td>Rental assistance for EA clien</td>
<td>354.55</td>
</tr>
<tr>
<td>P0116930</td>
<td>00214621</td>
<td>SHOREWOOD #14885</td>
<td>Rental assistance for EA clien</td>
<td>354.55</td>
</tr>
</tbody>
</table>

Total 391,065.40
<table>
<thead>
<tr>
<th>Check No</th>
<th>Check Date</th>
<th>Vendor Name/Description</th>
<th>PO #</th>
<th>Invoice #</th>
<th>Invoice Date</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>00214554</td>
<td>01/20/2023</td>
<td>ACTION SERVICES CORP</td>
<td>P0115900</td>
<td>114257</td>
<td>08/30/2022</td>
<td>2,886.85</td>
</tr>
<tr>
<td>00214555</td>
<td>01/20/2023</td>
<td>ON-CALL STORMWATER CCTV</td>
<td>P0116766</td>
<td>62357717</td>
<td>12/19/2022</td>
<td>833.33</td>
</tr>
<tr>
<td>00214556</td>
<td>01/20/2023</td>
<td>DEC 22 Workforce Optimization</td>
<td>P0116855</td>
<td>JC2022-7432</td>
<td>12/31/2022</td>
<td>300.00</td>
</tr>
<tr>
<td>00214557</td>
<td>01/20/2023</td>
<td>AM TEST INC</td>
<td>P0113357</td>
<td>131181</td>
<td>12/31/2022</td>
<td>300.00</td>
</tr>
<tr>
<td>00214558</td>
<td>01/20/2023</td>
<td>ALICE TRAINING PER DIEM</td>
<td>P0116823</td>
<td>103310</td>
<td>12/31/2022</td>
<td>303.00</td>
</tr>
<tr>
<td>00214559</td>
<td>01/20/2023</td>
<td>AQUATIC INFORMATICS INC.</td>
<td>P0116888</td>
<td>2082</td>
<td>01/04/2023</td>
<td>1,350.00</td>
</tr>
<tr>
<td>00214560</td>
<td>01/20/2023</td>
<td>ARTSITE LTD LLC</td>
<td>P0116850</td>
<td>X121922</td>
<td>12/19/2022</td>
<td>853.42</td>
</tr>
<tr>
<td>00214561</td>
<td>01/20/2023</td>
<td>STORAGE AGREEMENT 3 MONTH</td>
<td>P0110385</td>
<td>12</td>
<td>12/22/2022</td>
<td>32,257.16</td>
</tr>
<tr>
<td>00214563</td>
<td>01/20/2023</td>
<td>BIO CLEAN INC</td>
<td>P0116852</td>
<td>13715</td>
<td>12/16/2022</td>
<td>1,479.51</td>
</tr>
<tr>
<td>00214564</td>
<td>01/20/2023</td>
<td>CAROLLO ENGINEERS INC</td>
<td>P0114151</td>
<td>FB31330</td>
<td>12/31/2022</td>
<td>912.00</td>
</tr>
<tr>
<td>00214565</td>
<td>01/20/2023</td>
<td>CESSCO INC</td>
<td>P0116828</td>
<td>19131</td>
<td>01/04/2023</td>
<td>771.25</td>
</tr>
<tr>
<td>00214566</td>
<td>01/20/2023</td>
<td>Chinook Building Env Services</td>
<td>P0116866</td>
<td>FCS-1760722</td>
<td>11/10/2022</td>
<td>7,486.80</td>
</tr>
<tr>
<td>00214567</td>
<td>01/20/2023</td>
<td>CINTAS</td>
<td>P0116824</td>
<td>5140422944</td>
<td>01/11/2023</td>
<td>240.70</td>
</tr>
<tr>
<td>00214568</td>
<td>01/20/2023</td>
<td>CLOTH TATTOO LLC</td>
<td>P0116811</td>
<td>455259</td>
<td>12/27/2022</td>
<td>1,923.89</td>
</tr>
<tr>
<td>00214569</td>
<td>01/20/2023</td>
<td>CONFIDENTIAL DATA DISPOSAL</td>
<td>P0116892</td>
<td>214666</td>
<td>09/20/2022</td>
<td>521.00</td>
</tr>
<tr>
<td>00214570</td>
<td>01/20/2023</td>
<td>CONSOLIDATED PRESS</td>
<td>P0116889</td>
<td>30079</td>
<td>12/16/2022</td>
<td>619.94</td>
</tr>
<tr>
<td>00214571</td>
<td>01/20/2023</td>
<td>CRIME STOPPERS</td>
<td>P0116844</td>
<td>CSOP231030</td>
<td>01/31/2023</td>
<td>2,176.45</td>
</tr>
<tr>
<td>00214572</td>
<td>01/20/2023</td>
<td>CRIMINAL JUSTICE TRAINING COMM</td>
<td>P0116853</td>
<td>201136890</td>
<td>09/30/2022</td>
<td>2,600.00</td>
</tr>
<tr>
<td>00214573</td>
<td>01/20/2023</td>
<td>DAILY JOURNAL OF COMMERCE</td>
<td>P0116867</td>
<td>3387976</td>
<td>11/29/2022</td>
<td>111.30</td>
</tr>
<tr>
<td>00214574</td>
<td>01/20/2023</td>
<td>DOOLEY ENTERPRISES INC</td>
<td>P0116893</td>
<td>64596</td>
<td>01/05/2023</td>
<td>12,545.48</td>
</tr>
<tr>
<td>00214575</td>
<td>01/20/2023</td>
<td>EMPYREAN ELEVATOR LLC</td>
<td>P0116920</td>
<td>10407</td>
<td>12/20/2022</td>
<td>2,848.29</td>
</tr>
<tr>
<td>00214576</td>
<td>01/20/2023</td>
<td>EQUIFAX INFORMATION SVCS LLC</td>
<td>P0116923</td>
<td>2053867810</td>
<td>12/23/2022</td>
<td>116.72</td>
</tr>
<tr>
<td>00214578</td>
<td>01/20/2023</td>
<td>FIRST AMERICAN TITLE INSURANCE GUARANTEE SUBDIVISION PLAT</td>
<td>P0116886</td>
<td>874-4209134515</td>
<td>12/15/2022</td>
<td>6,945.84</td>
</tr>
<tr>
<td>00214579</td>
<td>01/20/2023</td>
<td>GEOENGINEERS INC</td>
<td>P0113911</td>
<td>0185463</td>
<td>12/31/2022</td>
<td>3,910.00</td>
</tr>
<tr>
<td>00214580</td>
<td>01/20/2023</td>
<td>LUTHER BURBANK UPLAND IMPROVEM</td>
<td>P0116899</td>
<td>INV4318724</td>
<td>01/01/2023</td>
<td>14,440.00</td>
</tr>
</tbody>
</table>

Item 5.
<table>
<thead>
<tr>
<th>Check No</th>
<th>Check Date</th>
<th>Vendor Name/Description</th>
<th>PO #</th>
<th>Invoice #</th>
<th>Invoice Date</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>00214581</td>
<td>01/20/2023</td>
<td>GRAFIX SHOPPE</td>
<td>P0116901</td>
<td>148487</td>
<td>01/06/2023</td>
<td>194.00</td>
</tr>
<tr>
<td>00214582</td>
<td>01/20/2023</td>
<td>GRAY &amp; OSBORNE INC</td>
<td>P0114817</td>
<td>22499.00</td>
<td>12/31/2022</td>
<td>2,923.99</td>
</tr>
<tr>
<td>00214583</td>
<td>01/20/2023</td>
<td>HARVEY, RICHARD ALEX</td>
<td></td>
<td>111322</td>
<td>11/13/2022</td>
<td>88.16</td>
</tr>
<tr>
<td>00214584</td>
<td>01/20/2023</td>
<td>HDR ENGINEERING INC</td>
<td>P0114148</td>
<td>1200490354</td>
<td>12/31/2022</td>
<td>1,181.76</td>
</tr>
<tr>
<td>00214585</td>
<td>01/20/2023</td>
<td>HEALTHFORCE PARTNERS INC</td>
<td>P0116856</td>
<td>23026</td>
<td>12/31/2022</td>
<td>1,443.50</td>
</tr>
<tr>
<td>00214586</td>
<td>01/20/2023</td>
<td>HOME DEPOT CREDIT SERVICE</td>
<td>P0116822</td>
<td>1103213</td>
<td>01/11/2023</td>
<td>336.20</td>
</tr>
<tr>
<td>00214587</td>
<td>01/20/2023</td>
<td>HOWELL-KISER, KATHERINE</td>
<td>P0116924</td>
<td>011923</td>
<td>01/19/2023</td>
<td>3,000.00</td>
</tr>
<tr>
<td>00214588</td>
<td>01/20/2023</td>
<td>IACP - MEMBERSHIP</td>
<td>P0116857</td>
<td>0254651</td>
<td>01/01/2023</td>
<td>380.00</td>
</tr>
<tr>
<td>00214589</td>
<td>01/20/2023</td>
<td>INTERNATIONAL ASSOCIATION FOR COMMANDER Magnan - Annual Dues</td>
<td>P0116851</td>
<td>M23-C686392</td>
<td>01/05/2023</td>
<td>65.00</td>
</tr>
<tr>
<td>00214590</td>
<td>01/20/2023</td>
<td>INTERNATIONAL CODE COUNCIL</td>
<td>P0116628</td>
<td>1001588412</td>
<td>11/08/2022</td>
<td>2,379.70</td>
</tr>
<tr>
<td>00214591</td>
<td>01/20/2023</td>
<td>ISSAQUAH JAIL, CITY OF</td>
<td>P0116905</td>
<td>23000014</td>
<td>12/31/2022</td>
<td>7,724.85</td>
</tr>
<tr>
<td>00214592</td>
<td>01/20/2023</td>
<td>KC POLICE CHIEFS ASSOC</td>
<td>P0116832</td>
<td>23-025</td>
<td>01/01/2023</td>
<td>50.00</td>
</tr>
<tr>
<td>00214593</td>
<td>01/20/2023</td>
<td>KELLEY IMAGING SYSTEMS</td>
<td>P0116890</td>
<td>IN1224945</td>
<td>12/31/2022</td>
<td>658.29</td>
</tr>
<tr>
<td>00214594</td>
<td>01/20/2023</td>
<td>KENS TOWING INC</td>
<td>P0116865</td>
<td>22-3333</td>
<td>12/28/2022</td>
<td>279.65</td>
</tr>
<tr>
<td>00214595</td>
<td>01/20/2023</td>
<td>KING AND BUNNY APPLIANCES</td>
<td>P0116907</td>
<td>12607-1</td>
<td>06/27/2022</td>
<td>1,376.25</td>
</tr>
<tr>
<td>00214597</td>
<td>01/20/2023</td>
<td>KROESENS UNIFORM COMPANY</td>
<td>P0116858</td>
<td>71377</td>
<td>12/21/2022</td>
<td>4,537.89</td>
</tr>
<tr>
<td>00214598</td>
<td>01/20/2023</td>
<td>LAKE FOREST PARK, CITY OF</td>
<td>P0116864</td>
<td>2023-MERCERLLD</td>
<td>01/01/2023</td>
<td>400.00</td>
</tr>
<tr>
<td>00214599</td>
<td>01/20/2023</td>
<td>LEXIPO LLC</td>
<td>P0116845</td>
<td>INV-PRA09882</td>
<td>01/01/2023</td>
<td>2,747.20</td>
</tr>
<tr>
<td>00214600</td>
<td>01/20/2023</td>
<td>LEYDE, CASEY</td>
<td></td>
<td>122722</td>
<td>12/27/2022</td>
<td>226.25</td>
</tr>
<tr>
<td>00214601</td>
<td>01/20/2023</td>
<td>LTI INC</td>
<td>P0116826</td>
<td>4131550</td>
<td>01/10/2023</td>
<td>6,251.77</td>
</tr>
<tr>
<td>00214602</td>
<td>01/20/2023</td>
<td>Marsh USA, Inc.</td>
<td>P0116863</td>
<td>920053492867</td>
<td>01/12/2023</td>
<td>4,387.24</td>
</tr>
<tr>
<td>00214603</td>
<td>01/20/2023</td>
<td>MI HARDWARE - POLICE</td>
<td>P0116836</td>
<td>560500-113022</td>
<td>11/30/2022</td>
<td>45.56</td>
</tr>
<tr>
<td>00214604</td>
<td>01/20/2023</td>
<td>MI SCHOOL DISTRICT #400</td>
<td>P0116895</td>
<td>010123</td>
<td>01/01/2023</td>
<td>13,800.82</td>
</tr>
<tr>
<td>00214605</td>
<td>01/20/2023</td>
<td>MOLTZ, ERIC</td>
<td></td>
<td>011323B</td>
<td>01/13/2023</td>
<td>203.00</td>
</tr>
<tr>
<td>00214606</td>
<td>01/20/2023</td>
<td>Monsido Inc.</td>
<td>P0116790</td>
<td>INV-24338</td>
<td>01/01/2023</td>
<td>2,760.00</td>
</tr>
<tr>
<td>00214607</td>
<td>01/20/2023</td>
<td>MORRIS-HANSEN ENT INC</td>
<td>P0116911</td>
<td>69234</td>
<td>12/05/2022</td>
<td>5,278.40</td>
</tr>
<tr>
<td>Check No</td>
<td>Check Date</td>
<td>Vendor Name/Description</td>
<td>PO #</td>
<td>Invoice #</td>
<td>Invoice Date</td>
<td>Check Amount</td>
</tr>
<tr>
<td>---------</td>
<td>------------</td>
<td>--------------------------</td>
<td>------------</td>
<td>------------</td>
<td>--------------</td>
<td>--------------</td>
</tr>
<tr>
<td>00214608</td>
<td>01/20/2023</td>
<td>Navigate360, LLC</td>
<td>P0116896</td>
<td>INV-01272</td>
<td>12/20/2022</td>
<td>2,247.00</td>
</tr>
<tr>
<td>00214609</td>
<td>01/20/2023</td>
<td>NOVAK, JOHN</td>
<td></td>
<td>122922</td>
<td>12/29/2022</td>
<td>251.81</td>
</tr>
<tr>
<td>00214610</td>
<td>01/20/2023</td>
<td>MAP LIGHTING SUPPLIES</td>
<td>P0116915</td>
<td>50210</td>
<td>08/31/2022</td>
<td>139.21</td>
</tr>
<tr>
<td>00214611</td>
<td>01/20/2023</td>
<td>OCCUPATIONAL HEALTH CTRS</td>
<td>P0116827</td>
<td>77911548</td>
<td>01/05/2023</td>
<td>250.00</td>
</tr>
<tr>
<td>00214612</td>
<td>01/20/2023</td>
<td>OLDCASTLE PRECAST INC</td>
<td>P0115637</td>
<td>010261588</td>
<td>12/29/2022</td>
<td>10,074.15</td>
</tr>
<tr>
<td>00214613</td>
<td>01/20/2023</td>
<td>OSBORN CONSULTING INC</td>
<td>P0115284</td>
<td>7900</td>
<td>12/31/2022</td>
<td>9,984.20</td>
</tr>
<tr>
<td>00214614</td>
<td>01/20/2023</td>
<td>PACIFIC AIR CONTROL INC</td>
<td>P0116918</td>
<td>34805A</td>
<td>11/18/2022</td>
<td>3,472.01</td>
</tr>
<tr>
<td>00214615</td>
<td>01/20/2023</td>
<td>PIGSKIN UNIFORMS</td>
<td>P0116830</td>
<td>2022-62</td>
<td>12/05/2022</td>
<td>1,118.58</td>
</tr>
<tr>
<td>00214616</td>
<td>01/20/2023</td>
<td>PUBLIC SAFETY TESTING INC</td>
<td>P0116898</td>
<td>2023-17</td>
<td>12/31/2022</td>
<td>242.00</td>
</tr>
<tr>
<td>00214617</td>
<td>01/20/2023</td>
<td>QUENCH USA INC</td>
<td>P0116922</td>
<td>INV04562184</td>
<td>12/01/2022</td>
<td>261.60</td>
</tr>
<tr>
<td>00214618</td>
<td>01/20/2023</td>
<td>REMOTE SATELLITE SYSTEMS</td>
<td>P0116859</td>
<td>00121414</td>
<td>12/31/2022</td>
<td>118.00</td>
</tr>
<tr>
<td>00214619</td>
<td>01/20/2023</td>
<td>RH2 ENGINEERING INC</td>
<td>P0111379</td>
<td>89015</td>
<td>12/31/2022</td>
<td>36,700.34</td>
</tr>
<tr>
<td>00214620</td>
<td>01/20/2023</td>
<td>SCORE</td>
<td>P0116926</td>
<td>6568</td>
<td>12/31/2022</td>
<td>14,279.84</td>
</tr>
<tr>
<td>00214621</td>
<td>01/20/2023</td>
<td>SHOREWOOD #14885</td>
<td>P0116930</td>
<td>011923</td>
<td>01/19/2023</td>
<td>354.55</td>
</tr>
<tr>
<td>00214622</td>
<td>01/20/2023</td>
<td>STATE AUDITOR'S OFFICE</td>
<td>P0116928</td>
<td>L152068</td>
<td>12/31/2022</td>
<td>14,036.00</td>
</tr>
<tr>
<td>00214623</td>
<td>01/20/2023</td>
<td>STOPTECH LTD</td>
<td>P0116840</td>
<td>0027086-IN</td>
<td>12/07/2022</td>
<td>569.22</td>
</tr>
<tr>
<td>00214624</td>
<td>01/20/2023</td>
<td>SYSTEMS DESIGN WEST LLC</td>
<td>P0116813</td>
<td>20222555</td>
<td>12/22/2022</td>
<td>1,692.84</td>
</tr>
<tr>
<td>00214625</td>
<td>01/20/2023</td>
<td>T-MOBILE</td>
<td>P0116839</td>
<td>985836925-DEC22</td>
<td>12/31/2022</td>
<td>109.56</td>
</tr>
<tr>
<td>00214626</td>
<td>01/20/2023</td>
<td>THOMSON REUTERS - WEST</td>
<td>P0116841</td>
<td>847455194</td>
<td>12/01/2022</td>
<td>995.22</td>
</tr>
<tr>
<td>00214627</td>
<td>01/20/2023</td>
<td>Transblue LLC</td>
<td>P0115935</td>
<td>7081738</td>
<td>12/15/2022</td>
<td>97,542.75</td>
</tr>
<tr>
<td>00214628</td>
<td>01/20/2023</td>
<td>UNDERWATER SPORTS INC.</td>
<td>P0116848</td>
<td>20025174</td>
<td>11/08/2022</td>
<td>53.95</td>
</tr>
<tr>
<td>00214629</td>
<td>01/20/2023</td>
<td>VERITONE</td>
<td>P0116860</td>
<td>254005</td>
<td>11/30/2022</td>
<td>2,400.00</td>
</tr>
<tr>
<td>00214630</td>
<td>01/20/2023</td>
<td>VIRGINIA MASON</td>
<td>P0116834</td>
<td>071822</td>
<td>07/18/2022</td>
<td>8,640.00</td>
</tr>
<tr>
<td>00214631</td>
<td>01/20/2023</td>
<td>WASHINGTON STATE PATROL</td>
<td>P0116843</td>
<td>I23003804</td>
<td>12/31/2022</td>
<td>260.75</td>
</tr>
<tr>
<td>00214632</td>
<td>01/20/2023</td>
<td>WASPC</td>
<td>P0116846</td>
<td>INV030897</td>
<td>11/30/2022</td>
<td>375.00</td>
</tr>
<tr>
<td>00214633</td>
<td>01/20/2023</td>
<td>WESCOM</td>
<td>P0116831</td>
<td>53613</td>
<td>01/10/2023</td>
<td>1,211.10</td>
</tr>
<tr>
<td>Check No</td>
<td>Check Date</td>
<td>Vendor Name/Description</td>
<td>PO #</td>
<td>Invoice #</td>
<td>Invoice Date</td>
<td>Check Amount</td>
</tr>
<tr>
<td>----------</td>
<td>-------------</td>
<td>--------------------------------------------------------------</td>
<td>--------</td>
<td>-----------</td>
<td>--------------</td>
<td>--------------</td>
</tr>
<tr>
<td>00214634</td>
<td>01/20/2023</td>
<td>WESTERN DISPLAY FIREWORKS LTD AERIAL FIREWORKS DISPLAY 7/15/</td>
<td>P0116902</td>
<td>23-7274B</td>
<td>01/10/2023</td>
<td>10,000.00</td>
</tr>
<tr>
<td>00214635</td>
<td>01/20/2023</td>
<td>WILLIAMS KASTNER &amp; GIBBS PLLC ST/MidMountain matter (for the</td>
<td>P0116945</td>
<td>646444</td>
<td>11/28/2022</td>
<td>11,135.26</td>
</tr>
<tr>
<td>00214636</td>
<td>01/20/2023</td>
<td>Xerox Financial Services Copier Lease Fees Jan 2023 INV</td>
<td>P0116891</td>
<td>3707376</td>
<td>01/03/2023</td>
<td>1,141.75</td>
</tr>
</tbody>
</table>

**Total** 391,065.40
CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

________________________________________
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

________________________________________  _______________________
Mayor                                      Date

<table>
<thead>
<tr>
<th>Report</th>
<th>Warrants</th>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Check Register</td>
<td>214637-214732</td>
<td>1/27/2023</td>
<td>$644,088.35</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$644,088.35</td>
</tr>
<tr>
<td>Org Key</td>
<td>Check #</td>
<td>Vendor</td>
<td>Transaction Description</td>
</tr>
<tr>
<td>---------</td>
<td>---------</td>
<td>--------</td>
<td>-------------------------</td>
</tr>
<tr>
<td>001000</td>
<td>PO117037</td>
<td>KC PET LICENSES</td>
<td>KC PET LICENSE FEES COLLECTED</td>
</tr>
<tr>
<td></td>
<td>PO117038</td>
<td>KC PET LICENSES</td>
<td>KC PET LICENSE FEES COLLECTED</td>
</tr>
<tr>
<td>402000</td>
<td>P0116931</td>
<td>USABlueBook</td>
<td>INVENTORY PURCHASES</td>
</tr>
<tr>
<td></td>
<td>00214643</td>
<td>ASHTON INVESTMENTS LLC</td>
<td>REFUND OVERPAY 009144901</td>
</tr>
<tr>
<td></td>
<td>00214687</td>
<td>LANGMAN, ALAN</td>
<td>REFUND OVERPAY 00414010002</td>
</tr>
<tr>
<td></td>
<td>P0116931</td>
<td>USABlueBook</td>
<td>CREDIT-RETURNED PARTS</td>
</tr>
<tr>
<td>814074</td>
<td>00214653</td>
<td>CHAPTER 13 TRUSTEE</td>
<td>PAYROLL EARLY WARRANTS</td>
</tr>
<tr>
<td>814075</td>
<td>00214696</td>
<td>MI EMPLOYEES ASSOC</td>
<td>PAYROLL EARLY WARRANTS</td>
</tr>
<tr>
<td>814076</td>
<td>00214731</td>
<td>WSCCCE AFSCME AFL-CIO</td>
<td>PAYROLL EARLY WARRANTS</td>
</tr>
<tr>
<td>814077</td>
<td>00214703</td>
<td>POLICE ASSOCIATION</td>
<td>PAYROLL EARLY WARRANTS</td>
</tr>
<tr>
<td>CA1100</td>
<td>P0116994</td>
<td>Madrona Law Group, PPLC</td>
<td>Invoice #11754 Professional</td>
</tr>
<tr>
<td></td>
<td>P0116994</td>
<td>Madrona Law Group, PPLC</td>
<td>Invoice #11756 Professional</td>
</tr>
<tr>
<td></td>
<td>P0116994</td>
<td>Madrona Law Group, PPLC</td>
<td>Invoice #11753 Professional</td>
</tr>
<tr>
<td></td>
<td>P0116968</td>
<td>MARTEN LAW</td>
<td>Invoice #44094207 Professional</td>
</tr>
<tr>
<td></td>
<td>P0116968</td>
<td>MARTEN LAW</td>
<td>Invoice #44094208 Professional</td>
</tr>
<tr>
<td></td>
<td>P0116967</td>
<td>KEATING BUCKLIN &amp; MCCORMACK</td>
<td>Invoice No. 19021 Professional</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>12/5 Meeting Meal</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>12/5 Meeting Meal</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>12/5 Meeting Meal</td>
</tr>
<tr>
<td></td>
<td>P0116994</td>
<td>Madrona Law Group, PPLC</td>
<td>Invoice #11755 Professional</td>
</tr>
<tr>
<td></td>
<td>P0116994</td>
<td>Madrona Law Group, PPLC</td>
<td>Invoice #11758 Professional</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Tuition &amp; Registrations</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Services-Special Proj/Lawsuits</td>
</tr>
<tr>
<td>CA1150</td>
<td>P0116994</td>
<td>Madrona Law Group, PPLC</td>
<td>Invoice #11757 Professional</td>
</tr>
<tr>
<td>CM1400</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Dues &amp; Subscriptions</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Dues &amp; Subscriptions</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Dues &amp; Subscriptions</td>
</tr>
<tr>
<td>CO6100</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>12/6 Council Meeting Meal</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>1/3 Council Meeting Meal</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>12/13 Lunch Meeting</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Registration - Jacobson</td>
</tr>
<tr>
<td>CR1100</td>
<td>P0116965</td>
<td>SUMMIT LAW GROUP</td>
<td>HR Professional Services Suppo</td>
</tr>
<tr>
<td>PO #</td>
<td>Check #</td>
<td>Vendor:</td>
<td>Transaction Description</td>
</tr>
<tr>
<td>--------</td>
<td>-----------</td>
<td>--------------------------</td>
<td>----------------------------------------</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Supplies-Awards / Recognition</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Services-Testing/Recruitment</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Professional Services</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Supplies-Awards / Recognition</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Supplies-Awards / Recognition</td>
</tr>
</tbody>
</table>

**Org Key: CTI100 - Municipal Court**

<table>
<thead>
<tr>
<th>Check #</th>
<th>Vendor:</th>
<th>Transaction Description</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
<td>58.92</td>
</tr>
</tbody>
</table>

**Org Key: DS1100 - Administration (DS)**

<table>
<thead>
<tr>
<th>PO #</th>
<th>Check #</th>
<th>Vendor:</th>
<th>Transaction Description</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P0102334</td>
<td>00214684</td>
<td>KPG</td>
<td>2019 ON CALL TRANPORATION</td>
<td>2,033.50</td>
</tr>
<tr>
<td>P0116739</td>
<td>00214652</td>
<td>CDW GOVERNMENT INC</td>
<td>3 Adobe Acrobat Standard 2020,</td>
<td>1,077.67</td>
</tr>
</tbody>
</table>

**Org Key: FN1100 - Administration (FN)**

<table>
<thead>
<tr>
<th>PO #</th>
<th>Check #</th>
<th>Vendor:</th>
<th>Transaction Description</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P0117033</td>
<td>00214680</td>
<td>KEYBANK NATIONAL ASSOC</td>
<td>INVOICE # 22120000117 ACCOUNT</td>
<td>12,115.02</td>
</tr>
<tr>
<td>P0117036</td>
<td>00214704</td>
<td>PSFOA</td>
<td>2023 Membership Application La</td>
<td>75.00</td>
</tr>
<tr>
<td>P0117032</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Office Supplies</td>
<td>2,625.00</td>
</tr>
<tr>
<td>P0117036</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
<td>54.10</td>
</tr>
</tbody>
</table>

**Org Key: FN2100 - Data Processing**

<table>
<thead>
<tr>
<th>PO #</th>
<th>Check #</th>
<th>Vendor:</th>
<th>Transaction Description</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P0116948</td>
<td>00214695</td>
<td>METROPRESORT</td>
<td>DEC 2022 CHANGE OF ADDRESS CHA</td>
<td>21.68</td>
</tr>
</tbody>
</table>

**Org Key: FN4501 - Utility Billing (Water)**

<table>
<thead>
<tr>
<th>PO #</th>
<th>Check #</th>
<th>Vendor:</th>
<th>Transaction Description</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P0117032</td>
<td>00214695</td>
<td>METROPRESORT</td>
<td>JAN 2023 PRINT &amp; MAILING OF UT</td>
<td>102.75</td>
</tr>
<tr>
<td>P0117032</td>
<td>00214695</td>
<td>METROPRESORT</td>
<td>JAN 2023 PRINT &amp; MAILING OF UT</td>
<td>85.33</td>
</tr>
<tr>
<td>P0116948</td>
<td>00214695</td>
<td>METROPRESORT</td>
<td>JAN 2023 PRINTING &amp; MAILING OF</td>
<td>79.24</td>
</tr>
<tr>
<td>P0116947</td>
<td>00214695</td>
<td>METROPRESORT</td>
<td>DEC 2022 PRINTING &amp; MAILING OF</td>
<td>74.05</td>
</tr>
<tr>
<td>P0116948</td>
<td>00214695</td>
<td>METROPRESORT</td>
<td>JAN 2023 PRINTING &amp; MAILING OF</td>
<td>66.38</td>
</tr>
<tr>
<td>P0116947</td>
<td>00214695</td>
<td>METROPRESORT</td>
<td>DEC 2022 PRINTING &amp; MAILING OF</td>
<td>61.54</td>
</tr>
</tbody>
</table>

**Org Key: FN4502 - Utility Billing (Sewer)**

<table>
<thead>
<tr>
<th>PO #</th>
<th>Check #</th>
<th>Vendor:</th>
<th>Transaction Description</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P0117032</td>
<td>00214695</td>
<td>METROPRESORT</td>
<td>JAN 2023 PRINT &amp; MAILING OF UT</td>
<td>102.75</td>
</tr>
<tr>
<td>P0117032</td>
<td>00214695</td>
<td>METROPRESORT</td>
<td>JAN 2023 PRINT &amp; MAILING OF UT</td>
<td>85.33</td>
</tr>
<tr>
<td>P0116948</td>
<td>00214695</td>
<td>METROPRESORT</td>
<td>JAN 2023 PRINTING &amp; MAILING OF</td>
<td>79.24</td>
</tr>
<tr>
<td>P0116947</td>
<td>00214695</td>
<td>METROPRESORT</td>
<td>DEC 2022 PRINTING &amp; MAILING OF</td>
<td>74.05</td>
</tr>
<tr>
<td>P0116948</td>
<td>00214695</td>
<td>METROPRESORT</td>
<td>JAN 2023 PRINTING &amp; MAILING OF</td>
<td>66.38</td>
</tr>
<tr>
<td>P0116947</td>
<td>00214695</td>
<td>METROPRESORT</td>
<td>DEC 2022 PRINTING &amp; MAILING OF</td>
<td>61.54</td>
</tr>
<tr>
<td>P0117031</td>
<td>00214678</td>
<td>KC RECORDER</td>
<td>RELEASE OF LIEN (CAROL LINDA J)</td>
<td>39.00</td>
</tr>
</tbody>
</table>

**Org Key: FN4503 - Utility Billing (Storm)**

<table>
<thead>
<tr>
<th>PO #</th>
<th>Check #</th>
<th>Vendor:</th>
<th>Transaction Description</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P0117032</td>
<td>00214695</td>
<td>METROPRESORT</td>
<td>JAN 2023 PRINT &amp; MAILING OF UT</td>
<td>102.75</td>
</tr>
<tr>
<td>P0117032</td>
<td>00214695</td>
<td>METROPRESORT</td>
<td>JAN 2023 PRINT &amp; MAILING OF UT</td>
<td>85.32</td>
</tr>
<tr>
<td>P0116948</td>
<td>00214695</td>
<td>METROPRESORT</td>
<td>JAN 2023 PRINTING &amp; MAILING OF</td>
<td>79.24</td>
</tr>
<tr>
<td>P0116947</td>
<td>00214695</td>
<td>METROPRESORT</td>
<td>DEC 2022 PRINTING &amp; MAILING OF</td>
<td>74.05</td>
</tr>
<tr>
<td>P0116948</td>
<td>00214695</td>
<td>METROPRESORT</td>
<td>JAN 2023 PRINTING &amp; MAILING OF</td>
<td>66.40</td>
</tr>
<tr>
<td>P0116947</td>
<td>00214695</td>
<td>METROPRESORT</td>
<td>DEC 2022 PRINTING &amp; MAILING OF</td>
<td>61.55</td>
</tr>
</tbody>
</table>
## Accounts Payable Report by GL Key

<table>
<thead>
<tr>
<th>PO #</th>
<th>Check #</th>
<th>Vendor</th>
<th>Transaction Description</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Org Key: FR1200 - Fire Marshal</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
<td>574.15</td>
<td></td>
</tr>
<tr>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
<td>230.00</td>
<td></td>
</tr>
<tr>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Dues &amp; Subscriptions</td>
<td>140.00</td>
<td></td>
</tr>
<tr>
<td>Org Key: FR2100 - Fire Operations</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116737</td>
<td>EPSCA</td>
<td>44 RADIOS FOR FIRE 2023</td>
<td>1,111.00</td>
<td></td>
</tr>
<tr>
<td>P0116791</td>
<td>CDW GOVERNMENT INC</td>
<td>A191 iPAD MOUNTING &amp; POWER</td>
<td>145.01</td>
<td></td>
</tr>
<tr>
<td>P0117092</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
<td>37.41</td>
<td></td>
</tr>
<tr>
<td>P0117092</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
<td>27.50</td>
<td></td>
</tr>
<tr>
<td>P0116737</td>
<td>EPSCA</td>
<td>ACCESS FEE REBATE FIRE</td>
<td>-73.04</td>
<td></td>
</tr>
<tr>
<td>Org Key: FR4100 - Training</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
<td>213.56</td>
<td></td>
</tr>
<tr>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
<td>189.88</td>
<td></td>
</tr>
<tr>
<td>Org Key: GB0100 - Building Repairs</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0112427</td>
<td>Ankrom Moisan Architects Inc.</td>
<td>Architectural Design and Space</td>
<td>15,096.25</td>
<td></td>
</tr>
<tr>
<td>P0112427</td>
<td>Ankrom Moisan Architects Inc.</td>
<td>Architectural Design and Space</td>
<td>1,604.50</td>
<td></td>
</tr>
<tr>
<td>P0117019</td>
<td>PACIFIC AIR CONTROL INC</td>
<td>MERCER ISLAND CITY HALL WO# 35</td>
<td>660.60</td>
<td></td>
</tr>
<tr>
<td>P0117022</td>
<td>NW MODULAR SYSTEMS FURNITURE</td>
<td>Hourly Labor to Disassemble Ex</td>
<td>330.30</td>
<td></td>
</tr>
<tr>
<td>Org Key: GB0101 - HVAC Repairs</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0115377</td>
<td>STEMPER ARCHITECTURE COLLAB</td>
<td>PUBLIC WORKS BUILDING EXISTING</td>
<td>24,604.73</td>
<td></td>
</tr>
<tr>
<td>P0117002</td>
<td>HERC RENTALS INC</td>
<td>1 TON PORT AIR CONDITIONER W/H</td>
<td>2,021.04</td>
<td></td>
</tr>
<tr>
<td>P0117021</td>
<td>Bellingham Lock &amp; Safe</td>
<td>TE2-GS: Trip Charge Electronic</td>
<td>357.83</td>
<td></td>
</tr>
<tr>
<td>Org Key: GB0102 - ADA Improvements</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0117018</td>
<td>PACIFIC AIR CONTROL INC</td>
<td>MERCER ISLAND COMMUNITY</td>
<td>943.01</td>
<td></td>
</tr>
<tr>
<td>Org Key: GB0103 - City Hall - Seismic Retrofits</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116996</td>
<td>AUBURN MECHANICAL</td>
<td>12/9: Technician arrived &amp; che</td>
<td>939.16</td>
<td></td>
</tr>
<tr>
<td>Org Key: GB0105 - Thrift Shop Building Repairs</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0115078</td>
<td>TRANSPORT GROUP USA INC</td>
<td>THRIFT SHOP PARKING LOT CONCEP</td>
<td>1,200.00</td>
<td></td>
</tr>
<tr>
<td>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0117009</td>
<td>WALLACE, THOMAS</td>
<td>LEOFF1 LTC Expenses</td>
<td>10,000.00</td>
<td></td>
</tr>
<tr>
<td>P0117009</td>
<td>LEOFF HEALTH &amp; WELFARE TRUST</td>
<td>POLICE RETI</td>
<td>6,215.85</td>
<td></td>
</tr>
<tr>
<td>P0117009</td>
<td>LEOFF HEALTH &amp; WELFARE TRUST</td>
<td>FIRE RETIREE</td>
<td>3,271.50</td>
<td></td>
</tr>
<tr>
<td>P0117008</td>
<td>BOOTH, GLENDON D</td>
<td>LEOFF1 Retiree Medical Expense</td>
<td>773.39</td>
<td></td>
</tr>
<tr>
<td>P0116998</td>
<td>ADAMS, RONALD E</td>
<td>LEOFF1 Retiree Medical Expense</td>
<td>771.62</td>
<td></td>
</tr>
<tr>
<td>P0117009</td>
<td>WALLACE, THOMAS</td>
<td>LEOFF1 Retiree Medical Expense</td>
<td>633.87</td>
<td></td>
</tr>
<tr>
<td>P0117009</td>
<td>HILTNER, PETER</td>
<td>LEOFF1 Medicare Reimb</td>
<td>619.50</td>
<td></td>
</tr>
<tr>
<td>P0117007</td>
<td>RUCKER, MANORD J</td>
<td>LEOFF1 Retiree Medical Expense</td>
<td>589.37</td>
<td></td>
</tr>
<tr>
<td>P0117034</td>
<td>DEEDS, EDWARD G</td>
<td>LEOFF1 Retiree Medical Expense</td>
<td>535.57</td>
<td></td>
</tr>
<tr>
<td>P0117012</td>
<td>LYONS, STEVEN</td>
<td>LEOFF1 Retiree Medical Expense</td>
<td>425.00</td>
<td></td>
</tr>
<tr>
<td>P0117011</td>
<td>HAGSTROM, CRAIG</td>
<td>LEOFF1 Retiree Medical Expense</td>
<td>399.83</td>
<td></td>
</tr>
<tr>
<td>P0117011</td>
<td>DEEDS, EDWARD G</td>
<td>LEOFF1 Medicare Reimb</td>
<td>275.10</td>
<td></td>
</tr>
<tr>
<td>PO #</td>
<td>Check #</td>
<td>Vendor</td>
<td>Transaction Description</td>
<td>Check Amount</td>
</tr>
<tr>
<td>--------</td>
<td>-----------</td>
<td>-------------------------</td>
<td>------------------------------------------</td>
<td>--------------</td>
</tr>
<tr>
<td></td>
<td>00214646</td>
<td>BARNES, WILLIAM</td>
<td>LEOFF1 Medicare Reimb</td>
<td>271.10</td>
</tr>
<tr>
<td></td>
<td>00214666</td>
<td>FORSMAN, LOWELL</td>
<td>LEOFF1 Medicare Reimb</td>
<td>271.10</td>
</tr>
<tr>
<td>00117010</td>
<td>00214729</td>
<td>WEGNER, KEN</td>
<td>LEOFF1 Retiree Medical Expense</td>
<td>252.06</td>
</tr>
<tr>
<td></td>
<td>00214719</td>
<td>THOMPSON, JAMES</td>
<td>LEOFF1 Medicare Reimb</td>
<td>245.90</td>
</tr>
<tr>
<td></td>
<td>00214710</td>
<td>SCHOENTRUP, WILLIAM</td>
<td>LEOFF1 Medicare Reimb</td>
<td>240.60</td>
</tr>
<tr>
<td></td>
<td>00214639</td>
<td>ABBOTT, RICHARD</td>
<td>LEOFF1 Medicare Reimb</td>
<td>239.10</td>
</tr>
<tr>
<td></td>
<td>00214669</td>
<td>GOODMAN, J C</td>
<td>LEOFF1 Medicare Reimb</td>
<td>236.30</td>
</tr>
<tr>
<td></td>
<td>00214713</td>
<td>SMITH, RICHARD</td>
<td>LEOFF1 Medicare Reimb</td>
<td>219.60</td>
</tr>
<tr>
<td></td>
<td>00214691</td>
<td>LYONS, STEVEN</td>
<td>LEOFF1 Medicare Reimb</td>
<td>211.80</td>
</tr>
<tr>
<td></td>
<td>00214648</td>
<td>BOOTH, GLENDON D</td>
<td>LEOFF1 Medicare Reimb</td>
<td>210.60</td>
</tr>
<tr>
<td></td>
<td>00214663</td>
<td>ELSOE, RONALD</td>
<td>LEOFF1 Medicare Reimb</td>
<td>208.30</td>
</tr>
<tr>
<td>00117006</td>
<td>00214690</td>
<td>LOISEAU, LERI M</td>
<td>LEOFF1 Retiree Medical Expense</td>
<td>203.89</td>
</tr>
<tr>
<td></td>
<td>00214661</td>
<td>DOWD, PAUL</td>
<td>LEOFF1 Medicare Reimb</td>
<td>202.90</td>
</tr>
<tr>
<td></td>
<td>00214641</td>
<td>ADAMS, RONALD E</td>
<td>LEOFF1 Medicare Reimb</td>
<td>201.40</td>
</tr>
<tr>
<td></td>
<td>00214660</td>
<td>DEVENY, JAN P</td>
<td>LEOFF1 Medicare Reimb</td>
<td>200.60</td>
</tr>
<tr>
<td></td>
<td>00214686</td>
<td>KUHN, DAVID</td>
<td>LEOFF1 Medicare Reimb</td>
<td>200.60</td>
</tr>
<tr>
<td></td>
<td>00214645</td>
<td>AUGUSTSON, THOR</td>
<td>LEOFF1 Medicare Reimb</td>
<td>195.50</td>
</tr>
<tr>
<td></td>
<td>00214690</td>
<td>LOISEAU, LERI M</td>
<td>LEOFF1 Medicare Reimb</td>
<td>192.80</td>
</tr>
<tr>
<td></td>
<td>00214726</td>
<td>WALLACE, THOMAS</td>
<td>LEOFF1 Medicare Reimb</td>
<td>183.10</td>
</tr>
<tr>
<td></td>
<td>00214697</td>
<td>MYERS, JAMES S</td>
<td>LEOFF1 Medicare Reimb</td>
<td>179.80</td>
</tr>
<tr>
<td></td>
<td>00214708</td>
<td>RUCKER, MANORD J</td>
<td>LEOFF1 Medicare Reimb</td>
<td>176.00</td>
</tr>
<tr>
<td></td>
<td>00214676</td>
<td>JOHNSON, CURTIS</td>
<td>LEOFF1 Medicare Reimb</td>
<td>175.50</td>
</tr>
<tr>
<td></td>
<td>00214728</td>
<td>WEGNER, KEN</td>
<td>LEOFF1 Medicare Reimb</td>
<td>170.10</td>
</tr>
<tr>
<td></td>
<td>00214730</td>
<td>WHEELER, DENNIS</td>
<td>LEOFF1 Medicare Reimb</td>
<td>164.90</td>
</tr>
<tr>
<td></td>
<td>00214705</td>
<td>RAMSAY, JON</td>
<td>LEOFF1 Medicare Reimb</td>
<td>136.20</td>
</tr>
<tr>
<td></td>
<td>00214662</td>
<td>EHRLICH, ALAN</td>
<td>FIRE MEDICARE REIMB</td>
<td>125.00</td>
</tr>
<tr>
<td></td>
<td>00214663</td>
<td>ELSOE, RONALD</td>
<td>LEOFF1 Retiree Medical Expense</td>
<td>79.16</td>
</tr>
</tbody>
</table>

**Org Key: GGM606 - Excess Retirement-Fire**

<table>
<thead>
<tr>
<th>PO #</th>
<th>Check #</th>
<th>Vendor</th>
<th>Transaction Description</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>00214646</td>
<td>BARNES, WILLIAM</td>
<td>LEOFF1 Excess Benefit</td>
<td>2,162.44</td>
</tr>
<tr>
<td></td>
<td>00214656</td>
<td>COOPER, ROBERT</td>
<td>LEOFF1 Excess Benefit</td>
<td>2,118.03</td>
</tr>
<tr>
<td></td>
<td>00214676</td>
<td>JOHNSON, CURTIS</td>
<td>LEOFF1 Excess Benefit</td>
<td>1,220.32</td>
</tr>
<tr>
<td></td>
<td>00214710</td>
<td>SCHOENTRUP, WILLIAM</td>
<td>LEOFF1 Excess Benefit</td>
<td>1,025.82</td>
</tr>
</tbody>
</table>

**Org Key: GGX620 - Custodial Disbursements**

<table>
<thead>
<tr>
<th>PO #</th>
<th>Check #</th>
<th>Vendor</th>
<th>Transaction Description</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>00116955</td>
<td>00214681</td>
<td>KING CO PROSECUTING ATTORNEY</td>
<td>Remit Crime Victims Trust 2022</td>
<td>2,038.80</td>
</tr>
</tbody>
</table>

**Org Key: GX9996 - Employee Benefits-Police**

<table>
<thead>
<tr>
<th>PO #</th>
<th>Check #</th>
<th>Vendor</th>
<th>Transaction Description</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>00214689</td>
<td>LEOFF HEALTH &amp; WELFARE TRUST</td>
<td>POLICE/SUPPORT</td>
<td>54,159.57</td>
</tr>
</tbody>
</table>

**Org Key: GX9997 - Employee Benefits-Fire**

<table>
<thead>
<tr>
<th>PO #</th>
<th>Check #</th>
<th>Vendor</th>
<th>Transaction Description</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>00214688</td>
<td>LEOFF HEALTH &amp; WELFARE TRUST</td>
<td>FIRE ACTIVE</td>
<td>52,288.88</td>
</tr>
</tbody>
</table>

**Org Key: IGHS00 - Human Service Contracts**

<table>
<thead>
<tr>
<th>PO #</th>
<th>Check #</th>
<th>Vendor</th>
<th>Transaction Description</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>00116988</td>
<td>00214718</td>
<td>THE SOPHIA WAY</td>
<td>The Sophia Way Outreach Projec</td>
<td>10,000.00</td>
</tr>
</tbody>
</table>

**Org Key: IS2100 - IGS Network Administration**

<table>
<thead>
<tr>
<th>PO #</th>
<th>Check #</th>
<th>Vendor</th>
<th>Transaction Description</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>00116785</td>
<td>00214652</td>
<td>CDW GOVERNMENT INC</td>
<td>VMWare Primary Cluster</td>
<td>10,605.94</td>
</tr>
<tr>
<td>00116749</td>
<td>00214652</td>
<td>CDW GOVERNMENT INC</td>
<td>VMWare vSphere Replication Ren</td>
<td>2,345.13</td>
</tr>
<tr>
<td>00113518</td>
<td>00214682</td>
<td>KING COUNTY FINANCE</td>
<td>I-NET MONTHLY SERVICES FROM</td>
<td>1,492.00</td>
</tr>
</tbody>
</table>

Date: 01/29/23

Report Name: Accounts Payable Report by GL Key

CouncilAP5

Set C - 2023-01-27 Certification of Claims | Page 5
<table>
<thead>
<tr>
<th>PO #</th>
<th>Check #</th>
<th>Vendor</th>
<th>Transaction Description</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Professional Services</td>
<td>243.88</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Services - Software Maint/Supt</td>
<td>107.59</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Services - Software Maint/Supt</td>
<td>107.59</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Professional Services</td>
<td>105.86</td>
</tr>
<tr>
<td>P0117020</td>
<td>00214707</td>
<td>Ringsquared Telecom LLC</td>
<td>DECEMBER 2022 LONG DISTANCE CA</td>
<td>100.01</td>
</tr>
<tr>
<td>P0116903</td>
<td>00214637</td>
<td>3RTechnology LLC</td>
<td>Surplus Pickup 2022-12-01</td>
<td>100.00</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Services - Software Maint/Supt</td>
<td>62.76</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Professional Services</td>
<td>14.31</td>
</tr>
<tr>
<td>Org Key: IS3170</td>
<td>ARPA-ArcGIS Utility Network</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116949</td>
<td>00214668</td>
<td>GIS INC A CONTINENTAL MAPPING</td>
<td>DEC 2022 T&amp;M GEOSPA PM &amp; SOLUT</td>
<td>906.88</td>
</tr>
<tr>
<td>P0116946</td>
<td>00214668</td>
<td>GIS INC A CONTINENTAL MAPPING</td>
<td>DEC 2022 GIS SERIVCES</td>
<td>291.45</td>
</tr>
<tr>
<td>Org Key: MT1400</td>
<td>Development Engineering</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Tuition &amp; Registrations</td>
<td>175.00</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Licenses/Certifications/Exams</td>
<td>116.00</td>
</tr>
<tr>
<td>Org Key: MT2100</td>
<td>Roadway Maintenance</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116906</td>
<td>00214701</td>
<td>PETERSEN BROTHERS INC</td>
<td>REPAIR GUARDRAIL AT 5440 E.</td>
<td>5,225.25</td>
</tr>
<tr>
<td>P0116934</td>
<td>00214650</td>
<td>CADMAN INC</td>
<td>UTILITY SAND (32.32 TONS)</td>
<td>1,016.77</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Licenses/Certifications/Exams</td>
<td>200.00</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Licenses/Certifications/Exams</td>
<td>120.00</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Licenses/Certifications/Exams</td>
<td>90.00</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Licenses/Certifications/Exams</td>
<td>90.00</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Licenses/Certifications/Exams</td>
<td>90.00</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Professional Services</td>
<td>88.00</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Licenses/Certifications/Exams</td>
<td>6.00</td>
</tr>
<tr>
<td>Org Key: MT2200</td>
<td>Vegetation Maintenance</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116577</td>
<td>00214702</td>
<td>PLANTSCAPES INC</td>
<td>MAINTENANCE SERVICES</td>
<td>13,091.44</td>
</tr>
<tr>
<td>P0117026</td>
<td>00214702</td>
<td>PLANTSCAPES INC</td>
<td>EXTERIOR LABOR 3 PERSON CREW</td>
<td>6,977.59</td>
</tr>
<tr>
<td>Org Key: MT2255</td>
<td>Urban Forest Management (ROW)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116674</td>
<td>00214652</td>
<td>CDW GOVERNMENT INC</td>
<td>Adobe Acrobat Standard 2020 An</td>
<td>359.22</td>
</tr>
<tr>
<td>Org Key: MT3100</td>
<td>Water Distribution</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116936</td>
<td>00214670</td>
<td>GRAINGER</td>
<td>ADAPTER 1-1/2” X 2-1/2” NPT X</td>
<td>86.53</td>
</tr>
<tr>
<td>Org Key: MT3150</td>
<td>Water Quality Event</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P0116931</td>
<td>00214723</td>
<td>USABlueBook</td>
<td>OAKTON PH ELECTRODE PROBES</td>
<td>242.77</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Printing</td>
<td>163.20</td>
</tr>
<tr>
<td>Org Key: MT3300</td>
<td>Water Associated Costs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Backflow Assembly Certification</td>
<td>750.00</td>
</tr>
<tr>
<td>P0116943</td>
<td>00214667</td>
<td>GCP WW HOLDCO LLC</td>
<td>SAFETY BOOTS &amp; MISC. WORK CLOT</td>
<td>483.51</td>
</tr>
<tr>
<td>P0116939</td>
<td>00214714</td>
<td>SOUND SAFETY PRODUCTS</td>
<td>MISC. WORK CLOTHES</td>
<td>397.66</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Competent Person Certification</td>
<td>315.00</td>
</tr>
<tr>
<td>P0116941</td>
<td>00214714</td>
<td>SOUND SAFETY PRODUCTS</td>
<td>SAFETY BOOTS &amp; MISC. WORK CLOT</td>
<td>296.76</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Confined Space Certification C</td>
<td>210.00</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Confined Space Certification C</td>
<td>210.00</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Water Operator CEU Certification</td>
<td>180.00</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Water Operator Certification C</td>
<td>180.00</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Traffic Control Certification</td>
<td>128.00</td>
</tr>
<tr>
<td>PO #</td>
<td>Check #</td>
<td>Vendor:</td>
<td>Transaction Description</td>
<td>Check Amount</td>
</tr>
<tr>
<td>-------</td>
<td>-----------</td>
<td>--------------------------------</td>
<td>-----------------------------------</td>
<td>--------------</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Traffic Control Certification</td>
<td>128.00</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>DOH Operator Certification Upg</td>
<td>87.00</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>DOH Operator Certification Upg</td>
<td>1.74</td>
</tr>
<tr>
<td>00214722</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Tuition &amp; Registrations</td>
<td>-475.00</td>
</tr>
</tbody>
</table>

**Org Key: MT3400 - Sewer Collection**

- P0116937 00214717 T M G SERVICES INC QUICK DISCONNECT FITTINGS 1,591.17
- P0116932 00214675 HOME DEPOT CREDIT SERVICE METAL CUTT OFF BLADE 9.65

**Org Key: MT3500 - Sewer Pumps**

- P0116932 00214675 HOME DEPOT CREDIT SERVICE BUTT SPLICE HEAT SHRINK KIT 36.29

**Org Key: MT3600 - Sewer Associated Costs**

- P0116938 00214667 GCP WW HOLDCO LLC SAFETY BOOTS & MISC. WORK CLOT 450.00
- P0116944 00214667 GCP WW HOLDCO LLC SAFETY BOOTS & MISC. WORK CLOT 259.36
- P0116940 00214714 SOUND SAFETY PRODUCTS MISC. WORK CLOTHES 160.17
- 00214722 US BANK CORP PAYMENT SYS WSU Pesticide CEU Class for Ma 30.00
- 00214722 US BANK CORP PAYMENT SYS WSU Pesticide CEU Class for Ma 30.00
- 00214722 US BANK CORP PAYMENT SYS WSU Pesticide CEU Class for Ma 30.00
- 00214694 MARTIN, ERIC MILEAGE SEWER 12.50

**Org Key: MT3800 - Storm Drainage**

- P0115900 00214640 ACTION SERVICES CORP ON-CALL STORMWATER CCTV 3,049.50
- P0115900 00214640 ACTION SERVICES CORP ON-CALL STORMWATER CCTV 2,641.95
- P0115900 00214640 ACTION SERVICES CORP ON-CALL STORMWATER CCTV 2,606.80
- P0115900 00214640 ACTION SERVICES CORP ON-CALL STORMWATER CCTV 2,495.65
- P0115900 00214640 ACTION SERVICES CORP ON-CALL STORMWATER CCTV 2,329.40
- P0115900 00214640 ACTION SERVICES CORP ON-CALL STORMWATER CCTV 2,275.25
- P0115900 00214640 ACTION SERVICES CORP ON-CALL STORMWATER CCTV 2,237.25
- P0115900 00214640 ACTION SERVICES CORP ON-CALL STORMWATER CCTV 1,240.70
- P0115900 00214640 ACTION SERVICES CORP ON-CALL STORMWATER CCTV 943.35
- P0117035 00214683 Kitsap Bank 8/31/22 invoice # 114258 retail 160.50
- P0117035 00214683 Kitsap Bank 9/13/22 invoice # 114263 retail 139.05
- P0117035 00214683 Kitsap Bank 9/6/22 invoice # 114259 retain 137.20
- P0117035 00214683 Kitsap Bank 8/30/22 invoice # 114257 retain 136.15
- P0117035 00214683 Kitsap Bank 9/14/22 invoice # 114264 retain 131.35
- P0117035 00214683 Kitsap Bank 9/8/22 invoice # 114261 retain 122.60
- P0117035 00214683 Kitsap Bank 9/12/22 invoice # 114262 retain 119.75
- P0117035 00214683 Kitsap Bank 9/7/22 invoice # 114260 retain 117.75
- P0117035 00214683 Kitsap Bank 9/29/22 invoice # 114266 retail 65.30
- P0117035 00214683 Kitsap Bank 9/28/22 invoice # 114265 retail 49.65

**Org Key: MT4150 - Support Services - Clearing**

- 00214722 US BANK CORP PAYMENT SYS Operating Supplies 175.42
- 00214722 US BANK CORP PAYMENT SYS Uniforms & Clothing 134.31
- 00214722 US BANK CORP PAYMENT SYS Operating Supplies 70.13
- P0116737 00214664 EPSCA 1 RADIO FOR MAINTENANCE 25.25
- 00214722 US BANK CORP PAYMENT SYS Operating Supplies 21.86
- P0116737 00214664 EPSCA ACCESS FEE REBATE MAINT -1.66

**Org Key: MT4200 - Building Services**
### Accounts Payable Report by GL Key

<table>
<thead>
<tr>
<th>PO #</th>
<th>Check #</th>
<th>Vendor:</th>
<th>Transaction Description</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P0117005</td>
<td>00214654</td>
<td>CHEM-AQUA</td>
<td>WATER TREATMENT PROGRAM</td>
<td>973.32</td>
</tr>
<tr>
<td>P0116995</td>
<td>00214644</td>
<td>AUBURN MECHANICAL</td>
<td>1/11 - Techs arrived on site.</td>
<td>939.16</td>
</tr>
<tr>
<td>P0117001</td>
<td>00214649</td>
<td>BULGER SAFE &amp; LOCK</td>
<td>MADE KEYS FOR CITY ATTORNEYS O</td>
<td>450.62</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
<td>147.57</td>
</tr>
<tr>
<td><strong>Org Key:</strong> MT4300 - Fleet Services</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Fuel for Staff Car - Miles 361</td>
<td>83.10</td>
</tr>
<tr>
<td>P0102334</td>
<td>00214684</td>
<td>KPG</td>
<td>2019 ON CALL TRANPORATION</td>
<td>3,498.00</td>
</tr>
<tr>
<td><strong>Org Key:</strong> MT4420 - Transportation Planner Eng</td>
<td>00214714</td>
<td>SOUND SAFETY PRODUCTS</td>
<td>MISC. WORK CLOTHES</td>
<td>348.94</td>
</tr>
<tr>
<td><strong>Org Key:</strong> MT4501 - Water Administration</td>
<td>00214714</td>
<td>SEATTLE PUBLIC UTILITIES</td>
<td>DEC 2022 WATER PURCHASE</td>
<td>104,971.44</td>
</tr>
<tr>
<td></td>
<td>00214714</td>
<td>SEATTLE PUBLIC UTILITIES</td>
<td>NOV 2022 WATER PURCHASE</td>
<td>102,071.36</td>
</tr>
<tr>
<td><strong>Org Key:</strong> MT4900 - Solid Waste &amp; Sustainability</td>
<td>00214655</td>
<td>CITY OF BELLEVUE</td>
<td>Spark Northwest Support/Admin</td>
<td>15,637.11</td>
</tr>
<tr>
<td><strong>Org Key:</strong> MT6100 - Park Maintenance</td>
<td>00214665</td>
<td>FLYNN, THOMAS</td>
<td>SAFETY BOOTS</td>
<td>339.09</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>ISA arborist online conference</td>
<td>275.00</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Computer mouse and keyboards</td>
<td>167.32</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Management of Park and Recreation</td>
<td>130.48</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Hand warmers</td>
<td>51.88</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Stihl fuel filters</td>
<td>14.40</td>
</tr>
<tr>
<td><strong>Org Key:</strong> MT6200 - Athletic Field Maintenance</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Field stakes</td>
<td>281.44</td>
</tr>
<tr>
<td><strong>Org Key:</strong> MT6500 - Luther Burbank Park Maint</td>
<td>00214659</td>
<td>DEPT OF NATURAL RESOURCES</td>
<td>C2000A09917 LA WASHINGTON - CI</td>
<td>4,598.83</td>
</tr>
<tr>
<td><strong>Org Key:</strong> MT6600 - Park Maint School Fields</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>South Mercer Playfields portab</td>
<td>395.00</td>
</tr>
<tr>
<td><strong>Org Key:</strong> MT6900 - Aubrey Davis Park Maint</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Portable toilet, Lid C</td>
<td>395.00</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Boat launch portable toilet</td>
<td>395.00</td>
</tr>
<tr>
<td>P0117024</td>
<td>00214700</td>
<td>PAYBYPHONE TECHNOLOGIES INC</td>
<td>TRANSACTION FEE MONTHLY</td>
<td>250.00</td>
</tr>
<tr>
<td><strong>Org Key:</strong> PA0100 - Open Space Management</td>
<td>00214652</td>
<td>CDW GOVERNMENT INC</td>
<td>Adobe Acrobat Standard Lizzy S</td>
<td>359.22</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Volunteer program supplies</td>
<td>331.91</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Rentals-Machines/Equipment</td>
<td>275.00</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Virtual ISA training</td>
<td>189.00</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Volunteer program supplies</td>
<td>132.01</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Volunteer program supplies</td>
<td>101.02</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Jordan and Lizzy pesticide lic</td>
<td>67.50</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Volunteer program supplies</td>
<td>46.11</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Rentals-Machines/Equipment</td>
<td>4.05</td>
</tr>
<tr>
<td><strong>Org Key:</strong> PA0101 - Recurring Parks Minor Capital</td>
<td>00214652</td>
<td>CDW GOVERNMENT INC</td>
<td>Adobe Acrobat Standard Lizzy S</td>
<td>359.22</td>
</tr>
<tr>
<td>PO #</td>
<td>Check #</td>
<td>Vendor</td>
<td>Transaction Description</td>
<td>Check Amount</td>
</tr>
<tr>
<td>---------</td>
<td>----------</td>
<td>--------------------------------------</td>
<td>--------------------------------------------</td>
<td>--------------</td>
</tr>
<tr>
<td>P0115078</td>
<td>00214720</td>
<td>TRANSPO GROUP USA INC</td>
<td>THRIFT SHOP PARKING LOT CONCEPT</td>
<td>2,813.75</td>
</tr>
<tr>
<td>Org Key: PA0124 - Luther Burbank Boiler Bldg Roo</td>
<td>P0114464</td>
<td>CARDINAL ARCHITECTURE PC</td>
<td>LUTHER BURBANK PARK BOILER BUI</td>
<td>2,009.80</td>
</tr>
<tr>
<td>Org Key: PA0129 - Pioneer Park/Engstrom OS Fores</td>
<td>P01117004</td>
<td>DAILY JOURNAL OF COMMERCE</td>
<td>LUTHER BURBANK SHORE</td>
<td>358.80</td>
</tr>
<tr>
<td>Org Key: PA0136 - Luther Burbank South Shoreline</td>
<td>P0114464</td>
<td>CARDINAL ARCHITECTURE PC</td>
<td>LUTHER BURBANK PARK BOILER BUI</td>
<td>715.82</td>
</tr>
<tr>
<td>Org Key: PA124A - LB Boiler Annex &amp; Deck</td>
<td>P0114464</td>
<td>CARDINAL ARCHITECTURE PC</td>
<td>LUTHER BURBANK PARK BOILER BUI</td>
<td>27.53</td>
</tr>
<tr>
<td>Org Key: PO0000 - Police-Revenue</td>
<td>P0117030</td>
<td>WA STATE DOL</td>
<td>CONCEALED PISTOL LICENSES ISSU</td>
<td>1,119.00</td>
</tr>
<tr>
<td>Org Key: PO1100 - Administration (PO)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>REP Fitness benches</td>
<td>962.26</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Labor law update/training reg</td>
<td>398.00</td>
</tr>
<tr>
<td></td>
<td>00214724</td>
<td>WA ASSN OF SHERIFFS &amp; POLICE</td>
<td>Association Dues - Chief of Pol</td>
<td>305.00</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Renton range fees</td>
<td>125.00</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>appreciation event supplies/fo</td>
<td>122.02</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>appreciation event supplies/fo</td>
<td>68.08</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>appreciation event supplies/fo</td>
<td>42.24</td>
</tr>
<tr>
<td>Org Key: PO1350 - Police Emergency Management</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>00214638</td>
<td>4IMPRINT INC</td>
<td>Crime Prevention Items - Invo</td>
<td>632.15</td>
</tr>
<tr>
<td></td>
<td>00214664</td>
<td>EPSCA</td>
<td>13 RADIOS FOR EMERGENCY DEPT</td>
<td>328.25</td>
</tr>
<tr>
<td></td>
<td>00214664</td>
<td>EPSCA</td>
<td>ACCESS FEE REBATE EMERGENCY</td>
<td>-21.58</td>
</tr>
<tr>
<td>Org Key: PO1650 - Regional Radio Operations</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>00214664</td>
<td>EPSCA</td>
<td>60 RADIOS FOR POLICE DEPARTMEN</td>
<td>1,515.00</td>
</tr>
<tr>
<td></td>
<td>00214664</td>
<td>EPSCA</td>
<td>ACCESS FEE REBATE POLICE</td>
<td>-99.60</td>
</tr>
<tr>
<td>Org Key: PO1700 - Records and Property</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Drug and other evidence destru</td>
<td>105.29</td>
</tr>
<tr>
<td>Org Key: PO2100 - Patrol Division</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Department Supplies</td>
<td>2,229.48</td>
</tr>
<tr>
<td></td>
<td>00214652</td>
<td>CDW GOVERNMENT INC</td>
<td>2 Ticket Printers MDC</td>
<td>778.14</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
<td>400.00</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>updated PD texts</td>
<td>169.84</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Staff appreciation lunch</td>
<td>77.97</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Miranda Cards for Staff</td>
<td>27.48</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
<td>25.00</td>
</tr>
<tr>
<td>Org Key: PO2200 - Marine Patrol</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Travel for training in Sitka,</td>
<td>591.22</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Travel for training in Sitka,</td>
<td>560.85</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Travel for training in Sitka,</td>
<td>402.48</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Travel for training in Sitka,</td>
<td>25.16</td>
</tr>
<tr>
<td>PO #</td>
<td>Check #</td>
<td>Vendor:</td>
<td>Transaction Description</td>
<td>Check Amount</td>
</tr>
<tr>
<td>------</td>
<td>---------</td>
<td>---------</td>
<td>-------------------------</td>
<td>--------------</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Org Key: PO4100 - Firearms Training</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>00214722 US BANK CORP PAYMENT SYS</td>
<td>Tuition &amp; Registrations</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Org Key: PO4300 - Police Training</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>00214722 US BANK CORP PAYMENT SYS</td>
<td>Instructor Course - Firearms</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>00214722 US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>00214722 US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>00214722 US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Org Key: PR1500 - Urban Forest Management</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>00214722 US BANK CORP PAYMENT SYS</td>
<td>Tuition &amp; Registrations</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>00214722 US BANK CORP PAYMENT SYS</td>
<td>Tuition &amp; Registrations</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>00214722 US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>00214722 US BANK CORP PAYMENT SYS</td>
<td>Tuition &amp; Registrations</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>00214722 US BANK CORP PAYMENT SYS</td>
<td>Office Supplies</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Org Key: PR2100 - Recreation Programs</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>00214722 US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>00214722 US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>00214722 US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>00214722 US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>00214722 US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>00214722 US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>00214722 US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>00214722 US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>00214722 US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>00214722 US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>00214722 US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>00214722 US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>00214722 US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Org Key: PR4100 - Community Center</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>P0117025 00214727 WAVE ELECTRICAL LLC</td>
<td>MICEC NORTH ANNEX COUNTER</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>P0117013 00214709 RUDYS PLUMBING</td>
<td>TOILET CONTINUOUSLY RUNS</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>00214722 US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Org Key: SP0100 - Residential Street Resurfacing</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>P0117003 00214685 KRAZAN &amp; ASSOCIATES INC</td>
<td>2022 Arterial &amp; Residential St</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Org Key: SP0120 - Sunset Hwy/77 Ave SW Improveme</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>P0116625 00214732 WSDOT</td>
<td>WSDOT</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>P0116625 00214732 WSDOT</td>
<td>WSDOT</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>P0116625 00214732 WSDOT</td>
<td>WSDOT</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>P0116935 00214721 UNITED REPROGRAPHICS</td>
<td>SPEC BOOKS &amp; PLANES</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>P0116625 00214732 WSDOT</td>
<td>WSDOT</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>P0116625 00214732 WSDOT</td>
<td>WSDOT</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Org Key: VCP104 - CIP Streets Salaries</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>00214722 US BANK CORP PAYMENT SYS</td>
<td>Tuition &amp; Registrations</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Org Key: VCP343 - CIP Parks Salaries</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>00214722 US BANK CORP PAYMENT SYS</td>
<td>Tuition &amp; Registrations</td>
</tr>
<tr>
<td>PO #</td>
<td>Check #</td>
<td>Vendor:</td>
<td>Transaction Description</td>
<td>Check Amount</td>
</tr>
<tr>
<td>-----------</td>
<td>-------------</td>
<td>------------------------------</td>
<td>------------------------------------------</td>
<td>--------------</td>
</tr>
<tr>
<td>VCP402</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Tuition &amp; Registrations</td>
<td>60.01</td>
</tr>
<tr>
<td>VCP432</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Tuition &amp; Registrations</td>
<td>60.01</td>
</tr>
<tr>
<td>WR152R</td>
<td>P0104658</td>
<td>KPG</td>
<td>80TH AVE SE PEDESTIAN IMPROVEMENT</td>
<td>1,620.00</td>
</tr>
<tr>
<td>WU0100</td>
<td>P0111663</td>
<td>RH2 ENGINEERING INC</td>
<td>RESERVOIR PUMP-MOTOR</td>
<td>12,976.32</td>
</tr>
<tr>
<td>YF1100</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Teletherapy subscription</td>
<td>1,018.43</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>cell phone service</td>
<td>817.09</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
<td>225.00</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
<td>55.05</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>therapy resource</td>
<td>5.35</td>
</tr>
<tr>
<td>YF1200</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
<td>29.67</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
<td>24.85</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
<td>24.00</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
<td>13.94</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
<td>10.48</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
<td>7.53</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
<td>7.39</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
<td>7.09</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
<td>7.09</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Operating Supplies</td>
<td>-18.51</td>
</tr>
<tr>
<td>YF2500</td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Schedule planner for staff</td>
<td>21.00</td>
</tr>
<tr>
<td>YF2600</td>
<td>P0117039</td>
<td>SHOREWOOD #14885</td>
<td>Rental assistance for EA clien</td>
<td>534.93</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>Holiday program cards</td>
<td>450.00</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>For Emergency Assistance clien</td>
<td>322.26</td>
</tr>
<tr>
<td></td>
<td>00214722</td>
<td>US BANK CORP PAYMENT SYS</td>
<td>For Emergency Assistance clien</td>
<td>217.12</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Total</td>
<td>644,088.35</td>
</tr>
</tbody>
</table>
## Accounts Payable Report by Check Number

<table>
<thead>
<tr>
<th>Check No</th>
<th>Check Date</th>
<th>Vendor Name/Description</th>
<th>PO #</th>
<th>Invoice #</th>
<th>Invoice Date</th>
<th>Check Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>00214637</td>
<td>01/27/2023</td>
<td>3RTechnology LLC</td>
<td>P0116903</td>
<td>INV-12197</td>
<td>01/09/2023</td>
<td>100.00</td>
</tr>
<tr>
<td>00214638</td>
<td>01/27/2023</td>
<td>Crime Prevention Items - Invoice</td>
<td>P0116958</td>
<td>24172154</td>
<td>12/12/2022</td>
<td>632.15</td>
</tr>
<tr>
<td>00214639</td>
<td>01/27/2023</td>
<td>ABBOTT, RICHARD</td>
<td>JAN2023B</td>
<td></td>
<td>02/01/2023</td>
<td>239.10</td>
</tr>
<tr>
<td>00214640</td>
<td>01/27/2023</td>
<td>ACTION SERVICES CORP</td>
<td>P0115900</td>
<td>114266</td>
<td>09/29/2022</td>
<td>19,819.85</td>
</tr>
<tr>
<td>00214641</td>
<td>01/27/2023</td>
<td>ADAMS, RONALD E</td>
<td>JAN2023B</td>
<td></td>
<td>02/01/2023</td>
<td>973.02</td>
</tr>
<tr>
<td>00214642</td>
<td>01/27/2023</td>
<td>Ankrom Moisan Architects Inc.</td>
<td>P0112427</td>
<td>84424-RE</td>
<td>01/01/2023</td>
<td>17,411.87</td>
</tr>
<tr>
<td>00214643</td>
<td>01/27/2023</td>
<td>ASHTON INVESTMENTS LLC</td>
<td></td>
<td>011923</td>
<td>01/19/2023</td>
<td>409.50</td>
</tr>
<tr>
<td>00214644</td>
<td>01/27/2023</td>
<td>AUBURN MECHANICAL</td>
<td>P0116995</td>
<td>32106</td>
<td>01/18/2023</td>
<td>1,878.32</td>
</tr>
<tr>
<td>00214645</td>
<td>01/27/2023</td>
<td>AUGUSTSON, THOR</td>
<td>JAN2023B</td>
<td></td>
<td>02/01/2023</td>
<td>195.50</td>
</tr>
<tr>
<td>00214646</td>
<td>01/27/2023</td>
<td>BARNES, WILLIAM</td>
<td>FEB2023A</td>
<td></td>
<td>02/01/2023</td>
<td>2,433.54</td>
</tr>
<tr>
<td>00214647</td>
<td>01/27/2023</td>
<td>Bellingham Lock &amp; Safe</td>
<td>P0117021</td>
<td>332197</td>
<td>12/31/2022</td>
<td>357.83</td>
</tr>
<tr>
<td>00214648</td>
<td>01/27/2023</td>
<td>BOOTH, GLENDON D</td>
<td>JAN2023B</td>
<td></td>
<td>02/01/2023</td>
<td>983.99</td>
</tr>
<tr>
<td>00214649</td>
<td>01/27/2023</td>
<td>BULGER SAFE &amp; LOCK</td>
<td>P017001</td>
<td>WO-216918</td>
<td>12/08/2022</td>
<td>450.62</td>
</tr>
<tr>
<td>00214650</td>
<td>01/27/2023</td>
<td>MADE KEYS FOR CITY ATTORNEYS O</td>
<td>P0116934</td>
<td>5883303</td>
<td>01/17/2023</td>
<td>1,016.77</td>
</tr>
<tr>
<td>00214651</td>
<td>01/27/2023</td>
<td>CARDINAL ARCHITECTURE PC</td>
<td>P0114464</td>
<td>2140-8</td>
<td>12/31/2022</td>
<td>2,753.15</td>
</tr>
<tr>
<td>00214652</td>
<td>01/27/2023</td>
<td>CDW GOVERNMENT INC</td>
<td>P0116794</td>
<td>FZ97868</td>
<td>01/09/2023</td>
<td>15,670.33</td>
</tr>
<tr>
<td>00214653</td>
<td>01/27/2023</td>
<td>CHAPTER 13 TRUSTEE</td>
<td></td>
<td>012723</td>
<td>01/27/2023</td>
<td>572.00</td>
</tr>
<tr>
<td>00214654</td>
<td>01/27/2023</td>
<td>CHEM-AQUA</td>
<td>P0117005</td>
<td>8056138</td>
<td>12/16/2022</td>
<td>973.32</td>
</tr>
<tr>
<td>00214655</td>
<td>01/27/2023</td>
<td>CITY OF BELLEVUE</td>
<td>P0117023</td>
<td>44060</td>
<td>12/21/2022</td>
<td>15,637.11</td>
</tr>
<tr>
<td>00214656</td>
<td>01/27/2023</td>
<td>COOPER, ROBERT</td>
<td>FEB2023A</td>
<td></td>
<td>02/01/2023</td>
<td>2,118.03</td>
</tr>
<tr>
<td>00214657</td>
<td>01/27/2023</td>
<td>DAILY JOURNAL OF COMMERCE</td>
<td>P0117004</td>
<td>3383307</td>
<td>11/04/2022</td>
<td>358.80</td>
</tr>
<tr>
<td>00214658</td>
<td>01/27/2023</td>
<td>DEEDS, EDWARD G</td>
<td>JAN2023B</td>
<td></td>
<td>02/01/2023</td>
<td>810.67</td>
</tr>
<tr>
<td>00214659</td>
<td>01/27/2023</td>
<td>DEPT OF NATURAL RESOURCES</td>
<td>P0117029</td>
<td>4900/0100166581</td>
<td>01/03/2023</td>
<td>4,598.83</td>
</tr>
<tr>
<td>00214660</td>
<td>01/27/2023</td>
<td>DEVENY, JAN P</td>
<td>JAN2023B</td>
<td></td>
<td>02/01/2023</td>
<td>200.60</td>
</tr>
<tr>
<td>00214661</td>
<td>01/27/2023</td>
<td>DOWD, PAUL</td>
<td>JAN2023B</td>
<td></td>
<td>02/01/2023</td>
<td>202.90</td>
</tr>
<tr>
<td>00214662</td>
<td>01/27/2023</td>
<td>EHRlich, ALAN</td>
<td>020123</td>
<td></td>
<td>02/01/2023</td>
<td>125.00</td>
</tr>
<tr>
<td>Check No</td>
<td>Check Date</td>
<td>Vendor Name/Description</td>
<td>PO #</td>
<td>Invoice #</td>
<td>Invoice Date</td>
<td>Check Amount</td>
</tr>
<tr>
<td>----------</td>
<td>------------</td>
<td>-------------------------</td>
<td>------------</td>
<td>-----------</td>
<td>--------------</td>
<td>--------------</td>
</tr>
<tr>
<td>00214663</td>
<td>01/27/2023</td>
<td>ELSOE, RONALD</td>
<td>JAN2023B</td>
<td>11022</td>
<td>02/01/2023</td>
<td>287.46</td>
</tr>
<tr>
<td>00214664</td>
<td>01/27/2023</td>
<td>EPSCA</td>
<td>P0116737</td>
<td>010723</td>
<td>01/07/2023</td>
<td>2,783.62</td>
</tr>
<tr>
<td>00214665</td>
<td>01/27/2023</td>
<td>FLYNN, THOMAS</td>
<td>JAN2023B</td>
<td>012523</td>
<td>01/07/2023</td>
<td>339.09</td>
</tr>
<tr>
<td>00214666</td>
<td>01/27/2023</td>
<td>FORSMAN, LOWELL</td>
<td>JAN2023B</td>
<td>011923</td>
<td>02/01/2023</td>
<td>271.10</td>
</tr>
<tr>
<td>00214667</td>
<td>01/27/2023</td>
<td>GCP WW HOLDCO LLC</td>
<td>INV2040002739</td>
<td>11790</td>
<td>12/31/2022</td>
<td>1,198.33</td>
</tr>
<tr>
<td>00214668</td>
<td>01/27/2023</td>
<td>GIS INC A CONTINENTAL MAPPING</td>
<td>11429845</td>
<td>3038448-003</td>
<td>09/15/2022</td>
<td>2,021.04</td>
</tr>
<tr>
<td>00214669</td>
<td>01/27/2023</td>
<td>GOODMAN, J C</td>
<td>JAN2023B</td>
<td>012523</td>
<td>01/07/2023</td>
<td>86.53</td>
</tr>
<tr>
<td>00214670</td>
<td>01/27/2023</td>
<td>GRAINGER</td>
<td>P0116936</td>
<td>9573189215</td>
<td>01/07/2023</td>
<td>2022 Arterial &amp; Residential St</td>
</tr>
<tr>
<td>00214671</td>
<td>01/27/2023</td>
<td>HAGSTROM, CRAIG</td>
<td>P0117011</td>
<td>012523</td>
<td>01/07/2023</td>
<td>271.10</td>
</tr>
<tr>
<td>00214672</td>
<td>01/27/2023</td>
<td>HAGSTROM, JAMES</td>
<td>JAN2023B</td>
<td>012523</td>
<td>01/07/2023</td>
<td>204.50</td>
</tr>
<tr>
<td>00214673</td>
<td>01/27/2023</td>
<td>HERC RENTALS INC</td>
<td>P0117002</td>
<td>3038448-003</td>
<td>09/15/2022</td>
<td>2,021.04</td>
</tr>
<tr>
<td>00214674</td>
<td>01/27/2023</td>
<td>HILTNER, PETER</td>
<td>JAN2023B</td>
<td>012523</td>
<td>01/07/2023</td>
<td>619.50</td>
</tr>
<tr>
<td>00214675</td>
<td>01/27/2023</td>
<td>HOME DEPOT CREDIT SERVICE</td>
<td>114257-RETP0117035</td>
<td>123122</td>
<td>12/31/2022</td>
<td>2,038.80</td>
</tr>
<tr>
<td>00214676</td>
<td>01/27/2023</td>
<td>JOHNSON, CURTIS</td>
<td>FEB2023A</td>
<td>012523</td>
<td>01/07/2023</td>
<td>1,395.82</td>
</tr>
<tr>
<td>00214677</td>
<td>01/27/2023</td>
<td>KC PET LICENSES</td>
<td>P0117038</td>
<td>011023</td>
<td>01/07/2023</td>
<td>60.00</td>
</tr>
<tr>
<td>00214678</td>
<td>01/27/2023</td>
<td>KC RECORDER</td>
<td>P0117031</td>
<td>LIEN012523</td>
<td>01/07/2023</td>
<td>39.00</td>
</tr>
<tr>
<td>00214679</td>
<td>01/27/2023</td>
<td>KEATING BUCKLIN &amp; MCCORMACK</td>
<td>114257-RETP0117035</td>
<td>123122</td>
<td>12/31/2022</td>
<td>2,038.80</td>
</tr>
<tr>
<td>00214680</td>
<td>01/27/2023</td>
<td>KEYBANK NATIONAL ASSOC</td>
<td>P0117033</td>
<td>22120000117</td>
<td>12/31/2022</td>
<td>1,492.00</td>
</tr>
<tr>
<td>00214681</td>
<td>01/27/2023</td>
<td>KING CO PROSECUTING ATTORNEY</td>
<td>114257-RET</td>
<td>123122</td>
<td>12/31/2022</td>
<td>2,038.80</td>
</tr>
<tr>
<td>00214682</td>
<td>01/27/2023</td>
<td>KING COUNTY FINANCE</td>
<td>P0113518</td>
<td>11013209</td>
<td>12/31/2022</td>
<td>1,492.00</td>
</tr>
<tr>
<td>00214683</td>
<td>01/27/2023</td>
<td>Kitsap Bank 9/29/22 invoice # 114266 retail</td>
<td>P0117035</td>
<td>114257-RET</td>
<td>08/30/2022</td>
<td>1,179.30</td>
</tr>
<tr>
<td>00214684</td>
<td>01/27/2023</td>
<td>KPG</td>
<td>P0104658</td>
<td>192120</td>
<td>12/31/2022</td>
<td>7,151.50</td>
</tr>
<tr>
<td>00214685</td>
<td>01/27/2023</td>
<td>KRAZAN &amp; ASSOCIATES INC</td>
<td>P0117003</td>
<td>INV1620563-5832</td>
<td>08/31/2022</td>
<td>2,680.00</td>
</tr>
<tr>
<td>00214686</td>
<td>01/27/2023</td>
<td>KUHN, DAVID</td>
<td>JAN2023B</td>
<td>012523</td>
<td>01/07/2023</td>
<td>200.60</td>
</tr>
<tr>
<td>00214687</td>
<td>01/27/2023</td>
<td>LANGMAN, ALAN</td>
<td>011923</td>
<td>01/07/2023</td>
<td>01/07/2023</td>
<td>138.26</td>
</tr>
<tr>
<td>00214688</td>
<td>01/27/2023</td>
<td>LEOFF HEALTH &amp; WELFARE TRUST FIRE RETIREE</td>
<td>FEBRUARY-23</td>
<td>02/01/2023</td>
<td>55,560.38</td>
<td>55,560.38</td>
</tr>
<tr>
<td>Check No</td>
<td>Check Date</td>
<td>Vendor Name/Description</td>
<td>PO #</td>
<td>Invoice #</td>
<td>Invoice Date</td>
<td>Check Amount</td>
</tr>
<tr>
<td>----------</td>
<td>-------------</td>
<td>------------------------------------------------</td>
<td>------------</td>
<td>-----------</td>
<td>--------------</td>
<td>---------------</td>
</tr>
<tr>
<td>00214689</td>
<td>01/27/2023</td>
<td>LEOFF HEALTH &amp; WELFARE TRUST POLICE RETI</td>
<td>FEBRUARY-23</td>
<td>JAN2023B</td>
<td>02/01/2023</td>
<td>60,375.42</td>
</tr>
<tr>
<td>00214690</td>
<td>01/27/2023</td>
<td>LOISEAU, LERI M</td>
<td></td>
<td></td>
<td></td>
<td>396.69</td>
</tr>
<tr>
<td>00214691</td>
<td>01/27/2023</td>
<td>LEOFF1 Retiree Medical Expense</td>
<td></td>
<td></td>
<td></td>
<td>636.80</td>
</tr>
<tr>
<td>00214692</td>
<td>01/27/2023</td>
<td>Madrona Law Group, PLLC</td>
<td>P0116994</td>
<td>11757</td>
<td>12/31/2022</td>
<td>15,670.14</td>
</tr>
<tr>
<td>00214693</td>
<td>01/27/2023</td>
<td>MARTEN LAW</td>
<td>P0116968</td>
<td>44094208</td>
<td>12/31/2022</td>
<td>807.50</td>
</tr>
<tr>
<td>00214694</td>
<td>01/27/2023</td>
<td>MARTIN, ERIC</td>
<td>011323</td>
<td></td>
<td>01/13/2023</td>
<td>12.50</td>
</tr>
<tr>
<td>00214695</td>
<td>01/27/2023</td>
<td>METROPRESORT</td>
<td>P0117032</td>
<td>IN651616</td>
<td>01/25/2023</td>
<td>1,429.56</td>
</tr>
<tr>
<td>00214696</td>
<td>01/27/2023</td>
<td>MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS</td>
<td>012723</td>
<td></td>
<td>01/27/2023</td>
<td>220.00</td>
</tr>
<tr>
<td>00214697</td>
<td>01/27/2023</td>
<td>MYERS, JAMES S</td>
<td>JAN2023B</td>
<td></td>
<td>02/01/2023</td>
<td>179.80</td>
</tr>
<tr>
<td>00214698</td>
<td>01/27/2023</td>
<td>NW MODULAR SYSTEMS FURNITURE</td>
<td>P0117022</td>
<td>22-311</td>
<td>12/19/2022</td>
<td>330.30</td>
</tr>
<tr>
<td>00214699</td>
<td>01/27/2023</td>
<td>PACIFIC AIR CONTROL INC</td>
<td>P0117017</td>
<td>35352A</td>
<td>12/30/2022</td>
<td>4,099.85</td>
</tr>
<tr>
<td>00214700</td>
<td>01/27/2023</td>
<td>PAYBYPHONE TECHNOLOGIES INC</td>
<td>P0117024</td>
<td>INVBP-US86</td>
<td>12/31/2022</td>
<td>250.00</td>
</tr>
<tr>
<td>00214701</td>
<td>01/27/2023</td>
<td>PETERSEN BROTHERS INC</td>
<td>P0116906</td>
<td>2202702</td>
<td>12/24/2022</td>
<td>5,225.25</td>
</tr>
<tr>
<td>00214702</td>
<td>01/27/2023</td>
<td>PLANTSCAPES INC</td>
<td>P0116577</td>
<td>57127E</td>
<td>12/16/2022</td>
<td>20,069.03</td>
</tr>
<tr>
<td>00214703</td>
<td>01/27/2023</td>
<td>POLICE ASSOCIATION PAYROLL EARLY WARRANTS</td>
<td>012723</td>
<td></td>
<td>01/27/2023</td>
<td>2,531.23</td>
</tr>
<tr>
<td>00214704</td>
<td>01/27/2023</td>
<td>PSFOA</td>
<td>P0117036</td>
<td>2023</td>
<td>01/01/2023</td>
<td>75.00</td>
</tr>
<tr>
<td>00214705</td>
<td>01/27/2023</td>
<td>RAMSAY, JON</td>
<td>FEB2023A</td>
<td></td>
<td>02/01/2023</td>
<td>721.63</td>
</tr>
<tr>
<td>00214706</td>
<td>01/27/2023</td>
<td>RH2 ENGINEERING INC</td>
<td>P0111663</td>
<td>89013</td>
<td>12/31/2022</td>
<td>12,976.32</td>
</tr>
<tr>
<td>00214707</td>
<td>01/27/2023</td>
<td>Ringsquared Telecom LLC</td>
<td>P0117020</td>
<td>IN71984</td>
<td>12/31/2022</td>
<td>100.01</td>
</tr>
<tr>
<td>00214708</td>
<td>01/27/2023</td>
<td>RUCKER, MANORD J</td>
<td>JAN2023B</td>
<td></td>
<td>02/01/2023</td>
<td>765.37</td>
</tr>
<tr>
<td>00214709</td>
<td>01/27/2023</td>
<td>RUDYS PLUMBING</td>
<td>P0117013</td>
<td>65805</td>
<td>12/06/2022</td>
<td>592.34</td>
</tr>
<tr>
<td>00214710</td>
<td>01/27/2023</td>
<td>SCHOENTRUP, WILLIAM</td>
<td>FEB2023A</td>
<td></td>
<td>02/01/2023</td>
<td>1,266.42</td>
</tr>
<tr>
<td>00214711</td>
<td>01/27/2023</td>
<td>SEATTLE PUBLIC UTILITIES</td>
<td>P0116992</td>
<td>DEC 22</td>
<td>12/31/2022</td>
<td>207,042.80</td>
</tr>
<tr>
<td>00214712</td>
<td>01/27/2023</td>
<td>SHOREWOOD #14885</td>
<td>P0117039</td>
<td>011823</td>
<td>01/18/2023</td>
<td>534.93</td>
</tr>
<tr>
<td>00214713</td>
<td>01/27/2023</td>
<td>SMITH, RICHARD</td>
<td>JAN2023B</td>
<td></td>
<td>02/01/2023</td>
<td>219.60</td>
</tr>
<tr>
<td>00214714</td>
<td>01/27/2023</td>
<td>SOUND SAFETY PRODUCTS</td>
<td>P0116942</td>
<td>249163/3</td>
<td>01/14/2023</td>
<td>1,203.53</td>
</tr>
<tr>
<td>Check No</td>
<td>Check Date</td>
<td>Vendor Name/Description</td>
<td>PO #</td>
<td>Invoice #</td>
<td>Invoice Date</td>
<td>Check Amount</td>
</tr>
<tr>
<td>---------</td>
<td>-------------</td>
<td>-------------------------------------------------------------</td>
<td>----------</td>
<td>-----------</td>
<td>--------------</td>
<td>--------------</td>
</tr>
<tr>
<td>00214715</td>
<td>01/27/2023</td>
<td>STEMPER ARCHITECTURE COLLAB PUBLIC WORKS BUILDING EXISTING</td>
<td>P0115377</td>
<td>22120</td>
<td>12/31/2022</td>
<td>24,604.73</td>
</tr>
<tr>
<td>00214716</td>
<td>01/27/2023</td>
<td>SUMMIT LAW GROUP</td>
<td>P0116965</td>
<td>142588</td>
<td>12/31/2022</td>
<td>4,075.00</td>
</tr>
<tr>
<td>00214717</td>
<td>01/27/2023</td>
<td>T M G SERVICES INC QUICK DISCONNECT FITTINGS HR Professional Services Suppo</td>
<td>P0116937</td>
<td>0049378/9424</td>
<td>01/11/2023</td>
<td>1,591.17</td>
</tr>
<tr>
<td>00214718</td>
<td>01/27/2023</td>
<td>THE SOPHIA WAY The Sophia Way Outreach Project</td>
<td>P0116989</td>
<td>123122</td>
<td>12/31/2022</td>
<td>10,000.00</td>
</tr>
<tr>
<td>00214719</td>
<td>01/27/2023</td>
<td>THOMPSON, JAMES LEOFF1 Medicare Reimb</td>
<td>JAN2023B</td>
<td></td>
<td>02/01/2023</td>
<td>245.90</td>
</tr>
<tr>
<td>00214720</td>
<td>01/27/2023</td>
<td>TRANSPO GROUP USA INC THRIFT SHOP PARKING LOT CONCEPT</td>
<td>P0115078</td>
<td>29556</td>
<td>12/31/2022</td>
<td>4,013.75</td>
</tr>
<tr>
<td>00214721</td>
<td>01/27/2023</td>
<td>UNITED REPROGRAPHICS SPEC BOOKS &amp; PLANES</td>
<td>P0116935</td>
<td>9112768-IN</td>
<td>01/16/2023</td>
<td>185.23</td>
</tr>
<tr>
<td>00214722</td>
<td>01/27/2023</td>
<td>US BANK CORP PAYMENT SYS 12/5 Meeting Meal</td>
<td>P0116961</td>
<td>5539JAN23</td>
<td>01/06/2023</td>
<td>35,214.96</td>
</tr>
<tr>
<td>00214723</td>
<td>01/27/2023</td>
<td>USABlueBook INVENTORY PURCHASES</td>
<td>P0116931</td>
<td>119809/226320</td>
<td>12/31/2022</td>
<td>379.88</td>
</tr>
<tr>
<td>00214724</td>
<td>01/27/2023</td>
<td>WA ASSN OF SHERIFFS &amp; POLICE Association Dues - Chief of Po</td>
<td>P0116961</td>
<td>DUES 2023-00217</td>
<td>01/12/2023</td>
<td>305.00</td>
</tr>
<tr>
<td>00214725</td>
<td>01/27/2023</td>
<td>WA STATE DOL CONCEALED PISTOL LICENSES ISSU</td>
<td>P0117030</td>
<td>123122</td>
<td>12/31/2022</td>
<td>1,119.00</td>
</tr>
<tr>
<td>00214726</td>
<td>01/27/2023</td>
<td>WALLACE, THOMAS LEOFF1 Retiree Medical Expense</td>
<td>JAN2023B</td>
<td></td>
<td>02/01/2023</td>
<td>10,816.97</td>
</tr>
<tr>
<td>00214727</td>
<td>01/27/2023</td>
<td>WAVE ELECTRICAL LLC MICEC GYM/MERCER ROOM LIGHT</td>
<td>P0117025</td>
<td>22140</td>
<td>12/18/2022</td>
<td>22,047.95</td>
</tr>
<tr>
<td>00214728</td>
<td>01/27/2023</td>
<td>WEGNER, KEN LEOFF1 Medicare Reimb</td>
<td>JAN2023B</td>
<td></td>
<td>02/01/2023</td>
<td>170.10</td>
</tr>
<tr>
<td>00214729</td>
<td>01/27/2023</td>
<td>WEGNER, KEN LEOFF1 Retiree Medical Expense</td>
<td>P0117010</td>
<td>012523</td>
<td>01/25/2023</td>
<td>252.06</td>
</tr>
<tr>
<td>00214730</td>
<td>01/27/2023</td>
<td>WHEELER, DENNIS LEOFF1 Medicare Reimb</td>
<td>JAN2023B</td>
<td></td>
<td>02/01/2023</td>
<td>164.90</td>
</tr>
<tr>
<td>00214731</td>
<td>01/27/2023</td>
<td>WSCCCE AFSCME AFL-CIO PAYROLL EARLY WARRANTS</td>
<td>P0116625</td>
<td>RE41JZ1369L008</td>
<td>11/14/2022</td>
<td>3,231.74</td>
</tr>
</tbody>
</table>

Total: 644,088.35
CALL TO ORDER & ROLL CALL

Mayor Salim Nice called the regular meeting to order at 5:00 pm in the Council Chambers at City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Mayor Salim Nice and Councilmembers Jake Jacobson, Wendy Weiker, and Ted Weinberg participated in person in the Council Chambers. Councilmembers Lisa Anderl and Craig Reynolds joined via Zoom. Deputy Mayor David Rosenbaum was absent.

PLEDGE OF ALLEGIANCE

The City Council delivered the Pledge of Allegiance.

AGENDA APPROVAL

It was moved by Weinberg; seconded by Jacobson to:

Approve the agenda.

PASSED: 6-0

FOR: 6 (Anderl, Jacobson, Nice, Reynolds, Weiker, and Weinberg)
ABSENT: 1 (Rosenbaum)

CITY MANAGER REPORT

City Manager Bon reported on the following items:

- **Council, Boards & Commission Meetings Updates:** Upcoming City Council Regular Hybrid Meeting on February 7. Upcoming boards and commission meetings, Arts Council Regular Hybrid Meeting January 18, Open Space Conservancy Trust Regular Hybrid Meeting January 19, Planning Commission Regular Hybrid Meeting January 25, and Design Commission Regular Hybrid Meeting February 5.

- **City Services Updates:** Second Community Meeting on Proposed Bike Skills Area on January 24, Draft Climate Action Plan released for comment through February 7, Capitol Project updates on 2022 Water System Improvements Madrona Crest East and Sunset Highway and 77th Avenue Southeast improvements.

- **Upcoming Events:** Blood drive at MICEC on January 24 and 25, Island Lanterns returns pick up lanterns on January 28 at MICEC, MIFYS Foundation Breakfast on February 8.

- **News:** New drug take back kiosk at City Hall in the Police Lobby.

APPEARANCES

Gardner Morelli, Mercer Island, spoke about the Beach Club docket request that was approved in 2022.

Alex Tsimerman, Mercer Island, spoke to the Council about public comment opportunities and fascism.

CONSENT AGENDA

**AB 6208: December 30, 2022 Payroll Certification**

**Recommended Action:** Approve the December 30, 2022 Payroll Certification (Exhibit 1) in the amount of
$948,426.07 and authorize the Mayor to sign the certification on behalf of the entire City Council.

Certification of Claims:
A. Check Register | 214285-214367 | 12/30/2022 | $553,130.81
B. Check Register | 214368-214492 | 1/6/2023 | $2,664,739.10
C. EFT Payments | November 2022 | $3,989,491.81
D. EFT Payments | December 2022 | $2,718,624.75

Recommended Action: Certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

City Council Meeting Minutes of January 3, 2023 Special Hybrid Meeting.

Recommended Action: Approve the minutes of the January 3, 2023 Special Hybrid Meeting.

AB 6209: Luther Burbank South Shoreline Restoration Project Bid Award

Recommended Action: Award the Luther Burbank South Shoreline Restoration project to Specialty Equipment LLC dba Neptune General Contractors, in the amount of $376,639.99, and authorize the City Manager to execute the construction contract.

It was moved by Jacobson; seconded by Weiker to:
Approve the Consent Agenda and the recommended actions contained therein.
PASSED: 6-0
FOR: 6 (Anderl, Jacobson, Nice, Reynolds, Weiker, and Weinberg)
ABSENT: 1 (Rosenbaum)

REGULAR BUSINESS

AB 6215: City Council Rules of Procedure Amendments (Resolution No. 1642)

Council discussed the proposed amendments.

It was moved by Reynolds; seconded by Weinberg to:
Amend Section 11.C to read as follows:
With approval of a majority of the City Council, the Mayor, in consultation with the Deputy Mayor, (provided the Deputy Mayor is not the Councilmember who is the subject of the sanction), may terminate standing committee, ad hoc committee, board, commission, or other liaison assignments. If the Mayor is the Councilmember who is subject of the sanction, then the liaison termination decision responsibility shall vest in the Deputy Mayor; and/or
FAILED: 3-3
FOR: 3 (Reynolds, Weiker, and Weinberg)
AGAINST: 3 (Anderl, Jacobson, and Nice)
ABSENT: 1 (Rosenbaum)

It was moved by Jacobson; seconded by Weiker to:
Table AB 6215: City Council Rules of Procedure Amendments (Resolution No. 1642) to the next City Council meeting.
PASSED: 5-1
FOR: 6 (Anderl, Jacobson, Nice, Weiker, and Weinberg)
AGAINST: 1 (Reynolds)
ABSENT: 1 (Rosenbaum)

AB 6216: Draft Climate Action Plan Handoff

City Manager Jessi Bon presented the draft Climate Action Plan (CAP) to the City Council. She spoke about the contents and structure in the CAP within the six focus areas.
Sustainability Analyst Ross Freeman spoke about the different ways that comments are being accepted for the CAP through February 7. These comments will be complied, analyzed and presented to the City Council on March 7.

City Manager Bon presented the next steps and upcoming schedule for the CAP.

Council discussed the CAP.

**AB 6212: Community Planning and Development 2023 Legislative Work Plan**

CPD Director Jeff Thomas introduced the Community Planning and Development (CPD) Department’s 2023 Legislative Work Plan. Deputy CPD Director Alison Van Gorp presented the legislative review process from docket proposal submittal through adoption, spoke about the items that are on the CPD 2023 Legislative Work Plan, and discussed the legislative review schedule for these items.

Council discussed the work plan and asked questions.

**OTHER BUSINESS**

**Planning Schedule**

City Manager Jessi Bon spoke about the February 7 Regular Hybrid Meeting and the February 21 Regular Hybrid Meeting.

**Councilmember Absences and Reports**

It was moved by Jacobson; seconded by Weinberg to:

- **Excuse Deputy Mayor Rosenbaum’s absence from the January 17 City Council meeting.**
- **PASSED: 6-0**
- **FOR: 6 (Anderl, Jacobson, Nice, Reynolds, Weiker, and Weinberg)**
- **ABSENT: 1 (Rosenbaum)**

Councilmember Reynolds noted that the Parks & Recreation Commission met and discussed Bike Skills Area proposed design and Aubrey Davis Park trail safety improvement project.

Councilmember Weiker noted that on February 10, SCA is hosting an organics work session on HB 1799 that passed last year.

**EXECUTIVE SESSION**

At 6:22 pm, Mayor Nice convened an Executive Session in the Caucus Room at City Hall, 9611 SE 36th Street, Mercer Island, WA and via Microsoft Teams. The Executive Session was to discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(I) and for planning or adopting the strategy or position to be taken by the City Council during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b).

Mayor Salim Nice and Councilmembers, Jake Jacobson, Wendy Weiker, and Ted Weinberg participated in person in the Farside Room at City Hall. Councilmembers Lisa Anderl and Craig Reynolds joined via Microsoft Teams. Deputy Mayor David Rosenbaum was absent.

Mayor Nice adjourned the Executive Session at 7:51 pm.

**ADJOURNMENT**

The Regular Hybrid Council Meeting adjourned at 7:51 pm.

_______________________________
Salim Nice, Mayor
Attest:

______________________________
Andrea Larson, City Clerk
AGENDA BILL INFORMATION

<table>
<thead>
<tr>
<th>TITLE:</th>
<th>AB 6217: Community Conversations Series Wrap-Up</th>
<th>☒ Discussion Only</th>
</tr>
</thead>
<tbody>
<tr>
<td>RECOMMENDED ACTION:</td>
<td>Receive report. No action necessary.</td>
<td>☐ Action Needed:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>☐ Motion</td>
</tr>
<tr>
<td></td>
<td></td>
<td>☐ Ordinance</td>
</tr>
<tr>
<td></td>
<td></td>
<td>☐ Resolution</td>
</tr>
</tbody>
</table>

DEPARTMENT: City Manager

STAFF: Jessi Bon, City Manager
Merrill Thomas-Schadt, Sr. Management Analyst

COUNCIL LIAISON: n/a

EXHIBITS: n/a

CITY COUNCIL PRIORITY: 4. Focus efforts and actions to be an environmentally and fiscally sustainable, connected, and diverse community.

<table>
<thead>
<tr>
<th>AMOUNT OF EXPENDITURE</th>
<th>$ n/a</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMOUNT BUDGETED</td>
<td>$ n/a</td>
</tr>
<tr>
<td>APPROPRIATION REQUIRED</td>
<td>$ n/a</td>
</tr>
</tbody>
</table>

EXECUTIVE SUMMARY

The purpose of this agenda bill is to provide a synopsis of the development and execution of the 2022 Community Conversations series.

- The Community Conversations series was approved by the City Council in late 2021 (see AB 5956) in partnership with the community groups ONE MI and Do the Work MI with a budget of $60,000.
- Seven separate programs were presented throughout 2022 on topics such as the process to remove racist property covenants still on record, the experience of Asian and Asian-American families on Mercer Island, and trainings on harassment intervention and implicit bias.
- Community feedback on each program was gathered via surveys and the response was positive.

BACKGROUND

The City recognizes and supports matters of diversity, equity, and inclusion by participating in cultural competency training, supporting a range of community events such as Juneteenth and Sukkot, and issuing City Council proclamations which highlight the unique experiences of community members across all backgrounds.
In August 2021, the Mayor and City Manager connected with ONE MI and Do the Work MI to discuss their interest in collaborating with the City on an event series to engage the community on topics related to diversity, equity, and inclusion on Mercer Island. Members of ONE MI and Do the Work MI expressed an interest in partnering and supporting this work.

In November 2021, the City Council approved the partnership proposal and plan to host the Community Conversations series (see AB 5956). Members of ONE MI and Do the Work MI pledged to volunteer their time to support the programming of the series, make recommendations on potential speakers and topics, and help with the logistics for each of the events. Contracts with speakers, consultants, and any other services related to the community event series were to be held by the City and administered by City staff.

Content for the series was created with the following goals to:

- Offer space for conversations that expand understanding of diversity, equity, and inclusion to the Mercer Island community.
- Provide support for underrepresented families through conversation and opportunities for community connection.
- Offer a variety of events that meet the needs of different age groups and demographics.

Sessions were to be offered through both in-person and virtual engagements, dependent upon current COVID-19 protocols and guidance. A budget of $60,000 was approved to cover speaker costs (fees and travel), accommodations for hearing or visually impaired participants, Zoom support, and supplies for activities or refreshments.

**ISSUE/DISCUSSION**

**Community Conversations Sessions**

There was a total of six events in the Community Conversations series, and one community event developed by series’ organizers but funded by the City’s Recreation Division. A brief summary of each is provided below.

**Towards Inclusive Community** (February 2, 2022)

This event was organized and presented in partnership with the Mercer Island High School Black Student Union and the University of Washington’s Civil Rights and Labor History Project. The presentation included a history of segregation and racially restrictive property covenants in the Puget Sound area and on Mercer Island specifically, and resources for homeowners to identify and address such covenants connected to their own property. Over 275 people participated virtually.

**Intergenerational Conversations: A Roundtable with Asian American Islanders** (May 25, 2022)

This event was held in partnership with ONE MI, Do the Work MI, and the Mercer Island High School’s Education Coalition for Asian American Representation and moderated by Mercer Island School Board member Maggie Tai Tucker. Roundtable participants came from the diverse Asian American community of Mercer Island and explored differing perceptions around academic achievement, body image, and social norms. 22 people attended this event in-person at the Mercer Island Community and Event Center and approximately 30 participated online.

**Oral History Family Interview Workshop** (June 5, 2022)
This interactive program was presented in partnership by ONE MI, Do the Work MI, the Stroum Jewish Community Center, the Mercer Island Historical Society, and the Washington State Jewish Historical Society. The workshop, facilitated by Islander Robin Li, showed how oral history interviewing is different from other types of conversations. Participants practiced strategies for conducting effective interviews and learned best practices on recording and archiving oral histories. There were 27 attendees at this in-person event.

Mercer Island Pride (June 26, 2022)

The Mercer Island Recreation Division and organizers of the Community Conversations series held Mercer Island’s first Pride event, recognizing, and celebrating the LGBTQIA community. The event was held at Mercerdale Park and featured local band Puget Sound, refreshments, lawn games, and an information booth hosted by the Mercer Island LGBTQIA Parent Affinity Group. Resources from Youth & Family Services were shared, and residents of all ages enjoyed a relaxed, fun afternoon to celebrate and support their community. Approximately 75 people attended the event.

How to be an Ally (October 24 & 26, 2022)

These sessions were led by Right to Be, an organization that provides customized training experiences on a variety of topics designed to educate and empower communities in their equity and inclusion work. This training was broken into two sessions, one geared for teens and one for adults. Participants learned tips and strategies on how to deal with racism and harassment in the real world, and how to prioritize their own safety while offering support for others. 25 people participated in these online trainings.

Disability as a Strength (November 7, 2022)

This event featured Mercer Island resident and Microsoft’s Chief Accessibility Officer Jenny Lay-Flurrie. She led an engaging presentation on her own life experience as a deaf person, her work in the tech industry on tools and accommodations for people with disabilities, and how the inclusion of people with disabilities enriches our communities, workplaces, and lives. 34 people registered online and 15 people attended in person at City Hall.

Mitigation Implicit Bias (December 8, 2022)

This interactive training was also led by Right to Be. The session taught participants how to understand their own implicit biases and the unintended harm that can occur without engaging tools to recognize and undo them. Through polls, thought experiments and writing exercises, attendees reflected on how unconscious bias can impact themselves and others, and heard strategies to confront and overcome it. 11 people participated in this training.

Communications & Feedback

A webpage was created on the City’s Let’s Talk platform for the Community Conversation series in order to provide schedule, program, and background information. Promotion of the series was shared between ONE MI and City communications platforms including social media, the City’s calendar webpage, and the MI Weekly Newsletter. A mailing list was established to connect directly with past participants. The Mercer Island Reporter covered several of the events in issues throughout the year.

City staff gathered feedback through online and in-person surveys, virtual chat platforms, and via email. The majority of feedback was positive, appreciative, and interested in learning about future events. Since the
series concluded, City staff has received inquiries about “what’s next” and requests for partnership on upcoming holidays and important community topics.

Summary of Program Costs

The City Council approved $60,000 in 2022 to fund the Community Conversation Series. The total amount spent was $11,600, not inclusive of staff time.

NEXT STEPS

The City is committed to doing its part to foster an inclusive workforce and community. City staff are now pursuing the following:

- Continuing to evaluate current and future special event offerings with an inclusive lens to incorporate the history and traditions important to the Mercer Island community. Examples include Juneteenth, Pride, and Hannukah celebrations and diverse, accessible programming at Summer Celebration! and other events.
- The Youth & Family Services Department workplan for 2023-2024 includes a goal to integrate and expand equity and social justice practices in their work.
- There is a budget proposal, pending consideration by the City Council in spring 2023, for the development of a DEI plan to identify areas of improvement within the City organization and recommend updates to City policies and procedures.
- The City recently joined the Government Alliance on Race and Equity (GARE) to utilize training modules and other collaborative resources to provide both internal and external training and programs.
- Reviewing and updating policies and procedures related to recruiting, hiring, and training new employees with an emphasis on inclusion (such as “blind” resume reviews, diverse interview panels, and accommodations for people with disabilities).

RECOMMENDED ACTION

Receive report. No action necessary.
AGENDA BILL INFORMATION

| TITLE: | AB 6211: Reservoir Improvement Project (WU0103) Bid Award |
| RECOMMENDED ACTION: | Award the Reservoir Improvement Project construction contract to Paso Robles Tank, Inc. |
| DEPARTMENT: | Public Works |
| STAFF: | Jason Kintner, Chief of Operations  
Patrick Yamashita, Deputy Public Works Director  
Allen Hunter, Utilities Operations Manager |
| COUNCIL LIAISON: | Jake Jacobson |
| EXHIBITS: | 1. Project Location Map |
| CITY COUNCIL PRIORITY: | 3. Make once-in-a-generation investments to update and modernize aging infrastructure, capital facilities, and parks. |

EXECUTIVE SUMMARY

The purpose of this agenda bill is to award a public works contract for the construction of the Reservoir Improvement project.

- The City’s two 4-million-gallon welded steel reservoir tanks were upgraded over 20 years ago. Since then, many components have deteriorated, including the interior and exterior protective coatings.
- A third-party analysis of the reservoir coatings in 2021 confirmed that the coatings have reached the end of their useful life.
- Very few contractors in this region are qualified to apply these specialized coatings on reservoirs.
- Three bids were received for this project. The low construction bid is $5,791,413 and engineer’s estimate is $5,989,308, a difference of 3.3 percent.
- This project is included in the 2023-2024 Capital Budget and is funded through the Water Fund.
- Estimated project expenditures are higher than the available 2023-2024 budget. A carry-forward of $1,564,602 from the 2021-2022 budget is requested.
- Construction will begin in spring 2023 and be completed by spring 2025.

This project is one of several planned investments to the City’s reservoir and booster pump station facility to ensure long-term storage and cost-effective delivery of safe drinking water to Mercer Island customers. Other
projects include the Booster Chlorination System Improvements, the Booster Pump Station Generator Replacement Project, and Reservoir Pump Replacements.

**BACKGROUND**

The City’s water reservoir facility includes two 4-million-gallon welded steel reservoirs, booster pump station, emergency generator, and soon to be completed booster chlorination system. The tanks are approximately 150 feet in diameter and 32 feet tall with the booster pump station located in between. These are all critical components of the water distribution system. Ongoing investments in this infrastructure is critical to ensure the long-term storage and cost-effective delivery of safe drinking water to the community.

The booster chlorination system improvements ([AB5913](#)) will be completed in Q1/Q2 2023, allowing greater control over the chlorine levels in the water system. The contract for replacing the aging emergency generator was awarded in November 2022 ([AB6183](#)) and will be installed following a lengthy procurement period. Design to replace the booster pumps at the pump station is underway and construction completion is expected in 2024, after the generator replacement.

The north reservoir was constructed in 1962, followed by the south reservoir in 1975. The reservoir coatings were last replaced as part of the seismic upgrade of the tanks in 2001. The typical life expectancy of reservoir coatings is approximately 20 years.

A third-party condition assessment was performed in 2021, determining that the reservoirs are in overall good condition, but the coatings have reached the end of their useful life and should be replaced in the next few years. The scope and timing of the project is based on the recommendations of the analysis.

**ISSUE/DISCUSSION**

**PROJECT DESCRIPTION**

As designed, the Reservoir Improvement Project focuses on improvements to protect the structural integrity of the tanks, primarily replacing the interior and exterior protective coatings and welding roof plates to rafters. Other improvements focus on worker safety including replacing exterior ladders with spiral staircases and adding guardrails around the tank roof perimeters. This work will be performed on both 4-million-gallon welded steel reservoir tanks. The long project duration is necessary due to operational constraints. Only one reservoir can be taken out of service at a time for recoating and only outside of the May-October peak water demand season.

**BID RESULTS**

Design of this project was completed in November 2022 and the project was advertised for bids in December. Prior to advertisement, the project team informed the few contractors who perform this kind of specialized work that the City would be advertising the project for bid. Three construction bids were received and opened on Tuesday December 20, 2022. The lowest bid was received from Paso Robles Tank, Inc for $5,791,413, approximately 3.3% below the engineer’s construction cost estimate. The following table shows the bid results.
## Bid Summary

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Schedule A + 10.1% sales tax</th>
<th>Schedule B + 10.1% sales tax</th>
<th>Total of all Schedules (A &amp; B + Tax)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paso Robles Tank, Inc</td>
<td>$3,001,734</td>
<td>$2,789,679</td>
<td>$5,791,413</td>
</tr>
<tr>
<td>CBI Services, LLC</td>
<td>$3,049,770</td>
<td>$3,136,749</td>
<td>$6,186,519</td>
</tr>
<tr>
<td>T Bailey Inc.</td>
<td>$3,460,443</td>
<td>$3,124,638</td>
<td>$6,585,081</td>
</tr>
<tr>
<td>Engineer’s Estimate</td>
<td>$2,934,572</td>
<td>$3,054,736</td>
<td>$5,989,308</td>
</tr>
</tbody>
</table>

The apparent low bidder, Paso Robles Tank, Inc. from Hemet, California, has successfully completed reservoir and tank improvement projects in Washington and California. The City’s design consultant for the project has worked with Paso Robles Tank, Inc. both in the past and currently, finding them to have the experience necessary to complete the Reservoir Improvement Project. Review of the Labor and Industries (L&I) website confirms CBI Services, LLC is a contractor in good standing with no license violations, outstanding lawsuits, or L&I tax debt.

## PROJECT BUDGET

Adding amounts for construction, project design, contingency, construction services, and project management, the total estimated cost of the project is $7,119,602. Historically, staff applies a 20% construction contingency to utility construction due to the unknowns associated with underground work. Contingency for this project has been set at 10% since the work is not underground and there are likely fewer unknowns. Estimated project costs are summarized in the following table.

### Reservoir Improvement Project Budget

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction Contract including 10.1% Sales Tax</td>
<td>$5,791,413</td>
</tr>
<tr>
<td>Project Analysis and Design (2021-2022)</td>
<td></td>
</tr>
<tr>
<td>Construction Contingency @ 10%</td>
<td>$579,141</td>
</tr>
<tr>
<td>Construction Services (Management/Inspection) – consultant</td>
<td>$350,000</td>
</tr>
<tr>
<td>Contract Administration/Project Management</td>
<td>$40,000</td>
</tr>
<tr>
<td><strong>Total Project Cost</strong></td>
<td><strong>$7,119,602</strong></td>
</tr>
<tr>
<td>Approved Project Budget (2021-2022)</td>
<td>$1,943,612</td>
</tr>
<tr>
<td>Approved Project Budget (2023-2024)</td>
<td>$5,555,000</td>
</tr>
<tr>
<td><strong>Budget Carry Forward Request From 2021-2022 Budget</strong></td>
<td><strong>$1,564,602</strong></td>
</tr>
</tbody>
</table>

The construction budget in the 2023-2024 Capital Budget included an estimate for cost escalation. Upon completion of design, the final estimate was prepared and was increased from $5,555,000 to $5,989,308. Reasons for the increase include a rapid escalation in construction costs related to welding, a significant component of the project.

Recently updated regulations also impacted the project budget. Changes governing the type of coating allowed on potable water reservoirs along with new techniques and equipment to reduce the level of volatile organic compounds (VOCs) released into the environment from interior coatings were put in place.
Furthermore, full reservoir containment to provide a more suitable work environment also added to the increased cost.

To complete this project as designed, staff requests a carry forward of $1,564,602 from the 2021-2022 project budget. Upon project completion, any unspent funds will remain in the Water Fund.

**NEXT STEPS**

Staff recommends authorizing the City Manager to execute a contract with Paso Robles Tank, Inc. for the construction of the Reservoir Improvement Project and set the total project budget at $7,119,602, with a 2021-2022 project budget carry-forward of $1,564,602.

Project construction will begin in Spring 2023 and be completed by Spring 2025. The long project duration is necessary due to operational constraints. Only one reservoir can be taken out of service at a time for recoating and only outside of the May-October peak water demand season.

**RECOMMENDED ACTION**

1. Award the Reservoir Improvement Project to Paso Robles Tank, Inc. in the amount of $5,791,413, set the total project budget at $7,119,602, and authorize the City Manager to execute the construction contract.
2. Authorize a $1,564,602 expenditure budget carry-forward in the Water Fund from the 2021-2022 project budget savings.
Item 8.
AGENDA BILL INFORMATION

| TITLE: | AB 6219: 2022 Countywide Planning Policy Amendments | ☑ Action Needed: |
| RECOMMENDED ACTION: | Approve Resolution No. 1643 Ratifying Amendments to the King County Countywide Planning Policies | ☒ Resolution |

DEPARTMENT: Community Planning and Development

STAFF: Jeff Thomas, CPD Director
Adam Zack, Senior Planner

COUNCIL LIAISON: n/a

EXHIBITS:
1. Letter from Metropolitan King County Council dated January 5, 2023
2. Resolution No. 1643 Ratifying Amendments to the King County Countywide Planning Policies

CITY COUNCIL PRIORITY: n/a

AMOUNT OF EXPENDITURE | $ n/a
AMOUNT BUDGETED | $ n/a
APPROPRIATION REQUIRED | $ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to ratify or disapprove of amendments to the King County Countywide Planning Policies. The amendments established 2044 housing and employment growth targets for the City of Sammamish. The Countywide Planning Policy amendments, adopted by Ordinance No. 19553 on December 6, 2022, do not affect the City of Mercer Island housing and employment growth targets. Any amendment of the King County Countywide Planning Policies must be ratified by the cities in the County.

BACKGROUND

Countywide planning policies are required for counties planning under the Growth Management Act (GMA). The purpose of King County Countywide Planning Policies (CPPs) is to coordinate growth planning between county and city governments. This is accomplished by establishing growth targets for the number of dwelling units and jobs that cities and counties must plan for in their comprehensive plans. Setting growth targets at the county level ensures that comprehensive plans are using consistent assumptions about growth through the 20-year planning period.

In 2021, the CPPs were amended to set the 2044 growth targets for all cities in King County except for the City of Sammamish, which required, additional analysis before its growth targets could be finalized.
The King County Council amended the CPPs on December 6, 2022, with Ordinance No. 19553. That ordinance set the growth targets for the City of Sammamish and did not change the growth targets for other cities in King County, including the City of Mercer Island.

ISSUE/DISCUSSION

The amendments to the CPPs become effective once they are ratified by 70 percent of cities representing 30 percent of the population in the County. Cities have 90 days to ratify or take action to disapprove of the amendments. The City was notified of the amendments to the CPPs on January 5, 2023 (Exhibit 1). April 1, 2023 is the ratification deadline for the amended CPPs. Approving Resolution No. 1643 will ratify the amended CPPs (Exhibit 2). Please note, the Countywide Planning Policy amendments adopted in 2022 only set the housing and employment growth targets for the City of Sammamish. The growth targets for other cities in King County are not affected by the amendments.

NEXT STEPS

If the City Council approves Resolution No. 1643, the City Clerk will transmit the approved resolution to the Clerk of King County Council, notifying the Council that the City has ratified the Countywide Planning Policies. This transmittal will conclude the ratification process.

RECOMMENDED ACTION

Approve Resolution No. 1643 ratifying proposed amendments to the King County Countywide Planning Policies.
January 5, 2023

The Honorable Salim Nice  
City of Mercer Island  
9611 SE 36th  
Mercer, Island, WA  98040

Dear Mayor Nice:

We are pleased to forward for your consideration and ratification an amendment to the 2021 King County Countywide Planning Policies (CPP).

On December 6, 2022, the Metropolitan King County Council approved and ratified the amendment to establish housing unit and employment growth targets for the City of Sammamish on behalf of unincorporated King County. The ordinance will become effective Sunday, January 1, 2023. Copies of the transmittal letter, Metropolitan King County Council staff report and ordinance 19553 are attached to assist you in your review.

In accordance with the CPP, FW-1, amendments become effective when ratified by ordinance or resolution by at least 30 percent of the city and county governments representing 70 percent of the population of King County according to the interlocal agreement. A city will be deemed to have ratified the CPP and amendments unless, within 90 days of adoption by King County, the city takes legislative action to disapprove the amendments. Please note that the 90-day deadline for these amendments is Saturday, April 1, 2023.

If you adopt any legislation concerning this action, and since we are working remotely, please email a copy of the legislation by the close of business, Friday, March 31, 2023, to Council.clerk@kingcounty.gov.

If you have any questions about the amendments or ratification process, please contact Andy Micklow, Metropolitan King County Council Staff, at 206 263-3226.
or Ivan Miller, Countywide Planning Manager, King County Office Performance, Strategy and Budget, at 206 263-8297.

Thank you for your prompt attention to this matter.

Sincerely,

Dave Upthegrove, Chair
Metropolitan King County Council

Dow Constantine
King County Executive

Enclosures

cc: King County City Planning Directors
    Sound Cities Association
    Lauren Smith, Director, Regional Planning
    Ivan Miller, Countywide Planning Manager
    Andy Micklow, Council Staff, Committee of the Whole
CITY OF MERCER ISLAND
RESOLUTION NO. 1643

A RESOLUTION OF THE CITY OF MERCER ISLAND, WASHINGTON RATIFYING AMENDMENTS TO THE KING COUNTY COUNTYWIDE PLANNING POLICIES.

WHEREAS, the Growth Management Act (GMA) was adopted by the WA State Legislature; and

WHEREAS, the GMA requires counties in Washington State to adopt and periodically review countywide planning policies (CPPs); and

WHEREAS, cities planning under GMA must coordinate planning efforts with surrounding jurisdictions; and

WHEREAS, on December 6, 2022, the Metropolitan King County Council adopted Ordinance No. 19553 amending the King County CPPs; and

WHEREAS, the CPPs adopted by King County Ordinance No. 19553 amended the housing and employment growth targets for City of Sammamish and did not amend the growth targets for other cities in King County; and

WHEREAS, the CPP amendments adopted by King County Ordinance No. 19553 do not change the housing and employment growth targets for the City of Mercer Island established in 2021; and

WHEREAS, CPP FW-1(e) requires that amendments to the CPPs be ratified within 90 days by cities and towns representing at least 70 percent of the county population and 30 percent of those jurisdictions; and

WHEREAS, on January 5, 2023, the City was notified that the County had amended the CPPs and that the deadline for ratification was April 1, 2023; and

WHEREAS, ratification of the CPPs can be accomplished by an affirmative vote of the City Council; and

WHEREAS, on February 7, 2023, the Mercer Island City Council considered the proposed amendments to the King County CPPs; and

WHEREAS, the Community Planning and Development Department recommends the ratification of the CPPs established by King County Ordinance No. 19553;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AS FOLLOWS:

Section 1. The Countywide Planning Policies adopted by King County Ordinance No. 19553 are hereby ratified by the City of Mercer Island.

Section 2. The Council directs the City Clerk to transmit a copy of this Resolution to the Clerk of the King County Council.

CITY OF MERCER ISLAND

__________________________
Salim Nice, Mayor

ATTEST:

______________________________
Andrea Larson, City Clerk
AGENDA BILL INFORMATION

<table>
<thead>
<tr>
<th>TITLE:</th>
<th>AB 6224: 2023 Aerial Mapping Project Interlocal Agreement</th>
<th>☐ Discussion Only</th>
</tr>
</thead>
<tbody>
<tr>
<td>RECOMMENDED ACTION:</td>
<td>Authorize the City Manager to enter into and execute the interlocal agreement with eCityGov Alliance and other area jurisdictions for the 2023 Aerial Mapping Project.</td>
<td>☒ Action Needed:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>☐ Motion</td>
</tr>
<tr>
<td></td>
<td></td>
<td>☐ Ordinance</td>
</tr>
<tr>
<td></td>
<td></td>
<td>☒ Resolution</td>
</tr>
</tbody>
</table>

DEPARTMENT: Administrative Services

STAFF: Ali Spietz, Chief of Administration, Leah Llamas, GIS Coordinator

COUNCIL LIAISON: n/a

EXHIBITS:
1. Interlocal Agreement with other area jurisdictions and the E Gov Alliance for the 2023 Aerial Mapping Project

CITY COUNCIL PRIORITY: n/a

AMOUNT OF EXPENDITURE $30,000
AMOUNT BUDGETED $30,000
APPROPRIATION REQUIRED $n/a

EXECUTIVE SUMMARY

This agenda bill seeks City Council authorization to direct the City Manager to enter and execute an interlocal agreement with eCityGov Alliance and area jurisdictions for high-accuracy aerial orthophotography for the 2023 Aerial Mapping Project.

- Since 2004, the City has joined surrounding cities and the eCityGov Alliance for aerial orthophotography.
- The proposed interlocal agreement will save the parties money by having one company conduct the photography.
- This round of orthophotography will capture changes in the Island since the last round in 2020.
- The City’s total cost for the project, including vendor, administrative, and supplemental fees, will not exceed the $30,000 budgeted for the project in the adopted 2023-2024 budget.

BACKGROUND

Beginning in 2004, and every 2-3 years since, regional Cities have collaborated in the collection of high-resolution aerial orthophotography. In 2020, the City participated in a regional aerial imagery project to
provide updated digital aerial photo imagery of the City limits and adjacent areas. This effort is being repeated in 2023 to obtain updated imagery of changes that have occurred within the City since 2020 when the previous imagery was taken. New aerial acquisition is required periodically to capture changes over time. Aerial photos also support the maintenance of above-ground supplemental products such as roadways, property, building outlines, utility assets, contour lines, and digital elevation models (DEM).

**ISSUE/DISCUSSION**

This project is managed by the eCityGov Alliance and involves many other partners in King County including, among others, Bellevue, Bothell, Sammamish, Mercer Island, Issaquah, and Newcastle. The goal is to provide participants with high-resolution aerial imagery and related geographic information system (GIS) products at a significantly reduced cost as compared to obtaining this information individually. Additionally, by obtaining all data from a single vendor at the same time, the project creates a single common database across the region.

The previous project resulted in the current 2020 high-resolution (3” pixel) aerial imagery contained in the City’s GIS system and is used daily by staff and community members. The imagery product from this project is used in many utility and transportation capital improvement projects, community planning and development services project review, and many other City programs.

Today there are other methods available for taking aerial photos such as using images from commercial providers including Google or using drones for photography. The proposed project provides the City with a higher resolution photo than is available for cost from providers such as Google. The photo is also taken during leaf-off periods to improve visibility. The proposed project provides a turn-key product that is ortho-rectified to the surface of the earth and matched to the City’s existing GIS system, requiring only a simple upload to put the product to use.

The City benefits in the following ways by participating in this project:

- The Police Department uses aerial photos for mapping incident scenes and for planning emergency response for everything from an individual site up to the regional level. This information is also utilized for various disaster planning and emergency operation response needs.
- The Fire Department uses City and regional aerial maps for response planning, to update addresses, and verify property location. Specific buildings use a special color to indicate if the midi-fire truck is required and rescue efforts can be planned to a very detailed level.
- The Parks Maintenance Division uses aerial photos for a visual inventory of existing parks, planning for future parks, analysis of park topography, and for high-quality grant application exhibits.
- Public Works can see a host of benefits including improved data for stormwater conveyance studies, impervious surfaces, the extent of street improvements, transportation design improvements, and improved exhibits for public hearings and open houses. New or improved data can also be collected for street channelization (pavement markings), curb, gutter, and sidewalk information. Transportation Planning utilizes the data for both large- and small-scale (e.g., neighborhood) capital improvement projects.
- Community Planning & Development uses the data for an extensive number of purposes, including high-quality maps, graphics for public hearings, over-the-counter customer service, open houses, code compliance investigations, building permits, land use approval application review, and land use verification.
• Other City department staff may utilize this information for a variety of exhibits and displays to communicate with the public concerning city projects or issues. This information is used by city staff and consultants for public outreach events and presentations.

PROJECT COST

The eCityGov Alliance will serve as the contracting agent for the project, executing and administering a professional services agreement with its selected vendor. The funding for the Project will be shared by the participants and be of three types:

A. Vendor fees. Attachment 2 to Exhibit 1 is a project pricing spreadsheet of the vendor costs for each participant. These amounts are based on a per-map cost negotiated with the vendor, with participant totals varying depending on the extent to which areas of interest overlap. Mercer Island’s costs for vendor fees is approximately $11,200.

B. Administrative fees. As shown in Attachment 2 to Exhibit 1, each participant will pay an administrative fee based on costs incurred by the eCityGov Alliance to pay for the contracted project manager and the administrative work associated with the project, including contract creation and management, financial management and transactions, contractor management and general project oversight. Mercer Island’s estimated costs for vendor fees is $6,800.

C. Supplemental fees. The City may request supplementary mapping products such as topographic contours, edge of roads, building outlines, utility assets, Lidar, and digital elevation models (DEM). These fees will be set based on the contract with the vendor to conduct this additional work and will be invoiced by the Alliance to pay the Vendor. Mercer Island’s estimated costs for supplemental fees will not exceed $12,000.

The City’s total cost for the project will not exceed the $30,000 budgeted for the project in the adopted 2023-2024 budget.

RECOMMENDED ACTION

Authorize the City Manager to enter and execute the interlocal agreement with eCityGov Alliance and other area jurisdictions for the 2023 Aerial Mapping Project substantially in the form attached as Exhibit 1.
AGREEMENT RELATING TO THE 2023 AERIAL MAPPING PROJECT

This Agreement Relating to the 2023 Aerial Mapping Project (Agreement), is entered into by and between the cities of Bellevue, Bothell, Issaquah, Kenmore, Kirkland, Mercer Island, Newcastle, Sammamish, Northshore Utility District (Participants) and eCityGov Alliance (Alliance) all of which may be referred to hereinafter individually as “Party” or collectively as the “Parties.” This project and agreement represent a continuation and expansion of the 2022 Aerial Mapping Project that was bifurcated due to some participating jurisdictions choosing to delay their project work from 2022 until 2023.

1. PURPOSE
The purpose of this Agreement is a continuation and expansion of the 2022 Aerial Mapping Project that established a collaborative framework for the joint effort between the Alliance and certain government entities that were party to a similar agreement as this expanded Agreement in the Puget Sound Region. This Agreement provides an overall scope, schedule and funding structure for the Participants to cost-share in acquiring high-quality orthophotography imagery to be used by each Participant for various planning purposes, including infrastructure, utilities and community development. This Agreement is a binding commitment by each Participant to honor the financial and schedule requirements set out in the sections below. The overarching goal of this Agreement is to achieve a positive Project outcome for all Participants, which will require each Participant to fully engage in, and expeditiously act on, defined Project milestones.

2. BACKGROUND
There is an extensive history of aerial mapping projects in the Puget Sound Region going back many decades – some of it is agency-specific and some collaborative or consortium-based. Overall, these efforts have had varied outcomes ranging from excellent to satisfactory to barely acceptable. Work continues sporadically among professional organizations and ad hoc committees to refine, focus, and execute an effective, workable approach to regional aerial mapping – better expressed as a subset of primary data acquisition for geographic information systems (GIS) and other applications.

With the ongoing development of Seattle’s suburban perimeter, the need for current aerial imagery – ideally, high-resolution color orthophotography and related products suitable for large-scale urban mapping uses – continues to be a priority for many jurisdictions. These products have resulted in major financial gains for some jurisdictions when focused on targeted organizational business needs (for example, updated impervious fee structures resulting in increased revenue streams).

3. AUTHORITY
The Alliance is a governmental administrative agency formed pursuant to an Amended and Restated Interlocal Agreement Establishing eCityGov Alliance (Interlocal Agreement) and chapter 39.34 (Interlocal Cooperation Act) of the Revised Code of Washington (RCW), organized as a nonprofit corporation under chapter 24.06 RCW. Pursuant to the Interlocal Agreement, the Alliance has the responsibility for developing, owning, operating, and managing Alliance programs and services on behalf of its governing body and customers. Pursuant to chapter 39.34 RCW, the Alliance may enter into service agreements directly with any other public entity created and governed by the State of Washington, or any other public entity provided by any other State and Local laws governing public entities.

The Alliance is committed to put in place the Project structure and resources to assure a positive outcome for the Project. It has experience facilitating such collaborative efforts, including working relationships with the Participants, and the stakeholder support, to manage the Project professionally and in a fiscally-responsible fashion. It currently manages three technology products providing services to over 20 public entities within the State of Washington, who each pay fees to the Alliance for these services.
4. DEFINITIONS
Capitalized terms not otherwise defined herein shall have the following meanings:

A. ADMINISTRATIVE FEES
   Administrative Fees are incurred through the administrative tasks necessary to manage the Project. This includes the responsibilities of the Alliance Executive Director, Project Manager and Administrative Staff responsibilities such as contract drafting, invoicing, finance management, issue identification and resolution, and technical support.

B. BASE PRODUCT
   The base product is the acquisition of aerial imagery suitable for production of high-quality digital elevation date, high-resolution color orthophotography, and map compilation for the agreed upon project area. The product will be used to produce new ortho imagery and optionally, to update existing impervious surface features and topographic contours.

C. PARTIAL PAYMENT
   Partial payment may be implemented if a Participant withdraws from the Project within the agreed upon timeframe as outlined below in item 11-A below. Additionally, partial payment may be utilized if a Vendor deliverable has not been completed/accepted according to the Agreement.

D. PARTICIPANT
   Participants are local governments that would like to participate in the Project by executing this Agreement.

E. PROJECT MANAGER or PM
   An independent contractor selected by Alliance who will provide regular communications, schedule updates, coordination among the Participants to this Agreement, and some data quality control services for the Project through a contract with the Alliance.

F. SUPPLEMENTAL FEES
   Supplemental fees are in addition to the Vendor Fees for supplemental products requested by Participants and invoiced separately from the Vendor Fee invoices.

G. SUPPLEMENTAL PRODUCT
   Participants who request supplemental products such as topographic contours and impervious surface mapping that are not part of the Base Product are considered a Supplemental Product.

H. VENDOR
   An expert aerial mapping firm, or team of firms, selected by Alliance to enter into a professional services agreement (PSA) covering the duration of the Project, who will have the responsibility of completing the scope of work (SOW) attached to this Agreement (see Attachment 1).

I. VENDOR FEES
   Vendor fees will be based on a per-map cost negotiated with the Vendor, with Participant totals varying depending on project area extents and adjacent agency project area overlaps. The Alliance will distribute a Project pricing spreadsheet to all Participants as a summary of what these costs will be.

5. ROLES AND RESPONSIBILITIES
The Alliance and the Participants hereby agree as follows:
A. Alliance
The Alliance agrees to serve as fiscal, administrative, coordinating and contracting agency on the Project through completion, estimated to be through January 31, 2024. The Project involves engaging multiple parties/Vendors including the following:

i. An aerial mapping vendor/vendor team (Vendor) to utilize industry best practices and technology solutions to develop products meeting Participants’ business needs for the urban mapping environment. As part of this Vendor team, an experienced orthophotography coordinator will serve as a dedicated Project Manager to monitor all Project phases and communicate effectively with Alliance, Participants, and the Vendor team.

ii. Alliance administrative staff who will assist with contract creation, financial transactions and other administrative support for the Project. The contract creation effort includes the Memorandum of Agreement for all participants as well as the contractor agreement with the Vendor.

The Alliance will assign appropriate resources to manage the Project and act as managing agency with Alliance Executive Director as overall Project Administrator, who will also manage the staff providing administrative support and the Project Manager.

B. Participant
Participants are considered committed entities who have indicated interest, business need, and available budget to participate in the Project. Participants agree to the commitments and contingencies as outlined further below in section 10.

1. City of Bellevue
2. City of Bothell
3. City of Issaquah
4. City of Kenmore
5. City of Kirkland
6. City of Mercer Island
7. City of Newcastle
8. Northshore Utility District
9. City of Sammamish

In exchange for the services to be provided by the Alliance pursuant to this Agreement, each Participant agrees to budget for and pay the fees outlined in section 9.

6. OVERSIGHT AND ADMINISTRATION
The Alliance will conduct the Project as contracting agent, coordinator, and overall manager. The Project theme of collaboration is emphasized as a key ingredient in progressing satisfactorily through the various Project tasks and achieving a successful outcome. Accordingly, the Alliance will develop a Project plan and timeline that will serve as the blueprint for all Project activities.

Except for those items described in Section 10 below, Alliance regards the Project as a relatively straightforward and mostly routine technology initiative following well-defined technical specifications and aerial mapping industry best practices.

The Alliance shall select a Vendor to perform and deliver Project deliverables as an independent entity from the Alliance or the Participants, working diligently to ensure timely completion and deliver of high-quality
deliverables within the specified timeline and budget. Tasks to be performed by the Vendor are substantially defined in Attachment 1 to this Agreement. The Vendor shall be retained by separate agreement to be executed by the Alliance, which shall state that the Vendor is and shall act as an independent consultant and not as the employee, agent, or representative of the Alliance in the performance of any services for the Alliance.

The Alliance shall manage a Project Manager (PM) on the Vendor team to work diligently to ensure timely completion and delivery of high-quality deliverables within the specified timeline and budget. Tasks include but are not limited to communicating project status and other related information among all Participants and the Vendor, attending participant/project/vendor meetings, updating the project schedule as needed, and presenting project status reports. The PM shall act as an independent consultant and not as the employee, agent, or representative of the Alliance in the performance of any services for the Alliance. The PM is expected to oversee an effective execution of Project tasks and activities, including regular interaction with both the Participants and the Vendor team.

7. EFFECTIVE DATE AND TERM
This Agreement shall be effective as of the signature date of the Alliance represented at the end of this Agreement (Effective Date) and may be executed from time to time by a Participant desiring services from the Alliance relating to the Project. A Participant may continue receiving services under this Agreement until such Participant has notified the Alliance in writing that its Project deliverables have been received, reviewed, and accepted, and that the Alliance has satisfactorily completed financial transactions between itself and the Participant, and between itself and the Vendor. The end date of this contract, and therefore Agreements with the above Participants, is expected to be no later than January 31, 2024, subject to potential extension of this date should the majority of Participants and/or the Alliance elect to defer flight(s) in accordance with Section 11.B herein.

8. DELIVERABLES
This Project is intended to provide an expedient data set to multiple entities who have identified business needs for current aerial mapping products, but who may lack resources to accomplish such an effort independently. A collaborative effort offers various tangible and intangible benefits, not the least of which is shared costs. This includes Project administrative and Project management costs, but most notably reduced costs where Participant project areas overlap. In this situation, the deliverable project costs are reduced, at an individual mapping unit level, for each Participant to $\frac{1}{n}$, where $n$ is the number of overlapping map areas.

The deliverables include aerial mapping products, and the base product will be high-resolution color orthophotography suitable for large-scale urban mapping applications as described in Attachment 1. The orthophotography will cover each Participant’s indicated area of interest in its entirety. Some Participants have expressed an interest in supplemental products such as topographic contours and impervious surface mapping. These needs will be accommodated as secondary priorities within the overall project scope, with the color orthophotography being the primary deliverable. Supplemental products are to be invoiced to the requesting Participant as those deliverables are completed.

All data requested and paid for within a Participant’s area of interest will be provided to each Participant as the main deliverable, including both base product and supplemental product data. Each Participant will own full legal title to such deliverables paid for and received pursuant to this Agreement. If a Participant terminates its participation in this Agreement, it will own any deliverables that it paid for and received, but it will not have any right to receive further deliverables relating to the Project under the terms of this Agreement.

9. FINANCIAL TERMS AND PAYMENT PROCESS
The Alliance agrees to serve as contracting agent for this Project, executing and administering a professional services agreement with its selected Vendor. The funding for the Project will be shared by the Participants and be of three types:

A. **Vendor fees.** Alliance will distribute a Project pricing spreadsheet to all Participants as a summary of what these costs will be as shown in Attachment 2. These amounts will be based on a per-map cost negotiated with the Vendor, with Participant totals varying depending on the extent to which Participant areas of interest overlap. In the case of overlapping areas among Participants, the cost for an overlapping map area will be split among the overlapping Participants.

B. **Administrative fees.** Alliance will also include an administrative fee for each Participant as part of the total costs to Participants as shown in Attachment 2. These amounts are based on costs incurred by Alliance to pay for the contracted PM and the administrative work associated with the Project. Administrative work includes contract creation and management, financial management and transactions, contractor management and general Project oversight.

C. **Supplemental fees.** Participants requesting supplementary mapping products such as topographic contours and impervious surface mapping will be invoiced as those deliverables on a request per Participant basis. These fees will be set based on the contract with the Vendor to conduct this additional work and will be invoiced by the Alliance to pay the Vendor.

Alliance will invoice Participants for progress payments using the following milestones/schedule.

1. Flight preparation (target April 31, 2023) – 50%
2. Orthophotography final acceptance (target October 31, 2023) – 50%
3. Supplemental GIS work final acceptance (target October 31, 2023) – 100%

**NOTE:** The dates above are for Alliance accounting purposes only and are **not the dates of the actual deliverable milestones** from the vendor’s work. These are dates to allow for up to 45 days of invoice collection in preparation for payment to the vendor closer to the actual deliverable dates.

Since Vendor payment by Alliance is contingent on Participant payment to Alliance, prompt payment of each of these invoice cycles is required, in no case more than 45 calendar days from invoice receipt by Participant. It is each Participant’s responsibility to conduct deliverable reviews and acceptance within these time constraints so that Alliance can process Vendor payments as quickly as possible.

10. **COMMITMENTS**

In signing this Agreement, each Participant commits to the following:

A. The Project scope of work and technical specifications as shown in Attachment 1.
B. Each Participant’s fees as shown in Attachment 2.
C. The addition of new Participants to the Project by the execution, from time to time, of additional Participants to this Agreement; provided, however, any such addition shall be agreed to by the Vendor and shall not adversely impact the Project schedule.
D. Commitment to complete the Project, including full payment for services/products received, except for the contingency described in Section 11.
E. Assignment of adequate staff or other resources to review Project deliverables within the indicated time constraints. Any deliverables returned to the Vendor for rework will also be subject to a redelivery/review/acceptance timeline.

11. **CONTINGENCY**
In the event that a suitable leaf-off weather window (February 1 – April 1) is unavailable, each Participant will be asked to indicate to the Alliance its preference to one of the following:

A. Terminate its participation in this Agreement (with partial payment of Vendor flight mobilization fees and Alliance expenses), OR
B. Defer the flight either until:
   i. The next suitable weather window, but no later than July 1, 2023, or
   ii. Spring 2024 (with partial payment of vendor flight mobilization fees and Alliance expenses); OR
C. Cancel the Project (with partial payment of vendor flight mobilization fees and Alliance expenses).

The Alliance shall review Participant responses and proceed based on the preference of a majority of the Participants; provided, however, in the absence of a majority vote, the Alliance shall, in its own discretion, determine a suitable contingency plan in the best interest of the Alliance and the Project.

12. AMENDMENT, MODIFICATION AND TERMINATION

A. Amendment or Modification. The parties to this Agreement may amend or modify this Agreement, in whole or in part, by mutual agreement. Any amendment or modification shall be signed by all Participants and Alliance hereto.

B. Termination for Convenience. If a Participant elects to terminate its participation in this Agreement due as a convenience for the Participant’s need, it may do so by submitting written notice as described in Section 14. Participants who chose to terminate their participation in the Project are responsible for partial payment, which includes Vendor and Administrative fees. The remaining fees for the remaining Participants will be recalculated by Alliance and presented to the remaining Participants.

C. Termination by Mutual Agreement. The parties may terminate this Agreement, in whole or in part, at any time, by mutual agreement. In this case any already incurred costs will be invoiced to the terminating Participant and the remaining fees for the remaining Participants will be recalculated by the Alliance and presented to the remaining Participants.

13. DISPUTE RESOLUTION

The general approach to this Project is a supportive collaboration of cost-sharing among its Participants. The first step for resolving any disputes will be for Participants to work together to resolve the dispute through discussion and negotiation among the Participants.

In the event of a dispute between Participants that cannot be resolved by the Participants, the Alliance Executive Director will serve as the mediator and resolve those disputes where feasible and appropriate. Alliance reserves the right to decide on the outcome of any dispute among Participants that pertains to the specifics of this Agreement, but is not a legal matter among Participants, in which case parties should follow their appropriate legal processes and remedies set by their respective entities.

Any dispute between Participants that is not resolved by the Alliance Executive Director, or any dispute between Participants and Alliance, or any decision by Alliance that needs elevation to a higher authority will be referred to the Alliance Executive Board. The Alliance Executive Board reserves the right to decide on the outcome of any dispute among Participants that could not be resolved by the Alliance Executive Director or is a dispute with the Alliance Executive Director, but is not a legal matter among Participants and the Alliance, in which case parties should follow their appropriate legal processes and remedies set by their respective entities.

Any dispute not able to be resolved by the Alliance Executive Board will be referred to public entity mediation or any appropriate legal processes and remedies set by the parties’ respective entities.
14. NOTIFICATIONS
Any notices to be given under Section 12 of this shall be in writing and shall be delivered electronically via email, and by physical mail addressed to:

eCityGov Alliance
Attention: Executive Director
PO Box 90012
Bellevue, WA 98009-9012
info@ecitygov.net

Other notices to be given under this Agreement may be given electronically.

15. SEVERABILITY
If any of the provisions contained in this Agreement are held illegal, invalid, or unenforceable, the remaining provisions shall continue in full force and effect. If any provision of this Agreement shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which shall remain in effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this Agreement. To this end, the provisions of this Agreement are declared to be severable. Should the invalidated provision be necessary to accomplish the purpose of the Agreement, the parties agree to negotiate a provision which will allow such purpose to be accomplished. If agreement cannot be reached on a replacement provision, the Agreement will be deemed terminated as of the date required by the invalidation.

16. APPLICABLE LAWS
The parties hereto shall comply with all federal, state and local laws, rules, regulations and ordinances applicable to the performance of this Agreement.

17. HOLD HARMLESS AND INDEMNIFICATION
To the extent permitted by state law, and for the limited purposes set forth in this Agreement, each party to this Agreement shall protect, defend, hold harmless and indemnify the other parties, their officers, elected officials, agents and employees, while acting within the scope of their duties as such, from and against any and all claims (including demands, suits, penalties, liabilities, damages, costs, expenses, or losses of any kind or nature whatsoever) arising out of or in any way resulting from such party’s own negligent acts or omissions related to such party’s participation and obligations under this Agreement. Each party agrees that its obligations under this subsection extend to any claim, demand, and/or cause of action brought by or on behalf of any of its employees or agents. For this purpose, each party, by mutual negotiation, hereby waives, with respect to the other parties only, any immunity that would otherwise be available against such claims under the industrial insurance act provision of Title 51 RCW. The provisions of this subsection shall survive and continue to be applicable to any party exercising the right of termination.

18. NO PRECLUSION OF ACTIVITIES OR PROJECTS
Nothing herein shall preclude any party from choosing or agreeing to fund or implement any work activities or projects associated with any of the purposes hereunder by separate agreement or action, provided that any such decision or agreement shall not impose any funding, participation or other obligation of any kind on the other Participants.

19. ENTIRETY OF COMPLETE AGREEMENT
This Agreement supersedes all prior negotiations, representations and agreements between the Participants to the subject matter hereof and constitutes the entire agreement between the parties hereto.
20. COUNTERPARTS
This Agreement may be executed by facsimile or electronic mail in any number of current parts and signature pages hereof with the same effect as if all Participants had all signed the same document. All executed current parts shall be construed together, and shall, together with the text of this Agreement, constitute one and the same instrument.

21. MAINTENANCE OF RECORDS
The Alliance and its fiscal agent shall maintain books, records, documents and other evidence that sufficiently and properly reflect all direct and indirect costs expended in the performance of the service(s) described herein. These records shall be subject to inspection, review or audit by personnel from any party hereto, other personnel duly authorized by any party hereto, the Office of the State Auditor, any person making a request for information under the Public Records Act, and federal officials so authorized by law. All books, records, documents, and other material relevant to this Agreement will be retained for six (6) years after expiration of the Agreement. The Office of the State Auditor, federal auditors, and any persons duly authorized by the Participants shall have full access and the right to examine any of these materials during this period. If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

22. PUBLIC INFORMATION
All parties to this Agreement acknowledge that they are subject to chapter 42.56 RCW, the Public Records Act and related public information requirements.

23. MISCELLANEOUS

A. Equal Opportunity. No party to this Agreement shall discriminate against any person based on any ground prohibited under federal, state or local law including race, creed, color, religion, national origin, sex, age, marital status, sexual orientation, veterans and military status, political affiliation or belief or the presence of any sensory, mental or physical handicap in violation of any applicable federal law, Washington State Law Against Discrimination (chapter 49.60 RCW) or the Americans with Disabilities Act (42 USC 12110 et seq.).

B. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. If any dispute arises between the parties under any of the provisions of this Agreement, resolution of that dispute shall be available only through the jurisdiction, venue and rules of the King County Superior Court, King County, Washington.

C. Non-Waiver of Breach. The failure of a party to insist upon strict performance of any provision of this Agreement or to exercise any right based upon a breach thereof or the acceptance of any performance during such breach shall not constitute a waiver of any right under this Agreement.

D. No Joint Venture or Partnership. No joint venture, separate administrative or governmental entity, joint board, or partnership is formed as a result of this Agreement.

E. Assignment. The Parties shall not assign this Agreement or any interest, obligation or duty therein without the express written consent of the other Party.

F. Prior Acts. All acts taken by the Parties hereto but prior to the effective date of this Agreement are hereby ratified and confirmed.

The Participants hereby agree to the foregoing Agreement, which shall be effective immediately upon full execution by the signatories listed on the following pages, including the Alliance, who will be the last signatory.
ECITYGOV ALLIANCE:

Name: ______________________________   Title: ______________________________
Date: ______________________________

PARTICIPANTS:

Name: ______________________________   Title: ______________________________
Date: ______________________________   Agency/City: City of Bellevue

Name: ______________________________   Title: ______________________________
Date: ______________________________   Agency/City: City of Bothell

Name: ______________________________   Title: ______________________________
Date: ______________________________   Agency/City: City of Issaquah

Name: ______________________________   Title: ______________________________
Date: ______________________________   Agency/City: City of Kenmore

Name: ______________________________   Title: ______________________________
Date: ______________________________   Agency/City: City of Kirkland

Name: ______________________________   Title: ______________________________
Date: ______________________________   Agency/City: City of Mercer Island

Name: ______________________________   Title: ______________________________
Date: ______________________________   Agency/City: City of Newcastle
Attachment 1
Scope of Work

2023 eCityGov Alliance Aerial Mapping Project

1. Introduction

The 2023 eCityGov Alliance Aerial Mapping Project (“Project”) is a continuation and expansion of the 2022 eCityGov Alliance Aerial Mapping Project and will commence with the acquisition of high-quality, digital, 4-band imagery. This product will be used to produce new ortho imagery and optionally, to update existing impervious surface features and topographic contours. The area of new orthoimagery is approximately 219 square miles in size and includes the agencies (“Participants”) shown in Figure 1, many of them with overlapping project areas.

The Project will involve all photogrammetric processes necessary to create high quality color (RGB) orthophotography, as well as other aerial mapping products as identified. The Project scope will be described here as a sequence of tasks, each with deliverables and specifications. Effective project management by the selected vendor will be a key, overarching task that will receive significant emphasis during the Project. The Participants will apply extensive quality control reviews and approvals at key milestones, upon which authorization for subsequent tasks will depend. The primary deliverables for the Project are shown below in Table 1.

The Project will be sponsored and managed administratively by the eCityGov Alliance (“Alliance”), a governmental agency formed under chapter 39.34 RCW and organized as a Washington nonprofit corporation, located in Bellevue City Hall, Bellevue, Washington (http://ecitygov.net/Default.aspx). In this role, Alliance will be responsible for executing a professional services agreement (“PSA”) with the vendor, as well as all matters pertaining to Project finances (vendor billing, Participant invoicing, etc.). Supporting Alliance will be a dedicated project manager/coordinator who will monitor all Project phases and communicate effectively with Alliance, Participants, and the vendor.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Raw aerial imagery</td>
<td>4-band (RGB+IR), 32-bit, GeoTIff (georeferenced by nadir)</td>
</tr>
<tr>
<td>Orthophotography</td>
<td>4-band (RGB+IR), 32-bit, MrSID (1:20) and GeoTIFF (3,000’x3,000’ tiles)</td>
</tr>
<tr>
<td>Supplementary products</td>
<td>Contours, impervious feature updates, mosaics, etc. (see Tasks 10-11)</td>
</tr>
<tr>
<td>Intermediate products</td>
<td>As noted in task descriptions</td>
</tr>
</tbody>
</table>
2. Project Management

The vendor will abide by the following minimum requirements:

- A collaborative Project Team approach
- Bi-weekly status reports or other jointly agreed-upon progress tracking mechanism
- Progress billing based on actual work accomplished at mutually agreed-upon milestones
- Accurate, complete documentation
- Strict adherence to agreed-upon budget and schedule
• Use of photogrammetric industry best practices for large-scale, urban mapping products
• Specific, timely issue/resolution summaries as needed

The vendor will designate a Responsible Person-in-charge for the duration of the Project who will act in an executive capacity with regard to contractual, technical oversight, and resource commitment matters. For all Project work and deliverables, it is the expectation of Alliance and the Participants that the vendor will assemble a highly competent technical production team led by a seasoned, expert project manager. If these resources include one or more subcontractors, such arrangements should be clearly communicated in advance to Alliance. Likewise, the commitment of particular aircraft and sensors to the Project should be established early on. Significant changes to any of these resourcing matters should be discussed expeditiously with Alliance and its project manager when such changes appear imminent and/or necessary.

3. Task 1 – Project Planning and Ramp-up

In this task, the vendor will attend a kickoff meeting with the Participants to review the vendor project plan. At this juncture, it is expected that the contracted scope of work will be detailed and complete, with few exceptions. This meeting will be an opportunity to clarify any remaining questions or issues about the project and how it is to proceed. The goal is to finalize the entire body of work to be completed, roles and responsibilities, timeline, and critical quality metrics. Specifically, the Alliance Executive Director, the Alliance project manager, the vendor Responsible Person-in-charge, the vendor project manager, and selected Participant representatives will review:

• Contracted Scope of Work
• Project area map
• Imagery acquisition: weather opportunities, challenges, and contingency plans
• Survey control
• Imagery quality parameters
• Accuracy requirements
• Selection of pilot area(s)
• Production sequence
• Quality control procedures and milestones
• Acceptance criteria: orthophotography and vector data
• Schedule
• Budget and invoicing
• Communication plan
• Vendor resource commitment (project management, staff, equipment, etc.)

After this task is completed, the Alliance project manager will summarize the kickoff meeting addressing all open issues and critical path items. The Alliance
project manager will circulate this summary to the Participants and authorize Task 2 to begin.

4. Task 2 – Flight Planning

The foundation for the Project is the acquisition of aerial imagery suitable for production of high-quality digital elevation data, high-resolution color orthophotography, and map compilation for the project area. Based on the project extent for ortho delivery (~ 219 mi²), the vendor will develop a preliminary flight plan for collecting digital imagery for the Project.

Parallel flight lines are designed in a north-south direction, except for additional spot shots and flight lines taken over major bridge overpasses. All imagery will be acquired at a maximum GSD of 7cm (≤ 0.229 foot). Forward overlap within a line will be maintained at a minimum of 80% for all lines. Side overlap between lines will be a minimum of 40% for all lines. Additional “spot shots” and lines will be flown directly over significant bridges and high-rise buildings to ensure minimal distortion of elevated structures.

Given that the optimal leaf-free flight window in the Puget Sound area is very short due to sun angle and unpredictable spring weather conditions, the vendor’s flight plan will address three scenarios: a) Assuming sufficient time and optimal flight condition. The vendor will commit to completing the entire flight mission in its entirety before full leaf-out; b) conditions not permitting, the flight plan will be revised to reflect an early-summer mission, conceivably with a somewhat- or much-reduced Project area; c) the Project will be either cancelled or deferred until 2024 (no flight plan required).

Should Scenario a) not be feasible, Alliance, Project Participants, and the vendor will fully discuss alternative approaches and promptly decide on a contingency plan. At this point the vendor will immediately prepare and submit an invoice to cover expenses to date, including project management, aircraft mobilization, survey control, etc.

The vendor flight plan will address the following factors:

- Coverage to the full extent of project area tiles regardless of land/water boundary.
- Type of aircraft, camera and airborne GPS configuration.
- Image overlap including sufficient coverage at project edge.
- Additional images over freeway interchanges and other elevated structures to minimize “lean”
- Minimum sun angle requirements for reduced shadows.
- Coordination with Sea-Tac ATC.
- Contingency options for weather, aircraft, and/or equipment issues
- Post-flight imagery inspection and scheduling of reflight(s), if needed
- Supplemental survey control needed
5. Task 3 – Survey Control Plan

The vendor will assess all existing ground control for Project suitability. If required, additional ground control will be surveyed to adequately extend over the Project area to meet accuracy requirements for 0.25’ orthos and 2-foot contours. Preliminary analysis shows adequate control exists to produce the intended mapping products per specification. The vendor may utilize existing survey control and related sources such as points from past Eastside projects, the 2016 PSLC regional lidar project, various WDOT projects that fall within the Project area, or other appropriate sources. The Project goal is to utilize existing sources where possible and add supplemental control where necessary.

Coordinates will be provided as follows:

- **Horizontal**: NAD83(91) Washington State Plane North
- **Vertical**: NAVD88
- **Mapping units**: U.S. Survey Feet

The survey control plan will also use Airborne GPS (AGPS) and IMU collected by the aircraft during acquisition. The AGPS provides accurate sensor location at time of exposure. The IMU collects the sensor orientation at time of exposure. AGPS and IMU will supplement existing ground control, photogrammetric tie-points, and lidar data to provide the final adjusted fit for the aerial triangulation.

6. Task 4 – Flight(s); Imagery Collection

The vendor will conduct the aerial imagery acquisition as set out in the Task 2 Flight Planning. The vendor will schedule and execute the aerial mission(s) per the approved plan, utilizing the first opportunity on or after March 1, 2023, to meet basic aerial imagery requirements (satisfactory weather, sun angle, etc.). Imagery will not be collected when the ground is obscured by haze, snow, smoke, dust, floodwaters or other environmental factors that may hide ground detail. Clouds and/or shadows of clouds will not appear in the imagery. To minimize ground object shadows, the sun angle/altitude will be at least 35° above the horizon when the imagery is collected.

During acquisition, the vendor’s project manager will communicate daily with the Alliance project manager with status and specific information regarding which areas have been completed, problems (if any) encountered, and estimated time of task completion. In addition to the immediate post-flight imagery inspection (Task 2, above), the vendor will expeditiously process and quality check the imagery, and report results to the Alliance project manager (see Task 5, below). This report will include:

- Tabular listing and digital map (compatible with Flight Plan map) of final AGPS photo centers
- Dates and times of flights (by flight line)
- Summary of imagery quality (density, defects, consistency, etc.)
- Equipment and procedures used in evaluating imagery geometry and
6. Task 5 – Imagery Review

As flight(s) are completed and aerial imagery is available, the vendor will proceed to review the imagery in accordance with the agreed upon specifications. The imagery will support the production of high quality orthophotography and other deliverables listed earlier. The goal of this task is to identify unacceptable imagery, if any, so that re-flights can be scheduled with all due haste. The vendor will utilize the production environment, equipment, procedures, trained staff, and specifications agreed to in the Task 1 kickoff meeting. If specifications must be adjusted, the vendor will fully disclose and obtain concurrence from the Alliance project manager before proceeding. Of importance are any quality issues pertaining to radiometry, geometry and usability for aerial triangulation (AT) as well as orthophotography production. Rework will be identified and scheduled as necessary. The imagery collection task will be substantially completed before AT begins.

Raw camera imagery will be processed in UltraMap (or equivalent) software and exported to 4-band (RGB+IR), 32-bit TIFF images for production of deliverables. Images will be reviewed ASAP to identify specific issues requiring re-flight, such as: the presence of small clouds, cloud shadows, and image anomalies. All errors and issues will be noted, and a re-flight will be performed immediately (subject to weather constraints). Rejected photos will be removed from further production. Re-flights will include at least one additional image captured before and after replacement images within a flight line. Re-flights will occur as close as possible to the acquisition time of surrounding imagery to ensure best match of sun and shadows. Final imagery will be radiometrically balanced to remove sun spots, and a project-wide color adjustment will be applied to provide a similar color and histogram range to all images. Final delivery will include TIFF images georeferenced to ABGPS photo centers and a QC Report.

7. Task 6 – Aerial Triangulation (AT)

The vendor will utilize the reviewed/accepted imagery, survey control, airborne GPS (photo center positions), and state of the art software solutions to complete this task. At the conclusion of this task, the vendor project manager will brief the Alliance project manager on the task outcome, including the incidence of errant, discarded, or anomalous network points, and the resolution of these gaps. Final imagery will be imported into INPHO MatchAT or equivalent on a stereo workstation using processed AGPS photo centers and IMU data to geo-reference all photos to their correct location and rotation. Thousands of automatic tie points will be calculated within all areas of image overlap. Graphical display of points allows review of errors and distribution; tie points with high residual errors will be automatically removed. A minimum 3-fold connection will be maintained along a flight line and 6-fold connection between lines. Tie points will be manually added in areas where automatic generation is too sparse (ex: in areas
of dense trees) or where large water bodies prevent good automatic placement of points. Ground control (in NAD83/91, the Project datum) will be measured in all images, and a slightly heavier weight will be applied in the software to adjust the AGPS photos centers to the project datum, a shift of about -0.3 foot (X and Y) in this area. Final tie points will have a sigma naught ≤ 1.0 – 1.5. AGPS and control will be statistically reviewed for fit and accuracy to ensure RMS values are less than 1 – 1.5 pixels.

Results of the AT will meet ASPRS (Dec/2014) guidelines for 2D and 3D digital data per the specifications required for this project. Horizontal accuracy will meet requirements for 0.25’ orthos, while 3D data will meet accuracy for 2-foot contours. Per Table 2 below, the horizontal accuracy class is 0.5 foot and the vertical accuracy class is 1.0 foot per ASPRS standards. Final delivery will include an AT Report with a QC Summary and Final Block Adjustment Results (EO format).

The mapping specifications to be used in this and all subsequent production are:

**Projection/Coordinate system:** Washington State Plane

**Datum/Units:**
- NAD83 (1991) - Horizontal Datum
- NAVD88 - Vertical Datum (GEOID 12B)
- U.S. Survey Feet

**Table 1. Project Accuracy**

<table>
<thead>
<tr>
<th>Ortho Pixel Size (ft)</th>
<th>Horizontal Accuracy Class (ft)</th>
<th>Vertical Accuracy Class (ft)</th>
<th>Non-Veg Vertical Absolute Accuracy for 3D Data (ft)</th>
<th>AT Accuracy for Orthos and 2ft Contour Data (ft)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>RMSE_x</td>
<td>RMSE_z</td>
<td>95% CL (&lt;1.96*2)</td>
<td>RMSE_x</td>
</tr>
<tr>
<td>0.25</td>
<td>0.50</td>
<td>1.00</td>
<td>1.96</td>
<td>0.25</td>
</tr>
</tbody>
</table>

**8. Task 7 – Pilot Test**

The vendor will conduct a limited pilot test with actual orthophoto production to demonstrate the quality that will be achieved throughout the project area. To expedite this task, the Participants will choose one test area for which suitable surface elevation data already exists, crossing at least two tiles and multiple image frames. The Participants, the Alliance project manager, and the vendor project manager will review the pilot and jointly develop the criteria that will be utilized in the review and acceptance of all remaining orthophotography deliverables. The vendor will note that treatment of seams, color balance, image sharpness, detail in shadow and highlight areas, and elevated structure “lean” are all criteria that the Participants will examine closely (Please see Task 12 - Deliverables Review and Acceptance).
Two contiguous pilot tiles will be delivered to the Participants for review, created using updated DEM data, as an example of the final delivery. Other delivery items include: seamlines (Geodatabase format), GeoTIFF tiles, and DEM used.

9. Task 8 – Ortho DEM Update

In this task, the vendor will update the existing ortho digital elevation model (DEM), revising elevation (mass) points and breaklines for the project area as shown on Figure 1. Existing orthos will be compared with new images to identify areas of change. New DEM will be collected in stereo for areas of change that will affect accuracy during image rectification. Preliminary orthos will be reviewed to identify issues caused by DEM errors such as gaps and anomalies. Due to use of dense Lidar data, updated ortho DEM will be delivered in LAS format for DEM points and 3D breaklines (Geodatabase format). Note: The Task 8 DEM update is minimal and only for orthorectification quality. It is important to provide final orthos to users as early as possible without delays caused by contour-quality update. (See Task 10 for discussion of the DTM update for 2-foot contours).

10. Task 8a – Impervious Change Review

In this task, the vendor will utilize preliminary orthophotography and existing impervious GIS data sets from those Participants opting for this deliverable, to do a detailed review of areas of change within impervious project extents. The goal is to quickly delineate a reasonably complete overview of areas of impervious feature change. The vendor’s price quotation assumes approximately 5% of the specified impervious project area will require updates. This task will help refine what percentage of a particular city’s impervious project area will require updates, and how that relates to both the price quote and the available budget.

11. Task 9 – Orthophoto Production

In this task, the orthophotography production will occur for the ortho areas shown in Figure 1, including rectification, mosaicking, graphic editing, and clipping of final tiles. The Participants are seeking the highest image quality reasonably attainable through current photogrammetric industry best practices. This includes such parameters as image sharpness, color balance, detail visibility in shadow and highlight areas, treatment of buildings and elevated structures, attention to defects and blemishes, geometry (including edge-matching between adjacent images), and treatment of seam lines. Regardless of the somewhat subjective nature of orthophotography quality control, the Participants expect the vendor will implement and achieve a uniformly high standard of orthophoto quality on this project. The Alliance project manager will work closely with the vendor at the beginning of the Project to establish clear product acceptance criteria. The vendor project manager will ensure that the production sequence agreed upon in the Task 1 kickoff meeting is followed and will provide advance notification of product delivery to the Alliance project manager.

The vendor will utilize INPHO OrthoMaster and OrthoVista software or equivalent for all ortho production. Images will be imported into the software using final AT
results. Immediately, a preliminary set of orthos will be produced using the existing DEM (no updates) and auto-generated seamlines. Prelims will be provided to the Alliance in a SID/SDW format (40:1 compression) for interim use by the Participants until completion of final orthos.

The optimal center portion from each original image will be used in the final production process by creating “seamlines” using a mixture of automatic and manual methods. Existing building polygons will assist in the best auto-seamline placement. The most nadir portion of each image will be identified while also considering the most logical location to transition to a new image. If possible, seamlines will not be placed down the middle of a road with tall conifers on either side to reduce tall trees from obscuring the road corridor. Final seamlines will be exported to a project-wide shapefile for use in QC Review.

The updated DEM will be used to rectify each new photo. After rectification, mosaicking and cutting the mosaics to the project tile scheme, orthos will undergo an internal QC review. Subsequent corrections will occur prior to delivery to the Participants. The vendor’s internal review will identify and correct the following issues: building and bridge distortions; building lean issues; visibility of features in shadows and highlights, including any issues with excessive dodging and tonal balance; edge matching along seamlines and tile edges; hot spots; blurred imagery; and zero-value pixels (missing data). Finally, data will be provided to the Participants for QC.

Upon completion of client review, each Participant will provide a Geodatabase identifying all corrections to be made. The vendor and Participants will have agreed, during Task 7 – Pilot Test, upon methodology for final QC review and acceptance criteria, including possible use of an online QC portal managed by the vendor for ortho review. Final delivery will include: 4-band (RGB+IR), 32-bit ortho tiles in GeoTIFF and SID/SDW format; seamlines in Geodatabase format; and a QC Report.

11. Task 10 – Contour Production

Updated 2-foot contours will be provided as an option for those Participants desiring this deliverable, within contour project extents (roughly, city limits of Kenmore, Bothell, and Sammamish). The vendor will utilize the 2016 PSLC lidar data as it is the most recent and detailed terrain surface available. Existing lidar will be imported into the vendor’s classification software to improve upon the inherent classification errors in the existing data. Ground classified points will be exported into a dense grid of data and supplemented with breaklines along water features (for hydro-flattening), as well as retaining walls and other sharp-edged features using the current stereo imagery. Areas of change since the lidar was collected will be revised with new points and breaklines using the new stereo imagery. Two-foot contours will be generated from the resulting updated DTM.

The vendor will utilize topology checks and other automated techniques to ensure that contour lines do not intersect with others or themselves, do not contain gaps, and if closed are longer than the minimum agreed upon distance at the beginning of the project. The Alliance project manager will provide
12. Task 11 – Impervious Feature Mapping

This task involves creating new or updated impervious features within *impervious* project extents. Features to be updated include the following:

- Building Rooflines with attributed elevations (for new or changed buildings).
- Paved Driveways
- Paved Streets and Roads
- Bridges
- Paved Parking Lots
- Other features (decks, patios, street islands, miscellaneous walkways, and public-use sidewalks)

The vendor will collect new features (or update existing ones) in stereo, and seamlessly match to existing data where appropriate. Spot elevations will also be collected at the highest point on all new or revised buildings, and a height will be added to the building feature attributes.

The vendor will ensure that all new or revised polygons are closed, can be clearly differentiated in donut (courtyard) situations, and do not overlap themselves or adjacent outlines. Topology checks will be performed on all final polygonal features to identify and correct for erroneous overlaps and gaps. Features will be delivered in an ESRI ArcMap Geodatabase (v.10.x), following each Participant’s format, with the following data: buildings, driveways, sidewalks, paved streets and roads, paved parking lots, bridges, and miscellaneous features. Metadata will be added and a Geodatabase of update polygons will be provided. Expected positional accuracy of final data is 1” - 100’ map scale (the original scale for most existing data). Features 100 square feet in size or larger are to be mapped.

The vendor will match new features to existing data in accordance with business rules discussed and agreed upon in the Project’s kickoff meeting.

13. Task 12 – Deliverables Review and Acceptance

This task extends throughout the project and involves the systematic quality checking by Participant staff of all vendor deliverables; the notification by the Alliance project manager of product shortcomings, if any; the timely reworking/redelivery of rejected vendor deliverables, as necessary; and the final Participant acceptance of each deliverable. Vendor deliverables are of three
types:

1. **Meetings, plan documents, communications:** These are typical of any major project and are primarily for progress tracking and overall project documentation purposes. The Alliance project manager will review these promptly, notify and distribute to Participants, contact the vendor project manager as necessary for clarifications or corrections, accept, and archive.

2. **Interim data products:** These include digital components of the production process that are used in creating the final products. Examples are the raw imagery, photo center GPS coordinates, the AT solution/report, and mosaic seamlines. The Participants require these as project deliverables for their internal QC efforts, as well as for potential use in future work. The Alliance project manager will review these promptly, notify and distribute to Participants, contact the vendor project manager as necessary for clarifications or corrections, accept on behalf of the Alliance and Participants, and archive.

3. **Final data products:** Final delivery includes items noted in Table 1 at the beginning of this document. The following acceptance criteria, plus any other criteria established after review of the Pilot Area, will be used:

   - Deliverables without correct identification or spatial extents will be immediately returned for vendor rework.
   - Deliverables will undergo a random (spot) check, and if this review reveals 10% or more incidence of defects, the products will be returned to the vendor without further review.
   - Deliverables passing the spot check will undergo a thorough check, and if this review reveals 10% or more incidence of defects, the products will be returned to the vendor for correction without further review. The Alliance project manager and Participant staff may reduce the amount of quality checks if the overall quality of deliverables appears to be high.
   - Participants are expected to conduct their internal deliverable reviews promptly and in no case more than 21 calendar days after product delivery.

The vendor will provide interim delivery of data and reports throughout the project to assist Participant assessment of quality and progress. Consistent and clear communication is key to a successful project, and weekly or bi-weekly status reports will be provided to include current concerns. Issues or shortcomings identified by the Participants throughout the project will be addressed and corrected as soon as possible. Delivery of interim data will include: Flight index, AGPS/IMU, georeferenced raw imagery, AT Report and block adjustment results, and mosaic seamlines.

14. **Task 13 – Project Closeout**

In this task, the vendor and the Alliance project manager will meet to resolve any remaining project issues. Once all issues are resolved, the vendor will submit
The Participants will complete all final product reviews and expedite final payment to the vendor.

# 15. Approximate Project Schedule

<table>
<thead>
<tr>
<th>Task or Deliverable</th>
<th>Description</th>
<th>Estimated Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Project Planning/Ramp-up</td>
<td>1/6 - 1/20/2023</td>
</tr>
<tr>
<td>2</td>
<td>Flight Planning</td>
<td>1/30 - 2/10/2023</td>
</tr>
<tr>
<td>3</td>
<td>Survey Control Plan</td>
<td>1/30 - 2/10/2023</td>
</tr>
<tr>
<td>4</td>
<td>Imagery Collection</td>
<td>3/13 – 4/16/2023</td>
</tr>
<tr>
<td>5</td>
<td>Imagery Review</td>
<td>4/17 – 4/28/2023</td>
</tr>
<tr>
<td>6</td>
<td>Aerial Triangulation (AT)</td>
<td>4/25 – 5/31/2023</td>
</tr>
<tr>
<td>7</td>
<td>Pilot Test (submission for review)</td>
<td>6/9/2023</td>
</tr>
<tr>
<td>8</td>
<td>Ortho DEM Update</td>
<td>6/1 – 6/30/2023</td>
</tr>
<tr>
<td>8a</td>
<td>Delivery of Preliminary Orthos</td>
<td>6/30/2023</td>
</tr>
<tr>
<td>9</td>
<td>Orthophoto Production</td>
<td>6/15 – 7/15/2023</td>
</tr>
<tr>
<td>10</td>
<td>Contour Production</td>
<td>7/31 – 8/31/2023</td>
</tr>
<tr>
<td>11</td>
<td>Impervious Feature Mapping</td>
<td>7/31 – 8/31/2023</td>
</tr>
<tr>
<td>12</td>
<td>Deliverables Review and Acceptance</td>
<td>9/1 - 9/30/2023</td>
</tr>
<tr>
<td>12</td>
<td>Close of Participant Ortho Review</td>
<td>9/1/2023</td>
</tr>
<tr>
<td>12</td>
<td>Close of Participant Contour Review</td>
<td>9/29/2023</td>
</tr>
<tr>
<td>12</td>
<td>Close of Participant Impervious Review</td>
<td>9/30/2023</td>
</tr>
<tr>
<td>13</td>
<td>Project Closeout</td>
<td>11/30/2023</td>
</tr>
</tbody>
</table>
## 2023 Aerial Mapping Project

Updated by December 5, 2022

<table>
<thead>
<tr>
<th>Cost/tile*</th>
<th>Tiles/agency</th>
<th>1.00 tiles / cost</th>
<th>.5 tiles / cost</th>
<th>.33 tiles / cost</th>
<th>.25 tiles / cost</th>
<th>Total Admin Fees</th>
<th>Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>2022 &quot;old&quot; cost</strong></td>
<td>198.25</td>
<td>198.25</td>
<td>99.13</td>
<td>66.08</td>
<td>49.56</td>
<td>784</td>
<td></td>
</tr>
<tr>
<td><strong>2023 &quot;new&quot; cost</strong></td>
<td>208.00</td>
<td>208.00</td>
<td>104</td>
<td>69.33</td>
<td>52</td>
<td>784</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>784</td>
<td>399</td>
<td>280</td>
<td>93</td>
<td>12</td>
<td>117,496.44</td>
<td>23,532.40</td>
</tr>
</tbody>
</table>

**ORSCO TILES / AGENCY - 11/2022**

<table>
<thead>
<tr>
<th>AGENCY</th>
<th>Tiles</th>
<th>1.00 tiles / cost</th>
<th>.5 tiles / cost</th>
<th>.33 tiles / cost</th>
<th>.25 tiles / cost</th>
<th>Total Admin Fees</th>
<th>Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bellevue</td>
<td>223</td>
<td>137</td>
<td>$28,496.00</td>
<td>$8,944.00</td>
<td>$ -</td>
<td>$ -</td>
<td>$37,440.00</td>
</tr>
<tr>
<td>Bothell</td>
<td>88</td>
<td>60</td>
<td>$11,895.00</td>
<td>$396.50</td>
<td>$1,387.75</td>
<td>$3</td>
<td>$148.69</td>
</tr>
<tr>
<td>Issaquah</td>
<td>74</td>
<td>57</td>
<td>$11,856.00</td>
<td>$1,768.00</td>
<td>$ -</td>
<td>$ -</td>
<td>$13,624.00</td>
</tr>
<tr>
<td>Kenmore</td>
<td>42</td>
<td>$ -</td>
<td>$1,664.00</td>
<td>$1,594.67</td>
<td>$3</td>
<td>$156.00</td>
<td>$3,414.67</td>
</tr>
<tr>
<td>Kirkland</td>
<td>109</td>
<td>30</td>
<td>$5,947.50</td>
<td>$6,046.63</td>
<td>$991.25</td>
<td>$3</td>
<td>$148.69</td>
</tr>
<tr>
<td>Mercer Island</td>
<td>40</td>
<td>36</td>
<td>$7,488.00</td>
<td>$416.00</td>
<td>$ -</td>
<td>$ -</td>
<td>$7,904.00</td>
</tr>
<tr>
<td>Newcastle</td>
<td>35</td>
<td>$ -</td>
<td>$3,640.00</td>
<td>$ -</td>
<td>$ -</td>
<td>$3,640.00</td>
<td>$2,353.24</td>
</tr>
<tr>
<td>Northshore Utility District</td>
<td>85</td>
<td>1</td>
<td>$198.25</td>
<td>$2,048.58</td>
<td>$3</td>
<td>$148.69</td>
<td>$7,351.77</td>
</tr>
<tr>
<td>Sammamish</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
</tr>
<tr>
<td>Shoreline</td>
<td>88</td>
<td>78</td>
<td>$16,224.00</td>
<td>$728.00</td>
<td>$208.00</td>
<td>$3</td>
<td>$17,160.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>784</td>
<td>399</td>
<td>280</td>
<td>93</td>
<td>12</td>
<td>$117,496.44</td>
<td>$23,532.40</td>
</tr>
</tbody>
</table>
# 2023 Aerial Mapping Project Other Fees Detail

*Updated by November 4, 2022*

<table>
<thead>
<tr>
<th>Hours</th>
<th>Rate*</th>
<th>Amount</th>
<th>Position(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>80</td>
<td>95.27</td>
<td>$7,621.60</td>
<td>Senior Finance Analyst: Responsible for billing, accounts payable, budget monitoring, etc.</td>
</tr>
<tr>
<td>120</td>
<td>132.59</td>
<td>$15,910.80</td>
<td>Executive Director: Execute and manage project agreement, vendor contracts, overall project, etc.</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>$23,532.40</strong></td>
<td>Administrative Total**</td>
</tr>
</tbody>
</table>

*Rates reflect a cost recovery model that includes salary, benefits and overhead consistent with Federal OMB A-87.*

**No Alliance administrative fees are taxed**

<table>
<thead>
<tr>
<th>Hours</th>
<th>Rate</th>
<th>Amount</th>
<th>Position(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>110</td>
<td>85</td>
<td><strong>$9,350.00</strong></td>
<td>Contracted Project Manager - ESTIMATE NOT FINAL</td>
</tr>
</tbody>
</table>
# 2023 Aerial Mapping Project Supplemental Costs

**Updated**

| Agency                  | Topo | Impervious | Contours | Other | TOTAL Supplemental Cost | Milestone 1 50% | Milestone 2 50% |
|-------------------------|------|------------|----------|-------|-------------------------|----------------|----------------|                |
| Bellevue                | TBD  | TBD        | TBD      | TBD   | TBD                     | TBD            | TBD            |
| Bothell                 | TBD  | TBD        | TBD      | TBD   | TBD                     | TBD            | TBD            |
| Issaquah                | TBD  | TBD        | TBD      | TBD   | TBD                     | TBD            | TBD            |
| Kenmore                 | TBD  | TBD        | TBD      | TBD   | TBD                     | TBD            | TBD            |
| Kirkland                | TBD  | TBD        | TBD      | TBD   | TBD                     | TBD            | TBD            |
| Mercer Island           | TBD  | TBD        | TBD      | TBD   | TBD                     | TBD            | TBD            |
| Newcastle               | TBD  | TBD        | TBD      | TBD   | TBD                     | TBD            | TBD            |
| Northshore Utility District | TBD | TBD        | TBD      | TBD   | TBD                     | TBD            | TBD            |
| Sammamish               | TBD  | TBD        | TBD      | TBD   | TBD                     | TBD            | TBD            |
| Shoreline               | TBD  | TBD        | TBD      | TBD   | TBD                     | TBD            | TBD            |
| **Total**               | TBD  | TBD        | TBD      | TBD   | #VALUE!                 | #VALUE!        | #VALUE!        |

Grand Total Base Orthophotography  #REF!
Grand Total Aerial Mapping Project Budget  #VALUE!

Grand TOTAL  #REF!
AGENDA BILL INFORMATION

<table>
<thead>
<tr>
<th>TITLE:</th>
<th>AB 6218: 2023 City Council Liaison to Mercer Island Chamber of Commerce</th>
</tr>
</thead>
<tbody>
<tr>
<td>RECOMMENDED ACTION:</td>
<td>Appoint a Councilmember to serve as liaison to the Mercer Island Chamber of Commerce.</td>
</tr>
</tbody>
</table>

DEPARTMENT: City Council

STAFF: Salim Nice, Mayor
       David Rosenbaum, Deputy Mayor
       Jeff Thomas, Community Planning & Development Interim Director
       Deborah Estrada, Administrative Coordinator/Deputy City Clerk

COUNCIL LIAISON: n/a

EXHIBITS: n/a

CITY COUNCIL PRIORITY: 1. Develop data-driven economic development and retail plans and strategies to activate Town Center and other business areas.

<table>
<thead>
<tr>
<th>AMOUNT OF EXPENDITURE</th>
<th>$ n/a</th>
</tr>
</thead>
<tbody>
<tr>
<td>AMOUNT BUDGETED</td>
<td>$ n/a</td>
</tr>
<tr>
<td>APPROPRIATION REQUIRED</td>
<td>$ n/a</td>
</tr>
</tbody>
</table>

EXECUTIVE SUMMARY

The purpose of this agenda bill is to appoint a City Councilmember as liaison to the Mercer Island Chamber of Commerce Board of Directors for 2023.

BACKGROUND

On January 3, Mayor Nice and Deputy Mayor Rosenbaum appointed City Councilmembers as liaisons to advisory boards and commissions, local committees, and certain regional committees for 2023 (AB 6207). It was later discovered that the City Council Chamber of Commerce liaison position was inadvertently omitted from the master list.

ISSUE/DISCUSSION

In accordance with City Council Rules of Procedure Section 2.3A, Mayor Nice in consultation with Deputy Mayor Rosenbaum, reviewed Councilmember requests to serve as the City Council Chamber of Commerce liaison for 2023.

RECOMMENDED ACTION

Appoint a Councilmember to serve as the 2023 Council Liaison to the Mercer Island Chamber of Commerce Board of Directors.
AGENDA BILL INFORMATION

<table>
<thead>
<tr>
<th>TITLE:</th>
<th>AB 6223: ARCH Housing Trust Fund Project Approval</th>
<th>☐ Discussion Only</th>
<th>☒ Action Needed:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>RECOMMENDED ACTION: Approve the use of $127,600 from the City’s contributions to the ARCH Housing Trust Fund.</td>
<td>☐ Ordinance</td>
<td>☒ Motion</td>
</tr>
<tr>
<td>DEPARTMENT:</td>
<td>Community Planning and Development</td>
<td></td>
<td></td>
</tr>
<tr>
<td>STAFF:</td>
<td>Jeff Thomas, Director</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Alison Van Gorp, Deputy Director</td>
<td></td>
<td></td>
</tr>
<tr>
<td>COUNCIL LIAISON:</td>
<td>n/a</td>
<td></td>
<td></td>
</tr>
<tr>
<td>EXHIBITS:</td>
<td>1. Fall 2022 Housing Trust Fund Recommendation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CITY COUNCIL PRIORITY:</td>
<td>n/a</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AMOUNT OF EXPENDITURE</td>
<td>$ n/a</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AMOUNT BUDGETED</td>
<td>$ n/a</td>
<td></td>
<td></td>
</tr>
<tr>
<td>APPROPRIATION REQUIRED</td>
<td>$ n/a</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

EXECUTIVE SUMMARY

The purpose of this agenda bill is to appropriate funds from the ARCH Housing Trust Fund (HTF) to six projects recommended by the ARCH Executive Board.

- Mercer Island is a member of ARCH (A Regional Coalition for Housing) and like the other local government members, Mercer Island contributes annually to ARCH to provide operational support for the organization and capital support for affordable housing projects (via the HTF).
- The ARCH Executive Board recommends that Mercer Island support the six housing projects listed below, drawing on $127,600 from the City’s contributions to the ARCH HTF. City Council approval is required to allocate these funds:
  - Ardea - TWG/Imagine Housing ($25,200)
  - Bellevue Homes – Habitat for Humanity ($10,800)
  - Kenmore Supportive Housing – Plymouth Housing ($59,100)
  - Kirkland Heights – King County Housing Authority ($16,000)
  - Scattered Homes – Alpha Supportive Living ($7,200)
  - Spring District 120th Street TOD – BRIDGE ($6,300)
BACKGROUND

ARCH was established in 1993 by an Interlocal Agreement to create and preserve affordable housing throughout the greater East King County community. Member jurisdictions include Beaux Arts Village, Bellevue, Bothell, Clyde Hill, Hunts Point, Issaquah, Kenmore, King County, Kirkland, Medina, Mercer Island, Newcastle, Redmond, Sammamish, Woodinville, and Yarrow Point. By participating in ARCH, member cities are part of a joint and cooperative undertaking to collectively plan for and provide affordable housing in East King County communities. ARCH staff serve as additional housing staff to each member city and coordinate with member city staff in various housing-related projects, plans and services.

Like other local government members, Mercer Island contributes annually to ARCH to provide administrative support for the organization’s housing activities and capital support for the creation and preservation of affordable housing. The coordinated approach used by ARCH provides for an efficient use of resources in fulfilling each member city’s obligations under the Washington State Growth Management Act (GMA) to make adequate provisions for the existing and projected housing needs of all economic segments of the community (RCW 36.70A.070(2)), as well as sharing resources with regional partners in the provision and administration of affordable housing.

ARCH HOUSING TRUST FUND

The ARCH Housing Trust Fund (HTF) was created by ARCH member cities in 1993 to directly assist the development and preservation of affordable housing in East King County. The HTF enables ARCH members to capitalize a joint housing development fund and directly control the use of their housing funds through ARCH’s funding recommendation process. The HTF is the primary means by which ARCH members assist in creating and preserving housing opportunities for low- and moderate-income households. The HTF awards loans and grants to Eastside developments that include below-market rate housing. HTF projects typically create housing that is affordable for households earning 60% of the area median income or less. Over the last thirty years, ARCH has supported over 5,300 units of affordable housing and shelter beds. Funds invested in the HTF have been leveraged over 10:1, bringing in $1 billion in other investments to East King County.

Mercer Island’s contributions to the ARCH HTF come from the City’s General Fund, designated to ARCH for the purpose of creating affordable housing. The City contributed $96,000 in 2018, $50,000 in 2019, $33,768 in 2020, and $35,000 in each year since 2021. Funds contributed to the HTF are held in a centralized account at the City of Bellevue and earn interest. Mercer Island’s annual contributions, plus loan repayments and interest earned, are held in reserve until allocated to specific projects. The balance of Mercer Island’s portion of HTF account was not available at the time of publication but will be provided at the February 7 City Council meeting.

Affordable housing projects are identified for HTF funding via a competitive process each fall. ARCH staff, member city liaisons, the ARCH Community Advisory Board and the ARCH Executive Board review and recommend projects for grants or loans from the HTF. Allocation of funds from Mercer Island’s portion of the HTF to specific projects must be approved by the City Council, per the terms of the ARCH Interlocal Agreement.

ISSUE/DISCUSSION

2022 HTF FUNDING RECOMMENDATIONS

The 2022 ARCH HTF funding round was the largest ever, with eight applications for projects including 819 units of affordable housing and 26 emergency shelter beds. While it was not possible to fully fund all these
requests, the ARCH Executive Board, in concurrence with the ARCH Community Advisory Board (CAB), is recommending a total funding allocation of $7,645,900 for seven projects. Details of the Executive Board’s rationale for recommending each project is included in Exhibit 1.

The ARCH Executive Board recommends that Mercer Island support six of the seven recommended projects drawing on $127,600 from the City’s contributions to the ARCH Housing Trust Fund, as shown below:

- Ardea - TWG/Imagine Housing ($25,200)
- Bellevue Homes – Habitat for Humanity ($10,800)
- Kenmore Supportive Housing – Plymouth Housing ($59,100)
- Kirkland Heights – King County Housing Authority ($16,000)
- Scattered Homes – Alpha Supportive Living ($7,200)
- Spring District 120th Street TOD – BRIDGE ($6,300)

Note that the seventh project recommended for funding (Totem Six-Plex), is only recommended to receive $50,000 in technical assistance funding at this time; it is not necessary to draw on funds from Mercer Island’s contributions to the HTF to provide the recommended funds.

The seven recommended projects will provide a range of affordable housing options throughout East King County, including very low-, low- and moderate-income units. The number of total units at each affordability level in the recommended projects is shown in the graph below. The recommended projects meet diverse needs throughout the region, including supportive housing for formerly homeless seniors, veterans and people with disabilities, homeownership housing that helps families build equity, preservation of existing affordable housing for large families, affordable senior independent living, transit-oriented development for families and individuals and affordable housing for individuals with intellectual and developmental disabilities.

The ARCH contributions to the recommended projects are just a small share of the funding and financing that it takes to construct/acquire these affordable housing units. Each ARCH HTF dollar is leveraged 40 to 1 with
funds from other sources, including federal tax credits and tax-exempt bonds, State of Washington and King County funding, among other sources.

Exhibit 1 is the ARCH Fall 2022 Housing Trust Fund Recommendations memo, detailing the projects recommended for funding by the ARCH Executive Board, including the following supporting documents:

1. Attachment 1: Recommended Projects and Funding Sources provides a chart showing how proposed ARCH funding is distributed among ARCH cities (page 19).

2. Attachment 2: Economic Summaries of Recommended Projects provides economic summaries of the recommended projects showing sources of funding and project expenses (pages 20-26).

**NEXT STEPS**

If the $127,600 for the recommended projects listed above is approved by the City Council, the funds will be drawn from Mercer Island’s portion of HTF account. Approval of the Housing Trust Fund project funding will conclude this matter. Later this year, the City Council will need to approve ARCH’s 2024 work plan and budget.

**RECOMMENDED ACTION**

Approve the use of $127,600 from the City’s contributions to the ARCH Housing Trust Fund as recommended by the ARCH Executive Board and authorize execution of any related agreements and documents.
MEMORANDUM

TO:  
City of Bellevue Council Members  
City of Clyde Hill Council Members  
City of Issaquah Council Members  
City of Kirkland Council Members  
City of Mercer Island Council Members  
City of Redmond Council Members  
City of Woodinville Council Members  
City of Bothell Council Members  
Town of Hunts Point Council Members  
City of Kenmore Council Members  
City of Medina Council Members  
City of Newcastle Council Members  
City of Sammamish Council Members  
Town of Yarrow Point Council Members

FROM:  Kurt Triplett, Chair, ARCH Executive Board

DATE:  January 12, 2023

RE:  Fall 2022 Housing Trust Fund (HTF) Recommendation

As we mark ARCH’s 30th anniversary, I am pleased to transmit this year’s recommendations for the ARCH Housing Trust Fund. The 2022 funding round was the largest in ARCH’s history, with requests from eight projects proposing an impressive 819 units of affordable housing and 26 emergency shelter beds.

After careful deliberation, the ARCH Executive Board concurred with the recommendations of the ARCH Community Advisory Board (CAB) and is recommending funding totaling $7,645,900, which provides full funding for four projects and partial funding for three projects. These recommendations advance an incredible set of projects that will meet diverse needs throughout the region, including:

- Supportive housing for formerly homeless seniors, veterans and people with disabilities;
- Homeownership housing that will help families build equity;
- Preservation of existing affordable housing for large families;
- Affordable senior independent living;
- Transit-oriented development for families and individuals adjacent to future light rail;
- Emergency shelter for youth and young adults in East King County; and
- Affordable housing for individuals with intellectual and developmental disabilities

In the last three decades, the ARCH Trust Fund has supported over 5,300 units of affordable housing and shelter beds, creating housing for thousands of families and individuals with limited opportunities to live in our community. The Trust Fund has also leveraged local resources over 10:1, bringing in $1 billion in other investments to East King County, and this year is no exception, with proposed projects expected to leverage over $460 million in other funding.
A summary of recommended projects is shown in the table below:

<table>
<thead>
<tr>
<th>Project</th>
<th>Applicant</th>
<th>City</th>
<th>Units/Beds</th>
<th>ARCH Request</th>
<th>Executive Board Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ardea</td>
<td>TWG/Imagine Housing</td>
<td>Kirkland</td>
<td>170</td>
<td>$1,400,000</td>
<td>$1,400,000</td>
</tr>
<tr>
<td>Bellevue Homes</td>
<td>Habitat for Humanity</td>
<td>Bellevue</td>
<td>25</td>
<td>$600,000</td>
<td>$600,000</td>
</tr>
<tr>
<td>Kenmore Supportive Housing</td>
<td>Plymouth Housing</td>
<td>Kenmore</td>
<td>100</td>
<td>$3,279,700</td>
<td>$3,279,700</td>
</tr>
<tr>
<td>Kirkland Heights</td>
<td>King County Housing Authority</td>
<td>Kirkland</td>
<td>276</td>
<td>$2,000,000</td>
<td>$1,566,200</td>
</tr>
<tr>
<td>The Landing Shelter*</td>
<td>Friends of Youth</td>
<td>Kirkland</td>
<td>26</td>
<td>$650,000*</td>
<td>See Below*</td>
</tr>
<tr>
<td>Scattered Homes (Supported</td>
<td>Living Home / OHS Home</td>
<td>TBD-Bothell</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Alpha Supportive Living</td>
<td></td>
<td>Kenmore</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Woodinville</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spring District 120th St.</td>
<td>TOD BRIDGE</td>
<td>Bellevue</td>
<td>235</td>
<td>$4,000,000</td>
<td>$350,000</td>
</tr>
<tr>
<td>Totem Six-Plex</td>
<td>Attain Housing</td>
<td>Kirkland</td>
<td>6</td>
<td>$750,000</td>
<td>$50,000</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td>819</td>
<td>$13,079,700</td>
<td>$7,645,900</td>
</tr>
</tbody>
</table>

*Note: Friends of Youth was able to obtain other grant funds and withdraw its application to ARCH. The ARCH Executive Board remains in strong support of the project.

These investments couldn’t come at a more urgent time, as inflation and rising rents continue to threaten the housing stability of households with low and moderate incomes. While ARCH did not have sufficient funding to fully fund all proposed projects, these awards will make a major difference in the community and help create momentum towards meaningful production of affordable homes. The increased demand for the Trust Fund program also demonstrates ARCH’s success in strengthening and expanding relationships with a range of development partners. We know these partnerships are critical to creating the affordable homes that will provide economic relief and stability for current and future generations in our community.

Below is a more detailed description of the applications received, the Executive Board recommendation and rationale, and proposed contract conditions for the proposals recommended for funding at this time. Also enclosed is the proposed funding sources and an economic summary of the projects recommended for funding.

Attachments:
1. Proposed Funding Sources
2. Project Economic Summaries

Note that bolded text in proposed conditions shows unique conditions in otherwise standard text.
1. **TWG and Imagine Housing – Ardea at Totem Lake**

   **Funding Request:** $1,400,000 (Contingent Loan)
   170 affordable rental units (including 1 manager unit)

   **Executive Board Recommendation:** Up to $1,400,000 (Contingent Loan)
   See attached Proposed Funding Sources for distribution of City Funds

**Project Summary:**
The Ardea project consists of 170 units of affordable housing for seniors age 62 and older at 40%, 50% and 60% AMI, including an estimated 45 units for senior veterans. The project will include 91 studios and 79 1-bedroom units. All of the units will be within one building with seven residential levels over a one-level parking garage partially below grade with 36 parking stalls. TWG, a national for-profit affordable housing developer, will be the lead developer with Imagine Housing acting as non-profit sponsor/ownership partner and service provider.

The project will provide major right-of-way pedestrian improvements intended to connect the unimproved section of 116th Ave NE along the property with the Totem Lake Business District major pedestrian loop. The project will replace and improve the existing sidewalk with street trees and pedestrian lighting to complete the improved pedestrian corridor along 116th Ave NE.

**Funding Rationale:**
The Executive Board recommends funding with conditions listed below for the following reasons:
- The project will meet several local housing strategies within the City of Kirkland and provide a large amount of senior affordable housing units in a much-needed area of East King County.
- The project will complete an important missing section of pedestrian and right of way improvements connecting the Totem Lake Business District.
- This project leverages significant funding from other public and private sources.
- The project aims to bring together the efficiencies of a vertically integrated developer with the perspectives and connections of a local community-based nonprofit with deep roots in East King County.

**Proposed Conditions:**

**Standard Conditions:** Refer to list of standard conditions found at end of this memo.

**Special Conditions:**

1. The funding commitment shall continue for **twelve (12) months** from the date of Council approval and shall expire thereafter if all conditions are not satisfied. An extension may be requested to ARCH staff no later than sixty (60) days prior to the expiration date. At that time, the applicant will provide a status report on progress to date and expected schedule for start of construction and project completion. ARCH staff will consider up to a 12-month extension only based on documented, meaningful progress in bringing the project to readiness or completion. At a minimum,
the applicant must demonstrate that all capital funding has been secured or is likely to be secured within a reasonable timeframe.

2. Funds shall be used by the Agency towards construction costs. Funds may not be used for any other purpose unless ARCH staff has given written authorization for the alternate use. Spending of construction contingency must be approved in advance by ARCH. If after the completion of the project there are budget line items with unexpended balances, ARCH and other public funders shall approve adjustments to the project capital sources, including potentially reductions in public fund loan balances.

3. Funds will be in the form of a deferred, contingent loan. Loan terms will account for various factors, including loan terms from other fund sources and available cash flow. Final loan terms shall be determined prior to release of funds and must be approved by ARCH Staff. It is anticipated that loan payments will be based on a set repayment schedule and begin after repayment of deferred developer fee with 1% interest. The terms will also include a provision for the Agency to defer payment if certain conditions are met (e.g., low cash flow due to unexpected costs). Any requested deferment of loan payment is subject to approval by ARCH Staff, and any deferred payment would be repaid from future cash flow or at the end of the amortization period.

5. The net developer fee shall be established at the time of finalizing the Contract Budget and will follow the ARCH Net Developer Fee Schedule. Net developer fee is defined as that portion of the developer fee paid out of capital funding sources and does not include the deferred portion which is paid out of cash flow from operations after being placed in service.

6. A covenant is recorded ensuring affordability for at least 55 years, with size and affordability distribution per the following table. Limited changes to the matrix may be considered based on reasonable justification as approved by ARCH staff.

<table>
<thead>
<tr>
<th>Affordability</th>
<th>Studio</th>
<th>1 BR</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>40%</td>
<td>17</td>
<td>17</td>
<td>34</td>
</tr>
<tr>
<td>50%</td>
<td>47</td>
<td>38</td>
<td>85</td>
</tr>
<tr>
<td>60%</td>
<td>27</td>
<td>24</td>
<td>51</td>
</tr>
<tr>
<td>Total</td>
<td>91</td>
<td>79</td>
<td>170</td>
</tr>
</tbody>
</table>

7. The final loan amount shall be up to $1.4 million, subject to approval by ARCH staff based on a documented funding gap. ARCH reserves the right to reduce its total loan amount based on changes to the project sources and uses, and unit mix.

8. Agency must submit for ARCH staff approval a management and services plan which includes coordination of services with outside providers and parking management.

9. Agency shall identify and assist residents with alternative transportation options such as car sharing programs and/or shuttle services, bicycle facilities, and robust pedestrian access.

10. Agency shall include in its quarterly monitoring reports the following information:
   a. Updates on tenant relations and engagement in existing ARCH-funded projects
b. Updates on Agency property and asset management capacity and oversight  
c. Updates on work necessary to preserve current wetland buffer approvals

11. Agency must demonstrate its commitment to retaining/providing Energy Star Appliances in every unit.

2. Habitat for Humanity of Seattle-King County – Bellevue Homes

Funding Request: $600,000 (Secured Grant)  
25 affordable homeownership units

Executive Board Recommendation: Up to $600,000 (Secured Grant)  
See attached Proposed Funding Sources for distribution of City Funds

Project Summary: 
Habitat for Humanity Seattle-King County proposes creating 25 permanently affordable 3-bedroom, 1.5 bath townhomes and a new 3,500 SF community center in the Factoria neighborhood of Bellevue, WA. This 3.13-acre site is to be purchased from the Holy Cross Lutheran Church of Bellevue.

The proposed population for the development is 4-5 person families with incomes up to 60% AMI and 80% AMI. The homeownership structure uses a land trust model to ensure permanent affordability of each unit. Under the model, HFHSKC retains ownership of the land, which is leased to individual homeowners, and a right of first option to purchase the home upon resale. Habitat requires homebuyers to put in 250 hours of self-help labor to help construct their own units as well as their neighbors’ units. This “sweat equity” model, combined with the modest appreciation within the land trust structure, provides low-income households the opportunity to build wealth through homeownership while securing safe, affordable housing.

The project addresses a local priority to the City of Bellevue’s Affordable Housing Strategy by creating more affordable housing stock for low-income households, including through developing on land owned by faith-based groups.

Funding Rationale: 
The Executive Board supports the intent of this application for the following reasons:

- The project would create additional units of homes for purchase in a very high-cost area with median home prices that exceed $1 million. Such opportunities are quite rare and allow households with modest incomes to achieve stability and wealth building through homeownership.

- The project takes advantage of new City policies that encourage additional density and affordable housing on property owned by faith communities, helping to advance the City’s overall Affordable Housing Strategy.

- The project preserves existing community assets that will create benefits for residents and the broader community.
- Habitat’s sweat equity model allows volunteers and potential buyers to gain valuable skills and experience in homebuilding, while allowing for cost savings when compared to traditional construction. Also, keeping the units and land in a land trust ensures perpetual affordability, which is especially important in a high cost, high growth city like Bellevue.
- Habitat’s approach to marketing helps to address historic barriers to home ownership and preserve cultural diversity in the community.

Proposed Conditions:

Standard Conditions: Refer to list of standard conditions found at end of this memo.

Special Conditions:

1. The funding commitment continues for twelve (12) months from the date of Council approval and shall expire thereafter if all conditions are not satisfied. An extension may be requested to ARCH staff no later than sixty (60) days prior to the expiration date. At that time, the Agency will provide a status report on progress to date and expected schedule for start of construction and project completion. ARCH staff will consider a twelve-month extension only based on documented, meaningful progress in bringing the project to readiness or completion. At a minimum, the Agency will demonstrate that all capital funding has been secured or is likely to be secured within a reasonable timeframe.

2. Funds shall be used by Agency toward acquisition costs. Funds may not be used for another purpose without prior written authorization from ARCH. If, after project completion project, there are budget line items with unexpended balances, ARCH and other public funders shall approve adjustments to the project capital sources, including potential reductions in public fund loan balances.

3. Funds will be in the form of a secured grant, so long as affordability and target population are maintained.

4. The Net Developer Fee shall be established when the Contract Budget is finalized and will follow the ARCH Net Developer Fee Schedule. Net Developer Fee is defined as that portion of the developer fee paid out of capital funding sources and does not include the deferred portion which is paid out of cash flow from operations after the project is placed in service.

5. A covenant shall be recorded ensuring affordability for at least 55 years, with size and affordability distribution per the following table. Limited changes to the matrix may be considered based on reasonable justification as approved by ARCH.

<table>
<thead>
<tr>
<th>Affordability</th>
<th>3 BR</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>60%</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>80%</td>
<td>15</td>
<td>15</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>25</strong></td>
<td><strong>25</strong></td>
</tr>
</tbody>
</table>
6. Agency shall include the following in its quarterly reports:
   a. Update on mortgage interest rate projections and contingency plans to address rates in the present inflationary environment.
   b. Update on neighborhood engagement and efforts to inform the surrounding community about the project.

7. Agency shall provide for ARCH review and approval any draft agreements memorializing roles and responsibilities for management and use of shared spaces, including the community center, open space elements, and shared parking. Agency shall ensure that homeowners are not responsible for maintenance of non-residential spaces intended primarily to benefit other parties or the broader community.

8. Agency shall affirmatively market the project to further fair housing (as described in the funding application), and commit to measures that ensure all households may enjoy residency regardless of religious affiliation, and protect against religious discrimination in the sale of homes and operation of the development.

3. **Plymouth Housing – Kenmore PSH**

   **Funding Request:**
   $3,279,729 (Deferred Loan)
   100 affordable rental units (including 1 manager unit)

   **Executive Board Recommendation:**
   Up to $3,279,700 (Deferred Loan)
   See attached Proposed Funding Sources for distribution of City Funds

   **Project Summary:**
   The proposed project is the new construction of 100 affordable housing units for seniors, veterans, formerly homeless, and disabled individuals. All of the units will serve formerly homeless residents earning up to 30% of area median income. The project will be located on a city-owned site on Bothell Way in Downtown Kenmore with good proximity to amenities and transportation. The project location is ideal for a building that serves seniors and single individuals.

   The project includes a mix of studios and one-bedroom units (25 one-bedroom and 75 studio) as well as resident amenity space, including a community room, community kitchen, on-site medical and behavioral health space, offices for case managers and property staff, and a front desk. The project will also include commercial space on the ground floor that will provide a benefit to the community through a partnership with Kenmore-based Bastyr University.

   This project was made possible through the efforts of the City of Kenmore, which committed approximately $3.2M in ARPA funding and offered a $1.89 million City-owned property through an RFP dedicated to affordable housing. The ARCH Executive Board also approved a preliminary reservation of unused 2021 Housing Trust Fund resources to the development of this project. The winning project and funding recommendation was then reviewed and affirmed by ARCH’s Community Advisory Board.
Due to construction market conditions, and incorporation of commercial prevailing wages into the construction budget (to accommodate federal resources committed to the project), the budget experienced an increase in construction costs that increased the remaining funding gap. To help fill this gap, Plymouth requested additional funds from ARCH in the fall round, and submitted applications to other funding sources to complete the project financing.

**Funding Rationale:**
The Executive Board recommends funding with conditions listed below for the following reasons:

- Aligns with the City’s RFP goals and would further the City of Kenmore #1 priority to build affordable housing:
  - Exceeded the City’s goal of providing 20% of the units at 30% AMI.
  - Utilizes project site efficiently allowing for 100 units of affordable housing.
  - Meets the City’s requirement of a cost-efficient design.
  - Commits significant agency resources toward development of a ground floor that will benefit the community
  - Envisions a welcoming design that enhances and creates a gateway to Downtown Kenmore
- Will provide critically needed, deeply affordable units at 30% AMI.
- Meets ARCH’s long-term objective of investing in affordable housing across member jurisdictions.
- Serves a range of special needs populations (homeless individuals, seniors, veterans and persons with disabilities)
- Will allow a dependable, long standing non-profit housing and service provider to expand services into Kenmore.
- Will be highly competitive for Low Income Housing Tax Credits and State Housing Trust Fund resources, providing significant financial leverage of local resources.
- Site has convenient access to transit, shopping, and services.

**Proposed Conditions:**

**Standard Conditions:** Refer to list of standard conditions found at end of this memo.

**Special Conditions:**

1. The funding commitment shall continue for **eighteen (18) months** from the date of Council approval and shall expire thereafter if all conditions are not satisfied. An extension may be requested to ARCH staff no later than sixty (60) days prior to the expiration date. At that time, the Agency will provide a status report on progress to date and expected schedule for start of construction and project completion. ARCH staff will consider a twelve-month extension only based on documented, meaningful progress in bringing the project to readiness or completion. At a minimum, the Agency will demonstrate that all capital funding has been secured or is likely to be secured within a reasonable timeframe.

2. Funds shall be used by Agency toward **reserves, soft costs, design, permits and construction**. Funds may not be used for any other purpose unless ARCH staff has given written authorization for the alternate use. If after the completion of the project there are budget line items with unexpended
balances, ARCH and other public funders shall approve adjustments to the project capital sources, including potentially reductions in public fund loan balances.

3. Funds will be in the form of a secured grant, so long as affordability and target population is maintained, and the service funds necessary to provide services to this population are available.

4. The net developer fee shall be established at the time of finalizing the Contract Budget and will follow ARCH Net Developer Fee Schedule. Net developer fee is defined as that portion of the developer fee paid out of capital funding sources and does not include the deferred portion which is paid out of cash flow from operations after being placed in service.

5. A covenant is recorded ensuring affordability for at least 55 years, with unit size and affordability distribution per the following table. Limited changes to the matrix may be considered based on reasonable justification as approved by ARCH staff.

<table>
<thead>
<tr>
<th>Affordability</th>
<th>studio</th>
<th>1-bedroom</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>30%</td>
<td>75</td>
<td>25</td>
<td>100</td>
</tr>
</tbody>
</table>

6. Based on the availability of adequate support services, the project will contain 100 units for formerly homeless residents, unless otherwise approved by ARCH. Plymouth will work with service providers and other agencies working in East King County to establish referral mechanisms, or other referral method as approved by ARCH, and shall aim to include seniors, veterans, and persons with disabilities.

7. ARCH shall review and approve the services budget and services plan for consistency with application.

8. The Agency will establish a services reserve account in the amount of no less than $500,000 to be used in the event of shortfalls in project income to pay for necessary services expenses. A services reserve budget must be approved by ARCH at the close of permanent financing and will be monitored for consistency with the services plan, ARCH will review.

9. If service funding decreases at any point during the term of the contract, Agency shall submit for review and approval a service plan which provides continuity of services within the project.

4. King County Housing Authority – Kirkland Heights

Funding Request: $2,000,000 (Contingent Loan)
276 Affordable Units (including 3 manager units)

Executive Board Recommendation: Up to $1,566,200 (Contingent loan)
Includes $1,056,300 local funds, $509,900 CDBG funds
See attached Proposed Funding Sources for distribution of City Funds

Project Summary:
The Kirkland Heights Apartments is a 180-unit apartment complex located in Northeast Kirkland near the Totem Lake neighborhood. This proposal’s scope includes the rehabilitation of all existing residential buildings, addition of a third story to eleven of the existing buildings, and the new construction of two three-story residential buildings and one community building. Upon project completion, the complex will consist of 276 units, thus utilizing more of the site’s allowed density.

The project will include 103 units affordable for households at 30% AMI, 52 units at 60% AMI and 114 units at 80% AMI. This structure takes advantage of the available Project-based Section 8 rental assistance, which is targeted to the 106 units at 30% AMI, while allowing existing residents with incomes between 60% and 80% AMI to remain at Kirkland Heights.

KCHA is proposing $24.2 million in public funds while contributing a significant ($36.1 million) subordinate loan. King County has awarded $11.2 million in funds for the project, and $10 million is proposed from the State (of which $5 million would fund the rehab project, and $5 million would fund the new construction portion). In addition, as a Public Housing Authority (PHA), KCHA can issue tax exempt debt. At the time of application, 50% ($110 million) of the total sources have been committed/secured.

Funding Rationale:
The Executive Board supports the intent of this application for the following reasons:

- The project preserves and enhances housing for a large number of existing low- and moderate-income residents in the community, including many families with children.
- The project also adds a significant number of units affordable to very low-, low- and moderate-income households within a high-opportunity area near good jobs, various transportation options, and other public and private amenities.
- KCHA has taken advantage of income averaging, thus allowing the feasible incorporation of 106 units targeted to very low-income households. Those units are supported with Project-based Section 8 Rental Assistance under a HAP Contract signed in 2020.
- This project leverages significant funding from public and private sources, 50% of which are already committed/secured.
- The project is undertaken by an experienced agency that has prioritized the project to start construction as soon as possible.

Proposed Conditions:

Standard Conditions: Refer to list of standard conditions found at end of this memo.

Special Conditions:
1. The funding commitment shall continue for eighteen (18) months from the date of Council approval and shall expire thereafter if all conditions are not satisfied. An extension may be requested to ARCH staff no later than sixty (60) days prior to the expiration date. At that time, the applicant will provide
a status report on progress to date and expected schedule for start of construction and project completion. ARCH staff will consider up to a 12-month extension only based on documented, meaningful progress in bringing the project to readiness or completion. At a minimum, the applicant must demonstrate that all capital funding has been secured or is likely to be secured within a reasonable timeframe.

2. Funds shall be used by the Agency for soft costs, acquisition costs, and construction costs. In the event any portion of the funding award is reserved for construction contingency, that portion must be approved in advance by ARCH staff. Funds may not be used for another purpose without prior written authorization from ARCH. If, after project completion project, there are budget line items with unexpended balances, ARCH and other public funders shall approve adjustments to the project capital sources, including potential reductions in public fund loan balances.

3. Funds will be in the form of a deferred, contingent loan. Loan terms will account for various factors, including loan terms from other fund sources, including the sponsor subordinate loan and available cash flow. Final loan terms shall be determined prior to release of funds and must be approved by ARCH staff. Based on the preliminary development budget, it is anticipated that loan payments will be based on a set repayment schedule and begin after repayment of the deferred developer fee (approximately year 12), with 1% interest. The terms will also include a provision for the Agency to defer payment if certain conditions are met (e.g., low cash flow due to unexpected costs). Any requested deferment of a loan payment is subject to approval by ARCH staff, and any deferred payment would be repaid from future cash flow or at the end of the amortization period.

4. KCHA will provide a sponsor subordinate loan in the approximate amount of $36.1 million. The final amount and terms of repayment will be finalized at the time of review and approval of the contingency portion of the funding commitment. Terms are anticipated to account for available cash flow and repayment of the ARCH loan.

5. Until such time as the deferred developer fee is fully repaid, all cash flow after payment of operating expenses and debt service shall be used to repay the deferred developer fee or project reserves as approved by ARCH staff.

6. A covenant is recorded ensuring affordability for at least 55 years, with affordability as shown in the following table. Limited changes to the matrix may be considered based on reasonable justification as approved by ARCH staff.

<table>
<thead>
<tr>
<th>Affordability</th>
<th>1 BR</th>
<th>2 BR</th>
<th>3 BR</th>
<th>4 BR</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>30%</td>
<td>56</td>
<td></td>
<td>43</td>
<td>7</td>
<td>106</td>
</tr>
<tr>
<td>60%</td>
<td>4</td>
<td>23</td>
<td>22</td>
<td>4</td>
<td>53</td>
</tr>
<tr>
<td>80%</td>
<td>8</td>
<td>48</td>
<td>48</td>
<td>10</td>
<td>114</td>
</tr>
<tr>
<td>Total</td>
<td>12</td>
<td>127</td>
<td>113</td>
<td>21</td>
<td>273</td>
</tr>
</tbody>
</table>

7. Agency shall provide remaining findings after the completion of Building 8 test case. If those findings impact the project’s development budget or project timeline, those updates will be shared with ARCH.
8. Agency shall provide a relocation plan for ARCH review and approval, including 1) the total relocation budget, 2) description of impact to residents, and 3) sample relocation notices provided to residents (all applicable per approved relocation plan: 30-day notice, 60-day notice, etc.).

9. Agency shall provide ARCH a management plan that includes proposed recreational activities that will be offered to build community and promote resident engagement.

10. Agency shall identify and implement opportunities to incentivize sustainable transportation choices such as car sharing, public transportation, electric vehicle ownership and bicycle storage.

5. ALPHA/Inclusion – Scattered Homes

Funding Request: $400,000 (Secured Grant)
2 homes (including 3 tenants per home)

Executive Board Recommendation: Up to $400,000 (Secured Grant)
See attached Proposed Funding Sources for distribution of City Funds

Project Summary:
The proposed ARCH-funded project will consist of the acquisition of two homes in East King County for individuals with Intellectual and Developmental Disabilities (IDD) earning below 30% AMI, referred through the Development Disabilities Administration (DDA). Each home is expected to have three clients. The $400,000 request to ARCH would help to acquire two homes in the Woodinville/Bothell/Kenmore area, where the sponsor has an established presence and supports within the community. Inclusion Homes will own and operate the homes, while Alpha Supported Living provides tailored supportive services at each home.

The two proposed acquisitions include:

1. Purchase of a children’s home in the Bothell/Woodinville area of King County (OHS Home #3). This will be a 4-bedroom home for the Out of Home Services (OHS) program for children and youth ages 9-20 years old. Alpha is seeking sites near their two existing OHS homes for streamlining of management and staffing purposes. The timeline to purchase the home is late 2023.

2. Purchase of a 3-bedroom Supported Living home located in East King County (Bothell, Woodinville), with services provided by Alpha also referred as Home #4. The timeline is to purchase the home in mid-2023.

Each home site will be assessed by Inclusion Homes for repairs and retrofitting at time of purchase as needed. Inclusion homes has already identified a list of up potential homes that would fit within the agency’s needs and standard requirements.
There has been an ongoing demand for Supported Living services from individuals with IDD living with their parents or from an institutional setting. Alpha continually receives referrals but lacks access to affordable housing to place individuals. Currently, there are 87 open and funded “slots” for clients with IDD to move into Supported Living in Washington State, plus 68 additional funded “slots” that will be added over the next 12 months from legislative appropriations.

Funding Rationale:
The Executive Board supports the intent of this application for the following reasons:

- The project will provide much needed IDD housing in King County people with very low incomes below 30% AMI.
- This project leverages significant investments from public sources including State capital funds as well as ongoing rental subsidies and service funding that will ensure stable operations over time.
- The project is undertaken by an agency with recent success creating new IDD housing and a strong reputation for meeting the needs of individuals who would otherwise not be successful in many other types of housing.

Proposed Conditions:

Standard Conditions: Refer to list of standard conditions found at end of this memo.

Special Conditions:

1. The funding commitment continue for eighteen (18) months from the date of Council approval and shall expire thereafter if all conditions are not satisfied. An extension may be requested to ARCH staff no later than sixty (60) days prior to the expiration date. At that time, the Agency will provide status report on progress to date and expected schedule for start of construction and project completion. ARCH staff will consider a twelve-month extension only based on documented, meaningful progress in bringing the project to readiness or completion. At a minimum, the Agency will demonstrate that all capital funding has been secured or is likely to be secured within a reasonable timeframe.

2. Funds shall be used by Agency toward acquisition. Funds may not be used for any other purpose unless ARCH staff has given written authorization for the alternate use.

3. Funds will be in the form of a secured grant, so long as affordability and target population is maintained, and the service funds necessary to provide services to this population are available.

4. The net developer fee shall be established at the time of finalizing the Contract Budget and will follow ARCH Net Developer Fee Schedule. Net developer fee is defined as that portion of the developer fee paid out of capital funding sources and does not include the deferred portion which is paid out of cash flow from operations after being placed in service.

5. A covenant is recorded ensuring affordability for at least 55 years, with size and affordability distribution per the following table. Limited changes to the matrix may be considered based on reasonable justification as approved by ARCH staff.
6. ARCH shall review and approve the services budget and services plan for consistency with application. A services reserve budget must be approved by ARCH at the close of permanent finance and will be monitored on an annual basis for consistency with the services plan. Any deviation from the services budget must be pre-approved by ARCH.

7. Agency shall provide to ARCH for review a Capital Needs Assessment for all homes for ARCH’s approval.

6. **BRIDGE Housing – Spring District TOD**

   Funding Request: $4,000,000 (Contingent Loan)
   235 Affordable Units (including 2 manager units)

   Executive Board Recommendation: Up to $350,000 (Contingent Loan)
   See attached Proposed Funding Sources for distribution of City Funds

   **Project Summary:**
   In October 2020, Sound Transit selected BRIDGE and its partners, Essex and Touchstone, to master plan and develop a 6.9-acre site adjacent to the agency’s Operations and Maintenance Facility in the Spring District of Bellevue. Together, the project partners plan to deliver a mixed-use, mixed-income transit-oriented development that offers direct connections to a new transit station and a regional multi-modal trail corridor.

   The proposed affordable housing project is comprised of Building 6 and Building 3, which consist of 235 permanently affordable units at 50%-60% AMI including two manager’s apartments. Unit mixes will consist of 71 studios, 101 one-bedroom units, 37 two-bedroom units, and 24 three-bedroom units. The current proposal was prepared in response to a 2019 RFP that originally contained up to $10 million in committed funding from King County and $4 million from ARCH. At the time, BRIDGE believed the project would be feasible without those funds, but in subsequent years high-cost inflation has created a large financing gap in the project.

   The project is currently projecting a large gap in public financing, but is not expected to get underway with construction until late 2024. Therefore, the project may be able to re-apply for funding in ARCH’s 2023 funding round.
Funding Rationale:
The Executive Board supports the intent of this application for the following reasons:

- The project will provide a large amount of low- and moderate-income affordable housing units in a strategic location close to jobs, transportation and amenities.
- This project leverages significant investments from public and private funding sources, including King County TOD funds which are specifically set aside for the Bel-Red corridor, Amazon’s Housing Equity Fund and the Evergreen Impact Housing Fund.
- The project takes advantage of surplus public property provided at no cost by Sound Transit and City of Bellevue.
- The project design incorporates cost and sustainability considerations such as reduced parking.
- The project advances key objectives in the City of Bellevue’s Affordable Housing Strategy.

Proposed Conditions:

Standard Conditions: Refer to list of standard conditions found at end of this memo.

Special Conditions:

1. The funding commitment shall continue for twenty-four (24) months from the date of Council approval and shall expire thereafter if all conditions are not satisfied. An extension may be requested to ARCH staff no later than sixty (60) days prior to the expiration date. At that time, the applicant will provide a status report on progress to date and expected schedule for start of construction and project completion. ARCH staff will consider up to a 12-month extension only based on documented, meaningful progress in bringing the project to readiness or completion. At a minimum, the applicant must demonstrate that all capital funding has been secured or is likely to be secured within a reasonable timeframe.

2. Funds shall be used by the Agency towards soft costs and construction. Funds may not be used for any other purpose unless ARCH staff has given written authorization for the alternate use. Spending of construction contingency must be approved in advance by ARCH. If after the completion of the project there are budget line items with unexpended balances, ARCH and other public funders shall approve adjustments to the project capital sources, including potentially reductions in public fund loan balances.

3. Funds will be in the form of a deferred, contingent loan. Loan terms will account for various factors, including loan terms from other fund sources and available cash flow. Final loan terms shall be determined prior to release of funds and must be approved by ARCH Staff. It is anticipated that loan payments will be based on a set repayment schedule and begin after repayment of deferred developer fee with 1% interest. The terms will also include a provision for the Agency to a defer payment if certain conditions are met (e.g., low cash flow due to unexpected costs). Any requested deferment of loan payment is subject to approval by ARCH Staff, and any deferred payment would be repaid from future cash flow or at the end of the amortization period.

5. The net developer fee shall be established at the time of finalizing the Contract Budget and will follow the ARCH Net Developer Fee Schedule. Net developer fee is defined as that portion of the
developer fee paid out of capital funding sources and does not include the deferred portion which is paid out of cash flow from operations after being placed in service.

6. A covenant is recorded ensuring affordability for at least 55 years, with size and affordability distribution per the following table. Limited changes to the matrix may be considered based on reasonable justification as approved by ARCH staff.

<table>
<thead>
<tr>
<th>Affordability</th>
<th>Studio</th>
<th>1 BR</th>
<th>2BR</th>
<th>3BR</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>50%</td>
<td>21</td>
<td>30</td>
<td>11</td>
<td>8</td>
<td>70</td>
</tr>
<tr>
<td>60%</td>
<td>50</td>
<td>71</td>
<td>26</td>
<td>16</td>
<td>163</td>
</tr>
<tr>
<td>Total</td>
<td>71</td>
<td>101</td>
<td>37</td>
<td>24</td>
<td>233</td>
</tr>
</tbody>
</table>

7. Agency must submit for ARCH staff approval a management and services plan which includes coordination of services with outside providers for special populations.

8. Agency shall ensure that all measures have been taken to provide durable, high quality and sustainable constructions materials, and Energy Star appliances within the project.

9. Agency shall identify and take steps to connect residents with affordable, healthy food options, and commit to pursuing the removal of any restrictions within the broader master development that prevent the operation of grocery stores.

10. Agency shall submit a parking management and shared parking plan and shall pursue opportunities to make additional parking options available to residents who require vehicle parking.

11. In the interest of encouraging integration of residents across the development site, the Agency shall look for ways to incorporate shared amenities, unifying aesthetics, and other programmatic features to build community.

### 7. Attain Housing – Totem Six Plex

**Funding Request:**  
$650,000 (Secured Grant)  
6 new housing units

**Executive Board Recommendation:**  
Up to $50,000 (Technical Assistance Grant)  
See attached Proposed Funding Sources for distribution of City Funds

**Project Summary:**  
The proposed project is the new construction of a three-story structure with six two-bedroom units of transitional housing for homeless families earning up to 30% of area median income (AMI). The property currently contains an existing four plex building owned and managed by Attain Housing. Attain also manages the four plex on the lot next to the proposed construction site. The proposed new building will sit in what is currently a lawn between the two four plex buildings. The project represents an expansion
of existing programs operated by Attain, with overall capacity growing from 8 to 14 units across the three buildings.

**Funding Rationale:**
The Executive Board supports the concept of the Attain Housing proposal but does not recommend fully funding the project at this time. The Executive Board supports technical assistance funding for this project in an effort to address outstanding project issues, and encourages the project to apply for funding during the 2023 ARCH Housing Trust Fund round. This would provide an opportunity for Attain Housing to address the issues identified below:

- Further development of building design, permitting, siting and parking and conformance with zoning requirements.
- Allow the project to obtain funding commitments of other public funding sources and make progress on the needed capital campaign.
- Secure project management capacity, including recommended engagement of a development consultant who will assist with the financing and project management of the project through construction completion.
- Development of an updated development budget and operating budget which addresses increases in construction costs based on an updated cost estimate and funding to address the additional cost increases.
- Development of a project schedule consistent with the proposed funding and local permitting requirements.
- Further discussion of long-term strategy for funding supportive services for transitional housing.

**Proposed Conditions for Technical Assistance Award:**

**Standard Conditions:** Refer to list of standard conditions found at end of this memo.

**Special Conditions:**

1. The funding commitment shall continue for **twelve (12) months** from the date of Council approval and shall expire thereafter if all conditions are not satisfied. An extension may be requested to ARCH staff no later than sixty (60) days prior to the expiration date. At that time, the Agency will provide status report on progress to date and expected schedule for start of construction and project completion. ARCH staff will consider a twelve-month extension only based on documented, meaningful progress in bringing the project to readiness or completion. At a minimum, the Agency will demonstrate that all capital funding has been secured or is likely to be secured within a reasonable timeframe.

2. Funds shall be used by Agency toward **development consultant and design development**. Funds may not be used for any other purpose unless ARCH staff has given written authorization for the alternate use.

3. Funds will be in the form of a **grant** for eligible predevelopment expenses.
Standard Conditions (Apply to all projects):

1. Agency shall provide revised development and operating budgets based upon actual funding commitments, which must be approved by ARCH staff. If the Agency is unable to adhere to the budgets, ARCH must be immediately notified and (a) new budget(s) shall be submitted by the Agency for ARCH’s approval. ARCH shall not unreasonably withhold its approval to (a) revised budget(s), so long as such new budget(s) does not materially adversely change the Project. This shall be a continuing obligation of the Agency. Failure to adhere to the budgets, either original or as amended may result in withdrawal of ARCH’s commitment of funds.

2. Agency shall submit evidence of funding commitments from all proposed sources. In the event commitment of funds identified in the application cannot be secured in the timeframe identified in the application, the Agency shall immediately notify ARCH, and describe the actions it will undertake to secure alternative funding and the timing of those actions subject to ARCH review and approval.

3. In the event federal funds are used, and to the extent applicable, federal guidelines must be met, including but not limited to the following: contractor solicitation, bidding, and selection; wage rates; and Endangered Species Act (ESA) requirements. CDBG funds may not be used to refinance acquisition costs.

4. Agency shall maintain documentation of any necessary land use approvals and permits required by the city in which the project is located.

5. Agency shall submit quarterly monitoring reports through completion of the project, and annually thereafter, and shall submit a final budget upon project completion. If applicable, Agency shall submit initial tenant information as required by ARCH.

6. Agency shall maintain the project in good and habitable condition for the duration of the period of affordability.

7. The final award amount shall be up to the recommended total, subject to approval by ARCH staff based on a documented funding gap. ARCH reserves the right to reduce its total award amount based on changes to the project sources and uses, and unit mix.
Attachment 1: Proposed Funding Sources

### PROJECTS RECOMMENDED FOR 2022 FUNDING

<table>
<thead>
<tr>
<th>Project</th>
<th>2022 Recommended Funds</th>
<th>2022 Recommended Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ardea at Totem Lake</td>
<td>475,000</td>
<td>2,429,200</td>
</tr>
<tr>
<td>Bellevue Homes</td>
<td>203,600</td>
<td></td>
</tr>
<tr>
<td>Kenmore PSH</td>
<td>1,112,800</td>
<td></td>
</tr>
<tr>
<td>Kirkland Heights</td>
<td>358,400</td>
<td></td>
</tr>
<tr>
<td>Scattered Homes</td>
<td>135,700</td>
<td></td>
</tr>
<tr>
<td>Spring District</td>
<td>118,700</td>
<td></td>
</tr>
<tr>
<td>Totem Six Plex</td>
<td>25,000</td>
<td></td>
</tr>
<tr>
<td>Local Funds</td>
<td>1,400,000</td>
<td>7,136,000</td>
</tr>
<tr>
<td>CDBG</td>
<td>509,900</td>
<td>509,900</td>
</tr>
<tr>
<td>Award Totals</td>
<td>1,400,000</td>
<td>7,645,900</td>
</tr>
<tr>
<td>Bellevue</td>
<td>475,000</td>
<td>2,429,200</td>
</tr>
<tr>
<td>Bothell</td>
<td>28,200</td>
<td>142,900</td>
</tr>
<tr>
<td>Clyde Hill</td>
<td>7,600</td>
<td>38,500</td>
</tr>
<tr>
<td>Hunts Point</td>
<td>1,600</td>
<td>8,100</td>
</tr>
<tr>
<td>Issaquah</td>
<td>65,300</td>
<td>330,600</td>
</tr>
<tr>
<td>Kenmore</td>
<td>23,400</td>
<td>118,600</td>
</tr>
<tr>
<td>Kirkland</td>
<td>386,100</td>
<td>1,979,300</td>
</tr>
<tr>
<td>Medina</td>
<td>7,400</td>
<td>37,400</td>
</tr>
<tr>
<td>Mercer Island</td>
<td>25,200</td>
<td>127,600</td>
</tr>
<tr>
<td>Newcastle</td>
<td>36,000</td>
<td>182,100</td>
</tr>
<tr>
<td>Redmond</td>
<td>261,200</td>
<td>1,321,900</td>
</tr>
<tr>
<td>Sammamish</td>
<td>49,500</td>
<td>250,400</td>
</tr>
<tr>
<td>Woodinville</td>
<td>30,600</td>
<td>154,900</td>
</tr>
<tr>
<td>Yarrow Point</td>
<td>2,900</td>
<td>14,500</td>
</tr>
<tr>
<td>Local Funds</td>
<td>1,400,000</td>
<td>7,136,000</td>
</tr>
<tr>
<td>CDBG</td>
<td>509,900</td>
<td>509,900</td>
</tr>
<tr>
<td>Award Totals</td>
<td>1,400,000</td>
<td>7,645,900</td>
</tr>
</tbody>
</table>
Attachment 2: Project Economic Summaries

Applicant: TWG and Imagine Housing
Project Name: Ardea Senior Affordable Housing
Location: 12700 116th Avenue NE, Kirkland WA
Project Description: 170 units of affordable housing for seniors 62 and older at 40%, 50% and 60% AMI

<table>
<thead>
<tr>
<th>Project Sources</th>
<th>Amount</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amazon</td>
<td>$8,075,000</td>
<td>Committed</td>
</tr>
<tr>
<td>Amazon</td>
<td>$8,075,000</td>
<td>Committed</td>
</tr>
<tr>
<td>ARCH</td>
<td>$1,400,000</td>
<td>Proposed</td>
</tr>
<tr>
<td>King County</td>
<td>$2,274,000</td>
<td>Proposed</td>
</tr>
<tr>
<td>4% LIHTC</td>
<td>$28,357,114</td>
<td>Proposed</td>
</tr>
<tr>
<td>Perm Loan</td>
<td>$15,300,000</td>
<td>Proposed</td>
</tr>
<tr>
<td>Deferred Developer Fee</td>
<td>$3,696,674</td>
<td>Committed</td>
</tr>
<tr>
<td><strong>Total Sources</strong></td>
<td><strong>$67,177,788</strong></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project Uses</th>
<th>Amount</th>
<th>Per Unit</th>
<th>Per SF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acquisition Costs:</td>
<td>$4,805,427</td>
<td>$28,267</td>
<td>$36</td>
</tr>
<tr>
<td>Construction:</td>
<td>$45,052,718</td>
<td>$265,016</td>
<td>$333</td>
</tr>
<tr>
<td>Soft Costs:</td>
<td>$10,153,157</td>
<td>$59,724</td>
<td>$75</td>
</tr>
<tr>
<td>Pre-Development / Bridge Financing</td>
<td>$440,048</td>
<td>$2,589</td>
<td>$3</td>
</tr>
<tr>
<td>Construction Financing</td>
<td>$2,642,119</td>
<td>$15,542</td>
<td>$20</td>
</tr>
<tr>
<td>Permanent Financing</td>
<td>$1,279,375</td>
<td>$7,526</td>
<td>$9</td>
</tr>
<tr>
<td>Capitalized Reserves</td>
<td>$683,800</td>
<td>$4,022</td>
<td>$5</td>
</tr>
<tr>
<td>Other Development Costs</td>
<td>$2,121,144</td>
<td>$12,477</td>
<td>$16</td>
</tr>
<tr>
<td><strong>Total Uses</strong></td>
<td><strong>$67,177,788</strong></td>
<td><strong>$395,163</strong></td>
<td><strong>$497</strong></td>
</tr>
</tbody>
</table>
**Applicant:** Habitat for Humanity of Seattle-King County  
**Project Name:** Bellevue Homes  
**Location:** 4315 129th Place SE, Bellevue, WA 98006  
**Project Description:** New development of 25 permanently affordable 3-bedroom, 1.5 bath townhomes and a new 3,500 SF community center for residents at 80% AMI.

<table>
<thead>
<tr>
<th>Project Sources</th>
<th>Amount</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>State HTF</td>
<td>$900,000</td>
<td>Proposed</td>
</tr>
<tr>
<td>State CHIP</td>
<td>$800,000</td>
<td>Proposed</td>
</tr>
<tr>
<td>ARCH HTF</td>
<td>$600,000</td>
<td>Proposed</td>
</tr>
<tr>
<td>HFHSDK</td>
<td>$11,540,313</td>
<td>Committed</td>
</tr>
<tr>
<td><strong>Total Sources</strong></td>
<td><strong>$13,840,313</strong></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project Uses</th>
<th>Amount</th>
<th>Per Home</th>
<th>Per SF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acquisition Costs</td>
<td>$1,020,000</td>
<td>$40,800</td>
<td>$37.09</td>
</tr>
<tr>
<td>Construction</td>
<td>$11,360,313</td>
<td>$454,413</td>
<td>$413.10</td>
</tr>
<tr>
<td>Soft Costs</td>
<td>$1,180,000</td>
<td>$47,200</td>
<td>$42.91</td>
</tr>
<tr>
<td>Other Development Costs</td>
<td>$280,000</td>
<td>$11,200</td>
<td>$10.18</td>
</tr>
<tr>
<td><strong>Total Uses</strong></td>
<td><strong>$13,840,313</strong></td>
<td><strong>$555,613</strong></td>
<td><strong>$503.28</strong></td>
</tr>
</tbody>
</table>
Applicant: Plymouth Housing
Project Name: Kenmore PSH
Location: 4315 129th Place SE, Bellevue, WA 98006
Project Description: New construction of 100 affordable housing units for formerly homeless seniors, veterans, and disabled individuals at 30% area median income with moderate service needs.

<table>
<thead>
<tr>
<th>Source Name</th>
<th>Amount</th>
<th>Originally Committed</th>
<th>Proposed Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tax Credit Equity</td>
<td>$25,705,200</td>
<td></td>
<td>Proposed</td>
</tr>
<tr>
<td>Housing Trust Fund</td>
<td>$5,000,000</td>
<td></td>
<td>Proposed</td>
</tr>
<tr>
<td>City of Kenmore</td>
<td>$400,000</td>
<td>$5,090,000</td>
<td>Proposed</td>
</tr>
<tr>
<td>ARCH</td>
<td>$279,729</td>
<td>$3,000,000</td>
<td>Proposed</td>
</tr>
<tr>
<td>Plymouth Sponsor Loan</td>
<td>$1,458,600</td>
<td></td>
<td>Committed</td>
</tr>
<tr>
<td>FHLB</td>
<td>$750,000</td>
<td></td>
<td>Proposed</td>
</tr>
<tr>
<td>King County</td>
<td>$1,000,000</td>
<td></td>
<td>Proposed</td>
</tr>
<tr>
<td>Plymouth Sponsor Loan</td>
<td>$1,541,400</td>
<td></td>
<td>Committed</td>
</tr>
<tr>
<td><strong>Total Sources</strong></td>
<td><strong>$44,224,929</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project Uses</th>
<th>Amount</th>
<th>Per Unit</th>
<th>Per SF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acquisition Costs</td>
<td>$1,920,000</td>
<td>$19,200</td>
<td>$45</td>
</tr>
<tr>
<td>Construction</td>
<td>$34,123,997</td>
<td>$341,240</td>
<td>$804</td>
</tr>
<tr>
<td>Soft Costs</td>
<td>$3,015,000</td>
<td>$30,150</td>
<td>$71</td>
</tr>
<tr>
<td>Construction Financing</td>
<td>$794,532</td>
<td>$7,945</td>
<td>$19</td>
</tr>
<tr>
<td>Permanent Financing</td>
<td>$315,000</td>
<td>$3,150</td>
<td>$7</td>
</tr>
<tr>
<td>Capitalized Reserves</td>
<td>$1,135,000</td>
<td>$11,350</td>
<td>$27</td>
</tr>
<tr>
<td>Other Development Costs</td>
<td>$1,380,000</td>
<td>$13,800</td>
<td>$33</td>
</tr>
<tr>
<td>Community Space</td>
<td>$1,541,400</td>
<td>N/A</td>
<td>$706</td>
</tr>
<tr>
<td><strong>Total Uses</strong></td>
<td><strong>$44,224,929</strong></td>
<td><strong>$442,249</strong></td>
<td><strong>$1,042</strong></td>
</tr>
</tbody>
</table>
**Applicant:** King County Housing Authority  
**Project Name:** Kirkland Heights  
**Location:** 13310 NE 133rd Street, Kirkland WA 98034  
**Project Description:** Rehab and new construction of 276 Affordable Units at 30%, 60% and 80% AMI

### Project Sources

<table>
<thead>
<tr>
<th>Project Sources</th>
<th>Amount</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>4% LIHTC Equity</td>
<td>$96,393,299</td>
<td>Proposed</td>
</tr>
<tr>
<td>Tax Exempt Bonds (Permanent)</td>
<td>$52,262,366</td>
<td>Proposed</td>
</tr>
<tr>
<td>King County TOD</td>
<td>$11,200,000</td>
<td>Committed</td>
</tr>
<tr>
<td>State HTF</td>
<td>$10,000,000</td>
<td>Proposed</td>
</tr>
<tr>
<td>State CHIP</td>
<td>$1,000,000</td>
<td>Proposed</td>
</tr>
<tr>
<td>ARCH HTF</td>
<td>$2,000,000</td>
<td>Proposed</td>
</tr>
<tr>
<td>Sponsor Subordinate Loan</td>
<td>$36,145,521</td>
<td>Committed</td>
</tr>
<tr>
<td>Deferred Developer Fee</td>
<td>$10,911,606</td>
<td>Committed</td>
</tr>
<tr>
<td>Deferred Interest</td>
<td>$400,000</td>
<td>Committed</td>
</tr>
<tr>
<td><strong>Total Sources</strong></td>
<td><strong>$220,312,792</strong></td>
<td></td>
</tr>
</tbody>
</table>

### Project Uses

<table>
<thead>
<tr>
<th>Project Uses</th>
<th>Amount</th>
<th>Per Unit</th>
<th>Per SF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acquisition Costs</td>
<td>$51,524,800</td>
<td>$186,684</td>
<td>$210.09</td>
</tr>
<tr>
<td>Construction</td>
<td>$128,170,181</td>
<td>$464,385</td>
<td>$522.61</td>
</tr>
<tr>
<td>Soft Costs</td>
<td>$31,905,619</td>
<td>$115,600</td>
<td>$130.09</td>
</tr>
<tr>
<td>Pre-Development / Bridge Financing</td>
<td>$1,200,000</td>
<td>$4,348</td>
<td>$4.89</td>
</tr>
<tr>
<td>Construction Financing</td>
<td>$1,825,000</td>
<td>$6,612</td>
<td>$7.44</td>
</tr>
<tr>
<td>Permanent Financing</td>
<td>$1,594,462</td>
<td>$5,777</td>
<td>$6.50</td>
</tr>
<tr>
<td>Other Development Costs</td>
<td>$3,627,730</td>
<td>$13,144</td>
<td>$14.79</td>
</tr>
<tr>
<td>Bond Related Costs of Issuance</td>
<td>$465,000</td>
<td>$1,685</td>
<td>$1.90</td>
</tr>
<tr>
<td><strong>Total Uses</strong></td>
<td><strong>$220,312,792</strong></td>
<td><strong>$798,235</strong></td>
<td><strong>$898.31</strong></td>
</tr>
</tbody>
</table>
**Applicant:** ALPHA/Inclusion  
**Project Name:** Scattered Homes  
**Location:** TBD  
**Project Description:** Purchase and rehabilitation of two homes in East King County for IDD children and individuals.

<table>
<thead>
<tr>
<th>Project Sources</th>
<th>OHS Home 3</th>
<th>Supported Living Home 4</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing Trust Fund</td>
<td>$700,000</td>
<td>$650,000</td>
<td>$1,350,000</td>
</tr>
<tr>
<td>ARCH</td>
<td>$200,000</td>
<td>$200,000</td>
<td>$400,000</td>
</tr>
<tr>
<td>Kuni Foundation</td>
<td>$100,000</td>
<td>$0</td>
<td>$100,000</td>
</tr>
<tr>
<td>Inclusion Housing</td>
<td>$100,000</td>
<td>$100,000</td>
<td>$200,000</td>
</tr>
<tr>
<td><strong>Total Sources</strong></td>
<td>$1,100,000</td>
<td>$950,000</td>
<td><strong>$2,050,000</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project Uses: Supported Living Home #4</th>
<th>Amount</th>
<th>Per SF</th>
<th>Per Bed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acquisition Costs</td>
<td>$812,000</td>
<td>$226</td>
<td>$116,000</td>
</tr>
<tr>
<td>Construction</td>
<td>$96,000</td>
<td>$27</td>
<td>$13,714</td>
</tr>
<tr>
<td>Soft Costs</td>
<td>$21,000</td>
<td>$6</td>
<td>$3,000</td>
</tr>
<tr>
<td>Capitalized Reserves</td>
<td>$21,000</td>
<td>$6</td>
<td>$3,000</td>
</tr>
<tr>
<td><strong>Total Uses</strong></td>
<td>$950,000</td>
<td>$264</td>
<td>$135,714</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project Uses: OHS Home #3</th>
<th>Amount</th>
<th>Per/SF</th>
<th>Per Bed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acquisition Costs</td>
<td>$963,000</td>
<td>$268</td>
<td>$137,571</td>
</tr>
<tr>
<td>Construction</td>
<td>$96,000</td>
<td>$27</td>
<td>$13,714</td>
</tr>
<tr>
<td>Soft Costs</td>
<td>$21,000</td>
<td>$6</td>
<td>$3,000</td>
</tr>
<tr>
<td>Capitalized Reserves</td>
<td>$20,000</td>
<td>$6</td>
<td>$2,857</td>
</tr>
<tr>
<td><strong>Total Uses</strong></td>
<td>$1,100,000</td>
<td>$306</td>
<td><strong>$157,143</strong></td>
</tr>
</tbody>
</table>
Applicant: BRIDGE Housing
Project Name: Spring District Affordable Housing Development
Location: 1601 120th Avenue NE, Bellevue WA
Project Description: New construction of Building 6 and Building 3, which consist of 235 permanently affordable units at 50%-60% AMI in the Spring District TOD site.

<table>
<thead>
<tr>
<th>Project Sources</th>
<th>Amount</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>4% Low Income Housing Tax Credits</td>
<td>$58,501,006</td>
<td>Proposed</td>
</tr>
<tr>
<td>Amazon Housing Equity Fund - Loan</td>
<td>$22,100,000</td>
<td>Proposed</td>
</tr>
<tr>
<td>Amazon Housing Equity Fund - Grant</td>
<td>$3,750,000</td>
<td>Proposed</td>
</tr>
<tr>
<td>Evergreen Impact Housing Fund</td>
<td>$15,500,000</td>
<td>Committed</td>
</tr>
<tr>
<td>King County TOD</td>
<td>$10,000,000</td>
<td>Proposed</td>
</tr>
<tr>
<td>City of Bellevue</td>
<td>$8,000,000</td>
<td>Proposed</td>
</tr>
<tr>
<td>ARCH</td>
<td>$4,000,000</td>
<td>Proposed</td>
</tr>
<tr>
<td>BRIDGE General Partner Equity</td>
<td>$4,985,350</td>
<td>Committed</td>
</tr>
<tr>
<td>Deferred Developer Fee</td>
<td>$2,000,000</td>
<td>Committed</td>
</tr>
<tr>
<td>Perm Loan</td>
<td>$2,987,826</td>
<td>Proposed</td>
</tr>
<tr>
<td><strong>Total Sources</strong></td>
<td><strong>$131,824,182</strong></td>
<td><strong>$560,954</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project Uses</th>
<th>Amount</th>
<th>Per Unit</th>
<th>Per SF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acquisition Costs</td>
<td>$25,000</td>
<td>$106</td>
<td>$0.11</td>
</tr>
<tr>
<td>Construction</td>
<td>$101,081,682</td>
<td>$430,135</td>
<td>$424.80</td>
</tr>
<tr>
<td>Soft Costs</td>
<td>$15,434,392</td>
<td>$65,678</td>
<td>$64.86</td>
</tr>
<tr>
<td>Pre-Development / Bridge Financing</td>
<td>$810,975</td>
<td>$3,451</td>
<td>$3.41</td>
</tr>
<tr>
<td>Construction Financing</td>
<td>$9,589,624</td>
<td>$40,807</td>
<td>$40.30</td>
</tr>
<tr>
<td>Permanent Financing</td>
<td>$580,627</td>
<td>$2,471</td>
<td>$2.44</td>
</tr>
<tr>
<td>Capitalized Reserves</td>
<td>$611,227</td>
<td>$2,601</td>
<td>$2.57</td>
</tr>
<tr>
<td>Other Development Costs</td>
<td>$3,690,655</td>
<td>$15,705</td>
<td>$15.51</td>
</tr>
<tr>
<td><strong>Total Uses</strong></td>
<td><strong>$131,824,182</strong></td>
<td><strong>$560,954</strong></td>
<td><strong>$553.99</strong></td>
</tr>
</tbody>
</table>
Applicant: Attain Housing
Project Name: Totem Six Plex
Location: 12601 NE 132nd St, Kirkland
Project Description: New construction of a three-story structure with six two-bedroom units of affordable housing for homeless families earning up to 30% of area median income (AMI).

<table>
<thead>
<tr>
<th>Project Sources</th>
<th>Amount</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARCH</td>
<td>$750,000</td>
<td>Proposed</td>
</tr>
<tr>
<td>State Housing Trust Fund</td>
<td>$750,000</td>
<td>Proposed</td>
</tr>
<tr>
<td>King County</td>
<td>$750,000</td>
<td>Proposed</td>
</tr>
<tr>
<td>Capital Campaign</td>
<td>$1,500,000</td>
<td>Proposed</td>
</tr>
<tr>
<td>Attain Housing</td>
<td>$250,000</td>
<td>Committed</td>
</tr>
<tr>
<td><strong>Total Sources</strong></td>
<td><strong>$4,000,000</strong></td>
<td><strong>$666,667</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project Uses</th>
<th>Amount</th>
<th>Per Unit</th>
<th>Per SF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acquisition:</td>
<td>$1,500</td>
<td>$250</td>
<td>$.25</td>
</tr>
<tr>
<td>Construction:</td>
<td>$3,393,632</td>
<td>$565,605</td>
<td>$566</td>
</tr>
<tr>
<td>Soft Costs:</td>
<td>$526,143</td>
<td>$87,691</td>
<td>$88</td>
</tr>
<tr>
<td>Other Development Costs</td>
<td>$78,725</td>
<td>$13,1221</td>
<td>$13</td>
</tr>
<tr>
<td><strong>Total Uses</strong></td>
<td><strong>$4,000,000</strong></td>
<td><strong>$666,667</strong></td>
<td><strong>$667</strong></td>
</tr>
</tbody>
</table>
AGENDA BILL INFORMATION

TITLE: AB 6220: WA State Legislative Session Update

RECOMMENDED ACTION: Receive update on the 2023 legislative session and approve letter of opposition to HB1110 regarding increasing middle housing in areas traditionally dedicated to single-family detached housing. Adopt revisions to the 2023 State Legislative Priorities.

DEPARTMENT: City Manager

STAFF: Jessi Bon, City Manager
Merrill Thomas-Schadt, Sr. Management Analyst
Robbie Cunningham-Adams, Management Analyst

COUNCIL LIAISON: n/a

EXHIBITS:
1. City of Mercer Island 2023 Legislative Priorities
2. Revised Draft City Letter Opposing HB1110
3. Proposed Revisions to City of Mercer Island 2023 Legislative Priorities

CITY COUNCIL PRIORITY: n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to provide an update on the 2023 state legislative session.

- The 2023 Washington State Legislature Regular Session began in January 2023 and is scheduled to end April 23, 2023.
- Following the guidance of the City’s adopted 2023 legislative priorities (Exhibit 1), city staff and the city’s lobbyists are closely monitoring and advocating for the city’s priorities.
- This update provides progress on achieving the City’s priorities and a list of notable proposed bills in the legislature city staff are tracking.
- Adopt recommended revisions to the 2023 State legislative priorities (Exhibit 3).

BACKGROUND

On November 1, 2022, the City Council adopted the City’s legislative priorities for the 2023 State legislative session (see Exhibit 1 or AB 6178).
These City is focused on five legislative priorities:

- Funding for basic infrastructure and capital projects
- Support for mental and behavioral health services
- Policing for a safe Mercer Island
- Support for housing availability
- Preserving and protecting the environment.

The City executed a contract with Federici, Esser & Gallagher for lobbyist services to assist with the state legislative session (AB 6114).

**ISSUE/DISCUSSION**

The legislative session moves at a fast pace, and staff anticipate significant updates to the information presented below between the publishing of this agenda bill and the presentation to City Council.

**Police Bills**
The City is supporting HB 1363 related to police pursuits. The bill will reintroduce the ‘reasonable suspicion standard’ and includes language specific to the protocol and procedures related to pursuits. The bill does not prohibit cities from adopting more restrictive pursuit standards or limitations. This bill is supported by the Mercer Island Chief of Police and addresses one of the City’s adopted Legislative Priorities for this session.

**“Blake Fix” / Controlled Substances**
The City is tracking two versions of “Blake Fix” bills. One is HB 1613/SB 5467, which responds to the Blake decision by making drug possession a gross misdemeanor with a focus on directing individuals to treatment in lieu of jail. It uses a DUI type model to require probation and treatment with clear penalties for willful failure to complete treatment.

The other is SB 5536, which responds to the Blake decision by making drug possession a gross misdemeanor with an emphasis on encouraging pretrial diversion. The bill also makes treatment facilities essential public facilities for siting and permitting purposes.

**Capital Budget Requests**
The City has prioritized support for funding which aids large capital projects at the Luther Burbank Park waterfront. The City is supporting the Washington Trust for Historic Preservation in their efforts to secure full funding of the Heritage Capital Program and will continue to track and testify at other opportunities to support Recreation & Conservation Office programs related to the Luther Burbank Park dock replacement project.

**Public Works Assistance Account**
The City is supporting SB 5303, which if passed will establish the Public Works Assistance Revolving Account. This is one of the City’s highest priorities and will create a permanent revolving fund for low interest infrastructure loans. If the bill passes it will require a constitutional amendment and therefore would be before the voters in November 2024. The companion to this bill is SJR 8201, which relates to amending the Washington State Constitution.

**Marine Patrol Unit Replacement**
The City continues to receive regional support for funding the replacement of two of its three Marine Patrol vessels. The cities of Renton and Medina and the Town of Yarrow Point have transmitted letters of support to their legislators, and more are expected from Hunts Point and Bellevue.

Revising the Property Tax Cap for Local Governments
HB 1670 proposes to revise the property tax cap for local governments to account for inflation and population growth up to three percent.

Notable Housing and Land Use Bills Proposed this Session
City staff and lobbyists are tracking many bills, including the selection below pertaining to housing and land use.

HB 1026  Eliminating design review boards for residential development.
HB 1110/SB 5190  Mandates new middle housing density in single-family neighborhoods.
HB 1517/SB 5466  Promoting transit-oriented development around rapid transit stations (such as Sound Transit Light Rail).
HB 1276/SB 5235  Mandates removal of certain restrictions on ADU construction.
HB 1337  Mandates removal of certain restrictions on ADU construction, more extensive changes than HB 1276 / SB 5235.
HB 1517/SB 5466  Promoting transit-oriented development. Mandates increased density around rapid-transit stations.
HB 1296/SB 5290  Concerning consolidating local permit review processes. Section one of the proposal would bar site plan review of interior alterations under certain conditions, including that the project does not add bedrooms. The rest of the bill is focused on a new grant program to local governments to streamline their permitting process, as well as creating a task force.
HB 1351/SB 5456  Prohibiting the imposition of minimum parking requirements except under certain circumstances.
HB 1245/SB 5364  Mandates cities amend their codes and development regulations to allow for lot splitting, and restricts city’s ability to regulate frontage, easements, parking, and right-of-way.
HB 1293  Streamlining development regulations through creating certain exemptions to SEPA.
HB 1351/SB 5456  Prohibiting the imposition of minimum parking requirements except under certain circumstances.

Draft Council Letter on HB 1110
In consultation with Council leadership, city staff have a drafted a letter (Exhibit 2) stating the City’s official opposition to HB 1110, regarding increasing middle housing in areas traditionally dedicated to single-family detached housing, and the rationale for the opposition.

Revisions to City of Mercer Island 2023 State Legislative Priorities
The adopted 2023 State Legislative Priorities are silent on advocating for funding to support city operations. There are a number of bills introduced in the legislative session that would provide resources to support city operations. Staff recommend revising the 2023 Legislative Priorities to including language regarding funding to support operations so that the City Manager and City lobbyists may advocate for those bills. The proposed revisions are in Exhibit 3.
**NEXT STEPS**

If the Council approves the letter in opposition to HB 1110, staff will finalize and share the letter with City’s lobbyists and state legislators.

If Council adopts the revised 2023 State Legislative Priorities, staff will redistribute the Priorities to the City Council, staff, City’s lobbyists, and state legislators. Staff will also update the City’s website with the revised language.

**RECOMMENDED ACTION**

1. Approve letter of opposition to HB1110, regarding increasing middle housing in areas traditionally dedicated to single-family detached housing, substantially in the form attached as Exhibit 2.
2. Adopt the revised 2023 State Legislative Priorities as presented in Exhibit 3.
Support for Housing Availability

The City supports a proactive, collaborative, and flexible approach that creates new tools, incentives, and revenues that cities can use to help increase housing supply and address affordability. Priorities include:

- The City supports solutions that enhance already successful state and regional programs such as A Regional Coalition for Housing (ARCH), serving cities in east King County since 1992.
- The City encourages the legislature to review the impacts of E2SHB 1220 in collaboration with local jurisdictions to ensure the legislation will produce housing for all income levels.

Preserving and Protecting the Environment

It is essential to preserve and protect the environment today and for future generations with equity in mind. The City encourages legislation, partnerships, and funding that incentivizes and supports clean energy, carbon reduction and the implementation of potential climate action plan programs, including but not limited to heat pump adoption and electric vehicle charging infrastructure.
Representative Tana Senn and Representative My-Linh Thai
Washington State House of Representatives
PO Box 40600
Olympia, WA 98504

Via email

Dear Representative Tana Senn and Representative My-Linh Thai:

We write today to express our opposition to HB 1110 and urge you to vote “No” on this bill. HB 1110, if approved as currently amended, will authorize the development of at least four units on all residential lots on Mercer Island, or up to six units if two are affordable. The bill language further authorizes the development of up to six units within one half-mile of a major transit stop or community amenity (schools or public parks). This bill will not produce any meaningful amount of affordable housing, it fails to provide the resources and tools needed to plan for and address critical infrastructure needs, and by mandating one-size-fits-all regulations, usurps the long-held collaborative planning approach undertaken by counties and cities under the Growth Management Act.

HB 1110 Fails to Meet 2021 Legislative Mandate to Plan for Affordable Housing

HB 1110, similar to legislation proposed last legislative session, is being marketed as an affordable housing bill to address the “missing middle.” This is a misnomer as the bill will produce almost exclusively market-rate housing. This means, especially in Mercer Island, that housing produced under this bill will be out of reach for low-and moderate-income families.

More specifically, HB 1110 fails to tie back to HB 1220, a statewide measure passed in 2021 mandating that cities plan for and accommodate affordable housing across a range of income bands. Nearly two years later, cities are still waiting on final direction from the Department of Commerce to begin their work implementing this legislation. The delays in implementation, though no fault of the cities, means that critical planning work needed to implement this affordable housing legislation at the local level will not be in place ahead of the passage of this market-rate housing bill. Consequently, the “supply” created under HB 1110 will likely be all taken up by market rate housing by the time affordable housing policies are implemented and the funding to construct affordable housing becomes available.
If the legislature stands by the affordable housing goals created in 2021, all housing legislation must directly tie back to the affordable housing target mandates prescribed by HB 1220, up to and including allowing cities to require that any up zoning of single-family zones shall include affordable housing.

**HB 1110 Fails to Provide Resources to Plan for and Construct Critical Infrastructure**

The upzoning of all single-family zones will force the City into an expensive and protracted planning process to study and right size infrastructure densities far beyond anything contemplated. The bill has no funding for these impacts, meaning the cost would fall on local taxpayers throughout Washington, as cities face significant financial challenges in the near future.

Much of the Mercer Island sewer infrastructure was constructed in the late 1950's and early 1960's. The City’s system is complex, unique to the Island's geography, and requires the use of a Lakeline System and 17 pump stations that convey flow around the perimeter of the island.

The Mercer Island General Sewer Plan was updated in 2018 to accommodate the City's anticipated growth and was based on the 2015 Comprehensive Plan. The unplanned housing sprawl contemplated in HB 1110 would be unpredictable and likely impossible to model.

Other utility infrastructure impacts may result from this legislation, including water utility infrastructure issues, water storage capacity issues, and fire flow issues. Stormwater concerns are also anticipated.

Under HB 1110 Mercer Island will be required to plan to provide infrastructure for all residential lots (more than 7,000), which will require multiple studies, modeling, significant work for an already strained city staff, and at a significant cost to the City.

**HB 1110 is a One Size Fits All Regulatory Overreach**

HB 1110 places unworkable regulatory conditions on cities. Using parking as an example, cities will be prohibited from requiring off-street parking for housing units built within one half-mile of a transit stop.

A typical Mercer Island single-family lot developed under HB 1110 with six units will have anticipated demand of six to twelve vehicles, depending on the size of the units developed.

Fourteen miles of the Mercer Island perimeter is almost exclusively private drives, shared among many lot owners, with little or no opportunity for on-street parking due to steep hills and other natural impediments. Where will homeowners park?

It appears that cities will be left to problem solve and fund a parking shortage, borne by a regulatory process that overreaches and fails to acknowledge the unique circumstances of
each community. The Growth Management Act (GMA) intends for local jurisdictions to plan for, and within their communities on a neighborhood level, to accommodate unique circumstances.

**HB 1110 Removes the Ability of Cities and Counties to Carefully Steward Growth**

Finally, there are longstanding processes in place to collaboratively plan for and accommodate growth, guided by the framework of the GMA. In March 2022, Mercer Island completed a multi-year, county-wide planning process to update King County Countywide Planning Policies, including adopting revised housing and job growth targets. Mercer Island has consistently delivered net new housing units on pace with long-term housing targets adopted since the inception of the GMA.

Currently, the City is working on its Comprehensive Plan periodic update, required by the GMA to be completed by December 2024. Concurrently, the City is also planning for the affordable housing and racially disparate impact requirements prescribed by HB 1220. This bill already has missing middle-housing requirements, which would allow cities to identify and zone areas with available infrastructure capacity and transit access without competing with market-rate housing.

HB 1110 mandates widespread market rate housing sprawl and completely disregards the long-held collaborative planning framework set forth by the GMA while creating yet another unexpected multi-year planning exercise for Washington cities.

**In Closing**

As we always have been, the City of Mercer Island remains committed to sustainable and effective growth management, both for our community and our region. We understand that there is a lack of housing at all levels, and we are committed to working on solutions to address this issue. These efforts are best done at the local level and in collaboration with regional and statewide stakeholders, under the guidance of the Growth Management Act—a comprehensive planning framework. Washington is a diverse state, in many ways, and a one size fits all mandate is simply unlikely to yield positive results for Washingtonians.

Sincerely,

Salim Nice
Mayor

CC Mercer Island City Council
Funding for **Operations**, Basic Infrastructure, and Capital Projects

The City supports legislation that provides funding to support city operations and to help cities finance basic infrastructure such as water, sewer, stormwater, parks, transportation, and green infrastructure projects. Priorities include:

a. Fully funding the **Public Works Assistance Account** and refraining from fund transfers or diversions.

b. Supporting the once in a generation **$7.5 million Luther Burbank Park Waterfront and Dock Replacement Project** by fully funding the following grant programs:

   - *Washington Wildlife and Recreation Program (WWRP) Water Access grant*: $1.5 million funding request, project is ranked 7 out of 10.
   - *Boating Facilities Program (BFP)*: $1 million funding request, application is in process.
   - *Aquatic Lands Enhancement Account (ALEA) grant*: $500,000, project is ranked 2 out of 4.

c. Supporting the **$2 million Luther Burbank Park Boiler Building Renovation Project** by fully funding the Heritage Capital Grant Program: $500,000 funding request, project ranked 22 out of 30.

Support for Mental and Behavioral Health Services

The City is committed to providing access to quality mental and behavioral health services through the Youth & Family Services Department. Continued state funding is needed to help communities provide options for individuals suffering from behavioral health issues. Priorities include:

- Funding to expand and enhance community-based behavioral health services, including mental health, substance use disorder, and dual diagnosis treatment facilities.
- Supporting resources for certification and training to increase the number of behavioral health professionals available to the community.

Policing for a Safe Mercer Island

The City encourages legislation and resources to ensure a safe community for residents, businesses, and visitors. Priorities include:

- Supporting clarification around the ability for law enforcement to conduct effective and safe vehicle pursuits using a reasonable suspicion standard in specific circumstances when there is an immediate threat to public safety.
- Requesting clarification around the crime of possessing a controlled substance so that individuals, law enforcement, and treatment providers can respond appropriately.
- The City of Mercer Island State-certified Marine Patrol Unit was founded in 1982 and
provides marine patrol services to Medina, Bellevue, Renton, Yarrow Point, and Hunts Point for their water-based services with just three vessels. Two of the vessels are near the end of their useful life and the City is seeking funding for the $1.1 million in estimated replacement costs.

Support for Housing Availability

The City supports a proactive, collaborative, and flexible approach that creates new tools, incentives, and revenues that cities can use to help increase housing supply and address affordability. Priorities include:

- The City supports solutions that enhance already successful state and regional programs such as A Regional Coalition for Housing (ARCH), serving cities in east King County since 1992.
- The City encourages the legislature to review the impacts of E2SHB 1220 in collaboration with local jurisdictions to ensure the legislation will produce housing for all income levels.

Preserving and Protecting the Environment

It is essential to preserve and protect the environment today and for future generations with equity in mind. The City encourages legislation, partnerships, and funding that incentivizes and supports clean energy, carbon reduction and the implementation of potential climate action plan programs, including but not limited to heat pump adoption and electric vehicle charging infrastructure.
# 2023 PLANNING SCHEDULE

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed. Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

<table>
<thead>
<tr>
<th>FEBRUARY 21, 2023</th>
<th>DD 2/10</th>
<th>FN 2/13</th>
<th>CA 2/14</th>
<th>Clerk 2/14</th>
<th>CM 2/14</th>
</tr>
</thead>
<tbody>
<tr>
<td>**ITEM TYPE</td>
<td>TIME</td>
<td>TOPIC**</td>
<td><strong>STAFF</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>STUDY SESSION</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SPECIAL BUSINESS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>15</td>
<td><strong>AB xxxx:</strong> Public hearing and first reading of Ordinance No. 23C-xx (renews Ordinance No. 21C-23) on interim regulations in MICC 19.16.010 related to emergency shelters and housing, transitional housing, and permanent supportive housing in response to E2SHB 1220</td>
<td>Jeff Thomas/Alison Van Gorp</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>CONSENT AGENDA</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>REGULAR BUSINESS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>30</td>
<td><strong>AB 6210:</strong> Acceptance and Appropriation of the Department of Commerce GMA Update Grant / Comprehensive Plan Periodic Updates</td>
<td>Jeff Thomas/Alison Van Gorp</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td><strong>AB 6215:</strong> Approve Revised City Council Rules of Procedure</td>
<td>Ali Spietz/Andrea Larson</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>EXECUTIVE SESSION</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MARCH 7, 2023</th>
<th>DD 2/24</th>
<th>FN 2/27</th>
<th>CA 2/27</th>
<th>Clerk 2/28</th>
<th>CM 2/28</th>
</tr>
</thead>
<tbody>
<tr>
<td>**ITEM TYPE</td>
<td>TIME</td>
<td>TOPIC**</td>
<td><strong>STAFF</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>STUDY SESSION</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>NO STUDY SESSION THIS NIGHT</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SPECIAL BUSINESS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>CONSENT AGENDA</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>REGULAR BUSINESS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>140</td>
<td><strong>AB xxxx:</strong> Second reading of Ordinance No. 23C-xx (renews Ordinance No. 21C-23) on interim regulations in MICC 19.16.010 related to emergency shelters and housing, transitional housing, and permanent supportive housing in response to E2SHB 1220</td>
<td>Jeff Thomas/Alison Van Gorp</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>CONSENT AGENDA</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>REGULAR BUSINESS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>140</td>
<td><strong>AB xxxx:</strong> Open Space Conservancy Trust 2022 Annual Report to City Council and 2023 Work Plan</td>
<td>Jason Kintner/Alaine Sommargren/ Sam Harb</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
--- AB xxxx Basin 61 Sewer Upsizing (SU0170) Bid Award

**REGULAR BUSINESS**

<table>
<thead>
<tr>
<th>Item</th>
<th>Topic</th>
<th>Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>20</td>
<td>AB xxxx: Bike Skills Area Design (placeholder)</td>
<td>Jason Kintner/Sarah Bluvas</td>
</tr>
</tbody>
</table>

**EXECUTIVE SESSION**

---

**MARCH 21, 2023**

**ABSENCES:**

<table>
<thead>
<tr>
<th>DD</th>
<th>FN</th>
<th>CA</th>
<th>Clerk</th>
<th>CM</th>
</tr>
</thead>
</table>

**ITEM TYPE | TIME | TOPIC**

<table>
<thead>
<tr>
<th>STAFF</th>
</tr>
</thead>
</table>

**STUDY SESSION**

<table>
<thead>
<tr>
<th>30</th>
<th>AB xxxx: King County Waste Tipping Fee Increase (placeholder)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Jason Kintner/Ross Freeman</td>
</tr>
<tr>
<td>30</td>
<td>AB xxxx: Mobile Integrated Health Program Update</td>
</tr>
<tr>
<td></td>
<td>Ali Spiez/Tambi Cork/DC</td>
</tr>
<tr>
<td></td>
<td>Doug McDonald</td>
</tr>
</tbody>
</table>

**SPECIAL BUSINESS**

**CONSENT AGENDA**

| -- AB xxxx: March 10, 2023 Payroll Certification |
|                                                |
| -- AB xxxx: Climate Action Plan: Final Adoption (placeholder; or April 4) |
|                                                |

**REGULAR BUSINESS**

<table>
<thead>
<tr>
<th>90</th>
<th>AB xxxx: Town Center Parking Study – Review Draft Report</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Sarah Bluvas/Jason Kintner/ Jeff Thomas/Ed Holmes/Mike Seifert</td>
</tr>
</tbody>
</table>

**EXECUTIVE SESSION**

---

**APRIL 4, 2023**

**ABSENCES:**

<table>
<thead>
<tr>
<th>DD</th>
<th>FN</th>
<th>CA</th>
<th>Clerk</th>
<th>CM</th>
</tr>
</thead>
</table>

**ITEM TYPE | TIME | TOPIC**

<table>
<thead>
<tr>
<th>STAFF</th>
</tr>
</thead>
</table>

**STUDY SESSION**

<table>
<thead>
<tr>
<th>60</th>
<th>AB xxxx: Police Department Annual Report</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Ed Holmes</td>
</tr>
</tbody>
</table>

**SPECIAL BUSINESS**

**CONSENT AGENDA**

| -- AB xxxx: March 24, 2023 Payroll Certification |
|                                                |
| -- AB xxxx: Autism Acceptance Month, Proclamation No. xxx |
|                                                |
| -- AB xxxx: Climate Action Plan: Final Adoption (alternative to Mar 21) |
|                                                |
| -- AB xxxx: Sexual Assault Awareness Month, Proclamation No. xxx |
|                                                |

**REGULAR BUSINESS**

---

*Note: All items and meeting dates are subject to change.*
## EXECUTIVE SESSION

### APRIL 18, 2023

<table>
<thead>
<tr>
<th>ABSENCEs:</th>
<th>DD 4/7</th>
<th>FN 4/10</th>
<th>CA 4/10</th>
<th>Clerk 4/11</th>
<th>CM 4/11</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>ITEM TYPE</th>
<th>TIME</th>
<th>TOPIC</th>
<th>STAFF</th>
</tr>
</thead>
<tbody>
<tr>
<td>STUDY SESSION</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SPECIAL BUSINESS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CONSENT AGENDA</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-- AB xxxx: April 7, 2023 Payroll Certification</td>
<td>Ali Spietz/Nicole Vannatter</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-- AB xxxx: Earth Day Proclamation No. xxx</td>
<td>Jason Kintner/Ross Freeman</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-- AB xxxx: Town Center Parking Study Final Report Adoption</td>
<td>Sarah Bluvas/Jason Kintner/ Jeff Thomas/Ed Holmes/Mike Seifert</td>
<td></td>
<td></td>
</tr>
<tr>
<td>REGULAR BUSINESS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>30</td>
<td>AB xxxx: Financial Status Update: FY 2022 Year-End and Budget Amending Ordinance (Ord. No. 23-xx)</td>
<td>Matt Mornick/Ben Schumacher</td>
<td></td>
</tr>
<tr>
<td>30</td>
<td>AB xxxx: Ordinance amending the Mercer Island City Code Title 17, Construction Codes to implement the 2021 Amendments to the State Building Code (First Reading Ord. No. 23C-xx)</td>
<td>Jeff Thomas/Don Cole/Jeromy Hicks</td>
<td></td>
</tr>
<tr>
<td>EXECUTIVE SESSION</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### MAY 2, 2023

|-----------|---------|---------|---------|------------|---------|

<table>
<thead>
<tr>
<th>ITEM TYPE</th>
<th>TIME</th>
<th>TOPIC</th>
<th>STAFF</th>
</tr>
</thead>
<tbody>
<tr>
<td>STUDY SESSION</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SPECIAL BUSINESS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CONSENT AGENDA</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-- AB xxxx: April 21, 2023 Payroll Certification</td>
<td>Ali Spietz/Nicole Vannatter</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-- AB xxxx: Affordable Housing Week (Proclamation No. xxx)</td>
<td>Mayor Nice/Andrea Larson/Alison Van Gorp</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-- AB xxxx: Ordinance amending the Mercer Island City Code Title 17, Construction Codes to implement the 2021 Amendments to the State Building Code (Second Reading Ord. No. 23C-xx)</td>
<td>Jeff Thomas/Don Cole/Jeromy Hicks</td>
<td></td>
<td></td>
</tr>
<tr>
<td>REGULAR BUSINESS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>60</td>
<td>AB xxxx: 2024-2029 Six-Year Transportation Improvement Program (TIP) Review (Public Hearing)</td>
<td>Jason Kintner/Patrick Yamashita/Lia Klein</td>
<td></td>
</tr>
<tr>
<td>EXECUTIVE SESSION</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>