CITY OF MERCER ISLAND
CITY COUNCIL SPECIAL VIDEO MEETING
Tuesday, August 31, 2021, at 4:00 PM

COUNCIL MEMBERS:

Mayor Benson Wong, Deputy Mayor Wendy Weiker,
Councilmembers: Lisa Anderl, Jake Jacobson,
Salim Nice, Craig Reynolds, David Rosenbaum

LOCATION & CONTACT:

Mercer Island City Hall - Council Chambers
9611 SE 36th Street | Mercer Island, WA 98040
Phone: 206.275.7793 | www.mercerisland.gov

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 206.275.7793.

The virtual meeting will be broadcast live on MITV Channel 21 and live streamed on the City Council's YouTube Channel

Registering to Speak: Individuals wishing to speak live during Appearances will need to register their request with the City Clerk at **206.275.7793** or email the City Clerk and leave a message before 4 PM on the day of the Council meeting. Please reference "Appearances" on your correspondence. Each speaker will be allowed three (3) minutes to speak. A timer will be visible online to speakers, City Council, and meeting participants. Please be advised that there is a time delay between the Zoom broadcast and the YouTube or Channel 21 broadcast.

Public Appearances: Notify the City Clerk in advance that you wish to speak on camera and staff will be prepared to permit temporary video access when you enter the live Council meeting. Please remember to activate the video option on your phone or computer, ensure your room is well lit, and kindly ensure that your background is appropriate for all audience ages. Screen sharing will not be permitted, but documents may be Emailed to Council.

Join by Telephone at 5:30 PM (Executive Session starts at 4 PM for approximately 90 minutes): To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **892 5484 4715** and Password **797514** if prompted.

Join by Internet at 5:30 PM (Executive Session starts at 4 PM for approximately 90 minutes): To watch the meeting over the internet via your computer, follow these steps:

1) Click this link
2) If the Zoom app is not installed on your computer, you will be prompted to download it.
3) If prompted for Webinar ID, enter **892 5484 4715**; Enter Password **797514**
4) The City Clerk will call on you by name or refer to your email address when it is your turn to speak. Please confirm that your audio works prior to participating.

Submitting Written Comments: Written comments may be submitted at the Mercer Island Let's Talk Council Connects page. Written comments received by 3 PM on the day of the meeting will be forwarded to all Councilmembers and a brief summary of the comments will be included in the minutes of the meeting.

EXECUTIVE SESSION, 4 PM (90 Minutes)

Pending or Potential Litigation

Executive Session to discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(i).

Collective Bargaining

Executive Session for planning or adopting the strategy or position to be taken by the City Council during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b)

CALL TO ORDER & ROLL CALL, 5:30 PM

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

CITY MANAGER REPORT

APPEARANCES (This is the opportunity for anyone to speak to the City Council on any item. As it is election season, however, please be reminded that state law (specifically, RCW 42.17A.555) prohibits the use of City facilities for campaign-related purposes with limited exceptions. Accordingly, please do not make campaign-related comments during this time.)

CONSENT CALENDAR

1. Approval of **Certification of Claims** for the periods ending:
   A) July 15, 2021, in the amount of $138,354.98
   B) July 23, 2021, in the amount of $553,232.72
   C) July 30, 2021, in the amount of $736,324.56
   D) August 6, 2021, in the amount of $452,429.39
   E) August 12, 2021, in the amount of $702,240.03
   F) August 19, 2021, in the amount of $628,014.72
   Recommended Actions: Certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

2. Approval of Claims Reporting for **Electronic Funds Transfer** for the month ending June 30, 2021 in the amount of $2,605,762.23
   Recommended Action: Certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

3. Approval of the **Payroll Certification** for the following periods ending:
   AB 5920: July 16, 2021, Payroll Certification, in the amount of $818,465.97
   AB 5922: July 30, 2021, Payroll Certification, in the amount of $782,252.21
   AB 5937: August 13, 2021, Payroll Certification, in the amount of $772,439.02
   Recommended Actions: Approve the July 16, July 30, and August 13, 2021, Payroll Certifications and authorize the Mayor to sign the certifications on behalf of the entire City Council.

4. AB 5923: Chinese American WWII Veterans Proclamation No. 281
   Recommended Action: Mayor Wong proclaims November 13, 2021, Chinese American WWII Veterans Day in Mercer Island.

5. AB 5925: Childhood Cancer Awareness Month, Proclamation No. 277
   Recommended Action: Mayor Wong proclaims September 2021 Childhood Cancer Awareness Month in Mercer Island.

6. AB 5926: National Preparedness Month Proclamation No. 278
   Recommended Action: Mayor Wong proclaims September 2021 National Preparedness Month in Mercer Island.

7. AB 5927: National Recovery Month Proclamation No. 279
   Recommended Action: Mayor Wong proclaims September 2021 National Recovery Month in Mercer Island.

8. AB 5928: National Suicide Prevention Awareness Month Proclamation No. 280
   Recommended Action: Mayor Wong proclaims September 2021 National Suicide Prevention Month in Mercer Island.

9. AB 5929: Wireless Small Cell Code Amendment
   Recommended Action: Adopt Ordinance No. 21C-17, amending Chapters 19.06, 19.15, and 19.16 to revise standards and requirements for communications facilities, and repealing Ordinances 21-08 and 21C-12.

REGULAR BUSINESS

10. AB 5930: Public Hearing on Ordinance No. 21C-16 establishing interim development regulations to allow more outdoor seating for eating and drinking establishments.
    Recommended Action: Conduct a Public Hearing on Ordinance No. 21C-16 establishing interim development regulations to allow more outdoor seating for eating and drinking establishments and receive staff presentation.

11. AB 5931: First Review of the City's Updated Financial Management Policies
    Recommended Action: Receive and provide feedback on the draft Financial Management Policies.

12. AB 5932: 2021 Board and Commission Appointments
    Recommended Action: Approve Resolution No. 1601 appointing members to fill the vacancies on the City's advisory boards and commissions.

13. AB 5921: First Reading of Ordinance No. 21C-18 Amending Chapter 7.04 MICC – Animal Code.
    Recommended Action: Set Ordinance No. 21C-18 for second reading and adoption at the Council Meeting on September 21, 2021, or soon thereafter.

14. No AB: Pursuant to Section 4.2D of the City Council Rules of Procedure, City Council to discuss a request to establish a partnership with Sophia Way and Congregations for the Homeless to provide outreach services to individuals experiencing homelessness on Mercer Island and to seek an appropriation of approximately $20,000 to support this partnership through the remainder of the 2021-2022 biennium.

OTHER BUSINESS

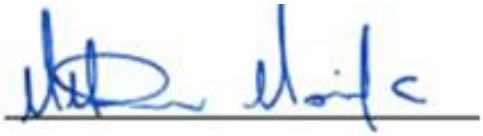
15. Planning Schedule

16. Councilmember Absences & Reports

ADJOURNMENT

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

Report	Warrants	Date	Amount
Check Register	208334-208402	7/15/2021	$138,354.98
			$138,354.98

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: ***402000***		***- Water Fund-Admin Key***		
	00208340	Beckett, Joel E	REFUND OVERPAY 00672820001	683.52
	00208372	Mukherjee, Arpita	REFUND OVERPAY 006252601	681.58
	00208336	Allison Erickson	REFUND OVERPAY 0062671101	540.05
	00208388	Shawna Ronald	REFUND OVERPAY 004140253001	487.57
	00208391	Sternoff, Richard	REFUND OVERPAY 006267140	393.77
	00208358	FORD, SARA	REFUND OVERPAY 00203220001	316.77
P0111575	00208387	SECURITY SAFE & LOCK	INVENTORY PURCHASES	227.36
	00208349	Cowan, ED	REFUND OVERPAY 009410500	8.82
Org Key: ***814075***		***- Mercer Island Emp Association***		
	00208369	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	230.00
Org Key: ***814076***		***- City & Counties Local 21M***		
	00208401	WSCCCE AFSCME AFL-CIO	PAYROLL EARLY WARRANTS	2,388.25
Org Key: ***814077***		***- Police Association***		
	00208381	POLICE ASSOCIATION	PAYROLL EARLY WARRANTS	2,229.65
Org Key: ***CA1100***		***- Administration (CA)***		
P0111632	00208379	PACIFICA LAW GROUP LLP	Invoice #68931 Professional	6,173.00
P0111579	00208375	OGDEN MURPHY WALLACE PLLC	Invoice #851423 Professional	2,760.00
P0111578	00208383	RELX INC DBA LEXISNEXIS	Invoice #3093319065 - Legal	349.02
Org Key: ***CA1200***		***- Prosecution & Criminal Mngmnt***		
P0111577	00208371	MOBERLY AND ROBERTS	Invoice #974 Professional Serv	7,095.46
P0111576	00208361	HONEYWELL, MATTHEW V	Invoice #1225 Professional Ser	1,250.00
P0111571	00208361	HONEYWELL, MATTHEW V	Invoice #1222 Professional Ser	700.00
P0111576	00208361	HONEYWELL, MATTHEW V	Invoice #1224 Professional Ser	100.00
P0111576	00208361	HONEYWELL, MATTHEW V	Invoice #1226 Professional Ser	100.00
Org Key: ***CR1100***		***- Human Resources***		
P0111641	00208343	Cabot Dow Associates	HR Bargaining Support June 202	3,150.00
Org Key: ***DS0000***		***- Development Services-Revenue***		
	00208389	Sophy & Steve Yang	DEPOSIT	3,267.57
	00208385	SEABORN PILE DRIVING CO	DEPOSIT DUE	2,469.30
Org Key: ***FN2100***		***- Data Processing***		
P0111608	00208368	METROPRESORT	JUNE 2021 E-SERVICE CHARGES PO	50.00
Org Key: ***FN4501***		***- Utility Billing (Water)***		
P0111608	00208368	METROPRESORT	JUNE 2021 PRINTING & MAILING O	65.77
P0111608	00208368	METROPRESORT	JUNE 2021 PRINTING & MAILING O	64.15
Org Key: ***FN4502***		***- Utility Billing (Sewer)***		
P0111608	00208368	METROPRESORT	JUNE 2021 PRINTING & MAILING O	65.77
P0111608	00208368	METROPRESORT	JUNE 2021 PRINTING & MAILING O	64.15
Org Key: ***FN4503***		***- Utility Billing (Storm)***		
P0111608	00208368	METROPRESORT	JUNE 2021 PRINTING & MAILING O	65.76
P0111608	00208368	METROPRESORT	JUNE 2021 PRINTING & MAILING O	64.15
Org Key: ***FR1100***		***- Administration (FR)***		

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0111616	00208354	EASTSIDE FIRE & RESCUE	Interim Chief Services 06/2021	14,000.00
P0111609	00208393	SYSTEMS DESIGN WEST LLC	GEMT Cost Reporting Fee FY2020	7,500.00
Org Key: ***FR2100 - Fire Operations***				
P0111616	00208354	EASTSIDE FIRE & RESCUE	Parts and Service for 7608/760	685.55
P0111615	00208366	LN CURTIS & SONS	Helmet/Shields New Recruit	402.42
P0111612	00208364	KROESENS UNIFORM COMPANY	Uniforms/Jorgensen	398.73
P0111616	00208354	EASTSIDE FIRE & RESCUE	Parts and Service for 7608/660	363.98
P0111615	00208366	LN CURTIS & SONS	Helmet/Shields New Recruit	339.61
P0111612	00208364	KROESENS UNIFORM COMPANY	Uniforms/Collier	193.84
P0111612	00208364	KROESENS UNIFORM COMPANY	Uniforms/Munro	183.81
P0111610	00208346	COMCAST	Internet Charges/Fire	110.22
Org Key: ***FR2400 - Fire Suppression***				
	00208359	GAINES, ERIC	DUTY BOOTS FOR WILDLAND FIRE F	343.60
Org Key: ***FR2500 - Fire Emergency Medical Svcs***				
P0111611	00208334	AIRGAS USA LLC	Oxygen/Fire	94.14
P0111611	00208334	AIRGAS USA LLC	Oxygen/Fire	24.66
P0111611	00208334	AIRGAS USA LLC	Oxygen/Fire	19.73
P0111611	00208334	AIRGAS USA LLC	Oxygen/Fire	4.93
Org Key: ***GB0101 - Public Works Building Repairs***				
P0111514	00208335	ALL CITY FENCE CO	Remove and replace damaged LA5	2,067.68
Org Key: ***GB0108 - FS91 Site Characterization & F***				
P0110294	00208356	FARALLON CONSULTING LLC	PROJECT 1292-003 FS91 SITE	344.00
Org Key: ***GGM001 - General Government-Misc***				
P0111636	00208379	PACIFICA LAW GROUP LLP	Ballot Measure Professional	532.00
Org Key: ***GGM004 - Gen Govt-Office Support***				
P0111634	00208402	Xerox Financial Services	Copier Rental Fees July 2021 I	1,031.64
P0111585	00208347	CONFIDENTIAL DATA DISPOSAL	Bulk Shredding - HR - Invoice	299.00
P0111614	00208384	RICOH USA INC (FIRE)	Copier Rental 07/2021/Fire	278.77
P0111585	00208347	CONFIDENTIAL DATA DISPOSAL	Monthly Shredding Service June	225.00
Org Key: ***GGM005 - Genera Govt-L1 Retiree Costs***				
P0111621	00208353	DEVENY, JAN P	LEOFF1 LTC Expenses	10,059.00
P0111621	00208353	DEVENY, JAN P	LEOFF1 Retiree Medical Expense	22.49
Org Key: ***GT0108 - Technology Equipment Replaceme***				
P0111515	00208345	CDW GOVERNMENT INC	2021 Monitors Equipment Replac	3,639.33
Org Key: ***IS2100 - IGS Network Administration***				
P0110791	00208363	KING COUNTY FINANCE	I-NET MONTHLY SERVICES FROM	1,122.00
P0111630	00208367	MAGNAS LLC	LONG DISTANCE CALLING 063021	127.10
Org Key: ***MT1400 - Development Engineering***				
P0111535	00208337	AMERICAN RED CROSS	RED CROSS RESUSCITATION SUITE	168.69
Org Key: ***MT2300 - Planter Bed Maintenance***				
P0111439	00208378	PACIFIC TOPSOIL INC.	3-WAY TOPSOIL (57 YDS)	1,128.12
Org Key: ***MT3800 - Storm Drainage***				

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0111535	00208337	AMERICAN RED CROSS	RED CROSS RESUSCITATION SUITE	168.70
Org Key: ***MT4101 - Support Services - General Fd***				
P0111535	00208337	AMERICAN RED CROSS	RED CROSS RESUSCITATION SUITE	1,012.16
Org Key: ***MT4150 - Support Services - Clearing***				
P0111560	00208396	UTILITIES UNDERGROUND LOCATION	2021 UTILITY LOCATES	286.38
Org Key: ***MT4200 - Building Services***				
P0111573	00208390	SOREANO'S PLUMBING INC	REPAIRED URINALS AT NORTH FIRE	1,050.35
P0111606	00208357	FIRE PROTECTION INC	FIRE ALARM MONITORING CITY BLD	777.85
P0111592	00208376	PACIFIC AIR CONTROL INC	POLICE WING NOT COOLING	547.20
P0111603	00208376	PACIFIC AIR CONTROL INC	CITY HALL COOLING TOWER FAN RE	547.20
P0111595	00208376	PACIFIC AIR CONTROL INC	POLICE WING HEAT PUMP REPAIR	395.26
P0111618	00208397	WA ST DEPT OF LABOR & INDUST	FS91 ELEVATOR MAINT	134.10
P0111606	00208357	FIRE PROTECTION INC	FIRE ALARM MONITORING CITY BLD	129.66
P0111618	00208397	WA ST DEPT OF LABOR & INDUST	CITY HALL ELEVATOR MAINT	66.40
P0111606	00208357	FIRE PROTECTION INC	MATH ON INVOICE #63831 FOR ALL	1.65
Org Key: ***MT4300 - Fleet Services***				
P0111561	00208338	AMERIGAS-1400	2021 PROPANE DELIVERY	1,247.10
P0111558	00208373	NAPA AUTO PARTS	REPAIR PARTS	659.70
P0111586	00208386	SEATTLE BOAT COMPANY	Marine Patrol 11 Fuel - 6/2/21	409.18
P0111586	00208386	SEATTLE BOAT COMPANY	Marine Patrol 11 Fuel - 6/16/2	322.85
P0111586	00208386	SEATTLE BOAT COMPANY	Marine Patrol 11 fuel - 6/19/2	317.36
P0111586	00208386	SEATTLE BOAT COMPANY	Marine Patrol 11 Fuel - 6/12/2	304.39
P0111574	00208362	HORIZON	EXMARK SWITCH	19.55
Org Key: ***MT4501 - Water Administration***				
P0107187	00208382	Power Engineers Inc.	PW ASSET MGMT UPDATE	467.13
P0111535	00208337	AMERICAN RED CROSS	RED CROSS RESUSCITATION SUITE	168.69
Org Key: ***MT6100 - Park Maintenance***				
P0111535	00208337	AMERICAN RED CROSS	RED CROSS RESUSCITATION SUITE	674.78
Org Key: ***MT6200 - Athletic Field Maintenance***				
P0111535	00208337	AMERICAN RED CROSS	RED CROSS RESUSCITATION SUITE	168.70
Org Key: ***MT6500 - Luther Burbank Park Maint***				
P0111606	00208357	FIRE PROTECTION INC	FIRE ALARM MONITORING CITY BLD	388.95
P0111535	00208337	AMERICAN RED CROSS	RED CROSS RESUSCITATION SUITE	168.70
Org Key: ***MT6600 - Park Maint School Fields***				
P0111535	00208337	AMERICAN RED CROSS	RED CROSS RESUSCITATION SUITE	168.70
Org Key: ***MT6900 - Aubrey Davis Park Maint***				
P0111601	00208376	PACIFIC AIR CONTROL INC	LB & CARETAKER HOUSE AC	514.17
P0111627	00208395	UNITED SITE SERVICES	LID PARK BOAT LAUNCH	451.50
P0111535	00208337	AMERICAN RED CROSS	RED CROSS RESUSCITATION SUITE	168.70
Org Key: ***PA0100 - Open Space Management***				
P0111535	00208337	AMERICAN RED CROSS	RED CROSS RESUSCITATION SUITE	506.09
Org Key: ***PA0123 - Luther Burbank Minor Capital L***				
P0111626	00208374	NW PLAYGROUND EQUIPMENT INC	Playground Parts - Net/Chain/B	138.29

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: ***PO1100 - Administration (PO)***				
P0111589	00208339	AT&T MOBILITY	Department Cellular Service -	1,079.41
Org Key: ***PO1700 - Records and Property***				
P0111591	00208398	WASHINGTON STATE PATROL	CPL Background Checks	97.75
Org Key: ***PO2100 - Patrol Division***				
P0111588	00208364	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoice # 6	1,527.79
P0111588	00208364	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoice # 6	1,133.75
P0111588	00208364	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoice # 6	557.01
P0111588	00208364	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoice # 6	383.95
P0111590	00208365	LIFE ASSIST INC	AED Battery Order - Invoice #	186.07
P0111588	00208364	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoice # 6	53.73
P0111581	00208392	SUE'S TAILOR & ALTERATION	Uniform Alteration -	38.50
P0111588	00208364	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoice # 6	27.41
Org Key: ***PO2200 - Marine Patrol***				
P0111587	00208399	WEST MARINE PRO	PFD Order - Marine Patrol Supp	2,427.55
P0111584	00208370	MI HARDWARE - POLICE	Marine Patrol Supplies	595.53
P0111583	00208394	UNDERWATER SPORTS INC.	Dive Team Equipment - Invoice	143.07
P0111582	00208377	PACIFIC RUBBER	Buoy Supplies - Invoice # R085	105.07
P0111587	00208399	WEST MARINE PRO	Marine Patrol Supplies - Invoi	59.39
P0111587	00208399	WEST MARINE PRO	Marine Patrol Supplies RETURN	-19.80
P0111587	00208399	WEST MARINE PRO	Marine Patrol Supplies RETURN	-346.79
P0111587	00208399	WEST MARINE PRO	Marine Patrol Supplies RETURN	-693.59
Org Key: ***PO2201 - Dive Team***				
P0111583	00208394	UNDERWATER SPORTS INC.	Dive Team Equipment - Invoice	43.87
Org Key: ***PR1100 - Administration (PR)***				
P0111598	00208348	CONSERVATION TECHNIX INC	PROS Plan Services (inv. 978)	9,515.00
P0111633	00208355	Emily Moon, Consultant	Recreation Reset Services - Ju	9,200.00
P0111535	00208337	AMERICAN RED CROSS	RED CROSS RESUSCITATION SUITE	337.39
Org Key: ***PR4100 - Community Center***				
P0111602	00208376	PACIFIC AIR CONTROL INC	CCMV MERCER ROOM AC REPAIR	613.26
P0111596	00208376	PACIFIC AIR CONTROL INC	CCMV ANNEX SPLIT SYSTEM REPAIR	415.08
P0111606	00208357	FIRE PROTECTION INC	FIRE ALARM MONITORING CITY BLD	259.27
P0111620	00208357	FIRE PROTECTION INC	FIRE ALARM MONITORING	148.64
P0111617	00208397	WA ST DEPT OF LABOR & INDUST	CCMV ELEVATOR MAINT	134.10
Org Key: ***ST0020 - ST Long Term Parking***				
P0111580	00208352	DEPT OF TRANSPORTATION	Invoice #RE 41 JZ0592-L009 Pla	692.76
Org Key: ***SU0102 - Pump Station R&R Improvements***				
P0111623	00208350	DAILY JOURNAL OF COMMERCE	SEWER PUMP STATION	172.00
Org Key: ***SU0108 - Comprehensive Pipeline R&R Pro***				
P0111624	00208350	DAILY JOURNAL OF COMMERCE	BASIN 40 SEWER REHAB	105.35
Org Key: ***SU0109 - Sewer System Generator Replace***				
P0111625	00208350	DAILY JOURNAL OF COMMERCE	SEWER PUMP STATIONS	102.90
Org Key: ***SW0100 - Sub Basin 42.1 & 42.1a Waterco***				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0111622	00208342	BUILDERS EXCHANGE OF WA	PUBLISH PROJECTS ONLINE	45.30
Org Key: ***VCP343 - CIP Parks Salaries***				
P0111535	00208337	AMERICAN RED CROSS	RED CROSS RESUSCITATION SUITE	168.70
Org Key: ***WU0101 - Booster Chlorination Station***				
P0111629	00208351	DEPT OF HEALTH	REVIEW PROJECT REPORT - CHLORI	1,486.00
P0111628	00208350	DAILY JOURNAL OF COMMERCE	BOOSTER CHLORINATION	546.10
Org Key: ***WU0110 - 82 Ave SE, N of SE 24 St Water***				
P0110827	00208341	BLUELINE GROUP	2021 WATER SYSTEM IMPROVEMENTS	256.25
Org Key: ***WU0117 - Meter Replacement Implementati***				
P0102980	00208360	HDR ENGINEERING INC	WATER METER REPLACEMENT	2,434.72
Org Key: ***YF1200 - Thrift Shop***				
P0111633	00208355	Emily Moon, Consultant	Thrift Shop Financial Analysis	1,125.00
P0111606	00208357	FIRE PROTECTION INC	FIRE ALARM MONITORING CITY BLD	259.27
P0111618	00208397	WA ST DEPT OF LABOR & INDUST	THRIFT STORE ELEVATOR MAINT	167.30
Org Key: ***YF2500 - Family Counseling***				
P0111638	00208400	WOOD, JULIE D	Clinical consult	510.00
Org Key: ***YF2860 - Federal STOP Grant***				
P0111640	00208380	Playfish Media	MIHYI video	7,728.00
P0111639	00208344	CADCA	CADCA yearly membership dues	400.00
			Total	138,354.98

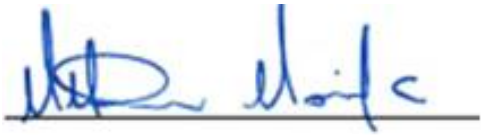
Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00208334	07/15/2021	AIRGAS USA LLC	P0111611	9114701205	06/23/2021	143.46
		Oxygen/Fire				
00208335	07/15/2021	ALL CITY FENCE CO	P0111514	117785	07/08/2021	2,067.68
		Remove and replace damaged LA5				
00208336	07/15/2021	Allison Erickson		070921	07/09/2021	540.05
		REFUND OVERPAY 0062671101				
00208337	07/15/2021	AMERICAN RED CROSS	P0111535	22358171	06/23/2021	3,880.00
		RED CROSS RESUSCITATION SUITE				
00208338	07/15/2021	AMERIGAS-1400	P0111561	3123853780	06/29/2021	1,247.10
		2021 PROPANE DELIVERY				
00208339	07/15/2021	AT&T MOBILITY	P0111589	X06192021	06/19/2021	1,079.41
		Department Cellular Service -				
00208340	07/15/2021	Beckett, Joel E		070921	07/09/2021	683.52
		REFUND OVERPAY 00672820001				
00208341	07/15/2021	BLUELINE GROUP	P0110827	21442	06/30/2021	256.25
		2021 WATER SYSTEM IMPROVEMENTS				
00208342	07/15/2021	BUILDERS EXCHANGE OF WA	P0111622	1069226	06/07/2021	45.30
		PUBLISH PROJECTS ONLINE				
00208343	07/15/2021	Cabot Dow Associates	P0111641	063021	06/30/2021	3,150.00
		HR Bargaining Support June 202				
00208344	07/15/2021	CADCA	P0111639	0002894980-2021	07/14/2021	400.00
		CADCA yearly membership dues				
00208345	07/15/2021	CDW GOVERNMENT INC	P0111515	G411727	07/01/2021	3,639.33
		2021 Monitors Equipment Replac				
00208346	07/15/2021	COMCAST	P0111610	0460112-061821	06/18/2021	110.22
		Internet Charges/Fire				
00208347	07/15/2021	CONFIDENTIAL DATA DISPOSAL	P0111585	206644	06/30/2021	524.00
		Bulk Shredding - HR - Invoice				
00208348	07/15/2021	CONSERVATION TECHNIX INC	P0111598	978	07/02/2021	9,515.00
		PROS Plan Services (inv. 978)				
00208349	07/15/2021	Cowan, ED		070921	07/09/2021	8.82
		REFUND OVERPAY 009410500				
00208350	07/15/2021	DAILY JOURNAL OF COMMERCE	P0111628	3369243	06/21/2021	926.35
		SEWER PUMP STATION				
00208351	07/15/2021	DEPT OF HEALTH	P0111629	N03820	06/14/2021	1,486.00
		REVIEW PROJECT REPORT - CHLORI				
00208352	07/15/2021	DEPT OF TRANSPORTATION	P0111580	RE41JZ0592L009	06/14/2021	692.76
		Invoice #RE 41 JZ0592-L009 Pla				
00208353	07/15/2021	DEVENY, JAN P	P0111621	070621	07/06/2021	10,081.49
		LEOFF1 Retiree Medical Expense				
00208354	07/15/2021	EASTSIDE FIRE & RESCUE	P0111616	4081	07/01/2021	15,049.53
		Interim Chief Services 06/2021				
00208355	07/15/2021	Emily Moon, Consultant	P0111633	2-JUNE21	07/09/2021	10,325.00
		Recreation Reset Services - Ju				
00208356	07/15/2021	FARALLON CONSULTING LLC	P0110294	0040154	07/02/2021	344.00
		PROJECT 1292-003 FS91 SITE				
00208357	07/15/2021	FIRE PROTECTION INC	P0111606	63831	07/01/2021	1,965.29
		FIRE ALARM MONITORING CITY BLD				
00208358	07/15/2021	FORD, SARA		070921	07/09/2021	316.77
		REFUND OVERPAY 00203220001				
00208359	07/15/2021	GAINES, ERIC		070621	07/06/2021	343.60
		DUTY BOOTS FOR WILDLAND FIRE F				

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00208360	07/15/2021	HDR ENGINEERING INC WATER METER REPLACEMENT PROGRA	P0102980	1200358420	07/07/2021	2,434.72
00208361	07/15/2021	HONEYWELL, MATTHEW V Invoice #1224 Professional Ser	P0111571	1222	06/22/2021	2,150.00
00208362	07/15/2021	HORIZON EXMARK SWITCH	P0111574	3M396710	06/24/2021	19.55
00208363	07/15/2021	KING COUNTY FINANCE I-NET MONTHLY SERVICES FROM	P0110791	195059-JUNE21	06/01/2021	1,122.00
00208364	07/15/2021	KROESENS UNIFORM COMPANY Uniform Supplies - Invoice # 6	P0111612	63956	06/11/2021	4,460.02
00208365	07/15/2021	LIFE ASSIST INC AED Battery Order - Invoice #	P0111590	11093434	06/17/2021	186.07
00208366	07/15/2021	LN CURTIS & SONS Helmet/Shields New Recruit	P0111615	INV503730	06/30/2021	742.03
00208367	07/15/2021	MAGNAS LLC LONG DISTANCE CALLING 063021	P0111630	550510-063021	06/30/2021	127.10
00208368	07/15/2021	METROPRESORT JUNE 2021 E-SERVICE CHARGES PO	P0111608	IN634526	07/09/2021	439.75
00208369	07/15/2021	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		071621	07/16/2021	230.00
00208370	07/15/2021	MI HARDWARE - POLICE Marine Patrol Supplies	P0111584	560500-063021	06/30/2021	595.53
00208371	07/15/2021	MOBERLY AND ROBERTS Invoice #974 Professional Serv	P0111577	974	07/01/2021	7,095.46
00208372	07/15/2021	Mukherjee, Arpita REFUND OVERPAY 006252601		070921	07/09/2021	681.58
00208373	07/15/2021	NAPA AUTO PARTS REPAIR PARTS	P0111558	16715156-063021	06/30/2021	659.70
00208374	07/15/2021	NW PLAYGROUND EQUIPMENT INC Playground Parts - Net/Chain/B	P0111626	47532	01/01/2021	138.29
00208375	07/15/2021	OGDEN MURPHY WALLACE PLLC Invoice #851423 Professional	P0111579	851423	06/24/2021	2,760.00
00208376	07/15/2021	PACIFIC AIR CONTROL INC POLICE WING NOT COOLING	P0111596	41103	06/30/2021	3,032.17
00208377	07/15/2021	PACIFIC RUBBER Buoy Supplies - Invoice # R085	P0111582	R085438	07/08/2021	105.07
00208378	07/15/2021	PACIFIC TOPSOIL INC. 3-WAY TOPSOIL (57 YDS)	P0111439	13387-070121	07/01/2021	1,128.12
00208379	07/15/2021	PACIFICA LAW GROUP LLP Invoice #68931 Professional	P0111636	68653	07/31/2021	6,705.00
00208380	07/15/2021	Playfish Media MIHYI video	P0111640	1998	07/06/2021	7,728.00
00208381	07/15/2021	POLICE ASSOCIATION PAYROLL EARLY WARRANTS		071621	07/16/2021	2,229.65
00208382	07/15/2021	Power Engineers Inc. PW ASSET MGMT UPDATE	P0107187	414891	06/30/2021	467.13
00208383	07/15/2021	RELX INC DBA LEXISNEXIS Invoice #3093319065 - Legal	P0111578	3093319065	06/30/2021	349.02
00208384	07/15/2021	RICOH USA INC (FIRE) Copier Rental 07/2021/Fire	P0111614	105098579	06/21/2021	278.77
00208385	07/15/2021	SEABORN PILE DRIVING CO DEPOSIT DUE		SHL21-011	07/08/2021	2,469.30

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00208386	07/15/2021	SEATTLE BOAT COMPANY Marine Patrol 11 Fuel - 6/12/2	P0111586	993-19512-52125	06/02/2021	1,353.78
00208387	07/15/2021	SECURITY SAFE & LOCK INVENTORY PURCHASES	P0111575	560453	06/29/2021	227.36
00208388	07/15/2021	Shawna Ronald REFUND OVERPAY 004140253001		071221	07/12/2021	487.57
00208389	07/15/2021	Sophy & Steve Yang DEPOSIT		SUB21-003	07/08/2021	3,267.57
00208390	07/15/2021	SOREANO'S PLUMBING INC REPAIRED URINALS AT NORTH FIRE	P0111573	44212	06/25/2021	1,050.35
00208391	07/15/2021	Sternoff, Richard REFUND OVERPAY 006267140		070921	07/09/2021	393.77
00208392	07/15/2021	SUE'S TAILOR & ALTERATION Uniform Alteration -	P0111581	OH014600	06/23/2021	38.50
00208393	07/15/2021	SYSTEMS DESIGN WEST LLC GEMT Cost Reporting Fee FY2020	P0111609	GEMT2013	06/28/2021	7,500.00
00208394	07/15/2021	UNDERWATER SPORTS INC. Dive Team Equipment - Invoice	P0111583	20022679	06/18/2021	186.94
00208395	07/15/2021	UNITED SITE SERVICES LID PARK BOAT LAUNCH	P0111627	INV-00151084	06/07/2021	451.50
00208396	07/15/2021	UTILITIES UNDERGROUND LOCATION 2021 UTILITY LOCATES	P0111560	1060180	06/30/2021	286.38
00208397	07/15/2021	WA ST DEPT OF LABOR & INDUST CITY HALL ELEVATOR MAINT	P0111618	281923	07/09/2021	501.90
00208398	07/15/2021	WASHINGTON STATE PATROL CPL Background Checks	P0111591	I21006452	07/08/2021	97.75
00208399	07/15/2021	WEST MARINE PRO PFD Order - Marine Patrol Supp	P0111587	2514/17/20/19/16	07/08/2021	1,426.76
00208400	07/15/2021	WOOD, JULIE D Clinical consult	P0111638	073121	07/31/2021	510.00
00208401	07/15/2021	WSCCCE AFSCME AFL-CIO PAYROLL EARLY WARRANTS		071621	07/16/2021	2,388.25
00208402	07/15/2021	Xerox Financial Services Copier Rental Fees July 2021 I	P0111634	2711838	07/12/2021	1,031.64
					Total	138,354.98

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

Report	Warrants	Date	Amount
Check Register	208403-208481	7/23/2021	$553,232.72
			$553,232.72

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: ***402000 - Water Fund-Admin Key***				
P0111597	00208432	GRAINGER	INVENTORY PURCHASES	646.67
Org Key: ***CA1100 - Administration (CA)***				
P0111660	00208421	Clark Nuber PS	Professional Services INV #990	3,000.00
Org Key: ***CR1100 - Human Resources***				
P0111661	00208470	Stephanie Brown	HR Professional Services June/	1,391.25
Org Key: ***CT1100 - Municipal Court***				
P0111654	00208440	INTERCOM LANGUAGE SERVICES INC	Intercom invoice #21-343	292.50
P0111656	00208433	Gregory, Jeff	Pro Tem Judge 6/18/21 (written	225.00
Org Key: ***DS0000 - Development Services-Revenue***				
	00208481	Zhang, Bin	OVERPAYMENT 2106-192	1,042.25
Org Key: ***FN2100 - Data Processing***				
P0111658	00208451	METROPRESORT	2ND QUARTER 2021 B&O TAX STATE	211.66
P0111658	00208451	METROPRESORT	2ND QUARTER 2021 B&O TAX STATE	79.86
Org Key: ***FN4501 - Utility Billing (Water)***				
P0111657	00208451	METROPRESORT	JUNE 2021 PRINTING & MAILING O	69.04
P0111657	00208451	METROPRESORT	JUNE 2021 PRINTING & MAILING O	67.28
	00208435	HARVEY, OLIVIA	MISC. WORK CLOTHES	61.58
P0111645	00208479	WHISTLE WORKWEAR	MISC. WORK CLOTHES	29.76
Org Key: ***FN4502 - Utility Billing (Sewer)***				
P0111657	00208451	METROPRESORT	JUNE 2021 PRINTING & MAILING O	69.04
P0111657	00208451	METROPRESORT	JUNE 2021 PRINTING & MAILING O	67.28
	00208435	HARVEY, OLIVIA	MISC. WORK CLOTHES	61.58
P0111645	00208479	WHISTLE WORKWEAR	MISC. WORK CLOTHES	29.74
Org Key: ***FN4503 - Utility Billing (Storm)***				
P0111657	00208451	METROPRESORT	JUNE 2021 PRINTING & MAILING O	69.04
P0111657	00208451	METROPRESORT	JUNE 2021 PRINTING & MAILING O	67.28
Org Key: ***FR1100 - Administration (FR)***				
	00208415	CENTURYLINK	MAIN FIRE STATION FD #7	194.77
Org Key: ***FR2100 - Fire Operations***				
P0109899	00208429	EPSCA	44 RADIOS FOR FIRE 2021	1,111.00
P0111667	00208475	VERIZON WIRELESS	VERIZON FIRE JUNE 07-JULY 06	16.30
P0109899	00208429	EPSCA	ACCESS FEE REBATE FIRE	-73.04
Org Key: ***GB0103 - FS91 and FS92 Building Repairs***				
P0110601	00208462	PSF MECHANICAL INC.	FS92 Replace Building Manageme	23,420.22
Org Key: ***GE0101 - Fire Training Tools & Equipme***				
	00208459	PETERS, MIKE	WILDLAND FIRE BOOTS	406.83
Org Key: ***GGM001 - General Government-Misc***				
P0111123	00208473	TRANSPO GROUP USA INC	ADA TRANSITION PLAN	22,215.00
Org Key: ***GGM004 - Gen Govt-Office Support***				
P0111659	00208480	Xerox Financial Services	Copier Rental Fees July 2021 I	284.06

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: ***GGM005 - Genera Govt-L1 Retiree Costs***				
	00208426	DEVENY, JAN P	LEOFF1 RETIREE MEDICAL EXPENSE	29,277.94
	00208445	LEOFF HEALTH & WELFARE TRUST	FIRE RETIREES	3,223.11
	00208436	HILTNER, PETER	LEOFF1 Medicare Reimb	619.50
	00208434	HAGSTROM, JAMES	LEOFF1 Medicare Reimb	361.30
	00208468	SMITH, RICHARD	LEOFF1 Medicare Reimb	249.70
	00208430	FORSMAN, LOWELL	LEOFF1 Medicare Reimb	240.70
	00208424	DEEDS, EDWARD G	LEOFF1 Medicare Reimb	240.60
	00208467	SCHOENTRUP, WILLIAM	LEOFF1 Medicare Reimb	240.60
	00208449	LYONS, STEVEN	LEOFF1 Medicare Reimb	235.60
	00208407	BARNES, WILLIAM	LEOFF1 Medicare Reimb	222.40
	00208431	GOODMAN, J C	LEOFF1 Medicare Reimb	220.40
	00208471	THOMPSON, JAMES	LEOFF1 Medicare Reimb	196.40
	00208476	WALLACE, THOMAS	LEOFF1 Medicare Reimb	183.10
	00208428	ELSOE, RONALD	LEOFF1 Medicare Reimb	182.50
	00208426	DEVENY, JAN P	LEOFF1 Medicare Reimb	182.00
	00208444	KUHN, DAVID	LEOFF1 Medicare Reimb	182.00
	00208478	WHEELER, DENNIS	LEOFF1 Medicare Reimb	181.70
	00208408	BOOTH, GLENDON D	LEOFF1 Medicare Reimb	181.00
	00208404	ADAMS, RONALD E	LEOFF1 Medicare Reimb	180.70
	00208406	AUGUSTSON, THOR	LEOFF1 Medicare Reimb	179.80
	00208455	MYERS, JAMES S	LEOFF1 Medicare Reimb	179.80
	00208427	DOWD, PAUL	LEOFF1 Medicare Reimb	175.00
	00208466	RUCKER, MANORD J	LEOFF1 Medicare Reimb	167.20
	00208448	LOISEAU, LERI M	LEOFF1 Medicare Reimb	165.70
	00208403	ABBOTT, RICHARD	LEOFF1 Medicare Reimb	165.50
P0111680	00208408	BOOTH, GLENDON D	LEOFF1 Retiree Medical Expense	154.88
	00208441	JOHNSON, CURTIS	LEOFF1 Medicare Reimb	154.80
	00208477	WEGNER, KEN	LEOFF1 Medicare Reimb	144.60
	00208464	RAMSAY, JON	LEOFF1 Medicare Reimb	136.20
P0111682	00208428	ELSOE, RONALD	LEOFF1 Retiree Medical Expense	125.88
P0111681	00208406	AUGUSTSON, THOR	LEOFF1 Retiree Medical Expense	48.59
Org Key: ***GGM606 - Excess Retirement-Fire***				
	00208407	BARNES, WILLIAM	LEOFF1 Excess Benefit	2,011.41
	00208422	COOPER, ROBERT	LEOFF1 Excess Benefit	1,969.01
	00208441	JOHNSON, CURTIS	LEOFF1 Excess Benefit	1,120.83
	00208467	SCHOENTRUP, WILLIAM	LEOFF1 Excess Benefit	1,039.40
	00208464	RAMSAY, JON	LEOFF1 Excess Benefit	615.86
Org Key: ***GT0108 - Technology Equipment Replaceme***				
P0110595	00208425	DELL MARKETING L.P.	Dell Laptops	29,797.12
P0110595	00208425	DELL MARKETING L.P.	Dell Optiplex Desktops	19,464.30
P0110595	00208425	DELL MARKETING L.P.	Dell Laptop Docks	6,887.43
P0110595	00208425	DELL MARKETING L.P.	Invoice Match	51.08
Org Key: ***GX9996 - Employee Benefits-Police***				
	00208446	LEOFF HEALTH & WELFARE TRUST	POLICE	45,653.92
	00208446	LEOFF HEALTH & WELFARE TRUST	POLICE SUPPORT	5,304.96
Org Key: ***GX9997 - Employee Benefits-Fire***				

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00208445	LEOFF HEALTH & WELFARE TRUST	FIRE ACTIVE	48,101.94
	00208446	LEOFF HEALTH & WELFARE TRUST	POLICE RETIREES	6,123.89
	00208446	LEOFF HEALTH & WELFARE TRUST	BILLING ADJUSTMENTS	2,034.68
Org Key: ***IGV012 - MW Pool Operation Subsidy***				
P0111166	00208453	MI SCHOOL DISTRICT #400	MI POOL OPERATION SUBSIDY 2021	12,104.50
Org Key: ***IS2100 - IGS Network Administration***				
P0111635	00208405	CHIP GEORGE INC	45 CP Modem Support Renewal	8,041.67
P0111637	00208447	LIFTOFF LLC	10 additional G3 Office 365 Li	1,400.00
	00208414	CENTURYLINK	TRUNKS & BILLING (PRI)	583.78
	00208416	CENTURYLINK	FIRE STATION 91 BACKUP PRI TES	136.12
	00208413	CENTURYLINK	OPX LINES - 16 OR 32	72.92
Org Key: ***MT2100 - Roadway Maintenance***				
	00208463	PUGET SOUND ENERGY	PSE JUNE 30, 2021	4,306.19
Org Key: ***MT2300 - Planter Bed Maintenance***				
P0111607	00208437	HOME DEPOT CREDIT SERVICE	WAVE PETUNIAS	198.18
P0111649	00208438	HORIZON	EARTHSHAKER HANDHELD	41.27
Org Key: ***MT3150 - Water Quality Event***				
P0110284	00208472	LINKO TECHNOLOGY INC	2021 CROSS CONNECTION WEB TEST	1,567.00
P0111650	00208410	CASCADE COLUMBIA DISTRIBUTION	35) UN1791, HYPOCHLORITE SOLUT	1,651.52
P0111647	00208474	ULINE	55 GALLON DRUM	245.09
Org Key: ***MT3200 - Water Pumps***				
	00208417	CENTURYLINK	BOOSTER PUMP STATION	59.74
	00208418	CENTURYLINK	SOUTH END FIRE STATION	59.74
	00208419	CENTURYLINK	MAIN WATER RESERVOIR	59.74
	00208420	CENTURYLINK	MAIN FIRE STATION	59.74
Org Key: ***MT4150 - Support Services - Clearing***				
P0109899	00208429	EPSCA	1 RADIO FOR MAINTENANCE	25.25
P0109899	00208429	EPSCA	ACCESS FEE REBATE MAINT	-1.66
Org Key: ***MT4200 - Building Services***				
P0111643	00208423	CUMMINS SALES & SERVICE	REPAIR GENERATOR AT PUBLIC WOR	944.25
P0111444	00208432	GRAINGER	6' FIBERGLASS LADDER	138.69
Org Key: ***MT4300 - Fleet Services***				
P0111651	00208456	NELSON PETROLEUM	2021 DIESEL DELIVERY	2,316.68
P0111642	00208450	MERCER ISLAND CHEVRON	FUEL	1,394.11
P0109870	00208442	KIA MOTORS FINANCE	2021 KIA LEASE [2019 KIA NURO]	397.35
P0111646	00208456	NELSON PETROLEUM	DIESEL EX FLUID	219.82
P0111648	00208461	PRAXAIR DISTRIBUTION INC	2021 ACETYLEN & OXYGEN TANK RE	63.63
Org Key: ***MT4420 - Transportation Planner Eng***				
P0102334	00208443	KPG	2019 ON CALL TRANPORATION	14,434.75
P0102334	00208443	KPG	2019 ON CALL TRANPORATION	1,863.50
Org Key: ***MT6100 - Park Maintenance***				
P0111644	00208458	PART WORKS INC., THE	SPANNER WRENCHES, VALVE REPAIR	906.03
P0111653	00208452	MI HARDWARE - P&R	MISC. HARDWARE FOR THE MONTH O	8.91

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: ***MT6200 - Athletic Field Maintenance***				
	00208411	CENTURYLINK	BATTING CAGE DSL	84.36
Org Key: ***MT6900 - Aubrey Davis Park Maint***				
P0111652	00208469	SOREANO'S PLUMBING INC	INSTALLED CUSTOMER'S NEW 1-1/2	689.06
Org Key: ***PO1350 - Police Emergency Management***				
P0109899	00208429	EPSCA	13 RADIOS FOR EMERGENCY MGMT	328.25
P0109899	00208429	EPSCA	ACCESS FEE REBATE EMERGENCY	-21.58
Org Key: ***PO1650 - Regional Radio Operations***				
P0109899	00208429	EPSCA	60 RADIOS FOR POLICE DEPARTMEN	1,515.00
P0109899	00208429	EPSCA	ACCESS FEE REBATE POLICE	-99.60
Org Key: ***PY4621 - Flex Spending Admin 2021***				
	00208439	HORSCHMAN, BRENT	FLEX SPENDING REIMBURSEMENT	526.80
Org Key: ***SP0126 - EMW Landslide Repair***				
P0111666	00208457	NEPTUNE GENERAL CONTRACTORS	2021 EAST MERCER WAY LANDSLIDE	211,166.61
Org Key: ***WS713T - SCADA System Upgrade***				
P0111619	00208460	PLATT ELECTRIC	MISC. ELECTRICAL FITTINGS	92.41
Org Key: ***WU0102 - SCADA System Replacement-Water***				
P0103284	00208409	BROWN AND CALDWELL CONSULTANTS	PH1 SCADA EQUIPMENT REPLACEMEN	7,069.19
Org Key: ***WU0103 - Water Reservoir Improvements***				
P0111379	00208465	RH2 ENGINEERING INC	RESERVOIR IMPROVEMENTS ASSESSM	5,168.66
Org Key: ***WU0119 - Reservoir Generator Replacemen***				
P0110228	00208454	MURRAYSMITH INC	GENERATOR REPLACEMENT AT THE	9,577.53
Org Key: ***YF1200 - Thrift Shop***				
	00208412	CENTURYLINK	THRIFT SHOP ALARMS	206.54
			Total	553,232.72

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00208403	07/23/2021	ABBOTT, RICHARD		AUG2021B	08/01/2021	165.50
		LEOFF1 Medicare Reimb				
00208404	07/23/2021	ADAMS, RONALD E		AUG2021B	08/01/2021	180.70
		LEOFF1 Medicare Reimb				
00208405	07/23/2021	CHIP GEORGE INC	P0111635	4483	07/14/2021	8,041.67
		45 CP Modem Support Renewal				
00208406	07/23/2021	AUGUSTSON, THOR	P0111681	072221	07/22/2021	228.39
		LEOFF1 Medicare Reimb				
00208407	07/23/2021	BARNES, WILLIAM		AUG2021A	08/01/2021	2,233.81
		LEOFF1 Medicare Reimb				
00208408	07/23/2021	BOOTH, GLENDON D	P0111680	072221	07/22/2021	335.88
		LEOFF1 Medicare Reimb				
00208409	07/23/2021	BROWN AND CALDWELL CONSULTANTS	P0103284	14413491	07/12/2021	7,069.19
		PH1 SCADA EQUIPMENT REPLACEMEN				
00208410	07/23/2021	CASCADE COLUMBIA DISTRIBUTION	P0111650	979/067/867/492	07/07/2021	1,651.52
		35) UN1791, HYPOCHLORITE SOLUT				
00208411	07/23/2021	CENTURYLINK		0689-JULY2021	07/02/2021	84.36
		BATTING CAGE DSL				
00208412	07/23/2021	CENTURYLINK		4207-JULY2021	07/02/2021	206.54
		THRIFT SHOP ALARMS				
00208413	07/23/2021	CENTURYLINK		3249-JULY2021	07/01/2021	72.92
		OPX LINES - 16 OR 32				
00208414	07/23/2021	CENTURYLINK		3600-JULY2021	07/02/2021	583.78
		TRUNKS & BILLING (PRI)				
00208415	07/23/2021	CENTURYLINK		0834-JULY2021	07/01/2021	194.77
		MAIN FIRE STATION FD #7				
00208416	07/23/2021	CENTURYLINK		6081-JULY2021	06/29/2021	136.12
		FIRE STATION 91 BACKUP PRI TES				
00208417	07/23/2021	CENTURYLINK		9073-JULY2021	07/02/2021	59.74
		BOOSTER PUMP STATION				
00208418	07/23/2021	CENTURYLINK		4130-JULY2021	07/02/2021	59.74
		SOUTH END FIRE STATION				
00208419	07/23/2021	CENTURYLINK		4212-JULY2021	07/02/2021	59.74
		MAIN WATER RESERVOIR				
00208420	07/23/2021	CENTURYLINK		4129-JULY2021	07/02/2021	59.74
		MAIN FIRE STATION				
00208421	07/23/2021	Clark Nuber PS	P0111660	99038606	07/14/2021	3,000.00
		Professional Services INV #990				
00208422	07/23/2021	COOPER, ROBERT		AUG2021A	08/01/2021	1,969.01
		LEOFF1 Excess Benefit				
00208423	07/23/2021	CUMMINS SALES & SERVICE	P0111643	01-16265	07/09/2021	944.25
		REPAIR GENERATOR AT PUBLIC WOR				
00208424	07/23/2021	DEEDS, EDWARD G		AUG2021B	08/01/2021	240.60
		LEOFF1 Medicare Reimb				
00208425	07/23/2021	DELL MARKETING L.P.	P0110595	863261425	06/26/2021	56,199.93
		Dell Laptops				
00208426	07/23/2021	DEVENY, JAN P		072221	07/22/2021	29,459.94
		LEOFF1 Medicare Reimb				
00208427	07/23/2021	DOWD, PAUL		AUG2021B	08/01/2021	175.00
		LEOFF1 Medicare Reimb				
00208428	07/23/2021	ELSOE, RONALD	P0111682	072221	07/22/2021	308.38
		LEOFF1 Medicare Reimb				

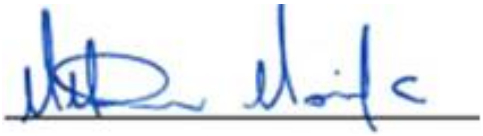
Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00208429	07/23/2021	EPSCA	P0109899	10475	07/04/2021	2,783.62
		44 RADIOS FOR FIRE 2021				
00208430	07/23/2021	FORSMAN, LOWELL		AUG2021B	08/01/2021	240.70
		LEOFF1 Medicare Reimb				
00208431	07/23/2021	GOODMAN, J C		AUG2021B	08/01/2021	220.40
		LEOFF1 Medicare Reimb				
00208432	07/23/2021	GRAINGER	P0111444	9958183072	07/09/2021	785.36
		INVENTORY PURCHASES				
00208433	07/23/2021	Gregory, Jeff	P0111656	061821/071921	07/19/2021	225.00
		Pro Tem Judge 6/18/21 (written				
00208434	07/23/2021	HAGSTROM, JAMES		AUG2021B	08/01/2021	361.30
		LEOFF1 Medicare Reimb				
00208435	07/23/2021	HARVEY, OLIVIA		061021	06/10/2021	123.16
		MISC. WORK CLOTHES				
00208436	07/23/2021	HILTNER, PETER		AUG2021B	08/01/2021	619.50
		LEOFF1 Medicare Reimb				
00208437	07/23/2021	HOME DEPOT CREDIT SERVICE	P0111607	3217045	07/08/2021	198.18
		WAVE PETUNIAS				
00208438	07/23/2021	HORIZON	P0111649	3M398408	07/06/2021	41.27
		EARTHSHAKER HANDHELD SPREADER				
00208439	07/23/2021	HORSCHMAN, BRENT		071921	07/19/2021	526.80
		FLEX SPENDING REIMBURSEMENT				
00208440	07/23/2021	INTERCOM LANGUAGE SERVICES INC	P0111654	21-343	07/16/2021	292.50
		Intercom invoice #21-343				
00208441	07/23/2021	JOHNSON, CURTIS		AUG2021A	08/01/2021	1,275.63
		LEOFF1 Medicare Reimb				
00208442	07/23/2021	KIA MOTORS FINANCE	P0109870	1914423378-JUL21	07/04/2021	397.35
		2021 KIA LEASE [2019 KIA NURO]				
00208443	07/23/2021	KPG	P0102334	5-20621	06/08/2021	16,298.25
		2019 ON CALL TRANPORATION				
00208444	07/23/2021	KUHN, DAVID		AUG2021B	08/01/2021	182.00
		LEOFF1 Medicare Reimb				
00208445	07/23/2021	LEOFF HEALTH & WELFARE TRUST		FIRE-LEOFF-AUG21	08/01/2021	51,325.05
		FIRE RETIREES				
00208446	07/23/2021	LEOFF HEALTH & WELFARE TRUST		POL-LEOFF-AUG21	08/01/2021	59,117.45
		POLICE				
00208447	07/23/2021	LIFTOFF LLC	P0111637	5682ADD11	07/13/2021	1,400.00
		10 additional G3 Office 365 Li				
00208448	07/23/2021	LOISEAU, LERI M		AUG2021B	08/01/2021	165.70
		LEOFF1 Medicare Reimb				
00208449	07/23/2021	LYONS, STEVEN		AUG2021B	08/01/2021	235.60
		LEOFF1 Medicare Reimb				
00208450	07/23/2021	MERCER ISLAND CHEVRON	P0111642	OH014601	07/15/2021	1,394.11
		FUEL				
00208451	07/23/2021	METROPRESORT	P0111657	IN634919	07/13/2021	700.48
		2ND QUARTER 2021 B&O TAX STATE				
00208452	07/23/2021	MI HARDWARE - P&R	P0111653	063021	06/30/2021	8.91
		MISC. HARDWARE FOR THE MONTH O				
00208453	07/23/2021	MI SCHOOL DISTRICT #400	P0111166	AUG2021	08/01/2021	12,104.50
		MI POOL OPERATION SUBSIDY 2021				
00208454	07/23/2021	MURRAYSMITH INC	P0110228	19-2659.00	07/15/2021	9,577.53
		GENERATOR REPLACEMENT AT THE				

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00208455	07/23/2021	MYERS, JAMES S		AUG2021B	08/01/2021	179.80
		LEOFF1 Medicare Reimb				
00208456	07/23/2021	NELSON PETROLEUM	P0111651	0769051-IN	07/14/2021	2,536.50
		DIESEL EX FLUID				
00208457	07/23/2021	NEPTUNE GENERAL CONTRACTORS	P0111666	PP#1	07/15/2021	211,166.61
		2021 EAST MERCER WAY LANDSLIDE				
00208458	07/23/2021	PART WORKS INC., THE	P0111644	INV69035/69451	06/29/2021	906.03
		SPANNER WRENCHES, VALVE REPAIR				
00208459	07/23/2021	PETERS, MIKE		071921	07/21/2021	406.83
		WILDLAND FIRE BOOTS				
00208460	07/23/2021	PLATT ELECTRIC	P0111619	1S16622	06/29/2021	92.41
		MISC. ELECTRICAL FITTINGS				
00208461	07/23/2021	PRAXAIR DISTRIBUTION INC	P0111648	64594647	06/30/2021	63.63
		2021 ACETYLEN & OXYGEN TANK RE				
00208462	07/23/2021	PSF MECHANICAL INC.	P0110601	235787	06/30/2021	23,420.22
		FS92 Replace Building Manageme				
00208463	07/23/2021	PUGET SOUND ENERGY		072321	06/30/2021	4,306.19
		PSE JUNE 30, 2021				
00208464	07/23/2021	RAMSAY, JON		AUG2021A	08/01/2021	752.06
		LEOFF1 Medicare Reimb				
00208465	07/23/2021	RH2 ENGINEERING INC	P0111379	82675	07/09/2021	5,168.66
		RESERVOIR IMPROVEMENTS ASSESSM				
00208466	07/23/2021	RUCKER, MANORD J		AUG2021B	08/01/2021	167.20
		LEOFF1 Medicare Reimb				
00208467	07/23/2021	SCHOENTRUP, WILLIAM		AUG2021A	08/01/2021	1,280.00
		LEOFF1 Medicare Reimb				
00208468	07/23/2021	SMITH, RICHARD		AUG2021B	08/01/2021	249.70
		LEOFF1 Medicare Reimb				
00208469	07/23/2021	SOREANO'S PLUMBING INC	P0111652	44219	06/30/2021	689.06
		INSTALLED CUSTOMER'S NEW 1-1/2				
00208470	07/23/2021	Stephanie Brown	P0111661	JUNE/JULY21	07/20/2021	1,391.25
		HR Professional Services June/				
00208471	07/23/2021	THOMPSON, JAMES		AUG2021B	08/01/2021	196.40
		LEOFF1 Medicare Reimb				
00208472	07/23/2021	LINKO TECHNOLOGY INC	P0110284	8532	07/09/2021	1,567.00
		2021 CROSS CONNECTION WEB TEST				
00208473	07/23/2021	TRANSPO GROUP USA INC	P0111123	26584	07/12/2021	22,215.00
		ADA TRANSITION PLAN				
00208474	07/23/2021	ULINE	P0111647	135601161	06/30/2021	245.09
		55 GALLON DRUM				
00208475	07/23/2021	VERIZON WIRELESS	P0111667	9883509142	07/06/2021	16.30
		VERIZON FIRE JUNE 07-JULY 06				
00208476	07/23/2021	WALLACE, THOMAS		AUG2021B	08/01/2021	183.10
		LEOFF1 Medicare Reimb				
00208477	07/23/2021	WEGNER, KEN		AUG2021B	08/01/2021	144.60
		LEOFF1 Medicare Reimb				
00208478	07/23/2021	WHEELER, DENNIS		AUG2021B	08/01/2021	181.70
		LEOFF1 Medicare Reimb				
00208479	07/23/2021	WHISTLE WORKWEAR	P0111645	205915	06/27/2021	59.50
		MISC. WORK CLOTHES				
00208480	07/23/2021	Xerox Financial Services	P0111659	2698773	07/04/2021	284.06
		Copier Rental Fees July 2021 I				

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00208481	07/23/2021	Zhang, Bin OVERPAYMENT 2106-192		071521	07/15/2021	1,042.25
					Total	553,232.72

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

Report	Warrants	Date	Amount
Check Register	208482-208570	7/30/2021	$736,324.56
			$736,324.56

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: ***402000 - Water Fund-Admin Key***				
P0111711	00208520	H D FOWLER	INVENTORY PURCHASES	831.19
P0111713	00208485	ALPINE PRODUCTS INC	INVENTORY PURCHASES	214.69
	00208530	Kyle & Cory Rourke	REFUND OVERPAY 00416239002	167.29
	00208483	Aguilar, Felix	REFUND OVERPAY 004140580	139.58
	00208557	Susan & Ariel Szafir	REFUND OVERPAY 00292870003	133.68
	00208550	Rindlaub, John V	REFUND OVERPAY 00747040001	70.82
Org Key: ***814075 - Mercer Island Emp Association***				
	00208538	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	232.50
Org Key: ***AS1100 - Administrative Services***				
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	198.16
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	187.15
Org Key: ***CA1100 - Administration (CA)***				
P0111672	00208534	Madrona Law Group, PPLC	Invoice #10841 Professional	20,180.00
P0111675	00208541	OGDEN MURPHY WALLACE PLLC	Invoice #852386 Professional	2,100.00
P0111673	00208536	MARTEN LAW	Invoice #44091804 Professional	427.50
P0111675	00208541	OGDEN MURPHY WALLACE PLLC	Invoice #850442 Professional	330.00
P0111675	00208541	OGDEN MURPHY WALLACE PLLC	Invoice #849389 Professional	150.00
P0111673	00208536	MARTEN LAW	Invoice #44091806 Professional	95.00
P0111673	00208536	MARTEN LAW	Invoice #44091805 Professional	71.25
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	35.00
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	0.88
Org Key: ***CA1150 - Attorney-Litigation***				
P0111672	00208534	Madrona Law Group, PPLC	Invoice #10842 Professional	4,572.00
P0111671	00208559	The Fearey Group Inc.	Invoice #2021-230 Professional	123.38
Org Key: ***CA1200 - Prosecution & Criminal Mngmnt***				
P0111674	00208523	HONEYWELL, MATTHEW V	Invoice #1231 Professional Ser	600.00
Org Key: ***CM1400 - Communications***				
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	1.00
Org Key: ***CO6100 - City Council***				
	00208565	US BANK CORP PAYMENT SYS	Computer Supplies	357.83
Org Key: ***CR1100 - Human Resources***				
P0111699	00208521	HEALTHFORCE PARTNERS INC	Medical Physicals for entry le	2,810.00
P0111745	00208547	PUBLIC SAFETY TESTING INC	Q2 2021 Police Quarterly Fees	462.00
	00208565	US BANK CORP PAYMENT SYS	Recruiting advertisement	387.46
	00208565	US BANK CORP PAYMENT SYS	Membership	219.00
P0111744	00208567	WA FITNESS SERVICES INC	Fitness Equipment Repair City	154.14
	00208565	US BANK CORP PAYMENT SYS	Recruiting advertisement	130.00
	00208565	US BANK CORP PAYMENT SYS	Recruiting advertisement	130.00
	00208565	US BANK CORP PAYMENT SYS	Recruiting advertisement	130.00
	00208565	US BANK CORP PAYMENT SYS	Recruiting advertisement	130.00
	00208565	US BANK CORP PAYMENT SYS	Wellness Awards - July Challen	113.35
	00208565	US BANK CORP PAYMENT SYS	Recruiting advertisement	45.00
Org Key: ***CR1300 - Payroll Services***				

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00208565	US BANK CORP PAYMENT SYS	Payroll Office Supplies	56.81
Org Key: ***CT1100 - Municipal Court***				
P0111665	00208519	Gregory, Jeff	Pro Tem Judge - 7.20.21 - 8 hr	400.00
Org Key: ***DS0000 - Development Services-Revenue***				
	00208552	SEABORN PILE DRIVING CO	REFUND DEPOSIT	1,452.67
	00208546	PROVIDENT ELECTRIC	REFUND NO WORK DONE	141.60
	00208562	TNT ELECTRIC INC	REFUND NO WORK DONE	141.60
Org Key: ***DS1100 - Administration (DS)***				
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	54.10
Org Key: ***FN1100 - Administration (FN)***				
	00208565	US BANK CORP PAYMENT SYS	Office Supplies	535.00
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	475.30
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	274.03
	00208565	US BANK CORP PAYMENT SYS	Dues & Subscriptions	225.00
Org Key: ***FN4501 - Utility Billing (Water)***				
P0111696	00208537	METROPRESORT	JULY 2021 PRINTING & MAILING O	163.27
P0111696	00208537	METROPRESORT	JULY 2021 PRINTING & MAILING O	158.72
Org Key: ***FN4502 - Utility Billing (Sewer)***				
P0111696	00208537	METROPRESORT	JULY 2021 PRINTING & MAILING O	163.27
P0111696	00208537	METROPRESORT	JULY 2021 PRINTING & MAILING O	158.72
Org Key: ***FN4503 - Utility Billing (Storm)***				
P0111696	00208537	METROPRESORT	JULY 2021 PRINTING & MAILING O	163.28
P0111696	00208537	METROPRESORT	JULY 2021 PRINTING & MAILING O	158.72
Org Key: ***FR1100 - Administration (FR)***				
P0111684	00208558	SYSTEMS DESIGN WEST LLC	Transport Billing Fees 06/2021	1,267.30
	00208565	US BANK CORP PAYMENT SYS	Purchase for Wellness Survey -	422.78
P0111693	00208514	CULLIGAN SEATTLE WA	Water Service/Fire	190.56
P0111686	00208487	ASPECT SOFTWARE INC	Monthly Telestaff Fees/Fire	165.15
	00208565	US BANK CORP PAYMENT SYS	Monthly Amazon Subscription	14.30
Org Key: ***FR2100 - Fire Operations***				
P0109898	00208512	COMCAST	2021 Comcast Business - Fire	429.77
P0111683	00208529	KROESENS UNIFORM COMPANY	Uniforms/McCoy	394.38
P0111689	00208488	AT&T MOBILITY	MDC Charges/Fire	278.88
P0111692	00208491	CASCADE FIRE EQUIPMENT	9.5 Rubber Boots	216.08
P0111687	00208515	EASTSIDE FIRE & RESCUE	Labor - 8614	149.50
P0111694	00208511	COMCAST	Internet Charges/Fire	72.41
	00208565	US BANK CORP PAYMENT SYS	Supplies for Aid Call 20210001	35.29
	00208565	US BANK CORP PAYMENT SYS	Supplies for Aid Call 20210001	17.59
P0111688	00208511	COMCAST	Internet Charges/Fire	11.33
Org Key: ***FR2400 - Fire Suppression***				
	00208565	US BANK CORP PAYMENT SYS	Rehab Supplies/Stock	237.00
	00208565	US BANK CORP PAYMENT SYS	Rehab Supplies/Stock	62.70
Org Key: ***FR2500 - Fire Emergency Medical Svcs***				

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0111685	00208533	LIFE ASSIST INC	Stock Aid Supplies	1,333.88
P0111690	00208556	STERICYCLE INC	On-Call Charges	20.72
P0111691	00208484	AIRGAS USA LLC	Oxygen/Fire	4.93
P0111691	00208484	AIRGAS USA LLC	Oxygen/Fire	4.93
Org Key: ***GB0101 - Public Works Building Repairs***				
P0111678	00208569	WAVE ELECTRICAL LLC	MAINTENANCE LIGHT REPAIR. 6/25	1,534.79
Org Key: ***GB0102 - MICEC Building Repairs***				
P0111676	00208542	PACIFIC AIR CONTROL INC	3/25/21 replaced compressor B	9,067.84
Org Key: ***GB0107 - Honeywell Site Remediation***				
P0111015	00208517	FARALLON CONSULTING LLC	PROJECT 1292-002 2021 SOIL	8,780.39
Org Key: ***GE0101 - Fire Training Tools & Equipme***				
	00208565	US BANK CORP PAYMENT SYS	Wildland Gear	1,426.10
	00208565	US BANK CORP PAYMENT SYS	Wildland Gear	756.30
	00208565	US BANK CORP PAYMENT SYS	Wildland Gear	55.78
Org Key: ***GGM001 - General Government-Misc***				
P0109898	00208512	COMCAST	2021 Comcast Business - City h	885.73
P0111733	00208509	COMCAST	COMCAST JULY 22 TO AUG 21 2021	121.46
Org Key: ***GGM005 - Genera Govt-L1 Retiree Costs***				
P0111747	00208482	ADAMS, RONALD E	LEOFF1 Retiree Medical Expense	328.17
P0111746	00208516	ELSOE, RONALD	LEOFF1 Retiree Medical Expense	57.74
Org Key: ***GGX620 - Custodial Disbursements***				
P0111736	00208568	WA ST TREASURER'S OFFICE	Remit June MI Court Transmitta	2,854.04
P0111737	00208568	WA ST TREASURER'S OFFICE	Remit NC Court Transmittal	2,383.33
P0111737	00208568	WA ST TREASURER'S OFFICE	Remit NC Court Transmittal	1,604.22
P0111738	00208528	KING CO PROSECUTING ATTORNEY	Remit Crime Victims Trust Janu	1,371.28
P0111736	00208568	WA ST TREASURER'S OFFICE	Remit June MI Court Transmitta	1,320.54
P0111737	00208568	WA ST TREASURER'S OFFICE	Remit NC Court Transmittal	1,077.19
P0111737	00208568	WA ST TREASURER'S OFFICE	Remit NC Court Transmittal	1,036.75
P0111736	00208568	WA ST TREASURER'S OFFICE	Remit June MI Court Transmitta	974.47
P0111736	00208568	WA ST TREASURER'S OFFICE	Remit June MI Court Transmitta	830.00
P0111736	00208568	WA ST TREASURER'S OFFICE	Remit June MI Court Transmitta	574.22
P0111737	00208568	WA ST TREASURER'S OFFICE	Remit NC Court Transmittal	468.66
P0111736	00208568	WA ST TREASURER'S OFFICE	Remit June MI Court Transmitta	248.31
P0111737	00208568	WA ST TREASURER'S OFFICE	Remit NC Court Transmittal	233.98
P0111737	00208568	WA ST TREASURER'S OFFICE	Remit NC Court Transmittal	228.84
P0111736	00208568	WA ST TREASURER'S OFFICE	Remit June MI Court Transmitta	123.70
P0111736	00208568	WA ST TREASURER'S OFFICE	Remit June MI Court Transmitta	122.22
P0111736	00208568	WA ST TREASURER'S OFFICE	Remit June MI Court Transmitta	122.20
P0111736	00208568	WA ST TREASURER'S OFFICE	Remit June MI Court Transmitta	110.10
P0111736	00208568	WA ST TREASURER'S OFFICE	Remit June MI Court Transmitta	106.56
P0111736	00208568	WA ST TREASURER'S OFFICE	Remit June MI Court Transmitta	86.91
P0111737	00208568	WA ST TREASURER'S OFFICE	Remit NC Court Transmittal	32.63
P0111737	00208568	WA ST TREASURER'S OFFICE	Remit NC Court Transmittal	32.61
P0111737	00208568	WA ST TREASURER'S OFFICE	Remit NC Court Transmittal	16.20
P0111737	00208568	WA ST TREASURER'S OFFICE	Remit NC Court Transmittal	4.70

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: ***GT0106 - Enterprise Resource Planning S***				
P0111670	00208490	BERRYDUNN	BI WEEKLY STATUS UPDATES/ NEED	14,440.00
Org Key: ***GT0108 - Technology Equipment Replaceme***				
	00208565	US BANK CORP PAYMENT SYS	Capital-Computer Equipment	99.06
Org Key: ***GX9995 - Employee Benefits-General***				
	00208565	US BANK CORP PAYMENT SYS	PFML Filings	18.92
	00208565	US BANK CORP PAYMENT SYS	PFML Filings	14.77
	00208565	US BANK CORP PAYMENT SYS	PFML Filings	11.82
	00208565	US BANK CORP PAYMENT SYS	PFML Filings	11.28
	00208565	US BANK CORP PAYMENT SYS	PFML Filings	9.63
	00208565	US BANK CORP PAYMENT SYS	PFML Filings	7.49
Org Key: ***IS2100 - IGS Network Administration***				
	00208565	US BANK CORP PAYMENT SYS	Services-Information Security	1,456.62
	00208506	CENTURYLINK	PRI SPAN	648.99
	00208499	CENTURYLINK	FIRE STATION 92 ALARM & BACKUP	202.55
	00208503	CENTURYLINK	COMMUNITY CENTER	124.65
	00208565	US BANK CORP PAYMENT SYS	Computer Supplies	77.04
	00208495	CENTURYLINK	MAINT 911 BACKUP LINE	71.09
	00208493	CENTURYLINK	FIRE/BURGLAR ALARM	68.01
	00208500	CENTURYLINK	LUTHER BURBANK 911 BACKUP LINE	67.37
	00208505	CENTURYLINK	THRIFT STORE 911 BACKUP LINE	67.37
	00208498	CENTURYLINK	FIRE STATION 92 ELEVATOR ALARM	65.16
	00208497	CENTURYLINK	FIRE/BURGLAR ALARM	61.01
	00208502	CENTURYLINK	FIRE/BURGLAR ALARM	61.01
	00208565	US BANK CORP PAYMENT SYS	Professional Services	24.99
	00208565	US BANK CORP PAYMENT SYS	Computer Supplies	22.00
	00208565	US BANK CORP PAYMENT SYS	Computer Supplies	15.30
	00208565	US BANK CORP PAYMENT SYS	Computer Supplies	11.00
	00208565	US BANK CORP PAYMENT SYS	Professional Services	6.32
Org Key: ***MT1400 - Development Engineering***				
	00208565	US BANK CORP PAYMENT SYS	Phone case/screen protector fo	46.18
	00208565	US BANK CORP PAYMENT SYS	Phone case for PW staff	27.98
Org Key: ***MT2150 - Pavement Marking***				
P0111713	00208485	ALPINE PRODUCTS INC	MARKER PADS, ROUND MARKERS, 1-	2,631.40
Org Key: ***MT2300 - Planter Bed Maintenance***				
P0111712	00208544	PACIFIC PLANTS INC	MISC. PLANTS FOR MEDIAN PLANTI	22,999.89
P0111714	00208524	HORIZON	IRRIGATION FITTINGS	929.74
Org Key: ***MT3100 - Water Distribution***				
	00208565	US BANK CORP PAYMENT SYS	Phone cases/screen protectors	28.61
Org Key: ***MT3150 - Water Quality Event***				
P0110185	00208486	AM TEST INC	2021 WATER QUALITY SAMPLES	300.00
	00208532	LEYDE, CASEY	LOW CL2 WO 30541/42/48	120.96
Org Key: ***MT3200 - Water Pumps***				
	00208492	CENTURYLINK	FIRE VHF RADIO @ RESERVOIR	59.74

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: ***MT3300 - Water Associated Costs***				
	00208531	LESARGE, JAKE	FLUSH WATER WO #30679	85.12
	00208539	MOE, JIM	CALL OUT WO 30591	79.97
	00208527	KELLEY, CHRIS M	CALLOUT	18.26
	00208527	KELLEY, CHRIS M	LOW CL2 RESPONSE/FLUSHING	18.26
Org Key: ***MT3500 - Sewer Pumps***				
	00208507	CENTURYLINK BUSINESS SERVICES	SEWER TELEMETRY	2,972.15
Org Key: ***MT3800 - Storm Drainage***				
P0111710	00208522	HOME DEPOT CREDIT SERVICE	PIPE & FITTINGS	103.79
Org Key: ***MT4150 - Support Services - Clearing***				
P0111743	00208570	WORKSAFE SERVICE INC, A	Pre-employment Drug/Alcohol Te	90.00
P0110073	00208510	COMCAST	2021 PW WIFI SERVICE	86.41
P0111715	00208513	CRYSTAL AND SIERRA SPRINGS	PW WATER DELIVERY	56.55
Org Key: ***MT4200 - Building Services***				
	00208565	US BANK CORP PAYMENT SYS	Sanitizer Wipe canisters	203.80
	00208565	US BANK CORP PAYMENT SYS	Locksmith services to remove b	175.00
	00208565	US BANK CORP PAYMENT SYS	Commercial trash can	170.40
	00208565	US BANK CORP PAYMENT SYS	Fuel for pressure washer	16.12
	00208565	US BANK CORP PAYMENT SYS	Keys made for custodians to un	15.03
Org Key: ***MT4300 - Fleet Services***				
	00208565	US BANK CORP PAYMENT SYS	Fuel - CMI 495	42.64
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	20.89
Org Key: ***MT4403 - Customer Response - Water***				
	00208527	KELLEY, CHRIS M	EMERGENCY LOCATE	18.26
Org Key: ***MT4501 - Water Administration***				
P0111664	00208554	SEATTLE PUBLIC UTILITIES	JUNE 2021 WATER PURCHASE	246,606.67
	00208494	CENTURYLINK	RESERVOIR FIRE/BURGLAR ALARM	63.42
Org Key: ***MT6100 - Park Maintenance***				
	00208565	US BANK CORP PAYMENT SYS	Sunscreen, bottled water, spor	68.13
	00208565	US BANK CORP PAYMENT SYS	Bagged ice for water cooler	18.00
	00208535	Majewski, Johnathan	FUEL AT CHEVRON #441	17.02
	00208565	US BANK CORP PAYMENT SYS	Certified mail to Septimus HOA	4.80
	00208565	US BANK CORP PAYMENT SYS	Certified mail to B. Johnson	4.15
Org Key: ***MT6500 - Luther Burbank Park Maint***				
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	399.66
	00208501	CENTURYLINK	LUTHER BURBANK PARK	129.32
	00208504	CENTURYLINK	LUTHER BURBANK PARK	64.63
Org Key: ***MT6900 - Aubrey Davis Park Maint***				
	00208565	US BANK CORP PAYMENT SYS	Aljoya, Covenant Shores Irriga	26.41
Org Key: ***PA0125 - Mercerdale Playground Improvem***				
P0111420	00208489	BERGER PARTNERSHIP PS, THE	Landscape Architecture Service	5,535.50
Org Key: ***PO1100 - Administration (PO)***				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0111698	00208488	AT&T MOBILITY	Department Cellular Bill July	831.60
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	295.00
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	33.02
Org Key: ***PO1350 - Police Emergency Management***				
P0111701	00208548	REMOTE SATELLITE SYSTEMS INT'L	Sat Phone Service for EMAC -	54.00
Org Key: ***PO2100 - Patrol Division***				
P0111702	00208529	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoice # 6	935.24
	00208565	US BANK CORP PAYMENT SYS	Uniform Supplies for New Offic	445.55
	00208565	US BANK CORP PAYMENT SYS	Patrol vehicle printer paper	184.98
P0111704	00208518	FISHERIES SUPPLY	MP Supplies - Invoice # 577316	171.82
P0111702	00208529	KROESENS UNIFORM COMPANY	Academy Uniform Supplies - Daw	73.76
P0111702	00208529	KROESENS UNIFORM COMPANY	Uniform supplies - Nguyen - In	56.14
	00208565	US BANK CORP PAYMENT SYS	Uniform Supplies for New Offic	36.35
P0111702	00208529	KROESENS UNIFORM COMPANY	Academy Uniform - Palandri -	30.83
P0111702	00208529	KROESENS UNIFORM COMPANY	Uniform update - Det Hammer -	22.02
P0111707	00208508	CLEANERS PLUS 1	Uniform Cleaning	19.27
Org Key: ***PO2200 - Marine Patrol***				
P0111708	00208529	KROESENS UNIFORM COMPANY	Academy Uniforms - Palandri -	269.72
P0111706	00208545	PACIFIC RUBBER	MP Supplies - Invoice # R05743	105.07
P0111697	00208553	SEATTLE BARREL COMPANY	Poly Drums - Buoy Supplies - M	93.20
	00208551	SCHUMACHER, CHAD C	ANTIFREEZE FOR PATROL 11	51.76
Org Key: ***PO2201 - Dive Team***				
P0111709	00208563	UNDERWATER SPORTS INC.	New Fire Diver - Cook - Class	875.18
P0111705	00208563	UNDERWATER SPORTS INC.	Dive Team Equipment Repair -	624.76
Org Key: ***PO3100 - Investigation Division***				
P0111700	00208561	THOMSON REUTERS - WEST	West Investigative services -	442.91
Org Key: ***PO3350 - School Resource Officer***				
P0111702	00208529	KROESENS UNIFORM COMPANY	Uniform Supplies - Det Lum	379.16
	00208565	US BANK CORP PAYMENT SYS	New SRO Supplies	97.22
Org Key: ***PO4100 - Firearms Training***				
P0111703	00208549	RENTON FISH & GAME CLUB INC	Range Fees for Qualification -	75.00
Org Key: ***PO4300 - Police Training***				
	00208565	US BANK CORP PAYMENT SYS	Course registration	375.00
Org Key: ***PR1100 - Administration (PR)***				
	00208565	US BANK CORP PAYMENT SYS	Automatic hand sanitizer dispe	660.30
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	200.00
	00208565	US BANK CORP PAYMENT SYS	batteries for hand sanitizer s	159.34
	00208565	US BANK CORP PAYMENT SYS	Boxes for Community Center sup	77.04
Org Key: ***PR4100 - Community Center***				
P0111677	00208542	PACIFIC AIR CONTROL INC	5/17/21 Cleaned filters and cl	415.08
P0111734	00208509	COMCAST	COMMUNITY CENTER JULY 21 - AUG	298.48
	00208565	US BANK CORP PAYMENT SYS	Bio bags for community center	101.53
	00208496	CENTURYLINK	COMMUNITY CENTER 911 ID LINE	61.01

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: ***PY4621 - Flex Spending Admin 2021***				
	00208525	HORSCHMAN, BRENT	FLEX SPENDING REIMBUR	264.40
Org Key: ***VCP104 - CIP Streets Salaries***				
	00208565	US BANK CORP PAYMENT SYS	Phone case for PW staff	27.98
Org Key: ***VCP343 - CIP Parks Salaries***				
	00208565	US BANK CORP PAYMENT SYS	new work phone charger and cas	24.45
Org Key: ***VCP402 - CIP Water Salaries***				
	00208565	US BANK CORP PAYMENT SYS	Phone case for PW staff	27.98
Org Key: ***VCP426 - CIP Sewer Salaries***				
	00208565	US BANK CORP PAYMENT SYS	Phone case for PW staff	28.00
Org Key: ***WU0103 - Water Reservoir Improvements***				
P0110227	00208540	MURRAYSMITH INC	DOH SANITARY SURVEY	330.00
Org Key: ***WU0110 - 82 Ave SE, N of SE 24 St Water***				
P0111071	00208543	Pacific Civil & Infrastructure	2021 WATER SYSTEM IMPROVEMENT	315,377.43
Org Key: ***YF1100 - YFS General Services***				
	00208565	US BANK CORP PAYMENT SYS	Telehealth monthly subscriptio	755.29
P0111668	00208566	VERIZON WIRELESS	YFS VERIZON MAY 24- JUNE 23	675.46
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	55.05
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	27.50
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	14.32
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	10.00
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	6.60
Org Key: ***YF1200 - Thrift Shop***				
	00208565	US BANK CORP PAYMENT SYS	Supplies-Board/Volunteer	294.41
	00208565	US BANK CORP PAYMENT SYS	Advertising	269.53
	00208565	US BANK CORP PAYMENT SYS	Advertising	219.10
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	29.67
	00208565	US BANK CORP PAYMENT SYS	Volunteer appreciation for thr	22.36
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	20.40
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	14.90
	00208565	US BANK CORP PAYMENT SYS	Volunteer appreciation for Thr	9.99
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	3.00
Org Key: ***YF2600 - Family Assistance***				
P0109895	00208555	SHOREWOOD #14885	Rental assistance for Emergenc	2,000.00
	00208565	US BANK CORP PAYMENT SYS	Misc-Emergency Assistance	600.00
P0109894	00208526	KC HOUSING AUTHORITY	Rental Assistance for Emergenc	238.00
	00208565	US BANK CORP PAYMENT SYS	Misc-Emergency Assistance	227.50
	00208565	US BANK CORP PAYMENT SYS	Misc-Emergency Assistance	148.89
	00208565	US BANK CORP PAYMENT SYS	Misc-Emergency Assistance	142.00
	00208565	US BANK CORP PAYMENT SYS	Misc-Emergency Assistance	132.50
	00208565	US BANK CORP PAYMENT SYS	Misc-Emergency Assistance	132.50
	00208565	US BANK CORP PAYMENT SYS	Misc-Emergency Assistance	108.17
	00208565	US BANK CORP PAYMENT SYS	Misc-Emergency Assistance	104.49
	00208565	US BANK CORP PAYMENT SYS	Misc-Emergency Assistance	37.44

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: ***YF2850 - Federal SPF Grant***				
P0111669	00208564	University of Washington	Be REAL program for MI young a	12,640.00
P0111750	00208560	The NW Pinnacle Group Inc	Incredible years parenting ser	3,938.00
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	44.00
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	26.78
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	24.28
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	10.84
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	10.84
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	10.84
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	10.84
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	10.84
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	10.81
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	10.81
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	10.81
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	10.81
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	10.17
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	8.80
	00208565	US BANK CORP PAYMENT SYS	Operating Supplies	1.75
Org Key: ***YF2860 - Federal STOP Grant***				
	00208565	US BANK CORP PAYMENT SYS	Tuition & Registrations	900.00
	00208565	US BANK CORP PAYMENT SYS	Tuition & Registrations	525.00
	00208565	US BANK CORP PAYMENT SYS	Tuition & Registrations	300.00
			Total	736,324.56

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00208482	07/30/2021	ADAMS, RONALD E	P0111747	072921	07/29/2021	328.17
		LEOFF1 Retiree Medical Expense				
00208483	07/30/2021	Aguilar, Felix		072221	07/22/2021	139.58
		REFUND OVERPAY 004140580				
00208484	07/30/2021	AIRGAS USA LLC	P0111691	9113951379	06/01/2021	9.86
		Oxygen/Fire				
00208485	07/30/2021	ALPINE PRODUCTS INC	P0111713	TM-203379	07/15/2021	2,846.09
		INVENTORY PURCHASES				
00208486	07/30/2021	AM TEST INC	P0110185	1222385	07/16/2021	300.00
		2021 WATER QUALITY SAMPLES				
00208487	07/30/2021	ASPECT SOFTWARE INC	P0111686	ASI066828	07/06/2021	165.15
		Monthly Telestaff Fees/Fire				
00208488	07/30/2021	AT&T MOBILITY	P0111698	X07192021	07/11/2021	1,110.48
		MDC Charges/Fire				
00208489	07/30/2021	BERGER PARTNERSHIP PS, THE	P0111420	33733	07/19/2021	5,535.50
		Landscape Architecture Service				
00208490	07/30/2021	BERRYDUNN	P0111670	405609	07/22/2021	14,440.00
		BI WEEKLY STATUS UPDATES/ NEED				
00208491	07/30/2021	CASCADE FIRE EQUIPMENT	P0111692	115951	06/03/2021	216.08
		9.5 Rubber Boots				
00208492	07/30/2021	CENTURYLINK		2633-JULY2021	07/20/2021	59.74
		FIRE VHF RADIO @ RESERVOIR				
00208493	07/30/2021	CENTURYLINK		9598-JULY2021	07/20/2021	68.01
		FIRE/BURGLAR ALARM				
00208494	07/30/2021	CENTURYLINK		8462-JULY2021	07/20/2021	63.42
		RESERVOIR FIRE/BURGLAR ALARM				
00208495	07/30/2021	CENTURYLINK		8350-JULY2021	07/20/2021	71.09
		MAINT 911 BACKUP LINE				
00208496	07/30/2021	CENTURYLINK		8035-JULY2021	07/20/2021	61.01
		COMMUNITY CENTER 911 ID LINE				
00208497	07/30/2021	CENTURYLINK		3500-JULY2021	07/20/2021	61.01
		FIRE/BURGLAR ALARM				
00208498	07/30/2021	CENTURYLINK		2988-JULY2021	07/20/2021	65.16
		FIRE STATION 92 ELEVATOR ALARM				
00208499	07/30/2021	CENTURYLINK		2782-JULY2021	07/20/2021	202.55
		FIRE STATION 92 ALARM & BACKUP				
00208500	07/30/2021	CENTURYLINK		2017-JULY2021	07/20/2021	67.37
		LUTHER BURBANK 911 BACKUP LINE				
00208501	07/30/2021	CENTURYLINK		1366-JULY2021	07/20/2021	129.32
		LUTHER BURBANK PARK				
00208502	07/30/2021	CENTURYLINK		1230-JULY2021	07/20/2021	61.01
		FIRE/BURGLAR ALARM				
00208503	07/30/2021	CENTURYLINK		0994-JULY2021	07/20/2021	124.65
		COMMUNITY CENTER				
00208504	07/30/2021	CENTURYLINK		0920-JULY2021	07/20/2021	64.63
		LUTHER BURBANK PARK				
00208505	07/30/2021	CENTURYLINK		0818-JULY2021	07/20/2021	67.37
		THRIFT STORE 911 BACKUP LINE				
00208506	07/30/2021	CENTURYLINK		2071-JULY2021	07/20/2021	648.99
		PRI SPAN				
00208507	07/30/2021	CENTURYLINK BUSINESS SERVICES		234375758	07/04/2021	2,972.15
		SEWER TELEMETRY				

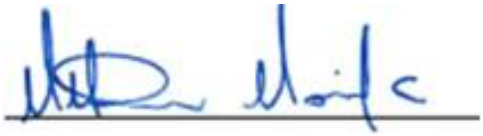
Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00208508	07/30/2021	CLEANERS PLUS 1 Uniform Cleaning	P0111707	73213	07/23/2021	19.27
00208509	07/30/2021	COMCAST COMCAST JULY 22 TO AUG 21 2021	P0111734	0057728-JULY21	07/11/2021	419.94
00208510	07/30/2021	COMCAST 2021 PW WIFI SERVICE	P0110073	0365550-JULY21	07/07/2021	86.41
00208511	07/30/2021	COMCAST Internet Charges/Fire	P0111688	0081371-JULY21	07/11/2021	83.74
00208512	07/30/2021	COMCAST 2021 Comcast Business - Fire	P0109898	125944644	07/01/2021	1,315.50
00208513	07/30/2021	CRYSTAL AND SIERRA SPRINGS PW WATER DELIVERY	P0111715	14555831071021	07/10/2021	56.55
00208514	07/30/2021	CULLIGAN SEATTLE WA Water Service/Fire	P0111693	202107672721	06/30/2021	190.56
00208515	07/30/2021	EASTSIDE FIRE & RESCUE Labor - 8614	P0111687	4093	07/13/2021	149.50
00208516	07/30/2021	ELSOE, RONALD LEOFF1 Retiree Medical Expense	P0111746	072921	07/29/2021	57.74
00208517	07/30/2021	FARALLON CONSULTING LLC PROJECT 1292-002 2021 SOIL	P0111015	0040393	07/16/2021	8,780.39
00208518	07/30/2021	FISHERIES SUPPLY MP Supplies - Invoice # 577316	P0111704	5773162	07/20/2021	171.82
00208519	07/30/2021	Gregory, Jeff Pro Tem Judge - 7.20.21 - 8 hr	P0111665	072021	07/20/2021	400.00
00208520	07/30/2021	H D FOWLER INVENTORY PURCHASES	P0111711	I5835383	07/08/2021	831.19
00208521	07/30/2021	HEALTHFORCE PARTNERS INC Medical Physicals for entry le	P0111699	19502	06/30/2021	2,810.00
00208522	07/30/2021	HOME DEPOT CREDIT SERVICE PIPE & FITTINGS	P0111710	5105372	07/26/2021	103.79
00208523	07/30/2021	HONEYWELL, MATTHEW V Invoice #1231 Professional Ser	P0111674	1231	07/20/2021	600.00
00208524	07/30/2021	HORIZON IRRIGATION FITTINGS	P0111714	3M399451	07/13/2021	929.74
00208525	07/30/2021	HORSCHMAN, BRENT FLEX SPENDING REIMBUR		072921	07/29/2021	264.40
00208526	07/30/2021	KC HOUSING AUTHORITY Rental Assistance for Emergenc	P0109894	060121	06/01/2021	238.00
00208527	07/30/2021	KELLEY, CHRIS M CALLOUT		070821	07/08/2021	54.78
00208528	07/30/2021	KING CO PROSECUTING ATTORNEY Remit Crime Victims Trust Janu	P0111738	JAN-JUN21	06/30/2021	1,371.28
00208529	07/30/2021	KROESENS UNIFORM COMPANY Uniforms/McCoy	P0111702	64257	07/12/2021	2,161.25
00208530	07/30/2021	Kyle & Cory Rourke REFUND OVERPAY 00416239002		072221	07/22/2021	167.29
00208531	07/30/2021	LESARGE, JAKE FLUSH WATER WO #30679		070621	07/06/2021	85.12
00208532	07/30/2021	LEYDE, CASEY LOW CL2 WO 30541/42/48		070921	07/09/2021	120.96
00208533	07/30/2021	LIFE ASSIST INC Stock Aid Supplies	P0111685	1114620	07/08/2021	1,333.88

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00208534	07/30/2021	Madrona Law Group, PPLC	P0111672	10842	07/07/2021	24,752.00
		Invoice #10841 Professional				
00208535	07/30/2021	Majewski, Johnathan		063021	06/30/2021	17.02
		FUEL AT CHEVRON #441				
00208536	07/30/2021	MARTEN LAW	P0111673	44091805	07/14/2021	593.75
		Invoice #44091804 Professional				
00208537	07/30/2021	METROPRESORT	P0111696	IN635327	07/22/2021	965.98
		JULY 2021 PRINTING & MAILING O				
00208538	07/30/2021	MI EMPLOYEES ASSOC		073021	07/30/2021	232.50
		PAYROLL EARLY WARRANTS				
00208539	07/30/2021	MOE, JIM		070621	07/06/2021	79.97
		CALL OUT WO 30591				
00208540	07/30/2021	MURRAYSMITH INC	P0110227	20-2817.00-11	07/16/2021	330.00
		DOH SANITARY SURVEY IMPROVEMEN				
00208541	07/30/2021	OGDEN MURPHY WALLACE PLLC	P0111675	850442	05/21/2021	2,580.00
		Invoice #852386 Professional				
00208542	07/30/2021	PACIFIC AIR CONTROL INC	P0111677	40169	05/17/2021	9,482.92
		3/25/21 replaced compressor B				
00208543	07/30/2021	Pacific Civil & Infrastructure	P0111071	PP#2	07/21/2021	315,377.43
		2021 WATER SYSTEM IMPROVEMENT				
00208544	07/30/2021	PACIFIC PLANTS INC	P0111712	93269/93276	07/08/2021	22,999.89
		MISC. PLANTS FOR MEDIAN PLANTI				
00208545	07/30/2021	PACIFIC RUBBER	P0111706	R057438	07/06/2021	105.07
		MP Supplies - Invoice # R05743				
00208546	07/30/2021	PROVIDENT ELECTRIC		2107-117	07/23/2021	141.60
		REFUND NO WORK DONE				
00208547	07/30/2021	PUBLIC SAFETY TESTING INC	P0111745	2021-360	07/12/2021	462.00
		Q2 2021 Police Quarterly Fees				
00208548	07/30/2021	REMOTE SATELLITE SYSTEMS INT'L	P0111701	00113407	07/09/2021	54.00
		Sat Phone Service for EMAC -				
00208549	07/30/2021	RENTON FISH & GAME CLUB INC	P0111703	062121	06/21/2021	75.00
		Range Fees for Qualification -				
00208550	07/30/2021	Rindlaub, John V		072221	07/22/2021	70.82
		REFUND OVERPAY 00747040001				
00208551	07/30/2021	SCHUMACHER, CHAD C		072321	07/23/2021	51.76
		ANTIFREEZE FOR PATROL 11				
00208552	07/30/2021	SEABORN PILE DRIVING CO		072321	07/23/2021	1,452.67
		REFUND DEPOSIT				
00208553	07/30/2021	SEATTLE BARREL COMPANY	P0111697	54933	07/22/2021	93.20
		Poly Drums - Buoy Supplies - M				
00208554	07/30/2021	SEATTLE PUBLIC UTILITIES	P0111664	JUNE2021	06/30/2021	246,606.67
		JUNE 2021 WATER PURCHASE				
00208555	07/30/2021	SHOREWOOD #14885	P0109895	072921	07/29/2021	2,000.00
		Rental assistance for Emergenc				
00208556	07/30/2021	STERICYCLE INC	P0111690	3005615435	06/30/2021	20.72
		On-Call Charges				
00208557	07/30/2021	Susan & Ariel Szafir		072221	07/22/2021	133.68
		REFUND OVERPAY 00292870003				
00208558	07/30/2021	SYSTEMS DESIGN WEST LLC	P0111684	20211438	07/19/2021	1,267.30
		Transport Billing Fees 06/2021				
00208559	07/30/2021	The Fearey Group Inc.	P0111671	2021-230	06/30/2021	123.38
		Invoice #2021-230 Professional				

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00208560	07/30/2021	The NW Pinnacle Group Inc	P0111750	2021-2MERCERA	07/26/2021	3,938.00
		Incredible years parenting ser				
00208561	07/30/2021	THOMSON REUTERS - WEST	P0111700	844634040	07/01/2021	442.91
		West Investigative services -				
00208562	07/30/2021	TNT ELECTRIC INC		2106-156	07/23/2021	141.60
		REFUND NO WORK DONE				
00208563	07/30/2021	UNDERWATER SPORTS INC.	P0111705	20022868	07/20/2021	1,499.94
		New Fire Diver - Cook - Class				
00208564	07/30/2021	University of Washington	P0111669	68-1277-01	07/20/2021	12,640.00
		Be REAL program for MI young a				
00208565	07/30/2021	US BANK CORP PAYMENT SYS		5539JULY21	07/06/2021	17,864.52
		Operating Supplies				
00208566	07/30/2021	VERIZON WIRELESS	P0111668	9882564741	06/23/2021	675.46
		YFS VERIZON MAY 24- JUNE 23				
00208567	07/30/2021	WA FITNESS SERVICES INC	P0111744	W17923	07/17/2021	154.14
		Fitness Equipment Repair City				
00208568	07/30/2021	WA ST TREASURER'S OFFICE	P0111737	OH014603	06/30/2021	14,592.38
		Remit June MI Court Transmitta				
00208569	07/30/2021	WAVE ELECTRICAL LLC	P0111678	21133	07/13/2021	1,534.79
		MAINTENANCE LIGHT REPAIR. 6/25				
00208570	07/30/2021	WORKSAFE SERVICE INC, A	P0111743	307691	06/30/2021	90.00
		Pre-employment Drug/Alcohol Te				
					Total	736,324.56

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

Report	Warrants	Date	Amount
Check Register	2084571-208640	8/6/2021	$452,429.39
			$452,429.39

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: ***402000 - Water Fund-Admin Key***				
P0111723	00208638	WALTER E NELSON CO	INVENTORY PURCHASES	977.92
P0111724	00208599	GRAINGER	INVENTORY PURCHASES	419.95
	00208627	SWIFT, MARK	REFUND OVERPAY 0082980001	189.38
P0111721	00208578	CAPITAL ONE TRADE CREDIT	INVENTORY PURCHASES	171.72
Org Key: ***AS1100 - Administrative Services***				
P0111814	00208635	VERIZON WIRELESS	VERIZON ANGIE/ALI HOTSPOT JUNE	82.03
Org Key: ***CM1100 - Administration (CM)***				
P0111817	00208637	VERIZON WIRELESS	VERIZON PARKS FEB23-MAR24 (MIS	63.74
P0111777	00208632	VERIZON WIRELESS	VERIZON JUNE 23 - JULY 24 PARK	31.90
Org Key: ***CR1100 - Human Resources***				
	00208625	SPIETZ, ALLISON	STARBUCKS RECOG CARD	50.00
Org Key: ***CT1100 - Municipal Court***				
P0111722	00208600	Gregory, Jeff	Judge Pro Tem: 7.5 hrs, 7/27/2	375.00
Org Key: ***DS0000 - Development Services-Revenue***				
	00208624	SEABORN PILE DRIVING CO	DEPOSIT PERMIT SHL21-003	6,513.74
	00208614	MI BEACH CLUB	DEPOSIT SHL21-019	2,650.84
	00208624	SEABORN PILE DRIVING CO	DEPOSIT PERMIT # SHL21-016	2,578.22
	00208607	Lakeside Construction	DEPOSIT PERMIT # SHL21-025	2,505.61
	00208621	PUGET SOUND ENERGY	DEPOSIT PERMIT # SHL21-014	2,469.31
	00208617	Newman, Richard D	DEPOSIT PERMIT # SHL21-015	2,324.07
	00208607	Lakeside Construction	DEPOSIT PERMIT # SHL21-008	2,251.45
Org Key: ***DS1100 - Administration (DS)***				
P0111728	00208589	COMMUNITY ATTRIBUTES INC.	Town Center Economic Analysis	4,171.25
P0111729	00208596	FEHR & PEERS	Transportation impact fee anal	2,906.80
P0111732	00208595	ESA	Peer review for CAO21-001	1,736.37
P0111730	00208576	BERK CONSULTING	Parks impact fee update	1,255.00
P0111732	00208595	ESA	peer review for treehouse proj	951.00
P0111811	00208631	VERIZON WIRELESS	VERIZON CPD JUN 24-JUL 23	506.03
P0111813	00208629	VERIZON WIRELESS	VERIZON COST CENTER/CPD JUN 24	50.56
P0111813	00208636	VERIZON WIRELESS	VERIZON COST CENTER/CPD JUN 24	16.85
Org Key: ***FN4501 - Utility Billing (Water)***				
P0111752	00208613	METROPRESORT	JULY 2021 PRINTING & MAILING O	89.24
P0111752	00208613	METROPRESORT	JULY 2021 PRINTING & MAILING O	86.41
Org Key: ***FN4502 - Utility Billing (Sewer)***				
P0111752	00208613	METROPRESORT	JULY 2021 PRINTING & MAILING O	89.24
P0111752	00208613	METROPRESORT	JULY 2021 PRINTING & MAILING O	86.41
Org Key: ***FN4503 - Utility Billing (Storm)***				
P0111752	00208613	METROPRESORT	JULY 2021 PRINTING & MAILING O	89.25
P0111752	00208613	METROPRESORT	JULY 2021 PRINTING & MAILING O	86.40
Org Key: ***FR0000 - Fire-Revenue***				
	00208626	STONER, ROBERT	DUPLICATE PAYMENT	477.39
Org Key: ***FR1100 - Administration (FR)***				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0111757	00208594	EASTSIDE FIRE & RESCUE	07/21 Interim Fire Chief Servi	14,000.00
	00208580	CENTURYLINK	FIRE STATION 92 T1	1,579.95
Org Key: ***FR2100 - Fire Operations***				
P0111762	00208605	KROESENS UNIFORM COMPANY	Uniforms/Hemke	1,615.13
P0111810	00208630	VERIZON WIRELESS	VERIZON FIRE JUN 24-JUL 23	887.37
P0111757	00208594	EASTSIDE FIRE & RESCUE	Parts/Labor - 7607	820.19
P0111763	00208586	CLOTH TATTOO	PE Gear	683.98
P0111758	00208588	COMCAST	Internet Charges/Fire	120.22
	00208610	MCCOY, STEPHEN W	1 PAIR DUTY BOOTS	100.45
P0111759	00208588	COMCAST	Internet Charges/Fire	90.27
Org Key: ***FR2500 - Fire Emergency Medical Svcs***				
P0111761	00208608	LIFE ASSIST INC	Stock Aid Supplies	78.46
Org Key: ***FR4100 - Training***				
P0111756	00208574	BELLEVUE, CITY OF	Recruit Campbell Feb 2021 Acad	9,401.68
Org Key: ***GB0100 - City Hall Building Repairs***				
P0111725	00208639	WAVE ELECTRICAL LLC	CITY HALL LIGHT REPAIR 2/2 THR	6,531.13
Org Key: ***GGM001 - General Government-Misc***				
P0111731	00208620	POT O' GOLD INC	Coffee and tea supplies	236.10
P0111731	00208620	POT O' GOLD INC	water cooler	27.50
Org Key: ***GGM004 - Gen Govt-Office Support***				
P0111726	00208622	RESERVE ACCOUNT	Reserve fund refill for postag	5,000.00
P0111760	00208623	RICOH USA INC (FIRE)	08/2021 Copier Rental/Fire	278.77
Org Key: ***IGV012 - MW Pool Operation Subsidy***				
P0111166	00208615	MI SCHOOL DISTRICT #400	MI POOL OPERATION SUBSIDY 2021	12,104.50
Org Key: ***IS2100 - IGS Network Administration***				
	00208581	CENTURYLINK	COMMUNITY CTR BACKUP T1	663.94
P0111799	00208609	MAGNAS LLC	LONG DISTANCE CALLING 073121	138.75
	00208582	CENTURYLINK	PUBLIC WORKS RADIO	96.05
Org Key: ***MT1500 - Urban Forest Mangement***				
P0110784	00208587	COMBINED CUTTING	MI SPRING 2021 TREE WORK	9,798.90
Org Key: ***MT2255 - Urban Forest Management (ROW)***				
P0110784	00208587	COMBINED CUTTING	MI SPRING 2021 TREE WORK	16,239.75
Org Key: ***MT3100 - Water Distribution***				
P0111748	00208593	E.H. WACHS	VALVE MAINTENANCE TRAILER RENT	8,808.00
Org Key: ***MT3400 - Sewer Collection***				
P0111719	00208590	CORE & MAIN LP	PRO & GRADE RINGS FOR SEWER MA	5,316.40
Org Key: ***MT3500 - Sewer Pumps***				
	00208583	CENTURYLINK	UTILITIES DEPARTMENT	212.40
	00208584	CENTURYLINK	UTILITIES DEPARTMENT	168.64
P0111716	00208599	GRAINGER	TRANSFER PUMP	178.93
	00208585	CENTURYLINK	UTILITIES DEPARTMENT	124.45

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: ***MT4150 - Support Services - Clearing***				
P0111818	00208629	VERIZON WIRELESS	VERIZON PW JUN 24-JUL23	4,587.98
P0111817	00208629	VERIZON WIRELESS	VERIZON PARKS FEB23-MAR24 (MIS	95.03
P0111775	00208633	VERIZON WIRELESS	VERIZON MAY 23-JUNE24 PARKS &	87.04
P0111777	00208629	VERIZON WIRELESS	VERIZON JUNE 23 - JULY 24 PARK	87.03
Org Key: ***MT4200 - Building Services***				
P0111742	00208597	FIRE PROTECTION INC	CITY HALL SUPPRESSION INSPECTI	1,018.43
P0111778	00208618	PACIFIC AIR CONTROL INC	FS#92 QTR BILLING 4/1-6/30/21	984.57
P0111780	00208618	PACIFIC AIR CONTROL INC	CITY SHOP AC REPAIR INV41344	971.63
P0111735	00208592	DEPT OF LABOR & INDUSTRIES	Inspected LB Park, CH, Thrift	600.40
P0111779	00208618	PACIFIC AIR CONTROL INC	CITH HALL AC REPAIR POLICE INV	541.69
Org Key: ***MT4300 - Fleet Services***				
P0111720	00208615	MI SCHOOL DISTRICT #400	2021 MISD SCHOOL DISTRICT FUEL	10,794.49
P0111717	00208598	GOODYEAR TIRE & RUBBER CO, THE	2021 TIRE INVENTORY	1,853.05
Org Key: ***MT6100 - Park Maintenance***				
P0111776	00208616	MI UTILITY BILLS	JULY 2021 PAYMENT OF UTILITY B	9,261.96
P0111740	00208606	LAKE DEFENSE FORCE	LAKE DEFENSE FORCE	3,523.20
P0111817	00208629	VERIZON WIRELESS	VERIZON PARKS FEB23-MAR24 (MIS	518.05
P0111775	00208633	VERIZON WIRELESS	VERIZON MAY 23-JUNE24 PARKS &	462.59
P0111777	00208629	VERIZON WIRELESS	VERIZON JUNE 23 - JULY 24 PARK	391.92
	00208591	CORROON, KYLE	SAFETY BOOTS	203.67
Org Key: ***MT6200 - Athletic Field Maintenance***				
P0111776	00208616	MI UTILITY BILLS	JULY 2021 PAYMENT OF UTILITY B	32,161.69
P0111817	00208629	VERIZON WIRELESS	VERIZON PARKS FEB23-MAR24 (MIS	80.03
P0111775	00208633	VERIZON WIRELESS	VERIZON MAY 23-JUNE24 PARKS &	42.03
P0111777	00208629	VERIZON WIRELESS	VERIZON JUNE 23 - JULY 24 PARK	42.02
P0111775	00208633	VERIZON WIRELESS	VERIZON MAY 23-JUNE24 PARKS &	-1.03
Org Key: ***MT6500 - Luther Burbank Park Maint***				
P0111776	00208616	MI UTILITY BILLS	JULY 2021 PAYMENT OF UTILITY B	6,637.22
P0110784	00208587	COMBINED CUTTING	MI SPRING 2021 TREE WORK	6,055.50
P0111817	00208629	VERIZON WIRELESS	VERIZON PARKS FEB23-MAR24 (MIS	122.04
P0111775	00208633	VERIZON WIRELESS	VERIZON MAY 23-JUNE24 PARKS &	82.18
P0111777	00208629	VERIZON WIRELESS	VERIZON JUNE 23 - JULY 24 PARK	82.05
Org Key: ***MT6800 - Trails Maintenance***				
P0110784	00208587	COMBINED CUTTING	MI SPRING 2021 TREE WORK	6,550.95
P0111817	00208629	VERIZON WIRELESS	VERIZON PARKS FEB23-MAR24 (MIS	40.01
P0111777	00208629	VERIZON WIRELESS	VERIZON JUNE 23 - JULY 24 PARK	40.01
Org Key: ***MT6900 - Aubrey Davis Park Maint***				
P0111776	00208616	MI UTILITY BILLS	JULY 2021 PAYMENT OF UTILITY B	44,392.32
P0110784	00208587	COMBINED CUTTING	MI SPRING 2021 TREE WORK	4,624.20
P0111754	00208618	PACIFIC AIR CONTROL INC	LB & CARETAKER HSE SPLIT UNIT	349.02
P0111751	00208628	TACOMA SCREW PRODUCTS INC	GALV. LAG SCREWS (100)	163.41
P0111749	00208601	HOME DEPOT CREDIT SERVICE	LUMBER & SCREWS	115.52
P0111807	00208619	PAYBYPHONE TECHNOLOGIES INC	TRANSACTION FEE	97.47
P0111817	00208629	VERIZON WIRELESS	VERIZON PARKS FEB23-MAR24 (MIS	87.03

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0111775	00208633	VERIZON WIRELESS	VERIZON MAY 23-JUNE24 PARKS &	-1.29
Org Key: ***PA0100 - Open Space Management***				
P0111775	00208633	VERIZON WIRELESS	VERIZON MAY 23-JUNE24 PARKS &	42.03
P0111777	00208629	VERIZON WIRELESS	VERIZON JUNE 23 - JULY 24 PARK	42.02
P0111817	00208629	VERIZON WIRELESS	VERIZON PARKS FEB23-MAR24 (MIS	42.02
Org Key: ***PA0101 - Recurring Parks Minor Capital***				
P0111739	00208603	KCDA PURCHASING COOPERATIVE	SWINGSET FOR DEANE'S CHILDREN'	2,188.19
P0111765	00208602	J B IRINGAN CONSULTING	AUBREY DAVIS PARK PICNIC SHELT	700.00
Org Key: ***PA0122 - Luther Burbank Dock Repair & R***				
P0107597	00208604	KPFF CONSULTING ENGINEERS	Floating Docs - Luther Burbank	350.00
Org Key: ***PA0129 - Pioneer Park/Engstrom OS Fores***				
P0110784	00208587	COMBINED CUTTING	MI SPRING 2021 TREE WORK	4,128.75
Org Key: ***PA122A - LB North Pier Renovation***				
P0107597	00208604	KPFF CONSULTING ENGINEERS	Fixed Pier Luther Burbank Dock	450.00
Org Key: ***PA122B - LB Shoreline Access Improvemen***				
P0107597	00208604	KPFF CONSULTING ENGINEERS	Access Improvements Luther Bur	1,600.00
Org Key: ***PO1100 - Administration (PO)***				
P0111816	00208634	VERIZON WIRELESS	VERIZON POLICE JUN 24-JULY23	707.37
Org Key: ***PR1100 - Administration (PR)***				
P0111806	00208640	ZEE MEDICAL	MEDICAL SUPPLIES LUTHER BURBAN	233.68
P0111817	00208629	VERIZON WIRELESS	VERIZON PARKS FEB23-MAR24 (MIS	169.66
P0111775	00208633	VERIZON WIRELESS	VERIZON MAY 23-JUNE24 PARKS &	129.07
P0111777	00208629	VERIZON WIRELESS	VERIZON JUNE 23 - JULY 24 PARK	129.05
Org Key: ***PR4100 - Community Center***				
P0111805	00208640	ZEE MEDICAL	COMMUNITY CENTER MEDICAL	428.29
P0111724	00208599	GRAINGER	DUST MOP TREATMENT	80.59
Org Key: ***PR5600 - Cultural & Performing Arts***				
P0111783	00208571	CONSOLIDATED PRESS	BULK MAILING 11,731	2,099.85
Org Key: ***PRAT40 - Ongoing Art Programs***				
P0111727	00208572	ARTSITELTD LLC	sculpture maintenance for	3,641.83
P0111718	00208611	MCLAUGHLIN SCULPTURE	Repairs for sculpture damage a	2,295.00
Org Key: ***SP0100 - Residential Street Resurfacing***				
P0111764	00208577	BLUE MOUNTAIN	STREET RELATED UTILITY IMPROVE	34,329.01
P0111764	00208577	BLUE MOUNTAIN	STREET RELATED UTILITY IMPROVE	31,947.40
Org Key: ***SP0102 - East Mercer Way Overlay (SE 53***				
P0111764	00208577	BLUE MOUNTAIN	STREET RELATED UTILITY IMPROVE	30,894.02
P0111764	00208577	BLUE MOUNTAIN	STREET RELATED UTILITY IMPROVE	27,525.69
Org Key: ***WG101B - Building Access Control***				
P0108586	00208575	Bellingham Lock & Safe	TOTAL CONTRACT RETAINAGE- HOLD	6,759.25
Org Key: ***WS713T - SCADA System Upgrade***				
P0111716	00208599	GRAINGER	GALVANIZED STEEL VENT	104.84

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: ***WU0101 - Booster Chlorination Station***				
P0108114	00208579	CAROLLO ENGINEERS INC	BOOSTER CHLORINATION SYSTEM	18,728.50
Org Key: ***WU0102 - SCADA System Replacement-Water***				
P0110385	00208573	BAINBRIDGE ISLAND ELECTRIC	21-01 SCADA WATER EQUIP REPLAC	5,255.00
Org Key: ***WU0116 - RRA/ ERP Updates & Water Syste***				
P0109465	00208579	CAROLLO ENGINEERS INC	Risk & Resilience Assessment (	5,783.02
Org Key: ***YF1200 - Thrift Shop***				
P0111753	00208618	PACIFIC AIR CONTROL INC	THRIFT STORE BI-MONTHLY BILLIN	345.16
Org Key: ***YF2600 - Family Assistance***				
P0111794	00208612	MERCER EAST	Rental assistance for EA clien	2,000.00
			Total	452,429.39

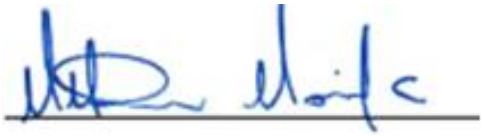
Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00208571	08/03/2021	CONSOLIDATED PRESS	P0111783	27662	08/05/2021	2,099.85
		BULK MAILING 11,731				
00208572	08/06/2021	ARTSITELTD LLC	P0111727	1924	07/12/2021	3,641.83
		sculpture maintenance for				
00208573	08/06/2021	BAINBRIDGE ISLAND ELECTRIC	P0110385	4	07/26/2021	5,255.00
		21-01 SCADA WATER EQUIP REPLAC				
00208574	08/06/2021	BELLEVUE, CITY OF	P0111756	39973	07/28/2021	9,401.68
		Recruit Campbell Feb 2021 Acad				
00208575	08/06/2021	Bellingham Lock & Safe	P0108586	RET286184-287997	08/02/2021	6,759.25
		TOTAL CONTRACT RETAINAGE- HOLD				
00208576	08/06/2021	BERK CONSULTING	P0111730	10596-06-21	07/09/2021	1,255.00
		Parks impact fee update				
00208577	08/06/2021	BLUE MOUNTAIN	P0111764	PP#1	07/19/2021	124,696.12
		STREET RELATED UTILITY IMPROVE				
00208578	08/06/2021	CAPITAL ONE TRADE CREDIT	P0111721	1636872327	07/25/2021	171.72
		INVENTORY PURCHASES				
00208579	08/06/2021	CAROLLO ENGINEERS INC	P0109465	FB12359	07/12/2021	24,511.52
		BOOSTER CHLORINATION SYSTEM				
00208580	08/06/2021	CENTURYLINK		8993-JULY21	07/23/2021	1,579.95
		FIRE STATION 92 T1				
00208581	08/06/2021	CENTURYLINK		5359-JULY21	07/23/2021	663.94
		COMMUNITY CTR BACKUP T1				
00208582	08/06/2021	CENTURYLINK		6646-JULY21	07/23/2021	96.05
		PUBLIC WORKS RADIO				
00208583	08/06/2021	CENTURYLINK		6987-JULY21	07/23/2021	212.40
		UTILITIES DEPARTMENT				
00208584	08/06/2021	CENTURYLINK		6988-JULY21	07/23/2021	168.64
		UTILITIES DEPARTMENT				
00208585	08/06/2021	CENTURYLINK		6989-JULY21	07/23/2021	124.45
		UTILITIES DEPARTMENT				
00208586	08/06/2021	CLOTH TATTOO	P0111763	453779	07/23/2021	683.98
		PE Gear				
00208587	08/06/2021	COMBINED CUTTING	P0110784	6907	06/22/2021	47,398.05
		MI SPRING 2021 TREE WORK				
00208588	08/06/2021	COMCAST	P0111758	0460112-071821	07/18/2021	210.49
		Internet Charges/Fire				
00208589	08/06/2021	COMMUNITY ATTRIBUTES INC.	P0111728	3133	06/30/2021	4,171.25
		Town Center Economic Analysis				
00208590	08/06/2021	CORE & MAIN LP	P0111719	P092294	07/09/2021	5,316.40
		PRO & GRADE RINGS FOR SEWER MA				
00208591	08/06/2021	CORROON, KYLE		071821	07/18/2021	203.67
		SAFETY BOOTS				
00208592	08/06/2021	DEPT OF LABOR & INDUSTRIES	P0111735	340585	07/21/2021	600.40
		Inspected LB Park, CH, Thrift				
00208593	08/06/2021	E.H. WACHS	P0111748	INV191901	07/19/2021	8,808.00
		VALVE MAINTENANCE TRAILER RENT				
00208594	08/06/2021	EASTSIDE FIRE & RESCUE	P0111757	4128	07/27/2021	14,820.19
		07/21 Interim Fire Chief Servi				
00208595	08/06/2021	ESA	P0111732	165773	07/19/2021	2,687.37
		Peer review for CAO21-001				
00208596	08/06/2021	FEHR & PEERS	P0111729	147148	07/13/2021	2,906.80
		Transportation impact fee anal				

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00208597	08/06/2021	FIRE PROTECTION INC	P0111742	64067	07/25/2021	1,018.43
		CITY HALL SUPPRESSION INSPECTI				
00208598	08/06/2021	GOODYEAR TIRE & RUBBER CO, THE	P0111717	195-1158948	07/23/2021	1,853.05
		2021 TIRE INVENTORY				
00208599	08/06/2021	GRAINGER	P0111716	9964096383	07/15/2021	784.31
		INVENTORY PURCHASES				
00208600	08/06/2021	Gregory, Jeff	P0111722	072721	07/27/2021	375.00
		Judge Pro Tem: 7.5 hrs, 7/27/2				
00208601	08/06/2021	HOME DEPOT CREDIT SERVICE	P0111749	2014605	07/29/2021	115.52
		LUMBER & SCREWS				
00208602	08/06/2021	J B IRINGAN CONSULTING	P0111765	2131	07/29/2021	700.00
		AUBREY DAVIS PARK PICNIC SHELT				
00208603	08/06/2021	KCDA PURCHASING COOPERATIVE	P0111739	300562072	07/21/2021	2,188.19
		SWINGSET FOR DEANE'S CHILDREN'				
00208604	08/06/2021	KPFF CONSULTING ENGINEERS	P0107597	382279	07/19/2021	2,400.00
		Floating Docs - Luther Burbank				
00208605	08/06/2021	KROESENS UNIFORM COMPANY	P0111762	64419	07/23/2021	1,615.13
		Uniforms/Hemke				
00208606	08/06/2021	LAKE DEFENSE FORCE	P0111740	69	06/28/2021	3,523.20
		LAKE DEFENSE FORCE				
00208607	08/06/2021	Lakeside Construction		SHL21-025	07/26/2021	4,757.06
		DEPOSIT PERMIT # SHL21-008				
00208608	08/06/2021	LIFE ASSIST INC	P0111761	1114697	07/09/2021	78.46
		Stock Aid Supplies				
00208609	08/06/2021	MAGNAS LLC	P0111799	550510-073121	07/31/2021	138.75
		LONG DISTANCE CALLING 073121				
00208610	08/06/2021	MCCOY, STEPHEN W		080421	08/04/2021	100.45
		1 PAIR DUTY BOOTS				
00208611	08/06/2021	MCLAUGHLIN SCULPTURE	P0111718	063021	06/30/2021	2,295.00
		Repairs for sculpture damage a				
00208612	08/06/2021	MERCER EAST	P0111794	080321	08/03/2021	2,000.00
		Rental assistance for EA clien				
00208613	08/06/2021	METROPRESORT	P0111752	IN635602	07/29/2021	526.95
		JULY 2021 PRINTING & MAILING O				
00208614	08/06/2021	MI BEACH CLUB		SHL21-019	07/26/2021	2,650.84
		DEPOSIT SHL21-019				
00208615	08/06/2021	MI SCHOOL DISTRICT #400	P0111166	SEPT2021	09/01/2021	22,898.99
		2021 MISD SCHOOL DISTRICT FUEL				
00208616	08/06/2021	MI UTILITY BILLS	P0111776	073121	07/31/2021	92,453.19
		JULY 2021 PAYMENT OF UTILITY B				
00208617	08/06/2021	Newman, Richard D		SHL21-015	07/26/2021	2,324.07
		DEPOSIT PERMIT # SHL21-015				
00208618	08/06/2021	PACIFIC AIR CONTROL INC	P0111753	41700	07/23/2021	3,192.07
		FS#92 QTR BILLING 4/1-6/30/21				
00208619	08/06/2021	PAYBYPHONE TECHNOLOGIES INC	P0111807	RC014275	06/30/2021	97.47
		TRANSACTION FEE				
00208620	08/06/2021	POT O' GOLD INC	P0111731	0307883	07/06/2021	263.60
		water cooler				
00208621	08/06/2021	PUGET SOUND ENERGY		SHL21-014	07/23/2021	2,469.31
		DEPOSIT PERMIT # SHL21-014				
00208622	08/06/2021	RESERVE ACCOUNT	P0111726	47912225-JULY21	07/26/2021	5,000.00
		Reserve fund refill for postag				

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00208623	08/06/2021	RICOH USA INC (FIRE)	P0111760	105198249	07/22/2021	278.77
		08/2021 Copier Rental/Fire				
00208624	08/06/2021	SEABORN PILE DRIVING CO		SHL21-016	07/26/2021	9,091.96
		DEPOSIT PERMIT SHL21-003				
00208625	08/06/2021	SPIETZ, ALLISON		073021	07/30/2021	50.00
		STARBUCKS RECOG CARD				
00208626	08/06/2021	STONER, ROBERT		080321	08/03/2021	477.39
		DUPLICATE PAYMENT				
00208627	08/06/2021	SWIFT, MARK		072921	07/29/2021	189.38
		REFUND OVERPAY 0082980001				
00208628	08/06/2021	TACOMA SCREW PRODUCTS INC	P0111751	160015347-00	07/29/2021	163.41
		GALV. LAG SCREWS (100)				
00208629	08/06/2021	VERIZON WIRELESS	P0111817	9876133134	03/23/2021	6,606.51
		VERIZON COST CENTER/CPD JUN 24				
00208630	08/06/2021	VERIZON WIRELESS	P0111810	9884730165	07/23/2021	887.37
		VERIZON FIRE JUN 24-JUL 23				
00208631	08/06/2021	VERIZON WIRELESS	P0111811	9884730162	07/23/2021	506.03
		VERIZON CPD JUN 24-JUL 23				
00208632	08/06/2021	VERIZON WIRELESS	P0111777	9884730159	07/23/2021	31.90
		VERIZON JUNE 23 - JULY 24 PARK				
00208633	08/06/2021	VERIZON WIRELESS	P0111775	9882564734	06/23/2021	842.62
		VERIZON MAY 23-JUNE24 PARKS &				
00208634	08/06/2021	VERIZON WIRELESS	P0111816	9884730160	07/23/2021	707.37
		VERIZON POLICE JUN 24-JULY23				
00208635	08/06/2021	VERIZON WIRELESS	P0111814	9884730168	07/23/2021	82.03
		VERIZON ANGIE/ALI HOTSPOT JUNE				
00208636	08/06/2021	VERIZON WIRELESS	P0111813	9884726192	07/23/2021	16.85
		VERIZON COST CENTER/CPD JUN 24				
00208637	08/06/2021	VERIZON WIRELESS	P0111817	9876133134	03/23/2021	63.74
		VERIZON PARKS FEB23-MAR24 (MIS				
00208638	08/06/2021	WALTER E NELSON CO	P0111723	815660	07/02/2021	977.92
		INVENTORY PURCHASES				
00208639	08/06/2021	WAVE ELECTRICAL LLC	P0111725	21109	07/13/2021	6,531.13
		CITY HALL LIGHT REPAIR 2/2 THR				
00208640	08/06/2021	ZEE MEDICAL	P0111805	68421116	08/02/2021	661.97
		MEDICAL SUPPLIES LUTHER BURBAN				
					Total	452,429.39

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

Report	Warrants	Date	Amount
Check Register	208641-208753	8/12/2021	$702,240.03
			$702,240.03

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: ***402000***		***- Water Fund-Admin Key***		
P0111863	00208746	WALTER E NELSON CO	INVENTORY PURCHASES	1,700.61
P0111785	00208670	GRAINGER	INVENTORY PURCHASES	1,367.08
P0111861	00208733	SUPPLY SOURCE INC,THE	INVENTORY PURCHASES	1,232.42
	00208691	KRIVENS, ANNE MARIE	REFUND OVERPAY 00949000003	1,036.46
	00208690	Kraft, Mary	REFUND OVERPAY 00828500001	928.93
P0111755	00208746	WALTER E NELSON CO	INVENTORY PURCHASES	944.72
P0111857	00208643	A.M. LEONARD INC	INVENTORY PURCHASES	530.69
	00208720	Payne, Jodi	REFUND OVERPAY 00202200001	450.13
P0111827	00208675	HOME DEPOT CREDIT SERVICE	INVENTORY PURCHASES	319.54
	00208649	Bridge, Beverly	REFUND OVERPAY 00309870003	177.55
Org Key: ***814002***		***- Voided Payroll Warrants***		
	00208641	ORMSBY, ANNA	DIRECT DEPOSIT FAILED	1,942.34
Org Key: ***814075***		***- Mercer Island Emp Association***		
	00208703	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	227.50
Org Key: ***CA1100***		***- Administration (CA)***		
P0111824	00208714	OGDEN MURPHY WALLACE	Invoice #853025 Professional	690.00
P0111822	00208724	RELX INC DBA LEXISNEXIS	Invoice #3093371152 - Legal	349.02
Org Key: ***CA1150***		***- Attorney-Litigation***		
P0111826	00208700	McNaul Ebel Nawrot	Invoice #100571 Professional	105,868.48
Org Key: ***CA1200***		***- Prosecution & Criminal Mngmnt***		
P0111825	00208709	MOBERLY AND ROBERTS	Invoice #980 Professional Serv	7,095.46
P0111823	00208676	HONEYWELL, MATTHEW V	Invoice #1232 Professional Ser	600.00
Org Key: ***CM1100***		***- Administration (CM)***		
P0111899	00208677	ICMA	Annual Membership Renewal - Bo	1,400.00
Org Key: ***CO6100***		***- City Council***		
P0111830	00208660	DANIEL, KAMARIA	MITV 7/20 Council Mtg	390.00
P0111830	00208660	DANIEL, KAMARIA	MITV 7/13 Council Meeting	120.00
P0111831	00208693	KUSAK CRYSTAL	Award - Community member of th	82.58
P0111830	00208660	DANIEL, KAMARIA	Transportation Fee	80.00
Org Key: ***CR1100***		***- Human Resources***		
P0111798	00208652	Cabot Dow Associates	HR Bargaining Support July 202	568.75
P0111856	00208731	Sterling Volunteers	Background Check Set Up Fee IN	165.15
Org Key: ***CT1100***		***- Municipal Court***		
P0111862	00208671	Gregory, Jeff	Pro Tem Judge 8/9/21 - 7 hrs	350.00
P0111871	00208642	A&A LANGUAGE SVCS INC	A&A Language Serv invoice 15-9	194.86
Org Key: ***DS0000***		***- Development Services-Revenue***		
	00208727	SEABORN PILE DRIVING CO	REFUND OVERPAYMENT	4,370.17
	00208710	MORRIS-HANSEN ENT INC	Refund	460.86
	00208751	WORLD CLASS SERVICES	DUPLICATE PERMIT	148.80
	00208664	ECO ELECTRIC	DUPLICATE PERMIT	141.60
	00208689	King Plumbing LLC	DUPLICATE PERMIT	141.60
	00208721	POLARITY ELECTRIC INC	DUPLICATE PERMIT	141.60
	00208645	ADT LLC	REFUND	138.43

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: ***DS2100 - Stormwater-Planning/Engineerng***				
P0111896	00208725	SAFEBUILT WASHINGTON LLC	July oncall inspection service	3,315.00
Org Key: ***FN1100 - Administration (FN)***				
P0111790	00208743	VERIZON WIRELESS	CITY CELL PHONES, AC, OH, AM,	47.02
P0111790	00208743	VERIZON WIRELESS	CITY CELL PHONES, AC, OH, AM,	42.02
Org Key: ***FN2100 - Data Processing***				
P0111872	00208702	METROPRESORT	JULY 2021 E-SERVICE PORTAL ADM	50.00
Org Key: ***FN4501 - Utility Billing (Water)***				
P0111872	00208702	METROPRESORT	JULY 2021 PRINTING & MAILING O	92.70
P0111872	00208702	METROPRESORT	JULY 2021 PRINTING & MAILING O	87.63
P0111790	00208743	VERIZON WIRELESS	CITY CELL PHONES, AC, OH, AM,	47.02
P0111790	00208743	VERIZON WIRELESS	CITY CELL PHONES, AC, OH, AM,	42.02
Org Key: ***FN4502 - Utility Billing (Sewer)***				
P0111872	00208702	METROPRESORT	JULY 2021 PRINTING & MAILING O	92.70
P0111872	00208702	METROPRESORT	JULY 2021 PRINTING & MAILING O	87.63
Org Key: ***FN4503 - Utility Billing (Storm)***				
P0111872	00208702	METROPRESORT	JULY 2021 PRINTING & MAILING O	92.71
P0111872	00208702	METROPRESORT	JULY 2021 PRINTING & MAILING O	87.64
Org Key: ***FR1100 - Administration (FR)***				
P0111887	00208681	KAISER FOUNDATION HEALTH PLAN	Hemke Medical Testing	833.00
P0111884	00208659	CULLIGAN SEATTLE WA	Water Service/Fire	229.75
Org Key: ***FR2100 - Fire Operations***				
P0111885	00208663	EASTSIDE FIRE & RESCUE	Parts/Labor 7609	2,956.02
P0111883	00208698	LN CURTIS & SONS	Bunker Boots/Hemke	478.36
P0111881	00208711	MUNICIPAL EMERGENCY SERVICES	SCBA Flow Testing	462.15
P0111880	00208656	COMCAST	Internet Charges/Fire	72.41
P0111878	00208692	KROESENS UNIFORM COMPANY	Uniforms/Hemke	26.42
Org Key: ***FR2500 - Fire Emergency Medical Svcs***				
P0111877	00208696	LIFE ASSIST INC	Aid Supplies	980.00
P0111877	00208696	LIFE ASSIST INC	Aid Supplies	385.57
P0111877	00208696	LIFE ASSIST INC	Aid Supplies	18.06
P0111879	00208730	STERICYCLE INC	On-Call Charges/Fire	10.36
P0111882	00208646	AIRGAS USA LLC	Oxygen/Fire	9.08
Org Key: ***FR4100 - Training***				
P0111886	00208668	FIRETREX	2021/2022 Support	2,100.00
P0111772	00208732	STORER ENTERPRISES INC	Three cars for training/demoli	330.30
P0111772	00208732	STORER ENTERPRISES INC	Three cars for training/demoli	330.30
P0111772	00208732	STORER ENTERPRISES INC	Three cars for training/demoli	330.30
Org Key: ***GE0101 - Fire Training Tools & Equipme***				
	00208749	WHITE, JOSEPH	WILDLAND BOOTS	406.83
Org Key: ***GGM001 - General Government-Misc***				
P0111893	00208674	Hardwick Research	2021 business needs assessment	4,800.00
P0111868	00208650	BRINKS INC	July 21 Armored Car Service	1,661.46

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0111895	00208722	POT O' GOLD INC	Coffee and tea supplies	348.19
P0111895	00208722	POT O' GOLD INC	Water filter for water cooler	66.00
P0111868	00208650	BRINKS INC	Case 01879234 Disputed charges	-1,303.91
Org Key: ***GGM004 - Gen Govt-Office Support***				
P0111788	00208752	XEROX CORPORATION	Copier Rental Fees July 2021 I	1,021.28
P0111855	00208644	ADOCS	Copier Service Fees July 2021	294.59
P0111842	00208657	CONFIDENTIAL DATA DISPOSAL	City Shredding Service - Invoi	225.00
P0111889	00208662	DEPT OF ENTERPRISE SERVICES	#10 REGULAR ENVELOPES 7/9/21	211.05
P0111890	00208662	DEPT OF ENTERPRISE SERVICES	#9 BLACK REG ENVELOPES 7/9/21	207.39
P0111888	00208662	DEPT OF ENTERPRISE SERVICES	#10 Window Envelopes	139.98
Org Key: ***GGM005 - Genera Govt-L1 Retiree Costs***				
P0111858	00208745	WALLACE, THOMAS	LEOFF1 LTC Expenses	6,000.00
P0111836	00208673	HAGSTROM, CRAIG	LEOFF1 Retiree Medical Expense	446.05
P0111834	00208661	DEEDS, EDWARD G	LEOFF1 Retiree Medical Expense	406.85
P0111835	00208699	LOISEAU, LERI M	LEOFF1 Retiree Medical Expense	196.03
P0111838	00208648	BOOTH, GLENDON D	LEOFF1 Retiree Medical Expense	154.88
P0111833	00208661	DEEDS, EDWARD G	LEOFF1 Retiree Medical Expense	154.19
P0111837	00208673	HAGSTROM, CRAIG	LEOFF1 Retiree Medical Expense	45.00
P0111839	00208680	JOHNSON, CURTIS	LEOFF1 Retiree Medical Expense	39.18
Org Key: ***GGM100 - Emerg Incident Response***				
P0111852	00208740	UNITED REPROGRAPHICS	12) 3 MINUTE LOADING ZONE SIGN	161.24
Org Key: ***GGM150 - EOC - Port of Seattle Grant***				
P0111894	00208694	L+B Design	MInext - Phase II	3,300.00
Org Key: ***GGX620 - Custodial Disbursements***				
P0111870	00208744	WA ST TREASURER'S OFFICE	July 21 MI Court Transmittal	2,232.33
P0111869	00208744	WA ST TREASURER'S OFFICE	July21 NC Court Transmittal	1,628.84
P0111870	00208744	WA ST TREASURER'S OFFICE	July 21 MI Court Transmittal	1,251.87
P0111870	00208744	WA ST TREASURER'S OFFICE	July 21 MI Court Transmittal	1,224.36
P0111869	00208744	WA ST TREASURER'S OFFICE	July21 NC Court Transmittal	1,025.99
P0111869	00208744	WA ST TREASURER'S OFFICE	July21 NC Court Transmittal	825.41
P0111870	00208744	WA ST TREASURER'S OFFICE	July 21 MI Court Transmittal	445.30
P0111869	00208744	WA ST TREASURER'S OFFICE	July21 NC Court Transmittal	359.44
P0111870	00208744	WA ST TREASURER'S OFFICE	July 21 MI Court Transmittal	328.42
P0111869	00208744	WA ST TREASURER'S OFFICE	July21 NC Court Transmittal	325.94
P0111870	00208744	WA ST TREASURER'S OFFICE	July 21 MI Court Transmittal	222.38
P0111870	00208744	WA ST TREASURER'S OFFICE	July 21 MI Court Transmittal	199.54
P0111869	00208744	WA ST TREASURER'S OFFICE	July21 NC Court Transmittal	179.34
P0111869	00208744	WA ST TREASURER'S OFFICE	July21 NC Court Transmittal	176.21
P0111869	00208744	WA ST TREASURER'S OFFICE	July21 NC Court Transmittal	51.06
P0111869	00208744	WA ST TREASURER'S OFFICE	July21 NC Court Transmittal	51.05
P0111870	00208744	WA ST TREASURER'S OFFICE	July 21 MI Court Transmittal	35.82
P0111870	00208744	WA ST TREASURER'S OFFICE	July 21 MI Court Transmittal	33.33
P0111870	00208744	WA ST TREASURER'S OFFICE	July 21 MI Court Transmittal	33.33
P0111869	00208744	WA ST TREASURER'S OFFICE	July21 NC Court Transmittal	16.20
P0111869	00208744	WA ST TREASURER'S OFFICE	July21 NC Court Transmittal	6.22
Org Key: ***IS2100 - IGS Network Administration***				

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0110791	00208687	KING COUNTY FINANCE	I-NET MONTHLY SERVICES FROM	1,122.00
P0111789	00208743	VERIZON WIRELESS	IGS LOANER, IGS WIFI & ON CALL	162.05
	00208654	CENTURYLINK	FIRE STATION 91 PRI BACKUP	135.78
P0111790	00208743	VERIZON WIRELESS	CITY CELL PHONES, AC, OH, AM,	40.01
Org Key: ***MT2100 - Roadway Maintenance***				
P0111829	00208713	Northwest Barricade	PAIR TEMPORARY TRAFFIC SIGNAL	5,075.61
	00208723	PUGET SOUND ENERGY	STREET LIGHTS SERVICE PSE	1,680.05
P0111766	00208738	TRAFFIC SAFETY SUPPLY	SAFLECTOR SLEEVE TYPE IV WHITE	271.22
P0111767	00208753	ZEE MEDICAL	FIRST AID SUPPLIES	19.01
Org Key: ***MT2200 - Vegetation Maintenance***				
P0111767	00208753	ZEE MEDICAL	FIRST AID SUPPLIES	16.30
Org Key: ***MT2300 - Planter Bed Maintenance***				
P0111804	00208718	PACIFIC TOPSOIL INC.	TOPSOIL 3 WAY (36 YDS)	465.66
P0111819	00208679	ISSAQUAH HONDA KUBOTA	AUTOCUT 25	103.01
P0111767	00208753	ZEE MEDICAL	FIRST AID SUPPLIES	19.01
Org Key: ***MT3000 - Water Service Upsizes and New***				
	00208750	WOLFSKILL CONSTRUCTION LLC	2021 UNIT PRICED EXCAVATION	11,953.06
P0110852	00208647	BECU	RETAINAGE - WOLFSKILL	1,793.50
P0110852	00208647	BECU	RETAINAGE - WOLFSKILL	712.80
Org Key: ***MT3100 - Water Distribution***				
P0110317	00208750	WOLFSKILL CONSTRUCTION LLC	2021 UNIT PRICED EXCAVATION	40,729.37
P0111802	00208707	MI HARDWARE - UTILITY	MISC. HARDWARE FOR JULY	27.87
P0111767	00208753	ZEE MEDICAL	FIRST AID SUPPLIES	19.01
Org Key: ***MT3150 - Water Quality Event***				
P0110284	00208737	LINKO TECHNOLOGY INC	2021 CROSS CONNECTION WEB TEST	1,390.00
P0110284	00208737	LINKO TECHNOLOGY INC	2021 CROSS CONNECTION WEB TEST	415.00
Org Key: ***MT3200 - Water Pumps***				
P0111767	00208753	ZEE MEDICAL	FIRST AID SUPPLIES	16.30
Org Key: ***MT3400 - Sewer Collection***				
P0111767	00208753	ZEE MEDICAL	FIRST AID SUPPLIES	19.01
Org Key: ***MT3500 - Sewer Pumps***				
P0111782	00208735	TAURUS POWER & CONTROLS INC	REPAIR OF VFD AT PUMP STATION	661.97
P0111767	00208753	ZEE MEDICAL	FIRST AID SUPPLIES	19.01
Org Key: ***MT3600 - Sewer Associated Costs***				
P0111786	00208748	WHISTLE WORKWEAR	SAFETY BOOTS & MISC. WORK CLOT	248.04
Org Key: ***MT3800 - Storm Drainage***				
P0108760	00208715	Olson Brother's Pro-Vac LLC	2020-22 On-Call Stormwater CCT	11,272.50
P0111828	00208739	UNITED RENTALS NORTH AMERICA	MINI EXCAVATOR RENTAL	2,523.61
P0111860	00208697	LLOYD ENTERPRISES INC	1-1/4" CLEAN ROCK (32.38 TONS)	1,147.52
P0111792	00208672	H D FOWLER	CATCH BASINS, EXTENTIONS & GRA	904.30
P0111849	00208675	HOME DEPOT CREDIT SERVICE	MISC. TOOLS	233.20
P0111767	00208753	ZEE MEDICAL	FIRST AID SUPPLIES	19.01
Org Key: ***MT4150 - Support Services - Clearing***				

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0111821	00208655	CINTAS CORPORATION #460	2021 PW COVERALL SERVICE	2,271.05
P0111809	00208742	UTILITIES UNDERGROUND LOCATION	2021 UTILITY LOCATES	242.52
Org Key: ***MT4200 - Building Services***				
P0111848	00208665	EXCEL SUPPLY COMPANY	NITRILE EXAM GLOVES (LG)	275.25
P0111861	00208733	SUPPLY SOURCE INC,THE	FEBREZE & GALLON JUGS	208.29
P0111767	00208753	ZEE MEDICAL	FIRST AID SUPPLIES	16.30
Org Key: ***MT4300 - Fleet Services***				
P0111812	00208716	OSW EQUIPMENT & REPAIR	TRPSYS, SEMI AUTO, ROLLRITE 62	2,280.27
P0111859	00208701	MERCER ISLAND CHEVRON	FUEL	1,478.73
P0111844	00208728	SEATTLE BOAT COMPANY	Patrol 14 Fuel - 1403 Hours -	811.15
P0111844	00208728	SEATTLE BOAT COMPANY	Patrol 14 Fuel - 1347 Hours -	681.36
P0111844	00208728	SEATTLE BOAT COMPANY	Patrol 14 Fuel - 1371 Hours -	634.04
P0111797	00208712	NAPA AUTO PARTS	REPAIR PARTS	688.67
P0111844	00208728	SEATTLE BOAT COMPANY	Patrol 11 Fuel - 174 Hours - F	475.79
P0111844	00208728	SEATTLE BOAT COMPANY	Patrol 14 Fuel - 1357 Hours -	462.06
P0111844	00208728	SEATTLE BOAT COMPANY	Patrol 14 Fuel - 1389\ Hours -	446.45
P0111844	00208728	SEATTLE BOAT COMPANY	Patrol 11 Fuel - 187 Hours -	426.54
P0111844	00208728	SEATTLE BOAT COMPANY	Patrol 11 Fuel - 194 Hours -	401.38
P0111844	00208728	SEATTLE BOAT COMPANY	Patrol 14 Fuel - 1379 Hours -	375.18
P0111820	00208653	CARQUEST AUTO PARTS STORES	2021 MONTHLY FLEET PARTS	405.57
P0111784	00208666	FINANCIAL CONSULTANTS INT'L	SWAP OUT CAGE ON #505	392.40
P0111844	00208728	SEATTLE BOAT COMPANY	Patrol 12 Fuel - 60 Hours - Fu	290.82
P0111767	00208753	ZEE MEDICAL	FIRST AID SUPPLIES	16.30
Org Key: ***MT4420 - Transportation Planner Eng***				
P0111507	00208678	IDAX DATA SOULTIONS	21-06 On-Call Traffic Data	875.00
P0111507	00208678	IDAX DATA SOULTIONS	21-06 On-Call Traffic Data	600.00
Org Key: ***MT4502 - Sewer Administration***				
P0109806	00208688	KING COUNTY TREASURY	JAN-DEC 2021 MONTHLY SEWER CHA	407,950.44
Org Key: ***MT6100 - Park Maintenance***				
P0111793	00208675	HOME DEPOT CREDIT SERVICE	PAINT & 18V BATTERY	217.18
P0111821	00208655	CINTAS CORPORATION #460	PARKS 2021 COVERALL SERVICE	172.25
P0111803	00208704	MI HARDWARE - MAINT	MISC. HARDWARE FOR JULY FOR PA	35.43
P0111767	00208753	ZEE MEDICAL	FIRST AID SUPPLIES	19.01
Org Key: ***MT6200 - Athletic Field Maintenance***				
P0111803	00208704	MI HARDWARE - MAINT	MISC. HARDWARE FOR JULY FOR PA	97.03
P0111767	00208753	ZEE MEDICAL	FIRST AID SUPPLIES	19.01
Org Key: ***MT6500 - Luther Burbank Park Maint***				
P0111741	00208695	LAKE DEFENSE FORCE	Luther Burbank Beach Milfoil r	2,422.20
P0111767	00208753	ZEE MEDICAL	FIRST AID SUPPLIES	19.01
P0111801	00208705	MI HARDWARE - P&R	MISC. HARDWARE FOR JULY	5.93
Org Key: ***MT6600 - Park Maint School Fields***				
P0111767	00208753	ZEE MEDICAL	FIRST AID SUPPLIES	16.30
Org Key: ***MT6800 - Trails Maintenance***				
P0111803	00208704	MI HARDWARE - MAINT	MISC. HARDWARE FOR JULY FOR PA	41.17

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: ***MT6900 - Aubrey Davis Park Maint***				
P0111832	00208717	PACIFIC AIR CONTROL INC	LB & CARETAKER HSE SPLIT UNIT	811.44
P0111850	00208741	UNITED SITE SERVICES	WEEKLY RESTROOM SERVICES	258.30
P0111767	00208753	ZEE MEDICAL	FIRST AID SUPPLIES	19.02
Org Key: ***PA0101 - Recurring Parks Minor Capital***				
P0111853	00208686	KCDA PURCHASING COOPERATIVE	RETAINAGE FEES FOR SWINGSET AT	489.76
Org Key: ***PO1350 - Police Emergency Management***				
P0111787	00208729	SKYLINE COMMUNICATIONS INC	AUG 2021 MONTHLY EOC INTERNET	206.55
Org Key: ***PO1700 - Records and Property***				
P0111841	00208747	WASHINGTON STATE PATROL	Background Checks for CPL's -	132.50
Org Key: ***PO1900 - Jail/Home Monitoring***				
P0111845	00208726	SCORE	Jail inmate housing - july 202	5,954.00
Org Key: ***PO2100 - Patrol Division***				
P0111843	00208692	KROESENS UNIFORM COMPANY	Uniform - Trudeaux - Invoice #	44.02
P0111843	00208692	KROESENS UNIFORM COMPANY	Uniform Supplies - Palandri -	39.59
P0111840	00208706	MI HARDWARE - POLICE	Patrol Supplies - Invoice(s):	37.04
P0111843	00208692	KROESENS UNIFORM COMPANY	Uniform Supplies Palandri - In	27.53
Org Key: ***PO3100 - Investigation Division***				
P0111846	00208736	THOMSON REUTERS - WEST	West Investigative Services -	442.91
Org Key: ***PR1100 - Administration (PR)***				
P0111900	00208658	CONSERVATION TECHNIX INC	PROS Plan Services (inv. 983)	3,520.00
Org Key: ***PR4100 - Community Center***				
P0111808	00208719	PAYBYPHONE TECHNOLOGIES INC	TRANSACTION FEE (22) + MOBILE	1,022.99
P0111873	00208667	FIRE PROTECTION INC	CCMV FIRE ALARM MONITORING	148.64
Org Key: ***SU0113 - SCADA System Replacement-Sewer***				
P0111781	00208670	GRAINGER	GALV. VENTING FITTINGS FOR SCA	418.67
P0111854	00208734	TACOMA SCREW PRODUCTS INC	MISC. HARDWARE	184.34
P0111847	00208675	HOME DEPOT CREDIT SERVICE	DRILL BITS & PLUGS	122.55
Org Key: ***WU0101 - Booster Chlorination Station***				
P0111851	00208651	BUILDERS EXCHANGE OF WA	PUBLISH PROJECTS ONLINE	165.90
Org Key: ***WU0102 - SCADA System Replacement-Water***				
P0111795	00208669	GC SYSTEMS INC.	LIMIT SWITCH FOR HIGH PRESSURE	888.02
Org Key: ***YF1200 - Thrift Shop***				
P0111800	00208708	MI HARDWARE - YFS	MISC. HARDWARE FOR JULY	26.14
Org Key: ***YF2600 - Family Assistance***				
P0109894	00208684	KC HOUSING AUTHORITY	Rental Assistance for Emergenc	238.00
P0109894	00208682	KC HOUSING AUTHORITY	Rental Assistance for Emergenc	179.00
P0109894	00208685	KC HOUSING AUTHORITY	Rental Assistance for Emergenc	173.00
P0109894	00208683	KC HOUSING AUTHORITY	Rental Assistance for Emergenc	80.09
			Total	702,240.03

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00208641	08/09/2021	ORMSBY, ANNA DIRECT DEPOSIT FAILED		080921	08/09/2021	1,942.34
00208642	08/12/2021	A&A LANGUAGE SVCS INC A&A Language Serv invoice 15-9	P0111871	15-90152	08/10/2021	194.86
00208643	08/12/2021	A.M. LEONARD INC INVENTORY PURCHASES	P0111857	C121226553/5481	08/03/2021	530.69
00208644	08/12/2021	ADOCS Copier Service Fees July 2021	P0111855	AR12879	08/03/2021	294.59
00208645	08/12/2021	ADT LLC REFUND		2007-202	08/05/2021	138.43
00208646	08/12/2021	AIRGAS USA LLC Oxygen/Fire	P0111882	9981818394	07/31/2021	9.08
00208647	08/12/2021	BECU RETAINAGE - WOLFSKILL	P0110852	RET-1262	07/09/2021	2,506.30
00208648	08/12/2021	BOOTH, GLENDON D LEOFF1 Retiree Medical Expense	P0111838	080521	08/05/2021	154.88
00208649	08/12/2021	Bridge, Beverly REFUND OVERPAY 00309870003		080521	08/05/2021	177.55
00208650	08/12/2021	BRINKS INC July 21 Armored Car Service	P0111868	4184623	07/31/2021	357.55
00208651	08/12/2021	BUILDERS EXCHANGE OF WA PUBLISH PROJECTS ONLINE	P0111851	1069513	07/08/2021	165.90
00208652	08/12/2021	Cabot Dow Associates HR Bargaining Support July 202	P0111798	070121	07/01/2021	568.75
00208653	08/12/2021	CARQUEST AUTO PARTS STORES 2021 MONTHLY FLEET PARTS	P0111820	342095-JULY21	07/31/2021	405.57
00208654	08/12/2021	CENTURYLINK FIRE STATION 91 PRI BACKUP		6081-JULY21	07/29/2021	135.78
00208655	08/12/2021	CINTAS CORPORATION #460 2021 PW COVERALL SERVICE	P0111821	12701643-JULY21	07/31/2021	2,443.30
00208656	08/12/2021	COMCAST Internet Charges/Fire	P0111880	0005511-AUG21	08/04/2021	72.41
00208657	08/12/2021	CONFIDENTIAL DATA DISPOSAL City Shredding Service - Invoi	P0111842	207049	07/30/2021	225.00
00208658	08/12/2021	CONSERVATION TECHNIX INC PROS Plan Services (inv. 983)	P0111900	983	08/03/2021	3,520.00
00208659	08/12/2021	CULLIGAN SEATTLE WA Water Service/Fire	P0111884	202108672721	07/31/2021	229.75
00208660	08/12/2021	DANIEL, KAMARIA MITV 7/13 Council Meeting	P0111830	51	07/01/2021	590.00
00208661	08/12/2021	DEEDS, EDWARD G LEOFF1 Retiree Medical Expense	P0111833	080521.01	08/05/2021	561.04
00208662	08/12/2021	DEPT OF ENTERPRISE SERVICES #10 Window Envelopes	P0111890	731108243	07/30/2021	558.42
00208663	08/12/2021	EASTSIDE FIRE & RESCUE Parts/Labor 7609	P0111885	4147	08/04/2021	2,956.02
00208664	08/12/2021	ECO ELECTRIC DUPLICATE PERMIT		2107-178	08/05/2021	141.60
00208665	08/12/2021	EXCEL SUPPLY COMPANY NITRILE EXAM GLOVES (LG)	P0111848	133488	08/05/2021	275.25
00208666	08/12/2021	FINANCIAL CONSULTANTS INT'L SWAP OUT CAGE ON #505	P0111784	17098	01/26/2021	392.40

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00208667	08/12/2021	FIRE PROTECTION INC	P0111873	64393	08/03/2021	148.64
		CCMV FIRE ALARM MONITORING				
00208668	08/12/2021	FIRETREX	P0111886	428	07/23/2021	2,100.00
		2021/2022 Support				
00208669	08/12/2021	GC SYSTEMS INC.	P0111795	41049	07/27/2021	888.02
		LIMIT SWITCH FOR HIGH PRESSURE				
00208670	08/12/2021	GRAINGER	P0111781	9007429708	07/30/2021	1,785.75
		INVENTORY PURCHASES				
00208671	08/12/2021	Gregory, Jeff	P0111862	080921	08/09/2021	350.00
		Pro Tem Judge 8/9/21 - 7 hrs				
00208672	08/12/2021	H D FOWLER	P0111792	I5846633	07/19/2021	904.30
		CATCH BASINS, EXTENTIONS & GRA				
00208673	08/12/2021	HAGSTROM, CRAIG	P0111837	080521.01	08/05/2021	491.05
		LEOFF1 Retiree Medical Expense				
00208674	08/12/2021	Hardwick Research	P0111893	31-1071	07/26/2021	4,800.00
		2021 business needs assessment				
00208675	08/12/2021	HOME DEPOT CREDIT SERVICE	P0111847	4520757	08/06/2021	892.47
		INVENTORY PURCHASES				
00208676	08/12/2021	HONEYWELL, MATTHEW V	P0111823	1232	07/27/2021	600.00
		Invoice #1232 Professional Ser				
00208677	08/12/2021	ICMA	P0111899	RENEWAL2022	07/01/2021	1,400.00
		Annual Membership Renewal - Bo				
00208678	08/12/2021	IDAX DATA SOULTIONS	P0111507	INV-0001199	07/30/2021	1,475.00
		21-06 On-Call Traffic Data				
00208679	08/12/2021	ISSAQUAH HONDA KUBOTA	P0111819	374911	07/08/2021	103.01
		AUTOCUT 25				
00208680	08/12/2021	JOHNSON, CURTIS	P0111839	080521	08/05/2021	39.18
		LEOFF1 Retiree Medical Expense				
00208681	08/12/2021	KAISER FOUNDATION HEALTH PLAN	P0111887	70756143	08/01/2021	833.00
		Hemke Medical Testing				
00208682	08/12/2021	KC HOUSING AUTHORITY	P0109894	080421J	08/04/2021	179.00
		Rental Assistance for Emergenc				
00208683	08/12/2021	KC HOUSING AUTHORITY	P0109894	080421D	08/04/2021	80.09
		Rental Assistance for Emergenc				
00208684	08/12/2021	KC HOUSING AUTHORITY	P0109894	080421A	08/04/2021	238.00
		Rental Assistance for Emergenc				
00208685	08/12/2021	KC HOUSING AUTHORITY	P0109894	080421BL	08/04/2021	173.00
		Rental Assistance for Emergenc				
00208686	08/12/2021	KCDA PURCHASING COOPERATIVE	P0111853	300563513	08/02/2021	489.76
		RETAINAGE FEES FOR SWINGSET AT				
00208687	08/12/2021	KING COUNTY FINANCE	P0110791	11010366	07/21/2021	1,122.00
		I-NET MONTHLY SERVICES FROM				
00208688	08/12/2021	KING COUNTY TREASURY	P0109806	30032362	08/01/2021	407,950.44
		JAN-DEC 2021 MONTHLY SEWER CHA				
00208689	08/12/2021	King Plumbing LLC		2108-009	08/05/2021	141.60
		DUPLICATE PERMIT				
00208690	08/12/2021	Kraft, Mary		080521	08/05/2021	928.93
		REFUND OVERPAY 00828500001				
00208691	08/12/2021	KRIVENS, ANNE MARIE		080521	08/05/2021	1,036.46
		REFUND OVERPAY 00949000003				
00208692	08/12/2021	KROESENS UNIFORM COMPANY	P0111843	64437	07/26/2021	137.56
		Uniforms/Hemke				

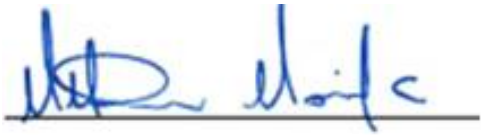
Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00208693	08/12/2021	KUSAK CRYSTAL	P0111831	IN-5695406	07/14/2021	82.58
		Award - Community member of th				
00208694	08/12/2021	L+B Design	P0111894	006125	07/20/2021	3,300.00
		MInext - Phase II				
00208695	08/12/2021	LAKE DEFENSE FORCE	P0111741	68	06/28/2021	2,422.20
		Luther Burbank Beach Milfoil r				
00208696	08/12/2021	LIFE ASSIST INC	P0111877	1123023	08/06/2021	1,383.63
		Aid Supplies				
00208697	08/12/2021	LLOYD ENTERPRISES INC	P0111860	3326748/3326867	07/28/2021	1,147.52
		1-1/4" CLEAN ROCK (32.38 TONS)				
00208698	08/12/2021	LN CURTIS & SONS	P0111883	INV513614	07/30/2021	478.36
		Bunker Boots/Hemke				
00208699	08/12/2021	LOISEAU, LERI M	P0111835	080521	08/05/2021	196.03
		LEOFF1 Retiree Medical Expense				
00208700	08/12/2021	McNaul Ebel Nawrot	P0111826	100571	07/26/2021	105,868.48
		Invoice #100571 Professional				
00208701	08/12/2021	MERCER ISLAND CHEVRON	P0111859	JULY2021	08/10/2021	1,478.73
		FUEL				
00208702	08/12/2021	METROPRESORT	P0111872	IN635751	08/06/2021	591.01
		JULY 2021 E-SERVICE PORTAL ADM				
00208703	08/12/2021	MI EMPLOYEES ASSOC		081321	08/13/2021	227.50
		PAYROLL EARLY WARRANTS				
00208704	08/12/2021	MI HARDWARE - MAINT	P0111803	560400-JULY21	07/31/2021	173.63
		MISC. HARDWARE FOR JULY FOR PA				
00208705	08/12/2021	MI HARDWARE - P&R	P0111801	560300-JULY21	07/31/2021	5.93
		MISC. HARDWARE FOR JULY				
00208706	08/12/2021	MI HARDWARE - POLICE	P0111840	560500-JULY21	07/31/2021	37.04
		Patrol Supplies - Invoice(s):				
00208707	08/12/2021	MI HARDWARE - UTILITY	P0111802	560800-JULY21	07/31/2021	27.87
		MISC. HARDWARE FOR JULY				
00208708	08/12/2021	MI HARDWARE - YFS	P0111800	560900-JULY21	07/31/2021	26.14
		MISC. HARDWARE FOR JULY				
00208709	08/12/2021	MOBERLY AND ROBERTS	P0111825	980	08/01/2021	7,095.46
		Invoice #980 Professional Serv				
00208710	08/12/2021	MORRIS-HANSEN ENT INC		2104-131	08/05/2021	460.86
		Refund				
00208711	08/12/2021	MUNICIPAL EMERGENCY SERVICES	P0111881	IN1605970	08/03/2021	462.15
		SCBA Flow Testing				
00208712	08/12/2021	NAPA AUTO PARTS	P0111797	16715156-JULY21	07/31/2021	688.67
		REPAIR PARTS				
00208713	08/12/2021	Northwest Barricade	P0111829	21-19540	08/04/2021	5,075.61
		PAIR TEMPORARY TRAFFIC SIGNAL				
00208714	08/12/2021	OGDEN MURPHY WALLACE	P0111824	853025	07/22/2021	690.00
		Invoice #853025 Professional				
00208715	08/12/2021	Olson Brother's Pro-Vac LLC	P0108760	46365661	01/01/2021	11,272.50
		2020-22 On-Call Stormwater CCT				
00208716	08/12/2021	OSW EQUIPMENT & REPAIR	P0111812	514089	07/29/2021	2,280.27
		TRPSYS, SEMI AUTO, ROLLRITE 62				
00208717	08/12/2021	PACIFIC AIR CONTROL INC	P0111832	41387	07/15/2021	811.44
		LB & CARETAKER HSE SPLIT UNIT				
00208718	08/12/2021	PACIFIC TOPSOIL INC.	P0111804	13387	06/26/2021	465.66
		TOPSOIL 3 WAY (36 YDS)				

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00208719	08/12/2021	PAYBYPHONE TECHNOLOGIES INC TRANSACTION FEE (22) + MOBILE	P0111808	RC014154	05/31/2021	1,022.99
00208720	08/12/2021	Payne, Jodi REFUND OVERPAY 00202200001		080921	08/09/2021	450.13
00208721	08/12/2021	POLARITY ELECTRIC INC DUPLICATE PERMIT		2107-185	08/05/2021	141.60
00208722	08/12/2021	POT O' GOLD INC Coffee and tea supplies	P0111895	0312254	08/04/2021	414.19
00208723	08/12/2021	PUGET SOUND ENERGY STREET LIGHTS SERVICE PSE		073021	07/30/2021	1,680.05
00208724	08/12/2021	RELX INC DBA LEXISNEXIS Invoice #3093371152 - Legal	P0111822	3093371152	07/31/2021	349.02
00208725	08/12/2021	SAFEBUILT WASHINGTON LLC July oncall inspection service	P0111896	0079202-IN	07/31/2021	3,315.00
00208726	08/12/2021	SCORE Jail inmate housing - july 202	P0111845	5339	07/09/2021	5,954.00
00208727	08/12/2021	SEABORN PILE DRIVING CO REFUND OVERPAYMENT		SHL20-040	08/05/2021	4,370.17
00208728	08/12/2021	SEATTLE BOAT COMPANY Patrol 12 Fuel - 60 Hours - Fu	P0111844	993-19571-69800	07/31/2021	5,004.77
00208729	08/12/2021	SKYLINE COMMUNICATIONS INC AUG 2021 MONTHLY EOC INTERNET	P0111787	IN46219	08/01/2021	206.55
00208730	08/12/2021	STERICYCLE INC On-Call Charges/Fire	P0111879	3005654024	07/31/2021	10.36
00208731	08/12/2021	Sterling Volunteers Background Check Set Up Fee IN	P0111856	8650259	07/31/2021	165.15
00208732	08/12/2021	STORER ENTERPRISES INC Three cars for training/demoli	P0111772	617	07/27/2021	990.90
00208733	08/12/2021	SUPPLY SOURCE INC,THE INVENTORY PURCHASES	P0111861	2101998	08/02/2021	1,440.71
00208734	08/12/2021	TACOMA SCREW PRODUCTS INC MISC. HARDWARE	P0111854	160016267-00	08/06/2021	184.34
00208735	08/12/2021	TAURUS POWER & CONTROLS INC REPAIR OF VFD AT PUMP STATION	P0111782	8396	06/14/2021	661.97
00208736	08/12/2021	THOMSON REUTERS - WEST West Investigative Services -	P0111846	844794546	08/01/2021	442.91
00208737	08/12/2021	LINKO TECHNOLOGY INC 2021 CROSS CONNECTION WEB TEST	P0110284	8611	08/09/2021	1,805.00
00208738	08/12/2021	TRAFFIC SAFETY SUPPLY SAFLECTOR SLEEVE TYPE IV WHITE	P0111766	INV040390	07/27/2021	271.22
00208739	08/12/2021	UNITED RENTALS NORTH AMERICA MINI EXCAVATOR RENTAL	P0111828	191735351-006	07/21/2021	2,523.61
00208740	08/12/2021	UNITED REPROGRAPHICS 12) 3 MINUTE LOADING ZONE SIGN	P0111852	9103462-IN	07/16/2021	161.24
00208741	08/12/2021	UNITED SITE SERVICES WEEKLY RESTROOM SERVICES	P0111850	114-12204510	07/21/2021	258.30
00208742	08/12/2021	UTILITIES UNDERGROUND LOCATION 2021 UTILITY LOCATES	P0111809	1070180	07/31/2021	242.52
00208743	08/12/2021	VERIZON WIRELESS CITY CELL PHONES, AC, OH, AM,	P0111790	9884730167	07/23/2021	380.14
00208744	08/12/2021	WA ST TREASURER'S OFFICE July 21 MI Court Transmittal	P0111869	OH014604	07/01/2021	10,652.38

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00208745	08/12/2021	WALLACE, THOMAS	P0111858	080521	08/05/2021	6,000.00
		LEOFF1 LTC Expenses				
00208746	08/12/2021	WALTER E NELSON CO	P0111863	820108/820725	07/28/2021	2,645.33
		INVENTORY PURCHASES				
00208747	08/12/2021	WASHINGTON STATE PATROL	P0111841	I22000167	08/02/2021	132.50
		Background Checks for CPL's -				
00208748	08/12/2021	WHISTLE WORKWEAR	P0111786	230463	08/01/2021	248.04
		SAFETY BOOTS & MISC. WORK CLOT				
00208749	08/12/2021	WHITE, JOSEPH		081021	07/28/2021	406.83
		WILDLAND BOOTS				
00208750	08/12/2021	WOLFSKILL CONSTRUCTION LLC	P0110317	1262	07/09/2021	52,682.43
		2021 UNIT PRICED EXCAVATION				
00208751	08/12/2021	WORLD CLASS SERVICES		2107-078	08/05/2021	148.80
		DUPLICATE PERMIT				
00208752	08/12/2021	XEROX CORPORATION	P0111788	702503417	07/23/2021	1,021.28
		Copier Rental Fees July 2021 I				
00208753	08/12/2021	ZEE MEDICAL	P0111767	68421111	08/02/2021	271.61
		FIRST AID SUPPLIES				
					Total	702,240.03

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

Report	Warrants	Date	Amount
Check Register	208754-208819	8/19/2021	$628,014.72
			$628,014.72

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: ***001000 - General Fund-Admin Key***				
P0111920	00208785	Hardesty, Kathryn	Refund: Membership refund from	21.96
Org Key: ***402000 - Water Fund-Admin Key***				
	00208797	Lo, Jenilyn	CANCELLED	3,503.00
	00208797	Lo, Jenilyn	CANCELLED	750.00
P0111864	00208784	GRAINGER	INVENTORY PURCHASES	396.59
	00208754	6211 77th AVE SE LLC	REFUND OVERPAY 00775400002	214.19
P0111909	00208784	GRAINGER	INVENTORY PURCHASES	154.00
Org Key: ***CA1100 - Administration (CA)***				
P0111941	00208798	Madrona Law Group, PPLC	Invoice #10879 Professional	18,721.00
P0111943	00208799	MARTEN LAW	Invoice #44091881 Professional	4,309.50
P0111943	00208799	MARTEN LAW	Invoice #44091879 Professional	285.00
P0111943	00208799	MARTEN LAW	Invoice #44091880 Professional	118.75
Org Key: ***CA1150 - Attorney-Litigation***				
P0111941	00208798	Madrona Law Group, PPLC	Invoice #10880 Professional	17,880.12
Org Key: ***CA1200 - Prosecution & Criminal Mngmnt***				
P0111944	00208787	HONEYWELL, MATTHEW V	Invoice #1234 Professional Ser	1,650.00
Org Key: ***CM1200 - City Clerk***				
P0111912	00208813	SOUND PUBLISHING INC	Ntc. 2589568 7/7 BC Recruitmen	147.43
P0111912	00208813	SOUND PUBLISHING INC	Ntc. 2589568 7/21 BC Recruitme	147.43
P0111912	00208813	SOUND PUBLISHING INC	Ntc. 2595326 7/14 Ord. 21C-16	59.89
P0111912	00208813	SOUND PUBLISHING INC	Ntc. 2595327 7/14 Ord. 21-15	52.11
P0111912	00208813	SOUND PUBLISHING INC	Ntc. 2595829 7/28 Notice - Can	41.74
P0111912	00208813	SOUND PUBLISHING INC	Previous overpayment	-0.05
Org Key: ***CT1100 - Municipal Court***				
P0111919	00208790	INTERCOM LANGUAGE SERVICES INC	Intercom invoice #21-393	390.00
	00208776	COMPLETE OFFICE	JULY 21 STATEMENT OFFICE SUPPL	10.15
Org Key: ***DS0000 - Development Services-Revenue***				
	00208811	SEABORN PILE DRIVING CO	DEPOSIT DUE SHL21-006	7,443.22
	00208811	SEABORN PILE DRIVING CO	DEPOSIT DUE SEPA21-006	3,522.07
	00208797	Lo, Jenilyn	CANCELLED	464.80
	00208761	CARDINAL HEATING & A/C	PERMIT NOT NEEDED	141.60
Org Key: ***FN4501 - Utility Billing (Water)***				
P0111913	00208801	METROPRESORT	JULY 2021 PRINTING & MAILING O	87.37
P0111913	00208801	METROPRESORT	JULY 2021 PRINTING & MAILING O	85.31
Org Key: ***FN4502 - Utility Billing (Sewer)***				
P0111913	00208801	METROPRESORT	JULY 2021 PRINTING & MAILING O	87.37
P0111913	00208801	METROPRESORT	JULY 2021 PRINTING & MAILING O	85.31
Org Key: ***FN4503 - Utility Billing (Storm)***				
P0111913	00208801	METROPRESORT	JULY 2021 PRINTING & MAILING O	87.38
P0111913	00208801	METROPRESORT	JULY 2021 PRINTING & MAILING O	85.32
Org Key: ***FR1100 - Administration (FR)***				
	00208771	CENTURYLINK	MAIN FIRE STATION FD#7	195.21

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0111932	00208757	ASPECT SOFTWARE INC	Telestaff Monthly Fees	165.15
Org Key: ***FR2100 - Fire Operations***				
P0111928	00208810	SEA WESTERN INC	Calibration Gas Cylinder (6)	2,350.64
P0109899	00208780	EPSCA	44 RADIOS FOR FIRE 2021	1,111.00
P0109898	00208775	COMCAST	2021 Comcast Business - Fire	429.00
P0111933	00208795	KROESENS UNIFORM COMPANY	Boots/Collins	371.42
P0111929	00208758	AT&T MOBILITY	MDC Charges/Fire	278.88
P0111931	00208815	VERIZON SELECT SERVICES INC.	Cell Charges/Fire	32.75
P0109899	00208780	EPSCA	ACCESS FEE REBATE FIRE	-73.04
Org Key: ***FR2500 - Fire Emergency Medical Svcs***				
P0111927	00208796	LIFE ASSIST INC	Stock Aid Supplies	1,108.39
P0111930	00208755	AIRGAS USA LLC	Oxygen/Fire	4.93
Org Key: ***GB0104 - Luther Burbank Admin Repairs***				
P0111774	00208806	PREMIER CABLING LLC	Cabling to support new ACM at	3,863.89
Org Key: ***GB0105 - Thrift Shop Building Repairs***				
P0111774	00208806	PREMIER CABLING LLC	Cabling to support new ACM at	1,287.96
Org Key: ***GGM001 - General Government-Misc***				
P0109898	00208775	COMCAST	2021 Comcast Business - City h	884.12
Org Key: ***GGM004 - Gen Govt-Office Support***				
P0111907	00208818	Xerox Financial Services	Copier Rental Fees August 2021	1,031.64
	00208776	COMPLETE OFFICE	JULY 21 STATEMENT OFFICE SUPPL	587.51
P0111925	00208818	Xerox Financial Services	Copier Rental Fees July 2021	284.04
P0111937	00208777	CONFIDENTIAL DATA DISPOSAL	Shredding for PD Records - Inv	130.00
Org Key: ***GT0106 - Enterprise Resource Planning S***				
P0111915	00208759	BERRYDUNN	BIWEEKLY STATUS UPDATES/NEEDS	23,150.00
Org Key: ***IGMA02 - Alcoholism Program***				
P0111910	00208792	KC FINANCE	Remit Liquor profits	1,795.42
Org Key: ***IS2100 - IGS Network Administration***				
	00208770	CENTURYLINK	TRUNKS & BILLING (PRI)	584.54
P0111768	00208763	CDW GOVERNMENT INC	10G Fiber SFP+ J9150D	298.88
P0111815	00208763	CDW GOVERNMENT INC	Meraki MDM additional licenses	267.10
	00208769	CENTURYLINK	OPX LINES 16-32	73.06
Org Key: ***MT2100 - Roadway Maintenance***				
	00208809	PUGET SOUND ENERGY	STREET LIGHTS	2,672.14
	00208808	PUGET SOUND ENERGY	PSE JULY 23, 2021	1,044.76
	00208808	PUGET SOUND ENERGY	PSE JULY 23, 2021	726.26
P0111898	00208802	MI UTILITY BILLS	JULY 2021 PAYMENT OF UTILITY B	227.69
P0111905	00208789	IBS INC	MISC. HARDWARE (WAREHOUSE)	14.02
Org Key: ***MT2200 - Vegetation Maintenance***				
P0111905	00208789	IBS INC	MISC. HARDWARE (WAREHOUSE)	14.02
Org Key: ***MT2300 - Planter Bed Maintenance***				
P0111903	00208788	HORIZON	RAIN BIRD BATTERY CONTROL MOD	1,898.07
P0111898	00208802	MI UTILITY BILLS	JULY 2021 PAYMENT OF UTILITY B	701.20

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00208808	PUGET SOUND ENERGY	PSE JULY 23, 2021	13.38
P0111905	00208789	IBS INC	MISC. HARDWARE (WAREHOUSE)	12.01
	00208808	PUGET SOUND ENERGY	PSE JULY 23, 2021	1.50
Org Key: ***MT3100 - Water Distribution***				
P0111898	00208802	MI UTILITY BILLS	JULY 2021 PAYMENT OF UTILITY B	2,016.96
P0111905	00208789	IBS INC	MISC. HARDWARE (WAREHOUSE)	14.02
Org Key: ***MT3150 - Water Quality Event***				
P0111865	00208786	HOME DEPOT CREDIT SERVICE	PAINT SUPPLIES	291.80
Org Key: ***MT3200 - Water Pumps***				
	00208808	PUGET SOUND ENERGY	PSE JULY 23, 2021	4,266.50
	00208808	PUGET SOUND ENERGY	PSE JULY 23, 2021	199.24
	00208764	CENTURYLINK	MAIN FIRE STATION	59.74
	00208765	CENTURYLINK	SOUTH END FIRE STATION	59.74
	00208766	CENTURYLINK	MAIN WATER RESERVOIR	59.74
	00208767	CENTURYLINK	BOOSTER PUMP STATION	59.74
P0111905	00208789	IBS INC	MISC. HARDWARE (WAREHOUSE)	12.01
Org Key: ***MT3300 - Water Associated Costs***				
P0111867	00208817	WORKWEAR PLACE, THE	MISC. WORK CLOTHES	156.49
P0111892	00208814	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	65.71
Org Key: ***MT3400 - Sewer Collection***				
P0111898	00208802	MI UTILITY BILLS	JULY 2021 PAYMENT OF UTILITY B	990.20
P0111865	00208786	HOME DEPOT CREDIT SERVICE	DIAMOND BLADES	76.97
P0111905	00208789	IBS INC	MISC. HARDWARE (WAREHOUSE)	14.02
Org Key: ***MT3500 - Sewer Pumps***				
	00208773	CENTURYLINK BUSINESS SERVICES	SEWER TELEMETRY	2,972.15
	00208808	PUGET SOUND ENERGY	PSE JULY 23, 2021	1,392.83
	00208808	PUGET SOUND ENERGY	PSE JULY 23, 2021	1,289.70
P0111891	00208783	GEMPLER'S INC	CHEST WADERS (SIZES 9 & 11)	352.30
P0111905	00208789	IBS INC	MISC. HARDWARE (WAREHOUSE)	14.02
Org Key: ***MT3800 - Storm Drainage***				
P0111903	00208788	HORIZON	SUCTION PUMPS, TAMP & METER KE	261.02
P0111898	00208802	MI UTILITY BILLS	JULY 2021 PAYMENT OF UTILITY B	83.76
P0111905	00208789	IBS INC	MISC. HARDWARE (WAREHOUSE)	14.02
Org Key: ***MT4101 - Support Services - General Fd***				
	00208776	COMPLETE OFFICE	JULY 21 STATEMENT OFFICE SUPPL	89.21
P0111902	00208800	MERCER ISLAND REPORTER	PW RENEWAL OF MI REPORTER	70.00
Org Key: ***MT4150 - Support Services - Clearing***				
P0109899	00208780	EPSCA	1 RADIO FOR MAINTENANCE	25.25
P0109899	00208780	EPSCA	ACCESS FEE REBATE MAINT	-1.66
Org Key: ***MT4200 - Building Services***				
P0111898	00208802	MI UTILITY BILLS	JULY 2021 PAYMENT OF UTILITY B	18,903.10
	00208808	PUGET SOUND ENERGY	PSE JULY 23, 2021	4,647.15
P0111921	00208804	PACIFIC AIR CONTROL INC	FS91 LEAK CHECK & REPAIR	3,185.22
	00208808	PUGET SOUND ENERGY	PSE JULY 23, 2021	2,648.07

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00208808	PUGET SOUND ENERGY	PSE JULY 23, 2021	1,043.26
P0111908	00208760	BULGER SAFE & LOCK	REPAIR CITY HALL MAIN DOOR	720.60
P0111923	00208778	EASTSIDE EXTERMINATORS	CITY HALL EXTERMINATION SERVIC	271.21
	00208808	PUGET SOUND ENERGY	PSE JULY 23, 2021	118.70
P0111905	00208789	IBS INC	MISC. HARDWARE (WAREHOUSE)	12.01
Org Key: ***MT4300 - Fleet Services***				
P0109870	00208793	KIA MOTORS FINANCE	2021 KIA LEASE [2019 KIA NURO]	397.35
P0111905	00208789	IBS INC	MISC. HARDWARE (VEHICLE MAINT.	287.46
P0111904	00208805	PRAXAIR DISTRIBUTION INC	2021 ACETYLEN & OXYGEN TANK RE	62.18
P0111905	00208789	IBS INC	MISC. HARDWARE (WAREHOUSE)	12.01
Org Key: ***MT4420 - Transportation Planner Eng***				
P0102334	00208794	KPG	2019 ON CALL TRANPORATION	1,163.50
Org Key: ***MT4501 - Water Administration***				
P0111897	00208812	SEATTLE PUBLIC UTILITIES	JULY 2021 WATER PURCHASE	411,446.52
P0111924	00208816	WILLIAMS KASTNER & GIBBS PLLC	MOUNTAIN SOUND TRANSIT CLAIM	527.00
Org Key: ***MT4900 - Solid Waste & Sustainability***				
P0111906	00208774	CHARGEPOINT INC	Vehicle Charging Station Modem	660.60
Org Key: ***MT6100 - Park Maintenance***				
	00208808	PUGET SOUND ENERGY	PSE JULY 23, 2021	1,279.43
	00208808	PUGET SOUND ENERGY	PSE JULY 23, 2021	202.33
P0111905	00208789	IBS INC	MISC. HARDWARE (WAREHOUSE)	14.02
Org Key: ***MT6200 - Athletic Field Maintenance***				
P0111911	00208784	GRAINGER	CABLE TIES	206.99
P0111901	00208814	SOUND SAFETY PRODUCTS	SAFETY BOOTS & MISC. WORK CLOT	186.60
	00208768	CENTURYLINK	BATTING CAGE DSL	84.36
P0111905	00208789	IBS INC	MISC. HARDWARE (WAREHOUSE)	14.02
Org Key: ***MT6500 - Luther Burbank Park Maint***				
	00208808	PUGET SOUND ENERGY	PSE JULY 23, 2021	656.27
P0111905	00208789	IBS INC	MISC. HARDWARE (WAREHOUSE)	14.02
Org Key: ***MT6600 - Park Maint School Fields***				
	00208808	PUGET SOUND ENERGY	PSE JULY 23, 2021	282.64
P0111905	00208789	IBS INC	MISC. HARDWARE (WAREHOUSE)	12.01
Org Key: ***MT6900 - Aubrey Davis Park Maint***				
	00208808	PUGET SOUND ENERGY	PSE JULY 23, 2021	110.19
	00208808	PUGET SOUND ENERGY	PSE JULY 23, 2021	16.24
P0111905	00208789	IBS INC	MISC. HARDWARE (WAREHOUSE)	13.98
Org Key: ***PA0100 - Open Space Management***				
P0110594	00208803	MOUNTAINS TO SOUND	LUTHER BURBANK PARK SOUTH	6,807.48
Org Key: ***PO1100 - Administration (PO)***				
	00208776	COMPLETE OFFICE	JULY 21 STATEMENT OFFICE SUPPL	245.40
Org Key: ***PO1350 - Police Emergency Management***				
P0109899	00208780	EPSCA	13 RADIOS FOR EMERGENCY MGMT	328.25
P0109899	00208780	EPSCA	ACCESS FEE REBATE EMERGENCY	-21.58

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: ***PO1650 - Regional Radio Operations***				
P0109899	00208780	EPSCA	60 RADIOS FOR POLICE DEPARTMEN	1,515.00
P0109899	00208780	EPSCA	ACCESS FEE REBATE POLICE	-99.60
Org Key: ***PO1900 - Jail/Home Monitoring***				
P0111936	00208791	ISSAQUAH JAIL, CITY OF	Jail Housing July 2021 - Invoi	3,410.00
Org Key: ***PO2100 - Patrol Division***				
P0111938	00208795	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoice Num	1,733.96
P0111938	00208795	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoice Num	774.78
P0111938	00208795	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoice Num	590.84
P0111938	00208795	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoice Num	558.67
P0111938	00208795	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoice Num	527.21
P0111938	00208795	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoice Num	202.45
P0111939	00208819	ZEE MEDICAL	Patrol Employee Medical Suppli	175.75
P0111938	00208795	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoice Num	82.56
P0111938	00208795	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoice Num	77.00
P0111938	00208795	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoice Num	31.87
P0111938	00208795	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoice Num	14.81
Org Key: ***PO2200 - Marine Patrol***				
P0111940	00208781	FISHERIES SUPPLY	3/4 Inch Poly Line for Buoys -	267.59
Org Key: ***PO4100 - Firearms Training***				
P0111935	00208782	G W INC	4 Glock Gen 5, G17 - Invoice #	1,927.85
Org Key: ***PR1100 - Administration (PR)***				
P0111922	00208779	Emily Moon, Consultant	Recreation Reset Services - Ju	9,100.00
Org Key: ***PR4100 - Community Center***				
P0111898	00208802	MI UTILITY BILLS	JULY 2021 PAYMENT OF UTILITY B	5,294.13
	00208808	PUGET SOUND ENERGY	PSE JULY 23, 2021	3,964.88
P0111916	00208804	PACIFIC AIR CONTROL INC	MICEC MERCER ROOM REPAIR	2,391.78
Org Key: ***PR5600 - Cultural & Performing Arts***				
P0111946	00208807	PROFESSIONAL ENTERTAIN CONSLT	CONCERT - MOSTLY MUSIC IN THE	3,500.00
	00208807	PROFESSIONAL ENTERTAIN CONSLT	MUSIC IN THE PARK - OLSON BROS	0.00
Org Key: ***ST0020 - ST Long Term Parking***				
P0111898	00208802	MI UTILITY BILLS	JULY 2021 PAYMENT OF UTILITY B	184.80
	00208808	PUGET SOUND ENERGY	PSE JULY 23, 2021	12.21
Org Key: ***SU0113 - SCADA System Replacement-Sewer***				
P0111791	00208756	CHIP GEORGE INC	3x Dual Carrier Antennas 6x An	1,131.36
P0111866	00208784	GRAINGER	METAL CRIMPER & 8" PIPE PLUGS	162.57
P0111865	00208786	HOME DEPOT CREDIT SERVICE	DRILL BITS	49.48
Org Key: ***WU0101 - Booster Chlorination Station***				
P0108114	00208762	CAROLLO ENGINEERS INC	BOOSTER CHLORINATION SYSTEM	9,468.00
Org Key: ***YF1200 - Thrift Shop***				
	00208808	PUGET SOUND ENERGY	PSE JULY 23, 2021	430.50
P0111898	00208802	MI UTILITY BILLS	JULY 2021 PAYMENT OF UTILITY B	383.13
	00208772	CENTURYLINK	THRIFT SHOP ALARMS	206.97

PO #	Check #	Vendor:	Transaction Description	Check Amount
			Total	628,014.72

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00208754	08/19/2021	6211 77th AVE SE LLC		080521	08/05/2021	214.19
		REFUND OVERPAY 00775400002				
00208755	08/19/2021	AIRGAS USA LLC	P0111930	9116235836	08/05/2021	4.93
		Oxygen/Fire				
00208756	08/19/2021	CHIP GEORGE INC	P0111791	4553	08/09/2021	1,131.36
		3x Dual Carrier Antennas 6x An				
00208757	08/19/2021	ASPECT SOFTWARE INC	P0111932	ASI067288	08/05/2021	165.15
		Telestaff Monthly Fees				
00208758	08/19/2021	AT&T MOBILITY	P0111929	X081321	08/13/2021	278.88
		MDC Charges/Fire				
00208759	08/19/2021	BERRYDUNN	P0111915	406129	08/10/2021	23,150.00
		BIWEEKLY STATUS UPDATES/NEEDS				
00208760	08/19/2021	BULGER SAFE & LOCK	P0111908	WO-205585	08/10/2021	720.60
		REPAIR CITY HALL MAIN DOOR				
00208761	08/19/2021	CARDINAL HEATING & A/C		2107-062	08/18/2021	141.60
		PERMIT NOT NEEDED				
00208762	08/19/2021	CAROLLO ENGINEERS INC	P0108114	FB13084	08/04/2021	9,468.00
		BOOSTER CHLORINATION SYSTEM				
00208763	08/19/2021	CDW GOVERNMENT INC	P0111815	H929172	08/06/2021	565.98
		10G Fiber SFP+ J9150D				
00208764	08/19/2021	CENTURYLINK		4129-AUG21	08/01/2021	59.74
		MAIN FIRE STATION				
00208765	08/19/2021	CENTURYLINK		4130-AUG21	08/01/2021	59.74
		SOUTH END FIRE STATION				
00208766	08/19/2021	CENTURYLINK		4212-AUG21	08/01/2021	59.74
		MAIN WATER RESERVOIR				
00208767	08/19/2021	CENTURYLINK		9073-AUG21	08/01/2021	59.74
		BOOSTER PUMP STATION				
00208768	08/19/2021	CENTURYLINK		0689-AUG21	08/01/2021	84.36
		BATTING CAGE DSL				
00208769	08/19/2021	CENTURYLINK		3249-AUG21	08/01/2021	73.06
		OPX LINES 16-32				
00208770	08/19/2021	CENTURYLINK		3600-AUG21	08/01/2021	584.54
		TRUNKS & BILLING (PRI)				
00208771	08/19/2021	CENTURYLINK		0834-AUG21	08/01/2021	195.21
		MAIN FIRE STATION FD#7				
00208772	08/19/2021	CENTURYLINK		4207-AUG21	08/01/2021	206.97
		THRIFT SHOP ALARMS				
00208773	08/19/2021	CENTURYLINK BUSINESS SERVICES		238377670	08/04/2021	2,972.15
		SEWER TELEMETRY				
00208774	08/19/2021	CHARGEPOINT INC	P0111906	IN110558	08/09/2021	660.60
		Vehicle Charging Station Modem				
00208775	08/19/2021	COMCAST	P0109898	127641140	08/01/2021	1,313.12
		2021 Comcast Business - Fire				
00208776	08/19/2021	COMPLETE OFFICE		070121	07/01/2021	932.27
		JULY 21 STATEMENT OFFICE SUPPL				
00208777	08/19/2021	CONFIDENTIAL DATA DISPOSAL	P0111937	207326	08/12/2021	130.00
		Shredding for PD Records - Inv				
00208778	08/19/2021	EASTSIDE EXTERMINATORS	P0111923	589481	08/13/2021	271.21
		CITY HALL EXTERMINATION SERVIC				
00208779	08/19/2021	Emily Moon, Consultant	P0111922	5	08/13/2021	9,100.00
		Recreation Reset Services - Ju				

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00208780	08/19/2021	EPSCA	P0109899	10505	08/03/2021	2,783.62
		44 RADIOS FOR FIRE 2021				
00208781	08/19/2021	FISHERIES SUPPLY	P0111940	580286	08/16/2021	267.59
		3/4 Inch Poly Line for Buoys -				
00208782	08/19/2021	G W INC	P0111935	1128961	08/12/2021	1,927.85
		4 Glock Gen 5, G17 - Invoice #				
00208783	08/19/2021	GEMPLER'S INC	P0111891	INV0004476469	08/06/2021	352.30
		CHEST WADERS (SIZES 9 & 11)				
00208784	08/19/2021	GRAINGER	P0111866	9012241957	08/04/2021	920.15
		INVENTORY PURCHASES				
00208785	08/19/2021	Hardesty, Kathryn	P0111920	32423-COVIDREF	01/01/2021	21.96
		Refund: Membership refund from				
00208786	08/19/2021	HOME DEPOT CREDIT SERVICE	P0111865	0512263	08/10/2021	418.25
		PAINT SUPPLIES				
00208787	08/19/2021	HONEYWELL, MATTHEW V	P0111944	1234	08/17/2021	1,650.00
		Invoice #1234 Professional Ser				
00208788	08/19/2021	HORIZON	P0111903	3M402041	07/30/2021	2,159.09
		RAIN BIRD BATTERY CONTROL MOD				
00208789	08/19/2021	IBS INC	P0111905	762752-1/2753-1	08/06/2021	487.67
		MISC. HARDWARE (WAREHOUSE)				
00208790	08/19/2021	INTERCOM LANGUAGE SERVICES INC	P0111919	21-393	08/13/2021	390.00
		Intercom invoice #21-393				
00208791	08/19/2021	ISSAQUAH JAIL, CITY OF	P0111936	21000293	08/10/2021	3,410.00
		Jail Housing July 2021 - Invoi				
00208792	08/19/2021	KC FINANCE	P0111910	2135869	08/09/2021	1,795.42
		Remit Liquor profits				
00208793	08/19/2021	KIA MOTORS FINANCE	P0109870	1914423378-AUG21	08/04/2021	397.35
		2021 KIA LEASE [2019 KIA NURO]				
00208794	08/19/2021	KPG	P0102334	7-21021	08/06/2021	1,163.50
		2019 ON CALL TRANPORATION				
00208795	08/19/2021	KROESENS UNIFORM COMPANY	P0111938	64625	08/05/2021	4,965.57
		Boots/Collins				
00208796	08/19/2021	LIFE ASSIST INC	P0111927	1125213	08/13/2021	1,108.39
		Stock Aid Supplies				
00208797	08/19/2021	Lo, Jenilyn		1703-031	08/18/2021	4,717.80
		CANCELLED				
00208798	08/19/2021	Madrona Law Group, PPLC	P0111941	10880	08/04/2021	36,601.12
		Invoice #10879 Professional				
00208799	08/19/2021	MARTEN LAW	P0111943	44091881	08/11/2021	4,713.25
		Invoice #44091880 Professional				
00208800	08/19/2021	MERCER ISLAND REPORTER	P0111902	MI-431188-AUG21	01/29/2021	70.00
		PW RENEWAL OF MI REPORTER				
00208801	08/19/2021	METROPRESORT	P0111913	IN635964	08/12/2021	518.06
		JULY 2021 PRINTING & MAILING O				
00208802	08/19/2021	MI UTILITY BILLS	P0111898	JULY2021	07/31/2021	28,784.97
		JULY 2021 PAYMENT OF UTILITY B				
00208803	08/19/2021	MOUNTAINS TO SOUND	P0110594	3889	06/30/2021	6,807.48
		LUTHER BURBANK PARK SOUTH WETL				
00208804	08/19/2021	PACIFIC AIR CONTROL INC	P0111916	41845	07/30/2021	5,577.00
		FS91 LEAK CHECK & REPAIR				
00208805	08/19/2021	PRAXAIR DISTRIBUTION INC	P0111904	65185328	07/31/2021	62.18
		2021 ACETYLEN & OXYGEN TANK RE				

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00208806	08/19/2021	PREMIER CABLING LLC Cabling to support new ACM at	P0111774	1829	07/27/2021	5,151.85
00208807	08/19/2021	PROFESSIONAL ENTERTAIN CONSLT MUSIC IN THE PARK - OLSON BROS	P0111946	1	08/19/2021	3,500.00
00208808	08/19/2021	PUGET SOUND ENERGY PSE JULY 23, 2021		081921A	07/23/2021	24,346.04
00208809	08/19/2021	PUGET SOUND ENERGY STREET LIGHTS		PSE6878-AUG21	07/30/2021	2,672.14
00208810	08/19/2021	SEA WESTERN INC Calibration Gas Cylinder (6)	P0111928	INV12021	07/30/2021	2,350.64
00208811	08/19/2021	SEABORN PILE DRIVING CO DEPOSIT DUE SHL21-006		SHL21-006/SEPA21	07/20/2021	10,965.29
00208812	08/19/2021	SEATTLE PUBLIC UTILITIES JULY 2021 WATER PURCHASE	P0111897	OH014607	07/01/2021	411,446.52
00208813	08/19/2021	SOUND PUBLISHING INC Ntc. 2595326 7/14 Ord. 21C-16	P0111912	8033224	07/31/2021	448.55
00208814	08/19/2021	SOUND SAFETY PRODUCTS MISC. WORK CLOTHES	P0111901	198287/3	08/10/2021	252.31
00208815	08/19/2021	VERIZON SELECT SERVICES INC. Cell Charges/Fire	P0111931	9885679470	08/06/2021	32.75
00208816	08/19/2021	WILLIAMS KASTNER & GIBBS PLLC MOUNTAIN SOUND TRANSIT CLAIM	P0111924	624265	07/30/2021	527.00
00208817	08/19/2021	WORKWEAR PLACE, THE MISC. WORK CLOTHES	P0111867	1477	08/08/2021	156.49
00208818	08/19/2021	Xerox Financial Services Copier Rental Fees August 2021	P0111925	2746207	08/04/2021	1,315.68
00208819	08/19/2021	ZEE MEDICAL Patrol Employee Medical Suppli	P0111939	68421112	08/02/2021	175.75
					Total	628,014.72

Electronic Funds Transfer - June 2021

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

Report	Date	Amount
EFT Payments	June 2021	**$2,605,762.23**

Accounts Payable EFT Report

Date	Description	Vendor Name/Description		Dollar Amount
6/1/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**3.80**
6/1/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**42.75**
6/1/2021	Preauthorized ACH Debit	MERCHANT SVCS MERCH FEE 000000000259217	Merchant Fee - MBP.com	**1,979.64**
6/1/2021	Preauthorized ACH Debit	MERCHANT SVCS MERCH FEE 8037460410	Merchant Fee - Paybyphone	**95.82**
6/2/2021	Preauthorized ACH Debit	DIRECT DEPOSIT BANKCARD 948908660000035	Merchant Fee - Utility Billing	**5,278.08**
6/2/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL AUTHNET GATEWAY BILLING	Merchant Processing Fee	**25.00**
6/2/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL AUTHNET GATEWAY BILLING	Merchant Processing Fee	**28.79**
6/2/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL AUTHNET GATEWAY BILLING	Merchant Processing Fee	**30.00**
6/2/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA MONTH END	Merchant Fee - Utility Billing	**10.00**
6/2/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**0.95**
6/2/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**1.90**
6/2/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**2.85**
6/2/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**5.70**
6/2/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**5.70**
6/2/2021	Preauthorized ACH Debit	MERCHANT SERVICEMERCH FEES930553411164783	Merchant Fee - Thrift Shop	**1,083.42**
6/2/2021	Outgoing Money Transfer	ADP	Net Payroll	**522,094.79**
6/3/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP Tax ADP Tax *Employee (payroll withholding)* *Employer Portion*	Payroll Taxes *$130,316.43* *$47,796.20*	**178,112.63**
6/3/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL FISERV MERCHANT FEE	Merchant Processing Fee	**6.45**
6/3/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL FISERV MERCHANT FEE	Merchant Processing Fee	**6.45**

Accounts Payable EFT Report

Date	Description	Vendor Name/Description		Dollar Amount
6/3/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL FISERV MERCHANT FEE	Merchant Processing Fee	**152.64**
6/3/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL FISERV MERCHANT FEE	Merchant Processing Fee	**165.32**
6/3/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA BENEFIT SOFLEXIBLE B	Employee Withholding - Payroll	**39.90**
6/3/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**56.05**
6/3/2021	Outgoing Money Transfer	Kroger	Food Pantry	**9,600.00**
6/4/2021	Deposited Item Returned	CHARGEBACK	NSF Return - Utility Billing	**4,293.66**
6/4/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL NATIONWIDE PAYMENTS	Employee Withholding - Payroll	**1,050.00**
6/4/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL NATIONWIDE PAYMENTS	Employee Withholding - Payroll	**17,274.71**
6/4/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECT FEE	Merchant Fee - Utility Billing	**30.00**
6/4/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECTS	NSF Return - Utility Billing	**3,903.15**
6/4/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECTS	NSF Return - CPD	**5,427.72**
6/4/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**13.30**
6/4/2021	Outgoing Money Transfer	FF Dues	Employee Withholding - Payroll	**2,332.89**
6/4/2021	Outgoing Money Transfer	ICMA	Employee Withholding - Payroll	**32,777.01**
6/4/2021	Outgoing Money Transfer	VEBA	Employee Withholding - Payroll	**5,982.88**
6/7/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**1.90**
6/7/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**8.55**
6/7/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL WASHINGTON-DSHS	Employee Withholding - Payroll	**599.99**
6/8/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL INVOICE CLOUD INVOICE CL	Merchant Fee - Thrift Shop	**103.50**

Accounts Payable EFT Report

Date	Description	Vendor Name/Description		Dollar Amount
6/8/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA BENEFIT SOFLEXIBLE B	Employee Withholding - Payroll	**128.65**
6/8/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**2.85**
6/8/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**7.60**
6/8/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**8.55**
6/8/2021	Preauthorized ACH Debit	VANTIV_INTG_PYMTBILLNG 295483290884	Merchant Fee - Recreation	**370.15**
6/8/2021	Preauthorized ACH Debit	VANTIV_INTG_PYMTBILLNG 295483291882	Merchant Fee - Recreation	**56.85**
6/8/2021	Preauthorized ACH Debit	VANTIV_INTG_PYMTBILLNG 295483292880	Merchant Fee - Recreation	**31.90**
6/9/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**1.90**
6/10/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA BENEFIT SOFLEXIBLE B	Employee Withholding - Payroll	**532.58**
6/10/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**8.55**
6/11/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECT FEE	Merchant Fee - Utility Billing	**15.00**
6/11/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECTS	NSF Return - Utility Billing	**1,297.23**
6/11/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**57.95**
6/11/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL Vimly Benefit SoVimly Bene	Employee Insurance Premiums	**158,661.55**
		Employee (payroll withholding)	*$24,997.96*	
		Employer Portion	*$133,663.59*	
6/11/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL WA DEPT RET SYS DRS EPAY	Remit Retirement Contribution	**137,137.82**
		Employee (payroll withholding)	*$62,464.91*	
		Employer Portion	*$74,672.91*	
6/14/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**10.45**
6/15/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**0.95**
6/15/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**9.50**

Accounts Payable EFT Report

Date	Description	Vendor Name/Description		Dollar Amount
6/15/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**10.45**
6/16/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL CITY OF MERCER IRETURN	NSF Return - Utility Billing	**269.76**
6/16/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**61.75**
6/16/2021	Outgoing Money Transfer	ADP	Net Payroll	**518,668.77**
6/17/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP Tax ADP Tax *Employee (payroll withholding)* *Employer Portion*	Payroll Taxes *$134,231.70* *$48,608.11*	**182,839.81**
6/17/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL CAYAN HOLDINGS LPAYMENT	Merchant Fee - Thrift Shop	**101.68**
6/17/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA BENEFIT SOFLEXIBLE B	Employee Withholding - Payroll	**588.35**
6/17/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**13.30**
6/18/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL NATIONWIDE PAYMENTS	Employee Withholding - Payroll	**1,050.00**
6/18/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL NATIONWIDE PAYMENTS	Employee Withholding - Payroll	**16,856.08**
6/18/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**13.30**
6/18/2021	Outgoing Money Transfer	FF Dues	Employee Withholding - Payroll	**2,332.89**
6/18/2021	Outgoing Money Transfer	ICMA	Employee Withholding - Payroll	**33,779.61**
6/18/2021	Outgoing Money Transfer	VEBA	Employee Withholding - Payroll	**5,982.88**
6/21/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP PAYROLL FEESADP - FEES	ADP Payroll Services	**1,614.32**
6/21/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**7.60**
6/21/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL WASHINGTON-DSHS	Employee Withholding - Payroll	**599.99**
6/22/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL Cayan LLC EDI PYMNTS	Merchant Fee - Thrift Shop	**5.00**
6/22/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECT FEE	Merchant Fee - Utility Billing	**15.00**

Accounts Payable EFT Report

Date	Description	Vendor Name/Description		Dollar Amount
6/22/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**1.90**
6/22/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**5.70**
6/22/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**61.75**
6/23/2021	Deposited Item Returned	CHARGEBACK	NSF Return - Utility Billing	**284.69**
6/23/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**1.90**
6/23/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL UNUMGROUP955 INSURANCE	Employee Withholding - Payroll	**190.50**
6/23/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL UNUMGROUP955 INSURANCE	Employee Withholding - Payroll	**315.20**
6/23/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL WA DEPT RET SYS DRS EPAY	Remit Retirement Contribution	**138,276.45**
		Employee (payroll withholding)	*$62,822.35*	
		Employer Portion	*$75,454.10*	
6/24/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL AFLAC INSURANCE	Employee Withholding - Payroll	**777.39**
6/24/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA BENEFIT SOFLEXIBLE B	Employee Withholding - Payroll	**1,205.78**
6/24/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**9.50**
6/25/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP PAYROLL FEESADP - FEES	ADP Payroll Services	**899.30**
6/25/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP PAYROLL FEESADP - FEES	ADP Payroll Services	**2,224.14**
6/25/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**7.60**
6/28/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**9.50**
6/28/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL WA DEPT REVENUE TAX PYMT	Remit Excise Tax	**76,620.06**
		Water Utility	*$43,524.73*	
		Sewer Utility	*$25,686.11*	
		Stormwater Utility	*$4,106.40*	
		Thrift Shop	*$3,017.48*	
		General	*$285.34*	
6/29/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECT FEE	Merchant Fee - Utility Billing	**15.00**

Accounts Payable EFT Report

Date	Description	Vendor Name/Description		Dollar Amount
6/29/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**2.85**
6/29/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**5.70**
6/29/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	**55.10**
6/29/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL WA STATE DOL WA DRIVER	New Hire Driving Abstra	**13.00**
6/29/2021	Preauthorized ACH Debit	DIRECT WITHDRAWAL WA STATE DOL WA DRIVER	New Hire Driving Abstra	**39.00**
6/30/2021	Outgoing Money Transfer	ADP	Net Payroll	**528,961.76**
			Total	**$ 2,605,762.23**

BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND

AB 5920
August 31, 2021
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 5920: July 16, 2021, Payroll Certification, in the amount of $818,465.97	☐ Discussion Only ☒ Action Needed: ☒ Motion ☐ Ordinance ☐ Resolution
RECOMMENDED ACTION:	Approve the July 16, 2021, Payroll Certification.	

DEPARTMENT:	Human Resources
STAFF:	Ali Spietz, Chief of Administration
COUNCIL LIAISON:	n/a
EXHIBITS:	1. July 16, 2021, Payroll Certification
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	$ n/a
AMOUNT BUDGETED	$ n/a
APPROPRIATION REQUIRED	$ n/a

SUMMARY

This is an approval of the payroll certification for the City of Mercer Island for the period from June 26, 2021, through July 9, 2021, in the amount of $818,465.97 (see Exhibit 1).

BACKGROUND

RCW 42.24.080 requires that all claims presented against the City by performing labor must be certified by the appropriate official to ensure that the labor was performed as described, and that the claims are just, due, and unpaid obligations against the City, before payment can be made. RCW 42.24.180 allows the payment of claims to occur prior to City Council approval to expedite processing of the payment of claims, provided, however, that review and approval of the claims' documentation occurs at the next regularly scheduled public meeting.

The Certification of Payroll details the total payment to employees for labor performed and benefits payments made for each payroll. The City is on a bi-weekly payroll schedule with payments on every other Friday.

PAYROLL INFORMATION

Each payroll varies depending on several factors (i.e., number of employees, pay changes, leave cash outs, overtime, etc.) In addition to regular pay for employees, the July 16, 2021, payroll has variants that are outlined below:

Additional payments:

- $6,715.34 in leave cash outs for current employees.
- $15,934.86 in leave cash outs for terminated employees.
- $6,554.82 in employee recognition awards for current employees.
- $64,471.17 overtime earnings (see chart for overtime hours by department).

Overtime hours by department:

Department	Hours
Administrative Services	25.50
City Attorney's Office	
City Manager's Office	
Community Planning & Development	8.50
Finance	
Fire	457.00
Municipal Court	
Police	272.75
Public Works	130.50
Youth & Family Services	
Total Overtime Hours	**894.25**

FTE/LTE COUNTS

Please refer to the table in AB 5937 (August 13 Payroll Certification) for current FTE/LTE counts.

RECOMMENDED ACTION

Approve the July 16, 2021, Payroll Certification (Exhibit 1) in the amount of $818,465.97 and authorize the Mayor to sign the certification on behalf of the entire City Council.

CITY OF MERCER ISLAND PAYROLL CERTIFICATION

PAYROLL PERIOD ENDING		**7.9.2021**
PAYROLL DATED		**7.16.2021**
Net Cash	$	542,945.81
Net Voids/Manuals	$	-
Net Total	**$**	**542,945.81**
Federal Tax Deposit	$	89,157.59
Social Security and Medicare Taxes	$	48,163.86
Medicare Taxes Only (Fire Fighter Employees)	$	2,485.85
State Tax (Oregon)	$	99.13
Family/Medical Leave Tax (Massachusetts)	$	0.77
Public Employees' Retirement System (PERS Plan 2)	$	23,188.08
Public Employees' Retirement System (PERS Plan 3)	$	5,424.49
Public Employees' Retirement System (PERSJM)	$	713.03
Public Safety Employees' Retirement System (PSERS)	$	244.53
Law Enforcement Officers' & Fire Fighters' Retirement System (LEOFF Plan2)	$	27,916.98
Regence & LEOFF Trust Medical Insurance Deductions	$	10,666.61
Domestic Partner Medical Insurance Deductions	$	547.88
Kaiser Medical Insurance Deductions	$	817.00
Health Care - Flexible Spending Account Contributions	$	1,647.83
Dependent Care - Flexible Spending Account Contributions	$	430.76
ICMA Roth IRA Contributions	$	525.00
ICMA 457 Deferred Compensation Contributions	$	33,480.40
Fire Nationwide 457 Deferred Compensation Contributions	$	13,388.25
Fire Nationwide Roth IRA Contributions	$	1,050.00
ICMA 401K Deferred Compensation Contributions	$	472.60
Child Support Wage Garnishment	$	869.49
Mercer Island Employee Association Dues	$	230.00
AFSCME Union Dues	$	2,388.25
Police Union Dues	$	2,229.65
Fire Union Dues	$	2,098.48
Fire Union Supplemental Dues	$	154.00
Standard - Supplemental Life Insurance	$	484.25
Unum - Long Term Care Insurance	$	191.45
AFLAC - Supplemental Insurance Plans	$	364.14
Coffee Club Dues	$	140.00
Transportation - Flexible Spending Account Contributions	$	62.50
Fire HRA-VEBA Contributions	$	5,885.62
Oregon Transit Tax and Oregon Benefit Tax	$	1.69
Tax & Benefit Obligations Total	**$**	**275,520.16**
TOTAL GROSS PAYROLL	**$**	**818,465.97**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor Date

BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND

AB 5922
August 31, 2021
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 5922: July 30, 2021, Payroll Certification, in the amount of $782,252.21	☐ Discussion Only ☒ Action Needed: ☒ Motion ☐ Ordinance ☐ Resolution
RECOMMENDED ACTION:	Approve the July 30, 2021, Payroll Certification.	

DEPARTMENT:	Human Resources
STAFF:	Ali Spietz, Chief of Administration
COUNCIL LIAISON:	n/a
EXHIBITS:	1. July 30, 2021, Payroll Certification
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	$ n/a
AMOUNT BUDGETED	$ n/a
APPROPRIATION REQUIRED	$ n/a

SUMMARY

This is an approval of the payroll certification for the City of Mercer Island for the period from July 10, 2021, through July 23, 2021, in the amount of $782,252.21 (see Exhibit 1).

BACKGROUND

RCW 42.24.080 requires that all claims presented against the City by performing labor must be certified by the appropriate official to ensure that the labor was performed as described, and that the claims are just, due, and unpaid obligations against the City, before payment can be made. RCW 42.24.180 allows the payment of claims to occur prior to City Council approval to expedite processing of the payment of claims, provided, however, that review and approval of the claims' documentation occurs at the next regularly scheduled public meeting.

The Certification of Payroll details the total payment to employees for labor performed and benefits payments made for each payroll. The City is on a bi-weekly payroll schedule with payments on every other Friday.

PAYROLL INFORMATION

Each payroll varies depending on a number of factors (i.e., number of employees, pay changes, leave cash outs, overtime, etc.) In addition to regular pay for employees, the July 30, 2021, payroll has variants that are outlined below:

There are no benefit and/or dues deductions taken out, as this is the 3rd payroll of the month.

Additional payments:

- $2,563.20 in leave cash outs for current employees.
- $6,740.96 in leave cash outs for terminated employees.
- $3,059.82 in employee recognition awards for current employees.
- $54,437.37 overtime earnings (see chart for overtime hours by department).

Overtime hours by department:

Department	Hours
Administrative Services	15.00
City Attorney's Office	
City Manager's Office	
Community Planning & Development	1.00
Finance	
Fire	498.50
Municipal Court	
Police	177.00
Public Works	80.50
Youth & Family Services	
Total Overtime Hours	**772.00**

FTE/LTE COUNTS

Please refer to the table in AB 5937 (August 13 Payroll Certification) for current FTE/LTE counts.

RECOMMENDED ACTION

Approve the July 30, 2021, Payroll Certification (Exhibit 1) in the amount of $782,252.21 and authorize the Mayor to sign the certification on behalf of the entire City Council.

CITY OF MERCER ISLAND PAYROLL CERTIFICATION

PAYROLL PERIOD ENDING		**7.23.2021**
PAYROLL DATED		**7.30.2021**
Net Cash	$	535,415.73
Net Voids/Manuals	$	794.54
Net Total	**$**	**536,210.27**
Federal Tax Deposit	$	84,716.15
Social Security and Medicare Taxes	$	45,906.12
Medicare Taxes Only (Fire Fighter Employees)	$	2,554.20
State Tax (Oregon)	$	102.60
Family/Medical Leave Tax (Massachusetts)	$	-
Public Employees' Retirement System (PERS Plan 2)	$	22,179.16
Public Employees' Retirement System (PERS Plan 3)	$	5,498.31
Public Employees' Retirement System (PERSJM)	$	713.03
Public Safety Employees' Retirement System (PSERS)	$	196.80
Law Enforcement Officers' & Fire Fighters' Retirement System (LEOFF Plan2)	$	27,005.98
Regence & LEOFF Trust Medical Insurance Deductions	$	318.98
Domestic Partner Medical Insurance Deductions	$	-
Kaiser Medical Insurance Deductions	$	-
Health Care - Flexible Spending Account Contributions	$	1,647.83
Dependent Care - Flexible Spending Account Contributions	$	430.76
ICMA Roth IRA Contributions	$	525.00
ICMA 457 Deferred Compensation Contributions	$	30,487.47
Fire Nationwide 457 Deferred Compensation Contributions	$	12,936.92
Fire Nationwide Roth IRA Contributions	$	1,050.00
ICMA 401K Deferred Compensation Contributions	$	472.60
Child Support Wage Garnishment	$	869.49
Mercer Island Employee Association Dues	$	232.50
AFSCME Union Dues	$	-
Police Union Dues	$	-
Fire Union Dues	$	2,098.48
Fire Union Supplemental Dues	$	154.00
Standard - Supplemental Life Insurance	$	47.60
Unum - Long Term Care Insurance	$	10.60
AFLAC - Supplemental Insurance Plans	$	-
Coffee Club Dues	$	-
Transportation - Flexible Spending Account Contributions	$	-
Fire HRA-VEBA Contributions	$	5,885.62
Oregon Transit Tax and Oregon Benefit Tax	$	1.74
Tax & Benefit Obligations Total	**$**	**246,041.94**
TOTAL GROSS PAYROLL	**$**	**782,252.21**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor Date

BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND

AB 5937
August 31, 2021
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 5937: August 13, 2021, Payroll Certification, in the amount of $772,439.02	☐ Discussion Only ☒ Action Needed: ☒ Motion ☐ Ordinance ☐ Resolution
RECOMMENDED ACTION:	Approve the August 13, 2021, Payroll Certification.	

DEPARTMENT:	Human Resources
STAFF:	Ali Spietz, Chief of Administration
COUNCIL LIAISON:	n/a
EXHIBITS:	1. August 13, 2021, Payroll Certification
CITY COUNCIL PRIORITY:	n/a

SUMMARY

This is an approval of the payroll certification for the City of Mercer Island for the period from July 24, 2021, through August 6, 2021, in the amount of $772,439.02 (see Exhibit 1).

BACKGROUND

RCW 42.24.080 requires that all claims presented against the City by performing labor must be certified by the appropriate official to ensure that the labor was performed as described, and that the claims are just, due, and unpaid obligations against the City, before payment can be made. RCW 42.24.180 allows the payment of claims to occur prior to City Council approval to expedite processing of the payment of claims, provided, however, that review and approval of the claims' documentation occurs at the next regularly scheduled public meeting.

The Certification of Payroll details the total payment to employees for labor performed and benefits payments made for each payroll. The City is on a bi-weekly payroll schedule with payments on every other Friday.

PAYROLL INFORMATION

Each payroll varies depending on a number of factors (i.e., number of employees, pay changes, leave cash outs, overtime, etc.) In addition to regular pay for employees, the August 13, 2021, payroll has variants that are outlined at the top of page 2:

Additional payments:

- $1,292.40 in leave cash outs for current employees.
- $4,240.96 in leave cash outs for terminated employees.
- $442.59 in employee recognition awards for current employees.
- $2,513.99 in retro pay for current employees.
- $43,586.00 overtime earnings (see chart for overtime hours by department).

Overtime hours by department:

Department	Hours
Administrative Services	
City Attorney's Office	
City Manager's Office	
Community Planning & Development	14.50
Finance	
Fire	334.00
Municipal Court	
Police	181.75
Public Works	80.25
Youth & Family Services	2.50
Total Overtime Hours	**613.00**

FTE/LTE COUNTS

The table below shows the budgeted versus actual counts for Full Time Equivalents (FTEs) and Limited Term Equivalents (LTEs) for the current payroll. Temporary and seasonal employees are not included.

Full Time Equivalents (FTEs)	2021 Budgeted	Actual
Administrative Services	13.50	11.50
City Attorney's Office	2.00	2.00
City Manager's Office	3.50	3.50
Community Planning & Development	16.00	15.00
Finance	7.00	7.00
Fire	32.00	30.00
Municipal Court	3.30	3.30
Police	37.50[1]	37.50
Public Works	61.30	53.30
Recreation	0.75	0.75
Youth & Family Services	11.43[2]	11.43
Thrift Shop	1.0	1.0
Total FTEs	**188.92**	**177.28**

Limited Term Equivalents (LTEs)	2021 Budgeted	Actual
Community Planning & Development	1.00	1.00
Recreation	2.00	2.00
Youth & Family Services	1.60	0.80
Total LTEs	**4.60**	**3.80**
Total FTEs & LTEs	**193.52**	**181.28**

[1] 5/18/2021: City Council authorized hire ahead of two officers (AB 5874)
[2] 1/5/2021: City Council authorized increase of 1.37 FTE in YFS (AB 5795)

RECOMMENDED ACTION

Approve the August 13, 2021, Payroll Certification (Exhibit 1) in the amount of $772,439.02 and authorize the Mayor to sign the certification on behalf of the entire City Council.

CITY OF MERCER ISLAND PAYROLL CERTIFICATION

PAYROLL PERIOD ENDING		**8.6.2021**
PAYROLL DATED		**8.13.2021**
Net Cash	$	516,501.68
Net Voids/Manuals	$	-
Net Total	**$**	**516,501.68**
Federal Tax Deposit	$	82,045.23
Social Security and Medicare Taxes	$	45,008.87
Medicare Taxes Only (Fire Fighter Employees)	$	2,408.36
State Tax (Oregon)	$	99.75
Family/Medical Leave Tax (Massachusetts)	$	-
Public Employees' Retirement System (PERS Plan 2)	$	22,447.00
Public Employees' Retirement System (PERS Plan 3)	$	5,433.35
Public Employees' Retirement System (PERSJM)	$	713.03
Public Safety Employees' Retirement System (PSERS)	$	196.80
Law Enforcement Officers' & Fire Fighters' Retirement System (LEOFF Plan2)	$	26,272.38
Regence & LEOFF Trust Medical Insurance Deductions	$	10,846.88
Domestic Partner Medical Insurance Deductions	$	547.88
Kaiser Medical Insurance Deductions	$	817.00
Health Care - Flexible Spending Account Contributions	$	1,570.91
Dependent Care - Flexible Spending Account Contributions	$	885.76
ICMA Roth IRA Contributions	$	525.00
ICMA 457 Deferred Compensation Contributions	$	31,075.22
Fire Nationwide 457 Deferred Compensation Contributions	$	13,572.24
Fire Nationwide Roth IRA Contributions	$	1,050.00
ICMA 401K Deferred Compensation Contributions	$	472.60
Child Support Wage Garnishment	$	844.49
Mercer Island Employee Association Dues	$	227.50
AFSCME Union Dues	$	-
Police Union Dues	$	-
Fire Union Dues	$	2,098.48
Fire Union Supplemental Dues	$	154.00
Standard - Supplemental Life Insurance	$	(42.80)
Unum - Long Term Care Insurance	$	217.45
AFLAC - Supplemental Insurance Plans	$	364.14
Coffee Club Dues	$	136.00
Transportation - Flexible Spending Account Contributions	$	62.50
Fire HRA-VEBA Contributions	$	5,885.62
Oregon Transit Tax and Oregon Benefit Tax	$	1.70
Tax & Benefit Obligations Total	**$**	**255,937.34**
TOTAL GROSS PAYROLL	**$**	**772,439.02**

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor Date

BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND

AB 5923
August 31, 2021
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 5923: Chinese American WWII Veterans Proclamation No. 281	☐ Discussion Only ☒ Action Needed: ☒ Motion ☐ Ordinance ☐ Resolution
RECOMMENDED ACTION:	Mayor Wong proclaims November 13, 2021, Chinese American WWII Veterans Day in Mercer Island.	

DEPARTMENT:	City Council
STAFF:	Benson Wong, Mayor Deborah Estrada, City Clerk
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Proclamation No. 281
CITY COUNCIL PRIORITY:	n/a

SUMMARY

Proclamation No. 281 recognizes Chinese American World War ll Veterans.

BACKGROUND

During World War ll (WWll), despite barriers to citizenship and equality based upon the Chinese Exclusion Act in-place until 1943, Chinese Americans remained patriotic and committed to serve our country. Chinese Americans served our nation in every war since the Civil War. In WWII, as many as 20,000 Chinese Americans, nearly 20 percent of their population, volunteered or were drafted into American military service. Approximately 40 percent of those who served were not U.S. citizens due to laws that denied citizenship to people of Chinese descent.

Aware that Congress had a proud tradition of recognizing marginalized groups who fought in WWll with a Congressional Gold Medal, 66 Retired Generals and Admirals of the U.S. Armed Forces wrote an Open Letter to Congress in 2018. In the letter, they asked that Congress complete the story narrative of WWll and recognize the struggles and patriotism of the Chinese American Veterans who fought to liberate Europe, the Mediterranean, Africa and Middle East, and the Pacific from fascism.

On December 20, 2018, S.1050 was signed into law by the President of the United States and on December 9, 2020, Chinese American WWll Veterans received a Congressional Gold Medal during a virtual ceremony.

CHINESE AMERICAN VETERANS DAY – November 13, 2021

Since Medals could not be presented to recipients during the Pandemic, the Seattle Regional Congressional Gold Medal Committee is planning a local event to honor Chinese American WWII Veterans, scheduled for November 13, 2021, 1:00pm at the Meydenbauer Center in Bellevue. Each veteran or a veteran's family representative will be presented a bronze replica of the United States Congressional Gold Medal as a gift from

the Chinese American Citizens Alliance. For more information regarding the event, contact caww2@casaseattle.org.

RECOMMENDED ACTION

Mayor Wong proclaims November 13, 2021, Chinese American WWII Veterans Day in Mercer Island.

City of Mercer Island, Washington

Proclamation

WHEREAS, despite being subjected to the U.S. Chinese Exclusion Act (1882 – 1943), along with other discriminatory laws which restricted their rights and treated them as second-class citizens, nearly 20,000 Chinese Americans valiantly served in the United States military during World War II; and

WHEREAS, these American heroes defended our nation's democracy in every theater of war and in every branch of service even as they faced prejudice at home and in the military; and

WHEREAS, Chinese American WWII Veterans never lost sight of the potential and promise of a nation where all people are created equal; and

WHEREAS, on December 18, 2018, the United States Congress passed the Congressional Gold Medal Act to award the highest civilian honor – a Congressional Gold Medal – to the Chinese American WWII Veterans; and

WHEREAS, on December 9, 2020, the Speaker of the House bestowed the Congressional Gold Medal collectively to the Chinese American WWII Veterans; and

WHEREAS, many of these courageous and dedicated Chinese American WWII Veterans lived in and returned to the great State of Washington and are a source of inspiration for current and future generations of all Washingtonians;

NOW, THEREFORE, I, Mayor Benson Wong, do hereby proclaim November 13, 2021, as

CHINESE AMERICAN WWII VETERANS DAY

on Mercer Island, and I encourage all residents to join me in honoring the many contributions and sacrifices Chinese American Veterans made for our country.

APPROVED, this 31st day of August 2021.

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Benson Wong, Mayor

Proclamation No. 281

BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND

AB 5925
August 31, 2021
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 5925: Childhood Cancer Awareness Month, Proclamation No. 277	☐ Discussion Only ☒ Action Needed: ☒ Motion ☐ Ordinance ☐ Resolution
RECOMMENDED ACTION:	Mayor Wong proclaims September 2021 Childhood Cancer Awareness Month in Mercer Island.	

DEPARTMENT:	City Council
STAFF:	Benson Wong, Mayor Deborah Estrada, City Clerk
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Proclamation No. 277
CITY COUNCIL PRIORITY:	n/a

SUMMARY

Each year in the United States more than 15,780 children from birth to 19 years old are diagnosed with cancer, equal to about 42 childhood cancer diagnoses each day and worldwide there are more than 300,000 new childhood cancer diagnoses, equal to about every 3 minutes a family will hear the words 'Your child has cancer.'

The causes of childhood cancer are largely unknown, and more studies are needed to understand which treatments work best for children. **September is Childhood Cancer Awareness Month,** a time to recognize the children and families affected by childhood cancers and to emphasize the importance of supporting research on these devastating conditions.

RECOMMENDED ACTION

Mayor Wong proclaims September 2021 Childhood Cancer Awareness Month in Mercer Island

City of Mercer Island, Washington

Proclamation

WHEREAS, each year in the United States more than 15,780 children from birth to 19-years-old are diagnosed with cancer, equal to about 42 childhood cancer diagnoses each day; and

WHEREAS, approximately one in 285 children in the United States will be diagnosed with cancer before their twentieth birthday with this number increasing each year; and

WHEREAS, each year worldwide, there are more than 300,000 new childhood cancer diagnoses, equal to about every 3 minutes a family will hear the words 'Your child has cancer;' and

WHEREAS, although the five-year survival rate for childhood cancers has reached 84 percent, nearly 1,500 American children under the age of nineteen still die each year from cancer, making it the leading killer of children by disease; and

WHEREAS, two-thirds that do survive will face at least one chronic health condition later on in life – not limited to, but including – heart, liver, lung damage, infertility, secondary cancers, and growth deficits; and

WHEREAS, the causes of childhood cancer are largely unknown and more studies are needed to understand which treatments work best for children; and

WHEREAS, cancer treatment for children often must differ from traditional adult treatments to take into account children's developmental needs and other factors including more types/variances of childhood cancers than adult cancers; and

WHEREAS, there are hundreds of children being treated for cancer in Washington State with locations at Seattle Children's Hospital (Seattle), Mary Bridge Hospital (Tacoma), and Shriners Hospitals for Children (Spokane).

NOW, THEREFORE, I, Benson Wong, Mayor of the City of Mercer Island, do hereby proclaim September 2021 as **CHILDHOOD CANCER AWARENESS MONTH** in the City of Mercer Island.

APPROVED this 31st day of August 2021

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Mayor Benson Wong

Proclamation No. 277

BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND

AB 5926
August 31, 2021
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 5926: National Preparedness Month Proclamation No. 278	☐ Discussion Only ☒ Action Needed: ☒ Motion ☐ Ordinance ☐ Resolution
RECOMMENDED ACTION:	Mayor Wong proclaims September 2021 National Preparedness Month in Mercer Island.	

DEPARTMENT:	Police
STAFF:	Ed Holmes, Police Chief Jennifer Franklin, Emergency Manager
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Proclamation No. 278
CITY COUNCIL PRIORITY:	n/a

SUMMARY

September is National Emergency Preparedness Month. Recognizing Emergency Preparedness each September helps remind the community to prepare for disasters, not just in September, but throughout the entire year. The theme for this year is "Prepare to Protect." In conjunction with the region, the City of Mercer Island is highlighting weekly themes to help residents prepare:

- **Week 1: Plan** - The City website emergency preparedness link, as well as emergency preparedness booklets located in the Mercer Island Police lobby, can help you create your plan.
- **Week 2: Build a Kit** - Gather supplies that will last for 7-14 days after a disaster strikes and don't forget pets!
- **Week 3: Prepare for Disasters** - Know the risks of disaster in your area (see the recently updated Hazard Mitigation Plan on the city website) and check your insurance coverage. Plan a "Map Your Neighborhood Meeting" and make sure your home and neighbors are ready for emergencies.
- **Week 4: Teach Youth About Preparedness** - Talk to your kids about preparing for emergencies and what to do in case you are separated.

The mission of Mercer Island's Emergency Preparedness program is to prepare Mercer Island to be self-sufficient for 7 to 14 days following a major disaster, when public safety and emergency medical services are most overwhelmed. This mission includes residents, businesses, schools, the faith community, and City staff.

The past 18 months were a testament to the value created when current plans and training exist. Whether at the City or the individual level, preparing is essential. With current plans and a cadre of trained staff and volunteers, staff successfully worked through the ongoing Pandemic. It's essential to continue preparing by following the nation's weekly plan to "Prepare and Protect" our families, neighbors, and community.

RECOMMENDED ACTION

Mayor Wong proclaims September 2021 National Preparedness Month in Mercer Island.

The City of Mercer Island, Washington

Proclamation

WHEREAS, emergencies of all types can occur on Mercer Island at any time; and

WHEREAS, the City of Mercer Island, neighborhood groups, businesses, and residents can work together throughout the year to prepare, respond, and recover from emergencies; and

WHEREAS, Emergency Preparedness Month provides an opportunity for residents on Mercer Island to prepare for emergencies; and

WHEREAS, during Emergency Preparedness Month community members are encouraged to:

- Make a Plan,
- Build a kit,
- Host a preparedness meeting for local neighborhoods and businesses, and
- Talk with children about disaster preparedness; and

WHEREAS, Mercer Island community members and businesses who are prepared can encourage their neighbors by sharing personal preparedness stories with others, with the goal of having all Mercer Island community members prepared for 7 to 14 days following a disaster.

NOW, THEREFORE, I, Mayor Benson Wong, do hereby proclaim September 2021 as

EMERGENCY PREPAREDNESS MONTH

and encourage all Mercer Island residents and businesses to commit to being prepared for 7 to 14 days following a disaster.

APPROVED, August 31, 2021

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Mayor Benson Wong

Proclamation No. 278

BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND

AB 5927
August 31, 2021
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 5927: National Recovery Month Proclamation No. 279	☐ Discussion Only ☒ Action Needed:
RECOMMENDED ACTION:	Mayor Wong proclaims September 2021 National Recovery Month in Mercer Island.	☒ Motion ☐ Ordinance ☐ Resolution

DEPARTMENT:	Youth and Family Services
STAFF:	Alison Spietz, Chief of Administration Tambi Cork, YFS Administrator
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Proclamation No. 279
CITY COUNCIL PRIORITY:	n/a

SUMMARY

National Recovery Month is celebrated in the U.S. each September to promote access to recovery, celebrate those participating in services, and educate communities about overcoming the barriers of stigma and discrimination. Recovery Month focuses specifically on recovery from mental health and/or substance use disorders and advances the broader messages that behavioral health is essential to overall health and wellness and that prevention works, treatment is effective, and people do recover.

The impact of mental and/or substance use disorders is apparent in our community, and an estimated 400,000 people in King County are affected by these conditions. Through ***Recovery Month***, people become more aware and able to recognize the signs of mental and substance use disorders, which can lead more people into needed treatment and recovery support services. Managing the effects of these conditions can help people achieve wellbeing, both physically and emotionally.

The City's Department of Youth and Family Services (YFS) provides community-wide substance abuse prevention and mental health promotion services via the Healthy Youth Initiative. YFS outpatient mental health counselors and school-based counselors provide mental health treatment and substance abuse intervention and referral. We encourage Mercer Island residents seeking services or information to connect with the Youth and Family Services Department at 206-275-7611 or www.mercerisland.gov/yfs.

RECOMMENDED ACTION

Mayor Wong proclaims September 2021 National Recovery Month in Mercer Island.

The City of Mercer Island, Washington

Proclamation

2021 NATIONAL RECOVERY MONTH

WHEREAS, behavioral health is an essential part of one's overall health and wellness; and

WHEREAS, prevention of mental and substance use disorders works, treatment is effective, and recovery is possible; and

WHEREAS, recovery is a process and that people recover in our local area and around the nation; and

WHEREAS, preventing and overcoming mental and substance use disorders is essential to achieving healthy lifestyles, both physically and emotionally; and

WHEREAS, an estimated 400,000 people in King County are affected by these conditions; and

WHEREAS, we must encourage relatives and friends of people with mental and/or substance use disorders to implement preventive measures, recognize the signs of a problem, and guide those in need to appropriate treatment and recovery support services; and

WHEREAS, we recognize four dimensions of recovery from mental health and substance use disorders: health, home, purpose, and community; and

WHEREAS, to help more people achieve and sustain long-term recovery, the U.S. Department of Health and Human Services (HHS), the Substance Abuse and Mental Health Services Administration (SAMHSA), the White House Office of National Drug Control Policy (ONDCP), King County, and the City of Mercer Island's Youth and Family Services Department (MIYFS) invite all Mercer Island residents to participate in ***National Recovery Month***.

NOW, THEREFORE, I, Mayor Benson Wong, do hereby proclaim the month of September 2021 as

NATIONAL RECOVERY MONTH

and call upon the people of Mercer Island to observe this month with appropriate programs and activities to support King County's Recovery Month theme, *"Recovery is for Everyone: Every Person, Every Family, Every Community."*

SIGNED this 31st day of August 2021.

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Benson Wong, Mayor

CITY OF MERCER ISLAND
YOUTH & FAMILY SERVICES

Proclamation No. 279

BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND

AB 5928
August 31, 2021
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 5928: National Suicide Prevention Awareness Month Proclamation No. 280	☐ Discussion Only ☒ Action Needed: ☒ Motion ☐ Ordinance ☐ Resolution
RECOMMENDED ACTION:	Mayor Wong proclaims September 2021 National Suicide Prevention Awareness Month in Mercer Island.	

DEPARTMENT:	Youth and Family Services
STAFF:	Alison Spietz, Chief of Administration Tambi Cork, YFS Administrator
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Proclamation No. 280
CITY COUNCIL PRIORITY:	n/a

SUMMARY

Suicide Prevention Awareness Month is celebrated in the U.S. each September to promote awareness of suicide prevention resources available to individuals and communities. In addition to raising awareness, this month plays an important role in providing information to ensure that individuals, friends, and families have access to the resources they need to discuss suicide prevention and seek help.

The impacts of mental health distress and disorders are apparent in our community, and Mercer Island Youth and Family Services (MIYFS) encourages all community members to educate themselves regarding signs and symptoms of distress and what to do if they or someone they know is in crisis. To support community awareness and reduce stigma about interventions, suicide prevention trainings are held in November and April each year, as a collaborative effort of MIYFS school-based counselors and Mercer Island School District staff and supported by the University of Washington Forefront Suicide Prevention team. Additionally, the MIYFS Healthy Youth Initiative offers community Mental Health First Aid Trainings in partnership with Jewish Family Services; updated dates and times can be found at www.mihealthyyouth.com.

Suicidal thoughts, much like mental health conditions, can affect anyone regardless of age, gender, or background. Anyone experiencing suicidal thoughts should seek assistance. MIYFS outpatient and school-based counselors provide mental health treatment and substance abuse intervention and referral. We encourage Mercer Island residents concerned about suicide and seeking non-emergency services or information to connect with the Youth and Family Services Department confidential Intake Line at 206-275-7567. If you or someone you know is in a mental health emergency, call 911 immediately or the National Suicide Prevention Lifeline at 800-273-8255.

RECOMMENDED ACTION

Mayor Wong proclaims September 2021 National Suicide Prevention Month in Mercer Island.

City of Mercer Island, Washington

Proclamation

2021 SUICIDE PREVENTION AWARENESS MONTH

WHEREAS, September is National Suicide Prevention Awareness Month and is intented to help promote awareness surrounding suicide prevention resources available to us and our community; and

WHEREAS, suicidal thoughts can affect anyone regardless of age, gender, race, orientation, income level, religion or background; and

WHEREAS, according to the CDC, each year more than 44,000 people die by suicide; and

WHEREAS, suicide is the tenth leading cause of death among adults in the U.S., and the second leading cause of death among people aged 10-34; and

WHEREAS, the COVID-19 pandemic has impacted the mental health of Mercer Island residents, with increased trauma, isolation, sickness, grief, loss, food instability and loss of routines resulting in an increased need for mental health services; and

WHEREAS, the City of Mercer Island places our full support behind local mental health professionals, educators, athletic coaches, club leaders, police officers and parents, as partners in supporting mental health and suicide prevention in our community; and

WHEREAS, local entities like the City of Mercer Island Youth and Family Services Department (MIYFS) and national organizations like the National Alliance on Mental Illness (NAMI) and National Suicide Prevention Lifeline (1-800-273-8255) work to help individuals and provide resources to shed light on this highly stigmatized topic; and

WHEREAS, we encourage all residents to take the time to educate themselves regarding warning signs and risk factors of mental health distress and to inquire directly as to the wellbeing and thoughts of suicide of family, friends and neighbors; and

NOW, THEREFORE, I, Mayor Benson Wong, do hereby proclaim the month of September 2021 as

NATIONAL SUICIDE PREVENTION AWARENESS MONTH

and call upon the people of Mercer Island to observe this month with appropriate programs, activities, and ceremonies to raise awareness about and understanding of suicide prevention, and the need for appropriate and accessible services to assist individuals in crisis.

SIGNED this 31st day of August 2021.

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Benson Wong, Mayor

CITY OF MERCER ISLAND
YOUTH & FAMILY SERVICES

Proclamation No. 280

BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND

AB 5929
August 31, 2021
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 5929: Wireless Small Cell Code Amendment	☐ Discussion Only ☒ Action Needed:
RECOMMENDED ACTION:	Repeal Ordinance No. 21C-12 and Adopt Ordinance No. 21C-17	☐ Motion ☒ Ordinance ☐ Resolution

DEPARTMENT:	Community Planning and Development
STAFF:	Jeff Thomas, Director Alison Van Gorp, Deputy Director
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Ordinance No. 21C-17
CITY COUNCIL PRIORITY:	n/a

SUMMARY

The City Council adopted Ordinance No. 21C-12 on July 20, 2021 related to permanent regulations for small cells and wireless facilities. After the City Council adopted this ordinance and as staff were preparing the code amendment for publication a text error was discovered in the meeting materials. A short section of text was inadvertently omitted from the ordinance presented to the City Council on July 20, 2021 (see AB 5903). This text was, however, included in the June 15 first reading document (see AB 5889). It is unclear how this error occurred.

Consequently, in consultation with the City Manager and City Attorney, Ordinance No. 21C-12 was not published and did not go into effect so that a new ordinance with the omitted text could be brought back to the City Council for review and approval.

OMITTED TEXT

Ordinance No. 21C-12, approved on July 20, 2021, by the City Council omitted portions of subsections 11 and 12 from MICC 19.06.075(A). The omitted text is underlined and highlighted in blue below, as well as in the updated Ordinance No. 21C-17 (Exhibit 1):

> 11. Antennas, equipment enclosures and ancillary equipment, conduit, and cable shall match the color and visual character of the building or pole upon which they are attached to the extent feasible.
> 12. The City may consider the cumulative visual effects of small wireless facilities mounted on poles, together with existing utility equipment, within the rights-of-way when assessing proposed siting locations so as to not adversely affect the visual character of the City. This provision shall not be applied to limit the number of permits issued when no alternative sites are reasonably available nor to impose a technological requirement on the service provider.

Ordinance No. 21C-17 corrects the omitted text and is otherwise the same as the version reviewed by the City Council on July 20, 2021. No additional changes have been made.

NEXT STEPS

Staff are investigating the cause of the omission and whether it is linked to the conversation of "tracked changes" in Microsoft Word to the Municode online packet, some other technical glitch, or perhaps was just human error. Staff are also discussing process improvements to ensure this does not happen again, which may include using old-fashioned strike and delete instead of "track changes" in legal documents. Alternatively, staff may convert all legal documents to PDF before they are handed off to the City Clerk to ensure "tracked changes" carry over properly when uploaded to Municode. Either way, staff take this seriously, and we are working to prevent this type of error in the future.

RECOMMENDATION

Adopt Ordinance No. 21C-17, amending Chapters 19.06, 19.15, and 19.16 to revise standards and requirements for communications facilities, and repealing Ordinances 21-08 and 21C-12.

CITY OF MERCER ISLAND

ORDINANCE NO. 21C-17

AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON, AMENDING CHAPTERS 19.06, 19.15 AND 19.16 OF THE MERCER ISLAND CITY CODE TO REVISE STANDARDS AND REQUIREMENTS FOR SMALL AND OTHER WIRELESS COMMUNICATIONS FACILITIES; REPEALING ORDINANCES 21-08 AND 21C-12; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Federal Communications Commission issued a Declaratory Ruling and Third Report and Order ("New Rules") relating to small cell facilities, which became effective January 15, 2019; and

WHEREAS, the New Rules significantly preempted the City's ability to regulate the installation of small cell facilities on City-owned public rights-of-way; and

WHEREAS, Ordinance 19C-02 adopted interim design and concealment standards for the deployment of small cell facilities; and

WHEREAS, the interim design and concealment standards have been extended by City Council, most recently on May 4, 2021 through Ordinance 21-08, and the most recent extension extends the interim design and concealment standards into January 2022; and

WHEREAS, the City Council finds that deployment of small cell facilities with unregulated design and concealment standards may result in uncoordinated installations, visual blight, noise, interference with public facilities and equipment, and traffic dangers that pose harm to public health, safety, property, and welfare; and

WHEREAS, the City Council desires to adopt permanent design and concealment standards for the deployment of small cell facilities; and

WHEREAS, upon drafting of permanent design and concealment standards, City Staff identified additional areas of the Mercer Island City Code that required amendments to comply with the latest regulatory developments in the area and to clarify standards relating to processing of applications for both applicants and staff; and

WHEREAS, a small section of text was inadvertently omitted from the Ordinance 21C-12 previously adopted by the City Council on July 20, 2021, intended to amend chapters 19.06, 19.15 and 19.16 MICC to revise standards and requirements for small and other wireless communications facilities; and

WHEREAS, the omission is corrected by this Ordinance; and

WHEREAS, the City Council hereby finds that the actions set forth below are necessary to preserve the public peace, health, safety, and welfare; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. **Amendment of MICC 19.06.040, Wireless Communications.** MICC 19.06.040, Wireless Communications, is hereby amended in the form provided in the attached Exhibit A, which is incorporated herein by reference.

Section 2. **Repeal and replacement of MICC 19.06.070, Bonding and insurance.** MICC 19.06.070, bonding and insurance, is hereby repealed and replaced in the form provided in the attached Exhibit B, which is incorporated herein by reference.

Section 3. **Adoption of MICC 19.06.075, Small wireless facility deployments—Design and concealment standards.** MICC 19.06.075, small wireless facility deployments—design and concealment standards, is hereby adopted in the form provided in the attached Exhibit C, which is incorporated herein by reference.

Section 4. **Amendment of MICC 19.15.030, Land use review types.** MICC 19.15.030, land use review types, is hereby amended in the form provided in the attached Exhibit D, which is incorporated herein by reference.

Section 5. **Repeal of MICC 19.15.190, Permit review for 6409 eligible wireless communications facilities.** MICC 19.15.190, Permit review for 6409 eligible wireless communications facilities, is hereby repealed in its entirety.

Section 6. **Amendment of MICC 19.16.010, Definitions.** MICC 19.16.010, Definitions, is hereby amended in the form provided in the attached Exhibit E, which is incorporated herein by reference. All other definitions contained in current MICC Section 19.16.010 that are not listed in Exhibit E, shall remain unchanged.

Section 7. **Repeal of Interim Design and Concealment Standards.** Ordinance 21-08, the interim design and concealment standards for small cell facilities deployment, is hereby repealed in its entirety.

Section 8. **Repeal Ordinance 21C-12.** Ordinance 21C-12, which was previously adopted by the City Council on July 20, 2021, is hereby repealed in its entirety.

Section 9. **Severability.** If any section, sentence, clause, or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property, or circumstance, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this Ordinance or its application to any other person, property, or circumstance.

Section 10. **Publication and Effective Date**. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. This Ordinance shall take effect and be in full force five days after the date of publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS REGULAR MEETING ON _____, 2021.

CITY OF MERCER ISLAND

_____
Benson Wong, Mayor

ATTEST:

_____
Deborah A. Estrada, City Clerk

APPROVED AS TO FORM

_____
Bio Park, City Attorney

Date of publication:

Exhibit A

19.06.040 Wireless communications

This section is intended to apply to macro wireless communications facilities and other facilities that do not qualify as small wireless facilities, which are governed by MICC 19.06.070 and 19.06.075.

A. *Town Center, Commercial/Office, Business and Planned Business Zones.*

1. *Permitted Use.* Attached wireless communications facilities ("WCFs") are permitted in the Town Center, commercial/office, business and planned business zones. WCFs with support structures are permitted in the commercial/office, business and planned business zone districts, and are not permitted in the Town Center district.

a. *Town Center Zone (TC).* The height of attached WCFs shall not exceed the height of the structure it is attached to by more than 15 feet. Wireless support structures are not allowed in the TC zone.

b. *Commercial/Office Zone (C-O).* The height of attached WCFs shall not exceed the height of the structure it is attached to by more than 10 feet. Structures shall not be located within front yard setbacks. Structures in the side and rear yards must be set back from adjacent property a distance equal to the height of the pole. New WCFs may be located on a monopole and shall not exceed 60 feet in height.

c. *Planned Business Zone (PBZ) and Business Zone (B).* The height of attached WCFs shall not exceed the height of the structure it is attached to by more than 10 feet. Structures shall not be located within the setbacks. New WCFs may be located on a monopole and shall not exceed 60 feet in height.

2. *Performance Standards.* ~~Wireless communications facilities~~WCFs shall comply with the standards in subsection E of this section.

B. *Public Institution Zone (I-90 Corridor).*

1. *Permitted Use.* Wireless communications facilities, including antenna support structures and equipment cabinets, are permitted. Facilities must meet all of the following criteria:

a. Antennas shall not project more than two feet in height over the nearest I-90 retaining wall, unless they are located on an existing structure, and must be screened as much as possible from public views;

b. Equipment cabinet dimensions shall not exceed 480 cubic feet, should be placed underground if feasible and shall be completely screened from pedestrian and park activities with landscaping;

c. Facilities shall be within 15 feet of the pedestrian side of the I-90 retaining wall, unless they are located on an existing structure. Facilities may be located between the retaining walls in the traffic corridor;

d. Facilities shall be at least 300 feet from any single-family dwelling, unless located between and below the top of the retaining walls in the traffic corridor;

e. Applicants shall demonstrate that they have attempted to collocate on existing structures such as other wireless support structures, rooftops, light poles, utility poles, walls, etc.

2. Performance Standard and Location. Wireless communications facilities shall comply with the standards in subsection E of this section. No wireless communications facilities are allowed along the Greta Hackett Outdoor Sculpture Gallery, defined as the south side of I-90 between 76th Avenue SE and 80th Avenue SE.

C. *Island Crest Way Corridor.*

1. WCFs are permitted within the right-of-way boundary along Island Crest Way from SE 40th Street to SE 53rd Place and from SE 63rd to SE 68th Street. WCFs must be attached directly to and in ~~c~~line with existing utility poles, with ~~minimal~~ the smallest feasible overhang. WCF antennas shall not exceed 96 inches in length, 12 inches in width, and 12 inches in depth. The WCF must not project over the height of the pole, but a pole with a height of up to 70 feet may replace an existing pole, or a pole with a height of up to 110 feet may replace an existing pole if the WCF is being collocated with another WCF consistent with subsection F of this section. All WCFs shall be set back from adjacent residential structures by a minimum of 40 feet.

2. Performance Standards. Wireless communications facilities shall comply with the standards in subsection E of this section. Proponents shall provide an agreement with the utility pole owner granting access to the pole.

D. *Residential Districts.*

1. Permitted Use. WCFs are prohibited in single-family and multifamily residential zones; provided, WCFs are permitted as stated below on the following public and utility properties:

a. South Mercer Island Fire Station, 8473 SE 68th Street. Maximum height: 60 feet;

b. Puget Sound Energy Power Substation, 8477 SE 68th Street. Maximum height: 60 feet;

c. Mercer Island Water Reservoir, 4300 88th Avenue SE. Maximum height: 60 feet;

d. Island Crest Park, if the WCF is either (i) attached to an existing ballfield light standard, or (ii) attached to a new stealth designed replacement ballfield light standard located along the eastern border of Island Crest Park.

i. Maximum number of support structures: A maximum of two support structures (existing or replacement ballfield light standards) with up to three antennas ~~WCFs~~ on each such support structure, unless the proposed new antenna(s) qualify as a 6409 Eligible Facility, as described in Section 19.06.040(I);

ii. Maximum height: 110 feet; and

e. Certain rights-of-way adjacent to Clise Park.

i. Maximum number of support structures: One stealth support structure with up to three antennas ~~WCFs~~ on such support structure located within the rights-of-way at the intersection of Island Crest Way, 84th Avenue SE and SE 39th Street, in a location at such intersection abutting trees and having the least visual impact while ensuring the maximum protection of mature trees.

ii. Maximum number and location of equipment cabinets: Three equipment cabinets associated with such support structure located in that portion of the SE 39th Street or 84th Avenue SE rights-of-way adjacent to Clise Park, except that if such location does not permit the proper functioning of the WCF as determined by the ~~code official~~ Director of Community Planning and Development ("Director") then the equipment cabinet shall be located in the Island Crest Way right-of-way adjacent to Clise Park.

iii. Maximum height: 110 feet.

WCFs on the above properties may be attached or have a monopole structure. Except as to the Puget Sound Energy Substation referred to above, equipment cabinets shall be placed underground if ~~physically~~feasible. In Island Crest Park, 84th Avenue SE or SE 39th Street right-of-way, the Director may allow or require the equipment cabinets ~~may~~ to be placed aboveground if ~~the parks director Director of community planning and development determines~~ there is a significant benefit to the parks by either the retention of trees and/or vegetation or the improvement of park uses. Any aboveground equipment cabinet must be properly screened consistent with subsection (E)(3) of this section. The setback of the support structure from any adjacent residential property line shall be equal to the height of the support structure except in Island Crest Park or those rights-of-way described in subsection (D)(1)(e) of this section, where the setback of the support structure shall be 40 feet from any residential structure.

E. Performance Standards.

1. Attached WCFs. Attached WCFs which are visible to the traveling public and/or neighboring residences shall be designed to blend in with the existing structure and be placed in a location which is as unobtrusive as possible to the traveling public and/or neighboring residences consistent with the proper functioning of the WCF, and use ~~compatible or neutral~~ color matching to blend in with the structure to which it is attached. If the aesthetic impacts cannot be mitigated by placement and color solutions, the WCF can be required to be screened.

2. WCFs with Support Structures. WCFs with support structures shall be designed to blend into the existing site and be placed in a location which is as unobtrusive as possible consistent with the proper functioning of the WCF, and use ~~compatible or neutral~~ colors to blend into the existing site. If the aesthetic impacts cannot be mitigated by placement and color solutions, the WCF can be required to be screened with landscaping and/or fencing.

3. *Equipment Cabinets.* Equipment cabinets that are visible to the traveling public and/or neighboring residences shall be designed to blend in with existing surroundings, be placed underground if feasible, or placed in a location as unobtrusive as possible consistent with proper functioning of the WCF, and use ~~compatible or neutral~~ colors to blend in with the adjacent surroundings. Screening may be required using landscaping or fencing.

~~4. Engineer Review. The Ccity shall require any WCF applicant to present engineering data showing the coverage of its existing WCFs and establish that the proposed WCF is required in order to prevent a significant gap in service coverage. The city may hire an independent engineer or other telecommunications consultant to review the applicant's data. If such review is required by the city, the applicant shall pay all costs associated with the city hiring an independent engineer or consultant.~~

5. Priority Locations. WCFs shall be located only in the zones and properties described in this chapter and a WCF applicant shall locate any WCF in the following siting priority consistent with proper functioning of the WCF:

a. Public properties described in subsections B and D of this section;

b. Town Center, commercial/office and planned business zones described in subsection A of this section; and

c. Island Crest Way corridor described in subsection C of this section.

F. Shared Facilities and Collocation. Collocation is highly encouraged. The applicant shall collocate the WCF with an existing WCF site unless the applicant can demonstrate to the Director~~city~~'s satisfaction that such collocation is not feasible due to radio interference, usable signal, other engineering reason, property owner's refusal to lease property, or zoning restriction. The C~~c~~ity also encourages WCF applicants to construct and site facilities with a view toward sharing sites and structures with other utilities, and accommodating the future collocation of other future WCFs.

G. Electromagnetic Radiofrequency Emissions. The C~~c~~ity recognizes that the Federal Telecommunications Act of 1996 gives the Federal Communications Commission sole jurisdiction in the field of regulation of radio-frequency (RF) emissions and WCFs which meet FCC standards shall not be conditioned or denied on the basis of RF impacts. As part of a complete application under this chapter, applicants shall provide to the City an affidavit signed by a licensed RF engineer stating that the proposed installation is compliant with applicable federal RF regulations. ~~In order to provide information to its citizens, the city shall maintain file copies of ongoing FCC information concerning WCFs and radiofrequency standards. Applicants for WCFs shall be required to provide the city information on the projected power density of the facility and compliance with the FCC requirements.~~

H. When there are more than six antennas at one site, the ~~code official~~Director shall deem that site full and deny additional antennas, unless the antenna qualifies as a 6409 Eligible Facility.

I. *6409 Eligible Facilities.* 6409 eligible facilities shall be reviewed in accordance with 47 CFR Section 1.6100 ~~1.40001,~~ Wireless -Facility Modifications, or as hereafter amended.

1. Time Frame for Review. Within 60 days of the date on which an applicant submits a request seeking approval under this section, the City shall approve the application unless it determines that the application is not covered by 47 CFR 1.6100 (or as hereafter amended).

2. Tolling of the Time Frame for Review. The 60-day period begins to run when the application is filed, and may be tolled only by mutual agreement or in cases where the City determines that the application is incomplete. The time frame for review is not tolled by a moratorium on the review of applications.

a. To toll the time frame for incompleteness, the City must provide written notice to the applicant within 30 days of receipt of the application, clearly and specifically delineating all missing documents or information. Such delineated information is limited to documents or information only to the extent reasonably related to determining whether the request meets the requirements of 47 CFR Section 1.6100 or as hereafter amended. The City cannot require an applicant to submit any other documentation, including but not limited to: documentation intended to illustrate the need for such wireless facilities or to justify the business decision to modify such wireless facilities.

b. The time frame for review begins running again when the applicant makes a supplemental submission in response to the City's notice of incompleteness.

c. Following a supplemental submission, the City will have 10 days to notify the applicant that the supplemental submission did not provide the information identified in the original notice delineating missing information. The time frame is tolled in the case of second or subsequent notices pursuant to the procedures identified in subsection (2)(a) of this section. Second or subsequent notices of incompleteness may not specify missing documents or information that were not delineated in the original notice of incompleteness.

3. Failure to Act. In the event the City fails to approve or deny a request seeking approval under this section within the time frame for review (accounting for any tolling), the request shall be deemed granted. The deemed grant does not become effective until the applicant notifies the City in writing after the review period has expired (accounting for any tolling) that the application has been deemed granted.

J. *Removal of WCFs.* If a WCF becomes obsolete or unused, it must be removed at the applicant's sole cost and expense within six months of cessation of operation at the site.

K. Amateur Radio Facilities. Amateur Radio (ham) Towers shall be permitted by right in all zones, pursuant to the FCC Order entitled Amateur Radio Preemption, 101 FCC 2nd 952 (1985). Any height restrictions applicable to Amateur Radio (ham) Towers may be waived by the Director upon a showing by the applicant that the proposed Amateur Radio (ham) Tower is the minimum necessary for the facility to function as proposed.

L. Any design criteria required to make a facility into a stealth facility (i.e. intended to make the facility look like something other than a wireless tower or base station) shall be considered concealment elements for purposes of future eligible facilities requests.

M. Temporary Wireless Communications Facilities. Temporary Wireless Communications Facilities shall be permitted in all zones and subject to the Type I land use review process pursuant to MICC Chapter 19.15. Temporary Wireless Communications Facilities may not be deployed for more than thirty (30) days except in case of emergency or natural disaster, in which case the Director may authorize a longer period of deployment.

Exhibit B

19.06.070 ~~Bonding and insurance~~Small wireless facilities deployment.

The following provisions establish standards for small wireless facilities deployments; provided, however, that any small wireless facilities or small wireless facilities network component which is not exempt from SEPA review shall also comply with Chapter 19.21 MICC or as hereafter amended:

A. Small Wireless Facility Approval Required. Small wireless facilities are permitted in all zoning designations subject to a Type II land use review process pursuant to Chapter 19.15 MICC. In addition to the small wireless facility approval, one or more right-of-way use permits may also be required for small wireless facility deployment.

B. Previously Approved Small Wireless Facilities on Existing or Replacement Utility Poles. Eligible small wireless facilities permitted under the provisions of a franchise approval prior to the adoption of these standards shall be considered to have satisfied the design and concealment standards when installed and maintained in accordance with the franchise agreement.

C. Hollow poles that can conceal equipment and appurtenances are required in Undergrounded Utility Areas, if feasible, and preferred in all other portions of the City.

D. Replacement Pole – Street light standard. With the express permission of the City, a street light standard may be installed to support a new small wireless facility. The design of the street light standard shall be in accordance with the City requirements in effect at the time. Wherever feasible, all equipment and cabling shall be internal to the replacement street light standard, or concealed through the design and implementation of a concealment plan.

E. Undergrounded Utility Areas. An applicant desiring to locate any aboveground infrastructure in an undergrounded utility area shall provide a separate, standalone pole. Pole design must be approved by the City pursuant to MICC 19.06.075. However, notwithstanding the above, all backhaul, electricity, cabling and components of small wireless facilities other than antenna(s) and the pole shall be located underground to the extent feasible and all wiring, cabling to the antenna(s) or other equipment that cannot be undergrounded shall be internal to the standalone pole or concealed through the design and implementation of a concealment plan. Further, notwithstanding any other provision in the MICC to the contrary, guy poles located within or adjacent to Undergrounded Utility Areas shall not be used to support any small wireless facilities.

F. Notwithstanding any provision of MICC 19.15.030, there shall be no appeal to the Hearing Examiner of permits issued pursuant to this Section, in order to comport with the permit processing timelines set forth in 47 CFR 1.6003 (or as hereafter amended). However, nothing in this section is intended to affect any potential right of any party to any applicable judicial appeal.

Exhibit C

19.06.075 Small wireless facility deployments – Design and concealment standards.

Small wireless facility deployments, whether permitted on the right-of-way pursuant to a franchise or in accordance with this chapter, shall conform to the design standards set forth in this section.

A. Small Wireless Facility Deployment Design Standards – General Requirements. All small wireless facility deployments shall comply with the following provisions:

1. Ground-mounted equipment in the rights-of-way is prohibited unless such facilities are placed underground or the applicant can demonstrate that pole-mounted or undergrounded equipment is infeasible. If ground-mounted equipment is necessary, then the applicant shall submit a concealment plan pursuant to subsection G of this section. Generators located in the rights-of-way are prohibited, except in case of emergency or natural disaster.

2. Noiseless small wireless facilities are required if feasible. If noiseless facilities are not feasible, then the facility with the lowest noise profile is required. In any event, no small wireless facility equipment shall be operated so as to produce noise in violation of Chapter 8.24 MICC.

3. Small wireless facilities are not permitted on traffic signal poles.

4. Placement of replacement poles and new poles and any associated equipment shall comply with state and federal laws and regulations including the Americans with Disabilities Act (ADA), City construction and sidewalk standards, and shall maintain the path of travel in order to provide a clear and safe passage within the rights-of-way.

5. Consistent with the provisions of subsection (4) above, replacement poles shall be located as near as possible to the existing pole subject to approval by the City Engineer. The applicant must remove the abandoned pole promptly upon installation of the replacement pole and restore the right of way, including paving and/or sidewalks to provide clear and safe passage, at its sole cost and expense.

6. Any signage on equipment enclosures shall be of the minimum size and number possible to achieve the intended purpose; provided, that signs are permitted as concealment element techniques where appropriate.

7. Antennas and related equipment shall not be illuminated except for security reasons, required by a federal or state authority, or unless approved as part of a concealment plan.

8. Side arm mounts for antennas or equipment are prohibited.

9. A small wireless facility on a pole shall have the least possible visible impact by utilizing the smallest antenna(s) and equipment feasible.

10. Antennas, equipment enclosures, and ancillary equipment, conduit, and cable shall be located within the building or pole to the maximum extent feasible.

11. Antennas, equipment enclosures and ancillary equipment, conduit, and cable shall match the color and visual character of the building or pole upon which they are attached to the extend~~d~~t feasible.

12. The City may consider the cumulative visual effects of small wireless facilities mounted on poles, together with existing utility equipment, within the rights-of-way when assessing proposed siting locations so as to not adversely affect the visual character of the C~~c~~ity. This provision shall not be applied to limit the number of permits issued when no alternative sites are reasonably available nor to impose a technological requirement on the service provider.

13. Any design criteria required to make a facility into a stealth facility (i.e. intended to make a facility look like something other than a wireless tower or base station) shall be considered concealment elements for the purposes of future eligible facilities requests.

B. Small Wireless Facilities Attached to Nonwooden Poles. Small wireless facilities attached to existing or replacement nonwooden light poles and other nonwooden poles in the right-of-way or poles outside of the right-of-way shall conform to the following design criteria in addition to the general requirements set forth in subsection A of this section:

1. Antennas and the associated equipment enclosures shall be sited and installed in a manner which minimizes the visual impact on the streetscape by either:

a. Fully concealing the antennas and associated equipment fully within the pole; or

b. Through a concealment plan which provides an equivalent or greater impact reduction pursuant to subsection G of this section.

2. All conduit, cables, wires, and fiber must be routed internally in the light pole. Conduit, cables, wires, and fiber extending outside the pole to connect with externally mounted antennas or equipment shall be located within shrouds, canisters, or sleeves color matched with the support pole.

3. An antenna on top of an existing pole may not extend more than six feet above the height of the existing pole and the diameter may not exceed 16 inches, measured at the top of the pole, unless the applicant can demonstrate that more space is needed. The antennas shall be integrated into the pole design so that they appear as a continuation of the original pole, including colored, powder coated, or other permanent coloration, to match the pole, and shall be shrouded or screened to blend with the pole. All cabling and mounting hardware/brackets from the bottom of the antenna to the top of the pole shall be fully concealed and integrated with the pole and shall color match the pole.

4. In addition to the increased antenna height allowed in subsection (B)(3) of this section, the height of any replacement pole may not extend more than 10 feet above the height of the existing pole or the minimum additional height necessary for adequate clearance from electrical wires, whichever is greater.

5. Any replacement nonwooden pole shall substantially conform to the design of the pole it is replacing, or the applicable City pole design standards, if the pole to be replaced does not comply with the City pole design standards at time of application.

6. The diameter of a replacement pole shall comply with applicable setback and sidewalk clearance requirements, ADA requirements, and if a replacement light standard then with the City's lighting requirements.

7. For facilities collocated with nonwireless uses, the use of the pole for the siting of a small wireless facility shall be considered secondary to the primary function of the pole. If the primary function of a pole serving as the host site for a small wireless facility becomes unnecessary, the pole shall not be retained for the sole purpose of accommodating the small wireless facility and the small wireless facility and all associated equipment shall be promptly removed at the applicant's sole cost and expense, unless a permit is obtained pursuant to MICC 19.06.070, including new review under this section MICC 19.06.075.

C. Wooden Pole Design Standards. Small wireless facilities located on wooden poles shall conform to the following design criteria in addition to the general requirements set forth in subsection A of this section:

1. The wooden pole at the proposed location may be replaced with a taller pole for the purpose of accommodating a small wireless facility; provided, that the replacement pole shall not exceed a height that would exceed the height limits to qualify as a small wireless facility.

2. A pole extender may be used instead of replacing an existing pole but may not increase the height of the existing pole if such an extension would exceed the height limits to qualify as a small wireless facility. The pole extender shall be painted to approximately match the color of the pole and shall substantially match the diameter of the pole measured at the top of the pole.

3. Replacement wooden poles may either match the approximate color and materials of the replaced pole or shall be the standard new wooden pole used by the pole owner in the Ccity.

4. Antennas, equipment enclosures, and all ancillary equipment, boxes, and conduit shall be colored, powder coated, or have other permanent coloration, to match the approximate color of the surface of the wooden pole on which they are attached.

5. Panel antennas shall not be mounted on the side of a pole more than 12 inches from the surface of the wooden pole, measured from the exterior surface of the pole to the furthest extent of the panel antenna.

6. Antennas should be placed in an effort to minimize visual clutter and obtrusiveness. Multiple antennas are permitted on a wooden pole; provided, that each antenna enclosure shall not be more than three cubic feet in volume, with a cumulative total antenna volume not to exceed 12 cubic feet.

7. In addition to the increased antenna height allowed in subsection (C)(2) of this section, a canister antenna may be mounted on top of an existing wooden pole, which may not exceed the height requirements described in subsection (C)(1) of this section. A canister antenna mounted on the top of a wooden pole shall be consistent with the volume limit contained in the definition of small wireless facilities. Any canister antenna shall be colored or painted to match the pole. The canister antenna must be placed to look as if it is an extension of the pole. In the alternative, the applicant may propose a side-mounted canister antenna, so long as the inside edge of

the antenna is no more than 12 inches from the surface of the wooden pole. All cables shall be concealed either within the canister antenna or within a sleeve between the antenna and the wooden pole that is colored to match the wooden pole.

8. In addition to the increased antenna height allowed in subsection (C)(2) of this section, an omnidirectional antenna may be mounted on the top of an existing wooden pole, provided such antenna is no more than four feet in height and is mounted directly on the top of a pole or attached to a sleeve made to look like the exterior of the pole as close to the top of the pole as technically feasible. All cables shall be concealed within the sleeve between the bottom of the antenna and the mounting bracket.

9. All related equipment including but not limited to: ancillary equipment, radios, cables, associated shrouding, microwaves, and conduit which are mounted on wooden poles shall not be mounted more than six inches from the surface of the pole, unless a further distance is technically required, and is confirmed in writing by the pole owner. Further, all related equipment must be painted or color matched to the wooden pole.

10. Equipment for small wireless facilities must be attached to the wooden pole, unless otherwise permitted to be ground-mounted pursuant to subsection A of this section. The equipment must be placed in the smallest enclosure possible for the intended purpose but in no event can wireless equipment associated with the structure, including the wireless equipment associated with the antenna and any pre-existing equipment on the structure, exceed 28 cubic feet in volume. The applicant is encouraged to place the equipment enclosure behind any banners or road signs that may be on the pole if such banners or road signs are allowed by the pole owner.

11. Notwithstanding the dimensional standards above, the size of any small wireless facility on the wooden pole shall be as small as feasible.

12. For facilities collocated with nonwireless uses, the use of the wooden pole for the siting of a small wireless facility shall be considered secondary to the primary function of the pole. If the primary function of a pole serving as the host site for a small wireless facility becomes unnecessary, the pole shall not be retained for the sole purpose of accommodating the small wireless facility and the small wireless facility and all associated equipment shall be promptly removed at the applicant's sole cost and expense, unless a permit is obtained pursuant to MICC 19.06.070, including new review under this section MICC 19.06.075.

13. All cables and wires shall be routed through conduit along the outside of the pole. The outside conduit shall be colored, powder coated, or have other permanent coloration, to match the pole. The number and size of conduits shall be minimized to the number ~~technically~~ necessary to accommodate the small wireless facility.

D. Small Wireless Facilities Attached to Existing Buildings. Small wireless facilities attached to existing buildings shall conform to the following design criteria:

1. Small wireless facilities may be mounted to the sides of a building if the antennas do not interrupt the building's architectural theme.

2. The interruption of architectural lines or horizontal or vertical reveals is discouraged.

3. New architectural features such as columns, pilasters, corbels, or other ornamentation that conceal antennas may be used if they complement the architecture of the existing building.

4. Small wireless facilities shall utilize the smallest mounting brackets necessary in order to provide the smallest offset from the building and any brackets must match the color of the building.

5. Skirts or shrouds shall be utilized on the sides and bottoms of antennas in order to conceal mounting hardware, create a cleaner appearance, and minimize the visual impact of the antennas. Such skirts or shrouds must also reasonably match the color of the building. Exposed cabling/wiring is prohibited.

6. Small wireless facilities shall be painted, colored, and textured to match the adjacent building surfaces.

E. Small wireless facilities mounted on cables strung between utility poles shall conform to the following standards:

1. Each strand-mounted facility shall not exceed three cubic feet in volume;

2. Only one strand-mounted facility is permitted per cable between any two existing poles;

3. The strand-mounted devices shall be placed as close as possible to the nearest utility pole, in no event more than six feet from the pole unless a smaller distance is infeasible or a greater distance is required by the pole owner for safety clearance;

4. No strand-mounted device shall be located in or above the portion of the roadway open to vehicular traffic or over any pedestrian walkway;

5. Ground-mounted equipment to accommodate such strand-mounted facilities is not permitted, except when placed in preexisting equipment cabinets;

6. Pole-mounted equipment for strand-mounted facilities shall meet the requirements for pole-mounted small wireless facilities; and

7. Such strand-mounted devices must be as small as ~~technologically~~ possible and with the minimum exterior cabling or wires (other than the original strand) necessary to meet the technological needs of the facility.

F. New Poles in the Rights-of-Way for Small Wireless Facilities.

1. New poles within the rights-of-way are only permitted if the applicant can establish that:

a. The proposed small wireless facility cannot be located on an existing utility pole or light pole, electrical transmission tower, or on a site outside of the public rights-of-way such as a public park, public property, building, transmission tower or in or on a nonresidential use in a residential zone whether by roof or panel-mount or separate structure;

b. The proposed wireless communications facility receives approval for a concealment plan, as described in subsection G of this section;

c. The proposed wireless communications facility also complies with the Shoreline Master Program and SEPA, if applicable; and

d. No new poles shall be located in a critical area or associated buffer required by the City's critical areas ordinance, except when determined to be exempt pursuant to said ordinance.

G. The concealment plan shall include the design of the screening, fencing, or other concealment technology for a pole or equipment structure, and all related transmission equipment or facilities associated with the proposed wireless communications facility, including but not limited to fiber and power connections.

1. The concealment plan shall minimize the visual obtrusiveness of wireless communications facility installations to the extent feasible. The proposed pole or structure shall have similar designs to existing neighboring poles in the rights-of-way, including similar height, to the extent feasible, and similar coloration and shape. Other concealment methods include, but are not limited to, integrating the installation with architectural features or building design components, utilization of coverings or concealment devices of similar material, color and texture – or the appearance thereof – as the surface against which the installation will be seen or on which it will be installed, landscape design, or other camouflage strategies appropriate for the type of installation. Applicants are required to utilize designs in which all conduit and wirelines are installed internally in the structure or otherwise integrated into the design of the structure. Use of a unified enclosure equal to or less than four cubic feet in volume may be permitted in meeting these criteria. This requirement shall be applied in a manner which does not dictate the technology employed by the service provider nor unreasonably impair the technological performance of the equipment chosen by the service provider.

2. If the Director has already approved a concealment plan either for the applicant or another wireless communications facility along the same public right-of-way or for the same pole type, then the applicant shall utilize a substantially similar concealment plan, unless it can show that such concealment plan is not feasible, or that such deployment would undermine the generally applicable design standards.

H. These design standards are intended to be used solely for the purpose of concealment and siting. Nothing herein shall be interpreted or applied in a manner which dictates the use of a particular technology. When strict application of these requirements would unreasonably impair the function of the technology chosen by the applicant, alternative forms of concealment or deployment may be permitted which provide similar or greater protections from negative visual impacts of the small wireless facility.

Exhibit D

MICC Chapter 19.15.030 Land use review types.

There are four categories of land use review that occur under the provisions of the development code.

A. *Type I.* Type I reviews are based on clear, objective and nondiscretionary standards or standards that require the application of professional expertise on technical issues.

B. *Type II.* Type II reviews are based on clear, objective and nondiscretionary standards or standards that require the application of professional expertise on technical issues. The difference between Type I and Type II review is that public notification shall be issued for Type II decisions.

C. *Type III.* Type III reviews require the exercise of discretion about nontechnical issues.

D. *Type IV.* Type IV reviews require discretion and may be actions of broad public interest. Decisions on Type IV reviews are only taken after an open record hearing.

E. The types of land use approvals are listed in Table A of this section. The required public process for each type of land use approval are listed in Table B of this section.

…

Table A. Land Use Review Type

Type I	Type II	Type III	Type IV
• Home business • Seasonal development limitation waiver • Nonmajor single-family dwelling building permits • Tree removal permit • Right-of-way permit • Special needs group housing safety determination	• Modified wireless communication facilities (6409 per 47 CFR 1.40001) • Lot line revision • Setback deviations • Final plat[2],[3] • Code official design review • Accessory dwelling unit	• New and modified wireless (non-6409) eligible facility • SEPA threshold determination • Critical areas determination (wetland/watercourse buffer averaging/reduction • Temporary encampment[4]	• Preliminary long plat approval • Conditional use permit • Variance • Critical areas reasonable use exception • Long plat alteration and vacations • Parking variances (reviewed by design commission)

Type I	Type II	Type III	Type IV
• Tenant improvement/change of use • Shoreline exemption[1] • Critical areas determination (steep slope alteration) • Final short plat • Temporary commerce on public property • Site development permits • Transportation concurrency certificate	• Parking variances (reviewed by C~~c~~ity ~~engineer~~Engineer) • Small Wireless Facility Deployment	• Short plat alteration and vacations • Preliminary short plat • Development code interpretations • Major single-family dwelling building permit • Shoreline substantial development permit[1] • Shoreline revision (substantial development)[1]	• Variance from short plat acreage limitation • Wireless communication facility height variance • Planned unit development • Design commission design review • Permanent commerce on public property • Shoreline conditional use permit (SCUP)[5] • Shoreline variance[5] • Shoreline revision (variance and SCUP)

…

Exhibit E

MICC Chapter 19.16.010 Definitions.

…

Antenna Array: A single or group of antenna elements and associated mounting hardware, feed lines, or other appurtenances that may share a common attachment device such as a mounting frame or mounting support structure for the sole purpose of transmitting or receiving electromagnetic waves.

…

Antenna Support Structure: A vertical projection composed of metal or other material with or without a foundation that is designed for the purpose of accommodating antennas at a desired height. Types of support structures include the following:

1. Guyed antenna support structure - a style of antenna support structure consisting of a single truss assembly composed of sections with bracing incorporated. The sections are attached to each other and the assembly is attached to a foundation and supported by a series of wires that are connected to anchors placed in the ground or on a building.
2. Lattice antenna support structure - a tapered style of antenna support structure that consists of vertical and horizontal supports with multiple legs and cross-bracing and metal crossed strips or bars to support antennas.
3. Monopole antenna support structure - a style of antenna support structure consisting of a single shaft usually composed of two or more hollow sections that are in turn attached to a foundation. This type of antenna support structure is designed to support itself without the use of guy wires or other stabilization devices. These facilities are mounted to a foundation that rests on or in the ground. These facilities may also include flagpoles, monopines, or new utility poles and new miscellaneous poles.

…

Collocation: Mounting or installing an antenna facility on a pre-existing structure and/or modifying a structure for the purpose of mounting or installing an antenna facility on that structure. However, for the purposes of eligible facilities requests (6409 eligible facilities), the term shall mean as defined in 47 CFR 1.6100 (or as hereafter amended).

…

Equipment Enclosure: An enclosure used to house any wireless communication facility transmission related equipment other than antennas, usually located within and including cabinets, shelters, pedestals, or other similar enclosures used to contain electronic equipment for said purpose. This may include cabinets attached to a utility pole, light pole, or other type of pole.

…

Existing Wireless Communication Facility: A constructed tower or base station is existing for purposes of this section if it has been reviewed and approved under the applicable City zoning or siting process, or under another state or local regulatory review process; provided, that a tower that has not been

reviewed and approved because it was not in a zoned area when it was built, but was lawfully constructed, is existing for purposes of this definition.

…

Macro Wireless Communications Facility: Any wireless communication facility that does not meet the definition of small wireless facility. ~~Generally, macro wireless communications facility antennas are mounted on ground-based towers, rooftops and other existing structures, at a height that provides a clear view over the surrounding buildings and terrain. Macro wireless communications facilities typically contain antennas that are greater than three cubic feet per antenna and typically cover large geographic areas with relatively high capacity and are generally capable of hosting multiple wireless service providers.~~

…

Pole Extender: An object affixed between a utility pole and pole top mounted equipment (e.g. a small cell antenna) for the purpose of increasing the height of the pole top mounted equipment above the pole.

…

Regulated Improvements: Any development of any property within the C~~c~~ity, except:

1. Property owned or controlled by the C~~c~~ity; or

2. Single-family dwellings and the buildings, structures and uses accessory thereto; ~~or~~

3. Wireless communications structures, including associated support structures and equipment cabinets; or

4. Small wireless facilities or small wireless facility networks.

…

Satellite Dish Antenna: A type of antenna(s) and supporting structure consisting of a solid, open mesh, or bar configured reflective surface used to receive and/or transmit radio frequency communication signals. Such an apparatus is typically in the shape of a shallow dish or cone.

…

Small wireless facility means a facility that meets each of the following conditions:

(1) The facility -

(i) Is mounted on a structure 50 feet or less in height including their antennas; or

(ii) Is mounted on a structure no more than 10 percent taller than other adjacent structures; or

(iii) Does not extend an existing structure on which it is located to a height of more than 50 feet or by more than 10 percent, whichever is greater;

(2) Each antenna associated with the deployment, excluding associated antenna equipment (as defined in the definition of antenna in 47 CFR § 1.1320(d)), is no more than three cubic feet in volume;

(3) All other wireless equipment associated with the structure, including the wireless equipment associated with the antenna and any pre-existing associated equipment on the structure, is no more than 28 cubic feet in volume;

(4) The facility does not require antenna structure registration with the Federal Communications Commission;

(5) The facility is not located on Tribal lands, as defined under 36 CFR 800.16(x); and

(6) The facility does not result in human exposure to radiofrequency radiation in excess of the applicable safety standards specified in 47 CFR § 1.1307(b).

…

Small Wireless Facility Network: a collection of interrelated small wireless facilities designed to deliver personal wireless services.

…

Stealth Design: Wireless communications facilities designed to resemble something other than a wireless facility ~~blend into the surrounding environment as determined by the code official~~. Examples of stealth design include architecturally screened roof-mounted antennas, facilities integrated into architectural elements, and facilities designed to blend with or be integrated into light poles, utility poles, trees, steeples, or flag poles.

…

Substantial Change, Wireless Communication Facility: A modification substantially changes the physical dimensions of an eligible support structure if it meets any of the following criteria:

1. For towers other than towers in the public rights-of-way, it increases the height of the tower by more than 10 percent or by the height of one additional antenna array with separation from the nearest existing antenna not to exceed 20 feet, whichever is greater; for other eligible support structures, it increases the height of the structure by more than 10 percent or more than 10 feet, whichever is greater.

a. Changes in height should be measured from the original support structure in cases where deployments are or will be separated horizontally, such as on buildings' rooftops; in other circumstances, changes in height should be measured from the dimensions of the tower or base station, inclusive of originally approved appurtenances and any modifications that were approved prior to the passage of the Spectrum Act;

2. For towers other than towers in the public rights-of-way, it involves adding an appurtenance to the body of the tower that would protrude from the edge of the tower more than 20 feet, or more than the width of the tower structure at the level of the appurtenance, whichever is greater; for other

eligible support structures, it involves adding an appurtenance to the body of the structure that would protrude from the edge of the structure by more than six feet;

3. For any eligible support structure, it involves installation of more than the standard number of new equipment cabinets for the technology involved, but not to exceed four cabinets; or, for towers in the public rights-of-way and base stations, it involves installation of any new equipment cabinets on the ground if there are no preexisting ground cabinets associated with the structure, or else involves installation of ground cabinets that are more than 10 percent larger in height or overall volume than any other ground cabinets associated with the structure;

4. It entails any excavation or deployment outside the current site, except that, for towers other than towers in the public rights-of-way, it entails any excavation or deployment of transmission equipment outside of the current site by more than 30 feet in any direction. The site boundary from which the 30 feet is measured excludes any access or utility easements currently related to the site;

5. It would defeat the concealment elements of the eligible support structure; or

6. It does not comply with conditions associated with the siting approval of the construction or modification of the eligible support structure or base station equipment, provided however that this limitation does not apply to any modification that is noncompliant only in a manner that would not exceed the thresholds identified in 47 CFR Section ~~1.40001(b)(7)(i) through (b)(7)(iv).~~ 1.6100(b)(7)(i) through (b)(7)(iv) or as hereafter amended.

…

Temporary Wireless Communications Facility: Facilities that are composed of antennas and a mast mounted on a truck (also known as a cell on wheels, or "COW"), antennas mounted on sleds or rooftops, or ballast mount temporary poles. These facilities are for a limited period of time, are not deployed in a permanent manner, and do not have a permanent foundation. These facilities are typically used for large-scale events, or to provide wireless coverage in the event an existing permanent WCF is removed to allow for construction activity at the underlying site.

…

Tower: Any structure built for the sole or primary purpose of supporting any Federal Communications Commission-licensed or authorized antennas and their associated facilities, including structures that are constructed for wireless communications services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul, and the associated site.

…

Traffic Signal Pole: A Utility Pole that supports equipment used for controlling traffic including but not limited to traffic lights, rapid flashing beacons, speed radar, or school zones flasher.

…

Undergrounded Utility Areas: A geographic area in which existing overhead electric and communication facilities are to be or have been converted to underground facilities.

…

Utilities: Facilities providing infrastructure services by a public utility or private utility regulated by the state through fixed wires, pipes, or lines. Such facilities may include water, sewer, storm water facilities (lines, ditches, swales and outfalls) and private utilities such as natural gas lines, telecommunication lines, cable communication lines, electrical lines and other appurtenances associated with these utilities. "Utilities" does not include wireless communication facilities, but do include small wireless facilities.

...

Utility Pole: A structure designed and used primarily for the support of electrical wires, telephone wires, or television cable and may also include lighting. A new utility pole originally constructed for the purpose of providing support for a Wireless Communication Facility (WCF) shall be regulated as a new Antenna Support Structure.

…

Wireless Communication Facility Site: For towers other than towers in the public rights-of-way, the current boundaries of the leased or owned property surrounding the tower and any access or utility easements currently related to the site, and, for other eligible support structures, further restricted to that area in proximity to the structure and to other transmission equipment already deployed on the ground. The current boundaries of a site are the boundaries that existed as of the date that the original support structure or a modification to that structure was last reviewed and approved by the City, or a State or other local government, if the approval of the modification occurred prior to the Spectrum Act or otherwise outside of the 6409(a) Eligible Facilities process.

~~**Wireless Communication Facility Tower:** Any structure built for the sole or primary purpose of supporting any commission licensed or authorized antennas and their associated facilities, including structures that are constructed for wireless communications services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul, and the associated site.~~

Wireless Communications:

1. Attached Wireless Communications Facility (Attached WCF): An antenna array that is attached to an existing building or structure, including utility poles, with any accompanying attachment structure, transmission cables, and an equipment cabinet which may be located either inside or outside of the attachment building or structure.

2. ~~Wireless Communications Antenna Array (Antenna Array): One or more rods, panels, discs or similar devices used for the transmission or reception of radio frequency signals, which may include omni-directional antenna (whip), directional antenna (panel), and parabolic antenna (dish).~~

~~3.~~ Wireless Communications Facility (WCF): Any unstaffed facility for the transmission and/or reception of radio frequency signals usually consisting of antennas, an equipment cabinet, transmission cables, and a support structure to achieve the necessary elevation.

~~4~~3. Wireless Communications Support Structure (Support Structure): means a pole, tower, base station, or other building, whether or not it has an existing antenna facility, that is used or to be used for the

provision of personal wireless service (whether on its own or comingled with other types of services).
A structure designed and constructed specifically to support an antenna array, and may include a monopole tower, lattice tower, guy-wire support tower or other similar structures. Any structure which is used to attach an attached WCF to an existing building or structure (hereinafter "attachment structure") shall be excluded from the definition of and regulations applicable to support structures.

BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND

AB 5930
August 31, 2021
Regular Business

AGENDA BILL INFORMATION

TITLE:	Public Hearing on Ordinance No. 21C-16 establishing interim development regulations to allow more outdoor seating for eating and drinking establishments.	☒ Discussion Only ☐ Action Needed:
RECOMMENDED ACTION:	Conduct public hearing and receive staff presentation.	☐ Motion ☐ Ordinance ☐ Resolution

DEPARTMENT:	Community Planning and Development
STAFF:	Jeff Thomas, Interim Director Sarah Bluvas, Economic Development Coordinator
COUNCIL LIAISON:	Jake Jacobson Craig Reynolds
EXHIBITS:	1. Ordinance No. 21C-16
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	$ n/a
AMOUNT BUDGETED	$ n/a
APPROPRIATION REQUIRED	$ n/a

SUMMARY

Ordinance No. 21C-16 updates and replaces the previous interim development regulations allowing local eating and drinking establishments the use of public property and private parking to expand outdoor seating. The updated ordinance permits outdoor seating for eating and drinking establishments during the declared COVID-19 emergency even if no indoor seating restrictions are effective. Tonight, the City Council will hold a public hearing to receive comments on Ordinance No. 21C-16. Pursuant to RCW 35A.63.220 and RCW 36.70A.390, a public hearing must be scheduled within 60 days of passing the interim ordinance.

BACKGROUND

On July 6, 2021, the City Council adopted Ordinance No. 21C-16, which updated and replaced the interim development regulations previously allowed under Ordinance No. 21C-03 (see AB 5816 and AB 5907 for additional background). Staff updated the terms of the existing Right-of-Way (ROW) permit held by a Town Center business and continue to message the outdoor dining opportunities via the City's business outreach list.

LONG-TERM SOLUTION FOR OUTDOOR DINING SUPPORT

Following the adoption of Ordinance No. 21C-16, the City Council requested that staff return with a long-term solution for supporting outdoor dining needs. The current program is enabled by an interim amendment to MICC 19.06.050 and a temporary waiver of parking requirements for eating and drinking establishments. Implementing a long-term solution will require permanent code amendments.

The City is currently in the process of engaging a consultant to conduct a new Town Center Parking Study, which will include a code audit and exploration of opportunities for ROW and private parking activations, including the potential long-term use of ROW for outdoor dining.

The scope of work for the parking study and the long-term outdoor dining permanent code amendments may complement each other. Staff are therefore recommending engaging the parking study consultant before taking any further action on development of the long-term regulations for outdoor dining.

Staff will return in Q4 of 2021 to share next steps for implementing a longer-term outdoor dining program, with the goal of resolving the need before Ordinance No. 21C-16 expires on January 6, 2022.

RECOMMENDED ACTION

Conduct a Public Hearing on Ordinance No. 21C-16 establishing interim development regulations to allow more outdoor seating for eating and drinking establishments and receive staff presentation.

CITY OF MERCER ISLAND
ORDINANCE NO. 21C-16

AN INTERIM ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON, PROVIDING TEMPORARY MEASURES TO ALLOW MORE OUTDOOR SEATING FOR EATING AND DRINKING ESTABLISHMENTS; CALLING A PUBLIC HEARING; REPEALING INTERIM ORDINANCE 21C-03; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, a state of emergency has been declared by the federal, state, county, and municipal governments, including the City of Mercer Island, in response to the COVID-19 pandemic; and

WHEREAS, since February 29, 2020, Governor Jay Inslee has issued several proclamations, including Emergency Proclamation 20-25 ("Stay Home, Stay Healthy order"), placing numerous restrictions on individuals and businesses in response to the state-wide threat of the spread of the COVID-19 virus; and

WHEREAS, Governor Inslee has issued multiple subsequent amendments to Emergency Proclamation 20-25 and developed a phased reopening approach, as currently directed in Emergency Proclamation 20-25.12 ("Healthy Washington – Roadmap to Recovery"), a phased reopening plan in effective since January 11, 2021, for resuming recreational, social, and business activities; and

WHEREAS, outdoor restaurant seating has been determined to be safer and less likely to lead to the spread of COVID-19 than indoor restaurant seating, which has been significantly restricted; and

WHEREAS, the City Council wishes to promote local economic recovery by encouraging business activity in Mercer Island consistent with the Healthy Washington – Roadmap to Recovery requirements and to make eating and drinking establishments safer to operate by leveraging available private and public space to be used as additional outdoor areas for eating and drinking while maintaining social distancing requirements; and

WHEREAS, it is necessary and appropriate during the state of local emergency to utilize an interim ordinance, which is intended to be only temporary until public health and economic conditions improve, to facilitate and encourage outdoor seating areas to make eating and drinking establishments safer to operate and to promote needed economic and business recovery in the City; and

WHEREAS, the City Council finds that public reluctance to dine indoors because of COVID-19 continues to impact eating and drinking establishments, which may cause said establishments in Mercer Island to close and to go out-of-business; and

WHEREAS, the lack of local eating and drinking establishments would result in harm to public health, safety, property, and welfare in Mercer Island during the current state of emergency; and

WHEREAS, to prevent the potential harm to public health, safety, property, and welfare, the City Council concludes that the City needs interim regulations to ease impacts on local eating and drinking establishments resulting from continued public reluctance to dine indoors; and

WHEREAS, the City is authorized under RCW 35A.63.220, 36.70A.390 to pass an interim zoning and official control ordinance for up to six months, provided it holds a public hearing on the same within sixty days after passage; and

WHEREAS, consistent with the provisions of RCW 35A.63.220 and RCW 36.70A.390, it is appropriate for the City Council to hold a public hearing and adopt additional findings of fact, if necessary, supporting and justifying the interim zoning and official control ordinance within at least sixty days of its passage; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. **Whereas Clauses Adopted.** The "Whereas Clauses" set forth in the recital of this Ordinance are hereby adopted as the preliminary findings and conclusions of the City Council for passing this Ordinance.

Section 2. **Code Amended.** Subsections (D)(4) and (E) of MICC 19.06.050 are amended as follows for the duration of this Ordinance:

> D. 4. The design for any non-temporary improvements is consistent with the design requirements for the Town Center plan.
>
> E. A permit to operate a private business on public property shall be reviewed and approved by the design commission; provided, that occasional, temporary business operations involving temporary structures and/or temporary right-of-way obstructions may be approved by the code official ~~or referred to the design commission at the code official's discretion~~. Permit applications from one or a group of existing eating and drinking establishments at Mercer Island to temporarily operate private business on public property ~~while said establishments are under restrictions related to~~ during a declared Covid-19 emergency by the City of Mercer Island ~~that limit their indoor "sit-down" services to less than 75% capacity~~ shall be considered to be temporary, and they may be approved by the code official without review or approval by the design commission.

Section 3. **Authorization to Use Private Parking Areas for Outdoor Dining.** Subject to the provisions of this Ordinance, the City grants temporary permission for existing eating and drinking establishments at Mercer Island to temporarily utilize private parking areas for outdoor dining use, provided the private parking area is immediately adjacent to the eating and drinking establishment, and the following conditions are met:

A. Such outdoor dining use shall be permitted only during a declared Covid-19 emergency declared by the City of Mercer Island.

B. An eating and drinking establishment may only operate in a private parking area only while this Ordinance remains in effect.

C. Use of any portion or percentage of private off-street parking areas for outdoor dining use shall require the landlord's / property owner's approval. Nothing in this Ordinance compels a landlord / property owner to permit a tenant to expand its business to the exterior.

D. This Ordinance authorizes only temporary use of private areas otherwise restricted for parking purposes. Nothing in this Ordinance authorizes permanent improvements or interior expansions.

Section 4. **Minimum Parking Regulations Waived.** In order to effectuate the purpose of Section 3 above, but only to the extent necessary to so effectuate and under the terms and conditions set forth in this Ordinance, minimum parking regulations normally applicable to eating and drinking establishments are waived to enable such uses to serve patrons in adjoining parking spaces for the duration of this Ordinance.

Section 5. **Public Hearing.** Pursuant to RCW 35A.63.220 and RCW 36.70A.390, a public hearing shall occur within 60 days of this Ordinance passage on August 31, 2021, in order to hear and consider the comments and testimony of those wishing to speak at such public hearing regarding the interim zoning and official controls approved by this Ordinance, and to consider adopting further findings of fact, if necessary.

Section 6. **Duration of Interim Zoning and Official Controls.** The interim zoning and official controls approved by this Ordinance shall become effective immediately, on the date hereof, and shall continue in effect for an initial period of six months, unless repealed, extended or modified by the City Council after subsequent public hearing(s), entry of appropriate findings of fact, and or development of a work plan for related studies pursuant to RCW 35A.63.220 and RCW 36.70A.390.

Section 7. **Repeal of Interim Ordinance 21C-03.** Ordinance 21C-03, the interim ordinance providing temporary measures to allow more outdoor seating for eating and drinking establishments, is hereby repealed in its entirety. Repeal of the ordinance notwithstanding, permits approved under Ordinance 21C-03 shall remain valid until their expiration dates.

Section 8. **Severability.** If any section, sentence, clause, or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property, or circumstance, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this Ordinance or its application to any other person, property or circumstance.

Section 9. **Publication and Effective Date.** A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. This Ordinance shall take effect and be in full force five days after the date of publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS REGULAR MEETING ON JULY 6, 2021.

CITY OF MERCER ISLAND

Benson Wong, Mayor

Approved as to Form:

/s/ Bio Park, City Attorney 7/6/2021

Bio Park, City Attorney

ATTEST:

Deborah A. Estrada, City Clerk

Date of Publication: 7/14/2021

BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND

AB 5931
August 31, 2021
Regular Business

AGENDA BILL INFORMATION

TITLE:	AB 5931: First Review of the City's Updated Financial Management Policies	☒ Discussion Only ☐ Action Needed: ☐ Motion ☐ Ordinance ☐ Resolution
RECOMMENDED ACTION:	Review and provide feedback on the City's updated Financial Management Policies.	

DEPARTMENT:	Finance		
STAFF:	Matthew Mornick, Finance Director		
COUNCIL LIAISON:	Wendy Weiker	Salim Nice	Craig Reynolds
EXHIBITS:	1. Financial Management Policies 2. Appendix A – Fund Balances and Reserves		
CITY COUNCIL PRIORITY:	2. Articulate, confirm, and communicate a vision for effective and efficient city services. Stabilize the organization, optimize resources, and develop a long-term plan for fiscal sustainability.		

SUMMARY

In March 2021, the City Council established an Ad-Hoc Finance Committee (Finance Committee) to draft policies that guide how the City will manage its financial resources. Exhibit 1, Financial Management Policies, is the result of the Finance Committee's collaborative efforts over the past six months. Exhibit 2 is the Appendix to the policy document and lists the City's various Funds and Reserves. Together, these documents inform the purpose and formation of the biennial budget, the capital improvement program, and other long-term fiscal management strategies.

The purpose of the agenda bill is to provide the City Council background on the resulting body of work and to solicit feedback from the City Council on the draft Financial Management Policies. Revisions agreed upon by the majority of the City Council will be incorporated into a final draft for consideration at a City Council meeting later this fall.

BACKGROUND

On March 16, 2021, the City Council established a three-member Finance Committee to draft revised financial management policies (see AB 5829). From March through August of this year, Deputy Mayor Weiker, Councilmember Nice, Councilmember Reynolds, and the Finance Director met on six occasions to incrementally draft new financial policies, pulling from current budget and finance policies, recent experiences, and established best practices in municipal finance. The City Manager and City staff have also been involved in the policy development and review process.

At the April 27, 2021 City Council Planning Session, staff provided insight into the Finance Committee's strategy for drafting the new Financial Management Policies (see AB 5864). Focus was placed on establishing one comprehensive policy document to address the many aspects of financial management.

The Finance Committee's intent was to draft policies that guide financial decisions, make clear what actions are and are not acceptable, identify lines of responsibility between the City Council and the City Manager, and increase transparency and accountability.

The draft Financial Management Policies do not include procedural-level detail on the administration of these policies. Once adopted, Finance Department staff and the City Manager will ensure that procedures are implemented consistent with adopted policy direction.

The draft Financial Management Policies, as presented, will exist separate from the biennial budget, and will be reviewed and updated as required or at minimum, every five to seven years.

The draft Financial Management Policies underwent multiple rounds of revisions under the guidance of the Finance Committee. Members of the City's Leadership Team, the City Manager, the City's Bond Counsel, as well as a former City Manager/Finance Director also collaborated on the review process. In sum, the draft Financial Management Policies are the result of a six-month collaboration that builds upon the City's history of strong fiscal management while incorporating established best practices to lead the City into the future.

DISCUSSION

The draft Financial Management Policies are compiled in a 15-page document, with 10 sections as summarized below, compared to 102 pages and 30 subsections in Section H Budget Policies of the 2019-2020 biennial budget.

Financial Management Policy Sections

1. Background and Purpose
2. Fiscal Sustainability Philosophy
3. Operating Budget
4. Revenues and Expenditures
5. Capital Budget
6. Reserves and Fund Balance
7. Long-term Financial Planning
8. Accounting, Financial Reporting, and Auditing
9. Investments
10. Debt Management

The first five sections of the draft Financial Management Policies provide background information, outline staff and the Finance Committee's underlying fiscal sustainability philosophy and convey key objectives for the purpose and formation of the Operating Budget and Capital Improvement Program.

Section 6 (Reserves and Fund Balance) lays out the City's resources to respond to unexpected issues, manage cash flows, buffer against economic duress, and fund long-term liabilities. The Finance Committee worked closely with the Finance Director to evaluate the City's numerous reserves, define common terminology, and establish guidelines for when to use and how to replenish Fund Balances and Reserves.

Notable recommendations in the draft Financial Management Policies document include:

- Transition the City from Accrual Basis to Cash Basis Accounting.
- Sunset 10 reserves and the Youth Services Endowment Fund.
- Establish a minimum Operating Fund Balance for the Youth & Family Services Fund with a funding target of six-months of YFS expenditures.

- Implement a strategy to pay down the LEOFF-1 long-term care costs and the retirement excess compensation long-term liabilities paid for by the LEOFF-1 Reserve and Firefighter's Pension Fund.
- Set a funding target of 50% of the total liability for the Compensated Absences Reserve.
- Introduce Expenditure Control Budgeting, a new budgeting approach that offers more flexibility to respond to emerging needs.
- Create an Emerging Innovations Investments Reserve to fund projects with a tangible return on investment or projects that reduce ongoing expenditures while maintaining service levels.

Section 7 (Long-term Financial Planning) outlines tools and standards for conducting and incorporating long-term financial planning into organizational and public policy decision-making.

The final three sections provide standards for accounting practices, investing public funds, and guidelines to issue and repay debt.

Taken together, the draft Financial Management Policies empower staff to manage the City's fiscal health and helps guide City Council policy decisions now and in the future. Financial Management Policies also support good bond ratings and reduce the cost of borrowing. They will provide consistency and continuity spanning multiple biennial budgets and serve as a basis for executing long-term financial strategies to strengthen the City's financial position.

Policy Discussion

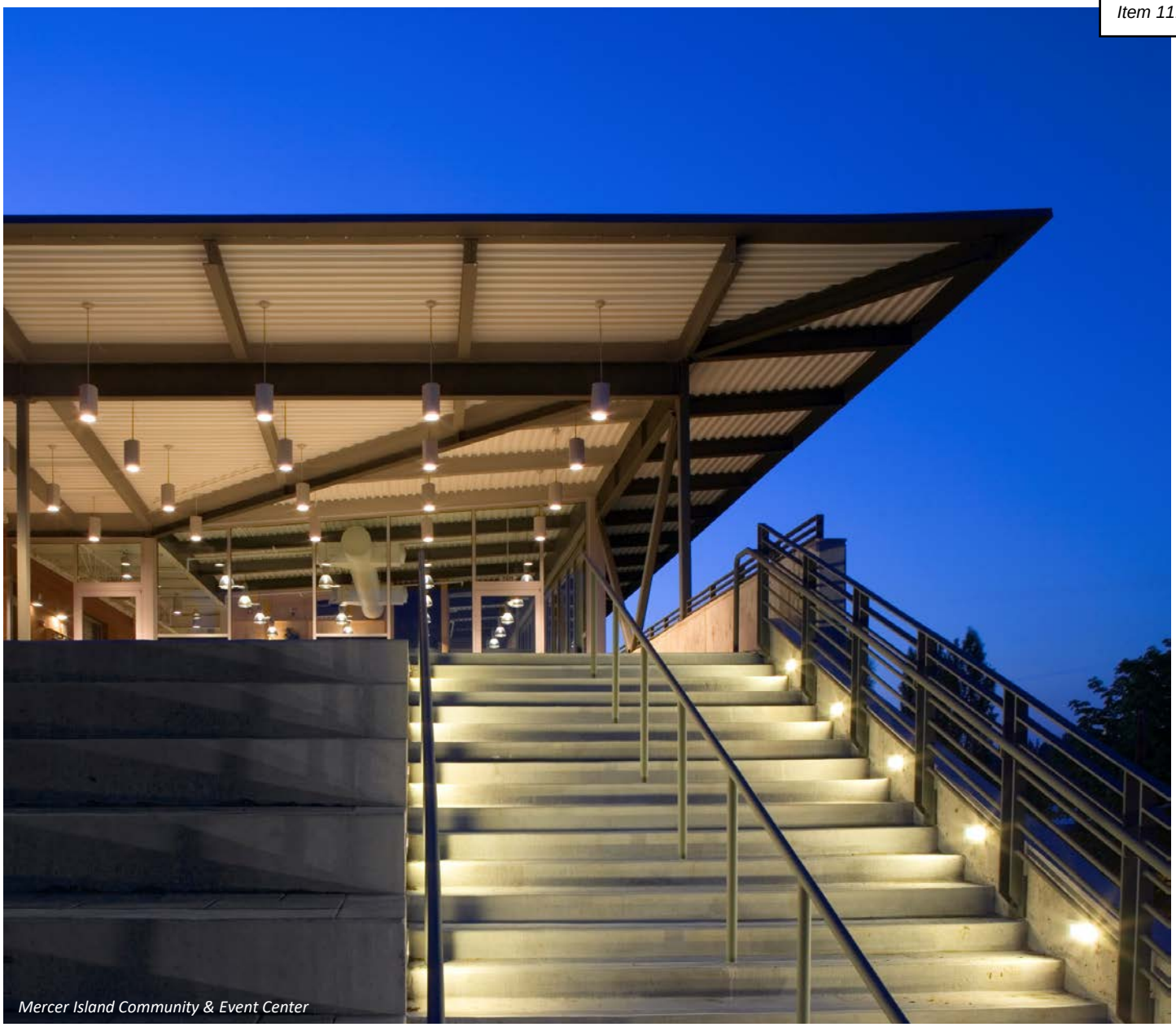
Staff seeks feedback from the City Council regarding the draft Financial Management Policies in its entirety with specific emphasis on section "6.2 Replenishment Guidance" of the Reserves and Fund Balance section. This subsection outlines when funding targets for the City's Reserves are reached, how remaining funds can be strategically used, and places these uses in an order of priority (items 6.2.9 – 6.2.14). Staff seeks the City Council's feedback on the different uses and whether an order of priority is desired.

NEXT STEPS

Staff will receive recommendations from the City Council and incorporate them into a revised draft for consideration at the September 21, 2021, City Council meeting. If the recommended changes are significant, additional review time may be needed. The goal is to adopt the new Financial Management Policies ahead of the mid-biennial budget discussion scheduled to commence at the end of October.

RECOMMENDED ACTION

Receive and provide feedback on the draft Financial Management Policies.



Mercer Island Community & Event Center

FINANCIAL MANAGEMENT POLICIES

Date Adopted: [Date]

Date Amended: [Date]

Financial Management Policies

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Financial Management Policies

1. Background and Purpose

The Financial Management Policies (Policies) of the City of Mercer Island (City) serves as a blueprint for City staff to achieve goals set forth in budget work plans, the Comprehensive Plan, and other City planning documents by maintaining sound financial practices in accordance with all Federal, State, and local laws. The Policies are set by City Council and strategically direct financial resources towards meeting the City's long-term goals.

Should any requirement in these Policies conflict with powers, authority, or discretion granted to the City Manager by law, such requirement should be considered guidance or a recommendation from the City Council to the City Manager. Once adopted by the City Council, the City's Financial Management Policies will be amended as needed and reviewed every five to seven years with modifications submitted to the City Council for approval.

2. Fiscal Sustainability Philosophy

Mercer Island is committed to fiscal sustainability. Fiscal sustainability means maintaining a long-term view of financial planning for current and future generations that anticipates risks and preserves and enhances services and quality of life as prioritized by the City Council. The City strives for:

2.1. **Informed decision-making.** City administration will provide the City Council in depth analysis of both the short-term and long-term financial impacts of issues brought before the Council for consideration.

2.2. **Transparency.** The City will conduct public business with transparency and seek opportunities for citizen education, public participation, and public problem solving. The City will make financial information publicly available pursuant to applicable local and State laws as well as pursue new ways to make the City's finances more accessible and easier to understand.

2.3. **Aligned investments.** The City will seek opportunities to invest in ways that do not conflict with community values and priorities as reflected in the City's Comprehensive Plan.

2.4. **Diversified revenue sources.** The City will pursue diversified revenue sources and cost-containment measures to protect the delivery of public goods and services and safeguard against changing economic conditions.

2.5. **Managing long-term liabilities.** The City will proactively identify and monitor long-term financial liabilities and seek to mitigate these impacts, when possible, while accruing assets to fund these liabilities in a fiscally responsible and intergenerationally equitable manner.

2.6. **Shared Responsibility**. The City recognizes a shared responsibility between the employee and employer to appropriately fund employee compensation to attract and retain employees while maintaining a long-term sustainable and balanced budget.

2.7. **Equity, efficiency, and effectiveness.** The City will continuously explore new ways to improve day-to-day operations and provide more equitable, efficient, and effective delivery of public goods and services.

3. Operating Budget

The operating budget is the central financial planning document that embodies all operating revenue and expenditure decisions. It establishes what programs, projects, and operations will be funded in each department within the confines of anticipated municipal revenues. The policies below guide how the City organization develops and implements the operating budget.

3.1. The Biennial Budget will be balanced with resources in that biennium, and the City will adopt the Biennial Budget before January 1st of its initial fiscal year.

3.2. The City Council will adopt a Biennial Budget that reflects estimated revenues and expenditures for the ensuing two years. A mid-biennium review and update will take place as prescribed by State law during the first year of the biennium.

3.3. The Biennial Budget will establish municipal service levels and priorities for the ensuing two years.

3.4. **Expenditure control budgeting** is a budgeting approach that promotes sound fiscal management and offers flexibility and resources to respond to emerging or changing needs. When implemented, at the end of each fiscal year, the City will return one-third of each department's non-salary operating budget savings back to the respective department. Upon City Manager approval, such General Fund savings may be used at the department director's discretion to fulfill the mission of the department. The remaining two-thirds of such savings will return to the General Fund Balance to replenish City reserves and support the Emerging Innovations Reserve, consistent with adopted policies.

3.5. The Biennial Budget will establish measurable work plan goals and allow reasonable time to accomplish those goals within the biennium. The City Manager will report back to the City Council on work plan progress during the biennium.

3.6. Prior to budget adoption, the City Council will review and provide the City Manager feedback on the preliminary Biennial Budget.

3.7. The City will work proactively with the State, County, and local government agencies, and bodies, such as Association of Washington Cities and Sound Cities Association, to monitor and, when appropriate, act on legislation that may impact the City financially.

4. Revenues and Expenditures

Annual revenues are estimated using established best practices as a basis for preparation of the Biennial Budget. Expenditures approved by the City Council in the Biennial Budget define the City's spending limits for the upcoming biennium. Beyond legal requirements, the City will maintain an operating philosophy of

Financial Management Policies

controlling the City's costs and maintaining diverse revenues. The following policies apply to the City's management of revenues and expenditures.

4.1 The City will maintain revenue and expenditure categories according to State statute and administrative regulation.

4.2 The City will endeavor to maintain a diversified and stable revenue system to minimize the impact of short-term fluctuations in any one revenue source.

4.3 Current revenues will be sufficient to support current expenditures.

4.4 One-time revenues will be used only for one-time expenditures.

4.5 The City will investigate potential new revenue sources and partnerships, particularly those that will not add to the tax burden of residents and local businesses.

4.6 Fees for service may be reviewed and adjusted annually to ensure cost recovery goals are being met. At minimum, fees for service shall be re-evaluated (where needed) every three years.

4.7 All revenue forecasts will be performed using established local government best practices.

4.8 The City will review and update, as needed, its cost allocation methodology at least every five years, which outlines the process of accounting and recording the full costs of an internal service by including indirect costs or "overhead" in addition to direct costs of service. The cost allocation methodology will capture these indirect costs to ensure that the respective Funds or departments are accurately paying for the services they receive.

4.9 Credit card fee surcharges, cash discounts, and online payment methods shall be reviewed and evaluated at least every five years to ensure that the cost of service is being covered and the City is taking advantage of improving technology and market developments.

4.10 Grants to fund new service programs will be reviewed by the City, as they become available, with due consideration given to whether they are cost effective, meet City goals, and are sustainable in the long-term.

4.11 The City will establish and maintain Special Revenue Funds to account for proceeds received from a substantial restricted or committed revenue source used to finance designated activities that are required by statute, ordinance, resolution, or executive order.

4.12 Investment earnings are distributed based on the percent each Fund makes up of the City's total investments (e.g., if General Fund dollars make up 20% of the City's total investments, then 20% of investment earnings are returned to the General Fund).

4.13 Excess investment earnings above Fund and Reserve balance thresholds will be used to finance one-time capital investments or time-limited services at the City Council's discretion.

4.14 If decisions are needed to balance a proposed Biennial Budget, the City Council will provide policy direction to the City Manager as to the priority order and combination for raising revenues, reducing expenditures, and/or using reserves.

4.15 The use of reserve balances will only be authorized to address temporary revenue shortfalls and/or temporary expenditure increases, or in response to evidence-based revised reserve targets.

4.16 The Biennial Budget will be formally amended by the City Council as needed to reflect unforeseen expenditures or revenues. Funding requests will be analyzed by the Finance Department and approved by the City Manager. The City Council will be provided with a review of the legality and/or policy basis for the expenditure, the recommended funding source and fiscal impact, and previously approved amendments since budget adoption.

4.17 The City Council will be presented with timely financial status updates and year-end budget reviews including budget amendments, as necessary, to ensure that expenditures are within budget authority.

5. Capital Budget

Every two years, the City develops a Capital Improvement Program (CIP) for City Council review and approval as part of the Biennial Budget process. The City is responsible for considerable investments related to the acquisition, expansion, or rehabilitation of land, technology, buildings, and other major public infrastructure. The preservation, qualified maintenance, and future improvement of these facilities is the focus of the CIP and resulting capital budget.

Planning and implementing sound capital improvement practices and programs will help the City avoid unforeseen costs in the future. The following policies apply:

5.1. The City will establish and implement a comprehensive multi-year CIP.

5.2. The CIP will be prepared biennially concurrent with the development of the Biennial Budget. A mid-biennium review and update will take place during the first year of the biennium to reflect any changes in the updated Capital Improvement Program.

5.3. The City Council will designate annual ongoing funding levels for each of the major project categories within the Capital Improvement Program. Financial analysis of funding sources will be conducted for all proposed capital improvement projects.

5.4. A CIP outlines specific resources to maintain and enhance public infrastructure, including but not limited to prior money in reserves, State and Federal grants, long-term leases, low-interest loans, and debt financing.

5.5. The CIP will incorporate City Council priorities and community objectives for the acquisition, expansion, and/or rehabilitation of land, technology, buildings, and other major public infrastructure. The Capital Improvement Program will be consistent with the Capital Facilities Element of the Comprehensive Plan.

5.6. The City will maintain an inventory of physical assets, their condition, and remaining useful life.

5.7. Consistent with best practices, budgets for capital projects will include appropriate contingency budget between 10 – 20% of the total estimated project budget. Staff will provide additional analysis and context to the City Council for capital projects with contingency estimates greater than 20% of the total estimated budget.

5.8. The City will strive to maintain all assets at a sufficient level to protect the City's capital investment and to limit future maintenance and replacement costs.

5.9. When evaluating capital investments, the City will elect options with due consideration of long-term cost of ownership and expected useful life or regulatory constraints.

5.10. The City Manager may authorize the reallocation of CIP project funds between CIP projects within a CIP category. Funding may only be reallocated within a CIP project category (e.g., within Parks, Recreation, and Open Space Projects, or Sewer Projects, or Water Projects, etc.) when one project is over budget and, in the same period, a second project within the same CIP category has been completed under budget. The City Council will be informed when funds are reallocated between projects as part of the Quarterly reporting process.

6. Reserves and Fund Balance

Adequate fund balance and reserves are a core element of the City's fiscal management strategy and a vital measurement of the City's financial position (outlined in Appendix A – Fund Balances and Reserves). City and State regulations allow the City to create and maintain specific reserves. Reserves and Fund Balances provide the City with options to respond to unexpected issues, natural disasters, ensure adequate resources for cash flow purposes, afford a buffer against economic duress and other forms of risk, and fund long-term liabilities over time. Reserve and Fund Balances should not, however, grow beyond established policy levels.

The following policies outline reasonable measures that protect the City's financial position and the continued provision of public goods and services from calculated risks.

6.0.1. The City will not hold a surplus of public funds to the detriment of providing public goods and services the community has come to expect.

6.0.2. The City will establish minimum fund balance targets for each Fund based on the Fund's cash flow requirements, with all fund balances included in the Biennial Budget. The minimum fund balance will be attained and maintained through expenditure management, revenue management, and/or contributions from the General Fund.

6.0.3. The City will fully fund reserves for the planned replacement of vehicles, heavy equipment, and radios as well as computer-related hardware and equipment (e.g., servers, networks, PCs,

laptops, printers, and phones). Contributions will be made through assessments to each respective department.

6.0.4. Additional reserves may be created to fund future known expenditures, special projects, or other specific purposes.

6.0.5. All Reserves and Fund Balances and guiding policies will be presented in the Biennial Budget.

6.1. Terminology of Fund Balance

6.1.1. **Fund Balance** is an accounting term defined as the excess of assets over liabilities in a Fund.

6.1.2. A **Reserve** is typically a portion of total fund balance with a use specified by the Administration, City Council, or by the restricted nature of the funds.

6.1.3. **Non-spendable Fund Balance** cannot be spent, such as the long-term portion of loans receivable, the principle of an endowment, and inventories.

6.1.4. **Restricted Fund Balance** has externally enforceable limitations on the use of fund balance, imposed by parties such as creditors, grantors, laws, or regulations of other governments.

6.1.5. **Committed Fund Balance** encompasses long-term limitations imposed by the City Council. For example, the City Council has committed a portion of the General Fund Balance to offset the long-term liability from the Washington Law Enforcement Officers' and Firefighters' System (the LEOFF Retirement Plan).

6.1.6. **Assigned Fund Balance** includes the portion of fund balance that is earmarked for an intended use that may be temporary or short-term in nature. The intent is established by the City Council.

6.1.7. **Unassigned Fund Balance** comprises all fund balances that are left after considering the other four categories. Use is least constrained in this category of fund balance.

6.2. Replenishment Guidance

Reserve replenishments occur in three ways during periods of economic recovery:

6.2.1 A **planned replenishment** is a specific one-time contribution included in the adopted Biennial Budget.

6.2.2 A **scheduled replenishment** establishes a schedule to repay the use of Reserves or Fund Balances over a specific time.

6.2.3 A **surplus replenishment** occurs when ending prior year fund balances are higher than budgeted, either due to greater than budgeted revenues, expenditure savings, or both.

All expenditures drawn from Fund Balances and Reserves shall require prior City Council approval unless previously authorized by the City Council for expenditure in a Biennial Budget or otherwise provided for by

City policies. In terms of priority for replenishing the individual reserves, the following guidelines shall be collectively considered:

6.2.4 If the Contingency Fund is below target, replenish to target at the start of each biennium.

6.2.5 If committed funds are available because planned reserve uses did not occur, those funds should be maintained in the source reserve.

6.2.6 The degree to which an individual reserve is below target (for example, the reserve that is furthest from its target level on a percentage basis might receive a larger share of the funds).

6.2.7 Decisions on how replenishments are allocated to specific reserves will be based on where available funds came from and on each reserve's status at the time the decision is made.

6.2.8 City Council may take action to suspend replenishment policies if it is found that special conditions exist warranting such action.

Once reserves reach target levels, remaining funds shall be available for one or more of the following needs, depending on the nature of the funds available (one-time or ongoing) and in the following order of priority:

6.2.9 Reduce liabilities related to sinking funds.

6.2.10 Fund one-time investments, projects, or studies.

6.2.11 Make a one-time contribution to the Emerging Innovations Investments Reserve.

6.2.12 Increase funding for capital purposes.

6.2.13 Restore previous program service reductions.

6.2.14 Create program and service enhancements.

7. Long-term Financial Planning

The City develops and maintains a six-year Financial Forecast that estimates resource and expenditure behavior for the two biennia beyond the current budget period. **Financial forecasting** is the process of projecting revenues and expenditures over a long-term period, using assumptions about economic conditions, future spending scenarios, and other salient factors. The Financial Forecast will provide City leadership with an indication of the long-term fiscal impact of current policies and budget decisions.

7.1. **Time Horizon.** The Financial Forecast looks six-years into the future.

7.2. **Scope**. The Financial Forecast includes all appropriated Funds.

7.3. **Frequency**. The Financial Forecast is updated at least once a year to inform budget development, though it may be updated more often as circumstances warrant.

7.4. **Content**. A Financial Forecast includes an analysis of the financial environment, revenue forecasts, personnel, other significant operating costs and when appropriate, strategies for achieving and maintaining a balanced budget in future years.

7.5. **Visibility**. The Financial Forecast will be presented at a City Council meeting to ensure that the community is informed of the long-term financial prospects of the government.

8. Accounting, Financial Reporting, and Auditing

The City of Mercer Island will establish and maintain a high standard of accounting practices. At all times, the City's accounting and budgetary systems will conform to Generally Accepted Accounting Principles, the State of Washington Budgeting Accounting Reporting System (BARS), and local regulations.

8.1. The City will employ cash basis reporting, as prescribed in the Washington State *Budgeting, Accounting, and Reporting System* (BARS), for external and audit purposes.

8.2. The City will maintain an accounting system that provides comprehensive financial information to effectively operate the City and provide accountability, oversight, and internal controls over financial transactions.

8.3. The City will meet the financial reporting standards set by the Washington State Auditor's Office for Cash-Basis Financial Statements.

8.4. The City will be transparent and accurate in all City financial reports and bond representations based on the State Auditor's Office established best practices.

8.5. An annual audit will be performed by the State Auditor's Office and will include the issuance of an audit opinion for financial and accountability reports.

8.6. The City will strive to provide timely and quarterly and year-end financial reporting with a long-term goal to provide monthly reporting.

9. Investments

Per Washington State law, all municipal corporations are empowered to invest in certain types of securities. Within the confines of State law, the City will invest public funds in a manner that will provide a competitive rate of return after prioritizing investment instruments safety and liquidity needed to meet the daily cash flow demands of the City. Key principles that guide investment of public funds are listed below.

9.1. The City's cash will be invested in accordance with the City Council's Adopted Investment Policies. Absent investment policies or staff trained to actively invest public funds; cash will be invested in the Local Government Investment Pool of the Washington State Treasurer.

9.2. Sufficient cash or other readily liquid instruments shall be maintained to provide for a minimum of 45-days of General Fund expenditures.

9.3. The City will manage the risk-reward tradeoff in financial decision making and will exercise good judgment, discretion, and intelligence, not for speculation but for investment, prioritizing safety of the City's investments while targeting an attractive risk-adjusted rate of return derived from investment decisions.

9.4. **Net investment income** is the amount of annual investment proceeds after first providing for all costs and expenses incurred in the administration of the City's investments. Net investment income will be allocated quarterly based on each funds relative cash balance as a percentage of the total invested assets. For example, if the Contingency Fund balance is only 10% of the City's total cash investments for a quarter, it would only receive 10% of the investment earnings for that quarter.

10. Debt Management Policy

This debt management policy sets forth guidelines to issue and repay debt. It is designed to ensure all debt is issued prudently and cost effectively to provide flexibility, preserve financial stability, and maintain the City's bond credit rating. All debt issued will follow this policy and all other relevant State and Federal regulations.

The City maintains conservative financial policies to assure strong financial health both in the short and long-term. From a policy perspective, the City uses debt as a mechanism:

10.0.1. To allocate the costs of needed improvements appropriately between present and future beneficiaries and users.

10.0.2. To reduce the immediate cash strain from substantial public improvements. This may include financing large capital investments such as construction of public infrastructure or significant property acquisitions.

10.1. Conditions of Debt Issuance

10.1.1. In the event there are any recommended deviations or exceptions from the Debt Management Policy when a certain bond issue is structured, those exceptions will be discussed in the agenda bills when the bond issue is presented for City Council's consideration.

10.1.2. Long-term debt will be used for capital investments. It will not be used to support operations of infrastructure improvements such as non-capital furnishings, supplies, maintenance, or personnel.

10.1.3. When issuing debt, the City shall strive to use the most favorable debt-funding mechanism given market conditions, costs of debt issuance, and whether it be general obligation bonds or special assessment, revenue, or other self-supporting bonds.

10.1.4. The decision on whether to assume new debt shall be based on costs and benefits, current conditions of the municipal bond market, and the City's ability to afford new debt and service it as determined by an objective analytical approach. This process shall compare generally accepted measures of affordability to the current values for the City. These measures shall include:

10.1.4.1. **Debt per capita** is a measure that describes the distribution of debt per capita of the community's population.

10.1.4.2. **Debt as a percent of assessed valuation** is outstanding principal as a percentage of the Community's total assessed valuation.

10.2. Debt Limit

10.2.1. The City's indebtedness is limited by Washington State law, which states the City's bonded indebtedness may not exceed the sum of 7.5% percent of the total assessed valuation of taxable property within the City (outlined in the table below, reference RCW 39.36.020).

Type of Debt	Statutory Limitations
General Obligation:	2.5%
Non-Voted	1.5%
Voted	1.0%
Open Space & Parks	2.5%
Utilities	2.5%
Revenue	No limit
Local Improvement District	No limit

10.2.2. Debt issuance will be based on a comprehensive multi-year Capital Improvement Program (CIP) and financial analysis to align appropriate funding sources with proposed capital improvements.

10.2.3. Where borrowing is recommended, the source of funds to cover debt service requirements must be identified for the length of the debt instrument, and the effects of that financing projected through six years of the CIP.

10.2.4. The City Council may consider using long term debt toward public improvements associated with economic development. To the extent new revenues from the project can be identified and agreed upon, a portion of said revenues could go to support the debt service.

10.2.5. The City will plan and direct the use of debt so that service payments will be a sustainable component of the Biennial Budget.

10.3. Debt Structuring

10.3.1. Debt will be structured consistent with a fair allocation of costs to current and future beneficiaries or users.

10.3.2. Borrowings by the City should be of a term to maturity that does not exceed the useful life of the improvement that it finances and where feasible, should be shorter than the projected economic life. **Useful life** is how long the improvement will do what it is intended to do, life measured in time or in number of uses. **Economic life** is how long the improvement will do what it is intended to do at a cost that is comparable to alternatives.

10.3.3. The standard term of long-term borrowing is typically 15-30 years. Maturity of all assessed bonds shall not exceed statutory limitations (RCW 36.83.050).

10.3.4. The City shall pay all interest and repay all debt in accordance with the terms of the bond ordinance and bond covenants. To the extent possible, the City will seek level or declining debt service repayment schedules.

10.3.5. A **debt refunding** is a refinance of debt typically done to take advantage of lower interest rates. The City will use refunding bonds, where appropriate, when restructuring its current outstanding debt. Unless otherwise justified, such as a desire to remove or change a bond covenant, a debt refunding will not be pursued without a positive net present value benefit after expenses.

10.3.6. Bond amortization schedules will be structured to minimize interest expense with the constraints of revenues available for debt service. The bonds may include call features to maximize the City's ability to advance refund or retire the debt early. However, call features should be balanced with market conditions to ensure that the total cost of the financing is not inappropriately affected.

10.4. Debt Issuance

10.4.1. City Council approval is required prior to the issuance of debt.

10.4.2. The City Manager, with in coordination with the Finance Director and the City's Financial Advisor and/ or Bond Counsel, shall determine the method of sale best suited for each issue of debt.

10.4.3. The City will generally issue its debt through a competitive process but may use a negotiated process under the following conditions:

10.4.3.1. The bond issue is, or contains, a refinancing that is dependent on market/interest rate timing.

10.4.3.2. At the time of issuance, the interest rate environment or economic factors that affect the bond issue are volatile.

10.4.3.3. The nature of the debt is unique and requires specific skills from the underwriter(s) involved.

10.4.3.4. The debt issued is bound by a compressed timeline due to extenuating circumstances such that time is of the essence and a competitive process cannot be accomplished, or a competitive process might result in selection of an underwriter or other situations inconsistent with City policies.

10.4.4. When determined appropriate by the City Manager and Finance Director, the City will negotiate financing terms with banks and financial institutions for specific borrowings on a private offering basis. Typically, private placements are carried out when extraneous circumstances preclude public offerings, such as an interim financing, or to avoid the costs of a public offering for smaller issuances. The Finance Director will consult with the City's Financial Advisor and/ or Bond Counsel on a case-by-case basis to determine an appropriate method of sale.

10.4.5. With City Council approval, financing for capital projects may be secured from the debt financing marketplace, public works trust funds, or other means including an interfund loan, as appropriate given the circumstances.

10.4.6. A thorough financial analysis shall be conducted prior to the issuance of debt including, but not limited to, monitoring of market opportunities, and structuring and pricing of the debt.

10.4.7. All debt issued by the City will include a written opinion by the City's Financial Advisor and/or Bond Counsel affirming that the City is authorized to issue the proposed debt. The opinion shall include confirmation that the City has met all City and State constitutional and statutory requirements necessary for issuance, a determination of the proposed debt's Federal income tax status and is compliant with legal and regulatory requirements by the State of Washington and the Federal Government's laws, rules, and regulations.

10.5. Credit Ratings

The City will maintain good communication with bond rating agencies about its financial condition.

10.5.1. The City will provide periodic updates to the City Council on the City's general financial condition, coordinating meetings, and presentations in conjunction with a new issuance.

10.5.2. The City will continually strive to maintain a Aaa bond rating by maintaining strong financial policies, budgets, forecasts, and improving the financial health of the City.

10.5.3. Credit enhancements may be used to improve or establish a credit rating on a City debt obligation. Credit enhancements should only be used if the enhancement will result in a net decrease in borrowing costs or otherwise provide significant benefits (e.g., making the bonds easier to sell).

10.5.4. The City will generally issue its debt through a competitive process. For any competitive sale of debt, the City will award the issue to the underwriter offering to buy the bonds at a price and interest rates that provides the lowest True Interest Cost (TIC).

10.6. Ongoing Debt Management Practices

The City shall comply with all applicable Federal, State, and contractual restrictions regarding the investment of bond proceeds, including City of Mercer Island's Investment Policy.

10.6.1. Annual disclosure information will be provided to established national information repositories and compliant with State and national regulatory bodies. Disclosure shall take the form of the City's Annual Financial Statements unless information is required by a particular bond issue that is not necessarily contained within the Annual Financial Statements.

10.6.2. The City will, unless otherwise justified, use bond proceeds within the established timeframe pursuant to the bond ordinance, contract, or other documents to avoid arbitrage.

10.6.3. **Arbitrage** is the interest earned on the investment of the bond proceeds above the interest paid on the debt. If arbitrage occurs, the City will follow a policy of full compliance with all arbitrage rebate requirements of the Federal tax code and Internal Revenue Service regulations and will perform (internally or by contract consultants) arbitrage rebate calculations for each issue subject to rebate.

10.6.4. All necessary rebates will be filed and paid when due to preserve the tax-exempt status of the outstanding debt. The City will communicate through its published Biennial Budget, Capital Improvement Program, and Annual Financial Statements the City's indebtedness.

Appendix A – Fund Balances and Reserves

FUND	NAME	DESCRIPTION
General Fund		
001	Fund Balance	The Fund Balance represents the working capital (e.g., current assets less current liabilities) in the General Fund established for cash flow purposes. It consists of non-spendable, assigned, committed, restricted, and unassigned amounts.
001	LEOFF-1 Long-term Care Reserve	The Reserve is dedicated to pay for the aggregate annual long-term care expenditures for police officers and firefighters who retired under the LEOFF-1 state retirement system. The Reserve is funded by a committed $83,000 annual contribution from property tax revenues plus a proportionate share of annual interest earnings each year until the Reserve balance is sufficient to fund all future LEOFF-1 long-term care obligations. All annual costs for long-term care (which include LEOFF-1 long-term care costs and the retirement excess compensation paid for by Fund 606 – Firefighter's Pension Fund) that are above $500,000 per year are covered by the LEOFF-1 Reserve and the Fund 606 Balance. All costs below this amount are covered by the General Fund.
001	Compensated Absences Reserve	The Reserve represents the City's actual liability for accumulated employee vacation and compensated time hours. The compensated absences liability will be measured using the pay or salary rates in effect at the balance sheet date. When the reserve is used, replenishment to the target of 50% of the total liability will be a priority, consistent with adopted policies.
001	***NEW*** Emerging Innovations Investments Reserve	The Reserve is funded in part by the City's Expenditure Control Budgeting program to fund projects with a tangible return on investment within a reasonable period, or projects that reduce ongoing expenditures while maintaining or enhancing service levels. When the reserve is used, replenishment will be tied to Expenditure Control savings, and one-time contributions, consistent with adopted policies.
Street Fund		
104	Operating Fund Balance	The Fund Balance is based on a 45-day operating reserve for cash flow purposes.
104	Transportation Impact Fee Reserve	The Reserve includes fees collected from development projects to increase capacity in the City's transportation network.
104	Town Center Street (N) Reserve	The Reserve consists of fees collected from private developers for roadway repairs in specific locations in the Town Center.

Appendix A – Fund Balances and Reserves

FUND	NAME	DESCRIPTION
Contingency Fund		
130	Contingency Fund	The City's Contingency Fund is maintained in accordance with State law (RCW 35A.33.145) to meet any municipal expense, the necessity or extent of which could not have been reasonably foreseen at the time of adopting the biennial budget. The target balance is set to 12.5% of General Fund budgeted expenditures for a given fiscal year.
Youth and Family Services Fund		
160	***NEW*** Operating Fund Balance	Fund Balance to address temporary revenue losses due to economic-cycles or other time-limited causes. The Fund Balance will be maintained with YFS revenues at a target threshold of six-months of average monthly YFS expenditures, evaluated each biennium. The Fund Balance provides adequate reserves to address the asynchronous nature between the City's biennial budget and the Mercer Island School District's academic year. The balance may be used in its entirety; however, replenishment will be a priority, consistent with adopted policies.
Self-Insurance Claim Reserve		
037	Self-Insurance Claim Reserve	The Reserve Pays for insurance claims not covered under the City's property insurance policy through WCIA as well as the $5,000 deductible per claim. Set a new target funding level at $60,000 (MICC 4.40.130).
Capital Improvement Fund		
343	Operating Fund Balance	The Fund Balance is based on a 45-day operating reserve for cash flow purposes.
343	Field Replacement Reserve	The Reserve is a sinking fund for synthetic turf replacement at South Mercer Playfields and Island Crest Park. Funded by a portion of field use fees.
343	Park Impact Fees Reserve	The Reserve consists of fees collected from development projects for increasing capacity of publicly owned parks, open space, and recreation facilities (RCW 82.02.050(4) and RCW 82.02.090(7)).
343	KC Parks Expansion Levy Reserve	The Reserve is for protecting and preserving open space and developing regional trails. Funded by the King County Parks levy.
343	Freeman Landing Reserve	The Reserve includes proceeds for the vacation of a portion of Freeman Avenue SE sold to adjacent landowner. Sale proceeds must be used for acquiring additional beach or water access, acquiring additional public view sites to a body of water, or acquiring additional moorage or launching sites (RCW 35.79.040).

Appendix A – Fund Balances and Reserves

FUND	NAME	DESCRIPTION
343	Reserve - RCO Property	The Reserve includes proceeds from the vacation of a portion of Clarke Beach Park at 7700 East Mercer Way sold to adjacent property owners. Sale proceeds must be used for acquiring additional beach or water access, acquiring additional public view sites to a body of water, or acquiring additional moorage or launching sites.

Technology & Equipment Fund

345	MICEC Equipment Replacement Reserve	The Reserve is a sinking fund to replace MICEC equipment and furnishings. Funded by $40,000 in annual MICEC room rental revenue and $18,000 in annual property tax revenue (based on long-term assessment).
345	State Seizure Funds Reserve	The Reserve consists of funds restricted to law enforcement activities related to controlled substance enforcement or education and cannot supplant existing funding. Funded by Eastside Narcotics Task Force drug seizures.

Water Fund

402	Operating Fund Balance	The Fund Balance is based on a 90-day operating reserve for cash flow purposes, revisited each biennium.
402	Water Fund Capital Reserve	The Reserve serves as contingency for unplanned major repairs or capital projects costs. The target is 1% of total asset value, revisited each biennium.

Sewer Fund

426	Operating Fund Balance	The Fund Balance is based on a 60-day operating reserve for cash flow purposes, revisited each biennium.
426	Sewer Fund Capital Reserve	The Reserve serves as contingency for unplanned major repairs or capital projects costs. The target is 2% of total capital assets, revisited each biennium.
426	Lake Line Reserve	The Reserve offsets the future cost to replace a portion of the Lake Line known as Reach-4. Reserve has been funded thru intentional rate increases as directed by the Utility Board.

Stormwater Fund

432	Operating Fund Balance	The Fund Balance is based on a 45-day operating reserve for cash flow purposes, revisited each biennium.
432	Storm Water Capital Reserve	The Reserve serves as contingency for unplanned major repairs or capital projects costs. The target is 2% of total capital assets, revisited each biennium.
432	Basin Improvement Reserve	The Reserve is for watercourse improvements on the Island that is funded by storm water in-lieu fees paid by developers.

Appendix A – Fund Balances and Reserves

FUND	NAME	DESCRIPTION
Equipment Rental Fund		
503	Vehicle Replacement Reserve	The Reserve is a sinking fund to replace fleet vehicles and equipment. Funded by internal service charges to each department.
503	Fire Apparatus Replacement Reserve	The Reserve is a sinking fund in an Internal Service Fund to replace fire apparatus. Funded by 1.65% dedicated property tax levy and the excess annual levy proceeds from the Fire State & Fire Rescue Truck levy lid lift from 2014-2021.
503	800 MHz Radio Replacement Reserve	The Reserve is a sinking fund to replace 800 MHz radios used by Police, Fire, and Public Works staff. Funded by internal service charges to each department. Money earmarked for costs associated with transitioning to PSERN.
Computer Equipment Fund		
520	Computer Replacement Reserve	The Reserve is a sinking fund to replace computer, phone, and network hardware. Funded by internal service rates charged to each user department.

Log #	Section	Comment/Question	Staff Response
01	1	Will the Policies help the City staff "develop the biennium budget?" I know Sect. 1 currently says that they serve as a "blueprint for City staff to achieve goals set forth in budget work plans." If helping to develop the budget is different, and if the Policies will be used by the City staff to develop the budget, should that difference be identified in the first sentence?	Yes. With consensus of the majority of the City Council, the first sentence will be revised to reflect that the Policies will guide efforts to draft a biennial budget.
02	1	In the next paragraph, there is an effort to describe how the Policies will be interpreted and prioritized relative to authority granted to the CM. Should there be a statement that if any of the Policies conflict with state, federal law or with regulations promulgated thereunder, that those laws and/or regulations shall supersede the Policies? Or Sect. 1 could state that if the Policies conflict with state, federal law or with regulations promulgated thereunder, then the Policies will be interpreted to the maximum extent possible without being in conflict.	With consensus of the majority of the City Council, section one will be revised to include the clause "if the Policies conflict with state, federal law or with regulations promulgated thereunder, then the Policies will be interpreted to the maximum extent possible without being in conflict."
03	2	I agree with maintaining a "long-term" view. Question – would it make sense to state the "horizon" in terms of years that is envisioned when speaking about "long-term" and "short-term?" Perhaps, reference Sect. 7 to direct readers to what the City means by way of "long term" planning, i.e., a 6-year time horizon.	Staff recognizes the benefit of defining "long-term," but hesitate to add a definition to the second sentence of Section 2. This section lays out the underlying philosophy guiding financial planning, which considers both "current and future generations."
04	2.6	Question – Is Sect. 2.6 necessary? Isn't this sentiment covered in Sect. 2.4 and Sect. 2.7? Plus, Sect. 2.6 seems to be at a slightly lower elevation than the other Sections.	The ad hoc committee found section 2.6 distinct from 2.4 and 2.7. It recognizes judicious financial management includes recognition of the shared responsibility between the City and the Unions who represent staff when addressing employee compensation. Staff recommends keeping 2.6 separate.
05	3.1	Changed the end of Sect. 3.1 to read, ". . . of the initial fiscal year of the biennium budget-cycle" (or something similar)	With consensus of the majority of the City Council, this is a straight-forward revision that adds clarification and can be included in the final version.
06	3.4	I assume there is buy-in by all the dept. heads?	Yes.
07	3.4	Because the CM may allow a dept. head to retain 1/3rd of the savings to fulfill the dept. mission, the last sentence might be changed as follows, "The amount of such savings that are not returned to a City department, as described in the immediately preceding sentence, will be returned to the General Fund Balance . . ."	With consensus of the majority of the City Council, the final sentence in section 3.4 can be revised to state "The amount of such savings not returned to a City department, as described above, will be returned to the General Fund Balance to replenish City reserves and support the Emerging Innovations Reserve, consistent with adopted policies."
08	3.5	I would change Sect. 3.5 to require the CM to report back to the Council at least a minimum number of times, e.g., once every 6 months. The CM report	With consensus of the majority of the City Council, the final sentence of section 3.5 could be revised to "The City Manager will report back to the City Council on work plan progress during the biennium and

Log #	Section	Comment/Question	Staff Response
		doesn't have to be elaborate, but the Council needs to be apprised of any potential problems in a timely manner.	report any potential issues in a timely manner…" or something to this effect. The City Manager does not support a prescriptive policy that dictates a set frequency.
09	4.3/4.4	In order to more clearly distinguish Sect. 4.3 and Sect. 4.4, should "current revenues" be defined as revenue derived from on-going sources, e.g., REET, B & O Tax, in contrast to one-time revenue like ARPA funds?	The intention is not to associate "current revenues" solely with "on-going revenues." Statement 4.3 is distinct from 4.4, but the two points should be taken together. Statement 4.3 explains that expenditures within a two-year budget should be adequately covered by anticipated revenues within the same period. Statement 4.4 is a direct statement from the current City Council emphasizing one-time revenues should not be used to cover ongoing expenses.
10	4.10	I am curious if "cost effective" means that whether or not grants are sought after by the City will include a requirement that the grant provide funds needed to meet all City staffing needs (comp and benefits) for implementing the new services funded by the grant. If that requirement is assumed within Sect. 4.10, then no change to Sect. 4.10 is needed. However, if that requirement is not part of the grant application process, should Sect. 4.10 be amended to include such a requirement or state it as an aspirational goal?	Good clarification. With consensus of the majority of the City Council, a sentence can be added to the end of statement 4.10 to the effect, "The City will place a preference on grant opportunities that include the costs to administer said grants."
11	4.13	I suggest that the word "will" in the first line of Sect. 4.13 be changed to "may" to provide greater flexibility relative to any excess investment earnings. While I cannot think of any, there might be other uses for the excess earnings than what is stated in Sect. 4.13.	Good revision. Staff is comfortable with this revision with consensus of the majority of the City Council.
12	4.15	Do you really need the term "evidence-based" in Sect. 4.15? In my opinion, it adds little and is unnecessary.	Evidence-based provides minor though helpful direction to staff that a recommendation to revise reserve targets must be grounded in some degree of analysis.
13	5	While the Transportation Improvement Program (TIP) is part of the CIP, should it be specifically referenced somewhere in this Section?	Good revision. With consensus of the majority of the City Council, staff will add a new bullet to section 5 that states, "Per State law, the City is required to develop and annually adopt a six-year Transportation Improvement Program (TIP), which becomes a component of the CIP (RCW 35.77.010)."

Log #	Section	Comment/Question	Staff Response
14	5	Should this Section refer to the fact that the CIP and TIP are required under state law? Might be good to cite to the applicable statute and any applicable state regulations.	See above.
15	5	Not sure where to insert this suggestion (perhaps in Sect. 5.5 or Sect. 5.9) – I would like to see the inclusion in the evaluation of each capital investments by the City Council that is part of the CIP (and TIP) information through the sustainability "lens" (tapping into the expertise of Ross Freeman and others) and through a "DEI" lens.	If a majority of the City Council desires to evaluate all capital projects through a sustainability lens, then sustainability policies should be developed to guide that review. Those policies would likely be separate from the Financial Management Policies document. At present, the sustainability policy guidance does not currently exist making this request difficult to implement and the outcomes may be somewhat subjective. Currently, the Sustainability Analyst is supporting select capital projects and assisting with scope development. Similar to the above, if the majority of the City Council desires to review capital projects or other work items through a DEI lens, then specific policies should be developed to guide this work. Those policies would likely be separate from the Financial Management Policies document. The City does not currently have staff resources or expertise on staff to perform this type of work, so additional support resources will be needed to fulfill this request.
16	6.0.2	My apologies if this is covered elsewhere in the Policies – Should the Policies require the City to periodically review the adequacy of the funds in Reserves so that the City is in keeping with the then best practices of cities in this area? Could be addressed in Sect. 6.0.2.	The City Council can address Fund Balance and Reserve targets at any point in time. At minimum, target funding levels should be reviewed and updated with the Financial Management Policies every 5-7 years, as outlined in Section 1 of the Policies.
17	6.2	With respect to Sects. 6.2.9 through 6.2.14, is the Policy saying that the funds remaining over and above the amount needed to reach the target levels are to be paid only to the item described in Sect. 6.2.9 and only after the sinking fund liabilities have been replenished 100% then any remaining amount goes to the item described in Sect. 6.2.10 and only after the one-time investments, projects or studies have been funded 100% will any remaining funds go to the item described in Sect. 6.2.11, etc. If this is the intent of this Policy, it might help to state such allocation more clearly and to explain the prioritization. Or is the intent to give the City Council flexibility in choosing among the items described in Sects. 6.2.9 through 6.2.14, where to allocate the excess funds?	This is one of the central questions facing the City Council for the 8/31 meeting: whether items 6.2.9-6.2.14 make up a prioritized list or alternatively, a list of options in no particular order to spend year-end budget surplus.

Log #	Section	Comment/Question	Staff Response
18	8	In order to highlight the Council's role, I think it might be good to include a statement (Policy) that the Council will participate through an established committee in the introductory and exist interviews conducted by the SAO. While the Council does so "informally" and "sporadically," my recollection is that the Council use to have a formal committee (I think I served on it during my initial few years on the Council). Participating in the interviews is informative and allows Councilmembers to ask SAO questions in and out of the presence of City staff.	Staff are unclear on the benefits of forming a committee, particularly when audit information should be available and discussed with the full City Council but welcome a discussion on this matter. The City Council typically elects to forgo a formal Entrance Conference saving staff time and audit costs. The SAO provides the City Council with entrance documents at the beginning of the audit and exit documents at the end of the process. At the conclusion of the audit, the SAO reports their findings to the full City Council in an open public meeting, a practice that was started two years ago and will continue. The City Council always retains the right to raise concerns with the SAO independent of the staff. Individual City Council members may also request to meet with the auditor at any time with or without staff present. As a reminder, the SAO's office bills on an hourly basis, so costs should also be considered.
19	9.1	Did I read somewhere that the "Adopted Investment Policies" have been drafted? If so, are they available for review? If not, when will they be drafted and submitted to the Council for approval? (Sect. 9.1)	The City has an investment policy that was adopted in January 2012. The nine-page document is not currently available on the City's website. A copy is available for the City Council and public to review upon request. Staff intends to revisit this policy and draft an updated version as part of a future Finance Department work plan.
20	9.2	Re Sect. 9.2, is the 45-day period best practices? My vague recollection was that nonprofits should have liquidity to pay for 60-days of normal operations. Should the 60-day period apply to MI?	The GFOA best practice recommendation has changed given the many considerations facing local governments, but at a minimum the fund balance for the General Fund should be no less than what will meet the average cash flow needs. With consensus of the majority of the City Council, staff will revise 9.2 to reflect "no less than 60 days of operating expenditures for the General Fund."
21	10.5.2	The first paragraph talks about maintaining the City's bond credit rating. It looks like the current Moody's bond rating is Aa1, which is just shy of the top Aaa rating. Would it make sense to say, "and maintain the City's bond credit	The is an excellent point. Though this was not discussed with the ad hoc committee, the current language in 10.5.2 was likely included because the Policies are intended to be aspirational. By going with a floor rather than a ceiling, a different message is communicated to

Log #	Section	Comment/Question	Staff Response
		rating (not to be lower than _____)"? (plug in a rating lower than Aa1 that MI should at the minimum maintain, e.g. A1)	credit ratings agencies (who will review this document) when the City aspires to a Aaa rating versus "shall not be lower than _____." This should be further discussed with the City Council.
22	10.1.2	I find the term "infrastructure improvements" in Sect. 10.1.2 to be a little confusing because when I think infrastructure, I think of capital improvements. Why not delete "of infrastructure improvements."	Good revision. Staff is comfortable with this revision with consensus from the majority of the City Council.
23	10.2.1	In the Sect. 10.2.1 table, it is a little confusing because at first blush the percentages look more than 7.5%. Would it be better to strike the 2.5% opposite "General Obligation"?	The statutory limitation of General Obligation (GO) debt is 2.5%, which is made up of 1.5% of non-voted GO debt and 1.0% of voted GO debt. Staff will revise the table to indicate Voted and Non-voted are subtotals of total General Obligation debt.
24	10.2.3	Seems like Sect. 10.2.3 (absent the specific reference to the CIP) is similar to Sect. 10.2.5. If so, would it make sense to drop the specific reference to the CIP in Sect. 10.2.3 (or include the reference to the "effects of that financing projected through six years of the CIP" in Sect. 10.2.2) and combine the remaining policy message of Sect. 10.2.3 with Sect. 10.2.5? If so, it might eliminate one of the many Policies.	Good revision. The final clause of 10.2.3 can be combined with 10.2.2, and the final clause of 10.2.5 can be combined with revised 10.2.3, thereby eliminating the need for 10.2.5. Staff is comfortable with this revision with consensus from the majority of the City Council.
25	10.2.4	Is there a clear understanding as to the meaning of "economic development" in Sect. 10.2.4? Does it need to be defined? Or is it something like you will know it when you see it?	In this case, it does no harm not defining economic development given the intent of 10.2.4. Staff feels more like the latter – it is something you know when you see it. Economic development may be better described as public and private capital investments, business and community capacity-building, job creation, job retention, and job training then defined as one thing.
26	10.4.2	Should the "City's Financial Advisor" be a capitalized term in Sect. 10.4.2 and in Sect. 10.4.4? I don't remember seeing a definition in the Policies.	Financial advisor does not need to be defined within the Financial Management Policies and will be revised accordingly.
27	10.4.7	Should the suggested opinion include confirmation of compliance with the City's Financial Management Policies since the Council will need to approve the debt?	Yes, section 10.4.7 can be revised to reflect compliance with the City's adopted Financial Management Policies. Staff is comfortable with this revision with consensus from the majority of the City Council.
28	10.5.2	With respect to Sect. 10.5.2, see my comment No. 1 under Section 10, about whether it makes sense to reference a "floor" that the City will seek to avoid.	These policies are intended to be aspirational. For reasons listed above, staff recommends keeping the current language.
29	10.6	In Sect. 10.6 there is a reference to "Mercer Island's Investment Policy." Does the City have such a written Investment Policy? If so, is it available for review? If not, when will it be drafted and submitted to the Council for approval?	See response to question 19.

Log #	Section	Comment/Question	Staff Response
30	10.6.2	While I like the additional flexibility that Sect. 10.6.2 gives the City, you would think it highly unlikely that the City will use the proceeds other than as stated in bond ordinance, contract, etc. I suggest that the beginning of this Section be amended to read "The City will, unless otherwise permissible and justifiable, use bond proceeds . . ."	Good revision. Staff is comfortable with this revision with consensus from the majority of the City Council.
31	10.6.4	Since I am not aware of all of the actions that the City might need to take other than filing and paying all necessary rebates to maintain the tax-exempt status of bonds issued by the City, should the scope of the first sentence of Sect. 10.6.4 be expanded? For instance, "The City will take all necessary steps to preserve the tax-exempt status of its outstanding debt including, but not limited to, filing and paying all necessary rebates when due."	Good revision. Staff is comfortable with this revision with consensus from the majority of the City Council.
32	Appendix	I assume there is a rationale why the Fund Balance for various Funds for cash flow purposes is based upon different time periods, e.g., 45 days, 60 days, and 90 days. Should there be a brief explanation why a particular time-period applies to a particular Fund?	Target amounts for operating reserves were set based on the typical operations paid for by each Fund and the potential community impact should cash flow management become an issue. For example, the Water Fund has a 90-day operating Fund Balance target, and the Sewer Fund has a 60-day Fund Balance target given sewage service and clean water are essential services. The other operating Fund Balance targets ensure adequate funding levels with 45-day reserves based on historical cash flow needs.
33	6.2.9	Please remind me what "reduce liabilities related to sinking funds" means and provide an example or two.	The City maintains several sinking funds for the gradual repayment of debt or the replacement of an asset or infrastructure with a waning useful life. Sinking funds have committed resources. For example, the computer replacement reserve is funded by internal service charges to each department. The field replacement reserve is funded by a portion of user fees charged to use the synthetic turf fields at South Mercer Playfields and Island Crest Park. For all sinking funds, it is important to recognize committed resources are at times inadequate. For example, MISD is the primary user of the synthetic fields, however they do not pay user fees. The impacts of new, incremental systems, equipment, or facilities are also likely to increase required funding in sinking funds overtime which may outpace the resources that have been committed.

Log #	Section	Comment/Question	Staff Response
34	Appendix	Reference is made to 12.5% target for contingency fund. Please remind me of the levels of this target for the last few years.	The Contingency Fund is the City's rainy-day fund to address significant one-time emergencies. The current threshold is 12.5% of budgeted General Fund (GF) expenditures. This amount is capped by state law at 37.5 cents per $1,000 of the City's total assessed valuation. Year-end balance for the City's Contingency Fund (Fund 130): • FY 2020 year-end balance was $3.85 M, 12.60% of the FY 2021 GF expenditure budget of $30.53 M. • FY 2019 year-end balance was $4.13 M, 12.61% of the FY 2020 GF expenditure budget of $32.74 M.
35	6.2	I was looking through the Financial Management Policies Package. Is it possible to get a spreadsheet that shows the financial impact of implementing the reserves and fund balances changes? For example, the water fund balance is proposed to be 90 days of operating reserve and a capital reserve of 1% of total asset value. I assume there will also be other reserves. There was at the end of 2020 $17,451,236 in the fund. What happens to the rest of the money? I think it would be beneficial to see in the real world how these policies would affect each fund. If there were short falls where the money would come from and if they are over funded where the money would go. Maybe nothing happens to the water fund because of its restrictions but It would be nice to see what would actually happen to each fund. I realize that you are currently suggesting the money go to the following in order of priority: 6.2.9 reduce liabilities related to sinking funds 6.2.10 Fund one-time investments, projects, or studies 6.2.11 Make one time contribution to the Emerging Innovations Investment Reserve 6.2.12 Increase funding for capital purposes 6.2.13 Restore previous program service reductions 6.2.14 Create program services enhancements My question about this list are you being too restrictive in both categories and priority. What happens if you pressing needs outside this list? Why not just have a reserve fund and guidelines as you have listed, with a catch all	<u>Part 1 – Reserves</u> Of the ten reserves the ad hoc committee recommended be sunset, five include funds that will be spent in the foreseeable future. A description of these Reserves is below. The six Working Capital and Operating Reserves were established for cash flow purposes. Rather than maintain distinct reserves, which entails significant time in financial administration, the ad hoc committee recommends replacing these reserves where needed with an Operating Fund Balance. This is an established best practice for addressing cash flow concerns that minimizes backend accounting and still provides the buffer necessary to manage each Fund's cash flow needs. • The DSG Tech Reserve's $80,302 balance is for technology improvements related to online permit submittal and electronic plan review services. It was funded by a 3% tech surcharge on development-related permits. As of January 2021, this tech fee is no longer charged over and above the permit fee but is instead baked into the permit fee schedule. The remaining balance will be expended on permit-related and plan review work software and hardware improvements, after which the reserve will go away. • The JAG Reserve's $79,473 balance is a result of proceeds from the sale of a Bellevue property and must be used for

Log #	Section	Comment/Question	Staff Response
		category so the council can use the money or save the money as they see fit. If you did this you may not need an "Emerging Innovations Investment Reserve Fund" which seems like a good idea in theory but unnecessary.	misdemeanant jail costs. The property which was originally intended for a new Eastside jail site. This money has gone unspent for years and instead of continuing to track budget cycle to budget cycle, it will be used to offset the annual expense for Jail services. • The Police Camera Replacement Reserve's $25,710 balance is to replace Police vehicle in-car cameras. It was previously funded by $12,000 annual transfer from the General Fund. Contributions were postponed 2019-2022, until the next replacement cycle. Funds will be expended on the next replacement cycle. The cost for future technology replacements will be captured by the Police department's operating budget IT rates. • The 800 MHz Radio Replacement Reserve's $398,442 balance is meant to replace radios used by Police, Fire, and Maintenance staff. The Reserve is funded by internal service charges to each department. Radio communications will soon transition to the Puget Sound Emergency Radio Network (PSERN), a voter-approved effort to upgrade and expand the current King County Emergency Radio Communications System. The remaining balance is earmarked for costs associated with transitioning to PSERN. Once the transition is complete, this reserve will no longer be required. <u>Part 2 – Section 6.2.9 – 6.2.14</u> A core policy question facing the City Council will be to discuss the different uses outlined in this section and whether an order of priority is desired. There is no connection with this section and the ten Reserves that are scheduled to sunset.

AB 5931

Financial Management Policies

Ad hoc Finance Committee

Deputy Mayor Wendy Weiker

Councilmember Nice

Councilmember Reynolds

August 31, 2021

Agenda

- Overview of Financial Management Policies.
- Key takeaways by Section.
- Questions and feedback from the City Council.

Why New Fiscal Policies?

- FY 2020 was a sea change for Mercer Island.
- New leadership. New management. Major re-organization.
- Current policies are a mix of policy, history, and reasoning.
  - Section H. Budget Policies from 2019-2020 biennial budget
- Key to a strategic, long-term approach to fiscal management.

Former "Budget Policies"

1. Debt Financing
2. Investment Earnings
3. PRE-LEOFF & LEOFF I Retiree Costs
4. Long-Term Compensation Strategy
5. Reserves – Capital Reserve Fund
6. Reserves – Contingency Fund
7. Risk Management
8. Sustainability Principles
9. Utility Overhead Charges
10. Utility Maintenance and Construction
11. Utility Fiscal Policies
12. Fiscal Policies for Water and Sewer Enterprises
13. Capital Improvement Program
14. Street Maintenance and Construction
15. Information Technology
16. Vehicle and Equipment Replacement
17. Capital Improvement Program Overhead Charges
18. Development Review Fees
19. I-90 Landscape Maintenance
20. Luther Burbank Operation, Maintenance, and Master Park Planning.
21. Parks and Recreation Financing
22. Criminal Justice Funding
23. Fire Apparatus Replacement
24. Community Risk Reduction
25. Municipal Court
26. Police and Fire Dispatching
27. Youth and Family Services Financing

Legend
- Policy
- Background
- Aspirational
- Procedural

Outline for New Policies

1. Background & Purpose
2. Fiscal Sustainability Philosophy
3. Operating Budget
4. Revenues & Expenditures
5. Capital Budget
6. Reserves & Fund Balance
7. Long-term Financial Planning
8. Accounting, Financial Reporting, & Auditing
9. Investments
10. Debt Management

Ad Hoc Committee

- Committee met on six occasions.
  - Deputy Mayor Weiker
  - Councilmember Nice
  - Councilmember Reynolds
- Volunteered over 50 hours to deliberation and review.
- Policies reviewed by City Leadership and outside Counsel.
- Result is a truly collaborative effort over the past six months.

Policy does not Include

Internal Administrative Procedures

- Purchasing & procurement guidelines.
- Cost allocation.
- Credit card use.
- Travel and expense reimbursements.
- Utility billing procedures.

New Policies by Section

1. Background & Purpose

- Outlines the blueprint for maintaining sound fiscal practices.
- Aims use of financial resources to long-term goals.
- The policy serves as a guide for the Administration & future Councils.
- At minimum, specifies review of the Policies every 5 – 7 years.
- **Questions or feedback?**

2. Fiscal Sustainability

Underlying philosophy statement of the policy document.

Take a long-term view of financial planning for current and future generations that anticipate risks and enhances services and quality of life as prioritized by the City Council.

2. Fiscal Sustainability

- Seven points of emphasis include:

1. Informed decision-making.
2. Transparency.
3. Align investments with values.
4. Diversified revenues.
5. Managing long-term liabilities.
6. Shared responsibility to manage employee compensation.
7. Equity, effectiveness, and efficiency in all service delivery.

- **Questions or feedback?**

3. Operating Budget

- Lays out guidelines to create and implement the City's biennial operating budget.
  - Emphasis on adopting a balanced budget with service level priorities in a work plan.
  - The Budget will be informed by regional, state, and federal legislation.

3. Operating Budget

Expenditure Control Budgeting

- Splits year-end departmental savings between:
  - Each respective department (1/3)
  - The General Fund (2/3)
- Departments may use the funds for one-time needs.
- Creates incentive to avoid the “use it or lose it” mentality.
- Historically increases savings and reduces the likelihood of future operating deficits.

Questions or feedback on Section 3. Operating Budget?

4. Revenues and Expenditures

- Policies outline context and priorities to control the City's costs and maintain diverse revenue streams. Highlights include:
  - Current revenues support expenditures within each two-year budget period.
  - One-time revenues will be used for one-time expenditures.
  - Emphasis on new revenues that do not add to the tax burden.
  - The budget amendment process and timeliness of financial reporting.

- **Questions or feedback?**

5. Capital Budget

- Outlines guidelines for investments in the acquisition, expansion, or rehabilitation of major public infrastructure.
  - Establishes a multi-year CIP concurrent with the biennial budget.
  - Kinds of resources to fund capital improvements.
  - Describes basis for budgeting project contingency, reaching maintenance goals, and how to use capital resources.

- **Questions or feedback?**

6. Reserves and Fund Balance

- Ad hoc Committee spent significant time establishing:
  - Updated list in Appendix A (AB5931x2).
  - Common terminology around Reserves.
  - A basis to create and replenish reserves
  - Considerations for the City Council when reserve targets are reached.

6. Reserves and Fund Balance

- Sunset the **Youth Services Endowment Fund (061)** & 10 Reserves.
- Establish new Operating Fund Balance for Youth & Family Services Fund.
  - Six-months of monthly operating expenditures, reviewed biennially.
- Establish new Emerging Innovations Investment Reserve.
  - Fund projects with returns-on-investment or significantly reduced expenditures.

6. Reserves and Fund Balance

- Reserves recommended to sunset include:
  1. Development Services Group (CPD) Technology Reserve.
  2. Justice Assistance Grant Reserve.
  3. Police Camera Replacement Reserve.
  4. 800 MHz Radio Replacement Reserve.
  5. Street Fund Working Capital Reserve.
  6. Capital Improvement Fund Working Capital Reserve.
  7. Technology & Equipment Fund Working Capital Reserve.
  8. Water Fund Operating Reserve.
  9. Sewer Fund Operating Reserve.
  10. Stormwater Fund Operating Reserve.

Questions or Feedback on Section 6. Reserves and Fund Balance?

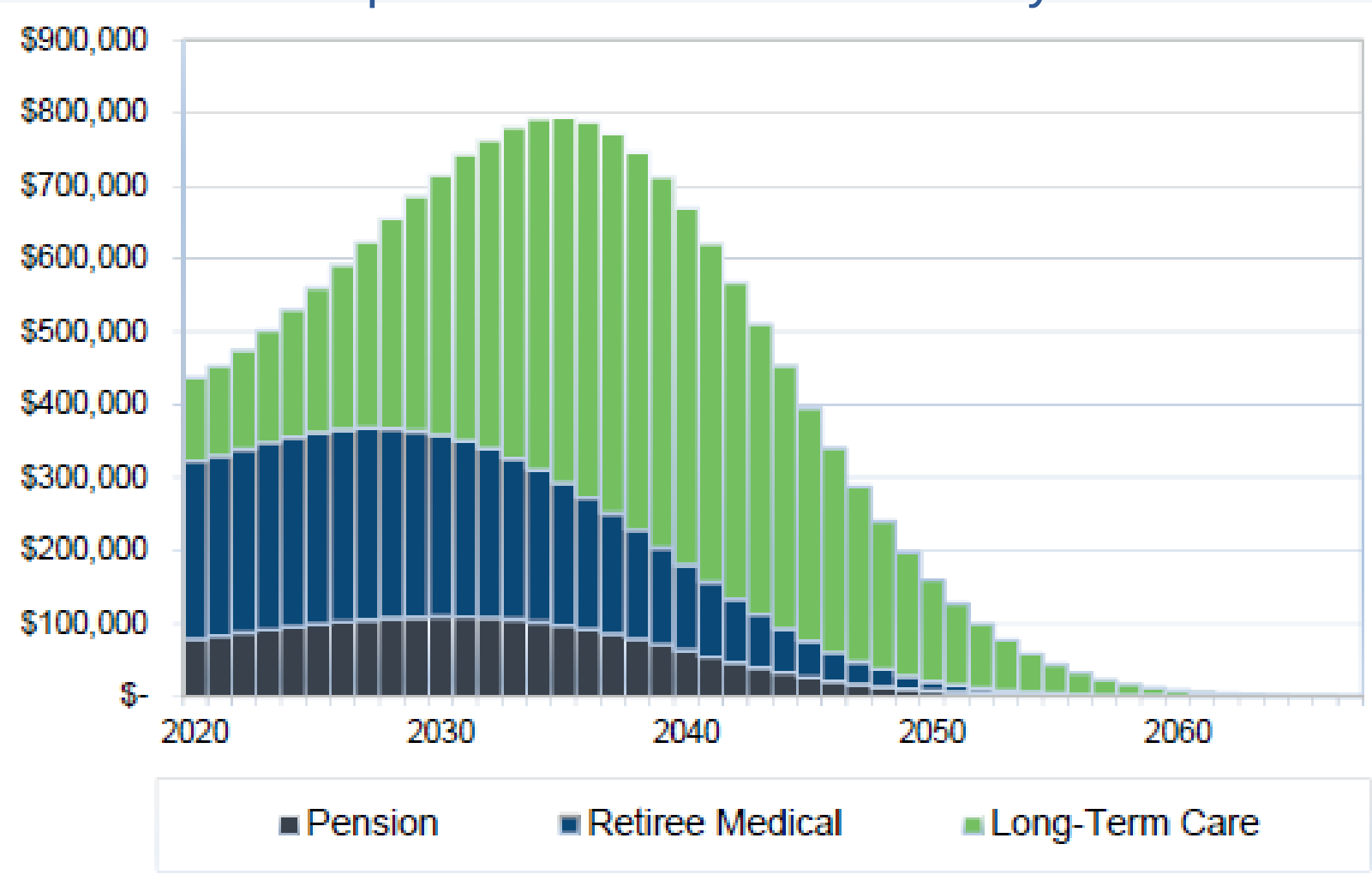
6. Reserves and Fund Balance

- Established 50% of liability funding target for Compensated Absences Reserve.

- Implements strategy to pay down LEOFF-1 related long-term liabilities.
  - Maintain current contributions in LEOFF-1 Reserve and Firefighter's Pension Fund to fund the long-term liabilities in perpetuity.

6. Reserves and Fund Balance

LEOFF-1 Expected Future Benefit Payments



6. Reserves and Fund Balance

- LEOFF-1 long-term liabilities <u>are addressed</u> so long as current annual contributions continue:
  - Property Tax - $83,000 to LEOFF-1 Reserve and $26,410 to the Firefighter's Pension Fund (FPF).
  - FPF receives the State Fire Insurance Premium tax of $37,300.
  - Interest earnings to LEOFF-1 Reserve and FPF.
- General Fund covers LEOFF-1 annual expenses up to $500,000.
- Annual costs above $500,000 draw down the Reserve.

Questions or Feedback on Section 6. Reserves and Fund Balance?

6.2 Replenishment Guidance

- Staff seeks Council's feedback on different uses and whether an order of priority is desired.

  6.2.09 Reduce liabilities related to sinking funds.

  6.2.10 Fund one-time investments, projects, or studies.

  6.2.11 Make a one-time contribution to the Emerging Innovations Reserve.

  6.2.12 Increase funding for capital purposes.

  6.2.13 Restore previous program service reductions.

  6.2.14 Create program and service enhancements.

7. Long-term Financial Planning

- Set standards for long-term financial planning for organizational and public policy decision-making.
  - Practice well-established in Mercer Island.
  - Section fine tunes how financial planning is to be conducted to further the City Council's deliberative process.
- **Questions or feedback?**

8. Accounting, Reporting, & Auditing

- Policies outline standards for financial reporting and completing annual audits. Highlights include:
  - Employ cash basis external financial reporting.
  - Standards for supporting annual audits.
  - Timeliness of financial analyses.

- **Questions or feedback?**

9. Investments

- High-level guidance for investing public funds based on:
  - Exercising good judgment.
  - Prioritizing safety of investments and liquidity needs.
  - Targeting an attractive risk-adjusted rate of return.

- **Questions or feedback?**

10. Debt Management

- City has a history of modest debt issuance.
- Maintain a Aaa Moody's credit bond rating.
- Clear and comprehensive guidelines to issue and repay debt.
- Section reviewed by Committee and City's bond counsel.
- New policy will inform potential debt issuance Winter of 2021.

- **Questions or feedback?**

MICC and New Financial Policies

- No concurrent revisions in MICC required with new policies.
  - Title 4 sets baseline requirements for financial management.
  - New financial policies build upon Title 4.
- If after adoption an unforeseen circumstance requires a policy change or code amendment, staff will return to the City Council.

Next Steps

- Council feedback will be incorporated into a revised Exhibit 1.
- Community feedback will be summarized for Council for review prior to adoption.
- Staff scheduled to return with resolution for adoption 9/21.
- Ordinance to dissolve YFS Endowment Fund will be included in mid-biennial budget process.

Questions?

Deputy Mayor Wendy Weiker

Councilmember Nice

Councilmember Reynolds

Matthew Mornick, Finance Director

BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND

AB 5932
August 31, 2021
Regular Business

AGENDA BILL INFORMATION

TITLE:	AB 5932: 2021 Board and Commission Appointments	☐ Discussion Only ☒ Action Needed:
RECOMMENDED ACTION:	Appoint members to vacant board and commission positions.	☒ Motion ☐ Ordinance ☒ Resolution

DEPARTMENT:	City Council
STAFF:	Jessi Bon, City Manager Deborah Estrada, City Clerk
COUNCIL LIAISON:	n/a
EXHIBITS:	1. 2021-2022 Board & Commission Vacancies 2. City Council Rules of Procedure, Section 8 3. Resolution No. 1601
CITY COUNCIL PRIORITY:	n/a

SUMMARY

The purpose of this Agenda Bill is to appoint members to vacant board and commission positions. Attached as Exhibit 1 is a roster of the 2021-2022 Board and Commission members and the vacant positions, along with the corresponding terms.

BACKGROUND

In March 2021, staff began the annual recruitment process to fill positions expiring on the City's advisory boards and commissions. At its June 1 Regular Meeting (see AB 5884), the City Council appointed several community members (see Resolution No. 1598) and directed staff to commence a second recruitment process to fill the remaining board and commission vacancies as outlined below:

- Arts Council (3 open positions) *There were two vacant positions when the second recruitment process began. On August 7, staff received a notice of resignation from Position No. 3, which created a third vacancy.*
- Design Commission (2 open specialist positions)
- Parks & Recreation Commission (1 open position)
- Utility Board (3 open positions)

Staff recognized that improvements to the recruitment process were necessary and took steps to revise the Board & Commission Application, specifically to identify the qualifications required to serve on the Design Commission and meet the requirements of Mercer Island City Code 3.34.030.

RECRUITMENT PROCESS

Position vacancies were advertised across several platforms, including:

- City Website News Release,
- City Manager Reports,
- Mercer Island Reporter Ads,
- MI Weekly,
- Social Media,
- Board & Commission Report Outs, and
- City Council Agenda Email Distribution List.

Emails were also sent to current board and commission members encouraging them to reach out to community members that might be willing to volunteer. In response to outreach efforts, 10 new applications were received by the August 13, 2021, deadline. A list of all applications was forwarded to the City Council for review on August 16, 2021.

APPOINTMENT PROCESS

In early 2020, the City Council changed the board and commission appointment process (see Exhibit 2, City Council Rules of Procedure, specifically Section 8.12) providing that all appointments (with the exception of the Open Space Conservancy Trust) are made by a vote of the City Council during a regularly scheduled meeting. Each City Councilmember will complete a written ballot, casting a vote equal to the total number of open seats on the board or commission. Given that the City Council meetings are occurring virtually due to the COVID-19 Pandemic, ballots will need to be submitted to the City Clerk via email and read aloud to comply with the Rules of Procedure and RCW 42.30.060(2).

The applicants that receive the most votes, provided they have received a minimum of four votes, will be appointed to the open seats on the board or commission. The names of the applicants selected will be added to a resolution (see Exhibit 3), with final approval required by a vote of the City Council.

Upon conclusion of this appointment process, the City Clerk will work with the City Manager to identify a third recruitment process and timing for such to fill any remaining vacancies.

RECOMMENDED ACTION

Approve Resolution No. 1601 appointing members to fill the vacancies on the City's advisory boards and commissions.

City of Mercer Island
2021-2022 Board and Commission Vacancies
August 31, 2021

BOARD OR COMMISSION	POS #	TERM EXP	APPOINTMENT	NEW TERM
Arts Council	1	2023	Anumeha	n/a
	2	2023	Suzanne Skone	n/a
	3	**2023**	**Vacant**	**2023**
	4	2022	Erik Gordon	n/a
	5	2024	Amy Barnes	n/a
	6	**2024**	**Vacant**	**2024**
	7	**2021**	**Vacant**	**2025**
Design Commission	1	2023	Thomas Soeprono	n/a
	2	2023	Traci Granbois	n/a
	3	2024	Claire McPherson	n/a
	4	2024	Anthony Perez	n/a
	5	**2021**	**Vacant**	**2025**
	6	**2021**	**Vacant**	**2025**
	7	2022	Colin Brandt	n/a
Parks & Recreation Commission	1	2023	Don Cohen	n/a
	2	2023	Sara Berkenwald	n/a
	3	2022	Jodi McCarthy	n/a
	4	2022	Rory Westberg	n/a
	5	2025	Sarah Marxen	n/a
	6	**2021**	**Vacant**	**2025**
	7	2024	Peter Struck	n/a
Utility Board	1	2024	William Pokorny	n/a
	2	2024	Stephen Majewski	n/a
	3	**2021**	**Vacant**	**2025**
	4	2025	George Marshall	n/a
	5	**2021**	**Vacant**	**2025**
	6	2022	Brian Thomas	n/a
	7	**2022**	**Vacant**	**2022**

SECTION 8. CITY ADVISORY BOARDS AND COMMISSIONS

8.1 Mercer Island's advisory boards and commissions provide an invaluable service to the City. Their advice on a wide variety of subjects aids the City Council in the decision-making process. Effective resident participation is an invaluable tool for local government.

8.2 These advisory bodies originate from different sources. Some are established by Title 3 of the Mercer Island City Code while others are established by motion or ordinance of the City Council. It is at the discretion of the City Council as to whether any advisory body should be established by ordinance. The following advisory boards and commissions are established:

A. Design Commission
B. Planning Commission
C. Utility Board
D. Mercer Island Arts Council
E. Open Space Conservancy Trust Board
F. Parks & Recreation Commission

8.3 Each board and commission shall adopt rules of procedure (or bylaws) to guide governance of their board or commission, including the number of meetings unless set forth in a resolution or ordinance or unless the number of meetings adversely impacts City staff resources, as determined by the City Manager.

8.4 The City Council may dissolve any advisory body that, in their opinion, has completed its working function or for any other reason.

8.5 Lengths of terms vary from one advisory body to another, but in all cases overlapping terms are intended.

8.6 All meetings of advisory bodies are open to the public in accordance with Chapter 42.30 RCW, Open Public Meetings Act, and require a minimum 24-hour advance notice.

8.7 Members may be removed, from any advisory board or commission, prior to the expiration of their term of office, in accordance with the provisions of the ordinance or resolution establishing such advisory board or commission.

8.8 All members of advisory boards and commissions shall acknowledge receipt of the Code of Ethics to understand the ethical principles which shall govern their conduct.

8.9 The City Council transmits referrals for information or action through the City Manager and the City Council liaison to the advisory boards and commissions. Staff Liaisons, on behalf of advisory boards and commissions transmit findings, recommendations, reports, etc., to the full City Council as part of the City Council Agenda Packet.

8.10 The City Manager shall appoint City staff to assist advisory boards and commissions. City staff are not employees of that body and take direction only from the Department Director or the City Manager. Boards and commissions shall not direct City staff to perform research, gather information, or otherwise engage in activities involving projects or matters that are not listed on the work plan unless approved by the City Council or City Manager.

8.11 Annually, staff for the Parks and Recreation Commission, Planning Commission, and Open Space Conservancy Trust Board shall develop a draft work plan and present the work plan to the City Council for review, possible amendments, and approval.

8.12 **Appointment Process.** Annually, the City Clerk will advertise for applicants to fill expiring positions on the boards and commissions as follows, unless otherwise provided by law:

A. Available positions are advertised.

B. Once the application deadline has passed, all applications will be forwarded to the City Council for review.

C. The City Clerk will include the appointment process on the agenda for the next regularly scheduled City Council meeting.

D. The City Clerk will prepare a ballot for each board or commission, listing applicants alphabetically by last name.

E. The voting process for appointment to each board and commission shall be as follows:

1. Each City Councilmember completes a written ballot, casting a vote equal to the total number of open seats on the board or commission. For example, if there are two open seats, then each Councilmember has two votes, one for each seat.
2. The City Clerk will collect the ballots, tally the votes, and read aloud the votes and outcome of the voting process.
3. The applicants that received the most votes, provided they have received a minimum of four votes, will be appointed to the open seat(s) on the board or commission. In the event of a tie that must be resolved to determine who is seated among the majority vote getters, ties will be broken following the procedures of 8.12.E.5.
4. If an insufficient number of applicants receive a minimum of four votes, a second round of voting will take place utilizing the following process:
   a. Applicants that are not part of the tied block in the first round will be dropped from the ballot and Councilmembers will re-vote on the remaining applicants.
   b. Voting will continue until an applicant(s) receives the four-vote minimum.
5. If a tie exists after the first vote or in a subsequent round of voting, and a tiebreaker is necessary to make an appointment, a tiebreaker vote will be conducted utilizing the following process:
   a. Councilmembers will vote on the applicants that are tied and all other applicants will be eliminated from the voting process.

b. If after three successive votes a tie still exists, the names of all of the applicants that are tied will be put into a hat and the City Clerk will draw out one of the names. The name that is drawn will be appointed to the open seat on the board or commission sought by such applicant.

6. The Mayor may call for a recess at any time during the voting process to allow Councilmembers to caucus. Caution should be exercised during a caucus to avoid "serial meetings" as these types of discussions are not allowed under the Open Public Meetings Act.

7. The names of the applicant(s) selected will be added to a Resolution, with final approval required by a vote of the City Council.

F. Letters will be sent to all applicants informing them of their appointment or thanking them for applying. Staff liaisons will contact new appointees in advance of the first board or commission meeting.

8.13 Vacancies.

A. When vacancies occur, they are filled for the unexpired terms in the same manner as described in Section 8.12. The City Council will be notified of vacancies so they may encourage residents to apply.

B. In the event a vacancy occurs mid-term, the City Council shall appoint a person to fill the unexpired term within 60 days, or as soon as reasonably possible.

C. If the mid-term vacancy occurs for a position with six months or less remaining in the term, the City Council may elect to fill the unexpired term and the next four-year term concurrently.

8.14 Open Government Training Requirement. Within 90 days of the appointment to a board or commission, all new members must complete the Open Public Meetings Act training required by the Open Government Trainings Act and provide proof of completion of such training to the City Clerk.

8.15 City Council Liaison Roles & Duties. The Mayor (in consultation with the Deputy Mayor) may appoint a City Council liaison for certain boards or commissions. The City Council liaison shall report objectively on the activities of both the City Council and the advisory group. The specific duties of a City Council liaison are as follows:

A. Attend meetings of the board or commission on a regular basis and sit at the table or dais, as applicable.

B. Participate in discussion and debate of the board or commission, but not vote on any matter (except for the Open Space Conservancy Trust as the City Council Liaison is a voting member).

C. Represent the majority City Council position, if known.

D. Participate in a manner that will not intimidate or inhibit the meetings and operations of the board or commission. Make comments in a positive manner to promote positive interaction between the City Council and the board or commission.

E. Be prepared to give the City Council regular and timely reports at regular City Council meetings. Take the lead on discussion items before the City Council which pertain to the assigned board or commission.

F. Provide input to the City Council regarding potential candidates for appointment to the board or commission.

CITY OF MERCER ISLAND, WASHINGTON
RESOLUTION NO. 1601

A RESOLUTION OF THE CITY OF MERCER ISLAND WASHINGTON APPOINTING MEMBERS TO THE MERCER ISLAND BOARDS AND COMMISSIONS

WHEREAS, Mercer Island's advisory boards and commissions provide an invaluable service to the City and their recommendation and advice on a wide variety of subjects aids the City Council in the decision-making process; and

WHEREAS, there are currently eight vacancies on the City Council Boards and Commissions; and

WHEREAS, the City Clerk solicited applications for said positions; and

WHEREAS, the appointment for each board and commission is to be made by a vote of the City Council during a regularly scheduled meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AS FOLLOWS:

Section 1. Appointment of Arts Council. Pursuant to MICC 3.55.030(C), the City Council hereby appoints the following individuals to the Mercer Island Arts Council for the designated terms hereafter set forth:

_____	Position #6	Term Expires May 31, 2024
_____	Position #7	Term Expires May 31, 2025

Section 2. Appointment of Design Commission. Pursuant to MICC 3.34.030(C), the City Council hereby appoints the following individuals to the Mercer Island Design Commission for the designated terms hereafter set forth:

_____	Position #5	Term Expires May 31, 2025
_____	Position #6	Term Expires May 31, 2025

Section 3. Appointment of Parks & Recreation Commission. Pursuant to MICC 3.53.030(C), the City Council hereby appoints the following individuals to the Mercer Island Parks & Recreation Commission for the designated terms hereafter set forth:

_____	Position #6	Term Expires May 31, 2025

Section 4. Appointment of Utility Board. Pursuant to MICC 3.52.030(C), the City Council hereby appoints the following individuals to the Mercer Island Utility Board for the designated terms hereafter set forth:

_____	Position #3	Term Expires May 31, 2025

_____	Position #5	Term Expires May 31, 2025
_____	Position #7	Term Expires May 31, 2022

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS REGULAR MEETING ON AUGUST 31, 2021.

CITY OF MERCER ISLAND

_____
Benson Wong, Mayor

ATTEST:

_____
Deborah A. Estrada, City Clerk

BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND

AB 5921
August 31, 2021
Regular Business

AGENDA BILL INFORMATION

TITLE:	AB 5921: First Reading of Ordinance No. 21C-18 Amending Chapter 7.04 MICC – Animal Code.	☐ Discussion Only ☒ Action Needed: ☒ Motion ☐ Ordinance ☐ Resolution
RECOMMENDED ACTION:	Set Ordinance No. 21C-18 for second reading.	

DEPARTMENT:	City Attorney
STAFF:	Bio Park, City Attorney Eileen Keiffer, Special Counsel Mike Seifert, Police Operations Commander
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Ordinance No. 21C-18 (Proposed)
CITY COUNCIL PRIORITY:	n/a

SUMMARY

Chapter 16.08 RCW authorizes the City of Mercer Island (City) to regulate potentially dangerous dogs, dangerous dogs, and appeals of decisions by the City relating to potentially dangerous dogs and dangerous dogs. Current City code (chapter 7.04 MICC, Animal Code) lacks provisions for determining and declaring an animal to be a potentially dangerous dog. It also lacks a method for appeals of decisions by the City relating to potentially dangerous dogs and dangerous dogs, which is required by State statute and applicable caselaw in order to provide the requisite due process protections.

Accordingly, amendments to the City's Animal Code, chapter 7.04 MICC are presented for City Council's consideration to conform City code with State law.

SUMMARY OF PROPOSED AMENDMENTS

Below is a synopsis of the proposed changes to chapter 7.04 MICC:

- Revises definitions sections in to align with definitions provided in state law (chapter 16.08 RCW).
- Establishes a process to declare a dog potentially dangerous:
  - Adopts thresholds in RCW 16.08.070 for declaring a dog potentially dangerous;
  - Establishes requirements for notice to owner(s) of potentially dangerous dogs; and
  - Establishes an appeal to the City Hearing Examiner of potentially dangerous dog declarations.
- Establishes requirements for restraint of potentially dangerous dogs.
- Amends and clarifies the process to declare a dog dangerous, and requirements for owners of dangerous dogs:

  - Incorporates RCW 16.08.080 notice procedures to owners of dangerous dogs, and requirements for owners of such dogs;
  - Establishes an appeal to the City Hearing Examiner of dangerous dog declarations;
  - Establishes a registry of dangerous dogs and associated registration fees; and
  - Incorporates the RCW 16.08.100 requirements for confiscation of dangerous dogs in certain circumstances.
- Establishes Appeal Processes for Appeals of Potentially Dangerous Dog and Dangerous Dog Declarations:
  - Creates an appeal filing deadline and standardized requirements for appeals;
  - Creates appropriate timeframes for scheduling of hearing;
  - Establishes methods for presentations of evidence at the hearing; and
  - Establishes a burden of proof and standard of review for hearings.

The proposed amendments establish necessary procedures and due process protections for dog owners. Additionally, the amendments streamline and standardize procedures for the City to administer its Animal Code.

RECOMMENDED ACTION

Set Ordinance No. 21C-18 for second reading and adoption at the Council Meeting on September 21, 2021, or soon thereafter.

CITY OF MERCER ISLAND

ORDINANCE NO. 21C-18

AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON, AMENDING CHAPTER 7.04 MERCER ISLAND CITY CODE, RELATING TO ANIMALS; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, pursuant to chapter 16.08 RCW, the City of Mercer Island (City) is authorized to regulate potentially dangerous dogs, dangerous dogs, and appeals of decisions by the City relating to potentially dangerous dogs and dangerous dogs; and

WHEREAS, current City code, chapter 7.04 MICC (Animal Code), lacks provisions for determining that an animal is a potentially dangerous dog, clarity on requirements for owners of dangerous dogs, and a method for appeals of decisions by the City relating to potentially dangerous dogs and dangerous dogs; and

WHEREAS, the City Council hereby finds that amendments to chapter 7.04 MICC are necessary to bring City code into compliance with state law and to preserve the public peace, health, safety, and welfare; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. **Amendment of Chapter 7.04 MICC, Animal Code.** Chapter 7.04 MICC, Animal Code, is hereby amended in the form provided in the attached Exhibit A, which is incorporated herein by reference.

Section 2. **Severability.** If any section, sentence, clause, or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property, or circumstance, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this Ordinance or its application to any other person, property, or circumstance.

Section 3. **Publication and Effective Date**. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. This Ordinance shall take effect and be in full force five days after the date of publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS REGULAR MEETING ON _____, 2021.

CITY OF MERCER ISLAND

_____

Benson Wong, Mayor

ATTEST:

_____
Deborah A. Estrada, City Clerk

APPROVED AS TO FORM

_____
Bio Park, City Attorney

Date of publication:

Exhibit A

Chapter 7.04 MICC – ANIMAL CODE

Sections:

7.04.005 Short title.

7.04.010 Purpose.

7.04.020 Definitions.

7.04.030 Annual license required – Tag.

7.04.040 Application for license – Fees.

7.04.050 Special permanent license – Purchase by residents 65 years of age or older.

7.04.060 Late penalty.

7.04.070 Dog collar – Shape and size of license tag – Removal of tag.

7.04.080 Lost tag – Replacement fee.

7.04.090 Change in ownership – Fee.

7.04.100 License refund.

7.04.110 Unlawful conduct – Owner responsible for violations.

7.04.115 Determination of off-leash areas.

7.04.120 Potentially Dangerous Dogs

7.04.130 Dangerous Dogs

7.04.140 Confiscation of Dangerous Dogs

7.04.210 Confinement of biting animal.

7.04.220 Enforcement power.

7.04.230 Violation – Penalty.

7.04.235 Appeals of Potentially Dangerous Dog Declarations or Dangerous Dog Declarations

7.04.240 RCW Title 16, Animals and Livestock.

7.04.005 Short title.

This chapter may be known and cited as the “Mercer Island animal code.”

7.04.010 Purpose.

This chapter is enacted for the purpose of regulating the keeping of animals within the city. The fees, charges and penalties collected under this chapter shall be budgeted to defray, in whole or in part, the expense of such regulation.

7.04.020 Definitions.

In construing the provisions of this chapter, except where otherwise plainly declared or clearly apparent from the context, words used shall be given their common and ordinary meaning; in addition, the following definitions shall apply:

1. “Animal” includes any living creature except man.

~~2. “Animal control authority” means the King County animal control division, department of general services, as agent of the city, or any other duly authorized agent of the city, acting alone or in concert with other municipalities for enforcement of the animal control laws of the city and state and for the shelter and welfare of animals.~~

~~3. “Animal control officer” means any individual employed, contracted with, or appointed by the city for the purpose of aiding in the enforcement of this chapter or any other law or ordinance relating to the licensing of animals, control of animals or seizure and impoundment of animals, and includes any state or municipal police officer, sheriff, constable or other employee whose duties, in whole or in part, include assignments which involve the seizure and taking into custody of any animal.~~

2~~4~~. “At large” or “running at large” means to be off the premises of the owner and not under the control of the owner or of a competent person authorized by the owner, whether by leash or otherwise; but an animal within an automobile or other vehicle of its owner shall be deemed to be upon the owner’s premises.

3~~5~~. “Associated school facilities” means any property or facility associated with the instruction of children or people under college age that is purchased, constructed or owned by, on behalf of, or for the use of any public entity.

4.~~6~~. “Barking dog” means any dog which, by habitual howling, yelping or barking annoys, injures or endangers the comfort, repose, health or safety of others in a neighborhood or public place.

5. ~~7~~. “Depredatory animal” means any animal of either sex whose actions or habits customarily defile, despoil or damage property of persons other than its owner.

6 ~~8~~. “Dog” means an animal of the species Canis familiaris, including both male and female, altered or unaltered.

7~~9~~. “Domestic animal” means but is not limited to, any dog, cat, rabbit, horse, mule, ass, bovine animal, lamb, goat, sheep, hog, or other animal made to be domestic.

8~~10~~. “Grooming parlor” means any place or establishment, public or private, where animals are bathed, clipped or combed for a consideration, for the purpose of enhancing their aesthetic value.

9~~11~~. Harboring. The occupant of any premises on which an animal remains or to which it customarily returns daily for food and care for a period of 10 days is presumed to be “harboring” or “keeping” the animal within the meaning of this title.

10~~12~~. “Hobby kennel” means a noncommercial kennel at, or adjoining, a private residence where four or more adult dogs or four or more adult cats are bred and/or kept for hunting, training, exhibition for organized shows, field, working and/or obedience trials, or for enjoyment of the species. An adult dog or cat is one of either sex, altered or unaltered, that has reached the age of four months.

11~~13~~. “Kennel” means a place where four or more adult dogs or four or more adult cats or any combination thereof are kept whether by owners of the dogs and cats or by persons providing facilities and care whether or not for compensation, but not including a small animal hospital or clinic or pet shop. An adult dog or cat is one of either sex, altered or unaltered, that has reached the age of four months.

12~~14~~. “Leash” means a cord, thong or chain, not more than eight feet in length by which an animal is controlled by the person accompanying it.

13~~15~~. “License,” when not preceded by the word “kennel” or “hobby kennel,” means the dog license issued by or on behalf of the city under this chapter.

14~~16~~. “Officer or official” means any police officer or any officer, official person or persons designated by the city manager or by ordinance of this city to issue licenses, pick up, restrain, impound, sell, dispose or give notice of any other acts, duties or functions prescribed by ordinance of the city relating to the animals regulated in this chapter.

15~~17~~. “Off-leash area” means those areas located in public park properties, as designated by sign, where dogs are allowed to be off-leash, but under control.

16~~18~~. “Owner” means any person, firm, corporation, organization, or department possessing, harboring, keeping, having an interest in, or having control or custody of an animal. ~~having an interest in or right to possession of an animal or any person having control, custody or possession of an animal or who by reason of the animal being seen residing consistently at a location shall be presumed to be the owner or keeper.~~

17~~19~~. “Pack of dogs” consists of a group of three or more dogs running upon either public or private property not that of the dogs’ owner in a state in which either control of the dog or its ownership is in doubt and when such dogs are not under control.

18~~20~~. “Pet shop” means any establishment or place where live animals, birds or fish and/or supplies are kept and offered for sale to the public.

19~~21~~. “Playground” means a portion of a public park property containing play structures or components designed and constructed for children that includes the ground level area beneath and immediately adjacent to a play structure or equipment. The boundaries of the playground shall be determined by the edge of all impervious surfaces or landscaping bordering the playground area.

20~~22~~. “Public emergency” means any situation resulting from conditions of war, insurrection, contagious diseases or other circumstances which, in the opinion of the police chief and/or fire

chief, warrants the restraint and confinement of animals within the premises of the owner or keeper.

21~~23~~. “Public park property” means a property, including trails, forests, parks, facilities or open space areas purchased, constructed or owned by, on behalf of, or for the use of a public entity.

22~~24~~. “Public school ground” means any property purchased, constructed or owned by, on behalf of, or for the use of a public entity associated with the instruction of children or people under college age.

23~~25~~. “Public swimming area” means any body of water or portion of the body of water designated and signed for swimming, diving or recreational bathing, not contained in a structure, chamber or tank. This includes lakes, ponds, and streams, and similar outdoor facilities which are partially natural in character, together with buildings, equipment and appurtenances pertaining thereto, regardless of whether a fee is charged for the use.

24~~26~~. Restraint. An animal is considered to be under “restraint” if it is confined within the property limits of its owner by a suitable fence or securely fixed object.

25~~27~~. “Shelter” means a facility which is used to house or contain stray, homeless, abandoned or unwanted animals and which is owned, operated or maintained by a public body, an established humane society, animal welfare society, society for the prevention of cruelty to animals or other nonprofit organization devoted to the welfare, protection and humane treatment of animals.

26~~28~~. “Spayed female” means a female dog which has been altered by a licensed veterinarian to avoid or prevent conception. Proof of such alteration must be evidenced by the certificate of a licensed veterinarian.

27~~29~~. “Synthetic turf” means any manufactured surface used to cover a field, playground, or other recreational facility.

28~~30~~. “Sports field or sports court” means a portion of public land where a play surface is designed or prepared for practicing or playing a game, including but not limited to soccer fields, baseball fields, football fields, tennis courts or basketball courts.

29~~31~~. “Under control” means the animal is on a leash or under voice and/or signal control so as to be thereby restrained from approaching any bystander or other animal or from causing or being the cause of physical or property damage when off a leash or off the premises of the owner. The animal is not under control if it charges, chases, jumps on, or displays aggression toward other people or animals, or behaves in a way that any reasonable person would find disturbing.

30~~32~~. “Under voice and/or signal control” means the immediate recall of an animal to the person in control of the animal when signaled or called. To be under effective voice and/or signal control, the animal must be within the sight of the person in control.

31~~33~~. “Veterinary hospital” includes any establishment maintained and operated by a licensed veterinarian for the diagnosis, treatment and care of diseased or injured animals and for their care and training.

7.04.030 Annual license required – Tag.

Except as provided in MICC 7.04.070, it is unlawful to keep or harbor a dog over four months of age within the city unless an animal license is procured for the animal annually from the city or the city's authorized agent. The provisions of this section shall not apply to dogs whose owners are nonresidents, temporarily within the city for a period not exceeding 30 days, nor to dogs kept in duly licensed kennels during the period they are kept at such kennel, nor to dogs in the custody of a veterinarian.

7.04.040 Application for license – Fees.

Dog licenses shall be issued by the animal control authority upon application and payment of an annual license fee in the sum stipulated by the county ordinance currently in effect during the applicable contract year. Applications for a dog license shall be on forms provided by the animal control authority. The application shall list the name, address and phone number of the owner of the animal and such information shall be kept by the licensing official together with the number of the license issued.

7.04.050 Special permanent license – Purchase by residents 65 years of age or older.

City residents 65 years of age or older shall be entitled to purchase a special permanent license for the lifetime of the dogs for which they are the registered owner when the animals are maintained at the owners' residence. Eligible residents may purchase the special permanent animal licenses at the price stipulated by the county ordinance currently in effect during the applicable contract year for each licensed dog, and they shall not be required to annually purchase a new license for the lifetime of such licensed animals; provided, that no person shall be granted more than three permanent animal licenses for any combination of three dogs for which they are the registered owner; provided further, that any permanent license issued under this section shall terminate at any time the person issued such license ceases to be the owner of the licensed dog; and provided further, that the animal control authority is authorized to enact the necessary rules and procedures to efficiently implement the program.

7.04.060 Late penalty.

In addition to the appropriate license fee, a late penalty shall be charged to each owner who does not obtain a required license in the sum stipulated by the county ordinance currently in effect during the applicable contract year; however, no late penalty shall be charged if:

A. The owner submits proof of purchase of the animal within the preceding 30 days; or

B. The owner has moved into the city within the preceding 30 days; or

C. The animal had been under the age which requires a license (four months); or

D. The owner purchases the license(s) voluntarily, prior to in-person or field contact by animal control personnel; or

E. The owner submits other proof deemed acceptable in the rules and regulations of the animal control division.

7.04.070 Dog collar – Shape and size of license tag – Removal of tag.

Upon payment of the license fee, the animal control authority shall issue to the owner a tag for each dog so licensed. Each licensed dog shall be provided by the owner with a suitable collar or

harness which shall be worn by the animal at all times when it is off the owner's premises. To such collar or harness shall be affixed a license tag provided by the animal control authority for the current year for which a license has been procured; provided, that a collar and license tag need not be worn by a show dog when under the control of its handler at an authorized show. Such license tag shall be so affixed as to hang and be discernible to a person of normal vision at not less than 10 feet. The license tag shall be stamped with the number and year for which it is issued. As an alternative to a license tag, at the option of the owner, a dog may be identified as licensed by being tattooed on its right ear or on its inside right thigh or groin with a license number approved or issued by the city animal control authority.

7.04.080 Lost tag – Replacement fee.

Any owner of a licensed dog whose current license tag has been lost or destroyed may obtain a replacement tag, prior to impounding of such dog, by payment of a fee established by the animal control authority.

7.04.090 Change in ownership – Fee.

Whenever the ownership of a dog changes, the new owner shall notify the licensing official and pay to the official a sum equal to 50 percent of the annual fee, whereupon the licensing official shall change the record accordingly for such dog and the previously issued license for such dog shall remain valid for the remainder of the year; provided, that license tags may be transferred by the owner from one dog to another owned by him if the dog for which the license was originally issued is dead, has been sold or otherwise disposed of.

7.04.100 License refund.

No refund shall be made on any dog license fee because of the death of the animal or the owner's departure from the city prior to the expiration of the license period.

7.04.110 Unlawful conduct – Owner responsible for violations.

The owner of an animal is responsible for, and may be charged with and held liable for, violations committed by his or her animal. It is unlawful as follows:

A. For a domestic animal, with the exception of cats and service animals as defined in RCW 49.60.040, to enter or remain upon:

1. Any public school ground, or associated school facilities,

2. Any playground,

3. Any sports court,

4. Any sports field with a synthetic turf surface,

5. Any sports field without a synthetic turf surface when practices, games, or other organized activities are in progress; otherwise, an animal must be under control when at the sports field,

6. From May 1 to September 30, any public swimming area as designated by sign,

7. From October 1 to April 30, any public swimming area as designated by sign, except when on a leash,

8. The northeast quadrant of Pioneer Park, Deane's Children's Park ("Dragon Park") or Luther Burbank park property unless such animal is restrained by a leash or in a designated off-leash area on Luther Burbank park property, or

9. Any other public park property not referred to in subsections (A)(1) through (8) of this section, unless such animal is under control.

Any animal which enters or remains upon any such public property contrary to these provisions is declared to be a public nuisance and may be impounded as such; provided, that the provisions of this section shall not apply to any controlled dog show, trial or class held on any public park property pursuant to authority granted by the city parks and recreation director, any trained seeing eye dog, any dog which is trained to aid the disabled, animal shows, exhibitions or dog training classes;

B. For any animal to enter any place where food is stored, prepared, served or sold to the public, or any other public building or hall. This section shall not apply to a trained seeing eye dog, any dog which is trained to aid the disabled, to veterinary offices or hospitals, to animal shows, exhibitions or organized dog training classes where at least 24 hours' advance notice has been given to the animal control authority by such persons requesting to hold such animal shows, exhibitions or dog training classes;

C. For a female dog to run at large while in heat (estrus);

D. For a domestic animal, with the exception of cats, to roam, run, stray or to be away from the premises of the owner and to be on any other public place or on any other public property or the private property of another in the city, unless such animal while away from such premises is under control or restrained by leash, such control to be exercised by the owner or other competent and authorized person; and any such animal found roaming, running, straying or being away from the premises of the owner and not under control as herein provided may be impounded subject to redemption in the manner provided by this chapter. The owner of any licensed dog found roaming, running, straying, or being away from such premises contrary to the provisions of this subsection shall, in lieu of the dog being impounded, be issued an infraction for a violation of this chapter;

E. For any domestic animal to chase, run after or jump at vehicles using the public streets and alleys;

F. To harbor or permit on one's own property, property of another or a public place a barking dog after having received notice, written or oral, by the animal control officer or the city that a complaint, written or oral, has been made against such barking dog;

G. To keep, harbor or maintain animals known to have a contagious disease unless under the treatment of a licensed veterinarian;

H. For cattle, horses, goats, swine or sheep to escape from the premises owned, leased or occupied by the owner or custodian of such animals, or for such animals to run at large onto the streets, sidewalks or ways of the city or upon any property not owned, leased or occupied by such person;

I. To stake out or tether cattle, horses, or goats upon public property of the city or upon the property of any person other than the owner of such animals without the prior consent of the owner, lessee or occupant of the land upon which such animals are staked or tethered;

J. For a domestic animal to defecate on any public property or private property not owned by the owner unless the owner or person in control of said domestic animal immediately removes the deposited fecal matter from said property;

K. For a person to have more than two animals under control on any public property.

7.04.115 Determination of off-leash areas.

The city council will determine off-leash areas.

7.04.120 Potentially Dangerous Dogs.

A. Declaration of a Dog as Potentially Dangerous. The animal control authority may declare a dog to be a Potentially Dangerous Dog, and place restrictions on such dog, if the animal control authority has probable cause to believe that the dog falls within the definition of Potentially Dangerous Dog set forth in RCW 16.08.070 (or as hereafter amended). Such declaration must be based upon:

1. The written complaint of a citizen who is willing to testify that the animal has acted in a manner which causes it to fall within the definition of “Potentially Dangerous Dog;”
2. Animal bite report(s) filed with the animal control authority;
3. Action(s) of the animal witnessed by any employee of the animal control authority or law enforcement officer; or
4. Other substantial evidence.

B. The notice of written declaration shall be in writing and served on the owner in one of the following methods: Certified and regular mail to the owner’s last known address and/or personal service. The declaration shall include, but is not limited to:

1. A description of the dog;
2. The name and address of the owner of the dog, if known;
3. The whereabouts of the dog if not in custody of the owner;
4. A brief summary of the facts upon which the declaration is based, if known, including the definition of Potentially Dangerous Dog under which the declaration is being made and all reasons for which the animal control authority considers the animal to be a Potentially Dangerous Dog;
5. The statutory and municipal code basis for the proposed action;
6. A statement that the dog is subject to the restrictions or controls placed on the animal or owner as a result of the declaration; and
7. The ability and process for appealing the declaration by submitting a written request to the animal control authority.

C. Appeal. Appeals of Potentially Dangerous Dog declarations shall be heard by the City of Mercer Island Hearing Examiner and conducted in accordance with MICC 7.04.235.

D. Exclusions. A dog shall not be declared a Potentially Dangerous Dog if the animal control authority or Hearing Examiner determines that the threat, injury, or bite alleged to have been

committed by the dog was sustained by a person who was at the time committing a willful trespass or other tort upon the premises occupied by the owner of the dog, or who was tormenting, abusing, or assaulting the dog, or who had been in the past observed or reported to have tormented, abused, or assaulted the dog, or who was committing or attempting to commit a crime. Further, this Section 7.04.120 shall not apply to police dogs as defined in RCW 4.24.410.

E. Restraint. Notwithstanding any other provisions of this Chapter, it is unlawful for an owner of a Potentially Dangerous Dog to permit the dog to be allowed or permitted to run free and physically unrestrained or off leash or not otherwise under physical restraint, unless within a fenced yard or similar restraint reasonably designed to prevent the dog from running free and physically unrestrained. It is provided, however, that the top of such fence shall be at least six feet in height as measured from the ground level, unless there is a secured top – full enclosure – to the fenced-in area; and it is further provided, that such fence or enclosure area shall comply with all applicable city codes. For purposes of this section, a dog solely under voice and/or signal control shall be considered to be "physically unrestrained." Any person who violates this section shall be guilty of a misdemeanor.

F. The owner of a Potentially Dangerous Dog is responsible for taking measures to ensure that the dog does not escape the above restraints.

7.04.130 Dangerous Dogs

A. This Section 7.04.130 is supplemental to the provisions of RCW 16.08.080 and 16.08.090 (or as may be hereafter amended).

B. Should the animal control authority issue a final determination that a dog is a Dangerous Dog, the owner may appeal the animal control authority's determination. Appeals of Dangerous Dog determinations shall be heard by the City of Mercer Island Hearing Examiner and conducted in accordance with MICC 7.04.235.

C. In addition to other licensing fees as provided within this Chapter, the owner of a Dangerous Dog shall pay to the City a Dangerous Dog registration fee in the amount of $250.00 per year for the Dangerous Dog registration, and shall comply with the City's Dangerous Dog registration procedures, including providing the City with a photograph of the Dangerous Dog each year. Such photograph(s) shall show the dog's coloring and body shape.

7.04.140 Confiscation of Dangerous Dogs

A. This Section 7.04.140 is supplemental to the provisions of RCW 16.08.100 (or as may be hereafter amended).

B. A Dangerous Dog impounded due to violation of Dangerous Dog requirements shall not be released during investigation of or prosecution for failure to comply with Dangerous Dog requirements. Any person convicted of failing to comply with Dangerous Dog requirements shall make restitution to the City for all costs incurred in boarding and disposition of such dog and shall forfeit any interest in such dog.

7.04.210 Confinement of biting animal.

It is unlawful for the owner of any animal, when notified that such animal has bitten any person or has so injured any person as to cause an abrasion of the skin, to sell or give away such

animal or permit to allow such animal to be taken beyond the limits of the city except to a veterinary hospital, and it shall be the duty of such owner upon receiving notice of such biting to immediately place such animal in a duly licensed veterinary hospital where such animal shall be confined for a period of at least 10 days or to deliver such animal to any officer for such placement; provided, upon authorization of a licensed veterinarian with the consent of the city authorized health officer, such animal may be released to the custody of its owner upon the owner's undertaking to keep the same securely chained and confined to the premises of the owner and segregated from any other animals during such observation period.

7.04.220 Enforcement power.

A. The county animal control authority, as agent of the city, or any other duly authorized agent of the city acting alone or in concert with other municipalities, is authorized to take such lawful action as may be required to enforce the provisions of this chapter and the laws of the state as they pertain to animal cruelty, shelter, welfare and enforcement.

B. The officer or official shall not enter a building designated for use for private purposes unless a proper warrant has first been issued upon a showing that the officer or official has reasonable cause to believe an animal is being maintained in the building in violation of this chapter.

C. The officer or official, while pursuing or observing any animal in violation of this title, may enter upon any public or private property, except any building designated for and used for private purposes, for the purpose of abating the animal violation being pursued or observed.

D. No person shall deny, prevent, obstruct, or attempt to deny or prevent or obstruct an officer from pursuing any animal observed to be in violation of this title. Further, no person shall fail or neglect, after a proper warrant has been presented, to promptly permit the officer or official to enter private property to perform any duty imposed by this chapter.

7.04.230 Violation – Penalty.

Any person who violates, or whose animal violates, any provision of this chapter may be issued a civil infraction, as authorized by Chapter 7.80 RCW, unless otherwise specified by this Chapter. Each separate day of noncompliance with this chapter shall be deemed a separate violation of this chapter and subject to a separate notice of civil infraction. The city manager will be authorized to set a fine not to exceed $250 for each violation. A notice of infraction issued under this section shall comply with the requirements of RCW 7.80.070 and represents a determination that a civil infraction has been committed. This determination is final unless the person seeks a contested or mitigated hearing pursuant to RCW 7.80.080.

7.04.235 Appeals of Potentially Dangerous Dog Declarations or Dangerous Dog Declarations

A. Filing. A notice of appeal, substantially in the form prescribed, shall be filed with the animal control authority within twenty (20) days of receiving a Potentially Dangerous Dog Declaration or final Dangerous Dog determination (notices that are mailed will be presumed to have been delivered three days after placing the notice in the mail for delivery). No fee is required to file a notice of appeal under this section 7.04.235. If the owner does not file a timely written request for hearing, the restrictions imposed in connection with the Potentially Dangerous Dog Declaration or final Dangerous Dog determination shall remain in effect for the life of the animal, unless sooner lifted by action of the animal control authority or a court of competent jurisdiction.

B. Form. An appeal pursuant to this section shall be written and shall conform substantially to the following requirements:

1. A caption reading: “Appeal of ____,” giving the names of all appellants participating in the appeal;

2. A brief statement setting forth the legal interest of each of the appellants;

3. A brief statement of the specific action appealed, together with any material facts claimed to support the contentions of the appellant(s);

4. A brief statement of the relief sought, and the reasons why the Potentially Dangerous Dog Declaration or final Dangerous Dog determination should be reversed, modified, or otherwise set aside;

5. Signatures of all parties named as appellants, and their official mailing addresses; and

6. Certification (by signature of the appellant(s)) that to the best of the appellant(s)’ knowledge, information, and belief, the appeal is well grounded in fact.

C. Scheduling of Hearing. Upon receipt of a timely filed notice of appeal, a hearing shall be scheduled not more than 60 days from the date of the filing of the notice of appeal. The Hearing Examiner shall send written notice of the date of the hearing to the appellant(s) and the animal control authority at least 20 days prior to the scheduled hearing date. It shall be the responsibility of the parties to notify witnesses of the hearing date. The failure of the appellant(s) to appear at the hearing shall result in a denial of the appeal and upholding of the Potentially Dangerous Dog Declaration or final Dangerous Dog determination.

D. Enforcement Stayed During Pendency of Appeal. Unless otherwise determined by the Hearing Examiner, enforcement of the Potentially Dangerous Dog Declaration or final Dangerous Dog determination shall be stayed during the pendency of the appeal.

E. Duties of the Hearing Examiner. The Hearing Examiner may uphold, dismiss, or modify the Potentially Dangerous Dog Declaration or final Dangerous Dog determination. A written order shall be prepared and signed by the Hearing Examiner.

F. Presentation of Evidence. At the appeal hearing, the Hearing Examiner shall take evidence relevant to the appeal. Testimony may be provided in the form of signed written statements pursuant to RCW 9A.72.085. Further, the Hearing Examiner shall have the authority to issue subpoenas and subpoenas duces tecum.

G. Burden of Proof and Standard of Review. At the appeal hearing before the hearing examiner, the animal control authority shall have the burden of proving that the dog is a Potentially Dangerous Dog or Dangerous Dog by a preponderance of the evidence.

H. Hearing. The owner of the dog may present evidence in defense of the dog. The parties may conduct cross examination of witnesses. The Hearing Examiner shall weigh the evidence presented by both the animal control authority and the owner (if applicable), and shall issue a

written decision that sustains, modifies, or reverses the animal control authority's determination or declaration. If the Potentially Dangerous Dog Declaration or final Dangerous Dog determination is reversed or modified and an appeal is not timely filed by the animal control authority, any previously imposed restrictions on the dog shall be annulled.

I. Decision Final. The Hearing Examiner's decision shall be the City's final decision and no reconsideration or appeal is available through either the Hearing Examiner or the City.

7.04.240 RCW Title 16, Animals and Livestock.

The following statutes of RCW Title 16, Animals and Livestock, are adopted, by reference as now existing or hereafter amended, as follows:

RCW

16.08.070 Dangerous dogs and related definitions.

16.08.080 Dangerous dogs – Notice to owners – Right of appeal – Certificate of registration required – Surety bond – Liability insurance – Restrictions.

16.08.090 Dangerous dogs – Requirements for restraint – Potentially dangerous dogs – Dogs not declared dangerous.

16.08.100 Dangerous dogs – Confiscation – Conditions – Duties of animal control authority – Penalties and affirmative defenses for owners of dogs that attack ~~– Dog fights, penalty~~.

16.52.011 Definitions – Principles of liability.

16.52.015 Enforcement – Law enforcement agencies and animal care and control agencies.

16.52.020 Humane societies – Enforcement authority.

16.52.025 Humane societies – Animal control officers.

16.52.080 Transporting or confining in unsafe manner – Penalty.

16.52.085 Removal of animals for feeding – Examination – Notice – Euthanasia.

16.52.090 Docking horses – Misdemeanor.

16.52.095 Cutting ears – Misdemeanor.

16.52.100 Confinement without food and water – Intervention by others.

16.52.110 Old or diseased animals at large.

16.52.117 Animal fighting – Prohibited behavior – Class C felony – Exceptions.

16.52.165 Punishment – Conviction of misdemeanor.

16.52.180 Limitations on application of chapter.

16.52.185 Exclusions from chapter.

16.52.190 Poisoning animals – Penalty.

16.52.193 Poisoning animals – Strychnine sales – Records – Report on suspected purchases.

16.52.200 Sentences – Forfeiture of animals – Liability for costs – Civil penalty – Education, counseling.

16.52.205 Animal cruelty in the first degree.

16.52.207 Animal cruelty in the second degree.

16.52.210 Destruction of animal by law enforcement officer – Immunity from liability.

16.52.220 Transfers of mammals for research – Certification requirements – Pet animals.

16.52.225 Nonambulatory livestock – Transporting or accepting delivery – Gross misdemeanor – Definition.

16.52.230 Remedies not impaired.

16.52.300 Dogs or cats used as bait – Seizure – Limitation.

16.52.305 Unlawful use of hook – Gross misdemeanor.

16.54.010 When deemed abandoned.

16.54.020 Disposition of abandoned animal by person having custody.

Log No.	Code Section	Comment/Question	Staff Response
1	MICC 7.04.110(A)	Should the Code be amended to use the term “service dogs” vs. seeing eye dog or a dog trained to aid the disabled?	Staff is agreeable to language substituting the terms with “service animals as defined in RCW 49.60.040” on second reading if there is Council consensus.
2	throughout	MICC 7.04.120(A) and elsewhere refers to “animal control authority.” However, that term is not defined and a definition was in fact deleted from the definition section in MICC 7.04.020(2). Should a definition for “animal control authority” be re-inserted? What about using the definition in RCW 16.08.070(5)?	Staff believes the MICC to already use the definition of “animal control authority” contained in RCW 16.08.070(5) because MICC 7.04.240 incorporates certain RCW provisions by reference, including RCW 16.08.070, Dangerous Dogs and Related Definitions. This is the reason the definition is proposed to be struck from the current MICC.
3	MICC 7.04.120(A)(1)	Delete “citizen” and replace with either “resident” or “adult.”	Staff agrees with this change and would recommend substituting either the term “person” or “adult” for second reading.
4	MICC 7.04.130(C)	Should the registration fee in MICC 7.04.130(C) be a set amount as currently drafted, or should the section state that the fee is on a Schedule that will be subject to change by the City Manager from time to time consistent with the Council-approve cost recovery policy? If the section retains a fixed amount and the City wants to change the $250 amount, then an amendment to the code has to occur. While going through a code amendment process might not be a major issue, I wanted to raise the question. Obviously, if this section is changed to	Staff is agreeable to this approach provided there is Council consensus and can provide language accordingly for second reading.

		refer to a Schedule, then the section needs to describe that Schedule with greater specificity so that the public knows where to find it.	
5	MICC 7.04.130(A) MICC 7.04.140(A)	Do we need to state what body of law governs if state law and the city code are inconsistent?	We can but it is not strictly necessary, under the principles of preemption. Local ordinances cannot forbid what state law permits, and cannot permit what state law forbids.
6	throughout	In MICC 7.04.235, the term “Hearing Examiner” should be capitalized throughout for drafting consistency.	Staff agrees and will make these edits for second reading.
7	throughout	What distinguishes a dangerous dog from a potentially dangerous dog?	RCW 16.08.070 creates the distinction. A dangerous dog either initially inflicts “severe injury” (i.e. broken bones or disfiguring lacertaions requiring multiple sutures or cosmetic surgery), kills a domestic animal without provocation, or was previously potentially dangerous and repeats an aggressive bites/ attacks/ endangers a human. A dog can either be declared dangerous without the potentially dangerous dog declaration or can be advanced from potentially dangerous to dangerous. (1) "**Potentially dangerous dog**" means any dog that when unprovoked: (a) Inflicts bites on a human or a domestic animal either on public or private property, or (b) chases or

			approaches a person upon the streets, sidewalks, or any public grounds in a menacing fashion or apparent attitude of attack, or any dog with a known propensity, tendency, or disposition to attack unprovoked, to cause injury, or to cause injury or otherwise to threaten the safety of humans or domestic animals. (2) "**Dangerous dog**" means any dog that (a) inflicts severe injury on a human being without provocation on public or private property, (b) kills a domestic animal without provocation while the dog is off the owner's property, or (c) has been previously found to be potentially dangerous because of injury inflicted on a human, the owner having received notice of such and the dog again aggressively bites, attacks, or endangers the safety of humans.
8	throughout	What is the penalty/restriction/liability difference for dangerous versus potentially dangerous?	Potentially Dangerous Dogs must be physically restrained outside of its owner's residence (no voice control) or it must be restrained in a yard with a fence. (Misdemeanor for violation). Dangerous Dogs must be registered with the City, when outside its residence must be muzzled and restrained by substantial chain or leash. (Impoundment of dog and gross misdemeanor for violation. Repeat offender dog owners can be subject to prosecution for class C felony.)

Ord. No. 21C-18 Amending Chapter 7.04 MICC-Animal Code

How is Animal Control Provided in Mercer Island?

- The City contracts with Regional Animal Services of King County to provide animal control authority services.

- MIPD assists with intake of pet incidents or complaints and provides record keeping services in conjunction with the animal control authority services provided by Regional Animal Services of King County.

Need for the Amendments

- Public Safety Oriented
  - Creates framework for the rare instances of dog attacks on other pets and/or humans
  - Provides necessary legal tools to balance public safety and due process protections for dog owners

Need for the Amendments

- King County ordinance updates pending
- In the meantime, MICC Ch. 7.04 out of sync with state requirements

Legal Framework

- State Statute (RCW Ch. 16.08)
  - Potentially Dangerous Dogs
  - Dangerous Dogs

- Caselaw
  - Requires due process protections for dog owners before dogs may be declared either potentially dangerous or dangerous

Amendments to MICC Chapter 7.04, Animal Code—Potentially Dangerous Dog Declaration

- Creates a process to declare a dog “potentially dangerous”
- Potentially Dangerous Dog defined (RCW 16.08.070)
  - any dog that when unprovoked:

(a) Inflicts bites on a human or a domestic animal either on public or private property, or

(b) chases or approaches a person upon the streets, sidewalks, or any public grounds in a menacing fashion or apparent attitude of attack, or any dog with a known propensity, tendency, or disposition to attack unprovoked, to cause injury, or to cause injury or otherwise to threaten the safety of humans or domestic animals.

Amendments to MICC Chapter 7.04, Animal Code—Potentially Dangerous Dog Declaration

- Establishes minimum requirements as to potentially dangerous declarations
  - Minimum standard of evidence for declaration to be made (probable cause)
  - Notice required to Owner
  - Subject to appeal to Hearing Examiner

- Provides exclusions for dogs engaging in self defense, etc.

- Requires dogs declared to be potentially dangerous dogs to be placed under restraint

Amendments to MICC Chapter 7.04, Animal Code—Dangerous Dog Declarations

- Creates a process to declare a dog “dangerous”
- Dangerous Dog defined (RCW 16.08.070)
  - any dog that:

(a) inflicts severe injury on a human being without provocation on public or private property,

(b) kills a domestic animal without provocation while the dog is off the owner's property, or

(c) has been previously found to be potentially dangerous because of injury inflicted on a human, the owner having received notice of such and the dog again aggressively bites, attacks, or endangers the safety of humans.

Amendments to MICC Chapter 7.04, Animal Code—Dangerous Dog Declarations

- Establishes minimum requirements as to dangerous declarations (adopts statutory processes)
  - Notice required to Owner
  - Provides opportunity for dog owner to meet with animal control authority prior to declaration
  - Subject to appeal to Hearing Examiner
  - Provides exclusions for dogs engaging in self defense, etc. (RCW 16.08.100)

Amendments to MICC Chapter 7.04, Animal Code—Dangerous Dog Declaration

- Creates requirements for dangerous dogs
  - Registration of dangerous dogs
    - Other requirements per RCW 16.08.080 (signage, bonds, insurance, etc.)
  - Restraints required of dangerous dogs (RCW 16.08.090)
    - Muzzle/restraint by substantial chain or leash and under physical restraint
- Provides for impoundment of dangerous dogs if owners fail to comply with Dangerous Dog Requirements

Appeal Process For Potentially Dangerous and Dangerous Dog Declarations

- Creates appeal deadline and form for appeal
- Stays enforcement pending appeal
- Establishes right to put on evidence
- Creates burden of proof and standard of review

Questions?

2021 PLANNING SCHEDULE

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

NOTE - Regular Meetings begin at 5:00 pm from June 16, 2020 through December 31, 2021.
Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

SEPTEMBER 7 - CANCELED Notice: 9/1 MIR Website Calendar Updated – 7/6	**DD**	**FN**	**CA**	**Clerk**	**CM**
ITEM TYPE | TIME | TOPIC			**STAFF**		

SEPTEMBER 21 Public Hearing Notice: • 8/17 Website • 8/18 MI Reporter ABSENCES:	**DD**	**FN**	**CA**	**Clerk**	**CM**
	Sooner than later	**No later than 9/10**	**No later than 9/10**	**9/13**	**9/13**
ITEM TYPE | TIME | TOPIC			**STAFF**		
CONSENT AGENDA					
--	AB 5934: Payroll Certification for August 27, 2021		Ali Spietz		
	AB 5924: Volunteer Appreciation Day Proclamation No. 276		Ryan Daly/Deb Estrada		
--	AB 5935: Mayor's Day of Concern for the Hungry Proclamation No. 282		Deb Estrada/Benson Wong		
	AB 5936: Peace Day (Sept. 21) on Mercer Island Proclamation No. 283				
--	AB 5939: Ordinance Amending Chapter 7.04 MICC – Animal Code (Ord. No. 21C-18 Second Reading)		Bio Park		
REGULAR BUSINESS					
60	AB 5940: Development Code Amendment ZTR19-003 Signage (Ord. No. 21C-21 First Reading)		Jeff Thomas/Alison Van Gorp		
30	AB 5941: Emergency Interim Ordinances: 1) Amending the Development Code to Comply with ESSB 5235 on Removal of Limits on Unrelated Persons Cohabitating (Ord. No. 21C-19); 2) ESHB 1023 on Increase in Capacity for Adult Family Homes from 6 to 8 (Ord. No. 21C-22); 3) E2SHB 1220 on Allowing Transitional and Permanent Supportive Housing in Certain Zones (Ord. No. 21C-23)		Jeff Thomas/Alison Van Gorp/Eileen Keiffer		
30	AB 5942: Q2 2021 Financial Status Update, 2021-2022 Budget Amending Ordinance (Ord. No. 21-20)		Matt Mornick		
15	AB 5938: 2021-2022 Work Plan Update		Jessi Bon		
60	AB 5933: Town Center Moratorium		Jeff Thomas/Sarah Bluvas		
30	AB 5943: Financial Management Policies (Council Ad hoc Committee)		Matt Mornick		
EXECUTIVE SESSION					

OCTOBER 5 ABSENCES:		DD	FN	CA	Clerk	CM
ITEM TYPE | TIME | TOPIC				**STAFF**		
STUDY SESSION						
60	2021 Business Needs Assessment Results			Jeff Thomas/Sarah Bluvas		
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: Payroll Certification for September XX, 2021			Alison Spietz		
--	AB xxxx: Development Code Amendment ZTR19-003 Signage (Ord. No. 21C-21 Second Reading)			Jeff Thomas/Alison Van Gorp		
--	AB xxxx: Domestic Violence Action Month Proclamation No. 284			Tambi Cork/Derek Franklin		
REGULAR BUSINESS						
90	AB xxxx: ARPA Funding Discussion: Sewer & Water Projects Overview			Jason Kintner/Merrill Thomas-Schadt/Patrick Yamashita/ Alaine Sommargren		
45	AB xxxx: Transportation Impact Fee Rate Update (Tentative)			Jeff Thomas/Alison Van Gorp		
15	AB xxxx: Ordinance Amending MICC 2.08.020 to Include Juneteenth as a Legal Holiday (Ord. No. 21C-XX First Reading)			Jessi Bon/Bio Park		
60	AB xxxx: Town Center Moratorium (Placeholder/If Needed)			Jeff Thomas/Sarah Bluvas		
EXECUTIVE SESSION						

OCTOBER 19 ABSENCES:		DD	FN	CA	Clerk	CM
ITEM TYPE | TIME | TOPIC				**STAFF**		
STUDY SESSION						
30	AB xxxx: King County Clean Water Plan Elected Officials Workshop			Jason Kintner		
30	AB 5944: Youth & Family Services Emergency Assistance Update			Tambi Cork		
SPECIAL BUSINESS						
CONSENT AGENDA						
	AB xxxx: Ordinance Amending MICC 2.08.020 to Include Juneteenth as a Legal Holiday (Ord. No. 21C-XX Second Reading)			Jessi Bon/Bio Park		
	AB xxxx: 2020 Watercourse Stabilization Project closeout			Fred Gu		
REGULAR BUSINESS						
60	AB xxxx: Preliminary Review of Proposed Mid-Biennial Budget Amendments			Matt Mornick/Jessi Bon		
30	AB xxxx: Town Center Parking Study Consultant Selection and Bid Award			Sarah Bluvas/Jeff Thomas/Jason Kintner/Ed Holmes		
EXECUTIVE SESSION						