



CITY OF MERCER ISLAND

CITY COUNCIL REGULAR HYBRID MEETING

Tuesday, May 06, 2025 at 5:00 PM

MERCER ISLAND CITY COUNCIL:

Mayor Salim Nice, Deputy Mayor David Rosenbaum,
Councilmembers: Lisa Anderl, Craig Reynolds,
Wendy Weiker, and Ted Weinberg

LOCATION & CONTACT:

MICEC – Slater Room Council Chambers and via Zoom
8236 SE 24th Street | Mercer Island, WA 98040
206.275.7793 | www.mercerisland.gov

We strive to create an inclusive and accessible experience. Those requiring accommodation for meetings should notify the City Clerk's Office 3 days prior to the meeting at 206.275.7793 or by emailing cityclerk@mercerisland.gov.

The hybrid meeting will be live streamed on the City Council's [YouTube Channel](#).

Individuals wishing to speak live during Appearances (public comment period) or the Public Hearings must register with the City Clerk at 206.275.7793 or cityclerk@mercerisland.gov before 4 PM on the day of the Council meeting. Each speaker will be allowed three (3) minutes to speak. A timer will be visible to online to speakers, City Council, and meeting participants.

Written comments may be sent to the City Council at council@mercerisland.gov.

Join the meeting at 5:00 PM (Appearances or the Public Hearings will start sometime after 5:00 PM) by:

- **Telephone:** Call 253.215.8782 and enter Webinar ID 867 0701 3845 and Password 730224
- **Zoom:** Click this [link](#) (Webinar ID 867 0701 3845; Password 730224)
- **In Person:** Mercer Island Community & Event Center – Slater Room Council Chambers (8236 SE 24th Street, Mercer Island, WA 98040)

MEETING AGENDA

CALL TO ORDER & ROLL CALL, 5:00 PM

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

CITY MANAGER REPORT

APPEARANCES

(This is the opportunity for anyone to speak to the City Council on any item, except items before the City Council requiring a public hearing, any quasi-judicial matters, or campaign-related matters)

CONSENT AGENDA

1. AB 6668: April 10, 2025 Payroll Certification

Recommended Action: Approve the April 10, 2025 Payroll Certification in the amount of \$931,886.09 and authorize the Mayor to sign the certification on behalf of the entire City Council.

2. AB 6668: April 25, 2025 Payroll Certification

Recommended Action: Approve the April 25, 2025 Payroll Certification in the amount of \$975,101.89 and authorize the Mayor to sign the certification on behalf of the entire City Council.

3. AB 6670: Certification for Claims Paid March 16, 2025 through March 31, 2025

Recommended Action: Approve the March 16, 2025 through March 31, 2025 Accounts Payable Certification of Claims in the amount of \$2,124,054.87 and authorize the Mayor to sign the certification on behalf of the entire City Council.

4. City Council Regular Hybrid Meeting Minutes of April 15, 2025

Recommended Action: Approve the City Council Regular Hybrid Meeting Minutes of April 15, 2025.

5. AB 6671: Affordable Housing Week, Proclamation No. 358

Recommended Action: Approve Proclamation No. 358 proclaiming May 12-16, 2025, as Affordable Housing Week on Mercer Island.

6. AB 6672: City Code Update regarding Utility Billing Policies (Second Reading of Ordinance No. 25C-09) and adoption of Utility Billing Manual (Resolution No. 1675)

Recommended Action:

1. Adopt Ordinance No. 25C-09 updating Section 15.12.010 of the Mercer Island City Code related to billing procedures.
2. Adopt Resolution No. 1675 updating utility billing policies and procedures.

7. AB 6673: Process and Timeline for Filling Vacant City Council Position No. 7

Recommended Action: Approve the proposed process and timeline for filling Position No. 7 on the Mercer Island City Council and direct the City Manager to initiate the recruitment process.

8. AB 6678: Town Center Parking Regulations (Resolution No. 1676 and Second Reading of Ordinance No. 25C-03)

Recommended Action:

1. Adopt Ordinance No. 25C-03 amending Town Center Parking Regulations in Title 10 of the Mercer Island City Code.
2. Approve Resolution No. 1676 adopting the Revised 2025 Fee Schedule, effective June 30, 2025.

REGULAR BUSINESS

9. AB 6674: Puget Sound Regional Council (PRSC) General Assembly Voting Delegate

Recommended Action: Appoint Councilmember _____ as the voting delegate at the PSRC General Assembly on May 22, 2025.

10. AB 6675: Public Hearing for Ordinance to Renew Interim Regulations for Temporary Uses and Structures Including Outdoor Dining

Recommended Action: Conduct a public hearing and schedule a second reading of Ordinance No. 25C-07 for May 20, 2025.

11. AB 6676: Public Hearing for Ordinance to Renew Interim Residential Parking Regulations Responsive to SB 6015

Recommended Action: Conduct a public hearing and schedule a second reading of Ordinance No. 25C-08 for May 20, 2025.

12. AB 6677: Public Safety and Maintenance Facility Design Choices

Recommended Action: Direct the City Manager to include [insert design alternatives] in the PSM Facility Schematic Design.

OTHER BUSINESS

13. Planning Schedule

14. Councilmember Absences & Reports

EXECUTIVE SESSION - Approximately 60 Minutes

15. Real Estate Acquisition

Executive Session to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price pursuant to RCW 42.30.110(1)(b); and

Pending or Potential Litigation

Executive Session to discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(i).

ADJOURNMENT



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6668
May 6, 2025
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 6668: April 10, 2025 Payroll Certification	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Approve the April 10, 2025 Payroll Certification in the amount of \$931,886.09.	

DEPARTMENT:	Administrative Services
STAFF:	Ali Spietz, Chief of Administration Nicole Vannatter, Human Resources Manager
COUNCIL LIAISON:	n/a
EXHIBITS:	1. April 10, 2025 Payroll Certification 2. FTE/LTE Counts
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

This agenda bill is to approve the payroll certification for the City of Mercer Island for the period from March 16, 2025 through March 31, 2025 in the amount of \$931,886.09 (see Exhibit 1).

BACKGROUND

[RCW 42.24.080](#) requires that all claims presented against the City by performing labor must be certified by the appropriate official to ensure that the labor was performed as described, and that the claims are just, due, and unpaid obligations against the City, before payment can be made. [RCW 42.24.180](#) allows the payment of claims to occur prior to City Council approval to expedite processing of the payment of claims, provided, however, that review and approval of the claims' documentation occurs at the next regularly scheduled public meeting. The Payroll Certification details the total payment to employees for labor performed and benefits payments made for each payroll. The City is on a semi-monthly payroll schedule with payments on the 10th and 25th of each month.

ISSUE/DISCUSSION

Each payroll varies depending on several factors (i.e., number of employees, pay changes, leave cash outs, overtime, etc.). In addition to regular pay for employees, this payroll has variations that are outlined below.

Additional payments:

Description	Amount
Leave cash outs for current employees	\$1,539.60
Leave cash outs for terminated employees	\$0.00
Service and recognition awards	\$1,250.00
Overtime earnings (see chart for overtime hours by department).	\$13,119.94
Total	\$15,909.54

Overtime hours by department:

Department	Hours
Administrative Services	
City Attorney's Office	
City Manager's Office	
Community Planning & Development	
Finance	2.00
Municipal Court	
Police	81.25
Public Works	69.00
Thrift Shop	
Youth & Family Services	
Total Overtime Hours	152.25

NEXT STEPS

FTE/LTE COUNTS

The table in Exhibit 2 shows the budgeted versus actual counts for Full Time Equivalents (FTEs) and Limited Term Equivalents (LTEs) for the current payroll. Casual labor employees (temporary and seasonal) are not included in the counts.

Casual Labor

In addition to FTE and LTE employees, the City utilizes casual labor to address workload needs that exceed the capacity or expertise of the City's regular staff and that are time limited or seasonal. Casual labor is used primarily to address seasonal workload needs and short-term workload issues created by special projects or position vacancies. Compared to an LTE position, a casual labor position has limited benefits and is filled for a shorter period of time (1-3 months, 6 months, or 9 months). The departments/divisions that utilize casual labor the most are Parks Maintenance, Recreation, Public Works, and the Thrift Store.

RECOMMENDED ACTION

Approve the April 10, 2025 Payroll Certification in the amount of \$931,886.09 and authorize the Mayor to sign the certification on behalf of the entire City Council.

CITY OF MERCER ISLAND PAYROLL CERTIFICATION

Item 1.

PAYROLL PERIOD ENDING **3.31.2025**
PAYROLL DATED **4.10.2025**

Net Cash	\$	630,425.34
Net Voids/Manuals		
Net Total	\$	630,425.34
Federal Tax Deposit	\$	100,227.44
Social Security and Medicare Taxes	\$	69,810.68
State Tax (California & Oregon)	\$	682.52
State Tax (California)	\$	1.93
Family/Medical Leave Tax (California & Oregon)	\$	54.24
Public Employees Retirement System 1 (PERS 1)	\$	-
Public Employees Retirement System (PERS Plan 2)	\$	36,199.29
Public Employees Retirement System (PERS Plan 3)	\$	10,282.09
Public Employees Retirement System (PERSJM)	\$	705.37
Public Safety Employees Retirement System (PSERS)		
Law Enforcement Officers' & Fire Fighters' Retirement System (LEOFF Plan2)	\$	16,568.08
Regence & LEOFF Trust Medical Insurance Deductions	\$	13,285.16
Domestic Partner Medical Insurance Deductions	\$	1,387.11
Kaiser Medical Insurance Deductions	\$	1,187.11
Health Care - Flexible Spending Account Contributions	\$	1,898.99
Dependent Care - Flexible Spending Account Contributions	\$	208.33
ICMA Roth IRA Contributions	\$	568.77
ICMA 457 Deferred Compensation Contributions	\$	43,488.23
ICMA 401K Deferred Compensation Contributions	\$	-
Garnishments (Chapter 13)	\$	620.50
Tax Wage Garnishment	\$	-
Child Support Wage Garnishment	\$	611.50
Mercer Island Employee Association Dues	\$	250.00
AFSCME Union Dues		
Police Union Dues		
Standard - Supplemental Life Insurance		
Unum - Long Term Care Insurance	\$	215.65
AFLAC - Supplemental Insurance Plans	\$	238.52
Coffee Club Dues	\$	-
Transportation - Flexible Spending Account Contributions	\$	115.00
Miscellaneous		
Oregon Transit Tax and Oregon Benefit Tax	\$	8.63
Fire HRA-VEBA Contributions		
Washington Long Term Care	\$	2,845.61
Tax & Benefit Obligations Total	\$	301,460.75

TOTAL GROSS PAYROLL	\$	931,886.09
----------------------------	-----------	-------------------

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

FTE AND LTE COUNTS AS OF 3/31/2025

Full Time Equivalents (FTEs)	2025 Budgeted	2025 Actual
Administrative Services	14.50	13.50
City Attorney's Office	2.00	2.00
City Manager's Office	3.00	3.00
Community Planning & Development	17.00	17.00
Finance	9.00	9.00
Municipal Court	3.10	3.10
Police	37.50	35.50
Public Works	64.00	61.00
Recreation	10.25	9.25
Youth & Family Services	11.93	11.93
Thrift Shop	3.00	3.00
Total FTEs	175.28	168.28
Limited Term Equivalents (LTEs)	2025 Budgeted	2025 Actual
Administrative Services	1.00	1.00
City Manager's Office	1.00	2.00
Community Planning & Development	2.00	2.00
Public Works	4.75	2.75
Youth & Family Services	2.83	1.83
Thrift Shop	6.50	7.00
Total LTEs	18.08	16.58
Total FTEs & LTEs	193.36	184.87

FTE Vacancies:

- 1.0 CIP Project Manager
- 1.0 Communications Manager
- 2.0 Police Officer
- 1.0 Public Works Admin Assistant
- 1.0 Recreation Facility Supervisor
- 1.0 Utilities Team Member



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6669
May 6, 2025
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 6668: April 25, 2025 Payroll Certification	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Approve the April 25, 2025 Payroll Certification in the amount of \$975,101.89.	

DEPARTMENT:	Administrative Services
STAFF:	Ali Spietz, Chief of Administration Nicole Vannatter, Human Resources Manager
COUNCIL LIAISON:	n/a
EXHIBITS:	1. April 25, 2025 Payroll Certification 2. FTE/LTE Counts
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

This agenda bill is to approve the payroll certification for the City of Mercer Island for the period from April 1, 2025 through April 15, 2025 in the amount of \$975,101.89 (see Exhibit 1).

BACKGROUND

[RCW 42.24.080](#) requires that all claims presented against the City by performing labor must be certified by the appropriate official to ensure that the labor was performed as described, and that the claims are just, due, and unpaid obligations against the City, before payment can be made. [RCW 42.24.180](#) allows the payment of claims to occur prior to City Council approval to expedite processing of the payment of claims, provided, however, that review and approval of the claims' documentation occurs at the next regularly scheduled public meeting. The Payroll Certification details the total payment to employees for labor performed and benefits payments made for each payroll. The City is on a semi-monthly payroll schedule with payments on the 10th and 25th of each month.

ISSUE/DISCUSSION

Each payroll varies depending on several factors (i.e., number of employees, pay changes, leave cash outs, overtime, etc.). In addition to regular pay for employees, this payroll has variations that are outlined below.

Additional payments:

Description	Amount
Leave cash outs for current employees	\$4,386.65
Leave cash outs for terminated employees	\$0.00
Service and recognition awards	\$200.00
Overtime earnings (see chart for overtime hours by department).	\$33,393.37
Total	\$37,980.02

Overtime hours by department:

Department	Hours
Administrative Services	
City Attorney's Office	
City Manager's Office	
Community Planning & Development	
Finance	8.00
Municipal Court	
Police	231.50
Public Works	134.50
Thrift Shop	
Youth & Family Services	
Total Overtime Hours	374.00

NEXT STEPS

FTE/LTE COUNTS

The table in Exhibit 2 shows the budgeted versus actual counts for Full Time Equivalents (FTEs) and Limited Term Equivalents (LTEs) for the current payroll. Casual labor employees (temporary and seasonal) are not included in the counts.

Casual Labor

In addition to FTE and LTE employees, the City utilizes casual labor to address workload needs that exceed the capacity or expertise of the City's regular staff and that are time limited or seasonal. Casual labor is used primarily to address seasonal workload needs and short-term workload issues created by special projects or position vacancies. Compared to an LTE position, a casual labor position has limited benefits and is filled for a shorter period of time (1-3 months, 6 months, or 9 months). The departments/divisions that utilize casual labor the most are Parks Maintenance, Recreation, Public Works, and the Thrift Store.

RECOMMENDED ACTION

Approve the April 25, 2025 Payroll Certification in the amount of \$975,101.89 and authorize the Mayor to sign the certification on behalf of the entire City Council.

CITY OF MERCER ISLAND PAYROLL CERTIFICATION

Item 2.

PAYROLL PERIOD ENDING 4.15.2025

PAYROLL DATED 4.25.2025

Net Cash	\$	653,445.96
Net Voids/Manuals		
Net Total	\$	653,445.96
Federal Tax Deposit	\$	109,096.18
Social Security and Medicare Taxes	\$	73,347.81
State Tax (California & Oregon)	\$	717.54
State Tax (California)	\$	23.47
Family/Medical Leave Tax (California & Oregon)	\$	54.24
Public Employees Retirement System 1 (PERS 1)	\$	-
Public Employees Retirement System (PERS Plan 2)	\$	37,108.58
Public Employees Retirement System (PERS Plan 3)	\$	10,591.68
Public Employees Retirement System (PERSJM)	\$	705.37
Public Safety Employees Retirement System (PSERS)		
Law Enforcement Officers' & Fire Fighters' Retirement System (LEOFF Plan2)	\$	17,802.76
Regence & LEOFF Trust Medical Insurance Deductions	\$	13,419.76
Domestic Partner Medical Insurance Deductions	\$	1,387.11
Kaiser Medical Insurance Deductions	\$	1,187.11
Health Care - Flexible Spending Account Contributions	\$	1,773.99
Dependent Care - Flexible Spending Account Contributions	\$	208.33
ICMA Roth IRA Contributions	\$	568.77
ICMA 457 Deferred Compensation Contributions	\$	43,454.73
ICMA 401K Deferred Compensation Contributions	\$	-
Garnishments (Chapter 13)	\$	620.50
Tax Wage Garnishment	\$	-
Child Support Wage Garnishment	\$	611.50
Mercer Island Employee Association Dues	\$	250.00
AFSCME Union Dues	\$	3,130.20
Police Union Dues	\$	1,723.03
Standard - Supplemental Life Insurance	\$	344.95
Unum - Long Term Care Insurance	\$	215.65
AFLAC - Supplemental Insurance Plans	\$	238.52
Coffee Club Dues	\$	-
Transportation - Flexible Spending Account Contributions	\$	115.00
Miscellaneous	\$	(4.11)
Oregon Transit Tax and Oregon Benefit Tax	\$	8.63
Fire HRA-VEBA Contributions		
Washington Long Term Care	\$	2,954.63
Tax & Benefit Obligations Total	\$	321,655.93

TOTAL GROSS PAYROLL	\$	975,101.89
----------------------------	-----------	-------------------

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

FTE AND LTE COUNTS AS OF 4/15/2025

Full Time Equivalents (FTEs)	2025 Budgeted	2025 Actual
Administrative Services	14.50	13.50
City Attorney's Office	2.00	2.00
City Manager's Office	3.00	3.00
Community Planning & Development	17.00	17.00
Finance	9.00	9.00
Municipal Court	3.10	3.10
Police	37.50	35.50
Public Works	64.00	61.00
Recreation	10.25	9.25
Youth & Family Services	11.93	11.10
Thrift Shop	3.00	3.00
Total FTEs	175.28	167.45
Limited Term Equivalents (LTEs)	2025 Budgeted	2025 Actual
Administrative Services	1.00	1.00
City Manager's Office	1.00	2.00
Community Planning & Development	2.00	2.00
Public Works	4.75	2.75
Youth & Family Services	2.83	1.83
Thrift Shop	6.50	7.00
Total LTEs	18.08	16.58
Total FTEs & LTEs	193.36	184.03

FTE Vacancies:

- 1.0 CIP Project Manager
- 1.0 Communications Manager
- 2.0 Police Officer
- 1.0 Public Works Admin Assistant
- 1.0 Recreation Facility Supervisor
- 0.83 School-Based Counselor
- 1.0 Utilities Team Member



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6670
May 6, 2025
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 6670: Certification for Claims Paid March 16, 2025 through March 31, 2025	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Approve the Accounts Payable Certification for Claims Paid March 16, 2025 through March 31, 2025 in the Amount of \$2,124,054.87.	

DEPARTMENT:	Finance
STAFF:	Matt Mornick, Finance Director LaJuan Tuttle, Deputy Finance Director
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Certification for Claims Paid March 16 – 31, 2025
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to approve the March 16, 2025 through March 31, 2025 Accounts Payable Certification of Claims in the amount of \$2,124,054.87. (see Exhibit 1)

BACKGROUND

Claims refer to all external payments that satisfy the obligations of the City, regardless of how payments are processed (e.g., through warrants, checks, EFTs, etc.). [RCW 42.24.080](#) requires that all claims presented against the City must be certified by the appropriate official to ensure that the claims are just, true, and unpaid obligations against the City, before payment can be made.

[RCW 42.24.180](#) allows the payment of claims to occur prior to City Council approval to expedite processing of the payment of claims, provided, however, that review and approval of the claims' documentation occurs at the next regularly scheduled public meeting.

To fulfill the obligation of RCW 42.24.080 for accounts payable claims, the City has historically presented separate reports for Accounts Payable Checks and Accounts Payable electronic funds transfers (EFT) payments.

ISSUE/DISCUSSION

The Enterprise ERP claims reports (see Exhibit 1) include:

- The **Accounts Payable Report by Check Number** report that presents a simple check register listing of payments by type and check number.
- The **Accounts Payable Report by Organization** report that presents accounts payable claims by department as represented by the “ORG” code.

These reports combine printed checks and electronic payments. The disbursement method is identified by the Type code on the claim reports:

- Type **M** are direct disbursements or wire transfers. Note that “check” numbers are single digits to easily identify them as distinct from printed checks.
- Type **P** are printed accounts payable checks.
- Type **V** are voided accounts payable checks. The report will show the original check amount in the corresponding detail, but the check total is listed as \$0.00.

RECOMMENDED ACTION

Approve the March 16, 2025 through March 31, 2025 Accounts Payable Certification of Claims in the amount of \$2,124,054.87 and authorize the Mayor to sign the certification on behalf of the entire City Council.



CITY OF MERCER ISLAND CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

Report	Checks	Date	Amount
Check Register	00222768-00222931	03/16 – 3/31/2025	\$1,485,494.75
Direct Disbursements		03/16 – 3/31/2025	\$638,560.12

Accounts Payable Report by Organization

Org	PO#	Invoice#	TP	Check #	Vendor	Description	Amount
0010000 : General Fund- Admin		204320	M	41	NAVIA BENEFIT SOLUTIONS INC	MAR25 NAVIA WITHDRAWAL/FEE	\$5,934.92
						Org Expense	\$5,934.92
0013500 : Finance Revenue		203761	P	222906	REFUNDS OneTime	REFUND: Amended Return acct# 100294	\$3,440.70
						Org Expense	\$3,440.70
01101051: Communications	2025681	204066	P	222842	ARTEMIS CONNECTION, INC.	Website Accessibility Support INV 2022	\$10,000.00
						Org Expense	\$10,000.00
01102051: Human Resources & Payroll		204316	M	37	ADP INC	MAR25 ADP FEES	\$6,105.72
		204320	M	41	NAVIA BENEFIT SOLUTIONS INC	MAR25 NAVIA WITHDRAWAL/FEE	\$120.40
	2025663	203985	P	222925	SUMMIT LAW GROUP	HR Professional Services Support INV 161500	\$840.00
		204316	M	37	ADP INC	MAR25 ADP FEES	\$6,175.25
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$56.78
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$83.92
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$57.69
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$8.81
						Org Expense	\$13,448.57
01150151: City Attorney	2025619	203735	P	222803	MARTEN LAW	Contract Payment	\$4,522.50
	2025620	203737	P	222801	MADRONA LAW GROUP, PLLC	Contract Payment	\$416.00
	2025621	203748	P	222773	AT&T MOBILITY	Wireless Cell Svc 2.6.2025 - 3.5.2025	\$40.04
	2025622	203747	P	222830	VERIZON WIRELESS	Verizon Cell Service	\$47.29
	2025623	203746	P	222830	VERIZON WIRELESS	Verizon Cell Service	\$53.21
	2025625	203753	P	222803	MARTEN LAW	Contract Payment	\$2,245.25
	2025625	203754	P	222803	MARTEN LAW	Contract Payment	\$87.00
	2025626	203740	P	222814	OGDEN MURPHY WALLACE PLLC	Contract Payment	\$480.00
	2025620	203737	P	222801	MADRONA LAW GROUP, PLLC	Contract Payment	\$4,409.00
	2025620	203737	P	222801	MADRONA LAW GROUP, PLLC	Contract Payment	\$7,673.00
	2025620	203737	P	222801	MADRONA LAW GROUP, PLLC	Contract Payment	\$7,432.00
	2025620	203737	P	222801	MADRONA LAW GROUP, PLLC	Contract Payment	\$1,695.00
	2025620	203737	P	222801	MADRONA LAW GROUP, PLLC	Contract Payment	\$2,204.00
	2025620	203737	P	222801	MADRONA LAW GROUP, PLLC	Contract Payment	\$384.00
						Org Expense	\$31,688.29
01150551: Attorney- Litigation	2025624	203755	P	222804	MCNAUL EBEL NAWROT	Contract Payment	\$113.00
						Org Expense	\$113.00
01200151: City Council	2025622	203747	P	222830	VERIZON WIRELESS	Verizon Cell Service	\$338.76
						Org Expense	\$338.76
01250151: City Manager	2025621	203748	P	222773	AT&T MOBILITY	Wireless Cell Svc 2.6.2025 - 3.5.2025	\$40.04
	2025622	203747	P	222830	VERIZON WIRELESS	Verizon Cell Service	\$258.74
						Org Expense	\$298.78
01450151: General Government		204315	M	36	COMCAST	MAR25 COMCAST	\$4,610.78
		203970	P	222847	BARLOW, SHEILA	REIMBURSE: S.Barlow for postage expenses.	\$21.90
	2025607	203694	P	222802	MARLIN LEASING CORPORATION	Copier Lease Fees 3/2025 INV 40301434	\$1,032.57
						Org Expense	\$5,665.25
01450251: LEOFF 1 Retiree OPEB		2027184	P	222838		LEOFF1 Ret. Medicare Reimb.	\$170.10
		2027194	P	222839		LEOFF1 Ret. Medicare Reimb.	\$185.00
		2027204	P	222846		LEOFF1 Ret. Medicare Reimb.	\$185.00
		2027214	P	222848		LEOFF1 Ret. Medicare Reimb.	\$170.10

2027224	P	222849	LEOFF1 Ret. Medicare Reimb.	\$259.00
204071	P	222852	Qrtly Fire Retiree Medicare Reimbursement	\$91.15
2027234	P	222859	LEOFF1 Ret. Medicare Reimb.	\$185.00
2027244	P	222861	LEOFF1 Ret. Medicare Reimb.	\$185.00
2027254	P	222862	LEOFF1 Ret. Medicare Reimb.	\$174.70
2027264	P	222866	LEOFF1 Ret. Medicare Reimb.	\$185.00
2027274	P	222868	LEOFF1 Ret. Medicare Reimb.	\$185.00
2027284	P	222871	LEOFF1 Ret. Medicare Reimb.	\$185.00
2027294	P	222874	LEOFF1 Ret. Medicare Reimb.	\$619.50
2027304	P	222876	LEOFF1 Ret. Medicare Reimb.	\$172.70
2027314	P	222879	LEOFF1 Ret. Medicare Reimb.	\$185.00
2027324	P	222880	LEOFF1 Ret. Medicare Reimb.	\$149.00
2027334	P	222884	LEOFF1 Ret. Medicare Reimb.	\$148.50
2027344	P	222891	LEOFF1 Ret. Medicare Reimb.	\$136.20
2027354	P	222919	LEOFF1 Ret. Medicare Reimb.	\$185.00
2027364	P	222920	LEOFF1 Ret. Medicare Reimb.	\$148.50
2027374	P	222923	LEOFF1 Ret. Medicare Reimb.	\$259.00
2027384	P	222926	LEOFF1 Ret. Medicare Reimb.	\$170.10
2027394	P	222928	LEOFF1 Ret. Medicare Reimb.	\$185.00
2027404	P	222929	LEOFF1 Ret. Medicare Reimb.	\$259.00
2025671	204007	P 222920	L1 Retiree Qualifying Expense	\$1,524.51
2025672	204008	P 222884	L1 Retiree Qualifying Expense	\$89.86
2025673	204009	P 222859	L1 Retiree Qualifying Expense	\$421.43
	2027184	P 222838	LEOFF1 Ret. Medicare Reimb.	\$69.00
	2027194	P 222839	LEOFF1 Ret. Medicare Reimb.	\$37.40
	2027204	P 222846	LEOFF1 Ret. Medicare Reimb.	\$7.90
	2027214	P 222848	LEOFF1 Ret. Medicare Reimb.	\$101.00
	2027224	P 222849	LEOFF1 Ret. Medicare Reimb.	\$49.60
	2027234	P 222859	LEOFF1 Ret. Medicare Reimb.	\$83.80
	2027254	P 222862	LEOFF1 Ret. Medicare Reimb.	\$45.40
	2027264	P 222866	LEOFF1 Ret. Medicare Reimb.	\$83.80
	2027274	P 222868	LEOFF1 Ret. Medicare Reimb.	\$102.40
	2027304	P 222876	LEOFF1 Ret. Medicare Reimb.	\$39.90
	2027314	P 222879	LEOFF1 Ret. Medicare Reimb.	\$22.40
	2027324	P 222880	LEOFF1 Ret. Medicare Reimb.	\$133.00
	2027334	P 222884	LEOFF1 Ret. Medicare Reimb.	\$31.30
	2027354	P 222919	LEOFF1 Ret. Medicare Reimb.	(\$10.30)
	2027364	P 222920	LEOFF1 Ret. Medicare Reimb.	\$92.10
	2027374	P 222923	LEOFF1 Ret. Medicare Reimb.	\$80.90
	2027384	P 222926	LEOFF1 Ret. Medicare Reimb.	\$75.80
	2027404	P 222929	LEOFF1 Ret. Medicare Reimb.	\$13.70

Org Expense	\$7,872.45
--------------------	-------------------

01459551: Employee Benefits-General

204321	M	42	VEBA	MAR25 VEBA	\$1,000.00
204561	M	53	AWC	MAR25 AWC	\$126,275.73
204561	M	53	AWC	MAR25 AWC	\$21,510.32
204318	M	39	WA ST DEPT OF RETIREMENT SYSTEMS	MAR25 DRS PAYMENT 02.10.25	\$36,039.25
204319	M	40	WA ST DEPT OF RETIREMENT SYSTEMS	MAR25 DRS PAYMENT 02.25.25	\$33,999.27
204561	M	53	AWC	MAR25 AWC	\$1,794.30
204318	M	39	WA ST DEPT OF RETIREMENT SYSTEMS	MAR25 DRS PAYMENT 02.10.25	\$8,759.38
204319	M	40	WA ST DEPT OF RETIREMENT SYSTEMS	MAR25 DRS PAYMENT 02.25.25	\$8,256.46
204561	M	53	AWC	MAR25 AWC	\$3,207.36

				Org Expense		\$240,842.07
01459651: Employee Benefits-Police	204318	M	39	WA ST DEPT OF RETIREMENT SYSTEMS	MAR25 DRS PAYMENT 02.10.25	\$10,916.61
	204319	M	40	WA ST DEPT OF RETIREMENT SYSTEMS	MAR25 DRS PAYMENT 02.25.25	\$10,625.28
	204321	M	42	VEBA	MAR25 VEBA	\$100.00
	204561	M	53	AWC	MAR25 AWC	\$3,462.42
	204561	M	53	AWC	MAR25 AWC	\$247.50
	204561	M	53	AWC	MAR25 AWC	\$1,140.63
				Org Expense		\$26,492.44
01459851: Employee Benefits-Maintenance	204561	M	53	AWC	MAR25 AWC	\$73,823.90
	204321	M	42	VEBA	MAR25 VEBA	\$100.00
	204561	M	53	AWC	MAR25 AWC	\$5,500.64
	204318	M	39	WA ST DEPT OF RETIREMENT SYSTEMS	MAR25 DRS PAYMENT 02.10.25	\$18,813.21
	204319	M	40	WA ST DEPT OF RETIREMENT SYSTEMS	MAR25 DRS PAYMENT 02.25.25	\$17,323.84
	204561	M	53	AWC	MAR25 AWC	\$695.55
	204318	M	39	WA ST DEPT OF RETIREMENT SYSTEMS	MAR25 DRS PAYMENT 02.10.25	\$5,117.36
	204319	M	40	WA ST DEPT OF RETIREMENT SYSTEMS	MAR25 DRS PAYMENT 02.25.25	\$4,943.57
	204561	M	53	AWC	MAR25 AWC	\$1,242.40
				Org Expense		\$127,560.47
01500151: Municipal Court	203716	P	222791	GREGORY, JEFF	Reimburse Travel Expenses - Jeff Gregory	\$24.78
	2025362	203264	P 222834	WU, THOMAS	Mandarin interpreter 2/18/25	\$163.00
	2025448	203415	P 222818	PLITMAN, VLADISLAV	Russian interpreter 2/25/25	\$150.00
	2025474	203470	P 222818	PLITMAN, VLADISLAV	Russian interpreter 3/4/25	\$166.08
	2025584	203668	P 222807	MURANO, DEIRDRE RUTH	Spanish interpreter 3/11/25	\$171.57
	2025616	203709	P 222800	LUCAS PEREZ, MARIA	Spanish interp Video 3/19/25	\$150.00
	2025660	203980	P 222841	WA ST ADMINISTRATIVE OFFICE OF THE COURTS	2025 DMCMA Spring Conference	\$100.00
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$14.08
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$40.66
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$28.78
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$15.26
				Org Expense		\$1,024.21
01600152: Administration (PO)	2025589	203670	P 222772	AT&T MOBILITY	Police Cellphones & Laptops 2.12.25 - 3.11.25	\$1,692.72
	2025643	203986	P 222844	ATCO	Project: PNW2023-102	\$9,721.62
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$87.04
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$227.12
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$99.42
				Org Expense		\$11,827.92
01600552: Patrol Division	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$134.82
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$164.12
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$28.32
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$26.43
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$114.82
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$26.16
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$36.34
				Org Expense		\$531.01
01601052: Marine Patrol	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$54.63
				Org Expense		\$54.63
01603052: Police Tech & Records	203585	P	222826	SCINKOVEC, ANDREA	Reimburse A.Scinkovec - Mileage Feb. 2025	\$62.31

						Org Expense	\$62.31
01603552: Police Emergency Management	2025632	203728	P	222821	REMOTE SATELLITE SYSTEMS INT'L INC	EMAC Satellite Phone Service	\$74.00
		204473	M	45	WA ST DEPT OF REVENUE	MAR25 COMBINED EXCISE TAX	\$7.55
						Org Expense	\$81.55
01604052: Police Training		203725	P	222829	TRANTER, JORDAN	Reimburse J.Tranter - per diem expenses BOSAR	\$473.00
		203758	P	222886	OWEN, AUGUST	Reimburse A.Owen - Per Diem Expenses for BOSAR	\$473.00
		203759	P	222921	SCHUMACHER, CHAD C	Reimburse C.Schumacher Per Diem - BOSAR event	\$473.00
						Org Expense	\$1,419.00
01700251: Support Svcs General		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$18.72
						Org Expense	\$18.72
01701051: Facility Services	2025579	203645	P	222790	GREEN LATRINE	City of Mercer Island - PD Rental 2/28/25 -3/27/25	\$350.00
	2025610	203713	P	222779	EASTSIDE EXTERMINATORS	Public Works - Commercial Rodent Service	\$236.93
	2025611	203714	P	222783	FIRE PROTECTION INC	Service Call	\$371.93
	2025618	203724	P	222790	GREEN LATRINE	Monthly Rental ADA - Mar 11, 2025 - Apr 7, 2025 R	\$500.00
	2025666	203989	P	222922	SECURITY SOLUTIONS NORTHWEST LLC	Security Alarm Monitoring - PD Modulars	\$47.99
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$53.97
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$172.78
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$88.14
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$44.06
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$18.62
						Org Expense	\$1,884.42
01702054: Roadway Maintenance	2025586	203673	P	222820	PUGET SOUND ENERGY	Electric Svc for Radar Signs- SE 78TH & 84TH AVE S	\$12.11
	2025587	203672	P	222820	PUGET SOUND ENERGY	Pedestrian Signal 3200 81ST PL SE	\$55.11
	2025588	203671	P	222820	PUGET SOUND ENERGY	Lighting for CIP 7714 N MERCER WAY	\$85.00
	2025591	203679	P	222778	DUNN LUMBER COMPANY	Pressure Treated Hem/Fir 4x4 - 10'	\$267.79
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$41.80
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$112.32
						Org Expense	\$574.13
01707057: Forest Mangement-Parks	2025639	203771	P	222872	HANSON TREE SERVICE LLC	Urgent tree work PP NW	\$2,892.75
						Org Expense	\$2,892.75
01707157: Park Operations	2025424	203399	P	222777	CINTAS CORPORATION	Cleaning & Laundry Services	\$97.34
	2025548	203626	P	222827	SECURITY SOLUTIONS NORTHWEST LLC	LABOR - SYSTEM SUPPORT: Door Held Open alerts @ Ho	\$132.24
	2025565	203638	P	222777	CINTAS CORPORATION	Cleaning & Laundry Services	\$108.04
	2025602	203691	P	222777	CINTAS CORPORATION	Laundry & Cleaning Services	\$115.84
	2025603	203692	P	222777	CINTAS CORPORATION	Laundry & Cleaning Service	\$115.84
	2025683	204076	P	222857	CINTAS CORPORATION	Laundry & Cleaning Services	\$109.15
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$27.54
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$90.35
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$122.95
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$15.37
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$28.66
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$79.13
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$30.74
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$126.99
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$128.16

					Org Expense	\$1,328.34	
01707257: Athletic Fields	2025244	204003	P	222875	HORIZON DISTRIBUTORS INC	Turf field conditioner	\$1,373.11
	2025451	203978	P	222878	LLOYD ENTERPRISES INC	Soil field remediation	\$3,649.82
	2025504	203763	P	222780	EWING IRRIGATION PRODUCTS INC	Rapid Dry for ballfields	\$430.79
	2025563	203678	P	222795	HORIZON DISTRIBUTORS INC	Grass seed	\$3,482.32
	2025664	203983	P	222878	LLOYD ENTERPRISES INC	Playfield soil	\$1,380.34
	2025665	203984	P	222878	LLOYD ENTERPRISES INC	Playfield soil	\$1,059.21
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$16.72	
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$12.11	
	204473	M	45	WA ST DEPT OF REVENUE	MAR25 COMBINED EXCISE TAX	\$466.34	
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$24.22	
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$12.11	
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$8.80	
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$39.66	
						Org Expense	\$11,955.55
01707557: Luther Burbank Park	203400	P	222930	GCP WW HOLDCO LLC	Credit: Return of Merchandise on INV2060001542	(\$60.71)	
	2025575	204069	P	222856	CINTAS CORPORATION	Luther Admin bldg first aid cabinet service	\$65.00
	2025580	203669	P	222833	WASHINGTON RECREATION & PARK ASSOCIATION	Jane Frazee Down WRPAs conference registration	\$385.00
	2025609	203712	P	222779	EASTSIDE EXTERMINATORS	Luther Burbank Park Admin Building - Commercial Pe	\$159.79
					Org Expense	\$549.08	
01707657: School Fields	2025549	203663	P	222782	FIELDTURF NW, INC.	South Mercer Playfields base anchors	\$2,561.00
					Org Expense	\$2,561.00	
01707957: Aubrey Davis Park	2025500	203710	P	222790	GREEN LATRINE	Green Latrine Regular Service (year-2025)	\$790.00
	2025500	203711	P	222790	GREEN LATRINE	Green Latrine Regular Service (year-2025)	\$790.00
	2025500	203765	P	222869	GREEN LATRINE	Green Latrine Regular Service (year-2025)	\$790.00
	2025617	203723	P	222789	GRAINGER CARIBE INC	STRAINER, INLET 3/8", OUTLET 1/4" PUSH-I	\$79.90
	204471	M	44	MERCHANT OneTime	MAR25 MERCHANT FEES	\$106.07	
	204473	M	45	WA ST DEPT OF REVENUE	MAR25 COMBINED EXCISE TAX	\$123.89	
					Org Expense	\$2,679.86	
01750157: Recreation Admin	204471	M	44	MERCHANT OneTime	MAR25 MERCHANT FEES	\$5,594.60	
	2025490	203517	P	222856	CINTAS CORPORATION	MICEC medical box restocked	\$232.98
	2025491	203516	P	222856	CINTAS CORPORATION	MICEC medical box restocked	\$52.42
	2025553	203628	P	222806	MI HARDWARE TRUE VALUE	MI True Value Statement - Building Serv (Feb 2025)	\$91.96
	2025629	203726	P	222776	CINTAS CORPORATION	Community Center Medicine Cabinet Service	\$84.09
	2025631	203744	P	222817	PAYBYPHONE US INC.	TRANSACTION FEES	\$250.75
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$48.03	
	203733	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 2 of 2	(\$48.05)	
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$23.99	
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$207.12	
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$207.12	
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$38.25	
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$88.14	
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$349.57	
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$99.20	
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$220.39	

01751057: MICEC Operations	2025492	203977	P	222845	AUBURN MECHANICAL	Org Expense	\$7,540.56
						2/14/25 Annex disposal replacement in room 3	\$2,587.88
	2025630	203745	P	222773	AT&T MOBILITY	Wireless Cell Svc 2.6.2025 - 3.5.2025	\$120.12
		204473	M	45	WA ST DEPT OF REVENUE	MAR25 COMBINED EXCISE TAX	\$988.59
		204473	M	45	WA ST DEPT OF REVENUE	MAR25 COMBINED EXCISE TAX	\$19.56
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$13.94
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$9.91
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$229.62
01901551: Fleet Debt Payment		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$118.66
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$74.03
						Org Expense	\$4,162.31
	2025598	203703	P	222788	GOVERNMENT LEASING & FINANCE INC	2025 Fire Apparatus Payment	\$86,964.91
	2025598	203703	P	222788	GOVERNMENT LEASING & FINANCE INC	2025 Fire Apparatus Payment	\$9,622.43
						Org Expense	\$96,587.34
0900924 : PERS II		204318	M	39	WA ST DEPT OF RETIREMENT SYSTEMS	MAR25 DRS PAYMENT 02.10.25	\$38,717.59
		204319	M	40	WA ST DEPT OF RETIREMENT SYSTEMS	MAR25 DRS PAYMENT 02.25.25	\$36,253.62
0900926 : LEOFF II		204318	M	39	WA ST DEPT OF RETIREMENT SYSTEMS	MAR25 DRS PAYMENT 02.10.25	\$17,503.51
		204319	M	40	WA ST DEPT OF RETIREMENT SYSTEMS	MAR25 DRS PAYMENT 02.25.25	\$17,036.40
0900927 : PERS III		204318	M	39	WA ST DEPT OF RETIREMENT SYSTEMS	MAR25 DRS PAYMENT 02.10.25	\$10,818.84
		204319	M	40	WA ST DEPT OF RETIREMENT SYSTEMS	MAR25 DRS PAYMENT 02.25.25	\$10,421.25
0900974 : Garnishments		2032712	P	222854	CHAPTER 13 TRUSTEE	PR 3.25.20252	\$620.50
0900975 : Mercer Island Emp Association		2032682	P	222882	MI EMPLOYEES ASSOC	PR 3.25.20252	\$257.50
0900976 : City & Counties Local 21M		2032672	P	222931	WSCCCE AFSCME AFL-CIO	PR 3.25.2025	\$3,063.60
0900977 : Police Association		2032702	P	222887	POLICE ASSOCIATION	PR 3.25.2025	\$1,723.03
0900983 : Vol Life Ins - States West Lif		204561	M	53	AWC	MAR25 AWC	\$411.70
0900986 : AFLAC Insurance		204317	M	38	AFLAC	MAR25 AFLAC	\$477.02
11702554: Transportation Planner Eng	2025596	203681	P	222796	IDAX DATA SOLUTIONS	March 2025 tube counts for vehicle speed/volume/cl	\$3,275.00
11902059: CIP Street Expenditures		203774	P	222867	GEOSYNTEC CONSULTANTS INC	Town Center Parking Project	\$13,087.25
		203775	P	222867	GEOSYNTEC CONSULTANTS INC	Town Center Parking Project	\$14,366.25
		203733	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 2 of 2	\$1,463.46
		203733	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 2 of 2	\$763.68
		203733	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 2 of 2	\$64.14
		203733	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 2 of 2	\$148.77
		203733	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 2 of 2	\$4.40
		203733	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 2 of 2	\$48.75
						Org Expense	\$29,946.70

16800156: Youth & Family Services			203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$33.05
			203733	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 2 of 2	(\$9.36)
			203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$91.20
			203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$11.01
						Org Expense	\$125.90	
16800556: Thrift Shop Operations		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$40.20	
	2025298	203965	P	222860	DELL MARKETING L.P.	New TShop Online Computer	\$961.82	
	2025581	203660	P	222783	FIRE PROTECTION INC	Thrift Shop Fire Alarm Labor	\$247.95	
	2025633	203729	P	222776	CINTAS CORPORATION	Thrift Shop Medicine Cabinet Service	\$104.32	
		204471	M	44	MERCHANT OneTime	MAR25 MERCHANT FEES	\$3,846.48	
		204471	M	44	MERCHANT OneTime	MAR25 MERCHANT FEES	\$107.03	
		204473	M	45	WA ST DEPT OF REVENUE	MAR25 COMBINED EXCISE TAX	\$154.14	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$101.37	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$16.37	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$16.31	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$7.22	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$120.90	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$51.00	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$86.34	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$57.50	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$125.92	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$29.74	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$210.44	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$210.44	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$210.44	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$210.44	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$210.44	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$33.00	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$33.00	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$234.21	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$50.25	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$210.44	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$33.05	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$40.76	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$40.76	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$51.12	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$33.05	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$175.79	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$337.86	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$61.49	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$176.31	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$210.44	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$153.04	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$116.80	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$30.65	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$99.10	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$74.48	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$115.88	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$114.52	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$156.47	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$89.44	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$312.94	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$57.54	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$70.22	
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$133.92	

	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$142.16	
					Org Expense	\$10,515.50	
16802656: Grant Funding for Operations	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$29.71	
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$16.42	
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$19.98	
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$19.43	
					Org Expense	\$85.54	
1800000 : CPD Fund- Admin	203958	P	222892	REFUNDS OneTime	REFUND: duplicated permit due to website issues.	\$209.00	
	203959	P	222893	REFUNDS OneTime	REFUND: duplicated permit due to website issues.	\$209.00	
	203788	P	222894	REFUNDS OneTime	REFUND: duplicate permit pulled by mistake	\$160.00	
	203956	P	222895	REFUNDS OneTime	REFUND: permit #2501-071 pulled by mistake	\$167.20	
	203785	P	222896	REFUNDS OneTime	REFUND: Customer cancelled job.	\$180.00	
	203786	P	222898	REFUNDS OneTime	REFUND: technical issues caused duplicate permit	\$200.00	
	203781	P	222899	REFUNDS OneTime	REFUND: customer cancelled job	\$180.00	
	203974	P	222900	REFUNDS OneTime	REFUND: overpayment on land use permit.	\$1,014.00	
	203782	P	222901	REFUNDS OneTime	REFUND: Homeowner cancelled job.	\$160.00	
	203784	P	222902	REFUNDS OneTime	REFUND: this permit was not needed	\$160.00	
	203955	P	222903	REFUNDS OneTime	REFUND: Permit #2501-016 wasn't needed.	\$93.60	
	203960	P	222904	REFUNDS OneTime	REFUND: homeowner cancelled work.	\$167.20	
	203961	P	222905	REFUNDS OneTime	REFUND: homeowner cancelled work.	\$167.20	
	203787	P	222907	REFUNDS OneTime	REFUND: technical issues caused duplicate permit	\$200.00	
	203971	P	222908	REFUNDS OneTime	REFUND: Overpayment for land use permit	\$1,521.00	
	203972	P	222910	REFUNDS OneTime	REFUND: wet season waiver not needed.	\$1,521.00	
	203973	P	222911	REFUNDS OneTime	REF. 1/2 of pre-app meeting fee- insufficient notes	\$1,014.00	
	203780	P	222912	REFUNDS OneTime	Refund Permit - homeowner canceled job	\$160.00	
	203975	P	222913	REFUNDS OneTime	REFUND: overpayment for land use permit.	\$1,014.00	
	203976	P	222914	REFUNDS OneTime	REFUND: permit not required for work being done	\$1,056.00	
	203957	P	222915	REFUNDS OneTime	REFUND: overpayment on permit# 2501-222	\$431.74	
	203777	P	222917	REFUNDS OneTime	REFUND permit #2410-060 pulled in error	\$160.00	
					Org Expense	\$10,144.94	
18300155: CPD Administration	2025536	203633	P	222774	BELLEVUE, CITY OF	Q1 2025 MBP Subscription	\$13,445.69
	2025641	203793	P	222843	AT&T MOBILITY	Wireless Cell Svc 2.6.2025 - 3.5.2025	\$80.08
		204471	M	44	MERCHANT OneTime	MAR25 MERCHANT FEES	\$49.38
		204471	M	44	MERCHANT OneTime	MAR25 MERCHANT FEES	\$300.01
		204471	M	44	MERCHANT OneTime	MAR25 MERCHANT FEES	\$388.83
		204471	M	44	MERCHANT OneTime	MAR25 MERCHANT FEES	\$1,827.26

	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$76.16	
	203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$103.91	
					Org Expense	\$16,271.32	
18301555: Land Use Planning	2025538	203627	P	222811	NICE, NAZIM	2-26-2025 PC Meeting	\$500.00
	2025539	203625	P	222768	AKYUZ, KATHERINE A	2-26-2025 PC Meeting	\$500.00
	2025540	203624	P	222785	GIBSON, JOHN BROOKS	2-26-2025 PC Meeting	\$500.00
	2025541	203623	P	222828	THOMPSON, DANIEL P	2-26-2025 PC Meeting	\$500.00
					Org Expense	\$2,000.00	
3200000 : Capital Improvement-Admin Key		203655	P	222793	HABITAT RESTORATION SPECIALISTS	Retainage Released for invoice #522	\$1,775.10
		203656	P	222793	HABITAT RESTORATION SPECIALISTS	Retainage Released for invoice #504	\$277.55
		203657	P	222793	HABITAT RESTORATION SPECIALISTS	Retainage Released for invoice #533	\$872.30
		203658	P	222793	HABITAT RESTORATION SPECIALISTS	Retainage Released for Invoice #506	\$1,892.53
		203659	P	222793	HABITAT RESTORATION SPECIALISTS	Retainage Released for Invoice #534	\$862.88
		203654	P	222794	HANSON TREE SERVICE LLC	Retainage Release for Invoice #195102	\$836.68
					Org Expense	\$6,517.04	
32900559: CIP Government Buildings		203733	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 2 of 2	\$11.01
	2025406	204056	P	222853	CASA BELLA LLC	Public Works Building Seismic Retrofits Pay App 1	\$104,718.46
	2025569	203953	P	222889	PREMIER CABLING LLC	Relocate Fiber Cable Thrift Shop	\$6,496.29
	2025612	203715	P	222787	GORDIAN GROUP INC, THE	Fire Station 91 Job Order#: JC24-02S	\$4,605.73
	2025613	203721	P	222787	GORDIAN GROUP INC, THE	MITS Covered Walkway & Garage Rebuild Job Order: J	\$309.17
	2025614	203722	P	222787	GORDIAN GROUP INC, THE	Public Works Building Safety Improvements Job Orde	\$3,085.44
		203733	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 2 of 2	\$133.59
	2025553	203628	P	222806	MI HARDWARE TRUE VALUE	MI True Value Statement - Building Serv (Feb 2025)	\$594.45
		203733	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 2 of 2	\$48.09
		203733	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 2 of 2	\$242.18
		203733	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 2 of 2	\$110.16
		203733	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 2 of 2	\$145.44
		203733	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 2 of 2	\$49.31
		203733	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 2 of 2	\$57.26
		203733	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 2 of 2	\$323.98
		203733	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 2 of 2	\$69.41
		203733	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 2 of 2	\$69.41
		203733	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 2 of 2	\$69.41
		203733	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 2 of 2	\$69.41
		203733	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 2 of 2	\$96.96
		203733	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 2 of 2	\$218.10
					Org Expense	\$121,592.67	
32902559: CIP Open Space and Natural Res		203266	P	222799	LANDSCAPE STRUCTURES INC	Play equipment for First Hill Park	\$112,363.53
	2025010	204011	P	222840	ANCHOR QEA LLC	Habitat gravel inspection at Luther South Shorelin	\$2,391.62
	2025010	204013	P	222840	ANCHOR QEA LLC	Habitat gravel inspection at Luther South Shorelin	\$2,378.75
	2025567	204018	P	222851	CARDINAL ARCHITECTURE PC	Boiler Building Construction Admin	\$480.00

	2025500	203710	P	222790	GREEN LATRINE	Green Latrine Regular Service (year- 2025)	\$200.00
	2025500	203711	P	222790	GREEN LATRINE	Green Latrine Regular Service (year- 2025)	\$200.00
	2025500	203765	P	222869	GREEN LATRINE	Green Latrine Regular Service (year- 2025)	\$200.00
						Org Expense	\$118,213.90
33901059: CIP Small Tech/Equipment	2025644	203791	P	222927	TYLER TECHNOLOGIES INC	ERP Project Management 2.23.2025	\$1,600.00
	2025645	203792	P	222927	TYLER TECHNOLOGIES INC	ERP Remote Implementation 2.27.2025	\$800.00
	2025646	203790	P	222927	TYLER TECHNOLOGIES INC	Remote Implementation w/Tange Thompson	\$1,600.00
	2025655	203954	P	222927	TYLER TECHNOLOGIES INC	ERP Remote Implementation w/Tange Thompson	\$800.00
						Org Expense	\$4,800.00
33901559: CIP Fire Tools & Equipment	2025654	203969	P	222863	EXP U.S. SERVICES	Deliverable 1 Completion	\$11,500.00
						Org Expense	\$11,500.00
4100000 : Water Fund- Admin Key		203762	P	222897	REFUNDS OneTime	REFUND: Mis-applied Payment	\$220.50
	2025558	203661	P	222832	WALTER E NELSON CO	Garbage and recycling can liners	\$1,045.80
	2025600	203689	P	222781	FERGUSON US HOLDINGS	Warehouse stock - 1.5" water meters	\$23,909.98
						Org Expense	\$25,176.28
41351051: Utility Billing (Water)	2025578	203687	P	222805	METROPRESORT	FEB 2025 PRNT & MAILING OF UTILITY STATEMENTS	\$83.24
	2025640	203773	P	222881	METROPRESORT	MARCH 2025 PRNT & MAILING OF UTILITY STATEMENTS	\$86.16
	2025578	203687	P	222805	METROPRESORT	FEB 2025 PRNT & MAILING OF UTILITY STATEMENTS	\$57.77
	2025640	203773	P	222881	METROPRESORT	MARCH 2025 PRNT & MAILING OF UTILITY STATEMENTS	\$59.69
		204471	M	44	MERCHANT OneTime	MAR25 MERCHANT FEES	\$10,769.58
		204471	M	44	MERCHANT OneTime	MAR25 MERCHANT FEES	\$49.37
		204471	M	44	MERCHANT OneTime	MAR25 MERCHANT FEES	\$300.01
						Org Expense	\$11,405.82
41700153: Water Administration		204473	M	45	WA ST DEPT OF REVENUE	MAR25 COMBINED EXCISE TAX	\$26,850.27
						Org Expense	\$26,850.27
41700253: Support Services - Water	2025564	203637	P	222781	FERGUSON US HOLDINGS	Sensus Meter - 2" Omni R2	\$9,514.34
						Org Expense	\$9,514.34
41703253: Water Distribution & Pumps	2025419	204004	P	222870	H D FOWLER	8" Tapping band 1"IP 9.40OD	\$507.98
	2025509	203693	P	222792	H D FOWLER	Pipe Stiffeners	\$102.09
	2025570	203643	P	222792	H D FOWLER	1 1/4" Water repair parts	\$101.52
	2025595	203699	P	222773	AT&T MOBILITY	Wireless Hotspots 2.26.2025 - 3.5.2025	\$315.49
	2025615	203768	P	222870	H D FOWLER	4" Water repair parts	\$626.89
	2025635	203743	P	222820	PUGET SOUND ENERGY	Electric Svc for Reservoir 4320 88TH AVE SE	\$3,501.09
	2025636	203769	P	222870	H D FOWLER	4" Sewer repair parts	\$140.70
	2025637	203766	P	222870	H D FOWLER	4" sewer repair parts	\$33.72
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$187.28
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$59.46
						Org Expense	\$5,576.22
41703453: Water Quality	2025082	203979	P	222850	BRANOM OPERATING COMPANY LLC	Annual test kit calibration/certification.	\$125.80
	2025320	203742	P	222824	S&B INC	Rosemount Analyzer Supplies - Water Quality	\$2,529.00
	2025577	203642	P	222770	AM TEST INC	February Monthly HPC Sampling	\$360.00

	204473	M	45	WA ST DEPT OF REVENUE	MAR25 COMBINED EXCISE TAX	\$9.18	
					Org Expense	\$3,023.98	
41703653: Water Associated Costs	203757	P	222873	HAVILI, ALBERT	Reimburse A.Havilli - License Renewals	\$42.00	
	204015	P	222883	MOLTZ, ERIC	Reimburse E.Moltz - union clothing allowance	\$216.52	
	2025642	204016	P	222924	SOUND SAFETY PRODUCTS	AFSCME Clothing Allowance - Eric Moltz	\$175.68
					Org Expense	\$434.20	
41709953: Support Services - Clearing	2025566	203632	P	222771	AMERICAN PUBLIC WORKS ASSOCIATION	APWA Membership Renewal	\$2,687.00
	2025601	203698	P	222773	AT&T MOBILITY	Wireless Cell Svc 2.6.2025 - 3.5.2025	\$2,532.37
	2025605	203690	P	222823	ROBERT HALF	Temp Staff - R. Seal	\$2,100.00
	2025676	204064	P	222858	CRYSTAL SPRINGS	Bottle Water Service	\$416.72
	2025424	203399	P	222777	CINTAS CORPORATION	Cleaning & Laundry Services	\$713.80
	2025565	203638	P	222777	CINTAS CORPORATION	Cleaning & Laundry Services	\$723.02
	2025602	203691	P	222777	CINTAS CORPORATION	Laundry & Cleaning Services	\$775.22
	2025603	203692	P	222777	CINTAS CORPORATION	Laundry & Cleaning Service	\$775.22
	2025683	204076	P	222857	CINTAS CORPORATION	Laundry & Cleaning Services	\$730.45
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$25.33
					Org Expense	\$11,479.13	
41904059: CIP Water Utility	203702	P	222813	OAC SERVICES INC	Advisory Services for GC/CM Design	\$17,992.50	
	203603	P	222816	PASO ROBLES TANK INC	Reservoir Improvements Project PP #19 (February)	\$182,656.50	
	203665	P	222822	RH2 ENGINEERING INC	Reservoir Booster Pump Station	\$9,298.19	
	203981	P	222837	STRIDER CONSTRUCTION CO INC	PO121293 Progress Payment 3	\$420,350.94	
	203968	P	222918	RH2 ENGINEERING INC	Construction management & supp	\$12,178.24	
	2025058	203734	P	222798	KRAZAN & ASSOCIATES INC	Inspection Services	\$968.05
	2025592	203682	P	222831	WA ST DOT	WSDOT Review of ROW for Supply Line	\$88.86
	2025653	203949	P	222890	PUGET SOUND ENERGY	Roanoke Park	\$23,213.40
	2025677	204063	P	222890	PUGET SOUND ENERGY	WATER METER SERVICE 7004 SE 20TH ST #WATER SYS	\$11,039.58
	2025678	204061	P	222865	FERGUSON US HOLDINGS	AMI Implementation - Pay App #14	\$15,758.14
						Org Expense	\$693,544.40
	4200000 : Sewer Fund-Admin Key	203990	P	222909	REFUNDS OneTime	REFUND: incorrect permit pulled	\$267.20
203783		P	222916	REFUNDS OneTime	REFUND: Permit pulled in error.	\$256.80	
					Org Expense	\$524.00	
42351051: Utility Billing (Sewer)	2025578	203687	P	222805	METROPRESORT	FEB 2025 PRNT & MAILING OF UTILITY STATEMENTS	\$83.25
	2025640	203773	P	222881	METROPRESORT	MARCH 2025 PRNT & MAILING OF UTILITY STATEMENTS	\$86.16
	2025578	203687	P	222805	METROPRESORT	FEB 2025 PRNT & MAILING OF UTILITY STATEMENTS	\$57.78
	2025640	203773	P	222881	METROPRESORT	MARCH 2025 PRNT & MAILING OF UTILITY STATEMENTS	\$59.70
					Org Expense	\$286.89	
42700153: Sewer Administration	204473	M	45	WA ST DEPT OF REVENUE	MAR25 COMBINED EXCISE TAX	\$16,995.65	
					Org Expense	\$16,995.65	
42704053: Sewer Collection	2025059	203764	P	222888	POWER SYSTEMS WEST LLC	Servicing and Startup Activities for Sewer Pump St	\$3,356.55
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$17.58
					Org Expense	\$3,374.13	

42704253: Sewer Pumps	2025595	203699	P	222773	AT&T MOBILITY	Wireless Hotspots 2.26.2025 - 3.5.2025	\$315.49
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$17.58
Org Expense							\$333.07
42704453: Sewer Associated Costs		203757	P	222873	HAVILI, ALBERT	Reimburse A.Havilli - License Renewals	\$25.00
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$45.61
Org Expense							\$70.61
42903059: CIP Sewer Utility		203666	P	222775	BROWN AND CALDWELL CONSULTANTS	SCADA Systems Replacement Desi	\$10,430.43
		203664	P	222822	RH2 ENGINEERING INC	Sewer Pump Station 20 Replacem	\$41,888.68
Org Expense							\$52,319.11
43351051: Utility Billing (Storm)	2025578	203687	P	222805	METROPRESORT	FEB 2025 PRNT & MAILING OF UTILITY STATEMENTS	\$83.24
	2025640	203773	P	222881	METROPRESORT	MARCH 2025 PRNT & MAILING OF UTILITY STATEMENTS	\$86.16
	2025578	203687	P	222805	METROPRESORT	FEB 2025 PRNT & MAILING OF UTILITY STATEMENTS	\$57.77
	2025640	203773	P	222881	METROPRESORT	MARCH 2025 PRNT & MAILING OF UTILITY STATEMENTS	\$59.70
Org Expense							\$286.87
43700153: Storm Water Administration		204473	M	45	WA ST DEPT OF REVENUE	MAR25 COMBINED EXCISE TAX	\$3,500.23
Org Expense							\$3,500.23
43700253: Support Services - Storm	2025325	204012	P	222930	GCP WW HOLDCO LLC	clothing allowance for Tamara Murphy	\$614.72
Org Expense							\$614.72
43705053: Storm Drainage	2025517	203640	P	222819	OLSON BROTHERS PRO-VAC LLC	PRO-VAC contract 2025-2026	\$36,748.76
	2025571	203651	P	222770	AM TEST INC	water sample	\$145.00
	2025627	203720	P	222815	PACIFIC TOPSOIL INC.	Dump Fees	\$4,114.15
Org Expense							\$41,007.91
43903559: CIP Storm Water Utility		203695	P	222784	GEOSYNTEC CONSULTANTS INC	Carryover SW0128 - SB 18C Drain - storm monitoring	\$381.25
		203696	P	222784	GEOSYNTEC CONSULTANTS INC	Carryover SW0128 - SB 18C Drain - storm monitoring	\$1,760.00
		203697	P	222784	GEOSYNTEC CONSULTANTS INC	Carryover SW0128 - SB 18C Drain	\$2,110.00
		203701	P	222809	NATURAL SYSTEMS DESIGN	Carryover SW0114 - WC 29.3 Des	\$6,506.25
		203653	P	222812	NW HYDRAULIC CONSULTANTS INC	SW0111 Carryover - SB 46.3a WC	\$665.00
		203700	P	222812	NW HYDRAULIC CONSULTANTS INC	SW0111 Carryover - SB 46.3a WC	\$1,523.44
Org Expense							\$12,945.94
51701254: Fleet Services		204322	M	43	WEX INC	MAR25 WEX	\$12,297.28
		203636	P	222808	NAPA AUTO PARTS	Credit for Core Charge related to NAPA Inv 946237	(\$19.85)
		203718	P	222825	SCHUMACHER, CHAD C	Reimburse C.Schumacher for Patrol Vessel Fuel	\$969.40
		203966	P	222885	NAPA AUTO PARTS	Battery Core Credit - Inv 949178 & 948620	(\$23.23)
	2025554	203629	P	222810	NELSON PETROLEUM	Clear Diesel	\$1,858.94
	2025555	203630	P	222808	NAPA AUTO PARTS	Oil Filter - 2015 Jeep Wrangler ABS Sensor - 2012	\$72.80
	2025556	203631	P	222786	THE GOODYEAR TIRE & RUBBER COMPANY	Vehicle Service	\$1,971.59
	2025560	203634	P	222808	NAPA AUTO PARTS	Battery & Core Charge - 2012 Toyota Prius	\$236.84
	2025562	203635	P	222808	NAPA AUTO PARTS	Solenoid 1964 Ford Falcon Battery Cable	\$68.15

	2025574	203680	P	222769	MHI SMART INFRASTRUCTURE INC	Fleet supplies - batteries	\$1,233.68
	2025658	204005	P	222885	NAPA AUTO PARTS	Battery w/ Core Charge	\$185.06
	2025659	204006	P	222885	NAPA AUTO PARTS	Battery & Core Charge for Toyota Rav4	\$159.45
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$9.41
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$20.58
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$22.03
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$44.07
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$924.52
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$933.41
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$14.79
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$220.06
					Org Expense		\$21,198.98
51900559: CIP	2025667	203987	P	222864	FARALLON CONSULTING LLC	2025 Soil Remediation	\$10,202.60
Government Buildings	2025668	203988	P	222864	FARALLON CONSULTING LLC	2025 Soil Remediation	\$23,943.89
	2025668	203988	P	222864	FARALLON CONSULTING LLC	2025 Soil Remediation	(\$9.00)
					Org Expense		\$34,137.49
52101553: IGS Network Admin	2025262	203595	P	222797	KC FINANCE	I-NET MONTHLY SERVICES 1/1/2025-12/31/2025	\$1,492.00
	2025315	203609	P	222835	ZOHO CORP	ManageEngine Desktop Central Annual Renewal	\$6,672.61
	2025656	203963	P	222877	LIFTOFF LLC	Office 365 Additional 5 G3 5 P1	\$2,200.00
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$107.34
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$70.44
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$44.04
		203732	P	222836	AMAZON CAPITAL SERVICES INC	FEB2025 AMAZON part 1 of 2	\$114.60
					Org Expense		\$10,701.03
52901059: CIP	2025377	203964	P	222860	DELL MARKETING L.P.	Annual Replacements Laptops 1st Pass	\$36,979.81
Computer Replacement	2025662	204067	P	222855	CHIP GEORGE INC	Pump Antennas Shipping Next Day	\$277.70
	2025674	204062	P	222855	CHIP GEORGE INC	5 Large Antenna Brackets Expedited	\$917.98
					Org Expense		\$38,175.49
61450251: FF Pension Disbursement		2028003	P	222848		LEOFF1 Excess Ret. Benefit	\$3,133.75
		2028013	P	222876		LEOFF1 Excess Ret. Benefit	\$1,978.49
		2028023	P	222891		LEOFF1 Excess Ret. Benefit	\$1,074.17
		2028033	P	222920		LEOFF1 Excess Ret. Benefit	\$1,577.32
					Org Expense		\$7,763.73
62000051: Custodial Disbursements		204473	M	45	WA ST DEPT OF REVENUE	MAR25 COMBINED EXCISE TAX	\$3,338.04
		204473	M	45	WA ST DEPT OF REVENUE	MAR25 COMBINED EXCISE TAX	\$988.80
					Org Expense		\$4,326.84
Total							\$2,124,054.87

Accounts Payable Report by Check Number



Type	Check	Vendor	Invoice #	Description	Invoice Amount
M	36	COMCAST	204315	MAR25 COMCAST	\$4,610.78
Check Amount:					\$4,610.78
	37	ADP INC	204316	MAR25 ADP FEES	\$6,105.72
			204316	MAR25 ADP FEES	\$6,175.25
Check Amount:					\$12,280.97
	38	AFLAC	204317	MAR25 AFLAC	\$477.02
Check Amount:					\$477.02
	39	WA ST DEPT OF RETIREMENT SYSTEMS	204318	MAR25 DRS PAYMENT 02.10.25	\$17,503.51
			204318	MAR25 DRS PAYMENT 02.10.25	\$10,916.61
			204318	MAR25 DRS PAYMENT 02.10.25	\$38,717.59
			204318	MAR25 DRS PAYMENT 02.10.25	\$36,039.25
			204318	MAR25 DRS PAYMENT 02.10.25	\$18,813.21
			204318	MAR25 DRS PAYMENT 02.10.25	\$10,818.84
			204318	MAR25 DRS PAYMENT 02.10.25	\$8,759.38
			204318	MAR25 DRS PAYMENT 02.10.25	\$5,117.36
Check Amount:					\$146,685.75
	40	WA ST DEPT OF RETIREMENT SYSTEMS	204319	MAR25 DRS PAYMENT 02.25.25	\$17,036.40
			204319	MAR25 DRS PAYMENT 02.25.25	\$10,625.28
			204319	MAR25 DRS PAYMENT 02.25.25	\$36,253.62
			204319	MAR25 DRS PAYMENT 02.25.25	\$33,999.27
			204319	MAR25 DRS PAYMENT 02.25.25	\$17,323.84
			204319	MAR25 DRS PAYMENT 02.25.25	\$10,421.25
			204319	MAR25 DRS PAYMENT 02.25.25	\$8,256.46
			204319	MAR25 DRS PAYMENT 02.25.25	\$4,943.57
Check Amount:					\$138,859.69

41	NAVIA BENEFIT SOLUTIONS INC	204320	MAR25 NAVIA WITHDRAWAL/FEE	\$120.40
		204320	MAR25 NAVIA WITHDRAWAL/FEE	\$5,934.92
		Check Amount:		
42	VEBA	204321	MAR25 VEBA	\$1,000.00
		204321	MAR25 VEBA	\$100.00
		204321	MAR25 VEBA	\$100.00
Check Amount:			\$1,200.00	
43	WEX INC	204322	MAR25 WEX	\$12,297.28
Check Amount:			\$12,297.28	
44	MERCHANT OneTime	204471	MAR25 MERCHANT FEES	\$5,594.60
		204471	MAR25 MERCHANT FEES	\$106.07
		204471	MAR25 MERCHANT FEES	\$3,846.48
		204471	MAR25 MERCHANT FEES	\$107.03
		204471	MAR25 MERCHANT FEES	\$10,769.58
		204471	MAR25 MERCHANT FEES	\$49.37
		204471	MAR25 MERCHANT FEES	\$49.38
		204471	MAR25 MERCHANT FEES	\$300.01
		204471	MAR25 MERCHANT FEES	\$300.01
		204471	MAR25 MERCHANT FEES	\$388.83
		204471	MAR25 MERCHANT FEES	\$1,827.26
		Check Amount:		
45	WA ST DEPT OF REVENUE	204473	MAR25 COMBINED EXCISE TAX	\$26,850.27
		204473	MAR25 COMBINED EXCISE TAX	\$16,995.65
		204473	MAR25 COMBINED EXCISE TAX	\$3,500.23
		204473	MAR25 COMBINED EXCISE TAX	\$3,338.04
		204473	MAR25 COMBINED EXCISE TAX	\$154.14

204473	MAR25 COMBINED	\$988.80
	EXCISE TAX	
204473	MAR25 COMBINED	\$988.59
	EXCISE TAX	
204473	MAR25 COMBINED	\$9.18
	EXCISE TAX	
204473	MAR25 COMBINED	\$19.56
	EXCISE TAX	
204473	MAR25 COMBINED	\$123.89
	EXCISE TAX	
204473	MAR25 COMBINED	\$7.55
	EXCISE TAX	
204473	MAR25 COMBINED	\$466.34
	EXCISE TAX	

Check Amount:	\$53,442.24
----------------------	--------------------

53	AWC	204561	MAR25 AWC	\$126,275.73
		204561	MAR25 AWC	\$73,823.90
		204561	MAR25 AWC	\$21,510.32
		204561	MAR25 AWC	\$5,500.64
		204561	MAR25 AWC	\$3,462.42
		204561	MAR25 AWC	\$1,794.30
		204561	MAR25 AWC	\$695.55
		204561	MAR25 AWC	\$247.50
		204561	MAR25 AWC	\$3,207.36
		204561	MAR25 AWC	\$1,242.40
		204561	MAR25 AWC	\$1,140.63
		204561	MAR25 AWC	\$411.70

Check Amount:	\$239,312.45
----------------------	---------------------

P	222768	AKYUZ, KATHERINE A	203625	2-26-2025 PC Meeting	\$500.00
---	--------	--------------------	--------	----------------------	----------

Check Amount:	\$500.00
----------------------	-----------------

222769	MHI SMART INFRASTRUCTURE INC	203680	Fleet supplies - batteries	\$1,233.68
--------	------------------------------	--------	----------------------------	------------

Check Amount:	\$1,233.68
----------------------	-------------------

222770	AM TEST INC	203642	February Monthly HPC Sampling	\$360.00
		203651	water sample	\$145.00

Check Amount:	\$505.00
----------------------	-----------------

222771	AMERICAN PUBLIC WORKS ASSOCIATION	203632	APWA Membership Renewal	\$2,687.00
--------	-----------------------------------	--------	-------------------------	------------

Check Amount:	\$2,687.00
----------------------	-------------------

222772	AT&T MOBILITY	203670	Police Cellphones & Laptops 2.12.25 - 3.11.25	\$1,692.72
Check Amount:				\$1,692.72
222773	AT&T MOBILITY	203748	Wireless Cell Svc 2.6.2025 - 3.5.2025	\$40.04
		203745	Wireless Cell Svc 2.6.2025 - 3.5.2025	\$120.12
		203699	Wireless Hotspots 2.26.2025 - 3.5.2025	\$315.49
		203698	Wireless Cell Svc 2.6.2025 - 3.5.2025	\$2,532.37
		203748	Wireless Cell Svc 2.6.2025 - 3.5.2025	\$40.04
		203699	Wireless Hotspots 2.26.2025 - 3.5.2025	\$315.49
Check Amount:				\$3,363.55
222774	BELLEVUE, CITY OF	203633	Q1 2025 MBP Subscription	\$13,445.69
Check Amount:				\$13,445.69
222775	BROWN AND CALDWELL CONSULTANTS	203666	SCADA Systems Replacement Desi	\$10,430.43
Check Amount:				\$10,430.43
222776	CINTAS CORPORATION	203726	Community Center Medicine Cabinet Service	\$84.09
		203729	Thrift Shop Medicine Cabinet Service	\$104.32
Check Amount:				\$188.41
222777	CINTAS CORPORATION	203399	Cleaning & Laundry Services	\$97.34
		203638	Cleaning & Laundry Services	\$108.04
		203691	Laundry & Cleaning Services	\$115.84
		203692	Laundry & Cleaning Service	\$115.84
		203399	Cleaning & Laundry Services	\$713.80
		203638	Cleaning & Laundry Services	\$723.02

		203691	Laundry & Cleaning Services	\$775.22
		203692	Laundry & Cleaning Service	\$775.22
		Check Amount:		\$3,424.32
222778	DUNN LUMBER COMPANY	203679	Pressure Treated Hem/Fir 4x4 - 10'	\$267.79
		Check Amount:		\$267.79
222779	EASTSIDE EXTERMINATORS	203713	Public Works - Commercial Rodent Service	\$236.93
		203712	Luther Burbank Park Admin Building - Commercial Pe	\$159.79
		Check Amount:		\$396.72
222780	EWING IRRIGATION PRODUCTS INC	203763	Rapid Dry for ballfields	\$430.79
		Check Amount:		\$430.79
222781	FERGUSON US HOLDINGS	203689	Warehouse stock - 1.5" water meters	\$23,909.98
		203637	Sensus Meter - 2" Omni R2	\$9,514.34
		Check Amount:		\$33,424.32
222782	FIELDTURF NW, INC.	203663	South Mercer Playfields base anchors	\$2,561.00
		Check Amount:		\$2,561.00
222783	FIRE PROTECTION INC	203714	Service Call	\$371.93
		203660	Thrift Shop Fire Alarm Labor	\$247.95
		Check Amount:		\$619.88
222784	GEOSYNTEC CONSULTANTS INC	203695	Carryover SW0128 - SB 18C Drain - storm monitoring	\$381.25
		203696	Carryover SW0128 - SB 18C Drain - storm monitoring	\$1,760.00
		203697	Carryover SW0128 - SB 18C Drai	\$2,110.00
		Check Amount:		\$4,251.25

222785	GIBSON, JOHN BROOKS	203624	2-26-2025 PC Meeting	\$500.00
Check Amount:				\$500.00
222786	THE GOODYEAR TIRE & RUBBER COMPANY	203631	Vehicle Service	\$1,971.59
Check Amount:				\$1,971.59
222787	GORDIAN GROUP INC, THE	203715	Fire Station 91 Job Order#: JC24-02S	\$4,605.73
		203721	MITs Covered Walkway & Garage Rebuild Job Order: J	\$309.17
		203722	Public Works Building Safety Improvements Job Orde	\$3,085.44
Check Amount:				\$8,000.34
222788	GOVERNMENT LEASING & FINANCE INC	203703	2025 Fire Apparatus Payment	\$86,964.91
		203703	2025 Fire Apparatus Payment	\$9,622.43
Check Amount:				\$96,587.34
222789	GRAINGER CARIBE INC	203723	STRAINER, INLET 3/8", OUTLET 1/4" PUSH-I	\$79.90
Check Amount:				\$79.90
222790	GREEN LATRINE	203645	City of Mercer Island - PD Rental 2/28/25 - 3/27/25	\$350.00
		203724	Monthly Rental ADA - Mar 11, 2025 - Apr 7, 2025 R	\$500.00
		203710	Green Latrine Regular Service (year-2025)	\$790.00
		203711	Green Latrine Regular Service (year-2025)	\$790.00
		203710	Green Latrine Regular Service (year-2025)	\$200.00

		203711	Green Latrine Regular Service (year-2025)	\$200.00
			Check Amount:	\$2,830.00
222791	GREGORY, JEFF	203716	Reimburse Travel Expenses - Jeff Gregory	\$24.78
			Check Amount:	\$24.78
222792	H D FOWLER	203643	1 1/4" Water repair parts	\$101.52
		203693	Pipe Stiffeners	\$102.09
			Check Amount:	\$203.61
222793	HABITAT RESTORATION SPECIALISTS	203655	Retainage Released for invoice #522	\$1,775.10
		203656	Retainage Released for invoice #504	\$277.55
		203657	Retainage Released for invoice #533	\$872.30
		203658	Retainage Released for Invoice #506	\$1,892.53
		203659	Retainage Released for Invoice #534	\$862.88
			Check Amount:	\$5,680.36
222794	HANSON TREE SERVICE LLC	203654	Retainage Release for Invoice #195102	\$836.68
			Check Amount:	\$836.68
222795	HORIZON DISTRIBUTORS INC	203678	Grass seed	\$3,482.32
			Check Amount:	\$3,482.32
222796	IDAX DATA SOLUTIONS	203681	March 2025 tube counts for vehicle speed/volume/cl	\$3,275.00
			Check Amount:	\$3,275.00
222797	KC FINANCE	203595	I-NET MONTHLY SERVICES 1/1/2025-12/31/2025	\$1,492.00
			Check Amount:	\$1,492.00
222798	KRAZAN & ASSOCIATES INC	203734	Inspection Services	\$968.05
			Check Amount:	\$968.05

222799	LANDSCAPE STRUCTURES INC	203266	Play equipment for First Hill Park	\$112,363.53
Check Amount:				\$112,363.53
222800	LUCAS PEREZ, MARIA	203709	Spanish interp Video 3/19/25	\$150.00
Check Amount:				\$150.00
222801	MADRONA LAW GROUP, PPLC	203737	Contract Payment	\$416.00
		203737	Contract Payment	\$4,409.00
		203737	Contract Payment	\$7,673.00
		203737	Contract Payment	\$7,432.00
		203737	Contract Payment	\$1,695.00
		203737	Contract Payment	\$2,204.00
		203737	Contract Payment	\$384.00
Check Amount:				\$24,213.00
222802	MARLIN LEASING CORPORATION	203694	Copier Lease Fees 3/2025 INV 40301434	\$1,032.57
Check Amount:				\$1,032.57
222803	MARTEN LAW	203735	Contract Payment	\$4,522.50
		203753	Contract Payment	\$2,245.25
		203754	Contract Payment	\$87.00
Check Amount:				\$6,854.75
222804	MCNAUL EBEL NAWROT	203755	Contract Payment	\$113.00
Check Amount:				\$113.00
222805	METROPRESORT	203687	FEB 2025 PRNT & MAILING OF UTILITY STATEMENTS	\$83.24
		203687	FEB 2025 PRNT & MAILING OF UTILITY STATEMENTS	\$57.77
		203687	FEB 2025 PRNT & MAILING OF UTILITY STATEMENTS	\$83.25
		203687	FEB 2025 PRNT & MAILING OF UTILITY STATEMENTS	\$57.78

		203687	FEB 2025 PRNT & MAILING OF UTILITY STATEMENTS	\$83.24
		203687	FEB 2025 PRNT & MAILING OF UTILITY STATEMENTS	\$57.77
		Check Amount:		\$423.05
222806	MI HARDWARE TRUE VALUE	203628	MI True Value Statement - Building Serv (Feb 2025)	\$91.96
		203628	MI True Value Statement - Building Serv (Feb 2025)	\$594.45
		Check Amount:		\$686.41
222807	MURANO, DEIRDRE RUTH	203668	Spanish interpreter 3/11/25	\$171.57
		Check Amount:		\$171.57
222808	NAPA AUTO PARTS	203630	Oil Filter - 2015 Jeep Wrangler ABS Sensor - 2012	\$72.80
		203634	Battery & Core Charge - 2012 Toyota Prius	\$236.84
		203635	Solenoid 1964 Ford Falcon Battery Cable	\$68.15
		203636	Credit for Core Charge related to NAPA Inv 946237	(\$19.85)
		Check Amount:		\$357.94
222809	NATURAL SYSTEMS DESIGN	203701	Carryover SW0114 - WC 29.3 Des	\$6,506.25
		Check Amount:		\$6,506.25
222810	NELSON PETROLEUM	203629	Clear Diesel	\$1,858.94
		Check Amount:		\$1,858.94
222811	NICE, NAZIM	203627	2-26-2025 PC Meeting	\$500.00
		Check Amount:		\$500.00

222812	NW HYDRAULIC CONSULTANTS INC	203653	SW0111 Carryover - SB 46.3a WC	\$665.00
		203700	SW0111 Carryover - SB 46.3a WC	\$1,523.44
		Check Amount:		
222813	OAC SERVICES INC	203702	Advisory Services for GC/CM Design	\$17,992.50
			Check Amount:	
222814	OGDEN MURPHY WALLACE PLLC	203740	Contract Payment	\$480.00
			Check Amount:	
222815	PACIFIC TOPSOIL INC.	203720	Dump Fees	\$4,114.15
			Check Amount:	
222816	PASO ROBLES TANK INC	203603	Reservoir Improvements Project PP #19 (February)	\$182,656.50
			Check Amount:	
222817	PAYBYPHONE US INC.	203744	TRANSACTION FEES	\$250.75
			Check Amount:	
222818	PLITMAN, VLADISLAV	203415	Russian interpreter 2/25/25	\$150.00
		203470	Russian interpreter 3/4/25	\$166.08
		Check Amount:		
222819	OLSON BROTHERS PRO-VAC LLC	203640	PRO-VAC contract 2025-2026	\$36,748.76
			Check Amount:	
222820	PUGET SOUND ENERGY	203671	Lighting for CIP 7714 N MERCER WAY	\$85.00
		203672	Pedestrian Signal 3200 81ST PL SE	\$55.11
		203673	Electric Svc for Radar Signs- SE 78TH & 84TH AVE S	\$12.11
		203743	Electric Svc for Reservoir 4320 88TH AVE SE	\$3,501.09

			Check Amount:	\$3,653.31
222821	REMOTE SATELLITE SYSTEMS INT'L INC	203728	EMAC Satellite Phone Service	\$74.00
			Check Amount:	\$74.00
222822	RH2 ENGINEERING INC	203665	Reservoir Booster Pump Station	\$9,298.19
		203664	Sewer Pump Station 20 Replacem	\$41,888.68
			Check Amount:	\$51,186.87
222823	ROBERT HALF	203690	Temp Staff - R. Seal	\$2,100.00
			Check Amount:	\$2,100.00
222824	S&B INC	203742	Rosemount Analyzer Supplies - Water Quality	\$2,529.00
			Check Amount:	\$2,529.00
222825	SCHUMACHER, CHAD C	203718	Reimburse C.Schumacher for Patrol Vessel Fuel	\$969.40
			Check Amount:	\$969.40
222826	SCINKOVEC, ANDREA	203585	Reimburse A.Scinkovec - Mileage Feb. 2025	\$62.31
			Check Amount:	\$62.31
222827	SECURITY SOLUTIONS NORTHWEST LLC	203626	LABOR - SYSTEM SUPPORT: Door Held Open alerts @ Ho	\$132.24
			Check Amount:	\$132.24
222828	THOMPSON, DANIEL P	203623	2-26-2025 PC Meeting	\$500.00
			Check Amount:	\$500.00
222829	TRANter, JORDAN	203725	Reimburse J.Tranter - per diem expenses BOSAR	\$473.00
			Check Amount:	\$473.00
222830	VERIZON WIRELESS	203746	Verizon Cell Service	\$53.21
		203747	Verizon Cell Service	\$47.29
		203747	Verizon Cell Service	\$338.76
		203747	Verizon Cell Service	\$258.74
			Check Amount:	\$698.00

222831	WA ST DOT	203682	WSDOT Review of ROW for Supply Line	\$88.86
Check Amount:				\$88.86
222832	WALTER E NELSON CO	203661	Garbage and recycling can liners	\$1,045.80
Check Amount:				\$1,045.80
222833	WASHINGTON RECREATION & PARK ASSOCIATION	203669	Jane Frazee Down WRPA conference registration	\$385.00
Check Amount:				\$385.00
222834	WU, THOMAS	203264	Mandarin interpreter 2/18/25	\$163.00
Check Amount:				\$163.00
222835	ZOHO CORP	203609	ManageEngine Desktop Central Annual Renewal	\$6,672.61
Check Amount:				\$6,672.61
222836	AMAZON CAPITAL SERVICES INC	203732	FEB2025 AMAZON part 1 of 2	\$40.20
		203733	FEB2025 AMAZON part 2 of 2	\$11.01
		203733	FEB2025 AMAZON part 2 of 2	\$133.59
		203732	FEB2025 AMAZON part 1 of 2	\$9.41
		203733	FEB2025 AMAZON part 2 of 2	\$48.09
		203732	FEB2025 AMAZON part 1 of 2	\$20.58
		203732	FEB2025 AMAZON part 1 of 2	\$53.97
		203733	FEB2025 AMAZON part 2 of 2	\$242.18
		203732	FEB2025 AMAZON part 1 of 2	\$16.72
		203733	FEB2025 AMAZON part 2 of 2	\$110.16
		203733	FEB2025 AMAZON part 2 of 2	\$1,463.46
		203732	FEB2025 AMAZON part 1 of 2	\$101.37

203733	FEB2025 AMAZON	\$763.68
	part 2 of 2	
203732	FEB2025 AMAZON	\$33.05
	part 1 of 2	
203732	FEB2025 AMAZON	\$16.37
	part 1 of 2	
203733	FEB2025 AMAZON	\$145.44
	part 2 of 2	
203732	FEB2025 AMAZON	\$16.31
	part 1 of 2	
203733	FEB2025 AMAZON	\$49.31
	part 2 of 2	
203733	FEB2025 AMAZON	\$64.14
	part 2 of 2	
203732	FEB2025 AMAZON	\$22.03
	part 1 of 2	
203732	FEB2025 AMAZON	\$12.11
	part 1 of 2	
203733	FEB2025 AMAZON	\$148.77
	part 2 of 2	
203733	FEB2025 AMAZON	\$4.40
	part 2 of 2	
203732	FEB2025 AMAZON	\$44.07
	part 1 of 2	
203732	FEB2025 AMAZON	\$7.22
	part 1 of 2	
203733	FEB2025 AMAZON	\$57.26
	part 2 of 2	
203733	FEB2025 AMAZON	\$48.75
	part 2 of 2	
203732	FEB2025 AMAZON	\$29.71
	part 1 of 2	
203732	FEB2025 AMAZON	\$24.22
	part 1 of 2	
203733	FEB2025 AMAZON	\$323.98
	part 2 of 2	
203732	FEB2025 AMAZON	\$12.11
	part 1 of 2	
203733	FEB2025 AMAZON	\$69.41
	part 2 of 2	
203732	FEB2025 AMAZON	\$8.80
	part 1 of 2	
203733	FEB2025 AMAZON	\$69.41
	part 2 of 2	

203732	FEB2025 AMAZON	\$39.66
	part 1 of 2	
203733	FEB2025 AMAZON	\$69.41
	part 2 of 2	
203732	FEB2025 AMAZON	\$27.54
	part 1 of 2	
203733	FEB2025 AMAZON	\$69.41
	part 2 of 2	
203732	FEB2025 AMAZON	\$14.08
	part 1 of 2	
203733	FEB2025 AMAZON	\$69.41
	part 2 of 2	
203732	FEB2025 AMAZON	\$48.03
	part 1 of 2	
203733	FEB2025 AMAZON	\$96.96
	part 2 of 2	
203732	FEB2025 AMAZON	\$120.90
	part 1 of 2	
203733	FEB2025 AMAZON	\$218.10
	part 2 of 2	
203733	FEB2025 AMAZON	(\$9.36)
	part 2 of 2	
203732	FEB2025 AMAZON	\$51.00
	part 1 of 2	
203733	FEB2025 AMAZON	(\$48.05)
	part 2 of 2	
203732	FEB2025 AMAZON	\$86.34
	part 1 of 2	
203732	FEB2025 AMAZON	\$57.50
	part 1 of 2	
203732	FEB2025 AMAZON	\$125.92
	part 1 of 2	
203732	FEB2025 AMAZON	\$23.99
	part 1 of 2	
203732	FEB2025 AMAZON	\$207.12
	part 1 of 2	
203732	FEB2025 AMAZON	\$207.12
	part 1 of 2	
203732	FEB2025 AMAZON	\$29.74
	part 1 of 2	
203732	FEB2025 AMAZON	\$107.34
	part 1 of 2	
203732	FEB2025 AMAZON	\$13.94
	part 1 of 2	

203732	FEB2025 AMAZON	\$25.33
	part 1 of 2	
203732	FEB2025 AMAZON	\$56.78
	part 1 of 2	
203732	FEB2025 AMAZON	\$83.92
	part 1 of 2	
203732	FEB2025 AMAZON	\$210.44
	part 1 of 2	
203732	FEB2025 AMAZON	\$210.44
	part 1 of 2	
203732	FEB2025 AMAZON	\$210.44
	part 1 of 2	
203732	FEB2025 AMAZON	\$210.44
	part 1 of 2	
203732	FEB2025 AMAZON	\$9.91
	part 1 of 2	
203732	FEB2025 AMAZON	\$40.66
	part 1 of 2	
203732	FEB2025 AMAZON	\$210.44
	part 1 of 2	
203732	FEB2025 AMAZON	\$229.62
	part 1 of 2	
203732	FEB2025 AMAZON	\$33.00
	part 1 of 2	
203732	FEB2025 AMAZON	\$70.44
	part 1 of 2	
203732	FEB2025 AMAZON	\$33.00
	part 1 of 2	
203732	FEB2025 AMAZON	\$234.21
	part 1 of 2	
203732	FEB2025 AMAZON	\$172.78
	part 1 of 2	
203732	FEB2025 AMAZON	\$90.35
	part 1 of 2	
203732	FEB2025 AMAZON	\$45.61
	part 1 of 2	
203732	FEB2025 AMAZON	\$50.25
	part 1 of 2	
203732	FEB2025 AMAZON	\$38.25
	part 1 of 2	
203732	FEB2025 AMAZON	\$924.52
	part 1 of 2	
203732	FEB2025 AMAZON	\$88.14
	part 1 of 2	

203732	FEB2025 AMAZON	\$122.95
	part 1 of 2	
203732	FEB2025 AMAZON	\$210.44
	part 1 of 2	
203732	FEB2025 AMAZON	\$33.05
	part 1 of 2	
203732	FEB2025 AMAZON	\$91.20
	part 1 of 2	
203732	FEB2025 AMAZON	\$11.01
	part 1 of 2	
203732	FEB2025 AMAZON	\$40.76
	part 1 of 2	
203732	FEB2025 AMAZON	\$40.76
	part 1 of 2	
203732	FEB2025 AMAZON	\$51.12
	part 1 of 2	
203732	FEB2025 AMAZON	\$33.05
	part 1 of 2	
203732	FEB2025 AMAZON	\$18.72
	part 1 of 2	
203732	FEB2025 AMAZON	\$175.79
	part 1 of 2	
203732	FEB2025 AMAZON	\$28.78
	part 1 of 2	
203732	FEB2025 AMAZON	\$337.86
	part 1 of 2	
203732	FEB2025 AMAZON	\$87.04
	part 1 of 2	
203732	FEB2025 AMAZON	\$61.49
	part 1 of 2	
203732	FEB2025 AMAZON	\$176.31
	part 1 of 2	
203732	FEB2025 AMAZON	\$41.80
	part 1 of 2	
203732	FEB2025 AMAZON	\$112.32
	part 1 of 2	
203732	FEB2025 AMAZON	\$210.44
	part 1 of 2	
203732	FEB2025 AMAZON	\$134.82
	part 1 of 2	
203732	FEB2025 AMAZON	\$164.12
	part 1 of 2	
203732	FEB2025 AMAZON	\$28.32
	part 1 of 2	

203732	FEB2025 AMAZON	\$76.16
	part 1 of 2	
203732	FEB2025 AMAZON	\$103.91
	part 1 of 2	
203732	FEB2025 AMAZON	\$26.43
	part 1 of 2	
203732	FEB2025 AMAZON	\$114.82
	part 1 of 2	
203732	FEB2025 AMAZON	\$44.06
	part 1 of 2	
203732	FEB2025 AMAZON	\$26.16
	part 1 of 2	
203732	FEB2025 AMAZON	\$18.62
	part 1 of 2	
203732	FEB2025 AMAZON	\$36.34
	part 1 of 2	
203732	FEB2025 AMAZON	\$57.69
	part 1 of 2	
203732	FEB2025 AMAZON	\$8.81
	part 1 of 2	
203732	FEB2025 AMAZON	\$933.41
	part 1 of 2	
203732	FEB2025 AMAZON	\$153.04
	part 1 of 2	
203732	FEB2025 AMAZON	\$54.63
	part 1 of 2	
203732	FEB2025 AMAZON	\$116.80
	part 1 of 2	
203732	FEB2025 AMAZON	\$88.14
	part 1 of 2	
203732	FEB2025 AMAZON	\$17.58
	part 1 of 2	
203732	FEB2025 AMAZON	\$17.58
	part 1 of 2	
203732	FEB2025 AMAZON	\$187.28
	part 1 of 2	
203732	FEB2025 AMAZON	\$59.46
	part 1 of 2	
203732	FEB2025 AMAZON	\$15.37
	part 1 of 2	
203732	FEB2025 AMAZON	\$44.04
	part 1 of 2	
203732	FEB2025 AMAZON	\$30.65
	part 1 of 2	

203732	FEB2025 AMAZON	\$15.26
	part 1 of 2	
203732	FEB2025 AMAZON	\$28.66
	part 1 of 2	
203732	FEB2025 AMAZON	\$114.60
	part 1 of 2	
203732	FEB2025 AMAZON	\$99.10
	part 1 of 2	
203732	FEB2025 AMAZON	\$118.66
	part 1 of 2	
203732	FEB2025 AMAZON	\$74.03
	part 1 of 2	
203732	FEB2025 AMAZON	\$74.48
	part 1 of 2	
203732	FEB2025 AMAZON	\$115.88
	part 1 of 2	
203732	FEB2025 AMAZON	\$114.52
	part 1 of 2	
203732	FEB2025 AMAZON	\$349.57
	part 1 of 2	
203732	FEB2025 AMAZON	\$99.20
	part 1 of 2	
203732	FEB2025 AMAZON	\$220.39
	part 1 of 2	
203732	FEB2025 AMAZON	\$14.79
	part 1 of 2	
203732	FEB2025 AMAZON	\$156.47
	part 1 of 2	
203732	FEB2025 AMAZON	\$89.44
	part 1 of 2	
203732	FEB2025 AMAZON	\$312.94
	part 1 of 2	
203732	FEB2025 AMAZON	\$79.13
	part 1 of 2	
203732	FEB2025 AMAZON	\$16.42
	part 1 of 2	
203732	FEB2025 AMAZON	\$19.98
	part 1 of 2	
203732	FEB2025 AMAZON	\$227.12
	part 1 of 2	
203732	FEB2025 AMAZON	\$220.06
	part 1 of 2	
203732	FEB2025 AMAZON	\$19.43
	part 1 of 2	

		203732	FEB2025 AMAZON part 1 of 2	\$99.42
		203732	FEB2025 AMAZON part 1 of 2	\$30.74
		203732	FEB2025 AMAZON part 1 of 2	\$57.54
		203732	FEB2025 AMAZON part 1 of 2	\$70.22
		203732	FEB2025 AMAZON part 1 of 2	\$133.92
		203732	FEB2025 AMAZON part 1 of 2	\$126.99
		203732	FEB2025 AMAZON part 1 of 2	\$142.16
		203732	FEB2025 AMAZON part 1 of 2	\$128.16
		Check Amount:		\$16,938.77
222837	STRIDER CONSTRUCTION CO INC	203981	PO121293 Progress Payment 3	\$420,350.94
		Check Amount:		\$420,350.94
222838		2027184	LEOFF1 Ret. Medicare Reimb.	\$170.10
		2027184	LEOFF1 Ret. Medicare Reimb.	\$69.00
		Check Amount:		\$239.10
222839		2027194	LEOFF1 Ret. Medicare Reimb.	\$185.00
		2027194	LEOFF1 Ret. Medicare Reimb.	\$37.40
		Check Amount:		\$222.40
222840	ANCHOR QEA LLC	204011	Habitat gravel inspection at Luther South Shorelin	\$2,391.62
		204013	Habitat gravel inspection at Luther South Shorelin	\$2,378.75
		Check Amount:		\$4,770.37
222841	WA ST ADMINISTRATIVE OFFICE OF THE COURTS	203980	2025 DMCMA Spring Conference	\$100.00
		Check Amount:		\$100.00

222842	ARTEMIS CONNECTION, INC.	204066	Website Accessibility Support INV 2022	\$10,000.00
Check Amount:				\$10,000.00
222843	AT&T MOBILITY	203793	Wireless Cell Svc 2.6.2025 - 3.5.2025	\$80.08
Check Amount:				\$80.08
222844	ATCO	203986	Project: PNW2023- 102	\$9,721.62
Check Amount:				\$9,721.62
222845	AUBURN MECHANICAL	203977	2/14/25 Annex disposal replacement in room 3	\$2,587.88
Check Amount:				\$2,587.88
222846		2027204	LEOFF1 Ret. Medicare Reimb.	\$185.00
		2027204	LEOFF1 Ret. Medicare Reimb.	\$7.90
Check Amount:				\$192.90
222847	BARLOW, SHEILA	203970	REIMBURSE: S.Barlow for postage expenses.	\$21.90
Check Amount:				\$21.90
222848		2027214	LEOFF1 Ret. Medicare Reimb.	\$170.10
		2028003	LEOFF1 Excess Ret. Benefit	\$3,133.75
		2027214	LEOFF1 Ret. Medicare Reimb.	\$101.00
Check Amount:				\$3,404.85
222849		2027224	LEOFF1 Ret. Medicare Reimb.	\$259.00
		2027224	LEOFF1 Ret. Medicare Reimb.	\$49.60
Check Amount:				\$308.60
222850	BRANOM OPERATING COMPANY LLC	203979	Annual test kit calibration/certificatio n.	\$125.80
Check Amount:				\$125.80
222851	CARDINAL ARCHITECTURE PC	204018	Boiler Building Construction Admin	\$480.00
Check Amount:				\$480.00

222852		204071	Qrtly Fire Retiree Medicare Reimbursement	\$91.15
Check Amount:				\$91.15
222853	CASA BELLA LLC	204056	Public Works Building Seismic Retrofits Pay App 1	\$104,718.46
Check Amount:				\$99,482.54
222854	CHAPTER 13 TRUSTEE	2032712	PR 3.25.20252	\$620.50
Check Amount:				\$620.50
222855	CHIP GEORGE INC	204062	5 Large Antenna Brackets Expedited	\$917.98
		204067	Pump Antennas Shipping Next Day	\$277.70
Check Amount:				\$1,195.68
222856	CINTAS CORPORATION	204069	Luther Admin bldg first aid cabinet service	\$65.00
		203516	MICEC medical box restocked	\$52.42
		203517	MICEC medical box restocked	\$232.98
Check Amount:				\$350.40
222857	CINTAS CORPORATION	204076	Laundry & Cleaning Services	\$109.15
		204076	Laundry & Cleaning Services	\$730.45
Check Amount:				\$839.60
222858	CRYSTAL SPRINGS	204064	Bottle Water Service	\$416.72
Check Amount:				\$416.72
222859		2027234	LEOFF1 Ret. Medicare Reimb.	\$185.00
		204009	L1 Retiree Qualifying Expense	\$421.43
		2027234	LEOFF1 Ret. Medicare Reimb.	\$83.80
Check Amount:				\$690.23
222860	DELL MARKETING L.P.	203965	New TShop Online Computer	\$961.82
		203964	Annual Replacements Laptops 1st Pass	\$36,979.81
Check Amount:				\$37,941.63

222861		2027244	LEOFF1 Ret. Medicare \$185.00 Reimb.	
			Check Amount:	\$185.00
222862		2027254	LEOFF1 Ret. Medicare \$174.70 Reimb.	
		2027254	LEOFF1 Ret. Medicare \$45.40 Reimb.	
			Check Amount:	\$220.10
222863	EXP U.S. SERVICES	203969	Deliverable 1 \$11,500.00 Completion	
			Check Amount:	\$11,500.00
222864	FARALLON CONSULTING LLC	203987	2025 Soil Remediation \$10,202.60	
		203988	2025 Soil Remediation \$23,943.89	
		203988	2025 Soil Remediation (\$9.00)	
			Check Amount:	\$34,137.49
222865	FERGUSON US HOLDINGS	204061	AMI Implementation - \$15,758.14 Pay App #14	
			Check Amount:	\$15,758.14
222866		2027264	LEOFF1 Ret. Medicare \$185.00 Reimb.	
		2027264	LEOFF1 Ret. Medicare \$83.80 Reimb.	
			Check Amount:	\$268.80
222867	GEOSYNTEC CONSULTANTS INC	203774	Town Center Parking \$13,087.25 Project	
		203775	Town Center Parking \$14,366.25 Project	
			Check Amount:	\$27,453.50
222868		2027274	LEOFF1 Ret. Medicare \$185.00 Reimb.	
		2027274	LEOFF1 Ret. Medicare \$102.40 Reimb.	
			Check Amount:	\$287.40
222869	GREEN LATRINE	203765	Green Latrine Regular \$790.00 Service (year-2025)	
		203765	Green Latrine Regular \$200.00 Service (year-2025)	
			Check Amount:	\$990.00

222870	H D FOWLER	203766	4" sewer repair parts	\$33.72
		203768	4" Water repair parts	\$626.89
		203769	4" Sewer repair parts	\$140.70
		204004	8" Tapping band 1"IP 9.40OD	\$507.98
Check Amount:				\$1,309.29
222871		2027284	LEOFF1 Ret. Medicare Reimb.	\$185.00
Check Amount:				\$185.00
222872	HANSON TREE SERVICE LLC	203771	Urgent tree work PP NW	\$2,892.75
Check Amount:				\$2,892.75
222873	HAVILI, ALBERT	203757	Reimburse A.Havilli - License Renewals	\$42.00
		203757	Reimburse A.Havilli - License Renewals	\$25.00
Check Amount:				\$67.00
222874		2027294	LEOFF1 Ret. Medicare Reimb.	\$619.50
Check Amount:				\$619.50
222875	HORIZON DISTRIBUTORS INC	204003	Turfce field conditioner	\$1,373.11
Check Amount:				\$1,373.11
222876		2027304	LEOFF1 Ret. Medicare Reimb.	\$172.70
		2028013	LEOFF1 Excess Ret. Benefit	\$1,978.49
		2027304	LEOFF1 Ret. Medicare Reimb.	\$39.90
Check Amount:				\$2,191.09
222877	LIFTOFF LLC	203963	Office 365 Additional 5 G3 5 P1	\$2,200.00
Check Amount:				\$2,200.00
222878	LLOYD ENTERPRISES INC	203978	Soil field remediation	\$3,649.82
		203983	Playfield soil	\$1,380.34
		203984	Playfield soil	\$1,059.21
Check Amount:				\$6,089.37

222879		2027314	LEOFF1 Ret. Medicare \$185.00 Reimb.	
		2027314	LEOFF1 Ret. Medicare \$22.40 Reimb.	
Check Amount:				\$207.40
222880		2027324	LEOFF1 Ret. Medicare \$149.00 Reimb.	
		2027324	LEOFF1 Ret. Medicare \$133.00 Reimb.	
Check Amount:				\$282.00
222881	METROPRESORT	203773	MARCH 2025 PRNT & \$86.16 MAILING OF UTILITY STATEMENTS	
		203773	MARCH 2025 PRNT & \$59.69 MAILING OF UTILITY STATEMENTS	
		203773	MARCH 2025 PRNT & \$86.16 MAILING OF UTILITY STATEMENTS	
		203773	MARCH 2025 PRNT & \$59.70 MAILING OF UTILITY STATEMENTS	
		203773	MARCH 2025 PRNT & \$86.16 MAILING OF UTILITY STATEMENTS	
		203773	MARCH 2025 PRNT & \$59.70 MAILING OF UTILITY STATEMENTS	
Check Amount:				\$437.57
222882	MI EMPLOYEES ASSOC	2032682	PR 3.25.20252	\$257.50
Check Amount:				\$257.50
222883	MOLTZ, ERIC	204015	Reimburse E.Moltz - \$216.52 union clothing allowance	
Check Amount:				\$216.52
222884		2027334	LEOFF1 Ret. Medicare \$148.50 Reimb.	

		204008	L1 Retiree Qualifying Expense	\$89.86	
		2027334	LEOFF1 Ret. Medicare Reimb.	\$31.30	
			Check Amount:		\$269.66
222885	NAPA AUTO PARTS	203966	Battery Core Credit - Inv 949178 & 948620	(\$23.23)	
		204005	Battery w/ Core Charge	\$185.06	
		204006	Battery & Core Charge for Toyota Rav 4	\$159.45	
			Check Amount:		\$321.28
222886	OWEN, AUGUST	203758	Reimburse A.Owen - Per Diem Expenses for BOSAR	\$473.00	
			Check Amount:		\$473.00
222887	POLICE ASSOCIATION	2032702	PR 3.25.2025	\$1,723.03	
			Check Amount:		\$1,723.03
222888	POWER SYSTEMS WEST LLC	203764	Servicing and Startup Activities for Sewer Pump St	\$3,356.55	
			Check Amount:		\$3,356.55
222889	PREMIER CABLING LLC	203953	Relocate Fiber Cable Thrift Shop	\$6,496.29	
			Check Amount:		\$6,496.29
222890	PUGET SOUND ENERGY	203949	Roanoke Park	\$23,213.40	
		204063	WATER METER SERVICE 7004 SE 20TH ST #WATER SYS	\$11,039.58	
			Check Amount:		\$34,252.98
222891		2027344	LEOFF1 Ret. Medicare Reimb.	\$136.20	
		2028023	LEOFF1 Excess Ret. Benefit	\$1,074.17	
			Check Amount:		\$1,210.37
222892	REFUNDS OneTime	203958	REFUND: duplicated permit due to website issues.	\$209.00	
			Check Amount:		\$209.00

222893	REFUNDS OneTime	203959	REFUND: duplicated permit due to website issues.	\$209.00
Check Amount:				\$209.00
222894	REFUNDS OneTime	203788	REFUND: duplicate permit pulled by mistake	\$160.00
Check Amount:				\$160.00
222895	REFUNDS OneTime	203956	REFUND: permit #2501-071 pulled by mistake	\$167.20
Check Amount:				\$167.20
222896	REFUNDS OneTime	203785	REFUND: Customer cancelled job.	\$180.00
Check Amount:				\$180.00
222897	REFUNDS OneTime	203762	REFUND: Mis-applied Payment	\$220.50
Check Amount:				\$220.50
222898	REFUNDS OneTime	203786	REFUND: technical issues caused duplicate permit	\$200.00
Check Amount:				\$200.00
222899	REFUNDS OneTime	203781	REFUND: customer cancelled job	\$180.00
Check Amount:				\$180.00
222900	REFUNDS OneTime	203974	REFUND: overpayment on land use permit.	\$1,014.00
Check Amount:				\$1,014.00
222901	REFUNDS OneTime	203782	REFUND: Homeowner cancelled job.	\$160.00
Check Amount:				\$160.00
222902	REFUNDS OneTime	203784	REFUND: this permit was not needed	\$160.00
Check Amount:				\$160.00
222903	REFUNDS OneTime	203955	REFUND: Permit #2501-016 wasn't needed.	\$93.60
Check Amount:				\$93.60
222904	REFUNDS OneTime	203960	REFUND: homeowner cancelled work.	\$167.20

			Check Amount:	\$167.20
222905	REFUNDS OneTime	203961	REFUND: homeowner cancelled work.	\$167.20
			Check Amount:	\$167.20
222906	REFUNDS OneTime	203761	REFUND: Amended Return acct# 100294	\$3,440.70
			Check Amount:	\$3,440.70
222907	REFUNDS OneTime	203787	REFUND: technical issues caused duplicate permit	\$200.00
			Check Amount:	\$200.00
222908	REFUNDS OneTime	203971	REFUND: Overpayment for land use permit	\$1,521.00
			Check Amount:	\$1,521.00
222909	REFUNDS OneTime	203990	REFUND: incorrect permit pulled	\$267.20
			Check Amount:	\$267.20
222910	REFUNDS OneTime	203972	REFUND: wet season waiver not needed.	\$1,521.00
			Check Amount:	\$1,521.00
222911	REFUNDS OneTime	203973	REF. 1/2 of pre-app meeting fee- insufficient notes	\$1,014.00
			Check Amount:	\$1,014.00
222912	REFUNDS OneTime	203780	Refund Permit - homeowner canceled job	\$160.00
			Check Amount:	\$160.00
222913	REFUNDS OneTime	203975	REFUND: overpayment for land use permit.	\$1,014.00
			Check Amount:	\$1,014.00
222914	REFUNDS OneTime	203976	REFUND: permit not required for work being done	\$1,056.00
			Check Amount:	\$1,056.00
222915	REFUNDS OneTime	203957	REFUND: overpayment on permit# 2501-222	\$431.74
			Check Amount:	\$431.74

222916	REFUNDS OneTime	203783	REFUND: Permit pulled in error.	\$256.80
Check Amount:				\$256.80
222917	REFUNDS OneTime	203777	REFUND permit #2410-060 pulled in error	\$160.00
Check Amount:				\$160.00
222918	RH2 ENGINEERING INC	203968	Construction management & supp	\$12,178.24
Check Amount:				\$12,178.24
222919		2027354	LEOFF1 Ret. Medicare Reimb.	\$185.00
		2027354	LEOFF1 Ret. Medicare Reimb.	(\$10.30)
Check Amount:				\$174.70
222920		2027364	LEOFF1 Ret. Medicare Reimb.	\$148.50
		204007	L1 Retiree Qualifying Expense	\$1,524.51
		2028033	LEOFF1 Excess Ret. Benefit	\$1,577.32
		2027364	LEOFF1 Ret. Medicare Reimb.	\$92.10
Check Amount:				\$3,342.43
222921	SCHUMACHER, CHAD C	203759	Reimburse C.Schumacher Per Diem - BOSAR event	\$473.00
Check Amount:				\$473.00
222922	SECURITY SOLUTIONS NORTHWEST LLC	203989	Security Alarm Monitoring - PD Modulars	\$47.99
Check Amount:				\$47.99
222923		2027374	LEOFF1 Ret. Medicare Reimb.	\$259.00
		2027374	LEOFF1 Ret. Medicare Reimb.	\$80.90
Check Amount:				\$339.90
222924	SOUND SAFETY PRODUCTS	204016	AFSCME Clothing Allowance - Eric Moltz	\$175.68
Check Amount:				\$175.68

222925	SUMMIT LAW GROUP	203985	HR Professional Services Support INV 161500	\$840.00
Check Amount:				\$840.00
222926		2027384	LEOFF1 Ret. Medicare Reimb.	\$170.10
		2027384	LEOFF1 Ret. Medicare Reimb.	\$75.80
Check Amount:				\$245.90
222927	TYLER TECHNOLOGIES INC	203790	Remote Implementation w/Tange Thompson	\$1,600.00
		203791	ERP Project Management 2.23.2025	\$1,600.00
		203792	ERP Remote Implementation 2.27.2025	\$800.00
		203954	ERP Remote Implementation w/Tange Thompson	\$800.00
Check Amount:				\$4,800.00
222928		2027394	LEOFF1 Ret. Medicare Reimb.	\$185.00
Check Amount:				\$185.00
222929		2027404	LEOFF1 Ret. Medicare Reimb.	\$259.00
		2027404	LEOFF1 Ret. Medicare Reimb.	\$13.70
Check Amount:				\$272.70
222930	GCP WW HOLDCO LLC	203400	Credit: Return of Merchandise on INV2060001542	(\$60.71)
		204012	clothing allowance for Tamara Murphy	\$614.72
Check Amount:				\$554.01
222931	WSCCCE AFSCME AFL- CIO	2032672	PR 3.25.2025	\$3,063.60
Check Amount:				\$3,063.60
Total				\$2,124,054.87



CITY COUNCIL MINUTES REGULAR HYBRID MEETING APRIL 15, 2025

Item 4.

CALL TO ORDER & ROLL CALL

Mayor Salim Nice called the Regular Hybrid Meeting to order at 5:07 pm in the Slater Room Council Chambers at the Mercer Island Community & Event Center, 8236 SE 24th Street, Mercer Island, Washington.

Mayor Salim Nice, Deputy Mayor Dave Rosenbaum, and Councilmembers Lisa Anderl, Craig Reynolds, Wendy Weiker, and Ted Weinberg attended in person.

PLEDGE OF ALLEGIANCE

The City Council delivered the Pledge of Allegiance.

AGENDA APPROVAL

It was moved by Weinberg; seconded by Anderl to:

Approve the agenda as presented.

PASSED: 6-0

FOR: 6 (Anderl, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

SPECIAL BUSINESS

AB 6667: Acknowledgement and Commendation for City Councilmember Jake Jacobson's Service to the Mercer Island Community (Resolution No. 1673)

Mayor Nice read Resolution No. 1673 acknowledging and commending Councilmember Jake Jacobson's service to the Mercer Island community.

City Council shared memories and stories about Councilmember Jacobson.

It was moved by Rosenbaum; seconded by Anderl to:

Approve Resolution No. 1673 acknowledging and commending City Councilmember Jake Jacobson's service to the Mercer Island Community.

PASSED: 6-0

FOR: 6 (Anderl, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

A video in memoriam was played in remembrance of Councilmember Jacobson.

APPEARANCES

Addie Smith spoke about being a hate crime survivor.

Evan Greenberg, Mercer Island, spoke about issues at Groveland Beach Park.

Victory Raisys, Mercer Island, spoke about Town Center Parking.

Jim Stanton, Mercer Island, spoke about the Transportation Improvement Program.

CONSENT AGENDA

Councilmember Reynolds requested removal of AB 6663: Appropriation of 2023-2025 Ramp Litter Cleanup Grant from the Consent Agenda. Mayor Nice moved it to the first item of Regular Business.

AB 6651: March 25, 2025 Payroll Certification

Recommended Action: Approve the March 25, 2025 Payroll Certification in the amount of \$971,538.41 and authorize the Mayor to sign the certification on behalf of the entire City Council.

AB 6652: Certification for Claims Paid February 16, 2025 through February 28, 2025

Recommended Action: Approve the February 16, 2025 through February 28, 2025 Accounts Payable Certification of Claims in the amount of \$2,409,343.48 and authorize the Mayor to sign the certification on behalf of the entire City Council.

AB 6661: Certification for Claims Paid March 1, 2025 through March 15, 2025

Recommended Action: Approve the March 1, 2025 through March 15, 2025 Accounts Payable Certification of Claims in the amount of \$2,780,589.67 and authorize the Mayor to sign the certification on behalf of the entire City Council.

City Council Regular Hybrid Meeting Minutes of March 18, 2025

Recommended Action: Approve the City Council Regular Hybrid Meeting Minutes of March 18, 2025.

AB 6653: Autism Acceptance Month, Proclamation No. 354

Recommended Actions: Approve Proclamation No. 354 Proclaiming April 2025 as Autism Acceptance Month on Mercer Island.

AB 6654: Sexual Assault Awareness & Prevention Month, Proclamation No. 355

Recommended Action: Approve Proclamation No. 355 Proclaiming April 2025 as Sexual Assault Awareness & Prevention Month on Mercer Island.

AB 6658: Vietnam Veteran's Day, Proclamation No. 356

Recommended Action: Approve Proclamation No. 356 Proclaiming March 29, 2025 Vietnam Veterans Day on Mercer Island.

AB 6662: Earth Day, Proclamation No. 357

Recommended Action: Approve Proclamation No. 357 proclaiming April 22, 2025 as Earth Day on Mercer Island.

AB 6655: Booster Pump Station Upgrades Project Change Order & Appropriation Request

Recommended Action: Appropriate \$175,000 from the available balance within the Water Fund to complete construction of the Reservoir Booster Pump Station Upgrades Project (90.40.0034).

AB 6659: Reservoir Improvement Project Change Order and Appropriation Request

Recommended Action: Appropriate \$514,505 from the available balance within the Water Fund to complete construction of the Reservoir Improvement Project (90.40.0033).

It was moved by Rosenbaum; seconded by Reynolds to:

Approve the Consent Agenda as amended, and the recommended actions contained therein.

PASSED: 6-0

FOR: 6 (Anderl, Nice, Rosenbaum, Reynolds, Weiker, and Weinberg)

REGULAR BUSINESS

AB 6663: Appropriation of 2023-2025 Ramp Litter Cleanup Grant

Councilmember Reynolds asked a question about the grant expiration.

It was moved by Weinberg; seconded by Reynolds to:

appropriate \$60,000 from the Ramp Litter Cleanup Grant award from the Washington State Department of Ecology (Ecology) to conduct sweeping on the I-90 on/off ramps on Mercer Island.

PASSED: 6-0

FOR: 6 (Anderl, Nice, Rosenbaum, Reynolds, Weiker, and Weinberg)

AB 6665: 2026-2031 Transportation Improvement Program (TIP) – Public Hearing

Mayor Nice opened the Public Hearing at 5:50 pm.

Kian Bradley, Mercer Island, spoke about the Transportation Improvement Program in Town Center.

Mayor Nice continued the Public Hearing to the June 17, 2025 City Council Meeting at 5:54 pm.

Mayor Nice noted that City Council would return later in the evening for discussion on this item.

AB 6656: Public Safety and Maintenance Facility Sizing, Placement, and Zoning

Aaron Young, from Northwest Studio, provided a background on the design work that has been completed to date on the Public Safety and Maintenance Facility (PSM), spoke about the work sessions that were held with staff and the Design Team in March that helped shape the changes in design that are being presented. He discussed the proposal to shift the PSM building north on the site and the benefits of moving the building north. Mr. Young spoke about the area that would be reserved on the north end of the site for potential future expansion.

Mr. Young spoke about weather coverings, site vehicle circulation, the operational flows of the PSM and Operations Building, and areas that will provide space for future facility needs. He spoke about the upper and lower yards that house critical Public Works infrastructure

Management Analyst Robbie Cunningham Adams spoke about the proposed boundary line adjustment and corresponding potential rezone of the south City Hall parcel.

City Council discussed the PSM and asked questions of the Design Team.

It was moved by Weinberg; seconded by Reynolds to:

Approve the revised PSM Facility site layout and direct the City Manager to continue project design work in anticipation of having a schematic design and revised cost estimate ready for City Council review and approval in June.

PASSED: 6-0

FOR: 6 (Anderl, Nice, Rosenbaum, Reynolds, Weiker, and Weinberg)

It was moved by Weinberg; seconded by Reynolds to:

Direct the City Manager to (1) pursue a boundary line adjustment between the City Hall and Public Works parcels based on the final site layout; and to (2) prepare and submit an application for a re-zone of the south City Hall parcel to Public Institution (PI).

PASSED: 6-0

FOR: 6 (Anderl, Nice, Rosenbaum, Reynolds, Weiker, and Weinberg)

AB 6660: Parks & Recreation Commission Parks Zone Recommendation Briefing

Management Analyst Carson Hornsby presented the Parks & Recreation Commission recommendation on the Parks Zone. He spoke about the background of the development of the Parks Zone, the development of the

Parks Zone development regulations, the draft of the zoning map, the draft of land use map, and the next steps.

Parks & Recreation Commission (PRC) Chair Peter Struck and Vice Chair Paul Burstein spoke about the PRC recommendation on the Parks Zone.

City Council asked questions of staff.

It was moved by Weiker; seconded by Weinberg to:

Direct the Planning Commission to complete the legislative review of the proposed Parks Zone by June 2025.

PASSED: 6-0

FOR: 6 (Anderl, Nice, Rosenbaum, Reynolds, Weiker, and Weinberg)

AB 6664: Discuss Interim Regulations Related to Compliance with Objective Design Review Standards in HB 1293 (2023) and the Impacts to MICC Title 19

CPD Director Jeff Thomas spoke about the background on this item related to compliance with HB 1293 from the 2023 State Legislative Session.

Principal Planner Adam Zack discussed the requirements in HB 1293 and the corresponding state requirements that relate to how cities may regulate building design, how the City's design standards may need to be changed to be in compliance with HB 1293 by June 30, 2025, and potential issues staff have identified.

City Council discussed and asked questions of staff.

AB 6666: First Reading of Ord. No. 25C-03, regarding Town Center Parking Regulations

Management Analyst Amelia Tjaden spoke about background on the Town Center parking regulations. She discussed the framework for parking that would be established in Ordinance No. 25C-03 including implementation of a mobile application to pay for parking.

Commander Mike Seifert discussed the current challenges for parking enforcement on Mercer Island and how parking enforcement would change with the use of a parking app.

Management Analyst Tjaden spoke about the next steps, parking signage, the staff recommendation on revenue generated from the parking program, and planned community outreach.

City Council asked questions of staff.

It was moved by Anderl; seconded by Weinberg to:

Schedule Ordinance No. 25C-03 for second reading and adoption in May 2025 without the use of an app for on street parking in Town Center, except for in the Town Center Parking Area.

PASSED: 4-2

FOR: 4 (Anderl, Nice, Rosenbaum, and Weinberg)

AGAINST: 2 (Reynolds and Weiker)

City Council was in recess from 8:17 pm – 8:27 pm.

AB 6665: 2026-2031 Transportation Improvement Program (TIP) Preview – Presentation and Discussion

City Engineer Patrick Yamashita spoke about the annual update to the Transportation Improvement Program (TIP) that is required in RCW 35.77 and the goals of the annual update.

Traffic Engineer Rebecca Corigliano highlighted Transportation Improvement Program (TIP) projects that are in progress or have been completed in the past year. She spoke about the TIP schedule for adoption and the program elements and priorities contained in the TIP.

Finance Director Matt Mornick discussed the TIP funding strategy and funding sources.

Street Engineer Ian Powell provided an overview of the street network on Mercer Island, how the City uses the Pavement Condition Index to manage the pavement network, and what projects have been modified in the 2025-2031 TIP.

Traffic Engineer Corigiliano spoke about the next steps for TIP adoption in June.

City Council discussed the TIP and asked questions of staff.

AB 6657: City Code Update regarding Utility Billing Policies (First Reading of Ordinance No. 25C-09)

Finance Director Matt Mornick spoke about the impetus for the update to the Utility Billing policies and procedures integrating lessons learned after the pandemic, to consolidate and improve the customer experience, and to prepare for the transition to the AMI system. He discussed the approach that was taken in the updates that included a technical review with a consultant and assessment of policies among, and an overview of the proposed changes.

City Council asked questions of staff.

It was moved by Rosenbaum; seconded by Weiker to:

Schedule Ordinance No. 25C-09 updating Section 15.12.010 of the Mercer Island City Code related to utility billing, and the updated Utility Billing Manual for second reading and adoption on May 6, 2025.

PASSED: 6-0

FOR: 6 (Anderl, Nice, Rosenbaum, Reynolds, Weiker, and Weinberg)

OTHER BUSINESS

Planning Schedule

Chief of Operations Jason Kintner spoke about the Prospective City Council Candidate Workshop on April 24.

Councilmember Absences and Reports

Councilmember Weinberg noted that K4C met and that he was elected Chair of K4C, that Eastside Transportation Partnership (EPT) met, and that his next monthly open lunch is on Saturday at Valhalla Sandwiches.

Councilmember Reynolds noted that there was an EPT meeting.

Councilmember Anderl thanked the Council for the work they do.

ADJOURNMENT

The Regular Hybrid Council Meeting adjourned at 9:08 pm.

Attest:

Salim Nice, Mayor

Andrea Larson, City Clerk



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6671
May 6, 2025
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 6671: Affordable Housing Week, Proclamation No. 358	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Approve Proclamation No. 358 proclaiming the week of May 12 to 16, 2025 as Affordable Housing Week on Mercer Island.	

DEPARTMENT:	Community Planning and Development
STAFF:	Salim Nice, Mayor Alison Van Gorp, Community Planning and Development Deputy Director
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Proclamation No. 358
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to proclaim May 12-16, 2025 as Affordable Housing Week on Mercer Island.

- Homelessness remains a major challenge in King County and current economic conditions continue to put pressure on low- and middle-income households in our region.
- Significant investments in building, preserving, and subsidizing new affordable homes are needed.
- The Growth Management Act now requires cities like Mercer Island to plan to accommodate projected housing needs as a part of the 2024 Comprehensive Plan.
- In addition to planning for housing, the City also contributes to affordable housing development and preservation as a member of ARCH (A Regional Coalition for Housing).

BACKGROUND

Homelessness remains one of the most difficult and complex issues facing King County. The King County Regional Homelessness Authority estimates that more than 53,000 people experienced homelessness in King County in 2022, up from 40,000 people in 2020. The impacts of the COVID-19 Pandemic and rising housing costs continue to exacerbate the challenges low- and middle- income people face in the region. Continuing high rates of inflation and increasing costs of goods and services mean that family budgets are stretched.

King County currently faces a shortfall of 149,000 affordable homes. That number is expected to grow to 212,000 homes by 2044.

In 2022, the City completed a Housing Needs Assessment to understand Mercer Island's existing and future housing needs and to inform the 2024 periodic update to the Comprehensive Plan. A Supplement to this assessment was completed in early 2024, analyzing the City's housing capacity across income segments. City staff continue to coordinate with other East King County jurisdictions to address affordable housing needs through ARCH, including annual investments in the ARCH Housing Trust Fund, which has helped create over 7,000 units of affordable housing in East King County.

ISSUE/DISCUSSION

Since 2016, the [Housing Development Consortium](#) (HDC) of Seattle-King County has partnered with its diverse membership body to coordinate Affordable Housing Week, aimed at recognizing the need to preserve and increase affordable housing in King County communities. HDC's members encompass all major nonprofit housing developers in King County as well as financial institutions, consultants, architects, building contractors, attorneys, accountants, service providers, local housing authorities, and government agencies.

Each year, Affordable Housing Week brings together residents from across King County to focus attention on affordable housing and to promote thriving communities where everyone has an opportunity to live with dignity in safe, healthy, and affordable homes. Affordable Housing Week activities are attended and led by cities, organizations, advocates, and residents.

Proclaiming May 12-16 as Affordable Housing Week in Mercer Island shines a light on both the need for more affordable housing in King County, as well as the important work already underway to understand and address that need. For more information on affordable housing in King County and to learn about the events and activities planned for May 12-16, visit the [Affordable Housing Week webpage](#).

RECOMMENDED ACTION

Approve Proclamation No. 358 proclaiming May 12-16, 2025, as Affordable Housing Week on Mercer Island.



City of Mercer Island, Washington

Affordable Housing Week Proclamation

WHEREAS, all people should have access to safe, healthy, and affordable homes within communities that provide opportunity. The U.S. Department of Housing and Urban Development defines affordable housing as “housing on which the occupant is paying no more than 30 percent of gross income for housing costs, including utilities”. The state Department of Commerce projects that by 2044, King County needs nearly 200,000 net new housing units for households at or below 80 percent of area median income.

Studies have found that each \$100 increase in median rent results in a 15 percent increase in homelessness in metro areas and a 39 percent increase in homelessness in nearby suburbs and rural areas. The COVID-19 pandemic has exacerbated many existing financial constraints for low- and moderate-income households. The Centers for Disease Control and Prevention recognize safe, healthy, and affordable housing within communities of opportunity as key social determinants of health.

Everyone benefits from affordable housing, including the people who reside in these properties, their neighbors, businesses, employers, and the community as a whole.

United to raise public awareness, people, organizations, and communities throughout King County are participating in local Affordable Housing Week activities to elevate the critical need to create healthy communities with ample affordable housing.

NOW, THEREFORE, I, Salim Nice, Mayor of the City of Mercer Island, do hereby proclaim May 12-16, 2025, as

Affordable Housing Week

APPROVED, this 6th day of May 2025

Mayor Salim Nice

Proclamation No. 358





BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6672
May 6, 2025
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 6672: City Code Update regarding Utility Billing Policies (Second Reading of Ordinance No. 25C-09) and adoption of Utility Billing Manual (Resolution No. 1675)	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution
RECOMMENDED ACTION:	1. Adopt Ordinance No. 25C-09 updating Section 15.12.010 of the Mercer Island City Code. 2. Adopt Resolution No. 1675 updating utility billing policies and procedures.	

DEPARTMENT:	Finance
STAFF:	Matthew Mornick, Finance Director LaJuan Tuttle, Deputy Finance Director
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Ordinance No. 25C-09 2. Resolution No. 1675
CITY COUNCIL PRIORITY:	4. Focus efforts and actions to be an environmentally and fiscally sustainable, connected, and diverse community.

EXECUTIVE SUMMARY

This agenda bill updates the City's utility billing policies and procedures as staff completes the remaining phases of the advanced meter infrastructure (AMI) implementation project.

- At the April 15, 2025 City Council meeting staff proposed updates to the City's utility billing procedures (see [AB 6657](#)) based on a comprehensive review of the City's current policies and established practices among municipal utility providers.
- Ordinance No. 25C-09 (Exhibit 1) revises the City's municipal code to point to the City's billing procedures as outlined in the utility billing manual.
- Resolution No. 1675 (Exhibit 2) clarifies the regulations and enforcement measures in the utility billing manual, so they align with other City policies and reflect current industry standards.
- Once approved and adopted by the City Council, the updated policies will take effect June 2, 2025.

BACKGROUND

In 2024, the City contracted with HDR Engineering Inc. (Consultant) to provide a technical review of the City's utility billing policies. Staff worked with the Consultant to review areas in the City's municipal code and internal procedures to improve regulations and enforcement measures. Staff also sought to clarify responsibilities between the City and its utility customers based on established best practices within the industry and among other local utilities within the region.

The timing of this policy review and internal procedures update coincided with the advanced meter infrastructure (AMI) system implementation project. With the new meters successfully installed and efforts underway to install four remaining data collectors as well as launching the new customer service portal at the end of this year, staff seeks to reduce ambiguity and bring the City's utility billing policies and procedures into alignment with current industry standards. Finance staff worked with the Consultant to identify common industry approaches and potential policy improvements regarding:

1. Improved enforcement of policies
2. Water leak adjustments
3. Tenant/landlord responsibilities
4. Payment plan/arrangements

Staff identified the City of Kirkland, City of Puyallup, City of Issaquah, City of Bremerton, and Seattle Public Utilities (SPU) as "peer utilities" because of the current and comprehensive nature of the policies (e.g., within the utility's website, in a policy document, or codified) and shared values for excellent customer service standards.

ISSUE/DISCUSSION

Improved Enforcement of Policies

A core component of utility operations is the enforcement of the local and state policy guidelines. Clear and succinct enforcement language equips staff tasked with ensuring policies are equitably enforced for all utility account holders. Utility customers benefit from clarity on how the City will manage unforeseen circumstances should they occur. On this basis, the authority to enforce the City's utility policies should be explicitly outlined in the City's municipal code.

The update to the City's municipal code (Exhibit 1) clarifies customer billing procedures and enforcement measures are outlined in the City's Utility Billing Manual (Attachment A to Exhibit 2). The new language clarifies and ensures enforcement for all the City's utility operations.

Water Leak Adjustment Policy

Water leaks are a part of typical water system operations and result from a variety of sources including main breaks and leaks within a customer's property after the water meter. The primary difference with leaks within a customer's property is that the customer will be billed for that water usage. New AMI infrastructure will equip the City to identify potential water leaks faster and with more accuracy.

Most local utilities adjust a high bill that is attributable to leakage if the customer had no prior knowledge of the leak and agrees to fix it in a timely manner. The goal of updating the City's water leak policy (outlined in Attachment A of Exhibit 2) is to more clearly define the expectations for the account holder and the City regarding leak identification, notification of the City and utility customer, and frequency of adjustments.

Tenant/Landlord Responsibilities

A common point of confusion for utility accounts tied to rental properties is the fiscal responsibility and liability for water, sewer, and stormwater services. Utility services will be paid either by the landlord who recovers the cost through monthly rent charged to a tenant, or by a tenant registered as a utility account customer with the City. No matter the arrangement, the landlord is liable for unpaid balances for utility services received ([RCW 35.21.217\(b\)](#)). All charges for utility service are tied to the property. Collection of outstanding charges for vacated tenants is the property owner's responsibility. Failure to pay may result in

disconnecting service and/or a lien on the property. The new utility billing manual includes new information regarding new account setup, grandfathered accounts in good standing, and tenant/ landlord responsibilities.

Payment Arrangements

It is common practice among local utility providers to offer payment arrangements for qualified customers with clear guidelines in place. The City currently offers payment arrangements to utility customers on a case-by-case basis. Although this is well-intentioned and attempts to convey a level of compassion and understanding, it can also be construed as vague, arbitrary, and inequitable.

The new utility billing manual includes updated information with specific guidelines and eligibility requirements for the formation of a payment arrangement, including:

- An initial minimum payment of \$100 or 10% of the balance due, whichever is more.
- Limited duration of a payment arrangement to 3 months.
- No additional payment arrangements may be setup until the account is in good standing and current on prior billings.
- Acceptable forms to submit payment arrangements via email, in-person, and mail.

NEXT STEPS

Once the City Council amends the City's municipal code (Exhibit 1) and adopts the utility billing manual (Exhibit 2), staff will update the City's website with the new utility billing manual and the corresponding application forms by June 2, 2025.

Staff will share information on the procedure update through the City's communication channels as well as include notices on utility billing statements throughout the summer.

RECOMMENDED ACTION

1. Adopt Ordinance No. 25C-09 updating Section 15.12.010 of the Mercer Island City Code related to billing procedures.
2. Adopt Resolution No. 1675 updating utility billing policies and procedures.

**CITY OF MERCER ISLAND
ORDINANCE NO. 25C-09**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND AMENDING
SECTION 15.12.010 OF THE MERCER ISLAND CITY CODE RELATED
TO WATER SYSTEM; PROVIDING FOR SEVERABILITY; AND
ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the Mercer Island City Code (MICC) establishes regulations to oversee the City's Water, Sewer, and Public Utilities pursuant to Washington State law; and,

WHEREAS, the City recently completed installation of advanced water meters island wide that have the potential to bring about significant changes to how the City's water utility operates, including how it bills customers and manages customer billing; and,

WHEREAS, staff completed a comprehensive review of the City's current policies, researched utility billing policies from other local utilities, and identified opportunities to clarify regulations and align enforcement measures with current best practices for administering various aspects of the City's water utility;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1: MICC 15.12.010 Amended. MICC 15.12.010 is amended as follows:

15.12.010 - Water use charges—Date of imposition—Billings.

- A. The city council shall establish by resolution the following classifications of water users and schedules of rates and charges:
1. Classification of water users and schedule of charges for water usage and rates for unauthorized use;
 2. Schedule of rates for fire service;
 3. Schedule of special service charges.

Three copies of the resolution shall be on file in the office of the city clerk.

- B. The charges for water shall be imposed from the date on which the water service connection shall be turned on. No charges shall be imposed upon any user after the date on which the water service connection is shut off. Billings will be made to the owner of each separate residence or commercial property served, except that, where authorized by the owner and the tenant in writing, the city may make its billing to the tenant. Billings for multiple separated residence service shall be made to the applicant therefor.
- C. Billing process and procedures for the City's water utility service, including those addressing disputes, adjustments and nonpayment, will be described in the City's Utility Billing Manual. The process and procedures in the Utility Billing Manual will apply to the City's water utility.

Section 2. Severability. If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property, or circumstance, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this ordinance or its application to any other person, property, or circumstance.

Section 3. Publication and Effective Date. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect and be in full force five days after the date of publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND,
WASHINGTON AT ITS MEETING ON May ____, 2025.

CITY OF MERCER ISLAND

Salim Nice, Mayor

ATTEST:

APPROVED AS TO FORM

Andrea Larson, City Clerk

Bio Park, City Attorney

Date of publication:

**CITY OF MERCER ISLAND
RESOLUTION NO. 1675**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MERCER ISLAND,
WASHINGTON, ADOPTING UPDATED POLICIES AND PROCEDURES FOR
UTILITY BILLING AS DETAILED IN THE UTILITY BILLING MANUAL**

WHEREAS, the City of Mercer Island provides essential water, sewer, storm water, and emergency medical utility services to its residents and businesses; and

WHEREAS, the policies and procedures governing the billing and collection of charges for these utility services are crucial for the efficient and equitable operation of the City's utility systems; and

WHEREAS, City staff has prepared an updated Utility Billing Manual, attached hereto as Attachment A and incorporated herein by this reference, which outlines the revised policies and procedures for customer account management, billing cycles, rate application, payment processing, adjustments, and other related matters; and

WHEREAS, the City Council has reviewed the proposed updated Utility Billing Manual and finds that its adoption is in the best interest of the City and its utility customers, promoting clarity, efficiency, and fairness in utility billing practices.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
MERCER ISLAND, WASHINGTON, AS FOLLOWS:**

Section 1: The City Council hereby adopts the Utility Billing Manual, attached hereto as Attachment A, which shall supersede all previous policies and procedures related to utility billing to the extent of any inconsistency.

Section 2: The City Manager, or their designee, is hereby authorized and directed to implement the policies and procedures outlined in the updated Utility Billing Manual with the discretion to take all necessary actions to ensure its effective administration and to update the Manual as required.

Section 3. Should any section, paragraph, sentence, clause or phrase of this Resolution and Attachment A, or their application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Resolution and Attachment A be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Resolution and Attachment A or their application to other persons or circumstances.

**PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND,
WASHINGTON, AT ITS REGULAR MEETING ON MAY 6, 2025.**

CITY OF MERCER ISLAND

Salim Nice, Mayor

ATTEST:

Andrea Larson, City Clerk

Attachment A – Utility Billing Manual

Utility Billing Manual

Updated: May 6, 2025



Table of Contents

1. Introduction
2. Utility Services
3. Definitions
4. Limits of Responsibility
5. Establishing New Service
6. Property Owner/Tenant Responsibilities
7. Utility Billing Cycle, Due Dates, and Rates
8. Payment Methods
9. Non-Payment and Discontinuation of Service
10. Reinstatement of Services Following Shut-Off for Non-Payment
11. Billing Dispute and Appeal Process
12. Water Leak Adjustments
13. Payment Arrangements
14. Adjustment of Charges
15. Financial Assistance Program

1. Introduction

This document summarizes various City of Mercer Island (“the City”) utility billing procedures to advise utility customers about current billing practices. It should not be considered inclusive of all municipal service regulations governed by the Mercer Island Municipal Code and Washington State.

Municipal utility services include water, sewer, stormwater, and emergency medical services. The City’s Finance Department is responsible for customer accounts and utility billing.

For additional information, please contact the Finance Department, Utility Billing Division at 206-275-7602 Monday through Friday, 8:30 AM to 4:00 PM, or email mifinance@mercerisland.gov. For questions outside of regular business hours, or for an after-hour emergency, please call the non-emergency police number 425-577-5656.

2. Utility Services

Utility service is defined by a connection to the municipal water system that measures all water conveyed through the service, regardless of whether the use is for domestic, irrigation, or fire suppression.

This established connection for residents, businesses, and multi-family units results in utility services that include drinking water, sewer conveyance, storm and surface water management, and emergency medical service charges that are billed on a bi-monthly basis.

Drinking Water

Charges for water are based on the size of the meter and the amount of water used. The meter charge and water consumption charge are shown separately on the utility bill. The meter charge is a fixed amount based on the size of the water meter and supports services such as meter repairs, meter reading, and customer service.

Water use, or consumption, is the amount of actual water used within a billing period. Consumption is measured by a bi-monthly meter reading and is billed in units of 100 cubic feet (ccf). One cubic foot of water is equal to about 7.5 gallons.

Single-family customers also pay a conservation surcharge for bi-monthly use above 20 ccf in the four summer months of June through September. While residential rates increase with higher use, commercial rates are determined by season and are higher in summer peak months.

Sewer Conveyance

Sewer charges include a sewer treatment charge set by King County Wastewater Treatment and a local charge based on the volume of water used during a billing period. The City contracts with King County Wastewater Treatment for the transport and treatment of sewage waste. The cost for this service is passed through to the utility customer.

For single family customers, the King County rate is a fixed amount. The local portion of the sewer bill is based on the customers' average water use during the previous winter months of December through March or January through April, depending on the billing cycle. Multi-family and Commercial customers pay both the King County Sewage Treatment charge, and the local rate based on actual water consumption during a billing period.

Storm and Surface Water

Storm and surface water fees cover the costs associated with controlling surface water runoff, maintaining and improving the public drainage system, and protecting water quality in Lake Washington.

Stormwater service charges are based on the size of the property and the percentage of impervious surface on that property. Impervious surfaces, such as roofs, driveways and decks, are those which do not absorb water and therefore contribute to stormwater runoff.

All single-family residences pay a rate based on an average of 3,471 square feet of impervious surface per property. The rate for all other property (commercial, multi-family, etc.) is based on the actual measured impervious surface, with 3,471 square feet considered to be 1 equivalent service unit.

Emergency Medical Services

Utility customers pay a fixed charge to help provide fire and emergency medical services on Mercer Island. This utility charge provides additional funding support for emergency medical aid response on Mercer Island. Beginning January 1, 2024, the City of Mercer Island contracts with Eastside Fire and Rescue for fire and emergency medical services.

3. Definitions

Conservation Surcharge – A fee based on water consumption of single-family residences for bi-monthly use above 20 ccf in the four summer months of June through September. The fee is designed to support initiatives that encourage responsible water use.

King County Sewage Treatment – A direct cost for the treatment and transport of sewage waste from Mercer Island to a King County Wastewater Treatment Facility. This is a fixed charge for single family residences and a consumption-based charge for multi-family and commercial accounts.

Meter Charge – A fixed charge based on the size of the water meter. This charge supports services such as reading the water meter, meter repair, utility billing and collection, and overall customer service.

Sewer Line Maintenance – A charge based on cubic feet (CCF) of water used to support current and future maintenance of sewer infrastructure on Mercer Island.

Service Charge – A specific fee charged to recover operating costs incurred in establishing a new account, changes in occupancy, special customer service requests, and delinquent account collections, among others. Service charges are set forth and updated annually by the City Council in the City's Fee Schedule.

Storm Drain – A fixed charge covering the cost of controlling surface water, maintaining, and improving the City's storm drainage infrastructure.

Water Consumption – The amount of actual water usage, based on a bi-monthly meter reading. Consumption is billed in increments of 100 cubic feet (CCF). One CCF is equal to 748 gallons.

4. Limits of Responsibility

The City makes every effort to mail, e-mail, deliver, and post all monthly billings, reminder notices, delinquent notices, and shut-off notices to the account holder in accordance with Mercer Island's Municipal Code and Washington state legislation.

The City is not responsible for lost, undeliverable, or stolen bills and notices resulting from the United States Postal Service, invalid e-mail addresses, spam filter settings, issues from Internet Service Providers or interference from the public.

The account holder is responsible for prompt postal and e-mail address updates. The account holder is also responsible for ensuring payment is received and posted to the account by the due date and deadline regardless of whether a bill or notice has been received or not.

5. Establishing New Service

Before utility service begins, notification from the seller's Escrow company in writing is required to transfer ownership of the property. If Escrow is not withholding funds to pay for all current and final utility charges, the seller is required to notify Utility Billing at 206-275-7602 and provide a forwarding address.

The city is unable to facilitate seller/buyer rent-backs. The exact date of closing is required to accurately and efficiently transfer utility accounts in the case of a property sale.

Property owners requesting new utility service must provide proof of property ownership. The City reserves the right to request and require proof of property ownership or residency documentation, such as a Deed of Trust/Escrow Closing Statement. Any person may apply to establish new service at any location in the City, provided they meet all other requirements established by this policy.

Businesses requesting utility services in the business name must have an active City of Mercer Island business license endorsement on their Washington State business license.

Depending upon the specific circumstances regarding the service address and availability of City staff, the City cannot guarantee immediate access to all utilities. Typically, access to new services occurs within 48 hours of a completed application process.

6. Property Owner/Tenant Responsibilities

All accounts for water will be kept solely in the name of the owner of the premises for which service was installed. The property owner is responsible for all fees, rates, and charges on the utility account.

Persons other than the account holder may be granted limited or full access to a utility account only if the account holder completes a Utility Account Authorization Form submitted in person, via email, or postal mail. The Utility Account Authorization Form is available on the City's website and informs the City of the need to send duplicate electronic billing information to a tenant for informational purposes in addition to the billing information sent to the property owner.

Utility accounts in good standing that are currently in a tenant's name may remain as such. These 'grandfathered' accounts will specify on all invoices the account number, tenant name, the property owner, and associated property address. Once there is a change in tenants, the property owner will default as the point of contact on the utility account.

7. Utility Billing Cycle, Due Dates, and Rates

Residents, businesses, and multi-family units are billed on a bi-monthly basis (60-day increment) for drinking water, sewer, storm and surface water, and emergency medical services. The island is divided into ten separate billing groups with different staggered billing schedules throughout the calendar year.

A due date is printed on each invoice, which is typically 20 days from the invoice date. The utility bill is considered past due (late) if payment has not been received by the due date shown on the bill.

The City's Utility Board reviews utility rates on an annual basis and provides the City Council with a rate adjustment recommendation. The City Council reviews and adopts utility rates each year. Current utility rates are posted in the City's Fee Schedule, which is available on the City website.

By law, utility rate revenues may only be spent on costs to operate, maintain, and reinvest in the water, sewer, and stormwater systems. EMS utility rate revenues are obligated to help pay for fire and emergency medical services on Mercer Island.

8. Payment Methods

The City offers multiple options for payment of a utility bill.

- A. **Pay online** with a credit card or via ACH e-check using the City's payment [portal](#). The portal includes options to make a one-time payment, set up an online profile to view your bill, and the ability to set up automatic payments.
- B. Secure **Pay by Phone** using a credit card or e-check by calling 855-844-0085.
- C. Pay by **Mail** by mailing a check, payable to the City of Mercer Island, in the envelope provided with your bill to 9611 SE 36th Street, Mercer Island, 98040. Be sure to include the "Return" portion of the bill and the account number on the check to ensure proper credit to your account.

For customer convenience, a payment dropbox is located in the parking lot of 9611 SE 36th Street.

9. Non-Payment and Discontinuation of Service

As a municipal utility provider, the City is required to enforce payment for service impartially for all customer accounts. When an invoice is past due, the City follows the schedule outlined in Figure 1 for notifying the customer named on the utility account of

amounts due. If the amounts invoiced remain unpaid for 70 days, the City will shut off water service to the property.

Days from Original Invoice

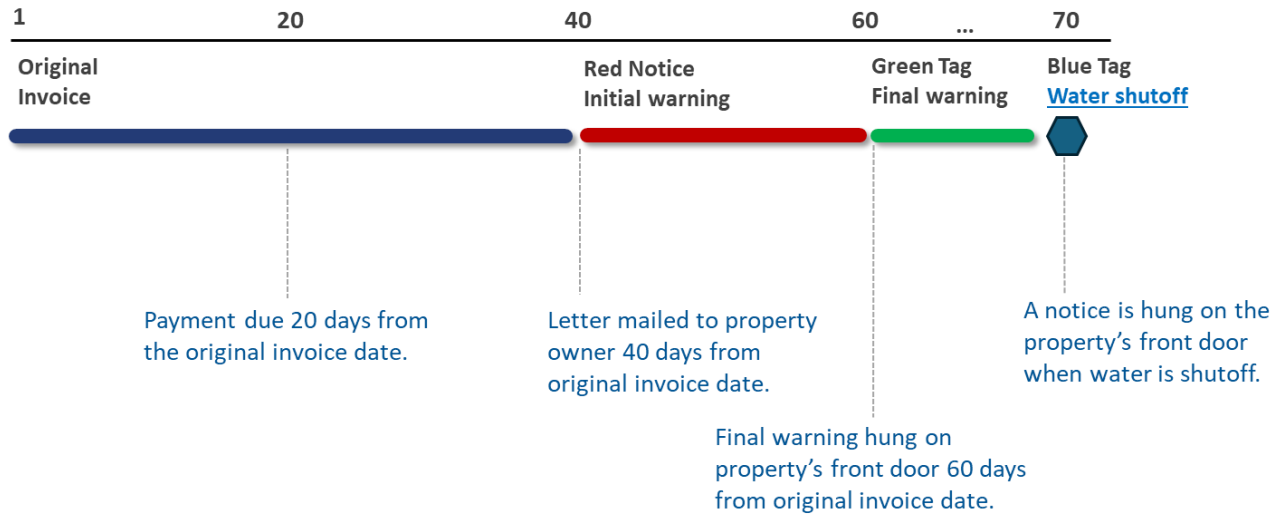


Figure 1

All charges on a utility account that are delinquent for at least 180 days from the original invoice due date will be deemed delinquent and may result in a lien against the property until such charges are paid in full.

10. Reinstatement of Services Following Shut-Off for Non-Payment

To reinstate the water service requires payment in full, which includes all past due payments and service charges accrued on the utility account. If payment cannot be made in full, the City offers payment arrangements. See [Section 12](#) Payment Arrangements.

11. Billing Dispute and Appeal Process

City staff is available to explain the balance of a bill, how fees are assessed, and provide the account holder with a history of charges and payments. If a customer disagrees with the consumption calculation on their current bill they should contact the Utility Billing Division in Finance by phone, in writing, or in-person. The customer should clearly state:

- The nature of the dispute.
- The amount or action being disputed.
- What corrective action is being sought.

Staff will verify the most recent water meter reading and working condition of the water meter. Billing clerks will investigate the dispute and discuss their findings with the Utility Billing Supervisor. The Supervisor will recommend a resolution dependent on the facts and circumstances of the dispute.

If a customer is still in disagreement over the amount(s) billed or action being disputed, they may request a formal meeting, either in person or by telephone, to appeal the outstanding issue. This process is only available to the customer before any invoices on the account are 60 days past due from the original invoice. If a customer gives first notice to contest any amount of the bill after an account has reached the 60-day aged status and has been slated for water shutoff due to non-payment, the appeals process will not be available to the customer until all past due invoices are paid in full.

During the investigation and appeal process, water will not be shut off for non-payment until all findings have been issued. If the appeal process results in favor of the customer, the City will issue a credit to the account. The outcome and decision by the Deputy Finance Director or Finance Director shall conclude the appeal.

12. Water Leak Adjustments

The property owner is responsible for water leakage that occurs between a water meter and the respective property. The City allows for one leak adjustment credit every two years on a customer's utility bill due to a leak for which the property owner is responsible.¹

In the case that a leak is discovered in an irrigation system during winter and the property owner is unable to find a company to repair a leak due to the time of year, the property owner must procure a notice of intent to complete the repair.

If the leak occurred on the City's side of the meter or was due to a malfunctioning water meter, the customer is not responsible for any excess water charges beyond the average consumption for the same billing period from the previous 3 years.

Identify the Leak

If a property owner suspects a water leak, attempt to identify it. The leak could be as simple as a faucet dripping or a running toilet. Upon request the City can furnish leak-

¹ Application of this policy does not change if the leak involves a rental property with an active tenant, whether a tenant handles the repair and requests a leak adjustment, or the property owner/landlord. The property owner is responsible for working with the tenant to repair the leak and apply for a leak adjustment.

detection tablets to check your home's toilet. If faucets and toilets are not the source of the leak, the leak may be in a supply line, a water feature, or an irrigation system.

Once the leak is identified, promptly fix the leak. Failure to do so may disqualify the property owner for a billing credit.

How to Qualify for an Adjustment

A billing credit for a leak will be granted when **all** the following conditions are met:

- A. The leak must be repaired, and the repairs must be permanent.
- B. The leak adjustment request must be made by the property owner within 30 days of discovering the leak and notifying the City, or the date notice is sent from the City.²
- C. The customer informs Utility Billing staff that the leak has been repaired, shares a copy of the repair invoice, and a letter stating the type of leak and the date of the repair. Failure to provide repair receipts will result in an automatic denial of the leak adjustment request.³
- D. Water consumption for the billing period in question must be at least 120% of the average consumption for the same billing period during the prior three (3) years. The three years of usage is specific to the property for which the leak is being requested.
- E. All customers requesting a leak adjustment are required to pay at least 50% of the original bill as invoiced while a leak adjustment request is being processed.

How the Leak Adjustment is Calculated

The Finance Department will calculate a leak adjustment once these conditions are met. The City does not reimburse for any parts or repair costs that were incurred because of the leak. Customers will be notified if additional information is required and the outcome of their leak adjustment request.

The average consumption will be calculated using the same billing period for the prior three (3) years for the specific property. If there is insufficient history, staff may establish a typical consumption amount for the period before an adjustment can be made.

² In the event a leak is discovered in an irrigation system in winter and the property owner is unable to repair an irrigation leak due to the time of year, they must procure a notice of intent to complete the repair within 30 days of discovering the leak and notifying the City, or from the date notice of a potential leak is sent from the City.

³ If a property owner completes a repair (e.g., repairing or replacing toilet parts), all new parts must be purchased, and proof of purchase must be included to qualify for a leak adjustment.

The customer will be billed for the average consumption at the current rate structure, the monthly meter fee, plus a 10 percent overhead fee based on the original invoice. The overhead fee covers a portion of the costs associated with water storage, treatment, and delivery as well as staff time to operate and maintain the water distribution system.

The lost water will be charged to the customer at the seasonal wholesale rate charged to the City of Mercer Island by the Seattle Public Utility. The difference between this lost water subtotal and the original invoice will be applied to the customer's account as a credit on the next billing cycle.

The credit will be calculated on no more than two consecutive billing periods for any one leak adjustment within the two-year eligibility period. The customer will be sent a corrected billing statement via email and in the mail and the credit will remain on the account.

In the event of a dispute over an adjustment, a utility customer may submit a dispute as outlined in [Section 9](#) Billing Dispute and Appeal Process.

Sewer Accounts

Single family accounts which have a leak during the period when average winter water use is calculated (December-March or January-April) will also have their average winter water use adjusted, so that sewer line maintenance charges will not be skewed by the leak.⁴

If the 30-day timeline is not followed and a standard leak adjustment is not granted, the sewer line maintenance will not be adjusted separately at a later date. For example, a leak occurs in January and the City contacts a customer notifying them of high usage indicative of a leak, and the customer does not respond but reaches out after the 30-day timeline noting the sewer line maintenance has increased and requests an adjustment on the sewer line maintenance, an adjustment will not be granted.

Multi-family and Commercial/Public accounts may also qualify for an adjustment to City of Mercer Island sewer line maintenance and King County wastewater treatment charges because they are based on actual water consumption. An adjustment can only be made if the water did not enter the sewer system. For instance, a toilet leak would not be eligible for a sewer adjustment.

⁴ In the event a leak is discovered in an irrigation system in winter and the property owner is unable to repair an irrigation leak due to the time of year, they must procure a notice of intent to complete the repair within 30 days of discovering the leak and notifying the City, or from the date notice of a potential leak is sent from the City.

13. Payment Arrangements

The City offers a deferred payment arrangement agreement for residential accounts that have a past due balance and may be subject to discontinuation of services. The City does not offer subsidized rate plans, reduced rate plans, alternative payment schedules, or reduced payment schedules.

If a customer is in a situation where they are unable to pay their utility bill which has a balance owed that is in a past due state, only the account holder may enter into a payment arrangement if the agreement is requested, signed, and delivered no later than 65-days for the original invoice that is now past due. The payment arrangement agreement is available on the City's website or in person at City Hall.

City staff will calculate the amount due under the payment arrangement. The following terms and conditions apply:

- A. An initial minimum payment of \$100 or 10% of the balance due, whichever is more, is due upon receipt of the signed payment arrangement.
- B. Payment arrangement applications must be signed and submitted either via email to mifinance@mercerisland.gov, or mailed to City of Mercer Island Utility Billing, 9611 SE 36th St, Mercer Island, WA, 98040.
- C. The payment arrangement is limited to a maximum of three months.
- D. Payments are due by the 20th of each month.
- E. Payments associated with the payment arrangement are in addition to the regularly accrued new/current charges for the utility account.
- F. Only one payment arrangement may be active at a time for a utility account.
- G. If the account holder defaults on the payment arrangement, the City may discontinue utility service. Service will not be restored until the balance is paid in full, including related connection and late fees.
- H. All subsequent billings for current utility service are payable when due.
- I. No additional payment arrangements may be made until the account is in good standing and prior billings are paid in full.

The City will respond to the applicant within 5 business days of receiving the application. Once a payment arrangement application is submitted, water will not be shut off for non-payment until City staff reviews and makes a determination on the submitted application.

14. Adjustment of Charges

A variety of circumstances result in the need to adjust utility billing accounts. Examples include crediting overpayments, service charges applied or reversed, reversal of a final bill, adjusting charges for a misread meter, reversal of misapplied charges, and write-off of small balances on closed accounts.

Over and underpayments

Overcharged utility accounts are entitled to the amount overcharged in error going back three years from discovery of the error by the customer or from when the City notifies the customer of the error.

If the City discovers it has been undercharging a utility account, the City can require the customer to render the amount of any underpayment, which goes back three years from when the City discovers the error.

Service Charges

A specific fee charged to a customer utility account to recover operating costs incurred in establishing new accounts, changes in occupancy, special service requests by customers, and delinquent account collections, among others. Service Charges are set forth and updated annually by the City Council in the City's Fee Schedule.

Service Charges may be reversed under the following circumstances:

- A. An error on the part of City staff (e.g., a payment arrangement was not documented properly, a door hanger was improperly placed, etc.).
- B. A Not Sufficient Funds (NSF) fee may be reversed when a customer experienced fraud on their account or their bank made an error.
- C. As approved by the Utility Billing Supervisor.

The reason for reversing a service charge must be documented and the utility account holder must be notified via email, phone, or mail of the service charge adjustment and resulting impact to the utility account.

Misread Meter

Occasionally a meter is misread and may result in an atypical bill. The City may make an adjustment to the account once the correct meter reading is verified.

Misapplied Payments

A "misapplied payment" refers to a situation where a payment is incorrectly allocated or credited. When a misapplied payment is identified, a payment adjustment is processed to reverse the payment from the wrong account and apply it to the correct account. Staff must document all misapplied payments and notify account holders of the errors and resulting adjustments.

Reversing Misapplied Charges

A utility account may experience misapplied charges (e.g., a single-family home improperly classified as a commercial property). Once discovered, staff make appropriate adjustments and immediately notify the property owner.

Reversal of a Final Bill

When a property changes ownership, a final bill is calculated according to the closing date for the home, and a new account is set up for the new property owner with their portion of the current charges. When a house does not close as scheduled, the charges generated on the new account need to be adjusted back to the original account. These adjustments are made upon notification from the homeowner or escrow company.

Other

Other unique circumstances may result in the need to make an adjustment to an account. All adjustments must be approved by the Utility Billing Supervisor before they are processed.

Review and Auditing

All adjustments and payment reversals are reviewed monthly by the Utility Billing Supervisor. An annual audit of adjustments may also be conducted, as appropriate.

15. Financial Assistance Program

The City assists eligible low-income customers with paying for City water, sewer line maintenance, and storm water charges. Individuals receiving in-home care who are Medicaid eligible may also receive assistance with Emergency Medical Services (EMS) charges. To be eligible for this discount, an applicant must be a Mercer Island resident receiving in-home care and be Medicaid eligible.

Applicants must be responsible for the payment of utility bills, live at the address receiving services, or must reside in a rental unit served directly by the City of Mercer Island with a separate meter.

The low-income program discount is a 75% reduction in water consumption charges, sewer line maintenance, and storm and surface water charges. The discount does not apply to water meter, King County Sewer, or EMS charges. To be eligible for service discounts, applicants are required to meet **both** of the following criteria:

1. The applicant is a resident of Mercer Island who owns or rents a single-family home;
and

2. The applicants' household income does not exceed 70% of the Washington State median income.

The application for discounted utility rates as well as the application for waived EMS charges can be found on the City's website. Applications may also be mailed by request.



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6673
May 6, 2025
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 6673: Process and Timeline for Filling Vacant City Council Position No. 7	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Approve the proposed process and timeline for filling Position No. 7 on the Mercer Island City Council and direct the City Manager to initiate the recruitment process.	

DEPARTMENT:	City Manager
STAFF:	Jessi Bon, City Manager Ali Spietz, Chief of Administration Andrea Larson, City Clerk
COUNCIL LIAISON:	n/a
EXHIBITS:	1. City Council Vacancy Application 2. City Council Rules of Procedure Appendix C
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to outline the process and timeline for filling Position No. 7 on the Mercer Island City Council and to seek Council direction for the City Manager to initiate the recruitment process.

BACKGROUND

Councilmember Jake Jacobson passed away on March 30, 2025, leaving Position No. 7 vacant. Staff notified King County Elections of Mr. Jacobson's passing on March 31, 2025.

When a City Council vacancy occurs, Washington State law outlines the conditions under which the position must appear on the General Election ballot. Key factors include the timing of the vacancy and whether the position was already scheduled for election that year.

State law requires that if, prior to the first day of the regular candidate filing period, a vacancy occurs in an office that is not scheduled to appear on the general election ballot, valid declarations of candidacy for that office will be accepted during the regular candidate filing period (see [RCW 42.12.040\(1\)](#)). King County

Elections will give notice of the vacancy, and the notice will include the date, time and place for filing declarations of candidacy. Since the vacancy occurred before the first day of the regular candidate filing period, Position No. 7 will appear on the November 2025 General Election ballot.

The City of Mercer Island will have four positions on the November 2025 General Election ballot: Positions 2, 4, 6, 7. The individual elected to Position No. 7 will serve the remainder of the unexpired term, which ends in December 2027.

ISSUE/DISCUSSION

APPOINTMENT PROCESS

In the interim, the City Council must appoint a registered Mercer Island voter to fill the vacant position. The appointment must be made within 90 days of the vacancy occurring, giving the Council until June 29, 2025, to make the appointment. If no one is appointed within 90 days, the King County Council will make the appointment per [RCW 42.12.070\(4\)](#). The appointed person will serve until the certification of the November 2025 General Election in late November 2025, when the candidate elected for position No. 7 will take office (see RCW [42.12.070\(6\)](#)).

[The City Council Rules of Procedure Appendix C](#) (Exhibit 2) describe the process to fill a Mercer Island City Council vacancy. City Council direction is needed to commence the recruitment process, which is further described below.

Advertisement of Vacancy

The City will advertise the vacancy through the Mercer Island Reporter, the City's website, and social media channels. Information will also be shared with the City Council's agenda distribution list and all board and commission members. Recruitment will open on Wednesday, May 7, 2025. Completed candidate application packets are due to the City Clerk by 5:00 pm on Wednesday, May 28, 2025. The application materials must include:

- Application form (see Exhibit 1)
- A one-page cover letter indicating interest and general qualifications for the position.
- A resume of no more than two pages.
- Answers to the Supplemental Questions of no more than three pages total.

Once the application period closes, staff will verify with King County Elections that each applicant is a registered voter in Mercer Island.

Candidate Interview Meeting Dates

The final schedule for candidate speeches, interviews, and the appointment will be determined by the City Manager based on the number of applications received. Candidate interviews may be held during the Regular City Council Meeting on June 3, 2025. If a large number of applications are received, interviews will instead be scheduled for a Special City Council Meeting on Thursday, June 12, 2025.

Candidate Speeches/Interviews

Pursuant to the City Council Rules of Procedure Appendix C (Exhibit 2), Mayor Nice will ask each candidate to speak for no more than five minutes addressing the four areas outlined in the application materials. Councilmembers may ask additional questions of the candidates. The time will be kept by the City Clerk and

candidates will be able to monitor the progress of time with the timer on the screen. Mayor Nice will randomly select the names of candidates to determine the order in which they will speak.

Upon completion of the interviews, and as provided in state law (see [RCW 42.30.110\(1\)\(h\)](#)), the City Council may convene into executive session to evaluate the qualifications of the applicants. However, all interviews and final action appointing a person to fill the vacancy shall be in a meeting open to the public.

Council Appointment

The City Clerk will swear the new Councilmember into office before June 29, 2025. The candidate selected will then be ceremonially sworn in at the July 1, 2025 City Council meeting.

NEXT STEPS

Following City Council approval of the process and timeline to fill vacant City Council Position No. 7, staff will prepare advertisements for the vacancy and proceed with the recruitment process.

RECOMMENDED ACTION

Approve the proposed process and timeline for filling Position No. 7 on the Mercer Island City Council and direct the City Manager to initiate the recruitment process.

APPLICATION FOR APPOINTMENT TO MERCER ISLAND CITY COUNCIL POSITION #7

Thank you for your interest in serving on the Mercer Island City Council.

The timeline for filling the City Council vacancy is as follows:

Wednesday, May 7, 2025:	Recruitment Opens
Wednesday, May 28, 2025:	Applications due to the City Clerk by 5:00 pm
June 2025	Candidate interviews and Appointment (Meeting Dates TBD)
Tuesday, July 1, 2025:	Ceremonial swearing in of new Councilmember (Regular Meeting)

To be considered, your application must be completed and received by the City Clerk **no later than 5:00 p.m. on Wednesday, May 28, 2025**. Applications received after 5:00 pm will not be accepted. Additional written information after this date will not be accepted, unless requested by the City Council.

Please submit the following items to cityclerk@mercerisland.gov:

- Application (see page 3)
- A **1 page** cover letter indicating your interest and general qualifications for the position.
- A resume of **no more than 2 pages**.
- Answers to the Supplemental Questions of **no more than 3 pages total**.

Councilmember Eligibility, Requirements & Public Disclosure

To be eligible to be appointed to the Mercer Island City Council, you must:

1. Have continuously resided within the Mercer Island city limits for a minimum of one year prior to your appointment to the Council, and
2. Be a registered voter in the City of Mercer Island.

If you hold, participate in or involved in any contract(s) with the City of Mercer Island, please explain your involvement in your cover letter.

If you hold any other elected public office, please state what office and where in your cover letter.

Please note that:

- Once a Councilmember application is filed with the City, it is a public record available to the public.
- You may withdraw your application at any time during the process.
- The applications received from all candidates who meet the minimum requirements of State law, along with the answers to the supplement questions, will be posted on the City of Mercer Island website as part of the City Council's meeting packet the week of the initial interview.
- If appointed, you will be required by State law to file financial disclosure statements with the Washington Public Disclosure Commission (www.pdc.wa.gov).

City Council Duties & Compensation

The Mercer Island City Council serves as the legislative authority for the City, operating under a Council-Manager form of government. This seven-member body is responsible for setting policy, adopting the annual budget, enacting local laws, determining service levels and funding, and appointing community members to advisory boards and commissions.

Serving as a City Councilmember typically requires a minimum commitment of 20 hours per month for meeting preparation, participation, and attendance at various meetings and community events. In addition to the general responsibilities outlined previously, Councilmember duties include—but are not limited to—the following:

- **Regular Meetings:** Councilmembers are required to attend Regular City Council meetings, held on the first and third Monday of each month at 5:00 p.m. Special Meetings may also be called as needed.
- **Liaison and Community Representation:** Councilmembers are expected to serve as liaisons to specific advisory boards, commissions, and regional organizations, as well as represent the City Council at community functions. These meetings and events are typically held in the evenings, but may also occur during weekdays or on weekends.
- **Travel, Training, and Representation:** Some travel is expected within the region and the state, in connection with organizations of which the City is a member. Councilmembers may also choose to attend training, educational opportunities, or participate in professional organizations at the local, regional, state, or national level. Travel, education, and training expenses are reimbursed in accordance with City policy and subject to budgetary limits established for each Councilmember and for the City Council as a whole.

The monthly Councilmember salary as of January 1, 2005 is \$200 per month.

Interview Questions

Each Candidate should come to the interview prepared to speak to the following questions:

1. Why do you want to serve on the City Council?
2. What experiences, talents or skills do you bring to the Council and community that you would like to highlight?
3. Are there any regional issues or forums in which you have a particular interest or expertise? (e.g. transportation, water supply, human services, water quality, fiscal management, solid waste, parks & open space, etc.)
4. Do you want to serve on the City Council because of a particular local issue on which you want to work or are your interests more broadly distributed?

The Council may ask additional questions of candidates during the interview.

APPLICATION FOR APPOINTMENT TO MERCER ISLAND CITY COUNCIL POSITION #7

Applicant Information

(Please type or print)

Applicant Name _____

Residence Address _____

Home Phone _____ Work Phone _____

E-Mail _____

Cover Letter & Resume

Please attach a one page cover letter and a resume of no more than two pages to this application.

Supplemental Questions

Please respond to the following questions regarding your interest in the position of Councilmember for the City of Mercer Island on separate pages using no more than 3 pages total:

1. Why are you interested in serving as a Mercer Island City Councilmember?
2. What strength would you bring to the Council?
3. What are the three highest priorities and/or issues you believe the City needs to address? How would you propose to address these issues?
4. Explain your current and past community involvement and/or service on city, nonprofit, or public boards, committees, task forces, or commissions and how this has contributed to the Mercer Island community. Address its relevance to the position of Mercer Island City Councilmember.
5. What do you wish to accomplish during this appointed term as a Mercer Island City Councilmember?
6. What is your vision for our City and community?
7. Is there anything else that you may wish to add that would help us get to know you a little better?

Please send this form, your cover letter, resume, and answers to the supplemental questions to the City Clerk at cityclerk@mercercity.gov no later than 5:00 pm on Wednesday, May 28, 2025.

Applications received after 5:00 pm will not be accepted.

APPENDIX C - PROCESS TO FILL A MERCER ISLAND CITY COUNCIL VACANCY

PURPOSE

To provide guidance to the City Council when a Mercer Island Councilmember position becomes vacant before the expiration of the official's elected term of office.

APPOINTMENT PROCESS

A City Council position shall be officially declared vacant upon the occurrence of any of the causes of vacancy set forth in RCW 42.12.010. Under authority of RCW 42.12.070, the remaining members of the City Council are vested with the responsibility for appointing a qualified person to fill the vacant position. Accordingly, the process should include all the remaining Councilmembers in the City Council interviews, deliberations, and votes to appoint someone to fill the vacant position.

The City Council should direct the City Manager to begin the Councilmember appointment process and establish an interview and appointment schedule, so that the position is filled at the earliest opportunity. After the schedule is established, staff will notify applicants of the location, date, and time of the interviews.

Applications received by the deadline date and time will be copied and circulated to Councilmembers.

NOTIFICATIONS AND SCHEDULING

The notice of vacancy shall be posted on the City's website and published at least two times in the Mercer Island Reporter.

The City Council shall determine a regular meeting or set a special meeting for interviewing candidates and possibly appointing someone to the vacant position.

Interviews and the appointment process may be continued to another day if any Councilmember is not able to attend or if the selection process is not concluded.

INTERVIEWS

Applicants shall each be given five minutes to introduce themselves and present their credentials and reasons for seeking appointment to the City Council. They shall also address the answers to these questions during their allotted time:

1. Why do you want to serve on the City Council?
2. What experiences, talents or skills do you bring to the City Council and community that you would like to highlight?

3. Are there any regional issues or forums in which you have a particular interest or expertise? (e.g., transportation, water supply, human services, water quality, fiscal management, solid waste, parks & open space, etc.)
4. Do you want to serve on the City Council because of a particular local issue on which you want to work or are your interests more broadly distributed?

The City Council reserves the right to ask additional questions of candidates during the interview.

At the close of City Council questions, applicants will be afforded an opportunity to comment on any additional issues relevant to their candidacy.

The applicants' order of appearance will be determined by a random lot drawing.

DELIBERATIONS AND VOTING

Upon completion of the interviews, and as provided in the Open Public Meetings Act at RCW 42.30.110(1)(h), Councilmembers may convene in executive session to evaluate the qualifications of the applicants. However, all interviews and final action appointing a person to fill the vacancy shall be in a meeting open to the public.

In open session, the Mayor shall ask for nominations from the Councilmembers. No second to the motion is needed. Nominations are closed by a motion, a second and a majority vote of the City Council.

The Mayor may poll the City Council to ascertain that Councilmembers are prepared to vote. If so, the City Clerk shall proceed with a roll-call vote.

Nominations and voting will continue until a nominee receives a majority vote of the remaining Councilmembers.

At any time during the election process, the City Council may postpone elections until another open meeting if a majority vote has not been received, or if one of the remaining Councilmembers is not able to participate in a particular meeting.

The Mayor shall declare the nominee receiving the majority vote of all the remaining Councilmembers as the new Councilmember who shall be sworn into office at the earliest opportunity, or no later than the next regularly scheduled City Council meeting.

Under RCW 42.12.070(4), if the City Council fails to appoint a qualified person to fill the vacancy within 90 days of the occurrence of the vacancy, the authority of the City Council to fill the vacancy ends and the King County Council is given the authority to fill the vacancy.



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6678
May 6, 2025
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 6678: Town Center Parking Regulations (Resolution No. 1676 and Second Reading of Ordinance No. 25C-03).	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution
RECOMMENDED ACTION:	1. Adopt Ordinance No. 25C-03 amending Town Center Parking Regulations in Title 10 of the Mercer Island City Code. 2. Approve Resolution No. 1676 adopting the Revised 2025 Fee Schedule effective June 30, 2025.	

DEPARTMENT:	City Manager
STAFF:	Jessi Bon, City Manager Robbie Cunningham Adams, Senior Management Analyst Amelia Tjaden, Management Analyst
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Ordinance No. 25C-03 2. Resolution No. 1676 3. Map of Town Center Parking Regulations.
CITY COUNCIL PRIORITY:	1. Engage the qualified expertise necessary to provide the guidance to enable the development of a comprehensive long-range plan for Town Center which recognizes, addresses, and balances business, housing, and parking uses

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda item is to conduct a second reading of Ordinance 25C-03 (Exhibit 1), updating parking regulations in Town Center, and to receive approval of Resolution No. 1676 (Exhibit 2), setting the rate for paid parking at the Town Center Parking Area.

- The Town Center Parking Plan was adopted by the City Council in November 2023 ([AB 6369](#)).
- On March 18, 2025, the City Council directed staff to implement a parking program for the new Town Center Parking Area (former Tully's property) where a motorist would register their vehicle for two hours of free parking and have the option to extend their parking up to a fourteen hour maximum for a paid fee.
- The City would charge \$2.50 per hour for parking beyond two hours, up to a daily maximum rate of \$12.50. These parking regulations would be in effect from 8:00AM to 10:00PM every day ([AB 6603](#)).

- The Town Center Parking Area is anticipated to open in July 2025 with a fully operational parking system.
- On April 15, 2025, the City Council conducted the First Reading of Ordinance 25C-03. The City Council directed staff not to proceed with a mobile application for the on-street parking in Town Center and to standardize the time limit in Town Center to two-hours ([AB 6666](#)).
- Implementation of the two-hour time limit for the on-street parking can be expected this summer.
- Ordinance 25C-03 was amended from the first reading to add a definition of 'Official Sign' and to update Section 10.36.221D for clarity.
- Resolution No. 1676 adopts the revised 2025 Fee Schedule to include the amendments related to the provision of two hours of free parking, the hourly rate, and daily maximum rate for parking at the Town Center Parking Area. These new fees become effective June 30, 2025.

BACKGROUND

Well-planned and sufficient parking is vital to the success of Mercer Island's Town Center economy and the experience of residents, businesses, and visitors. The Town Center Parking Plan was adopted by the City Council in November 2023 ([AB 6369](#)).

On July 16, 2024, the City Council received a presentation and provided feedback on potential actions to update the Town Center parking regulations ([AB 6514](#)). On September 17, 2024, the City Council adopted Ordinance No. 24C-14, increasing the parking citation fee and sunsetting the Town Center Commuter Parking Permit Program ([AB 6543](#)). On January 1, 2025, the parking citation fee increased from \$20.00 to \$54.00, and the parking spaces previously reserved for the permit program were converted to unrestricted parking.

On-Street Parking in Town Center

On April 15, 2025, the City Council conducted the First Reading of Ordinance 25C-03, directed staff not to proceed with a mobile application for the on-street parking in Town Center and to standardize the parking time limit in Town Center to two-hours ([AB 6666](#)). These parking regulations would be in effect from 8:00AM to 10:00PM Monday through Saturday. Exhibit 3 shows a map of where these parking regulations would take effect in Town Center.

Town Center Parking Area (at the former Tully's Site)

Construction began on the new Town Center Parking Area at the former Tully's site (project 90.20.0024 in the 2025-2026 Capital Improvement Program) in February 2025. Construction of the new parking area will be substantially completed by July 2025.

On March 18, 2025, the City Council directed staff to implement a parking program for the new Town Center Parking Area where a motorist would register their vehicle for two hours of free parking and have the option to extend their parking up to a fourteen hour maximum for a paid fee. The City Council has since moved away from this plan and will not be pursuing the use of a parking app or charging a parking fee for on-street parking at this time.

Enforcement

Currently, parking enforcement is conducted in the Town Center by the Police Support Officer circling through at various time intervals to physically chalk tires and then return to issue citations for parking violations. Additionally, the City has three police vehicles equipped with Automatic License Plate Reader (ALPR) cameras

that can track parking duration. However, because City Code does not specify how far a vehicle must move to be considered reparked, and the ALPR location-detection capabilities are accurate to around 30 feet, the Mercer Island Municipal Court is currently unable to process parking citations generated using the ALPR cameras. This enforcement issue will be addressed with the new ordinance.

ISSUE/DISCUSSION

The purpose of this agenda item is to conduct a second reading of Ordinance 25C-03 (Exhibit 1) and to receive approval of Resolution No. 1676 (Exhibit 2). The intent of these changes is to implement a standard two-hour time limit for the on-street parking in Town Center, establish a parking program for the Town Center Parking Area, and to improve the ability of the Police Department to enforce parking by increasing the function of the ALPR system.

Ordinance No. 25C-03

Ordinance No. 25C-03 (Exhibit 1) will update the Town Center parking regulations and implement the following changes to Chapter 10 of the Mercer Island Municipal Code.

- Adds a definition for 'block' and establishes that a vehicle may not repark on either side of the same block to extend the vehicle's parking time beyond the time limits established.
- Adds a definition for a 'parking payment device.' If adopted, management of parking payment/registration at the Town Center Parking Area will require the use of a mobile application to be implemented.
- Removes language that specifies parking restrictions on each block face and gives the City the authority to install official signs that establish time limits.

Ordinance 25C-03 was amended from the first reading to add a definition of 'Official Sign' and to update Section 10.36.221D for clarity.

Resolution No. 1676

Resolution No. 1676 amends the 2025 Fee Schedule, effective June 30, 2025. The resolution specifies that a user will receive two hours of free parking upon registering with the City's selected mobile application and establishes the rate of \$2.50 per hour for parking beyond two hours and the daily maximum rate of \$12.50 at the Town Center Parking Area.

NEXT STEPS

Upon adoption of Ordinance No. 25C-03 and approval of Resolution No. 1676, staff will implement the new parking program for both the on-street parking in the Town Center and at the Town Center Parking Area.

Mobile Application

Staff will begin the implementation of a mobile application at the new Town Center Parking Area. Estimated time to launch is 60 days. Staff intend to open the Town Center Parking Area with a fully operational parking payment and registration system.

In addition, with the implementation of Park Mobile in the Town Center, the City will transition the boat launch parking system to this application as well.

Parking Signage

The City will need to install new signage in most of Town Center to reflect the standardized two-hour time limit and new hours of operation. Implementation of the new parking signage will occur this summer.

Revenue from Paid Parking

Staff recommend that revenue generated from the parking program at the new Town Center Parking Area be directed to supporting parking enforcement (equipment, signs, etc.). This policy recommendation will be subject to City Council approval and will be included in future budget discussions once the program is live and three to six months of revenue data is available.

Parking Enforcement

Ordinance No. 25C-03 specifies the distance a vehicle is required to move to be considered reparked, allowing the ALPRs to function for parking enforcement. The Police Department will deploy this technology as part of their parking enforcement. Once the new parking signage has been installed, it will be under the discretion of the Police Department to issue warnings before citations for violations of the new parking regulations.

Community Engagement & Outreach Campaign

Staff will implement a comprehensive outreach campaign to communicate the changes to the Town Center Parking regulations. Staff will attend community events, like Summer Celebration, to educate residents on the upcoming changes to Town Center. Staff will also post updates on the [Town Center Parking Plan](#) Let's Talk page, provide outreach to the business community and the Chamber of Commerce, promote information on social media, and in the MI Weekly.

RECOMMENDED ACTION

1. Adopt Ordinance No. 25C-03 amending Town Center Parking Regulations in Title 10 of the Mercer Island City Code.
2. Approve Resolution No. 1676 adopting the Revised 2025 Fee Schedule, effective June 30, 2025.

**CITY OF MERCER ISLAND
ORDINANCE NO. 25C-03**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON, AMENDING
TITLE 10 OF MERCER ISLAND CITY CODE RELATED TO PARKING REGULATIONS;
PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, well-planned and sufficient parking is vital to the success of Mercer Island's Town Center economy and the experience of Town Center residents, businesses, and visitors; and

WHEREAS, the Sound Transit Light Rail Station is anticipated to open in Q4 2025, impacting the vehicular behavior on Mercer Island; and

WHEREAS, the Town Center Parking Plan was adopted on November 21, 2023; and

WHEREAS, the Town Center Parking Plan calls for the standardization of a two hour time limit for the on-street parking in Town Center; and

WHEREAS, on March 18, 2025, the Mercer Island City Council directed that a user should be provided with two hours of free parking upon registration and have the option to extend their parking to a fourteen-hour maximum; and

WHEREAS, Ordinance No. 25C-03 establishes the framework to implement a parking registration and payment system in the Mercer Island Town Center.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON DO ORDAIN AS FOLLOWS:

- Section 1. Amended.** Chapter 10.04 of the Mercer Island City Code (MICC) shall be amended to add new MICC sections 10.04.130, 10.04.140 and 10.04.150 as set forth in Exhibit A of this ordinance.
- Section 2. Amended.** Chapter 10.36 MICC shall be amended to add new MICC sections 10.36.221 and 10.36.222 as set forth in Exhibit B of this ordinance.
- Section 3. Amended.** MICC 10.74.030 shall be amended as set forth in Exhibit C of this ordinance.
- Section 4. Severability.** If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property, or circumstance, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this ordinance or its application to any other person, property, or circumstance.
- Section 5. Effective date.** This ordinance shall take effect and be in force 5 days after its passage and publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON AT ITS MEETING ON THE 6TH DAY OF MAY 2025.

CITY OF MERCER ISLAND

Salim Nice, Mayor

Approved as to Form:

ATTEST:

Bio Park, City Attorney

Andrea Larson, City Clerk

Date of Publication: _____

EXHIBIT A**10.04.130 Town Center**

Town Center means the geographic area and boundaries of Town Center which are set forth in Unified Land Development Appendix D, the Mercer Island Zoning Map.

10.04.140 Block

Block means the stretch of roadway between the two closest public street intersections on either end of the stretch. For cases where a roadway ends, a block is defined as the stretch of roadway between the end of the roadway and the closest public street intersection.

10.04.150 Parking Payment Device

Parking payment device means an authorized device used to aid in management, control, and payment of the parking of vehicles on Mercer Island streets, right-of-way, or other City of Mercer Island owned or managed parking facilities.

10.04.160 Official Sign

Official sign means any outdoor sign, device, placard, poster, or pavement marking, which is posted, installed or marked on any City street, right of way or City of Mercer Island owned or managed parking facilities', by the City engineer to regulate parking. The City engineer or their designee shall have the authority to administer official signs.

EXHIBIT B**10.36.221 Time Limited Parking****A. In Town Center**

1. Wherever parking is available in the Town Center on streets or right-of-way, no person having control of a vehicle may park or stand such vehicle beyond the time limits established by official signs. If the vehicle remains parked beyond the legal parking time which is designated by an official sign, such vehicle is in violation of this section.
2. Where a time limit is established by official signs in Town Center, no person having control over a vehicle may repark that vehicle on either side of the same block to extend the vehicle's parking time beyond the time limits established. For purposes of this section, a vehicle is deemed to be reparked and in violation of this section despite any movement of the vehicle unless the vehicle is moved to a different block than the vehicle was originally parked upon.

B. Wherever parking is available at City of Mercer Island owned or managed parking facilities, no person having control of a vehicle may park or stand such vehicle beyond the time limits established by official signs. If the vehicle remains parked beyond the legal parking time which is designated by an official sign, such vehicle is in violation of this section.

C. Prohibited parking. Parking is prohibited in areas established as no parking at any time by official signs. Parking in these areas is a violation of parking regulations and punishable by a parking infraction of fifty-four dollars.

D. Failure to pay and/or register a vehicle with the parking payment device is a violation of this section when required by official signs established by the City, and is punishable by a parking infraction of fifty-four dollars.

10.36.222 Parking Rates and Fees

Rates for all public parking fees will be set by resolution as part of the annual fee schedule adoption.

E“ c f7 f1-9

10.74.030 Parking restrictions.

Parking of vehicles on the specified portions of the following city streets shall be prohibited or restricted as posted. It is a violation of this chapter to park in the following areas contrary to the restrictions and prohibitions below:

A. In the North Mercer neighborhood.

1. *Establishment of North Mercer restricted parking district.* All streets described in subsection (A)(2) of this section are hereby established as a restricted parking district where parking shall be restricted except by permits issued to district residents. The city engineer shall have discretion to exclude those streets or a portion of streets included within this district from the restricted parking district if the occupants of a majority of the residences on such streets or portion of such streets request such exclusion in writing.
 - a. *Guest vehicle parking permit.*
 - i. A noncommercial resident within the North Mercer restricted parking district may apply for a maximum of two guest vehicle parking permits per address in conjunction with a North Mercer restricted parking district permit.
 - ii. Guest vehicle parking permits are transferable among vehicles of guests of residents of the North Mercer restricted parking district and must be displayed as required by the city.
 - iii. A valid guest vehicle parking permit, displayed as required by the city, confers on the vehicle bearing it the same parking privileges and restrictions as a North Mercer restricted parking district permit; provided, a guest vehicle parking permit does not confer privileges outside the boundaries of the North Mercer restricted parking district.
 - iv. The application, fee, permit issuance, expiration and renewal, revocation and penalty, and appeal provisions of MICC 10.74.020(C) through (G) apply to guest vehicle parking permits.
 - b. *Service vehicles/temporary contractor permit.*
 - i. *Service vehicles.*
 - (a) A service vehicle is a vehicle not owned by a North Mercer restricted parking district resident, with conspicuous identification of the service it provides permanently affixed to the vehicle, that is used for the purpose of providing short-term repair, construction, landscaping services, delivery, utility, refuse, health commodities, life support or emergency service for a residence within the restricted district for less than two consecutive days. Personal vehicles used by domestic employees, such as housekeepers or child care providers, are not considered service vehicles.
 - (b) Service vehicles may park during restricted hours in the North Mercer restricted parking district without a permit for up to two consecutive days. Personal vehicles used by domestic employees, such as housekeepers or child care providers, must park on private property or use a residence guest vehicle parking permit.

- (c) If a service vehicle will use on-street parking for more than two consecutive parking-restricted days, the owner or occupant of the residence receiving the service must either provide off-street parking, provide a residence guest permit, or obtain a temporary contractor parking permit.
- ii. *Temporary contractor parking permit.*
 - (a) A noncommercial resident within the North Mercer restricted parking district who holds a current North Mercer restricted parking district permit may apply for a temporary contractor parking permit.
 - (b) A temporary contractor license may be requested for a contractor that:
 - (1) Needs on-street parking in the North Mercer restricted parking district for more than two consecutive days to provide service to a North Mercer restricted parking district resident that cannot be accommodated by the resident's guest vehicle permit; and
 - (2) Has a current Mercer Island business license permitting it to operate within city limits.
 - (c) At the discretion of the city engineer, or his or her designee, and upon payment of a nonrefundable fee to be set by the director of finance, a temporary contractor parking permit may be issued for 30, 60, or 90 days, depending on the estimated length of the project, and must be displayed as required by the city. A temporary contractor parking permit is not transferable and will not be valid beyond its expiration date.
 - (d) A resident may be allowed two active temporary contractor permits for work being performed at a single address. If a compelling need can be shown, the city may issue up to two additional temporary contractor permits, but no residence can have the benefit of more than four active temporary contractor permits at any time.
 - (e) A valid temporary contractor parking permit, displayed as required by the city, confers on the vehicle bearing it the same parking privileges and restrictions as a North Mercer restricted parking district permit; provided, a temporary contractor parking permit does not confer privileges outside the boundaries of the North Mercer restricted parking district.
 - (f) The application, revocation and penalty, and appeal provisions of MICC 10.74.020(C), (F) and (G) apply to temporary contractor vehicle permits.
- 2. *Restricted parking.* Parking on the following specified city streets or portions thereof is restricted to noncommercial vehicles of district residents displaying a valid North Mercer restricted parking district permit, and other vehicles displaying parking permits as allowed by subsection (A)(1) of this section, Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m.:
 - a. SE 24th Street: North side between 78th Avenue SE and 81st Avenue SE;
 - b. 78th Avenue SE: Both sides between SE 24th Street and SE 22nd Street;
 - c. 80th Avenue SE: Both sides between SE 22nd Street and SE 24th Street;
 - d. 81st Avenue SE: East side between SE 24th Street and North Mercer Way; and
 - e. 82nd Avenue SE: Both sides from SE 24th north to dead end.

3. *Prohibited parking.* Parking is prohibited as to all vehicles, including those with a North Mercer restricted parking district permit, on the following streets or portions thereof:
 - a. SE 22nd Place: North side between 78th Avenue SE and 80th Avenue SE;
 - b. SE 22nd Street: Both sides between 80th Avenue SE and 81st Avenue SE;
 - c. SE 24th Street:
 - i. South side between 78th Avenue SE and 81st Avenue SE;
 - ii. Both sides between 81st Avenue SE and 84th Avenue SE;
 - d. SE 26th Street: Both sides between North Mercer Way and 84th Avenue SE;
 - e. North Mercer Way: Both sides between 76th Avenue SE and Island Crest Way;
 - f. 80th Avenue SE: Both sides between SE 20th Street and SE 22nd Street;
 - g. 81st Avenue SE:
 - i. Both sides between 82nd Avenue SE and SE 22nd Street;
 - ii. Both sides between SE 22nd Street and SE 24th Street;
 - iii. West side between SE 24th Street and North Mercer Way; and
 - h. 84th Avenue SE: Both sides between SE 24th Street and North Mercer Way.
- B. ~~In the Town Center.~~ [\(Section Repealed\)](#)
1. ~~Time limited parking.~~
 - a. ~~Two hour limit.~~ Parking is restricted to two hour limits as follows:
 - i. ~~Sunset Highway:~~
 - (a) ~~South side between 77th Avenue SE and 78th Avenue SE;~~
 - ii. ~~SE 27th Street:~~
 - (a) ~~Both sides between 76th Avenue SE and 77th Avenue SE;~~
 - (b) ~~South side between 78th Avenue SE and 80th Avenue SE;~~
 - iii. ~~SE 28th Street: North side between 78th Avenue SE and 80th Avenue SE;~~
 - iv. ~~76th Avenue SE: Both sides between SE 27th Street and Extension of SE 27th Street;~~
 - v. ~~77th Avenue SE: Both sides between Sunset Highway and SE 27th Street;~~
 - vi. ~~78th Avenue SE:~~
 - (a) ~~The west side between Sunset Highway and SE 27th Street;~~
 - (b) ~~Both sides between SE 27th Street and SE 28th Street;~~
 - vii. ~~80th Avenue SE: West side between SE 27th Street and SE 28th Street.;~~
 - b. ~~Thirty minute limit.~~ Parking is restricted to 30 minutes, as follows:
 - i. ~~SE 28th Street: Two spaces as indicated on the north side between 78th Avenue SE and 80th Avenue SE.~~
 - c. ~~Three minute limit.~~ Parking is restricted to three minutes for loading/unloading, as follows:
 - i. ~~76th Avenue SE: Two spaces as indicated on the east side between SE 24th Street and SE 27th Street.~~
 - d. ~~Four hour limit.~~ Parking is restricted to four hours in the cul-de-sac located on the east end of Sunset Highway.
 2. ~~Reserved.~~

3. ~~Prohibited parking. Parking is prohibited as to all vehicles on the following streets or portions thereof (no parking anytime):~~
- a. ~~Sunset Highway: Both sides between the two cul-de-sacs, except for seven spaces on the south side adjacent to 7700 Sunset Highway;~~
 - b. ~~SE 27th Street: Both sides between 76th Avenue SE Extension and Island Crest Way, except for two spaces on the south side between 78th Avenue SE and 80th Avenue SE;~~
 - c. ~~SE 32nd Street: Both sides between 77th Avenue SE and 78th Avenue SE, except for three spaces on the south side;~~
 - d. ~~76th Avenue SE:~~
 - i. ~~Both sides between North Mercer Way and SE 27th Street;~~
 - ii. ~~Both sides between SE 28th Street and SE 29th Street;~~
 - e. ~~77th Avenue SE: Both sides between Sunset Highway and SE 32nd Street, except for two spaces on the west side and two spaces on the east side of 77th Avenue SE between Sunset Highway and SE 27th Street;~~
 - f. ~~78th Avenue SE:~~
 - i. ~~Both sides between Sunset Highway and SE 27th Street, except for seven spaces on the west side of 78th Avenue SE;~~
 - ii. ~~Both sides between SE 29th Street and SE 32nd Street;~~
 - g. ~~80th Avenue SE:~~
 - i. ~~East side from SE 27th Street to SE 28th Street;~~
 - ii. ~~Areas currently signed "No Parking Anytime"; and~~
 - h. ~~Any other areas specifically signed "No Parking Anytime."~~

C. ~~Reserved.~~ [\(Section Repealed\)](#)

D. *Exceptions.*

1. *Disabled privileges.* The establishment of the parking restrictions in this section shall not limit parking of vehicles as authorized by RCW 46.16.381 providing special parking privileges for disabled persons.
2. *Holidays.* The parking restrictions established in this section shall not apply on the following holidays, as set forth in MICC 10.02.030, adopting WAC 308-330-127: New Year's Day, Martin Luther King, Jr. Day, Presidents' Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

**CITY OF MERCER ISLAND, WASHINGTON
RESOLUTION NO. 1676**

**A RESOLUTION OF THE CITY OF MERCER ISLAND, WASHINGTON
REVISING THE CITY'S FEE SCHEDULE EFFECTIVE JUNE 30, 2025,
AND ADDING RATES FOR PARKING AT THE TOWN CENTER
PARKING AREA.**

WHEREAS, fees are charged for services provided by departments of the City of Mercer Island; and

WHEREAS, City staff have collected various fees and centralized the location of the City's public fees in a Fee Schedule; and

WHEREAS, on March 18, 2025, the Mercer Island City Council directed that a user should be provided with two hours of free parking upon registration and have the option to extend their parking to a fourteen-hour maximum using a rate of \$2.50 per hour and a daily maximum rate of \$12.50 at the new Town Center Parking Area.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AS FOLLOWS:

Effective on and after June 30, 2025, Exhibit A of this Resolution entitled "Revised 2025 Fee Schedule" is adopted as the fee schedule for the City of Mercer Island. All previously adopted rates, fees, and charges, including but not limited to those in the "2024 Fee Schedule" and "2025 Fee Schedule," which are now included in the "Revised 2025 Fee Schedule," are replaced by the rates, fees, and charges in the "Revised 2025 Fee Schedule" on the aforementioned effective date. The "Revised 2025 Fee Schedule" shall continue to be effective until a new fee schedule for the City is adopted and becomes effective. Nothing contained in this Resolution shall affect the amount of collection of rates, fees, and charges established prior to June 30, 2025.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND,
WASHINGTON, AT ITS MEETING ON MAY 6, 2025.

CITY OF MERCER ISLAND

Salim Nice, Mayor

ATTEST:

Andrea Larson, City Clerk



REVISED 2025 FEE SCHEDULE

EFFECTIVE JUNE 30, 2025

TABLE OF CONTENTS

1.	ANIMAL LICENSES	3
2.	BUSINESS LICENSES	4
3.	COPY FEES.....	5
	A. PUBLIC RECORDS FEES.....	5
	B. PRE-MADE MAPS, CUSTOM MAPS, AND GIS DATASET QUERIES	5
4.	PARKING FEES	7
5.	COURT FEES.....	8
6.	POLICE FEES.....	9
7.	PARKS AND RECREATION FEES	10
	A. MERCER ISLAND COMMUNITY & EVENT CENTER (MICEC) RENTAL FEES AND CHARGES	10
	B. RECREATION PROGRAMS & EVENT FEES AND CHARGES.....	11
	C. OUTDOOR FACILITY RENTAL FEES AND CHARGES	11
	D. SPECIAL EVENT PERMITS	12
	E. SPECIAL USE PERMITS	13
	F. SPECIAL EVENTS IN PIONEER PARK AND ENGSTROM OPEN SPACE	14
8.	DEVELOPMENT AND CONSTRUCTION PERMIT FEES.....	17
	A. MEETINGS	17
	B. LAND USE AND PLANNING FEES	17
	C. AFFORDABLE HOUSING.....	19
	D. IMPACT FEES.....	20
	E. BUILDING PERMIT FEES	21
	F. ADDITIONAL BUILDING PERMIT FEES	21
	G. DEMOLITION PERMITS	23
	H. ENGINEERING	23
	I. FIRE PERMITS	24
	J. GRADING PERMITS	25
	K. RIGHT OF WAY USE PERMITS	26
	L. TREE PERMITS.....	26
	M. ELECTRICAL, MECHANICAL, AND PLUMBING PERMITS.....	26
9.	TAXES	32
	A. BUSINESS & OCCUPATION (B&O) TAX.....	32
	B. UTILITY TAXES.....	32
10.	UTILITY RATES.....	33
	A. WATER USAGE AND FIRE SERVICE.....	33
	B. SEWER SERVICES.....	37
	C. STORM AND SURFACE WATER SERVICES.....	39
	D. EMERGENCY MEDICAL AND AMBULANCE SERVICES (EMS).....	40
11.	MISCELLANEOUS FEES.....	41
	APPENDIX A 2025 MERCER ISLAND BUILDING VALUATION DATA TABLE	42

1. ANIMAL LICENSES

([MICC 7.04.040](#))

Mercer Island is a member of Regional Animal Services of King County (RASKC); the following fees represent services offered by RASKC to City of Mercer Island residents.

PET LICENSE, ANNUAL	
Unaltered (Not Spayed/Neutered)	\$60.00
Altered (Spayed/Neutered)	\$30.00
Service or Assistive Animal	No Charge
K-9 Police Dog	No Charge
JUVENILE PET LICENSE, SIX MONTHS	\$15.00
Under six months of age, license expires after 6 months	
DISCOUNTED PET LICENSE, ANNUAL	\$15.00
Proof required that owner is 65 or older. Proof required that pet is spayed or neutered	
PET LICENSE REPLACEMENT TAG	\$5.00
For lost, unexpired tag	
DANGEROUS DOG REGISTRATION FEE	\$250.00
[MICC 7.04.130 (c)]	

LATE FEES

The following late fees apply to license renewal applications and must be paid in addition to any applicable license fees and penalties

PET LICENSE, (45 – 90 days past expiration)	\$15.00
PET LICENSE, (91 – 135 days past expiration)	\$20.00
PET LICENSE, (136 – 364 days past expiration)	\$30.00
PET LICENSE, (365+ days past expiration)	\$30 + prior year's license fee

2. BUSINESS LICENSES

([MICC Title 5](#))

BUSINESS LICENSE – MERCER ISLAND \$30.00

See [the Department of Revenue website](#) for additional processing fees

BUSINESS LICENSE – ANNUAL RENEWAL \$30.00

See [the Department of Revenue website](#) for additional processing fees

SOLICITOR LICENSE \$30.00

ADULT CABARET AND ADULT ENTERTAINMENT

([MICC 5.30.050](#))

ENTERTAINER'S LICENSE \$100.00

LICENSE FEE (ANNUAL) \$700.00

MANAGER'S LICENSE \$100.00

ADULT AND REGULATED TEEN DANCES

([MICC 5.18.100](#))

LICENSE FEE \$25.00

AMUSEMENT CENTERS AND AMUSEMENT DEVICES

([Chapter 5.02 MICC](#))

DEVICE (EACH) \$50.00

LICENSE (ANNUAL) \$300.00

OPERATOR'S LICENSE \$200.00

MASSAGE PARLORS AND BATHHOUSES

([MICC 5.08.050](#))

LICENSE FEE \$500.00

PERMIT FEE \$25.00

PRIVATE SECURITY AGENCIES

([Chapter 5.12 MICC](#))

EMPLOYEE REGISTRATION FEE \$25.00

LICENSE FEE \$250.00

TOW TRUCKS

([MICC 5.20.060](#))

LICENSE FEE (ANNUAL) \$25.00

3. COPY FEES

([MICC 2.14.070](#))

A. PUBLIC RECORDS FEES

INSPECTION OF RECORDS Inspection of records on the City's website or by appointment at the City.	No Fee
PHOTOCOPIES (11" x 17" or smaller, double-sided, or single-sided)	\$0.15 per page
PRINTED COPIES OF ELECTRONIC RECORDS	\$0.15 per page
SCANNING PAPER RECORDS	\$0.10 per page
E-FILES OR ATTACHMENTS FOR ELECTRONIC DELIVERY (PER 4 FILES)	\$0.05
TRANSMISSION OF RECORDS IN E-FORMAT (PER GB)	\$0.10
DIGITAL STORAGE MEDIA OR DEVICE PROVIDED BY AGENCY	Actual Cost
MAILING PHYSICAL RECORDS OR STORAGE DEVICES Of postage and container/envelope	Actual cost
CLERK CERTIFICATION	\$1.00 per document

For large requests, the City may take one or more of the following actions: require a deposit of 10 percent of the estimated copying costs before making copies; provide copies in installments; or require payment before providing further installments.

B. PRE-MADE MAPS, CUSTOM MAPS, AND GIS DATASET QUERIES

The prices listed below include applicable taxes and are subject to change. Any custom mapping, ordering of pre-made maps, or data for later pickup MUST be pre-paid.

Commonly requested maps are available for download in a PDF format from the City website. Other pre-made maps are also available in PDF format. There is no charge for electronic copies (unless it is a custom map request, then the rate will be charged according to the custom map pricing).

PAPER SIZE	REGULAR BOND PAPER	WATERPROOF PAPER
8.5" x 11" (ANSI A)	NO CHARGE	NOT AVAILABLE
11" x 17" (ANSI B)	NO CHARGE	NOT AVAILABLE
17" x 22" (ANSI C)	\$5.00	\$10.00
18" x 24" (ARCH C)	\$7.00	\$14.00
24" x 36" (ARCH D)	\$14.00	\$28.00
28" x 40"	\$18.00	\$36.00
36" x 48" (ARCH E)	\$28.00	\$56.00
36" x 60"	\$35.00	\$70.00

CUSTOM MAPS:

Custom maps will only be created using existing City GIS data. The City will not create custom maps that require data from outside organizations or require the creation of new data. The price for custom maps is **\$50.00/hour with a 15-minute minimum**.

0 to 15 minutes:	\$12.50
16 to 30 minutes:	\$25.00
Up to 45 minutes:	\$37.50
60 minutes:	\$50.00

CUSTOM DATA SET QUERIES:

Custom data request is defined as any existing City GIS Data. The City will not compile data from outside organizations or create new data. The price for custom data requests is **\$50.00/hour with a 1-hour minimum**. If a map is also requested at the same time and all work can be completed within one hour, only \$50.00 will be charged.

MAP AND DATA DELIVERY:

- Electronic maps- delivered via email or through the City's FTP site
- Printed maps- customer pick-up at Mercer Island City Hall. The City will not be shipping any printed maps.
- Custom data- delivered via email or through the City's FTP site.

To request pre-made maps, custom maps, and GIS dataset queries, send an inquiry to GISAdmin@mercerisland.gov.

4. PARKING FEES

[\[MICC 10.74.020\(D\)\]](#)

Parking Penalties

PARKING IN PERMIT-RESTRICTED AREA WITHOUT A VALID PERMIT	\$54.00 Penalty
--	-----------------

TRANSFER/UNAUTHORIZED USE OF NORTH MERCER RESTRICTED PARKING DISTRICT PERMIT	\$250.00 Penalty
--	------------------

UNAUTHORIZED HANDICAPPED ZONE PARKING	\$450.00 Penalty
---------------------------------------	------------------

Restricted Parking District

This permit is for a Mercer Island resident whose home address is within the boundaries of the North Mercer Restricted Parking District. Please see [MICC 10.74.030\(A\)](#) for the full text code regarding the RPD restrictions. The following permit fees are per vehicle per year.

RESTRICTED PARKING DISTRICT PERMIT	\$5.00 per vehicle
------------------------------------	--------------------

RESTRICTED PARKING DISTRICT PERMIT (GUEST)	\$10.00 per vehicle
--	---------------------

TEMPORARY CONTRACTOR PARKING PERMIT	\$10.00 per vehicle
-------------------------------------	---------------------

Town Center Parking Area (East End of Sunset Highway/Former Tully's Site)

A vehicle will receive two consecutive hours of free parking per day at the Town Center Parking Area upon registration with a parking payment device.

PARKING BEYOND THE FIRST TWO FREE HOURS	\$2.50 per hour
---	-----------------

MAXIMUM DAILY RATE FOR PARKING	\$12.50 per day
--------------------------------	-----------------

5. COURT FEES

COURT RECORDS REQUESTS

NON-CERTIFIED DOCUMENTS	\$1.00 for each 5 pages
CERTIFIED DOCUMENTS	\$5.00
AUDIO CD	\$10.00

COURT FEES

MUNICIPAL COURT MARRIAGE CEREMONY	\$150.00 - \$250.00
MARRIAGE CEREMONY, COURT-PROVIDED WITNESS A minimum of 2 witnesses are required	\$25.00 per witness
CONTESTED HEARING FEES	Varies, see form
MITIGATION FEES	Varies, see form
PROOF OF INSURANCE* When insured but not carrying proof of insurance at time of traffic stop	Penalty reduced to \$25

*Within 15 days of the violation, the ticket will be dismissed with a \$25.00 administrative fee if proof of insurance at the time of the incident is shown to the court. If there is an additional violation on the ticket, you are responsible for the penalty amount associated with that violation.

6. POLICE FEES

CONCEALED PISTOL LICENSE (ORIGINAL)	\$49.25
CONCEALED PISTOL LICENSE (RENEWAL)	\$32.00
CONCEALED PISTOL LICENSE (LATE)	\$42.00
CONCEALED PISTOL LICENSE (REPLACEMENT)	\$10.00
FINGERPRINTING	Service currently unavailable
MANDATORY BOATER EDUCATION FEES	Varies, see website

Anyone 12 years old and older may operate a motorboat of 15 horsepower and greater with a Washington Boater Education Card. Without a card, the person must be supervised by someone at least 16 years old, who is carrying a Boater Education Card. Anyone born before January 1, 1955 is exempt from needing to carry a Boater Education Card. Click [here](#) to access qualifying courses.

FALSE ALARMS

([MICC 8.10.050](#))

FALSE ALARM DISPATCH (FIRST)	Warning Letter Only
FALSE ALARM DISPATCH (SECOND)	\$75.00
FALSE ALARM DISPATCH (THIRD)	\$100.00
FALSE ALARM DISPATCH (FOURTH)	\$125.00
FALSE ALARM DISPATCH (FIFTH +)	\$150.00

7. PARKS AND RECREATION FEES

Additional information can be found at: www.mercerisland.gov/parksrec

A. MERCER ISLAND COMMUNITY & EVENT CENTER (MICEC) RENTAL FEES AND CHARGES

Meeting Room Rentals

Hourly rental fee	\$60
Damage deposit	\$60
Staff setup/Breakdown/Clean-up	\$75

Mercer Room Rentals (Monday-Thursday)

Damage deposit	\$500
Full room (3 sections) hourly; 3-hr. minimum	\$180
Partial room (2 sections) hourly; 3-hr. minimum	\$150
Partial room (1 section) hourly	\$75
Staff setup/Breakdown/Clean-up (per section rented)	\$100
Food/beverage/alcohol	\$200

Mercer Room Rental Packages

Damage deposit	\$500
Weekend (Saturday – Sunday; includes 10 hours)	\$3,700
Weekday (Monday – Friday; includes 10 hours)	\$2,600

Additional Room Rentals

Catering Kitchen hourly (food/beverage/alcohol included)	\$100
Outdoor Terrace hourly	\$100
Landing hourly	\$100
Lobby hourly	\$100
Food Truck per truck (food/beverage/alcohol included)	\$200
Outdoor Lawn hourly	\$60
Game Room hourly	\$100

Gymnasium and Dance Room Rentals

Multi-Purpose/Dance Room hourly	\$75
Staff setup/Breakdown/Clean-up	\$100
Half Gym hourly	\$75
Full Gym hourly	\$130
Gym (non-athletic full gym; 10 hours)	\$6,000
Gym Deposit (non-athletic)	\$1,000

Full Facility Rental

Private Rental (12 hours)	\$12,500
Main Level Rental hourly (minimum of 5 hours)	\$1,000
Security Deposit	\$1,500

Extended Building Hours

Hourly in addition to rental fee	\$60
Parking Lot (non-community center events – per day rates)	
Spot Rental (Tier 1 – 70 spots)	\$350
Spot Rental (Tier 2 – 66 spots)	\$330
Spot Rental (Tier 3 – 50 spots)	\$250
Spot Rental (Tier 4 – 25 spots)	\$125
Full Parking Lot Rental (Tier 1, 2, 3, 4 – 211 spots)	\$1,500

B. RECREATION PROGRAMS & EVENT FEES AND CHARGES

Recreation Programs & Events: visit www.mercerisland.gov/parksrec

Boat Launch Parking

Daily pass	\$17
Monthly pass	\$55
Annual pass	\$125

MICEC Fitness Room and Drop-In Activities

Daily drop-in	
Resident	\$5
Non-Resident	\$7
10-Punch Pass	
Resident	\$40
Non-Resident	\$60
20-Punch Pass	
Resident	\$70
Non-Resident	\$110
30-Punch Pass	
Resident	\$90
Non-Resident	\$150

C. OUTDOOR FACILITY RENTAL FEES AND CHARGES**Picnic Area Reservations**

Full day	\$175
----------	-------

P-Patch Garden Fees

Large Plot	\$75
Small Plot	\$60

Athletic Fields

Grass/Dirt fields hourly	\$30
Synthetic Turf Infields hourly	\$40
Full Synthetic Turf	\$70
IMS Track/Field hourly	\$70

Additional Athletic Field Fees

Light Activation (per rental)	\$25
Baseball/Softball game prep	\$45
Tennis/Pickleball Court hourly (per court)	\$25
Batting Cage hourly	\$25
Concession Stand daily	\$100
Athletic Field Storage (per usage)	\$150

Fitness Classes/Outdoor Personal

Application fee	\$75
Monthly fee	\$110

Mercerdale Sign Board

Weekly fee	\$50
------------	------

D. SPECIAL EVENT PERMITS

Applications for Special Event Permits require City-wide staff review and are subject to additional insurance requirements. Please allow a minimum of 45 days for review. See [Special Events Guide for more information.](#)

Application fee	\$50
------------------------	------

Level 1 Event	\$125
----------------------	-------

- Attendance at any one time estimated between 50-100 people;
- Held within existing venue/use area typically used for group gatherings, etc.; and
- Does not impact or interfere with standard, ordinary, and normal use of either public property or normal vehicle and pedestrian traffic in the vicinity of the event; and
- Does not require changes to safety or maintenance operations beyond normal levels; and
- No attendance or participation fees are charged; and
- Does not occur at Calkins Point or the Greta Hackett Sculpture Park; and
- No other permits are required.
- Administration Coordination shall be Division Review only.

Level 2 Event	\$400
----------------------	-------

- Attendance at any one time estimated between 50-250 people;
- Held within existing venue/use area typically used for group gatherings, etc.; and/or
- May impact or interfere with standard, ordinary and normal use of either public property or normal vehicle and pedestrian traffic in the vicinity of the event; and/or
- Does not require changes to safety or maintenance operations beyond normal levels.
- Mercerdale Park can only be used for Level 2 events of fewer than 100 people that do not require electrical service, that do not involve food trucks, and that do not require any additional permits.

- Does not occur at Calkins Point or the Greta Hackett Sculpture Park.
- Administration Coordination shall be either Division Review or Low-impact Committee Review.

Level 3 Event

\$1,200

- Single-faceted events open to the public, which does not include athletic competition; OR
- Attendance at any one time estimated between 251-600 people; and/or
- Held within existing venue/use area, but may include street, parking, or additional facility impacts; and/or
- May require operational changes to safety or maintenance - additional restrooms, deliveries, vehicle access, exclusive use of park space; and/or
- Calkins Point can only be used for a Level 3 event if attendance is fewer than 200 people.
- Administration Coordination shall be either Low-impact or High-impact Committee Review.

Level 4 Event

\$1,600

- Parades, timed competitions, in-water events, festival-style events open to the public, or event of any type that involves use of multiple City parks or public spaces; OR
- Attendance at any one time estimated at 601+people over a single day or multiple occurrences; and/or
- Has moderate to major impacts to surrounding areas (streets, neighborhoods, business district, other park amenities, etc.) and/or cannot be held within existing venue; and/or
- May impact or interfere with standard, ordinary and normal use of either public property or normal vehicle and pedestrian traffic in the vicinity of the event; and/or
- Has moderate to major impacts to safety or maintenance operations, including temporary or long-term road closures, offsite parking impacts, traffic and security control, additional restrooms, deliveries, vehicle access, and exclusive use of park space; and/or
- Administration Coordination shall be High-impact Committee Review.

E. SPECIAL USE PERMITS

Parking space or lot use (Excluding MICEC)

Please call

Photography (personal use) per session/per year

\$25/300

Commercial photography per session/per year

\$50/500

Advertising or for-profit photography or filming

Please call

*Additional fees may apply. See [special events guide](#).

Staffing Rates

MICEC Custodial/ Recreation Staff Member hourly	\$35 - \$55
Parks Maintenance staff member hourly	\$55 - \$75
Mercer Island Police Officer (off-duty) hourly (3 hour minimum)	Varies
Eastside Fire & Rescue Aid Car Unit	Varies

Miscellaneous Park Fees

Park Asset Donation Fee	Dependent on asset donated
-------------------------	----------------------------

F. SPECIAL EVENTS IN PIONEER PARK AND ENGSTROM OPEN SPACE

Open Space Conservancy Trust owns Pioneer Park and Engstrom Open Space for the purpose of preserving and protecting them as natural ecosystems. Special events in Pioneer Park and Engstrom Open Space may cause long-term or cumulative damage to the ecosystem when heavy trail use or off-trail use occurs, either as part of the event or incidental to the event. The goal of this policy is to prevent damage to the ecological resources contained within these properties.

At the same time, the Trust seeks to encourage the use of its properties by the citizens of Mercer Island. The City of Mercer Island Parks and Recreation Department acts on behalf of the Trust. The purpose of this policy is to provide policy direction to the Parks and Recreation Department when special events in Trust properties are being proposed. This policy provides Parks and Recreation staff guidance to allow the public reasonable access to the Trust properties for special events while regulating special event activities to prevent damage. This policy is supplemental to the Parks and Recreation Special Events Policy for events that occur in Pioneer Park and Engstrom Open Space only. Please note that the off-trail use of Pioneer Park is prohibited except for approved educational, scientific or forest health activities.

The following are criteria that are used to determine what conditions or restrictions may be placed on special events in Pioneer Park and Engstrom Open Space.

1. If any of the following are expected, then the event requires a Special Event application, review, and permit:
 - a. The group size is more than 50 people
 - b. The event is timed or competitive
 - c. The event involves trail use other than walking
 - d. The group will occupy a fixed portion of the park for more than 10 minutes
 - e. The group will block any trail or inhibit the safe passage of park users
 - f. Off trail use (limited to educational and scientific work)
2. Special Event applications that are located in Pioneer Park and/or Engstrom Open Space may be subject to the following reviews:

- a. Review by the Parks Operations Manager, Natural Resources Project Manager, or designee.
 - b. Supplemental information, including maps and details showing environmental protection measures the applicant is proposing. Examples of such submittals can be provided by Parks and Recreation staff.
 - c. A presentation to the Open Space Conservancy Trust at one of its regular bimonthly meetings.
3. The City of Mercer Island Parks and Recreation Department reserves the right to deny a special event application if it determines that an event will negatively impact Pioneer Park and/or Engstrom Open Space. This includes poor performance or unpaid damage claims on previous special events. The applicant may request that the Open Space Conservancy Trust review the determination of Parks and Recreation staff.
 4. Special events may be subject to the following conditions:
 - a. Temporary environmental protection features, such as fencing, plywood, ground covering, erosion control fabric, etc.
 - b. Site monitors at areas expected to be impacted to prevent off-trail use. The applicant may propose to provide site monitors, but Parks and Recreation reserve the right to require its own staff or paid independent staff to provide monitoring. Parks and Recreation staff cost \$55-75/hour with a 3-hour minimum.
 - c. Damage deposit proportional to the size of the group and the duration of activity, as follows:

Event Length	Number of participants			
	50-99	100-149	150-199	200-249
1 hour	\$500	\$1,000	\$1,500	\$2,000
2 hours	\$600	\$1,200	\$1,800	\$2,400
3 hours	\$700	\$1,400	\$2,100	\$2,800
4 hours	\$800	\$1,600	\$2,400	\$3,200

Any numbers or times in excess of what is listed will be calculated proportionally. the fee schedule may be adjusted to keep pace with inflation and cost increases.

- d. Any damage that occurs that is not covered by the damage deposit will be charged to the event organizer.
 - e. Restoration plan – a schematic repair plan for anticipated impacts, including trail damage, vegetation damage, soil erosion and soil compaction.
5. Areas of concern:
 - a. **The ravine in the northeast quadrant.** This terrain is steep and erodible. The trails are single track for the most part. Passing is difficult without going off-trail. Going off trail is likely to cause erosion and plant damage.

Large and competitive events are expected to have high impact. Monitoring is typically required for events in this area.

- b. **The southeast quadrant.** These trails are shared by horseback riders. Passing equestrians is difficult without going off trail. Coordination with the Saddle Club is required.
- c. **Secondary trails, all quadrants.** Secondary trails are single track trails for the most part. Passing is difficult without going off-trail. Some trails are poorly drained, and users tend to walk on the edges, which causes widening. Best used in the dry season for large group events. Monitoring may be required.
- d. **Picnic area across from shopping center.** This is a popular entry point to the park and can get consistent traffic from park users throughout the course of an event. Timed or competitive events may need monitoring and/or signage to alert park users to the event. Blocking access to this area is not permitted.

8. DEVELOPMENT AND CONSTRUCTION PERMIT FEES

(Resolution No. 1668, Effective January 1, 2025)

Consistent with the authority set forth in titles 17 and 19 of the Mercer Island City Code for the establishment and collection of development and construction fees, the following Development and Construction Permit Fee Schedule, including the Building Permit Calculation Table, (and otherwise established by Resolution No. 1656), are here by amended for 2025.

2025 HOURLY STAFF RATE FOR ALL REVIEW DISCIPLINES: \$176.00

Fee Name	Minimum Hours	Additional Fees	2025
A. MEETINGS			
Planner Meeting/Meeting with Staff (1/2 Hour)	N/A	N/A	\$176
Pre-application Meeting Type 1 (Up to 2 reviewers)	6	Hourly Staff Rate If Min. Exceeded	\$1,056
Pre-application Meeting Type 2 (More than 2 reviewers)	12		\$2,112
B. LAND USE AND PLANNING FEES			
Appeals (Fee Refunded If Appeal Is Granted)			
Appeal - includes Building, Land Use, Right of Way, Code Compliance, Code Interpretation	10	Hourly Staff Rate If Min. Exceeded, Plus Actual Costs of File Preparation & Transcripts	\$1760
Critical Areas			
Critical Area Review Type 1	8	Hourly Staff Rate If Min. Exceeded, Plus Actual Cost of Peer Review	\$1,408
Critical Area Review Type 2	20		\$3,520
Design Review			
Design Review - Signs - Code Official	5	Hourly Staff Rate If Min. Exceeded	\$880
Design Review - Code Official	25		\$4,400
Design Commission Study Session	40		\$7,040
Design Commission Review - Exterior Alteration	95		\$16,720
Design Commission Review - Major New Construction	155		\$27,280

Fee Name	Minimum Hours	Additional Fees	2025
Deviations			
Deviation to Antenna Standards - Code Official	10	Hourly Staff Rate If Min. Exceeded	\$1,760
Deviation to Antenna Standards - Design Commission	25		\$4,400
Public Agency Exception - 115-hour minimum	115	Hourly Staff Rate If Min. Exceeded, Plus Actual Cost of Peer Review	\$20,240
Reasonable Use Exception - 115-hour minimum	115		\$20,240
Variance	65	Hourly Staff Rate If Min. Exceeded	\$11,440
Wet Season Construction Approval	N/A	N/A	\$1,584
Environmental Review (SEPA)			
SEPA Review	8	Hourly Staff Rate If Min. Exceeded	\$1,408
Environmental Impact Statement	120		\$21,120
Comprehensive Plan and Development Code Docket Requests			
Docket Application	15	Hourly Staff Rate If Min. Exceeded	\$2,640
Legislative Review (If Docketed)			
Comprehensive Plan Amendment	150	Hourly Staff Rate If Min. Exceeded	\$26,400
Code Amendment	150	Hourly Staff Rate If Min. Exceeded	\$26,400
Rezone	105	Hourly Staff Rate If Min. Exceeded	\$18,480
Other Land Use			
Accessory Dwelling Unit (ADU)	4	Hourly Staff Rate If Min. Exceeded	\$704
Code Interpretation Request	20		\$3,520
Conditional Use Permit (CUP)	105		\$18,480
Hearing Examiner Services	N/A	Plus Actual Additional Cost	\$3,520
Noise Exception Type I - IV	10	Hourly Staff Rate If Min. Exceeded	\$1,760
Other Permit / Services Not Listed	1		\$176
Public Notice Sign Fee (per sign)	N/A	N/A	\$65
Transportation Concurrency	1	Hourly Staff Rate If Min. Exceeded	\$176

FEE NAME	Minimum Hours	Additional Fees	2025
Shoreline Management			
Shoreline Exemption	6	Hourly Staff Rate If Min. Exceeded	\$1,056
Shoreline Substantial Development Permit	60		\$10,560
Shoreline Variance	80		\$14,080
Shoreline Conditional Use Permit	80		\$14,080
Shoreline Permit Revision	6		\$1,056
Subdivision			
Long Plat- Preliminary	200	Hourly Staff Rate If Min. Exceeded	\$35,200
Long Plat - Final	80		\$14,080
Long Plat - Alteration	200		\$35,200
Subdivision (continued)			
Lot Line Revision	8	Hourly Staff Rate If Min. Exceeded	\$1,408
Short Plat - Preliminary	100		\$17,600
Short Plat - Alteration	10		\$1,760
Short Plat - Final Plat	40		\$7,040
Wireless Communication Facilities			
New Wireless Communication Facility	50	Hourly Staff Rate If Min. Exceeded	\$8,800
New Wireless Communication Facility - 6409 Exempt	8		\$1,408
New Small Cell Deployment	2		\$352
Height Variance	65		\$11,440
Fire Review Fees Associated with Land Use Applications			
Fire Review of Land Use Applications	1.25	Hourly Staff Rate If Min. Exceeded	\$220
C. AFFORDABLE HOUSING			
Annual Fee for Monitoring Affordable Housing Units (per unit)			\$55

D. IMPACT FEES		
Type	Basis of Fee	Fee
School Impact Fees		
Single Family and middle housing (1-2 dwellings), per dwelling unit	School impact fees reduced to zero by MISD 8/2020	\$0
Multi Family and middle housing (3 or more dwellings), per dwelling unit		\$0
Accessory Dwelling Unit, per dwelling unit		\$0
Transportation Impact Fees		
Single Family and middle housing (1-2 dwellings), per dwelling unit	2022 Transportation Impact Fee Rate Study (Fehr and Peers)	\$4,388.23
Multi Family and middle housing (3 or more dwellings), per dwelling unit		\$1,961.12
Accessory dwelling unit, per dwelling unit		\$1,961.12
Senior Housing, per dwelling unit		\$1,307.06
Care Facility, per dwelling		\$980.56
Lodging, per guest room		\$2,754.66
Commercial Services, per square foot of gross floor area		\$8.22
Auto Service Center, per square foot of gross floor area		\$9.62
Bank, per square foot of gross floor area		\$63.75
School, per student		\$654.06
Daycare, per square foot of gross floor area		\$5.19
Institutional, per square foot of gross floor area		\$3.17
Light Industry/Industrial Park per square foot of gross floor area		\$2.34
Warehousing/Storage, per square foot of gross floor area		\$0.85
Restaurant, per square foot of gross floor area*		\$20.39
Quick Restaurant/Coffee Shop, per square foot of gross floor area*		\$73.17
General Retail, per square foot of gross floor area*		\$25.30
Supermarket, per square foot of gross floor area*		\$31.75
Gas Station, per pump		\$37,835.11
Administrative Office, per square foot of gross floor area		\$6.72
Medical/ Dental Office, per square foot of gross floor area		\$18.34
Recreation, per square foot of gross floor area	\$0.21	
*These retail and restaurant uses are exempt from paying impact fees; City pays Transportation Impact Fee Fund.		
Park Impact Fees		
Single Family and middle housing (1-2 dwellings), per dwelling unit	2022 Parks Impact Fee Rate Study (BERK)	\$6,416.97
Multi Family and middle housing (3 or more dwellings), per dwelling unit		\$3,996.21
Accessory Dwelling Unit, per dwelling unit		\$3,208.48

E. BUILDING PERMIT FEES**Construction Permit Fee Calculation Table**

- The Building Permit Fee is based on the Project Valuation as set forth in the table below. Final fee calculations rounded to the nearest cent.
- The Plan Check Fee is 70% of the Building Permit Fee. Additional fee will be charged at the hourly rate if more than 3 rounds of plan review are required.
- The "Combination Permit" Fee for Mechanical, Electrical and Plumbing Inspection is 31% of the Building Permit Fee. If separate permits - 10% Mechanical, 11% Electrical, 10% Plumbing
- Consistent with the authority set forth in titles 17 and 19 of the Mercer Island City Code for the establishment and collection of development and construction fees, Appendix A to this Fee Schedule amends the Building Valuation Data Table otherwise established by Resolution No. 1615.

Project Valuation	Building Permit Fee Calculation	Building Permit Fee Range
\$1 - \$500.99	\$39.16	\$39.16
\$501 - \$2000.99	\$40.79 for the first \$500.99 plus \$44.79 for each additional \$100	\$40.79 – \$112.64
\$2,001 - \$25,000.99	\$116.16 for the first \$2,000 plus \$22.72 for each additional \$1,000	\$116.16 - \$638.74
\$25,001 - \$50,000.99	\$656.84 for the first \$25,000 plus \$16.49 for each additional \$1,000	\$656.84 – \$1069.11
\$50,001 - \$100,000.99	\$1066.64 for the first \$50,000 plus \$11.41 for each additional \$1,000	\$1066.64 - \$1637.15
\$100,001 - \$500,000.99	\$1666.43 for the first \$100,000 plus \$9.15 for each additional \$1,000	\$1666.43 – \$5326.42
\$500,001 - \$1,000,000.99	\$5422.38 for the first \$500,000 plus \$7.63 for each additional \$1,000	\$5422.38- \$9237.38
\$1,000,001 - \$999,999,999.99	\$9405.36 for the first \$1,000,000 plus \$5.96 for each additional \$1,000	\$9405.36 - \$5,963,445.36

This chart is used only to calculate the Building Permit, Plan Check, and Combination Permit portions of the overall fees required to issue a permit. Additional plan review and permit fees may apply.

Additional Review Fees	Minimum Hours	Additional Fees	2025
------------------------	---------------	-----------------	------

F. ADDITIONAL BUILDING PERMIT FEES**Arborist**

Arborist review of Construction Permit	N/A	N/A	\$417
--	-----	-----	-------

Building

Building Plan Revisions	2	Hourly Staff Rate If Min. Exceeded	\$352
Plan Review (not otherwise specified, hourly)	1		\$176
Inspections (not otherwise specified, hourly)	1		\$176
Inspections Outside Normal Business Hours	2		\$528
Re-Inspection (Assessed Under Provisions of Section 305.8)	1		\$176
Partial Inspections	N/A	N/A	\$89

Additional Review Fees	Minimum Hours	Additional Fees	2025
Energy Compliance			
State Energy Compliance - Residential New	N/A	N/A	\$506
State Energy Compliance - Residential Alteration			\$255
State Energy Compliance - Non-Residential New			\$1,880
State Energy Compliance - Non-Residential Alteration			\$255
Engineering			
Engineering Review of Construction permit (hourly)	1	Hourly Staff Rate If Min. Exceeded	\$176
Fire Protection Review - Building Permits			
Residential Remodels & Substantial Alt Review	N/A	N/A	\$176
New Single Family Review < 10,000 SF			\$176
New Single Family Review > 10,000 SF			\$854
Non Single Family Review < 3,000 SF			\$176
Non Single Family Review < 5,000 SF			\$341
Non Single Family Review 5,000 - 50,000 SF			\$3,417
Non Single Family Review 50,000 SF +			\$6,833
Non Single Family Tenant Improvement			\$176
Additional Fire Protection Plan Review (hourly)	1	Hourly Staff Rate If Min. Exceeded	\$176
Fire Code Alternate	N/A	N/A	\$681
WUI Fire Review and Inspection (hourly)	.5	Hourly Staff Rate If Min. Exceeded	\$88
Geotechnical			
Single Family	N/A	Plus Actual Cost of Peer Review	\$675
Multi-Family / Commercial	N/A	Plus Actual Cost of Peer Review	\$1,348
Intake Screening			
Intake Screening	N/A	N/A	\$883
Impact Fee Administration			
Impact Fee Deferral Review (School, Park, Transportation)	N/A	N/A	\$85
Re-roofing Single Family Residential			
Re-Roofing of Single Family Residences (except with same roofing system or masonry tile**)	N/A	N/A	\$209

Additional Review Fees	Minimum Hours	Additional Fees	2025
Special Foundations / Shoring			
Single Family	N/A	N/A	\$1,011
Multi-family/Commercial			\$1,517
Stop Work Fee			
Stop Work Fee	Double the applicable permit fee		Varies
Temporary Certificate of Occupancy			
Single Family	N/A	N/A	\$675
Multi-family/Commercial			\$6,063
Additional Review / Inspections (hourly rate)	1	Hourly Staff Rate If Min. Exceeded	\$176
Wildland Urban Interface			
WUI CPD Review and Inspection (hourly)	1.5	Hourly Staff Rate If Min. Exceeded	\$264
G. DEMOLITION PERMITS			
Demolition			
Demolition - Single Family	N/A	N/A	\$420
Demolition - Non Single Family			\$734
Demolition - Soft/ Partial			\$209
Plan Review and Inspections (not otherwise specified)	1	Hourly Staff Rate If Min. Exceeded	\$176
H. ENGINEERING			
Engineering Review and Inspection			
Engineering Review	1	Hourly Staff Rate If Min. Exceeded	\$176
Storm Drainage Review and Inspection (hourly rate)	2		\$352
Plat Improvement/Site Development Permit Review and Inspection (hourly rate)	10		\$1,761
Street Vacation Review (hourly rate)	10	Hourly Staff Rate If Min. Exceeded	\$1,761
Easement Extinguishment Review (hourly rate)	5		\$880

Additional Review Fees	Minimum Hours	Additional Fees	2025
Side Sewer			
Side Sewer Revision/Modification/Repair	N/A	N/A	\$334
Side Sewer Disconnect			\$334
Side Sewer Connection			\$334
Side Sewer Stub Out to Property Line Only			\$334
Additional Review / Inspections (hourly rate)	1	Hourly Staff Rate If Min. Exceeded	\$176
Water Service			
Water Service Order (Permit Processing Fee Only). Water Connection charges and Water Service Installation charges are not included.	N/A	N/A	\$1,537
Water Meter Setter / Service Line Only			\$1,537
Water Service Abandonment			\$513
Additional Review / Inspections (hourly rate)	1	Hourly Staff Rate If Min. Exceeded	\$176
I. FIRE PERMITS			
Mobile Food Truck and Outdoor Cooking			
Annual Permit Fee w/ Regional Inspection	N/A	N/A	\$55
Annual Permit w/o Current Regional Inspection (Inspection to be Completed)			\$144
Operational Permits			
Operational Permits (hourly rate)	1	Hourly Staff Rate If Min. Exceeded	\$176
Fire Protection Permits			
Access Gate (combo permit - includes low voltage electrical inspection fee)	N/A	N/A	\$382.50
Commercial Solar Photovoltaic Power Systems 105.7.13			\$551.50
Emergency Responder Radio Coverage 105.7.5			\$738
Fire Alarm Commercial: NFPA 72 Low Voltage System (combo permit - includes one hour of electrical inspection)			\$1,882
Fire Alarm Communicator - AES Radio Transmitter (combo permit - includes low voltage electrical inspection fee)	N/A	N/A	\$386
Fire Alarm Residential: NFPA 72 Low Voltage System (combo permit -includes low voltage electrical inspection fee)			\$562
Fire Alarm Tenant Improvement: Low Voltage Fire Alarm System (combo permit - includes low voltage electrical inspection fee)			\$1,002

Additional Review Fees	Minimum Hours	Additional Fees	2025
Fire Protection Permits (continued)			
Fire Alarm Tenant Improvement Residential or Commercial, less than 5 devices: Low Voltage Fire Alarm System (combo permit - includes low voltage electrical inspection fee)	N/A	N/A	\$474
Fire Code Alternate			\$704
Fire Hydrant			\$778
Fire Pump (combo permit - includes low voltage electrical inspection fee)			\$1,072.50
Fire Sprinkler Commercial: NFPA 13 - Per Riser			\$1,969
Fire Sprinkler System 13D Tank and Pump			\$1,090
Fire Sprinkler Residential (includes backflow inspection fee)			\$1,001.
Fire Sprinkler TI OTC- Under 25 Heads			\$440
Fire Sprinkler TI - Commercial and Residential Over 25 heads			\$792
Fuel Cell Power Systems 105.7.10			Hourly Rate
Fuel Tanks - UST Residential Fuel Oil Removal			\$209
Hazardous Materials 105.7.9			\$426
Industrial Ovens 105.7.10			\$467
Kitchen Hood - Extinguishing System (combo permit - includes low voltage electrical inspection fee)			\$650
LP Gas Construction Permit			\$429.50
Smoke Control Systems 105.7.14			\$778
Special Fire Extinguishing System (combo permit - includes low voltage electrical inspection fee)			\$1,002
Standpipe Commercial			\$1,848
Underground Fire Main - NFPA 24 Sprinkler Supply Line			\$1,672
Wood/Pellet Stove			Hourly Rate
Fire Protection Plan Review and Inspection	1	Hourly Staff Rate If Min. Exceeded	\$176
J. GRADING PERMITS			
Grading and Land Clearing Permits			
Land Clearing	N/A	N/A	\$209
Grading: 50-100 cubic yards			\$279
Grading: 101-1,000 cubic yards			\$396
Grading: 1,001-5,000 cubic yards			\$518
Grading: 5,001-10,000 cubic yards			\$684
Grading: 10,000+ cubic yards			\$844
Additional Review / Inspections	1	Hourly Staff Rate If Min. Exceeded	\$176

Additional Review Fees	Minimum Hours	Additional Fees	2025
K. RIGHT OF WAY USE PERMITS			
Right of Way Use Permits			
Right of Way Encroachment Agreement (requires separate ROW Use Permit and Inspection)	N/A	N/A	\$752
Miscellaneous ROW Use			\$251
Type A - Underground Improvements in Unpaved Area			\$334
Type B - Surface Improvements			\$501
Type C - Underground Improvements in Paved Area			\$752
Plan Review and Inspections (not otherwise specified, hourly)	1	Hourly Staff Rate If Min. Exceeded	\$176
L. TREE PERMITS			
Single Family Tree Removal: 1 - 3 trees	N/A	Plus Cost of Geotechnical Review if Required	\$209
Single Family Tree Removal: 4 - 10 trees			\$524
Single Family Tree Removal: More than 10 trees			\$1,463
Non Single Family Tree Removal			\$1,463
Non-Development Tree Removal outside a Critical Area			\$171
Non-Development Tree Removal within a Critical Area 1 - 3 Trees			\$513
Non-Development Tree Removal within a Critical Area 4 - 10 Trees			\$684
Non-Development Tree Removal within a Critical Area More than 10 Trees			\$684
Right of Way Tree Pruning			\$256
Tree Protection Only			\$209
Fee in Lieu of Planting Replacement Trees (per tree)			\$1,081
Additional Review / Inspections	1	Hourly Staff Rate If Min. Exceeded	\$176
M. ELECTRICAL, MECHANICAL, AND PLUMBING PERMITS			
Combination permits are issued for electrical, mechanical, or plumbing work associated with a building permit unless the work is deemed minor in nature. (See "Combination Permit Fee" on the Construction Permit Fee Calculation Table). Unit fees listed below apply when there is no associated building permit. The following minimum fees will apply, unless the issuance, plan review and unit fees exceed the minimum fee. When the minimum fee is exceeded, the permit will be charged based on the sum of the applicable issuance, plan review and unit fees.			
Minimum Permit Fees			
Minimum Permit Fee	N/A	N/A	\$209

Additional Review Fees	Minimum Hours	Additional Fees	2025
Minimum Permit Fee Exceptions			
Temporary Power Service	N/A	N/A	\$117
Water Heater Exchange (no new gas piping)			\$117
Water Supply Piping			\$117
Repair of existing plumbing, water service, gas piping			\$117
Forced Air Exchange - same type			\$117
Decommission Backflow Device			\$117
Inspection Fees			
Inspections (not otherwise specified, hourly)	1	Hourly Staff Rate If Min. Exceeded	\$176
Inspections Outside Normal Business Hours	2		\$513
Re-Inspection (Assessed Under Provisions of Section 305.8)	1		\$176
Partial Inspections	N/A	N/A	\$89
Electrical Permit Fees			
Minimum Permit Fee	N/A	N/A	\$209
Permit Issuance Fee			\$45
Supplemental Permit Issuance Fee			\$32
Electrical Plan Review (hourly)			\$176
Electrical Unit Fees - As Listed Below			
Busways			
For trolley and plug-in type busways	N/A	N/A	\$14
Carnivals and Circuses			
For electrical generators and electrically driven motors	N/A	N/A	\$44
For mechanical driven rides and walk-through attractions			\$14
For a system of area and booth lighting			\$14
Lighting Fixtures			
First 20 fixtures, each	N/A	N/A	\$2
Additional fixtures, each			\$1
For pole or platform-mounted lighting fixtures			\$2
For theatrical-type lighting fixtures			\$2
Miscellaneous Apparatus, Conduits and Conductors			
For electrical apparatus, conduits, and conductors for which a permit is required but for which no fee is herein set forth	N/A	N/A	\$34
Non-Residential Appliances			
For non-residential appliances and self-contained factory-wired non-residential appliances	N/A	N/A	\$9

Additional Review Fees	Minimum Hours	Additional Fees	2025
Power Apparatus			
Up to and including 1	N/A	N/A	\$9
Over 1 and not over 10, each			\$23
Over 10 and not over 50, each			\$45
Over 50 and not over 100, each			\$93
Over 100....			\$140
Private Swimming Pools			
New private, in-ground swimming pools	N/A	N/A	\$93
Receptacle, Switch and Light Outlets			
First 20 fixtures, each	N/A	N/A	\$2
Additional fixtures, each			\$1
Residential Appliances			
For fixed residential appliances	N/A	N/A	\$9
Services			
For services of 600 volts and not over 200 amperes	N/A	N/A	\$58
For services of 600 volts and over 200 amperes to 1,000 amperes			\$117
For services over 600 volts or over 1,000 amperes in rating			\$234
Upgrade Panel 50 400 amp or less (per panel)			\$210
Low Voltage Electric (per type) includes 2 inspections, hourly inspection rate applies thereafter			\$34
Signs, Outline Lighting and Marquees			
Supplied from one branch circuit	N/A	N/A	\$45
For additional branch circuits, each			\$9
Temporary Power Service			
Temporary Power Service	N/A	N/A	\$43
Mechanical Permit Fees			
Minimum Permit Fee	N/A	N/A	\$209
Permit Issuance Fee			\$45
Supplemental Permit Issuance Fee			\$32
Mechanical Plan Review	1	Hourly Staff Rate If Min. Exceeded	\$176
Mechanical Unit Fees - As Listed Below			
Air Handlers			
For each air-handling unit to and including 10,000 cubic feet per minute (cfm), including ducts attached thereto	N/A	N/A	\$20
For each air-handling unit over 10,000 cfm			\$34

Additional Review Fees	Minimum Hours	Additional Fees	2025
Appliance Vents			
For installation, relocation or replacement of each appliance vent installed and not included in appliance permit	N/A	N/A	\$13
Boilers, Compressors and Absorption Systems			
For the installation or relocation of each boiler or compressor to and including 3 horsepower, or each absorption system to and including 100,000 Btu/h	N/A	N/A	\$28
For the installation or relocation of each boiler or compressor over 3 horsepower to and including 15 horsepower, or each absorption system over 100,000 Btu/h to and including 500,000 Btu/h			\$51
For the installation or relocation of each boiler or compressor over 15 horsepower to and including 30 horsepower, or each absorption system to over 500,000 Btu/h to and including 1,000,000 Btu/h			\$71
For the installation or relocation of each boiler or compressor over 30 horsepower to and including 50 horsepower, or each absorption system to over 1,000,000 Btu/h to and including 1,750,000 Btu/h			\$104
For the installation or relocation of each boiler or compressor over 15 horsepower to and including 50 horsepower, or each absorption system to over 1,750,000.			\$174
Evaporation Coolers			
For each evaporative cooler other than portable type	N/A	N/A	\$20
Furnaces			
For installation or relocation of each forced-air or gravity type furnace or burner, including ducts and vents attached to such appliance up to and including 100,000 Btu/h	N/A	N/A	\$28
For installation or relocation of each forced-air or gravity type furnace or burner, including ducts and vents attached to such appliance over 100,000 Btu/h			\$34
For installation or location of each floor furnace, including vent			\$28
For installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater			\$28

Additional Review Fees	Minimum Hours	Additional Fees	2025
Miscellaneous			
For each appliance or piece of equipment regulated by the International Mechanical Code but not classed in other appliance categories, or for which no other fee is listed in the table	N/A	N/A	\$20
Exchange of Existing HVAC System for Single Family Residences (includes thermostat)			\$117
Repairs or Additions			
For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption, or evaporative cooling system.	N/A	N/A	\$23
Ventilation and Exhaust			
For each ventilation fan connected to a single duct	N/A	N/A	\$45
For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit			\$45
For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood			\$45
Plumbing Permits			
Minimum Permit Fee	N/A	N/A	\$209
For issuing each permit			\$45
For issuing each supplemental permit			\$32
Plumbing Plan Review (hourly)			\$176
Plumbing Unit Fees - as Listed Below			
Fixtures & Vents			
Each plumbing fixture or trap or set of fixtures	N/A	N/A	\$19
For repair or alteration of drainage or vent piping, each fixture			\$9
Gas Piping			
For each gas piping system	N/A	N/A	\$12
For each additional outlet over five			\$2
Lawn Sprinklers, Vacuum Breakers & Backflow			
Backflow Prevention Inspection (Fire and Irrigation)	N/A	N/A	\$209
For each lawn sprinkler system			\$28
For atmospheric-type vacuum breakers or backflow protection devices 1 - 5			\$23
Over 5 devices			\$4
For each backflow protection device other than atmospheric type vacuum breakers, 2 inches and smaller			\$23
Over 2 inches			\$44

Additional Review Fees	Minimum Hours	Additional Fees	2025
Miscellaneous			
For each appliance or piece of equipment not regulated by the Uniform Plumbing Code not listed in this table	N/A	N/A	\$19
Sewers, Disposal Systems, Interceptors			
For each building sewer	N/A	N/A	\$43
For each cesspool			\$71
For each private sewage disposal system			\$140
For each industrial waste pretreatment interceptor			\$38
Rainwater systems - per drain			\$19
Swimming Pools			
Public pool, each	N/A	N/A	\$172
Public spa, each			\$114
Private pool, each			\$114
Private spa, each			\$57
Water Piping and Water Heaters			
For installation, alteration or repair of water piping or water treating equipment	N/A	N/A	\$9
For each water heater			\$23

9. TAXES

A. BUSINESS & OCCUPATION (B&O) TAX

([MICC Chapter 4.10](#))

Returns are due annually each April 15 following the tax year. Per RCW 35.21.710 the rate is not to exceed two-tenths of one percent (.2%) on the gross income of persons doing business within the city. **The current City rate is one-tenth of one percent (.1%); on gross revenue generated on Mercer Island exceeding \$150,000.00 (the gross revenue threshold is \$37,500.00 for quarterly filers); a minimum payment of \$20.00 is required if the net taxable revenue is greater than zero.**

B. UTILITY TAXES

([MICC Chapter 4.12](#))

Utility taxes are levied on the gross operating revenues earned by private utilities from operations within the City of Mercer Island boundaries or on the City's own utilities (water, sewer, and stormwater). Private utilities that the City taxes include electric, natural gas, solid waste, telephone, and cable television.

State law limits the rate of utility tax on telephone, cellular telephone, pager services, and natural gas to 6% unless voters approve a higher rate. Cable TV must not be taxed at a rate substantially different than other utilities. There are no restrictions on the tax rate for water, sewer, stormwater, or solid waste. Utility taxes are levied on the gross operating revenues of the utility provider.

Utility Tax Rate on Gross Revenue (Effective January 1, 2020)	
Cable	7%
Telephone	6%
Cellular Phone	6%
Natural Gas	6%
Electric	6%
Solid Waste	7%
Stormwater	5.3%
Water	5.3%
Sewer	5.3%

10. UTILITY RATES

A. WATER USAGE AND FIRE SERVICE

(Resolution No. 1668, Effective January 1, 2025)

1. CLASSIFICATIONS OF WATER USERS

The following classifications of users are hereby adopted by the City for the City water system effective January 1, 2025, and thereafter.

- a. Single Family. "Single Family" shall mean a residential structure or dwelling as defined in the City of Mercer Island Zoning Code, capable of being conveyed by separate title, served by a single domestic water meter. Provided, that where prior to December 1, 1980, more than one single family dwelling was served through a single common water meter, such service shall be allowed to continue under the "Single Family" classification until such time as the property or properties are subdivided into separate parcels, or when a higher demand for water service, as determined by the City, is required by a change in use or zoning.
- b. Low Income. "Low Income" shall mean a person who shows satisfactory proof that he or she is living in a single family residence and has a maximum annual income of not more than seventy percent (70%) of the Washington State median income as applicable for the number of individuals in the household as computed annually by the State or City. Applicants shall provide such data as to verify eligibility, upon forms provided by and in the manner determined by the City of Mercer Island.
- c. Multi-Family. "Multi-Family" shall mean a residential structure or facility designed and/or used to house two or more families living independently of each other, including but not limited to, duplexes, triplexes, apartment buildings and condominiums, but shall not include hotels and motels.
- d. Commercial. "Commercial" shall mean a structure or facility designed and/or used to conduct business and commerce, including but not limited to, motels, hotels, professional, private schools, industrial, churches and all other commercial/business users.
- e. Public. "Public" shall mean structures and facilities used by governmental entities including the state, county, City of Mercer Island, and other municipal corporations of the state and public schools of the Mercer Island School District.
- f. Irrigation. "Irrigation" shall mean all meters used for the purpose of watering shrubbery, lawns, flower beds, gardens, ornamentals and the like.

2. WATER SERVICE RATES AND CHARGES

The bi-monthly rates for metered water supplied by the City of Mercer Island for each one hundred (100) cubic feet of water consumed are set forth below:

Residential Bimonthly Water Rates					
	Fixed Charge	Volume Charge			
Class	Per Meter Equivalent*	Block 1	Block 2	Block 3	Block 4
		(0–10 ccf)	(11–20 ccf)	(21–30 ccf)	(31+ ccf)
Single Family Residential	\$51.44	\$6.11	\$10.34	\$12.41	\$16.69
Low-Income Residential	\$51.44	\$1.53	\$2.58	\$3.09	\$4.16
Conservation Surcharge**				\$0.10	\$0.30
	Fixed Charge	Volume Charge			
Class	Per Meter Equivalent*	All Use (0–99+ ccf)			
Multi-Family Residential	\$51.44	\$9.06			

* Meter Equivalents are summarized in a following table. The total meter equivalent charge is based on the meter size and is calculated by multiplying the meter equivalents by the per meter equivalent rate.

** A surcharge of \$0.10 per ccf for single family residential bimonthly usage between and including 21 and 30 ccf, and \$0.30 per ccf for bimonthly usage in excess of 30 ccf, shall be included in the rates as an incentive to conserve and may be used to fund conservation education. This surcharge shall apply on consumption of water from June 1 through September 30.

Non-Residential Bimonthly Water Rates			
	Fixed Charge	Volume Charge	
Class	Per Meter Equivalent*	Winter** (All Usage)	Summer** (All Usage)
Commercial/Public	\$51.44	\$5.63	\$13.98
Irrigation	\$51.44	\$8.41	\$17.68

* Meter Equivalents are summarized in a following table. The total meter equivalent charge is based on the meter size and is calculated by multiplying the meter equivalents by the per meter equivalent rate.

** Seasons: Summer is June 1 through September 30; October 1 through May 31 is winter.

Table of Meter Equivalents and Fixed Charges		
Meter Size	Meter Equivalent	Fixed Charge
3/4 inch or Smaller	1.0	\$51.44
1 inch	2.5	\$128.60
1 - 1/2 inch	5.0	\$257.20
2 inch	8.0	\$411.52
3 inch	16.0	\$823.04
4 inch	25.0	\$1,286.00
6 inch	50.0	\$2,572.00

3. FIRE SERVICE RATES

There is hereby established a schedule of rates for fire service which are the minimum monthly service charges for fire protection purposes exclusively for any two months, or fractional part thereof, as follows:

Service Connection	Rate
2 inch	\$48.29
3 inch	\$48.29
4 inch	\$60.97
5 inch	\$60.97
8 inch	\$86.44

4. RATES FOR UNAUTHORIZED USE

Water taken through unauthorized connections to the City water system shall be charged at double the rates set forth above based on the applicable "Classification of User" from the date of the commencement of such unauthorized use.

5. SPECIAL SERVICE CHARGES

There is hereby established a schedule of service charges to recover operating costs incurred in establishing new accounts, changes in occupancy, special service requests by customers, delinquent account collections and processing of NSF checks as follows:

Service Charge	Fee
New water set-up fee (meter reading)	\$40.00
Water shut-off, requested by user, during normal working hours	\$30.00
Water shut-off, requested by user, after hours	\$170.00
Non-payment door hanger notification (each occurrence)	\$25.00
Non-payment water turn on/turn off, normal working hours	\$80.00
Non-payment water turn on/turn off, after hours	\$195.00
Locked water meter due to theft	\$250.00
Non-sufficient funds (check handling fee)	\$40.00

6. METER INSTALLATION CHARGES

There is hereby established a schedule of meter installation charges for connection of new meters to the City water system, and for changes to water service where the previous type of use has been changed or increased as follows: For meters of all sizes, the charge will be based on the actual cost of installation. A deposit is required, based on the estimated cost, and is collected at the time of permitting the work.

7. CONNECTION CHARGES

There is hereby established a schedule of connection charges for the installation of water service to property not previously served or for the installation of water service for an additional type of use and/or increase in meter size as follows:

Meter Size	Connection Charge
3/4 inch or smaller	\$3,236
1 inch	\$8,090
1 – 1/2 inch	\$16,180
2 inch	\$25,888
3 inch	\$51,776
4 inch	\$80,900
6 inch	\$161,800

Connection charges are studied periodically and adjusted for inflation in years between studies. The inflation factor applied is CPI-W First Half for Seattle-Tacoma-Bellevue.

For meter upsizes, the difference in the connection charge between the new meter size and the old meter size will be charged.

The provisions of this section shall not be construed to apply to additional water service for fire protection purposes.

B. SEWER SERVICES

(Resolution No. 1668, Effective January 1, 2025)

1. CLASSIFICATIONS OF SEWER USERS

The following classifications of users are hereby adopted by the City for the City sewer system effective January 1, 2025, and thereafter.

- a. Single Family. "Single Family" shall mean a residential structure or dwelling as defined in the City of Mercer Island Zoning Code, capable of being conveyed by separate title, served by a single domestic water meter.
- b. Low Income. "Low Income" shall mean a person who shows satisfactory proof that he or she is living in a single-family residence and has a maximum annual income of not more than seventy percent (70%) of the Washington State median income as applicable for the number of individuals in the household as computed annually by the State or City. Applicants shall provide such data as to verify eligibility, upon forms provided by and in the manner determined by the City of Mercer Island.
- c. Multi-Family. "Multi-Family" shall mean a residential structure or facility designed and/or used to house two or more families living independently of each other, including but not limited to, duplexes, triplexes, apartment buildings and condominiums, but shall not include hotels and motels.
- d. Commercial. "Commercial" shall mean a structure or facility designed and/or used to conduct business and commerce, including but not limited to, motels, hotels, professional, private schools, industrial, churches and all other commercial/business users.
- e. Public. "Public" shall mean structures and facilities used by governmental entities including the state, county, City of Mercer Island, and other municipal corporations of the state and public schools of the Mercer Island School District.

2. SEWERAGE DISPOSAL SERVICES RATES

The bi-monthly rates and charges for sewerage disposal services are set forth below:

Single Family Bimonthly Sewer Rates				
Class	King County Fixed Charge	City Sewer Line Maintenance		
	King County Sewage Treatment	Fixed Charges		Volume Charge
		Billing Cost	Base Charge (for first 600 cf of AVERAGE Winter Water Use)	Per 100 cf of AVERAGE Winter Water Use beyond first 600 cf
Single Family Residential	\$116.56	\$11.67	\$59.82	\$9.97
Low-Income Residential	\$116.56	\$11.67	\$14.98	\$2.49

Average winter water usage is based on the most current 4 months of winter water usage data available in the billing system. Calculation of the winter water average is based on usage as shown on the January and March bills or February and April bills depending on the billing/reading cycle. Calculation of sewer charges using the winter average is in effect for the following 12 months, until the next winter's water consumption data is available.

In the case of single family property, where there is no method of accurately calculating the average winter water usage because no water was used during the winter months, or any part thereof, or because the property is not connected to the sanitary sewer system, or for any other reason approved by the Deputy Finance Director or the Finance Director, the sewer volume charge herein will be the Island-wide bi-monthly average winter water use.

Newly constructed single family properties shall be charged a sewer volume charge based on the per unit Island-wide average water usage for single family properties. Newly constructed multi-family and commercial properties shall be charged a sewer volume charge based on their actual water usage.

The King County rate for multi-family and commercial is derived by dividing King County's monthly rate (\$58.28) by King County's residential customer equivalency usage value of 750 cubic feet. The bi-monthly rates and charges for multi-family and commercial sewerage disposal services are set forth below:

Multi-Family and Commercial Bimonthly Sewer Rates			
	King County	City Sewer Line Maintenance	
Class	Sewage Treatment (Per 100 cf of ACTUAL Water Use)	Billing Cost	Volume Charge Per 100 cf of ACTUAL Water Use
Multi-Family Residential	\$7.77	\$11.67	\$9.97
Commercial / Public	\$7.77	\$11.67	\$9.97

3. SEWER CONNECTION CHARGES

Connection charges are studied periodically and adjusted for inflation in years between studies. The inflation factor applied is CPI-W First Half for Seattle-Tacoma-Bellevue.

All connection charges shall be due and payable at the time the connection service is requested and shall be delinquent if unpaid at the time the connection service is actually made. In the event of delinquency, the connection charges shall be double the amount set forth above.

Connection Charges	
All Classifications of Users	\$2,837 per King County residential customer equivalent (RCE)

C. STORM AND SURFACE WATER SERVICES

(Resolution No. 1668, Effective January 1, 2025)

1. CLASSIFICATIONS OF STORM AND SURFACE WATER USERS

The following classifications of users are hereby adopted by the City for the City storm and surface water system effective January 1, 2025, and thereafter.

- a. Single Family. "Single Family" shall mean a residential structure or dwelling as defined in the City of Mercer Island Zoning Code, capable of being conveyed by separate title, served by a single domestic water meter.
- b. Low Income. "Low Income" shall mean a person who shows satisfactory proof that he or she is living in a single-family residence and has a maximum annual income of not more than seventy percent (70%) of the Washington State median income as applicable for the number of individuals in the household as computed annually by the State or City. Applicants shall provide such data as to verify eligibility, upon forms provided by and in the manner determined by the City of Mercer Island.
- c. Multi-Family. "Multi-Family" shall mean a residential structure or facility designed and/or used to house two or more families living independently of each other, including but not limited to, duplexes, triplexes, apartment buildings and condominiums, but shall not include hotels and motels.
- d. Commercial. "Commercial" shall mean a structure or facility designed and/or used to conduct business and commerce, including but not limited to, motels, hotels, professional, private schools, industrial, churches and all other commercial/business users.
- e. Public. "Public" shall mean structures and facilities used by governmental entities including the state, county, City of Mercer Island, and other municipal corporations of the state and public schools of the Mercer Island School District.

2. STORM AND SURFACE WATER SERVICES RATES

The bi-monthly rates (per equivalent service unit) for storm and surface water services are set forth below:

Bi-monthly Storm and Surface Water Rates	
Classification of User	Rate
Single Family Residential	\$50.14
Low Income Residential	\$12.54
Multi-Family Residential*	\$50.14
Commercial/Public*	\$50.14

* For Multi-Family Residential, Commercial or Public property in the City, the number of equivalent service units is determined by dividing the total square feet of impervious surface for each account (which includes roof tops, pavement, and trafficked gravel) by the average square footage of impervious surface for single family residential accounts (3,471 square feet is the average).

D. EMERGENCY MEDICAL AND AMBULANCE SERVICES (EMS)

(Resolution No. 1668, Effective January 1, 2025)

1. CLASSIFICATIONS OF EMERGENCY MEDICAL AND AMBULANCE SERVICES USERS

The following classifications of users are hereby adopted by the City for emergency medical and ambulance services effective January 1, 2025, and thereafter.

- a. Single Family. "Single Family" shall mean a residential structure or dwelling as defined in the City of Mercer Island Zoning Code, capable of being conveyed by separate title, served by a single domestic water meter.
- b. Low Income. "Low Income" shall mean a person who shows satisfactory proof that he or she is living in a single-family residence and has a maximum annual income of not more than seventy percent (70%) of the Washington State median income as applicable for the number of individuals in the household as computed annually by the State or City. Applicants shall provide such data as to verify eligibility, upon forms provided by and in the manner determined by the City of Mercer Island.
- c. Multi-Family. "Multi-Family" shall mean a residential structure or facility designed and/or used to house two or more families living independently of each other, including but not limited to, duplexes, triplexes, apartment buildings and condominiums, but shall not include hotels and motels.
- d. Commercial. "Commercial" shall mean a structure or facility designed and/or used to conduct business and commerce, including but not limited to, motels, hotels, professional, private schools, industrial, churches and all other commercial/business users.
- e. Public. "Public" shall mean structures and facilities used by governmental entities including the state, county, City of Mercer Island, and other municipal corporations of the state and public schools of the Mercer Island School District.
- f. Residential Board & Care and 24-Hour Care. "Residential Board & Care" or "24-Hour Care" users are based on the fire property classification.

2. EMS RATES

The bi-monthly services fees per equivalent service unit (ESU) for emergency medical and ambulance services are set forth below:

Customer Class	ESU	Bi-Monthly
Single Family Residential	1	\$11.68
Multi-Family Residential	Per # of Equivalent Living Units (# of Apartment or Condos)	\$11.68
Commercial	1	\$11.68
Public	1	\$11.68
Residential Board & Care	Per # of Equivalent Living Units (# of available beds)	\$11.68
24-Hour Nursing	Per # of Equivalent Living Units (# of available beds)	\$11.68

11. MISCELLANEOUS FEES

AMBULANCE TRANSPORT (Resolution No. 1666)	\$1,323.00 + \$24.46/mile
CABLE TV FRANCHISE FEE (Ordinance No. 05-07 [Section 7.01])	5% of Gross Revenue
CABLE TV FRANCHISE FEE – PENALTY (Ordinance No. 05-07 [Section 7.01])	12% Interest Rate per Annum
DISHONORED (NSF) CHECK CHARGE (MICC 4.10.120(F))	\$40.00
TRANSPORTATION BENEFIT DISTRICT VEHICLE LICENSE FEE (MICC 3.26.050 & MITBD Ord No. 1)	\$20.00

APPENDIX A

2025 MERCER ISLAND BUILDING VALUATION DATA TABLE

The unit costs below are intended to provide guidance in determining project valuations as set forth in Mercer Island City Code Chapter 17.14.010, Section 109.4 and shall include architectural, structural, electrical, plumbing, and mechanical work, except as specifically listed below. The unit costs also include the contractor's profit, which should not be omitted.

Project valuations provided by the permit applicant will be validated against this table. To use this table to calculate the valuation for residential construction, multiply the cost per square foot for dwellings (Item 8) by the floor area; include private garages (Item 18) and porches (Item 7). If air conditioning or fire sprinkler systems (Equipment) will be installed, include the valuation for these systems.

Occupancy & Type / Building Valuation per Square Foot

1. APARTMENT HOUSES	
Type I or II F.R.*	\$163.17
(Good)	\$200.99
Type V—Masonry (or Type III)	\$133.09
(Good)	\$163.17
Type V—Wood Frame	\$117.33
(Good)	\$150.85
Type I—Basement Garage	\$68.91
2. AUDITORIUMS	
Type I or II F.R.	\$192.82
Type II—1-Hour	\$139.68
Type II—N	\$132.08
Type III—1-Hour	\$146.69
Type III—N	\$139.39
Type V—1-Hour	\$140.25
Type V—N	\$131.08
3. BANKS	
Type I or II F.R.*	\$272.47
Type II—1-Hour	\$200.85
Type II—N	\$194.26
Type III—1-Hour	\$221.62
Type III—N	\$213.60
Type V—1-Hour	\$200.85
Type V—N	\$192.25

4. BOWLING ALLEYS	
Type II—1-Hour	\$93.98
Type II—N	\$87.53
Type III—1-Hour	\$102.14
Type III—N	\$95.41
Type V—1-Hour	\$68.91
5. CHURCHES	
Type I or II F.R.	\$182.51
Type II—1-Hour	\$137.10
Type II—N	\$130.22
Type III—1-Hour	\$149.13
Type III—N	\$142.40
Type V—1-Hour	\$139.39
Type V—N	\$131.08
6. CONVALESCENT HOSPITALS	
Type I or II F.R.*	\$256.14
Type II—1-Hour	\$177.64
Type III—1-Hour	\$182.08
Type V—1-Hour	\$171.76
7. DECKS AND PORCHES	
Decks and Porches	\$44.70

8. DWELLINGS	
Type V—Masonry	
(Good)	\$213.27
(Very Good)	\$272.51
(Very Good - Custom)	\$331.75
(Luxury)	\$450.23
Type V—Wood Frame	
(Good)	\$213.27
(Very Good)	\$272.51
(Very Good - Custom)	\$331.75
(Luxury)	\$450.23
Semi-Finished	
(Average)	\$36.96
(Good)	\$42.69
Basements— Unfinished	
(Average)	\$26.79
(Good)	\$32.66
9. FIRE STATIONS	
Type I or II F.R.	\$210.44
Type II—1-Hour	\$138.39
Type II—N	\$130.65
Type III—1-Hour	\$151.57
Type III—N	\$145.12
Type V—1-Hour	\$142.25
Type V—N	\$134.80
10. HOMES FOR THE ELDERLY	
Type I or II F.R.	\$190.82
Type II—1-Hour	\$154.86
Type II—N	\$148.27
Type III—1-Hour	\$161.31
Type III—N	\$154.72
Type V—1-Hour	\$155.72
Type V—N	\$150.42
11. HOSPITALS	
Type I or II F.R.*	\$300.27
Type III—1-Hour	\$248.41
Type V—1-Hour	\$237.09

12. HOTELS AND MOTELS	
Type I or II F.R.*	\$185.80
Type III—1-Hour	\$160.88
Type III—N	\$153.43
Type V—1-Hour	\$140.10
Type V—N	\$137.38
INDUSTRIAL PLANTS	
Type I or II F.R.	\$104.72
Type II—1-Hour	\$72.92
Type II—N	\$66.90
Type III—1-Hour	\$80.22
Type III—N	\$75.64
Tilt-up	\$55.15
Type V—1-Hour	\$75.64
Type V—N	\$69.19
13. JAILS	
Type I or II F.R.	\$292.67
Type III—1-Hour	\$267.60
Type V—1-Hour	\$200.85
14. LIBRARIES	
Type I or II F.R.	\$214.17
Type II—1-Hour	\$156.72
Type II—N	\$149.13
Type III—1-Hour	\$165.46
Type III—N	\$157.15
Type V—1-Hour	\$155.43
Type V—N	\$149.13
15. MEDICAL OFFICES	
Type I or II F.R.*	\$219.90
Type II—1-Hour	\$169.47
Type II—N	\$161.16
Type III—1-Hour	\$183.94
Type III—N	\$171.19
Type V—1-Hour	\$165.89
Type V—N	\$160.16

16. OFFICES**	
Type I or II F.R.*	\$196.55
Type II—1-Hour	\$131.51
Type II—N	\$125.21
Type III—1-Hour	\$141.82
Type III—N	\$135.81
Type V—1-Hour	\$132.94
Type V—N	\$125.21
17. PRIVATE GARAGES	
Wood Frame	\$44.70
Masonry	\$50.28
Open Carports	\$30.51
18. PUBLIC BUILDINGS	
Type I or II F.R.*	\$227.06
Type II—1-Hour	\$183.94
Type II—N	\$175.92
Type III—1-Hour	\$190.96
Type III—N	\$184.37
Type V—1-Hour	\$174.63
Type V—N	\$168.61
19. PUBLIC GARAGES	
Type I or II F.R.*	\$89.97
Type I or II Open Parking*	\$67.47
Type II—N	\$51.43
Type III—1-Hour	\$67.90
Type III—N	\$60.60
Type V—1-Hour	\$62.03
20. RESTAURANTS	
Type III—1-Hour	\$179.07
Type III—N	\$173.20
Type V—1-Hour	\$164.03
Type V—N	\$157.73
21. SCHOOLS	
Type I or II F.R.	\$204.57
Type II—1-Hour	\$139.68
Type III—1-Hour	\$149.42
Type III—N	\$143.69
Type V—1-Hour	\$139.96
Type V—N	\$133.52

22. SERVICE STATIONS	
Type II—N	\$123.63
Type III—1-Hour	\$128.93
Type V—1-Hour	\$109.88
Canopies	\$51.43
23. STORES	
Type I or II F.R.*	\$151.57
Type II—1-Hour	\$92.69
Type II—N	\$90.82
Type III—1-Hour	\$112.60
Type III—N	\$105.72
Type V—1-Hour	\$94.98
Type V—N	\$87.67
24. THEATERS	
Type I or II F.R.	\$201.99
Type III—1-Hour	\$147.12
Type III—N	\$140.10
Type V—1-Hour	\$138.39
Type V—N	\$131.08
25. WAREHOUSES***	
Type I or II F.R.	\$90.97
Type II or V—1-Hour	\$53.86
Type II or V—N	\$50.43
Type III—1-Hour	\$61.03
Type III—N	\$58.16
26. EQUIPMENT	
AIR CONDITIONING:	
Commercial	\$7.74
Residential	\$6.59
SPRINKLER SYSTEMS	
	\$4.73

*Add 0.5% to total cost for each story over three.

**Deduct 20 % for shell-only buildings.

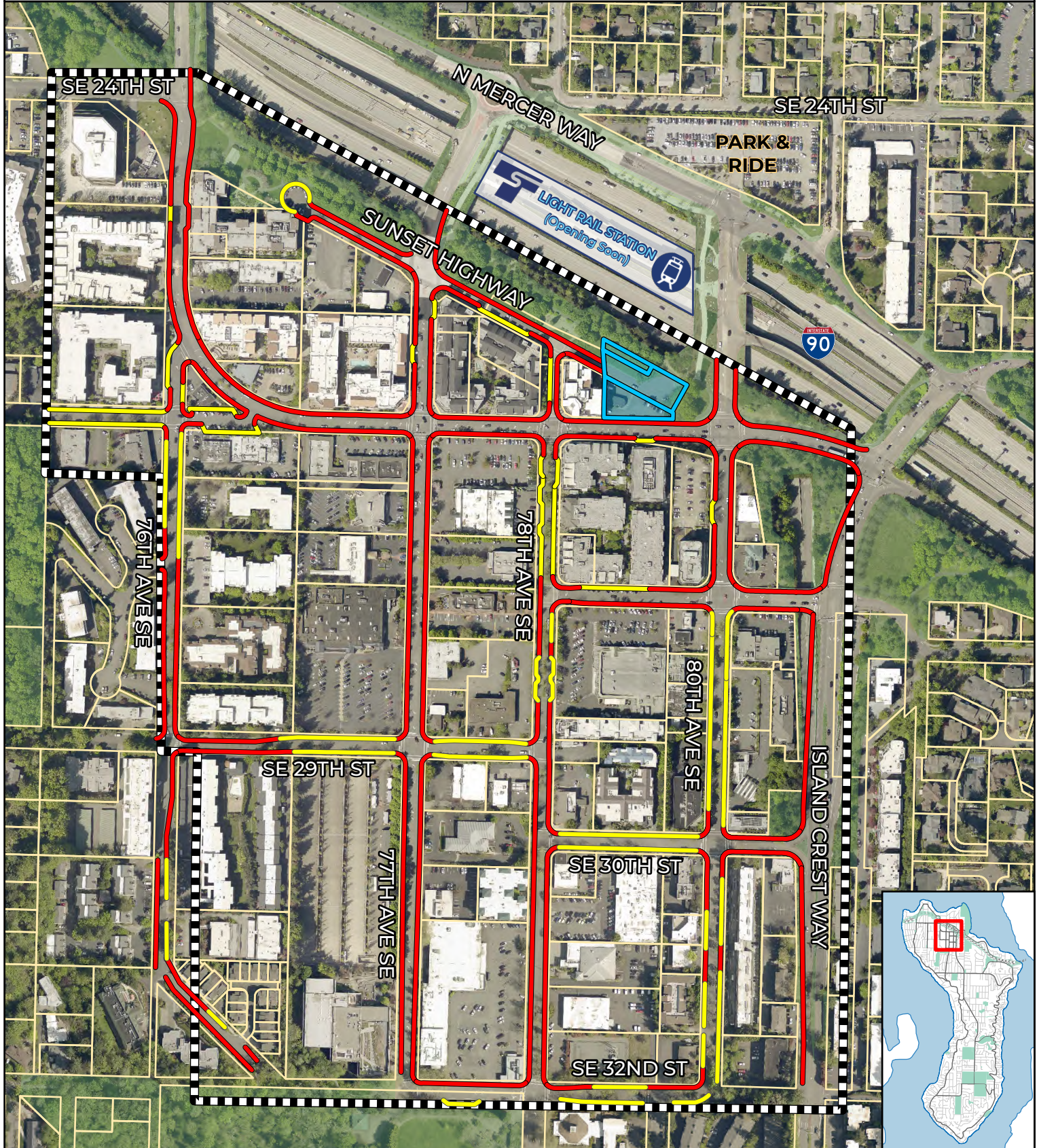
***Deduct 11% for mini warehouses

This building valuation information is intended for informational use only and cannot be used as a substitute for the Mercer Island City Code.



MERCER ISLAND TOWN CENTER PARKING REGULATIONS

Item 8.



STREET PARKING:

 2 HOUR PARKING

 NO PARKING

 2 HOURS FREE
WITH REGISTRATION;
14 HOURS MAX

 TOWN CENTER
BOUNDARY



TownCenterParking3.3.aprx
Map & Layout: Proposed Parking Reg TC
Date: 4/22/2025

Disclaimer: No warranties of any sort including accuracy, fitness or merchantability accompany this map. Aerial photo: March 2023



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6674
May 6, 2025
Regular Business

AGENDA BILL INFORMATION

TITLE:	AB 6674: Puget Sound Regional Council (PSRC) General Assembly Voting Delegate	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Appoint a voting delegate for the PSRC General Assembly Meeting on May 22, 2025.	

DEPARTMENT:	City Council
STAFF:	Salim Nice, Mayor Andrea Larson, City Clerk
COUNCIL LIAISON:	n/a
EXHIBITS:	n/a
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to appoint a voting delegate for the Puget Sound Regional Council (PSRC) General Assembly meeting on May 22, 2025.

ISSUE/DISCUSSION

The Puget Sound Regional Council (PSRC) develops policies and coordinates decisions about regional growth, transportation and economic development planning within King, Pierce, Snohomish, and Kitsap counties. The City of Mercer Island is a member of PSRC along with over 100 other members, including the four counties, cities and towns, ports, state and local transportation agencies and Tribal governments within the region.

PSRC's General Assembly will meet on May 22, 2025 to vote on major decisions, establish the budget, and elect new officers. All mayors, county executives, commissioners, and councilmembers of PSRC member jurisdictions and tribes have votes at the assembly and are encouraged to participate. PSRC needs at least one City of Mercer Island Councilmember to participate and be counted towards the quorum and vote on behalf of Mercer Island.

RECOMMENDED ACTION

Appoint Councilmember _____ as the voting delegate at the PSRC General Assembly on May 22, 2025.



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6675
May 6, 2025
Public Hearing

AGENDA BILL INFORMATION

TITLE:	AB 6675: Public Hearing for Ordinance to Renew Interim Regulations for Temporary Uses and Structures Including Outdoor Dining.	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Conduct public hearing and schedule second reading of Ordinance 25C-07 for May 20, 2025.	

DEPARTMENT:	Community Planning and Development
STAFF:	Jeff Thomas, Community Planning and Development Director Molly McGuire, Senior Planner
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Ordinance No. 25C-07
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is for the City Council to conduct a public hearing and complete the first reading of Ordinance No. 25C-07 (Exhibit 1) to renew the interim regulations for temporary uses and structures including outdoor dining and a work plan for adopting permanent regulations.

- The interim regulations for temporary uses and structures including outdoor dining, adopted on June 4, 2024 by [Ordinance No. 24C-07](#) are effective for one year.
- The interim regulations will expire on June 17, 2025. The City Council must renew these interim regulations to avoid a lapse in regulations that are currently being used by several temporary uses and structures.
- Interim regulations will be established for temporary uses and structures on real property not owned by the City of Mercer Island ("private property") and will continue to allow for outdoor dining use within the public right-of-way and private parking spaces.
- Temporary uses and structures on real property owned by the City of Mercer Island will continue to be authorized through the existing Special Event Permit process managed by the Recreation Division in the Public Works Department.
- Other temporary uses and structures within the public right-of-way will continue to be permitted through the existing Right-of-Way Permit process.

- With the adoption of Ordinance No. 25C-07, the interim regulations will be in effect for a period of six months until permanent regulations can be adopted.

BACKGROUND

The Mercer Island City Code (MICC) lacks regulations for temporary uses and structures, which results in a gap in allowed and regulated uses that are not considered to be permanent. The standards for permanent development in the MICC don't align with applications for uses and structures that are intended to be temporary. Often these standards are too restrictive and would potentially prohibit certain uses and structures that would benefit Mercer Island residents, like mobile food vendors or air-supported temporary structures, to allow for off-season use of outdoor sports facilities.

On December 5, 2023, the City Council passed [Resolution No. 1655](#) setting the 2024 Docket, which added Comprehensive Plan and MICC development regulation amendments to the City's work program. Separate proposals by both the City of Mercer Island as well as the Mercer Island Country Club to docket code amendments to establish temporary use and structure regulations were approved by City Council. After discussing the prioritization of the Mercer Island Country Club docketed item at its March 1, 2024 Planning Session, City Council directed staff to proceed with developing interim regulations to address both docketed items and renew the existing interim regulations for outdoor dining at its regular business meeting on April 2, 2024.

The City first adopted interim regulations to allow local eating and drinking establishments to expand outdoor dining into public rights-of-way (ROW) and private parking spaces in 2020 during the COVID-19 Pandemic to align with the adoption of temporary regulations on outdoor sales of liquor by the Washington State Liquor and Cannabis Board. These interim regulations were last renewed in June 2023 ([AB 6285](#)).

On June 4, 2024, the City Council adopted Ordinance No. 24C-07, ([AB 6488](#)) which established interim regulations for one year, expiring on June 17, 2025. Consistent with the work plan adopted on June 4, 2024, the Planning Commission held a work session to develop permanent regulations for temporary uses and structures on February 23, 2025. A SEPA determination was issued on March 10, 2025. A public hearing and recommendation were scheduled with the Planning Commission for March 23, 2025, but was canceled due to inclement weather warnings. Due to noticing requirements and scheduling conflicts, the public hearing with the Planning Commission has been rescheduled for June 10, 2025, which does not allow for permanent regulations to be enacted prior to the expiration of the interim regulations adopted by Ordinance No. 24C-07. The City Council must renew the interim regulations to avoid a lapse in these regulations, which are currently regulating several temporary uses and structures.

ISSUE/DISCUSSION

Adoption of Ordinance No. 25C-07 will renew the interim regulations enacted by Ordinance No. 24C-07 with no additional changes, these regulations:

- Amend MICC [19.06.050](#) to permit temporary food and beverage service in the public right-of-way with a Right-of-Way Permit.
- Establish a new code section under MICC 19.06.130 for temporary uses and structures on private property.
- Amend MICC 19.15.030 Table A – Permit Review Types to include “Temporary Use Permit” as a Type I land use review.

- Authorize the temporary use of private parking spaces for outdoor dining and provide a temporary waiver of the minimum parking regulations for eating and drinking establishments identified in MICC [19.04.040](#) and MICC [19.11.130](#).

Ordinance No. 25C-07 will renew the interim regulations establishing a permitting process, allowing for such uses and structures, providing standards, and setting maximum allowed durations. The maximum durations for temporary uses and structures in the proposed interim regulations align with the maximum durations for temporary structures in the adopted construction codes under Section 108 in the International Construction Code and International Residential Code.

The interim regulations also include the renewal of regulations for outdoor dining, in which the opportunity will continue for eating and drinking establishments to safely offer outdoor seating in the public right-of-way and private parking areas.

NEXT STEPS

After conducting the public hearing and completing the first reading, a second reading of Ordinance No. 25C-07 will be scheduled for May 20, 2025.

RECOMMENDED ACTION

Conduct a public hearing and schedule a second reading of Ordinance No. 25C-07 for May 20, 2025.

**CITY OF MERCER ISLAND
ORDINANCE NO. 25C-07**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON,
RENEWING INTERIM REGULATIONS ADOPTED BY ORDINANCE 24C-07
AMENDING TITLE 19 OF THE MERCER ISLAND CITY CODE RELATED TO (1)
OUTDOOR SEATING FOR EATING AND DRINKING ESTABLISHMENTS, AND
(2) TEMPORARY USES AND STRUCTURES; PROVIDING FOR
SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the City of Mercer Island adopted Ordinance No. 20C-17 on August 4, 2020, enacting interim zoning and official controls to allow existing eating and drinking establishments to expand outdoor seating into available public and private space in order to provide safer dining conditions for patrons during the COVID-19 pandemic; and

WHEREAS, the City Council renewed the interim regulations for outdoor dining on February 16 under Ordinance Number 21C-03, July 6 under Ordinance Number 21C-16, and December 7, 2021 under Ordinance Number 21C-25, and June 20, 2024 under Ordinance Number 23C-09; and

WHEREAS, the City Council wishes to continue promoting local economic recovery and to make eating and drinking establishments safer to operate by leveraging available private and public space to be used as additional outdoor areas for eating and drinking; and

WHEREAS, the Washington State Liquor and Cannabis Board adopted permanent rules for outdoor alcohol service as amendments to WAC 314-03-200 on January 31, 2024, effective March 2, 2024; and

WHEREAS, the Mercer Island Country Club submitted an application for a Docket Request in fall of 2023 to consider allowing air-supported temporary structures as a temporary use; and

WHEREAS, the City of Mercer Island submitted an application for a Docket Request in fall of 2023 to consider establishing temporary use and structure provisions; and

WHEREAS, the City Council approved Resolution 1655 on December 5, 2023 docketing both the Mercer Island Country Club and the City of Mercer Island requests; and

WHEREAS, the City Council directed City Staff to draft interim regulations for temporary uses and structures and renew the interim regulations for outdoor dining at its April 2, 2024 regular business meeting; and

WHEREAS, City Staff drafted the necessary amendments to the MICC to achieve the City Council direction including a proposed new MICC 19.06.130, permitting temporary uses or structures on real property not owned by the City of Mercer Island referred to as "private property"; and

WHEREAS, the proposed amendments would benefit the public welfare by ensuring that temporary uses and structures on private property are regulated to allow socially beneficial temporary uses while placing conditions on other, more intense temporary uses; and

WHEREAS, on June 4, 2024, the City Council adopted interim regulations by Ordinance Number 24C-07, which went into effect on June 17, 2024 for a period of one year;

WHEREAS, the City is authorized under RCW 35A.63.220 and 36.70A.390 to renew interim zoning and official controls for an additional six-month period, provided a public hearing is held prior to renewal; and

WHEREAS, the City Council held a public hearing on May 6, 2025 which satisfies the requirements of RCW 35A.63.220 and RCW 36.70A.390.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Findings. The findings adopted for Ordinance No. 24C-07 and the “Whereas Clauses” set forth in the recitals of this ordinance are hereby adopted as the findings of face of the City Council for passing this ordinance.

Section 2. Renewed. The interim regulations adopted by Ordinance No. 24C-07.

Section 3. Authorization to Use Private Parking Areas for Outdoor Dining. Subject to the provisions of this ordinance, the City grants temporary permission for existing eating and drinking establishments at Mercer Island to temporarily utilize private parking areas for outdoor food and beverage service, provided the private parking area is immediately adjacent to the eating and drinking establishment, and the following conditions are met:

- A. An eating and drinking establishment may provide food and beverage service in a private parking area only while this ordinance remains in effect.
- B. Use of any portion or percentage of private off-street parking areas for outdoor food and beverage service shall require the landlord’s / property owner’s approval. Nothing in this ordinance compels a landlord / property owner to permit a tenant to expand its business to the exterior.
- C. This ordinance authorizes only temporary use of private areas otherwise restricted for parking purposes. Nothing in this ordinance authorizes permanent improvements or interior expansions.

Section 4. Minimum Parking Regulations Waived. In order to effectuate the purpose of Section 3 above, but only to the extent necessary to so effectuate and under the terms and conditions set forth in this ordinance, minimum parking regulations normally applicable to eating and drinking establishments are waived to enable such uses to serve patrons in adjoining parking spaces for the duration of this ordinance.

Section 5. Duration of Interim Zoning and Official Controls. The interim zoning and official controls renewed by this ordinance shall be effective for a period of six-months, unless repealed, extended or modified by the City Council pursuant to RCW 35A.63.220 and RCW 36.70A.390.

Section 6. Severability. If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property, or circumstance, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this ordinance or its application to any other person, property, or circumstance.

Section 7. Effective Date. This ordinance shall take effect and be in full force on June 16, 2025, provided 5 days have passed since its passage and publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS MEETING ON MAY ____, 2025.

CITY OF MERCER ISLAND

Salim Nice, Mayor

Approved as to Form:

ATTEST:

Bio Park, City Attorney

Andrea Larson, City Clerk

Date of Publication:



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6676
May 6, 2025
Public Hearing

AGENDA BILL INFORMATION

TITLE:	AB 6676: Public Hearing for Ordinance to Renew Interim Residential Parking Regulations Responsive to SB 6015.	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Conduct the public hearing and schedule second reading of Ordinance No. 25C-08 for May 20, 2025.	

DEPARTMENT:	Community Planning and Development
STAFF:	Jeff Thomas, Community Planning and Development Director Molly McGuire, Senior Planner
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Ordinance No. 25C-08
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda item is to conduct a public hearing and adopt Ordinance No. 25C-08 (Exhibit 1) to renew interim residential parking regulations responsive to Senate Bill (SB) 6015 until permanent regulations can be adopted.

- On March 6, 2024, the Washington State Legislature passed [SB 6015](#), which was signed by the Governor on March 26, 2024, related to parking requirements for residential development.
- SB 6015 became effective on June 6, 2024, by which time jurisdictions must be in compliance.
- The June 6, 2024, effective date created an emergency necessitating the adoption of an ordinance becoming effective immediately to ensure compliance with SB 6015.
- [Emergency Ordinance No. 24C-08](#) adopted interim residential parking regulations for a period of up to one year until permanent regulations are adopted.
- The interim residential parking regulations expire on June 4, 2025. The City Council should renew these regulations to avoid a lapse in compliance with SB 6015.
- In January 2025, the Department of Commerce published additional guidance on the [residential parking regulations](#), which will need to be reviewed and incorporated as necessary into the permanent regulations.

BACKGROUND

The Growth Management Act (GMA) is the comprehensive land use planning framework for counties and cities in Washington. The GMA establishes land-use designation and environmental protection requirements for all Washington counties and cities. The GMA further directs fully planning jurisdictions to adopt comprehensive land use plans and internally consistent development regulations.

The adoption of SB 6015 on March 26, 2024 required cities and counties planning under the GMA to adopt residential off-street parking regulations complying with the law by their next periodic update for comprehensive plans and development regulations. This required the City of Mercer Island to adopt interim regulations by June 6, 2024 to be in compliance with SB 6015 and created an emergency necessitating the adoption of [Emergency Ordinance No. 24C-08 \(AB 6489\)](#) on June 4, 2024. The interim regulations were effective immediately for a one-year period.

The new regulations contained in SB 6015 are a significant change to the approach the City uses to regulate parking for residential development contained within Mercer Island City Code (MICC) [19.02.020](#), MICC [19.03.020](#), MICC [19.11.130](#), MICC [19.12.050](#), and Appendix A of the Unified Land Development Appendices. Therefore, amendments to the MICC are necessary to ensure compliance with SB 6015. These amendments should be renewed by the City Council to remain in compliance with SB 6015.

ISSUE/DISCUSSION

SB 6015 became effective on June 6, 2024. RCW 35A.13.190 allowed the City Council to declare that the effective date of SB 6015 caused an emergency which necessitated the adoption of Ordinance No. 24C-08 becoming effective immediately to ensure compliance. Ordinance No. 24C-08 was adopted on June 4, 2024, in effect for one year with the option for renewal. To remain in compliance with SB 6015, the Council should renew the interim regulations to remain in compliance with SB 6015, which reforms the rules on what “counts” as a parking space for the purposes of minimum parking requirements. In detail, SB 6015 requires cities and counties to align land use regulations such that:

- Garages and carports may not be required as a way to meet minimum parking requirements for residential development; parking spaces that count towards minimum parking requirements may be enclosed or unenclosed;
- Parking spaces in tandem count towards meeting minimum parking requirements at a rate of one space for every 20 linear feet, with any necessary provisions for turning radius;
- The existence of non-conforming gravel surfacing in existing designated parking areas may not be a reason for prohibiting the use of existing space in the parking area to meet local parking standards;
- Parking spaces may not be required to exceed 8 feet by 20 feet, except for parking designed under the requirements of the Americans with Disabilities Act (ADA);
- Parking spaces that consist of grass block pavers may count towards minimum parking regulations;
- Existing parking spaces that do not conform to these requirements are not required to be modified or resized, except for compliance with the ADA;
- Existing paved parking lots are not required to change the size of existing parking spaces during resurfacing if doing so will be more costly or require significant reconfiguration of the parking space locations;
- Any county planning under the GMA, and any city within the county with a population greater than 6,000, may not require off-street parking as a condition of permitting a residential project if

compliance with tree retention would otherwise make a proposed residential development or redevelopment infeasible; and

- Portions of cities within a one-mile radius of a commercial airport with at least 9 million annual enplanements are exempt from the requirements of this act.

The guidance published by the Washington State Department of Commerce for residential parking regulations includes additional information regarding parking space dimensions, tandem parking, enclosed and unenclosed spaces, paving materials, nonconformities, and tree retention. The interim regulations adopted by Ordinance No. 24C-08 are sufficient for the City to remain in compliance with SB 6015, however, this guidance will need to be reviewed and incorporated into the permanent regulations where necessary.

NEXT STEPS

After conducting the public hearing and completing the first reading, a second reading of Ordinance No. 25C-08 will be scheduled for May 20, 2025.

RECOMMENDED ACTIONS

Conduct a public hearing and schedule a second reading of Ordinance No. 25C-08 for May 20, 2025.

**CITY OF MERCER ISLAND
ORDINANCE NO. 25C-08**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON,
RENEWING INTERIM ZONING REGULATIONS ADOPTED BY ORDINANCE
24C-08 ON RESIDENTIAL PARKING IN RESPONSE TO SENATE BILL 6015;
PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE
DATE.**

WHEREAS, the Legislature of the State of Washington passed Substitute Senate Bill 6015, effective June 6, 2024, adopting minimum parking requirements for residential development by adding a new section to chapter 36.70A RCW; and

WHEREAS, the City of Mercer Island must amend several code sections to ensure that the Mercer Island City Code (MICC) is consistent with state requirements for residential parking configurations; and

WHEREAS, the City of Mercer Island must adopt regulations consistent with state requirements for residential parking configurations; and

WHEREAS, to be compliance with Substitute Senate Bill 6015 and prevent the potential harm to public health, safety, property, and welfare resulting from the MICC being noncompliant with state requirements, the City Council found that immediate action was necessary to adopt the interim zoning regulations in Ordinance Number 24C-08; and

WHEREAS, the City Council adopted Ordinance No. 24C-08 on June 4, 2024, effective immediately for a period of one year; and

WHEREAS, the City is authorized under RCW 35A.63.220 and 36.70A.390 to renew interim zoning and official controls for an additional six-month period, provided a public hearing is held prior to renewal; and

WHEREAS, the City Council held a public hearing on May 6, 2025 which satisfies the requirements on RCW 35A.63.220 and RCW 36.70A.390; and

WHEREAS, this ordinance, as an interim zoning and official control ordinance, is not subject to referendum;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Findings. The findings adopted for Ordinance No. 24C-08 and the “Whereas Clauses” set forth in the recitals of this ordinance are hereby adopted as the findings of fact of the City Council for passing this ordinance.

Section 2. Renewed. The interim regulations adopted by Ordinance No. 24C-08 are renewed.

Section 3. Duration of Interim Zoning and Official Controls. The interim zoning and official controls renewed by this ordinance shall be effective for a period of six-months, unless repealed, extended or modified by the City Council pursuant to RCW 35A.63.220 and RCW 36.70A.390.

Section 4. Severability. If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property, or circumstance, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this ordinance or its application to any other person, property, or circumstance.

Section 5. Effective Date. This ordinance shall take effect and be in force on June 3, 2025, provided 5 days have passed since its passage and publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS MEETING ON XX.

CITY OF MERCER ISLAND

Salim Nice, Mayor

APPROVED AS TO FORM:

ATTEST:

Bio Park, City Attorney

Andrea Larson, City Clerk

Date of Publication: XX



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6677
May 6, 2025
Regular Business

AGENDA BILL INFORMATION

TITLE:	AB 6677: Public Safety and Maintenance Facility Design Choices	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Provide direction on the design alternatives to include in the PSM Facility Schematic Design.	

DEPARTMENT:	City Manager
STAFF:	Jessi Bon, City Manager Robbie Cunningham Adams, Senior Management Analyst
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Draft Public Safety and Maintenance Facility Design Choices Presentation
CITY COUNCIL PRIORITY:	3. Make once-in-a-generation investments to update and modernize aging infrastructure, capital facilities, and parks.

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda item is to follow-up on the design alternatives for the Public Safety and Maintenance Facility (PSM), originally presented to the City Council at the February 4, 2025 Council meeting. Staff is seeking feedback on these alternatives.

- At the March 1, 2024 Planning Session, the City Council directed the City Manager to commence planning for a new Public Safety and Maintenance Facility (PSM Facility) on the current City Hall Campus ([AB 6420](#)).
- Design work for the PSM Facility shifted to the schematic design phase in the fall of 2024. Schematic design is the first step in taking a concept and turning it into a specific design plan, including architectural drawings and a site plan. The design work remains in this stage.
- During the February 4, 2025 City Council Planning Session, the PSM Design Team presented the initial design concept and preliminary cost estimate for the PSM Facility ([AB 6604](#)). This presentation also included an introduction to some of the design alternatives for the new facility. The City Council provided initial feedback and questions for follow-up.
- This agenda item and presentation provides the follow-up on roof-mounted solar panels for on-site energy generation, rainwater harvesting for on-site use, potable water storage for emergency operations, and facility structural systems. The draft presentation includes the analysis of each design choice and is included as Exhibit 1.

- Staff are seeking City Council direction on whether to include roof-mounted solar panels, rainwater harvesting, and water storage systems in the draft PSM schematic design that will be presented to the City Council for approval in June.
- The Design Team is presenting an initial strategy on facility structural systems but is not requesting City Council direction at this time.
- The PSM Design Team will incorporate Council direction on the design alternatives into the PSM Schematic Design and return to the City Council with a completed draft schematic design and revised cost estimate for review and approval in June.

BACKGROUND

Long-Range Facility Planning Begins in 2023

In early 2023, the City began a planning process to complete a Facilities Conditions Assessment for various municipal buildings and to develop a Long-Range Facilities Plan for select City facilities. Northwest Studio was selected as the consultant for this project and is supported by a variety of specialized consultants.

The Long-Range Facility Planning project was intended to be completed in two phases, the first phase focusing on a comprehensive Facilities Conditions Assessment (FCAs) for six buildings in 2023: Mercer Island City Hall, the Public Works Building, the Mercer Island Community and Event Center Annex Building, the Luther Burbank Administrative Building, the Mercer Island Thrift Shop, and the former Tully's Building. A second phase will include Facility Conditions Assessments for Fire Station 91, Fire Station 92, and the Mercer Island Community and Event Center.

The purpose of an FCA is to inventory and evaluate building and site infrastructure conditions, document observed deficiencies and develop a recommended strategy to ensure continuity of services, extend the life of each facility, or alternatively prepare to replace existing assets.

The second phase of facilities planning work included developing a Long-Range Facilities Plan for these six facilities based on assessment and data collected from the FCA process. The Long-Range Planning Work was intended to be completed in 2024 and anticipated an extensive public engagement process. Unfortunately, just as the facilities planning work was kicking off in early 2023, City Hall was closed due to asbestos contamination.

City Hall Permanently Closed in 2023

In April 2023, City Hall was temporarily closed after asbestos was detected in several locations in the building, including in the HVAC system. Although airborne asbestos was not detected during air quality tests, abatement at City Hall would be required to re-open the facility. City staff and outside experts worked extensively to identify solutions to address the asbestos contamination and evaluate the best path forward for City Hall. Two scenarios for re-occupying the City Hall building, either fully or partially, were evaluated for timeline, preliminary costs, and impact to City operations. Unfortunately, the cost of both scenarios to re-occupy City Hall exceeded the benefits due to the age and condition of the building. On October 2, 2023, [Resolution No. 1650](#) was approved to cease City operations at City Hall and permanently close the building.

Facility Conditions Assessment Completed on Public Works Building in 2024

Given the age and condition of the Public Works building, the City Manager directed the staff and consulting teams to proceed with the facilities conditions assessment (FCA) for this building. The Preliminary Facility Conditions Assessment for the Public Works building was presented to the City Council on February 6, 2024

([AB 6402](#)). The FCA identified multiple systems that are failing or in need of significant repair or investment. Based on these findings, the City Manager recommended the City Council prioritize the Public Works building for replacement. The Public Works building houses many essential services and some short-term reinvestment is needed to extend the life of the building until a replacement strategy is identified as discussed in [AB 6477](#) at the May 21, 2024 City Council meeting.

At the July 16, 2024 City Council meeting, the City Council appropriated funds and authorized staff to proceed with seismic repairs to the Public Works building that are necessary to keep the Public Works building safely operating in the short-term ([AB 6517](#)).

Public Safety and Maintenance Building Pre-Design Phase Completed in 2024

During the March 1, 2024 Planning Session, the City Council contemplated the replacement strategy for City Hall and the Public Works building. The City Council directed the City Manager to commence planning for a new Public Safety and Maintenance Building (PSM) on the current City Hall Campus ([AB 6420](#)). This new facility will replace the existing Public Works building and provide a new combined home for the City's Public Works teams, Police Department, Emergency Operations Center, and the IT and GIS team.

City staff provided a design progress update on the PSM Facility during the May 21, 2024 City Council meeting ([AB 6476](#)). This presentation outlined how staff and the City's architectural consultant team, Northwest Studio, conducted workshops with the staff teams expected to be housed in the future PSM Facility to inform the ongoing design work, needs for each staff in a new facility, how a combined facility for these teams would provide operational efficiencies, and why the new building is intended to be a Level IV Risk Category Building.

Pre-design work was completed during the summer of 2024, confirming the programming and conceptual framework for the PSM Facility. During this initial planning phase, the City Manager also directed the Design Team to include an expanded customer service area at the main PSM building to house the City's Customer Service team. This is to ensure that the City has a "store front" given that no other City facilities are suited for this type of function. The customer service area addition will be discussed further during the presentation.

Public Safety and Maintenance Facility Schematic Design Phase Begins in 2024

Design work of the PSM Facility shifted to the schematic design phase in fall of 2024. Schematic design is the first step in developing a concept into a specific design plan, including architectural drawings and a site plan. The design work remains in this stage. Recent Design Team actions include tours of other public safety and maintenance buildings in the region, site visits to City facilities, and ongoing design meetings with staff.

The Design Team and select Councilmembers conducted tours of the Shoreline, University of Washington, and Kirkland police departments in October 2024. The team heard about both successes and "lessons learned" from the construction or renovation of these police facilities to help inform the design work on the PSM Facility. The Design Team and select Councilmembers also conducted a tour of the Kitsap County Public Works facility in December of 2024. This tour featured included the workspace and training space layout, ingress/egress for large vehicles and equipment, covered storage, lighting, security, and staff amenity spaces.

PSM Schematic Design Updates at City Council Meetings

During the February 4, 2025 City Council Planning Session, the PSM Design Team presented the initial design concept and preliminary cost estimate for the PSM Facility ([AB 6604](#)). The Design Team received City Council

feedback on design strategies and questions. The Design Team also previewed the likely need for a rezone of the property.

During the March 4, 2025 City Council meeting, the PSM Design Team presented a progress update on the Public Safety and Maintenance Facility (PSM Facility) design in addition to addressing questions from the prior City Council meeting ([AB 6634](#)). The Design Team presented information on the following thematic areas:

- Planning for Potential Future Operational Capacity needs at the PSM Facility
- Functions and Uses of the Operations Building and Yard
- Alternative Construction Delivery Methods.

City staff and City Council discussed moving the siting of the main PSM Building forward (north) on the property to expand the capacity of the secure areas (parking and maintenance yard) behind the main PSM Building. Staff said this was an idea worth investigating further and committed to coming back with additional information at a future Council meeting.

Updated Public Safety and Maintenance Facility Sizing, Placement, and Zoning

Following feedback from the City Council and Police, Public Works, Emergency Operations, and IT/GIS staff, during the April 15, 2025 City Council meeting, the PSM Design Team presented a recommended change to the site layout that would move the PSM Building (main administrative building) and the Operations Building north on the site ([AB 6656](#)). This proposed revision to the site layout would reduce construction costs, increase operational effectiveness, and leave room for potential future operational capacity to ensure that this facility is positioned to serve the city over the next 50-plus years.

The proposed PSM Facility layout includes the placement of the Operations Building on top of the property line between the existing City Hall and Public Works parcels. The Design Team recommended a boundary line adjustment to move the parcel line north - closer to SE 36th St.

Additionally, both parcels comprising the current City Hall Campus have the correct comprehensive plan land use designation, which is "Public Facility." The zoning, however, is different and this was identified for resolution as part of the PSM Facility development process. The City Manager recommended the new south parcel created by the boundary line adjustment be re-zoned to "Public Institution" (PI), consistent with other public facilities on Mercer Island. The north parcel is recommended to remain as CO to preserve flexibility for its future use. The proposed rezone is site-specific and requires approval through a quasi-judicial process.

The City Council approved the revised PSM Facility site layout and directed the City Manager to pursue a boundary line adjustment between the City Hall and Public Works parcels based on the final site layout, and directed the City Manager to prepare and submit an application for a re-zone of the south City Hall parcel to Public Institution (PI).

ISSUE/DISCUSSION

This agenda item and presentation provides the follow-up on roof-mounted solar panels for on-site energy generation, rainwater harvesting for on-site use, potable water storage for emergency operations, and facility structural systems. The draft presentation includes the analysis of each design choice and is included as Exhibit 1. These design alternatives were first previewed during the February 4, 2025 City Council meeting ([AB 6604](#)).

The City's architect, Northwest Studio, will be joined by their engineering sub-consultant PAE Engineers, Inc. to present the analysis on these design alternatives. City Council direction is needed to determine which of these design alternatives will be included in the Schematic Design, which is scheduled for review and approval by the City Council in June.

The Design Team is presenting an initial strategy on facility structural systems but is not requesting City Council direction at this time.

Roof-Mounted Solar Panels for On-Site Energy Generation

The PSM Facility is a good candidate for roof-mounted solar power generation to increase emergency resiliency and lower operational energy costs. A solar radiation analysis illustrates availability and intensity of sunlight across the proposed PSM roof surfaces and adjacent site.

PAE's study includes three potential solar-panel configurations:

1. A solar panel system located on the southern-sloping roof only, which scored the highest in the solar radiation analysis.
2. A solar panel system located on both the southern and northern roof areas that is sized to meet the total estimated annual energy need of the PSM Facility.
3. No solar panels at all.

The analysis of including solar panels in the PSM Facility project includes consideration of the initial capital cost to install and maintain the system, assessed against the energy cost savings over time, increased resiliency of City operations during an emergency, and alignment with the City's adopted Climate Action Plan (CAP: CC2.7 Municipal Renewable Energy Storage - Expand solar installation and build renewable energy storage systems on City property). The analysis evaluates energy bill savings over a 25-year period, which is an industry-standard performance warranty period.

As shown in the presentation, solar generation is cyclical with the seasons, with summer generating excess power and winter not generating enough electricity to power City facilities. The analysis assumes a net metering agreement with Puget Sound Energy, where excess power generated in the summer is sold back to PSE and then those credits are used to fully or partially make up the power differential in the winter months. A system of this size would qualify under [Puget Sound Energy's Distributed Renewables](#) program.

As a reminder, the City is currently purchasing green power at a discounted rate for municipal electrical needs [through a PSE program](#). The City intends to continue this program as needed whether solar panels are included or not in the PSM facility. This contract expires in December 2038.

The findings indicate that Option #1, which includes solar panels sized to optimize solar availability in the solar radiation analysis, provides the best long-term value. The system is estimated to cost \$1,394,100 to install, has approximately \$200,000 in maintenance costs over a 25-year period, and will save approximately \$976,750 in energy costs over a 25-year period. This analysis assumes PSM Facility energy costs remained fixed over the 25-year period. If electricity rates increase over this time period, the return-on-investment of the solar system improves and vice versa.

Additional detailed analysis of the solar panel options is available in Exhibit 1, page 10 and will be further discussed at the City Council meeting.

Future Electrification of Vehicle Fleet and Regional Demand for Electricity

The exact timeline for full electrification of the City's fleet is not known at this time, but is anticipated to occur in phases over the next 10+ years as technology advances. The PSM Facility is being designed to accommodate full electrification of the City's fleet over the life of the facility. Preliminary data from our municipal fleet electrification roadmap shows that a fully electrified City fleet would require 401,500 kWh per year, which is in addition to the projected 735,000 kWh annual energy usage anticipated for the PSM Facility.

The solar panel analysis is based on estimated energy needs at the time the facility opens. Option #2, as presented, meets those initial projections but does not account for future site demands, such as expanded fleet electrification. As energy needs grow, there may be opportunities to expand the solar system across the campus.

[A recent report by the Northwest Power and Conversation Council](#) is projecting energy demand to double by 2046, driven by an increase in electric vehicles, electrifying buildings, and the construction of data centers regionally. It is difficult for staff to anticipate the impact of this on electrical utility rates, but a realistic possibility is electrical supply does not keep up with increased demand, leading to price increases. Potential higher energy costs in the future combined with increased City demand for power with adoption of electric vehicles could increase the return-on-investment of a solar power system in the PSM Facility.

Final Thoughts

Including a solar system in the PSM facility involves complex trade-offs, balancing present-day costs and savings with future energy needs and sustainability goals. If the City Council directs the Design Team to incorporate solar into the Schematic Design, the team will continue analyzing its feasibility and effectiveness. Solar may also be a strong candidate for inclusion as a 'bid alternate' during the construction bidding process.

Rainwater Harvesting for On-Site Non-Potable Water Use

Roof surfaces at the PSM Facility are capable of harvesting and storing rainwater to be used for vehicle/equipment wash stations, wheel wash areas, general site use, and toilet water, all of which will lower potable water use and reduce operating costs at the facility.

Implementation of a rainwater harvesting and storage system collects rainwater from the rooftops and stores the collected water in cisterns. The system includes filtration to remove debris collected from the rooftop.

The Rainwater Harvesting system is estimated to cost \$250,000 to install. Over a 20-year period this system is estimated to reduce City operational costs by approximately \$380,000.

A more detailed analysis table is included in Exhibit 1, page 16 and will be further discussed at the City Council meeting.

Potable Water Storage for Emergency Operations

Storing potable water on-site would improve operational resiliency at the PSM Facility. A storage tank, located with other mechanical systems at the Operations Building, would enable water distribution for facility use during emergencies that affect the island's water supply.

During typical City operations over a 7-day period, the City uses 6,000 gallons of non-potable water and 4,200 gallons of potable water. A 10,000-gallon storage tank could provide water supply for 7 days at a cost to install of approximately \$250,000. If the City also installed the Rainwater Harvesting System, then the size of

this additional potable water storage tank could be sized to hold about 5,000-gallons of water, reducing the cost to \$170,000.

Facility Structural Systems

The selection of a structural system for any building is based on a wide range of factors including site conditions, functional requirements, facility type requirements, load and seismic analysis, material availability, environmental impact, building codes, and system cost. The PSM Design Team is focusing on the four following criteria when deciding between mass timber, steel, and concrete:

- Applicability for a Risk Category IV structure.
- Achieving spans required for efficient layouts and use.
- The overall cost of the system.
- Alignment with City policies including the Climate Action Plan.

The PSM Design Team is currently proposing a hybrid approach that recognizes both the unique conditions present in each building/structure as well as the need to manage overall project costs. The construction material market and supply chain is currently in flux and is anticipated to remain volatile in the coming years, therefore the design approach for these systems will need to be flexible in response to changing conditions.

Cast-in-place concrete construction will be used for retaining structures, facility foundations, and the ground floor of the PSM Facility Operations Building. Mass Timber construction will be utilized as the primary structural systems for the PSM Building, weathering covers at operational areas, and the second floor and roof of the Operations Building. Steel construction will be utilized for the primary structural system for the Lower and Upper Yard facilities including the Vehicle Wash Bay, weathering covers, and the Decant Facility canopy.

A more detailed analysis table can be found in Exhibit 1, page 25 and will be further discussed during the City Council meeting. The Design Team is presenting an update on the design strategy for the structural systems, but is not requesting City Council direction at this time.

NEXT STEPS

The PSM Design Team will incorporate Council direction on the design alternatives into the PSM Schematic Design and return to the City Council with a completed draft schematic design and revised cost estimate for review and approval in June.

RECOMMENDED ACTION

Direct the City Manager to include [insert design alternatives] in the PSM Facility Schematic Design.



Item 12.

Presentation Agenda

Item 12.

I. PSM Facility Initial Planning Overview

II. Building Systems Resiliency Planning

a. Potential for Solar Power Generation

b. Potential for Rainwater Harvesting and Re-Use

c. Potential for Emergency Potable Water Storage

II. Facility Structural Systems

a. Mass Timber, Steel, and Concrete Systems

AERIAL PHOTOGRAPH OF THE EXISTING SITE

This photograph illustrates the existing city-owned site, with the property line indicated in yellow. This slide is provided for orientation purposes.



SITE PLAN
1" = 100'

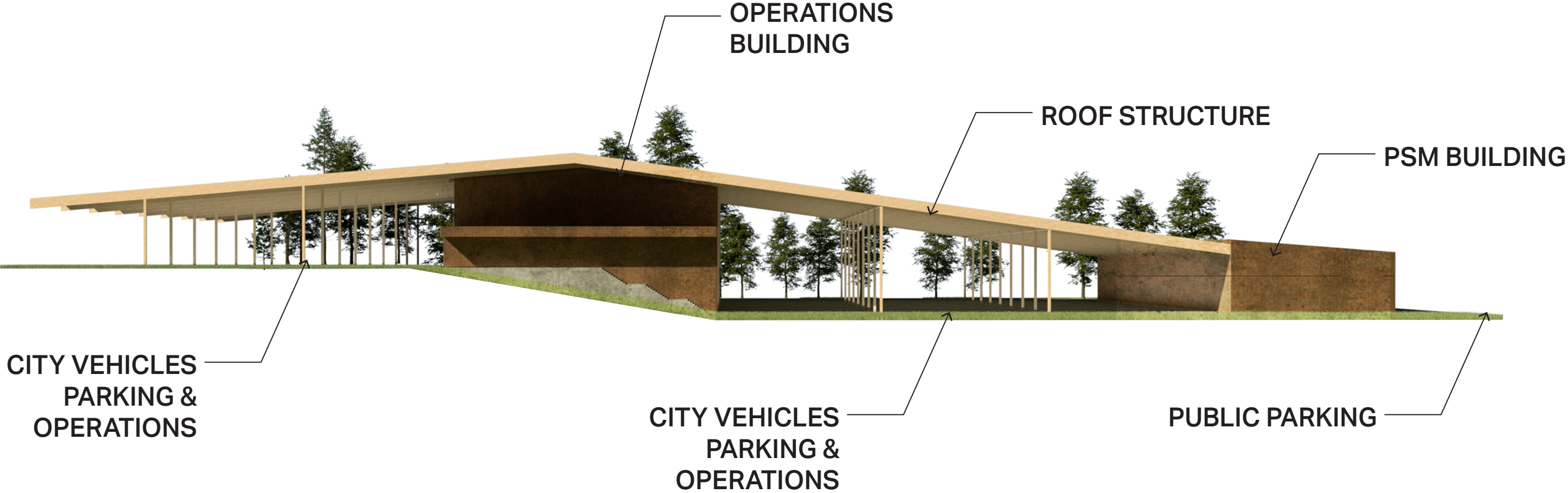
FACILITY SITE PLAN

This site plan illustrates the layout for facilities and operational areas. Buildings and covered operations areas are consolidated on the eastern portion of the site, opening the western portions (Lower and Upper Yards) of the site for Yard functions.





BUILDINGS AND COVERED AREAS ILLUSTRATIVE ELEVATION



Building Systems Resiliency Planning

- a. Potential for Solar Power Generation
- b. Potential for Rainwater Harvesting and Re-Use
- c. Potential for Emergency Potable Water Storage

SOLAR POWER GENERATION

The project is a good candidate for roof-mounted solar power generation to increase emergency resiliency and lower operational energy costs. This solar radiation analysis illustrates solar availability across the proposed PSM roof surfaces and adjacent site.

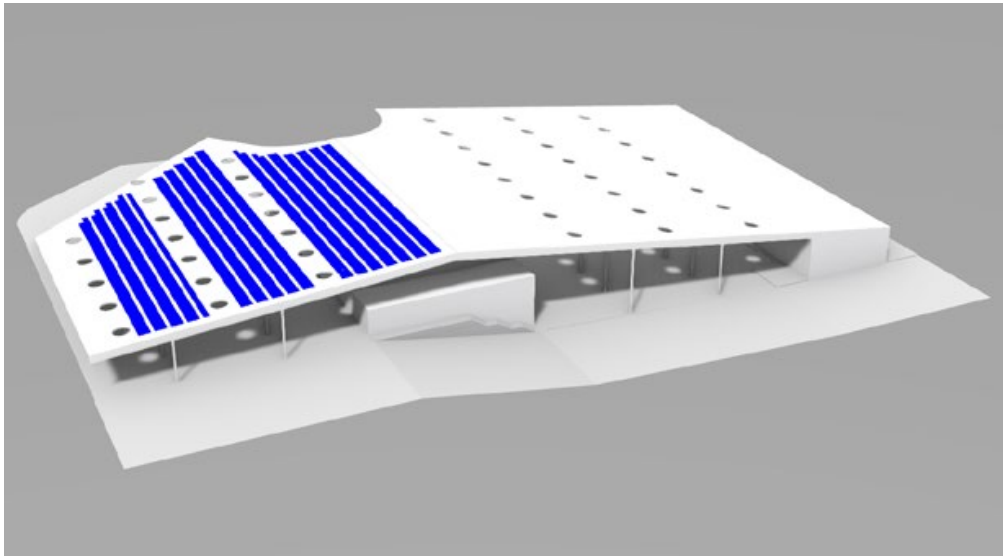


SYSTEM SIZES

Three design alternatives were studied:

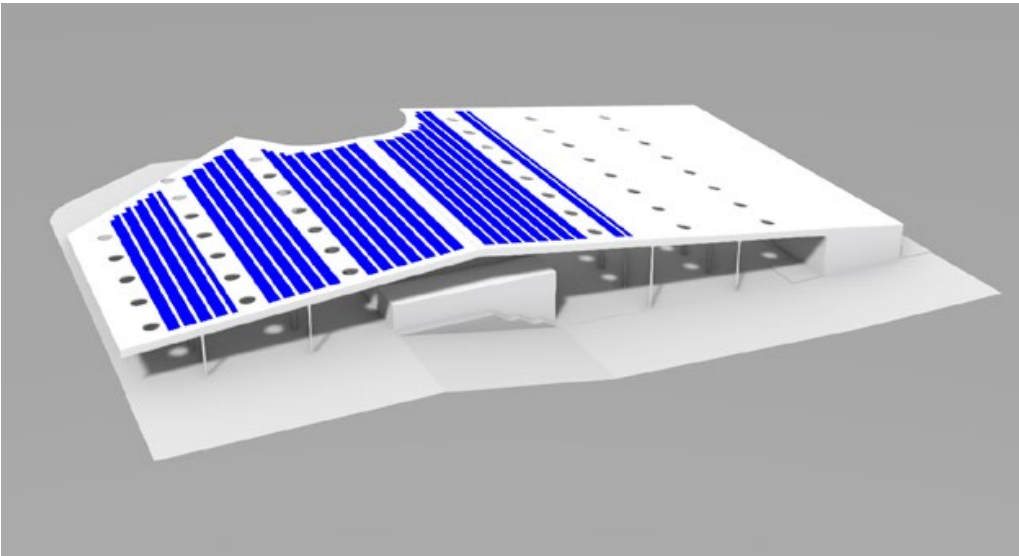
- 1. A Limited Solar System, located on the southern-sloping roof only;
- 2. An Expanded Solar System, located on portions of both the southern and northern roofs and sized to equal the total estimated annual energy need for the facility; and,
- 3. No Solar system.

LIMITED SOLAR SYSTEM



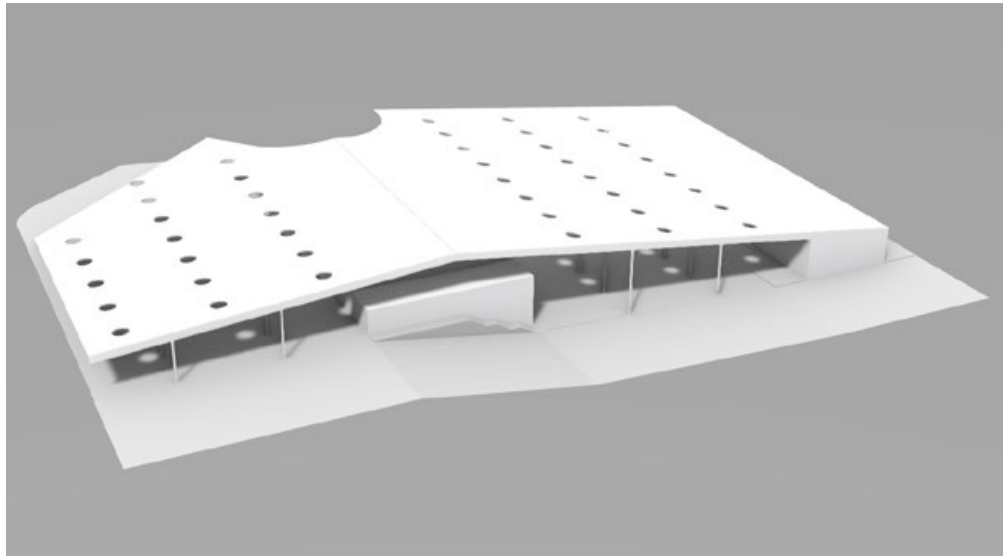
A Solar System is limited to the southern roof of the PSM Facility. This area could achieve approximately 63% of total estimated annual energy need of the facility at completion.

EXPANDED SOLAR SYSTEM



A Solar System is located on the south-facing roof with additional panels located on the northern roof, sized to provide up to 100% of the estimated annual energy need of the facility at completion.

NO SOLAR SYSTEM



No Solar System is incorporated into the PSM Facility design.

COST BENEFIT

“Cost benefit” considers potential cost savings over system cost, support for operations during power emergencies, and support for Mercer Island’s adopted policies.

SYSTEM COSTS AND OPERATIONAL ENERGY SAVINGS

	LIMITED SOLAR SYSTEM	EXPANDED SOLAR SYSTEM*	NO SOLAR SYSTEM
ANNUAL ENERGY NEED	735,000 kWh	735,000 kWh	735,000 kWh
SOLAR SYSTEM ANNUAL POWER GENERATION	464,700 kWh	735,000 kWh	0 kWh
REMAINING ELECTRICITY NEED	267,800 kWh	0 kWh	735,000 kWh
ANNUAL ENERGY COST	\$24,000	\$4,200	\$65,300
SOLAR ANNUAL ENERGY SAVINGS	\$41,300	\$61,100	\$0
25-YEAR ENERGY COST	\$655,755	\$187,475	\$1,632,500
SOLAR 25-YEAR COST SAVINGS	\$976,745	\$1,445,015	\$0
SYSTEM CAPITAL COST (AVE)	\$1,394,100	\$2,197,500	\$0
25-YEAR MAINTENANCE COST	\$200,000	\$200,000	\$0
CAPITAL COST VS SAVINGS	(\$617,355)	(\$952,485)	N/A

NOTES ON CALCULATIONS

1. Energy costs are based on Puget Sound Energy (PSE) utility Schedule 25 and 667 rates.
2. Calculations are based on a 25-year performance period to align with industry-standard 25-year performance warranties
3. Calculations account for a 0.45% annual degradation in solar panel performance, based on example panels’ performance and warranty metrics.
4. System capital cost is based on current system costs averaging \$3.00/ watt.
5. *Potential to supply 100% of facility energy needs. Calculations include estimated performance degradation of solar panels per note #3 above.

COST BENEFIT

“Cost benefit” considers potential cost savings over system cost, support for operations during power emergencies, and support for Mercer Island’s adopted policies.

EMERGENCY POWER SUPPORT

On-site solar power generation would extend the operating duration of the facility during power outages. The project incorporates a diesel-powered generator sized to power the facility for up to seven days. On-site power generation could extend that duration by approximately 30%, from 7-days to approximately 10-days under normal power usage. Longer durations may be possible through reduced power usage, if possible, during emergencies.

POLICY SUPPORT

On-site solar power generation supports Mercer Island’s adopted Climate Action Plan goals in the Cross-Cutting and Municipal Focus area.

Action CC2.7 Municipal renewable energy storage:
“Expand solar installation and build renewable energy storage systems on City property.”

EV CHARGING FOR FUTURE FLEET VEHICLES

The following slides will indicate the summer-season capacity for EV charging, if utilized in-lieu of net-metering. Studied configurations are expandable to incorporate future EV charging.

Note:
EV charging canopies, for use in public parking lots, are evolving both in terms of efficiency and cost competitiveness. Potential systems should be reviewed closer to public parking construction to leverage advances in these products.

ENERGY AND SOLAR

NET ZERO POTENTIAL

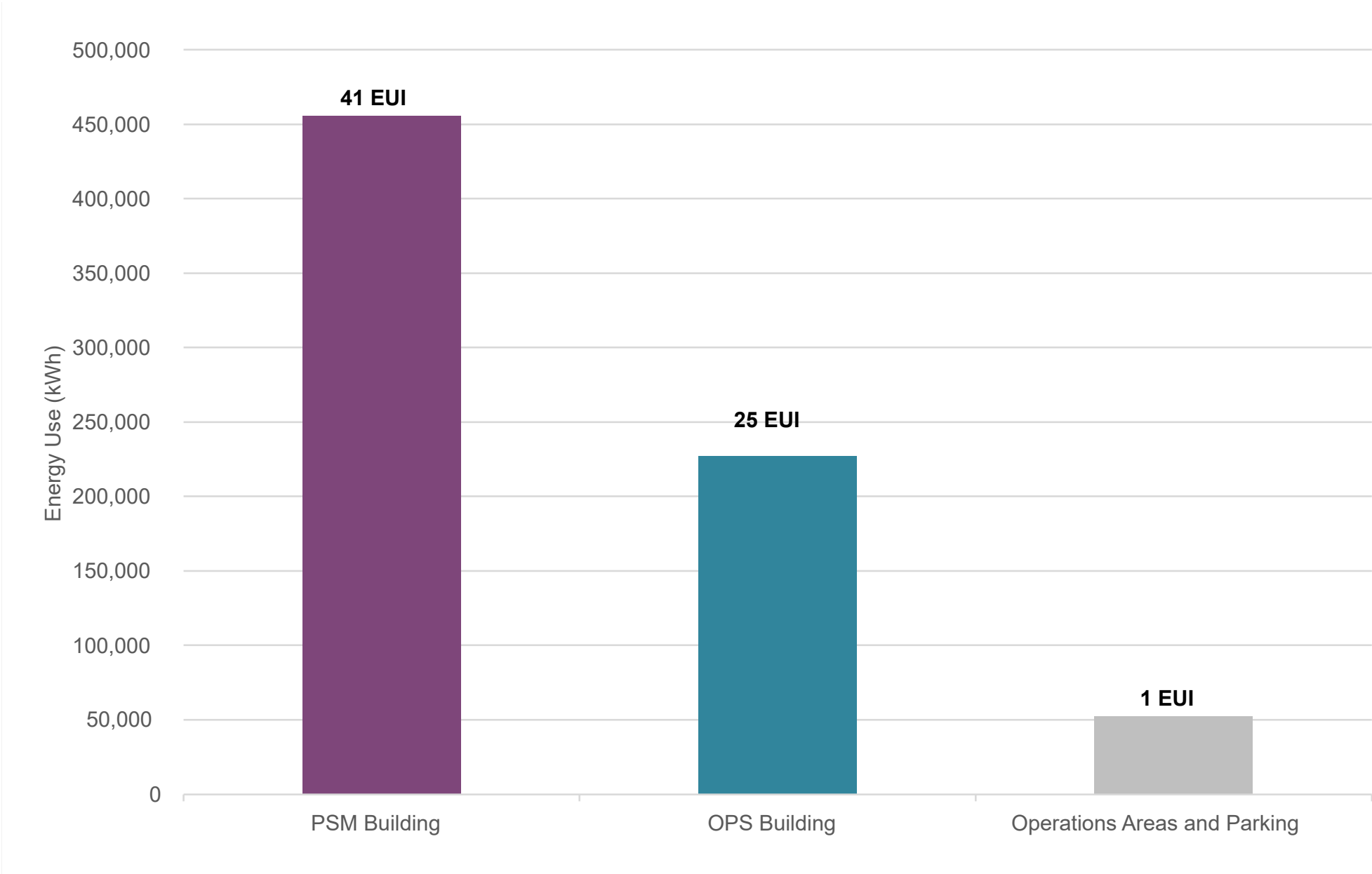
- The energy use of the PSM (Public Maintenance and Safety) building is based on similar PAE projects of public works buildings in the Seattle area climate.
- The OPS building energy use is based on CBECS averages for warehouse building types.
- No energy model has been developed for this project and these estimates are likely conservative until further analysis is completed.

ENERGY COST

- Electricity costs are based on Puget Sound Energy (PSE) utility Schedule 25 rates for building energy use.
 - A flat rate of \$0.0888/kWh is used which factors in the demand and use charges based on Schedule 25 for energy cost.
 - Electricity payback from PSE is limited. PV arrays above 100 kW will not recieve net metering. This is schedule 667.
 - Schedule 667 pays back \$0.06713 per kWh.
 - Natural gas use is not included with this project.
 - Energy Use Intensity (EUI) is a metric used in the building industry to compare energy use for buildings on a square foot basis in kBtu/sf/year units. The smaller the number, the less energy consumed. A Net Zero Energy (NZE) building will have an EUI of 0.
- EUI is the metric that the City of Mercer Island would use for tracking WA Clean Buildings compliance.

PAE Engineers, Inc. (PAE) are the building systems engineers for the PSM Facility project.

ESTIMATED ENERGY USE OF SITE

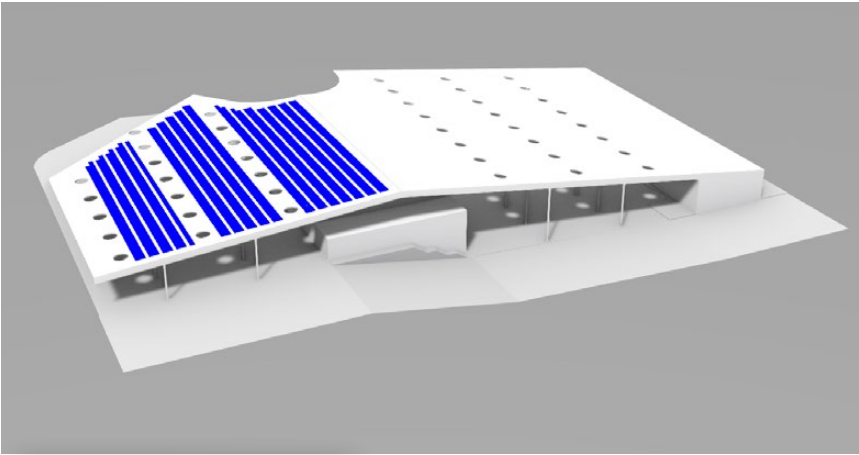
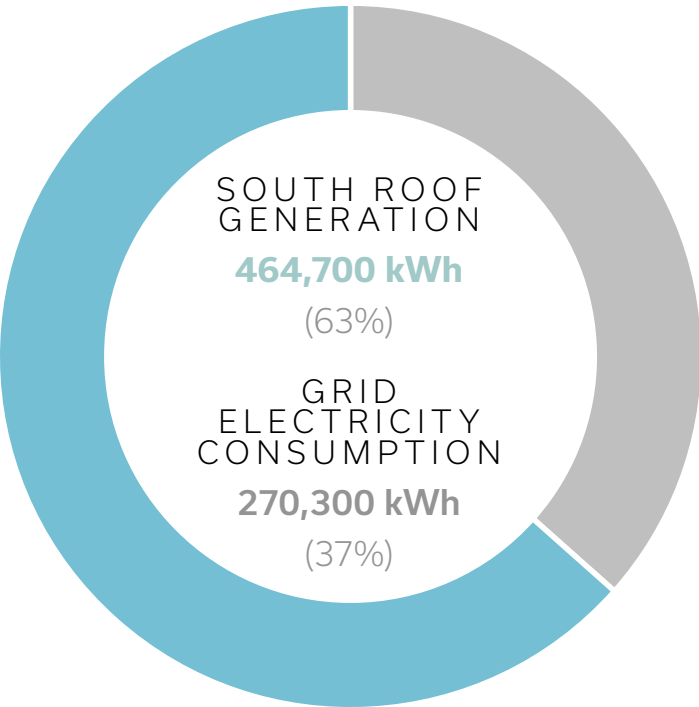


BUILDING	GFA (FT2)	USE TYPE	ESTIMATED ANNUAL ENERGY (KWH)	EUI (KBTU/SF/YR)	EST. ANNUAL ENERGY COST (\$)
PSM Building	37,500	Office, Holding, Police/Interview	455,500	41 EUI	\$40,500
OPS Building	29,860	Maintenance, Storage, Shop	227,400	26 EUI	\$20,200
Operations Areas and Parking	Police/PSM: 52,000 Boat/Trailer: 35,000 Storage Area: 68,000	Parking and open storage/washbays (equipment, lighting only)	52,200	1 EUI	\$4,600

LIMITED SOLAR

EUI
14
KBTU/SF/YR

454 KW ROOFTOP PV

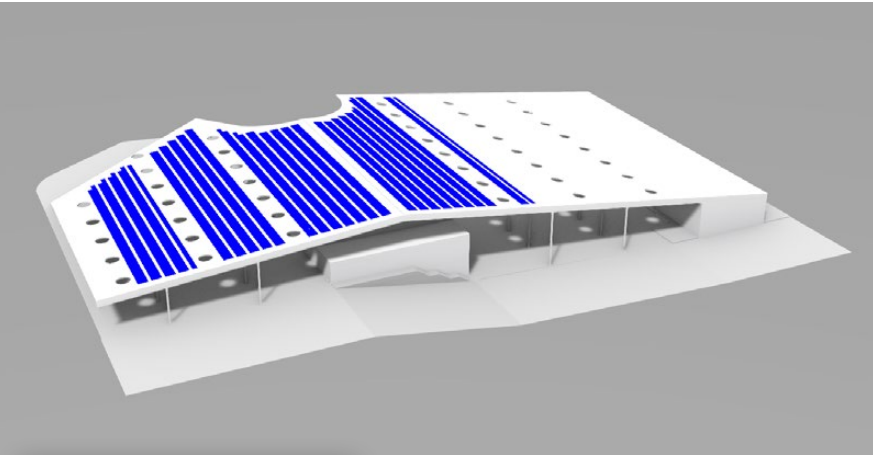
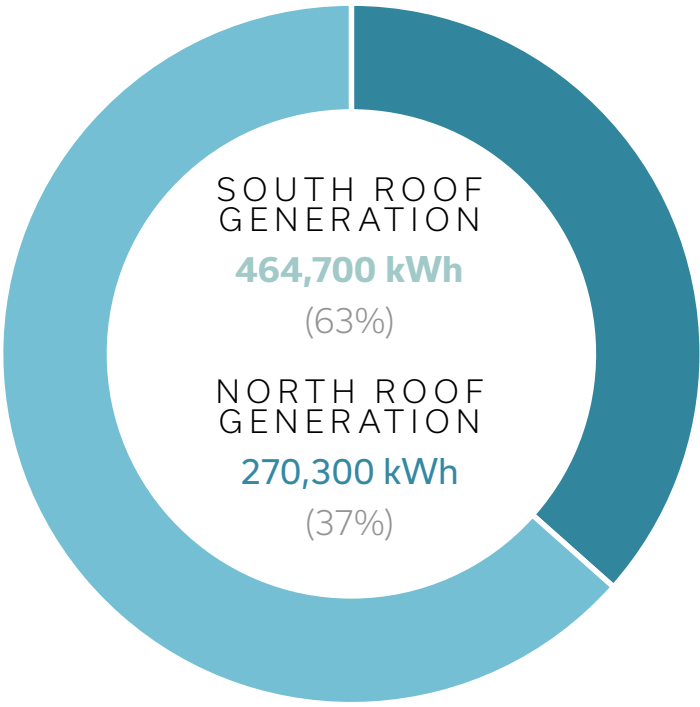


 **927**
PANELS

EXPANDED SOLAR

EUI
0
KBTU/SF/YR

744 KW ROOFTOP PV

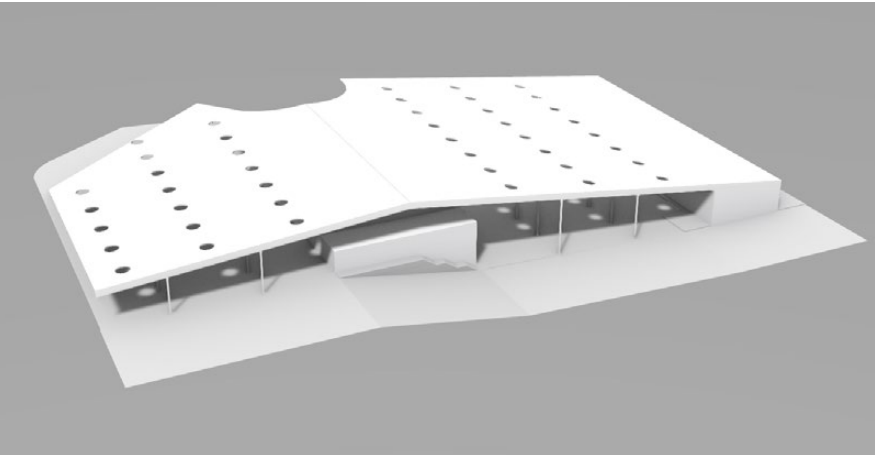
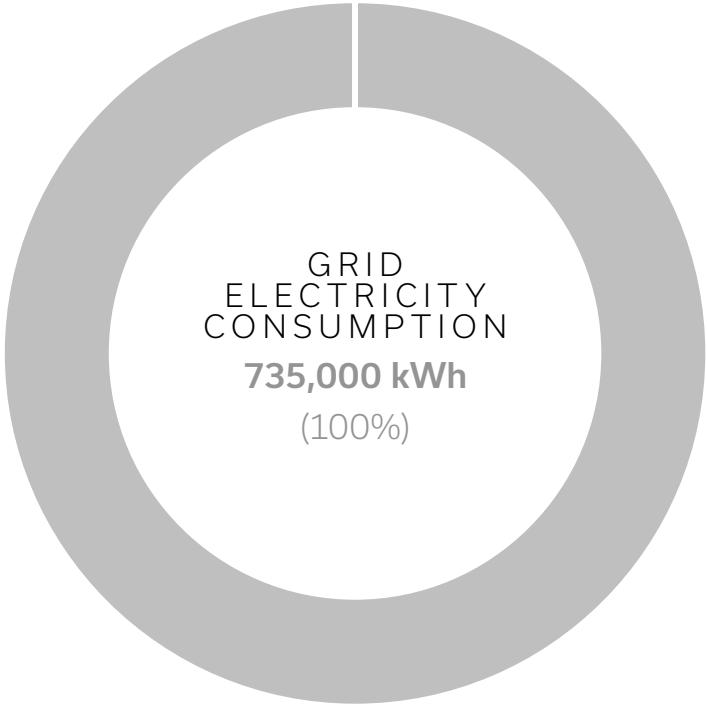


 **1,519**
PANELS

NO SOLAR

EUI
37
KBTU/SF/YR

NO PHOTOVOLTAIC (PV)



PAE Engineers, Inc. (PAE) are the building systems engineers for the PSM Facility project.

MONTHLY ENERGY USE AND SOLAR ENERGY GENERATION

ESTIMATED ENERGY COST

BUILDING	GRID ELECTRICITY CONSUMPTION (KWH)	EST. ANNUAL ENERGY COST (\$)
Proposed Design	735,000	\$65,300
South Roof PV	270,300	\$24,000
North & South Roof PV for Net Zero	0	\$4,200

Net metering limited by PSE to 100 kW PV array. PV systems larger are subject to a payback rate that is less than the electricity purchase rate.

Regardless of PV quantity, the electrical infrastructure will be set up so that the maximum PV array can be installed at any time in the future. This also includes space and infrastructure for a Battery Energy Storage System (BESS).

SUSTAINABILITY & RESILIENCE

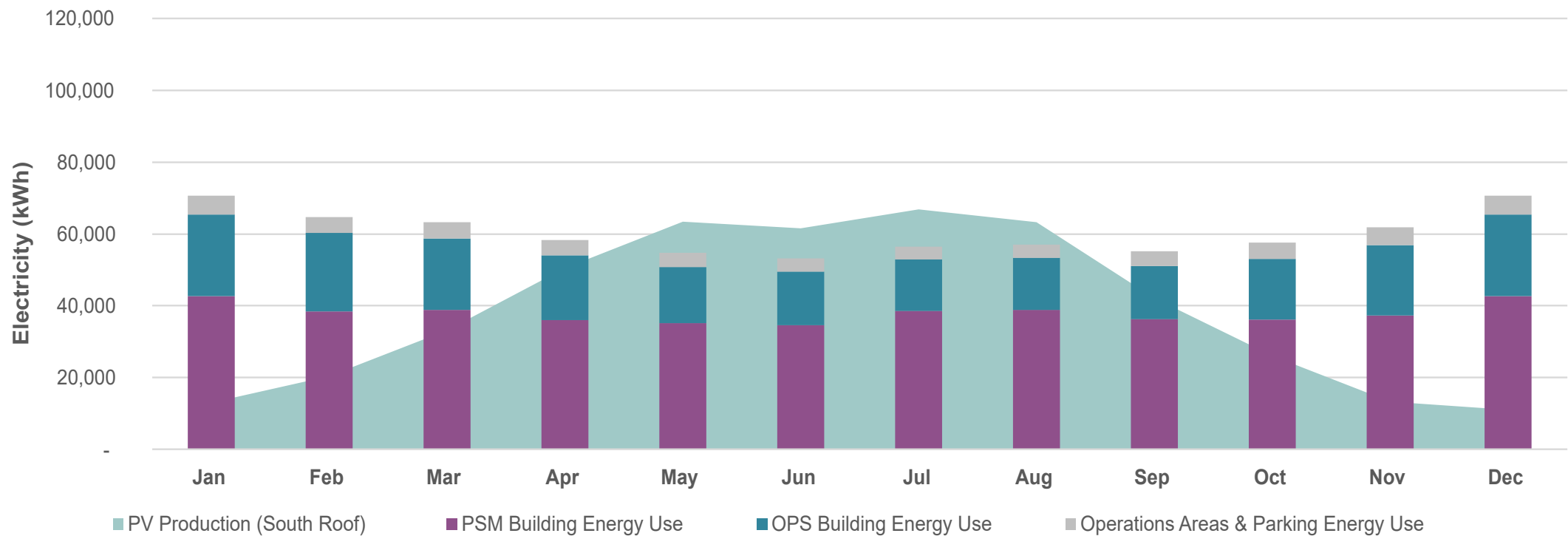
When we discuss sustainability, resilience is a natural and symbiotic additional benefit to the facility. Designing an on-site microgrid using a combination of PV's, BESS, traditional generator, and control system, this facility will be capable of continual operation in an emergency situation.

As part of the next steps of the design process, PAE can provide the City with potential resilience options and failure scenarios to help land on an agreed design path.

PAE Engineers, Inc. (PAE) are the building systems engineers for the PSM Facility project.

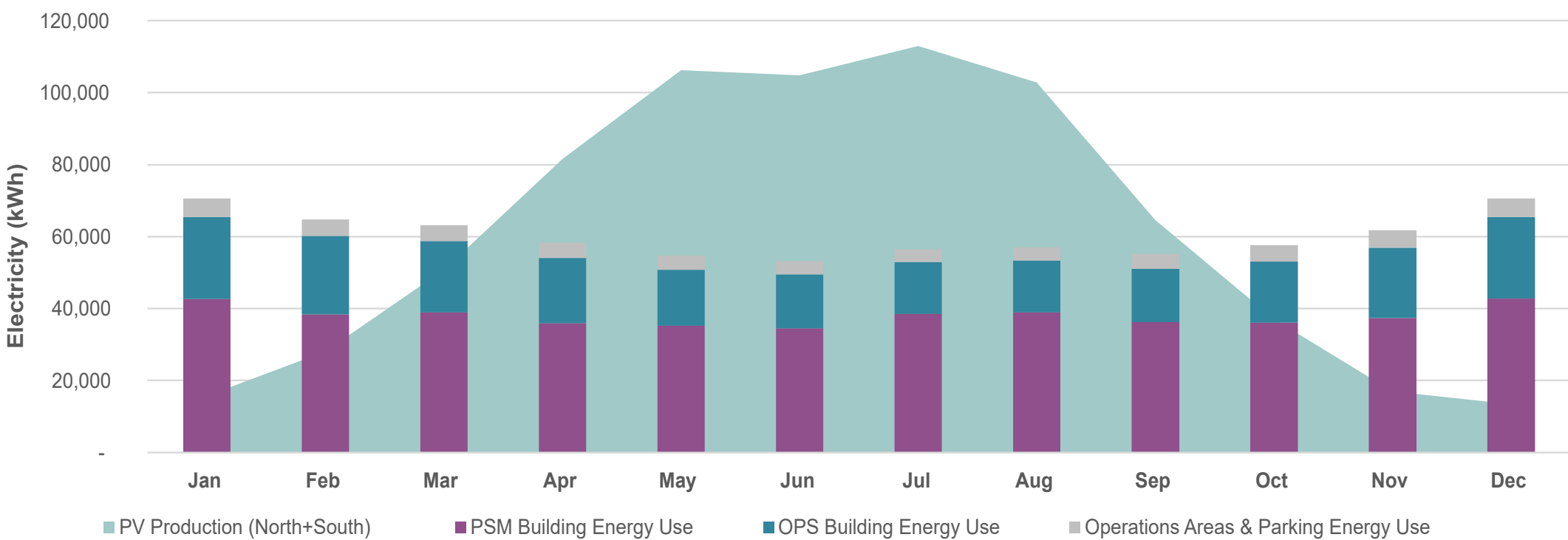
LIMITED SOLAR ALTERNATIVE ENERGY USE AND GENERATION

454 KW PV ARRAY



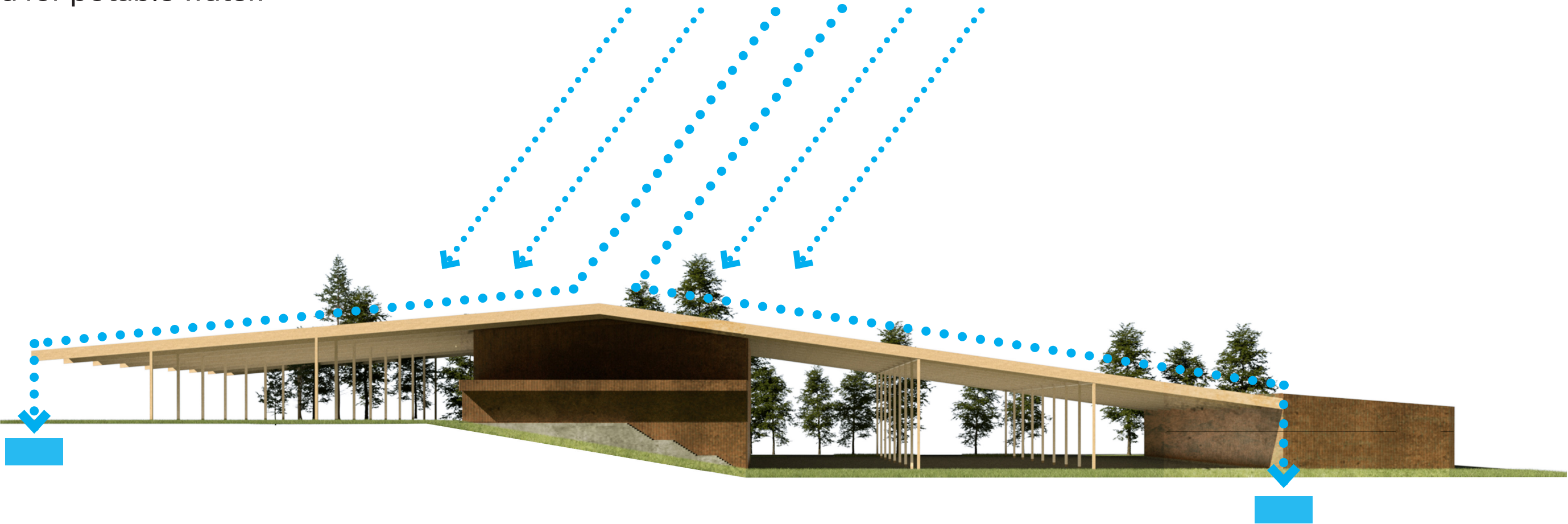
EXPANDED SOLAR ALTERNATIVE ENERGY USE AND GENERATION

744 KW PV ARRAY



STORMWATER HARVESTING

Roof surfaces are capable of harvesting rainwater for on-site storage and reuse at vehicle and equipment wash stations, wheel wash areas, general site maintenance, and even plumbing fixture flush valves, lowering the city’s operations cost by reducing the demand for potable water.



Stormwater storage cisterns may be located at either end of the roof, with piped connections to filtration systems at each facility, or cisterns may be co-located in a central mechanical area—adjacent the system filtration systems, with piped connections from catchment areas.

COST BENEFIT

“Cost benefit” considers potential cost savings over system cost, and support for operations during water emergencies.

SYSTEM COSTS AND OPERATIONAL SAVINGS

	NO STORMWATER SYSTEM	STORMWATER HARVESTING
NON-POTABLE WATER NEED	523,500 Gallons	523,500 Gallons
ANNUAL WATER HARVESTING	0 Gallons	2,750,000 Gallons
REMAINING WATER NEED	523,500 Gallons	0 Gallons
ANNUAL COST	\$19,400	\$0
ANNUAL SAVINGS	\$0	\$19,400
20-YEAR COST	\$388,000	\$0
20-YEAR SAVINGS	\$0	\$388,000
SYSTEM CAPITAL COST	\$0	\$250,000
20-YR SAVINGS OVER COST	\$0	+ \$138,000

Based on a 10,000 gallon cistern.

EMERGENCY WATER SUPPORT

Stormwater harvesting would provide support for building functions (toilets, flush valves, site water use) during water emergencies.

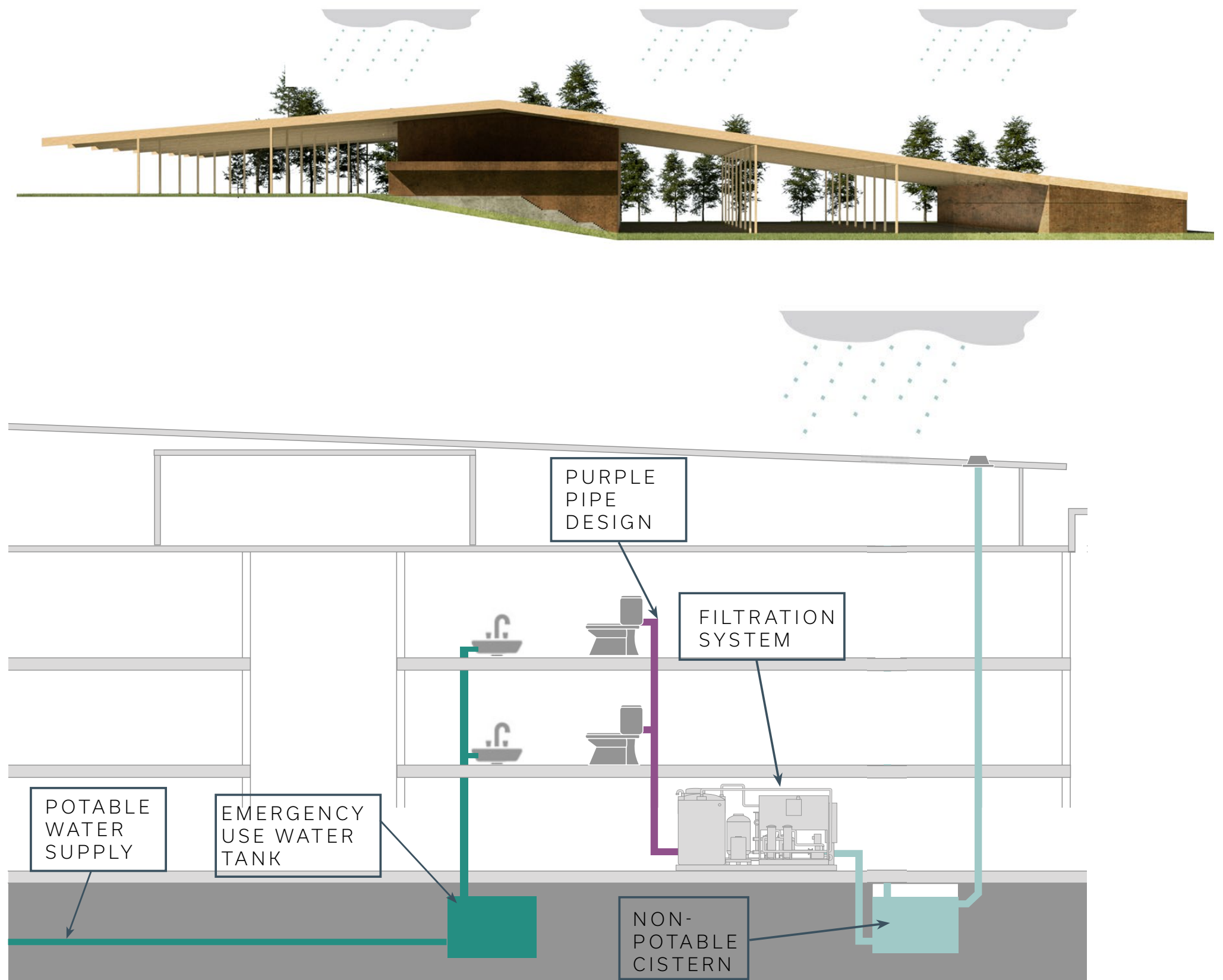
Rainwater Collection and Reuse

Rainwater can be collected from the rooftop and stored in a cistern (above or below ground).

- A filtration system will be required for rainwater re-use to remove any debris collected from the rooftop.

RAINWATER STORAGE TANK

- Non-Potable Cistern: This tank can be used for collection of rainwater, filtered to non-potable standards, and distributed via purple pipe for flushing and vehicle washing.
- Emergency Use Water Tank: This tank would provide resilience for the facility by storing potable water from city sources. In an emergency, the potable water supply would be cut off and the tank could be used for the potable supply throughout the building or for select uses. The water would be able to cycle through the tank for normal day to day uses. A pump to deliver water where needed would be connected to backup power.



PAE Engineers, Inc. (PAE) are the building systems engineers for the PSM Facility project.

Rainwater Collection and Reuse

WATER USE ESTIMATE

The water use of the site is based on the following inputs:

- 200 Occupancy (Full Time Equivalent)
- Flow Fixtures:
 - Toilets: 1.28 gpf
 - Urinal: 0.5 gpf
 - Lavatory: 0.5 gpm
 - Kitchen Faucet: 1.5 gpm
 - Shower: 2 gpm
- Vehicle Wash with 10 washes per day at 50 gallons per wash

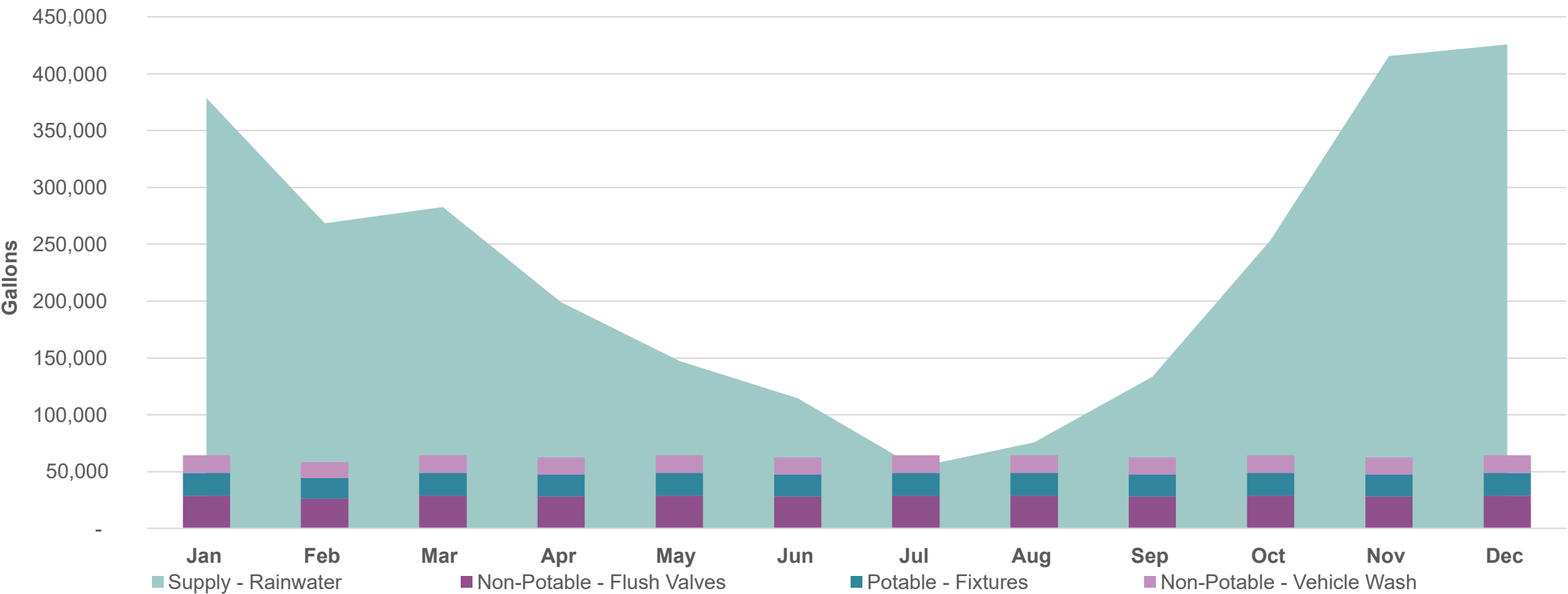
WATER COST

Water costs are based on rates published by Mercer Island and Seattle Public Utilities that provide water to the site. The following rates are used:

- Winter, Oct-May: \$5.63/CCF
- Summer, June-Sept: \$13.98/CCF
- King County Sewer: \$7.77/CCF
- Sewer Line Maintenance: \$9.97/CCF

PAE Engineers, Inc. (PAE) are the building systems engineers for the PSM Facility project.

MONTHLY WATER BALANCE



	ANNUAL ESTIMATED WATER USE (GAL)	ANNUAL WATER COST ESTIMATE (\$)	ANNUAL SEWER COST ESTIMATE (\$)	WATER COLLECTION POTENTIAL (GAL)
Potable Water Use (Lavatories/Shower)	236,000 gal	\$3,100	\$5,600	2,750,000 gal
Non Potable (Toilets/flush fixtures)	341,000 gal	\$4,500	\$8,100	
Vehicle Wash Water Use	182,500 gal	\$2,400	\$4,400	
Total	759,500 gal	\$10,000	\$18,100	

Rainwater Collection and Reuse

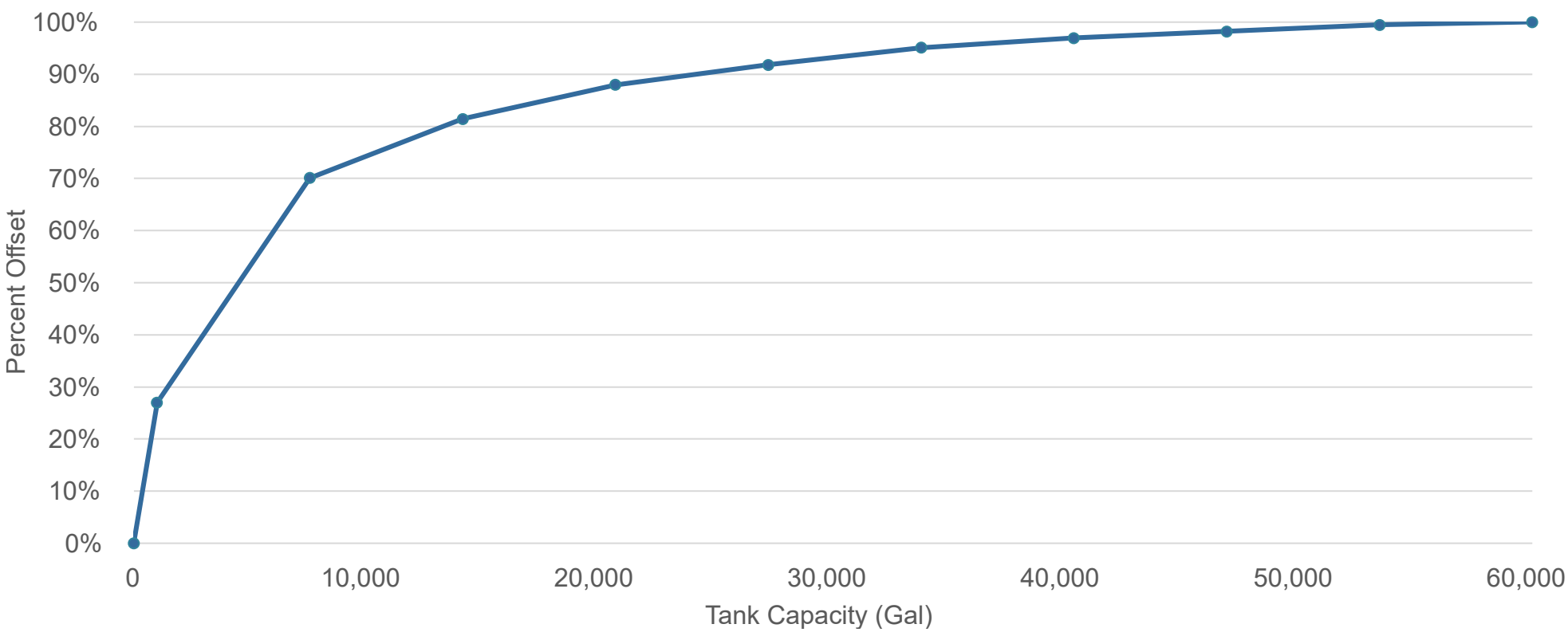
CISTERN SIZING

- The chart here shows the percentage of non-potable water offset annually based on capacity of the cistern.
- After approximately a 10,000 gallon cistern, the water saving returns diminish significantly.
- A 60,000 gallon cistern could offset 100% of non-potable uses annually.

**Non-Potable
Rainwater Collection**
1,000-60,000
GALLON CISTERN FOR NON-
POTABLE DAY TO DAY USE



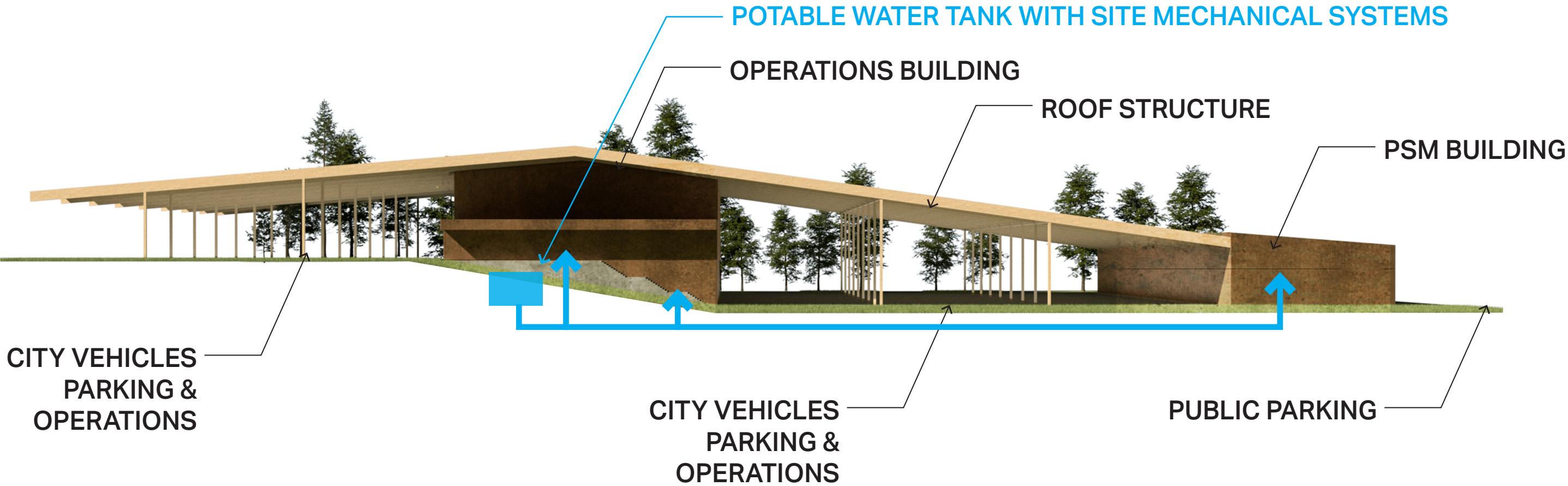
CISTERN SIZE AND NON-POTABLE WATER OFFSET



PAE Engineers, Inc. (PAE) are the building systems engineers for the PSM Facility project.

EMERGENCY POTABLE WATER STORAGE

Storing potable water on-site would increase the PSM Building’s emergency resiliency. A storage tank, located with other mechanical systems at the Operations Building, would enable water distribution for facility use during emergencies that affect the island’s water supply.



Emergency Water Storage

WATER USE ESTIMATE FOR PSM

The water use of the PSM Building for emergency use is based on the following inputs:

- 180 Occupancy
- Flow Fixtures:
 - Toilets: 1.28 gpf
 - Urinal: 0.5 gpf
 - Lavatory: 0.5 gpm
 - Kitchen Faucet: 1.5 gpm
 - Shower: 2 gpm

EMERGENCY STORAGE TANK SIZING

- Emergency storage estimates based on 7 days of water use in the PSM building.
- If used as an area of refuge, an increase in number of people would increase the estimated water use.
- Use of potable city water can be used to fill emergency storage tank.

Emergency Storage - Potable Only

5,000

GALLON STORAGE FOR 7 DAYS



- Potable water includes potential drinking water, sink usage, showers.
- No toilet flushing water included.

Emergency Storage - Potable and Flush

10,000

GALLON STORAGE FOR 7 DAYS



- Includes potable water uses and non-potable water for flushing.

PAE Engineers, Inc. (PAE) are the building systems engineers for the PSM Facility project.

EMERGENCY POTABLE WATER STORAGE

Three system sizes were studied to outline planning for a potential 7-day water emergency utilizing typical potable water use estimates.

7-DAY STORAGE SYSTEM COMPARISON

	NO STORAGE	POTABLE & NON-POTABLE	POTABLE ONLY
NON-POTABLE WATER USE	6,000 Gallons	6,000 Gallons	
POTABLE WATER USE	4,200 Gallons	4,200 Gallons	4,200 Gallons
TOTAL WATER USE	10,200 Gallons	10,200 Gallons	4,200 Gallons
STORAGE CAPACITY	0 Gallons	+10,000 Gallons	+/- 5,000 gallons
SYSTEM CAPITAL COST	\$0	\$250,000	\$170,000

Potable-only system sized to coordinate with rainwater harvesting system.

Support for durations longer than 7 days may be possible through reduced water usage during emergency operations.

Facility Structural Systems

Proposed structural systems utilize a hybrid approach that recognizes both the unique conditions present in each facility as well as the need to continue to control capital costs.

STRUCTURAL SYSTEMS FOR BUILDINGS AND WEATHERING COVERS

Item 12.

The selection of a structural system for any building is based on a wide range of factors including site conditions, functional requirements, facility type requirements, load and seismic analysis, material availability, environmental impact, building codes, and system cost.

For review, the factors listed above are consolidated into four overarching considerations :

- **Applicability for a Risk Category IV structure.**
- **Achieving spans required for efficient layouts and use.**
- **The overall cost of the system.**
- **Alignment with Climate Action Plans adopted by the municipality.**

STRUCTURAL SYSTEMS FOR BUILDINGS AND WEATHERING COVERS

Three structural systems are being utilized strategically across the project.

MASS TIMBER

☒ Risk Category IV Structures

☒ Achieve necessary spans

\$\$ System cost

☒ Climate Action Plan Alignment

STEEL

☒ Risk Category IV Structures

☒ Achieve necessary spans

\$\$ System cost

☐ Climate Action Plan Alignment

CONCRETE

☒ Risk Category IV Structures

☒ Achieve necessary spans

\$\$\$ System cost

☐ Climate Action Plan Alignment

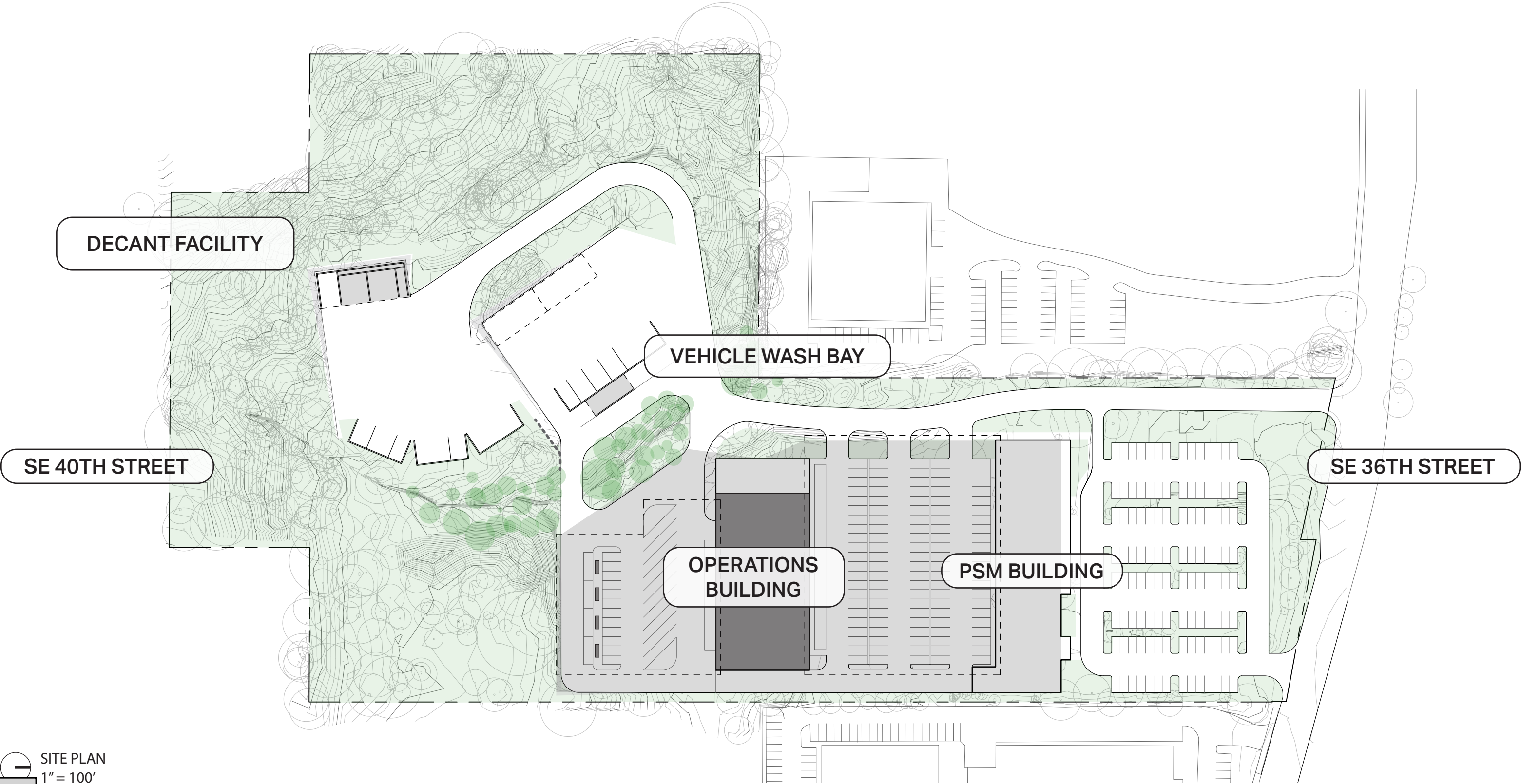
Risk Category IV structures and achieving necessary spans:
All systems meet requirements for use in Risk Category IV Structures and are capable of achieving necessary spans.

System Cost:
Mass Timber and Steel are relatively cost comparable, and currently vary within +/-4% depending on factors such as procurement timing, project location, and scope of work, while Concrete systems are generally more expensive.

Climate Action Plan Alignment:
Mass Timber aligns with Mercer Island’s Climate Action Plan GHG targets. Steel systems may align depending on the forging methods and emissions controls used during production. Concrete structures may utilize various manufacturing strategies to reduce GHG impacts but may not fully align with policy targets.

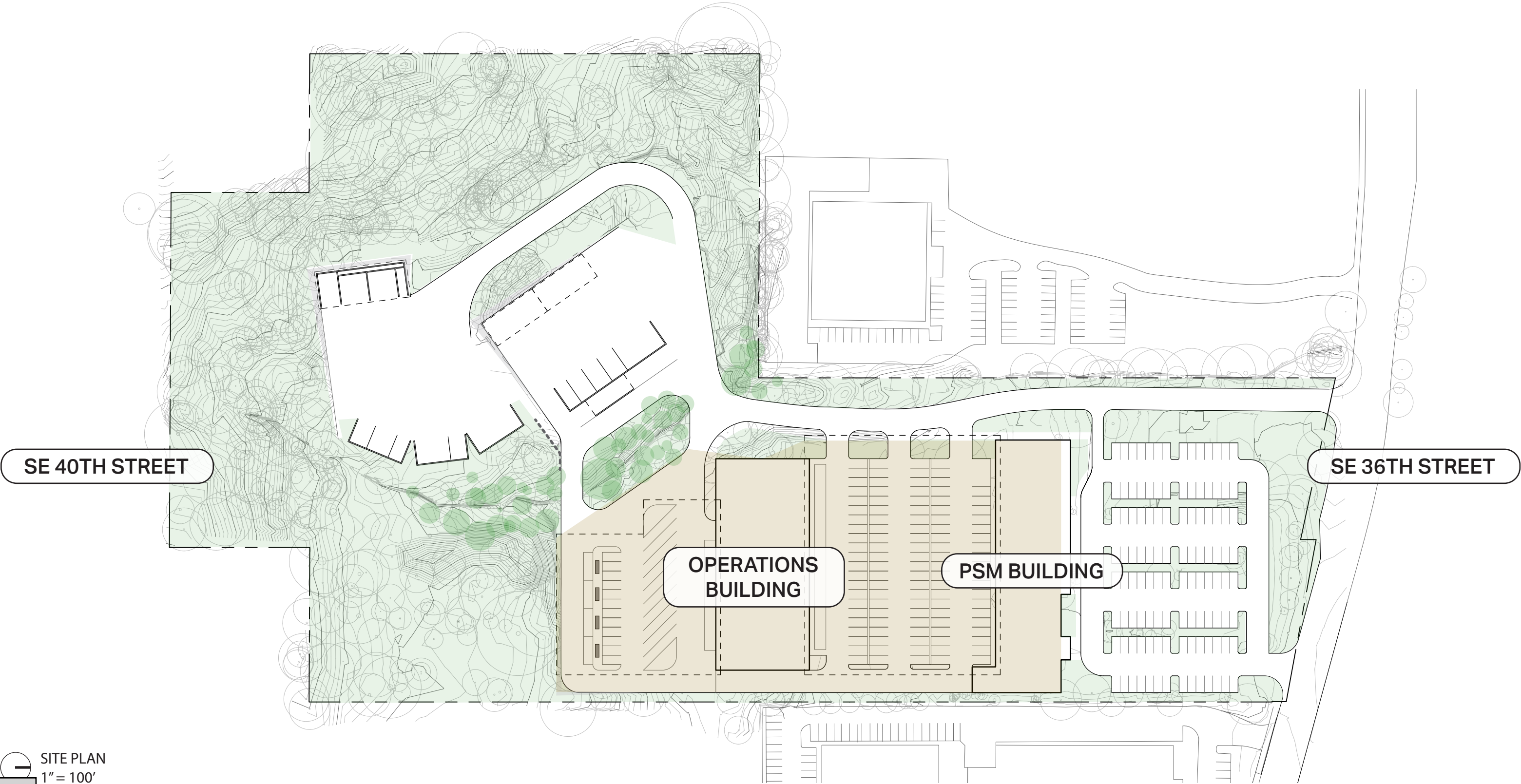
CAST-IN-PLACE CONCRETE

Cast-in-Place Concrete construction, illustrated within the gray shaded areas in this diagram, would be utilized for select project retaining structures, facility foundations, and the ground floor of the Operations Building.



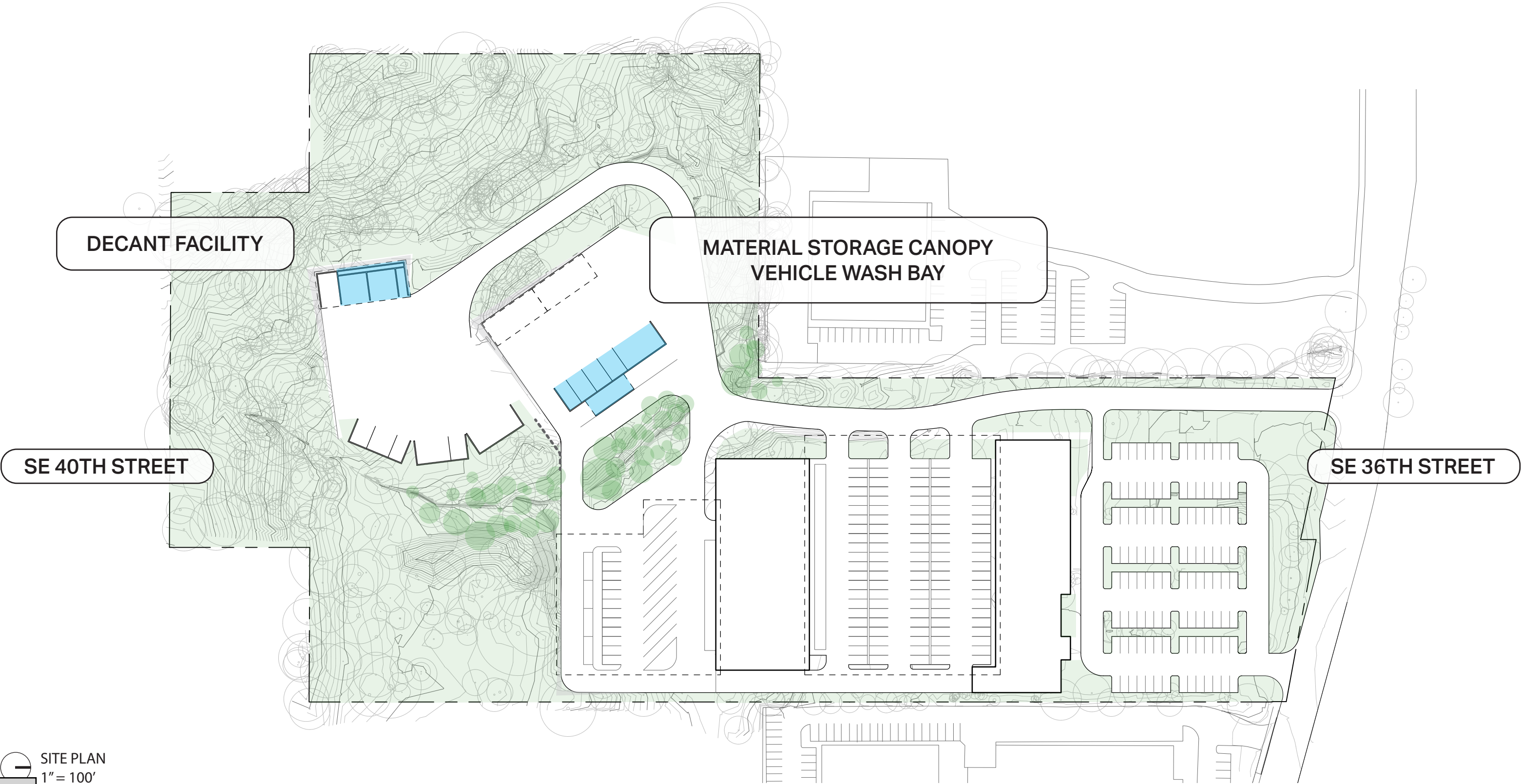
MASS TIMBER

Mass Timber construction, illustrated within the tan shaded areas in this diagram, would be utilized as the primary structural system for the PSM Building, weathering covers at operational areas, and the second floor and roof of the Operations Building.



PROPOSED LOCATIONS FOR STEEL OR HYBRID STRUCTURES

Steel construction, illustrated within the blue shaded areas in this diagram, would be utilized as the primary structural system for the Lower and Upper Yard facilities including the Vehicle Wash Bay, weathering covers, and the Decant Facility canopy.





Item 12.



2025 PLANNING SCHEDULE

Item 13.

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

MAY 20, 2025		DD	FN	CA	Clerk	CM
ABSENCES:		5/9	5/12	5/12	5/13	5/13
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: May 9, 2025 Payroll Certification			Ali Spietz/Nicole Vannatter		
--	AB xxxx: Certification of Claims April 1-15, 2025			LaJuan Tuttle/Ashley Olson		
--	AB xxxx: Interim Regulations in MICC Title 19 for Temporary Uses and Structures (Second Reading of Ordinance No. 25C-07)			Jeff Thomas/Molly McGuire		
--	AB xxxx: Interim Residential Parking Regulations Responsive to SB 6015 (Second Reading of Ordinance No. 25C-xx)			Jeff Thomas/Alison Van Gorp		
--	AB xxxx: Public Display of Fireworks Permit Issuance – Summer Celebration			Ben Lane/Jeromy Hicks		
REGULAR BUSINESS						
30	AB xxxx: 2025 Annual Board and Commission Appointments (Res. No. xxxx)			Mayor Nice/Andrea Larson		
30	AB xxxx: Public Hearing on a King County Public Benefit Rating System (PBRs) Application (Resolution No. 1674)			Jeff Thomas/Grace Manahan		
30	AB xxxx: Fiscal Year 2024 Year-End Financial Status Update and Budget Amending Ordinance (Ord. No. 25-10)			Matt Mornick		
30	AB xxxx: Forecast on the City’s Financial Position thru the First Quarter 2025			Matt Mornick		
30	AB xxxx: 2025 Workplan Update – Legislative Session Impacts			Jessi Bon		
EXECUTIVE SESSION						

JUNE 3, 2025		DD	FN	CA	Clerk	CM
ABSENCES:		5/23	5/23	5/23	5/27	5/27
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
SPECIAL BUSINESS						
10	AB xxxx: 2024 Community Member of the Year			Mayor Nice/Andrea Larson		
CONSENT AGENDA						
--	AB xxxx: May 23, 2025 Payroll Certification			Ali Spietz/Nicole Vannatter		
--	AB xxxx: Certification of Claims April 15-30, 2025			LaJuan Tuttle/Ashley Olson		
--	AB xxxx: PRIDE Month, Proclamation No. xxx			Mayor Nice/Merrill Thomas-Schadt		

--	AB xxxx: Luther Burbank Park South Shoreline Restoration Project Closeout	Jason Kintner/Shelby Perrault/Paul West	Item 13.
REGULAR BUSINESS			
10	AB xxxx: AWC Annual Meeting Voting Delegate	Mayor Nice/Andrea Larson	
30	AB xxxx: Public Hearing on Interim Regulations related to Objective Design Review Standards (HB 1293) in Title 19 MICC (First Reading Ordinance No. 25C-xx)	Jeff Thomas/Adam Zack	
30	AB xxxx: Briefing on process options for design review	Jeff Thomas/Adam Zack	
15	AB xxxx: Briefing on the Evaluation of a Fee-in-Lieu Program Related to Town Center Development	Jeff Thomas/Alison Van Gorp	
30	AB xxxx: New Dwellings in Existing Buildings (HB 1042) in Title 19 MICC (First Reading Ordinance No. 25C-xx)	Jeff Thomas/Adam Zack	
90	AB xxxx: Approval of Schematic Design for Public Safety and Maintenance Facility	Jessi Bon/Robbie Cunningham Adams	
EXECUTIVE SESSION			

JUNE 17, 2025		DD	FN	CA	Clerk	CM
ABSENCES:		6/6	6/9	6/9	6/10	6/10
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: June 10, 2025 Payroll Certification			Ali Spietz/Nicole Vannatter		
--	AB xxxx: Certification of Claims May 1-15, 2025			LaJuan Tuttle/Ashley Olson		
--	AB xxxx: Juneteenth, Proclamation No. xxx			Mayor Nice/Andrea Larson		
--	AB xxxx: Interim Regulations related to Objective Design Review Standards (HB 1293) in Title 19 MICC (Second Reading Ordinance No. 25C-xx)			Alison Van Gorp/Adam Zack		
--	AB xxxx: New Dwellings in Existing Buildings (HB 1042) in Title 19 MICC (Second Reading Ordinance No. 25C-xx)			Alison Van Gorp/Adam Zack		
	AB xxxx: 2025 Residential Street Overlays Bid Award			Jason Kintner/Clint Morris/Ian Powell		
REGULAR BUSINESS						
60	AB xxxx: 2026-2031 Six-Year Transportation Improvement Program (TIP) Adoption and Public Hearing			Jason Kintner/Matt Mornick/Patrick Yamashita/Clint Morris/Ian Powell/Rebecca O’Sullivan		
60	AB xxxx: Bond Levy for Public Safety and Maintenance Facility (First Reading of Ord. No. 25-XX)			Jessi Bon/Robbie Cunningham Adams		
EXECUTIVE SESSION						

JULY 1, 2025		DD	FN	CA	Clerk	CM
ABSENCES:		6/20	6/23	6/23	6/24	6/24

ITEM TYPE TIME TOPIC		STAFF
STUDY SESSION		
SPECIAL BUSINESS		
CONSENT AGENDA		
--	AB xxxx: June 25, 2025 Payroll Certification	Ali Spietz/Nicole Vannatter
--	AB xxxx: Certification of Claims May 16-31, 2025	LaJuan Tuttle/Ashley Olson
--	AB xxxx: Parks and Recreation Month, Proclamation No. xxx	Mayor Nice/Ryan Daly
REGULAR BUSINESS		
30	AB xxxx: Second Reading and Adoption of Bond Levy (Ord. No. 25-XX) and adoption of Resolution No. XXXX declaring intent to seek reimbursement for the Public Safety and Maintenance Facility	Jessi Bon/Robbie Cunningham Adams/Matt Mornick
30	AB xxxx: Public Safety and Maintenance Facility Bond Levy Pro and Con Committee Appointments (Res. No. XXXX)	Jessi Bon/Robbie Cunningham Adams
45	AB: xxxx: Comprehensive Plan amendments and development regulations in MICC Title 19 for the Parks Zone (First Reading of Ordinance No. 25C-xx)	Jessi Bon/Carson Hornsby/Alison Van Gorp
EXECUTIVE SESSION		

JULY 15, 2025		DD	FN	CA	Clerk	CM
ABSENCES:		7/3	7/7	7/7	7/8	7/8
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: Certification of Claims June 1-15, 2025			LaJuan Tuttle/Ashley Olson		
--	AB xxxx: Comprehensive Plan amendments and development regulations in MICC Title 19 for the Parks Zone (Second Reading of Ordinance No. 25C-xx)			Jessi Bon/Carson Hornsby/Alison Van Gorp		
--	AB xxxx: Approval of 6-Year Workplan for Art in Public Places			Jason Kintner/Sarah Bluvas		
REGULAR BUSINESS						

EXECUTIVE SESSION		