



# CITY OF MERCER ISLAND

## CITY COUNCIL SPECIAL HYBRID MEETING

Tuesday, May 16, 2023 at 5:00 PM

### MERCER ISLAND CITY COUNCIL:

Mayor Salim Nice, Deputy Mayor David Rosenbaum,  
Councilmembers: Lisa Anderl, Jake Jacobson,  
Craig Reynolds, Wendy Weiker, and Ted Weinberg

### LOCATION & CONTACT:

Mercer Island Community & Even Center and via Zoom  
8236 SE 24th Street | Mercer Island, WA 98040  
206.275.7793 | [www.mercerisland.gov](http://www.mercerisland.gov)

We strive to create an inclusive and accessible experience. Those requiring accommodation for meetings should notify the City Clerk's Office 3 days prior to the meeting at 206.275.7793 or by emailing [cityclerk@mercerisland.gov](mailto:cityclerk@mercerisland.gov).

The hybrid meeting will be broadcast live on MITV Channel 21 and live streamed on the City Council's [YouTube Channel](#)

**Registering to Speak for Appearances:** Individuals wishing to speak live during Appearances (public comment period) must register with the City Clerk at **206.275.7793** or [cityclerk@mercerisland.gov](mailto:cityclerk@mercerisland.gov) before 4 PM on the day of the Council meeting.

Please reference "Appearances" on your correspondence and state if you would like to speak either in person at the Mercer Island Community & Even Center or remotely using Zoom. If providing your comments using Zoom, staff will be prepared to permit temporary video access when you enter the live Council meeting. Please remember to activate the video option on your phone or computer, ensure your room is well lit, and kindly ensure that your background is appropriate for all audience ages. Screen sharing will not be permitted, but documents may be emailed to [council@mercerisland.gov](mailto:council@mercerisland.gov).

Each speaker will be allowed three (3) minutes to speak. A timer will be visible to online to speakers, City Council, and meeting participants. Please be advised that there is a time delay between the Zoom broadcast and the YouTube or Channel 21 broadcast.

**Join by Telephone at 5:00 PM (Appearances will start sometime after 5:00 PM):** To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **850 0917 9114** and Password **730224** if prompted.

**Join by Internet at 5:00 PM (Appearances will start sometime after 5:00 PM):** To watch the meeting over the internet via your computer, follow these steps:

- 1) Click this [link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **850 0917 9114**; Enter Password **730224**
- 4) The City Clerk will call on you by name or refer to your email address when it is your turn to speak. Please confirm that your audio works prior to participating.

**Join in person at Mercer Island Community & Even Center at 5:00 PM (Appearances will start sometime after 5:00 PM):** —  
8236 SE 24<sup>th</sup> Street, Mercer Island, WA 98040

**Submitting Written Comments:** Email written comments to the City Council at [council@mercerisland.gov](mailto:council@mercerisland.gov).

## MEETING AGENDA - Revised

CALL TO ORDER & ROLL CALL, 5:00 PM

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

CITY MANAGER REPORT

## APPEARANCES

(This is the opportunity for anyone to speak to the City Council on any item.)

## CONSENT AGENDA

### 1. AB 6266: May 5, 2023 Payroll Certification

**Recommended Action:** Approve the May 5, 2023 Payroll Certification (Exhibit 1) in the amount of \$1,026,394.65 and authorize the Mayor to sign the certification on behalf of the entire City Council.

### 2. Certification of Claims:

**A. Check Register | 215599-215733 | 4/28/2023 | \$1,623,755.92**

**B. Check Register | 215735-215804 | 5/5/2023 | \$743,766.16**

**Recommended Action:** Certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

### 3. City Council Meeting Minutes of:

**A. April 25, 2023 Special Hybrid Meeting**

**B. May 2, 2023 Special Hybrid Meeting**

**Recommended Action:** Approve the minutes of the April 25, 2023 Special Hybrid Meeting and of the May 2, 2023 Special Hybrid Meeting.

### 4. AB 6267: Public Display of Firework Permit Issuance

**Recommended Action:** Approve City of Mercer Island Fire Marshal's recommendation to issue a operational permit for Western Display Fireworks LTD a public display of fireworks to be discharged per the permit conditions at Summer Celebration on July 15, 2023 at 2200hrs (10:00 pm) pursuant to MICC 8.35.020(C).

### 5. AB 6268: Luther Burbank Park Docks and Waterfront Art in Public Places Project

**Recommended Action:** Appropriate \$50,000 from the 1% for Art in Public Places Fund and authorize the City Manager to execute an artist agreement with Marsha Rollinger to complete phase 1 of the Luther Burbank Park Docks and Waterfront Art in Public Places project.

### 6. AB 6271: Safe Boating and Paddling Week, Proclamation No. 309

**Recommended Action:** Approve Proclamation No. 309 proclaiming May 20-26, 2023 as Safe Boating and Paddling Week.

## REGULAR BUSINESS

### 7. AB 6270: Development Code Amendment – Business Zone Permitted Uses – First Reading of Ordinance No. 23C-08

**Recommended Action:** Set second reading and adoption of Ordinance No. 23C-08 for June 6, 2023.

### 8. AB 6269: Financial Status Update for the First Quarter 2023 and Budget Amending Ordinance

**Recommended Action:** Adopt Ordinance No. 23-06, amending the 2023-2024 Biennial Budget.

## OTHER BUSINESS

### 9. Planning Schedule

### 10. Councilmember Absences & Reports

## Executive Session

### 11. Pending or Potential Litigation - Added 5/15/2023

Executive Session to discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(i)

## ADJOURNMENT



## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6226**  
**May 16, 2023**  
**Consent Agenda**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6226: May 5, 2023 Payroll Certification	<input type="checkbox"/> Discussion Only
<b>RECOMMENDED ACTION:</b>	Approve the May 5, 2023 Payroll Certification in the amount of \$1,026,394.65.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

<b>DEPARTMENT:</b>	Administrative Services
<b>STAFF:</b>	Ali Spietz, Chief of Administration Nicole Vannatter, Human Resources Manager
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. May 5, 2023 Payroll Certification 2. FTE/LTE Counts
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### EXECUTIVE SUMMARY

This agenda bill is to approve the payroll certification for the City of Mercer Island for the period from April 15, 2023 through April 28, 2023 in the amount of \$1,026,394.65 (see Exhibit 1).

### BACKGROUND

[RCW 42.24.080](#) requires that all claims presented against the City by performing labor must be certified by the appropriate official to ensure that the labor was performed as described, and that the claims are just, due, and unpaid obligations against the City, before payment can be made. [RCW 42.24.180](#) allows the payment of claims to occur prior to City Council approval to expedite processing of the payment of claims, provided, however, that review and approval of the claims' documentation occurs at the next regularly scheduled public meeting. The Payroll Certification details the total payment to employees for labor performed and benefits payments made for each payroll. The City is on a bi-weekly payroll schedule with payments every other Friday.



## ISSUE/DISCUSSION

Each payroll varies depending on several factors (i.e., number of employees, pay changes, leave cash outs, overtime, etc.). In addition to regular pay for employees, this payroll has variants that are outlined below.

### Additional payments:

- \$8,986.91 in leave cash outs for current employees.
- \$31,953.55 in service and recognition awards.
- \$81,975.92 in overtime earnings (see chart for overtime hours by department).

### Overtime hours by department:

Department	Hours
Administrative Services	6.00
City Attorney's Office	
City Manager's Office	
Community Planning & Development	
Finance	15.00
Fire	767.25
Municipal Court	
Police	114.75
Public Works	221.00
Thrift Shop	
Youth & Family Services	
<b>Total Overtime Hours</b>	<b>1,124.00</b>

## NEXT STEPS

### FTE/LTE COUNTS

The table in Exhibit 2 shows the budgeted versus actual counts for Full Time Equivalents (FTEs) and Limited Term Equivalents (LTEs) for the current payroll. Casual labor employees (temporary and seasonal) are not included in the counts.

### Casual Labor

In addition to FTE and LTE employees, the City utilizes casual labor to address workload needs that exceed the capacity or expertise of the City's regular staff and that are time limited or seasonal. Casual labor is used primarily to address seasonal workload needs and short-term workload issues created by special projects or position vacancies. Compared to an LTE position, a casual labor position has limited benefits and is filled for a shorter period of time (1-3 months, 6 months, or 9 months). The departments/divisions that utilize casual labor the most are Parks Maintenance, Recreation, Public Works, and the Thrift Store.

## RECOMMENDED ACTION

Approve the May 5, 2023 Payroll Certification (Exhibit 1) in the amount of \$1,026,394.65 and authorize the Mayor to sign the certification on behalf of the entire City Council.

## CITY OF MERCER ISLAND PAYROLL CERTIFICATION

Item 1.

**PAYROLL PERIOD ENDING** 04.28.2023  
**PAYROLL DATED** 05.05.2023

Net Cash	\$	681,318.71
Net Voids/Manuals	\$	-
<b>Net Total</b>	<b>\$</b>	<b>681,318.71</b>
Federal Tax Deposit	\$	113,185.11
Social Security and Medicare Taxes	\$	61,730.00
Medicare Taxes Only (Fire Fighter Employees)	\$	2,826.70
State Tax (Oregon, Massachusetts and North Carolina)	\$	82.19
Family/Medical Leave Tax (Massachusetts)	\$	19.16
Public Employees' Retirement System (PERS Plan 2)	\$	32,089.29
Public Employees' Retirement System (PERS Plan 3)	\$	8,249.58
Public Employees' Retirement System (PERSJM)	\$	587.22
Public Safety Employees' Retirement System (PSERS)	\$	236.44
Law Enforcement Officers' & Fire Fighters' Retirement System (LEOFF Plan2)	\$	31,521.91
Regence & LEOFF Trust Medical Insurance Deductions	\$	13,895.73
Domestic Partner Medical Insurance Deductions	\$	1,488.77
Kaiser Medical Insurance Deductions	\$	1,024.29
Health Care - Flexible Spending Account Contributions	\$	1,981.55
Dependent Care - Flexible Spending Account Contributions	\$	1,538.48
ICMA Roth IRA Contributions	\$	666.23
ICMA 457 Deferred Compensation Contributions	\$	39,726.10
Fire Nationwide 457 Deferred Compensation Contributions	\$	19,047.44
Fire Nationwide Roth IRA Contributions	\$	4,007.25
ICMA 401K Deferred Compensation Contributions	\$	-
Garnishments (Chapter 13)	\$	572.00
Child Support Wage Garnishment	\$	706.03
Mercer Island Employee Association Dues	\$	217.50
AFSCME Union Dues		
Police Union Dues		
Fire Union Dues	\$	2,060.91
Fire Union Supplemental Dues	\$	162.00
Standard - Supplemental Life Insurance	\$	-
Unum - Long Term Care Insurance	\$	839.15
AFLAC - Supplemental Insurance Plans	\$	238.52
Coffee Club Dues	\$	144.00
Transportation - Flexible Spending Account Contributions	\$	-
Fire HRA-VEBA Contributions	\$	6,231.50
Miscellaneous	\$	-
GET	\$	-
Oregon Transit Tax and Oregon Benefit Tax	\$	0.89
<b>Tax &amp; Benefit Obligations Total</b>	<b>\$</b>	<b>345,075.94</b>

<b>TOTAL GROSS PAYROLL</b>	<b>\$ 1,026,394.65</b>
----------------------------	------------------------

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

## FTE AND LTE COUNTS AS OF 4/28/2023

Full Time Equivalents (FTEs)	2023 Budgeted	2023 Actual
Administrative Services	15.00	15.00
City Attorney's Office	2.00	2.00
City Manager's Office	3.00	3.00
Community Planning & Development	18.00	18.00
Finance	9.00	7.00
Fire	31.50	29.50
Municipal Court	3.10	3.10
Police	37.50	37.50
Public Works	64.80	57.80
Recreation	10.25	10.25
Youth & Family Services	11.43	11.43
Thrift Shop	2.00	2.00
<b>Total FTEs</b>	<b>207.58</b>	<b>196.58</b>
Limited Term Equivalents (LTEs)	2023 Budgeted	2023 Actual
Administrative Services		1.00
City Manager's Office	0.50	1.00
Community Planning & Development		0.25
Finance	1.00	1.00
Public Works	3.00	4.75
Youth & Family Services	3.03	3.83
Thrift Shop	7.50	6.50
<b>Total LTEs</b>	<b>15.03</b>	<b>18.33</b>
<b>Total FTEs &amp; LTEs</b>	<b>222.61</b>	<b>214.92</b>

### FTE Vacancies:

1.0 Asset Mgmt Bus Systems Analyst	1.0 Financial Analyst
1.0 CIP Project Inspector	1.0 Fire Chief (contracted out)
2.0 CIP Project Manager	1.0 Parks Maintenance Team Member
1.0 CRT Technician	1.0 Sustainability Program Analyst
1.0 Deputy Fire Chief (contracted out)	1.0 Utility Billing Admin Assistant

## CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



\_\_\_\_\_  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	215599-215733	4/28/2023	\$1,623,755.92
			\$1,623,755.92

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<b>Org Key: 402000 - Water Fund-Admin Key</b>				
P0117858	00215639	FERGUSON ENTERPRISES LLC	INVENTORY PURCHASES	5,891.76
P0117935	00215721	TRAFFIC SAFETY SUPPLY	INVENTORY PURCHASES	2,426.46
P0117945	00215716	SUPPLY SOURCE INC,THE	INVENTORY PURCHASES	2,210.85
P0117832	00215649	H D FOWLER	INVENTORY PURCHASES	1,215.55
P0117876	00215649	H D FOWLER	INVENTORY PURCHASES	697.90
P0117888	00215648	GRAINGER	INVENTORY PURCHASES	684.93
P0117912	00215648	GRAINGER	INVENTORY PURCHASES	355.84
P0117915	00215648	GRAINGER	INVENTORY PURCHASES	203.81
<b>Org Key: 814074 - Garnishments</b>				
	00215624	CHAPTER 13 TRUSTEE	PR EARLY WARRANTS 04.21.2023	572.00
<b>Org Key: 814075 - Mercer Island Emp Association</b>				
	00215683	MI EMPLOYEES ASSOC	PR EARLY WARRANTS 04.21.2023	220.00
<b>Org Key: 814076 - City &amp; Counties Local 21M</b>				
	00215731	WSCCCE AFSCME AFL-CIO	PR EARLY WARRANTS 04.21.2023	2,964.00
<b>Org Key: 814077 - Police Association</b>				
	00215696	POLICE ASSOCIATION	PR EARLY WARRANTS 04.21.2023	2,531.23
<b>Org Key: AS1100 - Administrative Services</b>				
	00215599	US BANK CORP PAYMENT SYS	Tuition & Registrations	200.00
	00215599	US BANK CORP PAYMENT SYS	Tuition & Registrations	100.00
<b>Org Key: CA1100 - Administration (CA)</b>				
P0117902	00215679	Madrona Law Group, PLLC	Invoice #11879 Professional	19,201.00
P0117902	00215679	Madrona Law Group, PLLC	Invoice #11880 Professional	672.00
P0117902	00215679	Madrona Law Group, PLLC	Invoice #11880 Professional	432.00
P0117863	00215700	RELX INC DBA LEXISNEXIS	Invoice #3094394562 Legal	378.74
P0117887	00215600	360 Litigation Services	Invoice #208577 Professional	293.65
P0117902	00215679	Madrona Law Group, PLLC	Invoice #11882 Professional	54.00
<b>Org Key: CA1200 - Prosecution &amp; Criminal Mngmnt</b>				
P0117903	00215685	MOBERLY AND ROBERTS	Invoice #1093 Professional Ser	7,600.66
P0117901	00215667	Kiviat, Aaron	Invoice #1580 Professional Ser	2,000.00
P0117901	00215667	Kiviat, Aaron	Invoice #1581 Professional Ser	2,000.00
<b>Org Key: CM1100 - Administration (CM)</b>				
P0117866	00215638	ESSER, LUKE	January Lobbying Services	2,000.00
P0117866	00215638	ESSER, LUKE	February Lobbying Services	2,000.00
P0117865	00215645	GALLAGHER, ANITA	February Lobbying Services (in	2,000.00
	00215599	US BANK CORP PAYMENT SYS	Travel Expense	519.54
	00215599	US BANK CORP PAYMENT SYS	Dues & Subscriptions	116.00
<b>Org Key: CM1400 - Communications</b>				
	00215599	US BANK CORP PAYMENT SYS	Dues & Subscriptions	15.96
	00215599	US BANK CORP PAYMENT SYS	Dues & Subscriptions	5.95
<b>Org Key: CO6100 - City Council</b>				
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	218.92
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	214.60
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	212.76

Date: 05/01/23

Report Name: Accounts Payable Report by GL Key

CouncilAP5

21:17:09

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	38.15
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	26.07
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	9.08
<b>Org Key: CO6300 - Climate Action Plan</b>				
P0117850	00215622	CASCADIA CONSULTING GROUP	Project Management January 26,	9,958.75
P0117851	00215626	COMMUNITY CLIMATE SOLUTIONS	CITY LANDING PAGES THROUGH MAR	3,000.00
<b>Org Key: CR1100 - Human Resources</b>				
P0117864	00215718	The Fearey Group Inc.	Invoice #March 2023-135	15,236.81
P0117929	00215714	SUMMIT LAW GROUP	HR Support Professional Serv	10,266.00
P0117926	00215697	PUBLIC SAFETY TESTING INC	Mar 2023 Police Fees INV 2023-	462.00
	00215599	US BANK CORP PAYMENT SYS	Advertising	432.00
	00215599	US BANK CORP PAYMENT SYS	Advertising	350.00
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	244.00
P0117928	00215647	GOVERNMENTJOBS.COM	Job Boost on ZipRecruiter INV	199.00
	00215599	US BANK CORP PAYMENT SYS	Professional Services	150.00
	00215599	US BANK CORP PAYMENT SYS	Advertising	125.00
	00215599	US BANK CORP PAYMENT SYS	Advertising	125.00
	00215599	US BANK CORP PAYMENT SYS	Services-Testing/Recruitment	119.00
	00215599	US BANK CORP PAYMENT SYS	Services-Testing/Recruitment	119.00
	00215599	US BANK CORP PAYMENT SYS	Services-Testing/Recruitment	119.00
	00215599	US BANK CORP PAYMENT SYS	Services-Testing/Recruitment	119.00
	00215599	US BANK CORP PAYMENT SYS	Tuition & Registrations	119.00
	00215599	US BANK CORP PAYMENT SYS	Professional Services	100.00
	00215599	US BANK CORP PAYMENT SYS	Advertising	90.00
	00215599	US BANK CORP PAYMENT SYS	Advertising	90.00
	00215599	US BANK CORP PAYMENT SYS	Professional Services	85.06
	00215599	US BANK CORP PAYMENT SYS	Professional Services	77.89
	00215599	US BANK CORP PAYMENT SYS	Tuition & Registrations	75.00
	00215599	US BANK CORP PAYMENT SYS	Tuition & Registrations	75.00
	00215599	US BANK CORP PAYMENT SYS	Professional Services	65.00
	00215599	US BANK CORP PAYMENT SYS	Supplies-Employee Recognition	50.00
	00215599	US BANK CORP PAYMENT SYS	Professional Services	45.00
	00215599	US BANK CORP PAYMENT SYS	Advertising	45.00
	00215599	US BANK CORP PAYMENT SYS	Advertising	45.00
	00215599	US BANK CORP PAYMENT SYS	Supplies - Employee Benefits	43.20
	00215599	US BANK CORP PAYMENT SYS	Supplies - Employee Benefits	4.78
<b>Org Key: CT1100 - Municipal Court</b>				
P0117562	00215686	MORGAN SOUND INC	Parts and Labor to move audio/	4,226.22
<b>Org Key: DS1100 - Administration (DS)</b>				
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	143.92
P0117905	00215728	WAPRO	D Estrada Annual Membership	25.00
<b>Org Key: FN0000 - Finance Department-Revenue</b>				
	00215711	STEPHENS, MICHELLE	REFUND: OVERPMT PK PERMIT	5.00
<b>Org Key: FN1100 - Administration (FN)</b>				
	00215599	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	4,005.63
	00215599	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	609.03

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00215599	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	238.96
	00215599	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	217.64
	00215599	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	119.48
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	54.10
	00215599	US BANK CORP PAYMENT SYS	Office Supplies	52.82
	00215599	US BANK CORP PAYMENT SYS	Office Supplies	40.00
	00215599	US BANK CORP PAYMENT SYS	Office Supplies	31.92
<b>Org Key: FN2100 - Data Processing</b>				
P0117968	00215715	SUPERION LLC	2ND QTR ONESOLUTION MAINT	13,595.65
P0117932	00215681	METROPRESORT	1QTR 2023 B&O STATEMENTS	290.71
P0117932	00215681	METROPRESORT	1QTR 2023 B&O STATEMENTS	134.32
<b>Org Key: FN4501 - Utility Billing (Water)</b>				
P0117880	00215681	METROPRESORT	MARCH 2023 PRINTING & MAILING	98.26
P0117967	00215681	METROPRESORT	APRIL 2023 PRINTING & MAILING	89.41
P0117932	00215681	METROPRESORT	APRIL 2023 PRINTING & MAILING	82.89
P0117880	00215681	METROPRESORT	MARCH 2023 PRINTING & MAILING	79.32
P0117967	00215681	METROPRESORT	APRIL 2023 PRINTING & MAILING	72.08
P0117932	00215681	METROPRESORT	APRIL 2023 PRINTING & MAILING	68.32
<b>Org Key: FN4502 - Utility Billing (Sewer)</b>				
P0117880	00215681	METROPRESORT	MARCH 2023 PRINTING & MAILING	98.26
P0117967	00215681	METROPRESORT	APRIL 2023 PRINTING & MAILING	89.42
P0117932	00215681	METROPRESORT	APRIL 2023 PRINTING & MAILING	82.90
P0117880	00215681	METROPRESORT	MARCH 2023 PRINTING & MAILING	79.32
P0117932	00215681	METROPRESORT	APRIL 2023 PRINTING & MAILING	68.33
<b>Org Key: FN4503 - Utility Billing (Storm)</b>				
P0117880	00215681	METROPRESORT	MARCH 2023 PRINTING & MAILING	98.27
P0117967	00215681	METROPRESORT	APRIL 2023 PRINTING & MAILING	89.42
P0117932	00215681	METROPRESORT	APRIL 2023 PRINTING & MAILING	82.90
P0117880	00215681	METROPRESORT	MARCH 2023 PRINTING & MAILING	79.32
P0117967	00215681	METROPRESORT	APRIL 2023 PRINTING & MAILING	72.09
P0117967	00215681	METROPRESORT	APRIL 2023 PRINTING & MAILING	72.09
P0117932	00215681	METROPRESORT	APRIL 2023 PRINTING & MAILING	68.33
<b>Org Key: FR1100 - Administration (FR)</b>				
P0117898	00215637	ESO SOLUTIONS INC	Fire Incidents (by volume) -	1,976.75
P0117909	00215717	SYSTEMS DESIGN WEST LLC	EMS/Transport billing - March	1,725.36
P0117910	00215637	ESO SOLUTIONS INC	HDE-ESO EHR Connection	525.15
P0117892	00215632	CULLIGAN SEATTLE WA	Bottled water service	282.80
	00215599	US BANK CORP PAYMENT SYS	NFPA annual membership - McDon	175.00
	00215599	US BANK CORP PAYMENT SYS	Brass name plate - Firefighter	48.44
	00215599	US BANK CORP PAYMENT SYS	Plaque for Lifesaving award	23.84
	00215599	US BANK CORP PAYMENT SYS	FedEx printing for lifesaving	1.10
<b>Org Key: FR1200 - Fire Marshal</b>				
	00215599	US BANK CORP PAYMENT SYS	IAAI 1 yr Subscription - Mair	143.00
<b>Org Key: FR2100 - Fire Operations</b>				
P0117953	00215687	MUNICIPAL EMERGENCY SERVICES	SCBA Flow Test	2,792.19
P0117924	00215670	KROESENS UNIFORM COMPANY	Daily uniform	421.95

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0117649	00215670	KROESENS UNIFORM COMPANY	Uniform Ops	398.83
	00215599	US BANK CORP PAYMENT SYS	Radio Holsters (6 qty)	216.43
	00215599	US BANK CORP PAYMENT SYS	Batteries	87.59
	00215599	US BANK CORP PAYMENT SYS	Radio Holsters (2)	78.96
<i>Org Key: FR2105 - Fire Mobile Integrated Health</i>				
P0117898	00215637	ESO SOLUTIONS INC	EHR - Julota Interface	851.63
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0117897	00215605	AIRGAS USA LLC	Oxygen	27.19
P0117895	00215605	AIRGAS USA LLC	Cylinder rental	18.17
P0117949	00215605	AIRGAS USA LLC	Oxygen	18.03
P0117895	00215605	AIRGAS USA LLC	Cylinder testing medical cyl m	14.31
P0117895	00215605	AIRGAS USA LLC	Oxygen	10.88
P0117950	00215712	STERICYCLE INC	Haz Waste	10.36
P0117949	00215605	AIRGAS USA LLC	Oxygen	6.01
<i>Org Key: FR4100 - Training</i>				
P0117899	00215713	STORER ENTERPRISES INC	Towing of Acura for training u	550.50
P0117899	00215713	STORER ENTERPRISES INC	Towing of Subaru Forester for	550.50
P0117899	00215713	STORER ENTERPRISES INC	Towing of BMW X5 for training	550.50
	00215599	US BANK CORP PAYMENT SYS	EMTG MCO drills	98.89
	00215599	US BANK CORP PAYMENT SYS	Officer Meetings food	95.09
	00215599	US BANK CORP PAYMENT SYS	WSU Professional Education Cou	84.00
	00215599	US BANK CORP PAYMENT SYS	Officer meeting food	10.08
<i>Org Key: GB0101 - HVAC Repairs</i>				
P0117854	00215690	NEUDORFER ENGINEERS INC	MI CITY HALL BASEMENT LOCKER	3,699.36
<i>Org Key: GB0116 - Facility Access Control-Secure</i>				
P0117650	00215623	CDW GOVERNMENT INC	Meraki MR36 Access Point	1,583.34
P0117650	00215623	CDW GOVERNMENT INC	Meraki Cloud Controller Licens	341.25
<i>Org Key: GGM001 - General Government-Misc</i>				
P0117881	00215616	BRINKS INC	MARCH 2023 ARMORED TRUCK	565.01
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0117965	00215701	RESERVE ACCOUNT	APRIL 21, 2023 RESERVE FUND RE	2,500.00
P0117930	00215665	KELLEY IMAGING SYSTEMS	Copier Services Fees Apr 2023	1,459.32
P0117861	00215732	Xerox Financial Services	Copier Lease Fees April 2023 I	1,031.64
P0117951	00215703	RICOH USA INC (FIRE)	Copier rental	278.77
<i>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</i>				
P0117981	00215634	DEVENY, JAN P	LEOFF1 LTC Expenses	11,340.00
	00215674	LEOFF HEALTH & WELFARE TRUST	LEOFF-POLICE RETIREES	6,215.85
	00215673	LEOFF HEALTH & WELFARE TRUST	LEOFF FIRE RETIREES	3,271.50
P0117980	00215633	DEEDS, EDWARD G	LEOFF1 Retiree Medical Expense	716.77
	00215655	HILTNER, PETER	LEOFF1 Medicare Reimb	619.50
P0117975	00215615	BOOTH, GLENDON D	LEOFF1 Retiree Medical Expense	348.40
P0117974	00215604	ADAMS, RONALD E	LEOFF1 Retiree Medical Expense	314.91
	00215633	DEEDS, EDWARD G	LEOFF1 Medicare Reimb	275.10
	00215613	BARNES, WILLIAM	LEOFF1 Medicare Reimb	271.10
	00215642	FORSMAN, LOWELL	LEOFF1 Medicare Reimb	271.10



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0117976	00215642	FORSMAN, LOWELL	LEOFF1 Retiree Medical Expense	248.24
	00215719	THOMPSON, JAMES	LEOFF1 Medicare Reimb	245.90
	00215706	SCHOENTRUP, WILLIAM	LEOFF1 Medicare Reimb	240.60
	00215602	ABBOTT, RICHARD	LEOFF1 Medicare Reimb	239.10
	00215646	GOODMAN, J C	LEOFF1 Medicare Reimb	236.30
	00215709	SMITH, RICHARD	LEOFF1 Medicare Reimb	219.60
	00215678	LYONS, STEVEN	LEOFF1 Medicare Reimb	211.80
	00215615	BOOTH, GLENDON D	LEOFF1 Medicare Reimb	210.60
	00215636	ELSOE, RONALD	LEOFF1 Medicare Reimb	208.30
	00215651	HAGSTROM, JAMES	LEOFF1 Medicare Reimb	204.50
	00215635	DOWD, PAUL	LEOFF1 Medicare Reimb	202.90
	00215604	ADAMS, RONALD E	LEOFF1 Medicare Reimb	201.40
	00215634	DEVENY, JAN P	LEOFF1 Medicare Reimb	200.60
	00215671	KUHN, DAVID	LEOFF1 Medicare Reimb	200.60
	00215611	AUGUSTSON, THOR	LEOFF1 Medicare Reimb	195.50
	00215677	LOISEAU, LERI M	LEOFF1 Medicare Reimb	195.50
	00215727	WALLACE, THOMAS	LEOFF1 Medicare Reimb	183.10
	00215688	MYERS, JAMES S	LEOFF1 Medicare Reimb	179.80
	00215704	RUCKER, MANORD J	LEOFF1 Medicare Reimb	176.00
	00215663	JOHNSON, CURTIS	LEOFF1 Medicare Reimb	175.50
	00215729	WEGNER, KEN	LEOFF1 Medicare Reimb	170.10
	00215730	WHEELER, DENNIS	LEOFF1 Medicare Reimb	164.90
P0117981	00215634	DEVENY, JAN P	LEOFF1 Retiree Medical Expense	146.07
P0117978	00215729	WEGNER, KEN	LEOFF1 Retiree Medical Expens	145.08
	00215699	RAMSAY, JON	LEOFF1 Medicare Reimb	136.20
P0117972	00215678	LYONS, STEVEN	LEOFF1 Retiree Medical Expense	125.00
P0117971	00215636	ELSOE, RONALD	LEOFF1 Retiree Medical Expense	114.39
	00215620	CARLSON, LARRY	LEOFF1 MED REIMB-MAY-23	82.40
P0117970	00215635	DOWD, PAUL	LEOFF1 Retiree Medical Expense	53.06
P0117969	00215636	ELSOE, RONALD	LEOFF1 Retiree Medical Expense	51.74
P0117973	00215678	LYONS, STEVEN	LEOFF1 Retiree Medical Expense	38.02
P0117977	00215709	SMITH, RICHARD	LEOFF1 Retiree Medical Expens	17.19
<b>Org Key: GGM606 - Excess Retirement-Fire</b>				
	00215613	BARNES, WILLIAM	LEOFF1 Excess Benefit	1,205.30
	00215628	COOPER, ROBERT	LEOFF1 Excess Benefit	1,153.07
	00215706	SCHOENTRUP, WILLIAM	LEOFF1 Excess Benefit	416.26
	00215663	JOHNSON, CURTIS	LEOFF1 Excess Benefit	320.20
<b>Org Key: GGX620 - Custodial Disbursements</b>				
P0117983	00215726	WA ST TREASURER'S OFFICE	MAR23 NC Court Transmittal	3,708.52
P0117982	00215726	WA ST TREASURER'S OFFICE	MAR23 MI Court Transmittal	2,930.98
P0117983	00215726	WA ST TREASURER'S OFFICE	MAR23 NC Court Transmittal	2,360.56
P0117983	00215726	WA ST TREASURER'S OFFICE	MAR23 NC Court Transmittal	1,864.49
P0117982	00215726	WA ST TREASURER'S OFFICE	MAR23 MI Court Transmittal	1,728.68
P0117982	00215726	WA ST TREASURER'S OFFICE	MAR23 MI Court Transmittal	1,597.66
P0117983	00215726	WA ST TREASURER'S OFFICE	MAR23 NC Court Transmittal	963.60
P0117983	00215726	WA ST TREASURER'S OFFICE	MAR23 NC Court Transmittal	810.66
P0117982	00215726	WA ST TREASURER'S OFFICE	MAR23 MI Court Transmittal	688.30
P0117983	00215726	WA ST TREASURER'S OFFICE	MAR23 NC Court Transmittal	405.72
P0117983	00215726	WA ST TREASURER'S OFFICE	MAR23 NC Court Transmittal	405.32

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0117982	00215726	WA ST TREASURER'S OFFICE	MAR23 MI Court Transmittal	344.48
P0117982	00215726	WA ST TREASURER'S OFFICE	MAR23 MI Court Transmittal	344.05
P0117983	00215726	WA ST TREASURER'S OFFICE	MAR23 NC Court Transmittal	325.18
P0117982	00215726	WA ST TREASURER'S OFFICE	MAR23 MI Court Transmittal	320.67
P0117982	00215726	WA ST TREASURER'S OFFICE	MAR23 MI Court Transmittal	266.67
P0117982	00215726	WA ST TREASURER'S OFFICE	MAR23 MI Court Transmittal	16.67
P0117982	00215726	WA ST TREASURER'S OFFICE	MAR23 MI Court Transmittal	16.66
P0117983	00215726	WA ST TREASURER'S OFFICE	MAR23 NC Court Transmittal	13.77
P0117982	00215726	WA ST TREASURER'S OFFICE	MAR23 MI Court Transmittal	6.21
<b>Org Key: GT0106 - Enterprise Resource Planning S</b>				
P0116068	00215722	TYLER TECHNOLOGIES INC	License Fees Tyler Munis Finan	67,964.59
P0116068	00215722	TYLER TECHNOLOGIES INC	License Fees Tyler Munis Finan	8,808.00
P0116068	00215722	TYLER TECHNOLOGIES INC	License Fees Tyler Munis Finan	1,600.00
<b>Org Key: GX9996 - Employee Benefits-Police</b>				
	00215674	LEOFF HEALTH & WELFARE TRUST	LEOFF-POLICE	48,235.68
	00215674	LEOFF HEALTH & WELFARE TRUST	LEOFF-POLICE SUPPORT	3,436.09
<b>Org Key: GX9997 - Employee Benefits-Fire</b>				
	00215673	LEOFF HEALTH & WELFARE TRUST	LEOFF FIRE ACTIVE	54,269.17
<b>Org Key: IGV012 - MW Pool Operation Subsidy</b>				
P0116895	00215684	MI SCHOOL DISTRICT #400	2023 MI School District for Po	13,800.82
<b>Org Key: IGV011 - Chamber of Commerce</b>				
P0117761	00215682	MI CHAMBER OF COMMERCE	Q1 2023 Chamber Partnership	3,600.00
<b>Org Key: IS2100 - IGS Network Administration</b>				
	00215599	US BANK CORP PAYMENT SYS	Tuition & Registrations	1,558.00
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	468.56
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	222.12
P0117818	00215623	CDW GOVERNMENT INC	Meraki Additional 5 Licenses	133.61
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	88.08
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	79.66
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	71.63
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	30.00
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	26.67
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	-3.00
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	-3.00
	00215599	US BANK CORP PAYMENT SYS	Tuition & Registrations	-232.00
<b>Org Key: MT2100 - Roadway Maintenance</b>				
P0117925	00215708	SKAGIT HORTICULTURE LLC	PATUNIA BEDDING PLANTS FOR DOW	3,053.56
P0117848	00215694	PETERSEN BROTHERS INC	GUARD RAIL REPAIR (3665 W. MER	1,762.34
	00215599	US BANK CORP PAYMENT SYS	220016357026	1,604.36
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	924.84
	00215599	US BANK CORP PAYMENT SYS	220016357000	688.93
	00215599	US BANK CORP PAYMENT SYS	200019129036	686.65
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	625.00
P0117859	00215661	ISSAQUAH HONDA KUBOTA	POLE SAW HEADS	462.40
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	395.00
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	395.00

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	395.00
P0117859	00215661	ISSAQUAH HONDA KUBOTA	CHAINSAW REPAIRS	380.26
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	341.56
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	290.00
P0117859	00215661	ISSAQUAH HONDA KUBOTA	CHAINSAW REPAIRS	306.88
P0117916	00215672	LAKESIDE INDUSTRIES	EZ STREET ASPHALT (3.9 TONS)	291.99
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	210.00
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	210.00
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	193.91
	00215599	US BANK CORP PAYMENT SYS	200003231798	190.65
	00215599	US BANK CORP PAYMENT SYS	200003230832	155.89
P0117920	00215656	HOME DEPOT CREDIT SERVICE	HOSE REEL & HOSE	121.53
	00215599	US BANK CORP PAYMENT SYS	200003231962	109.70
	00215599	US BANK CORP PAYMENT SYS	200003232945	74.89
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	66.02
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	49.52
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	45.00
	00215599	US BANK CORP PAYMENT SYS	200003230659	42.05
	00215599	US BANK CORP PAYMENT SYS	220016390506	29.82
	00215599	US BANK CORP PAYMENT SYS	220016389888	29.77
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	26.18
	00215599	US BANK CORP PAYMENT SYS	200003231459	22.47
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	21.90
<b>Org Key: MT2150 - Pavement Marking</b>				
P0117942	00215607	ALPINE PRODUCTS INC	CROWN HYDRO TUFFLINE MS WHITE	5,875.70
P0117917	00215607	ALPINE PRODUCTS INC	WHITE THERMO & GLASS BEADS	5,785.50
<b>Org Key: MT2300 - Planter Bed Maintenance</b>				
	00215599	US BANK CORP PAYMENT SYS	200012582025	26.83
	00215599	US BANK CORP PAYMENT SYS	200021354309	5.08
<b>Org Key: MT3100 - Water Distribution</b>				
	00215599	US BANK CORP PAYMENT SYS	200018199550	11,589.65
	00215599	US BANK CORP PAYMENT SYS	200003231616	508.06
P0117877	00215629	CORE & MAIN LP	MUELLER HYDRANT REPAIR KIT A30	551.83
P0117916	00215672	LAKESIDE INDUSTRIES	EZ STREET ASPHALT (3.9 TONS)	291.98
P0117946	00215656	HOME DEPOT CREDIT SERVICE	SAWZALL BLADES	111.87
P0117908	00215648	GRAINGER	FLARE NUT WRENCH	40.32
P0117960	00215656	HOME DEPOT CREDIT SERVICE	3/4" X 25' GARDEN HOSE	32.26
<b>Org Key: MT3150 - Water Quality Event</b>				
P0117933	00215681	METROPRESORT	APRIL 2023 BACKFLOW LETTERS W/	1,918.56
P0117933	00215681	METROPRESORT	APRIL 2023 BACKFLOW LETTERS W/	1,706.70
P0117873	00215650	HACH COMPANY	GELEX SECONDARY STANDARDS KIT	327.00
P0117873	00215650	HACH COMPANY	SPEC CHECK GEL SECONDARY STAND	293.97
P0117882	00215609	AQUATIC INFORMATICS INC.	2023 CROSS CONNECTION WEB TEST	184.00
P0117873	00215650	HACH COMPANY	CL17/CL17SC CHLORINE REAGENT S	165.15
P0117873	00215650	HACH COMPANY	STABLICAL TURBIDITY STANDARD 20	84.88
P0117873	00215650	HACH COMPANY	CHLORINE STANDARD SOLUTION 25-	80.10
P0117873	00215650	HACH COMPANY	SAMPLE CELL: 1" ROUND GLASS 10	70.45
P0117845	00215648	GRAINGER	TOOL CASE	68.24

Date: 05/01/23

Report Name: Accounts Payable Report by GL Key

CouncilAP5

15

21:17:09

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0117166	00215608	AM TEST INC	2023 WATER QUALITY SAMPLES	60.00
P0117873	00215650	HACH COMPANY	SINGLET SINGLE-USE PH BUFFER	56.98
P0117873	00215650	HACH COMPANY	IRON STANDARD SOLUTION, 10 MG/	55.11
P0117873	00215650	HACH COMPANY	IRON STANDARD SOLUTION, 1 MG/L	163.39
P0117873	00215650	HACH COMPANY	FERROVER IRON REAGENT POWDER	39.03
P0117873	00215650	HACH COMPANY	SULFURIC ACID STANDARD SOLUTIO	36.88
<b>Org Key: MT3300 - Water Associated Costs</b>				
P0117662	00215625	CHECK RIDE DRIVER TRAINING	CDL TRAINING FOR ALBERT HAVILI	4,065.00
P0117576	00215664	KAASM LLC	FOUNDATION-COMPLIANT SERVER FO	2,915.00
P0117900	00215693	PEACOCK PE, WILLIAM R	WWCPA CERTIFICATION TRAINING F	515.00
P0117650	00215623	CDW GOVERNMENT INC	Meraki MR36 Access Point	527.78
	00215599	US BANK CORP PAYMENT SYS	Registration for workshop with	120.00
	00215599	US BANK CORP PAYMENT SYS	Cross connection control exam	104.00
	00215599	US BANK CORP PAYMENT SYS	Water Distribution Manager exa	104.00
	00215599	US BANK CORP PAYMENT SYS	Cross connection control exam	104.00
P0117650	00215623	CDW GOVERNMENT INC	Meraki Cloud Controller Licens	116.09
	00215599	US BANK CORP PAYMENT SYS	Credit for a double charge on	-104.00
<b>Org Key: MT3400 - Sewer Collection</b>				
P0117923	00215648	GRAINGER	NITE CAPS PIPE PLUG 12"	367.28
P0115994	00215676	LN CURTIS & SONS	1.5" FIRE HOSE 15' & 35'	297.06
<b>Org Key: MT3500 - Sewer Pumps</b>				
	00215599	US BANK CORP PAYMENT SYS	200003231228	1,931.87
P0117919	00215610	AT&T MOBILITY	2023 TELEMTRY	861.90
	00215599	US BANK CORP PAYMENT SYS	200023780014	687.89
	00215599	US BANK CORP PAYMENT SYS	200023313667	652.41
	00215599	US BANK CORP PAYMENT SYS	200017441250	625.78
	00215599	US BANK CORP PAYMENT SYS	200006775056	622.37
	00215599	US BANK CORP PAYMENT SYS	200001481403	600.52
	00215599	US BANK CORP PAYMENT SYS	200018914990	579.36
	00215599	US BANK CORP PAYMENT SYS	200008399293	579.34
P0117845	00215648	GRAINGER	MANUAL CHAIN HOIST	624.48
	00215599	US BANK CORP PAYMENT SYS	200022272948	511.50
	00215599	US BANK CORP PAYMENT SYS	200011502198	434.96
	00215599	US BANK CORP PAYMENT SYS	200016858421	391.05
	00215599	US BANK CORP PAYMENT SYS	200009146313	331.46
	00215599	US BANK CORP PAYMENT SYS	200016078202	319.58
	00215599	US BANK CORP PAYMENT SYS	200016294650	279.55
	00215599	US BANK CORP PAYMENT SYS	200017385077	269.02
	00215599	US BANK CORP PAYMENT SYS	200024564268	240.13
	00215599	US BANK CORP PAYMENT SYS	200013294083	180.93
	00215599	US BANK CORP PAYMENT SYS	200014437541	71.90
P0117944	00215695	PLATT ELECTRIC	SAT S6918 755 6.3V BULBS (20)	32.92
<b>Org Key: MT3600 - Sewer Associated Costs</b>				
P0117576	00215664	KAASM LLC	FOUNDATION-COMPLIANT SERVER FO	2,915.00
	00215599	US BANK CORP PAYMENT SYS	Certification Prep Class, WDM	430.00
P0117907	00215710	SOUND SAFETY PRODUCTS	SAFETY BOOTS & MISC. WORK CLOT	336.87
<b>Org Key: MT3800 - Storm Drainage</b>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0117960	00215656	HOME DEPOT CREDIT SERVICE	18V CORDLESS GRINDER	307.18
P0117889	00215648	GRAINGER	ADAPTERS, MASKS & RESPIRATORS	206.45
P0117941	00215648	GRAINGER	MAILBOX, RITE RAIN PAPER & PEN	129.04
P0117936	00215608	AM TEST INC	OIL & GREASE ANALYSIS	110.00
P0117872	00215648	GRAINGER	PORTABLE ELECTRIC HEATER	121.02
P0117941	00215648	GRAINGER	MAILBOX, RITE RAIN PAPER & PEN	88.79
<b>Org Key: MT3810 - NPDES Phase 2 Prog Developmt</b>				
P0117889	00215648	GRAINGER	CATCH BASIN INSERT, MANHOLE HO	978.74
<b>Org Key: MT4150 - Support Services - Clearing</b>				
P0117862	00215691	OCCUPATIONAL HEALTH CTRS OF WA	DOT Physical INV 78820970	125.00
P0117952	00215631	CRYSTAL AND SIERRA SPRINGS	PW WATER DELIVERY	85.98
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	13.22
<b>Org Key: MT4200 - Building Services</b>				
	00215599	US BANK CORP PAYMENT SYS	200024511178	28,732.85
	00215599	US BANK CORP PAYMENT SYS	200018624110	11,552.41
	00215599	US BANK CORP PAYMENT SYS	200017083953	6,780.04
	00215599	US BANK CORP PAYMENT SYS	220007197779	6,464.08
P0117893	00215601	AAA FIRE & SAFETY INC	ANNUAL FIRE EXTINGUISHER INSPE	599.78
	00215599	US BANK CORP PAYMENT SYS	200020772048	529.32
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	225.00
	00215599	US BANK CORP PAYMENT SYS	200003232788	126.69
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	15.38
<b>Org Key: MT4300 - Fleet Services</b>				
P0117879	00215684	MI SCHOOL DISTRICT #400	2023 MISD SCHOOL DISTRICT FUEL	10,950.22
P0117879	00215684	MI SCHOOL DISTRICT #400	2023 MISD SCHOOL DISTRICT FUEL	10,237.29
P0117879	00215684	MI SCHOOL DISTRICT #400	2023 MISD SCHOOL DISTRICT FUEL	9,186.81
P0117906	00215689	NELSON PETROLEUM	2023 DIESEL DELIVERY	3,059.07
P0117940	00215705	SAFELITE AUTO GLASS	REPLACE WINDSHIELD ON VEC. #48	577.03
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	404.97
P0117833	00215648	GRAINGER	AIR COMPRESSOR, AIR HOSE & TIR	383.66
P0117911	00215689	NELSON PETROLEUM	DEF-DIESEL EX FLUID (55 GAL)	289.45
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	190.81
P0117860	00215648	GRAINGER	VACUUM FILTER	22.64
P0117874	00215658	IBS INC	MISC. HARDWARE (VEHICLE MAINT.	20.84
<b>Org Key: MT4900 - Solid Waste &amp; Sustainability</b>				
P0117855	00215692	OLYMPIC ENVIRONMENTAL RES	2023 MI RECYCLING PROGRAMS	7,733.34
P0117853	00215659	ICLEI USA INC	5/1/23-4/30-24 Annual Membersh	1,200.00
<b>Org Key: MT6100 - Park Maintenance</b>				
	00215599	US BANK CORP PAYMENT SYS	200022012237	3,080.41
P0117878	00215657	HORIZON	FERTILIZER & RYEGRASS SEED (3	2,582.32
P0117148	00215720	TORO COMPANY, THE	REPLACE IRRIGATION CONTROLLERS	1,593.37
	00215599	US BANK CORP PAYMENT SYS	200001903414	506.98
P0117937	00215618	BULGER SAFE & LOCK	INSTALLED NEW IC MORT HOUSING,	379.85
	00215599	US BANK CORP PAYMENT SYS	200013246570	378.70
	00215599	US BANK CORP PAYMENT SYS	200002742720	52.85
	00215599	US BANK CORP PAYMENT SYS	200014674135	30.91

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00215599	US BANK CORP PAYMENT SYS	Office Supplies	24.27
<i>Org Key: MT6200 - Athletic Field Maintenance</i>				
P0117878	00215657	HORIZON	FERTILIZER & RYEGRASS SEED (3	2,582.32
P0117148	00215720	TORO COMPANY, THE	REPLACE IRRIGATION CONTROLLERS	796.68
P0117875	00215675	LLOYD ENTERPRISES INC	60-40 SAND COMPOST MIX (34.68	698.17
<i>Org Key: MT6500 - Luther Burbank Park Maint</i>				
	00215599	US BANK CORP PAYMENT SYS	300000002208	6,085.91
P0117852	00215641	FIRE PROTECTION INC	FIRE MONITORING QUARTERLY	1,816.65
P0117893	00215601	AAA FIRE & SAFETY INC	ANNUAL FIRE EXTINGUISHER INSPE	97.92
	00215644	FRAZEE, JANE	REIMB-PESTICIDE LIC EXAM	75.00
	00215644	FRAZEE, JANE	REIMB-MILEAGE FOR TRAINING	29.48
<i>Org Key: MT6600 - Park Maint School Fields</i>				
	00215599	US BANK CORP PAYMENT SYS	200021258294	2,317.26
P0117148	00215720	TORO COMPANY, THE	REPLACE IRRIGATION CONTROLLERS	398.34
<i>Org Key: MT6800 - Trails Maintenance</i>				
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	328.19
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	216.87
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	205.93
<i>Org Key: MT6900 - Aubrey Davis Park Maint</i>				
P0117148	00215720	TORO COMPANY, THE	REPLACE IRRIGATION CONTROLLERS	14,951.65
P0117878	00215657	HORIZON	FERTILIZER & RYEGRASS SEED (3	6,062.81
	00215599	US BANK CORP PAYMENT SYS	200020691628	1,075.04
P0117961	00215698	PUGET SOUND PLANTS	MISC. PLANTS	722.15
	00215599	US BANK CORP PAYMENT SYS	200022792333	218.30
	00215599	US BANK CORP PAYMENT SYS	200012972259	204.94
	00215599	US BANK CORP PAYMENT SYS	200019827654	67.51
	00215599	US BANK CORP PAYMENT SYS	220029407743	57.18
<i>Org Key: PA0100 - Open Space Management</i>				
P0117943	00215656	HOME DEPOT CREDIT SERVICE	MISC. TOOLS & SUPPLIES	287.51
	00215599	US BANK CORP PAYMENT SYS	Rentals-Machines/Equipment	144.80
	00215599	US BANK CORP PAYMENT SYS	Rentals-Machines/Equipment	113.69
	00215599	US BANK CORP PAYMENT SYS	Rentals-Machines/Equipment	60.00
	00215599	US BANK CORP PAYMENT SYS	Office Supplies	24.27
	00215599	US BANK CORP PAYMENT SYS	Rentals-Machines/Equipment	10.99
<i>Org Key: PA0109 - Aubrey Davis Park Trail Safety</i>				
P0112473	00215668	KPG	Aubrey Davis Park Trail Safety	6,012.00
P0112473	00215668	KPG	Aubrey Davis Park Trail Safety	4,065.00
<i>Org Key: PA0124 - Luther Burbank Boiler Bldg Roo</i>				
P0114464	00215619	CARDINAL ARCHITECTURE PC	LUTHER BURBANK PARK BOILER BUI	1,095.00
<i>Org Key: PA0129 - Pioneer Park/Engstrom OS Fores</i>				
P0117943	00215656	HOME DEPOT CREDIT SERVICE	MISC. TOOLS & SUPPLIES	287.53
<i>Org Key: PA124A - LB Boiler Annex &amp; Deck</i>				
P0114464	00215619	CARDINAL ARCHITECTURE PC	LUTHER BURBANK PARK BOILER BUI	390.00

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<b>Org Key: PA124B - LB Boiler Bldg City Portion</b>				
P0114464	00215619	CARDINAL ARCHITECTURE PC	LUTHER BURBANK PARK BOILER BUI	15.00
<b>Org Key: PO1100 - Administration (PO)</b>				
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	1,211.38
	00215599	US BANK CORP PAYMENT SYS	PERF annual dues	220.00
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	203.98
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	131.25
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	102.08
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	98.99
	00215599	US BANK CORP PAYMENT SYS	HR update course	95.00
	00215599	US BANK CORP PAYMENT SYS	computer light	18.58
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	12.87
<b>Org Key: PO1350 - Police Emergency Management</b>				
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	26.41
<b>Org Key: PO1700 - Records and Property</b>				
P0117838	00215724	Unitec Corporation	Calibration/certification of	355.29
	00215599	US BANK CORP PAYMENT SYS	Renew membership for Internati	65.00
<b>Org Key: PO1900 - Jail/Home Monitoring</b>				
P0117883	00215662	ISSAQUAH JAIL, CITY OF	March 2023 Jail Housing - Invo	11,791.09
	00215599	US BANK CORP PAYMENT SYS	Home Detention in lieu of jail	202.42
<b>Org Key: PO2100 - Patrol Division</b>				
	00215599	US BANK CORP PAYMENT SYS	Repair of Sally-port security	785.41
P0117885	00215670	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoice(s):	62.65
P0117885	00215670	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoice(s):	45.23
	00215599	US BANK CORP PAYMENT SYS	Vehicle touch-up paint/car mou	42.63
	00215599	US BANK CORP PAYMENT SYS	Vehicle touch-up paint/car mou	27.30
P0117885	00215670	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoice(s):	10.95
<b>Org Key: PO2200 - Marine Patrol</b>				
P0117884	00215707	SEATTLE BARREL COMPANY	Invoice # 42454 had error in	20.50
<b>Org Key: PO2201 - Dive Team</b>				
P0117886	00215723	UNDERWATER SPORTS INC.	Dive Team Supplies - Invoice #	362.06
<b>Org Key: PO2450 - Special Operations Team</b>				
P0117842	00215640	Ferro Concepts USA Inc.	Special Operations Team Equipm	2,255.70
<b>Org Key: PO3100 - Investigation Division</b>				
	00215599	US BANK CORP PAYMENT SYS	Uniforms & Clothing	59.41
	00215599	US BANK CORP PAYMENT SYS	Travel Expense	39.75
<b>Org Key: PO4300 - Police Training</b>				
	00215599	US BANK CORP PAYMENT SYS	Hotel Reservations for Officer	975.89
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	939.98
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	764.63
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	763.33
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	472.50
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	449.00
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	357.45

Date: 05/01/23

Report Name: Accounts Payable Report by GL Key

CouncilAP5

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	202.76
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	123.20
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	94.37
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	93.44
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	90.26
<b>Org Key: PR1100 - Administration (PR)</b>				
	00215599	US BANK CORP PAYMENT SYS	Parks Team and Recreation Team	810.23
	00215599	US BANK CORP PAYMENT SYS	Extractor Machine- MICEC	769.60
	00215599	US BANK CORP PAYMENT SYS	Conference registration	330.00
	00215599	US BANK CORP PAYMENT SYS	Registration fee	189.00
	00215599	US BANK CORP PAYMENT SYS	Registration fee	40.00
	00215599	US BANK CORP PAYMENT SYS	Name badges	32.48
	00215599	US BANK CORP PAYMENT SYS	Parking- NW Events Show	11.00
	00215599	US BANK CORP PAYMENT SYS	Parking- NW Events Show	10.00
<b>Org Key: PR2100 - Recreation Programs</b>				
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	1,000.00
<b>Org Key: PR2104 - Special Events</b>				
	00215599	US BANK CORP PAYMENT SYS	Leap for Green Button Giveaway	175.00
	00215599	US BANK CORP PAYMENT SYS	Leap For Green supplies	55.90
<b>Org Key: PR4100 - Community Center</b>				
	00215599	US BANK CORP PAYMENT SYS	Printing of 2022 MICEC Brochur	2,210.81
P0117840	00215612	BarclayDean Arch Products	Repaired slip pipe for basketb	605.55
P0117938	00215618	BULGER SAFE & LOCK	68TH ST FRONT DOOR ENTRY ISSUE	453.61
	00215599	US BANK CORP PAYMENT SYS	Volleyball Net Line Marker	319.29
	00215599	US BANK CORP PAYMENT SYS	MICEC Advertisting	313.79
	00215599	US BANK CORP PAYMENT SYS	MICEC program	248.94
P0117893	00215601	AAA FIRE & SAFETY INC	ANNUAL FIRE EXTINGUISHER INSPE	232.58
P0117881	00215616	BRINKS INC	MARCH 2023 ARMORED TRUCK	109.42
	00215599	US BANK CORP PAYMENT SYS	200008243947	76.24
	00215599	US BANK CORP PAYMENT SYS	Credit back for failed printin	-2,210.81
<b>Org Key: PR5600 - Cultural &amp; Performing Arts</b>				
	00215599	US BANK CORP PAYMENT SYS	Call For Artists Advertising	25.00
	00215599	US BANK CORP PAYMENT SYS	Advertising - Summer Celebrati	25.00
<b>Org Key: PR5900 - Summer Celebration</b>				
	00215599	US BANK CORP PAYMENT SYS	Summer Celebration supplies	129.92
	00215599	US BANK CORP PAYMENT SYS	Summer Celebration supplies	128.82
	00215599	US BANK CORP PAYMENT SYS	Advertising -Summer Celebratio	21.28
<b>Org Key: PRAT40 - Ongoing Art Programs</b>				
P0117856	00215680	MARSHA ROLLINGER	REP 23-04 INTEGRATED ART ELEME	500.00
<b>Org Key: SP0120 - Sunset Hwy/77 Ave SW Improveme</b>				
P0116963	00215603	Active Construction Inc.	Sunset Hwy & 77th Ave SE	319,877.63
P0116933	00215668	KPG	77TH AVE SE & SUNSET HWY	44,079.68
<b>Org Key: SP0122 - Minor Capital - Traffic Operat</b>				
P0117846	00215668	KPG	4004 ICW Pedestrian Corner	2,930.00



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: ST0020 - ST Long Term Parking</i>				
	00215599	US BANK CORP PAYMENT SYS	220022088755	1,596.61
<i>Org Key: SU0100 - Emergency Sewer Repairs</i>				
P0117847	00215621	CAROLLO ENGINEERS INC	Sewer System Modeling	3,671.50
<i>Org Key: SU0108 - Comprehensive Pipeline R&amp;R Pro</i>				
P0117354	00215660	INSTA-PIPE INC	BASIN 40 SEWER CIPP LINING PRO	169,518.22
<i>Org Key: SU0113 - SCADA System Replacement-Sewer</i>				
P0103284	00215617	BROWN AND CALDWELL CONSULTANTS	PH1 SCADA EQUIPMENT REPLACEMEN	8,677.13
<i>Org Key: VCP104 - CIP Streets Salaries</i>				
P0117931	00215725	UNITED REPROGRAPHICS	3 PART NCR WRAP COVER	39.12
<i>Org Key: VCP402 - CIP Water Salaries</i>				
	00215599	US BANK CORP PAYMENT SYS	Tuition & Registrations	148.00
P0117931	00215725	UNITED REPROGRAPHICS	3 PART NCR WRAP COVER	39.12
<i>Org Key: VCP426 - CIP Sewer Salaries</i>				
	00215599	US BANK CORP PAYMENT SYS	Tuition & Registrations	240.00
P0117931	00215725	UNITED REPROGRAPHICS	3 PART NCR WRAP COVER	40.28
	00215599	US BANK CORP PAYMENT SYS	Printing	24.29
<i>Org Key: WU0101 - Booster Chlorination Station</i>				
P0113453	00215652	HARBOR PACIFIC CONT INC.	Booster Chlorination System Pr	339,361.45
<i>Org Key: WU0103 - Water Reservoir Improvements</i>				
P0117106	00215702	RH2 ENGINEERING INC	RESERVOIR IMPROVEMENTS - SERVI	7,114.27
<i>Org Key: WU0106 - Madrona Crest East Addition Wa</i>				
P0114986	00215669	KRAZAN & ASSOCIATES INC	CONSTRUCTION TESTING AND INSPE	1,355.00
<i>Org Key: WU0109 - 60 Ave SE, btw SE 27 and SE 32</i>				
P0116024	00215614	BLUELINE GROUP	2023 WATER SYSTEM IMPROVEMENTS	16,328.75
<i>Org Key: WU0112 - Water System Components Repl</i>				
P0117652	00215649	H D FOWLER	METER BOXES & LIDS	7,278.72
<i>Org Key: WU0115 - Water Model Updates/Fire Flow</i>				
P0114148	00215654	HDR ENGINEERING INC	2022 Water Modeling & Fire Flo	3,003.10
<i>Org Key: WU0117 - Meter Replacement Implementati</i>				
P0117984	00215653	HARRIS COMPUTER SYSTEMS	SENSUS VFLEX SUPPORT 3/1/23-2/	1,238.63
<i>Org Key: WU0119 - Reservoir Generator Replacemen</i>				
P0117489	00215627	CONSOR NORTH AMERICA INC	CONSTRUCTION SERVICES AND	1,870.50
<i>Org Key: WU0175 - ARPA-PRV Replacement Design</i>				
P0114151	00215621	CAROLLO ENGINEERS INC	Risk and Resilience Assessment	19,957.00
<i>Org Key: YF1100 - YFS General Services</i>				
P0117927	00215630	CPH & ASSOCIATES	Professional Liability Insuran	1,901.00
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	1,083.39
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	1,000.00
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	1,000.00

Date: 05/01/23

Report Name: Accounts Payable Report by GL Key

CouncilAP5

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	473.43
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	55.05
	00215643	FRANKLIN, DEREK	REIMB-MEETING EXP.	52.90
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	26.96
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	18.72
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	5.35
<i>Org Key: YF1200 - Thrift Shop</i>				
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	367.82
P0117893	00215601	AAA FIRE & SAFETY INC	ANNUAL FIRE EXTINGUISHER INSPE	110.17
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	70.40
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	60.00
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	44.04
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	29.67
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	18.45
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	13.54
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	10.85
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	10.07
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	7.09
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	7.09
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	3.00
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	2.25
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	2.00
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	2.00
	00215599	US BANK CORP PAYMENT SYS	Operating Supplies	-2.25
<i>Org Key: YF2500 - Family Counseling</i>				
	00215606	ALEF, CORINNE	IFS INSTITUTE-CEU TRAINING	400.00
P0117979	00215733	YAMADA, MARK	Professional consultation	400.00
<i>Org Key: YF2600 - Family Assistance</i>				
	00215599	US BANK CORP PAYMENT SYS	For Emergency Assistance Clie	384.52
	00215599	US BANK CORP PAYMENT SYS	For Emergency Assistance Clie	196.24
	00215599	US BANK CORP PAYMENT SYS	For Emergency Assistance Clie	98.31
<i>Org Key: YF2850 - Federal SPF Grant</i>				
P0117922	00215666	Kilmer, Jason	HYI Virtual presentation for p	1,500.00
Total				1,623,755.92

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00215599	04/24/2023	US BANK CORP PAYMENT SYS Tuition & Registrations		5539APR23	04/06/2023	134,110.37
00215600	04/28/2023	360 Litigation Services Invoice #208577 Professional	P0117887	208577	04/05/2023	293.65
00215601	04/28/2023	AAA FIRE & SAFETY INC ANNUAL FIRE EXTINGUISHER INSPE	P0117893	12476027	03/22/2023	1,040.45
00215602	04/28/2023	ABBOTT, RICHARD LEOFF1 Medicare Reimb		MAY2023B	05/01/2023	239.10
00215603	04/28/2023	Active Construction Inc. Sunset Hwy & 77th Ave SE	P0116963	MAR 2023	03/31/2023	319,877.63
00215604	04/28/2023	ADAMS, RONALD E LEOFF1 Retiree Medical Expense		MAY2023B	05/01/2023	516.31
00215605	04/28/2023	AIRGAS USA LLC Cylinder testing medical cyl m	P0117949	9136947681	04/11/2023	94.59
00215606	04/28/2023	ALEF, CORINNE IFS INSTITUTE-CEU TRAINING		04062023	04/06/2023	400.00
00215607	04/28/2023	ALPINE PRODUCTS INC CROWN HYDRO TUFFLINE MS WHITE	P0117917	TM-215608	04/13/2023	11,661.20
00215608	04/28/2023	AM TEST INC 2023 WATER QUALITY SAMPLES	P0117936	132873	03/31/2023	170.00
00215609	04/28/2023	AQUATIC INFORMATICS INC. 2023 CROSS CONNECTION WEB TEST	P0117882	104119	04/12/2023	184.00
00215610	04/28/2023	AT&T MOBILITY 2023 TELEMTRY	P0117919	X04132023	04/05/2023	861.90
00215611	04/28/2023	AUGUSTSON, THOR LEOFF1 Medicare Reimb		MAY2023B	05/01/2023	195.50
00215612	04/28/2023	BarclayDean Arch Products Repaired slip pipe for basketb	P0117840	34596	01/12/2023	605.55
00215613	04/28/2023	BARNES, WILLIAM LEOFF1 Medicare Reimb		MAY2023A	05/01/2023	1,476.40
00215614	04/28/2023	BLUELINE GROUP 2023 WATER SYSTEM IMPROVEMENTS	P0116024	25757	04/07/2023	16,328.75
00215615	04/28/2023	BOOTH, GLENDON D LEOFF1 Retiree Medical Expense		MAY2023B	05/01/2023	559.00
00215616	04/28/2023	BRINKS INC MARCH 2023 ARMORED TRUCK	P0117881	5570252	03/31/2023	674.43
00215617	04/28/2023	BROWN AND CALDWELL CONSULTANTS PH1 SCADA EQUIPMENT REPLACEMEN	SP0103284	14477028	03/30/2023	8,677.13
00215618	04/28/2023	BULGER SAFE & LOCK INSTALLED NEW IC MORT HOUSING,	P0117938	WO-219565	03/07/2023	833.46
00215619	04/28/2023	CARDINAL ARCHITECTURE PC LUTHER BURBANK PARK BOILER BUI	P0114464	10 MAR 2023	03/31/2023	1,500.00
00215620	04/28/2023	CARLSON, LARRY LEOFF1 MED REIMB-MAY-23		LEOFF 04272023	04/27/2023	82.40
00215621	04/28/2023	CAROLLO ENGINEERS INC Sewer System Modeling	P0114151	FB34829	04/07/2023	23,628.50
00215622	04/28/2023	CASCADIA CONSULTING GROUP Project Management January 26,	P0117850	9658	03/15/2023	9,958.75
00215623	04/28/2023	CDW GOVERNMENT INC Meraki MR36 Access Point	P0117650	HX74814	04/12/2023	2,702.07
00215624	04/28/2023	CHAPTER 13 TRUSTEE PR EARLY WARRANTS 04.21.2023		PR 04.21.2023	04/21/2023	572.00

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00215625	04/28/2023	CHECK RIDE DRIVER TRAINING CDL TRAINING FOR ALBERT HAVILI	P0117662	04242023	04/24/2023	4,065.00
00215626	04/28/2023	COMMUNITY CLIMATE SOLUTIONS CITY LANDING PAGES THROUGH MAR	P0117851	1078	03/30/2023	3,000.00
00215627	04/28/2023	CONSOR NORTH AMERICA INC CONSTRUCTION SERVICES AND	P0117489	W192659WA.01-3	04/18/2023	1,870.50
00215628	04/28/2023	COOPER, ROBERT LEOFF1 Excess Benefit		MAY2023A	05/01/2023	1,153.07
00215629	04/28/2023	CORE & MAIN LP MUELLER HYDRANT REPAIR KIT A30	P0117877	S596577	03/30/2023	551.83
00215630	04/28/2023	CPH & ASSOCIATES Professional Liability Insuran	P0117927	04182023	04/18/2023	1,901.00
00215631	04/28/2023	CRYSTAL AND SIERRA SPRINGS PW WATER DELIVERY	P0117952	14555831 041523	04/15/2023	85.98
00215632	04/28/2023	CULLIGAN SEATTLE WA Bottled water service	P0117892	0739042	03/31/2023	282.80
00215633	04/28/2023	DEEDS, EDWARD G LEOFF1 Retiree Medical Expense		MAY2023B	05/01/2023	991.87
00215634	04/28/2023	DEVENY, JAN P LEOFF1 Retiree Medical Expense		MAY2023B	05/01/2023	11,686.67
00215635	04/28/2023	DOWD, PAUL LEOFF1 Retiree Medical Expense		MAY2023B	05/01/2023	255.96
00215636	04/28/2023	ELSOE, RONALD LEOFF1 Retiree Medical Expense		MAY2023B	05/01/2023	374.43
00215637	04/28/2023	ESO SOLUTIONS INC HDE-ESO EHR Connection	P0117898	ESO-108169	04/07/2023	3,353.53
00215638	04/28/2023	ESSER, LUKE January Lobbying Services	P0117866	FEB2023	03/05/2023	4,000.00
00215639	04/28/2023	FERGUSON ENTERPRISES LLC INVENTORY PURCHASES	P0117858	1193712	04/10/2023	5,891.76
00215640	04/28/2023	Ferro Concepts USA Inc. Special Operations Team Equipm	P0117842	SI-246404	04/11/2023	2,255.70
00215641	04/28/2023	FIRE PROTECTION INC FIRE MONITORING QUARTERLY	P0117852	79009	04/01/2023	1,816.65
00215642	04/28/2023	FORSMAN, LOWELL LEOFF1 Retiree Medical Expense		MAY2023B	05/01/2023	519.34
00215643	04/28/2023	FRANKLIN, DEREK REIMB-MEETING EXP.		04202023	04/20/2023	52.90
00215644	04/28/2023	FRAZEE, JANE REIMB-MILEAGE FOR TRAINING		04132023	04/13/2023	104.48
00215645	04/28/2023	GALLAGHER, ANITA February Lobbying Services (in	P0117865	1028	03/01/2023	2,000.00
00215646	04/28/2023	GOODMAN, J C LEOFF1 Medicare Reimb		MAY2023B	05/01/2023	236.30
00215647	04/28/2023	GOVERNMENTJOBS.COM Job Boost on ZipRecruiter INV	P0117928	INV-35073	04/17/2023	199.00
00215648	04/28/2023	GRAINGER INVENTORY PURCHASES	P0117941	9681831906	04/21/2023	4,275.24
00215649	04/28/2023	H D FOWLER INVENTORY PURCHASES	P0117652	I6369427	04/21/2023	9,192.17
00215650	04/28/2023	HACH COMPANY SAMPLE CELL: 1" ROUND GLASS 10	P0117873	13522762	03/31/2023	1,372.94

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00215651	04/28/2023	HAGSTROM, JAMES LEOFF1 Medicare Reimb		MAY2023B	05/01/2023	204.50
00215652	04/28/2023	HARBOR PACIFIC CONT INC. Booster Chlorination System Pr	P0113453	MAR 2023	04/18/2023	339,361.45
00215653	04/28/2023	HARRIS COMPUTER SYSTEMS SENSUS VFLEX SUPPORT 3/1/23-2/	P0117984	MN00139369	03/31/2023	1,238.63
00215654	04/28/2023	HDR ENGINEERING INC 2022 Water Modeling & Fire Flo	P0114148	1200515480	04/14/2023	3,003.10
00215655	04/28/2023	HILTNER, PETER LEOFF1 Medicare Reimb		MAY2023B	05/01/2023	619.50
00215656	04/28/2023	HOME DEPOT CREDIT SERVICE HOSE REEL & HOSE	P0117943	8082653	04/24/2023	1,147.88
00215657	04/28/2023	HORIZON FERTILIZER & RYEGRASS SEED (3	P0117878	3S189492	03/29/2023	11,227.45
00215658	04/28/2023	IBS INC MISC. HARDWARE (VEHICLE MAINT.	P0117874	809051-2	04/06/2023	20.84
00215659	04/28/2023	ICLEI USA INC 5/1/23-4/30-24 Annual Membersh	P0117853	3113	02/02/2023	1,200.00
00215660	04/28/2023	INSTA-PIPE INC BASIN 40 SEWER CIPP LINING PRO	P0117354	MAR 2023	04/19/2023	169,518.22
00215661	04/28/2023	ISSAQUAH HONDA KUBOTA POLE SAW HEADS	P0117859	136227I	04/12/2023	1,149.54
00215662	04/28/2023	ISSAQUAH JAIL, CITY OF March 2023 Jail Housing - Invo	P0117883	23000166	04/10/2023	11,791.09
00215663	04/28/2023	JOHNSON, CURTIS LEOFF1 Medicare Reimb		MAY2023A	05/01/2023	495.70
00215664	04/28/2023	KAASM LLC FOUNDATION-COMPLIANT SERVER FO	P0117576	36910031	03/31/2023	5,830.00
00215665	04/28/2023	KELLEY IMAGING SYSTEMS Copier Services Fees Apr 2023	P0117930	IN1301504	04/19/2023	1,459.32
00215666	04/28/2023	Kilmer, Jason HYI Virtual presentation for p	P0117922	04162023	04/16/2023	1,500.00
00215667	04/28/2023	Kiviat, Aaron Invoice #1580 Professional Ser	P0117901	1581	03/30/2023	4,000.00
00215668	04/28/2023	KPG Aubrey Davis Park Trail Safety	P0117846	194880	04/12/2023	57,086.68
00215669	04/28/2023	KRAZAN & ASSOCIATES INC CONSTRUCTION TESTING AND INSPE	P0114986	I621722-5832	03/31/2023	1,355.00
00215670	04/28/2023	KROESENS UNIFORM COMPANY Uniform Ops	P0117924	73375	04/20/2023	939.61
00215671	04/28/2023	KUHN, DAVID LEOFF1 Medicare Reimb		MAY2023B	05/01/2023	200.60
00215672	04/28/2023	LAKESIDE INDUSTRIES EZ STREET ASPHALT (3.9 TONS)	P0117916	227193	04/08/2023	583.97
00215673	04/28/2023	LEOFF HEALTH & WELFARE TRUST LEOFF FIRE RETIREES		04272023	04/27/2023	57,540.67
00215674	04/28/2023	LEOFF HEALTH & WELFARE TRUST LEOFF-POLICE RETIREES		04272023	04/27/2023	57,887.62
00215675	04/28/2023	LLOYD ENTERPRISES INC 60-40 SAND COMPOST MIX (34.68	P0117875	3332681	03/28/2023	698.17
00215676	04/28/2023	LN CURTIS & SONS 1.5" FIRE HOSE 15' & 35'	P0115994	INV695190	04/14/2023	297.06

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00215677	04/28/2023	LOISEAU, LERI M LEOFF1 Medicare Reimb		MAY2023B	05/01/2023	195.50
00215678	04/28/2023	LYONS, STEVEN LEOFF1 Retiree Medical Expense		MAY2023B	05/01/2023	374.82
00215679	04/28/2023	Madrona Law Group, PLLC Invoice #11879 Professional	P0117902	11882	04/06/2023	20,359.00
00215680	04/28/2023	MARSHA ROLLINGER REP 23-04 INTEGRATED ART ELEME	P0117856	2303.001	03/27/2023	500.00
00215681	04/28/2023	METROPRESORT 1QTR 2023 B&O STATEMENTS	P0117933	IN653699	04/20/2023	5,521.22
00215682	04/28/2023	MI CHAMBER OF COMMERCE Q1 2023 Chamber Partnership	P0117761	4003	03/31/2023	3,600.00
00215683	04/28/2023	MI EMPLOYEES ASSOC PR EARLY WARRANTS 04.21.2023		PR 04.21.2023	04/21/2023	220.00
00215684	04/28/2023	MI SCHOOL DISTRICT #400 2023 MISD SCHOOL DISTRICT FUEL	P0116895	APR 2023	04/01/2023	44,175.14
00215685	04/28/2023	MOBERLY AND ROBERTS Invoice #1093 Professional Ser	P0117903	1093	04/01/2023	7,600.66
00215686	04/28/2023	MORGAN SOUND INC Parts and Labor to move audio/	P0117562	MSI113266	04/24/2023	4,226.22
00215687	04/28/2023	MUNICIPAL EMERGENCY SERVICES SCBA Flow Test	P0117953	IN1858936	04/11/2023	2,792.19
00215688	04/28/2023	MYERS, JAMES S LEOFF1 Medicare Reimb		MAY2023B	05/01/2023	179.80
00215689	04/28/2023	NELSON PETROLEUM DEF-DIESEL EX FLUID (55 GAL)	P0117906	0829552-IN	04/13/2023	3,348.52
00215690	04/28/2023	NEUDORFER ENGINEERS INC MI CITY HALL BASEMENT LOCKER	P0117854	2225	03/27/2023	3,699.36
00215691	04/28/2023	OCCUPATIONAL HEALTH CTRS OF WA DOT Physical INV 78820970	P0117862	78820970	03/30/2023	125.00
00215692	04/28/2023	OLYMPIC ENVIRONMENTAL RES 2023 MI RECYCLING PROGRAMS	P0117855	2023OER2	04/03/2023	7,733.34
00215693	04/28/2023	PEACOCK PE, WILLIAM R WWCPA CERTIFICATION TRAINING F	P0117900	2023T10000319M	04/17/2023	515.00
00215694	04/28/2023	PETERSEN BROTHERS INC GUARD RAIL REPAIR (3665 W. MER	P0117848	2302301	03/11/2023	1,762.34
00215695	04/28/2023	PLATT ELECTRIC SAT S6918 755 6.3V BULBS (20)	P0117944	3W21077	04/13/2023	32.92
00215696	04/28/2023	POLICE ASSOCIATION PR EARLY WARRANTS 04.21.2023		PR 04.21.2023	04/21/2023	2,531.23
00215697	04/28/2023	PUBLIC SAFETY TESTING INC Mar 2023 Police Fees INV 2023-	P0117926	2023-410	04/19/2023	462.00
00215698	04/28/2023	PUGET SOUND PLANTS MISC. PLANTS	P0117961	19519	04/24/2023	722.15
00215699	04/28/2023	RAMSAY, JON LEOFF1 Medicare Reimb		MAY2023B	05/01/2023	136.20
00215700	04/28/2023	RELX INC DBA LEXISNEXIS Invoice #3094394562 Legal	P0117863	3094394562	03/31/2023	378.74
00215701	04/28/2023	RESERVE ACCOUNT APRIL 21, 2023 RESERVE FUND RE	P0117965	REFILL 04212023	04/21/2023	2,500.00
00215702	04/28/2023	RH2 ENGINEERING INC RESERVOIR IMPROVEMENTS - SERVI	P0117106	90347	04/19/2023	7,114.27

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00215703	04/28/2023	RICOH USA INC (FIRE) Copier rental	P0117951	107143506	04/21/2023	278.77
00215704	04/28/2023	RUCKER, MANORD J LEOFF1 Medicare Reimb		MAY2023B	05/01/2023	176.00
00215705	04/28/2023	SAFELITE AUTO GLASS REPLACE WINDSHIELD ON VEC. #48	P0117940	01804-644275	04/24/2023	577.03
00215706	04/28/2023	SCHOENTRUP, WILLIAM LEOFF1 Medicare Reimb		MAY2023A	05/01/2023	656.86
00215707	04/28/2023	SEATTLE BARREL COMPANY Invoice # 42454 had error in	P0117884	42454	04/17/2023	20.50
00215708	04/28/2023	SKAGIT HORTICULTURE LLC PATUNIA BEDDING PLANTS FOR DOW	P0117925	INV00051796	04/17/2023	3,053.56
00215709	04/28/2023	SMITH, RICHARD LEOFF1 Retiree Medical Expens		MAY2023B	05/01/2023	236.79
00215710	04/28/2023	SOUND SAFETY PRODUCTS SAFETY BOOTS & MISC. WORK CLOT	P0117907	256640/3	04/17/2023	336.87
00215711	04/28/2023	STEPHENS, MICHELLE REFUND: OVERPMT PK PERMIT		001-00182021	04/05/2023	5.00
00215712	04/28/2023	STERICYCLE INC Haz Waste	P0117950	3006420767	03/31/2023	10.36
00215713	04/28/2023	STORER ENTERPRISES INC Towing of Acura for training u	P0117899	23-11808	04/03/2023	1,651.50
00215714	04/28/2023	SUMMIT LAW GROUP HR Support Professional Servic	P0117929	144310	04/19/2023	10,266.00
00215715	04/28/2023	SUPERION LLC 2ND QTR ONESOLUTION MAINT	P0117968	379064	04/04/2023	13,595.65
00215716	04/28/2023	SUPPLY SOURCE INC,THE INVENTORY PURCHASES	P0117945	2305061	04/19/2023	2,210.85
00215717	04/28/2023	SYSTEMS DESIGN WEST LLC EMS/Transport billing - March	P0117909	20230785	04/17/2023	1,725.36
00215718	04/28/2023	The Fearey Group Inc. Invoice #March 2023-135	P0117864	MARCH2023-135	03/31/2023	15,236.81
00215719	04/28/2023	THOMPSON, JAMES LEOFF1 Medicare Reimb		MAY2023B	05/01/2023	245.90
00215720	04/28/2023	TORO COMPANY, THE REPLACE IRRIGATION CONTROLLERS	P0117148	198581911	02/17/2023	17,740.04
00215721	04/28/2023	TRAFFIC SAFETY SUPPLY INVENTORY PURCHASES	P0117935	INV058381	04/14/2023	2,426.46
00215722	04/28/2023	TYLER TECHNOLOGIES INC License Fees Tyler Munis Finan	P0116068	045-410704	02/21/2023	78,372.59
00215723	04/28/2023	UNDERWATER SPORTS INC. Dive Team Supplies - Invoice #	P0117886	20025743	03/14/2023	362.06
00215724	04/28/2023	Unitec Corporation Calibration/certification of	P0117838	SS-04351	03/20/2023	355.29
00215725	04/28/2023	UNITED REPROGRAPHICS 3 PART NCR WRAP COVER	P0117931	9114195-IN	04/19/2023	118.52
00215726	04/28/2023	WA ST TREASURER'S OFFICE MAR23 MI Court Transmittal	P0117982	MAR 2023-A	04/27/2023	19,118.85
00215727	04/28/2023	WALLACE, THOMAS LEOFF1 Medicare Reimb		MAY2023B	05/01/2023	183.10
00215728	04/28/2023	WAPRO D Estrada Annual Membership	P0117905	2022-2023	04/11/2023	25.00

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00215729	04/28/2023	WEGNER, KEN LEOFF1 Retiree Medical Expens		MAY2023B	05/01/2023	315.18
00215730	04/28/2023	WHEELER, DENNIS LEOFF1 Medicare Reimb		MAY2023B	05/01/2023	164.90
00215731	04/28/2023	WSCCCE AFSCME AFL-CIO PR EARLY WARRANTS 04.21.2023		PR 04.21.2023	04/21/2023	2,964.00
00215732	04/28/2023	Xerox Financial Services Copier Lease Fees April 2023 I	P0117861	4110485	04/11/2023	1,031.64
00215733	04/28/2023	YAMADA, MARK Professional consultation	P0117979	112261	04/04/2023	400.00
					Total	<u>1,623,755.92</u>



CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



\_\_\_\_\_  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

Report	Warrants	Date	Amount
Check Register	215735-215804	5/5/2023	\$743,766.16 \$743,766.16

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<b>Org Key: 402000 - Water Fund-Admin Key</b>				
P0117963	00215774	MEZISTRANO, JAY	WATER SERVICE PERMIT FEES REFU	1,600.75
P0118017	00215746	CERTIFIED LABORATORIES	INVENTORY PURCHASES	574.56
P0117985	00215744	CAPITAL ONE TRADE CREDIT	INVENTORY PURCHASES	386.71
P0117993	00215760	HOME DEPOT CREDIT SERVICE	INVENTORY PURCHASES	368.54
P0117989	00215757	GRAINGER	INVENTORY PURCHASES	271.69
<b>Org Key: 814074 - Garnishments</b>				
P0118035	00215797	VALLEY EMPIRE COLLECTION	2022 EMPLOYEE GARNISHMENT ORDE	1,657.12
	00215747	CHAPTER 13 TRUSTEE	PR Early Warrants-05.05.23	572.00
<b>Org Key: 814075 - Mercer Island Emp Association</b>				
	00215775	MI EMPLOYEES ASSOC	PR Early Warrants-05.05.23	217.50
<b>Org Key: CM1100 - Administration (CM)</b>				
P0118025	00215752	DEPT OF ENTERPRISE SERVICES	2023 SARAH, ALLISON, KIM, KATI	325.86
<b>Org Key: CO6100 - City Council</b>				
P0117918	00215772	MASTERMARK	J Jacobson Name Badge	17.14
<b>Org Key: CR1100 - Human Resources</b>				
P0117990	00215736	ADP, Inc.	Time & Attendance INV 63113008	2,001.51
P0117857	00215780	Oestreich Associates	Professional Coaching INV CMI-	1,000.00
P0117990	00215736	ADP, Inc.	Workforce Now INV 631130086	833.33
P0118005	00215750	DATAQUEST LLC	Background Check INV 20938	26.50
<b>Org Key: CT1100 - Municipal Court</b>				
P0117948	00215763	INTERCOM LANGUAGE SERVICES INC	Intercom invoice #23-123	637.50
P0118005	00215750	DATAQUEST LLC	Background Check INV 20938	64.50
<b>Org Key: DS0000 - Development Services-Revenue</b>				
	00215770	LESZCZYNSKI, WALDEMAR	REFUND-PERMIT#2304-160	150.40
<b>Org Key: FN1100 - Administration (FN)</b>				
P0118034	00215792	STATE AUDITOR'S OFFICE	ACCOUNTABILITY AUDIT / FINANCI	5,696.00
P0118052	00215799	VERIZON WIRELESS	MAR24-APR23, 2023 FINANCE & YF	52.97
P0118052	00215799	VERIZON WIRELESS	MAR24-APR23, 2023 FINANCE & YF	47.10
P0118052	00215799	VERIZON WIRELESS	MAR24-APR23, 2023 FINANCE & YF	42.10
P0118052	00215799	VERIZON WIRELESS	MAR24-APR23, 2023 FINANCE & YF	42.10
<b>Org Key: FN4501 - Utility Billing (Water)</b>				
P0118002	00215773	METROPRESORT	MARCH 2023 PRINTING & MAILING	102.21
P0118002	00215773	METROPRESORT	MARCH 2023 PRINTING & MAILING	81.76
P0118052	00215799	VERIZON WIRELESS	MAR24-APR23, 2023 FINANCE & YF	47.10
P0118052	00215799	VERIZON WIRELESS	MAR24-APR23, 2023 FINANCE & YF	42.10
<b>Org Key: FN4502 - Utility Billing (Sewer)</b>				
P0118002	00215773	METROPRESORT	MARCH 2023 PRINTING & MAILING	102.21
P0118002	00215773	METROPRESORT	MARCH 2023 PRINTING & MAILING	81.76
<b>Org Key: FN4503 - Utility Billing (Storm)</b>				
P0118002	00215773	METROPRESORT	MARCH 2023 PRINTING & MAILING	102.21
P0118002	00215773	METROPRESORT	MARCH 2023 PRINTING & MAILING	81.77

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<b>Org Key: FR1100 - Administration (FR)</b>				
P0118050	00215754	EASTSIDE FIRE & RESCUE	April 2023 Interim Admin Servi	32,254.20
P0118050	00215754	EASTSIDE FIRE & RESCUE	Interim Admin Service - Retroa	7,662.60
P0118053	00215739	Alvaria Inc	Monthly Telestaff fee	165.15
<b>Org Key: FR1200 - Fire Marshal</b>				
	00215759	HICKS, JEROMY	REIMB-NW FIRE INVESTIGATION CO	251.60
<b>Org Key: FR2100 - Fire Operations</b>				
P0118054	00215779	NORCOM 911	NFORS billing calls for servic	770.69
P0117947	00215768	KROESENS UNIFORM COMPANY	Class A uniform	675.96
P0117947	00215768	KROESENS UNIFORM COMPANY	Class A uniform	608.25
P0117995	00215741	AT&T MOBILITY	Cell and Tablets	160.67
P0118032	00215749	COMCAST	MERCER ISLAND FIRE STATION	118.87
P0118031	00215749	COMCAST	MERCER ISLAND FIRE STATION	118.87
P0118032	00215749	COMCAST	MERCER ISLAND FIRE STATION	93.92
P0118031	00215749	COMCAST	MERCER ISLAND FIRE STATION	93.92
P0118031	00215749	COMCAST	MERCER ISLAND FIRE STATION	62.41
P0118032	00215749	COMCAST	MERCER ISLAND FIRE STATION	62.41
<b>Org Key: FR2400 - Fire Suppression</b>				
P0118014	00215771	LN CURTIS & SONS	MSA Gas Supplies	2,080.12
<b>Org Key: FR2500 - Fire Emergency Medical Svcs</b>				
P0117992	00215737	AIRGAS USA LLC	Oxygen	6.01
P0117992	00215737	AIRGAS USA LLC	Oxygen	6.01
<b>Org Key: GGM001 - General Government-Misc</b>				
P0117996	00215778	MILLIMAN INC	DEC 31, 2022 FINANCIAL REPORTI	7,200.00
P0118032	00215749	COMCAST	CITY OF MERCER ISLAND	111.46
P0118031	00215749	COMCAST	CITY OF MERCER ISLAND	111.46
P0118031	00215749	COMCAST	MERCER ISLAND CITY HALL	11.43
P0118032	00215749	COMCAST	MERCER ISLAND CITY HALL	11.43
<b>Org Key: GGM004 - Gen Govt-Office Support</b>				
P0118038	00215804	Xerox Financial Services	Copier Lease May 2023 INV 4218	857.69
P0118023	00215752	DEPT OF ENTERPRISE SERVICES	5000 #10 WINDOW ENVELOPES	339.34
P0118022	00215752	DEPT OF ENTERPRISE SERVICES	2000 #10 CUSTOM COURT	327.50
P0118020	00215752	DEPT OF ENTERPRISE SERVICES	5000 PLAIN MI LOGO ENVELOPES	316.13
P0118019	00215752	DEPT OF ENTERPRISE SERVICES	5000 RETURN ENVELOPES	310.66
P0118038	00215804	Xerox Financial Services	Copier Lease May 2023 INV 4220	284.06
P0118018	00215752	DEPT OF ENTERPRISE SERVICES	#10 CUSTOM PLAIN COURT	100.22
<b>Org Key: IS2100 - IGS Network Administration</b>				
P0118051	00215799	VERIZON WIRELESS	MAR24-APR23, 2023 IGS CITY CEL	223.41
P0118026	00215793	T-MOBILE	TEST MODEM ACCOUNT # 984234766	31.15
<b>Org Key: MT1500 - Urban Forest Mangement</b>				
	00215785	RON'S STUMP REMOVAL	WINTER 2023 TREE WORK	6,120.00
<b>Org Key: MT2100 - Roadway Maintenance</b>				
P0117958	00215800	VP WELDING AND RAIL	RAILING NEW 24FT PIPE	4,800.00
P0117959	00215803	WSDOT	PROJECT COSTS FOR FEBRUARY 202	3,487.71

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0118008	00215764	KC FINANCE	PROJECT # 1135622 RSD SIGNAL 77	1,194.07
P0118007	00215735	A R BROWN BACKFLOW TESTING	BACKFLOW TEST SMALL ASSEMBLY 3	627.00
P0118052	00215799	VERIZON WIRELESS	MAR24-APR23, 2023 FINANCE & YF	40.01
<b>Org Key: MT2150 - Pavement Marking</b>				
P0118015	00215738	ALPINE PRODUCTS INC	2-WAY AMBER MARKERS, PARTS FOR	9,389.04
P0118015	00215738	ALPINE PRODUCTS INC	2-WAY AMBER MARKERS, PARTS FOR	8,198.88
P0118015	00215738	ALPINE PRODUCTS INC	2-WAY AMBER MARKERS, PARTS FOR	47.06
<b>Org Key: MT2255 - Urban Forest Management (ROW)</b>				
	00215785	RON'S STUMP REMOVAL	WINTER 2023 TREE WORK	2,790.00
<b>Org Key: MT2500 - ROW Administration</b>				
P0117998	00215790	SOUND SAFETY PRODUCTS	SAFETY BOOTS & MISC. WORK CLOT	316.99
<b>Org Key: MT3100 - Water Distribution</b>				
P0117161	00215753	DITCH WITCH WEST	VAC TRAILER RENTAL	2,972.70
P0117711	00215787	S&B INC	Professional Engineering &	1,041.55
P0117999	00215757	GRAINGER	GREASE GUN, PISTOL GRIP	94.15
P0117988	00215757	GRAINGER	MARKING FLAG (BLUE)	34.86
P0118037	00215777	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	15.83
<b>Org Key: MT3300 - Water Associated Costs</b>				
P0117994	00215781	PACIFIC TOPSOIL INC.	DUMPING FEES	295.10
<b>Org Key: MT3400 - Sewer Collection</b>				
P0117988	00215757	GRAINGER	MARKING FLAG (GREEN)	36.36
<b>Org Key: MT3500 - Sewer Pumps</b>				
P0118029	00215745	CenturyLink	CENTURY LINK SEWER TEL - (SHOU	7,740.53
P0118037	00215777	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	103.31
<b>Org Key: MT3600 - Sewer Associated Costs</b>				
P0117994	00215781	PACIFIC TOPSOIL INC.	DUMPING FEES	460.30
<b>Org Key: MT3800 - Storm Drainage</b>				
P0117994	00215781	PACIFIC TOPSOIL INC.	DUMPING FEES	2,112.50
P0117966	00215757	GRAINGER	RITE IN THE RAIN MARKERS & PLA	132.59
<b>Org Key: MT3810 - NPDES Phase 2 Prog Developmt</b>				
P0118010	00215795	THE WATERSHED COMPANY	MI CATCH BASIN INSPECTIONS 22/	8,844.76
P0117987	00215762	INTEGRA CHEMICAL CO	VITA-D-CHLOR SLO-TABS (140)	803.08
<b>Org Key: MT4150 - Support Services - Clearing</b>				
P0118032	00215749	COMCAST	CITY OF MERCER ISLAND	86.41
P0118031	00215749	COMCAST	CITY OF MERCER ISLAND	86.41
P0118005	00215750	DATAQUEST LLC	Background checks INV 20939	53.00
P0118005	00215750	DATAQUEST LLC	Background Check INV 20938	26.50
<b>Org Key: MT4200 - Building Services</b>				
P0118009	00215786	RUDYS PLUMBING	4/7/23 POLICE STATION	465.72
P0117988	00215757	GRAINGER	LARGE ZIP LOCK BAGS	55.14
P0118004	00215760	HOME DEPOT CREDIT SERVICE	FITTINGS FOR THE PRESSURE WASH	54.40
P0117985	00215744	CAPITAL ONE TRADE CREDIT	PADLOCKS	30.81

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT4300 - Fleet Services</i>				
P0117986	00215756	GOODYEAR TIRE & RUBBER CO, THE	2023 TIRE INVENTORY	1,552.93
<i>Org Key: MT4420 - Transportation Planner Eng</i>				
P0117890	00215740	APPLIED CONCEPTS INC	Speed radar sign	10,610.34
<i>Org Key: MT4502 - Sewer Administration</i>				
P0116727	00215766	KING COUNTY TREASURY	JAN-DEC 2023 MONTHLY SEWER CHA	452,575.35
<i>Org Key: MT6500 - Luther Burbank Park Maint</i>				
P0118036	00215776	MI HARDWARE - BLDG	MISC. HARDWARE FOR THE MONTH	35.62
<i>Org Key: MT6900 - Aubrey Davis Park Maint</i>				
P0118033	00215782	PAYBYPHONE TECHNOLOGIES INC	MAR 31 2023 BILLING PERIOD TRA	250.00
P0118013	00215783	PUGET SOUND PLANTS	TAX FOR INVOICE #19519	57.05
<i>Org Key: PA0118 - Lincoln Landing Watercourse Re</i>				
P0115386	00215761	HOUGH BECK & BAIRD	LINCOLN LANDING CONSTRUCTION	450.00
<i>Org Key: PO0000 - Police-Revenue</i>				
P0118028	00215801	WA STATE DOL	CONCEALED PISTOL LICENSES ISSU	1,047.00
<i>Org Key: PO1100 - Administration (PO)</i>				
P0118027	00215793	T-MOBILE	1/20/23 - 3/20/23 CELL ACCOUNT	124.60
<i>Org Key: PO1350 - Police Emergency Management</i>				
P0118003	00215789	SKYLINE COMMUNICATIONS INC	MAY 2023 EOC INTERNET	216.55
<i>Org Key: PR1100 - Administration (PR)</i>				
P0117964	00215748	CINTAS	Community Center medical suppl	160.64
P0118016	00215757	GRAINGER	FLUORESCENT BULB: T12, RECESSE	160.36
P0118037	00215777	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	16.42
P0118036	00215776	MI HARDWARE - BLDG	MISC. HARDWARE FOR THE MONTH	15.14
<i>Org Key: PR4100 - Community Center</i>				
P0117939	00215755	FIRE PROTECTION INC	SPRINKLER REPAIRS / LIFT RENTA	2,405.69
P0117957	00215786	RUDYS PLUMBING	SERVICE & REMODELING	844.47
P0118006	00215742	BULGER SAFE & LOCK	EXTERIOR DOOR SVC CALL 68TH ST	385.35
P0118032	00215749	COMCAST	MERCER ISLAND COMMUNITY	322.10
P0118031	00215749	COMCAST	MERCER ISLAND COMMUNITY	322.10
<i>Org Key: PR5400 - Gallery Program</i>				
	00215802	WHITAKER, CAROL	REIMB-FOOD DRINK OTHERS	195.45
<i>Org Key: SP0120 - Sunset Hwy/77 Ave SW Improveme</i>				
P0116625	00215803	WSDOT	WSDOT	547.81
P0116625	00215803	WSDOT	WSDOT	295.41
P0116625	00215803	WSDOT	WSDOT	165.50
<i>Org Key: SP0122 - Minor Capital - Traffic Operat</i>				
P0117956	00215767	KPG	MI 4004 ICW PEDESTRIAN CORNER	13,377.50
P0117954	00215767	KPG	MI 4004 ICW Pedestrian Corner	4,180.50
<i>Org Key: SU0108 - Comprehensive Pipeline R&amp;R Pro</i>				
P0112365	00215791	Staheli Trenchless Consultants	21-30 Basin 40 Sewer	31,825.25

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0112365	00215791	Staheli Trenchless Consultants	21-30 Basin 40 Sewer	4,236.85
<i>Org Key: WU0100 - Emergency Water System Repairs</i>				
P0111663	00215784	RH2 ENGINEERING INC	RESERVOIR PUMP-MOTOR	34,286.56
<i>Org Key: WU0101 - Booster Chlorination Station</i>				
P0117521	00215785	RON'S STUMP REMOVAL	WINTER 2023 TREE WORK	1,989.90
<i>Org Key: WU0106 - Madrona Crest East Addition Wa</i>				
P0117994	00215781	PACIFIC TOPSOIL INC.	DUMPING FEES	2,167.50
<i>Org Key: WU0117 - Meter Replacement Implementati</i>				
P0102980	00215758	HDR ENGINEERING INC	WATER METER REPLACEMENT	18,496.05
P0118011	00215796	UNITED REPROGRAPHICS	MI AMA MAILER ANNOUNCEMENT	42.94
<i>Org Key: WU0120 - First Hill Generator Repl</i>				
P0114349	00215751	DAVID EVANS & ASSOC INC	21-45 First Hill Booster Stati	5,851.20
P0114349	00215751	DAVID EVANS & ASSOC INC	21-45 First Hill Booster Stati	3,769.60
<i>Org Key: YF1100 - YFS General Services</i>				
P0118030	00215798	VERIZON WIRELESS	VERIZON FEB 24-MAR 23 YFS	861.86
P0118044	00215769	LANGUAGE LINE SERVICES	EA application interpretation	62.89
<i>Org Key: YF1200 - Thrift Shop</i>				
P0118005	00215750	DATAQUEST LLC	Background Checks INV 20940	159.00
P0118052	00215799	VERIZON WIRELESS	MAR24-APR23, 2023 FINANCE & YF	47.10
P0118052	00215799	VERIZON WIRELESS	MAR24-APR23, 2023 FINANCE & YF	42.11
P0118052	00215799	VERIZON WIRELESS	MAR24-APR23, 2023 FINANCE & YF	42.10
<i>Org Key: YF2600 - Family Assistance</i>				
P0118047	00215788	SHOREWOOD #14885	Rental assistance for EA clien	247.00
P0118045	00215765	KC HOUSING AUTHORITY	Rental assistance for EA clien	213.00
<i>Org Key: YF2850 - Federal SPF Grant</i>				
P0118046	00215743	CACTUS PRODUCTIONS	HYI website media promotion	10,000.00
P0118049	00215794	The NW Pinnacle Group Inc	IY Attentive Parenting - Sprin	3,900.00
Total				<u>743,766.16</u>

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00215735	05/05/2023	A R BROWN BACKFLOW TESTING BACKFLOW TEST SMALL ASSEMBLY 3	P0118007	2350	04/19/2023	627.00
00215736	05/05/2023	ADP, Inc. Time & Attendance INV 63113008	P0117990	631130086	04/14/2023	2,834.84
00215737	05/05/2023	AIRGAS USA LLC Oxygen	P0117992	9137182366	04/18/2023	12.02
00215738	05/05/2023	ALPINE PRODUCTS INC 2-WAY AMBER MARKERS, PARTS FOR	P0118015	TM-215950	04/28/2023	17,634.98
00215739	05/05/2023	Alvaria Inc Monthly Telestaff fee	P0118053	AS1076203	05/05/2023	165.15
00215740	05/05/2023	APPLIED CONCEPTS INC Speed radar sign	P0117890	413768	01/27/2023	10,610.34
00215741	05/05/2023	AT&T MOBILITY Cell and Tablets	P0117995	477470X04132023	04/05/2023	160.67
00215742	05/05/2023	BULGER SAFE & LOCK EXTERIOR DOOR SVC CALL 68TH ST	P0118006	WO-220039	04/17/2023	385.35
00215743	05/05/2023	CACTUS PRODUCTIONS HYI website media promotion	P0118046	1189	04/25/2023	10,000.00
00215744	05/05/2023	CAPITAL ONE TRADE CREDIT INVENTORY PURCHASES	P0117985	1648362426	04/25/2023	417.52
00215745	05/05/2023	CenturyLink CENTURY LINK SEWER TEL - (SHOU	P0118029	636332974	04/04/2023	7,740.53
00215746	05/05/2023	CERTIFIED LABORATORIES INVENTORY PURCHASES	P0118017	8213572	04/27/2023	574.56
00215747	05/05/2023	CHAPTER 13 TRUSTEE PR Early Warrants-05.05.23		05.05.2023	05/05/2023	572.00
00215748	05/05/2023	CINTAS Community Center medical suppl	P0117964	5148677619	03/08/2023	160.64
00215749	05/05/2023	COMCAST MERCER ISLAND FIRE STATION	P0118031	03202023	03/20/2023	1,613.20
00215750	05/05/2023	DATAQUEST LLC Background Check INV 20938	P0118005	20940	04/30/2023	329.50
00215751	05/05/2023	DAVID EVANS & ASSOC INC 21-45 First Hill Booster Stati	P0114349	534280	04/26/2023	9,620.80
00215752	05/05/2023	DEPT OF ENTERPRISE SERVICES 2023 SARAH, ALLISON, KIM, KATI	P0118023	731122374	03/29/2023	1,719.71
00215753	05/05/2023	DITCH WITCH WEST VAC TRAILER RENTAL	P0117161	90088703	04/27/2023	2,972.70
00215754	05/05/2023	EASTSIDE FIRE & RESCUE Interim Admin Service - Retroa	P0118050	5446	04/25/2023	39,916.80
00215755	05/05/2023	FIRE PROTECTION INC SPRINKLER REPAIRS / LIFT RENTA	P0117939	79819	04/11/2023	2,405.69
00215756	05/05/2023	GOODYEAR TIRE & RUBBER CO, THE 2023 TIRE INVENTORY	P0117986	195-1165746	04/24/2023	1,552.93
00215757	05/05/2023	GRAINGER INVENTORY PURCHASES	P0118016	9688440784	04/27/2023	785.15
00215758	05/05/2023	HDR ENGINEERING INC WATER METER REPLACEMENT PROGRA	P0102980	1200515472	04/13/2023	18,496.05
00215759	05/05/2023	HICKS, JEROMY REIMB-NW FIRE INVESTIGATION CO		04252023	04/25/2023	251.60
00215760	05/05/2023	HOME DEPOT CREDIT SERVICE INVENTORY PURCHASES	P0118004	0621484	05/02/2023	422.94

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00215761	05/05/2023	HOUGH BECK & BAIRD LINCOLN LANDING CONSTRUCTION	P0115386	15135	04/01/2023	450.00
00215762	05/05/2023	INTEGRA CHEMICAL CO VITA-D-CHLOR SLO-TABS (140)	P0117987	0139401-IN	04/24/2023	803.08
00215763	05/05/2023	INTERCOM LANGUAGE SERVICES INC Intercom invoice #23-123	P0117948	23-123	03/30/2023	637.50
00215764	05/05/2023	KC FINANCE PROJECT # 1135622 RSD SIGNAL 77	P0118008	125631-125632	03/31/2023	1,194.07
00215765	05/05/2023	KC HOUSING AUTHORITY Rental assistance for EA client	P0118045	MAY2023	05/01/2023	213.00
00215766	05/05/2023	KING COUNTY TREASURY JAN-DEC 2023 MONTHLY SEWER CHARGE	P0116727	30037050	05/01/2023	452,575.35
00215767	05/05/2023	KPG MI 4004 ICW PEDESTRIAN CORNER	P0117954	194438	03/28/2023	17,558.00
00215768	05/05/2023	KROESENS UNIFORM COMPANY Class A uniform	P0117947	72420	02/27/2023	1,284.21
00215769	05/05/2023	LANGUAGE LINE SERVICES EA application interpretation	P0118044	10990372	04/30/2023	62.89
00215770	05/05/2023	LESZCZYNSKI, WALDEMAR REFUND-PERMIT#2304-160		1218513	04/25/2023	150.40
00215771	05/05/2023	LN CURTIS & SONS MSA Gas Supplies	P0118014	INV696394	04/18/2023	2,080.12
00215772	05/05/2023	MASTERMARK J Jacobson Name Badge	P0117918	3037763	04/14/2023	17.14
00215773	05/05/2023	METROPRESORT MARCH 2023 PRINTING & MAILING	P0118002	IN653132	03/29/2023	551.92
00215774	05/05/2023	MEZISTRANO, JAY WATER SERVICE PERMIT FEES REFUND	P0117963	2202-071	04/21/2023	1,600.75
00215775	05/05/2023	MI EMPLOYEES ASSOC PR Early Warrants-05.05.23		05.05.2023	05/05/2023	217.50
00215776	05/05/2023	MI HARDWARE - BLDG MISC. HARDWARE FOR THE MONTH	P0118036	MAR APR INV	04/30/2023	50.76
00215777	05/05/2023	MI HARDWARE - UTILITY MISC. HARDWARE FOR THE MONTH OF	P0118037	APR INV	04/30/2023	135.56
00215778	05/05/2023	MILLIMAN INC DEC 31, 2022 FINANCIAL REPORT	P0117996	003FPW2304	04/26/2023	7,200.00
00215779	05/05/2023	NORCOM 911 NFORS billing calls for service	P0118054	1431	04/19/2023	770.69
00215780	05/05/2023	Oestreich Associates Professional Coaching INV CMI-	P0117857	CMI-23-02	04/12/2023	1,000.00
00215781	05/05/2023	PACIFIC TOPSOIL INC. DUMPING FEES	P0117994	APR 23	04/25/2023	5,035.40
00215782	05/05/2023	PAYBYPHONE TECHNOLOGIES INC MAR 31 2023 BILLING PERIOD TRAILER	P0118033	INVPBP-US149	03/31/2023	250.00
00215783	05/05/2023	PUGET SOUND PLANTS TAX FOR INVOICE #19519	P0118013	E-19519	05/01/2023	57.05
00215784	05/05/2023	RH2 ENGINEERING INC RESERVOIR PUMP-MOTOR ASSESSMENT	P0111663	90182	04/13/2023	34,286.56
00215785	05/05/2023	RON'S STUMP REMOVAL WINTER 2023 TREE WORK	P0117521	11062	04/14/2023	10,899.90
00215786	05/05/2023	RUDYS PLUMBING 4/7/23 POLICE STATION	P0117957	65968	04/07/2023	1,310.19



**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00215787	05/05/2023	S&B INC Professional Engineering &	P0117711	26483A	04/26/2023	1,041.55
00215788	05/05/2023	SHOREWOOD #14885 Rental assistance for EA clien	P0118047	MAY2023	05/01/2023	247.00
00215789	05/05/2023	SKYLINE COMMUNICATIONS INC MAY 2023 EOC INTERNET	P0118003	IN47217	05/01/2023	216.55
00215790	05/05/2023	SOUND SAFETY PRODUCTS SAFETY BOOTS & MISC. WORK CLOT	P0117998	257662/3	05/01/2023	316.99
00215791	05/05/2023	Staheli Trenchless Consultants 21-30 Basin 40 Sewer	P0112365	23-082	04/11/2023	36,062.10
00215792	05/05/2023	STATE AUDITOR'S OFFICE ACCOUNTABILITY AUDIT / FINANCI	P0118034	L154005	04/11/2023	5,696.00
00215793	05/05/2023	T-MOBILE TEST MODEM ACCOUNT # 984234766	P0118027	03212023	03/21/2023	155.75
00215794	05/05/2023	The NW Pinnacle Group Inc IY Attentive Parenting - Sprin	P0118049	1076	05/04/2023	3,900.00
00215795	05/05/2023	THE WATERSHED COMPANY MI CATCH BASIN INSPECTIONS 22/	P0118010	2023-0391	03/09/2023	8,844.76
00215796	05/05/2023	UNITED REPROGRAPHICS MI AMA MAILER ANNOUNCEMENT	P0118011	9114347-IN	04/19/2023	42.94
00215797	05/05/2023	VALLEY EMPIRE COLLECTION 2022 EMPLOYEE GARNISHMENT ORDE	P0118035	2022 GARNISHMENT	05/04/2023	1,657.12
00215798	05/05/2023	VERIZON WIRELESS VERIZON FEB 24-MAR 23 YFS	P0118030	9930820827	03/23/2023	861.86
00215799	05/05/2023	VERIZON WIRELESS MAR24-APR23, 2023 FINANCE & YF	P0118052	9933210340	04/23/2023	668.20
00215800	05/05/2023	VP WELDING AND RAIL RAILING NEW 24FT PIPE	P0117958	230221-1	02/21/2023	4,800.00
00215801	05/05/2023	WA STATE DOL CONCEALED PISTOL LICENSES ISSU	P0118028	010123-050323	05/03/2023	1,047.00
00215802	05/05/2023	WHIITAKER, CAROL REIMB-FOOD DRINK OTHERS		04062023	04/06/2023	195.45
00215803	05/05/2023	WSDOT PROJECT COSTS FOR FEBRUARY 202	P0116625	RE41JZ1369L012	04/17/2023	4,496.43
00215804	05/05/2023	Xerox Financial Services Copier Lease May 2023 INV 4220	P0118038	4218876	05/03/2023	1,141.75
					Total	743,766.16



# CITY COUNCIL MINUTES SPECIAL HYBRID MEETING APRIL 25, 2023

Item 3.

## CALL TO ORDER & ROLL CALL

Mayor Salim Nice called the regular meeting to order at 1:00 pm from a remote location.

Mayor Salim Nice, Deputy Mayor David Rosenbaum and Councilmember Lisa Anderl, Jake Jacobson, Craig Reynolds (joined 2:01 pm), Wendy Weiker (joined at 1:53pm), and Ted Weinberg participated remotely using Zoom.

## PLEDGE OF ALLEGIANCE

The City Council delivered the Pledge of Allegiance.

## AGENDA APPROVAL

It was moved by Jacobson; seconded by Anderl to:

**Approve the agenda.**

PASSED: 5-0

FOR: 5 (Anderl, Jacobson, Nice, Rosenbaum, and Weinberg)

ABSENT: 2 (Reynolds and Weiker)

## CITY MANAGER REPORT

City Manager Jessi Bon reported on the April water emergency that resulted after Seattle Public Utilities tried to restore water to the Island after a scheduled shutdown. Chief of Operations Kintner spoke about broken valve #1 that was broken when SPU was attempting to restore service to Mercer Island on April 18, discussed the actions the City took to activate the Emergency Management system. He explained that early in the morning on April 20, City staff received word that SPU repaired the failed valve #1 and was beginning to restore water flow to the Island when a second upstream valve failed allowing only partial flow of water. He noted that a few hours later valve #2 was repaired and the City's reservoirs were beginning to refill.

City Manager Bon thanked the community for the conservation efforts, and thanked local business, the Chamber of Commerce, and Mercer Island School District for their partnership. She also thanked Emergency Management Volunteers who activated the City's emergency well.

Councilmembers thanked the community, staff, and volunteers for their work during the emergency.

## APPEARANCES

Alex Tsimmerman, Mercer Island, spoke to the Council about public comment opportunities and fascism.

## CONSENT AGENDA

### AB 6252: April 7, 2023 Payroll Certification

**Recommended Action:** Approve the April 7, 2023 Payroll Certification (Exhibit 1) in the amount of \$967,210.05 and authorize the Mayor to sign the certification on behalf of the entire City Council.

### Certification of Claims:

**A. Check Register | 215389-215469 | 3/31/2023 | \$1,495,590.95**

**B. Check Register | 215470-215548 | 4/7/2023 | \$1,000,745.45**  
**C. EFT Payments | March 2023 | \$3,323,920.78**

**Recommended Action:** Certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

### **City Council Meeting Minutes of April 4, 2023 Regular Hybrid Meeting**

**Recommended Action:** Approve the minutes of the April 4, 2023 Regular Hybrid Meeting.

#### **AB 6253: Earth Day Proclamation (No. 305)**

**Recommended Action:** Proclaim April 22, 2023, as Earth Day in the City of Mercer Island, encourage local action in the protection of the environment, and celebrate the return of the City's Leap for Green Earth Day Fair.

It was moved by Weinberg; seconded by Jacobson to:

**Approve the Consent Agenda and the recommended actions contained therein.**

PASSED: 5-0

FOR: 5 (Anderl, Jacobson, Nice, Rosenbaum, and Weinberg)

ABSENT: 2 (Reynolds and Weiker)

### **REGULAR BUSINESS**

#### **AB 6251: Financial Status Update: FY 2022 Year-End and Budget Amending Ordinance**

Finance Director Matt Mornick presented the 2022 year-end analysis including an overview of budget versus actuals for the 2022 amended budget. He presented a fund balance overview for General Fund, Utility Fund Contingency Fund and spoke about the remaining ARPA funding balance. He discussed the basis for fiscal year 2022 General Fund Surplus, general sales tax revenue and license, permitting and zoning revenues,

Financial Analyst Ben Schumacher discussed REET revenues and trends. Director Mornick presented Thrift Store revenues, spoke about carryforward requests.

The City Council discussed the report and asked questions of staff.

It was moved by Rosenbaum; seconded by Reynolds to:

**Adopt Ordinance No. 23-05, amending the 2023-2024 Biennial Budget.**

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

#### **AB 6250: Construction Code Adoption (Ordinance No. 23C-04 First Reading)**

CPD Director Jeff Thomas presented an overview of the 2021 Construction Code updates, which are mandated by the State of Washington. He spoke about the proposed changes that are consistent with mandated changes and presented the optional changes that are being proposed to align with regional code models to provide permit applicants consistent administration and enforcement. He also spoke about the public outreach plan that includes handouts, website updates, and informational and training sessions for building professionals and staff.

It was moved by Reynolds; seconded by Weiker to:

**Set Ordinance No. 23C-04 for second reading on May 2, 2023.**

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

### **OTHER BUSINESS**

#### **Planning Schedule**

City Manager Jessi Bon spoke about the May 2 City Council Meeting and rescheduling the Mid-Year Planning Session.

### **Councilmember Absences and Reports**

Councilmember Anderl spoke about the Open Space Conservancy Trust meeting last week.

Councilmember Jacobson spoke about the March and April Utility Board meetings when the Board received updates on the planned water shut off. He stated that he attended the Mercer Island Schools Foundation fundraising breakfast this morning and thanked the community for supporting the Mercer Island Schools Foundation.

Mayor Nice spoke about the Mercer Island Schools Foundation fundraising breakfast.

Deputy Mayor Rosenbaum noted that he also attended Mercer Island Schools Foundation breakfast and the community turnout was great.

Councilmember Weiker thanked staff for management of the water emergency. He noted that the AWC conference is coming up in June.

Councilmember Weinberg noted that he attended the Sound Cities Association PIC meeting and the Arts Council meeting on April 19.

### **ADJOURNMENT**

The Special Hybrid Council Meeting adjourned at 2:39 pm.

Attest:

\_\_\_\_\_  
Salim Nice, Mayor

\_\_\_\_\_  
Andrea Larson, City Clerk



# CITY COUNCIL MINUTES SPECIAL HYBRID MEETING MAY 2, 2023

Item 3.

## CALL TO ORDER & ROLL CALL

Mayor Salim Nice called the regular meeting to order at 5:01 pm from a remote location.

Mayor Salim Nice, Deputy Mayor David Rosenbaum and Councilmember Lisa Anderl, Jake Jacobson, Craig Reynolds, Wendy Weiker (joined at 5:07pm), and Ted Weinberg participated remotely using Zoom.

## PLEDGE OF ALLEGIANCE

The City Council delivered the Pledge of Allegiance.

## AGENDA APPROVAL

It was moved by Jacobson; seconded by Weinberg to:

**Approve the agenda.**

PASSED: 6-0

FOR: 6 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, and Weinberg)

ABSENT: 1 (Weiker)

## STUDY SESSION

### AB 6244: Police Department Annual Report

Police Chief Ed Holmes introduced the 2022 Police Department Annual Report.

Commander Mike Seifert presented information from the Operations Section covering calls for service, arrests, citations issued, and discussed resource options for those experiencing homelessness. He also spoke about the Department's use of force, and involvement in the Independent Force Investigation Team. Commander Seifert spoke about 2022 State legislation and how the Department responded to the legislation.

Commander Jeff Magnan spoke about the Services Section discussing records and evidence management including public records requests and storage and destruction of evidence according to retention schedules. He spoke about the community outreach programs that the Department facilitates, discussed Emergency Management, the completion of a CERT course in 2022, and projects that were completed in 2022.

Sergeant Scott Schroder spoke about employee departures and hires in 2022, discussed the focus on hiring and retaining outstanding officers, and presented on the ongoing training that the department receives.

Detective Sergeant Dominic Amici presented an overview of detective casework in 2022, spoke about the new School Resource Officer and his collaboration on an educational bike safety video, and discussed the special operations team.

Marine Patrol Sergeant Chad Schumacher presented an overview of the Marine Patrol work in 2022. He spoke about the area that the Marine Patrol covers, discussed the Marine Patrol responses and hours on the water, Seafair, and the emphasis on water safety education. Marine Patrol Sergeant Schumacher also spoke about the grant funding that the department receives.

Chief Holmes spoke about the community's response to the department in 2022 and thanked the community for their support of the Department.

The City Council asked questions and discussed the presentation.

## CITY MANAGER REPORT

City Manager Jessi Bon reported on the following items:

- **Council, Boards & Commission Meetings** Update on City Hall Closure - City Hall will be closed through the month of May. Upcoming City Council Meeting on May 16, Mid-Year Planning Session on May 23, still looking for space to hold these meetings in person. Upcoming Parks & Recreation Hybrid meeting on May 4. Annual board & commission recruitment is being extended through May 12. Candidate Filing Week in King County is May 15-19, Council Candidate Orientation on June 8.
- **City Services Updates:** Upcoming I-90 Closure tentatively scheduled for May 19-23, staff are working with WSDOT on the closure. New online rental request form for MICEC, MIPD Visiting Elementary Schools, MI Farmers Market kicks off on Sunday, June 4 through September, Leap for Green was a great success!
- **Upcoming Events:** Mini recycling event on June 9 in the City Hall parking lot. Summer Celebration planning is well underway, save the date for Saturday July 15, thank you sponsors!
- **News:** Funding for police training MIDP received funds to conduct training for our staff, Lifesaving Medal presented to Firefighter Givens. Thank you, Jane Brahm, for the donated art piece that has been installed at Fire Station 92.

## APPEARANCES

There were no public appearances.

## CONSENT AGENDA

### AB 6260: April 21, 2023 Payroll Certification.

**Recommended Action:** Approve the April 21, 2023 Payroll Certification (Exhibit 1) in the amount of \$973,786.50 and authorize the Mayor to sign the certification on behalf of the entire City Council.

#### Certification of Claims:

##### A. Check Register | 215549-215598 | 4/14/2023 | \$576,920.88

**Recommended Action:** Certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

### AB 6261: Affordable Housing Week (Proclamation No. 306).

**Recommended Action:** Approve Proclamation No. 306 proclaiming May 7 to 13, 2023, as Affordable Housing Week in Mercer Island.

### AB 6262: Construction Code Adoption (2nd Reading).

**Recommended Action:** Adopt Ordinance No. 23C-04 amending MICC Chapter 17 with the updated editions of the Construction Codes to be effective on July 1, 2023, as mandated by the State of Washington.

It was moved by Jacobson; seconded by Weinberg to:

**Approve the Consent Agenda and the recommended actions contained therein.**

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

## REGULAR BUSINESS

### AB 6264: Formation of a City Council Ad Hoc Committee to Assist City Manager in Review and Evaluation of Regional Fire Service Proposals.

City Manager Jessi Bon spoke about her recommendation of the formation of a City Council Ad Hoc Committee to assist with the review and evaluation of Regional Fire Services proposals.

Mayor Nice stated he had consulted with Deputy Mayor Rosenbaum and the Ad Hoc Committee will be Mayor Nice, and Councilmembers Anderl and Reynolds.

It was moved by Weiker; seconded by Reynolds to:

**Create the City Council Regional Fire Service Proposal Review Ad Hoc Committee to assist the City Manager with review and evaluation of regional fire service proposals in May and June of 2023.**

PASSED: 7-0

FOR (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

#### **AB 6258: 2024-2029 Six-Year Transportation Improvement Program Review and Public Hearing.**

Mayor Nice opened the Public Hearing at 6:06 pm. There being no public comments, Mayor Nice closed the Public Hearing at 6:06 pm.

Deputy Public Works Director Patrick Yamashita introduced the staff team working on the development of the 2024-2029 Six-Year Transportation Improvement Program (TIP).

Transportation Engineer Lia Klein presented background and purpose of the TIP, discussed the public engagement that has occurred since March through adoption on June 6, and spoke about program elements and priorities.

Finance Director Matt Mornick discussed TIP funding over the six years covered in the 2024-2029 TIP.

Street Engineer Ian Powell presented an overview of the Mercer Island street network, discussed pedestrian and bicycle projects, and spoke about projects related to the East Link.

Transportation Engineer Klein discussed the Island Crest Way Corridor safety improvements, reviewed new projects that were added to 2027 through 2029, and spoke about the next steps in the process.

The City Council asked questions of staff and provided feedback.

It was moved by Reynolds; seconded by Rosenbaum to:

**Add the Mercer Way shoulder study for demarcation as a shared bike/ped facility.**

PASSED: 7-0

FOR (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

#### **OTHER BUSINESS**

##### **Planning Schedule**

City Manager Jessi Bon spoke about the May 16 City Council meeting and the Mid-year Planning Session on May 23. She also spoke about holding the July 5 City Council meeting due to items that need to be addressed this summer.

##### **Councilmember Absences and Reports**

Councilmembers Anderl, Reynolds, Weinberg, and Mayor Nice thanked staff for their work on the upcoming I-90 closure.

Councilmember Weiker thanked staff for their response to the water emergency and spoke about her tour of the Mercer Island light rail station.

#### **EXECUTIVE SESSION**

At 6:52 pm, Mayor Nice convened an Executive Session via Microsoft Teams. The Executive Session was to discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(l) and for planning or adopting the strategy or position to be taken by the City Council during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b).

Mayor Salim Nice, Deputy Mayor David Rosenbaum and Councilmembers Lisa Anderl, Jake Jacobson, Craig Reynolds, Wendy Weiker, and Ted Weinberg via Microsoft Teams.

Mayor Nice adjourned the Executive Session at 7:58 pm.

## **ADJOURNMENT**

The Special Hybrid Council Meeting adjourned at 7:58 pm.

Attest:

\_\_\_\_\_  
Salim Nice, Mayor

\_\_\_\_\_  
Andrea Larson, City Clerk





## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6267**  
**May 16, 2023**  
**Consent Agenda**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6267: Public Display of Firework Permit Issuance	<input type="checkbox"/> Discussion Only
<b>RECOMMENDED ACTION:</b>	Approve the Fire Marshal's recommendation to issue an operational permit to Western Display Fireworks LTD for a public display of fireworks at Summer Celebration.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

<b>DEPARTMENT:</b>	Fire
<b>STAFF:</b>	Ben Lane, Interim Fire Chief Doug McDonald, Interim Deputy Fire Chief Jeromy Hicks, Fire Marshal
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Insurance Verification 2. Site Layout, Display Area Map, Safety Information
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### EXECUTIVE SUMMARY

The purpose of this agenda bill is to issue a public display of firework permit as required under International Fire Code (IFC) section 105 and Mercer Island City Code [\(MICC\) 8.35.020](#).

- Western Display Fireworks has applied for an operational permit for the public display of fireworks.
- This display will take place during the City of Mercer Island's Summer Celebration and conforms to applicable City adopted codes and Washington State RCW (70.77.295).
- The Fire Marshal's Office is required to investigate the validity of the permit application and make a recommendation for approval or denial of the permit to the City Council.
- The Fire Marshal's Office recommends approval of the permit.

### BACKGROUND

On average, the City of Mercer Island approves one to two public fireworks displays per year. In this instance, the information provided by Western Display Fireworks meets submission requirements. The applicant provided information containing MICC required insurance (see Exhibit 1), discharge location, loading, firework manifest, safety plan, security plan, timing, and applicable licenses (see Exhibit 2).

Mercer Island Marine Patrol was contracted to provide security of the required isolation zone as done with previous displays of this type. Professional public displays provide a safe and controlled environment for spectators to observe from a distance. These displays are designed with a high level of safety margin and operated by a licensed pyrotechnician.

## ISSUE/DISCUSSION

While this display is being conducted on a barge in a waterway, the jurisdiction for the barge location falls under the Mercer Island Fire Marshal's Office for a public display of fireworks permit and is subject to our adopted code.

MICC 8.35.020(C) states: *"The local fire official shall investigate and submit a report of findings and recommendations for or against the issuance of the permit to the city council. The city council shall have the power in its discretion to grant or deny the application, subject to such reasonable conditions, if any, as it shall prescribe."*

During the application review it was found that the applicant meets all state and local requirements, including licensed pyrotechnician, General Display Fireworks License, barge layout and manifest, isolation area, and safety plan. Additionally, the applicant provided a Certificate of Liability Insurance (see Exhibit 1) with the proper insurance limits required by [RCW 70.77.295](#) and [MICC 8.35.020\(F\)](#).

The discharge of fireworks occurs on a barge in the water. Firework displays are conducted in/around water areas due to the increased safety margin. The applicant will secure proper waterway permits (where applicable) and security for exclusion zones.

## NEXT STEPS

If approved the Fire Marshal's Office will issue an operational permit to Western Display Fireworks. This permit will contain specific conditions as outlined by best practices, applicable laws, and industry standards. The operational permit is only valid for this one event. Any further displays requests will follow the same requirements and be brought before the City Council.

## RECOMMENDED ACTION

Approve City of Mercer Island Fire Marshal's recommendation to issue a operational permit for Western Display Fireworks LTD a public display of fireworks to be discharged per the permit conditions at Summer Celebration on July 15, 2023 at 2200hrs (10:00 pm) pursuant to MICC 8.35.020(C).



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) **1/20/2023** **Item 4.**

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Britton-Gallagher and Associates, Inc. One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	<b>CONTACT NAME:</b>	
	<b>PHONE (A/C, No, Ext):</b> 216-658-7100 <b>FAX (A/C, No):</b> 216-658-7101	
<b>INSURED</b> Western Display Fireworks Ltd. P. O. Box 932 Canby OR 97013	<b>E-MAIL ADDRESS:</b>	
	<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>
	<b>INSURER A:</b> Everest Indemnity Insurance Co.	10851
	<b>INSURER B:</b> Axis Surplus Ins Company	26620
	<b>INSURER C:</b> Alaska National Insurance Company	
	<b>INSURER D:</b> Everest Denali Insurance Company	16044
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES** **CERTIFICATE NUMBER:** 1347309786 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC			SI8ML00215-231	1/15/2023	1/15/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
D	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			SI8CA00098-231	1/15/2023	1/15/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE  DED RETENTION \$			P-001-000069176-05	1/15/2023	1/15/2024	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	SI8ML00215-231	1/15/2023	1/15/2024	WC STATUTORY LIMITS <input checked="" type="checkbox"/> OTHER \$ Stop Gap E L EACH ACCIDENT \$ 1,000,000 E L DISEASE - EA EMPLOYEE \$ 1,000,000 E L DISEASE - POLICY LIMIT \$ 1,000,000
C	Washington USLH			22D WU 08933 (WA)	4/16/2022	4/16/2023	BI by Accident \$1,000,000 BI by disease policy limit \$1,000,000 BI by disease Each Employee \$1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.

Display Date: July 15, 2023

Display Site: Barge on Lake Washington in front Luther Burbank Park, 2040 84th Ave SE, Mercer Island, WA 98040

Additional Insured:

City of Mercer Island and it's employees

City of Bellevue

City of Medina

San Juan Enterprises

## CERTIFICATE HOLDER

## CANCELLATION

City of Mercer Island  
8236 SE 24th St.  
Mercer Island WA 98040

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2010 ACORD CORPORATION. All rights reserved.

POLICY NUMBER: SI8ML00215-231

COMMERCIAL GENERAL LIABILITY  
ECG 20 592 05 09**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.****ADDITIONAL INSURED – DESIGNATED  
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE****Name Of Additional Insured Person(s) Or Organization(s)**

ANY PERSON OR LEGAL ENTITY IN WHICH YOU HAVE A WRITTEN CONTRACT, AGREEMENT, OR PERMIT WHICH REQUIRES THAT YOU NAME THE CONTRACTING PARTY AS AN ADDITIONAL INSURED.

City of Mercer Island and it's employees  
 City of Bellevue  
 City of Medina  
 San Juan Enterprises

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" but only to the extent caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

**B.** The insurance afforded to an additional insured shall only include the insurance required by the terms of the written agreement and shall not be broader than the coverage provided within the terms of the Coverage Part.

**C.** The Limits of Insurance afforded to an additional insured shall be the lesser of the following:

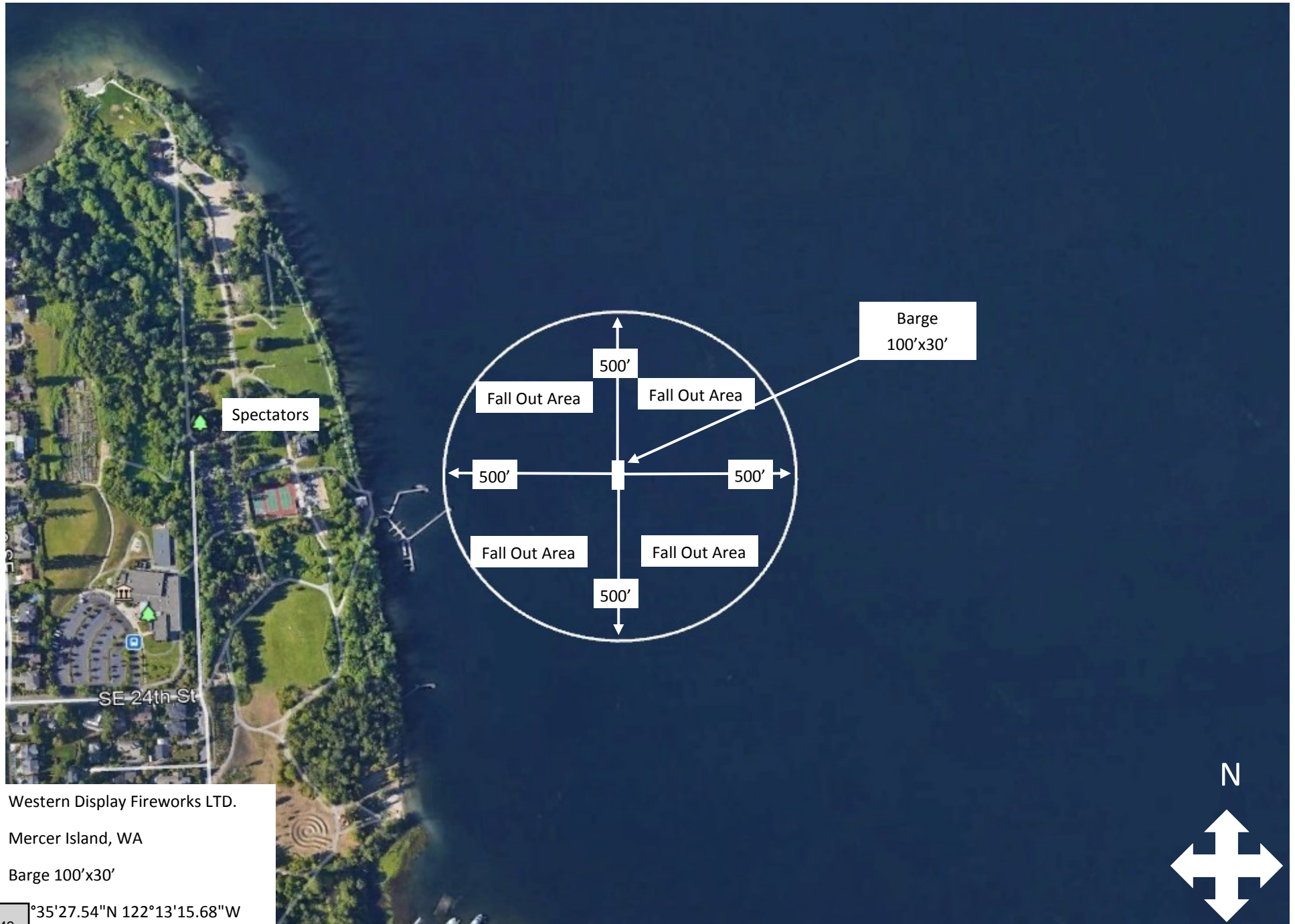
1. The Limits of Insurance required by the written agreement between the parties; or
2. The Limits of Insurance provided by this Coverage Part.

**D.** With respect to the insurance afforded to an additional insured, the following additional exclusion applies:

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of any act or omission of an additional insured or any of its employees.

# Exhibit A—Display Site Map—Mercer Island

Item 4.



Western Display Fireworks LTD.

Mercer Island, WA

Barge 100'x30'

°35'27.54"N 122°13'15.68"W

US Coast Guard Permit – has been submitted to the USCG as of 2/13/23.

Communication information –

Lead Pyrotechnician Jason Veentjer Cell 206-612-7642

- No Smoking signs posted, no smoking allowed.
- Personal safety devices (PFD life jacket) shall be worn by all individuals.
- During continuity checks, all personal will be moved away from discharge area.
- Fire suppression equipment will be located for easy access during the display
- Safety shelter will be installed for crew on barge
- Towing vessel will be always attached to the barge (Landing Craft)
- Communications with the (Landing Craft) will be by Cell Phone
- Emergency personal will be nearby during the show in case of emergency
- Egress for crew to the cabin of the landing craft will be available throughout the show in case of emergency
- Notify Coast Guard Vessel Traffic Service Puget sound (VTS) at least one hour prior to and upon conclusion of event via phone 206-217-6152
- Show will start approximately 10:00 PM
- Following the display, Pyrotechnician and crew will perform a safety check, and barge will be in contact with Mercer Island Boat Patrol to open safety zone to the public.
- In an emergency where there are injuries on the barge, Western Display will call the Mercer Island Boat Patrol. We will also notify the Coast Guard via phone at 206-217-6152.
- If there is any polluting spill into the water, we will notify the National Response Center at (800) 424-8802 or Sector Puget Sound Operation Center at (206) 217-6001.

2/13/2023 3:17:18 PM

US Coast Guard Permit has been submitted to the USCG as of 2/13/23.

Lead Pyrotechnician:

Jason Veentjer cell 206-612-7642

Loading Site address:

Medina City Hall (Dock)

501 Evergreen Point Rd

Medina, WA 98038

- The landing craft will arrive at the Medina City Hall dock at approximately 11am with the mortars already in place previously loaded at the Port of Everett.
- Fireworks will be delivered by a DOT licensed hazmat driver in a placarded truck in compliance with all state and federal regulations and arrive at the Medina City Hall dock at approximately 11am
- Fireworks will be moved from the truck to the landing craft in sealed DOT approved packaging
- Fireworks crew will board the landing craft
- Fireworks delivery truck will depart
- After fireworks are loaded the landing craft will be travel from Medina City Hall dock to the fireworks launch site and be anchored in place (see attached barge location map)
- The fireworks will remain in this sealed packaging until show setup commences on the anchored barge.
- Show will be fired at approximately 10pm for a duration of approximately 20 minutes
- Following the show, the crew will conduct an initial cleanup of the barge and fire any live shells that did not fire during the show
- The landing craft will travel back to the Medina City Hall dock to offload the crew
- Landing craft will depart the area and start the transit back to the Port of Everett where the mortars will be unloaded the next day



# WASHINGTON STATE PUBLIC FIREWORKS DISPLAY PERMIT

## Applicant

**Name of Event** Mercer Island Summer Celebration

**Street Address** Barge in Lake Washington in front Luther Burbank Park, 2040 84th Ave SE

**City** Mercer Island **County** King

**Event Date** 7/15/23 **Event Time** Approx. 10:00 ☐ AM ☒ PM

**Applicant's/Sponsor's Name** City of Mercer Island **Phone No.** 206-795-8518

**Pyrotechnic Operator** Jason Veentjer **License No.** P-04344

**Experienced Assistant's Name** Allan McDonald

**General Display Company Name** Western Display Fireworks Ltd **Phone No.** 503-656-1999

### Attach a separate piece of paper and/or copies of the following documents:

- The number of set pieces, shells (specify single or multiple break), and other items.
- The manner and place of storage of such fireworks prior to the display.
- A diagram of the grounds on which the display is to be held showing the point at which the fireworks are to be discharged; the location of all buildings, highways, and other lines of communication; the lines behind which the audience will be restrained; and the location of all nearby trees, telegraph or telephone lines, or other overhead obstruction.
- Documentary proof of procurement of Surety bond or public liability insurance.

## Local Fire Code Authority

**Authority Having Jurisdiction** City of Mercer Island

**Name of Permitting Official** Jeromy Hicks

**Title** Fire Marshal **Phone No.** \_\_\_\_\_

**Permit Granted:** ☒ Yes ☐ Yes, with Restrictions (see "Notations" below) ☐ No

**Restrictions/Notations** Conditions Attached

Signature of Permitting Official

Date of Approval

Permit Number

*If approved, this permit is granted for the date and time noted herein under the authority of the International Fire Code in accordance with Revised Code of Washington 70.77 and all applicable rules and ordinances pertaining to fireworks in this jurisdiction. This permit is INVALID unless in the possession of a properly licensed Pyrotechnic Operator, who is responsible for any and all activities associated with the firing of this show.*

**MUST BE APPROVED BY THE AUTHORITY HAVING JURISDICTION**



# SHOW SHELL COUNT

2177

Item 4.

SPONSOR Mercer Island, City of  
SHOW NAME Mercer Island Summer Celebration  
SHOW DATE Sat, July 15, 2023  
TYPE OF SITE

SHOW # 7274

## SHELLS

	2.5" SHELLS	6" SHELLS
102	3" SHELLS	8" SHELLS
179	4" SHELLS	10" SHELLS
79	5" SHELLS	

## CAKES, BOXES, CANDLES, SINGLE SHOT, & MODULAR ITEMS

2	1.75" AND SMALLER CAKES	2.5" BOXES	
16	1.75" AND SMALLER ZIP / FAN CAKES	2	2.5" FANNED BOXES
	2" BOXES		3" BOXES
	2" FANNED BOXES		3" FANNED BOXES
	1.5" AND SMALLER MODULAR ITEMS		
	2" MODULAR ITEMS		CANDLES
	2.5" MODULAR ITEMS		SINGLE SHOT

## SET PIECES, CLOSE PROXIMATE

SET PIECES

CLOSE PROXIMATE

ADDITIONAL PRODUCT NOTE 1

ADDITIONAL PRODUCT NOTE 2

## NOTES



Washington State Patrol Fire Protection Bureau  
Office of the State Fire Marshal

## Pyrotechnic Operator License

10921P

Item 4.

### Licensee Data

Jason A. Veentjer  
7511 52nd Place Northeast  
Marysville, WA 98270  
License Number: P-04344

Phone Number: (206) 612-7642  
Email Address: ranchhandv@msn.com  
Date of Issue: January 19, 2023  
Date of Expiration: January 31, 2024

  
State Fire Marshal

  
Licensee Signature

3000-420-043 (10/18)

Licensee Wall Mount Card



Washington State Patrol Fire Protection Bureau  
Office of the State Fire Marshal

## Pyrotechnic Operator License

10921P

### Licensee Data

Jason A. Veentjer  
7511 52nd Place Northeast  
Marysville, WA 98270  
License Number: P-04344

Phone Number: (206) 612-7642  
Email Address: ranchhandv@msn.com  
Date of Issue: January 19, 2023  
Date of Expiration: January 31, 2024

  
State Fire Marshal

  
Licensee Signature

3000-420-043 (10/18)

General Display Employer Portion

- 1) Cut along dotted lines to release the four license cards.
- 2) All four license cards are individually legal and valid evidence of licensing.
- 3) All four cards constitute an entire license for a single operator.
- 4) The Licensee must sign all four portions of the license.
- 5) ALL four license cards are legal and valid evidence of licensing.
- 6) The Licensee must carry either the wallet (landscape) or the lanyard card (portrait).

License Number: P-04344

### Pyrotechnic Operator License



Washington State Patrol  
Fire Protection Bureau

10921P

January 31, 2024 Jason A. Veentjer  
Current/Valid Until Pyrotechnic Operator

54

Fire Marshal

Licensee Signature

3000-420-043 (10/18)



10921P

License Number: P-04344

### Washington State Patrol Fire Protection Bureau

Pyrotechnic Operator

Licensing Type

January 31, 2024

Current and Valid Until

Jason A. Veentjer

Pyrotechnic Operator

Licensee Signature

State Fire Marshal

AB 6267 | Exhibit 2 | Page 10

3000-420-043 (10/18)



## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6268**  
**May 16, 2023**  
**Consent Agenda**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6268: Luther Burbank Park Docks and Waterfront Art in Public Places Project	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Appropriate \$50,000 from the 1% for Art in Public Places Fund and authorize the City Manager to execute an artist agreement with Marsha Rollinger to complete phase 1 of the Luther Burbank Park Docks and Waterfront Art in Public Places project.	

<b>DEPARTMENT:</b>	Public Works
<b>STAFF:</b>	Jason Kintner, Chief of Operations Clint Morris, Capital Division Manager Paul West, Senior CIP Project Manager Sarah Bluvas, CIP Project Manager Katie Herzog, Recreation Supervisor / Arts Council Staff Liaison
<b>COUNCIL LIAISON:</b>	Ted Weinberg
<b>EXHIBITS:</b>	1. MICC 4.40.200 1% for Art in Public Places Fund 2. Proposed Artwork Concept 3. Proposed Community Engagement Plan
<b>CITY COUNCIL PRIORITY:</b>	3. Make once-in-a-generation investments to update and modernize aging infrastructure, capital facilities, and parks.

<b>AMOUNT OF EXPENDITURE</b>	\$ 50,000
<b>AMOUNT BUDGETED</b>	\$ 0
<b>APPROPRIATION REQUIRED</b>	\$ 50,000

### EXECUTIVE SUMMARY

The purpose of this agenda bill is to seek authorization to contract with artist Marsha Rollinger to develop the Art in Public Places project for the Luther Burbank Docks and Waterfront Improvements capital projects.

- Per MICC 4.40.200, the 1% for Art in Public Places Fund pools contributions from qualifying capital improvement program projects to support Art in Public Places projects on Mercer Island.
- Since 2020, the Mercer Island Arts Council has worked with staff and the design team to identify appropriate public art components and determined that integrated and/or functional art elements were preferred for the Luther Burbank projects.
- The City released the request for proposals for integrated art elements on January 19, 2023, and received five complete submittals.

- An Artist Selection Panel of City Council, Arts Council, and other City board members; local artists; and community members reviewed all submittals, met with two finalists, and selected artist Marsha Rollinger.
- On April 19, 2023, the Arts Council voted unanimously to recommend that City Council award the Luther Burbank Art in Public Places project to Marsha Rollinger and appropriate \$50,000 to develop the final artwork design in collaboration with the community and waterfront designer Anchor QEA.

## BACKGROUND

### 1% FOR ART IN PUBLIC PLACES FUND AND PROGRAM

Mercer Island's 1% for Art in Public Places Fund (1% Fund) was permanently established in 1993 to provide a dedicated funding source for public art acquisitions and maintenance (Exhibit 1). Contributions to the 1% Fund are pooled from qualifying capital improvement program (CIP) projects to support Art in Public Places (AIPP) projects on Mercer Island. The current 1% Fund balance is \$170,936. (Note this balance excludes the annual public art maintenance funds that were previously appropriated through adoption of the 2023-2024 biennial budget.)

The Mercer Island Arts Council, in collaboration with City staff and the community, is tasked with recommending 1% Fund projects to City Council. Much of the City's public art collection was partially or completely acquired using 1% Fund contributions. Funds also support annual and one-time public art maintenance to preserve the life and longevity of the collection.

Recent 1% Fund projects include the 2019 restoration of *Handsome Bollards* in Luther Burbank Park and the commission of *Island Icons*, the banner collection installed in Town Center in 2018.

### ART ELEMENTS FOR LUTHER BURBANK PARK DOCKS AND WATERFRONT IMPROVEMENTS

The Luther Burbank Park Docks and Waterfront Improvements capital projects will generate an estimated 1% contribution of \$60,000-\$70,000. Since 2020, the Arts Council has engaged with City staff and consultants from KPFF and Anchor QEA (the City's dock and waterfront design team) to identify and evaluate public art opportunities for this important waterfront revitalization. A timeline of discussions and actions related to art elements for the Luther Burbank projects is provided below.

- **August 6, 2020:** The Arts Council's (former) Public Art Committee Chair participated in the Luther Burbank Docks Design Charrette to provide initial input about public art and placemaking opportunities. ([Design Charrette Recording](#))
- **September 14, 2021:** City staff, Anchor QEA, and the Arts Council discussed focus areas for incorporating artwork; potential themes for art and heritage components; and opportunities for including the existing *Handsome Bollards* installation (Tom Jay, 1971) in the waterfront redesign. ([Agenda Item #3](#) | [Meeting Recording](#))
- **March 1, 2022:** City Council accepted the Parks & Recreation Commission's recommended 30% design for the Luther Burbank Docks and Waterfront, which included opportunity areas for integrated public art. ([AB 6021](#) | [Meeting Recording](#))
- **September 14, 2022:** The Arts Council reviewed preferred themes and types of artwork/media, as well as discussed the process for engaging an artist in the next phases of the waterfront design. The board also reestablished the Public Art Committee, which had not been active since 2020, to work with staff to develop a request for proposals (RFP) for the AIPP project for the Luther Burbank waterfront. ([Agenda Item #2](#) | [Meeting Recording](#))



- **October 2022-January 2023:** The Public Art Committee, City staff, and Anchor QEA met three times to develop and refine the RFP for integrated art elements.
- **January 18, 2023:** The Arts Council approved the RFP for integrated art elements. ([Agenda Item #3](#) | [Meeting Recording](#))
- **January 19-March 7, 2023:** The RFP was open for submittals, and the City received five complete submittals.
- **March 8-April 3, 2023:** The Artist Selection Panel, which was comprised of a City Council member, two Arts Council members, a Design Commission member, a Parks & Recreation Commission member, a local artist, a representative from Friends of Luther Burbank Park, and a lay community member, reviewed all submittals and selected two finalists. The panel met with finalists on April 3 and ultimately selected Marsha Rollinger as the preferred artist for the Luther Burbank AIPP project.
- **April 19, 2023:** The Arts Council accepted the selection panel's decision and voted to recommend that the City Council appropriate \$50,000 from the 1% Fund to develop the artwork in collaboration with Anchor QEA, City staff, and the Mercer Island community. ([Agenda Item #3](#) | [Meeting Recording](#))

## ISSUE/DISCUSSION

### PROPOSED ARTWORK CONCEPT + ABOUT THE ARTIST

Artist Marsha Rollinger proposed incorporating cast bronze medallions and plaques into the waterfront plaza to create a visual trail from one end of the plaza to the other (Exhibit 2). If awarded, she will work with the Mercer Island community to develop icons, text, and other graphics to create twelve unique pieces of art (Exhibit 3) that will be cast by a local foundry and inlayed during project construction in 2024.

As part of this project, Rollinger will also design four historical plaques, including one for the Boiler Building, that will also be cast in bronze. An accompanying QR code will be added to the plaques after they are fabricated to allow community members to access more information about the Boiler Building and other points of interest on STQRY, the City's public art and heritage engagement platform. The fabrication and installation of the plaques are partially funded by a \$513,000 Heritage Capital Grant through the Washington State Historical Society for the renovation of the Boiler Building. The grant requires installation of interpretative signage such as what is described here.

Cast bronze is durable as well as tactile, and the artwork will be installed in the plaza without blocking views or interfering with the access or function of the site. People of all abilities will be able to experience the artworks without obstacles. The round medallions range in size, which Rollinger says were inspired by the look of water bubbles and the fact that the plaza area was underwater until Lake Washington was lowered in 1916. In addition to the inlayed bronze medallions, staff and the artist are also exploring ways to incorporate Rollinger's artwork into other site elements, including the kiosk, hand railings, light poles, bulkhead, and Boiler Building.

Rollinger is a professional visual and public artist residing in Renton, WA. She worked on Nintendo's in-house graphic design team for 14 years before becoming a full-time public artist in 2012 and has also served on the Renton Municipal Arts Commission for 11 years. The artist brings extensive experience working with local governments and communities to develop and implement small and large-scale public art projects. Her largest public art project to-date was *Erasmus*, a 25', 700lb aluminum dragon sculpture installed on a building roof in Downtown Renton. For that project, Rollinger also created a bronze "selfie spot" pavement inlay and is experienced in translating her graphic designs to cast bronze.

## PROJECT PHASES + APPROPRIATION REQUEST

This AIPP project will be divided into two phases:

1. **Develop Artwork Design** – Rollinger will collaborate with Anchor QEA this summer to develop the final artwork concept(s) and integrate it into the 90% design. Developing the artwork concept(s) will include the artist’s design fee/project management, community engagement activities, marketing & outreach activities, and documentation. This phase will also include Anchor QEA’s additional scope to manage the public art integration into the design process. The budget breakdown for phase 1 is provided below.

Task	Budget
Artist Fee & Project Management	\$30,000
Community Engagement	\$5,000
Marketing and Outreach Materials	\$1,500
Documentation	\$1,500
Anchor QEA Additional Scope	\$12,000
<b>TOTAL Phase 1 Budget</b>	<b>\$50,000</b>

2. **Fabricate and Install Artwork** – Phase 2 includes the fabrication and installation of the art, which will be included in the construction bid requirements. Staff anticipate the bid award will be presented to City Council for approval in Q1 of 2024.

To fund phase 1 of this project, the Arts Council recommends that the City Council appropriate \$50,000 from the existing 1% Fund balance of \$170,936. This recommendation balances the need to integrate the artist into the 90% design process with the fact that the capital project’s 1% contribution will not transfer to the 1% Fund until *after* the capital project is completed through construction (estimated 2025). Fabrication and installation costs will be confirmed through the design process, and the phase 2 appropriation recommendation will be made by the Arts Council later this year.

## NEXT STEPS

Once the AIPP project award is made, staff will execute Rollinger’s artist agreement and complete contracting for Anchor QEA’s additional scope of work to ensure the 90% design process continues on-schedule. Two community engagement opportunities have already been identified for this project:

- Sunday, June 25: Mercer Island Farmers Market
- Saturday, July 15: Mercer Island Summer Celebration

Rollinger will also provide an update to the Arts Council at their regular meeting on July 19 and present the final artwork designs to the Arts Council for acceptance on October 18. All engagement opportunities will be published on Let’s Talk at <https://letstalk.mercergov.org/lbdock> when confirmed.

Staff will also share via City channels, including event marketing materials, the MI Weekly e-newsletter, social media; and through partner networks such as the Mercer Island Visual Arts League (MIVAL), Mercer Island Chamber of Commerce, and others.

## RECOMMENDED ACTION

Appropriate \$50,000 from the 1% for Art in Public Places Fund and authorize the City Manager to execute an artist agreement with Marsha Rollinger to complete phase 1 of the Luther Burbank Park Docks and Waterfront Art in Public Places project.

**4.40.200 1% for art in public places fund.**

- A. There is established in the city treasury a special fund to be known and designated as the "1% for art in public places fund" for the purpose of providing funds for 1%-for-the-arts projects.
- B. As used in connection with the 1% for art in public places funds and 1%-for-the-arts projects, the following terms have the meanings set forth below:
1. *Acquisition of real property* means the purchase of parcels of land or existing buildings and structures, including associated costs such as appraisals or negotiations.
  2. *Art in public places* means any expression by an artist of visual works of art available to the public in an open city-owned facility in areas designated as public areas, or on non-city-owned property if the work of art is installed or financed, either in whole or in part, by the city.
  3. *Arts council* means the Mercer Island arts council.
  4. *Demolition costs* means the cost of removing buildings or other structures from the property.
  5. *Equipment* means equipment or furnishings that are portable.
  6. *Qualifying capital improvement project* means projects funded wholly or in part by the city to construct or remodel any public project including buildings, decorative or commemorative structures, parks or any portion thereof; and projects involving the construction, renovation or repair of public streets, sidewalks, and parking facilities.
- C. All authorizations and/or appropriations for qualifying capital improvement projects shall include an amount of not less than one percent of the total project cost to be set aside for transfer to the 1% for art in public places fund.
- D. For qualifying capital improvement projects, the minimum amount to be appropriated for art in public places shall be as follows:
1. When the total estimated cost of a project exceeds \$100,000.00 the amount shall be based on the total amount of the awarded contract as originally approved by the city council or as subsequently amended multiplied by one percent.
  2. When the estimated cost of the project is \$100,000.00 or less the amount shall be based on the estimated cost of the project multiplied by one percent.
- Provided, however, that any city-funded amount for the acquisition of real property or equipment or for demolition shall be excluded for the purposes of this calculation.
- E. In the case of a city project which involves the use of general obligation bond proceeds, funds appropriated shall be used for projects and for capital purposes consistent with the authorizing resolution or ordinance approved by the city council and the voters.
- F. The appropriations from qualifying capital improvement projects shall be pooled into the 1% for art in public places fund. The city council, upon advice and recommendation from the arts council, shall approve, from time to time, the amount to be authorized for 1%-for-the-arts projects. These funds shall be used for:
1. Selection, acquisition and installation or display of original works of visual art which may be an integral part of the project, or be placed in, on or about the project or in another public facility; and
  2. Repairs and maintenance of public art acquired with 1%-for-the-arts funds; and
  3. Other project-specific expenses of selection and acquisition; provided, that no part of the funds shall be used to pay administrative staffing expenses of the program.

**Mercer Island City Code**  
**Title 4 - REVENUE AND FINANCE**  
**Chapter 4.40 - FUNDS**

---

- G. Any unexpended 1%-for-the-arts funds which remain in the 1% for art in public places fund at the end of any budget year shall not be transferred to the general fund or otherwise lapse, but said unexpended funds shall be carried forward from year to year until expended for the purposes set forth in this section, unless otherwise directed by the city council.
- H. Annually, the arts council shall make recommendations to the city council that will reflect short and long range planning for art works and sites regarding the appropriation of 1%-for-the-arts funds. The recommendations will relate to but will not be limited by the following:
  - 1. Art projects will be responsive to the developing public art needs of the community;
  - 2. Art projects will reflect the scope, scale and character of the site; and
  - 3. Art projects will be part of new parks and building developments. The arts council shall carry out all necessary tasks and procedures consistent with established arts policies for the selection, placement and conservation of art works.
- I. All works of art purchased and commissioned from the 1% for art in public places fund shall be the property of the city and shall become part of the city art collection. The city art collection shall be developed, administered and operated by the Mercer Island Arts Council.

(Ord. 13C-10 § 1; Ord. A-108 § 1, 1993. Formerly 4.40.970—4.40.977)



# BRONZE INTEGRATED ART CONCEPTS | PAVING INLAYS

30"  
INLAY



24"  
INLAY



18"  
INLAY



**LUSHOOTSEED TEXT  
TRANSLATION:**  
*I am fishing for salmon.  
I caught a salmon.  
Yes, I am happy I get to go.*

**ICONS:**

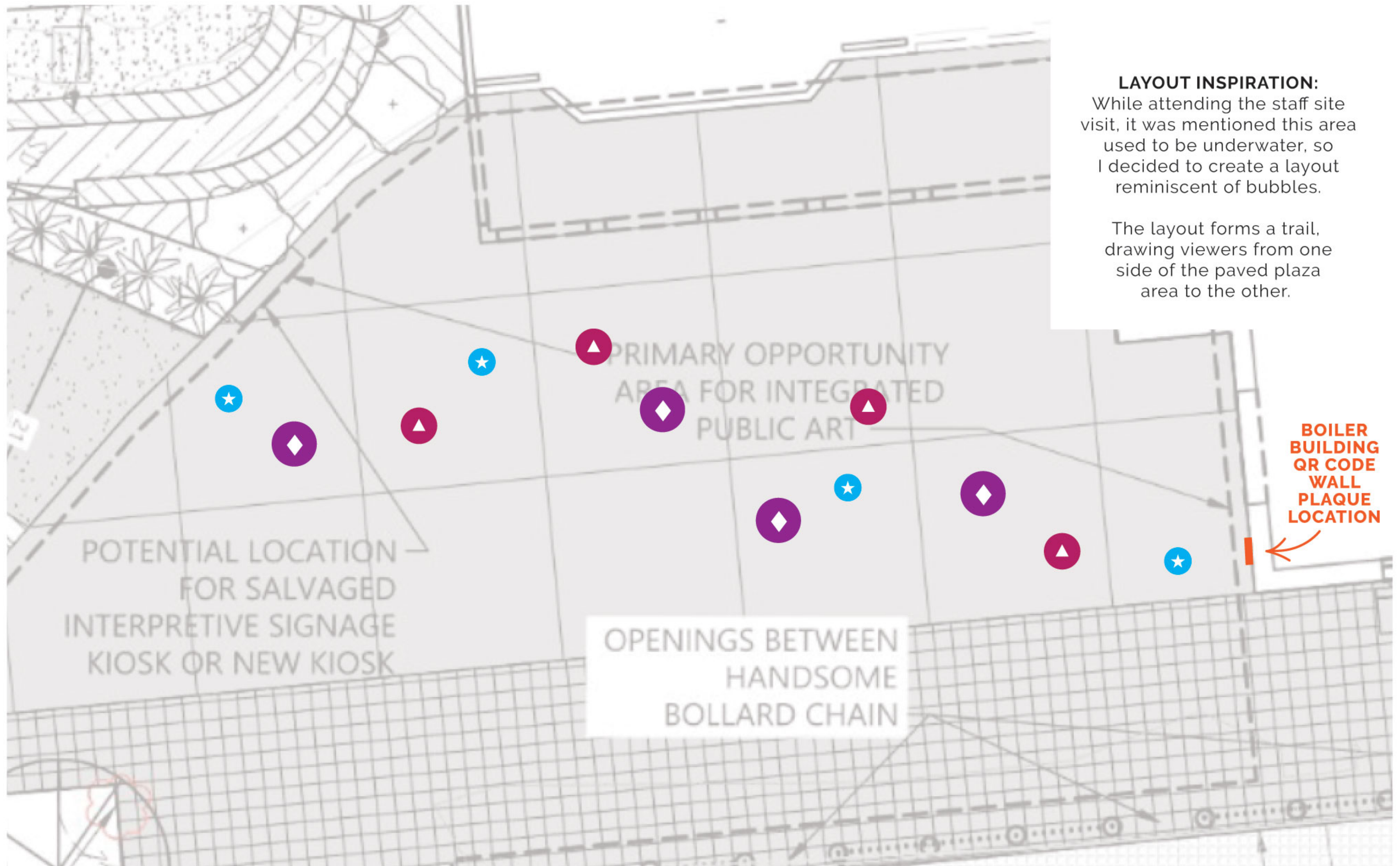
Various site-specific, nautical and historical icons would be drawn and used to create the designs. The community would suggest what icons could be used.

**WORDS:**

Nautical-related words, haiku or poems would be gathered from the community to be incorporated into some designs, and could appear in different languages.



# PAVING INLAY QTYS./LAYOUT & QR CODE WALL PLAQUE LOCATION



**12 total unique bronze inlays**

★ = 18" (qty. 4)

▲ = 24" (qty. 4)

◆ = 30" (qty. 4)



# BRONZE INLAYS IN PLAZA & QR CODE WALL PLAQUE - MOCKUPS





## PROJECT HIGHLIGHTS

### HIGHLIGHTS:

- The community will be a major participant in this project, creating personal connections and a sense of pride and ownership
- People of all ages and abilities can help create *and* experience the artwork
- The art trail will create a sense of wonder and discovery, along with being an educational and wayfinding tool
- The artwork doesn't disrupt the function of the park in any way and is durable, ensuring enjoyment for park-goers for years to come
- This art project proposal provides flexibility of installation, integration, and expansion



# EXAMPLES OF COMMUNITY ENGAGEMENT OPPORTUNITIES

## PUBLIC OUTREACH MEETINGS:

This concept is based on educating the community about the project and then setting up opportunities for everyone to give input as to what they feel is most important to incorporate into the designs for the inlays and plaques.

## GIVEAWAYS:

The designs could be used on giveaway items to celebrate the project's completion.



The community could be asked to submit haiku or short poems related to the project's themes.



## COLORING PAGES:

Some of the designs could be turned into downloadable coloring pages.



## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6271**  
**May 16, 2023**  
**Consent Agenda**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6271: Safe Boating and Paddling Week, Proclamation No. 309.	<input type="checkbox"/> Discussion Only
<b>RECOMMENDED ACTION:</b>	Approve Proclamation No. 309 proclaiming May 20-26, 2023 as Safe Boating and Paddling Week.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

<b>DEPARTMENT:</b>	City Council
<b>STAFF:</b>	Mayor Salim Nice Andrea Larson, City Clerk Chad Schumacher, Marine Patrol Sergeant
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Proclamation No. 309
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### EXECUTIVE SUMMARY

The purpose of this agenda bill is to proclaim May 20-26, 2023 as Safe Boating and Paddling Week.

- Every year in the United States there are over 4,000 fatal unintentional drownings, including 650 boating-related drownings.
- The Washington State death rate for drowning is 1.36 per 100,000 people. Accidental drowning is a leading cause of death in children.
- State law requires all vessels, including canoes, kayaks, and stand-up paddleboards to have at least one properly fitted Coast Guard-approved life jacket for each person onboard. All children, age 12 and younger must always wear one in a boat.
- The Marine Patrol Unit encourages all boaters to wear their life jackets every time they go out on the water - the best life jacket is the one that you will wear.

### BACKGROUND

For over 100 million Americans, boating continues to be a popular recreational activity. From coast to coast, and everywhere in between, people are taking to the water and enjoying time together boating, sailing, paddling and fishing. During National Safe Boating Week, the U.S. Coast Guard and its federal, state, and local safe boating partners encourage all boaters to explore and enjoy America's beautiful waters responsibly.

## ISSUE/DISCUSSION

Safe boating begins with preparation. The Coast Guard estimates that human error accounts for most boating accidents and that life jackets could prevent nearly 83 percent of boating fatalities. Basic boating safety procedures – carrying lifesaving emergency distress and communications equipment, wearing life jackets, attending safe boating courses, participating in free boat safety checks, and staying sober when navigating – help ensure boaters on America’s coastal, inland, and offshore waters stay safe throughout the season.

National Safe Boating Week is observed to bring attention to important life-saving tips for recreational boaters so that they can have a safe and fun experience on the water throughout the year. This year for National Safe Boating Week, the Mercer Island Marine Patrol will be hosting two events to promote life jackets and required vessel safety equipment.

On May 20, 2023, the Marine Patrol Unit will be having a pop-up event under the gazebo at Mercerdale Park from 2:00 pm to 5:00 pm. The community is encouraged to stop by to learn about the importance of life jackets and other practices for being safe on or near the water. The Marine Patrol will also have a variety of life jackets on site so parents can see what a proper fitting life jacket looks like on their child.

On June 10, 2023, the Marine Patrol Unit will be offering courtesy vessel safety inspections for members of the community at the Luther Burbank docks. From 1:00 pm to 4:00 pm, Marine Patrol Officers will be providing safety inspections for the required safety equipment on vessels. The community can bring their vessels to tie up to the Luther Burbank docks for these inspections. Mercer Island Parks and Recreation will also be on site to provide valuable information about recreating on the water.

## RECOMMENDED ACTION

Approve Proclamation No. 309 proclaiming May 20-26, 2023 as Safe Boating and Paddling Week.



# City of Mercer Island, Washington

## *Proclamation*

**WHEREAS,** On average, 650 people die each year in boating related accidents in the U.S., with the vast majority of those accidents caused by human error and poor judgment and not by the boat, equipment, or environmental factors.

A significant number of boaters who lose their lives by drowning each year would be alive today had they worn their life jackets.

Safe boating begins with preparation. The Coast Guard estimates that human error accounts for most boating accidents and that life jackets could prevent nearly 83 percent of boating fatalities.

Through basic boating safety procedures – carrying lifesaving emergency distress and communications equipment, wearing life jackets, attending safe boating courses, participating in free boat safety checks, and staying sober when navigating – we can help ensure boaters on America’s coastal, inland, and offshore waters stay safe throughout the season.

Mercer Island is surrounded by Lake Washington, and a large number of Mercer Island residents of all ages engage in recreational boating.

The United States Coast Guard Auxiliary, the Mercer Island Marine Patrol, and other local boating safety groups are dedicated to the promotion of recreational boating safety.

**NOW, THEREFORE,** I, Salim Nice, Mayor of the City of Mercer Island, do hereby proclaim May 20 – 26, 2023 as

## **SAFE BOATING AND PADDLING WEEK**

And encourage all Mercer Island residents to dedicate themselves to learning about and practicing safe boating, including wearing life jackets.

**APPROVED,** this 16th day of May 2023

\_\_\_\_\_  
Mayor Salim Nice

Proclamation No. 309







# BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6270**  
**May 16, 2023**  
**Regular Business**

## AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6270: Development Code Amendment – Business Zone Permitted Uses – First Reading of Ordinance No. 23C-08	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Set second reading of Ordinance No. 23C-08 for June 6, 2023.	

<b>DEPARTMENT:</b>	Community Planning and Development
<b>STAFF:</b>	Jeff Thomas, CPD Director Alison Van Gorp Deputy CPD Director
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Planning Commission Recommendation 2. Staff Memos dated February 15, 2023, and March 16, 2023 3. Ordinance No. 23C-08
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

## EXECUTIVE SUMMARY

The purpose of this agenda bill is to transmit the Planning Commission's recommendation on a code amendment to [MICC 19.04.050](#) that would permit public and private schools in the Business Zone.

- The Planning Commission reviewed the proposed code amendments and prepared a recommendation for City Council consideration (Exhibit 1).
- After reviewing the staff memos dated February 15, 2023, and March 16, 2023 (Exhibit 2) and holding a public hearing on [March 22, 2023](#), the Planning Commission recommended the proposed code amendment as presented in draft Ordinance No. 23C-08 (Exhibit 3).
- The proposed code amendment would allow schools in the Business Zone subject to development standards including setbacks, screening, and provision of a playfield.

## BACKGROUND

The proposed code amendment was brought forward on behalf of Herzl Ner-Tamid as part of the annual docket process in the fall of 2021. The docket request proposed an amendment to [MICC 19.04.050 Business – B](#) to add public and private schools to the list of permitted uses in the Business Zone. The City Council added this proposal to the final docket and the CPD work program with the approval of [Resolution No. 1615](#) on December 7, 2021. The proposal was assigned file number ZTR22-001.

## Legislative Review Process

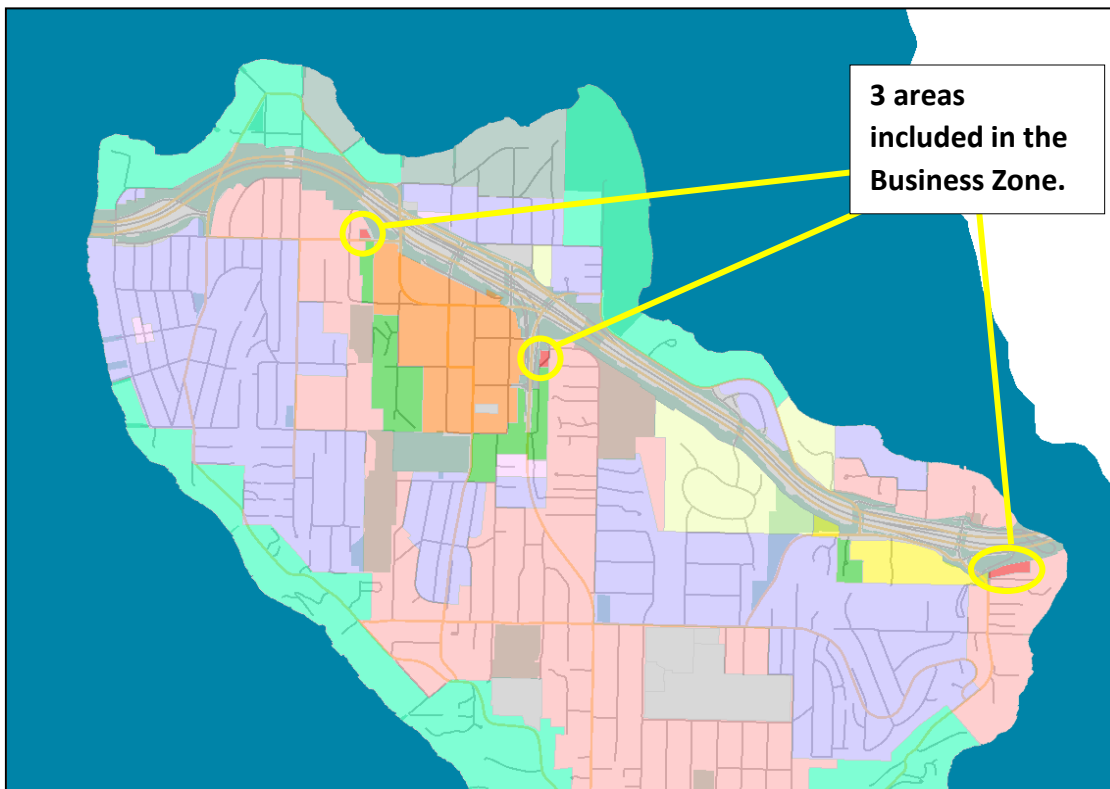
The Planning Commission first discussed and provided initial feedback on ZTR22-001 at their meeting on [February 22, 2023](#). Staff prepared a draft code amendment based on this initial feedback.

The Planning Commission held a public hearing on ZTR22-001 on March 22, 2023. Notice of the Planning Commission public hearing was published in the *Mercer Island Reporter* on February 15, 2023 and in the CPD Weekly Permit Bulletin on February 13, 2022. The WA Department of Commerce was notified of the intent to adopt development code amendments on March 30, 2023. A State Environmental Policy Act (SEPA) determination of non-significance was issued on April 3, 2023, and the project was assigned SEPA register file number 202301507. The SEPA determination comment period was open from April 3 to 17, 2023; no comments were received.

## MICC 19.04.050 Business – B

[MICC 19.04.050](#) establishes the permitted uses and other zoning regulations for the Business Zone (B Zone). The B Zone currently permits a variety of commercial uses, including restaurants, retail, offices, hotels, theaters, service stations, preschools and daycares, but does not allow public or private K-12 schools. Three areas in Mercer Island are included in the B Zone; all are located just to the south of I-90, with two being adjacent to the Town Center Zone and one being on a portion of the Herzel Ner-Tamid properties and an adjacent Puget Sound Energy (PSE) property near the eastern tip of the Island, as shown in Figure 1 below.

**Figure 1: Zoning Map for Northern Mercer Island**



## ISSUE/DISCUSSION

### Planning Commission Recommendation

This matter first came before the City of Mercer Island Planning Commission on February 22, 2023. The Planning Commission held an open record public hearing on March 22, 2023. Two public comments were received during the public hearing on this amendment (see the [March 23 meeting minutes](#)). The Planning

Commission also considered the staff memos dated February 15, 2023, and March 16, 2023, in making its recommendation (Exhibit 2).

### **Ordinance No. 23C-08**

The Planning Commission recommended code amendments as summarized below and included in Ordinance No. 23C-08 (Exhibit 3) would amend the list of permitted uses in MICC 19.04.050 to add public and private schools, subject to design review and development standards including setbacks, screening, and provision of a playfield, as detailed below. The addition of development standards is intended to mitigate impacts to neighboring land uses by requiring larger setbacks and screening requirements. In addition, a playfield is required consistent with other zones throughout the City that allow private schools.

3. Public and private schools accredited or approved by the state for compulsory school attendance, subject to design review as specified MICC 19.12.010 (D), and the following conditions:

#### a. Setbacks

- i. a setback of 35 feet is required from property lines that abut single-family zones.
- ii. a setback of 30 feet is required from public rights of way.
- iii. a setback of 15 feet is required from public parks.
- iv. Setbacks are not required on internal property lines.

b. Screening. Along property lines abutting rights of way, public parks, and single-family zoning, a landscaped area at least ten feet wide must provide a partial visual barrier to adjacent properties and rights of way. The screening shall be composed of a combination of trees, bushes, and groundcover that produce an eight-foot-tall visual barrier in all seasons within three years of planting. A minimum of one tree for every 20 feet of landscape perimeter length must be provided. Screening is not required on internal property lines.

c. Playfield. A one-fourth acre or larger playfield, play surface or open space shall be provided in one usable unit. The playfield may be located on an adjacent lot.

These proposed amendments are consistent with the Comprehensive Plan. The B Zone is included in the [Commercial Office](#) land use designation in the Comprehensive Plan, which calls for the predominate land use to be commercial office with complimentary uses to include, for example, healthcare, schools and places of worship. As such, the proposed code amendment is consistent with the Commercial Office land Use designation in the Comprehensive Plan because schools are supported in this area as a complimentary use to commercial office.

If these amendments are adopted as recommended, schools would be allowed in the B Zone by right. An application for a school in the B Zone would be reviewed for consistency with the proposed standards during review of the building permit. Applications for schools would not require a separate land use permit (such as a conditional use permit).

### **NEXT STEPS**

If adopted, Ordinance No. 23C-08 would enable property owners in the Business Zone to propose development that includes school uses within the zone.

### **RECOMMENDED ACTION**

Set second reading and adoption of Ordinance No. 23C-08 for June 6, 2023.

# CITY OF MERCER ISLAND

## COMMUNITY PLANNING & DEVELOPMENT

9611 SE 36TH STREET | MERCER ISLAND, WA 98040

PHONE: 206.275.7605 | [www.mercergov.org](http://www.mercergov.org)



## PLANNING COMMISSION

**To:** City Council  
**From:** Michael Murphy, Planning Commission Vice Chair  
**Date:** May 5, 2023  
**RE:** ZTR22-001 Permitting Schools in the Business Zone  
**ATTACHMENTS:** A. Planning Commission Recommended Amendments to MICC 19.04.050

On behalf of the Planning Commission, I am pleased to present our recommendation on ZTR22-001, the Business Zone code amendment.

This code amendment was proposed during the 2021 annual docket submittal process in the fall of 2021, and the City Council later added it to the final docket by Resolution 1615. The Planning Commission worked on this amendment beginning in February 2023. The Planning Commission recommended code amendment would amend [MICC 19.04.050 Business – B](#) by adding “Public and private schools” to the list of permitted uses in the Business Zone (Attachment A).

This matter first came before the City of Mercer Island Planning Commission on February 22, 2023. The Planning Commission held an open record public hearing on March 22, 2023. Two public comments were received during the public hearing on this amendment. The Planning Commission considered the staff reports dated February 15, 2023, and March 16, 2023, in making its recommendation.

After deliberation, the Commission recommends the draft code amendment to MICC 19.04.050 Business - B shown in Attachment A. The Planning Commission recommended code amendment would permit schools in the B Zone subject to basic performance standards, including setbacks, screening and provision of a playfield.

Michael J. Murphy                      5/8/23  
 Michael Murphy    Date  
 Planning Commission Vice Chair  
 City of Mercer Island

## Attachment 2: Draft Code Amendment

### 19.04.050 Business—B.

- A. *Required conditions.* All uses permitted in this zone shall be subject to the following conditions:
1. All goods produced on the premises shall be sold at retail on the premises, except as provided herein.
  2. Processes and equipment employed and goods processed or sold shall be limited to those which are not objectionable by reason of odor, dust, smoke, cinders, gas, fumes, noise, vibration, refuse matter, or water carried waste.
  3. No service station or other establishment where motor fuel or lubricating oils are stored or motor services are rendered, may be located within 300 feet of any property upon which a place of worship, school, hospital, institution, theater, or public assembly seating over 50 persons, is located, and said distances shall be measured on a straight line or air line from the outer boundary or property line in the one instance to the nearest property or boundary line.
  4. *Outdoor storage and merchandise display requirements.*
    - a. The total area allowed for outdoor storage and/or merchandise display shall be less than five percent of the total gross square footage of the subject store; provided, however, that such area may exceed five percent if it is fenced or screened in a manner acceptable to the design commission;
    - b. Stored and/or displayed materials shall not obstruct fire lanes;
    - c. The stored and/or displayed materials shall be attractively and safely displayed, and remain on the area specified for such display;
    - d. Bulk (uncontained) materials shall be stored less than 24 hours;
    - e. Items stored on a site during construction and temporary uses approved by the code official (e.g., Christmas tree sales lots) shall be exempt from the requirements for this section.
  5. On-site hazardous waste treatment and storage facilities as defined in MICC 19.16.010 are permitted as an accessory use to a permitted use in this zone. These facilities must comply with the state siting criteria as adopted in accordance with RCW Chapter 70.105.
- B. *Uses permitted.*
1. Government services, utilities, and museums and art exhibitions.
  2. Day care.
  3. Public and private schools accredited or approved by the state for compulsory school attendance, subject to design review as specified MICC 19.12.010 (D), and the following conditions:
    - a. Setbacks
      - i. a setback of 35 feet is required from property lines that abut single-family zones.
      - ii. a setback of 30 feet is required from public rights of way.
      - iii. a setback of 15 feet is required from public parks.
      - iv. Setbacks are not required on internal property lines.
    - b. Screening. Along property lines abutting rights of way, public parks, and single-family zoning, a landscaped area at least ten feet wide must provide a partial visual barrier to adjacent properties and rights of way. The screening shall be composed of a combination of trees, bushes, and groundcover that produce an eight-foot-tall visual barrier in all seasons within three years of planting. A minimum

of one tree for every 20 feet of landscape perimeter length must be provided. Screening is not required on internal property lines.

c. Playfield. A one-fourth acre or larger playfield, play surface or open space shall be provided in one usable unit. The playfield may be located on an adjacent lot.

- ~~34.~~ Healthcare services.
- ~~45.~~ Personal services.
- ~~56.~~ Professional, scientific, and technical services; provided, animal hospitals and clinics shall be structurally enclosed.
- ~~67.~~ Office uses.
- ~~78.~~ Service stations.
- ~~89.~~ Repair services.
- ~~910.~~ Theaters.
- ~~1011.~~ Restaurants, cafeterias, catering.
- ~~1112.~~ Retail stores.
- ~~1213.~~ Financial and insurance services.
- ~~1314.~~ Commercial recreational areas; provided, teen dances and teen dance halls as defined herein are not permitted uses.
- ~~1415.~~ Special needs group housing, as provided in MICC 19.06.080.
- ~~1516.~~ Social service transitional housing, as provided in MICC 19.06.080.
- ~~1617.~~ Wireless communications facilities subject to the conditions set out in MICC 19.06.040.
- ~~1718.~~ Accessory uses customarily incidental to a principal use permitted outright in this section.
- ~~1819.~~ Hotels/motels and multiple-family dwellings.
- ~~1920.~~ Decorating shops.
- ~~2021.~~ Employment agencies.
- ~~2122.~~ Printing establishments and newspaper printing presses.
- ~~2223.~~ Public garages and auto repair shops.
- ~~2324.~~ Sales rooms or storerooms for motor vehicles and other articles of merchandise.
- ~~2425.~~ Telephone exchanges or telegraph offices.
- ~~2526.~~ Preschools, nursery schools and day care centers, subject to the following conditions:
  - a. Such facilities shall meet all applicable safety and licensing laws and requirements.
  - b. All outdoor play areas shall be adequately fenced.
- ~~2627.~~ Adult entertainment, subject to the following conditions:
  - a. The point of public entry into the structure housing the business shall be at least 800 feet from the property line of any R or MF zoned property; from the boundary of the area designated as "proposed landscaping" on Figure 6 of the final EIS (Volume I) for I-90; or from the property line of any property containing one or more of the following uses: single- or multiple-family dwelling, retirement home, preschool, nursery school or day care center, publicly owned park or open

## Attachment 2: Draft Code Amendment

---

space, recreational area (commercial, noncommercial or private), public or private primary or secondary school, religious institution, governmental building, or an establishment which caters primarily to minors.

- b. No adult business shall be located closer than 400 feet to another adult business. Such distance shall be measured by following a straight line from the nearest point of public entry into the proposed adult business to the nearest point of entry into another adult business.
  - c. Point of public entry into adult businesses shall not be located along 78th Avenue SE or along primary pedestrian corridors.
  - d. Window or exterior displays of goods or services which depict, simulate, or are intended for use in connection with specified sexual activities as defined by this title are prohibited.
- C. *Structure setback requirements.* All structures shall have a minimum setback from any public right-of-way of ten feet; except, service station pump islands which shall have a setback from the street line of at least 15 feet to provide for safe access or egress to or from such street.
- D. *Building height limit.* Maximum allowable building height shall be the lesser of (1) three stories or (2) 36 feet, calculated using the method described in MICC 19.11.030(A)(3).

(Ord. 19C-21 § 1 (Att. A); Ord. 03C-08 § 7; Ord. 99C-13 § 1)

# CITY OF MERCER ISLAND

## COMMUNITY PLANNING & DEVELOPMENT

9611 SE 36TH STREET | MERCER ISLAND, WA 98040

PHONE: 206.275.7605 | [www.mercerisland.gov](http://www.mercerisland.gov)



## PLANNING COMMISSION

**TO:** Planning Commission

**FROM:** Alison Van Gorp, Deputy Director

**DATE:** February 15, 2023

**SUBJECT:** ZTR22-001

**ATTACHMENTS:** 1. Herzl Ner-Tamid Docket Request dated September 30, 2021

### SUMMARY

The purpose of this memo is to provide the Planning Commission with the staff recommendation for ZTR22-001. This zoning code amendment was proposed in a Docket Request dated September 30, 2021 (Attachment 1). The docket request proposed amending the Business Zone to allow schools. At the February 22 meeting, staff seeks initial guidance from the commission on the proposed code amendment. Specifically, whether the commission would like to proceed with the amendment as proposed, pursue a revised amendment, or recommend no further action.

### BACKGROUND

Anjali Grant, on behalf of Herzl Ner-Tamid, submitted a docket request for an amendment to Title 19 MICC on September 30, 2021 (Attachment 1). The City Council considered whether to add the proposed amendments to the Community Planning and Development (CPD) work program during a public meeting on December 7, 2021. The City Council approved [Resolution No. 1615](#), which added legislative review of the proposed Business Zone amendment to the final docket.

The docket request proposed an amendment to [MICC 19.04.050 Business – B](#). The proposed amendment of MICC 19.04.050 would add public and private schools to the list of permitted uses in the Business Zone. The application states that the proposed amendment would improve the consistency between the development regulations and the Comprehensive Plan (see attachment 1 for details).

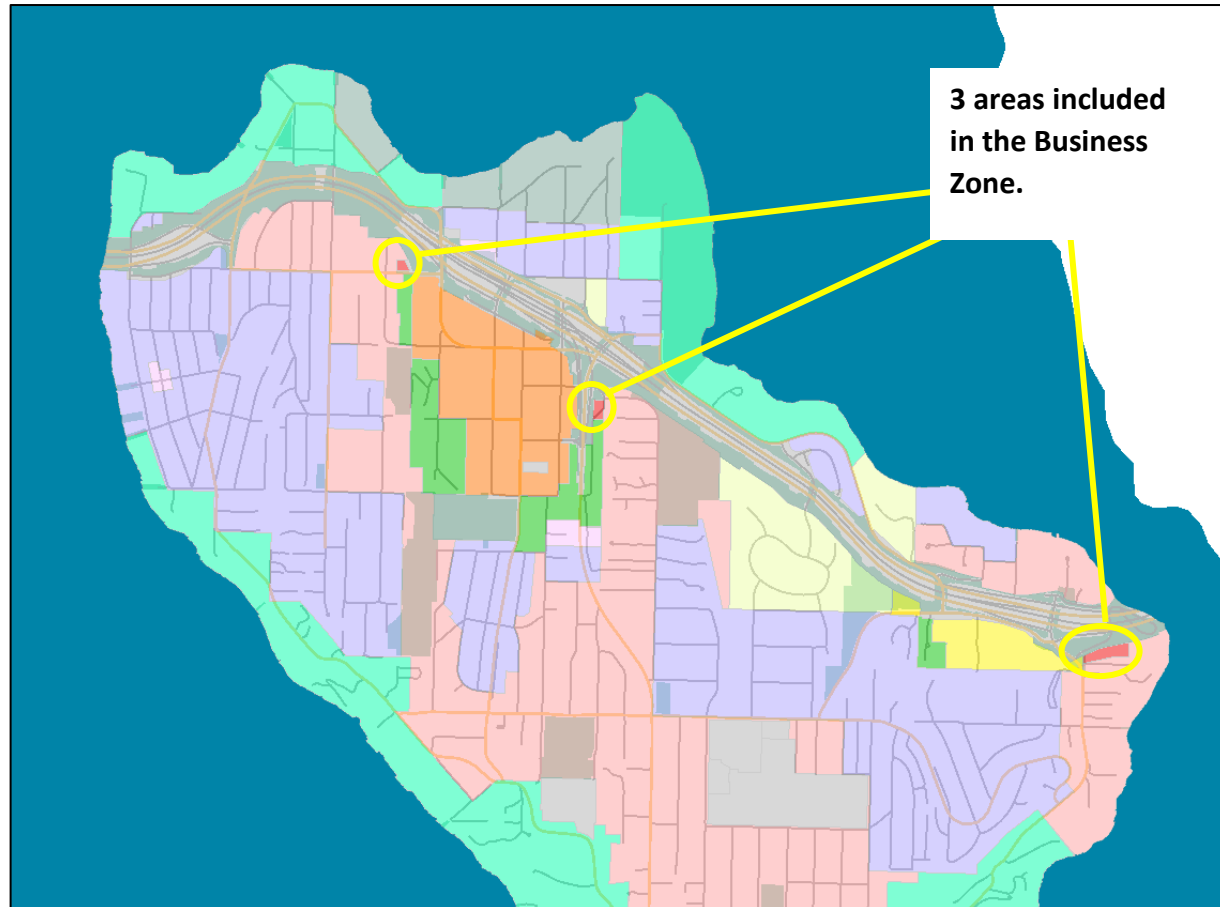
### MICC 19.04.050 Business – B

MICC 19.04.050 establishes the permitted uses and other zoning regulations for the Business Zone (B Zone). The B Zone currently permits a variety of commercial uses, including preschools and daycares, but does not allow public or private K-12 schools. The regulations related to setbacks and lot coverage in the B zone are minimal; only a 10-foot setback from public rights-of-way is required. There are no lot coverage or landscaping requirements.



Three areas in Mercer Island are included in the B Zone; all are located just to the south of I-90, with two being adjacent to the Town Center Zone and one being on a portion of the Herzl Ner-Tamid properties and an adjacent Puget Sound Energy (PSE) property near the eastern tip of the Island, as shown in Figure 1 below.

**Figure 1: Zoning Map for Northern Mercer Island**



#### **HERZL NER-TAMID**

The Herzl Ner-Tamid (Herzl) property consists of four parcels, all of which are wholly or partially included in the Business Zone (see Figure 2, below). As shown in Figure 2, three of the subject parcels are split zoned with both the B zone and the R-9.6 zones. [MICC 19.01.040\(G\)\(2\)](#) states:

“Where a boundary between zones divides a lot into two or more pieces, the entire lot shall be deemed to be located in the first zone on the following list in which any part of the lot is located: R-15, R-12, R-9.6, R-8.4, MF-2L, MF-3, MF-2, PI, PBZ, C-O, TC, and B.”

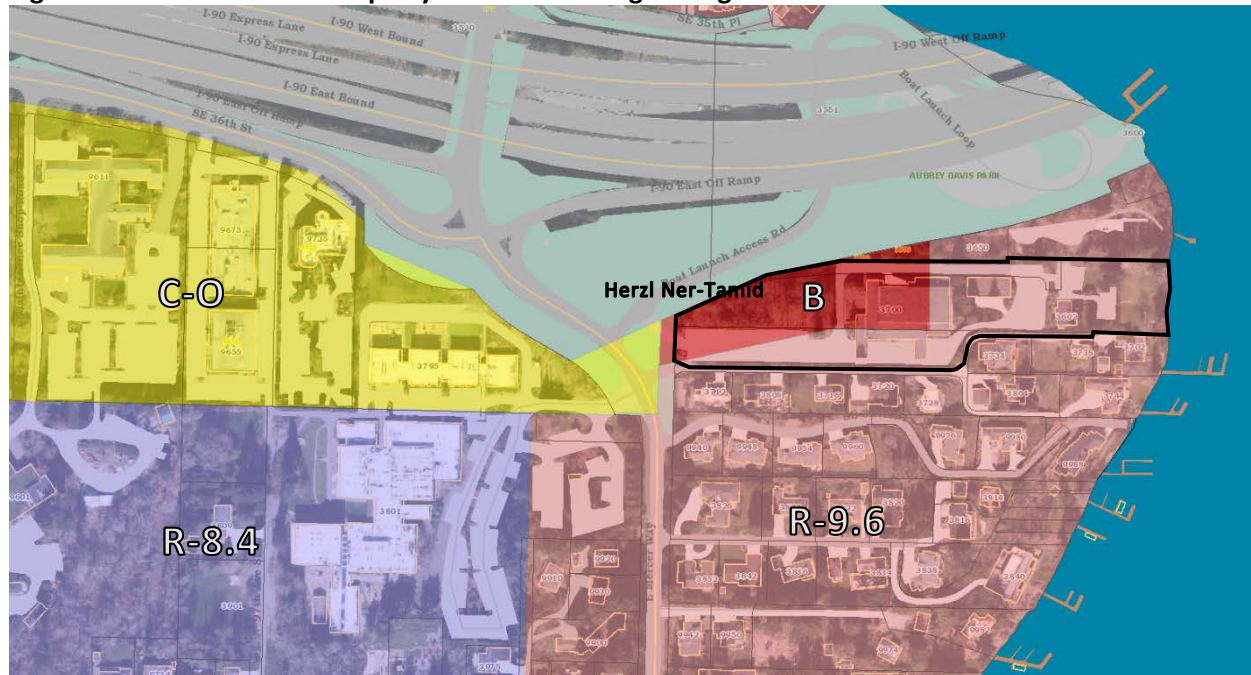
Thus, these lots are subject to the regulations for the R-9.6 zone, including allowed uses. The allowed uses in the R-9.6 zone are established in MICC 19.02.010. Private schools are allowed in the R-9.6 zone by conditional use permit by MICC 19.02.010(C)(2), which states: “Private schools accredited or approved by the state for compulsory school attendance, subject to conditions set out in subsection (A)(4) of this section.” MICC 19.02.010(A)(4) states:

“4. Public schools accredited or approved by the state for compulsory school attendance, subject to design commission review and all of the following conditions:

- a. All structures shall be located at least 35 feet from any abutting property and at least 45 feet from any public right-of-way.
- b. Off-street parking shall be established and maintained at a minimum ratio of one parking space per classroom with high schools providing an additional one parking space per ten students.
- c. A one-fourth acre or larger playfield shall be provided in one usable unit abutting or adjacent to the site.”

In addition to the land use controls in MICC 19.02.010, development in the R-9.6 zone is subject to the development standards in MICC 19.02.020 – Development Standards. This section establishes setbacks, a building height limit, and other standards to ensure that development of different land uses within the zone do not conflict with residential uses.

**Figure 2: Herzl Ner-Tamid Property and Surrounding Zoning**



Herzl has applied for, and the City has conducted, a pre-application meeting for the purpose of providing information related to the feasibility of a potential development proposal under current zoning. The proposal includes the construction of a new office and preschool building on the B-zoned parcel on the northwest portion of the property and a change of use to allow K-12 educational classrooms within the existing structures. Under MICC 19.04.050(B)(25), preschools, nursery schools and day care centers are allowed uses in the B zone. The change of use to allow K-12 classrooms would require a CUP per MICC 19.02.010(C)(2), which allows private schools in the R-9.6 zone by CUP.

The City understands that Herzl is interested in developing their property to accommodate a private school use, in addition to the current religious uses. This proposal is likely to be feasible in some form or fashion

under either scenario (amending the permitted uses in the B zone or pursuing a CUP with existing zoning), subject to meeting the applicable development standards.

## PRIMER ON DEVELOPMENT REGULATIONS

### Permitted Uses

Permitted uses are allowed outright, and do not require a land use permit in addition to other permits required such as a building permit. For example, single-family homes are allowed by right in the R-8.4 zone and they require a building permit, but a separate land use permit is not required.

When a permitted use requires another City authorization (i.e., a building permit), a planner reviews the application for compliance with Title 19 MICC. Authorization of that other permit can be conditioned to ensure that the proposal will conform to the standards established in the development code. Permitted uses can be conditioned or subjected to specific performance standards to offset the potential impacts that use might have on surrounding land uses. A planner's markup on the approved site plan for a building permit application is a common way for building permit approval to be conditioned.

### Conditional Uses

Conditional uses are allowed in a zone but require an additional land use permit application and additional process for review. Conditional uses are subject more requirements or "conditions" that apply to the approval of the use. Conditional use permits require a public hearing before the Hearing Examiner prior to the Hearing Examiner issuing a decision. Typically, conditional land uses are those that are expected to have unique impacts based on the complexity of the proposal. Conditional use permits enable the City to adopt more specific requirements for a particular land use and flexibility to tailor those requirements to address the unique details of a given proposal. However, review of conditional use permits entails a longer permit review process and more staff time than a permitted use.

Conditional uses are sometimes misunderstood as uses that the City can deny authorization for because neighbors oppose the proposed development. If a use is allowed by conditional use and the applicant meets the requirements of the development code and satisfies the conditions of approval, the application cannot be denied. Allowing a land use by conditional use permit does not give the City the discretion to deny authorization of a proposal provided it meets the conditions of approval.

## RECOMMENDATION

There are three alternatives the Planning Commission can consider. At the meeting on February 22, staff would like the Planning Commission to provide input on which of these alternatives is preferred. Once the Planning Commission has provided this input, staff will prepare a draft code amendment and the Planning Commission will hold a public hearing. The three alternatives are provided below.

### **Alternative A: Amend the B Zone to allow public and private schools as a permitted use.**

This alternative was proposed in the docket application submitted by Herzl in 2021 (Attachment 1). The proposal would amend MICC 19.04.050 by adding "Public and private schools" to the list of permitted uses. As a permitted use, schools would be allowed outright, without the need for an additional land use permit. The submitted proposal does not include any special conditions or performance standards for public and private schools. The Planning Commission can propose conditions or performance standards if it expects there to be impacts to neighboring land uses (see Alternative B).

### Alternative A Discussion

Alternative A is the least restrictive option considered in this memo because it would allow private schools with minimal development standards. If the City allows public and private schools in the B zone, that use would be allowed in all three of the areas designated B zone (see Figure 1). As proposed by the applicant, the use would be allowed without specific conditions or performance standards.

### Alternative B: Add additional conditions or performance standards.

This alternative would amend the B zone to allow schools as in Alternative A and would also add conditions and performance standards to mitigate the impacts of these facilities.

As mentioned above, the development standards in the B-zone are very minimal, whereas the neighboring Commercial-Office (C-O) zone provides more robust regulations. The permitted uses in the C-O zone and B Zone are similar, with a variety of commercial and offices uses allowed outright. The C-O zone also permits schools.

An example of a condition that could be added can be found in the (C-O) zone, per MICC 19.04.020(A)(13)(a) public and private schools are permitted subject to the following condition “A one-fourth acre or larger playfield, play surface or open space shall be provided in one usable unit abutting or adjacent to the site.” The C-O zone also requires Design Commission review and contains larger setbacks as well as lot coverage and landscaping standards. A Comparison of the development standards in the B and C-O zones is provided in Figure 3, below. The Planning Commission may want to consider applying similar performance standards to schools if they are to be allowed in the B zone.

**Figure 3. Comparison of Development Standards in B and C-O Zones.**

B Zone MICC 19.04.050	C-O Zone MICC 19.04.020
<p><i>Structure setback requirements.</i> All structures shall have a minimum <b>setback from any public right-of-way of ten feet</b>; except, service station pump islands which shall have a setback from the street line of at least 15 feet to provide for safe access or egress to or from such street. [Emphasis Added]</p>	<p><i>Yard requirements.</i> The minimum <b>setback from all rights-of-way shall be 50 feet</b>. The minimum rear yard setback shall be 50 feet. The sum of the side yards shall be at least 75 feet, with no side yard less than 25 feet; provided, however, that a minimum <b>50-foot setback shall be required from the property line of any adjacent property that is zoned residential or multifamily and developed for such use and no parking or driveways shall be allowed within this setback</b>. The setbacks shall be clearly set out in the site and building plans and upon the building permit application. [Emphasis Added]</p>
<p><i>Building height limit.</i> Maximum allowable building height shall be the lesser of (1) three stories or (2) <b>36 feet</b>, calculated using the method described in MICC <a href="#">19.11.030(A)(3)</a>. [Emphasis Added]</p>	<p><i>Building height limit.</i></p> <ol style="list-style-type: none"> <li>1. Structures shall not exceed <b>36 feet</b> in height, calculated using the method described in MICC 19.11.030(A)(3).</li> <li>2. Outdoor storage facilities shall not exceed 20 feet in height.</li> <li>3. Rooftop building appurtenances, including but not limited to mechanical equipment, chimneys, and roof access structures, may</li> </ol>

	extend up to ten feet above the maximum building height allowed. Rooftop appurtenances shall be located at least ten feet from the exterior edge of any building and shall not cover more than ten percent of the rooftop area. [Emphasis Added]
n/a	Not more than 60 percent of a lot may be covered by buildings, structures, and other impervious surfaces, including outdoor storage areas, provided the exemptions for decks, pavers, patios and walkways detailed in MICC <a href="#">19.02.060(C)</a> shall apply. The building footprint shall occupy no more than 35 percent of the gross lot area.
n/a	A plot, landscape, and building plan showing compliance with these conditions shall be filed with the design commission for its approval, and the construction and maintenance of building and structures and the establishment and continuation of uses shall comply with the approved plot landscape, and building plan.
n/a	<p>A strip of land adjacent to all external boundaries of the site, including any frontage on public rights-of-way, shall be devoted exclusively to the planting, cultivation, growing and maintenance of sight-obscuring trees, shrubs and plant life.</p> <p>If required by the design commission, the maintenance of such protective strips and landscaping shall be guaranteed through a bond or assignment of funds as set out in MICC <a href="#">19.01.060(C)</a>. In lieu of such protective strips, under appropriate circumstances, there may be substituted a use classification of the outer margin of this zone consistent with the use classification of the surrounding area.</p>

If the Planning Commission would like to propose conditions or performance standards in conjunction with permitting schools in the B zone, specific suggestions can be offered at the meeting on February 22. Providing high level input (i.e., “increase the setback for schools” rather than “the setback should be X feet”) would be most helpful at this stage. The Planning Commission should give consideration to appropriate standards for playfields, setbacks, lot coverage, landscaping and whether to require design review. With the Planning Commission’s direction, staff can prepare draft conditions and performance standards for the Commission to consider at the next meeting.

### Alternative B Discussion

Alternative B is more restrictive than Alternative A because it would add additional development standards beyond what is currently required in the B zone. The added development standards could help to offset impacts to neighboring land uses by requiring landscaping, screening, design commission review, and larger setbacks from neighboring residential properties.

### **Alternative C: No Change.**

The City is not required to make an amendment. Making no change would maintain the existing zoning and land use controls for the subject property.

### Alternative C Discussion

Alternative C is the most restrictive option discussed in this memo. With no change to the permitted uses in the B zone, the Herzl parcel that is entirely zoned B could not be developed with a private school. The other split zoned parcels would be subject to the regulations for the R-9.6 zone, which require more conditions and include more detailed development standards as well as a conditional use permit. This alternative has the added benefit of not making any changes to the regulations that apply to other B-zoned properties elsewhere in the City.

### Alternative C-2 Discussion

As an optional follow-on action to Alternative C, the City could also consider a future rezone to the B-zoned parcels on the Herzl property. Changing this zoning to be more consistent with the neighboring C-O and/or R-9.6 zones could have several benefits as outlined below.

- **Rezoning the B-zoned areas to C-O:** Public and private schools are a permitted use with conditions in the C-O zone by MICC 19.04.020(13). The adjacent commercial area across East Mercer Way is zoned C-O and currently contains two private schools. Rezoning the B-zoned Herzl property to C-O would provide consistent development standards across neighboring properties. Furthermore, the C-O zone has additional development standards that would help to offset the impacts to neighboring land uses.
- **Rezoning the B-zoned areas to R-9.6:** Private schools are a conditional use in the R-9.6 zone per MICC 19.02.010(C)(2). The property immediately adjacent to Herzl, across East Mercer Way, has split zoning with C-O and R-9.6, and the private school currently located on the property was permitted via a CUP according to the standards of the R-9.6 zone. Rezoning the B-zoned area to R-9.6 would result in similar private school uses being held to consistent development standards.

If the City would like to pursue rezoning the subject area, it should be proposed for the 2024 docket as a part of the annual docket request process in September 2023.

### **FEEDBACK REQUESTED**

The Planning Commission should indicate which of the three alternatives is preferred. If the Planning Commission prefers Alternative B, they should propose the desired high level development standards or conditions. An example of a high-level proposed development standard would be to include a larger setback. With that level of input, staff can draft options for the Planning Commission to consider during the next discussion of this topic.

**NEXT STEPS**

At the March 22 meeting, the Planning Commission will hold a public hearing and receive public comment. After hearing public comments on the proposed alternatives, the Commission should make a recommendation to the City Council. The recommendation will be transmitted to City Council for review later in the spring.



# CITY OF MERCER ISLAND

## COMMUNITY PLANNING & DEVELOPMENT

9611 SE 36TH STREET | MERCER ISLAND, WA 98040

PHONE: 206.275.7605 | [www.mercerisland.gov](http://www.mercerisland.gov)



## DOCKET REQUEST FORM

### PURPOSE

The City of Mercer Island is accepting requests for amendments to its comprehensive plan and development code, to be considered in 2022. Requests to amend the comprehensive plan and development code are placed on a preliminary docket of suggested amendments to be reviewed for initial consideration by the Planning Commission and City Council in the fall of 2021. Requests that are added to the final docket by the City Council will receive additional analysis and consideration in 2022.

Comprehensive plan and development code amendment requests require a Docket Request Form.

A complete Docket Request Form shall be submitted to the City of Mercer Island by Friday, October 1st at 5:00 PM via email to [alison.vangorp@mercerisland.gov](mailto:alison.vangorp@mercerisland.gov) or mailed to the City of Mercer Island, Attention Alison Van Gorp, 9611 SE 36th Street, Mercer Island, WA 98040.

Prior to submitting a Docket Request Form, the applicant should meet with planning staff to ensure that applicable decision criteria are adequately addressed, and all necessary information is submitted. Docket Request forms that are determined to be incomplete will not be included in the public review process. If a request is accepted for review on the final docket, a State Environmental Policy Act (SEPA) Checklist may be required to be submitted for review.

For more information regarding this process, please review Mercer Island City Code [19.15.230](#), [19.15.250](#) and [19.15.260](#) or contact Alison Van Gorp, Deputy Director, at [alison.vangorp@mercerisland.gov](mailto:alison.vangorp@mercerisland.gov).

### CONTACT INFORMATION

Name: Anjali Grant  
 Address: 3427 Beacon Ave S  
 Phone: 2065124209  
 Email: anjali@agrantedesign.com

### REQUEST INFORMATION

*Please complete a separate Docket Request Form for each item you are requesting to be added to the Docket.*

Is this request related to a specific property or zone? Yes ☒ No ☐

If yes, please complete the following information:

Property Owner: Herzl Ner-Tamid

Address: 3700 East Mercer Way

County Assessors Parcel No.: 0824059045

Parcel Size (sq. ft.): 26,774 sf

Is this request for a Comprehensive plan amendment or a development code amendment?

Comprehensive Plan amendment ☐ Development Code amendment ☒



Would you like to submit a suggestion for a comprehensive plan or development code amendment, or is this an application for a specific amendment (see [MICC 19.15.250\(C\)\(2\)](#) for more information)?

Suggestion ☐

Application ☒

*Please note:* applications are subject to applicable permit fees. Please see our [Land Use Approval fee schedule](#) for applicable fees.

#### REQUEST DESCRIPTION

Please provide a clear description of proposal (please add additional paper or attachments if needed):  
Please see attached document.

Signature: \_\_\_\_\_



Anjali Grant  
2021.09.30 08:29:42-07'00'

Date: \_\_\_\_\_

9/30/2021

## DOCKET REQUEST FORM REQUEST DESCRIPTION

***This Code Amendment proposes that the Mercer Island Municipal Code, Chapter 19 be amended to be consistent with the Mercer Island Comprehensive plan by allowing public and private schools as a permitted use in the B Business zone. (19.04.050 Business – B; B. Uses Permitted).***

There are three areas of Mercer Island where the B zone exists, all just south of the I-90 corridor: at SE 24th Street near 74th Avenue SE; at 81st Place SE and SE 28th Street; and at East Mercer Way, near SE 38th Street. The first two areas are on the borders of the Town Center; the third area is an extension of the Commercial CO zone to the west.

***Per 19.15.250, D of the Mercer Island Municipal Code, the city may approve or approve with modifications a proposal to amend this code only if:***

1. The amendment is consistent with the comprehensive plan; and
2. The amendment bears a substantial relation to the public health, safety, or welfare; and
3. The amendment is in the best interest of the community as a whole.

## CONSISTENCY WITH COMPREHENSIVE PLAN

Section 19.04.050 of the Mercer Island Municipal Code, as written, is in conflict with the Comprehensive Plan.

The current Comprehensive Plan explains the CO and B designations as follows (emphasis added):

*The commercial office land use designation represents commercial areas within Mercer Island, located outside of the Town Center, where the land use will be predominantly commercial office.*  
**Complementary land uses** (e.g. healthcare uses, **schools**, places of worship, etc.) **are also generally supported within this land use designation.**

Current Mercer Island Code Section 19.04.050 conflicts with this designation as it does not allow for schools.

In addition, the Comprehensive Plan includes the phrase "Education is the Key" as one of its community values and states both that Mercer Island will continue to

provide a wide range of educational services for the community's varied population, and that ***educational and religious organizations are important and integral elements of the community character and fabric***. Uses in commercial zones outside the town center are meant to be compatible with the residential character of the community; education is described as a compatible use that is encouraged.

As such, the proposed Code Amendment is consistent with the description of the Land Use designation 'Commercial Office,' as described in the Comprehensive Plan, which supports schools as a complementary use to commercial offices, as well as the educational values outlined in the Comprehensive Plan. The commercial office land use designation, as described in the comprehensive plan and accompanying map, includes both CO and B zones. Further information supporting this amendment is included as ***Appendix A*** to this document.

### ***SUBSTANTIAL RELATION TO THE PUBLIC HEALTH, SAFETY, OR WELFARE***

Education is vital to the health, safety and well-being of our families and is one of Mercer Island's stated community values. Similar permitted uses in the B zone include theaters; commercial recreational areas; preschools and day care centers for children up to age 12. Allowing K-12 schools in this zone increases the likelihood that future development will support the health, safety and well-being of the public.

### ***IN THE BEST INTEREST OF THE COMMUNITY AS A WHOLE***

The proposed Code Amendment will retain the residential character of the neighborhood. Similar permitted uses in the B zone include theaters; commercial recreational areas; preschools and day care centers for children up to age 12. Adding K-12 schools to the list of permitted uses will bring this zone into alignment and consistency with the comprehensive plan and will likely have less environmental impact on the neighborhood than many of the uses already permitted. A school community is able to implement traffic reduction strategies, such as carpooling, bus and van use, and staggered start times, and make lasting community connections.

## **APPENDIX A: ADDITIONAL INFORMATION TO SUPPORT THE REQUESTED CODE AMENDMENT**

Applicable sections of the ***Mercer Island Comprehensive Plan 2015-2035*** are excerpted below, with added emphasis:

### **II. LAND USE ELEMENT**

#### Community Values

##### **Education is the Key**

**The community and its public and private institutions are committed to provide excellence in education.**

#### How the Values Are Manifested

Community Services: Pride & Spirit; Excellence in Education; Recreational & Cultural Opportunities

Mercer Island will continue to provide a **wide range of education, cultural and municipal services for the community's varied population. Balanced and flexible programs will be necessary to meet the community's evolving needs in education, recreation and cultural enjoyment.** The community will maintain its broad range of quality basic services, including public safety, human services, physical development and utilities. At the same time, community leaders recognize that delivery of these services will take place in an arena of limited resources and heightened competition for tax revenues.

Residential Land Use: Residential; Environmental Stewardship; Leadership; Citizen Involvement; Neighborhood Pride

**Civic, recreation, education and religious organizations are important and integral elements of the community character and fabric. Their contribution and importance to the established community character should be reflected and respected in land use permit processes.**

#### IV. LAND USE ISSUES

Outside the Town Center

(3) Commercial Office and PBZ zones must **serve the needs of the local population while remaining compatible** with the overall residential character of the community.

#### V. LAND USE POLICIES

Outside the Town Center

GOAL 15: Mercer Island should remain principally a low density, single family residential community.

- 15.1 Existing land use policies, which strongly support the preservation of existing conditions in the single family residential zones, will continue to apply. Changes to the zoning code or development standards will be accomplished through **code amendments**.
- 15.4 As a primarily single family residential community with a high percentage of developed land, the community cannot provide for all types of land uses. Certain activities will be considered incompatible with present uses. Incompatible uses include landfills, correctional facilities, zoos and airports. **Compatible permitted uses such as education**, recreation, **open spaces**, government social services and religious activities **will be encouraged**.

#### VII. LAND USE DESIGNATIONS

Table

Land Use Designation	Implementing Zoning Designations	Description
Commercial Office	CO B	The commercial office land use designation represents commercial areas within Mercer Island, located outside of the Town Center, where the land use will be predominantly commercial office. <b><u>Complementary land uses</u></b> (e.g. healthcare uses, <b><u>schools</u></b> , places of worship, etc.) <b><u>are also generally supported within this land use designation</u></b> .

## EXISTING SCHOOLS AND ZONING

### K-12 SCHOOLS ON MERCER ISLAND

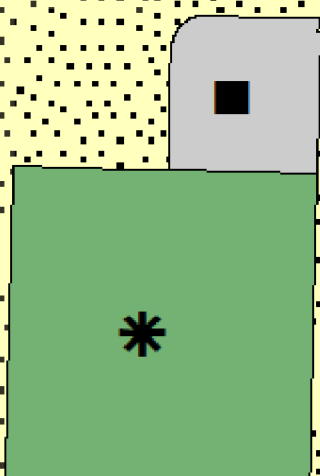
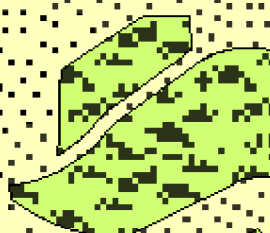
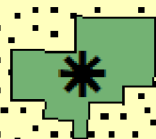
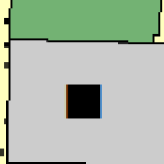
Approximately 5,200 students currently attend school on the island.

- |   |  |
|---|--|
| • Northwest Yeshiva High School<br>50 students, private co-ed<br>college prep | • West Mercer Elementary<br>School<br>428 students, public (MISD)          |
| • Lakeridge Elementary<br>404 students, public (MISD)                         | • Northwood Elementary School<br>414 students, public (MISD)               |
| • Islander Middle School<br>1,030 students, public (MISD)                     | • French American School of<br>Puget Sound<br>426 students, private preK-8 |
| • Island Park Elementary School<br>367 students, public (MISD)                | • Yellow Wood Academy<br>123 students, private K-12                        |
| • St. Monica School<br>201 students, private preK-8                           | • Privett Academy<br>180 students, private 6-12                            |
| • Mercer Island High School<br>1,557 students, public (MISD)                  |  |

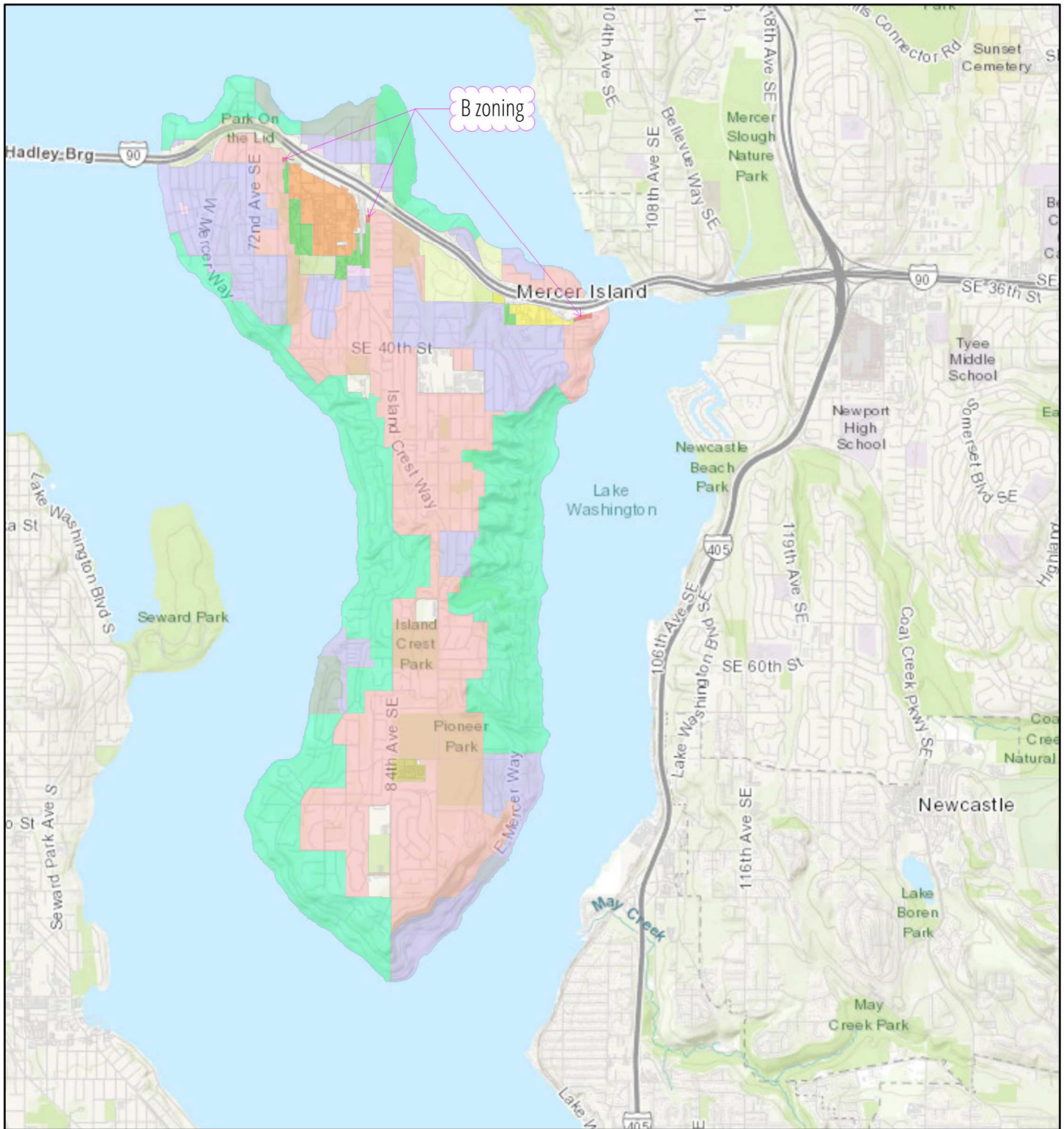
Of those, the French-American School is in the CO zone; the MISD schools are in dedicated Public Institution zones within residential neighborhoods; and the rest are in residential zones.

Below is a table showing where K-12 schools are a permitted use, where a conditional use, and where they are not allowed. They are allowed as a conditional use in all residential zones, which supports the Comprehensive Plan definition of a **compatible use**. They are not allowed in the Town Center or in the Planned Business Zone, as more dense retail environments are encouraged. They are allowed in CO commercial office zones, supporting the Comprehensive Plan definition of a **compatible use**, subject to design commission review and providing ¼ acre of usable open space abutting or adjacent to the site. We are seeking to add schools as a permitted use in the B Business zone.

Zones	Public schools	Private schools
R-8.4, R-9.6, R-12, and R-15	<p>19.02.010 A. PERMITTED</p> <p>4. Public schools accredited or approved by the state for compulsory school attendance, subject to design commission review and all of the following conditions:</p> <p>a. All structures shall be located at least 35 feet from any abutting property and at least 45 feet from any public right-of-way.</p> <p>b. Off-street parking shall be established and maintained at a minimum ratio of one parking space per classroom with high schools providing an additional one parking space per 10 students.</p> <p>c. A one-fourth acre or larger playfield shall be provided in one usable unit abutting or adjacent to the site.</p>	<p>19.02.010 C. CONDITIONAL</p> <p>C. Conditional Uses. The following uses are permitted when authorized by the issuance of a conditional use permit when the applicable conditions set forth in this section and in MICC 19.15.040 have been met:</p> <p>2. Private schools accredited or approved by the state for compulsory school attendance, subject to conditions set out in subsection (A)(4) of this section.</p>
MF-2, MF-2L, MF-3	<p>19.03.010 B.1., C1., D.1.</p> <p>Any use permitted in zones R-8.4, R-9.6, R-12, and R-15.</p>	
PBZ	<p>19.04.010 B. Uses Permitted.</p> <p>Not listed as a Permitted Use.</p>	
CO	<p>19.04.020 A. Uses Permitted.</p> <p>13. Public and private schools accredited or approved by the state for compulsory school attendance, subject to design commission review and the following conditions:</p> <p>a. A one-fourth acre or larger playfield, play surface or open space shall be provided in one usable unit abutting or adjacent to the site.</p>	
B	<p>19.04.050 B. Uses Permitted.</p> <p>Not listed as a Permitted Use.</p>	
Town Center (all subareas)	<p>19.11.020 Land uses, Use Table by Subarea</p> <p>Neither a Permitted nor a Conditional use.</p>	







9/2/2021, 4:16:10 PM

Zoning

R-12

MF-3

P

B

R-15

R-8.4

C-O

MF-2

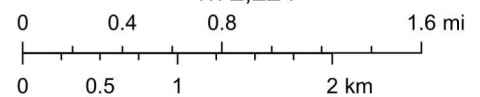
R-9.6

PBZ

MF-2L

TC

1:72,224



Mercer Island GIS, City of Bellevue, WA, Bureau of Land Management, Esri Canada, Esri, HERE, Garmin, USGS, NGA, EPA, USDA, NPS

# CITY OF MERCER ISLAND

## COMMUNITY PLANNING & DEVELOPMENT

9611 SE 36TH STREET | MERCER ISLAND, WA 98040

PHONE: 206.275.7605 | [www.mercerisland.gov](http://www.mercerisland.gov)



## PLANNING COMMISSION

**TO:** Planning Commission

**FROM:** Alison Van Gorp, Deputy Director

**DATE:** March 16, 2023

**SUBJECT:** ZTR22-001

**ATTACHMENTS:** 1. Summary of Development Regulations for Schools  
2. Draft Code Amendment

### SUMMARY

The purpose of this memo is to provide the Planning Commission with the staff recommendation for ZTR22-001. This zoning code amendment was proposed in a Docket Request dated September 30, 2021 (Attachment 1). The docket request proposed amending the Business Zone to allow schools. At the March 22 meeting, a public hearing will be held, and staff seeks further guidance from the commission on the proposed code amendment. The commission may finalize and vote on a recommendation during the meeting, or direct staff to prepare a revised draft for consideration at the April meeting.

### BACKGROUND

In September 2021, Anjali Grant, on behalf of Herzl Ner-Tamid (Herzl), submitted a [docket request](#) for an amendment proposing an amendment to [MICC 19.04.050 Business – B](#). The proposed amendment of MICC 19.04.050 would add public and private schools to the list of permitted uses in the Business Zone.

At the February 22 meeting, the Planning Commission provided initial guidance to staff on the proposed amendment. The commission requested a legal opinion on whether the proposed amendment constitutes “spot zoning” and whether development regulations can be proposed for the entirety of the B zone, or just for the schools use. The commission also requested an analysis of the existing development standards for schools in various zones within the current city code. Finally, the commission directed staff to prepare a revised amendment that permits schools in the B zone with additional development standards.

### Legal Analysis

The following questions were raised during the February 22 Planning Commission meeting; staff have developed responses in consultation with the City Attorney.

Q: Is amending the B zone to allow schools a spot zone?

No, the proposed amendment would apply to the entire B zone, which is composed of several properties. This is not a spot zone, which refers to rezoning a single property. The proposed amendment would allow a land use in the B zone rather than rezoning the property.

Q: Can the City amend the development regulations to add just one use? Is this a spot zone?

Yes, the City amends development regulations from time to time in response to changing conditions and needs; there is no limit on how much or how little can be changed. Amending development regulations is unrelated to a spot zone, which refers to rezoning a single property.

Q: Could schools be permitted as a conditional use in the B zone?

Yes. A school would then require a Conditional Use Permit (CUP) with approval from the Hearing Examiner to proceed. Further discussion of this option is provided in the Draft Code Amendment section, below.

Q: If the City would like to add schools as a permitted use in the B zone, can we add development regulations that apply broadly to all uses in the zone, or only in relation to the new use (schools)?

While it is possible to amend the development regulations in the B zone more broadly, this is not recommended. The docket item and noticing related to this code amendment have been limited in scope to adding schools as a permitted use in the B Zone, and have not included considerations related to other uses in the zone. Thus, the recommended code amendment should also be limited to regulations related to the school use. Broader changes to the B zone could be docketed in a future year.

#### **Draft Code Amendment**

Staff have reviewed code provisions related to public and private schools in the Commercial Office (C-O), Residential (R) and Public Institution (P-I) zones. The most relevant code requirements are summarized in Attachment 1. A draft code amendment has been prepared with additional conditions and performance standards that were informed by this code analysis (see Alternative B, below). In drafting the code amendment, staff sought to include provisions that were both consistent with the regulations in other zones and appropriate for the context of the B zone properties.

It should also be noted that the provisions of [MICC 19.12](#) Design Standards For Zones Outside Town Center apply to all “regulated improvements” located outside the Town Center zone. Regulated improvements include development of any property except property owned by the City, single family dwellings/accessory structures and wireless facilities. Thus, the provisions of MICC 19.12 apply to schools in the C-O, R and P-I zones. This chapter establishes design review requirements, provides building design guidelines as well as standards for landscaping, screening, and lighting, among other things. Relevant code provisions from MICC 19.12 are summarized in Attachment 1 as well. Since MICC 19.12 already includes provisions requiring design review, providing building design guidelines and regulating landscaping and lighting, additional standards related to these items are not included in the draft code amendment.

At the February 22 meeting, the Commission inquired about the feasibility of adding schools as a conditional use in the B zone, subject to a CUP. As mentioned above, this is feasible. However, staff do not recommend permitting schools as a conditional use. The B zone currently permits a variety of commercial uses, including several that are higher intensity uses with impacts to neighboring properties that are likely similar to, if not greater, than those of schools. For example, the B zone currently permits service stations, auto repair shops, museums, theaters, and hotels. These uses can be developed “by right” without requiring an additional land use permit. Making schools a conditional use is not consistent with how other more intense uses are regulated in this zone.

## ALTERNATIVES

There are three alternatives the Planning Commission can consider. Based on the feedback provided at the February 22 meeting, staff have prepared a draft code amendment for consideration (Alternative B). The three alternatives are provided below.

### **Alternative A: Amend the B Zone to allow public and private schools as a permitted use.**

This alternative was proposed in the [docket request](#) submitted by Herzl in 2021. The proposal would amend MICC 19.04.050 by adding “Public and private schools” to the list of permitted uses. As a permitted use, schools would be allowed outright, without the need for an additional land use permit. The submitted proposal does not include any special conditions or performance standards for public and private schools. An analysis of this alternative was provided in the [February 15 staff memo](#).

### **Alternative B: Add additional conditions or performance standards.**

This alternative would amend the B zone to allow schools as in Alternative A and would also add conditions and performance standards to mitigate the potential impacts of these facilities. The draft code amendment includes the following conditions, which are applicable to public and private schools:

#### a. Setbacks

- i. a setback of 45 feet is required from property lines that abut single-family zones.
- ii. a setback of 30 feet is required from public rights of way.
- iii. a setback of 15 feet is required from public parks.

b. Screening. Along property lines abutting rights of way, public parks, and single-family zoning, a landscaped area at least ten feet wide must provide a partial visual barrier to adjacent properties and rights of way. The screening shall be composed of a combination of trees, bushes, and groundcover that produce an eight-foot-tall visual barrier in all seasons within three years of planting. A minimum of one tree for every 20 feet of landscape perimeter length must be provided.

c. Playfield. A one-fourth acre or larger playfield, play surface or open space shall be provided in one usable unit abutting or adjacent to the site.

### Alternative B Discussion

Alternative B is more restrictive than Alternative A because it would add additional development standards beyond what is currently required in the B zone. The added development standards are intended to mitigate impacts to neighboring land uses by requiring larger setbacks and screening requirements. In addition, a playfield is required as in other zones that allow private schools. If Alternative B is adopted, an application for a school in the B zone would be reviewed for consistency with the proposed standards during review of the building permit. A separate land use permit would not be required.

### Feedback Requested

The Planning Commission should consider whether the proposed standards are appropriate for the B zone. In particular, do the proposed numeric standards provide an appropriate level of separation and screening from surrounding properties? The setback standards are similar to those for public schools located in the P-I zone. The P-I Zone school properties are composed of large parcels and are developed with large school facilities and sports fields. Due to the size of the properties in the B zone, it is possible that smaller setbacks may be more appropriate given the scale of development that is possible.

### Alternative C: No Change.

The City is not required to make an amendment. Making no change would maintain the existing zoning and land use controls for the subject property. An analysis of this alternative was provided in the [February 15 staff memo](#).

### STAFF RECOMMENDATION

**Staff recommends Alternative B to amend MICC 19.04.050 as drafted in Attachment 2.** The B zone does not currently allow schools as a permitted use and the proposed amendment would add this use, as well as additional development conditions and performance standards intended to mitigate impacts on surrounding neighborhoods. The B zone already allows land uses with similar or greater intensity such as service stations, auto repair shops, museums, theaters, and hotels. Furthermore, zones intended for less intense development including single-family residential zones, also allow private schools subject to similar conditions. Subjecting schools in the B zone to development standards can help ensure that if properties in the B zone are developed with schools, that land use would be compatible with surrounding land uses. The proposed development standards can offset potential impacts by establishing screening and setbacks to shield single-family neighborhoods from possible noise and lighting. Alternative B would enable an organization like Hertzl Ner-Tamid to develop a private school. Alternative B as presented is consistent with the policies of the Comprehensive Plan and the Mercer Island development code.

### Consistency with the Code Amendment Criteria in MICC 19.15.250(D)

Decision criteria for amending the development code are established in MICC 19.15.250(D). The proposed amendments in Alternative B.1 are consistent with those criteria as follows.

#### MICC 19.15.250(D)(1)

MICC 19.15.250(D)(1) states that a code amendment may only be approved if, “The amendment is consistent with the comprehensive plan”. The comprehensive plan land use designation of [Commercial Office](#) includes both the C-O and B zones and is described as follows.

The commercial office land use designation represents commercial areas within Mercer Island, located outside of the Town Center, where the land use will be predominantly commercial office. Complementary land uses (e.g., healthcare uses, schools, places of worship, etc.) are also generally supported within this land use designation.

The proposed code amendment is consistent with the Commercial Office land Use designation in the Comprehensive Plan because schools are supported in this area as a complimentary use to commercial office.

#### MICC 19.15.250(D)(2)

The second criterion for approval of a development code amendment is established in MICC 19.15.250(D)(2), which states, “The amendment bears a substantial relation to the public health, safety, or welfare”. The proposed code amendment would relate the public welfare by enabling development of schools in the B zone. The corresponding development regulations would ensure that the development would occur with reduced impacts to neighboring uses and with adequate outdoor play space for students.

#### MICC 19.15.250(D)(3)

The third and final criterion for approval of a development code amendments is established in MICC 19.15.250(D)(3), which states, “The amendment is in the best interest of the community as a whole.” The



proposed code amendment would serve the community interest by providing additional opportunities for the development of schools, expanding the potential educational services provided on the island. As identified in the Comprehensive Plan, schools are a key element of the community character and providing a range of educational opportunities to the community's varied population is a priority.

#### **NEXT STEPS**

At the March 22 meeting, the Planning Commission will hold a public hearing and receive public comment. After hearing public comments on the proposed alternatives, the Planning Commission should indicate which of the three alternatives is preferred. If the Planning Commission prefers Alternative B, they can consider further revisions to the proposed code amendment, if desired, and provide direction to staff. Simple changes can be made by motion during the March 22 meeting. More extensive revisions or wordsmithing will require scheduling a 3<sup>rd</sup> review for the April 26, 2023 meeting.

When the Planning Commission concludes deliberations, a recommendation to the City Council should be finalized by motion. The commission's recommendation will be transmitted to City Council for review later in the spring.

	<b>B Zone MICC MICC 19.04.050</b>	<b>C-O Zone MICC 19.04.020</b>	<b>R Zones MICC 19.02</b>	<b>P-I Zone MICC 19.15.010</b>
<b>Permitted Uses</b>	<ul style="list-style-type: none"> <li>Schools are not a permitted use</li> </ul>	<ul style="list-style-type: none"> <li>Schools are a permitted use</li> </ul>	<ul style="list-style-type: none"> <li>Schools permitted as conditional uses, subject to CUP</li> </ul>	<ul style="list-style-type: none"> <li>Public schools are a permitted use.</li> </ul>
<b>Setbacks</b>	<ul style="list-style-type: none"> <li>10-foot setback from any public ROW for all structures</li> <li>15-foot setback from streets for service station pump islands</li> </ul>	<ul style="list-style-type: none"> <li>50-foot setback from all ROW</li> <li>Rear yard setback of 50-feet, side yard setbacks totaling 75-feet with at least 25 feet per side.</li> <li>50-foot setback from property line of adjacent residential or multifamily that is developed for this use. No parking or driveways allowed within this setback.</li> </ul>	<ul style="list-style-type: none"> <li>All structures shall be located at least 35 feet from any abutting property and at least 45 feet from any public right-of-way.</li> </ul>	<ul style="list-style-type: none"> <li>Setbacks are established individually for each school site in <u>19.05.010</u> (F), ranging from 15 to 65 feet, with the widest setbacks along property lines that abut single-family zoning.</li> <li>45-feet is a common setback for property lines that abut single-family</li> <li>30-feet is common setback from public ROW.</li> <li>15-feet is a common setback from internal property lines and public parks.</li> </ul>
<b>Building Height</b>	<ul style="list-style-type: none"> <li>The lesser of 3 stories or 36 feet, calculated using the method described in MICC <u>19.11.030</u>(A)(3).</li> </ul>	<ul style="list-style-type: none"> <li>36 feet in height, calculated using the method described in MICC 19.11.030(A)(3).</li> <li>Outdoor storage facilities shall not exceed 20 feet in height.</li> <li>Additional 10 feet for rooftop appurtenances</li> </ul>	<ul style="list-style-type: none"> <li>30 feet above the average building elevation to the highest point of the roof in MICC 19.02.020(E)(1)..</li> </ul>	<ul style="list-style-type: none"> <li>Height limits are established individually for each school site in <u>19.05.010</u> (F), ranging from 2 stories/30 feet to 3 stories/53 feet, with the lowest limits along property lines that abut single-family zoning.</li> </ul>

	<b>B Zone MICC MICC 19.04.050</b>	<b>C-O Zone MICC 19.04.020</b>	<b>R Zones MICC 19.02</b>	<b>P-I Zone MICC 19.15.010</b>
<b>Lot Coverage</b>	<ul style="list-style-type: none"> <li>n/a</li> </ul>	<ul style="list-style-type: none"> <li>Not more than 60 percent of a lot may be covered by buildings, structures, and other impervious surfaces.</li> <li>The building footprint shall occupy no more than 35 percent of the gross lot area.</li> </ul>	<ul style="list-style-type: none"> <li>Lot coverage limited to 20%-40% of the lot, depending on lot slope</li> <li>Maximum 9 percent of the lot may be covered with hardscape per MICC 19.02.020(F)(3)(b)(i).</li> </ul>	<ul style="list-style-type: none"> <li>Maximum allowable coverage with impervious surfaces of 55 percent for elementary and middle schools and 63 percent for the high school mega-block.</li> <li>Additional five percent allowed for synthetic turf fields, non-drivable pervious paving.</li> </ul>
<b>Design Review</b>	<ul style="list-style-type: none"> <li>Design Commission review required per <u>MICC 19.12.010</u> (D)</li> </ul>	<ul style="list-style-type: none"> <li>Design Commission review required per <u>MICC 19.12.010</u> (D)</li> </ul>	<ul style="list-style-type: none"> <li>Design Commission review required per <u>MICC 19.12.010</u> (D)</li> </ul>	<ul style="list-style-type: none"> <li>Design Commission review required for major new construction.</li> <li>Administrative design review required for minor exterior modification and portable classrooms.</li> </ul>
<b>Landscaping /Screening</b>	<ul style="list-style-type: none"> <li>Standards in <u>MICC 19.12.040</u> <u>19.12.060</u> and apply.</li> <li>Minimum of 25 percent of the gross lot area shall be landscaped.</li> <li>10-foot partial screen required around perimeter</li> </ul>	<ul style="list-style-type: none"> <li>Standards in <u>MICC 19.12.040</u> <u>19.12.060</u> and apply.</li> <li>Minimum of 40 percent of the gross lot area shall be landscaped.</li> <li>A 20-foot partial screen required around the perimeter</li> </ul>	<ul style="list-style-type: none"> <li>Standards in <u>MICC 19.12.040</u> <u>19.12.060</u> and apply.</li> <li>Minimum of 25 percent of the gross lot area shall be landscaped</li> <li>10-foot partial screen required around perimeter</li> </ul>	<ul style="list-style-type: none"> <li>Standards in <u>MICC 19.12.040</u> and <u>19.11</u> apply.</li> <li>Landscaped surfaces equal to 25% of the development site shall be provided (planting beds, green roofs, green walls all included)</li> <li>Screening of service areas, loading zones, storage areas, garbage collection, mechanical units, etc required</li> <li>20 foot partial or full perimeter screen required</li> </ul>
<b>School Playfields</b>	<ul style="list-style-type: none"> <li>n/a</li> </ul>	<ul style="list-style-type: none"> <li>A one-fourth acre or larger playfield, play surface or open space shall be provided in one usable unit abutting or adjacent to the site.</li> </ul>	<ul style="list-style-type: none"> <li>A one-fourth acre or larger playfield shall be provided in one usable unit abutting or adjacent to the site.</li> </ul>	<ul style="list-style-type: none"> <li>n/a</li> </ul>



	<b>B Zone MICC MICC 19.04.050</b>	<b>C-O Zone MICC 19.04.020</b>	<b>R Zones MICC 19.02</b>	<b>P-I Zone MICC 19.15.010</b>
<b>Lighting</b>	<ul style="list-style-type: none"> <li>Standards in <u>MICC 19.12.070</u> apply.</li> </ul>	<ul style="list-style-type: none"> <li>Standards in <u>MICC 19.12.070</u> apply.</li> </ul>	<ul style="list-style-type: none"> <li>Standards in <u>MICC 19.12.070</u> apply.</li> </ul>	<ul style="list-style-type: none"> <li>Standards in <u>MICC 19.12.070</u> apply.</li> <li></li> </ul>
<b>Parking</b>	<ul style="list-style-type: none"> <li>Public and private schools shall provide at a minimum two off-street parking spaces per classroom unless additional parking spaces are deemed necessary through design commission or administrative SEPA review and shall provide adequate off-street loading and unloading facilities as determined by the city engineer.</li> </ul>	<ul style="list-style-type: none"> <li>Public and private schools shall provide at a minimum two off-street parking spaces per classroom unless additional parking spaces are deemed necessary through design commission or administrative SEPA review and shall provide adequate off-street loading and unloading facilities as determined by the city engineer.</li> </ul>	<ul style="list-style-type: none"> <li>Off-street parking shall be established and maintained at a minimum ratio of one parking space per classroom with high schools providing an additional one parking space per ten students.</li> </ul>	<ul style="list-style-type: none"> <li>Public elementary and middle schools shall provide a minimum of two parking spaces per classroom. Public high schools shall provide a minimum of one parking space per classroom plus an additional one parking space per ten students. If the parking spaces that would need to be provided as specified above are in excess of the actual parking demands of the school's staff, students, and visitors, the code official may allow a reduction in minimum parking requirements based on a parking analysis prepared by a qualified professional, with the approval of the city engineer and the design commission, for projects reviewable by the design commission.</li> </ul>

## Attachment 2: Draft Code Amendment

### 19.04.050 Business—B.

- A. *Required conditions.* All uses permitted in this zone shall be subject to the following conditions:
1. All goods produced on the premises shall be sold at retail on the premises, except as provided herein.
  2. Processes and equipment employed and goods processed or sold shall be limited to those which are not objectionable by reason of odor, dust, smoke, cinders, gas, fumes, noise, vibration, refuse matter, or water carried waste.
  3. No service station or other establishment where motor fuel or lubricating oils are stored or motor services are rendered, may be located within 300 feet of any property upon which a place of worship, school, hospital, institution, theater, or public assembly seating over 50 persons, is located, and said distances shall be measured on a straight line or air line from the outer boundary or property line in the one instance to the nearest property or boundary line.
  4. *Outdoor storage and merchandise display requirements.*
    - a. The total area allowed for outdoor storage and/or merchandise display shall be less than five percent of the total gross square footage of the subject store; provided, however, that such area may exceed five percent if it is fenced or screened in a manner acceptable to the design commission;
    - b. Stored and/or displayed materials shall not obstruct fire lanes;
    - c. The stored and/or displayed materials shall be attractively and safely displayed, and remain on the area specified for such display;
    - d. Bulk (uncontained) materials shall be stored less than 24 hours;
    - e. Items stored on a site during construction and temporary uses approved by the code official (e.g., Christmas tree sales lots) shall be exempt from the requirements for this section.
  5. On-site hazardous waste treatment and storage facilities as defined in MICC 19.16.010 are permitted as an accessory use to a permitted use in this zone. These facilities must comply with the state siting criteria as adopted in accordance with RCW Chapter 70.105.
- B. *Uses permitted.*
1. Government services, utilities, and museums and art exhibitions.
  2. Day care.
  3. Public and private schools accredited or approved by the state for compulsory school attendance, subject to design review as specified MICC 19.12.010 (D), and the following conditions:
    - a. Setbacks
      - i. a setback of 45 feet is required from property lines that abut single-family zones.
      - ii. a setback of 30 feet is required from public rights of way.
      - iii. a setback of 15 feet is required from public parks.
    - b. Screening. Along property lines abutting rights of way, public parks, and single-family zoning, a landscaped area at least ten feet wide must provide a partial visual barrier to adjacent properties and rights of way. The screening shall be composed of a combination of trees, bushes, and groundcover that produce an eight-foot-tall visual barrier in all seasons within three years of planting. A minimum of one tree for every 20 feet of landscape perimeter length must be provided.

## Attachment 2: Draft Code Amendment

c. Playfield. A one-fourth acre or larger playfield, play surface or open space shall be provided in one usable unit abutting or adjacent to the site.

- ~~34.~~ Healthcare services.
- ~~45.~~ Personal services.
- ~~56.~~ Professional, scientific, and technical services; provided, animal hospitals and clinics shall be structurally enclosed.
- ~~67.~~ Office uses.
- ~~78.~~ Service stations.
- ~~89.~~ Repair services.
- ~~910.~~ Theaters.
- ~~1011.~~ Restaurants, cafeterias, catering.
- ~~1112.~~ Retail stores.
- ~~1213.~~ Financial and insurance services.
- ~~1314.~~ Commercial recreational areas; provided, teen dances and teen dance halls as defined herein are not permitted uses.
- ~~1415.~~ Special needs group housing, as provided in MICC 19.06.080.
- ~~1516.~~ Social service transitional housing, as provided in MICC 19.06.080.
- ~~1617.~~ Wireless communications facilities subject to the conditions set out in MICC 19.06.040.
- ~~1718.~~ Accessory uses customarily incidental to a principal use permitted outright in this section.
- ~~1819.~~ Hotels/motels and multiple-family dwellings.
- ~~1920.~~ Decorating shops.
- ~~2021.~~ Employment agencies.
- ~~2122.~~ Printing establishments and newspaper printing presses.
- ~~2223.~~ Public garages and auto repair shops.
- ~~2324.~~ Sales rooms or storerooms for motor vehicles and other articles of merchandise.
- ~~2425.~~ Telephone exchanges or telegraph offices.
- ~~2526.~~ Preschools, nursery schools and day care centers, subject to the following conditions:
  - a. Such facilities shall meet all applicable safety and licensing laws and requirements.
  - b. All outdoor play areas shall be adequately fenced.
- ~~2627.~~ Adult entertainment, subject to the following conditions:
  - a. The point of public entry into the structure housing the business shall be at least 800 feet from the property line of any R or MF zoned property; from the boundary of the area designated as "proposed landscaping" on Figure 6 of the final EIS (Volume I) for I-90; or from the property line of any property containing one or more of the following uses: single- or multiple-family dwelling, retirement home, preschool, nursery school or day care center, publicly owned park or open space, recreational area (commercial, noncommercial or private), public or private primary or

## Attachment 2: Draft Code Amendment

---

secondary school, religious institution, governmental building, or an establishment which caters primarily to minors.

- b. No adult business shall be located closer than 400 feet to another adult business. Such distance shall be measured by following a straight line from the nearest point of public entry into the proposed adult business to the nearest point of entry into another adult business.
  - c. Point of public entry into adult businesses shall not be located along 78th Avenue SE or along primary pedestrian corridors.
  - d. Window or exterior displays of goods or services which depict, simulate, or are intended for use in connection with specified sexual activities as defined by this title are prohibited.
- C. *Structure setback requirements.* All structures shall have a minimum setback from any public right-of-way of ten feet; except, service station pump islands which shall have a setback from the street line of at least 15 feet to provide for safe access or egress to or from such street.
- D. *Building height limit.* Maximum allowable building height shall be the lesser of (1) three stories or (2) 36 feet, calculated using the method described in MICC 19.11.030(A)(3).

(Ord. 19C-21 § 1 (Att. A); Ord. 03C-08 § 7; Ord. 99C-13 § 1)

**CITY OF MERCER ISLAND  
ORDINANCE NO. 23C-08**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON,  
AMENDING MERCER ISLAND CITY CODE 19.04.050 BUSINESS - B  
RELATING TO PERMITTING SCHOOLS IN THE BUSINESS ZONE;  
PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE  
DATE.**

**WHEREAS**, the adoption of land use and zoning regulations is a valid exercise of the City's police power and is specifically authorized by RCW 35A.63.100; and

**WHEREAS**, the City added a code amendment to allow schools in the Business Zone to the 2022 CPD work program through the annual development code and comprehensive plan docket and the adoption of Resolution 1615; and

**WHEREAS**, on February 22, 2023, the Planning Commission provided initial direction on the proposed code amendment; and

**WHEREAS**, on March 22, 2023, the Planning Commission held a duly advertised public hearing and made a recommendation to the City Council; and

**WHEREAS**, the proposed code amendment is consistent with the Mercer Island Comprehensive Plan, which states that schools are a complementary use in the commercial office land use designation, a land use designation that includes Business Zone; and

**WHEREAS**, on March 30, 2023, the City notified the Washington State Department of Commerce of the City's intent to adopt development code amendments; and

**WHEREAS**, on April 3, 2023, the City issued a State Environmental Policy Act (SEPA) threshold determination of non-significance (DNS) consistent with the procedures established in Chapter 19.21 MICC; and

**WHEREAS**, on May 16, 2023, the City Council was briefed on the Planning Commission recommendation and had their first reading of this ordinance; and

**WHEREAS**, on June 6, 2022, the City Council had their second reading of this ordinance.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

**Section 1. Whereas Clauses Adopted.** The "Whereas Clauses" set forth in the recital of this Ordinance are hereby adopted as the findings and conclusions of the City Council for passing this Ordinance.

**Section 2. MICC 19.04.050 Business - B Amended.** MICC 19.04.050 is amended as follows.

[...]

B. Uses permitted.

1. Government services, utilities, and museums and art exhibitions.
2. Day care.
3. Public and private schools accredited or approved by the state for compulsory school attendance, subject to design review as specified MICC 19.12.010 (D), and the following conditions:
  - a. Setbacks
    - i. a setback of 35 feet is required from property lines that abut single-family zones.
    - ii. a setback of 30 feet is required from public rights of way.
    - iii. a setback of 15 feet is required from public parks.
    - iv. Setbacks are not required on internal property lines.
  - b. Screening. Along property lines abutting rights of way, public parks, and single-family zoning, a landscaped area at least ten feet wide must provide a partial visual barrier to adjacent properties and rights of way. The screening shall be composed of a combination of trees, bushes, and groundcover that produce an eight-foot-tall visual barrier in all seasons within three years of planting. A minimum of one tree for every 20 feet of landscape perimeter length must be provided. Screening is not required on internal property lines.
  - c. Playfield. A one-fourth acre or larger playfield, play surface or open space shall be provided in one usable unit. The playfield may be located on an adjacent lot.
- ~~34~~45. Healthcare services.
- ~~45~~56. Personal services.
- ~~56~~67. Professional, scientific, and technical services; provided, animal hospitals and clinics shall be structurally enclosed.
- ~~67~~78. Office uses.
- ~~78~~89. Service stations.
- ~~89~~910. Repair services.
- ~~910~~1011. Theaters.
- ~~1011~~1112. Restaurants, cafeterias, catering.
- ~~1112~~1213. Retail stores.
- ~~1213~~1314. Financial and insurance services.
- ~~1314~~1415. Commercial recreational areas; provided, teen dances and teen dance halls as defined herein are not permitted uses.
- ~~1415~~1516. Special needs group housing, as provided in MICC 19.06.080.
- ~~1516~~1617. Social service transitional housing, as provided in MICC 19.06.080.
- ~~1617~~1718. Wireless communications facilities subject to the conditions set out in MICC 19.06.040.
- ~~1718~~1819. Accessory uses customarily incidental to a principal use permitted outright in this section.
- ~~1819~~1920. Hotels/motels and multiple-family dwellings.
- ~~1920~~2021. Decorating shops.
- ~~2021~~21. Employment agencies.

- ~~24~~22. Printing establishments and newspaper printing presses.
- ~~22~~23. Public garages and auto repair shops.
- ~~23~~24. Sales rooms or storerooms for motor vehicles and other articles of merchandise.
- ~~24~~25. Telephone exchanges or telegraph offices.
- ~~25~~26. Preschools, nursery schools and day care centers, subject to the following conditions:
- a. Such facilities shall meet all applicable safety and licensing laws and requirements.
  - b. All outdoor play areas shall be adequately fenced.
- ~~26~~27. Adult entertainment, subject to the following conditions:
- a. The point of public entry into the structure housing the business shall be at least 800 feet from the property line of any R or MF zoned property; from the boundary of the area designated as "proposed landscaping" on Figure 6 of the final EIS (Volume I) for I-90; or from the property line of any property containing one or more of the following uses: single- or multiple-family dwelling, retirement home, preschool, nursery school or day care center, publicly owned park or open space, recreational area (commercial, noncommercial or private), public or private primary or secondary school, religious institution, governmental building, or an establishment which caters primarily to minors.
  - b. No adult business shall be located closer than 400 feet to another adult business. Such distance shall be measured by following a straight line from the nearest point of public entry into the proposed adult business to the nearest point of entry into another adult business.
  - c. Point of public entry into adult businesses shall not be located along 78th Avenue SE or along primary pedestrian corridors.
  - d. Window or exterior displays of goods or services which depict, simulate, or are intended for use in connection with specified sexual activities as defined by this title are prohibited.

[...]

**Section 3. Severability.** If any section, sentence, clause, or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property, or circumstance, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this Ordinance or its application to any other person, property, or circumstance.

**Section 4. Publication and Effective Date.** A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. This Ordinance shall take effect and be in full force five days after the date of publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS  
REGULAR MEETING ON JUNE 6, 2023.

ATTEST:

CITY OF MERCER ISLAND

\_\_\_\_\_  
Andrea Larson, City Clerk

\_\_\_\_\_  
Salim Nice, Mayor

APPROVED AS TO FORM

\_\_\_\_\_  
Bio Park, City Attorney

Date of publication:





# AB 6270: Development Code Amendment – Business Zone Permitted Uses

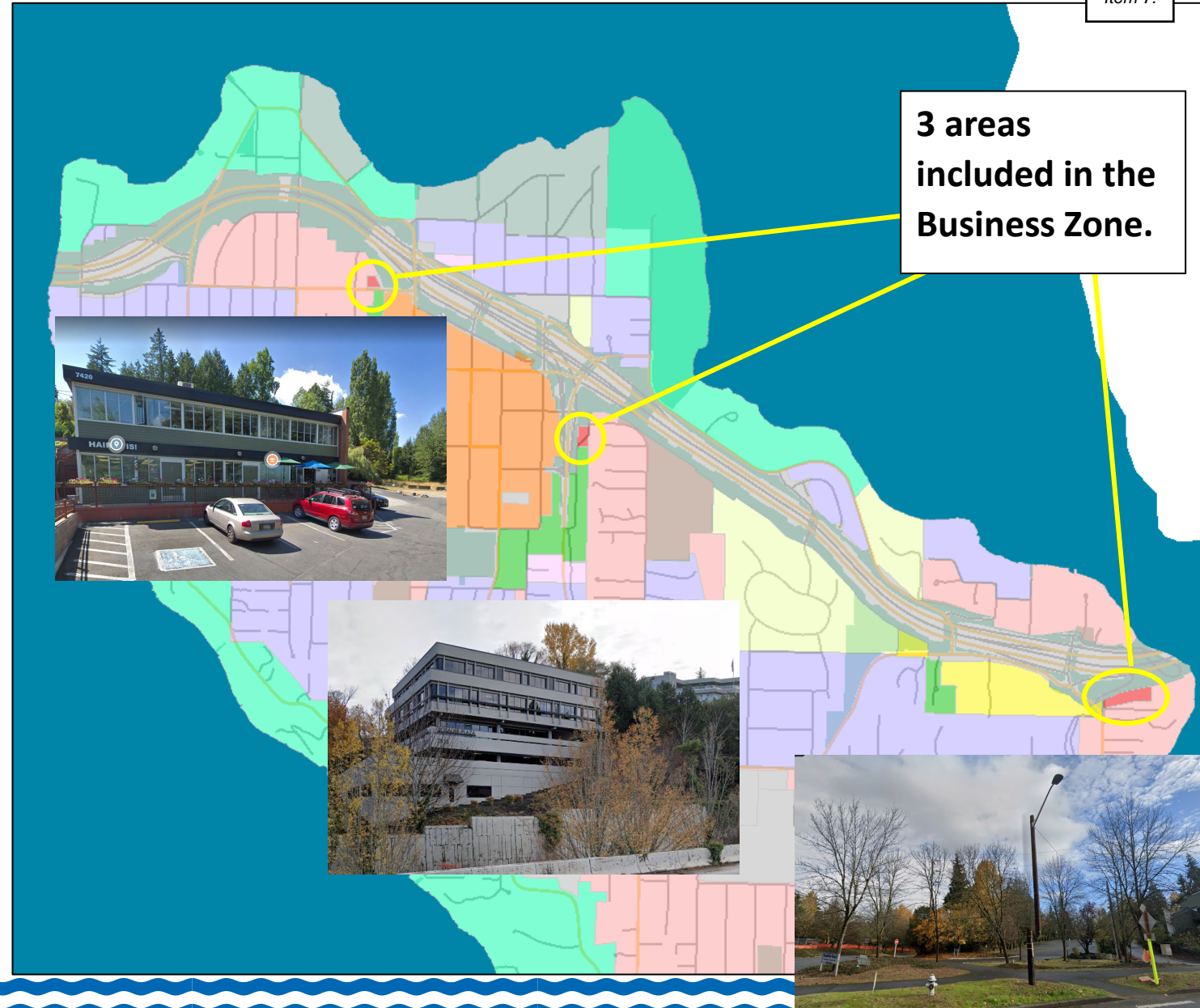
# Background: Docket Request

- Herzl Ner-Tamid submitted a proposed amendment to the development regulations for the Business Zone during the 2022 docket request period
  - Amend MICC 19.04.050: add public and private schools as a permitted use
- City Council added the proposed amendment to the 2022 Docket by Resolution 1615
- Adding an item to the docket does not require the City to amend the code as proposed



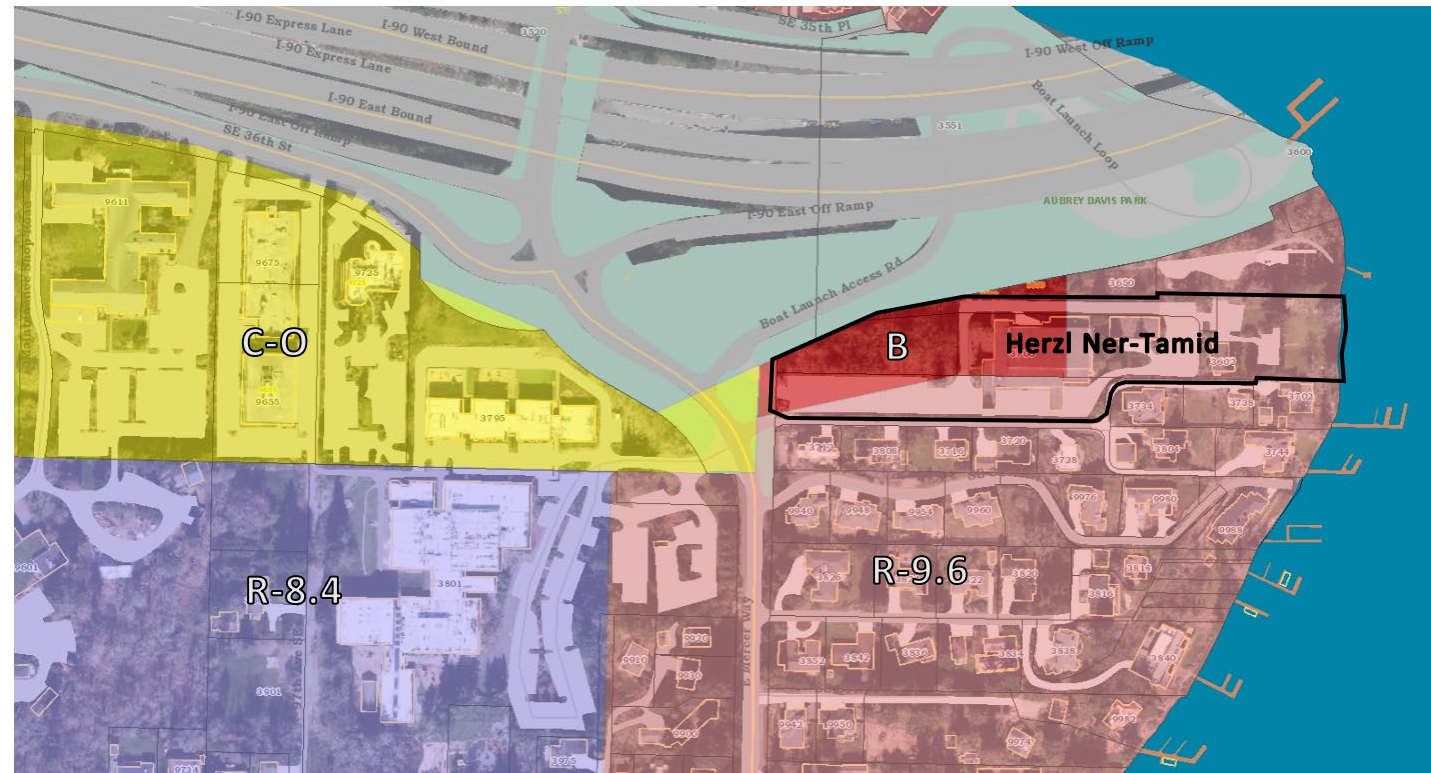
# Background: MICC 19.04.050

- Establishes permitted uses and development regulations for the B Zone
- Permits a variety of commercial uses
- Contains minimal development standards and is reliant on design review in MICC 19.12
- The Business Zone includes properties in 3 small areas



# Background: Herzl Ner-Tamid

- 4 parcels – 1 zoned B, 3 split zoned with R-9.6
- Surrounding zoning includes R-9.6 and C-O
- Split-zoned parcels are “deemed to be located” in the R-9.6 zone
- R-9.6 zone allows schools as a conditional use



# Legislative Review Process

- December 2021 – Added to 2022 Docket & CPD Work Plan
- February – Initial review of proposal and gathering input from PC on draft code amendment
- March – Public Hearing and PC Recommendation
- April – SEPA review, notification to Dept. of Commerce
- May-June – City Council review

# PC Recommendation

- Permits schools in the B zone with additional development standards to mitigate potential impacts of the use

Permitted uses:

...

3. Public and private schools accredited or approved by the state for compulsory school attendance, subject to design review as specified MICC 19.12.010 (D), and the following conditions...

# PC Recommendation

## a. Setbacks

- i. a setback of 35 feet is required from property lines that abut single-family zones.
- ii. a setback of 30 feet is required from public rights of way.
- iii. a setback of 15 feet is required from public parks.
- iv. Setbacks are not required on internal property lines.



# PC Recommendation

b. Screening. Along property lines abutting rights of way, public parks, and single-family zoning, a landscaped area at least ten feet wide must provide a partial visual barrier to adjacent properties and rights of way. The screening shall be composed of a combination of trees, bushes, and groundcover that produce an eight-foot-tall visual barrier in all seasons within three years of planting. A minimum of one tree for every 20 feet of landscape perimeter length must be provided. Screening is not required on internal property lines.



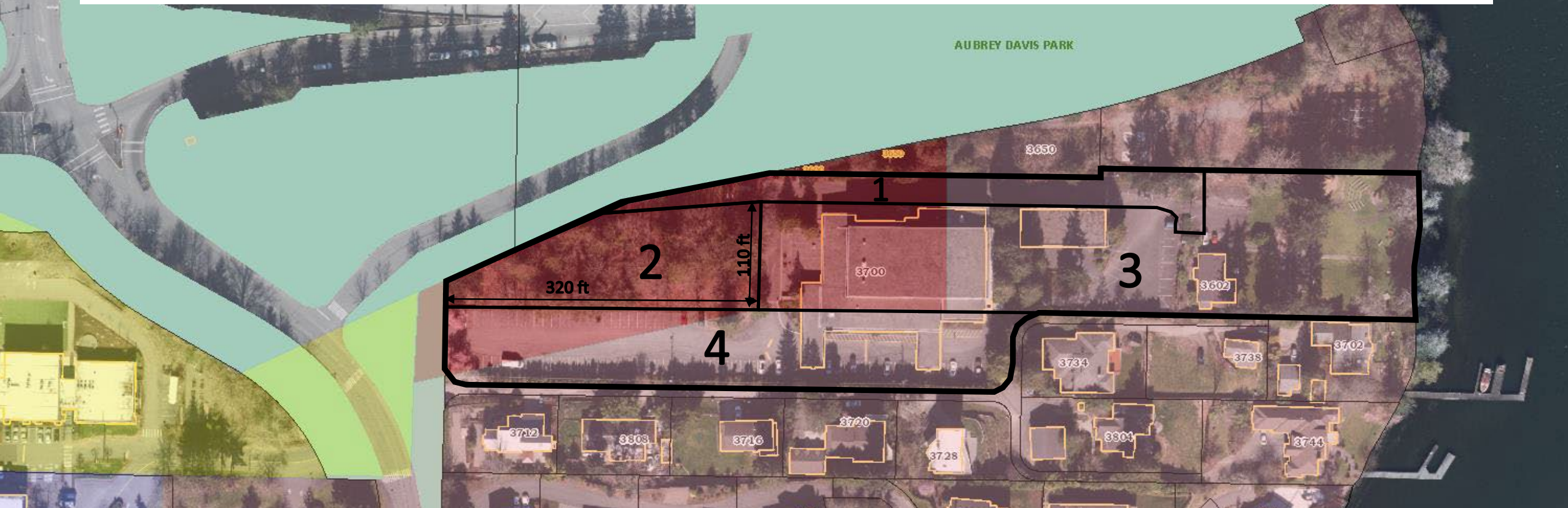
# PC Recommendation

c. Playfield. A one-fourth acre or larger playfield, play surface or open space shall be provided in one usable unit. The Playfield may be located on an adjacent lot.

# Internal Lot Lines

Item 7.

- Boundaries between parcels held in common ownership



**MICC 19.01.040 (G)(2):** Where a boundary between zones divides a lot into two or more pieces, **the entire lot shall be deemed to be located in** the first zone on the following list in which any part of the lot is located: R-15, R-12, R-9.6, R-8.4, MF-2L, MF-3, MF-2, PI, PBZ, C-O, TC, and B.

# PC Recommendation

- Vice Chair Michael Murphy
- PC Discussion and Rationale

# Next Steps

Options:

1. Accept PC recommendation and set second reading
2. Modify PC recommendation and set second reading
3. Decline second reading / no further action



## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6269**  
**May 16, 2023**  
**Regular Business**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6269: Financial Status Update for the First Quarter 2023 and Budget Amending Ordinance	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Receive the FY 2023 First Quarter Financial Status Update and adopt Ordinance No. 23-06, amending the 2023-2024 Biennial Budget.	

<b>DEPARTMENT:</b>	Finance
<b>STAFF:</b>	Matt Mornick, Finance Director LaJuan Tuttle, Deputy Finance Director Ben Schumacher, Financial Analyst
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Financial Status Update – First Quarter FY 2023 2. Ordinance No. 23-06 2023-2024 Budget Amendments
<b>CITY COUNCIL PRIORITY:</b>	4. Focus efforts and actions to be an environmentally and fiscally sustainable, connected, and diverse community.

### EXECUTIVE SUMMARY

The purpose of this agenda bill is to provide the City Council with a financial status update for the first quarter of fiscal year (FY) 2023.

- All funds are performing as expected through the first three months of the year.
- Revenues in all three Utility Funds are performing as expected, up \$663,000 from the prior year due to rate increases implemented on January 1, 2023 and high interest earnings.
- Analysis across all funds is provided in Exhibit 1, the FY 2023 First Quarter Financial Status update.
- Budget amending Ordinance No. 23-06 (Exhibit 2) outlines changes the City Council has approved to the 2023-2024 biennial budget since April 25, 2023.

### ISSUE/DISCUSSION

The financial status update (Exhibit 1) includes detailed analysis on the City's revenue and expenditure actuals from January 1 through March 31, 2023. The budget reflected in the update includes budget amendments adopted by ordinance through April 25, 2023 (see [Ordinance No. 23-05](#)).

General Fund revenues ended the quarter at \$7.4 million, which meets budget expectations and is higher than the same period of the prior year. General sales tax revenues are up nearly \$231,000 primarily due to higher-than-expected returns across most business sectors as well as revenues related to the construction sector. Sales tax increases directly correlate to the current inflationary pressures in the economy.

License, permit, & zoning revenues are performing well due to better internal administration and collection of deferred revenues on a handful of permit-related projects early in the year.

Interest earnings in the first quarter of 2023 amount to \$487,841, markedly exceeding budget expectations. The Local Government Investment Pool (LGIP) saw a continued increase in yields throughout the first quarter of 2023 ending March at 4.77%, which represents a 4.55% increase compared to March 2022.

Expenditures in the General Fund were \$9.2 million at the end of the first quarter, on par with budget expectations. Expenditures are up \$1.4 million from the prior year. The difference can be attributed to costs associated with legal settlements and filling vacant positions. There are higher staffing levels in Police, Fire, and Parks and Recreation as compared to the same period last year, and corresponding increased employee compensation costs tied to inflation.

GENERAL FUND EXPENDITURES (\$ in millions)	FY 2023 AMENDED BUDGET	% of AMENDED BUDGET	FY 2022 Q1 ACTUALS	FY 2023 Q1 ACTUALS	YTD as % of AMENDED BUDGET
Salaries & Benefits	24.75	70%	5.08	5.77	23%
Supplies	0.87	2%	0.10	0.19	22%
Contract Services	3.67	10%	0.52	0.57	15%
Other Services & Charges	5.60	16%	1.83	2.45	44%
Interfund Transfers Out	0.35	1%	0.23	0.22	64%
<b>TOTAL EXPENDITURES</b>	<b>\$35.24</b>	<b>100%</b>	<b>\$7.76</b>	<b>\$9.19</b>	<b>26%</b>

The Water, Sewer, and Stormwater Utility Funds are operating within budget expectations. Capital project expenditures in the beginning of the year are traditionally low, given much of the capital work occurs in late spring through the early fall. Work is underway but significant projects, such as the SCADA System Upgrades and the Booster Chlorination System, remain impacted by supply chain and construction delays.

All other operating and capital funds throughout the City are within budget expectations, and there are no significant variances to either revenue or expenditures.

## NEXT STEPS

At the May 23, 2023 City Council Planning Session, staff will provide the City Council with a summary of currently adopted financial management policies and seek direction related to the disposition of one-time year-end savings. This will include discussion on the Contingency Fund balance, remaining ARPA funding, and updated budget proposals deferred from the October 18, 2022 biennial budget workshop (see [AB 6169](#)).

## RECOMMENDED ACTION

Adopt Ordinance No. 23-06, amending the 2023-2024 Biennial Budget.



## INTRODUCTION

The Financial Status Update provides a budget to actual comparison of revenues and expenditures for the General Fund and all other Funds from January through March 2023.

This report is comprised of the following four sections:

- General Fund
- Utility Funds
- All Other Funds
- Budget Adjustment Summary

It should be noted that, where significant, revenues are recognized when earned, regardless of when cash is received, and expenditures are recognized when a liability has been incurred or when resources have been transferred to another Fund. Beginning Fund Balance represents net excess resources from a prior year that have been appropriated to Fund budgeted expenditures in fiscal year 2023.

**MAY 16, 2023**

## FINANCIAL STATUS UPDATE

**MARCH 31, 2023**

### **2023 General Fund**

#### **Adopted Revenue Budget**

*\$34.7 million*

#### **Amended Revenue Budget**

*\$35.2 million*

#### **Revenue Actuals**

**as of March 31,**

*\$7.3 million (22.1% of  
amended budget)*

#### **Adopted Expenditure Budget**

*\$34.7 million*

#### **Amended Expenditure Budget**

*\$35.2 million*

#### **Expenditure Actuals**

**as of March 31,**

*\$9.1 million (26.1% of  
amended budget)*

#### **Contingency Fund Balance**

*\$4.5 million*

## GENERAL FUND

### Revenues

Overall, General Fund revenues met expectations throughout the first quarter of the year. The 2023 amended revenue budget is included in the table below along with year-to-date (YTD) actuals, and YTD actuals as a percentage of the amended budget. Prior YTD actuals are presented for comparative purposes.

The budget and actual amounts are for the first three months of the year, through the end of March. Additional detail regarding primary General Fund revenues and material variances from the original budget is discussed in the narrative below.

### GENERAL FUND: Revenues

As of March 31, 2023

Revenue Category	2023 Adopted Budget	2023 Amended Budget	Prior YTD 3/31/2022	YTD 3/31/2023	YTD Revenue as % of Amended Budget
Property Tax	\$ 13,509,262	\$ 13,509,262	\$ 1,076,327	\$ 1,127,094	8.3%
Sales Tax - General	4,847,450	4,847,450	1,244,011	1,474,632	30.4%
Sales Tax - Criminal Justice	752,419	752,419	211,713	225,788	30.0%
Utility Taxes	4,447,601	4,447,601	1,383,406	1,470,646	33.1%
B&O Taxes	706,483	706,483	30,357	382,835	54.2%
Shared Revenues	1,570,068	1,720,143	129,287	131,411	7.6%
Cost Allocation-Overhead	1,055,857	1,055,857	201,681	263,964	25.0%
EMS Revenues	1,777,907	1,993,416	405,502	486,602	24.4%
Parks & Recreation	1,338,503	1,338,503	100,353	252,048	18.8%
License, Permit & Zoning	2,967,731	2,967,731	1,057,553	897,696	30.2%
Municipal Court	175,359	175,359	39,616	61,942	35.3%
Miscellaneous Revenue	251,433	251,433	97,565	111,483	44.3%
Interest Earnings	10,764	10,764	1,571	487,841	4532.2%
Interfund Transfers	0	0	0	0	N/A
<b>Total Revenues</b>	<b>\$ 33,410,837</b>	<b>\$ 33,776,421</b>	<b>\$ 5,978,944</b>	<b>\$ 7,373,982</b>	<b>21.8%</b>
Beginning Fund Balance	1,385,470	1,460,095	0	0	0.0%
<b>Total Resources</b>	<b>\$ 34,796,307</b>	<b>\$ 35,236,516</b>	<b>\$ 5,978,944</b>	<b>\$ 7,373,982</b>	<b>20.9%</b>

**Property Tax** is at 8.3 percent of the budget at the end of March. This reflects the annual timing of property tax payments to the City which typically occur in April and October.

**General Sales Tax** is 30.4 percent of the adopted budget through the first three months of the year. Because of the delay in receiving Sales Tax from the State, tax revenue is recognized one month later than it is collected (i.e., March Sales Tax revenue numbers represent February sales). Sales Tax revenue is performing above budget expectations primarily due to higher-than-expected returns across most business sectors. These higher than anticipated returns are due to inflationary pressures on prices as well as an increase in revenues related to new construction.



Construction has historically been the largest component of Sales Tax revenue and has outperformed the Retail & Wholesale Trade sector in both 2022 and 2023. Both sectors are performing higher than the prior year. The following table compares Sales Tax revenue by business sector through March for 2022 and 2023.

2022-2023 General Sales Tax Revenue by Business Sector (\$ in thousands)						
Business Sector	Year to Date 3/31/2022	Year to Date 3/31/2023	Increase / (Decrease)	% of Total		
				2022	2023	Sector Totals Change
Construction	\$402	\$572	\$170	32.3%	38.8%	6.5%
Retail & Wholesale Trade	\$441	\$468	\$27	35.4%	31.7%	-3.7%
All Other Sectors	\$109	\$119	\$9	8.8%	8.0%	-0.7%
Admin & Support Services	\$109	\$113	\$4	8.8%	7.7%	-1.1%
Food Services	\$57	\$65	\$8	4.6%	4.4%	-0.1%
Professional, Scientific & Tech	\$47	\$54	\$7	3.8%	3.7%	-0.1%
Finance/Insurance/Real Estate	\$43	\$50	\$6	3.5%	3.4%	-0.1%
Telecommunications	\$36	\$34	(\$1)	2.9%	2.3%	-0.6%
<b>Total</b>	<b>\$1,244</b>	<b>\$1,475</b>	<b>\$231</b>	<b>100.0%</b>	<b>100.0%</b>	

**Criminal Justice Sales Tax** is 30.0 percent of the adopted budget at the end of March. This revenue consists of a 0.1 percent sales tax imposed by King County that is shared amongst cities in the county on a per capita (population) basis. It is closely tied to county wide taxable sales numbers. According to King County's Office of Economic and Financial Analysis taxable sales showed solid growth throughout 2022 and are expected to continue that trend in 2023, albeit at a slower rate of growth as high interest rates impact consumer behaviors.

**Business & Occupation (B&O) Tax** is 54.2 percent of budget at the end of the first quarter. This revenue exceeds budget expectations at quarter end reflecting the timing of annual B&O tax payments received. Most of the City's registered businesses file an annual B&O tax return where the deadline for remitting annual taxes due is April 15 of the following year. With the extended timeline for remitting annual taxes, Finance staff elected to transition this revenue to cash-basis whereby revenues are recognized as received.

Accrual-based revenue recognition was used in prior years. In 2021, B&O tax payments received in the first quarter were accrued back to year-end 2020. This one-time change in accounting procedure impacts the timing of revenue recognition only. B&O tax revenue is expected to be within budget at year-end.

**Shared Revenues** are 8.4 percent of budget through the first three months of the year. Major revenue sources include State shared taxes; hazardous waste grants; the I-90 corridor landscape maintenance revenue from the Washington State Department of Transportation; vessel registration fees received from the state through King County; the marine patrol services contract revenue from multiple contract cities; and financial support for the School Resource Officer received from the Mercer Island School District. The timing of these revenues is variable with most expected in the fourth quarter of the year. Revenues received to date are in line with historical expectations.

**Parks and Recreation** revenues are 18.8 percent of budget at the end of March. Revenue sources include field rentals, boat launch fees, program fees, and rent payments from the annex building outside the Mercer Island Community and Event Center (MICEC). Recreation program revenues are mostly expected in the third and fourth quarters of the year. First quarter revenues outperformed the same period from the year prior by over \$150,000.

**License, Permit, and Zoning Fees** are 30.2 percent of budget at the end of the first quarter. This revenue category consists of fees related to development services, business licenses, and a cable franchise. Revenues are performing well due to improved administration of development services and staff being able to collect deferred revenues on a handful of residential projects.

**Municipal Court** revenues are 35.3 percent of budget through the end of March. Revenues in this category have increased compared to the prior year due to case filings reaching pre-Pandemic levels.

**Miscellaneous Revenues** are 44.3 percent of the budget primarily due to higher-than-expected employee disability reimbursements received from the Washington State Department of Labor and Industries. These reimbursements are a result of the buy-back policy the City has with active employees that qualify for time-loss compensation through the Department of Labor and Industries.

**Interest Earnings** are budgeted in the General Fund as an estimate of earnings tied to the balance of the reserve for LEOFF-1 long-term care. The City's idle cash resources are invested in the State Treasury Local Government Investment Pool (LGIP). Per current budget policy, interest earnings are distributed to the various Funds based on their relative cash balances at the end of each quarter.

Revenues are high in this category due to LGIP yields continuing to rise as well as no earnings being transferred to the Contingency Fund at the end of March. The Contingency Fund has achieved its cash balance funding target at 12.5 percent of budgeted General Fund expenditures, as defined in the Council adopted financial management policies, and will no longer receive interest earnings distributions.

All other revenues are within expectations through the end of March.

## Expenditures

Overall, General Fund expenditures are within budget estimates at the end of the first quarter. The table below lists the 2023 amended expenditure budget, year-to-date actuals, and year-to-date actuals as a percentage of the amended budget. Prior year actuals are presented for comparative purposes.

The budget and actual amounts are for the first three months of the year, through the end of March. Additional detail of material variances from the adopted budget are discussed in the narrative below.

### GENERAL FUND: Expenditures

As of March 31, 2023

General Fund Department	2023 Adopted Budget	2023 Amended Budget	Prior YTD 3/31/2022	YTD 3/31/2023	YTD Expense as % of Amended Budget
Administrative Services	\$ 526,124	\$ 526,124	\$ 95,041	\$ 141,862	27.0%
City Attorney's Office	931,671	931,671	346,229	240,147	25.8%
City Council	54,727	54,727	12,401	25,026	45.7%
City Manager's Office	1,121,286	1,121,286	208,288	212,893	19.0%
Community Planning & Development	3,229,273	3,296,698	675,926	707,527	21.5%
Finance	1,333,731	1,333,731	198,884	264,415	19.8%
Fire	7,526,847	7,742,356	1,720,700	2,007,138	25.9%
Human Resources	822,303	822,303	163,277	153,474	18.7%
Information & Geographic Services	184,841	184,841	43,381	45,874	24.8%
Municipal Court	519,208	561,423	93,046	106,825	19.0%
Non-Departmental	2,212,039	2,264,474	844,404	1,648,319	72.8%
Parks & Recreation	2,127,581	2,127,581	193,577	401,154	18.9%
Police	8,459,228	8,459,228	1,920,778	2,106,903	24.9%
Public Works	5,120,270	5,182,895	866,120	914,804	17.7%
<b>Total Expenditures</b>	<b>\$ 34,169,129</b>	<b>\$ 34,609,338</b>	<b>\$ 7,382,054</b>	<b>\$ 8,976,363</b>	<b>25.9%</b>
Interfund Transfers	627,178	627,178	373,471	217,971	34.8%
<b>Total Expenditures + Interfund Transfers</b>	<b>\$ 34,796,307</b>	<b>\$ 35,236,516</b>	<b>\$ 7,755,524</b>	<b>\$ 9,194,333</b>	<b>26.1%</b>

In reviewing expenditures by department, the following are noteworthy:

**City Council** expenditures ended March at 45.7 percent of budget. Expenses are higher than the prior year due to professional services costs related to the Climate Action Plan project. Regular operating expenditures are within budget expectations.

**Non-Departmental** expenditures are 72.8 percent of budget at the end of the first quarter. The largest line-item expenditure in non-departmental is the annual payment of liability and property insurance which is paid in full in January. In addition, expenditures are higher than the prior year primarily due to the City making a settlement payout in March that resulted in a \$575 thousand expenditure. Other expenditures are expected to remain within budget throughout the remainder of the year.

All other expenditures are meeting expectations through the end of March.

## UTILITY FUNDS

At the end of March, all three utility Funds are within expectations for operating revenues and expenditures.

### Revenues

The table below lists the 2023 adopted and amended revenue budget, January through March actuals, and a percentage of budget received. Prior year actuals are presented for comparative purposes. The budget and actual amounts are through the first three months of the year. Additional detail of major variances is discussed in the narrative following the table.

#### UTILITY FUNDS: Revenues

As of March 31, 2023

Revenue Category	2023 Adopted Budget	2023 Amended Budget	Prior YTD 3/31/22	YTD 3/31/23	YTD Revenue as % of Adopted Budget
<b>Operating Revenues</b>					
Water Utility	\$ 10,829,978	\$ 10,829,978	\$ 1,827,561	\$ 1,953,734	18.0%
Sewer Utility	11,438,627	11,438,627	2,916,011	3,023,500	26.4%
Storm Water Utility	2,333,300	2,333,300	608,365	671,006	28.8%
<b>Interest Earnings</b>					
Water Utility	86,860	86,860	8,978	216,267	249.0%
Sewer Utility	38,496	38,496	4,242	113,996	296.1%
Storm Water Utility	21,200	21,200	2,106	52,012	245.3%
<b>Proceeds of Debt Issuance</b>					
Water Utility	19,259,798	19,259,798	-	-	0.0%
Sewer Utility	-	-	-	-	N/A
Storm Water Utility	-	-	-	-	N/A
<b>Total Revenues</b>	<b>\$ 44,008,259</b>	<b>\$ 44,008,259</b>	<b>\$ 5,367,264</b>	<b>\$ 6,030,514</b>	<b>13.7%</b>

Water, Sewer, and Storm Water Utility operating revenues are within budget expectations and reflect the seasonality of utility revenues. Adopted rate increases that became effective January 1, 2023, result in dollar increases as compared to FY 2022 revenues over the same period.

Interest earnings for the Water, Sewer, and Storm Water Utility Funds greatly exceeded revenue expectations. The Local Government Investment Pool saw a continued increase in yields throughout the first quarter of 2023 ending March at 4.77%, which represents an increase of 4.55% when compared to the end of March in FY 2022.

## Expenditures

The table below lists the 2023 adopted and amended expenditure budget by Utility Fund and category, January through March actuals, and a percentage of budget spent. Prior year actuals are presented for comparative purposes. The budget and actual amounts are through the end of the first quarter. Additional detail of major variances is discussed following the table.

### UTILITY FUNDS: Expenditures

As of March 31, 2023

Category	2023 Adopted Budget	2023 Amended Budget	Prior YTD 3/31/22	YTD 3/31/23	YTD Expense as % of Adopted Budget
<b>Operating Expenditures</b>					
Water Utility	\$ 8,366,687	\$ 8,366,687	\$ 973,886	\$ 1,217,781	14.6%
Sewer Utility	7,966,290	8,093,090	1,799,315	1,994,588	25.0%
Storm Water Utility	2,110,445	2,110,445	314,304	438,293	20.8%
<b>Capital Projects</b>					
Water Utility	13,685,599	22,853,842	319,837	646,017	4.7%
Sewer Utility	4,552,831	5,362,519	150,308	267,028	5.9%
Storm Water Utility	1,082,504	1,250,870	84,960	59,562	5.5%
<b>Debt Service</b>					
Water Utility	701,453	701,453	-	-	0.0%
Sewer Utility	1,034,242	1,034,242	-	-	0.0%
Storm Water Utility	-	-	-	-	N/A
<b>Total Expenditures</b>	<b>\$ 39,500,051</b>	<b>\$ 49,773,148</b>	<b>\$ 3,642,610</b>	<b>\$ 4,623,269</b>	<b>12%</b>

Operating expenditures in the Water, Sewer, and Storm Water Utility funds are within expectations at the end of March. Through the first quarter of 2023, multiple large capital improvement projects are in the design phase as well as having contracts awarded and in early stages of construction.

The **Water Reservoir Improvements** project will replace the interior coatings of both the City's water reservoirs, repaint the exteriors of both tanks, and install numerous safety improvements such as stairwells and hand railings. Council awarded this contract in February 2023 ([AB 6211](#)). Work is scheduled to begin in Q3 2023. Because only one reservoir can be under construction at a time, this project will take until Q1 2025 to be completed.

The **Meter Replacement Implementation** project will replace approximately 7,900 aging water meters throughout the City with a new Advanced Metering Infrastructure (AMI) system. City Council awarded the bid in July 2022 ([AB 6112](#)). Deployment is anticipated to begin in July 2023, with project completion anticipated in Q4 2024. The new meters will send water usage data directly to the City's utility billing system and will allow customers to access information about water use, leak notifications, and alerts via an online portal.

The **2023 Water System Improvements** project is currently in the 60% design phase. Work consists of installing over 6,500 linear feet of new 8-inch ductile iron water mains at six different locations on the

northern portion of Mercer Island. Water services and fire hydrants in these areas will also be replaced. Bid advertisement and contract award is scheduled for Q2 2023. Construction should begin in August, with project completion planned for Q2 2024.

Design work for the **Sewer SCADA System Replacement** was completed in Q3 2022 and was bid in Q4 2022. A construction contract was awarded in December 2022 ([AB 6190](#)) and construction is expected to start in Q3 or Q4 2023, as supply chain delays continue.

The current **Comprehensive Pipeline Replacement R & R Program** involves the relining of existing sewer mains using a cured-in-place pipe process. Phase 1 work in the Sewer Basin 40 area (the Mercerwood neighborhood) was awarded in December 2022 ([AB 6191](#)) and is nearly finished with construction. Design work on a Phase 2 project in Sewer Basin 40 is nearly complete, with bid advertisement and award planned for June/July 2023 and construction starting in Q4 2023.

**Residential Street Overlays for 2023** will resurface roadways within the Madrona Crest West and Madrona Crest East neighborhoods (lying north of SE 40<sup>th</sup> Street). This project is currently in the 50% design phase with bid advertisement and contract award scheduled for Q2 2023. Construction is planned for Q3 2023.

The **80<sup>th</sup> Avenue Sidewalk Improvements** project is in the 60% design phase. Work will consist of replacing sidewalks along the east side of 80<sup>th</sup> Avenue from SE 27<sup>th</sup> Street to SE 32<sup>nd</sup> Street. In addition, street lighting will be replaced on both sides of 80<sup>th</sup> Avenue. The bidding and contract award is planned for Q3 2023 and construction should begin in Q4 2023.

The **Luther Burbank Boiler Building Improvements Phase 1** project is currently in the design phase, with completion planned for June 2024. This project will reinforce the building's structure against earthquake damage and install a new roof. The bid advertisement and award is planned for Q3 to Q4 2023 and construction will begin in Q1 2024. The **Luther Burbank South Shoreline Restoration** contract was awarded in January 2023 ([AB 6209](#)) and construction is set to occur in Q2 to Q4 2023.

## ALL OTHER FUNDS

### Revenues

The table below lists the 2023 amended revenue budget, end of March actuals, and a percentage of budget received. Prior year actuals are presented for comparative purposes. The budget and actual amounts are through the end of the first quarter. Additional detail of major variances is discussed in the narrative following the table.

#### ALL OTHER FUNDS: Revenues

As of March 31, 2023

Fund Name	2023 Adopted Budget	2023 Amended Budget	Prior YTD 3/31/2022	YTD 3/31/2023	YTD Revenue as % of Amended Budget
Self Insurance Claim	\$ 10,000	\$ 10,000	\$ -	\$ -	N/A
Street	5,170,584	5,170,584	504,975	462,696	8.9%
Contingency	150,900	150,900	15,325	-	0.0%
1% for the Arts	25,000	25,000	-	-	0.0%
Youth & Family Services	3,275,282	3,284,172	419,074	466,728	14.2%
ARPA	-	-	-	-	N/A
Bond Redemption (Voted)	-	-	-	-	N/A
Bond Redemption (Non-Voted)	142,800	142,800	-	-	0.0%
Town Center Parking Facilities	-	-	-	-	N/A
Capital Improvement	7,659,505	7,659,505	422,141	400,235	5.2%
Technology & Equipment	268,000	268,000	70,000	70,000	26.1%
Capital Reserve	-	-	-	-	N/A
Equipment Rental	1,503,754	1,503,754	400,402	278,419	18.5%
Computer Equipment	1,264,611	1,264,611	285,858	317,661	25.1%
Firefighter's Pension	68,210	68,210	100,446	11,641	17.1%

**Street Fund** revenues are 8.9 percent of budget at the end of March. The primary revenue sources in the Street Fund are Real Estate Excise Tax (REET) and expected reimbursements from Sound Transit Mitigation monies. As for REET, revenues ended the quarter below prior year totals. This is primarily due to a lower number of property sales through March than was recorded over the same period in FY 2022.

Revenues in the **Contingency Fund** are made up of interest earnings. The Contingency Fund achieved its desired cash balance, dictated by the City's financial management policies, of at least 12.5 percent of the General Fund expenditures budget at the end of FY 2022. Interest earnings that would typically be transferred to this fund at the end of each quarter were left in the General Fund, where they are received, for quarter one of FY 2023. Staff will not transfer more interest earnings to this fund unless otherwise directed to do so by the City Council.

**Youth & Family Services** revenues ended March at 14.2 percent of the amended budget. Thrift Store revenues are up \$59.7 thousand from the first quarter of FY 2022. Other revenues are within budget expectations through the end of March.

**Capital Improvement Fund** revenues are 5.2 percent of budget at the end of the first quarter. Similar to the Street Fund, the Capital Improvement Fund's primary revenue source is REET. Total REET revenues for this fund through March are 13.1 percent of total budget expectations. Staff will continue to monitor factors relating to REET to better inform the mid-biennium revenue forecast in fall of this year. In addition, the budget for revenues in 2023 includes just over \$1 million in State Grant funding of which none has been received through the first quarter.

All other revenues are within expected norms through the end of March.



## Expenditures

The table below lists the 2023 amended expenditures budget by Fund, end of March actuals and a percentage of budget spent. Prior year actuals are presented for comparative purposes. The budget and actual amounts are through the end of the first quarter. Additional detail of major variances is discussed in the narrative following the table.

### ALL OTHER FUNDS: Expenditures

As of March 31, 2023

Fund Name	2023 Adopted Budget	2023 Amended Budget	Prior YTD 3/31/2022	YTD 3/31/2023	YTD Expense as % of Amended Budget
Self Insurance Claim	\$ 10,000	\$ 10,000	\$ -	\$ -	N/A
Street	5,136,091	6,641,571	206,035	669,396	10.1%
Contingency	-	-	-	-	N/A
1% for the Arts	15,000	15,000	1,066	1,350	9.0%
Youth & Family Services	3,325,282	3,390,145	707,197	741,282	21.9%
ARPA	4,790,915	5,648,133	95,477	42,047	0.7%
Bond Redemption (Voted)	-	-	-	-	N/A
Bond Redemption (Non-Voted)	142,800	142,800	-	-	0.0%
Town Center Parking Facilities	-	-	1,269	-	N/A
Capital Improvement	10,664,404	11,236,309	843,737	286,930	2.6%
Technology & Equipment	495,186	1,203,326	19,074	192,223	16.0%
Capital Reserve	-	-	-	-	N/A
Equipment Rental	1,610,914	2,207,775	525,255	293,758	13.3%
Computer Equipment	1,155,078	1,155,078	372,915	429,119	37.2%
Firefighter's Pension	100,000	100,000	25,720	28,448	28.4%

**Street Fund:** Total expenditures are 10.1 percent of budget at end of March. Expenditures are up \$406.3 thousand from the prior year due to expenses related to the Sunset Highway and 77<sup>th</sup> Ave SE Improvement project. Progress on other projects is expected to be slow when starting a new biennium as most are being designed and advertised for the construction season that occurs during the latter part of the year.

**Capital Improvement Fund** expenditures ended the quarter at 2.6 percent of budget. Expenditures are down from the prior year due to the purchase of a parcel of land that occurred in FY 2022. Project expenditures are within historical expectations for the start of a new biennium.

**Equipment Rental Fund** expenditures ended March at 13.3 percent of budget. Expenditures in this fund include Honeywell Site Remediation and fleet services. Fleet replacement purchase costs have been encumbered but, due to supply chain issues with the delivery of new vehicles, actual costs are slow to be realized.

**Computer Equipment:** Total expenditures are 37.2 percent of budget at end of the first quarter. Expenditures in this fund include yearly service costs for software maintenance and support that occur within the first quarter. Other operating expenditures are within budget expectations.

All other variances meet budget expectations through the end of March.

Two summary listings of the originally adopted 2023-2024 Budget (expenditures only), broken down by year, and amendments adopted by Ordinance through April 25, 2023, are presented below.

**2023 Budget Adjustment Summary  
Expenditures by Fund**

Fund Type / Fund Name	Original 2023 Budget	2023 Budget Adjustments						Amended 2023 Budget
		Administrative Biennial Corrections	ORD 23-05 22 to 23 Carry forward					
<b>General Purpose Funds:</b>								
General	34,796,307		440,209					35,236,516
Self-Insurance	10,000							10,000
Youth Services Endowment	-							-
<b>Special Revenue Funds:</b>								
Street*	5,136,091		1,505,480					6,641,571
Contingency	-							-
1% for the Arts	15,000							15,000
Youth & Family Services	3,325,282		64,863					3,390,145
ARPA Funds	1,983,672		857,218					2,840,890
<b>Debt Service Funds:</b>								
Bond Redemption (Voted)	-							-
Bond Redemption (Non-Voted)	142,800							142,800
<b>Capital Projects Funds:</b>								
Town Center Parking Facilities*	-							-
Capital Improvement*	10,664,404		571,905					11,236,309
Technology & Equipment*	495,186		708,140					1,203,326
Capital Reserve*	-							-
<b>Enterprise Funds:</b>								
Water*	22,052,286		9,168,243					31,220,529
Sewer*	14,120,007		809,688					14,929,695
Stormwater*	3,192,949		168,366					3,361,315
<b>Internal Service Funds:</b>								
Equipment Rental*	1,610,914	27,452	596,861					2,235,227
Computer Equipment*	1,155,078							1,155,078
<b>Trust Funds:</b>								
Firefighter's Pension	100,000							100,000
<b>Total</b>	<b>98,799,975</b>	<b>27,452</b>	<b>14,890,973</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>113,718,400</b>

\* Capital Improvement Program (CIP) projects are accounted for in these funds.

**2024 Budget Adjustment Summary**  
**Expenditures by Fund**

Fund Type / Fund Name	Original 2024 Budget	2024 Budget Adjustments							Amended 2024 Budget
		Administrative Biennial Corrections							
<b>General Purpose Funds:</b>									
General	36,220,358								36,220,358
Self-Insurance	10,000								10,000
Youth Services Endowment	-								-
<b>Special Revenue Funds:</b>									
Street*	9,658,917								9,658,917
Contingency	-								-
1% for the Arts	15,000								15,000
Youth & Family Services	3,368,606								3,368,606
ARPA Funds	1,259,017								1,259,017
<b>Debt Service Funds:</b>									
Bond Redemption (Voted)	-								-
Bond Redemption (Non-Voted)	-								-
<b>Capital Projects Funds:</b>									
Town Center Parking Facilities*	-								-
Capital Improvement*	11,121,741								11,121,741
Technology & Equipment*	145,250								145,250
Capital Reserve*	-								-
<b>Enterprise Funds:</b>									
Water*	20,738,920								20,738,920
Sewer*	13,678,876								13,678,876
Stormwater*	3,676,021								3,676,021
<b>Internal Service Funds:</b>									
Equipment Rental*	1,377,116	(27,452)							1,349,664
Computer Equipment*	1,316,488								1,316,488
<b>Trust Funds:</b>									
Firefighter's Pension	103,000								103,000
<b>Total</b>	<b>102,689,310</b>	<b>(27,452)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>102,661,858</b>

\* Capital Improvement Program (CIP) projects are accounted for in these funds.

**CITY OF MERCER ISLAND  
ORDINANCE NO. 23-06**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON,  
INCORPORATING CERTAIN BUDGET REVISIONS TO THE 2023-2024  
BIENNIAL BUDGET AND AMENDING ORDINANCE NO 22-23 AND 23-05**

**(BUDGET AMENDMENT NO. 2)**

WHEREAS, the City Council adopted the 2023-2024 Budget by Ordinance No. 22-23 on December 6, 2022, representing the total for the biennium of estimated resources and expenditures for each of the separate funds of the City; and

WHEREAS, budget adjustments are needed that have been previously approved by the City Council, as noted in the following table;

Fund	Department	Description	Agenda Bill	Budget Year	Expenditure Adjustment	Revenue Adj / Funding Source
<b>General</b>	Community Planning & Development	WA Dept of Commerce GMA Periodic Update Grant	AB 6210	2023	\$ 62,500	Commerce Grant
				2024	\$ 62,500	
	Non-Departmental	Sound Transit settlement agreement authorized December 6, 2022		2023	\$ 575,000	Unappropriated Fund Balance
				2024	\$ 1,525,000	
		Rosenzweig settlement agreement authorized February 7, 2023		2023	\$ 19,150	
<b>Water</b>	Public Works	Reservoir Standby Generator Replacement	AB 6183	2023	\$ 1,245,279	Unappropriated Fund Balance
<b>Sewer</b>	Public Works	Sewer SCADA Equipment Replacement	AB 6190	2023	\$ 1,533,625	Unappropriated Fund Balance

WHEREAS, budget adjustments are needed that have not been previously approved by the City Council, as noted in the following table;

Fund	Department	Description	Budget Year	Amount	Funding Source
<b>General</b>	Police	WA Association of Police & Sheriffs funding for training specific to Use of Force and Duty to Intervene legislation	2023	19,440	WA Association of Police & Sheriffs

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

**Section 1. Amending the 2023-2024 Budget**

The 2023-2024 Budget for the City of Mercer Island, as adopted in Ordinance No. 22-23 and amended by Ordinance No 23-05 is hereby amended to incorporate increases in resources and expenditures in the following funds for the 2023-2024 biennium:

Fund	Fund Name	Resources	Expenditures
001	General Fund	\$ 2,263,590	\$ 2,263,590
402	Water Fund	\$ 1,245,279	\$ 1,245,279
426	Sewer Fund	\$ 1,533,625	\$ 1,533,625
<b>Total</b>		<b>\$ 5,042,494</b>	<b>\$ 5,042,494</b>

**Section 2. Amending Previously Adopted Budget Ordinances**

City Ordinance 22-23 and 23-05, as previously adopted and as hereby amended, is hereby ratified, confirmed, and continued in full force and effect.

**Section 3. Effective Date**

This Ordinance shall take effect and be in force 5 days after passage and publication.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS MEETING ON THE 16th DAY OF MAY 2023.

CITY OF MERCER ISLAND

\_\_\_\_\_  
Salim Nice, Mayor

ATTEST:

\_\_\_\_\_  
Andrea Larson, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Bio Park, City Attorney

Date of Publication: \_\_\_\_\_



# AB 6269

## Financial Status Update - Q1 2023

May 16, 2023

Item 8.





# Agenda

1. Budget versus Actuals as of March 31, 2023
2. REET & Mercer Island Thrift Shop
3. Next Steps
4. Questions

# Budget v. Actuals Overview

Item 8.

	2023 Amended Budget	Q1 2022 Actuals	Q1 2023 Actuals	2023 Actuals v Amended Budget
<b>GENERAL FUND</b>				
Revenues	\$35.2 M	\$6.0 M	\$7.4 M	21%
Expenditures	\$35.2 M	\$7.8 M	\$9.2 M	26%
<b>UTILITY FUNDS</b>				
Revenues	\$44.0 M	\$5.4 M	\$6.0 M	14%
Expenditures	\$49.8 M	\$3.6 M	\$4.6 M	9%

*\*Differences may occur due to rounding.*

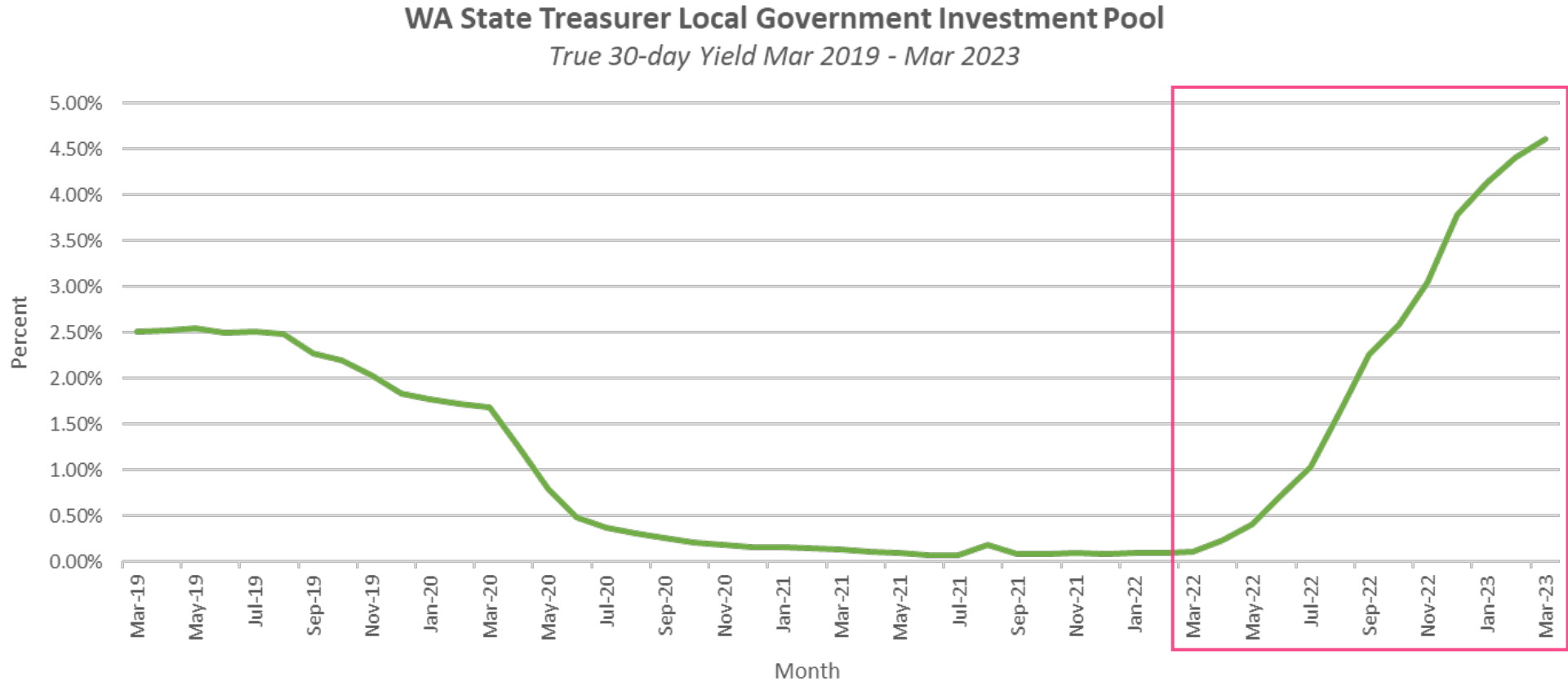
# Budget v. Actuals Overview

## General Fund Revenues

- ❑ Q1 **sales tax revenues** up \$231,000 compared to last year.
  - ❑ Inflationary impacts and increased activity in construction sector.
- ❑ **Development services** revenues are on track.
  - ❑ Deferred revenues collected early in the year.
- ❑ **Interest earnings** are exceeding budget expectations.
  - ❑ Federal funds target rate increase on May 3, currently 5.00 – 5.25%.

# Interest Earnings

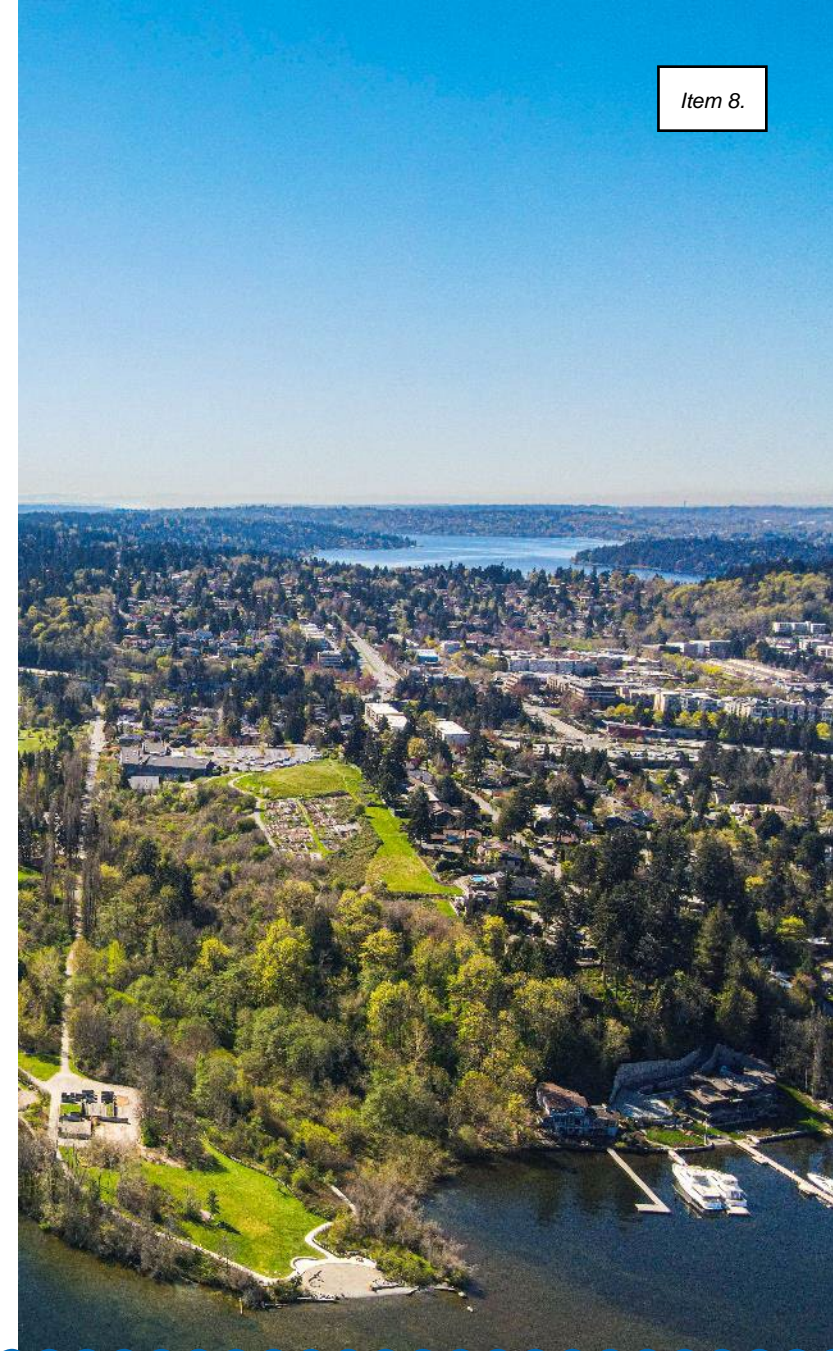
Item 8.



LGIP avg daily yield increased **4.55%** from March 2022 thru March 2023.

# Other City Revenues

Item 8.



# REET Revenues

- ❑ Primary resource for Street and Capital Funds.
- ❑ Major swings in revenue from 2021 – 2022.
  - ❑ In 2021, experienced a 15-year high in total sales.
  - ❑ In 2022, total number of sales were lowest since 2009.



# REET Revenues

- ❑ Volatility continues into Q1 2023.

REET Analysis	January 1 - March 31			2021-2023
	2021	2022	2023	% Change
AVG Monthly Inventory	35	6	40	<b>12%</b>
AVG Properties Sold	35	20	17	<b>-52%</b>
Total Revenue	\$1,019,401	\$ 644,576	\$ 570,111	<b>-44%</b>

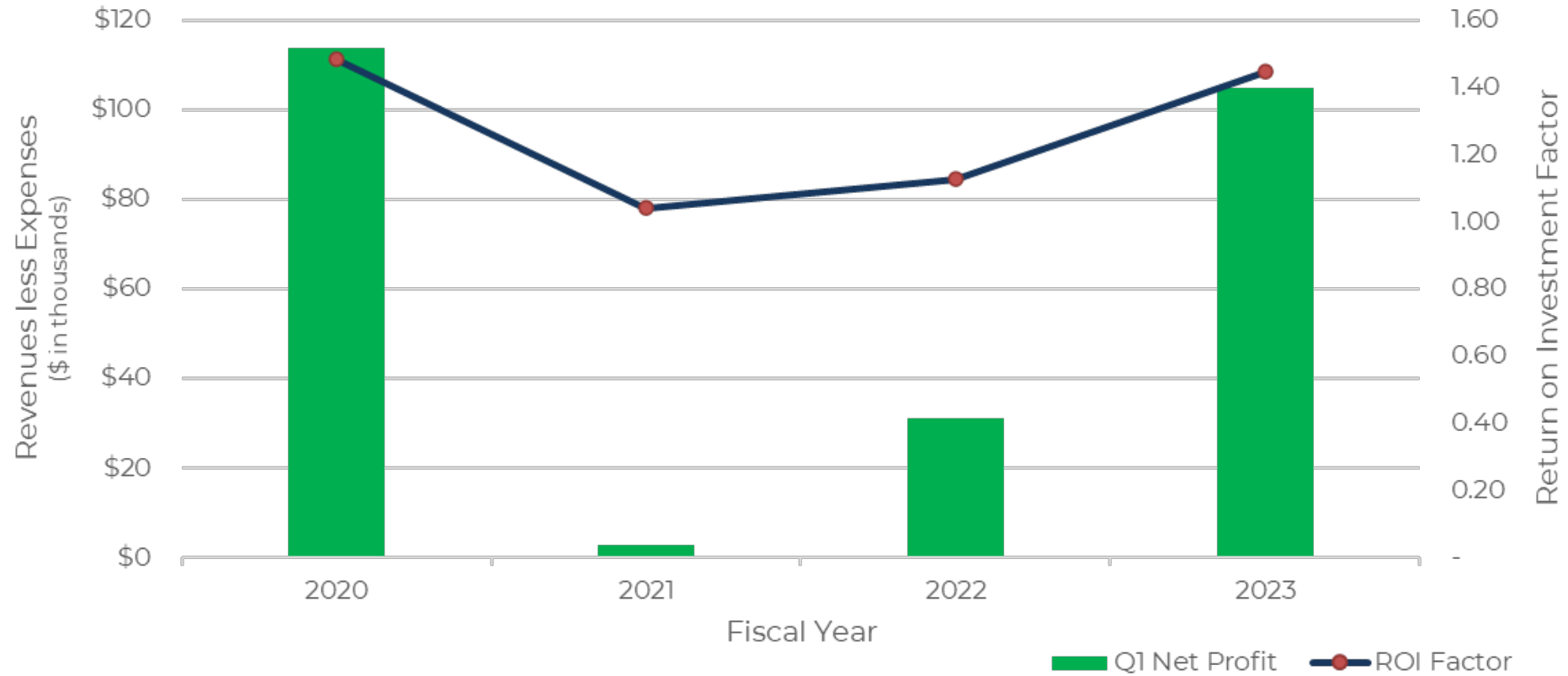
Source: King County Assessor's Office. Inventory data from Redfin data center, 2023.

- ❑ Revenue impacted by changes in the federal funds rate.
- ❑ Staff is closely monitoring REET activity.

# Mercer Island Thrift Shop

Item 8.

**First Quarter - Net Profits**  
Fiscal years 2020 - 2023



Q1 net profits are up 236% compared to the year prior.

# Next Steps

- ❑ City Council Planning Session May 23, 2023.
  - ❑ Updated list of budget proposals.
  - ❑ Disposition of year-end surplus and federal stimulus funds.
- ❑ Mid-biennial budget workshops scheduled in the fall.

# Staff Recommendation

Item 8.

- ❑ Adopt Ordinance No. 23-06, amending the 2023-2024 Biennial Budget.

# Questions

*Prepared By*

*Matt Mornick, Finance Director*

*LaJuan Tuttle, Deputy Finance Director*

*Ben Schumacher, Financial Analyst*

*Gracie Liu, Financial Systems Analyst*



# 2023 PLANNING SCHEDULE

Item 9.

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

MAY 23, 2023 MID YEAR PLANNING SESSION 1-5PM			DD	FN	CA	Clerk	CM
ABSENCES:			5/12	5/15	5/15	5/16	5/16
ITEM TYPE   TIME   TOPIC					STAFF		
REGULAR BUSINESS							
	AB 6256: 2023-2024 Work Plan Update				Jessi Bon/Amanda Keverkamp		
	AB 6257: Recap of 2023 Legislative Session – Work Plan Impacts (i.e. Town Center Parking Study, Residential Development Standards Report).				Jessi Bon		
	AB 6259: CPD Docket Preview				Jeff Thomas		
	AB 6255: Disposition of FY 2022 year-end Surplus				Matt Mornick		
	AB 6254: 2022 Community Member of the Year Nomination				Ali Spietz/Andrea Larson		

JUNE 6, 2023		DD	FN	CA	Clerk	CM
ABSENCES:		5/26	5/26	5/26	5/30	5/30
ITEM TYPE   TIME   TOPIC				STAFF		
STUDY SESSION						
60	AB xxxx: April Water Emergency Water Emergency Debrief - Joint Meeting – Utility Board			Jason Kintner/Alaine Sommargren/Allen Hunter		
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: May 19, 2023 Payroll Certification			Ali Spietz/Nicole Vannatter		
--	AB xxxx: Pride Month Proclamation No. xxx			Mayor Nice/Merrill Thomas-Schadt		
--	AB xxxx: Development Code Amendment – Business Zone Permitted Uses (Second Reading Ord No. 23C-08)			Jeff Thomas/Alison Van Gorp		
--	AB xxxx: 2018 Street Projects Closeouts			Jason Kintner/Clint Morris		
--	AB xxxx: 2023 Residential Street Overlays Bid Award			Jason Kintner/Clint Morris/Ian Powell		
--	AB 6263: Roadside Shoulder Improvements, WMW Phase 3 Project Closeout			Jason Kintner/Clint Morris/George Fletcher		
REGULAR BUSINESS						
30	AB xxxx: 2023 Board & Commission Annual Appointments (Res. No. xxxx)			Mayor Nice/Deputy Mayor Rosenbaum/Andrea Larson		
30	AB xxxx: Adoption of 2024-2029 Six-Year Transportation Improvement Program (Public Hearing Continued From May 2 Meeting and Adoption)			Jason Kintner/Patrick Yamashita/Lia Klein		
10	AB xxxx: AWC Business Meeting Voting Delegate			Mayor Nice/Andrea Larson		
30	AB xxxx: Ordinance Related to Use and Possession of Certain Controlled Substances (Ord. No. 23C-07)			Bio Park/Ed Holmes		
30	AB 6265: Aubrey Davis Park Trail Safety Improvements 30% Design Recommendation			Jason Kintner/Clint Morris/Paul West		
EXECUTIVE SESSION						



JUNE 20, 2023 ABSENCES:		DD 6/9	FN 6/12	CA 6/12	Clerk 6/13	CM 6/13
ITEM TYPE   TIME   TOPIC				STAFF		
STUDY SESSION						
30	AB xxxx: Financial Management Software Implementation Update			Matt Mornick/Gracie Liu		
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: June 2, 2023 Payroll Certification			Ali Spietz/Nicole Vannatter		
--	AB xxxx: 2023 Water System Improvements Bid Award			Jason Kintner/Clint Morris/George Fletcher		
REGULAR BUSINESS						
EXECUTIVE SESSION						

WEDS, JULY 5, 2023 (RESCHEDULED DUE TO HOLIDAY)		DD 6/23	FN 6/26	CA 6/26	Clerk 6/27	CM 6/27
ABSENCES:						
ITEM TYPE   TIME   TOPIC				STAFF		
STUDY SESSION						
30	AB xxxx: Comprehensive Plan Periodic Update – Supplemental Scope / Schedule			Jeff Thomas/Adam Zack		
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: June 16, 2023 Payroll Certification			Ali Spietz/Nicole Vannatter		
--	AB xxxx: Parks & Recreation Month, Proclamation No. xxx			Jason Kintner/Ryan Daly		
REGULAR BUSINESS						
30	Town Center Parking Study – “Quick Wins” Implementation Update			Jason Kintner/Ed Holmes/Jeff Thomas/Sarah Bluvas		
EXECUTIVE SESSION						

JULY 18, 2023 ABSENCES:	DD 7/7	FN 7/10	CA 7/10	Clerk 7/11	CM 7/11
ITEM TYPE   TIME   TOPIC			STAFF		
STUDY SESSION					

	AB xxxx: GIS Project Update	Ali Spietz/Leah Llamas	Item 9.
<b>SPECIAL BUSINESS</b>			
15	AB xxxx: Public hearing and first reading of Ordinance No. 23C-xx (renews Ordinance No. 21C-23) on interim regulations in MICC 19.16.010 related to emergency shelters and housing, transitional housing, and permanent supportive housing in response to E2SHB 1220	Jeff Thomas/Alison Van Gorp	
<b>CONSENT AGENDA</b>			
--	AB xxxx: June 30, 2023 Payroll Certification	Ali Spietz/Nicole Vannatter	
--	AB xxxx: Interlocal Agreement with MISD for Mental Health Counseling Services	Ali Spietz/Tambi Cork	
--	AB xxxx: Basin 40 Cured-In-Place-Pipe (CIPP) Sewer Lining, Phase 2 Bid Award	Jason Kintner/Clint Morris/Chris Marks	
--	AB xxxx: Comprehensive Plan Periodic Update – Supplemental Scope / Schedule	Jeff Thomas/Adam Zack	
<b>REGULAR BUSINESS</b>			
<b>EXECUTIVE SESSION</b>			

AUGUST 1, 2023			DD	FN	CA	Clerk	CM
ABSENCES:			7/21	7/24	7/24	7/25	7/25
ITEM TYPE   TIME   TOPIC					STAFF		
STUDY SESSION							
SPECIAL BUSINESS							
CONSENT AGENDA							
REGULAR BUSINESS							
EXECUTIVE SESSION							

AUGUST 15, 2023			DD	FN	CA	Clerk	CM
ABSENCES:			8/4	8/7	8/7	8/8	8/8
ITEM TYPE   TIME   TOPIC					STAFF		
STUDY SESSION							
SPECIAL BUSINESS							

**CONSENT AGENDA**

**REGULAR BUSINESS**

**EXECUTIVE SESSION**