



# CITY OF MERCER ISLAND

## CITY COUNCIL SPECIAL HYBRID MEETING

Tuesday, June 06, 2023 at 5:00 PM

### MERCER ISLAND CITY COUNCIL:

Mayor Salim Nice, Deputy Mayor David Rosenbaum,  
Councilmembers: Lisa Anderl, Jake Jacobson,  
Craig Reynolds, Wendy Weiker, and Ted Weinberg

### LOCATION & CONTACT:

Mercer Island Community & Event Center and via Zoom  
8236 SE 24th Street | Mercer Island, WA 98040  
206.275.7793 | [www.mercerisland.gov](http://www.mercerisland.gov)

We strive to create an inclusive and accessible experience. Those requiring accommodation for meetings should notify the City Clerk's Office 3 days prior to the meeting at 206.275.7793 or by emailing [cityclerk@mercerisland.gov](mailto:cityclerk@mercerisland.gov).

The hybrid meeting will be broadcast live on MITV Channel 21 and live streamed on the City Council's [YouTube Channel](#)

**Registering to Speak for Appearances:** Individuals wishing to speak live during Appearances (public comment period) or during the Public Hearing must register with the City Clerk at **206.275.7793** or [cityclerk@mercerisland.gov](mailto:cityclerk@mercerisland.gov) before 4 PM on the day of the Council meeting.

Please reference "Appearances" or "Public Hearing" on your correspondence and state if you would like to speak either in person at the Mercer Island Community & Event Center or remotely using Zoom. If providing your comments using Zoom, staff will be prepared to permit temporary video access when you enter the live Council meeting. Please remember to activate the video option on your phone or computer, ensure your room is well lit, and kindly ensure that your background is appropriate for all audience ages. Screen sharing will not be permitted, but documents may be emailed to [council@mercerisland.gov](mailto:council@mercerisland.gov).

Each speaker will be allowed three (3) minutes to speak. A timer will be visible to online to speakers, City Council, and meeting participants. Please be advised that there is a time delay between the Zoom broadcast and the YouTube or Channel 21 broadcast.

**Join by Telephone at 5:30 PM (Appearances will start sometime after 6:00 PM):** To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **895 7493 1093** and Password **730224** if prompted.

**Join by Internet at 5:30 PM (Appearances will start sometime after 6:00 PM):** To watch the meeting over the internet via your computer, follow these steps:

- 1) Click this [link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **895 7493 1093**; Enter Password **730224**
- 4) The City Clerk will call on you by name or refer to your email address when it is your turn to speak. Please confirm that your audio works prior to participating.

**Join in person at Mercer Island Community & Event Center at 5:30 PM (Appearances will start sometime after 6:00 PM):** —  
8236 SE 24<sup>th</sup> Street, Mercer Island, WA 98040

**Submitting Written Comments:** Email written comments to the City Council at [council@mercerisland.gov](mailto:council@mercerisland.gov).

## MEETING AGENDA - Amended

### EXECUTIVE SESSION #1

#### 1. Pending or Potential Litigation

Executive Session to discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(i)

## **Collective Bargaining**

Executive Session for planning or adopting the strategy or position to be taken by the City Council during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b)

## **CALL TO ORDER & ROLL CALL, 5:30 PM**

## **PLEDGE OF ALLEGIANCE**

## **AGENDA APPROVAL**

## **STUDY SESSION**

### **1. AB 6281: Joint City Council and Utility Board Study Session: April Water Emergency Debrief**

**Recommended Action:** Receive report. No action necessary.

## **CITY MANAGER REPORT**

## **APPEARANCES**

(This is the opportunity for anyone to speak to the City Council on any item. As it is election season, however, please be reminded that state law (specifically, RCW 42.17A.555) prohibits the use of City facilities for campaign-related purposes with limited exceptions. Accordingly, please do not make campaign-related comments during this time.)

## **CONSENT AGENDA**

### **2. AB 6273: May 19, 2023 Payroll Certification**

**Recommended Action:** Approve the May 19, 2023 Payroll Certification (Exhibit 1) in the amount of \$998,448.77 and authorize the Mayor to sign the certification on behalf of the entire City Council.

### **3. Certification of Claims:**

- A. Check Register | 215805-215857 | 5/12/2023 | \$906,952.20
- B. Check Register | 215858-215933 | 5/19/2023 | \$735,553.50
- C. Check Register | 215934-216023 | 5/26/2023 | \$357,793.84
- D. EFT Payments | April 2023 | \$2,516,343.26

**Recommended Action:** Certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

### **4. City Council Meeting Minutes of:**

- A. May 16, 2023 Special Hybrid Meeting
- B. May 23, 2023 Special Hybrid Meeting - Mid-Year Planning Session

**Recommended Action:** Approve the minutes of the May 16, 2023 Special Hybrid Meeting and of the May 23, 2023 Special Hybrid Meeting - Mid-Year Planning Session.

### **5. AB 6263: Roadside Shoulder Improvements, West Mercer Way Phase 3**

**Recommended Action:** Accept the completed Roadside Shoulder Improvements West Mercer Way Phase 3 project and authorize staff to close out the contract.

### **6. AB 6265: Aubrey Davis Park Trail Safety Improvements Design Recommendation**

**Recommended Action:** Accept the design recommendation from the Parks & Recreation Commission, authorize the City Manager to finalize the design documents and advertise the project for construction bids, and direct staff to provide project updates to the Parks & Recreation Commission as project work continues.

### **7. AB 6272: Pride Month, Proclamation No. 310**



**Recommended Action:** Approve Proclamation No. 310 proclaiming the month of June Pride Month on Mercer Island.

**8. AB 6280: Juneteenth Proclamation No. 311**

**Recommended Action:** Approve Proclamation No. 311 proclaiming June 19th as Juneteenth on Mercer Island.

**9. AB 6274: Development Code Amendment – Business Zone Permitted Uses (Second Reading Ord No. 23C-08)**

**Recommended Action:** Adopt Ordinance No. 23C-08, amending MICC 19.04.050 to permit public and private schools in the Business Zone.

**10. AB 6275: 2018 Street Projects Closeout**

**Recommended Action:** Accept the 2018 SE 40th Street Corridor Improvements, the 2018 Arterial and Residential Street Overlays, and the 2018 Arterial and Residential Chip Seal project and authorize staff to complete the closeout of these construction contracts.

**11. AB 6276: 2023 Residential Street Overlays Project Bid Award**

**Recommended Action:**

1. Set the total project budget to \$1,223,967.
2. Award schedules A, B, and C of the 2023 Residential Street Overlays project to Lakeside Industries, Inc., a Washington-based company, and authorize the City Manager to execute a contract with Lakeside Industries, Inc in an amount not to exceed \$1,019,877.

**12. AB 6282: Interlocal Agreement with MISD for Mental Health Counseling Services**

**Recommended Action:** Authorize the City Manager to sign the interlocal agreement with the Mercer Island School District for mental health counseling services during the 2023-2024 school year substantially in the form attached as Exhibit 1 to AB 6282.

**PUBLIC HEARING**

**13. AB 6278: Public Hearing 2024-2029 Six-Year Transportation Improvement Program (Public Hearing Continued from May 2 Meeting)**

**Recommended Action:** Conduct Public Hearing.

**REGULAR BUSINESS**

**14. AB 6277: 2023 Board & Commission Annual Appointments (Resolution. No. 1644) – Amended 5/31/2023**

**Recommended Action:**

1. Vote on applicants to fill open Board and Commission positions.
2. Approve Resolution No. 1644, appointing those voted on to fill the vacancies on the Arts Council, Design Commission, Parks & Recreation Commission, and Planning Commission, and setting the appointment date as June 9, 2023.

**15. AB 6279: AWC 2023 Business Meeting Voting Delegate**

**Recommended Action:** Appoint Councilmember(s) \_\_\_\_\_ as the voting delegate(s) at the AWC 2023 Business Meeting in June.

**16. AB 6284: Repeal Ordinance No. 23C-04 related to the Adoption of the 2021 Construction Codes**

**Recommended Action:** Adopt at first reading under City Council Rules of Procedures 6.3(C)(3), Ordinance No. 23C-07 repealing Ordinance No. 23C-04 and maintaining the current construction codes in MICC Title 17.

**17. AB 6283: Initial Discussion of Regional Fire Service Proposals – Exhibit 1 Amended 6/2/2023**

**Recommended Action:** Discussion only. No action necessary.

**18. AB 6278: Adoption of 2024-2029 Six-Year Transportation Improvement Program Review**

**Recommended Action:**

1. Authorize \$55,000 of budget authority from the Street Fund to complete SP0009 – Mercer Way Shoulder Study in fiscal year 2024.
2. Adopt the 2024-2029 Transportation Improvement Program as reflected in Exhibit 2.

**OTHER BUSINESS**

**19. Planning Schedule**

**20. Councilmember Absences & Reports**

**EXECUTIVE SESSION #2**

**21. Performance of a Public Employee**

Executive Session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g).

**ADJOURNMENT**



## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6281**  
**June 6, 2023**  
**Study Session**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6281: Joint City Council and Utility Board Study Session: April Water Emergency Debrief	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Receive report. No action necessary.	

<b>DEPARTMENT:</b>	Public Works
<b>STAFF:</b>	Alaine Sommargren, Deputy Public Works Director Allen Hunter, Utilities Operations Manager
<b>COUNCIL LIAISON:</b>	Jake Jacobson
<b>EXHIBITS:</b>	1. SPU Pipeline Shutdown Presentation
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### EXECUTIVE SUMMARY

During the joint City Council and Utility Board Study Session, Seattle Public Utilities will present information about the water emergency that took place during the week of April 17-21, 2023.

### BACKGROUND

Seattle Public Utilities (SPU) coordinated with the City to conduct two water supply shutdowns the week of April 16, 2023 to complete the disconnection of a 30" pipeline in Mercer Slough that is no longer serviceable. Each shutdown was planned to take no more than 44 hours to ensure that Mercer Island retained adequate water in its reservoirs to supply both Mercer Island utility customers and Shorewood Apartment residents. The City planned to recharge its reservoirs in a 24-hour period between the two shutdowns.

The planned shutdown of the pipeline to Mercer Island began at 12:30 am on April 17. Once SPU completed their work for the first shutdown, they were unable to open multiple valves that would allow the City to refill its reservoirs, and as a consequence, the City launched an emergency response and began water conservation measures.

The extensive repair work needed to restore water to the Mercer Island pipeline was completed on April 20 at approximately 1:30 pm, and the water conservation advisory was lifted early on April 22, once the reservoirs had refilled to normal operating levels.

## ISSUE/DISCUSSION

SPU staff will present information about the project that necessitated the planned shutdowns, a recap of the events that took place during the water emergency, and short- and long-term considerations for system and operational improvements (Exhibit 1).

## NEXT STEPS

In addition to SPU's plans for improving the reliability of the water supply to Mercer Island, the City has contracted with Confluence Engineering to develop near- and long-term actions plans to reduce the risk of future water emergencies. Their project scope includes working with City staff to identify challenges and potential opportunities (including future capital projects), develop high priority action plans, and outline implementation steps, costs, and timelines. The City Council and Utility Board will be updated on this work as it progresses.

## RECOMMENDED ACTION

Receive report. No action necessary.



# Mercer Island Pipeline Shutdown

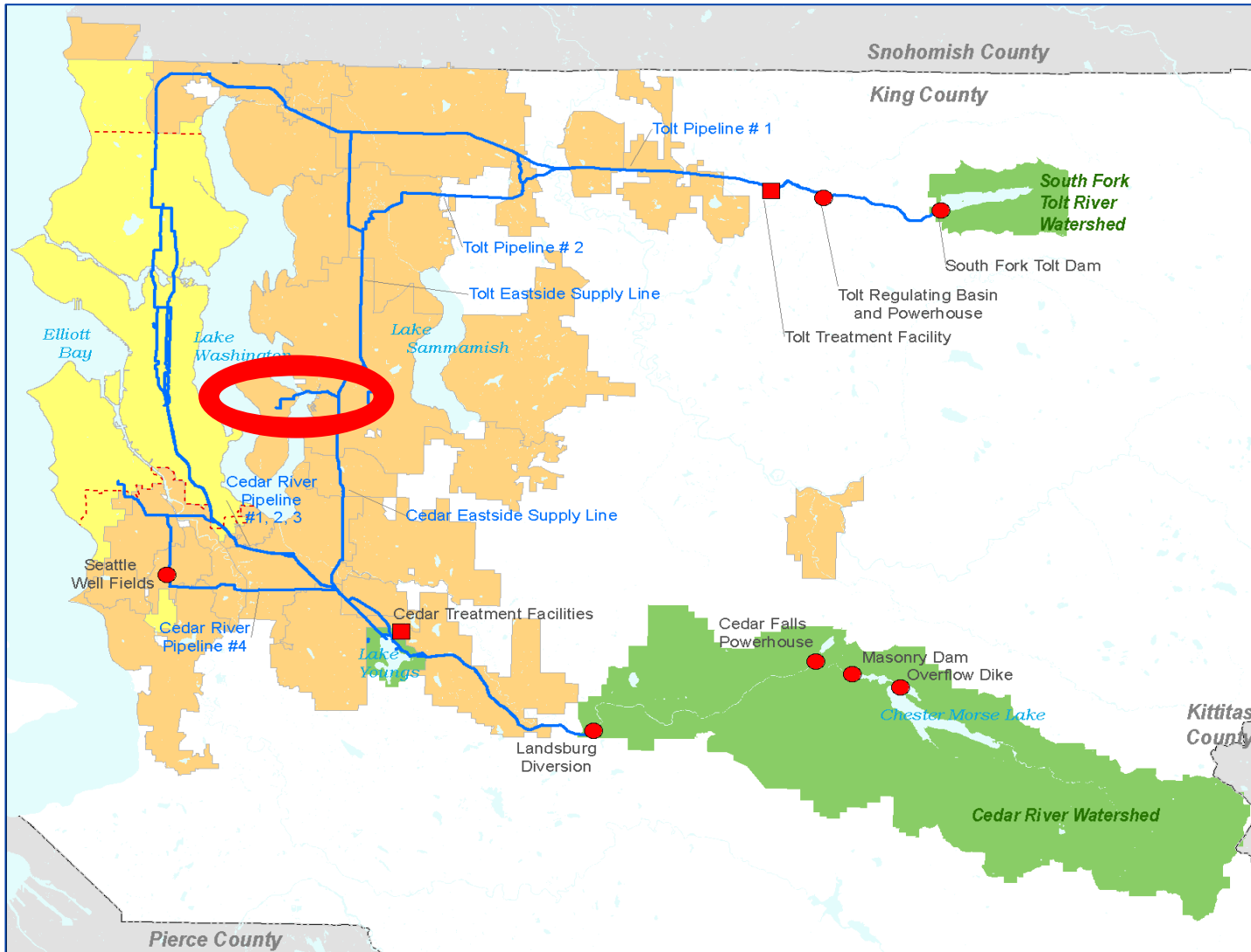
## What Happened, Lessons Learned, Next Steps

April 2023



# Seattle Regional System

Item 1.



**Seattle Retail  
Service Area**

**Wholesale  
Customers**

**Watersheds**





# Mercer Island Pipelines Subregional System

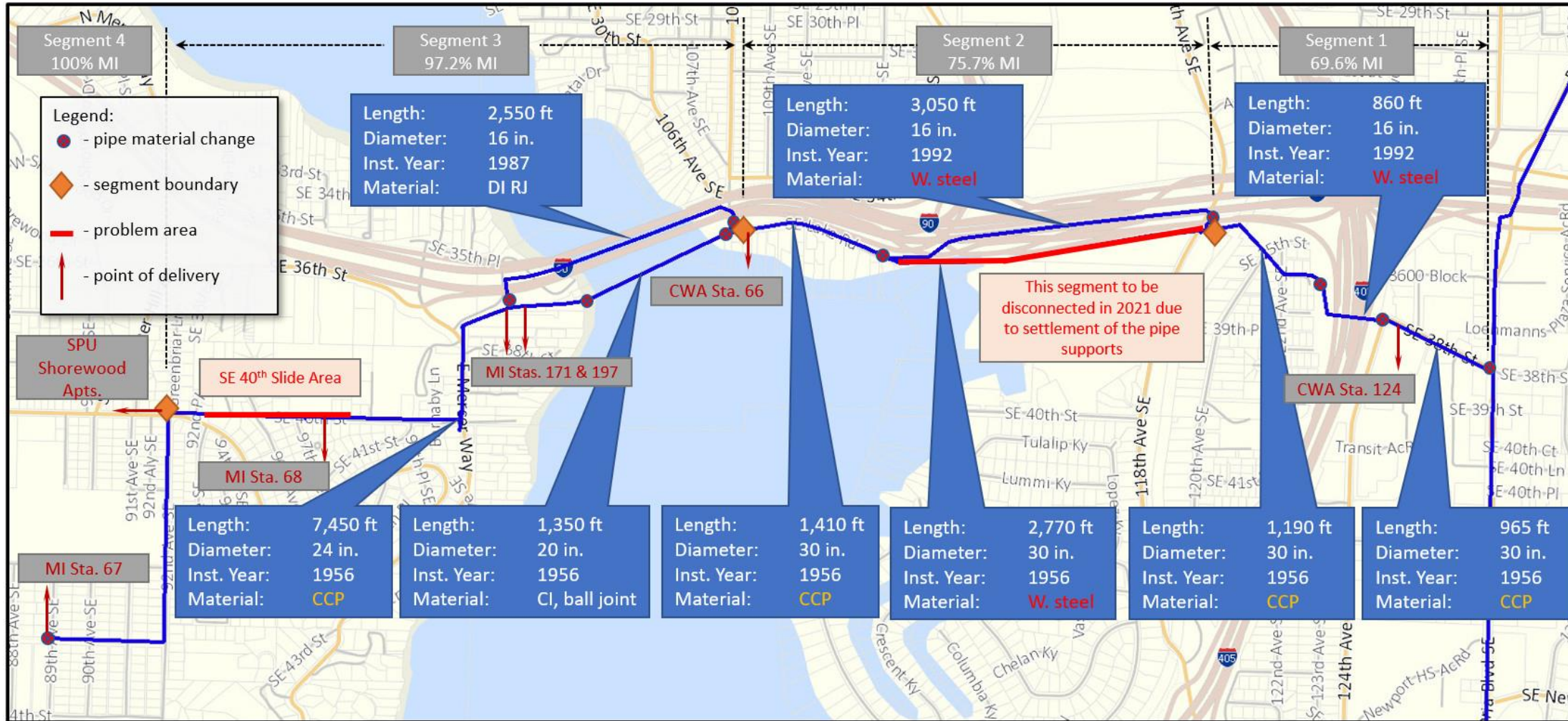
DI RJ = ductile iron restrained joint  
 Typical modern standard pipe for up to about 16 in diameter

Item 1.

W steel = welded steel. Typical modern standard pipe for above about 16-24 in diameter

CCP = concrete cylinder pipe (thin walled steel pipe for watertightness, reinforced with wrapping bars or wire wrap, and surrounded by concrete). Harder to work on or weld to

CI, ball joint = cast iron ball joint pipe (ball joints typically used for flexibility like in river crossings)



# Mercer Island Pipelines Subregional System

Item 1.

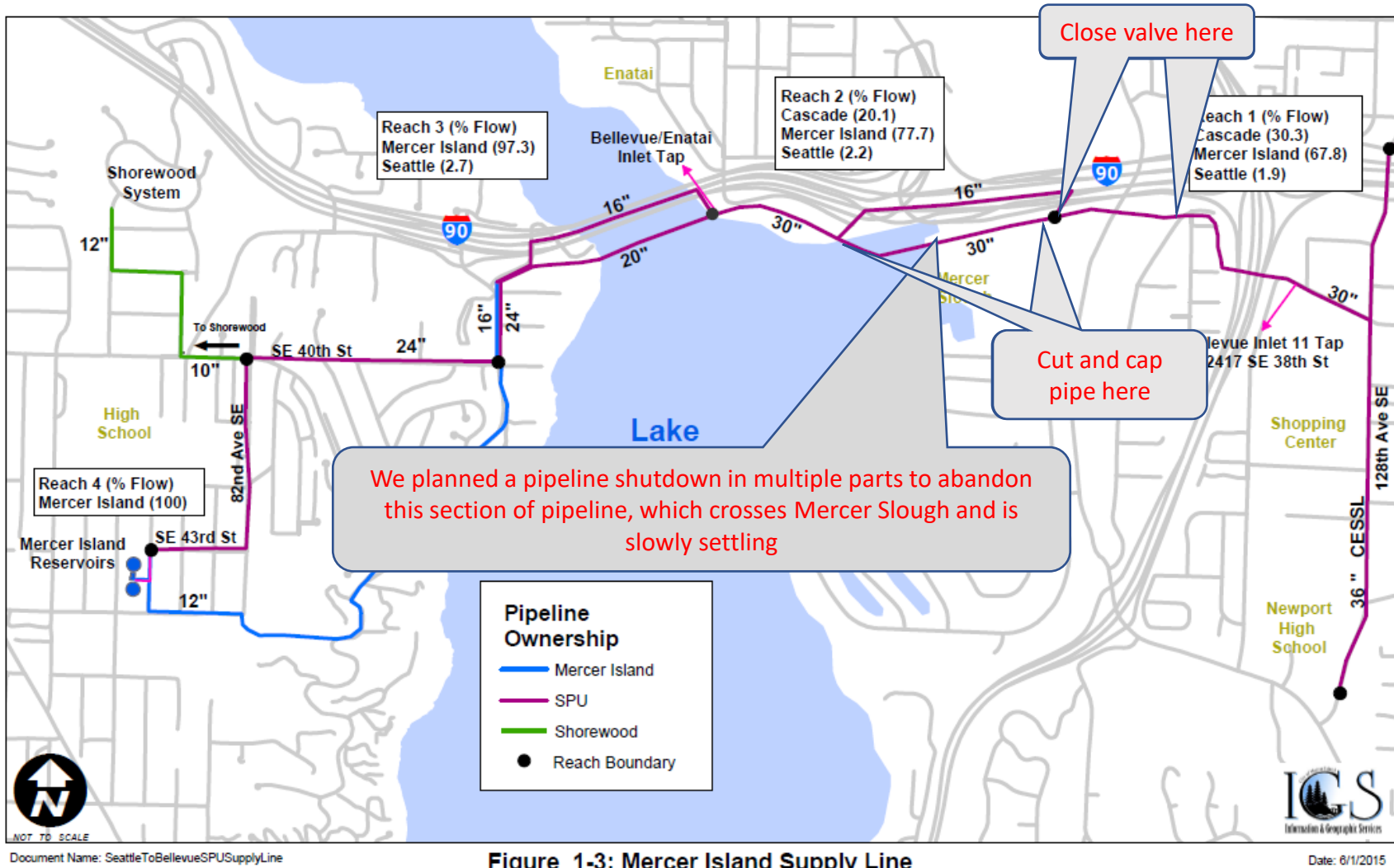
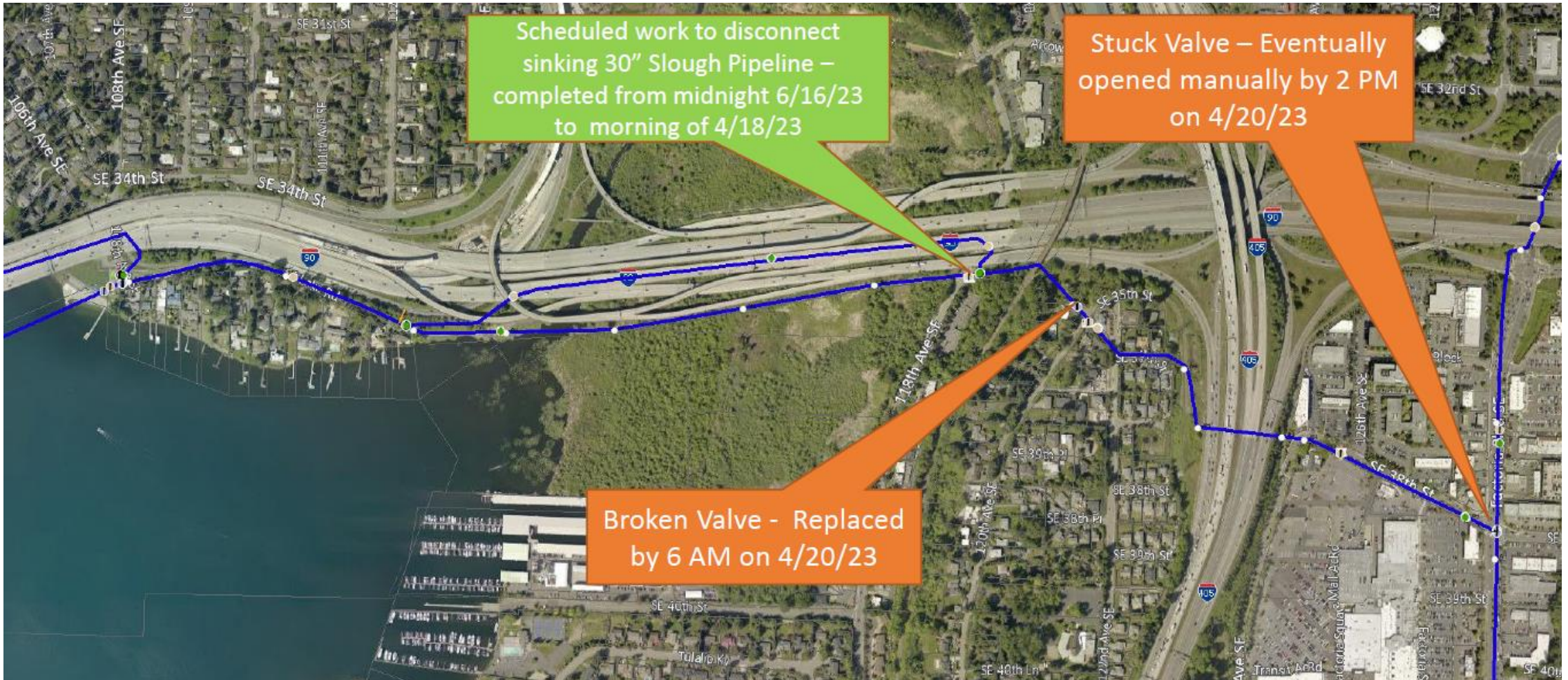


Figure 1-3: Mercer Island Supply Line



# Mercer Island Pipelines Subregional System - Valve Issues

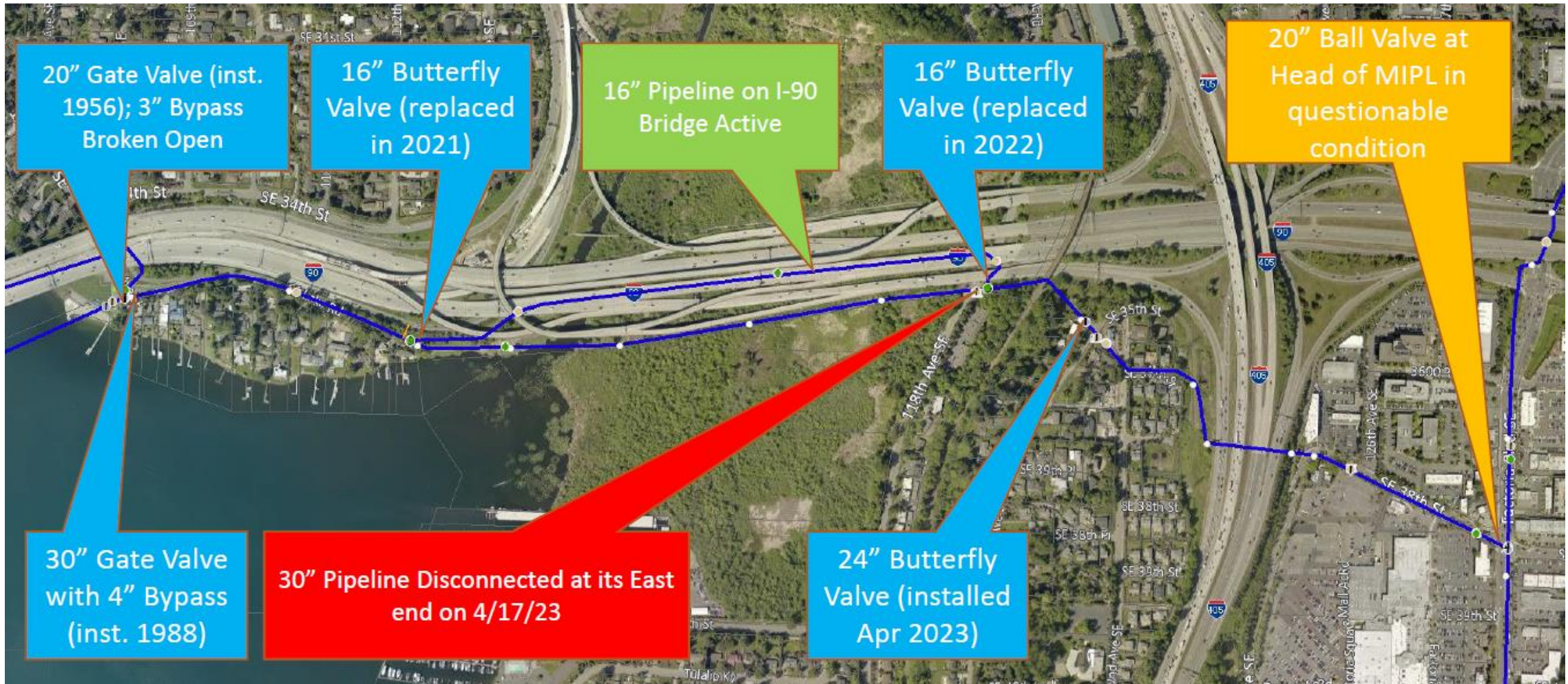
Item 1.





# Mercer Island Pipelines Subregional System – Line Valves

Item 1.



# Shutdown sequence

- Close valves Sunday night, April 16
- Perform cut and cap work on east section of Slough pipeline
- Open valves Tuesday morning, April 18
- Mercer Island operates without SPU water using its reservoirs
  - *Can operate using reservoirs for only a few days*



# What Went Wrong – Part 1

- Valve at SE 120<sup>th</sup> Ave did not open on Tuesday morning
- Took crews several hours to diagnose that actuator was OK, gearing was OK – valve body and stem were not moving
- It's a ball valve without a bypass line – no way to provide even a little water around it if it fails
- We had opened and closed that valve twice in 2022, no issues





# Response Plans

- Plan A: close upstream valve at Factoria, dig up and remove the vault lids, remove valve, replace with another valve
- Plan B: provide some bypass pumping from Bellevue at Enatai to Mercer Island

*Enacted both plans in parallel*



# Customer Concerns

- Mercer Island was depending on their reservoirs to supply water the entire time
  - Working with their residents and businesses to reduce water usage
  - Preparing to declare a precautionary boil water notice if system pressures got too low (below 20 psi)
- Continuous communication with Mercer Island was very important throughout, on multiple staff levels





*Valve vault before excavation*



*Valve vault after concrete lids removed*





*24-in ball valve that stuck closed*



*Removing 24-in ball valve*





*Vault cleared*



*24-in ball valve that stuck closed*





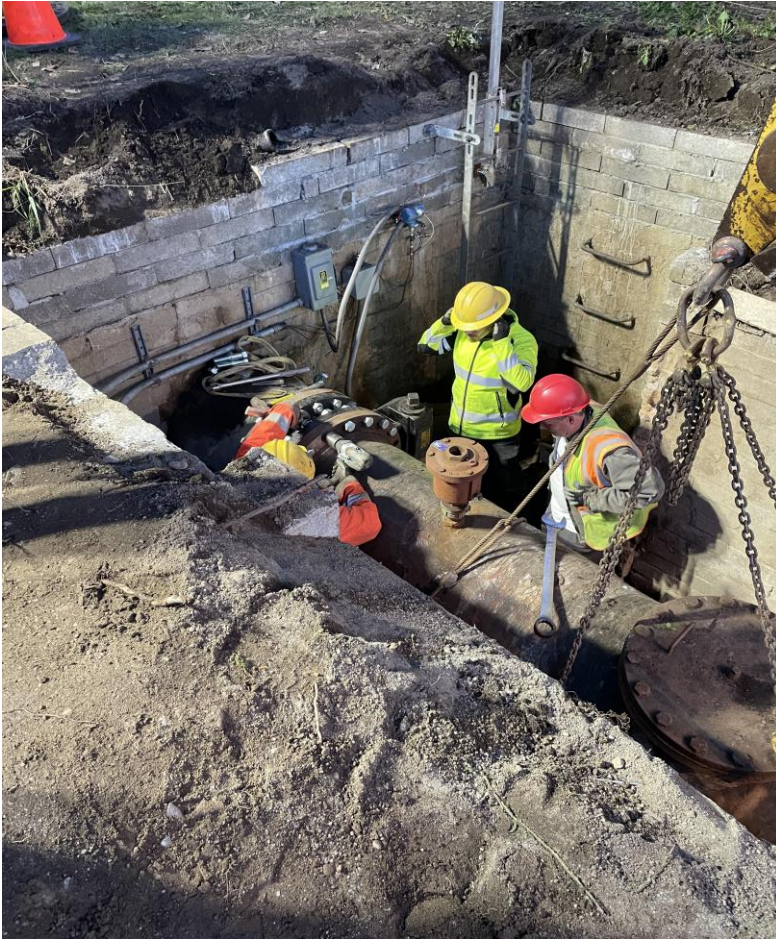


*Replacement 24-in butterfly valve*



*Replacement 24-in butterfly valve in place and piping welded back together*





*Re-assembly with 24-in butterfly valve*



Item 1.

*Final welding complete*

# What Went Wrong, Part 2

- The bypass pumping required too much water from Bellevue Enatai – decreased their system pressure too low
- The pumping required higher discharge pressure than the discharge hose could tolerate
  - Required 175 psi; at about 150 psi the discharge hose tends to fail at couplings
- Need to plan a better bypass plan for next time, as a contingency plan







*Bypass pumping setup from Bellevue Enatai to Mercer Island*

# What Went Wrong, Part 3

- Opening the valve at Factoria:
  - Valve closed smoothly for shutdown
  - Opened about 30 turns out of about 300 and stopped moving
- Also a ball valve, no bypass line around it
- Crews scrambled to take the valve apart enough to find the piece that had stripped a gear, turn the valve by hand and lock it open in place
- We had opened and closed that valve previously, but only down to 50% closed; last exercised about 10 years ago
- Valve exercising program needs attention





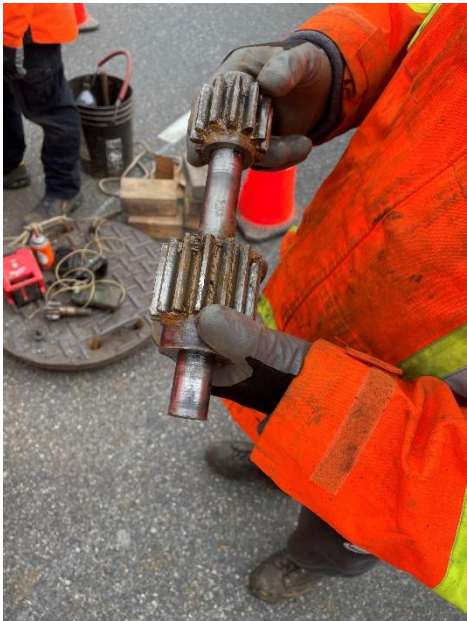


*Valve that opened to 10% then froze is in the middle of the intersection in Factoria*





*Exposed gear at top of valve*



*Shear pin broke - top shaft gear came loose (by design to protect gears from damage)*



*Crews manually turning the valve using a t-wrench attached to the top valve gear*



# Next Steps - Short Term

- DONE: Clean up sites at Factoria (done), SE 120<sup>th</sup>, (two lower lids back on, top lid off because we'll want to add a bypass line), Enatai bypass



# Next Steps – Long Term

- Develop options for long-term improvements to review with Mercer Island and Cascade
  - Consider adding bypasses around valves without them – and upsize to use for minor water supply as well as equalizing pressure around the valves
  - Consider redundancy throughout this pipeline section – one of the few spots in the water system without redundancy
  - Consider what to do about the valve at Factoria – needs replacing; can it be moved out of the intersection?
  - Consider what to do about the valve at SE 120<sup>th</sup> – OK as is, needs a bypass installed
    - Ball valve with remote control was in case of slough pipeline failing from settlement; that concern has gone away
- Order and stock spare valves, especially for large valves without redundancy
- Look at our valve exercising and maintenance protocols, especially for large valves with no redundancy



# Questions?







## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6273**  
**June 6, 2023**  
**Consent Agenda**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6273: May 19, 2023 Payroll Certification	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Approve the May 19, 2023 Payroll Certification in the amount of \$998,448.77.	

<b>DEPARTMENT:</b>	Administrative Services
<b>STAFF:</b>	Ali Spietz, Chief of Administration Nicole Vannatter, Human Resources Manager
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. May 19, 2023 Payroll Certification 2. FTE/LTE Counts
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### EXECUTIVE SUMMARY

This agenda bill is to approve the payroll certification for the City of Mercer Island for the period from April 29, 2023 through May 12, 2023 in the amount of \$998,448.77 (see Exhibit 1).

### BACKGROUND

[RCW 42.24.080](#) requires that all claims presented against the City by performing labor must be certified by the appropriate official to ensure that the labor was performed as described, and that the claims are just, due, and unpaid obligations against the City, before payment can be made. [RCW 42.24.180](#) allows the payment of claims to occur prior to City Council approval to expedite processing of the payment of claims, provided, however, that review and approval of the claims' documentation occurs at the next regularly scheduled public meeting. The Payroll Certification details the total payment to employees for labor performed and benefits payments made for each payroll. The City is on a bi-weekly payroll schedule with payments every other Friday.

## ISSUE/DISCUSSION

Each payroll varies depending on several factors (i.e., number of employees, pay changes, leave cash outs, overtime, etc.). In addition to regular pay for employees, this payroll has variants that are outlined below.

### Additional payments:

Description	Amount
Leave cash outs for current employees	\$11,418.76
Leave cash outs for terminated employees	\$0
Service and recognition awards	\$4,905.40
Overtime earnings (see chart for overtime hours by department).	\$85,496.64
<b>Total</b>	<b>\$101,820.80</b>

### Overtime hours by department:

Department	Hours
Administrative Services	
City Attorney's Office	
City Manager's Office	
Community Planning & Development	
Finance	6.00
Fire	777.25
Municipal Court	
Police	227.75
Public Works	77.25
Thrift Shop	
Youth & Family Services	3.00
<b>Total Overtime Hours</b>	<b>1,091.25</b>

## NEXT STEPS

### FTE/LTE COUNTS

The table in Exhibit 2 shows the budgeted versus actual counts for Full Time Equivalents (FTEs) and Limited Term Equivalents (LTEs) for the current payroll. Casual labor employees (temporary and seasonal) are not included in the counts.

### Casual Labor

In addition to FTE and LTE employees, the City utilizes casual labor to address workload needs that exceed the capacity or expertise of the City's regular staff and that are time limited or seasonal. Casual labor is used primarily to address seasonal workload needs and short-term workload issues created by special projects or position vacancies. Compared to an LTE position, a casual labor position has limited benefits and is filled for a shorter period of time (1-3 months, 6 months, or 9 months). The departments/divisions that utilize casual labor the most are Parks Maintenance, Recreation, Public Works, and the Thrift Store.

## RECOMMENDED ACTION

Approve the May 19, 2023 Payroll Certification (Exhibit 1) in the amount of \$998,448.77 and authorize the Mayor to sign the certification on behalf of the entire City Council.



## CITY OF MERCER ISLAND PAYROLL CERTIFICATION

Item 2.

**PAYROLL PERIOD ENDING** 05.12.2023  
**PAYROLL DATED** 05.19.2023

Net Cash	\$	656,161.41
Net Voids/Manuals	\$	-
<b>Net Total</b>	<b>\$</b>	<b>656,161.41</b>
Federal Tax Deposit	\$	109,559.09
Social Security and Medicare Taxes	\$	59,147.85
Medicare Taxes Only (Fire Fighter Employees)	\$	2,910.49
State Tax (Oregon, Massachusetts and North Carolina)	\$	74.60
Family/Medical Leave Tax (Massachusetts)	\$	16.28
Public Employees' Retirement System (PERS Plan 2)	\$	29,325.61
Public Employees' Retirement System (PERS Plan 3)	\$	8,632.51
Public Employees' Retirement System (PERSJM)	\$	587.22
Public Safety Employees' Retirement System (PSERS)	\$	236.44
Law Enforcement Officers' & Fire Fighters' Retirement System (LEOFF Plan2)	\$	32,939.17
Regence & LEOFF Trust Medical Insurance Deductions	\$	14,033.11
Domestic Partner Medical Insurance Deductions	\$	1,488.77
Kaiser Medical Insurance Deductions	\$	1,034.29
Health Care - Flexible Spending Account Contributions	\$	1,864.24
Dependent Care - Flexible Spending Account Contributions	\$	1,538.48
ICMA Roth IRA Contributions	\$	666.23
ICMA 457 Deferred Compensation Contributions	\$	38,274.03
Fire Nationwide 457 Deferred Compensation Contributions	\$	19,047.44
Fire Nationwide Roth IRA Contributions	\$	3,838.08
ICMA 401K Deferred Compensation Contributions		
Garnishments (Chapter 13)	\$	572.00
Child Support Wage Garnishment	\$	706.03
Mercer Island Employee Association Dues	\$	217.50
AFSCME Union Dues	\$	2,964.00
Police Union Dues	\$	2,531.23
Fire Union Dues	\$	2,060.91
Fire Union Supplemental Dues	\$	162.00
Standard - Supplemental Life Insurance	\$	409.70
Unum - Long Term Care Insurance	\$	839.15
AFLAC - Supplemental Insurance Plans	\$	238.52
Coffee Club Dues	\$	140.00
Transportation - Flexible Spending Account Contributions		
Fire HRA-VEBA Contributions	\$	6,231.50
Miscellaneous		
GET		
Oregon Transit Tax and Oregon Benefit Tax	\$	0.89
<b>Tax &amp; Benefit Obligations Total</b>	<b>\$</b>	<b>342,287.36</b>

<b>TOTAL GROSS PAYROLL</b>	<b>\$</b>	<b>998,448.77</b>
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I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

## FTE AND LTE COUNTS AS OF 5/12/2023

Full Time Equivalents (FTEs)	2023 Budgeted	2023 Actual
Administrative Services	15.00	15.00
City Attorney's Office	2.00	2.00
City Manager's Office	3.00	3.00
Community Planning & Development	18.00	18.00
Finance	9.00	7.00
Fire	31.50	29.50
Municipal Court	3.10	3.10
Police	37.50	37.50
Public Works	64.80	57.80
Recreation	10.25	10.25
Youth & Family Services	11.43	11.43
Thrift Shop	2.00	2.00
<b>Total FTEs</b>	<b>207.58</b>	<b>196.58</b>
Limited Term Equivalents (LTEs)	2023 Budgeted	2023 Actual
Administrative Services		1.00
City Manager's Office	0.50	1.00
Community Planning & Development		0.25
Finance	1.00	1.00
Public Works	3.00	4.75
Youth & Family Services	3.03	3.83
Thrift Shop	7.50	6.50
<b>Total LTEs</b>	<b>15.03</b>	<b>18.33</b>
<b>Total FTEs &amp; LTEs</b>	<b>222.61</b>	<b>214.92</b>

### FTE Vacancies:

1.0 Asset Mgmt Bus Systems Analyst	1.0 Financial Analyst
1.0 CIP Project Inspector	1.0 Fire Chief (contracted out)
2.0 CIP Project Manager	1.0 Parks Maintenance Team Member
1.0 CRT Technician	1.0 Sustainability Program Analyst
1.0 Deputy Fire Chief (contracted out)	1.0 Utility Billing Admin Assistant



CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



\_\_\_\_\_  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

Report	Warrants	Date	Amount
Check Register	215805-215857	5/12/2023	\$906,952.20 \$906,952.20

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<b>Org Key: 402000 - Water Fund-Admin Key</b>				
	00215807	ADRIANA TOSSINI	REFUND-OVERPMT #008318000	859.05
	00215829	KATHERINE BOURNELIS	REFUND-OVERPMT #00415223002	480.71
	00215837	MIAN CHEN & YING LIU	REFUND-OVERPMT #00318110004	405.20
	00215834	MARINELL & LIVIA ILIUC	REFUND-OVERPMT #01039847002	399.41
	00215843	OLSEN, WILLIAM	REFUND-OVERPMT #004161830	324.50
	00215805	2004 82nd AVE LLC	REFUND-OVERPMT #00115580002	247.98
	00215857	YANG, QIANG	REFUND-OVERPMT #00291585003	198.87
	00215811	ANTHONY CHAN & SIYUN XU	REFUND-OVERPMT #00415071702	4.28
<b>Org Key: CA1100 - Administration (CA)</b>				
P0118072	00215842	OGDEN MURPHY WALLACE	Invoice #874707 Professional	450.00
P0118073	00215845	RELX INC DBA LEXISNEXIS	Invoice #3094465317 Legal	378.74
<b>Org Key: CA1200 - Prosecution &amp; Criminal Mngmnt</b>				
P0118076	00215838	MOBERLY AND ROBERTS	Invoice #1098 Professional Ser	7,600.66
P0118075	00215830	Kiviat, Aaron	Invoice #1587 Professional Ser	800.00
P0118078	00215851	Stave Law Office PLLC	Invoice #3A0177497;	300.00
P0118078	00215851	Stave Law Office PLLC	Invoice #3A0177497;	300.00
P0118078	00215851	Stave Law Office PLLC	Invoice #3A0177497;	300.00
<b>Org Key: CA1300 - Public Records</b>				
P0118074	00215855	WAPRO	Invoice #7216 Public Records W	65.00
<b>Org Key: CM1100 - Administration (CM)</b>				
P0118082	00215827	ICMA	2023 Annual Membership Dues -	1,200.00
<b>Org Key: CM1200 - City Clerk</b>				
P0118083	00215828	JURASSIC PARLIAMENT	Parliamentary Procedure Traini	1,900.00
<b>Org Key: CO6300 - Climate Action Plan</b>				
P0118066	00215817	CASCADIA CONSULTING GROUP	MI CAP 2022 FEB 26, 2023 TO MA	11,367.50
<b>Org Key: CR1100 - Human Resources</b>				
P0118077	00215853	The Fearey Group Inc.	Invoice #April 2023-145	4,873.31
P0118040	00215821	CINTAS	FIRST AID SUPPLIES	576.82
<b>Org Key: DS1100 - Administration (DS)</b>				
P0118086	00215820	CentralSquare Technologies	TraKiT Annual Renewal	28,265.58
P0118087	00215814	BERK CONSULTING	Comp Plan Periodic Update - Pu	271.25
<b>Org Key: DS1200 - Bldg Plan Review &amp; Inspection</b>				
P0117835	00215819	CEG ELECTRIC	Professional Services Electric	715.50
<b>Org Key: FN2100 - Data Processing</b>				
P0118056	00215835	METROPRESORT	APRIL 2023 E-SERVICE CHARGES P	75.00
<b>Org Key: FN4501 - Utility Billing (Water)</b>				
P0118056	00215835	METROPRESORT	2ND ROUND BRUSH CLEARING BROCH	1,957.15
P0118056	00215835	METROPRESORT	APRIL 2023 PRINT & MAILING OF	184.48
P0118056	00215835	METROPRESORT	APRIL 2023 PRINT & MAILING OF	148.61
P0118058	00215852	SUMMIT SAFETY SHOES	SAFETY BOOTS	160.69
<b>Org Key: FN4502 - Utility Billing (Sewer)</b>				



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0118056	00215835	METROPRESORT	2ND ROUND BRUSH CLEARING BROCH	1,957.15
P0118056	00215835	METROPRESORT	APRIL 2023 PRINT & MAILING OF	184.51
P0118056	00215835	METROPRESORT	APRIL 2023 PRINT & MAILING OF	148.62
P0118058	00215852	SUMMIT SAFETY SHOES	SAFETY BOOTS	160.69
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P0118056	00215835	METROPRESORT	APRIL 2023 PRINT & MAILING OF	184.51
P0118056	00215835	METROPRESORT	APRIL 2023 PRINT & MAILING OF	148.64
<i>Org Key: GB0107 - Honeywell Site Remediation</i>				
P0117370	00215824	FARALLON CONSULTING LLC	2022 PROJECT MANAGEMENT AND	15,424.93
<i>Org Key: GGM001 - General Government-Misc</i>				
P0118062	00215816	BRINKS INC	APRIL 2023 ARMoured TRUCK DEPO	669.67
<i>Org Key: GT0108 - Technology Equipment Replaceme</i>				
P0117904	00215818	CDW GOVERNMENT INC	4 Meraki MR36 3 for S91 1 for	2,275.11
<i>Org Key: IGVO02 - ARCH</i>				
P0117836	00215813	BELLEVUE, CITY OF	ARCH Administrative Q2 2023	17,411.50
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0118071	00215832	LIFTOFF LLC	Office 365 Support and Mainten	1,246.50
P0118057	00215806	3RTechnology LLC	Recycling and Surplus Pickup	100.00
P0118081	00215850	Smarsh Inc.	Smarsh Additional April	99.04
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0118068	00215856	WSDOT	PURCHASE OF SAND AND SALT MARC	1,096.60
P0118067	00215841	NARWHAL MET LLC	MONTHLY WEATHER SERVICES FEB 2	525.00
P0118080	00215856	WSDOT	MARCH 2023 - SE 28TH AND 80TH	130.71
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
P0118039	00215836	MI UTILITY BILLS	APRIL 2023 PMT OF UTILITY BILL	285.84
<i>Org Key: MT2500 - ROW Administration</i>				
	00215839	MORALES, NELSON	REIMB-MILEAGE FLAGGING CLASS	25.68
<i>Org Key: MT3100 - Water Distribution</i>				
P0118048	00215823	CORE & MAIN LP	6 X 1/8 FLG RING NEOPRENE GASK	2.21
<i>Org Key: MT3150 - Water Quality Event</i>				
P0117166	00215808	AM TEST INC	2023 WATER QUALITY SAMPLES	360.00
<i>Org Key: MT3300 - Water Associated Costs</i>				
P0118058	00215852	SUMMIT SAFETY SHOES	SAFETY BOOTS	346.59
<i>Org Key: MT3500 - Sewer Pumps</i>				
P0118039	00215836	MI UTILITY BILLS	APRIL 2023 PMT OF UTILITY BILL	47.64
<i>Org Key: MT3800 - Storm Drainage</i>				
P0118059	00215854	UNITED RENTALS NORTH AMERICA	MINI EXCAVATOR RENTAL	2,414.50
P0118058	00215852	SUMMIT SAFETY SHOES	SAFETY BOOTS	309.21
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0118042	00215822	CINTAS CORPORATION #460	2023 PW COVERALL SERVICES	683.16
P0118042	00215822	CINTAS CORPORATION #460	2023 PW COVERALL SERVICES	683.16

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0118042	00215822	CINTAS CORPORATION #460	2023 PW COVERALL SERVICES	683.16
P0118042	00215822	CINTAS CORPORATION #460	2023 PW COVERALL SERVICES	683.16
P0118058	00215852	SUMMIT SAFETY SHOES	SAFETY BOOTS	317.80
<i>Org Key: MT4200 - Building Services</i>				
P0118039	00215836	MI UTILITY BILLS	APRIL 2023 PMT OF UTILITY BILL	743.95
<i>Org Key: MT4300 - Fleet Services</i>				
P0118041	00215840	NAPA AUTO PARTS	REPAIR PARTS	766.55
<i>Org Key: MT6100 - Park Maintenance</i>				
P0118043	00215836	MI UTILITY BILLS	APRIL 2023 PMT OF UTILITY BILL	2,050.73
P0118058	00215852	SUMMIT SAFETY SHOES	SAFETY BOOTS	187.11
	00215847	SHERMAN, BRIAN	REIMB-CDL RENEWAL	136.00
P0118042	00215822	CINTAS CORPORATION #460	PARKS 2023 COVERALL SERVICE	31.69
P0118042	00215822	CINTAS CORPORATION #460	PARKS 2023 COVERALL SERVICE	31.69
P0118042	00215822	CINTAS CORPORATION #460	PARKS 2023 COVERALL SERVICE	31.69
P0118042	00215822	CINTAS CORPORATION #460	PARKS 2023 COVERALL SERVICE	31.69
<i>Org Key: MT6200 - Athletic Field Maintenance</i>				
P0118043	00215836	MI UTILITY BILLS	APRIL 2023 PMT OF UTILITY BILL	1,573.27
<i>Org Key: MT6500 - Luther Burbank Park Maint</i>				
P0118043	00215836	MI UTILITY BILLS	APRIL 2023 PMT OF UTILITY BILL	2,565.22
P0118058	00215852	SUMMIT SAFETY SHOES	SAFETY BOOTS	159.59
<i>Org Key: MT6900 - Aubrey Davis Park Maint</i>				
P0118043	00215836	MI UTILITY BILLS	APRIL 2023 PMT OF UTILITY BILL	6,052.11
P0118060	00215844	PUGET SOUND PLANTS	MISC. PLANTS	1,817.47
P0118060	00215844	PUGET SOUND PLANTS	CREDIT- RETURNED PLANTS	-182.78
<i>Org Key: PA0136 - Luther Burbank South Shoreline</i>				
P0115172	00215810	ANCHOR QEA LLC	LUTHER BURBANK SOUTH	5,991.58
<i>Org Key: PA0165 - Bike Skills Area</i>				
P0118065	00215809	AMERICAN RAMP COMPANY	MI BIKE SKILLS AREA DESIGN AND	21,825.00
<i>Org Key: PO1100 - Administration (PO)</i>				
	00215833	MAGNAN, JEFF	REIMB-AIRFARE TO PERF CONF	1,257.80
	00215833	MAGNAN, JEFF	REIMB-AIRFARE FBI-LEEDA CONF	697.81
	00215833	MAGNAN, JEFF	REIMB-PER DIEM PERF CONF	645.00
	00215833	MAGNAN, JEFF	REIMB-UBER FBI-LEEDA CONF	39.15
	00215833	MAGNAN, JEFF	REIMB-UBER FBI-LEEDA CONF	33.12
<i>Org Key: PO1350 - Police Emergency Management</i>				
	00215833	MAGNAN, JEFF	REIMB-CERT CLASS SUPPLIES	616.29
<i>Org Key: PO2100 - Patrol Division</i>				
P0118091	00215831	KROESENS UNIFORM COMPANY	Police uniforms/equipment	1,747.32
<i>Org Key: PO4300 - Police Training</i>				
	00215833	MAGNAN, JEFF	REIMB-PER DIEM FBI-LEEDA CONF	383.30
<i>Org Key: PR1100 - Administration (PR)</i>				
	00215826	HARDESTY, REED	REIMB-WA FOOD WORKER CARD	10.00



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PR4100 - Community Center</i>				
P0118062	00215816	BRINKS INC	APRIL 2023 ARMoured TRUCK DEPO	138.96
<i>Org Key: PRAT40 - Ongoing Art Programs</i>				
P0118079	00215812	ARTSITELTD LLC	FINAL STORAGE BILLING APRIL -	900.00
<i>Org Key: VCP426 - CIP Sewer Salaries</i>				
P0118055	00215815	BlueBeam Inc.	1 Bluebeam License Annual	330.30
<i>Org Key: WU0117 - Meter Replacement Implementati</i>				
P0115874	00215825	FERGUSON ENTERPRISES LLC	ELECTRONIC METERS	531,384.86
P0115874	00215825	FERGUSON ENTERPRISES LLC	TRANSMITTERS	128,080.44
P0115874	00215825	FERGUSON ENTERPRISES LLC	MINOR CHANGES	67,420.26
P0115874	00215825	FERGUSON ENTERPRISES LLC	DATA HOSTING	8,062.06
P0118056	00215835	METROPRESORT	WATER METER AMI POST CARDS	3,435.80
P0118056	00215835	METROPRESORT	WATER METER AMI POST CARDS	2,319.21
<i>Org Key: YF1200 - Thrift Shop</i>				
	00215846	SCHOEPHOERSTER, MEGAN	REIMB-INTERDEPT CO-MINGLE	123.84
<i>Org Key: YF2600 - Family Assistance</i>				
P0118101	00215848	SHOREWOOD #14885	Rental assistance for EA clien	1,747.00
P0118107	00215849	SHOREWOOD #14885	Utility assistance for EA clie	351.54
Total				<u>906,952.20</u>

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00215805	05/12/2023	2004 82nd AVE LLC REFUND-OVERPMT #00115580002		05022023	05/02/2023	247.98
00215806	05/12/2023	3RTechnology LLC Recycling and Surplus Pickup	P0118057	INV-12708	03/22/2023	100.00
00215807	05/12/2023	ADRIANA TOSSINI REFUND-OVERPMT #008318000		05012023	05/01/2023	859.05
00215808	05/12/2023	AM TEST INC 2023 WATER QUALITY SAMPLES	P0117166	133227	04/30/2023	360.00
00215809	05/12/2023	AMERICAN RAMP COMPANY MI BIKE SKILLS AREA DESIGN AND	P0118065	7676	01/31/2023	21,825.00
00215810	05/12/2023	ANCHOR QEA LLC LUTHER BURBANK SOUTH SHORELINE	P0115172	16139	04/13/2023	5,991.58
00215811	05/12/2023	ANTHONY CHAN & SIYUN XU REFUND-OVERPMT #00415071702		05022023	05/02/2023	4.28
00215812	05/12/2023	ARTSITELTD LLC FINAL STORAGE BILLING APRIL -	P0118079	2098	04/14/2023	900.00
00215813	05/12/2023	BELLEVUE, CITY OF ARCH Administrative Q2 2023	P0117836	44860	03/01/2023	17,411.50
00215814	05/12/2023	BERK CONSULTING Comp Plan Periodic Update - Pu	P0118087	10720-10-22	11/28/2022	271.25
00215815	05/12/2023	BlueBeam Inc. 1 Bluebeam License Annual	P0118055	1611346	04/28/2023	330.30
00215816	05/12/2023	BRINKS INC APRIL 2023 ARMoured TRUCK DEPO	P0118062	5640492	04/30/2023	808.63
00215817	05/12/2023	CASCADIA CONSULTING GROUP MI CAP 2022 FEB 26, 2023 TO MA	P0118066	9777	04/25/2023	11,367.50
00215818	05/12/2023	CDW GOVERNMENT INC 4 Meraki MR36 3 for S91 1 for	P0117904	E5026	04/26/2023	2,275.11
00215819	05/12/2023	CEG ELECTRIC Professional Services Electric	P0117835	7458	03/17/2023	715.50
00215820	05/12/2023	CentralSquare Technologies TraKiT Annual Renewal	P0118086	379810	04/11/2023	28,265.58
00215821	05/12/2023	CINTAS FIRST AID SUPPLIES	P0118040	5156518194	05/02/2023	576.82
00215822	05/12/2023	CINTAS CORPORATION #460 2023 PW COVERALL SERVICES	P0118042	4153352074	04/24/2023	2,859.40
00215823	05/12/2023	CORE & MAIN LP 6 X 1/8 FLG RING NEOPRENE GASK	P0118048	S746143	04/26/2023	2.21
00215824	05/12/2023	FARALLON CONSULTING LLC 2022 PROJECT MANAGEMENT AND	P0117370	0048135	04/17/2023	15,424.93
00215825	05/12/2023	FERGUSON ENTERPRISES LLC ELECTRONIC METERS	P0115874	03.11-04.15	04/18/2023	734,947.62
00215826	05/12/2023	HARDESTY, REED REIMB-WA FOOD WORKER CARD		05042023	05/04/2023	10.00
00215827	05/12/2023	ICMA 2023 Annual Membership Dues -	P0118082	JUL23-JUN24	05/08/2023	1,200.00
00215828	05/12/2023	JURASSIC PARLIAMENT Parliamentary Procedure Traini	P0118083	4805	04/10/2023	1,900.00
00215829	05/12/2023	KATHERINE BOURNELIS REFUND-OVERPMT #00415223002		05022023	05/02/2023	480.71
00215830	05/12/2023	Kiviat, Aaron Invoice #1587 Professional Ser	P0118075	1587	04/17/2023	800.00



**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00215831	05/12/2023	KROESENS UNIFORM COMPANY Police uniforms/equipment	P0118091	MULTI ST05092023	05/09/2023	1,747.32
00215832	05/12/2023	LIFTOFF LLC Office 365 Support and Mainten	P0118071	7165ADD20	05/08/2023	1,246.50
00215833	05/12/2023	MAGNAN, JEFF REIMB-AIRFARE TO PERF CONF		05082023-3	05/08/2023	3,672.47
00215834	05/12/2023	MARINELL & LIVIA ILIUC REFUND-OVERPMT #01039847002		05012023	05/01/2023	399.41
00215835	05/12/2023	METROPRESORT APRIL 2023 E-SERVICE CHARGES P	P0118056	IN653997	05/03/2023	10,743.68
00215836	05/12/2023	MI UTILITY BILLS APRIL 2023 PMT OF UTILITY BILL	P0118043	APR23 WATER S	05/04/2023	13,318.76
00215837	05/12/2023	MIAN CHEN & YING LIU REFUND-OVERPMT #00318110004		05012023	05/01/2023	405.20
00215838	05/12/2023	MOBERLY AND ROBERTS Invoice #1098 Professional Ser	P0118076	1098	05/01/2023	7,600.66
00215839	05/12/2023	MORALES, NELSON REIMB-MILEAGE FLAGGING CLASS		04272023	04/27/2023	25.68
00215840	05/12/2023	NAPA AUTO PARTS REPAIR PARTS	P0118041	APR2023	04/30/2023	766.55
00215841	05/12/2023	NARWHAL MET LLC MONTHLY WEATHER SERVICES FEB 2	P0118067	2023-21839	01/31/2023	525.00
00215842	05/12/2023	OGDEN MURPHY WALLACE Invoice #874707 Professional	P0118072	874707	04/13/2023	450.00
00215843	05/12/2023	OLSEN, WILLIAM REFUND-OVERPMT #004161830		05012023	05/01/2023	324.50
00215844	05/12/2023	PUGET SOUND PLANTS MISC. PLANTS	P0118060	20304/20310	05/02/2023	1,634.69
00215845	05/12/2023	RELX INC DBA LEXISNEXIS Invoice #3094465317 Legal	P0118073	3094465317	04/30/2023	378.74
00215846	05/12/2023	SCHOEPHOERSTER, MEGAN REIMB-INTERDEPT CO-MINGLE		04252023	04/25/2023	123.84
00215847	05/12/2023	SHERMAN, BRIAN REIMB-CDL RENEWAL		05012023	05/01/2023	136.00
00215848	05/12/2023	SHOREWOOD #14885 Rental assistance for EA clien	P0118101	051023	05/10/2023	1,747.00
00215849	05/12/2023	SHOREWOOD #14885 Utility assistance for EA clie	P0118107	051023B	05/10/2023	351.54
00215850	05/12/2023	Smarsh Inc. Smash Additional April	P0118081	INV-95117	04/30/2023	99.04
00215851	05/12/2023	Stave Law Office PLLC Invoice #3A0177497;	P0118078	9Z1068892	04/22/2023	900.00
00215852	05/12/2023	SUMMIT SAFETY SHOES SAFETY BOOTS	P0118058	107448	03/29/2023	1,641.68
00215853	05/12/2023	The Fearey Group Inc. Invoice #April 2023-145	P0118077	APRIL2023-145	04/30/2023	4,873.31
00215854	05/12/2023	UNITED RENTALS NORTH AMERICA MINI EXCAVATOR RENTAL	P0118059	218193564-001	04/25/2023	2,414.50
00215855	05/12/2023	WAPRO Invoice #7216 Public Records W	P0118074	7216	04/21/2023	65.00
00215856	05/12/2023	WSDOT PURCHASE OF SAND AND SALT MARC	P0118080	RE41GMB1110R029	04/17/2023	1,227.31

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00215857	05/12/2023	YANG, QIANG		05012023	05/01/2023	198.87
		REFUND-OVERPMT #00291585003				
Total						906,952.20



CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



\_\_\_\_\_  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

Report	Warrants	Date	Amount
Check Register	215858-215933	5/19/2023	\$735,553.50 \$735,553.50

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<b>Org Key: 001000 - General Fund-Admin Key</b>				
P0118061	00215891	ISLANDAIRE CONDOMINIUMS	Rental FA-6583 completed. Retu	100.00
<b>Org Key: 402000 - Water Fund-Admin Key</b>				
P0118088	00215922	SEATTLE PUBLIC UTILITIES	MARCH 2023 SPU CHARGE FOR RETA	14,976.00
P0118088	00215922	SEATTLE PUBLIC UTILITIES	APRIL 2023 SPU CHARGE FOR RETI	8,569.00
P0118093	00215887	HD SUPPLY CONST & INDSTRL-	INVENTORY PURCHASES	2,741.68
P0118089	00215883	GRAINGER	INVENTORY PURCHASES	771.89
P0118093	00215887	HD SUPPLY CONST & INDSTRL-	INVENTORY PURCHASES	497.57
P0118115	00215879	GEMPLER'S INC	INVENTORY PURCHASES	330.21
P0118116	00215883	GRAINGER	INVENTORY PURCHASES	193.63
P0118104	00215883	GRAINGER	INVENTORY PURCHASES	162.23
P0118115	00215879	GEMPLER'S INC	INVENTORY PURCHASES	101.27
	00215861	BARNES, ROBERT	REFUND-OVERPMT #00202340002	36.62
P0118115	00215879	GEMPLER'S INC	INVENTORY PURCHASES	29.71
<b>Org Key: 814074 - Garnishments</b>				
	00215868	CHAPTER 13 TRUSTEE	PR EARLY WARRANTS 05.19.2023	572.00
<b>Org Key: 814075 - Mercer Island Emp Association</b>				
	00215905	MI EMPLOYEES ASSOC	PR EARLY WARRANTS 05.19.2023	217.50
<b>Org Key: 814076 - City &amp; Counties Local 21M</b>				
	00215930	WSCCCE AFSCME AFL-CIO	PR EARLY WARRANTS 05.19.2023	2,964.00
<b>Org Key: 814077 - Police Association</b>				
	00215918	POLICE ASSOCIATION	PR EARLY WARRANTS 05.19.2023	2,531.23
<b>Org Key: CA1100 - Administration (CA)</b>				
P0118134	00215902	MARTEN LAW	Invoice #44094508 Professional	2,280.00
P0118134	00215902	MARTEN LAW	Invoice #44094392 Professional	1,045.00
P0118135	00215894	KEATING BUCKLIN & MCCORMACK	Invoice #19855 Professional	445.40
P0118137	00215913	OGDEN MURPHY WALLACE	Invoice #875859 Professional	360.00
P0118147	00215929	VERIZON WIRELESS	VERIZON MAR 24 TO APR 23 SWAN	47.10
<b>Org Key: CA1200 - Prosecution &amp; Criminal Mngmnt</b>				
P0118136	00215897	Kiviat, Aaron	Invoice #1592 Professional	100.00
<b>Org Key: CM1100 - Administration (CM)</b>				
P0118148	00215929	VERIZON WIRELESS	VERIZON MAR 24 TO APR 23	178.40
<b>Org Key: CM1200 - City Clerk</b>				
P0118167	00215924	SOUND PUBLISHING INC	Ntc. 2702710 Candidate Worksho	234.50
P0118167	00215924	SOUND PUBLISHING INC	Ntc. 2711161 (inv. 8100556)	127.18
P0118167	00215924	SOUND PUBLISHING INC	Ntc. 2705092 B/C Recruitment (	117.25
P0118167	00215924	SOUND PUBLISHING INC	Ntc. 2707242 Ord. 23C-03 (inv.	64.56
P0118167	00215924	SOUND PUBLISHING INC	Ntc. 2706903 Ord 23C-02 (inv.	61.84
P0118167	00215924	SOUND PUBLISHING INC	Ntc. 2711134 (inv. 8100556)	13.86
<b>Org Key: CO6100 - City Council</b>				
P0118165	00215872	DANIEL, KAMARIA	MITV 3/7 City Council Meeting	270.00
P0118165	00215872	DANIEL, KAMARIA	MITV 4/4 City Council Meeting	180.00
P0118165	00215872	DANIEL, KAMARIA	Transportation	80.00

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<b>Org Key: CR1100 - Human Resources</b>				
P0118171	00215912	Oestreich Associates	Professional Coaching INV CMI-	500.00
P0118112	00215919	PUBLIC SAFETY TESTING INC	April 2023 Police Fees INV 202	473.00
P0118167	00215924	SOUND PUBLISHING INC	Ntc. 2708852 Recruitment HR 4/	469.00
<b>Org Key: CT1100 - Municipal Court</b>				
P0118084	00215865	Bradley Public Safety	Bradley Public Safety invoice#	675.00
P0117991	00215890	INTERCOM LANGUAGE SERVICES INC	Intercom invoice 21-181	600.00
P0118146	00215929	VERIZON WIRELESS	VERIZON MAR 24-APR23 MUNICIPAL	42.10
<b>Org Key: DS0000 - Development Services-Revenue</b>				
	00215860	ATELIER DROME, LLP	REFUND-OVERPMT PERMIT#2303-025	1,104.31
<b>Org Key: DS1100 - Administration (DS)</b>				
P0118163	00215877	ESA	MI LB Park Shoreline Project P	3,751.50
P0118164	00215877	ESA	MI Covenant Living Property, P	3,098.00
P0118162	00215906	MICRO COM SYSTEMS LTD	Document scanning, index, and	2,130.36
P0118143	00215929	VERIZON WIRELESS	MAR 24 - APR 23 VERIZON CPD	623.13
P0118139	00215929	VERIZON WIRELESS	VERIZON MAR 24 - APR 23, 2023	540.27
P0118139	00215929	VERIZON WIRELESS	VERIZON MAR 24- APR 23, 2023	180.09
<b>Org Key: DS1300 - Land Use Planning Svc</b>				
P0118167	00215924	SOUND PUBLISHING INC	Ntc. 2711227 Notice of Appeal	108.12
P0118167	00215924	SOUND PUBLISHING INC	Ntc. 2706945 Parking Study (in	72.73
P0118167	00215924	SOUND PUBLISHING INC	Ntc. 2707244 PH Cancellation	48.23
<b>Org Key: FN2100 - Data Processing</b>				
P0117406	00215886	HARRIS COMPUTER SYSTEMS	2023 EFFICIENCY REVIEW - ONSIT	4,404.00
P0117406	00215886	HARRIS COMPUTER SYSTEMS	TEXAS TRAVEL EXPENSES ONSITE	2,761.99
<b>Org Key: FN4501 - Utility Billing (Water)</b>				
P0118001	00215904	METROPRESORT	5000 RED REMINDER NOTICES PER	383.22
P0118119	00215904	METROPRESORT	APRIL 2023 PRINTING & MAILING	75.35
P0118119	00215904	METROPRESORT	APRIL 2023 PRINTING & MAILING	60.60
<b>Org Key: FN4502 - Utility Billing (Sewer)</b>				
P0118001	00215904	METROPRESORT	5000 RED REMINDER NOTICES PER	383.21
P0118119	00215904	METROPRESORT	APRIL 2023 PRINTING & MAILING	75.35
P0118119	00215904	METROPRESORT	APRIL 2023 PRINTING & MAILING	60.61
<b>Org Key: FN4503 - Utility Billing (Storm)</b>				
P0118001	00215904	METROPRESORT	5000 RED REMINDER NOTICES PER	383.22
P0118119	00215904	METROPRESORT	APRIL 2023 PRINTING & MAILING	75.35
P0118119	00215904	METROPRESORT	APRIL 2023 PRINTING & MAILING	60.61
<b>Org Key: FR1100 - Administration (FR)</b>				
P0118131	00215871	CULLIGAN SEATTLE WA	Bottled water service	282.80
P0118131	00215871	CULLIGAN SEATTLE WA	Bottled water finance charge	4.24
<b>Org Key: FR2100 - Fire Operations</b>				
P0116736	00215869	COMCAST	2023 Comcast Business - Fire	1,232.71
P0116736	00215869	COMCAST	2023 Comcast Business - Fire	1,232.71
P0116736	00215869	COMCAST	2023 Comcast Business - Fire	1,219.71
P0116736	00215869	COMCAST	2023 Comcast Business - Fire	1,219.71



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0118145	00215929	VERIZON WIRELESS	MAR 24-APR 23 FIRE	714.47
P0118150	00215859	AT&T MOBILITY	cell and tablets	126.26
<i>Org Key: FR2400 - Fire Suppression</i>				
P0118130	00215901	LN CURTIS & SONS	MSA Gas Supplies	524.20
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0118152	00215858	AIRGAS USA LLC	Oxygen	42.08
P0118152	00215858	AIRGAS USA LLC	Oxygen	18.17
P0118151	00215926	STERICYCLE INC	Haz waste oncall	6.51
P0118152	00215858	AIRGAS USA LLC	Oxygen	6.01
<i>Org Key: GB0107 - Honeywell Site Remediation</i>				
P0117370	00215878	FARALLON CONSULTING LLC	2022 PROJECT MANAGEMENT AND	18,036.95
<i>Org Key: GB0108 - FS91 Site Characterization &amp; F</i>				
P0110294	00215878	FARALLON CONSULTING LLC	PROJECT 1292-003 FS91 SITE	3,697.78
<i>Org Key: GDI503 - Interest-Equip Rental</i>				
P0118127	00215882	GOV'T LEASING & FINANCE INC	Interest Fire Apparatus Lease	2,068.75
<i>Org Key: GDP503 - Principal - Equip Rental</i>				
P0118127	00215882	GOV'T LEASING & FINANCE INC	Principal Fire Apparatus Lease	40,699.29
<i>Org Key: GGM001 - General Government-Misc</i>				
P0116736	00215869	COMCAST	2023 Comcast Business - City h	2,540.51
P0116736	00215869	COMCAST	2023 Comcast Business - City h	2,540.51
P0116736	00215869	COMCAST	2023 Comcast Business - City h	2,513.71
P0116736	00215869	COMCAST	2023 Comcast Business - City h	2,513.71
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0118125	00215895	KELLEY IMAGING SYSTEMS	Copier Service Fees April 2023	1,148.36
P0118113	00215931	Xerox Financial Services	Copier Lease Fee May 2023 INV	1,031.64
<i>Org Key: GT0106 - Enterprise Resource Planning S</i>				
	00215900	LIU, GRACIE	TYLER CONNECT 2023 SAN ANTONIO	4,654.49
<i>Org Key: GT0117 - Cybersecurity Software Update</i>				
P0117997	00215873	DARKTRACE HOLDINGS LIMITED	Darktrace Trial Extension 45 d	5,270.49
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0117328	00215896	KING COUNTY FINANCE	I-NET MONTHLY SERVICES FROM	1,492.00
P0117328	00215896	KING COUNTY FINANCE	I-NET MONTHLY SERVICES FROM	1,492.00
P0118157	00215920	Ringsquared Telecom LLC	APRIL 2023	111.82
<i>Org Key: IS3170 - ARPA-ArcGIS Utility Network</i>				
P0118123	00215881	GIS INC A CONTINENTAL MAPPING	MARCH 2023 GIS SERVICES	5,557.71
P0118118	00215881	GIS INC A CONTINENTAL MAPPING	T&M LABOR GEOSPA PM	139.70
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0118114	00215889	HORIZON	MISC. TOOLS	449.14
P0118103	00215892	ISSAQUAH HONDA KUBOTA	MIS. PARTS	250.33
P0118115	00215879	GEMPLER'S INC	72" DOT REACHER PICKUP TOOL	84.19
<i>Org Key: MT2255 - Urban Forest Management (ROW)</i>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0117462	00215914	PACIFIC PLANTS INC	MAGNOLIAS	600.05
<i>Org Key: MT2500 - ROW Administration</i>				
	00215907	MORALES, NELSON	REIMB-MILEAGE FLAGGING CLASS	25.68
<i>Org Key: MT3100 - Water Distribution</i>				
P0118126	00215885	H D FOWLER	ROMAC TRANSMATE RATCHET	884.24
P0118132	00215908	NATIONAL SAFETY INC	BW 4-GAS MIX 58L CH4 50%LEL,O	154.43
P0118095	00215883	GRAINGER	FLARE NUT WRENCH STEEL	31.83
P0118104	00215883	GRAINGER	HEADLAMP	29.96
P0118085	00215883	GRAINGER	KEYS FOR SAFETY CABINET	10.92
<i>Org Key: MT3300 - Water Associated Costs</i>				
P0118092	00215884	GREEN RIVER COMM COLLEGE/WETRC	WATER MAIN DISINFECTION FOR	240.00
	00215864	BOROVINA, RAYMOND	REIMB-MIEAGE SR#9244	88.43
<i>Org Key: MT3500 - Sewer Pumps</i>				
P0118132	00215908	NATIONAL SAFETY INC	BW 4-GAS MIX 58L CH4 50%LEL,O	154.41
P0118104	00215883	GRAINGER	HEADLAMP	29.96
<i>Org Key: MT3800 - Storm Drainage</i>				
P0118114	00215889	HORIZON	MISC. TOOLS	452.05
P0118103	00215892	ISSAQUAH HONDA KUBOTA	REPAIR & SERVICE HT PRUNER	344.28
P0118115	00215879	GEMPLER'S INC	CHAIN SAW CHAPS	312.13
P0118104	00215883	GRAINGER	HEADLAMP	29.96
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0118142	00215929	VERIZON WIRELESS	MAR 24 - APR 23 VERIZON	4,128.82
P0118090	00215928	UTILITIES UNDERGROUND LOCATION	2023 UTILITY LOCATES	225.75
P0118144	00215911	OCCUPATIONAL HEALTH CTRS OF WA	DOT Recertification INV 791854	125.00
<i>Org Key: MT4200 - Building Services</i>				
P0118105	00215888	HOME DEPOT CREDIT SERVICE	PARTS TO REPAIR FAUCET AT FIRE	216.10
<i>Org Key: MT4300 - Fleet Services</i>				
P0118111	00215903	MERCER ISLAND CHEVRON	FUEL	1,553.00
P0117490	00215925	STARBUCK'S TOWING	FL-0405 VANDALIZED & TOWED TO	279.65
<i>Org Key: MT4420 - Transportation Planner Eng</i>				
P0118167	00215924	SOUND PUBLISHING INC	Ntc. 2707297 PH for TIP (inv.	137.82
<i>Org Key: MT4502 - Sewer Administration</i>				
P0118124	00215875	DEPT OF COMMERCE	Principal PWTF Loan	402,757.35
P0118124	00215875	DEPT OF COMMERCE	Interest PWTF Loan	8,055.15
<i>Org Key: MT6100 - Park Maintenance</i>				
P0118098	00215910	NW PLAYGROUND EQUIPMENT INC	PIPE SYSTEMS MAINT. KIT W/O AE	636.46
P0118122	00215923	SHERWIN-WILLIAMS CO, THE	PAINT (6 GAL)	328.58
P0118121	00215923	SHERWIN-WILLIAMS CO, THE	PAINT (1 GAL)	54.76
P0118104	00215883	GRAINGER	HEADLAMP	29.95
<i>Org Key: MT6200 - Athletic Field Maintenance</i>				
P0118110	00215885	H D FOWLER	2" BRASS VALVE & IRRIGATION HE	1,476.02
P0118099	00215917	PIONEER MANUFACTURING COMPANY	STARLINER FIELD STRIPER & PAIN	1,550.41
P0118108	00215927	T&L NURSERY INC	20) HANGING BASKETS JUMBO - BI	539.49

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT6500 - Luther Burbank Park Maint</i>				
P0118108	00215927	T&L NURSERY INC	20) HANGING BASKETS JUMBO - BI	1,078.98
<i>Org Key: MT6600 - Park Maint School Fields</i>				
P0118120	00215866	BULGER SAFE & LOCK	INSTALLED NEW GRD2 DOOR CLOSER	660.60
<i>Org Key: MT6900 - Aubrey Davis Park Maint</i>				
P0117896	00215914	PACIFIC PLANTS INC	Sales NT6900 ADP	2,752.50
P0118108	00215927	T&L NURSERY INC	20) HANGING BASKETS JUMBO - BI	539.49
P0118156	00215915	PAYBYPHONE TECHNOLOGIES INC	TRANSACTION FEE MONTHLY	250.00
<i>Org Key: PA136A - KCDA-LB South Shoreline</i>				
P0118094	00215909	NEPTUNE GENERAL CONTRACTORS	22-35 Luther Burbank Park Sout	44,247.10
<i>Org Key: PO1100 - Administration (PO)</i>				
P0118140	00215929	VERIZON WIRELESS	MAR 24 - APR 23 VERIZON POLICE	256.36
<i>Org Key: PR1100 - Administration (PR)</i>				
P0116581	00215895	KELLEY IMAGING SYSTEMS	CANON PIGMENT INK X2 CYAN MAGE	741.52
<i>Org Key: PR2104 - Special Events</i>				
P0118158	00215867	CAREY, ANGELA	Leap For Green Entertainment A	600.00
<i>Org Key: PRAT40 - Ongoing Art Programs</i>				
P0118154	00215893	JULIANA KANG ROBINSON LLC	Finalist Preparation /	500.00
P0118155	00215933	ZAHR, SUZANNE	Finalist Preparation /	500.00
<i>Org Key: SP0111 - 80th Ave SE Sidewalk Improve</i>				
P0104658	00215898	KPG	80TH AVE SE PEDESTIAN IMPROVEM	639.00
<i>Org Key: SP0120 - Sunset Hwy/77 Ave SW Improveme</i>				
P0116933	00215898	KPG	77TH AVE SE & SUNSET HWY	40,686.50
<i>Org Key: VCP402 - CIP Water Salaries</i>				
P0117571	00215874	DELL MARKETING L.P.	Dell Precision Laptop	1,639.47
<i>Org Key: VCP426 - CIP Sewer Salaries</i>				
P0117571	00215874	DELL MARKETING L.P.	Dell Precision Laptop	1,639.47
<i>Org Key: WU0109 - 60 Ave SE, btw SE 27 and SE 32</i>				
P0116024	00215863	BLUELINE GROUP	2023 WATER SYSTEM IMPROVEMENTS	20,484.00
<i>Org Key: WU0119 - Reservoir Generator Replacemen</i>				
P0110228	00215870	CONSOR NORTH AMERICA INC	GENERATOR REPLACEMENT AT THE	771.50
<i>Org Key: YF1100 - YFS General Services</i>				
P0117571	00215874	DELL MARKETING L.P.	Dell Precision Laptop	1,639.46
<i>Org Key: YF2500 - Family Counseling</i>				
P0118174	00215932	YAMADA, MARK	Professional consultation	200.00
<i>Org Key: YF2600 - Family Assistance</i>				
P0118169	00215880	Gibson and Felker, LLP	Emergency assistance for EA cl	749.00
P0117249	00215916	PEBBLE @ MIPC, THE	Preschool scholarship for EA c	210.00
P0117249	00215916	PEBBLE @ MIPC, THE	Preschool scholarship for EA c	210.00



Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: YF2850 - Federal SPF Grant				
P0118102	00215899	Limerent LLC	HYI website, posters, lunch ja	15,966.29
P0118173	00215876	Early Parent Support	HYI Spring PEPS group	3,300.00
P0118109	00215862	Benaroya, Melissa	Guiding Good Choices Spring 20	3,250.00
	00215921	RITTER, MICHELLE	REIMB-POSTAGE	97.98
Total				735,553.50

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00215858	05/19/2023	AIRGAS USA LLC Oxygen	P0118152	9137912915	05/09/2023	66.26
00215859	05/19/2023	AT&T MOBILITY cell and tablets	P0118150	7470X05132023	05/05/2023	126.26
00215860	05/19/2023	ATELIER DROME, LLP REFUND-OVERPMT PERMIT#2303-025		211835	03/10/2023	1,104.31
00215861	05/19/2023	BARNES, ROBERT REFUND-OVERPMT #00202340002		05032023	05/03/2023	36.62
00215862	05/19/2023	Benaroya, Melissa Guiding Good Choices Spring 20	P0118109	05102023	05/10/2023	3,250.00
00215863	05/19/2023	BLUELINE GROUP 2023 WATER SYSTEM IMPROVEMENTS	P0116024	25844	05/03/2023	20,484.00
00215864	05/19/2023	BOROVINA, RAYMOND REIMB-MIEAGE SR#9244		04112023	04/11/2023	88.43
00215865	05/19/2023	Bradley Public Safety Bradley Public Safety invoice#	P0118084	043005P-23	05/03/2023	675.00
00215866	05/19/2023	BULGER SAFE & LOCK INSTALLED NEW GRD2 DOOR CLOSER	P0118120	WO-219095	03/10/2023	660.60
00215867	05/19/2023	CAREY, ANGELA Leap For Green Entertainment A	P0118158	04252023	04/25/2023	600.00
00215868	05/19/2023	CHAPTER 13 TRUSTEE PR EARLY WARRANTS 05.19.2023		PR 05.19.2023	05/19/2023	572.00
00215869	05/19/2023	COMCAST 2023 Comcast Business - Fire	P0116736	172287982	05/01/2023	15,013.28
00215870	05/19/2023	CONSOR NORTH AMERICA INC GENERATOR REPLACEMENT AT THE	P0110228	N192659WA.00-28	05/11/2023	771.50
00215871	05/19/2023	CULLIGAN SEATTLE WA Bottled water service	P0118131	0745794	04/30/2023	287.04
00215872	05/19/2023	DANIEL, KAMARIA MITV 3/7 City Council Meeting	P0118165	03-2023	05/16/2023	530.00
00215873	05/19/2023	DARKTRACE HOLDINGS LIMITED Darktrace Trial Extension 45 d	P0117997	173554	05/10/2023	5,270.49
00215874	05/19/2023	DELL MARKETING L.P. Dell Precision Laptop	P0117571	10667719012	04/25/2023	4,918.40
00215875	05/19/2023	DEPT OF COMMERCE Principal PWTF Loan	P0118124	PWTF-257765	04/28/2023	410,812.50
00215876	05/19/2023	Early Parent Support HYI Spring PEPS group	P0118173	PEPS202309	05/15/2023	3,300.00
00215877	05/19/2023	ESA MI Covenant Living Property, P	P0118163	183805	04/24/2023	6,849.50
00215878	05/19/2023	FARALLON CONSULTING LLC 2022 PROJECT MANAGEMENT AND	P0110294	0048158	05/03/2023	21,734.73
00215879	05/19/2023	GEMPLER'S INC INVENTORY PURCHASES	P0118115	INV0004542516	04/21/2023	857.51
00215880	05/19/2023	Gibson and Felker, LLP Emergency assistance for EA cl	P0118169	03212023	03/21/2023	749.00
00215881	05/19/2023	GIS INC A CONTINENTAL MAPPING MARCH 2023 GIS SERVICES	P0118118	12371	04/17/2023	5,697.41
00215882	05/19/2023	GOV'T LEASING & FINANCE INC Interest Fire Apparatus Lease	P0118127	2023 PAYMENT	05/18/2023	42,768.04
00215883	05/19/2023	GRAINGER INVENTORY PURCHASES	P0118104	9703137928	05/10/2023	1,290.33

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00215884	05/19/2023	GREEN RIVER COMM COLLEGE/WETRC WATER MAIN DISINFECTION FOR	P0118092	223212	05/09/2023	240.00
00215885	05/19/2023	H D FOWLER ROMAC TRANSMATE RATCHET WRENCH	P0118110	I6387235	05/10/2023	2,360.26
00215886	05/19/2023	HARRIS COMPUTER SYSTEMS 2023 EFFICIENCY REVIEW - ONSIT	P0117406	XT00172678	04/28/2023	7,165.99
00215887	05/19/2023	HD SUPPLY CONST & INDSTRL- INVENTORY PURCHASES	P0118093	50021904063	04/28/2023	3,239.25
00215888	05/19/2023	HOME DEPOT CREDIT SERVICE PARTS TO REPAIR FAUCET AT FIRE	P0118105	1114936	05/11/2023	216.10
00215889	05/19/2023	HORIZON MISC. TOOLS	P0118114	7E003566	05/04/2023	901.19
00215890	05/19/2023	INTERCOM LANGUAGE SERVICES INC Intercom invoice 21-181	P0117991	23-181	04/30/2023	600.00
00215891	05/19/2023	ISLANDAIRE CONDOMINIUMS Rental FA-6583 completed. Retu	P0118061	FA-6583	05/05/2023	100.00
00215892	05/19/2023	ISSAQUAH HONDA KUBOTA MIS. PARTS	P0118103	136837I	05/11/2023	594.61
00215893	05/19/2023	JULIANA KANG ROBINSON LLC Finalist Preparation /	P0118154	0001	03/27/2023	500.00
00215894	05/19/2023	KEATING BUCKLIN & MCCORMACK Invoice #19855 Professional	P0118135	19855	05/09/2023	445.40
00215895	05/19/2023	KELLEY IMAGING SYSTEMS Copier Service Fees April 2023	P0116581	IN1185780-REISSU	11/21/2022	1,889.88
00215896	05/19/2023	KING COUNTY FINANCE I-NET MONTHLY SERVICES FROM	P0117328	11013460	03/31/2023	2,984.00
00215897	05/19/2023	Kiviat, Aaron Invoice #1592 Professional	P0118136	1592	05/08/2023	100.00
00215898	05/19/2023	KPG 80TH AVE SE PEDESTIAN IMPROVEM	P0116933	194598	03/30/2023	41,325.50
00215899	05/19/2023	Limerent LLC HYI website, posters, lunch ja	P0118102	497	05/08/2023	15,966.29
00215900	05/19/2023	LIU, GRACIE TYLER CONNECT 2023 SAN ANTONIO		TYLER23-GRACIE	03/30/2023	4,654.49
00215901	05/19/2023	LN CURTIS & SONS MSA Gas Supplies	P0118130	INV701656	05/04/2023	524.20
00215902	05/19/2023	MARTEN LAW Invoice #44094392 Professional	P0118134	44094508	04/30/2023	3,325.00
00215903	05/19/2023	MERCER ISLAND CHEVRON FUEL	P0118111	FUEL APR23	04/30/2023	1,553.00
00215904	05/19/2023	METROPRESORT APRIL 2023 PRINTING & MAILING	P0118119	IN654343	05/10/2023	1,557.52
00215905	05/19/2023	MI EMPLOYEES ASSOC PR EARLY WARRANTS 05.19.2023		PR 05.19.2023	05/19/2023	217.50
00215906	05/19/2023	MICRO COM SYSTEMS LTD Document scanning, index, and	P0118162	17695	05/15/2023	2,130.36
00215907	05/19/2023	MORALES, NELSON REIMB-MILEAGE FLAGGING CLASS		03302023	03/30/2023	25.68
00215908	05/19/2023	NATIONAL SAFETY INC BW 4-GAS MIX 58L CH4 50%LEL,O	P0118132	0689400-IN	05/11/2023	308.84
00215909	05/19/2023	NEPTUNE GENERAL CONTRACTORS 22-35 Luther Burbank Park Sout	P0118094	APR 2023	04/30/2023	44,247.10



**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00215910	05/19/2023	NW PLAYGROUND EQUIPMENT INC PIPE SYSTEMS MAINT. KIT W/O AE	P0118098	51430	05/10/2023	636.46
00215911	05/19/2023	OCCUPATIONAL HEALTH CTRS OF WA DOT Recertification INV 791854	P0118144	79185247	05/09/2023	125.00
00215912	05/19/2023	Oestreich Associates Professional Coaching INV CMI-	P0118171	CMI-23-03	05/01/2023	500.00
00215913	05/19/2023	OGDEN MURPHY WALLACE Invoice #875859 Professional	P0118137	875859	05/10/2023	360.00
00215914	05/19/2023	PACIFIC PLANTS INC MAGNOLIAS	P0117896	97796	03/14/2023	3,352.55
00215915	05/19/2023	PAYBYPHONE TECHNOLOGIES INC TRANSACTION FEE MONTHLY MINIMU	P0118156	INVPBP-US175	04/30/2023	250.00
00215916	05/19/2023	PEBBLE @ MIPC, THE Preschool scholarship for EA c	P0117249	FEB 2023	02/01/2023	420.00
00215917	05/19/2023	PIONEER MANUFACTURING COMPANY STARLINER FIELD STRIPER & PAIN	P0118099	INV881430	05/03/2023	1,550.41
00215918	05/19/2023	POLICE ASSOCIATION PR EARLY WARRANTS 05.19.2023		PR 05.19.2023	05/19/2023	2,531.23
00215919	05/19/2023	PUBLIC SAFETY TESTING INC April 2023 Police Fees INV 202	P0118112	2023-466	05/12/2023	473.00
00215920	05/19/2023	Ringsquared Telecom LLC APRIL 2023	P0118157	IN106280	05/04/2023	111.82
00215921	05/19/2023	RITTER, MICHELLE REIMB-POSTAGE		05112023	05/11/2023	97.98
00215922	05/19/2023	SEATTLE PUBLIC UTILITIES MARCH 2023 SPU CHARGE FOR RETA	P0118088	APR-23	04/30/2023	23,545.00
00215923	05/19/2023	SHERWIN-WILLIAMS CO, THE PAINT (1 GAL)	P0118122	83938	04/11/2023	383.34
00215924	05/19/2023	SOUND PUBLISHING INC Ntc. 2706903 Ord 23C-02 (inv.	P0118167	8097362	03/31/2023	1,455.09
00215925	05/19/2023	STARBUCK'S TOWING FL-0405 VANDALIZED & TOWED TO	P0117490	2-8003 RE	02/13/2023	279.65
00215926	05/19/2023	STERICYCLE INC Haz waste oncall	P0118151	3006457756	04/30/2023	6.51
00215927	05/19/2023	T&L NURSERY INC 20) HANGING BASKETS JUMBO - BI	P0118108	585273	05/11/2023	2,157.96
00215928	05/19/2023	UTILITIES UNDERGROUND LOCATION 2023 UTILITY LOCATES	P0118090	3040183	04/30/2023	225.75
00215929	05/19/2023	VERIZON WIRELESS VERIZON MAR 24 TO APR 23 SWAN	P0118140	9933210333	04/23/2023	6,710.74
00215930	05/19/2023	WSCCCE AFSCME AFL-CIO PR EARLY WARRANTS 05.19.2023		PR 05.19.2023	05/19/2023	2,964.00
00215931	05/19/2023	Xerox Financial Services Copier Lease Fee May 2023 INV	P0118113	4247841	05/12/2023	1,031.64
00215932	05/19/2023	YAMADA, MARK Professional consultation	P0118174	112367	05/09/2023	200.00
00215933	05/19/2023	ZAHR, SUZANNE Finalist Preparation /	P0118155	0001	03/27/2023	500.00
					Total	735,553.50

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



\_\_\_\_\_  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

Report	Warrants	Date	Amount
Check Register	215934-216023	5/26/2023	\$357,793.84 \$357,793.84

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<b>Org Key: 402000 - Water Fund-Admin Key</b>				
P0118184	00216020	WALTER E NELSON CO	INVENTORY PURCHASES	3,419.62
P0118196	00215976	GRAINGER	INVENTORY PURCHASES	379.59
<b>Org Key: AS1100 - Administrative Services</b>				
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	178.33
<b>Org Key: CA1100 - Administration (CA)</b>				
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	148.62
P0118182	00215997	MARTEN LAW	Invoice #44094655 Professional	142.50
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	121.11
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	22.01
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	16.50
<b>Org Key: CA1200 - Prosecution &amp; Criminal Mngmnt</b>				
P0118183	00215988	Kiviat, Aaron	Invoice #1594 Professional Ser	100.00
<b>Org Key: CM1100 - Administration (CM)</b>				
P0118224	00215973	GALLAGHER, ANITA	March Lobbying Services (inv.	2,000.00
P0118224	00215973	GALLAGHER, ANITA	April Lobbying Services (inv.	2,000.00
P0118223	00216000	Nick Federici	September 2022 Lobbying Service	2,000.00
P0118223	00216000	Nick Federici	October 2022 Lobbying Services	2,000.00
P0118223	00216000	Nick Federici	November 2022 Lobbying Service	2,000.00
P0118223	00216000	Nick Federici	December 2022 Lobbying Service	2,000.00
P0118223	00216000	Nick Federici	January 2023 Lobbying Services	2,000.00
P0118223	00216000	Nick Federici	February 2023 Lobbying Service	2,000.00
P0118223	00216000	Nick Federici	March 2023 Lobbying Services	2,000.00
P0118223	00216000	Nick Federici	April 2023 Lobbying Services	2,000.00
<b>Org Key: CO6100 - City Council</b>				
P0118220	00215987	JURASSIC PARLIAMENT	4/27 Parliamentary Procedure	1,600.00
P0118220	00215987	JURASSIC PARLIAMENT	5/11 Parliamentary Procedure	1,600.00
<b>Org Key: CO6300 - Climate Action Plan</b>				
P0118217	00216005	REDMOND, CITY OF	Q1 2023 Community Climate Solu	4,225.00
P0118237	00215957	CASCADIA CONSULTING GROUP	MI CAP 2022 Invoice 9848	105.00
<b>Org Key: CR1100 - Human Resources</b>				
P0118179	00216013	SUMMIT LAW GROUP	HR Support Professional Servic	7,221.50
<b>Org Key: CT1100 - Municipal Court</b>				
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	230.05
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	110.09
<b>Org Key: DS1100 - Administration (DS)</b>				
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	700.00
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	64.40
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	9.90
<b>Org Key: FN1100 - Administration (FN)</b>				
P0118170	00216012	STATE AUDITOR'S OFFICE	4/23 FINANCIAL AUDIT / IT AUDI	1,728.00
<b>Org Key: FR1100 - Administration (FR)</b>				
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	989.80



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	198.00
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	172.40
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	138.02
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	130.08
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	86.72
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	54.03
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	43.10
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	22.00
<b>Org Key: FR2100 - Fire Operations</b>				
P0116737	00215968	EPSCA	44 RADIOS FOR FIRE 2023	1,111.00
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	387.24
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	127.54
P0118221	00215984	IMS ALLIANCE	Name tags	59.73
<b>Org Key: FR2105 - Fire Mobile Integrated Health</b>				
P0115814	00215963	DELL MARKETING L.P.	MIH - Dell Laptop	1,560.88
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	12.63
<b>Org Key: GB0100 - Building Repairs</b>				
P0112427	00215949	Ankrom Moisan Architects Inc.	Architectural Design and Space	6,917.50
P0112427	00215949	Ankrom Moisan Architects Inc.	Architectural Design and Space	2,508.75
<b>Org Key: GE0107 - Fleet Replacements</b>				
P0118215	00215970	FINANCIAL CONSULTANTS INT'L	FL-0508 CUSTOM POLICE UPDATES	7,018.40
P0118199	00215970	FINANCIAL CONSULTANTS INT'L	FL-0415 CUSTOM UPDATE MARINE T	4,588.90
<b>Org Key: GGM004 - Gen Govt-Office Support</b>				
P0118240	00216003	PITNEY BOWES	Postage Machine Lease Mar-June	1,348.07
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	630.54
P0118222	00216007	RICOH USA INC (FIRE)	copier rental	278.77
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	85.97
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	56.98
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	47.68
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	40.98
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	39.00
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	29.22
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	20.94
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	19.80
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	16.50
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	14.68
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	9.94
<b>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</b>				
P0118219	00215965	DEVENY, JAN P	LEOFF1 LTC Expenses	9,018.00
	00215992	LEOFF HEALTH & WELFARE TRUST	POLICE RETIREES	6,215.85
	00215991	LEOFF HEALTH & WELFARE TRUST	FIRE RETIREES	3,271.50
P0118218	00216009	SCHOENTRUP, WILLIAM	LEOFF1 Retiree Medical Expense	1,771.98
	00215982	HILTNER, PETER	LEOFF1 Medicare Reimb	619.50
	00215954	CARLSON, LARRY	RETIREES MEDICARE	577.10
P0118210	00215953	BOOTH, GLENDON D	LEOFF1 Retiree Medical Expense	321.62
P0118211	00216004	RAMSAY, JON	LEOFF1 Retiree Medical Expense	304.74

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00215962	DEEDS, EDWARD G	LEOFF1 Medicare Reimb	275.10
	00215952	BARNES, WILLIAM	LEOFF1 Medicare Reimb	271.10
	00215972	FORSMAN, LOWELL	LEOFF1 Medicare Reimb	271.10
P0118209	00215990	KUHN, DAVID	LEOFF1 Retiree Medical Expense	260.08
	00216016	THOMPSON, JAMES	LEOFF1 Medicare Reimb	245.90
	00216009	SCHOENTRUP, WILLIAM	LEOFF1 Medicare Reimb	240.60
	00215934	ABBOTT, RICHARD	LEOFF1 Medicare Reimb	239.10
	00215974	GOODMAN, J C	LEOFF1 Medicare Reimb	236.30
	00216010	SMITH, RICHARD	LEOFF1 Medicare Reimb	219.60
	00215995	LYONS, STEVEN	LEOFF1 Medicare Reimb	211.80
	00215953	BOOTH, GLENDON D	LEOFF1 Medicare Reimb	210.60
	00215967	ELSOE, RONALD	LEOFF1 Medicare Reimb	208.30
	00215979	HAGSTROM, JAMES	LEOFF1 Medicare Reimb	204.50
	00215966	DOWD, PAUL	LEOFF1 Medicare Reimb	202.90
	00215935	ADAMS, RONALD E	LEOFF1 Medicare Reimb	201.40
	00215965	DEVENY, JAN P	LEOFF1 Medicare Reimb	200.60
	00215990	KUHN, DAVID	LEOFF1 Medicare Reimb	200.60
	00215951	AUGUSTSON, THOR	LEOFF1 Medicare Reimb	195.50
	00215994	LOISEAU, LERI M	LEOFF1 Medicare Reimb	195.50
	00216019	WALLACE, THOMAS	LEOFF1 Medicare Reimb	183.10
	00215999	MYERS, JAMES S	LEOFF1 Medicare Reimb	179.80
	00216008	RUCKER, MANORD J	LEOFF1 Medicare Reimb	176.00
	00215986	JOHNSON, CURTIS	LEOFF1 Medicare Reimb	175.50
	00216021	WEGNER, KEN	LEOFF1 Medicare Reimb	170.10
	00216023	WHEELER, DENNIS	LEOFF1 Medicare Reimb	164.90
P0118219	00215965	DEVENY, JAN P	LEOFF1 Retiree Medical Expense	148.41
	00216004	RAMSAY, JON	LEOFF1 Medicare Reimb	136.20
P0118214	00215951	AUGUSTSON, THOR	LEOFF1 Retiree Medical Expense	109.14
P0118212	00216022	WEGNER, KEN	LEOFF1 Retiree Medical Expense	92.39
P0118213	00215967	ELSOE, RONALD	LEOFF1 Retiree Medical Expense	83.74
P0118208	00215935	ADAMS, RONALD E	LEOFF1 Retiree Medical Expense	81.00
<b>Org Key: GGM606 - Excess Retirement-Fire</b>				
	00215952	BARNES, WILLIAM	LEOFF1 Excess Benefit	1,683.87
	00215958	COOPER, ROBERT	LEOFF1 Excess Benefit	1,635.55
	00215986	JOHNSON, CURTIS	LEOFF1 Excess Benefit	770.26
	00216009	SCHOENTRUP, WILLIAM	LEOFF1 Excess Benefit	721.04
	00216004	RAMSAY, JON	LEOFF1 Excess Benefit	201.74
<b>Org Key: GT0106 - Enterprise Resource Planning S</b>				
P0116068	00216017	TYLER TECHNOLOGIES INC	License Fees Tyler Munis Finan	2,400.00
P0116960	00215963	DELL MARKETING L.P.	1 Standard Laptop FN Accountin	1,639.47
P0116068	00216017	TYLER TECHNOLOGIES INC	License Fees Tyler Munis Finan	800.00
P0116068	00216017	TYLER TECHNOLOGIES INC	License Fees Tyler Munis Finan	-653.16
<b>Org Key: GT0108 - Technology Equipment Replaceme</b>				
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	627.30
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	130.50
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	130.10
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	124.96
<b>Org Key: GX9996 - Employee Benefits-Police</b>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00215992	LEOFF HEALTH & WELFARE TRUST	POLICE	49,255.07
	00215992	LEOFF HEALTH & WELFARE TRUST	POLICE SUPPORT	3,436.09
<i>Org Key: GX9997 - Employee Benefits-Fire</i>				
	00215991	LEOFF HEALTH & WELFARE TRUST	FIRE ACTIVE	54,269.17
<i>Org Key: IS1100 - IGS Mapping</i>				
P0116475	00215963	DELL MARKETING L.P.	Laptop Advanced GIS	584.35
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	143.14
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	107.90
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	15.37
<i>Org Key: IS2100 - IGS Network Administration</i>				
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	342.35
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	182.81
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	179.49
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	136.50
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	133.06
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	114.44
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	98.82
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	49.41
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	22.01
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	20.43
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	18.52
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	7.05
<i>Org Key: IS3101 - GIS Analyst Water Fund</i>				
P0116475	00215963	DELL MARKETING L.P.	Laptop Advanced GIS	584.36
<i>Org Key: IS3102 - GIS Analyst Sewer Fund</i>				
P0116475	00215963	DELL MARKETING L.P.	Laptop Advanced GIS	584.36
<i>Org Key: IS3103 - GIS Analyst Storm Fund</i>				
P0116475	00215963	DELL MARKETING L.P.	Laptop Advanced GIS	584.36
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0118149	00216014	T&L NURSERY INC	HANGING BASKETS (BIG BAND & SU	3,452.74
P0118133	00215983	HOME DEPOT CREDIT SERVICE	TAPE MEASURE & SAW CHAINS	139.68
<i>Org Key: MT2150 - Pavement Marking</i>				
P0118153	00215983	HOME DEPOT CREDIT SERVICE	PAINTING SUPPLIES	64.24
<i>Org Key: MT3100 - Water Distribution</i>				
P0118180	00215969	FERGUSON ENTERPRISES LLC	FLEXNET AMR METER BOX LIDS	7,065.12
<i>Org Key: MT3150 - Water Quality Event</i>				
P0118216	00215950	AQUATIC INFORMATICS INC.	2023 CROSS CONNECTION WEB TEST	420.00
P0117166	00215936	AM TEST INC	2023 WATER QUALITY SAMPLES	300.00
<i>Org Key: MT3300 - Water Associated Costs</i>				
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	290.66
	00215980	HAVILI, ALBERT	CDL LICENSE	254.40
	00215993	LESARGE, JAKE	WO # 45042	199.12
P0118177	00216011	SOUND SAFETY PRODUCTS	SAFETY BOOTS	151.93

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00215980	HAVILI, ALBERT	CDL LICENSE	90.25
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	27.72
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	230.05
P0118181	00215976	GRAINGER	SUMP/TRANSFER PUMP	202.20
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
P0118166	00215977	GREEN RIVER COMM COLLEGE/WETRC	CROSS CONNECTION CONTROL CLASS	500.00
<i>Org Key: MT3800 - Storm Drainage</i>				
P0117844	00216001	Olson Brother's Pro-Vac LLC	STORMWATER VACTOR, JETTING, CC	1,830.00
P0116002	00215983	HOME DEPOT CREDIT SERVICE	CORDLESS TRANSFER PUMP & BATTE	613.26
P0118198	00215983	HOME DEPOT CREDIT SERVICE	GARDEN HOSE, SAWZALL BLADES,	483.46
P0118172	00215983	HOME DEPOT CREDIT SERVICE	OASIS ECLIPSE PEWTER	108.98
<i>Org Key: MT3810 - NPDES Phase 2 Prog Developmt</i>				
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	198.16
<i>Org Key: MT4150 - Support Services - Clearing</i>				
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	165.14
P0118197	00215959	CRYSTAL AND SIERRA SPRINGS	PW WATER DELIVERY	100.73
P0116737	00215968	EPSCA	1 RADIO FOR MAINTENANCE	25.25
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	17.59
<i>Org Key: MT4200 - Building Services</i>				
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	308.75
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	156.55
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	148.00
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	61.60
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	50.63
P0118198	00215983	HOME DEPOT CREDIT SERVICE	STORAGE SHELVING UNIT	54.94
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	40.47
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	35.22
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	32.97
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	27.50
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	26.41
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	26.39
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	22.01
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	19.81
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	19.81
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	18.71
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	18.70
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	13.20
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	8.26
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	5.86
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	5.60
<i>Org Key: MT4300 - Fleet Services</i>				
P0118175	00215948	AMERIGAS-1400	2023 PROPANE DELIVERY	2,316.37
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	356.60
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	343.47
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	198.15



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0117160	00216002	OWEN EQUIPMENT COMPANY	LATCH-SEALED LEVER	99.95
P0118176	00216015	TACOMA SCREW PRODUCTS INC	MISC. HARDWARE	28.39
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	22.01
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	21.44
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	19.81
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	19.62
<b>Org Key: MT4420 - Transportation Planner Eng</b>				
P0116517	00215963	DELL MARKETING L.P.	PW Engineer Advanced Laptop	2,164.02
<b>Org Key: MT6100 - Park Maintenance</b>				
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	692.53
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	440.39
<b>Org Key: MT6500 - Luther Burbank Park Maint</b>				
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	440.39
P0118193	00215971	FIRE PROTECTION INC	Intent / Affidavit / Admin Fee	130.00
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	69.34
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	53.07
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	22.30
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	22.01
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	21.25
<b>Org Key: PA0100 - Open Space Management</b>				
P0116264	00215963	DELL MARKETING L.P.	Lizzy Stone Advanced Laptop Ar	2,164.03
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	71.51
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	51.73
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	35.19
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	19.83
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	8.80
<b>Org Key: PA0129 - Pioneer Park/Engstrom OS Fores</b>				
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	102.69
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	46.75
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	29.92
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	27.51
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	26.37
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	23.11
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	21.68
<b>Org Key: PA0136 - Luther Burbank South Shoreline</b>				
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	427.18
<b>Org Key: PO1100 - Administration (PO)</b>				
P0118227	00215964	DEPT OF ENTERPRISE SERVICES	MONTHLY BUSINESS CARDS - LINDS	37.50
P0118227	00215964	DEPT OF ENTERPRISE SERVICES	MONTHLY BUSINESS CARDS - ORMSB	37.50
P0118227	00215964	DEPT OF ENTERPRISE SERVICES	MONTHLY BUSINESS CARDS - TRANT	37.35
P0118227	00215964	DEPT OF ENTERPRISE SERVICES	MONTHLY BUSINESS CARDS - JOHN	37.04
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	28.61
<b>Org Key: PO1350 - Police Emergency Management</b>				
P0116737	00215968	EPSCA	13 RADIOS FOR EMERGENCY DEPT	328.25

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PO1650 - Regional Radio Operations</i>				
P0116737	00215968	EPSCA	60 RADIOS FOR POLICE DEPARTMEN	1,515.00
<i>Org Key: PO2100 - Patrol Division</i>				
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	338.23
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	264.22
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	68.16
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	61.76
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	56.91
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	36.87
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	34.08
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	30.82
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	21.48
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	6.54
<i>Org Key: PO2350 - Bike Patrol</i>				
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	264.18
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	264.18
<i>Org Key: PO3100 - Investigation Division</i>				
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	74.78
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	69.68
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	14.69
<i>Org Key: PR1100 - Administration (PR)</i>				
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	825.74
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	440.39
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	315.96
P0118168	00216020	WALTER E NELSON CO	4 soap case for MICEC	310.55
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	275.24
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	258.84
P0118138	00216018	ULINE	2 tabletop towel dispensers	189.38
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	148.29
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	108.99
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	99.06
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	93.58
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	38.51
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	26.68
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	15.37
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	13.39
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	13.20
<i>Org Key: PR4100 - Community Center</i>				
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	440.39
P0118194	00215971	FIRE PROTECTION INC	Alarm Service Labor	313.79
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	158.45
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	125.52
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	125.52
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	93.13
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	90.18
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	87.08
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	83.66

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	81.44
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	76.51
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	75.12
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	70.68
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	49.47
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	42.72
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	31.96
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	30.12
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	29.72
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	28.06
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	23.96
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	22.00
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	20.89
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	16.84
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	16.46
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	15.28
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	14.74
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	14.26
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	14.17
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	10.68
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	8.79
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	8.79
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	7.37

**Org Key: SP0100 - Residential Street Resurfacing**

P0117844	00216001	Olson Brother's Pro-Vac LLC	STORMWATER VACTOR, JETTING, CC	4,821.60
P0117844	00216001	Olson Brother's Pro-Vac LLC	STORMWATER VACTOR, JETTING, CC	3,728.90
P0118190	00215961	DAILY JOURNAL OF COMMERCE	RESIDENTIAL STREET 5.10.23	350.40

**Org Key: SP0120 - Sunset Hwy/77 Ave SW Improveme**

P0116933	00215989	KPG	77TH AVE SE & SUNSET HWY	35,205.11
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**Org Key: SP0122 - Minor Capital - Traffic Operat**

P0117846	00215989	KPG	4004 ICW Pedestrian Corner	2,302.00
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**Org Key: SU0100 - Emergency Sewer Repairs**

P0117847	00215955	CAROLLO ENGINEERS INC	Sewer System Modeling	9,755.75
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**Org Key: SW0137 - Street Related Storm Improveme**

P0118189	00215961	DAILY JOURNAL OF COMMERCE	STREET RELATED STORM 5.10.23 8	360.00
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**Org Key: VCP402 - CIP Water Salaries**

P0116047	00215963	DELL MARKETING L.P.	Precision 3570 Laptop George	780.44
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**Org Key: VCP426 - CIP Sewer Salaries**

P0116047	00215963	DELL MARKETING L.P.	Precision 3570 Laptop George	780.44
	00215996	MARKS, CHRISTOPHER	STEEL TOE WORK BOOTS	150.00
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	28.61

**Org Key: WU0101 - Booster Chlorination Station**

P0108114	00215956	CAROLLO ENGINEERS INC	BOOSTER CHLORINATION SYSTEM	6,307.50
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**Org Key: WU0103 - Water Reservoir Improvements**

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0117106	00216006	RH2 ENGINEERING INC	RESERVOIR IMPROVEMENTS - SERVI	5,364.34
<i>Org Key: WU0112 - Water System Components Repl</i>				
P0118178	00215978	H D FOWLER	METER BOXES & LIDS	3,639.36
<i>Org Key: WU0115 - Water Model Updates/Fire Flow</i>				
P0114148	00215981	HDR ENGINEERING INC	2022 Water Modeling & Fire Flo	9,992.20
<i>Org Key: YF1100 - YFS General Services</i>				
P0118241	00215960	CTRI INC	TIA assessment final invocie	10,207.00
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	58.46
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	42.45
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	27.51
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	27.50
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	24.09
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	23.30
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	16.31
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	14.30
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	13.20
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	13.20
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	13.20
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	12.04
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	12.04
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	8.80
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	8.17
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	4.25
<i>Org Key: YF1200 - Thrift Shop</i>				
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	480.46
P0118191	00215971	FIRE PROTECTION INC	MI FIRE ALARM LABOR CITY HALL	429.39
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	110.08
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	98.13
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	76.14
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	66.59
	00215947	Amazon Capital Services Inc	1YNM-4CGV-NLPY	58.34
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	44.03
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	44.03
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	44.02
	00215947	Amazon Capital Services Inc	1R7D-K14Y-DYYY	22.08
<i>Org Key: YF2600 - Family Assistance</i>				
P0118229	00215985	ISLAND SQUARE APARTMENTS	Rental assistance for EA clien	2,000.00
P0118235	00215998	MERCER EAST	Rental assistance for EA clien	2,000.00
P0118230	00215975	Grace's Place	Rental assistance for EA clien	570.00
Total				357,793.84



**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00215934	05/26/2023	ABBOTT, RICHARD LEOFF1 Medicare Reimb		JUN2023B	06/01/2023	239.10
00215935	05/26/2023	ADAMS, RONALD E LEOFF1 Medicare Reimb	P0118208	052323	05/23/2023	282.40
00215936	05/26/2023	AM TEST INC 2023 WATER QUALITY SAMPLES	P0117166	133541	05/19/2023	300.00
00215947	05/26/2023	Amazon Capital Services Inc 1R7D-K14Y-DYYY		3143599-4929868	05/01/2023	20,783.10
00215948	05/26/2023	AMERIGAS-1400 2023 PROPANE DELIVERY	P0118175	3150317208	05/12/2023	2,316.37
00215949	05/26/2023	Ankrom Moisan Architects Inc. Architectural Design and Space	P0112427	87910	05/14/2023	9,426.25
00215950	05/26/2023	AQUATIC INFORMATICS INC. 2023 CROSS CONNECTION WEB TEST	P0118216	104720	05/23/2023	420.00
00215951	05/26/2023	AUGUSTSON, THOR LEOFF1 Medicare Reimb	P0118214	052323	05/23/2023	304.64
00215952	05/26/2023	BARNES, WILLIAM LEOFF1 Medicare Reimb		JUN2023A	06/01/2023	1,954.97
00215953	05/26/2023	BOOTH, GLENDON D LEOFF1 Medicare Reimb	P0118210	052323	05/23/2023	532.22
00215954	05/26/2023	CARLSON, LARRY RETIRES MEDICARE		JUN-23	06/01/2023	577.10
00215955	05/26/2023	CAROLLO ENGINEERS INC Sewer System Modeling	P0117847	FB36425	05/09/2023	9,755.75
00215956	05/26/2023	CAROLLO ENGINEERS INC BOOSTER CHLORINATION SYSTEM	P0108114	FB35993	05/04/2023	6,307.50
00215957	05/26/2023	CASCADIA CONSULTING GROUP MI CAP 2022 Invoice 9848	P0118237	9848	05/17/2023	105.00
00215958	05/26/2023	COOPER, ROBERT LEOFF1 Excess Benefit		JUN2023A	06/01/2023	1,635.55
00215959	05/26/2023	CRYSTAL AND SIERRA SPRINGS PW WATER DELIVERY	P0118197	14555831 051323	05/13/2023	100.73
00215960	05/26/2023	CTRI INC TIA assessment final invocie	P0118241	6207	05/16/2023	10,207.00
00215961	05/26/2023	DAILY JOURNAL OF COMMERCE RESIDENTIAL STREET 5.10.23	P0118189	3388818	05/10/2023	710.40
00215962	05/26/2023	DEEDS, EDWARD G LEOFF1 Medicare Reimb		JUN2023B	06/01/2023	275.10
00215963	05/26/2023	DELL MARKETING L.P. MIH - Dell Laptop	P0116047	10625795458	01/01/2023	11,426.71
00215964	05/26/2023	DEPT OF ENTERPRISE SERVICES MONTHLY BUSINESS CARDS - TRANT	P0118227	731123428	05/03/2023	149.39
00215965	05/26/2023	DEVENY, JAN P LEOFF1 Medicare Reimb	P0118219	052323	05/23/2023	9,367.01
00215966	05/26/2023	DOWD, PAUL LEOFF1 Medicare Reimb		JUN2023B	06/01/2023	202.90
00215967	05/26/2023	ELSOE, RONALD LEOFF1 Medicare Reimb	P0118213	052323	05/23/2023	292.04
00215968	05/26/2023	EPSCA 44 RADIOS FOR FIRE 2023	P0116737	11146	05/03/2023	2,979.50
00215969	05/26/2023	FERGUSON ENTERPRISES LLC FLEXNET AMR METER BOX LIDS	P0118180	0000345	05/12/2023	7,065.12

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00215970	05/26/2023	FINANCIAL CONSULTANTS INT'L FL-0415 CUSTOM UPDATE MARINE T	P0118215	17893	04/25/2023	11,607.30
00215971	05/26/2023	FIRE PROTECTION INC Intent / Affidavit / Admin Fee	P0118191	79868	04/16/2023	873.18
00215972	05/26/2023	FORSMAN, LOWELL LEOFF1 Medicare Reimb		JUN2023B	06/01/2023	271.10
00215973	05/26/2023	GALLAGHER, ANITA March Lobbying Services (inv.	P0118224	1033	04/03/2023	4,000.00
00215974	05/26/2023	GOODMAN, J C LEOFF1 Medicare Reimb		JUN2023B	06/01/2023	236.30
00215975	05/26/2023	Grace's Place Rental assistance for EA clien	P0118230	051923	05/19/2023	570.00
00215976	05/26/2023	GRAINGER INVENTORY PURCHASES	P0118181	9711822495	05/18/2023	581.79
00215977	05/26/2023	GREEN RIVER COMM COLLEGE/WETRC CROSS CONNECTION CONTROL CLASS	P0118166	223319	05/18/2023	500.00
00215978	05/26/2023	H D FOWLER METER BOXES & LIDS	P0118178	I6396458	05/18/2023	3,639.36
00215979	05/26/2023	HAGSTROM, JAMES LEOFF1 Medicare Reimb		JUN2023B	06/01/2023	204.50
00215980	05/26/2023	HAVILI, ALBERT CDL LICENSE		051823	05/18/2023	344.65
00215981	05/26/2023	HDR ENGINEERING INC 2022 Water Modeling & Fire Flo	P0114148	1200523373	05/18/2023	9,992.20
00215982	05/26/2023	HILTNER, PETER LEOFF1 Medicare Reimb		JUN2023B	06/01/2023	619.50
00215983	05/26/2023	HOME DEPOT CREDIT SERVICE TAPE MEASURE & SAW CHAINS	P0118198	051223	05/12/2023	1,464.56
00215984	05/26/2023	IMS ALLIANCE Name tags	P0118221	23-1525	05/19/2023	59.73
00215985	05/26/2023	ISLAND SQUARE APARTMENTS Rental assistance for EA clien	P0118229	051923	05/19/2023	2,000.00
00215986	05/26/2023	JOHNSON, CURTIS LEOFF1 Medicare Reimb		JUN2023A	06/01/2023	945.76
00215987	05/26/2023	JURASSIC PARLIAMENT 4/27 Parliamentary Procedure	P0118220	5124	05/20/2023	3,200.00
00215988	05/26/2023	Kiviat, Aaron Invoice #1594 Professional Ser	P0118183	1594	05/19/2023	100.00
00215989	05/26/2023	KPG 77TH AVE SE & SUNSET HWY	P0117846	196078	05/16/2023	37,507.11
00215990	05/26/2023	KUHN, DAVID LEOFF1 Medicare Reimb	P0118209	052323	05/23/2023	460.68
00215991	05/26/2023	LEOFF HEALTH & WELFARE TRUST FIRE RETIREES		JUNE-23	06/01/2023	57,540.67
00215992	05/26/2023	LEOFF HEALTH & WELFARE TRUST POLICE RETIREES		JUNE-23	06/01/2023	58,907.01
00215993	05/26/2023	LESARGE, JAKE WO # 45042		051123	05/11/2023	199.12
00215994	05/26/2023	LOISEAU, LERI M LEOFF1 Medicare Reimb		JUN2023B	06/01/2023	195.50
00215995	05/26/2023	LYONS, STEVEN LEOFF1 Medicare Reimb		JUN2023B	06/01/2023	211.80

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00215996	05/26/2023	MARKS, CHRISTOPHER STEEL TOE WORK BOOTS		051823	05/18/2023	150.00
00215997	05/26/2023	MARTEN LAW Invoice #44094655 Professional	P0118182	050923	05/09/2023	142.50
00215998	05/26/2023	MERCER EAST Rental assistance for EA clien	P0118235	052523	05/25/2023	2,000.00
00215999	05/26/2023	MYERS, JAMES S LEOFF1 Medicare Reimb		JUN2023B	06/01/2023	179.80
00216000	05/26/2023	Nick Federici September 2022 Lobbying Servic	P0118223	000591	05/01/2023	16,000.00
00216001	05/26/2023	Olson Brother's Pro-Vac LLC STORMWATER VACTOR, JETTING, CC	P0117844	123671033	04/24/2023	10,380.50
00216002	05/26/2023	OWEN EQUIPMENT COMPANY LATCH-SEALED LEVER	P0117160	00110693	05/16/2023	99.95
00216003	05/26/2023	PITNEY BOWES Postage Machine Lease Mar-June	P0118240	3317408719	05/04/2023	1,348.07
00216004	05/26/2023	RAMSAY, JON LEOFF1 Medicare Reimb	P0118211	052323	05/23/2023	642.68
00216005	05/26/2023	REDMOND, CITY OF Q1 2023 Community Climate Solu	P0118217	00004137	05/16/2023	4,225.00
00216006	05/26/2023	RH2 ENGINEERING INC RESERVOIR IMPROVEMENTS - SERVI	P0117106	90824	05/18/2023	5,364.34
00216007	05/26/2023	RICOH USA INC (FIRE) copier rental	P0118222	107240717	05/22/2023	278.77
00216008	05/26/2023	RUCKER, MANORD J LEOFF1 Medicare Reimb		JUN2023B	06/01/2023	176.00
00216009	05/26/2023	SCHOENTRUP, WILLIAM LEOFF1 Medicare Reimb	P0118218	052323	05/23/2023	2,733.62
00216010	05/26/2023	SMITH, RICHARD LEOFF1 Medicare Reimb		JUN2023B	06/01/2023	219.60
00216011	05/26/2023	SOUND SAFETY PRODUCTS SAFETY BOOTS	P0118177	258479/3	05/11/2023	151.93
00216012	05/26/2023	STATE AUDITOR'S OFFICE 4/23 FINANCIAL AUDIT / IT AUDI	P0118170	L154581	05/09/2023	1,728.00
00216013	05/26/2023	SUMMIT LAW GROUP HR Support Professional Servic	P0118179	145010	05/19/2023	7,221.50
00216014	05/26/2023	T&L NURSERY INC HANGING BASKETS (BIG BAND & SU	P0118149	568714	05/15/2023	3,452.74
00216015	05/26/2023	TACOMA SCREW PRODUCTS INC MISC. HARDWARE	P0118176	160069243-00	05/17/2023	28.39
00216016	05/26/2023	THOMPSON, JAMES LEOFF1 Medicare Reimb		JUN2023B	06/01/2023	245.90
00216017	05/26/2023	TYLER TECHNOLOGIES INC License Fees Tyler Munis Finan	P0116068	045-413899	03/22/2023	2,546.84
00216018	05/26/2023	ULINE 2 tabletop towel dispensers	P0118138	162952808	04/27/2023	189.38
00216019	05/26/2023	WALLACE, THOMAS LEOFF1 Medicare Reimb		JUN2023B	06/01/2023	183.10
00216020	05/26/2023	WALTER E NELSON CO INVENTORY PURCHASES	P0118168	921562	05/15/2023	3,730.17
00216021	05/26/2023	WEGNER, KEN LEOFF1 Medicare Reimb		JUN2023B	06/01/2023	170.10

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00216022	05/26/2023	WEGNER, KEN	P0118212	052323	05/23/2023	92.39
		LEOFF1 Retiree Medical Expense				
00216023	05/26/2023	WHEELER, DENNIS		JUN2023B	06/01/2023	164.90
		LEOFF1 Medicare Reimb				
					Total	357,793.84



CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



\_\_\_\_\_  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

<u>Report</u>	<u>Date</u>	<u>Amount</u>
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EFT Payments	April 2023	\$2,516,343.26
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# Accounts Payable EFT Report

Item 3.

Date	Description	Dollar Amount
4/3/2023 Preauthorized ACH Debit	DIRECT DEPOSIT BANKCARD Merchant Fee - Utility Billing 948908660000035	9,467.10
4/3/2023 Preauthorized ACH Debit	MERCHANT SERVICEMERCH Merchant Fee - Thrift Shop FEES930553411164783	7,751.23
4/3/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL Merchant Fee - Recreation MERCHANT S 8039720340	4,874.99
4/3/2023 Preauthorized ACH Debit	MERCHANT SVCS MERCH FEE Merchant Fee - MBP.com 000000000259217	2,121.99
4/3/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL FISERV Merchant Fee - City Hall MERCHANT FEE	785.22
4/3/2023 Preauthorized ACH Debit	MERCHANT SVCS MERCH FEE Merchant Fee - Boat Launch 8037460410	126.25
4/3/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility Billing TRX FEES	6.65
4/4/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA STATE DOL WA DRIVER DOL Abstract DOL WA DRIVER	15.00
4/4/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility Billing TRX FEES	11.40
4/4/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility Billing MONTH END	10.00
4/4/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility Billing TRX FEES	6.65
4/4/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility Billing TRX FEES	5.70
4/5/2023 Outgoing Money Transfer	DIRECT WITHDRAWAL ADP PAYROLL Net Payroll PAYROLL	636,863.79
4/5/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL Employee Withholding - Payroll UNUMGROUP955 INSURANCE	1,269.70
4/5/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL AFLAC Employee Withholding - Payroll INSURANCE	477.02
4/5/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL Employee Withholding - Payroll UNUMGROUP955 INSURANCE	231.50
4/5/2023 Preauthorized ACH Debit	VANTIV_INTG_PYMTBILLNG Merchant Fee - Recreation 295483291882	153.17
4/5/2023 Preauthorized ACH Debit	VANTIV_INTG_PYMTBILLNG Merchant Fee - Recreation 295483290884	128.84
4/5/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility Billing REJECT FEE	15.00
4/5/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL iStream Merchant Fee - Fire 4905425	10.00

# Accounts Payable EFT Report

Item 3.

Date	Description	Dollar Amount
4/5/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	1.90
4/6/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP Tax ADP Tax Payroll Tax	226,068.40
	Employee (payroll withholding) \$ 165,631.02	
	Employer Portion \$ 60,437.38	
4/6/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA BENEFIT SOFLEXIBLE B Employee Withholding - Payroll	107.41
4/6/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA STATE DOL WA DRIVER DOL Abstract	15.00
4/6/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA STATE DOL WA DRIVER DOL Abstract	15.00
4/6/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	11.40
4/7/2023 Outgoing Money Transfer	Kroger Food Bank	9,600.00
4/7/2023 Outgoing Money Transfer	VEBA Contributions Employee Withholding - Payroll	6,213.47
4/7/2023 Outgoing Money Transfer	IAFF Dues Employee Withholding - Payroll	2,222.91
4/7/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL INVOICE CLOUD INVOICE CL Merchant Fee - Utility Billing	125.35
4/7/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	76.95
4/10/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA BENEFIT SOFLEXIBLE B Navia Administration Fee	141.10
4/10/2023 Preauthorized ACH Debit	MERCHANT SERVICECDR CD DEP 930553411164783 Refund - Thrift Shop	25.34
4/10/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECT FEE Merchant Fee - Utility Billing	15.00
4/10/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA STATE DOL WA DRIVER DOL Abstract	15.00
4/10/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	5.70
4/11/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL Vimly Benefit SoAWC Employee Benefits	217,977.16
	Employee (payroll withholding) \$ 30,841.58	
	Employer Portion \$ 187,135.58	
4/11/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL MISSIONSQUARE INVESTMENT Employee Withholding - Payroll	40,728.57

# Accounts Payable EFT Report

Item 3.

Date	Description		Dollar Amount
4/11/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL WASHINGTON-DSHS WA5	Employee Withholding - Payroll	706.03
4/11/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL MISSIONSQUARE INVESTMENT	Employee Withholding - Payroll	638.46
4/11/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	4.75
4/11/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	3.80
4/11/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	0.95
4/12/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	1.90
4/13/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA BENEFIT SOFLEXIBLE B	Employee Withholding - Payroll	834.89
4/13/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	73.15
4/13/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA STATE DOL WA DRIVER	DOL Abstract	15.00
4/14/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA DEPT RET SYS DRS EPAY <i>Employee (payroll withholding)</i> <i>Employer Portion</i>	Remit Retirement \$ 69,405.06 \$ 79,871.24	149,276.30
4/14/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECT FEE	Merchant Fee - Utility Billing	15.00
4/14/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	13.30
4/17/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL CAYAN HOLDINGS LPAYMENT	Merchant Fee - Thrift Shop	101.68
4/17/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	69.35
4/18/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECT FEE	Merchant Fee - Utility Billing	15.00
4/18/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	6.65
4/18/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	4.75
4/18/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing	4.75
4/19/2023 Outgoing Money Transfer	DIRECT WITHDRAWAL ADP PAYROLL	Net Payroll	638,672.84



# Accounts Payable EFT Report

Item 3.

Date	Description	Dollar Amount
4/19/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing 3.80
4/20/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP Tax ADP Tax Employee (payroll withholding) Employer Portion	Payroll Tax 227,205.57 \$ 166,302.02 \$ 60,903.55
4/20/2023 Outgoing Money Transfer	Kroger	Food Bank 9,600.00
4/20/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA BENEFIT SOFLEXIBLE B	Employee Withholding - Payroll 591.47
4/20/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECT FEE	Merchant Fee - Utility Billing 15.00
4/20/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing 7.60
4/21/2023 Outgoing Money Transfer	VEBA Contributions	Employee Withholding - Payroll 6,224.00
4/21/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP PAYROLL FEESADP FEES	ADP Fee 3,684.43
4/21/2023 Outgoing Money Transfer	IAFF Dues	Employee Withholding - Payroll 2,222.91
4/21/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP PAYROLL FEESADP FEES	ADP Fee 2,010.34
4/21/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing 3.80
4/24/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL MISSIONSQUARE INVESTMENT	Employee Withholding - Payroll 40,850.28
4/24/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL NATIONWIDE PAYMENTS	Employee Withholding - Payroll 17,190.46
4/24/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA DEPT REVENUE TAX PYMT	Remit Leasehold Excise Tax 6,294.98
4/24/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL NATIONWIDE PAYMENTS	Employee Withholding - Payroll 4,007.25
4/24/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL MISSIONSQUARE INVESTMENT	Employee Withholding - Payroll 638.46
4/24/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing 71.25
4/24/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL Cayan LLC EDI PYMNTS	Merchant Fee - Thrift Shop 5.80
4/25/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL WASHINGTON-DSHS WA5	Employee Withholding - Payroll 706.03

# Accounts Payable EFT Report

Item 3.

Date	Description	Dollar Amount
4/25/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA STATE DOL WA DRIVER DOL Abstract	15.00
4/25/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	5.70
4/25/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	5.70
4/25/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	1.90
4/26/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECT FEE Merchant Fee - Utility Billing	15.00
4/26/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	0.95
4/27/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA DEPT RET SYS DRS EPAY Remit Retirement	148,501.88
	Employee (payroll withholding) \$ 68,791.35	
	Employer Portion \$ 79,710.53	
4/27/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA BENEFIT SOFLEXIBLE B Employee Withholding - Payroll	1,790.33
4/27/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA BENEFIT SOFLEXIBLE B Employee Withholding - Payroll	852.00
4/27/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA DEPT RET SYS DRS EPAY Remit Retirement	284.28
4/27/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL MERCHANT S 8039720340 Recreation Refund	243.80
4/27/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA DEPT RET SYS DRS EPAY Remit Retirement	95.80
4/27/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	10.45
4/28/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA DEPT REVENUE TAX PYMT Remit Excise Taxes	85,021.18
	Water Fund \$ 39,484.64	
	Sewer Fund \$ 26,391.48	
	Storm Fund \$ 4,686.04	
	Thrift Shop \$ 11,839.55	
	General \$ 2,619.47	
4/28/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	10.45
Total		2,516,343.26



# **REVISED CITY COUNCIL MINUTES**

## **SPECIAL HYBRID MEETING**

### **MAY 16, 2023**

Item 4.

#### **CALL TO ORDER & ROLL CALL**

Mayor Salim Nice called the Special Hybrid Meeting to order at 5:03 pm from a remote location.

Mayor Salim Nice, Deputy Mayor David Rosenbaum and Councilmember Lisa Anderl, Jake Jacobson, Craig Reynolds, Wendy Weiker, and Ted Weinberg participated remotely using Zoom.

#### **PLEDGE OF ALLEGIANCE**

The City Council delivered the Pledge of Allegiance.

#### **AGENDA APPROVAL**

It was moved by Weinberg; seconded by Reynolds to:

**Approve the agenda.**

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

#### **CITY MANAGER REPORT**

City Manager Jessi Bon reported on the following items:

- **Council, Boards & Commission Meetings** Provided an update on the City Hall closure, including that City Hall will be temporarily closed through the summer. Upcoming meetings, City Council Mid-Year Planning Session on May 23, and City Council Meeting on June 6. Upcoming Parks & Recreation Commission meeting on June 1. Candidate Filing Week with King County is May 15-19. Council Candidate Orientation is on June 8.
- **City Services Updates:** Upcoming I-90 closure tentatively scheduled for May 19-22; staff are working with WSDOT on the closure. There is an additional WSDOT nightly closure on I-90 May 23 and on May 31. Bike Skills Area work is progressing and is expected to open for use this fall.
- **Upcoming Events:** Mercer Island Farmers Market kicks off on June 4. Summer Celebration is on July 15, including the return of the community parade.
- **News:** Welcome new firefighters Mason Jones and Josh McCarthy.

#### **APPEARANCES**

Audrey Covner, Mercer Island, spoke in support of AB 6270 regarding Business Zone permitted use.

Anjli Grant, Seattle, spoke in support of AB 6270 regarding Business Zone permitted use.

#### **CONSENT AGENDA**

##### **AB 6266: May 5, 2023 Payroll Certification.**

**Recommended Action:** Approve the May 5, 2023 Payroll Certification (Exhibit 1) in the amount of \$1,026,394.65 and authorize the Mayor to sign the certification on behalf of the entire City Council.

##### **Certification of Claims:**

**A. Check Register | 215599-215733 | 4/28/2023 | \$1,623,755.92**

**B. Check Register | 215735-215804 | 5/5/2023 | \$743,766.16**

**Recommended Action:** Certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

**City Council Meeting Minutes of:**

**A. April 25, 2023 Special Hybrid Meeting**

**B. May 2, 2023 Special Hybrid Meeting**

**Recommended Action:** Approve the minutes of the April 25, 2023 Special Hybrid Meeting and of the May 2, 2023 Special Hybrid Meeting.

**AB 6267: Public Display of Firework Permit Issuance**

**Recommended Action:** Approve City of Mercer Island Fire Marshal's recommendation to issue a operational permit for Western Display Fireworks LTD a public display of fireworks to be discharged per the permit conditions at Summer Celebration on July 15, 2023 at 2200hrs (10:00 pm) pursuant to MICC 8.35.020(C).

**AB 6268: Luther Burbank Park Docks and Waterfront Art in Public Places Project**

**Recommended Action:** Appropriate \$50,000 from the 1% for Art in Public Places Fund and authorize the City Manager to execute an artist agreement with Marsha Rollinger to complete phase 1 of the Luther Burbank Park Docks and Waterfront Art in Public Places project.

**AB 6271: Safe Boating and Paddling Week, Proclamation No. 309**

**Recommended Action:** Approve Proclamation No. 309 proclaiming May 20-26, 2023 as Safe Boating and Paddling Week.

It was moved by Jacobson; seconded by Weinberg to:

**Approve the Consent Agenda and the recommended actions contained therein.**

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

**REGULAR BUSINESS**

**AB 6270: Development Code Amendment – Business Zone Permitted Uses – First Reading of Ordinance No. 23C-08**

CPD Director Jeff Thomas and Deputy CPD Director Alison Van Gorp presented background information on this code amendment, spoke about the legislative review process this amendment has gone through with Planning Commission and the City Council, and presented the Planning Commission recommendation on the proposed amendment.

Planning Commissioner Michael Murphy spoke about the Planning Commission recommendation and rational in making the recommendation to the City Council.

The City Council asked questions about the amendment.

It was moved by Jacobson; seconded by Anderl to:

**Direct staff to amend the draft Ordinance No. 23C-08 to limit the proposal to amend MICC 19.04.050 for only the addition of a school use and to set the second reading and adoption of Ordinance No. 23C-08 for June 6, 2023**

PASSED: 6-1

FOR: 6 (Anderl, Jacobson, Nice, Rosenbaum, Weiker, and Weinberg)

AGAINST: 1 (Reynolds)



## **AB 6269: Financial Status Update for the First Quarter 2023 and Budget Amending Ordinance**

Finance Director Matt Mornick presented the financial status update for First Quarter 2023. He presented a budget versus actual overview of the General Fund and Utility Funds, discussed General Fund revenues that are exceeding budget expectations, spoke about REET revenues, and presented Thrift Shop net profits.

The City Council asked questions about the financial update.

It was moved by Weiker; seconded by Reynolds to:

**Adopt Ordinance No. 23-06, amending the 2023-2024 Biennial Budget**

PASSED: 7-0

FOR (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

## **OTHER BUSINESS**

### **Planning Schedule**

City Manager Jessi Bon spoke about City Council meetings being on Zoom through July. The public will be able to watch the meetings and provide public comments at the Mercer Island Community and Event Center. The Mid-year Planning Session is on May 23. On June 6, there will be a joint meeting with the Utility Board to get an after-action report from the April Water emergency.

### **Councilmember Absences and Reports**

Councilmember Weiker will be late to the July 18 meeting.

Mayor Nice spoke about the May 17 GMPC where they will be discussing the Urban Growth Area.

Councilmember Reynolds reported that at the May 3 Parks & Recreation Commission they received an update from King County Library, and approved the recommendation to Council on the Audrey Davis Park trail safety improvements.

Councilmember Weinberg reported about the May 10 Sound Cities Association Public Issues Committee.

## **EXECUTIVE SESSION**

At 6:24 pm, Mayor Nice convened an Executive Session via Microsoft Teams. The Executive Session was to discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(l).

Mayor Salim Nice, Deputy Mayor David Rosenbaum and Councilmembers Lisa Anderl, Jake Jacobson, Craig Reynolds, Wendy Weiker, and Ted Weinberg via Microsoft Teams.

Mayor Nice adjourned the Executive Session at 6:56 pm.

## **ADJOURNMENT**

The Special Hybrid Council Meeting adjourned at 6:56 pm.

Attest:

\_\_\_\_\_  
Salim Nice, Mayor

\_\_\_\_\_  
Andrea Larson, City Clerk



# **REVISED CITY COUNCIL MINUTES**

## **SPECIAL HYBRID MEETING**

### **MAY 23, 2023**

Item 4.

#### **CALL TO ORDER & ROLL CALL**

Mayor Salim Nice called the Special Hybrid Meeting to order at 1:02 pm from a remote location.

Mayor Salim Nice, Deputy Mayor David Rosenbaum and Councilmember Lisa Anderl, Jake Jacobson, Craig Reynolds, Wendy Weiker, and Ted Weinberg participated remotely using Zoom.

#### **PLEDGE OF ALLEGIANCE**

The City Council delivered the Pledge of Allegiance.

#### **AGENDA APPROVAL**

It was moved by Reynolds; seconded by Weiker to:

**Approve the agenda.**

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

#### **APPEARANCES**

There were no public appearances.

#### **REGULAR BUSINESS**

##### **AB 6256: 2023-2024 Work Plan Update**

City Manager Jessi Bon presented an overview of the work completed in 2021-2022 as the City continued to navigate the impacts of the pandemic and the pandemic recovery. She spoke about:

- The efficiencies and organizational improvements including the creation of the first Citywide Master Fee Schedule, financial management system replacement, and new organizational structure as determined in the 2021-2022 Biennial budget.
- The major planning work that has been completed including the Parks, Recreation, and Open Space (PROS) Plan, development of the Recreation Reset Plan, adoption of the ADA Transition Plan, work on the Climate Action Plan, and update of the City's budget policies and financial management policies.
- 2021-2022 Capital Projects including the annual update of the Transportation Improvement Plan, Luther Burbank Dock and Waterfront Project, Water Meter replacement project, Supervisor Control and Data Acquisition project (SCADA).
- Addressing the backlog of permits applications and streamlining the permit review process.
- The development of Code of Ethics training for all public officials.
- The launch of the Mobile Integrated Health program.

City Manager Bon presented the 2023-2024 Work Plan highlighting major work including

- the Periodic Update to the Comprehensive Plan,
- Town Center Parking Study,
- Comprehensive Facilities Assessment,
- Mercerdale Park Master Plan
- Groveland & Clark Joint Master Plan
- Playground Replacement Strategy

- Update to the City's Comprehensive Emergency Management Plan
- Impacts of the 2023 Legislative Session
- Development of the 2025-2026 Biennial Budget
- Classification and Compensation Study and implementation
- Cost allocation methodology and cost recovery policy
- 2023-2024 Capital Projects
- Stabilization plan for YFS revenues
- Climate Action Plan implementation of early action items
- Phased project implementation for ADA transition plan
- Implementation of the new Financial Management System
- Building back Recreation and Thrift Shop.

The City Council discussed the presentation and provided feedback.

### **AB 6257: Recap of 2023 State Legislative Session**

City Manager Jessi Bon introduced the recap of the 2023 State Legislative Session and spoke about the City's engagement during the legislative session.

Senior Management Analyst Merrill Thomas-Schadt presented the Capital Budget Requests that included funding for Luther Burbank Park, spoke about SB 5352 regarding Police pursuits and about the "Blake Fix" that was passed during a Special Session on May 16. She spoke about the Public Works Assistance Account, discussed the Marine Patrol Funding that did not pass and spoke about the property tax cap bills that did not advance.

Management Analyst Robbie Cunningham-Adams presented housing and land use bills. He spoke about HB 1110 and about HB 1337 and discussed potential impacts. He presented various permitting bills and housing regulation bills that will also impact the CPD Work Plan. He also presented key housing bills that did not pass this legislative session.

City Manager Bon spoke about the Residential Development Standards (RDS) and how the bills passed this legislative session have impacted this work and how staff recommend pausing the RDS review until adopted bills from the session are appropriately analyzed. She spoke about the Town Center Parking Study and the impacts the legislative session had on this body of work.

The City Council discussed the Legislative Session and asked questions of staff.

### **AB 6259: 2024 Comprehensive Plan and Development Code Amendments Docket Preview**

CPD Director Jeff Thomas presented the preview of the 2024 Docket of possible City initiated items. He presented the process for Comprehensive Plan and Development Code amendment docket, spoke about the tracking that CPD has implemented for tracking items that are placed on the docket. CPD Director Thomas presented possible City-initiated Items Nos. 1-5 regarding Residential Development Standards, spoke about Item No. 6 also regarding Residential Development Standards, discussed Item No. 7 regarding Town Center Development Standards, and spoke about Items Nos. 8 and 9 regarding impacts from the State Legislative Session.

The City Council discussed the possible City initiated docket items.

It was moved by Nice; seconded by Jacobson to:

**Direct staff to prepare a docket request to establish Temporary Use Provisions in Title 19.**

PASSED: 7-0

FOR (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

The City Council was in recess from 2:39 pm – 2:51 pm.

### **AB 6255: Disposition of FY 2022 Year-end Surplus and Direction on Deferred 2022 Budget Proposals**

Finance Director Matt Mornick presented the 2022 year-end surplus from unassigned ARPA funds, unassigned General Fund balance, and the Contingency Fund balance above target funding level. Director Mornick spoke about the financial management policies and the guidance they provide regarding surplus. He also discussed fund balances and reserves and the staff recommendation to use some unassigned surplus funds to fund underfunded fund balances and reserves.

Finance Director Mornick reviewed the deferred 2022 budget proposals and early action items from the Climate Action Plan.

It was moved by Reynolds; seconded by Weinberg to:

**Reach 2023 Fund Balance and Reserve Target Funding levels, assign the following:**

- \$47,255 from General Fund Surplus to Compensated Absences Reserve
- \$81,275 from General Fund Surplus and \$217,725 from Contingency Fund Surplus to the YFS Fund Operating Fund Balance
- \$5,250 from General Fund Surplus to the Self-Insurance Claim Reserve

PASSED: 7-0

FOR (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

The City Council discussed the deferred 2022 budget proposals.

It was moved by Rosenbaum; seconded by Reynolds to:

**Approve budget proposals Nos.**

- 2.1 – Develop a Diversity Equity and Inclusion Plan
- 2.3 – Development of a Park Land Acquisition Strategy and Land Donation Program
- 2.4 – Expand Curbside/Doorstep Recycling Options
- 2.13 – Continuation of the 1.0 LTE Management Analyst
- 2.15 – New 1.0 LTE Assistant Planner Position
- 2.17 – Gun Buyback Program
- 2.18 – New 1.0 LTE Support Services Foreman
- 2.19 – Initial Funding for City Hall Asbestos Testing and Abatement
- 3.1 – YFS Program Evaluation
- 3.2 – YFS Community Needs Assessment
- All of the budget proposals included in Exhibit 2 related to early Action Items of the Climate Action Plan
  - CD1.2 – Phase in new State mandates for Composting and Recycling
  - NS2.5 – Establishing a monitoring and maintenance baseline for all City open spaces
  - CC3.1 – Continue GHG Tracking and Reporting and development of annual reports
  - TR1.6 – Phased elimination of gas-powered blowers from City operations
  - NE1.7 – Programs and Advocacy to encourage participation in the PSE Green Power Program.

It was moved by Jacobson; seconded by Anderl to:

**Amend the main motion as follows:**

**To remove item 2.2 – Policy to Ban Use of Personal Fireworks**

PASSED: 4-3

FOR: 4 (Anderl, Jacobson, Nice, and Weiker)

AGAINST: 3 (Reynolds, Rosenbaum, and Weinberg)

It was moved by Reynolds; seconded by Rosenbaum to:

**Amend the main motion as follows:**

**To add item 2.17 – Gun Buyback Program**

PASSED: 5-2

FOR: 5 (Jacobson, Reynolds, Rosenbaum, Weiker, and Weinberg)

AGAINST: 2 (Anderl and Nice)

**MAIN MOTION**

**PASSED AS AMENDED: 7-0**

**FOR (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)**

**Motion as passed:**



*Approve budget proposals Nos.*

- 2.1 – *Develop a Diversity Equity and Inclusion Plan*
- 2.3 – *Development of a Park Land Acquisition Strategy and Land Donation Program*
- 2.4 – *Expand Curbside/Doorstep Recycling Options*
- 2.13 – *Continuation of the 1.0 LTE Management Analyst*
- 2.15 – *New 1.0 LTE Assistant Planner Position*
- 2.17 – *Gun Buyback Program*
- 2.18 – *New 1.0 LTE Support Services Foreman*
- 2.19 – *Initial Funding for City Hall Asbestos Testing and Abatement*
- 3.1 – *YFS Program Evaluation*
- 3.2 – *YFS Community Needs Assessment*
- *All of the budget proposals included in Exhibit 2 related to early Action Items of the Climate Action Plan*
  - *CD1.2 – Phase in new State mandates for Composting and Recycling*
  - *NS2.5 – Establishing a monitoring and maintenance baseline for all City open spaces*
  - *CC3.1 – Continue GHG Tracking and Reporting and development of annual reports*
  - *TR1.6 – Phased elimination of gas-powered blowers from City operations*
  - *NE1.7 – Programs and Advocacy to encourage participation in the PSE Green Power Program.*

**AB 6254: 2022 Community Member of the Year**

Chief of Administration Ali Spietz introduced the process for selecting the 2022 Community Member of the Year. City Clerk Andrea Larson sent email ballots to the City Council for the four nominees for 2022 Community Member of the Year: Gordon Polson, Gwen Loosmore, Lola Deane, and Michael Medved.

**Round 1 (2 votes per Councilmember):**

- Gordon Polson – 2 (Nice, Rosenbaum)
- Gwen Loosmore – 3 (Reynolds, Weiker, Weinberg)
- Lola Deane – 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)
- Michael Medved – 2 (Anderl and Jacobson)

Lola Deane and Gwen Loosmore advanced to Round 2.

**Round 2 – 1 vote per Councilmember**

- Lola Deane – 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)
- Gwen Loosmore – 0

Lola Deane was selected as the 2022 Community Member of the Year. Staff will invite the nominee to an upcoming City Council meeting so the City Council may formally recognize their contributions to the Mercer Island community.

**ADJOURNMENT**

The Special Hybrid Council Meeting adjourned at 4:13pm.

Attest:

\_\_\_\_\_  
Salim Nice, Mayor

\_\_\_\_\_  
Andrea Larson, City Clerk



## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6263**  
**June 6, 2023**  
**Consent Agenda**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6263: Roadside Shoulder Improvements, West Mercer Way Phase 3	<input type="checkbox"/> Discussion Only
<b>RECOMMENDED ACTION:</b>	Accept the completed project and authorize staff to close out the contract.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

<b>DEPARTMENT:</b>	Public Works
<b>STAFF:</b>	Patrick Yamashita, Deputy Public Works Director Clint Morris, Capital Division Manager George Fletcher, Senior CIP Project Manager
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Project Location Map 2. Current Pedestrian and Bicycle Facilities (PBF) on the Mercer Ways
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ 548,337
<b>AMOUNT BUDGETED</b>	\$ 602,777
<b>APPROPRIATION REQUIRED</b>	\$ 0

### EXECUTIVE SUMMARY

The purpose of this agenda bill is to accept the completed Roadside Shoulder Improvements West Mercer Way Phase 3 construction project and authorize staff to close out the construction contract.

- Work involved constructing nearly 2,000 feet of new paved shoulder along West Mercer Way, from SE 65<sup>th</sup> to SE 70<sup>th</sup> Streets.
- Construction occurred from March through June 2022.
- An appropriation of \$117,777 was made to the Street Fund to fully fund the project.
- The total project cost was \$548,337, which is \$54,440 less than the estimated project cost at time of bid award. Unspent funds remain in the Street Fund.

### BACKGROUND

The Roadside Shoulder Development Program was established in 2002 to create paved shoulders suitable for pedestrian and bicycle uses on the Mercer Ways. This Phase 3 project continued the City's ongoing shoulder development efforts along West Mercer Way by completing a gap between SE 65<sup>th</sup> and SE 70<sup>th</sup> Streets (see Exhibit 1). Recent West Mercer Way projects from 2017 and 2020 constructed asphalt shoulders from SE 70<sup>th</sup>

Street to the 8100 block. Since 2003, the City has constructed numerous Mercer Way shoulder projects for a total investment of over \$3.5 million (see Exhibit 2).

## ISSUE/DISCUSSION

The West Mercer Way Phase 3 project was approved as part of the 2021-2022 CIP budget. Design began in fall of 2021 and was completed in December. In February 2022, the City Council awarded the construction contract to OMA Construction Inc. in the amount of \$418,807 ([AB 6008](#)). Adding amounts for contingency, design, inspection services, and contract administration brought the project's total estimated cost to \$602,777. Storm drainage and water system improvements associated with the project were funded by the Storm Water and Water Funds. An appropriation of \$117,777 was made from the Street Fund to fully fund the project.

Construction activities commenced in March 2022 and the contractor completed the work by the end of May. The project constructed nearly 2,000 linear feet of new 5-foot-wide asphalt paved shoulder along the northbound lane edge, installed over 750 linear feet of new storm drainage pipe, and relocated several water meters and fire hydrants to be outside of the new shoulder. The completed project connects into existing paved shoulders at the SE 65<sup>th</sup> and SE 70<sup>th</sup> Street intersections.

The total cost of the completed Phase 3 project was \$548,337, which is \$54,440 (9%) less than the approved budget at time of contract award. No contingency funds were spent on the project. The following table summarizes the actual expenditures compared to the budget. The unspent budget from this project remains in the Street Fund.

ROADSIDE SHOULDER IMPROVEMENTS, WEST MERCER WAY PHASE 3 PROJECT BUDGET AND ACTUAL EXPENDITURES		
DESCRIPTION	APPROVED PROJECT BUDGET	ACTUAL EXPENDITURES
<b>Construction Contract</b>		
Schedule A - New Shoulder	\$214,180	\$214,813
Schedule B - Storm Drainage	\$157,020	\$162,135
Schedule C - Water	\$47,607	\$41,276
<b>Total Construction Contract</b>	<b>\$418,807</b>	<b>\$418,224</b>
Construction Contingency @ 10% for shoulders	\$21,418	\$0
Construction Contingency @ 20% for storm drainage	\$31,404	\$0
Construction Contingency @ 20% for Water	\$9,521	\$0
Project Design - consultant	\$53,833	\$53,723
Construction Inspection	\$18,000	\$22,160
Inspection Costs - Storm Drainage	\$24,652	\$24,652
Contract Administration/Project Management	\$23,000	\$27,430
1% for the Arts	\$2,142	\$2,148
<b>Total Project Budget and Expenditures</b>	<b>\$602,777</b>	<b>\$548,337</b>

## NEXT STEPS

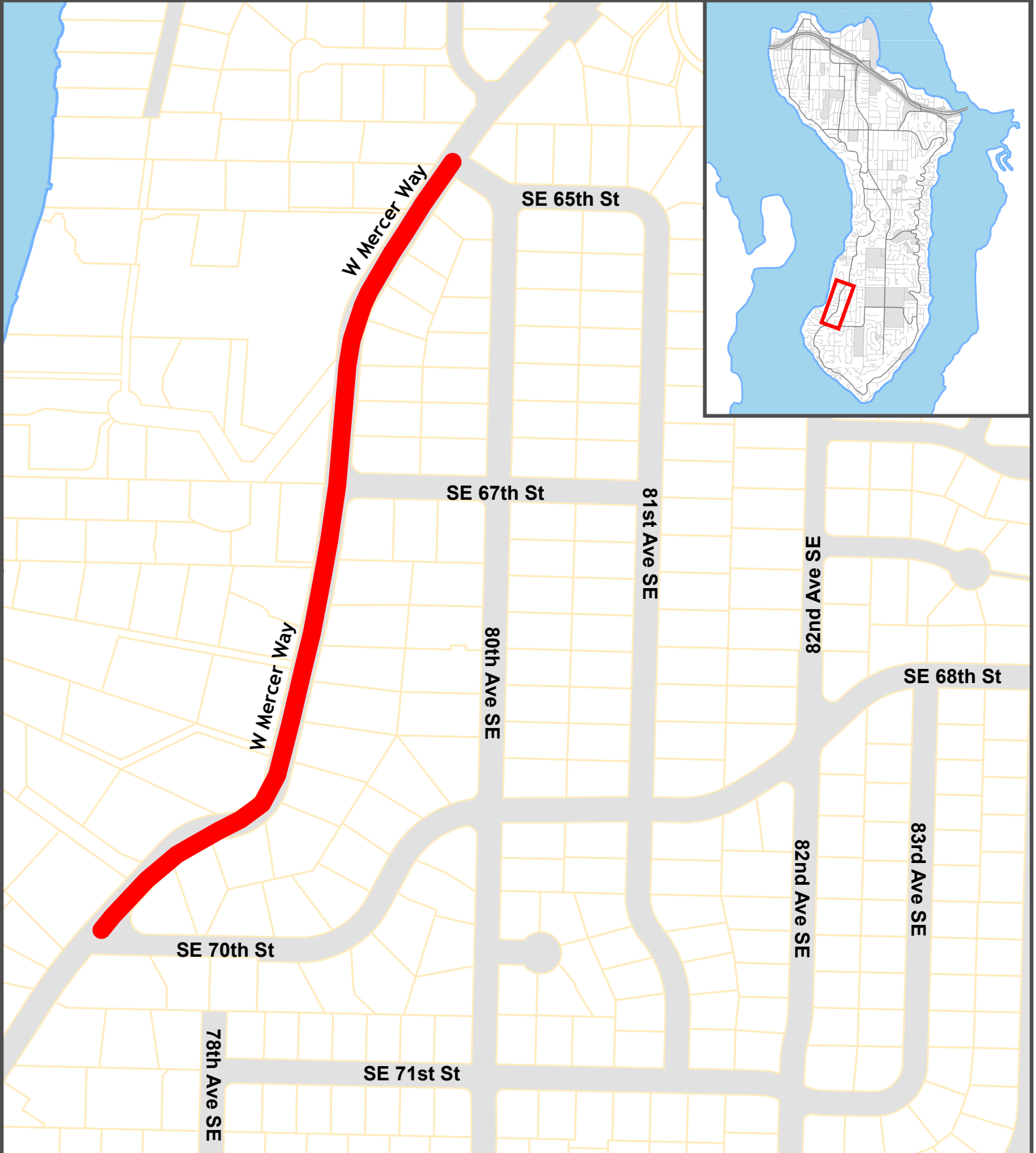
Completion of the Phase 3 project brings the total distance of paved shoulder along West Mercer Way to just under 5.0 miles, or 83% of its 6.0-mile length. Another 0.6 miles (10%) of West Mercer Way has a separated walkway. The City's current Six Year Transportation Improvement Plan identifies a final Phase 4 shoulder improvement on West Mercer Way for 2024, as shown in Exhibit 2.

## RECOMMENDED ACTION

Accept the completed Roadside Shoulder Improvements West Mercer Way Phase 3 project and authorize staff to close out the contract.

# SP0114- City of Mercer Island Roadside Shoulder Improvements West Mercer Way- Phase 3 (SE 65th St to SE 70th St)

Item 5.





# Current Pedestrian & Bicycle Facilities (PBF) on the Mercer Ways

- Paved Roadside Shoulder
- Sidewalks or Paths
- No Facility

May 2022

WMW Phase 3  
Completion June 2022

EMW Phase 11  
Proposed for 2026

WMW Phase 4  
Proposed for 2024





## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6265**  
**June 6, 2023**  
**Consent Agenda**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6265: Aubrey Davis Park Trail Safety Improvements Design Recommendation	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Accept the design recommendation from the Parks and Recreation Commission, authorize the City Manager to finalize the design documents and advertise the project for construction bids, and direct staff to provide project updates to the Parks & Recreation Commission as project work continues.	

<b>DEPARTMENT:</b>	Public Works
<b>STAFF:</b>	Patrick Yamashita, City Engineer/Deputy Public Works Director Clint Morris, Capital Division Manager Paul West, Senior CIP Project Manager
<b>COUNCIL LIAISON:</b>	Craig Reynolds
<b>EXHIBITS:</b>	1. Parks and Recreation Commission 30% Design Recommendation Memo 2. Aubrey Davis Trail Safety Improvements 30% Design Plan 3. Project Location Map 4. Aubrey Davis Trail Safety Improvements Construction Estimate at 30% Design
<b>CITY COUNCIL PRIORITY:</b>	3. Make once-in-a-generation investments to update and modernize aging infrastructure, capital facilities, and parks.

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### EXECUTIVE SUMMARY

The purpose of this agenda bill is to update the City Council on the status of the Aubrey Davis Park Trail Safety Improvements Project, accept the design recommended by the Parks & Recreation Commission (Exhibits 1 and 2), direct staff to finalize the design documents, and advertise the project for construction bids.

- The [Aubrey Davis Park Master Plan](#), adopted in 2019, identifies several safety improvements to the multi-use, regional Mountains to Sound Greenway Trail, particularly where congestion is more prevalent in the Lid Park.
- At the end of 2019, the City received a \$500,000 Local and Communities Program grant from the Department of Commerce to fund trail safety improvements. The City Council directed the City Manager to seek a recommendation from the Parks & Recreation Commission (PRC) on a scope of

work for the trail safety improvement project ([AB 5629](#)). The PRC provided its recommendation to the City Council on March 2, 2021 ([AB 5819](#)).

- The City Council approved the PRC's recommendation and directed staff to facilitate a public input process with the PRC and make a recommendation on the project design.
- The City conducted an online open house and public survey in February 2022. Results from that process were presented to the PRC in April 2022. The PRC refined the design recommendation over the course of six meetings, supported by City staff and consultants from KPG/Psomas. Public input was received by the PRC throughout the design process.
- The PRC's design recommendation (Exhibit 1) explains that the design (Exhibit 2) contains only trail improvements that are directly related to safety. The recommendation focuses most resources on trail intersections next to the 72<sup>nd</sup> Avenue SE Overpass and Feroglia Fields, where a variety of park users congregate. The recommendation also includes new signage and pavement markings to reduce trail speeds and make users aware of cross traffic and shared uses. Finally, the PRC also recommended lighting be included at the 72<sup>nd</sup> Avenue SE Overpass intersection.

## BACKGROUND

During the development of the [Aubrey Davis Park Master Plan](#), user safety on the Mountains to Sound Greenway Trail was a recurring concern, particularly in the section through the Lid Park (shown in Exhibit 3) where recreational park users gathered near the trail. The trail, built in the early 1990s, had minimal signage and pavement markings to help guide trail traffic. The master plan, completed in 2019, calls for many improvements to enhance safety along the trail corridor.

City staff applied for a Local and Communities Program grant through the Washington State legislature during the master plan process, anticipating the need for funding to implement some of these improvements. The legislature appropriated \$500,000 in 2019 to fund safety improvements on the regional trail. The City Council tasked the newly formed Mercer Island Parks & Recreation Commission (PRC) with developing a work plan for that funding.

## ISSUE/DISCUSSION

### TRAILWIDE IMPROVEMENTS

The Aubrey Davis Park Trail Safety Improvements project scope improves trail safety in the section of the Mountains to Sound Greenway Trail that traverses the Lid Park between 60<sup>th</sup> Avenue SE and 76<sup>th</sup> Avenue SE (Exhibit 3). The project includes new signage and pavement markings at eight trail intersections. Two intersections will receive additional treatments detailed below. In addition, the project includes installation of "SLOW" advisory pavement markings on downhill sections where cyclists tend to gain excess speed.

Along two sections of trail, the gravel shoulders will be restored to the original grades to re-establish space for walkers to step off the trail if desired. As specified in the master plan, these shoulders will be able to support the growth of grass or low vegetation to visually soften the trail edge. The project scope also includes lighting for the trail at the 72<sup>nd</sup> Avenue SE Overpass intersection.

### RESTROOM INTERSECTION (Exhibit 2, Plan Sheet 11)

At the intersection by the restroom in the Lid Park, the existing asphalt trail will be reconfigured with two "mixing zones". One in front of the restroom building and one at the trail to the parking lot. These expanded pavement areas will have contrasting surface treatment, signaling the different function of each. The eastern

entrance to this intersection will be reconfigured as a left-hand turn to further slow incoming traffic. The design consultant reviewed the functions of the various pavement coverages with the PRC to confirm the need to increase impervious surface at this specific location.

### **72<sup>nd</sup> AVENUE SE OVERPASS INTERSECTION** (Exhibit 2, Plan Sheet 11)

This intersection is at the bottom of a significant downhill run that intersects with a trail from the parking lot to the ballfields. The master plan indicates a “potential location for a trail roundabout to improve safety for bicyclists and pedestrians” at this location.

Multiple options were considered for various roundabout configurations. Extensive PRC and staff discussions included experts from the Washington State Department of Transportation (WSDOT) and the City’s consulting team. The PRC received many public comments on this feature and concluded that no roundabout would be the best option for the current project. The roundabout that the consultant recommended and WSDOT preferred had a large footprint and significant cost.

Smaller roundabout configurations did not meet current trail standards or address design requirements for this type of treatment. Instead, the existing intersection will be improved with additional signage, pavement markings, lighting, and shoulder restoration. This approach will still accommodate a trail roundabout in the future, should it be necessary to consider additional safety and traffic control measures.

In its final discussions in 2023, the PRC recommended the addition of lighting to this intersection, which will result in additional costs and has been reflected in the construction budget (Exhibit 4). There was strong consensus among commissioners, the design team, WSDOT, and City staff that this addition would improve safety at this intersection. The recommendation to include lighting at the 72<sup>nd</sup> Avenue SE Overpass came at the end of the process and therefore is not shown on the current plan set (Exhibit 2) but will be included in the final design and bid set. The lighting adds \$60,500 to the project.

### **WSDOT COORDINATION**

The project is located on WSDOT right-of-way. City staff and the consultant have proactively engaged with WSDOT to ensure a successful outcome of the project. During the design review process, WSDOT informed the City that a “Basis of Design Report” will be needed for WSDOT to complete the design review. Upon receiving approval from the City Council to proceed with this project, the staff and consulting team will prepare this report and seek approval from WSDOT prior to seeking construction permits (anticipated Q4 2023).

### **BUDGET**

The estimated cost for the project based on the design recommendation provided by the PRC is summarized in the table on the next page. The total estimated project cost is \$505,500, including a \$30,000 construction contingency. The available budget is \$385,000, leaving an estimated shortfall of \$120,500.

Staff anticipates bridging the estimated shortfall with remaining grant dollars and American Rescue Plan Act (ARPA) federal economic stimulus funds. A precise budget appropriation request will be made to the City Council after the City receives and reviews construction bid proposals.

AUBREY DAVIS PARK TRAIL SAFETY IMPROVEMENTS PROJECT BUDGET	
Design Services (thru bidding)	\$81,000
Construction Contract (w/\$30K contingency)	\$380,000
Project Management	\$20,000
WSDOT Review and Permits	\$5,000
Construction Support Services	\$16,000
1% for the Arts	\$3,500
<b>Total Estimated Project Cost</b>	<b>\$505,500</b>
Approved Budget (2023-2024)	\$385,000
<b>Total Available Funding</b>	<b>\$385,000</b>
<b>Estimated Project Funding Shortfall</b>	<b>\$120,500</b>

The 2023-2024 project budget was created based on the estimated amount of remaining grant funds, not on the scope of the project. At the start of the design review process, the PRC considered a large package of improvements generated from the open house and public survey. The cost estimate for the early project concepts greatly exceeded the proposed project budget. The PRC worked with the staff and consultants to scale the proposed project to align with the budget, while still meeting the objective of improving trail safety.

The public engagement process was also far more extensive than originally planned, resulting in six meetings with the PRC and multiple design revisions. This work and additional WSDOT requirements added \$25,000 to the design cost.

The City Manager acknowledges that the cost overrun for the design review and public engagement process should have been brought to the City Council's attention sooner and an appropriation approved prior to commencing the additional work. This step will be included in future project design reviews.

## NEXT STEPS

Upon receipt of the City Council's acceptance of the PRC design recommendation, staff will finalize the design documents, prepare the bid set, and advertise the project for construction in Q4 2023.

The construction market and bidding environment remain very competitive. Bidding this relatively small project (compared to other regional construction projects) ahead of the peak bidding season in early 2024 will better position it to attract qualified bidders.

The PRC has requested "further review" at the 60% design phase per their memo in Exhibit 1. City Council approval of the PRC design recommendation sets in motion the work to finalize the design documents and prepare for bidding to meet the Q4 2023 bidding window. The City Manager does not anticipate substantive changes to the design documents and therefore does not recommend further public engagement or PRC review. Staff will provide updates to the PRC and the community as the project progresses, as is routine. Should staff encounter a design issue that requires a substantive change, the City Manager will engage the City Council as to the preferred process for community and PRC engagement.



Staff has completed an extension of the grant agreement with the Department of Commerce to accommodate the project timeline.

### **RECOMMENDED ACTION**

Accept the design recommendation from the Parks & Recreation Commission, authorize the City Manager to finalize the design documents and advertise the project for construction bids, and direct staff to provide project updates to the Parks & Recreation Commission as project work continues.



**PARKS AND RECREATION COMMISSION  
CITY OF MERCER ISLAND, WASHINGTON**

9611 SE 36<sup>th</sup> Street | Mercer Island, WA 98040-3732  
(206) 275-7793 | [www.mercerisland.gov](http://www.mercerisland.gov)

DATE: May 4, 2023

TO: Mercer Island City Council

FROM: Parks and Recreation Commission  
Jodi McCarthy, Chair, Peter Struck, Vice Chair, Don Cohen, Paul Burstein, Sara Marxen,  
Rory Westberg, Ashley Hay

SUBJECT: Recommendation on Aubrey Davis Park Trail Safety Improvements 30% Design

The Mercer Island Parks and Recreation Commission (PRC) presents our recommendation on the Aubrey Davis Park Trail Safety Improvements 30% Design.

**Summary Recommendation:**

Our recommendation is to proceed to a 60% Design phase with further review by the Parks and Recreation Commission at the conclusion of that phase.

The PRC commenced review of this matter on April 7, 2022 and discussed the topic over six meetings. The project design team collected public input through a virtual open house held on February 17, 2022 and an online survey conducted from February 17 to March 17, 2022, as well as public comments received via the project page on Let's Talk, emails, and from speakers at Commission meetings. The open house was attended by 24 people, and survey responses were received from 86 participants. This input from interested citizens and user groups was presented to the PRC for consideration before and during the course of its deliberations.

The 30% Design provides significant improvements to the intersections at the 72<sup>nd</sup> Avenue underpass area and the ballfield/restroom area intended to reduce speeds, channelize cross-trail traffic and alert all users to the "mixing zone" they are entering. The 30% design also includes minor signage, pavement markings and wayfinding at other intersections along the I-90 trail throughout the Lid Park.

**Project Priorities:**

The design prioritizes improvements that will directly enhance trail safety and focuses major improvements at the ballfield/restroom area, which is a critical area of concern.

**Focus on safety**

The PRC initially considered a suite of improvements that were collected from public input. With the limited budget, the PRC chose to prioritize improvements that would directly enhance safety. The utility of other improvements such as benches, kiosks, and pull-out areas was not as clear.

#### **Focus on the ballfield/restroom and 72<sup>nd</sup> Ave. underpass areas**

The initial design included substantial improvements at the West Mercer Way crossing. The PRC concluded that these improvements, while potentially useful, were not as critical to trail safety as the improvements proposed for the ballfield/restroom area and the 72<sup>nd</sup> Avenue underpass area. The PRC concluded that the project should focus trail improvements in those areas. In particular, the importance of safety enhancements at the entrance to the ballfield/restroom area, at the 72<sup>nd</sup> Avenue underpass, was identified as key to controlling traffic flow before trail users enter the “mixing zone” near the restroom.

Using concrete pavement to better define the ballfield/restroom mixing zone will further signal the need to be alert to the areas where park users enter the trail. Installation of low-level fencing will channel pedestrians to marked crossings and improve predictability for pedestrians and cyclists.

Several different options for the 72<sup>nd</sup> Ave. underpass area were considered over multiple Commission meetings. In addition to staff analysis and citizen input, the Commission solicited and received information and testimony from the Washington State Dept. of Transportation (WSDOT), the owner of the property.

On March 2, 2023, the Commission considered three options – two options contained concrete roundabouts and one option did not. WSDOT noted that all three options were acceptable. The Commission voted in favor of the option without a roundabout given that there is no evidence that a traffic feature of this magnitude is needed at this time. The preferred option features improved sight lines by removing vegetation, increases awareness with signage and pavement markings, and restores trail shoulders.

The recommended design improves safety, with the smallest increase in impervious surface, and lowest cost. Although City staff and the design consultant favored a roundabout model for the 72<sup>nd</sup> Ave. underpass area, they concur that the option the Commission chose will improve the safety at this trail intersection. The Commission notes that if trail usage increases, and if evidence indicates that a roundabout feature would further improve the safety of the area, this may be considered in future years.

#### **Stay within the available budget:**

While budget decisions are ultimately the City Council’s responsibility, trying to stay within budget as much as possible, while still including meaningful safety improvements, was a factor considered by the Commissioners.

#### **Other Considerations:**

On June 2, the PRC and the Mercer Island Arts Council held a joint meeting and discussed opportunities to integrate art and/or placemaking elements into the project that would be consistent with the Aubrey

Davis Park Master Plan. The PRC understands that placemaking elements incorporated into the trail could foster more considerate behaviors among trail users but also wants any features to be compatible with the park's natural landscape, including employing judicious selection of themes and colors. These recommendations will be transmitted to the Arts Council to further inform their discussions of how to use the project's 1% for Art in Public Places contribution (approximately \$3,500).

**Conclusion:**

We look forward to seeing this project advance to 60% Design and request the opportunity to provide our recommendation at the completion of that phase.



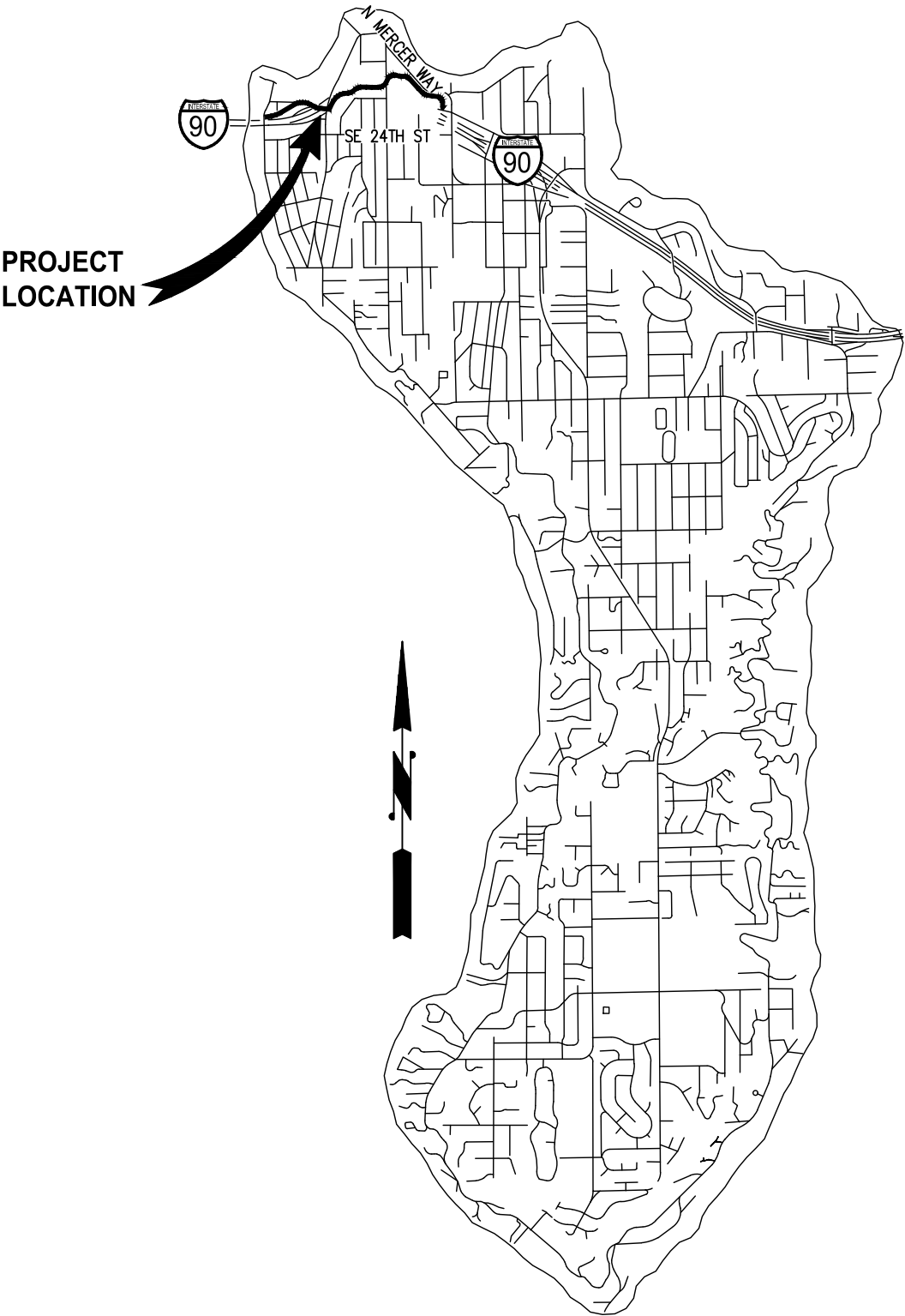
# CITY OF MERCER ISLAND

## AUBREY DAVIS PARK TRAIL SAFETY IMPROVEMENTS JANUARY 2023

CITY PROJECT NUMBER: XXX

### SCHEDULE OF DRAWINGS

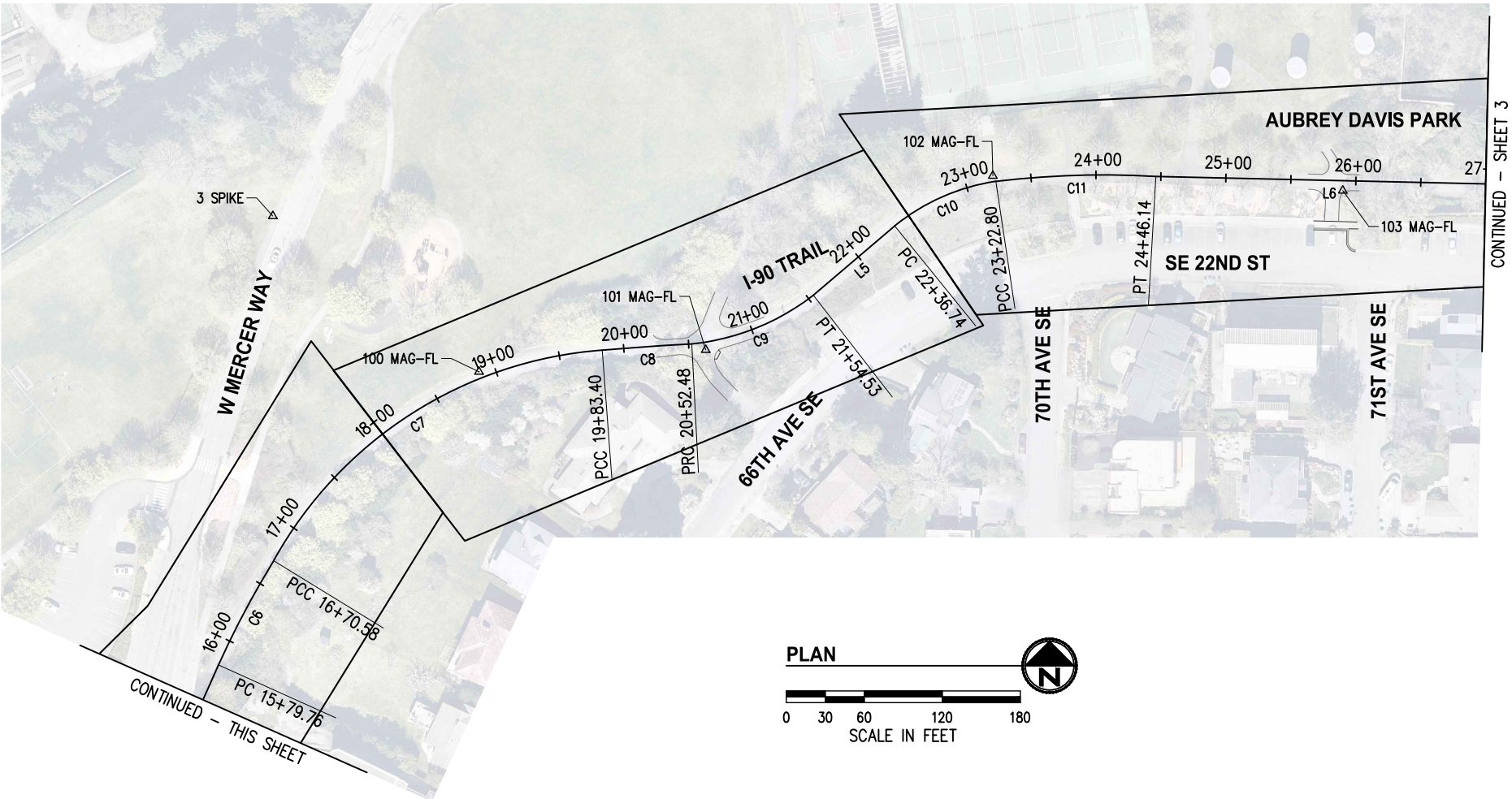
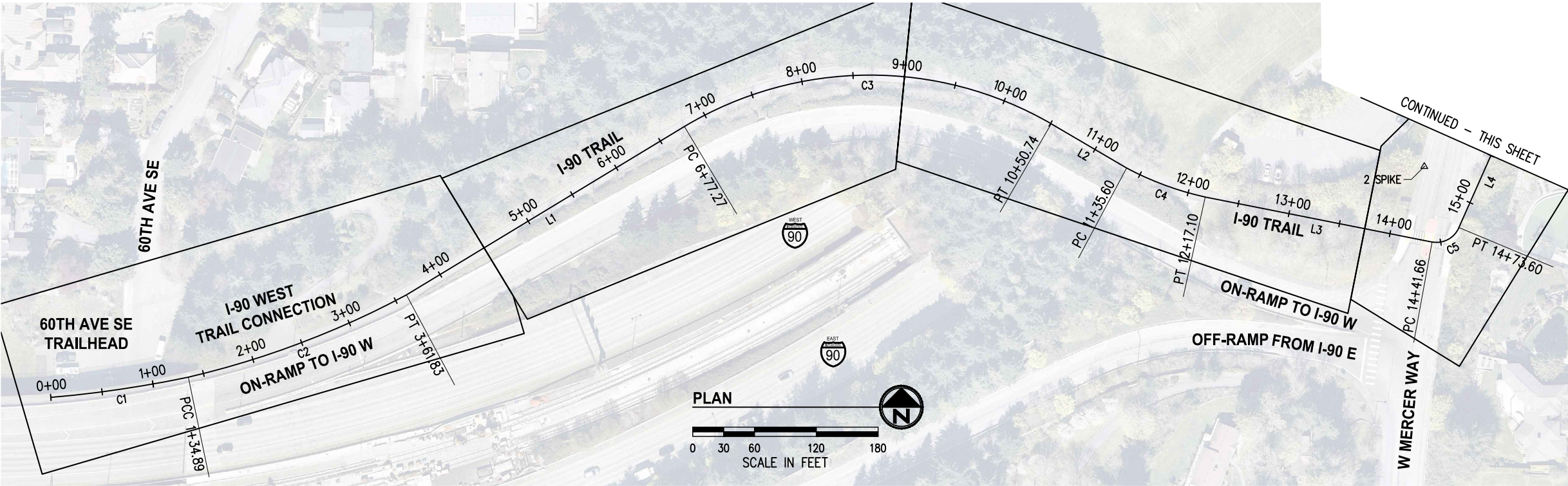
<u>SHEET</u>	<u>DRAWINGS</u>
1	COVER SHEET
2-3	SHEET INDEX, SURVEY CONTROL AND ALIGNMENT DATA
4	LEGEND AND ABBREVIATIONS
5-6	TESC AND SITE PREPARATION PLANS
7	TESC AND SITE PREPARATION DETAILS
8-13	TRAIL IMPROVEMENT PLANS
14	TRAIL IMPROVEMENT DETAILS
* 15-17	SITE ELEMENT PLANS
* 18	SITE ELEMENT DETAILS
* 19-21	LANDSCAPE RESTORATION PLANS
* 22-23	LANDSCAPE SCHEDULE AND DETAILS
* 24-26	IRRIGATION RESTORATION PLANS
* 27	IRRIGATION SCHEDULE AND DETAILS
* 28-31	SIGN SCHEDULE AND DETAILS
* 32-33	TRAIL ILLUMINATION PLAN AND DETAILS
* THESE SHEETS NOT INCLUDED FOR THIS 30% SUBMITTAL. WILL BE INCLUDED IN 60%.	



CALL 2 DAYS  
BEFORE YOU DIG  
1-800-424-5555

30% REVIEW  
SUBMITTAL





I-90 TRAIL			
NUMBER	LENGTH	RADIUS	BRNG/DELTA
C1	134.89	1127.09'	6°51'26"
C2	226.93	866.19'	15°00'39"
C3	373.47	350.67'	61°01'17"
C4	81.50	295.72'	15°47'25"
C5	31.93	23.56'	77°39'24"
C6	90.82	711.38'	7°18'53"
C7	312.82	315.72'	56°46'12"
C8	69.08	1819.45'	2°10'31"
C9	102.05	183.33'	31°53'39"
C10	86.06	161.95'	30°26'44"
C11	123.34	695.38'	10°09'46"
L1	315.442		N 58°46'42" E
L2	84.862		S 59°39'03" E
L3	224.567		S 78°46'35" E
L4	106.165		N 23°55'59" E
L5	82.209		N 49°31'50" E
L6	279.060		S 88°42'08" E

NOTES

- THE PURPOSE OF THIS TOPOGRAPHIC SURVEY IS FOR CIVIL ENGINEERING DESIGN. THIS IS NOT A BOUNDARY SURVEY. SOURCES OF BOUNDARY INFORMATION AS SHOWN INCLUDE FIELD-TIED MONUMENTATION, PLATS, COUNTY RECORDS OF SURVEY, AND AUDITOR INDEXING INFORMATION.
- THE LOCATIONS OF EXISTING UNDERGROUND UTILITY SYSTEMS, AS SHOWN HEREON, ARE TAKEN FROM UTILITY LOCATE PAINT MARKS OR AS-BUILT PLANS AND ARE SHOWN IN AN APPROXIMATE WAY ONLY.  
  
THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK, AND AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES. ALL LOCATOR SERVICES SHOULD BE CONTACTED PRIOR TO ANY CONSTRUCTION OR SUBSURFACE EXPLORATION. CALL 1-800-424-5555.
- FIELD SURVEY: KPG, NOVEMBER, 2021. LICENSEE MICHAEL R. BOWEN, P.L.S. NO. 29294/RONALD D. REICHEL, P.L.S. NO. 38015.
- CONTOUR INTERVAL = 1 FOOT, ±0.5 FOOT PER NATIONAL MAPPING STANDARDS. CONTOURS DERIVED FROM DIRECT FIELD OBSERVATIONS.
- STORM AND SEWER CONNECTIONS HAVE BEEN DRAWN FROM CENTER OF LID TO CENTER OF LID.
- THE LOCATIONS AND DIMENSIONS OF UNDERGROUND VAULTS HAVE NOT BEEN VERIFIED AND ARE APPROXIMATE.

HORIZONTAL AND VERTICAL DATUM

HORIZONTAL DATUM: NAD 83/11  
VERTICAL DATUM NAVD 88  
HORIZONTAL AND VERTICAL DATUMS ESTABLISHED BY RTK GPS OBSERVATION UTILIZING WSRN (WASHINGTON STATE REFERENCE NETWORK) ALSO REFERENCING KPG JOB NUMBER 19033.

CONTROL POINT LIST				
PT #	DESCRIPTION	NORTHING	EASTING	ELEVATION
2	SPIKE	218611.57	1291363.16	132.74'
3	SPIKE	218994.76	1291481.64	133.62'
100	MAG-FL	218875.02	1291640.28	141.68'
101	MAG-FL	218891.80	1291814.64	154.79'
102	MAG-FL	219025.76	1292035.53	170.72'
103	MAG-FL	219014.32	1292304.75	167.34'
104	MAG-FL	219032.01	1292518.47	151.16'
105	MAG-FL	219215.42	1292658.91	141.86'
106	SPIKE	219249.71	1292560.03	141.51'
107	SPIKE	219295.67	1292715.03	138.94'

ECTS\MERCER IS\21098--Aubrey Davis Park Improvements\DESIGN\Drawings\Contract\21098SURVCTRL.dwg 3/31/2023 10:51 AM

REVISIONS					Approved By		21098SURVCTRL.dwg FILENAME		
NO.	DATE	BY	APPR.						
					ENGINEERING MANAGER	DATE	DESIGNED BY	DATE	
					PROJECT MANAGER	DATE	DRAWN BY	DATE	
					PROJECT ENGINEER	DATE	CHECKED BY	DATE	

**KPG**  
**PSOMAS**  
Seattle  
3131 Elliott Avenue, Suite 400  
Seattle, WA 98121 206.286.1640  
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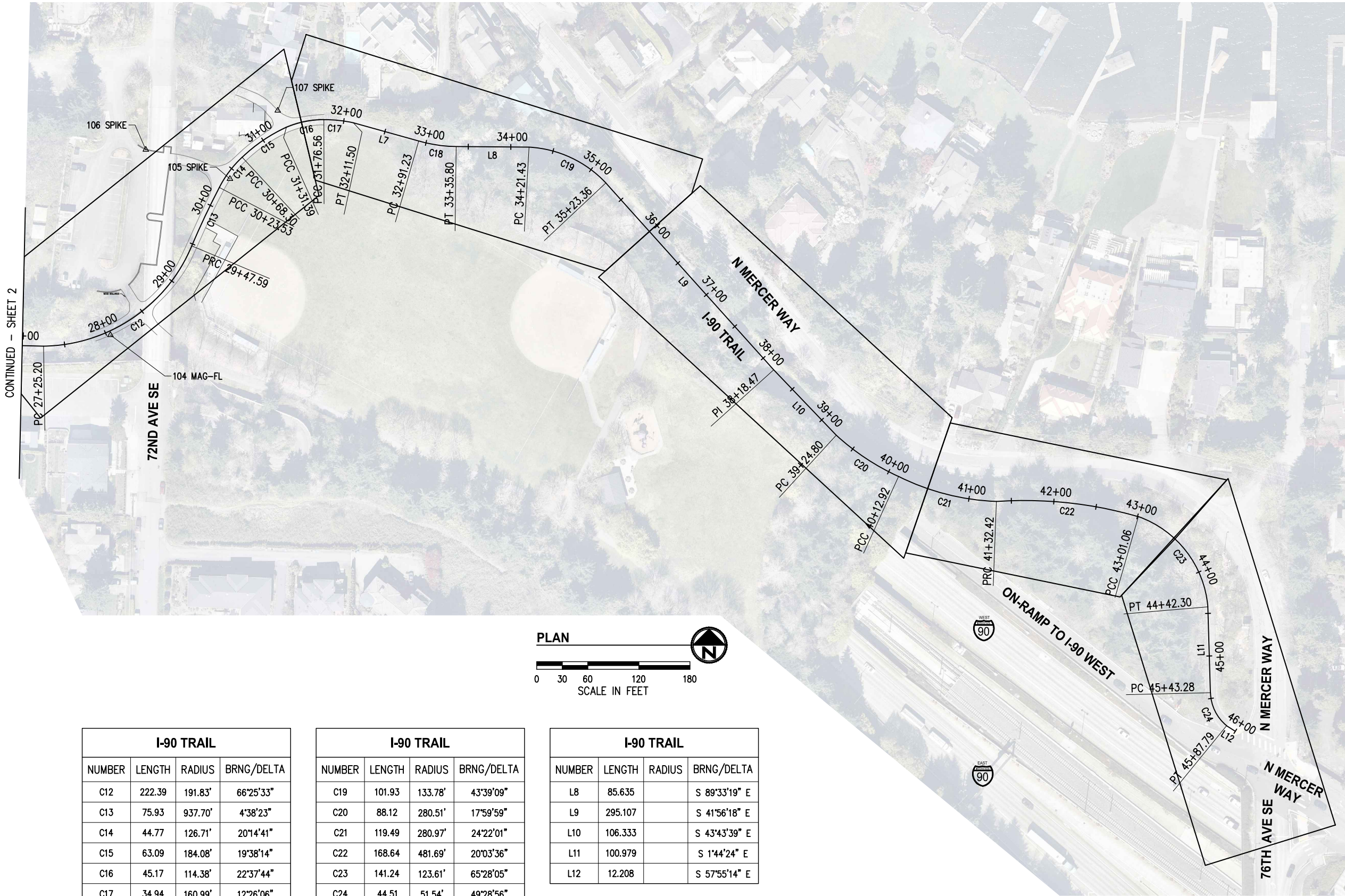
CITY OF MERCER ISLAND  
AUBREY DAVIS PARK  
TRAIL SAFETY IMPROVEMENTS

SHEET INDEX, SURVEY CONTROL  
AND ALIGNMENT DATA - 1

KPG PROJECT No. 21098 SHT 2 OF 14



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I-90 TRAIL			
NUMBER	LENGTH	RADIUS	BRNG/DELTA
C12	222.39	191.83'	66°25'33"
C13	75.93	937.70'	4°38'23"
C14	44.77	126.71'	20°14'41"
C15	63.09	184.08'	19°38'14"
C16	45.17	114.38'	22°37'44"
C17	34.94	160.99'	12°26'06"
C18	44.57	166.20'	15°21'48"

I-90 TRAIL			
NUMBER	LENGTH	RADIUS	BRNG/DELTA
C19	101.93	133.78'	43°39'09"
C20	88.12	280.51'	17°59'59"
C21	119.49	280.97'	24°22'01"
C22	168.64	481.69'	20°03'36"
C23	141.24	123.61'	65°28'05"
C24	44.51	51.54'	49°28'56"
L7	79.731		S 74°25'05" E

I-90 TRAIL			
NUMBER	LENGTH	RADIUS	BRNG/DELTA
L8	85.635		S 89°33'19" E
L9	295.107		S 41°56'18" E
L10	106.333		S 43°43'39" E
L11	100.979		S 1°44'24" E
L12	12.208		S 57°55'14" E

NO.	DATE	BY	APPR.	REVISIONS

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TRAIL SAFETY IMPROVEMENTS

- NOTES**
- THE PURPOSE OF THIS TOPOGRAPHIC SURVEY IS FOR CIVIL ENGINEERING DESIGN. THIS IS NOT A BOUNDARY SURVEY. SOURCES OF BOUNDARY INFORMATION AS SHOWN INCLUDE FIELD-TIED MONUMENTATION, PLATS, COUNTY RECORDS OF SURVEY, AND AUDITOR INDEXING INFORMATION.
  - THE LOCATIONS OF EXISTING UNDERGROUND UTILITY SYSTEMS, AS SHOWN HEREON, ARE TAKEN FROM UTILITY LOCATE PAINT MARKS OR AS-BUILT PLANS AND ARE SHOWN IN AN APPROXIMATE WAY ONLY.  
  
THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK, AND AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES. ALL LOCATOR SERVICES SHOULD BE CONTACTED PRIOR TO ANY CONSTRUCTION OR SUBSURFACE EXPLORATION. CALL 1-800-424-5555.
  - FIELD SURVEY: KPG, NOVEMBER, 2021. LICENSEE MICHAEL R. BOWEN, P.L.S. NO. 29294/RONALD D. REICHEL, P.L.S. NO. 38015.
  - CONTOUR INTERVAL = 1 FOOT, ±0.5 FOOT PER NATIONAL MAPPING STANDARDS. CONTOURS DERIVED FROM DIRECT FIELD OBSERVATIONS.
  - STORM AND SEWER CONNECTIONS HAVE BEEN DRAWN FROM CENTER OF LID TO CENTER OF LID.
  - THE LOCATIONS AND DIMENSIONS OF UNDERGROUND VAULTS HAVE NOT BEEN VERIFIED AND ARE APPROXIMATE.

**HORIZONTAL AND VERTICAL DATUM**

HORIZONTAL DATUM: NAD 83/11  
VERTICAL DATUM NAVD 88

HORIZONTAL AND VERTICAL DATUMS ESTABLISHED BY RTK GPS OBSERVATION UTILIZING WSRN (WASHINGTON STATE REFERENCE NETWORK) ALSO REFERENCING KPG JOB NUMBER 19033.

CONTROL POINT LIST				
PT #	DESCRIPTION	NORTHING	EASTING	ELEVATION
2	SPIKE	218611.57	1291363.16	132.74'
3	SPIKE	218994.76	1291481.64	133.62'
100	MAG-FL	218875.02	1291640.28	141.68'
101	MAG-FL	218891.80	1291814.64	154.79'
102	MAG-FL	219025.76	1292035.53	170.72'
103	MAG-FL	219014.32	1292304.75	167.34'
104	MAG-FL	219032.01	1292518.47	151.16'
105	MAG-FL	219215.42	1292658.91	141.86'
106	SPIKE	219249.71	1292560.03	141.51'
107	SPIKE	219295.67	1292715.03	138.94'






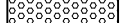



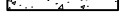
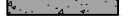










SHEET INDEX, SURVEY CONTROL AND ALIGNMENT DATA - 2	
KPG PROJECT No. 21098	SHT <u>3</u> OF <u>14</u>



EXISTING LEGEND

 MIC	MONUMENT IN CASE	 ①	TELEPHONE MANHOLE		P	PAINTED POWER
 MON	SURFACE MONUMENT	 T	TELEPHONE RISER		T	PAINTED TELEPHONE
 RC	REBAR & CAP	 □	TELEPHONE VAULT LID		FO	PAINTED FIBER OPTIC
	SPOT SHOT (DESCRIBED)		TELEPHONE POLE		TV	PAINTED TV
	CATCH BASIN	 TV	TV VAULT LID		W	PAINTED WATER
	STORM DRAIN MANHOLE	 FO	FIBER OPTIC MANHOLE		G	PAINTED GAS
	YARD DRAIN		GAS VALVE		SD	STORM
	DOWNSPOUT		GAS METER		S	SEWER
 SD	STORM DRAIN CLEAN-OUT		WATER VALVE			FENCE
	SEWER MANHOLE		WATER METER			HEDGE (HEIGHT NOTED)
 SS	SEWER CLEAN-OUT		WATER MANHOLE			BUILDING
	POWER POLE		FIRE HYDRANT			PAINTED STRIPE
	POWER POLE WITH UG CONNECT		FIRE DEPARTMENT CONNECT			RAISED-BUTTON SOLID STRIPE
	POWER VAULT LID	 U	UTILITY VAULT LID (GENERIC/UNKNOWN)			RAISED-BUTTON SKIP STRIPE
	POWER TRANSFORMER	 U	UTILITY ACCESS (GENERIC/UNKNOWN)			EDGE OF PAVEMENT
	POWER METER		BORE SITE (WITH FIELD DESCRIPTION)			FLOWLINE
	POWER OUTLET		BOULDER			CONTOUR
	GUY ANCHOR		SIGN			EXISTING RIGHT-OF-WAY LINE
	TRAFFIC SIGNAL WITH LUMINAIRE	 (X)	MAILBOX			PROPERTY LINE
	PEDESTRIAN SIGNAL		SHRUB			CONCRETE
	JUNCTION BOX TYPE 1, 2, 3		GRASS			GRAVEL
	TRAFFIC CONTROL CABINET	 DT12(3)	DECIDUOUS TREE, DIAM. IN INCHES (# OF TRUNKS)			BRICK
	TRAFFIC SERVICE CABINET	 CT12(3)	CONIFEROUS TREE, DIAM. IN INCHES (# OF TRUNKS)			METAL GRATE
	TRAFFIC ATTENUATOR LOOP					
	STREET LIGHT (LUMINAIRE)					
	LOT LIGHT					
	YARD LIGHT					

PROPOSED LEGEND

	WATER METER
	WATER VALVE
	FIRE HYDRANT
	SIGN
	CHAIN LINK FENCE
	DETECTABLE WARNING SURFACE
	HMA CL 1/2" PG 64-22 FOR NEW PAVEMENT
	REMOVE ASPHALT CONC PAVEMENT (ON SITE PREPARATION PLANS)
	CEMENT CONCRETE
	PERVIOUS CEMENT CONCRETE
	RESERVOIR COURSE
	CSTC
	CSBC
	TREE GRATE
	DECORATIVE PEDESTRIAN LUMINAIRES AND POLE
	SIGNAL POLE WITH DECORATIVE LUMINAIRE AND MAST ARM
	SIGNAL CONTROLLER CABINET
	ELECTRICAL SERVICE CABINET
	BATTERY BACKUP POWER SUPPLY
	JUNCTION BOX TYPE 1, 2, 8
	CONDUIT

ABBREVIATIONS

AC	ASPHALT CONCRETE	MIC	MONUMENT IN CASE
ACP	ASPHALT CONCRETE PAVEMENT	MJ	MECHANICAL JOINT
ADA	AMERICANS WITH DISABILITIES ACT	MON	MONUMENT
AP	ANGLE POINT	N	NORTH OR NORTHING
APPROX	APPROXIMATE	NAVD	NORTH AMERICAN VERTICAL DATUM
BLDG	BUILDING	NO	NUMBER
CB	CATCH BASIN	NTS	NOT TO SCALE
CCP	CEMENT CONCRETE PAVEMENT	OC	ON CENTER
CDF	CONTROLLED DENSITY FILL	OD	OUTSIDE DIAMETER
CHLK	CHAINLINK	PC	POINT OF CURVE
CL	CENTERLINE	PCC	POINT OF COMPOUND CURVATURE
CL	CLASS	PCCP	PERVIOUS CEMENT CONCRETE PAVEMENT
CO	CLEANOUT	PI	POINT OF INTERSECTION
COMI	CITY OF MERCER ISLAND	POB	POINT OF BEGINNING
COL	COLUMN CONC CONCRETE	POE	POINT OF ENDING
CSBC	CRUSHED SURFACING BASE COURSE	PRC	POINT OF REVERSE CURVATURE
CSTC	CRUSHED SURFACING TOP COURSE	PT	POINT OF TANGENT
DI	DUCTILE IRON	PVC	POLYVINYL CHLORIDE OR
DIA	DIAMETER		POINT OF VERTICAL CURVATURE
DW	DRIVEWAY	PVT	POINT OF VERTICAL TANGENT
E	EAST OR EASTING	PVI	POINT OF VERTICAL INTERSECTION
EA	EACH	R	RADIUS
ELEV	ELEVATION	ROW	RIGHT OF WAY
EOP	EDGE OF PAVEMENT	RT	RIGHT
EW	EACH WAY	S	SLOPE OR SOUTH
EXIST	EXISTING	SD	STORM DRAIN
FF	FINISHED FLOOR	SDMH	STORM DRAIN MANHOLE
FL	FLOW LINE	SE	SOUTHEAST
FO	FIBER OPTIC	SHT	SHEET
FOC	FACE OF CURB	SQ	SQUARE
HMA	HOT MIX ASPHALT	SS	SANITARY SEWER
HORIZ	HORIZONTAL	SSMH	SANITARY SEWER MANHOLE
HP	HIGH POINT	ST	STREET
ID	INSIDE DIAMETER	STA	STATION
IE	INVERT ELEVATION	STD	STANDARD
IN	INCH/INCHES	STCR	STRUCTURE
JB	JUNCTION BOX	SW	SOUTHWEST
L	LENGTH LT LEFT	TYP	TYPICAL
LF	LINEAR FEET	VERT	VERTICAL
LP	LOW POINT	W	WEST
MAX	MAXIMUM	YD	YARD DRAIN
MIN	MINIMUM		
MH	MANHOLE		

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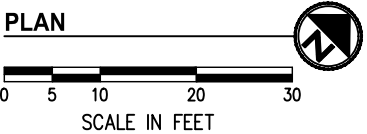
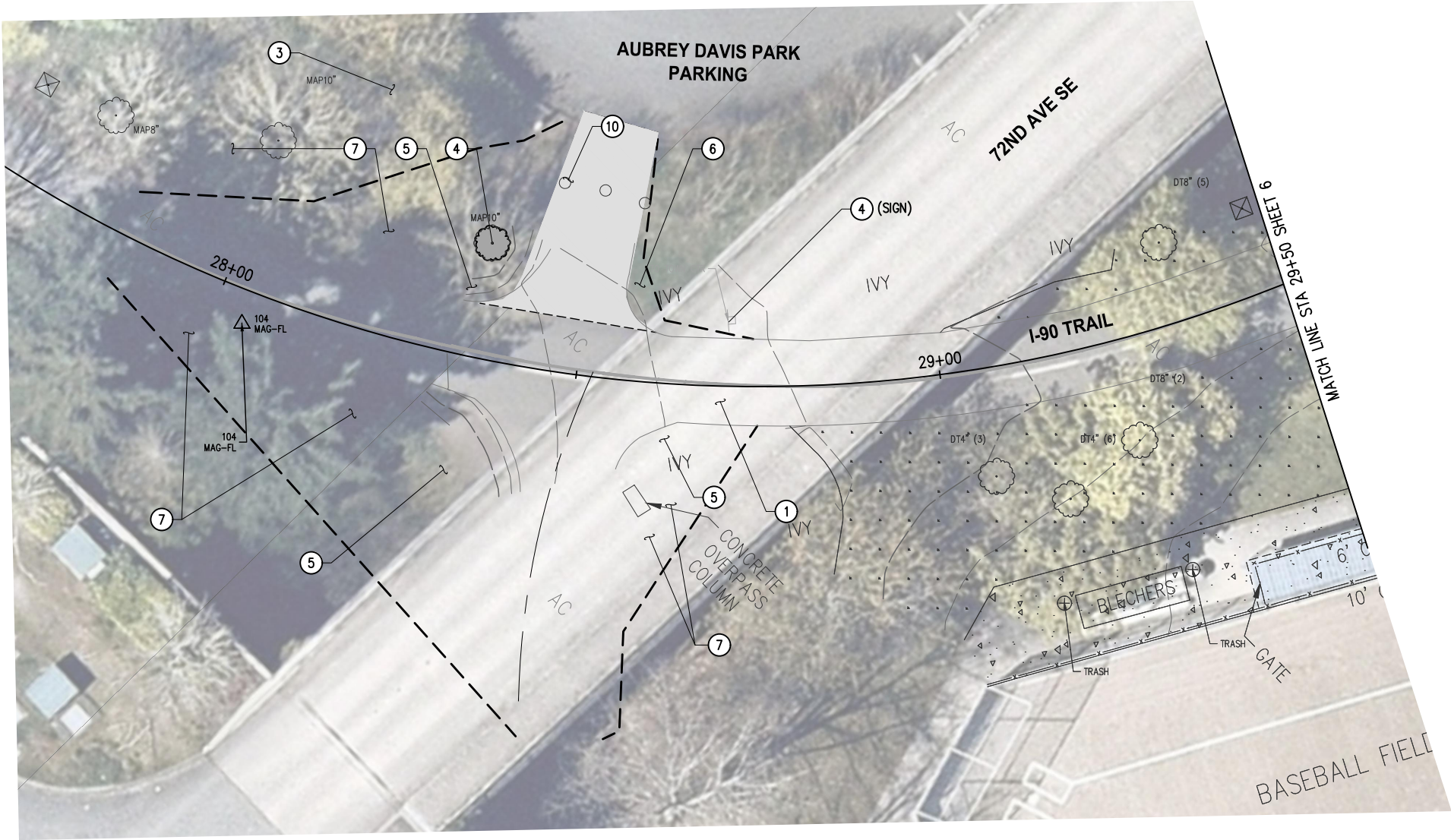
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CITY OF MERCER ISLAND  
AUBREY DAVIS PARK  
TRAIL SAFETY IMPROVEMENTS

LEGEND AND ABBREVIATIONS	
KPG PROJECT No. 21098	SHT <u>4</u> OF <u>14</u>



GENERAL NOTES

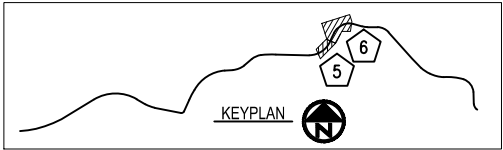
1. CONTRACTOR SHALL SEQUENCE REMOVAL OF EXISTING FEATURES WITH CONSTRUCTION OF TRAIL IMPROVEMENTS TO MINIMIZE IMPACTS TO TRAIL USERS.
2. CONTRACTOR SHALL PROTECT ALL ABOVE AND BELOW GROUND UTILITIES AND IMPROVEMENTS THAT ARE TO REMAIN.
3. CONTRACTOR SHALL PROTECT ALL PLANT MATERIAL OUTSIDE OF CLEARING LIMITS.
4. CONTRACTOR SHALL MAINTAIN ACCESS FOR ALL ADJACENT PROPERTY OWNERS AND PARK USERS.
5. CONTRACTOR SHALL FURNISH AND INSTALL INLET PROTECTION IN ALL EXISTING AND NEW CATCH BASINS. CONTRACTOR SHALL INSTALL OTHER EROSION CONTROL MEASURES TO MINIMIZE SEDIMENT MIGRATION INTO STREAMS AND STORM DRAINAGE SYSTEMS.

CONSTRUCTION NOTES

- ① SAWCUT AND REMOVE ASPHALT PAVEMENT.
- ③ PRESERVE AND PROTECT.
- ④ REMOVE.
- ⑤ REMOVE GROUNDCOVER/GRASS WITHIN CLEARING LIMITS AS NECESSARY TO INSTALL PROPOSED IMPROVEMENTS.
- ⑥ REMOVE VEGETATION, THIS AREA.  
TRIM/PRUNE EXISTING TREE(S), BUSH(ES), AND SHRUB(S) PER COMI STD DETAIL UF-4 AS NECESSARY TO INSTALL PROPOSED IMPROVEMENTS. CONTRACTOR SHALL VERIFY VEGETATION MANAGEMENT (TRIMMING/PRUNING) AREA WITH COMI PARKS DEPARTMENT PRIOR TO START OF WORK.
- ⑩ REMOVE BOLLARDS.

LEGEND

- REMOVE CEMENT CONC PAVEMENT
- REMOVE ASPHALT PAVEMENT
- REMOVE CURB AND GUTTER
- REMOVE DECIDUOUS TREE
- SAWCUT
- HIGH VISIBILITY FENCE
- CLEARING LIMITS



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TESC AND SITE PREPARATION PLANS  
STA 28+00 TO STA 29+50



GENERAL NOTES

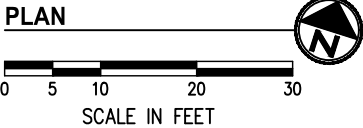
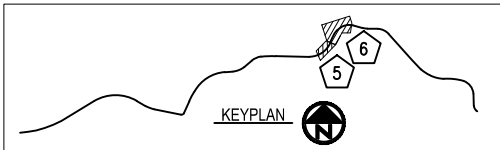
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- 2. CONTRACTOR SHALL PROTECT ALL ABOVE AND BELOW GROUND UTILITIES AND IMPROVEMENTS THAT ARE TO REMAIN.
- 3. CONTRACTOR SHALL PROTECT ALL PLANT MATERIAL OUTSIDE OF CLEARING LIMITS.
- 4. CONTRACTOR SHALL MAINTAIN ACCESS FOR ALL ADJACENT PROPERTY OWNERS AND PARK USERS.
- 5. CONTRACTOR SHALL FURNISH AND INSTALL INLET PROTECTION IN ALL EXISTING AND NEW CATCH BASINS. CONTRACTOR SHALL INSTALL OTHER EROSION CONTROL MEASURES TO MINIMIZE SEDIMENT MIGRATION INTO STREAMS AND STORM DRAINAGE SYSTEMS.

CONSTRUCTION NOTES

- 1 SAWCUT AND REMOVE ASPHALT PAVEMENT.
- 2 SAWCUT AND REMOVE CONCRETE PAVEMENT.
- 3 PRESERVE AND PROTECT.
- 4 REMOVE.
- 5 REMOVE GROUNDCOVER/GRASS WITHIN CLEARING LIMITS AS NECESSARY TO INSTALL PROPOSED IMPROVEMENTS.
- 6 REMOVE VEGETATION, THIS AREA.  
TRIM/PRUNE EXISTING TREE(S), BUSH(ES), AND SHRUB(S) PER COMI STD DETAIL UF-4 AS NECESSARY TO INSTALL PROPOSED IMPROVEMENTS. CONTRACTOR SHALL VERIFY VEGETATION MANAGEMENT (TRIMMING/PRUNING) AREA WITH COMI PARKS DEPARTMENT PRIOR TO START OF WORK.
- 7 REMOVE DRINKING FOUNTAIN. CUT AND CAP SUPPLY LINE. MARK ON SURFACE FOR FUTURE CONNECTION OF NEW DRINKING FOUNTAIN.
- 8 REMOVE BENCH. CONTRACTOR SHALL STORE BENCH FOR REINSTALLATION.
- 9 REMOVE BOLLARDS.
- 10 PRESERVE AND PROTECT PEACE POLE.
- 11 REMOVE BIKE RACK. CONTRACTOR SHALL STORE FOR REINSTALLATION.
- 12 REMOVE DOG WASTE DISPENSER. CONTRACTOR SHALL STORE FOR REINSTALLATION.
- 13 REMOVE TRASH AND RECYCLE CONTAINERS. CONTRACTOR SHALL STORE FOR REINSTALLATION.

LEGEND

- REMOVE CEMENT CONC PAVEMENT
- REMOVE ASPHALT PAVEMENT
- REMOVE CURB AND GUTTER
- REMOVE DECIDUOUS TREE
- SAWCUT
- HIGH VISIBILITY FENCE
- CLEARING LIMITS



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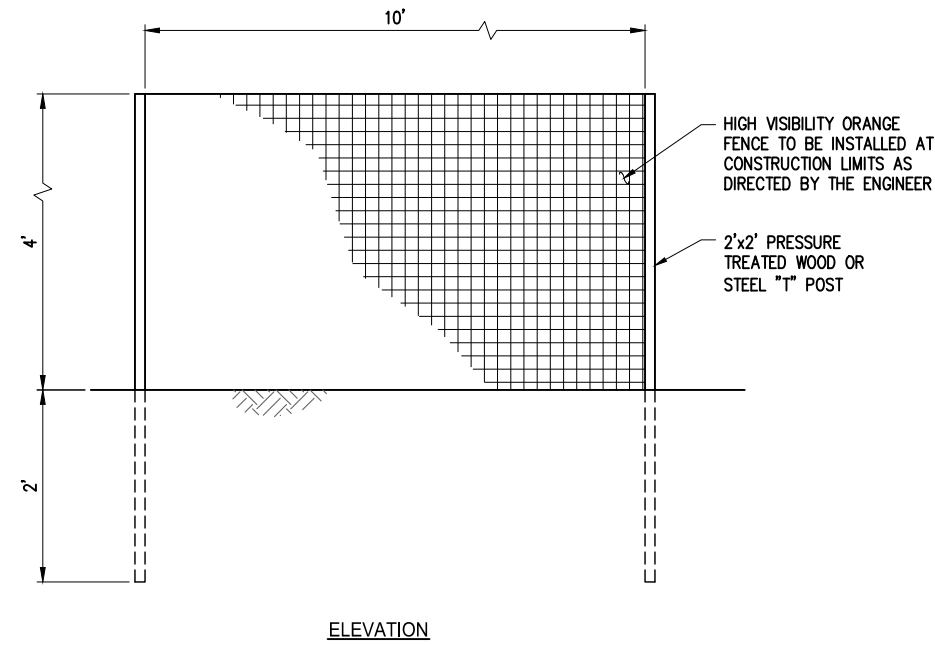


CITY OF MERCER ISLAND  
AUBREY DAVIS PARK  
TRAIL SAFETY IMPROVEMENTS

TESC AND SITE PREPARATION PLANS  
STA 29+50 TO STA 32+00

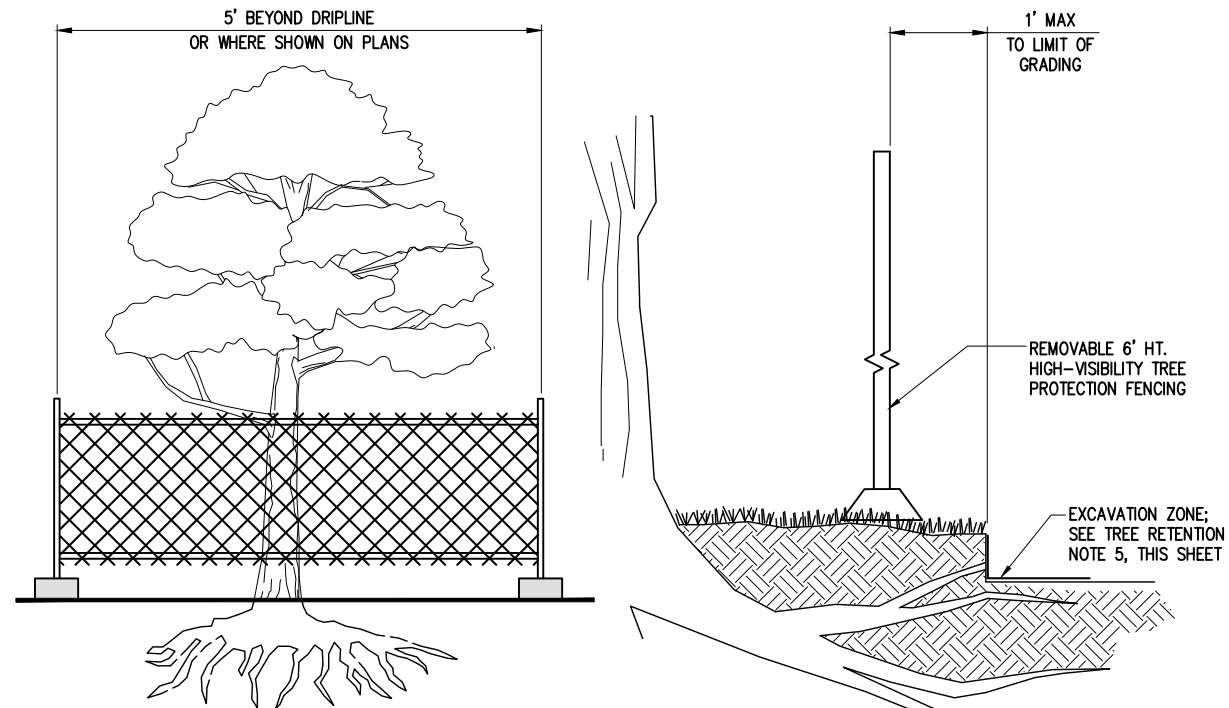
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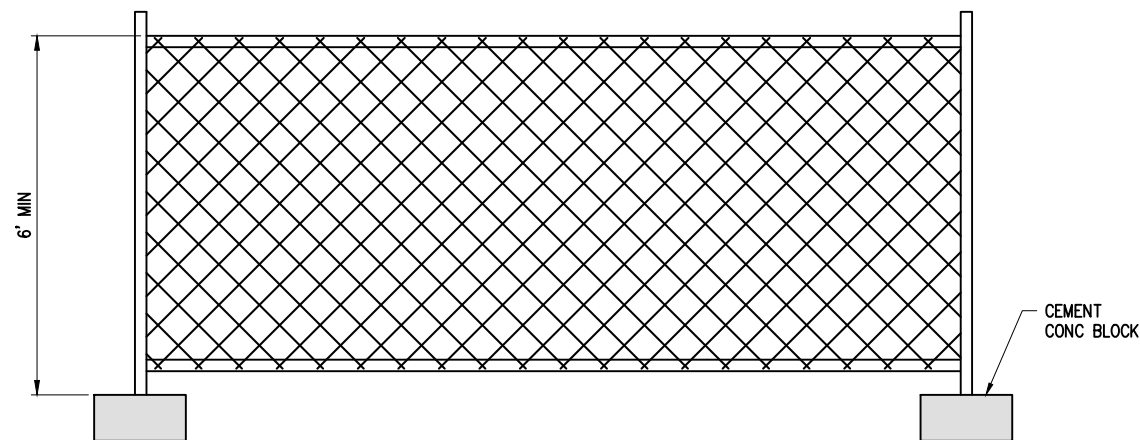


NOTE:  
PLACE AT GRADING LIMITS AND AROUND TREES TO BE PROTECTED WHERE DIRECTED BY THE ENGINEER.

**HIGH VISIBILITY ORANGE FENCING**  
NTS



**TREE PROTECTION DETAIL**  
NTS



**NOTES:**

1. SIX FOOT HIGH TEMPORARY CHAIN LINK FENCE SHALL BE PLACED WHERE INDICATED ON PLANS. ACCESS GATES TO BE INSTALLED ONLY WHERE INDICATED ON PLANS. INSTALL FENCE POSTS USING CEMENT CONC. BLOCK FOOTINGS ONLY. AVOID DRIVING POSTS OR STAKES INTO EXISTING GROUND SURFACE.

**TEMPORARY CHAIN LINK FENCE**  
NTS

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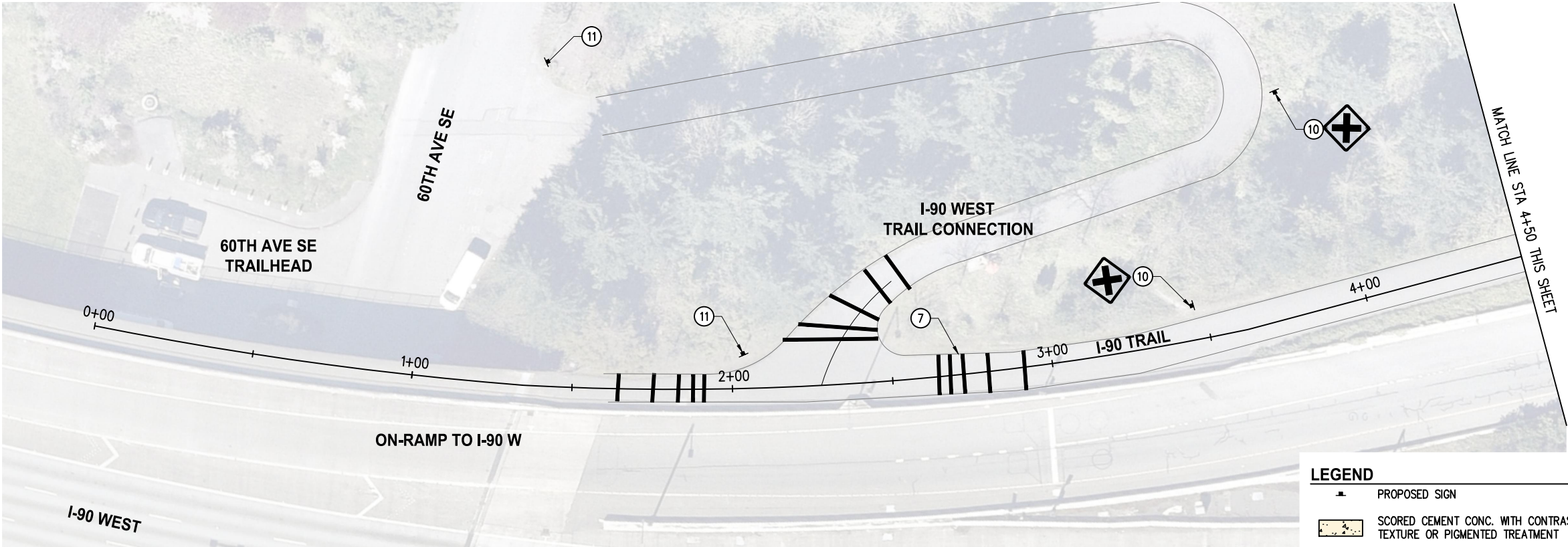
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TESC AND SITE PREPARATION DETAILS

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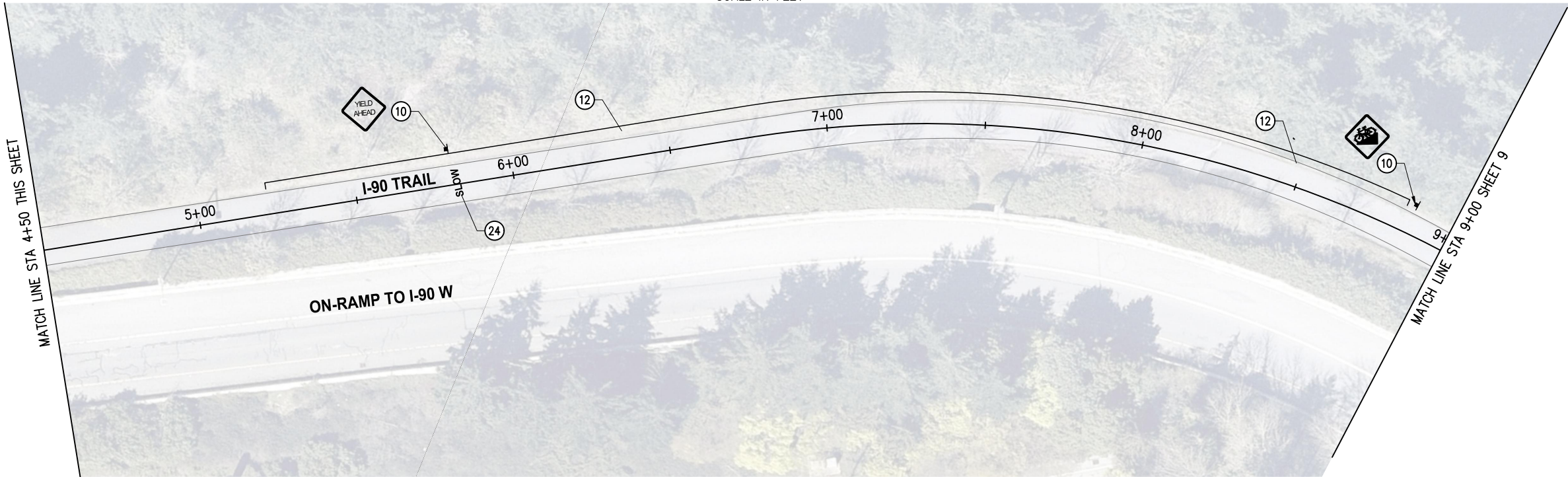


GENERAL NOTES

- 1. CONTRACTOR SHALL SEQUENCE REMOVAL OF EXISTING FEATURES WITH CONSTRUCTION OF TRAIL IMPROVEMENTS TO MINIMIZE IMPACTS TO TRAIL USERS.
- 2. CONTRACTOR SHALL PROVIDE AND MAINTAIN TEMPORARY PEDESTRIAN ROUTE AROUND CONSTRUCTION ACTIVITY FOR THE DURATION OF CONSTRUCTION.

CONSTRUCTION NOTES

- 7 INSTALL PAINTED BAR PER DETAIL, SHEET 14.
- 10 INSTALL WARNING SIGN.
- 11 INSTALL WAYFINDING SIGN.
- 12 RESTORE TRAIL SHOULDER, SHEET 14.
- 24 INSTALL PAINTED PAVEMENT MARKING.



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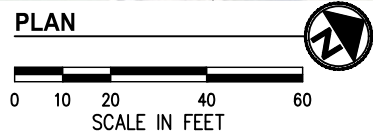
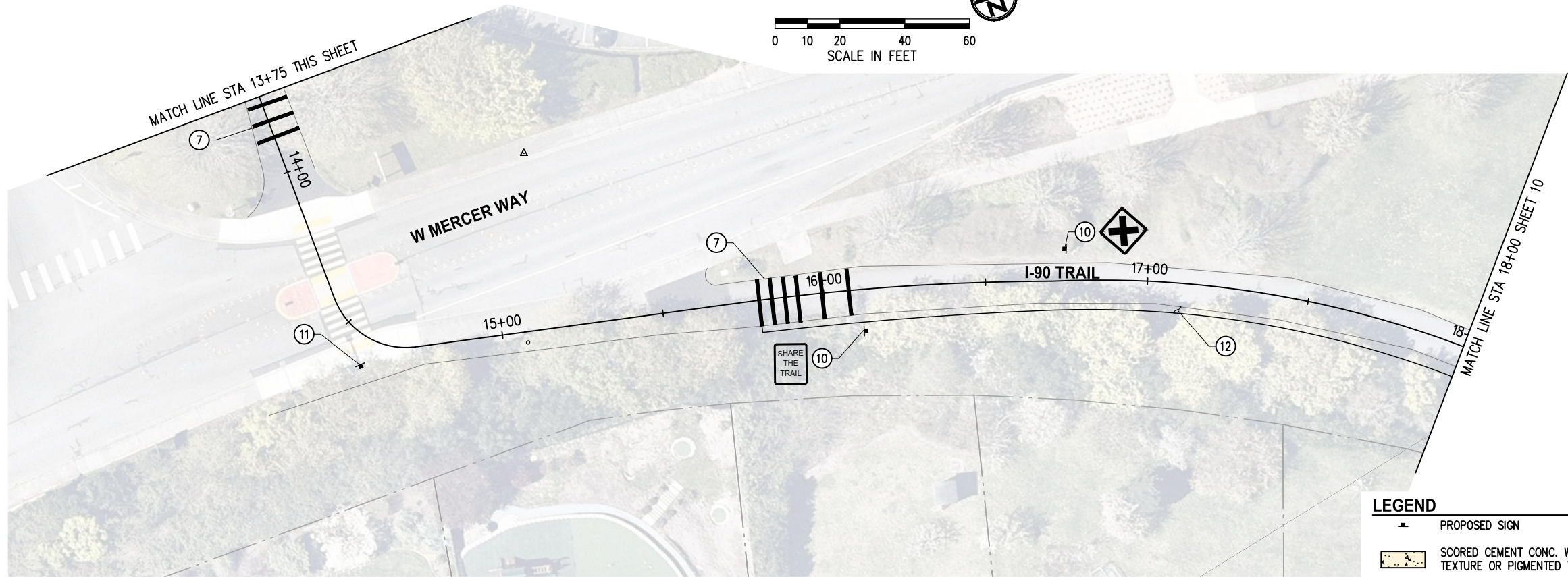
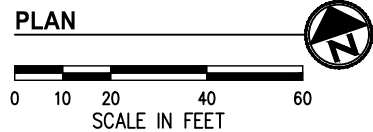
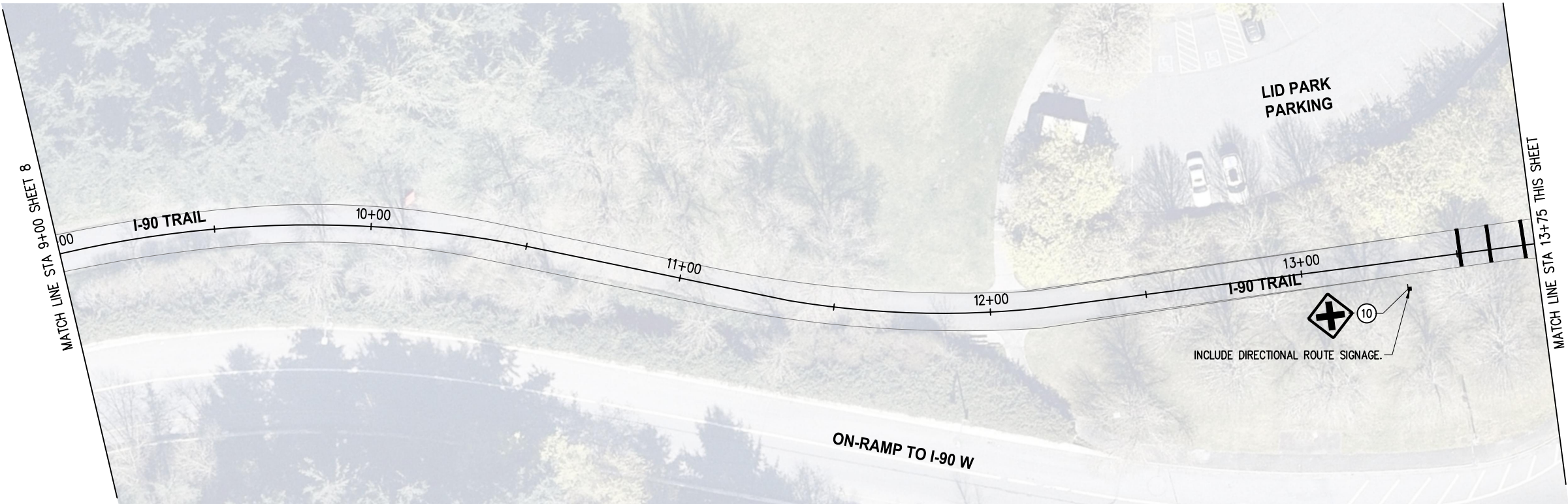
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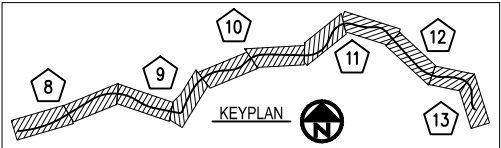
TRAIL IMPROVEMENT PLANS  
STA 0+00 TO STA 9+00  
KPG PROJECT No. 21098 SHT 8 OF 14





**LEGEND**

	PROPOSED SIGN
	SCORED CEMENT CONC. WITH CONTRASTING TEXTURE OR PIGMENTED TREATMENT
	HMA TRAIL OR PAVEMENT
	DETECTABLE WARNING SURFACE
	CEMENT CONCRETE TRAIL



**GENERAL NOTES**

1. CONTRACTOR SHALL SEQUENCE REMOVAL OF EXISTING FEATURES WITH CONSTRUCTION OF TRAIL IMPROVEMENTS TO MINIMIZE IMPACTS TO TRAIL USERS.
2. CONTRACTOR SHALL PROVIDE AND MAINTAIN TEMPORARY PEDESTRIAN ROUTE AROUND CONSTRUCTION ACTIVITY FOR THE DURATION OF CONSTRUCTION.

**CONSTRUCTION NOTES**

- 7 INSTALL PAINTED BAR PER DETAIL, SHEET 14.
- 10 INSTALL WARNING SIGN.
- 11 INSTALL WAYFINDING SIGN.
- 12 RESTORE TRAIL SHOULDER, SHEET 14.

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Approved By		21098TRAIL.dwg FILENAME
ENGINEERING MANAGER	DATE	DESIGNED BY DATE
PROJECT MANAGER	DATE	DRAWN BY DATE
PROJECT ENGINEER	DATE	CHECKED BY DATE

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**PSOMAS**

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SUBMITTAL**



CITY OF MERCER ISLAND  
AUBREY DAVIS PARK  
TRAIL SAFETY IMPROVEMENTS

TRAIL IMPROVEMENT PLANS STA 9+00 TO STA 18+00	
KPG PROJECT No. 21098	SHT <u>9</u> OF <u>14</u>

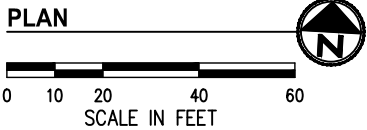
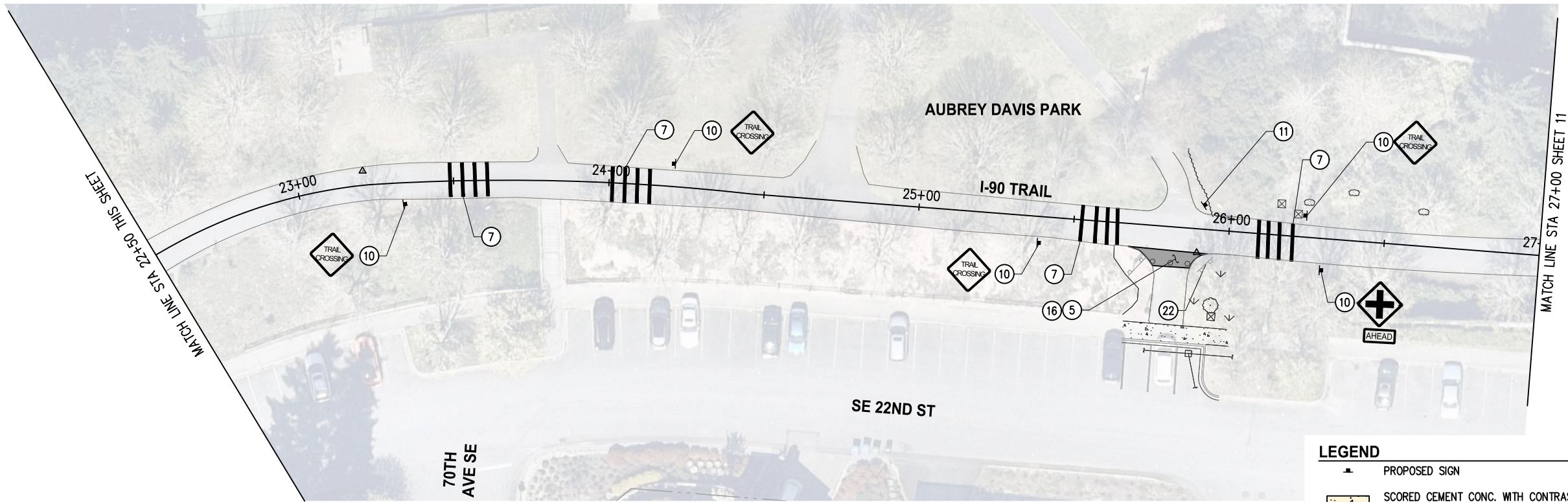
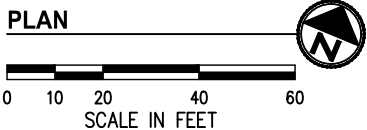
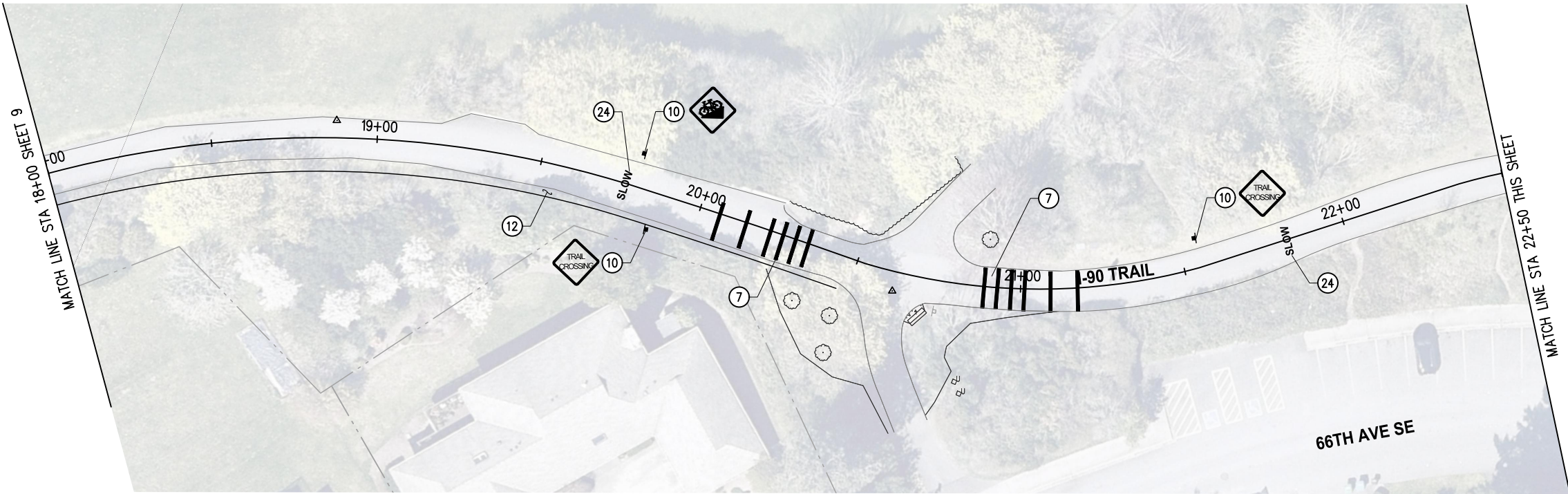


GENERAL NOTES

- 1. CONTRACTOR SHALL SEQUENCE REMOVAL OF EXISTING FEATURES WITH CONSTRUCTION OF TRAIL IMPROVEMENTS TO MINIMIZE IMPACTS TO TRAIL USERS.
- 2. CONTRACTOR SHALL PROVIDE AND MAINTAIN TEMPORARY PEDESTRIAN ROUTE AROUND CONSTRUCTION ACTIVITY FOR THE DURATION OF CONSTRUCTION.

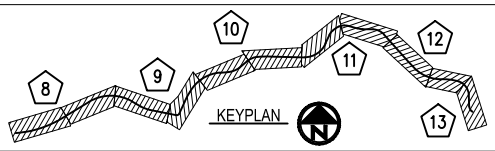
CONSTRUCTION NOTES

- 5 INSTALL HMA CL 1/2" PG58H-22 FOR WALKWAY. SEE TYPICAL SECTIONS, SHEET 14.
- 7 INSTALL PAINTED BAR PER DETAIL, SHEET 14.
- 10 INSTALL WARNING SIGN.
- 11 INSTALL WAYFINDING SIGN.
- 12 RESTORE TRAIL SHOULDER, SHEET 14.
- 16 REMOVE BOLLARDS WITHIN PAVEMENT LIMITS.
- 22 REMOVE AND SALVAGE PARK SIGN TO CITY.
- 24 INSTALL PAINTED PAVEMENT MARKING.



LEGEND

- PROPOSED SIGN
- SCORED CEMENT CONC. WITH CONTRASTING TEXTURE OR PIGMENTED TREATMENT
- HMA TRAIL OR PAVEMENT
- DETECTABLE WARNING SURFACE
- CEMENT CONCRETE TRAIL



NO.	DATE	BY	APPR.	REVISIONS	Approved By		21098TRAIL.dwg FILENAME	
					ENGINEERING MANAGER	DATE	DESIGNED BY	DATE
					PROJECT MANAGER	DATE	DRAWN BY	DATE
					PROJECT ENGINEER	DATE	CHECKED BY	DATE

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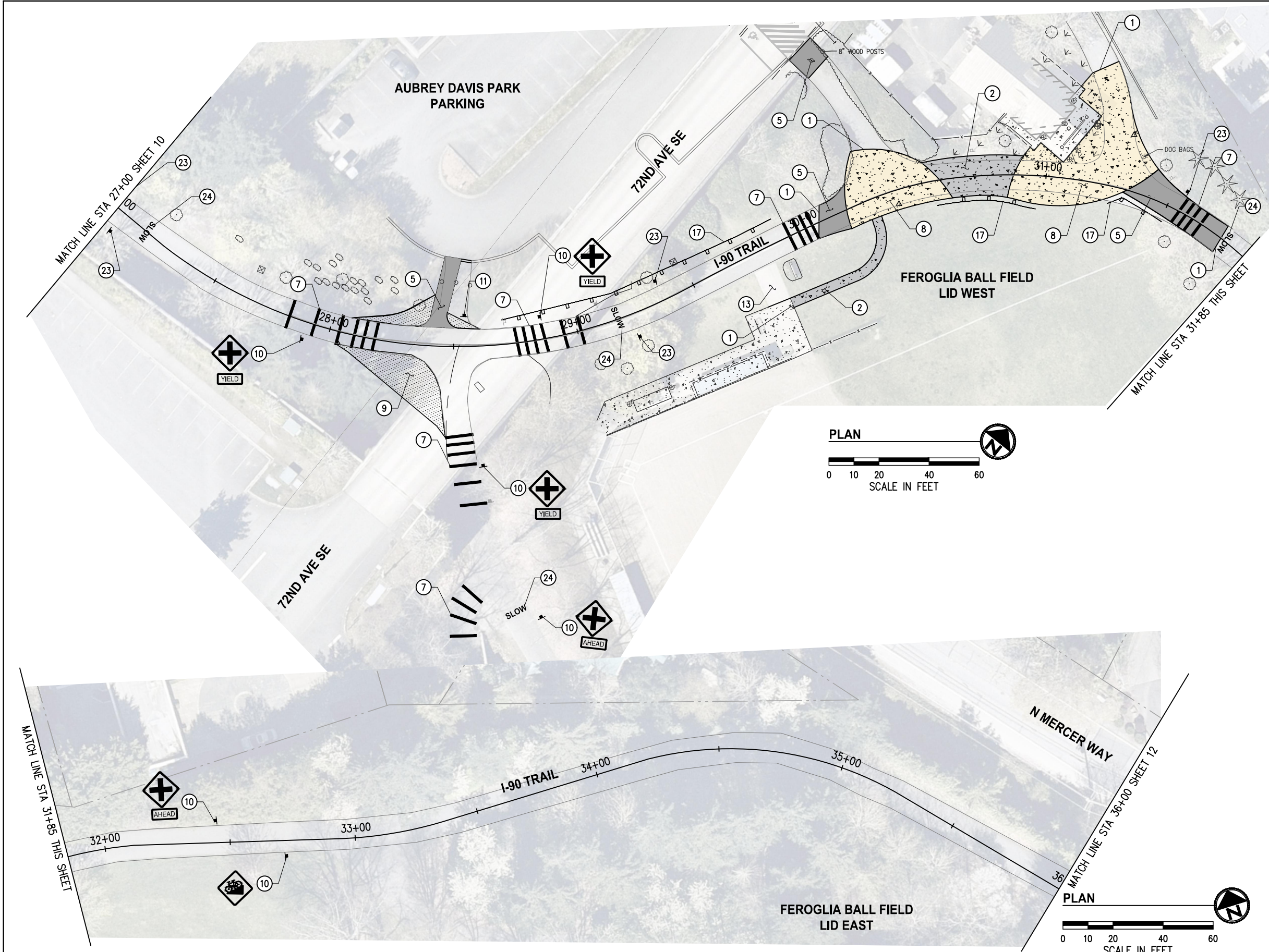
CITY OF MERCER ISLAND  
AUBREY DAVIS PARK  
TRAIL SAFETY IMPROVEMENTS

TRAIL IMPROVEMENT PLANS STA 18+00 TO STA 27+00	
KPG PROJECT No. 21098	SHT 10 OF 14



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GENERAL NOTES

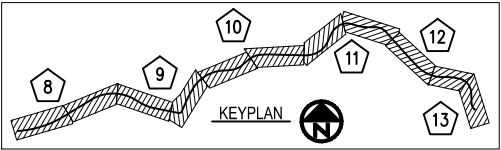
1. CONTRACTOR SHALL SEQUENCE REMOVAL OF EXISTING FEATURES WITH CONSTRUCTION OF TRAIL IMPROVEMENTS TO MINIMIZE IMPACTS TO TRAIL USERS.
2. CONTRACTOR SHALL PROVIDE AND MAINTAIN TEMPORARY PEDESTRIAN ROUTE AROUND CONSTRUCTION ACTIVITY FOR THE DURATION OF CONSTRUCTION.

CONSTRUCTION NOTES

- ① MATCH EXISTING PAVEMENT EDGE, FLUSH.
- ② CONSTRUCT CEMENT CONC TRAIL. SEE TYPICAL SECTION, SHEET 14.
- ⑤ INSTALL HMA CL 1/2" PG58H-22 FOR WALKWAY. SEE TYPICAL SECTIONS, SHEET 14.
- ⑦ INSTALL PAINTED BAR PER DETAIL, SHEET 14.
- ⑧ INSTALL SCORED CEMENT CONCRETE WITH CONTRASTING TEXTURE OR PIGMENTED TREATMENT.
- ⑨ LOW GROWING VEGETATED SHOULDER AREA..
- ⑩ INSTALL WARNING SIGN.
- ⑪ INSTALL WAYFINDING SIGN.
- ⑬ LAWN RESTORATION.
- ⑰ INSTALL LOW FENCING.
- ⑳ ROTATING MOVABLE SHARED SPACE BANNER (INSTALLED BY CITY).
- ㉔ INSTALL PAINTED PAVEMENT MARKING.

LEGEND

- PROPOSED SIGN
- SCORED CEMENT CONC. WITH CONTRASTING TEXTURE OR PIGMENTED TREATMENT
  - HMA TRAIL OR PAVEMENT
  - DETECTABLE WARNING SURFACE
  - CEMENT CONCRETE TRAIL
  - LOW GROWING VEGETATED SHOULDER



NO.	DATE	BY	APPR.	REVISIONS

Approved By		21098TRAIL.dwg
ENGINEERING MANAGER	DATE	FILENAME
PROJECT MANAGER	DATE	DESIGNED BY
PROJECT ENGINEER	DATE	DRAWN BY
		CHECKED BY

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CITY OF MERCER ISLAND  
AUBREY DAVIS PARK  
TRAIL SAFETY IMPROVEMENTS

TRAIL IMPROVEMENT PLANS  
STA 27+00 TO STA 36+00

KPG PROJECT No. 21098 SHT 11 OF 14

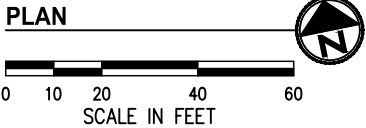
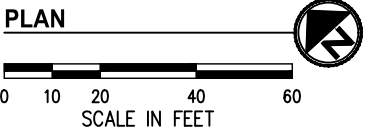
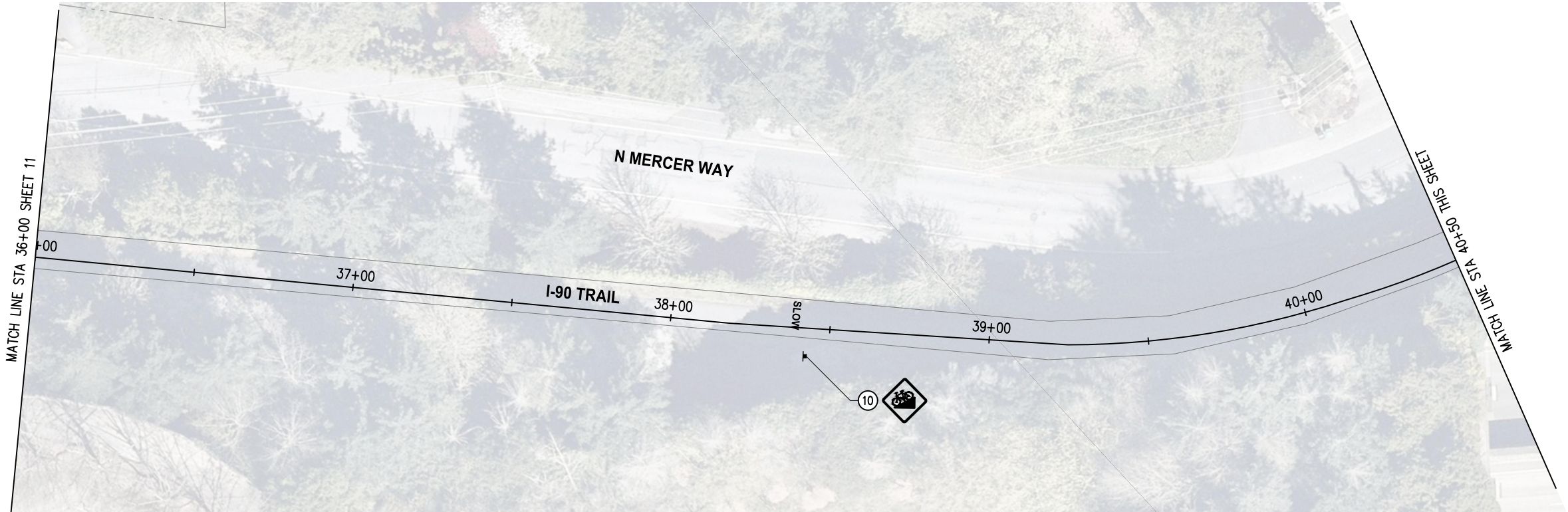


GENERAL NOTES

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- 2. CONTRACTOR SHALL PROVIDE AND MAINTAIN TEMPORARY PEDESTRIAN ROUTE AROUND CONSTRUCTION ACTIVITY FOR THE DURATION OF CONSTRUCTION.

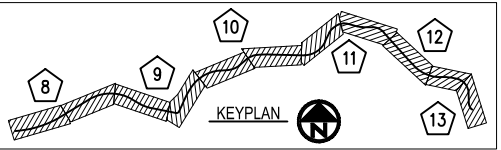
CONSTRUCTION NOTES

- 10. INSTALL WARNING SIGN.
- 19. LOCATE EXISTING TRAIL CONNECTION. EXISTING VEGETATION SHALL BE TRIMMED, PRUNED, OR CLEARED FOR SIGHT DISTANCES ON I-90 TRAIL PER DIRECTION OF ENGINEER.



LEGEND

- PROPOSED SIGN
- SCORED CEMENT CONC. WITH CONTRASTING TEXTURE OR PIGMENTED TREATMENT
- HMA TRAIL OR PAVEMENT
- DETECTABLE WARNING SURFACE
- CEMENT CONCRETE TRAIL



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NO.	DATE	BY	APPR.	REVISIONS

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ENGINEERING MANAGER	DATE	DESIGNED BY	DATE
PROJECT MANAGER	DATE	DRAWN BY	DATE
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CITY OF MERCER ISLAND  
AUBREY DAVIS PARK  
TRAIL SAFETY IMPROVEMENTS

TRAIL IMPROVEMENT PLANS STA 36+00 TO STA 43+50	
KPG PROJECT No. 21098	SHT 12 OF 14

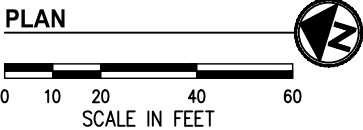
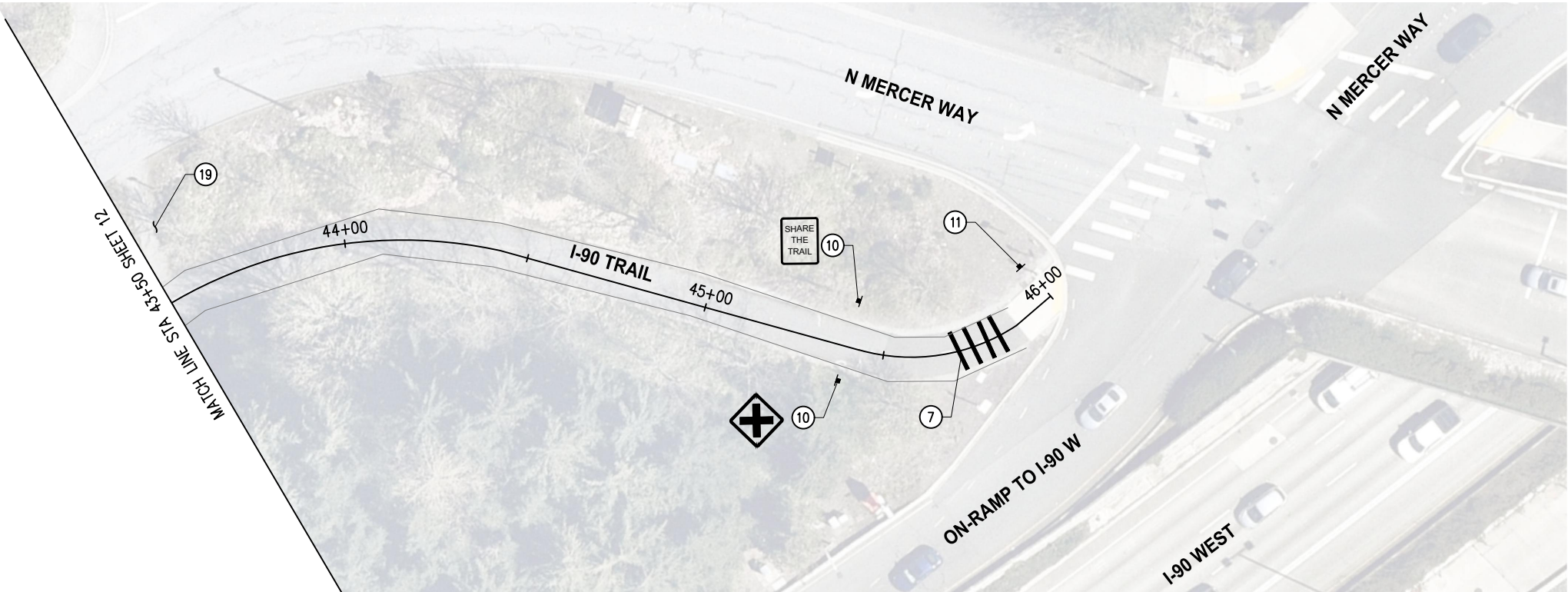


GENERAL NOTES

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- 2. CONTRACTOR SHALL PROVIDE AND MAINTAIN TEMPORARY PEDESTRIAN ROUTE AROUND CONSTRUCTION ACTIVITY FOR THE DURATION OF CONSTRUCTION.

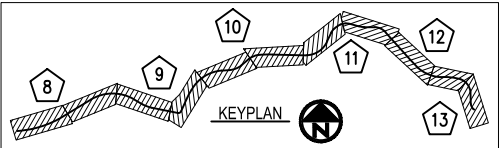
CONSTRUCTION NOTES

- 7 INSTALL PAINTED BAR PER DETAIL, SHEET 14.
- 10 INSTALL WARNING SIGN.
- 11 INSTALL WAYFINDING SIGN.
- 19 LOCATE EXISTING TRAIL CONNECTION. EXISTING VEGETATION SHALL BE TRIMMED, PRUNED, OR CLEARED FOR SIGHT DISTANCES ON I-90 TRAIL PER DIRECTION OF ENGINEER.



LEGEND

- PROPOSED SIGN
- SCORED CEMENT CONC. WITH CONTRASTING TEXTURE OR PIGMENTED TREATMENT
- HMA TRAIL OR PAVEMENT
- DETECTABLE WARNING SURFACE
- CEMENT CONCRETE TRAIL



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NO.	DATE	BY	APPR.	REVISIONS

Approved By		21098TRAIL.dwg FILENAME	
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PROJECT MANAGER	DATE	DRAWN BY	DATE
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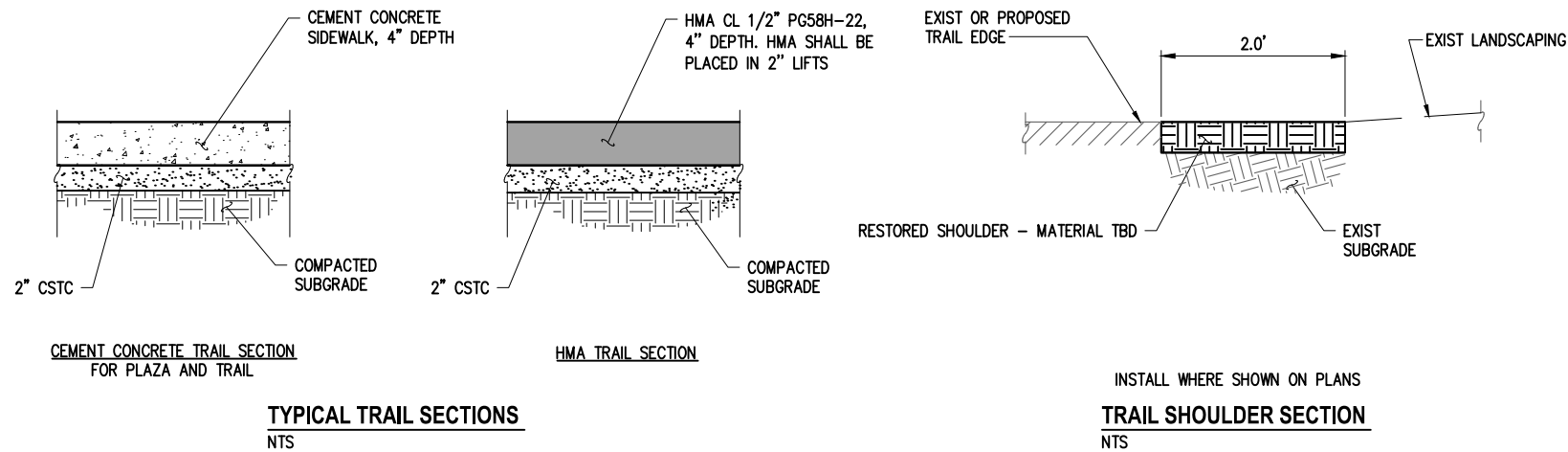
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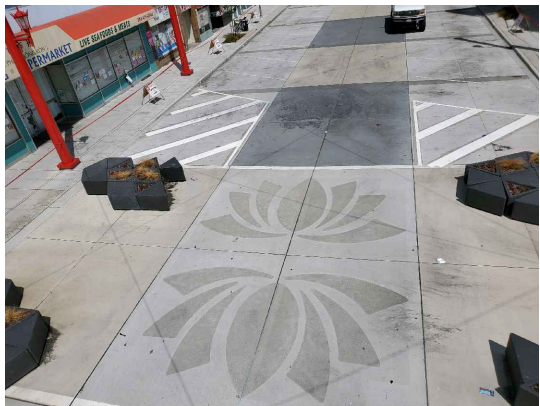
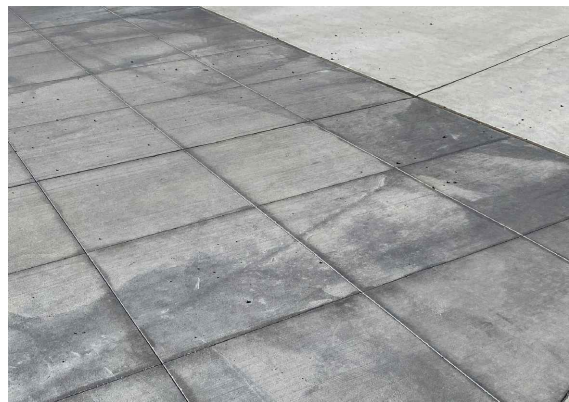
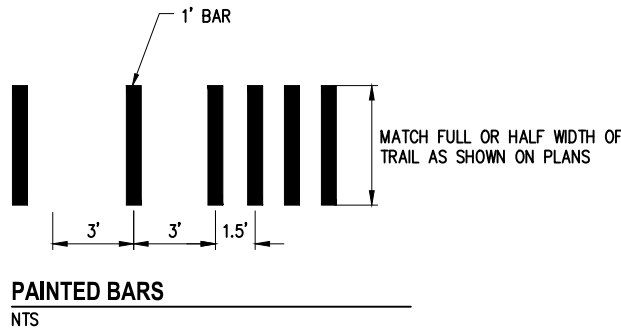


CITY OF MERCER ISLAND  
AUBREY DAVIS PARK  
TRAIL SAFETY IMPROVEMENTS

TRAIL IMPROVEMENT PLANS STA 43+50 TO STA 46+00	
KPG PROJECT No. 21098	SHT 13 OF 14



- TYPICAL SECTION GENERAL NOTES**
- SUBGRADE PREPARATION SHALL BE IN ACCORDANCE WITH SECTION 2-06 OF THE STANDARD SPECIFICATIONS.
  - ADDITIONAL FILL MATERIAL REQUIRED FOR CONSTRUCTION SHALL BE APPROVED CRUSHED ROCK WHEN REQUIRED BY ENGINEER. FILL MATERIAL SHALL BE COMPACTED TO 95% MODIFIED PROCTOR DENSITY.
  - IF UNSUITABLE FOUNDATION IS ENCOUNTERED, THE CONTRACTOR SHALL CAREFULLY OVER EXCAVATE TO A MAXIMUM DEPTH OF 1.0' AND REPLACE WITH CRUSHED ROCK AS DIRECTED BY ENGINEER.
  - MAXIMUM COMPACTED HMA LIFT THICKNESS SHALL NOT EXCEED 0.17'.
  - ALL PAVEMENT SHALL BE CUT BY SAW CUTTING FULL DEPTH IN A NEAT VERTICAL LINE PRIOR TO REMOVING. ANY DAMAGE TO ADJACENT PAVEMENT SHALL BE REPAIRED BY THE CONTRACTOR AT NO EXPENSE TO THE OWNER.



**SCORED CEMENT CONCRETE WITH CONTRASTING TEXTURE OR PIGMENTED TREATMENT - EXAMPLES**  
(FOR PLAZA OR TRAIL CEMENT CONCRETE)

NO.	DATE	BY	APPR.	REVISIONS	Approved By		21098TRAIL-DET.dwg FILENAME	
					ENGINEERING MANAGER	DATE	DESIGNED BY	DATE
					PROJECT MANAGER	DATE	DRAWN BY	DATE
					PROJECT ENGINEER	DATE	CHECKED BY	DATE

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CITY OF MERCER ISLAND  
AUBREY DAVIS PARK  
TRAIL SAFETY IMPROVEMENTS

TRAIL IMPROVEMENT DETAILS	
KPG PROJECT No. 21098	SHT 14 OF 14



# AUBREY DAVIS PARK TRAIL SAFETY IMPROVEMENTS PROJECT LIMITS



Disclaimer: No warranties of any sort including accuracy, fitness, or merchantability accompany this map.

Map Date: 5/8/2023  
2023CIPTemplate.aprxLayout/Map: AB6265



**Aubrey Davis Park Trail Improvements**  
 30% Engineer's Opinion of Probable Construction Costs  
 3/31/2023



No.	Spec No.	Description	Quantity	Unit	Unit Cost	Total
<b>Trail + Restroom Improvements</b>						
A1	1-04	Minor Change	1	EST	\$ 30,000.00	\$ 30,000.00
A2	1-05	Roadway Surveying	1	LS	\$ 5,000.00	\$ 5,000.00
A3	1-05	Record Drawings (Minimum Bid \$3,000)	1	LS	\$ 3,000.00	\$ 3,000.00
A4	1-07	ADA Feature Surveying	1	LS	\$ 5,000.00	\$ 5,000.00
A5	1-07	SPCC Plan	1	LS	\$ 1,000.00	\$ 1,000.00
A6	1-08	Type B Progress Schedule (Minimum Bid \$5,000)	1	LS	\$ 5,000.00	\$ 5,000.00
A7	1-09	Mobilization	1	LS	\$ 35,000.00	\$ 35,000.00
A8	1-10	Project Temporary Traffic Control	1	LS	\$ 10,000.00	\$ 10,000.00
A9	2-01	Clearing and Grubbing	1	LS	\$ 6,000.00	\$ 6,000.00
A10	2-02	Removal of Structures and Obstructions	1	LS	\$ 10,000.00	\$ 10,000.00
A11	2-02	Asphalt Pavement Removal Incl Haul	430	SY	\$ 25.00	\$ 10,750.00
A12	2-02	Cement Conc. Sidewalk Removal Incl Haul	40	SY	\$ 35.00	\$ 1,400.00
A13	2-03	Roadway Excavation Incl. Haul	1	LS	\$ 10,000.00	\$ 10,000.00
A14	4-04	Crushed Surfacing Top Course	100	TON	\$ 55.00	\$ 5,500.00
A15	5-04	HMA CI 1/2" PG 58H-22	30	TON	\$ 350.00	\$ 10,500.00
A16	8-01	Erosion/Water Pollution Control	1	EST	\$ 5,000.00	\$ 5,000.00
A17	8-02	Topsoil Type A	90	CY	\$ 55.00	\$ 4,950.00
A18	8-02	Wood Chip Mulch	90	CY	\$ 70.00	\$ 6,300.00
A19	8-02	Fine Compost	90	CY	\$ 55.00	\$ 4,950.00
A20	8-02	Seeded Lawn Installation	670	SY	\$ 3.00	\$ 2,010.00
A21	8-02	PSIPE	1	LS	\$ 5,000.00	\$ 5,000.00
A22	8-12	Temporary Chain Link Fence	350	LF	\$ 4.00	\$ 1,400.00
A23	8-12	Low Fencing	135	LF	\$ 30.00	\$ 4,050.00
A24	8-14	Cement Concrete Trail	390	SY	\$ 125.00	\$ 48,750.00
A25	8-14	Scored Cement Concrete with Contrasting Texture or Pigmented Treatment	290	SY	\$ 80.00	\$ 23,200.00
A26	8-20	Trail Illumination at Underpass	1	LS	\$ 40,000.00	\$ 40,000.00
A27	8-21	Permanent Signing	1	LS	\$ 25,300.00	\$ 25,300.00
A28	8-22	Channelization and Striping	1	LS	\$ 18,260.00	\$ 18,260.00
A30	8-35	Wayfinding Signage	5	EA	\$ 1,500.00	\$ 7,500.00
<b>Subtotal</b>						<b>\$ 344,820.00</b>
<b>Sales Tax (10.1%)</b>						<b>\$ 34,826.82</b>
<b>Engineer's Opinion of Probable Construction Costs</b>						<b>\$ 379,646.82</b>



## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6272**  
**June 6, 2023**  
**Consent Agenda**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6272: Pride Month, Proclamation No. 310	<input type="checkbox"/> Discussion Only
<b>RECOMMENDED ACTION:</b>	Approve Proclamation No. 310 proclaiming the month of June as Pride Month on Mercer Island.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

<b>DEPARTMENT:</b>	City Council
<b>STAFF:</b>	Salim Nice, Mayor Merrill Thomas-Schadt, Sr. Management Analyst
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Proclamation No. 310
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### EXECUTIVE SUMMARY

The purpose of this agenda bill is to recognize the month of June as Pride Month on Mercer Island.

- The month of June is recognized nationally as Pride Month, recognizing, and celebrating Lesbian, Gay, Bisexual, Transgender and Queer people and communities.
- The City Council and residents of Mercer Island value an inclusive and welcoming community, and support and celebrate their LGBTQ+ families, students, and neighbors.
- People who identify as Lesbian, Gay, Bisexual, Transgender or Queer experience discrimination in their personal lives, in the workplace, in public spaces, and in their access to critical health care.
- The LGBTQ+ community deserves safety, dignity, and protection from discrimination and violence.

### BACKGROUND

LGBTQ Pride Month is observed throughout the month of June to commemorate the Stonewall Uprising, a landmark moment in LGBTQ history. On June 28, 1969, patrons on The Stonewall Inn, a gay bar in Manhattan, resisted a police raid, igniting demonstrations and protests that sparked the modern gay rights movement.

Pride Month was first formally recognized on June 11, 1999. Pride Month celebrations typically include parades, marches, speeches, and other educational events. The LGBTQ rainbow pride flag is often prominently displayed throughout the month.

## ISSUE/DISCUSSION

The Mercer Island community values diversity and celebrates the individuality and humanity of all its residents. Lesbian, gay, bisexual, transgender and queer people are our family, friends, neighbors, teachers, and coworkers and enrich the experience of Islanders from all backgrounds.

Last year at Mercerdale Park, the City hosted Mercer Island's first Pride event. Live music, refreshments, and lawn games were provided while Islanders gathered to build community and show support.

On June 17, 2023, Island Pride in the Park will be back, with the support of the Mercer Island High School Queer Straight Alliance, the Mercer Island Middle School QUILTBAG (queer, questioning, unlabeled, intersex, lesbian, trans, two-spirit, bisexual, asexual, gay, genderqueer) group, and several parents and families in the community. All are welcome to enjoy live music, crafts and games, and local treats and refreshments at this family event.

## RECOMMENDED ACTION

Approve Proclamation No. 310 proclaiming the month of June Pride Month on Mercer Island.





# City of Mercer Island, Washington

## *Proclamation*

**WHEREAS,** Mercer Island is a welcoming community and an exceptional place to live, learn, work, play, and raise a family; and lesbian, gay, bisexual, transgender and queer people (LGBTQ+ people) are our family, friends, neighbors, and co-workers who contribute meaningfully to our community.

Pride events are held in June to commemorate the June 28, 1969 Stonewall riots, that were sparked in response to ongoing police harassment of New York's gay community and were also the catalyst for establishing safe places for gays and lesbians to be open about their sexual orientation without fear of being arrested or jailed.

The advancement of dignity, equality and inclusion for lesbian, gay, bisexual, and transgender people have been hard-fought in the streets and in the courts of this country.

Progress has been made toward changing the hearts and minds of people in many parts of the world, and it is crucial to remain intentional in supporting the LGBTQ+ community.

It is imperative that young people in the community, regardless of sexual orientation or gender identity, feel valued, safe, empowered, and supported by their peers, educators, and community leaders.

**NOW, THEREFORE,** I, Salim Nice, Mayor of the City of Mercer Island, do hereby proclaim June 2023 as

## PRIDE MONTH

**APPROVED,** this 6th day of June 2023

\_\_\_\_\_  
Mayor Salim Nice

Proclamation No. 310





## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6280**  
**June 6, 2023**  
**Consent Agenda**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6280: Juneteenth Proclamation No. 311	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Approve Proclamation No. 311 proclaiming June 19th as Juneteenth on Mercer Island.	

<b>DEPARTMENT:</b>	City Council
<b>STAFF:</b>	Salim Nice, Mayor Merrill Thomas-Schadt, Sr. Management Analyst
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Proclamation No. 311
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### EXECUTIVE SUMMARY

The purpose of this agenda bill is to proclaim June 19 as Juneteenth on Mercer Island.

- Juneteenth is a holiday celebrated on June 19 to commemorate the emancipation of enslaved people in the United States.
- Congress passed The Juneteenth National Independence Day Act in June 2021, and President Biden made Juneteenth a National Holiday on June 17, 2021.
- The Mercer Island community can celebrate Juneteenth at Mercerdale Park from 12:00-4:00 PM for live music, food, and family games.

### BACKGROUND

The Mercer Island City Council joins communities around the nation in commemorating June 19, 2023 as Juneteenth on Mercer Island. Juneteenth, also known as Emancipation Day, Freedom Day, Jubilee Day, and Liberation Day, commemorates when the last enslaved African Americans learned they were free in 1865 in Galveston, Texas, when Union soldiers brought them the news over two years after the Emancipation Proclamation. President Abraham Lincoln signed the Emancipation Proclamation on January 1, 1863, but Texas continued to allow enslavement until General Gordon Granger came to Galveston, Texas and issued General Order #3. On June 19, 1865, Union soldiers enforced the Emancipation Proclamation freeing all remaining slaves.

**ISSUE/DISCUSSION**

Juneteenth is a day to recognize the contributions that African Americans have made to our state, country, and community, a chance to reflect on the complex and painful history of our nation, and a reminder that we each hold a role in creating a more equitable and just society.

Mercer Island will hold a Juneteenth celebration on June 19, 2023 from 12:00-4:00 PM at Mercerdale Park. Presented by the Mercer Island High School Black Student Union and sponsored by the City of Mercer Island, all are welcome to enjoy food trucks, live music, family activities, and fun in honor of this important cultural holiday.

**RECOMMENDED ACTION**

Approve Proclamation No. 311 proclaiming June 19th as Juneteenth on Mercer Island.



# City of Mercer Island, Washington

## *Proclamation*

**WHEREAS**, each year, June 19 commemorates the traditional observance of the end of slavery in the United States and is called “JUNETEENTH” combining the words June and Nineteenth.

President Abraham Lincoln signed the Emancipation Proclamation on January 1, 1863, declaring the slaves in the Confederate territory free, paving the way for the passing of the 13<sup>th</sup> Amendment which formally abolished slavery in the United States of America. Word about the signing of the Emancipation Proclamation was delayed some two- and one-half years, until June 19, 1865, when Major General Gordon Granger arrived in Galveston, Texas, and announced the end of both the Civil Wars and slavery, by stating: “The people of Texas are informed that, in accordance with a proclamation from the Executive of the United States, all slaves are free.”

The following year, the first official Juneteenth celebrations took place in Texas and have continued across the United States for over 150 years.

On this day, people in communities across the country come together to acknowledge the painful history and lasting, systemic impact of slavery and racial injustice in the United States.

Governor Jay Inslee signed House Bill 1016 on May 13, 2021 declaring Juneteenth a new legal State Holiday, effective in 2022. President Joe Biden signed legislation that made Juneteenth a federal holiday in June 2021.

Juneteenth is an opportunity educate ourselves on the experience of African Americans throughout history, and to recommit to the goal of creating a more equal and just society.

**NOW, THEREFORE**, I, Salim Nice, Mayor of the City of Mercer Island, do hereby proclaim June 19, 2023 as

## JUNETEENTH

**APPROVED**, this 6th day of June 2023.

\_\_\_\_\_  
Mayor Salim Nice

Proclamation No. 311







## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6274**  
**June 6, 2023**  
**Consent Agenda**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6274: Development Code Amendment – Business Zone Permitted Uses (Second Reading Ord No. 23C-08)	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Adopt Ordinance No. 23C-08, amending MICC 19.04.050 to permit public and private schools in the Business Zone.	

<b>DEPARTMENT:</b>	Community Planning and Development
<b>STAFF:</b>	Jeff Thomas, CPD Director Alison Van Gorp, Deputy CPD Director
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Ordinance No. 23C-08
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### EXECUTIVE SUMMARY

The purpose of this agenda bill is to adopt a code amendment to [MICC 19.04.050](#) that would permit public and private schools in the Business Zone.

- The Planning Commission reviewed the proposed code amendments and prepared a recommendation for City Council consideration on May 16, 2023.
- The City Council held a first reading of Ordinance No. 23C-08 on May 16, 2023 and directed staff to amend the draft Ordinance to remove the proposed development standards for the schools use.
- Therefore, the proposed code amendment would allow schools in the Business Zone, subject to existing development standards.

### BACKGROUND

#### Legislative Review Process

The proposed code amendment was brought forward on behalf of Herzl Ner-Tamid as part of the annual docket process in the fall of 2021. The docket request proposed an amendment to [MICC 19.04.050 Business – B](#) to add public and private schools to the list of permitted uses in the Business Zone. The City Council added this proposal to the final docket and the CPD work program with the approval of [Resolution No. 1615](#) on

December 7, 2021. The proposal was assigned file number ZTR22-001. The Planning Commission first discussed and provided initial feedback on ZTR22-001 at their meeting on [February 22, 2023](#). Staff prepared a draft code amendment based on this initial feedback. The Planning Commission held a public hearing on ZTR22-001 on [March 22, 2023](#). The Planning Commission's recommendation was transmitted to the City Council on May 16, 2023 ([AB 6270](#)).

#### **MICC 19.04.050 Business – B**

[MICC 19.04.050](#) establishes the permitted uses and other zoning regulations for the Business Zone (B Zone). The B Zone currently permits a variety of commercial uses, including restaurants, retail, offices, hotels, theaters, service stations, preschools, and daycares, but does not allow public or private K-12 schools. Three areas in Mercer Island are included in the B Zone; all are located just to the south of I-90, with two being adjacent to the Town Center Zone and one being on a portion of the Herzel Ner-Tamid properties and an adjacent Puget Sound Energy (PSE) property near the eastern tip of the Island.

### **ISSUE/DISCUSSION**

The proposed code amendment provided in Ordinance No. 23C-08 (Exhibit 1) amends the list of permitted uses in MICC 19.04.050 to add public and private schools. As directed by the City Council at the May 16, 2023, meeting, no additional development standards are included in the proposed amendment. If the proposed amendment is adopted, schools will be subject to the existing standards in MICC 19.04.050, as well as MICC 19.12, which includes design guidelines for non-single-family development outside the Town Center.

### **NEXT STEPS**

If adopted, Ordinance No. 23C-08 would enable property owners in the Business Zone to propose development that includes school uses within the zone.

### **RECOMMENDED ACTION**

Adopt Ordinance No. 23C-08, amending MICC 19.04.050 to permit public and private schools in the Business Zone.

**CITY OF MERCER ISLAND  
ORDINANCE NO. 23C-08**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON,  
AMENDING MERCER ISLAND CITY CODE 19.04.050 BUSINESS - B  
RELATING TO PERMITTING SCHOOLS IN THE BUSINESS ZONE;  
PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE  
DATE.**

**WHEREAS**, the adoption of land use and zoning regulations is a valid exercise of the City's police power and is specifically authorized by RCW 35A.63.100; and

**WHEREAS**, the City added a code amendment to allow schools in the Business Zone to the 2022 Community Planning and Development work program through the annual development code and comprehensive plan docket and the adoption of Resolution No. 1615; and

**WHEREAS**, on February 22, 2023, the Planning Commission provided initial direction on the proposed code amendment; and

**WHEREAS**, on March 22, 2023, the Planning Commission held a duly advertised public hearing and made a recommendation to the City Council; and

**WHEREAS**, the proposed code amendment is consistent with the Mercer Island Comprehensive Plan, which states that schools are a complementary use in the commercial office land use designation, a land use designation that includes Business Zone; and

**WHEREAS**, on March 30, 2023, the City notified the Washington State Department of Commerce of the City's intent to adopt development code amendments; and

**WHEREAS**, on April 3, 2023, the City issued a State Environmental Policy Act (SEPA) threshold determination of non-significance (DNS) consistent with the procedures established in Chapter 19.21 MICC; and

**WHEREAS**, on May 16, 2023, the City Council was briefed on the Planning Commission recommendation and had its first reading of this ordinance; and

**WHEREAS**, on June 6, 2022, the City Council had its second reading of this ordinance.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

**Section 1. Whereas Clauses Adopted.** The "Whereas Clauses" set forth in the recital of this ordinance are hereby adopted as the findings and conclusions of the City Council for passing this ordinance.

**Section 2. MICC 19.04.050 Business - B Amended.** MICC 19.04.050 is amended as follows.

[...]

## B. Uses permitted.

1. Government services, utilities, and museums and art exhibitions.
2. Day care.
3. Public and private schools accredited or approved by the state for compulsory school attendance.
- ~~34~~. Healthcare services.
- ~~45~~. Personal services.
- ~~56~~. Professional, scientific, and technical services; provided, animal hospitals and clinics shall be structurally enclosed.
- ~~67~~. Office uses.
- ~~78~~. Service stations.
- ~~89~~. Repair services.
- ~~910~~. Theaters.
- ~~4011~~. Restaurants, cafeterias, catering.
- ~~4412~~. Retail stores.
- ~~4213~~. Financial and insurance services.
- ~~4314~~. Commercial recreational areas; provided, teen dances and teen dance halls as defined herein are not permitted uses.
- ~~4415~~. Special needs group housing, as provided in MICC 19.06.080.
- ~~4516~~. Social service transitional housing, as provided in MICC 19.06.080.
- ~~4617~~. Wireless communications facilities subject to the conditions set out in MICC 19.06.040.
- ~~4718~~. Accessory uses customarily incidental to a principal use permitted outright in this section.
- ~~4819~~. Hotels/motels and multiple-family dwellings.
- ~~4920~~. Decorating shops.
- ~~2021~~. Employment agencies.
- ~~2422~~. Printing establishments and newspaper printing presses.
- ~~2223~~. Public garages and auto repair shops.
- ~~2324~~. Sales rooms or storerooms for motor vehicles and other articles of merchandise.
- ~~2425~~. Telephone exchanges or telegraph offices.
- ~~2526~~. Preschools, nursery schools and day care centers, subject to the following conditions:
  - a. Such facilities shall meet all applicable safety and licensing laws and requirements.
  - b. All outdoor play areas shall be adequately fenced.
- ~~2627~~. Adult entertainment, subject to the following conditions:
  - a. The point of public entry into the structure housing the business shall be at least 800 feet from the property line of any R or MF zoned property; from the boundary of the area designated as "proposed landscaping" on Figure 6 of the final EIS (Volume I) for I-90; or from the property line of any property containing one or more of the following uses: single- or multiple-family dwelling, retirement home, preschool, nursery school or day care center, publicly owned park or open space, recreational area (commercial, noncommercial or private), public or



private primary or secondary school, religious institution, governmental building, or an establishment which caters primarily to minors.

- b. No adult business shall be located closer than 400 feet to another adult business. Such distance shall be measured by following a straight line from the nearest point of public entry into the proposed adult business to the nearest point of entry into another adult business.
- c. Point of public entry into adult businesses shall not be located along 78th Avenue SE or along primary pedestrian corridors.
- d. Window or exterior displays of goods or services which depict, simulate, or are intended for use in connection with specified sexual activities as defined by this title are prohibited.

[...]

**Section 3. Severability.** If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property, or circumstance, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this ordinance or its application to any other person, property, or circumstance.

**Section 4. Publication and Effective Date.** A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect and be in full force five days after the date of publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS MEETING ON JUNE 6, 2023.

ATTEST:

CITY OF MERCER ISLAND

\_\_\_\_\_  
Andrea Larson, City Clerk

\_\_\_\_\_  
Salim Nice, Mayor

APPROVED AS TO FORM

\_\_\_\_\_  
Bio Park, City Attorney

Date of publication:



## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6275**  
**June 6, 2023**  
**Consent Agenda**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6275: 2018 Street Projects Closeout	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Accept the 2018 SE 40th Street Corridor Improvements, the 2018 Arterial and Residential Street Overlays, and the 2018 Arterial and Residential Chip Seal projects and authorize staff to complete the closeout of these construction contracts.	

<b>DEPARTMENT:</b>	Public Works
<b>STAFF:</b>	Patrick Yamashita, Deputy Public Works Director Clint Morris, Capital Division Manager
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Project Location Map – SE 40 <sup>th</sup> Street Corridor Improvements 2. Project Location Map – 2018 Arterial and Residential Street Overlays 3. Project Location Map – 2018 Arterial and Residential Chip Seals
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ 2,753,136
<b>AMOUNT BUDGETED</b>	\$ 3,268,997
<b>APPROPRIATION REQUIRED</b>	\$ 0

### EXECUTIVE SUMMARY

The purpose of this agenda bill is to formally accept three completed capital street improvement projects from 2018.

- The SE 40<sup>th</sup> Street Corridor Improvements rebuilt sidewalks and created bike lanes between Island Crest Way and Gallagher Hill Road. This \$1,668,390 project was partially funded with a \$550,000 grant from the Transportation Improvement Board (TIB).
- The 2018 Arterial and Residential Street Overlays repaved 0.6 miles of roadways, including a portion of Island Crest Way from SE 32<sup>nd</sup> to SE 28<sup>th</sup> Streets.
- The 2018 Arterial and Residential Chip Seals resurfaced 2.2 miles of arterial and 0.6 miles of residential roadways with chip seals, including portions of East Mercer Way, 78<sup>th</sup> Avenue SE south of the Town Center, and SE 53<sup>rd</sup> Place.
- All three projects were completed with a combined savings of over \$515,000 from their budgeted amounts.

## BACKGROUND

The City of Mercer Island started a hot mix asphalt (HMA) street overlay program in the late 1980s. Prior to that, much of the Island's roadway pavements were maintained using a Bituminous Surface Treatment (BST), more commonly referred to as "chip seal." Many of the HMA projects that the City does are of a routine nature to "maintain what we have." As pavements age, and their pavement condition index (PCI) scores drop, they are scheduled for repaving within the Six-Year Transportation Improvement Program (TIP). Currently, the City strives to perform HMA overlays on at least one-half mile of arterial and one mile of residential roadways per year.

Since 2011, City staff have conducted three chip sealing projects to stretch roadway resurfacing funds. These projects, from 2011, 2013, and 2018, have chip sealed approximately 5.9 miles of City arterial and residential streets. HMA overlays on Mercer Island currently cost between \$450,000 to \$550,000 per mile to construct and can last up to 30 years. Chip sealing is about one third of that cost and has about half the life span.

For some roadway projects, the City is able to obtain additional funding from an outside source, especially if that project creates or improves facilities that benefit the entire community. For the SE 40<sup>th</sup> Street Corridor Improvements, the City applied for and received \$550,000 in grant funding from the Transportation Improvement Board (TIB) to help fund sidewalk and bicycle facility improvements.

## ISSUE/DISCUSSION

**The SE 40<sup>th</sup> Street Corridor Improvements** project replaced old, narrow, and uneven sidewalks with new concrete curbs and ADA compliant sidewalks. It created bike lanes between Island Crest Way and Gallagher Hill Road (see Exhibit 1) provided street lighting upgrades and a hot mix asphalt overlay. The design was completed in early spring 2018. A contract was awarded to Kamins Construction in May 2018 for \$1,528,951 and the total project budget was set at \$2,033,049 ([AB 5427](#)).

Construction on SE 40<sup>th</sup> Street began in mid-June and work was substantially completed in September, in time for the start of the school year. The project was slightly delayed due to an asphalt plant operators strike during the month of August, which is the prime paving month in western Washington. Final punch list work was completed by November 2018. The total cost of the completed project was \$1,668,390, which was \$364,659 (18%) less than the budgeted amount. Significant savings were seen during construction with reduced traffic control, excavation, and grading quantities than anticipated in the design.

**The 2018 Arterial and Residential Street Overlays** was a routine hot mix asphalt paving project that involved repair and resurfacing of 0.6 miles of several different roadways exhibiting low pavement condition index (PCI) scores. The project was designed in early 2018 and a construction contract was awarded to Watson Asphalt Paving Company in May ([AB 5426](#)). Work locations included Island Crest Way from SE 28<sup>th</sup> to SE 32<sup>nd</sup> Streets, a portion of SE 28<sup>th</sup> Street east of Island Crest Way, and portions of 82<sup>nd</sup> and 83<sup>rd</sup> Avenues SE near the 7000 block (see Exhibit 2). Construction occurred in July through September 2018. The total cost of the completed project was \$576,451, which was \$98,791 (14%) less than the \$675,242 budgeted at time of contract award.

**The 2018 Arterial and Residential Chip Seal** project involved placing single and double-layer chip seals onto 2.2 miles of arterial and 0.6 miles of residential roadways. Arterial sites included East Mercer Way (from SE 70<sup>th</sup> Place to West Mercer Way), SE 53<sup>rd</sup> Place (from Island Crest Way to East Mercer Way), and 78<sup>th</sup> Avenue SE (from SE 34<sup>th</sup> to SE 39<sup>th</sup> Streets). Residential sites included portions of SE 68<sup>th</sup> and SE 70<sup>th</sup> Streets, 82<sup>nd</sup>

Avenue SE, and 83<sup>rd</sup> Avenue SE on the south end of the Island (see Exhibit 3). Design work occurred in winter and spring of 2018 with a contract awarded to Doolittle Construction in June ([AB 5437](#)). Construction took place in July and August. All roadways received HMA pavement repairs prior to the chip seal. The total cost of the completed project was \$508,295, which was \$52,411 (9%) less than the \$560,706 budgeted at the time of contract award.

All three of these projects were completed within their planned construction timelines and with significant savings from their budgeted amounts. Over \$515,000 in unspent budget remains in the Street Fund from these finished projects.

## RECOMMENDED ACTION

Accept the 2018 SE 40<sup>th</sup> Street Corridor Improvements, the 2018 Arterial and Residential Street Overlays, and the 2018 Arterial and Residential Chip Seal project and authorize staff to complete the closeout of these construction contracts.





# CITY OF MERCER ISLAND

## SE 40TH STREET CORRIDOR IMPROVEMENTS

ISLAND CREST WAY TO GALLAGHER HILL ROAD

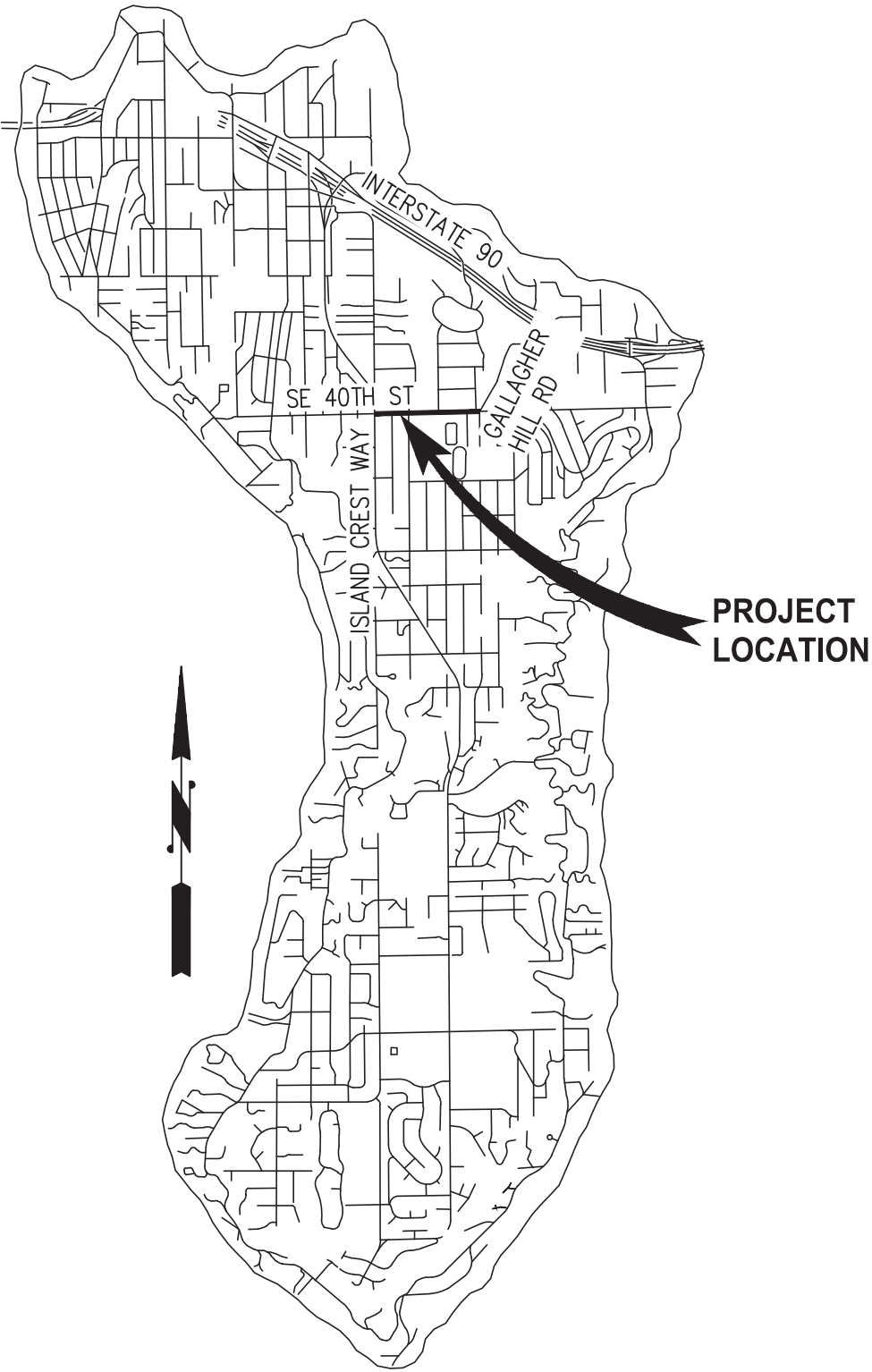
APRIL 2018

TIB PROJECT NUMBER: P-P-104(P03)-1

CITY PROJECT NUMBER: WR517

### SCHEDULE OF DRAWINGS

<u>SHEET</u>	<u>DRAWINGS</u>
1	COVER
2	INDEX, SURVEY CONTROL, & ALIGNMENT DATA
3	LEGEND & ABBREVIATIONS
4	TYPICAL SECTIONS
5-6	ROADWAY DETAILS
7-9	UTILITY DETAILS
10-12	SITE PREPARATION PLAN
13-17	ROADWAY PLAN & PROFILE
18-22	CURB RAMP DETAILS
23-24	DRAINAGE DETAILS
25-30	DRIVEWAY PLAN & PROFILE
31	DRIVEWAY SCHEDULE & DETAILS
32-34	CHANNELIZATION PLAN
35-36	SIGNAL PLAN & DETAILS



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DOCUMENTS



# CITY OF MERCER ISLAND

## KING COUNTY



# WASHINGTON

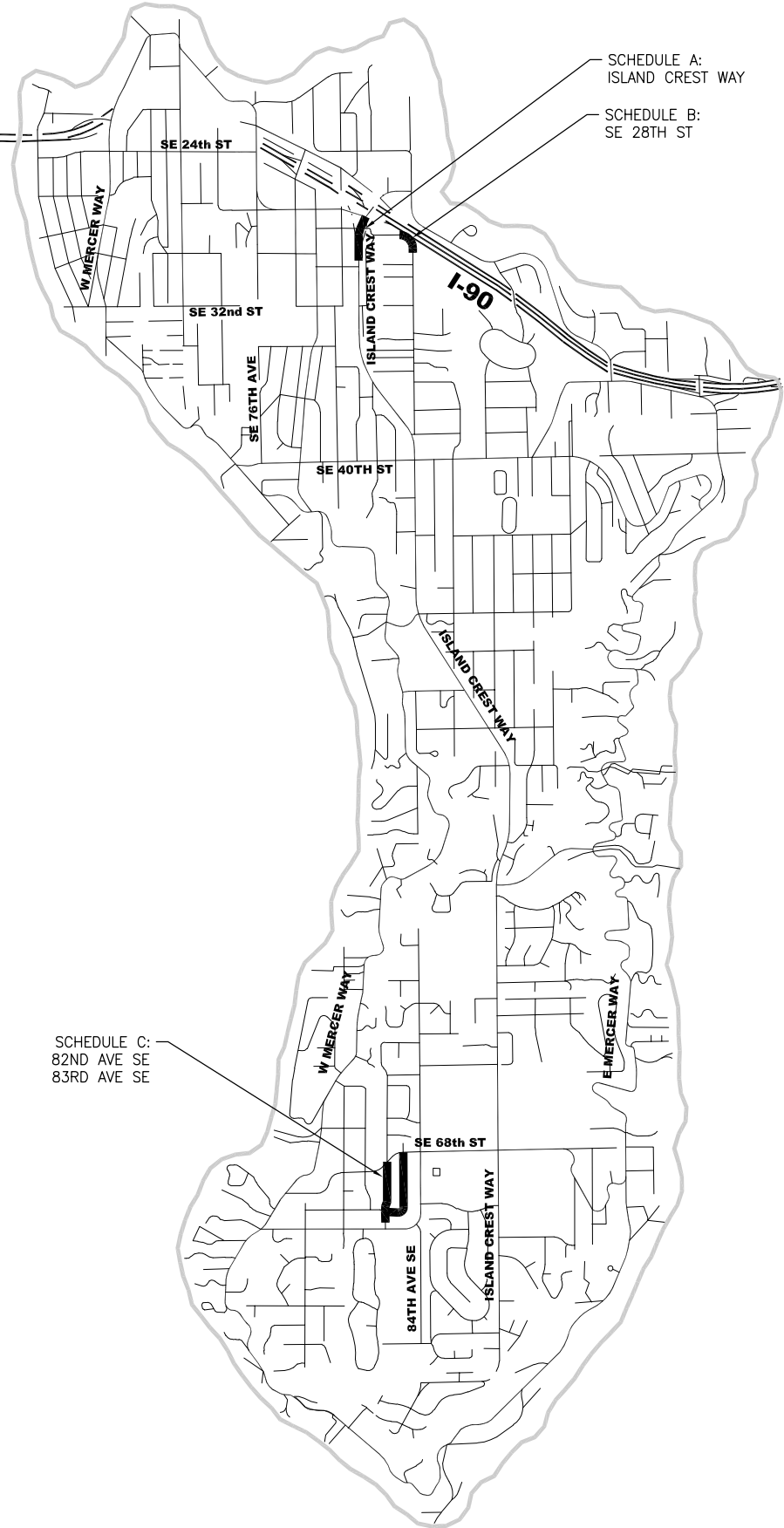
# 2018

## ARTERIAL AND RESIDENTIAL STREET OVERLAYS

PROJECT NUMBERS: WR716R (ISLAND CREST WAY)  
WR101R (RESIDENTIAL STREETS)

APRIL 2018

BID DOCUMENT



SHEET INDEX

1	COVER
2	NOTES AND LEGENDS
3	TYPICAL SECTIONS
4-6	SCHEDULE A - ISLAND CREST WAY ARTERIAL OVERLAY
7	SCHEDULE B - SE 28TH ST RESIDENTIAL OVERLAY
8-11	SCHEDULE C - 82ND AVE SE & 83RD AVE SE RESIDENTIAL OVERLAYS
12-14	DETAILS



# CITY OF MERCER ISLAND

## KING COUNTY



## WASHINGTON

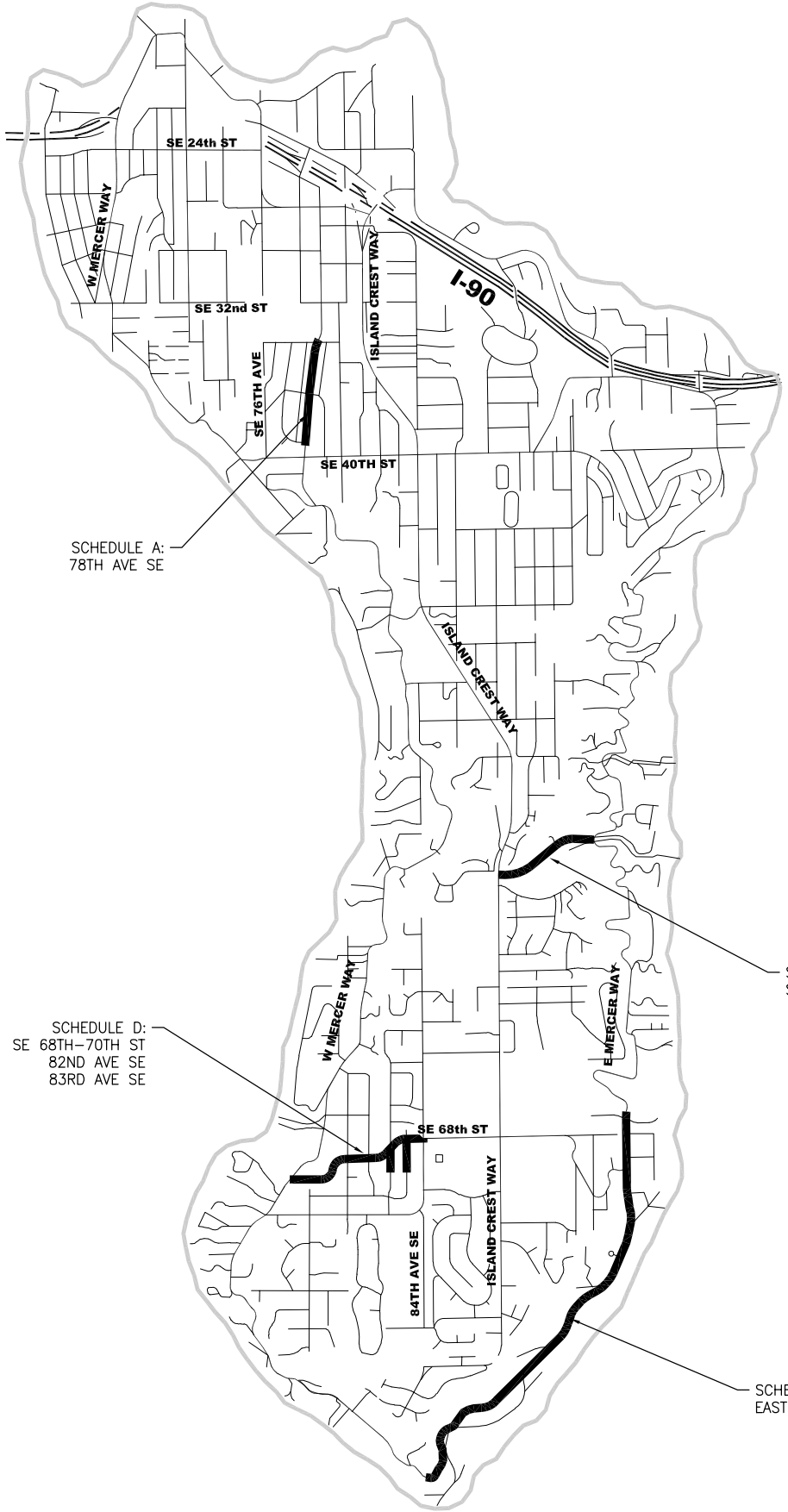
# 2018 ARTERIAL AND RESIDENTIAL STREET CHIP SEALS

PROJECT NUMBERS: WR101R - RESIDENTIAL STREETS  
WR110R - 78TH AVE SE  
WR718R - SE 53RD PL  
WR719R - EAST MERCER WAY

BID DOCUMENT  
MAY 2018

SHEET INDEX

1	COVER
2	NOTES, LEGEND, AND QUANTITIES
3-4	SCHEDULE A - 78TH AVE SE
5-6	SCHEDULE B - SE 53RD PL
7-15	SCHEDULE C - EAST MERCER WAY
16-19	SCHEDULE D - SE 68TH-70TH ST, 82ND AVE SE, AND 83RD AVE SE
20	DETAILS



\\2018 Projects\18002 2018 MI Overlay\Plans\18002\_P-CPSL-COVR.dwg ID: john Date: 07-May-18 12:25:35pm



## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6276**  
**June 6, 2023**  
**Consent Agenda**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6276: 2023 Residential Street Overlays Project Bid Award	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Set project budget and award the 2023 Residential Street Overlays construction contract to Lakeside Industries, Inc.	

<b>DEPARTMENT:</b>	Public Works
<b>STAFF:</b>	Patrick Yamashita, Deputy Public Works Director Clint Morris, Capital Division Manager Ian Powell, Street Engineer
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Project Location Map
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ 1,223,967
<b>AMOUNT BUDGETED</b>	\$ 1,972,000
<b>APPROPRIATION REQUIRED</b>	\$ 0

### EXECUTIVE SUMMARY

The purpose of this agenda bill is to award a public works construction contract primarily for the repaving of aging residential streets.

- This project combines hot mix asphalt (HMA) overlays on 1.5 miles of residential streets with arterial preservation work to create one asphalt paving contract.
- Five bids were received, and the low construction bid is \$1,019,877.
- This work is budgeted in the 2023-2024 Capital Improvement Program (CIP) and is funded via the Street Fund.
- Construction will occur in summer of 2023.

### BACKGROUND

The 2023 Residential Street Overlays is two separate Transportation Improvement Program (TIP) projects combined into one large asphalt-related public works contract for construction in summer of 2023. The separate projects are Residential Street Resurfacing (SP0100), and Arterial Street Preservation (SP0101).



The Arterial Street Preservation Program extends the life of arterial streets proactively, by repairing isolated pavement failure areas through crack sealing, square cut patching, and grinding and repaving of full-lane width segments. Work also includes replacing failing patches around utility castings within the roadway. Roadways are selected for resurfacing based primarily upon pavement condition.

The City collects pavement condition data every three years, which is used to create a Pavement Condition Index (PCI) score for each of the over 700 segments of pavement within the City's 83.5-mile public road network. This rating process results in a numerical score between 100 and 0, and these scores are bracketed into six condition ranges: Good (PCI 100-86), Satisfactory (85-71), Fair (70-56), Poor (55-41), Very Poor (40-26), and Failed (25-0). The City plans arterial street resurfacing on a 25-to-30-year cycle, and residential streets on a 35-to 40-year cycle.

Design on this project began in January of 2023. Final plans, specifications, and cost estimates were completed in early May and the project was then advertised for bids. Five contractor bids were received, and the construction contract is ready to award.

## ISSUE/DISCUSSION

### PROJECT DESCRIPTION

This project has been divided into three schedules of work, as described below. Refer to Exhibit 1 for locations.

**Schedule A** resurfaces residential streets in the Madrona Crest West neighborhood consisting of SE 36<sup>th</sup> Street, SE 37<sup>th</sup> Street, SE 39<sup>th</sup> Street, and 86<sup>th</sup> Avenue SE. These roadways were originally built in the 1950s, received chip seals in the 1980s, and were impacted by new water main installations in 2016. The 2022 PCI ratings for these streets are in the "Fair" range. Scope of work includes pavement repairs, minor roadway widening, repaving with HMA, and installing crushed rock along the shoulders. After repaving, new pavement markings will be applied, existing speed humps will be reinstalled, and utility castings will be adjusted to the grade of the new pavement. The engineer's estimated construction cost for Schedule A was \$321,063.

**Schedule B** repairs and resurfaces residential streets in the Madrona Crest East neighborhood consisting of SE 36<sup>th</sup> Street, SE 37<sup>th</sup> Street, SE 39<sup>th</sup> Street, 88<sup>th</sup> Avenue SE, and 90<sup>th</sup> Avenue SE. These roadways were originally built in the 1950s, received chip seals in the 1980s, and were heavily impacted by new water main installations in 2022. PCI ratings for these streets range from "Poor" to "Very Poor". The scope of work for Madrona Crest East includes removing large amounts of the existing pavement, minor roadway widening, regrading the gravel base, repaving with HMA, and installing crushed rock along the shoulders. After repaving, new pavement markings will be applied and utility castings adjusted to the grade of the new pavement. The engineer's estimated construction cost for Schedule B was \$675,570.

**Schedule C** is arterial preservation work along Gallagher Hill Road and SE 36<sup>th</sup> Street involving full-lane width "mill-and-fill" patches in two locations along with replacing several utility castings. The engineer's estimated construction cost for this work was \$47,885.

At the completion of design, the total construction cost for the three schedules of work was estimated to be \$1,044,518.

## BID RESULTS

Five construction bids were received on May 23, 2023. The lowest bid was from Lakeside Industries, Inc. for \$1,019,877.00, approximately 2% below the engineer's estimate. The following table shows the bid results.

2023 RESIDENTIAL STREET OVERLAYS CONSTRUCTION BID RESULTS						
	Engineer's Estimate	Lakeside Industries	Watson Asphalt Paving	Lakeridge Paving	Icon Materials	Becker Blacktop
Schedule A - Madrona Crest West	\$ 321,063	\$ 329,046	\$ 338,835	\$ 370,085	\$ 383,818	\$ 424,685
Schedule B - Madrona Crest East	\$ 675,570	\$ 649,071	\$ 670,380	\$ 695,436	\$ 728,500	\$ 770,420
Schedule C - Arterial Preservation	\$ 47,885	\$ 41,760	\$ 39,735	\$ 40,265	\$ 52,755	\$ 53,085
<b>Total Bid Amount</b>	<b>\$ 1,044,518</b>	<b>\$ 1,019,877</b>	<b>\$ 1,048,950</b>	<b>\$ 1,105,786</b>	<b>\$ 1,165,073</b>	<b>\$ 1,248,190</b>

The apparent low bidder, Lakeside Industries, Inc. from Issaquah, has successfully completed numerous paving projects for the nearby cities of Bellevue, Kirkland, Issaquah, and Sammamish in recent years. Lakeside Industries also successfully completed the 2019 and 2020 Arterial and Residential Street Overlay projects for the City of Mercer Island.

A review of the Labor and Industries (L&I) website confirms Lakeside Industries is a contractor in good standing with no license violations, outstanding lawsuits, or L&I tax debt. Based on review of Lakeside Industries' bid submittal and reference checks, staff has determined that Lakeside Industries is the lowest responsive bidder for this project and staff recommends awarding the 2023 Residential Street Overlays project to Lakeside Industries, Inc.

## PROJECT BUDGET

Adding amounts for construction contingency, design, construction inspection, and project management brings the total estimated project cost to \$1,223,967. Historically, staff has applied a 10% contingency to City road construction projects, but staff has seen that paving projects typically do not use the entire 10% amount. To that end, in recent years the contingency has been reduced to 7%.

The available budget for this project totals \$1,972,000, and it is the combination of the Residential Street Resurfacing and Arterial Preservation Program budgets. The estimated cost of the Residential Overlay portion of the project is \$1,172,366 and the estimated cost of preservation work is \$51,601. The remaining funds within these two 2023-2024 capital programs will be used in 2024. As of December 2022, the Street Fund capital balance was \$6.1 M. Project costs and budget are summarized in the following table.

2023 RESIDENTIAL STREET OVERLAYS PROJECT BUDGET			
Description	SP0101 Arterial Preservation	SP0100 Residential Overlays	TOTAL
<b>Construction Contract</b>			<b>Award to Lakeside Industries</b>
Schedule A - Madrona Crest West		\$329,046	\$329,046
Schedule B - Madrona Crest East		\$649,071	\$649,071
Schedule C - Arterial Preservation	\$41,760		\$41,760
<b>Total Construction Contract</b>	<b>\$41,760</b>	<b>\$978,117</b>	<b>\$1,019,877</b>
Construction Contingency @ 7%	\$2,923	\$68,468	\$71,391
Project Design - Consultant	\$1,500	\$48,000	\$49,500
Inspection Services - In-House	\$1,000	\$35,500	\$36,500
Contract Administration / Project Management	\$1,000	\$35,500	\$36,500
1% for the Arts	\$418	\$9,781	\$10,199
<b>Total Project Cost</b>	<b>\$48,601</b>	<b>\$1,175,366</b>	<b>\$1,223,967</b>
2023-2024 Budget - Residential Street Resurfacing		\$1,820,000	\$1,820,000
2023-2024 Budget - Arterial Preservation	\$152,000		\$152,000
<b>Total Budget Available for Project</b>	<b>\$152,000</b>	<b>\$1,820,000</b>	<b>\$1,972,000</b>
<b>Budget Remaining</b>	<b>\$103,399</b>	<b>\$644,634</b>	<b>\$748,033</b>

## NEXT STEPS

Minor storm drainage repairs and improvements within Schedules A and B are being performed under a separate small public works contract. That work is scheduled to occur in June and July, prior to the street paving work.

Construction activities on the 2023 Residential Street Overlays contract are tentatively scheduled to begin in early July. Road construction work will occur primarily during July and August. The entire construction contract is required to be complete by the beginning of October.

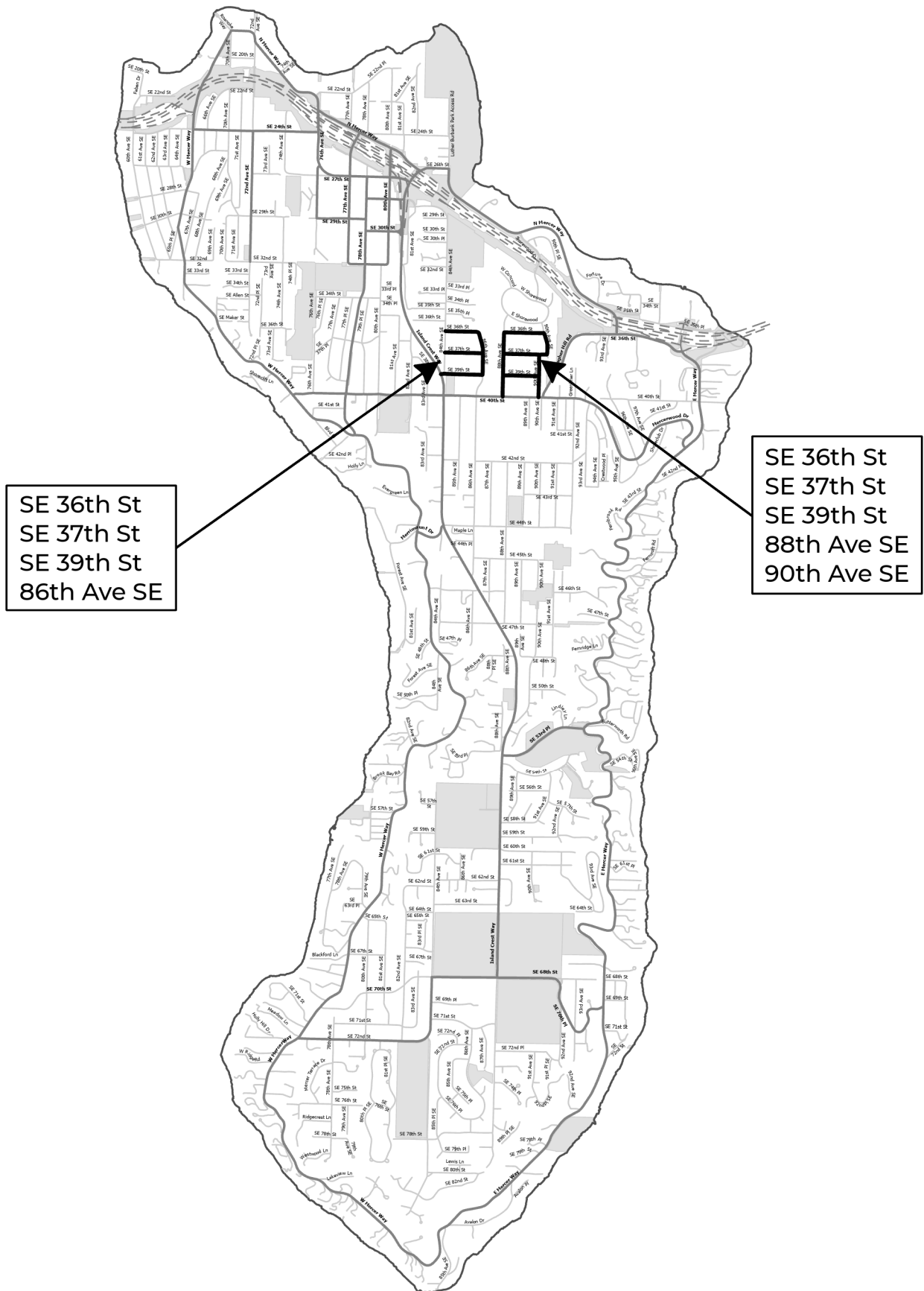
## RECOMMENDED ACTION

1. Set the total project budget to \$1,223,967.
2. Award schedules A, B, and C of the 2023 Residential Street Overlays project to Lakeside Industries, Inc., a Washington-based company, and authorize the City Manager to execute a contract with Lakeside Industries, Inc in an amount not to exceed \$1,019,877.

# CITY OF MERCER ISLAND

## 2023 RESIDENTIAL STREET IMPROVEMENTS

Item 11.



Project Locations

Major Streets

I-90

Streets

Parks







## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6282**  
**June 6, 2023**  
**Consent Agenda**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6282: Interlocal Agreement with MISD for Mental Health Counseling Services	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Authorize the City Manager to sign the interlocal agreement with the Mercer Island School District for mental health counseling services during the 2023-2024 school year.	

<b>DEPARTMENT:</b>	Youth and Family Services
<b>STAFF:</b>	Ali Spietz, Chief of Administration
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. 2023-2024 Interlocal Agreement for School Mental Health Counseling Services
<b>CITY COUNCIL PRIORITY:</b>	4. Focus efforts and actions to be an environmentally and fiscally sustainable, connected, and diverse community.

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### EXECUTIVE SUMMARY

The purpose of this agenda bill is to seek approval from the City Council to enter into an Interlocal Agreement ("ILA") with the Mercer Island School District ("District") for mental health counseling services for the 2023-2024 school year.

- YFS mental health counselors have served in each school in the District for 44 years and under an ILA for the past 26 years.
- The proposed ILA for the 2023-2024 school year includes eight mental health and drug and alcohol school-based counseling professionals. This includes one middle school counselor working part-time for the school year in an LTE position.
- The District contributes \$60,000 to the cost of the salaries, benefits, and certification for the eight mental health counselors covered in the ILA.

### BACKGROUND

Since 1979, Youth and Family Services ("YFS") has maintained a partnership with the District whereby YFS has placed mental health counselors in each of the District's schools. This model allows for collaborative counseling programs in the four elementary schools, the middle school, and the high school to include the

Crest Learning Center. For the last 26 years, the City and the District have memorialized this collaboration in an annual ILA detailing staffing and costs for the counseling services.

## ISSUE/DISCUSSION

As part of the proposed ILA (Exhibit 1), the City will provide eight mental health and drug and alcohol school-based counseling professionals for the 2023-2024 school year. This includes one middle school counselor working part-time for the school year in an LTE position in anticipation of their retirement at the end of the 2023-2024 school year. The ILA also allows for the inclusion of graduate-level interns as part of the staffing.

There are no other substantive changes in this year's ILA regarding the provision of services.

## STAFFING COST ESTIMATE

The estimate below includes the full cost of salary and benefits for the eight school counseling professionals for the 2023-2024 school calendar year. The ILA reflects an annual payment of \$60,000 from the District to support the eight counselors from YFS.

2023-2024 ESTIMATE	
Staff/Time	Cost
4 Elementary School Counselors	\$390,265
2 Middle School Counselors	\$193,543
1 High School Drug/Alcohol Specialist	\$97,720
1 High School Counselor	\$90,582
Tuition & Registrations	\$3,000
<b>Total</b>	<b>\$775,100</b>
District Contribution	\$60,000
<b>Total Cost for City</b>	<b>\$715,110</b>

## RECOMMENDED ACTION

Authorize the City Manager to sign the interlocal agreement with the Mercer Island School District for mental health counseling services during the 2023-2024 school year substantially in the form attached as Exhibit 1 to AB 6282.

## City of Mercer Island and Mercer Island School District Interlocal Agreement for 2023-2024 Mental Health Counseling Services

THIS INTERLOCAL AGREEMENT ("Agreement") is entered into by and between Mercer Island School District No. 400 ("District") and the City of Mercer Island, a municipal corporation of the State of Washington ("City") (collectively, "Parties") pursuant to and as authorized by the Interlocal Cooperation Act (Chapter 39.34 RCW).

WHEREAS the District desires to obtain comprehensive mental health counseling services; and

WHEREAS the City has a comprehensive mental health counseling service available within the Department of Youth and Family Services ("YFS"); and

WHEREAS the City Council has determined that the public health, welfare, and safety is enhanced by delivering these services; and

WHEREAS the Parties desire to enter into this Agreement to set forth the terms and conditions under which such mental health counseling services shall be provided by the City to the District.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, to be kept, performed, and fulfilled by the respective Parties hereto, and other good and valuable consideration, it is mutually agreed as follows:

1. Purpose. The purpose of the Agreement is to enable the City and the District to cooperatively provide comprehensive mental health counseling services to the students of the District to the mutual advantage of the Parties and the benefit of the community.
2. Duration/Termination. This Agreement shall commence on August 21, 2023 and terminate on August 21, 2024. Provided, however, that the City or the District may terminate the Agreement upon giving thirty (30) days written notice to the other party.

If the Agreement is terminated as provided in this section, the District shall be liable only for payment in accordance with the terms of this Agreement for services rendered prior to the effective date of termination and the City shall be released from any obligation to provide such further service pursuant to the Agreement as of the effective date of the termination.

3. Services to be Provided.
  - 3.1 The City will provide the equivalent of eight (8) counselors from YFS to perform services at District facilities and/or through virtual platforms (i.e., remote videoconferencing). The eight counselors are as follows:
    - four elementary school counselors,
    - two middle school counselors,
    - one high school counselor, and
    - one high school mental health and substance abuse specialist.
  - 3.2 Seven of the counselors will provide the district 40 work hours/week during the Districts

2023-24 academic year (August 21, 2023 to June 24, 2024). One of the middle school counselors will provide the District 24 work hours/week (0.6 FTE).

- 3.3 The counselors shall provide services which include, but shall not be limited to the following: assistance with personal problems of students; individual and group counseling with students; family and parental counseling on a short term basis; delivering group curricula as requested by school staff and when appropriate; alcohol and other drug prevention/intervention services, and consulting with the District staff concerning student behavior, including participation, when appropriate, on Student Study Teams (SST) Building Guidance Teams (BGT) and/or other formal building planning and support functions.
  - 3.4 The City may also provide 20 hours per week of elementary school mental health support services through unpaid clinical internship(s) under the direct supervision of qualified, licensed YFS staff.
  - 3.5 Services will be provided in person, in classroom, and/or via virtual platforms (or a combination of the three) determined upon mutual consideration the needs of the individual school, the District, the City and personal health and safety needs of individual City staff (per City Human Resources policy and YFS staff policy).
4. Cost Allocation. The District will pay \$60,000.00 of the total sum for the school-based counseling personnel services during the term of the Agreement and the City will pay the difference of the total sum as outlined below:

<b>2023-2024 ESTIMATE</b>	
<b>Staff/Time</b>	<b>Cost</b>
4 Elementary School Counselors	\$390,265
2 Middle School Counselors	\$193,543
1 High School Drug/Alcohol Specialist	\$97,720
1 High School Counselor	\$90,582
Tuition & Registrations	\$3,000
<b>Total</b>	<b>\$775,100</b>
District Contribution	\$60,000
<b>Total Cost for City</b>	<b>\$715,110</b>

The Parties' cost allocation and payment responsibilities for 2023-2024, and any subsequent academic years, will be reviewed and discussed during the term of the Agreement by both parties prior to the development and execution of any future interlocal agreements.

5. Service Level Changes. After January 1, 2024, the number of counseling professionals and corresponding services provided by the City, as set forth above in Section 3, are contingent on receipt of sufficient revenues by the City to pay for them. If sufficient revenues are not received in the sole judgment of the City, the City may, in lieu of terminating the agreement pursuant to Section 2, modify the service levels provided in Section 3. If services levels are modified, allocation of total cost outstanding shall remain at the same ratio shown in Section 4.



6. Premises/Equipment. The District will provide on-site space, equipment, email accounts, and supplies necessary to provide the counseling services, at no cost to the City. Each school counselor must comply with the Acceptable Use Policy of the District.
7. Employees. All persons performing services hereunder shall be employees of the City and not the District. Nothing in this Agreement shall make any employee of the City an employee of the District, and vice versa, for any purpose, including but not limited to, withholding of taxes, payment of benefits, insurance, worker's compensation pursuant to Title 51 RCW, or any other rights or privileges accorded to either Parties' employee by virtue of their employment. At all times pertinent hereto, employees of the City are acting as City employees and employees of the District are acting as District employees.
8. Indemnification. The City will protect, defend, indemnify, and save harmless the District, its officers, employees, and agents from and against any costs, claims, actions, liabilities, judgments or awards and damages (including attorney's fees and costs) arising out of or in any way resulting from the negligent acts or omissions of the City, its officers, its employees, and agents in connection with this Agreement.

The District will protect, defend, indemnify, and save harmless the City, its officers, employees, and agents from and against any and all costs, claims, actions, liabilities, judgments or awards and damages (including attorney's fees and costs) arising out of or in any way resulting from the negligent acts or omissions of the District, its officers, employees, and agents in connection with this Agreement. The District waives any immunity that may be granted to it under the Washington State Industrial Insurance Act, Title 51 RCW. The District's indemnification shall not be limited in any way by any limitation on the amount of damages, compensation or benefits payable to or by any third party under workers compensation acts, disability benefit acts or any other benefits acts or programs.

These indemnification paragraphs shall survive the expiration or earlier termination of this Agreement.

9. Insurance.
  - 9.1 The City shall maintain in full force throughout the duration of this Agreement comprehensive general liability insurance with a minimum coverage of \$1,000,000 per occurrence/\$2,000,000 aggregate for personal injury and property damage. This requirement shall be deemed satisfied by evidence of the City's membership in a municipal self- insurance pool, including evidence of limits of coverage, exclusions, and limits of liability, satisfactory to the District.
  - 9.2 The District shall maintain in full force throughout the duration of this Agreement comprehensive general liability insurance with a minimum coverage of \$1,000,000 per occurrence/\$2,000,000 aggregate for personal injury and property damage and name the City as an additional insured thereon. This requirement shall be deemed satisfied by evidence of the District's membership in a school district self-insurance pool, including evidence of limits of coverage, exclusions, and limits of liability, satisfactory to the City.

10. **Standards of Performance.** All services performed hereunder by the City shall be performed diligently and competently and in accordance with professional standards. The District will formally meet with the City supervisor of counselors for an end-of-year review on or before June 1 to discuss the counseling services overall and individual counselor's performance. The end of year review will include input from the school principal and when appropriate the Director of Learning Services or Superintendent of the District and will note annual successes and opportunities for growth and development for the ensuing year(s) should the District and City extend this agreement in successive years. The District will communicate to the City supervisor of the counselors at any time when performance issues arise during the school year. The City will consult with the District when improvement plans may be needed.

The City will provide an end-of-year review that includes a summary of the issues identified that affected a counselor's ability to perform his/her duties. The review will note practices and environments which led to a successful partnership as well as any opportunities for improvement in the partnership and collaboration for the ensuing year should the District and City extend this Agreement in successive years. The District will consult with the City when improvement plans may be needed.

11. **Disclosure of Student Information.** In the course of consulting with District staff concerning student behavior and participation on Student Study Teams (SST), Building Guidance Teams (BGT), and/or in other formal and informal venues, counselors providing services under this Agreement may receive personally identifiable information from the education records of students. Such information remains subject to the control of the District. Counselors are authorized to use this information only for the purpose of consulting with District staff concerning student behavior and participation on Student Study Teams (SST), Building Guidance Teams (BGT), and/or in other formal and informal venues. Counselors may not disclose such information for any other purpose without the consent of the parent or eligible student.
12. **Summary Report.** At the conclusion of the academic year, the City will provide a summary document to the Superintendent or designee that will include but is not limited to the number of students counselors worked with during the year (unduplicated), the number of student contacts counselors had during the year (duplicated), and the broad themes for why students needed counselor support.
13. **Severability.** Whenever possible, each provision of this Agreement shall be interpreted in such a manner as to be effective and valid under applicable law. Any provisions of this Agreement that are declared invalid, void, or illegal by a court of competent jurisdiction shall in no way affect, impair, or invalidate any other provision hereof, and such other provisions shall remain in full force and effect.
14. **Assignability.** The rights, duties, and obligations of either party to this Agreement may not be assigned to any third party without the prior written consent of the other party, which consent shall not be unreasonably withheld.
15. **No Third-Party Rights.** Except as expressly provided herein, nothing in this Agreement shall be construed to permit anyone other than the Parties hereto and their successors and assigns to rely upon the covenants and agreements herein contained nor to give any such third party a cause of action (as a third-party beneficiary or otherwise) on account of any nonperformance

hereunder.

16. Entire Agreement. This Agreement constitutes the entire agreement between the Parties. Either party may request changes in the Agreement. Proposed changes that are mutually agreed upon shall be incorporated by written amendment hereto.
17. Applicable Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. In the event of any suit or other proceeding instituted to enforce any term of this Agreement, the venue shall be King County, Washington.
18. Filing Requirement. This Agreement shall be filed/posted in accordance with RCW 39.34.040.
19. Nondiscrimination. The City will not unlawfully discriminate against any employee or applicant for employment in connection with the services provided under this Agreement because of race, creed, color, sex, sexual orientation, age, national origin, marital status, or physical and motor handicap or other unlawful basis unless based upon bona fide occupational qualifications.

The City will ensure that all employees are treated without regard to the race, creed, color, sex, sexual orientation, age, national origin, marital status, and physical and other motor handicap. Such action shall include, but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, or recruiting advertisement, layoff, termination rates of pay or other forms of compensation, selection for training, including any apprenticeship.

20. Administration of Agreement. Each party shall designate an official responsible for the administration of this Agreement and negotiate with regard thereto.

In the case of the City, that official shall be the Chief of Administration or their designee.

In the case of the District, that official shall be the Superintendent or their designee. These officials shall communicate from time to time, as they deem necessary to discuss the services and performance of this Agreement and other relevant matters.

DATED this \_\_\_\_ day of \_\_\_\_\_ 2023.

CITY OF MERCER ISLAND

MERCER ISLAND SCHOOL DISTRICT NO. 400

\_\_\_\_\_  
Jessi Bon, City Manager

\_\_\_\_\_  
Dr. Fred Rundle, Superintendent

APPROVED AS TO FORM:

APPROVED AS TO FORM:

\_\_\_\_\_  
Bio Park, City Attorney

\_\_\_\_\_  
Erin Battersby, Attorney for District  
Executive Director, Compliance & Legal Affairs



## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6277**  
**June 6, 2023**  
**Regular Business**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6277: 2023 Board & Commission Annual Appointments (Resolution. No. 1644)	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Appoint members to vacant and expiring board and commission positions.	

<b>DEPARTMENT:</b>	City Council
<b>STAFF:</b>	Salim Nice, Mayor Andrea Larson, City Clerk
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. 2023-2024 Boards and Commission Vacancies 2. City Council Rules of Procedure, Section 8 3. Resolution No. 1644
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### EXECUTIVE SUMMARY

The purpose of this agenda bill is to appoint members to the vacant and expiring positions on the Arts Council, Design Commission, Parks & Recreation Commission, and Planning Commission.

### BACKGROUND

Each spring, the City conducts the annual recruitment process to fill positions expiring and/or vacant on the City's advisory boards and commissions. The following board and commission positions were advertised in March-May:

- [Arts Council](#) (3 positions; 1 position term expires May 31, 2026, 2 positions terms expire May 31, 2027)
- [Design Commission](#) (2 open positions; terms expire May 31, 2027)
- [Parks & Recreation Commission](#) (2 open positions: terms expire May 31, 2027)
- [Planning Commission](#) (3 open positions: 1 position term expires 2024, 2 positions terms expire May 31, 2027<sup>1</sup>)

<sup>1</sup>The Planning Commission recruitment was updated on May 3, 2023 to reflect three open positions after a resignation.



## ISSUE/DISCUSSION

### RECRUITMENT PROCESS

Position vacancies were advertised across several platforms, including a website news release, City Manager Reports, the MI Weekly newsletter, social media, and City Council and boards and commission meetings.

Emails were also sent to board and commission members whose terms are expiring to reapply if they were interested in continuing to serve on a board or commission. In addition, all board and commission members were encouraged to reach out to community members that might be willing to volunteer to apply for a position.

In response to outreach efforts, 28 applications were received by the May 12, 2023 deadline: two for the Arts Council, six for the Design Commission, thirteen for the Parks & Recreation Commission, and seven for the Planning Commission.

Six applications for reappointment were received for positions on the Arts Council, Design Commission, Parks & Recreation Commission, and Planning Commission. Two Arts Council members and one Planning Commissioner did not apply for reappointment.

The application materials were forwarded to the City Council for review on May 16, 2022.

### APPOINTMENT PROCESS

The board and commission appointment process (see Exhibit 2, [City Council Rules of Procedure](#), specifically Section 8.12) provides that all appointments are made by a vote of the City Council during a regularly scheduled meeting. Each Councilmember will complete a written ballot, casting a vote for the identified open seat on a board or commission. If there is more than one open seat on a board or commission, then each position will be voted on separately (the position with the longest term will be voted on first). Councilmembers attending the meeting virtually, ballots will be submitted to the City Clerk via email to comply with the Rules of Procedure and [RCW 42.30.060\(2\)](#). The City Clerk will read aloud the votes by each Councilmember.

The applicant(s) that receive the most votes, provided they have received a minimum of four votes, will be appointed to the open seats on the Arts Council, Design Commission, Parks & Recreation Commission, Planning Commission. The names of the applicants selected will be added to a resolution (see Exhibit 3), with final approval required by a vote of the City Council.

#### Design Commission Appointments

Under [MICC 3.34.030](#), the membership in the Design Commission must include at least one specialist from each of the following categories: architecture, landscape architecture, urban planning, and civil engineering. Additionally, it must include at least two lay persons (one of whom must own property or business within the City's business or commercial areas). If no certified specialist seeks or is available for appointment, persons who are knowledgeable in matters of design and aesthetic judgment by training, education, and/or experience may then be appointed in their place.

The current Design Commission membership has two architects, one civil engineer, one landscape architect, and three lay persons (one of whom owns property/business within the City's business or commercial areas) as noted in the table below. Upon expiration of the current term, the Design Commission membership will be missing an urban planner, landscape architect and a lay person who owns property/business within the City's business or commercial areas. Consequently, if an urban planner, landscape architect or a lay person who owns property/business within the City's business or commercial areas applies and qualifies for appointment, they must be considered and appointed to the open positions before other applicants.

Design Commission			
Position No.	Specialty	Term	Seeking Reappointment
1	Landscape Architect	2023	Yes
2	Lay Person – Property/Business Owner	2023	Yes
3	Lay Person	2024	--
4	Architect	2024	--
5	Civil Engineer/Architect	2025	--
6	Lay Person	2025	--
7	Architect	2027	--

## RECOMMENDED ACTION

Vote on applicants to fill open Board and Commission positions.

Approve Resolution No. 1644, appointing those voted on to fill the vacancies on the Arts Council, Design Commission, Parks & Recreation Commission, and Planning Commission, and setting the appointment date as June 9, 2023.

2023-2024 Boards and Commissions Appointments

BOARD OR COMMISSION		POS #	TERM EXP	CURRENT MEMBER	DATE APPOINTED	HOW LONG SERVED?	SEEKING RE-APPOINTMENT ?	MAYOR & DEPUTY MAYOR RECOMMENDATION	NEW TERM
3	Arts Council	1	2023	Lalo Bruhl	9/20/2022	8 mths	No		2027
	Arts Council	2	2023	Suzanne Skone	6/4/2019	4 yrs	Yes		2027
	Arts Council	3	2023	Rachel Blum	10/19/2021	1 yr 7 mths	No		2026
2	Design Commission	1	2023	Megan Atkinson, Landscape Architect	3/1/2022	1 yr 3 mths	Yes		2027
	Design Commission	2	2023	Traci Granbois, Lay Person	6/1/2021	2 yrs	Yes		2027
2	Parks & Recreation Commission	1	2023	Don Cohen	6/1/2019	4 yrs	Yes		2027
		2	2023	Ashley Hay	6/7/2022	1 yr	Yes		2027
3	Planning Commission	1	2023	Michael Curry	6/7/2022	1 yr	No		2027
		2	2023	Michael Murphy	6/2/2020	3 yrs	Yes		2027
		3	2024	Daniel Hubbell	6/1/2016	7 yrs	No		2024

Term Limits as defined in MICC	
Arts Council - MICC 3.55.030(B)(4)	Term limits. Preference shall be given to applicants who have served fewer than two full consecutive terms. If a member is appointed to a vacancy with two or more years remaining on the term, that term will be deemed a full term. If a member is appointed to a vacancy with less than two years remaining in the term, that term will not count toward the two-consecutive-term limit. In the event there are two or more applicants for a position, and an applicant has previously served two full consecutive terms, preference shall be given to the applicant(s) who has not previously served two full consecutive terms.
Design Commission - MICC 3.34.030(B)(4)	Term limits. No member shall serve more than two consecutive terms. If a member is appointed to a vacancy with two or more years remaining on the term, that term will be deemed a full term. If a member is appointed to a vacancy with less than two years remaining in the term, that term will not count toward the two-consecutive-term limit.
Open Space Trust - ORD No. 96-002	n/a
Parks & Recreation Commission - MICC 3.53.030(B)(4)	Term limits. No member shall serve more than two consecutive terms. If a member is appointed to a vacancy with two or more years remaining on the term, that term will be deemed a full term. If a member is appointed to a vacancy with less than two years remaining in the term, that term will not count toward the two-consecutive-term limit.
Planning Commission - MICC 3.46.030(B)(4)	Term limits. No member shall serve more than two consecutive terms. If a member is appointed to a vacancy with two or more years remaining on the term, that term will be deemed a full term. If a member is appointed to a vacancy with less than two years remaining in the term, that term will not count toward the two-consecutive-term limit.
Utility Board - MICC 3.52.030(B)(4)	Term limits. Preference shall be given to applicants who have served fewer than two full consecutive terms. If a member is appointed to a vacancy with two or more years remaining on the term, that term will be deemed a full term. If a member is appointed to a vacancy with less than two years remaining in the term, that term will not count toward the two-consecutive-term limit. In the event there are two or more applicants for a position, and an applicant has previously served two full consecutive terms, preference shall be given to the applicant(s) who has not previously served two full consecutive terms.

## SECTION 8. CITY ADVISORY BOARDS AND COMMISSIONS

- 8.1** Mercer Island's advisory boards and commissions provide an invaluable service to the City. Their advice on a wide variety of subjects aids the City Council in the decision-making process. Effective resident participation is an invaluable tool for local government.
- 8.2** These advisory bodies originate from different sources. Some are established by [Title 3](#) of the Mercer Island City Code while others are established by motion or ordinance of the City Council. It is at the discretion of the City Council as to whether any advisory body should be established by ordinance. The following advisory boards and commissions are established:
- A.** Design Commission
  - B.** Planning Commission
  - C.** Utility Board
  - D.** Mercer Island Arts Council
  - E.** Open Space Conservancy Trust Board
  - F.** Parks & Recreation Commission
- 8.3** Each board and commission shall adopt rules of procedure (or bylaws) to guide governance of their board or commission, including the number of meetings unless set forth in a resolution or ordinance or unless the number of meetings adversely impacts City staff resources, as determined by the City Manager.
- 8.4** The City Council may dissolve any advisory body that, in their opinion, has completed its working function or for any other reason.
- 8.5** Lengths of terms vary from one advisory body to another, but in all cases overlapping terms are intended.
- 8.6** All meetings of advisory bodies are open to the public in accordance with Chapter 42.30 RCW, [Open Public Meetings Act](#), and require a minimum 24-hour advance notice.
- 8.7** Members may be removed, from any advisory board or commission, prior to the expiration of their term of office, in accordance with the provisions of the ordinance or resolution establishing such advisory board or commission.
- 8.8** All members of advisory boards and commissions shall sign a statement acknowledging they have received, read, and agree to be bound by the City's code of ethics MICC Chapter 2.60 and RCW Chapter 42.23. The City shall provide new members training on the Code of Ethics.
- 8.9** The City Council transmits referrals for information or action through the City Manager and the City Council liaison to the advisory boards and commissions. Staff Liaisons, on

behalf of advisory boards and commissions transmit findings, recommendations, reports, etc., to the full City Council as part of the City Council Agenda Packet.

- 8.10** The City Manager shall appoint City staff to assist advisory boards and commissions. City staff are not employees of that body and take direction only from the Department Director or the City Manager. Boards and commissions shall not direct City staff to perform research, gather information, or otherwise engage in activities involving projects or matters that are not listed on the work plan unless approved by the City Council or City Manager.
- 8.11** Annually, staff for the Parks and Recreation Commission, Planning Commission, and Open Space Conservancy Trust Board shall develop a draft work plan and present the work plan to the City Council for review, possible amendments, and approval.
- 8.12 Appointment Process.** Annually, the City Clerk will advertise for applicants to fill expiring positions on the boards and commissions as follows, unless otherwise provided by law:
- A.** Available positions are advertised.
  - B.** Once the application deadline has passed, all applications received by the deadline will be forwarded to the City Council for review.
  - C.** The City Clerk will include the appointment process on the agenda for the next regularly scheduled City Council meeting.
  - D.** The City Clerk will prepare a ballot for each board or commission, listing applicants alphabetically by last name.
  - E.** The voting process for appointment to each board and commission shall be as follows:
    - 1. Each City Councilmember completes a written ballot, casting a vote for the identified open seat on the board or commission. If there is more than one open seat on a board or commission, then each position will be voted on separately. If there are multiple positions open for a given Board or Commission, the position(s) with the longest term shall be voted on first.
    - 2. The City Clerk will collect the ballots, tally the votes, and read aloud the votes and outcome of the voting process.
    - 3. The applicant that receives the most votes, provided they have received a minimum of four votes, will be appointed to the open seat on the board or commission. In the event of a tie or if no applicant receives four votes, the procedures in Section 8.12(E)(4) and (5) shall be followed.
    - 4. If no applicant receives a minimum of four votes, a second round of voting will take place utilizing the following process:
      - a. Applicants receiving one or no votes in the first round will be dropped from the ballot and Councilmembers will re-vote on the remaining applicants. If more than one candidate has only one vote, the Mayor will recommend an appropriate procedure for breaking the tie, subject to approval by the Council.



- b. Voting will continue until an applicant receives the four-vote minimum.
- 5. If a tie exists after the first vote or in a subsequent round of voting, and a tiebreaker is necessary to make an appointment, a tiebreaker vote will be conducted utilizing the following process:
  - a. Councilmembers will vote on the applicants that are tied and all other applicants will be eliminated from the voting process.
  - b. If after three successive votes a tie still exists, the names of all of the applicants that are tied will be put into a hat and the City Clerk will draw out one of the names. The name that is drawn will be appointed to the open seat.
- 6. The Mayor may call for a recess at any time during the voting process to allow Councilmembers to caucus. Caution should be exercised during a caucus to avoid “serial meetings” as these types of discussions are not allowed under the Open Public Meetings Act.
- 7. The names of the applicant(s) selected will be added to a Resolution, with final approval required by a vote of the City Council.
- F. Letters will be sent to all applicants informing them of their appointment or thanking them for applying. Staff liaisons will contact new appointees in advance of the first board or commission meeting.

### 8.13 Vacancies.

- A. When vacancies occur, they are filled for the unexpired terms in the same manner as described in Section 8.12. If there is more than one vacancy to fill on a board or commission, the position with the longest term will be voted on first. The City Council will be notified of vacancies so they may encourage residents to apply.
- B. In the event a vacancy occurs mid-term, the City Council shall appoint a person to fill the unexpired term within 60 days, or as soon as reasonably practicable.
- C. If the mid-term vacancy occurs for a position with six months or less remaining in the term, the City Council may elect to fill the unexpired term and the next four-year term concurrently.

### 8.14 Open Government Training Requirement. Within 90 days of the appointment to a board or commission, all new members must complete the Open Public Meetings Act training required by the Open Government Trainings Act and provide proof of completion of such training to the City Clerk.

### 8.15 City Council Liaison Roles & Duties. The Mayor (in consultation with the Deputy Mayor) may appoint a City Council liaison for certain boards or commissions. The City Council liaison shall report objectively on the activities of both the City Council and the advisory group. The specific duties of a City Council liaison are as follows:

- A. Attend meetings of the board or commission on a regular basis and sit at the table or dais, as applicable.

- B.** Participate in discussion and debate of the board or commission, but not vote on any matter (except for the Open Space Conservancy Trust as the City Council Liaison is a voting member).
- C.** Represent the majority City Council position, if known.
- D.** Participate in a manner that will not intimidate or inhibit the meetings and operations of the board or commission. Make comments in a positive manner to promote positive interaction between the City Council and the board or commission.
- E.** Be prepared to give the City Council regular and timely reports at regular City Council meetings. Take the lead on discussion items before the City Council which pertain to the assigned board or commission.
- F.** Provide input to the City Council regarding potential candidates for appointment to the board or commission.

**CITY OF MERCER ISLAND, WASHINGTON  
RESOLUTION NO. 1644**

**A RESOLUTION OF THE CITY OF MERCER ISLAND, WASHINGTON  
APPOINTING MEMBERS TO THE MERCER ISLAND BOARDS AND  
COMMISSIONS**

WHEREAS, Mercer Island's advisory boards and commissions provide an invaluable service to the City and their advice on a wide variety of subjects aids the City Council in the decision-making process; and

WHEREAS, there are currently eleven vacancies on the City Council Boards and Commissions; and

WHEREAS, the City Clerk solicited applications for said positions; and

WHEREAS, the appointment for each board and commission is established by ordinance and is to be made by a vote of the City Council during a regularly scheduled meeting.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AS FOLLOWS:**

**Section 1. Effective Date of Appointment.** These appointments will be effective June 9, 2023, due to the closure of City Hall in mid-April 2023, and the postponement of a Planning Commission Public Hearing to June 7, 2023

**Section 2. Appointment of Arts Council.** Pursuant to MICC 3.55.030(C), the City Council hereby appoints the following individual to the Mercer Island Arts Council for the designated term hereafter set forth:

\_\_\_\_\_ Position #1 Term Expires May 31, **2027**

\_\_\_\_\_ Position #2 Term Expires May 31, **2027**

\_\_\_\_\_ Position #3 Term Expires May 31, **2026**

**Section 3. Appointment of Design Commission.** Pursuant to MICC 3.34.030(C), the City Council hereby appoints the following individual to the Mercer Island Design Commission for the designated term hereafter set forth:

\_\_\_\_\_ Position #1 Term Expires May 31, **2027**

\_\_\_\_\_ Position #2 Term Expires May 31, **2027**

**Section 4. Appointment of Parks and Recreation Commission.** Pursuant to MICC 3.53.030(C), the City Council hereby appoints the following individuals to the Mercer Island Parks and Recreation Commission for the designated terms hereafter set forth:

\_\_\_\_\_ Position #1 Term Expires May 31, **2027**

\_\_\_\_\_ Position #2 Term Expires May 31, **2027**

**Section 5. Appointment of Planning Commission.** Pursuant to MICC 3.46.030(C), the City Council hereby appoints the following individuals to the Mercer Island Planning Commission for the designated terms hereafter set forth:

\_\_\_\_\_ Position #1 Term Expires May 31, **2027**

\_\_\_\_\_ Position #2 Term Expires May 31, **2027**

\_\_\_\_\_ Position #3 Term Expires May 31, **2024**

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS MEETING ON JUNE 6, 2023.

CITY OF MERCER ISLAND

\_\_\_\_\_  
Salim Nice, Mayor

ATTEST:

\_\_\_\_\_  
Andrea Larson, City Clerk



## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6279**  
**June 6, 2023**  
**Regular Business**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6279: AWC 2023 Business Meeting Voting Delegate	<input type="checkbox"/> Discussion Only
<b>RECOMMENDED ACTION:</b>	Appoint up to three Councilmembers as voting delegates for the 2023 AWC Business Meeting.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

<b>DEPARTMENT:</b>	City Council
<b>STAFF:</b>	Salim Nice, Mayor Andrea Larson, City Clerk
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	n/a
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### EXECUTIVE SUMMARY

The purpose of this agenda bill is to appoint up to three voting delegates for the Association of Washington Cities (AWC) Business Meeting on June 22, 2023.

### BACKGROUND

Founded in 1933, the Association of Washington Cities (AWC) is a private, nonprofit, nonpartisan corporation that represents Washington's cities and towns before the state legislature, the state executive branch, and with regulatory agencies. Membership is voluntary, however AWC consistently maintains 100% participation from Washington's 281 cities and towns. A 25-member Board of Directors oversees the association's activities.

### ISSUE/DISCUSSION

Each year, AWC hosts a conference for local government elected officials and staff. This year's conference will be held June 20-23, 2023 in Spokane, WA. As part of the conference a Business Meeting will be held on June 22 to elect the AWC Board of Directors. Each city has the opportunity to designate up to three voting delegates for the AWC Business Meeting. These delegates will vote in the Board of Directors election.



City Council needs to appoint at least one (and up to three) member(s) of the City Council as the voting delegate(s) to attend the Business Meeting and vote on behalf of Mercer Island.

### **RECOMMENDED ACTION**

Appoint Councilmember(s) \_\_\_\_\_ as the voting delegate(s) at the AWC 2023 Business Meeting in June.



# BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6284**  
**June 6, 2023**  
**Regular Business**

## AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6284: Repeal Ordinance No. 23C-04 related to the Adoption of the 2021 Construction Codes	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Adopt Ordinance No. 23C-07, repealing Ordinance No. 23C-04 and maintaining the current construction codes in MICC Title 17.	

<b>DEPARTMENT:</b>	Community Planning and Development
<b>STAFF:</b>	Jeff Thomas, Director Community Planning & Development Don Cole, Building Official Jeromy Hicks, Fire Marshal
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Ordinance No. 23C-07
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

## EXECUTIVE SUMMARY

The purpose of this agenda bill is to repeal the state-mandated updates to the City's construction codes to align with a recent State Building Code Council (SBCC) vote to delay the effective date of the 2021 Construction Code updates.

- A ruling by the Ninth Circuit Court created legal uncertainties related to provisions in the 2021 energy codes restricting natural gas piping in new construction.
- The SBCC delayed the adoption of the 2021 construction codes for 120 days to consider modifications to the energy codes.
- The City of Mercer Island must comply with the delayed timeline, requiring the repeal of Ordinance No. 23C-04, which would have adopted the 2021 construction codes effective July 1, 2023.
- City staff will monitor the situation and bring a new ordinance to adopt updated construction codes when they have been finalized by the SBCC.

## BACKGROUND

### 2021 Construction Code Adoption

As mandated by the State of Washington, City staff prepared the 2021 updated construction codes for City Council review and adoption in Q2 2023. On May 2, 2022, the City Council approved [Ordinance No. 23C-04](#) adopting the 2021 construction codes with an effective date of July 1, 2023 ([AB 6262](#)).

However, on May 24, 2023, the SBCC voted to delay the implementation of the 2021 Washington State Building Codes under emergency rule for 120 days, starting on June 30, 2023. The SBCC also voted to enter rulemaking to revise portions of the 2021 Washington State Energy Code (residential and commercial) that would mitigate legal risks for Washington State based on new legal precedent from a recent decision of the Ninth Circuit Court (see more information below).

### Legal Risks for Washington State

These actions were taken during a Special Meeting of the SBCC that was called to address legal uncertainty stemming from the decision in [California Restaurant Association v. City of Berkeley](#) issued April 18, 2023, by the Ninth Circuit Court of Appeals. The ruling states that the City of Berkeley cannot enforce a ban on natural gas piping installation in new buildings, finding that the U.S. Energy Policy and Policy Conservation Act (EPCA) preempts the city's regulation.

EPCA sets federally mandated minimum efficiency standards for a multitude of consumer products and industrial equipment including furnaces, HVAC equipment, and hot water heaters. EPCA preempts state and city governments from setting energy standards for these pieces of equipment. State and local governments, including Berkeley, have focused on regulating gas piping, rather than specific types of equipment. A 2021 ruling by the Northern District of California supported this approach, concluding that EPCA preemption should be interpreted as limited and that the EPCA did not preempt local ordinances like Berkeley's. However, the Ninth Circuit's decision overturns this ruling, thereby invalidating Berkeley's natural gas ban and holding that it was preempted by EPCA. A more thorough legal analysis of the Ninth Circuit decision and its potential implications is available [here](#).

Additionally, on May 22, 2023, the SBCC was served with a [Federal Complaint for Declaratory and Injunctive Relief Lawsuit](#) that was filed by Rivera, et al, based on the federal preemption ruling in the Berkeley case. The SBCC is also still litigating a separate lawsuit from Northwest Regional Council of The National Construction Alliance, et al, on adopted 2021 rules.

At the May 24 Special Meeting, the SBCC directed their staff to convene Technical Advisory Groups to consider stakeholder proposals to modify sections in the commercial and residential energy codes to mitigate legal risks. SBCC staff report they will be working on these proposals at a later date. The timeline for completion of these modifications to the energy codes is currently unknown.

Previously, the effective date for the adoption of the 2021 Construction Codes was July 1, 2023. With the 120-day delay, the newly proposed effective date for all building codes is October 29, 2023. However, additional delays are anticipated as experienced during the adoption of the 2018 construction codes. Therefore, it is recommended that the proposed effective date of October 29, 2023, is not utilized. It is recommended that the City take a "wait and see approach", monitoring the SBCC's progress on updating the energy codes. A new ordinance will be prepared to adopt the 2021 construction codes when a firm timeline for the mandated adoption is determined by the SBCC.

## ISSUE/DISCUSSION

With the SBCC vote to delay the adoption of 2021 Construction Codes, the City of Mercer Island is now required to delay adoption of the construction codes. Without taking action to delay adoption, the City would be required to seek State approval of the code provisions and the City would face similar risks currently faced by the State as outlined above. This course of action is not recommended.

Instead, staff recommend repealing the 2021 code adoption undertaken in May 2023. Because the City Council approved Ordinance No. 23C-04, adopting the 2021 construction codes with an effective date of July

1, 2023, the ordinance must be repealed to maintain the exiting 2018 construction codes in the Mercer Island City Code (MICC) Title 17 and comply with the SBCC ruling.

Proposed Ordinance No. 23C-07 (Exhibit 1) repeals Ordinance No. 23C-04 and maintains the 2018 construction codes. Due to the timing of the effective date of the original ordinance, and the time required for publication of the new ordinance, it is recommended that the City Council adopt Ordinance No. 23C-07 at first reading under City Council Rules of Procedure 6.3 (C)(3), which permits adoption of an ordinance at first reading when its effective date precludes a second reading. Ordinance No. 23C-07 must become effective before July 1, 2023, which precludes a second reading of the ordinance at the next City Council Meeting on June 20, 2023. If it were adopted at the June 20, 2023, Meeting, Ordinance No. 23C-07 would be published on June 28, 2023 and would not become effective until July 3, 2023.

## **NEXT STEPS**

Adopting Ordinance No. 23C-07 on June 6, 2023, will repeal the prior ordinance adopting the 2021 construction codes currently set to be effective on July 1, 2023. This action will maintain the existing 2018 construction codes in MICC Title 17 and comply with the recent SBCC emergency ruling. The City anticipates that the SBCC may extend the delay in adopting the construction codes beyond the current timeline of 120 days. City staff will monitor the situation throughout the summer and fall and keep the City Council informed as to when an updated construction code adoption is likely to occur.

## **RECOMMENDED ACTION**

Adopt, at first reading under City Council Rules of Procedures 6.3(C)(3), Ordinance No. 23C-07 repealing Ordinance No. 23C-04 and maintaining the current construction codes in MICC Title 17.

**CITY OF MERCER ISLAND  
ORDINANCE NO. 23C-07**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND REPEALING ORDINANCE NO. 23C-04 RELATED TO ADOPTION OF 2021 AMENDMENTS TO THE STATE CONSTRUCTION CODES, PROVIDING FOR SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, Washington statutes require all jurisdictions in the state to adopt by reference and enforce the updated versions of the Construction Codes throughout Washington; and

WHEREAS, the City Council of the City of Mercer Island has adopted by reference numerous Construction Codes for the health, safety and welfare of the citizens as set forth in Title 17 of the Mercer Island City Code (MICC), Construction Codes, and

WHEREAS, the Washington State Building Code Council adopted the 2021 editions of the International Codes, and all jurisdictions in the state were required to adopt and enforce the 2021 International Codes effective July 1, 2023; and

WHEREAS, on May 2, 2023, the Mercer Island City Council adopted Ordinance No. 23C-04, adopting the 2021 editions of the International Codes to be effective on July 1, 2023, as required by the state of Washington; and

WHEREAS, on May 24, 2023, the Washington State Building Code Council voted to delay the July 1, 2023 effective date for all 2021 construction codes to address legal uncertainties; and

WHEREAS, the City of Mercer Island desires to comply with the delayed adoption of the construction codes as determined by the Washington State Building Code Council; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

**Section 1:**     **Repealed.** City of Mercer Island Ordinance No. 23C-04 is repealed.

**Section 2:**     **Severability.** If any section, sentence, clause or phrase of this ordinance or any municipal code section amended hereby should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause or phrase of this ordinance or the amended code section.

**Section 3:**     **Effective Date.** This ordinance shall take effect and be in force 5 days after its passage and publication.

PASSED by the City Council of the City of Mercer Island, Washington at its meeting on the 6th day of June 2023 and signed in authentication of its passage.

CITY OF MERCER ISLAND

\_\_\_\_\_  
Salim Nice, Mayor



Approved as to Form:

ATTEST:

\_\_\_\_\_  
Bio Park, City Attorney

\_\_\_\_\_  
Andrea Larson, City Clerk

Date of Publication: \_\_\_\_\_



## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6283**  
**June 6, 2023**  
**Regular Business**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6283: Initial Discussion of Regional Fire Service Proposals	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Discussion only. No action necessary.	

<b>DEPARTMENT:</b>	City Manager		
<b>STAFF:</b>	Jessi Bon, City Manager Robbie Cunningham Adams, Management Analyst		
<b>COUNCIL LIAISON:</b>	Salim Nice	Lisa Anderl	Craig Reynolds
<b>EXHIBITS:</b>	1. Regional Fire Service Proposal Cost Analysis 2. Regional Fire Service Proposal Q&A 3. Eastside Fire & Rescue "4-Platoon" Shift Schedule Explainer		
<b>CITY COUNCIL PRIORITY:</b>	4. Focus efforts and actions to be an environmentally and fiscally sustainable, connected, and diverse community.		

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### EXECUTIVE SUMMARY

The purpose of this agenda bill is to review and discuss with the City Council the proposals received in response to the Regional Fire Services Request for Proposals (RFP).

- The City Council directed the City Manager to seek proposals from the City of Bellevue and Eastside Fire & Rescue at the April 4, 2023 City Council meeting (see [AB 6249](#)).
- The City posted the [request for proposals \(RFP\) for regional fire services](#) on the City's Let's Talk Page and received timely proposals from the [City of Bellevue](#) and [Eastside Fire & Rescue](#).
- On May 2, 2023 the City Council created the Regional Fire Service Proposal Review Ad Hoc Committee to assist the City Manager with review and evaluation of the regional fire service proposals (see [AB 6264](#)). Mayor Nice and Councilmembers Reynolds and Anderl were appointed to serve on the committee.
- The City Council Ad-Hoc Committee has met four times and along with staff reviewed in detail the initial proposals. The staff also met with representatives from both the City of Bellevue and Eastside Fire & Rescue on several occasions to seek clarification on various components of their respective proposals.

- Staff prepared an initial analysis of the estimated costs for regional fire services for each agency, compared to the estimated costs for a stand-alone Mercer Island Fire Department in 2024 (see Exhibit 1).
- Staff also prepared a Q&A document to assist in understanding the various components of each proposal (see Exhibit 2).
- Finally, Eastside Fire & Rescue uses a “4-Platoon” shift scheduling system, which is different than Bellevue and Mercer Island. The document that explains the difference between the two models is included for reference as Exhibit 3.

This information is being presented for initial discussion only and no action will be taken at the City Council meeting.

## BACKGROUND

During the April 4, 2023 City Council Meeting, the Council authorized and directed the City Manager to seek proposals from the City of Bellevue and Eastside Fire & Rescue for a regional fire service model (see [AB 6249](#)). The City posted the [request for proposals \(RFP\) for regional fire services](#) on the City’s Let’s Talk Page and received timely proposals from the [City of Bellevue](#) and [Eastside Fire & Rescue](#).

The City Council discussed the process to evaluate these proposals during its Meeting on May 2, 2023 (see [AB 6264](#)). Acting on the City Manager’s recommendation, the City Council created the Regional Fire Service Proposal Review Ad Hoc Committee to assist the City Manager with review and evaluation of the proposals in May and June of 2023.

The City Manager, City Staff, and the Ad Hoc Committee met several times in May to review and evaluate the proposals in preparation for a presentation and update to the City Council.

Additional information on the consideration of a regional fire services model is available on the City’s [Let’s Talk page](#).

## ISSUE/DISCUSSION

Staff will present an overview of the Regional Fire Services Proposals received from the City of Bellevue and Eastside Fire and Rescue, including an initial financial analysis.

### Financial Analysis

Staff prepared an initial analysis of the estimated costs for regional fire services as presented by each agency, compared to the estimated costs for a stand-alone Fire Department in 2024 (see Exhibit 1). Staff will provide an overview of the details and assumptions of each proposal.

### Q&A Matrix

Staff prepared a Q&A document to assist in understanding the components of each proposal (see Exhibit 2).

### Eastside Fire & Rescue “4-Platoon” Shift Schedule Explainer

Eastside Fire & Rescue uses a “4-Platoon” shift scheduling system, which is different than Bellevue and Mercer Island. Staff requested Eastside Fire & Rescue provide information on how the “4-Platoon” system

works compared to the current scheduling model used by Mercer Island and Bellevue, which is attached as Exhibit 3.

## **NEXT STEPS**

This information and overview of the Regional Fire Services Proposals is being presented to provide the City Council with an opportunity to discuss the proposals and seek clarification on issues prior to the City Manager preparing a formal recommendation.

The City Manager will prepare a recommendation to the City Council on the adoption of a Regional Fire Services Model, at which time the City Council may take action. The date for that meeting has not been set.

## **RECOMMENDED ACTION**

Discussion only. No action necessary.

Regional Fire Service Proposal Cost Analysis

Mercer Island Fire Department	2024
Personnel + Operational Expenses	7,466,142
Apparatus Repair and Maintenance*	108,200
MI Interfund Fleet Replacement (Budgeted)	62,535
MI Interfund Computer Replacement (Budgeted)	39,976
Estimated Add'l Cost for Chief & Deputy Chief	571,905
Estimated Legal Costs	50,000
CIP Minor Fire Tools and Equipment	42,500
Large Fire Apparatus Replacement Fund	168,275
2024 Estimated Total Expenses	8,509,533

City of Bellevue (Model 2)	2024†
Personnel + Operational Expenses	7,109,085
Apparatus Repair and Maintenance*	108,200
MI Interfund Fleet Replacement (Budgeted)	62,535
MI Interfund Computer Replacement (Budgeted)	39,976
5% Administrative Fee	355,454
CIP Minor Fire Tools and Equipment	42,500
Large Fire Apparatus Replacement Fund	168,275
2024 Estimated Total Expenses	7,886,026

Eastside Fire & Rescue	2024
Personnel + Operational Expenses	7,158,860
MI Interfund Fleet Replacement (Budgeted)	62,535
10% Administrative Fee	715,886
Equipment Replacement Fund	114,000
Capital Facilities Maintenance Fund	30,000
Large Fire Apparatus Replacement Fund	168,275
2024 Estimated Total Expenses	8,249,556

†2024 Bellevue rates created using same inflationary assumptions as EFR for consistency.  
Bellevue provided 2023 numbers in their proposal.

Bellevue One-Time Transition Costs	
Training	50,525
Uniforms	363,327
Benefit Liability (Vacation & Sick)	490,202
New Equipment	50,000
IT & System Integration	50,000
Total	1,004,054

EFR One Time Transition Costs	
Time Accrual Liability Fund (Vacation & Sick)	1,207,806
Costs to Align Critical Safety Equipment	33,600
Total	1,241,406

\*Future of Apparatus Repair and Maintenance Contracts

The City of Mercer Island currently contracts with EFR for apparatus repair and maintenance. The Bellevue proposal assumes Mercer Island will continue this agreement with EFR even if regional fire services are provided by the City of Bellevue.

Mercer Island staff reached out to EFR leadership to confirm this was possible. EFR stated that in the short-term, it is likely the arrangement could continue. However, EFR is evaluating the capacity of the EFR Mechanic Team to continue to provide services to outside entities. While EFR has made no final policy decision, this means there is some risk in the coming years that EFR would no longer be able to provide apparatus repair and maintenance services to the City of Mercer Island.

Mercer Island asked Bellevue staff to provide a cost estimate for the City of Bellevue to perform this service and they responded with an estimated cost of \$380,000 annually, but indicated this was likely a high estimate and would be further refined.



No.	Comment/Question	Response
<b>General Questions on the Transition to Regional Fire Services</b>		
01	Why consider adopting a regional fire services model?	<p>To ensure the City can continue providing effective and sustainable services, the City of Mercer Island, at the recommendation of the City Manager, is considering adopting a regional fire services model.</p> <p>A regional fire services model is defined as a single, larger fire agency providing comprehensive fire services across multiple communities. In this scenario, Mercer Island would be served by a larger, regional fire agency instead of the City operating its own, smaller department. Mercer Island fire personnel would transition to the regional fire agency and both Island fire stations would remain open.</p>
02	Would the safety of Mercer Island residents be impacted by this decision?	No, the goal in pursuing a regional services model for fire services is to enhance fire safety and emergency management services for Mercer Island residents and businesses while reducing costs and improving operational efficiencies. Being part of a larger agency would mean our firefighters would have access to expanded resources and equipment, and increased training and career growth opportunities; supporting them in their ability to respond to a broad range of emergencies here on Mercer Island.
03	Would any firefighters lose their jobs?	If a regional fire services model is adopted, the City has every intention to secure employment opportunities for all Fire Department personnel and is committed to working through employment impacts with the fire union. We rely on the dedicated work of these employees to keep the community safe, and they have our assurance that their employment is a priority. A few positions within the department might shift because of the transition to a regional fire services model (further detailed in the Q&A below), but these changes would not have an impact on fire department operations.
04	What regional fire agencies were considered to provide fire services to the City of Mercer Island?	Upon receiving direction from the City Council at the April 4, 2023 City Council meeting, the City Manager invited the City of Bellevue (Bellevue) and Eastside Fire & Rescue (EFR) to submit responses to a Request for Proposals (RFP). Both agencies submitted timely proposals. The information on Consideration of a Regional Fire Services Model is available on the City's <a href="#">Let's Talk Page</a> .
05	Would the City of Mercer Island's fire stations close if the City transitions to a regional fire services model?	No, both Mercer Island Fire Stations (Station 91 and Station 92) would remain open and operational under a regional fire services model and that is reflected in the proposals received from both Bellevue and EFR.

No.	Comment/Question	Response
06	Who would oversee Mercer's Island's day-to-day fire services if the City adopts a regional fire services model?	Leadership from the regional fire agency would oversee fire services on Mercer Island with the respective Fire Chief reporting directly to the City Manager for Mercer Island-specific needs. Mercer Island's fire chief is currently fulfilled through an interim, part-time role (under a contract agreement with Eastside Fire and Rescue) - a regional fire services model would bring the leadership and staff support of a larger fire agency to the Island's fire operations.
07	Would a regional fire service model impact City taxes?	The regional fire agency would not have taxing authority on Mercer Island. Consequently, adopting a regional fire services model would not have an impact on City taxes.
<b>General Questions on the Regional Fire Service Proposals</b>		
08	Where can I review the regional fire service proposals?	The proposals received from the City of Bellevue (Bellevue) and Eastside Fire & Rescue (EFR) are posted to the City's <a href="#">Let's Talk page</a> .
09	Who would determine service levels under a regional fire services model?	The City of Mercer Island would continue to control service levels for fire safety and emergency medical services provided on Mercer Island. Service levels would be negotiated and agreed to with a regional services provider.
10	What would be the initial length of service under a regional fire services model?	The typical initial length for adopting a regional fire services model is 10 years. The exact length, however, would be determined during negotiations after an agency is selected.
11	How would escalation of costs be managed over time? What about COLA increases?	The City and the selected regional fire service provider would have to reach an agreement on the terms of annual increases or cost escalators such as COLAs prior to implementation of a regional fire services model.

No.	Comment/Question	Response
12	Would current staffing levels be maintained if the City adopts a regional fire services model?	<p>Yes, current staffing levels would be maintained.</p> <p>The EFR proposal and the Bellevue Model #1 proposal commits to maintaining current staffing levels, which is 7 on-duty personnel per shift.</p> <p>The Bellevue Model # 2 proposes an integration over time of the Mercer Island and Bellevue Factoria Battalion Chief Stations. This would mean 6 on-duty personnel stationed on Mercer Island, with a shared Battalion Chief stationed in Factoria.</p> <p>Under both proposals, leadership of fire services would be provided by the regional fire service provider.</p>
13	The City of Mercer Island participates in the Mobile Integrated Health (MIH) Program, which is funded by the 2020-2025 King County Medic One/EMS Levy. Will this program continue? How will this program be incorporated into a regional fire services model?	<p>Yes, the MIH program will continue even if the City adopts a regional fire services model. The MIH program is currently staffed by a member of the Youth &amp; Family Services Department and the Mercer Island Fire Department. The details of the relationship and specific staff roles would be negotiated and agreed to with a regional services provider.</p>
14	How will ownership of equipment be determined?	<p>Generally, the City's intention is to maintain ownership of all fire department equipment, specifically the large apparatus, such as the fire trucks and vehicles. There may be situations where it is more operationally practical to have the regional agency assume ownership and maintenance of some of the equipment. This will be a component of the negotiations with the selected regional fire service provider.</p>
15	Who provides liability insurance under a regional services model?	<p>Liability insurance is included as part of the operations costs in both proposals. There are many details to sort out related to insurance and this is one item that will need to be negotiated. The City of Mercer Island will also need to discuss coverage requirements with WCIA, the City's insurance provider.</p>
16	Can Mercer Island expect its overall insurance costs to be reduced?	<p>The exact changes (if any) to insurance costs are not known at this time and will be a component of the negotiations with the selected regional fire service provider.</p>
17	Does the presence of a Public Information Officer (PIO) result in any service improvement to Mercer Island compared to the communications provided today by the Mercer Island's Communications Manager?	<p>Both the City of Bellevue and Eastside Fire &amp; Rescue have a PIO and communications staff to support their work. The availability of a PIO at each agency would add an additional resource for the Mercer Island Communications Manager to coordinate and partner with. The added depth of coverage will provide an increase in capacity for fire and emergency management related communications.</p>

No.	Comment/Question	Response
18	Are there anticipated cost savings to Mercer Island for internal services if the City moves to a regional fire service model?	Preliminary estimates identify cost savings in legal services and a reduction in some functions of payroll and benefits management. Other internal services that will see a workload reduction on fire-related issues include finance, human resources, customer service, legal, IT, GIS, fleet, and facilities.
19	To what extent does either agency intend to have preventative maintenance or janitorial duties performed by on-duty fire personnel?	Under both proposals, firefighters would continue to provide basic custodial services at the fire stations, consistent with current practice. Preventative maintenance, facility repairs, and similar work would be performed by other staff or contractors. Both the cost of preventative maintenance and basic custodial services are included in the proposals.
20	How will technology needs be met under a regional fire services model? Who will provide computer equipment? And IT support?	The details of equipment ownership (including computers), maintenance/replacement, and staff support would be negotiated and agreed to with a regional services provider. The cost to maintain and operate the equipment is included in the proposals.
21	What is current term for the Bellevue Fire and Eastside Fire & Rescue Collective Bargaining Agreements?	At the City of Bellevue, the captains collective bargaining agreement (CBA) for Firefighters expires at the end of 2023. The Battalion Chief and Fire Marshal CBA's have expired and the City of Bellevue is currently bargaining new agreements.  Eastside Fire & Rescue has a firefighter and support staff (e.g., Fire Marshal) CBA through the end of 2024 and a Battalion Chief CBA through the end of 2026.
<b>Questions on Bellevue Proposal for Regional Fire Services</b>		
22	Bellevue's proposal included two different staffing models, what is the difference between "Model 1" and "Model 2"? Why is Model 2 the only option being evaluated?	Model 1 was included to represent preservation of the Mercer Island staffing positions exactly as they exist today – same rank and same positions.  Model 2 proposes a staffing model consistent with Bellevue's staffing model, which includes different positions and ranks as compared to Mercer Island. For example, the roles of "Captain" and "Engineer" are included in Model 2 and these positions do not exist in the Mercer Island Fire Department today.  City of Mercer Island staff, upon analyzing these options, do not believe that Model 1 is viable as it would not align with Bellevue's CBA.  If Bellevue is selected to provide regional fire services to Mercer Island, current staff would be integrated into the Bellevue staffing model, which is "Model 2" and that was used for the purposes of the staff analysis.

No.	Comment/Question	Response
23	Exhibit 1: What expenses are included in the City of Bellevue "Personnel & Operational Expenses" line item?	<p>This line item includes two categories of expenses: personnel expenses and operational expenses.</p> <p>Personnel expenses include the employee compensation costs of 29 firefighter and fire officer positions, including overtime expenses.</p> <p>Operational expenses include costs for items such as equipment, supplies, facilities maintenance, and insurance.</p>
24	Exhibit 1: What staff positions are assumed in Model 2?	<p>The Bellevue Model 2 includes the following positions:</p> <ul style="list-style-type: none"> <li>• 3 Battalion Chiefs</li> <li>• 2 Captains</li> <li>• 4 Lieutenants</li> <li>• 6 Firefighters/Engineers</li> <li>• 13 Firefighters</li> </ul> <p>There are a total of eight potential promotional opportunities available under this scenario, as compared to Mercer Island's current staffing model.</p>
25	Exhibit 1: What expenses are included in the City of Bellevue "Apparatus Repair and Maintenance" line item?	<p>The City of Mercer Island currently contracts with EFR for apparatus repair and maintenance. The Bellevue proposal assumes Mercer Island will continue this agreement with EFR even if regional fire services are provided by the City of Bellevue.</p> <p>Mercer Island staff reached out to EFR leadership to confirm this was possible. EFR stated that in the short-term, it is likely the arrangement could continue. However, EFR is evaluating the capacity of the EFR Mechanic Team to continue to provide services to outside entities. While EFR has made no final policy decision, this means there is some risk in the coming years that EFR would no longer be able to provide apparatus repair and maintenance services to the City of Mercer Island.</p> <p>Mercer Island asked Bellevue staff to provide a cost estimate for the City of Bellevue to perform this service and they responded with an estimated cost of \$380,000 annually, but indicated this was likely a high estimate and would be further refined.</p>



No.	Comment/Question	Response
26	Exhibit 1: What expenses are included in the "MI Interfund Fleet Replacement"? Why is the number the same across all three scenarios?	<p>The MI Interfund charge for Fleet Replacement is the current financial model used by the City to pay for vehicle replacement. Every Mercer Island owned vehicle has a depreciation and replacement cycle, and our financial models produce the necessary funds needed each year to, over time, replace every vehicle at the end of its useful life. Because the City plans to maintain ownership of all fire vehicles*, each proposal assumes the City will continue to manage and pay for the replacement of fire vehicles.</p> <p>* "Vehicles" do not include the large fire apparatuses (e.g., fire trucks). Those are budgeted separately.</p>
27	Exhibit 1: What expenses are included in the "MI Interfund Computer Replacement?"	<p>The MI Interfund charge for Computer Replacement is the current financial model used by the City to pay for computer and related technology replacement. Every Mercer Island owned computer and related computer equipment has a depreciation and replacement cycle, and our financial models produce the necessary funds needed each year to, over time, replace every computer at the end of its useful life.</p> <p>The Bellevue proposal assumes the City will continue to fund the replacement of computers and technology through this funding mechanism. Additional discussions are needed to clarify the ownership and administration of technology under a regional services model, and this would be negotiated and agreed to prior to implementation.</p>
28	Exhibit 1: What services does the 5% Administrative Fee cover?	The Bellevue 5% administrative fee covers the overhead costs of operating the fire department, including fire leadership (Fire Chief, Deputy Chiefs), human resources, payroll, etc.
29	Exhibit 1: What is included in "CIP Minor Tools and Equipment"? How is this equipment different than fleet replacement?	<p>The City's current Capital Improvement Program (CIP) includes funding for the replacement of aging equipment, tools, and household items that are outside of the Fire Department's maintenance and operating budget. As proposed by Bellevue, purchasing and replacement of this type of equipment would continue to be managed by the City. This would likely be subject to negotiation.</p> <p>This line item does not include costs of replacing vehicles or apparatuses and is therefore separate from the MI Interfund Fleet Replacement line item.</p>

No.	Comment/Question	Response
30	Exhibit 1: What is the "Large Fire Apparatus Replacement Fund"? Will Mercer Island continue to own this equipment?	<p>The Large Fire Apparatus Replacement fund is an annual property tax revenue set aside by the City for down payments and lease payments on new and existing large fire apparatus (e.g., fire trucks). This is budgeted separately from other Fire Department vehicles, which are funded through the MI Feet Replacement Interfund charge. The City will continue to own and manage the replacement of large fire apparatus, so this funding will continue under either proposal or if the City maintained a stand-alone fire department.</p>
31	Exhibit 1: Please clarify the methodology used to convert Bellevue's 2023 cost estimates to 2024 figures?	<p>The City of Bellevue submitted their proposal with 2023 cost estimates and an adjustment was made to allow for a side-by-side comparison of 2024 cost estimates.</p> <p>Bellevue's policy for establishing COLAS is 90% of the CPI-W annual average from July to June. This number is released in July and Bellevue staff are currently forecasting it to be anywhere from 4 to 6%. Bellevue said to use this number as an escalator for all of their costs in the conversion from 2023 to 2024.</p> <p>For consistency and for the purposes of analysis, the 2024 escalator for Bellevue costs was set at 4%, which is the same escalator used in the EFR proposal.</p>

No.	Comment/Question	Response
32	Exhibit 1: Please describe the purpose of the one-time fees assessed by the City of Bellevue to transition to a regional fire services proposal?	<p>The one-time fees are as follows:</p> <p>A charge of \$50,525 for training personnel for the transition of emergency services to Bellevue Fire's platform.</p> <p>Bellevue's one-time cost of \$363,327 for uniforms assumed they would need to replace all of the uniforms. This is the cost estimate for the worst-case scenario should every Mercer Island employee require a new uniform. The number is likely to be lower based on actual condition of uniforms. There will certainly be an opportunity to discuss branding, use of logos, and other forms of agency representation as part of the negotiation process.</p> <p>The \$490,202 charge covers the cost of the liability of accrued vacation and sick leave. The Bellevue policy is to have funds covering 100% of vacation time at the average cost of pay rates. Bellevue Fire provides 10% of accrued sick leave as cash payout upon separation, the value of which is included in this one-time transition fee. Bellevue calculated this value using the accrued leave values Mercer Island provided and based it on the projected Bellevue pay rates of each employee.</p> <p>The \$50,000 charge for new equipment is to cover the cost of procuring new equipment to ensure there is uniformity in the type of equipment being used across the Bellevue Fire system, especially uniformity in equipment on the apparatus. Mercer Island would retain ownership of this equipment, as Mercer Island funds would be used for procurement.</p> <p>The \$50,000 charge for IT &amp; system integration is for anticipated expenses in transitioning Mercer Island owned and operated computer and other IT related equipment from the Mercer Island IT system to the City of Bellevue system.</p> <p>All these items would be subject to negotiation, and agreement would need to be reached prior to implementation.</p>
33	Bellevue currently provides a ladder truck to the City of Mercer Island in exchange for marine patrol services. How will this be impacted by the transition to a regional fire services model?	If the City of Mercer Island adopts a regional fire service model with Bellevue, the current agreement for exchange of services will need to be revisited and its terms addressed appropriately for the new situation.

No.	Comment/Question	Response
34	What is Bellevue's assumptions around overtime costs? Are those included in personnel expenditures? What happens when costs exceed those assumptions?	<p>An overtime estimate is included in the "personnel &amp; operational expenses" line item. At the end of each contract year, Bellevue will perform a reconciliation process where Mercer Island would pay for personnel costs that exceeded contract estimates or would receive a refund if there was savings.</p> <p>The mechanics of the reconciliation process would need to be negotiated prior to implementation.</p>
35	Would the accreditation of the Bellevue Fire Department and other City of Bellevue departments result in additional costs to Mercer Island?	The City of Bellevue would bear the full cost to meet current accreditation standards.
<b>Questions on Eastside Fire &amp; Rescue Proposal for Regional Fire Services</b>		
36	Exhibit 1: What expenses are included in the EFR "Personnel & Operational Expenses" line item?	<p>This line item includes two categories of expenses: personnel expenses and operational expenses. Personnel expenses include compensation costs for all employees that will become employees of EFR based on the relevant EFR collective bargaining agreement(s) and policies. Personnel costs also include a portion of the operations overtime budget that is estimated to be attributable to Mercer Island.</p> <p>Operational expenses include the estimated portion attributable to Mercer Island for the annual cost of supplies and services incurred to operate the fire department. These expenses include, but are not limited to, such things as EMS supplies, tools, equipment, uniforms and accessories, fuel, apparatus maintenance and repairs, NORCOM dispatch fee, etc.</p>
37	Exhibit 1: What staff positions are assumed in the EFR proposal?	<p>The EFR staffing model includes the following positions:</p> <ul style="list-style-type: none"> <li>• 4 Battalion Chiefs</li> <li>• 2 Station Captains</li> <li>• 6 Lieutenants</li> <li>• 8 Engineers</li> <li>• 8 Firefighters.</li> </ul> <p>There are a total of eleven potential promotion opportunities available under this scenario, as compared to Mercer Island's current staffing model.</p>

No.	Comment/Question	Response
38	Exhibit 1: Why did EFR <u>not</u> include funding for "Apparatus Repair and Maintenance"?	The costs for apparatus repair and maintenance are included in the operational expenses line item. EFR currently provides apparatus repair and maintenance to the City through an ILA. Consequently, the ILA would be terminated if the City adopts a regional fire services model with EFR.
39	Exhibit 1: What expenses are included in the "MI Interfund Fleet Replacement"? Why is the number the same across all three scenarios?	<p>The MI Interfund Charge for Fleet Replacement is the current financial model used by the City to pay for vehicle replacement. Every Mercer Island owned vehicle has a depreciation and replacement cycle, and our financial models produce the necessary funds needed each year to, over time, replace every vehicle at the end of its useful life. Because the City requested to maintain ownership of all fire vehicles*, each proposal assumes the City will continue to manage and pay for the replacement of fire vehicles.</p> <p>*Vehicles do not include the large fire apparatuses (e.g., fire trucks). Those are budgeted separately.</p>
40	Exhibit 1: Why did EFR <u>not</u> include funding for "MI Interfund Computer Replacement"?	<p>The EFR Equipment Replacement Fund pays for computer replacement and is intended to replace the MI Interfund Computer Replacement line.</p> <p>Additional discussions are needed to clarify the ownership and administration of technology under a regional services model, and this would be included in negotiations.</p>
41	Exhibit 1: What services does the 10% Administrative Fee cover?	The EFR 10% administrative fee covers the overhead costs of operating the fire department, including fire leadership (Fire Chief, Deputy Chiefs), human resources, payroll, etc. Mercer Island receives the services of all the personnel listed in the "At-A-Glance" section in EFR's proposal.
42	Exhibit 1: What is the "Equipment Replacement fund?"	The EFR Equipment Replacement Fund pays for bunker gear, computers, PT equipment, Self-Contained Breathing Apparatus (SCBA), etc. (See Exhibit A of Proposal for full list). This will replace the current Mercer Island computer interfund charge and CIP Minor Tools and Equipment. Also includes facilities preventative maintenance costs.



No.	Comment/Question	Response
43	Exhibit 1: What is the "Capital Facilities Maintenance Fund?"	<p>The EFR Capital Facilities fund charge (\$30,000 per year) will support pre-planned capital facilities maintenance projects for station 91 and 92. These are minor repair projects, not major capital projects (see Exhibit D of the proposal for examples). This is part of a larger fund shared among other agencies, but the intent is only to pay for work done at Mercer Island fire stations. This fund does not pay for EFR headquarter facilities or other EFR fire stations.</p> <p>This is subject to negotiation. The City would need to evaluate whether or not it makes sense for EFR to manage this work and these funds, or for Mercer Island to continue managing the minor capital projects at the Mercer Island fire stations.</p>
44	Exhibit 1: Why did EFR <u>not</u> include the "CIP Minor Fire Tools and Equipment?"	The City's current Capital Improvement Plan (CIP) includes funding for the replacement of aging equipment, tools, and household items that are outside of Fire Department's maintenance and operating budget in 2024. As proposed, these CIP costs would be replaced by the "Equipment Replacement Fund" under the EFR proposal. This would likely be subject to negotiation.
45	Exhibit 1: What is the "Large Fire Apparatus Replacement Fund? Will Mercer Island continue to own this equipment?"	The Large Fire Apparatus Replacement fund is an annual property tax revenue set aside that the City uses for down payments and lease payments on new and existing large fire apparatus (e.g., fire trucks). This is budgeted separately from other fire department vehicles, which are funded through the MI Fleet Replacement Interfund Charge. The City will continue to own and manage the replacement of large fire apparatus. So, this line item would continue under either proposal or if the City maintained a stand-alone fire department.

No.	Comment/Question	Response
46	Exhibit 1: Please describe the purpose of the one-time fees assessed by Eastside Fire & Rescue?	<p>The one-time fees are as follows:</p> <p>The charge of \$1,207,806 is for covering the cost of the liability of accrued vacation and sick leave. EFR policy is to cover 100% of vacation time liability. There is also a sick leave incentive in the EFR CBA for both individuals and workforce. This includes the possibility of a variable sick leave payout at separation. There is also a sick leave cap in the EFR CBA.</p> <p>The one-time accrual liability was estimated using base wages, not premiums, so the estimate may be low. EFR estimates the typical sick leave payout is 50%, the basis for the one-time payment. This sick leave payout at separation is used by EFR to discourage using sick leave for unapproved reasons. The one-time payment of the accrual liability would be subject to negotiation.</p> <p>The charge of \$33,600 to align critical safety equipment is an estimated cost to upgrade the self-contained breathing apparatus (SCBA) masks to ensure uniformity with those used by EFR operations personnel.</p>

No.	Comment/Question	Response
47	Please describe how the EFR sick-leave payout incentive works?	<p>Per Subsection 18.7.4 of the EFR Firefighter CBA, employees who provide the required separation notice shall receive compensation for their sick leave. Employees must give roughly 10 months of notice ahead of their retirement date to be eligible. This allows EFR to have enough time to hire a replacement firefighter for the retiring firefighter, with the goal of avoiding a gap in shift coverage which leads to significant overtime pressures.</p> <p>There are two metrics that determine the amount of sick leave payout, the individual and workforce incentive. The individual incentive calculation percentage shall be based on the employee's previous 5- year average (immediately preceding retirement) of non-work related sick leave use. 48 hours or less of sick leave use results in a 50% payout, scaling up to 72 hours or more of sick leave use resulting in a 25% payout.</p> <p>The workforce incentive calculation percentage shall be based on the previous five (5) calendar year average of non-work related sick leave use of the entire workforce of Firefighters. 48 hours or less results in a 50% payout, scaling up to 99 hours or more resulting in a 0% payout.</p> <p>The two incentives are added together for the total payout. For example, an employee with an individual sick leave accrual compensation percentage of 50% and a workforce incentive of 25% would receive 75% cash value for unused remaining sick leave accrual.</p> <p>The goal of this incentive program (and other sick leave incentives in the CBA) is to discourage the use of sick leave for non-work related illness and injury reasons. See <a href="#">Subsection 18.7.4</a> of the EFR Firefighter CBA for more details.</p>
48	Would the City of Mercer Island have a seat on the EFR board?	<p>No, the City of Mercer Island would not be represented on the EFR Board. The City of Mercer Island does not share geographic boundaries with the EFR entities, and therefore cannot contribute shared resources (e.g., fire stations), which is a requirement to become a partner.</p>

No.	Comment/Question	Response
49	What is the EFR assumption on overtime costs? What happens when costs exceed those assumptions?	<p>The overtime assumptions are based on the EFR overtime budget for 2024 and EFR experience with overtime. EFR also factored in some Mercer Island needs, including an assumption for things like staffing MIHS football games. These assumptions determine the budgeted overtime costs. The City however would ultimately pay the actual costs incurred that year. So, if more overtime is required than budgeted the City would pay that additional cost. If less overtime is required than budgeted the City would receive a refund for savings.</p> <p>EFR provided an example in the proposal (see page 15 of the PDF, Section 4.3.b.ii): By October 15th, 2024, Eastside will establish a budgeted Personnel Cost for calendar year 2025. Mercer Island will pay this amount for services rendered in 2025. Eastside will then reconcile the budgeted amount to the Actual Personnel Cost and provide Mercer Island with a reconciliation for 2025 no later than March 31, 2026.</p>
50	What is the difference between EFR's "4-Platoon" shift schedule vs the Mercer Island "3-Platoon" shift schedule?	See exhibit 3 of AB 6283. EFR provided an overview of the differences between the two models.
51	What uniforms and patches will staff wear under the EFR proposal? Is the cost of uniform replacement covered in the proposal?	It is anticipated that fire personnel will wear the patches and uniforms associated with Eastside Fire & Rescue. There will certainly be an opportunity to discuss branding, use of logos, and other forms of agency representation prior to implementation of a regional services model. The cost of patches and uniforms is included in the proposal.
52	What is meant by section 3.3 of the Eastside proposal saying: "Eastside reserves the right to temporarily modify staffing levels from time to time as circumstances may require in its sole reasonable discretion"?	The purpose of this section is to address instances when Eastside needs to send crews for training, staffing large events within the EFR service area which requires increased staffing, etc. This is not intended to result in decreased staffing levels on Mercer Island.







# 3-PLATOON

The City of Mercer Island Fire Department operates on a 3-Platoon schedule.

There are 3 shifts (A, B, and C), and each shift is scheduled as follows:

- 48 hours on
- 96 hours off

This is known as a 48/96 schedule.





# 4-PLATOON

EF&R and its contract agencies operate on a 4-Platoon schedule.

There are 4 shifts (A, B, C, and D), and each shift is scheduled as follows:

- 24 hours on
- 48 hours off
- 24 hours on
- 96 hours off

This is known as a 1/2/1/4 schedule.



# PLATOON SCHEDULING



Scheduled work hours: 2,920

Actual work hours: avg. 48-hour work week

Hour reconciliation: Kelly Days (days off)

Additional 24-hour shifts off to reduce annual work hours to a 48-hour work week.



Scheduled work hours: 2,190

Actual work hours: avg. 48-hour work week

Hour reconciliation: Debit Days (days on)

Additional 24-hour shifts on to increase annual work hours to a 48-hour work week.

# BENEFITS OF 4-PLATOON STAFFING

Work/Rest Ratio - the 48 and 96 hour breaks between shifts provide opportunity for rest and recovery, both physical and mental.

Shift coverage resulting from sick and vacation absences more often provided by hard bar promoted employees working Debit Days, not actors.



# CURRENT STAFFING

- 3 Battalion Chiefs
- 6 Lieutenants
- 19 Firefighters
  - Total of 28 personnel







Item 17.

# OPPORTUNITIES FOR PROMOTION IN A TRANSITION TO 4-PLATOON

- 1 Battalion Chief
- 2 Captains
- 3 Lieutenants
- 8 Engineers



# 4-PLATOON STAFFING

- 4 Battalion Chiefs
- 2 Station Captains
- 6 Lieutenants
- 8 Engineers
- 8 Firefighters
  - Total of 28 personnel







# EXAMPLE SHIFT CALENDARS



# May 2023: actual

A-Shift
B-Shift
C-Shift

Item 17.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>30</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
	Station 91	Station 91	Station 91	Station 91	Station 91	Station 91
	1 BC 1 Lt 2 Firefighters	1 BC 1 Lt 2 Firefighters	1 BC 1 Lt 2 Firefighters	1 BC 1 Lt 2 Firefighters	1 BC 1 Lt 2 Firefighters	1 BC 1 Lt 2 Firefighters
	Station 92	Station 92	Station 92	Station 92	Station 92	Station 92
	1 Lt 2 Firefighters	1 Lt 2 Firefighters	1 Lt 2 Firefighters	1 Lt 2 Firefighters	1 Lt 2 Firefighters	1 Lt 2 Firefighters
<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
Station 91	Station 91	Station 91	Station 91	Station 91	Station 91	Station 91
1 BC 1 Lt 2 Firefighters	1 BC 1 Lt 2 Firefighters	1 BC 1 Lt 2 Firefighters	1 BC 1 Lt 2 Firefighters	1 BC 1 Lt 2 Firefighters	1 BC 1 Lt 2 Firefighters	1 BC 1 Lt 2 Firefighters
Station 92	Station 92	Station 92	Station 92	Station 92	Station 92	Station 92
1 Lt 2 Firefighters	1 Lt 2 Firefighters	1 Lt 2 Firefighters	1 Lt 2 Firefighters	1 Lt 2 Firefighters	1 Lt 2 Firefighters	1 Lt 2 Firefighters
<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>
Station 91	Station 91	Station 91	Station 91	Station 91	Station 91	Station 91
1 BC 1 Lt 2 Firefighters	1 BC 1 Lt 2 Firefighters	1 BC 1 Lt 2 Firefighters	1 BC 1 Lt 2 Firefighters	1 BC 1 Lt 2 Firefighters	1 BC 1 Lt 2 Firefighters	1 BC 1 Lt 2 Firefighters
Station 92	Station 92	Station 92	Station 92	Station 92	Station 92	Station 92
1 Lt 2 Firefighters	1 Lt 2 Firefighters	1 Lt 2 Firefighters	1 Lt 2 Firefighters	1 Lt 2 Firefighters	1 Lt 2 Firefighters	1 Lt 2 Firefighters
<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>
Station 91	Station 91	Station 91	Station 91	Station 91	Station 91	Station 91
1 BC 1 Lt 2 Firefighters	1 BC 1 Lt 2 Firefighters	1 BC 1 Lt 2 Firefighters	1 BC 1 Lt 2 Firefighters	1 BC 1 Lt 2 Firefighters	1 BC 1 Lt 2 Firefighters	1 BC 1 Lt 2 Firefighters
Station 92	Station 92	Station 92	Station 92	Station 92	Station 92	Station 92
1 Lt 2 Firefighters	1 Lt 2 Firefighters	1 Lt 2 Firefighters	1 Lt 2 Firefighters	1 Lt 2 Firefighters	1 Lt 2 Firefighters	1 Lt 2 Firefighters
<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	<b>1</b>	<b>2</b>	<b>3</b>
Station 91	Station 91	Station 91	Station 91			
1 BC 1 Lt 2 Firefighters	1 BC 1 Lt 2 Firefighters	1 BC 1 Lt 2 Firefighters	1 BC 1 Lt 2 Firefighters			
Station 92	Station 92	Station 92	Station 92			
1 Lt 2 Firefighters	1 Lt 2 Firefighters	1 Lt 2 Firefighters	1 Lt 2 Firefighters			

- A-Shift
- B-Shift
- C-Shift
- D-Shift

AB 6283 | Exhibit 3 | Page 29



No.	Councilmember	Comment/Question	Response
01	Councilmember Weinberg	<p>The response to AB 6283's Q&amp;A question #12 acknowledges that Bellevue's Model #2 proposal calls for a reduction of on-duty on-island personnel from 7 to 6. The response to Q&amp;A question #2 claims that the safety of Mercer Island residents would not be impacted. Would you please explain to me how there can be no impact to the safety of Mercer Island residents when reducing on-island on-duty personnel from 7 to 6?</p>	<p>The staff do not believe there will be an impact to safety under a shared Battalion Chief model, if that is something the City Council chooses to consider. Bellevue's model 2 as proposed <u>may</u>, over time, reduce Mercer Island on-duty personnel from 7 to 6 through the implementation of a shared Battalion Chief position. No recommendation or decision has been made to adopt this model.</p> <p>For context, the span of control for Battalion Chiefs is typically 5 to 7 Fire Stations and this level of service is successfully deployed by many fire service providers in our region. The current level of service on Mercer Island is one Battalion Chief per two fire stations.</p> <p>It is also incorrect to assume that the Mercer Island fire personnel are on island at all times. Mercer Island Fire personnel routinely provide medical transports off-island and work collaboratively with nearby fire and emergency medical teams to respond to calls on <u>and</u> off-island. The Mercer Island Battalion Chief often responds to off-island calls as regional support is customary in this role as well.</p> <p>Level of service decisions related to Mercer Island Fire Services will be determined by the City Council and would be subject to negotiation with the regional fire service provider.</p>
02	Councilmember Weinberg	<p>If the two 3-person companies on Mercer Island are both out on aid calls and a CPR call comes in, it's the 7<sup>th</sup> person – the Battalion Chief – who grabs the AED and saves that life. In this scenario:</p> <p>What is the likely response time difference between the Battalion Chief responding from Station 91 vs Factoria?</p> <p>What is the reduced likelihood of that CPR patient's survival resulting from that additional response time?</p>	<p>No staff response provided due to the speculative nature of this question.</p>

No.	Councilmember	Comment/Question	Response
		Considering the frequency and average duration of aid calls per year and the frequency of CPR calls, what is the mathematical likelihood of this scenario occurring at least once over a 10-year period?	
03	Councilmember Weinberg	<p>AB 6283's Q&amp;A question #22 asks:</p> <p>"Bellevue's proposal included two different staffing models, what is the difference between 'Model 1' and 'Model 2'? Why is Model 2 the only option being evaluated?"</p> <p>The response provided in AB 6283 is:</p> <p>"Model 1 was included to represent preservation of the Mercer Island staffing positions exactly as they exist today – same rank and same positions.</p> <p>Model 2 proposes a staffing model consistent with Bellevue's staffing model, which includes different positions and ranks as compared to Mercer Island. For example, the roles of "Captain" and "Engineer" are included in Model 2 and these positions do not exist in the Mercer Island Fire Department today.</p> <p>City of Mercer Island staff, upon analyzing these options, do not believe that Model 1 is viable as it would not align with Bellevue's CBA.</p> <p>If Bellevue is selected to provide regional fire services to Mercer Island, current staff would be integrated into the Bellevue staffing model, which is "Model 2" and that was used for the purposes of the staff analysis."</p> <p>My follow-up question:</p> <p>As noted in AB 6283's response to question #12, there is a net reduction in on-island on-duty personnel in Model 2,</p>	<p>Bellevue's model 2 as proposed <u>may</u>, over time, reduce Mercer Island on-duty personnel from 7 to 6 through the implementation of a shared Battalion Chief position. No recommendation or decision has been made to adopt this model.</p> <p>The cost estimate for Model 2 includes retention of the Battalion Chief position on-island and was accurately reflected in the City Council packet materials.</p> <p>Level of service decisions related to Mercer Island Fire Services will be determined by the City Council and would be subject to negotiation with the regional fire service provider.</p>

No.	Councilmember	Comment/Question	Response
		from 7 personnel to 6. Shouldn't that key difference also be noted in the response to question #22?	
04	Councilmember Weinberg	<p>Staffing level modifications.</p> <p>In the questions I submitted on 5/16/23, I asked:</p> <p>"The last paragraph of section 3.3 says: 'Eastside reserves the right to temporarily modify staffing levels from time to time as circumstances may require in its sole reasonable discretion.'</p> <p>What length of time does Eastside consider to be the boundary between temporary and permanent?"</p> <p>AB 6283's Q&amp;A question #52 asks a similar question:</p> <p>"What is meant by section 3.3 of the Eastside proposal saying: 'Eastside reserves the right to temporarily modify staffing levels from time to time as circumstances may require in its sole reasonable discretion?'"</p> <p>The response to question #52 is:</p> <p>"The purpose of this section is to address instances when Eastside needs to send crews for training, staffing large events within the EFR service area which requires increased staffing, etc. This is not intended to result in decreased staffing levels on Mercer Island."</p> <p>My follow-up question:</p> <p>What length of time does Eastside consider to be the boundary between temporary and permanent?</p>	<p>The word "temporary" is not defined in the RFP response. Generally, temporary staffing changes would be the responsibility of the leadership of the regional fire service provider.</p>
05	Councilmember Weinberg	<p>Will each responding organization commit in writing to having a combined total of 7 on-duty personnel stationed on the island? Yes or no?</p>	<p>Level of service decisions related to Mercer Island Fire Services will be determined by the City Council and would be subject to negotiation with the regional fire service provider.</p>

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06	Councilmember Weinberg	[Bellevue] Section 2a offers two “models”, but then section 2c states, “Over time Mercer Island’s fire stations will transition to the Bellevue Fire Department’s staffing model.” Does this mean that even if we chose the 7-people-on-island model (which is what I think Model 1 was meant to convey), that Bellevue would eventually transition that to 6 people (i.e. Model 2)?	Level of service decisions related to Mercer Island Fire Services will be determined by the City Council and would be subject to negotiation with the regional fire service provider.
07	Councilmember Weinberg	Why does Bellevue’s Model #2, with 6 on-island personnel, offer 8 promotions to Mercer Island’s Lieutenants and Firefighters while Model #1 has no such promotions?	Model 1 was included to represent preservation of the Mercer Island staffing positions exactly as they exist today – same rank and same positions. City of Mercer Island staff, upon analyzing this option, do not believe that Model 1 is viable as it would not align with Bellevue’s CBA. See question #22 in AB 6283 Exhibit 2 for more information.
08	Councilmember Weinberg	Considering our three options – staying with our own fire department, outsourcing to Eastside, or outsourcing to Bellevue – which do we expect to have positive or negative impacts on how long Fire personnel work on the island?	Staff did not prepare an answer to this question as it requires a considerable amount of speculation related to the individual choices employees will make about their future employment.
09	Councilmember Weinberg	<p>Bellevue’s RFP response claims on page 3 that switching to Bellevue will improve response times due to Bellevue’s proximity and increased ladder staffing levels. Bellevue already provides ladder services to Mercer Island in exchange for MI providing marine patrol. If MI already has access to Bellevue ladders, would you please explain how contracting with Bellevue would improve response times?</p> <p>Note: Question #33 in AB 6283 does not address this question.</p>	<p>The City of Bellevue’s proposal on page 3 indicates “[Effective response force] ERF response times would improve due to Bellevue’s proximity and increased ladder staffing levels. It is also notable that all ten of Bellevue’s Fire Stations are the next closest Zone 1 Stations to Mercer Island”.</p> <p>Information needed to further respond to this question is not included in Bellevue’s RFP response, but staff can follow-up with Bellevue if the City Council desires.</p>



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10	Councilmember Weinberg	<p>EF&amp;R's RFP section 8.1 says Eastside will represent MI's interests in the renegotiation of any mutual and automatic aid agreements and that MI City Council shall not have approval authority. I'm not sure I fully understand the purpose of this section. I presume Eastside would not rescind the ILA with Bellevue and require MI to use Eastside ladder trucks, thus lengthening response times. Could you elaborate on the scenario that this clause of the RFP response envisions?</p> <p>Note: Question #33 in AB 6283 does not address this question.</p>	<p>Question #33 in AB 6283 Exhibit 2 was not drafted to respond to this question. It addresses a different question.</p> <p>EFR included a sample contract in their proposal, which is merely a template.</p> <p>Under a regional services model, Interlocal Agreements may be negotiated by the leadership of the regional fire services agency but matters directly related to the City of Mercer Island remain subject to approval by the City Council. Fire Service operations include a number of Interlocal Agreements and Mutual Aid Agreements, all of which will be subject to negotiation with the regional fire services provider.</p>
11	Councilmember Weinberg	<p>As EF&amp;R and Bellevue provide their CORE and CARES services across a large number of constituencies, how much improvement in MIH-related service would MI residents experience?</p> <p>Note: AB 6283's Q&amp;A question #13 does not address the question of whether there would be an <i>improvement</i> in MIH.</p>	<p>The City does not intend to adopt either entities' MIH program and would maintain the current YFS led MIH program. Any changes or enhancements to the current program would be subject to negotiation.</p>
12	Councilmember Weinberg	<p>According to the response to question #31, Bellevue staff are currently forecasting the 2024 COLA to be "anywhere from 4 to 6%." If the COLA for Eastside is expected to be lower (4%) than Bellevue's (4-6%), why was Bellevue's lowered to 4%?</p>	<p>As described in question #31 in AB 6283 Exhibit 2, Bellevue's policy for establishing COLAS is 90% of the CPI-W annual average from July to June. This number is released in July and Bellevue staff are currently forecasting it to be anywhere from 4 to 6%.</p> <p>Mercer Island staff discussed the situation and decided it was best to leave the 2024 escalator at 4%, which provides a consistent comparison for both proposals. Staff recognize that the actual 2024 COLAs could be higher or lower than this assumption.</p>

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13	Councilmember Weinberg	Would you please provide us with a line graph comparing the COLA's for each of the 3 departments for each of the past 10 years?	If a majority of the City Council supports development of this additional material, staff will prepare the analysis and present it at a future City Council meeting.
14	Councilmember Weinberg	Based on the COLA's of the past 10 years, what do you project the annual COLA's to be for each option looking forward 10 years?	If a majority of the City Council supports development of this additional material, staff will prepare the analysis and present it at a future City Council meeting. Support from a consultant with expertise in long-term inflationary forecasts and modeling may be needed.
15	Councilmember Weinberg	Based on the projected COLA's for the next 10 years per department, which of the 3 options has the highest and lowest total cost over 10 years to the City?	See answer to question 14 above.
16	Councilmember Weinberg	Does the list of positions in the response to AB 6283 Q&A question #24 represent the positions before Bellevue's proposed 8 promotions or after?	<p>The answer to question #24 in AB 6283 Exhibit 2 represents the staffing model proposed by the City of Bellevue in Model 2, inclusive of 8 promotions compared to the current Mercer Island Fire Department staffing model.</p> <p>The Bellevue Model 2 includes the following positions:</p> <ul style="list-style-type: none"> <li>• 3 Battalion Chiefs</li> <li>• 2 Captains</li> <li>• 4 Lieutenants</li> <li>• 6 Firefighters/Engineers</li> <li>• 13 Firefighters</li> </ul>
17	Councilmember Weinberg	Would you please provide the spreadsheet used to calculate this \$571,905 line item and explain what each entry in the spreadsheet means?	<p>The staff will walk through the entire spreadsheet at the City Council meeting on June 6.</p> <p>The \$571,905 cost reflects the end of the ILA with Eastside Fire and Rescue and the return to a staffing model that includes a full-time Fire Chief and Deputy Fire Chief.</p> <p>The Excel spreadsheet will be sent as a separate attachment</p>

No.	Councilmember	Comment/Question	Response
18	Councilmember Weinberg	What actual dollar amount has the City has actually paid Eastside over the past 12 months for the Chief and Deputy Chief?	City paid \$356,400 in 2022 for the ILA with EFR for fire leadership.
19	Councilmember Weinberg	Does this \$571k line item assume that the Chief and Deputy Chief will work and bill full time, or does it assume that they will continue to bill the same average number of hours per week that they have been billing under the EF&R contract?	The \$571,905 reflects an end to the agreement with Eastside Fire & Rescue for Fire Leadership and the restoration of a full-time Fire Chief and Deputy Fire Chief.
20	Councilmember Weinberg	Does this line item assume that the EF&R contract providing Chief and Deputy Chief services would continue, or does it assume that we will be discontinuing that contract and hiring our own?	The financial analysis presented in AB 6283 Exhibit 1 assumes the current EFR agreement for Fire Department leadership will end in December 2023.
21	Councilmember Weinberg	<p>Bellevue includes a 5% Administrative fee, while Eastside's is 10%. The resulting \$360k difference between the Administrative Fees of the two bids accounts for over 99% of the \$363k total cost difference between the two bids.</p> <p>Would each provider please describe their reasons for using a flat percentage instead of accounting for and charging us actual costs for their administrative work?</p> <p>Would each provider please itemize their Administrative Fees, showing how much of their Administrative Fee would go to each department or leadership role?</p> <p>Would each provider please provide reasons why each item in that itemized list is truly proportional to the <i>total cost</i> of Personnel + Operations and not just proportional to the <i>count</i> of personnel?</p>	Staff will submit this additional research request to Eastside Fire & Rescue and the City of Bellevue if the majority of City Council supports making this request.

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22	Councilmember Weinberg	Would you please explain why there is a \$50,000 "Legal Costs" line item associated with staying with MI and why there are no such legal costs associated with the other two options?	<p>The \$50,000 legal cost is an estimate of the expected annual costs of bargaining with the union in 2024 should the City choose to retain a stand-alone Mercer Island Fire Department.</p> <p>Should the City choose to adopt a regional fire service model, bargaining would be managed by the regional fire service provider and not the City.</p>
23	Councilmember Weinberg	<p>In the 5/16/23 questions I sent to the City Manager, I asked:</p> <p>"Can MI expect its overall insurance costs to be reduced proportional to having 29 of our employees leave to work for another organization?</p> <p>If so, how much do we estimate that savings to be?</p> <p>Will the savings amount be the same whether we go with Bellevue or EF&amp;R?"</p> <p>Question #16 in AB 6283's Q&amp;A section responds:</p> <p>"The exact changes (if any) to insurance costs are not known at this time and will be a component of the negotiations with the selected regional fire service provider."</p> <p>My follow-up question:</p> <p>As the City's insurance costs are significant, and considering how the potential savings in insurance costs may well turn out to make a material difference between the cost of outsourcing the Fire Department versus keeping the Fire Department on-island, would you please estimate the difference in insurance costs, include an estimated margin of error, and explain the reasoning behind both the estimate and the error margin prior to asking the City Council to choose a Fire services option?</p>	<p>The exact changes (if any) to insurance costs are not known at this time and will be a component of the negotiations with the selected regional fire service provider.</p>



No.	Councilmember	Comment/Question	Response
24	Councilmember Weinberg	<p>Public Information Officer. In the questions I submitted on 5/16/23, I asked:</p> <p>“For both RFP responses, how does the presence of their PIO result in any net gain of safety to MI residents over the communications provided today by Mercer Island’s Communications Manager?”</p> <p>In the AB 6283 agenda bill published on 5/31/23, Q&amp;A question #17 responds:</p> <p>“The availability of a PIO at each agency would add an additional resource for the Mercer Island Communications Manager to coordinate and partner with. The added depth of coverage will provide an increase in capacity for fire and emergency management related communications.”</p> <p>My follow-up questions:</p> <p>Between how many other cities and fire districts would the time of each respondent’s PIO be split?</p> <p>By how much does the fraction of the PIO’s time made available to Mercer Island exceed the amount of time that Mercer Island’s Communication Manager would need to expend communicating and coordinating with the PIO?</p>	<p>The exact details of the relationship between Mercer Island’s Communication Manager and the PIO for a regional service provide would be subject to negotiation.</p> <p>Staff will submit this additional research request to Eastside Fire &amp; Rescue and the City of Bellevue if the majority of City Council supports making this request.</p>
25	Councilmember Weinberg	<p>HR and Legal department savings. In the questions I submitted on 5/16/23, I asked:</p> <p>“If ~15% of the workforce of the City of Mercer Island moves to a regional fire authority, would the savings to MI’s human resources and legal departments be along the lines of 15%, 5%, or less than 1%?</p> <p>If there would be HR/Legal cost savings, could we get a ballpark dollar figure?”</p>	<p>Staff anticipate some cost savings among shared services, as detailed in question #18 in AB 6283 Exhibit 2. Staff do not have exact figures at this time.</p> <p>Much will depend on the outcome of a negotiation with a regional services provider and the confirmation of how work plan items and management of other tasks will be assigned. For example, there are outstanding questions related to management, maintenance, and replacement of equipment, vehicles, apparatus, and facilities that would be subject to negotiation.</p>

No.	Councilmember	Comment/Question	Response
		<p>AB 6283's Q&amp;A question #18 asks a similar question:</p> <p>"Are there anticipated cost savings to Mercer Island for internal services if the City moves to a regional fire service model?"</p> <p>AB 6283's response to Q&amp;A question #18 was:</p> <p>"Preliminary estimates identify cost savings in legal services and a reduction in some functions of payroll and benefits management. Other internal services that will see a workload reduction on fire-related issues include finance, human resources, customer service, legal, IT, GIS, fleet, and facilities."</p> <p>My follow-up questions:</p> <p>For each department – HR, Legal, IT, GIS, and Facilities – in what percentage <i>range</i> would you estimate the City will realize savings from this 15% reduction in overall City staff, with the range options being: 0%, &lt;1%, 1-5%, 5-10%, 10-15%?</p> <p>What are your reasons for the range selection for each department?</p>	
26	Councilmember Weinberg	<p>IT costs. In the questions I submitted on 5/16/23, I asked:</p> <p>Are both Bellevue and EF&amp;R proposing to take ownership of all the IT systems associated with MI Fire?</p> <p>Are they both taking responsibility for the ongoing maintenance, operations, and replacements of the Fire IT systems?</p> <p>Bellevue: The RFP response estimates it would charge MI \$50,000 to create an integration between its Operative IQ asset</p>	<p>There are a variety of scenarios regarding IT integration that would be considered in negotiations with the regional fire service provider.</p> <p>The proposed charge by EFR of \$33,600 to align critical safety equipment is an estimated cost to upgrade the self-contained breathing apparatus (SCBA) masks to ensure uniformity with those used by EFR operations personnel, see question #46 for more information. Per the EFR proposal there are no specific costs anticipated to integrate IT systems.</p>

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		<p>management software and MI's. What asset management software does MI use today?</p> <p>If the asset management software integration project takes more than \$50k, who covers the overage?</p> <p>Eastside: In the Information Technology bullet point in the 5<sup>th</sup> page of the RFP response it states, "A seamless transition to on-board additional facilities and apparatus can be anticipated." Does this mean that all the one-time costs involved with integrating or migrating asset management and other IT systems between MI and Eastside will be covered by the \$33K "Costs to align critical safety equipment"?</p> <p>If the on-boarding and transition of IT systems exceeds the estimated \$33K, who covers the overage?"</p> <p>In the Q&amp;A section of AB 6283 published on 5/31/23, the following similar questions were included:</p> <p>Question #20: "How will technology needs be met under a regional fire services model? Who will provide computer equipment? And IT support?</p> <p>Question #27: "What expenses are included in the 'MI Interfund Computer Replacement?'"</p> <p>In AB 6283, the following responses were provided to those questions:</p> <p>Answer to question #20: "The details of equipment ownership (including computers), maintenance / replacement, and staff support would be negotiated and agreed to with a regional services provider.</p>	

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		<p>The cost to maintain and operate the equipment is included in the proposals.”</p> <p>Answer to question #27:            “The MI Interfund charge for Computer Replacement is the current financial model used by the City to pay for computer and related technology replacement. Every Mercer Island owned computer and related computer equipment has a depreciation and replacement cycle, and our financial models produce the necessary funds needed each year to, over time, replace every computer at the end of its useful life.</p> <p>The Bellevue proposal assumes the City will continue to fund the replacement of computers and technology through this funding mechanism. Additional discussions are needed to clarify the ownership and administration of technology under a regional services model, and this would be negotiated and agreed to prior to implementation.”</p> <p>My follow-up question:            As the costs of integrating IT systems could easily run into the hundreds of thousands of dollars and could become a significant factor in the Council’s decision of whether to outsource the Fire Department, would you please respond to each of my aforementioned questions from 5/16/23 and provide the community with enough time to receive and consider your responses before asking Council to decide whether or not to outsource the Fire Department?</p>	
27	Councilmember Weinberg	<p>Union contract renewal schedules. In the questions I submitted on 5/16/23, I asked:</p> <p>For each of the 6 unions involved:            When were their salaries and benefits last negotiated?</p> <p>When are they due for re-negotiation?</p>	<p>The Bellevue proposal (Model 2 adjusted to 2024 dollars) includes \$5,922,128 of personnel expenses out of a total modeled 2024 cost of \$7,886,026, thus personnel expenses are roughly 75% of the costs of the proposed budget.</p> <p>The EFR proposal did not split out personnel costs from operations costs.</p>



No.	Councilmember	Comment/Question	Response
		<p>What percentage of the fire service provider's overall budget does each of its union's wages &amp; benefits represent?</p> <p>In AB 6283 published on 5/31/23, Q&amp;A question #21 was similar: "What is [the] current term for the Bellevue Fire and Eastside Fire &amp; Rescue Collective Bargaining Agreements?"</p> <p>The response to question #21 in AB 6283 was: "At the City of Bellevue, the captains collective bargaining agreement (CBA) for Firefighters expires at the end of 2023. The Battalion Chief and Fire Marshal CBA's have expired and the City of Bellevue is currently bargaining new agreements.</p> <p>Eastside Fire &amp; Rescue has a firefighter and support staff (e.g., Fire Marshal) CBA through the end of 2024 and a Battalion Chief CBA through the end of 2026."</p> <p>My follow-up questions: What percentage of the fire service provider's overall budget does each of its union's wages &amp; benefits represent?</p> <p>Do each of the current (or just expired, if currently expired) CBA's include an annual COLA?</p> <p>If so, what are those COLA's?</p>	<p>The <a href="#">2023 Bellevue Firefighters CBA</a> included a 8.89% COLA.</p> <p>The <a href="#">2022 Bellevue Battalion Chief CBA</a> (2023 CBA currently under negotiation) included 6.5% COLA</p> <p>It is staff's understanding that the relevant CBA for Bellevue assistant fire marshal's is undergoing significant changes and there is not comparable previous CBA to compare to.</p> <p>The <a href="#">2021 through 2024 Eastside Fire &amp; Rescue Firefighters, Engineers, and Company Officers CBA</a> included a 9.50% COLA on January 1, 2023 based on the preceding Seattle-Tacoma Bellevue June (2022) CPI-W. Per the CBA these members will receive an additional COLA January 1, 2024 by the preceding Seattle-Tacoma-Bellevue June (2023) CPI-W.</p> <p>The <a href="#">2021 through 2026 Eastside Fire &amp; Rescue Battalion Chief CBA</a> bases its COLA on the firefighter's CBA. For example, per the CBA, "Effective January 1, 2023, the Battalion Chief Base Monthly Rate shall be 146.5% of the First Class Firefighter Base Monthly Rate effective January 1, 2023, as established in the Firefighter, Engineer, and Company Officer CBA." This policy continues in 2024, but in 2025 and 2026 the COLA shall be established by the preceding Seattle-Tacoma-Bellevue June CPI-W "except that in no event shall the Battalion Chief Base Monthly Rate be increased by less than 2.5% or increased by more than 5%".</p> <p>The <a href="#">2021 through 2024 Eastside Fire &amp; Rescue Support Staff CBA</a> (inclusive of Fire Marshal position) included a 9.50% COLA on January 1, 2023 based on the preceding Seattle-Tacoma Bellevue June (2022) CPI-W. Per the CBA these members will receive an additional COLA January 1, 2024 by the preceding Seattle-Tacoma-Bellevue June (2023) CPI-W. Staff's</p>

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			understanding is EFR conducted a wage study in 2023 that adjusted pay rates slightly, including a slight increase in the Fire Marshal wage.
28	Councilmember Weinberg	<p>Vehicles and apparatus. In the questions I submitted on 5/16/23, I asked:</p> <p>“How much of MI’s current Fire annual budget is set aside for vehicle &amp; apparatus maintenance, repair, and replacement?</p> <p>Does EF&amp;R’s RFP response include what MI is currently paying them for vehicle and apparatus maintenance and repair, or would that remain a separate contract?”</p> <p>In the Q&amp;A section of AB 6283 published on 5/31/23, the question #25 was similar:</p> <p>“Exhibit 1: What expenses are included in the City of Bellevue ‘Apparatus Repair and Maintenance’ line item?”</p> <p>The answer provided to question #25 was:</p> <p>“The City of Mercer Island currently contracts with EFR for apparatus repair and maintenance. The Bellevue proposal assumes Mercer Island will continue this agreement with EFR even if regional fire services are provided by the City of Bellevue.</p> <p>Mercer Island staff reached out to EFR leadership to confirm this was possible. EFR stated that in the short-term, it is likely the arrangement could continue. However, EFR is evaluating the capacity of the EFR Mechanic Team to continue to provide services to outside entities. While EFR has made no final policy decision, this means there is some risk in the coming years that EFR would no longer be able to</p>	<p>The City has budgeted \$108,200 for the costs of the ILA with EFR for apparatus repair and maintenance in 2024.</p> <p>The City paid \$37,471.46 for the costs of the ILA with EFR for apparatus repair and maintenance in 2022.</p> <p>EFR stated that in the short-term, it is likely the ILA could continue should the City go with the City of Bellevue. EFR is evaluating the capacity of the EFR Mechanic Team to continue to provide services to outside entities. While EFR has made no final policy decision, this means there is some risk in the coming years that EFR would no longer be able to provide apparatus repair and maintenance services to the City of Mercer Island.</p> <p>Given this information, staff chose to include the \$108,200 cost estimate for vehicle and apparatus maintenance, but did highlight the high risk of a cost increase in future years should the City remain a stand-alone fire department or choose Bellevue as a regional fire service provider.</p>

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		<p>provide apparatus repair and maintenance services to the City of Mercer Island.</p> <p>Mercer Island asked Bellevue staff to provide a cost estimate for the City of Bellevue to perform this service and they responded with an estimated cost of \$380,000 annually, but indicated this was likely a high estimate and would be further refined.”</p> <p>My follow-up questions: Does the \$108,200 on line 2 of the MIFD estimate on page 4 of AB 6283 represent the current (i.e. last 12 months) of actual costs paid to EF&amp;R to repair and maintain MIFD’s apparatus?</p> <p>If not, what were our trailing-12-months actual costs paid to EF&amp;R for Apparatus Repair and Maintenance?</p> <p>Does the \$108,200 represent 2023 dollars or 2024 dollars?</p> <p>Why does line 2 of the Bellevue estimate on page 4 of AB 6283 show as \$108,200 and not the \$380,000 that Bellevue quoted us?</p>					
29	Councilmember Weinberg	<p>Facilities maintenance. The response to question #42 in AB 6283’s Q&amp;A section states:</p> <p>“The EFR Equipment Replacement Fund pays for bunker gear, computers, PT equipment, Self-Contained Breathing Apparatus (SCBA), etc. (See Exhibit A of Proposal for full list). This will replace the current Mercer Island computer interfund charge and CIP Minor Tools and Equipment. Also includes facilities preventative maintenance costs.”</p> <p>The quote from EF&amp;R shown on page 4 of AB 6283, however, contains the following two line items:</p>	<p>The cost of the two referenced funds in the EFR proposal are as follows:</p> <table><tr><td>Equipment Replacement Fund</td><td>\$114,000</td></tr><tr><td>Capital Facilities Maintenance Fund</td><td>\$ 30,000</td></tr></table> <p>After seeking clarification from EFR, facilities preventative maintenance is included in the “Capital Facilities Maintenance Fund.” The staff incorrectly attributed those costs to the Equipment Replacement Fund in the City Council packet materials.</p>	Equipment Replacement Fund	\$114,000	Capital Facilities Maintenance Fund	\$ 30,000
Equipment Replacement Fund	\$114,000						
Capital Facilities Maintenance Fund	\$ 30,000						

No.	Councilmember	Comment/Question	Response
		<p>Equipment Replacement Fund 114,000 Capital Facilities Maintenance Fund 30,000</p> <p>My follow-up question: If facilities preventative maintenance is covered in the Equipment Replacement Fund, does that mean the 30,000 line item above is part of the 114,000 line item above it?</p> <p>Would this reduce EF&amp;R's estimate by \$30k, or just increase the Equipment Replacement Fund to \$144k?</p>	
30	Councilmember Weinberg	<p>The response to question #51 in AB 6283's Q&amp;A section states:</p> <p>"It is anticipated that fire personnel will wear the patches and uniforms associated with Eastside Fire &amp; Rescue. There will certainly be an opportunity to discuss branding, use of logos, and other forms of agency representation prior to implementation of a regional services model. The cost of patches and uniforms is included in the proposal."</p> <p>My follow-up question: What line item in the EFR proposal on page 4 of AB 6283 includes the cost of uniforms?</p> <p>Is it part of the \$114k Equipment Replacement Fund?</p>	The costs for uniforms are included in the operational costs in the Eastside Fire and Rescue proposal.
31	Councilmember Weinberg	<p>Annual fees.</p> <p>Neither RFP response places any limit on the service provider's ability to increase the primary component of its charges, Personnel costs, in future years. What language can be added to the contract to ensure that the service provider is properly incentivized to negotiate market-competitive personnel costs in MI's best interest?</p>	The methodology for addressing annual increases in any component of the regional fire services model would be subject to negotiation.



No.	Councilmember	Comment/Question	Response
		<p>Is Bellevue open to setting a fixed escalation cap on Operations, Equipment, and Capital Facilities Maintenance costs in years 2-10 of the contract?</p> <p>What commitment are the service providers willing to make to ensure that, when City revenues decline during an economic recession, the provider will bear their fair share of the burden of the economic downturn?</p> <p>Is either service provider open to making its Administrative fee a fixed amount with a fixed cost escalation percentage?</p>	
32	Councilmember Weinberg	In section 3g of Bellevue's response, it says Bellevue intends to retain the City of Mercer Island's current branding on all apparatus and vehicles owned by the City of Mercer Island. But in section 4 Bellevue includes a \$363k charge for new uniforms. Shouldn't we use the existing uniforms and replace them when they're due?	As described in Q&A question #32 in AB 6283 Exhibit 2, Bellevue's one-time cost of \$363,327 for uniforms assumed they would need to replace all of the uniforms. This is the cost estimate for the worst-case scenario should every Mercer Island employee require a new uniform. The number is likely to be lower based on the actual condition of uniforms.
33	Councilmember Weinberg	In section 3f of Bellevue's response, it says MI will retain ownership of equipment. Then in section 4 it includes a \$50,000 charge for new equipment. Can you help me understand how to reconcile these two statements?	As described in Q&A question #32 in AB 6283 Exhibit 2, the \$50,000 charge for new equipment is to cover the cost of procuring new equipment to ensure there is uniformity in the type of equipment being used across the Bellevue Fire system, especially uniformity in equipment on the apparatus. Mercer Island would retain ownership of this equipment, as Mercer Island funds would be used for procurement.
34	Councilmember Weinberg	Section 4.4.1.a of Eastside's RFP response indicates in its last sentence that it is "subject to the adjustments described in Sections 4.3(b) and 4.3(c) below." But there is no section 4.3(c). To which section was this intended to refer?	Staff believe there is missing text in the proposal. This section of missing text was in the sample agreement provided. The terms of adjustments would be subject to negotiation.

No.	Councilmember	Comment/Question	Response
35	Councilmember Weinberg	Both Bellevue and Eastside include in their responses that MI would have to pay them for MI employees' accumulated leave, but Bellevue estimates that to be \$490,202 and Eastside estimates it to be \$1,207,806. If in fact these figures are measuring different costs, could we get a more detailed description of what each service provider is including in each number?	<p>As described in Q&amp;A questions #32 and #46 AB 6283 Exhibit 2, for Bellevue, the \$490,202 charge covers the cost of the liability of accrued vacation and sick leave. The Bellevue policy is to have funds covering 100% of vacation time at the average cost of pay rates. Bellevue Fire provides 10% of accrued sick leave as cash payout upon separation, the value of which is included in this one-time transition fee. Bellevue calculated this value using the accrued leave values Mercer Island provided and based it on the projected Bellevue pay rates of each employee.</p> <p>For EFR, the charge of \$1,207,806 is for covering the cost of the liability of accrued vacation and sick leave. EFR policy is to cover 100% of vacation time liability. There is also a sick leave incentive in the EFR CBA for both individuals and workforce. This includes the possibility of a variable sick leave payout at separation. There is also a sick leave cap in the EFR CBA. See Q&amp;A question #47 in AB 6283 Exhibit 2 for more information.</p>
36	Councilmember Weinberg	Section 3.5.a of Eastside's RFP response claims, "Eastside shall have no direct responsibility for code enforcement, which shall remain the responsibility of the building, planning, and/or code enforcement officers of Mercer Island." Does the Fire Marshal have to hand enforcement over to CPD today?	<p>The Fire Marshal does not take direct civil code compliance actions. Potential cases are referred to, and any subsequent actions are completed by, the Code Compliance Official. For any case involving the fire code it is expected the Fire Marshall avail themselves to the Code Compliance Official and other staff including but not limited to the City Attorney for consultation and to provide technical input as necessary.</p> <p>The text quoted from the EFR proposal does not appear to be a material change from current practice, but the details may be a subject of negotiation.</p>

No.	Councilmember	Comment/Question	Response
37	Councilmember Weinberg	<p>Section 10 of EF&amp;R's RFP response explicitly states that "Eastside shall provide insurance coverage for all of Eastside and Mercer Island's operations, facilities, equipment, and personnel." Is the cost of this insurance included as part of the \$7.15M personnel and operations fees or as part of the \$715k administrative fees?</p> <p>Does Bellevue intend to include operations, facilities, equipment, and personnel insurance? If so, is this part of the existing amounts quoted in its section 4 "Cost of Services"?</p>	Both Bellevue and EFR include insurance costs as part of their operations costs.
38	Councilmember Weinberg	<p>Section 3e of Bellevue's response offers to let MI continue to receive its Fire related revenue streams or let Bellevue manage it for them. Considering past revenues received and costs incurred, what percentage of Bellevue's overall annual fee for fire services do we anticipate these revenues would cover? 1%? 10%? 100%?</p>	<p>The Federal and County fire related revenue streams are available as general fund dollars to be used to fund fire department operations. County funding for MIH must be spent on MIH programs and services.</p> <p>The City currently uses these revenue streams to cover a portion of Fire Department operations cost. The City could arrange with either Bellevue or EFR to receive those funds directly, but that would be subject to negotiation. It is important to note staff anticipate such an arrangement would be cost neutral.</p>
39	Councilmember Weinberg	<p>Bellevue: Is the Preventative Maintenance described in section 3f of Bellevue's RFP response part of their \$1.14m/year operational expense estimate, or would this maintenance work be in addition to that?</p>	Preventative maintenance is included as part of the quoted operational expenses.
40	Councilmember Weinberg	<p>What are the key differentiators between the definitions of equipment, apparatus, and vehicles?</p> <p>Into which category would you place the \$118K motorized stretchers that MI recently purchased?</p>	<p>Neither proposal provides definitions of equipment, apparatus, or vehicles.</p> <p>Staff would categorize motorized stretchers as equipment. At Mercer Island, staff consider fire trucks to be "apparatus" and all other fire department related vehicles to be "vehicles".</p>

No.	Councilmember	Comment/Question	Response
41	Councilmember Weinberg	Section 3g of Bellevue's RFP response status that MI "will continue to maintain the fire department staff vehicles that it owns." Would you please define the difference between a vehicle and a staff vehicle?	The Bellevue proposal does not define "staff vehicle".  The current ILA with EFR for apparatus repair and maintenance includes maintenance of fire vehicles and apparatus.
42	Councilmember Weinberg	To what measurable extent do the races, ethnicities, and genders of each responding organization's workforce reflect that of the communities it serves?	The Mercer Island City staff did not perform a demographics analysis on the proposals. The staff will perform this type of analysis at the direction of the majority of the City Council.
43	Councilmember Weinberg	What goals and timelines has each organization set for achieving parity between the demographics of its workforce and that of the communities it serves?	This question was outside the scope of the RFP. The staff will request this information from each agency at the direction of the majority of the City Council.
44	Councilmember Weinberg	Does Bellevue Fire have an overall sustainability plan with measurable and time-based goals and policies in place to achieve those goals?  Has Bellevue set a date for achieving 100% electrification of its light-duty vehicles? If not, does intend to set such a date within the next 2 years?  Does Bellevue intend to make solar and/or ground water heating and cooling a required component of all station replacements going forward, like it did with station 10?  Does Bellevue's CARES program use 100% EV's? If not, have they set a date by which its fleet will be 100% EV's? If not, do they intend to define such a target date within the next 2 years?	This question was outside the scope of the RFP. However, see Appendix B of Bellevue's proposal which included some of this information.  The staff will request additional information as needed from each agency at the direction of the majority of the City Council.
45	Councilmember Weinberg	Does EF&R have a plan consisting of measurable and time-based sustainability goals and policies in place to achieve those goals?	This question was outside the scope of the RFP. The staff will request additional information as needed from each agency at the direction of the majority of the City Council.



No.	Councilmember	Comment/Question	Response
		<p>If there is no such plan yet, on what timeline does EF&amp;R plan to have a plan with measurable and time-based goals and policies in place to support achieving those goals?</p> <p>If there is such a plan, does one of those goals involve setting a target date for electrifying the entire light-duty vehicles?</p> <p>Is there a separate target date for electrifying the heavy-duty vehicles?</p>	
46	Councilmember Weinberg	In what year did Bellevue receive its Class 2 WSRB rating?	This was outside the scope of the RFP. The staff will request this information from Bellevue at the direction of the majority of the City Council.
47	Councilmember Weinberg	Appendices D and E of Bellevue's RFP response describe Bellevue's advanced training and special operations capabilities. Are these services Bellevue would offer to MI today if the need for such a specialized service were to arise?	Yes, these specialty services may be received through mutual aid agreements. Joining a regional fire service model would allow Mercer Island fire personnel to be trained and certified on these services.
48	Councilmember Weinberg	On the 2 <sup>nd</sup> page of Exhibit D in Eastside's RFP response, the row for Type "MDC" indicates an item that needs replacing every 5 years starting in 2025, but there are no numbers in the 2025, 2030, or 2035 columns. What is MDC? How much does it cost to replace?	<p>MDC stands for Mobile Data Computer. The City also replaces this equipment on a 5-year schedule. Replacement costs vary based on the device and would be subject to a replacement schedule and future negotiation.</p> <p>Appendix D in the sample agreement provided by EFR refers to the EFR Capital Facilities fund, which will support pre-planned capital facilities maintenance projects for Stations 91 and 92. Items shown in Appendix D are meant as an example, as it only includes projects at EFR fire stations and facilities.</p>
49	Councilmember Weinberg	Does EFR have a WSRB rating?	EFR ratings range from 4 – 9. Nine is common in rural areas where there are no fire hydrants.



## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6278**  
**June 6, 2023**  
**Regular Business**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6278: Adoption of 2024-2029 Six-Year Transportation Improvement Program Review (Public Hearing continued from May 2 Meeting)	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Adopt the 2024-2029 Transportation Improvement Program and authorize \$55,000 of budget authority from the Street Fund to complete SP0009 – Mercer Way Shoulder Study in fiscal year 2024.	

<b>DEPARTMENT:</b>	Public Works
<b>STAFF:</b>	Matt Mornick, Finance Director Patrick Yamashita, City Engineer/Deputy Public Works Director Clint Morris, Capital Division Manager Lia Klein, Transportation Engineer Ian Powell, Street Engineer
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Summary of Public Comments Received 2. Detail of Proposed Expenditures 2024-2029 and Street Fund Forecast with Mercer Way Shoulder Study Added 3. Detail of Proposed Expenditures 2024-2029 and Street Fund Forecast
<b>CITY COUNCIL PRIORITY:</b>	3. Make once-in-a-generation investments to update and modernize aging infrastructure, capital facilities, and parks.

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### EXECUTIVE SUMMARY

The purpose of this agenda bill is to continue the public hearing opened on May 2 regarding the 2024-2029 Transportation Improvement Program (TIP) and for the City Council to adopt the TIP.

- The 2023 public comment period is March 21 to June 6. A public hearing was opened during the May 2 City Council meeting ([AB 6258](#)) and continued to the June 6 City Council meeting.
- Seven additional comments have been received since the May 2 meeting.
- At the May 2 meeting, the City Council moved to add the Mercer Way shoulder study for demarcation as a shared pedestrian/bicycle facility.

## BACKGROUND

The Six-Year TIP is a planning tool used to identify specific projects that serve to maintain, preserve, and maximize use of the existing roadway and trail systems. It balances revenues and expenditures within the Street Fund over the six-year period.

RCW 35.77.010 requires cities to formally adopt a TIP annually and submit it to WSDOT and the Puget Sound Regional Council (PSRC) by July 1. Once the TIP is adopted, projects are budgeted and funded through the City's Capital Improvement Program (CIP) during the biennial budget process.

## ISSUE/DISCUSSION

Project schedules, details, and costs were updated from the 2023-2028 TIP. Street resurfacing projects were updated based on pavement conditions, timing with utility construction projects, and increasing material costs. The focus of much of the pedestrian facility improvements have shifted to the Town Center with the anticipation of increased pedestrian activity in the Town Center with the opening of the East Link station.

Public feedback was solicited via the City's various outreach platforms including Let's Talk from March 21 to June 6 and was incorporated in the final development of the 2024-2029 TIP. All public comments received by May 25 are shown in Exhibit 1.

The City Council reviewed the 2024-2029 TIP materials on May 2, 2023, and directed staff through a motion to add the Mercer Way shoulder study for demarcation as a shared pedestrian/bicycle facility. Staff proposes a scope that includes research of similar facilities; review of standards and guidelines; review existing conditions and constraints; review of legal considerations; evaluation facility treatment options, and planning level cost estimate. This work would be performed by a consultant with relevant transportation experience. The estimated cost of this work is \$55,000. If approved, funds would be appropriated in a quarterly budget amending ordinance.

Exhibit 2 reflects the draft TIP and Street Fund Forecast with the Mercer Way shoulder study added in 2024. The unchanged version of the TIP and Street Fund Forecast presented at the May 3 Council meeting is shown in Exhibit 3.

## NEXT STEPS

Conclude the public hearing and adopt the 2024-2029 Transportation Improvement Program as shown in either Exhibit 2 or Exhibit 3.

## RECOMMENDED ACTION

1. Authorize \$55,000 of budget authority from the Street Fund to complete SP0009 – Mercer Way Shoulder Study in fiscal year 2024.
2. Adopt the 2024-2029 Transportation Improvement Program as reflected in Exhibit 2.

Log #	Category	Location	Comment/Question	Staff Response
1	Pedestrian and Bicycle Project	SE 24th St & Aegis Living Driveway	Many people cross this street illegally to reach the I-90 trail, Shawn's Cafe, the elderly home and office building. This is a very dangerous spot to do so, as it's on a steep hill. Would you provide some kind of affordance for pedestrians here, such as a crosswalk with a pedestrian refuge, and/or a mid-block stop sign?	Would be considered in the SE 24th St Sidewalk project scheduled for 2029.
2	Non-TIP	SE 24th St & 76th Ave SE	The crosswalk paint here has been wearing down for some time and is almost invisible, despite this being one of the intersections most heavily used by pedestrians and bikes. I submitted a request to the city in 2022 to repaint, but was told they were waiting on more paint? It's been in bad condition for more than a year now.	This crosswalk will be improved by PA0160 (ADP Intersection and Crossing Improvements).
3	Pedestrian and Bicycle Project	SE 27th St & 76th Ave SE	The intersection here is very wide. I often see elderly people take ~30 seconds to cross this intersection while cars wait. I understand this will be improved with the potential SE 27th Street Realignment, but in the interim, could this gap be narrowed? For example, perhaps the westbound turn lane (in front of Hadley) could be combined, with the resulting gap paved into sidewalk. The low traffic volume here doesn't need two turn lanes.	Location has been identified for new curb ramp and crosswalk design as part of SP118 (ADA Implementation).
4	Pedestrian and Bicycle Project	7600 Block SE 27th St	This gap is frequently crossed by pedestrians going between the apartment buildings and shops. It would be nice to see a crosswalk here, at least a basic one to signal to drivers to slow down.	Requires evaluation and consideration for 2025-2030 TIP.
5	Pedestrian and Bicycle Project	76th Ave SE & N Mercer Way	This slip lane from 76th to Mercer Way feels unsafe to use as a pedestrian. Perhaps the intersection could be configured without a slip lane, or the crosswalk could be raised to improve visibility?	Intersection is being reconstructed by Sound Transit.
6	Pedestrian and Bicycle Project	77th Ave SE & McDonald's Driveway	It would be nice to have a mid-block pedestrian crossing on 77th Ave here. I understand the Xing Hua development is supposed to introduce this, but this project has been delayed for some time now, so perhaps we could implement it sooner.	Requires evaluation and consideration for 2025-2030 TIP.
7	Pedestrian and Bicycle Project	8400 Block SE 68th St	There is no legal pedestrian crossing between the shopping center and trail network. Could one or two crosswalks be added along 68th St?	Will be considered as part of Neighborhood Traffic Program.
8	Pedestrian and Bicycle Project	4100 Block Island Crest Way	This road feels very unsafe to use on a bicycle, despite being the most direct route between the south and north part of the island. Could this perhaps be reduced from 4 lanes to 3, with a barrier-protected bike lane on each side of the road?	Requires evaluation and consideration for 2025-2030 TIP.
9	Pedestrian and Bicycle Project	SE 40th St & Island Crest Way	Does the intersection at SE 40th / Island Crest Way have a bicycle detection mechanism? I've found myself waiting here for some time on a bike and eventually pressing the pedestrian beg button. Automatic cyclist detection here would be appreciated.	Detection sensitivity settings were recently increased to improve bike detection.



Log #	Category	Location	Comment/Question	Staff Response
10	Pedestrian and Bicycle Project	8100 SE 40th St	This section of SE 40th st is considered a bike route but has no physical barrier between cyclists and cars. Could the bike lane be upgraded to a fully separated or protected bike lane with a physical barrier? This area is right next to a school, so cyclists will often be younger and need extra protection to ride safely.	Requires evaluation and consideration for 2025-2030 TIP.
11	Pedestrian and Bicycle Project	8815 SE 40th St	This section of SE 40th st is considered a bike route but has no physical barrier between cyclists and cars. Could the bike lane be upgraded to a fully separated or protected bike lane with a physical barrier? This area is right next to a school, so cyclists will often be younger and need extra protection to ride safely.	Requires evaluation and consideration for 2025-2030 TIP.
12	Pedestrian and Bicycle Project	84th Ave SE	Missing sidewalk on 84th Ave SE	Project has been added to the 2024-2029 TIP.
13	Pedestrian and Bicycle Project	78th Ave SE between SE 34th St & SE 40th St	The side of 78th Ave between 34th-40th functions well as an informal mixed-use (pedestrian and cyclist) trail. It would be nice to see this formalized through the addition of a physical barrier between drivers and nonmotorized users.	Requires evaluation and consideration for 2025-2030 TIP.
14	Pedestrian and Bicycle Project	2555 76th Ave SE	There is a pedestrian connection behind the Hadley connecting to the Aegis Living road, but it is muddy and informal. It would be nice to see this path improved.	Private property/street.
15	Pedestrian and Bicycle Project	2448 76th Ave SE	There is an informal pedestrian path between the black-painted shopping center and the parking lot adjacent to the Chevron. This is in the form of a steep gravel-covered path. This informal connection happens twice, both in front of and behind the shopping center. It would be nice to see this replaced with a better walkway- this is the most direct route between the bus stops/light rail and the west side of the Town Center.	Private property.
16	Non-TIP	SE 26th St & N Mercer Way	Crossing SE 26th St is annoying on a bike because even when cars have a green light on N Mercer Way, you have to stop and hit the crossing button in order for the pedestrian signal to change. Having it change automatically instead of requiring a button press would be helpful.	WSDOT signal. Will request evaluation of signal settings.
17	Non-TIP	I-90	The freeway lid is lovely and is an excellent use of what otherwise could have been a rather unpleasant space. I also appreciate that Mercer Island landscapes its bridges over the freeway (76th, 77th, 80th, etc.) instead of just having a road with narrow sidewalks like most other cities.	Will continue to maintain and develop these spaces.

Log #	Category	Location	Comment/Question	Staff Response
18	Pedestrian and Bicycle Project	77th Ave SE	It's disappointing to see [SP146] 77th Avenue SE Channelization. This project will remove a critical bicycle route from the Town Center. We cannot simply replace this with sharrows; sharrows are a failed notion that leads to cyclist-vehicle conflict. The many children living in the Town Center would be endangered by directing them from a bike lane into the street. We can come up with a design that allows for both on-street parking AND bicycle lanes. Perhaps by removing the center lane, the street could be configured to widen the sidewalk and add raised-level bike lanes along with parking on one or both sides of the street. Brooklyn Ave NE near the U-District Light Rail Station is an approximate example of this configuration.	Restriping currently required by MICC 19.11.120. Will monitor the results of the TC Parking Study and any subsequent modifications to MICC 19.11.120. Project will be modified accordingly at that time.
19	Pedestrian and Bicycle Project	SE 27th St	I am looking forward to [SPXXX] SE 27th Street Realignment Study. This section of roadway can be unpleasant to use outside of a car, despite being in the most walkable part of Mercer Island. During this study, please consider narrowing the roadway width to encourage slow speeds; consider adding a fully protected bicycle lane as a safe connection between the I-90 trail and the rest of the island; and consider adding frequent crosswalks to discourage mid-block crossing.	Project is scheduled for 2023.
20	Pedestrian and Bicycle Project	SE 27th St & 77th Ave SE	Please change Town Center intersections to have leading pedestrian intervals and automatic walk signals. Seattle is rolling out leading pedestrian intervals everywhere- they have a big impact on pedestrian safety: <a href="https://www.seattle.gov/transportation/projects-and-programs/safety-first/vision-zero/leading-pedestrian-intervals">https://www.seattle.gov/transportation/projects-and-programs/safety-first/vision-zero/leading-pedestrian-intervals</a>	LPI was implemented recently in the Town Center. Other timing changes will be considered in SP137.
21	Pedestrian and Bicycle Project	SE 27th St (Town Center)	The south side of this section of 27th St is pretty narrow for pedestrians. When two people approach each other, one is forced to step to the side putting them very close to the roadway. Cyclists that occasionally try to use this section (usually children) have a hard time.	Requires evaluation and consideration for 2025-2030 TIP.
22	Other Transportation Project	3300 Block 72nd Ave SE	72nd Ave SE needs proper traffic lane striping, especially south of 32nd. The road is very wide in parts and it's a hazard for both drivers and pedestrians where the boundaries of the driving area aren't clear.	Will be considered as part of Neighborhood Traffic Program.
23	Pedestrian and Bicycle Project	2500 Block 72nd Ave SE	72nd Ave SE needs proper sidewalks. There's a ton of pedestrian traffic, and access is often blocked by illegally parked vehicles.	Requires evaluation and consideration for 2025-2030 TIP.

Log #	Category	Location	Comment/Question	Staff Response
24	Pedestrian and Bicycle Project	Island Crest Way	We are writing as members of Neighbors in Motion (NIM) about our priorities regarding the missing link along ICW. NIM has these basic priorities for the route. 1.The NS route must have physical protection (trees, poles, etc.) for the bike and ped routes. 2.If at all possible, the bike and ped routes should be separated; not shared multiuse paths. 3. Bike and ped routes should be constructed on both sides of ICW, as the city-hired consultant recommended. 4.The bike routes should be one-way, northbound on the east side, southbound on the west side. 5.The bike route should go south to SE 71st and north to SE 40th. 6.We appreciate the likely installation of new/improved crosswalks, especially at SE 62nd, and possibly moving the one at SE 63rd further south.	Will be taken into consideration for SP135.
25	Pedestrian and Bicycle Project	Gallager Hill Rd	Gallager hill road needs a crosswalk	Would be considered in SP106 and SP115.
26	Non-TIP	Gallager Hill Rd	Entering the uphill road with cars can be dangerous for neighbors due to poor visibility caused by the road's sharp bends. Fast-moving cars may not be visible to those entering the road, increasing the risk of accidents. To address this issue, installing a mirror or a sign indicating "Drive slowly, neighbor cars enter the road" could help increase driver awareness. Or anything helps.	Roadway will be evaluated in SP106 and SP115.
27	Non-TIP	Mercerwood Dr	peds walk/run in wide shoulder here, and cars sometimes take it too tight and drive over the white line, in the shoulder (and due to overgrowth, can't see that people are on the shoulder ahead). Can this be protected? Parked cars also hinder visibility - can that be banned along the curves?	Will be considered as part of Neighborhood Traffic Program.
28	Non-TIP	E Mercer Way & SE 40th St	add wayfinding to SE 40th St streetend. Although it's an unimproved street end atm, the lack of signage and level of road maintenance does not suggest it's public land. Please improve. It would create a nice neighborhood walking destination	Will be considered as part of Neighborhood Traffic Program.
29	Non-TIP	4000 Block E Mercer Way	parked cars along EMW force bikers and peds into vehicular lanes. this is unsafe. Safe ped/bike lanes should be prioritized over car storage. Parking on EMW should generally be banned except in weather emergencies or where there's space to park without blocking the shoulder for bikes/peds	Will be considered as part of Neighborhood Traffic Program.
30	Non-TIP	97th Ave SE	open 97th Ave SE as a bike/ped connection between SE 36th St and SE 40th St; this would improve walkability this section of the island.	Private property/street.

Log #	Category	Location	Comment/Question	Staff Response
31	Non-TIP	SE 40th St & 97th Ave SE	provide pedestrian/bike access via the city's property connecting SE 36th and SE 40th. This would greatly improve multi-modal connectivity options for Mercerwood neighborhood! Make City Hall walkable!!	Has been considered previously but not approved due to security issues.
32	Pedestrian and Bicycle Project	SE 40th St & 86th Ave SE	missing bike lane along SE 40th after 86th to ICW. Cars aggressively try to cut out from the light in front of bikes, and move over to try to make the right on ICW. A marked (ideally protected) bike lane would enforce safer driving.	Requires evaluation and consideration for 2025-2030 TIP.
33	Non-TIP	SE 24th St & 78th Ave SE	cut back bushes to improve visibility and improve signage for drivers coming from 78th. Drivers from 78th roll the stop sign and don't understand that bikes from SE 24th may be going straight rather than turning.	Will be considered as part of Neighborhood Traffic Program.
34	Non-TIP	SE 26th St & N Mercer Way	SE 26th crosswalk doesn't activate unless you press the button. From a bike, this button is not easy to reach as it is along SE 26th St, left of the sidewalk, and actually a little past the cross walk. So rather than keeping right on the path as you approach, you have to pull to the left and go pass the crosswalk to hit it. Then you need to back up on your bike to actually cross. In the short-term, please reprogram crosswalk light to activate automatically in the cycle. In the long-term, please move the button to the right if you want to return the crosswalk to on-demand	WSDOT signal. Will request evaluation of signal settings.
35	Other Transportation Project	Multiple	Dear Council, my comments on the 2023-28 TIP can be found at Transportation Improvement Plan Comments Due. — NextdoorThe three main issues that concern me are:A. The rapid removal of mature street trees in the town center and replacing them with saplings (fortunately it looks like the plan for 80th is now too expensive). With the removal of the trees that died by Haps, and three mature trees for the crosswalk on 27th, and trees along 29th, we are removing the one attractive feature in our town center, our mature tree canopy.B. NIM's proposal for bi-directional segregated pedestrian and bike lanes on ICW. I have posted and written about this proposal many times, including in my recent ND post, and Dan Grausz chased this solution for at least a decade without a solution. I just don't think the missing gap exists on ICW, unless the outside consultant's proposal for a bi-directional dual use 10' wide path along the east side of ICW is the plan, but even then bike speeds would have to be slow enough to avoid the cars entering and exiting ICW that have to ease out past the privacy hedges. Bikes would have to yield to these cars because the cars won't be able to see the bikes, and will be focused on entering or exiting ICW.C. Converting 27th into a four way stop, with possibly removing the surface parking by The Boyd Collection. This was added at the last second last year, and I still don't get the purpose, and whether it will impact traffic congestion and our levels of service.	The City remains dedicated to preserving the urban tree canopy. Comments regarding SP0135 and the SE 27th Street Realignment Study will be taken into consideration during the preliminary analysis process.

Log #	Category	Location	Comment/Question	Staff Response
36	Pedestrian and Bicycle Project	Multiple	<p>Please consider full funding for 86th Avenue SE Sidewalk Improvements (SE 42nd Street to Island Crest Way). This is critically needed to provide a required walking facility where none exists.</p> <p>I strongly oppose [SP146] 77th Avenue SE Channelization (SE 32nd to North Mercer Way). A sharrow is not the same as a bike lane, it is simply some paint applied to a normal traffic lane and provides zero protection for bicyclists on an essential North-South route. Dropping this project is particularly germane given the results of the recent parking study.</p> <p>I strongly support continued development of SP142 in the Island Crest corridor. This corridor will become even more important over time and I agree with the NIM recommendations here.</p>	Requires evaluation and consideration for 2025-2030 TIP.
37	Pedestrian and Bicycle Project	77 <sup>th</sup> Ave SE & N Mercer Way	<p>As owners of 2235 77th Ave SE, we would like to request stairs to connect our street to N. Mercer Way. The land between 77th and N. Mercer Way is WSDOT owned. For years there has been a foot path up the hill, and it gets a lot of pedestrian traffic. Many residents from surrounding streets cut through the woods there. As part of the improvements in the area, we would like to request stairs be built on the WSDOT land to make it safer to get up and down the hill, especially in the winter.</p>	Will be considered for SP0125 (PBF Plan Implementation).
38	Other Transportation Project	SE 27th St / 76th Ave SE	<p>SE 27th Street Realignment Study --&gt; I don't understand the problem this is trying to solve. IMHO, this is the nicest and most walkable section of downtown. Our priority should be how we create *more* walkable, village-like sections of the town center like this, with businesses fronting onto a sidewalk that people use, rather than huge parking lots. The curve + crosswalks are great, because they give pedestrians priority over cars. If anything is a problem, it's the Starbucks drive-through, with people pulling out nearly blind with their coffee in one hand. Several times (on a bike going &lt; 20 mph), I've been cut-off by people trying to make a left out of Starbucks, and stopping half-way while still blocking the northbound lane. The solution is to only allow right turns out of the Starbucks drive-through.</p>	Will be taken into consideration for SP140.
39	Pedestrian and Bicycle Project	West Entrance at Mercer Island P&R	<p>This entrance to the P&amp;R creates an unnecessary danger to peds/cyclists. It is hard to see cars coming out of it, and the cars don't understand that a bike might be traveling at 15 mph on the path.</p>	Requires evaluation and consideration for 2025-2030 TIP.
40	Pedestrian and Bicycle Project	I-90 Trail at Mercer Island P&R	<p>although improved, this is still dangerous for peds + bikes. Despite the marked lanes, some people waiting for the bus are simply oblivious that they're standing in the middle of a bike path. The bus shelters should be eliminated (people don't use them much) as well as some of the light-posts/trees moved to create wider area and improve visibility.</p>	Requires evaluation and consideration for 2025-2030 TIP.



Log #	Category	Location	Comment/Question	Staff Response
41	Non-TIP	7100 Block Island Crest Way	Pedestrians frequently cross ICW here, entering or leaving Pioneer Park from the trail on the west side of ICW. Please consider adding crosswalk striping here.	Will be considered as part of Neighborhood Traffic Program.
42	Non-TIP	Island Crest Way & SE 77th PI	Kids cross ICW here each school day on their way to Lakeridge and IMS. For safety, please consider adding crosswalk striping here.	Will be considered as part of Neighborhood Traffic Program.
43	Non-TIP	4000 Block E Mercer Way	I agree with Erik's comments. There are almost always cars parked in the ped/bike lane along this stretch.	Will be considered as part of Neighborhood Traffic Program.
44	Pedestrian and Bicycle Project	Island Crest Way & 90th Ave SE	Safe route for biking from the North end to Islander Middle School - at least starting from here and to the school.	Will be addressed in the ICW Corridor Improvements project and resulting future projects.
45	Pedestrian and Bicycle Project	77th Ave SE	Removing bike lanes in city makes cycling more dangerous. [SP146] 77th Avenue SE Channelization (SE 32nd to North Mercer Way). This project will modify existing channelization to provide on-street parking from SE 32nd to SE 27th Streets in the Town Center and provide sharrows in the northbound and southbound travel lanes to connect to the I-90 Mountains to Sound trail in accordance with Town Center street standards described in MICC 19.11.120. This project is a placeholder and may be modified in the future based on the results of the Town Center Parking Study currently underway. Apart from the erroneous view that these parking spaces will have a measurable impact on downtown shopping, the concept that sharrows are a safe alternative for separated bike lanes is a fallacy. Traffic research in Denver and Vancouver BC show that sharrows have no or a negative benefit on safety. Replacing bike lanes with sharrows is simply making cycling more dangerous. These bike lanes represent 50% of the bike lanes on the entirety of Mercer Island. "A recent study by the University of British Columbia has noted that in fact, sharrows are more dangerous for cyclists than they are helpful; having sharrows is worse than having no cycling infrastructure at all. Much of this can be attributed to the fact that drivers are more likely to be more aggressive to cyclists around sharrows. However, this is greatly reduced when there are segregated bike lanes independent of the roadway.	Restriping currently required by MICC 19.11.120. Will monitor the results of the TC Parking Study and any subsequent modifications to MICC 19.11.120. Project will be modified accordingly at that time.

EXHIBIT 2: SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM

Detail of Proposed Expenditures for 2024 - 2029

							Project Costs with Inflation Factor					
	PROJECTS	PROJECT ID	PROJECT MNGR	STATUS	COMMENTS	2024	2025	2026	2027	2028	2029	TOTAL
PRESERVATION AND MAINTENANCE PROJECTS												
A.	Residential Street Preservation Program											
	Residential Street Resurfacing	SP0100	Street Engineer		Annual program to resurface residential streets.	920,000	940,000	960,000	980,000	1,000,000	1,062,000	5,862,000
A.	Subtotal Residential Street Preservation Program					\$920,000	\$940,000	\$960,000	\$980,000	\$1,000,000	\$1,062,000	\$5,862,000
B.	Arterial Street Improvements											
	Arterial Preservation Program	SP0101	Street Engineer		Annual program to extend life of arterial streets through targeted repairs and patching.	75,000	77,700	80,400	83,100	85,800	88,500	490,500
	North Mercer Way (7500 to Roanoke)	SP0104	Street Engineer	Modified	Resurface pavement with HMA overlay. Moved from 2023 to 2024 to accommodate water improvements project.	616,000	-	-	-	-	-	616,000
	West Mercer Way (SE 56th - EMW)	SP0126	Street Engineer		Resurface with HMA overlay.	-	-	-	-	2,173,600	-	2,173,600
	Gallagher Hill Road (SE 36th - SE 40th)	SP0106	Street Engineer		Resurface with HMA overlay. Tied to SP0115.	75,000	506,604	-	-	-	-	581,604
	SE 40th (88th Ave SE - 93rd Ave SE)	SP0107	Street Engineer		Resurface with HMA overlay. Tied to SP0116.	50,000	362,600	-	-	-	-	412,600
	SE 36th St (Gallagher Hill Rd - EMW)	SP0127	Street Engineer		Resurface with HMA overlay. Minor sidewalk repairs included.	-	606,060	-	-	-	-	606,060
	North Mercer Way (8400 - SE 35th)	SP0128	Street Engineer		Resurface with HMA overlay. Includes SE 26th Street (ICW - 84th Ave SE)	-	-	805,072	-	-	-	805,072
	SE 27th St (76th Ave SE - 80th Ave SE)	SP0110	Street Engineer		Resurface with HMA overlay (Town Center).	654,000	-	-	-	-	-	654,000
	East Mercer Way (SE 36th St - SE 40th St)	SP0134	Street Engineer		Resurface with HMA overlay.	-	-	-	432,120	-	-	432,120
	West Mercer Way (I-90 to SE 32nd St)	SP0001	Street Engineer	New	Resurface with HMA overlay. Design in 2029. Construction in 2030.	-	-	-	-	-	88,500	88,500
	78th Ave SE (SE 40th Street to WMW)	SP0002	Street Engineer	New	Resurface with HMA overlay. Tied to sidewalk project.	-	-	-	-	-	472,000	472,000
	SE 24th Street (72nd Avenue SE to 76th Avenue SE)	SP0003	Street Engineer	New	Resurface with HMA overlay. Tied to sidewalk project.	-	-	-	-	-	590,000	590,000
B.	Subtotal Arterial Street Improvements					1,470,000	1,552,964	885,472	515,220	2,259,400	1,239,000	7,922,056
NEW CONSTRUCTION PROJECTS												
C.	Pedestrian and Bicycle Facilities (PBF) - New Facilities											
	West Mercer Way Roadside Shoulders - Ph 4 (8100 WMW - 8400 EMW)	SP0114	Street Engineer		Paved shoulder along northbound lane, gap completion.	676,000	-	-	-	-	-	676,000
	Gallagher Hill Sidewalk Impr (SE 36th - SE 40th)	SP0115	Street Engineer		New sidewalk, gap completion. Tied to SP0106. TIB grant eligible.	100,000	403,004	-	-	-	-	503,004
	SE 40th Sidewalk Impr (Gallagher Hill - 93rd Ave SE)	SP0116	Street Engineer		Replace/improve existing sidewalk, construct bike lanes supporting SRTS. TIB or SRTS grant eligible. Highest priority for MISD. Tied to SP0107.	80,000	908,572	-	-	-	-	988,572
	ADA Transition Plan Implementation	SP0118	Transp. Engineer		Plan, enhance, and construct pedestrian facility improvements to comply with the ADA Transition Plan. See section D for 2023-2024 budget. \$200K for 2026 biennium. \$400K/biennium starting in 2028.	-	-	214,400	-	457,600	-	672,000
	PBF Plan Implementation	SP0125	Transp. Engineer		Annual program to identify, prioritize, design and construct small spot improvements and gap completion projects to pedestrian and bicycle facilities citywide.	-	103,600	-	110,800	-	-	214,400
	77th Ave SE channelization (SE 32nd - North Mercer Way)	SP0136	Transp. Engineer		Placeholder to remove bike lanes, create on-street parking and add sharrows to comply with street design standards in MICC 19.11.120 if Town Center Parking Study does not result in changes to street design standards.	-	-	53,600	-	-	-	53,600
	East Mercer Way Roadside Shoulders - Ph 11 (SE 79th St. to 8400 block)	SP0132	Street Engineer		Final phase of Mercer Ways Roadside Shoulders project.	-	-	533,856	-	-	-	533,856
	SE 24th Street Sidewalk (72nd Ave SE to 76th Ave SE)	SP0004	TBD	New	Replace/improve existing sidewalk, ADA ramps, and crosswalks. Tied to overlay project.	-	-	-	-	-	708,000	708,000
	81st Ave SE Sidewalk (NMW to SE 24th Street)	SP0005	TBD	New	Replace/improve existing sidewalk and ADA ramps.	-	-	-	221,600	-	-	221,600
	NMW Sidewalk (Fortuna to SE 35th Street)	SP0006	TBD	New	New sidewalk. Remove guardrail. Tied to SP0128.	-	-	160,800	-	-	-	160,800
	84th Ave SE Ped Improvement (SE 33rd Pl to SE 36th St)	SP0007	TBD	New	Improved pedestrian area. Medium priority for MISD.	-	-	-	-	286,000	-	286,000
	78th Ave SE Sidewalk (SE 40th Street to WMW)	SP0008	TBD	New	New sidewalk. Tied to overlay project. TIB or SRTS grant eligible.	-	-	-	-	-	354,000	354,000
C.	Subtotal Pedestrian and Bicycle Facilities (PBF) - New Facilities					856,000	1,415,176	962,656	332,400	743,600	1,062,000	5,371,832

B.	Subtotal Arterial Street Improvements					1,470,000	1,552,964	885,472	515,220	2,259,400	1,239,000	7,922,056
NEW CONSTRUCTION PROJECTS												
D.	East Link Traffic Safety/ Mitigation Eligible Projects											
	Island Crest Way Corridor Improvements (90th Ave. SE-SE	SP0135	Transp. Engineer		Implementation of recommendations from ICW Corridor Safety Analysis.	1,100,000	-	-	-	-	-	1,100,000
	78th Avenue Sidewalk (SE 32nd - SE 34th)	SP0112	Transp. Engineer		Replace existing curb, sidewalk & ADA ramps. Replace street trees and street lighting. Moved to East Link Mitigation category.	75,000	697,228	-	-	-	-	772,228
	SE 32nd St. (77th to 78th Ave. SE) sidewalk replacement	SP0131	Transp. Engineer		Replace wide sidewalk area adjacent to Mercerdale Park due to tree damage. Includes replacement of street trees and ADA improvements. Combine project with SP0112 for economy of scale.	50,000	271,432	-	-	-	-	321,432
	ADA Transition Plan Implementation	SP0118	Transp. Engineer		Plan, enhance, and construct pedestrian facility improvements to comply with the ADA Transition Plan. 2023-2024 focus in town center. \$200k per year for projects focused in the Town Center near the East Link station. Moved to East Link Mitigation category.	200,000	-	-	-	-	-	200,000
D.	Subtotal East Link Traffic Safety/ Mitigation Eligible Projects					1,425,000	968,660	-	-	-		2,393,660
E.	Other											
	Minor Capital - Traffic Operations Improvements	SP0122	Transp. Engineer		Minor transportation improvements to address traffic operation and safety issues and concerns.	-	103,600	-	110,800	-	118,000	214,400
	Pedestrian & Bicycle Facilities Plan Update	SP0133	Transp. Engineer		Current 2010 PBF Plan is out of date and was a modest update to the original 1996 plan. Comprehensive update will incorporate ADA Transition Plan, evaluate projects and priorities based on current standards, and provide a roadmap and foundation for future improvements. Staff will pursue grant opportunities where possible.	-	-	187,600	193,900	-	-	381,500
	Traffic Signal Safety Improvements	SP0137	Transp. Engineer		Safety and operational enhancements for four traffic signals. WSDOT City Safety Grant awarded.	155,000						155,000
	Mercer Way Shoulder Study	SP0009	TBD		Engineering study to assess the feasibility of marking the Mercer Ways as a shared pedestrian/bicycle facility.	55,000						55,000
E.	Subtotal Other					210,000	103,600	187,600	304,700	-	118,000	805,900
F.	Non-TIP Related Operations					3,832,000	3,832,000	3,832,000	3,832,000	3,832,000	3,832,000	19,160,000
F.	Subtotal Non-TIP Related Operations					\$3,832,000	\$3,832,000	\$3,832,000	\$3,832,000	\$3,832,000	\$3,832,000	\$19,160,000
	TOTAL PROJECT COSTS					8,713,000	\$8,812,400	\$6,827,728	\$5,964,320	\$7,835,000	\$7,313,000	\$38,152,448

EXHIBIT 2: SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM

Street Fund Balance - as of April 2023\*

2024 - 2029

RESOURCES (\$ in thousands)	COMMENTS	2023	2024	2025	2026	2027	2028	2029
Beginning Fund Balance		\$6,109	\$7,250	\$3,491	\$2,351	\$2,187	\$2,672	\$1,461
Revenues								
Real Estate Excise Tax	RCW 82.46.010	1,955	1,857	1,894	1,932	1,971	2,010	2,050
Fuel Tax	RCW 47.24.040	460	466	461	456	452	447	443
MI Transportation Benefit District (TBD)	MI Ordinance 14C-11 (Oct 2014)	375	375	375	375	375	375	375
State Grants		27	155	0	0	0	0	0
Transportation Impact Fees	MI Ordinance 16C-01 (Jan 2016)	60	60	60	60	60	60	60
Interfund Transfers	Utility work within street projects	428	583	602	549	320	480	540
State Shared - Multimodal Transportation	ESSB 5987 (July 2015)	34	34	33	33	33	32	32
Mitigation - Sound Transit	Ends December 2025	1,958	1,425	969	0	0	0	0
Total Revenues		\$5,297	\$4,954	\$4,394	\$3,405	\$3,210	\$3,405	\$3,500
Total Street Fund Resources		\$11,406	\$12,204	\$7,885	\$5,756	\$5,397	\$6,076	\$4,961

EXPENDITURES (\$ in thousands)	COMMENTS	2023	2024	2025	2026	2027	2028	2029
A. Residential Streets Preservation Program		900	920	940	960	980	1,000	1,062
B. Arterial Street Improvements		75	1,470	1,553	885	515	2,259	1,239
C. Pedestrian & Bicycle Facilities - New		100	856	1,415	963	332	744	1,062
D. East Link Traffic/Safety Mitigation Eligible Projects		1,958	1,425	969	0	0	0	0
E. TIP Other		130	210	104	188	305	0	118
F. Operations Other	Non-TIP Related Work	993	3,832	554	574	593	612	631
Total Expenditures		\$4,156	\$8,713	\$5,535	\$3,569	\$2,725	\$4,615	\$4,112
Ending Fund Balance (including reserves)		\$7,250	\$3,491	\$2,351	\$2,187	\$2,672	\$1,461	\$849

FUND RESERVES AND DESIGNATIONS (\$ in thousands)	COMMENTS	2023	2024	2025	2026	2027	2028	2029
Minimum Operating Fund Balance	45-day minimum updated annually	90	93	97	100	104	108	111
Impact Fees Collected	Applied to eligible projects	467	366	77	49	95	97	157
Designated - TC Streets Reserve		100	0	0	0	0	0	0
Ending Fund Balance (available after reserves)		\$6,593	\$3,032	\$2,177	\$2,038	\$2,473	\$1,256	\$580

\*Pending further analysis.

EXHIBIT 3: SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM  
Detail of Proposed Expenditures for 2024 - 2029

						Project Costs with Inflation Factor						
	PROJECTS	PROJECT ID	PROJECT MNGR	STATUS	COMMENTS	2024	2025	2026	2027	2028	2029	TOTAL
PRESERVATION AND MAINTENANCE PROJECTS												
A.	Residential Street Preservation Program											
	Residential Street Resurfacing	SP0100	Street Engineer		Annual program to resurface residential streets.	920,000	940,000	960,000	980,000	1,000,000	1,062,000	5,862,000
A.	Subtotal Residential Street Preservation Program					\$920,000	\$940,000	\$960,000	\$980,000	\$1,000,000	\$1,062,000	\$5,862,000
B.	Arterial Street Improvements											
	Arterial Preservation Program	SP0101	Street Engineer		Annual program to extend life of arterial streets through targeted repairs and patching.	75,000	77,700	80,400	83,100	85,800	88,500	490,500
	North Mercer Way (7500 to Roanoke)	SP0104	Street Engineer	Modified	Resurface pavement with HMA overlay. Moved from 2023 to 2024 to accommodate water improvements project.	616,000	-	-	-	-	-	616,000
	West Mercer Way (SE 56th - EMW)	SP0126	Street Engineer		Resurface with HMA overlay.	-	-	-	-	2,173,600	-	2,173,600
	Gallagher Hill Road (SE 36th - SE 40th)	SP0106	Street Engineer		Resurface with HMA overlay. Tied to SP0115.	75,000	506,604	-	-	-	-	581,604
	SE 40th (88th Ave SE - 93rd Ave SE)	SP0107	Street Engineer		Resurface with HMA overlay. Tied to SP0116.	50,000	362,600	-	-	-	-	412,600
	SE 36th St (Gallagher Hill Rd - EMW)	SP0127	Street Engineer		Resurface with HMA overlay. Minor sidewalk repairs included.	-	606,060	-	-	-	-	606,060
	North Mercer Way (8400 - SE 35th)	SP0128	Street Engineer		Resurface with HMA overlay. Includes SE 26th Street (ICW - 84th Ave SE)	-	-	805,072	-	-	-	805,072
	SE 27th St (76th Ave SE - 80th Ave SE)	SP0110	Street Engineer		Resurface with HMA overlay (Town Center).	654,000	-	-	-	-	-	654,000
	East Mercer Way (SE 36th St - SE 40th St)	SP0134	Street Engineer		Resurface with HMA overlay.	-	-	-	432,120	-	-	432,120
	West Mercer Way (I-90 to SE 32nd St)	SP0001	Street Engineer	New	Resurface with HMA overlay. Design in 2029. Construction in 2030.	-	-	-	-	-	88,500	88,500
	78th Ave SE (SE 40th Street to WMW)	SP0002	Street Engineer	New	Resurface with HMA overlay. Tied to sidewalk project.	-	-	-	-	-	472,000	472,000
	SE 24th Street (72nd Avenue SE to 76th Avenue SE)	SP0003	Street Engineer	New	Resurface with HMA overlay. Tied to sidewalk project.	-	-	-	-	-	590,000	590,000
B.	Subtotal Arterial Street Improvements					1,470,000	1,552,964	885,472	515,220	2,259,400	1,239,000	7,922,056
NEW CONSTRUCTION PROJECTS												
C.	Pedestrian and Bicycle Facilities (PBF) - New Facilities											
	West Mercer Way Roadside Shoulders - Ph 4 (8100 WMW - 8400 EMW)	SP0114	Street Engineer		Paved shoulder along northbound lane, gap completion.	676,000	-	-	-	-	-	676,000
	Gallagher Hill Sidewalk Impr (SE 36th - SE 40th)	SP0115	Street Engineer		New sidewalk, gap completion. Tied to SP106. TIB grant eligible.	100,000	403,004	-	-	-	-	503,004
	SE 40th Sidewalk Impr (Gallagher Hill - 93rd Ave SE)	SP0116	Street Engineer		Replace/improve existing sidewalk, construct bike lanes supporting SRTS. TIB or SRTS grant eligible. Highest priority for MISD. Tied to SP0107.	80,000	908,572	-	-	-	-	988,572
	ADA Transition Plan Implementation	SP0118	Transp. Engineer		Plan, enhance, and construct pedestrian facility improvements to comply with the ADA Transition Plan. See section D for 2023-2024 budget. \$200K for 2026 biennium. \$400K/biennium starting in 2028.	-	-	214,400	-	457,600	-	672,000
	PBF Plan Implementation	SP0125	Transp. Engineer		Annual program to identify, prioritize, design and construct small spot improvements and gap completion projects to pedestrian and bicycle facilities citywide.	-	103,600	-	110,800	-	-	214,400
	77th Ave SE channelization (SE 32nd - North Mercer Way)	SP0136	Transp. Engineer		Placeholder to remove bike lanes, create on-street parking and add sharrows to comply with street design standards in MICC 19.11.120 if Town Center Parking Study does not result in changes to street design standards.	-	-	53,600	-	-	-	53,600
	East Mercer Way Roadside Shoulders - Ph 11 (SE 79th St. to 8400 block)	SP0132	Street Engineer		Final phase of Mercer Ways Roadside Shoulders project.	-	-	533,856	-	-	-	533,856
	SE 24th Street Sidewalk (72nd Ave SE to 76th Ave SE)	SP0004	TBD	New	Replace/improve existing sidewalk, ADA ramps, and crosswalks. Tied to overlay project.	-	-	-	-	-	708,000	708,000
	81st Ave SE Sidewalk (NMW to SE 24th Street)	SP0005	TBD	New	Replace/improve existing sidewalk and ADA ramps.	-	-	-	221,600	-	-	221,600
	NMW Sidewalk (Fortuna to SE 35th Street)	SP0006	TBD	New	New sidewalk. Remove guardrail. Tied to SP0128.	-	-	160,800	-	-	-	160,800
	84th Ave SE Ped Improvement (SE 33rd Pl to SE 36th St)	SP0007	TBD	New	Improved pedestrian area. Medium priority for MISD.	-	-	-	-	286,000	-	286,000
	78th Ave SE Sidewalk (SE 40th Street to WMW)	SP0008	TBD	New	New sidewalk. Tied to overlay project. TIB or SRTS grant eligible.	-	-	-	-	-	354,000	354,000
C.	Subtotal Pedestrian and Bicycle Facilities (PBF) - New Facilities					856,000	1,415,176	962,656	332,400	743,600	1,062,000	5,371,832



B.	Subtotal Arterial Street Improvements					1,470,000	1,552,964	885,472	515,220	2,259,400	1,239,000	7,922,056
NEW CONSTRUCTION PROJECTS												
D.	East Link Traffic Safety/ Mitigation Eligible Projects											
	Island Crest Way Corridor Improvements (90th Ave. SE-SE	SP0135	Transp. Engineer		Implementation of recommendations from ICW Corridor Safety Analysis.	1,100,000	-	-	-	-	-	1,100,000
	78th Avenue Sidewalk (SE 32nd - SE 34th)	SP0112	Transp. Engineer		Replace existing curb, sidewalk & ADA ramps. Replace street trees and street lighting. Moved to East Link Mitigation category.	75,000	697,228	-	-	-	-	772,228
	SE 32nd St. (77th to 78th Ave. SE) sidewalk replacement	SP0131	Transp. Engineer		Replace wide sidewalk area adjacent to Mercerdale Park due to tree damage. Includes replacement of street trees and ADA improvements. Combine project with SP0112 for economy of scale.	50,000	271,432	-	-	-	-	321,432
	ADA Transition Plan Implementation	SP0118	Transp. Engineer		Plan, enhance, and construct pedestrian facility improvements to comply with the ADA Transition Plan. 2023-2024 focus in town center. \$200k per year for projects focused in the Town Center near the East Link station. Moved to East Link Mitigation category.	200,000	-	-	-	-	-	200,000
D.	Subtotal East Link Traffic Safety/ Mitigation Eligible Projects					1,425,000	968,660	-	-	-		2,393,660
E.	Other											
	Minor Capital - Traffic Operations Improvements	SP0122	Transp. Engineer		Minor transportation improvements to address traffic operation and safety issues and concerns.	-	103,600	-	110,800	-	118,000	214,400
	Pedestrian & Bicycle Facilities Plan Update	SP0133	Transp. Engineer		Current 2010 PBF Plan is out of date and was a modest update to the original 1996 plan. Comprehensive update will incorporate ADA Transition Plan, evaluate projects and priorities based on current standards, and provide a roadmap and foundation for future improvements. Staff will pursue grant opportunities where possible.	-	-	187,600	193,900	-	-	381,500
	Traffic Signal Safety Improvements	SP0137	Transp. Engineer		Safety and operational enhancements for four traffic signals. WSDOT City Safety Grant awarded.	155,000						155,000
E.	Subtotal Other					155,000	\$103,600	\$187,600	\$304,700	\$0	\$118,000	750,900
F.	Non-TIP Related Operations					3,832,000	3,832,000	3,832,000	3,832,000	3,832,000	3,832,000	19,160,000
F.	Subtotal Non-TIP Related Operations					\$3,832,000	\$3,832,000	\$3,832,000	\$3,832,000	\$3,832,000	\$3,832,000	\$19,160,000
	TOTAL PROJECT COSTS					\$8,658,000	\$8,812,400	\$6,827,728	\$5,964,320	\$7,835,000	\$7,313,000	\$38,097,448

EXHIBIT 3: SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM

Street Fund Balance - as of April 2023\*

2024 - 2029

RESOURCES (\$ in thousands)	COMMENTS	2023	2024	2025	2026	2027	2028	2029
Beginning Fund Balance		\$6,109	\$7,250	\$3,546	\$2,406	\$2,242	\$2,727	\$1,516
Revenues								
Real Estate Excise Tax	RCW 82.46.010	1,955	1,857	1,894	1,932	1,971	2,010	2,050
Fuel Tax	RCW 47.24.040	460	466	461	456	452	447	443
MI Transportation Benefit District (TBD)	MI Ordinance 14C-11 (Oct 2014)	375	375	375	375	375	375	375
State Grants		27	155	0	0	0	0	0
Transportation Impact Fees	MI Ordinance 16C-01 (Jan 2016)	60	60	60	60	60	60	60
Interfund Transfers	Utility work within street projects	428	583	602	549	320	480	540
State Shared - Multimodal Transportation	ESSB 5987 (July 2015)	34	34	33	33	33	32	32
Mitigation - Sound Transit	Ends December 2025	1,958	1,425	969	0	0	0	0
Total Revenues		\$5,297	\$4,954	\$4,394	\$3,405	\$3,210	\$3,405	\$3,500
Total Street Fund Resources		\$11,406	\$12,204	\$7,940	\$5,811	\$5,452	\$6,131	\$5,016

EXPENDITURES (\$ in thousands)	COMMENTS	2023	2024	2025	2026	2027	2028	2029
A. Residential Streets Preservation Program		900	920	940	960	980	1,000	1,062
B. Arterial Street Improvements		75	1,470	1,553	885	515	2,259	1,239
C. Pedestrian & Bicycle Facilities - New		100	856	1,415	963	332	744	1,062
D. East Link Traffic/Safety Mitigation Eligible Projects		1,958	1,425	969	0	0	0	0
E. TIP Other		130	155	104	188	305	0	118
F. Operations Other	Non-TIP Related Work	993	3,832	554	574	593	612	631
Total Expenditures		\$4,156	\$8,658	\$5,535	\$3,569	\$2,725	\$4,615	\$4,112
Ending Fund Balance (including reserves)		\$7,250	\$3,546	\$2,406	\$2,242	\$2,727	\$1,516	\$904

FUND RESERVES AND DESIGNATIONS (\$ in thousands)	COMMENTS	2023	2024	2025	2026	2027	2028	2029
Minimum Operating Fund Balance	45-day minimum updated annually	90	93	97	100	104	108	111
Impact Fees Collected	Applied to eligible projects	467	366	77	49	95	97	157
Designated - TC Streets Reserve		100	0	0	0	0	0	0
Ending Fund Balance (available after reserves)		\$6,593	\$3,087	\$2,232	\$2,093	\$2,528	\$1,311	\$635

\*Pending further analysis.



# 2023 PLANNING SCHEDULE

Item 19.

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

JUNE 20, 2023		DD	FN	CA	Clerk	CM
ABSENCES:		6/9	6/12	6/12	6/13	6/13
ITEM TYPE   TIME   TOPIC				STAFF		
STUDY SESSION						
30	AB xxxx: Financial Management Software Implementation Update			Matt Mornick/Gracie Liu		
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: June 2, 2023 Payroll Certification			Ali Spietz/Nicole Vannatter		
--	AB 6286: Renew 2024-2026 Interlocal Cooperation Agreement with King County Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Program Consortiums.			Jeff Thomas/Alison Van Gorp		
REGULAR BUSINESS						
15	AB 6285: Adopt Ordinance No. 23C-09 on interim regulations in MICC 19.11.060 related to outdoor dining.			Jeff Thomas/Alison Van Gorp		
EXECUTIVE SESSION						

WEDS, JULY 5, 2023 (RESCHEDULED DUE TO HOLIDAY)		DD	FN	CA	Clerk	CM
ABSENCES:		6/23	6/26	6/26	6/27	6/27
ITEM TYPE   TIME   TOPIC				STAFF		
STUDY SESSION						
30	AB xxxx: Comprehensive Plan Periodic Update – Supplemental Scope / Schedule			Jeff Thomas/Adam Zack		
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: June 16, 2023 Payroll Certification			Ali Spietz/Nicole Vannatter		
--	AB xxxx: Parks & Recreation Month, Proclamation No. xxx			Jason Kintner/Ryan Daly		
--	AB xxxx: Lease for Telecommunications Facilities at Island Crest Park			Bio Park/Alaine Sommargren		
--	AB xxxx: Basin 40 Cured-In-Place-Pipe (CIPP) Sewer Lining, Phase 2 Bid Award			Patrick Yamashita/Clint Morris/Chris Marks		
--	AB xxxx: 2022 Arterial and Residential Street Overlays Project Closeout			Patrick Yamashita/Clint Morris/Ian Powell		
--	AB xxxx: 2022 Street Related Utility Improvements Project Closeout			Patrick Yamashita/Clint Morris/Ian Powell		
REGULAR BUSINESS						

30	AB xxxx: Town Center Parking Study – “Quick Wins” Implementation Update	Patrick Yamashita/Ed Holmes/Jeff Thomas/Sarah Blugas
<b>EXECUTIVE SESSION</b>		

Item 19.

JULY 18, 2023		DD	FN	CA	Clerk	CM
ABSENCES:		7/7	7/10	7/10	7/11	7/11
ITEM TYPE   TIME   TOPIC				STAFF		
STUDY SESSION						
45	AB xxxx: GIS Project Update			Ali Spietz/Leah Llamas		
SPECIAL BUSINESS						
15	AB xxxx: Public hearing and first reading of Ordinance No. 23C-xx (renews Ordinance No. 21C-23) on interim regulations in MICC 19.16.010 related to emergency shelters and housing, transitional housing, and permanent supportive housing in response to E2SHB 1220			Jeff Thomas/Alison Van Gorp		
15	AB xxxx: Public Hearing of Ordinance No. 23C-09 on interim regulations in MICC 19.11.060 related to outdoor dining.			Jeff Thomas/Alison Van Gorp		
15	AB xxxx: Public Hearing of Ordinance No. 23C-xx on interim regulations in MICC 19.15, 19.16 and 19.21 related to permit processing			Jeff Thomas/Adam Zack		
CONSENT AGENDA						
--	AB xxxx: June 30, 2023 Payroll Certification			Ali Spietz/Nicole Vannatter		
--	AB xxxx: Interlocal Agreement with MISD for Mental Health Counseling Services			Ali Spietz/Tambi Cork		
--	AB xxxx: Comprehensive Plan Periodic Update – Supplemental Scope / Schedule			Jeff Thomas/Adam Zack		
--	AB xxxx: 2023 Water System Improvements Bid Award			Patrick Yamashita/Clint Morris/George Fletcher		
--	AB xxxx: SE 22nd ST & SE 22nd PL Water System Improvements Project Closeout			Patrick Yamashita/Clint Morris/Rona Lin		
--	AB xxxx: 81st Avenue SE Backyard Sewer Project Closeout			Patrick Yamashita		
REGULAR BUSINESS						
EXECUTIVE SESSION						

AUGUST 1, 2023 – RECESS			DD	FN	CA	Clerk	CM
ABSENCES:			7/21	7/24	7/24	7/25	7/25
ITEM TYPE   TIME   TOPIC					STAFF		
STUDY SESSION							
SPECIAL BUSINESS							
CONSENT AGENDA							

<b>REGULAR BUSINESS</b>		
<b>EXECUTIVE SESSION</b>		

AUGUST 15, 2023 – RECESS		DD	FN	CA	Clerk	CM
ABSENCES:		8/4	8/7	8/7	8/8	8/8
ITEM TYPE   TIME   TOPIC				STAFF		
STUDY SESSION						
SPECIAL BUSINESS						
CONSENT AGENDA						
REGULAR BUSINESS						
EXECUTIVE SESSION						

SEPTEMBER 5, 2023		DD	FN	CA	Clerk	CM
ABSENCES:		8/25	8/28	8/28	8/29	8/29
ITEM TYPE   TIME   TOPIC				STAFF		
STUDY SESSION						
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: July 14, 2023 Payroll Certification			Ali Spietz/Nicole Vannatter		
--	AB xxxx: July 28, 2023 Payroll Certification			Ali Spietz/Nicole Vannatter		
--	AB xxxx: August 11, 2023 Payroll Certification			Ali Spietz/Nicole Vannatter		
--	AB xxxx: August 25, 2023 Payroll Certification			Ali Spietz/Nicole Vannatter		
--	AB xxxx: National Preparedness Month Proclamation, No. xxx			Mayor Nice/Jennifer Franklin		
--	AB xxxx: National Recovery Month Proclamation, No. xxx			Mayor Nice/Tambi Cork		
--	AB xxxx: Peace Day on Mercer Island, Proclamation No. xxx			Mayor Nice/Andrea Larson		



--	AB xxxx: Mayor's Day of Concern for the Hungry, Proclamation No. xxx	Mayor Nice/Tambi Cork	Item 19.
--	AB xxxx: Second reading of Ordinance No. 23C-xx (renews Ordinance No. 21C-23) on interim regulations in MICC 19.16.010 related to emergency shelters and housing, transitional housing, and permanent supportive housing in response to E2SHB 1220	Jeff Thomas/Alison Van Gorp	
<b>REGULAR BUSINESS</b>			
15	AB xxxx: Financial Status Update for the Second Quarter 2023 and Budget Amending Ordinance (Ord. No. 23-xx)	Matt Mornick	
15	AB xxxx: Code amendment for Stormwater Maintenance Manual updates (first reading)	Patrick Yamashita/Brian Hartvigson	
<b>EXECUTIVE SESSION</b>			