



# CITY OF MERCER ISLAND

## CITY COUNCIL REGULAR HYBRID MEETING

Tuesday, June 07, 2022 at 5:00 PM

### MERCER ISLAND CITY COUNCIL:

Mayor Salim Nice, Deputy Mayor David Rosenbaum,  
Councilmembers: Lisa Anderl, Jake Jacobson,  
Craig Reynolds, Wendy Weiker, and Ted Weinberg

### LOCATION & CONTACT:

Mercer Island City Hall and via Zoom  
9611 SE 36th Street | Mercer Island, WA 98040  
206.275.7793 | [www.mercerisland.gov](http://www.mercerisland.gov)

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 206.275.7793.

The virtual meeting will be broadcast live on MITV Channel 21 and live streamed on the City Council's [YouTube Channel](#)

**Registering to Speak for Appearances:** Individuals wishing to speak live during Appearances (public comment period) or for the Public Hearing must register with the City Clerk at **206.275.7793** or [cityclerk@mercerisland.gov](mailto:cityclerk@mercerisland.gov) before 4 PM on the day of the Council meeting.

Please reference "Appearances" or "Public Hearing" on your correspondence and state if you would like to speak either in person at City Hall or remotely using Zoom. If providing your comments using Zoom, staff will be prepared to permit temporary video access when you enter the live Council meeting. Please remember to activate the video option on your phone or computer, ensure your room is well lit, and kindly ensure that your background is appropriate for all audience ages. Screen sharing will not be permitted, but documents may be emailed to [council@mercerisland.gov](mailto:council@mercerisland.gov).

Each speaker will be allowed three (3) minutes to speak. A timer will be visible in Council Chambers, online to speakers, City Council, and meeting participants. Please be advised that there is a time delay between the Zoom broadcast and the YouTube or Channel 21 broadcast.

**Join by Telephone at 6:00 PM (Appearances will start sometime after 6:00 PM):** To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **872 9191 1687** and Password **730224** if prompted.

**Join by Internet at 6:00 PM (Appearances will start sometime after 6:00 PM):** To watch the meeting over the internet via your computer, follow these steps:

- 1) Click this [link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **872 9191 1687**; Enter Password **730224**
- 4) The City Clerk will call on you by name or refer to your email address when it is your turn to speak.  
Please confirm that your audio works prior to participating.

**Join in person at Mercer Island City Hall at 6:00 PM (Appearances will start sometime after 6:00 PM):** – Council Chambers - 9611 SE 36<sup>th</sup> Street

**Submitting Written Comments:** Email written comments to the City Council at [council@mercerisland.gov](mailto:council@mercerisland.gov).

## MEETING AGENDA - REVISED

### EXECUTIVE SESSION

#### 1. Pending or Potential Litigation

Executive Session to discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(i)

**CALL TO ORDER & ROLL CALL, 6:00 PM**

**PLEDGE OF ALLEGIANCE**

**AGENDA APPROVAL**

**CITY MANAGER REPORT**

**APPEARANCES** (This is the opportunity for anyone to speak to the City Council on any item.)

**CONSENT AGENDA**

**2. AB 6086: May 20, 2022 Payroll Certification**

**Recommended Action:** Approve the May 20, 2022 Payroll Certification (Exhibit 1) in the amount of \$874,419.46 and authorize the Mayor to sign the certification on behalf of the entire City Council.

**3. Certification of Claims:**

- A. Check Register 211709-211850 | 5/13/2022 | \$1,254,605.64
- B. Check Register 211851-211932 | 5/20/2022 | \$723,630.27
- C. Check Register 211933-212011 | 5/27/2022 | \$398,854.21

**Recommended Action:** Certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

**4. AB 6097: Cooperative Agreement with the Mercer Island Youth and Family Services Foundation**

**Recommended Action:** Authorize the City Manager to sign the Cooperative Agreement with the Mercer Island Youth and Family Services Foundation substantially in the form attached as Exhibit 1 to AB 6097.

**5. AB 6093: Parks Impact Fee Rate Update (Ord. No. 22C-07 Second Reading)**

**Recommended Action:** Approve the Parks Impact Fee Rate Study and adopt Ordinance No. 22C-07 amending the process for updating parks impact fees.

**6. AB 6094: Development Code Amendment ZTR21-006 Land Use Review Types (Ord. No. 22C-05 Second Reading)**

**Recommended Action:** Adopt Ordinance No. 22C-05 amending the land use review types for two land use review actions in MICC 19.15.030.

**7. AB 6089: Amendment to the Housing and Economic Development Work Group Charters and Appointment of Councilmembers to the Economic Development and Housing Work Groups**

**Recommended Action:** Approve Resolution No. 1627 amending the Housing and Economic Development Work Group Charters and appointing members to the Economic Development and Housing Work Groups.

**8. AB 6081: Public Display of Fireworks Permit Issuance**

**Recommended Action:** Approve and authorize the City of Mercer Island Fire Marshal to sign the submitted operational permit for Western Display Firework's application for a Public Display of Fireworks to be discharged per the permit conditions on July 9th, 2022, at/around 2200hrs pursuant to MICC 8.35.020(C).

**REGULAR BUSINESS**

**9. AB 6083: 2022 Board & Commission Annual Appointments (Resolution No. 1626) – REVISED 6/3/22**

**Recommended Action:** Approve Resolution No. 1626, appointing members to fill the vacancies on the Arts Council, Design Commission, Open Space Conservancy Trust, Parks & Recreation Commission, Planning Commission, and Utility Board.

**10. AB 6096: Healthy Youth Initiative Update**

**Recommended Action:** Receive report. No action necessary.



**11. AB 6098: AWC Business Meeting Voting Delegates**

**Recommended Action:** Appoint Councilmember(s) \_\_\_\_\_ as the voting delegate(s) at the AWC Business Meeting in June.

**12. AB 6090: Introduction to Parks Levy Renewal and Discuss Alternatives – Added 6/2/2022**

**Recommended Action:** Authorize and direct the City Manager to take preliminary actions necessary to prepare for a parks levy renewal measure to be placed on the November 8, 2022 ballot.

**13. AB 6092: Transportation Impact Fee Rate Update (Second Reading Ord. No. 22C-06) – Added 6/2/2022**

**Recommended Action:** Approve the Transportation Impact Fee Rate Study and adopt Ordinance No. 22C-06 amending the process for updating transportation impact fees.

**14. AB 6099: Adoption of 2023-2028 Six-Year Transportation Improvement Program (Public Hearing continued from May 3 Meeting and Adoption)**

**Recommended Action:** Adopt the 2023-2028 Transportation Improvement Program as reflected in Exhibit 2.

**OTHER BUSINESS**

**15. Planning Schedule**

**16. Councilmember Absences & Reports**

**EXECUTIVE SESSION**

**17. Performance of a Public Employee**

Executive Session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g)  
No action will be taken following the Executive Session.

**ADJOURNMENT**



# BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6086**  
**June 7, 2022**  
**Consent Agenda**

## AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6086: May 20, 2022 Payroll Certification	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Approve the May 20, 2022 Payroll Certification in the amount of \$874,419.46	

<b>DEPARTMENT:</b>	Administrative Services
<b>STAFF:</b>	Ali Spietz, Chief of Administration
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. May 20, 2022 Payroll Certification 2. FTE/LTE Counts
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

## EXECUTIVE SUMMARY

This is an approval of the payroll certification for the City of Mercer Island for the period from April 30, 2022 through April 13, 2022 in the amount of \$874,419.46 (see Exhibit 1).

## BACKGROUND

[RCW 42.24.080](#) requires that all claims presented against the City by performing labor must be certified by the appropriate official to ensure that the labor was performed as described, and that the claims are just, due, and unpaid obligations against the City, before payment can be made. [RCW 42.24.180](#) allows the payment of claims to occur prior to City Council approval to expedite processing of the payment of claims, provided, however, that review and approval of the claims' documentation occurs at the next regularly scheduled public meeting. The Payroll Certification details the total payment to employees for labor performed and benefits payments made for each payroll. The City is on a bi-weekly payroll schedule with payments every other Friday.

## ISSUE/DISCUSSION

Each payroll varies depending on several factors (i.e., number of employees, pay changes, leave cash outs, overtime, etc.). In addition to regular pay for employees, this payroll has variants that are outlined on the next page.

**Additional payments:**

- \$7,144.76 in leave cash outs for terminated employees.
- \$7,907.36 in service and recognition awards.
- \$56,231.16 in overtime earnings (see chart for overtime hours by department).

**Overtime hours by department:**

Department	Hours
Administrative Services	
City Attorney's Office	
City Manager's Office	
Community Planning & Development	
Finance	
Fire	500.00
Municipal Court	
Police	194.00
Public Works	69.50
Thrift Shop	
Youth & Family Services	
<b>Total Overtime Hours</b>	<b>763.50</b>

**FTE/LTE COUNTS**

The table in Exhibit 2 shows the budgeted versus actual counts for Full Time Equivalents (FTEs) and Limited Term Equivalents (LTEs) for the current payroll. Casual labor employees (temporary and seasonal) are not included in the counts.

Casual Labor

In addition to FTE and LTE employees, the City utilizes casual labor to address workload needs that exceed the capacity or expertise of the City’s regular staff and that are time limited or seasonal. Casual labor is used primarily to address seasonal workload needs and short-term workload issues created by special projects or position vacancies. Compared to an LTE position, a casual labor position has limited benefits and is filled for a shorter period of time (1-3 months, 6 months, or 9 months). The departments/divisions that utilize casual labor the most are Parks Maintenance, Recreation, Public Works, and the Thrift Shop.

Thrift Shop Recovery and Staffing

The 2021-2022 Thrift Shop Budget does not include an FTE/LTE headcount, with the exception of two 0.5 FTEs in 2021 and 2.0 FTEs in 2022. This is because the Thrift Shop is recovering operations that were impacted by the Pandemic and the staff positions were not known at the time the budget was adopted. Although the positions were not identified in the budget, resources were set aside to staff the Thrift Shop and that is accomplished using FTEs, LTEs, and seasonal staff. For example, the staffing budget (salaries and benefits) for 2022 is \$1,034,422 and currently funds 2.0 FTEs, 7.00 LTEs, and seasonal staff.

The table in Exhibit 2 reflects the LTE headcount of employees currently working at the Thrift Shop. Seasonal staff are not included in the head count. As Thrift Shop recovery work continues, it is anticipated that the 2023-2024 budget will once again include an FTE/LTE headcount, similar to what is currently done in other departments.

**RECOMMENDED ACTION**

Approve the May 20, 2022 Payroll Certification (Exhibit 1) in the amount of \$874,419.46 and authorize the Mayor to sign the certification on behalf of the entire City Council.

# CITY OF MERCER ISLAND PAYROLL CERTIFICATION

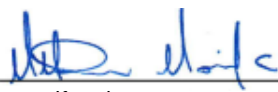
Item 1.

**PAYROLL PERIOD ENDING** **5.13.2022**  
**PAYROLL DATED** **5.20.2022**

Net Cash	\$	577,415.89
Net Voids/Manuals	\$	707.18
<b>Net Total</b>	<b>\$</b>	<b>578,123.07</b>
Federal Tax Deposit	\$	89,194.29
Social Security and Medicare Taxes	\$	51,563.02
Medicare Taxes Only (Fire Fighter Employees)	\$	2,568.78
State Tax (Oregon, Massachusetts and North Carolina)	\$	250.24
Family/Medical Leave Tax (Massachusetts)	\$	4.90
Public Employees' Retirement System (PERS Plan 2)	\$	25,785.01
Public Employees' Retirement System (PERS Plan 3)	\$	8,913.91
Public Employees' Retirement System (PERSJM)	\$	548.30
Public Safety Employees' Retirement System (PSERS)	\$	213.46
Law Enforcement Officers' & Fire Fighters' Retirement System (LEOFF Plan2)	\$	28,725.99
Regence & LEOFF Trust Medical Insurance Deductions	\$	13,057.33
Domestic Partner Medical Insurance Deductions	\$	1,235.79
Kaiser Medical Insurance Deductions	\$	649.10
Health Care - Flexible Spending Account Contributions	\$	1,588.64
Dependent Care - Flexible Spending Account Contributions	\$	1,224.71
ICMA Roth IRA Contributions	\$	519.23
ICMA 457 Deferred Compensation Contributions	\$	33,563.14
Fire Nationwide 457 Deferred Compensation Contributions	\$	17,733.13
Fire Nationwide Roth IRA Contributions	\$	1,075.00
ICMA 401K Deferred Compensation Contributions	\$	788.46
Garnishments (Chapter 13)	\$	572.00
Child Support Wage Garnishment	\$	798.03
Mercer Island Employee Association Dues	\$	200.00
AFSCME Union Dues	\$	2,468.20
Police Union Dues	\$	2,667.86
Fire Union Dues	\$	2,224.59
Fire Union Supplemental Dues	\$	160.00
Standard - Supplemental Life Insurance	\$	386.90
Unum - Long Term Care Insurance	\$	1,096.15
AFLAC - Supplemental Insurance Plans	\$	238.52
Coffee Club Dues	\$	136.00
Transportation - Flexible Spending Account Contributions	\$	62.50
Fire HRA-VEBA Contributions	\$	6,081.55
Oregon Transit Tax and Oregon Benefit Tax	\$	1.66
<b>Tax &amp; Benefit Obligations Total</b>	<b>\$</b>	<b>296,296.39</b>

<b>TOTAL GROSS PAYROLL</b>	<b>\$ 874,419.46</b>
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I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



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Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

6

\_\_\_\_\_  
 Mayor Date

## FTE AND LTE COUNTS AS OF 5/13/2022

Full Time Equivalents (FTEs)	2022	2022
	Budgeted	Actual
Administrative Services	13.50	11.50
City Attorney's Office	2.00	2.00
City Manager's Office	4.00	4.00
Community Planning & Development <sup>3</sup>	17.50	14.50
Finance <sup>9</sup>	9.00	7.00
Fire	32.00	30.00
Municipal Court	3.30	3.10
Police <sup>1</sup>	37.50	35.50
Public Works <sup>10</sup>	62.80	58.30
Recreation <sup>6</sup>	10.25	9.25
Thrift Shop <sup>7</sup>	2.00	2.00
Youth & Family Services <sup>2</sup>	11.43	11.43
<b>Total FTEs</b>	<b>205.28</b>	<b>188.58</b>
Limited Term Equivalent (LTEs)	2022	2022
	Budgeted	Actual
Administrative Services <sup>4</sup>	1.00	1.00
City Manager's Office <sup>8</sup>	1.00	1.00
Community Planning & Development <sup>3</sup>	1.50	1.50
Thrift Shop	*	7.00
Youth & Family Services**	1.60	1.60
<b>Total LTEs</b>	<b>5.10</b>	<b>12.10</b>
<b>Total FTEs &amp; LTEs</b>	<b>210.38</b>	<b>200.68</b>

**Footnotes:**

- <sup>1</sup> 5/18/2021: Authorized hire ahead of two officers 2.0 FTE (AB 5874) [AB 5874](#)
- <sup>2</sup> 1/5/2021: Authorized increase of 1.37 FTE in YFS (AB 5795) [AB 5795](#)
- <sup>3</sup> 9/21/2021: Authorized increase of 2.0 FTE and 0.5 LTE in CPD (AB 5942) [AB 5942](#)
- <sup>4</sup> 9/21/2021: Authorized increase of 1.0 LTE in Admin Services – HR (AB 5942) [AB 5942](#)
- <sup>5</sup> 10/19/2021: Authorized increase of 0.5 FTE in City Manager’s Office (AB 5961) [AB 5961](#)
- <sup>6</sup> 11/1/2021: Authorized restoration of 9.5 FTE in PW – Recreation (AB 5954) [AB 5954](#)
- <sup>7</sup> 12/7/2021: Authorized increase of 1.0 FTE in Thrift Shop (AB 5992) [AB 5992](#)
- <sup>8</sup> 12/7/2021: Authorized increase of 1.0 LTE in City Manager’s Office (AB 5992) [AB 5992](#)
- <sup>9</sup> 3/1/2022: Authorized increase of 1.0 FTE in Finance (AB 6031) [AB 6031](#)
- <sup>10</sup> 4/19/2022: Authorized 1.0 FTE hire ahead for Utilities Engineer and increase of 0.5 FTE for Stormwater Quality Technician (AB 6051) [AB 6051](#)
- \* See note in AB 6072 re Thrift Shop staffing [AB 6072](#)

**FTE Vacancies:**

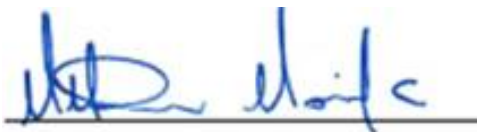
- |  |                                      |
|--|--------------------------------------|
| 1.0 CIP Project Manager                | 1.0 Planner                          |
| 1.0 CPD Sr. Admin Assistant            | 1.0 Principal Planner                |
| 1.0 Deputy Fire Chief (contracted out) | 1.0 Police Officer                   |
| 1.0 Finance Business System Analyst    | 1.0 Police Officer                   |
| 1.0 Financial Analyst                  | 0.25 Recreation Aide (0.25 FTE)      |
| 1.0 Fire Chief (contracted out)        | 0.75 Recreation Assistant (0.75 FTE) |
| 1.0 HR Manager                         | 0.5 Right-of-Way Arborist (0.5 FTE)  |
| 1.0 Parks Maintenance Team Member      | 1.0 Stormwater Quality Technician    |
| 1.0 Payroll Specialist                 | 1.0 Water Quality Technician         |

**Notes:**

Current Judge is 0.2 FTE less than budgeted  
 Temporary and seasonal employees are not included in the counts.

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



\_\_\_\_\_  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	211709-211850	5/13/2022	\$1,254,605.64
			\$1,254,605.64



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0114044	00211777	FERGUSON ENTERPRISES LLC	INVENTORY PURCHASES	4,437.79
	00211713	BRUCE ZHANG	WATER MET UPSIZE NOT REQ	3,826.00
P0114204	00211733	Mike Birkmeyer	HYDRANT METER RENTAL DEPOSIT 4	2,900.00
P0114287	00211840	TRAFFIC SAFETY SUPPLY	INVENTORY PURCHASES	1,457.12
P0114258	00211837	SUPPLY SOURCE INC,THE	INVENTORY PURCHASES	1,314.31
P0114341	00211783	H D FOWLER	INVENTORY PURCHASES	1,094.90
P0114363	00211780	GEMPLER'S INC	INVENTORY PURCHASES	478.77
P0114284	00211782	GRAINGER	INVENTORY PURCHASES	347.18
	00211794	KATHRYN & BEN KANIPE	REFUND OVERPAY 0052107001	306.64
	00211793	JENNIFER & BRETT TANZER	REFUND OVERPAY 00202800003	268.58
P0114370	00211786	HOME DEPOT CREDIT SERVICE	INVENTORY PURCHASES	282.38
	00211808	MARTIN, JAMES	REFUND OVERPAY 01039850002	215.67
P0114339	00211783	H D FOWLER	INVENTORY PURCHASES	191.11
	00211849	YOUCONG GUO & LIXIN ZHAO	REFUND OVERPAY 00517078009	139.14
	00211765	CHO, BRIAN	REFUND OVERPAY 00115940005	113.59
	00211828	SEIDNER, TODD	REFUND OVERPAY 00640054003	45.97
	00211844	WEBER, MICHELLE	REFUND OVERPAY 00941454002	17.34
<i>Org Key: 814074 - Garnishments</i>				
	00211715	CHAPTER 13 TRUSTEE	PAYROLL EARLY WARRANTS	572.00
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00211732	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	202.50
<i>Org Key: AS1100 - Administrative Services</i>				
P0114374	00211770	DATAQUEST LLC	Admin Serv Employee background	148.50
<i>Org Key: CA1100 - Administration (CA)</i>				
P0114418	00211785	HOLMES WEDDLE & BARCOTT	INV #810865 Professional Servi	1,560.00
P0114418	00211785	HOLMES WEDDLE & BARCOTT	INV #811521 Professional Servi	933.40
P0114418	00211785	HOLMES WEDDLE & BARCOTT	INV # Professional Services -	380.00
<i>Org Key: CA1200 - Prosecution &amp; Criminal Mngmnt</i>				
P0114272	00211725	HONEYWELL, MATTHEW V	Invoice #1266 Professional Ser	1,000.00
P0114272	00211725	HONEYWELL, MATTHEW V	Invoice #1266 Professional Ser	300.00
<i>Org Key: CM1100 - Administration (CM)</i>				
P0114255	00211760	CDW GOVERNMENT INC	Adobe Acrobat Standard 2020	299.35
P0114374	00211770	DATAQUEST LLC	CM employee background	26.50
<i>Org Key: CM1200 - City Clerk</i>				
P0114376	00211798	KING COUNTY FINANCE	2021 General Election Voters	966.93
P0114365	00211832	SOUND PUBLISHING INC	Ntc. 2651329 Ord. 22-04 4/27/2	52.11
<i>Org Key: CO6100 - City Council</i>				
P0114356	00211769	DANIEL, KAMARIA	MITV 4/5 Council Mtg.	270.00
P0114356	00211769	DANIEL, KAMARIA	MITV 4/19 Council Mtg.	180.00
P0114356	00211769	DANIEL, KAMARIA	Transportation	80.00
<i>Org Key: CR1100 - Human Resources</i>				
P0114327	00211748	TARASEWICZ, JANELLE	Occ. Burnout Training April 20	2,000.00
P0114322	00211724	HEALTHFORCE PARTNERS INC	Entry Level Medical Exam - Off	1,705.00

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0114415	00211818	PUBLIC SAFETY TESTING INC	Q1 2022 Dues for Police Depart	475.00
P0114328	00211745	SHRM	Spietz Membership Dues	229.00
P0114416	00211804	LEAGUE OF OREGON CITIES	Recruitment Advertisement	80.00
P0114374	00211770	DATAQUEST LLC	Employee background	26.50
<i>Org Key: CT1100 - Municipal Court</i>				
P0114340	00211788	INTERCOM LANGUAGE SERVICES INC	Intercom invoice #22-159	730.00
P0114391	00211792	James T Nguyen	James Nguyen -Viet Interpreter	166.00
P0114374	00211770	DATAQUEST LLC	Court employee background	68.00
	00211772	DO, TUNG	MI Court Juror Service	39.22
	00211830	SHAH, LEENA	MI Court Juror Service	34.65
	00211850	ZHANG, NING	MI Court Juror Service	32.43
	00211778	FRANCO, LORENA	MI Court Juror Service	32.08
	00211835	STAVER, MICHELLE	MI Court Juror Service	28.69
	00211764	CHAVELLE, MIKE	MI Court Juror Service	28.22
	00211806	MA, ALEXANDER	MI Court Juror Service	26.00
	00211756	BRADSHAW, ALICIA	MI Court Juror Service	21.77
	00211824	RAY GRAVES, DONALD	MI Court Juror Service	21.30
	00211816	PHAM, PAUL	MI Court Juror Service	19.43
	00211803	LE, TONY	MI Court Juror Service	19.31
	00211802	LE, HELEN	MI Court Juror Service	18.03
	00211834	STAPELMAN, MICHAEL	MI Court Juror Service	17.91
	00211753	AVAGYAN, GAREGIN	MI Court Juror Service	17.79
	00211847	WU, SEAN JOSEPH	MI Court Juror Service	16.21
	00211814	ORARA, JAMES	MI Court Juror Service	15.51
	00211827	SEAFORT, MARK	MI Court Juror Service	13.87
<i>Org Key: DS1100 - Administration (DS)</i>				
P0114395	00211776	FASTSIGNS BELLEVUE	COROPLAST LAND USE SIGNS	3,170.88
P0114357	00211774	ESA	PEER REVIEW CA022-005	1,798.80
P0114254	00211760	CDW GOVERNMENT INC	Adobe Acrobat Pro 2020	450.23
P0114374	00211770	DATAQUEST LLC	CPD employee background	121.00
<i>Org Key: DS1200 - Bldg Plan Review &amp; Inspection</i>				
P0114308	00211714	CEG ELECTRIC	ELECTRICAL INSPECTIONS HOURS	3,177.50
<i>Org Key: FN1100 - Administration (FN)</i>				
P0114392	00211843	VERIZON WIRELESS	MAR 24-APR 23, 22 CITY CELL PH	47.12
P0114392	00211843	VERIZON WIRELESS	MAR 24-APR 23, 22 CITY CELL PH	42.12
P0114374	00211770	DATAQUEST LLC	Finance employee background ch	26.50
<i>Org Key: FN2100 - Data Processing</i>				
P0114388	00211809	METROPRESORT	APRIL 2022 E-SERVICE CHARGES P	50.00
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0114311	00211809	METROPRESORT	APRIL 2022 PRINTING & MAILING	71.08
P0114311	00211809	METROPRESORT	APRIL 2022 PRINTING & MAILING	62.94
P0114392	00211843	VERIZON WIRELESS	MAR 24-APR 23, 22 CITY CELL PH	47.12
P0114392	00211843	VERIZON WIRELESS	MAR 24-APR 23, 22 CITY CELL PH	42.12
P0114392	00211843	VERIZON WIRELESS	MAR 24-APR 23, 22 CITY CELL PH	42.12
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0114311	00211809	METROPRESORT	APRIL 2022 PRINTING & MAILING	71.08

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0114311	00211809	METROPRESORT	APRIL 2022 PRINTING & MAILING	62.94
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P0114311	00211809	METROPRESORT	APRIL 2022 PRINTING & MAILING	71.09
P0114311	00211809	METROPRESORT	APRIL 2022 PRINTING & MAILING	62.93
<i>Org Key: FR1100 - Administration (FR)</i>				
P0114381	00211773	EASTSIDE FIRE & RESCUE	ESFR Admin Services 04/2022	29,700.00
	00211763	CENTURYLINK	FIRE STATION 92 T1	1,780.86
	00211763	CENTURYLINK	MAIN FIRE STATION FD#7	194.34
<i>Org Key: FR2100 - Fire Operations</i>				
P0114377	00211813	MUNICIPAL EMERGENCY SERVICES	Flow Testing	3,280.57
P0114381	00211773	EASTSIDE FIRE & RESCUE	Parts/Labor 8613	1,711.56
P0114381	00211773	EASTSIDE FIRE & RESCUE	Parts/Labor 8611	1,231.30
P0114382	00211779	GALLS LLC	Badges	946.18
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0114378	00211750	AIRGAS USA LLC	Oxygen/Fire	29.59
<i>Org Key: FR4100 - Training</i>				
P0114021	00211800	KIRKLAND, CITY OF	Rescue Systems 1 - Collins/Sta	1,990.00
<i>Org Key: FR5100 - Community Risk Reduction</i>				
P0114379	00211789	INTL ASSOC OF ARSON INV	2022 Dues - Bastrom/Mair	280.00
<i>Org Key: GB0100 - City Hall Building Repairs</i>				
P0114334	00211743	R&M ASBESTOS & DEMO	Jobsite: 9611 SE 36th St, Merc	4,756.32
P0112427	00211709	Ankrom Moisan Architects Inc.	Architectural Design and Space	3,921.21
<i>Org Key: GB0101 - Public Works Building Repairs</i>				
P0111948	00211755	Bellingham Lock & Safe	RETAINAGE	2,334.30
P0114338	00211783	H D FOWLER	2" CTS POLY PIPE (200')	722.26
P0114316	00211783	H D FOWLER	12" SADDLE FOR THE LOWER YARD	268.91
<i>Org Key: GB0103 - FS91 and FS92 Building Repairs</i>				
P0114194	00211817	PREMIER CABLING LLC	4 Camera install MIFD	10,261.32
P0114331	00211730	LAKESIDE DOORS INC	SITE CHECK BY: TM 4/18/22	3,965.80
P0114330	00211730	LAKESIDE DOORS INC	REPLACED BAD REMOTE, BUTTONS A	342.41
<i>Org Key: GB0104 - Luther Burbank Admin Repairs</i>				
P0111958	00211755	Bellingham Lock & Safe	RETAINAGE	617.75
P0111958	00211755	Bellingham Lock & Safe	RETAINAGE	44.50
<i>Org Key: GB0105 - Thrift Shop Building Repairs</i>				
P0111958	00211755	Bellingham Lock & Safe	RETAINAGE	331.00
<i>Org Key: GGM001 - General Government-Misc</i>				
P0114347	00211839	The Spyglass Group LLC	Spyglass Consulting	12,814.27
P0114390	00211758	BRINKS INC	APRIL 2022 ARMoured TRUCK	857.66
P0114326	00211741	POT O' GOLD INC	COFFEE STATION	73.10
P0114325	00211741	POT O' GOLD INC	WATER COOLER	27.53
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0114329	00211739	PITNEY BOWES	Postage Machine Lease 3/3/22-6	1,348.07

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0114420	00211848	Xerox Financial Services	Copier Lease Fees May 2020 INV	1,031.64
P0114315	00211717	CONFIDENTIAL DATA DISPOSAL	Large box shredding on 4/21/20	866.00
P0114420	00211848	Xerox Financial Services	Copier Lease Fees May 2020 INV	857.69
P0114323	00211795	KELLEY IMAGING SYSTEMS	36X300 MAGIC JSO-24 INKJET PAP	795.06
P0114324	00211795	KELLEY IMAGING SYSTEMS	36X300 28# MATTE PAPER 2" CORE	510.59
P0114420	00211848	Xerox Financial Services	Copier Lease Fees May 2020 INV	342.06
P0114315	00211717	CONFIDENTIAL DATA DISPOSAL	Regular shredding service -	290.00
<i>Org Key: IGHS00 - Human Service Contracts</i>				
P0114367	00211754	BELLEVUE, CITY OF	Human Services Pooled - Shelte	10,000.00
<i>Org Key: IGHS02 - Eastside Legal Aid Program</i>				
P0114367	00211754	BELLEVUE, CITY OF	Human Services Pooled - ELAP 1	3,500.00
<i>Org Key: IGHS05 - King County Sexual Assault</i>				
P0114367	00211754	BELLEVUE, CITY OF	Human Services Pooled - KCSARC	2,500.00
<i>Org Key: IGHS07 - Domestic Violence</i>				
P0114367	00211754	BELLEVUE, CITY OF	Human Services Pooled - Lifewi	10,000.00
<i>Org Key: IGV012 - MW Pool Operation Subsidy</i>				
P0114424	00211810	MI SCHOOL DISTRICT #400	2022 MI School District for Po	63,306.55
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0114347	00211839	The Spyglass Group LLC	Spyglass Consulting	9,993.41
P0114285	00211801	KNOWLEDGE KEY ASSOCIATES INC	CCNA Training	3,495.00
P0113518	00211797	KING COUNTY FINANCE	I-NET MONTHLY SERVICES FROM	1,492.00
	00211763	CENTURYLINK	PRI Span	648.99
	00211763	CENTURYLINK	COMMUNITY CTR BACKUP PER T1	589.46
	00211734	MORENO, ALFREDO	ACCIS CONFERENCE SPOK	314.73
	00211807	MANDEVILLE, TROY	ACCIS CONFERENCE	314.73
	00211807	MANDEVILLE, TROY	ACCIS CONFERENCE	201.90
	00211763	CENTURYLINK	FIRE STAT 92 ALARM, AUTODIAL &	175.72
P0114240	00211760	CDW GOVERNMENT INC	Meraki MDM 5 Additional Licens	133.61
	00211763	CENTURYLINK	COMMUNITY CENTER	128.78
	00211763	CENTURYLINK	PUBLIC WORKS RADIO	96.05
	00211763	CENTURYLINK	FIRE STATION 91 BACKUP PRI TES	92.98
P0114393	00211843	VERIZON WIRELESS	MAR 24-APR 23 IGS HOTSPOT, WIF	77.06
	00211763	CENTURYLINK	OPX lines - 16 or 32?	71.84
	00211763	CENTURYLINK	FIRE/BURGLAR ALARM	67.99
	00211763	CENTURYLINK	MAINTENANCE 911 BACKUP LINE	61.75
	00211763	CENTURYLINK	FIRE/BURGLAR ALARM	60.99
	00211763	CENTURYLINK	FIRE/BURGLAR ALARM	60.99
	00211763	CENTURYLINK	TRUNKS & BILLING (PRI)	60.90
	00211763	CENTURYLINK	LUTHER BURBANK 911 BACKUP LIN	58.66
	00211763	CENTURYLINK	THRIFT STORE 911 BACKUP LINE	58.66
	00211763	CENTURYLINK	FIRE STATION 92 ELEVATOR ALARM	58.57
P0114392	00211843	VERIZON WIRELESS	MAR 24-APR 23, 22 CITY CELL PH	40.01
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0114336	00211749	WSDOT	PROJECT COSTS MARCH 2022	4,405.30
	00211823	PUGET SOUND ENERGY	3505 88TH AVE SE	2,699.52
	00211823	PUGET SOUND ENERGY	SE 78TH & 85TH PL SE	1,520.08

## Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00211823	PUGET SOUND ENERGY	78 AVE SE & SE 30 ST	461.81
	00211823	PUGET SOUND ENERGY	SE 28 ST & 81 PL SE	359.07
	00211823	PUGET SOUND ENERGY	77 AVE SE & SE 27 ST	288.09
P0114335	00211749	WSDOT	PROJECT COSTS FOR MARCH 2022 S	260.00
	00211823	PUGET SOUND ENERGY	IRRIGATION - TREE LIGHT	216.36
	00211823	PUGET SOUND ENERGY	81 AVE SE & N MERCER WAY	182.72
	00211823	PUGET SOUND ENERGY	76TH AVE SE & SE 24TH ST	171.71
	00211823	PUGET SOUND ENERGY	84TH AV SE/ SE 26 ST	107.88
	00211823	PUGET SOUND ENERGY	W SIDE 80TH AVE SE & S SIDE I9	70.76
	00211823	PUGET SOUND ENERGY	7806 SE 27TH ST	62.35
	00211823	PUGET SOUND ENERGY	7707 SE 27TH ST SIGNAL	60.93
	00211823	PUGET SOUND ENERGY	80TH AV SE/ SE 28 ST	52.88
	00211823	PUGET SOUND ENERGY	3853 ISLAND CREST WAY	48.37
	00211823	PUGET SOUND ENERGY	4030 86TH AVE SE	46.33
	00211823	PUGET SOUND ENERGY	4700 ISLAND CREST WAY	42.83
P0114287	00211840	TRAFFIC SAFETY SUPPLY	"NO PARKING WITHIN 10 FEET" SI	46.24
	00211823	PUGET SOUND ENERGY	3200 81ST PL SE	39.37
P0114375	00211840	TRAFFIC SAFETY SUPPLY	ARROW SIGN 12" X 9" HIP	50.83
	00211823	PUGET SOUND ENERGY	4200 ISLAND CREST WAY	31.15
	00211823	PUGET SOUND ENERGY	SE 36 ST & E MERCER WAY	28.33
	00211823	PUGET SOUND ENERGY	SE 78TH & 84TH AVE SE	12.96
	00211823	PUGET SOUND ENERGY	5700 ISLAND CREST WAY	10.27
	00211823	PUGET SOUND ENERGY	78TH AVE/ SE 24 ST	7.70
	00211823	PUGET SOUND ENERGY	8450 N MERCER WAY	7.68
<b>Org Key: MT2255 - Urban Forest Management (ROW)</b>				
P0111773	00211740	PLANTSCAPES INC	Mercer Island 2021 Right-of-W	19,392.71
P0111773	00211740	PLANTSCAPES INC	Mercer Island 2021 Right-of-W	5,420.23
P0111773	00211740	PLANTSCAPES INC	Mercer Island 2021 Right-of-W	3,864.51
<b>Org Key: MT2300 - Planter Bed Maintenance</b>				
P0114387	00211811	MI UTILITY BILLS	APRIL 2022 PAYMENT OF UTILITY	264.72
	00211823	PUGET SOUND ENERGY	84TH AVE SE & 72ND ST	13.18
	00211823	PUGET SOUND ENERGY	8450 N MERCER WAY	1.61
<b>Org Key: MT3000 - Water Service Upsizes and New</b>				
P0114358	00211759	CADMAN INC	5/8"-MINUS ROCK (65.83 TONS)	879.27
<b>Org Key: MT3100 - Water Distribution</b>				
	00211823	PUGET SOUND ENERGY	4320 88TH AVE SE	2,694.82
P0114304	00211747	SYBIS	CYBER AUDIT WEB BASE	842.25
P0114358	00211759	CADMAN INC	5/8"-MINUS ROCK (65.83 TONS)	879.27
P0114280	00211783	H D FOWLER	2" CARBIDE CUTTER	687.47
	00211823	PUGET SOUND ENERGY	3204 74TH AVE SE	205.87
P0114277	00211782	GRAINGER	6" RECIPROCATING SAW BLADE (3	176.61
P0114279	00211783	H D FOWLER	8' T-HANDLE VALVE WRENCH	148.32
P0114280	00211783	H D FOWLER	1-3/4" HOLE SAW 28L 1-1/2" TAP	23.45
P0114338	00211783	H D FOWLER	3/4" BRASS GATE VALVE	14.64
P0114280	00211783	H D FOWLER	CREDIT-RETURNED PARTS	-23.45
<b>Org Key: MT3200 - Water Pumps</b>				
	00211763	CENTURYLINK	FIRE VHF RADIO @ RESERVOIR	59.74

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00211763	CENTURYLINK	MAIN FIRE STATION	59.74
	00211763	CENTURYLINK	SOUTH END FIRE STATION	59.74
	00211763	CENTURYLINK	MAIN WATER RESERVOIR	59.74
	00211763	CENTURYLINK	BOOSTER PUMP STATION	59.74
<i>Org Key: MT3300 - Water Associated Costs</i>				
P0114372	00211846	WORKWEAR PLACE, THE	SAFETY BOOTS & MISC. WORK CLOT	411.18
P0114354	00211833	SOUND SAFETY PRODUCTS	SAFETY BOOTS & MISC. WORK CLOT	273.29
P0114106	00211833	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	185.88
<i>Org Key: MT3400 - Sewer Collection</i>				
P0114359	00211836	SUNBELT RENTALS INC	6"-10" MUTI-SIZE SUPER-FLOW PL	1,208.48
P0114284	00211782	GRAINGER	MARKING FLAGS (GREEN)	16.63
<i>Org Key: MT3500 - Sewer Pumps</i>				
P0114278	00211775	EVOQUA WATER TECHNOLOGIES LLC	ANNUAL BIOXIDE	5,543.32
P0114304	00211747	SYBIS	CYBER AUDIT WEB BASE	842.25
P0114345	00211751	ALL BATTERY SALES & SERVICE	BATTERIES FOR PUMP STATIONS	601.48
	00211823	PUGET SOUND ENERGY	2239 60TH AVE SE	509.93
	00211823	PUGET SOUND ENERGY	3309 97TH AVE SE	316.05
	00211823	PUGET SOUND ENERGY	5406 96TH AVE SE	246.37
	00211823	PUGET SOUND ENERGY	PUMP STATION #19	245.28
	00211823	PUGET SOUND ENERGY	PUMP STATION #21	241.06
	00211823	PUGET SOUND ENERGY	8440 BENO THO PLACE	236.24
	00211823	PUGET SOUND ENERGY	9855 SE 42ND ST	233.35
	00211823	PUGET SOUND ENERGY	6234 E MERCER WAY	224.57
	00211763	CENTURYLINK	UTILITIES DEPARTMENT	212.40
	00211823	PUGET SOUND ENERGY	5495 W MERCER WAY	191.41
	00211823	PUGET SOUND ENERGY	4606 EAST MERCER WAY	189.23
	00211823	PUGET SOUND ENERGY	7207 W MERCER WAY	183.56
	00211763	CENTURYLINK	UTILITIES DEPARTMENT	168.64
	00211823	PUGET SOUND ENERGY	PUMP STATION #17	134.15
	00211763	CENTURYLINK	UTILITIES DEPARTMENT	124.45
	00211823	PUGET SOUND ENERGY	PUMP STATION #10	118.92
	00211823	PUGET SOUND ENERGY	PUMP STATION # 15	109.78
	00211823	PUGET SOUND ENERGY	PUMP STATION #1	103.76
	00211823	PUGET SOUND ENERGY	4313 FOREST AVE SE	82.77
	00211823	PUGET SOUND ENERGY	4009 WEST MERCER WAY	81.22
P0114387	00211811	MI UTILITY BILLS	APRIL 2022 PAYMENT OF UTILITY	44.12
	00211823	PUGET SOUND ENERGY	4008 EAST MERCER WAY	34.19
	00211728	KELLEY, CHRIS M	CALLOUT E	19.54
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
	00211712	BOROVINA, RAYMOND	TRAVEL MILEAGE	187.20
<i>Org Key: MT3800 - Storm Drainage</i>				
P0114257	00211841	UNITED RENTALS NORTH AMERICA	MINI EXCAVATOR RENTAL	2,087.55
P0114360	00211815	PACIFIC TOPSOIL INC.	DUMPING FEES	1,729.00
P0114351	00211782	GRAINGER	SPILL KITS, SORBENT SOCKS & PA	1,631.75
P0114338	00211783	H D FOWLER	15" ADS CORR POLY PIPE & INSER	1,120.28
P0114276	00211786	HOME DEPOT CREDIT SERVICE	18 VOLT CORDLESS TOOL KIT	879.70
P0114380	00211777	FERGUSON ENTERPRISES LLC	4-1/2 STD RED HOLE SAW/ ARBOR	379.18



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0114337	00211786	HOME DEPOT CREDIT SERVICE	TOTES FOR STORAGE	204.91
P0114358	00211759	CADMAN INC	5/8"-MINUS ROCK (65.83 TONS)	112.25
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0114362	00211766	CINTAS CORPORATION #460	2022 PW COVERALL SERVICE	2,117.60
P0114374	00211770	DATAQUEST LLC	PW Employee background	635.70
P0114371	00211842	UTILITIES UNDERGROUND LOCATION	2022 UTILITY LOCATES	313.47
P0114414	00211845	WORKSAFE SERVICE INC, A	Pre-employment Drug/Alcohol te	180.00
P0114414	00211845	WORKSAFE SERVICE INC, A	Pre-employment Drug/Alcohol te	110.00
P0114414	00211845	WORKSAFE SERVICE INC, A	Pre-employment Drug/Alcohol te	90.00
P0114259	00211768	CRYSTAL AND SIERRA SPRINGS	PW WATER DELIVERY	73.90
P0114417	00211845	WORKSAFE SERVICE INC, A	Pre-employment drug/alcohol Te	70.00
P0114414	00211845	WORKSAFE SERVICE INC, A	Pre-employment Drug/Alcohol te	55.00
<i>Org Key: MT4200 - Building Services</i>				
	00211823	PUGET SOUND ENERGY	9611 SE 36TH ST	5,125.60
	00211823	PUGET SOUND ENERGY	9601 SE 36TH ST	2,307.36
	00211823	PUGET SOUND ENERGY	3030 78TH AVE SE	1,641.32
	00211823	PUGET SOUND ENERGY	8473 SE 68TH ST	1,355.15
P0114332	00211736	NORTON CORROSION LIMITED LLC	2022 INSPECTION CATHODIC PROTE	1,343.00
P0114303	00211726	HOUSE CALLS ETC	DRYWALL PROJECT	954.95
P0114387	00211811	MI UTILITY BILLS	APRIL 2022 PAYMENT OF UTILITY	696.25
P0113995	00211721	FRANKS FLAG STORE	WORK PERFORMED AT FIRE STATION	269.50
	00211823	PUGET SOUND ENERGY	9611 SE 36TH ST	144.04
	00211823	PUGET SOUND ENERGY	9100 SE 42ND ST #CHAR	46.61
<i>Org Key: MT4210 - Building Landscaping</i>				
P0111281	00211757	BRIGHTHORIZON LAWN CARE	CITY HALL, CITY SHOP, FS 91,92	4,357.15
<i>Org Key: MT4300 - Fleet Services</i>				
P0114321	00211742	PRIORITY MARINE	Patrol 12 Repair - service dat	4,462.32
P0114241	00211744	SEATTLE BOAT COMPANY	Boat Fuel - Date 4/6/2022 - In	564.40
P0114241	00211744	SEATTLE BOAT COMPANY	Boat Fuel - date 3/29/2022 -	547.20
P0114283	00211825	SAFELITE FULFILLMENT INC	REPLACE WINDSHEILD ON VEC. #48	465.37
P0114344	00211751	ALL BATTERY SALES & SERVICE	BATTERIES	389.23
P0114346	00211752	AUTONATION INC	FLEET PARTS	222.59
P0114281	00211796	KENT D BRUCE CO LLC	ROCKER SWITCH	47.98
P0114373	00211838	TACOMA SCREW PRODUCTS INC	CARRIAGE BOLTS	22.98
<i>Org Key: MT4403 - Customer Response - Water</i>				
	00211728	KELLEY, CHRIS M	CALLOUT E	19.54
<i>Org Key: MT4420 - Transportation Planner Eng</i>				
P0114365	00211832	SOUND PUBLISHING INC	Ntc. 2650561 TIP Public Hearin	12.40
<i>Org Key: MT4450 - Cust Resp - Clearing Acct</i>				
P0114352	00211833	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	259.13
<i>Org Key: MT4501 - Water Administration</i>				
	00211763	CENTURYLINK	RESERVOIR FIRE/BURGALUR ALARM	55.50
<i>Org Key: MT4502 - Sewer Administration</i>				
P0113196	00211799	KING COUNTY TREASURY	JAN-DEC 2022 MONTHLY SEWER CHA	424,362.51

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0114433	00211771	DEPT OF COMMERCE	PWTF-257764 Principal - Sewer	402,757.36
P0114433	00211771	DEPT OF COMMERCE	PWTF-257764 Interest - Sewer	10,068.93
<i>Org Key: MT6100 - Park Maintenance</i>				
P0114366	00211811	MI UTILITY BILLS	APRIL 2022 PAYMENT OF UTILITY	3,475.74
	00211823	PUGET SOUND ENERGY	5501 ISLAND CREST WAY	614.40
P0114361	00211787	HORIZON	PVC FITTINGS & RAIN BIRD 2" VA	513.02
	00211823	PUGET SOUND ENERGY	4101 82ND AVE SE	310.24
	00211823	PUGET SOUND ENERGY	7677 SE 32ND ST	205.61
P0114037	00211786	HOME DEPOT CREDIT SERVICE	CLAY BRICKS (576)	180.74
	00211723	Gregg, Jenni	CDL KNOWLEDGE TEST	116.75
	00211723	Gregg, Jenni	PARKING/TRAVEL	110.08
P0114362	00211766	CINTAS CORPORATION #460	PARKS 2022 COVERALL SERVICE	104.96
P0114256	00211787	HORIZON	BUSHINGS & SOLENOID	76.55
	00211823	PUGET SOUND ENERGY	CLARK BCH PK LOT & UTL	18.98
	00211823	PUGET SOUND ENERGY	GROVELAND PARK	16.33
	00211823	PUGET SOUND ENERGY	2835 60TH AVE SE	13.80
	00211823	PUGET SOUND ENERGY	5960 60TH AVE SE	10.89
<i>Org Key: MT6200 - Athletic Field Maintenance</i>				
P0114366	00211811	MI UTILITY BILLS	APRIL 2022 PAYMENT OF UTILITY	4,395.54
P0114353	00211833	SOUND SAFETY PRODUCTS	SAFETY BOOTS & MISC. WORK CLOT	304.36
	00211763	CENTURYLINK	BATTING CAGE DSL	61.85
<i>Org Key: MT6500 - Luther Burbank Park Maint</i>				
P0114299	00211718	DEPT OF NATURAL RESOURCES	C2000A09917 LA WASHINGTON - CI	4,379.84
P0114366	00211811	MI UTILITY BILLS	APRIL 2022 PAYMENT OF UTILITY	2,467.98
	00211823	PUGET SOUND ENERGY	LUTHER BURBANK PARK	1,365.83
	00211763	CENTURYLINK	LUTHER BURBANK PARK	128.78
	00211722	FRAZEE, JANE	MI CITY HALL CEDAR WATER	99.33
	00211722	FRAZEE, JANE	cdl knowledge test	79.50
	00211763	CENTURYLINK	LUTHER BURBANK PARK	64.40
<i>Org Key: MT6600 - Park Maint School Fields</i>				
	00211823	PUGET SOUND ENERGY	8225 SE 72ND ST	514.61
P0114037	00211786	HOME DEPOT CREDIT SERVICE	CLAY BRICKS (576)	90.37
<i>Org Key: MT6900 - Aubrey Davis Park Maint</i>				
P0114366	00211811	MI UTILITY BILLS	APRIL 2022 PAYMENT OF UTILITY	6,622.50
	00211823	PUGET SOUND ENERGY	2100 72ND AVE SE	287.70
	00211823	PUGET SOUND ENERGY	3600 E MERCER WAY	145.20
P0114037	00211786	HOME DEPOT CREDIT SERVICE	CLAY BRICKS (576)	90.37
	00211823	PUGET SOUND ENERGY	SE 22 ST & 66TH AVE SE	47.89
	00211823	PUGET SOUND ENERGY	3600 E MERCER WAY	18.24
	00211823	PUGET SOUND ENERGY	N MERCER WAY & E MER WAY	4.30
<i>Org Key: PA0100 - Open Space Management</i>				
P0111289	00211812	MONARCH LANDSCAPING WA LLC	21-16F Island Crest Park Open	310.00
P0111292	00211812	MONARCH LANDSCAPING WA LLC	21-16I North Mercerdale Hillsi	274.58
P0111289	00211812	MONARCH LANDSCAPING WA LLC	21-16F Island Crest Park Open	212.50
P0111289	00211812	MONARCH LANDSCAPING WA LLC	21-16F Island Crest Park Open	195.00
P0111292	00211812	MONARCH LANDSCAPING WA LLC	21-16I North Mercerdale Hillsi	175.00

## Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0111289	00211812	MONARCH LANDSCAPING WA LLC	21-16F Island Crest Park Open	155.00
P0111289	00211812	MONARCH LANDSCAPING WA LLC	21-16F Island Crest Park Open	155.00
P0111289	00211812	MONARCH LANDSCAPING WA LLC	21-16F Island Crest Park Open	115.00
P0111289	00211812	MONARCH LANDSCAPING WA LLC	21-16F Island Crest Park Open	115.00
P0111287	00211812	MONARCH LANDSCAPING WA LLC	21-16D Gallagher Hill Open Spa	90.00
<i>Org Key: PA0101 - Recurring Parks Minor Capital</i>				
P0111209	00211755	Bellingham Lock & Safe	Retainage PARK FACILITY ACCESS	1,196.00
P0111209	00211755	Bellingham Lock & Safe	Retainage PARK FACILITY ACCESS	976.50
<i>Org Key: PA0123 - Luther Burbank Minor Capital L</i>				
P0114300	00211720	EARTHCORPS INC	Volunteer Recruitment and	899.25
<i>Org Key: PO1100 - Administration (PO)</i>				
P0114314	00211710	AT&T MOBILITY	PD Cell Service - Issue date	841.50
<i>Org Key: PO1350 - Police Emergency Management</i>				
P0114288	00211831	SKYLINE COMMUNICATIONS INC	MAY 2022 EOC INTERNET	206.55
P0114289	00211831	SKYLINE COMMUNICATIONS INC	APRIL 2022 EOC INTERNET SERVIC	206.55
<i>Org Key: PO1700 - Records and Property</i>				
	00211790	JACKSON, TANYA	SAMMAISH TO SPOKANE	315.90
	00211790	JACKSON, TANYA	PER DIEM SPOKANE TRIP	231.40
<i>Org Key: PO1900 - Jail/Home Monitoring</i>				
P0114317	00211729	KING COUNTY FINANCE	King County Jail Housing and P	1,506.02
<i>Org Key: PO2100 - Patrol Division</i>				
P0114320	00211716	CLEANERS PLUS 1	Police Uniform Cleaning Fees -	203.38
P0114319	00211746	SUE'S TAILOR & ALTERATION	Uniform repair - Ormsby	38.50
P0114320	00211716	CLEANERS PLUS 1	Police Uniform Cleaning Fees -	25.32
<i>Org Key: PO4300 - Police Training</i>				
	00211829	SEIFERT, MIKE	UPDATE PD REF BOOKS	300.53
<i>Org Key: PR2104 - Special Events</i>				
P0114343	00211841	UNITED RENTALS NORTH AMERICA	ARTICULATING BOOM RENTAL	1,217.75
<i>Org Key: PR4100 - Community Center</i>				
	00211823	PUGET SOUND ENERGY	8236 SE 24TH ST	3,994.35
P0114333	00211738	PACIFIC AIR CONTROL INC	FROM 07/01/2021 TO 09/30/2021	2,933.89
P0111281	00211757	BRIGHTHORIZON LAWN CARE	2021-2022 MI FACILITY LANDSCA	2,097.90
P0114390	00211758	BRINKS INC	APRIL 2022 ARMoured TRUCK	99.74
	00211763	CENTURYLINK	COMMUNITY CENTER 911 ID LINE	60.99
	00211823	PUGET SOUND ENERGY	8236 SE 24TH ST	36.10
<i>Org Key: SP0121 - Mid-block Crosswalk 76 Ave SE</i>				
P0112368	00211719	DKS ASSOCIATES	21-40 76th Ave SE Mid-block	2,532.50
<i>Org Key: ST0020 - ST Long Term Parking</i>				
	00211823	PUGET SOUND ENERGY	7810 SE 27TH ST	255.92
<i>Org Key: SW0120 - East Mercer Way Trenchless Cul</i>				
P0111770	00211737	OSBORN CONSULTING INC	East & West Mercer Way Trenchl	4,814.41

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: WU0103 - Water Reservoir Improvements</i>				
P0111948	00211755	Bellingham Lock & Safe	RETAINAGE	862.10
<i>Org Key: WU0117 - Meter Replacement Implementati</i>				
P0102980	00211784	HDR ENGINEERING INC	WATER METER REPLACEMENT	4,505.87
P0102980	00211784	HDR ENGINEERING INC	WATER METER REPLACEMENT	2,063.16
P0102980	00211784	HDR ENGINEERING INC	WATER METER REPLACEMENT	0.01
<i>Org Key: WU0119 - Reservoir Generator Replacemen</i>				
P0110228	00211735	MURRAYSMITH INC	GENERATOR REPLACEMENT AT THE	10,113.25
<i>Org Key: YF1100 - YFS General Services</i>				
P0114368	00211754	BELLEVUE, CITY OF	Human Services Pooled - admin	778.00
P0114374	00211770	DATAQUEST LLC	YFS intern background	79.50
<i>Org Key: YF1200 - Thrift Shop</i>				
P0111281	00211757	BRIGHTHORIZON LAWN CARE	2021-2022 MI FACILITY LANDSCAP	1,154.29
P0114374	00211770	DATAQUEST LLC	Thrift shop volunteer backgrou	938.00
	00211823	PUGET SOUND ENERGY	7710 SE 34TH ST	658.19
	00211763	CENTURYLINK	THRIFT SHOP ALARMS	178.98
P0114392	00211843	VERIZON WIRELESS	MAR 24-APR23,22 YFS PHONES, SP	145.91
	00211826	SCHOEPHOERSTER, MEGAN	COMMUNITY ENGAGEMENT FOOD	79.41
<i>Org Key: YF2600 - Family Assistance</i>				
P0114401	00211791	Jacobson Family LP	Rental assistance for EA clien	2,000.00
P0114400	00211767	CORNELL AND ASSOCIATES	Rental assistance for EA clien	1,025.00
P0114369	00211731	MERCER EAST	Rental assistance for EA clien	1,000.00
P0114402	00211781	Grace's Place	Rental Assistance for EA clien	266.00
P0113286	00211727	KC HOUSING AUTHORITY	Rental Assistance for EA clien	192.00
<i>Org Key: YF2850 - Federal SPF Grant</i>				
P0114434	00211805	Limerent LLC	HYI assessments and key findin	3,543.75
P0114266	00211711	Benaroya, Melissa	Guiding Good Choices - Initial	720.00
Total				1,254,605.64

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Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00211709	05/10/2022	Ankrom Moisan Architects Inc. Architectural Design and Space	P0112427	84931	04/11/2022	3,921.21
00211710	05/10/2022	AT&T MOBILITY PD Cell Service - Issue date	P0114314	X04192022	04/19/2022	841.50
00211711	05/10/2022	Benaroya, Melissa Guiding Good Choices - Initial	P0114266	APRIL 21, 2022	04/21/2022	720.00
00211712	05/10/2022	BOROVINA, RAYMOND TRAVEL MILEAGE		042822	04/28/2022	187.20
00211713	05/10/2022	BRUCE ZHANG WATER MET UPSIZE NOT REQ		2010-169RE2	05/03/2022	3,826.00
00211714	05/10/2022	CEG ELECTRIC ELECTRICAL INSPECTIONS HOURS	P0114308	7085	03/07/2022	3,177.50
00211715	05/10/2022	CHAPTER 13 TRUSTEE PAYROLL EARLY WARRANTS		050622	05/06/2022	572.00
00211716	05/10/2022	CLEANERS PLUS 1 Police Uniform Cleaning Fees -	P0114320	73793	04/01/2022	228.70
00211717	05/10/2022	CONFIDENTIAL DATA DISPOSAL Large box shredding on 4/21/20	P0114315	211896	04/26/2022	1,156.00
00211718	05/10/2022	DEPT OF NATURAL RESOURCES C2000A09917 LA WASHINGTON - CI	P0114299	0100157373/2022	04/21/2022	4,379.84
00211719	05/10/2022	DKS ASSOCIATES 21-40 76th Ave SE Mid-block	P0112368	80979R1	04/22/2022	2,532.50
00211720	05/10/2022	EARTHCORPS INC Volunteer Recruitment and	P0114300	8613	02/28/2022	899.25
00211721	05/10/2022	FRANKS FLAG STORE WORK PERFORMED AT FIRE STATION	P0113995	1252201	01/25/2022	269.50
00211722	05/10/2022	FRAZEE, JANE MI CITY HALL CEDAR WATER		042822	04/28/2022	178.83
00211723	05/10/2022	Gregg, Jenni PARKING/TRAVEL		042822	04/28/2022	226.83
00211724	05/10/2022	HEALTHFORCE PARTNERS INC Entry Level Medical Exam - Off	P0114322	21463	03/31/2022	1,705.00
00211725	05/10/2022	HONEYWELL, MATTHEW V Invoice #1266 Professional Ser	P0114272	1266	04/19/2022	1,300.00
00211726	05/10/2022	HOUSE CALLS ETC DRYWALL PROJECT	P0114303	1994	04/11/2022	954.95
00211727	05/10/2022	KC HOUSING AUTHORITY Rental Assistance for EA clien	P0113286	050422	05/04/2022	192.00
00211728	05/10/2022	KELLEY, CHRIS M CALLOUT E		042822	04/28/2022	39.08
00211729	05/10/2022	KING COUNTY FINANCE King County Jail Housing and P	P0114317	3003594	03/31/2022	1,506.02
00211730	05/10/2022	LAKESIDE DOORS INC REPLACED BAD REMOTE, BUTTONS A	P0114331	14979	04/20/2022	4,308.21
00211731	05/10/2022	MERCER EAST Rental assistance for EA clien	P0114369	050222	05/02/2022	1,000.00
00211732	05/10/2022	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		050622	05/06/2022	202.50
00211733	05/10/2022	Mike Birkmeyer HYDRANT METER RENTAL DEPOSIT 4	P0114204	041522	04/15/2022	2,900.00
00211734	05/10/2022	MORENO, ALFREDO ACCIS CONFERENCE SPOK		042122	04/21/2022	314.73

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00211735	05/10/2022	MURRAYSMITH INC GENERATOR REPLACEMENT AT THE	P0110228	19-2659.00-24	04/13/2022	10,113.25
00211736	05/10/2022	NORTON CORROSION LIMITED LLC 2022 INSPECTION CATHODIC PROTE	P0114332	257755	04/20/2022	1,343.00
00211737	05/10/2022	OSBORN CONSULTING INC East & West Mercer Way Trenchl	P0111770	7050	04/15/2022	4,814.41
00211738	05/10/2022	PACIFIC AIR CONTROL INC FROM 07/01/2021 TO 09/30/2021	P0114333	47120	04/14/2022	2,933.89
00211739	05/10/2022	PITNEY BOWES Postage Machine Lease 3/3/22-6	P0114329	3315641295	04/29/2022	1,348.07
00211740	05/10/2022	PLANTSCAPES INC Mercer Island 2021 Right-of-W	P0111773	55275E	03/07/2022	28,677.45
00211741	05/10/2022	POT O' GOLD INC COFFEE STATION	P0114325	0364111	04/18/2022	100.63
00211742	05/10/2022	PRIORITY MARINE Patrol 12 Repair - service dat	P0114321	033122	03/31/2022	4,462.32
00211743	05/10/2022	R&M ASBESTOS & DEMO Jobsite: 9611 SE 36th St, Merc	P0114334	INV-0547	04/25/2022	4,756.32
00211744	05/10/2022	SEATTLE BOAT COMPANY Boat Fuel - Date 4/6/2022 - In	P0114241	993-19812-52926	03/29/2022	1,111.60
00211745	05/10/2022	SHRM Spietz Membership Dues	P0114328	063022	06/30/2022	229.00
00211746	05/10/2022	SUE'S TAILOR & ALTERATION Uniform repair - Ormsby	P0114319	ORMSBY 010322	01/03/2022	38.50
00211747	05/10/2022	SYBIS CYBER AUDIT WEB BASE	P0114304	1783	04/11/2022	1,684.50
00211748	05/10/2022	TARASEWICZ, JANELLE Occ. Burnout Training April 20	P0114327	2197	04/29/2022	2,000.00
00211749	05/10/2022	WSDOT PROJECT COSTS MARCH 2022	P0114335	RE41GMB1110R020	04/18/2022	4,665.30
00211750	05/13/2022	AIRGAS USA LLC Oxygen/Fire	P0114378	41403/94845	04/26/2022	29.59
00211751	05/13/2022	ALL BATTERY SALES & SERVICE BATTERIES FOR PUMP STATIONS	P0114344	61258705	04/07/2022	990.71
00211752	05/13/2022	AUTONATION INC FLEET PARTS	P0114346	OH014616	04/06/2022	222.59
00211753	05/13/2022	AVAGYAN, GAREGIN MI Court Juror Service		JUROR04.20.22	04/20/2022	17.79
00211754	05/13/2022	BELLEVUE, CITY OF Human Services Pooled - Shelte	P0114368	42238	04/20/2022	26,778.00
00211755	05/13/2022	Bellingham Lock & Safe RETAINAGE	P0111948	RET-302818	05/12/2022	6,362.15
00211756	05/13/2022	BRADSHAW, ALICIA MI Court Juror Service		JUROR04.20.22	04/20/2022	21.77
00211757	05/13/2022	BRIGHTHORIZON LAWN CARE CITY HALL, CITY SHOP, FS 91,92	P0111281	008	03/07/2022	7,609.34
00211758	05/13/2022	BRINKS INC APRIL 2022 ARMoured TRUCK	P0114390	4851386	04/30/2022	957.40
00211759	05/13/2022	CADMAN INC 5/8"-MINUS ROCK (65.83 TONS)	P0114358	5831247	04/29/2022	1,870.79
00211760	05/13/2022	CDW GOVERNMENT INC Adobe Acrobat Standard 2020	P0114240	W342522	04/24/2022	883.19



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00211763	05/13/2022	CENTURYLINK MAIN FIRE STATION FD#7		275-4207 MAY22	05/01/2022	5,622.22
00211764	05/13/2022	CHAVELLE, MIKE MI Court Juror Service		JUROR04.20.22	04/20/2022	28.22
00211765	05/13/2022	CHO, BRIAN REFUND OVERPAY 00115940005		042822	04/28/2022	113.59
00211766	05/13/2022	CINTAS CORPORATION #460 2022 PW COVERALL SERVICE	P0114362	043022	04/30/2022	2,222.56
00211767	05/13/2022	CORNELL AND ASSOCIATES Rental assistance for EA clien	P0114400	050522	05/04/2022	1,025.00
00211768	05/13/2022	CRYSTAL AND SIERRA SPRINGS PW WATER DELIVERY	P0114259	14555831-041622	04/16/2022	73.90
00211769	05/13/2022	DANIEL, KAMARIA MITV 4/5 Council Mtg.	P0114356	4	04/05/2022	530.00
00211770	05/13/2022	DATAQUEST LLC Admin Serv Employee background	P0114374	OH014615	01/31/2022	2,070.20
00211771	05/13/2022	DEPT OF COMMERCE PWTF-257764 Principal - Sewer	P0114433	PWTF-257764	04/29/2022	412,826.29
00211772	05/13/2022	DO, TUNG MI Court Juror Service		JUROR04.20.22	04/20/2022	39.22
00211773	05/13/2022	EASTSIDE FIRE & RESCUE ESFR Admin Services 04/2022	P0114381	4661	05/02/2022	32,642.86
00211774	05/13/2022	ESA PEER REVIEW CA022-005	P0114357	173852	04/29/2022	1,798.80
00211775	05/13/2022	EVOQUA WATER TECHNOLOGIES LLC ANNUAL BIOXIDE	P0114278	905334650	04/19/2022	5,543.32
00211776	05/13/2022	FASTSIGNS BELLEVUE COROPLAST LAND USE SIGNS	P0114395	B-112456	05/06/2022	3,170.88
00211777	05/13/2022	FERGUSON ENTERPRISES LLC INVENTORY PURCHASES	P0114380	1099336	05/05/2022	4,816.97
00211778	05/13/2022	FRANCO, LORENA MI Court Juror Service		JUROR04.20.22	04/20/2022	32.08
00211779	05/13/2022	GALLS LLC Badges	P0114382	020973376	04/20/2022	946.18
00211780	05/13/2022	GEMPLER'S INC INVENTORY PURCHASES	P0114363	98350/98520	04/21/2022	478.77
00211781	05/13/2022	Grace's Place Rental Assistance for EA clien	P0114402	050622	05/06/2022	266.00
00211782	05/13/2022	GRAINGER INVENTORY PURCHASES	P0114351	96255/65333	04/22/2022	2,172.17
00211783	05/13/2022	H D FOWLER INVENTORY PURCHASES	P0114338	I6071270/6068770	04/21/2022	4,247.89
00211784	05/13/2022	HDR ENGINEERING INC WATER METER REPLACEMENT PROGRA	P0102980	1200428464	05/03/2022	6,569.04
00211785	05/13/2022	HOLMES WEDDLE & BARCOTT INV #811521 Professional Servi	P0114418	810027	03/08/2022	2,873.40
00211786	05/13/2022	HOME DEPOT CREDIT SERVICE INVENTORY PURCHASES	P0114037	1903355	03/17/2022	1,728.47
00211787	05/13/2022	HORIZON BUSHINGS & SOLENOID	P0114361	3M429376	04/19/2022	589.57
00211788	05/13/2022	INTERCOM LANGUAGE SERVICES INC Intercom invoice #22-159	P0114340	22-159	04/30/2022	730.00

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Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00211789	05/13/2022	INTL ASSOC OF ARSON INV 2022 Dues - Bastrom/Mair	P0114379	67312	04/22/2022	280.00
00211790	05/13/2022	JACKSON, TANYA SAMMAISH TO SPOKANE		041422PERDIEM	04/14/2022	547.30
00211791	05/13/2022	Jacobson Family LP Rental assistance for EA clien	P0114401	050922	05/09/2022	2,000.00
00211792	05/13/2022	James T Nguyen James Nguyen -Viet Interpreter	P0114391	670	05/03/2022	166.00
00211793	05/13/2022	JENNIFER & BRETT TANZER REFUND OVERPAY 00202800003		042822	04/28/2022	268.58
00211794	05/13/2022	KATHRYN & BEN KANIPE REFUND OVERPAY 0052107001		042822	04/28/2022	306.64
00211795	05/13/2022	KELLEY IMAGING SYSTEMS 36X300 MAGIC JSO-24 INKJET PAP	P0114324	IN1034997	04/29/2022	1,305.65
00211796	05/13/2022	KENT D BRUCE CO LLC ROCKER SWITCH	P0114281	10465	04/21/2022	47.98
00211797	05/13/2022	KING COUNTY FINANCE I-NET MONTHLY SERVICES FROM	P0113518	11011913	04/30/2022	1,492.00
00211798	05/13/2022	KING COUNTY FINANCE 2021 General Election Voters	P0114376	2141030	04/13/2022	966.93
00211799	05/13/2022	KING COUNTY TREASURY JAN-DEC 2022 MONTHLY SEWER CHA	P0113196	30034279	05/01/2022	424,362.51
00211800	05/13/2022	KIRKLAND, CITY OF Rescue Systems 1 - Collins/Sta	P0114021	22-00209_Z1	05/04/2022	1,990.00
00211801	05/13/2022	KNOWLEDGE KEY ASSOCIATES INC CCNA Training	P0114285	41682	04/28/2022	3,495.00
00211802	05/13/2022	LE, HELEN MI Court Juror Service		JUROR04.20.22	04/20/2022	18.03
00211803	05/13/2022	LE, TONY MI Court Juror Service		JUROR04.20.22	04/20/2022	19.31
00211804	05/13/2022	LEAGUE OF OREGON CITIES Recruitment Advertisement	P0114416	9211	01/01/2022	80.00
00211805	05/13/2022	Limerent LLC HYI assessments and key findin	P0114434	371	05/10/2022	3,543.75
00211806	05/13/2022	MA, ALEXANDER MI Court Juror Service		JUROR04.20.22	04/20/2022	26.00
00211807	05/13/2022	MANDEVILLE, TROY ACCIS CONFERENCE		041522	04/15/2022	516.63
00211808	05/13/2022	MARTIN, JAMES REFUND OVERPAY 01039850002		042822	04/28/2022	215.67
00211809	05/13/2022	METROPRESORT APRIL 2022 E-SERVICE CHARGES P	P0114311	IN643468	04/27/2022	452.06
00211810	05/13/2022	MI SCHOOL DISTRICT #400 2022 MI School District for Po	P0114424	MISCHOOL2022	05/01/2022	63,306.55
00211811	05/13/2022	MI UTILITY BILLS APRIL 2022 PAYMENT OF UTILITY	P0114366	APRIL2022	04/30/2022	17,966.85
00211812	05/13/2022	MONARCH LANDSCAPING WA LLC 21-16F Island Crest Park Open	P0111292	RET-CD50184535	01/30/2022	1,797.08
00211813	05/13/2022	MUNICIPAL EMERGENCY SERVICES Flow Testing	P0114377	IN1701683	04/18/2022	3,280.57
00211814	05/13/2022	ORARA, JAMES MI Court Juror Service		JUROR04.20.22	04/20/2022	15.51

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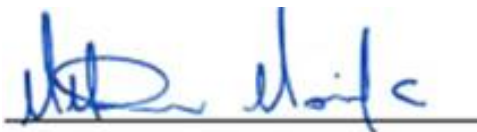
Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00211815	05/13/2022	PACIFIC TOPSOIL INC. DUMPING FEES	P0114360	13387-APR22	04/25/2022	1,729.00
00211816	05/13/2022	PHAM, PAUL MI Court Juror Service		JUROR04.20.22	04/20/2022	19.43
00211817	05/13/2022	PREMIER CABLING LLC 4 Camera install MIFD	P0114194	1895	04/25/2022	10,261.32
00211818	05/13/2022	PUBLIC SAFETY TESTING INC Q1 2022 Dues for Police Depart	P0114415	4022-177	04/08/2022	475.00
00211823	05/13/2022	PUGET SOUND ENERGY 78TH AVE/ SE 24 ST		9297-APR22	04/25/2022	32,065.13
00211824	05/13/2022	RAY GRAVES, DONALD MI Court Juror Service		JUROR04.20.22	04/20/2022	21.30
00211825	05/13/2022	SAFELITE FULFILLMENT INC REPLACE WINDSHEILD ON VEC. #48	P0114283	01804-616772	04/20/2022	465.37
00211826	05/13/2022	SCHOEPHOERSTER, MEGAN COMMUNITY ENGAGEMENT FOOD		042022	04/20/2022	79.41
00211827	05/13/2022	SEAFORT, MARK MI Court Juror Service		JUROR04.20.22	04/20/2022	13.87
00211828	05/13/2022	SEIDNER, TODD REFUND OVERPAY 00640054003		042822	04/28/2022	45.97
00211829	05/13/2022	SEIFERT, MIKE UPDATE PD REF BOOKS		033122	03/31/2022	300.53
00211830	05/13/2022	SHAH, LEENA MI Court Juror Service		JUROR04.20.22	04/20/2022	34.65
00211831	05/13/2022	SKYLINE COMMUNICATIONS INC MAY 2022 EOC INTERNET	P0114289	IN46575	04/01/2022	413.10
00211832	05/13/2022	SOUND PUBLISHING INC Ntc. 2651329 Ord. 22-04 4/27/2	P0114365	8062518	04/30/2022	64.51
00211833	05/13/2022	SOUND SAFETY PRODUCTS MISC. WORK CLOTHES	P0114353	223485/3	04/29/2022	1,022.66
00211834	05/13/2022	STAPELMAN, MICHAEL MI Court Juror Service		JUROR04.20.22	04/20/2022	17.91
00211835	05/13/2022	STAVER, MICHELLE MI Court Juror Service		JUROR04.20.22	04/20/2022	28.69
00211836	05/13/2022	SUNBELT RENTALS INC 6"-10" MUTI-SIZE SUPER-FLOW PL	P0114359	125324774-0001	04/27/2022	1,208.48
00211837	05/13/2022	SUPPLY SOURCE INC,THE INVENTORY PURCHASES	P0114258	2201116	04/15/2022	1,314.31
00211838	05/13/2022	TACOMA SCREW PRODUCTS INC CARRIAGE BOLTS	P0114373	160034805-01	05/02/2022	22.98
00211839	05/13/2022	The Spyglass Group LLC Spyglass Consulting	P0114347	22832	04/27/2022	22,807.68
00211840	05/13/2022	TRAFFIC SAFETY SUPPLY INVENTORY PURCHASES	P0114375	INV08539	04/29/2022	1,554.19
00211841	05/13/2022	UNITED RENTALS NORTH AMERICA MINI EXCAVATOR RENTAL	P0114343	205508401-001	04/25/2022	3,305.30
00211842	05/13/2022	UTILITIES UNDERGROUND LOCATION 2022 UTILITY LOCATES	P0114371	2040181	04/30/2022	313.47
00211843	05/13/2022	VERIZON WIRELESS MAR 24-APR 23, 22 CITY CELL PH	P0114392	9904838995	04/23/2022	483.58
00211844	05/13/2022	WEBER, MICHELLE REFUND OVERPAY 00941454002		050222	05/02/2022	17.34

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00211845	05/13/2022	WORKSAFE SERVICE INC, A Pre-employment drug/alcohol Te	P0114414	318481	03/31/2022	505.00
00211846	05/13/2022	WORKWEAR PLACE, THE SAFETY BOOTS & MISC. WORK CLOT	P0114372	1911	05/03/2022	411.18
00211847	05/13/2022	WU, SEAN JOSEPH MI Court Juror Service		JUROR04.20.22	04/20/2022	16.21
00211848	05/13/2022	Xerox Financial Services Copier Lease Fees May 2020 INV	P0114420	3225273	05/01/2022	2,231.39
00211849	05/13/2022	YOUCONG GUO & LIXIN ZHAO REFUND OVERPAY 00517078009		042822	04/28/2022	139.14
00211850	05/13/2022	ZHANG, NING MI Court Juror Service		JUROR04.20.22	04/20/2022	32.43
					Total	<u>1,254,605.64</u>

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



\_\_\_\_\_  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	211851-211932	5/20/2022	\$723,630.27
			\$723,630.27

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0114409	00211922	VERITIV OPERATING COMPANY	INVENTORY PURCHASES	1,604.11
P0114389	00211878	H D FOWLER	INVENTORY PURCHASES	66.19
<i>Org Key: 814074 - Garnishments</i>				
	00211864	CHAPTER 13 TRUSTEE	PAYROLL EARLY WARRANTS	572.00
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00211897	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	200.00
<i>Org Key: 814076 - City &amp; Counties Local 21M</i>				
	00211931	WSCCCE AFSCME AFL-CIO	PAYROLL EARLY WARRANTS	2,468.20
<i>Org Key: 814077 - Police Association</i>				
	00211908	POLICE ASSOCIATION	PAYROLL EARLY WARRANTS	2,667.86
<i>Org Key: AS1100 - Administrative Services</i>				
P0114498	00211923	VERIZON WIRELESS	VERIZON MAR 24-APR 23 ANGIE FR	280.45
<i>Org Key: CA1100 - Administration (CA)</i>				
P0114426	00211891	Madrona Law Group, PPLC	Invoice #11341 Professional	12,962.00
P0114426	00211891	Madrona Law Group, PPLC	Invoice #11343 Professional	4,705.50
P0114429	00211905	OGDEN MURPHY WALLACE PLLC	Invoice #861371 Professional	2,640.00
P0114428	00211883	KEATING BUCKLIN & MCCORMACK	Invoice #17785 Professional	1,048.00
P0114426	00211891	Madrona Law Group, PPLC	Invoice #11344 Professional	775.00
P0114426	00211891	Madrona Law Group, PPLC	Invoice #11340 Professional	481.50
P0114431	00211910	RELX INC DBA LEXISNEXIS	Invoice #1000RVY57 Legal	363.33
P0114426	00211891	Madrona Law Group, PPLC	Invoice #11342 Professional	150.00
P0114496	00211923	VERIZON WIRELESS	VERIZON MAR 24-APR23 SWAN	42.12
<i>Org Key: CA1200 - Prosecution &amp; Criminal Mngmnt</i>				
P0114427	00211903	MOBERLY AND ROBERTS	Invoice #1032 Professional Ser	7,308.32
P0114430	00211882	HONEYWELL, MATTHEW V	Invoice #1267 Professional Ser	700.00
P0114430	00211882	HONEYWELL, MATTHEW V	Invoice #1271 Professional Ser	100.00
<i>Org Key: CM1100 - Administration (CM)</i>				
P0114497	00211923	VERIZON WIRELESS	VERIZON MAR 24-APR23 HR HOTSP0	211.54
P0114502	00211923	VERIZON WIRELESS	VERIZON PARKS MAR 24-APR23	-1.92
<i>Org Key: CR1100 - Human Resources</i>				
P0114491	00211913	Robert Half	Temp Payroll Professional Serv	1,830.14
P0114437	00211874	EQUIFAX INFORMATION SVCS LLC	Equifax services - new hire	289.62
	00211916	SPIETZ, ALEX	AWC LABOR RELATIONS	274.88
	00211916	SPIETZ, ALEX	MILEAGE YAKIMA	159.12
<i>Org Key: CT1100 - Municipal Court</i>				
P0114495	00211923	VERIZON WIRELESS	MAR 24-APR 23 JEFF GREGORY	42.12
<i>Org Key: DS1100 - Administration (DS)</i>				
P0114488	00211866	COMMUNITY ATTRIBUTES INC.	PREPARE HOUSING NEEDS ASSESSME	5,491.26
P0114489	00211866	COMMUNITY ATTRIBUTES INC.	PREPARE ECONOMIC ANALYSIS FOR	3,386.88
P0114475	00211887	KPG	22065 Mercer Island Transporta	2,395.00
P0114499	00211923	VERIZON WIRELESS	VERIZON MAR 24-APR23 CPD	587.08
P0114503	00211923	VERIZON WIRELESS	VERIZON MAR 24-APR23	573.89



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0114503	00211923	VERIZON WIRELESS	VERIZON MAR 24-APR 23	191.30
<i>Org Key: DS1200 - Bldg Plan Review &amp; Inspection</i>				
P0114510	00211870	DEPT OF ENTERPRISE SERVICES	ADAM ZACK, SARAH BLUVAS, JAMAL	122.71
<i>Org Key: DS1300 - Land Use Planning Svc</i>				
P0102334	00211887	KPG	2019 ON CALL TRANPORATION	1,825.00
<i>Org Key: FR1100 - Administration (FR)</i>				
P0114455	00211924	WALTER E NELSON CO	Station 192 Stock Household Su	1,704.51
P0114513	00211920	SYSTEMS DESIGN WEST LLC	Transport Billing Fees 04/2022	1,359.78
P0114454	00211888	KROESENS UNIFORM COMPANY	Uniforms/Hicks	923.67
P0114456	00211869	CULLIGAN SEATTLE WA	Water Service/Fire	229.33
P0114461	00211857	ASPECT SOFTWARE INC	Telestaff Monthly Fee	165.15
<i>Org Key: FR1200 - Fire Marshal</i>				
	00211881	HICKS, JEROMY	FIRE INVESTIGATION SYM	281.30
	00211893	MAIR, STEPHEN	FIRE INVESTIGATION SYM	233.10
<i>Org Key: FR2100 - Fire Operations</i>				
P0114453	00211871	EASTSIDE FIRE & RESCUE	Parts/Labor 6603	3,596.19
P0113450	00211873	EPSCA	44 RADIOS FOR FIRE 2022	1,111.00
P0114504	00211923	VERIZON WIRELESS	VERIZON FIRE MAR 24-APR23	847.41
P0114514	00211858	AT&T MOBILITY	Cell Charges/Fire	279.03
P0114422	00211865	COMCAST	MI Fire Station 4/25 to 5/24	113.87
P0114422	00211865	COMCAST	MI Fire Station 4/25 to 5/24	93.92
P0114422	00211865	COMCAST	MI Fire Station 4/25 to 5/24	62.41
P0113450	00211873	EPSCA	ACCESS FEE REBATE FIRE	-73.04
<i>Org Key: FR2400 - Fire Suppression</i>				
P0114348	00211929	West Coast Fire & Rescue	Spreader Tools/Swap	1,067.97
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0114457	00211854	AIRGAS USA LLC	Oxygen/Fire	31.38
P0114460	00211917	STERICYCLE INC	On Call Charges	10.36
P0114457	00211854	AIRGAS USA LLC	Oxygen/Fire	9.08
<i>Org Key: GB0101 - Public Works Building Repairs</i>				
P0114385	00211878	H D FOWLER	2" CTS POLY PIPE (100')	361.13
<i>Org Key: GB0103 - FS91 and FS92 Building Repairs</i>				
P0114476	00211889	LINDER ELECTRIC INC	REMOVE AND REPLACE RETRACT	663.90
<i>Org Key: GDI503 - Interest-Equip Rental</i>				
P0114485	00211919	SUNTRUST EQUIPMENT FINANCE	191349 Interest Fire Apparatus	1,711.29
<i>Org Key: GDP503 - Principal - Equip Rental</i>				
P0114485	00211919	SUNTRUST EQUIPMENT FINANCE	191349 Principal Fire Apparatu	69,004.19
<i>Org Key: GE0101 - Fire Training Tools &amp; Equipme</i>				
P0113912	00211885	KENMORE CAMERA	Fire Investigator Camera	2,928.41
<i>Org Key: GGM001 - General Government-Misc</i>				
P0114422	00211865	COMCAST	MI City Hall 4/25 to 5/24	299.18
P0114422	00211865	COMCAST	City of MI 4/25 to 5/24	111.46

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0114466	00211884	KELLEY IMAGING SYSTEMS	Copier Service Fees April 2022	752.80
P0114469	00211867	CONFIDENTIAL DATA DISPOSAL	City shredding	250.00
<i>Org Key: GGM007 - ARPA-PPE &amp; Pandemic Response</i>				
P0114302	00211875	FASTSIGNS ISSAQUAH	: 2022 Wellness Shield Install	7,676.79
<i>Org Key: GT0106 - Enterprise Resource Planning S</i>				
P0114494	00211860	BERRYDUNN	Contract negotiation assistanc	585.00
<i>Org Key: IGVO11 - Chamber of Commerce</i>				
P0113326	00211896	MI CHAMBER OF COMMERCE	CONTRACTED SERVICES FOR 4TH Q	3,600.00
<i>Org Key: IS1100 - IGS Mapping</i>				
	00211890	LLAMAS, LEAH	FLIGHT TO GIS	170.55
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0114479	00211892	MAGNAS LLC	LONG DISTANCE CALLING APRIL 22	97.00
<i>Org Key: IS3101 - GIS Analyst Water Fund</i>				
	00211890	LLAMAS, LEAH	FLIGHT TO GIS	170.55
<i>Org Key: IS3102 - GIS Analyst Sewer Fund</i>				
	00211890	LLAMAS, LEAH	FLIGHT TO GIS	170.55
<i>Org Key: IS3103 - GIS Analyst Storm Fund</i>				
	00211890	LLAMAS, LEAH	FLIGHT TO GIS	170.55
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0114508	00211932	WSDOT	Project costs for February 202	5,157.89
	00211856	ANDERSON, RODNEY M	COMMERCIAL DRIVERS LIC	136.00
<i>Org Key: MT2200 - Vegetation Maintenance</i>				
P0114511	00211907	PLANTSCAPES INC	9/30/21 LABOR & MULCHING	2,229.53
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
P0114404	00211902	MI UTILITY BILLS	APRIL 2022 PAYMENT OF UTILITY	1,144.51
<i>Org Key: MT3000 - Water Service Upsizes and New</i>				
P0113804	00211853	AA ASPHALTING INC	2022 Unit Priced Utility Aspha	2,347.93
P0113804	00211853	AA ASPHALTING INC	2022 Unit Priced Utility Aspha	1,950.66
P0113804	00211853	AA ASPHALTING INC	2022 Unit Priced Utility Aspha	1,896.00
P0113804	00211853	AA ASPHALTING INC	2022 Unit Priced Utility Aspha	1,750.97
P0113804	00211853	AA ASPHALTING INC	2022 Unit Priced Utility Aspha	1,324.26
P0113804	00211853	AA ASPHALTING INC	2022 Unit Priced Utility Aspha	1,187.63
P0113804	00211853	AA ASPHALTING INC	2022 Unit Priced Utility Aspha	1,072.02
P0113804	00211853	AA ASPHALTING INC	2022 Unit Priced Utility Aspha	1,018.42
P0113804	00211853	AA ASPHALTING INC	2022 Unit Priced Utility Aspha	966.39
P0113804	00211853	AA ASPHALTING INC	2022 Unit Priced Utility Aspha	842.90
P0113804	00211853	AA ASPHALTING INC	2022 Unit Priced Utility Aspha	756.72
P0113804	00211853	AA ASPHALTING INC	2022 Unit Priced Utility Aspha	567.54
P0113804	00211853	AA ASPHALTING INC	2022 Unit Priced Utility Aspha	528.41
P0113804	00211853	AA ASPHALTING INC	2022 Unit Priced Utility Aspha	451.93
P0113804	00211853	AA ASPHALTING INC	2022 Unit Priced Utility Aspha	218.35

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT3100 - Water Distribution</i>				
P0114384	00211877	GRAINGER	MISC. TOOLS	573.92
P0113804	00211853	AA ASPHALTING INC	2022 Unit Priced Utility Aspha	398.57
<i>Org Key: MT3150 - Water Quality Event</i>				
P0113804	00211853	AA ASPHALTING INC	2022 Unit Priced Utility Aspha	2,396.28
P0113804	00211853	AA ASPHALTING INC	2022 Unit Priced Utility Aspha	1,587.01
P0113804	00211853	AA ASPHALTING INC	2022 Unit Priced Utility Aspha	1,354.74
P0113804	00211853	AA ASPHALTING INC	2022 Unit Priced Utility Aspha	1,063.61
<i>Org Key: MT3200 - Water Pumps</i>				
P0114412	00211900	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	285.22
<i>Org Key: MT3400 - Sewer Collection</i>				
P0113804	00211853	AA ASPHALTING INC	2022 retainage	830.29
P0113804	00211853	AA ASPHALTING INC	2022 Unit Priced Utility Aspha	474.00
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00211863	CENTURYLINK BUSINESS SERVICES	SEWER TELEMETRY	2,892.93
P0114412	00211900	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	87.14
<i>Org Key: MT3800 - Storm Drainage</i>				
P0114386	00211877	GRAINGER	CATCH BASIN INSERT	161.82
P0114385	00211878	H D FOWLER	4" ADS SNAP COUPLING	5.28
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0114506	00211923	VERIZON WIRELESS	VERIZON PW MAR 24-APR23 2022	4,890.71
P0114502	00211923	VERIZON WIRELESS	VERIZON PARKS MAR 24-APR23	86.66
P0114422	00211865	COMCAST	City of MI 4/25 to 5/24	86.41
P0113450	00211873	EPSCA	1 RADIO FOR MAINTENANCE	25.25
P0113450	00211873	EPSCA	ACCESS FEE REBATE MAINT	-1.66
<i>Org Key: MT4200 - Building Services</i>				
P0114478	00211906	PACIFIC AIR CONTROL INC	: FROM 10/01/2021 TO 12/31/202	984.57
P0114474	00211855	AMERICAN ROOTER	CABLED AND SCOPED KITCHEN DRAI	605.55
P0114477	00211906	PACIFIC AIR CONTROL INC	MERCER ISLAND CITY HALL WO# 30	481.14
P0114413	00211898	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	8.91
<i>Org Key: MT4300 - Fleet Services</i>				
P0114411	00211901	MI SCHOOL DISTRICT #400	2022 MISD SCHOOL DISTRICT FUEL	10,029.78
P0114410	00211894	MERCER ISLAND CHEVRON	FUEL	2,582.46
P0114444	00211915	SEATTLE BOAT COMPANY	Boat Fuel - Patrol 11 296 hour	697.14
P0114383	00211904	NAPA AUTO PARTS	REPAIR PARTS	588.17
P0113519	00211886	KIA MOTORS FINANCE	2022 KIA LEASE - 2019 KIA NIRO	388.55
<i>Org Key: MT4420 - Transportation Planner Eng</i>				
P0102334	00211887	KPG	2019 ON CALL TRANPORATION	793.50
<i>Org Key: MT6100 - Park Maintenance</i>				
P0114408	00211851	A+ Backflow Inc	BACKFLOW TEST IN VAULT	1,038.18
P0114502	00211923	VERIZON WIRELESS	VERIZON PARKS MAR 24-APR23	155.65
P0114413	00211898	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	28.06
<i>Org Key: MT6200 - Athletic Field Maintenance</i>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0114502	00211923	VERIZON WIRELESS	VERIZON PARKS MAR 24-APR23	82.13
<i>Org Key: MT6500 - Luther Burbank Park Maint</i>				
P0114502	00211923	VERIZON WIRELESS	VERIZON PARKS MAR 24-APR23	40.07
P0114413	00211898	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	26.33
<i>Org Key: MT6800 - Trails Maintenance</i>				
P0114502	00211923	VERIZON WIRELESS	VERIZON PARKS MAR 24-APR23	-2.58
<i>Org Key: PA0109 - Aubrey Davis Park Trail Safety</i>				
P0112473	00211887	KPG	Aubrey Davis Park Trail Safety	4,576.50
<i>Org Key: PA0123 - Luther Burbank Minor Capital L</i>				
P0113978	00211927	WATERFRONT CONSTRUCTION	Luther Burbank docks short ter	18,569.46
<i>Org Key: PA0124 - Luther Burbank Boiler Bldg Roo</i>				
P0113911	00211876	GEOENGINEERS INC	LUTHER BURBANK UPLAND	2,764.06
<i>Org Key: PA0137 - Aubrey Davis Picnic Shelter Ro</i>				
P0114421	00211859	BCN CONSTRUCTION LLC	AUBREY DAVIS PARK PICNIC SHEL	52,120.44
P0114421	00211859	BCN CONSTRUCTION LLC	AUBREY DAVIS PARK PICNIC SHEL	32,754.13
<i>Org Key: PA122B - LB Shoreline Access Improvemen</i>				
P0113911	00211876	GEOENGINEERS INC	LUTHER BURBANK UPLAND	4,979.41
<i>Org Key: PA122D - LB Storm Drainage KC Flood Con</i>				
P0113911	00211876	GEOENGINEERS INC	LUTHER BURBANK UPLAND	2,155.75
<i>Org Key: PO1100 - Administration (PO)</i>				
P0114500	00211923	VERIZON WIRELESS	VERIZON MAR24 - APR23 POLICE	597.14
P0114439	00211926	WASPC	Dues - Commander Magnan - Invo	75.00
<i>Org Key: PO1350 - Police Emergency Management</i>				
P0113450	00211873	EPSCA	13 RADIOS FOR EMERGENCY DEPT	328.25
P0114448	00211911	REMOTE SATELLITE SYSTEMS INT'L	EMAC Sat Phone Service - Invoi	54.00
P0113450	00211873	EPSCA	ACCESS FEE REBATE EMERGENCY	-21.58
<i>Org Key: PO1650 - Regional Radio Operations</i>				
P0113450	00211873	EPSCA	60 RADIOS FOR POLICE DEPARTMEN	1,515.00
P0113450	00211873	EPSCA	ACCESS FEE REBATE POLICE	-99.60
<i>Org Key: PO1700 - Records and Property</i>				
P0114440	00211925	WASHINGTON STATE PATROL	CPL Background - Invoice # I22	66.25
<i>Org Key: PO1800 - Contract Dispatch Police</i>				
P0114442	00211909	PowerDMS	Digital Management Software -	6,621.03
<i>Org Key: PO2100 - Patrol Division</i>				
P0114441	00211888	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoice(s):	1,834.64
P0114441	00211888	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoice(s):	1,733.95
P0114445	00211888	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoice # 6	1,733.95
P0114441	00211888	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoice(s):	1,640.46
P0114441	00211888	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoice(s):	1,464.33
P0114473	00211928	WESCOM	RADAR repair	330.30
P0114436	00211895	MERCER ISLAND TOWING	Vehicle impound - Service date	286.26

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0114471	00211888	KROESENS UNIFORM COMPANY	PD uniform jacket	176.10
P0114509	00211870	DEPT OF ENTERPRISE SERVICES	TRESPASS 2022	90.02
P0114472	00211918	SUE'S TAILOR & ALTERATION	Uniform repair - 3-31-2022	44.00
P0114470	00211888	KROESENS UNIFORM COMPANY	PD uniform service	13.23
<i>Org Key: PO2200 - Marine Patrol</i>				
P0114438	00211914	SEATTLE BARREL COMPANY	Buoy Supplies - Invoice # 4663	200.00
P0114487	00211930	WEST MARINE PRO	MP supplies - replacement	80.31
P0114446	00211899	MI HARDWARE - POLICE	Dive Team Hardware - Invoice (	30.73
<i>Org Key: PO3100 - Investigation Division</i>				
P0114486	00211921	THOMSON REUTERS - WEST	CIS Database - Invoice #846306	465.05
<i>Org Key: PR1100 - Administration (PR)</i>				
P0114502	00211923	VERIZON WIRELESS	VERIZON PARKS MAR 24-APR23	173.18
<i>Org Key: PR4100 - Community Center</i>				
P0114413	00211898	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	13.64
P0114422	00211865	COMCAST	MI Community Center 4/25 to 5/	-1.25
<i>Org Key: SP0100 - Residential Street Resurfacing</i>				
P0114024	00211872	EJ USA INC	6" X 24" RINGS & COVER "SEWER"	7,371.64
<i>Org Key: SP0120 - Sunset Hwy/77 Ave SW Improveme</i>				
P0112383	00211887	KPG	21-41 Sunset Hwy & 77th Ave SE	6,898.00
<i>Org Key: SP0129 - Demo 4004 ICW Surplus Property</i>				
P0114405	00211861	CALLI DENNEY CONSTRUCTION INC	4004 Island Crest Way	30,999.76
P0114406	00211861	CALLI DENNEY CONSTRUCTION INC	Dirt export form City of merce	3,743.40
P0114407	00211868	COUNTRY GREEN TURF FARMS	HYDROSEEDING w/STANDARD LAWN	688.13
<i>Org Key: SU0102 - Pump Station R&amp;R Improvements</i>				
P0114014	00211912	RH2 ENGINEERING INC	21-29 SEWER PUMP STATION CONDI	26,177.87
<i>Org Key: WU0101 - Booster Chlorination Station</i>				
P0113453	00211879	HARBOR PACIFIC CONT INC.	Booster Chlorination System Pr	281,020.54
P0108114	00211862	CAROLLO ENGINEERS INC	BOOSTER CHLORINATION SYSTEM	6,276.50
<i>Org Key: WU0115 - Water Model Updates/Fire Flow</i>				
P0114148	00211880	HDR ENGINEERING INC	2022 Water Modeling & Fire Flo	4,492.57
<i>Org Key: YF1200 - Thrift Shop</i>				
P0114510	00211870	DEPT OF ENTERPRISE SERVICES	Thrift Store Business Cards	40.90
Total				723,630.27

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00211851	05/20/2022	A+ Backflow Inc BACKFLOW TEST IN VAULT	P0114408	14003	01/17/2022	1,038.18
00211853	05/20/2022	AA ASPHALTING INC 2022 Unit Priced Utility Aspha	P0113804	135310	04/30/2022	24,984.63
00211854	05/20/2022	AIRGAS USA LLC Oxygen/Fire	P0114457	9125345820	04/29/2022	40.46
00211855	05/20/2022	AMERICAN ROOTER CABLED AND SCOPED KITCHEN DRAI	P0114474	220418-03	04/18/2022	605.55
00211856	05/20/2022	ANDERSON, RODNEY M COMMERCIAL DRIVERS LIC		042822	04/28/2022	136.00
00211857	05/20/2022	ASPECT SOFTWARE INC Telestaff Monthly Fee	P0114461	ASI011352	05/05/2022	165.15
00211858	05/20/2022	AT&T MOBILITY Cell Charges/Fire	P0114514	X05132022	05/05/2022	279.03
00211859	05/20/2022	BCN CONSTRUCTION LLC AUBREY DAVIS PARK PICNIC SHEL	P0114421	278	05/05/2022	84,874.57
00211860	05/20/2022	BERRYDUNN Contract negotiation assistanc	P0114494	416291	05/17/2022	585.00
00211861	05/20/2022	CALLI DENNEY CONSTRUCTION INC Dirt export form City of merce	P0114405	INVOICE050322	05/03/2022	34,743.16
00211862	05/20/2022	CAROLLO ENGINEERS INC BOOSTER CHLORINATION SYSTEM	P0108114	FB22675	05/09/2022	6,276.50
00211863	05/20/2022	CENTURYLINK BUSINESS SERVICES SEWER TELEMTRY		292483759	05/04/2022	2,892.93
00211864	05/20/2022	CHAPTER 13 TRUSTEE PAYROLL EARLY WARRANTS		052022	05/20/2022	572.00
00211865	05/20/2022	COMCAST MI Fire Station 4/25 to 5/24	P0114422	0012599-APR22	04/20/2022	766.00
00211866	05/20/2022	COMMUNITY ATTRIBUTES INC. PREPARE HOUSING NEEDS ASSESSME	P0114489	3331	04/30/2022	8,878.14
00211867	05/20/2022	CONFIDENTIAL DATA DISPOSAL City shredding	P0114469	210317	01/31/2022	250.00
00211868	05/20/2022	COUNTRY GREEN TURF FARMS HYDROSEEDING w/STANDARD LAWN M	P0114407	453717	05/04/2022	688.13
00211869	05/20/2022	CULLIGAN SEATTLE WA Water Service/Fire	P0114456	202205672721	05/17/2022	229.33
00211870	05/20/2022	DEPT OF ENTERPRISE SERVICES ADAM ZACK, SARAH BLUVAS, JAMAL	P0114510	731114003	05/03/2022	253.63
00211871	05/20/2022	EASTSIDE FIRE & RESCUE Parts/Labor 6603	P0114453	4676	05/11/2022	3,596.19
00211872	05/20/2022	EJ USA INC 6" X 24" RINGS & COVER "SEWER"	P0114024	110220027611	04/26/2022	7,371.64
00211873	05/20/2022	EPSCA 44 RADIOS FOR FIRE 2022	P0113450	01786	05/02/2022	2,783.62
00211874	05/20/2022	EQUIFAX INFORMATION SVCS LLC Equifax services - new hire	P0114437	6754286	04/18/2022	289.62
00211875	05/20/2022	FASTSIGNS ISSAQUAH : 2022 Wellness Shield Install	P0114302	I-111233	04/06/2022	7,676.79
00211876	05/20/2022	GEOENGINEERS INC LUTHER BURBANK UPLAND IMPROVEM	P0113911	0179302	04/29/2022	9,899.22
00211877	05/20/2022	GRAINGER MISC. TOOLS	P0114386	9297831365	05/02/2022	735.74

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00211878	05/20/2022	H D FOWLER INVENTORY PURCHASES	P0114385	I6081789	05/03/2022	432.60
00211879	05/20/2022	HARBOR PACIFIC CONT INC. Booster Chlorination System Pr	P0113453	PP#4	04/30/2022	281,020.54
00211880	05/20/2022	HDR ENGINEERING INC 2022 Water Modeling & Fire Flo	P0114148	1200430109	05/05/2022	4,492.57
00211881	05/20/2022	HICKS, JEROMY FIRE INVESTIGATION SYM		050622	05/06/2022	281.30
00211882	05/20/2022	HONEYWELL, MATTHEW V Invoice #1267 Professional Ser	P0114430	1271	05/05/2022	800.00
00211883	05/20/2022	KEATING BUCKLIN & MCCORMACK Invoice #17785 Professional	P0114428	17785	05/11/2022	1,048.00
00211884	05/20/2022	KELLEY IMAGING SYSTEMS Copier Service Fees April 2022	P0114466	IN1046120	05/12/2022	752.80
00211885	05/20/2022	KENMORE CAMERA Fire Investigator Camera	P0113912	123443-01	03/26/2022	2,928.41
00211886	05/20/2022	KIA MOTORS FINANCE 2022 KIA LEASE - 2019 KIA NIRO	P0113519	1914423378-MAY22	05/04/2022	388.55
00211887	05/20/2022	KPG 22065 Mercer Island Transporta	P0112383	4-17722	05/03/2022	16,488.00
00211888	05/20/2022	KROESENS UNIFORM COMPANY Uniforms/Hicks	P0114471	68153	05/16/2022	9,520.33
00211889	05/20/2022	LINDER ELECTRIC INC REMOVE AND REPLACE RETRACT COR	P0114476	36052	04/22/2022	663.90
00211890	05/20/2022	LLAMAS, LEAH FLIGHT TO GIS		051322	05/13/2022	682.20
00211891	05/20/2022	Madrona Law Group, PPLC Invoice #11342 Professional	P0114426	11344	05/03/2022	19,074.00
00211892	05/20/2022	MAGNAS LLC LONG DISTANCE CALLING APRIL 22	P0114479	IN22003	05/07/2022	97.00
00211893	05/20/2022	MAIR, STEPHEN FIRE INVESTIGATION SYM		050622	05/06/2022	233.10
00211894	05/20/2022	MERCER ISLAND CHEVRON FUEL	P0114410	APRIL22	04/30/2022	2,582.46
00211895	05/20/2022	MERCER ISLAND TOWING Vehicle impound - Service date	P0114436	3-3891	05/08/2022	286.26
00211896	05/20/2022	MI CHAMBER OF COMMERCE CONTRACTED SERVICES FOR 4TH Q	P0113326	3999	03/31/2022	3,600.00
00211897	05/20/2022	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		052022	05/20/2022	200.00
00211898	05/20/2022	MI HARDWARE - MAINT MISC. HARDWARE FOR THE MONTH O	P0114413	043022	04/30/2022	76.94
00211899	05/20/2022	MI HARDWARE - POLICE Dive Team Hardware - Invoice (	P0114446	560500-043022	04/30/2022	30.73
00211900	05/20/2022	MI HARDWARE - UTILITY MISC. HARDWARE FOR THE MONTH O	P0114412	043022	04/30/2022	372.36
00211901	05/20/2022	MI SCHOOL DISTRICT #400 2022 MISD SCHOOL DISTRICT FUEL	P0114411	2022-04.31.22FUE	05/07/2022	10,029.78
00211902	05/20/2022	MI UTILITY BILLS APRIL 2022 PAYMENT OF UTILITY	P0114404	APRIL2022B	04/30/2022	1,144.51
00211903	05/20/2022	MOBERLY AND ROBERTS Invoice #1032 Professional Ser	P0114427	1032	05/01/2022	7,308.32

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00211904	05/20/2022	NAPA AUTO PARTS REPAIR PARTS	P0114383	16715156-043022	04/30/2022	588.17
00211905	05/20/2022	OGDEN MURPHY WALLACE PLLC Invoice #861371 Professional	P0114429	816371	04/28/2022	2,640.00
00211906	05/20/2022	PACIFIC AIR CONTROL INC MERCER ISLAND CITY HALL WO# 30	P0114478	47494	04/29/2022	1,465.71
00211907	05/20/2022	PLANTSCAPES INC 9/30/21 LABOR & MULCHING	P0114511	54440E	01/01/2022	2,229.53
00211908	05/20/2022	POLICE ASSOCIATION PAYROLL EARLY WARRANTS		052022	05/20/2022	2,667.86
00211909	05/20/2022	PowerDMS Digital Management Software -	P0114442	INV-17662	03/14/2022	6,621.03
00211910	05/20/2022	RELX INC DBA LEXISNEXIS Invoice #1000RVY57 Legal	P0114431	3093827262	04/30/2022	363.33
00211911	05/20/2022	REMOTE SATELLITE SYSTEMS INT'L EMAC Sat Phone Service - Invoi	P0114448	00117948	05/09/2022	54.00
00211912	05/20/2022	RH2 ENGINEERING INC 21-29 SEWER PUMP STATION CONDI	P0114014	85676	04/14/2022	26,177.87
00211913	05/20/2022	Robert Half Temp Payroll Professional Serv	P0114491	60009636	05/18/2022	1,830.14
00211914	05/20/2022	SEATTLE BARREL COMPANY Buoy Supplies - Invoice # 4663	P0114438	46639	05/01/2022	200.00
00211915	05/20/2022	SEATTLE BOAT COMPANY Boat Fuel - Patrol 11 296 hour	P0114444	993-19841-53925	04/27/2022	697.14
00211916	05/20/2022	SPIETZ, ALEX AWC LABOR RELATIONS		051322	05/13/2022	434.00
00211917	05/20/2022	STERICYCLE INC On Call Charges	P0114460	3006001322	04/30/2022	10.36
00211918	05/20/2022	SUE'S TAILOR & ALTERATION Uniform repair - 3-31-2022	P0114472	033122	03/31/2022	44.00
00211919	05/20/2022	SUNTRUST EQUIPMENT FINANCE 191349 Interest Fire Apparatus	P0114485	00191349	05/09/2022	70,715.48
00211920	05/20/2022	SYSTEMS DESIGN WEST LLC Transport Billing Fees 04/2022	P0114513	20220957	05/18/2022	1,359.78
00211921	05/20/2022	THOMSON REUTERS - WEST CIS Database - Invoice #846306	P0114486	846306789	05/01/2022	465.05
00211922	05/20/2022	VERITIV OPERATING COMPANY INVENTORY PURCHASES	P0114409	655-22738900	04/20/2022	1,604.11
00211923	05/20/2022	VERIZON WIRELESS VERIZON MAR 24-APR 23 ANGIE FR	P0114502	9904838987	04/23/2022	8,796.95
00211924	05/20/2022	WALTER E NELSON CO Station 192 Stock Household Su	P0114455	864154/864267	05/06/2022	1,704.51
00211925	05/20/2022	WASHINGTON STATE PATROL CPL Background - Invoice # I22	P0114440	I22006084	05/03/2022	66.25
00211926	05/20/2022	WASPC Dues - Commander Magnan - Invo	P0114439	DUES2022-00471	05/02/2022	75.00
00211927	05/20/2022	WATERFRONT CONSTRUCTION Luther Burbank docks short ter	P0113978	44768	04/22/2022	18,569.46
00211928	05/20/2022	WESCOM RADAR repair	P0114473	23558	04/06/2022	330.30
00211929	05/20/2022	West Coast Fire & Rescue Spreader Tools/Swap	P0114348	050222	05/02/2022	1,067.97

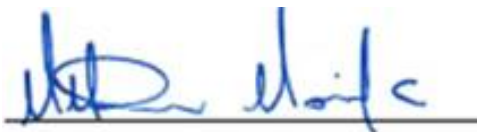


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00211930	05/20/2022	WEST MARINE PRO MP supplies - replacement	P0114487	5091	05/17/2022	80.31
00211931	05/20/2022	WSCCCE AFSCME AFL-CIO PAYROLL EARLY WARRANTS		052022	05/20/2022	2,468.20
00211932	05/20/2022	WSDOT Project costs for February 202	P0114508	RE41JA6287L033	03/14/2022	5,157.89
					Total	723,630.27

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



\_\_\_\_\_  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

Report	Warrants	Date	Amount
Check Register	211933-212011	5/27/2022	\$398,854.21
			\$398,854.21

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0114482	00212008	WALTER E NELSON CO	INVENTORY PURCHASES	2,559.96
P0114459	00211995	SEATTLE PUBLIC UTILITIES	APRIL 2022 SPU CHARGES FOR RET	2,162.00
P0114515	00211962	GRAINGER	INVENTORY PURCHASES	780.34
P0114450	00211962	GRAINGER	INVENTORY PURCHASES	50.14
<i>Org Key: CM1100 - Administration (CM)</i>				
P0114521	00211950	DAILY JOURNAL OF COMMERCE	Ntc. 405504 Prof. Lobbyist RFP	68.90
<i>Org Key: CM1200 - City Clerk</i>				
P0114524	00211972	KING COUNTY FINANCE	King County Elections 2021 Vot	101,250.62
P0114554	00211947	CivicPlus	Municode Legal Review	3,325.00
<i>Org Key: CM1400 - Communications</i>				
P0114542	00211957	ETC INSTITUTE	2022 Community Survey INV #297	6,235.50
<i>Org Key: CR1100 - Human Resources</i>				
P0114529	00211981	MATZKE, NORMAN	Background investigations	450.00
P0114534	00211990	REHN & ASSOCIATES COBRA	COBRA administration fees	176.00
P0114530	00211956	EQUIFAX INFORMATION SVCS LLC	Equifax services - background	144.62
P0114541	00211988	PUBLIC SAFETY TESTING INC	April 2022 Police Fees	99.00
<i>Org Key: FN1100 - Administration (FN)</i>				
P0114397	00211946	CDW GOVERNMENT INC	4 Monitors	1,323.70
P0114483	00211946	CDW GOVERNMENT INC	24" Computer Monitors	573.71
<i>Org Key: FN2100 - Data Processing</i>				
P0114467	00211998	SUPERION LLC	5/1/22-7/31/22 2ND QTR ONESOLU	12,948.22
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0114462	00211982	METROPRESORT	COVID-19 UTILITY GRANT FLYER I	858.66
P0114517	00211982	METROPRESORT	MAY 2022 PRINTING & MAILING OF	172.40
P0114517	00211982	METROPRESORT	MAY 2022 PRINTING & MAILING OF	152.07
P0114462	00211982	METROPRESORT	APRIL 2022 PRINTIN & MAILING O	139.89
P0114462	00211982	METROPRESORT	APRIL 2022 PRINTIN & MAILING O	112.29
P0114539	00211982	METROPRESORT	MAY 2022 PRINTING & MAILING OF	93.84
P0114539	00211982	METROPRESORT	MAY 2022 PRINTING & MAILING OF	82.31
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0114462	00211982	METROPRESORT	COVID-19 UTILITY GRANT FLYER I	858.66
P0114517	00211982	METROPRESORT	MAY 2022 PRINTING & MAILING OF	172.39
P0114517	00211982	METROPRESORT	MAY 2022 PRINTING & MAILING OF	152.07
P0114462	00211982	METROPRESORT	APRIL 2022 PRINTIN & MAILING O	139.88
P0114462	00211982	METROPRESORT	APRIL 2022 PRINTIN & MAILING O	112.29
P0114539	00211982	METROPRESORT	MAY 2022 PRINTING & MAILING OF	93.85
P0114539	00211982	METROPRESORT	MAY 2022 PRINTING & MAILING OF	82.31
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P0114462	00211982	METROPRESORT	COVID-19 UTILITY GRANT FLYER I	858.69
P0114517	00211982	METROPRESORT	MAY 2022 PRINTING & MAILING OF	172.40
P0114517	00211982	METROPRESORT	MAY 2022 PRINTING & MAILING OF	152.07
P0114462	00211982	METROPRESORT	APRIL 2022 PRINTIN & MAILING O	139.91
P0114462	00211982	METROPRESORT	APRIL 2022 PRINTIN & MAILING O	112.30

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0114539	00211982	METROPRESORT	MAY 2022 PRINTING & MAILING OF	93.84
P0114539	00211982	METROPRESORT	MAY 2022 PRINTING & MAILING OF	82.30
<i>Org Key: FR1100 - Administration (FR)</i>				
P0114399	00211946	CDW GOVERNMENT INC	S91 Dispatch Printer	333.25
<i>Org Key: GDI503 - Interest-Equip Rental</i>				
P0114484	00211961	GOV'T LEASING & FINANCE INC	Interest Fire Apparatus Lease	3,065.28
<i>Org Key: GDP503 - Principal - Equip Rental</i>				
P0114484	00211961	GOV'T LEASING & FINANCE INC	Principal Fire Apparatus Lease	39,702.76
<i>Org Key: GGM001 - General Government-Misc</i>				
P0114519	00211987	POT O' GOLD INC	COFFEE STATION	374.75
P0114520	00211987	POT O' GOLD INC	WATER COOLER	66.06
P0114522	00211987	POT O' GOLD INC	WATER COOLER	27.53
<i>Org Key: GGM005 - Genera Govt-LI Retiree Costs</i>				
P0114544	00211976	LEOFF HEALTH & WELFARE TRUST	JUNE 2022 Premiums - Police Re	6,123.89
P0114545	00211976	LEOFF HEALTH & WELFARE TRUST	JUNE 2022 Premiums - Fire Reti	3,223.11
	00211966	HAGSTROM, JAMES	LEOFF1 Medicare Reimb	653.20
	00211967	HILTNER, PETER	LEOFF1 Medicare Reimb	619.50
	00211945	CARLSON, LARRY	QUARTERLY FIRE LEOFF	510.30
	00211939	BARNES, WILLIAM	LEOFF1 Medicare Reimb	271.10
	00211951	DEEDS, EDWARD G	LEOFF1 Medicare Reimb	271.10
	00211958	FORSMAN, LOWELL	LEOFF1 Medicare Reimb	271.10
	00212000	THOMPSON, JAMES	LEOFF1 Medicare Reimb	245.90
	00211993	SCHOENTRUP, WILLIAM	LEOFF1 Medicare Reimb	240.60
	00211933	ABBOTT, RICHARD	LEOFF1 Medicare Reimb	239.10
	00211960	GOODMAN, J C	LEOFF1 Medicare Reimb	239.00
	00211997	SMITH, RICHARD	LEOFF1 Medicare Reimb	220.70
	00211980	LYONS, STEVEN	LEOFF1 Medicare Reimb	211.80
	00211954	ELSOE, RONALD	LEOFF1 Medicare Reimb	208.30
	00211934	ADAMS, RONALD E	LEOFF1 Medicare Reimb	206.60
	00211975	KUHN, DAVID	LEOFF1 Medicare Reimb	205.60
	00211953	DOWD, PAUL	LEOFF1 Medicare Reimb	203.20
	00211943	BOOTH, GLENDON D	LEOFF1 Medicare Reimb	202.60
	00211938	AUGUSTSON, THOR	LEOFF1 Medicare Reimb	192.80
	00211979	LOISEAU, LERI M	LEOFF1 Medicare Reimb	192.80
	00212007	WALLACE, THOMAS	LEOFF1 Medicare Reimb	183.10
	00211952	DEVENY, JAN P	LEOFF1 Medicare Reimb	182.00
	00211992	RUCKER, MANORD J	LEOFF1 Medicare Reimb	181.70
	00212010	WHEELER, DENNIS	LEOFF1 Medicare Reimb	181.70
	00211984	MYERS, JAMES S	LEOFF1 Medicare Reimb	179.80
	00211971	JOHNSON, CURTIS	LEOFF1 Medicare Reimb	175.50
	00212009	WEGNER, KEN	LEOFF1 Medicare Reimb	144.60
	00211989	RAMSAY, JON	LEOFF1 Medicare Reimb	136.20
<i>Org Key: GGM606 - Excess Retirement-Fire</i>				
	00211939	BARNES, WILLIAM	LEOFF1 Excess Benefit	2,162.44
	00211948	COOPER, ROBERT	LEOFF1 Excess Benefit	2,118.03
	00211971	JOHNSON, CURTIS	LEOFF1 Excess Benefit	1,220.32

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00211993	SCHOENTRUP, WILLIAM	LEOFF1 Excess Benefit	1,025.82
	00211989	RAMSAY, JON	LEOFF1 Excess Benefit	585.43
<i>Org Key: GGX620 - Custodial Disbursements</i>				
P0114557	00212006	WA ST TREASURER'S OFFICE	APRIL 22 Newcastle Court Trans	1,395.67
P0114558	00212006	WA ST TREASURER'S OFFICE	APRIL 22 Mercer Island Court	978.81
P0114557	00212006	WA ST TREASURER'S OFFICE	APRIL 22 Newcastle Court Trans	811.90
P0114557	00212006	WA ST TREASURER'S OFFICE	APRIL 22 Newcastle Court Trans	675.24
P0114558	00212006	WA ST TREASURER'S OFFICE	APRIL 22 Mercer Island Court	546.75
P0114558	00212006	WA ST TREASURER'S OFFICE	APRIL 22 Mercer Island Court	317.87
P0114557	00212006	WA ST TREASURER'S OFFICE	APRIL 22 Newcastle Court Trans	293.92
P0114557	00212006	WA ST TREASURER'S OFFICE	APRIL 22 Newcastle Court Trans	154.73
P0114557	00212006	WA ST TREASURER'S OFFICE	APRIL 22 Newcastle Court Trans	146.67
P0114557	00212006	WA ST TREASURER'S OFFICE	APRIL 22 Newcastle Court Trans	140.46
P0114558	00212006	WA ST TREASURER'S OFFICE	APRIL 22 Mercer Island Court	102.70
P0114557	00212006	WA ST TREASURER'S OFFICE	APRIL 22 Newcastle Court Trans	99.99
P0114558	00212006	WA ST TREASURER'S OFFICE	APRIL 22 Mercer Island Court	99.99
P0114557	00212006	WA ST TREASURER'S OFFICE	APRIL 22 Newcastle Court Trans	99.99
P0114558	00212006	WA ST TREASURER'S OFFICE	APRIL 22 Mercer Island Court	99.99
P0114558	00212006	WA ST TREASURER'S OFFICE	APRIL 22 Mercer Island Court	51.71
P0114558	00212006	WA ST TREASURER'S OFFICE	APRIL 22 Mercer Island Court	51.13
P0114558	00212006	WA ST TREASURER'S OFFICE	APRIL 22 Mercer Island Court	50.97
P0114558	00212006	WA ST TREASURER'S OFFICE	APRIL 22 Mercer Island Court	37.67
P0114557	00212006	WA ST TREASURER'S OFFICE	APRIL 22 Newcastle Court Trans	36.37
P0114557	00212006	WA ST TREASURER'S OFFICE	APRIL 22 Newcastle Court Trans	26.44
<i>Org Key: GT0102 - ArcGIS Enterprise Deployment G</i>				
P0114492	00211959	GIS INC A CONTINENTAL MAPPING	APRIL 2022 GIS SERVICES	111.90
<i>Org Key: GX9996 - Employee Benefits-Police</i>				
P0114544	00211976	LEOFF HEALTH & WELFARE TRUST	JUNE 2022 Premiums - Police Ac	50,547.12
<i>Org Key: GX9997 - Employee Benefits-Fire</i>				
P0114545	00211976	LEOFF HEALTH & WELFARE TRUST	JUNE 2022 Premiums - Fire Act	53,850.24
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0114490	00211977	LIFTOFF LLC	Defender for Office 365,	6,264.00
P0114310	00211970	ISSQUARED INC.	Cisco Annual Support and Maint	687.25
P0114435	00211940	Bellingham Lock & Safe	2 Avigilon Camera Licenses	561.51
P0114419	00211946	CDW GOVERNMENT INC	Commvault 10 VM License	478.94
<i>Org Key: IS3170 - ARPA-ArcGIS Utility Network</i>				
P0114493	00211959	GIS INC A CONTINENTAL MAPPING	APRIL 2022 GIS SERVICES UN	3,245.03
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0114540	00212001	TRAFFIC SAFETY SUPPLY	STREET SIGN	79.27
<i>Org Key: MT2200 - Vegetation Maintenance</i>				
P0114501	00211999	T&L NURSERY INC	31) JUMBO HANGING BASKETS	3,163.94
P0114516	00211996	SKAGIT HORTICULTURE LLC	PETUNIAS FOR PLANTER BEDS	2,876.62
P0114512	00211941	BIG TREES INC	12-14' CUPRESSOCYPARIS LEYLAND	1,052.03
<i>Org Key: MT3150 - Water Quality Event</i>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0113357	00211935	AM TEST INC	2022 WATER QUALITY SAMPLES	300.00
<i>Org Key: MT3400 - Sewer Collection</i>				
P0114465	00211965	H D FOWLER	BASALITE FAST PATCH	809.24
<i>Org Key: MT3500 - Sewer Pumps</i>				
P0114537	00211937	AT&T MOBILITY	2022 TELEMTRY	539.18
P0114518	00211968	HOME DEPOT CREDIT SERVICE	100' EXTENSTON CORD	361.13
P0114022	00211964	Griffin Commercial Parts	SHEET GASKETING MATERIAL	238.25
<i>Org Key: MT3800 - Storm Drainage</i>				
P0114468	00212005	UNITED RENTALS NORTH AMERICA	MINI EXCAVATOR RENTAL	2,087.55
P0114532	00211962	GRAINGER	CATCH BASIN INSERT	323.66
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0114549	00211949	CRYSTAL AND SIERRA SPRINGS	PW WATER DELIVERY	93.65
<i>Org Key: MT4300 - Fleet Services</i>				
P0114505	00211936	AMERIGAS-1400	2022 PROPANE DELIVERY	1,861.79
P0114526	00211994	SEATTLE BOAT COMPANY	Boat Fuel - #993-19858-51628	1,391.28
P0114449	00211985	NELSON PETROLEUM	DIESEL EX FLUID	289.45
P0114525	00211978	LINDE GAS & EQUIP	2022 ACETYLEN & OXYGEN TANK RE	67.04
<i>Org Key: MT6900 - Aubrey Davis Park Maint</i>				
P0114452	00211986	PART WORKS INC., THE	STRAINER MODEL 6433	94.09
<i>Org Key: PA0101 - Recurring Parks Minor Capital</i>				
P0112349	00211969	Hoshide Wanzer Architects PLLC	Aubrey Davis Park Picnic Shelt	1,220.00
<i>Org Key: PA0124 - Luther Burbank Boiler Bldg Roo</i>				
P0114464	00211944	CARDINAL ARCHITECTURE PC	LUTHER BURBANK PARK BOILER BUI	6,391.15
<i>Org Key: PA124A - LB Boiler Annex &amp; Deck</i>				
P0114464	00211944	CARDINAL ARCHITECTURE PC	LUTHER BURBANK PARK BOILER BUI	2,276.30
<i>Org Key: PA124B - LB Boiler Bldg City Portion</i>				
P0114464	00211944	CARDINAL ARCHITECTURE PC	LUTHER BURBANK PARK BOILER BUI	87.55
<i>Org Key: PO1100 - Administration (PO)</i>				
P0114535	00211937	AT&T MOBILITY	PD mobile services phone bill	845.37
<i>Org Key: PO2100 - Patrol Division</i>				
P0114531	00211974	KROESENS UNIFORM COMPANY	PD uniforms and equipment	158.20
P0114531	00211974	KROESENS UNIFORM COMPANY	PD uniforms and equipment	157.39
P0114531	00211974	KROESENS UNIFORM COMPANY	PD uniforms and equipment	101.84
P0114531	00211974	KROESENS UNIFORM COMPANY	PD uniforms and equipment	71.55
P0114531	00211974	KROESENS UNIFORM COMPANY	PD uniforms and equipment	57.13
P0114531	00211974	KROESENS UNIFORM COMPANY	PD uniforms and equipment	54.02
P0114531	00211974	KROESENS UNIFORM COMPANY	PD uniforms and equipment	40.68
P0114531	00211974	KROESENS UNIFORM COMPANY	PD uniforms and equipment	28.52
P0114531	00211974	KROESENS UNIFORM COMPANY	PD uniforms and equipment	28.52
P0114531	00211974	KROESENS UNIFORM COMPANY	PD uniforms and equipment	21.96
P0114531	00211974	KROESENS UNIFORM COMPANY	PD uniforms and equipment	18.72
P0114531	00211974	KROESENS UNIFORM COMPANY	PD uniforms and equipment	17.56
P0114531	00211974	KROESENS UNIFORM COMPANY	PD uniforms and equipment	5.51

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0114531	00211974	KROESENS UNIFORM COMPANY	PD uniforms and equipment	3.86
<i>Org Key: PO2201 - Dive Team</i>				
P0114527	00212003	UNDERWATER SPORTS INC.	Dive Team supplies - Invoice	3,848.00
P0114528	00212004	UNDERWATER SPORTS INC	Dive Team supplies - Invoice #	2,355.99
<i>Org Key: PR1100 - Administration (PR)</i>				
P0114523	00211955	Emily Moon, Consultant	Recreation Reset Services Apri	1,500.00
<i>Org Key: SP0118 - ADA Compliance Plan Implementa</i>				
P0111123	00212002	TRANSPO GROUP USA INC	ADA COMPLIANCE PLAN	17,229.48
<i>Org Key: SP0120 - Sunset Hwy/77 Ave SW Improveme</i>				
P0114547	00212011	WSDOT	PROJECT COSTS FEBRUARY 22	298.63
P0114548	00212011	WSDOT	PROJECT COSTS MARCH 22	78.69
<i>Org Key: SU0100 - Emergency Sewer Repairs</i>				
P0114033	00211965	H D FOWLER	6" SPRING & LEVER CHECK VALVES	5,530.89
P0114025	00211965	H D FOWLER	6" SPRING & LEVER FLG CHECK VA	2,301.53
<i>Org Key: SU0109 - Sewer System Generator Replace</i>				
P0112274	00211991	RH2 ENGINEERING INC	21-31 Sewer Pump Station Gener	1,041.15
<i>Org Key: VCP402 - CIP Water Salaries</i>				
P0114536	00211963	GREEN RIVER COMM COLLEGE/WETRC	CONFINED SPACE TRAINING FOR ST	105.00
<i>Org Key: VCP426 - CIP Sewer Salaries</i>				
P0114536	00211963	GREEN RIVER COMM COLLEGE/WETRC	CONFINED SPACE TRAINING FOR ST	105.00
<i>Org Key: WU0100 - Emergency Water System Repairs</i>				
P0111663	00211991	RH2 ENGINEERING INC	RESERVOIR PUMP-MOTOR	3,071.16
<i>Org Key: WU0101 - Booster Chlorination Station</i>				
P0114550	00211965	H D FOWLER	12" GATE VALVE & 2 ROMAGRIPS	3,774.12
P0113556	00211973	KRAZAN & ASSOCIATES INC	Booster Chlorination System Pr	1,070.00
<i>Org Key: WU0103 - Water Reservoir Improvements</i>				
P0111379	00211991	RH2 ENGINEERING INC	RESERVOIR IMPROVEMENTS ASSESSM	729.03
<i>Org Key: WU0106 - Madrona Crest East Addition Wa</i>				
P0112605	00211942	BLUELINE GROUP	2022 Water System Improvements	1,774.40
<i>Org Key: WU0112 - Water System Components (valve</i>				
P0114451	00211968	HOME DEPOT CREDIT SERVICE	DIABLO 6" SAWZALL BLADES	192.48
<i>Org Key: WU0119 - Reservoir Generator Replacemen</i>				
P0110228	00211983	MURRAYSMITH INC	GENERATOR REPLACEMENT AT THE	889.00
Total				398,854.21

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00211933	05/27/2022	ABBOTT, RICHARD LEOFF1 Medicare Reimb		JUNE2022B	06/01/2022	239.10
00211934	05/27/2022	ADAMS, RONALD E LEOFF1 Medicare Reimb		JUNE2022B	06/01/2022	206.60
00211935	05/27/2022	AM TEST INC 2022 WATER QUALITY SAMPLES	P0113357	127098	05/16/2022	300.00
00211936	05/27/2022	AMERIGAS-1400 2022 PROPANE DELIVERY	P0114505	313584957	05/12/2022	1,861.79
00211937	05/27/2022	AT&T MOBILITY 2022 TELEMTRY	P0114535	X05192022	05/11/2022	1,384.55
00211938	05/27/2022	AUGUSTSON, THOR LEOFF1 Medicare Reimb		JUNE2022B	06/01/2022	192.80
00211939	05/27/2022	BARNES, WILLIAM LEOFF1 Medicare Reimb		JUNE2022A	06/01/2022	2,433.54
00211940	05/27/2022	Bellingham Lock & Safe 2 Avigilon Camera Licenses	P0114435	320080	05/17/2022	561.51
00211941	05/27/2022	BIG TREES INC 12-14' CUPRESSOCYPARIS LEYLAND	P0114512	22397	05/13/2022	1,052.03
00211942	05/27/2022	BLUELINE GROUP 2022 Water System Improvements	P0112605	23566	05/06/2022	1,774.40
00211943	05/27/2022	BOOTH, GLENDON D LEOFF1 Medicare Reimb		JUNE2022B	06/01/2022	202.60
00211944	05/27/2022	CARDINAL ARCHITECTURE PC LUTHER BURBANK PARK BOILER BUI	P0114464	2140-1	04/30/2022	8,755.00
00211945	05/27/2022	CARLSON, LARRY QUARTERLY FIRE LEOFF		083122	08/31/2022	510.30
00211946	05/27/2022	CDW GOVERNMENT INC 24" Computer Monitors	P0114419	X374559	05/17/2022	2,709.60
00211947	05/27/2022	CivicPlus Municode Legal Review	P0114554	227250	04/30/2022	3,325.00
00211948	05/27/2022	COOPER, ROBERT LEOFF1 Excess Benefit		JUNE2022A	06/01/2022	2,118.03
00211949	05/27/2022	CRYSTAL AND SIERRA SPRINGS PW WATER DELIVERY	P0114549	14555831 051422	05/14/2022	93.65
00211950	05/27/2022	DAILY JOURNAL OF COMMERCE Ntc. 405504 Prof. Lobbyist RFP	P0114521	3377859	04/28/2022	68.90
00211951	05/27/2022	DEEDS, EDWARD G LEOFF1 Medicare Reimb		JUNE2022B	06/01/2022	271.10
00211952	05/27/2022	DEVENY, JAN P LEOFF1 Medicare Reimb		JUNE2022B	06/01/2022	182.00
00211953	05/27/2022	DOWD, PAUL LEOFF1 Medicare Reimb		JUNE2022B	06/01/2022	203.20
00211954	05/27/2022	ELSOE, RONALD LEOFF1 Medicare Reimb		JUNE2022B	06/01/2022	208.30
00211955	05/27/2022	Emily Moon, Consultant Recreation Reset Services Apri	P0114523	APRIL 2022	04/04/2022	1,500.00
00211956	05/27/2022	EQUIFAX INFORMATION SVCS LLC Equifax services - background	P0114530	2052402127	05/13/2022	144.62
00211957	05/27/2022	ETC INSTITUTE 2022 Community Survey INV #297	P0114542	29725	05/25/2022	6,235.50
00211958	05/27/2022	FORSMAN, LOWELL LEOFF1 Medicare Reimb		JUNE2022B	06/01/2022	271.10



**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00211959	05/27/2022	GIS INC A CONTINENTAL MAPPING APRIL 2022 GIS SERVICES	P0114493	9912	05/17/2022	3,356.93
00211960	05/27/2022	GOODMAN, J C LEOFF1 Medicare Reimb		JUNE2022B	06/01/2022	239.00
00211961	05/27/2022	GOV'T LEASING & FINANCE INC Interest Fire Apparatus Lease	P0114484	472374420	05/13/2022	42,768.04
00211962	05/27/2022	GRAINGER INVENTORY PURCHASES	P0114532	9314382608	05/17/2022	1,154.14
00211963	05/27/2022	GREEN RIVER COMM COLLEGE/WETRC CONFINED SPACE TRAINING FOR ST	P0114536	217195	05/09/2022	210.00
00211964	05/27/2022	Griffin Commercial Parts SHEET GASKETING MATERIAL	P0114022	IN264236	02/23/2022	238.25
00211965	05/27/2022	H D FOWLER BASALITE FAST PATCH	P0114550	I6101895	05/24/2022	12,415.78
00211966	05/27/2022	HAGSTROM, JAMES LEOFF1 Medicare Reimb		JUNE2022B	06/01/2022	653.20
00211967	05/27/2022	HILTNER, PETER LEOFF1 Medicare Reimb		JUNE2022B	06/01/2022	619.50
00211968	05/27/2022	HOME DEPOT CREDIT SERVICE 100' EXTENSTON CORD	P0114451	4110960	05/13/2022	553.61
00211969	05/27/2022	Hoshide Wanzer Architects PLLC Aubrey Davis Park Picnic Shelt	P0112349	5	04/30/2022	1,220.00
00211970	05/27/2022	ISSQUARED INC. Cisco Annual Support and Maint	P0114310	005928	05/06/2022	687.25
00211971	05/27/2022	JOHNSON, CURTIS LEOFF1 Medicare Reimb		JUNE2022A	06/01/2022	1,395.82
00211972	05/27/2022	KING COUNTY FINANCE King County Elections 2021 Vot	P0114524	2141206	04/14/2022	101,250.62
00211973	05/27/2022	KRAZAN & ASSOCIATES INC Booster Chlorination System Pr	P0113556	I619930-5832	04/30/2022	1,070.00
00211974	05/27/2022	KROESENS UNIFORM COMPANY PD uniforms and equipment	P0114531	68013	05/10/2022	765.46
00211975	05/27/2022	KUHN, DAVID LEOFF1 Medicare Reimb		JUNE2022B	06/01/2022	205.60
00211976	05/27/2022	LEOFF HEALTH & WELFARE TRUST JUNE 2022 Premiums - Police Re	P0114545	JUNE22FIRE	06/01/2022	113,744.36
00211977	05/27/2022	LIFTOFF LLC Defender for Office 365,	P0114490	6361ADD16	05/22/2022	6,264.00
00211978	05/27/2022	LINDE GAS & EQUIP 2022 ACETYLEN & OXYGEN TANK RE	P0114525	10174154	04/30/2022	67.04
00211979	05/27/2022	LOISEAU, LERI M LEOFF1 Medicare Reimb		JUNE2022B	06/01/2022	192.80
00211980	05/27/2022	LYONS, STEVEN LEOFF1 Medicare Reimb		JUNE2022B	06/01/2022	211.80
00211981	05/27/2022	MATZKE, NORMAN Background investigations	P0114529	41422	04/14/2022	450.00
00211982	05/27/2022	METROPRESORT APRIL 2022 PRINTIN & MAILING O	P0114517	IN644004	05/19/2022	4,834.42
00211983	05/27/2022	MURRAYSMITH INC GENERATOR REPLACEMENT AT THE	P0110228	19-2659.00-25	05/12/2022	889.00
00211984	05/27/2022	MYERS, JAMES S LEOFF1 Medicare Reimb		JUNE2022B	06/01/2022	179.80

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00211985	05/27/2022	NELSON PETROLEUM DIESEL EX FLUID	P0114449	0796435-IN	05/09/2022	289.45
00211986	05/27/2022	PART WORKS INC., THE STRAINER MODEL 6433	P0114452	INV80406	05/12/2022	94.09
00211987	05/27/2022	POT O' GOLD INC WATER COOLER	P0114519	0373286	05/13/2022	468.34
00211988	05/27/2022	PUBLIC SAFETY TESTING INC April 2022 Police Fees	P0114541	2022-328	05/18/2022	99.00
00211989	05/27/2022	RAMSAY, JON LEOFF1 Medicare Reimb		JUNE2022A	06/01/2022	721.63
00211990	05/27/2022	REHN & ASSOCIATES COBRA COBRA administration fees	P0114534	IN0000143984	01/01/2022	176.00
00211991	05/27/2022	RH2 ENGINEERING INC 21-31 Sewer Pump Station Gener	P0111379	85998	05/16/2022	4,841.34
00211992	05/27/2022	RUCKER, MANORD J LEOFF1 Medicare Reimb		JUNE2022B	06/01/2022	181.70
00211993	05/27/2022	SCHOENTRUP, WILLIAM LEOFF1 Medicare Reimb		JUNE2022A	06/01/2022	1,266.42
00211994	05/27/2022	SEATTLE BOAT COMPANY Boat Fuel - #993-19858-51628	P0114526	993-19858-51628	05/14/2022	1,391.28
00211995	05/27/2022	SEATTLE PUBLIC UTILITIES APRIL 2022 SPU CHARGES FOR RET	P0114459	APRIL2022CR	04/22/2022	2,162.00
00211996	05/27/2022	SKAGIT HORTICULTURE LLC PETUNIAS FOR PLANTER BEDS	P0114516	INB00045332	05/16/2022	2,876.62
00211997	05/27/2022	SMITH, RICHARD LEOFF1 Medicare Reimb		JUNE2022B	06/01/2022	220.70
00211998	05/27/2022	SUPERION LLC 5/1/22-7/31/22 2ND QTR ONESOLU	P0114467	334533	05/01/2022	12,948.22
00211999	05/27/2022	T&L NURSERY INC 31) JUMBO HANGING BASKETS	P0114501	532049	05/18/2022	3,163.94
00212000	05/27/2022	THOMPSON, JAMES LEOFF1 Medicare Reimb		JUNE2022B	06/01/2022	245.90
00212001	05/27/2022	TRAFFIC SAFETY SUPPLY STREET SIGN	P0114540	INV049100	05/18/2022	79.27
00212002	05/27/2022	TRANSPO GROUP USA INC ADA COMPLIANCE PLAN IMPLEMENTA	P0111123	28063	05/13/2022	17,229.48
00212003	05/27/2022	UNDERWATER SPORTS INC. Dive Team supplies - Invoice	P0114527	20024174	04/30/2022	3,848.00
00212004	05/27/2022	UNDERWATER SPORTS INC Dive Team supplies - Invoice #	P0114528	300104	05/05/2022	2,355.99
00212005	05/27/2022	UNITED RENTALS NORTH AMERICA MINI EXCAVATOR RENTAL	P0114468	204480438-002	05/06/2022	2,087.55
00212006	05/27/2022	WA ST TREASURER'S OFFICE APRIL 22 Newcastle Court Trans	P0114557	APR22	04/30/2022	6,218.97
00212007	05/27/2022	WALLACE, THOMAS LEOFF1 Medicare Reimb		JUNE2022B	06/01/2022	183.10
00212008	05/27/2022	WALTER E NELSON CO INVENTORY PURCHASES	P0114482	865138	05/13/2022	2,559.96
00212009	05/27/2022	WEGNER, KEN LEOFF1 Medicare Reimb		JUNE2022B	06/01/2022	144.60
00212010	05/27/2022	WHEELER, DENNIS LEOFF1 Medicare Reimb		JUNE2022B	06/01/2022	181.70

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00212011	05/27/2022	WSDOT PROJECT COSTS MARCH 22	P0114547	RE41JZ1369L002	03/14/2021	377.32
Total						<u>398,854.21</u>



**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND**

**AB 6097  
June 7, 2022  
Consent Agenda**

**AGENDA BILL INFORMATION**

<b>TITLE:</b>	AB 6097: Cooperative Agreement with the Mercer Island Youth and Family Services Foundation	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Authorize the City Manager to sign the Cooperative Agreement with the Mercer Island Youth and Family Services Foundation.	

<b>DEPARTMENT:</b>	Youth and Family Services
<b>STAFF:</b>	Ali Spietz, Chief of Administration Tambi Cork, YFS Administrator
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Cooperative Agreement with MIYFS Foundation
<b>CITY COUNCIL PRIORITY:</b>	2. Articulate, confirm, and communicate a vision for effective and efficient city services. Stabilize the organization, optimize resources, and develop a long-term plan for fiscal sustainability.

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

**EXECUTIVE SUMMARY**

The purpose of this agenda bill is to seek approval from the City Council to enter into a Cooperative Agreement (“Agreement”) with the MIYFS Foundation (“Foundation”).

- The Cooperative Agreement formalizes the terms, procedures, and general understanding of the relationship between the City and the Foundation.
- To the extent staff are aware, this is the first formal agreement established between the two entities and this memorializes over three decades of partnership work for the benefit of youth and families on Mercer Island.
- This type of agreement is considered a best practice and is recommended by the State Auditor's Office to memorialize the terms of the partnership and to avoid “gift of public funds” concerns.
- The Foundation was established in 1989 and operates independently of the City. The business and affairs of the Foundation are managed by the Board of Directors and its duly elected officers, consistent with their adopted bylaws. The City Council of the City of Mercer Island is responsible for overseeing the priorities and long-term plans of the YFS Department.
- This Cooperative Agreement does not include long-term funding commitments. The funding commitments will be included in a separate agreement. This is to allow flexibility as funding levels

and needs change over time. Staff are working on the funding agreement for the next two biennia and will bring that to the City Council at a subsequent meeting.

- Once approved, the Cooperative Agreement, shall continue in force and effect until terminated pursuant to Section 10.2 in the Agreement.

## BACKGROUND

The Mercer Island Youth and Family Services Foundation has served the community of Mercer Island since 1989, raising funds through community and private donations for the Youth and Family Services (YFS) Department of the City of Mercer Island. Comprised of community volunteers, the Foundation has been dedicated to funding the work of the human service professionals in YFS who strengthen the social and emotional wellbeing of Islanders of all ages, abilities, and backgrounds. The Foundation exists solely to raise and manage private financial resources to fund the mission and priorities of the YFS Department.

The Foundation is a separately incorporated 501(c)(3) organization operating independently of the City. The governance and business affairs of the Foundation are managed by the Board of Directors and its duly elected officers, consistent with its adopted bylaws.

The Foundation provides essential funding for the YFS Department, currently contributing \$300,000 annually to the Department operating budget, and contributing pass-through funding to Emergency Assistance, Food Pantry, Back-to-School, and Holiday Programs for low-income Mercer Island households. During the COVID-19 Pandemic, the Foundation contributed an additional \$816,000 to the Department's operating budget to mitigate the fiscal impact of the Thrift Shop closure.

## ISSUE/DISCUSSION

Currently, there is no formal agreement establishing the terms, procedures, or general understanding of the relationship between the City and Foundation. Establishment of an agreement such as this is considered a best practice and is recommended by the State Auditor's Office to memorialize the terms of the partnership and to avoid "gift of public funds" concerns.

The attached Cooperative Agreement memorializes this essential relationship and describes each entities responsibilities and commitments under the Agreement. Elements of the Agreement include fundraising efforts, pass-through funds, fundraising event support (Annual Breakfast and Tree Sales), meeting space use, and data sharing.

The MIYFS Foundation Board reviewed and approved the Agreement at their May meeting.

## NEXT STEPS

After receiving City Council authorization to sign the Agreement, staff will prepare a funding agreement between the City and the Foundation related to funding levels and allocations of donations for the 2023–2024 and 2025–2026 biennia. Staff anticipate bringing this funding agreement to the City Council at a subsequent City Council Meeting.

## RECOMMENDED ACTION

Authorize the City Manager to sign the Cooperative Agreement with the Mercer Island Youth and Family Services Foundation substantially in the form attached as Exhibit 1 to AB 6097.

**COOPERATIVE AGREEMENT  
BY AND BETWEEN  
THE CITY OF MERCER ISLAND  
AND  
THE MERCER ISLAND YOUTH AND FAMILY SERVICES FOUNDATION**

This Cooperative Agreement (“Agreement”) is made this \_\_\_\_ of \_\_\_\_\_, 2022 by and between City of Mercer Island, Washington (“City”), a municipal corporation of the State of Washington, and the Mercer Island Youth and Family Services Foundation (“Foundation”), a Washington nonprofit corporation, and is intended to set forth policies and procedures that will govern the parties’ cooperative relationship and contribute to the coordination of their activities.

WHEREAS the Youth and Family Services Department (“YFS Department”) of the City of Mercer Island is dedicated to helping Islanders grow, thrive, and contribute to the community; and

WHEREAS the Foundation was organized and founded in 1989 to support and enhance the work of the YFS Department through fundraising efforts; and

WHEREAS the Foundation exists to raise and manage private financial resources to fund the mission and priorities of the YFS Department and to support its vision of a healthy community for all youth, adults, and families on Mercer Island; and

WHEREAS the Foundation is dedicated to funding the work of the human services professionals in YFS Department who strengthen the social and emotional wellbeing of Islanders of all ages, abilities, and backgrounds by providing assistance that is tailored to specific needs and circumstances; and

WHEREAS the Foundation’s articles of incorporation state that the Foundation is a separately incorporated 501(c)(3) organization and is responsible for identifying and nurturing relationships with potential donors of the YFS Department; soliciting cash, securities, real and intellectual property, and other private resources for the support of the YFS Department; and acknowledging and stewarding such gifts in accordance with donor intent and its fiduciary responsibilities; and

WHEREAS in connection with its fund-raising and asset-management activities, the Foundation retains personnel experienced in planning for and managing private contributions and works with the YFS Department, which may assist and advise in such activities.

NOW THEREFORE, the parties agree as follows:

1. **Foundation Governance.** The Mercer Island Youth and Family Services Foundation Board of Directors is responsible for overseeing and establishing the priorities and long-term plans of the Foundation and the control and management of all assets of the Foundation, including the prudent management of all gifts consistent with donor intent. The business and affairs of the Foundation are managed by the Board of Directors and its duly elected officers, consistent with its adopted bylaws.
2. **City Governance.** The City Council of the City of Mercer Island is responsible for overseeing the priorities and long-term plans of the YFS Department. The City Manager of the City of Mercer

Island is responsible for leadership and operations of the YFS Department and execution of the City Council's priorities and plans.

### 3. The Foundation's Relationship to the City

- 3.1 The Foundation is a separately established Washington nonprofit corporation and a 501(c)(3) organization created to raise, manage, distribute, and steward private resources to support the various missions of the YFS Department. The Foundation operates independently of the City, and oversight of all aspects of its operations is based on a comprehensive set of bylaws and policies that address the Board's fiduciary responsibilities, including the obligations of Board members to comply with ethical guidelines and policies. The City plays no role in the governance or decision-making of the Foundation's Board or the operations of the Foundation.
- 3.2 The Foundation is responsible for the employment, compensation, and evaluation of all its employees. The City plays no role in the Foundation's decision-making regarding supervision or compensation of its employees, agents, or volunteers.

### 4. The City's Relationship to the Foundation

- 4.1 The City Manager (or designee) communicates the City's priorities and long-term plans for the YFS Department, as approved by the City Council, to the Foundation.
- 4.2 The City recognizes that the Foundation is a private corporation with the authority to keep all of its records and data confidential consistent with the law.
- 4.3 The City respects and supports the Foundation's ability to preserve the privacy and confidentiality of donor records.
- 4.4 The Foundation does not receive any funding from the City.
- 4.5 In consideration for Foundation services, the City will provide the Foundation in-kind support as detailed in Section 6.

### 5. Foundation Responsibilities

- 5.1 **Fundraising.** The Foundation shall use its best efforts to create an environment conducive to fostering levels of private support for the mission and priorities of the YFS Department and, in consultation with the City Manager (or designee), is responsible for planning and executing comprehensive fundraising programs in support of the YFS Department's mission. These programs include annual giving, major gifts, planned gifts, special projects, and campaigns as appropriate. In conducting its fundraising activities, the Foundation shall at all times ensure that such activities respect and support the values and goals of the YFS Department and do not conflict with the mission and purposes of the programs and services offered by the Department.
- 5.2 **Donor Privacy.** The Foundation shall establish and enforce policies to protect donor confidentiality and privacy rights. The Foundation shall not disclose donor records to the City

unless disclosure is directed by the donor as a condition of the donation. The Foundation may share non-personally identifiable, aggregate donor statistics with the City upon request.

- 5.3 **Transfer of Funds.** The Foundation is the primary depository of private gifts and will, at least once per year or on such other schedule as the parties may mutually agree, transfer funds to the City in compliance with applicable laws, City policies, and gift agreements.
- 5.4 **Emergency Assistance Pass-through Funds.** The Foundation shall pass through to the City all funds that have been designated by donors for the Emergency Assistance Program. For purposes of this Agreement, “Emergency Assistance Program” means the funds held by the City in restricted accounts and which are designated for assisting residents with making rent or utility bill payments, food pantry support, and other similar programs.
- 5.5 **Special Campaign Passthrough Funds.** If the Foundation runs a special campaign for YFS Department programming or services, the Foundation shall pass through to the City all funds that have been designated by donors for the special campaign.
- 5.6 **Grants.** If a grant is identified that aligns with YFS Department services or programs but requires a 501(c)(3) organization to apply for the grant, the Foundation and the City Manager (or designee) shall work together to determine eligibility and submit necessary paperwork.

## 6. City Responsibilities.

- 6.1 **Fundraising Event Support.** The City will provide in-kind support as detailed below for the following Foundation Fundraising events:
- 6.1.1 **Annual Foundation Breakfast.** For the Foundation’s annual breakfast fundraiser, the City will:
- A. Collaborate with the Foundation on current programming and services to highlight needs and successes while maintaining YFS client confidentiality.
  - B. Authorize YFS Department staff who are available to attend the event.
  - C. Promote the event in the month prior to the event through the City’s social media and MI Weekly.
  - D. Print twenty 20” x 30” posters to promote the event.
  - E. Allow the use of City-owned A-frame boards for two weeks before the event.
  - F. Book the entire MICEC facility from 12:00 pm the day before the event until 3:00 pm on the day of the event and assign a staff member to be on hand as an Event Host to assist the Foundation during set up, the event, and take down (≈\$6,700 in-kind contribution).
  - G. Prepare the gym for the event by removing bleachers and equipment and laying carpet squares over the gym floor; remove the carpet squares and return the bleachers and equipment to the gym following the event (≈\$500 in-kind contribution).
  - H. Prepare the meeting rooms and dance room for the event by removing tables, chairs, and equipment; return the tables, chairs, and equipment to the meeting rooms and dance room following the event (≈\$200 in-kind contribution).
  - I. Provide custodial services to clean the facility following the event (≈\$400 in-kind contribution).



- J. Provide staff and equipment for traffic management in the North Mercer neighborhood from 6:00 am to 10:00 am (≈\$1,200 in-kind contribution).
- K. Notify the surrounding neighborhood of the day and time of the event and that North Mercer Residential Parking Zone will not be enforced until noon on the day of the event.

6.1.2 **Annual Tree Sales.** For the Foundation’s annual tree sale fundraiser, the City will provide:

- A. Printing of ten 20” x 30” posters to promote and designate the sale area.
- B. Usage of City-owned A-frame boards for the duration of the sales.
- C. Promote the event through the City’s social media and MI Weekly newsletter.

6.2 **Meeting Space.** The City will provide in kind-support to the Foundation by providing meeting space in one of the following meeting rooms at the Mercer Island Community & Event Center (MICEC): 101, 102, 103, 104, or 120 for a Foundation Board meeting each month. These meetings shall be limited to 2 hours and may take place between 7:00 am and 11:00 am on Wednesdays. If prior to 8:00 am, an MIYFS employee must be available and present to open the facility for the meeting. The City will also provide meeting space for the Foundation’s annual meeting up to four hours to be set in advance with the Recreation Facility Supervisor. Additional time or usage may be added at the applicable rate and in line with MICEC usage policies.

6.3 **Data Points.** The City will provide the Foundation with data points of key outputs (such as number of people served) related to counseling and case management programs.

- 7. **Communications.** The City Manager (or designee) and the Foundation’s Board President shall hold periodic meetings to foster and maintain productive relationships and to ensure open and continuing communications and alignment of priorities.
- 8. **Foundation Branding.** Consistent with its mission to help advance funding plans in support of the YFS Department, the Foundation uses the name “Mercer Island Youth and Family Services”; however, the Foundation will operate under its own logo and brand and shall not use the YFS Department seal or logo without permission. At no time shall the Foundation promote itself as being a department or office of City government; rather, its marketing and communication materials, including any websites or electronic communications, shall disclose that it is an independent 501(c)(3) organization.
- 9. **Content Review.** The Foundation shall provide YFS staff a reasonable opportunity to review in advance of publication any content produced by the Foundation regarding YFS programs for factual errors and omissions, but only insofar as the content describes YFS Department programming, services, personnel, or events or other City functions.

## 10. Term and Termination

10.1 This Agreement is effective as of the date last signed by the parties below and shall continue in force and effect until terminated pursuant to Section 10.2 below.

- 10.2 Either party may, upon 90 days' prior written notice to the other, terminate this Agreement without cause. In the event either party defaults in the performance of its obligations and fails to cure the default within a reasonable time after receiving written notice, the other party may terminate this Agreement effective immediately after the time for cure has elapsed.
- 10.3 If the Foundation (a) undergoes a merger or dissolution, or otherwise ceases to exist; (b) ceases to be exempt from federal income tax under 501(c)(3) of the Internal Revenue Code of 1986, as amended; or (c) undergoes a Change in Charitable Purpose or Mission, the Foundation will transfer or convey to the City all of its assets, less any amounts reasonably necessary for winding up the Foundation's business operations. The Foundation shall provide the City with written notice at least 90 days before the effective date of any proposed dissolution or merger, change in organizational form (including 501(c)(3) status), Change in Charitable Purpose or Mission, or the closing of any major transaction affecting the governance and control of the Foundation or its assets. As used in this Agreement, "Change in Charitable Purpose or Mission" means a change in the Foundation's charitable purposes such that fundraising and collecting donations to support the programs, activities, and operations of the Mercer Island Department of Youth and Family Services is no longer the primary purpose or mission of the Foundation.
- 10.4 Property held by the Foundation for purposes of supporting the programs, activities, and operations of the Department may not be diverted from those charitable purposes. Property held by the Foundation at the time of any dissolution, merger, or Change in Charitable Purpose or Mission shall be disposed of only in accordance with the terms of this Agreement.
- 11. Severability and Savings.** If any provision of this Agreement is held to be unenforceable or invalid for any reason, it shall be revised or reformed, if possible, to achieve the intent of the parties, and the balance of the Agreement shall remain in full force and effect.
- 12. No Third-Party Beneficiaries.** The parties expressly do not intend to create any obligation or liability to any third party under this Agreement, nor do they intend to create any rights or promises that are enforceable by any non-party to this Agreement.
- 13. Assignment.** The Foundation may not assign or transfer its rights or responsibilities under this Agreement to any other person or entity without the prior written consent of the City.
- 14. Non-waiver.** No failure on the part of either party to exercise any of its rights under this Agreement, and no delay in exercising any such rights, shall operate as a waiver thereof, nor shall acceptance by a party of a partial or delayed performance of any term of this Agreement operate as a continuing waiver or a waiver of a subsequent breach.
- 15. Governing Law.** The interpretation, construction, and enforcement of this Agreement shall be governed by the laws of the state of Washington, without reference to its choice-of-law rules.
- 16. Dispute Resolution.** In the event that the parties are unable to resolve any dispute regarding the interpretation, performance, or alleged breach of this Agreement, the aggrieved party shall notify the other party in writing of the nature of the dispute and the City Manager and Board President (or their respective designees) shall meet and confer in good faith to reach a mutually agreeable

resolution. If such informal discussions do not resolve the dispute within 30 days of the written notice of the dispute, the parties shall mediate their dispute with an agreed neutral mediator, each party to pay half the costs of the mediator’s services. If the mediation does not successfully resolve the parties’ dispute, either party may seek judicial relief, but only in the courts of King County, Washington. Nothing in this paragraph shall be construed to preclude a party from seeking emergency equitable relief at any time when necessary to prevent irreparable harm. In any judicial action to interpret, construe, or enforce this Agreement, each party shall bear its own litigation costs, including attorney fees and expert witness fees.

**17. Notices.** Any notice given or required under this Agreement will be deemed effective if delivered personally or by express courier service or by electronic mail and addressed to the following:

To the City: City of Mercer Island  
Attention: City Manager  
9611 SE 36th Street  
Mercer Island, WA 98040  
Email: [citymanager@mercerisland.gov](mailto:citymanager@mercerisland.gov)

To the Foundation: Mercer Island Youth and Family Services Foundation  
3010 77th Ave SE, Suite 106  
Mercer Island, WA 98040

**AGREED TO AND ACKNOWLEDGED BY:**

**CITY OF MERCER ISLAND**

**MERCER ISLAND YOUTH & FAMILY SERVICES FOUNDATION**

\_\_\_\_\_  
Jessi Bon, City Manager

\_\_\_\_\_  
Laura Oberto, Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**APPROVED AS TO FORM**

\_\_\_\_\_  
Bio Park, City Attorney

\_\_\_\_\_  
Date



# BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6093**  
**June 7, 2022**  
**Consent Agenda**

## AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6093: Parks Impact Fee Rate Update (Ord. No. 22C-07 Second Reading)	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Approve the Parks Impact Fee Rate Study and adopt Ordinance No. 22C-07.	

<b>DEPARTMENT:</b>	Community Planning and Development
<b>STAFF:</b>	Jeff Thomas, Interim Director Alison Van Gorp, Deputy Director
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Ordinance No. 22C-07 2. Draft Parks Impact Fee Rate Study
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

## EXECUTIVE SUMMARY

The purpose of this agenda bill is to adopt a code amendment to MICC 19.18.100 to update the process for adopting new parks impact fee rates and to approve the updated Parks Impact Fee Rate Study and proposed new parks impact fee rates.

- The Planning Commission has recommended the draft code amendment included in Ordinance No. 22C-07 (Exhibit 1) to allow the City to adopt parks impact fee rate studies by reference, without having to further amend the development code.
- A consultant has prepared a Parks Impact Fee Rate Study analyzing the City’s capital project list and calculating recommended updates to the impact fee rates (Exhibit 2).
- If approved, the park impact fees will be increased as detailed below. These changes will take effect as a part of the annual development and construction fee schedule update on January 1, 2023.

## BACKGROUND

The proposed code amendment was brought forward by the City as a part of the annual docket process in the fall of 2020. The City Council added these proposals to the final docket and the CPD work program with the approval of [Resolution No. 1594](#) on December 1, 2020. The proposal was assigned file number ZTR21-008. The City also included resources in the 2020-2021 biennial budget to support consultant services to update the parks impact fee rate study.

The Planning Commission first discussed and gave initial feedback regarding ZTR21-008 on March 23, 2022. Staff prepared a draft code amendment based on the initial feedback for the Planning Commission to consider after holding a public hearing. A State Environmental Policy Act (SEPA) determination of non-significance was issued on March 21, 2022, and the project was assigned SEPA register file number 202201240. The SEPA determination comment period was open from March 23 to April 4, 2022; no comments were received. The WA Department of Commerce was notified of the intent to adopt development code amendments on March 21, 2022. Notice of the Planning Commission public hearing was published in the *Mercer Island Reporter* on March 23, 2022, and in the CPD Weekly Permit Bulletin on March 21, 2022. The Planning Commission held a public hearing regarding ZTR21-008 on April 27, 2022.

The City Council held the first reading of Ordinance No. 22C-07 and reviewed the draft Parks Impact Fee Rate Study on May 17, 2022. The City Council scheduled a second reading and review of the final rate study for June 7, 2022.

## ISSUE/DISCUSSION

### Draft Parks Impact Fee Rate Study

The City contracted with BERK Consultants to conduct an updated parks impact fee rate study. The consultants have prepared a Parks Impact Fee Rate Study analyzing the City's capital project list and calculating recommended updates to the impact fee rates (Exhibit 2).

The impact fee rate study looks at the planned capital improvements that are needed to add capacity to accommodate projected new development. Development-related improvements are capital projects that add capacity that is intended to serve the needs generated by new development. For example, in areas where new development capacity is planned, improvements such as expanded park playgrounds or larger restrooms might be needed to serve the new residents generated by the future development. The total cost of development-related improvements is pro-rated for each new residential development that is projected over the planning period. The impact fees charged for each unit of new development would then pay for a proportional share of the cost of the needed improvements.

The project list included in the updated rate study was developed in close partnership between the consultants and the City's Parks and Public Works staff. Capital project lists included in the Parks Recreation and Open Space Plan (PROS Plan) were reviewed for inclusion in the rate study based on eligibility criteria in state law. Staff used their professional judgement and knowledge of the planned projects to identify the projects (or portions of projects) that are development-related improvements. In addition, the consultant team worked closely with CPD staff to understand the City's housing and employment growth targets and the areas in the city where development capacity exists, and future development is likely to occur.

The rate study includes the list of eligible projects and the total estimated cost to construct the eligible projects. The recommended impact fees are calculated by dividing the total project cost by the projected growth in park users generated by new development. Based on City Council direction at the May 17, 2022 meeting, the final rate study has been revised to include only residential park impact fees and does not include commercial fees.

### Recommended Impact Fee Rates

The updated rate study prepared by the consultant recommends the parks impact fee rates shown in the table below. The proposed increase in rates is in indirect proportion to planned projects in the PROS Plan that will serve park users generated by new development, as described above.

Single Family (per dwelling unit)		Multi-family (per dwelling unit)	
Current	Proposed	Current	Proposed
\$2,600.31	\$6,073	\$1,671.59	\$3,782

### Planning Commission Recommended Code Amendments

The draft code amendments shown in Ordinance No. 22C-07 will amend the parks impact fee update requirements in MICC 19.18.100. The proposed code amendments enable the impact fee rates to be updated periodically without the need for further code amendments in the future (Exhibit 1). Instead, once a rate study is approved by City Council, the new rates will be adopted as part of the annual development and construction fee schedule update.

## NEXT STEPS

Once approved, the new parks impact fee rates will be adopted as a part of the annual development and construction fee schedule update planned for the November-December 2022 timeframe and will take effect on January 1, 2023. Adoption of the Ordinance No. 22C-07 will allow the City to adopt new impact fee rates based on future rate studies through the annual development and construction fee schedule update, without the need for additional code amendments.

## RECOMMENDED ACTION

Approve the Parks Impact Fee Rate Study and adopt Ordinance No. 22C-07 amending the process for updating parks impact fees.

**CITY OF MERCER ISLAND  
ORDINANCE NO. 22C-07**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON,  
AMENDING MERCER ISLAND CITY CODE 19.18.100 TO AMEND THE  
PROCESS FOR UPDATING PARKS IMPACT FEE RATES; PROVIDING FOR  
SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the procedures for updating parks impact fee rates are established in MICC 19.18.100 Fee schedule and updates. MICC 19.18.100 was adopted by Ordinance 15C-22, Section 1; and

**WHEREAS**, the current parks impact fee rates are based on a rate study conducted in 2015; and

**WHEREAS**, it is a best practice to update impact fee rate studies periodically to reflect changes in capital project lists and project costs; and

**WHEREAS**, the City added a code amendment to update the parks impact fee rates to the 2021 CPD work program through the annual development code and comprehensive plan docket and the adoption of Resolution 1594; and

**WHEREAS**, on March 23, 2022, the Planning Commission provided initial direction on the proposed code amendment; and

**WHEREAS**, on March 21, 2022, CPD issued a State Environmental Policy Act (SEPA) threshold determination of non-significance (DNS) consistent with the procedures established in Chapter 19.21 MICC and notified the Washington State Department of Commerce of the City's intent to adopt development code amendments; and

**WHEREAS**, on April 27, 2022, the Planning Commission held a duly advertised public hearing and made a recommendation to the City Council; and

**WHEREAS**, on May 17, 2022, the City Council was briefed on the Planning Commission recommendation and had their first reading of this ordinance; and

**WHEREAS**, on June 7, 2022, the City Council had their second reading of this ordinance.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

**Section 1. MICC 19.18.100 Amended.** MICC 19.18.100 is amended to update the process for updating parks impact fee rates as provided below:

**19.18.100 - Fee schedule and updates.**

- A. The parks impact fees shall be adopted in the development and construction fee schedule based on the most recent rate study approved by the city council and updated annually thereafter as described in MICC 19.18.100(B). The following impact fees are based on the city's 2015 rate study:

- ~~1. Single family dwelling unit: \$2,054.00 per dwelling unit.~~
- ~~2. Multifamily: \$1,320.00 per dwelling unit.~~
- B. Park impact fee rates shall be updated annually using the following procedures:
  - 1. The code official shall use the Construction Cost Index for Seattle (June-June) published by the Engineering News-Record to calculate annual inflation adjustments in the impact fee rates. The park impact fees shall not be adjusted for inflation should the index remain unchanged.
  - 2. The indexed impact fee rates shall be effective January 1. ~~A copy of the indexed impact fee rates shall be provided to the city council but the indexed rates shall become effective without further council review.~~
- C. The code official shall review the park impact fee rates annually to determine when if a new park impact fee rate study should be prepared is necessary and recommend to the city council when a new study should be prepared.

**Section 2. Severability.** If any section, sentence, clause, or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property, or circumstance, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this Ordinance or its application to any other person, property, or circumstance.

**Section 3. Publication and Effective Date.** A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. This Ordinance shall take effect and be in full force five days after the date of publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS REGULAR MEETING ON JUNE 7, 2022.

CITY OF MERCER ISLAND

\_\_\_\_\_  
Salim Nice, Mayor

ATTEST:

APPROVED AS TO FORM

\_\_\_\_\_  
Andrea Larson, City Clerk

\_\_\_\_\_  
Bio Park, City Attorney

Date of publication: \_\_\_\_\_



# City of Mercer Island Park Impact Fee Update

**Rate Study**

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May 2022

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# Introduction

## Purpose

In 2015, Mercer Island enacted Growth Management Act (GMA) impact fees to fund parks, open space, and recreational facility growth-driven needs. Six years later, the City engaged BERK Consulting to complete a comprehensive update its park impact fee rates, to reflect current replacement costs and system improvements made in the past six years. This document presents an updated rate study with the following major components:

1. Introduction: Purpose, background, definitions, requirements
2. Fee Calculations: Anticipated growth, approach, future needs, capital plans, rate schedule
3. Proposed Policy and Plan Amendments: Level of service policy addition

# Impact Fee Definition

## Statutory

Impact fees are those fees charged by a local government on new development to recover a portion of the cost of capital facility improvements needed to serve new development. Specifically, the Washington State Legislature outlined the intent of local impact fees:

*RCW 82.02.050 Impact fees—Intent—Limitations.*

*(1) It is the intent of the legislature:*

*(a) To ensure that adequate facilities are available to serve new growth and development;*

*(b) To promote orderly growth and development by establishing standards by which counties, cities, and towns may require, by ordinance, that new growth and development pay a proportionate share of the cost of new facilities needed to serve new growth and development; and*

*(c) To ensure that impact fees are imposed through established procedures and criteria so that specific developments do not pay arbitrary fees or duplicative fees for the same impact.*

*(2) Counties, cities, and towns ... are authorized to impose impact fees on development activity as part of the financing for public facilities, provided that the financing for system improvements to serve new development must provide for a balance between impact fees and other sources of public funds and cannot rely solely on impact fees.*

Impact fees may be charged to help pay for public transportation and road facilities; fire protection facilities; schools; and public parks, open space, and recreation facilities. Local governments are authorized to charge such fees under RCW 82.02.050 to 82.02.090, provided that these fees are only

imposed for system improvements that are reasonably related to the new development, do not exceed a proportionate share of the costs of necessary system improvements, and are only used for system improvements that will reasonably benefit the new development (RCW 82.02.050(3)). In addition, cities “financing for system improvements to serve new development must provide for a balance between impact fees and other sources of public funds”—i.e., impact fees cannot be the sole source of funding for system improvements that address growth impacts.

According to the provisions of RCW 82.02.060, impact fees must be adjusted for other revenue sources that are paid by development if such payments are earmarked or proratable to particular system improvements. Likewise, the City must provide impact fee credit if the developer dedicates land or improvements identified in the City’s adopted Capital Facilities Plan and such construction is required as a condition of development approval. Collected impact fees may only be spent on public facilities identified in a capital facilities plan or to reimburse the government for the unused capacity of existing facilities (RCW 82.02.050(4)). In addition, impact fees may only be spent on capital costs; they may not be used to pay for operating expenses or maintenance activities.

## Potential Deficiencies

Based on the language of RCW 82.02.050(4), the capital facilities plan must identify “[d]eficiencies in public facilities serving existing development and the means by which existing deficiencies will be eliminated within a reasonable period of time,” and must distinguish such deficiencies from “[a]dditional demands placed on existing public facilities by new development.”

The extent to which existing deficiencies exist will be determined by the LOS standard that the city or county uses to define the impact created by development. In this case, the City of Mercer Island is electing to use a per capita level of service and impact fee calculation approach. Because the per capita investment method is based on current assets and the current population there are no existing deficiencies.

## Project Eligibility

Impact fee legislation requires that parks impact fees only be used for parks system improvements that benefit the new development and relate to the demand from new development. To the extent these projects extend capacity for park, facility, and/or trail use, that portion of the project that corresponds to an impact that can be tied to new development can be funded by impact fees. By law, to be impact fee eligible, a project:

- (a) *Shall only be imposed for system improvements that are reasonably related to the new development;*
- (b) *Shall not exceed a proportionate share of the costs of system improvements that are reasonably related to the new development; and*
- (c) *Shall be used for system improvements that will reasonably benefit the new development.*

Examples of the types of City park and recreation projects that may be eligible for a portion of the project to be impact-fee funded include added lighting or artificial turf on athletic fields allowing

greater hours of use, expanded trails, added waterfront access facilities, or increase capacity in existing parks. More specific projects that could support growth are found in the List of System Improvements (Facility Plan) beginning on page 18 and is based on the adopted 2022 *Parks, Recreation and Open Space Plan*.

## Requirements for Impact Fee Rate Calculation

The impact fee must be assessed in line with the requirements of RCW 82.02.050 through 82.02.090. The ordinance is to include a schedule of impact fees for each type of development activity that is subject to impact fees. The schedule must be based on a formula or method. (RCW 82.02.060(1)) The fees must be adjusted for the share of future taxes or other available funding sources. The means by which the proportionate share reduction is calculated is guided by RCW 82.02.060:

*...In determining proportionate share, the formula or other method of calculating impact fees shall incorporate, among other things, the following:*

- (a) The cost of public facilities necessitated by new development;*
- (b) An adjustment to the cost of the public facilities for past or future payments made or reasonably anticipated to be made by new development to pay for particular system improvements in the form of user fees, debt service payments, taxes, or other payments earmarked for or proratable to the particular system improvement;*
- (c) The availability of other means of funding public facility improvements;*
- (d) The cost of existing public facilities improvements; and*
- (e) The methods by which public facilities improvements were financed.*

## Fee Calculations

### Anticipated Growth

#### Population and Housing

In 2012, the King County Countywide Planning Policies set 2006-2035 growth targets for both housing units and jobs for the City of Mercer Island. In 2021, King County released the *Urban Growth Capacity Report*, that updated progress to date on those targets. The City ratified the draft King County 2019-2044 growth targets included in the updated the Countywide Planning Policies. This study uses the updated 2044 housing targets to project future population growth.

Using information collected from the King County Urban Growth Capacity Report, Exhibit 1 shows estimated housing units for 2006 and 2018 and the implied total target housing units for 2044.

### Exhibit 1. Estimated and Target Housing 2010-2044

	<b>Housing Units</b>
2006 Estimated Housing Units	9,467
2018 Estimated Housing Units	10,473
2006-2018 Housing Production	1,006
2019-2044 Target (King County, 2021)	1,239
<b>2044 Target Housing Units</b>	<b>11,712</b>

Sources: Washington State Office of Financial Management, 2021; King County, 2021; BERK, 2022.

To develop the future population estimates, this study uses the net change in dwelling units and expected associated change in population for the 2044 target. Using linear interpolation between the most recently available data and housing target, estimates in housing and growth-related population are presented for the years 2031 and 2041, which correspond to the 10-year and 20-year planning windows of this study.

To help project the future dwelling unit mix, BERK used the 2021 King County Urban Growth Capacity Report estimated remaining residential capacity mix of single-family and multifamily. That analysis shows that as of the 2021 capacity for new growth, the share of single-family dwellings would be 22.1% and the share of multifamily dwellings would be 77.8%.

### Exhibit 2. Housing Target, Unit Shares, and Population Estimates

	<b>Total</b>	<b>Single-Family</b>	<b>Multifamily</b>
Housing Capacity 2021 (Dwelling Units)	1,607	355	1,251
Residential Capacity Ratio		22.1%	77.8%

Source: U.S. Census Bureau ACS, 2020; King County, 2021; BERK, 2022.

This study assumes that future residential development will roughly follow the breakdown 22% single-family and 78% multifamily over the planning period (through 2041).

To estimate future population, we apply data from the 2015-2019 American Community Survey (ACS)<sup>1</sup> on the average persons per dwelling unit. According to the most recent data available, the City of Mercer Island's average persons per single-family dwelling unit is 2.82 and the average persons per multifamily dwelling unit is 1.75. The housing targets, capacity availability, and number of persons per dwelling unit are used in Exhibit 3 to find the estimated future population additions associated with residential development.

<sup>1</sup> U.S. Census data releases were delayed during the COVID-19 pandemic. 2019 American Community Survey 5-year estimates were the most recent available data at the time of this study.

**Exhibit 3. Future Added Housing and Development-Related Population Growth Projections, 2022-2044 and 2022-2041**

	<b>Housing Target and Population Estimates</b>	<b>Single Family Share Estimate</b>	<b>Multifamily Share Estimate</b>
<b>Countywide Planning Policy Period (2022-2044)</b>			
Target: 2022-2044 Total Added Housing (Dwelling Units)	1,127	249	877
Average Persons per Dwelling Unit		2.82	1.75
<b>2022-2044 Estimated Population Growth from Development</b>	<b>2,241</b>	<b>702</b>	<b>1,540</b>
<b>Impact Fee Planning Period (2022-2041)</b>			
2022-2041 Added Housing (Dwelling Units)	980	216	763
Average Persons per Dwelling Unit		2.82	1.75
<b>2022-2041 Estimated Population Growth from Development</b>	<b>1,949</b>	<b>610</b>	<b>1,339</b>

Sources: U.S. Census Bureau ACS, 2020; King County, 2021; BERK, 2022.

The population growth estimates are carried forward throughout this rate study, including the per capita level of service analysis beginning on page 10.

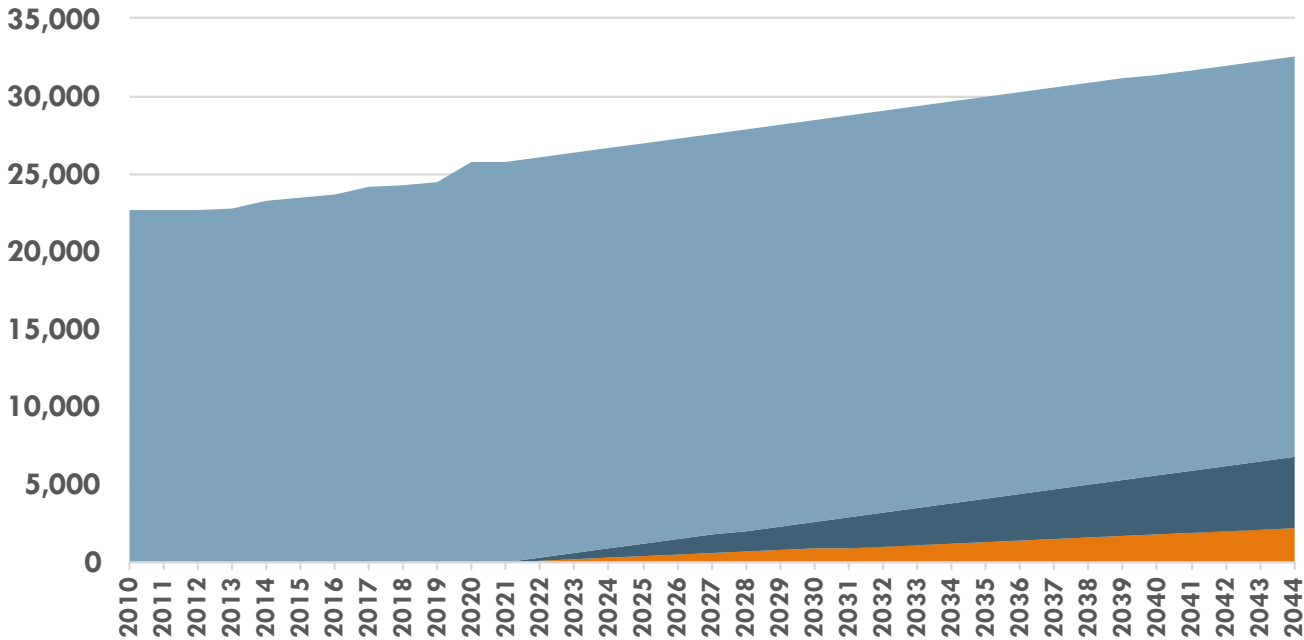
Using the Washington State Office of Financial Management’s population estimates and the population additions from Exhibit 3, BERK estimates the City of Mercer Island 2044 population will be 32,575. This figure is likely conservative given that the 56% of the estimated added population in the 2015 Park Impact Fee Rate Study has been added in the intervening 6 years.

However, most of the expected future population growth will not be related to development. The City of Mercer Island has experienced population growth much faster than housing units have been added, suggesting that the number of people living in existing housing stock has been increasing. This trend could be from single family housing changing ownership from retirement-age owners to families with children.

Comparing the number of people expected to live in the added housing units to meet the Countywide Planning Policy targets compared to the trends in population, much of the City’s future population growth will come from. Exhibit 4 shows the breakdown of past and current population estimates and future expected population growth from development and existing housing.



Exhibit 4. Population Estimates and Expected Growth from Development and Existing Housing, 2010-2044



Legend

- Expected Population Growth from Development
- Expected Population Growth from Existing Housing
- Estimated Population (2010-2021)

Notes: Expected population growth from development estimates is based on expected growth in housing. Growth in population and housing is not expected to occur in the smooth straight line shown in the chart but have some years higher and lower; any given year is less relevant than the 20-year change.

Sources: Washington State OFM, 2021; U.S. Census Bureau ACS, 2020; King County, 2021; BERK, 2022.

Impact fees are only levied on new housing and can only be used for capital projects related directly to growth. Should the change in the number of people living in current housing stock level off, the dark blue portion of Exhibit 4 will be reduced but would not affect the results of this study. Fee rates are based on the expected number of housing units and associated residents – only the portion related to growth.

Commercial Employment

Similar to housing, King County Countywide Planning Policies provide City-approved job growth targets. These targets are expressed in number of jobs. Exhibit 5 shows the Countywide Planning Policies past jobs estimates and future target for the City of Mercer Island for both the County 2044 target and the extrapolated 2041 target for this study. The County 2044 target represented 17% growth in jobs over 45 years, or annualized job growth of 0.4%, slightly higher than the 0.3% growth experienced in the City between 2006 and 2018.

### Exhibit 5. Commercial Employment – Estimated Jobs and Job Targets, Past Estimates and 2022-2044 and 2022-2041

	<b>Jobs</b>
2006 Estimated Jobs	7,453
2018 Estimated Jobs	7,745
2006-2018 Jobs Growth	292
2019-2044 Jobs Target (King County, 2021)	1,300
<b>2044 Target Total Jobs</b>	<b>9,045</b>
2022-2041 Added Jobs	1,000
<b>2041 Target Total Jobs</b>	<b>8,745</b>

Sources: King County, 2021; BERK, 2022.

Employment numbers are included for reference only; the City of Mercer Island collects park impact fees on residential development only.

## Funding Other than Impact Fees

The City identified expected funding for planned 2021-2026 parks capital projects as part of the City biennial budgeting process. While only covering part of the impact fee period, a summary of planned parks capital facilities funding is found in Exhibit 6.

### Exhibit 6. 2021-2026 Parks and Open Space Capital Funding (2021\$)

<b>Funding Source</b>	<b>2021-2026 Estimate</b>
REET 1	\$12,312,112
King County Levy	\$1,675,975
Department Fees	\$830,000
Other	\$3,220,000
<b>Total without Grants</b>	<b>\$18,038,087</b>
Grants	\$4,964,775
<b>Total with Grants</b>	<b>\$23,002,862</b>

Note: BERK treated the values as 2021 dollars.

Source: City of Mercer Island, 2021; BERK, 2022.

BERK used these funding estimates to find the expected share of funding related to growth – please see Proportionate Share below.

## Approach

### Level of Service: Per Capita

This study updates the existing level of service standard used for park impact fees, the investment per capita. To create a per capita LOS, BERK estimated the total parks system value and the divided by the total population to determine the average value of the system per resident.

Under this LOS standard, the park system's value is used as a target to set a minimum investment per capita that can be applied to future growth. As population grows, the City makes additional investments

in the park system equal to the per capita value multiplied by the additional population in order to maintain the existing per capita value. To find the additional value needed, the basic approach is:

$$\text{Capital Value per Capita} \times \text{Population Growth} = \text{Additional Value Needed}$$

The investment necessary to meet the needs of future growth is calculated by taking the Additional Value Needed and subtracting the value of any Reserve Capacity in the system (i.e., surplus value per capita), as well as any balance in the City's impact fee account. Presently the City has not oversized any facilities anticipating growth, and does not have a reserve value.

$$\text{Additional Value Needed} - \text{Reserve Capacity Value} - \text{Impact Fee Balance} = \text{Investment Needed for Growth}$$

Because the per capita investment approach focuses on maintaining the value of the park system at the resident level, it provides a clear starting point for establishing park impact fees. The amount of investment needed to accommodate a given amount of population growth must be discounted for other funding sources and City-selected discounts, each addressed separately in Impact Fee Rates below.

## System Valuation

The Mercer Island City Council directed the use of the system value per capita approach, including the full value of land, improvements, and facility replacement values.

The current value of the City's park system was estimated based on the assessed land value of current park properties, including improvements, and the replacement cost of existing park facilities. Value estimates are based on a combination of King County Assessor data and Washington Cities Insurance Authority (WCIA) data.

### Current Land Value

In the past, the King County Assessor included City park parcels in property assessments that would provide land values. However, the Assessor's Office discontinued assessing government-owned properties, which required an alternative approach to create a replacement land value. The limited nature of land on Mercer Island along with the high land values from waterfront properties makes this estimate highly variable, but BERK used a sample of all properties within a half mile of City-owned parks to find an average value per acre. This leads to an average value of \$1.5 million per acre and a replacement value of \$725 million.

This estimate does not include park or open space land or facilities that are privately owned, part of Mercer Island School District, or street ends.

Based on this data, the current assessed land value of the City's park system is approximately \$725 million. BERK estimated that the building replacement value is \$21 million, together equaling \$746 million. It should be noted that replacement value for park land is generally slightly higher than assessed value, since park land is often assessed below market value as government-owned property. If the City needed to "replace" its current park acreage through market-rate purchases, it would probably pay

more than \$746 million. However, due to rapidly rising land costs over the past several decades, adjusting for sales value would likely overstate the amount the City has actually invested in its park land.

### Replacement Cost of Park Facilities

The value of the City's park facilities and infrastructure, such as sports fields, play equipment, and site improvements, is expressed in terms of replacement construction cost. Using a combination of WCIA building insurance information provided by the City, Mercer Island construction cost estimates for Luther Burbank Park, and various general pricing sources, BERK estimated the unit replacement cost for each of the park facilities listed in the 2022 *City of Mercer Island Parks, Recreation & Open Space Plan* and calculated a total facility value, as shown in Exhibit 7.

#### Exhibit 7. Estimated Facility Replacement Costs – City of Mercer Island Park Facilities, 2022\$

Facility Type	Examples	Capital Replacement Value (2022\$)
Sports Fields	Baseball/Softball Fields and Football Fields	\$13,144,870
Sports Courts	Tennis and Basketball Courts	\$2,449,999
Playgrounds	Playgrounds and Swing Sets	\$5,248,195
Docks	Docks, Fishing Piers, and Day Moorages	\$6,286,777
Art	Sculptures	\$782,277
Plazas	Entry Plazas and Waterfront Plazas	\$235,549
Trails	Paths, Trails, and Stairs	\$4,360,921
Site Improvements	Parking and Restrooms	\$11,240,377
Other	Gardens, Amphitheater, Batting Cages, Shelters, and Picnic Areas	\$1,815,400
<b>Total</b>		<b>\$45,564,366</b>

Sources: *City of Mercer Island, 2022; WCIA, 2021; BERK, 2022.*

Based on these estimated values, current replacement cost of the City's park facilities and improvements is \$45.6 million.

### Per Capita System Value

The total per capita value of the City's park system consisted of the combined values of land, buildings, and facilities divided by the City's current population and then, alternatively, divided by the City's current population plus equivalent population accounting for employees, as shown in Exhibit 8.

#### Exhibit 8. Park System per Capita Value

Category	Resident-Only
Land Value	\$724,570,751
Building Replacement Value	\$21,140,476
Facility Replacement Value	\$45,564,366
<b>Current Estimated Total Replacement Value (2022\$)</b>	<b>\$791,275,592</b>
<b>2021 Estimated Population</b>	<b>25,790</b>
<b>Parks System Value Per Capita (2022\$)</b>	<b>\$30,681</b>

Sources: *City of Mercer Island, 2022; WCIA, 2021; King County Assessor, 2021; BERK, 2022.*

The combined land, building, and facility replacement value equals the total estimated value of the City’s park system. As described in the approach, these per capita values do not represent final impact fee rates. The evaluation of additional factors, as described in the Proposed Impact Fee section below, in combination with the identified projects, are required to find the final estimates.

## Future Need

Combining the 2022-2041 population estimates with the system value estimates using the additional value needed formula introduced in Level of Service: Per Capita:

*Capital Value per Capita x Population Growth = Additional Value Needed*

BERK calculated the estimated additional value needed to keep the per capita value constant (see Exhibit 9).

**Exhibit 9. 2022-2041 Parks System Additional Value Needed (2022\$)**

	<b>Resident Only</b>
Per Capita Parks LOS Standard	\$30,681
2022-2041 Population Growth	1,949
<b>2022-2041 Additional Value Needed from LOS Standard</b>	<b>\$59,792,231</b>

Source: BERK, 2022.

This estimate acts as the upper bound of the value that would need to be added to keep the per capita system value equal through time. Additionally, if land values increase faster than inflation, much of the estimated additional value needed could be met through land value alone. This estimation is based on information current at the time of this study, but BERK recommends that the City of Mercer Island update the system value and additional value needed on a regular basis.

## Capital Plans and Proportion Related to Growth

The attached List of System Improvements (Facility Plan) includes all planned parks capital projects for the next 20 years. The 2022 Parks, Recreation and Open Space Plan outlined 90 capital projects totaling \$48.5 million. The PROS project costs were developed in 2021; for this study, the estimated cost of each project was adjusted to 2022 values, increasing the total project cost to \$49.6 million.

The complete park capital project list a mixture of repairs, renovations, system updates, and new facilities. Under State law, only capital projects related to growth are eligible for impact fee funding. These can be new facilities designed to accommodate future demand or renovations/updates that add increased capacity. City of Mercer Island Parks and Recreation staff assisted BERK in estimating the proportion of each capital project related to growth (please see the attached List of System Improvements (Facility Plan)). Of the \$49.6 million in park capital project costs, \$4.3 million, or 9%, will increase park system capacity in response to development.

## Service Area

This study assumes that single service area, matching how the City government maintains parks and facilities.

## Impact Fee Rates

### Unadjusted Rate Schedules

To calculate park impact fees for residential development, the capital need related to growth is divided equally between future residents. However, impact fees are levied as part of the permitting process and assessed based on dwelling units. To match both the historical development patterns of the City and the difference in average persons per unit, two fee rates are included, one for single-family residences and one for multi-family residences. Exhibit 10 contains the suggested per dwelling unit fee before adjusting for future revenue.

#### Exhibit 10. Unadjusted Residential Only Fee Schedule

	Single-Family	Multifamily	Total
Maximum Fee from per Capita LOS (Per Resident)			\$30,177
Growth in Resident Population	610	1,339	1,949
Identified Need: Capital Projects 2022-2041 (2022\$)			\$4,286,106
Per Capita Need from Growth (2022\$)			\$2,199
Average Persons per Dwelling Unit	2.82	1.75	
<b>Unadjusted per Dwelling Unit Fee (2022\$)</b>	<b>\$6,198</b>	<b>\$3,859</b>	

Source: BERK, 2022.

## Proportionate Share

As required by the Washington State authorizing statute, BERK estimated the amount of revenue expected from growth. Residents pay taxes and fees that can be used to pay for a portion of the necessary increases in capacity.

### Proportion of Expected Future Revenue Resulting from Growth

The expected future revenues were produced by the City of Mercer Island as part of the 2021-2022 *Biennial Budget*. The biennial budget includes a six-year Capital Improvement Plan; the 2021-2022 *Biennial Budget*, Section E: Capital Improvement Plan covers the years 2021-2026. The planned parks and open space capital funding by source is found in Exhibit 6 on page 10 and reproduced in Exhibit 11 below.

The planned future funding includes funds that the City has saved through time along with future payments by current and new residents. BERK calculated the proportion of the expected revenue that can be attributed to the existing population and proportion expected from growth. The amount from growth is then:

$$\text{Expected Future Revenue} \times \text{Share of Revenue from Growth} = \text{Expected Revenue from Growth}$$

Using the previously calculated expected changes in population, BERK found the estimated proportion of population resulting from growth to be 1.8% for the resident population. However, not all the future growth will arrive at the beginning of the capital plan period, and therefore the revenue contribution would incrementally increase. The mid-point of the change in resident population is equal to 1.1%; the proportion of 1.1% is used to estimate the future per capita contribution for parks capital coming from growth.

Applying these proportions to the expected parks capital facilities revenue, BERK determined that future residents would be increase revenue by approximately \$250,000, as shown in Exhibit 11. These six-year totals are relatively low, but the expected additional residents for those six years from development is estimated to be 485 individuals.

**Exhibit 11. Proportionate Share of Expected Parks Revenue, 2021-2026 (2021\$)**

<b>Parks &amp; Open Space Funding Source</b>	<b>2021-2026 Estimate</b>	<b>Resident Proportion of 1.1%</b>
REET 1	\$12,312,112	\$133,356
King County Levy	\$1,675,975	\$18,153
Department Fees	\$830,000	\$8,990
Other	\$3,220,000	\$34,877
<b>Subtotal without Grants</b>	<b>\$18,038,087</b>	<b>\$195,376</b>
Grants	\$4,964,775	\$53,775
<b>Total with Grants</b>	<b>\$23,002,862</b>	<b>\$249,151</b>

Source: City of Mercer Island, 2020; BERK, 2022.

Exhibit 11 contains estimates of the total expected revenue from the added population to parks capital facilities; however, only a portion of this revenue is used for capital projects related to growth. City staff provided information on the share of specific projects related to growth (see the Appendix: List of System Improvements (Facility Plan)), which BERK found to be 8.6% of capital project costs. Applying these rates to the expected revenue from Exhibit 11 results in an estimated proportionate share of \$44.41 per person (see Exhibit 12).

**Exhibit 12. Expected Growth Revenue for Capital Projects per Capita, 2021-2026 (2021\$)**

	<b>Resident Only Proportion of 1.1%</b>
Expected Revenue from Growth (With Grants)	\$249,151
Proportion of Capital Projects Related to Growth	8.6%
Expected Revenue for Growth-Related Capital Projects	\$21,541
Change in Population	485
Per Capita Revenue Contribution	\$514
<b>Per Capita Proportion of Revenue for Capital Projects</b>	<b>\$44.41</b>

Source: BERK, 2022.

State statute requires that these per capita proportionate share of revenues used for parks capital projects be accounted for in impact fee rate calculations. The six-year Capital Improvement Plan is the best information available for parks revenues and is assumed to be representative of City capital spending.

## Adjusted Rate Schedules

Applying the results from Proportionate Share above, BERK created an adjusted fee schedule incorporating expected revenue (Exhibit 13), including the fee should the City include an affordable housing exemptions (see Park Impact Fee Exemptions below).

### Exhibit 13. Residential Only Adjusted Fee Schedule

	Single-Family	Multifamily	Total
Growth in population	610	1,339	1,949
Identified need for capital projects			\$4,286,106
Per capita need from growth			\$2,199
Average persons per dwelling unit	2.82	1.75	
Unadjusted per dwelling unit fee	\$6,198	\$3,859	
Expected revenue for growth per capita			\$44
Expected revenue per dwelling unit	\$125	\$78	
<b>Adjusted per Dwelling Unit Fee</b>	<b>\$6,073</b>	<b>\$3,782</b>	
<b>Affordable Housing per Dwelling Fee (80% Exemption)</b>	<b>\$1,215</b>	<b>\$756</b>	

Source: BERK, 2022.

## Park Impact Fee Exemptions

### Affordable Housing

Under Washington State statute, the City can provide impact fee exemptions for affordable housing and development with broad public purposes. Exhibit 14 shows the range of options available to the City.

### Exhibit 14. Affordable Housing Exemption Options

	"Low Income"*	All Other Affordable Housing Options
>0%-80% of Fee	No repayment necessary (Existing City Exemption**)	Total exemption amount paid by City using non-impact fee public funds
>80%-100% of Fee	Exemption amount above 80% must be paid by City using non-impact fee public funds	Total exemption amount paid by City using non-impact fee public funds

Notes: \*"Low-income housing" is defined in RCW 82.02.060(9) as that having a rental rate 30% or less of the U.S. Department of Housing and Urban Development Section 8 income limits. These income limits vary based on the number of household members, but are 80% of the area median income. For example, for a household of 2, the monthly low-income rent was a maximum of \$1,810 in 2021. See, for example, King County "[2021 Income and Rent Limits – Multifamily Rental Housing](#)."

\*\*The City of Mercer Island currently provides for 80% exemption of park impact fees for affordable housing that generally follows the State definition of low-income except a more restrictive definition of 60% King County median income for multifamily housing.

Source: BERK, 2022.

When implemented in 2015, the City of Mercer Island opted for the maximum unpaid exemption of 80% of the applicable fee for housing that meets the state definitions of low-income, except for a more



stringent income requirement for multifamily housing. The fees listed in Adjusted Rate Schedules below include residential impact fees adjusted for affordable housing.

## Early Learning Facilities

Under Washington State law, if the City includes commercial levies commercial development impact fees, the City *may* provide a partial to full waiver of the impact fees “without an explicit requirement to pay the exempted portion of the fee from public funds other than impact fee accounts” (RCW 82.02.060(4)(b)). To meet this exemption, the developer must record a covenant that at least one quarter of the children and families using facility qualify for state-subsidized child care.

Mercer Island City Council voted to levy park impact fees on residential development and not commercial development, excluding early learning facilities. This exemption is not applicable to residential impact fees.

## Policy and Plan Amendments

Mercer Island’s current capital improvement LOS approach for parks is explored in the 2022 *Parks, Recreation and Open Space Plan* (PROS Plan). The PROS Plan provides the project list and estimated cost for each project.

In Ordinance 15-16, the City amended the Parks LOS to be based on expenditure per capita (Ordinance 15-16, Table 2 of Exhibit A). This is consistent with the City’s intended impact fee approach in the pending park impact fee ordinance.

## Attachments

### List of System Improvements (Facility Plan)

See the table listing proposed capital project and the percentage the facility is related to growth. These estimates are incorporated into the rate schedules calculations. Some projects would occur in the first 10 years of the planning period (2022-2031) and others in the second 10 years of the planning period (2032-2041).

# List of System Improvements (Facility Plan)

Project ID	Park	Description	Related to Growth	Cost (2021\$)	Cost Inflated to 2022\$	Percent Related to New Development	Expected Cost from Growth, 2022\$	Initial 10-Year Impact Fee Period
GB0102	MICEC	Building Repairs	No	\$100,000	\$102,145			
PA0100	System Wide	Open Space Management	No	\$300,000	\$306,435			
PA0101	System Wide	Recurring Minor Capital	No	\$140,000	\$143,003			
PA0103	System Wide	Trail Renovation & Property Management	Yes	\$50,000	\$51,072	5%	\$2,554	Y
PA0104	System Wide	Lake Water Irrigation Development	No	\$200,000	\$204,290			
PA0105	Aubrey Davis Park	Lid A Playground Replacement	No	\$350,000	\$357,507			
PA0106A	Aubrey Davis Park	Lid B Playground Replacement and ADA Parking	Yes	\$900,000	\$919,305	10%	\$91,930	Y
PA0106B	Aubrey Davis Park	New Restroom at Lid B and ADA Path	Yes	\$1,200,000	\$1,225,740	25%	\$306,435	Y
PA0107	Aubrey Davis Park	Outdoor Sculpture Gallery Improvements	Yes	\$260,000	\$265,577	5%	\$13,279	Y
PA0108	Aubrey Davis Park	Luther Lid Connector Trail	Yes	\$900,000	\$919,305	15%	\$137,896	Y
PA0110	Aubrey Davis Park	Lid A Backstop Lifecycle Replacement	No	\$640,000	\$653,728			
PA0111	Aubrey Davis Park	Vegetation Management	No	\$110,000	\$112,359			
PA0112	Clarke Beach	Shoreline Repair/Restoration	No	\$2,500,000	\$2,553,625			
PA0114	Groveland Beach	Bulkhead Replacement and Beach Upgrade	Yes	\$3,500,000	\$3,575,075	5%	\$178,754	Y
PA0115	Hollerbach Open Space	SE 45th Trail System (Phase 1)	Yes	\$460,000	\$469,867	10%	\$46,987	Y
PA0116	Island Crest Park	South Field Lights and Backstop Replacement and Upgrade	Yes	\$1,100,000	\$1,123,595	10%	\$112,359	Y
PA0117A	Island Crest Park	North Infield Turf and Backstop Replacement	No	\$1,000,000	\$1,021,450			
PA0117B	Island Crest Park	South Field Backstop Replacement	No	\$300,000	\$306,435			
PA0119	Luther Burbank Park	Tennis Court Upgrade or Conversion to Pickleball	Yes	\$500,000	\$510,725	25%	\$127,681	Y
PA0120	Luther Burbank Park	Parking Lot Lighting	Yes	\$125,000	\$127,681	5%	\$6,384	Y
PA0121	Luther Burbank Park	Swim Beach Renovation	Yes	\$1,025,000	\$1,046,986	10%	\$104,699	Y
PA0122	Luther Burbank Park	Dock and Adjacent Waterfront Improvements	Yes	\$3,500,000	\$3,575,075	20%	\$715,015	Y
PA0123	Luther Burbank Park	Recurring Minor Capital	No	\$100,000	\$102,145			
PA0124B	Luther Burbank Park	Boiler Building Full Renovation (Phase 2)	Yes	\$3,200,000	\$3,268,640	15%	\$490,296	Y
PA0126	Mercerdale Park	Mercerdale Park Master Plan	Yes	\$200,000	\$204,290	20%	\$40,858	Y
PA0127	MICEC	MICEC Annex Facilities Plan	No	\$200,000	\$204,290			
PA0128	Pioneer Park	Bike Trail Path Lighting	Yes	\$100,000	\$102,145	5%	\$5,107	Y
PA0129	Pioneer Park and Engstrom	Open Space Forest Management	No	\$180,000	\$183,861			
PA0130A	Roanoke Park	Playground Replacement	No	\$400,000	\$408,580			
PA0130B	Roanoke Park	General Park & ADA Improvements	Yes	\$100,000	\$102,145	5%	\$5,107	Y
PA0131	South Mercer Playfields	Synthetic Turf Replacement & Ballfield Backstop Upgrade	*	\$1,600,000	\$1,634,320			
PA0132	Upper Luther Burbank Park	Ravine Trail Phase 2	Yes	\$325,000	\$331,971	15%	\$49,796	Y
PA0133	MICEC	Technology and Equipment Replacement	No	\$40,000	\$40,858			
PA0134	Aubrey Davis Park	Lid C Field Drainage Renovation	No	\$990,000	\$1,011,235			
PA0137	77th Ave SE Landing	General Park & ADA Improvements	Yes	\$380,000	\$388,151	5%	\$19,408	Y
PA0138	Aubrey Davis Park	ADA Access Improvements to Picnic Shelter	No	\$190,000	\$194,075			
PA0139	Aubrey Davis Park	Improved Shoreline Access at Boat Launch	Yes	\$330,000	\$337,078	5%	\$16,854	
PA0140A	Aubrey Davis Park	Dog Off leash Area	Yes	\$580,000	\$592,441	20%	\$118,488	
PA0140B	Aubrey Davis Park	ADA Access Trail to Tennis Courts	No	\$242,000	\$247,191			
PA0141	Aubrey Davis Park	Tennis Court; Resurfacing/Conversion to Shared use for Pickleball	Yes	\$110,000	\$112,359	20%	\$22,472	Y
PA0142	Aubrey Davis Park	Intersection and Crossing Improvements	No	\$600,000	\$612,870			
PA0143	Aubrey Davis Park	Mountains to Sound Trail Pavement Renovation	No	\$95,000	\$97,038			
PA0144	Aubrey Davis Park	Mountains to Sound Trail Connection at Shorewood Drive	Yes	\$75,000	\$76,609	5%	\$3,830	Y
PA0145	Aubrey Davis Park	Mountains To Sound Trail Lighting from Island Crest Way to Shorewood	Yes	\$300,000	\$306,435	25%	\$76,609	Y
PA0146	Aubrey Davis Park	Luther Lid Trail Connection to Upper Luther	Yes	\$1,100,000	\$1,123,595	25%	\$280,899	Y
PA0147	Clarke Beach	General Park & ADA Improvements	Yes	\$900,000	\$919,305	5%	\$45,965	
PA0148	Deane's Children's Park	Playground Replacement (Castle/Swings/Climbing Rock)	Yes	\$250,000	\$255,362	0%	\$0	Y
PA0149	Deane's Children's Park	Playground Replacement (Main Play Area/Swings)	Yes	\$800,000	\$817,160	0%	\$0	
PA0150	Ellis Pond	Aquatic Habitat Enhancement	No	\$18,000	\$18,386			
PA0151	First Hill Park	Playground Replacement and Sport Court Resurfacing	Yes	\$350,000	\$357,507	2%	\$7,150	Y
PA0152	Franklin Landing	ADA Parking	No	\$73,000	\$74,566			
PA0153	Garfield Landing	General Park & ADA Improvements	Yes	\$105,000	\$107,252	2%	\$2,145	
PA0154	Groveland Beach	General Park & ADA Improvements	Yes	\$1,325,000	\$1,353,421	5%	\$67,671	
PA0155	Groveland Beach	Playground Replacement	No	\$400,000	\$408,580			
PA0156	Groveland Beach	Dock Replacement	Yes	\$1,700,000	\$1,736,465	5%	\$86,823	
PA0157	Groveland Beach Park and Clarke Beach Park	Joint Master Plan for Groveland Beach Park and Clarke Beach Park	Yes	\$300,000	\$306,435	10%	\$30,643	Y
PA0158	Hollerbach Open Space	92nd Ave SE trail (Phase 2)	Yes	\$150,000	\$153,217	10%	\$15,322	
PA0159	Homestead Park	Playground Replacement	No	\$375,000	\$383,044			
PA0160	Island Crest Park	South Field Synthetic Turf	Yes	\$1,650,000	\$1,685,392	15%	\$252,809	
PA0161	Island Crest Park	Restroom Upgrades	Yes	\$300,000	\$306,435	5%	\$15,322	
PA0162	Luther Burbank Park	The Source Fountain Renovation	No	\$250,000	\$255,362			
PA0163	Luther Burbank Park	Maintenance Facility Improvements	No	\$360,000	\$367,722			
PA0164	Luther Burbank Park	Picnic Shelter at the Meadow	Yes	\$275,000	\$280,899	15%	\$42,135	
PA0165	Luther Burbank Park	Fishing Pier Renovation	No	\$275,000	\$280,899			
PA0166	Luther Burbank Park	Amphitheater Renovation	Yes	\$800,000	\$817,160	15%	\$122,574	Y
PA0167	Luther Burbank Park	Bike Skills Area Improvements	Yes	\$215,000	\$219,612	5%	\$10,981	Y
PA0168	Luther Burbank Park	West Hill ("Kite Hill") Gardens	Yes	\$825,000	\$842,696	15%	\$126,404	
PA0169	Luther Burbank Park	P Patch Renovation	Yes	\$215,000	\$219,612	0%	\$0	
PA0170	Luther Burbank Park	Off leash Area Improvements	Yes	\$50,000	\$51,072	0%	\$0	
PA0171	Luther Burbank Park	South Park Entrance Improvements	Yes	\$190,000	\$194,075	5%	\$9,704	
PA0172	Luther Burbank Park	Main Entry Plaza at 84th and 24th	Yes	\$400,000	\$408,580	5%	\$20,429	
PA0173	Luther Burbank Park	Central Campus Trail Connections	Yes	\$180,000	\$183,861	5%	\$9,193	
PA0174	Luther Burbank Park/Aubrey Davis Park	Downtown Entry Improvements	Yes	\$250,000	\$255,362	20%	\$51,072	
PA0175	Mercerdale Hillside	Trail Renovation	Yes	\$600,000	\$612,870	10%	\$61,287	Y
PA0176	Mercerdale Park	Mercerdale Skate Park Renovation	Yes	\$1,100,000	\$1,123,595	15%	\$168,539	
PA0178	MICEC	Entryway Parking lot Asphalt Replacement	No	\$150,000	\$153,217			
PA0179	MICEC	Parking Lot Planter Bed Renovation (LID)	No	\$200,000	\$204,290			
PA0180	MICEC	Playground Replacement	Yes	\$275,000	\$280,899	5%	\$14,045	
PA0181	MICEC	Generator for Emergency Use	Yes	\$400,000	\$408,580	15%	\$61,287	Y
PA0182	MICEC	Stair replacement between MICEC and Luther Burbank Park Parking Lot	No	\$190,000	\$194,075			
PA0183	Proctor Landing	General Park & ADA Improvements	Yes	\$420,000	\$429,009	5%	\$21,450	
PA0184	SE 47th Open Space	EMW Trail Connection	Yes	\$450,000	\$459,652	5%	\$22,983	
PA0185	SE 56th St Landing	General Park & ADA Improvements	Yes	\$120,000	\$122,574	0%	\$0	
PA0186	SE 56th St Landing	SE 56th & WMW Trail Improvement	Yes	\$215,000	\$219,612	5%	\$10,981	
PA0187	Secret Park	Playground Replacement	Yes	\$450,000	\$459,652	5%	\$22,983	Y
PA0188	Slater Park	Landscape and Stormwater Plan	Yes	\$45,000	\$45,965	5%	\$2,298	
PA0189	South Point Landing	General Park Improvements	Yes	\$140,000	\$143,003	0%	\$0	Y
PA0190	Wildwood Park	ADA Perimeter Path & General Park Improvements	Yes	\$200,000	\$204,290	5%	\$10,214	Y
PA0191	Mercerdale Park	Expansion of Native Plant Garden	No	TBD				
PA0192	TBD	Spray Park	Yes	TBD		20%		
<b>2022-2031 Total (2022\$)</b>					<b>\$23,610,816</b>		<b>\$3,165,473</b>	<b>30</b>
<b>2022-2031 Proportion Related to Growth</b>							<b>13.4%</b>	
<b>2032-2041 Total (2022\$)</b>					<b>\$25,963,215</b>		<b>\$1,120,633</b>	<b>21</b>
<b>2032-2041 Proportion Related to Growth</b>							<b>4.3%</b>	
<b>2022-2041 Total</b>					<b>\$48,533,000</b>	<b>\$49,574,031</b>	<b>\$4,286,106</b>	<b>51</b>
<b>2022-2041 Proportion Related to Growth</b>							<b>8.6%</b>	

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**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND**

**AB 6094  
June 7, 2022  
Consent Agenda**

**AGENDA BILL INFORMATION**

<b>TITLE:</b>	AB 6094: Development Code Amendment ZTR21-006 Land Use Review Types (Ord. No. 22C-05 Second Reading)	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Adopt Ordinance No. 22C-05 regarding land use review types.	

<b>DEPARTMENT:</b>	Community Planning and Development
<b>STAFF:</b>	Jeff Thomas, Interim CPD Director Alison Van Gorp, Deputy CPD Director Adam Zack, Senior Planner
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Ordinance No. 22C-05
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

**EXECUTIVE SUMMARY**

Ordinance No. 22C-05 will resolve zoning code amendment project ZTR21-006 and amend Mercer Island City Code (MICC) 19.15.030 to increase the review process and notification requirements for final short plats and seasonal development limitation waivers. This zoning code amendment was added to the Community Planning and Development (CPD) work program through the 2020 annual docket. Additional summary information includes:

- After holding a public hearing on February 16, 2022, The Planning Commission has recommended the proposed code amendment shown in the draft Ordinance No. 22C-05 (Exhibit 1).
- The proposed amendment will increase the review process for seasonal development limitation waivers and final short plats; amending MICC 19.15.030 Land use review types.
- After considering the proposal at a public hearing, the Planning Commission also recommended programmatic changes to increase the availability of permit information for the public. No additional action is required to implement the recommended programmatic changes.
- City Council had their first reading of Ordinance No. 22C-05 on May 3, 2022 ([AB 6074](#)).
- City Council set the second reading of Ordinance No. 22C-05 for June 7, 2022.

**BACKGROUND**

The proposed code amendment was brought forward by a resident as a part of the annual docket submittal process in the fall of 2020. The City Council added this proposal to the final docket and the CPD work program with the approval of [Resolution No. 1594](#) on December 1, 2020. The proposal was assigned file number ZTR21-006.

The Planning Commission first discussed and gave initial feedback regarding ZTR21-006 on December 15, 2021. Staff prepared a draft code amendment based on the initial feedback for the Planning Commission to consider after holding a public hearing. A State Environmental Policy Act (SEPA) determination of non-significance was issued on January 19, 2022, and the project was assigned SEPA register file number 202200262. The SEPA determination comment period was open from January 19 to February 2, 2022; no comments were received. The WA Department of Commerce was notified of the intent to adopt development code amendments on January 19, 2022. Notice of the Planning Commission public hearing was published in the *Mercer Island Reporter* on January 12, 2022, and in the CPD Weekly Permit Bulletin on January 24, 2022. The Planning Commission held a public hearing regarding ZTR21-006 and made a recommendation on February 16, 2022. The City Council held a first reading of Ordinance 22C-05 on May 3, 2022.

**ISSUE/DISCUSSION**

**ORDINANCE NO. 22C-05 AMEND MICC 19.15.030 – LAND USE REVIEW TYPES**

On February 16, the Planning Commission recommended amending the land use review types for seasonal development limitation waivers and final short plats from Type I to Type II, as shown in the draft Ordinance No. 22C-05 (Exhibit 1). Increasing the land use review type from Type I to Type II would require notices of decision for seasonal development limitation waivers and final short plats to be listed on the CPD Weekly Permit Bulletin.

Ordinance No. 22C-05 would amend MICC 19.15.030 Land use review types, Table A as follows (Exhibit 1).

**MICC 19.15.030 - Land use review types, Table A.**

Table A. Land Use Review Type			
Type I	Type II	Type III	Type IV
<ul style="list-style-type: none"> <li>• Home business</li> <li>• <del>Seasonal development limitation waiver</del></li> <li>• Nonmajor single-family dwelling building permits</li> <li>• Tree removal permit</li> <li>• Right-of-way permit</li> <li>• Special needs group housing safety determination</li> </ul>	<ul style="list-style-type: none"> <li>• Modified wireless communication facilities (6409 per 47 CFR 1.40001)</li> <li>• Lot line revision</li> <li>• Setback deviations</li> <li>• Final plat <sup>2,3</sup></li> <li>• Code official design review</li> <li>• Accessory dwelling unit</li> <li>• Parking modification <sup>7</sup> (reviewed by city engineer)</li> </ul>	<ul style="list-style-type: none"> <li>• New and modified wireless (non-6409) eligible facility</li> <li>• SEPA threshold determination</li> <li>• Critical area review 2</li> <li>• Public agency exception</li> <li>• Temporary encampment <sup>4</sup></li> <li>• Short plat alteration and vacations</li> <li>• Preliminary short plat</li> </ul>	<ul style="list-style-type: none"> <li>• Preliminary long plat approval</li> <li>• Conditional use permit</li> <li>• Variance</li> <li>• Critical areas reasonable use exception</li> <li>• Long plat alteration and vacations</li> <li>• Parking modifications <sup>7</sup> (reviewed by design commission)</li> </ul>

<ul style="list-style-type: none"> <li>• Tenant improvement/change of use</li> <li>• Shoreline exemption <sup>1</sup></li> <li>• Critical area review 1</li> <li>• <del>Final short plat</del></li> <li>• Temporary commerce on public property</li> <li>• Site development permits</li> <li>• Transportation concurrency certificate</li> </ul>	<ul style="list-style-type: none"> <li>• Small wireless facility deployment</li> <li>• <u>Seasonal development limitation waiver</u></li> <li>• <u>Final short plat</u></li> </ul>	<ul style="list-style-type: none"> <li>• Development code interpretations</li> <li>• Major single-family dwelling building permit <sup>5</sup></li> <li>• Shoreline substantial development permit <sup>1</sup></li> <li>• Shoreline revision (substantial development) <sup>1</sup></li> </ul>	<ul style="list-style-type: none"> <li>• Variance from short plat acreage limitation</li> <li>• Wireless communication facility height variance</li> <li>• Planned unit development</li> <li>• Design commission design review</li> <li>• Permanent commerce on public property</li> <li>• Shoreline conditional use permit (SCUP) <sup>6</sup></li> <li>• Shoreline variance <sup>6</sup></li> <li>• Shoreline revision (variance and SCUP)</li> </ul>
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<sup>1</sup> Appeal will be heard by the shorelines hearings board.  
<sup>2</sup> Decision is made by city council after discussion at a public meeting.  
<sup>3</sup> A notice of decision will be issued for a final long plat.  
<sup>4</sup> A public meeting is required.  
<sup>5</sup> Major single-family dwelling building permits are subject only to the notice of application process. A notice of decision will be provided to parties of record.  
<sup>6</sup> Hearing examiner will forward a recommendation to the Washington State Department of Ecology for Ecology's decision.  
<sup>7</sup> Parking modifications are issued pursuant to the provisions of MICC 19.11.130.

**NEXT STEPS**

Ordinance No. 22C-05 will be codified if adopted. Staff will proceed with making improvements to the permit bulletin and creation of a permit web map to implement the programmatic approach discussed in [AB 6074](#). This work will proceed over the next few months as IGS staff are able to make time to refine and finalize the prototype map between their other work priorities.

**RECOMMENDED ACTION**

Adopt Ordinance No. 22C-05 amending the land use review types for two land use review actions in MICC 19.15.030.

**CITY OF MERCER ISLAND  
ORDINANCE NO. 22C-05**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON,  
AMENDING MERCER ISLAND CITY CODE 19.15.030 TO AMEND THE LAND  
USE REVIEW TYPES FOR TWO LAND USE REVIEW ACTIONS; PROVIDING  
FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the review types for land use review actions are established in MICC 19.15.030 Land use review types. MICC 19.15.030 was most recently amended by Ordinance 19C-21, Section 1; and

**WHEREAS**, the public can propose changes to the City Comprehensive Plan and Development Code through a process called the annual docket; and

**WHEREAS**, the annual docket process is established in MICC 19.15.230 Comprehensive plan amendments and docketing procedures; and

**WHEREAS**, the City accepts annual docket applications every year; and

**WHEREAS**, the City received an annual docket application in 2020 requesting development code amendments to change the land use review type for five land use review actions; and

**WHEREAS**, Resolution 1594 added this request to the 2021 CPD work program; and

**WHEREAS**, on December 15, 2021, the Planning Commission provided initial direction on the preferred approach to address the issues raised in the docket request; and

**WHEREAS**, on January 19, 2022, CPD issued a State Environmental Policy Act (SEPA) threshold determination of non-significance (DNS) consistent with the procedures established in Chapter 19.21 MICC and notified the Washington State Department of Commerce of the City's intent to adopt development code amendments; and

**WHEREAS**, on February 16, 2022, the Planning Commission held a duly advertised public hearing and made a recommendation to the City Council; and

**WHEREAS**, on May 3, 2022, the City Council was briefed on the Planning Commission recommendation and had their first reading of this ordinance; and

**WHEREAS**, on June 7, 2022, the City Council had their second reading of this ordinance.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

**Section 1. MICC 19.15.030 Amended.** MICC 19.15.030 is amended to change the land use review type for seasonal development limitation waivers and final short plats from Type I to Type II as provided in Exhibit A to this Ordinance. Exhibit A is incorporated herein by this reference as though set forth in full.

**Section 2. Severability.** If any section, sentence, clause, or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property, or circumstance, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this Ordinance or its application to any other person, property, or circumstance.

**Section 3. Publication and Effective Date.** A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. This Ordinance shall take effect and be in full force five days after the date of publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS MEETING ON JUNE 7, 2022.

CITY OF MERCER ISLAND

\_\_\_\_\_  
Salim Nice, Mayor

ATTEST:

APPROVED AS TO FORM

\_\_\_\_\_  
Andrea Larson, City Clerk

\_\_\_\_\_  
Bio Park, City Attorney

Date of publication: \_\_\_\_\_



1 **MICC 19.15.030 Land Use Review Types.**

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Table A. Land Use Review Type			
Type I	Type II	Type III	Type IV
<ul style="list-style-type: none"> <li>• Home business</li> <li>• <del>Seasonal development limitation waiver</del></li> <li>• Nonmajor single-family dwelling building permits</li> <li>• Tree removal permit</li> <li>• Right-of-way permit</li> <li>• Special needs group housing safety determination</li> <li>• Tenant improvement/change of use</li> <li>• Shoreline exemption <sup>1</sup></li> <li>• Critical area review 1</li> <li>• <del>Final short plat</del></li> <li>• Temporary commerce on public property</li> <li>• Site development permits</li> <li>• Transportation concurrency certificate</li> </ul>	<ul style="list-style-type: none"> <li>• Modified wireless communication facilities (6409 per 47 CFR 1.40001)</li> <li>• Lot line revision</li> <li>• Setback deviations</li> <li>• Final plat <sup>2,3</sup></li> <li>• Code official design review</li> <li>• Accessory dwelling unit</li> <li>• Parking modification <sup>7</sup> (reviewed by city engineer)</li> <li>• Small wireless facility deployment</li> <li>• <u>Seasonal development limitation waiver</u></li> <li>• <u>Final short plat</u></li> </ul>	<ul style="list-style-type: none"> <li>• New and modified wireless (non-6409) eligible facility</li> <li>• SEPA threshold determination</li> <li>• Critical area review 2</li> <li>• Public agency exception</li> <li>• Temporary encampment <sup>4</sup></li> <li>• Short plat alteration and vacations</li> <li>• Preliminary short plat</li> <li>• Development code interpretations</li> <li>• Major single-family dwelling building permit <sup>5</sup></li> <li>• Shoreline substantial development permit <sup>1</sup></li> <li>• Shoreline revision (substantial development) <sup>1</sup></li> </ul>	<ul style="list-style-type: none"> <li>• Preliminary long plat approval</li> <li>• Conditional use permit</li> <li>• Variance</li> <li>• Critical areas reasonable use exception</li> <li>• Long plat alteration and vacations</li> <li>• Parking modifications <sup>7</sup> (reviewed by design commission)</li> <li>• Variance from short plat acreage limitation</li> <li>• Wireless communication facility height variance</li> <li>• Planned unit development</li> <li>• Design commission design review</li> <li>• Permanent commerce on public property</li> <li>• Shoreline conditional use permit (SCUP) <sup>6</sup></li> <li>• Shoreline variance <sup>6</sup></li> <li>• Shoreline revision (variance and SCUP)</li> </ul>

6 <sup>1</sup> Appeal will be heard by the shorelines hearings board.

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8 <sup>2</sup> Decision is made by city council after discussion at a public meeting.

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<sup>3</sup> A notice of decision will be issued for a final long plat.

<sup>4</sup> A public meeting is required.

<sup>5</sup> Major single-family dwelling building permits are subject only to the notice of application process. A notice of decision will be provided to parties of record.

<sup>6</sup> Hearing examiner will forward a recommendation to the Washington State Department of Ecology for Ecology's decision.

<sup>7</sup> Parking modifications are issued pursuant to the provisions of MICC 19.11.130.

[. . .]



# BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6089**  
**June 7, 2022**  
**Consent Agenda**

## AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6089: Amendment to the Housing and Economic Development Work Group Charters and Appointment of Councilmembers to the Economic Development and Housing Work Groups	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Approve Resolution No. 1627 amending the Housing and Economic Development Work Group Charters and appointing members to the Economic Development and Housing Work Groups.	

<b>DEPARTMENT:</b>	Community Planning and Development
<b>STAFF:</b>	Jeff Thomas, Interim CPD Director Adam Zack, Senior Planner
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Resolution No. 1627
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

## EXECUTIVE SUMMARY

On May 3, 2022, the City Council directed staff to prepare amendments to the Economic Development and Housing work group charters to increase the number of City Council seats on each work group to three. City Council direction included recommended Councilmember appointments to the work groups. Resolution No. 1627 (Exhibit 1) will:

- Approve the City Council proposed amendments to the Economic Development and Housing work group charters. The amendments increase the Councilmember positions on each work group to three and also includes minor corrections;
- Appoint Deputy Mayor David Rosenbaum and Councilmembers Lisa Anderl and Ted Weinberg to the Economic Development Work Group; and
- Appoint Mayor Salim Nice and Councilmembers Wendy Weiker and Craig Reynolds to the Housing Work Group.

## BACKGROUND

The Mercer Island Comprehensive Plan sets forth a vision and establishes goals, policies, and implementation actions for managing and growing into the future. The vision is a statement of how the Comprehensive Plan will guide the City. Comprehensive Plan goals describe what objectives the City will pursue to further the vision. The policies and implementation actions established in the Comprehensive Plan describe what the City will do to achieve its goals and provide crucial guidance for the City in capital improvements, development regulations, and other supporting programs and services.

The Comprehensive Plan considers projected growth during a twenty-year period called a “planning horizon”. Currently, the GMA requires cities and counties to update each respective plan every ten years to extend the planning horizon. The last periodic update of the Mercer Island Comprehensive Plan occurred in 2015 and was adopted in 2016, with a planning horizon extending to 2035. The 2024 Comprehensive Plan update will extend the planning horizon to the year 2044.

On March 15, the City Council approved the scope of work, master schedule, public participation plan and work group charters with [Resolution No. 1621](#). The scope of work anticipates adoption of the periodic update to the Mercer Island Comprehensive Plan by May 2024. Work on the Comprehensive Plan update is now underway. In early April, City staff began interviewing business owners, non-profit organizations, and community members to inform initial work on the Economic Development Element.

## ISSUE/DISCUSSION

On May 3, the City Council directed staff to amend the work group charters approved by [Resolution No. 1621](#) to add a third Council seat to both the Economic Development and Housing work groups. This amendment will increase the total number of seats for each work group to five: three Councilmembers and two Planning Commissioners.

At the May 3 meeting the Council also recommended appointments for both work groups. The City Council recommended appointing Deputy Mayor David Rosenbaum and Councilmembers Lisa Anderl and Ted Weinberg to the Economic Development Work Group. For the Housing Work Group, the Council recommended appointing Mayor Salim Nice and Councilmembers Wendy Weiker and Craig Reynolds. Resolution No. 1627 will formalize the Council recommended appointments for the Economic Development and Housing work groups.

Several additional minor corrections were made, including clarifying that the work groups will not take public comments during their meetings. The Comprehensive Plan Update includes a public engagement process where public comment and input will be solicited on the draft charters. Information obtained through the public engagement process will be provided to the work groups as part of their continuing efforts to develop the draft Housing and Economic Development Elements.

## NEXT STEPS

Once the work group charters and appointments are finalized, staff will coordinate with appointees to schedule the first work group meetings. The first work group meetings are expected to take place in mid-June.

**RECOMMENDED ACTION**

Approve Resolution No. 1627 amending the Housing and Economic Development Work Group Charters and appointing members to the Economic Development and Housing Work Groups.

**CITY OF MERCER ISLAND  
RESOLUTION NO. 1627**

**A RESOLUTION OF THE CITY OF MERCER ISLAND, WASHINGTON  
AMENDING THE HOUSING AND ECONOMIC DEVELOPMENT WORK GROUP  
CHARTERS AND APPOINTING MEMBERS TO THE ECONOMIC  
DEVELOPMENT AND HOUSING WORK GROUPS.**

WHEREAS, the Growth Management Act (GMA) was adopted by the WA State Legislature; and

WHEREAS, the GMA requires counties and cities in Washington State to adopt and periodically review comprehensive plans; and

WHEREAS, the next periodic review of the Mercer Island Comprehensive Plan must be completed by June 30, 2024; and

WHEREAS, on March 15, 2022, the Mercer Island City Council approved Resolution 1621 approving a scope of work, master schedule and public participation plan for the 2024 Comprehensive Plan Periodic Review; and

WHEREAS, Resolution 1621 established the economic development and housing work groups and approved both groups' charters; and

WHEREAS, On May 3, 2022, the City Council directed staff to amend the work group charters approved by Resolution 1621 to add one additional Councilmember position to both work groups; and

WHEREAS, the City Council will appoint three Councilmembers to the Housing Work Group and three Councilmembers to the Economic Development Work Group; and

WHEREAS, on May 3, 2022, the City Council recommended appointment of Deputy Mayor David Rosenbaum and Councilmembers Lisa Anderl and Ted Weinberg to the Economic Development Work Group; and

WHEREAS, on May 3, 2022, the City Council recommended appointment of Mayor Salim Nice and Councilmembers Wendy Weiker and Craig Reynolds to the Housing Work Group; and

WHEREAS, on June 7, 2022, the City Council considered the work group appointments and amendments to the work group charters.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AS FOLLOWS:

**Section 1. The amended work group charters in Exhibit A are hereby approved.**

**Section 2. Deputy Mayor David Rosenbaum and Councilmembers Lisa Anderl and Ted Weinberg are hereby appointed to the Economic Development Work Group.**

**Section 3. Mayor Salim Nice and Councilmembers Wendy Weiker and Craig Reynolds are hereby appointed to the Housing Work Group.**

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS MEETING ON THE 17TH DAY OF MAY 2022.

CITY OF MERCER ISLAND

\_\_\_\_\_  
Salim Nice, Mayor

ATTEST:

\_\_\_\_\_  
Andrea Larson, City Clerk

**EXHIBITS**

- A. Housing Work Group and Economic Development Work Group Charters

# EXHIBIT A

## Mercer Island Comprehensive Plan Housing Work Group Charter

Amended: ~~May 17~~ June 7, 2022

### MISSION

The Comprehensive Plan Housing Work Group (hereinafter “HWG”) is appointed to advise the Planning Commission and City Council on amendments to the Housing Element of the Comprehensive Plan. The HWG will review data, ~~public input,~~ and develop draft amendments to the Housing Element in support of the periodic review of the Comprehensive Plan.

### ARTICLE I GENERAL PROVISIONS

Section 1.1 Relationship to Other Regulations. This charter is supplementary to ~~Title 3 applicable~~ Mercer Island City Code (“MICC”) and ~~applicable~~ WA State laws codified in the Revised Code of Washington (“RCW”).

Section 1.2 Responsibilities of HWG. The members of the Comprehensive Plan Housing Work Group accept the duties and responsibilities set forth in this charter ~~of the office~~ and declare their intention to execute the m ~~duties defined~~ under state law, city code, and these bylaws to the best of their abilities iesy and to respect and observe the requirements established by the City Council.

Section 1.3 Term. The HWG term shall terminate on June 20, 2024, or immediately after an initial draft of proposed amendments to Comprehensive Plan housing goals and policies is provided to the Planning Commission, whichever comes first; unless the City Council extends it.

### ARTICLE II DUTIES OF HWG, MEMBERS, AND CHAIR

Section 2.1 Duties and Responsibilities of HWG. The HWG shall undertake the duties and responsibilities defined in this charter. The duties of the HWG shall be limited to those enumerated below:

1. Review findings of the Mercer Island Housing Needs Assessment as well as direction and guidance from the State Department of Commerce, Puget Sound Regional Council and the King County Countywide Planning Policies related to planning for housing supply and affordability;
- ~~2. Receive input from stakeholders on possible housing goal and policy amendments;~~
- ~~3.2.~~ Prepare an initial draft of amendments to the Comprehensive Plan housing goals and policies; ~~and~~



- 3. Provide additional commentary on housing issues to the Planning Commission and City Council; and
- 4. The HWG will not take action on behalf of the City Council or Planning Commission, conduct hearings, or take testimony or public comment.

Section 2.2 Members. The HWG shall consist of 45 members: 23 selected from among the members of the City Council and 2 selected from among the members of the Planning Commission. Each body shall determine their method for selecting members to serve on the HWG. Membership on the HWG shall be limited to existing members of each body. The term of each member will expire on June 30, 2024, unless extended by the City Council. Vacancies occurring other than through the expiration of terms shall be filled by a member of the same body the vacated seat was selected from.

Section 2.3 Chair and Duties. The HWG shall select a Chair to serve for the term of the HWG, who will be responsible for the following duties:

- 1. Run / Facilitate HWG meetings in a fair, efficient, productive, and informative manner;
- 2. Act as a spokesperson to City Council, Planning Commission, and when necessary, to the public and/or media; and
- 3. Work with Community Planning and Development staff on schedule / calendar and meeting agendas.

**ARTICLE III MEETINGS**

Section 3.1 Regular Meetings. A regular meeting schedule shall be established by the members of the HWG. Any regular meeting may be canceled or re-scheduled by the Chair or the Community Planning and Development Director

Section 3.2 Special Meetings. Special meetings of the HWG may be called by any of the following: the Chair, the City Manager, Community Planning and Development Director, or the Mayor.

Section 3.3 Attendance. Attendance at regular and special meetings is expected of all HWG members. Any member anticipating absence from a meeting should notify the Chair and staff liaison from the Community Planning and Development department.

Section 3.4 Decisions. Decisions will be made by consensus or by a majority vote of the members in attendance at a meeting.

~~Section 3.5 Open to the Public. All regular and special meetings of the HWG are open to the public. The scheduling and holding of all HWG meetings are to be done in accordance with this charter and Washington state law.~~

## ARTICLE IV CONDUCT OF MEETINGS

Section 4.1 Conduct. All meetings of the HWG shall be conducted in accordance with this charter and Washington state law. Where this charter fails to provide otherwise, the meetings shall be conducted in accordance with parliamentary rules and procedures in the most current edition of the Robert's Rules of Order.

Section 4.2 Chair. The Chair shall preside at all HWG meetings and has the powers generally assigned such office in conducting the meetings. It shall be the Chair's duty to see that the transaction of HWG business is in accord with this charter and Washington state law. ~~The Chair of the meeting shall be a full voting member but shall not initiate or second a motion.~~

Section 4.3 Agenda Setting. An agenda for every regular meeting shall be prepared and distributed by the Community Planning and Development department to each member not less than 5 calendar days prior to the date of the meeting at which such agenda is to be considered. The agenda ~~shall~~ should be accompanied with a complete copy of the unapproved minutes of the previous meeting, staff reports, and other materials as may pertain to the agenda.

Section 4.4 Agenda Modification. All meetings ~~shall~~ should be conducted in accordance with the agenda. ~~To the extent it does not violate public notice requirements, t~~The printed agenda of a ~~regular~~ meeting may be modified, supplemented, or revised at ~~the beginning of~~ the meeting by the affirmative vote of the majority of HWG members present.

Section 4.5 Minutes. A staff liaison shall be provided by the Community Planning and Development department to prepare minutes of meetings and keep such record, attend to correspondence of the HWG, and perform such other duties as may be deemed necessary. Minutes of all regular meetings shall be kept and made part of ~~a permanent public~~ the HWG's record. All actions of the HWG shall be considered conclusive as to general import as of the date of such action. Details of phraseology, conditions, etc., shall be subject to correction at the time of consideration and approval of the meeting minutes.

## ~~ARTICLE V PUBLIC INVOLVEMENT~~

~~Section 5.1. Purpose. High quality public input is desired by the HWG and is needed to help inform the HWG's analysis, recommendations, and commentary. The HWG goals for public involvement are to:~~

- ~~1. Undertake a fair, meaningful, and effective outreach to stakeholders, with opportunities for interested parties to participate in a comfortable setting.~~

- ~~2. Use a consistent and adaptable process that allocates limited time efficiently and encourages input that is relevant, clear, and specific.~~

~~Section 5.2 Time Limits. Time limits on public input can be established to allow for the efficient use of the HWG's time. The HWG shall have the discretion to determine speaking times as needed.~~

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~~Section 5.4 Alternative Communication. To communicate with the HWG on a matter not scheduled for discussion, the public may communicate with the HWG in writing and/or speak during an optional portion of each meeting entitled "Appearances" near the beginning of the agenda. The HWG shall have the discretion to omit "Appearances" from the agenda. The Chair of the meeting shall endeavor to minimize the amount of cumulative redundant testimony by the public.~~

#### **ARTICLE VI ~~CONFLICT OF INTEREST, EX PARTE CONTACT, AND APPEARANCE OF FAIRNESS DOCTRINE~~**

Section ~~5.6~~.1 Conflict of Interest. ~~Chapter 42.23 RCW prohibits members from using their positions to secure special privileges or special exemptions for themselves or others.~~ If an actual or perceived conflict of interest or an appearance thereof as described in chapter 2.60 MICC or 42.23 RCW exists that affects the work of the HWG, it is the responsibility of each member to follow the procedures in chapter 2.60 MICC and to refrain from any prior discussion of such matter with other members of the HWG, to openly describe the issue to the HWG, and if required under the chapter 2.60 MICC or 42.23 RCW, to ~~then~~ recuse him/herself from the meeting during the period of discussion and action thereon.

#### **ARTICLE VII ~~DISPOSITION OF DUTIES~~**

Section ~~6.7~~.1 Review Data and Guidance. Review findings of the Mercer Island Housing Needs Assessment as well as direction and guidance from the State Department of Commerce, Puget Sound Regional Council and the King County Countywide Planning Policies related to planning for housing supply and affordability.

~~Section 7.2 Stakeholder Input. The HWG shall receive input on housing goals and policies from stakeholders during regular meetings. This input can be summarized by the HWG when providing commentary on the initial draft of amendments to Comprehensive Plan housing goals and policies.~~

Section ~~67.23~~ 67.35 Preparing an Initial Draft of Proposed Amendments to Comprehensive Plan housing goals and policies. The principal output of the HWG shall be an initial draft of amendments to Comprehensive Plan housing goals and policies. A majority of the HWG (3 members) must approve the initial draft of proposed amendments. The Chair will forward this initial draft to the Mercer Island Planning Commission. A selected member of the HWG will present the initial draft to the Planning Commission at a regular meeting of that body.

Section ~~67.35~~ 67.45 Additional Commentary. The HWG may include additional commentary with the initial draft of proposed amendments to Comprehensive Plan housing goals and policies. The additional commentary must be approved by a majority of the HWG. The additional commentary can include facts and rationale behind proposed amendments, housing issues in need of further discussion, and/or identify possible implementation actions to be considered following the Comprehensive Plan periodic review.

Section ~~67.45~~ 67.55 The City Council may request that the HWG reconvene to provide additional commentary or recommendations based on direction received from the Department of Commerce and/or King County related to “targets” for provision of housing of certain types or for certain segments of the population.

# Mercer Island Comprehensive Plan Economic Development Work Group Charter

Amended: ~~May 17~~ June 7, 2022

## MISSION

The Comprehensive Plan Economic Development Work Group (hereinafter “EDWG”) is appointed to advise the Planning Commission and City Council on the drafting of an Economic Development Element of the Comprehensive Plan. The EDWG will review data, ~~public input~~, and develop a draft Economic Development Element in support of the periodic review of the Comprehensive Plan.

## ARTICLE I GENERAL PROVISIONS

Section 1.1 Relationship to Other Regulations. This charter is supplementary to ~~Title 3~~ applicable Mercer Island City Code (“MICC”) and ~~applicable~~ WA State laws codified in the Revised Code of Washington (“RCW”).

Section 1.2 Responsibilities of ~~HWG~~EDWG. The members of the Comprehensive Plan Economic Development Work Group accept the duties and responsibilities set forth in this charter of the office and declare their intention to execute them duties defined under state law, city code, and these bylaws to the best of their ability and to respect and observe the requirements established by the City Council.

Section 1.3 Term. The EDWG term shall terminate on June 20, 2024, or immediately after an initial draft of Economic Development Element of the Comprehensive Plan is provided to the Planning Commission, whichever comes first; unless the City Council extends it.

## ARTICLE II DUTIES OF EDWG, MEMBERS, AND CHAIR

Section 2.1 Duties and Responsibilities of EDWG. The EDWG shall undertake the duties and responsibilities defined in this charter. The duties of the EDWG shall be limited to those enumerated below:

1. Review findings of the Mercer Island Housing Needs Assessment as well as direction and guidance from the State Department of Commerce, Puget Sound Regional Council and the King County Countywide Planning Policies related to planning for housing supply and affordability;
- ~~2. Receive input from stakeholders on possible economic development goals and policies;~~
- ~~3.2.~~ 2. Prepare an initial draft of an Economic Development Element of the Comprehensive Plan; ~~and~~

3. Provide additional commentary on economic development issues to the Planning Commission and City Council; and-
4. The EDWG will not take action on behalf of the City Council or Planning Commission, conduct hearings, or take testimony or public comment.

Section 2.2 Members. The EDWG shall consist of 45 members: ~~2-3~~ selected from among the members of the City Council and 2 selected from among the members of the Planning Commission. Each body shall determine their method for selecting members to serve on the EDWG. Membership on the EDWG shall be limited to existing members of each body. The term of each member will expire on June 30, 2024, unless extended by the City Council. Vacancies occurring other than through the expiration of terms shall be filled by a member of the same body the vacated seat was selected from.

Section 2.3 Chair and Duties. The EDWG shall select a Chair to serve for the term of the EDWG, who will be responsible for the following duties:

1. Run / Facilitate EDWG meetings in a fair, efficient, productive, and informative manner;
2. Act as a spokesperson to City Council, Planning Commission, and when necessary, to the public and/or media; and
3. Work with Community Planning and Development staff on schedule / calendar and meeting agendas.

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Section 3.1 Regular Meetings. A regular meeting schedule shall be established by the members of the EDWG. Any regular meeting may be canceled or re-scheduled by the Chair or the Community Planning and Development Director

Section 3.2 Special Meetings. Special meetings of the EDWG may be called by any of the following: the Chair, the City Manager, Community Planning and Development Director, or the Mayor.

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- Section 4.3 Agenda Setting. An agenda for every regular meeting shall be prepared and distributed by the Community Planning and Development department to each member not less than 5 calendar days prior to the date of the meeting at which such agenda is to be considered. The agenda ~~shall~~ should be accompanied with a complete copy of the unapproved minutes of the previous meeting, staff reports, and other materials as may pertain to the agenda.
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~~Section 7.2 Stakeholder Input. The EDWG shall receive input on the draft Economic Development Element of the Comprehensive Plan from stakeholders during regular meetings. This input can be summarized by the EDWG when providing commentary on the initial draft of an Economic Development Element of the Comprehensive Plan.~~



Section ~~67.32~~ 67.32 Preparing an Initial Draft of an Economic Development Element of the Comprehensive Plan. The principal output of the EDWG shall be an initial draft of an Economic Development Element of the Comprehensive Plan. A majority of the EDWG (3 members) must approve the initial draft Economic Development Element of the Comprehensive Plan. The Chair will forward this initial draft to the Mercer Island Planning Commission. A selected member of the EDWG will present the initial draft to the Planning Commission at a regular meeting of that body.

Section ~~76.54~~ 76.54 Additional Commentary. The EDWG may include additional commentary with the initial draft of an Economic Development Element of the Comprehensive Plan. The additional commentary must be approved by a majority of the EDWG. The additional commentary can include facts and rationale behind proposed amendments, economic development issues in need of further discussion, and/or identify possible implementation actions to be considered following the Comprehensive Plan periodic review.

Section ~~76.54~~ 76.54 The City Council may request that the EDWG reconvene to provide additional commentary or recommendations on matters pertaining to economic development.



**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND**

**AB 6081  
June 7, 2022  
Consent Agenda**

**AGENDA BILL INFORMATION**

<b>TITLE:</b>	AB 6081: Public Display of Fireworks Permit Issuance	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Approval and authorization for the Fire Marshal to sign and issue an operational permit to Western States Fireworks.	

<b>DEPARTMENT:</b>	Fire		
<b>STAFF:</b>	Doug McDonald, Interim Deputy Chief Jeromy Hicks, Fire Marshal		
<b>COUNCIL LIAISON:</b>	n/a	n/a	n/a
<b>EXHIBITS:</b>	1. Pyrotechnician License 2. General Display Permit and manifest 3. Site Layout and Display Area Map, Safety Plan, Coast Guard Letter 4. MICC 8.35.020(f) Required Insurance Documents		
<b>CITY COUNCIL PRIORITY:</b>	n/a		

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

**EXECUTIVE SUMMARY**

Western Fireworks is applying for an operational permit for the public display of fireworks. This event will take place during the City of Mercer Island’s Summer Celebration and conform to applicable City and Washington State codes (RCW 70.77.295). The Fire Marshal’s Office is required to investigate the validity of the permit application and make a recommendation for approval or denial to the City Council. The Fire Marshal’s Office recommends approval of this permit.

**BACKGROUND**

On average, the City of Mercer Island approves one to two public fireworks displays per year. Professional public displays provide a safe and controlled environment for spectators to observe from a distance. These displays are designed with a high level of safety margin and operated by a licensed pyrotechnician. The information provided by Western Fireworks for the Summer Celebration fireworks display meets the submission requirements. The applicant provided information containing discharge location, loading, firework manifest, safety plan, security plan, timing, and applicable licenses (Exhibits 1-4). Mercer Island Marine Patrol has been contracted to provide security of the required isolation zone as has been done with previous displays of this type.

## ISSUE/DISCUSSION

While this display is being conducted on a barge in a waterway, the jurisdiction for the barge location falls under the Mercer Island Fire Marshal's Office for the public display permit and is subject to the Mercer Island City Code (MICC).

MICC 8.35.020 requires:

*The local fire official shall conduct an investigation and submit a report of findings and recommendation for or against the issuance of the permit to the city council. The city council shall have the power in its discretion to grant or deny the application, subject to such reasonable conditions, if any, as it shall prescribe.*

During the application review it was found that the applicant meets all state and local requirements, including:

- Licensed pyrotechnician (Exhibit 1)
- General Display Permit and Fireworks License (Exhibit 2)
- Barge manifest (Exhibit 2)
- Isolation area (Exhibit 3)
- Safety Plan - Loading and Barge (Exhibit 3)
- Coast Guard permit applications (Exhibit 3)

Additionally, the applicant provided a Certificate of Liability Insurance (see Exhibit 4) with the proper insurance limits required by [RCW 70.77.295](#) and [MICC 8.35.020 \(F\)](#).

The discharge of fireworks is occurring on a barge on the water, which increases the safety margin. The applicant has secured proper waterway permits (where applicable) and security for exclusion zones.

## NEXT STEPS

If approved, the Fire Marshal's Office will issue an operational permit to Western Fireworks. This permit will contain specific conditions as outlined by best practices, applicable laws, and industry standards. The operational permit is only valid for this one event. Any further displays requests will follow the same requirements and brought before the City Council.

## RECOMMENDED ACTION

Approve and authorize the City of Mercer Island Fire Marshal to sign the submitted operational permit for Western Display Firework's application for a Public Display of Fireworks to be discharged per the permit conditions on July 9th, 2022, at/around 2200hrs pursuant to MICC 8.35.020(C).



Washington State Patrol Fire Protection Bureau  
Office of the State Fire Marshal

10722P

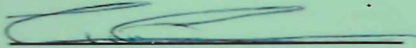
Item 7.

# Pyrotechnic Operator License

### Licensee Data

Jason A. Veentjer  
7511 52nd Place NE  
Marysville, WA 98270  
License Number: P-04344

Phone Number: (206) 612-7642  
Email Address: ranchhandv@msn.com  
Date of Issue: January 13, 2022  
Date of Expiration: January 31, 2023

  
State Fire Marshal

\_\_\_\_\_  
Licensee Signature

3000-420-043 (10/18)

Licensee Wall Mount Card



Washington State Patrol Fire Protection Bureau  
Office of the State Fire Marshal


10722P

# Pyrotechnic Operator License

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State Fire Marshal

\_\_\_\_\_  
Licensee Signature

3000-420-043 (10/18)

General Display Employer Portion

- 1) Cut along dotted lines to release the four license cards.
- 2) All four license cards are individually legal and valid evidence of licensing.
- 3) All four cards constitute an entire license for a single operator.
- 4) The Licensee must sign all four portions of the license.
- 5) ALL four license cards are legal and valid evidence of licensing.
- 6) The Licensee must carry either the wallet (landscape) or the lanyard card (portrait).



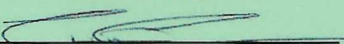
**10722P**

License Number: P-04344

**Washington State Patrol  
Fire Protection Bureau**

Pyrotechnic Operator  
Licensing Type  
January 31, 2023  
Current and Valid Until  
Jason A. Veentjer  
Pyrotechnic Operator

\_\_\_\_\_  
Licensee Signature

  
State Fire Marshal

License Number: P-04344

**Pyrotechnic Operator License**



**10722P**

Washington State Patrol  
Fire Protection Bureau

January 31, 2023      Jason A. Veentjer  
Current/Valid Until      Pyrotechnic Operator

\_\_\_\_\_  
State Fire Marshal

\_\_\_\_\_  
Licensee Signature

102

State Fire Marshal  
3000-420-043 (10/18)

3000-420-043 (10/18)

# WASHINGTON STATE PUBLIC FIREWORKS DISPLAY PERMIT

## Applicant

Name of Event Mercer Island Summer Celebration

Street Address Barge in Lake Washington in front Luther Burbank Park, 2040 84th Ave SE

City Mercer Island County King

Event Date 7/9/22 Event Time Approx. 10:00  AM  PM

Applicant's/Sponsor's Name City of Mercer Island Phone No. 206-795-8518

Pyrotechnic Operator Jason Veentjer License No. P-04344

Experienced Assistant's Name Allan McDonald

General Display Company Name Western Display Fireworks Ltd Phone No. 503-656-1999

**Attach a separate piece of paper and/or copies of the following documents:**

- The number of set pieces, shells (specify single or multiple break), and other items.
- The manner and place of storage of such fireworks prior to the display.
- A diagram of the grounds on which the display is to be held showing the point at which the fireworks are to be discharged; the location of all buildings, highways, and other lines of communication; the lines behind which the audience will be restrained; and the location of all nearby trees, telegraph or telephone lines, or other overhead obstruction.
- Documentary proof of procurement of Surety bond or public liability insurance.

## Local Fire Code Authority

Authority Having Jurisdiction \_\_\_\_\_

Name of Permitting Official \_\_\_\_\_

Title \_\_\_\_\_ Phone No. \_\_\_\_\_

Permit Granted:  Yes  Yes, with Restrictions (see "Notations" below)  No

Restrictions/Notations \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature of Permitting Official \_\_\_\_\_ Date of Approval \_\_\_\_\_ Permit Number \_\_\_\_\_

*If approved, this permit is granted for the date and time noted herein under the authority of the International Fire Code in accordance with Revised Code of Washington 70.77 and all applicable rules and ordinances pertaining to fireworks in this jurisdiction. This permit is INVALID unless in the possession of a properly licensed Pyrotechnic Operator, who is responsible for any and all activities associated with the firing of this show.*

**MUST BE APPROVED BY THE AUTHORITY HAVING JURISDICTION**

# SHOW SHELL COUNT

SPONSOR Mercer Island, City of  
 SHOW NAME Mercer Island Summer Celebration  
 SHOW DATE Sat, July 9, 2022  
 TYPE OF SITE

SHOW # 7049

## SHELLS

	2.5" SHELLS	6" SHELLS
87	3" SHELLS	8" SHELLS
144	4" SHELLS	10" SHELLS
104	5" SHELLS	

## CAKES, BOXES, CANDLES, SINGLE SHOT, & MODULAR ITEMS

8	1.75" AND SMALLER CAKES	2.5" BOXES
14	1.75" AND SMALLER ZIP / FAN CAKES	2.5" FANNED BOXES
	2" BOXES	3" BOXES
3	2" FANNED BOXES	1 3" FANNED BOXES
	1.5" AND SMALLER MODULAR ITEMS	
	2" MODULAR ITEMS	CANDLES
	2.5" MODULAR ITEMS	SINGLE SHOT

## SET PIECES, CLOSE PROXIMATE

SET PIECES

CLOSE PROXIMATE

12

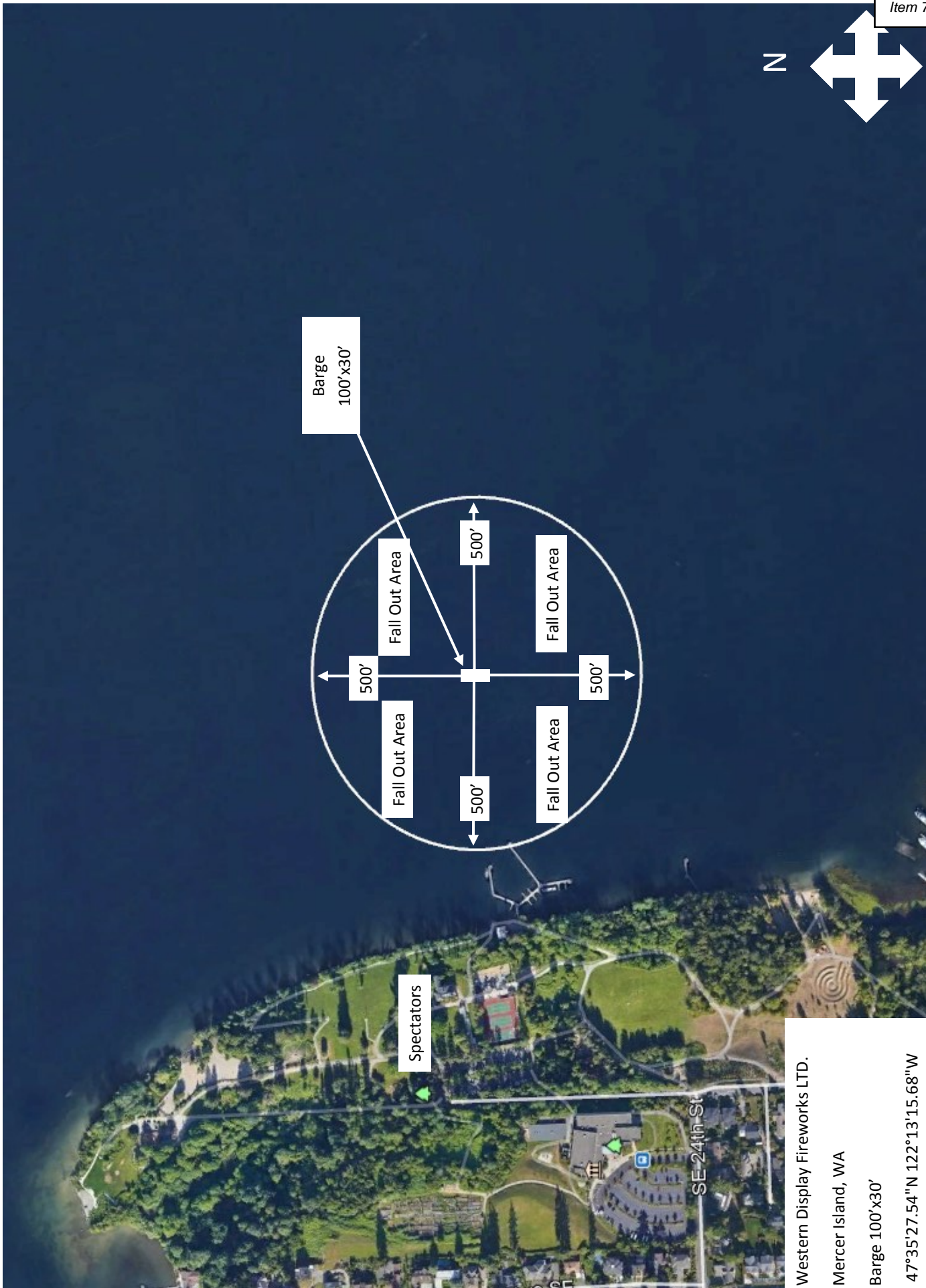
ADDITIONAL PRODUCT NOTE 1  
 4" MINES

ADDITIONAL PRODUCT NOTE 2

## NOTES



Exhibit A — Display Site Map — Mercer Island



Western Display Fireworks LTD.

Mercer Island, WA

Barge 100'x30'

47°35'27.54"N 122°13'15.68"W

US Coast Guard Permit - Letter of No Action Received 3/10/22

Communication information –

Lead Pyrotechnician Jason Veentjer Cell 206-612-7642

- No Smoking signs posted, no smoking allowed.
- Personal safety devices (PFD life jacket) shall be worn by all individuals.
- During continuity checks, all personal will be moved away from discharge area.
- Fire suppression equipment will be located for easy access during the display
- Safety shelter will be installed for crew on barge
- Towing vessel will be always attached to the barge (Landing Craft)
- Communications with the (Landing Craft) will be by Cell Phone
- Emergency personal will be nearby during the show in case of emergency
- Egress for crew to the cabin of the landing craft will be available throughout the show in case of emergency
- Notify Coast Guard Vessel Traffic Service Puget sound (VTS) at least one hour prior to and upon conclusion of event via phone 206-217-6152
  
- Show will start approximately 10:00 PM
  
- Following the display, Pyrotechnician and crew will perform a safety check, and barge will be in contact with Mercer Island Boat Patrol to open safety zone to the public.
  
- In an emergency where there are injuries on the barge, Western Display will call the Mercer Island Boat Patrol. We will also notify the Coast Guard via phone at 206-217-6152.
  
- If there is any polluting spill into the water, we will notify the National Response Center at (800) 424-8802 or Sector Puget Sound Operation Center at (206) 217-6001.

4/28/2022 12:49:02 PM



US Coast Guard Permit Letter of No Action received

Lead Pyrotechnician:

Jason Veentjer cell 206-612-7642

Loading Site address:

Medina City Hall (Dock)

501 Evergreen Point Rd

Medina, WA 98038

- The landing craft will arrive at the Medina City Hall dock at approximately 11am with the mortars already in place
- Fireworks will be delivered by a DOT licensed hazmat driver in a placarded truck in compliance with all state and federal regulations and arrive at the Medina City Hall dock at approximately 11am
- Fireworks will be moved from the truck to the landing craft in sealed DOT approved packaging
- Fireworks crew will board the landing craft
- Fireworks delivery truck will depart
- After fireworks are loaded the landing craft will travel from Medina City Hall dock to the fireworks launch site and be anchored in place (see attached barge location map)
- The fireworks will remain in this sealed packaging until show setup commences on the anchored barge.
- Show will be fired at approximately 10pm for a duration of approximately 20 minutes
- Following the show, the crew will conduct an initial cleanup of the barge and fire any live shells that did not fire during the show
- The landing craft will travel back to the Medina City Hall dock to offload the crew
- Landing craft will depart the area and start the transit back to Anacortes where the mortars will be unloaded the next day



Commander  
United States Coast Guard  
Sector Puget Sound

1519 Alaskan Way S  
Seattle, WA 98134  
Phone: 206-217-6051

16750  
March 2, 2022

Ms. Andrea Robitsch  
Western Display Fireworks, Ltd  
Andrea@westerndisplay.com

Dear Ms. Robitsch,

I have received your Application for Approval of Marine Event, Form CG-4423, dated Tuesday, February 22, 2022, in which you requested approval for the Mercer Island Summer Celebration. I have reviewed your application and determined that the proposed event does not require a Coast Guard Marine Event Permit, as outlined in 33 CFR Part 100, in that the event does not introduce any extra or unusual hazards that would jeopardize the safety of human life on the navigable waters of the U.S. **For this reason, a Coast Guard Permit for Marine Event, Form CG-4424, is not required.**

You are reminded that, while no Coast Guard permit is required, you must comply with all existing Federal, State, and local laws and other requirements that may impact your ability to hold your event as proposed. You should take appropriate action to ensure compliance with all such requirements prior to holding your event. Although no Coast Guard permit will be issued at this time, it is your responsibility to contact this office if there are any changes to the event, including the number of participants and/or expected spectators, location, or any other significant changes that may necessitate reconsideration as to whether a permit is required. If there are changes that result in a risk to safety of life and/or to vessel traffic, you may be required to re-submit an event permit application. Failure to re-submit in the event of significant changes may result in termination of the event and fines under the Ports and Waterways Safety Act (33 U.S.C 1236).

I sincerely appreciate your proactive effort in bringing this marine event to my attention. Because of the dynamic nature of the waterway, boating, and maritime activities, the Coast Guard carefully considers the totality of the risks associated with each event on a case-by-case basis when determining whether a permit is needed. Although a Coast Guard Permit for Marine Event, Form CG-4424, is not required for this occasion, **you should continue to submit an Application for Approval of Marine Event, Form CG-4423, for this, and any similar events, you may sponsor in the future.** The information you provide with regard to all marine event permit applications is closely monitored by the Coast Guard, specifically by the Vessel Traffic Service (VTS) in the interest of maintaining the Coast Guard’s awareness of your activity to further enhance safe vessel navigation. Additionally, a **Puget Sound Vessel Traffic Service Marine Event Permit Addendum** may be included with this letter which outlines additional requirements.

Furthermore, nothing in this determination is intended to restrict the Coast Guard’s ability to take action authorized under the Ports and Waterways Safety Act, the Magnusson Act, or other

authorities to ensure the safety of vessels and waterfront facilities, and the protection of the navigable waters and the resources therein. Such actions could include promulgation of Regulated Navigation Areas or Limited Access Areas, broadcasting safety notices or disseminating safety flyers, or other actions taken under the authorities granted to the United States Coast Guard.

The decision that your proposed event does not require a Coast Guard permit in no way implies that the event is without risk or deemed completely safe, nor does it imply that the Coast Guard has “approved” the event. As the event sponsor, you are still responsible for the overall safety of the event and obtaining any appropriate permits from other Federal, State, or local authorities.

Additionally, weather conditions in Lake Washington can be unpredictable and occasionally unsuitable for on-water events. It is imperative that the necessary precautions are taken to ensure the safety of event participants. Environmental factors affecting on-scene safety should be taken into account, including time of day, temperature, humidity, precipitation, wind, sea conditions, visibility, and other hazards. If conditions degrade to the point of becoming hazardous, you should consider canceling or postponing your event.

Please contact the USCG Sector Puget Sound Waterways Management Division at (206) 217-6051 or email [SectorPugetSoundWWM@uscg.mil](mailto:SectorPugetSoundWWM@uscg.mil) if you have any questions.

Sincerely,



LCDR S. I. Looney  
Chief, Waterways Management Division  
U.S. Coast Guard  
By direction



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD)

3/1/2022

Item 7.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


<b>PRODUCER</b> Britton-Gallagher and Associates, Inc. One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	<b>CONTACT NAME:</b> _____ <b>PHONE (A/C, No, Ext):</b> 216-658-7100 <b>FAX (A/C, No):</b> 216-658-7101 <b>E-MAIL ADDRESS:</b> _____														
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Everest Indemnity Insurance Co.</td> <td>10851</td> </tr> <tr> <td>INSURER B : Axis Surplus Ins Company</td> <td>26620</td> </tr> <tr> <td>INSURER C : Alaska National Insurance Company</td> <td></td> </tr> <tr> <td>INSURER D : Everest Denali Insurance Company</td> <td>16044</td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Everest Indemnity Insurance Co.	10851	INSURER B : Axis Surplus Ins Company	26620	INSURER C : Alaska National Insurance Company		INSURER D : Everest Denali Insurance Company	16044	INSURER E :		INSURER F :
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<b>INSURED</b> 18234 Western Display Fireworks Ltd. P. O. Box 932 Canby OR 97013															

**COVERAGES**      **CERTIFICATE NUMBER:** 248685007      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC		SI8ML00215-221	1/15/2022	1/15/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 \$
D	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		SI8CA00098-221	1/15/2022	1/15/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$      RETENTION \$		P-001-000069176-04	1/15/2022	1/15/2023	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	SI8ML00215-221	1/15/2022	1/15/2023	<input type="checkbox"/> WC STATU-TORY LIMITS <input checked="" type="checkbox"/> OTH-ER Stop Gap E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Washington USLH		20D WJ08933 (WA)	4/16/2021	4/16/2022	Bl by Accident \$1,000,000 Bl by disease policy limit \$1,000,000 Bl by disease Each Employee\$1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)**  
 Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.  
 Display Date: July 9, 2022  
 Display Site: Barge on Lake Washington in front Luther Burbank Park, 2040 84th Ave SE, Mercer Island, WA 98040  
 Additional Insured:  
 City of Mercer Island and it's employees  
 City of Bellevue  
 City of Medina  
 San Juan Enterprises

<b>CERTIFICATE HOLDER</b>  City of Mercer Island 8236 SE 24th St. Mercer Island WA 98040	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	<b>AUTHORIZED REPRESENTATIVE</b>  

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POLICY NUMBER: SI8ML00215-221

COMMERCIAL GENERAL LIABILITY  
ECG 20 592 05 09

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

### SCHEDULE

<p><b>Name Of Additional Insured Person(s) Or Organization(s)</b></p> <p>ANY PERSON OR LEGAL ENTITY IN WHICH YOU HAVE A WRITTEN CONTRACT, AGREEMENT, OR PERMIT WHICH REQUIRES THAT YOU NAME THE CONTRACTING PARTY AS AN ADDITIONAL INSURED.</p> <p>City of Mercer Island and it's employees  City of Bellevue  City of Medina  San Juan Enterprises</p>
<p>Information required to complete this Schedule, if not shown above, will be shown in the Declarations.</p>

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" but only to the extent caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

**B.** The insurance afforded to an additional insured shall only include the insurance required by the terms of the written agreement and shall not be broader than the coverage provided within the terms of the Coverage Part.

**C.** The Limits of Insurance afforded to an additional insured shall be the lesser of the following:

1. The Limits of Insurance required by the written agreement between the parties; or
2. The Limits of Insurance provided by this Coverage Part.

**D.** With respect to the insurance afforded to an additional insured, the following additional exclusion applies:

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of any act or omission of an additional insured or any of its employees.



## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6083**  
**June 7, 2022**  
**Regular Business**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6083: 2022 Board & Commission Annual Appointments (Resolution No. 1626)	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Appoint members to vacant and expiring board and commission positions.	

<b>DEPARTMENT:</b>	City Council
<b>STAFF:</b>	Ali Spietz, Chief of Administration Andrea Larson, City Clerk
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. 2022-2023 Boards & Commission Vacancies 2. City Council Rules of Procedure, Section 8 3. Resolution No. 1626
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### EXECUTIVE SUMMARY

The purpose of this agenda bill is to appoint members to the vacant and expiring positions on the Arts Council, Design Commission, Open Space Conservancy Trust, Parks & Recreation Commission, Planning Commission, and Utility Board.

### BACKGROUND

Each spring, the City conducts the annual recruitment process to fill positions expiring and/or vacant on the City's advisory boards and commissions. The following board and commission positions were advertised in March and April:

- [Arts Council](#) (1 position; term expires May 31, 2026)
- [Design Commission](#) (1 open position; term expires May 31, 2026)
- [Open Space Conservancy Trust](#) (2 open positions; terms expire May 31, 2026)
- [Parks & Recreation Commission](#) (3 open positions: 1 position term expires 2023, 2 positions terms expire May 31, 2026<sup>1</sup>)

<sup>1</sup> The Parks & Recreation Commission recruitment was updated on May 20, 2022 to reflect three open positions after a resignation.

- [Planning Commission](#) (3 open positions: 1 position term expires 2023, 2 positions terms expire May 31, 2026<sup>2</sup>)
- [Utility Board](#) (2 open positions; terms expire May 31, 2026)

## ISSUE/DISCUSSION

### RECRUITMENT PROCESS

Position vacancies were advertised across several platforms, including a website news release, City Manager Reports, the MI Weekly newsletter, social media, and City Council and boards and commission meetings.

Emails were also sent to board and commission members whose terms are expiring to reapply if they were interested in continuing to serve on a board or commission. In addition, all board and commission members were encouraged to reach out to community members that might be willing to volunteer to apply for a position.

In response to outreach efforts, 27 applications were received by the May 4, 2022 deadline: one for the Arts Council, two for the Design Commission, six for the Open Space Conservancy Trust, nine for the Parks & Recreation Commission, five for the Planning Commission, and four for the Utility Board.

Eight applications for reappointment were received for positions on the Arts Council, Open Space Conservancy Trust, Parks & Recreation Commission, Planning Commission and Utility Board. One Design Commissioner and one Planning Commissioner did not apply for reappointment.

The application materials were forwarded to the City Council for review on May 5, 2022.

### APPOINTMENT PROCESS

The board and commission appointment process (see Exhibit 2, [City Council Rules of Procedure](#), specifically Section 8.12) provides that all appointments are made by a vote of the City Council during a regularly scheduled meeting. Each Councilmember will complete a written ballot, casting a vote for the identified open seat on a board or commission. If there are more than one open seat on a board or commission, then each position will be voted on separately (the position with the longest term will be voted on first). Councilmembers attending the meeting virtually, ballots will be submitted to the City Clerk via email to comply with the Rules of Procedure and [RCW 42.30.060\(2\)](#). The City Clerk will read aloud the votes by each Councilmember.

The applicant(s) that receive the most votes, provided they have received a minimum of four votes, will be appointed to the open seats on the Arts Council, Design Commission, Open Space Conservancy Trust, Parks & Recreation Commission, Planning Commission, and Utility Board. The names of the applicants selected will be added to a resolution (see Exhibit 3), with final approval required by a vote of the City Council.

#### Design Commission Appointments

Under [MICC 3.34.030](#), the membership in the Design Commission must include at least one specialist from each of the following categories: architecture, landscape architecture, urban planning, and civil engineering. Additionally, it must include at least two lay persons (one of whom must own property or business within the City's business or commercial areas). If no certified specialist seeks or is available for appointment, persons who are knowledgeable in matters of design and aesthetic judgment by training, education, and/or

<sup>2</sup>The Planning Commission recruitment was updated on April 20, 2022 to reflect three open positions after a resignation.

experience may then be appointed in their place. The current Design Commission membership has two lay persons, two architects, one civil engineer, one landscape architect, and one interior designer. It lacks an urban planner. Consequently, if an urban planner seeks or is available for appointment, they must be considered and appointed to the open position before other applicants.

## **RECOMMENDED ACTION**

Approve Resolution No. 1626, appointing members to fill the vacancies on the Arts Council, Design Commission, Open Space Conservancy Trust, Parks & Recreation Commission, Planning Commission, and Utility Board.



### 2022 Boards and Commissions Appointments

BOARD OR COMMISSION	POS #	TERM EXP	CURRENT MEMBER	DATE APPOINTED	HOW LONG SERVED?	RE-APPOINTMENT ?	APPOINTEE	NEW TERM
Arts Council	4	2022	Jonathan Harrington	3/1/2022	3 mths	Seeking re-appointment		2026
Design Commission	7	2022	Colin Brandt	11/21/2011	10 yrs, 6 mths	Term limit met		2026
Open Space Trust	2	2022	Carol Lynn Berseth	6/5/2018	4 yrs	Seeking re-appointment		2026
	4	2022	Thomas Hildebrandt	6/1/2016	6 yrs	Seeking re-appointment		2026
Parks & Recreation Commission	2	2023	Vacant			Vacant		2023
	3	2022	Jodi McCarthy	6/4/2019	3 yrs	Seeking re-appointment		2026
	4	2022	Rory Westberg	6/4/2019	3 yrs	Seeking re-appointment		2026
Planning Commission	1	2023	Vacant			Vacant		2023
	6	2022	Jordan Friedman	6/1/2021	1 yr	Not seeking re-appointment		2026
	7	2022	Kate Akyuz	3/1/2022	3 mths	Seeking re-appointment		2026
Utility Board	6	2022	Brian Thomas	2/1/2016	6 yrs, 4 mths	Term limit met		2026
	7	2022	Will Quantz	3/1/2022	3 mths	Seeking re-appointment		2026

Term Limits as defined in MICC	
Arts Council - MICC 3.55.030(B)(4)	Term limits. Preference shall be given to applicants who have served fewer than two full consecutive terms. If a member is appointed to a vacancy with two or more years remaining on the term, that term will be deemed a full term. If a member is appointed to a vacancy with less than two years remaining in the term, that term will not count toward the two-consecutive-term limit. In the event there are two or more applicants for a position, and an applicant has previously served two full consecutive terms, preference shall be given to the applicant(s) who has not previously served two full consecutive terms.
Design Commission - MICC 3.34.030(B)(4)	Term limits. No member shall serve more than two consecutive terms. If a member is appointed to a vacancy with two or more years remaining on the term, that term will be deemed a full term. If a member is appointed to a vacancy with less than two years remaining in the term, that term will not count toward the two-consecutive-term limit.
Open Space Trust - ORD No. 96-002	n/a
Parks & Recreation Commission - MICC 3.53.030(B)(4)	Term limits. No member shall serve more than two consecutive terms. If a member is appointed to a vacancy with two or more years remaining on the term, that term will be deemed a full term. If a member is appointed to a vacancy with less than two years remaining in the term, that term will not count toward the two-consecutive-term limit.
Planning Commission - MICC 3.46.030(B)(4)	Term limits. No member shall serve more than two consecutive terms. If a member is appointed to a vacancy with two or more years remaining on the term, that term will be deemed a full term. If a member is appointed to a vacancy with less than two years remaining in the term, that term will not count toward the two-consecutive-term limit.
Utility Board - MICC 3.52.030(B)(4)	Term limits. Preference shall be given to applicants who have served fewer than two full consecutive terms. If a member is appointed to a vacancy with two or more years remaining on the term, that term will be deemed a full term. If a member is appointed to a vacancy with less than two years remaining in the term, that term will not count toward the two-consecutive-term limit. In the event there are two or more applicants for a position, and an applicant has previously served two full consecutive terms, preference shall be given to the applicant(s) who has not previously served two full consecutive terms.

## SECTION 8. CITY ADVISORY BOARDS AND COMMISSIONS

- 8.1** Mercer Island's advisory boards and commissions provide an invaluable service to the City. Their advice on a wide variety of subjects aids the City Council in the decision-making process. Effective resident participation is an invaluable tool for local government.
- 8.2** These advisory bodies originate from different sources. Some are established by [Title 3](#) of the Mercer Island City Code while others are established by motion or ordinance of the City Council. It is at the discretion of the City Council as to whether any advisory body should be established by ordinance. The following advisory boards and commissions are established:
- A.** Design Commission
  - B.** Planning Commission
  - C.** Utility Board
  - D.** Mercer Island Arts Council
  - E.** Open Space Conservancy Trust Board
  - F.** Parks & Recreation Commission
- 8.3** Each board and commission shall adopt rules of procedure (or bylaws) to guide governance of their board or commission, including the number of meetings unless set forth in a resolution or ordinance or unless the number of meetings adversely impacts City staff resources, as determined by the City Manager.
- 8.4** The City Council may dissolve any advisory body that, in their opinion, has completed its working function or for any other reason.
- 8.5** Lengths of terms vary from one advisory body to another, but in all cases overlapping terms are intended.
- 8.6** All meetings of advisory bodies are open to the public in accordance with Chapter 42.30 RCW, [Open Public Meetings Act](#), and require a minimum 24-hour advance notice.
- 8.7** Members may be removed, from any advisory board or commission, prior to the expiration of their term of office, in accordance with the provisions of the ordinance or resolution establishing such advisory board or commission.
- 8.8** All members of advisory boards and commissions shall sign a statement acknowledging they have received, read, and agree to be bound by the City's code of ethics MICC Chapter 2.60 and RCW Chapter 42.23. The City shall provide new members training on the Code of Ethics.

- 8.9** The City Council transmits referrals for information or action through the City Manager and the City Council liaison to the advisory boards and commissions. Staff Liaisons, on behalf of advisory boards and commissions transmit findings, recommendations, reports, etc., to the full City Council as part of the City Council Agenda Packet.
- 8.10** The City Manager shall appoint City staff to assist advisory boards and commissions. City staff are not employees of that body and take direction only from the Department Director or the City Manager. Boards and commissions shall not direct City staff to perform research, gather information, or otherwise engage in activities involving projects or matters that are not listed on the work plan unless approved by the City Council or City Manager.
- 8.11** Annually, staff for the Parks and Recreation Commission, Planning Commission, and Open Space Conservancy Trust Board shall develop a draft work plan and present the work plan to the City Council for review, possible amendments, and approval.
- 8.12** **Appointment Process.** Annually, the City Clerk will advertise for applicants to fill expiring positions on the boards and commissions as follows, unless otherwise provided by law:
- A.** Available positions are advertised.
  - B.** Once the application deadline has passed, all applications received by the deadline will be forwarded to the City Council for review.
  - C.** The City Clerk will include the appointment process on the agenda for the next regularly scheduled City Council meeting.
  - D.** The City Clerk will prepare a ballot for each board or commission, listing applicants alphabetically by last name.
  - E.** The voting process for appointment to each board and commission shall be as follows:
    1. Each City Councilmember completes a written ballot, casting a vote for the identified open seat on the board or commission. If there is more than one open seat on a board or commission, then each position will be voted on separately.
    2. The City Clerk will collect the ballots, tally the votes, and read aloud the votes and outcome of the voting process.
    3. The applicant that receives the most votes, provided they have received a minimum of four votes, will be appointed to the open seat on the board or commission. In the event of a tie or if no applicant receives four votes, the procedures in Section 8.12(E)(4) and (5) shall be followed.
    4. If no applicant receives a minimum of four votes, a second round of voting will take place utilizing the following process:
      - a. Applicants receiving one or no votes in the first round will be dropped from the ballot and Councilmembers will re-vote on the remaining applicants. If more than one candidate has only one

- vote, the Mayor will recommend an appropriate procedure for breaking the tie, subject to approval by the Council.
- b. Voting will continue until an applicant receives the four-vote minimum.
5. If a tie exists after the first vote or in a subsequent round of voting, and a tiebreaker is necessary to make an appointment, a tiebreaker vote will be conducted utilizing the following process:
    - a. Councilmembers will vote on the applicants that are tied and all other applicants will be eliminated from the voting process.
    - b. If after three successive votes a tie still exists, the names of all of the applicants that are tied will be put into a hat and the City Clerk will draw out one of the names. The name that is drawn will be appointed to the open seat.
  6. The Mayor may call for a recess at any time during the voting process to allow Councilmembers to caucus. Caution should be exercised during a caucus to avoid “serial meetings” as these types of discussions are not allowed under the Open Public Meetings Act.
  7. The names of the applicant(s) selected will be added to a Resolution, with final approval required by a vote of the City Council.
- F.** Letters will be sent to all applicants informing them of their appointment or thanking them for applying. Staff liaisons will contact new appointees in advance of the first board or commission meeting.

### **8.13 Vacancies.**

- A.** When vacancies occur, they are filled for the unexpired terms in the same manner as described in Section 8.12. If there is more than one vacancy to fill on a board or commission, the position with the longest term will be voted on first. The City Council will be notified of vacancies so they may encourage residents to apply.
- B.** In the event a vacancy occurs mid-term, the City Council shall appoint a person to fill the unexpired term within 60 days, or as soon as reasonably practicable.
- C.** If the mid-term vacancy occurs for a position with six months or less remaining in the term, the City Council may elect to fill the unexpired term and the next four-year term concurrently.

**8.14 Open Government Training Requirement.** Within 90 days of the appointment to a board or commission, all new members must complete the Open Public Meetings Act training required by the Open Government Trainings Act and provide proof of completion of such training to the City Clerk.

**8.15 City Council Liaison Roles & Duties.** The Mayor (in consultation with the Deputy Mayor) may appoint a City Council liaison for certain boards or commissions. The City Council liaison shall report objectively on the activities of both the City Council and the advisory group. The specific duties of a City Council liaison are as follows:

- A.** Attend meetings of the board or commission on a regular basis and sit at the table or dais, as applicable.
- B.** Participate in discussion and debate of the board or commission, but not vote on any matter (except for the Open Space Conservancy Trust as the City Council Liaison is a voting member).
- C.** Represent the majority City Council position, if known.
- D.** Participate in a manner that will not intimidate or inhibit the meetings and operations of the board or commission. Make comments in a positive manner to promote positive interaction between the City Council and the board or commission.
- E.** Be prepared to give the City Council regular and timely reports at regular City Council meetings. Take the lead on discussion items before the City Council which pertain to the assigned board or commission.
- F.** Provide input to the City Council regarding potential candidates for appointment to the board or commission.

CITY OF MERCER ISLAND, WASHINGTON  
RESOLUTION NO. 1626

A RESOLUTION OF THE CITY OF MERCER ISLAND, WASHINGTON  
APPOINTING MEMBERS TO THE MERCER ISLAND BOARDS AND  
COMMISSIONS

WHEREAS, Mercer Island's advisory boards and commissions provide an invaluable service to the City and their advice on a wide variety of subjects aids the City Council in the decision-making process; and

WHEREAS, there are currently eleven vacancies on the City Council Boards and Commissions; and

WHEREAS, the City Clerk solicited applications for said positions; and

WHEREAS, the appointment for each board and commission is established by ordinance and is to be made by a vote of the City Council during a regularly scheduled meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AS FOLLOWS:

**Section 1. Appointment of Arts Council.** Pursuant to MICC 3.55.030(C), the City Council hereby appoints the following individual to the Mercer Island Arts Council for the designated term hereafter set forth:

\_\_\_\_\_ Position #4 Term Expires May 31, 2026

**Section 2. Appointment of Design Commission.** Pursuant to MICC 3.34.030(C), the City Council hereby appoints the following individual to the Mercer Island Design Commission for the designated term hereafter set forth:

\_\_\_\_\_ Position #7 Term Expires May 31, 2026

**Section 3. Appointment of Open Space Conservancy Trust.** Pursuant to Open Space Conservancy Trust bylaws, the City Council hereby appoints the following individuals to the Mercer Island Open Space Conservancy Trust for the designated terms hereafter set forth:

\_\_\_\_\_ Position #2 Term Expires May 31, 2026

\_\_\_\_\_ Position #4 Term Expires May 31, 2026

**Section 4. Appointment of Parks and Recreation Commission.** Pursuant to MICC 3.53.030(C), the City Council hereby appoints the following individuals to the Mercer Island Parks and Recreation Commission for the designated terms hereafter set forth:

\_\_\_\_\_ Position #2 Term Expires May 31, 2023

\_\_\_\_\_ Position #3 Term Expires May 31, 2026

\_\_\_\_\_ Position #4 Term Expires May 31, **2026**

**Section 5. Appointment of Planning Commission.** Pursuant to MICC 3.46.030(C), the City Council hereby appoints the following individuals to the Mercer Island Planning Commission for the designated terms hereafter set forth:

\_\_\_\_\_ Position #1 Term Expires May 31, **2023**

\_\_\_\_\_ Position #6 Term Expires May 31, **2026**

\_\_\_\_\_ Position #7 Term Expires May 31, **2026**

**Section 6. Appointment of Utility Board.** Pursuant to MICC 3.52.030(C), the City Council hereby appoints the following individuals to the Mercer Island Utility Board for the designated terms hereafter set forth:

\_\_\_\_\_ Position #6 Term Expires May 31, **2026**

\_\_\_\_\_ Position #7 Term Expires May 31, **2026**

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS MEETING ON MAY 17, 2022.

CITY OF MERCER ISLAND

\_\_\_\_\_  
Salim Nice, Mayor

ATTEST:

\_\_\_\_\_  
Andrea Larson, City Clerk



# BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6096**  
**June 7, 2022**  
**Regular Business**

## AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6096: Healthy Youth Initiative Update	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Receive report. No action necessary.	

<b>DEPARTMENT:</b>	Youth and Family Services
<b>STAFF:</b>	Ali Spietz, Chief of Administration Tambi Cork, YFS Administrator
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Limerent Key Findings Report
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

## EXECUTIVE SUMMARY

The purpose of this agenda bill is to update the City Council on the grant-funded Healthy Youth Initiative (HYI) program. Since the authorization of grant funds in November 2019 (see [AB 5615](#)) and the 2021 update (see [AB 5895](#)), the MIYFS Healthy Youth Initiative has continued to expand grant-funded services, adapting to new challenges and possibilities as the COVID-19 pandemic evolves.

- In addition to continuing institutionalized programming, ten programs were adapted or adopted since the last HYI update. All programs and initiatives focus on substance use prevention and mental health promotion activities for youth ages 9-24 as outlined by federal funding guidelines.
- Data-driven planning is a critical component of the Strategic Prevention Framework, the evidence-based approach utilized by HYI to address complex behavioral health challenges like youth substance use prevention and mental health promotion. HYI is currently working with a public health media company, Limerent, to update the assessment of local conditions, with an eye towards increased education and social marketing public health campaigns in 2022 and 2023. Staff will present an overview of key findings (Exhibit 1) and provide an update on next steps for this work.



## BACKGROUND

The Healthy Youth Initiative (HYI) is the prevention component of the Youth and Family Service's Department (YFS) service portfolio, focused on data-driven substance use prevention and mental health promotion efforts by targeting community-level health risk factors. This work is the evolution of the YFS Communities that Care coalition that previously coordinated Drug Free Communities (DFC) grant funds from 2007-2017 and is currently funded by two federal grants from the Substance Abuse and Mental Health Services Administration (SAMHSA).

## ISSUE/DISCUSSION

YFS staff continued to work with federal funders to modify the HYI strategic plan to adapt to pandemic realities, resulting in the following new or adapted partnerships from June 2021 to June 2022:

- Adaptation of "Check In With Yourself Mercer Island" with UW Center for Health & Risk Behaviors
- Parents of Adolescents & Teens in partnership with PEPS
- Mental Health First Aid with Jewish Family Services, Mercer Island School District and Overlake
- Incredible Years Attentive Parenting in Mandarin
- Montana State University Center for Health and Safety Culture Survey of Mercer Island Parents
- Most Steer Clear Radio Campaign with KMIH 89.9 The Bridge
- Guiding Good Choices
- Be Real for Youth Adults Mercer Island in partnership with UW Center for Child & Family Wellbeing
- Laced and Lethal campaign in partnership with King County
- Limerent Youth Prevention Framework Social Marketing Campaign

The Limerent project is in the initial phase at this point, beginning with an updated assessment of local data and local conditions that impact youth behavior and perceptions. The key findings (Exhibit 1) will be highlighted during the presentation on Tuesday night, along with the next steps for the HYI program.

The Healthy Youth Initiative would also like to take this opportunity to thank the Mercer Island High School student leaders who led many efforts at MIHS and were essential contributors to the Limerent assessment. These students have been advocates for health and well-being and youth engagement continues to be a cornerstone of effectively working towards increased health behaviors.

## NEXT STEPS

Grant funding for the HYI program is winding down. The STOP grant (\$48,500 annually) will end September 30, 2023 and for the PFS19 grant (\$300,000 annually) on September 30, 2024. Staff are maximizing resources to effectively expend all grant dollars and looking forward to sustainability planning for the future of the HYI program this biennium.

## RECOMMENDED ACTION

Receive report. No action necessary.

# Mercer Island

\*\*\*\*\* Key Findings

# Mercer Island

\*\*\*\*\* Key Findings



## Discoveries

# Substance Use Outcomes

SUBSTANCE	GRADE 6	GRADE 8	GRADE 10	GRADE 12
Smoked cigarettes in past 30 days	0%	3.3%	3.2%	3.7%
Drank alcohol in past 30 days	0.6%	9.1%	28.5%	46.5%
Used marijuana in past 30 days	0%	4%	15%	23.9%
Binge drinking in past two weeks	0.3%	3.3%	14.6%	30.7%

Source: Healthy Youth Survey 2018 – Mercer Island.

# Mental Health Outcomes

## Depression

Youth reporting “feeling sad or hopeless almost every day for two weeks or more in a row” - 2018

**20%** 8<sup>th</sup> Grade

**21%** 10<sup>th</sup> Grade

## Considered Suicide

Youth reporting “in the past 12 months seriously considered attempting suicide” - 2018

**14%** 8<sup>th</sup> Grade

**16%** 10<sup>th</sup> Grade

## Attempted Suicide

Youth reporting “in the past 12 months attempted suicide” - 2018

**4%** 8<sup>th</sup> Grade

**6%** 10<sup>th</sup> Grade

Source: Community Needs Assessment Databook, Mercer Island, WA State Division of Behavior Health and Recovery, April 2020.



# The Root Cause

## Favorable Parental and Youth Attitudes

- 16.8%** of 10th graders report their parents feel it would “not be wrong at all or be a little bit wrong to drink regularly”
- 5.7%** of 10th graders report their parents feel it would “not be wrong at all or be a little bit wrong to use marijuana”
- 16.1%** of 10th graders report it would be “no risk or slight risk to drink nearly every day”
- 16.1%** of 10th graders report it would be “no risk or slight risk to use marijuana regularly”

Source: 2018 HY Survey





# Local Conditions

## Favorable Parental and Youth Attitudes

### Work Hard / Play Hard Attitudes

- Community norm held by adults but not mentioned by youth as a norm for them
- 12th graders allowed to drink as a “rite of passage” into adulthood
- Youth entitlement – if you achieve you can party

### Parental Attitudes and Parenting Practices

- Parents know of harms – allow drinking for multiple reasons
- Parents have difficulty setting boundaries
- Parents do talk about ATOD – not proactively and with inconsistent, or harm-reduction, messages (e.g., “don’t drink and drive”)

### Youth Behaviors Associated With Low Perception of Harm From Alcohol and Marijuana

- Mixed understanding / low fear of the physical harms of use
- Youth perception of limited consequences of use
- Alcohol use associated with events – afterparties and on weekends – much like a fraternity / sorority culture



# Local Conditions

## Mental Health and Stress

*Source: Mercer Island Assessment: Various data including multiple focus groups and interviews with youth, parents, counselors, law enforcement and educators.*

### Pressure to Perform:

- Success is being perfect, getting good grades and getting into an elite school – not perceived by some youth and parents as unrealistic expectations (62% of students achieve an “A” average)
- Pressure starts in middle school – parents, teachers and community reinforce high expectations for success
- Coping mechanisms include ATOD use (perceived as acceptable)

### Anxiety and Depression:

- 75.0% of 10th graders report feeling nervous, anxious or on edge several days or more in a two week period
- Pressure, bullying, sexual harassment and social media add to mental health issues
- Mental health concerns for youth: in directed study, of color, LGBTQ+, new to the island, with low parental support and 18-25 years old
- Lack of time for fun and outlets for decompressing

### Stigma Around Help-Seeking Behaviors:

- Low stigma around talking about mental health issues, however, the talk doesn’t always lead to action
- Mixed perception about availability and effectiveness of mental health resources
- Need more mental health resources and skills for youth, parents and community



# Mercer Island

## \*\*\*\*\* Key Findings



# Objectives





## Long-Term Objectives

### Decrease in 10<sup>th</sup> Graders Reporting:

*Long- and intermediate-term objectives will be established as part of the overall MIHYI community strategies to address and prevent substance use and mental health issues. The Limerent-based campaigns and strategies will contribute to these long- and intermediate-term changes.*

- \* Drinking alcohol within the last 30 days by \_\_% from 28.5% in 2018 to \_\_% in 202\_ as measured by the Healthy Youth Survey.
- \* Binge drinking of alcohol within the past two weeks by \_\_% from 14.6% in 2018 to \_\_% in 202\_ as measured by the Healthy Youth Survey.
- \* Using marijuana within the last 30 days by \_\_% from 15.5% in 2018 to \_\_% in 202\_ as measured by the Healthy Youth Survey.



# Intermediate-Term Objectives

## Decrease in 10<sup>th</sup> Graders Reporting:

*Long- and intermediate-term objectives will be established as part of the overall MIHYI community strategies to address and prevent substance use and mental health issues. The Limerent-based campaigns and strategies will contribute to these long- and intermediate-term changes.*

- \* Their parents feel it would, "not be wrong or be a little bit wrong to drink regularly," by \_\_\_% from 16.8% in 2018 to \_\_\_% in 202\_ as measured by the Healthy Youth Survey.
- \* Their parents feel it would, "not be wrong or be a little bit wrong to use marijuana," by \_\_\_% from 5.7% in 2018 to \_\_\_% in 202\_ as measured by the Healthy Youth Survey.
- \* "No risk or slight risk to drink nearly every day," by \_\_\_% from 16.1% in 2018 to \_\_\_% in 202\_ as measured by the Healthy Youth Survey.
- \* "No risk or slight risk to use marijuana regularly," by \_\_\_% from 16.1% in 2018 to \_\_\_% in 202\_ as measured by the Healthy Youth Survey.
- \* "Feeling sad or hopeless almost every day for two weeks in a row," by \_\_\_% from 21% in 2020 to \_\_\_% in 202\_ in the Community Needs Assessment Databook.



# Short-Term Objectives

*The MIHYI teams reviewed the logic model presented in Appendix B\* and established two local conditions as priorities for the campaign:*

- \* Pressure to Perform
- \* Youth Behaviors Associated with Low Perception of Harm From Alcohol and Marijuana

*Based on these priorities, the short-term objectives will be to increase, improve or decrease the behaviors, attitudes and perceptions associated with the local conditions.*

## *Measurement:*

After the completion of the campaign, the short-term objectives will be measured by reviewing the most recent survey results for Mercer Island Youth and conducting key informant interviews and focus groups with youth and key stakeholders on Mercer Island.

# Short-Term Objectives

## Increase, Improve or Decrease:

### Pressure to Perform:

- \* Decrease in the perception that ATOD use is a valid coping mechanism for high pressure, stress and anxiety
- \* Increase in ability to identify and address pressure to perform from parents, teachers and the community
- \* Increase in the belief that it is “okay” to be who you are
- \* Increase in the ability to set realistic expectations for performance and well-being
- \* Increase in substance use and mental health services available to youth: in directed study, of color, new to the island, with low parental support and 18-25 years old
- \* Increase in youth reporting time for fun and outlets available for alcohol-free decompressing

### Youth Behaviors Associated with Low Perception of Harm:

- \* Decrease in the perception by youth, parents and the Mercer Island community that drinking alcohol is a way to reward oneself for dealing with pressure and stress
- \* Increase in parental knowledge of the harms of alcohol and marijuana use
- \* Increase in parental ability to set boundaries and consequences around youth alcohol and marijuana use
- \* Increase in youth understanding of the physical harms and consequences of alcohol and marijuana use
- \* Decrease in the perception that alcohol must be associated with events – afterparties and on weekends



# Mercer Island

## \*\*\*\*\* Key Findings



# Recommendations



# Recommendations

## 1 Address the need for perfection and the associated pressure to perform and succeed.

### *The campaign will:*

- Highlight how the need for perfection and success impacts Mercer Island youth in unhealthy ways.
- Establish the need to focus on “healthy” striving for success and on ways to manage the experience of failure (or the lack of perfection).
- Address how parents, schools and the community create and reinforce the pressure to succeed.
- Address how the youth deal with their self-generated pressures to perform and succeed.





# Recommendations

## 2 Change the low perception of harm from alcohol and marijuana use.

### *The campaign will:*

- Emphasize the impact of alcohol and marijuana on the teen brain and how drugs impact one's ability to perform and succeed to one's greatest potential.
- Target both youth and parents' perceptions that it is "okay" to reward one's hard work in the "Mercer Island way," where alcohol use is the "normal" way to celebrate.
- Promote that it is acceptable for parents to establish and communicate healthy expectations for their children's behavior.
- Identify strategies for parents and youth to communicate to establish healthy expectations for behaviors.





## Recommendations

### 3 Create a balance between the need for success and establishing a healthy sense of well-being.

#### *The campaign will:*

- Define what is meant by a “healthy sense of well-being.”
- Establish for youth and parents the notion that achieving a healthy sense of well-being is important to performing at one’s highest potential.
- Identify strategies for youth and parents to establish a healthy sense of well-being in ways that support successful outcomes.

### 4 Address the unique pressures and stress experienced by populations of focus.

#### *The campaign will:*

- Ensure the messages reach, and are appropriate for, typically underserved populations including youth: in directed study, of color, LGBTQ+, new to the island, with low parental support and 18-25 years old living on the island.





## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6098  
June 7, 2022  
Regular Business

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6098: AWC Business Meeting Voting Delegates	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Appoint up to three Councilmembers as voting delegates for the 2022 AWC Business Meeting.	

<b>DEPARTMENT:</b>	City Council
<b>STAFF:</b>	Salim Nice, Mayor Andrea Larson, City Clerk
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	n/a
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### EXECUTIVE SUMMARY

The purpose of this agenda bill is to appoint up to three voting delegates for the Association of Washington Cities (AWC) Business Meeting on June 23, 2022.

### BACKGROUND

Founded in 1933, the [Association of Washington Cities](#) (AWC) is a private, nonprofit, nonpartisan corporation that represents Washington's cities and towns before the state legislature, the state executive branch, and with regulatory agencies. Membership is voluntary, however AWC consistently maintains 100% participation from Washington's 281 cities and towns. A 25-member [Board of Directors](#) oversees the association's activities.

### ISSUE/DISCUSSION

Each year, AWC hosts a conference for local government elected officials and staff. This year's conference will be held June 21-24, 2022 in Vancouver, WA. As part of the conference a Business Meeting will be held on June 23 to elect the AWC Board of Directors. Each city has the opportunity to designate up to three voting delegates for the AWC Business Meeting, these delegates will vote on the Board of Directors.

City Council needs to appoint at least one (and up to three) member(s) of the City Council as the voting delegate(s) to attend the Business Meeting and vote on behalf of Mercer Island.

**RECOMMENDED ACTION**

Appoint Councilmember(s) \_\_\_\_\_ as the voting delegate(s) at the AWC Business Meeting in June.



**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND**

**AB 6090  
June 7, 2022  
Regular Business**

**AGENDA BILL INFORMATION**

<b>TITLE:</b>	AB 6090: Introduction to Parks Levy Renewal and Discuss Alternatives	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Provide direction to staff on parks levy renewal.	

<b>DEPARTMENT:</b>	City Manager
<b>STAFF:</b>	Jessi Bon, City Manager Robbie Cunningham Adams, Management Analyst
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	<ol style="list-style-type: none"> <li>1. Playground Replacement Lifecycle</li> <li>2. 2023-2028 Parks Capital Improvement Plan (CIP)</li> <li>3. Draft Park Levy Lid Lift Ordinance</li> <li>4. Draft Explanatory Statement</li> <li>5. Sample Pro and Con Committees Recruitment Language</li> </ol>
<b>CITY COUNCIL PRIORITY:</b>	2. Articulate, confirm, and communicate a vision for effective and efficient city services. Stabilize the organization, optimize resources, and develop a long-term plan for fiscal sustainability.

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

**EXECUTIVE SUMMARY**

The purpose of this agenda bill is to receive direction from the City Council on the parks levy renewal.

- The current parks levy was approved by the Mercer Island community in 2008 and expires at the end of 2023. The levy provides funding to operate and maintain Luther Burbank Park and supports operations at all city parks, trails, athletic fields, open spaces, and recreation facilities
- The recommendation is to place the parks levy renewal on the November 8, 2022 ballot, a full year ahead of the expiration of the current levy.
- Should the levy pass in November, City Council action will be required to end the current levy one year early.
- The parks levy renewal recommendation includes the following:
  - Base levy: Maintains the current parks levy amount and levy categories. The 2023 proposed base levy amount is \$989,923 and includes a 1% annual increase from 2022.

- Option 1: Proposes additional funding for ongoing playground replacements, the alternatives vary from funding 25% of the playground replacement costs over the life of the levy (\$109,000 annually) to fully funding the replacement costs (\$438,000 annually).
  - Option 2: Proposes increasing the annual funding for Pioneer Park to fund the restoration projects identified in the Pioneer Park Forest Management Plan. The funding alternatives range from \$36,000 to \$468,000 annually with the latter representing full funding of the Forest Management Plan.
- A draft ordinance and explanatory statement are provided, in addition to sample recruitment language to serve on the Pro or Con committee

Staff are seeking feedback from the City Council on the parks levy renewal components, in addition to the timing of the ballot measure.

Should the City Council not wish to pursue a parks levy renewal this November, the staff will return for a follow-up discussion at a later date in preparation for a ballot measure some time in 2023.

## BACKGROUND

### Parks Levy History

In 2001, King County approached the City of Mercer Island about transferring long-term ownership and operation of Luther Burbank Park to the City. The transfer of the park property was finalized in 2002.

In 2003, the Mercer Island community approved a six-year parks levy to fund the operations and maintenance of Luther Burbank Park. The \$415,000 annual levy passed with 55% voter approval.

In 2006, the Luther Burbank Park Master Plan was adopted and established the long-term vision for the park, including providing the framework for future capital investments.

In 2007, a Citizen's Stakeholder Committee was formed to prepare a recommendation on a parks levy ballot measure to replace/renew the 2003 Parks Levy. The Stakeholder Committee recommended that the parks levy should be expanded to support system-wide parks maintenance and operations in addition to funding Luther Burbank Park.

### 2009 Parks Levy (Current Levy)

In 2008, the Mercer Island community approved a 15-year parks levy. The scope of the levy included funding to continue operating Luther Burbank Park and to support operations at all city parks, open spaces, and recreation facilities. The \$900,000 annual levy passed with 54% voter approval and began in 2009.

The City Council allocated parks levy funding to specific budget categories as shown in the table on the next page. The funding was split between operations and maintenance (O&M) and capital.

<b>2009 Operations &amp; Maintenance Levy (Voter Approved)</b>	
Luther Burbank Park (O&M)	\$370,000
School Related Park & Recreation Activities (O&M)	\$260,000
Capital Projects (O&M)	\$128,000
Pioneer Park Forest Management (Capital)	\$77,000
Open Space/Vegetation Management (Capital)	\$65,000
<b>Total</b>	<b>\$900,000</b>

While voters approved the \$900,000 parks levy, they did not approve an accompanying park bond measure, which required 60% approval and would have funded various capital improvement projects.

The approved parks levy included \$128,000 in operations and maintenance funding for the capital projects associated with the bond measure. When the City Council enacted the 2009 parks levy, they opted to remove the operations and maintenance funding for the bond-related capital projects and replaced it with \$110,000 for Luther Burbank Small Capital Projects. The final amount levied in 2009 was \$882,000, establishing the basis for the 15-year levy.

It is also worth noting that sometime during the life of the 2009 levy (likely around 2010) the reference to “School Park and Recreation Activities” was changed to a more general “Parks Maintenance O&M.” This was a reference/text change only and did not impact the budget or the parks levy. The parks operations & maintenance funds collected via the levy are part of the General Fund and support a wide range of maintenance activities including athletic field maintenance. The table below reflects the final funding categories for the 2009 parks levy.

<b>2009 Operations &amp; Maintenance Levy (Implemented)</b>	
Luther Burbank Park (O&M)	\$370,000
School Related Park & Recreation Activities (O&M)	\$260,000
<u>Parks Maintenance (O&amp;M)</u>	<u>\$260,000</u>
<u>Capital Projects (O&amp;M)</u>	<u>\$128,000</u>
<u>Luther Burbank Small Capital Projects (Capital)</u>	<u>\$110,000</u>
Pioneer Park Forest Management (Capital)	\$77,000
Open Space/Vegetation Management (Capital)	\$65,000
<b>Total</b>	<b>\$882,000</b>

### **2022 Parks Levy Allocations**

In 2022, the annual parks levy amount is \$980,122. The 1% statutorily allowed increase was taken in all but two years over the life of the current parks levy. The 1% increase was applied to the operations and maintenance components of the parks levy, while the capital funding categories remained flat. The table below compares the initial levy amount in 2009 with the current levy amount in 2022.

<b>2009 vs. 2022 Parks Levy Budget Allocations</b>		
	2009 Allocation	2022 Allocation
Luther Burbank Park (O&M)	\$370,000	\$373,007
Parks Maintenance (O&M)	\$260,000	\$355,115
Luther Burbank Small Capital Projects (Capital)	\$110,000	\$110,000
Pioneer Park Forest Management (Capital)	\$77,000	\$77,000
Open Space/Vegetation Management (Capital)	\$65,000	\$65,000
<b>Total</b>	<b>\$882,000</b>	<b>\$980,122</b>

In 2022, the General Fund receives \$728,122 of the levied amount to support operations and maintenance at parks and athletic fields. This includes fully funding operations and maintenance at Luther Burbank Park at current service levels.

The remaining \$252,000 is allocated to the Capital Improvement Fund in support of Luther Burbank Park Small Capital Projects (\$110,000), Pioneer Park Forest Management (\$77,000), and Citywide Open Space Vegetation Management (\$65,000). This annual allocation for capital projects has been unchanged since 2009.

#### **2022 Parks Operations & Maintenance Budget**

In 2022, the parks operations and maintenance budget is \$2.34 million, see expenditure and revenue tables below. In total, 31% of the funding for parks operations and maintenance is derived from the current parks levy.

<b>2022 Parks Operations &amp; Maintenance Expenditures</b>		
<b>Expenditure Category</b>	<b>Amount</b>	<b>%</b>
Park Maintenance	\$876,591	37%
Aubrey Davis Park Maintenance	\$530,778	23%
Luther Burbank Park Maintenance	\$373,007	16%
Athletic Field Maintenance	\$294,223	13%
Park Maintenance School Fields	\$195,842	8%
Trails Maintenance	\$69,690	3%
<b>Total</b>	<b>\$2,340,131</b>	

<b>2022 Parks Operations &amp; Maintenance Revenue</b>		
<b>Revenue Category</b>	<b>Amount</b>	<b>%</b>
Sales/B&O/Other Property Taxes*	\$842,447	36%
Parks Levy	\$728,122	31%
WSDOT (Aubrey Davis Park)	\$570,596	24%

User Fees	\$198,966	9%
<b>Total</b>	<b>\$2,340,131</b>	

\*The tax revenue amounts are estimated and represent the parks operations and maintenance proportionate share of the total tax revenue received in the General Fund.

**Overview of Current Parks Levy Funding Categories**

Luther Burbank Park O&M and Small Capital Projects - \$483,007 in 2022

The current parks levy funds nearly 100% of the maintenance and operation of Luther Burbank Park at current service levels and provides funding for small capital projects identified in the Luther Burbank Master Plan. Luther Burbank Park includes 73 acres of parks and open space, 0.75 miles of shoreline and waterfront infrastructure, and 4.24 miles of trails. Levy funds support a wide variety of park maintenance activities, including planter beds, lawn upkeep, tree care and pruning, litter pick-up, garbage/recycling receptacles, and more. In addition, current levy funds maintain the recreation facilities in the park, including the two playgrounds, tennis/pickleball courts, the trail system, the docks, and the swim beach, in addition to the maintenance of the Luther Burbank Administration Building, the Boiler Building and two restroom facilities.

Parks Maintenance O&M - \$355,155 in 2022

The current parks levy supports operation and maintenance of over 200 acres of park land (not including open space areas, Pioneer Park, or Luther Burbank Park). This work includes landscaping and lawn care, maintenance of restrooms, sport courts, and picnic shelters and preservation of shorelines. This funding also supports maintenance of 28 miles of walking paths and trails, in addition to 14 playgrounds. And finally, this levy funding, combined with user fees, supports the maintenance and operation of athletic fields across the Island including Island Crest Park, the South Mercer Playfields, and Homestead fields.

Pioneer Park Forest Management - \$77,000 in 2022

Pioneer Park and Engstrom Open Space provide 122 acres of forested park land, comprising 43% of the open space in the city. Management of these properties is guided by the 2003 Pioneer Park Forest Management Plan. This plan focuses on canopy regeneration, invasive tree removal, and ivy and invasive weed management as the key steps towards achieving a healthier and more resilient forest. The current levy supports key elements of this plan by funding the removal of holly and other weedy tree infestations in the forest understory and the planting of 15,000 native trees and shrubs in 75 of the 122 acres of Pioneer Park and Engstrom Open Space.

Open Space/Vegetation Management - \$65,000 in 2022

The City maintains 164 acres of open space throughout Mercer Island in addition to Pioneer Park and Engstrom Open Space. The Open Space Vegetation Plan, adopted in 2004 and updated in 2014, guides stewardship and restoration in these open spaces with a focus on maintaining functional benefits and developing resilient plant communities. Current levy funding supports management of these open spaces using ecological restoration best practices, including the removal of ivy from the base of existing canopy trees across 95 acres of forest and planting nearly 16,000 native trees and shrubs.

**ISSUE/DISCUSSION**

The current parks levy expires at the end of December 2023 and there are a series of decisions to be made as the City Council contemplates the parks levy renewal:

- Election Date for Parks Levy Renewal
- Timing of Levy Implementation
- Length of the Parks Levy
- Parks Levy Components and Annual Funding Levels
- Development of Ballot Ordinance
- Formation of Pro and Con Committees

Each of these decision points is further detailed below.

**Election Date for Parks Levy Renewal**

The City Council has several options to consider in setting a date for the renewal of the parks levy. The election dates along with the dates the City Council is required to take action are provided in the table below.

<b>Upcoming King County Election Dates and Deadlines</b>	
<b>Election Date</b>	<b>Ballot Materials Submission Deadline</b>
November 8, 2022	August 2, 2022
February 14, 2023*	December 16, 2022
April 25, 2023*	February 24, 2023*
August 1, 2023*	May 12, 2023*
November 7, 2023*	August 1, 2023*

\* Preliminary, subject to confirmation by the Washington Secretary of State.

Recommendation:

Of the options presented in the table above, staff recommends placing a park levy renewal measure on the November 8, 2022 ballot. City Council action on a ballot ordinance will need to be taken by July 19, 2022 to meet the August 2, 2022 King County submittal deadline. Staff are supported by outside bond counsel and prepared to meet these deadlines.

**Timing of Parks Levy Implementation**

State law requires a voter approved levy to be enacted within 12-months of the election. Should the City Council choose to move forward with the November 8, 2022 election date and should the levy pass, the City Council will need to take action to set its 2023 levy accordingly, which will involve ending the current levy one year early and replacing it with the newly approved levy. This will occur as part of the biennial budget process.

**Length of the Parks Levy**

Per State Law, the term of a levy can be temporary (meaning that the City will receive revenue from the levy for a set number of years), or permanent. Historically, Mercer Island has enacted temporary levies. The current parks levy has a length of 15-years and replaced a previous 6-year levy.



Recommendation:

Staff recommends setting the parks levy renewal term at 15-years. If approved by the voters, the new levy will commence on January 1, 2023 and end on December 31, 2037.

**Parks Levy Components and Annual Funding Levels**

Staff has prepared several levy scenarios for consideration by the City Council. This includes a base levy renewal, which essentially replaces the current levy and two options. The first option proposes new funding for ongoing playground replacements and the second option proposes increasing the annual funding amount for Pioneer Park.

Base Parks Levy: Maintain Current Funding Levels

The 2023 proposed parks levy renewal maintains the base funding level and the same categories as the current levy. The 2023 funding amounts reflect a 1% annual increase applied uniformly to all levy categories.

<b>Base Levy: Maintain Current Funding Levels</b>		
	2022 (Current Levy)	2023 (Proposed Levy)
Luther Burbank Park (O&M)	\$373,007	\$376,737
Parks Maintenance (O&M)	\$355,115	\$358,666
Luther Burbank Small Capital Projects (Capital)	\$110,000	\$111,100
Pioneer Park Forest Management (Capital)	\$77,000	\$77,770
Open Space/Vegetation Management (Capital)	\$65,000	\$65,650
<b>Total</b>	<b>\$980,122</b>	<b>\$989,923</b>

Two additional parks levy funding options are further described below.

Option 1. New Annual Funding for Playground Replacements

Of the 18 playgrounds in the Mercer Island parks system, 10 are nearing the end of their useful life and will require replacement within the next 10 years (see Exhibit 1). Manufactured play equipment has a typical useful service life of 15 to 20 years, depending on play equipment condition, wear, and usage.

In addition to playground replacements, most Mercer Island playgrounds do not meet ADA or universal accessibility standards and they will be evaluated for ADA upgrades as they are replaced.

The 2023-2028 Parks Capital Improvement Plan (CIP) (see Exhibit 2) identifies the following playground replacements:

- Deanne's Children's Park (Castle/Swings/Climbing Rock)
- Aubrey Davis Lid B
- Secret Park
- Roanoke Park
- First Hill Park

The replacement cost for these five playgrounds over the next six years is estimated at \$2,373,000. The other 13 playgrounds in the Mercer Island parks system, except for the Mercerdale Park Playground, are expected

to be replaced during the next 15 years. The cost of these additional playground replacements is estimated at \$4,674,000, bringing the total estimated playground replacement costs over the next 15-years to \$7,047,000.

Funding Options for New Playgrounds:

Keeping up with playground replacements is cyclical in nature and a high priority for the Mercer Island parks system. The parks levy renewal provides an opportunity to direct annual funding to meet these ongoing capital funding needs.

Staff prepared four scenarios for consideration, ranging from funding 25% of the estimated annual playground replacement costs to fully funding the replacement costs over the life of the levy.

<b>Playground Replacement Funding Levels</b>	<b>Annual Amount</b>
25% Annual Funding for Playground Replacements	\$109,000
50% Annual Funding for Playground Replacements	\$219,000
75% Annual Funding for Playground Replacements	\$328,000
100% Annual Funding for Playground Replacements	\$438,000

Please note, playground replacement costs were estimated in 2021 as part of the 2022 PROS Plan update process. Cost estimates include a 3% annual escalator to address inflation.

Staff are seeking feedback from the City Council on whether to include new funding for playground replacements in the parks levy renewal and if yes, at what level.

Option 2. Increase Annual Funding for Pioneer Park Forest Management

Pioneer Park and Engstrom Open Space provide 122 acres of forested park land, comprising 43% of the open space in the city. Management of these properties is guided by [the Pioneer Park Forest Management Plan \(Forest Management Plan\) that was adopted in 2003 and updated in 2009](#). The Forest Management Plan prescribes successive forest restoration tasks that, once completed, will result in a resilient, biodiverse native forest that provides innumerable social, economic, and ecological benefits for the Mercer Island community. These tasks include the following:

- Managing invasive tree species in the understory
- Removing ivy from the base of existing canopy trees, to promote the longevity of older forest trees
- Tree planting and maintenance (Phase 1)
- Removing English ivy and other invasive plants from the forest understory
- Tree planting and maintenance (Phase 2), to ensure diversity in the age of the forest stands throughout the park

With funding support from the current parks levy over the last 14 years, significant progress has been made on the benchmarks established in the Forest Management Plan, including control of invasive trees across both properties, preservation of mature trees through ivy removal, and installation of over 15,000 native trees and shrubs.

Completing the remaining tasks in the Forest Management Plan is vital to the forest’s long-term health, by improving its resilience to the effects of climate change and reducing the risk of wildfire. This work includes

the completion of the first phase of tree planting and maintenance, the removal of English ivy and other invasive species that dominate the understory, and a second phase of tree planting that will ensure the forest contains a diverse and multi-aged canopy.

**Funding the Forest Management Plan**

To make significant progress on the work identified in the Forest Management Plan, staff estimates an additional \$468,000 is needed annually. This is in addition to the \$191,000 already included in the annual budget, of which \$77,000 is derived from the current parks levy.

<b>Optional Funding Levels for Pioneer Park</b>	<b>Annual Increase</b>
Catch-up funding to bring capital investment up to where it was in 2009	\$36,000
Fund 50% of all Forest Management projects except for second phase of tree planting	\$133,000
Fund all Forest Management Plan projects except for second phase of tree planting	\$266,000
Fully fund the Forest Management Plan projects	\$468,000

The parks levy renewal provides an opportunity to increase the annual funding for Pioneer Park towards meeting the goals identified in the Forest Management Plan. Staff are seeking feedback from the City Council on whether to include additional funding for Pioneer Park in the levy renewal.

**Development of Ballot Measure Ordinance**

Upon receiving direction from the City Council on the timing, length, and components of the parks levy renewal, staff and legal counsel will prepare a final ballot measure ordinance. A draft ordinance and explanatory statement prepared by outside bond counsel are attached as Exhibits 3 and 4.

For a November 8, 2022 election, the first reading of the ballot measure ordinance is anticipated on July 5, 2022 and the second reading on July 19, 2022.

**Formation of Pro and Con Committees**

Although it is not a legal requirement, the entity placing a measure on the ballot typically facilitates the formation of a Pro and Com committee to prepare respective statements (and rebuttals) for inclusion in the election guidebook.

Upon receiving direction from the City Council to prepare a ballot measure, the City Manager will solicit applicants from the community to serve on the Pro and Com committees. The solicitation will mirror what is typically done for board and commission recruitments, with recruitment announcements provided across multiple communication channels.

The applications received from the community will be presented to the City Council at a subsequent meeting and the City Council will make appointments to each of the committees. The committees will be comprised of a maximum of three individuals. For the November 8, 2022 election, Pro and Con Statements are due to King County by August 9, 2022 and Rebuttals are due by August 11, 2022.

Sample recruitment language to serve on the Pro or Con committee is attached as Exhibit 5.

## NEXT STEPS

Following direction from the City Council to prepare a parks levy renewal ballot measure for the November 8, 2022 election, staff will complete the following steps:

1. Finalize the components and funding levels for the parks levy renewal and return to the City Council for concurrence (if needed) at the June 21 City Council meeting.
2. Begin applicant recruitment for the Pro and Con committees.
3. Finalize ballot and ordinance language for a first reading on July 7, 2022 and a second reading and final approval on July 21, 2022.
4. Submit required election materials to King County by August 2, 2022.

Alternatively, should the City Council not wish to pursue a parks levy renewal this November, the staff will return for a follow-up discussion at a later date in preparation for a ballot measure some time in 2023.

## RECOMMENDED ACTION

Authorize and direct the City Manager to take preliminary actions necessary to prepare for a parks levy renewal measure to be placed on the November 8, 2022 ballot.

# Mercer Island Playground Inventory

Item 11.

Parks		Installation	Age
Aubrey Davis Park	Area A	2011	11
	Area B	2007	15
Deane's Children's Park	Castle/Swings/Climbing Rock	2005	17
	Main Play Area/Swings	2012	10
	Dragon	2018	4
First Hill Park	Tree House Structure	2007	15
Groveland Beach Park	Composite Structure	2012	10
Homestead Park	Upper Structure/Main Structure	2012	10
Luther Burbank Park	Small Composite Structure, Spring Toys	2013	9
	Large Composite Structure, Zip Line	2013	9
	Small Composite Structure, Spring Toys	2014	8
	Community Center Composite Structure	2010	12
Mercerdale Park	Train Composite Structure, Spring Toys	2022	0
	Main Composite Structure, Swings	2022	0
Roanoke Park	Boat Composite Structure	2004	18
	Spinami, Swings	2012	10
Secret Park	Composite Structure/Swings/Spinners	2007	15
South Mercer Playfields	Composite Structure, Swings	2018	4

## 2023-2028 Parks Capital Improvement Plan

Item 11.

ID	Location	Description	2023	2024	2025	2026	2027	2028	6-YEAR TOTAL
<b>ATHLETIC FIELD PROJECTS</b>									
<b>ESTIMATED EXPENDITURES</b>									
PA0110	Aubrey Davis Park	Lid A Backstop Replacement	-	-	-	-	96,000	689,000	785,000
PA0116	Island Crest Park	South Field Lights Replacement and Turf Upgrade	-	-	113,000	1,160,000	-	-	1,273,000
PA0117A	Island Crest Park	North Infield Turf and Backstop Replacement	1,061,000	-	-	-	-	-	1,061,000
PA0117B	Island Crest Park	South Field Backstop Replacement	319,000	-	-	-	-	-	319,000
PA0131	South Mercer	Turf Replacement & Ballfield Backstop Upgrade	1,698,000	-	-	-	-	-	1,698,000
<b>ATHLETIC FIELD PROJECTS - ESTIMATED EXPENDITURES</b>			<b>3,078,000</b>	<b>-</b>	<b>113,000</b>	<b>1,160,000</b>	<b>96,000</b>	<b>689,000</b>	<b>5,136,000</b>

<b>BEACHES AND SHORELINE PROJECTS</b>									
<b>ESTIMATED EXPENDITURES</b>									
PA0121	Luther Burbank	Swim Beach Renovation	-	55,000	113,000	1,015,000	-	-	1,183,000
PA0122	Luther Burbank	Dock Repair and Adjacent Waterfront Improvements	425,000	3,388,000	-	-	-	-	3,813,000
PA0114	Groveland	Dock Replacement & Shoreline Improvements (TBD)	-	-	-	-	4,180,000	-	4,180,000
PA0112	Clarke Beach	Shoreline Improvements (TBD)	-	-	2,814,000	-	-	-	2,814,000
<b>BEACHES &amp; SHORELINE PROJECTS - ESTIMATED EXPENDITURES</b>			<b>425,000</b>	<b>3,443,000</b>	<b>2,927,000</b>	<b>1,015,000</b>	<b>4,180,000</b>	<b>-</b>	<b>11,990,000</b>

<b>OPEN SPACE &amp; TRAILS PROJECTS</b>									
<b>ESTIMATED EXPENDITURES</b>									
PA0100	Multiple Locations	Open Space Management (Ongoing)	319,000	329,000	339,000	350,000	361,000	372,000	2,070,000
PA0103	Multiple Locations	Trail Renovation & Property Management (Ongoing)	54,000	56,000	58,000	60,000	62,000	64,000	354,000
PA0129	Pioneer/Engstrom	Open Space Forest Management (Ongoing)	191,000	197,000	203,000	210,000	217,000	224,000	1,242,000
PA0108	Aubrey Davis Park	Luther Lid Connector Trail	-	164,000	845,000	-	-	-	1,009,000
PA0143	Aubrey Davis Park	Mountains to Sound Trail Pavement Renovation	101,000	-	-	-	-	-	101,000
PA0144	Aubrey Davis Park	Mountains to Sound Trail Connection at Shorewood	-	82,000	-	-	-	-	82,000
PA0145	Aubrey Davis Park	MTS Trail Lighting from ICW to Shorewood	-	-	-	58,000	299,000	-	357,000
PA0115	Hollerbach OS	Hollerbach SE 45th Trail System	-	93,000	423,000	-	-	-	516,000
PA0132	Luther Burbank	Upper Luther Ravine Trail Phase 2	-	-	113,000	261,000	-	-	374,000
PA0175	Mercerdale Hill.	Trail Renovation	-	-	-	-	120,000	615,000	735,000
PA0190	Wildwood Park	ADA Perimeter Path & General Park Improvements	-	-	-	58,000	180,000	-	238,000
<b>OPEN SPACE &amp; TRAILS PROJECTS - ESTIMATED EXPENDITURES</b>			<b>665,000</b>	<b>921,000</b>	<b>1,981,000</b>	<b>997,000</b>	<b>1,239,000</b>	<b>1,275,000</b>	<b>7,078,000</b>

## 2023-2028 Parks Capital Improvement Plan

Item 11.

ID	Location	Description	2023	2024	2025	2026	2027	2028	6-YEAR TOTAL
<b>PARKS PROJECTS</b>									
<b>ESTIMATED EXPENDITURES</b>									
PA0101	Multiple Locations	Recurring Parks Minor Capital (Ongoing)	149,000	154,000	159,000	164,000	169,000	175,000	970,000
PA0111	Aubrey Davis Park	Vegetation Management (Ongoing)	117,000	121,000	125,000	129,000	133,000	137,000	762,000
PA0123	Luther Burbank	Minor Capital Levy (Ongoing)	103,000	105,000	107,000	109,000	111,000	113,000	648,000
PA0104	Multiple Locations	Lake Water Irrigation Development	-	82,000	141,000	-	-	-	223,000
PA0106A	Aubrey Davis Park	Lid B Playground Replacement and ADA Parking	-	-	-	232,000	836,000	-	1,068,000
PA0106B	Aubrey Davis Park	Lid B Restroom and ADA Path	-	-	-	232,000	1,195,000	-	1,427,000
PA0107	Aubrey Davis Park	Outdoor Sculpture Gallery Improvements	-	33,000	68,000	198,000	-	-	299,000
PA0141	Aubrey Davis Park	Tennis Court Resurfacing/Shared-Use Pickleball	-	121,000	-	-	-	-	121,000
PA0119	Luther Burbank	Tennis Court Renovation/Shared-Use Pickleball	107,000	438,000	-	-	-	-	545,000
PA0120	Luther Burbank	Parking Lot Lighting	133,000	-	-	-	-	-	133,000
PA0130A	Roanoke Park	Playground Replacement	-	-	-	-	60,000	431,000	491,000
PA0130B	Roanoke Park	General Park & ADA Improvements	-	-	-	-	30,000	93,000	123,000
PA0148	Deane's	Playground Replacement (Castle/Swings/Climb Rock)	-	55,000	226,000	-	-	-	281,000
PA0151	First Hill Park	Playground Replacement & Court Resurfacing	-	-	-	87,000	329,000	-	416,000
PA0166	Luther Burbank	Amphitheater Renovation (Design Only)	-	-	85,000	-	-	-	85,000
PA0182	MICEC/LB	Stair Replacement between MICEC & LB Parking Lot	-	-	-	-	36,000	197,000	233,000
PA0187	Secret Park	Playground Replacement	-	-	-	87,000	448,000	-	535,000
PA0189	South Pt. Landing	General Park Improvements	-	158,000	-	-	-	-	158,000
<b>PARKS PROJECTS - ESTIMATED EXPENDITURES</b>			<b>609,000</b>	<b>1,267,000</b>	<b>911,000</b>	<b>1,238,000</b>	<b>3,347,000</b>	<b>1,146,000</b>	<b>8,518,000</b>
<b>RECREATION FACILITIES PROJECTS</b>									
<b>ESTIMATED EXPENDITURES</b>									
GB0102	MICEC	Building Repairs (Ongoing)	107,000	111,000	115,000	119,000	123,000	127,000	702,000
PA0133	MICEC	Technology and Equipment Replacement (Ongoing)	40,000	40,000	40,000	40,000	40,000	40,000	240,000
PA0178	MICEC	Entryway Parking Lot Asphalt Replacement	160,000	-	-	-	-	-	160,000
PA0179	MICEC	Parking Lot Planter Bed Renovation	-	-	-	-	239,000	-	239,000
PA0181	MICEC	Generator for Emergency Use	-	-	-	-	478,000	-	478,000
PA0124B	Luther Burbank	Boiler Building Full Renovation	-	-	-	-	239,000	3,690,000	3,929,000
<b>RECREATION FACILITIES PROJECTS - ESTIMATED EXPENDITURES</b>			<b>307,000</b>	<b>151,000</b>	<b>155,000</b>	<b>159,000</b>	<b>1,119,000</b>	<b>3,857,000</b>	<b>5,748,000</b>

## 2023-2028 Parks Capital Improvement Plan

Item 11.

ID	Location	Description	2023	2024	2025	2026	2027	2028	6-YEAR TOTAL
<b>PARK PLANNING PROJECTS</b>									
<b>ESTIMATED EXPENDITURES</b>									
PA0126	Mercedale Park	Mercedale Park Master Plan	200,000	-	-	-	-	-	200,000
PA0157	Groveland/Clarke	Clarke and Groveland Beach Joint Master Plan	300,000	-	-	-	-	-	300,000
PA0127	MICEC	Annex Facilities Plan	200,000	-	-	-	-	-	200,000
PA0192	TBD	Spray Park - Site Analysis	-	50,000	-	-	-	-	50,000
<b>PARK PLANNING PROJECTS - ESTIMATED EXPENDITURES</b>			<b>700,000</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>750,000</b>
<b>PARK PROPERTY ACQUISITION RESERVE</b>									
<b>ESTIMATED EXPENDITURES</b>									
N/A	System-Wide	Property Acquisition - Reserve			500,000	500,000	500,000	500,000	2,000,000
<b>PARK PROPERTY ACQUISITION - ESTIMATED EXPENDITURES</b>			<b>-</b>	<b>-</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>2,000,000</b>
<b>OTHER PROJECTS</b>									
<b>ESTIMATED EXPENDITURES</b>									
PA0142	Aubrey Davis	Intersection and Crossing Improvements	80,000	83,000	86,000	89,000	92,000	95,000	525,000
PA0150	Ellis Pond	Aquatic Habitat Enhancement	20,000	-	-	-	-	-	20,000
<b>OTHER PROJECTS - ESTIMATED EXPENDITURES</b>			<b>100,000</b>	<b>83,000</b>	<b>86,000</b>	<b>89,000</b>	<b>92,000</b>	<b>95,000</b>	<b>545,000</b>
<b>2023-2028 TOTAL ESTIMATED EXPENDITURES</b>			<b>5,884,000</b>	<b>5,915,000</b>	<b>6,673,000</b>	<b>5,158,000</b>	<b>10,573,000</b>	<b>7,562,000</b>	<b>41,765,000</b>



## 2023-2028 Parks Capital Improvement Plan

Item 11.

Description	2023	2024	2025	2026	2027	2028	6-YEAR TOTAL
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<b>2023-2028 TOTAL ESTIMATED EXPENDITURES</b>	5,884,000	5,915,000	6,673,000	5,158,000	10,573,000	7,562,000	41,765,000
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REVENUE SUMMARY							
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Real Estate Excise Tax	3,492,000	1,136,000	1,253,000	2,024,000	1,149,000	1,149,000	10,203,000
King County Parks Levy	206,000	208,100	210,000	-	-	-	624,100
Parks Levy/Luther Burbank Levy	252,000	-	-	-	-	-	252,000
Impact Fees	-	-	-	80,000	-	-	80,000
Sinking Fund - Turf Replacement	900,000	-	-	-	-	-	900,000
Sinking Fund - MICEC Technology	40,000	40,000	40,000	40,000	40,000	40,000	240,000
Grants	100,000	2,348,000	500,000	300,000	500,000	-	3,748,000
1% for Arts Fund	-	45,000	-	75,000	-	-	120,000
Stormwater Fund	20,000	-	-	-	120,000	-	140,000
Transportation Improvement Fund	80,000	83,000	86,000	89,000	92,000	95,000	525,000
WSDOT Maintenance Agreement	100,000	100,000	100,000	100,000	100,000	100,000	600,000

<b>2023-2028 TOTAL ESTIMATED REVENUES</b>	5,190,000	3,960,100	2,189,000	2,708,000	2,001,000	1,384,000	17,432,100
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<b>2023-2028 TOTAL PROJECTED NET</b>	(694,000)	(1,954,900)	(4,484,000)	(2,450,000)	(8,572,000)	(6,178,000)	(24,332,900)
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CITY OF MERCER ISLAND, WASHINGTON

ORDINANCE NO. [REDACTED]

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, PROVIDING FOR THE SUBMISSION TO THE QUALIFIED ELECTORS OF THE CITY AT AN ELECTION TO BE HELD ON NOVEMBER 8, 2022, OF A PROPOSITION AUTHORIZING THE CITY TO LIFT THE LEVY LIMIT ESTABLISHED IN RCW 84.55.010 TO PAY FOR COSTS OF OPERATING AND MAINTAINING CITY PARKS AND RECREATION FACILITIES; SETTING FORTH THE TEXT OF THE BALLOT PROPOSITION; DIRECTING PROPER CITY OFFICIALS TO TAKE NECESSARY ACTIONS; AND PROVIDING FOR OTHER RELATED MATTERS.**

WHEREAS, pursuant to Ordinance No. 08-08 approved on August 4, 2008, the City of Mercer Island, Washington (the “City”) has in effect a tax levy in excess of the limit established in RCW 84.55.010 to pay costs of operating and maintaining City parks and recreational facilities, including the Luther Burbank Park; and

WHEREAS, the levy lid lift for operation and maintenance of City parks is scheduled to expire on December 31, 2023; and

WHEREAS, in order to continue paying costs of operations and maintenance as found necessary by the City Council, it is deemed advisable that the City impose taxes within the limits permitted to cities; and

WHEREAS, RCW 84.55.050 authorizes the voters of a City to authorize an increase above the levy limitations established in RCW 84.55.010; and

WHEREAS, if approved by the voters, the new levy lid lift authorized herein will begin in 2023 and continue for 15 years thereafter, effectively replacing and extending the expiring levy for continued operation and maintenance of City parks; and

WHEREAS, if the levy lid lift authorized herein is approved by the voters to begin collections in 2023, the City intends to terminate its current levy lid lift for parks purposes one year early (for an expiration date of December 31, 2022), to avoid duplication in funding; and

WHEREAS, on June 7<sup>th</sup>, 2022, the City Council directed staff to prepare an ordinance for such levy lid lift to replace and extend the expiring levy lid lift to sustain current service levels describe herein; and

WHEREAS, the estimated annual cost to a median assessed value home on Mercer Island is [\$\_\_\_\_\_]; and

WHEREAS, the City Council desires to allow the electors to approve or reject a proposition under RCW 84.55.050(2), authorizing the City Council to levy the City's regular property tax in an amount that exceeds the incremental limit factor that would otherwise be prescribed by RCW 84.55.010; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON DOES ORDAIN AS FOLLOWS:

Section 1. Purpose. The Council hereby finds that the best interests of the residents of the City require the City to pay [costs of maintaining and operating City open space, park and recreation facilities island wide, including the full costs of operating and maintaining Luther Burbank Park, and improving ecological health of open spaces] ("Park Operations").

The City Council shall determine the timing, order and manner of funding Park Operations and other uses of levy proceeds. The cost of all compensation, benefits, training, support services, equipment, vehicles, infrastructure, facilities, and/or administrative expenses and other costs incurred in connection with Park Operations shall be deemed a part of the costs of such Park Operations. The Council may alter, make substitutions to, and amend such components as it determines are in the best interests of the City and consistent with the general park and recreation descriptions provided herein.

Section 2. Calling of Election Regarding the Levy of Additional Regular Property Taxes. It is hereby found and declared the best interests of the City require the submission to the qualified electors of the City of the proposition whether the City shall levy regular property taxes above the levy limitations established in RCW 84.55.005 and RCW 84.55.010 for their ratification or rejection at an election to be held on November 8, 2022. For the purpose of providing funds to pay the costs of Park Operations, the King County Director of Records and Elections (the "Director"), as *ex officio* supervisor of elections in King County, Washington, is hereby requested to call and conduct such election to be held on such day and to submit to the qualified electors of the City for their approval or rejection a proposition to increase the City's regular property tax levy by up to \$0.\_\_\_\_\_ per \$1,000 of assessed valuation (to a total rate not to exceed \$\_\_\_\_\_ per \$1,000 of assessed valuation) for collection in 2023, as allowed by chapter 84.55 RCW. The 2023 levy amount will be used as the basis to calculate subsequent levy limits for a period of 15 years (expiring December 31, 2037).

The taxes authorized by this proposition will be in addition to the maximum amount of regular property taxes the City would have been limited to by RCW 84.55.010 in the absence of voter approval under this ordinance, plus other authorized lid lifts. Thereafter, such levy amount would be used to compute limitations for subsequent years as allowed by chapter 84.55 RCW.

Upon approval of the voters of the proposition hereinafter set forth, the City may use proceeds of such levy to pay the costs of Park Operations as more particularly described in this ordinance.

The City Clerk is hereby authorized and directed to certify the following proposition to the Director, in substantially the following form. Such election shall be conducted by mail unless otherwise determined by the Director.

CITY OF MERCER ISLAND PROPOSITION NO. 1

LEVY LID LIFT FOR  
PARK OPERATIONS AND MAINTENANCE

The City Council of the City of Mercer Island adopted Ordinance No. \_\_\_\_\_ concerning property taxes to maintain and operate park and recreational facilities. This proposition would increase the City’s regular property tax levy by approximately \$\_\_\_\_/\$1,000 to a maximum rate of up to \$\_\_\_\_/\$1,000 for collection in 2023 and to increase the levy as allowed by RCW 84.55 for 15 years thereafter to continue operating Luther Burbank Park, improve forest and vegetative health of open spaces, and operate and maintain park and recreation-related facilities and services. Qualifying seniors, veterans, and others would be exempt, per RCW 84.36.

Should this proposition be approved:

YES? .....	<input type="checkbox"/>
NO? .....	<input type="checkbox"/>

Section 3. Minor Adjustments. For purposes of receiving notice of the exact language of the ballot proposition required by RCW 29A.36.080, the City Council hereby designates: (a) the City Manager and (b) the City Attorney, as the individuals to whom such notice should be provided. The City Attorney and City Manager are each authorized individually to approve changes to the ballot title, if any, deemed necessary by the Director.

The City Clerk is authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's or clerical errors, references, numbering, section/subsection numbers, and any reference thereto.

The proper City officials are authorized to perform such duties as are necessary or required by law to submit the question of whether the regular property tax shall be increased, as provided in this ordinance, to the electors at the November 8, 2022 election.

Section 4. Exemption. If the ballot proposition set forth herein is approved by the voters, as authorized by RCW 84.36.381, senior citizens, disabled veterans, and other people with disabilities (as defined in RCW 84.36.381) shall be exempt from the tax increase resulting from such levy lid lift.

Section 5. Local Voters’ Pamphlet Authorized. The preparation and distribution of a local voters’ pamphlet providing information on the foregoing ballot measure is hereby authorized. The pamphlet shall include an explanatory statement and arguments advocating approval and disapproval of the ballot measure, if any. In accordance with RCW 29A.32.280, the arguments advocating approval and rejection of the ballot measure shall be prepared by

committees appointed by the City Council. Each committee shall be composed of not more than three persons; however, a committee may seek the advice of any person or persons. The committee advocating approval shall be composed of persons known to favor the ballot measure, and the committee advocating rejection shall be composed of persons known to oppose the ballot measure.

Section 6. Severability. The recitals stated above (i.e., the “Whereas” clauses) constitute specific findings by the City Council in support of the passage of this ordinance. If any provision of this ordinance is declared by any court of competent jurisdiction to be invalid, then such provision shall be null and void and shall be separable from the remaining provisions of this ordinance and shall in no way affect the validity of the other provisions of this ordinance or of any other ordinance or resolution, or of the levy or collection of the taxes authorized herein.

Section 7. Publication and Effective Date. This ordinance shall take effect five days after its passage, approval and publication as required by law.

PASSED by the City Council of the City of Mercer Island, Washington, at a regular open public meeting thereof held this \_\_\_\_ day \_\_\_\_\_, 2022.

CITY OF MERCER ISLAND, WASHINGTON

\_\_\_\_\_  
Salim Nice, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Bio Park, City Attorney

\_\_\_\_\_  
Andrea Larson, City Clerk

**CITY OF MERCER ISLAND**  
**PROPOSITION 1**  
**LEVY LID LIFT FOR**  
**PARK OPERATIONS AND MAINTENANCE**

**Explanatory Statement**

The City of Mercer Island has in effect a levy lid lift to pay costs of operating and maintaining City parks and recreational facilities island wide, including the full costs of operating and maintaining Luther Burbank Park. The current levy lid lift was approved by Mercer Island voters in 2008 and is scheduled to expire on December 31, 2023. Proposition 1 proposes a new levy lid lift to replace and extend the expiring levy lid lift in order to continue funding operation and maintenance of City parks.

If approved, this proposition authorizes an increase in the City’s regular property tax levy by approximately \$0.\_\_\_\_\_/ \$1,000 of assessed valuation, to a maximum rate of \$\_\_\_\_\_/ \$1,000 for collection in 2023, as allowed by RCW 84.55, for a period of 15 years (expiring December 31, 2037). Because collections under the new levy lid lift will begin in 2023, the City intends to terminate its existing levy lid lift one year early to avoid duplication.

Proceeds will be used to pay [costs of maintaining and operating City open space, park and recreation facilities, including the full costs of operating and maintaining Luther Burbank Park, and improving ecological health of open spaces]. Priorities and other details about the levy lid lift are described in City Ordinance \_\_\_\_\_.

Approval of Proposition 1 will cost the owner of a median-valued \$\_\_\_\_\_ Mercer Island home about \$\_\_\_\_\_ per year, or \$\_\_\_\_\_ per month. Qualifying seniors, disabled veterans, and others would be exempt, per RCW 84.36.

**City of Mercer Island is Seeking Community Members to Serve on Pro and Con Committees for Upcoming Parks Levy Renewal Ballot Measure**

On June 7, 2022 the City Council directed the City Manager to prepare a parks levy renewal ordinance for placement on the November 8, 2022 ballot. The City Council is anticipated to approve a final ballot measure ordinance on July 21, 2022.

[Insert details about the proposed levy renewal here.]

According to King County Elections and Washington State Law the City of Mercer Island may organize the appointment of committees to prepare statements in favor of and in opposition to ballot measures. The City is seeking applications from interested community members to serve in these roles.

Each committee will be limited to three members. The primary role of the committee is to prepare a statement in favor of or in opposition to the ballot measure.

Each committee is required to submit their respective statements (250-word limit) to King County Elections by August 9, 2022. Rebuttal statements (75-word limit) are due by August 11, 2022.

If you are interested in serving on one of these committees, please submit a one-page letter of interest to City Clerk Andrea Larson at [andrea.larson@mercerisland.gov](mailto:andrea.larson@mercerisland.gov) by [insert date].

The City Council will review the applications and make appointments to the pro and con committees at the City Council meeting on [insert date].





# Parks Maintenance & Operations Levy Renewal





# Agenda

- Parks Levy History
- Parks Levy Implementation
- 2022 Parks Levy Renewal Recommendation
- Parks Levy Options
- Election Logistics and Next Steps



# Presentation Overview

- Seeking direction from the City Council to place the parks levy renewal on the **November 8, 2022 ballot**, a full year ahead of the expiration of the current parks levy.
- Should the levy pass in November, City Council action will be required to **end the current levy one year early**.

# Presentation Overview

- The parks levy renewal recommendation includes the following:
  - **Base levy:** Maintains the current parks levy amount and levy categories. The 2023 proposed base levy amount is \$989,923 and includes a 1% annual increase from 2022.
  - **Option 1:** Proposes additional funding for **ongoing playground replacements**, the alternatives vary from funding 25% of the estimated playground replacement costs over the life of the levy (\$109,000 annually) to fully funding the replacement costs (\$438,000 annually).
  - **Option 2:** Proposes increasing the annual funding for **Pioneer Park** to fund the restoration projects identified in the **Pioneer Park Forest Management Plan**. The funding alternatives range from \$36,000 to \$468,000 annually with the latter representing fully funding of the Forest Management Plan.

# Parks Levy History: 2001-2008





# Mercer Island Parks Levy History (2001-2002)

- In 2001, King County approached Mercer Island about transferring long-term ownership and operation of Luther Burbank Park to the City.
- The transfer of the park property was finalized in 2002.



# Mercer Island Parks Levy History (2003)

- In 2003, the Mercer Island community approved a **six-year parks levy** to fund the operations and maintenance of Luther Burbank Park.
- The \$415,000 annual parks levy passed with 55% voter approval.

CITY OF MERCER ISLAND

PROPOSITION NO. \_\_

**LEVY FOR LUTHER BURBANK PARK OPERATIONS AND MAINTENANCE**

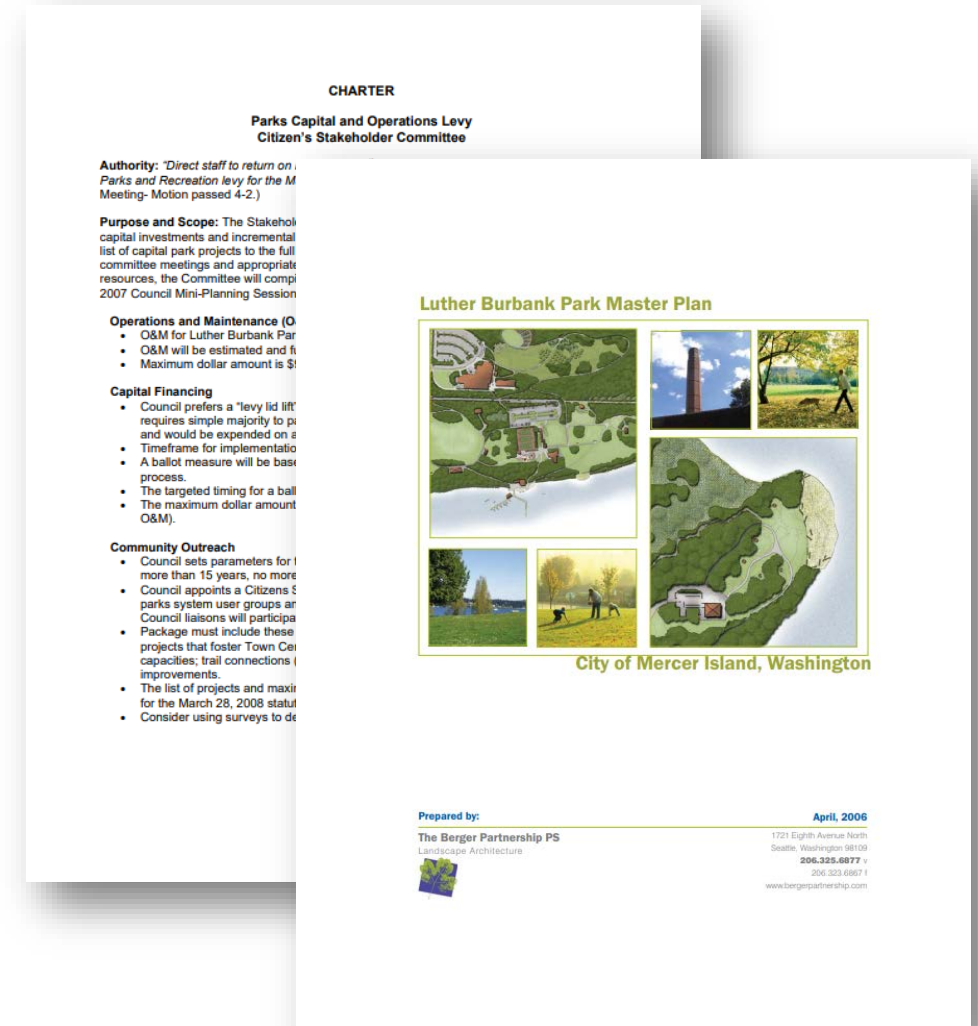
The City Council of the City of Mercer Island presents this proposition concerning annual increases in the City's regular property tax levy to pay costs of operating and maintaining Luther Burbank Park formerly owned by King County. This proposition authorizes annual increases in the City's levy for six consecutive years for this purpose. The levy shall be increased in year one above the limit set by RCW 84.55.010 by \$0.0662 per \$1,000 of assessed value to collect \$415,000. The levy may increase in years two through six by the June Seattle-Tacoma CPI-W. Should this proposition be approved?

YES .....

NO .....

# Mercer Island Parks Levy History (2004 – 2007)

- The **Luther Burbank Park Master Plan was adopted in 2006** and established the long-term vision for the park, including providing the framework for future capital investments.
- In 2007, a Citizen's Stakeholder Committee was formed to prepare a recommendation on a parks levy ballot measure (to replace/renew the 2003 parks levy).
- **The Stakeholder Committee recommended that the parks levy should be expanded to support system-wide parks maintenance and operations in addition to funding Luther Burbank Park.**



# Mercer Island Parks Levy History (2008)

- In 2008, the Mercer Island community approved a **15-year parks levy**.
- The scope of the parks levy included funding to continue operating Luther Burbank Park and to support operations at all city parks, open spaces, and recreation facilities.
- The \$900,000 annual parks levy passed with 54% voter approval and began in 2009.
- While the parks levy passed, the companion capital bond measure did not, having received only 53% approval. Bond measures require 60% approval.

CITY OF MERCER ISLAND  
PROPOSITION NO. 2

LEVY FOR PARK OPERATIONS  
AND MAINTENANCE

The City Council of the City of Mercer Island adopted Ordinance No. 08-08 concerning property taxes to maintain and operate park and recreational facilities. This proposition would increase the City's regular property tax levy by \$900,000 to a total authorized rate of up to \$1.25 per \$1,000 of assessed valuation for collection in 2009 and increase the levy as allowed by chapter 84.55 RCW for each of the 14 succeeding years to continue operating Luther Burbank Park, improve forest and vegetative health of open spaces, and operate and maintain park and recreation-related facilities and services. Should this proposition be:

APPROVED?.....

REJECTED?.....



# 2009 Parks Levy



# 2009 Parks Levy

- The 2008 ballot language was general and included funding to continue operating Luther Burbank Park and to support operations at all city parks, open spaces, and recreation facilities.
- The City Council allocated parks levy funding to specific categories for budgeting purposes. (See table at right.)
- The 2009 parks levy also included \$128,000 in funding associated with the bond measure that failed.

2009 Parks Levy	
Luther Burbank Park (O&M)	\$370,000
School Related Park & Recreation Activities (O&M)	\$260,000
Capital Projects (O&M)	\$128,000
Pioneer Park Forest Management (Capital)	\$77,000
Open Space/Vegetation Management (Capital)	\$65,000
<b>Total</b>	<b>\$900,000</b>

# 2009 Parks Levy

- When the City Council enacted the 2009 parks levy, they levied less than what was approved by the voters.
- The \$128,000 O&M associated with the bond measure was removed.
- While \$110,000 was allocated for small capital projects at Luther Burbank Park.
- **The final amount levied in 2009 was \$882,000, establishing the basis for the 15-year parks levy.**

2009 Parks Levy	
Luther Burbank Park (O&M)	\$370,000
School Related Park & Recreation Activities (O&M)	\$260,000
<del>Capital Projects (O&amp;M)</del>	<del>\$128,000</del>
<u>Luther Burbank Small Capital Projects (Capital)</u>	<u>\$110,000</u>
Pioneer Park Forest Management (Capital)	\$77,000
Open Space/Vegetation Management (Capital)	\$65,000
<b>Total</b>	<b>\$900,000</b> <b>\$882,000</b>

# 2009 Parks Levy

- Sometime during the life of the 2009 parks levy (likely around 2010), the reference to “School Park and Recreation Activities” was changed to general Parks Maintenance O&M.
- This was a reference/text change only and did not impact the budget or the parks levy.
- **The Parks Operations & Maintenance Funds collected via the parks levy are part of the General Fund.**

2009 Parks Levy	
Luther Burbank Park (O&M)	\$370,000
School Related Park & Recreation Activities (O&M)	<del>\$260,000</del>
<u>Parks Maintenance (O&amp;M)</u>	<u>\$260,000</u>
Luther Burbank Small Capital Projects (Capital)	\$110,000
Pioneer Park Forest Management (Capital)	\$77,000
Open Space/Vegetation Management (Capital)	\$65,000
<b>Total</b>	<b>\$882,000</b>

# Comparing the 2009 and 2022 Parks Levy Budget Allocations

- The table at the right reflects the 2022 parks levy budget allocation, compared to 2009.
- The 1% statutorily allowed increase was taken in all but two years over the life of the parks levy.
- The 1% increase was applied to the O&M categories, while the capital funding categories remained flat.

2009 vs. 2022 Parks Levy Budget Allocations		
	2009 Allocation	2022 Allocation
Luther Burbank Park (O&M)	\$370,000	\$373,007
Parks Maintenance (O&M)	\$260,000	\$355,115
Luther Burbank Small Capital Projects (Capital)	\$110,000	\$110,000
Pioneer Park Forest Management (Capital)	\$77,000	\$77,000
Open Space/Vegetation Management (Capital)	\$65,000	\$65,000
<b>Total</b>	<b>\$882,000</b>	<b>\$980,122</b>

# Comparing the 2009 and 2022 Parks Levies

- The 2009 Parks Levy budget allocation was:
  - \$630,000 to Operations & Maintenance
  - \$252,000 to Capital Projects
- The 2022 Parks Levy budget allocation is:
  - **\$728,122 to Operations & Maintenance**
  - \$252,000 to Capital Projects

2009 vs. 2022 Parks Levy Budget Allocations		
	2009 Allocation	2022 Allocation
Luther Burbank Park (O&M)	\$370,000	\$373,007
Parks Maintenance (O&M)	\$260,000	\$355,115
Luther Burbank Small Capital Projects (Capital)	\$110,000	\$110,000
Pioneer Park Forest Management (Capital)	\$77,000	\$77,000
Open Space/Vegetation Management (Capital)	\$65,000	\$65,000
<b>Total</b>	<b>\$882,000</b>	<b>\$980,122</b>

# 2022 Park Operations & Maintenance General Fund

## - Expenditures

- In 2022, the parks operations and maintenance budget is **\$2.34 million.**

2022 Parks Operations & Maintenance Expenditures		
Expenditure Category	Amount	%
Park Maintenance	\$876,591	37%
Aubrey Davis Park Maintenance	\$530,778	23%
Luther Burbank Park Maintenance	\$373,007	16%
Athletic Field Maintenance	\$294,223	13%
Park Maintenance School Fields	\$195,842	8%
Trails Maintenance	\$69,690	3%
<b>Total</b>	<b>\$2,340,131</b>	

# 2022 Park Operations & Maintenance General Fund - Revenues

- In 2022, the parks levy contributes **\$728,122** to parks operations and maintenance, which is **31% of the funding for Mercer Island parks.**
- Other sources of revenue for parks operations and maintenance include General Fund Revenue such as Property Tax, Sales Tax, & B&O Tax.
- The City also receives funding from WSDOT for the maintenance of Aubrey Davis Park.

2022 Parks Operation & Maintenance Revenue		
Revenue Category	Amount	%
Sales/B&O/Other Property Taxes*	\$842,447	36%
Parks Levy	\$728,122	31%
WSDOT (Aubrey Davis Park)	\$570,596	24%
User Fees	\$198,966	9%
<b>Total</b>	<b>\$2,340,131</b>	

\*The tax revenue amounts are estimated and represent the parks operations and maintenance proportionate share of the total tax revenue received in the General Fund.





# 2009 Parks Levy: 14 Years of Reinvestment





# Luther Burbank Park – Operations & Maintenance

Item 11.



## 2022 Parks Levy Budget Allocation

Luther Burbank Park (O&M)	\$373,007
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- Maintenance of landscaping including the planter beds, lawn upkeep, tree care and pruning, litter pick-up, and garbage.
- Maintenance of recreation facilities in the park including two playgrounds, tennis/pickleball courts, the off-leash dog area, and the swim beach.
- Maintenance of trails, open space areas, the parking lots, and the picnic areas.
- Maintenance of the Luther Burbank Administration Building.



# Luther Burbank Park – Capital Projects

## 14 Years of Reinvestment

- Over the past 14 years, the parks levy supported over \$1.5 million in capital reinvestments in Luther Burbank Park.
- Capital project work included:
  - Park improvement projects
  - Trail improvement projects
  - Facility projects
  - Major landscaping projects & habitat restoration
  - Utilities and drainage projects
  - Critical planning and design projects, such as the dock replacement project

### 2022 Parks Levy Budget Allocation

Luther Burbank Small Capital Projects (Capital)	\$110,000
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# Luther Burbank Park – Capital Projects

## 14 Years of Reinvestment

Item 11.

### Park Improvement Projects

- Floating dock for entry/exit of small unmotorized watercraft
- Playground parts, toys, and repairs
- Milfoil removal from the swim beach
- New/replacement park entrance sign
- Tennis court repairs





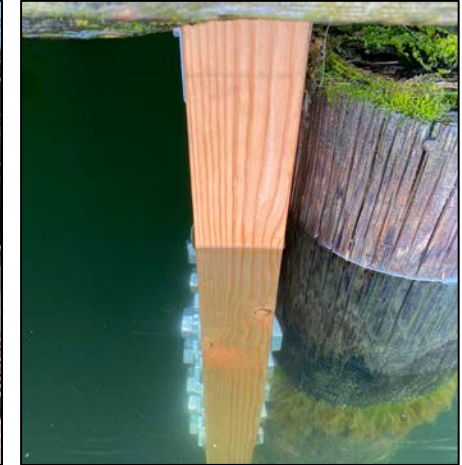
# Luther Burbank Park – Capital Projects

## 14 Years of Reinvestment

Item 11.

### Park Improvement Projects

- Swim beach piling removal/new buoys
- Repair rotting pilings underneath docks
- Reconstruct and strengthen eroding shoreline at off-leash area with rockery and terracing
- Add additional picnic tables at Area B
- Add new fire truck playground structure



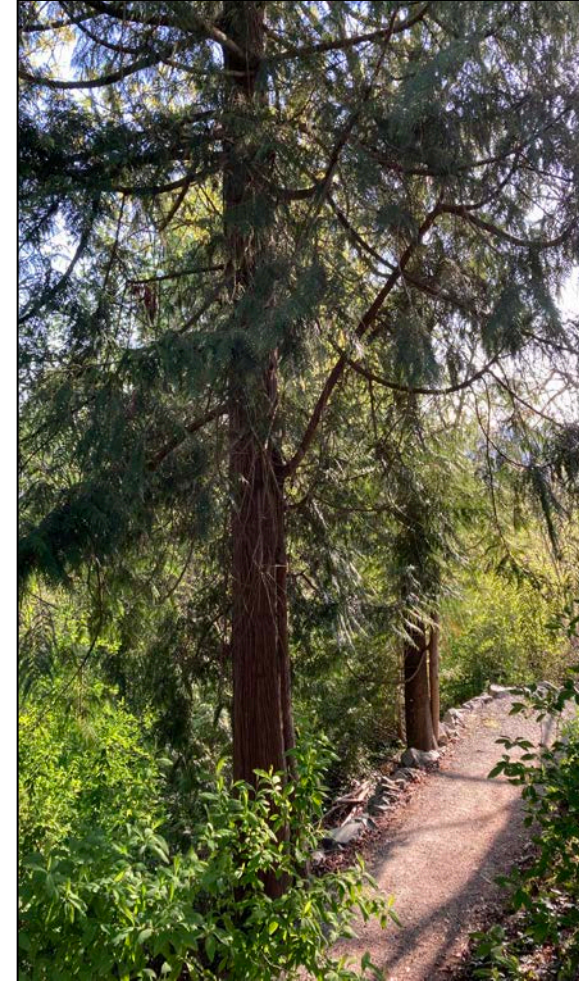


# Luther Burbank Park – Capital Projects

## 14 Years of Reinvestment

### Trail Improvement Projects

- ADA walkway improvements at playground
- Park-wide cedar split-rail fence repairs
- Added new Hawthorn Trail
- Added new trail off 84th Ave trail
- Trail asphalt patching



# Luther Burbank Park – Capital Projects

## 14 Years of Reinvestment

Item 11.

### Facility and Building Projects

- Replacement of failed Boiler Building drainage system
- Replacement of failing Boiler Building windows with new low-maintenance windows
- Expanded caretaker's yard for native plant nursery
- Installation of automated gate for Administration Building access
- Playground restroom roof repair
- Pergola roof replacement
- Caretaker's house asbestos abatement
- Replace rotted wood wall with concrete wall at boiler building annex





# Luther Burbank Park – Capital Projects

## 14 Years of Reinvestments

Item 11.

### Major Landscaping & Habitat Restoration Projects

- Administration building slope planting with native vegetation
- Replace dying and decaying trees with new trees
- Replanting 84th Ave hillside with native trees and shrubs

### Other:

- Repair of bricks surrounding *Handsome Bollard*



# Luther Burbank Park – Capital Projects

## 14 Years of Reinvestments

Item 11.

### **Parking Lot, Utilities, Drainage & Other Projects**

- New meadow drainage system to reduce standing water in meadow
- Repaired sewer for restrooms by the dock
- Upgrade outdoor lighting to energy efficient LEDs
- Emergency storm drainage repair to mitigate parking lot flooding
- Reseal and restripe parking lot

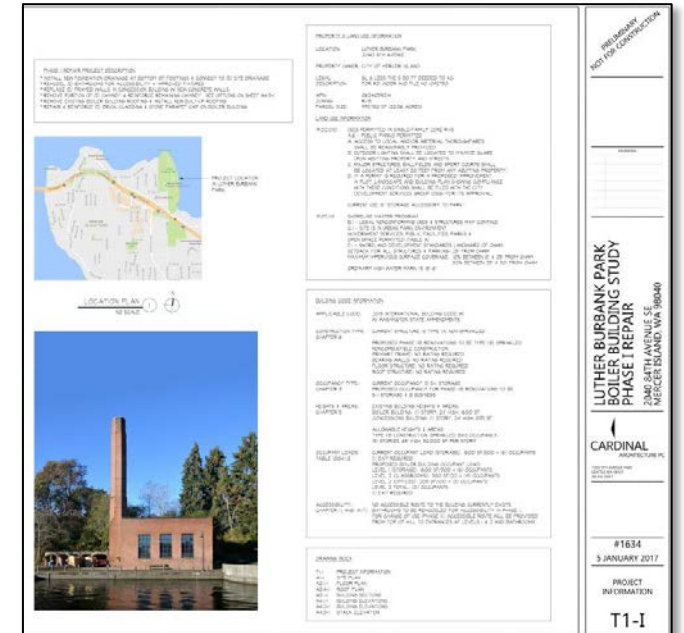


# Luther Burbank Park – Capital Projects

## 14 Years of Reinvestments

### Planning and Design Projects

- Demand study for waterfront access for dock replacement project
- South Shoreline Trail design and permitting
- Mapping boundaries of the wetlands
- Boiler Building renovation feasibility study
- Aquatic lands lease renewal and annual payment to Department of Natural Resources
- Boundary survey to address encroachments





# Park Maintenance

## 14 Years of Reinvestment

Item 11.



### 2022 Parks Levy Budget Allocation

Parks Maintenance (O&M)	\$355,115
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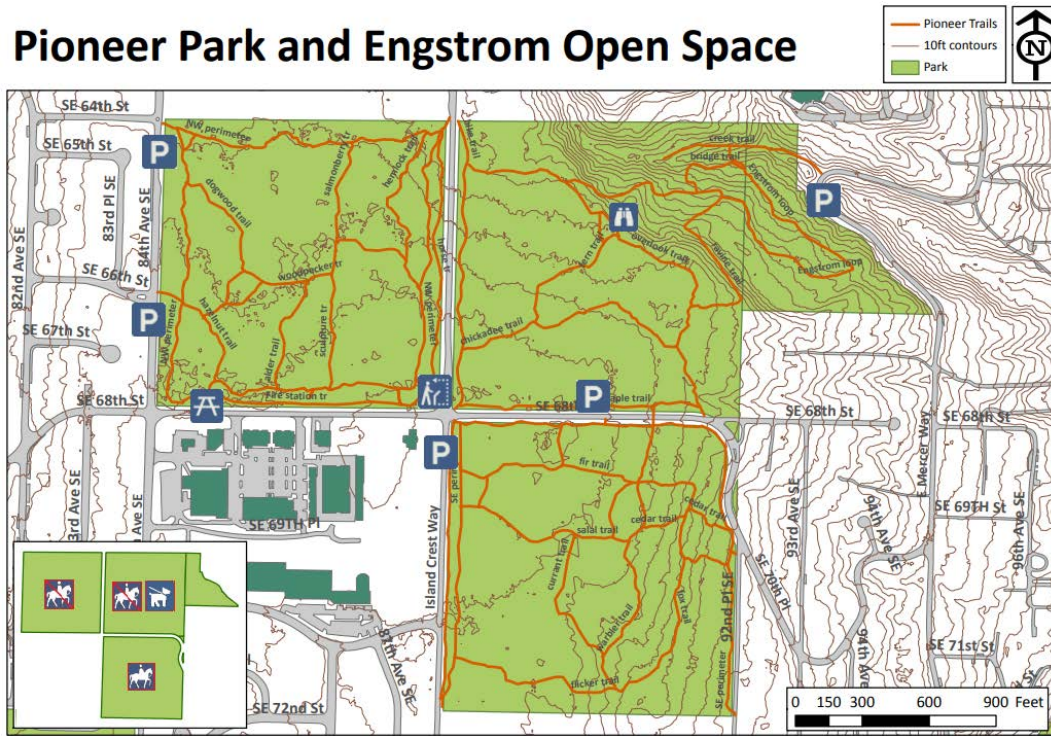
### Overview

- Parks levy funding supports operations and maintenance on over **200 acres of park land**.\*
- Landscaping and lawn care, maintenance of restrooms, sport courts, and picnic shelters and preservation of shorelines.
- 28 miles of walking paths and trails, 14 Playgrounds.\*
- Supports the maintenance and operation of athletic fields across the Island including Island Crest Park, the South Mercer Playfields, and Homestead fields.

\* 190 does not include open space areas, Pioneer Park, or Luther Burbank Park.

# Pioneer Park Forest Management 14 Years of Reinvestment

## Pioneer Park and Engstrom Open Space



## 2022 Parks Levy Budget Allocation

Pioneer Park Forest Management (Capital)	\$77,000
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### Overview

- Pioneer Park and Engstrom Open Space provide **122 acres of forested open space**, comprising 43% of the open space in the City.
- Management of these properties is guided by adopted vegetation management plans.
  - 2003 Pioneer Park Forest Management Plan.
  - 2009 Forest Health Survey.
  - These plans focus on canopy regeneration, invasive tree removal, and ivy management as the key steps towards achieving a healthier and more resilient forest.





# Pioneer Park Forest Management

## 14 Years of Reinvestment



### 2022 Parks Levy Budget Allocation

Pioneer Park Forest Management (Capital)	\$77,000
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### Project Overview

- Mitigation of holly and other weedy tree infestation of forest understory.
- **Planting of over 15,000 native trees and shrubs in nearly 75 acres of Pioneer Park and Engstrom Open Space.**
- New trees will replace aging canopy and become the future forest for next generations.



# Open Space / Vegetation Management

## 14 Years of Reinvestment



### 2022 Parks Levy Pioneer Park / Open Space Funding

Open Space/Vegetation Management	\$65,000
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- **164 acres of open space** throughout Mercer Island in addition to Pioneer Park and Engstrom Open Space
- The Open Space Vegetation Plan, adopted in 2004 and updated in 2014, guides stewardship and restoration in these open spaces
- Parks levy funds ivy removal from the base of existing tree canopy across 95 acres of forest and the planting of nearly 16,000 native trees and shrubs



# Why renew the parks levy?



# Why renew the parks levy?

Mercer Islanders LOVE their parks and open space!

## From the 2020 PROS Plan Survey:

- 99% of respondents feel public parks and recreation opportunities are **essential to quality of life on Mercer Island.**
- 94% of respondents are very or somewhat satisfied with the value they receive from Mercer Island Parks & Recreation.
- **68% of respondents visit a park at least once a week.**



# Why renew the parks levy?

## From the 2021 PROS Plan Survey:

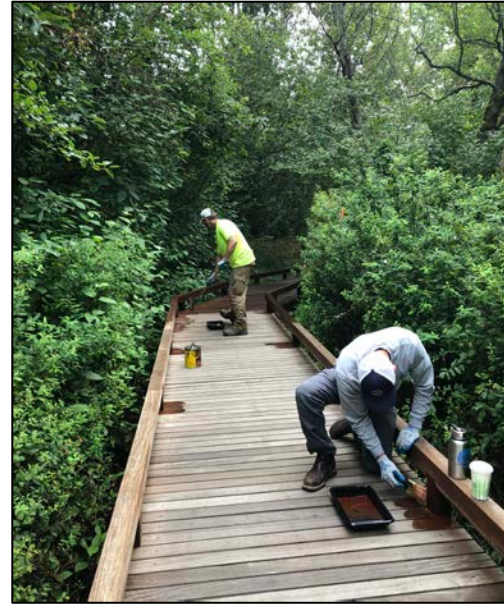
- 95% of respondents stated they were somewhat to very satisfied with the value they receive from Mercer Island Parks & Recreation.
- **75% of residents visit a parks & recreation facility at least once a week.**
- Half of respondents indicated an increase in usage of parks, trails, and open spaces since the start of pandemic.





# Why renew the parks levy?

- **Preserve and protect Mercer Island parks, trails, open space and recreation facilities for current and future generations.**
- Continue funding capital reinvestment projects to extend the useful life of parks and open space assets.
- Provide a safe environment for park visitors.
- Have fun! Get outside! Escape! Enjoy!





# Levy Implementation



# Timing of Parks Levy Vote

## Staff recommendation:

- Pursue November 8, 2022 election for the parks levy renewal.
- Requires City Council to take action on a ballot ordinance by July.
- Additional options for election in February, April, August or November of 2023.
- Worth considering potential overlap with MISD and King County ballot measures in 2023.

### Upcoming King County Election Dates and Deadlines

Election Date	Ballot Materials Submission Deadline
November 8, 2022	August 2, 2022
February 14, 2023*	December 16, 2022*
April 25, 2023*	February 24, 2023*
August 1, 2023*	May 12, 2023*
November 7, 2023*	August 1, 2023*

\*Preliminary, subject to confirmation by the Washington Secretary of State.



# Timing of Mercer Island Parks Levy Vote

- King County recently announced a potential levy to increase funding for the **Conservation Futures Program** for the November 2022 ballot.
- Still requires King County Council approval.



Image: David Gutman / The Seattle Times



# Parks Levy Implementation Timeline

- State law requires a voted levy to be enacted within 12-months of election.
- Should Council move forward with the November 2022 election date, and should the parks levy pass, the City Council will need to take action to enact the new levy.
- **This involves ending the current parks levy one year early and replacing it with the newly approved parks levy.**
- This will occur as part of the biennial budget process.





# 2022 Parks Levy Renewal: Overview



# Parks Levy Renewal Overview

- Staff have prepared several parks levy renewal scenarios for consideration by the City Council.
- This includes a **base parks levy renewal** proposal, which essentially replaces the current parks levy and two options:
  - The first option proposes new capital resources to fund for **ongoing playground replacements**.
  - The second option proposes increasing the annual funding amount for **Pioneer Park**.







# 2022 Parks Levy Renewal: Base Levy



# Proposed 2022 Parks Levy Renewal – Base Levy

- **Maintains current parks levy and funding categories.**
- Assumes a 1% increase in 2023.
- November 8, 2022 General Election:
  - Upon approval, the new parks levy would **take effect on January 1, 2023.**
  - The current parks levy would be retired a year early.
- 15-Year Term, consistent with the prior Parks Levy.

Proposed Parks Levy Budget Allocations	Current Parks Levy	Proposed Parks Levy Renewal
Luther Burbank Park (O&M)	\$373,007	\$376,737
Parks Maintenance (O&M)	\$355,115	\$358,666
Luther Burbank Small Capital Projects (Capital)	\$110,000	\$111,100
Pioneer Park Forest Management (Capital)	\$77,000	\$77,770
Open Space/Vegetation Management (Capital)	\$65,000	\$65,650
<b>Total</b>	<b>\$980,112</b>	<b>\$989,923</b>



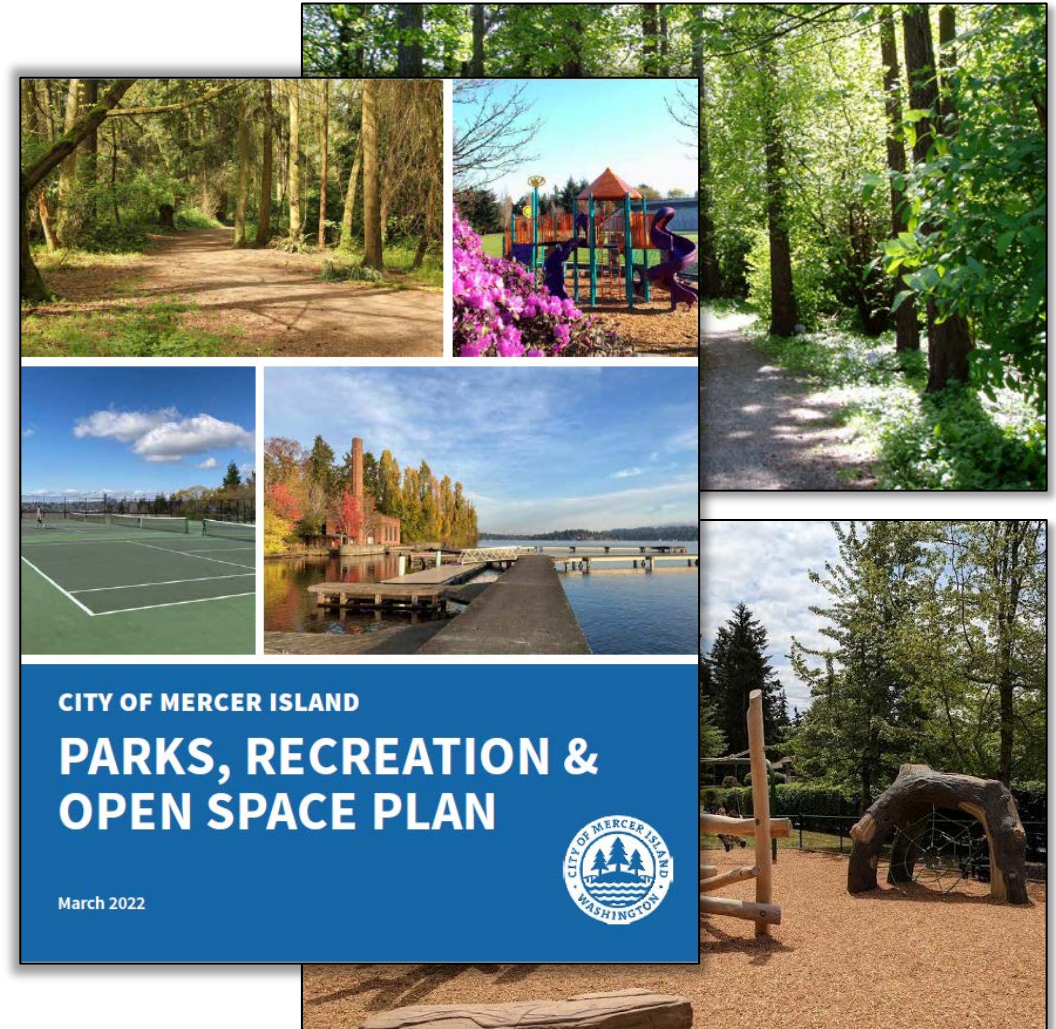
# 2022 Parks Levy Renewal: Options





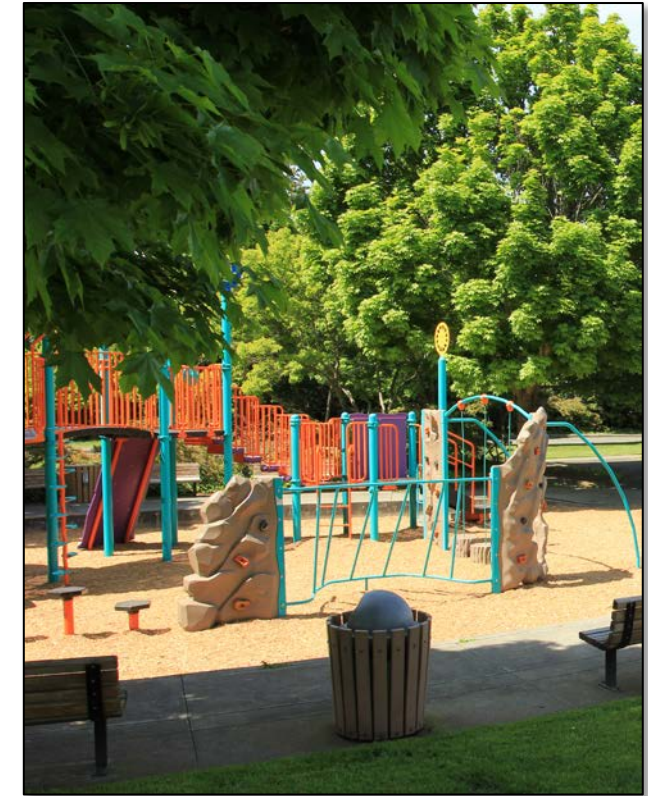
# Proposed 2022 Parks Levy Renewal - Levy Options

- The City recently adopted the **2022 Parks, Recreation & Open Space (PROS) Plan**.
- The PROS Plan identified **\$40 Million** in parks, open space, trails, and recreation facility capital projects over the next six years.
- There is an estimated **\$24 Million capital project funding gap** over that same time period.
- The following two levy options were developed based on the six-year parks capital project list and other known capital needs.



# Proposed 2022 Parks Levy Renewal - Levy Options – Playground Replacement

- Manufactured play equipment has a typical useful service life of 15 to 20 years, depending on play equipment condition, wear, and usage.
- **All Mercer Island playgrounds (except for Mercerdale Park) will need to be replaced over the next 15-years.**
- This is a total of 17 playground replacements over a 15-year period.





# Proposed 2022 Parks Levy Renewal - Levy Options – Playground Replacement

- Chart is adapted from the PROS plan.
- Colors denote range of playground age from newest (green) to oldest (red)

Parks		Installation Age	
Aubrey Davis Park	Area A	2011	11
	Area B	2007	15
Deane's Children's Park	Castle/Swings/Climbing Rock	2005	17
	Main Play Area/Swings	2012	10
	Dragon	2018	4
First Hill Park	Tree House Structure	2007	15
Groveland Beach Park	Composite Structure	2012	10
Homestead Park	Upper Structure/Main Structure	2012	10
Luther Burbank Park	Small Composite Structure, Spring Toys	2013	9
	Large Composite Structure, Zip Line	2013	9
	Small Composite Structure, Spring Toys	2014	8
	Community Center Composite Structure	2010	12
Mercerdale Park	Train Composite Structure, Spring Toys	2022	0
	Main Composite Structure, Swings	2022	0
Roanoke Park	Boat Composite Structure	2004	18
	Spinami, Swings	2012	10
Secret Park	Composite Structure/Swings/Spinners	2007	15
South Mercer Playfields	Composite Structure, Swings	2018	4

# Proposed 2022 Parks Levy Renewal - Levy Options – Playground Replacement

- The six-year Parks Capital Improvement Plan (2023-2028) identifies the following playground replacements:
  - Deane’s Children Park (Castle/Swings/Climbing Rock)
  - Aubrey Davis Park Lid B
  - Secret Park
  - Roanoke Park
  - First Hill Park
- The estimated costs of the playground replacements in the six-year CIP is \$2,373,000.



# Proposed 2022 Parks Levy Renewal - Levy Options – Playground Replacement

- Of the 13 remaining playgrounds, all of them, except for Mercerdale Park, are expected to reach the end of their useful life over the next 15 years.
- The total cost of these playground replacements is estimated to be \$4,674,000.
- **Total estimated playground replacement costs over the next 15-years is \$7,047,000.**

Playground Replacement Funding Levels*	2023 Annual Levy Amount**
25% Annual Funding for Playground Replacements	\$109,000
50% Annual Funding for Playground Replacements	\$219,000
75% Annual Funding for Playground Replacements	\$328,000
100% Annual Funding for Playground Replacements	\$438,000

\*Playground replacement costs were estimated in 2021 as part of the 2022 PROS Plan update process. Cost estimates include a 3% annual escalator to address inflation

\*\*Assumes a 1% increase annually over the life of the levy.



# Proposed 2022 Parks Levy Renewal - Levy Options – Pioneer Park

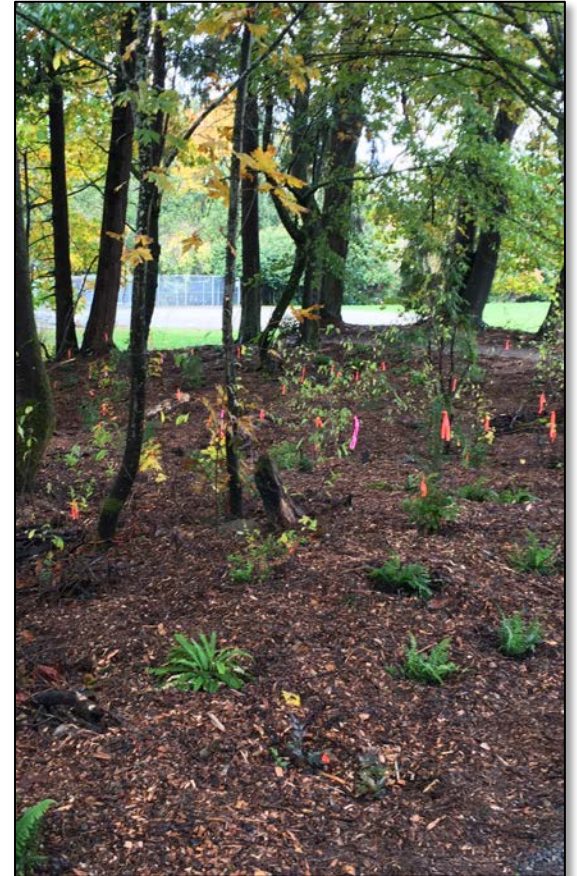
- **Pioneer Park and Engstrom Open Space provide 122 acres of forested park land, comprising 43% of the open space on Mercer Island.**
- Management of these properties is guided by the **Pioneer Park Forest Management Plan** that was adopted in 2003 and updated in 2009.
- The Forest Management Plan prescribes successive forest restoration tasks that, once completed, will result in a resilient, biodiverse native forest that provides social, economic, and ecological benefits for the Mercer Island community.





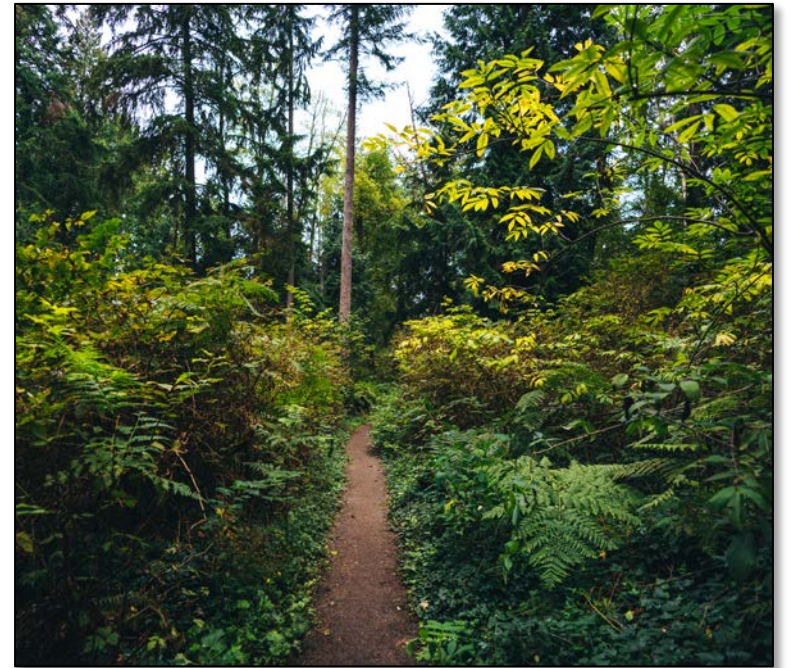
# Proposed 2022 Parks Levy Renewal - Levy Options – Pioneer Park

- The Forest Management Plan tasks include:
  - Managing invasive tree species in the understory.
  - Removing ivy from the base of existing canopy trees, to promote the longevity of older forest trees.
  - Tree planting and maintenance (Phase 1).
  - Removing English ivy and other invasive plants from the forest understory.
  - Tree planting and maintenance (Phase 2), to ensure diversity in the age of the forest stands throughout the park.



# Proposed 2022 Parks Levy Renewal - Levy Options – Pioneer Park

- **Completing the remaining tasks in the Forest Management Plan is vital to the forest's long-term health, by improving its resilience to the effects of climate change and reducing the risk of wildfire.**
- Significant progress on the Forest Management Plan requires an estimated annual capital investment of \$659,000.
- The biennial budget allocates about \$191,000 in annual capital funding for Pioneer Park, of which \$77,000 is derived from the current parks levy.
- The estimated annual capital funding gap for the Forest Management Plan is \$468,000.



# Proposed 2022 Parks Levy Renewal - Levy Options – Pioneer Park

Optional to Increase Funding for Pioneer Park and Engstrom Open Space	Annual Levy Amount
Catch-up funding to bring capital investment up to where it was in 2009	\$36,000
Fund <u>50%</u> of all Forest Management projects except for second phase of tree planting	\$133,000
Fund <u>all</u> Forest Management Plan projects except for second phase of tree planting	\$266,000
Fully fund the Forest Management Plan projects	\$468,000



# Parks Levy Impact on PROS Plan Funding Gap

- PROS plan identified a 24-million-dollar funding gap for capital projects anticipated in 2023-2038 Park CIP.
- The parks levy provides a mix of funding for operations & maintenance and capital.
- Renewal of the parks levy will address a portion of the PROS plan funding gap, depending on the option selected.
- **The maximum offset of the Parks CIP Funding gap is \$3,926,308 (Base Levy + Playground Replacement at 100% Funding).**



# Election Logistics and Next Steps





# Development of Ballot Measure Ordinance

- Upon receiving direction from the City Council on the timing, length, and components of the parks levy renewal, staff and legal counsel will prepare a final ballot measure ordinance.
- **For a November 8, 2022 election, the first reading of the ordinance is anticipated on July 5, 2022 and the second reading on July 19, 2022.**





# Pro and Con Committee

- The entity placing a measure on the ballot typically facilitates the formation of a Pro and Con committee to prepare respective statements (and rebuttals) for inclusion in the election guidebook.
- Upon direction to proceed with a November 8 ballot measure, staff will begin recruitment for these committees.
- The applications will be presented to the City Council for appointment at a subsequent meeting.
- For the November 8, 2022 election, Pro and Con Statements are due to King County by August 9, 2022 and Rebuttals are due by August 11, 2022.

**City of Mercer Island**

Official Ballot Title	Explanatory Statement
<p style="text-align: center;"><b>City of Mercer Island Proposition No. 2 Levy for Park Operations and Maintenance</b></p> <p>The City Council of the City of Mercer Island adopted Ordinance No. 08-08 concerning property taxes to maintain and operate park and recreational facilities. This proposition would increase the City's regular property tax levy by \$900,000 to a total authorized rate of up to \$1.25 per \$1,000 of assessed valuation for collection in 2009 and increase the levy as allowed by chapter 84.55 RCW for each of the 15 succeeding years to continue operating Luther Burbank Park, improve forest and vegetative health of open spaces, and operate and maintain park and recreation-related facilities and services. Should this proposition be:</p> <p style="text-align: center;"> <input type="radio"/> APPROVED  <input type="radio"/> REJECTED         </p>	<p>If approved by voters, this proposition would increase the City's regular property tax levy to pay for open space and forest restoration at Pioneer Park and other areas and school-related park and recreation activities. An additional measure on the November 2008 ballots is a Parks Bond. If the Parks Bond is approved by voters, the Parks Operations &amp; Maintenance Levy would provide funding for maintenance costs associated with Parks Bond projects. The Parks Operations &amp; Maintenance Levy would also replace the current levy which pays for operations and maintenance of Luther Burbank Park. Mercer Island City Council agreed to accept transfer of Luther Burbank from King County in 2003 and later that year voters approved a six-year maintenance and operations levy for the park which expires in 2009.</p> <p>The City's regular property tax levy would increase by up to 10.2 cents per \$1,000 of assessed valuation (to a total rate not to exceed \$1.25 per \$1,000 assessed valuation) for collection in 2009 and increase the levy as allowed by chapter 84.55 RCW. For the owner of an average valued Mercer Island home of \$1 million, the estimated annual cost is \$113.68 for the Operations &amp; Maintenance Levy. The property tax increase would be in effect for 15 years.</p>
<p><b>Statement for</b></p> <p>The character of Mercer Island is enhanced by well maintained parks, open spaces and recreational facilities. Prime among these is Luther Burbank Park which was transferred from King County to Mercer Island in 2003. Islanders endorsed a 6 year levy, expiring in 2009, to operate and maintain this park. Before you now is a levy which provides for the future maintenance both of Luther Burbank Park and of the additional and improved park, open space and recreational facilities included in the separately described Capital Park Bond. This levy will pay primarily for future Luther Burbank Park maintenance, for forest restoration at Pioneer Park and for the upkeep of city and school related park and recreation activities. At a time when there is growing environmental awareness and an increasing need for recreational and sporting facilities we must maintain the limited assets we have. This levy will increase the annual property tax by \$113.68 for a \$1 million home but given the expiration of the current Luther Burbank Park levy will result in a net annual increase of \$54.29 for the same home. We urge your strong continuing support for the parks and recreational facilities of Mercer Island.</p> <p><b>Rebuttal of statement against</b></p> <p>The opposition focuses on Luther Burbank Park without fully recognizing the extent to which this proposition funds growing operational and maintenance needs for parks throughout the Island. The expiration of the Luther Burbank Levy in 2009 leaves the City with inadequate funds to appropriately maintain our parks. Recently Mercer Islanders showed they valued parks and open space by strongly supporting the funding of off-island King County parks. Let us now support our own.</p> <p><i>STATEMENT PREPARED BY: Joe Wallis, Bryan Cairns, Julie Crow</i></p>	<p><b>Statement against</b></p> <p>Five years ago, we warned that if Islanders passed the one-time limited Luther Burbank operations levy, the City Council would definitely be back for more.</p> <p>They're back!</p> <p>In the past, when we acquired a park, operations were funded in the current budget. King County spent a little over \$200,000 maintaining Luther Burbank. Five years ago, the City Council nearly doubled that to over \$400,000. The Council's statement in the 2003 voters pamphlet claimed that without the levy "there will be insufficient funds to maintain and operate" Luther Burbank, even though we had over \$1 million a year in surplus then and in the five years since then.</p> <p>In the Luther Burbank master planning process, the public provided strong direction that operations funding for Luther Burbank should come from the general fund as it does for all other parks. The City Council is ignoring that direction.</p> <p>The Council is not only coming back, but coming back for more, expanding the levy from \$400,000 to \$900,000 a year and the duration from 6 years to 15 years.</p> <p>There are funds in the budget to maintain all our parks. This levy feeds up those funds for less popular City Council projects. Vote NO.</p> <p><b>Rebuttal of statement for</b></p> <p>Levy supporters wrote in the 2003 Voters Pamphlet, "By limiting the levy to six years, the City Council has stayed true to its promise of examining alternate revenue sources rather than relying only on a permanent levy." <u>This 15-year levy breaks that Council promise.</u> For the first time in Island history, the Council is expanding taxes by imposing continuing levies. Our parks can be maintained within the budget. For documentation and additional details visit <a href="http://www.livewithinbudget.org">www.livewithinbudget.org</a>.</p> <p><i>STATEMENT PREPARED BY: Marty Gale, Ira Appelman, Thornton Gale</i></p>

98 King County Elections is not authorized to edit statements, nor is it responsible for the contents therein. The complete text of this proposition is available at the Elections Office or visit [www.kingcounty.gov/elections](http://www.kingcounty.gov/elections).

# Next Steps

Following direction from the City Council to prepare a parks levy renewal ballot measure for the November 8, 2022 election, staff will complete the following steps:

1. Finalize the components and funding levels for the parks levy renewal and return to the City Council for concurrence (if needed) at the June 21 City Council meeting.
2. Begin recruitment for the Pro and Con committees.
3. Finalize ballot and ordinance language for a first reading on July 5, 2022 and a second reading and final approval on July 21, 2022.
4. Submit required election materials to King County by August 2, 2022.



**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND**

**AB 6092  
June 7, 2022  
Regular Business**

**AGENDA BILL INFORMATION**

<b>TITLE:</b>	AB 6092: Transportation Impact Fee Rate Update (Second Reading Ord. No. 22C-06)	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Approve the Transportation Impact Fees Rate Study and adopt Ordinance No. 22C-06 amending the process for updating transportation impact fees.	

<b>DEPARTMENT:</b>	Community Planning and Development
<b>STAFF:</b>	Jeff Thomas, Interim Director Alison Van Gorp, Deputy Director
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Ordinance No. 22C-06 2. Draft Transportation Impact Fee Rate Study
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

**EXECUTIVE SUMMARY**

The purpose of this agenda bill is to adopt an ordinance amending MICC 19.19.100 to update the process for adopting new transportation impact fee rates (Exhibit 1) and to approve the updated Transportation Impact Fee Rate Study and proposed new transportation impact fee rates (Exhibit 2).

- The Planning Commission has recommended the draft code amendment included in Ordinance No. 22C-006 (Exhibit 1).
- The proposed amendment will allow the City to adopt transportation impact fee rate studies by reference, without having to further amend the development code.
- A consultant has prepared a Transportation Impact Fee Rate Study analyzing the City’s capital project list and calculating recommended updates to the impact fee rates (Exhibits 2).
- If approved, the transportation impact fees will be updated as detailed below. These changes will take effect as a part of the annual development and construction fee schedule update on January 1, 2023.
- Additional information requested by the City Council related to the implementation of commercial impact fees is also provided.

## BACKGROUND

### Process

The proposed code amendment was brought forward by the City as a part of the annual docket process in the fall of 2020. The City Council added these proposals to the final docket and the CPD work program with the approval of [Resolution No. 1594](#) on December 1, 2020. The proposal was assigned file number ZTR21-007. The City also included resources in the 2020-2021 biennial budget to fund consultant services to update the transportation impact fee rate study.

The Planning Commission first discussed and gave initial feedback regarding ZTR21-007 on March 23, 2022. Staff prepared a draft code amendment based on the initial feedback for the Planning Commission to consider after holding a public hearing. A State Environmental Policy Act (SEPA) determination of non-significance was issued on March 21, 2022, and the project was assigned SEPA register file number 202201240. The SEPA determination comment period was open from March 23 to April 4, 2022; no comments were received. The WA Department of Commerce was notified of the intent to adopt development code amendments on March 21, 2022. Notice of the Planning Commission public hearing was published in the *Mercer Island Reporter* on March 23, 2022, and in the CPD Weekly Permit Bulletin on March 21, 2022. The Planning Commission held a public hearing regarding ZTR21-007 on April 27, 2022.

The City Council held the first reading of Ordinance No. 22C-006 and reviewed the draft Transportation Impact Fee Rate Study on May 17, 2022. The City Council scheduled the second reading of the ordinance and review of the final rate study for June 7, 2022.

### Transportation Impact Fees in Mercer Island

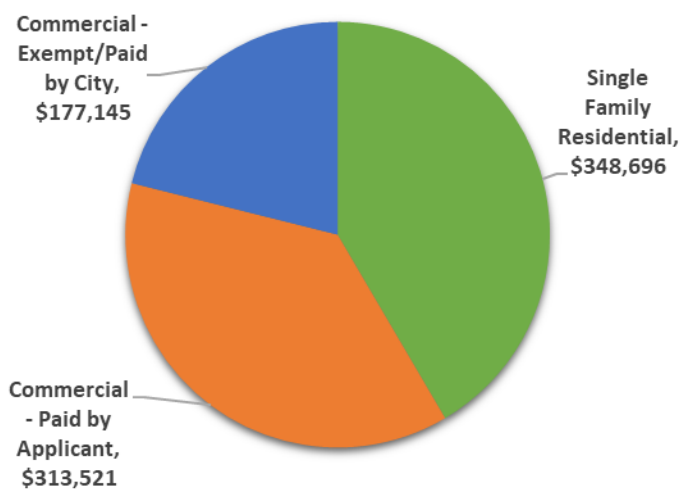
The Mercer Island City Council adopted transportation impact fees in early 2016, and the City began collecting fees soon thereafter. Payment of the fees is required as a part of the permitting process for new development. The initial fees were set based on rate studies conducted in 2015; the fees are indexed to the construction cost index and have been adjusted accordingly on an annual basis. The current transportation impact fees are shown in the table below.

Land Use	Impact Fee	Unit of Measure
<b>Residential</b>		
Single Family (1-2 dwellings)	\$4,914.53	dwelling
Multi-Family (3 or more dwellings)	\$2,801.61	dwelling
Senior Housing	\$1,326.75	dwelling
<b>Commercial</b>		
Lodging	\$2,948.46	Guest room
Commercial Services	\$19.56	Square foot of gross floor area
School	\$639.32	Student
Institutional	\$3.63	Square foot of gross floor area
Light Industry	\$4.47	Square foot of gross floor area
Warehouse	\$ 2.21	Square foot of gross floor area
Supermarket	\$29.83	Square foot of gross floor area
Gas Station	\$29.22	Pump
Administrative Office	\$7.32	Square foot of gross floor area
Medical/ Dental Office	\$17.54	Square foot of gross floor area
Retail*	\$12.04	Square foot of gross floor area
Restaurant*	\$20.61	Square foot of gross floor area

\*Retail and Restaurant uses are exempted by MICC 19.19.070(G) and are paid by the City pursuant to RCW 82.02.060.

Since the inception of transportation impact fees in 2016, the City has collected a total of \$662,217 paid by permit applicants. The fees collected were split roughly evenly between single family residential and commercial. There were no multi-family development projects permitted during this time period. Another \$177,145 was contributed by the City to backfill exempt retail and restaurant impact fees. Thus, a total of \$839,362 in transportation impact fees has been generated.

<b>Transportation Impact Fee Revenue 2016-2021</b>	
Single Family Residential	\$348,696
Multi-Family Residential	\$0
Commercial – paid by applicant	\$313,521
Commercial – exempt/paid by City	\$177,145
<b>TOTAL</b>	<b>\$839,362</b>



### Application of Transportation Impact Fees to all Land Use Types

The current transportation impact fee code (MICC Ch. 19.19) requires payment of impact fees for all new development, including single family, multi-family, and commercial developments. This is consistent with state law, which requires that impact fees must be applied through established procedures and criteria that are not arbitrary (RCW 82.02.050). It would likely be considered arbitrary to only apply impact fees to residential development, for example, because both residential and commercial development have impacts on the transportation system. Thus, it is recommended that transportation impact fees be charged based on a consistent methodology across land uses.

### Impact Fees are Non-Transferable

Impact fees are triggered by development (i.e. either construction of a new building or remodeling/tenant improvement work within an existing building) and are linked to the specific buildings and locations where the development occurs. Impact fees are not transferrable to another location. For example, if a family built a new house on Vacant Lot A and paid an impact fee, they could not transfer that impact fee payment to Vacant Lot B in the future if they planned to build another new house. Rather, the impact fee paid for Vacant Lot A would remain linked to that house/property and the family would then need to pay a new impact fee for the construction of the new house on Vacant Lot B.

### Impact Fees are Tied to New Impacts

For residential development, impact fees are charged on the net new units on a property. Thus, if one residence is demolished, and two new homes are built in its place, an impact fee would only be charged for the one net new home.

For commercial development, impact fees are charged based on the use of the space, and the number of trips generated by that use, based on the Institute of Transportation Engineers (ITE) trip generation manual. A restaurant, for example, will generate more trips than an office use and would therefore garner a higher impact fee. For tenant improvements in existing spaces (essentially an interior remodel of the space for a new tenant), the impact fee is charged based on the difference between the previous and proposed uses (i.e. the “delta” between the respective impact fee rates).

### Impact Fees do not Expire

Finally, staff would like to clarify information provided at the May 17, 2022 City Council meeting. At this meeting, it was conveyed that if existing commercial spaces sit vacant for 12 months or longer, the full impact fee will apply, regardless of the prior use of the space. While many other local jurisdictions apply such a provision, there is in fact no “12 -month rule” in either Mercer Island City Code or State law that pertains to tenant improvements or remodeling of commercial buildings in this manner.

Instead, the MICC dictates that in the case of a change of use in an existing commercial space, impact fees should be charged based on the difference in impact fee rates between the previous and proposed uses, regardless of the length of time a space may have been vacant between uses. It is also worth noting that the MICC does include 12-month provisions in relation to transportation concurrency requirements as well as in relation to the exemption of impact fees when a legally established building is rebuilt after an “act of god” as described below.



## Impact Fee Exemptions

The City Code currently includes several exemptions from transportation impact fees ([MICC 19.19.070](#)), outlined below.

- Affordable housing units may request an exemption from 80% of the required impact fee. Affordable housing is defined as housing units affordable to those earning 80% of the area median income for ownership housing and 60% of the area median income for rental housing (MICC 19.19.070(A) and 19.19.020).
- Rebuilding legally established buildings destroyed or damaged by fire, flood, explosion, act of God or other accident or catastrophe, provided that a complete building permit is submitted to the City within 12 months of the date of loss (MICC 19.19.070(B)).
- Remodeling or replacing a legally established building, provided that a complete building permit is submitted to the City within 12 months of the date of demolition and no additional dwelling units are created and no change of use occurs (MICC 19.19.070(B)).
- Conversion of dwelling units to condominium ownership where no new dwelling units are created (MICC 19.19.070(E)).
- Any development activity that is exempt from impact fees pursuant to RCW 82.02.100, due to mitigation of the same system improvement under the State Environmental Policy Act (MICC 19.19.070(D)).
- Any development activity for which transportation impacts have been mitigated pursuant to a condition of plat approval to pay fees, dedicate land, or construct or improve transportation facilities, unless the condition of the plat approval provides otherwise; and further provided, that the condition of the plat approval predates the effective date of impact fee imposition (MICC 19.19.070(E)).
- Any development activity for which transportation impacts have been mitigated pursuant to a voluntary agreement entered into with the City to pay fees, dedicate land or construct or improve transportation facilities, unless the terms of the voluntary agreement provide otherwise; and further provided, that the agreement predates the effective date of fee imposition (MICC 19.19.070(F)).
- Retail and restaurant uses (MICC 19.19.070(G)). A retail use is defined in MICC 19.16.010 as “an establishment engaged in selling goods or merchandise and rendering services incidental to the sale of such goods.” This definition appears to be inclusive of supermarkets. A restaurant use is “an establishment where food and drink are prepared and consumed. Such an establishment may also provide catering services.” This definition appears to be inclusive of fast-food restaurants and coffee/donut/bagel shops and exclusive of “Bars” which have their own definition in the MICC related to “the sale or dispensing of liquor by the drink for on-site consumption...”

With the exception of the affordable housing exemption, any exemption granted under the above provisions of the MICC requires the City to pay the impact fees in place of the applicant, as required by RCW 82.02.060. The City utilizes the General Fund to pay for exempted impact fees. Between 2016 and 2021, the City has exempted eight restaurant and retail applicants, totaling \$177,145.

## ISSUE/DISCUSSION

### **Draft Transportation Impact Fee Rate Study**

The City contracted with Fehr and Peers to conduct an updated transportation impact fee rate study. The consultants have prepared a Transportation Impact Fee Rate Study analyzing the City's capital project list and calculating recommended updates to the impact fee rates (Exhibit 2).

#### Impact Fee Eligible Transportation Improvement Projects

The impact fee rate study looks at the planned capital improvements that are needed to add capacity to accommodate projected new development. Development-related improvements are capital projects that add capacity that is intended to serve the needs generated by new development. For example, in areas where new development capacity is planned, improvements such as new sidewalks, new bike lanes, additional turn lanes and new traffic signals might be needed to serve the new trips generated by the future development. The total cost of development-related improvements is pro-rated for each new residential and/or commercial development that is projected over the planning period. The impact fees charged for each unit of new development would then pay for a proportional share of the cost of the needed improvements.

The project list included in the updated rate study was developed in close partnership between the consultants and the City's Public Works staff. Capital projects included in the Transportation Improvement Plan (TIP) and Comprehensive Plan were reviewed for inclusion in the rate study based on eligibility criteria in state law. Staff used their professional judgement and knowledge of the planned projects to identify the projects (or portions of projects) that are development-related improvements. In addition, the consultant team has worked closely with CPD staff to understand the City's housing and employment growth targets and the areas in the city where development capacity exists, and future development is likely to occur. The rate study includes the list of eligible projects and the total estimated cost to construct the eligible projects. The recommended impact fees are calculated by dividing the total project cost by the projected growth in transportation trips generated by new development.

#### Revised Rate Study

The consultant has updated the rate study since the May 17, 2022 City Council meeting to correct the units of measure in the proposed transportation impact fee schedule; several lines now list the unit of measure as 1,000 square feet of gross floor area (Exhibit 2, Table 4). In addition, the rate for childcare uses was reduced based on a 90% pass-by factor. Several uses in the proposed fee schedule (e.g. banks, restaurants, general retail, supermarket and gas station) include a "pass-by factor" to account for trips that otherwise would have passed by the location if not for the commercial use. The pass-by factor is shown in the "New Trips" column in Table 2 of the rate study (Exhibit 2). The assumption for the 90% pass-by factor for childcare businesses is that parents typically select a location that is either near their home or workplace, or on the way in between, so childcare businesses have a high rate of "pass-by" traffic.

### **Recommended Impact Fee Rates**

The updated rate study prepared by the consultant recommends an impact fee of \$4,418 per PM peak trip. This is a slight decrease compared to the current rate. The decrease is a result of the estimated cost to construction the impact fee related transportation improvement projects identified in the Comprehensive Plan and Transportation Improvements Plan, as described above.

The consultant applied this new rate to each land use category based on the estimated number of PM peak trips generated by that use, based on the ITE Trip Generation Manual. The ITE Trip Generation Manual has

also been updated since the last rate study, and now includes newer data on trip generation for different types of businesses/land uses.

In addition, the consultant has also provided an expanded list of impact fee rates that better aligns with all the residential and commercial land uses allowed by the development code (MICC Title 19). This expanded list will enable City staff to more easily apply the appropriate rates to development project applications. It also establishes more appropriate rates for uses such as banks and childcare facilities. The disaggregation of a few of the categories also contributed to significant changes in rates, such as those for “General Retail” and “Commercial Services”.

The Current and proposed transportation impact fee rates are summarized in the table below.

Land Use	Current Impact Fee	Proposed Impact Fee	Unit of Measure
<b>Residential</b>			
Single Family (1-2 dwellings)	\$4,914.53	\$4,153	dwelling
Multi-Family (3 or more dwellings)	\$2,801.61	\$1,856	dwelling
Senior Housing	\$1,326.75	\$1,237	dwelling
Care Facility	--	\$928	dwelling
<b>Commercial</b>			
Lodging	\$2,948.46	\$2,607	Guest room
Commercial Services	\$19.56	\$7.78	1,000 square feet of gross floor area
Auto Service Center	--	\$9.10	1,000 square feet of gross floor area
Bank	--	\$60.33	1,000 square feet of gross floor area
School	\$639.32	\$619	Student
Daycare	--	\$4.91	1,000 square feet of gross floor area
Institutional	\$3.63	\$3.00	1,000 square feet of gross floor area
Light Industry/Industrial Park	\$4.47	\$2.21	1,000 square feet of gross floor area
Warehouse/Storage	\$ 2.21	\$0.80	1,000 square feet of gross floor area
Gas Station	\$29.22	\$35,807	Pump
Administrative Office	\$7.32	\$6.36	1,000 square feet of gross floor area
Medical/ Dental Office	\$17.54	\$17.36	1,000 square feet of gross floor area
Recreation	--	\$0.20	1,000 square feet of gross floor area
General Retail*	\$12.04	\$23.94	1,000 square feet of gross floor area
Supermarket*	\$29.83	\$30.05	1,000 square feet of gross floor area
Restaurant*	\$20.61	\$19.30	1,000 square feet of gross floor area
Quick Restaurant/Coffee Shop*	--	\$69.25	1,000 square feet of gross floor area

\*Retail and Restaurant uses are exempted by MICC 19.19.070(G) and are paid by the City pursuant to RCW 82.02.060.

### Planning Commission Recommended Code Amendments

The draft code amendments shown in Ordinance No. 22C-06 will amend the transportation impact fee update requirements in MICC 19.19.100. The proposed code amendments enable the impact fee rates to be updated periodically without the need for further code amendments in the future (Exhibit 1). Instead, once a rate

study is approved by City Council, the new rates will be adopted as part of the annual development and construction fee schedule update.

#### **Additional Policy Considerations**

The City Council could consider expanding the restaurant and retail impact fee exemption to include other types of commercial uses, however additional analysis would be required to understand the financial impact to the City.

### **NEXT STEPS**

Once approved, the new transportation impact fee rates will be included as part of the annual development and construction fee schedule update planned for the November-December 2022 timeframe and will take effect on January 1, 2023. Adoption of Ordinance No. 22C-06 will allow the City to adopt new impact fee rates based on future rate studies through the annual development and construction fee schedule update, without the need for additional code amendments.

### **RECOMMENDED ACTION**

Approve the Transportation Impact Fee Rate Study and adopt Ordinance No. 22C-06 amending the process for updating transportation impact fees.

**CITY OF MERCER ISLAND  
ORDINANCE NO. 22C-06**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON, AMENDING MERCER ISLAND CITY CODE 19.19.100 TO AMEND THE PROCESS FOR UPDATING TRANSPORTATION IMPACT FEE RATES; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the procedures for updating transportation impact fee rates are established in MICC 19.19.100 Fee schedule, review of schedule and updates. MICC 19.19.100 was adopted by Ordinance 16C-01, Section 1; and

**WHEREAS**, the current transportation impact fee rates are based on a rate study conducted in 2015; and

**WHEREAS**, it is a best practice to update impact fee rate studies periodically to reflect changes in capital project lists and project costs; and

**WHEREAS**, the City added a code amendment to update the transportation impact fee rates to the 2021 CPD work program through the annual development code and comprehensive plan docket and the adoption of Resolution 1594; and

**WHEREAS**, on March 23, 2022, the Planning Commission provided initial direction on the proposed code amendment; and

**WHEREAS**, on March 21, 2022, CPD issued a State Environmental Policy Act (SEPA) threshold determination of non-significance (DNS) consistent with the procedures established in Chapter 19.21 MICC and notified the Washington State Department of Commerce of the City's intent to adopt development code amendments; and

**WHEREAS**, on April 27, 2022, the Planning Commission held a duly advertised public hearing and made a recommendation to the City Council; and

**WHEREAS**, on May 17, 2022, the City Council was briefed on the Planning Commission recommendation and had their first reading of this ordinance; and

**WHEREAS**, on **June 7, 2022**, the City Council had their second reading of this ordinance.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

**Section 1. MICC 19.19.100 Amended.** MICC 19.19.100 is amended to update the process for updating transportation impact fee rates as provided below:

**19.19.100 - Fee schedule, review of schedule and updates.**

- A. The transportation impact fees shall be adopted in the development and construction fee schedule based on the most recent rate study approved by

the city council and updated annually thereafter as described in MICC 19.19.100 (B). ~~The impact fees on exhibit A to the ordinance codified in this chapter are based on the city's 2015 rate study.~~

B. Transportation impact fee rates shall be updated annually using the following procedures:

1. The code official shall use the Construction Cost Index for Seattle (June-June) published by the Engineering News Record to calculate annual inflation adjustments in the impact fee rates. The transportation impact fees shall not be adjusted for inflation should the index remain unchanged.
2. The indexed impact fee rates shall be effective January 1. ~~A copy of the indexed impact fee rates shall be provided to the city council but the indexed rates shall become effective without further council review.~~

C. The code official shall review the transportation impact fee rates annually to determine if a new transportation impact fee rate study is necessary ~~when a new transportation impact fee rate study should be prepared~~ and recommend to the city council when a new study should be prepared.

**Section 2. Severability.** If any section, sentence, clause, or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property, or circumstance, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this Ordinance or its application to any other person, property, or circumstance.

**Section 3. Publication and Effective Date.** A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. This Ordinance shall take effect and be in full force five days after the date of publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS REGULAR MEETING ON **XXXXXX**, 2022.

ATTEST:

CITY OF MERCER ISLAND

\_\_\_\_\_  
Andrea Larson, City Clerk

\_\_\_\_\_  
Salim Nice, Mayor

APPROVED AS TO FORM

\_\_\_\_\_  
Bio Park, City Attorney

Date of publication: \_\_\_\_\_



# Transportation Impact Fee Rate Study Update

Prepared for  
City of Mercer Island

May 31, 2022

SE21-0792

FEHR  PEERS



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## CHAPTER 1: INTRODUCTION

Impact fees are a broad category of charges on new development assessed to pay for capital improvements (e.g., parks, schools, roads, etc.) necessitated by new development. Transportation impact fees are collected to fund improvements that add capacity to the transportation system to accommodate the travel demand added by new development. The Revised Code of Washington (RCW 82.02.050) defines the legislation as intended to ensure that adequate facilities are available to serve new growth; to establish standards by which new growth and development pay a proportionate share of the cost of new facilities needed to serve new growth and development; and to ensure that impact fees are imposed through established procedures and criteria so that specific developments do not pay arbitrary fees or duplicative fees for the same impact.

### LEGAL BASIS

The primary enabling mechanism for imposing impact fees in Washington is the Growth Management Act (GMA). Prior to the passage of the GMA, local agencies primarily relied on the State Environmental Policy Act (SEPA) process to require developers to fund mitigation projects necessitated by new development.

The GMA, passed in 1990, modified the portion of RCW 82.05.050 regarding impact fees and specifically authorized the use of impact fees. The GMA allows impact fees for system improvements that reasonably relate to the impacts of new development and specifies that fees are not to exceed a proportionate share of the costs of improvements.

For a city to impose GMA impact fees, the following specific provisions are required:

- The city must have an ordinance authorizing impact fees;
- Fees may apply only to improvements identified in a Capital Facilities Plan;
- The agency must establish one or more service areas for fees;
- A formula or other method for calculating impact fees must be established;
- The fees cannot be used to finance the portion of improvements needed to pay for existing capacity deficiencies. (Note: the fees can be used to recoup the cost of improvements already made to address the needs of future development);
- The fees may not be arbitrary or duplicative;
- The fees must be earmarked specifically and be retained in special interest-bearing accounts;
- Fees may be paid under protest; and,
- Fees not expended within ten years must be refunded with interest.

An accounting system is important to ensure that the impact fees collected are assigned to the appropriate improvement projects and the developer is not charged twice for the same improvement.

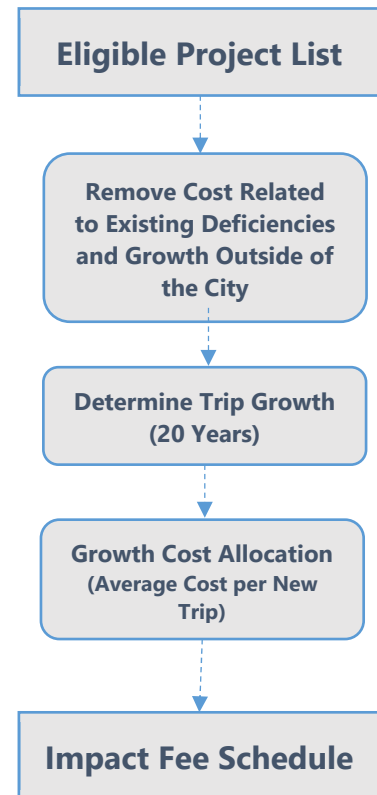
## TRANSPORTATION IMPACT FEE STRUCTURE

The key steps involved in developing an impact fee program are shown in **Figure 1**. Steps include identifying eligible projects from adopted City plans, calculating the eligibility of each individual project, and allocating the growth-related costs that can be charged as impact fees, which are presented in the form of a fee schedule. Each step is described in more detail in subsequent sections of this report.

## DATA ROUNDING

The data in this study were prepared using computer spreadsheet software. In some tables in this study, there will be very small variations from the results that would be obtained using a calculator to compute the same data. The reason for these insignificant differences is that the spreadsheet software calculated the results to more places after the decimal than is reported in the tables in the report.

**Figure 1: Steps to Develop a Transportation Impact Fee Program**



## CHAPTER 2: TRANSPORTATION IMPACT FEE PROJECT LIST

Washington State law (RCW 82.02.050) specifies that Transportation Impact Fees are to be spent on “system improvements.” System improvements can include physical or operational changes to existing roadways, as well as new roadway connections that are built in one location to benefit projected needs at another location. These are generally projects that add capacity (such as new streets, additional lanes, widening, signalization), but can also include bicycle, pedestrian, and transit-supportive projects that provide capacity for future growth and are within the right of way of ‘streets and roads’ as defined by the GMA.

To identify projects that may be eligible for impact fees, Fehr & Peers reviewed the City’s 2022-2027 Transportation Improvement Program (TIP), the May 2015 draft of the Comprehensive Plan Transportation Element, the 2015 Transportation Impact Fee project list, and associated documentation related to the City’s transportation level of service (LOS) analysis. Projects related to maintenance (such as street overlays) are not eligible to receive funding from the impact fee program and were not included in the impact fee program. Fehr & Peers separated the projects into two possible categories:

1. Motorized projects required to meet the City’s LOS standard, and
2. Pedestrian and bicycle projects.

**Table 1** summarizes the eligible motorized projects and **Table 2** summarizes the eligible pedestrian and bicycle projects. **Figure 2** displays the location of the projects on a citywide map.



**TABLE 1: LIST OF ELIGIBLE MOTORIZED PROJECTS**

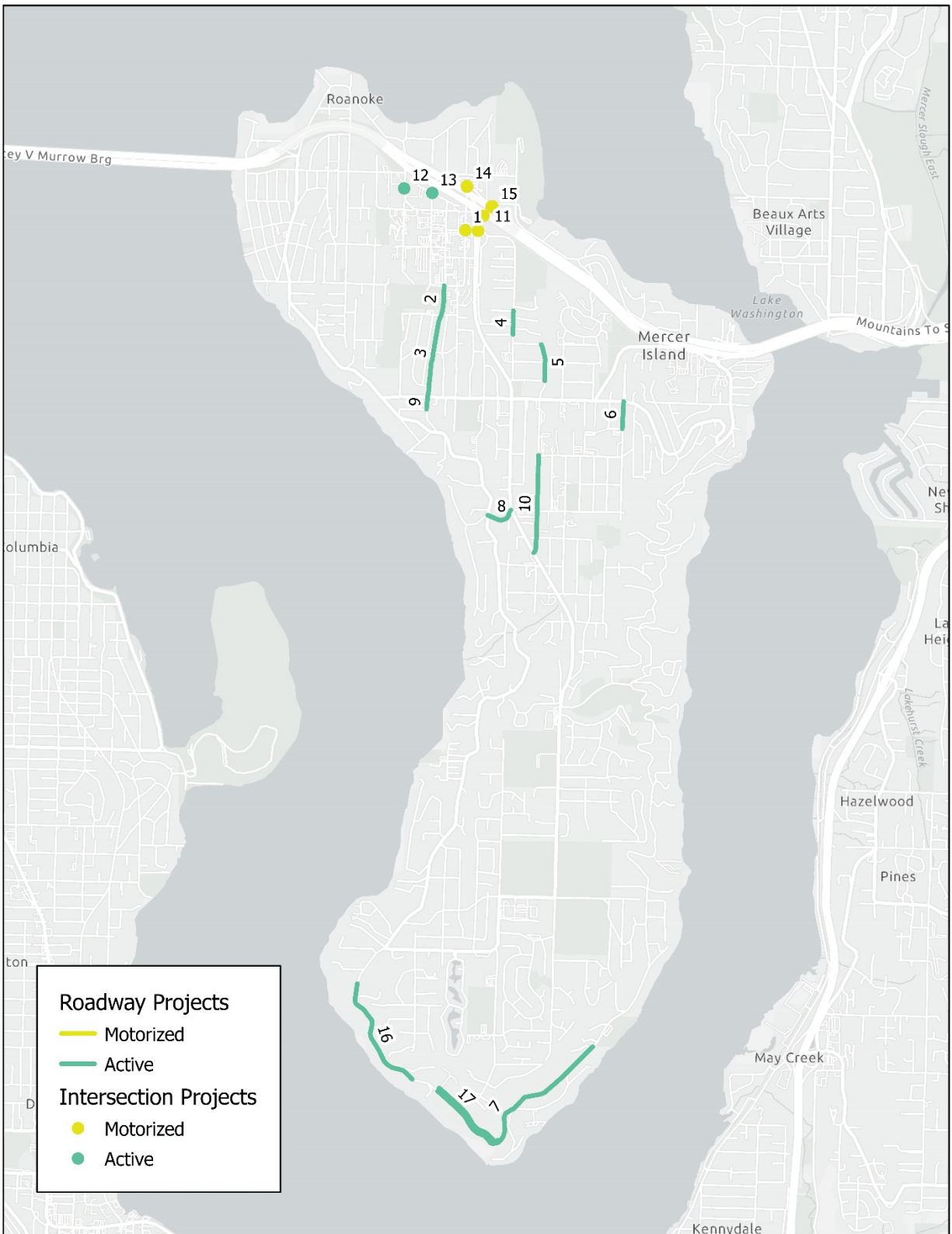
Number	Project	Description	Total Cost (2022\$)
1	SE 28th Street/80th Avenue SE	Install new signal with new combo mast arm and illumination poles, all new curb ramps and catch basins. Adjust utilities at the intersection and repave 25' from stop bars. Include re-striping to match existing channelization and WSDOT coordination costs.	\$1,464,000
11	Signal coordination (Island Crest Way to Mercer Way)	Project includes upgrades of controller equipment and cabinets to include radio interconnect communication hardware with repeaters at SE 27th Street /Island Crest Way, SE 28th Street/Island Crest Way, Island Crest Way /N Mercer Way, 80th Ave SE/N Mercer Way. Project includes allowance for WSDOT coordination.	\$690,000
14	80th Ave/North Mercer Way	New turn lane to improve the capacity of the intersection.	\$754,000
15	N Mercer Way/I-90 Westbound Off-Ramp/Island Crest Way	Add an exclusive westbound left turn lane at I-90 off-ramp.	\$650,000
<b>TOTAL</b>			<b>\$3,558,000</b>

**TABLE 2: LIST OF ELIGIBLE PEDESTRIAN AND BICYCLE PROJECTS**

Number	Project	Description	Total Cost (2022\$)
2	78th Avenue sidewalk (SE 32nd Street to SE 34th Street)	Install 6ft wide sidewalk with new curb and gutter on east side of street and 20% replacement of sidewalk on west side for sidewalk repair. Remove and replace existing trees on the east side and add illumination and ADA ramps.	\$737,000
3	78th Avenue SE (SE 34th Street to SE 40th Street)	Replace raised asphalt shoulder on west side with bike lane. Add sidewalk and new curb & gutter on east side. Assumes new curb ramps on all corners of at SE 37th St. On parallel side street provide pavement markings on west side of street for a bike lane and make street one-way northbound.	\$1,697,000
4	84th Avenue SE sidewalk (SE 33rd Street to SE 36th Street)	Add 6ft sidewalk on east side and include 3ft full depth pavement patch for curb and gutter with piped storm drain improvements. Add/replace existing sharrows. Estimate includes allowance for tree and vegetation protection.	\$597,000
5	86th Avenue SE sidewalk Phase 2 (SE 36th Street to SE 39th Street)	Add 6ft sidewalk with curb and gutter on east side of street of 86th Ave SE and north side of SE 36th Street. Project includes parking pullouts, driveway apron reconstruction, addition/replacement of sharrows, reconstruction of ADA ramps and a new crosswalk at SE 37th Street.	\$1,141,000

Number	Project	Description	Total Cost (2022\$)
6	92nd Avenue SE sidewalk (SE 40th Street to SE 41st Street)	Add 6ft sidewalks with curb and gutter on west side of the street with new curb ramps, storm drain, and parking pull-outs.	\$803,000
7	East Mercer Way shoulders (SE 79th Place to just north of 81st Ave SE/W Mercer Way)	Complete previous shoulder improvements constructed in 2017 and 2019. Regrade and widen pavement on north side of street to provide 5ft paved shoulder with 2ft gravel. Includes conflict with existing retaining walls, hydrants, storm drain systems, and mailboxes, and corridor restriping as needed.	\$1,517,000
8	Merrimount Drive sidewalk (ICW to Mercer Way)	Install new sidewalk with curb and gutter on both sides. Includes reconstruction of 84th Ave SE approach as a driveway ramp with sidewalk behind and 4ft tall retaining wall from ICW to driveway on west side.	\$632,000
9	78th Avenue SE sidewalk (SE 40 <sup>th</sup> Street to SE 41 <sup>st</sup> Street)	Install sidewalk with curb & gutter on west side of street and new curb ramps at SE 41st St.	\$250,000
10	86th Avenue SE sidewalk (SE 42 <sup>nd</sup> Street to ICW)	Install cycle track and sidewalk with curb and gutter on west side. Provide accessible curb ramps for crosswalks at SE 44th Street, SE 45th Street, and SE 42nd Street. Reconstruct existing speed humps. Estimate includes an allowance for bus stop relocation, downspout connections, and storm drain improvements.	\$2,666,000
12	Mid-block crosswalk 76th Ave SE between SE 24th and SE 27th	Add a new crosswalk with center island and RRFB.	\$265,000
13	Sunset Hwy/77th Ave SE Improvements	Intersection improvements to facilitate ped/bike/vehicle through the intersection. The intersection is in WSDOT ROW and requires WSDOT review and approval prior to construction.	\$1,040,000
16	West Mercer Way Roadside Shoulders (7400- 8000 Block)	Add a paved shoulder for non-motorized users.	\$543,000
17	West Mercer Way Roadside Shoulders - Ph 4 (8100 WMW -8400 EMW)	Add a paved shoulder for non-motorized users.	\$794,000
<b>TOTAL</b>			<b>12,682,000</b>

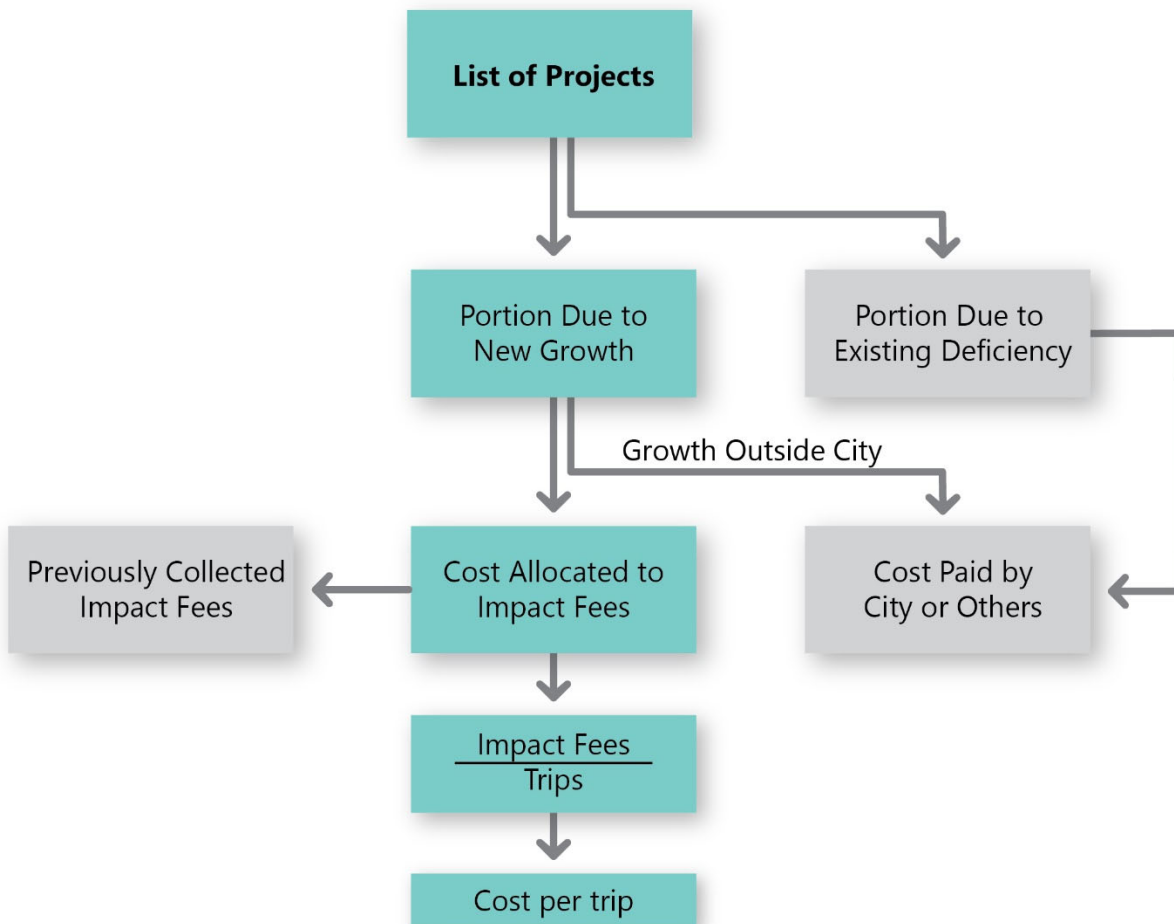
Figure 2: Transportation Impact Fee Projects



## CHAPTER 3: COST ALLOCATION

Of the eligible project list, only a portion of those costs may be funded through impact fees. The portion of project costs addressing existing deficiencies is not eligible for impact fee funding. The GMA states that impact fees can only fund the portion of projects that provide capacity required to serve new trip ends. Moreover, impact fees are limited to the portion of projects accommodating growth within the City – impact fees cannot pay for growth that occurs outside the City. This section describes adjustments made to identify the portion of project costs eligible for impact fee funding. **Figure 3** diagrams the process. The last step, divide by growth in trips, is explained further in Chapter 4.

**Figure 3: Transportation Impact Fee Cost Allocation Concept**



## TRANSPORTATION DEFICIENCIES

RCW 82.02.050(4) (a) requires that the capital facilities element of a jurisdiction's comprehensive plan identify "deficiencies in public facilities serving existing development." Future development cannot be held responsible for the portion of added roadway capacity needed to serve existing development.

The existing deficiency calculation for motorized projects was based on the City's current LOS standard, documented in the Comprehensive Plan. Any arterial intersection within the Town Center operating below LOS C or outside the Town Center operating below LOS D has an existing deficiency. The deficiency for motorized projects is shown in **Appendix A**. The pedestrian and bicycle project existing deficiency is based on the need for the project. The City of Mercer Island is improving urban amenities on city streets to accommodate both its existing population and to prepare for future growth. As such, these projects are a shared investment between existing and future residents and the existing deficiency is 50 percent of the project cost.

## PERCENT OF GROWTH WITHIN MERCER ISLAND

Once existing deficiencies are removed, the remaining costs are attributable to growth. Although there are few pass-through trips on the island's roadways, not all of the growth comes from Mercer Island development - there is a portion of growth that comes from surrounding jurisdictions. All of the trips that start and end on the island and half of the trips that either start or end outside of the island are related to growth within the City. The travel model was used to determine that approximately 58 percent of trips in the Town Center and 62 percent outside the Town Center are attributable to City growth. For non-motorized facilities, it is assumed that approximately 75 percent of bicycle trips and 90 percent of pedestrian trips are attributable to City growth. These are standard percentages used in many other Puget Sound communities.

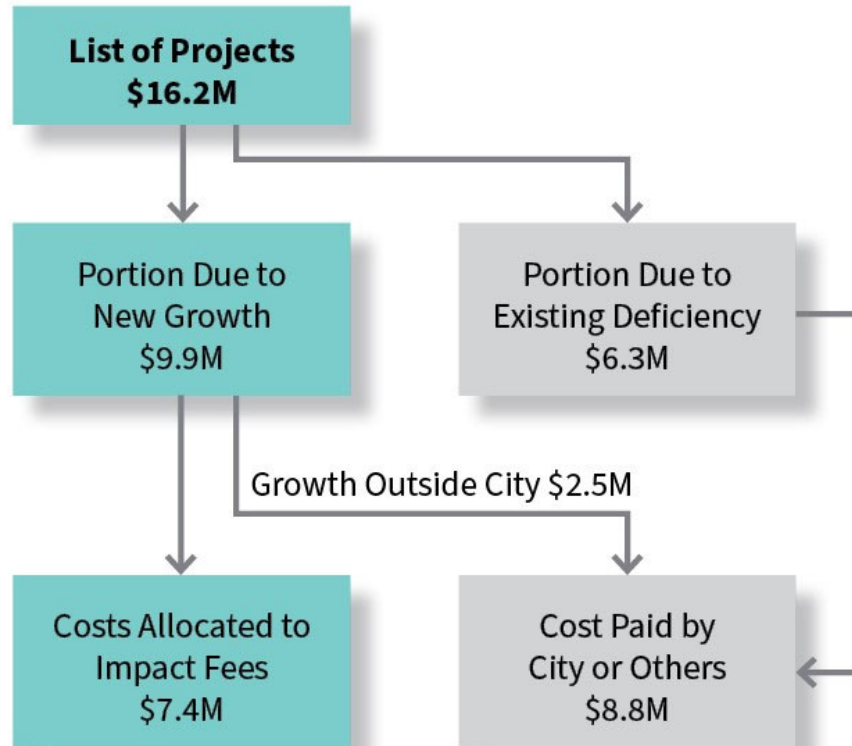
## COST ALLOCATION RESULTS

**Figure 4** summarizes the cost allocation results. For discussion purposes, the dollar amounts shown in this figure and the following text descriptions are approximate values expressed in million dollars. The actual amounts used in the calculations are accurate to a single dollar.

The total cost of the capacity projects on the capacity project list is \$16.2 million, as previously shown in **Tables 1** and **2**. This was divided into growth costs and existing deficiencies. The growth costs were further

divided into 'city growth' and 'outside city growth' components using the City's travel model data. The details of this calculation are shown in **Appendix B**.

**Figure 4: Cost Allocation Results**





## CHAPTER 4: TRAVEL GROWTH

The portion of project costs over the next twenty years that is eligible for impact fee funding has been identified as \$7.4 million dollars. The impact fees are paid by development based on their impacts on the roadway on a cost per new vehicle trip basis. This section describes the calculation for new vehicle trips in the city.

Fehr & Peers developed a method for forecasting growth in PM peak hour vehicle trips ends<sup>1</sup> within the City of Mercer Island over the next 20 years based on growth in employment and households. **Table 3** displays the growth in employment and households between 2020 and 2040. Further details on these growth calculations can be found in **Appendix C**.

**TABLE 3: EXISTING AND FUTURE YEAR LAND USE GROWTH**

	2020	2040	Growth	% Growth
Households	10,259	11,250	991	9.7%
Employment	6,971	8,011	1,040	14.9%

Source: Fehr & Peers, 2022

The land use is then used to estimate total trip ends with the following steps:

1. Converting employees into square footage using standard estimates of square feet per employee
2. Calculating PM peak hour vehicle trip ends using generalized ITE trip generation rates (ITE, *Trip Generation, 11<sup>th</sup> Edition, 2021*) for each land use categories

The total growth in PM Peak hour trip ends between 2020 and 2040 within the City was estimated to be 1,672.

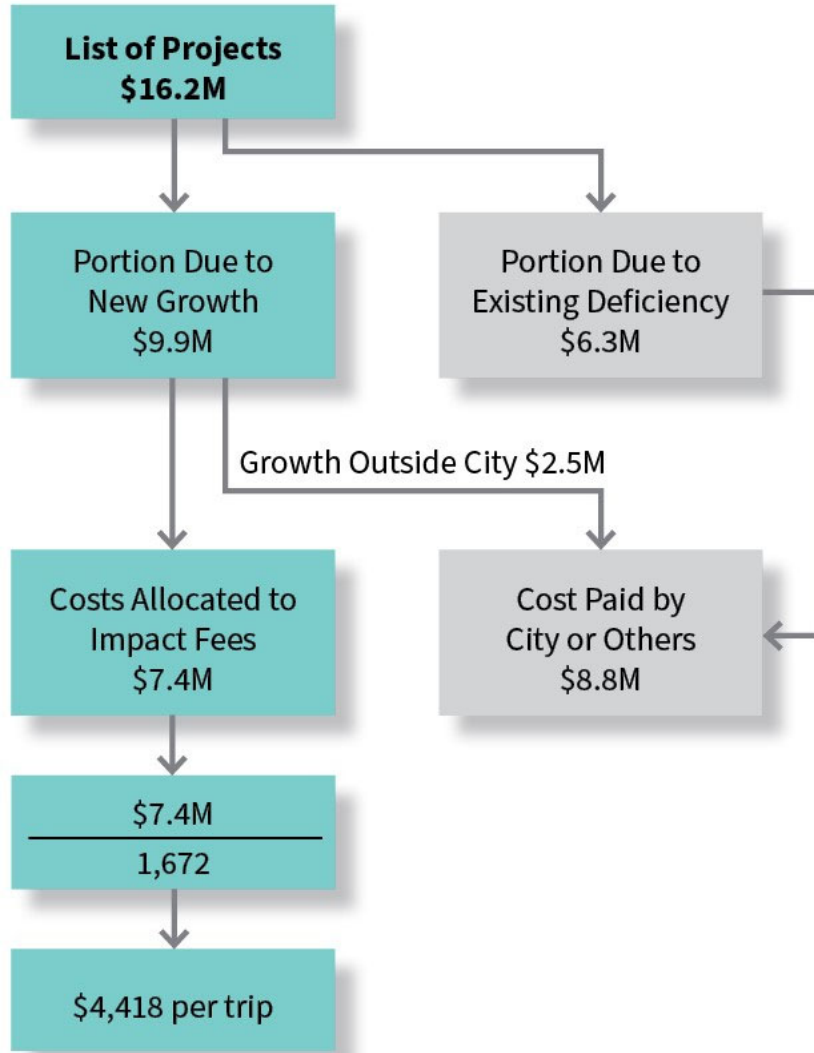
## RESULTS

The final step in the cost allocation process dealt with calculating the "cost per new trip end" within Mercer Island, derived by dividing the final impact fee cost by the total number of new PM peak hour trip ends based in Mercer Island.

<sup>1</sup> A trip travels between an origin and a destination. Each trip has two trip ends, one each at the origin and destination. Trip ends represent the persons coming to and from a given land use.

The calculated cost per new trip end is \$4,418 as shown in **Figure 5**.

**Figure 5: Impact Fee Cost Per Trip End Results**



## CHAPTER 5: TRANSPORTATION IMPACT FEE SCHEDULE

The impact fee schedule was developed by adjusting the "cost per new trip end" information to reflect differences in trip-making characteristics for a variety of land use types within the study area. The fee schedule is a table where fees are represented as dollars per unit for each land use category. **Table 4** shows the various components of the fee schedule (trip generation rates and new trip percentages).

### TRIP GENERATION COMPONENTS

Trip generation rates for each land use type are derived from the Institute of Transportation Engineers (ITE) *Trip Generation* (11<sup>th</sup> Edition). The rates are expressed as vehicle trips entering and leaving a property during the PM peak hour.

### PASS-BY TRIP ADJUSTMENT

The trip generation rates represent total traffic entering and leaving a property at the driveway points. For certain land uses (e.g., general retail), a substantial amount of this traffic is already passing by the property and merely turns into and out of the driveway. These pass-by trips do not significantly impact the surrounding street system and therefore are subtracted out prior to calculating the impact fee. The resulting trips are considered "new" to the street system and are therefore subject to the transportation impact fee calculation. The "new" trip percentages are derived partially from ITE data and from available surveys conducted around the country.<sup>2</sup>

### SCHEDULE OF RATES

The transportation impact fee schedule of rates is shown in **Table 4**, as well as the various components of the fee schedule. In the fee schedule, fees are shown as dollars per unit of development for various land use categories, as defined in **Appendix D**. The impact fee program is flexible in that if a use does not fit into one of the categories, an impact fee can be calculated based on the development's projected trip generation.

---

<sup>2</sup> Trip Generation Sources: ITE *Trip Generation* (11<sup>th</sup> Edition); ITE *Trip Generation Handbook: An ITE Proposed Recommended Practice* (2017)

**TABLE 4: MERCER ISLAND PROPOSED TRANSPORTATION IMPACT FEE RATE SCHEDULE**

Based on a PM peak hour cost per trip of \$4,418

Land Uses	Unit of Measure <sup>1</sup>	Basic Rate PM Peak Trips/Unit <sup>2</sup>	New Trips % <sup>3</sup>	New Trip Rate <sup>4</sup>	Fee Per Unit of Measure <sup>5</sup>
Single Family (1 or 2 dwellings)	dwelling	0.94	100%	0.94	\$4,153
Multi Family (3 or more dwellings)	dwelling	0.42	100%	0.42	\$1,856
Senior Housing	dwelling	0.28	100%	0.28	\$1,237
Care Facility	dwelling	0.21	100%	0.21	\$928
Lodging	room	0.59	100%	0.59	\$2,607
Commercial Services	KSF GFA	1.76	100%	1.76	\$7.78
Auto Service Center	KSF GFA	2.06	100%	2.06	\$9.10
Bank	KSF GFA	21.01	65%	13.66	\$60.33
School	student	0.14	100%	0.14	\$619
Daycare	KSF GFA	11.12	10%	11.12	\$4.91
Institutional	KSF GFA	0.68	100%	0.68	\$3.00
Light Industry/ Industrial Park	KSF GFA	0.50	100%	0.50	\$2.21
Warehousing/Storage	KSF GFA	0.18	100%	0.18	\$0.80
Restaurant	KSF GFA	7.80	56%	4.37	\$19.30
Quick Restaurant/Coffee Shop	KSF GFA	34.83	45%	15.67	\$69.25
General Retail	KSF GFA	9.03	60%	5.42	\$23.94
Supermarket	KSF GFA	8.95	76%	6.80	\$30.05
Gas Station	pump	18.42	44%	8.10	\$35,807
Administrative Office	KSF GFA	1.44	100%	1.44	\$6.36
Medical Office/Dental Clinic	KSF GFA	3.93	100%	3.93	\$17.36
Recreation	KSF GFA	0.04	100%	0.04	\$0.20

Notes:

1 "KSF GFA" = 1,000 Square Foot Gross Floor Area

2 Institute of Transportation Engineers (ITE) Trip Generation (11th Edition): 4-6 PM Peak Hour Trip Ends

3 Excludes pass-by trips: see "Trip Generation Handbook: An ITE Proposed Recommended Practice" (2017)



4 For uses with unit of measure in "KSF GFA" the trip rate is given as trips per 1000 sq ft  
5 For uses with unit of measure in "KSF GFA" the impact fee is dollars per square foot



# **APPENDIX A**

## **DEFICIENCY CALCULATIONS – MOTORIZED PROJECTS**



**Exhibit A: Transportation Deficiency Calculation for Motorized Projects**

	<b>Intersection</b>	<b>LOS Standard</b>	<b>LOS<sup>1</sup></b>	<b>Existing Deficiency Percent</b>
1	SE 28th Street/80th Avenue SE	C	B	0%
11	Signal coordination (ICW to Mercer Way) <sup>2</sup>	C/D	B-D	0%
14	80th Ave/North Mercer Way	C	C	0%
15	N Mercer Way/I-90 Westbound Off-Ramp/Island Crest Way	D	C	0%

1. LOS estimates are from the Comprehensive Plan.
2. Project #11 Signal Coordination includes four intersections, two with an LOS standard C and two with an LOS Standard D. All intersections are estimated to meet their respective standards

Source: Mercer Island Comprehensive Plan, Fehr & Peers 2022



# **APPENDIX B**

## **COST ALLOCATION RESULTS**

The cost allocation results are summarized below. **Exhibit B** illustrates how the impact fee project costs were reduced by the portion of the project allocated to existing deficiencies, and then divided into growth-related costs attributable to the City. Existing deficiencies for motorized projects are shown in Exhibit A above. For pedestrian and bicycle projects, these projects are a shared investment between existing and future residents and the existing deficiency was determined to be 50 percent of the project cost.

To determine the percent of new project traffic growth within the City, the regional travel demand model was used to identify the portion of trip-making associated with existing and growth-related traffic. For projects in the Town Center, 58% of trips were attributed to city growth. For projects outside the Town Center 62% of trips were attributed to city growth. After the percentage of Mercer Island trips and external trips were calculated, the cost of each project was multiplied by the percent of new traffic due to growth within the City. In the case of pedestrian and bicycle projects, it was assumed that 75% of trips on bicycle facilities are internal to the city and that 90% of trips on pedestrian facilities are internal.

**Exhibit B: Cost Allocation Calculations**

#	Project	Total Cost	Percent eligible after existing deficiency reduction	Percent of New Project Traffic due to Growth within City	Project Costs Allowable for Impact Fees
1	SE 28th Street/80th Avenue SE	\$1,464,000.00	100%	58%	\$852,167.97
2	78th Avenue Sidewalk (SE 32nd - SE 34th)	\$737,000.00	50%	90%	\$331,650.00
3	78th Avenue SE between SE 34th Street and SE 40th Street	\$1,697,000.00	50%	75%	\$636,375.00
4	84th Avenue SE Sidewalk between 33rd Street and SE 36th Street	\$597,000.00	50%	90%	\$268,650.00
5	86th Avenue SE Sidewalk Phase 2 between SE 36th Street and SE 39th Street	\$1,141,000.00	50%	90%	\$513,450.00
6	92nd Avenue SE Sidewalk between SE 40th Street to SE 41st Street	\$803,000.00	50%	90%	\$361,350.00
7	East Mercer Way Shoulders (SE 79th Place to just north of 81st Ave SE/ W Mercer Way)	\$1,517,000.00	50%	75%	\$568,875.00

**Exhibit B: Cost Allocation Calculations**

#	Project	Total Cost	Percent eligible after existing deficiency reduction	Percent of New Project Traffic due to Growth within City	Project Costs Allowable for Impact Fees
8	Merrimount Drive sidewalk improvements (ICW to Mercer Way)	\$632,000.00	50%	90%	\$284,400.00
9	78th Avenue SE Sidewalk improvements (40th to 41st)	\$250,000.00	50%	90%	\$112,500.00
10	86th Avenue SE Sidewalk improvements (SE 42nd to ICW)	\$2,666,000.00	50%	90%	\$1,199,700.00
11	Signal coordination (ICW to Mercer Way)	\$690,000.00	100%	58%	\$401,636.54
12	Mid-block crosswalk 76th Ave SE between SE 24th and SE 27th	\$265,000.00	50%	90%	\$119,250.00
13	Sunset Hwy/77th Ave SE Improvements	\$1,040,000.00	50%	75%	\$390,000.00
14	80th Ave/North Mercer Way	\$754,000.00	100%	58%	\$438,889.79
15	N Mercer Way/I-90 Westbound Off-Ramp/Island Crest Way	\$650,000.00	100%	62%	\$406,237.87
16	West Mercer Way Roadside Shoulders (7400- 8000 Block)	\$543,000.00	50%	75%	\$203,625.00
17	West Mercer Way Roadside Shoulders - Ph 4 (8100 WMW - 8400 EMW)	\$794,000.00	50%	75%	\$297,750.00
<b>Total Eligible Project Costs</b>					<b>\$7,386,507.18</b>

Source: Fehr & Peers, 2022



# **EXHIBIT C**

## **GROWTH ASSUMPTIONS MEMO**

# Memorandum

Date: July 23, 2021  
 To: Alison Van Gorp, City of Mercer Island  
 From: Cadell Chand & Kendra Breiland, Fehr & Peers  
**Subject: Mercer Island Transportation Impact Fee Growth Estimates Update**

SE21-0792

This memorandum presents a summary of methods used to estimate land use growth between the years 2020 and 2040 in Mercer Island. The land use growth assumptions described in this memo will be used to inform Mercer Island’s 2020 Transportation Impact Fee (TIF) update.

The following data sources have informed the development of current land use estimates in Mercer Island and growth over the next 20 years: American Community Surveys (ACS) household data, Longitudinal Employer-Household Dynamics (LEHD) employment data, Puget Sound Regional Council (PSRC) model land use data, and King County Jurisdiction Growth Targets for households and employment.

## Data Used for Growth Assumptions

**Table 1** lists the datasets used to calculate land use growth assumptions in Mercer Island. This combination of datasets was selected to balance the strengths and weaknesses of each dataset. Other datasets considered but not used in analysis include population and demographics data from the State of Washington’s Office of Financial Management. This data was not used because it is replicated in ACS and LEHD data.

**Table 1. Data Type Used from Each Data Source**

Source	Year(s)	Household Data	Employment Data	Land Use Data
ACS	2014, 2019	X		
LEHD	2014, 2018		X	
PSRC Model	2014, 2040	X*	X*	X
KC Jurisdiction Growth Targets	2019-2044	X	X	

*\*Low confidence in PSRC model’s household and employment estimates for Mercer Island*





### **American Community Survey (2014 & 2019)**

The ACS is a U.S. Census run program that regularly gathers demographic information, including household data. The total number of households in Mercer Island used in this analysis is from the ACS for the most recent year of available data (2019) and for 2014.

### **Longitudinal Employer-Household Dynamics (2014 & 2018)**

LEHD is a U.S. Census run program that synthesizes ACS data and data from the Local Employment Dynamics Partnership to produce detailed origin-destination employment statistics. The total employment in Mercer Island used in this analysis is from the LEHD for the most recent year of available data (2018) and for 2014.

### **Puget Sound Regional Council Model (2014 & 2040)**

The PSRC SoundCast travel demand model is used to quantify and predict travel behavior in the Puget Sound region. The model includes base year data (2014) and projections (2040) by Transportation Analysis Zone (TAZ), a geographic unit that represents land use in a discrete area. There are 19 TAZs in Mercer Island and 3700 TAZs representing the Puget Sound region. Each TAZ provides basic estimate of land use its geographic area and the model predicts travel behavior, in terms of number of trips and transportation mode. Because the model simulates such a large region, household and employment projections are approximations in any given locale. Therefore, only the distribution of land uses from the base year (2014) and horizon year (2040) was used in this analysis.

### **King County Jurisdiction Growth Targets (2019 to 2044)**

King County Jurisdiction Growth Targets are growth targets for household and employment growth by community. These targets are set by the Growth Management Planning Council and have a horizon year of 2044. These growth targets inform King County planning policies and are a strong indicator of expected growth for communities. Since the time horizon for the King County Growth Targets extends beyond our 2041 horizon, the annual household and employment growth was used in this analysis. Based on this approach, a growth in households and employment of 991 and 1,040, respectively, is anticipated for Mercer Island over the next 20 years.

## **Methodology**

Land use growth estimates were calculated using the following process:

Base Year (2020) land use estimates:

1. Annual household and employment growth rates are calculated for Mercer Island using 2014 ACS household data and 2019 ACS household data, and 2014 LEHD employment data and 2018 LEHD employment data.



2. Calculated annual growth rates are used to grow 2019 ACS household data and 2018 LEHD employment data to the baseline year of 2020.
3. 2020 household and employment estimates are distributed into land uses according to Mercer Island land use distributions found in the 2014 PSRC model.

Horizon Year (2040) land use estimates:

1. 2020 household and employment estimates are grown to 2040 using annual household and employment growth rates from King County Jurisdiction Growth Targets.
2. 2040 household and employment estimates are distributed into land uses according to Mercer Island land use distributions found in the 2040 PSRC model.

**Figure 1** illustrates and summarizes this process with a flowchart. Full growth estimates calculations can be found in **Appendix A**.

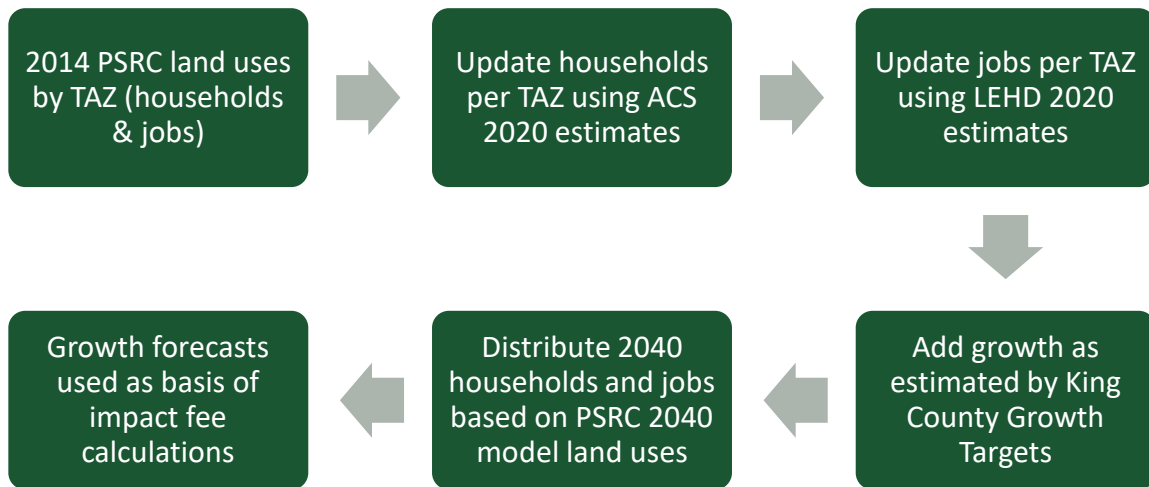


Figure 1. Flowchart showing land use growth estimate process

## Final Growth Estimates

The final growth estimates for households and employment in Mercer Island between 2020 and 2040 are presented in **Table 2**. Growth estimates broken down by land use can be found in **Appendix A**.

**Table 2. 2020-2040 Land Use Growth Estimates for Mercer Island**

2020 Households	2040 Households	Growth in Households	2020 Employment	2040 Employment	Growth in Employment
10,259	11,250	991	6,971	8,011	1,040



## **Appendix A: Land Use Growth Estimates Calculations**

## Mercer Island Growth Estimates

By: Fehr & Peers  
Date: 07/14/2021

### Housing, Population, and Employment Data

Source	Year	HH	Pop.	Jobs
LEHD	2014			6607
LEHD	2018			6767
ACS (Census)	2014	9431	23636	
ACS (Census)	2019	10199	25675	
PSRC Model	2014	9322	23118	8300
PSRC Model	2040	11702	26668	9668

### Grow Census/LEHD to 2020

LEHD Growth Rate	0.6%	jobs per year	2014 LEHD to 2018 LEHD over 4 years		
Census Growth Rate	1.5%	HH per year	2014 LEHD to 2019 LEHD over 5 years		

2019 Census HH	10199	*	1.01	=	10259	<-2020 HH Estimate
2018 LEHD Jobs	6767	*	1.03	=	6971	<-2020 Jobs Estimate

### 2014 PSRC Land Uses for Mercer Island

Total HH	SF HH	MF HH	Retail	Fire	Gov	Edu	WTU	Manu	Univ	Jobs Sum	Check
9322	6525	9322	1159	4658	313	1561	609	0	0	8300	TRUE

SF = 0.7 of total HH, MF = 0.3 of total HH (from 2015 TIF)

### 2020 Land Uses (value from Census/LEHD, distribution from PSRC)

Total HH	SF HH	MF HH	Retail	Fire	Gov	Edu	WTU	Manu	Univ	Jobs Sum
10259	7182	3078	973	3912	263	1311	511	0	0	6971

SF = 0.7 of total HH, MF = 0.3 of total HH (from 2015 TIF)

### King County Jurisdiction Growth Targets

Years	Housing Units	Growth per Year	2040 Total HH	Jobs	Growth per Year	2040 Total Jobs
2019-2044	1239	50	11250	1300	52	8011

### 2040 Land Uses (value from 2020 + KC, distribution from PSRC)

Total HH	SF HH	MF HH	Retail	Fire	Gov	Edu	WTU	Manu	Univ	Jobs Sum	Check
11250	7875	3375	1119	4496	302	1507	588	0	0	8011	TRUE



# **EXHIBIT D**

## **LAND USE DEFINITIONS**

The following land use definitions are derived from the ITE *Trip Generation* (11th Edition). They have been modified as appropriate for the City of Mercer Island. Other uses not listed here should be analyzed with an independent rate study.

**Single Family:** One or more detached housing units located on an individual lot. Also includes accessory dwelling units and duplexes. (ITE # 210, 215)

**Multi Family:** A building or buildings designed to house three or more families living independently of each other. Includes apartments, condos and attached townhouses. (ITE # 220, 221, 222)

**Senior Housing:** Residential units similar to apartments or condominiums restricted to senior citizens. (ITE # 251, 252)

**Care Facility:** An independent living development or assisted care facility with separate living quarters for each resident and special on-site services. The following land use categories fall under the impact fee category "Care Facility"

- Congregate Care Facility (ITE # 253)
- Assisted Living (ITE # 254)
- Continuing Care Retirement Community (ITE # 255)

**Lodging:** The following land use categories fall under the impact fee category "lodging". The rate is based on the "Hotel" ITE trip generation, due it to being most like other types of lodging in the Mercer Island.

- Hotel (ITE # 310, 311, 312, 330)
- Motel (ITE # 320)

**Commercial Services:** The following land use categories fall under the impact fee category "Commercial Services" The rate of 1.76 trips per ksf is based on the average of rates for Hair Salon (918) and Health Club (492), which represent a broad variety of uses.

- Hair Salon (ITE # 918)
- Copy, Print and Express Ship Store (ITE # 920)
- Drinking Place (ITE # 975)
- Automated Car Wash (ITE # 948)
- Health/Fitness Club (ITE # 492, 493)

**Bank:** A financial institution that can offer a wide variety of financial services (ITE # 911,912)



**Auto Service Center:** A center that sells automobile parts for do-it-yourself maintenance and repair and provides on-site services for motor vehicles. The following land use categories fall under the impact fee category "Auto Service Center". The rate is based on the rate for Automobile Parts and Service Center (943).

- Quick Lubrication Vehicle Shop (ITE # 941)
- Automobile Care Center (ITE # 942)
- Automobile Parts and Service Center (ITE # 943)

**Gas Station:** The following land use categories fall under the impact fee category "gas station". The rate is based on the "Gasoline/Service Station with Convenience Mart" ITE trip generation (945), due to it being most like other types of gas stations in the Mercer Island.

- Gasoline/Service Station (ITE # 944)
- Gasoline/Service Station with Convenience Mart (ITE # 945)
- Gasoline/Service Station with Convenience Mart and Car Wash (ITE # 946)
- Convenience Market with Gasoline Pumps (ITE # 853)

**School:** The following land use categories fall under the impact fee category "school". The rate is based on the "High School" ITE trip generation (525), due to it being most like other types of schools in the Mercer Island.

- Elementary School (ITE # 520)
- Middle School/Junior High School (ITE # 522)
- High School (ITE # 525)
- Private School (ITE # 534, 536)

**Daycare:** A day care center is a facility where care for pre-school age children is provided, normally during daytime hours (ITE # 565).

**Institutional:** The following land use categories all fall under the impact fee category "Institutional". The rate of 0.68 trips per ksf is based on the average of rates for Church (560), and Hospital (610).

- Church (ITE # 560)
- Museum (ITE # 580)
- Library (ITE # 590)
- Hospital (ITE # 610)
- Animal Hospital/Veterinary Clinic (ITE # 640)

**Light Industrial/Industrial Park:** Industrial parks are a mix of manufacturing, service, and warehouse facilities with a wide variation in the proportion of each type of use from one location to another. Industrial parks include research centers facilities or groups of facilities that are devoted nearly exclusively to research and development activities. Light industrial facilities include printing plants, material testing laboratories, bio-technology, medical instrumentation or supplies, communications and information technology, and computer hardware and software. (ITE #s 110, 130)

**Warehousing/Storage:** Facilities that are primarily devoted to the storage of materials, including vehicles. They may also include office and maintenance areas. (ITE # 150)

**Restaurant:** The following land use categories fall under the impact fee category "restaurant". The rate is based on the "Quality Restaurant" ITE trip generation (931), due it to being similar to other restaurants in terms of new trips, and most similar to the types of restaurants in Mercer Island.

- Fast Casual Restaurant (ITE # 930)
- Quality Restaurant (ITE # 931)
- High-Turnover (Sit-Down) Restaurant (ITE # 932)

**Quick Restaurant/Coffee Shop:** The following land use categories fall under the impact fee category "Quick Restaurant/Coffee Shop". The rate is based on the averages of rates Fast-Food Restaurant without Drive-Thru Window (933), Coffee/Donut Shop without Drive-Thru Window (936), and Coffee/Donut Shop with Drive-Thru Window (937) due to these being most like the types of uses in Mercer Island.

- Coffee/Donut Shop (ITE # 936, 937, 938)
- Fast-Food Restaurant (ITE # 933, 934, 935)

**General Retail:** The following land use categories fall under the impact fee category "General Retail". The rate is based on the "Shopping Plaza 40-150k" ITE trip generation (821), due it to being most like other types of retail shops in the Mercer Island.

- Tractor Supply Store (ITE # 810)
- Construction Equipment Rental Store (ITE # 811)
- Building Materials and Lumber Store (ITE # 812)
- Free-Standing Discount Superstore (ITE # 813)
- Variety Store (ITE # 814)
- Free-Standing Discount Store (ITE # 815)
- Hardware/Paint Store (ITE # 816)
- Nursery (ITE # 817, 818)

- Shopping Center >150k (ITE # 820)
- Shopping Plaza 40-150k (ITE # 821)
- Strip Retail Plaza <40k (ITE # 822)
- Factory Outlet Center (ITE # 823)
- Specialty Retail Center (ITE # 826)
- Automobile Sales (ITE # 841)
- Tire Store (ITE # 848, 849)
- Convenience Market (ITE # 851, 852)
- Discount Club (ITE # 857)
- Wholesale Market (ITE # 860)
- Sporting Goods Superstore (ITE # 861)
- Home Improvement Superstore (ITE # 862)
- Electronics Superstore (ITE # 863)
- Toy/Children's Superstore (ITE # 864)
- Baby Superstore (ITE # 865)
- Pet Supply Superstore (ITE # 866)
- Office Supply Superstore (ITE # 867)
- Book Store (ITE # 868)
- Discount Home Furnishing Store (ITE # 869)
- Bed and Linen Superstore (ITE # 872)
- Department Store (ITE # 875)
- Apparel Store (ITE # 876)
- Arts and Crafts Store (ITE # 879)
- Pharmacy/Drugstore (ITE # 880, 881)
- Furniture Store (ITE # 890)
- DVD/Video Rental Store (ITE # 896)
- Medical Equipment Store (ITE # 897)

**Supermarket:** Retail store which sells a complete assortment of food, food preparation and wrapping materials, and household cleaning and servicing items. (ITE # 850)

**Administrative Office:** An administrative office building houses one or more tenants and is the location where affairs of a business, commercial or industrial organization, professional person or firm are conducted. The building or buildings may be limited to one tenant, either the owner or lessee, or contain a mixture of tenants including professional services, insurance companies, investment brokers, and company headquarters. Services such as a bank or savings and loan, a restaurant or cafeteria, miscellaneous retail facilities, and fitness facilities for building tenants may also be included. (ITE # 710)

**Medical Office/Dental Clinic:** A facility which provides diagnoses and outpatient care on a routine basis but which is unable to provide prolonged in-house medical/surgical care. A medical office is generally operated by either a single private physician/dentist or a group of doctors and/or dentist. (ITE # 720)

**Recreation:** A facility primarily used for recreation. The following land use categories fall under the impact fee category "Recreation". The rate is based on the "Public Park" (411) and "Golf Course" (430) ITE Trip Generation.

- Public Park (411)
- Campground/Recreational Vehicle Park (416)
- Marina (420)
- Golf Course (430)
- Miniature Golf Course (431)
- Golf Driving Range (432)
- Soccer Complex (488)
- Tennis Courts (490)



# **EXHIBIT E**

## **TITLE 19 LAND USES REFERENCE**

The following table matches the land use in the transportation impact fee schedule of rates with the City's Title 19 permitted land uses. This does not constitute a complete list and is subject to staff discretion.

Title 19 Uses	Rate Study Table Land Use
<b>19.02.010 - Single-family.</b>	
<b><u>Permitted Uses</u></b>	-
1.Single-family dwelling.	Single Family (1 or 2 dwellings)
2.Accessory buildings incidental to the main building.	exempt
3.Private recreational areas.	Recreation
4.Public schools accredited or approved by the state for compulsory school attendance	School
5.Home business as an accessory use to the residential use	exempt
6.Public park	Recreation
7.Semi-private waterfront recreation areas for use by ten or fewer families, subject to the conditions set out in MICC 19.07.110.	Recreation
8.One accessory dwelling unit (ADU) per single-family dwelling subject to conditions set out in MICC 19.02.030.	Single Family (1 or 2 dwellings)
9.Special needs group housing as provided in MICC 19.06.080.	Care Facility
10.Social service transitional housing, as provided in MICC 19.06.080.	Care Facility
11.A state-licensed day care or preschool as an accessory use, when situated at and subordinate to a legally established place of worship, public school, private school, or public facility	Daycare
12.Places of worship may have a stage theater program as an accessory use. Stage theater programs are defined as productions of live presentations involving the performances of actors or actresses, singers, dancers, musical groups, or artists. Stage theater programs also include related classes and instructional workshops. Adequate parking must be provided, as determined by the code official.	Institutional
13.Open space.	Recreation
<b><u>Conditional Uses</u></b>	-
1.Government services, public facilities, utilities, and museums and art exhibitions	Administrative Office
2.Private schools accredited or approved by the state for compulsory school attendance	School
3.Places of worship	Institutional



4.Noncommercial recreational areas	Recreation
5.Semi-private waterfront recreation areas for use by more than ten families	Recreation
6.Retirement homes located on property used primarily for a place of worship	Multi Family (3 or more dwellings)
7.The use of a single-family dwelling as a bed and breakfast	Lodging
8.Nonschool uses of school buildings	School
9.A state-licensed day care or preschool not meeting the requirements of subsection (A)(11) of this section	Daycare
<b>19.03.010 - Multiple-family.</b>	
B. Uses permitted in zone MF-2L.	-
1.Any use permitted in zones R-8.4, R-9.6, R-12, and R-15.	-
2.Multiple-family dwellings, consisting of no more than eight dwelling units per building	Multi Family (3 or more dwellings)
3.Rooming houses, as provided in MICC 19.06.080.	Multi Family (3 or more dwellings)
C. Uses permitted in zone MF-2.	-
1.Any use permitted in zones R-8.4, R-9.6, R-12, and R-15.	-
2.Multiple-family dwellings.	Multi Family (3 or more dwellings)
3.Care services (retirement homes, nursing homes and daycare facilities)	Care Facility
4.Civic and social organizations whose chief activity is not a service customarily carried on as business;	Institutional
5.Hotels/motels with stores therein	Lodging
6.Office uses	Administrative Office or Medical Office/Dental Clinic
7.Accessory uses permitted outright.	exempt
a. Single-family residential accessory uses are permitted outright.	exempt
b. Barber shops; beauty shops; coin-operated laundries; dry cleaning pickup stations; magazine stands; business or professional offices; and other accessory services when conducted and entered entirely from within the building with no visible evidence from the outside and no exterior display or advertising except for one sign not exceeding four square feet installed flat against the principal building.	Commercial Services
c. Accessory uses customarily incidental to a principal use permitted outright in this section.	exempt

8. Rooming houses, as provided in MICC 19.06.080.	Multi Family (3 or more dwellings)
D. Uses permitted in zone MF-3.	-
1. Any use permitted in zones R-8.4, R-9.6, R-12, and R-15.	-
2. Multiple-family dwellings.	Multi Family (3 or more dwellings)
3. Care services (retirement homes, nursing homes and daycare facilities)	Care Facility
<b>19.04.010 - Planned business zone—PBZ.</b>	
1. Government services, utilities, and museums and art exhibitions.	Administrative Office
2. Day care.	Daycare
3. Healthcare services.	Medical Office/Dental Clinic
4. Personal services.	Commercial Services
5. Professional, scientific, and technical services.	Administrative Office
6. Office uses.	Administrative Office or Medical Office/Dental Clinic
7. Service stations	Auto Service Center
8. Repair services.	Auto Service Center
9. Theaters.	Commercial Services
10. Restaurants, cafeterias, catering.	Restaurant or Quick Restaurant/Coffee shop
11. Retail stores.	General Retail
12. Financial and insurance services.	Bank
13. Commercial recreational areas; provided, teen dances and teen dance halls as defined herein are not permitted uses.	Recreation
14. Single-family dwellings limited to single-family detached, single-family semi-detached, townhouses, and patio homes.	Single Family (1 or 2 dwellings)
15. Commercial public storage facilities, including screened outdoor storage and indoor storage and accessory caretaker office/residence; provided, such use shall not abut 84th Avenue SE or SE 68th Street.	Warehousing/Storage
16. Special needs group housing as provided in MICC 19.06.080.	Care Facility
17. Social service transitional housing, as provided by MICC 19.06.080.	Care Facility
18. Wireless communications facilities subject to the conditions set out in MICC 19.06.040.	exempt
<b>19.04.020 - Commercial offices.</b>	

1. Government services.	Administrative Office
2. Professional, scientific, and technical services.	Administrative Office
3. Office uses.	Administrative Office or Medical Office/Dental Clinic
4. Places of worship.	Institutional
5. Civic and social organizations.	Institutional
6. Mortuary services.	Commercial Services
7. Healthcare services.	Medical Office/Dental Clinic
8. Care services.	Medical Office/Dental Clinic
9. Auxiliary uses directly related to the principal use, such as residences of watchmen or employees in training, special employee dormitories, employee cafeterias, auditoriums, service stations in connection with authorized motor pool facilities and similar uses.	exempt
10. Wireless communications facilities subject to the conditions set out in MICC 19.06.040.	exempt
11. Special needs group housing as provided in MICC 19.06.080.	Care Facility
12. Social service transitional housing as provided in MICC 19.06.080.	Care Facility
13. Public and private schools accredited or approved by the state for compulsory school attendance,	School
<b>19.04.050 - Business—B.</b>	
1. Government services, utilities, and museums and art exhibitions.	Administrative Office
2. Day care.	Daycare
3. Healthcare services.	Medical Office/Dental Clinic
4. Personal services.	Commercial Services
5. Professional, scientific, and technical services; provided, animal hospitals and clinics shall be structurally enclosed.	Administrative Office
6. Office uses.	Administrative Office or Medical Office/Dental Clinic
7. Service stations.	Commercial Services
8. Repair services.	Commercial Services
9. Theaters.	Commercial Services
10. Restaurants, cafeterias, catering.	Restaurant or Quick Restaurant/Coffee shop

11.Retail stores.	General Retail
12.Financial and insurance services.	Bank
13.Commercial recreational areas; provided, teen dances and teen dance halls as defined herein are not permitted uses.	Recreation
14.Special needs group housing, as provided in MICC 19.06.080.	Care Facility
15.Social service transitional housing, as provided in MICC 19.06.080.	Care Facility
16.Wireless communications facilities subject to the conditions set out in MICC 19.06.040.	exempt
17.Accessory uses customarily incidental to a principal use permitted outright in this section.	exempt
18.Hotels/motels and multiple-family dwellings.	Lodging
19.Decorating shops.	General Retail
20.Employment agencies.	Commercial Services
21.Printing establishments and newspaper printing presses.	Commercial Services
22.Public garages and auto repair shops.	Auto Service Center
23.Sales rooms or storerooms for motor vehicles and other articles of merchandise.	General Retail
24.Telephone exchanges or telegraph offices.	Commercial Services
25.Preschools, nursery schools and day care centers.	Daycare
26.Adult entertainment	Commercial Services
<b>19.11.020 - Land uses.</b>	
Adult entertainment	Commercial Services
Bar	Restaurant
Care services	Care Facility
Hotel/motel	Lodging
Live/work units	Multi Family (3 or more dwellings)
Manufacturing	Light Industry/ Industrial Park
Office	Administrative Office or Medical Office/Dental Clinic
Parking, not associated with an on-site use	exempt
Public facility	Institutional



Recreation	Recreation
Residential dwelling	Single Family (1 or 2 dwellings) or Multi Family (3 or more dwellings)
Restaurant	Restaurant or Quick Restaurant/Coffee shop
Retail — small scale	General Retail
Retail — large scale (> 20,000 square feet)	General Retail
Retail — outdoors	General Retail
Rooming houses	Multi Family (3 or more dwellings)
Service	Commercial Services
Social service transitional housing	Care Facility
Special needs group housing	Care Facility
Transportation/utilities (including automobile service stations)	Commercial Services or Auto Service Center
Warehousing	Warehousing/Storage



# AB 6092

## Transportation Impact Fee Rate Update

June 7, 2022



# Overview

- Impact Fees 201
- Impact Fee Exemptions
- Impact Fee Revenue
- Updated Rate Study
- Q&A
- Approve rate study, adopt code amendment



# What Are Impact Fees?

- One-time charges assessed on new development
- Helps pay for new/expanded public facilities that serve new development
- Projects must be included in capital facilities plans and impact fees can only cover a proportionate share of the project cost
- Cannot be used to correct existing deficiencies
- Funds must be expended in 10 years



# Impact Fees 201

- Apply to both residential and commercial development
- Non-transferable
- Tied to new impacts
- Do not expire



# Impact Fee Exemptions

- Affordable housing
- Rebuilding after “act of God” (within 12 months of loss)
- Remodeling or replacing legally established building (within 12 months of demolition)
- Condominium conversions
- SEPA mitigation, plat conditions or development agreement that otherwise provide for transportation system improvements
- Retail and restaurant uses

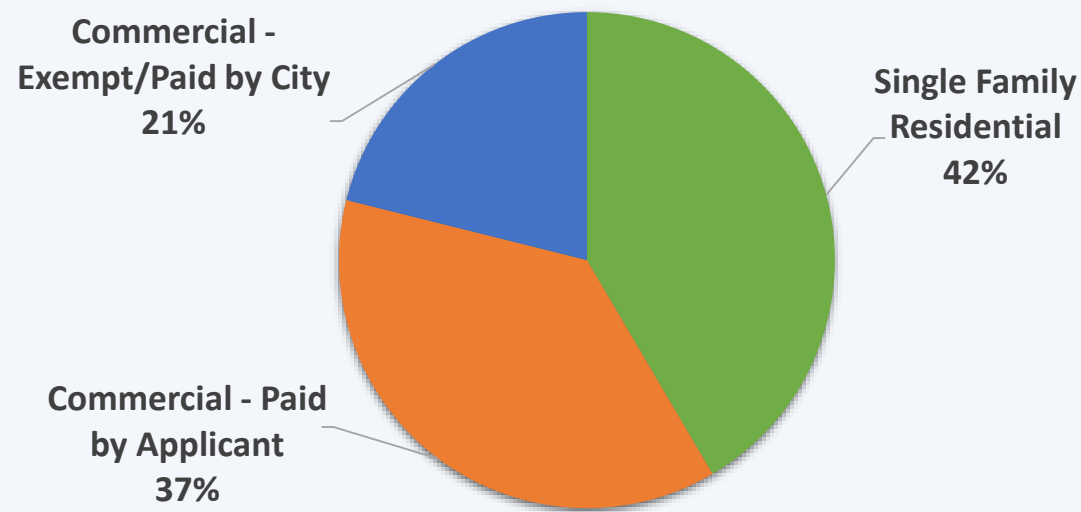


# Impact Fees Revenue

Since inception in 2016:

- Collected \$662,217 in transportation impact fees from applicants
- City has backfilled \$177,145 in exempted impact fees
- Total of \$839,362 generated

Transportation Impact Fee Revenue 2016-2021	
Single Family Residential	\$348,696
Multi-Family Residential	\$0
Commercial – paid by applicant	\$313,521
Commercial – exempt/paid by City	\$177,145
<b>TOTAL</b>	<b>\$839,362</b>



# Proposed New Rates

Land Use	Current	Proposed	Unit of Measure
<b>Residential</b>			
Single Family (1-2 dwellings)	\$4,914.53	\$4,153	dwelling
Multi-Family (3 or more dwellings)	\$2,801.61	\$1,856	dwelling
Senior Housing	\$1,326.75	\$1,237	dwelling
Care Facility	--	\$928	dwelling
<b>Commercial</b>			
Lodging	\$2,948.46	\$2,607	Guest room
Commercial Services	\$19.56	\$7.78	1,000 square feet of gross floor area
Auto Service Center	--	\$9.10	1,000 square feet of gross floor area
Bank	--	\$60.33	1,000 square feet of gross floor area
School	\$639.32	\$619	Student
Daycare	--	\$4.91	1,000 square feet of gross floor area
Institutional	\$3.63	\$3.00	1,000 square feet of gross floor area
Light Industry/Industrial Park	\$4.47	\$2.21	1,000 square feet of gross floor area
Warehouse/Storage	\$ 2.21	\$0.80	1,000 square feet of gross floor area
Gas Station	\$29.22	\$35,807	Pump
Administrative Office	\$7.32	\$6.36	1,000 square feet of gross floor area
Medical/ Dental Office	\$17.54	\$17.36	1,000 square feet of gross floor area
Recreation	--	\$0.20	1,000 square feet of gross floor area
General Retail*	\$12.04	\$23.94	1,000 square feet of gross floor area
Supermarket*	\$29.83	\$30.05	1,000 square feet of gross floor area
Restaurant*	\$20.61	\$19.30	1,000 square feet of gross floor area
Quick Restaurant/Coffee Shop*	--	\$69.25	1,000 square feet of gross floor area



# Code Amendment

- Ordinance No. 22C-06 amends 19.19.100 to create a dynamic reference to the most recent rate study and add impact fees to the annual development and construction fee schedule adoption
- Planning Commission recommends adopting the proposed code amendments included in Ordinance No. 22C-06
- New rates would go into effect after adoption of Development and Construction Fee Schedule – January 1, 2023



# Tonight's Action

- Approve Transportation Impact Fee Rate study
- Adopt ordinance No. 22C-06



# Questions

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## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6099**  
**June 7, 2022**  
**Regular Business**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6099: Adoption of 2023-2028 Six-Year Transportation Improvement Program (Public Hearing continued from May 3 Meeting and Adoption)	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Conduct public hearing extended from May 3 and adopt 2023-2028 Transportation Improvement Program.	

<b>DEPARTMENT:</b>	Public Works
<b>STAFF:</b>	Matt Mornick, Finance Director Patrick Yamashita, City Engineer/Deputy Public Works Director Clint Morris, Capital Division Manager Lia Klein, Transportation Engineer
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Summary of Public Comments Received 2. Detail of Proposed Expenditures 2023-2028 3. Updated Street Fund Forecast, as of May 2022
<b>CITY COUNCIL PRIORITY:</b>	1. Prepare for the impacts of growth and change with a continued consideration on environmental sustainability.

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### SUMMARY

The purpose of this agenda bill is to continue the public hearing from May 3, 2022, and for the City Council to adopt the 2023-2028 Transportation Improvement Program (TIP).

- The public comment period is March 21 to June 7. A public hearing was held during the May 3 Council meeting ([AB 6068](#)) and was continued to the June 7 meeting.
- Two additional public comments have been received since the May 3 meeting which were in support of listed projects or non-TIP related.
- Program elements include residential and arterial street resurfacing, pedestrian and bicycle facilities, and East Link Traffic/Safety Mitigation projects.
- Projects pertaining to the ADA Transition Plan are included in the TIP.
- Priority for resurfacing projects is determined by the pavement condition index (PCI), a score from "Good" to "Failed" based on data collected over the entire roadway network.

- Following review and discussion during the May 3 Council meeting, Council requested staff to return on June 7 for adoption of the TIP with no changes.

## BACKGROUND

The Six-Year TIP is a planning tool used to identify specific projects that serve to maintain, preserve, and maximize use of the existing roadway and trail systems. The TIP balances revenues and expenditures within the Street Fund through programming and phasing construction of projects over a six-year period.

RCW 35.77.010 requires cities to formally adopt a TIP annually and submit it to WSDOT and the Puget Sound Regional Council (PSRC) by July 1. A public hearing on the draft TIP is a requirement of State law and is incorporated as part of the City Council meeting. Once the TIP is adopted, projects are budgeted and funded through the City's Capital Improvement Program (CIP) during the biennial budget process.

The previous 2022-2027 TIP was adopted by the Council on June 1, 2021.

## DISCUSSION

Project schedules, details, and costs were updated from the 2022-2027 TIP. Street resurfacing projects were updated based on pavement conditions, timing with utility construction projects, and increasing material costs. The focus of much of the pedestrian facility improvements have shifted to the Town Center with the anticipation of increased pedestrian activity in the Town Center with the opening of the East Link station.

Public feedback was solicited via the City's various outreach platforms including Let's Talk from March 21 to June 7 and was incorporated in the final development of the 2023-2028 TIP.

Council reviewed the 2023-2028 TIP materials at the May 3, 2022, Council meeting and provided no requests for changes. The TIP is unchanged from the version presented at the May 3 Council meeting.

## RECOMMENDED ACTION

Adopt the 2023-2028 Transportation Improvement Program as reflected in Exhibit 2.

# Submissions from 2023-2028

## TIP Public Comment

(All comments received by May 23, 2022)

Submission No.	Category	Location	Comment/Suggestion	Date Submitted
1	Other Transportation Project	76th Avenue SE & SE 27th Street	There aren't enough pedestrian crossings on this section of 76th Ave/27th St. Many people jaywalk at the 2 intersections by the drive-through starbucks.	3/27/2022
2	Pedestrian and Bicycle Project	Sunset Hwy & 77th Avenue SE	The intersection of Sunset Hwy and 77th Ave SE is generally unsafe for pedestrians. Cars are going about 30 mph with little indication pedestrians may be crossing here. There is an orange flag provided for crossing but holding this up is kind of embarrassing. I would love for this to be a controlled intersection, ideally more narrow so pedestrians can spend less time in the road. I would also love to see street design that would force cars to drive more slowly, such as a narrower street or a roundabout.	3/27/2022
3	Pedestrian and Bicycle Project	76th Avenue SE & SE 27th Street	Cars often move quickly when driving south on 76th, turning right to continue south as the road bends. Vehicles sometimes take this turn at over 30 mph! I would love to see a better intersection design here- perhaps a sharper turn to require cars to slow down before turning.	3/27/2022
4	Pedestrian and Bicycle Project	76th Avenue SE & SE 27th Street	The current pedestrian crosswalk is about 60 feet wide here, at the existing pedestrian crossing on the west side of 76th Ave SE (going from the north-west side, near hadley, to the south-west side, near Engel and Volkers.) This seems excessively wide. It's especially painful to see the old people that live in buildings nearby take about 30 seconds to cross the road. This crossing should be made more narrow, perhaps with a narrower street or a pedestrian island.	3/27/2022
5	Pedestrian and Bicycle Project	77th Avenue SE between SE 27th Street & Sunset Hwy	77th Ave has insufficient bicycle accommodations; there is no easy place to ride between the light rail station and 27th st, and only narrow painted bike lanes south of 27th st to mercerdale park. The narrow painted bike lanes are also planned for removal (replaced by onstreet parking.) Because this street provides direct access to the I-90 trail and the future light rail station, this road should have bicycles as a major consideration. I would love to see fully protected bike lanes similar to 2nd ave in downtown seattle.	3/27/2022
6	Pedestrian and Bicycle Project	76th Avenue SE between SE 27th Street & N Mercer Way	76th Ave between N. Mercer Way and 27th St does not have any bicycle accommodation. This is a major connecting route between the I-90 trail and the Town Center. I would love to see fully protected bike lanes similar to 2nd ave in downtown Seattle.	3/27/2022
7	Pedestrian and Bicycle Project	Mercerwood Drive	Protect the shoulder better for pedestrians - it is pretty dangerous for kids to walk to school up Mercerwood as cars go quite fast and there is zero barrier between them and the cars.	4/12/2022
8	Other Transportation Project	84th Avenue SE	Constant speeding cars making this straight section of street along 84th Ave SE unsafe for kids and pets (and other drivers). I requested speed bumps but was told a traffic assessment would start soon? I would love an update. Lots of "drag race" style acceleration and dangerous close calls.	4/14/2022
9	Other Transportation Project	84th Avenue SE	Speeding cars make walking up and down this hill tough, especially at night. Need street lights and speed bumps. The "path" in the wooded area is not a safe walkway so people "chance it" along the side of the street. Terrifying.	4/14/2022
10	Other Transportation Project	84th Avenue SE	This street has no streetlights at night. This makes being a pedestrian dangerous at night, especially in the sections with exposed ditches for drainage and no curb.	4/14/2022
11	Other Transportation Project	84th Avenue SE	84th Ave SE needs street lights. This stretch has a lot of pedestrian traffic consisting of kids and pets, but speeding cars make it dangerous.	4/14/2022
12	Pedestrian and Bicycle Project	Island Crest Way between SE 68th Street to SE 71st Street.	Please add a short gravel walkway (~20 yards) connection from the SE Quadrant of Pioneer Park to the street at SE 72nd Pl. Walking north on SE 72nd Pl, pedestrians must walk directly on Island Crest Way (which is dark and narrow here) to get to the safe walkway in SE Pioneer Park. A short gravel connection would make the area safer for students (there is a school bus stop here at ICW and 72nd PL) and pedestrians. 72nd Pl has many pedestrian pathways that connect all the way to East Mercer Way (and to Clarke Beach), so this short gravel path would be a positive impact many in our community. Thank you!	4/20/2022
13	Pedestrian and Bicycle Project	Island Crest Way between Pioneer Park to SE 72nd Place	Please consider adding a walkway (gravel) along Island Crest Way from 68th St. SE to 71st St. SE on the west side of Island Crest Way. This is a busy area with lots of traffic- especially at the 4 way stop. This inexpensive walkway along West ICW would add a safe way to get to Pioneer Park and the South end shops so pedestrians don't have to "zig zag" across ICW at the 71st St. location. Thank you for making MI safer for pedestrians.	4/20/2022
14	Other Transportation Project	Island Crest Way & SE 68th St	A wider, roundabout at this intersection, with bright white paint pedestrian crossing lines would make this intersection safer. Trim trees back and add street lighting. Bonus: An art sculpture, placed in the middle of the new roundabout, would be a welcome addition!	4/21/2022
15	Pedestrian and Bicycle Project	SE 40th Street & 95th Ave SE	add ped/bike path from SE 40th to SE 36th street, to better connect Mercerwood to City Hall, I-90 trail, Gallagher Hill, and the preschools along SE 36th St.	4/21/2022
16	Other Transportation Project	E Mercer Way & SE 36th Street	add striping/signage to N/S crosswalk, in front of JCC/FASPS driveway. There is very prominent signage across EMW, but without equivalent signage in front of JCC/FASPS driveway, drivers entering/leaving JCC/FASPS often fail to yield to pedestrians.	4/21/2022
17	Pedestrian and Bicycle Project	SE 44th Place & E Mercer Way	add wayfinding from SE 44th pl going down to MSC. There is no sign in this direction to show that it's a public path	4/21/2022



Submission No.	Category	Location	Comment/Suggestion	Date Submitted
18	Pedestrian and Bicycle Project	Crestwood Place & 95th Ave SE	add wayfinding from Crestwood pl to path down to 95th Ave SE; there is no signage in this direction to indicate it's a public path	4/21/2022
19	Pedestrian and Bicycle Project	E Mercer Way between SE 36th St & SE 40th St	eliminate parking along narrow sections of EMW shoulder except in inclement weather. if cars are parked, there is not enough space for pedestrians to walk past without stepping into oncoming traffic lanes. As they're stepping out from behind parked cars, they are not very visible and create many unsafe situations. alternatively, re-strip EMW so that there is narrow shoulder on both east and west side - too narrow to park on, but wide enough to allow pedestrians to walk. add signage reminding cyclists that they should use the roadway and leave the shoulder for pedestrians.	4/21/2022
20	Non TIP	91st Ave SE & SE 45th St	add pedestrian trails through Hollerbach open space. Safe, green walking trails separate from roads greatly enhance the character of the island!	4/21/2022
21	Other Transportation Project	80th Ave SE & I-90	make 80th Ave one-way (southbound), so carpool lane turns LEFT (towards majority of island) rather than RIGHT (towards P&R). Make bus-only connection from 80th Ave to Sunset Hwy. This would allow buses to circulate CCW around light rail, making all right turns. This would minimize traffic congestion from the buses, avoid any	4/21/2022
22	Non TIP	W Shorewood Dr & W Concord Way	recover ULB park to Shorewood trail. This trail used to exist, and is shown on some maps (inc this one), but it is not well-maintained and signage in Shorewood suggests it is not a public trail.	4/21/2022
23	Pedestrian and Bicycle Project	SE 40th Street & E Mercer Way	add wayfinding. SE 40th St heading EB from EMW is public, but state of road and lack of wayfinding suggests it's private	4/21/2022
24	Pedestrian and Bicycle Project	SE 40th Street & E Mercer Way	trail to complete access to Lake. SE 40th right of way goes to lake. A simple section of trail + bench would create a nice neighborhood destination for walkers. The street end parks on west side of MI are a treasure, and yet this is one on the east side that is completely inaccessible/unsigned.	4/21/2022
25	Non TIP	Islandwide	Serious enforcement traffic rules on bikers (stopping & signaling at intersection, staying in own bike marked lane - don't take up entire traffic lane by biking next to each other, don't litter residential property and lanes - carry litter bag).	4/22/2022
26	Other Transportation Project	Islandwide	Clearly mark bike lanes, widen car lanes.	4/22/2022
<b>See Below For Public Comments Received Following the Deadline for Inclusion in the TIP Preview For City Council on May 3, 2022 (AB6068)</b>				
27	Other Transportation Project	Mercer Island P&R	Expand parking at the park and ride! Every islander should have an option to ride public transit into the city ... It's impossible when the park and ride fills up :(	4/23/2022
28	Pedestrian and Bicycle Project	Island Crest Way / Islandwide	The most important project on the TIP is filling in the "missing link" along Island Crest Way between 53rd and 68th Streets. There is no safe connection for families, school kids or even commuters from the south end to the city center and back. For decades, the city's two Bike Pedestrian Plans (1996 and 2010) (and even this year's Island Crest Way Safety Study) have called for creating a safe route down the center of the Island for bicycles and pedestrians. Filling in this gap would connect students on the north end with IMS and students on the south end with MIHS, providing a needed alternative to automobile pick up and drop off. The timing is particularly good now. The state's new Transportation bill provides \$1.3 billion for improving community bicycle infrastructure and education across the state. Mercer Island needs to move ahead even more quickly to create the engineering plans needed to apply for the nearly \$600 million in grants that this bill is funds. In general, Mercer Island needs more alternatives to streets designed only for cars. Electric scooters, e-bikes, and bicycling in general are on the rise. Other communities around Lake Washington are far ahead of Mercer Island in constructing these facilities; Mercer Island needs to provide the infrastructure improvements for a healthy, safe, family oriented community.	4/26/2022

## SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM

### Detail of Proposed Expenditures for 2023 - 2028

PROJECTS	PROJECT ID	PROJECT MNGR	STATUS	COMMENTS	Project Costs with Inflation Factor						TOTAL	
					2023	2024	2025	2026	2027	2028		
<b>PRESERVATION AND MAINTENANCE PROJECTS</b>												
<b>A. Residential Streets Preservation Program</b>												
Residential Street Resurfacing	SP127	Street Engineer		Annual program to resurface residential streets.	900,000	919,943	939,886	959,829	979,772	999,714	5,699,143	
<b>A. Subtotal Residential Streets Preservation Program</b>					<b>\$900,000</b>	<b>\$919,943</b>	<b>\$939,886</b>	<b>\$959,829</b>	<b>\$979,772</b>	<b>\$999,714</b>	<b>\$5,699,143</b>	
<b>B. Arterial Streets Improvements</b>												
Arterial Preservation Program	SP128	Street Engineer		Annual program to extend life of arterial streets through targeted repairs and patching.	75,000	76,662	78,324	79,986	81,648	83,310	474,929	
North Mercer Way (7500 to Roanoke)	SP129	Street Engineer		Resurface pavement with HMA overlay.	616,362	-	-	-	-	-	616,362	
West Mercer Way (SE 56th - EMW)	SP130	Street Engineer	Modified	Resurface with HMA overlay. Timing may change pending updated PCI in Q4 2022.	-	-	-	-	-	2,152,610	2,152,610	
Gallagher Hill Road (SE 36th - SE 40th)	SP131	Street Engineer		Resurface with HMA overlay. Tied to SP139.	-	76,662	510,671	-	-	-	587,333	
SE 40th (88th Ave SE - 93rd Ave SE)	SP132	Street Engineer		Resurface with HMA overlay. Tied to SP140.	-	51,108	365,511	-	-	-	416,619	
SE 36th St (Gallagher Hill Rd - EMW)	SP133	Street Engineer		Resurface with HMA overlay. Minor sidewalk repairs included.	-	-	610,926	-	-	-	610,926	
North Mercer Way (8400 - SE 35th)	SP134	Street Engineer		Resurface with HMA overlay. Includes SE 26th Street (ICW - 84th Ave SE)	-	-	-	800,924	-	-	800,924	
SE 27th St (76th Ave SE - 80th Ave SE)	SP135	Street Engineer		Resurface with HMA overlay (Town Center). Costs updated.	-	668,492	-	-	-	-	668,492	
East Mercer Way (SE 36th St. - SE 40th St.)	SP150	Street Engineer		Resurface with HMA overlay. Costs updated.	-	-	-	-	424,568	-	424,568	
<b>B. Subtotal Arterial Street Improvements</b>					<b>\$691,362</b>	<b>872,924</b>	<b>1,565,432</b>	<b>880,909</b>	<b>506,215</b>	<b>2,235,919</b>	<b>\$6,752,762</b>	
<b>NEW CONSTRUCTION PROJECTS</b>												
<b>C. Pedestrian and Bicycle Facilities (PBF) - New Facilities</b>												
West Mercer Way Roadside Shoulders - Ph 4 (8100 WMW - 8400 EMW)	SP138	Street Engineer		Paved shoulder along northbound lane, gap completion.	-	690,979	-	-	-	-	690,979	
Gallagher Hill Sidewalk Impr (SE 36th - SE 40th)	SP139	Street Engineer		New sidewalk, gap completion. In conjunction with resurfacing project SP131. TIB grant eligible.	-	102,216	406,240	-	-	-	508,455	
SE 40th Sidewalk Impr (Gallagher Hill - 93rd Ave SE)	SP140	Street Engineer	Modified	Replace/improve existing sidewalk, construct bike lanes supporting SRTS. TIB or SRTS grant eligible. Highest priority for MISD. Cost updated. Tied to SP132.	-	81,773	915,866	-	-	-	997,639	
ADA Transition Plan Implementation	SP141	Transp. Engineer	Modified	Plan, enhance, and construct pedestrian facility improvements to comply with the ADA Transition Plan. See section D for 2023-2024 budget. \$200K for 2026 biennium. \$400K/biennium starting in 2028.	-	-	-	213,295	-	444,318	657,613	
PBF Plan Implementation	SP145	Transp. Engineer		Annual program to identify, prioritize, design and construct small spot improvements and gap completion projects to pedestrian and bicycle facilities citywide, as identified in the PBF Plan.	100,000	-	104,432	-	108,864	-	313,295	
77th Ave SE channelization (SE 32nd - North Mercer Way)	SP146	Transp. Engineer		Placeholder to remove bike lanes, create on-street parking and add sharrows to comply with street design standards in MICC 19.11.120 if Town Center Parking Study does not result in changes to street design standards.	-	-	-	53,324	-	-	53,324	
East Mercer Way Roadside Shoulders - Ph II (SE 79th St. to 8400 block)	SP148	Street Engineer		Final phase of Mercer Ways Roadside Shoulders project.	-	-	-	531,105	-	-	531,105	
<b>C. Subtotal Pedestrian and Bicycle Facilities (PBF) - New Facilities</b>					<b>\$100,000</b>	<b>\$874,968</b>	<b>\$1,426,538</b>	<b>\$797,724</b>	<b>\$108,864</b>	<b>\$444,318</b>	<b>\$3,752,411</b>	

<b>B. Subtotal Arterial Street Improvements</b>						<b>\$691,362</b>	<b>872,924</b>	<b>1,565,432</b>	<b>880,909</b>	<b>506,215</b>	<b>2,235,919</b>	<b>\$6,752,762</b>
<b>NEW CONSTRUCTION PROJECTS</b>												
<b>D. East Link Traffic Safety/ Mitigation Projects</b>												
Island Crest Way Corridor Improvements (90th Ave. SE-SE 68th St.) • Illumination Study • Shared-Use Path Pre-Design • Crosswalk Improvements Project (53rd Pl, school exit, SE 62nd St, SE 63rd St) • Design Feasibility Study (right turn lane on SE 53rd Pl., roundabout at SE 68th St) • Corridor Tree Condition Assessment.	SP142	Transp. Engineer	New	Implementation of recommendations from ICW Corridor Safety Analysis.	402,000	1,124,375	-	-	-	-	-	1,526,375
80th Avenue Sidewalk (SE 27th - SE 32nd)	SP136	Transp. Engineer	Modified	Replace existing curb, sidewalk & ADA ramps. Replace street trees and street lighting. Moved to East Link Mitigation category.	1,376,000	-	-	-	-	-	-	1,376,000
78th Avenue Sidewalk (SE 32nd - SE 34th)	SP137	Transp. Engineer	Modified	Replace existing curb, sidewalk & ADA ramps. Replace street trees and street lighting. Moved to East Link Mitigation category.	-	76,662	702,826	-	-	-	-	779,488
SE 32nd St. (77th to 78th Ave. SE) sidewalk replacement	SP147	Transp. Engineer	Modified	Replace wide sidewalk area adjacent to Mercerdale Park due to tree damage. Includes replacement of street trees and ADA improvements. Combine project with SP137 for economy of scale.	-	51,108	273,611	-	-	-	-	324,719
North Mercer Way - MI P&R Frontage Improvements	SP144	TBD		Remove bus bay on north side of NMW, widen trail to meet current std for multi-use facility, provide mixing zone at 80th Ave SE crossing, improve sight lines at western driveway access. Relocate street lighting, add landscape area.	-	1,203,081	-	-	-	-	-	1,203,081
ADA Transition Plan Implementation	SP141	Transp. Engineer	Modified	Plan, enhance, and construct pedestrian facility improvements to comply with the ADA Transition Plan. 2023-2024 focus in town center. \$200k per year for projects focused in the Town Center near the East Link station. Moved to East Link Mitigation category.	200,000	204,432	-	-	-	-	-	404,432
<b>D. Subtotal East Link Traffic Safety/ Mitigation Projects</b>						<b>1,978,000</b>	<b>2,659,657</b>	<b>976,437</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$5,614,094</b>
<b>E. Other</b>												
Minor Capital - Traffic Operations Improvements	SP143	Transp. Engineer		Minor transportation improvements to address traffic operation and safety issues and concerns.	100,000	-	104,432	-	108,864	-	-	313,295
Pedestrian & Bicycle Facilities Plan Update	SP149	Transp. Engineer		Current 2010 PBF Plan is out of date and was a modest update to the original 1996 plan. Comprehensive update will incorporate ADA Transition Plan, evaluate projects and priorities based on current standards, and provide a roadmap and foundation for future improvements. Staff will pursue grant opportunities where possible.	-	-	-	186,633	190,511	-	-	377,144
SE 27th Street Realignment Study	SPXXX	TBD/CPD	New	Assessment of 76th Ave. SE and SE 27th Street in Town Center for potential roadway realignment to remove "big bend", replace with parking or parklet. Assessment includes identification of potential opportunities and impacts of realignment.	75,000	-	-	-	-	-	-	75,000
<b>E. Subtotal Other</b>						<b>100,000</b>	<b>\$0</b>	<b>\$104,432</b>	<b>\$186,633</b>	<b>\$299,375</b>	<b>\$0</b>	<b>690,440</b>
<b>F. Non-TIP Related Operations</b>						<b>465,000</b>	<b>476,625</b>	<b>488,541</b>	<b>500,754</b>	<b>513,273</b>	<b>526,105</b>	<b>2,970,298</b>
<b>F. Subtotal Non-TIP Related Operations</b>						<b>\$465,000</b>	<b>\$476,625</b>	<b>\$488,541</b>	<b>\$500,754</b>	<b>\$513,273</b>	<b>\$526,105</b>	<b>\$2,970,298</b>
<b>TOTAL PROJECT COSTS</b>						<b>\$4,234,362</b>	<b>\$5,804,116</b>	<b>\$5,501,265</b>	<b>\$3,325,850</b>	<b>\$2,407,498</b>	<b>\$4,206,056</b>	<b>\$25,479,147</b>

## SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM

### Street Fund Balance - as of June 2022\*

### 2023 - 2028

RESOURCES (\$ in thousands)	COMMENTS	2022	2023	2024	2025	2026	2027	2028
<b>Beginning Fund Balance</b>		<b>\$6,214</b>	<b>\$8,345</b>	<b>\$9,712</b>	<b>\$9,487</b>	<b>\$8,750</b>	<b>\$9,153</b>	<b>\$10,259</b>
<b>Revenues</b>								
Real Estate Excise Tax	<i>RCW 82.46.010</i>	2,253	2,298	2,344	2,391	2,439	2,488	2,538
Fuel Tax	<i>RCW 47.24.040</i>	429	470	466	461	456	452	447
MI Transportation Benefit District (TBD)	<i>MI Ordinance 14C-11 (Oct 2014)</i>	375	375	375	375	375	375	375
Transportation Impact Fees	<i>MI Ordinance 16C-01 (Jan 2016)</i>	75	65	65	65	65	65	65
Interfund Transfers	<i>Utility work within street projects</i>	526	513	583	658	566	300	540
State Shared - Multimodal Transportation	<i>ESSB 5987 (July 2015)</i>	34	34	34	33	33	33	32
Mitigation - Sound Transit	<i>Ends December 2025</i>	200	1,958	2,402	935	0	0	0
<b>Total Revenues</b>		<b>\$3,893</b>	<b>\$5,714</b>	<b>\$6,269</b>	<b>\$4,918</b>	<b>\$3,934</b>	<b>\$3,712</b>	<b>\$3,997</b>
<b>Total Street Fund Resources</b>		<b>\$10,107</b>	<b>\$14,058</b>	<b>\$15,981</b>	<b>\$14,406</b>	<b>\$12,685</b>	<b>\$12,865</b>	<b>\$14,256</b>

EXPENDITURES (\$ in thousands)	COMMENTS	2022	2023	2024	2025	2026	2027	2028
A. Residential Streets Preservation Program		900	900	933	966	998	1,031	1,064
B. Arterial Street Improvements		75	678	1,510	1,608	916	533	2,334
C. Pedestrian & Bicycle Facilities - New		50	100	1,094	1,465	830	115	473
D. East Link Traffic/Safety Mitigation Projects		200	1,958	2,402	935	0	0	0
E. TIP Other		0	175	0	107	194	315	0
F. Operations Other	<i>Non-TIP Related Work</i>	538	535	554	574	593	613	632
<b>Total Expenditures</b>		<b>\$1,763</b>	<b>\$4,346</b>	<b>\$6,494</b>	<b>\$5,655</b>	<b>\$3,532</b>	<b>\$2,606</b>	<b>\$4,503</b>
<b>Ending Fund Balance (including reserves)</b>		<b>\$8,345</b>	<b>\$9,712</b>	<b>\$9,487</b>	<b>\$8,750</b>	<b>\$9,153</b>	<b>\$10,259</b>	<b>\$9,753</b>

FUND RESERVES AND DESIGNATIONS (\$ in thousands)	COMMENTS	2022	2023	2024	2025	2026	2027	2028
Minimum Operating Fund Balance	<i>45-day minimum updated annually</i>	90	94	97	101	105	109	114
Impact Fees Collected	<i>Applied to eligible projects</i>	527	581	502	218	201	231	296
<b>Ending Fund Balance (available after reserves)</b>		<b>\$7,727</b>	<b>\$9,037</b>	<b>\$8,888</b>	<b>\$8,431</b>	<b>\$8,847</b>	<b>\$9,918</b>	<b>\$9,343</b>

\*Pending further analysis

Note: Expenditure estimates include inflation factor based on the ENR Construction Cost Index (CCI).

Note: Slight differences may occur due to rounding.



# 2022 PLANNING SCHEDULE

Item 14.

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

NOTE - Regular Meetings begin at 5:00 pm from June 16, 2020, through December 31, 2022. Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

JUNE 21, 2022		DD	FN	CA	Clerk	CM
ABSENCES: Bon, Larson		6/10	6/13	6/13	6/14	6/14
ITEM TYPE   TIME   TOPIC				STAFF		
<b>STUDY SESSION</b>						
45	AB xxxx: 2022 Community Survey Results			Ali Spietz/Mason Luvera		
<b>SPECIAL BUSINESS</b>						
<b>CONSENT AGENDA</b>						
--	AB 6095: Water Meter Replacement Program Bid Award			Jason Kintner/Allen Hunter		
<b>REGULAR BUSINESS</b>						
45	AB 6102: Town Center Code Amendments (Fourth and Final Reading Ord. No. 22C-09)			Jeff Thomas/Sarah Bluvas		
45	AB xxxx: State Mandated Code Amendments (First Reading Ord. No. 22C-xx)			Jeff Thomas/Adam Zach/ Eileen Kieffer		
60	AB xxxx: Hold for Parks Levy Renewal Discussion			Jessi Bon/Robbie Cunningham Adams		
15	AB 6101: Code Amendments to Address <i>Blake</i> Decision (First Reading Ord. No. 22C-10)			Bio Park/ Eileen Keiffer		
<b>EXECUTIVE SESSION</b>						
30	Pending or Potential Litigation					

JULY 5, 2022		DD	FN	CA	Clerk	CM
ABSENCES:		6/24	6/27	6/27	6/28	6/28
ITEM TYPE   TIME   TOPIC				STAFF		
<b>STUDY SESSION</b>						
30	AB xxxx: Economic Development Background Information Briefing			Jeff Thomas/Sarah Bluvas		
30	AB xxxx: Housing Needs Assessment Briefing			Jeff Thomas/Alison Van Gorp/Adam Zack		
<b>SPECIAL BUSINESS</b>						
<b>CONSENT AGENDA</b>						
--	AB xxxx: Interlocal Agreement with MISD for Mental Health Counseling Services			Ali Spietz/Tambi Cork		
--	AB xxxx: Parks and Recreation Month, Proclamation No. xxx			Jason Kintner/Ryan Daly		
--	AB xxxx: 77th Ave SE & Sunset Hwy Intersection Improvements Bid Award			Jason Kintner/Lia Klein		
<b>REGULAR BUSINESS</b>						
60	AB xxxx: Hold for Parks Levy Renewal Discussion			Jessi Bon/Robbie Cunningham Adams		
30	AB xxxx: Climate Action Plan – Feedback on Draft Goals & Actions			Jason Kintner/Ross Freeman		

EXECUTIVE SESSION			DD	FN	CA	Clerk	CM
			7/8	7/11	7/11	7/12	7/12
ITEM TYPE   TIME   TOPIC			STAFF				
<b>STUDY SESSION</b>							
60	AB xxxx: Town Center Parking Study Presentation			Sarah Bluvas/Jason Kintner/ Jeff Thomas/Ed Holmes			
<b>SPECIAL BUSINESS</b>							
<b>CONSENT AGENDA</b>							
--	AB xxxx: State Mandated Code Amendments (Second Reading Ord. No. 22C-xx)			Jeff Thomas/Adam Zach/ Eileen Kieffer			
--	AB xxxx: Code Amendments to Address <i>Blake</i> Decision (Second Reading Ord. No. 22C-xxx)			Bio Park/ Eileen Keiffer			
<b>REGULAR BUSINESS</b>							
20	AB xxxx: Aubrey Davis Trail Safety Improvements 30% Design Recommendation			Jason Kintner/Paul West			
15	AB xxxx: Check-in on Community Conversations Series			Jessi Bon/Merrill Thomas- Schadt			
30	AB xxxx: YFS School-Based Programming Update			Ali Spietz/Tambi Cork			
30	AB xxxx: Bike Skills Area ( <b>Tentative</b> )			Jason Kintner/Alaine Sommargren			
60	AB xxxx: Hold for Parks Levy Renewal			Jessi Bon/Robbie Cunningham Adams			
<b>EXECUTIVE SESSION</b>							

AUGUST 2, 2022 – <b>LIKELY CANCELED</b>			DD	FN	CA	Clerk	CM
ABSENCES:			7/22	7/25	7/25	7/26	7/26
ITEM TYPE   TIME   TOPIC			STAFF				
<b>STUDY SESSION</b>							
<b>SPECIAL BUSINESS</b>							
<b>CONSENT AGENDA</b>							
<b>REGULAR BUSINESS</b>							
<b>EXECUTIVE SESSION</b>							

<b>AUGUST 16, 2022 – LIKELY CANCELED</b>		<b>DD</b>	<b>FN</b>	<b>CA</b>	<b>Clerk</b>	
ABSENCES:		8/5	8/8	8/8	8/9	8/9

<b>SEPTEMBER 6, 2022</b>		<b>DD</b>	<b>FN</b>	<b>CA</b>	<b>Clerk</b>	<b>CM</b>
ABSENCES:		8/26	8/29	8/29	8/30	8/30
ITEM TYPE   TIME   TOPIC					STAFF	
<b>STUDY SESSION</b>						
30	AB xxxx: YFS Programs Update			Ali Spietz/Tambi Cork		
<b>SPECIAL BUSINESS</b>						
<b>CONSENT AGENDA</b>						
--	AB xxxx: National Preparedness Month Proclamation, No. xxx			Mayor Nice/Jennifer Franklin		
--	AB xxxx: National Recovery Month Proclamation, No. xxx			Mayor Nice/Tambi Cork		
--	AB xxxx: Mayor’s Day of Concern for the Hungry, Proclamation No. xxx			Mayor Nice/Andrea Larson		
--	AB xxxx: Reservoir Tank Improvement Project (WU0103) Bid Award			Jason Kintner/Allen Hunter		
--	AB xxxx: Basin 40 Inflow/Infiltration Project (SU0108) Bid Award			Jason Kintner/Clint Morris/Maya Giddings		
--	AB xxxx: SCADA – Sewer Equipment Replacement (SU0113) Bid Award			Jason Kintner/Allen Hunter		
--	AB xxxx: Accept Easements for Stormwater Capital Projects			Jason Kintner/Patrick Yamashita/Fred Gu		
<b>REGULAR BUSINESS</b>						
45	AB xxxx: Revenue Forecast and Second Quarter 2022 Financial Status Update			Matt Mornick		
30	AB xxxx: Arts Council Presentation			Jason Kintner/Ryan Daly/Sarah Bluvus/Eleanor Knight		
<b>EXECUTIVE SESSION</b>						