



CITY OF MERCER ISLAND

CITY COUNCIL REGULAR HYBRID MEETING

Tuesday, April 16, 2024 at 5:00 PM

MERCER ISLAND CITY COUNCIL:

Mayor Salim Nice, Deputy Mayor David Rosenbaum,
Councilmembers: Lisa Anderl, Jake Jacobson,
Craig Reynolds, Wendy Weiker, and Ted Weinberg

LOCATION & CONTACT:

MICEC – Slater Room Council Chambers and via Zoom
8236 SE 24th Street | Mercer Island, WA 98040
206.275.7793 | www.mercerisland.gov

We strive to create an inclusive and accessible experience. Those requiring accommodation for meetings should notify the City Clerk's Office 3 days prior to the meeting at 206.275.7793 or by emailing cityclerk@mercerisland.gov.

The hybrid meeting will be live streamed on the City Council's [YouTube Channel](#).

Individuals wishing to speak live during Appearances (public comment period) must register with the City Clerk at 206.275.7793 or cityclerk@mercerisland.gov before 4 PM on the day of the Council meeting. Each speaker will be allowed three (3) minutes to speak. A timer will be visible to online to speakers, City Council, and meeting participants.

Written comments may be sent to the City Council at council@mercerisland.gov.

Join the meeting at 5:30 PM (Appearances will start sometime after 6:00 PM) by:

- **Telephone:** Call 253.215.8782 and enter Webinar ID 839 9453 0126 and Password 730224
- **Zoom:** Click this [link](#) (Webinar ID 839 9453 0126; Password 730224)
- **In Person:** Mercer Island Community & Event Center – Slater Room Council Chambers (8236 SE 24th Street, Mercer Island, WA 98040)

MEETING AGENDA

EXECUTIVE SESSION 1 - Approximately 30 Minutes

1. Collective Bargaining

Executive Session for planning or adopting the strategy or position to be taken by the City Council during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b).

CALL TO ORDER & ROLL CALL, 5:30 PM

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

STUDY SESSION

2. AB 6445: Wildland Fire Preparedness Study Session

Recommended Action: Receive report. No action necessary.

CITY MANAGER REPORT

APPEARANCES

(This is the opportunity for anyone to speak to the City Council on any item, except items before the City Council requiring a public hearing, any quasi-judicial matters, or campaign-related matters)

CONSENT AGENDA

3. AB 6447: April 5, 2024 Payroll Certification

Recommended Action: Approve the April 5, 2024 Payroll Certification in the amount of \$851,786.11 and authorize the Mayor to sign the certification on behalf of the entire City Council.

4. Certification of Claims:

- A. Check Register | 219195-219269 | 03/29/24 | \$620,806.87
- B. Check Register | 219270-219347 | 04/05/24 | \$1,550,754.58

Recommended Action: Certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

5. City Council Regular Hybrid Meeting Minutes of April 2, 2024

Recommended Action: Approve the City Council Regular Hybrid Meeting Minutes of April 2, 2024.

6. AB 6448: Earth Day Proclamation (No. 326)

Recommended Action: Proclaim April 20, 2024, as Earth Day in the City of Mercer Island, to encourage community action in the protection of the environment.

7. AB 6446: Phase 1 PRV Station Replacement-Bid Award

Recommended Action: Award the Phase 1 PRV Station Replacement Project to Fury Site Works Inc, a Washington-based company, and authorize the City Manager to execute a contract with Fury Site Works Inc. in an amount not to exceed \$1,350,406 and set the total project budget at \$1,928,787.

8. AB 6449: 2024 Legislative Session Recap

Recommended Action: Receive report. No action necessary.

9. AB 6450: Fourth Extension Agreement to Interlocal Agreement with the Mercer Island School District for the Mary Wayte Pool (2025-2034)

Recommended Action: Authorize the City Manager to sign the Fourth Extension Agreement to the Interlocal Agreement with the Mercer Island School District for the operation of the Mary Wayte Pool from January 1, 2025 through December 31, 2034, substantially in the form attached as Exhibit 2 to AB 6450.

10. AB 6442: Hiring Incentives for Lateral Police Officers

Recommended Action: Approve the Lateral Police Officer Hiring Incentives Program for a 12-month trial period substantially in the form attached as Exhibit 1 to this AB.

REGULAR BUSINESS

11. AB 6453: Alternative Public Works Contracting Methods Discussion

Recommended Action: Discussion only. No action necessary.

12. AB 6452: 2023 Washington Cities Electrical Code (Ordinance No. 24C-05, First Reading and Adoption)

Recommended Action: Adopt, at first reading under City Council Rules of Procedures 6.3(C)(3), Ordinance No. 24C-05, amending Chapter 17 MICC with the updated editions of the Construction Codes.

13. AB 6455: Project Update on 80th Avenue Sidewalk Improvements

Recommended Action: Receive project update. No action necessary.

14. AB 6454: Reconstitution of the Planning Commission – consideration of amendments to MICC, Chapter 3.46 (Ordinance No. 24C-06, First Reading)

Recommended Action: Move to schedule second reading and adoption of Ordinance No. 24C-06 for May 7, 2024.

OTHER BUSINESS

15. Planning Schedule

16. Councilmember Absences & Reports

EXECUTIVE SESSION 2 - Approximately 60 Minutes

17. Pending or Potential Litigation

Executive Session to discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(i).

ADJOURNMENT



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6445
April 16, 2024
Study Session

AGENDA BILL INFORMATION

TITLE:	AB 6445: Wildland Fire Preparedness Study Session	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Receive report. No action necessary.	

DEPARTMENT:	Police
STAFF:	Ed Holmes, Police Chief Amanda Keverkamp, Emergency Manager Greg Bawden, Eastside Fire and Rescue Jeromy Hicks, Eastside Fire and Rescue
COUNCIL LIAISON:	n/a
EXHIBITS:	n/a
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

With the increase in high-profile wildfires in Washington State and beyond, questions have been raised about the likelihood of a wildfire on Mercer Island and the City’s ability to respond to it. This agenda bill and presentation will examine:

- Wildfire risk on Mercer Island
- Eastside Fire & Rescue (EFR) wildfire response capabilities
- Reducing wildfire risk
- Emergency preparedness tools
- City communications during disasters

BACKGROUND

Recent high-profile wildfires in the Lahaina community in Maui, the 2018 Camp Fire in California, and the February 2024 Texas wildfires which burned over a million acres, bring attention to the importance of community and personal emergency preparedness.

The Evergreen State is no exception. In 2020, the Cold Springs Canyon and Pearl Hill Fires in Okanogan and

Douglas Counties burned over 410,000 acres of land, resulting in one casualty. While the vast majority of large or fast-spreading wildfires in Washington occur on the eastern and traditionally drier side of the state, Mercer Island endeavors to prepare for any and all possible disasters – including wildfires.

ISSUE/DISCUSSION

WILDFIRE RISK ON MERCER ISLAND

The United States is beginning to see a trend in more frequent wildfires.¹ On the western side of the Cascade Mountains, Washingtonians have enjoyed historically low wildfire risk and smaller, slow-moving fires.

Traditionally, what would be considered a large fire on the western side of the Cascades would be quite a bit smaller than the wildfires Eastern Washington sees. Numerically speaking, Western Washington would see an 80-acre fire vs. 1,000s of acres burned on the eastern side of the mountains. Recently, however, the westside has seen fires that are beginning to challenge these traditional assumptions.

- **Sumner Grade Fire.** Over Labor Day weekend in 2020, electrical equipment sparked a fire along State Route 410, which spread quickly due to dry, windy conditions through the Cascade/Enumclaw gap. The fast-spreading fire prompted Level 3 evacuations and burned 800 acres including 4 homes.
- **Bolt Creek Fire.** Over Labor Day weekend two years later, a fire started along King and Snohomish County lines and burned over 12,000 acres. The fire was human-caused, and spread quickly due to steep terrain, strong east winds, and a remote, rugged wilderness that limited firefighting measures.
- **Lahaina Fire.** While not Washington, another recent wildfire that challenges traditional assumptions is the Lahaina/Maui fire in August of 2023. The area was under a red flag warning and the fire was fueled by neglected, overgrown, and dried-out invasive vegetation; and downslope, hurricane-force, sustained winds nearing 80 mph. Additionally, many of the homes and buildings were closely spaced and built before modern codes. Scarcity of water, for both irrigation and firefighting, also contributed to the fast-burning fire which burned over 2,100 acres, left 100 people dead, and thousands homeless.

Mercer Island’s healthy, well-maintained vegetation, location-moderated temperature due to Lake Washington, geographical profile that allows firefighters access for fire suppression, and adopted modern building codes lowers wildfire risk as compared to the examples above.

Unlike the Sumner Grade and Bolt Creek fire areas, Mercer Island also has very little area that would be considered Wildland-Urban Interface. The Wildland-Urban Interface (WUI) are areas where wildlands and human development and structures meet or intermix. The Department of Natural Resources (DNR) defines wildlands as any area with more than 50% burnable vegetated cover, and includes not only forests, but grasslands, sagebrush-steppe, and other vegetation.

While Mercer Island’s wildfire risk is low for the reasons listed above, it is always important to be able to put out a fire quickly and effectively. This is where Eastside Fire & Rescue (EFR)² comes in.

¹ Environmental Protection Agency (EPA). [Climate Change Indicators: Wildfires](#). (2024, February).

² In 2023, the Mercer Island City Council approved an [interlocal agreement with Eastside Fire & Rescue](#) to provide fire and emergency medical services on Mercer Island. Eastside Fire & Rescue began providing Mercer Island’s fire and emergency medical services on January 1, 2024.

EASTSIDE FIRE & RESCUE WILDFIRE RESPONSE CAPABILITIES

All 220 EFR firefighters are wildfire trained (also known as a Red Card) with 53 firefighters on a specialized wildfire team. The EFR Wildland Team was founded in 1994 and is recognized as one of the largest, well-equipped, well-trained wildland teams in the state.

Wildland Team members regularly deploy to major fires in Eastern Washington and beyond affording the team practical, hands-on experience they would not normally acquire in Western Washington. EFR firefighters and apparatus mobilize to large wildfires throughout the state, Oregon, California, and across the country.

The EFR Wildland Team trains and works collaboratively with neighboring fire departments, and state and federal agencies responsible for responding to wildland fires including the Washington State Department of Natural Resources (DNR) and the United States Forest Service (USFS). Crews are trained and prepared to draft water from lakes and pools as safety allows. EFR crews are able and prepared to lay over 1,000 feet of supply hose between fire hydrants. Engines carry 1,000-1,200 feet of supply hose. For reference, most hydrants on Mercer Island are within 400-500 feet.

When responding to a call for a brush fire, a variety of engines and leadership respond including ladder trucks, fire suppression apparatus, tenders (water tanker trucks), and more. A standard response deploys:

	Engines	Brush Trucks	Battalion Chief (BC)	Tender
1 Alarm	3		1	
2 Alarm	5	2	2	1
3 Alarm	6	3	3	2
4 Alarm	10	4	4	

The multi-tiered response to wildland fire is available to Mercer Island through Eastside Fire & Rescue and include:

- First-in structure engines – each staffed with wildfire-trained crews and wildland hose
- Local and regional brush trucks – EFR has four brush trucks, and a Department of Natural Resources (DNR) crew at Station 76
- Local and regional aid agreements with Bellevue, Bothell, Fall City, Redmond, Renton, Shoreline, and King County Fire District 45/Duvall, and more.

Efficiently and effectively putting down a fire is important after a wildfire starts. An essential step to wildfire preparedness and safety is preventing a wildfire from starting in the first place.

REDUCING WILDFIRE RISK

Wildfire risk reduction involves the entire community. It is a process that balances community interests, safety, risk tolerance, and building codes. Creating what experts term, a defensible space, around the home and neighborhood is essential to slowing or stopping the spread of wildfire, should one start.

Defensible space is broken into three ignition zones – Immediate (0-5’ from the home), Intermediate (5-30’ from buildings), and Extended (30-200’ from structures). Of the three, making changes to the Immediate and Intermediate Zones around the home and neighborhood will make the most impact during a wildfire event. Taking steps like replacing bark with non-flammable material like rocks or pavers, planting [fire-resistant plants](#), and [reducing ladder fuels](#), all help create a no-fuel zone around the home and neighborhood.

Partner agencies from the King Conservation District and Puget Sound Energy (PSE) are also focused on wildfire risk reduction strategies. The [King Conservation District](#) aids homeowners and communities with wildfire risk assessments and more. Puget Sound Energy has a [year-round program](#) to not only prepare for but help prevent wildfires. The program includes strengthening the electric system, updating operational procedures during wildfire season like proactively turning off power during high-risk conditions, and assisting communities with emergency response.

EMERGENCY PREPAREDNESS TOOLS

Just as important as reducing wildfire risk through physical changes to the landscape around the home or neighborhood, residents should have a disaster plan and know what to do if a wildfire does happen in Mercer Island. All Islanders should:

1. Understand the hazards where they live.
2. Create a plan for their household.
3. Build a kit.
4. Talk with their family about preparedness and practice the plan.
5. Prepare their pets.

Detailed information about each of these is available at www.mercerisland.gov/emergencyprep. The City also offers a number of events, classes, trainings, and certifications that teach these key components of basic emergency preparedness. Training opportunities offered by the City include:

[Map Your Neighborhood](#). The City offers Map Your Neighborhood (MYN) to help Island neighborhoods prepare together for disasters. Neighbors gather for an evening where they get to know each other, share contact information, learn the steps to follow after a disaster, and more. This program is offered throughout the year.

[National Night Out](#). This community-building event is held in neighborhoods and cities across the United States on the first Tuesday of August annually. The event is designed to increase awareness about police programs like the Neighborhood Watch Program, drug prevention, Paws on Patrol, emergency preparedness, and other crime prevention and safety efforts.

[Emergency Preparedness Presentation](#). Residents can schedule an emergency preparedness presentation for their business or community group.

[Community Emergency Response Team \(CERT\) Training](#). The City offers training in basic disaster preparedness and response skills to Mercer Island residents and businesses. Topics covered include fire safety, disaster medical operations, light search and rescue, and more.

[Emergency Well Training](#). Every June, City staff and volunteers host an Emergency Well training to refresh skills and train new workers.

[Emergency Preparedness and MIRO Field Day](#). The fourth Saturday of June, amateur radio operators across the country compete to contact as many other stations as possible.

[Amateur Radio Operator Training](#). Trained, resident-volunteer HAM/amateur radio operators are a key component of the City's emergency response plan. Mercer Island Radio Operators (MIRO) will help keep communications going during a disaster. They offer HAM radio training and opportunities to practice and keep skills fresh throughout the year.

[Emergency Management Volunteers](#). Volunteers are essential to emergency management projects and programs. Volunteers can put their skills, talents, and interests to use to help the Mercer Island community during an emergency.

CITY COMMUNICATIONS DURING DISASTERS

If the unthinkable happens, the City has a collection of communications tools it can – and does – use during emergencies. These tools vary from electronic reader boards stationed throughout the Island to push notifications through social media or our emergency alert notification system.

- **Emergency Alert Notification System.** Our emergency alert system, known as Red Alert or ALERT King County, will be activated and information will be pushed out to cell phones via a phone message, text, and/or email. Visit www.mercerisland.gov/emergencyalert to sign up.
- **City Website.** Information will be posted as a red alert banner at the top of the website. The banner is static and will appear on all City webpages, click the banner to open details.
- **Social Media.** During an emergency, the communications team will push out updates on social media. To follow City social media accounts, visit www.mercerisland.gov/socialmedia.
- **City Information Line.** The City’s Call Center is staffed Monday through Friday, 8:30am – 5:00pm and is answered by a member of the City team. During an emergency, City staff will extend Call Center hours. If possible, check the City website for information before calling the information line, then call the information line or email the Customer Service Team if your questions have not been answered or if you have information to share with the City: (206) 275-7600 or customerservice@mercerisland.gov.
- **Electronic Message Boards.** Electronic message boards will be placed along key City arterials, highlighting emergency information.
- **Live YouTube Briefings.** When possible, the City will host live briefings on the City’s YouTube channel: www.youtube.com/mercerislandcouncil. Those will be available for viewing after the live event on YouTube, the City website, and [MI-TV Channel 21](#).
- **Local Media.** During a large-scale emergency, information will be passed through to local media including MI High School Station FM 88.9.
- **Loudspeaker.** If power is out and/or evacuation is eminent, City vehicles – not responding to the emergency – that are equipped with speakers and/or sirens will be deployed across the Island to alert neighborhoods of the situation.
- **Emergency Communications Team – MIRO.** During a major disaster, the City may also rely on the [Mercer Island Radio Operators \(MIRO\)](#), a group of dedicated, resident-volunteers who are trained to provide back-up communications and support to the City during major disasters.
- **Neighbor-to-Nighbor and Business-to-Business.** Residents are an integral part of the communication chain during an emergency. Contacting friends, neighbors, and colleagues to make sure they know the latest information is key. Get to know neighbors and share contact information before disaster strikes. Neighborhood block parties, National Night Out, and Map Your Neighborhood, as mentioned above, are great ways to get started.

What the message says is just as important as how the message is delivered. During a wildfire, the City will utilize tiered, easy-to-understand evacuation messaging.

Level 1. **“Ready”** Be aware of the danger in your area and start preparing for possible evacuation.

Level 2. **“Set”** Be prepared for sudden or short-notice evacuation. Residents who need help or more time should evacuate now.

Level 3. “Go!” Go now!

Last year, King, Snohomish, Pierce, and Thurston Counties launched the “Ready, Set, Go” regional evacuation readiness program with the goal of simplifying evacuation messaging across our region. If this message is heard anywhere in King, Snohomish, Pierce, or Thurston County, plan to or evacuate immediately. For a print-ready “Ready, Set, Go” flyer, [click here](#).

CONCLUSION

While Mercer Island’s wildfire risk is low, the rule of thumb in emergency management is “never say never.”

Taking steps now to reduce wildfire risk to Island homes and neighborhoods; preparing for wildfires and disasters of all kinds by creating a plan, building a kit, and learning essential skills; signing up for emergency alerts and understanding all the ways the City will communicate and the language it will use, will increase chances for survival during a disaster like a wildfire.

RECOMMENDED ACTION

Receive report. No action necessary.

Wildfire Risk and Response

Eastside Fire and Rescue
April 2024



Wildfire Response, Risk, Risk Reduction



Wildfire Response Capabilities

- Multi-tiered response
 - Closest “first in” engines (including Mercer Island’s “midi” engines)
- Brush fire response (1st alarm = 3 engines and BC)
- Eastside’s brush trucks (BR133, BR178, BR182, BR187, and a DNR crew at St 176)
- Mutual Aid brush trucks (Bellevue, Bothell, Fall City, Redmond, Renton, Shoreline, KCFD 45/Duvall, and more)



Wildfire Response Capabilities

- Eastside Staffing
 - All Eastside firefighters have wildfire training (Red Card)
 - 50+ on the wildland team



Bolt Creek Fire, 2022, photo Everett Herald

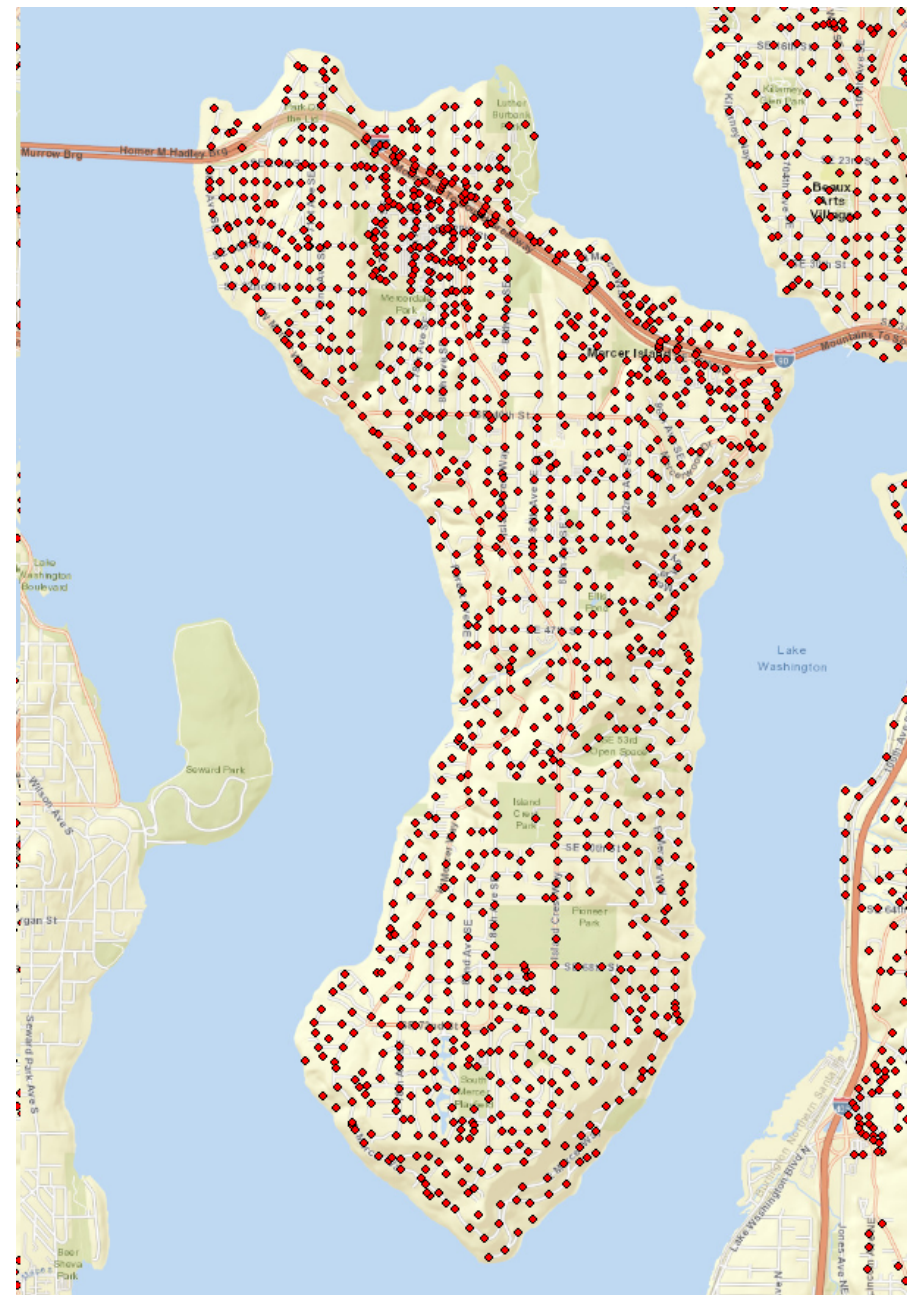
Wildfire Response Capabilities

- Water supply
 - Hydrants
 - Tankers
 - Drafting



Hydrants

- The island is well served with fire hydrants



Item 1.

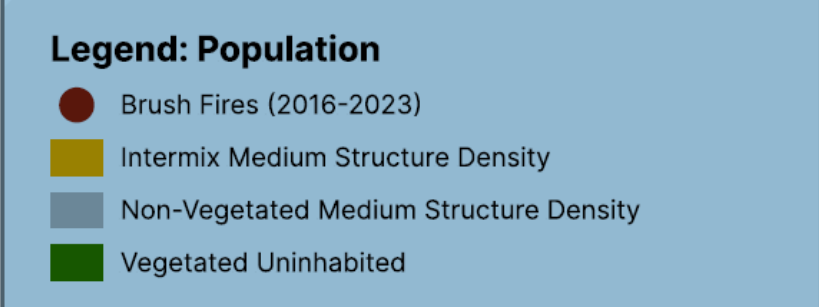
Wildfire Response Capabilities

- Regional Expertise
 - State Mobilizations
 - Regional and State Incident Management Teams



Wildfire Risk

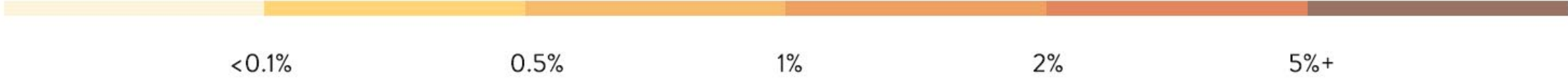
- Wildland Urban Interface
 - Buildings in close proximity to vegetation
 - Activities that cause fires
- “Brush fire” history





% likelihood of wildfire

Cumulative Wildfire Risk, over 30 years



Wildfire Risk

- Westside wildfire risk is historically low, with small slow-moving fires
- And then ... Sumner Grade (2020) and Bolt Creek (2022)



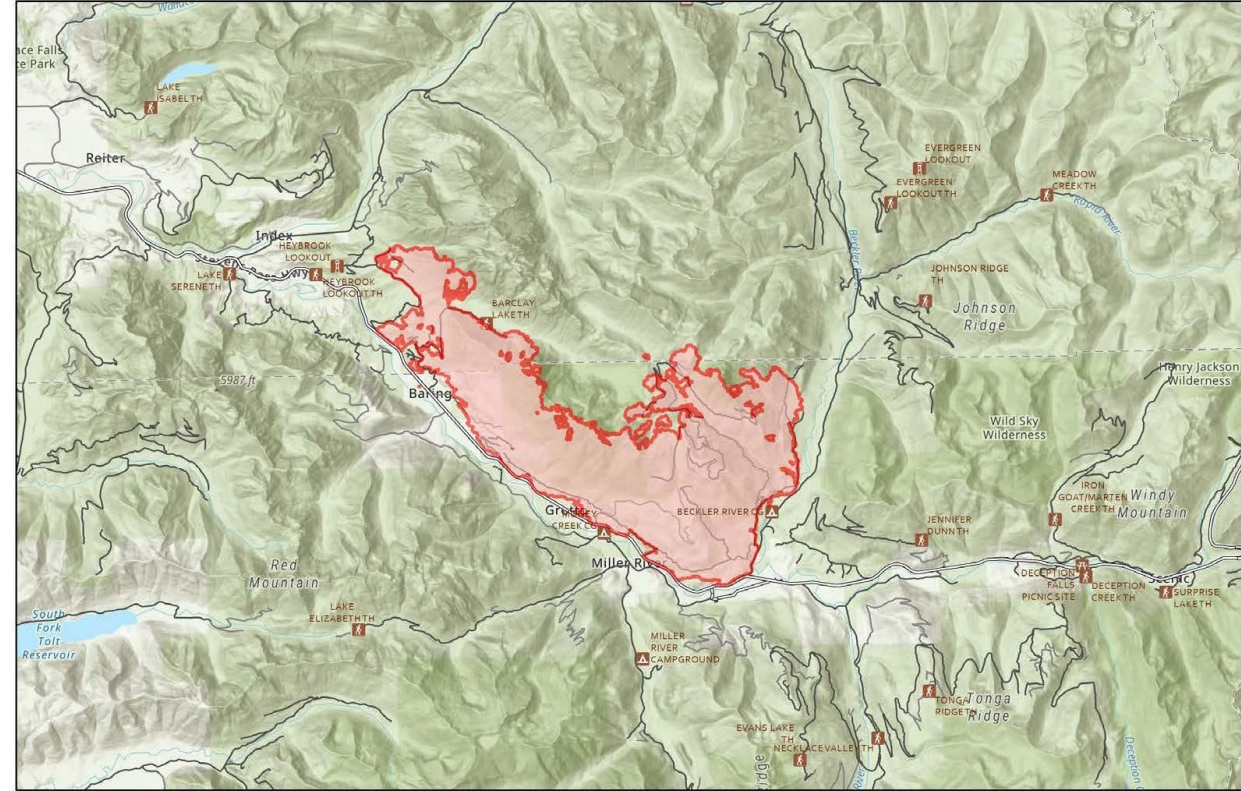
Sumner Grade Fire,
Photo KOMO News, 2020

Wildfire Risk



Photo: Journal425

Fire Information



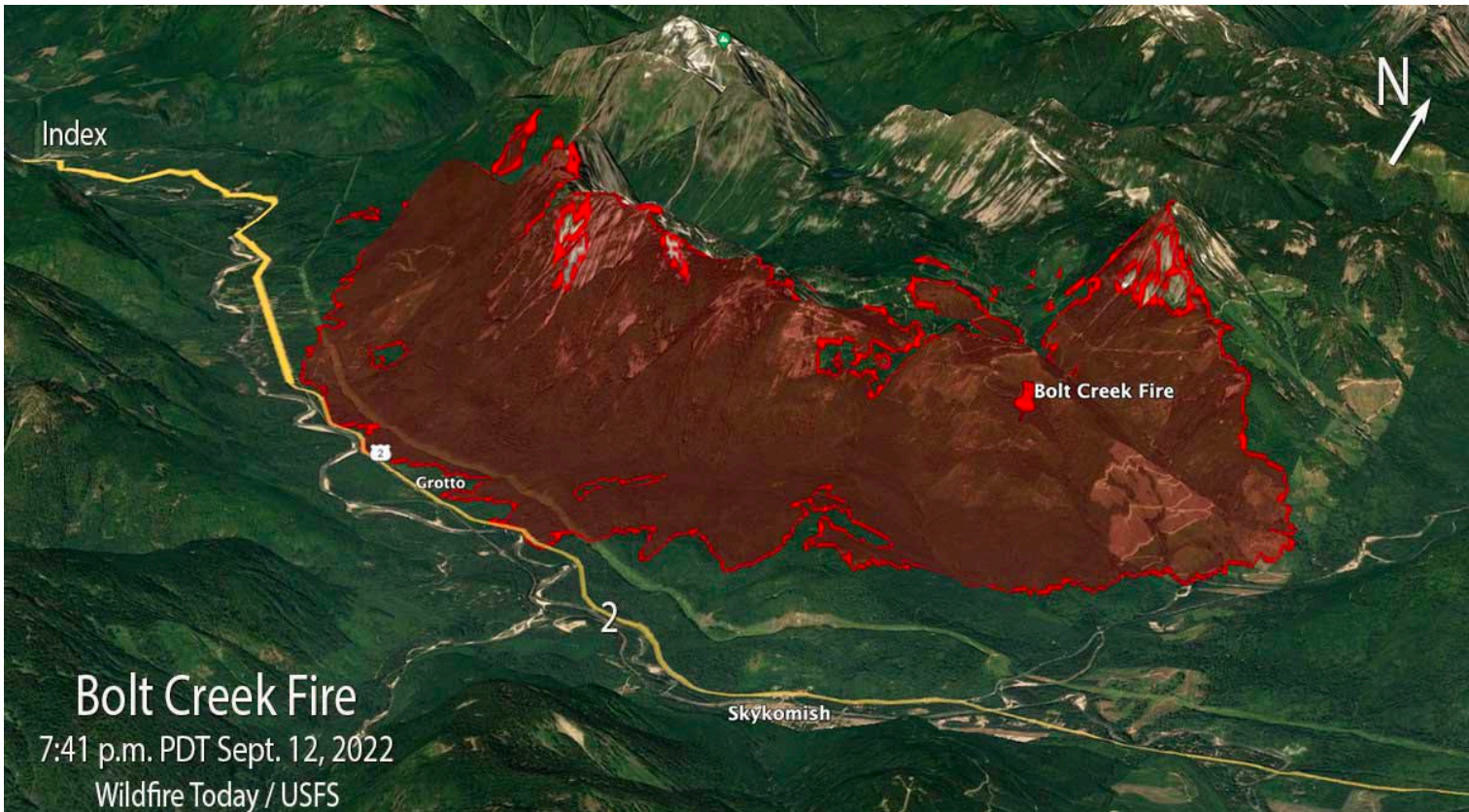
Bolt Creek
WA-NWS-000150

14,714 acres at 10/17/2022 @1917



Wildfire Risk

- Mercer Island has a lower risk than recent high-profile fires
 - Away from Cascade Gaps
 - Healthy vegetation/'tree canopy
 - Location – moderated temperature
 - Geography
 - Good access for fire suppression
 - Adopted current building codes
- *Wise to recognize potential changing risk*



Wildfire Risk Reduction

Community Wildfire Protection Planning

- It's a process
- Balance community interests, safety, risk tolerance, building code
- Conduct assessments of neighborhood or individual property risk
- Look at the building materials, access, vegetation management
- Consider community notification tools



U.S. Fire Administration
Working for a fire-safe America

Creating a Community Wildfire Protection Plan

Wildfire Urban Interface

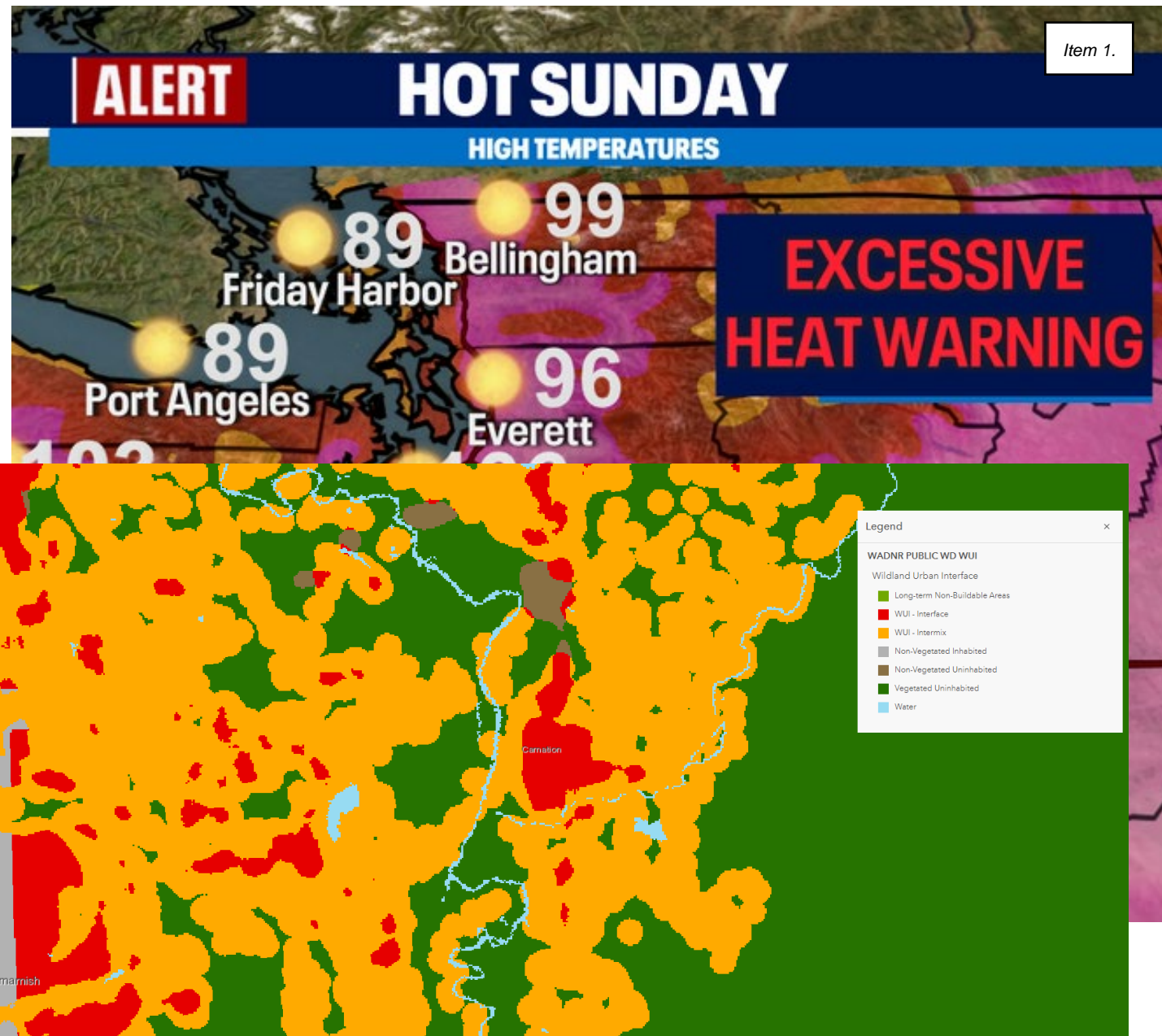
The WUI maps areas where wildland* meets or intermingles with human development.

Factors involved in wildfire risk

- Natural Environment: weather, temperature, humidity, wind, topography.
 - Vegetation: Types? Likely to burn?
 - Fire History: How often does it burn? When was the last burn?
- Built Environment: building materials, critical infrastructure, roads, access & evacuation.
- Social Environment: population, cultural, historic, recreation.

*natural, undeveloped areas

Source: [Wildland Urban Interface \(WUI\) | Washington State Geospatial Open Data Portal](#)



Home Hardening

- What is the common cause of homes burning in a wildfire?
- Mitigating 0-5 feet out from home is most critical. Why?
- Remove flammable items – wood mulch, dried needles, leaves, & debris, plants in contact with home
- Screen vents with 1/8 – inch mesh to prevent embers entering home

Guidelines for Wildfire Safety when buying a home

Item 1.

Safe Spacing

Remove lower tree limbs to reduce "fire ladder".

Keep flammable trees 10 feet from roof or deck.*

Keep all trees 10 feet from chimney.*

Minimize the fuel load of trees and shrubs with proper spacing.

Use Rated Roofing Material*

Roofing material with a Class A or B rating is fire resistant and will help keep the flame from spreading (e.g. metal, composition shingle, clay, or cement tile)

Use Glass Skylights

Glass is a better choice than plastic or fiberglass. Plastic can melt and allow embers into the home.

Enclose Under Decks

Prevent combustible materials and firebrands from accumulating. Box-in under patios and decks or screen in with metal mesh no larger than 1/8".

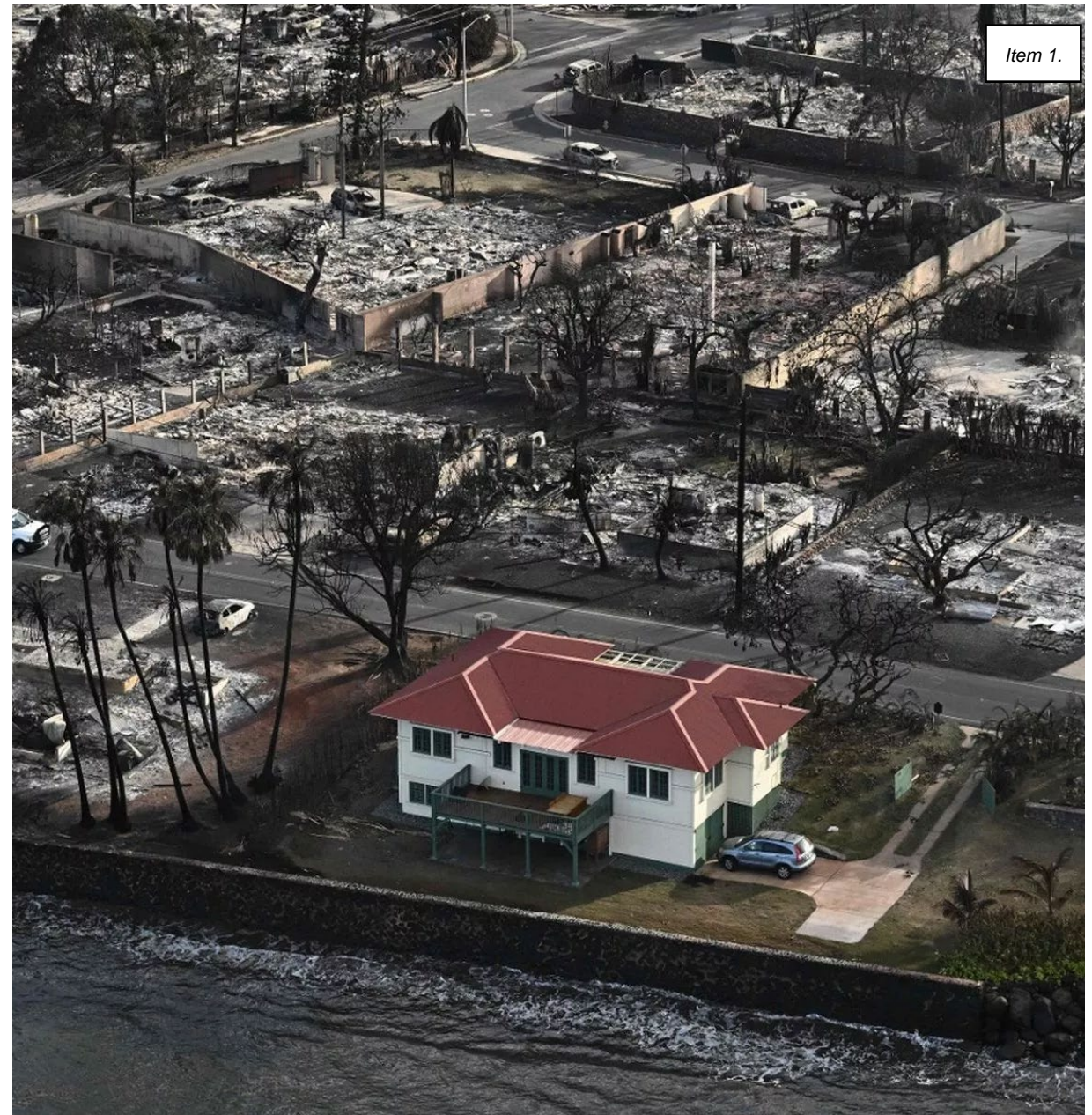
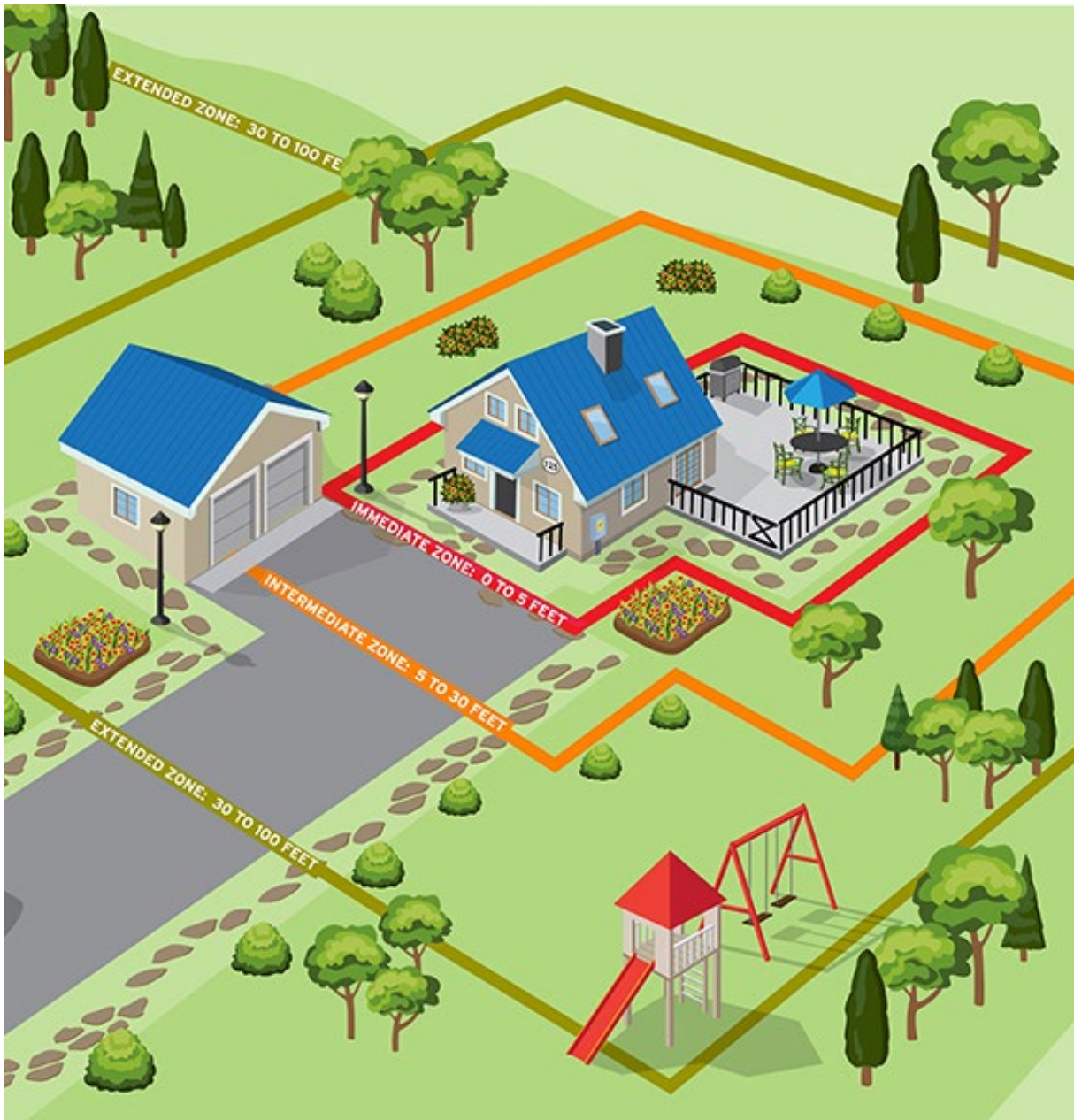


Keep Clear

10'

For Sale

Enclose Eaves and Fascias, and Screen in Soffits and Vents
'Box-in' eaves. All vent openings should be covered with 1/8" or smaller metal mesh to resist embers.



COMMUNICATING DURING AN EMERGENCY

ALERT King County

City Website

Social Media

Electronic Message Boards

**City Phone Line
206-275-7600**

**Local Media
FM 88.9**

HAM Radio / MIRO

**Loudspeaker /
Door-to-Door**

Neighbor-to-Neighbor



EMERGENCY MESSAGING

READY. SET. GO.

Ready. Be aware of the danger in your area. Prepare for possible evacuation.

- Monitor City information channels and local media.
- Check on neighbors.
- Assemble or update your evacuation plan or a go-kit.

Set. Be prepared for sudden or short-notice evacuation.

- Leave if you feel unsafe -- do not wait for an official evacuation order.

Go! Go now!

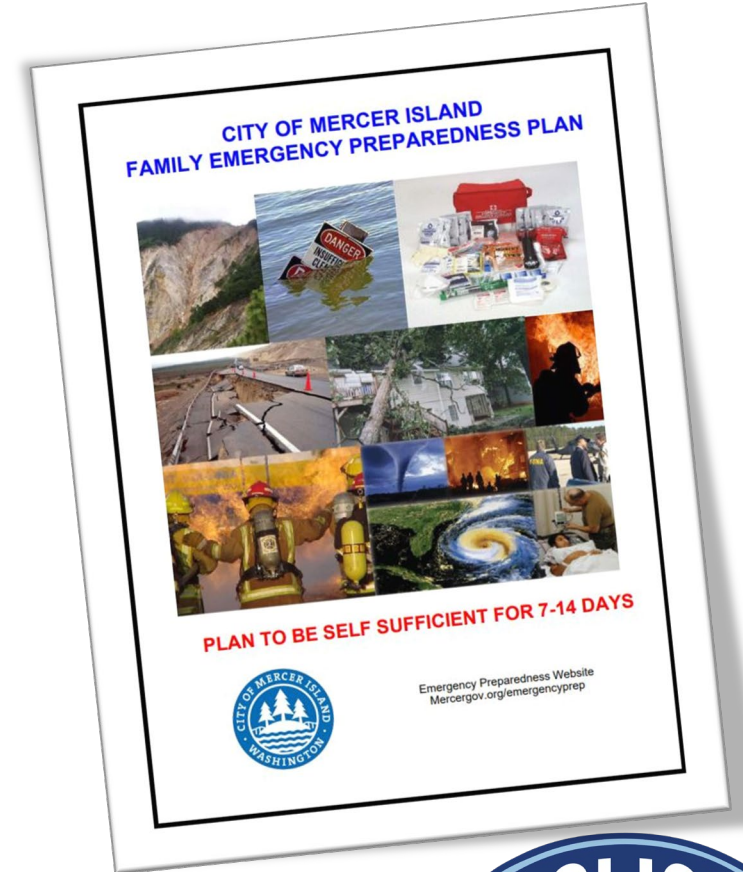
- Do not return home until officials have determined it is safe.



EMERGENCY PREPAREDNESS

Item 1.

1. Create a plan for your household.
2. Build a kit.
3. Talk with your family about preparedness and practice the plan.



EVENTS, CLASSES, & TRAINING OPPORTUNITIES

- Emergency Preparedness and MIRO Field Day | June 22
- Emergency Well Training | June 28
- National Night Out | August 6
- Community Emergency Response Team Training (CERT) | Fall

Programs Available Throughout the Year

- Map Your Neighborhood
- Amateur Radio Operator Training
- Emergency Preparedness Presentation



QUESTIONS

MORE INFORMATION

General Emergency Preparedness
www.MercerIsland.gov/emergencyprep

Sign-up for Emergency Alerts
www.MercerIsland.gov/emergencyalert

Wildfire Preparedness Information
www.MercerIsland.gov/wildfire

CONTACT

Amanda Keverkamp
Amanda.Keverkamp@mercerisland.gov



City Manager's Report

Tuesday, April 16, 2024





Council Board and Commission Updates



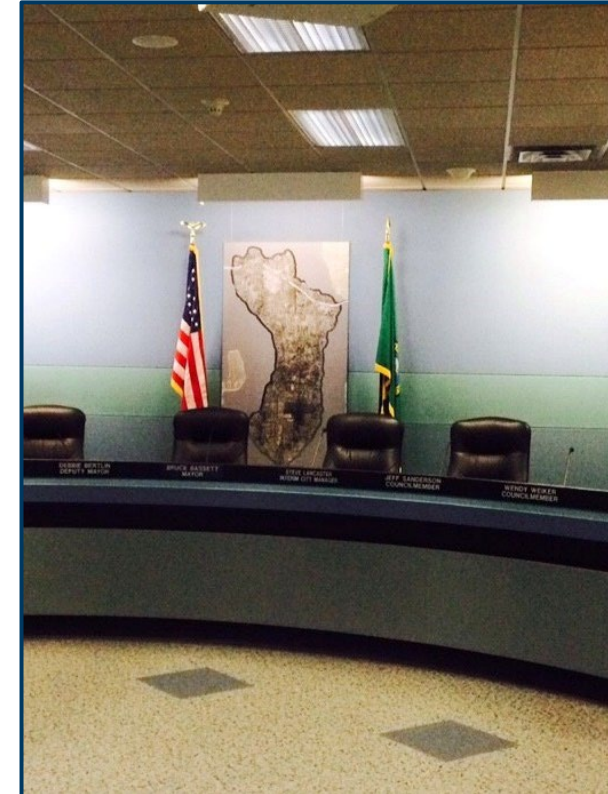
Hybrid Meetings

- Upcoming Hybrid City Council Meeting
 - Tuesday, May 7 at 5:00 PM
- Hybrid Boards and Commissions Meetings (All Meetings on Zoom)
 - Arts Council – April 17 at 5:30 PM
 - Planning Commission – April 17 at 6:00 PM
 - Parks & Recreation Commission with Open Space Conservancy Trust – April 18 at 5:00 PM and again May 2 at 5:00 PM
- Visit www.mercerisland.gov/meetings for more information.



Annual Boards & Commissions Recruitment Underway

- Our annual Advisory Boards & Commission recruitment is now underway through April 26.
- We are looking for volunteers to fill expiring terms on:
 - Arts Council (2 positions)
 - Design Commission (2 positions)
 - Open Space Conservancy Trust (2 positions)
 - Parks & Recreation Commission (1 position)
 - Planning Commission (2 positions)
 - Utility Board (2 positions)
- Learn more and apply at www.mercerisland.gov/bc.



City Updates



Water and Landslide Risk Emergency

Item 2.

- On April 3, we activated our Emergency Operations Center after learning of a leaking underground Seattle Public Utilities water main that created unstable soil conditions, putting approximately 20 homes at risk if soil conditions worsened or if the pipe was to break, according to the geotechnical engineer.
- Crews from Seattle Public Utilities were able to turn off the supply to their water main, which stopped the flow of water through the impacted area, and our back-up water line was activated to supply water to Mercer Island.
- The City of Mercer Island also isolated and shut-off an adjacent City-owned water main and residents were allowed to return to their homes on Thursday night.



Water and Landslide Risk Emergency

Item 2.

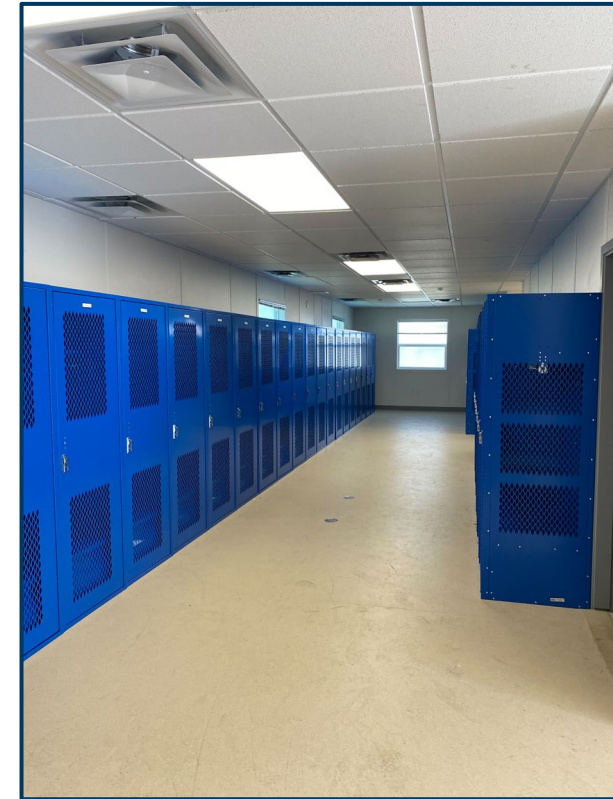
- The Shorewood Community is currently being served by a temporary emergency inter-tie to the City's water system. Under normal operations, Shorewood receives water directly from Seattle Public Utilities.
- The SPU team is currently evaluating options to repair the SPU water main. SPU's goal is to have a final recommendation by the end of April.
- We are currently evaluating necessary preparation work in advance of SPU's repair work and will be communicating with impacted residents this week.
- You can review all the updates posted under the event on mercerisland.gov/news.



Police Modular Buildings

- Both modular police buildings now are energized and connected to the City's data infrastructure.
- The final plumbing connections are being made today and tomorrow.
- Access card readers, cameras, and security monitoring installations are underway and are expected to be operational early next week.
- PD has completed the assembly and installation of lockers and shelving.
- Our custodians will do a final deep-clean later this week in preparation for PD's move-in!

Item 2.



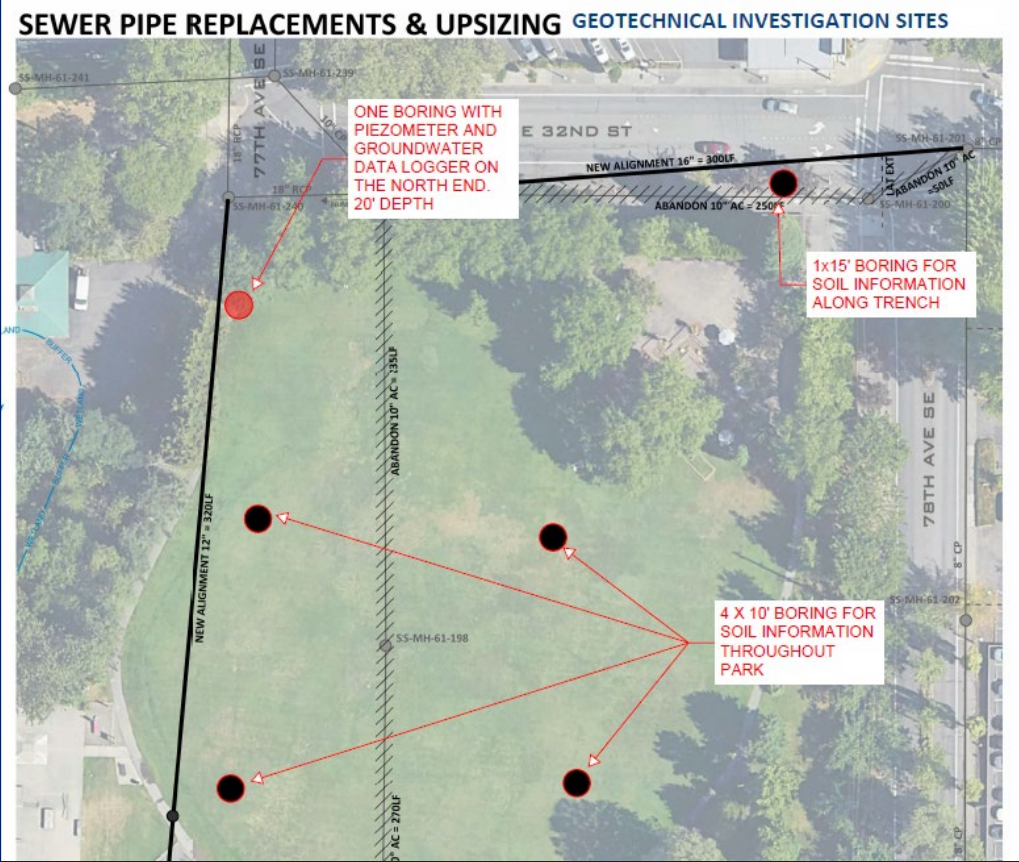
Luther Burbank Boiler Building

- Phase 1 construction on the Boiler Building at the Luther Burbank Park waterfront is well underway. Work entails seismic retrofits, including chimney reinforcement and renovation of the restrooms.
- Masonry cleaning and restoration began last week, including pressure washing the brick facades and repairing damaged mortar joints.
- Shotcrete installation in the chimney is expected to begin next week for stabilization.
- Completion of Phase 1 is anticipated this summer. A second phase of project work on the docks and waterfront is anticipated to begin in 2025.



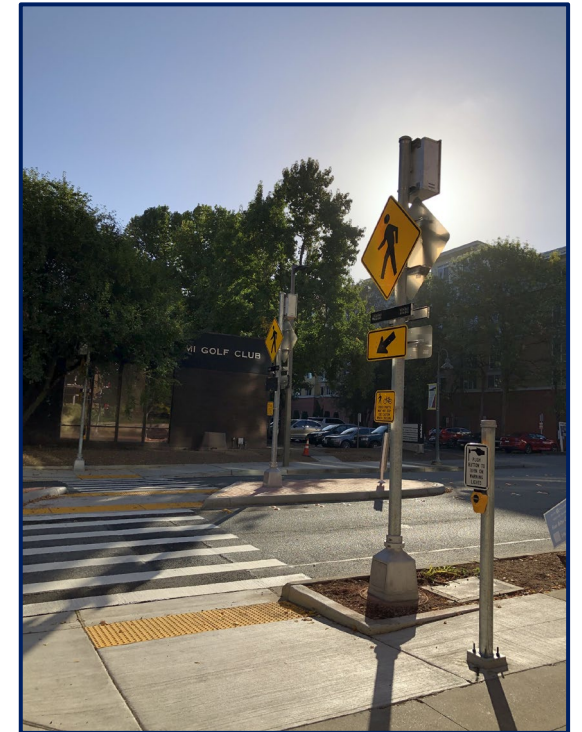
Sewer Upgrades at Mercerdale Park

- This project relocates and upsizes the sewer main that runs south-to-north through the park.
- Crews will be conducting geotechnical borings this week. The work will require a track-mounted rig to be set up at each boring site. Crews hope to complete the four center park borings in a single day.
- This field work is necessary to determine soil conditions to further the engineering design for upsizing the sewer main.
- Sewer construction is planned for later in 2024.



Traffic Signal Safety Improvements

- The City was recently awarded a \$185,000 grant from WSDOT for traffic signal safety improvements, to improve signal visibility and safety for vehicles and pedestrians at several of the Island's signalized intersections.
- The City's Americans with Disabilities Act (ADA) Transition Plan identified pedestrian push buttons at traffic signals, like the button and lighting in the photo, as high priority for replacement.
- Intersections slated for these lighted push button signals include:
 - SE 27th St and 77th Ave SE
 - ICW and SE 40th St
 - SE 27th St and 78th St
 - SE 40th St and 86th Ave SE
- Work will progress on these improvements in Q3 2024.



4004 Island Crest Way Pedestrian Improvements

Item 2.

- Project work on the pedestrian improvements at the 4004 Island Crest Way property began last November, with teams widening the sidewalk, updating an ADA curb ramp, and adding landscape features.
- The landscaping contractor was out last week and made minor adjustments to the irrigation heads, replaced some damaged plants, and seeded the grass area for a second time.
- Once the grass becomes established later this spring, the orange construction fencing will be removed, and the parcel will be opened to the public.



SCADA Sewer Equipment Replacement Project

- Supervisory Control and Data Acquisition (SCADA) is the system that the City uses to remotely monitor flows throughout Mercer Island's water and sewer network.
- The City recently completed work on the new water SCADA system, we are now turning our attention to the sewer side.
- The City's current SCADA system is obsolete and replacement components are often unavailable. Upgrading the controls, alarms, and communication equipment will improve operations and system reliability.
- Throughout 2024 and 2025, the City will be upgrading the equipment and SCADA communications systems at 17 sewer pump stations.



Upcoming Events



Summer Camps

- With 16 amazing partners, our summer camps offer an assortment of experiences for every camper!
- MICEC has partnered to offer an assortment of experiences for every camper! From STEAM adventures, to sports skills, creativity through performance arts, bike riding and more... there's something for everyone. We have inclusive offerings to ensure that every camper feels welcome and valued.
- For more information and registration links, visit: www.mercerisland.gov/summercamps



Comprehensive Plan Update

- The City is hosting a Community Open House to discuss the Comprehensive Plan Update.
- Join us **May 1 from 6:00 to 8:00 PM** at the **Mercer Island Community and Event Center**.
- This will be an opportunity to preview the draft amendments to the Comprehensive Plan and provide feedback to the City.
- Members of the Planning Commission as well as City staff and consultants will be in attendance to provide information on the work done to-date, the draft Comprehensive Plan elements, and proposed substantial changes to the plan.



Some Good News



ParentingMercerIsland.org

- On March 18, YFS’s Healthy Youth Initiative (HYI) launched **ParentingMercerIsland.org** which has been a key effort of HYI staff over the past two+ years and is funded by a 5-year federal SAMHSA grant.
- This tool has been developed with long-time YFS partner, the Center for Health and Safety Culture, out of Montana State University.
- Supporting parenting skills and family management is a proven “up-river” strategy for preventing substance use and improving youth mental health.
- Visit ParentingMercerIsland.org to learn strategies and tips appropriate for all parents and those in a parenting role.



The Mercer Island Thrift Shop is on a roll!

- We have seen a **26% increase** in donations in 2024; that's 2,708 more vehicles in 3 months, an average of 45 more vehicles a day between 8AM and 11AM. Our Donation Team rocks!
- Meanwhile, our Production Team is working very hard to move that product to the floor.
- Drop in and see what's new on our shelves. You never know what you'll find!
- Thank you Mercer Island community! Your donations are supporting the very important work of the Youth and Family Services Department!



Thank you!





BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6447
April 16, 2024
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 6447: April 5, 2024 Payroll Certification	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Approve the April 5, 2024 Payroll Certification in the amount of \$851,786.11.	

DEPARTMENT:	Administrative Services
STAFF:	Ali Spietz, Chief of Administration Nicole Vannatter, Human Resources Manager
COUNCIL LIAISON:	n/a
EXHIBITS:	1. April 5, 2024 Payroll Certification 2. FTE/LTE Counts
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

This agenda bill is to approve the payroll certification for the City of Mercer Island for the period from March 16, 2024 through March 29, 2024 in the amount of \$851,786.11 (see Exhibit 1).

BACKGROUND

[RCW 42.24.080](#) requires that all claims presented against the City by performing labor must be certified by the appropriate official to ensure that the labor was performed as described, and that the claims are just, due, and unpaid obligations against the City, before payment can be made. [RCW 42.24.180](#) allows the payment of claims to occur prior to City Council approval to expedite processing of the payment of claims, provided, however, that review and approval of the claims' documentation occurs at the next regularly scheduled public meeting. The Payroll Certification details the total payment to employees for labor performed and benefits payments made for each payroll. The City is on a bi-weekly payroll schedule with payments every other Friday.

ISSUE/DISCUSSION

Each payroll varies depending on several factors (i.e., number of employees, pay changes, leave cash outs, overtime, etc.). In addition to regular pay for employees, this payroll has variants that are outlined below.

Additional payments:

Description	Amount
Leave cash outs for terminated employees	\$2,224.86
Service and recognition awards	\$9,050.00
Overtime earnings (see chart for overtime hours by department).	\$28,027.86
Total	\$39,302.72

Overtime hours by department:

Department	Hours
Administrative Services	
City Attorney’s Office	
City Manager’s Office	
Community Planning & Development	
Finance	
Municipal Court	
Police	176.00
Public Works	151.50
Thrift Shop	1.00
Youth & Family Services	
Total Overtime Hours	328.50

NEXT STEPS

FTE/LTE COUNTS

The table in Exhibit 2 shows the budgeted versus actual counts for Full Time Equivalents (FTEs) and Limited Term Equivalents (LTEs) for the current payroll. Casual labor employees (temporary and seasonal) are not included in the counts.

Casual Labor

In addition to FTE and LTE employees, the City utilizes casual labor to address workload needs that exceed the capacity or expertise of the City’s regular staff and that are time limited or seasonal. Casual labor is used primarily to address seasonal workload needs and short-term workload issues created by special projects or position vacancies. Compared to an LTE position, a casual labor position has limited benefits and is filled for a shorter period of time (1-3 months, 6 months, or 9 months). The departments/divisions that utilize casual labor the most are Parks Maintenance, Recreation, Public Works, and the Thrift Store.

RECOMMENDED ACTION

Approve the April 5, 2024 Payroll Certification in the amount of \$851,786.11 and authorize the Mayor to sign the certification on behalf of the entire City Council.

CITY OF MERCER ISLAND PAYROLL CERTIFICATION


Item 3.

PAYROLL PERIOD ENDING **03.29.2024**
PAYROLL DATED **04.05.2024**

Net Cash	\$	578,199.83
Net Voids/Manuals		
Net Total	\$	578,199.83
Federal Tax Deposit	\$	93,410.41
Social Security and Medicare Taxes	\$	63,907.70
State Tax (California)	\$	7.67
Family/Medical Leave Tax (California)		
Public Employees' Retirement System (PERS Plan 2)	\$	32,743.22
Public Employees' Retirement System (PERS Plan 3)	\$	8,259.07
Public Employees' Retirement System (PERSJM)	\$	622.45
Public Safety Employees' Retirement System (PSERS)	\$	256.76
Law Enforcement Officers' & Fire Fighters' Retirement System (LEOFF Plan2)	\$	17,092.19
Regence & LEOFF Trust Medical Insurance Deductions	\$	12,706.86
Domestic Partner Medical Insurance Deductions	\$	1,840.77
Kaiser Medical Insurance Deductions	\$	1,331.14
Health Care - Flexible Spending Account Contributions	\$	1,722.65
Dependent Care - Flexible Spending Account Contributions	\$	1,057.70
ICMA Roth IRA Contributions	\$	397.77
ICMA 457 Deferred Compensation Contributions	\$	33,481.10
ICMA 401K Deferred Compensation Contributions		
Garnishments (Chapter 13)	\$	572.00
Child Support Wage Garnishment	\$	706.03
Mercer Island Employee Association Dues	\$	242.50
AFSCME Union Dues		
Police Union Dues		
Standard - Supplemental Life Insurance		
Unum - Long Term Care Insurance	\$	365.40
AFLAC - Supplemental Insurance Plans	\$	238.52
Transportation - Flexible Spending Account Contributions		
Miscellaneous		
Washington Long Term Care	\$	2,624.37
Tax & Benefit Obligations Total	\$	273,586.28

TOTAL GROSS PAYROLL	\$	851,786.11
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I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

FTE AND LTE COUNTS AS OF 3/29/2024

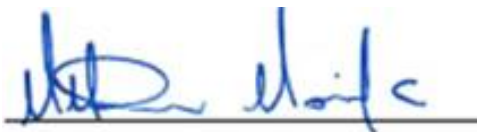
Full Time Equivalents (FTEs)	2024 Budgeted	2024 Actual
Administrative Services	15.00	15.00
City Attorney's Office	2.00	2.00
City Manager's Office	3.00	3.00
Community Planning & Development	18.00	17.00
Finance	9.00	7.50
Municipal Court	3.10	3.10
Police	37.50	38.50
Public Works	64.80	62.80
Recreation	10.25	10.25
Youth & Family Services	11.43	11.43
Thrift Shop	2.00	2.00
Total FTEs	176.08	172.58
Limited Term Equivalents (LTEs)	2024 Budgeted	2024 Actual
City Manager's Office ¹	1.00	3.00
Community Planning & Development ²	1.00	1.00
Finance	1.00	0.50
Public Works ³	4.00	5.75
Youth & Family Services	2.03	2.01
Thrift Shop	7.50	6.20
Total LTEs	16.53	18.46
Total FTEs & LTEs	192.61	191.04

FTE Vacancies:	
1.0	CIP Project Manager
1.0	Development Engineer
1.0	Financial Analyst
1.0	Planner
0.5	Utility Billing Admin Assistant

Footnotes:	
¹	5/23/2023: Extend 1.0 LTE Management Analyst AB 6255
²	5/23/2023: New 1.0 LTE Assistant Planner AB 6255
³	5/23/2023: New 1.0 LTE Support Services Foreman AB 6255

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

Report	Warrants	Date	Amount
Check Register	219195-219269	3/29/24	\$620,806.87
			\$620,806.87

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0121009	00219264	VERITIV OPERATING COMPANY	INVENTORY PURCHASES	1,489.59
<i>Org Key: CM1400 - Communications</i>				
P0121026	00219216	ETC INSTITUTE	2024 Community Survey INV 3181	6,615.00
<i>Org Key: CR1100 - Human Resources</i>				
P0120999	00219251	PUBLIC SAFETY TESTING INC	Feb 2024 Police Add-Ons INV 20	341.00
	00219247	NEILS, MADDIE	AWC WELLNESS MILEAGE	62.98
<i>Org Key: CT1100 - Municipal Court</i>				
P0121010	00219207	CINTAS	Cintas invoice #5203217384	18.56
<i>Org Key: DS0000 - Development Services-Revenue</i>				
	00219213	DONG DONG HUANG	PERMIT ERROR	300.80
<i>Org Key: DS1100 - Administration (DS)</i>				
P0120990	00219265	VERIZON WIRELESS	VERIZON JAN 24 - FEB 23 CPD	776.56
P0120991	00219265	VERIZON WIRELESS	VERIZON JAN 24 - FEB 23 CM	604.85
P0120991	00219265	VERIZON WIRELESS	VERIZON JAN 24 - FEB 23 CM	201.49
<i>Org Key: DS1200 - Bldg Plan Review & Inspection</i>				
P0121020	00219269	WSP USA	Geo Peer Review; 5637 E. Merce	2,175.20
P0121020	00219269	WSP USA	Geo Peer Review: 2885 78th Ave	2,160.00
<i>Org Key: FN2100 - Data Processing</i>				
P0120977	00219244	METROPRESORT	JAN 2024 E-SERVICE PORTAL ADMI	100.00
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0120976	00219244	METROPRESORT	FEB 24 & MARCH 24 PRNT & MAILI	165.67
P0120976	00219244	METROPRESORT	FEB 24 & MARCH 24 PRNT & MAILI	122.70
P0121018	00219244	METROPRESORT	MARCH 2024 PRNT & MAILING OF	111.72
P0120977	00219244	METROPRESORT	JAN 2024 PRNT & MAILING OF UTI	104.52
P0121018	00219244	METROPRESORT	MARCH 2024 PRNT & MAILING OF	82.87
P0120977	00219244	METROPRESORT	JAN 2024 PRNT & MAILING OF UTI	77.48
P0120977	00219244	METROPRESORT	CREDIT DUE TO OVERPAYMENT PY00	-70.22
P0120977	00219244	METROPRESORT	CREDIT DUE TO OVERPAYMENT PY00	-70.22
P0120977	00219244	METROPRESORT	CREDIT DUE TO OVERPAYMENT PY00	-70.23
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0120976	00219244	METROPRESORT	FEB 24 & MARCH 24 PRNT & MAILI	165.69
P0120976	00219244	METROPRESORT	FEB 24 & MARCH 24 PRNT & MAILI	122.71
P0121018	00219244	METROPRESORT	MARCH 2024 PRNT & MAILING OF	111.73
P0120977	00219244	METROPRESORT	JAN 2024 PRNT & MAILING OF UTI	104.53
P0121018	00219244	METROPRESORT	MARCH 2024 PRNT & MAILING OF	82.87
P0120977	00219244	METROPRESORT	JAN 2024 PRNT & MAILING OF UTI	77.48
P0120977	00219244	METROPRESORT	CREDIT DUE TO OVERPAYMENT PY00	-70.22
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P0120976	00219244	METROPRESORT	FEB 24 & MARCH 24 PRNT & MAILI	165.68
P0120976	00219244	METROPRESORT	FEB 24 & MARCH 24 PRNT & MAILI	122.69
P0121018	00219244	METROPRESORT	MARCH 2024 PRNT & MAILING OF	111.73
P0120977	00219244	METROPRESORT	JAN 2024 PRNT & MAILING OF UTI	104.53
P0121018	00219244	METROPRESORT	MARCH 2024 PRNT & MAILING OF	82.87

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0120977	00219244	METROPRESORT	JAN 2024 PRNT & MAILING OF UTI	77.48
P0120977	00219244	METROPRESORT	CREDIT DUE TO OVERPAYMENT PY00	-70.22
P0120977	00219244	METROPRESORT	CREDIT DUE TO OVERPAYMENT PY00	-70.23
<i>Org Key: GB0116 - Facility Access Control-Secure</i>				
P0120971	00219201	Bellingham Lock & Safe	HID2000PGGMN-127: HID iCLASS P	1,101.00
<i>Org Key: GE0107 - Fleet Replacements</i>				
P0118369	00219203	BUD CLARY CHEVROLET INC	2024 CHEVROLET SILVERADO 3500	76,340.60
<i>Org Key: GGM001 - General Government-Misc</i>				
	00219238	KC TREASURY	012404-9018-08	49.82
	00219238	KC TREASURY	531510-1234-03	41.38
	00219238	KC TREASURY	531510-1233-04	41.38
	00219238	KC TREASURY	192405-9013-02	35.69
	00219238	KC TREASURY	302405-9016-04	35.68
	00219238	KC TREASURY	302405-9019-01	35.61
	00219238	KC TREASURY	302405-9017-03	35.26
	00219238	KC TREASURY	072405-9054-06	33.77
	00219238	KC TREASURY	062405-9014-06	28.84
	00219238	KC TREASURY	192405-9186-03	27.42
	00219238	KC TREASURY	012404-9002-06	27.30
	00219238	KC TREASURY	122404-9068-04	24.15
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	00219238	KC TREASURY	265550-0185-00	23.29
	00219238	KC TREASURY	302405-9161-07	22.55
	00219238	KC TREASURY	302405-9067-02	21.79
	00219238	KC TREASURY	072405-9117-01	21.25
	00219238	KC TREASURY	130030-0015-02	21.10
	00219238	KC TREASURY	445730-0325-02	20.66
	00219238	KC TREASURY	265550-0075-03	20.63
	00219238	KC TREASURY	531510-0565-04	20.37
	00219238	KC TREASURY	362350-0220-04	20.27
	00219238	KC TREASURY	372350-0229-05	20.06
	00219238	KC TREASURY	302405-9163-05	19.97
	00219238	KC TREASURY	294890-0400-08	19.95
	00219238	KC TREASURY	264440-0265-03	19.93
	00219238	KC TREASURY	130030-2300-02	19.71
	00219238	KC TREASURY	759810-0040-03	19.70
	00219238	KC TREASURY	192405-9059-07	19.57
	00219238	KC TREASURY	435130-0727-03	19.51
	00219238	KC TREASURY	759810-0190-01	19.46
	00219238	KC TREASURY	531510-1155-08	19.45
	00219238	KC TREASURY	302405-9107-04	19.42
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	00219238	KC TREASURY	413930-0250-07	19.32
	00219238	KC TREASURY	778500-0280-07	19.29
	00219238	KC TREASURY	315860-0010-09	19.28
	00219238	KC TREASURY	302405-9111-08	19.25
	00219238	KC TREASURY	019110-0795-06	19.21
	00219238	KC TREASURY	192405-9224-06	19.18

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
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	00219238	KC TREASURY	759810-0180-03	19.09
	00219238	KC TREASURY	315860-0020-07	19.08
	00219238	KC TREASURY	182405-9165-09	19.05
	00219238	KC TREASURY	217450-3700-02	19.04
	00219238	KC TREASURY	217450-1770-01	19.03
	00219238	KC TREASURY	759810-0074-02	19.03
	00219238	KC TREASURY	019110-0805-04	19.02
	00219238	KC TREASURY	545230-1153-09	19.01
	00219238	KC TREASURY	810610-0230-06	18.97
	00219238	KC TREASURY	217450-2790-05	18.96
	00219238	KC TREASURY	192405-9050-06	18.94
	00219238	KC TREASURY	531510-1235-02	18.94
	00219238	KC TREASURY	315860-0080-04	18.93
	00219238	KC TREASURY	315860-0040-03	18.92
	00219238	KC TREASURY	192405-9091-07	18.91
	00219238	KC TREASURY	745570-0130-04	18.91
	00219238	KC TREASURY	759810-0060-08	18.90
	00219238	KC TREASURY	217450-4276-04	18.90
	00219238	KC TREASURY	315860-0050-00	18.90
	00219238	KC TREASURY	315860-0030-05	18.90
	00219238	KC TREASURY	157470-0020-05	18.89
	00219238	KC TREASURY	759810-0063-05	18.89
	00219238	KC TREASURY	335850-1000-09	18.88
	00219238	KC TREASURY	072405-9089-05	18.87
	00219238	KC TREASURY	751100-0060-04	18.87
	00219238	KC TREASURY	735570-0131-03	18.86
	00219238	KC TREASURY	502190-0725-07	18.86
	00219238	KC TREASURY	502190-0820-03	18.86
	00219238	KC TREASURY	335850-0786-01	18.85
	00219238	KC TREASURY	502190-0730-02	18.84
	00219238	KC TREASURY	130030-2292-02	18.84
	00219238	KC TREASURY	735570-0245-06	18.84
	00219238	KC TREASURY	502190-0825-08	18.83
	00219238	KC TREASURY	019110-0005-02	18.82
	00219238	KC TREASURY	019110-0075-07	18.82
	00219238	KC TREASURY	019110-0080-00	18.82
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Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
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	00219238	KC TREASURY	312405-9002-09	18.74
	00219238	KC TREASURY	019110-0440-05	18.74
	00219238	KC TREASURY	545130-0115-09	18.74
	00219238	KC TREASURY	935090-0125-08	18.74
	00219238	KC TREASURY	759810-0612-01	18.73
	00219238	KC TREASURY	019110-0660-08	18.73
	00219238	KC TREASURY	312405-9059-01	18.73
	00219238	KC TREASURY	265550-0256-04	18.73
	00219238	KC TREASURY	531510-1233-04	18.41
	00219238	KC TREASURY	531510-1234-03	18.41
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0121002	00219243	MERCER ISLAND GUILD OF	2024 MI Directories for City S	250.00
<i>Org Key: GGM005 - Genera Govt-LI Retiree Costs</i>				
	00219225	HILTNER, PETER	LEOFF1 Medicare Reimb	619.50
	00219202	BOOTH, GLENDON D	LEOFF1 Medicare Reimb	344.90
	00219212	DEEDS, EDWARD G	LEOFF1 Medicare Reimb	273.10
	00219200	BARNES, WILLIAM	LEOFF1 Medicare Reimb	271.10
	00219218	FORSMAN, LOWELL	LEOFF1 Medicare Reimb	271.10
	00219242	LYONS, STEVEN	LEOFF1 Medicare Reimb	247.80
	00219261	THOMPSON, JAMES	LEOFF1 Medicare Reimb	245.90
	00219255	SCHOENTRUP, WILLIAM	LEOFF1 Medicare Reimb	240.60
	00219258	SMITH, RICHARD	LEOFF1 Medicare Reimb	239.90
	00219195	ABBOTT, RICHARD	LEOFF1 Medicare Reimb	239.10
	00219220	GOODMAN, J C	LEOFF1 Medicare Reimb	236.30
	00219215	ELSOE, RONALD	LEOFF1 Medicare Reimb	220.10
	00219196	ADAMS, RONALD E	LEOFF1 Medicare Reimb	214.40
	00219229	JOHNSON, CURTIS	LEOFF1 Medicare Reimb	212.60
	00219199	AUGUSTSON, THOR	LEOFF1 Medicare Reimb	209.90
	00219241	LOISEAU, LERI M	LEOFF1 Medicare Reimb	209.90
	00219246	MYERS, JAMES S	LEOFF1 Medicare Reimb	179.80
	00219214	DOWD, PAUL	LEOFF1 Medicare Reimb	174.70
	00219222	HAGSTROM, JAMES	LEOFF1 Medicare Reimb	174.70
	00219254	RUCKER, MANORD J	LEOFF1 Medicare Reimb	174.70
	00219267	WEGNER, KEN	LEOFF1 Medicare Reimb	170.10
	00219268	WHEELER, DENNIS	LEOFF1 Medicare Reimb	164.90
	00219252	RAMSAY, JON	LEOFF1 Medicare Reimb	136.20
	00219204	CARLSON, LARRY	RETIREES MEDICARE	92.60
<i>Org Key: GGM606 - Excess Retirement-Fire</i>				
	00219200	BARNES, WILLIAM	LEOFF1 Excess Benefit	3,133.75
	00219209	COOPER, ROBERT	LEOFF1 Excess Benefit	3,085.43
	00219229	JOHNSON, CURTIS	LEOFF1 Excess Benefit	1,978.49
	00219255	SCHOENTRUP, WILLIAM	LEOFF1 Excess Benefit	1,577.32
	00219252	RAMSAY, JON	LEOFF1 Excess Benefit	1,074.17
<i>Org Key: GGX620 - Custodial Disbursements</i>				
P0120988	00219266	WA ST TREASURER'S OFFICE	Remit FEB24 Mercer Island Cour	3,180.35

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0120988	00219266	WA ST TREASURER'S OFFICE	Remit FEB24 Mercer Island Cour	1,889.31
P0120989	00219266	WA ST TREASURER'S OFFICE	Remit FEB24 Newcastle Court Fe	1,340.53
P0120988	00219266	WA ST TREASURER'S OFFICE	Remit FEB24 Mercer Island Cour	938.87
P0120988	00219266	WA ST TREASURER'S OFFICE	Remit FEB24 Mercer Island Cour	864.02
P0120989	00219266	WA ST TREASURER'S OFFICE	Remit FEB24 Newcastle Court Fe	797.98
P0120989	00219266	WA ST TREASURER'S OFFICE	Remit FEB24 Newcastle Court Fe	674.94
P0120989	00219266	WA ST TREASURER'S OFFICE	Remit FEB24 Newcastle Court Fe	431.79
P0120988	00219266	WA ST TREASURER'S OFFICE	Remit FEB24 Mercer Island Cour	174.65
P0120988	00219266	WA ST TREASURER'S OFFICE	Remit FEB24 Mercer Island Cour	171.89
P0120989	00219266	WA ST TREASURER'S OFFICE	Remit FEB24 Newcastle Court Fe	146.86
P0120989	00219266	WA ST TREASURER'S OFFICE	Remit FEB24 Newcastle Court Fe	146.73
P0120988	00219266	WA ST TREASURER'S OFFICE	Remit FEB24 Mercer Island Cour	50.00
P0120988	00219266	WA ST TREASURER'S OFFICE	Remit FEB24 Mercer Island Cour	49.99
P0120988	00219266	WA ST TREASURER'S OFFICE	Remit FEB24 Mercer Island Cour	38.61
P0120989	00219266	WA ST TREASURER'S OFFICE	Remit FEB24 Newcastle Court Fe	8.61
P0120989	00219266	WA ST TREASURER'S OFFICE	Remit FEB24 Newcastle Court Fe	5.09
 <i>Org Key: IS1100 - IGS Mapping</i>				
P0120949	00219219	GIS INC A CONTINENTAL MAPPING	SUPPORT BLOCK FOR ENTERPRISE D	1,250.00
P0121014	00219249	PACIFIC OFFICE AUTOMATION	PLOTTER PRINTER REPAIR FEB 202	285.16
 <i>Org Key: IS3101 - GIS Analyst Water Fund</i>				
P0120949	00219219	GIS INC A CONTINENTAL MAPPING	SUPPORT BLOCK FOR ENTERPRISE D	1,250.00
 <i>Org Key: IS3102 - GIS Analyst Sewer Fund</i>				
P0120949	00219219	GIS INC A CONTINENTAL MAPPING	SUPPORT BLOCK FOR ENTERPRISE D	1,250.00
 <i>Org Key: IS3103 - GIS Analyst Storm Fund</i>				
P0120949	00219219	GIS INC A CONTINENTAL MAPPING	SUPPORT BLOCK FOR ENTERPRISE D	1,250.00
 <i>Org Key: MT3100 - Water Distribution</i>				
P0121004	00219217	FARWEST PAINT MFG. CO.	SKYTHANE II CLEAR PAINT FOR TH	606.93
P0121005	00219217	FARWEST PAINT MFG. CO.	SKYTHANE II CLEAR PAINT FOR TH	424.64
 <i>Org Key: MT3150 - Water Quality Event</i>				
P0120995	00219244	METROPRESORT	MARCH 2024 ANNUAL BACKFLOW LET	2,181.05
P0120995	00219244	METROPRESORT	MARCH 2024 ANNUAL BACKFLOW LET	1,934.92
 <i>Org Key: MT3500 - Sewer Pumps</i>				
P0120955	00219262	TSI INCORPORATED	REPAIR OF TRANSMITTER FOR PUMP	2,144.75
 <i>Org Key: MT3800 - Storm Drainage</i>				
	00219253	ROBLE, DEEQA	FLIGHT TO ESRI	431.20
 <i>Org Key: MT4150 - Support Services - Clearing</i>				
P0121022	00219198	AT&T MOBILITY	PW iPads Monthly Fees	741.85
P0121011	00219211	CRYSTAL AND SIERRA SPRINGS	PW WATER DELIVERY	307.25
 <i>Org Key: MT4200 - Building Services</i>				
P0120998	00219226	HOME DEPOT CREDIT SERVICE	OFFICE FILE CABINET STRAP	100.08
 <i>Org Key: MT4272 - ARPA-Police Iterim Site</i>				
P0120825	00219263	ULINE	Police Uniform Lockers for Mod	23,990.66
P0121013	00219263	ULINE	Police Uniform Lockers for Mod	8,305.61

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0120833	00219263	ULINE	Property Room Shelving for Pol	2,841.91
P0120997	00219224	HEIDELBERG MATERIALS	5/8"-MINUS ROCK (49.2 TONS)	1,514.36
P0121008	00219206	CESSCO INC	20" DRY ASPHALT BLADES	574.72
P0120997	00219224	HEIDELBERG MATERIALS	PEA GRAVEL (16.99 TONS)	572.96
<i>Org Key: MT4900 - Solid Waste & Sustainability</i>				
P0120973	00219228	ICLEI USA INC	Annual Membership dues for	1,200.00
<i>Org Key: MT6100 - Park Maintenance</i>				
P0121012	00219226	HOME DEPOT CREDIT SERVICE	18V TOOL SETS & WHEELBARROW	646.53
P0121007	00219206	CESSCO INC	SERVICE & REPAIR HEDGETRIMMERS	466.74
P0121017	00219257	SIGNS OF SEATTLE	Bronze plaque for Steve Newman	330.75
P0121007	00219206	CESSCO INC	SHARPEN MOWER BLADES	32.86
P0121012	00219226	HOME DEPOT CREDIT SERVICE	CREDIT -RETURNED 18V DRILL	-153.05
<i>Org Key: MT6200 - Athletic Field Maintenance</i>				
P0121006	00219221	GRAINGER	THROW MEMBERS	4.38
<i>Org Key: MT6600 - Park Maint School Fields</i>				
P0120996	00219259	SPORTSFIELD SPECIALTIES	HDW. KIT, BALL SAFETY, STORMGU	1,679.03
P0120350	00219259	SPORTSFIELD SPECIALTIES	LLP-CUSTOM LIGHT POLE PAD	2,083.64
<i>Org Key: MT6900 - Aubrey Davis Park Maint</i>				
P0120672	00219227	HORIZON	MISC. IRRIGATION FITTINGS	291.92
<i>Org Key: PO1100 - Administration (PO)</i>				
P0121040	00219208	CITY OF LAKE FOREST PARK	Annual Dues 2024	400.00
<i>Org Key: PO1350 - Police Emergency Management</i>				
P0121021	00219245	MINUTEMAN PRESS - REDMOND	PIO retractable banner	365.06
<i>Org Key: PO1800 - Contract Dispatch Police</i>				
P0121030	00219250	PowerDMS	PowerReady setup and prorated	3,823.93
<i>Org Key: PO3100 - Investigation Division</i>				
	00219197	AMICI, DOMINIC	HOMICIDE INVEST	2,655.92
<i>Org Key: PR4100 - Community Center</i>				
P0120961	00219256	SEATTLE WEDDING SHOW	2025 Seattle Wedding Show 20x1	3,500.00
<i>Org Key: SP0111 - 80th Ave SE Sidewalk Improve</i>				
P0104658	00219240	KPG	80TH AVE SE PEDESTIAN IMPROVEM	7,280.00
<i>Org Key: SP0118 - ADA Compliance Plan Implementa</i>				
P0119275	00219239	KPFF CONSULTING ENGINEERS	ADA Transition Plan Implementa	2,825.38
<i>Org Key: SP0135 - ICW Corridor Improvements</i>				
P0118254	00219240	KPG	ICW Corridor Safety Analysis a	27,359.76
<i>Org Key: SU0115 - Sewer Pipe Upsize</i>				
P0114350	00219260	Staheli Trenchless Consultants	21-48 Sewer Pipe Replacements	1,010.00
<i>Org Key: SW0111 - Sub Basin 46a.3 Watercourse</i>				
P0120250	00219248	NW Hydraulic Consultants Inc.	Sub Basin 46a.3 Watercourse	13,042.56
<i>Org Key: WU0101 - Booster Chlorination Station</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0108114	00219205	CAROLLO ENGINEERS INC	BOOSTER CHLORINATION SYSTEM	382.50
<i>Org Key: WU0130 - 2023 Water Sys Improvements</i>				
P0119570	00219230	KAR-VEL CONSTRUCTION INC	2023 Water System Improvements	373,801.07
<i>Org Key: YF2600 - Family Assistance</i>				
P0121037	00219210	CORNELL AND ASSOCIATES	Rental assistance for Ea clien	2,050.00
P0121037	00219210	CORNELL AND ASSOCIATES	Utility assistance for EA clie	85.00
P0121036	00219223	HARBORVIEW MEDICAL CENTER	Medical bill assistance for EA	79.10
Total				620,806.87

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00219195	03/29/2024	ABBOTT, RICHARD LEOFF1 Medicare Reimb		APR2024B	04/01/2024	239.10
00219196	03/29/2024	ADAMS, RONALD E LEOFF1 Medicare Reimb		APR2024B	04/01/2024	214.40
00219197	03/29/2024	AMICI, DOMINIC HOMICIDE INVEST		032524	03/25/2024	2,655.92
00219198	03/29/2024	AT&T MOBILITY PW iPads Monthly Fees	P0121022	7470X01132024	03/05/2024	741.85
00219199	03/29/2024	AUGUSTSON, THOR LEOFF1 Medicare Reimb		APR2024B	04/01/2024	209.90
00219200	03/29/2024	BARNES, WILLIAM LEOFF1 Medicare Reimb		APR2024A	04/01/2024	3,404.85
00219201	03/29/2024	Bellingham Lock & Safe HID2000PGGMN-127: HID iCLASS P	P0120971	355804	03/06/2024	1,101.00
00219202	03/29/2024	BOOTH, GLENDON D LEOFF1 Medicare Reimb		APR2024B	04/01/2024	344.90
00219203	03/29/2024	BUD CLARY CHEVROLET INC 2024 CHEVROLET SILVERADO 3500	P0118369	10182	03/15/2024	76,340.60
00219204	03/29/2024	CARLSON, LARRY RETIREEES MEDICARE		APR-24	04/01/2024	92.60
00219205	03/29/2024	CAROLLO ENGINEERS INC BOOSTER CHLORINATION SYSTEM	P0108114	FB48485	03/11/2024	382.50
00219206	03/29/2024	CESSCO INC 20" DRY ASPHALT BLADES	P0121007	2251/22250/22314	03/08/2024	1,074.32
00219207	03/29/2024	CINTAS Cintas invoice #5203217384	P0121010	5203217384	03/21/2024	18.56
00219208	03/29/2024	CITY OF LAKE FOREST PARK Annual Dues 2024	P0121040	2024-MERCERLLD	01/01/2024	400.00
00219209	03/29/2024	COOPER, ROBERT LEOFF1 Excess Benefit		APR2024A	04/01/2024	3,085.43
00219210	03/29/2024	CORNELL AND ASSOCIATES Utility assistance for EA clie	P0121037	032524	03/25/2024	2,135.00
00219211	03/29/2024	CRYSTAL AND SIERRA SPRINGS PW WATER DELIVERY	P0121011	14555831 031624	03/16/2024	307.25
00219212	03/29/2024	DEEDS, EDWARD G LEOFF1 Medicare Reimb		APR2024B	04/01/2024	273.10
00219213	03/29/2024	DONG DONG HUANG PERMIT ERROR		2312-063/2312-06	02/15/2024	300.80
00219214	03/29/2024	DOWD, PAUL LEOFF1 Medicare Reimb		APR2024B	04/01/2024	174.70
00219215	03/29/2024	ELSOE, RONALD LEOFF1 Medicare Reimb		APR2024B	04/01/2024	220.10
00219216	03/29/2024	ETC INSTITUTE 2024 Community Survey INV 3181	P0121026	31818	03/28/2024	6,615.00
00219217	03/29/2024	FARWEST PAINT MFG. CO. SKYTHANE II CLEAR PAINT FOR TH	P0121004	0725250-IN	03/06/2024	1,031.57
00219218	03/29/2024	FORSMAN, LOWELL LEOFF1 Medicare Reimb		APR2024B	04/01/2024	271.10
00219219	03/29/2024	GIS INC A CONTINENTAL MAPPING SUPPORT BLOCK FOR ENTERPRISE D	P0120949	14942	03/04/2024	5,000.00
00219220	03/29/2024	GOODMAN, J C LEOFF1 Medicare Reimb		APR2024B	04/01/2024	236.30

Accounts Payable Report by Check Number

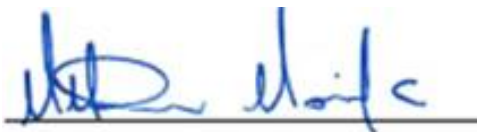
Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00219221	03/29/2024	GRAINGER THROW MEMBERS	P0121006	9062738266	03/22/2024	4.38
00219222	03/29/2024	HAGSTROM, JAMES LEOFF1 Medicare Reimb		APR2024B	04/01/2024	174.70
00219223	03/29/2024	HARBORVIEW MEDICAL CENTER Medical bill assistance for EA	P0121036	032824	03/28/2024	79.10
00219224	03/29/2024	HEIDELBERG MATERIALS PEA GRAVEL (16.99 TONS)	P0120997	5962830/5962831	03/19/2024	2,087.32
00219225	03/29/2024	HILTNER, PETER LEOFF1 Medicare Reimb		APR2024B	04/01/2024	619.50
00219226	03/29/2024	HOME DEPOT CREDIT SERVICE OFFICE FILE CABINET STRAP	P0121012	1213812/1061523	03/06/2024	593.56
00219227	03/29/2024	HORIZON MISC. IRRIGATION FITTINGS	P0120672	3M502134	02/15/2024	291.92
00219228	03/29/2024	ICLEI USA INC Annual Membership dues for	P0120973	3635	02/19/2024	1,200.00
00219229	03/29/2024	JOHNSON, CURTIS LEOFF1 Medicare Reimb		APR2024A	04/01/2024	2,191.09
00219230	03/29/2024	KAR-VEL CONSTRUCTION INC 2023 Water System Improvements	P0119570	PP#5	02/29/2024	373,801.07
00219238	03/29/2024	KC TREASURY 531510-1234-03		012404-9018-08	03/01/2024	2,171.22
00219239	03/29/2024	KPFF CONSULTING ENGINEERS ADA Transition Plan Implementa	P0119275	510035	03/12/2024	2,825.38
00219240	03/29/2024	KPG 80TH AVE SE PEDESTIAN IMPROVEM	P0118254	206288	03/14/2024	34,639.76
00219241	03/29/2024	LOISEAU, LERI M LEOFF1 Medicare Reimb		APR2024B	04/01/2024	209.90
00219242	03/29/2024	LYONS, STEVEN LEOFF1 Medicare Reimb		APR2024B	04/01/2024	247.80
00219243	03/29/2024	MERCER ISLAND GUILD OF 2024 MI Directories for City S	P0121002	16797	03/08/2024	250.00
00219244	03/29/2024	METROPRESORT JAN 2024 E-SERVICE PORTAL ADMI	P0120995	IN664061	03/14/2024	5,789.58
00219245	03/29/2024	MINUTEMAN PRESS - REDMOND PIO retractable banner	P0121021	20397	01/01/2024	365.06
00219246	03/29/2024	MYERS, JAMES S LEOFF1 Medicare Reimb		APR2024B	04/01/2024	179.80
00219247	03/29/2024	NEILS, MADDIE AWC WELLNESS MILEAGE		031524	03/15/2024	62.98
00219248	03/29/2024	NW Hydraulic Consultants Inc. Sub Basin 46a.3 Watercourse	P0120250	30982	02/29/2024	13,042.56
00219249	03/29/2024	PACIFIC OFFICE AUTOMATION PLOTTER PRINTER REPAIR FEB 202	P0121014	085000	02/22/2024	285.16
00219250	03/29/2024	PowerDMS PowerReady setup and prorated	P0121030	INV-48897	03/04/2024	3,823.93
00219251	03/29/2024	PUBLIC SAFETY TESTING INC Feb 2024 Police Add-Ons INV 20	P0120999	2024-156	03/20/2024	341.00
00219252	03/29/2024	RAMSAY, JON LEOFF1 Medicare Reimb		APR2024A	04/01/2024	1,210.37
00219253	03/29/2024	ROBLE, DEEQA FLIGHT TO ESRI		031324	03/13/2024	431.20

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00219254	03/29/2024	RUCKER, MANORD J LEOFF1 Medicare Reimb		APR2024B	04/01/2024	174.70
00219255	03/29/2024	SCHOENTRUP, WILLIAM LEOFF1 Medicare Reimb		APR2024A	04/01/2024	1,817.92
00219256	03/29/2024	SEATTLE WEDDING SHOW 2025 Seattle Wedding Show 20x1	P0120961	2968	02/20/2024	3,500.00
00219257	03/29/2024	SIGNS OF SEATTLE Bronze plaque for Steve Newman	P0121017	9722	03/26/2024	330.75
00219258	03/29/2024	SMITH, RICHARD LEOFF1 Medicare Reimb		APR2024B	04/01/2024	239.90
00219259	03/29/2024	SPORTSFIELD SPECIALTIES LLP-CUSTOM LIGHT POLE PAD	P0120996	77360	03/22/2024	3,762.67
00219260	03/29/2024	Staheli Trenchless Consultants 21-48 Sewer Pipe Replacements	P0114350	23-211	01/01/2024	1,010.00
00219261	03/29/2024	THOMPSON, JAMES LEOFF1 Medicare Reimb		APR2024B	04/01/2024	245.90
00219262	03/29/2024	TSI INCORPORATED REPAIR OF TRANSMITTER FOR PUMP	P0120955	24-027-001	03/19/2024	2,144.75
00219263	03/29/2024	ULINE Property Room Shelving for Pol	P0120825	175806938	03/19/2024	35,138.18
00219264	03/29/2024	VERITIV OPERATING COMPANY INVENTORY PURCHASES	P0121009	655-22200225	03/15/2024	1,489.59
00219265	03/29/2024	VERIZON WIRELESS VERIZON JAN 24 - FEB 23 CM	P0120990	9957396547	02/23/2024	1,582.90
00219266	03/29/2024	WA ST TREASURER'S OFFICE Remit FEB24 Mercer Island Cour	P0120989	FEB24B	03/21/2024	10,910.22
00219267	03/29/2024	WEGNER, KEN LEOFF1 Medicare Reimb		APR2024B	04/01/2024	170.10
00219268	03/29/2024	WHEELER, DENNIS LEOFF1 Medicare Reimb		APR2024B	04/01/2024	164.90
00219269	03/29/2024	WSP USA Geo Peer Review; 5637 E. Merce	P0121020	S51705153	03/26/2024	4,335.20
					Total	620,806.87

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

Report	Warrants	Date	Amount
Check Register	219270-219347	4/5/24	\$1,550,754.58 \$1,550,754.58

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0121056	00219331	SEATTLE PUBLIC UTILITIES	MARCH 2024 SPU CHARGE FOR RETA	5,906.00
<i>Org Key: 814074 - Garnishments</i>				
	00219285	CHAPTER 13 TRUSTEE	PAYROLL EARLY WARRANTS	572.00
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00219315	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	242.50
<i>Org Key: AS1100 - Administrative Services</i>				
P0121058	00219289	DATAQUEST LLC	Background Check INV 22937	53.00
<i>Org Key: CA1100 - Administration (CA)</i>				
P0121089	00219310	MARTEN LAW	Invoice #44096110 Professional	5,538.52
P0121078	00219327	RELX INC DBA LEXISNEXIS	Invoice #3095018471 Legal	394.16
P0121089	00219310	MARTEN LAW	Invoice #44096284 Professional	176.00
P0121079	00219320	OGDEN MURPHY WALLACE	Invoice #888560 Professional	150.00
P0121089	00219310	MARTEN LAW	Invoice #44096094 Professional	47.50
P0121089	00219310	MARTEN LAW	Invoice #44096093 Professional	29.50
<i>Org Key: CA1300 - Public Records</i>				
P0121080	00219345	WAPRO	Invoice #9655 Registration - P	65.00
<i>Org Key: CM1100 - Administration (CM)</i>				
P0121019	00219275	AT&T MOBILITY	CM Hot Spot Feb 2024	208.16
P0121074	00219307	KUSAK CUT GLASS WORKS	City Manager Award INV 3/21/20	159.86
	00219273	Amazon Capital Services Inc	9928598-5051460	131.67
<i>Org Key: CM1200 - City Clerk</i>				
	00219273	Amazon Capital Services Inc	4756841-8297837	26.34
<i>Org Key: CO6100 - City Council</i>				
P0120962	00219312	MCNAMARA SIGNS	Board and Commission aboard si	567.02
	00219273	Amazon Capital Services Inc	0036262-8034638	208.50
<i>Org Key: CR1100 - Human Resources</i>				
	00219273	Amazon Capital Services Inc	1630457-0807412	42.96
<i>Org Key: CT1100 - Municipal Court</i>				
P0121081	00219301	INTERCOM LANGUAGE SERVICES INC	Intercom invoice #24-131	1,356.15
P0121082	00219280	Bradley Public Safety	BPSS invoice #033106P-24	1,215.00
	00219273	Amazon Capital Services Inc	7141815-5195406	6.59
<i>Org Key: DS1100 - Administration (DS)</i>				
P0120928	00219283	CentralSquare Technologies	TraKit Annual Renewal	29,678.86
	00219273	Amazon Capital Services Inc	9973576-1317067	66.02
<i>Org Key: FN1100 - Administration (FN)</i>				
P0121058	00219289	DATAQUEST LLC	Background Check INV 22937	79.50
P0121085	00219344	VERIZON WIRELESS	FEB 24-MAR 23, 2024 FINANCE DE	53.15
P0121085	00219344	VERIZON WIRELESS	FEB 24-MAR 23, 2024 FINANCE DE	47.25
P0121085	00219344	VERIZON WIRELESS	FEB 24-MAR 23, 2024 FINANCE DE	42.25
P0121085	00219344	VERIZON WIRELESS	FEB 24-MAR 23, 2024 FINANCE DE	42.25
<i>Org Key: FN2100 - Data Processing</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0121069	00219337	SUPERION LLC	2ND QTR 2024 ONESOLUTION	14,968.78
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0121085	00219344	VERIZON WIRELESS	FEB 24-MAR 23, 2024 FINANCE DE	47.25
P0121085	00219344	VERIZON WIRELESS	FEB 24-MAR 23, 2024 FINANCE DE	42.25
<i>Org Key: FR0000 - Fire-Revenue</i>				
P0121046	00219311	MASUMOTO, GLADYS	Refund Ambulance Transport Fee	1,197.79
P0121049	00219335	STATE FARM CLAIMS	REFUND CLAIM 47-45F0-87L	1,160.93
P0121047	00219336	STEINHARDT, HELENE	Refund Ambulance Transport Fee	1,017.09
P0121048	00219338	SUZUKI, MASAKI	Refund Ambulance Transport Fee	912.95
P0121050	00219294	GHOSH, SAYARI	Refund Ambulance Transport	296.18
<i>Org Key: FR1100 - Administration (FR)</i>				
P0121057	00219339	SYSTEMS DESIGN WEST LLC	Q1 2024 Postage Transport Bill	252.96
<i>Org Key: FR2100 - Fire Operations</i>				
P0121051	00219291	EASTSIDE FIRE & RESCUE	April 2024 Contract Fee	656,228.83
<i>Org Key: GB0115 - Facilities Plan</i>				
P0121044	00219319	Northwest Studio	FACILITIES ASSESSMENT PROJECT	23,710.35
P0121043	00219319	Northwest Studio	FACILITIES ASSESSMENT PROJECT	8,135.82
<i>Org Key: GB0121 - Precinct Facility Assessment</i>				
P0121072	00219319	Northwest Studio	TULLY'S SITE PLANNING	14,668.25
P0121044	00219319	Northwest Studio	TULLY'S SITE PLANNING	1,820.00
<i>Org Key: GGM001 - General Government-Misc</i>				
P0121051	00219291	EASTSIDE FIRE & RESCUE	Reimburse City Share of Comcas	529.18
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0121073	00219328	RESERVE ACCOUNT	MARCH 2024 POSTAGE RESERVE REF	5,000.00
P0121075	00219347	Xerox Financial Services	Copier Lease Fees Apr 2024 INV	857.69
	00219273	Amazon Capital Services Inc	8791285-5905036	24.09
	00219273	Amazon Capital Services Inc	5292117-0817044	17.04
	00219273	Amazon Capital Services Inc	2956717-8877012	14.76
<i>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</i>				
P0121106	00219292	ELSOE, RONALD	LEOFF 1 Retiree Medical Expens	776.95
P0121108	00219330	SCHOENTRUP, WILLIAM	LEOFF 1 Retiree Medical Expens	653.43
P0121107	00219333	SMITH, RICHARD	LEOFF 1 Retiree Medical Expens	17.35
<i>Org Key: GGM100 - Emerg Incident Response</i>				
P0121054	00219297	HEARTLAND LLC	Invoice #1352Feb2024 Professio	6,110.00
<i>Org Key: GGX620 - Custodial Disbursements</i>				
P0121086	00219305	KING CO PROSECUTING ATTORNEY	CRIME VICTIMS MAR 2024	176.09
<i>Org Key: GT0108 - Technology Equipment Replaceme</i>				
P0120887	00219282	CDW GOVERNMENT INC	PureStorage Refresh	13,853.98
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0121084	00219344	VERIZON WIRELESS	FEB 24-MAR 23, 2024 IT DEPT CI	231.25
	00219273	Amazon Capital Services Inc	7774766-9652241	168.20
P0121063	00219284	CENTURYLINK	FIRE/BURGLAR ALARM REMOVED	135.25

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00219273	Amazon Capital Services Inc	1404967-6381826	134.56
	00219273	Amazon Capital Services Inc	1404967-6381826	34.62
	00219273	Amazon Capital Services Inc	5987767-3791456	27.71
 <i>Org Key: MT2100 - Roadway Maintenance</i>				
P0117843	00219325	PLANTSCAPES INC	ROW Landscaping Vegetation Tri	9,710.82
P0121038	00219300	HORIZON	850-QT-FZ DC BACKFLOW PREV &	358.24
P0121031	00219340	TRAFFIC SAFETY SUPPLY	"(ARROW) 81ST PL SE" STREET SI	80.42
P0121031	00219340	TRAFFIC SAFETY SUPPLY	"82ND AVE SE" STREET SIGN	68.81
P0121031	00219340	TRAFFIC SAFETY SUPPLY	"SE 28TH ST" STREET SIGN	68.81
P0121031	00219340	TRAFFIC SAFETY SUPPLY	"80TH AVE SE" STREET SIGN	68.81
P0121085	00219344	VERIZON WIRELESS	FEB 24-MAR 23, 2024 FINANCE DE	40.01
 <i>Org Key: MT2255 - Urban Forest Management (ROW)</i>				
P0120570	00219290	DCG/WATERSHED INC	Town Center Urban Forest Manag	2,551.50
 <i>Org Key: MT2500 - ROW Administration</i>				
P0121039	00219334	SOUND SAFETY PRODUCTS	SAFETY BOOTS & MISC. WORK CLOT	213.55
 <i>Org Key: MT3100 - Water Distribution</i>				
	00219273	Amazon Capital Services Inc	9297685-3818641	26.41
 <i>Org Key: MT3400 - Sewer Collection</i>				
P0121077	00219303	ITpipes Opco LLC	IT Pipes Annual Subscription a	13,772.10
 <i>Org Key: MT3500 - Sewer Pumps</i>				
P0121124	00219275	AT&T MOBILITY	PW AT&T MARCH 2024	1,326.76
P0121124	00219275	AT&T MOBILITY	PW AT&T JANUARY 2024	1,287.44
P0121124	00219275	AT&T MOBILITY	PW AT&T FEB 2024	1,027.14
 <i>Org Key: MT3800 - Storm Drainage</i>				
P0117844	00219321	Olson Brother's Pro-Vac LLC	STORMWATER VACTOR, JETTING, CC	1,363.60
P0117844	00219321	Olson Brother's Pro-Vac LLC	STORMWATER VACTOR, JETTING, CC	337.60
	00219273	Amazon Capital Services Inc	3109204-1662642	74.86
	00219273	Amazon Capital Services Inc	3109204-1662642	64.68
 <i>Org Key: MT4150 - Support Services - Clearing</i>				
P0121083	00219326	PROCOM LLC	Pre-Emp D&A Testing INV 107159	244.00
P0121058	00219289	DATAQUEST LLC	Background Check INV 22937	228.50
	00219273	Amazon Capital Services Inc	3342976-0002642	29.91
	00219273	Amazon Capital Services Inc	8614527-0086662	22.01
	00219273	Amazon Capital Services Inc	8614527-0086662	12.99
 <i>Org Key: MT4200 - Building Services</i>				
	00219273	Amazon Capital Services Inc	3353135-8947426	269.17
	00219273	Amazon Capital Services Inc	7134086-4347430	248.81
	00219273	Amazon Capital Services Inc	7271929-4217018	243.70
	00219273	Amazon Capital Services Inc	5282044-7060251	203.12
P0121116	00219293	FRANK'S FLAG STORE	REPAIR FLAG POLES	206.44
	00219273	Amazon Capital Services Inc	5990044-8128251	113.99
	00219273	Amazon Capital Services Inc	0568793-3678631	101.56
	00219273	Amazon Capital Services Inc	3353135-8947426	99.91
	00219273	Amazon Capital Services Inc	9600691-1246654	75.90

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00219273	Amazon Capital Services Inc	8055544-1755414	63.85
	00219273	Amazon Capital Services Inc	9600691-1246654	60.91
	00219273	Amazon Capital Services Inc	3353135-8947426	60.09
	00219273	Amazon Capital Services Inc	3353135-8947426	60.09
	00219273	Amazon Capital Services Inc	3353135-8947426	60.09
	00219273	Amazon Capital Services Inc	3353135-8947426	60.09
	00219273	Amazon Capital Services Inc	3353135-8947426	60.09
	00219273	Amazon Capital Services Inc	3353135-8947426	60.09
	00219273	Amazon Capital Services Inc	3353135-8947426	60.09
	00219273	Amazon Capital Services Inc	6323430-3945837	58.50
	00219273	Amazon Capital Services Inc	0487329-6477034	55.97
	00219273	Amazon Capital Services Inc	0487329-6477034	55.97
	00219273	Amazon Capital Services Inc	0487329-6477034	55.97
	00219273	Amazon Capital Services Inc	3353135-8947426	55.61
	00219273	Amazon Capital Services Inc	3353135-8947426	55.61
	00219273	Amazon Capital Services Inc	3353135-8947426	55.61
	00219273	Amazon Capital Services Inc	3353135-8947426	55.61
	00219273	Amazon Capital Services Inc	3353135-8947426	55.61
	00219273	Amazon Capital Services Inc	5990044-8128251	53.93
	00219273	Amazon Capital Services Inc	3353135-8947426	43.49
	00219273	Amazon Capital Services Inc	3353135-8947426	43.49
	00219273	Amazon Capital Services Inc	3353135-8947426	43.49
	00219273	Amazon Capital Services Inc	3353135-8947426	43.49
	00219273	Amazon Capital Services Inc	6323430-3945837	38.51
	00219273	Amazon Capital Services Inc	6323430-3945837	37.41
	00219273	Amazon Capital Services Inc	3509033-7985053	34.13
	00219273	Amazon Capital Services Inc	3509033-7985053	34.13
	00219273	Amazon Capital Services Inc	7003294-9890611	31.59
	00219273	Amazon Capital Services Inc	3353135-8947426	25.31
	00219273	Amazon Capital Services Inc	5990044-8128251	24.21
	00219273	Amazon Capital Services Inc	9600691-1246654	15.59

Org Key: MT4272 - ARPA-Police Iterim Site

P0121043	00219319	Northwest Studio	POLICE TRANSITION & RELOCATION	9,774.69
P0121044	00219319	Northwest Studio	Asbestos Abatement INV 2304-09	8,703.50
P0121032	00219302	ISSAQUAH HONDA KUBOTA	STIHL GS461 ROCKBOSS SAW	2,157.95
P0121042	00219298	HEIDELBERG MATERIALS	5/8"-MINUS ROCK (65.82 TONS)	2,038.67
P0121028	00219342	UNITED RENTALS NORTH AMERICA	SHORING RENTAL	1,476.85
P0121042	00219298	HEIDELBERG MATERIALS	PEA GRAVEL (17.13 TONS)	991.52
P0121032	00219302	ISSAQUAH HONDA KUBOTA	3212 005 0070 GGM DUCTILE CHAI	738.76
P0121041	00219298	HEIDELBERG MATERIALS	5/8"-MINUS ROCK (14.87 TONS)	626.81
P0121032	00219302	ISSAQUAH HONDA KUBOTA	GUIDE BAR	299.13
P0121025	00219343	UNITED REPROGRAPHICS	"PARKING FOR CITY VEHICLES ONL	80.47

Org Key: MT4274 - ARPA-Municipal Court Site Leas

	00219273	Amazon Capital Services Inc	2915301-8055414	176.15
	00219273	Amazon Capital Services Inc	7999848-9562644	57.23

Org Key: MT4300 - Fleet Services

P0121024	00219295	GOODYEAR TIRE & RUBBER CO, THE	2024 TIRE INVENTORY	2,273.50
P0121033	00219276	AUTO SPA	100 CAR WASH TICKETS	1,321.20

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00219273	Amazon Capital Services Inc	2872630-6345050	255.43
P0121035	00219271	ALASKA RUBBER GROUP	HOSE ASSEMBLY && FITTINGS	244.91
	00219273	Amazon Capital Services Inc	1891157-5530668	66.05
	00219273	Amazon Capital Services Inc	4360561-8162666	33.02
	00219273	Amazon Capital Services Inc	2293942-1709025	30.82
<i>Org Key: MT4502 - Sewer Administration</i>				
P0120214	00219306	KING COUNTY TREASURY	2024 JAN-DEC MONTHLY SEWER CHA	477,087.27
<i>Org Key: MT4900 - Solid Waste & Sustainability</i>				
P0121052	00219309	LIFTOFF LLC	PowerBI 1 License 1 Year	120.00
<i>Org Key: MT6100 - Park Maintenance</i>				
P0121055	00219316	MI UTILITY BILLS	MARCH 2024 PMT OF UTILITY BILL	1,980.23
P0121027	00219278	BEN'S CLEANER SALES INC	REPAIR & SERVICE PRESSURE WASH	537.19
	00219273	Amazon Capital Services Inc	9974882-7347441	215.56
P0121029	00219304	JON-DON INC	ENVIROFLOOR (4 GAL.)	194.62
	00219273	Amazon Capital Services Inc	8398007-4377069	83.42
	00219273	Amazon Capital Services Inc	9135302-4974633	70.41
	00219273	Amazon Capital Services Inc	3827249-1813017	65.29
	00219273	Amazon Capital Services Inc	0306800-9328204	61.53
	00219273	Amazon Capital Services Inc	5998521-5734658	19.80
<i>Org Key: MT6200 - Athletic Field Maintenance</i>				
P0121055	00219316	MI UTILITY BILLS	MARCH 2024 PMT OF UTILITY BILL	2,104.85
	00219273	Amazon Capital Services Inc	5083325-9874649	36.88
	00219273	Amazon Capital Services Inc	1888097-2873019	17.36
<i>Org Key: MT6500 - Luther Burbank Park Maint</i>				
P0121055	00219316	MI UTILITY BILLS	MARCH 2024 PMT OF UTILITY BILL	2,736.34
P0121023	00219299	HOME DEPOT CREDIT SERVICE	IRRIGATION FITTINGS	62.11
<i>Org Key: MT6900 - Aubrey Davis Park Maint</i>				
P0121055	00219316	MI UTILITY BILLS	MARCH 2024 PMT OF UTILITY BILL	3,136.81
<i>Org Key: PA0100 - Open Space Management</i>				
	00219273	Amazon Capital Services Inc	0306749-3815433	29.72
	00219273	Amazon Capital Services Inc	0776398-3937045	29.66
	00219273	Amazon Capital Services Inc	9485757-5085834	21.52
	00219273	Amazon Capital Services Inc	9485757-5085834	19.32
<i>Org Key: PA0101 - Recurring Parks Minor Capital</i>				
P0120138	00219272	ALL AROUND FENCE CO	DEANE'S CHILDRENS PARK FENCE	355.73
<i>Org Key: PA0143 - LB Park Tennis Court Resurface</i>				
P0118506	00219288	DA HOGAN	Luther Burbank Park Sport Cour	16,015.25
<i>Org Key: PO1100 - Administration (PO)</i>				
	00219273	Amazon Capital Services Inc	2758937-8289001	203.40
	00219273	Amazon Capital Services Inc	0748825-3021815	135.30
	00219273	Amazon Capital Services Inc	0437736-5117020	135.30
	00219273	Amazon Capital Services Inc	4924147-0820231	130.30
	00219273	Amazon Capital Services Inc	3046898-3889824	18.36

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PO1350 - Police Emergency Management</i>				
P0121068	00219332	SKYLINE COMMUNICATIONS INC	APRIL 2024 EOC INTERNET IN4774	220.55
<i>Org Key: PO2100 - Patrol Division</i>				
	00219273	Amazon Capital Services Inc	6694854-7170600	715.60
	00219273	Amazon Capital Services Inc	3579593-1785850	164.25
	00219273	Amazon Capital Services Inc	9973576-1317067	66.02
<i>Org Key: PO2200 - Marine Patrol</i>				
	00219273	Amazon Capital Services Inc	8769509-3501030	74.18
<i>Org Key: PO3100 - Investigation Division</i>				
	00219273	Amazon Capital Services Inc	4055220-3186649	84.56
	00219273	Amazon Capital Services Inc	1593644-7089014	9.28
<i>Org Key: PR1100 - Administration (PR)</i>				
P0121090	00219346	WRPA	Patrick Nugent 2024 WRPA confe	385.00
	00219273	Amazon Capital Services Inc	9954813-3028243	330.27
	00219273	Amazon Capital Services Inc	0134509-9283427	264.17
	00219273	Amazon Capital Services Inc	7465131-1127444	261.86
	00219273	Amazon Capital Services Inc	7465131-1127444	261.86
	00219273	Amazon Capital Services Inc	7465131-1127444	261.86
	00219273	Amazon Capital Services Inc	4847262-4809826	198.12
	00219273	Amazon Capital Services Inc	0624590-8480246	193.74
P0121116	00219293	FRANK'S FLAG STORE	REPAIR FLAG POLES	206.44
	00219273	Amazon Capital Services Inc	7458614-7942625	110.05
	00219273	Amazon Capital Services Inc	1257351-1118618	85.88
	00219273	Amazon Capital Services Inc	1257351-1118618	69.35
	00219273	Amazon Capital Services Inc	4847262-4809826	63.85
	00219273	Amazon Capital Services Inc	6390643-9459402	32.19
	00219273	Amazon Capital Services Inc	1257351-1118618	23.10
	00219273	Amazon Capital Services Inc	1257351-1118618	17.59
<i>Org Key: PR2104 - Special Events</i>				
P0121092	00219287	CORT PARTY RENTAL	Service to move tent	528.48
<i>Org Key: PR4100 - Community Center</i>				
P0121091	00219318	MORGAN SOUND INC	Morgan Soundservice call on 1/	148.63
P0121045	00219341	ULINE	folding cocktail table	119.93
	00219273	Amazon Capital Services Inc	7060662-8169811	110.39
	00219273	Amazon Capital Services Inc	4448937-1981831	69.30
	00219273	Amazon Capital Services Inc	6898900-9265823	37.86
	00219273	Amazon Capital Services Inc	5850521-0622618	25.30
	00219273	Amazon Capital Services Inc	5850521-0622618	16.50
	00219273	Amazon Capital Services Inc	7060662-8169811	16.24
	00219273	Amazon Capital Services Inc	5850521-0622618	15.40
	00219273	Amazon Capital Services Inc	7060662-8169811	14.29
	00219273	Amazon Capital Services Inc	6894584-8718657	12.63
<i>Org Key: SU0113 - SCADA System Replacement-Sewer</i>				
P0120947	00219274	CHIP GEORGE INC	5 Modems Antennas Brackets for	4,990.84
<i>Org Key: VCP343 - CIP Parks Salaries</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00219273	Amazon Capital Services Inc	1472445-0773855	104.60
	00219273	Amazon Capital Services Inc	7681668-1662662	43.79
<i>Org Key: WU0100 - Emergency Water System Repairs</i>				
P0121001	00219270	Abernethy Schwartz Part LLC	Lead Service Line Inventory Pr	29,680.00
<i>Org Key: WU0103 - Water Reservoir Improvements</i>				
P0117106	00219329	RH2 ENGINEERING INC	RESERVOIR IMPROVEMENTS - SERVI	9,805.68
<i>Org Key: WU0117 - Meter Replacement Implementati</i>				
P0121034	00219296	H D FOWLER	5/8" X 3/4" TO 1" METER ADAPTE	20,996.07
<i>Org Key: WU0135 - 2024 AC Main Replacement</i>				
P0119885	00219286	CONSOR NORTH AMERICA INC	2024 AC Water Main Replacement	89,515.08
<i>Org Key: YF1100 - YFS General Services</i>				
P0121109	00219308	LANGUAGE LINE SERVICES	Translation for Food Pantry le	511.67
	00219273	Amazon Capital Services Inc	9125226-8351437	49.09
P0121058	00219289	DATAQUEST LLC	Background Check INV 22938	26.50
	00219273	Amazon Capital Services Inc	5493521-8241019	19.28
	00219273	Amazon Capital Services Inc	6662959-3736230	17.41
	00219273	Amazon Capital Services Inc	7431725-6852213	16.10
<i>Org Key: YF1175 - ARPA-YFS Community Needs Asses</i>				
P0121097	00219279	BERK CONSULTING	MI community needs assessment	6,708.00
<i>Org Key: YF1200 - Thrift Shop</i>				
	00219273	Amazon Capital Services Inc	0894451-2197811	65.55
P0121085	00219344	VERIZON WIRELESS	FEB 24-MAR 23, 2024 FINANCE DE	47.25
P0121085	00219344	VERIZON WIRELESS	FEB 24-MAR 23, 2024 FINANCE DE	42.25
P0121085	00219344	VERIZON WIRELESS	FEB 24-MAR 23, 2024 FINANCE DE	42.25
	00219273	Amazon Capital Services Inc	4416109-3397838	41.01
P0121058	00219289	DATAQUEST LLC	Background Check INV 22937	26.50
	00219273	Amazon Capital Services Inc	2323755-7357839	8.80
<i>Org Key: YF2600 - Family Assistance</i>				
P0121110	00219322	PEBBLE @ MIPC, THE	Preschool scholarship for EA c	1,032.76
P0121094	00219277	BELLTOWN LLC	Rental assistance for EA clien	1,013.00
P0121113	00219314	Mercer Island Chiropractic	Medical assistance for EA clie	877.00
P0121093	00219313	MERCER EAST	Rental assistance for EA clien	669.41
P0121100	00219317	MISD FOOD SERVICE	Preschool scholarship for EA c	426.00
P0121098	00219324	PEBBLE @ MIPC, THE	Preschool scholarship for EA c	272.50
P0121099	00219323	PEBBLE @ MIPC, THE	Preschool scholarship for EA c	197.76
<i>Org Key: YF2850 - Federal SPF Grant</i>				
P0121096	00219281	CACTUS PRODUCTIONS	HYI materials	4,812.50
	00219273	Amazon Capital Services Inc	1944647-1670625	41.83
	00219273	Amazon Capital Services Inc	1961224-8353065	38.47
	00219273	Amazon Capital Services Inc	6093745-6800244	33.02
	00219273	Amazon Capital Services Inc	0659868-5844234	10.22
Total				1,550,754.58

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00219270	04/05/2024	Abernethy Schwartz Part LLC Lead Service Line Inventory Pr	P0121001	1252	03/29/2024	29,680.00
00219271	04/05/2024	ALASKA RUBBER GROUP HOSE ASSEMBLY & FITTINGS	P0121035	R097222	03/26/2024	244.91
00219272	04/05/2024	ALL AROUND FENCE CO DEANE'S CHILDRENS PARK FENCE	P0120138	2024-1056 RET	01/29/2024	355.73
00219273	04/05/2024	Amazon Capital Services Inc 1630457-0807412		1XN1-JFVM-3HYT	03/31/2024	10,015.39
00219274	04/05/2024	CHIP GEORGE INC 5 Modems Antennas Brackets for	P0120947	8119	03/22/2024	4,990.84
00219275	04/05/2024	AT&T MOBILITY CM Hot Spot Feb 2024	P0121124	437X03132024	03/01/2024	3,849.50
00219276	04/05/2024	AUTO SPA 100 CAR WASH TICKETS	P0121033	5453	03/26/2024	1,321.20
00219277	04/05/2024	BELLTOWN LLC Rental assistance for EA clien	P0121094	040324	04/03/2024	1,013.00
00219278	04/05/2024	BEN'S CLEANER SALES INC REPAIR & SERVICE PRESSURE WASH	P0121027	348789	03/26/2024	537.19
00219279	04/05/2024	BERK CONSULTING MI community needs assessment	P0121097	10884-03-24	04/01/2024	6,708.00
00219280	04/05/2024	Bradley Public Safety BPSS invoice #033106P-24	P0121082	033106P-24	03/31/2024	1,215.00
00219281	04/05/2024	CACTUS PRODUCTIONS HYI materials	P0121096	1259	03/24/2024	4,812.50
00219282	04/05/2024	CDW GOVERNMENT INC PureStorage Refresh	P0120887	QH41477	03/21/2024	13,853.98
00219283	04/05/2024	CentralSquare Technologies TraKit Annual Renewal	P0120928	405498	03/06/2024	29,678.86
00219284	04/05/2024	CENTURYLINK FIRE/BURGLAR ALARM REMOVED	P0121063	206-232-9598 NOV	01/01/2024	135.25
00219285	04/05/2024	CHAPTER 13 TRUSTEE PAYROLL EARLY WARRANTS		04.05.2024	04/05/2024	572.00
00219286	04/05/2024	CONSOR NORTH AMERICA INC 2024 AC Water Main Replacement	P0119885	W232728WA.00 - 5	03/22/2024	89,515.08
00219287	04/05/2024	CORT PARTY RENTAL Service to move tent	P0121092	167489-1	03/31/2024	528.48
00219288	04/05/2024	DA HOGAN Luther Burbank Park Sport Cour	P0118506	24-8501	02/29/2024	16,015.25
00219289	04/05/2024	DATAQUEST LLC Background Check INV 22937	P0121058	22938/22937	03/31/2024	414.00
00219290	04/05/2024	DCG/WATERSHED INC Town Center Urban Forest Manag	P0120570	0053512	03/19/2024	2,551.50
00219291	04/05/2024	EASTSIDE FIRE & RESCUE April 2024 Contract Fee	P0121051	6100	03/28/2024	656,758.01
00219292	04/05/2024	ELSOE, RONALD LEOFF 1 Retiree Medical Expens	P0121106	040424	04/04/2024	776.95
00219293	04/05/2024	FRANK'S FLAG STORE REPAIR FLAG POLES	P0121116	3192401	03/19/2024	412.88
00219294	04/05/2024	GHOSH, SAYARI Refund Ambulance Transport	P0121050	0001244-GHOSH	01/01/2024	296.18
00219295	04/05/2024	GOODYEAR TIRE & RUBBER CO, THE 2024 TIRE INVENTORY	P0121024	195-1169457	03/26/2024	2,273.50

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00219296	04/05/2024	H D FOWLER 5/8" X 3/4" TO 1" METER ADAPTE	P0121034	I6652992	03/26/2024	20,996.07
00219297	04/05/2024	HEARTLAND LLC Invoice #1352Feb2024 Professio	P0121054	1352FEB2024	03/19/2024	6,110.00
00219298	04/05/2024	HEIDELBERG MATERIALS PEA GRAVEL (17.13 TONS)	P0121041	5963655	03/22/2024	3,657.00
00219299	04/05/2024	HOME DEPOT CREDIT SERVICE IRRIGATION FITTINGS	P0121023	0622662/1062845	03/27/2024	62.11
00219300	04/05/2024	HORIZON 850-QT-FZ DC BACKFLOW PREV &	P0121038	3M505295	03/20/2024	358.24
00219301	04/05/2024	INTERCOM LANGUAGE SERVICES INC Intercom invoice #24-131	P0121081	24-131	03/31/2024	1,356.15
00219302	04/05/2024	ISSAQUAH HONDA KUBOTA STIHL GS461 ROCKBOSS SAW	P0121032	78794P	03/26/2024	3,195.84
00219303	04/05/2024	ITpipes Opco LLC IT Pipes Annual Subscription a	P0121077	B1988	03/19/2024	13,772.10
00219304	04/05/2024	JON-DON INC ENVIROFLOOR (4 GAL.)	P0121029	5101798	03/26/2024	194.62
00219305	04/05/2024	KING CO PROSECUTING ATTORNEY CRIME VICTIMS MAR 2024	P0121086	MARCH-2024	03/01/2024	176.09
00219306	04/05/2024	KING COUNTY TREASURY 2024 JAN-DEC MONTHLY SEWER CHA	P0120214	30038693	04/01/2024	477,087.27
00219307	04/05/2024	KUSAK CUT GLASS WORKS City Manager Award INV 3/21/20	P0121074	032224	03/22/2024	159.86
00219308	04/05/2024	LANGUAGE LINE SERVICES Translation for Food Pantry le	P0121109	11272053	03/31/2024	511.67
00219309	04/05/2024	LIFTOFF LLC PowerBI 1 License 1 Year	P0121052	7537ADD23	03/28/2024	120.00
00219310	04/05/2024	MARTEN LAW Invoice #44096093 Professional	P0121089	44096284	03/01/2024	5,791.52
00219311	04/05/2024	MASUMOTO, GLADYS Refund Ambulance Transport Fee	P0121046	00002499-GLADYS	01/01/2024	1,197.79
00219312	04/05/2024	MCNAMARA SIGNS Board and Commission aboard si	P0120962	42289	03/29/2024	567.02
00219313	04/05/2024	MERCER EAST Rental assistance for EA clien	P0121093	040324	04/03/2024	669.41
00219314	04/05/2024	Mercer Island Chiropractic Medical assistance for EA clie	P0121113	10950-CASH 04042	04/04/2024	877.00
00219315	04/05/2024	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		04.05.2024	04/05/2024	242.50
00219316	04/05/2024	MI UTILITY BILLS MARCH 2024 PMT OF UTILITY BILL	P0121055	MARCH 2024	03/01/2024	9,958.23
00219317	04/05/2024	MISD FOOD SERVICE Preschool scholarship for EA c	P0121100	1002400014	03/01/2024	426.00
00219318	04/05/2024	MORGAN SOUND INC Morgan Soundservice call on 1/	P0121091	MSI117159	03/26/2024	148.63
00219319	04/05/2024	Northwest Studio FACILITIES ASSESSMENT PROJECT	P0121043	2304-10	03/18/2024	66,812.61
00219320	04/05/2024	OGDEN MURPHY WALLACE Invoice #888560 Professional	P0121079	888560	03/18/2024	150.00
00219321	04/05/2024	Olson Brother's Pro-Vac LLC STORMWATER VACTOR, JETTING, CC	P0117844	149336660	02/29/2024	1,701.20

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00219322	04/05/2024	PEBBLE @ MIPC, THE Preschool scholarship for EA c	P0121110	030124	03/01/2024	1,032.76
00219323	04/05/2024	PEBBLE @ MIPC, THE Preschool scholarship for EA c	P0121099	030124B	03/01/2024	197.76
00219324	04/05/2024	PEBBLE @ MIPC, THE Preschool scholarship for EA c	P0121098	030124C	03/01/2024	272.50
00219325	04/05/2024	PLANTSCAPES INC ROW Landscaping Vegetation Tri	P0117843	59393E	02/29/2024	9,710.82
00219326	04/05/2024	PROCOM LLC Pre-Emp D&A Testing INV 107159	P0121083	107159	03/31/2024	244.00
00219327	04/05/2024	RELX INC DBA LEXISNEXIS Invoice #3095018471 Legal	P0121078	3095018471	03/31/2024	394.16
00219328	04/05/2024	RESERVE ACCOUNT MARCH 2024 POSTAGE RESERVE REF	P0121073	032924	03/29/2024	5,000.00
00219329	04/05/2024	RH2 ENGINEERING INC RESERVOIR IMPROVEMENTS - SERVI	P0117106	95250	01/21/2024	9,805.68
00219330	04/05/2024	SCHOENTRUP, WILLIAM LEOFF 1 Retiree Medical Expens	P0121108	040424	04/04/2024	653.43
00219331	04/05/2024	SEATTLE PUBLIC UTILITIES MARCH 2024 SPU CHARGE FOR RETA	P0121056	MARCH 2024	03/01/2024	5,906.00
00219332	04/05/2024	SKYLINE COMMUNICATIONS INC APRIL 2024 EOC INTERNET IN4774	P0121068	IN47743	04/01/2024	220.55
00219333	04/05/2024	SMITH, RICHARD LEOFF 1 Retiree Medical Expens	P0121107	040424	04/04/2024	17.35
00219334	04/05/2024	SOUND SAFETY PRODUCTS SAFETY BOOTS & MISC. WORK CLOT	P0121039	286385/3	03/25/2024	213.55
00219335	04/05/2024	STATE FARM CLAIMS REFUND CLAIM 47-45F0-87L	P0121049	00000269-STATE	01/01/2024	1,160.93
00219336	04/05/2024	STEINHARDT, HELENE Refund Ambulance Transport Fee	P0121047	00002432-STEIN	01/01/2024	1,017.09
00219337	04/05/2024	SUPERION LLC 2ND QTR 2024 ONESOLUTION	P0121069	407308	04/01/2024	14,968.78
00219338	04/05/2024	SUZUKI, MASAKI Refund Ambulance Transport Fee	P0121048	00002507-SUZUKI	01/01/2024	912.95
00219339	04/05/2024	SYSTEMS DESIGN WEST LLC Q1 2024 Postage Transport Bill	P0121057	20240369	04/01/2024	252.96
00219340	04/05/2024	TRAFFIC SAFETY SUPPLY "(ARROW) 81ST PL SE" STREET SI	P0121031	INV068416	03/25/2024	286.85
00219341	04/05/2024	ULINE folding cocktail table	P0121045	174653657	02/20/2024	119.93
00219342	04/05/2024	UNITED RENTALS NORTH AMERICA SHORING RENTAL	P0121028	630031-625393	03/05/2024	1,476.85
00219343	04/05/2024	UNITED REPROGRAPHICS "PARKING FOR CITY VEHICLES ONL	P0121025	9119858-IN	03/26/2024	80.47
00219344	04/05/2024	VERIZON WIRELESS FEB 24-MAR 23, 2024 FINANCE DE	P0121085	9959883472	03/23/2024	677.41
00219345	04/05/2024	WAPRO Invoice #9655 Registration - P	P0121080	9655	03/27/2024	65.00
00219346	04/05/2024	WRPA Patrick Nugent 2024 WRPA confe	P0121090	9677	03/25/2024	385.00
00219347	04/05/2024	Xerox Financial Services Copier Lease Fees Apr 2024 INV	P0121075	5600087	04/03/2024	857.69

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
						Total
						1,550,754.58



CITY COUNCIL MINUTES REGULAR HYBRID MEETING APRIL 2, 2024

CALL TO ORDER & ROLL CALL

Mayor Salim Nice called the Regular Hybrid Meeting to order at 5:05 pm in the Slater Room Council Chambers at the Mercer Island Community & Event Center, 8236 SE 24th Street, Mercer Island, Washington.

Mayor Salim Nice, Deputy Mayor Dave Rosenbaum, and Councilmembers Lisa Anderl, Jake Jacobson, Craig Reynolds, Wendy Weiker, and Ted Weinberg participated in person in the Slater Room Council Chambers.

PLEDGE OF ALLEGIANCE

The City Council delivered the Pledge of Allegiance.

AGENDA APPROVAL

It was moved by Rosenbaum; seconded by Jacobson to:

Approve the agenda as presented.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

CITY MANAGER REPORT

City Manager Jessi Bon reported on the following items:

- **Council, Boards & Commission Meetings:** Next City Council Meeting – April 16 at 5:00 PM, Parks & Recreation Commission with Open Space Conservancy Trust Board – April 4 at 5:00 PM.
- **Update on City Hall Transitions:** Work continues on the City Hall campus to get the two new modular buildings which will be used to temporarily house the Police Department ready for operations. Planning work is underway for the new Public Safety and Maintenance Building.
- **City Services Updates:** Phase 1 construction on the Luther Burbank Boiler building is well underway. Work began on the water meter replacement project, to date approximately 951 meters have been installed. New signage has been installed at four Island Crest Park trail heads and adjusted sign placement within the Bike Skills Area. First Hill Park playground replacement launched an online community survey that is open through April 14.
- **Upcoming Events:** Leap for Green is on April 20 at MICEC from 10-2pm.
- **News:** Last week City employees came together for a semi-annual all staff meeting.

APPEARANCES

Addie Smith spoke about being a hate crime survivor.

Carolyn Boatsman (Mercer Island) spoke about the proposal to reconstitute the Planning Commission.

Alex Sytman (Mercer Island) spoke about his work on a community action project regarding electric scooters.

Dan Thompson (Mercer Island) spoke about the Code of Ethics complaint against Councilmember Jacobson and the proposal to reconstitute the Planning Commission.

CONSENT AGENDA

AB 6437: March 22, 2024 Payroll Certification

Recommended Action: Approve the March 22, 2024 Payroll Certification in the amount of \$849,488.42 and authorize the Mayor to sign the certification on behalf of the entire City Council.

Certification of Claims:

- A. Check Register | 218990-219134 | 3/15/24 | \$2,915,483.68**
- B. Check Register | 219135-219194 | 3/22/24 | \$738,774.53**
- C. EFT Payments | January 2024 | \$3,099,490.38**
- D. EFT Payments | February 2024 | \$2,464,152.91**

Recommended Action: Certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

City Council Regular Hybrid Meeting Minutes of March 19, 2024

Recommended Action: Approve the City Council Regular Hybrid Meeting Minutes of March 19, 2024.

AB 6438: Autism Acceptance Month, Proclamation No. 324

Recommended Action: Proclaim April 2024 as Autism Acceptance Month in the City of Mercer Island.

AB 6439: Sexual Assault Awareness Month, Proclamation No. 325

Recommended Action: Proclaim April 2024 as Sexual Assault Awareness Month in the City of Mercer Island.

AB 6440: Johnson & Johnson Opioid Settlement

Recommended Action: Authorize the City Manager to execute and submit the Participation Form for the Johnson & Johnson Settlement, substantially in the form attached as Exhibit 1 to AB 6440.

It was moved by Jacobson; seconded by Reynolds to:

Approve the Consent Agenda as presented, and the recommended actions contained therein.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

REGULAR BUSINESS**AB 6443: Disposition of Code of Ethics Complaint Against Councilmember Jacobson**

Mayor Nice introduced and provided background on the disposition of the Code of Ethics complaint against Councilmember Jacobson.

City Council discussed the Code of Ethics complaint.

It was moved by Anderl; seconded by Weiker to:

Reject the Hearing Examiner's conclusions and impose no penalties for the ethics violations asserted against Councilmember Jacobson.

PASSED: 4-2

FOR: 4 (Anderl, Nice, Rosenbaum, and Weiker)

AGAINST: 2 (Reynolds, Weinberg)

Pursuant to MICC 2.60.070(D), Councilmember Jacobson did not vote in open session on the matter involving himself.

AB 6444: Interim Regulations in MICC 19.16.010 Related to Emergency Shelters and Housing, Transitional Housing, and Permanent Supportive Housing (Ordinance No. 24C-03)

CPD Director Jeff Thomas presented the interim regulations related to emergency shelters, and housing,

transitional housing, and permanent supported housing presented in Ordinance No. 24C-03. He noted that a public hearing on Ordinance No. 24C-03 will be scheduled within 60 days.

It was moved by Weinberg; seconded by Reynolds to:

Adopt Ordinance No. 24C-03 for interim regulations to comply with emergency and permanent supportive housing requirements in HB 1220.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

AB 6441: City Council Planning Session Follow Up Regarding Land Use Work Plan

CPD Director Jeff Thomas spoke about the consolidation of interim regulations related to temporary structures and uses and explained that these interim regulations will come back to the City Council later in the year for a public hearing and adoption.

CPD Director Thomas presented the options for reconstituting the Planning Commission from the City Council direction at the March 1 Planning Session as follows:

1. Effective Dates
2. Member Composition
3. Definition of Paid Practitioner – Non-Resident
4. Definition of Lay Person – Resident
5. Definition of Paid Practitioner – Resident
6. Annual Meeting Frequency
7. Paid Practitioner Compensation
8. Maximum Annual Amount for Paid Practitioner
9. Termination Authority
10. Code of Ethics
11. Number of Planning Commission Seats.

City Council reviewed the options and provided direction which items to be included in the reconstitution.

It was moved by Weinberg; seconded by Reynolds to:

Table Agenda Bill 6441 until such time as the authors can provide a clear definition of the problem they are trying to solve and sufficient evidence for how the solution they ultimately propose will solve it.

FAILED: 2-5

FOR: 2 (Reynolds and Weinberg)

AGAINST: 5 (Andrel, Jacobson, Nice, Rosenbaum, and Weiker)

City Council was in recess from 6:55 pm to 7:10 pm.

It was moved by Rosenbaum; seconded by Anderl to:

Reconstitute the Planning Commission as follows:

1. **Effective Date:** January 15, 2025
2. **Member Composition:** 2/2/1 Paid Practitioner – Non-Resident / Lay Person – Resident / Paid Practitioner – Resident; Any vacancy may be filled by a resident lay person if unable to find a qualified paid practitioner.
3. **Paid Practitioner – Non-Resident Definition:**
An individual not affiliated with Mercer Island entities or interests with a minimum of five years of ~~paid professional~~ experience in land use planning as well as five years of such experience in the State of Washington. Examples of qualifying positions for ~~paid professional~~ experience include land use / municipal attorney, hearing examiner, ~~or~~ urban planner, or architect, engineer, or builder with land use experience. Demonstrated experience in public service, working with the Growth Management Act (GMA), Shoreline Management Act (SMA), and State Environmental Policy Act (SEPA) as well as the drafting of land use policies and codes preferred. This position will be compensated.
4. **Lay Person – Resident Definition:**
An individual with general interest in land use planning, environmental affairs, and/or economic development. Demonstrated experience in public service and land use planning preferred. Proof of Mercer Island residency required. This position will not be compensated.

5. Paid Practitioner – Resident Definition:

An individual with a minimum of ~~five~~three years of ~~paid professional~~ experience in land use planning as well as ~~five~~three years of such experience in the State of Washington. Examples of qualifying positions for ~~paid professional~~ experience include land use / municipal attorney, hearing examiner, or urban planner, or architect, engineer, or builder with land use experience. Demonstrated experience in public service, working with the Growth Management Act (GMA), Shoreline Management Act (SMA), and State Environmental Policy Act (SEPA) as well as the drafting of land use policies and codes preferred. Proof of Mercer Island residency required. This position will be compensated.

6. Annual Meeting Frequency: 21 (11 Regular Meetings + Up To 10 Special Meetings).

7. Paid Practitioner Compensation: Flat Rate Per Meeting Completed

8. Paid Practitioner Annual Compensation Maximum Amount: Not to Exceed \$10,500 per paid practitioner (\$500 per meeting)

9. Paid Practitioner Poor Performance – Termination Authority: Only the City Council can terminate.

10. Ethics Code: Applies to all Planning Commission members.

11. Planning Commission Seats: Permanently reduce the Planning Commission to 5 seats on June 1, 2024.

It was moved by Reynolds; seconded by Rosenbaum to:

Amend Item #2 to insert the word “resident” before the second occurrence of “lay person.”

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

It was moved by Weinberg; seconded by Reynolds to:

Amend Item #2 to add “two resident paid practitioners apply, the Council should give preference to appointing resident paid practitioner applicants for any open non-resident practitioner positions.”

FAILED: 2-5

FOR: 2 (Reynolds and Weinberg)

AGAINST: 5 (Anderl, Jacobson, Nice, Rosembaum, and Weiker)

It was moved by Weinberg; seconded by Reynolds to:

Amend Item #11 to change the date to January 15, 2025.

FAILED: 3-4

FOR: 3 (Reynolds, Rosenbaum, and Weinberg)

AGAINST: 4 (Anderl, Jacobson, Nice, and Weiker)

MAIN MOTION:

PASSED AS AMENDED: 5-2

FOR: 5 (Anderl, Jacobson, Nice, Rosenbaum, and Weiker)

AGAINST: 2 (Reynolds and Weinberg)

OTHER BUSINESS**Planning Schedule**

City Manager Jessi Bon spoke about the April 16 meeting.

Councilmember Absences and Reports

Councilmember Reynolds may be absent on April 16.

Deputy Mayor Rosenbaum thanked the Public Works crew who replaced the street sign that was knocked down in his neighborhood. He also noted that there is a SCA PIC meeting next week.

Mayor Nice noted that there was a GMPC meeting last week.

Councilmembers Reynolds, Anderl, and Jacobson spoke about the Parks & Recreation Commission and Open Space Conservancy Trust’s work on the Parks Zone.

City Council was in recess from 7:40 pm – 7:50 pm.

EXECUTIVE SESSION

At 7:50 pm, Mayor Nice convened an Executive Session in Room 103 at the Mercer Island Community & Event Center, 8236 SE 24th Street, Mercer Island, WA and via Microsoft Teams. The Executive Session was to discuss with legal counsel 1) litigation or potential litigation pursuant to RCW 42.30.110(1)(i); and 2) to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price pursuant to RCW 42.30.110(1)(b).

Mayor Salim Nice, Deputy Mayor Rosenbaum, and Councilmembers Lisa Anderl, Jake Jacobson Craig Reynolds, Wendy Weiker, and Ted Weinberg participated in person in Room 103.

Mayor Nice adjourned the Executive Session at 8:57 pm.

ADJOURNMENT

The Regular Hybrid Council Meeting adjourned at 8:57 pm.

Attest:

Salim Nice, Mayor

Andrea Larson, City Clerk



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6448
April 16, 2024
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 6448: Earth Day Proclamation (No. 326)	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Proclaim April 22, 2024 as Earth Day in the City of Mercer Island.	

DEPARTMENT:	City Council
STAFF:	Jason Kintner, Chief of Operations Alanna DeRogatis, Sustainability Program Analyst
COUNCIL LIAISON:	
EXHIBITS:	1. Proclamation No. 326
CITY COUNCIL PRIORITY:	4. Focus efforts and actions to be an environmentally and fiscally sustainable, connected, and diverse community.

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

This agenda bill is to proclaim April 22, 2024 as Earth Day in Mercer Island.

BACKGROUND

The Earth Day Proclamation (Exhibit 1) recognizes this annual occasion and aims to inspire community action to protect our planet and the local environment.

Fifty-three years ago, Earth Day was launched in the USA with 20 million nationwide participants peacefully demonstrating for a healthy and sustainable environment. April 22, 1970, is considered by many as the beginning of the modern environmental movement, and it sparked landmark legislation to protect air, water, and endangered species. It also catalyzed the creation of the federal Environmental Protection Agency (EPA) and laid the groundwork for other environmental legislation.

Five decades later, [Earth Day](#) has evolved into a global movement, and more than one billion people around the planet take part in local events to voice their concerns or take action. The movement focuses on elevating science, promoting action and volunteerism on behalf of the environment, and expanding environmental education.

ISSUE/DISCUSSION

The theme for 2024, *Planet vs. Plastics*, is focused on demanding a 60% reduction in the production of all plastics by 2040. While Earth Day emphasizes the collective power of many individual actions, and the impact of private sector innovation, there is also an important role for cities to play, given their unique position on the frontlines of climate change. Cities around the world are leading the way by developing innovative plans – through legislation, policies, strategies, pilot projects, outreach, and education campaigns – to drive climate action and build resilience through the civic process.

NEXT STEPS

The City of Mercer Island began this critical work over 15 years ago by adding sustainability language to its Comprehensive Plan and adopting its first Climate Action Plan (CAP) in April 2023 ([AB 6246](#)). Progress on the implementation of the CAP and the upcoming City actions were presented to City Council in the Sustainability Workplan Update in March 2024 ([AB 6434](#)).

RECOMMENDED ACTION

Proclaim April 20, 2024, as Earth Day in the City of Mercer Island, to encourage community action in the protection of the environment.



City of Mercer Island, Washington

Proclamation

WHEREAS, the first Earth Day was organized on April 22, 1970, to increase awareness of our planet's fragile ecosystems and educate people on responsible environmental stewardship.

The City has been honored with climate awards such as Green Power Community of the Year in 2013 by the EPA, and the Department of Energy's SolSmart Gold designation in 2018.

The City has continued to support sustainability efforts by:

- Committing to reduce its greenhouse gas emissions 95% by 2050, in alignment with King County targets
- Requiring that Town Center commercial developments meet at least LEED Gold or Built Green 4-Star sustainable construction standards
- Powering municipal buildings with 100% carbon-free electricity from a Western Washington windfarm
- Adopting its first comprehensive Climate Action Plan

Mercer Island also advocates for state & county-level greenhouse gas reductions through its founding membership in, and active support of, both the King County-Cities Climate Collaboration and the Eastside Climate Partnership.

Every year, Earth Day offers an opportunity to recommit to building a flourishing, sustainable, and equitable community for all.

NOW, THEREFORE, I, Salim Nice, Mayor of the City of Mercer Island, do hereby proclaim April 22, 2024, as

EARTH DAY

in the City of Mercer Island and encourage all residents and businesses to be responsible stewards of our Island, the climate, and our planet. Thank you for joining us in celebration at the City's Leap for Green Earth Day Fair on Saturday, April 20.

APPROVED, this 16th day of April, 2024

Mayor Salim Nice

Proclamation No. 326





**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 6446
April 16, 2024
Consent Agenda**

AGENDA BILL INFORMATION

TITLE:	AB 6446: Phase 1 PRV Station Replacement-Bid Award	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Award the Phase 1 PRV Station Replacement Construction Contract to Fury Site Works, Inc.	

DEPARTMENT:	Public Works
STAFF:	Jason Kintner, Chief of Operations Clint Morris, Capital Division Manager George Fletcher, Senior Project Manager
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Project Location Map
CITY COUNCIL PRIORITY:	3. Make once-in-a-generation investments to update and modernize aging infrastructure, capital facilities, and parks.

AMOUNT OF EXPENDITURE	\$ 1,928,787
AMOUNT BUDGETED	\$ 2,025,000
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to award a public works construction contract for the replacement of aging and poor condition Pressure Reducing Valve (PRV) Stations at four locations.

- This project (WU0140) replaces four PRV Stations, one fire hydrant, three customer water service lines and other minor water system components.
- Six bids were received. The lowest responsive bid amounted to \$1,350,406.06.
- This project is included in the 2023-2024 Biennial Budget and Capital Improvement Program (CIP) with a 2024 budget of \$2,025,000, funded by the Water Fund.
- Design work began in 2022 with budget authority of \$395,000 in ARPA funding.
- Construction is scheduled to begin this summer with estimated completion by the end of 2024.

BACKGROUND

One of the City’s top priorities is to provide safe and reliable drinking water to the community. A major component of achieving that goal is ongoing planned replacement of portions of the water system that have reached the end of their service life.

The City of Mercer Island currently operates 85 PRV stations within the water system. These stations reduce water pressure from high elevations to lower elevations to maintain acceptable water pressures for customers. Pressure zones usually range between 40 to 80 pounds per square inch (PSI). The stations are housed in underground utility vaults and contain various valves and piping. Previous investigations by the City found that approximately 25 percent of the existing PRV stations were in poor condition and had operational issues.

A detailed assessment of the 20 poorest condition PRV stations was performed in 2021. It included a visual condition survey and analysis to rank and prioritize PRV station replacements and upgrades in the coming years. Through this assessment, the four highest risk stations were selected for replacement in the Phase 1 PRV Station Replacement project. Additional PRV stations are planned for upgrade or replacement in the current 2023-2028 CIP.

Design of the Phase 1 PRV Station Replacement project began in March 2022 with \$395,000 budgeted in ARPA funding. Once design work was completed in February 2024, the project was immediately advertised for bids. The engineer’s estimated construction cost for the project was \$1,689,375.50.

ISSUE/DISCUSSION

PROJECT DESCRIPTION

The Phase 1 PRV Station Replacement project (WU0140) consists of work at four locations:

- 7500 block SE 29th Street (Schedule A): Work includes removing the old station and vault, installing a new vault with new internal components, reconstructing a nearby timber pedestrian staircase and handrails, and overall site restoration.
- 2800 block 82nd Avenue SE (Schedule B): This location includes abandoning the old station and vault, installing a new vault within 82nd Ave, new internal components, relocating a short length of watermain, and restoring the concrete roadway.
- 4100 block 78th Ave SE (Schedule C): Work includes removing the old station and vault and installing a new vault with new internal components in the same location.
- 4700 block Fernridge Lane (Schedule D): This location includes removing the old station and vault, installing a new vault nearby, new internal components, as well as relocating and replacing the adjacent fire hydrant.

BID RESULTS

Six construction bids were received and opened on March 21, 2024. The lowest bid was received from Fury Site Works Inc (Fury) with a bid of \$1,350,406.06, approximately 20% below the engineer’s construction cost estimate. The following table shows the bid results.

COMPANY NAME	BID AMOUNT + 10.1% SALES TAX
Fury Site Works	\$1,350,406
Northwest Cascade Inc.	\$1,640,677
Laser Underground & Earthworks	\$1,686,077
Kar-Vel Construction	\$1,771,349
Ryatt Construction	\$2,080,850
Road Construction Northwest, Inc.	\$2,085,611
Engineer's Estimate:	\$1,689,376

The apparent low bidder, Fury Site Works Inc. (Fury) from North Bend, Washington has completed water utility and other infrastructure construction projects for public agencies and private developments in Western Washington under the current ownership since 2011. In 2013 and 2014, Fury completed stormwater work for the Mercer Island Public Works Right-of-Way team. In 2022, Fury completed the 2022 Water System Improvements project for the City of Mercer Island. Fury recently completed an Asbestos Cement (AC) water main replacement project, including a PRV Station, for the City of Bellevue with contract value of \$5.5 M.

A review of the Labor and Industries (L&I) website confirms Fury is a contractor in good standing with no license violations, outstanding lawsuits, or L&I tax debt. Based on the review of Fury’s bid submittal and reference checks, staff has determined that Fury Site Works, Inc. is the lowest responsive bidder for this project and recommends awarding the Phase 1 PRV Replacement project to Fury Site Works, Inc.

PROJECT BUDGET

Adding amounts for construction contingency, construction inspection, and project management brings the total estimated project cost to \$1,928,787. Historically, staff applies a 20% contingency to utility construction due to the unknowns associated with underground work. Project Costs are summarized in the following table.

PHASE 1 PRV STATION REPLACEMENT (WU0140) PROJECT BUDGET	
Description	TOTAL
Construction (Schedules A, B, C and D)	\$1,214,015
Washington State Sales Tax @ 10.1%	\$136,391
Total Construction Contract Award to Fury Site Works	\$1,350,406
Construction Contingency @ 20%	\$270,081
Construction Support Services - In-House	\$33,300
Project Management/In-House Staff Support	\$175,000
Construction Inspection	\$100,000
Total Estimated Project Cost	\$1,928,787
Total 2023-2024 Budget Available for Project WU0140	\$2,025,000
Budget Appropriation Needed	\$0

NEXT STEPS

Staff recommends awarding the bid to Fury Site Works Inc., authorizing the City Manager to execute a contract with Fury Site Works Inc. for the construction of the Phase 1 PRV Station Replacement project, and setting the total project budget at \$1,928,787.

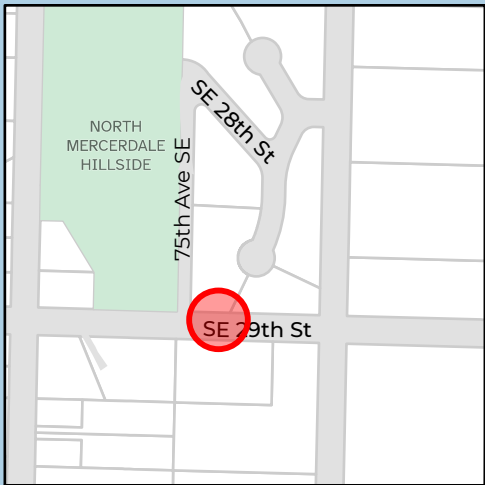
Construction activities are tentatively scheduled to begin in summer and, depending on materials availability, should be completed by the end of 2024.

RECOMMENDED ACTION

Award the Phase 1 PRV Station Replacement Project to Fury Site Works Inc, a Washington-based company, and authorize the City Manager to execute a contract with Fury Site Works Inc. in an amount not to exceed \$1,350,406 and set the total project budget at \$1,928,787.

2024 PHASE 1 PRV REPLACEMENT WU0140 – PROJECT VICINITY MAP

Item 7.



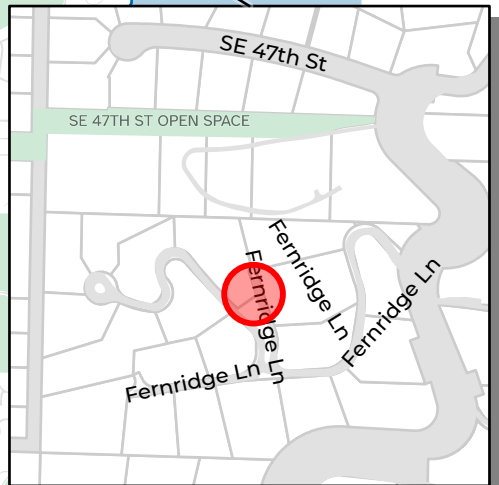
Station B2-C
7549 SE 29TH ST



Station B3-D
2835 82ND AVE SE



Station D3-A
4110 78TH AVE SE



Station E5-F
4753 FERNRIDGE LN

 Project Areas

 Roads

 I-90

 Parcels

 Parks



Disclaimer: No warranties of any sort including accuracy, fitness or merchantability accompany this map.



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6449
April 16, 2024
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 6449: 2024 Legislative Session Recap	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Receive report. No action necessary.	

DEPARTMENT:	City Manager
STAFF:	Jessi Bon, City Manager Robbie Cunningham Adams, Management Analyst Merrill Thomas-Schadt, Senior Management Analyst
COUNCIL LIAISON:	n/a
EXHIBITS:	1. City of Mercer Island 2024 Legislative Priorities
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to review the final outcomes on core City legislative priorities during the 2024 State Legislative Session, following up from staff’s original review during the March 1, 2024 City Council Planning Session ([AB 6419](#)).

- On November 7, 2023, the City Council adopted the City’s Legislative Priorities (Exhibit 1) for the 2024 State Legislative Session ([AB 6371](#))
- The 2024 Washington State Legislature Regular Session began January 8, 2024 and concluded on March 8, 2024.
- During the March 1, 2024 City Council Planning Session, staff presented an update on the progress of the 2024 State Legislative Session ([AB 6419](#)) and the efforts of City Council, staff, and the City’s lobbyists in engaging in this year’s session. However, the legislative session was scheduled to continue until March 8, meaning there were bills and budget outcomes not yet known. Staff committed to following up with City Council on the final outcome of the state legislative session and any updated impacts to the work plan.
- This report will review the final outcomes on core City legislative priorities during the 2024 State Legislative Session.

BACKGROUND

On November 7, 2023, the City Council adopted the City's Legislative Priorities (Exhibit 1) for the 2024 State Legislative Session ([AB 6371](#)). The City identified seven legislative priorities:

- Increase Resources for Behavioral Health and Substance Use Disorder Treatment and Prevention
- Support for Affordable Housing
- Support Public Safety Measures on Auto Theft and Property Crime
- Capital and Grant Support for Essential Public Services
- Preserving and Protecting the Environment
- Opposition to Expansion of Tort Law Liability
- Revising the Property Tax Cap

The City retained the lobbying services of Nick Federici and Luke Esser again this year. The lobbying team assists with tracking and strategizing on bills of interest to the City, signing in on behalf of the City when needed, and scheduling meetings for City Council leadership and staff with representatives in Olympia. The 2024 Washington State Legislature Regular Session began January 8, 2024 and concluded on March 8, 2024.

During the March 1, 2024 City Council Planning Session, staff presented an update on the progress of the 2024 state legislative session ([AB 6419](#)) and the efforts of City Council, staff, and the City's lobbyists in engaging in this year's session. However, the legislative session was scheduled to continue until March 8, meaning there were bills and budget outcomes not yet known. Staff committed to following up with City Council on the final outcome of the state legislative session and any updated impacts to the work plan.

ISSUE/DISCUSSION

This report will review the final outcomes on core City legislative priorities during the 2024 state legislative session. A more detailed review of City engagement during the 2024 state legislative session can be reviewed at the linked agenda bill ([AB 6419](#)).

Substance Use Disorder Treatment and Prevention

Mayor Nice testified in support of [SB 5923](#), which was sponsored by Senator Wellman and aimed to update educational content in schools focusing on opioid and fentanyl prevention for seventh and ninth graders. This work is closely aligned with the prevention work the Youth and Family Services team provides. This bill did not advance, but the City supported its companion bill, [HB 1956](#) which similarly focuses on fentanyl and opioid prevention education in schools. HB 1956 passed the legislature and was signed by the Governor. The bill was given emergency designation, allowing an immediate effective date as of its signature on March 19, 2024.

Public Safety Measures on Auto Theft and Property Crime

The City's legislative priorities called for further expanding the list of eligible offenses for police pursuits, including auto theft and some property crimes, allowing cities to develop policies tailored to their communities. The 2024 session did not include a bill to expand pursuits to include auto theft and some property crimes.

However, there was a citizen initiative submitted to the legislature concerning police pursuits. Instead of sending [Initiative 2113](#) to the statewide November 2024 ballot, the legislature decided to adopt the initiative as law. This initiative reinstates the "reasonable suspicion" standard and removes narrowly defined crimes

eligible for pursuit. Officers would still be bound by their individual department's policies with a primary focus on the safety of the public. The effective date of the new state pursuit regulations is June 6, 2024.

Marine Patrol Vessel Replacement

The City prepared a budget request of \$1.2 million to partially fund the replacement of its aging Marine Patrol fleet. A similar request was included in last year's session and was not funded. At the recommendation of Senator Wellman's office, the City amended the request to \$500,000 through the State's operating budget, which would mostly fund the replacement of one Marine Patrol vessel. Sen. Wellman transmitted the request on behalf of Mercer Island, but the request was ultimately not successful. The City's legislative team will strategize to make another request for this important funding in the 2025 session.

Capital and Grant Support for Essential Public Services

The City requested state funding for public safety programs and Climate Action Plan implementation, including funding for Seafair Water Safety program, an electrical vehicle infrastructure plan, and a compact electric sweeper.

While budget negotiations are still ongoing in the legislature, the City's representatives have indicated it is unlikely these requests will receive funding this year. The City will continue to pursue funding for these programs in future legislative sessions.

Revising the Property Tax Cap

[SB 5770](#) proposed to revise the property tax cap for local governments to account for inflation and population growth up to three percent. The City testified in support, but the bill did not advance this year.

Housing, Land Use, and Comprehensive Planning Bills

Housing was again a featured theme of this year's legislative session. The City tracked several bills related to housing, land use, and comprehensive planning.

Bills Passed and Signed by the Governor

[HB 1998](#) Cities must allow co-living housing on any lot located within an urban growth area (UGA) that allows at least six multifamily residential units. "Co-living housing" means a residential development with sleeping units that are independently rented and lockable and provide living and sleeping space, and residents share kitchen facilities with other sleeping units in the building. This building type is sometimes known as single room occupancy housing. Another notable element is the bill restricts City's ability to mandate parking within a ½ mile of transit or require beyond 0.25 off-street parking spaces per sleeping unit beyond a ½ mile of transit. The City must adopt the requirements on this bill into development and zoning regulations by December 31, 2025.

[SB 6015](#) Modifies how Cities can regulate how various parking typologies can count toward parking minimum regulations in residential developments. Examples include allowing tandem parking to count toward parking requirements, cities cannot require a garage or carport to meet parking requirements, among others. The City worked with the Association of Washington Cities (AWC) to successfully narrow and improve the bill, removing several unworkable and unreasonable elements. However, late in the session a measure originally removed from a separate bill was added to SB 6015. This element would mean the City could not require off-street parking as a condition of permitting a residential project if compliance with City tree retention/preservation

requirements would otherwise make a proposed residential development or redevelopment infeasible. No guidance is provided in the bill on interpreting and implementing that feature. The bill has an effective date of June 6, 2024. City Council will need to adopt interim regulations ahead of June 6.

[HB 2071](#) This bill requires the State Building Code Council to recommend changes to the Washington State Building Code. These changes include bringing multiplex buildings up to six-plexes into the international residential building code (IRC) rather than the international building code (IBC) and evaluating a reduction of a minimum dwelling unit size that is less than the requirements for efficiency dwelling units in the IBC. While the bill has no direct action required by the City, the bill intends to update 2024 state building codes that the City itself must eventually adopt in 2026.

Bills that Did Not Pass

[HB 2160](#) Promoting transit-oriented development around rapid transit stations (such as Sound Transit Light Rail). Would have mandated a floor area ratio (FAR) of 3.5 within one-half mile walking distance of a stop on a light rail, commuter rail, or other rail system. Would have added an affordability requirement of at least 10% of units constructed in a station area to be affordable to those at or below 60% AMI and includes other zoning incentives for affordable or family-sized units. Would have prohibited cities from requiring off-street parking within a half mile of rail stops. The bill would not have gone into effect for Mercer Island until 2029. The City testified against the bill and suggested several changes to be considered in future iterations of the bill, such as increased affordability requirements better tied to HB 1220 implementation.

[HB 2113](#) Would have mandated state agency oversight of city and county Housing Elements as part of the Growth Management Act (GMA) comprehensive planning process. Would have required a city or county planning GMA to submit its housing element and any related development regulations to the Department of Commerce for a determination of housing element affordability compliance under HB 1220 and prohibited a city or county planning under the GMA from denying an affordable housing development unless the city or county has received a final determination of housing element compliance from Commerce, or certain other conditions are met. The City testified against the bill as duplicative of the growth management act in addition to undermining the principles of local governance and public involvement under the GMA.

[HB 2474](#) Would have created a mechanism for the Department of Commerce to facilitate disputes between a City and a developer of permanent supportive housing, transitional housing, indoor emergency housing, or indoor emergency shelters. Would have granted the Department of Commerce the ability to declare local land use regulations in noncompliance with state law and then deny certain state funds if the local government did not amend its land use regulations within 30 days and would have given Commerce the authority to reverse a city's final decision on a project permit application, a development agreement, or another permitting process. The City testified against the bill as duplicative of the growth management act in addition to undermining the principles of local governance and public involvement under the GMA.

[HB 1245](#) Would have mandated that cities amend their codes and development regulations to allow for lot splitting and would have restricted the city's ability to regulate frontage, easements, parking, and right-of-way. The City testified against the bill.

[SB 5334](#) Would have authorized local governments to impose a special excise tax of up to 5 percent on the furnishing of short-term rentals (e.g. Airbnb) and to use those tax revenues only for affordable housing programs. The City testified in support, as the bill provided a tool the City could choose to implement to fund affordable housing programs.

[HB 2270](#) Would have required the state Office of Financial Management to contract with an external consultant to study and help facilitate the transition of state housing programs to a new consolidated state agency and identify gaps in current state housing programs. The new state Department of Housing would focus solely on housing and homelessness issues and bring together state programs that currently span multiple agencies and partners. City staff submitted to AWC several comments on, if a new agency were to be created, how that agency could best improve city and state cooperation on housing issues.

[HB 2252](#) This bill originally mandated that cities allow small neighborhood cafes and other small businesses in residential zones, with some allowances for city regulations on noise, size of businesses, hours of operations, and parking. The bill passed the House but was amended in a Senate committee to be optional. The bill did not receive a vote in the Senate.

NEXT STEPS

There is a large body of work that occurs outside of and leading up to the next legislative session including a debrief with the City's lobbyists, meetings with legislators, engagement with AWC and other partners, and more.

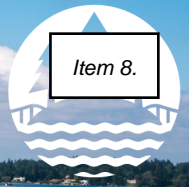
City staff anticipate beginning work on the draft legislative priorities for the 2025 State Legislative Session this fall. This item will be presented to the City Council for review and approval in October or November.

RECOMMENDED ACTION

Receive report. No action necessary.

CITY OF MERCER ISLAND

2024 State Legislative Priorities



The City will advocate for the following issues and will include its support for the priorities of its partners the Association of Washington Cities and the Washington Cities Insurance Authority.

Increase Resources for Behavioral Health and Substance Use Disorder Treatment and Prevention

The City is a direct provider of mental health counseling services through school-based and community programs while also relying on regional public health infrastructure for specialized care and crisis response. Priorities include:

- **Increased prevention and intervention resources** targeting Fentanyl and other substances.
- **Funding to expand** community- and school-based mental health services for youth.
- **Opportunities to integrate** behavioral health and first responders for enhanced crisis response.

Support for Affordable Housing

The City champions a proactive stance, using novel tools and incentives to enhance housing supply and affordability. Priorities include:

- **Transit-oriented growth**, prioritizing housing and infrastructure investments near major transit, tying it either to affordability mandates or to the City's housing targets under ESSHB 1220 (2021). This harnesses regional transportation investments to boost mobility, expand affordable housing, and protect the environment.
- **Enhancing current programs** and supporting mechanisms that bolster state and regional housing programs, like the Regional Coalition for Housing (ARCH).
- **Flexible and adaptable funding methods**, including a local Real Estate Excise Tax (REET), ensuring revenues benefit low- to moderate-income households.
- **Local control** and acknowledgment of the work that cities are already doing to improve walkability and parking policies to support housing needs. The City opposes any blanket regulations that would overlook local nuances and requirements. The City opposes housing density increases outside of the Town Center.

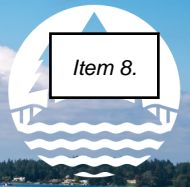
Support Public Safety Measures on Auto Theft and Property Crime

The City supports law enforcement strategies that protect our community and businesses. Priorities include:

- **Further expanding** the list of eligible offenses for pursuits, including auto theft and some property crimes, allowing cities to develop policies tailored to their communities.
- **Additional State resources** to fund auto theft and property crime reduction programs.
- **Revise the Public Records Act** to exempt Automatic License Plate Reader (ALPR) security footage from disclosure.

CITY OF MERCER ISLAND

2024 State Legislative Priorities



Capital and Grant Support for Essential Public Services

The City is seeking State funding for public safety programs and Climate Action Plan implementation, including:

- **Funding for Mercer Island Marine Patrol Boat Replacement:** The City of Mercer Island State-certified Marine Patrol Unit was founded in 1982 and provides marine patrol services to Medina, Bellevue, Renton, Yarrow Point, and Hunts Point for their water-based services with just three vessels. Two vessels are near the end of their useful life, and the City is seeking \$1.2 million for the estimated replacement costs.
- **Funding for Seafair Water Safety Program:** The City of Mercer Island Marine Patrol coordinates Seafair safety operations on Lake Washington, providing first responder and boating safety services. The City is seeking \$100,000 annually to support the funding needs for this critical public safety program.
- **Funding for Electrical Vehicle Infrastructure Plan:** The City adopted a Climate Action Plan in 2023 and is seeking \$300,000 to fund the development of an Island-wide Electrical Vehicle Charging Plan.
- **Funding for Compact Electric Sweeper:** The City is seeking \$310,000 to purchase a compact electric sweeper to clean sidewalks, paths, and park areas inaccessible to the large street sweeper. This specialized equipment will improve operations efficiency, reduce the use of gas-powered equipment, and aid in stormwater management.

Preserving and Protecting the Environment

The City encourages **solar power usage**, equipment and **fleet vehicle electrification** and other legislation, partnerships, and funding that incentivizes and supports the City's adopted **Climate Action Plan**.

Opposition to Expansion of Tort Law Liability

The City's liability insurance pool costs continue to rise due to costly verdicts, inflation, and expanded liabilities imposed by legislative actions and judicial interpretation of the law. In partnership with Washington Cities Insurance Authority (WCIA), the City **opposes legislation expanding tort law liability** and the remedies available under tort law. If the legislature approves expansions, then special funds must be developed to cover these costs.

Revising the Property Tax Cap

With the recent and ongoing impacts of inflation, the City's ability to keep pace with growing costs is inhibited by the 1% property tax cap that has been in place for over 20 years. The City supports **tying the tax to inflation and population growth factors with a new cap not to exceed 3%**. This allows local elected officials to adjust the local property tax rate to better meet community needs and keep up with the costs of providing essential services like police, fire, transportation, and valued community amenities like parks. With the current 1% cap, the City's General Fund is projected to have a structural deficit in 2025-2026.



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 6450
April 2, 2024
Consent Agenda**

AGENDA BILL INFORMATION

TITLE:	AB 6450: Fourth Extension Agreement to Interlocal Agreement with the Mercer Island School District for the Mary Wayte Pool (2025-2034)	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Authorize the City Manager to sign the fourth extension agreement to the interlocal agreement with MISD for the operation of the Mary Wayte Pool, substantially in the form attached as Exhibit 2 to AB 6450.	

DEPARTMENT:	Administrative Services & Finance
STAFF:	Ali Spietz, Chief of Administration Matt Mornick, Finance Director
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Interlocal Agreement with the Mercer Island School District for the operation of the Mary Wayte Pool, and Extension Agreements 1 through 3 of said ILA 2. Fourth Extension Agreement to the Interlocal Agreement with the Mercer Island School District for the operation of the Mary Wayte Pool
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to authorize the City Manager to sign an extension agreement to the interlocal agreement with the Mercer Island School District for the operation of the Mary Wayte Pool:

- The City and District have collaborated since 2001 to ensure the public has access to aquatic services by continuing to operate the Mary Wayte Pool.
- The City has supported Pool operations with an annual facility management subsidy to the District for the past 14 years under the Interlocal Agreement for the operation of the Mary Wayte Pool (Exhibit 1).
- The third extension agreement to the interlocal agreement expires December 31, 2024.
- The proposed fourth extension agreement continues the City and District’s collaboration for another 10 years through 2034 (Exhibit 2), amounting to \$172,896.60 in 2025.

BACKGROUND

Since 2001, when King County announced they would no longer operate the Mary Wayte Pool, the City of Mercer Island (City) and the Mercer Island School District (District) have worked together to ensure that public aquatic services would continue at the pool. Since the District is the facility and landowner of Mary Wayte Pool, the District took over pool operations, with a sub-contractor assuming responsibility for operations under an agreement with the District.

In 2010, the future of public swimming at the Mary Wayte Pool in Mercer Island was in jeopardy. The Northwest Center (past pool operator) advised that it was no longer in a position to manage the Mary Wayte Pool. In 2011, the City Council authorized the City Manager to enter into a two-year interlocal agreement with the District ([AB 4590](#)) for an annual subsidy to support pool operations. In 2012 and 2013, the City Council authorized one-year Extension Agreements with the District to continue funding support ([AB 4725](#) and [AB 4891](#)).

In 2014, the City Council and Mercer Island School District signed an extension of the interlocal agreement for 10 years (2015-2024) with the City contributing \$126,500 per year (with CPI-U increases) and a requirement that the District maintain a capital reserve account for the duration of the extension ([AB 4972](#)).

ISSUE/DISCUSSION

The District owns the Mary Wayte Pool facility and contracts with Olympic Cascade Aquatic to provide management services to operate the pool. The City has provided funding over the last fourteen years to support public access to a swimming pool via an annual facility management subsidy. These funds support the daily operation of the pool and provide public programs and hours to benefit Mercer Island residents. The Third Extension Agreement to the Interlocal Agreement expires December 31, 2024 (see Exhibit 1).

At their March 28, 2024 meeting, the Mercer Island School District Board approved the Fourth Extension Agreement (see Exhibit 2). The Fourth Extension Agreement would be effective from January 1, 2025 and continue until December 31, 2034 unless terminated per the terms of the Interlocal Agreement. It continues the City's annual funding to assist with the pool and aquatic operations for the benefit of Mercer Island residents. Considering inflation and increasing operational costs, the annual facility management subsidy that the City will pay to the District will be \$172,896.60, adjusted annually thereafter based on the Seattle-Tacoma-Bellevue CPI-U.

In addition, the Fourth Extension Agreement notes that in the event: (a) the District's 2029 Capital levy fails or is not submitted to the voters; (b) a pool system and/or infrastructure failure occurs that cannot be cured from the available funds in the capital reserve account and/or from the 2029 Capital Levy, if approved; or (c) the District can no longer secure the services of a private contractor to operate the Mary Wayte Pool under the terms of the Interlocal Agreement for an annual cost no greater than the facility management subsidy; the District and City agree to negotiate a further amendment to the Interlocal Agreement within 30 days.

RECOMMENDED ACTION

Authorize the City Manager to sign the Fourth Extension Agreement to the Interlocal Agreement with the Mercer Island School District for the operation of the Mary Wayte Pool from January 1, 2025 through December 31, 2034, substantially in the form attached as Exhibit 2 to AB 6450.

**INTERLOCAL AGREEMENT
BETWEEN THE CITY OF MERCER ISLAND AND
THE MERCER ISLAND SCHOOL DISTRICT
CONCERNING THE OPERATION OF THE MARY WAYTE POOL**

1. PARTIES

This Interlocal Agreement (“Agreement”) is entered into by the City of Mercer Island, a Washington municipal corporation (“City”), and the Mercer Island School District, No.400, a municipal corporation, King County, Washington (“District”). The City and District enter into this Agreement pursuant to and as authorized by the Interlocal Cooperation Act (Chapter 39.34).

2. PURPOSE AND RECITALS

- 2.1 The Mary Wayte Pool, located at 8815 SE 40th Street, Mercer Island, Washington was built as part of the Forward Thrust initiative in approximately 1972 (“Pool”).
- 2.2 Since its construction, King County operated and maintained the Pool on property owned by the Mercer Island School District (“District”), pursuant to a forty (40) year Lease Agreement dated June 14, 1972 between the District, as lessor and King County, as lessee (“Lease”) until it determined that it would cease operating the Pool at the end of 2002.
- 2.3 King County declared it would begin mothballing the Pool on or about December 20, 2002, and would cease operating and maintaining the Pool on December 31, 2002 unless title to the Pool has been transferred to Northwest Center for the Retarded (“Northwest”) on or before December 20, 2002, or other arrangements satisfactory to Northwest and the County had been implemented to provide funds to the County for operating the Pool after December 31, 2002.
- 2.4 The City agreed to assist in keeping the Pool operating, subject to available funding.
- 2.5 Assuming that adequate financial support is available from the City and/or other community resources to operate the Pool through the end of the 40-year lease term, Northwest Center agreed to assume the lessee’s interest in the Pool, with the District’s consent, and to operate and maintain the Pool.
- 2.6 Northwest advised the City and District of its intent to terminate the previous agreements entered into with the City and District, and to cease operation of the Pool effective December 31, 2010.

- 2.7 The District expressed an interest in resuming full ownership of the Pool, and operating and maintaining the Pool after December 31, 2010. The City and the District developed an aquatic committee to explore the continued aquatic services.
- 2.8 The aquatic committee made a recommendation to the City Council and School Board to authorize staff to investigate potential pool operators in efforts to continue aquatic services for the Mary Wayte Pool. The City Council and School Board approved the recommendation at a special joint meeting on October 18, 2010.
- 2.9 City Manager Rich Conrad and School Superintendent Dr. Gary Plano developed a proposal process for interested aquatics professional to submit written proposals for pool operations beginning January 1, 2011. The pool operator proposal request also disclosed that the School District and/or City reserve the right the option to operate the Mary Wayte Pool. An aquatics consultant (KJ Design) was hired to provide a swimming pool life cycle analysis and this report was made available to any potential pool operators.
- 2.10 After careful consideration, the Mercer Island School District Superintendent intends to recommend that the School District take over pool operations, with a Sub-Contractor assuming responsibility for operations under an Agreement with the District.
- 2.11 In efforts to continue public swimming and programs for Mercer Island residents, the City will enter into an agreement with the School District. As provided herein, the School District will sub contract with a qualified pool operator (“Sub-Contractor”) and will guarantee hours and programs similar to the Northwest Center pool schedule.

3. RESPONSIBILITIES OF DISTRICT

- 3.1 Maintenance & Operation of Pool. The District shall own, maintain in good condition and repair and operate the Pool through a Sub-Contractor commencing on the Effective Date of this Agreement
- 3.2 Capital and maintenance. The District will address the immediate maintenance and capital needs identified by the aquatics consultant. The District will be responsible for all capital and maintenance projects to ensure proper facility operations. The District and/or its Sub-Contractor will generate and transmit operational reports to include financial and program utilization. All aspects of pool operations, maintenance and capital projects will be the responsibility of the Mercer Island School District. The District shall be the sole owner of the Mary Wayte Pool facility and land.

- 3.3 Capital Improvements. The District shall make all capital improvements and repairs to the Pool that are necessary to allow it to fulfill its commitment to operate the Pool.
- 3.4 Level of Service. In operating the pool, the District shall provide programs and hours of operation that are reasonably similar to those programs and hours of operation previously provided by King County and Northwest to Mercer Island residents and School District aquatic programs.
- 3.5 Quarterly Reports. The District and/or its Sub-Contractor shall provide quarterly reports to the City regarding the maintenance and operation of the Pool, including, but not limited to, pool usage and revenue therefrom, repairs and capital improvements, fee schedules, utility costs, staffing costs, hours of operation, available programs and maintenance costs. In addition, upon request, the City shall be allowed to review the financial information and books held by the District and/or its Sub-Contractor.
- 3.6 Ownership and Assignment. Prior to termination of this Agreement, the District shall not transfer title to the Pool or contract with any third party to operate the Pool without the written consent of the City, which shall not be unreasonably withheld.

4. RESPONSIBILITIES OF CITY

- 4.1 In consideration of the District's agreement to own, operate and maintain the Pool consistent with the terms of this Agreement (including the service levels established in Section 3.4) the City shall pay the District One Hundred Thousand Dollars and No/100 (\$100,000.00) during 2011 and 2012 in equal monthly payments, commencing on the Effective Date of this Agreement as described in Section 6.1.
- 4.2 The City will provide the District \$100,000 annually for Pool operations as provided in subsection 4.1 , with an additional \$25,000 annually on January 1 of each year, that will be placed in a reserve account for Pool operating deficits and capital expenditures. The District will also place \$25,000 annually on January 1 of each year, inclusive of anticipated District in-kind services, in a District reserve account to be used solely for capital pool expenditures/improvements. During any year of this Agreement, the District may access the City's reserve account for capital expenditures purposes, upon approval by the City Manager, and only if it has first exhausted its own \$25,000 capital reserve account. The District may access the City's reserve account for operating deficit purposes upon a showing to the City such a deficit exists and upon approval by the City Manager. If there is no need to expend all funds in the reserve accounts, the District and City will carry over their existing balance in the reserve accounts to be added to the annual contributions for the next contract year. Upon termination of this Agreement, all

unencumbered funds in the City's and District's reserve accounts shall be the sole property of the City or District respectively.

- 4.3 In the event that the sub-contractor incurs an operating loss during any year of this Agreement, it may apply to the District for an operating subsidy not to exceed the available balance held in the City of Mercer Island's reserve account dedicated for this purpose. Payment of any subsidy to the sub-contractor under this section shall require prior approval of both the District and the City.

5. DISPUTE RESOLUTION

The parties mutually agree to use a formal dispute process such as mediation, through an agreed upon mediator and process, if agreement cannot be reached regarding interpretation or implementation of any provision of this Agreement. All costs for mediation services would be divided equally among the parties to the dispute. Each party would be responsible for the costs of their own legal representation; provided that nothing in this Section 5 shall be construed to limit or negate the parties' obligations to indemnify and defend as set forth in Section 7 below.

6. EFFECTIVE DATE, DURATION AND TERMINATION

- 6.1 Effective Date. The effective date of this Agreement is January 1, 2011.
- 6.2 Term. This Agreement shall commence upon the Effective Date and shall continue until December 31, 2012, unless earlier terminated pursuant to any other provision of this Section 6.
- 6.3 Termination by Mutual Consent. This Agreement may be terminated upon mutual consent of the City and the District. Any mutual termination shall become effective thirty (30) days following written amendment to the Agreement executed by the parties.
- 6.4 Termination Due to Replacement Facility. Should the City construct (or contribute substantially to the construction of) a new swimming pool facility in Mercer Island for public use during the Term of this Agreement, the obligations of the City under this Agreement shall cease upon the opening for operation of that new swimming pool facility, even if such opening occurs prior to the end of 2012.
- 6.5 Termination Due to Failure to Maintain Insurance. In the event that the District fails to maintain the insurance required by Section 8 of this Agreement, the City may terminate this Agreement.
- 6.6 Pro-Rata Refund to City. In the event of termination for any reason occurs on any day other than the last day of the month, the District agrees to repay to the City pro rata any portion of any monthly distribution calculated on the number of days the Pool was closed due to termination, compared to the total days in that month.

7. INDEMNIFICATION AND LIABILITY

- 7.1 The District shall release, protect, save harmless, indemnify, and defend, at its own expense (including attorney fees and costs), the City, its officers, elected officials, agents, volunteers and employees from any and all costs, claims, judgments or awards of damages arising out of or in any way resulting from the negligent acts, errors or omissions of the District, its officers, employees and agents in performing this Agreement.
- 7.2 The City shall release, protect, save harmless, indemnify, and defend, at its own expense (including attorney fees and costs), the District, its elected and appointed officials, officers, employees and agents, from any and all costs, claims, judgments or awards of damages, arising out of or in any way resulting from the negligent acts, errors or omissions of the City, its officers, employees or agents in performing this Agreement.
- 7.3 In the event of either party's liability for damages of any nature whatsoever arising out of the performance of this Agreement, including claims by either party's own officers, officials, employees, agents, or volunteers, or claims by third parties, caused by or resulting from the concurrent negligence of the parties, their officers, officials, employees or volunteers, each party's liability hereunder shall be limited to the extent of that party's negligence.
- 7.4 No liability shall be attached to either party by reason of entering into this Agreement except as expressly provided herein.
- 7.5 It is further specifically and expressly understood that either party's indemnification provided herein constitutes such party's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this Section 7 shall survive the expiration or termination of this Agreement.

8. INSURANCE

The District shall require its Sub-Contractor to maintain workers' compensation insurance in amounts sufficient pursuant to the laws of the State of Washington, automobile and commercial general liability insurance coverage in amounts consistent with standard industry practice in the Puget Sound region covering facilities open to the public and covering entities operating pools. The District shall also maintain secondary self-insurance coverage for the Pool through the Washington Schools Risk Management Pool. The District shall provide the City certificates of self-insurance coverage concurrent with the execution of this Agreement, and copies of its Sub-Contractor's certificates of insurance coverage upon receipt.

9. RECORDS

The parties shall maintain adequate records to document obligations performed under this Agreement. The parties shall have the right, at its own expense and upon reasonable advance notice, to review the other party's records with regard to the subject matter of this Agreement during regular business hours.

10. GENERAL PROVISIONS


This Agreement contains all of the agreements of the parties with respect to any matter covered or mentioned in this Agreement. No provision of the Agreement may be amended or modified except by written Agreement signed by the parties. Any provision of this Agreement which is declared invalid or illegal shall in no way affect or invalidate any other provision. Except as otherwise provided in Section 7 of this Agreement, in the event either of the parties defaults on the performance of any terms of this Agreement or either party places the enforcement of this Agreement in the hands of an attorney, or files a lawsuit, each party shall pay all its own attorney fees, costs and expenses. The venue for any dispute related to this Agreement shall be King County, Washington. Failure of either party to declare any breach or default immediately upon the occurrence thereof, or delay in taking any action in connection with, shall not waive such breach or default. Time is of the essence of this Agreement and each and all of its provisions in which performance is a factor.

The parties have signed this Agreement on the date indicated below.

CITY OF MERCER ISLAND

MERCER ISLAND SCHOOL DISTRICT





Richard M. Conrad
City Manager

Dr. Gary Plano
Superintendent

Date: 12-16-2010

Date: 12-18-2010

Approved as to Form:

Approves as to Form:





Katie H. Knight
City Attorney

Cliff Foster
Attorney for School District

**EXTENSION AGREEMENT TO
INTERLOCAL AGREEMENT
BETWEEN THE CITY OF MERCER ISLAND AND
THE MERCER ISLAND SCHOOL DISTRICT
CONCERNING THE OPERATION OF THE MARY WAYTE POOL**

1. **PARTIES**

This Extension Agreement (“Extension Agreement”) is entered into by the City of Mercer Island, a Washington municipal corporation (“City”), and the Mercer Island School District, No. 400, a municipal corporation, King County, Washington (“District”). The City and District enter into this Extension Agreement pursuant to and as authorized by the Interlocal Cooperation Act (Chapter 39.34) to amend the INTERLOCAL AGREEMENT BETWEEN THE CITY OF MERCER ISLAND AND MERCER ISLAND SCHOOL DISTRICT CONCERNING THE OPERATION OF THE MARY WAYTE POOL (“Interlocal Agreement”), which Interlocal Agreement has an effective date of January 1, 2011.

2. **PURPOSE AND RECITALS**

The Interlocal Agreement between the City and District expires as of December 31, 2012. The City and District desire to extend the Interlocal Agreement for a period of one year, commencing January 1, 2013 and ending December 31, 2013, by executing this Extension Agreement.

3. **EXTENSION AGREEMENT TERMS**

The following sections of the Interlocal Agreement are revised to state:

- 4.1 In consideration of the District’s agreement to own, operate and maintain the Pool consistent with the terms of this Agreement (including the service levels established in Section 3.4) the City shall pay the District One Hundred Thousand Dollars and No/100 (\$100,000.00) during 2013 in equal monthly payments, commencing on January 1, 2013.
- 4.2 The City will provide the District \$100,000 for Pool operations as provided in subsection 4.1, with \$25,000 on January 1, 2013 that will be placed in a reserve account at the City for Pool operating deficits and capital expenditures. The District will also place \$25,000 on January 1, 2013, inclusive of anticipated District in-kind services, in a District reserve account to be used solely for capital pool expenditures/improvements. During 2013, the District may access the City’s reserve account for capital expenditures purposes, upon approval by the City Manager, and only if it has first exhausted its own capital reserve account. The District may access the City’s reserve account for operating deficit purposes upon a showing to the City such a deficit exists and upon approval by the City Manager. Upon termination of this Agreement, all unencumbered funds in the

City's and District's reserve accounts shall be the sole property of the City or District respectively.

4.3 In the event that the sub-contractor incurs an unavoidable operating loss during 2013, it may apply to the District for an operating subsidy held in the City of Mercer Island's reserve account dedicated for this purpose. Payment of any subsidy to the sub-contractor under this section shall require prior approval of both the District and the City.

6.1 Effective Date. The effective date of this Agreement is January 1, 2013. However, for the purposes of the operating and capital expenditures reserves' subsidies, such amounts are non-accumulating and shall never exceed \$25,000 respectively in a given calendar year.

6.2 Term. This Agreement shall commence upon the Effective Date and shall continue until December 31, 2013, unless earlier terminated pursuant to any other provision of Section 6 of the Interlocal Agreement.

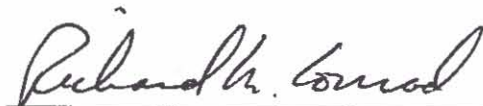
4. CONSTRUCTION OF EXTENSION AGREEMENT

The express terms of this Extension Agreement shall control over any conflicting terms of the Interlocal Agreement. All other terms of the Interlocal Agreement shall remain in effect during 2013.

The parties have signed this Agreement on the date indicated below.

CITY OF MERCER ISLAND

MERCER ISLAND SCHOOL DISTRICT





Richard M. Conrad
City Manager

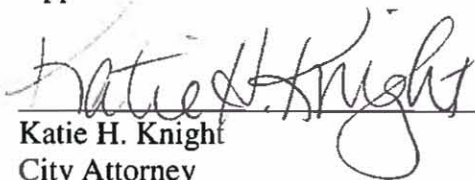
Dr. Gary Plano
Superintendent

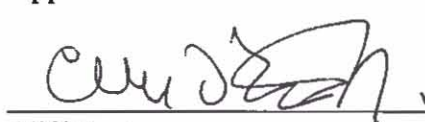
Date: 5-17-2012

Date: 5-17-2012

Approved as to Form:

Approved as to Form:


Katie H. Knight
City Attorney


Cliff Foster
Attorney for School District

**EXTENSION AGREEMENT TO
INTERLOCAL AGREEMENT
BETWEEN THE CITY OF MERCER ISLAND AND
THE MERCER ISLAND SCHOOL DISTRICT
CONCERNING THE OPERATION OF THE MARY WAYTE POOL**

1. PARTIES

This Extension Agreement (“Extension Agreement”) is entered into by the City of Mercer Island, a Washington municipal corporation (“City”), and the Mercer Island School District, No.400, a municipal corporation, King County, Washington (“District”). The City and District enter into this Extension Agreement pursuant to and as authorized by the Interlocal Cooperation Act (Chapter 39.34) to amend the INTERLOCAL AGREEMENT BETWEEN THE CITY OF MERCER ISLAND AND MERCER ISLAND SCHOOL DISTRICT CONCERNING THE OPERATION OF THE MARY WAYTE POOL (“Interlocal Agreement”), executed by the City and the District on January 1, 2011.

2. PURPOSE AND RECITALS

2.1 The Interlocal Agreement between the City and District expires as of December 31, 2013. The City and District desire to extend the Interlocal Agreement for a period of one year, commencing January 1, 2014 and ending December 31, 2014, by executing this Extension Agreement.

3. EXTENSION AGREEMENT TERMS

The following sections of the Interlocal Agreement are revised to state:

3.1 In consideration of the District’s agreement to own, operate and maintain the Pool consistent with the terms of this Agreement the City shall pay the District One Hundred and Twenty-five Thousand Dollars and No/100 (\$125,000.00) during 2014 in equal monthly payments, commencing on January 31, 2014.

3.2 The District will place \$25,000 on January 1, 2014, inclusive of the dollar amount of anticipated District in-kind services, in a District reserve account to be used solely for capital pool expenditures/improvements. If there is no need to expend all funds in the reserve account, the District will carry over their existing balance in the reserve accounts to be added to the annual contributions for the next contract year, if any. Upon termination of this Agreement, all unencumbered funds in the District’s reserve accounts shall remain in the District’s capital facilities account, to provide major upgrades to the Mary Wayte Pool infrastructure in succeeding years.

4. EFFECTIVE DATE

4.1 The effective date of this Agreement is January 1, 2014.

5. TERM

5.1 This Agreement shall commence upon the Effective Date and shall continue until December 31, 2014, unless earlier terminated pursuant to any other provision of Section 6 of the Interlocal Agreement.

6. CONSTRUCTION OF EXTENSION AGREEMENT

6.1 The express terms of this Extension Agreement shall control over any conflicting terms of the Interlocal Agreement. All other terms of the Interlocal Agreement shall remain in effect during 2014.

The parties have signed this Agreement on the date indicated below.

CITY OF MERCER ISLAND

MERCER ISLAND SCHOOL DISTRICT

Richard M. Conrad

Richard M. Conrad
City Manager

Date: 11/5/2013

Dr. Gary Plano

Dr. Gary Plano
Superintendent

Date: 11/15/13

Approved as to Form:

Approves as to Form:

Katie H. Knight
Katie H. Knight
City Attorney

Cliff Foster
Cliff Foster
Attorney for School District



**THIRD EXTENSION AGREEMENT TO
INTERLOCAL AGREEMENT
BETWEEN THE CITY OF MERCER ISLAND AND
THE MERCER ISLAND SCHOOL DISTRICT
CONCERNING THE OPERATION OF THE MARY WAYTE POOL**

1. PARTIES

This Third Extension Agreement (“Third Extension Agreement”) is entered into by the City of Mercer Island, a Washington municipal corporation (“City”), and the Mercer Island School District, No. 400, a municipal corporation, King County, Washington (“District”). The City and District enter into this Third Extension Agreement pursuant to and as authorized by the Interlocal Cooperation Act (Chapter 39.34) to amend the INTERLOCAL AGREEMENT BETWEEN THE CITY OF MERCER ISLAND AND MERCER ISLAND SCHOOL DISTRICT CONCERNING THE OPERATION OF THE MARY WAYTE POOL (hereafter “Interlocal Agreement”), which was extended for 2013 by an extension agreement executed May 17, 2012 (hereafter “First Extension Agreement”), and extended for 2014 by an extension agreement executed in November 2013, with said amendments expiring December 31, 2014 (hereafter “Second Extension Agreement”).

2. PURPOSE AND RECITALS

The Interlocal Agreement, as amended, expires as of December 31, 2014. The City and District desire to extend the Interlocal Agreement in accordance with the terms of this Third Extension Agreement.

3. AMENDMENTS TO SECTION 4.1 AND 4.2 AND 4.3.

Section 4.3 of the Interlocal Agreement is deleted and sections 4.1 and 4.2 of the Interlocal Agreement are revised to state:

- 4.1 In consideration of the District’s agreement to own, operate and maintain the Pool consistent with the terms of this Third Extension Agreement, the City shall pay annually to the District One Hundred and Twenty-six Thousand Five Hundred Dollars and No/100 (\$126,500.00) in equal monthly payments, commencing on January 1, 2015. This facility management subsidy shall be adjusted by the prior year’s annual Seattle-Tacoma-Bremerton CPI-U for Consumers (“CPI”) for each year beginning with the 2016 subsidy.
- 4.2 The parties agree on the need to maintain a capital reserve that can fund required capital expenditures/improvements as preventative and/or corrective maintenance to the pool as determined by the District to be necessary. As of the beginning of each calendar year, commencing January 1, 2015, the District shall place an annual minimum of at least \$25,000 in a District capital reserve to be annually adjusted commencing in 2016 by the prior year's Seattle-Tacoma Bremerton CPI [“CPI”]. Monies in the capital reserve fund created

under this section may be used to reimburse the District for in-kind services relating to capital expenditures/improvements to the pool. Upon termination of this Interlocal Agreement, all unencumbered funds in the capital reserve account shall remain in the District’s capital facilities account, to be applied in such manner as the District shall determine.

The District will include up to \$3,000,000 for the duration of this Interlocal agreement to pay for infrastructure and other capital improvements designed to extend the useful life of Mary Wayte Pool until at least December 31, 2024. The District intends to seek funds for these capital improvements from a proposed 2016 District capital levy.

In the event: (a) the District’s 2016 Capital levy fails or is not submitted to the voters; (b) a pool system and/or infrastructure failure occurs that cannot be cured from the available funds in the capital reserve account and/or from the 2016 Capital Levy, if approved,; or (c) the District can no longer secure the services of a private contractor to operate the Mary Wayte Pool under the terms of the Interlocal Agreement for an annual cost no greater than the facility management subsidy provided in Section 4.1, the parties agree to negotiate a further amendment to the Interlocal Agreement within 30 days following either party’s notice to the other. If the parties are unable to agree on an amendment during the 30-day period, this Interlocal Agreement shall terminate at the election of either party.

Upon termination of this Interlocal Agreement, all unencumbered funds in the District’s reserve and Mary Wayte Pool Capital Levy accounts shall remain in the District’s capital facilities account, to be applied in such manner as the District shall determine.

4. EFFECTIVE DATE AND TERM

The effective date of this Third Extension Agreement is January 1, 2015 (the “Effective Date”). The terms of the Third Extension Agreement shall commence upon the Effective Date and shall continue until December 31, 2024, unless earlier terminated pursuant to any other provision of the Interlocal Agreement, as amended by this Third Extension Agreement (the “Term”).

5. CONSTRUCTION OF THIRD EXTENSION AGREEMENT

The express terms of the Third Extension Agreement shall control over any conflicting terms of the Interlocal Agreement. All other terms of the Interlocal Agreement shall remain in effect during the Term.

The parties have signed this Third Extension Agreement on the date indicated below.

CITY OF MERCER ISLAND

MERCER ISLAND SCHOOL DISTRICT



Noel Treat
City Manager

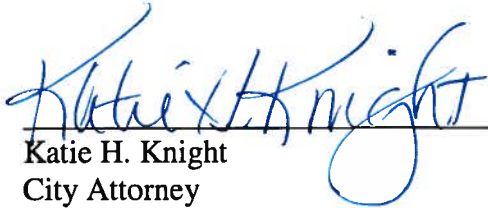
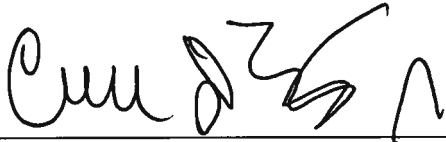
Dr. Gary Plano
Superintendent

Date: 6/3/14

Date: 6/12/14

Approved as to Form:

Approved as to Form:


Katie H. Knight
City Attorney
Cliff Foster
Attorney for School District

**Fourth Extension Agreement to
Interlocal Agreement
Between
The City of Mercer Island and
The Mercer Island School District
Concerning the Operation of the Mary Wayte Pool**

1 PARTIES

This Fourth Extension Agreement (“Fourth Extension Agreement”) is entered into by the City of Mercer Island, a Washington municipal corporation (“City”), and the Mercer Island School District, No. 400, a municipal corporation, King County, Washington (“District”).

2 PURPOSE AND RECITALS

The Interlocal Agreement between the City and District concerning the operations of the Mary Wayte Pool (“Interlocal Agreement”), as amended, currently expires as of December 31, 2024. The City and District desire to further extend the Interlocal Agreement per the terms of this Fourth Extension Agreement. This Fourth Extension Agreement is entered into pursuant to and as authorized by the Interlocal Cooperation Act (Chapter 39.34), to amend the Interlocal Agreement. The interlocal has been extended three times before, first in May 2012 (“First Extension Agreement”), November 2013 (“Second Extension Agreement”), and then in June 2014 (“Third Extension Agreement”).

3 AMENDMENTS TO THE INTERLOCAL AGREEMENT

Section 4.3 of the Interlocal Agreement, deleted in the Third Extension Agreement, will not be reinstated. Sections 4.1 and 4.2 of the Interlocal Agreement, last revised by the Third Extension Agreement, are revised to state:

- 4.1 **Annual Facility Management Subsidy.** The District by and through this Fourth Extension Agreement reaffirms its ongoing commitment to own, operate, and maintain the Pool. Considering inflation and increasing operational costs, the annual facility management subsidy paid by the City to the District shall be increased to \$172,896.60, payable in twelve monthly payments and adjusted annually based on the Seattle-Tacoma-Bellevue CPI-U for Consumers (hereafter, “CPI”). The City shall pay the annual facility management subsidy in equal monthly payments beginning on January 1, 2025.
- 4.2 In the event: (a) the District’s 2029 Capital levy fails or is not submitted to the voters; (b) a pool system and/or infrastructure failure occurs that cannot be cured from the available funds in the capital reserve account and/or from the 2029 Capital Levy, if approved; or (c) the District can no longer secure the services of a private contractor to operate the Mary Wayte Pool under the terms of the Interlocal Agreement for an annual cost no greater than the facility management subsidy provided in Section 4.1, the parties agree to negotiate a further amendment to the Interlocal Agreement within

30 days following either party’s written notice to the other. If the parties are unable to agree on an amendment during this 30-day period, this Interlocal Agreement shall terminate at the election of either party.

Upon termination of the Interlocal Agreement and associated Fourth Extension Agreement, all unencumbered funds in the District’s reserve and the Mary Wayte Pool Capital Levy accounts shall remain in or be transferred to the District’s capital facilities account, to be applied in such manner as the District shall determine.

4 EFFECTIVE DATE AND TERM

This Fourth Extension Agreement shall be effective from January 1, 2025 (the “Effective Date”), and continue until December 31, 2034, unless otherwise amended or terminated as per the terms of the Interlocal Agreement, as amended by this Fourth Extension Agreement.

5 CONSTRUCTION OF FOURTH EXTENSION AGREEMENT


The express terms of the Fourth Extension Agreement shall control any conflicting terms of the Interlocal Agreement. All other terms of the Interlocal Agreement shall remain in effect during the term of this Fourth Extension Agreement.

The parties signed this Fourth Extension Agreement on the date indicated below.

CITY OF MERCER ISLAND

MERCER ISLAND SCHOOL DISTRICT

Jessi Bon
City Manager



Dr. Fred Rundle
District Superintendent

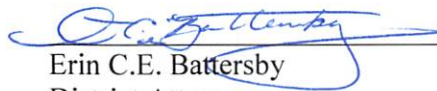
Date: _____

Date: _____

Approved as to Form:

Approved as to Form:

Bio Park
City Attorney



Erin C.E. Battersby
District Attorney



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 6442
April 2, 2024
Consent Agenda**

AGENDA BILL INFORMATION

TITLE:	AB 6442: Hiring Incentives for Lateral Police Officers	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Approve the Lateral Police Officer Hiring Incentives Program for a 12-month period substantially in the form attached as Exhibit 1 to this AB.	

DEPARTMENT:	Police & Administrative Services
STAFF:	Ed Holmes, Police Chief Ali Spietz, Chief of Administration
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Lateral Police Officer Hiring Incentives Program
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of the agenda bill is to present a pilot incentive program for hiring experienced police officers.

- The Mercer Island Police Department (MIPD) is projecting a staffing shortage by mid-year 2024 due to four recent resignations and three anticipated retirements.
- It takes approximately 12 to 14 months until a new entry-level police officer can be counted towards the minimum staffing requirements due to attending the academy and field training.
- Experienced police officers – also referred to as lateral officers – have already attended the academy and been certified. Once hired, they can fill shifts within 3 to 4 months, reducing the need to meet minimum staffing requirements using overtime. Lateral officers also bring immediate experience on their first day.
- Many police departments in the region have implemented similar programs to recruit lateral officers.
- Staff recommends implementing an incentive program to attract lateral/experience officers given the opportunity cost savings associated with hiring lateral officers versus entry-level officers and to award current City employees for recruiting lateral/experienced officers.
- There is no immediate financial impact or budget action necessary as a result of the 12-month pilot program. Costs will be absorbed by the Police Department’s operating budget.

BACKGROUND

The MIPD is projecting a staffing shortage by June 2024. So far this year, three officers have left MIPD for other agencies (one to a Fire Department and two to other local Police Departments). Two more officers are in the process of seeking employment with other police departments. Additionally, a new officer who is currently in the academy was injured and is unable to attend academy classes while he recovers. This injury will delay his status as a solo officer until late summer/early fall. Adding to the staffing challenges is the anticipated retirement of three officers in June, leaving the department with a projected shortage of nine officers for at the beginning of the summer.

Four new officers were hired and are scheduled to start the academy in mid-April. While these new hires will help staffing in the long run, they are unable to help meet minimum staffing levels as solo officers during the upcoming busy summer months.

The Hiring Process

New Officers

All new officers must attend the police academy to become Certified Peace Officers, which takes four and a half months. The police academy will not accept a new officer unless they have already been hired by a police department. As such, departments must first hire a candidate, then get the recruit on the academy's waitlist. For recruits who are unable to enter the academy right after hiring, they assist with ancillary department work outside of patrol.

The City is required to pay a new officer while they wait to get into the academy, while they are in the academy, and while they are in the Field Training Officer (FTO) program. The hiring process for a new police officer includes the following steps:

- | | | |
|-----------------------------|----------------------------------|---|
| 1. Application | 7. Chief's interview | 12. Candidate's name added to academy wait list (~4 months) |
| 2. Written test | 8. Conditional job offer | 13. Police academy (4 ½ months) |
| 3. Physical fitness test | 9. Psychological test | 14. FTO program (~3 months) |
| 4. Oral board interview | 10. Physical exam by a physician | 15. Solo officer |
| 5. Background investigation | 11. Unconditional job offer | |
| 6. Polygraph | | |

The total time from initial testing to working as a solo officer is approximately 12-14 months, assuming after this timeframe first-time officers make a good fit for the profession. In the past five years, four officers did not successfully make it through their probationary period (two failed probation and two resigned during probation).

Lateral and Experienced Officers

A Lateral Police Officer has at least 24 months of the last 36 months in the position and an Experienced Police Officer has less than 24 months of the last 36 months in the position. Lateral and experienced officers have already attended the academy and are certified peace officers.

Once hired, they can fill shifts within 3-4 months, reducing the need to meet minimum patrol staffing requirements using overtime. Lateral officers also bring experience and training to their first day with their new department.

The hiring process for a lateral police officer includes the following steps:

- | | | |
|-----------------------------|---------------------------------|--------------------------------------|
| 1. Application | 5. Chief’s interview | 9. Unconditional job offer |
| 2. Oral board interview | 6. Conditional job offer | 10. Expedited FTO program (2 months) |
| 3. Background investigation | 7. Psychological test | 11. Solo officer |
| 4. Polygraph | 8. Physical exam by a physician | |

Total time from initial test to solo officer is approximately 3–4 months. Unlike entry-level applicants, lateral officers do not have to attend the academy and have a proven track record of performing the necessary job duties.

MIPD Staffing Model

Patrol

When fully staffed, 24 officers are assigned to Patrol, with six officers assigned to each of the four squads. The minimum staffing requirement is three officers per squad. As such, the total number to maintain minimum staffing for the four squads is 12 available officers. However, MIPD is rarely fully staffed. Shift vacancies regularly occur due to training, sick time, vacation time, and FMLA leave. Additionally, new officers being trained cannot be counted as a solo officer for minimum staffing purposes.

Marine Patrol

During the 6-month (mid-April through mid-Sept) boating season, one boat is deployed seven days a week, with a second boat on the weekends. Each boat is staffed by two officers: one supervisor assigned to the Marine Patrol unit 12 months a year and one Marine Patrol Officer who is moved from Patrol to the Marine Patrol unit during the boating season.

When Patrol shifts are above the 3-officer minimum staffing level, officers will be moved from their Patrol shift to cover a vacant Marine Patrol shift. If an officer cannot be moved from a Patrol shift to a Marine Patrol shift, the Marine Patrol shift is filled using overtime. When staffing numbers are low, filling Marine Patrol shifts becomes challenging.

ISSUE/DISCUSSION

Given the projected staffing shortages, there are a considerable number of patrol shifts throughout the summer season that will need to be filled. Police Command staff developed options to address these staffing shortages, however most of them impact service levels of other police programming.

One option that does not impact service levels is hiring lateral or experienced officers. However, in this recruiting climate, police departments are offering hiring incentives to attract experienced candidates. Many agencies in King County offer incentives for lateral candidates, ranging from \$5,000 to \$40,000 (see below).

2024 Lateral Police Officer Hiring Incentives			
Agency	Amount	Agency	Amount
City of Auburn	\$20,000	City of Kirkland	\$25,000
City of Bellevue	\$16,000	City of Lynnwood	\$25,000
City of Bothell	\$0	City of Redmond	\$0
City of Des Moines	\$40,000	City of Renton	\$20,000
City of Edmonds	\$25,000	City of Seattle	\$30,000
City of Federal Way	\$30,000	City of Tukwila	\$25,000
City of Issaquah	\$16,000	King County Sheriff*	\$15,000
City of Kent	\$25,000		

Lateral Recruitment Hiring Incentives Program Proposal

If the Mercer Island Police Department were able to hire lateral or experienced officers in the next few weeks, staffing for this upcoming summer could improve greatly. Since the City does not currently have a hiring incentive program, staff recommends implementing a 12-month pilot program to incentivize later or experienced officers to join the MIPD.

The first of the two proposed incentives is for a lateral or experienced officer to receive \$20,000 paid out in three increments, with the first being paid at time of hire, the second upon successful completion of probation, and the third upon completion of six months as a permanent, non-probationary employee. The second and third payments are conditions on the officer remaining employed for three years from the date of hire. Should the officer separate from employment prior to that date, the officer shall be required to return the second and third payments to the City.

The second incentive is to award current City employees an incentive of \$5,000 for recruiting lateral or experienced officers. The first payment of \$2,500 would be paid when the lateral officer receives their first paycheck, and the second payment of \$2,500 would be paid when the lateral officer completes their probationary period. This second incentive for recruiting will be open to non-represented employees and represented employees whose union has agreed to participate in the program.

Staff propose implementing these two incentive programs on a 12-month trial basis and commits to reporting back to the Council with an assessment of the program's effectiveness in recruiting lateral officers to the City of Mercer Island. See Exhibit 1 for additional details of the proposed trial program.

Financial Impacts

These incentives will be paid for using salary savings from anticipated vacancies and from overtime savings associated with filling vacant positions. If there is a large response to this incentive and additional funding is needed, staff will return to the Council for a budget appropriation.

Mercer Island Police Association Support

On April 2, the Mercer Island Police Association and City management reviewed the terms of the lateral hiring incentives. The Union indicated support for the pilot program, which will be memorialized in a MOU if the City Council approves the program.

NEXT STEPS

If the City Council supports the Lateral Police Officer Hiring Incentives Program, staff will finalize the procedures and implement the Program on a 12-month trial basis.

RECOMMENDED ACTION

Approve the Lateral Police Officer Hiring Incentives Program for a 12-month trial period substantially in the form attached as Exhibit 1 to this AB.

Mercer Island Police Department Lateral Police Officer Hiring Incentive Program

Purpose

The purpose of this policy is to provide guidance on incentives for attracting lateral and/or experienced officers to join the Mercer Island Police Department (MIPD).

Policy

The MIPD strives to maintain full staffing by deploying strategies that facilitate filling vacancies in a thoughtful and expeditious manner. The programs described below are focused on incentivizing lateral and/or experienced officers to join the MIPD and incentivizing current employees to recruit lateral and/or experienced candidates.

Definitions (as per Civil Service Rules)

- Lateral Police Officer – means a full-time, fully commissioned, and certified law enforcement officer with *at least* 24 months of the last 36 months in that position. Additionally, the applicant must possess a Washington State Peace Officer certification or the equivalent.
- Experienced Police Officer - means a full-time, fully commissioned, and certified law enforcement officer with *less than* 24 months of the last 36 months in that position. Additionally, the applicant must possess a Washington State Peace Officer certification or the equivalent.

Lateral Hiring Incentive Program

Upon hiring, a lateral or experienced police officer will be eligible to receive up to a \$20,000 hiring incentive to be administered as follows:

1. Five thousand dollars (\$5,000) will be included in the first regular paycheck and will have no additional conditions.
2. Seven thousand five hundred dollars (\$7,500) will be included in the first paycheck following the officer's successful completion of their 12-month probationary period.
3. Seven thousand five hundred dollars (\$7,500) will be included in the in the first paycheck following 6 months of permanent employment status after the probationary period.

The two payments of \$7,500 are conditioned on the officer remaining employed with the MIPD for three years from the date of hire. Should the officer separate from employment prior to that date, except by reason of death or disability separation, the officer shall be required to return these two payments to the City.

All payments are subject to applicable payroll deductions.

Referral Incentive Program

If City employee refers a lateral or experienced police officer and that officer is hired, the employee will receive a referral incentive of up to \$5,000 according to the following schedule:

1. Two thousand five hundred dollars (\$2,500) will be included in the employee's paycheck when the newly hired officer receives their first paycheck.

2. Two thousand five hundred dollars (\$2,500) will be included in the employee's paycheck when the newly hired officer successfully completes their 12-month probationary period.

All payments are subject to applicable payroll deductions.

The Lateral or Experienced Police Officer Referral Form must be submitted to Human Resources before the officer is hired. If more than one employee refers the same lateral or experienced officer, the total incentive shall be split equally between the referring employees.

The referral incentive is open to non-represented employees and represented employees whose union has agreed to participate in the program.



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 6453
April 16, 2024
Regular Business**

AGENDA BILL INFORMATION

TITLE:	AB 6453: Alternative Public Works Contracting Methods Discussion	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Discussion only. No action necessary.	

DEPARTMENT:	City Manager
STAFF:	Jessi Bon, City Manager Robbie Cunningham Adams, Management Analyst
COUNCIL LIAISON:	n/a
EXHIBITS:	1. OAC Alternative Public Works Contracting Methods Presentation
CITY COUNCIL PRIORITY:	3. Make once-in-a-generation investments to update and modernize aging infrastructure, capital facilities, and parks.

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of the agenda bill is to provide City Council with information on alternative public works contracting methods.

- During the March 1, 2024, City Council Planning Session the Council unanimously approved [AB 6420](#) directing the City Manager to commence planning for a new Public Safety and Maintenance Building on the current City Hall campus. This new facility will replace the existing Public Works Building and provide a new combined home for the City’s Public Works teams and Police Department.
- As part of the planning process for a new Public Safety and Maintenance Building, the City may wish to consider alternative public works contracting methods.
- Staff have invited Diana Brown, a consultant with OAC (a design and construction performance management firm) to provide a presentation on alternative public works contracting methods compared to traditional “design-bid-build” contracting methods and the trade-offs to be considered in each method

BACKGROUND

During the March 1, 2024, City Council Planning Session the Council unanimously approved [AB 6420](#) directing the City Manager to commence planning for a new Public Safety and Maintenance Building on the current City Hall Campus. This new facility will replace the existing Public Works Building and provide a new combined home for the City's Public Works teams and Police Department.

ISSUE/DISCUSSION

As part of the planning process for a new Public Safety and Maintenance Building on the current City Hall Campus, the City may wish to consider alternative public works contracting methods.

Most local governments in Washington State, including the City of Mercer Island, use the traditional "design-bid-build" contracting method for public works projects. However, chapter [39.10 RCW](#) provides agencies with "alternative" forms of public works contracting that can be useful in certain situations.

Staff have invited Diana Brown, a consultant with OAC, to provide a presentation on the various alternative public works contracting methods compared to traditional "design-bid-build" contracting methods and the trade-offs to be considered in each method. The presentation will include information on the following contracting methods:

- Design-bid-build
- General contractor/construction manager (GC/CM) contracting
- Progressive design-build
- Design-build

Diana Brown's presentation slides are attached as Exhibit 1. Additional information on alternative public works contracting methods can also be found on [the MRSC website](#).

NEXT STEPS

Staff will continue to work with the City Council and the project team to evaluate the best approach for the Public Safety and Maintenance Building project and will share that recommendation with the City Council at a future meeting.

RECOMMENDED ACTION

Discussion only. No action necessary.

ALTERNATIVE PROJECT DELIVERY METHODS

April 16, 2024

Item 11.



Introductions



Diana Brown
Senior Director

Agenda

- **Project Delivery Methods**
 - Design-Bid-Build
 - General Contractor/Construction Manager (GC/CM)
 - Progressive Design Build (PDB)
 - Design Build (PDB)
- **Choosing a Project Delivery Method**
 - Alternate Delivery Legislation
 - Project Review Committee

OAC's Experience with Alternative Delivery

Since 2007, OAC has supported public owners with more PRC approvals and project delivery under RCW 39.10 than any other firm in the state:

- **59 General Contractor/Construction Manager Projects**
 - Value: \$3.84 Billion
 - Represents 29% of all PRC approvals for use of GC/CM
- **33 Design-Build and Progressive Design-Build Projects**
 - Value: \$1.78 Billion
 - Represents 32% of all PRC approvals for the use of DB/PDB



PROJECT DELIVERY METHODS

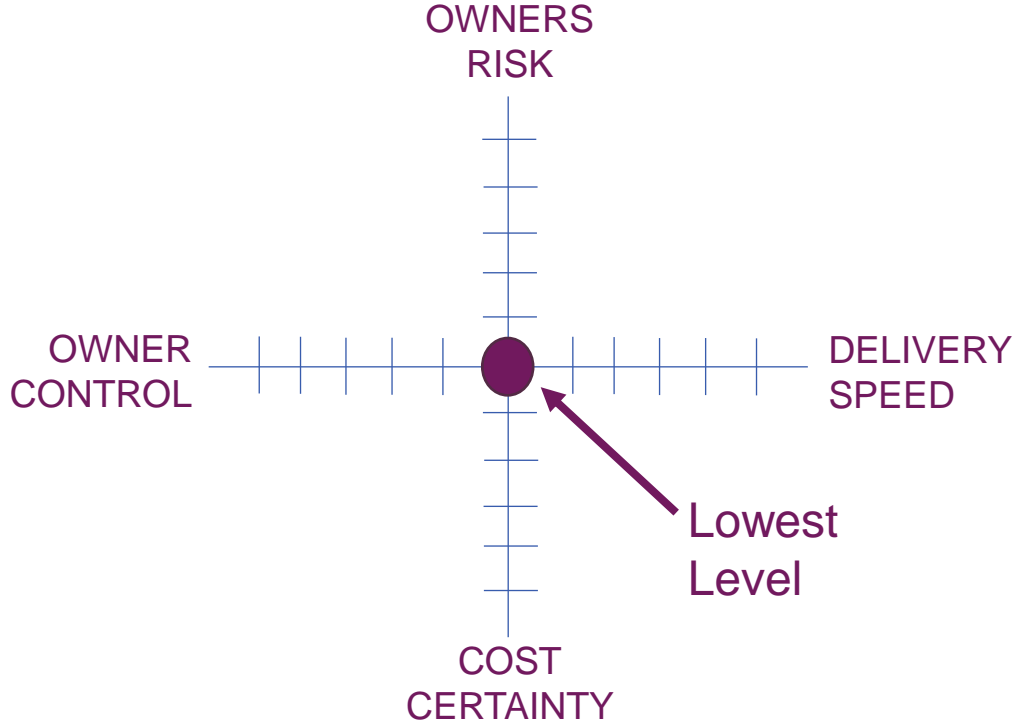


What Is Project Delivery Methodology

...the structure of relationships which define the process in which a project is designed and delivered.



What Is Alternative Delivery



Alternative delivery is an adjustment of the relationship in a project to influence the control, speed, cost certainty, or risk of a project

PROJECT DELIVERY METHODS

- Design-Bid-Build
- General Contractor/Construction Manager (GC/CM)
- Progressive Design Build (PDB)
- Design-Build (DB)

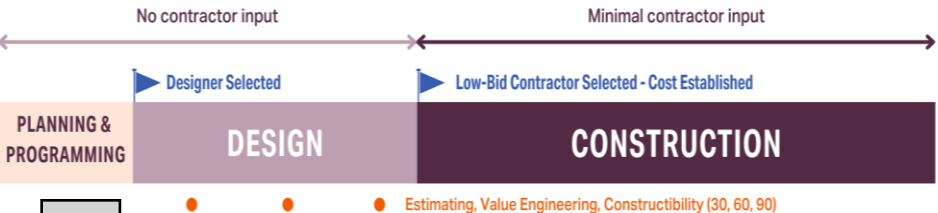
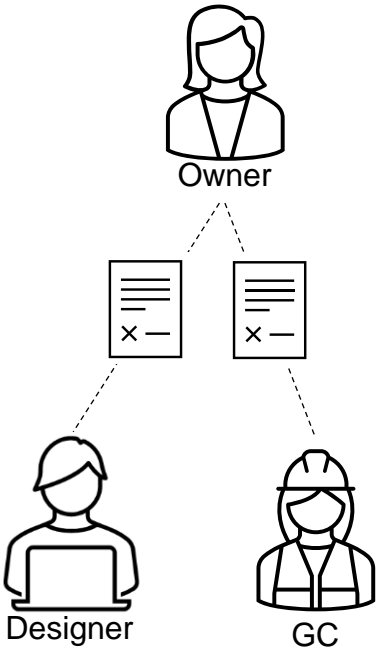
DESIGN – BID – BUILD



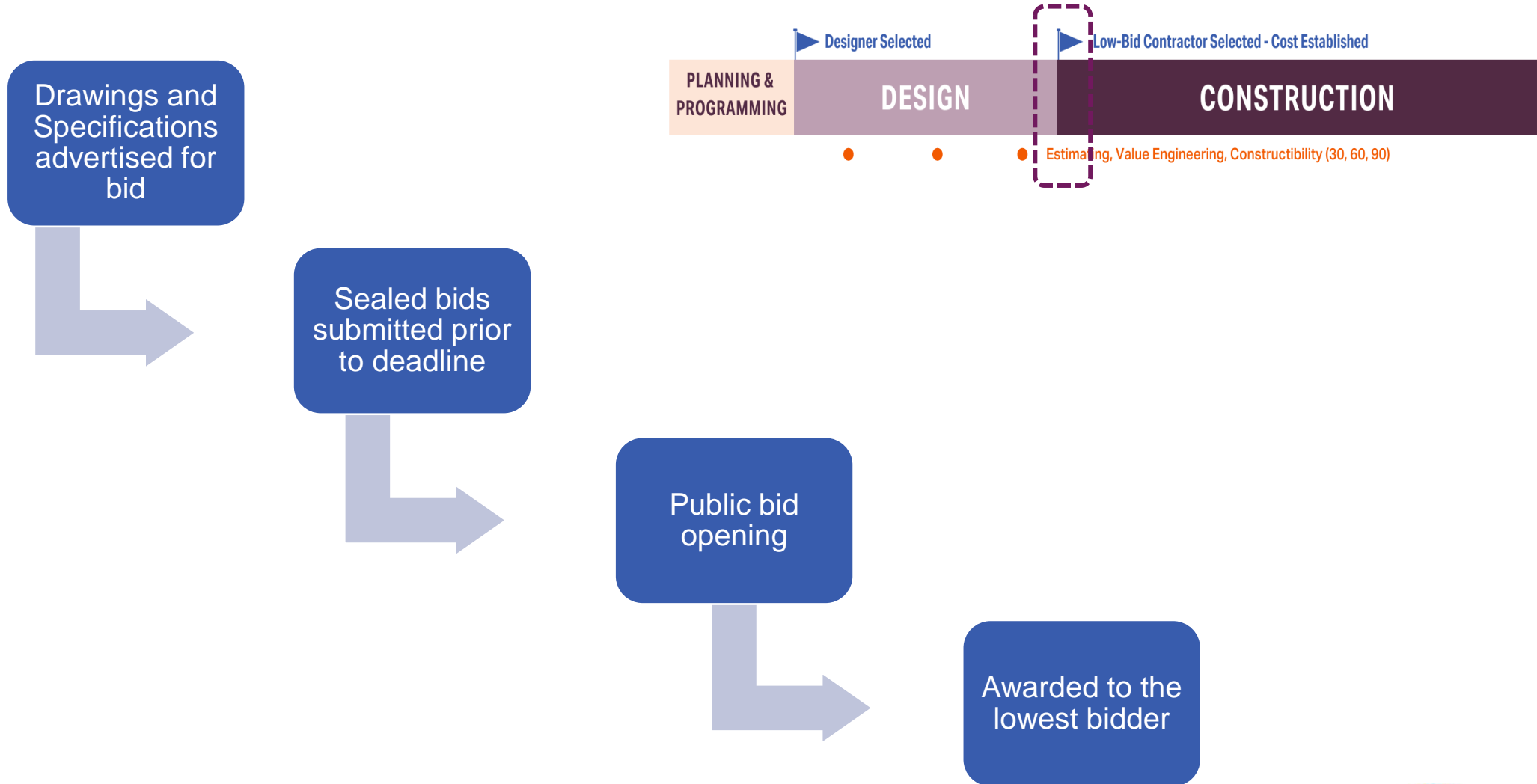
The Traditional: Design-Bid-Build

PROCESS:

- **Two Contracts**, owner/designer and owner/contractor
- Architect/Engineering (A/E) RFQ is put out publicly.
- A/E is selected **based on qualifications**.
- Design reviews, estimates, value engineering, and constructability reviews occur at 30%, 60%, and 90% design.
- General Contractor is selected **based on lowest price**, and costs are now known.
- Construction proceeds following permits and final design.



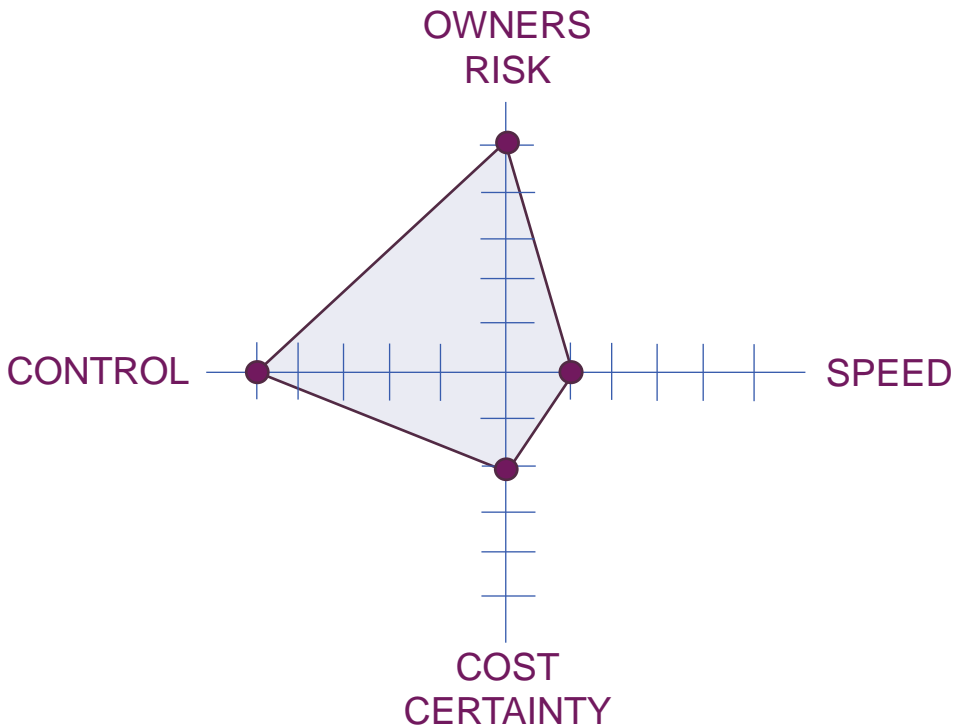
Design-Bid-Build Process



Why Design Bid Build

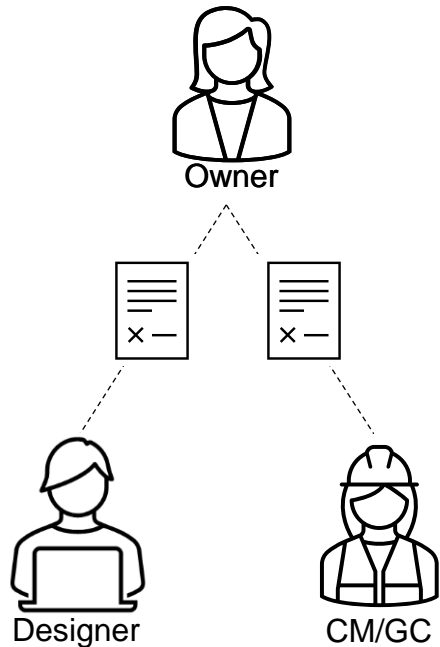
Historically, the primary way public agencies procure construction.

- Great method for **simple, straight-forward projects** with little risk.
- Contract is familiar to agencies and historical contract law provides ample guidance when issues arise.
- **Third party** estimating, value engineering, and constructability review.
- No relationship between designer and contractor – the owner becomes intermediary between the two entities.
- Not well suited for complex projects where there is uncertainty.
- Owner assumes risk for errors and omissions in the construction documents.



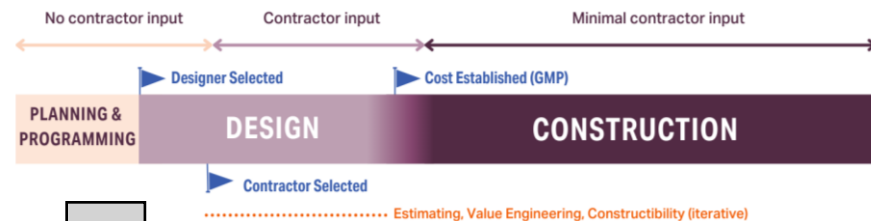
GENERAL CONTRACTOR / CONSTRUCTION MANAGER (GC/CM) CONSTRUCTION MANAGER AT RISK

What Is GC/CM

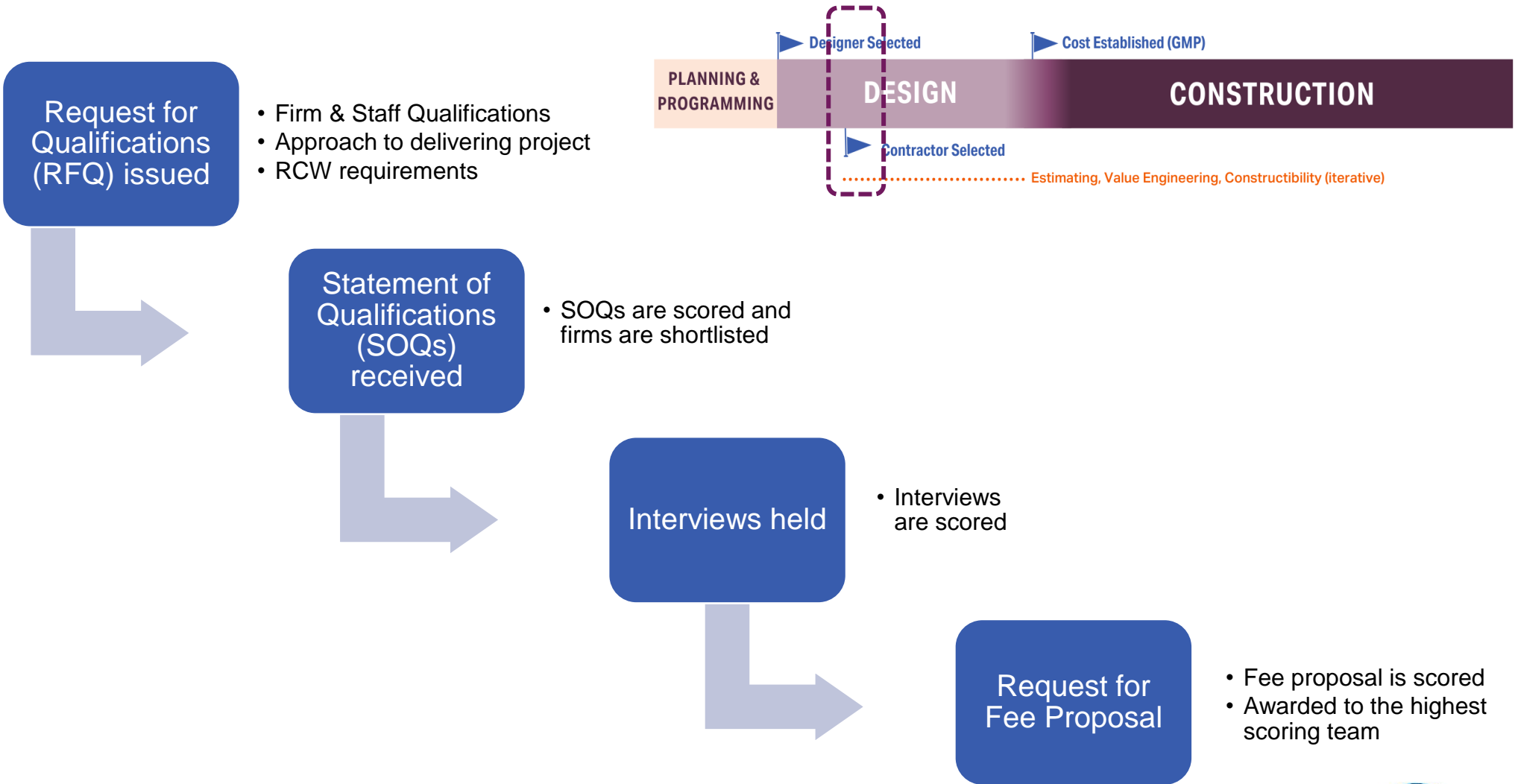


PROCESS:

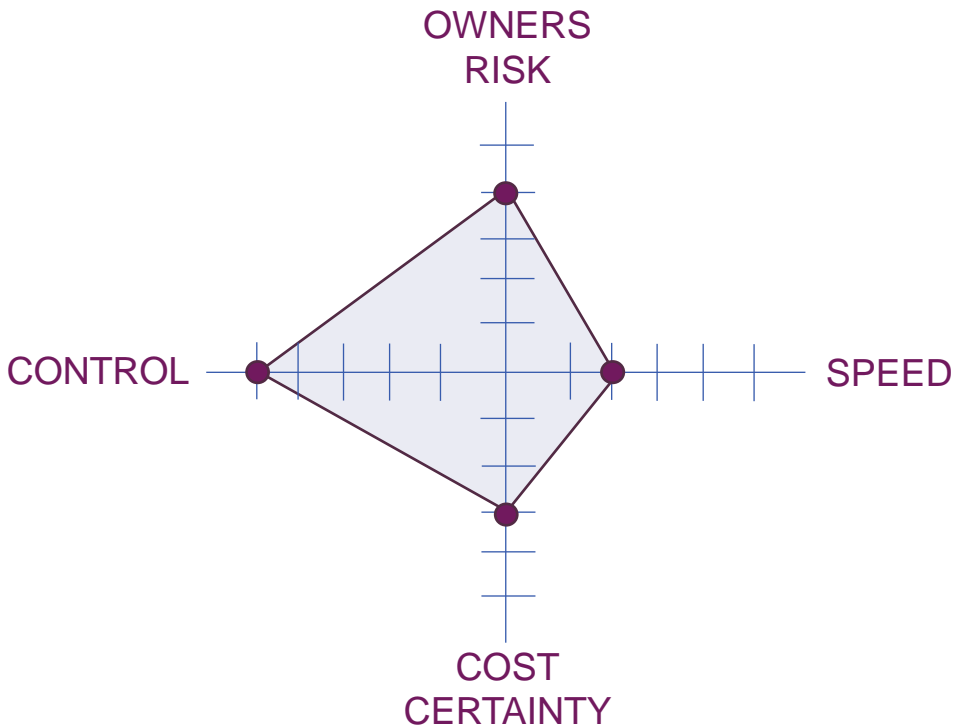
- **Two Contracts**, owner/designer and owner/contractor
- Architect is selected based on **qualifications** and does preliminary design work with owner.
- Contractor is selected based on **qualifications and cost** component to provide **preconstruction services** when the design has advanced to approximately 30%.
- Architect continues with design with **input from the Contractor**.
- At 90%-100% design, subcontractors are selected based on lowest price through public bid.
- At 90-100% design, the Maximum Allowable Construction Cost (MACC) is negotiated, and then construction begins.



GC/CM Selection Process



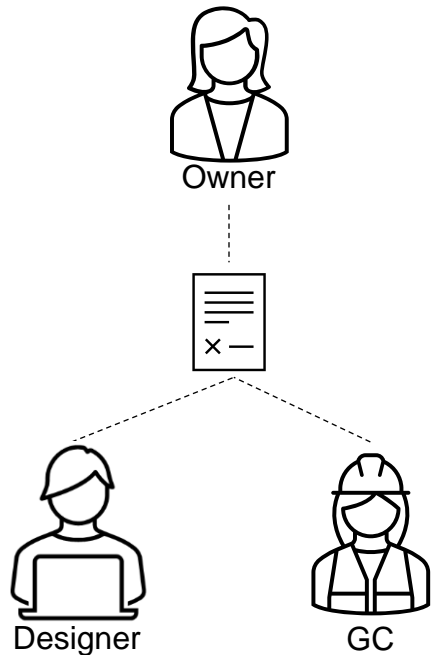
Why GC/CM



- **Moderate-High Owners Risk**
 - **Owner assumes risk** for errors in the drawings since the architect is contracted to the owner.
 - Contractor is at the table during design to provide input and inform design decisions.
- **High Owner Control**
 - Collaborative design until owner selected GMP
 - Allows for **innovation and collaboration**.
- **Low-Moderate Speed**
 - Options for a “**mini-MACC**” at earlier stages of the project to support early works or long lead procurement
 - Contractor onboard through design, continual constructability input
- **Moderate Cost Certainty**
 - Contractor performs estimating, value engineering, schedule input, and constructability review during the design.
 - Cost certainty comes at 90% design when the MACC is set.

PROGRESSIVE DESIGN BUILD

What Is Progressive Design Build

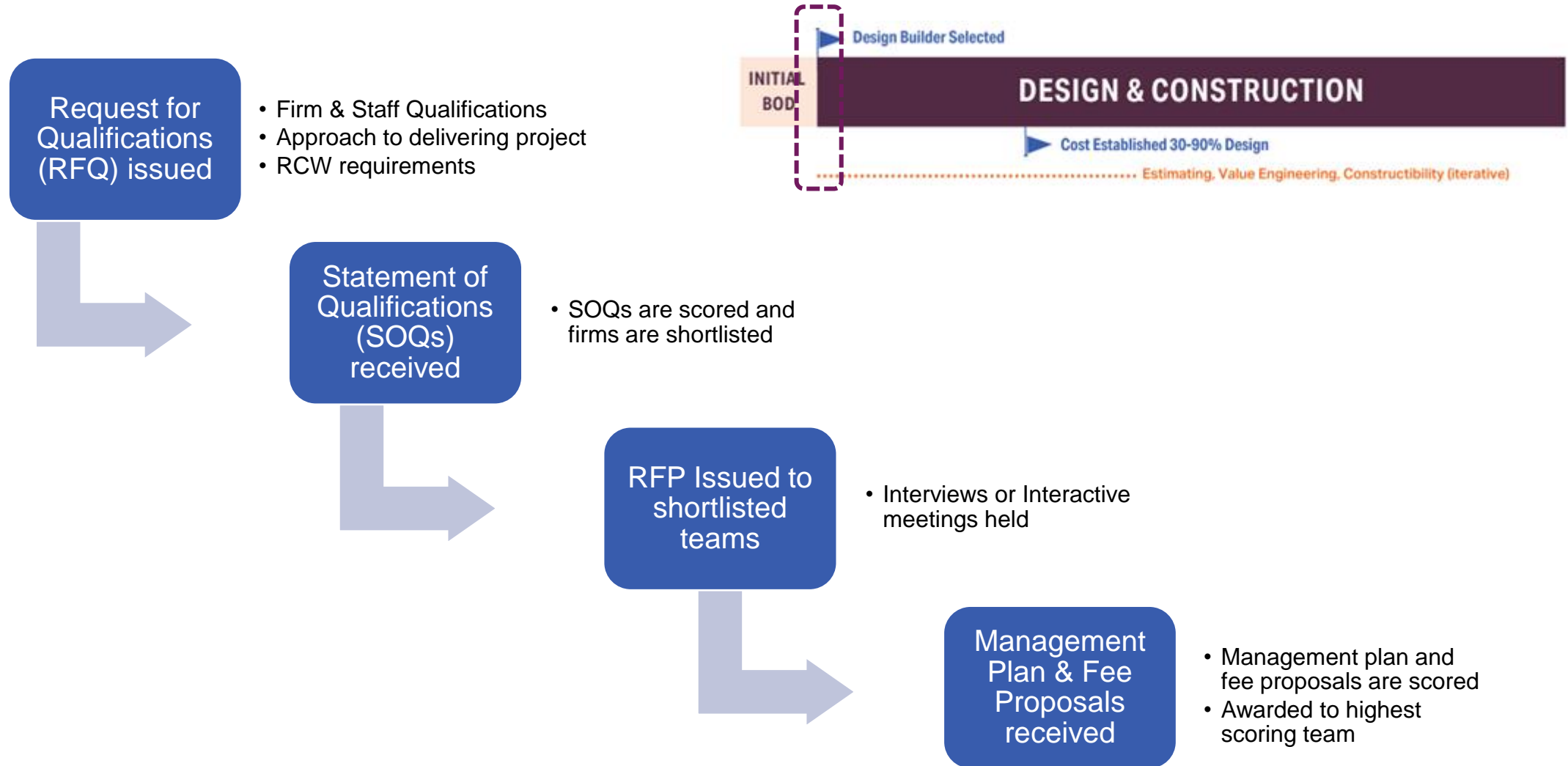


PROCESS:

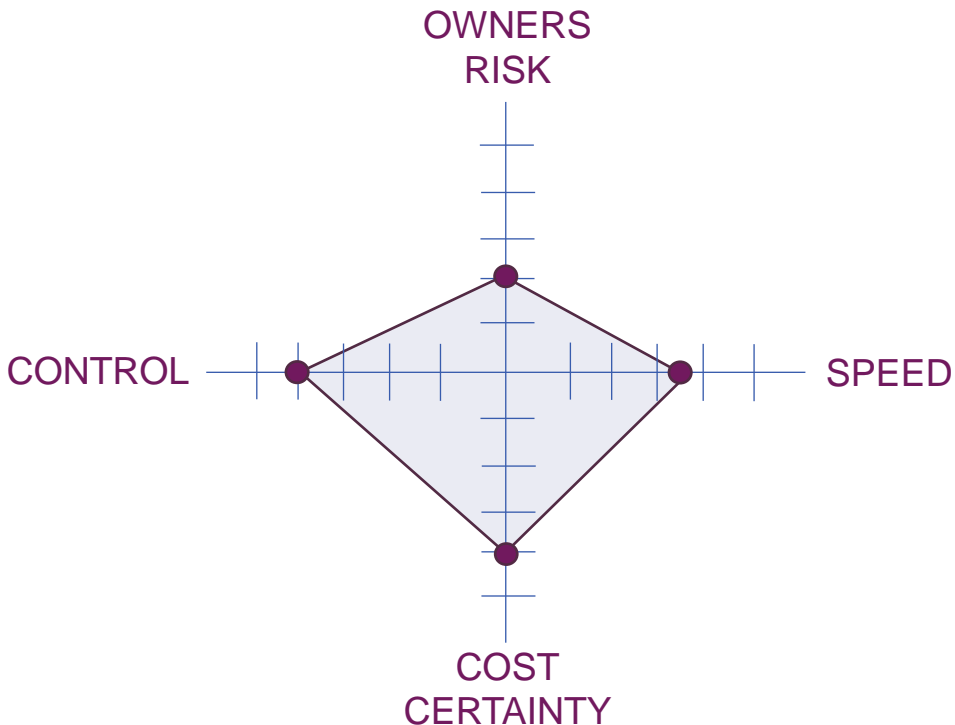
- **One Contract** between the owner and a design/build firm.
- Progressive Design Build (PDB) team is selected based on **qualifications**.
- Selected team is awarded **design and preconstruction services** contract.
- PDB team works with owner to develop program, design requirements and refine cost and schedule expectations.
- PDB team completes the design with the owner and buys project out based on **best value** – low bid is not required.
- PDB team establishes **Guaranteed Maximum Price (GMP)** at owner defined contractual milestone, providing price certainty.



Progressive Design Build Selection Process



Why Progressive Design Build

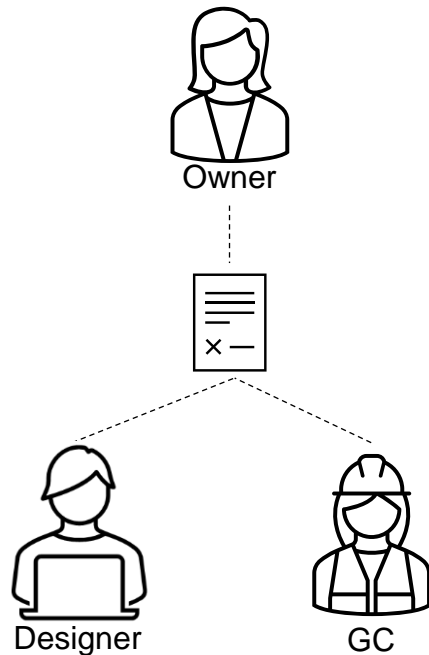


- **Low Owners Risk**
 - Design/Builder Obligated To Meet Performance Requirements
 - Design/Builder Owns Error/Omissions Risk After GMP
- **Moderate Control**
 - Collaborative design until owner selected GMP
- **Moderate Speed**
 - Can support phased GMP for long lead/early works
 - Contractor onboard through design, continual constructability input
- **Moderate Cost Certainty**
 - Contractor providing input into estimates during design
 - Maximizes value & innovation by designing to owner's budget through Target Value Design
 - GMP establishes maximum price

DESIGN BUILD



What Is Design Build



PROCESS:

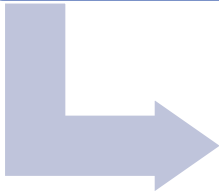
- **One Contract** between the owner and a design/build firm
- Owner develops detailed **performance requirements and bridging document** to support procurement.
- Proposals give owner **multiple** designs with costs to choose from.
 - Project can benefit from teams' **competitive innovation**.
 - Owner can benefit from **competitive pricing**.
 - **Honorarium** must be paid to proposers not chosen.
 - Project costs are **verified** by the market.
- Validation Period allows DB opportunity to verify assumptions made during proposals and develop final cost with owner
- One awarded, DB team advances the design and begins construction.



Design Build Selection Process

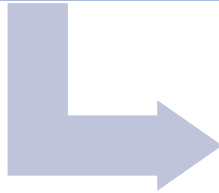
Request for Qualifications (RFQ) issued

- Firm & Staff Qualifications
- Approach to delivering project
- RCW requirements



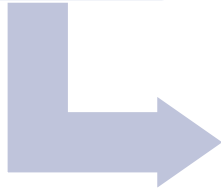
Statement of Qualifications (SOQs) received

- SOQs are scored and firms are shortlisted



RFP (RFP) Issued

- RFP includes all owner program & performance requirements
- Proprietary meetings held
- DB teams develop 20-30% design solution

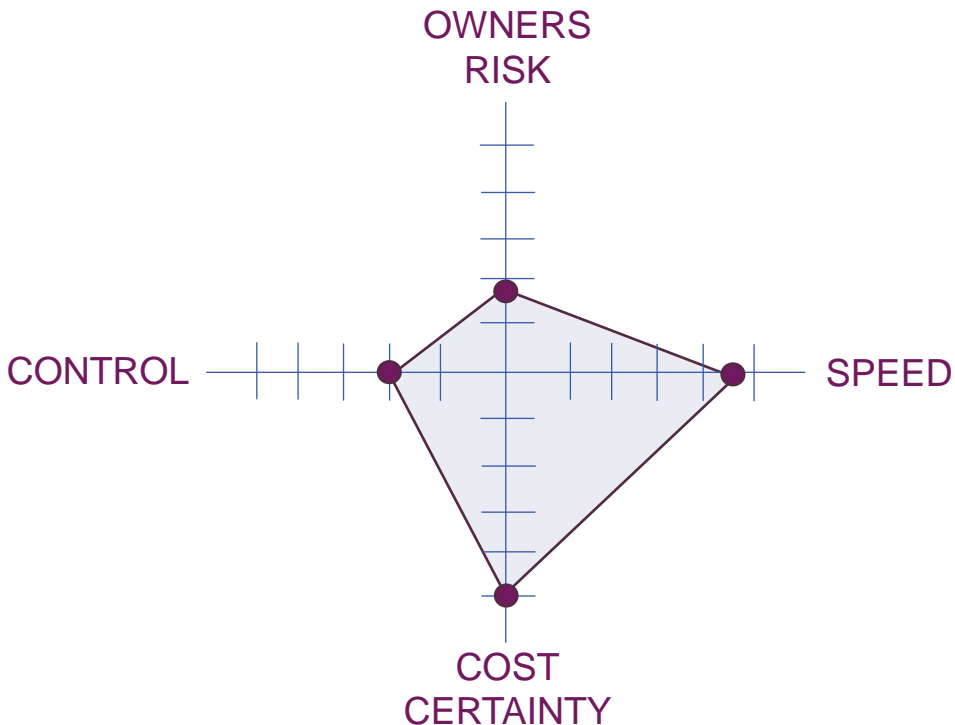


Final Proposals Received

- Includes design solution and cost



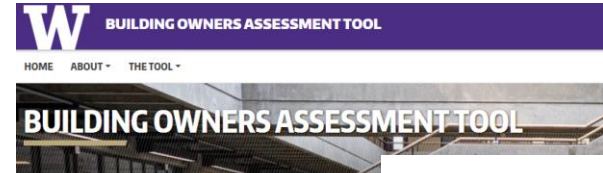
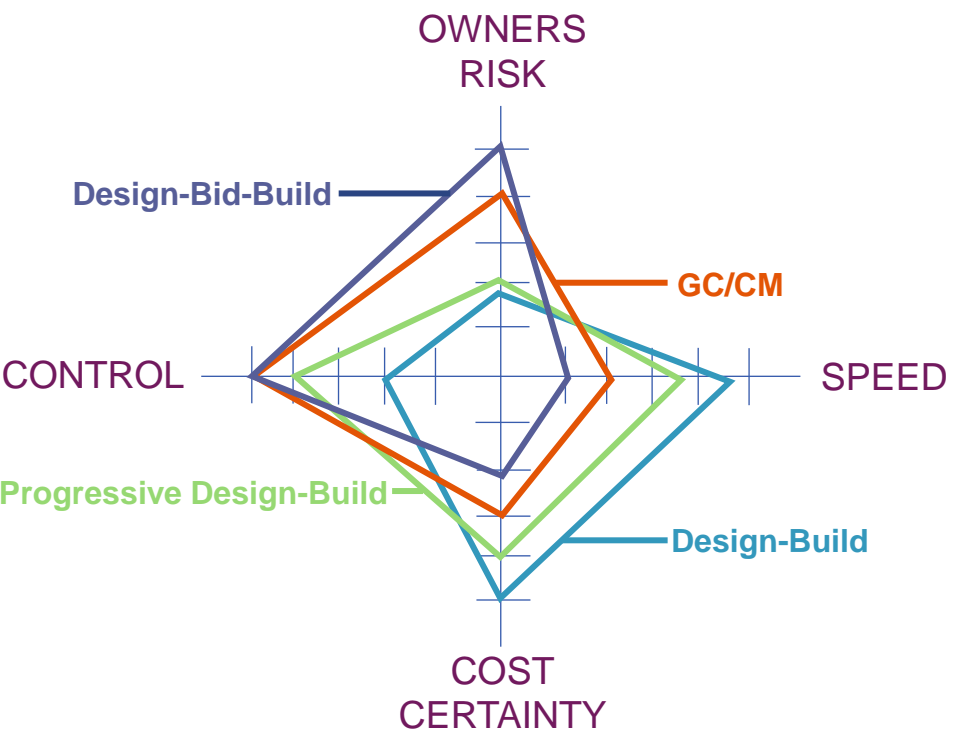
Why Design Build



- **Lowest Owners Risk**
 - Design/Builder Obligated To Meet Performance Requirements.
 - Design/Builder Owns Errors & Omission Risk At Award.
- **Lowest Control**
 - Typically, any owner driven changes after solicitation are considered change orders.
- **High Speed**
 - Full award at onset of design, enabling contractor to structure and sequence the work in the way most beneficial to construction.
 - Contractor onboard through design, continual constructability input.
 - Innovation may expedite construction.
- **High Cost Certainty**
 - Price is established at award.

CHOOSING A PROJECT DELIVERY METHOD

How To Select A Method



Project Delivery Method Criteria

Project Delivery Method Criteria (PDMC) are the project delivery method selection Decision-making Profile Characteristics (DMPC). These criteria were developed for delivery method selection and management.

Delivery Timeframe: The total time that it takes from project conception to project activities.

Predictability: The ability to infer the outcomes of events based on accurate forecast schedule targets, as well as other owner requirements.

Size/Scope: The physical size of the project and how well defined the project scope goals, deliverables, tasks, and deadlines.

Management Flexibility: Project leaders' willingness to change, make modification make flexible choices, use flexible processes, and work iteratively.

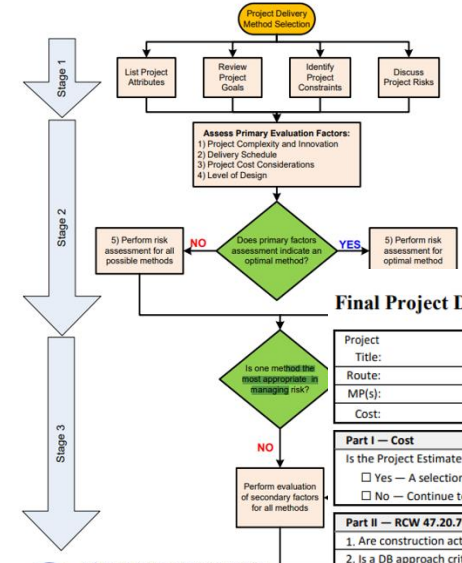
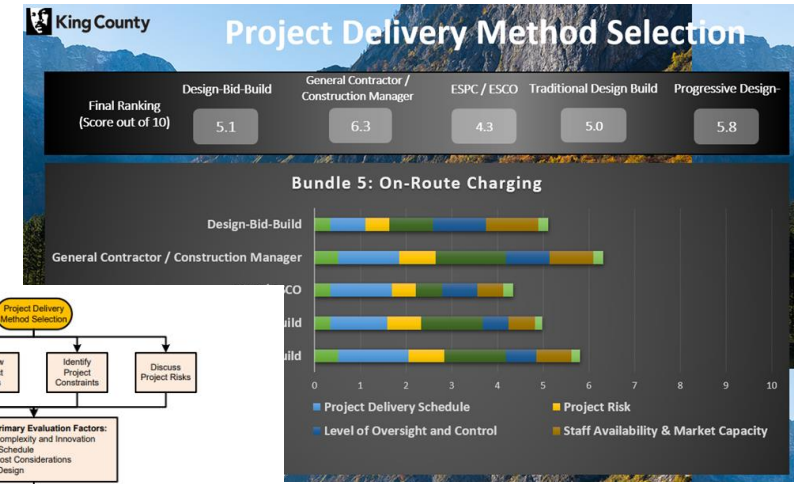
Owner Involvement: The owners desired level of involvement in the project, including making.

Project Risk Tolerance: The owner's readiness to take risks on a project and make initiatives, in a construction project.

Technical Complexity: The technical difficulty and intricacy of building systems, within initiatives, in a construction project.

Early Collaboration: The involvement of stakeholders (e.g., end users, maintenance design process from the project onset).

Stakeholder Complexity: The diversity of stakeholders and team members involved project objectives, goals, desires, and add complexity to goal alignment.



Final Project Delivery Method Selection Checklist

Project Information: Project Title, Route, MP(s), Cost, Date, WIN, PIN, List additional PINs at bottom or attached to this form.

Part I - Cost (RCW 47.20.785 does not encourage Design-Build for a project contract cost (PE & Construction) less than \$2 Million)
 Is the Project Estimate less than \$2 Million?
 Yes - A selection process and authorization are not required - the delivery method is Design-Bid-Build.
 No - Continue to Part II

Part II - RCW 47.20.785 Project Qualifications for Design-Build Method

- Are construction activities highly specialized? Yes No
- Is a DB approach critical in developing the construction methodology? Yes No
- Does the project provide opportunity for greater innovation & efficiencies between the designer & builder? Yes No
- Would use of DB result in significant reduction to the overall project schedule or critical milestones? Yes No

If **Yes** was selected for any of questions 1 through 4 above, Design-Build is a viable PDM option. (Go to Part III)
 If **No** was selected for all of the questions 1 through 4 above, it indicates Design-Bid-Build as the PDM - get authorization (end).

Part III - Project Questions

A. Are there 3rd party agreements with local government or agencies that require a full design before execution? (Is a significant portion of the project impacted?) Yes No
 Justification:

B. Are there long lead, lengthy environmental permits or ROW issues that would delay start of Construction? (Is a significant portion of the project impacted?) Yes No
 Justification:

C. Is early obligation of funds necessary? (Such as a deadline to obligate grant funding) No Yes



Flowchart of the PSDM P.



Alternative Delivery Legislation – RCW 39.10

RCW requires the following for GC/CM, Progressive Design-Build & Design-Build:

- The public agency must have reasonable budget contingencies totaling not less than five percent of the anticipated contract value.
- The agency must have staff or consultants with expertise and prior experience in the management of comparable projects.
- Contract documents must have requirements for the design builder to include underutilized firms such as OMWBE/Veteran/Small businesses.
- Evaluation and approval of the Project Review Committee (PRC) before using alternative delivery.



Project Review Committee (PRC)

- **Approve** Public Agency use of GC/CM and DB for projects:
 - **Review applications** submitted and presentations made
 - Determine if project **meets requirements** of RCW 39.10
 - Determine if public body has necessary experience **or** qualified team
- Members are **30 industry professionals** appointed by Capital Projects Advisory Review Board (CPARB)
- Meets bi-monthly, application process takes about 45-60 days

Application Due Date	PRC Meeting
April 22, 2024	May 23, 2024
May 20, 2024	June 27, 2024
June 20, 2024	July 25, 2024
August 20, 2024	September 26, 2024
October 21, 2024	December 5, 2024



OPEN DISCUSSION – WHAT QUESTIONS DO YOU HAVE?

OAC

THANK YOU



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 6452
April 16, 2024
Regular Business**

AGENDA BILL INFORMATION

TITLE:	AB 6452: 2023 Washington Cities Electrical Code (Ordinance No. 24C-05, First Reading and Adoption)	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Adopt Ordinance No. 24C-05 amending Chapter 17 MICC with the updated editions of the Construction Codes.	

DEPARTMENT:	Community Planning and Development
STAFF:	Jeff Thomas, Community Planning and Development Director Don Cole, Building Official
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Ordinance No. 24C-05 and Exhibit A 2. Summary of Significant Electrical Code Changes
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to adopt Ordinance No. 24C-05 (Exhibit 1) and the State-mandated updates to the City’s electrical code – Mercer Island City Code, Title 17.13 Washington Cities Electrical Code.

- MICC Title 17.13 was last updated January 19, 2021 ([AB 5799](#)). The State mandates updating to the 2023 edition of the National Electrical Code (NEC).
- Staff recommends the adoption of the 2023 NEC as referenced, adopted, and amended by the 2023 Washington Cities Electrical Code (WCEC). The 2023 Washington Cities Electrical Code is available for review at [2023 WCEC](#).
- On February 21, 2024, the Washington State Building Code Council mandated adoption of the 2023 NEC on April 1, 2024. However, it did not complete and publish its adoption language and amendments until March 2024. After which, the WCEC jurisdictional committees worked diligently to finalize the 2023 WCEC on April 1, 2024.
- Staff are bringing the 2023 WCEC to the first available City Council meeting for review.

BACKGROUND

WCEC HISTORY

RCW 19.28.010(3) requires cities that enforce the electrical code to adopt a code that is equivalent or better than the WA State Electrical Code. The WCEC was established to be equivalent or better than the State Electrical Code by maintaining the minimum technical requirements of the NEC, while addressing jurisdictional concerns such as local administrative provisions that differ from State administrative regulations.

The WCEC was developed by the Washington Association of Building Officials and MyBuildingPermit.com, and included participation from King County, Seattle, Bellevue, Renton, Kirkland, Redmond, Bellingham, Vancouver, Burien, Des Moines, Lacey, Longview, Marysville, Olympia, SeaTac, Mercer Island, and many other cities. This code provides these cities with a document that complies with RCW 19.28.010(3), and which is specifically written for local jurisdictions. Additionally, it offers user-friendly improvements including:

- Provides permit applicants a consistent experience when doing work in different Cities.
- Unlike the State Electrical Code, the WCEC is written in the same format as the NEC, clearly indicating which article of the NEC is amended and eliminating conflicts between State rules and the NEC.
- The formatting allows for the creation of amended pages that can be inserted within NEC code books, allowing the reader to easily find and have a clear understanding of the code amendments.

ISSUE/DISCUSSION

2023 STATE ELECTRICAL CODE MANDATE

Effective April 1, 2024, Washington statutes required all jurisdictions in the state to adopt and enforce the 2023 National Electrical Code (NEC) as adopted and amended by the State of Washington:

Proposed Ordinance No. 24C-05 (Exhibit 1) updates Mercer Island City Code Title 17 to re-adopt the updated edition of the Washington Cities Electrical Code. Except for items presented in the section titled “Optional Changes,” the proposed changes to the existing construction codes are limited to code changes deemed necessary to provide conformity with mandated updates or for clarification purposes.

MANDATED CHANGES

The mandated updates to the NEC include hundreds of changes with various levels of impact on safety, energy efficiency, construction costs, and more. For example, to improve electrical safety the updates include expanding the areas that will require ground fault and arc fault circuit protection. Both updates will result in small increases in construction costs. The analysis of such cost relationships was part of the state code adoption process.

A more detailed listing of significant code changes is provided in Exhibit 2.

OPTIONAL CHANGES

In addition to the mandated changes, the following optional changes are proposed to align with City administrative requirements and to provide consistency with other regional jurisdictions:

1. **Update the Administrative Provisions to remain consistent with the Regional Model Code (MyBuildingPermit.com).**

This proposed update includes minor alterations to the administrative provisions within the existing

MICC Title 17, Construction Codes, enabling the Mercer Island Administrative Code to remain consistent with the regional model administrative code for cities participating within [MyBuildingPermit.com](https://www.mybuildingpermit.com). Examples include designating the authority for interpretations and enforcement, setting expiration criteria for permit applications and permits, and similar administrative provisions.

Participation in the regional model codes for code administration helps provide the following:

- Permit applicants will have consistent administration and enforcement when working in the region (MyBuildingPermit.com jurisdictions).
- A single reference to one administrative provision for all construction codes rather than eleven different codes created by multiple organizations.
- Resolves conflicts between administrative provisions within various adopted codes – International Building Code, Unified Plumbing Code NFPA fire codes, NEC, etc.
- Resolves conflicts, aligns, and provides administrative provisions consistent with other MICC provisions (fees, violations, appeals, etc.)
- Simplifies the addition of administrative provisions that are not addressed within the differing construction codes (such as fees, violations, penalties, appeals, etc.).
- Creates less work when adopting and amending administrative provisions. Specifically, only one code is amended instead of eleven codes.

There are no other changes proposed to the WCEC beyond the state mandated changes. It should be noted that local jurisdictions have little authority to adopt construction codes that differ from the state mandated codes. State law ([WAC 51-04-030](https://leg.wa.gov/WAC/default.aspx?cite=51-04-030)) requires review and approval of local amendments to certain construction codes by the Washington State Building Code Council (SBCC). Locally, adopted construction codes shall not become effective without approval from the SBCC.

OUTREACH AND TRAINING FOR STAFF AND BUILDING PROFESSIONALS

Extensive public outreach and training has occurred at various levels, statewide through the Washington State Department of Labor & Industries, and regionally by MyBuildingPermit.com, which the City of Mercer Island is an active member.

Locally, City staff are providing information regarding the significant code changes on the City's website, sending email communications to customers, and answering specific questions regarding the updates. Staff participated in the development of low-cost 2023 Code update training seminars targeted at contractors and design professionals, along with providing informational handouts and website information.

NEXT STEPS

Following City Council's adoption of Ordinance No. 24C-05, the updated Construction Codes will take effect five days after passage and publication. City Council Rules of Procedures 6.3(C)(3) permits adoption of ordinances at first reading if the effective date of the ordinance precludes a second reading. The mandate to adopt the proposed changes in Ordinance No. 24C-05 was imposed by the WCEC, as described above, on April 1, 2024.

RECOMMENDED ACTION

Adopt, at first reading under City Council Rules of Procedures 6.3(C)(3), Ordinance No. 24C-05, amending Chapter 17 MICC with the updated editions of the Construction Codes.

**CITY OF MERCER ISLAND
ORDINANCE NO. 24C-05**

AN ORDINANCE OF THE CITY OF MERCER ISLAND AMENDING TITLE 17 OF THE MERCER ISLAND CITY CODE, CONSTRUCTION CODES, BY ADOPTING CERTAIN AMENDMENTS TO THE STATE BUILDING CODE, PROVIDING FOR SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, Washington statutes require all jurisdictions in the state to adopt by reference and enforce the updated versions of the Construction Codes throughout Washington; and

WHEREAS, the City Council of the City of Mercer Island has adopted by reference numerous Construction Codes for the health, safety and welfare of the community and general public as set forth in Title 17 of the Mercer Island City Code (MICC), Construction Codes, and

WHEREAS, the City of Mercer Island adopted the 2009 Washington Cities Electrical Code and wishes to adopt the 2023 Washington Cities Electrical Code, to be effective five days after passage and publication; and

WHEREAS, the City of Mercer Island includes electrical inspection as a component of its comprehensive building inspection program; and

WHEREAS, the Mercer Island Construction Codes establish the adoption of the Mercer Island Electrical Code; and

WHEREAS, chapter 19.28 RCW requires the City to have in place codes and standards that are equal, more protective or better than the State Electrical Code WAC 294-46B; and

WHEREAS, the State has adopted and amended the 2023 National Electrical Code (NEC), and

WHEREAS, the Washington Association of Building Officials and MyBuildingPermit.com created an alternative code called the 2023 Washington Cities Electrical Code, which adopts the 2023 National Electrical Code and better addresses the concerns of cities; and

WHEREAS, adoption of this ordinance will maintain the required equivalency under state law for the City's electrical program; and

WHEREAS, RCW 19.27.040 permits a city to amend the International Codes as they apply to that city, so long as the minimum performance standards of the Codes and the objectives enumerated in RCW 19.27.020 are not diminished; and

WHEREAS, Title 17 MICC was previously adopted and amended to be consistent with the regional model code established by jurisdictions participating within MyBuildingPermit.com; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1: **Title 17 MICC “Construction Codes” Amended.** The amendments to title 17 MICC set forth in Exhibit A to this ordinance are adopted.

Section 2: Scrivener’s Errors. The City Council authorizes the Building Official, Fire Marshal, and the City Clerk to correct any scrivener’s errors in Exhibit A.

Section 3: Severability. If any section, sentence, clause or phrase of this ordinance or any municipal code section amended hereby should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause or phrase of this ordinance or the amended code section.

Section 4: Effective Date. This ordinance shall take effect and be in force 5 days after its passage and publication.

PASSED by the City Council of the City of Mercer Island, Washington at its meeting on the ____ day of _____ 2024 and signed in authentication of its passage.

CITY OF MERCER ISLAND

Salim Nice, Mayor

Approved as to Form:

ATTEST:

Bio Park, City Attorney

Andrea Larson, City Clerk

Date of Publication: _____

EXHIBIT A TO ORDINANCE NO. 25C-05

Chapter 17.13 WASHINGTON CITIES ELECTRICAL CODE**17.13.010 Short title.**

This chapter shall be known as the electrical code of the city of Mercer Island, which is hereinafter referred to as the "city of Mercer Island Electrical Code," "electrical code" or as "this chapter."

17.13.020 Adoption.

The ~~2020~~ 2023 Edition of the Washington Cities Electrical Code (WCEC) Part 1 and Part 3, excluding Part 2, Administration, is adopted by reference, together with the following amendments, additions and exceptions. The Construction Administrative Code, as set forth in chapter 17.14 MICCC, shall be used in place of WCEC Part 2, Administration. This includes Annexes A, B and C of the National Electrical Code, and subsequent Errata and Tentative interim Amendments issued by the National Fire Protection Association; Commercial Building Telecommunications Cabling Standard (ANSI/TIA-568-C Series, February 2009); Commercial Building Standard for Telecommunications Pathway and Spaces (TIA-569-B, October 2004); Commercial Building Grounding and Bonding Requirements for Telecommunications (ANSI/TIA-607-B, August 2011); Residential Telecommunications Cable Standard (ANSI/TIA/EIA 570-B-2004); and the National Electrical Safety Code (NESC C2-~~2012~~ 2017 excluding Appendices A and B). The codes, appendices, and standards set forth in this chapter shall be filed with the city clerk and a copy made available for use and examination by the public, pursuant to RCW 35A.12.140.

17.13.030 Conflicts.

- A. The requirements of this chapter will be observed where there is any conflict between this chapter and the National Electrical Code (NFPA 70), centrifugal fire pumps (NFPA 20), the emergency and standby power systems (NFPA 110), ANSI/TIA/EIA 568-B, ANSI/TIA/EIA 569-A, ANSI/TIA/EIA 607, or ANSI/TIA/EIA 570.
- B. The National Electrical Code will be followed where there is any conflict between the standard for installation of stationary pumps for fire protection (NFPA 20), the standard for emergency and standby power systems (NFPA 110), ANSI/TIA/EIA 568-B, ANSI/TIA/EIA 569-A, ANSI/TIA/EIA 607, ANSI/TIA/EIA 570-B, and the National Electrical Code (NFPA 70).
- C. In accordance with RCW 19.28.010(3), where the State of Washington Department of Labor and Industries adopts a more current edition of the National Electrical Code (NFPA 70), the building official may supplement use of this code with newly adopted editions of the National Electrical Code. Provisions in the annex chapters of the National Electrical Code shall not apply unless specifically referenced in the adopting ordinance.

Chapter 17.14 CONSTRUCTION ADMINISTRATIVE CODE**17.14.010 - Adoption.**

The Construction Administrative Code is hereby adopted as follows:

SECTION 101 GENERAL

101.1 Title. These regulations shall be known as the Construction Administrative Code of the city of Mercer Island, hereinafter referred to as "this code."

101.2 Purpose. The purpose of this chapter is to provide for the administration, organization and enforcement of the construction codes adopted by the city.

101.3 Scope. The provisions of this Construction Administrative Code shall apply to grading, building, plumbing, and mechanical permits and the following "Construction Codes":

EXHIBIT A TO ORDINANCE NO. 25C-05

- 2021 International Building Code — WAC Chapter 51-50
- 2021 International Residential Code — WAC Chapter 51-51R
- 2021 International Mechanical Code — WAC Chapter 51-52
- 2021 National Fuel Gas Code (ANSI Z223.1/NFPA 54) — WAC Chapter 51-52
- 2020 Liquefied Petroleum Gas Code (NFPA 58) — WAC Chapter 51-52
- 2021 International Fuel Gas Code — WAC Chapter 51-52
- 2021 Uniform Plumbing Code — WAC Chapter 51-56 and 51-57
- 2021 Washington State Energy Code, Commercial Provisions and Residential Provisions — WAC Chapters 51-11C and 51-11R
- ~~2020~~ 2023 National Electrical Code as adopted and amended by the 2023 Washington Cities Electrical Code
- 2021 International Existing Building Code — WAC 51-50-480000
- 2021 International Swimming Pool and Spa Code — WAC 51-50-3109 and WAC 51-51-0329
- 2021 International Wildland-Urban Interface Code — WAC 51-55

...

Summary of Significant Electrical Code Changes

The 2023 Electrical Code is effective on April 1, 2024. The following list highlights some of the significant changes to the various construction codes. Note - based on the 2023 National Electrical Code (NEC) as adopted & amended by the State of Washington, the 2023 Washington Cities Electrical Code (WCEC), and the City of Mercer Island.

- Working Space Around Electrical Equipment: Section revised to clarify working depth must be maintained to the floor, open equipment doors cannot decrease the clear width of the remaining egress space to less than 24 in, and side reach should not exceed 6 in. to work in the panel. 110.26(A)(4)
- GFCI Protection for Personnel, Dwellings, Kitchens: New section requiring all 125- to 250-volt receptacles in a kitchen to be GFCI protected, regardless of their location or purpose. This includes receptacles that do not serve countertops and are not adjacent to the sink. 210.8(D) goes on to list specific appliances that require GFCI protection. 210.8(A)(6)
 - GFCI Protection: Section revised to clarify GFCI receptacles are required in “areas with sinks and permanent provisions for food preparation, beverage preparation, or cooking” (and that aren’t necessarily kitchens, such as wet bars, beverage prep areas in a convenience store, etc.). 210.8(A)(7) & 210.8(B)(3)
 - Specific Appliances requiring GFCI: New section expanding list of “specific appliances” that will require GFCI protection, regardless of whether they are hardwired, or cord-and-plug connected (expanded list includes electric range, wall-mounted oven, counter-mounted cooking unit, clothes dryer, and microwave). 210.8(D)
- Garage Branch Circuits: added clarification on requirements for 20-amp branch circuits in garages, additional branch circuits 15 amps or greater may be installed in garages to serve receptacles other than those required in Sec. 210.52(G)(1). 210.11(C)(4)
- AFCI Protection required in sleeping quarters of fire houses, police stations, and similar, to be treated like dormitories and require AFCI protection. 210.12(F)
- Guest Rooms and Suites: clarification that rooms and suites in hotels, motels, and assisted living facilities that have permanent provisions for cooking must meet the same branch circuit requirements of a dwelling unit kitchen. 210.17
- Branch Circuits Not Over 1000 Volts can now utilize 10-amp branch circuits for certain power and lighting loads. 210.23 goes on to clarify specific types of acceptable loads. 210.18
 - Permissible/Prohibited 10-amp Loads: Expressly prohibits receptacle outlets, fixed appliances (except as permitted elsewhere), garage door openers, and laundry equipment from utilizing the newly-recognized 10-amp branch circuits. 210.23
- Dwellings, Receptacles, Island and Peninsular: No longer requires receptacle outlets to serve kitchen islands and peninsulas in dwelling units. 210.52(C)(2) – Note: provision for future outlet amended by WA state.
- Receptacles serving the kitchen countertop are no longer allowed to be located below the work surface. All receptacles required for the kitchen counter space must be located above the surface, or else be approved counter-mounted or pop-up receptacles. 210.52(C)(3)
- Show Windows: At least one 125-volt, single phase, 15- or 20-ampere-rated receptacle outlet shall be installed within 18” of the top of each show window. No point along the top of the window shall be farther than 6 ft from a receptacle outlet. 210.62
- Surge Protection for Feeders: New language addresses proper surge protection for areas that may be an extended distance from the service. 215.18

- Load Calculations for Electric Vehicle Supply Equipment (EVSE): New requirements call for EVSE loads to be calculated at either 7200 watts or the nameplate rating of the equipment, whichever is larger. 220.57
- Energy Management Systems (EMSs): This new section was added to address digital controls for energy management systems that regulate the maximum load on a service. 220.70
- Emergency Disconnects: Outside emergency disconnects are required for feeders supplied to one- and two-family dwelling units. 225.41
- Installation requirements for emergency disconnects serving one- and two-family dwelling units:
 - Location - The disconnecting means shall be installed in a readily accessible outdoor location on or within sight of the dwelling (visible and not more than 50 foot from dwelling)
 - Rating - The disconnecting means shall have a short-circuit current rating equal or greater than the available fault current.
 - Grouping - If more than one disconnecting means is provided, they shall be grouped.
 - Disconnects - Each disconnect shall be one of the following: Service disconnect; Meter disconnect integral to the meter mounting equipment not marked as suitable only for use as service equipment installed in accordance with 230.82; Other listed disconnect switch or circuit breaker that is marked suitable for use as service equipment, but not marked as suitable only for use as service equipment, installed on the supply side of each service disconnect.
 - Replacement - Where service equipment is replaced, all the requirements of this section shall apply.
 - Identification of Other Isolation Disconnects - Where equipment for isolation of other energy source systems is not located adjacent to the emergency disconnect required by this section, a plaque or directory identifying the location of all equipment for isolation of other energy sources shall be located adjacent to the disconnecting means required by this section.
 - Marking/Text - The disconnecting means shall be marked as follows: Service disconnect: EMERGENCY DISCONNECT, SERVICE DISCONNECT. Meter disconnects installed in accordance with 230.82 (3) shall be marked as follows: EMERGENCY DISCONNECT, METER DISCONNECT, NOT SERVICE EQUIPMENT. Other listed disconnect switches or circuit breakers on the supply side of each service disconnect that are marked suitable for use as service equipment and marked as follows: EMERGENCY DISCONNECT, NOT SERVICE EQUIPMENT
 - Marking Location and Size - Markings shall comply with 110.21 (B) and both of the following: The marking or labels shall be located on the outside front of the disconnect enclosure with red background and white text, the letters shall be at least ½ inches high. These revisions were mainly to reorganize and better align with NEC formatting layout and to clarify requirements. 230.85
- Reconditioned Equipment: Clarification that switches cannot be reconditioned and must be replaced. 404.16
- Receptacles Installed around Tub and Shower Spaces: Clarifies the zone around tubs and showers in which receptacles are prohibited. 406.9(C)
- Tamper-Resistant Receptacles expanded: Required locations for tamper-resistant receptacles in residential occupancies have been expanded to include areas such as boathouses, mobile homes, manufactured homes, and detached garages and accessory structures serving dwellings. 406.12(1)

- Disconnects in Residential Spaces: Where the disconnecting means has a door that can be opened to expose live parts and is in an area exposed to unqualified personnel, the door must be closeable with a lock or require tools to open. 440.11
- Disconnecting Means and Prime Shutdown: Clarification that the disconnecting means for a generator may be located inside the generator with a hinged door, cover, or panel, provided that it is labeled to indicate the location to emergency responders. 445.18(A) & 445.19 –
- Classified and Unclassified Areas: Revision to clarify that area classification documentation must be available for both classified and adjacent areas, including language requiring that an area classification drawing must be submitted to the AHJ. 501-503
- Patient Care-Related Electrical Equipment, reconditioned: The NEC provisions governing reconditioned electrical equipment do not apply to patient-care equipment. 517.6
- Location of Service Equipment Near Docks: Two changes pertaining to the location of the service equipment near docks require the service equipment to be no closer than 5 ft horizontally from the water and at least 12 in. above the electrical datum plane. 555.4
- Replacement of Equipment in Marine Locations: Added section to address equipment that is replaced at docking facilities. The circuit that supplies the equipment must then be inspected. If existing equipment is damaged, it must be identified, documented, and repaired by a qualified person to the minimum requirements of the edition of this Code to which it was originally installed. 555.15
- Shore Power Receptacle Disconnecting Means: The new subdivision (C) requires an externally operable emergency disconnect, clearly marked “Emergency Shutoff” that can de-energize all power at each marina power outlet or enclosure that provides shore power to boats. As this rule is implemented in marinas, it will help to eliminate electric shock drownings (ESDs). 555.36
- Electric Vehicle Branch Circuit - new exception permits multiple units of EVSE drawing 16A or less, at 120V, to share a circuit when operating in island mode. 625.40
- GFCI and SPGFCI Protection: This section was revised and expanded to include SPGFCIs and broken up into three sections. The revision’s intent is to clarify protection for pool equipment in commercial installations that have higher voltages. 680.5
- Equipotential Bonding of Splash Pads: Clarifies the area to be bonded for a splash pad. 680.54(C)
- Tests and Maintenance: Now requires commissioning and not just testing of the emergency system. 700.3(A)
- Commissioning and Maintenance of Energy Storage System: This section was divided into commissioning and maintenance requirements. ESSs must be commissioned upon installation in other than one- and two-family dwellings. 706.7



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 6455
April 16, 2024
Regular Business**

AGENDA BILL INFORMATION

TITLE:	AB 6455: Project Update on 80 th Avenue Sidewalk Improvements	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Receive project update. No action necessary.	

DEPARTMENT:	Public Works
STAFF:	Jason Kintner, Chief of Operations Clint Morris, Capital Division Manager Ian Powell, Street Engineer
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Project Location Map
CITY COUNCIL PRIORITY:	3. Make once-in-a-generation investments to update and modernize aging infrastructure, capital facilities, and parks.

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to update the City Council on the 80th Avenue Sidewalk Improvements design prior to the project being advertised for construction bids.

- This project (SP0111) reconstructs sidewalks along the east side of 80th Avenue from SE 27th to SE 32nd Streets.
- Street trees have caused sidewalks to heave, crack, and become uneven. Curb ramps and sidewalk landings do not meet current ADA standards.
- Street trees need removal and replacement to repair sidewalk damage and prevent ongoing damage.
- The obsolete street lighting system on 80th Avenue will be replaced.
- This project is included in the six-year Transportation Improvement Program (TIP) and the 2023-2024 Capital Improvement Program, with a current budget of \$1,376,000, funded primarily with Sound Transit mitigation funds.
- Construction is planned for Summer and Fall of 2024.

BACKGROUND

Many of the roadways in the Mercer Island Town Center were developed in the 1960's and 1970's to include curbs, sidewalks, street trees, and a street lighting system. Most of 80th Avenue dates to this period. During

the 1980's, several blocks along the north end of the Town Center were constructed in conjunction with the I-90 improvements across Mercer Island. One of those pieces was 80th Avenue between SE 27th and SE 28th Streets.

In the mid 1990's, the City undertook a large three-year street improvement project in the Town Center and rebuilt most of the east-west streets, all of 77th and 78th Avenues, and the west side of 80th Avenue from SE 28th and SE 32nd Streets. Improvements included new curbs, wider sidewalks, asphalt paving, a new street lighting system, new street trees, and other sidewalk furnishings. While the west side of 80th Avenue received sidewalk replacements in the 1990's, no improvements were made to the east side of 80th Avenue, and the lighting system along 80th Avenue was not upgraded.

Today, the east sidewalk on 80th Avenue is in poor condition, with many damaged areas due to street trees developing large root masses, causing sidewalk heaving and uneven walking surfaces that do not meet standards required by the Americans with Disabilities Act (ADA). The lighting system is a combination of the original 1970's wiring and wood poles interlaced with some newer concrete poles installed over the past 25 years to replace failed wood poles. Lighting coverage from this old system is inadequate and not uniform.

The 80th Avenue Sidewalk Improvements project was first introduced into the TIP in 2018 with an initial limited scope of replacing portions of sidewalks along the east side of the roadway, at a budget of \$500,000. Design work began in 2019 and a 30% conceptual design was developed; however, work on the project was suspended in 2020 due to Covid. Project budget was increased in the 2023-2024 CIP to \$1,376,000 based on a broader assessment of the condition and needs of 80th Avenue. The design work resumed in early 2023.

ISSUE/DISCUSSION

As currently designed, this project involves three main elements: sidewalk replacements, street tree replacements, and street lighting.

Sidewalks

The sidewalks along the east side of 80th Avenue between SE 27th to SE 32nd Streets will be replaced, and ADA compliant curb ramps will be installed at street intersection corners. In general, the curb alignments are not changing and most of the new sidewalks will be 5-foot wide. During the design work in 2023, staff added a small segment of 78th Avenue sidewalk improvements to this project. This is on the west side in the 3000 block, along the Newell Court Building. This area has heaved and sunken sidewalk panels due to street trees, very similar to the conditions on 80th Avenue. Staff added this work for the economy of scale of the much larger 80th Avenue project. The 78th Avenue sidewalks are 12-foot wide. Locations are shown in Exhibit 1.

Street Trees

Of the nearly 50 trees within and along the 80th Avenue sidewalk and the small 78th Avenue location, over half of them will need to be removed and replaced. The reasons for removal vary. Some trees have large root masses that cannot be built around, some have poor location within the sidewalk, others have health or structural concerns. Most of the trees affected by this project were assessed by an independent arborist in 2023, and that report documented approximately 20 trees with health or structural deficiencies.

Due to the different street and sidewalk cross-sections involved in this project, staff have developed several solutions for the street trees. Some trees will be retained, and the sidewalk relocated, or the grade raised to go over the existing roots. In some areas, new tree planting cells will be constructed underneath the new sidewalk areas, which will give the new trees ample space for root mass development. Other trees will be

replanted within a planter median between the curb and sidewalk. Staff are still determining specifically which trees will receive which form of tree planting treatment.

Lighting

The existing street lighting system is outdated and inadequate along both sides of 80th Avenue. The new street lighting system will include installation of a control cabinet, conduits, wiring, concrete poles, and light fixtures. It will also utilize conduits on the west side of 80th Avenue installed in the 1990’s and retain most of the existing concrete poles. The level and quality of lighting will be improved on both sides of 80th Avenue from SE 28th to SE 32nd Streets.

Financial Impacts & Budgetary Actions

The current estimated construction cost for the entire project is \$1,820,000. Adding contingency, design, project management, and other soft costs brings the total project cost to roughly \$2,433,000. This is a large increase from the \$1,376,000 in the current CIP and is due to the combination of increasing construction costs across the region and the expanded project scope to include a new lighting system, more extensive tree replanting areas, and the addition of work on 78th Avenue. At construction contract award, staff will request an appropriation to cover these additional costs using Sound Transit Mitigation Funds. See the table below for estimated project costs.

80 th Avenue Pedestrian Improvements Project Budget	
Description	TOTAL
Total Estimated Construction Cost	\$1,820,000
Construction Contingency @ 15%	\$273,000
Project Design – consultant	\$190,000
Construction Inspection	\$85,000
Contract Admin/Project Management	\$65,000
Total Estimated Project Cost	\$2,433,000
Total Budget Available for Project	\$1,376,000

Staff will provide a presentation on Tuesday evening that highlights main project elements to set the stage for a discussion about the project.

NEXT STEPS

Staff and the consultant will complete final design and advertise the project for contractor bids in May. The construction contract award is planned for June, and construction will likely occur from July to December. Businesses and residents along the corridor will be notified of the project prior to the start of construction and a Let’s Talk page will be created for ongoing communications throughout construction.

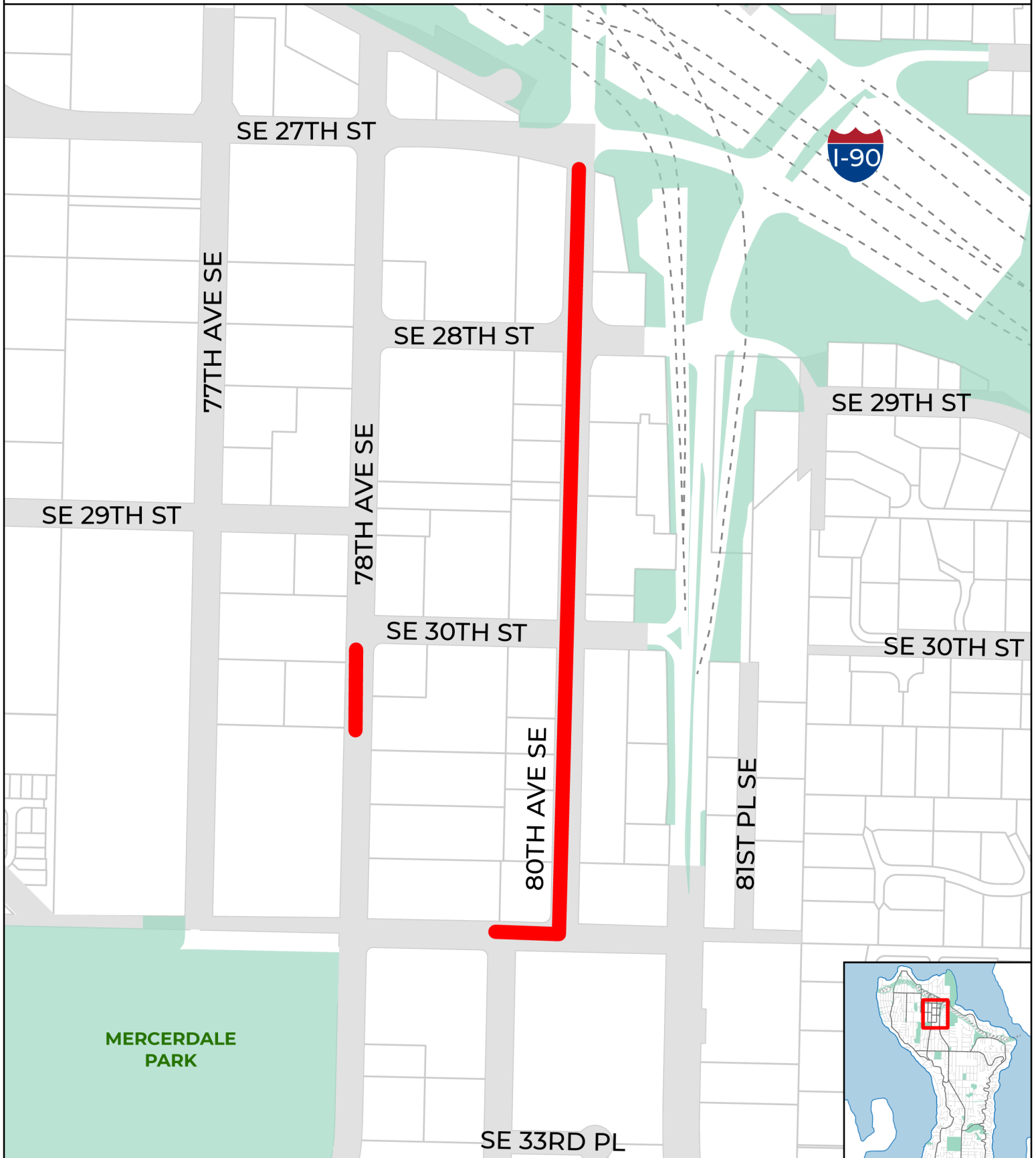
RECOMMENDED ACTION

Receive project update. No action necessary.

SP0111 - 80TH AVE SE PEDESTRIAN IMPROVEMENT

Item 13.

80th Ave SE, 78th Ave SE



165

Project Limits

Roads

Parcels

Parks



Date: 4/8/2024
2023CIPTemplate.aprx
Layout: SP0111

Disclaimer: No warranties of any sort including accuracy, fitness or merchantability accompany this map.



AB 6455: Project Update 80th Avenue Sidewalk Improvements

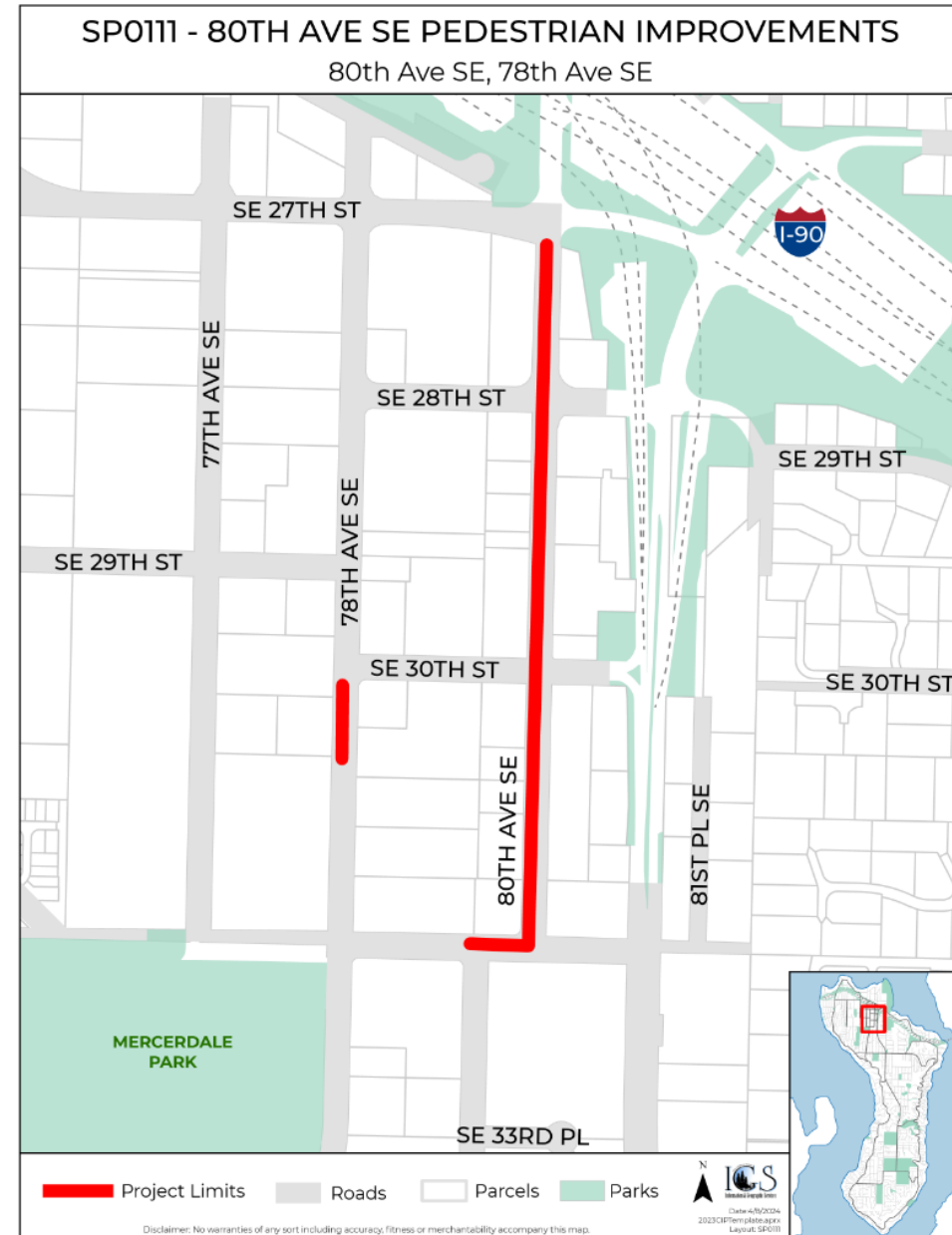
April 16, 2024



Tonight's Presentation

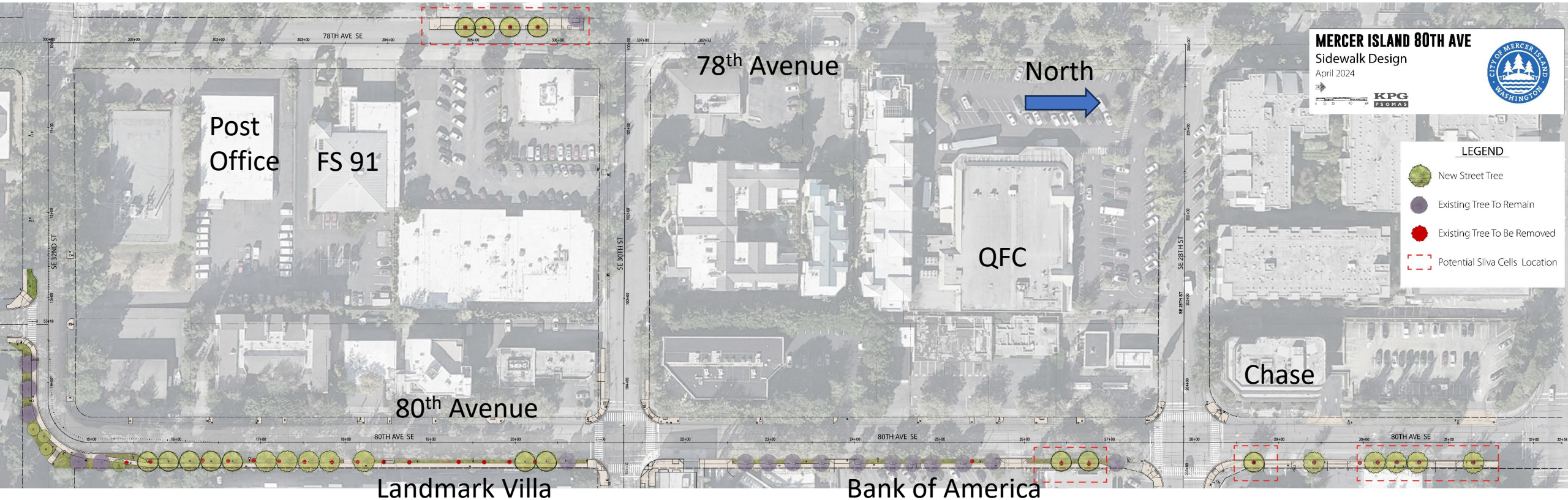
- Project Background
- Sidewalk Conditions
- Tree Replacements
- Street Lighting
- Project Budget/Timeline
- Questions

Item 13.



Project Limits

- **East side of 80th Ave. SE** from SE 27th to SE 32nd Streets
- **West side of 78th Ave SE** in 3000 block at Newell Court
- North end of project ties into Sound Transit Traffic Signal at SE 27th



Background

- Existing curb, sidewalk, trees and street lighting constructed in the 1970's and 1980's
- West side of 80th Ave was improved in 1996, the East side was not
- East side has significant uneven and heaved sidewalk panels
- Multiple areas do not meet ADA accessibility standards
- Primarily a “replacement” project for sidewalks, trees, and lights



Existing Sidewalk Conditions SE 32nd

Item 13.



Heaved Sidewalk



Grade difference between sidewalk and 80th, new sidewalk to move onto street

Existing Sidewalk Conditions SE 32nd – 30th

Item 13.



New sidewalk transition



Existing sidewalk is much higher than existing street



Does not meet ADA grade requirements

Existing Sidewalk Conditions SE 30th – 28th

Item 13.



Raise grade of new sidewalk to save trees along Bank of America



Existing sidewalk does not meet required ADA width

Existing Sidewalk Conditions SE 28th – 27th

Item 13.



Existing trees in poor health due to limited growing area



Poor ADA access at driveways

Existing Sidewalk Conditions 78th Ave SE

Item 13.



Uneven sidewalk panels,
high root masses



Curbs, sidewalks, and trees
to be removed and replaced




Proposed New Tree Layout

32ND ST TO 30TH ST

Typical Layout & Section



LEGEND

-  New Street Tree
-  Existing Tree to be Removed
-  Existing Tree To Remain



Item 13.




- Retain trees on SE 32nd Street
- New trees planted in existing median on 80th Ave

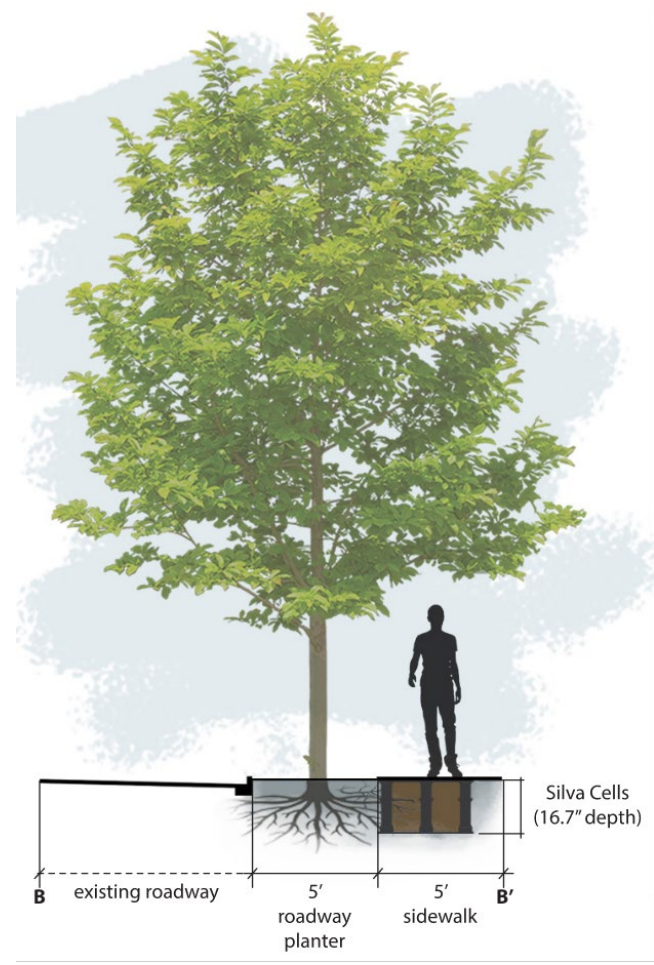
Proposed New Tree Layout

30ND ST TO 28TH ST
Typical Silva Cells Layout & Section



LEGEND

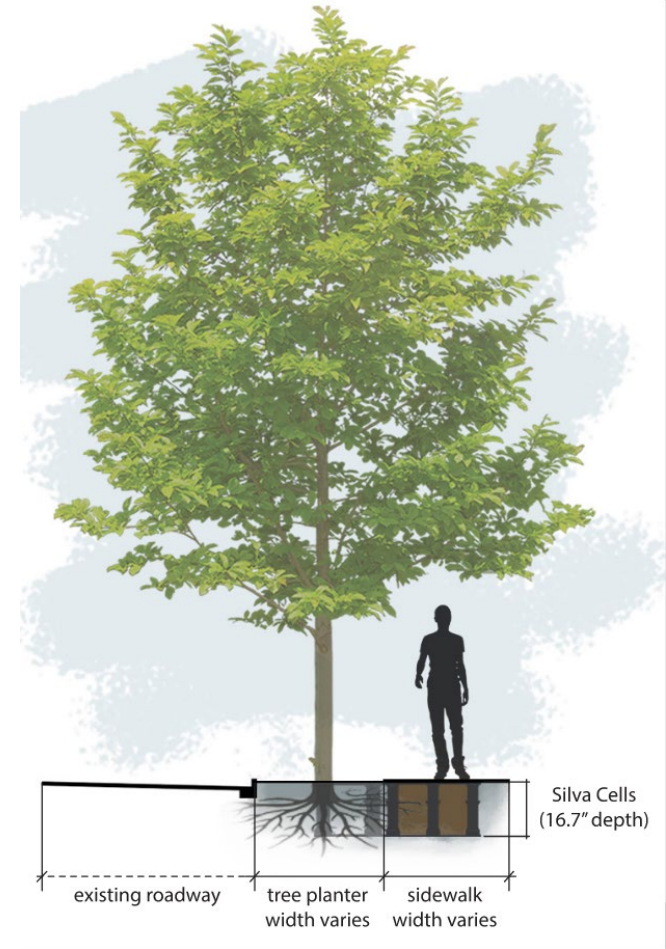
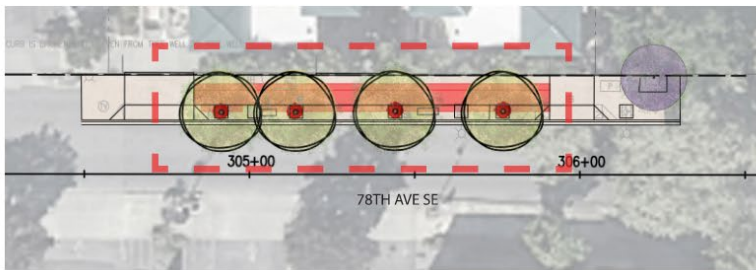
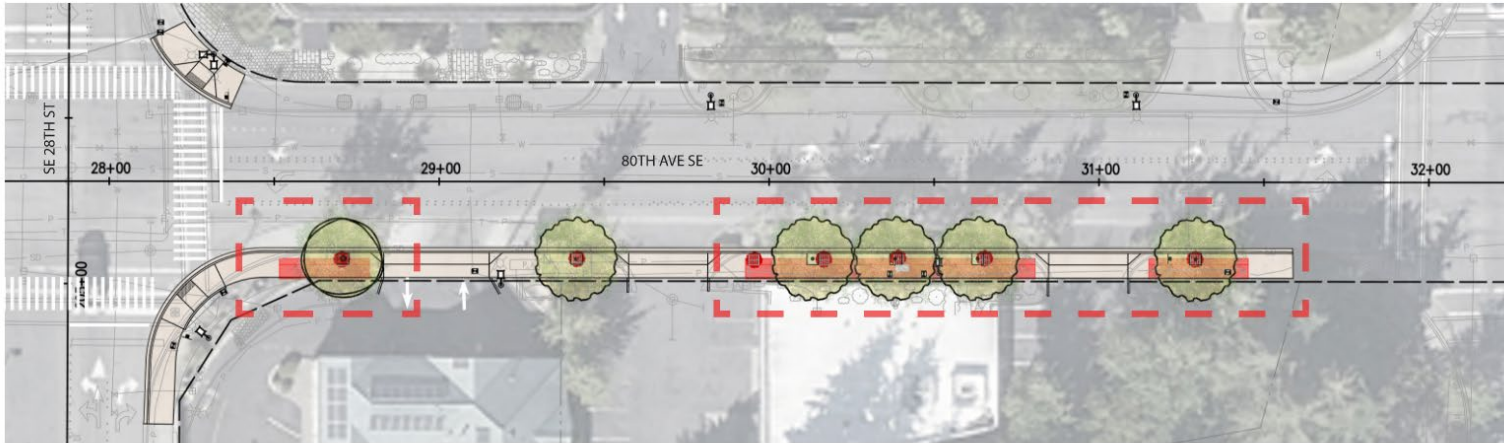
-  New Street Tree
-  Existing Tree to be Removed
-  Existing Tree To Remain
-  Potential Silva Cells Location



- Retain trees along Bank of America
- Two new trees planted in new modular planting cells

Proposed New Tree Layout

28TH TO 27TH & 78TH AVE
Typical Silva Cells Layout & Section



- New trees planted in new modular planting cells
 - On 80th Ave, north of SE 28th
 - On 78th Ave at Newell Court
- 47 existing trees. 29 trees to be removed and replaced. 18 trees retained.

Planting Cells & Tree Selections



Modular planting cell layout under new sidewalk

- 'Wildfire' Tupelo
- Planted at 12-14'
- Mature tree 40'+

- 'Emerald Sunshine' Elm
- Planted at 12-14'
- Mature tree 30'+

Street Lighting

- Remove over 20 wood poles from both sides of 80th Ave and SE 32nd
- Install 14 new concrete poles
- 14 existing concrete poles receive new LED fixtures
- Install new control cabinet, conduits, and wiring
- Utilize conduits along west side installed in 1996



Typical wood pole to be replaced



Typical concrete pole with LED light fixture

Project Cost & Budget

Description	Total
Estimated Sidewalk Construction Cost	\$1,065,000
Estimated Tree Replacement Const. Cost	\$ 225,000
Estimated Street Lighting Const. Cost	\$ 530,000
Total Estimated Construction Cost	\$1,820,000
Contingency/Design/Project Management Cost	\$ 613,000
Total Estimated Project Cost	\$2,433,000
2023-2024 CIP Budget Available	\$1,376,000

Project will use Sound Transit Mitigation Funds

Project Timeline

- May - Complete final design work
- May - Advertise for contractor bids
- June - Award construction contract
- July to December 2024 - Construct project

Communications Moving Forward

- Contact affected properties and businesses
- Engage with Chamber of Commerce
- Let's Talk page
- Project page on City's web site



QUESTIONS

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**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 6454
April 16, 2024
Regular Business**

AGENDA BILL INFORMATION

TITLE:	AB 6454: Reconstitution of the Planning Commission – consideration of amendments to MICC, Chapter 3.46 (Ordinance No. 24C-06, First Reading)	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Complete first reading of Ordinance No. 24C-06. Schedule second reading and adoption for May 7, 2024.	

DEPARTMENT:	City Manager
STAFF:	Jessi Bon, City Manager Jeff Thomas, CPD Director
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Draft Ordinance No. 24C-06 – MICC, Chapter 3.46 Amendments
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ 31,500
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to present to City Council Ordinance No. 24C-06 (Exhibit 1) containing the directed amendments from the April 2, 2024 Council meeting to Mercer Island Municipal Code (MICC) [Chapter 3.46](#) for the reconstitution of the Planning Commission.

- After discussing the Community Planning and Development Department’s land use work plan on March 1, 2024, the City Manager was directed to bring a proposal to City Council on April 2, 2024, aiming to reconstitute the Planning Commission.
- On April 2, 2024, the City Manager presented various options for reconstitution of the Planning Commission to the City Council for consideration.
- The City Council discussed and selected various options and further directed staff to bring back an ordinance on April 16, 2024, for first reading containing these selected options to amend MICC, Chapter 3.46 to reconstitute the Planning Commission.

BACKGROUND

The City Council conducted a Planning Session on March 1, 2024, which included an overview of the Community Planning and Development Department’s land use work plan ([AB 6428](#)). To increase land use

planning capacity and efficiency as well as provide additional direction to work program priorities, the City Council made several motions including the following:

Planning Commission Reconstitution

Approved Motion: Direct the City Manager to bring a proposal to City Council at its regular meeting on April 2, aiming to reconstitute the Planning Commission. The new composition shall include four (4) land use professionals not affiliated with Mercer Island entities or interests, to be compensated for their dedicated time, and three (3) laypersons who are Mercer Island residents. The proposal must specify the effective date, detail the range of the number of meetings that will occur annually, outline the annual cost, and describe any necessary amendments to the Mercer Island Municipal Code (MICC).

On April 2, 2024, the City Manager and Community Planning and Development Director presented various options for reconstitution of the Planning Commission to the City Council for consideration ([AB 6441](#)). The City Council discussed and selected various options and further directed staff to bring back an ordinance on April 16, 2024, for first reading containing these selected options to amend MICC, Chapter 3.46 to reconstitute the Planning Commission.

ISSUE/DISCUSSION

Options selected by the City Council on April 2, 2024, to amend MICC, [Chapter 3.46](#) include:

1. **Effective Date:** January 15, 2025
2. **Member Composition:** 2/2/1 Paid Practitioner – Non-Resident / Lay Person – Resident / Paid Practitioner – Resident; any vacancy may be filled by a resident lay person if unable to find a qualified paid practitioner.
3. **Paid Practitioner – Non-Resident Definition:**
An individual not affiliated with Mercer Island entities or interests with a minimum of five years of experience in land use planning as well as five years of such experience in the State of Washington. Examples of qualifying positions include land use / municipal attorney, hearing examiner, urban planner or architect, engineer, or builder with land use experience. Demonstrated experience in public service, working with the Growth Management Act (GMA), Shoreline Management Act (SMA), and State Environmental Policy Act (SEPA) as well as the drafting of land use policies and codes preferred. This position will be compensated.
4. **Lay Person – Resident Definition:**
An individual with general interest in land use planning, environmental affairs, and/or economic development. Demonstrated experience in public service and land use planning preferred. Proof of Mercer Island residency required. This position will not be compensated.
5. **Paid Practitioner – Resident Definition:**
An individual with a minimum of five years of experience in land use planning as well as five years of such experience in the State of Washington. Examples of qualifying positions include land use / municipal attorney, hearing examiner, urban planner or architect, engineer, or builder with land use experience. Demonstrated experience in public service, working with the Growth Management Act (GMA), Shoreline Management Act (SMA), and State Environmental Policy Act (SEPA) as well as the drafting of land use policies and codes preferred. Proof of Mercer Island residency required. This position will be compensated.
6. **Annual Meeting Frequency Options:** 21 (11 Regular Meetings + Up To 10 Special Meetings)
7. **Paid Practitioner Compensation Options:** Flat Rate Per Meeting Completed

8. **Paid Practitioner Annual Compensation Maximum Amount Options:** Not to Exceed \$10,500 Per Paid Practitioner (\$500 Per Meeting)
9. **Paid Practitioner Poor Performance – Termination Authority:** Only the City Council can terminate.
10. **Ethics Code Applicability:** Applies to all Planning Commission members.
11. **Planning Commission Seats:** Permanently reduce the Planning Commission to 5 seats on June 1, 2024.

NEXT STEPS

Conduct first reading of Ordinance No. 24C-06 to reconstitute the Planning Commission. Schedule second reading and adoption for May 7, 2024.

RECOMMENDED ACTION

Move to schedule second reading and adoption of Ordinance No. 24C-06 for May 7, 2024.

CITY OF MERCER ISLAND
ORDINANCE NO. 24C-06

AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON,
AMENDING CHAPTER 3.46 OF THE MERCER ISLAND CITY CODE ON
PLANNING COMMISSION; PROVIDING FOR SEVERABILITY; AND
ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, chapter 3.46 of the Mercer Island City Code (MICC) establishes a Planning Commission, and describes its purpose and membership; and

WHEREAS, the City may, under chapter 35A.63 RCW, provide by ordinance for the Planning Commission’s membership, organization, and expenses; and

WHEREAS, the City Council finds it is in the best interest of the City to amend the membership, organization, and expenses of the Planning Commission in chapter 3.45 MICC;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON DO HEREBY ORDAIN AS FOLLOWS:

Section 1. Amended. Effective June 1, 2024, MICC 3.46.030(B)(1) and (3) shall be amended as follows:

MICC 3.46.030(B)(1):

***Number.** The planning commission shall consist of ~~seven~~ five members, serving in nonpartisan positions.*

MICC 3.46.030(B)(3):

***Terms.** The term of each member is four years and expires on May 31 of the last year of the term or until the member's successor is appointed. The year of expiration of the terms of the positions shall be staggered with the following groups of positions expiring in successive years: positions 1 and 2; ~~positions 3 and 4~~; position 5; positions 6 and 7.*

Section 2. Further Amended. Effective January 15, 2025, chapter 3.46 MICC shall be amended as set forth in Exhibit A of this ordinance.

Section 3. Severability. If any section, sentence, clause or phrase of this ordinance or any municipal code section amended hereby should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause or phrase of this ordinance or the amended code section.

Section 4. Effective Date. This ordinance shall take effect and be in force 5 days after its passage and publication.

PASSED by the City Council of the City of Mercer Island, Washington at its meeting on the ____ day of _____ 2024 and signed in authentication of its passage.

CITY OF MERCER ISLAND

Salim Nice, Mayor

Approved as to Form:

ATTEST:

Bio Park, City Attorney

Andrea Larson, City Clerk

Date of Publication: _____

Exhibit A
(AB6454x1a)

Chapter 3.46 - PLANNING COMMISSION

3.46.010 - Established.

There is established pursuant to chapter 35A.63 RCW a commission to be known as the "planning commission."

3.46.020 - Purpose—Function and jurisdiction.

The planning commission shall serve in an advisory capacity to the city council and have the following duties and responsibilities:

- A. Review and make recommendations on amendments to the comprehensive plan;
- B. Review and make recommendations on amendments to development regulations;
- C. Hold public hearings in the exercise of its duties and responsibilities;
- D. Such other duties as may be assigned by the city council or established by local ordinance or state statute; and
- E. When applicable, complete tasks in subsections A through D within the timeframe established by city council.

3.46.030 - Membership.

A. *Qualifications.*

1. Paid Practitioner Non-Resident: An individual not affiliated with Mercer Island entities or interests with a minimum of five years of experience in land use planning as well as five years of such experience in the State of Washington. Examples of qualifying positions include land use / municipal attorney, hearing examiner, urban planner, or architect, engineer or builder with land use experience. Demonstrated experience in public service, working with the Growth Management Act (GMA), Shoreline Management Act (SMA) and State Environmental Policy Act (SEPA) as well as the drafting of land use policies and codes preferred. This position will be compensated.
2. Lay Person Resident: An individual with general interest in land use planning, environmental affairs, and/or economic development. Demonstrated experience in public service and land use planning preferred. Proof of Mercer Island residency required. This position will not be compensated.
3. Paid Practitioner Resident: An individual with a minimum of three years of experience in land use planning as well as three years of such experience in the State of Washington. Examples of qualifying positions include land use / municipal attorney, hearing examiner, urban planner, or architect, engineer or builder with land use experience. Demonstrated experience in public service, working with the Growth Management Act (GMA), Shoreline Management Act (SMA) and State Environmental Policy Act (SEPA) as well as the drafting of land use policies and

codes preferred. Proof of Mercer Island residency required. This position will be compensated.

- ~~1. Applicants who have an interest in environmental affairs, planning, land use, property development, and/or economic development as evidenced by training, experience, or actions will be given preference for appointment; however, a broad mix of occupational backgrounds is desired.~~
- ~~2. An intent of the appointment process shall be to evenly represent the areas of interest as stated above and reflect the city's diverse community. Appointed members shall represent the public interest and not specific interest groups.~~

B. Members.

1. *Number.* The planning commission shall consist of five members, serving in nonpartisan positions: as follows:
 - a. Two Paid Practitioner Non-Resident.
 - b. Two Lay Person Resident.
 - c. One Paid Practitioner Resident.
- ~~2. *Residency.* City residency is required.~~
- ~~3. *Terms.* The term of each member is four years and expires on May 31 of the last year of the term or until the member's successor is appointed. The year of expiration of the terms of the positions shall be staggered with the following groups of positions expiring in successive years: positions 1 and 2; positions 3 and 4-5; positions ~~5-6 and 7~~. Except, to stagger the expiration of the terms, the initial term for position 5 shall be two years, and for positions 3 and 4 they shall be three years – all expiring on May 31 after the second and third anniversaries of their initial appointments, respectively.~~
- ~~4. *Term limits.* No member shall serve more than two consecutive terms. If a member is appointed to a vacancy with two or more years remaining on the term, that term will be deemed a full term. If a member is appointed to a vacancy with less than two years remaining in the term, that term will not count toward the two-consecutive-term limit.~~
- ~~5. *Staff liaison.* The city manager shall appoint a staff liaison to assist with support services for the planning commission. Such staff support shall include, but not be limited to, the development of work plans and schedules, guidelines and procedures, correspondence, and agenda preparation and distribution.~~

- C. Appointment.** Appointments to the planning commission will be made by a vote of the city council during a regularly scheduled open meeting. ~~Members shall serve without compensation.~~

D. *Removal.* Members may be removed by the mayor and deputy mayor, with the concurrence of the city council, for neglect of duty, conflict of interest, malfeasance in office, or other just cause, or for unexcused absences from more than three consecutive regular meetings. The decision of the city council shall be final and there shall be no appeal therefrom. Members finding themselves unable to regularly attend meetings are expected to resign and notify the chair and staff liaison.

E. *Compensation.* Paid practitioners shall be compensated five hundred dollars (\$500) per meeting of the planning commission (Regular or Special).

3.46.040 - Meetings—Organization.

~~The planning commission shall not meet more than a total of 11 Regular meetings and up to 10 Special meetings each calendar year. The time and place of meetings and other rules and regulations shall be determined by the planning commission, which shall be on file with the City Clerk. The planning commission shall determine the time and place of its meetings and other rules and regulations, which shall be on file with the city clerk.~~

3.46.050 - Reserved.

Editor's note— Ord. 19C-01 repealed § 3.46.050 which pertained to the instruction of members.

3.46.060 - Reserved.

Editor's note— Ord. 19C-01 repealed § 3.46.060 which pertained to vacancy filling for unexpired terms.

3.46.070 - Reserved.

Editor's note— Ord. 19C-01 repealed § 3.46.070 which pertained to removal and vacancies on the planning commission.

3.46.080 - Reserved.

Editor's note— Ord. 19C-01 repealed § 3.46.080 which pertained to comprehensive plan responsibilities.



AB 6454:
Reconstitution of the Planning
Commission – First Reading of
Ordinance No. 24C-06

City Council Regular Meeting
April 16, 2024



AB 6454: Reconstitution of the Planning Commission Item 14.

Mop up items for second ordinance reading:

1. Amend Ordinance, Section (1.) amending MICC 3.46.030 (B)(3) to add:

“All terms shall expire on December 31, 2024.”

2. Amend Exhibit A, MICC 3.46.030 (A)(1) to strike:

“..with a minimum of five years of experience in land use planning ~~as well as five years of such experience in the State of Washington~~”

3. Amend Exhibit A, MICC 3.46.030 (A)(3) to strike:

“with a minimum of three years of experience in land use planning ~~as well as three years of such experience in the State of Washington~~”

4. Amend Ordinance Exhibit A, MICC 3.46.030 (B)(1) to add:

“Any vacancy may be filled by a resident lay person if unable to find a qualified paid practitioner.”

To be further reviewed prior to second Ordinance reading by the City Attorney to ensure no further conflict(s) exist which would prevent the above clause from being implemented.

AB 6454: Reconstitution of the Planning Commission

Recommended Action:

Move to schedule second reading and adoption of Ordinance No. 24C-06 as amended for May 7, 2024.



2024 PLANNING SCHEDULE

Item 15.

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

MAY 7, 2024		DD	FN	CA	Clerk	CM
ABSENCES:		4/26	4/29	4/29	4/30	4/30
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
SPECIAL BUSINESS						
10	City Manager's Award			Jessi Bon		
CONSENT AGENDA						
--	AB xxxx: April 19, 2024 Payroll Certification			Ali Spietz/Nicole Vannatter		
--	AB xxxx: Affordable Housing Week, Proclamation No. xxx			Mayor Nice/Andrea Larson/Alison Van Gorp		
--	AB xxxx: 1% for Art in Public Places – Public Art Restoration Projects			Jason Kintner/ Sarah Bluvas		
--	AB xxxx: Island Crest Way Crosswalk Improvements Bid Award			Jason Kintner/ Clint Morris/ Rebecca O'Sullivan		
--	AB xxxx: Reconstitution of the Planning Commission, Second Reading and Adoption Ord. No. 24C-06			Jessi Bon/Jeff Thomas		
REGULAR BUSINESS						
30	AB xxxx: 2024 Board & Commission Annual Appointments (Res. No. xxxx)			Mayor Nice/Andrea Larson		
10	AB xxxx: PRSC General Assembly Voting Delegate			Mayor Nice/Andrea Larson		
30	AB 6451: FY 2023 Year-End Financial Status Update and Budget Amending Ordinance (Ord. No. 24-04)			Matt Mornick		
20	AB xxxx: First Reading of a Bond Ordinance for the Water Utility (Ord. No. 24-xx)			Jason Kintner/ Matt Mornick/ Deanna Gregory/ Justin Monwai		
EXECUTIVE SESSION						

MAY 21, 2024		DD	FN	CA	Clerk	CM
ABSENCES:		5/10	5/13	5/13	5/14	5/14
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
SPECIAL BUSINESS						
20	AB xxxx: 2022 Financial and Accountability Audit Exit Conference			LaJuan Tuttle/Matt Mornick		
CONSENT AGENDA						

--	AB xxxx: May 3, 2024 Payroll Certification	Ali Spietz/Nicole Vanna
--	AB xxxx: Second Reading of a Bond Ordinance for the Water Utility	Jason Kintner/ Matt Mornick
REGULAR BUSINESS		
15	AB xxxx: Financial Status Update for the First Quarter 2024 and Budget Amending Ordinance	Ben Schumacher/ Matt Mornick
15	AB xxxx: 2024 Update to the City's Cost Allocation Plan	Matt Mornick
30	AB xxxx: PA0143 Luther Burbank Park Sport Courts Renovation Lighting Design and Additional Appropriation Request	Jason Kintner/Clint Morris/Sarah Bluvas
10	AB xxxx: Public Hearing- Interim Regulations in MICC 19.16.010 Related to Emergency Shelters and Housing, Transitional Housing, and Permanent Supportive Housing (Ord. No. 24C-03)	Jeff Thomas/Alison Van Gorp
EXECUTIVE SESSION		

JUNE 4, 2024		DD	FN	CA	Clerk	CM
ABSENCES:		5/24	5/24	5/24	5/28	5/28
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
60	AB xxxx: Draft Water System Reliability Action Plan Discussion	Jason Kintner/Alaine Sommargren				
SPECIAL BUSINESS						
10	AB xxxx: 2023 Community Member of the Year	Mayor Nice/Andrea Larson				
CONSENT AGENDA						
--	AB xxxx: May 17, 2024 Payroll Certification	Ali Spietz/Nicole Vannatter				
--	AB xxxx: Pride Month Proclamation No. xxx	Mayor Nice/Merrill Thomas-Schadt				
--	AB xxxx: Juneteenth Proclamation No. xxx	Mayor Nice/Merrill Thomas-Schadt				
--	AB xxxx: Aubrey Davis Park Trail Safety Improvements Bid Award	Jason Kintner/Clint Morris/Paul West				
--	AB xxxx: 2024 Arterial and Residential Street Overlays Bid Award	Jason Kintner/ Clint Morris/ Ian Powell				
--	AB xxxx: 80 th Avenue Sidewalk Improvements Bid Award	Jason Kintner/ Clint Morris/ Ian Powell				
REGULAR BUSINESS						
10	AB xxxx: AWC Annual Meeting Voting Delegate	Mayor Nice/Andrea Larson				
60	AB xxxx: TIP 2025-2030 Preview and Public Hearing	Jason Kintner/Matt Mornick/Patrick Yamashita/Rebecca O'Sullivan/Ian Powell				
20	AB xxxx: Public Hearing - Interim regulations in MICC 19 for temporary uses and structures and outdoor dining (First reading; Emergency Ord. No. 24C-XX)	Jeff Thomas/Molly McGuire				
20	AB xxxx: Public Hearing – Interim regulations in MICC 19 for residential parking configurations (SB 6015) (First reading; Emergency Ord No. 24C-XX)	Jeff Thomas/Ryan Harriman				

EXECUTIVE SESSION

JUNE 18, 2024		DD	FN	CA	Clerk	CM
ABSENCES:		6/7	6/10	6/10	6/11	6/11
ITEM TYPE TIME TOPIC					STAFF	
STUDY SESSION						
SPECIAL BUSINESS						
10	AB xxxx: 2023 Community Member of the Year				Mayor Nice/Andrea Larson	
CONSENT AGENDA						
--	AB xxxx: May 31, 2024 Payroll Certification				Ali Spietz/Nicole Vannatter	
REGULAR BUSINESS						
30	AB xxxx TIP 2025-2030 Adoption				Jason Kintner/ Matt Mornick /Patrick Yamashita/Rebecca O’Sullivan	
EXECUTIVE SESSION						

JULY 2, 2024		DD	FN	CA	Clerk	CM
ABSENCES:		6/21	6/24	6/24	6/25	6/25
ITEM TYPE TIME TOPIC					STAFF	
STUDY SESSION						
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: June 14, 2024 Payroll Certification				Ali Spietz/Nicole Vannatter	
--	AB xxxx: Parks and Recreation Month Proclamation No. xxx				Mayor Nice/Ryan Daly	
REGULAR BUSINESS						
30	AB xxxx: Emergency Assistance Program Update				Ali Spietz/Derek Franklin	

10	AB xxxx: Public Hearing and Adoption of Ord. No. 24C-XX on Interim Regulations Related to Permit Processing in Chapters 19.15 and 19.16 MICC (Adopt Ord. No. 24C-XX)	Alison Van Gorp
EXECUTIVE SESSION		

JULY 16, 2024		DD	FN	CA	Clerk	CM
ABSENCES:		7/8	7/8	7/8	7/9	7/9
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
60	AB xxxx: 2024 Comprehensive Plan Periodic Update – Presentation of Planning Commission Recommended Draft	Jeff Thomas/Adam Zack				
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: June 28, 2024 Payroll Certification	Ali Spietz/Nicole Vannatter				
--	AB xxxx: 2024 AC Water Main Replacement Bid Award	Jason Kintner/ Clint Morris/ George Fletcher				
REGULAR BUSINESS						
EXECUTIVE SESSION						

AUGUST 6, 2024		DD	FN	CA	Clerk	CM
ABSENCES:		7/26	7/29	7/29	7/30	7/30
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
SPECIAL BUSINESS						
CONSENT AGENDA						

REGULAR BUSINESS		
EXECUTIVE SESSION		

AUGUST 20, 2024		DD	FN	CA	Clerk	CM
ABSENCES:		8/9	8/12	8/12	8/13	8/13
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
SPECIAL BUSINESS						
CONSENT AGENDA						
REGULAR BUSINESS						
EXECUTIVE SESSION						