



# CITY OF MERCER ISLAND

## CITY COUNCIL REGULAR VIDEO MEETING

Tuesday, April 6, 2021 at 5:00 PM

### COUNCIL MEMBERS:

Mayor Benson Wong, Deputy Mayor Wendy Weiker,  
Councilmembers: Lisa Anderl, Jake Jacobson,  
Salim Nice, Craig Reynolds, David Rosenbaum

### LOCATION & CONTACT:

Mercer Island City Hall - Council Chambers  
9611 SE 36th Street | Mercer Island, WA 98040  
Phone: 206.275.7793 | [www.mercerisland.gov](http://www.mercerisland.gov)

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 206.275.7793.

### Virtual Meeting Notice

The virtual meeting will be broadcast live on MITV Channel 21 and live streamed on the City Council's [YouTube Channel](#)

**Registering to Speak:** Individuals wishing to speak live during Appearances will need to register their request with the City Clerk at **206.275.7793** or email the [City Clerk](#) and leave a message before 4 PM on the day of the Council meeting. Please reference "Appearances" on your correspondence. Each speaker will be allowed three (3) minutes to speak. A timer will be visible online to speakers, City Council, and meeting participants. Please be advised that there is a time delay between the Zoom broadcast and the YouTube or Channel 21 broadcast.

**Public Appearances:** Notify the [City Clerk](#) in advance that you wish to speak on camera and staff will be prepared to permit temporary video access when you enter the live Council meeting. Please remember to activate the video option on your phone or computer, ensure your room is well lit, and kindly ensure that your background is appropriate for all audience ages. Screen sharing will not be permitted, but documents may be [Emailed to Council](#).

**Join by Telephone at 5 PM for the Study Session and 6 PM for Appearances:** To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **896 2869 6079** and Password **106927** if prompted.

**Join by Internet at 5 PM for the Study Session and 6 PM for Appearances:** To watch the meeting over the internet via your computer, follow these steps:

- 1) Click [this link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **896 2869 6079**; Enter Password **106927**
- 4) The City Clerk will call on you by name or refer to your email address when it is your turn to speak. Please confirm that your audio works prior to participating.

**Submitting Written Comments:** Written comments may be submitted at the Mercer Island [Let's Talk Council Connects](#) page. Written comments received by 3 PM on the day of the meeting will be forwarded to all Councilmembers and a brief summary of the comments will be included in the minutes of the meeting.

### CALL TO ORDER & ROLL CALL, 5 PM

### PLEDGE OF ALLEGIANCE

### AGENDA APPROVAL

### STUDY SESSION

1. AB 5841: Town Center Moratorium - Commercial Feasibility Analysis Presentation

**Recommended Action:** Receive the presentation by staff and the consultant this evening and reconvene on April 20, 2021 to discuss legislative options to be responsive to the moratorium.

### CITY MANAGER REPORT, 6 PM

### APPEARANCES

## CONSENT CALENDAR

2. Approve **Accounts Payable** Reports for the periods ending:
  - A) March 12, 2021 in the amount of \$707,427.42
  - B) March 19, 2021 in the amount of \$359,549.07
  - C) March 26, 2021 in the amount of \$266,833.50
3. Certification of **Payroll** dated March 26, 2021 in the amount of \$753,451.64
4. Approve **Minutes** of the following meetings:
  - A) February 23, 2021 Special Video Meeting
  - B) March 16, 2021 Regular Video Meeting
  - C) March 30, 2021 Special Video Meeting
5. AB 5834: Hopelink Day, Proclamation No. 264  
**Recommended Action:** Mayor proclaims April 21, 2021 as Hopelink Day in the City of Mercer Island.
6. AB 5835: Sexual Assault Awareness Month, Proclamation No. 265  
**Recommended Action:** Mayor proclaims April 2021 as Sexual Assault Awareness Month in the City of Mercer Island.
7. AB 5836: Autism Awareness Proclamation No. 266  
**Recommended Action:** Mayor Wong proclaims April 2021 Autism Awareness Month in Mercer Island.
8. AB 5826: 2021 Water System Improvements Project – Bid Award  
**Recommended Action:**
  - 1) Authorize a \$441,960 appropriation from the Water Fund balance to accommodate the additional costs resulting from the expanded scope of work in the 2021 Water System Improvement Project.
  - 2) Award the 2021 Water System Improvements project to Pacific Civil & Infrastructure (PCI) in the amount of \$1,082,268, set the total project budget at \$1,638,960, and authorize the City Manager to execute the construction contract.
9. AB 5846: Appropriate Funding to Restart the Thrift Shop  
**Recommended Action:** Appropriate the \$100,000 reserve to restart Thrift Shop operations and authorize the City Manager to commence planning for operations to resume and to prepare a long-term operations strategy.

## REGULAR BUSINESS

10. AB 5839: **Public Hearing** on Emergency Ordinance No. 21C-03 establishing interim development regulations to allow more outdoor seating for eating and drinking establishments.  
**Recommended Action:** Conduct Public Hearing for Emergency Ordinance No. 21C-03 establishing interim development regulations to allow more outdoor seating for eating and drinking establishments.
11. AB 5840: Comprehensive Plan Land Use Plan Map Amendment  
**Recommended Action:** Include the recommended amendment in a consolidated ordinance amending the Comprehensive Plan and schedule a second reading in Q4 2021.
12. AB 5827: Revisions to City's Code of Ethics for Officials.  
**Recommended Action:** No action required from the City Council at this time.

## OTHER BUSINESS

13. Councilmember Absences & Reports
14. Planning Schedule

## EXECUTIVE SESSION (If needed)

## ADJOURNMENT



## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 5841**  
**April 6, 2021**  
**Study Session**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 5841: Town Center Moratorium - Commercial Feasibility Analysis Presentation	<input checked="" type="checkbox"/> Discussion Only
<b>RECOMMENDED ACTION:</b>	Receive the presentation by staff and the consultant.	<input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

<b>DEPARTMENT:</b>	Community Planning and Development
<b>STAFF:</b>	Jeff Thomas, Interim Director Sarah Bluvas, Economic Development Coordinator Elliot Weiss, Project Manager, Community Attributes Inc.
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Town Center Economic Analysis Memorandum, Discussion Draft
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ 50,000
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### SUMMARY

In June 2020, the City Council enacted a moratorium on major new construction generally in the southeast quadrant of the Town Center (TC) zoning designation. This moratorium is intended to temporarily prevent the submittal of development applications while the City considers potential updates and/or amendments to development regulations within the Mercer Island Town Center, including requirements for various types of commercial space. Specifically, the City is interested in considering a requirement for commercial uses on the ground floor of new buildings where it is currently not mandated in approximately half of the TC-3 and TCMF-3 zones as well as a small portion of the TC-4 zone.

To inform any potential updates and/or amendments to development regulations within the Mercer Island Town Center responsive to the moratorium, the City contracted with the firm Community Attributes, Inc. to analyze the demand for additional ground floor commercial uses and the feasibility of requiring such uses in new buildings. The draft report (see Exhibit 1) and presentation this evening summarizes an analysis of development feasibility across various development prototypes that would be consistent with the mandated commercial uses requirement being considered. After receiving the presentation this evening, City Council will reconvene at its April 20, 2021 Regular Video Meeting to discuss legislative options to be responsive to the moratorium and if necessary, provide direction to staff at that time.

## BACKGROUND

The current Town Center development regulations were established in June 2016 (see [Ordinance No. 16C-06](#)). Per the current code, major new development located north of SE 29<sup>th</sup> Street in the Town Center must provide ground floor street frontage commercial space for use by retail, restaurant, or personal service (e.g. barber shop, nail salon, fitness center, etc.) Between 40 and 60 percent of the ground floor street frontage north of SE 29<sup>th</sup> Street must be designed for retail, restaurant, or personal services; 40 percent is required for those major new developments that provide public parking, while 60 percent is required for those developments that do not provide public parking. Commercial space is allowed, but not required, south of SE 29<sup>th</sup> Street in the TC zoning designation.

## LEGISLATIVE HISTORY

- June 2, 2020: The City Council passed [Ordinance No. 20-12](#) which established a 6-month moratorium on major new construction south of SE 29<sup>th</sup> Street in the Town Center (TC) zoning designation. The City Council indicated that the City desires to possibly complete updates and/or amendments to development regulations within the Mercer Island Town Center, including requirements for various types of commercial space.
- July 21, 2020: The City Council completed the required Public Hearing for Ordinance No. 20-12 on the Town Center Moratorium and directed staff to prepare an amended interim Ordinance reducing the size of the geographic area subject to moratorium and include additional findings of fact.
- September 1, 2020: The City Council adopted [Ordinance No. 20-18](#) with a reduced size of the geographic area subject to moratorium and included additional findings of fact. Additionally, the City Council provided direction to staff to prepare a scope of work for a Town Center commercial analysis to inform options for resolving the moratorium and a corresponding budget appropriation request.
- November 17, 2020: The City Council completed the required Public Hearing and adopted [Ordinance No. 20-26](#) renewing the moratorium for an another 6-month period with its current geographic area as previously amended.
- December 1, 2020: The City Council adopted [Ordinance No. 20-29](#) the 2021-22 Biennial Budget. Included in the budget is a \$50,000 one-time appropriation for qualified professional services to perform a Town Center commercial analysis and support the completion of any necessary updates and/or amendments to development regulations within the Mercer Island Town Center to be responsive to the moratorium.
- December 1, 2020: The City Council approved [Resolution No. 1594](#) establishing the 2021 docket for amendments to the Comprehensive Plan and development regulations. Included in the docket is a placeholder for amending the Town Center Sub-Area Plan and corresponding development regulations as necessary to be responsive to the moratorium.

## RECOMMENDATION

Receive the presentation by staff and the consultant this evening and reconvene on April 20, 2021 to discuss legislative options to be responsive to the moratorium.



# Mercer Island Town Center Economic Analysis Memorandum

Discussion Draft

April 6, 2021

Prepared by:



Prepared for:





*Community Attributes Inc. tells data-rich stories about communities  
that are important to decision makers.*

President and CEO:  
Chris Mefford

Project Manager:  
Elliot Weiss

Analysts:  
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## INTRODUCTION

### Background and Purpose

The City of Mercer Island enacted a moratorium on new development generally in the southeast quadrant of its Town Center. The moratorium is intended to temporarily prevent the submittal of development applications while the City reevaluates certain development regulations. Specifically, the City is interested in considering a requirement for commercial uses on the ground floor of new buildings where it is currently not mandated in approximately half of the TC\_3 and TCMF-3 zones as well as a small portion of the TC-4 zone. To inform any potential changes to these development regulations, the City wishes to evaluate the demand for additional ground floor commercial uses and the feasibility of requiring such uses in new buildings. This memorandum summarizes an analysis of development feasibility across various development prototypes that would be consistent with these code changes.

### Methods

This study uses market data analysis and pro forma modeling to assess the feasibility of various development prototypes. The model estimates the expected costs and revenues (less the cost of land) associated with each development type to determine whether the project would create sufficient value to cover the developer's acquisition of the development site. Regulatory assumptions are based on the City of Mercer Island Municipal Code. Assumptions related to market conditions—including lease rates and capitalization rates—are derived from an analysis of proprietary real estate data and comparable properties. This study also estimates the potential demand for new commercial development in Town Center. This analysis is based on taxable retail sales data from the Washington Department of Revenue (DOR) and population forecasts from the Washington Office of Financial Management (OFM).

### Organization of this Report

This report is organized as follows:

- **Feasibility Findings** presents the key findings from the analysis including an assessment of market support for each development prototype.
- **Current Development Regulations** summarizes the current regulations in the Town Center zones subject to the moratorium.

- **Market Conditions** provides a profile of the market for multifamily and commercial uses in Town Center, in addition to an estimate of future supportable retail space by square feet.
- **Feasibility Analysis** provides detailed documentation of the inputs and outputs used to assess the economic feasibility of four development prototypes.
- A **Glossary** is included at the end of this report.

## FEASIBILITY FINDINGS

Assessing the feasibility of changes to any development regulations is critical to ensure that any new regulations will result in development that meets the City's vision for Town Center. Currently, the TC-3 and TCMF-3 zones in the Town Center restrict development to 39 feet but do not require the inclusion of commercial uses on the ground floor. The TC-3 zone allows for mixed-use developments, while the TCMF-3 subarea only permits single-use multifamily projects.

A ground floor commercial requirement may be feasible in some projects, as a demand analysis indicates that Mercer Island could support more than 30,000 square feet of additional retail development through 2040, based on current spending patterns and projected population growth. As a major commercial Center in Mercer Island, Town Center could accommodate some of this retail development.

To understand how the inclusion of retail space on the ground floor affects project feasibility, this study examines four development types, including:

- Three-story multifamily
- Three-story 2-over-1 mixed-use
- Four-story 3-over-1 mixed-use
- Five-story 4-over-1 mixed-use

This analysis indicates that the inclusion of retail on the ground floor has a generally negative impact on project feasibility. While projects that include retail may be feasible, the inclusion of retail generally decreases the project value (Exhibit 1 through **Exhibit 4**).

This analysis also examines the economic feasibility of each development type over a range of capitalization rates: 4.75%, 5.00%, and 5.25%. Capitalization rates reflect perceived risk in an investment and are calculated on the sale of an investment property as the net operating income (NOI) divided by the sale price. Capitalization rates are therefore necessary to estimate the market value of the development prototypes. This study uses a range of rates because capitalization rates are the output of a transaction, and each transaction is different.

Three-story multifamily projects and four-story mixed-use projects (with retail on the ground floor) show positive economic surplus<sup>1</sup> (residual land

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<sup>1</sup> Economic surplus is one measure of the economic feasibility of a potential development. It is calculated by subtracting the costs of land from the residual land value, which is the amount a developer theoretically has available to cover the cost

value minus land acquisition costs) at capitalization rates of 5% and below (**Exhibit 2** and **Exhibit 3**). Five-story mixed-use projects show positive economic surplus across all capitalization rates modeled, suggesting that four floors of multifamily units at current market rates and anticipated construction costs can support one floor of retail (**Exhibit 4**) The three-story mixed-use prototype generates very low or negative economic surplus under all capitalization rates modeled, suggesting that two floors of multifamily units at current market rates and anticipated construction costs may not support one floor of retail (**Exhibit 2**).

### **Exhibit 1. Economic Surplus Summary, 3-Story Multifamily**

Prototype	3-story: Multifamily		
Summary			
Site Size (Square Feet)	75,000		
Building Footprint	26,250		
Built Square Feet	78,750		
FAR	1.1		
Maximum Building Height	39		
Feasibility			
Capitalization Rate	4.75%	5.00%	5.25%
Residual Land Value (/sf)	\$254	\$228	\$204
Economic Surplus (/sf)	\$90	\$65	\$42

*Sources: CBRE, 2021; CoStar, 2021; Office of Policy Development and Research, 2021, RS Means, 2021; Community Attributes, 2021.*

of land after accounting for all other costs, including the developer's return on investment. Positive economic surplus indicates that the development project generates enough revenue to afford the cost of land acquisition.



**Exhibit 2. Economic Surplus Summary, 3-Story Mixed-Use**

Prototype	3-story: 2-Over-1 Mixed-Use		
Summary			
Site Size (Square Feet)	75,000		
Building Footprint	26,250		
Built Square Feet	78,750		
FAR	1.1		
Maximum Building Height	39		
Feasibility			
Capitalization Rate	4.75%	5.00%	5.25%
Residual Land Value (/sf)	\$186	\$163	\$142
Economic Surplus (/sf)	\$24	\$3	(\$17)

Sources: CBRE, 2021; CoStar, 2021; Office of Policy Development and Research, 2021; RS Means, 2021; Community Attributes, 2021.

**Exhibit 3. Economic Surplus Summary, 4-Story Mixed-Use**

Prototype	4-story: 3-Over-1 Mixed-Use		
Summary			
Site Size (Square Feet)	75,000		
Building Footprint	48,750		
Built Square Feet	195,000		
FAR	2.6		
Maximum Building Height	45		
Feasibility			
Capitalization Rate	4.75%	5.00%	5.25%
Residual Land Value (/sf)	\$318	\$257	\$202
Economic Surplus (/sf)	\$61	\$37	\$16

Sources: CBRE, 2021; CoStar, 2021; Office of Policy Development and Research, 2021; RS Means, 2021; Community Attributes, 2021.

**Exhibit 4. Economic Surplus Summary, 5-Story Mixed-Use**

Prototype	5-story: 4-Over-1 Mixed-Use		
Summary			
Site Size (Square Feet)	75,000		
Building Footprint	48,750		
Built Square Feet	243,750		
FAR	3.3		
Maximum Building Height	55		
Feasibility			
Capitalization Rate	4.75%	5.00%	5.25%
Residual Land Value (/sf)	\$446	\$369	\$298
Economic Surplus (/sf)	\$88	\$64	\$43

*Sources: CBRE, 2021; CoStar, 2021; Office of Policy Development and Research, 2021, RS Means, 2021; Community Attributes, 2021.*

## CURRENT DEVELOPMENT REGULATIONS

Adopted development regulations in Town Center dictate which uses can be built, and generally govern the overall density and intensity of development through height limits and other form-based standards. More specifically, the Town Center (TC) zones include form-based code requirements that permit mid-rise mixed-use development throughout most of Town Center. In some areas zoned TCMF mixed-use projects are not allowed, and only single-use multifamily projects may be built. **Exhibit 5** indicates the maximum building height and maximum floors allowed across the various TC zones. The zones permit four- and five-story heights north of SE 29<sup>th</sup>/30<sup>th</sup> Streets, while limiting development to three stories south of those streets.

**Exhibit 5. Key Development Regulations in the Town Center Zone**

Subarea	Maximum Height (Ft.)	Maximum Floors	Use
TC-5	63	5	Mixed
TC-4	51	4	Mixed
TC-4 Plus	63	5	Mixed
TC-3	39	3	Mixed
TCMF-4	51	4	Multifamily
TCMF-3	39	3	Multifamily

*Source: City of Mercer Island, 2021.*

TC zone parking requirements differ according to building use. **Exhibit 6** illustrates the parking requirements for each use. Requirements for retail, office, library, and museum uses are based on gross square footage, while requirements for residential uses are based on the number of housing units. Requirements for hotels are based on the number of guest rooms and the number of employees per shift.

### Exhibit 6. Town Center Zone Parking Requirements

Use Type	Parking Requirement
<b>Retail (Stalls per Gross SF)</b>	
General Retail	2-3 per 1,000 sf
Restaurant/Deli/Bakery/Food	5-10 per 1,000 sf
Hotel	1 per guest room plus 0.67 per employee, plus 5 per 1,000 sf of retail/office
<b>Office (Stalls per Gross SF)</b>	
Financial Services	3-5 per 1,000 sf
Health, Barber, Beauty	4-5 per 1,000 sf
Other Professional Services	3-5 per 1,000 sf
<b>Residential (Stalls per Unit)</b>	
Multifamily	1-1.4 per unit*
Senior Multifamily	0.3-1 per unit

Source: City of Mercer Island, 2021.

\*Site-specific exemption to allow less than one stall per unit may be granted based on a detailed parking analysis and with approval of the code official.

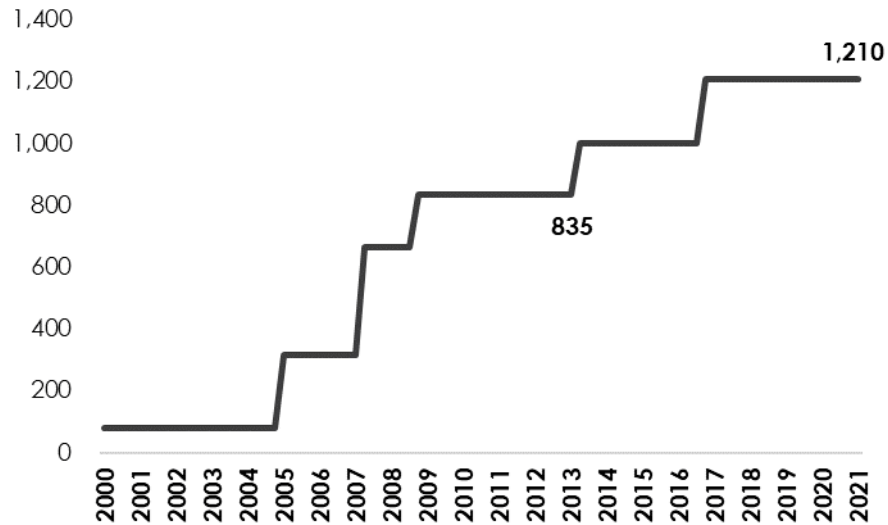
## MARKET CONDITIONS

A detailed market analysis for retail and multifamily uses in Mercer Island informs an assessment of demand for retail uses in Mercer Island. The data are also used to inform inputs to the pro forma model used to evaluate project feasibility. The following data are critical to estimating market support for each use.

### Multifamily

**Exhibit 7** illustrates the change in Mercer Island's Town Center multifamily inventory since 2000. Inventory, as measured by units, has increased by 375 units since 2010 (from 835 to 1,210).

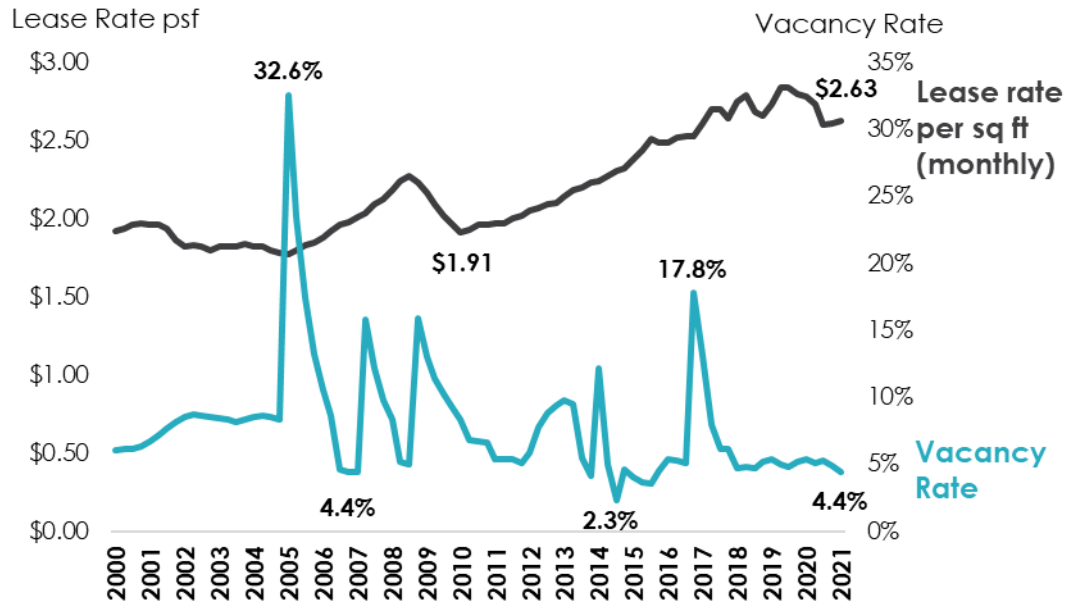
**Exhibit 7. Multifamily Inventory (Units), Mercer Island Town Center, 2000 - 2021**



Source: CoStar, 2021.

**Exhibit 8** illustrates lease and vacancy rate trends for multifamily uses in Town Center since 2010. It should be noted, multifamily lease rates are presented as monthly rates, as is standard for residential lease rates. Lease rates fell during the Great Recession but rose from \$1.91 per square foot in 2010 to \$2.84 per square foot in 2019 before falling to \$2.63 per square foot in 2020. Declining rates in 2020 may be related to the economic effects of the COVID-19 pandemic. Vacancy rates have varied as new development occurs, with spikes in vacancy when new units come to market and take time to be absorbed. Once new units are absorbed, multifamily vacancy in Town Center appears to stabilize below five percent.

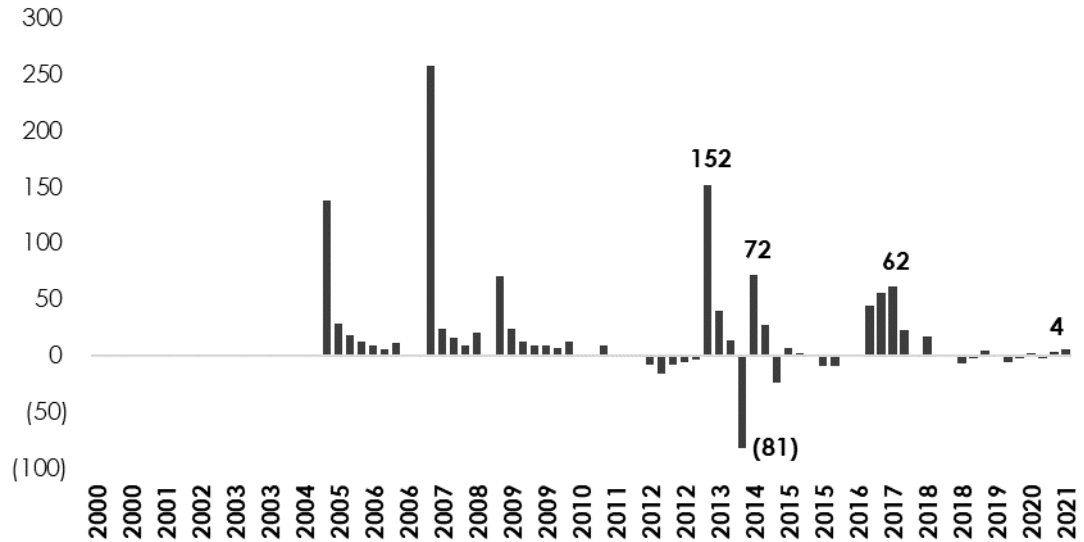
**Exhibit 8. Multifamily Rent per Square Foot and Vacancy Rates, Mercer Island Town Center, 2000-2021**



Source: CoStar, 2021.

**Exhibit 9** shows generally positive absorption of multifamily units in Town Center since 2000. This trend includes the net-positive absorption of 398 units since 2010. Low vacancy, in combination with few new deliveries and low levels of positive or negative absorption may indicate a stable multifamily market with some churn as old tenants move out and new tenants move in.

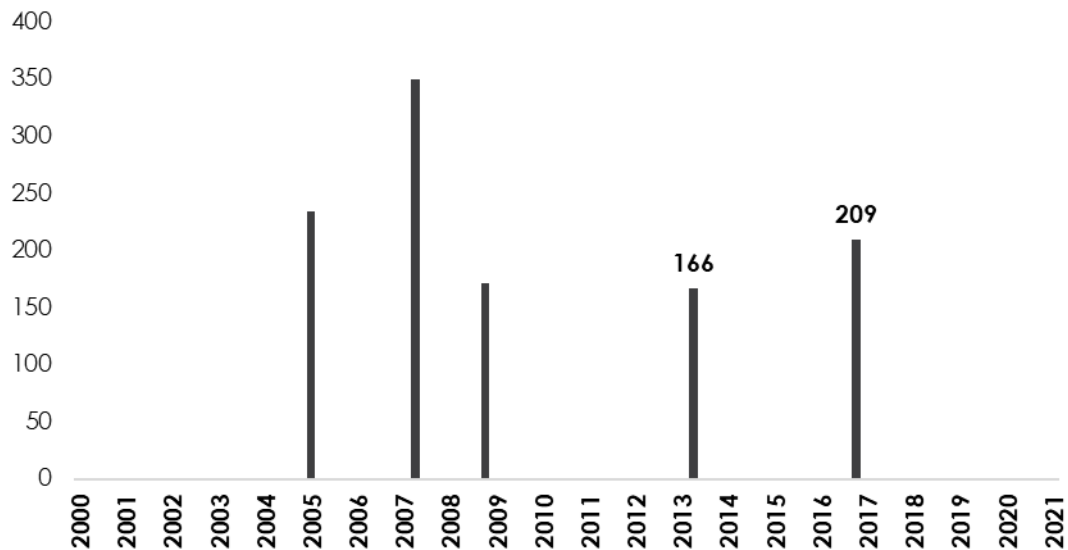
### Exhibit 9. Multifamily Absorption, Units, Mercer Island Town Center, 2000-2021



Source: CoStar, 2021.

**Exhibit 10** identifies multifamily units delivered in Town Center since 2000. Most recently, two developments have delivered 166 units (in 2013) and 209 units (in 2017).

### Exhibit 10. Multifamily Deliveries, Units, Mercer Island Town Center, 2000-2021

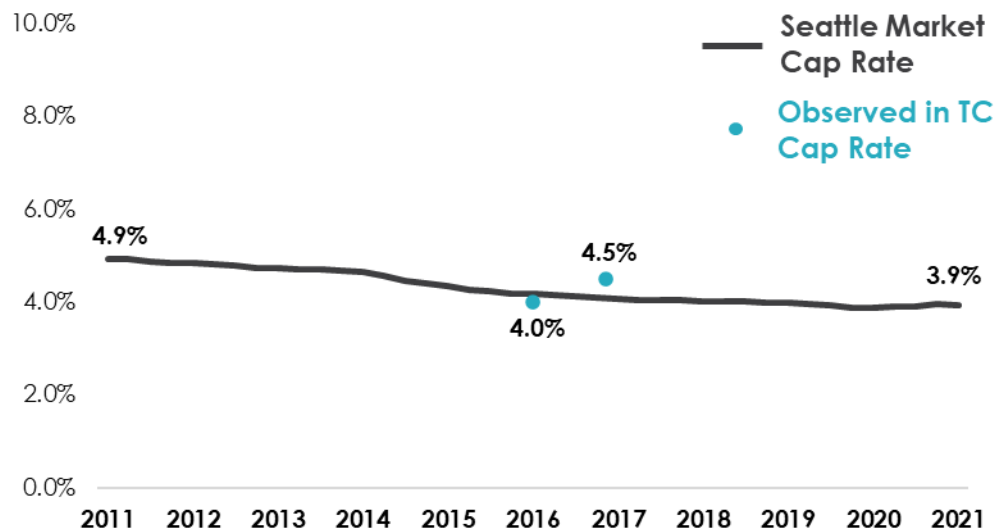


Source: CoStar, 2021.

Capitalization rates are an indicator of perceived risk for a development opportunity and are calculated on the sale of an income-generating property as the NOI divided by the sale price. Low capitalization rates generally

reflect investor confidence in an investment opportunity, as indicated by strong NOI. **Exhibit 11** indicates that capitalization rates in the wider Seattle market fell from 4.9% in 2011 to 3.9% at the outset of 2020, before rising by less than a tenth of a percent through the first quarter of 2021. Two multifamily buildings in Town Center have transacted since 2011, and they traded at capitalization rates of 4% and 4.5%.

**Exhibit 11. Multifamily Capitalization Rates, Mercer Island Town Center and Seattle Market, 2011-2021**

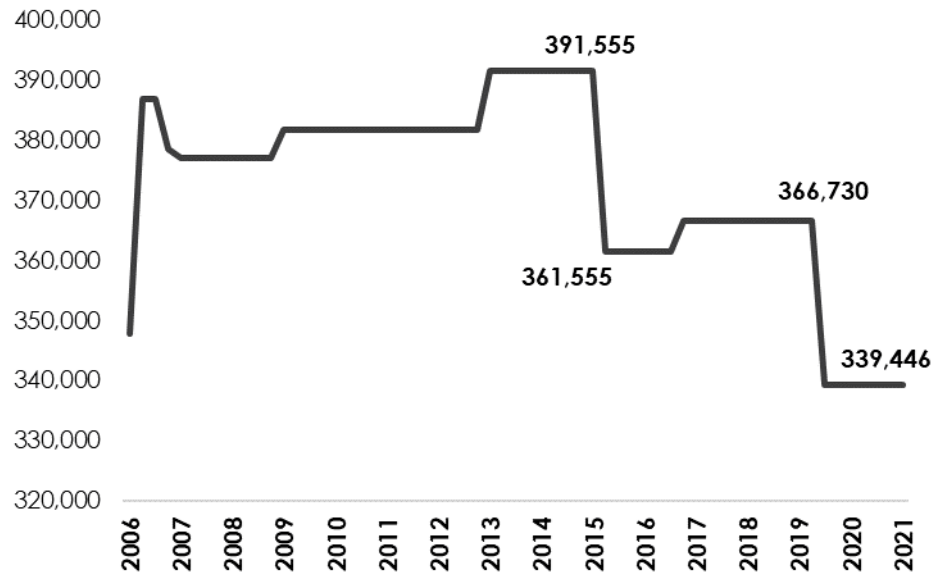


Source: CoStar, 2021.

## Retail

**Exhibit 12** illustrates the change in Town Center retail inventory (in square feet) between 2006 and 2021. In contrast to the growing multifamily inventory, retail space in Town Center has decreased by 11.1% from 381,830 square feet in 2010 to 339,446 square feet in the first quarter of 2021.

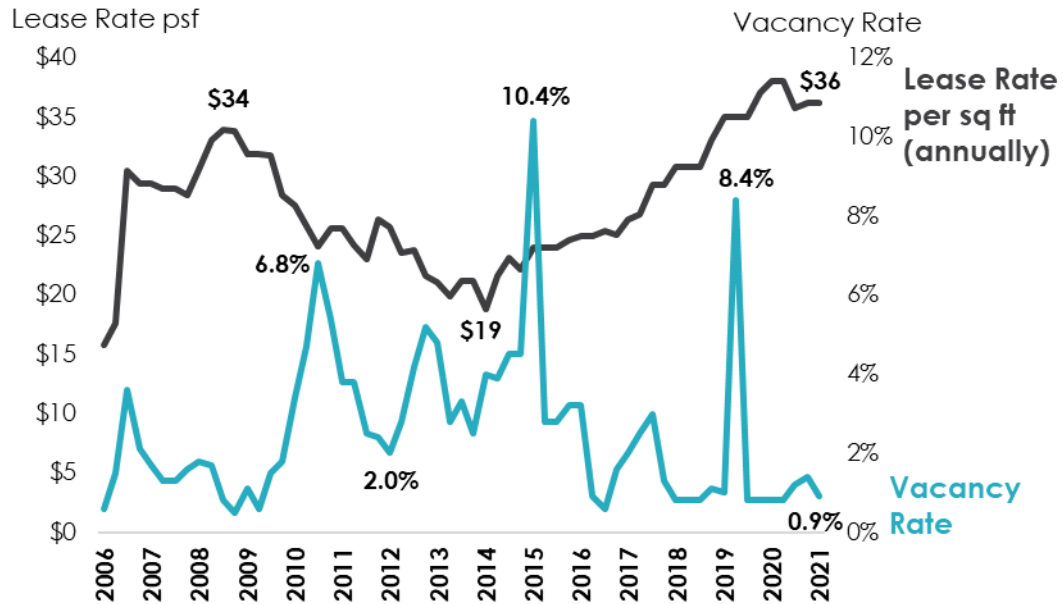


**Exhibit 12. Retail Inventory (SF), Mercer Island Town Center, 2006-2021**

Source: CoStar, 2021.

**Exhibit 13** illustrates trends in retail lease and vacancy rates from 2006 to 2021. Lease rates are presented as annual rates, as is standard for retail lease rates. Lease rates declined from a peak in 2008 to \$19 per square foot in 2014 before growing steadily from 2014 to 2021. Currently, the average lease rate for retail space in Town Center is about \$36 per square foot. Retail vacancies have ebbed and flowed during this time, with peak vacancy at 10.4% in 2015; currently, however, vacancy rates for retail in Town Center are extremely low at less than 1%.

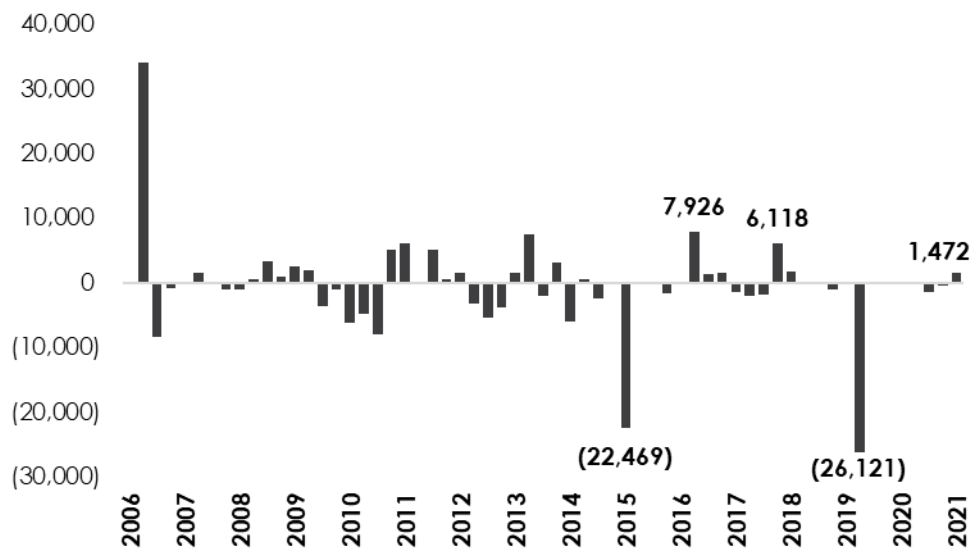
**Exhibit 13. Retail Rent and Vacancy Rates, Mercer Island Town Center, 2006-2021**



Source: CoStar, 2021.

Town Center has net-negative absorption of retail space since 2010, per **Exhibit 14**. This is in large part due to losing more than 48,000 square feet of inventory in the first quarter of 2015 and the second quarter of 2019 combined. Because of the decrease in inventory, vacancy rates have remained low despite negative absorption.

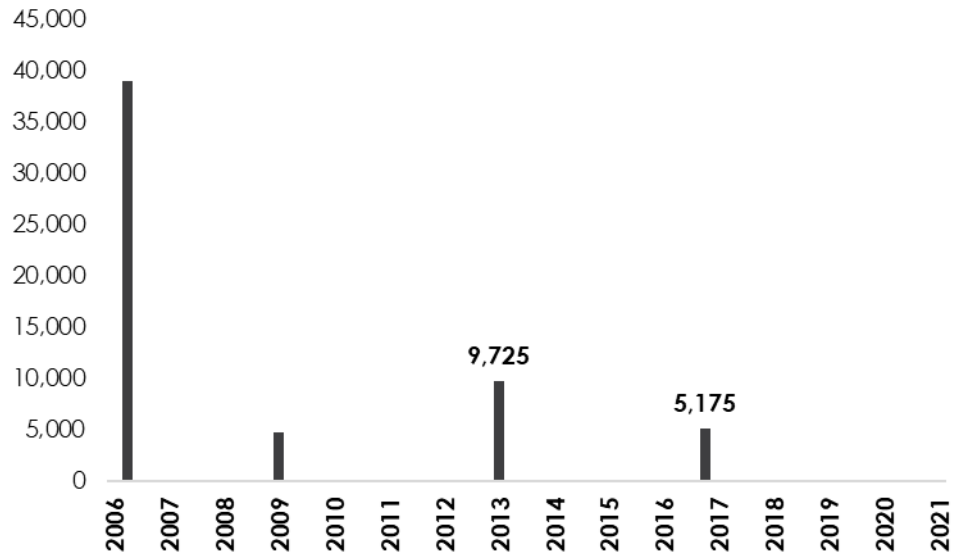
**Exhibit 14. Retail Absorption, Square Feet, Mercer Island Town Center, 2006-2021**



Source: CoStar, 2021.

**Exhibit 15** identifies retail deliveries in Town Center since 2006. In that time, there have been four projects that included a retail component, with the most recent addition to retail inventory in 2016.

**Exhibit 15. Retail Deliveries, Square Feet, Mercer Island Town Center, 2006 - 2021**



Source: CoStar, 2021.

## Future Demand for Retail

**Exhibit 16** indicates that forecasted population growth could support nearly 30,00 square feet of new retail space through 2040. Mercer Island's population is projected to grow by about 970 people between 2019 and 2040. The City's taxable retail sales per capita in 2019 amounted to about \$20,100. Holding taxable retail sales per capita constant, Mercer Island could expect an additional \$19.5M (2019 dollars) in retail sales from population growth alone by 2040. Assuming retail sales per square foot of \$600, those sales would support about 32,500 square feet of additional retail space throughout Mercer Island, and Town Center would be well-positioned to capture some of that growth. There are currently about 2,600 vacant retail square feet in Town Center, so assuming those vacancies would be occupied before new retail space is built, the City's population growth could support new construction of about 30,000 retail square feet through 2040.

**Exhibit 16. 2040 Population and Supportable Retail Growth**

<b>Factor</b>	<b>Amount</b>
2019 Population	25,680
2040 Population	26,650
2019-2040 Population Growth	970
2019 Taxable Retail Sales	\$515,155,800
2019 Taxable Retail Sales per Capita	\$20,100
2040 Additional Retail Demand	\$19,497,000
2040 Retail Additional Supported SF	32,500
Minus 2021 Vacant SF	(2,570)
<b>2040 Retail SF Growth</b>	<b>29,930</b>

*Source: Puget Sound Regional Council, 2016; Washington Office of Financial Management, 2019, Washington Department of Revenue, 2020; CoStar, 2021; Community Attributes, 2021.*

## FEASIBILITY ANALYSIS

This section provides an overview of the pro forma modeling used to assess the feasibility of the various development types included in this study.

### Development Types

In order to assess the effects of prospective changes in intensity and program, this study uses pro forma modeling for a baseline scenario (three-story single-use multifamily, as allowed by right under current zoning) and three other prototypes at varying building heights and with ground floor retail. An overview of these scenarios is given in **Exhibit 17** and **Exhibit 18**. The Baseline prototype is currently allowed by TC-3 and TCMF-3 provisions, while Prototype 1 reflects the same building height with a commercial ground floor requirement (**Exhibit 17**).

**Exhibit 17. Residual Land Value Model Development Characteristics,  
Baseline and Prototype 1**

<b>Development</b>	<b>Characteristics</b>
<b>Baseline</b>	<b>3-Story: Multifamily</b>
Site Size (Square Feet)	75,000
Building Footprint	26,250
Built Square Feet	78,750
FAR	1.1
Maximum Height	39
Floors	3
Retail	0
Residential	3
Parking Type	Surface Level
<b>Prototype 1</b>	<b>3-Story: 2-Over-1 Mixed-Use</b>
Site Size (Square Feet)	75,000
Building Footprint	26,250
Built Square Feet	78,750
FAR	1.1
Maximum Height	39
Floors	3
Retail	1
Residential	2
Parking Type	Surface Level

*Source: City of Mercer Island, 2021; Community Attributes, 2021.*

**Exhibit 18** presents prototypes 2 and 3, which also reflect a commercial ground floor requirement, but would require changes to the zoning to permit additional height (four stories in Prototype 2 and five stories in Prototype 3).

**Exhibit 18. Residual Land Value Model Development Characteristics,  
Prototype 2 and Prototype 3**

<b>Development</b>	<b>Characteristics</b>
<b>Prototype 2</b>	<b>4-Story: 3-Over-1 Mixed-Use</b>
Site Size (Square Feet)	75,000
Building Footprint	48,750
Built Square Feet	195,000
FAR	2.6
Maximum Height	45
Floors	4
Retail	1
Residential	3
Parking Type	Structured
<b>Prototype 3</b>	<b>5-Story: 4-Over-1 Mixed-Use</b>
Site Size (Square Feet)	75,000
Building Footprint	48,750
Built Square Feet	243,750
FAR	3.3
Maximum Height	55
Floors	5
Retail	1
Residential	4
Parking Type	Structured

*Source: City of Mercer Island, 2021; Community Attributes, 2021.*

## Model Inputs

The following inputs were used in the pro forma model to evaluate development feasibility for each of the preceding prototypes. Inputs are organized into three categories: construction and other costs, space inputs, and revenue and financial inputs. Each was informed by detailed market analysis.

### Cost Inputs

Construction (hard) cost assumptions and inputs to the pro forma model are given in **Exhibit 19**, while assumptions related to other costs associated with developing the prototypes, such as soft costs (including permitting fees and architectural design) and land acquisition are found in **Exhibit 20**.

**Exhibit 19. Construction (Hard) Costs per Square Foot, Mercer Island Area**

Type	Input
<b>Building</b>	
3-story: Multifamily	\$184 per sq ft
3-story: Two Floors Multifamily Over One Floor Retail	\$184 per sq ft
4-story: Three Floors Multifamily Over One Floor Retail	\$192 per sq ft
5-story: Four Floors Multifamily Over One Floor Retail	\$189 per sq ft
<b>Parking</b>	
Surface Level Parking	\$6,000 per stall
Structured Parking	\$45,500 per stall

*Source: RS Means, 2021; Community Attributes, 2021.*

**Building**

Construction costs were obtained via the construction cost database RS Means. Construction costs per square foot can vary greatly depending on development type and materials (wood frame versus steel and concrete). The building code dictates which construction types may be used based on building height, intended use and other factors. For the purposes of this study, all prototypes are assumed to be built with wood-frame construction.

**Parking**

This study assumes the three-story prototypes will use surface lots to provide the number of parking spaces required by the Mercer Island Municipal Code. Because four- and five-story buildings provide a larger number of housing units, and therefore are required to provide a larger number of parking spaces on site, this study assumes those prototypes will require structured parking garages. Structured parking costs are estimated to be roughly \$45,000 per stall, versus \$6,000 per stall on a surface lot.

**Exhibit 20. Mercer Island Pro Forma Cost Inputs**

Type	Input
<b>Site Costs</b>	
Land	\$160 per sq ft
<b>Development Costs</b>	
Soft Cost	30% of hard costs
Tenant Improvements (Retail Only)	\$25 per sq ft
Landscaping Costs	\$10 per sq ft
<b>Interest Reserve</b>	
Loan amount	70% of development costs
Average % outstanding	50% of loan
Interest rate	6%
Months of construction	12

Source: King County Assessor, 2021; Community Attributes, 2021.

**Site Costs**

Land cost captures the price per square foot needed to acquire the development site. The input was informed by an analysis of past land sales associated with comparable developments in the area, as recorded by the King County Assessor.

**Other Development Costs**

Soft costs are any costs not directly related to the physical construction of a development. These costs include those associated with design, permitting, marketing, etc. These costs can vary from project to project but are generally estimated at 30% of hard costs.

Tenant improvements are custom alterations a building owner will make to a commercial rental space as a part of the rental agreement. These costs are only applicable to commercial space and are estimated at \$25 per square foot.

Landscaping costs capture any improvements needed on the development site that will not be occupied by a parking lot or structure or the building itself. These costs are estimated at \$10 per square foot of land.

**Interest Reserve**

The interest reserve acts as an account established by a lender, used to fund a loan's interest payments during the construction term of a development. It is a lump sum cost that is captured in the pro forma model to accurately assess economic feasibility.



## Space Inputs

The following inputs cover the location and building characteristics used for the pro forma model (**Exhibit 21**).

**Exhibit 21. Mercer Island Pro Forma Space Inputs**

Type	Input
<b>Site and Building Characteristics</b>	
Site Size	75,000
3-story building footprint	35% of site size
4- and 5-story building footprint	65% of site size
<b>Efficiency Rates</b>	
Multifamily	90%
Retail	60%
<b>Net Rentable Square Feet (multifamily)</b>	
Studio	500
One Bedroom	650
Two Bedroom	900
<b>Multifamily Units</b>	
Studio	25% of total units
One Bedroom	50% of total units
Two Bedroom	25% of total units
<b>Multifamily Affordability</b>	
Unit requirement	10% of total units
3-story affordable rent	70% of AMI
4- or 5-story affordable rent	60% of AMI

*Source: Community Attributes, 2021.*

### Site and Building Characteristics

The site size represents the lot size assumed for the different development prototypes. This input was informed by comparable developments and by analyzing potential parcels on Mercer Island. Given this information, the site size was held constant across each of the four prototypes tested.

The square footage of the base floor of a development is the building footprint. This input was informed by comparable developments and calculated as a percent of the site size.

### Efficiency Rates

Efficiency rates represent the portion of a building's gross square footage that is rentable (net).

### Multifamily Units

This study assumes that the prototypes would provide studio, one-bedroom and two-bedroom units. These units range in size from 500 to 900 square feet

per unit. These assumptions are based on an assessment of comparable properties.

### **Multifamily Affordability**

The Mercer Island Municipal Code requires that multifamily projects in Town Center provide a certain number of housing units at rental rates deemed affordable by the U.S. Department of Housing and Urban Development (HUD). Based on code requirements, 10% of units must be dedicated as affordable at 60% to 70% of area median income (AMI).

## **Revenue and Financial Inputs**

**Exhibit 22** presents the revenue and financial inputs used in the pro forma model. These include lease rates, vacancy rates, capitalization rates, and expenses.

### **Exhibit 22. Mercer Island Pro Forma Revenue and Financial Inputs**

Type	Input
<b>Lease Rates</b>	
Studio	\$3.10 per sq ft (monthly)
One Bedroom	\$3.05 per sq ft (monthly)
Two Bedroom	\$3.00 per sq ft (monthly)
Retail (NNN)	\$35 per sq ft (annually)
Surface Level Parking	\$40 per stall
Structured Parking	\$100 per stall
<b>Vacancy Rates</b>	
Multifamily	5%
Retail	10%
<b>Capitalization Rates</b>	
High	5.25%
Medium	5.00%
Low	4.75%
<b>Expenses</b>	
Operating Expenses	35% of EGI

*Source: CBRE, 2021; CoStar, 2021; Community Attributes, 2021.*

### **Lease Rates**

Lease rate assumptions are informed by an analysis of local market data obtained through CoStar as well as an analysis of comparable units in Town Center. New construction is assumed to rent at rates that are marginally higher than currently demonstrated rents.

### **Vacancy Rates**

Vacancy rate assumptions are informed by an analysis of local market data obtained through CoStar as well as an analysis of comparable retail spaces in Town Center. Due to tenant turnover and potentially longer lease-up periods, a higher vacancy rate is assumed for retail than for multifamily.

### **Capitalization Rates**

A range of capitalization rates are assumed for use in the pro forma model. Because capitalization rates are not static and because they are influential in estimating project value, this study uses a range of rates. The range used is informed by analysis of data from CBRE.

### **Expenses**

Operating expenses are expenses a property owner incurs in managing a multifamily property, including wages for staff and building and grounds maintenance. These expenses are assumed to be 35% of effective gross income.

## **Model Outputs**

To evaluate the feasibility of new development projects, this study uses a pro forma model that generates an estimate of residual land value and economic surplus based on anticipated cost and revenue drivers. Economic surplus is one measure of the economic feasibility of a potential development. It is calculated by subtracting the costs of land from the residual land value, which is the amount a developer theoretically has available to cover the cost of land after accounting for all other costs, including the developer's return on investment. Positive economic surplus indicates that the development project generates enough revenue to afford the cost of land acquisition. The estimated economic surplus for each development prototype can be found in Exhibit 23 through Exhibit 26.

Of the four prototypes analyzed, the three-story multifamily development returned the highest economic surplus per square foot, ranging from \$42 to \$90 (Exhibit 23). Positive economic surplus means the development is likely to be economically feasible.

**Exhibit 23. Economic Surplus Summary, 3-Story Multifamily**

Prototype	3-story: Multifamily		
Summary			
Site Size (Square Feet)	75,000		
Building Footprint	26,250		
Built Square Feet	78,750		
FAR	1.1		
Maximum Building Height	39		
Feasibility			
Capitalization Rate	4.75%	5.00%	5.25%
Residual Land Value (/sf)	\$254	\$228	\$204
Economic Surplus (/sf)	\$90	\$65	\$42

Source: CBRE, 2021; CoStar, 2021; Office of Policy Development and Research, 2021; RS Means, 2021; Community Attributes, 2021.

**Exhibit 24** summarizes the economic surplus generated by the three-story mixed-use development prototype. This prototype has a maximum building height of 39 feet and the first floor is assumed to be retail space. It is not considered feasible at the higher end of the capitalization rate range, returning a negative \$17 economic surplus per square foot at a 5.25% capitalization rate. The economic surplus is marginal (\$3 per square foot) at the medium capitalization rate and \$24 per square foot at the lowest capitalization rate modeled.

**Exhibit 24. Economic Surplus Summary, 3-Story Mixed-Use**

Prototype	3-story: 2-Over-1 Mixed-Use		
Summary			
Site Size (Square Feet)	75,000		
Building Footprint	26,250		
Built Square Feet	78,750		
FAR	1.1		
Maximum Building Height	39		
Feasibility			
Capitalization Rate	4.75%	5.00%	5.25%
Residual Land Value (/sf)	\$186	\$163	\$142
Economic Surplus (/sf)	\$24	\$3	(\$17)

Sources: CBRE, 2021; CoStar, 2021; Office of Policy Development and Research, 2021; RS Means, 2021; Community Attributes, 2021.

The four-story mixed-use prototype, with a maximum building height of 45 feet and an assumed retail first floor, generated positive economic surplus across all of the capitalization rates modeled (**Exhibit 25**).

#### **Exhibit 25. Economic Surplus Summary, 4-Story Mixed-Use**

Prototype	4-story: 3-Over-1 Mixed-Use		
Summary			
Site Size (Square Feet)	75,000		
Building Footprint	48,750		
Built Square Feet	195,000		
FAR	2.6		
Maximum Building Height	45		
Feasibility			
Capitalization Rate	4.75%	5.00%	5.25%
Residual Land Value (/sf)	\$318	\$257	\$202
Economic Surplus (/sf)	\$61	\$37	\$16

*Source: CBRE, 2021; CoStar, 2021; Office of Policy Development and Research, 2021, RS Means, 2021; Community Attributes, 2021.*

**Exhibit 26** summarizes the economic surplus generated by the five-story mixed-use development prototype. This prototype returned the second highest range of economic surplus among the development prototypes analyzed.

#### **Exhibit 26. Economic Surplus Summary, 5-Story Mixed-Use**

Prototype	5-story: 4-Over-1 Mixed-Use		
Summary			
Site Size (Square Feet)	75,000		
Building Footprint	48,750		
Built Square Feet	243,750		
FAR	3.3		
Maximum Building Height	55		
Feasibility			
Capitalization Rate	4.75%	5.00%	5.25%
Residual Land Value (/sf)	\$446	\$369	\$298
Economic Surplus (/sf)	\$88	\$64	\$43

*Source: CBRE, 2021; CoStar, 2021; Office of Policy Development and Research, 2021, RS Means, 2021; Community Attributes, 2021.*

## GLOSSARY

**Residual Land Value (RLV)** – The residual land value of a potential development is the amount of money a developer has left to purchase land, after taking into consideration the potential value of the property less the expected development costs.

**Economic Surplus** – Economic surplus is one measure of the economic feasibility of a potential development. It is calculated by subtracting the costs of land from the residual land value, which is the amount a developer theoretically has available to cover the cost of land after accounting for all other costs, including the developer's return on investment. Positive economic surplus indicates that the development project generates enough revenue to afford the cost of land acquisition.

**Capitalized Value** – Capitalized value the market value of an investment property, calculated by dividing the net operating income by the capitalization rate.

**Capitalization Rate** – Capitalization rates are calculated as the net operating income (NOI) generated by an investment property divided by the property's value or sale price. In the model used by this study, assumed capitalization rates are used to estimate the market (or capitalized) value of each prototype.

**Effective Gross Income (EGI)** – Effective gross income is the income generated by a revenue-generating property after subtracting losses due to vacancy.

**Net Operating Income (NOI)** – Net operating income is the income generated by a revenue-generating property after subtracting losses due to operating expenses (from EGI).

**Hard Cost** – Hard costs are costs associated with the physical construction of a building. They include materials and building costs, in addition to contractor fees.

**Soft Cost** - Soft costs are any costs not directly related to the physical construction of a building. These costs include those associated with as design, permitting, marketing, etc.

**Tenant Improvements** – Tenant improvements are custom alterations a building owner will make to a rental space as a part of the rental agreement.

**Interest Reserve** - The interest reserve acts as an account established by a lender, used to fund a loan's interest payments during the construction term of a development.

**Area Median Income (AMI)** – Area median income is the midpoint of a region's income distribution. It is used to calculate affordable housing rent prices.

**Floor area ratio (FAR)** - Floor area ratio is the ratio of a building's gross floor area (total gross building square feet) to the size of the lot it is built on.



# AB 5841

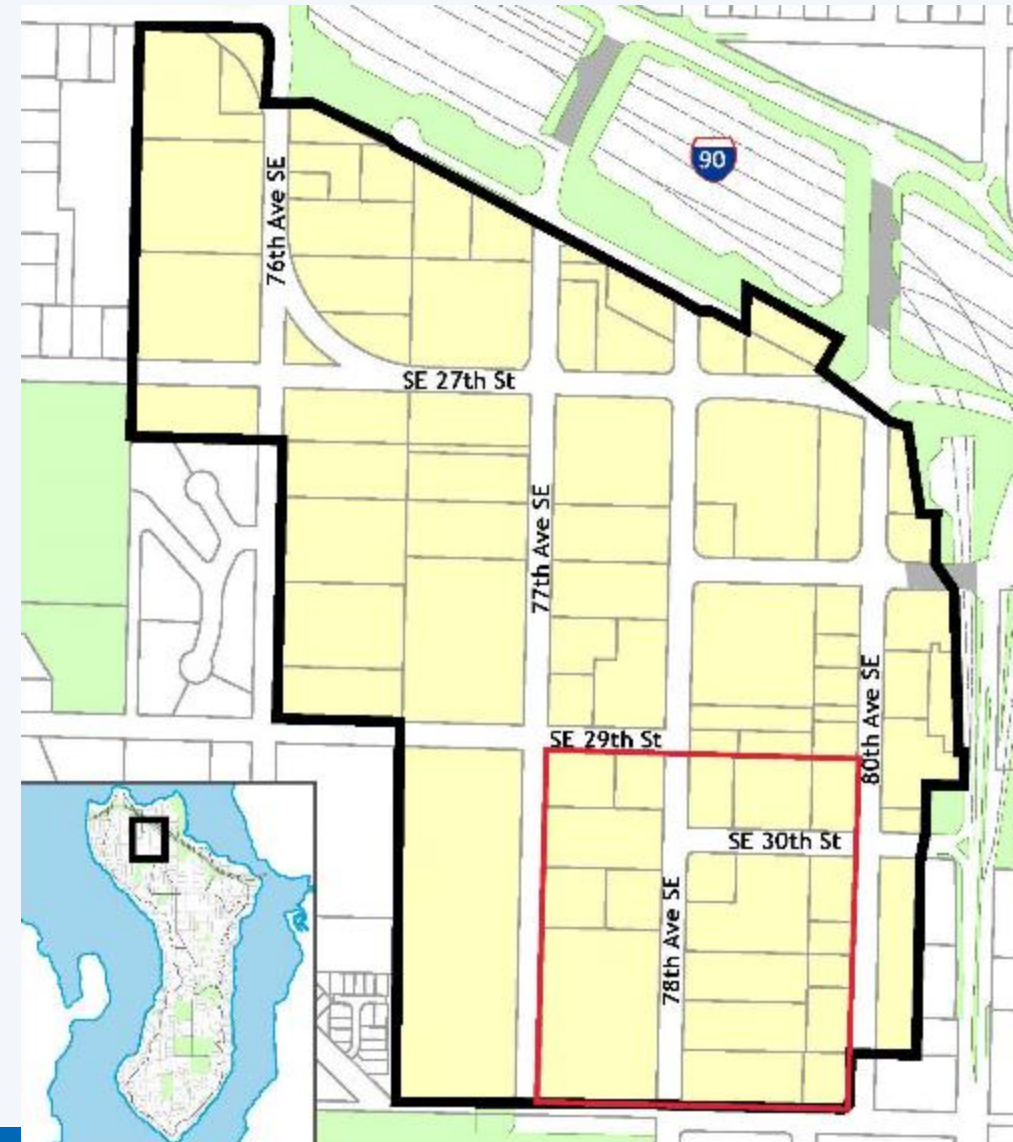
## Town Center Market & Economic Feasibility Analysis

April 6, 2021



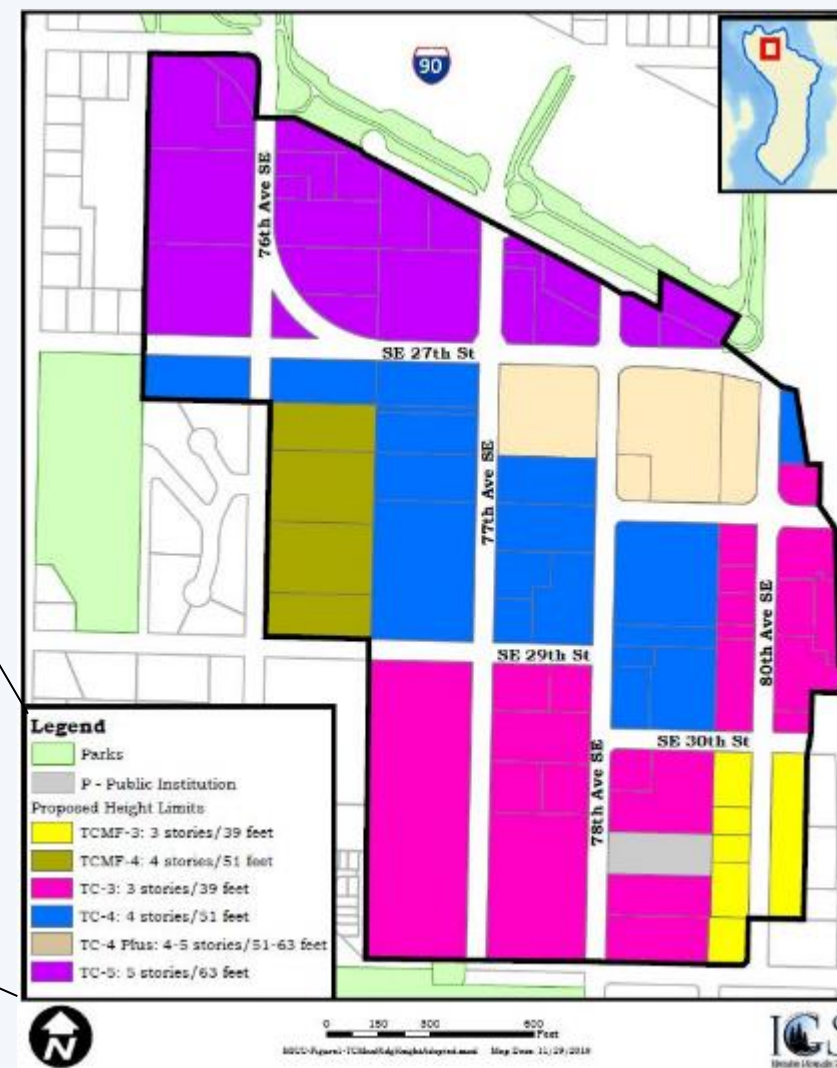
# Town Center Moratorium

- June 2, 2020: Ord. No. 20-12 enacted a moratorium on construction south of SE 29<sup>th</sup> Street in Town Center (TC) zoning designation
- Sept. 1, 2020: Ord. No. 20-18 amended the geographic area of the moratorium
- Nov. 17, 2020: Ord. No. 20-26 renewed the moratorium for 6 months



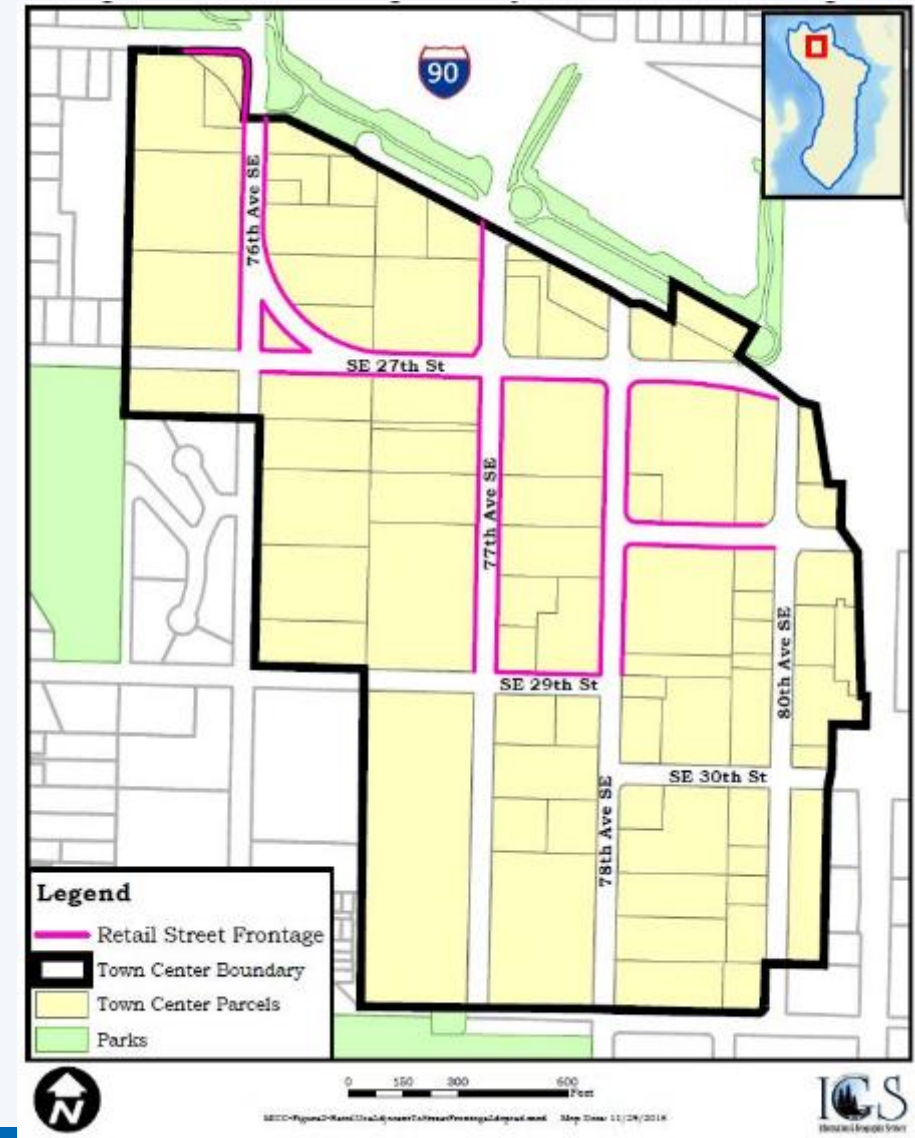
# Town Center Subareas

- TCMF-3: 3 stories / 39 feet**
- TCMF-4: 4 stories / 51 feet**
- TC-3: 3 stories / 39 feet**
- TC-4: 4 stories / 51 feet**
- TC-4 Plus: 4-5 stories / 51-63 feet**
- TC-5: 5 stories / 63 feet**



# TC Retail Frontage Requirements

- Per code, new development north of SE 29<sup>th</sup> Street must provide ground floor street frontage commercial space for retail, restaurant, or personal services.
- 40-60% of ground floor must be designed for retail, restaurant, or personal services (40% required for developments that include public parking; 60% required for those that do not provide public parking).
- Commercial space is allowed, but not required, south of SE 29<sup>th</sup> Street in the TC.



# Tonight's Study Session

1. Receive draft report and presentation.
2. Question and answer.
3. Discuss next steps leading to April 20.



## CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



\_\_\_\_\_  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	206866-206981	3/12/2021	\$707,427.42
			\$707,427.42



**Accounts Payable Report by GL Key**

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**Accounts Payable Report by GL Key**

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P0110332	00206873	GRAINGER	INVENTORY PURCHASES	187.63
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	00206976	UNITED STATES TREASURY	PAYROLL EARLY WARRANTS	864.32
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00206957	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	245.00
<i>Org Key: AS1100 - Administrative Services</i>				
P0110396	00206898	VERIZON WIRELESS	IGS LOANERS, WIFI, ONCALL AND	34.31
<i>Org Key: CA1100 - Administration (CA)</i>				
P0110437	00206966	RELX INC DBA LEXISNEXIS	Invoice #3093148697 Library	349.02
P0110436	00206954	MARTEN LAW	Invoice #44091295 (City pays 5	95.00
P0110397	00206898	VERIZON WIRELESS	CITY CELL PHONES, LAJUAN, BIO,	42.02
<i>Org Key: CA1200 - Prosecution &amp; Criminal Mngmnt</i>				
P0110435	00206958	MOBERLY AND ROBERTS	Invoice #952	7,095.46
P0110438	00206944	HONEYWELL, MATTHEW V	Invoice #1200 Public Defender	1,300.00
P0110434	00206944	HONEYWELL, MATTHEW V	Invoice #1197 Professional Ser	700.00
<i>Org Key: CM1100 - Administration (CM)</i>				
P0110422	00206977	VERIZON WIRELESS	VERIZON WIRELESS JAN 24-FEB23	67.05
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<i>Org Key: CO6100 - City Council</i>				
P0110421	00206974	The Fearey Group Inc.	Professional Services for 2/20	493.50
<i>Org Key: CT1100 - Municipal Court</i>				
P0110315	00206968	SCHAER, JOSHUA	PRO TEM JUDGE - 2/2/2021 - 7.5	375.00
P0110399	00206950	LANGUAGE LINE SERVICES	Language Line - invoice #49467	4.73
<i>Org Key: DS1100 - Administration (DS)</i>				
P0110369	00206939	FASTSIGNS BELLEVUE	Notice signs	3,170.88
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P0110371	00206945	INTERNATIONAL CODE COUNCIL	ICC Trainings for Gareth	360.00
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<i>Org Key: DS1300 - Land Use Planning Svc</i>				
P0110370	00206941	Galt, John	2020 Annual Report from HEX	41.25

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<b>Org Key: FN1100 - Administration (FN)</b>				
P0110391	00206877	KEYBANK NATIONAL ASSOC	2020 Annual Account Analysis	13,272.98
P0110389	00206893	STATE AUDITOR'S OFFICE	2019 Annual Audit costs	11,913.13
P0110390	00206893	STATE AUDITOR'S OFFICE	2019 Annual Audit	6,102.00
P0110397	00206898	VERIZON WIRELESS	CITY CELL PHONES, LAJUAN, BIO,	47.02
P0110397	00206898	VERIZON WIRELESS	CITY CELL PHONES, LAJUAN, BIO,	42.02
<b>Org Key: FN2100 - Data Processing</b>				
P0110412	00206956	METROPRESORT	FEB 2021 E SERVICE PORTAL ADMI	50.00
<b>Org Key: FN4501 - Utility Billing (Water)</b>				
P0110412	00206956	METROPRESORT	FEB 2021 PRINTING & MAILING OF	66.40
P0110330	00206882	METROPRESORT	FEB 2021 PRINTING & MAILING OF	66.29
P0110330	00206882	METROPRESORT	FEB 2021 PRINTING & MAILING OF	65.53
P0110412	00206956	METROPRESORT	FEB 2021 PRINTING & MAILING OF	65.45
P0110397	00206898	VERIZON WIRELESS	CITY CELL PHONES, LAJUAN, BIO,	47.02
P0110397	00206898	VERIZON WIRELESS	CITY CELL PHONES, LAJUAN, BIO,	42.02
<b>Org Key: FN4502 - Utility Billing (Sewer)</b>				
P0110412	00206956	METROPRESORT	FEB 2021 PRINTING & MAILING OF	66.40
P0110330	00206882	METROPRESORT	FEB 2021 PRINTING & MAILING OF	66.28
P0110330	00206882	METROPRESORT	FEB 2021 PRINTING & MAILING OF	65.53
P0110412	00206956	METROPRESORT	FEB 2021 PRINTING & MAILING OF	65.45
<b>Org Key: FN4503 - Utility Billing (Storm)</b>				
P0110412	00206956	METROPRESORT	FEB 2021 PRINTING & MAILING OF	66.39
P0110330	00206882	METROPRESORT	FEB 2021 PRINTING & MAILING OF	66.29
P0110330	00206882	METROPRESORT	FEB 2021 PRINTING & MAILING OF	65.54
P0110412	00206956	METROPRESORT	FEB 2021 PRINTING & MAILING OF	65.44
<b>Org Key: FR0000 - Fire-Revenue</b>				
	00206971	SHELDON, PATRICK	OVERPYAMENT OF FEE	767.20
	00206943	HMS	OVERPAYMENT OF FEE	464.50
	00206948	KAISER FOUNDATION HEALTH PLAN	OVERPAYMENT OF FEE	385.21
	00206942	HEALTHNET EQUITY INC.	OVERPAYMENT OF FEE	188.20
<b>Org Key: FR1100 - Administration (FR)</b>				
P0110408	00206935	EASTSIDE FIRE & RESCUE	02/2021 Interim Fire Chief Ser	14,000.00
P0110401	00206949	KRONOS	Telestaff Annual Support Servi	4,199.00
P0110411	00206938	ESO SOLUTIONS INC	2021 Annual Fees	2,471.75
P0110402	00206973	SYSTEMS DESIGN WEST LLC	02/2021 Transport Billing Fees	1,088.80
	00206928	CENTURYLINK	CENTURY LINK FEB 21	1,034.36
P0109913	00206935	EASTSIDE FIRE & RESCUE	Labor - 7608	607.20
P0110407	00206980	WASHINGTON FITNESS SERV INC	Station 91 Equip Maint.	286.26
P0110405	00206905	ASPECT SOFTWARE INC	Monthly Telestaff Charges/Fire	165.15
P0110403	00206967	RICOH USA INC	Cost Per Copy/Fire	152.37
<b>Org Key: FR2100 - Fire Operations</b>				
P0109899	00206936	EPSCA	44 RADIOS FOR FIRE 2021	1,111.00
P0110426	00206977	VERIZON WIRELESS	VERIZON JAN 24- FEB 23 FIRE	969.44
P0109898	00206932	COMCAST	2021 Comcast Business - Fire	429.37
P0110404	00206931	COMCAST	Internet Charges/Fire	110.22



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0110443	00206977	VERIZON WIRELESS	VERIZON FIRE JAN 07-FEB06	17.29
P0109899	00206936	EPSCA	ACCESS FEE REBATE FIRE	-73.04
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0110406	00206951	LIFE ASSIST INC	Stock Aid Supplies	663.68
P0110406	00206951	LIFE ASSIST INC	Stock Aid Supplies	552.44
P0110406	00206951	LIFE ASSIST INC	Stock Aid Supplies	232.93
<i>Org Key: GGM001 - General Government-Misc</i>				
P0109898	00206932	COMCAST	2021 Comcast Business - City h	884.89
P0110441	00206930	COMCAST	INTERNET FEB 22- MAR 21	242.92
P0110372	00206960	POT O' GOLD INC	Water cooler	27.50
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0110366	00206902	XEROX CORPORATION	CM Copier Fee 10/2020 INV #011	452.80
P0110366	00206902	XEROX CORPORATION	CM Copier Fee 1/2021 INV #0123	404.83
<i>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</i>				
P0110420	00206979	WALLACE, THOMAS	LEOFF1 Retiree Medical Expense	6,000.00
P0110419	00206934	DEVENY, JAN P	LEOFF1 Retiree Medical Expense	1,858.00
P0110417	00206969	SCHOENTRUP, WILLIAM	FRLEOFF1 Retiree Medical Expen	996.14
P0110414	00206934	DEVENY, JAN P	LEOFF1 Retiree Medical Expense	589.86
P0110415	00206940	FORSMAN, LOWELL	LEOFF1 Retiree Medical Expense	302.40
P0110418	00206979	WALLACE, THOMAS	LEOFF1 Retiree Medical Expense	235.85
P0110413	00206907	BOOTH, GLENDON D	LEOFF1 Retiree Medical Expense	154.88
P0110416	00206947	JOHNSON, CURTIS	FRLEOFF1 Retiree Medical Expen	22.82
<i>Org Key: IS2100 - IGS Network Administration</i>				
	00206929	CENTURYLINK	CENTURY LINK FEB 21	663.94
	00206925	CENTURYLINK	CENTURY LINK FEB 21	648.99
P0110445	00206953	MAGNAS LLC	LONG DISTANCE CALLS JAN/FEB21	253.28
	00206918	CENTURYLINK	CENTURY LINK FEB 21	202.13
	00206914	CENTURYLINK	CENTURY LINK FEB 2021	124.36
	00206922	CENTURYLINK	CENTURY LINK FEB 21	70.96
	00206924	CENTURYLINK	CENTURY LINK FEB 21	67.88
	00206912	CENTURYLINK	CENTURY LINK FEB 2021	67.24
	00206917	CENTURYLINK	CENTURY LINK FEB 21	67.24
	00206919	CENTURYLINK	CENTURY LINK FEB 21	64.97
	00206920	CENTURYLINK	CENTURY LINK FEB 21	60.88
P0110396	00206898	VERIZON WIRELESS	IGS LOANERS, WIFI, ONCALL AND	42.02
P0110396	00206898	VERIZON WIRELESS	IGS LOANERS, WIFI, ONCALL AND	40.03
P0110396	00206898	VERIZON WIRELESS	IGS LOANERS, WIFI, ONCALL AND	40.01
P0110396	00206898	VERIZON WIRELESS	IGS LOANERS, WIFI, ONCALL AND	40.01
P0110397	00206898	VERIZON WIRELESS	CITY CELL PHONES, LAJUAN, BIO,	40.01
	00206915	CENTURYLINK	CENTURY LINK FEB 21	24.15
<i>Org Key: MT2100 - Roadway Maintenance</i>				
	00206964	PUGET SOUND ENERGY	PSE FEB 2021	1,659.91
	00206963	PUGET SOUND ENERGY	PSE FEB 2021	929.96
P0110351	00206874	HOME DEPOT CREDIT SERVICE	SOCKET RAIL & PAPER FILTER	46.94
P0110350	00206875	IBS INC	MISC. HARDWARE (WAREHOUSE)	31.95
<i>Org Key: MT2200 - Vegetation Maintenance</i>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0110350	00206875	IBS INC	MISC. HARDWARE (WAREHOUSE)	27.38
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
P0110334	00206883	MI UTILITY BILLS	FEB 2021 PAYMENT OF UTILITY BI	251.55
P0110350	00206875	IBS INC	MISC. HARDWARE (WAREHOUSE)	32.04
	00206962	PUGET SOUND ENERGY	PSE FEB 2021	13.26
	00206962	PUGET SOUND ENERGY	PSE FEB 2021	1.43
<i>Org Key: MT3100 - Water Distribution</i>				
P0110383	00206884	NAPA AUTO PARTS	FUEL INJECTORS FOR GENERATOR A	446.57
P0109003	00206908	BRANOM OPERATING COMPANY LLC	CERTIFICATION OF BACKFLOW TES	104.60
P0110350	00206875	IBS INC	MISC. HARDWARE (WAREHOUSE)	31.95
<i>Org Key: MT3150 - Water Quality Event</i>				
P0110185	00206866	AM TEST INC	2021 WATER QUALITY SAMPLES	20.00
<i>Org Key: MT3200 - Water Pumps</i>				
	00206962	PUGET SOUND ENERGY	PSE FEB 2021	129.08
	00206926	CENTURYLINK	CENTURY LINK FEB 21	59.74
P0110350	00206875	IBS INC	MISC. HARDWARE (WAREHOUSE)	27.38
<i>Org Key: MT3400 - Sewer Collection</i>				
P0110350	00206875	IBS INC	MISC. HARDWARE (WAREHOUSE)	31.95
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00206962	PUGET SOUND ENERGY	PSE FEB 2021	2,009.56
	00206962	PUGET SOUND ENERGY	PSE FEB 2021	1,704.56
	00206927	CENTURYLINK	CENTURY LINK FEB 21	212.40
	00206910	CENTURYLINK	CENTURY LINK FEB 2021	168.64
	00206911	CENTURYLINK	CENTURY LINK FEB 2021	124.40
P0110334	00206883	MI UTILITY BILLS	FEB 2021 PAYMENT OF UTILITY BI	41.93
P0110350	00206875	IBS INC	MISC. HARDWARE (WAREHOUSE)	31.95
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
P0110356	00206892	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	53.28
<i>Org Key: MT3800 - Storm Drainage</i>				
P0110350	00206875	IBS INC	MISC. HARDWARE (WAREHOUSE)	31.95
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0110423	00206977	VERIZON WIRELESS	VERIZON WIRELESS JAN 24-FEB23	3,783.21
P0110375	00206869	CINTAS CORPORATION #460	2021 PW COVERALL SERVICE	1,965.79
P0110367	00206897	UTILITIES UNDERGROUND LOCATION	2021 UTILITY LOCATES	233.49
P0110373	00206897	UTILITIES UNDERGROUND LOCATION	2021 UTILITY LOCATES	224.46
P0110373	00206897	UTILITIES UNDERGROUND LOCATION	2021 UTILITY LOCATES	174.15
P0109899	00206936	EPSCA	1 RADIO FOR MAINTENANCE	25.25
P0110384	00206871	CRYSTAL AND SIERRA SPRINGS	PW WATER DELIVERY	3.95
P0109899	00206936	EPSCA	ACCESS FEE REBATE MAINT	-1.66
<i>Org Key: MT4200 - Building Services</i>				
	00206962	PUGET SOUND ENERGY	PSE FEB 2021	4,150.05
	00206962	PUGET SOUND ENERGY	PSE FEB 2021	2,303.58
P0110346	00206885	PACIFIC AIR CONTROL INC	Completed flex collar replacem	1,361.94
P0110387	00206904	AAA FIRE & SAFETY INC	ABC Fire Extinguishers	1,097.47

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0110343	00206895	THYSSENKRUPP ELEVATOR CORP	3/1/21-5/31/21 ELEVATOR MAINT	954.95
P0110334	00206883	MI UTILITY BILLS	FEB 2021 PAYMENT OF UTILITY BI	704.87
P0110347	00206895	THYSSENKRUPP ELEVATOR CORP	3/1/21-5/31/21 FIRE STATION#92	244.41
P0110350	00206875	IBS INC	MISC. HARDWARE (WAREHOUSE)	27.38
<i>Org Key: MT4300 - Fleet Services</i>				
P0110382	00206881	MERCER ISLAND CHEVRON	FUEL	1,006.47
P0110383	00206884	NAPA AUTO PARTS	REPAIR PARTS	425.01
P0110386	00206868	CARQUEST AUTO PARTS STORES	2021 MONTHLY FLEET PARTS	289.82
P0110361	00206867	AUTONATION INC	FLEET PARTS	274.13
P0110350	00206875	IBS INC	MISC. HARDWARE (VEHICLE MAINT	223.39
P0110350	00206875	IBS INC	MISC. HARDWARE (WAREHOUSE)	27.38
<i>Org Key: MT4420 - Transportation Planner Eng</i>				
P0110430	00206961	Power Engineers Inc.	MI CW SUPPORT	200.00
<i>Org Key: MT4501 - Water Administration</i>				
P0110430	00206961	Power Engineers Inc.	MI CW SUPPORT	1,680.08
	00206923	CENTURYLINK	CENTURY LINK FEB 21	63.31
<i>Org Key: MT4502 - Sewer Administration</i>				
P0109806	00206878	KING COUNTY TREASURY	JAN-DEC 2021 MONTHLY SEWER CHA	413,208.51
P0110430	00206961	Power Engineers Inc.	MI CW SUPPORT	200.00
<i>Org Key: MT4503 - Storm Water Administration</i>				
P0110430	00206961	Power Engineers Inc.	MI CW SUPPORT	200.00
<i>Org Key: MT6100 - Park Maintenance</i>				
P0110335	00206883	MI UTILITY BILLS	FEB 2021 PAYMENT OF UTILITY BI	1,935.16
	00206962	PUGET SOUND ENERGY	PSE FEB 2021	1,443.40
	00206962	PUGET SOUND ENERGY	PSE FEB 2021	589.28
P0110348	00206901	WHISTLE WORKWEAR	SAFETY BOOTS, MISC. WORK CLOTH	314.61
P0110375	00206869	CINTAS CORPORATION #460	PARKS 2021 COVERALL SERVICE	120.05
P0110348	00206901	WHISTLE WORKWEAR	SAFETY BOOTS, MISC. WORK CLOTH	50.00
P0110350	00206875	IBS INC	MISC. HARDWARE (WAREHOUSE)	31.95
<i>Org Key: MT6200 - Athletic Field Maintenance</i>				
P0110335	00206883	MI UTILITY BILLS	FEB 2021 PAYMENT OF UTILITY BI	984.37
P0110350	00206875	IBS INC	MISC. HARDWARE (WAREHOUSE)	31.95
<i>Org Key: MT6500 - Luther Burbank Park Maint</i>				
	00206962	PUGET SOUND ENERGY	PSE FEB 2021	3,374.83
P0110335	00206883	MI UTILITY BILLS	FEB 2021 PAYMENT OF UTILITY BI	2,176.96
P0110387	00206904	AAA FIRE & SAFETY INC	ABC Fire Extinguishers	356.67
	00206916	CENTURYLINK	CENTURY LINK FEB 21	129.03
	00206913	CENTURYLINK	CENTURY LINK FEB 2021	64.50
P0110350	00206875	IBS INC	MISC. HARDWARE (WAREHOUSE)	31.95
<i>Org Key: MT6600 - Park Maint School Fields</i>				
	00206962	PUGET SOUND ENERGY	PSE FEB 2021	928.62
P0110350	00206875	IBS INC	MISC. HARDWARE (WAREHOUSE)	27.38
<i>Org Key: MT6900 - Aubrey Davis Park Maint</i>				
P0110335	00206883	MI UTILITY BILLS	FEB 2021 PAYMENT OF UTILITY BI	681.32

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00206962	PUGET SOUND ENERGY	PSE FEB 2021	191.69
P0110350	00206875	IBS INC	MISC. HARDWARE (WAREHOUSE)	31.95
	00206962	PUGET SOUND ENERGY	PSE FEB 2021	20.12
<i>Org Key: PA0129 - Pioneer Park/Engstrom OS Fores</i>				
P0110353	00206975	UNITED SITE SERVICES	PIONEER PARK RESTROOM & SERVIC	151.66
<i>Org Key: PO0000 - Police-Revenue</i>				
P0110362	00206872	DEPT OF LICENSING	Remit Licensing Fees	327.00
<i>Org Key: PO1100 - Administration (PO)</i>				
P0110424	00206977	VERIZON WIRELESS	VERIZON JAN 24-FEB 23 POLICE	731.21
<i>Org Key: PO1350 - Police Emergency Management</i>				
P0109899	00206936	EPSCA	13 RADIOS FOR EMERGENCY MGMT	328.25
P0110340	00206890	SKYLINE COMMUNICATIONS INC	MARCH 2021 EOC INTERNET	206.55
P0109899	00206936	EPSCA	ACCESS FEE REBATE EMERGENCY	-21.58
<i>Org Key: PO1650 - Regional Radio Operations</i>				
P0109899	00206936	EPSCA	60 RADIOS FOR POLICE DEPARTMEN	1,515.00
P0109899	00206936	EPSCA	ACCESS FEE REBATE POLICE	-99.60
<i>Org Key: PO1800 - Contract Dispatch Police</i>				
P0110380	00206900	WASHINGTON STATE PATROL	CPL Backgrounds - Invoice #	225.25
<i>Org Key: PO1900 - Jail/Home Monitoring</i>				
P0110329	00206886	SCORE	Jail housing bill for February	5,336.00
<i>Org Key: PO2100 - Patrol Division</i>				
P0110379	00206879	KROESENS UNIFORM COMPANY	Police Uniform and supplies -	672.27
P0110395	00206972	SUE'S TAILOR & ALTERATION	Uniform Alteration -	220.00
P0110379	00206879	KROESENS UNIFORM COMPANY	Police Uniform and supplies -	154.13
P0110381	00206903	ZEE MEDICAL	Employee Medical Supplies - In	153.13
P0110377	00206870	CLEANERS PLUS 1	Police Uniform Cleaning - Feb	152.38
P0110379	00206879	KROESENS UNIFORM COMPANY	Police Uniform and supplies -	71.50
<i>Org Key: PO2201 - Dive Team</i>				
P0110378	00206896	UNDERWATER SPORTS INC.	Dive Team Equipment - 7 new di	3,062.43
P0110378	00206896	UNDERWATER SPORTS INC.	Repair Dive Tanks - Hydrostati	247.73
<i>Org Key: PO3100 - Investigation Division</i>				
	00206946	JIRA, ROBERT	WIRELESS KEYBOARD.MOUSE	67.97
<i>Org Key: PO4100 - Firearms Training</i>				
P0110398	00206906	BELLEVUE GUN CLUB INC	Range fees,	1,321.20
<i>Org Key: PR1100 - Administration (PR)</i>				
P0110431	00206933	CONSERVATION TECHNIX INC	2021 PROS Plan Services (Inv.	12,727.25
<i>Org Key: PR4100 - Community Center</i>				
P0110343	00206895	THYSSENKRUPP ELEVATOR CORP	3/1/21-5/31/21 ELEVATOR MAINT	954.92
P0110387	00206904	AAA FIRE & SAFETY INC	ABC Fire Extinguishers	877.98
P0110349	00206891	SOREANO'S PLUMBING INC	CLEARED URINAL	385.00
P0110345	00206885	PACIFIC AIR CONTROL INC	Checked air handler on 2/21/21	349.02
	00206921	CENTURYLINK	CENTURY LINK FEB 21	60.88

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0110359	00206873	GRAINGER	DIRECT DRIVE BLOWER MOTOR	56.84
	00206962	PUGET SOUND ENERGY	PSE FEB 2021	36.10
<i>Org Key: PR6900 - Aubrey Davis Park Maintenance</i>				
P0110344	00206894	T2 SYSTEMS CANADA INC	Digital Iris Service 3/1/21 -	77.07
<i>Org Key: ST0001 - ST Traffic Safety Enhancements</i>				
P0106921	00206978	WA ST DEPT OF TRANSPORTATION	WMW TRAIL CROSSING PROJECT JZO	79.68
<i>Org Key: ST0020 - ST Long Term Parking</i>				
	00206962	PUGET SOUND ENERGY	PSE FEB 2021	310.17
<i>Org Key: WG130E - Equipment Rental Vehicle Repl</i>				
P0108977	00206888	SEATTLE WATER SPORTS	Patrol 11 MAG SEACORE 380HP En	28,353.60
P0108977	00206888	SEATTLE WATER SPORTS	Patrol 11 MAG SEACORE 380HP En	28,353.60
P0108977	00206888	SEATTLE WATER SPORTS	Patrol 11 Engine Replace Parts	5,586.79
P0108977	00206888	SEATTLE WATER SPORTS	Patrol 11 Engine Replace Parts	5,586.79
<i>Org Key: WW535D- Booster Chlorination Station</i>				
P0108093	00206909	CAROLLO ENGINEERS INC	2020 Chlorination System	4,571.50
<i>Org Key: YF1200 - Thrift Shop</i>				
P0110343	00206895	THYSSENKRUPP ELEVATOR CORP	3/1/21-5/31/21 ELEVATOR MAINT	954.92
	00206962	PUGET SOUND ENERGY	PSE FEB 2021	601.20
P0110387	00206904	AAA FIRE & SAFETY INC	ABC Fire Extinguishers	411.57
P0110433	00206965	QUENCH USA INC	Quench filtered water machines	237.82
	00206959	PETTY CASH FUND THRIFT SHOP	POSTAGE- ONLINE SALES	79.45
<i>Org Key: YF2500 - Family Counseling</i>				
P0110454	00206981	WOOD, JULIE D	Clinical consult	510.00
<i>Org Key: YF2600 - Family Assistance</i>				
P0110449	00206952	Lu, Yan	Rental assistance for EA clien	1,800.00
P0110452	00206970	Seattle Property Management	Rental assistance for EA clien	615.07
P0109895	00206889	SHOREWOOD #14885	Rental assistance for Emergenc	611.00
P0110432	00206955	MERCER EAST	Utility assistance for EA clie	521.39
P0109895	00206889	SHOREWOOD #14885	Rental assistance for Emergenc	265.33
P0109894	00206876	KC HOUSING AUTHORITY	Rental Assistance for Emergenc	177.00
P0109894	00206876	KC HOUSING AUTHORITY	Rental Assistance for Emergenc	167.00
Total				707,427.42

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00206866	03/09/2021	AM TEST INC 2021 WATER QUALITY SAMPLES	P0110185	120106	02/26/2021	20.00
00206867	03/09/2021	AUTONATION INC FLEET PARTS	P0110361	159609/518389	02/28/2021	274.13
00206868	03/09/2021	CARQUEST AUTO PARTS STORES 2021 MONTHLY FLEET PARTS	P0110386	OH014292	02/28/2021	289.82
00206869	03/09/2021	CINTAS CORPORATION #460 2021 PW COVERALL SERVICE	P0110375	OH014289	02/28/2021	2,085.84
00206870	03/09/2021	CLEANERS PLUS 1 Police Uniform Cleaning - Feb	P0110377	FEBRUARY21	02/01/2021	152.38
00206871	03/09/2021	CRYSTAL AND SIERRA SPRINGS PW WATER DELIVERY	P0110384	14555831022021	02/20/2021	3.95
00206872	03/09/2021	DEPT OF LICENSING Remit Licensing Fees	P0110362	OH014301	01/31/2021	327.00
00206873	03/09/2021	GRAINGER INVENTORY PURCHASES	P0110359	9820033562	02/26/2021	244.47
00206874	03/09/2021	HOME DEPOT CREDIT SERVICE SOCKET RAIL & PAPER FILTER	P0110351	1020113	03/02/2021	46.94
00206875	03/09/2021	IBS INC MISC. HARDWARE (WAREHOUSE)	P0110350	OH014302	01/29/2021	679.88
00206876	03/09/2021	KC HOUSING AUTHORITY Rental Assistance for Emergenc	P0109894	OH014308	03/03/2021	344.00
00206877	03/09/2021	KEYBANK NATIONAL ASSOC 2020 Annual Account Analysis	P0110391	OH014304	12/31/2020	13,272.98
00206878	03/09/2021	KING COUNTY TREASURY JAN-DEC 2021 MONTHLY SEWER CHA	P0109806	30031056	03/01/2021	413,208.51
00206879	03/09/2021	KROESENS UNIFORM COMPANY Police Uniform and supplies -	P0110379	62883	03/02/2021	897.90
00206880	03/09/2021	LAKESIDE INDUSTRIES INVENTORY PURCHASES	P0110374	151517	02/26/2021	1,745.70
00206881	03/09/2021	MERCER ISLAND CHEVRON FUEL	P0110382	OH014290	02/02/2021	1,006.47
00206882	03/09/2021	METROPRESORT FEB 2021 PRINTING & MAILING OF	P0110330	IN631274	02/25/2021	395.46
00206883	03/09/2021	MI UTILITY BILLS FEB 2021 PAYMENT OF UTILITY BI	P0110335	OH014298	02/28/2021	6,776.16
00206884	03/09/2021	NAPA AUTO PARTS FUEL INJECTORS FOR GENERATOR A	P0110383	OH014291	02/28/2021	871.58
00206885	03/09/2021	PACIFIC AIR CONTROL INC Completed flex collar replacem	P0110345	38129	02/25/2021	1,710.96
00206886	03/09/2021	SCORE Jail housing bill for February	P0110329	5088	02/12/2021	5,336.00
00206887	03/09/2021	SEATTLE PUBLIC UTILITIES FEB 2021 SPU CHARGES FOR RETAI	P0110376	OH014296	02/01/2021	5,906.00
00206888	03/09/2021	SEATTLE WATER SPORTS Patrol 11 MAG SEACORE 380HP En	P0108977	52587	03/01/2021	67,880.78
00206889	03/09/2021	SHOREWOOD #14885 Rental assistance for Emergenc	P0109895	OH014307	03/02/2021	876.33
00206890	03/09/2021	SKYLINE COMMUNICATIONS INC MARCH 2021 EOC INTERNET	P0110340	IN46008	03/01/2021	206.55
00206891	03/09/2021	SOREANO'S PLUMBING INC CLEARED URINAL	P0110349	43848	02/19/2021	385.00

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00206892	03/09/2021	SOUND SAFETY PRODUCTS MISC. WORK CLOTHES	P0110356	184831/3	02/28/2021	53.28
00206893	03/09/2021	STATE AUDITOR'S OFFICE 2019 Annual Audit	P0110389	L140022	12/31/2020	18,015.13
00206894	03/09/2021	T2 SYSTEMS CANADA INC Digital Iris Service 3/1/21 -	P0110344	IRIS0000082924	02/23/2021	77.07
00206895	03/09/2021	THYSSENKRUPP ELEVATOR CORP 3/1/21-5/31/21 ELEVATOR MAINT	P0110343	3005795209	03/01/2021	3,109.20
00206896	03/09/2021	UNDERWATER SPORTS INC. Dive Team Equipment - 7 new di	P0110378	20022130	03/03/2021	3,310.16
00206897	03/09/2021	UTILITIES UNDERGROUND LOCATION 2021 UTILITY LOCATES	P0110373	0110176	11/30/2020	632.10
00206898	03/09/2021	VERIZON WIRELESS IGS LOANERS, WIFI, ONCALL AND	P0110397	98739889643	02/23/2021	456.49
00206899	03/09/2021	WA ST TREASURER'S OFFICE Remit JAN21 Newcastle Court Fi	P0110364	OH014303	12/31/2020	37,758.64
00206900	03/09/2021	WASHINGTON STATE PATROL CPL Backgrounds - Invoice #	P0110380	I21004696	03/03/2021	225.25
00206901	03/09/2021	WHISTLE WORKWEAR SAFETY BOOTS, MISC. WORK CLOTH	P0110348	221068	02/18/2021	364.61
00206902	03/09/2021	XEROX CORPORATION CM Copier Fee 1/2021 INV #0123	P0110366	011546698	10/01/2020	857.63
00206903	03/09/2021	ZEE MEDICAL Employee Medical Supplies - In	P0110381	68413531	02/02/2021	153.13
00206904	03/12/2021	AAA FIRE & SAFETY INC ABC Fire Extinguishers	P0110387	8636600	02/05/2021	2,743.69
00206905	03/12/2021	ASPECT SOFTWARE INC Monthly Telestaff Charges/Fire	P0110405	ASI064766	03/05/2021	165.15
00206906	03/12/2021	BELLEVUE GUN CLUB INC Range fees,	P0110398	MIPD030121	03/01/2021	1,321.20
00206907	03/12/2021	BOOTH, GLENDON D LEOFF1 Retiree Medical Expense	P0110413	OH014331	03/08/2021	154.88
00206908	03/12/2021	BRANOM OPERATING COMPANY LLC CERTIFICATION OF BACKFLOW TES	P0109003	INV/2020/9329	10/09/2020	104.60
00206909	03/12/2021	CAROLLO ENGINEERS INC 2020 Chlorination System	P0108093	0194953	02/03/2021	4,571.50
00206910	03/12/2021	CENTURYLINK CENTURY LINK FEB 2021		6988-685B-FEB21	02/23/2021	168.64
00206911	03/12/2021	CENTURYLINK CENTURY LINK FEB 2021		6989-688B-FEB21	02/23/2021	124.40
00206912	03/12/2021	CENTURYLINK CENTURY LINK FEB 2021		0818-164B-FEB21	02/23/2021	67.24
00206913	03/12/2021	CENTURYLINK CENTURY LINK FEB 2021		0920-397B-FEB21	02/23/2021	64.50
00206914	03/12/2021	CENTURYLINK CENTURY LINK FEB 2021		0994-021B-FEB21	02/23/2021	124.36
00206915	03/12/2021	CENTURYLINK CENTURY LINK FEB 21		1230-760B-FEB21	02/23/2021	24.15
00206916	03/12/2021	CENTURYLINK CENTURY LINK FEB 21		1366-398B-FEB21	02/23/2021	129.03
00206917	03/12/2021	CENTURYLINK CENTURY LINK FEB 21		2017-582B-FEB21	02/23/2021	67.24

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00206918	03/12/2021	CENTURYLINK CENTURY LINK FEB 21		2782-931B-FEB21	02/23/2021	202.13
00206919	03/12/2021	CENTURYLINK CENTURY LINK FEB 21		2988-159B-FEB21	02/23/2021	64.97
00206920	03/12/2021	CENTURYLINK CENTURY LINK FEB 21		3500-165B-FEB21	02/23/2021	60.88
00206921	03/12/2021	CENTURYLINK CENTURY LINK FEB 21		8035-828B-FEB21	02/23/2021	60.88
00206922	03/12/2021	CENTURYLINK CENTURY LINK FEB 21		8350-530B-FEB21	02/23/2021	70.96
00206923	03/12/2021	CENTURYLINK CENTURY LINK FEB 21		8462-249B-FEB21	02/23/2021	63.31
00206924	03/12/2021	CENTURYLINK CENTURY LINK FEB 21		9598-413B-FEB21	02/23/2021	67.88
00206925	03/12/2021	CENTURYLINK CENTURY LINK FEB 21		2071-715B-FEB21	02/23/2021	648.99
00206926	03/12/2021	CENTURYLINK CENTURY LINK FEB 21		2633-598B-FEB21	02/23/2021	59.74
00206927	03/12/2021	CENTURYLINK CENTURY LINK FEB 21		6987-684B-FEB21	02/23/2021	212.40
00206928	03/12/2021	CENTURYLINK CENTURY LINK FEB 21		8993-654B-FEB21	02/23/2021	1,034.36
00206929	03/12/2021	CENTURYLINK CENTURY LINK FEB 21		5359-618B-FEB21	02/23/2021	663.94
00206930	03/12/2021	COMCAST INTERNET FEB 22- MAR 21	P0110441	0060573-FEB21	02/12/2021	242.92
00206931	03/12/2021	COMCAST Internet Charges/Fire	P0110404	0460112-FEB21	02/19/2021	110.22
00206932	03/12/2021	COMCAST 2021 Comcast Business - Fire	P0109898	116546966	02/01/2021	1,314.26
00206933	03/12/2021	CONSERVATION TECHNIX INC 2021 PROS Plan Services (Inv.	P0110431	955	03/01/2021	12,727.25
00206934	03/12/2021	DEVENY, JAN P LEOFF1 Retiree Medical Expense	P0110419	OH014330	03/08/2021	2,447.86
00206935	03/12/2021	EASTSIDE FIRE & RESCUE 02/2021 Interim Fire Chief Ser	P0109913	3802	01/12/2021	14,607.20
00206936	03/12/2021	EPSCA 44 RADIOS FOR FIRE 2021	P0109899	10355	03/03/2021	2,783.62
00206937	03/12/2021	ESA Peer review for CAO20-003	P0110368	161627	02/16/2021	711.00
00206938	03/12/2021	ESO SOLUTIONS INC 2021 Annual Fees	P0110411	ESO-50433	03/02/2021	2,471.75
00206939	03/12/2021	FASTSIGNS BELLEVUE Notice signs	P0110369	B-107365	01/27/2021	3,170.88
00206940	03/12/2021	FORSMAN, LOWELL LEOFF1 Retiree Medical Expense	P0110415	OH014328	03/08/2021	302.40
00206941	03/12/2021	Galt, John 2020 Annual Report from HEX	P0110370	3171	12/31/2020	41.25
00206942	03/12/2021	HEALTHNET EQUITY INC. OVERPAYMENT OF FEE		OH014314	02/09/2021	188.20
00206943	03/12/2021	HMS OVERPAYMENT OF FEE		OH014316	02/09/2021	464.50



**Accounts Payable Report by Check Number**


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00206944	03/12/2021	HONEYWELL, MATTHEW V Invoice #1200 Public Defender	P0110434	1197	02/23/2021	2,000.00
00206945	03/12/2021	INTERNATIONAL CODE COUNCIL ICC Trainings for Don	P0110371	DON/PAUL/GAR/JO R	03/03/2021	1,440.00
00206946	03/12/2021	JIRA, ROBERT WIRELESS KEYBOARD.MOUSE		OH014319	03/03/2021	67.97
00206947	03/12/2021	JOHNSON, CURTIS FRLEOFF1 Retiree Medical Expen	P0110416	OH014327	03/08/2021	22.82
00206948	03/12/2021	KAISER FOUNDATION HEALTH PLAN OVERPAYMENT OF FEE		OH014315	02/09/2021	385.21
00206949	03/12/2021	KRONOS Telestaff Annual Support Servi	P0110401	11718472	01/31/2021	4,199.00
00206950	03/12/2021	LANGUAGE LINE SERVICES Language Line - invoice #49467	P0110399	4946763	02/28/2021	4.73
00206951	03/12/2021	LIFE ASSIST INC Stock Aid Supplies	P0110406	1079965	03/02/2021	1,449.05
00206952	03/12/2021	Lu, Yan Rental assistance for EA clien	P0110449	OH014322	02/22/2021	1,800.00
00206953	03/12/2021	MAGNAS LLC LONG DISTANCE CALLS JAN/FEB21	P0110445	JAN21/FEB21	02/28/2021	253.28
00206954	03/12/2021	MARTEN LAW Invoice #44091295 (City pays 5	P0110436	44091295	02/23/2021	95.00
00206955	03/12/2021	MERCER EAST Utility assistance for EA clie	P0110432	OH014321	03/04/2021	521.39
00206956	03/12/2021	METROPRESORT FEB 2021 E SERVICE PORTAL ADMI	P0110412	IN631424	03/08/2021	445.53
00206957	03/12/2021	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		OH014332	03/12/2021	245.00
00206958	03/12/2021	MOBERLY AND ROBERTS Invoice #952	P0110435	952	03/01/2021	7,095.46
00206959	03/12/2021	PETTY CASH FUND THRIFT SHOP POSTAGE- ONLINE SALES		OH014313	03/08/2021	79.45
00206960	03/12/2021	POT O' GOLD INC Water cooler	P0110372	0287930	02/18/2021	27.50
00206961	03/12/2021	Power Engineers Inc. MI CW SUPPORT	P0110430	392397	02/01/2021	2,280.08
00206962	03/12/2021	PUGET SOUND ENERGY PSE FEB 2021		OH014320	02/23/2021	17,806.93
00206963	03/12/2021	PUGET SOUND ENERGY PSE FEB 2021		OH014320	02/23/2021	929.96
00206964	03/12/2021	PUGET SOUND ENERGY PSE FEB 2021		OH014312	02/23/2021	1,659.91
00206965	03/12/2021	QUENCH USA INC Quench filtered water machines	P0110433	INV02972602	03/01/2021	237.82
00206966	03/12/2021	RELX INC DBA LEXISNEXIS Invoice #3093148697 Library	P0110437	3093148697	02/28/2021	349.02
00206967	03/12/2021	RICOH USA INC Cost Per Copy/Fire	P0110403	5061519934	03/01/2021	152.37
00206968	03/12/2021	SCHAER, JOSHUA PRO TEM JUDGE - 2/2/2021 - 7.5	P0110315	OH014309	02/02/2021	375.00
00206969	03/12/2021	SCHOENTRUP, WILLIAM FRLEOFF1 Retiree Medical Expen	P0110417	OH014326	03/08/2021	996.14

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00206970	03/12/2021	Seattle Property Management Rental assistance for EA clien	P0110452	OH014323	02/28/2021	615.07
00206971	03/12/2021	SHELDON, PATRICK OVERPYAMENT OF FEE		OH014317	02/09/2021	767.20
00206972	03/12/2021	SUE'S TAILOR & ALTERATION Uniform Alteration -	P0110395	OH014310	02/25/2021	220.00
00206973	03/12/2021	SYSTEMS DESIGN WEST LLC 02/2021 Transport Billing Fees	P0110402	20210463	03/05/2021	1,088.80
00206974	03/12/2021	The Fearey Group Inc. Professional Services for 2/20	P0110421	2020-1032	02/28/2021	493.50
00206975	03/12/2021	UNITED SITE SERVICES PIONEER PARK RESTROOM & SERVIC	P0110353	114-11597835	02/09/2021	151.66
00206976	03/12/2021	UNITED STATES TREASURY PAYROLL EARLY WARRANTS		OH014333	03/12/2021	864.32
00206977	03/12/2021	VERIZON WIRELESS VERIZON WIRELESS JAN 24-FEB23	P0110424	9873989636	02/23/2021	6,614.65
00206978	03/12/2021	WA ST DEPT OF TRANSPORTATION WMW TRAIL CROSSING PROJECT JZ0	P0106921	RE41JZ0644L010	12/15/2020	79.68
00206979	03/12/2021	WALLACE, THOMAS LEOFF1 Retiree Medical Expense	P0110418	OH014325	03/08/2021	6,235.85
00206980	03/12/2021	WASHINGTON FITNESS SERV INC Station 91 Equip Maint.	P0110407	W17863	03/07/2021	286.26
00206981	03/12/2021	WOOD, JULIE D Clinical consult	P0110454	OH014334	03/03/2021	510.00
					Total	707,427.42

## CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



\_\_\_\_\_  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	206982-207058	3/19/2021	\$359,549.07
			\$359,549.07

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<b>Org Key: 001000 - General Fund-Admin Key</b>				
P0110363	00207021	KING CO PROSECUTING ATTORNEY	Remit Crime Victims	872.10
<b>Org Key: 402000 - Water Fund-Admin Key</b>				
P0110459	00207031	MOEZ BASARIA	REFUND WATER SERVICE DEPOSIT	10,406.98
P0110463	00207033	NADER, MAYA	REFUND WATER SERVICE DEPOSIT	10,169.45
P0109016	00207012	H2 Pre-Cast Inc.	INVENTORY PURCHASES	8,274.20
	00207008	FOUSHEE & ASSOCIATES	HYDRANT METER REF 0030001015	2,900.00
	00207022	LEE, CHANKEU	REFUND 00414006001	544.44
	00207034	NEAMES, CALEB	REFUND OVERPAY 00625599002	471.58
	00206999	ELENA & ALLEN JONES	REFUND OVERPAY 0051704401	467.75
	00207003	ERIN & TODD ERICKSON	REFUND OVERPAY 0074644001	422.51
	00207046	STRONG, MATTHEW	REFUND OVERPAY 00746400003	350.84
	00207024	LUSINA, SUZANNE	REFUND OVERPAY 00572320002	306.97
P0110410	00207010	GRAINGER	INVENTORY PURCHASES	327.42
P0110460	00206986	BRUCE ZHANG	REFUND WATER SERVICE DEPOSIT	198.59
P0110457	00207010	GRAINGER	INVENTORY PURCHASES	176.13
	00207000	ELIZABETH & HUY TAT	REFUND ACCT 00837820003	53.15
<b>Org Key: 426000 - Sewer Fund-Admin Key</b>				
	00206985	BEST PLUMBING & HEATING	DID NOT NEED	216.00
<b>Org Key: CA1100 - Administration (CA)</b>				
P0110482	00207025	Madrona Law Group, PLLC	Invoice #10640 - Professional	12,509.00
P0110482	00207025	Madrona Law Group, PLLC	Invoice #10641 Mainstreet	480.00
P0110496	00207026	Marsh USA, Inc.	Invoice 832823705761 Notary Bo	40.00
<b>Org Key: CA1150 - Attorney-Litigation</b>				
P0110482	00207025	Madrona Law Group, PLLC	Invoice #10642 Sound Transit	25,023.98
<b>Org Key: CA1200 - Prosecution &amp; Criminal Mngmnt</b>				
P0110480	00207016	HONEYWELL, MATTHEW V	Invoice #1201 Professional Ser	300.00
P0110480	00207016	HONEYWELL, MATTHEW V	Invoice #1202 Professional Ser	200.00
<b>Org Key: CR1100 - Human Resources</b>				
P0110472	00207040	PUBLIC SAFETY TESTING INC	Promotional Testing - Corporal	12,850.76
<b>Org Key: CT1100 - Municipal Court</b>				
P0110476	00207017	INTERCOM LANGUAGE SERVICES INC	Intercom -invoice #21-101	845.00
P0110458	00207007	For The Record	FTR - support contract \$699.	769.60
<b>Org Key: DS0000 - Development Services-Revenue</b>				
	00207044	SEABORN PILE DRIVING CO	PAYMENT MADE TWICE	1,411.07
	00207018	ISLAND MILESTONE NW LLC	CUST. OVERPAID VIA CLOUD	894.04
	00206987	C2 ELECTRIC LLC	DUPLICATE PERMIT PULLED	358.40
	00207030	MINNIS CUSTOM PLUMBING LLC	DUPLICATE PERMIT PULLED	279.84
	00207011	GREENWOOD HEATING & A/C	JOB CANCELED	134.40
	00207011	GREENWOOD HEATING & A/C	NOT NEEDED	134.40
	00206983	ANGEL, MARCO	APPLICANT OVERPAID VIA IC	100.00
	00207045	SHINDE, RAHUL	OVERCHARGED INCORRECT FEE	39.06
	00207030	MINNIS CUSTOM PLUMBING LLC	DUPLICATE PERMIT PULLED	8.39
	00206985	BEST PLUMBING & HEATING	DID NOT NEED	6.48
	00207011	GREENWOOD HEATING & A/C	JOB CANCELED	4.03

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00207011	GREENWOOD HEATING & A/C	NOT NEEDED	4.03
<i>Org Key: FN1100 - Administration (FN)</i>				
P0110475	00207014	HDL COMPANIES	CONTRACT SVCS AUG-NOV2020	675.00
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0110510	00207004	FCS GROUP	WATER, SEWER STORM WATER	652.50
P0110466	00207028	METROPRESORT	FEB 2021 PRINTING & MAILING OF	69.93
P0110466	00207028	METROPRESORT	FEB 2021 PRINTING & MAILING OF	68.03
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0110510	00207004	FCS GROUP	WATER, SEWER STORM WATER	652.50
P0110429	00207006	FERGUSON ENTERPRISES LLC	REPLACEMENT BATTERIES FOR HAND	176.12
P0110466	00207028	METROPRESORT	FEB 2021 PRINTING & MAILING OF	69.93
P0110466	00207028	METROPRESORT	FEB 2021 PRINTING & MAILING OF	68.03
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P0110466	00207028	METROPRESORT	FEB 2021 PRINTING & MAILING OF	69.92
P0110466	00207028	METROPRESORT	FEB 2021 PRINTING & MAILING OF	68.02
<i>Org Key: FR2100 - Fire Operations</i>				
P0109773	00207035	NORCOM 911	2021 Quarterly Norcom Fee - Fi	41,480.05
<i>Org Key: GGM001 - General Government-Misc</i>				
P0110461	00207038	PACIFICA LAW GROUP LLP	Ballot Measure Professional	836.00
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0110462	00207058	Xerox Financial Services	Copier Rental Fees INV 2535819	1,031.64
	00207027	MERCER ISLAND GUILD OF	MI DIRECTORIES FOR STAFF	500.00
P0110506	00206994	DEPT OF ENTERPRISE SERVICES	#10 REGULAR ENVELOPES	211.05
<i>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</i>				
P0110504	00206997	DEVENY, JAN P	LEOFF1 Retiree Medical Expense	2,142.00
P0110499	00206992	DEEDS, EDWARD G	LEOFF1 Retiree Medical Expense	427.28
P0110501	00207032	MYERS, JAMES S	LEOFF1 Retiree Medical Expense	389.19
P0110498	00206984	AUGUSTSON, THOR	LEOFF1 Retiree Medical Expense	189.89
P0110502	00207023	LOISEAU, LERI M	LEOFF1 Retiree Medical Expense	143.07
P0110500	00207001	ELSOE, RONALD	LEOFF1 Retiree Medical Expense	131.88
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0110342	00207020	KC FINANCE	SGNL 40 AND ISLCREST	264.79
P0110484	00207054	WA ST DEPT OF TRANSPORTATION	28TH AND 80TH AVE SE	198.23
P0110456	00207010	GRAINGER	FLASHLIGHTS	76.29
<i>Org Key: MT3100 - Water Distribution</i>				
P0110483	00207042	Royal Restrooms of Washington	2 UNIT MONTHLY RENTAL & PUMPOU	2,250.00
P0110456	00207010	GRAINGER	FLASHLIGHTS	76.29
P0110456	00207010	GRAINGER	GREASE GUN	50.40
P0110409	00207010	GRAINGER	IMPACT RESISTANT GLOVES	42.20
	00207005	FELIX, JIM	WATER MAIN BREAK ON 96TH	26.66
<i>Org Key: MT3150 - Water Quality Event</i>				
P0110185	00206982	AM TEST INC	2021 WATER QUALITY SAMPLES	300.00
<i>Org Key: MT3400 - Sewer Collection</i>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0110483	00207042	Royal Restrooms of Washington	2 UNIT MONTHLY RENTAL & PUMPOU	2,250.00
<i>Org Key: MT3500 - Sewer Pumps</i>				
P0110409	00207010	GRAINGER	F-SHAPED VALVE WHEEL WRENCH	102.61
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
	00207019	JONES, MARK	PESTICIDE RECERT. CLASS	30.00
P0110428	00207041	RED WING BUSINESS	TAX FOR SAFETY BOOTS ON PO #PO	23.18
	00207013	HARB, SAM	WWCPA SEWER CERT RENEWAL	20.00
<i>Org Key: MT3800 - Storm Drainage</i>				
P0110447	00207015	HOME DEPOT CREDIT SERVICE	CORDLESS SAW	181.36
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0110497	00207057	WORKSAFE SERVICE INC, A	Pre-employment drug screening.	125.00
<i>Org Key: MT4200 - Building Services</i>				
P0110400	00206990	CUMMINS SALES & SERVICE	REPAIR GENERATOR AT CITY SHOP	653.83
P0110388	00207015	HOME DEPOT CREDIT SERVICE	PAINTING SUPPLIES	130.04
<i>Org Key: MT4300 - Fleet Services</i>				
P0110453	00207029	MI SCHOOL DISTRICT #400	2021 MI SCHOOL DISTRICT FUEL	7,866.01
P0110427	00206998	DON SMALL & SONS OIL DIST CO	OIL DELIVERY	2,089.84
P0110448	00206988	CALIBER - BELLEVUE	BODY REPAIR FOR FL-0418	2,147.13
<i>Org Key: MT4420 - Transportation Planner Eng</i>				
P0110478	00206991	DAILY JOURNAL OF COMMERCE	ADA TRANSITION PLAN	178.85
P0110477	00206991	DAILY JOURNAL OF COMMERCE	ADA TRANSITION PLAN	161.70
P0110479	00206991	DAILY JOURNAL OF COMMERCE	ON CALL TRAFFIC DATA	159.25
<i>Org Key: MT4501 - Water Administration</i>				
P0110509	00206995	DEPT OF HEALTH	WATER SYSTEM OPERATING PERMIT	11,292.80
P0110354	00207056	WILLIAMS KASTNER & GIBBS PLLC	MOUNTAIN SOUND TRANSIT CLAIM	1,767.00
<i>Org Key: MT4900 - Solid Waste &amp; Sustainability</i>				
P0110316	00207037	OLYMPIC ENVIRONMENTAL RES	ANNUAL RECYCLE EVENTS 2021-202	5,479.46
<i>Org Key: MT6500 - Luther Burbank Park Maint</i>				
P0110451	00207050	TOURNESOL SITEWORKS	TRANSIT COLLECTION BENCH	2,305.49
P0110455	00207010	GRAINGER	HANDHELD PAINT SPRAYER	325.06
<i>Org Key: MT6900 - Aubrey Davis Park Maint</i>				
P0110355	00207053	UNITED SITE SERVICES	LID PARK AREA C RESTROOM	645.07
P0110455	00207010	GRAINGER	HANDHELD PAINT SPRAYER	325.07
P0110360	00207053	UNITED SITE SERVICES	LID PARK BOAT LAUNCH 2 ADA	205.23
P0110357	00207053	UNITED SITE SERVICES	LID PARK BOAT LAUNCH RESTROOM	151.66
P0110465	00207048	T2 SYSTEMS CANADA INC	Pay station support	75.00
<i>Org Key: PA0101 - Recurring Parks Minor Capital</i>				
P0110451	00207050	TOURNESOL SITEWORKS	TRANSIT COLLECTION TABLE	3,984.53
<i>Org Key: PA0123 - Luther Burbank Minor Capital L</i>				
P0110451	00207050	TOURNESOL SITEWORKS	TRANSIT COLLECTION BENCH	2,305.49
P0108027	00207051	Transblue LLC	2020 Luther Burbank Waterfront	1,468.26

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PA0129 - Pioneer Park/Engstrom OS Fores</i>				
P0110358	00207053	UNITED SITE SERVICES	PIONEER PARK RESTROOM	151.66
<i>Org Key: PO0000 - Police-Revenue</i>				
P0110464	00206996	DEPT OF LICENSING	Remit License Fees FEB2021	345.00
<i>Org Key: PO1100 - Administration (PO)</i>				
P0110474	00207039	PowerDMS	Power DPS, Accreditation and	628.69
<i>Org Key: PO1800 - Contract Dispatch Police</i>				
P0109773	00207035	NORCOM 911	2021 Quarterly Norcom Fee - Po	134,778.51
<i>Org Key: PO1900 - Jail/Home Monitoring</i>				
P0110473	00207043	SCORE	Jail Housing Fees - February 2	8,846.00
<i>Org Key: PO2100 - Patrol Division</i>				
P0110468	00207055	WATCHGUARD VIDEO	Watchguard Transmitter replace	702.00
P0110470	00207047	SUE'S TAILOR & ALTERATION	Uniform Alteration - Canter to	140.80
<i>Org Key: PO2200 - Marine Patrol</i>				
	00207002	ERICKSON, CHASE	BOAT COURSE	64.31
<i>Org Key: PO2201 - Dive Team</i>				
P0110471	00207052	UNDERWATER SPORTS INC.	Dive Team Equipment - Transmit	1,965.27
P0110467	00207036	OCCUPATIONAL HEALTH CTRS OF WA	Dive Physical - FF Austin - In	502.00
P0110471	00207052	UNDERWATER SPORTS INC.	Dive Team Equipment - FF Pears	211.28
<i>Org Key: PO3100 - Investigation Division</i>				
P0110469	00207049	THOMSON REUTERS - WEST	West investigative services -	442.91
<i>Org Key: SU0113 - SCADA System Replacement-Sewer</i>				
P0110446	00207015	HOME DEPOT CREDIT SERVICE	CONDUIT FITTINGS	114.89
<i>Org Key: VCP402 - CIP Water Salaries</i>				
	00207009	GIDDINGS, MAYA	MRSC WEBINAR REG	25.00
<i>Org Key: WG934E - City Hall Security Cameras</i>				
P0109707	00206993	DELL MARKETING L.P.	Cam Server Warranty Extension	691.32
<i>Org Key: WU0110 - 82 Ave SE, N of SE 24 St Water</i>				
P0110456	00207010	GRAINGER	LUMBER CRAYONS (12 PK)	12.25
<i>Org Key: WU0116 - RRA/ ERP Updates &amp; Water Syste</i>				
P0109465	00206989	CAROLLO ENGINEERS INC	Risk & Resilience Assessment (	17,590.78
Total				<u>359,549.07</u>

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00206982	03/19/2021	AM TEST INC	P0110185	120370	03/09/2021	300.00
		2021 WATER QUALITY SAMPLES				
00206983	03/19/2021	ANGEL, MARCO		OH014360	03/12/2021	100.00
		APPLICANT OVERPAID VIA IC				
00206984	03/19/2021	AUGUSTSON, THOR	P0110498	OH014351	03/18/2021	189.89
		LEOFF1 Retiree Medical Expense				
00206985	03/19/2021	BEST PLUMBING & HEATING		OH014357	03/12/2021	222.48
		DID NOT NEED				
00206986	03/19/2021	BRUCE ZHANG	P0110460	2010-169	03/11/2021	198.59
		REFUND WATER SERVICE DEPOSIT				
00206987	03/19/2021	C2 ELECTRIC LLC		OH014354	03/12/2021	358.40
		DUPLICATE PERMIT PULLED				
00206988	03/19/2021	CALIBER - BELLEVUE	P0110448	2901042215	03/02/2021	2,147.13
		BODY REPAIR FOR FL-0418				
00206989	03/19/2021	CAROLLO ENGINEERS INC	P0109465	0196094	03/05/2021	17,590.78
		Risk & Resilience Assessment (				
00206990	03/19/2021	CUMMINS SALES & SERVICE	P0110400	01-2438	03/04/2021	653.83
		REPAIR GENERATOR AT CITY SHOP				
00206991	03/19/2021	DAILY JOURNAL OF COMMERCE	P0110477	3364346	01/12/2021	499.80
		ON CALL TRAFFIC DATA				
00206992	03/19/2021	DEEDS, EDWARD G	P0110499	OH014349	03/18/2021	427.28
		LEOFF1 Retiree Medical Expense				
00206993	03/19/2021	DELL MARKETING L.P.	P0109707	10451344851	01/21/2021	691.32
		Cam Server Warranty Extension				
00206994	03/19/2021	DEPT OF ENTERPRISE SERVICES	P0110506	731105285	03/15/2021	211.05
		#10 REGULAR ENVELOPES				
00206995	03/19/2021	DEPT OF HEALTH	P0110509	OH014368	03/01/2021	11,292.80
		WATER SYSTEM OPERATING PERMIT				
00206996	03/19/2021	DEPT OF LICENSING	P0110464	FEB2021	02/01/2021	345.00
		Remit License Fees FEB2021				
00206997	03/19/2021	DEVENY, JAN P	P0110504	OH014348	03/18/2021	2,142.00
		LEOFF1 Retiree Medical Expense				
00206998	03/19/2021	DON SMALL & SONS OIL DIST CO	P0110427	5194251	02/23/2021	2,089.84
		OIL DELIVERY				
00206999	03/19/2021	ELENA & ALLEN JONES		OH014343	03/04/2021	467.75
		REFUND OVERPAY 0051704401				
00207000	03/19/2021	ELIZABETH & HUY TAT		OH014338	03/04/2021	53.15
		REFUND ACCT 00837820003				
00207001	03/19/2021	ELSOE, RONALD	P0110500	OH014352	03/18/2021	131.88
		LEOFF1 Retiree Medical Expense				
00207002	03/19/2021	ERICKSON, CHASE		OH014345	03/09/2021	64.31
		BOAT COURSE				
00207003	03/19/2021	ERIN & TODD ERICKSON		OH014339	03/04/2021	422.51
		REFUND OVERPAY 0074644001				
00207004	03/19/2021	FCS GROUP	P0110510	3236-22102099	02/19/2021	1,305.00
		WATER, SEWER STORM WATER UPDAT				
00207005	03/19/2021	FELIX, JIM		OH014353	02/13/2021	26.66
		WATER MAIN BREAK ON 96TH				
00207006	03/19/2021	FERGUSON ENTERPRISES LLC	P0110429	0962963	03/08/2021	176.12
		REPLACEMENT BATTERIES FOR HAND				
00207007	03/19/2021	For The Record	P0110458	15343/01	03/11/2021	769.60
		FTR - support contract \$699.				



**Accounts Payable Report by Check Number**


Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00207008	03/19/2021	FOUSHEE & ASSOCIATES HYDRANT METER REF 0030001015		OH014344	03/10/2021	2,900.00
00207009	03/19/2021	GIDDINGS, MAYA MRSC WEBINAR REG		OH014362	03/02/2021	25.00
00207010	03/19/2021	GRAINGER INVENTORY PURCHASES	P0110456	9832071584	03/10/2021	1,513.72
00207011	03/19/2021	GREENWOOD HEATING & A/C JOB CANCELED		OH014356	03/12/2021	276.86
00207012	03/19/2021	H2 Pre-Cast Inc. INVENTORY PURCHASES	P0109016	153356	02/24/2021	8,274.20
00207013	03/19/2021	HARB, SAM WWCPA SEWER CERT RENEWAL		OH014363	02/22/2021	20.00
00207014	03/19/2021	HDL COMPANIES CONTRACT SVCS AUG-NOV2020	P0110475	SIN007195	02/28/2021	675.00
00207015	03/19/2021	HOME DEPOT CREDIT SERVICE CORDLESS SAW	P0110446	3614336	03/10/2021	426.29
00207016	03/19/2021	HONEYWELL, MATTHEW V Invoice #1201 Professional Ser	P0110480	1202	03/12/2021	500.00
00207017	03/19/2021	INTERCOM LANGUAGE SERVICES INC Intercom -invoice #21-101	P0110476	21-101	03/12/2021	845.00
00207018	03/19/2021	ISLAND MILESTONE NW LLC CUST. OVERPAID VIA CLOUD		OH014361	03/12/2021	894.04
00207019	03/19/2021	JONES, MARK PESTICIDE RECERT. CLASS		OH014366	02/18/2021	30.00
00207020	03/19/2021	KC FINANCE SGNL 40 AND ISLCREST	P0110342	110412-110412	01/31/2021	264.79
00207021	03/19/2021	KING CO PROSECUTING ATTORNEY Remit Crime Victims	P0110363	OH014336	01/01/2021	872.10
00207022	03/19/2021	LEE, CHANKEU REFUND 00414006001		OH014337	03/15/2021	544.44
00207023	03/19/2021	LOISEAU, LERI M LEOFF1 Retiree Medical Expense	P0110502	OH014347	03/21/2021	143.07
00207024	03/19/2021	LUSINA, SUZANNE REFUND OVERPAY 00572320002		OH014342	03/04/2021	306.97
00207025	03/19/2021	Madrona Law Group, PLLC Invoice #10640 - Professional	P0110482	10642	03/03/2021	38,012.98
00207026	03/19/2021	Marsh USA, Inc. Invoice 832823705761 Notary Bo	P0110496	832823705761	01/01/2021	40.00
00207027	03/19/2021	MERCER ISLAND GUILD OF MI DIRECTORIES FOR STAFF		OH014365	03/18/2021	500.00
00207028	03/19/2021	METROPRESORT FEB 2021 PRINTING & MAILING OF	P0110466	IN631634	03/12/2021	413.86
00207029	03/19/2021	MI SCHOOL DISTRICT #400 2021 MI SCHOOL DISTRICT FUEL	P0110453	2021-02.28FUEL	03/10/2021	7,866.01
00207030	03/19/2021	MINNIS CUSTOM PLUMBING LLC DUPLICATE PERMIT PULLED		OH014358	03/12/2021	288.23
00207031	03/19/2021	MOEZ BASARIA REFUND WATER SERVICE DEPOSIT	P0110459	1907-184	03/11/2021	10,406.98
00207032	03/19/2021	MYERS, JAMES S LEOFF1 Retiree Medical Expense	P0110501	OH014350	03/18/2021	389.19
00207033	03/19/2021	NADER, MAYA REFUND WATER SERVICE DEPOSIT	P0110463	2006-129-21164	03/12/2021	10,169.45

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00207034	03/19/2021	NEAMES, CALEB REFUND OVERPAY 00625599002		OH014341	03/04/2021	471.58
00207035	03/19/2021	NORCOM 911 2021 Quarterly Norcom Fee - Fi	P0109773	0001059/0001058	03/08/2021	176,258.56
00207036	03/19/2021	OCCUPATIONAL HEALTH CTRS OF WA Dive Physical - FF Austin - In	P0110467	70604104	02/25/2021	502.00
00207037	03/19/2021	OLYMPIC ENVIRONMENTAL RES ANNUAL RECYCLE EVENTS 2021-202	P0110316	2021OER1	03/02/2021	5,479.46
00207038	03/19/2021	PACIFICA LAW GROUP LLP Ballot Measure Professional	P0110461	66306	03/09/2021	836.00
00207039	03/19/2021	PowerDMS Power DPS, Accreditation and	P0110474	INV-4386	03/03/2021	628.69
00207040	03/19/2021	PUBLIC SAFETY TESTING INC Promotional Testing - Corporal	P0110472	PSTAC21-07	03/04/2021	12,850.76
00207041	03/19/2021	RED WING BUSINESS TAX FOR SAFETY BOOTS ON PO #P0	P0110428	582-1-1837	02/01/2021	23.18
00207042	03/19/2021	Royal Restrooms of Washington 2 UNIT MONTHLY RENTAL & PUMPOU	P0110483	2101026	01/26/2021	4,500.00
00207043	03/19/2021	SCORE Jail Housing Fees - February 2	P0110473	5135	03/10/2021	8,846.00
00207044	03/19/2021	SEABORN PILE DRIVING CO PAYMENT MADE TWICE		OH014359	03/12/2021	1,411.07
00207045	03/19/2021	SHINDE, RAHUL OVERCHARGED INCORRECT FEE		OH014367	03/12/2021	39.06
00207046	03/19/2021	STRONG, MATTHEW REFUND OVERPAY 00746400003		OH014340	03/04/2021	350.84
00207047	03/19/2021	SUE'S TAILOR & ALTERATION Uniform Alteration - Canter to	P0110470	OH014346	03/04/2021	140.80
00207048	03/19/2021	T2 SYSTEMS CANADA INC Pay station support	P0110465	INVHD0000002309	03/09/2021	75.00
00207049	03/19/2021	THOMSON REUTERS - WEST West investigative services -	P0110469	843951455	03/01/2021	442.91
00207050	03/19/2021	TOURNESOL SITEWORKS TRANSIT COLLECTION BENCH	P0110451	117852	03/09/2021	8,595.51
00207051	03/19/2021	Transblue LLC 2020 Luther Burbank Waterfront	P0108027	445819R-REM	01/04/2021	1,468.26
00207052	03/19/2021	UNDERWATER SPORTS INC. Dive Team Equipment - FF Pears	P0110471	20022108	02/25/2021	2,176.55
00207053	03/19/2021	UNITED SITE SERVICES LID PARK BOAT LAUNCH RESTROOM	P0110358	114-11485241	01/13/2021	1,153.62
00207054	03/19/2021	WA ST DEPT OF TRANSPORTATION 28TH AND 80TH AVE SE	P0110484	RE41GMB1110R010	02/16/2021	198.23
00207055	03/19/2021	WATCHGUARD VIDEO Watchguard Transmitter replace	P0110468	ACCINV0029601	03/02/2021	702.00
00207056	03/19/2021	WILLIAMS KASTNER & GIBBS PLLC MOUNTAIN SOUND TRANSIT CLAIM	P0110354	614826	01/13/2021	1,767.00
00207057	03/19/2021	WORKSAFE SERVICE INC, A Pre-employment drug screening.	P0110497	302174	02/26/2021	125.00
00207058	03/19/2021	Xerox Financial Services Copier Rental Fees INV 2535819	P0110462	2535819	03/12/2021	1,031.64
					Total	359,549.07

# CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



\_\_\_\_\_  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	207059-207141	3/26/2021	\$266,833.50
			\$266,833.50

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0110492	00207121	RKK CONSTRUCTION	REFUND WATER SERVICE DEPOSIT	15,871.73
P0110516	00207094	H D FOWLER	INVENTORY PURCHASES	8,036.39
P0110526	00207100	KOEHLER, JASON	REFUND WATER SERVICE DEPOSIT	6,279.63
P0110514	00207087	FERGUSON ENTERPRISES LLC	INVENTORY PURCHASES	5,316.67
P0110515	00207094	H D FOWLER	INVENTORY PURCHASES	2,366.77
P0110512	00207081	DUNN LUMBER COMPANY	INVENTORY PURCHASES	1,033.84
P0110518	00207130	SUPPLY SOURCE INC,THE	INVENTORY PURCHASES	952.31
	00207112	MI JOENG RHO	REFUND OVERPAY 01040518204	476.96
	00207063	ALISA MARGOLIS	REFUND ACCT 00673240003	460.77
	00207113	MILANO, SHELLY	REFUND OVERPAY 00832440002	119.40
	00207085	EMERSON FAMILY TRUST	REFUND OVERPAY 007468800	69.70
<i>Org Key: 814074 - Garnishments</i>				
	00207134	UNITED STATES TREASURY	PAYROLL EARLY WARRANTS	864.32
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00207108	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	242.50
<i>Org Key: 814076 - City &amp; Counties Local 21M</i>				
	00207141	WSCCCE AFSCME AFL-CIO	PAYROLL EARLY WARRANTS	2,410.80
<i>Org Key: 814077 - Police Association</i>				
	00207119	POLICE ASSOCIATION	PAYROLL EARLY WARRANTS	2,450.97
<i>Org Key: CO6100 - City Council</i>				
P0110529	00207075	DANIEL, KAMARIA	MITV 3/16 Council Meeting	330.00
P0110529	00207075	DANIEL, KAMARIA	MITV 3/2 Council Meeting	270.00
P0110529	00207075	DANIEL, KAMARIA	Transportation	80.00
<i>Org Key: DS0000 - Development Services-Revenue</i>				
	00207083	ELECTRI-CITY INC	DUPLICATE PERMIT PULLED	141.60
<i>Org Key: FN2100 - Data Processing</i>				
P0110488	00207129	SUPERION LLC	ONESOLUTION MAINT 2ND QTR	12,331.66
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0110545	00207107	METROPRESORT	MARCH 2021 PRINTING & MAILING	69.90
P0110545	00207107	METROPRESORT	MARCH 2021 PRINTING & MAILING	68.79
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0110545	00207107	METROPRESORT	MARCH 2021 PRINTING & MAILING	69.90
P0110545	00207107	METROPRESORT	MARCH 2021 PRINTING & MAILING	68.79
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P0110545	00207107	METROPRESORT	MARCH 2021 PRINTING & MAILING	69.91
P0110545	00207107	METROPRESORT	MARCH 2021 PRINTING & MAILING	68.80
<i>Org Key: FR1100 - Administration (FR)</i>				
P0110533	00207074	CULLIGAN SEATTLE WA	Water Service/Fire	288.77
<i>Org Key: FR1200 - Fire Marshal</i>				
P0110532	00207097	INTERNATIONAL CODE COUNCIL	2018 IFC Soft Tabs/Combo	132.12
<i>Org Key: FR2100 - Fire Operations</i>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0110557	00207082	EASTSIDE FIRE & RESCUE	Parts and Labor - 8610 (E94)	6,476.81
P0110542	00207124	SEA WESTERN INC	Annual Compressor Service	2,146.95
P0110539	00207104	LN CURTIS & SONS	2 Pair Duty Boots	988.71
P0110539	00207104	LN CURTIS & SONS	Red Nylon Hose Strap	374.33
P0110540	00207082	EASTSIDE FIRE & RESCUE	Parts and Labor - 7609	334.56
P0110540	00207082	EASTSIDE FIRE & RESCUE	Parts and Labor - 4604	321.99
P0110530	00207101	KROESENS UNIFORM COMPANY	Uniforms/Munro	136.58
P0110535	00207072	COMCAST	Internet Charges/Fire	90.27
P0110531	00207072	COMCAST	Internet Charges/Fire	62.41
P0110556	00207136	VERIZON WIRELESS	Cell Charges/Fire	16.57

**Org Key: FR2500 - Fire Emergency Medical Svcs**

P0110541	00207103	LIFE ASSIST INC	Stock Aid Supplies	728.91
P0110555	00207072	COMCAST	Internet Charges/Fire	22.76
P0110536	00207062	AIRGAS USA LLC	Oxygen/Fire	10.99
P0110534	00207128	STERICYCLE INC	On-Call Charges/Fire	10.36

**Org Key: GB0102 - MICEC Building Repairs**

P0110543	00207059	A & C Glass	Replaced broken exterior insul	1,321.20
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**Org Key: GGM005 - Genera Govt-L1 Retiree Costs**

P0110580	00207138	WALLACE, THOMAS	LEOFF1 LTC Expenses	6,000.00
P0110581	00207123	SCHOENTRUP, WILLIAM	FRLEOFF1 Retiree Medical Expen	899.18
	00207095	HAGSTROM, JAMES	LEOFF1 Medicare Reimb	361.30
P0110576	00207069	BOOTH, GLENDON D	LEOFF1 Retiree Medical Expense	264.87
	00207126	SMITH, RICHARD	LEOFF1 Medicare Reimb	249.70
P0110578	00207138	WALLACE, THOMAS	LEOFF1 Retiree Medical Expense	243.11
	00207090	FORSMAN, LOWELL	LEOFF1 Medicare Reimb	240.70
	00207077	DEEDS, EDWARD G	LEOFF1 Medicare Reimb	240.60
	00207123	SCHOENTRUP, WILLIAM	LEOFF1 Medicare Reimb	240.60
	00207106	LYONS, STEVEN	LEOFF1 Medicare Reimb	235.60
	00207067	BARNES, WILLIAM	LEOFF1 Medicare Reimb	222.40
	00207091	GOODMAN, J C	LEOFF1 Medicare Reimb	220.40
	00207131	THOMPSON, JAMES	LEOFF1 Medicare Reimb	196.40
	00207138	WALLACE, THOMAS	LEOFF1 Medicare Reimb	183.10
	00207084	ELSOE, RONALD	LEOFF1 Medicare Reimb	182.50
	00207078	DEVENY, JAN P	LEOFF1 Medicare Reimb	182.00
	00207102	KUHN, DAVID	LEOFF1 Medicare Reimb	182.00
	00207140	WHEELER, DENNIS	LEOFF1 Medicare Reimb	181.70
	00207069	BOOTH, GLENDON D	LEOFF1 Medicare Reimb	181.00
	00207061	ADAMS, RONALD E	LEOFF1 Medicare Reimb	180.70
	00207066	AUGUSTSON, THOR	LEOFF1 Medicare Reimb	179.80
	00207115	MYERS, JAMES S	LEOFF1 Medicare Reimb	179.80
	00207071	CALLAGHAN, MICHAEL	LEOFF1 Medicare Reimb	175.90
	00207079	DOWD, PAUL	LEOFF1 Medicare Reimb	175.00
	00207122	RUCKER, MANORD J	LEOFF1 Medicare Reimb	167.20
	00207105	LOISEAU, LERI M	LEOFF1 Medicare Reimb	165.70
	00207060	ABBOTT, RICHARD	LEOFF1 Medicare Reimb	165.50
	00207098	JOHNSON, CURTIS	LEOFF1 Medicare Reimb	154.80
	00207139	WEGNER, KEN	LEOFF1 Medicare Reimb	144.60
	00207120	RAMSAY, JON	LEOFF1 Medicare Reimb	136.20

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0110575	00207060	ABBOTT, RICHARD	LEOFF1 Retiree Medical Expense	95.41
P0110577	00207084	ELSOE, RONALD	LEOFF1 Retiree Medical Expense	51.73
<i>Org Key: GGM606 - Excess Retirement-Fire</i>				
	00207067	BARNES, WILLIAM	LEOFF1 Excess Benefit	2,108.10
	00207073	COOPER, ROBERT	LEOFF1 Excess Benefit	2,066.49
	00207098	JOHNSON, CURTIS	LEOFF1 Excess Benefit	1,211.76
	00207123	SCHOENTRUP, WILLIAM	LEOFF1 Excess Benefit	1,100.98
	00207120	RAMSAY, JON	LEOFF1 Excess Benefit	681.13
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0110524	00207116	Northwest Barricade	PAIR TEMPORARY TRAFFIC SIGNAL	5,075.61
P0110523	00207064	ALPINE PRODUCTS INC	BENSINK POWER BROOM HYDRAULIC	4,288.40
P0110549	00207080	DTG ENTERPRISES INC	LIVE LOAD - 40 YARDS	866.25
P0110550	00207099	KING COUNTY TREASURY	SGNL 78AVE AND SE 27	794.37
P0110553	00207137	WA ST DEPT OF TRANSPORTATION	SE 28TH & 80TH AVE SE PROJECT	364.42
P0110521	00207110	MI HARDWARE - ROW	MISC. HARDWARE FOR THE MONTH O	101.12
P0110554	00207137	WA ST DEPT OF TRANSPORTATION	SE 28TH AND 80TH AVE SE PROJEC	81.69
P0110511	00207132	TRAFFIC SAFETY SUPPLY	STREET SIGN	65.99
<i>Org Key: MT3100 - Water Distribution</i>				
P0110517	00207088	FERGUSON ENTERPRISES LLC	SERVICE LINE GRIPS 1.00" - 1.4	324.77
P0110505	00207093	GRAINGER	CLASS G HARD HAT	149.17
P0110520	00207111	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	41.55
<i>Org Key: MT3150 - Water Quality Event</i>				
P0110185	00207065	AM TEST INC	2021 WATER QUALITY SAMPLES	30.00
<i>Org Key: MT3500 - Sewer Pumps</i>				
P0110505	00207093	GRAINGER	TABLE & PIPE CUTTER	137.69
P0110520	00207111	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	36.90
<i>Org Key: MT3800 - Storm Drainage</i>				
P0108760	00207118	Olson Brother's Pro-Vac LLC	2020-22 On-Call Stormwater CCT	16,128.00
P0108760	00207118	Olson Brother's Pro-Vac LLC	2020-22 On-Call Stormwater CCT	4,874.00
P0110519	00207093	GRAINGER	SORBENT SOCKS & BOOMS	389.38
P0110513	00207127	SOUND SAFETY PRODUCTS	SAFETY BOOTS & MISC. WORK CLOT	126.77
P0110548	00207065	AM TEST INC	OIL AND GREASE ANALYSIS	95.00
P0110521	00207110	MI HARDWARE - ROW	MISC. HARDWARE FOR THE MONTH O	79.17
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0110525	00207117	OCCUPATIONAL HEALTH CTRS OF WA	HEP B SHOTS	137.00
<i>Org Key: MT4200 - Building Services</i>				
P0110487	00207089	FIRE PROTECTION INC	MARCH 2021 RESERVOIR ALARM	148.64
<i>Org Key: MT4501 - Water Administration</i>				
P0110489	00207125	SEATTLE PUBLIC UTILITIES	FEB 2021 WATER PURCHASE	93,670.22
<i>Org Key: MT6100 - Park Maintenance</i>				
P0110522	00207109	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	320.56
<i>Org Key: MT6500 - Luther Burbank Park Maint</i>				
P0110486	00207089	FIRE PROTECTION INC	MARCH 2021 LUTHER BURBANK ALAR	148.64

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT6800 - Trails Maintenance</i>				
P0110522	00207109	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	10.88
<i>Org Key: MT6900 - Aubrey Davis Park Maint</i>				
P0110522	00207109	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	17.79
<i>Org Key: PA0129 - Pioneer Park/Engstrom OS Fores</i>				
P0110552	00207133	UNITED SITE SERVICES	PIONEER PARK RESTROOM SVCS	151.66
<i>Org Key: PR4100 - Community Center</i>				
P0110493	00207068	Bellingham Lock & Safe	CCMV ACCESS CONTROL/ELECTRIC S	996.41
<i>Org Key: WG550R - Fuel Clean Up</i>				
P0108678	00207086	FARALLON CONSULTING LLC	2020 Soil Remediation	14,766.79
<i>Org Key: WS901G - Sewer System Generator Repl</i>				
P0108458	00207076	DAVID EVANS & ASSOC INC	LIFT STATION #11 GENERATOR	331.59
<i>Org Key: WU0102 - SCADA System Replacement-Water</i>				
P0103284	00207070	BROWN AND CALDWELL CONSULTANTS PH1	SCADA EQUIPMENT REPLACEMENT	25,159.66
<i>Org Key: WU0117 - Meter Replacement Implementati</i>				
P0102980	00207096	HDR ENGINEERING INC	WATER METER REPLACEMENT	1,237.76
<i>Org Key: WU0119 - Reservoir Generator Replacemen</i>				
P0110228	00207114	MURRAYSMITH INC	GENERATOR REPLACEMENT AT THE	834.00
<i>Org Key: YF1100 - YFS General Services</i>				
P0110559	00207135	VERIZON WIRELESS	YFS VERIZON JAN 24 - FEB 23	591.29
<i>Org Key: YF2600 - Family Assistance</i>				
P0110444	00207092	Grace's Place	Rental assistance for EA clien	426.00
Total				<u>266,833.50</u>

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00207059	03/26/2021	A & C Glass Replaced broken exterior insul	P0110543	16415	03/15/2021	1,321.20
00207060	03/26/2021	ABBOTT, RICHARD LEOFF1 Medicare Reimb	P0110575	OH014389	03/25/2021	260.91
00207061	03/26/2021	ADAMS, RONALD E LEOFF1 Medicare Reimb		APRIL2021B	04/01/2021	180.70
00207062	03/26/2021	AIRGAS USA LLC Oxygen/Fire	P0110536	9978127130	02/28/2021	10.99
00207063	03/26/2021	ALISA MARGOLIS REFUND ACCT 00673240003		OH014373	03/18/2021	460.77
00207064	03/26/2021	ALPINE PRODUCTS INC BENSINK POWER BROOM HYDRAULIC	P0110523	TM-200136	03/03/2021	4,288.40
00207065	03/26/2021	AM TEST INC 2021 WATER QUALITY SAMPLES	P0110548	120207	02/28/2021	125.00
00207066	03/26/2021	AUGUSTSON, THOR LEOFF1 Medicare Reimb		APRIL2021B	04/01/2021	179.80
00207067	03/26/2021	BARNES, WILLIAM LEOFF1 Medicare Reimb		APRIL2021A	04/01/2021	2,330.50
00207068	03/26/2021	Bellingham Lock & Safe CCMV ACCESS CONTROL/ELECTRIC S	P0110493	297862	03/16/2021	996.41
00207069	03/26/2021	BOOTH, GLENDON D LEOFF1 Medicare Reimb	P0110576	OH014387	03/25/2021	445.87
00207070	03/26/2021	BROWN AND CALDWELL CONSULTANTS PH1 SCADA EQUIPMENT REPLACEMEN	SP0103284	14400106	03/16/2021	25,159.66
00207071	03/26/2021	CALLAGHAN, MICHAEL LEOFF1 Medicare Reimb		APRIL2021B	04/01/2021	175.90
00207072	03/26/2021	COMCAST Internet Charges/Fire	P0110555	0081371-MAR21	03/11/2021	175.44
00207073	03/26/2021	COOPER, ROBERT LEOFF1 Excess Benefit		APRIL2021A	04/01/2021	2,066.49
00207074	03/26/2021	CULLIGAN SEATTLE WA Water Service/Fire	P0110533	202103672721	02/28/2021	288.77
00207075	03/26/2021	DANIEL, KAMARIA MITV 3/2 Council Meeting	P0110529	47	03/01/2021	680.00
00207076	03/26/2021	DAVID EVANS & ASSOC INC LIFT STATION #11 GENERATOR	P0108458	480019-REMAIN	01/12/2021	331.59
00207077	03/26/2021	DEEDS, EDWARD G LEOFF1 Medicare Reimb		APRIL2021B	04/01/2021	240.60
00207078	03/26/2021	DEVENY, JAN P LEOFF1 Medicare Reimb		APRIL2021B	04/01/2021	182.00
00207079	03/26/2021	DOWD, PAUL LEOFF1 Medicare Reimb		APRIL2021B	04/01/2021	175.00
00207080	03/26/2021	DTG ENTERPRISES INC LIVE LOAD - 40 YARDS	P0110549	140102	01/04/2021	866.25
00207081	03/26/2021	DUNN LUMBER COMPANY INVENTORY PURCHASES	P0110512	7832668	03/12/2021	1,033.84
00207082	03/26/2021	EASTSIDE FIRE & RESCUE Parts and Labor - 4604	P0110557	3924	03/18/2021	7,133.36
00207083	03/26/2021	ELECTRI-CITY INC DUPLICATE PERMIT PULLED		OH014383	03/18/2021	141.60
00207084	03/26/2021	ELSOE, RONALD LEOFF1 Medicare Reimb	P0110577	OH014388	03/25/2021	234.23



**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00207085	03/26/2021	EMERSON FAMILY TRUST REFUND OVERPAY 007468800		OH014374	03/18/2021	69.70
00207086	03/26/2021	FARALLON CONSULTING LLC 2020 Soil Remediation	P0108678	1292-002	03/12/2021	14,766.79
00207087	03/26/2021	FERGUSON ENTERPRISES LLC INVENTORY PURCHASES	P0110514	0968555	03/10/2021	5,316.67
00207088	03/26/2021	FERGUSON ENTERPRISES LLC SERVICE LINE GRIPS 1.00" - 1.4	P0110517	0185949	02/25/2021	324.77
00207089	03/26/2021	FIRE PROTECTION INC MARCH 2021 RESERVOIR ALARM	P0110486	61285	03/11/2021	297.28
00207090	03/26/2021	FORSMAN, LOWELL LEOFF1 Medicare Reimb		APRIL2021B	04/01/2021	240.70
00207091	03/26/2021	GOODMAN, J C LEOFF1 Medicare Reimb		APRIL2021B	04/01/2021	220.40
00207092	03/26/2021	Grace's Place Rental assistance for EA clien	P0110444	OH014382	03/10/2021	426.00
00207093	03/26/2021	GRAINGER CLASS G HARD HAT	P0110519	1539805/576/638	03/10/2021	676.24
00207094	03/26/2021	H D FOWLER INVENTORY PURCHASES	P0110515	I5700688/176	02/18/2021	10,403.16
00207095	03/26/2021	HAGSTROM, JAMES LEOFF1 Medicare Reimb		APRIL2021B	04/01/2021	361.30
00207096	03/26/2021	HDR ENGINEERING INC WATER METER REPLACEMENT PROGRA	P0102980	1200333105	03/11/2021	1,237.76
00207097	03/26/2021	INTERNATIONAL CODE COUNCIL 2018 IFC Soft Tabs/Combo	P0110532	1001312299	02/25/2021	132.12
00207098	03/26/2021	JOHNSON, CURTIS LEOFF1 Medicare Reimb		APRIL2021A	04/01/2021	1,366.56
00207099	03/26/2021	KING COUNTY TREASURY SGNL 78AVE AND SE 27	P0110550	110798-110800	02/28/2021	794.37
00207100	03/26/2021	KOEHLER, JASON REFUND WATER SERVICE DEPOSIT	P0110526	2003-108	03/19/2021	6,279.63
00207101	03/26/2021	KROESENS UNIFORM COMPANY Uniforms/Munro	P0110530	63036	03/16/2021	136.58
00207102	03/26/2021	KUHN, DAVID LEOFF1 Medicare Reimb		APRIL2021B	04/01/2021	182.00
00207103	03/26/2021	LIFE ASSIST INC Stock Aid Supplies	P0110541	1082687	03/11/2021	728.91
00207104	03/26/2021	LN CURTIS & SONS 2 Pair Duty Boots	P0110539	INV469661	03/08/2021	1,363.04
00207105	03/26/2021	LOISEAU, LERI M LEOFF1 Medicare Reimb		APRIL2021B	04/01/2021	165.70
00207106	03/26/2021	LYONS, STEVEN LEOFF1 Medicare Reimb		APRIL2021B	04/01/2021	235.60
00207107	03/26/2021	METROPRESORT MARCH 2021 PRINTING & MAILING	P0110545	IN631793	03/18/2021	416.09
00207108	03/26/2021	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		OH014379	03/26/2021	242.50
00207109	03/26/2021	MI HARDWARE - MAINT MISC. HARDWARE FOR THE MONTH O	P0110522	OH014369	02/28/2021	349.23
00207110	03/26/2021	MI HARDWARE - ROW MISC. HARDWARE FOR THE MONTH O	P0110521	OH014370	02/28/2021	180.29

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00207111	03/26/2021	MI HARDWARE - UTILITY MISC. HARDWARE FOR THE MONTH O	P0110520	OH014371	02/28/2021	78.45
00207112	03/26/2021	MI JOENG RHO REFUND OVERPAY 01040518204		OH014376	03/18/2021	476.96
00207113	03/26/2021	MILANO, SHELLY REFUND OVERPAY 00832440002		OH014375	03/18/2021	119.40
00207114	03/26/2021	MURRAYSMITH INC GENERATOR REPLACEMENT AT THE	P0110228	19-2659.00-15	03/09/2021	834.00
00207115	03/26/2021	MYERS, JAMES S LEOFF1 Medicare Reimb		APRIL2021B	04/01/2021	179.80
00207116	03/26/2021	Northwest Barricade PAIR TEMPORARY TRAFFIC SIGNAL	P0110524	21-16410	03/12/2021	5,075.61
00207117	03/26/2021	OCCUPATIONAL HEALTH CTRS OF WA HEP B SHOTS	P0110525	70677220	03/10/2021	137.00
00207118	03/26/2021	Olson Brother's Pro-Vac LLC 2020-22 On-Call Stormwater CCT	P0108760	45422040	03/01/2021	21,002.00
00207119	03/26/2021	POLICE ASSOCIATION PAYROLL EARLY WARRANTS		OH014380	03/26/2021	2,450.97
00207120	03/26/2021	RAMSAY, JON LEOFF1 Medicare Reimb		APRIL2021A	04/01/2021	817.33
00207121	03/26/2021	RKK CONSTRUCTION REFUND WATER SERVICE DEPOSIT	P0110492	2101-055	03/15/2021	15,871.73
00207122	03/26/2021	RUCKER, MANORD J LEOFF1 Medicare Reimb		APRIL2021B	04/01/2021	167.20
00207123	03/26/2021	SCHOENTRUP, WILLIAM LEOFF1 Medicare Reimb	P0110581	OH014386	03/25/2021	2,240.76
00207124	03/26/2021	SEA WESTERN INC Annual Compressor Service	P0110542	INV9318	02/09/2021	2,146.95
00207125	03/26/2021	SEATTLE PUBLIC UTILITIES FEB 2021 WATER PURCHASE	P0110489	OH014372	02/28/2021	93,670.22
00207126	03/26/2021	SMITH, RICHARD LEOFF1 Medicare Reimb		APRIL2021B	04/01/2021	249.70
00207127	03/26/2021	SOUND SAFETY PRODUCTS SAFETY BOOTS & MISC. WORK CLOT	P0110513	186349/3	03/08/2021	126.77
00207128	03/26/2021	STERICYCLE INC On-Call Charges/Fire	P0110534	300546440	02/28/2021	10.36
00207129	03/26/2021	SUPERION LLC ONESOLUTION MAINT 2ND QTR	P0110488	310450	03/31/2021	12,331.66
00207130	03/26/2021	SUPPLY SOURCE INC,THE INVENTORY PURCHASES	P0110518	2100563	02/26/2021	952.31
00207131	03/26/2021	THOMPSON, JAMES LEOFF1 Medicare Reimb		APRIL2021B	04/01/2021	196.40
00207132	03/26/2021	TRAFFIC SAFETY SUPPLY STREET SIGN	P0110511	INV035959	03/08/2021	65.99
00207133	03/26/2021	UNITED SITE SERVICES PIONEER PARK RESTROOM SVCS	P0110552	114-11703269	03/09/2021	151.66
00207134	03/26/2021	UNITED STATES TREASURY PAYROLL EARLY WARRANTS		OH014381	03/26/2021	864.32
00207135	03/26/2021	VERIZON WIRELESS YFS VERIZON JAN 24 - FEB 23	P0110559	9873989642	02/23/2021	591.29
00207136	03/26/2021	VERIZON WIRELESS Cell Charges/Fire	P0110556	9874921410	03/06/2021	16.57

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00207137	03/26/2021	WA ST DEPT OF TRANSPORTATION SE 28TH AND 80TH AVE SE PROJEC	P0110553	RE41GMB1110R007	01/01/2021	446.11
00207138	03/26/2021	WALLACE, THOMAS LEOFF1 Medicare Reimb	P0110578	OH014385	03/25/2021	6,426.21
00207139	03/26/2021	WEGNER, KEN LEOFF1 Medicare Reimb		APRIL2021B	04/01/2021	144.60
00207140	03/26/2021	WHEELER, DENNIS LEOFF1 Medicare Reimb		APRIL2021B	04/01/2021	181.70
00207141	03/26/2021	WSCCCE AFSCME AFL-CIO PAYROLL EARLY WARRANTS		OH014378	03/26/2021	2,410.80
					Total	<u>266,833.50</u>



# CITY OF MERCER ISLAND CERTIFICATION OF PAYROLL

Item 3.

PAYROLL PERIOD ENDING 3.19.2021  
PAYROLL DATED 3.26.2021

Net Cash	\$	482,847.98
Net Voids/Manuals	\$	1,502.68
<b>Net Total</b>	<b>\$</b>	<b>484,350.66</b>
Federal Tax Deposit - Key Bank	\$	78,435.96
Social Security and Medicare Taxes	\$	42,418.34
Medicare Taxes Only (Fire Fighter Employees)	\$	2,625.94
State Tax (Massachusetts)	\$	-
Public Employees Retirement System 2 (PERS 2)	\$	26,170.67
Public Employees Retirement System 3 (PERS 3)	\$	5,988.76
Public Employees Retirement System (PERSJM)	\$	885.68
Public Safety Employees Retirement System (PSERS)	\$	218.00
Law Enforc. & Fire fighters System 2 (LEOFF 2)	\$	26,818.30
Regence & LEOFF Trust - Medical Insurance	\$	11,018.46
Domestic Partner/Overage Dependant - Insurance	\$	316.24
Group Health Medical Insurance	\$	722.60
Health Care - Flexible Spending Accounts	\$	1,619.62
Dependent Care - Flexible Spending Accounts	\$	430.76
ROTH - IRA	\$	525.00
ICMA Deferred Compensation	\$	35,546.52
Fire 457 Nationwide	\$	18,323.59
Roth - Nationwide	\$	1,050.00
Tax Levy	\$	864.32
Child Support	\$	599.99
Mercer Island Employee Association	\$	242.50
Cities & Towns/AFSCME Union Dues	\$	2,410.80
Police Union Dues	\$	2,450.97
Fire Union Dues	\$	2,172.89
Fire Union - Supplemental Dues	\$	160.00
Standard - Supplemental Life Insurance	\$	339.05
Unum - Long Term Care Insurance	\$	196.45
AFLAC - Supplemental Insurance Plans	\$	388.71
Coffee Fund	\$	120.00
Transportation	\$	62.50
HRA - VEBA	\$	5,978.36
<b>Tax &amp; Benefit Obligations Total</b>	<b>\$</b>	<b>269,100.98</b>

**TOTAL GROSS PAYROLL \$ 753,451.64**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor \_\_\_\_\_ Date \_\_\_\_\_



## CITY COUNCIL MINUTES SPECIAL VIDEO MEETING (EXECUTIVE SESSION) FEBRUARY 23, 2021

### CALL TO ORDER & ROLL CALL

Mayor Benson Wong called the Special Meeting to order at 5:30 pm from a remote location.

Mayor Benson Wong, Deputy Mayor Wendy Weiker and Councilmembers Lisa Anderl, Jake Jacobson, Salim Nice, Craig Reynolds, and David Rosenbaum participated remotely using the teleconferencing platform Microsoft Teams.

City Manager Jessi Bon and City Attorney Bio Park participated in the executive session from a remote location using Microsoft Teams.

### EXECUTIVE SESSION

At 5:31 pm, Mayor Wong convened an Executive Session for approximately 90 minutes to discuss with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(i).

At 6:59 pm, Mayor Wong adjourned the Executive Session. No action was taken.

### ADJOURNMENT

The Special Meeting adjourned at 7:00 pm.

Attest:

\_\_\_\_\_  
Benson Wong, Mayor

\_\_\_\_\_  
Deborah Estrada, City Clerk



# CITY COUNCIL MINUTES REGULAR VIDEO MEETING March 16, 2021

Item 4.

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## CALL TO ORDER & ROLL CALL

Mayor Wong called the meeting to order at 5:00 pm from a remote location.

Mayor Wong, Deputy Mayor Wendy Weiker, and Councilmembers Lisa Anderl (5:04 PM), Jake Jacobson, Salim Nice, Craig Reynolds, and David Rosenbaum participated remotely using a video teleconferencing platform by Zoom.

City Manager Bon participated remotely from City Hall, 9611 SE 36th Street, Mercer Island, Washington. The City Attorney and Mercer Island City Leadership Team participated from remote locations.

## PLEDGE OF ALLEGIANCE

Councilmember Jacobson delivered the Pledge of Allegiance.

## AGENDA APPROVAL

It was moved by Nice; seconded by Rosenbaum to:

**Approve the agenda.**

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

## STUDY SESSION

**Utility Board Members Present:** Tim O'Connell, Tom DeBoer, Brian Thomas, George Marshall, Stephen Majewski, William Pokorny, Stephen Milton

### **AB 5830: Joint City Council & Utility Board Study Session to discuss upcoming Utility Capital Improvement Projects.**

Jason Kintner, Chief of Operations/Public Works Director, reviewed the Water and Sewer Infrastructures with Council and provided updates on the following projects:

- Water Meter Replacement Project:
  - Drivers for Replacing Meters:
    - Aging Infrastructure
    - Improve Accuracy
    - Better manage water loss
    - Create standard for meter replacement
  - Meter Replacement Next Steps
- SCADAL:
  - Existing SCADA System
  - SCADA Schedule:
    - SCADA-Water Equipment Replacement Project
    - Sewer Pump Station Ventilation Study
- Reservoir Improvement Project:
  - Last relined in 1999
  - Design scheduled for 2021; construction in 2022 & 2023
  - Solvent Federal Standards
- Risk, Resiliency & Emergency Plan Update:
  - Background

- Project Requirements:
  - Risk & Resiliency Assessment – June 2021
  - Emergency Response Plan – December 2021

Kintner also reviewed the 2021 Utility Board Work Plan, outlining notable 2021 Work Plan dates as follows:

- May – Risk & Resiliency Update
- July – CIP Project Updates
- September- Stormwater/EMS Rates
- October - Water/Sewer Rates

Kintner further explained that rate models assumed \$3.5 million debt issuance in 2022 to support capital projects tied to the Water Fund, and \$2.5 million debt issuance in 2022 to support capital projects tied to the Sewer Fund. He explained that staff is seeking early input from the Utility Board and City Council on the potential debt issuance for the capital projects, noting that a discussion on debt financing specifics for those projects was tentatively scheduled for Fall 2021 and would coincide with the Utility Board rate discussions.

## CITY MANAGER REPORT

City Manager Jessi Bon reported on the following items:

- COVID-19 Update:
  - New Phase 3 Metrics
  - City Facilities Closed through June 1
  - Vaccine Update – Phase 1B-Tier 2
  - Seattle Mass Vaccination Site at Lumen Field
  - Mercer Island Mobile Vaccine Teams
  - In-Person Education Opportunities
- City Council & Boards & Commissions Updates:
  - Virtual Meetings
  - Board & Commission Openings
  - Prospective Council Candidate Workshop
- City Services Updates:
  - Town Center Moratorium Next Steps
  - Luther Burbank Docks Project Update
  - Recreation Reset
  - Summer Camps are back!
  - PROS Plan Virtual Public Meeting
  - Paws on Patrol Virtual Training
  - Thrift Shop Donation Event
  - Spring Recycling Event
  - Accepting Applications for Investigative Review Board
- Good News:
  - Supporting Autism Awareness Month
  - Follow the Leprechaun Trail in Town Center
  - MInext Featured in 425 Business Magazine
  - Rare Disease Day on Mercer Island

## APPEARANCES

Bob Toomey, Mercer Island – His business has been a member of the Mercer Island Chamber of Commerce for 20 years and he currently serves on the Chamber's Board of Directors. He encouraged Council to vote to approve the 2021 Chamber of Commerce Partnership Agreement.

Addie Smith, Mercer Island – encouraged everyone to stay in the state and vote for new councilmembers and state leaders, noting that there is no real plan to keep individuals in their homes. She went on to state that Mercer Island police are racist and refusing to write reports.

James Jansan, representing Union 21 on behalf of QFC and Metropolitan Market union employees. He

encouraged City Council to support the \$4 hazard pay.

## CONSENT CALENDAR

**Approve Accounts Payable Reports for the periods ending February 26, 2021 (\$586,700.27) and March 5, 2021 (\$286,020.18).**

**Recommended Action:** Certify that the materials or services hereinbefore specified have been received and that all warrant numbers listed are approved for payment.

**Certification of Payroll dated March 12, 2021 in the amount of \$818,845.85**

**Recommended Action:** Certify that the materials or services specified have been received and that all fund warrants are approved for payment.

**Approve the Minutes of the March 2, 2021 Regular Video Meeting.**

**Recommended Action:** Approve the minutes as written.

**AB 5823: Open Space Conservancy Trust 2020 Annual Report and 2021 Work Plan**

**Recommended Action:** Motion to accept the 2020 Open Space Conservancy Annual Report and the 2021 work plan.

**AB 5825: Correcting the schedule of Special Service Charges for the Water Utility (MICC 15.12.10)**

**Recommended Action:** Approve Resolution No. 1595 correcting the service charge for a locked water meter due to theft, effective January 1, 2021.

**AB 5831: Suspend Council Rules of Procedure 8.13B Regarding Filling Board and Commission Vacancies**

**Recommended Action:**

- 1) Suspend City Council Rules of Procedure 8.13B, pursuant to Section 10.1.
- 2) Authorize staff to fill the Arts Council and Planning Commission vacancies concurrent with the 2021 Annual Board and Commission Recruitment Process.

**AB 5832: Women's History Month Proclamation No. 263**

**Recommended Action:** Mayor Wong proclaims March 2021 Women's History Month in Mercer Island.

Councilmember Jacobson requested that Agenda Bill 5828, Interlocal Agreement with Mercer Island School District for School Resource Officer Services, be pulled off Consent.

It was moved by Jacobson; seconded by Weiker to:

**Approve the Consent Calendar and the recommendations contained therein as amended.**

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

## REGULAR BUSINESS

**AB 5828: Interlocal Agreement with Mercer Island School District for School Resource Officer Services**

Police Chief Ed Holmes outlined the history of the SRO Interlocal Agreement between the City and Mercer Island School District, which has been in place since 1996. He further explained that the new ILA provides for a more equitable funding model similar to other jurisdictions.

It was moved by Nice; seconded by Jacobson to:

**Authorize the City Manager to sign the Interlocal Agreement with the Mercer Island School District for School Resource Officer Services.**

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

**AB 5824: Ground Emergency Medical Transport Program**

Matt Mornick, Finance Director, and Jeff Clark, Interim Fire Chief, summarized the Ground Emergency Medical



Transportation (GEMT) Program, explaining that it was established in 2016 to allow Fire agencies to pursue reimbursements for ambulance services provided to Medicaid patients and that the funding stream relies on the number of Medicaid patients the Mercer Island Fire Department (MIFD) transports. MIFD enrolled in the GEMT program July of 2020 and staff worked closely with the Public Consulting Group to complete the final settlement estimate based on Medicaid transport data beginning with the State's fiscal year July 1, 2019 to June 30, 2020, which resulted in an additional \$225,035 in Medicaid reimbursements for transporting Medicaid patients.

Mornick further explained that the GEMT Annual Cost Report were incomplete as of the 2021-2022 Biennial Budget hearings in November 2020 and staff elected not to include the revenue in the 2021-2022 General Fund budget estimates. As a result, the additional revenue would be included in a budget amending ordinance slated for the April 20, 2021 City Council Regular meeting.

Mornick and Clark responded to Council questions and explained that GEMT reimbursements are difficult to predict, and that staff intended to establish a 2-3 reporting period baseline for revenue projections going forward.

### **AB 5833: Emergency Medical Transport Revenues**

Jeff Clark, Interim Fire Chief, and Matt Mornick, Finance Director, reviewed the background related to Medical Transport Fees and noted that the policies guiding those fees were adopted in 2012. When the fee was established, there was no cost recovery target established and the policy did not include an annual inflationary factor. As a result, the \$770 base transport fee and \$15 per mile reimbursement for MIFD emergency medical transport remained unchanged since 2012.

Clark and Mornick responded to several Council questions and requested Council's feedback and recommendations on the emergency medical transport fees policy, explaining that the feedback would inform a revised policy to be presented to the City Council at a future meeting.

### **AB 5821: 2021 Chamber of Commerce Partnership Agreement**

Sarah Bluvas, Economic Development Coordinator, explained that the Program Scope's development and key considerations. She went on to explain the Chamber's support throughout the Pandemic, including:

- Collaborating with the Economic Development Coordinator to facilitate Town Center / Mercer Island business economic recovery
- Working to strengthen residents' awareness of and connections with local businesses
- Hosting business education sessions and other virtual forums to connect Mercer Island businesses with pandemic-related resources

Bluvas further explained how the Chamber would contribute to long-range economic development planning efforts and strengthen relationships between the City and the Island business community.

It was moved by Reynolds; seconded by Weiker to:

**Approve the 2021 Chamber of Commerce Partnership Agreement scope of work as presented.**

Passed: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

### **AB 5829: Creation of City Council Committee to develop Financial Management Policies**

Matt Mornick, Finance Director, briefly outlined the need for financial management policies that would cover a variety of topics including the items raised by City Council during the 2021-2022 biennial budget workshops, such as fund balance reserves, long-term financial planning, and use of REET revenues, as well as high-level guidance for the Operating Budget, the Capital Program, Revenues and Expenditures, Long-term Financial Planning, Investments, and Debt Management, among others. He further noted that this practice aligns with neighboring cities and is deemed a best practice and essential part of public financial management by the of the National Advisory Council on State and Local Budgeting in the Government Finance Officers Association.

Mornick further explained that staff proposed the creation of a City Council Finance Committee to meet monthly with the goal of presenting a draft financial management policy document to the full City Council in September, with City Council adoption anticipated in October 2021

It was moved by Jacobson; seconded by Rosenbaum to:

**Create the City Council Finance Committee to develop Financial Management Policies**

Passed: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

It was moved by Jacobson; seconded by Anderl to:

**Appoint Deputy Mayor Weiker, Councilmembers Nice and Reynolds to serve on the Finance Committee**

Passed: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

## OTHER BUSINESS

### Councilmember Absences

There were no absences reported.

### Planning Schedule

City Manager Bon reminded Council that the next Regular Meeting is April 6, 2021 at 5 PM

### Councilmember Reports

Councilmember Rosenbaum reported on the PIC Meeting held the previous week.

Councilmember Jacobson:

- Eastside Transportation Partnership March 17 meeting canceled
- Parks & Recreation Commission – Status of Restart Plan

Mayor Wong:

- Met with Lake Washington Mayors and North Caucus Mayors and will email a report to Council.

## EXECUTIVE SESSION

At 8:26 PM, Council recessed. The City Clerk announced that the Executive Session was convened at 8:38 PM to discuss with legal counsel litigation or potential litigation to which the City is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the City pursuant to RCW 42.30.110(1)(i) for approximately 35 minutes. At 8:39 PM, the City Clerk announced that action may be taken after the Executive Session.

At 9:15 PM, Council went back into open session.

It was moved by Weiker; seconded by Rosenbaum to:

**Make a motion delegating and granting settlement authority consistent with the terms and conditions as discussed in Executive Session to the City Attorney on behalf of the City for the upcoming mediation on the matter of Petty v. City of Mercer Island, King County Superior Court Case No. 19-2-27257-1 SEA.**

Passed: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

## ADJOURNMENT

The regular Council Meeting adjourned at 9:17 pm.

\_\_\_\_\_  
Benson Wong, Mayor

Attest:

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Deborah A. Estrada, City Clerk



## CITY COUNCIL MINUTES SPECIAL VIDEO MEETING (EXECUTIVE SESSION) MARCH 30, 2021

### CALL TO ORDER & ROLL CALL

Mayor Benson Wong called the Special Meeting to order at 4:02 pm from a remote location.

Mayor Benson Wong, Deputy Mayor Wendy Weiker and Councilmembers Lisa Anderl, Jake Jacobson, Salim Nice, Craig Reynolds, and David Rosenbaum participated remotely using the teleconferencing platform Microsoft Teams.

City Manager Jessi Bon and City Attorney Bio Park participated in the executive session from a remote location using Microsoft Teams.

### EXECUTIVE SESSION

At 4:03 pm, Mayor Wong convened an Executive Session pursuant to RCW 42.30.140(4)(b) and RCW 42.30.110(1)(i) – To plan or adopt the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress, and to discuss with legal counsel litigation or potential litigation to which the City is, or is likely to become, a party, when public knowledge of the discussion is likely to result in an adverse legal or financial consequence to the City for approximately 4 hours.

At 8:01 pm, Mayor Wong extended the Executive Session for 45 minutes.

At 8:44 pm, Mayor Wong adjourned the Executive Session.

No action was taken.

### ADJOURNMENT

The Special Meeting adjourned at 8:45 pm.

Attest:

\_\_\_\_\_  
Benson Wong, Mayor

\_\_\_\_\_  
Deborah Estrada, City Clerk



## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 5834**  
**April 6, 2021**  
**Consent Calendar**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 5834: Hopelink Day, Proclamation No. 264	<input type="checkbox"/> Discussion Only
<b>RECOMMENDED ACTION:</b>	Proclaim April 21, 2021 as Hopelink Day in the City of Mercer Island	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

<b>DEPARTMENT:</b>	City Council
<b>STAFF:</b>	Benson Wong, Mayor Jessi Bon, City Manager Deb Estrada, City Clerk
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Hopelink Day, Proclamation No. 264
<b>CITY COUNCIL PRIORITY:</b>	n/a

### SUMMARY

Hopelink began in Bothell, Washington, in April 1971 when a group of laid-off workers responded to a devastating economic downturn by banding together to help their neighbors find jobs. By 1984, the organization had expanded to cover most of east King County to provide food and other emergency assistance and by 1990, Hopelink became the first Medicaid Transportation Brokerage serving King County.

2021 marks Hopelink's 50<sup>th</sup> Anniversary serving as not only a vital resource in King County but a beacon of hope for our neighbors who are experiencing poverty and homelessness. Hopelink currently serves 65,000 people every year, providing a network of services through nine programs that help families, children, seniors, and people with disabilities gain stability, and when possible, exit poverty. By signing this proclamation, Mercer Island joins the mayors of Bellevue, Bothell, Carnation, Duvall, Issaquah, Kenmore, Kent, Kirkland, Lake Forest Park, North Bend, Redmond, Renton, Sammamish, Seattle, Shoreline, Skykomish, Snoqualmie, and Woodinville in jointly proclaiming April 21, 2021 as Hopelink Day.

### RECOMMENDATION

Mayor proclaims April 21, 2021 as Hopelink Day in the City of Mercer Island



# Proclamation

**WHEREAS**, Hopelink began in Bothell, Washington, in April 1971, when a group of laid-off workers responded to a devastating economic downturn by banding together to help their neighbors find jobs; and

**WHEREAS**, in October of 1971, the group received a grant, took on the name "Northshore Multi Service Center," moved to Woodinville, opened a food bank, and began offering rides; and

**WHEREAS**, by 1984, the organization had expanded to cover most of east King County – opening centers in Kirkland, Snoqualmie Valley, Bellevue, and Redmond to provide food and other emergency assistance – while also opening the first emergency shelter in north and east King County; and

**WHEREAS**, in 1990, Hopelink became the first Medicaid Transportation Brokerage serving King County, and within three years had expanded to serve more than 25,000 people every year; and

**WHEREAS**, the organization officially took on the name "Hopelink" in 2000; and

**WHEREAS**, Hopelink expanded into north King County in 2006, opening its first emergency service center in Shoreline; and

**WHEREAS**, Hopelink's first transportation hub opened in Kent in 2010 and seven years later grew into a new and expanded facility in the same city; and

**WHEREAS**, Hopelink currently serves 65,000 people every year, providing a network of services through nine programs that help families, children, seniors, and people with disabilities gain stability, and when possible, exit poverty – as well as directs transportation services in King and Snohomish Counties; and

**WHEREAS**, Hopelink's vision of a community free of poverty includes a commitment to addressing systemic racism and the inequities and circumstances that drive poverty; and

**WHEREAS**, for 50 years, Hopelink has served as not only a vital resource in our community but a beacon of hope for our neighbors who are experiencing poverty and homelessness;

**NOW, THEREFORE**, we, the mayors of Bellevue, Bothell, Carnation, Duvall, Issaquah, Kenmore, Kent, Kirkland, Lake Forest Park, Mercer Island, North Bend, Redmond, Renton, Sammamish, Seattle, Shoreline, Skykomish, Snoqualmie, and Woodinville jointly proclaim April 21, 2021, as

## HOPELINK DAY

and invite the community to celebrate the organization we are proud to call our own, as it continues its essential mission of helping people and changing lives for the better in our community.

**APPROVED**, this 6th day of April 2021.

hopelink

Benson Wong, Mayor

Proclamation No. 264



## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 5835**  
**April 6, 2021**  
**Consent Calendar**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 5835: Sexual Assault Awareness Month, Proclamation No. 265	<input type="checkbox"/> Discussion Only
<b>RECOMMENDED ACTION:</b>	Proclaim April 2021 as Sexual Assault Awareness Month in the City of Mercer Island.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>DEPARTMENT:</b>	City Council	
<b>STAFF:</b>	Benson Wong, Mayor Jessi Bon, City Manager Deb Estrada, City Clerk	
<b>COUNCIL LIAISON:</b>	n/a	
<b>EXHIBITS:</b>	1. Sexual Assault Awareness Month Proclamation No. 265	
<b>CITY COUNCIL PRIORITY:</b>	n/a	

### SUMMARY

In the United States, April is Sexual Assault Awareness Month (SAAM). The National Sexual Violence Resource Center's theme for SAAM 2021 is "We Can Build Safe Online Spaces." This year, local advocates will focus on steps we can all take to ensure our online spaces are safe. The pandemic has pushed many of us online for work, education, and for essential services ranging from ordering groceries to accessing medical and mental health care. With this shift, we have seen social media, Zoom, and other e-systems enhance our communication, social interaction, and even participation in local government meetings.

While there are upsides and opportunities inherent in our online spaces, the expanded presence of technology has also presented risks, especially for young people. As savvy as many young people are at navigating this space, it is on us to make sure they know how to respectfully interact and engage with others, how to be savvy media consumers, and to know where resources exist for fact-based information, both "in real life" and how those lessons apply to online interactions. To be effective in shifting attitudes and behaviors, those lessons must be reinforced and supported at home, in school, and in our neighborhoods.

#### KING COUNTY SEXUAL ASSAULT RESOURCE CENTER

King County Sexual Assault Resource Center (KCSARC) provides sexual assault-related services for people of all ages in King County, WA, while working toward the ultimate goal of eliminating sexual violence and abuse from our communities. They are on the frontline with victims and their families, ensuring that all people affected by sexual assault get the treatment they need and advocacy they deserve. They are also at the forefront of change, guiding public policy development and delivering best practice education to create safer environments for everyone. To talk with someone, email <https://www.kcsarc.org/gethelp> or call 888.99.VOICE.

## RECOMMENDATION

Mayor proclaims April 2021 as Sexual Assault Awareness Month in the City of Mercer Island.





## City of Mercer Island, Washington

# Proclamation

**WHEREAS**, in Washington State, 45% of women and 22% of men report having experienced sexual violence in their lifetime; and

**WHEREAS**, additional barriers, such as language, immigration status, gender bias, and systemic racism further oppress and silence victims; and

**WHEREAS**, sexual harassment, assault, and abuse happen in all communities and that includes online spaces; and

**WHEREAS**, we are spending more and more of our lives online - whether that's for work, school, or entertainment, and with this increase in virtual connection unfortunately comes an increase in potential online abuse and harassment; and

**WHEREAS**, consent and boundaries can be violated online in several ways, and the trauma of online abuse is all too real for many survivors; and

**WHEREAS**, King County is home to many organizations that provide culturally and linguistically-specific services for survivors from various racial, ethnic, faith, and cultural communities, survivors who are immigrants and refugees, survivors who are LGBTQ, and survivors with disabilities and such culturally specific services are critical to effectively respond to the specific needs and barriers many survivors face; and

**WHEREAS**, we can create online spaces that are built on the foundational values of practicing consent, keeping kids safe, and supporting survivors.

**NOW, THEREFORE**, I, Benson Wong, Mayor of the City of Mercer Island, do hereby proclaim April 2021 as

## SEXUAL ASSAULT AWARENESS MONTH

in the City of Mercer Island and urge all residents to join advocates and communities throughout King County in taking action to ensure that our online communities are safe and respectful for everyone and prevent sexual violence by standing with survivors. Together, we can build safe online spaces now and into the future.

**APPROVED**, this 6th day of April 2021

\_\_\_\_\_  
Mayor Benson Wong

Proclamation No. 265





## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 5836**  
**April 6, 2021**  
**Consent Calendar**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 5836: Autism Awareness Proclamation No. 266	<input type="checkbox"/> Discussion Only
<b>RECOMMENDED ACTION:</b>	Mayor Wong proclaims April 2021 Autism Awareness Month in Mercer Island.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

<b>DEPARTMENT:</b>	City Council
<b>STAFF:</b>	Ed Holmes, Police Chief
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Proclamation No. 266
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### SUMMARY

#### BACKGROUND

Autism spectrum disorder (ASD) is a complex, lifelong disability that typically manifests itself during early childhood. It is one of the fastest growing developmental disabilities in the world affecting approximately one in 54 children in the U.S., including those within the Mercer Island community. It is characterized by difficulties with social, emotional, and communication skills. People with ASD have a different way of learning and reacting to stimuli. ASD occurs in all racial, ethnic, and socioeconomic groups, and it is four times more prevalent in boys than in girls.

There is currently no cure for ASD, however early intervention treatment can have a positive impact on childhood development. Treatment plans can include therapies and counseling that meet the specific needs of the individual. Research continues into better understanding the factors that lead to ASD and the associated treatment options.

#### PROCLAMATION AND AWARENESS

The City is proclaiming April 2021 as Autism Awareness Month in Mercer Island and is continuing its commitment to be a supportive community for those families dealing with the challenge of raising children who are on the Autism spectrum, and to extending kindness and compassion to those who struggle with

disabilities. In addition, members of the Mercer Island Police Department will wear Autism Awareness shoulder patches on their uniforms during the month of April to bring heightened awareness to this disability.

Retired Mercer Island Police Detective Peter Erickson spearheaded the Autism Awareness shoulder patch project for the Police Department. He donated all the patches to be worn by the MIPD and he is selling the remaining patches to the community. Patches can be purchased for a \$12 donation, with all the proceeds going to Autism Speaks, an organization dedicated to promoting solutions across the spectrum and throughout the life span, for the needs of individuals with autism and their families. To purchase a patch, contact Detective Erickson at [pterickson@hotmail.com](mailto:pterickson@hotmail.com).



## RECOMMENDATION

Mayor Wong proclaims April 2021 Autism Awareness Month in Mercer Island.



## City of Mercer Island, Washington

# Proclamation

**WHEREAS** Mercer Island is a caring community known as a wonderful place to live and raise a family; and

**WHEREAS** a number of families face challenges associated with raising children who are on the autism spectrum; and

**WHEREAS** Autism is one of the fastest growing developmental disabilities in the world affecting approximately 1 in 54 children in the U.S. including those within our Mercer Island community; and

**WHEREAS** it is known that with proper education, training and community living options, individuals with autism can lead distinguished, productive lives in their communities and strive to reach their fullest potential; and

**WHEREAS** our community supports an increased awareness of this challenging disability; and

**WHEREAS** our Police Department personnel are wearing Autism Awareness patches this month in support of Autism Awareness month,

**NOW, THEREFORE**, I, Mayor Benson Wong, do hereby proclaim April 2021 as

## AUTISM AWARENESS MONTH

in Mercer Island, and I encourage all residents to join me our continuing commitment to be a supportive community for those families dealing with the challenge of raising children who are on the Autism spectrum, and to extend kindness and compassion to those who struggle with disabilities.

**APPROVED**, this 6th day of April 2021.

\_\_\_\_\_  
Benson Wong, Mayor





## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 5826**  
**April 6, 2021**  
**Consent Calendar**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 5826: 2021 Water System Improvements Project – Bid Award	<input type="checkbox"/> Discussion Only
<b>RECOMMENDED ACTION:</b>	Award the construction contract to Pacific Civil & Infrastructure.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

<b>DEPARTMENT:</b>	Public Works
<b>STAFF:</b>	Jason Kintner, Chief of Operations/Public Works Director Rona Lin, Utilities Engineer
<b>COUNCIL LIAISON:</b>	Lisa Anderl
<b>EXHIBITS:</b>	1. Water System Improvements - Vicinity Map
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ 1,638,960
<b>AMOUNT BUDGETED</b>	\$ 1,197,000
<b>APPROPRIATION REQUIRED</b>	\$ 441,960

### SUMMARY

This agenda bill explains the scope for the Water System Improvements Project, which is expected to begin construction in April 2021, and recommends that the unspent fund balance be appropriated from the Water Fund to cover the additional costs related to the scope of work.

### BACKGROUND

Providing safe and reliable drinking water remains a priority for the community. The City's adopted goals (as set forth in the 2015 Water System Plan) are to:

- 1) Preserve public health and safety,
- 2) Maintain adequate water volume for firefighting,
- 3) Maintain adequate water volume for basic sanitation, and
- 4) Maintain consumptive value and water quality.

The City's water distribution system includes over 115 miles of water mains of varying age, size, type and condition. As such, a priority in the City's Capital Improvement Program (CIP) is to maintain and replace the City's aging water mains.

As part of CIP budget development process, staff evaluate and prioritize City water mains using a scoring matrix, which includes pipe condition, material type and age, maintenance history (i.e. watermain breaks) and water quality to prioritize water mains for replacement. As approved during the 2019-2020 CIP budget, the water main on 82<sup>nd</sup> Avenue SE was prioritized for replacement, and design work began in late 2020.

As part of the 2021-2022 CIP, the water main on 81<sup>st</sup> Avenue SE was prioritized for replacement. Considering the proximity of the two water mains and similarities in timing, design and construction, the water main replacements on 81<sup>st</sup> Avenue SE and 82<sup>nd</sup> Avenue SE were combined into one construction project to streamline project management and minimize impacts to the adjacent neighborhood.

While completing the project design, staff recognized that a small portion of water main along SE 24<sup>th</sup> Street (between 80<sup>th</sup> Ave SE and 82<sup>nd</sup> Avenue SE) was not originally included in the City's Water System Improvement project but fell within King County's upcoming North Mercer Island Interceptor and Enatai Interceptor construction project (See Exhibit 1). While this portion of water main was not on the City's immediate replacement list, it would likely be prioritized in a near term CIP given the age, material type, and condition of pipe.

To minimize construction impacts, staff included additional scope in the design of the 2021 Water System Improvements Project to include this missing section. Overall, adding this project scope will reduce disruption to the neighborhood and will reduce the likelihood of future water main breaks. King County will be repaving the full width of the roadway (on SE 24<sup>th</sup> St from 78<sup>th</sup> Ave SE to 81<sup>st</sup> Ave SE) following construction of the sewer project.

The expanded scope to replace additional water main increased the overall project costs while providing an economy of scale. The extended areas of improvements provide improved long-term reliability in the water system.

The project consists of the following scope of work:

- Replace 2,600 linear feet (LF) of water main
- Replace 32 water services and eight fire hydrant assemblies
- Install three air vacuum release valve assemblies
- Provide roadway and sidewalk restoration

Design work for the project started in September of 2020 and was finalized in February 2021. The project's Request for Bids was advertised at the end of February 2021. Six construction bids were received and opened on Thursday, March 17, 2021. Table 1 provides a summary of bid results:

TABLE 1: BID RESULTS

COMPANY NAME	TOTAL BID AMOUNT INCLUDING 10.1% WASHINGTON SALES TAX
Pacific Civil & Infrastructure	\$1,082,268
Fury Site Works	\$1,087,088
Laser Underground & Earthworks	\$1,163,983
RW Scott Construction	\$1,175,199
B & B Utilities and Excavating	\$1,259,650
Oceanside Construction	\$1,478,186
<b>Engineer's Estimate:</b>	<b>Range: \$1,000,000 - \$1,200,000</b>

The apparent low bidder, Pacific Civil & Infrastructure (PCI), has completed water utility, wastewater treatment, pump station, roadway, and other infrastructure construction projects for public agencies and private developments in Western Washington since 2014. PCI has completed similar water main replacement/installation for the City of Lacey and Pierce County, with scopes of work much larger than the current water system improvements project. A review of the Labor and Industries (L&I) website confirms PCI is a contractor in good standing with no license violations, outstanding lawsuits, or L&I tax debt.

Based on the review of PCI's bid submittal and reference checks, staff has determined that PCI is the lowest responsive bidder for this project. Staff recommends awarding the project to PCI.

## PROJECT BUDGET

A breakdown of the project costs including total construction contract, contingency, design, construction support services, project management, and inspection is summarized in Table 2:

TABLE 2: TOTAL PROJECT COST/BUDGET

2021 WATER SYSTEM IMPROVEMENTS	TOTAL
Construction	\$982,986
Sales Tax @ 10.1%	\$99,282
Construction Contract Award to PCI	\$1,082,268
Design Phase	\$108,240
Contingency - 20%	\$216,452
Construction Support Services	\$31,000
Project Management/Utility Team	\$130,000
Inspection Services	\$71,000
<b>Total Project Costs</b>	<b>\$1,638,960</b>
Approved Budget - Design	\$110,000
Approved Budget - Construction	\$1,087,000
<b>Total Approved Budget</b>	<b>\$1,197,000</b>
<b>Budget Appropriation Needed</b>	<b>\$441,960</b>

With the additional 660 feet of new water main from the expanded project scope, the total the project costs will increase by \$441,960 as shown in Table 2.

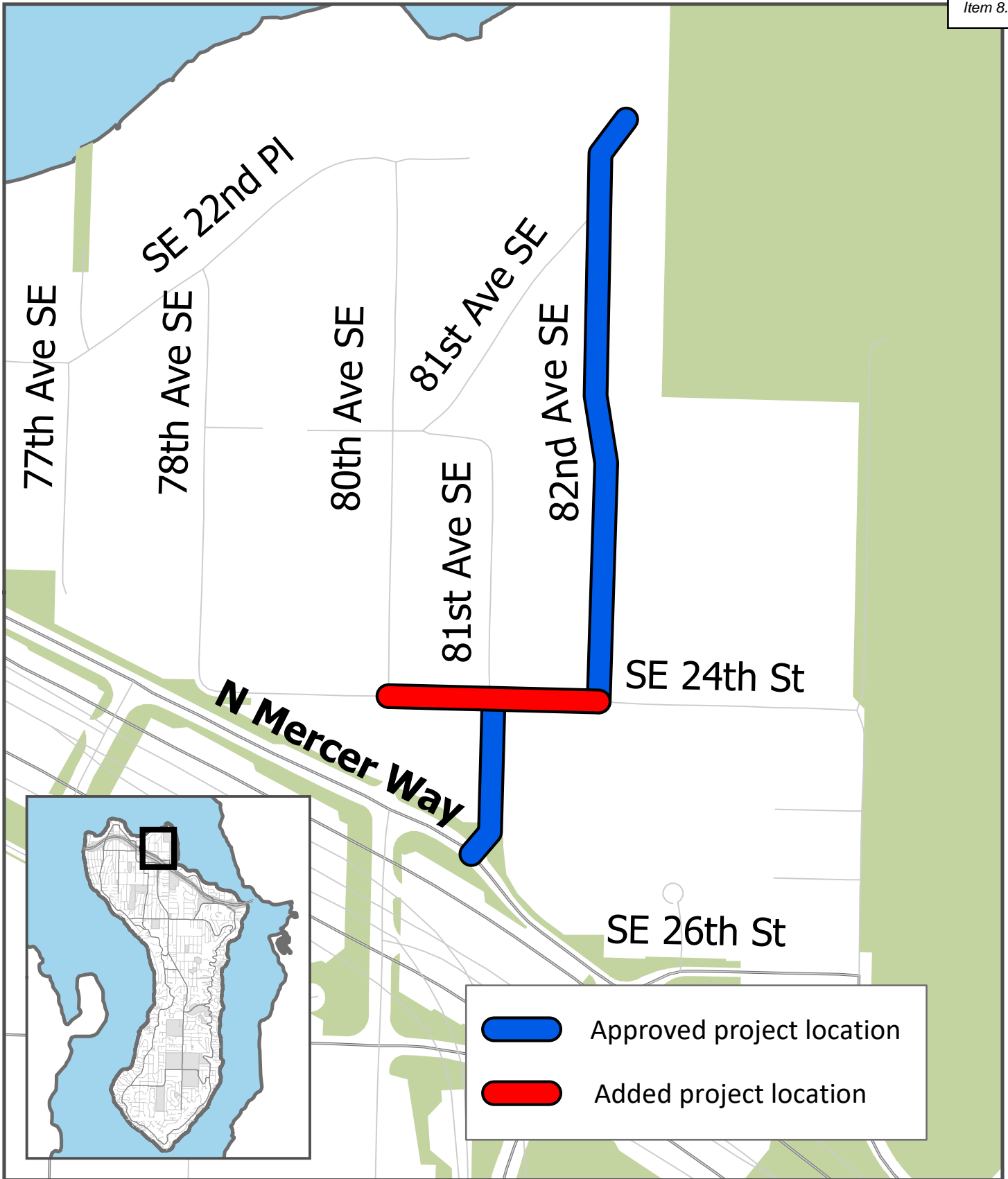
Construction of the project is scheduled to begin in late April 2021 and be completed by the end of August 2021.

## BUDGETARY IMPACTS

In fiscal year (FY) 2020, \$8.3 million was budgeted in the Water Fund for water-related capital improvement expenditures. Of this amount, \$1.6 million was expended at year-end, leaving \$6.7 million in unspent capital funds. Considering the FY 2020 unspent funds, staff requests the appropriation of available fund balance in the Water Fund to cover the additional scope of work.

## RECOMMENDATION

1. Authorize a \$441,960 appropriation from the Water Fund balance to accommodate the additional costs resulting from the expanded scope of work in the 2021 Water System Improvement Project.
2. Award the 2021 Water System Improvements project to Pacific Civil & Infrastructure (PCI) in the amount of \$1,082,268, set the total project budget at \$1,638,960, and authorize the City Manager to execute the construction contract.



City of Mercer Island  
2021 Water System Improvements

Major Roads

Street Centerline



Project Locations



Parks







## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 5846**  
**April 6, 2021**  
**Consent Calendar**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 5846: Appropriate Funding to Restart the Thrift Shop	<input type="checkbox"/> Discussion Only
<b>RECOMMENDED ACTION:</b>	Appropriate \$100,000 to restart Thrift Shop operations and authorize the City Manager to commence planning for operations to resume.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

<b>DEPARTMENT:</b>	City Manager
<b>STAFF:</b>	Jason Kintner, Chief of Operations/Public Works Director Ali Spietz, Chief of Administration
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	n/a
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### SUMMARY

This purpose of this agenda bill is to appropriate \$100,000 to restart the Thrift Shop and authorize the City Manager to commence planning for operations to resume. The \$100,000 reserve was included as part of the 2021-2022 Adopted Budget to fund the re-opening of the Thrift Shop, but the funds were not appropriated. City Council action is needed to authorize use of these funds.

### BACKGROUND

The Mercer Island Thrift Shop has been operating since 1975 with proceeds supporting community services provided by the Mercer Island Youth and Family Services (YFS) Department.

In 2019, the Thrift Shop generated \$1.98 million in annual revenues, averaging \$165,000 per month. In 2020, the Thrift Shop was projected to generate nearly \$2 million in revenues, which represented 65 percent of the YFS Department's annual resources. With the onset of the COVID-19 pandemic, the Thrift Shop closed in mid-March 2020.

The Thrift Shop resumed limited operations on Sundays only in August 2020, using a skeleton crew of staff and limited volunteers to sell off existing inventory. Sunday Sales have been grossing about \$4,000 per day since re-opening last summer. Until recently, the Thrift Shop was operating under Phase 2 operating

guidelines, which limited Thrift Shop capacity to no more than 21 people (staff, volunteers, and shoppers) at a time.

The Governor recently announced a move to Phase 3 operating guidelines, which allows for up to 40 people in the Thrift Shop at a time. Gross sales jumped to \$8,000 the first weekend operating under the new Phase 3 guidelines.

Thrift Shop donation acceptance resumed at the end of October at the Mercer Island Community and Event Center (MICEC). The available space at MICEC allowed for donations to be accepted and “held” for 48-hours to meet COVID-19 quarantine requirements. Once the 48-hour period concluded, volunteers and staff completed the processing and donated goods were routed for sales at the Thrift Shop. Donations are accepted on Saturdays only and have recently been limited to just one or two days per month given the high volume of donations received and the time necessary to process the goods.

The MICEC will be re-opening at the end of June for summer camp programs and the facility will no longer be available for Thrift Shop donation processing.

The 2021-2022 Adopted Budget includes a \$100,000 reserve to help fund the restart of Thrift Shop operations. Given the Statewide move to Phase 3 operating guidelines and the re-opening of the MICEC at the end of June, the timing is right to plan for re-opening the Thrift Shop.

### **EXPANSION OF THRIFT SHOP OPERATIONS**

Resources are needed to support the Thrift Shop operations. The authorized funds will be used for the following:

#### Short-Term:

- Re-hire temporary staff and recruit additional volunteers to expand Thrift Shop operations. The goal is to expand operating hours by July 1 and continue to build back to previous operating levels through the remainder of 2021. Much is still dependent on Statewide operating guidelines.
- Identify a temporary location for donations processing due to the re-opening of MICEC. COVID-19 operating guidelines may allow for donations to resume at the Thrift Shop location. If not, a temporary off-site location will be needed in the short-term.

#### Long-Term Operations Strategy:

- Develop a long-term operations plan, similar to the restart planning work being conducted for the Recreation Division. Additional consulting and/or short-term staff support will be needed for this work. This planning work will include:
  - An updated comprehensive financial analysis including a strategy to develop a Thrift Shop operations reserve.
  - A long-term operations plan to include a staffing structure and incorporation of a volunteer program.
  - A revised budget recommendation for 2021 and 2022 for consideration by the City Council. (Note: The City Council will need to amend the 2021-2022 budget to account for the expansion of operations. This may be done in phases over the course of the biennium.)
  - A marketing and community engagement plan.

The resources allocated will not be used to fund additional permanent staff positions (FTEs). Decisions on the staffing structure and additional permanent staff positions will be part of a future budget discussion with the City Council.

**NEXT STEPS**

Staff will return to the City Council to discuss the long-term strategy and to present a revised budget recommendation as part of the Mid-Biennial budget process this fall.

**RECOMMENDATION**

Appropriate the \$100,000 reserve to restart Thrift Shop operations and authorize the City Manager to commence planning for operations to resume and to prepare a long-term operations strategy.



**CITY OF MERCER ISLAND  
ORDINANCE NO. 21C-03**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON,  
PROVIDING TEMPORARY MEASURES TO ALLOW MORE OUTDOOR  
SEATING FOR EATING AND DRINKING ESTABLISHMENTS; CALLING A  
PUBLIC HEARING; DECLARING AN EMERGENCY; AND ESTABLISHING AN  
IMMEDIATE EFFECTIVE DATE.**

**WHEREAS**, a state of emergency has been declared by the federal, state, county, and municipal governments, including the City of Mercer Island, in response to the COVID-19 pandemic; and

**WHEREAS**, since February 29, 2020, Governor Jay Inslee has issued several proclamations, including Emergency Proclamation 20-25 ("Stay Home, Stay Healthy order"), placing numerous restrictions on individuals and businesses in response to the state-wide threat of the spread of the COVID-19 virus; and

**WHEREAS**, Governor Inslee has issued multiple subsequent amendments to Emergency Proclamation 20-25 and developed a phased reopening approach, as currently directed in Emergency Proclamation 20-25.12 ("Healthy Washington – Roadmap to Recovery"), a phased reopening plan in effective since January 11, 2021, for resuming recreational, social, and business activities; and

**WHEREAS**, outdoor restaurant seating has been determined to be safer and less likely to lead to the spread of COVID-19 than indoor restaurant seating, which has been significantly restricted; and

**WHEREAS**, the City Council wishes to promote local economic recovery by encouraging business activity in Mercer Island consistent with the Healthy Washington – Roadmap to Recovery requirements and to make eating and drinking establishments safer to operate by leveraging available private and public space to be used as additional outdoor areas for eating and drinking while maintaining social distancing requirements; and

**WHEREAS**, it is necessary and appropriate during the state of local emergency to utilize an interim ordinance, which is intended to be only temporary until public health and economic conditions improve, to facilitate and encourage outdoor seating areas to make eating and drinking establishments safer to operate and to promote needed economic and business recovery in the City; and

**WHEREAS**, the City Council finds that significant restrictions on indoor seating on eating and drinking establishments may cause said establishments in Mercer Island to close and to go out-of-business; and

**WHEREAS**, the lack of local eating and drinking establishments would result in harm to public health, safety, property, and welfare in Mercer Island during the current state of emergency; and

**WHEREAS**, to prevent the potential harm to public health, safety, property, and welfare, the City Council concludes that the City immediately needs interim regulations to ease impacts on local eating and drinking establishments resulting from restrictions on indoor seating; and

**WHEREAS**, the City is authorized under RCW 35A.63.220, 36.70A.390 to pass an interim zoning and official control ordinance for up to six months, provided it holds a public hearing on the same within sixty days after passage; and

**WHEREAS**, consistent with the provisions of RCW 35A.63.220 and RCW 36.70A.390, it is appropriate for the City Council to hold a public hearing and adopt additional findings of fact, if necessary, supporting and justifying the interim zoning and official control ordinance within at least sixty days of its passage; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

**Section 1. Whereas Clauses Adopted.** The “Whereas Clauses” set forth in the recital of this Ordinance are hereby adopted as the preliminary findings and conclusions of the City Council for passing this Ordinance.

**Section 2. Declaration of Emergency.** As set forth in the “Whereas Clauses” adopted in Section 1 of this Ordinance, the City Council hereby declares that an emergency exists necessitating that this Ordinance take effect immediately upon passage by a majority plus one of the whole membership of the City Council, and that under the law the same is not subject to a referendum and is exempt from SEPA review.

**Section 3. Code Amended.** Subsections (D)(4) and (E) of MICC 19.06.050 are amended as follows for the duration of this Ordinance:

D. 4. The design for any non-temporary improvements is consistent with the design requirements for the Town Center plan.

E. A permit to operate a private business on public property shall be reviewed and approved by the design commission; provided, that occasional, temporary business operations involving temporary structures and/or temporary right-of-way obstructions may be approved by the code official ~~or referred to the design commission at the code official's discretion.~~ Permit applications from one or a group of existing eating and drinking establishments at Mercer Island to temporarily operate private business on public property while said establishments are under restrictions related to a declared Covid-19 emergency that limit their indoor “sit-down” services to less than 75% capacity shall be considered to be temporary, and they may be approved by the code official without review or approval by the design commission.

**Section 4. Authorization to Use Private Parking Areas for Outdoor Dining.** Subject to the provisions of this Ordinance, the City grants temporary permission for existing eating and drinking establishments at Mercer Island to temporarily utilize private parking areas for outdoor dining use, provided the private parking area is immediately adjacent to the eating and drinking establishment, and the following conditions are met:

A. Such outdoor dining use shall be permitted only if it is authorized to operate under the Governor's plans related to a declared Covid-19 emergency, and only while restrictions under said plans limit indoor "sit-down" services to less than 75% capacity at eating and drinking establishments.

B. An eating and drinking establishment may only operate in a private parking area only while this Ordinance remains in effect.

C. Use of any portion or percentage of private off-street parking areas for outdoor dining use shall require the landlord's / property owner's approval. Nothing in this Ordinance compels a landlord / property owner to permit a tenant to expand its business to the exterior.

D. This Ordinance authorizes only temporary use of private areas otherwise restricted for parking purposes. Nothing in this Ordinance authorizes permanent improvements or interior expansions.

**Section 5. Minimum Parking Regulations Waived.** In order to effectuate the purpose of Section 4 above, but only to the extent necessary to so effectuate and under the terms and conditions set forth in this Ordinance, minimum parking regulations normally applicable to eating and drinking establishments are waived to enable such uses to serve patrons in adjoining parking spaces for the duration of this Ordinance.

**Section 6 Public Hearing.** Pursuant to RCW 35A.63.220 and RCW 36.70A.390, a public hearing shall occur within 60 days of this Ordinance passage on April 6, 2021, in order to hear and consider the comments and testimony of those wishing to speak at such public hearing regarding the interim zoning and official controls approved by this Ordinance, and to consider adopting further findings of fact, if necessary.

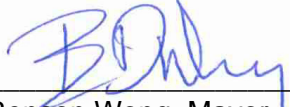
**Section 7. Duration of Interim Zoning and Official Controls.** The interim zoning and official controls approved by this Ordinance shall become effective immediately, on the date hereof, and shall continue in effect for an initial period of six months, unless repealed, extended or modified by the City Council after subsequent public hearing(s), entry of appropriate findings of fact, and or development of a work plan for related studies pursuant to RCW 35A.63.220 and RCW 36.70A.390.

**Section 8. Severability.** If any section, sentence, clause, or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property, or circumstance, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this Ordinance or its application to any other person, property or circumstance.

**Section 9. Effective Date.** This Ordinance, as a public emergency ordinance necessary for the protection of the public health, safety, property, and welfare, shall take effect and be in full force and effect immediately upon passage by a majority plus one of the whole membership of the City Council.

Passed at least by a majority plus one of the City Council of the City of Mercer Island, Washington, at its regular meeting on the 16 day of February 2021 and signed in authentication of its passage.

CITY OF MERCER ISLAND

  
\_\_\_\_\_  
Benson Wong, Mayor

Approved as to Form:

/s/ Bio Park, 10, 2021  
Bio Park, City Attorney

ATTEST:

  
\_\_\_\_\_  
Deborah A. Estrada, City Clerk

Date of Publication: February 24, 2021



# Updates on Outdoor Dining Support

AB 5839 | April 6, 2021



# Update on Ord. 21C-03

- Extended ROW permit for Barrels (7605 SE 27<sup>th</sup> St.)
- Three South End restaurants working with property manager to expand space (SE 68<sup>th</sup> St. & 84<sup>th</sup> Ave. SE)
- **Available by 04.07:** FAQs about process based on questions received from local businesses and the Chamber
- Ordinance **expires 08.16.21**, at which time issued permits will also expire



# 2021 Port of Seattle Funding

- 2021 Economic Development Partnership Grant program focused on acute COVID-19 relief & recovery
- Applied for funding to provide technical and marketing support to TC/South End businesses exploring outdoor options
- Staff will return to Council to discuss project scope and accept grant award this quarter





## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 5840**  
**April 6, 2021**  
**Regular Business**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 5840: Comprehensive Plan Land Use Plan Map Amendment	<input type="checkbox"/> Discussion Only
<b>RECOMMENDED ACTION:</b>	Move to include the recommended amendment in a consolidated ordinance amending the Comprehensive Plan and schedule a second reading in Q4 2021.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

<b>DEPARTMENT:</b>	Community Planning and Development
<b>STAFF:</b>	Jeff Thomas, Director Alison Van Gorp, Deputy Director
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Planning Commission Staff Reports, dated January 14 and February 11 2. Planning Commission Recommendation, dated March 17 3. Land Use Plan Map Amendment
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### SUMMARY

The Planning Commission recommends approving the proposed Comprehensive Plan amendment to correct a previous error in the Land Use Plan Map. The amendment will re-designate the south-end shopping center area as Neighborhood Business. This amendment does not affect the zoning of this area and will not change development regulations such as the allowed building height or density.

### BACKGROUND

Matthew Goldbach and the City both proposed similar amendments through the annual docketing process in the Fall of 2020. On December 1, 2020, the City Council placed both proposed Comprehensive Plan amendments on the final docket, and they are consolidated here as a single proposed amendment to the Comprehensive Plan Land Use Element.

An error in a previous Comprehensive Plan Amendment in 2018 resulted in the south-end shopping center area being mis-designated in the Land Use Plan Map included in the Land Use Element. The proposed amendment corrects this error. One of the land use designations listed in Section VII of the Land Use Element is "Neighborhood Business", for which the implementing zone is "PBZ". The south-end shopping center area currently zoned PBZ, and previously designated as Neighborhood Business, is erroneously identified as

"Commercial Office" on the current Land Use Plan Map. The proposed amendment, includes an updated map that reinstates the Neighborhood Business designation, specifically correcting the designation of the south-end shopping center area to Neighborhood Business. This is only a correction to the Land Use Plan Map, and it does not affect the zoning, allowed uses, or building heights for the shopping center.

City staff followed the procedures in MICC [19.15.230](#) and [19.15.260](#) related to the review of Comprehensive Plan amendment proposals that have been placed on the final docket by the City Council. On January 15, 2021, public notice was provided for the public hearing scheduled on February 17, 2021. Public notice was provided in the newspaper, the weekly permit bulletin, by mail to addresses within 300 feet of the affected area and by posting on site. A SEPA determination of non-significance was issued by staff on February 12, 2021. City staff prepared staff reports in advance of each Planning Commission meeting summarizing the proposal and providing a staff recommendation (see Exhibit 1).

On January 20, 2021, the Planning Commission reviewed the proposed Comprehensive Plan amendment in a public meeting. The Commission did not request further revisions to the amendment. On February 17, 2021 the Planning Commission held a public hearing on the proposed amendment and recommended the City Council approve the proposed amendment by a unanimous vote. The Planning Commission's recommendation is attached as Exhibit 2. The Planning Commission also directed staff to make a minor revision to the recommended amendment to adjust the color/shading on the Land Use Plan Map to better differentiate between the Commercial Office and Neighborhood Business designations. This revision is included in Exhibit 3, the Land Use Plan Map Amendment.

#### **NEXT STEPS**

After City Council conducts the first reading of the proposed amendment and moves to schedule it for a second reading, this item will be placed "on hold" until later in the year. If additional Comprehensive Plan amendments are recommended by the Planning Commission later this year, they will come to the Council for a first reading with the opportunity to be scheduled for a second reading and also placed "on hold". All of the recommended amendments will then be consolidated for a concurrent review so that the cumulative effect of all proposed amendments can be considered and a single ordinance amending the Comprehensive Plan can be reviewed by the City Council.

If the Council moves to schedule this Land Use Plan Map amendment for a second reading, it will be included in a consolidated ordinance capturing all of the Comprehensive Plan amendments recommended in 2021. Staff anticipate bringing this ordinance to the Council for consideration in the November 2021 timeframe.

#### **RECOMMENDATION**

Include the recommended amendment in a consolidated ordinance amending the Comprehensive Plan and schedule a second reading in Q4 2021.

# CITY OF MERCER ISLAND

## COMMUNITY PLANNING & DEVELOPMENT

9611 SE 36TH STREET | MERCER ISLAND, WA 98040

PHONE: 206.275.7605 | [www.mercerisland.gov](http://www.mercerisland.gov)



## PLANNING COMMISSION

**To:** Planning Commission

**From:** Alison Van Gorp, CPD Deputy Director

**Date:** January 14, 2020

**RE:** CPA21-001 Land Use Plan Map – Comprehensive Plan Amendment

### SUMMARY

The proposed Comprehensive Plan amendment updates the Land Use Plan Map in the Land Use Element to correct an error that misidentified the south-end shopping center.

### BACKGROUND

Both the City and Matthew Goldbach proposed similar amendments through the annual docketing process. The City Council placed them both on the final docket, and they are consolidated here as a single proposed amendment to the Comprehensive Plan Land Use Element.

An error in a previous Comprehensive Plan Amendment in 2018 resulted in the south-end shopping center area being mis-designated in the Land Use Plan Map included in the Land Use Element. The proposed amendment corrects this error. One of the land use designations listed in Section VII of the Land Use Element is "Neighborhood Business", for which the implementing zone is "PBZ". The south-end shopping center area currently zoned PBZ, and previously designated as Neighborhood Business, is erroneously identified as "Commercial Office" on the current Land Use Plan Map. The proposed amendment, included in Attachment 1, includes an updated map that reinstates the Neighborhood Business designation, specifically correcting the designation of the south-end shopping center area to Neighborhood Business.

The Mercer Island City Code specifies the following decision criteria for Comprehensive Plan amendments (MICC 19.15.230 (F)), which should be used to evaluate the proposed amendment:

*F. Decision Criteria.* Decisions to amend the comprehensive plan shall be based on the criteria specified below. An [applicant](#) for a comprehensive plan amendment proposal shall have the burden of demonstrating that the proposed amendment complies with the applicable regulations and decision criteria.

1. The amendment is consistent with the Growth Management Act, the countywide planning policies, and the other provisions of the comprehensive plan and [city](#) policies; and:

- a. There exists obvious technical error in the information contained in the comprehensive plan; or
  - b. The amendment addresses changing circumstances of the [city](#) as a whole.
2. If the amendment is directed at a specific property, the following additional findings shall be determined:
- a. The amendment is compatible with the adjacent land use and [development](#) pattern;
  - b. The property is suitable for [development](#) in conformance with the standards under the potential zoning; and
  - c. The amendment will benefit the community as a whole and will not adversely affect community facilities or the public health, safety, and general welfare.

Based on criterion F (1)(a), city staff recommend adopting the proposed amendment to correct the error in the Comprehensive Plan's Land Use Plan map, as described above. As this amendment corrects an error in the land use designation for these properties, staff believe the criteria under F(2) are also met.

#### NEXT STEPS

Please review the attached proposed Comprehensive Plan amendment. At the January 20 meeting the Commission will discuss the proposal and provide feedback to staff on any revisions. A Public Hearing is scheduled during the Planning Commission's February 17 meeting. After hearing public comments on the proposal, the Commission should make a recommendation to the City Council.

#### ATTACHMENTS

- 1. Proposed Comprehensive Plan amendment

## Attachment 1

## Proposed Comprehensive Plan Amendment – Land Use Element

## VII.

## LAND USE DESIGNATIONS

Land Use Designation	Implementing Zoning Designations	Description
Park	PI R-8.4 R-9.6 R-12 R-15	The park land use designation represents land within the City that is intended for public use consistent with the adopted Parks and Recreation Plan.
Linear Park (I-90)	PI	The linear park (I-90) land use designation primarily contains the Interstate 90 right-of-way. The land use designation is also improved with parks and recreational facilities (e.g. Aubrey Davis park, I-90 Outdoor Sculpture Gallery, etc) adjacent to and on the lid above the Interstate 90 freeway.
Open Space	PI R-8.4 R-9.6 R-12 R-15	The open space use designation represents land within the City that should remain as predominantly unimproved open space consistent with the adopted Parks and Recreation Plan.
Commercial Office	CO B	The commercial office land use designation represents commercial areas within Mercer Island, located outside of the Town Center, where the land use will be predominantly commercial office. Complementary land uses (e.g. healthcare uses, schools, places of worship, etc.) are also generally supported within this land use designation.
Neighborhood Business	PBZ	The neighborhood business land use designation represents commercial areas within Mercer Island,



Land Use Designation	Implementing Zoning Designations	Description
		located outside of the Town Center, where the land uses will be predominantly a mix of small scale, neighborhood oriented business, office, service, public and residential uses.
Single Family Residential (R)	R-8.4 R-9.6 R-12 R-15	The single family residential land use designation (R) represents areas within Mercer Island where development will be predominantly single family residential neighborhoods. Complementary land uses (e.g. private recreation areas, schools, home businesses, public parks, etc) are generally supported within this land use designation.
Multifamily Residential (MF)	MF-2 MF-2L MF-3	The multifamily residential land use (MF) represents areas within Mercer Island where the land use will be predominantly multifamily residential development. Complementary land uses (e.g. private recreation areas, schools, home businesses, public parks, etc) are generally supported within this land use designation.
Town Center (TC)	TC	The Town Center land use designation represents the area where land uses consistent with the small town character and the heart of Mercer Island will be located. This land use designation supports a mix of uses including outdoor pedestrian spaces, residential, retail, commercial, mixed-use and office-oriented businesses.
Public Facility	C-O PI R-8.4 R-9.6 R-15 TC	The public facility land use designation represents land within the City that is intended for public uses, including but not limited to schools, community centers, City Hall, and municipal services.

PROPOSED MAP

Figure 1- Land Use Map

# Mercer Island Land Use Plan

The Land Use Plan is intended to be a generalized depiction of land uses. The map is not a description of zoning boundaries nor should it be interpreted on a site specific basis.

## Legend

- Commercial Office
- Linear Park (I-90)
- Multi-Family
- Neighborhood Business
- Open Space
- Park
- Public Facility
- Single Family
- Town Center

The Mercer Island City limits delineates the communities' Urban Growth Area. The City limits are contiguous with the Mercer Island Lake Washington Shoreline.

0 0.25 0.5 1 Miles



Map Date: 11/2/2020  
Color+SymbolLandUseMap2020.mxd









**EXISTING MAP**

**Figure 1- Land Use Map**

# Mercer Island Land Use Plan

The Land Use Plan is intended to be a generalized depiction of land uses. The map is not a description of zoning boundaries nor should it be interpreted on a site specific basis.

## Legend

-  Park
-  Linear Park (I-90)
-  Open Space
-  Public Facility
-  Commercial Office
-  Town Center
-  Multi-Family
-  Single Family

The Mercer Island City limits delineates the communities' Urban Growth Area. The City limits are contiguous with the Mercer Island Lake Washington Shoreline.

0 0.25 0.5 1 Miles



Map Date: 5/22/2020  
Color+SymbolLandUseMap2020.mxd



# CITY OF MERCER ISLAND

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## PLANNING COMMISSION

**To:** Planning Commission  
**From:** Alison Van Gorp, CPD Deputy Director  
**Date:** February 11, 2021  
**RE:** CPA21-001 Land Use Plan Map – Comprehensive Plan Amendment

### SUMMARY

The proposed Comprehensive Plan amendment updates the Land Use Plan Map in the Land Use Element to correct an error that misidentified the south-end shopping center as “Commercial Office” rather than “Neighborhood Business”.

### BACKGROUND

On January 20, 2021, the Planning Commission reviewed the proposed Comprehensive Plan amendment. The Commission did not request further revisions to the amendment, and the proposal for consideration at the February 17, 2021 meeting is unchanged. This meeting will include a public hearing on the proposal, and then the Commission will have time for discussion and a recommendation.

Staff have received a couple of inquiries from residents that live near the south-end shopping center who received the mailed notice about the proposed amendment. There has been a bit of confusion about whether the proposal is truly just correcting an error, or if it is actually a change in zoning or development regulations for the area. Staff have provided clarification that this is only a correction to the Land Use Map, and it does not affect the zoning, allowed uses, building heights, etc. for the shopping center. Staff anticipate there may be some public comment related to these questions/concerns at the February 17 meeting.

The Mercer Island City Code specifies the following decision criteria for Comprehensive Plan amendments (MICC 19.15.230 (F)), which should be used to evaluate the proposed amendment:

*F. Decision Criteria.* Decisions to amend the comprehensive plan shall be based on the criteria specified below. An [applicant](#) for a comprehensive plan amendment proposal shall have the burden of demonstrating that the proposed amendment complies with the applicable regulations and decision criteria.

1. The amendment is consistent with the Growth Management Act, the countywide planning policies, and the other provisions of the comprehensive plan and [city](#) policies; and:

- a. There exists obvious technical error in the information contained in the comprehensive plan; or
  - b. The amendment addresses changing circumstances of the [city](#) as a whole.
2. If the amendment is directed at a specific property, the following additional findings shall be determined:
- a. The amendment is compatible with the adjacent land use and [development](#) pattern;
  - b. The property is suitable for [development](#) in conformance with the standards under the potential zoning; and
  - c. The amendment will benefit the community as a whole and will not adversely affect community facilities or the public health, safety, and general welfare.

Based on criterion F (1)(a), city staff recommend adopting the proposed amendment to correct the error in the Comprehensive Plan's Land Use Plan map. As this amendment corrects an error in the land use designation for these properties, staff believe the criteria under F(2) are also met.

#### NEXT STEPS

Hold the public hearing and receive public comment. After hearing public comments on the proposal, the Commission should make a recommendation to the City Council. The recommendation will be transmitted to City Council for review. The Council will hold the first reading in the near term (likely in April), and the second reading will wait until later in the year, so that it can be reviewed together with any additional proposed Comprehensive Plan amendments that may be recommended over the course of the year.

#### ATTACHMENTS

- 1. Proposed Comprehensive Plan amendment

## Attachment 1

## Proposed Comprehensive Plan Amendment – Land Use Element

## VII.

## LAND USE DESIGNATIONS

Land Use Designation	Implementing Zoning Designations	Description
Park	PI R-8.4 R-9.6 R-12 R-15	The park land use designation represents land within the City that is intended for public use consistent with the adopted Parks and Recreation Plan.
Linear Park (I-90)	PI	The linear park (I-90) land use designation primarily contains the Interstate 90 right-of-way. The land use designation is also improved with parks and recreational facilities (e.g. Aubrey Davis park, I-90 Outdoor Sculpture Gallery, etc) adjacent to and on the lid above the Interstate 90 freeway.
Open Space	PI R-8.4 R-9.6 R-12 R-15	The open space use designation represents land within the City that should remain as predominantly unimproved open space consistent with the adopted Parks and Recreation Plan.
Commercial Office	CO B	The commercial office land use designation represents commercial areas within Mercer Island, located outside of the Town Center, where the land use will be predominantly commercial office. Complementary land uses (e.g. healthcare uses, schools, places of worship, etc.) are also generally supported within this land use designation.
Neighborhood Business	PBZ	The neighborhood business land use designation represents commercial areas within Mercer Island,

<b>Land Use Designation</b>	<b>Implementing Zoning Designations</b>	<b>Description</b>
		located outside of the Town Center, where the land uses will be predominantly a mix of small scale, neighborhood oriented business, office, service, public and residential uses.
Single Family Residential (R)	R-8.4 R-9.6 R-12 R-15	The single family residential land use designation (R) represents areas within Mercer Island where development will be predominantly single family residential neighborhoods. Complementary land uses (e.g. private recreation areas, schools, home businesses, public parks, etc) are generally supported within this land use designation.
Multifamily Residential (MF)	MF-2 MF-2L MF-3	The multifamily residential land use (MF) represents areas within Mercer Island where the land use will be predominantly multifamily residential development. Complementary land uses (e.g. private recreation areas, schools, home businesses, public parks, etc) are generally supported within this land use designation.
Town Center (TC)	TC	The Town Center land use designation represents the area where land uses consistent with the small town character and the heart of Mercer Island will be located. This land use designation supports a mix of uses including outdoor pedestrian spaces, residential, retail, commercial, mixed-use and office-oriented businesses.
Public Facility	C-O PI R-8.4 R-9.6 R-15 TC	The public facility land use designation represents land within the City that is intended for public uses, including but not limited to schools, community centers, City Hall, and municipal services.

PROPOSED MAP

Figure 1- Land Use Map

# Mercer Island Land Use Plan

The Land Use Plan is intended to be a generalized depiction of land uses. The map is not a description of zoning boundaries nor should it be interpreted on a site specific basis.

## Legend

- Commercial Office
- Linear Park (I-90)
- Multi-Family
- Neighborhood Business
- Open Space
- Park
- Public Facility
- Single Family
- Town Center

The Mercer Island City limits delineates the communities' Urban Growth Area. The City limits are contiguous with the Mercer Island Lake Washington Shoreline.

0 0.25 0.5 1 Miles



Map Date: 11/2/2020  
Color+SymbolLandUseMap2020.mxd











**EXISTING MAP**

**Figure 1- Land Use Map**

# Mercer Island Land Use Plan

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## Legend

-  Park
-  Linear Park (I-90)
-  Open Space
-  Public Facility
-  Commercial Office
-  Town Center
-  Multi-Family
-  Single Family

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0 0.25 0.5 1 Miles



Map Date: 5/22/2020  
Color+SymbolLandUseMap2020.mxd

# CITY OF MERCER ISLAND

## COMMUNITY PLANNING & DEVELOPMENT

9611 SE 36TH STREET | MERCER ISLAND, WA 98040

PHONE: 206.275.7605 | [www.mercerisland.gov](http://www.mercerisland.gov)



## PLANNING COMMISSION

**To:** City Council  
**From:** Daniel Hubbell, Planning Commission Chair  
**Date:** U , 2021  
**RE:** CPA21-001 Land Use Plan Map – Comprehensive Plan Amendment

### SUMMARY

On behalf of the Planning Commission, I am pleased to present our recommendation on CPA21-001, an amendment to the Land Use Plan map in the Comprehensive Plan.

Both the City and Matthew Goldbach proposed similar code amendments as a part of the annual docket submittal process in the fall of 2020, and the City Council later added the items to the final docket. These docket items were consolidated for Planning Commission review as a single proposed amendment to the Comprehensive Plan. The proposed amendment corrects a previous error in the designation of the south-end shopping center, reinstating the Neighborhood Business designation. This amendment does not alter or affect the zoning or development regulations for these properties.

This matter came before the City of Mercer Island Planning Commission first on January 20, 2021 and then on February 17, 2021 for an open record public hearing. Staff received two written comments related to this amendment in advance of the public hearing (from Steffenie Evans and Carl Mount) and the Planning Commission heard verbal comments from Mr. Mount during the public hearing. The Planning Commission considered the staff reports dated January 20 and February 17 as well as the decision criteria for Comprehensive Plan amendments found in MICC 19.15.230(F) in making its recommendation.

The Planning Commission recommends that the City Council approve CPA21-001, as revised at the Commission's direction to provide more differentiation coloring/shading between the Commercial Office and Neighborhood Business designations.

March 17, 2021

Daniel Hubbell  
 Planning Commission Chair  
 City of Mercer Island

Date

Figure 1- Land Use Map

Mercer Island

Item 11.

Land Use Plan

The Land Use Plan is intended to be a generalized depiction of land uses. The map is not a description of zoning boundaries nor should it be interpreted on a site specific basis.

Legend

Commercial Office

Linear Park (I-90)

Multi-Family

Neighborhood Business

Open Space

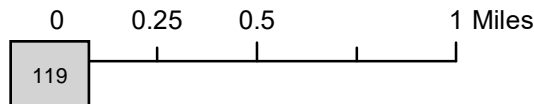
Park

Public Facility

Single Family

Town Center

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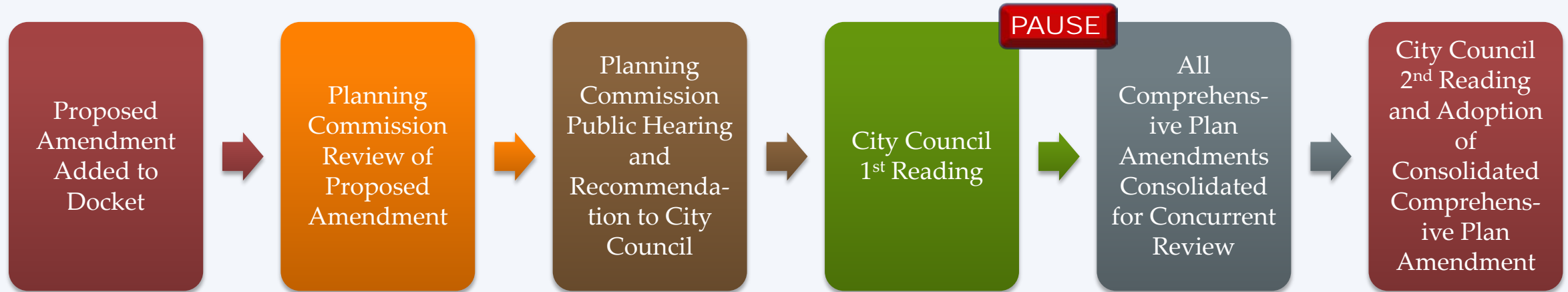
# AB5840:

## Comprehensive Plan Land Use Plan Map Amendment

April 6, 2021

# Process

## Comprehensive Plan Amendment Process



## Code Amendment Process





# Overview

- Staff error in land use map in 2018 Comp Plan update
- Correction proposed for docket by Matthew Goldbach and city staff
- The error in 2018 incorrectly labeled south-end shopping center area as “Commercial Office”
- Proposed amendment re-designates the area as “Neighborhood Business”
- Proposed amendment does not affect zoning or development regulations







# Current

Figure 1- Land Use Map

## Mercer Island Land Use Plan

The Land Use Plan is intended to be a generalized depiction of land uses. The map is not a description of zoning boundaries nor should it be interpreted on a site specific basis.

### Legend

-  Park
-  Linear Park (I-90)
-  Open Space
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-  Commercial Office
-  Town Center
-  Multi-Family
-  Single Family

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0 0.25 0.5 1 Miles



Map Date: 5/22/2020  
Color+SymbolLandUseMap2020.mxd

# Proposed

Figure 1- Land Use Map

## Mercer Island Land Use Plan

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### Legend

-  Commercial Office
-  Linear Park (I-90)
-  Multi-Family
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-  Open Space
-  Park
-  Public Facility
-  Single Family
-  Town Center

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0 0.25 0.5 1 Miles



Map Date: 2/25/2021  
Color+SymbolLandUseMap2021.mxd



# Planning Commission Recommendation

- PC recommends approval of the amendment
- Map revised to provide better differentiation in coloring/shading between the Neighborhood Business and Commercial Office designations





# Next Steps

- Motion to include in consolidated ordinance and schedule 2<sup>nd</sup> reading
- Amendment will go “on hold” until the fall
- Consolidated with any additional proposed Comprehensive Plan amendments
- Concurrent review of all proposed amendments (2<sup>nd</sup> reading) scheduled for November





## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 5827**  
**April 7, 2021**  
**Regular Business**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 5827: Revisions to City's Code of Ethics for Officials.	<input checked="" type="checkbox"/> Discussion Only
<b>RECOMMENDED ACTION:</b>	Receive progress update on revisions to City's Code of Ethics for Officials.	<input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

<b>DEPARTMENT:</b>	City Council
<b>STAFF:</b>	Ali Spietz, Chief of Administration Bio Park, City Attorney
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	n/a
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### SUMMARY

On January 19, 2021, the City Council approved a motion directing the City Manager to prepare an ordinance amending chapter 2.60 MICC – the City's Code of Ethics. The purpose of this discussion is for the City Council to receive a progress update on work being performed to draft a revised Code of Ethics for the City Council's consideration.

### BACKGROUND

In 2018, the City Council adopted for the first time its own Code of Ethics (see [Ordinance No. 18C-15](#)) providing guidance for members of the City Council and the City's boards and commissions ("Officials") in their roles with the City.

In November 2019, the City Council requested amendments to the Code of Ethics, after the filing of complaints earlier that year led to issues with the process for reviewing and investigating complaints and determining disposition of violations. The code revisions included improving the process for responding to a complaint, removing references to State law, and adding guidance on the acceptance of gifts, conflict of interest, representation of third parties, and misuse of public position and resources. As a result, the current Ethics Code was adopted on December 10, 2019 (see [AB 5643](#) | [Ordinance No. 19C-20](#)).

In January 2021, the City Council requested an opportunity to discuss additional revisions to the Code of Ethics, and in response, Matthew Segal and Sarah Washburn of Pacifica Law Group (Pacifica) were hired to assist the City evaluate the current Code of Ethics and recommend revisions to it.

### **EVALUATION OF CURRENT CODE OF ETHICS**

Pacifica has reviewed current and prior versions of the Code of Ethics as well as relevant background information and documents, including examples of recent complaints filed under the Code. In March, Pacifica interviewed each member of the City Council to gain insight into procedural and substantive issues that have arisen in applying the Code of Ethics. Pacifica is also analyzing and comparing (1) relevant state law and persuasive authority addressing several themes raised in the interviews, such as conflicts of interest, appearance of fairness, recusal, and enforceability of particular provisions; and (2) other Washington jurisdictions' approaches to ethics codes both substantively and procedurally as they relate to the issues identified in the background and interviews. The results of that analysis, as well as the Councilmembers' input, will guide the completion of Pacifica's review and its recommendations regarding the Code of Ethics.

### **NEXT STEPS**

Pacifica will give a status update and some initial observations along the lines of the above description at the April 6, 2021 City Council meeting. Moving forward, Pacifica will draft proposed revisions to the Code of Ethics in line with its legal and jurisdictional research and provide those proposed revisions to the City Council for its consideration.

### **RECOMMENDATION**

No action required from the City Council at this time.

# Mercer Island Ethics Code Review

April 6, 2021 City Council Meeting | AB 5827

---

**April 6, 2021**

**Matt Segal**  
Pacifica Law Group LLP

**Sarah Washburn**  
Pacifica Law Group LLP

# Ethical Concepts

Item 12.

- The scope of ethics rules is balanced against the need to encourage qualified people to engage in public service.
- There are established parameters governing core ethical concepts (conflicts, confidentiality).
- There are established tools to mitigate ethical concerns: elections/appointments, disclosure/recusal, sanctions.
- The process itself must be fair and appear to be fair.

# Legal Framework

Item 12.

- **Potential for future conflict is not a conflict of interest.**
- **Disclosure and recusal are favored means to avoid conflicts of interest.**
- **Preambles and policy statements are generally not independently enforceable, but may inform application and interpretation of other sections.**
- **The appearance of fairness doctrine applies to quasi-judicial proceedings.**



# Mercer Island's Ethics Code – Strengths and Areas for Further Consideration

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# Strengths of Current Code

Item 12.

- **Substantive provisions generally track established state ethics code and other jurisdictions' approaches.**
- **Conflict of interest provision allows for recusal to avoid a conflict.**
- **Delegation of sufficiency determination and investigation process helps ensure neutrality.**



# Areas for Further Consideration

Item 12.

- **Scope of conflicts & other substantive provisions**
- **Ethics statement and “intent” section of Code**
- **Confidentiality**
- **Disposition procedure**
- **Informal city attorney opinions**
- **Fees/costs recovery**



# 2021 PLANNING SCHEDULE

Item 14.

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

NOTE - Regular Meetings begin at 5:00 pm from June 16, 2020 through December 31, 2021.  
Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

APRIL 20		DD	FN	CA	Clerk	CM
ABSENCES:						
ITEM TYPE   TIME   TOPIC				STAFF		
EXECUTIVE SESSION, 4:00 PM (Start time is tentative)						
60	Executive Session					
STUDY SESSION, 5:00 PM (Start time is tentative)						
60	AB xxxx: Joint Meeting with P&R Commission/Recreation Restart Plan			Jason Kintner/Ryan Daly		
SPECIAL BUSINESS, 6:00 PM						
CONSENT CALENDAR						
--	AB 5837: 2020 Budget Carryover Requests			Matt Mornick		
--	AB 5838: Earth Day, Proclamation No. 267			Ross Freeman		
--	AB 5845: National Infertility Awareness Week, Proclamation No. 268			Deb Estrada		
REGULAR BUSINESS						
60	AB xxxx: Strategy for MICEC and Recreation Programs and Services, Phase 1 Resource Allocation (tentative)			Ryan Daly/Jason Kintner		
60	AB xxxx: Code of Ethics Revisions (Ordinance No. 21C-XX, First Reading)			Jessi Bon/Bio Park		
60	AB xxxx: Financial Report: 2020 Year-End			Matt Mornick		
30	AB 5844: Follow-Up on Town Center Commercial Feasibility Discussion			Jeff Thomas/Sarah Bluvus		
15	AB xxxx: Development Code Amendment ZTR21-001 Comprehensive Plan Implementation (Ord. No. 21C-XX; First Reading)			Jeff Thomas/Alison Van Gorp		
15	AB xxxx: Development Code Amendment ZTR21-002 CUP Applicability (Ord. No. 21C-XX First Reading)			Jeff Thomas/Alison Van Gorp		

APRIL 27 PLANNING SESSION 5 TO 9 PM		DD	FN	CA	Clerk	CM
ABSENCES:						
Legal Notice:						
ITEM TYPE   TIME   TOPIC				STAFF		
	Executive Session: If Needed					
	YFS Levy Discussion					
	Financial Policies Kick-Off Discussion					
	American Rescue Plan Funds					
	City Council Rules of Procedure					

MAY 4		DD	FN	CA	Clerk	CM
NOPHs: March 31, 2021 MI Reporter & Website						
ABSENCES:						

ITEM TYPE   TIME   TOPIC		STAFF
<b>STUDY SESSION</b>		
30	AB xxxx: GIS 101	Ali Spietz/Leah Llamas
<b>SPECIAL BUSINESS</b>		
<b>CONSENT CALENDAR</b>		
--	AB xxxx: Code of Ethics Revisions (Ordinance No. 21C-XX, Second Reading)	Jessi Bon/Bio Park
--	AB xxxx: Development Code Amendment ZTR21-001 Comprehensive Plan Implementation (Ord. No. 21C-XX; Second Reading)	Jeff Thomas/Alison Van Gorp
--	AB xxxx: Development Code Amendment ZTR21-002 CUP Applicability (Ord. No. 21C-XX Second Reading)	Jeff Thomas/Alison Van Gorp
--	AB xxxx: King County Sewer North Mercer Enatai Interceptor Interagency Agreement	Jason Kintner
--	AB xxxx: East Mercer Way Landslide Repair Bid Award	Clint Morris/Patrick Yamashita
<b>REGULAR BUSINESS</b>		
15	AB xxxx: <b>Public Hearing:</b> Small Cell Facilities 6-month Extension	Jeff Thomas
15	AB xxxx: <b>Public Hearing:</b> Town Center Moratorium 6-month Extension	Jeff Thomas
120	AB xxxx: <b>Public Hearing:</b> 2022-2027 6-Year Transportation Improvement Program (TIP) Review	Matt Mornick Patrick Yamashita
30	AB xxxx: Potentially Dangerous Dog Ordinance (Ord. No. 21C-04 First Reading)	Bio Park
30	AB xxxx: 2020 Capital Improvement Program Report	Matt Mornick/Jason Kintner
<b>EXECUTIVE SESSION</b>		

MAY 18 ABSENCES:		DD	FN	CA	Clerk	CM
ITEM TYPE   TIME   TOPIC				STAFF		
STUDY SESSION						
60	AB xxxx: Scoping Session on Town Center Parking Study			Jason Kintner/Sarah Bluvas		
SPECIAL BUSINESS						
CONSENT CALENDAR						
REGULAR BUSINESS						
15	AB xxxx: Potentially Dangerous Dog Ordinance (Ord. No. 21C-04 Second Reading)			Bio Park		
30	AB xxxx: City Council Rules of Procedure Amendment, Resolution No. xxxx (tentative)			Deb Estrada		
60	AB xxxx: First Quarter 2021 Financial Status Report & 2021-2022 Budget Adjustments			Matt Mornick		
60	AB xxxx: Luther Burbank Dock and Waterfront Concept Design Recommendation from PRC			Ryan Daly/Paul West		
30	AB xxxx: Mercerdale Park Appropriation Request			Jason Kintner		
EXECUTIVE SESSION						